

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
November 19, 2018 7:00 PM

- Mike Kelly, Mayor
- Erin Thompson, Council Member
- Becky Fast, Council Member
- Michael Poppa, Council Member
- Claudia McCormack, Council Member

- Tim Janssen, Council Member
- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Jennifer Hill, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly

Madigan

Finance

Thompson

Fast

Safety

McCormack

Janssen

Public Works

Poppa

Hill

Pledge of Allegiance

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens are requested to keep their comments under 5 minutes. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriation Ordinance # 922
- B. October 22, 2018 Council Minutes
- C. 2019 Cereal Malt Beverage Renewals
- D. Committee Appointment and Reappointments
- E. United Community Services 2019 Funding Recommendations

- F. Agreement with Johnson County Department of Technology and Innovation
- G. 2019 Sports Dome Agreement

III. Business From the Floor

A. Applications / Presentations

- 1. JCPRD Presentation on 2018 Community Center Activities
- 2. Aquatic Center Analysis Presentation by Waters Edge

IV. Mayor's Report

- A. St. Agnes 75th Anniversary Proclamation

V. Workshop and Committee Reports

VI. Reports of City Liaisons and Committees

- A. Ad-Hoc Short Term Rental Update

VII. Unfinished Business

- A. Interlocal Agreement with Mission for Animal Control Services

VIII. New Business

- A. Mental Health Co-Responder Agreement
- B. Appointment of an Ad-Hoc Committee to Facilitate the 2019 Planning Sustainable Places Project

IX. Ordinances and Resolutions:

X. Workshop Items:

XI. Reports of City Officials:

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be

declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor

(Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Consent Agenda- II.-A.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriation Ordinance # 922**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriation Ordinance # 922	Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, November 15, 2018

Appropriation Ordinance -11/19/2018 - #922

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 19th day of November, 2018.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	625,613.54
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance -11/19/2018 - #922

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
A-1 Sewer & Septic Service	450	5454.450	Sidewalk Project	Invoice: 233678. /	11/14/2018	5,940.05	68667	18,937.64
A-1 Sewer & Septic Service	300	5469.300	Stormwater Maintenance	Invoice: 232722 /	11/14/2018	12,997.59	68667	
ADP, LLC	101	5214.101	Other Contracted Services	Invoice: 523656639 /	11/7/2018	226.12	68625	226.12
Advance Auto Parts	106	5260.106	Vehicle Maintenance	Invoice: 5128830622469 /	11/14/2018	28.48	68668	60.67
Advance Auto Parts	106	5318.106	Tools	Invoice: 5128831022685 /	11/14/2018	32.19	68668	
Airgas USA, LLC	106	5318.106	Tools	Invoice: 9956728117 /	11/7/2018	21.80	68626	21.80
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	Invoice: B813981 /	11/7/2018	1,300.16	68627	1,300.16
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	CK32360 Invoice: 369/858/465/924 /	10/25/2018	1,766.64	32360	1,766.64
Amino Brothers Company, Inc.	270	5458.270	CARS 2018	Invoice: 18009 11/2/18 /	11/14/2018	160,348.60	68669	160,348.60
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139150 /	11/7/2018	885.06	68628	1,948.11
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139164 /	11/7/2018	1,063.05	68628	
AT&T	101	5202.101	Telephone	Invoice: 3241 10/21/18 /	11/7/2018	49.54	68629	49.54
Christina Avery	101	5256.101	Committee Funds	Invoice: 10/18-20/18 EXP /	11/7/2018	188.65	68630	188.65
Balls Food Stores	102	5236.102	Community Policing	Invoice: 656126 /	11/7/2018	10.41	68631	10.41
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	Invoice: 76936914 /	11/14/2018	1,766.48	68670	1,766.48
Bledsoe's Rental	106	5262.106	Grounds Maintenance	Invoice: 137365 /	11/14/2018	152.55	68671	152.55
Blue Sky Cleaners	102	5224.102	Laundry Service	Invoice: 2106 11/1/18 /	11/7/2018	171.80	68632	171.80
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042393 /	10/24/2018	583.72	68616	583.72
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042798 /	11/7/2018	35.00	68633	514.40
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042693 /	11/7/2018	115.95	68633	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042819 /	11/7/2018	363.45	68633	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042942 /	11/14/2018	35.00	68672	462.76
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	Invoice: 1042291 /	11/14/2018	427.76	68672	
The Bullet Hole	102	5206.102	Travel Expense & Training	Invoice: 10/16/18 /	11/7/2018	50.00	68634	50.00
Carl & Son Turf	290	5264.290	Grounds Improvements	Invoice: 38225 /	11/14/2018	2,687.50	68673	2,687.50
Malenny Castillo	103	4410.103	Fine	CK32359 Invoice: 10/23/18 RESTITUTI	10/23/2018	350.00	32359	350.00
CBC Real Estate Group	510	5209.510	Professional Services	Invoice: 9/13/18 /	10/24/2018	1,750.00	68617	1,750.00
Cook, Flatt, & Strobel Engineers, PA	270	5209.270	Professional Services	Invoice: 39455 /	11/7/2018	1,250.00	68635	1,250.00
C & G Rubber Stamp, Inc.	106	5306.106	Materials	Invoice: 125681 /	11/14/2018	22.00	68674	22.00
Coleman Equipment Inc.	106	5211.106	Maintenace & Repair Equipment	Invoice: 20238 /	11/7/2018	675.91	68636	675.91
Coleman Equipment Inc.	106	5211.106	Maintenace & Repair Equipment	Invoice: 20342 /	11/14/2018	298.13	68675	298.13
Columbia Capital Management, LLC	101	5209.101	Professional Services	Invoice: 18430004 /	10/24/2018	4,723.04	68618	4,723.04
Occupational Health Centers of the S	102	5207.102	Medical Expense & Drug Testing	Invoice: 1011088192 /	11/7/2018	193.00	68637	251.00
Occupational Health Centers of the S	105	5207.105	Medical Expense & Drug Testing	Invoice: 1011088893 /	11/7/2018	58.00	68637	
Elizabeth Conaway	103	4410.103	Fine	Invoice: 1018 OVERPYMT /	11/7/2018	14.00	68638	14.00
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	Invoice: 10161812052 /	11/7/2018	690.85	68639	690.85
Foley Rental	300	5246.300	In-House Street Maintenance	Invoice: L0961905 /	11/7/2018	4,647.59	68640	4,647.59
Foley Rental	106	5214.106	Other Contracted Services	Invoice: K2014701 /	11/14/2018	1,481.67	68676	1,481.67
Freeman Concrete Construction LLC	300	5499.300	CDBG 2018	Invoice: 2 9/4/18 /	11/14/2018	102,117.07	68677	221,886.77

Freeman Concrete Construction LLC	300	5499.300	CDBG 2018	Invoice: 1 9/4/18 /	11/14/2018	119,769.70	68677	
GBA Architects Engineers	450	5454.450	Sidewalk Project	Invoice: 54218 /	11/14/2018	19,355.55	68678	19,355.55
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	Invoice: INV0680920 /	11/7/2018	234.25	68641	234.25
Hill's Pet Nutrition Sales, Inc	109	5316.109	K9 Expenses	Invoice: 10/25/18 /	11/7/2018	16.69	68642	16.69
Johnson County Community College	106	5206.106	Travel Expense & Training	Invoice: 4 /	11/7/2018	75.00	68643	75.00
Johnson County Lights, LLC	101	5237.101	Community Events	CK32357 Invoice: 10/19/18 /	10/19/2018	2,500.00	32357	2,500.00
J.P. Cooke Company	101	5214.101	Other Contracted Services	Invoice: 536302 /	11/7/2018	119.45	68644	119.45
Ka-Comm., Inc.	360	5315.360	Machinery & Auto Equipment	Invoice: 10/8/18 /	11/7/2018	2,988.46	68645	2,988.46
KAW Valley Engineering Inc.	270	5458.270	CARS 2018	Invoice: C30421 /	11/7/2018	111.00	68646	111.00
KAW Valley Engineering Inc.	270	5458.270	CARS 2018	Invoice: C30529 /	11/14/2018	720.00	68679	1,276.00
KAW Valley Engineering Inc.	300	5499.300	CDBG 2018	Invoice: C30536 /	11/14/2018	556.00	68679	
Kansas City Audio-Visual	290	5211.290	Maintenace & Repair Equipment	Invoice: 17728 /	11/7/2018	115.00	68647	115.00
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	Invoice: 2834 10/24/18 /	11/7/2018	33.34	68648	33.34
KCP & L	101	5201.101	Electric	Invoice: 3084 10/22/18 /	11/7/2018	1,874.56	68649	2,353.85
KCP & L	106	5201.106	Electric	Invoice: 3084 10/22/18 /	11/7/2018	479.29	68649	
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	Invoice: 255071 /	11/14/2018	232.08	68680	847.23
Key Equipment & Supply	360	5315.360	Machinery & Auto Equipment	Invoice: 254848 /	11/14/2018	615.15	68680	
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	Invoice: 8100437 /	11/14/2018	216.00	68681	216.00
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/1/18 /	11/1/2018	138.46	68621	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/1/18 /	11/1/2018	138.92	68622	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/15/18 /	11/14/2018	138.46	68682	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/15/18 /	11/14/2018	138.92	68683	138.92
Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	Invoice: 11/1/18 /	11/7/2018	1,687.50	68650	1,687.50
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	Invoice: 3180010100000011 /	11/14/2018	4,870.41	68684	29,390.73
Lamp, Rynearson & Assoc., Inc.	300	5209.300	Professional Services	Invoice: 3180010600000004 /	11/14/2018	631.50	68684	
Lamp, Rynearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	Invoice: 3180010300000004 /	11/14/2018	4,085.13	68684	
Lamp, Rynearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	Invoice: 3180010300000002 /	11/14/2018	1,585.00	68684	
Lamp, Rynearson & Assoc., Inc.	270	5458.270	CARS 2018	Invoice: 317001020000017 /	11/14/2018	9,520.14	68684	
Lamp, Rynearson & Assoc., Inc.	300	5470.300	Park Maint/Infrastructure	Invoice: 3180010700000001 /	11/14/2018	3,782.99	68684	
Lamp, Rynearson & Assoc., Inc.	300	5499.300	CDBG 2018	Invoice: 3180010200000005 /	11/14/2018	4,915.56	68684	
LBA A/C, Heating & Plumbing	101	5210.101	Maintenance & Repair Building	CK32358 Invoice: I270165 ADJ /	10/23/2018	658.00	32358	658.00
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 3919 /	11/7/2018	35.95	68651	855.45
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 3874 /	11/7/2018	819.50	68651	
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	Invoice: SI2047966 /	11/14/2018	248.89	68685	248.89
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	76.90	32362	454.35
Lowe's Business Acct./GEMB	106	5214.106	Other Contracted Services	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	29.04	32362	
Lowe's Business Acct./GEMB	106	5259.106	Traffic Control Signs	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	228.27	32362	
Lowe's Business Acct./GEMB	106	5262.106	Grounds Maintenance	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	15.33	32362	
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	44.11	32362	
Lowe's Business Acct./GEMB	106	5306.106	Materials	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	23.58	32362	
Lowe's Business Acct./GEMB	106	5306.106	Materials	CK32362 Invoice: 1760 10/13/18-2 /	10/26/2018	37.12	32362	
Venessa Maxwell-Lopez	103	5209.103	Professional Services	Invoice: 11/9/18 /	11/14/2018	150.00	68686	150.00
Midtown Signs LLC	101	5267.101	Employee Related Expenses	Invoice: 12190 /	11/7/2018	1,068.31	68652	13,568.31

Midtown Signs LLC	360	5315.360	Machinery & Auto Equipment	Invoice: 12063 /	11/7/2018	12,500.00	68652	
Midway Ford Truck Center Inc	106	5211.106	Maintenace & Repair Equipment	Invoice: 2309 9/30/18 /	11/14/2018	478.70	68687	478.70
Moss Printing	106	5306.106	Materials	Invoice: 11411 /	11/14/2018	60.00	68688	60.00
Municode	101	5214.101	Other Contracted Services	Invoice: 318601 /	10/24/2018	399.15	68619	399.15
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 11/1/18 PAYROLL /	11/1/2018	890.68	68623	890.68
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 11/15/18 PAYROLL /	11/14/2018	890.40	68689	890.40
Northeast Johnson Cty. Chamber of	106	5206.106	Travel Expense & Training	Invoice: 26524 /	11/14/2018	1,000.00	68690	1,000.00
Next To Nature Landscape, LLC	106	5214.106	Other Contracted Services	Invoice: 48921 /	11/14/2018	4,193.00	68691	4,193.00
OnMedia Cedar Rapids, IA	106	5214.106	Other Contracted Services	Invoice: 250119 /	11/14/2018	1,050.00	68692	1,050.00
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32368 Invoice: 56451294 /	11/9/2018	228.48	32368	228.48
Pitluck Law, LLC	103	5209.103	Professional Services	Invoice: 10/23/18 /	11/7/2018	150.00	68653	150.00
Purchase Power	101	5205.101	Postage & Mailing Permits	Invoice: 7903 10/21/18 /	11/7/2018	1,989.77	68654	1,989.77
Playpower LT Farmington Inc.	300	5470.300	Park Maint/Infrastructure	Invoice: 1400226745 /	11/7/2018	635.57	68655	635.57
Crafc0, Inc.- Paving	106	5259.106	Traffic Control Signs	Invoice: 25504939 /	11/7/2018	141.25	68656	141.25
Principal Life	107	5130.107	City Paid Life/ST Disability	Invoice: 6671 10/17/18 /	11/7/2018	1,602.72	68657	1,602.72
Wex Bank	104	5302.104	Motor Fuels & Lubricants	CK32364 Invoice: 56280879 /	10/30/2018	31.91	32364	751.96
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32364 Invoice: 56280879 /	10/30/2018	720.05	32364	
Wex Bank	102	5302.102	Motor Fuels & Lubricants	CK32367 Invoice: 56381306 /	11/9/2018	2,418.07	32367	2,418.07
Rejis Commission	102	5214.102	Other Contracted Services	Invoice: 402095 /	11/7/2018	220.86	68658	220.86
Riteway Maintenance & Supply, LLC	101	5214.101	Other Contracted Services	Invoice: 18602 /	11/7/2018	930.00	68659	930.00
Road Builders Machinery & Supply C	300	5246.300	In-House Street Maintenance	Invoice: R38016 /	11/7/2018	600.00	68660	600.00
Roeland Park Community Foundatio	101	5283.101	RP Community Foundation Grant Exp	Invoice: 10/18 DONATIONS /	10/24/2018	575.00	68620	575.00
George Schlegel	101	5230.101	Art Commissioner	Invoice: CHECKNOV /	11/1/2018	100.00	68624	100.00
Signco Inc.	101	5249.101	Branding Implementation	Invoice: 37343 /	11/14/2018	1,059.40	68693	1,183.40
Signco Inc.	106	5306.106	Materials	Invoice: 37317 /	11/14/2018	124.00	68693	
Sonsray Machinery LLC	360	5315.360	Machinery & Auto Equipment	Invoice: P3157308 /	11/14/2018	17,900.00	68694	17,900.00
Staples Advantage	101	5301.101	Office Supplies	Invoice: 11/18 MULTIPLE /	11/7/2018	249.70	68661	564.69
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8051829176 /	11/7/2018	83.94	68661	
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 11/18 MULTIPLE /	11/7/2018	231.05	68661	
Taylor Stoddard	103	4410.103	Fine	CK32361 Invoice: 10/26/18 OVERPMT	10/26/2018	42.13	32361	42.13
Strasser True Value	106	5306.106	Materials	Invoice: 304065 /	11/14/2018	16.40	68695	26.04
Strasser True Value	106	5318.106	Tools	Invoice: 303833 /	11/14/2018	9.64	68695	
US BANK	102	5206.102	Travel Expense & Training	Invoice: MORRIS 10/25/18 /	11/6/2018	900.05	32365	5,207.24
US BANK	105	5206.105	Travel Expense & Training	Invoice: MOODY 10/25/18 /	11/6/2018	1,500.00	32365	
US BANK	105	5206.105	Travel Expense & Training	Invoice: JONES-LACY 10/25/18 /	11/6/2018	400.00	32365	
US BANK	106	5206.106	Travel Expense & Training	Invoice: SCHARFF 10/25/18 /	11/6/2018	60.44	32365	
US BANK	106	5206.106	Travel Expense & Training	Invoice: LEON 10/25/18 /	11/6/2018	135.06	32365	
US BANK	101	5214.101	Other Contracted Services	Invoice: BOHON 10/25/18 /	11/6/2018	609.10	32365	
US BANK	105	5219.105	Meeting Expenses	Invoice: JONES-LACY 10/25/18 /	11/6/2018	31.34	32365	
US BANK	102	5236.102	Community Policing	Invoice: MORRIS 10/25/18 /	11/6/2018	45.00	32365	
US BANK	101	5248.101	Strategic Planning	Invoice: JONES-LACY 10/25/18 /	11/6/2018	1,127.19	32365	
US BANK	101	5253.101	Public Relations	Invoice: BOHON 10/25/18 /	11/6/2018	240.00	32365	
US BANK	101	5253.101	Public Relations	Invoice: JONES-LACY 10/25/18 /	11/6/2018	29.99	32365	

US BANK	106	5260.106	Vehicle Maintenance	Invoice: SCHARFF 10/25/18 /	11/6/2018	36.75	32365	
US BANK	106	5262.106	Grounds Maintenance	Invoice: SCHARFF 10/25/18 /	11/6/2018	92.32	32365	
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	Invoice: 300758 /	11/7/2018	1,661.36	68662	1,661.36
Vance Brothers	300	5246.300	In-House Street Maintenance	Invoice: ZH18843 /	11/14/2018	170.80	68696	170.80
Verizon Wireless	102	5202.102	Telephone	Invoice: 981709956 /	11/7/2018	211.70	68663	331.73
Verizon Wireless	104	5202.104	Telephone	Invoice: 981709956 /	11/7/2018	80.02	68663	
Verizon Wireless	106	5202.106	Telephone	Invoice: 9817099057 /	11/7/2018	40.01	68663	
Walmart Community-RFCSLLC	101	5301.101	Office Supplies	CK32363 Invoice: 6837 10/26/18 /	10/26/2018	34.38	32363	34.38
Water District No 1 of Johnson Cour	101	5287.101	Water	Invoice: 1593 10/24/18 /	11/7/2018	174.14	68664	755.60
Water District No 1 of Johnson Cour	106	5287.106	Water	Invoice: 1593 10/24/18 /	11/7/2018	581.46	68664	
Water District No 1 of Johnson Cour	106	5287.106	Water	Invoice: 3448 10/22/18 /	11/7/2018	90.81	68665	90.81
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 9900000451692 /	11/7/2018	<u>43,173.82</u>	68666	<u>43,173.82</u>
KPERS	101	2040.101	KPERS Accrued Employee	EFT#10/26/18 Invoice: 10/26/18 /	10/26/2018	1,874.31		
KPERS	107	5123.107	KPERS City Contribution	EFT#10/26/18 Invoice: 10/26/18 /	10/26/2018	2,933.29		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	1,928.02		
KPERS	101	2050.101	Insurance Withholding Payable	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	89.65		
KPERS	107	5123.107	KPERS City Contribution	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	3,017.38		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#10/26/18 Invoice: 10/26/18 /	10/26/2018	2,133.08		
KP&F	107	5131.107	KP&F City Contribution	EFT#10/26/18 Invoice: 10/26/18 /	10/26/2018	5,993.55		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	2,206.54		
KP&F	101	2050.101	Insurance Withholding Payable	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	59.87		
KP&F	107	5131.107	KP&F City Contribution	EFT#11/8/18 Invoice: 11/8/18 /	11/8/2018	6,199.92		
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Invoice: EFTNOV /	11/1/2018	<u>1,632.00</u>		

	\$	625,613.54
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Item Number: Consent Agenda- II.-B.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **October 22, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ October 22, 2018 Council Minutes

Type
Cover Memo

CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, October 22, 2018, 7:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin
Kelly
Madigan

Finance
Thompson
Fast

Safety
McCormack
Janssen

Public Works
Poppa
Hill

PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

ROLL CALL

City Clerk Bohon called the roll and all Governing Body members were present.

MODIFICATION OF AGENDA

There were no modifications to the agenda.

PUBLIC HEARING

Ms. Jones-Lacy said the reasons for amending the budget are outlined in the staff report. There are four funds that they are requesting amendment on, three of which have capital projects associated with them that were not completed in the prior year and as a result encumbered the contracts for the projects into the budget for 2018 as they were unspent in 2017. This caused the expected expenditures to go beyond the original adopted budgeted threshold for that fund. Valley State Bank is for solely paying off debt service.

Mayor Kelly asked for public comment. There were no public comments and the public hearing was closed with action to be taken during New Business on the Council agenda.

I. CITIZENS' COMMENTS

There were no citizen comments.

II. CONSENT AGENDA

- A. Appropriation Ordinance # 921**
- B. September 4, 2018 Council Minutes**
- C. September 17, 2018 Council Minutes**
- D. Aldi's Final Development Plan**
- E. Approval of Homecoming Parade and Permit Fee Waiver**
- F. Superpass Agreement for Merriam – 2019**
- G. Superpass Agreement for 2019**

MOTION: CMBR POPPA MOVED AND CMBR JANSSEN SECONDED TO APPROVE THE CONSENT AGENDA. (MOTION CARRIED 8-0)

III. BUSINESS FROM THE FLOOR

A. APPLICATIONS/PRESENTATIONS

1. Park2Park – Laura Steele

Mayor Kelly recognized Ms. Laura Steele, who organized the Park2Park event which took place on September 29th. He said it was an incredible gesture of goodwill for the community and he had a great time. He also thanked Ms. Steele for all the hard work that she and her committee put into this event.

Ms. Steele thanked the Governing Body for their support. She provided a summary of the events that took place during the Park2Park Run. She said there were about 98 people who registered for the event, but because of the weather about 70 people turned out. They did raise a net total of about \$3,500 for the City's parks. She is pleased with the response for their first year and attributed part of their success to the support of the Governing Body, the generosity of the Community Center and the Police Department.

After the event, Ms. Steele sent out a survey of the event to the participants. Overall, the responses were positive. They thought Roeland Park was a beautiful city and the route was pretty. They didn't like the hill on Nall, but in all, a lot of good feedback about the event.

They looked for ways to reach to participants on Facebook and social media tried to draw attention to the supporting entities. They also had greenspace introductions, which were a series of posts on social media telling people where the spaces were and when runners could expect to see that.

(Videotape of Event Highlights Showed to the Governing Body)

The date has been set for next Park2Park Run on September 28, 2019.

IV. MAYOR'S REPORT

A. Kansas Family and Community Education Week Proclamation

Mayor Kelly read the Kansas Family and Community Education Week Proclamation for the week of October 14-20, 2018, into the record.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO ADOPT THE KANSAS FAMILY AND COMMUNITY EDUCATION WEEK PROCLAMATION. (MOTION CARRIED 8-0)

V. WORKSHOP AND COMMITTEE REPORTS

There were no reports given.

VI. REPORTS OF CITY LIAISONS

Mayor Kelly said the minutes for all four committees were posted in the packet.

A. Pool Advisory Committee Report

CMBR Madigan said the minutes are quite extensive, but he wanted to address a couple of items. Water's Edge has not completed their scenario analysis of the different operating modals. Their intent is to have that information for the committee at their 11/14 meeting. They had a walk-through at their last meeting and an item of major importance was the male changing room. River's Edge presented several ideas with five individual showers and the goal is to have things complete by the time the City takes over management so that they are in compliance. Johnson County Parks and Recreation is contacting other pools to determine what their fees are and

will report those findings to the committee. Repairs are continuing at the pool and they're addressing the height of the diving pool. The bulkhead has been removed to be repaired.

B. Ad Hoc Development

CMBR Kelly said that the Prospect Number 1 should have their contractor pricing this week and hopefully they will have a proforma proposal early next week.

C. Arts Committee

CMBR Poppa said they are working on solidifying their timeline for procurement, removal and restoration of the art pieces on Roe and will have that final information to City staff this week.

D. Parks Committee

No report was given.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Agreement with Artist for R Park Sculpture

Gretchen Davis discussed the sculpture to be created by Jorge Blanco and the fundraising efforts so far. The Citizen Sculpture Initiative for R Park is a group of 11 residents who have worked to bring this sculpture to the park. She thanked the Arts Advisory and Parks Committees and the Governing Body for their support. She said City staff has been a constant and gracious help all along the way. They have fundraised 99 percent of the project goal from more than 330 individuals, 10 businesses, and 5 foundations. They only need to raise \$596 to reach their goal. They will have a fundraiser at Houlihan's on November 10th and 11th and 15 percent of food sales will come back to the R Park sculpture project. They are willing to repeat that event in February. If they have reached their goal for the sculpture, they will put that money toward the pavilion. She asked patrons to thank the manager for Houlihan's for their continuing generosity.

Last June, they had a meet-the-artist and homemade pie event, which saw a great turnout and was standing room only. People enjoyed meeting the artist and they are certain his piece will reflect his joy and personality.

The sculpture will be focused on community art education. Judy Hyde will have an article in the upcoming Roeland Parker about why public art is important in a community. They have publicized information about the sculpture and the artist on social media and newspapers. They are also going to Roeland Park elementary schools to teach about the sculpture and the artist to grades 1-3 during their art class. They will also lead an art activity with the students who will be given an opportunity to enter the sculpture naming contest.

After City Council approves the contract it will be signed by the City and the artist before the end of October. That will give him six months to fabricate the sculpture. Half of the price will be forwarded to the artist which is \$22,000. He will use that money to purchase materials. The materials are heavy aluminum with a powder-coated paint finish.

The sculpture naming contest is going on well and they have received a lot of entries. The deadline for submissions is December 31st. The Arts Committee and the sculpture group will choose the top five and those names will go to the artist and the artist will make the final choice. That will be announced in March of 2019. The winner will receive a \$50 Houlihan's gift certificate and their photo and the story will be publicized. That person will also get personal recognition the day of the sculpture dedication, which is scheduled for June of 2019.

Jared Luby, a local engineer, will be consulting with the artist and designing a sculpture foundation during the winter. In April, Ian Duncan, under the supervision of Public Works, will construct the foundation. In early to mid-May, the sculpture will be shipped to the City with oversight by the artist and the Public Works department. An artist's reception for the public will be held shortly after the sculpture is installed. Midtown Signs will install a sculpture plaque. The dedication is planned for end of June 2019, working with all committees participating in the celebration. The gift of the sculpture to the City will remain an iconic symbol of the progress of the City of Roeland Park and a tribute to all teachers, students and the former Roeland Park elementary school which was erected the same year the City of Roeland Park was incorporated.

City Administrator Moody spoke to the elements of the contract. It has been reviewed by the artist and the city attorney and the steps presented by Ms. Davis are reflected in that contract and also outlines when payments will be made and when City obligations are to be met as well as when the artist's obligations are to be met.

Mayor Kelly thanked the groups for all the time, effort and funds and noted that they are the best that Roeland Park has to offer.

(Applause)

MOTION: CMBR HILL MOVED AND CMBR THOMPSON SECONDED TO APPROVE EXECUTION OF THE AGREEMENT IN ORDER TO COMPLETE INSTALLATION OF THE JORGE BLANCO SCULPTURE IN R PARK IN THE SPRING OF 2019. (MOTION CARRIED 8-0)

B. Roe Lane Change Order

Public Works Director Leon reported that the 2018 CARS project is about 80 percent complete. This change order cost would be designs and encasing of the force mains. The City will be reimbursed for 50 percent of this cost.

MOTION: CMBR POPPA MOVED AND CMBR KELLY SECONDED TO APPROVE THE CHANGE ORDER FOR ADDITIONAL CONSTRUCTIONS OF \$116,349 AND ENGINEERING/INSPECTION COSTS OF \$28,668 RELATED TO JOHNSON COUNTY WASTEWATER FORCE MAIN FORTIFICATION AT CROSSINGS WITH STORM SEWERS WITHIN THE ROE LANE PROJECT. (MOTION CARRIED 8-0)

C. 2019 CARS Design & Inspection Task Order

Public Works Director Leon asked for approval of the task order for design and inspection from Larkin Lamp & Rynearson.

CMBR Janssen asked the status of the median at the bottom of the hill. Public Works Director Leon said his recommendation was to remove it, but it does not affect what they're asking for in the task order.

CMBR Hill recommend keeping the median. She added it was installed a few years ago and it calms traffic and makes it safer by the library and the church.

CMBR Poppa said he would like to amend the motion to include removal of the median in the design and inspection task order.

CMBR McCormack supported removal of the median and did not believe it was necessary for the safety of the citizens.

CMBR Madigan said one of his reasons for wanting to see it removed was the difficulty of snow removal for Public Works.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO AMEND THE MOTION TO INCLUDE REMOVAL OF THE MEDIAN IN THE TASK ORDER. (MOTION CARRIED 5-3 WITH COUNCILMEMBERS JANSSEN, HILL AND KELLY VOTING NO.)

POLL THE COUNCIL

Fast - Y Madigan - Y Janssen - N Hill - N McCormack - Y Thompson - Y Kelly - N Poppa - Y

MOTION: CMBR MCCORMACK MOVED AND CMBR THOMPSON SECONDED TO APPROVE THE LARKIN LAMP RYNEARSON TASK ORDER AS AMENDED TO INCLUDE REMOVAL OF THE MEDIAN AT A COST NOT TO EXCEED \$39,850.00. (MOTION CARRIED 7-1 WITH COUNCILMEMBER HILL VOTING NO.)

D. 2019 NSRP Rosewood Street - Sidewalk Location Recommendation

Public Works Director Leon said they were having a public meeting November 7th from 5:30 p.m. to 7:00 p.m. with the residents to talk about the sidewalk, easements needed for the construction, and the project as a whole. Staff and engineers will be available at City Hall in the conference room to meet with residents. Letters will be sent to the residents along with the easement documents. Mr. Leon also extended an invitation to the Governing Body to help them work through the residents' concerns and issues that are brought up.

City Administrator Moody added that regardless of what ward the Councilmembers represent they would like to have them all there. There will be cookies.

MOTION: CMBR THOMPSON MOVED AND CMBR KELLY SECONDED TO ADOPT THE RECOMMENDATION FOR THE SIDEWALK CONSTRUCTION ON THE EAST SIDE OF ROSEWOOD STREET, BETWEEN 55TH & ALDER. (MOTION CARRIED 8-0)

E. Purchase of Asphalt Float Attachment for Skid Loader

Public Works Director Leon said this is a 2018 Council objective they were hoping to complete before the end of the year. This purchase will help make their street repair and prep work that they do in-house much more sufficient.

CMBR Janssen asked what the life expectancy of the equipment was on a piece of equipment such as this. Public Works Director Leon said with proper maintenance the vendor said they could get anywhere from 10-12 years of good life. They do a lot of in-house work but probably would not use this equipment as much as a larger community and overwork it, therefore, he believes they could get 15-plus years out of this.

CMBR Fast asked if there is savings by buying used equipment. Always seem to be buying new. Public Works Director Leon said looked for used, but this attachment is unique.

MOTION: CMBR JANSSEN MOVED AND CMBR FAST SECONDED TO APPROVE THE PURCHASE OF ST-200 SKIDLOADER ATTACHMENT AT A COST NOT TO EXCEED \$17,900.00. (MOTION CARRIED 7-1)

F. Award Contract for Public Information Officer

Interviews were conducted by Ms. Jones-Lacy, City Clerk Bohon, CMBRS Madigan and Kelly on behalf of the Admin committee. It was unanimous that they recommend awarding the contract to Sturges Word to begin January 2, 2019. This was a 2019 budget objective. The hope is they will be able to help with branding implementation as well as further communicating the City's message to social media and helping to get the word out about Roeland Park. Their key point person is a Roeland Park resident.

MOTION: CMBR KELLY MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE AGREEMENT WITH STURGES WORD FOR THE CITY’S PUBLIC INFORMATION OFFICER CONTRACT TO BEGIN JANUARY 2, 2019. (MOTION CARRIED 8-0)

G. Agreement with KCP&L for Installation of an Electric Vehicle Charging Station at City Hall

City Administrator Moody said this station will be a dual point and will have the capability to do a quick charge on both ports at the same time. The contract is set up to where the City will pay for the energy. There is the ability to have the customer pay for the energy should they choose to at a later time.

CMBR Fast asked if they could get quarterly reports so that they can see usage of the charging stations. City Administrator Moody said he will make sure that reporting gets set up with KCP&L either monthly or quarterly.

MOTION: CMBR POPPA MOVED AND CMBR JANSSEN SECONDED TO ENTER INTO AN AGREEMENT WITH KCP&L TO PROVIDE AN ELECTRIC CAR CHARGING STATION AT CITY HALL. (MOTION CARRIED 8-0)

H. 2018 Budget Amendment

MOTION: CMBR MCCORMACK MOVED AND CMBR HILL SECONDED TO APPROVE THE 2018 BUDGET AMENDMENT AS ATTACHED. (MOTION CARRIED 8-0)

I. City Administrator Agreement

Mayor Kelly said this agreement is an annual agreement. The Administrative Committee has worked on an evaluation process and the Governing Body has negotiated proposed amendments to Mr. Moody’s employment agreement with the City. The proposed changes are incorporated within the packet. He said they appreciate Ms. Zerger’s work in helping to facilitate this process to provide amendments to the employment agreement.

CMBR Janssen clarified that his “no” vote is no reflection of Mr. Moody’s performance or how great of a job he has done for the City. In fact, he ventured to say he is probably the best City Administrator Roeland Park has had. Mr. Janssen feels the current salary versus what is proposed is too much too fast and used the data that was available to him and arrived at a different salary amount.

MOTION: CMBR THOMPSON MOVED AND CMBR FAST SECONDED TO APPROVE THE NEW CITY ADMINISTRATOR EMPLOYMENT AGREEMENT REVISED ON OCTOBER 19, 2019, BETWEEN KEITH MOODY AND THE CITY OF ROELAND PARK. (MOTION CARRIED 7-1 WITH CMBR JANSSEN VOTING NO.)

J. Approve appointment of Jeff Stehney to the 47th & Mission Overlay Committee

CMBR Janssen asked if Mr. Stehney has said anything about the empty lot that he owns. Ms. Jones-Lacy said they met last week because they are meeting there for the new merchants association that they are forming to plan a spring event. (*Ms. Jones-Lacy’s comments were spoken away from the microphone*) Ms. Jones-Lacy said he will use the site in its current form for their spring merchants’ association event.

CMBR Poppa said getting Mr. Stehney engaged in Roeland Park and on the Mission Overlay Committee on behalf of Roeland Park is an excellent idea and he looks forward to what he’s going to be bringing to that corner.

CMBR Janssen added he will be an asset to the committee.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO APPROVE THE APPOINTMENT OF JEFF STEHNEY TO THE 47TH AND MISSION OVERLAY COMMITTEE. (MOTION CARRIED 8-0)

IX. ORDINANCES AND RESOLUTIONS

A. Ordinance 974: Recreational Vehicle, Boat Parking on Driveway

The Planning Commission and staff share a recommendation to adopt amendments to the ordinance. Ms. Jones-Lacy said additional definitions were added to Chapter 16. They are talked about in the ordinance but are not defined. Added were definitions for “commercial vehicle,” “motor vehicle,” “recreational vehicle (RV),” and a “watercraft.” These definitions have been reviewed by the City attorney who approved the language.

Also updated is 16-613 for accessory uses and structures and development standards. The first item was parking of recreational vehicles and boats in driveways. At the last meeting Council had made the recommendation to the Planning Commission to mirror Overland Park’s ordinance of two 48-hour occurrences within a 30-day period that a boat or RV could sit in a driveway.

Another change is 14-214, parking in residential areas. Section A has always been confusing for staff and leaves a lot of room for interpretation. This deals with parking items in a front yard including your driveway. The list includes items such as a boat, bus, camper, mobile home, truck, passenger car, motorcycle, children’s toys, and garden carts. This was changed that those can be parked in the front yard, including driveways of any lot zoned for residential use for no more than 72 hours, except as otherwise provided in 16-613, which is the section that we just updated for two 48-hour occurrences.

Section D was changed to provide for the exception for an RV to park with a guest pass to park in a driveway for no more than a period of seven days, not to exceed seven days twice per year with a permit as approved by City Administrator or designee.

One additional change is no person can park or store any recreational vehicle, attached or unattached trailer or watercraft on any residential street in the City for more than two hours between the hours of 12:01 a.m. and 6:00 a.m.

MOTION: CMBR KELLY MOVED AND CMBR HILL SECONDED TO TABLE THE MOTION UNTIL THEY CAN SEE A REDLINE VERSION OF THE AMENDMENTS TO ORDINANCE 974.

There was consensus to table this item until the end of the meeting while Ms. Jones-Lacy gets a redline copy.

After completing the agenda, the Governing Body came back to this discussion.

CMBR Hill 14-214(d) said in reading this it would be possible for someone to get a permit to park their RV in their driveway for a seven-day period. Ms. Jones-Lacy clarified that it’s a seven-day period that would require an application. Ms. Hill would like to amend this to two days.

MOTION: CMBR HILL MOVED TO AMEND ORDINANCE NO. 974, SECTION 14-214(d) TO TWO DAYS VERSUS THE PROPOSED SEVEN DAY PERMIT. (THE MOTION FAILED FOR LACK OF A SECOND)

CMBR Hill said she was glad her property did not have any immediate neighbors.

CMBR Kelly said he was still confused on Item E and states you can’t park a recreational vehicle, attached or unattached, or watercraft for more than two hours between the hours of 12 a.m. and 6 a.m. and it doesn’t allow for permits.

Ms. Jones-Lacy said the permits are for parking an RV in the driveway and not on the street specifically.

MOTION: CMBR JANSSEN MOVED AND CMBR MCCORMACK SECONDED TO AMEND SUBSECTION (E) STRIKING THE WORDS “ATTACHED” AND “OR.” (NEEDING A TWO-THIRDS MAJORITY, THE MOTION FAILED 4-4 WITH CMBRS FAST, MADIGAN, HILL AND POPPA VOTING NO.)

POLL THE COUNCIL

FAST - N MADIGAN - N JANSSEN - Y HILL - N MCCORMACK - Y THOMPSON - Y KELLY - Y POPPA - N

Ms. Jones-Lacy said there needs to be a two-thirds majority in order to approve something that's not the recommendation of the Planning Commission.

MOTION: CMBR THOMPSON MOVED AND CMBR POPPA SECONDED TO ADOPT ORDINANCE NO. 974. (MOTION CARRIED 7-1 WITH CMBR HILL VOTING NO.)

X. WORKSHOP ITEMS

XI. REPORTS OF CITY OFFICIALS

A. Recap of Upcoming Events

City Clerk Bohon gave a list of upcoming events

October 27 - DEA Drug Take Back, Saturday from 10 a.m. to 2 p.m.

October 29 - Community Forum with Police dog Rango.

November 12 - Veterans' Day will be observed and City offices will be closed.

November 22 & 23rd - Thanksgiving holiday will be observed and City offices will be closed

December 5 - Tree Lighting Ceremony at Roeland Park Community Center

December 7 - Staff Holiday Party at 6 p.m. at the Community Center

December 24 & 25 - Christmas Holiday and City offices will be closed.

CMBR Fast requested to have the Community Forum and Rango posted on Facebook to see if it would boost attendance.

MOTION: CMBR FAST MOVED AND CMBR HILL SECONDED TO SPEND \$200 AS AMENDED FOR A FACEBOOK BOOST TO ADVERTISE THE COMMUNITY FORUM WITH RANGO. (MOTION CARRIED 8-0)

MOTION: CMBR JANSSEN MOVED AND CMBR POPPA SECONDED TO INCREASE THE FACEBOOK BOOST TO \$200. (MOTION CARRIED 8-0)

B. Presentation of 2019-21 Budget Document

Ms. Jones-Lacy said there is a lot of additional information than what is normally in this document as they are applying for the GFOA budget award for the first time and there are a lot of new criteria that is mandatory for the award application materials. Ms. Jones-Lacy reviewed some of the additions that were listed in the packet.

CMBR Fast mentioned the photos that were added in the report and there was discussion of incorporating better photos on the website.

C. Review August Financials

Ms. Jones-Lacy said sales tax receipts are 5.3 percent higher than August of last year and are at 2018 projections. Franchise fee collections are 7.1 percent higher than the prior year and are also above mid-year projections. Court fines are up 12.4 percent and are at mid-year projections. Revenue to the General Fund collected almost \$4.4 million and is up 7.7 percent from last August. Expenditures are 9 percent higher than last year as Public Works street work is paid for out of those funds and that were not paid out last August.

CMBR Janssen asked why solid waste expenditures are up 20 percent. Ms. Jones-Lacy said that amount includes their trash contract which has increased over the prior year.

D. 3rd Quarter Safety Statistics

Police Chief Morris reported from July through September of 2018 his department reported 182 incidents. They had 58 arrests, worked 21 accidents. They also wrote 696 citations and issued 110 warnings. Chief Morris was able to show by map the locations of incidents in the city. He said there continues to be a lot of activity in the business district. Theft continues to be the highest area of crime for the city.

City Administrator Moody and Police Chief Morris met with Lowe's to talk about their business initiative and they are hopeful to get Price Chopper and Walmart on board with the City and are working to set up a meeting with their corporate security officials to discuss crime prevention measures.

City Administrator Moody said the businesses have great data that would help the Police Department be more strategic to the time and day that they would have the additional enforcement presence and are looking forward to working together to help deter crime. Chief Morris added that the corporate world has a different philosophy on how they handle crime prevention, so they are working hard to work to get an advantage on the offenders.

E. School Resource Officer Update

Chief Morris said the school resource officer is working out fabulously well. The SRO has brought the school into compliance with the state marshal's mandates for fire drills. He has also implemented repairs on the two-way radio system and also coordinates security for sporting events. The officer is also in the process of obtaining a therapy dog to be brought in to Horizons Academy. He has also saved about \$30,000 by detecting a technical breach on the campuses.

Mayor Kelly said he appreciates the good in-roads of communication with the school campuses and appreciates that work.

Chief Morris said they are still doing church security on the weekends.

(The discussion returned to Ordinance 974)

F. Executive Session - 75-4319.

MOTION: CMBR MCCORMACK MOVED AND CMBR JANSSEN SECONDED FOR THE GOVERNING BODY TO RECESS INTO EXECUTIVE SESSION TO DISCUSS MATTERS RELATED TO SECURITY MEASURES THAT PROTECT A BUILDING OR FACILITY PURSUANT TO K.S.A. 75-4319(B)(12) WITH THE MEETING TO RESUME IN THE COUNCIL CHAMBER IN 15 MINUTES AT 9:02 P.M. (MOTION CARRIED 8-0)

(End of Recorded Meeting)

(Roeland Park City Council Meeting Adjourned.)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-C.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/14/2018
Submitted By: Kelley Bohon
Committee/Department: Admin.
Title: **2019 Cereal Malt Beverage Renewals**
Item Type: Other

Recommendation:

To approve Cereal Malt Beverage renewals for Quit Trip, Walmart, Price Chopper, St. Agnes

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 CMB license	Cover Memo

- 📁 CMB license Walgreens
- 📁 CMB license Minit Mart

Cover Memo
Cover Memo

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No.

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

*License is hereby granted to **St. Agnes Catholic Church** to sell at retail*

CEREAL MALT BEVERAGES

For sale in original and unopened containers and for consumption on premises

5250 MISSION Road

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No. _____

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

*License is hereby granted to **Minit Mart** to sell at retail*

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

4815 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No.

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

*License is hereby granted to **Price Chopper** to sell at retail*

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

4950 ROE Boulevard B

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$75.00

No.

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

License is hereby granted to Quik Trip to sell at retail

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

5055 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$75.00

No.

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

*License is hereby granted to **Walgreens** to sell at retail*

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

4951 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$75.00

No.

DEALER'S RETAIL LICENSE

From: 01/01/2018

To: 12/31/2018

To All Whom it May Concern:

License is hereby granted to Walmart to sell at retail

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

5150 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date:

Mayor

City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No. _____

DEALER'S RETAIL LICENSE

From: 01/01/2019

To: 12/31/2019

To All Whom it May Concern:

License is hereby granted to Walgreens to sell at retail

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

4951 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2019, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date: 11/19/2017

Mayor

City Clerk

Fee: \$75.00

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

No. _____

DEALER'S RETAIL LICENSE

From: 01/01/2019

To: 12/31/2019

To All Whom it May Concern:

*License is hereby granted to **Minit Mart** to sell at retail*

CEREAL MALT BEVERAGES

For sale in original and unopened containers and NOT for consumption on premises

4815 ROE Boulevard

in the City of Roeland Park in Johnson County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire on 12/31/2019, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, on this date: 11/19/2017

Mayor

City Clerk

Item Number: Consent Agenda- II.-D.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/30/2018
Submitted By: Kelley Bohon
Committee/Department: Admin.
Title: **Committee Appointment and Reappointments**
Item Type: Other

Recommendation:

All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term.

To reappoint and or appoint:

Arts Advisory Committee (Expires 12/31 of each year)
At Least 3 Members - 2 Residents, 1 Council

Christine Webster
Mary Schulties

Community Events Committee (Expires 12/31 of each year)
Up to 10, 8 Members - 6 Residents, 2 Council

Christina Avery
Amie Logan

Parks/Tree Advisory Committee (Expires 12/31 of each year)
At Least 5 Members - 4 Residents, 1 Council

Jennifer Provyn
Kathleen Whitworth
Jared Luebe
Emily Hage

Sustainability Committee (Expires 12/31 of each year)
5 Members - 4 Residents, 1 Council

Duane Daugherty
Laura Steele
Judy Hyde

Elizabeth Phelps Kelly
David Smith
Carol Fields

Details:

Committee Appointment and Reappointment Process

1. Staff will send out a list of all appointments to the Governing Body and all appointees whose term is set to expire around the beginning of the fourth quarter.
2. Appointees wishing to be re-appointed shall let their intentions be known to the appropriate appointing authority (ie: Mayor or Governing Body Ward Representatives)
3. Candidates interested in appointment shall complete the interest form found online, as well as submit a current resume to the City Clerk.
4. If an incumbent candidate is not re-appointed they will be notified by the appointing authority before the council meeting at which their replacement will be approved.
5. Once a position has been filled by council action, the new appointee will be contacted by the City Clerk and provided with an orientation packet regarding their service.
6. The contact list will also be sent out whenever an update is made to that document.

Notes:

Timing of appointments: Timing of Appointments are set by ordinance, ie: Parks, Arts, Sustainability are set as a 1 year term; Board of Zoning and Planning Commission have 3 year terms. Schedule of appointment is maintained by the City Clerk's office.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description: N/A	

Additional Information

How does item relate to Strategic Plan?

Engages the public in community events and decision making.

How does item benefit Community for all Ages?

Provides perspective in decision making from a wide range of age groups.

ATTACHMENTS:

Description	Type
📎 Christine Webster	Cover Memo
📎 Christina Avery	Cover Memo
📎 Amie Logan	Cover Memo
📎 Jennifer Provyn	Cover Memo
📎 Kathleen Whitworth	Cover Memo
📎 Jared Luebe	Cover Memo
📎 Emily Hage	Cover Memo
📎 Duane Daugherty	Cover Memo
📎 Laura Steele	Cover Memo
📎 Judy Hyde	Cover Memo
📎 Elizabeth Phelps Kelly	Cover Memo
📎 David Smith	Cover Memo

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Sun 10/18/2015 1:20 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	10/20/2015
Name:	Christine Webster
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5328 Cedar St</u> <u>MISSION, Kansas 66205</u> <u>United States of America</u>
Place of Employment:	Nelson Museum and UMKC
How long have you been a resident of Roeland Park?:	over 20 years
How much time do you have to devote per month?:	as much as needed
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I want to help promote the arts in the community. I want the arts committee to have a meaningful relationship with the people of Roeland Park through the arts. In addition, I want to help promote Roeland Park as a leader in providing opportunities for artists in the metropolitan area.
Select which Board or Committees you are interested in serving on: (only one per application):	Arts
Additional, comments: (If any):	
File Upload:	
HTML:	

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Thu 2/15/2018 9:34 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (433 KB)

ChristinaAvery_resume_June2017.pdf;

Committee Volunteer Application Form

Email:	
Date:	02/15/2018
Name:	Christina D Avery
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>4500 Sycamore Drive</u> <u>Roeland Park, KS 66205</u> <u>United States of America</u>
Place of Employment:	Quest Diagnostics
How long have you been a resident of Roeland Park?:	7 years
How much time do you have to devote per month?:	5-10 hours at least, could do more if needed
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I would like to participate with the events committee because I love to plan events and parties. I think it would be an interesting way to help the community and a good way to use my skills.
Select which Board or Committees you are interested in serving on: (only one per application):	Events
Additional, comments: (If any):	Please note: my resume is slightly out of date as I no longer work for RSM. I have been at Quest Diagnostics as a financial analyst since August 2017.
File Upload:	http://www.roelandpark.net/wordpress/wp-content/uploads/ChristinaAvery_resume_June2017.pdf

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Mon 10/16/2017 2:19 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	10/16/2017
Name:	Amie Logan
Daytime Phone Number:	
Evening Phone Number:	
Address:	4746 Reinhardt Dr Roeland Park, Ks 66205 United States of America
Place of Employment:	Zoloz
How long have you been a resident of Roeland Park?:	19 years
How much time do you have to devote per month?:	20 or so hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I served on the Events committee last year and I want a more active role in my city. I have enjoyed learning more about how the city works and now I want to make more of a difference. I would prefer to be on Sustainability, but if there are no spots, I wouldn't mind being on the Parks committee instead. Thanks I had to put my resume in the wrong location, due to the fact that it didn't like my extension and cut and paste didn't work. I am a problem solver as well.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability
Additional, comments:	Amie Wolff Logan

(If any):

4746 Reinhardt
Roeland Park, KS 66205
913-972-2332
E-mail: amiewlogan@gmail.com

Objective

To obtain a position where I may use my extensive experience and skills in a fast paced, forward-thinking company.

Education

2001 The University of Kansas Lawrence, KS
Bachelor of Science Communication Studies

2011 Johnson Community College Overland Park, KS
PHR Certification Class Completion

Work History

2014-Present ZOLOZ(EyeVerify) Kansas City, MO

Director of HR and Operations

ZOLOZ is the result of the combination of biometrics and authentication expertise from Ant Financial and EyeVerify, which Ant Financial acquired in 2016. Today, ZOLOZ has 120 employees in the China, Singapore and the United States. Over 200 million people worldwide use ZOLOZ's technology, and with the launch of a comprehensive, hosted-identity platform, the company intends to make trust simple for billions of people in generations to come.

- Office Operations
- Onboard new employees / Contractors
 - Employees
 - New Hire Orientation Checklist
 - Employee Handbook
 - Employment Agreement
- Human Resources
 - Healthcare, Vision, Dental, Life Insurance
 - Assist in processing H1B Visas and Green Cards

2011 –2014 Bob Hamilton Plumbing Overland Park, KS
Office, Marketing and Production Manager

Hiring and training company employees
Worker's Comp Administrator
Completed OSHA Audit
Associate Relations
Handling and creating media in print, radio and commercial
Amie Wolff Logan Page 2 Résumé

Update and create Social Media campaigns and programs
Plan meetings for company for internal and external clients
Coordinate all travel for internal and external clients
Handling payroll and commission for entire company
Scheduling all company functions and outings
Updated and edited current employee handbook
Work as a mediatory figure between sales and potential client base
Stepped in as Operations Manager when Operations Manager went on Maternity Leave

2010-2011 Logan Business Machines Topeka, KS
Office Manager

Handled and maintained accounts payable
Hired and trained all new employees
Handled all forms of marketing to attract a bigger client base
Worked with health insurance providers to negotiate rates
Wrote and edited employee handbook
Processed Payroll and Associate Relations

2010-Present Soirée Marketing Roeland Park, KS
Owner
Updated, maintained and set up social media outlets for clients

Skills and Experience

Twenty five years General Manager Experience in retail sales with Eddie Bauer, Lucy, Talbots and American Eagle.

Software

SuccessWare, Microsoft Office, Windows (all editions), ERGOS, OMD

Management

Hiring, training, operations, payroll, recruiting, accounts payable
Customer service

Training

Eddie Bauer University, Talbots Manager Training, Throwing Fish, Correcting Behavior, How to Market Your Business When You Just Stay Home, Train the Trainer, Nexstar Service System, Nexstar Call Center School

File Upload:

HTML:

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Tue 10/20/2015 10:58 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	10/20/2015
Name:	Jennifer Provyn
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5523 Sherwood Drive</u> <u>Roeland Park, KS 66205</u> <u>United States of America</u>
Place of Employment:	Children's Mercy Hospital
How long have you been a resident of Roeland Park?:	3 years
How much time do you have to devote per month?:	10-15 hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I have investment property in Roeland Park, so have a vested interest in the integrity of the surrounding community. Maintaining viable, clean green space attracts and retains a higher caliber of people, which positively affects resale values. Fiduciary reasons aside, I walk to 4 of the parks daily with my dogs, so enjoy them and enjoy seeing other people also using them.
Select which Board or Committees you are interested in serving on: (only one per application):	Parks
Additional, comments: (If any):	
File Upload:	
HTML:	

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Fri 11/17/2017 1:49 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (133 KB)

Kathleen-Whitworth-Resume-2018.pdf;

Committee Volunteer Application Form

Email:	
Date:	11/17/2017
Name:	
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5204 Catalina St</u> <u>Roeland Park, Kansas 66205-2331</u> <u>United States of America</u>
Place of Employment:	Retired
How long have you been a resident of Roeland Park?:	60 plus years
How much time do you have to devote per month?:	10-15 hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I have been an active member of the Parks Committee for over three years serving as Secretary-Treasurer and Vice Chairman. I want to make a difference and help to ensure the development and beautification of parks and green space within Roeland Park. I am an advocate for the residents and strongly support their priorities. I believe that this is the purpose of any committee. I feel that my past service speaks well to ensuring that parks and green space remains a high priority within the city. I am requesting appointment to the Parks Committee for 2018.

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Wed 10/26/2016 3:46 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (53 KB)

Jared-Luebe-resume.pdf;

Committee Volunteer Application Form

Email:	
Date:	10/26/2016
Name:	Jared Luebe
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5024 Reinhardt Drive</u> <u>Roeland Park, KS 66205</u> <u>United States of America</u>
Place of Employment:	Kiewit Engineering and Design Company
How long have you been a resident of Roeland Park?:	2 months
How much time do you have to devote per month?:	8 hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	My wife and I recently moved to Roeland Park and I am looking to get involved in the community. I came across the request for applicants to fill a position on the Board of Zoning Appeals and determined my engineering profession would directly correlate with this role.
Select which Board or Committees you are interested in serving on: (only one per application):	Board of Zoning Appeals
Additional, comments: (if any):	
File Upload:	http://www.roelandpark.net/wordpress/wp-content/uploads/Jared-Luebe-resume.pdf

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Mon 8/28/2017 8:39 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	08/28/2017
Name:	Emily Hage
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5401 Nall Ave</u> <u>Roeland Park, KS 66202</u> <u>United States</u> of America
Place of Employment:	First Call Alcohol/Drug Prevention & Recovery
How long have you been a resident of Roeland Park?:	5 years
How much time do you have to devote per month?:	10 hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	My husband and I started our family in Roeland Park and it's a community we love and we want our kids to grow up in. I feel strongly that Roeland Park should be placing value on things that attract young families like mine not only to move to Roeland Park, but to stay. City parks are important amenities!
Select which Board or Committees you are interested in serving on: (only one per application):	Parks
Additional, comments: (If any):	
File Upload:	
HTML:	

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Wed 4/27/2016 1:23 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (41 KB)

DuaneDaughertyResume.pdf;

Committee Volunteer Application Form

Email:	
Date:	04/27/2016
Name:	Duane A Daugherty
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5229 Howe Drive</u> <u>Shawnee Mission, KS 66205</u> <u>United States of America</u>
Place of Employment:	Progressive Environmental & Safety Group.
How long have you been a resident of Roeland Park?:	23 years
How much time do you have to devote per month?:	4 to 6 hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I have a keen interest personally and professionally in issues involving the environment and liveability of my community. I believe I have broad-based perspective to bring to discussions on these matters.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability
Additional, comments: (If any):	
File Upload:	http://www.roelandpark.net/wordpress/wp-content/uploads/DuaneDaughertyResume.pdf

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Thu 7/28/2016 3:31 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (251 KB)

Laura-F-Steele-Resume.pdf;

Committee Volunteer Application Form

Email:	
Date:	07/28/2016
Name:	Laura Steele
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>4917 Rosewood Drive</u> <u>Roeland Park, KS 65202</u> <u>United States of America</u>
Place of Employment:	BikeWalkKC
How long have you been a resident of Roeland Park?:	7 years
How much time do you have to devote per month?:	Roughly 1-2 evening per month
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I was on the Ad Hoc Bike/Ped committee which was absorbed by the sustainability committee and I would like to continue working on biking and pedestrian issues in Roeland Park.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability
Additional, comments: (if any):	
File Upload:	http://www.roelandpark.net/wordpress/wp-content/uploads/Laura-F-Steele-Resume.pdf

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Thu 11/5/2015 11:53 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	-
Date:	11/05/2015
Name:	Judy Hyde
Daytime Phone Number:	
Evening Phone Number:	
Address:	5113 W. 58th St. Roeland Park, KS 66205 United States of America
Place of Employment:	retired
How long have you been a resident of Roeland Park?:	43 years
How much time do you have to devote per month?:	varies
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	* I'm a current SustComm member and would like to continue to serve RPK. * I'm a member of the small, grassroots group (Citizens Fundraising Initiative for R Park) raising funds to implement phases of the R Park Master Plan. Quality urban greenspace is important to me, and to the health and wellbeing of RPK citizens. * I'm interested in all of the facets of sustainability and in the Community for All Ages pilot program (walkable streets, accessibility, energy conservation, urban gardening, protecting pollinators, recycling, promoting children's love of the natural world, etc.). * I believe that good sustainability practices can attract forward-thinking individuals and families to choose RPK/NE JoCo as a high quality place to live.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Fri 10/16/2015 1:00 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	n
Date:	10/16/2015
Name:	Elizabeth Phelps Kelly
Daytime Phone Number:	
Evening Phone Number:	
Address:	5700 Roeland Dr. Roeland Park, Kansas 66205 United States of America
Place of Employment:	Andrews McMeel Universal
How long have you been a resident of Roeland Park?:	1.5 years
How much time do you have to devote per month?:	Several hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I've been on the Sustainability Committee for the past year and love it. I want to continue to serve my community.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability
Additional, comments: (if any):	
File Upload:	
HTML:	

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Thu 7/5/2018 4:09 PM

Deleted Items

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	07/05/2018
Name:	David Smith
Daytime Phone Number:	
Evening Phone Number:	
Address:	5730 Roeland Drive Roeland Park, KS 66205
Place of Employment:	UnitedLex
How long have you been a resident of Roeland Park?:	One year
How much time do you have to devote per month?:	5730 Roeland Drive
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I am a (currently) non-practicing attorney who has always had an interest in environmental issues. Climate change is a huge issue for me as I plan on living on this planet for at least another fifty years. I bike to work sixteen miles round-trip four or five times a week in order to reduce my carbon footprint. At present, my schedule is flexible and I'm willing to help out in whatever capacity I can.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability
Additional, comments: (If any):	In 2003 Senior Football Captain Mike Kelly helped motivate me to run a 15:45 5K.
File Upload:	
HTML:	

Item Number: Consent Agenda- II.-E.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/19/2018
Submitted By: Jennifer Jones-Lacy
Committee/Department: Admin.
Title: **United Community Services 2019 Funding Recommendations**
Item Type: Report

Recommendation:

Recommend approval of the attached funding recommendations by Johnson County UCS for 2019.

Details:

Please see attached for a detailed list of support/services that UCS provides with funds they receive.

Roeland Park has supported the UCS program historically. The 2019 request for support is within the 2019 amount budgeted.

Financial Impact

Amount of Request: \$4,371	
Budgeted Item?	Budgeted Amount: \$4,500
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 United Community Services 2019 Funding Recommendations	Cover Memo



United Community Services of Johnson County

2019 HUMAN SERVICE FUND RECOMMENDATIONS REPORT

Board Members

Justin Nichols, President
Patricia A. All, EdD
Kate Allen
Brian S. Brown
Jennifer Bruning
Tara S. Eberline
Hon. Steven M. Ellis
Cheryl Harrison-Lee
Michael Hockley
Rev. Lee Jost
Roxann Kerr Lindsey
Donna Lauffer
Leo J. Nunnink
Sandra Sanchez
Maury L. Thompson
Kevin Tubbesing
Rick Worrel
Rebecca Yocham

Council of Advisors

Gary Anderson
Mary Birch
Dick Bond
Pat Colloton
David Cook, PhD
Hon. Peggy Dunn
Hon. Ed Eilert
Jeffrey O. Ellis
SuEllen Fried
Ellen Hanson
Terrie Huntington
Audrey Langworthy
Jill Quigley
Tom Robinett
Clint Robinson
Carol Sader
Joseph Sopcich, PhD
Brad Stratton
Charlie Sunderland
Elaine Tatham, PhD
Stephen Tatum
David Warm
Hannes Zacharias

Executive Director

Julie K. Brewer

Human service programs are a vital component of quality of life. United Community Services (UCS) commends city and County government leaders for recognizing the important role of local government in supporting human service programs. Thank you for your support of the **Human Service Fund** in 2019.

Together, Johnson County Government and 14 cities committed \$359,801 for the Human Service Fund in 2019. (See appendix A for list of participating jurisdictions.) These contributions directly benefit Johnson County residents who will be served through 14 programs recommended for 2019 Human Service Fund grants.

The Human Service Fund (HSF) offers local governments a cost-efficient, accountable mechanism to support an array of services that help residents of every city and township who are facing difficult circumstances. Funding is awarded to local nonprofit agencies which provide vital programs that meet the needs of Johnson County residents who live with income at or near the federal poverty level. Priority is given to programs that address child care, job training, emergency aid and shelter, child/adult abuse, child welfare, and health care. (See appendix B for all funding priorities.) Agencies recommended for grants demonstrate positive outcomes and are working collaboratively with others in the community. Funding recommendations represent the maximum HSF award for the calendar year, and UCS is not responsible for reductions in grant awards that may occur due to reduction in allocated funds by participating jurisdictions.

Thanks to your support, in 2017 programs receiving Human Service Fund grants served nearly 55,000 Johnson County residents in-need. But, these programs benefit more than just the individual and their family; the entire community, including local government, benefits. Without a strong human service infrastructure to address issues such as unemployment, lack of child care, homelessness, child abuse and neglect, domestic violence, and untreated medical conditions, our community will experience higher crime rates and lower tax revenue, a decline in the standard of living, and weakened economic health.

**Jurisdictions are asked to accept the funding recommendations by
January 1, 2019.**

2019 Human Service Fund Applicant History and Recommendations

Applicant	2017 Grant	2018 Grant	2019 Recommendation	Program Description
CASA of Johnson & Wyandotte Counties	\$32,000	\$40,000	\$43,500	Court-ordered intervention by trained volunteers for children determined by a judge to be a "Child in Need of Care" due to abuse or neglect, or as high concern for safety and placement. Volunteers focus on the child and submit reports to judge.
Catholic Charities of NE Kansas	\$70,000	\$70,000	\$70,000	Emergency assistance and supportive housing, including case management to meet basic needs of low-income families and help them work towards self-sufficiency.
Community Center of Shawnee, Inc.	No request	No request	\$5,000	Food pantry transportation- Costs associated with transporting food from source (food outlets and Harvesters) to the Community Center in Shawnee where it is distributed without cost to Johnson County households.
El Centro	\$20,000	\$20,000	\$22,736	Safety net services for low-income, under/uninsured individuals and families: economic empowerment (emergency assistance, financial literacy, assistance filing taxes), and access to healthcare (Health Navigation and health promotion).
Growing Futures Early Education Center	\$9,265	\$9,265	\$9,265	Scholarships for child care fees for enrolled low-income families during financial hardship, which allows parents to maintain full-time education or employment. Emergency assistance for enrolled families who need help with food and housing.
Harvesters	\$10,000	\$12,000	\$15,000	BackSnack and Kids Café program provides a backpack of food for low-income school children to take home over the weekend, and meals in afterschool locations and summer sites.
Health Partnership Clinic	\$42,000	\$42,000	\$42,000	Health and dental care, through a medical home model, for uninsured low-income Johnson County residents.
Hillcrest Ministries of MidAmerica*	\$5,000	\$6,000	\$9,500	Transitional housing for homeless youth, single adults and families, including case management, budget counseling, and supportive services. *Formerly known as Hillcrest Transitional Housing.
Johnson County Interfaith Hospitality Network (IHN)	\$9,000	\$9,000	\$9,000	Case management for single females and families with children who are homeless. Clients receive shelter, meals, and transportation assistance from IHN.
Jewish Family Services	\$0	\$5,000	No request	The Food, Shelter and Employment program provides an array of safety-net services to low-income families.
Kansas Children's Service League	\$19,800	\$19,800	\$19,800	Home-based education and family support for new parents whose children are at-risk for child abuse and neglect.
KidsTLC	\$15,400	\$17,500	\$17,500	Street Outreach Services Program serves youth and families who are homeless or at-risk of homelessness. Helps clients obtain/maintain housing and provides related services and/or referral to services as needed.
SAFEHOME	\$18,000	\$19,865	\$21,000	The Economic Empowerment Program promotes economic self-reliance for victims of domestic violence who are living in shelter, and for clients in the agency's outreach programs.
Salvation Army Family Lodge (Olathe)	\$18,000	\$18,000	\$18,000	Temporary and transitional housing for families in Johnson County who are homeless, including related services and case management.
Sunflower House	\$32,500	\$37,500	\$37,500	Personal safety and prevention programs for children and youth. Prevention and education programs for child care professionals and caregivers, including mandated reporters.
The Family Conservancy	\$10,000	\$10,000	No request	Implementation of "Talk, Read, Play" Intensive Model at early childhood centers which serve low-income children.
Total	\$310,965	\$335,930	\$339,801	The 2018 federal poverty level for a family of three is \$20,780.

2019 Human Service Fund Recommendations

CASA of Johnson and Wyandotte Counties

\$43,500
Recommendation

Funding is recommended for the Child Advocacy Program, a court-ordered program that serves children from birth to age 18. Most children in the program are those whom a Juvenile Court Judge has determined to be a “Child in Need of Care” due to abuse or neglect by parent or caretaker (commonly placed in foster care). Children may also be referred by a Family Court Judge when child safety and placement are of great concern in a high conflict divorce or separation. In these cases the judge is determining if the child can reside in a safe placement without having to be placed in state custody (foster care). A trained CASA volunteer advocate regularly meets with the child and focuses on the child’s situation (safety, mental health and education needs, etc.). The volunteer also gathers information from the parents, foster parents, social workers, attorneys, and teachers, then with the CASA supervisor, identifies service needs. CASA submits a report to the judge which includes information about the child’s statements, behavior, and interaction with parents. Court reports support the judge’s critical decisions about where the child should live and what services should be court-ordered.

Results Projected: Children are safe from additional abuse or neglect. Children have a stable adult presence in their lives, and when eligible will complete high school or earn a GED. CASA anticipates serving 435 Johnson County children during 2019.

Catholic Charities of Northeast Kansas

\$70,000
Recommendation

Funding is recommended for the Emergency Assistance and Supportive Housing program which operates out of two centers in Johnson County. The program provides assistance and strengths-based case management, without regard to religious affiliation, to families living at or below 150% of federal poverty guidelines. Emergency Assistance services include those that meet residents’ basic needs such as food, clothing and shelter, as well as financial assistance with prescription medication and medical supplies, utilities, child care, and transportation. The case management delivery model emphasizes practices to accomplish self-sufficiency, including asset development/financial literacy, life skills, and referrals to other available community resources.

Results Projected: During 2019 the agency anticipates serving 35,000 Johnson County residents with assistance that includes food and/or financial support to maintain housing and utilities. Every client who receives financial assistance will engage in budget coaching and a financial review with their case manager. Seventy-five percent of clients will attend financial literacy education classes and receive one-on-one coaching according to assessed financial need and capability.

Community Center of Shawnee, Inc.

\$5,000
Recommendation

For the first time, funding is recommended for the Food Pantry Transportation component of the organization doing business as Shawnee Community Services. The organization transports food from Harvesters and a variety of food outlets to its center in Shawnee where families may receive one free food package per month which consists of nonperishable foods, frozen meat, fresh produce, bread and dairy products. Shawnee Community Services also provides free clothing, household goods at a nominal cost, and referrals to other community resources.

Result Projected: During 2019 4,680 households will receive free food packages, and 1,050,000 pounds of food will be distributed. The agency anticipates serving 5,880 Johnson County residents.

El Centro, Inc. Funding is recommended for the Johnson County Family Services Center located in Olathe where a set of safety-net services are provided to low-income and/or under-/uninsured Johnson County individuals and families. Services include economic empowerment (emergency assistance, financial literacy classes, assistance filing taxes), and access to healthcare (health navigation and promotion).

\$22,736
Recommendation

Results Projected: During 2019 El Centro expects to serve 1,675 Johnson County residents at the Olathe office. Results include meeting clients' basic needs, assisting clients in obtaining an ITIN (if needed) and filing income taxes, and clients successful access of community healthcare resources.

Growing Futures Early Education Center Funding is recommended for Growing Futures' Head Start Childcare and Emergency Assistance Scholarships. Most of the families served by Growing Futures are living at or below federal poverty guidelines. Through the Human Service Fund grant, scholarships (child care assistance) help low-income families experiencing financial hardships who are unable to pay their share of child care fees (federal Head Start grants fund 3.5 hours of the day and parents are responsible for costs wrapped around the Head Start funded hours). Scholarships allow for continuity of early childhood care and education while parents are working or attending school. Emergency assistance is provided to families in need of short-term help, particularly with housing (those in jeopardy of losing Section 8 eligibility because of inability to pay rent on time), and food.

\$9,265
Recommendation

Results Projected: Children demonstrate kindergarten readiness and maintain enrollment in the program even though families face financial hardship. Families attain at least one family goal based upon family determined strengths and needs. During 2019 Growing Futures projects serving 30 Johnson County children with scholarships.

Harvesters Funding is recommended to support Harvesters BackSnack program which is provided within Johnson County schools, and Kids Café which is provided in after-school locations and summer sites in Johnson County. Through the BackSnack program a backpack filled with food is provided to low-income children who take it home for the weekend. Harvesters' purchases food for the backpacks and links schools to a community partner, and transports the food kits to the partner. Community partners clean backpacks, place food kits in backpacks and distribute backpacks to schools every week. School staff identify children in greatest need of food assistance. During the 2019 school year, Harvesters will collaborate with approximately 51 schools in Johnson County for BackSnack (number of schools is subject to change). Harvesters delivers meals directly to Kids Café sites and provides meals there at no cost to children and youth. Free and reduced lunch school statistics help determine location of Kids Café sites. During 2019 school year, there will be 20 Kids Café sites in Johnson County, and Harvesters will start a blended BackSnack/School

\$15,000
Recommendation

Pantry pilot where food is delivered to schools for distribution to families that need help feeding everyone in their household (not just the student).

Results Projected: In 2019, through the BackSnack program, the agency anticipates serving 1,850 Johnson County children and distributing 57,100 backpacks; and, providing 42,000 meals to children through Kids Café sites. Results include positive effects on children's grades, behavior and health.

**Health
Partnership
Clinic (HPC)**

\$42,000

Recommendation

Funding is recommended for primary and preventative medical care, which are provided at Health Partnership Clinic's office in Olathe, a pediatric clinic in Shawnee Mission, and a school-based clinic in Merriam. HPC's patients are primarily low income (82%), with 48% uninsured and 38% having public insurance. Health Partnership Clinic, Johnson County's largest safety-net clinic, utilizes a medical home model which emphasizes prevention and health maintenance while providing a broad scope of services including care for patients with chronic diseases. HPC also provides dental and behavioral health services. Specialty care is provided through a network of providers.

Results Projected: Anticipated program results include access to a medical and dental home for low-income and uninsured residents, patients achieve better health outcomes, and patients utilize the Health Partnership Clinic (HPC) as their ongoing source of care (i.e. a medical home). During 2019 HPC anticipates serving 12,255 Johnson County residents through 36,137 patient office visits or encounters.

**Hillcrest
Ministries of
MidAmerica**

\$9,500

Recommendation

Funding is recommended for Hillcrest's Transitional Housing – Homeless Youth and Families program. Transitional housing for homeless youth (up to age 21), families (children and adults), and single adults will be provided in seven apartments located in Overland Park. Four apartments are for youth, and 3 are for families, singles and couples. Hillcrest uses either the HUD or McKinney-Vento education definition of homeless. The majority of clients are at or below federal poverty guidelines. The youth program provides up to 24 months of housing and services, including individual case management and budget counseling, and connection to community services to address immediate and ongoing needs as applicable, such as medical, dental, vision, mental health, substance abuse treatment, employment training, tutoring, and mentoring. Adults and families receive similar services, however, for a shorter period of time (3 months). A food and basic-needs pantry is also provided at the Overland Park facility.

Results projected: 35 homeless children/youth and adults will be provided transitional housing and achieve at least one goal from their assessment plan. Homeless youth will work toward achieving an education goal; 12 homeless adults will maintain or improve their employment.

Johnson County Interfaith Hospitality Network (JoCoIHN)

JoCoIHN provides shelter, meals, transportation and case management for homeless families and single unaccompanied females. Area congregations provide shelter and meals on a rotating schedule while JoCoIHN staff helps families regain self-sufficiency and independence. Human Service Funds are used to provide strengths-based case management which includes assistance with transportation, referrals to other community resources, assistance with budgeting, money management, and job and housing searches. Services are provided by 3,400 volunteers through partnerships with 36 faith congregations.

\$9,000
Recommendation

Results Projected: During 2019 the agency expects to serve 40 Johnson County residents with 2,500 days of shelter and case management. Clients completing the program will increase their economic resources, and approximately 50 percent will move into homes of their own within four months of entering the network.

Kansas Children’s Service League (KCSL)

Funding is recommended for Healthy Families Johnson County, a child abuse prevention program which provides intensive home-based education and family support services to parents who are experiencing extreme stress and are “at-risk” for abuse and neglect. Eligibility is based upon risk factors, not income, however, most of the families are low-income. Participants receive routine at-home visits, case management, referrals to community resources and services, child development and parent education, and linkage to health care services. Parent engagement includes Parent Cafés, parent support groups, and a Parent Leadership Council.

\$19,800
Recommendation

Results Projected: During 2019, 195 Johnson County individuals are expected to be served. Anticipated results are that families do not have any substantiated child abuse and neglect; and, children have health insurance and are current on immunizations, and have a developmental screen in the last six months (or are already receiving services for developmental delays).

KidsTLC

Funding is recommended for KidsTLC Street Outreach Services Program (SOS) which provides intervention services to families with children and transitional-age youth who are homeless or at-risk of homelessness. The main referral sources to the program are Olathe and Shawnee Mission School Districts through their IMPACT Olathe and Project Home programs. Referrals also come from other service providers, word-of-mouth, etc., and may include youth who have run-away or are transitioning out of foster-care. The primary goal is to assist clients in obtaining/maintaining permanent housing and navigating mental health and social service systems, including referrals to mental health services at KidsTLC, and guidance about accessing other services in the community.

\$17,500
Recommendation

Results Projected: During 2019 the organization estimates serving 150 Johnson County residents through this program. Program results include that people’s life sustaining basic needs are met, clients experience increased access to services and barriers to services are reduced, and clients express increased stability and awareness of resources.

SAFEHOME	SAFEHOME provides shelter and other assistance to survivors of domestic violence. Funding is recommended to support SAFEHOME's Economic Empowerment Program.
\$21,000	Through education, support, and referrals to community agencies, this program assists clients in taking control of their finances and moving towards financial independence.
Recommendation	Clients participating in SAFEHOME'S outreach programs also have access to financial literacy classes.
	Results Projected: Program participants secure employment, enroll in job training or education programs, and complete a budget. The agency projects this program will serve 230 Johnson County residents during 2019.
Salvation Army Olathe	Funding is recommended to assist low and very-low income homeless families in Johnson County with food and shelter at the Johnson County Family Lodge in Olathe. In most cases, the Lodge provides up to 90 days of shelter (temporary and transitional housing – maximum stay of 180 days). Residents meet weekly with a case manager who utilizes the strengths-based case management model. Classes and/or skill building opportunities include parenting, financial literacy, maintaining employment, housing searches, daily living/life skills, developing a support system, and navigating mainstream resources.
\$18,000	
Recommendation	
	Results Projected: In addition to providing safe shelter, results include families increasing their skills or income, applying for mainstream services (SNAP, TANF, Medicaid, etc.) and moving into transitional or permanent housing. The Family Lodge anticipates serving 150 Johnson County residents during 2019.
Sunflower House	Funding is recommended to support the Personal Safety Education Program, a child abuse prevention education program. The program includes: 1) <i>Happy Bear</i> , an interactive play for children ages four to seven enrolled in public and private early childhood centers and elementary schools; 2) <i>Think First and Stay Safe</i> , a curriculum for grades PreK-5 that reinforces personal and digital boundaries and emphasizes that bullying and sexual abuse are against the law; 3) <i>E-Safety</i> , provides middle school students with information about how to protect themselves from online predators, and includes safety topics such as sexting, bullying, child exploitation, and social networking; 4) <i>Keeping Kids Safe Online</i> , a workshop for parents and caregivers provided in partnership with the FBI Cyber Crimes Unit; 5) <i>Stewards of Children</i> , a child sexual abuse prevention and education training for adults; 6) <i>Mandated Reporter Training</i> which teaches attendees to recognize signs of sexual abuse, correct procedures/laws for reporting, and how to handle a child's disclosure; and, 7) <i>Child Protection Project</i> , a presentation designed to raise the awareness of child sexual abuse among parents and caregivers, and give them tools needed to be proactive in protecting children.
\$37,500	
Recommendation	
	Results Projected: Children are knowledgeable of strategies to recognize, resist and report abuse; youth and adults increase their knowledge of online safety; and, mandated reporters and other adults are trained to identify and report child abuse and neglect. The agency anticipates reaching 15,000 Johnson County residents during 2019.

APPENDIX A

2019 HUMAN SERVICE FUND PARTICIPATING JURISDICTIONS

JURISDICTION	CONTRIBUTION
Johnson County	\$131,775
De Soto	\$2,180
Edgerton	\$1,800
Gardner	\$6,000
Leawood	\$15,000
Lenexa	\$18,500
Merriam	\$7,600
Mission	\$7,600
Olathe	\$50,100
Overland Park	\$80,200
Prairie Village	\$7,600
Roeland Park	\$4,371
Shawnee	\$23,900
Spring Hill	\$1,800
Westwood	<u>\$1,375</u>
Total from County Government & Cities	\$359,801
Interest	<u>\$5,000</u>
Subtotal	\$364,801
UCS Administration	<u>\$25,000</u>
Total Available to Allocate	\$339,801

2019 HUMAN SERVICE FUND GRANT REVIEW COMMITTEE

UCS Board Members

- Tara S. Eberline *Committee Chair*, Foulston Siefkin, LLP
- Brian Brown, IPC Healthcare, Inc. (TeamHealth)
- Justin Nichols, Kutak Rock LLP
- Kevin Tubbesing, The Land Source
- Rebecca Yocham, City of Lenexa

Community Members

- Janet Barrow, WaterOne
- Angeliina Lawson, Johnson County Community College Board of Trustees

Staff support: Marya Schott, UCS Director of Resource Allocation

APPENDIX B

2019 HUMAN SERVICE FUND GUIDELINES

The Human Service Fund is a competitive process that awards grants to nonprofit organizations for operating human service safety net programs that meet the needs of Johnson County residents who live with income at or near the federal poverty level. The human service safety net cares for and protects the vulnerable, and provides pathways and opportunities for building a healthy community where every resident is empowered to reach their full potential. Components of the safety net that are supported by the HSF are: 1) basic needs, 2) work and income supports, and 3) health, wellness and personal safety.

FUNDING PRIORITIES 2019

Programs funded by the HSF must deliver measurable outcomes which benefit county residents and, in the long-term, benefit local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.

1. Programs funded by the HSF must fit the definition of “Safety Net or Work Supports.” Priority is given to programs that address child care and early childhood development, job training, emergency aid and shelter, child/adult abuse, child welfare, and health care.
2. Priority will be given to programs that serve individuals and/or families with income below or near the federal poverty level.
3. Priority will be given to programs that demonstrate innovation and/or collaboration in program delivery.
4. Priority will be given to programs that are consistent with an evidence-based program, best practices or promising practices, or replicate a successful model.

ELIGIBILITY

- Recognized by the IRS under section §501(c)(3), provide health and human services programming as their primary mission, and be in good standing in Kansas or Missouri as a nonprofit corporation.
- Agency must provide an independent certified audit of the previous year’s financial records; or, if total agency revenues were less than \$250,000, an independent review of financial statements prepared by a Certified Public Accountant. The audit or review must have been completed within nine (9) months of the close of the fiscal year.
- The program serves primarily Johnson County, Kansas residents who live with income at or near federal poverty level. Programs that do not meet this criterion may still be eligible if the program leads to the prevention of poverty, and primarily serves Johnson County residents.
- The program clearly defines and measures outcomes for participants.
- The program benefits local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.
- The applicant complies with Agency Standards.
- Applicants must affirm that the agency does not discriminate on the basis of age, sex, ethnicity, disability, race, color, ancestry, political affiliation, religion, sexual orientation, gender identification, mental health disability, national origin or any other characteristic covered by law.
- Only one HSF application may be submitted by an agency. Applications will not be accepted for both the HSF and Alcohol Tax Fund (managed by Drug and Alcoholism Council, a program of UCS) for the same program during the same funding cycle. However, applications may be submitted for both funds by the same agency or department for discrete programs during the same funding cycle. Criteria of discrete programs include, but are not limited to, programs for which expenses are recorded separately for purposes of functional accounting, programs that, if serving a population targeted by another program, serve a distinct need of that population, and/or employ distinct strategies and projected outcomes.
- Applications for substance abuse programs are not accepted and should be directed to the Alcohol Tax Fund.

Item Number: Consent Agenda- II.-F.
Committee 11/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/14/2018
Submitted By: Keith Moody
Committee/Department: Admin
Title: **Agreement with Johnson County Department of Technology and Innovation**
Item Type: Agreement

Recommendation:

Staff recommends renewal of Information Technology service agreement with Johnson County DTI for 2019.

Details:

Attached is the 2019 agreement with Johnson County Department of Technology and Innovation for IT services. The service contract includes server support, application support, data management and backups, network monitoring and administration, data and internet security including anti-virus, help desk support, and virtual server hosting. The total agreement for 2019 is \$24,559. Overall this is a 12% increase in contract price from 2018. However, representatives from DTI stated they did not charge for anti-virus protection in prior years. They are working to recover the full cost of providing the services, this is the third and final year of adjustments to bring the cost up to the full cost. Going forward the annual cost increase is anticipated to be around 3%.

While this increase in price is significant from the prior year, staff supports moving forward with Johnson County providing us with IT support. The DTI charge in 2018 would equate to approximately 1/4 of a full time employee with benefits. In addition, DTI has a team of employees within each division of the department that can and will respond to any incident. Anytime we have a service call for some kind of network issue, they will mobilize at least two support staff to come to City Hall to address the issue ensuring a faster response.

In addition, the City is now on the County's fiber network and receives fiber internet service and phone service from the county at no cost. We previously paid \$16,200 annually for phone and internet service through Consolidated Communications, this represents a significant cost savings, which would not be available to the City if we did not use the County's IT services.

Financial Impact

Amount of Request: \$24,599	
Budgeted Item?	Budgeted Amount: \$25,000
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
☐ 2019 DTI IT Service Agreement	Cover Memo

RENEWAL OF INFORMATION TECHNOLOGY SERVICES
AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF
JOHNSON COUNTY, KANSAS AND THE CITY OF ROELAND PARK, KANSAS

THIS RENEWAL OF INFORMATION TECHNOLOGY SERVICES AGREEMENT (“Renewal”) is made and entered into this ____ day of _____, 2018 by and between the City of Roeland Park, Kansas (“City”) and the Board of County Commissioners of Johnson County, Kansas (“County”).

WITNESSETH:

WHEREAS, the City and the County entered in that certain Information Technology Services Agreement dated April 12, 2012, regarding the provision of information technology services, as amended by that certain Amendment to Information Technology Services Agreement dated June 16, 2014, and which was subsequently renewed (the original agreement, the amendment, and all previous renewals are collectively referred to as the “Agreement”); and

WHEREAS, the City and the County desire to renew and amend the Agreement.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter given, and pursuant to and in accordance with the statutory authority vested in the City and the County, the parties hereto agree as follows:

1. Renewal. The City and the County hereby agree that the Agreement shall be, and hereby is, renewed and extended for an additional term from January 1, 2019 through December 31, 2019 (“Renewal Term”).

2. Services. During the Renewal Term, the County agrees to provide the services set forth in Attachment A and the City agrees to share in the costs of those services by paying the amounts set forth in Attachment A, which are the annual costs of the services. These rates are valid for the Renewal Term and are valid only if the City obtains and maintains a high speed data connection of at least 10mb between the City’s facility and any County facility on its high speed network. The County reserves the right to raise these rates if the City fails to obtain and maintain high speed connectivity. The City agrees to pay the costs set forth in Attachment A on a quarterly basis commencing upon execution of this Renewal.

3. Additional Services. The parties agree that during the Renewal Term, if the City requests additional professional services that are not included in the services set forth in Attachment A, then the County’s hourly rates for such services shall be as follows:

Tier 1 Support per hour	\$41.49	Support Center
Tier 2 Support per hour	\$58.80	Systems, Phone
Tier 3 Support per hour	\$54.08	Networking
Tier 3 Support per hour	\$61.50	Applications
Tier 3 Support per hour	\$66.16	Security
DBA Support per hour	\$80.23	Data Administration
Consulting	\$70.55	Project Management

4. Agreement Effective. Except as expressly modified by this Renewal, the terms and provisions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Renewal to be executed in two (2) counterparts by their duly authorized representatives and made effective the day and year first above written.

CITY OF ROELAND PARK, KANSAS

BOARD OF COUNTY COMMISSIONERS
OF JOHNSON COUNTY, KANSAS

By _____
Keith Moody, City Administrator

By _____
Brian Thomas, Interim Chief Information
Officer

Date _____

Date _____

APPROVED AS TO FORM:

Ryan Haga
Assistant County Counselor

Date _____

EXHIBIT A – SERVICES

# Full Time Users # Part Time Users (<4 hrs)	City of Roeland Park Description of Services	City 7 0	Police 18 0
Systems	Server support - Remote monitoring, Server Operating System support, server backups, server patching and print management. O365 Email support; Active Directory support and maintenance.	\$2,213.00	\$6,829.00
Application Support	DTI will interface with the Sire application vendor support to assist with problem resolution and/or application upgrades. Additional application assistance available at the hourly rates provided above.	n/c	n/c
Data Management	DTI will provide regular monitoring of the Sire database backups and identify problems as they occur. DTI will work with Sire support to assist with problem resolution. Additional Data Management assistance is available at the hourly rates listed above.	n/c	n/c
Network	Network monitoring - Including all network systems, core appliances and switches. Network administration and support - Review of event logs and implementation of manufacturer-recommended firmware updates for routers and switches. Network hardware replacement - Identify and recommend network hardware replacements, assisting with the installation as required and needed. Internet Connection including Guest WiFi	\$1,188.00	\$3,666.00
Security	Firewall and VPN Management - Monitor, maintain and support the clients firewall and current VPN system. Assist with firewall security reviews (limit 1 annually) to address best practices in controls. Network Security Monitoring and Intrusion-Prevention Services – Monitor internal and external network traffic to identify malicious activity and block and/or report on activity dynamically based upon County security best practices. Anti-Virus and Threat Management - Monitor, maintain and support the client's anti-virus to ensure AV signatures are current and active across all devices. Internet filtering per County best practices	\$1,188.00	\$3,666.00
Support Center – Help Desk	Provides a single point of contact, by phone or email, to report and record incidents and to facilitate the restoration of normal IT operational services. The Support Center provides Tier 1 and Tier 2 remote desktop support as requested M-F, 7:30-5:00 (excludes official holidays) and provides on-call support, after normal business hours, for emergency outages (escalated to Tier 3 support).	\$1,017.00	\$3,139.00
Sub Totals		\$5,606.00	\$17,300.00
Support Services		\$22,906.00	
Virtual Server Hosting	Virtual servers (2 @ \$503 annually) Sire and RoelandPark.net	\$1,006.00	
Software	Check Point Licenses - 28 @ 23.09 ea (16 City, 12 PD)	\$370.00	\$277.00
Other Billable Items	Security Awareness Training	tbd	tbd
Total Managed Services		\$24,559.00	

* Standard Support: Monday-Friday 7:30a-5pm; Emergency on-call phone support available as-needed

Item Number: Consent Agenda- II.-G.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/9/2017
Submitted By: Staff
Committee/Department: Admin.
Title: **2019 Sports Dome Agreement**
Item Type: Agreement

Recommendation:

Staff recommends approval of the agreement as presented.

Details:

The attached agreement is unchanged from prior years. It provides a one year land lease to JCPRD for the Sports dome facility located on the Community Center property. The facility is an asset to the community, the operation of the facility is entirely the financial responsibility of JCPRD, and the City does not have any competing plans for use of the land occupied by the Sports Dome in the near or long term presently.
The lease price is \$1

Financial Impact

Amount of Request: \$1.00	
Budgeted Item?	Budgeted Amount: Rent Revenue
Line Item Code/Description:	

Additional Information

The year end financial report provided by JCPRD for the facility reflects a net loss for both 2015 and 2016.

How does item relate to Strategic Plan?

Sustaining the land lease provides for recreation opportunities that may not otherwise be available

within the City.

How does item benefit Community for all Ages?

Activities at the Sports Dome cater to residents of all ages.

ATTACHMENTS:

Description	Type
 2019 Sports Dome Agreement	Cover Memo

**2019 ROELAND PARK SPORTS DOME LEASE AGREEMENT
BETWEEN THE CITY OF ROELAND PARK, KANSAS
AND JOHNSON COUNTY PARK AND RECREATION DISTRICT**

This lease agreement ("Lease Agreement") is entered into this 17th day of October, 2018, by and between the City of Roeland Park, Kansas, hereinafter referred to as "City," and Johnson County Park and Recreation District whose address is 7900 Renner Road, Shawnee Mission, Kansas 66219, hereinafter referred to as "JCPRD."

WHEREAS, the City owns the Roeland Park Community Center generally located at 4850 Rosewood, Roeland Park, Kansas, hereinafter referred to as the "Center"; and

WHEREAS, since December 21, 1989, JCPRD has leased from the City a certain piece of property owned by the City and located near the Center on which JCPRD has previously erected, and has operated and continues to operate, an inflatable dome structure commonly known and referred to as the Roeland Park Sports Dome, hereinafter referred to as the "Sports Dome"; and

WHEREAS, JCPRD has established and it conducts programs at the Sports Dome to provide for the recreational, cultural, educational and social needs of Roeland Park residents and/or citizens of Johnson County; and

WHEREAS, JCPRD desires to continue leasing from the City and the City desires to continue leasing to the JCPRD that real property on which the Sports Dome is situated.

WHEREAS, the City Council of the City did approve and authorize its Mayor to execute this Agreement by official vote of said body on the ____ day of October, 2018; and

WHEREAS, the Governing Body of JCPRD did authorize its chairperson to execute this Agreement by official vote of said body on the 17th day of October, 2018.

NOW, THEREFORE, in consideration of the above recitals, and mutual covenants and agreements herein contained, and for other good and valuable consideration, the parties agree as follows:

1. Purpose of the Agreement. The City agrees to lease to JCPRD the general land on which the Sports Dome is situated, including reasonable access thereto. JCPRD shall use the area subject to this lease for the purpose of operating the Sports Dome and its programming therein.

2. Duration of Agreement and Termination. The term of this Agreement shall be effective as of the 1st day of January, 2019, shall continue through and inclusive of the 31st day of December, 2019, provided that this Agreement may otherwise be renewed annually by both parties by approving an annual Addendum to this Agreement. Notwithstanding anything contained herein to the contrary, this Agreement and any renewal or extension thereof, may be terminated at any time by either party giving

at least ninety (90) days prior written notice to the other party of its intention to terminate this Agreement, and further provided that if the City or JCPRD shall fail or refuse to comply with any of the obligations or provisions herein agreed, the affected party shall have the right to notify the other party in writing of such default; and if the party so notified shall remain in default for thirty (30) days thereafter, the affected party may elect to terminate this Agreement immediately thereafter.

3. No Legal Entity Created. There will be no separate legal entity created under this agreement.

4. Responsibilities.

A. JCPRD agrees as follows:

(1) To pay to the City one dollar (\$1.00) per year for the rental of the real property identified in this Agreement.

(2) To provide all funding and personnel necessary to manage and operate the Sports Dome.

(3) To be solely responsible for and to pay for all maintenance, water utilities used at or by the Sports Dome and for all maintenance, repair, replacement, and general upkeep of equipment used therein or thereon.

(4) JCPRD may not make any physical changes to the premises except as approved in advance in writing by the City.

(5) Only persons qualified to conduct programs will be permitted to instruct, lead or supervise the classes and it shall be the responsibility of JCPRD to insure that the instructors are qualified.

(6) To operate the Sports Dome at times not to exceed the hours of 8:00 a.m. to 11:00 p.m., Sunday through Thursday, and 8:00 a.m. to Midnight, Fridays and Saturdays.

(7) To provide security and supervision of the Sports Dome during all scheduled operating hours.

(8) To notify the City, if for mechanical reasons or inclement weather, the Sports Dome will not be operated during previously scheduled hours.

(9) To provide for use a trash container at the Sports Dome with regularly scheduled pick-up and removal.

(10) To generally maintain all sidewalks at the Sports Dome, including

snow removal.

(11) To obtain and maintain in full force and effect the insurance coverage as set forth in Paragraph 5.

(12) It is not the agent of the City and it will not hold itself out as the agent of the City, nor as offering a program which has either been approved or is supervised by the City.

(13) It will abide by the laws of the government of the United States and the statutes of the State of Kansas.

B. The City agrees as follows:

- (1) To lease to JCPRD for one dollar (\$1.00) per year for the property identified in this Agreement.
- (2) To provide the public use of the City's parking lots for participants engaged in the program activities at the Sports Dome.
- (3) To maintain all roadways and parking areas, providing access and use by pedestrians and vehicular traffic including snow removal.

5. Insurance. JCPRD shall secure and maintain, or have maintained throughout the duration of this contract, insurance of such types and in such amounts as may be necessary to protect JCPRD and the City against all hazards or risks generated by JCPRD or any of its agents. The District shall offer to the City other evidence of such insurance coverage, and any and all renewals thereof, in the form of a Certificate of Insurance. The Certificate of Insurance shall list the City as an additional insured. The Certificate shall list the following insurance coverage:

Commercial General Liability	\$ 500,000
General Aggregate	\$1,000,000
Products	\$1,000,000
Personal and Advertisement Injury	\$ 500,000
Personal & Advertisement (each occurrence)	\$ 500,000
Fire Damage	\$ 300,000

Workers Compensation and Employers Liability as determined by Kansas Statutes

6. Acquisition, Holding and Disposal of Property. The land and fixtures, including the entrance structure and concrete floor, shall remain the property of the City and the actual dome at the Sports Dome and the tangible personal property and equipment of JCPRD located and/or used therein is and shall

remain the property of JCPRD. No land, equipment or other tangible personal property is to be jointly owned. At the end of the term of this Agreement and any renewals or extensions thereof, JCPRD reserves the right to dismantle and dispose of its dome and all of its tangible personal property and equipment located and/or used therein.

7. Verbal Statements Not Binding. It is understood and agreed that the written terms and provisions of this Lease Agreement shall supersede all prior verbal statements of any and every official and/or other representative of the City and JCPRD, and such statements shall not be effective or be construed as entering into, forming a part of, or altering in any way whatsoever the written Lease Agreement.

8. Inspection of Premises by City. The City shall have the right to inspect the Sports Dome and facilities occupied by JCPRD at all reasonable times.

9. Indemnification. JCPRD shall indemnify, defend and hold City harmless from any and all liability, injury, damage, loss claims, costs and expenses which may arise from or in connection with the rights and privileges granted to JCPRD herein and the use of the real property on which the Sports Dome is situated. However, JCPRD's indemnification and obligation shall not apply to such liability, injury, damage or loss as is determined to be caused by the negligence or willful and intentional conduct of the City, its employees, agents or representatives. Nothing in this Agreement shall constitute a waiver by JCPRD of any defense JCPRD may have against a third party under the Kansas Tort Claims Act, K.S.A. 75-6101, et seq. and amendments thereto.

10. Provisions Separable. It is the intent of the parties hereto in the preparation and execution of the Agreement to avoid a conflict with the State of Kansas; and if any provisions herein are found to be in conflict with the State Cash Basis or Budget, Law, or any other state law or regulation, it is the intent of the parties hereto that such provision shall have no force and effect, and the remainder of this Agreement shall be valid as though such conflicting provision had not been written or made a part hereof.

IN WITNESS WHEREOF, the above and foregoing Agreement has been approved by each of the parties on the day and year first above written.

CITY OF ROELAND PARK

Date: _____

Mike Kelly, Mayor

ATTEST:

By: _____
Kelley Bohon, City Clerk

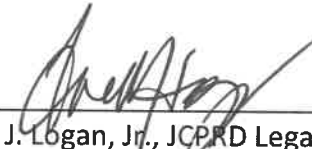
BOARD OF PARK AND RECREATION COMMISSIONERS
JOHNSON COUNTY PARK AND RECREATION DISTRICT

Date: 10.17.2018



Nancy Wallerstein, Chair

APPROVED AS TO FORM:



Fred J. Logan, Jr., JCPRD Legal Counsel

Item Number: Applications/Presentations- A.-1.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/14/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **JCPRD Presentation on 2018 Community Center Activities**
Item Type: Presentation

Recommendation:

Informational, no action anticipated.

Details:

Attached is the power point presentation that JCPRD makes annually as a review of activity at the Community Center.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Community Center Update	Cover Memo



Roeland Park Community Center November 2018 Update

Recent Improvements:

- New webpages for JCPRD and the City of Roeland Park.
 - Improved functionality
 - Online forms now available for fitness room memberships.
- Trail connection to Nall Park
- Multi-Purpose Room sound system update - The system retained all of its previous functions and now includes Bluetooth capabilities, a lapel microphone, and two wireless microphones.
- New landscaping was completed during the first week of October. Several raised planting beds were refreshed with new plantings and a tree was relocated. The large oak tree was also trimmed.
- Sod was laid in the front yard space on October 23rd. The sod is taking well and a winter fertilizer has been applied. Future upkeep will include the need for 100 pounds of seed to be spread twice yearly over the area.





Improvements coming by year end 2018:

- New carpet installation in both the main office and recreation programming office
- Addition of changing facility in cardio portion of fitness center
- New fixture and spray faucet added to two compartment sink in kitchen
- Repair of gazebo electrical board

Future CIP Items:

- New flooring in Room 6
- Systematic replacement of HVAC (heating and air handling) units
- Systematic replacement of A-coil and Condenser units (cooling)
- Phased replacement of T-12 light fixtures with LED
- Repair to flooring in the main hallway and the Neighbors Place room
- Roof run off drainage and parking lot drainage improvements
- Parking lot improvements



Programming Highlights by the Numbers:

- Programs: 202
 - Each program counted once. Additional instances of multi-week classes not included.
- Patron Interactions: 10,119
- Volunteer Participations: 218





Programming Highlights:

- New Horizons Band
 - Partnership between JCPRD and the UMKC Conservatory of Music
 - Current enrollment: 66 members and each week staff speak with new interested participants!
 - Future opportunities to see the band: Tuesday, December 11th at 7:00pm at the Johnson County Arts and Heritage Center & Saturday, December 15th at 7:00pm at MidAmerica Nazarene University with the Fountain City Brass Band.



- Successful addition of tennis programming.
 - USTA Heart of America awarded JCPRD a \$500 grant to cover costs related to equipment. With this JCPRD was able to purchase rackets, tennis balls (red, orange and green), ball hoppers, cones and youth net.
 - Curriculum is provided by USTA's Net Generation program. Once registered as a Net Generation provider and after completing safe play certification, Net Generation and USTA also provided a Community Kit complete with additional rackets, balls, etc.
- Programming in partnership with KU's Osher Lifelong Learning Institute
 - This program is designed for adult learners, to create their own program of personal development. No homework. No tests. No pressure. It's just learning for the joy of it.
 - Fall 2018 offering: Kansas, the Cradle of Basketball
 - Upcoming 2019 offerings:
Burns, Bagpipes & Barleycorn
The Opioid Epidemic
Music and Lives of the Great Composers



- The JCPRD Special Populations Department held several popular events at RPCC, including their Craft Night and Pizza Party, Pumpkin Painting Party, and Wild Wild West Country Dance Night.
 - Holiday Dance – Thursday, December 13th
- The Child Development Center graduated 7 kiddos in May 2018 who have moved on to excel in Kindergarten. The program currently has 13 students enrolled and would love to have a few more join them.

Finishing out the year with...

Roeland Park Holiday Lighting Ceremony – Wednesday, December 5th

Holiday Marketplace
Saturday, December 8th



Noon Year's Eve
Monday, December 31st

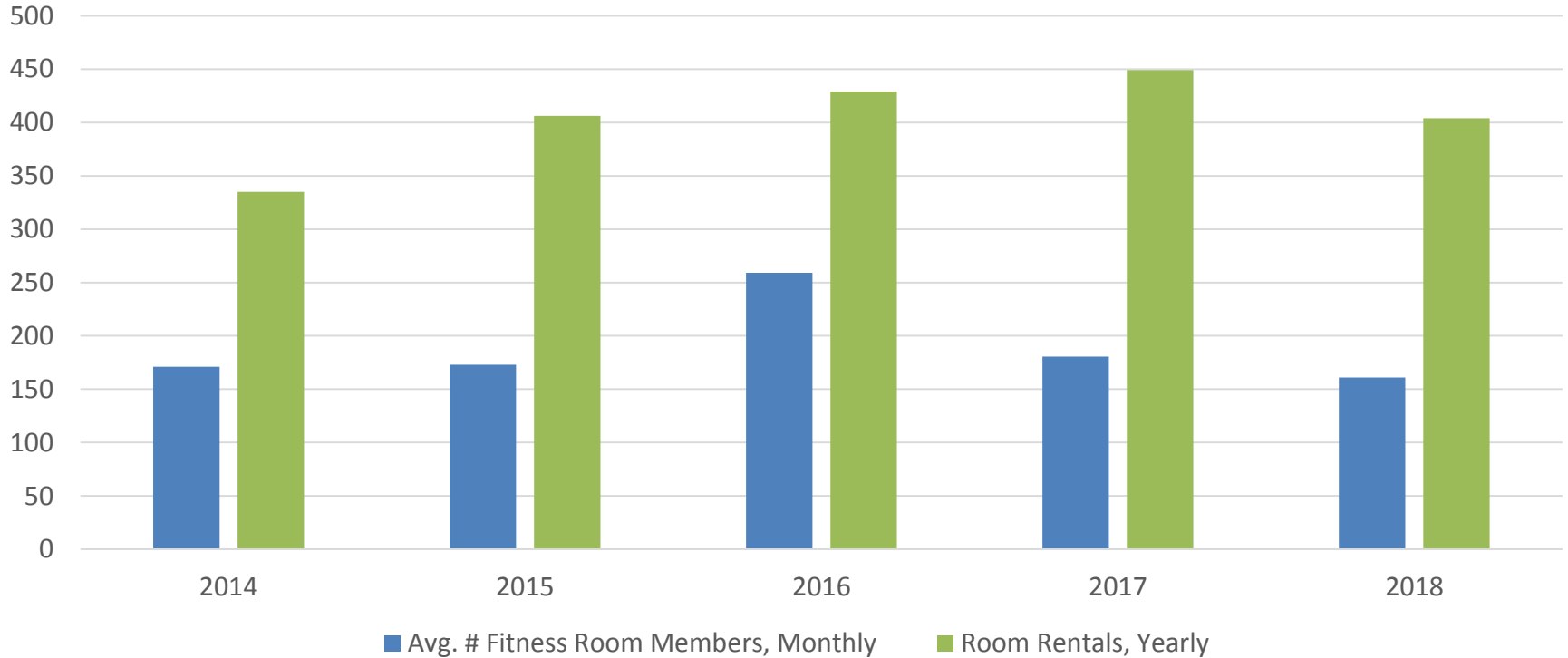


Shared programs and Services:

- Johnson County Election Office
- AARP Safe Driving
- Podiatry
- KS Legal Services
- Kids Café
 - 719 meals served from June 5th – August 2nd
- Champss Enrollment Program
 - **CHAMPSS**, which stands for Choosing Healthy Appetizing Meal Plan Solutions for Seniors, is offered through the Older Americans Act, a federally funded program, and the Nutrition Program/AAA, in partnership with select local Hy-Vee stores.
 - 8 Champss enrollment programs held at RPCC in 2018.



Fitness Room and Room Rental Statistics

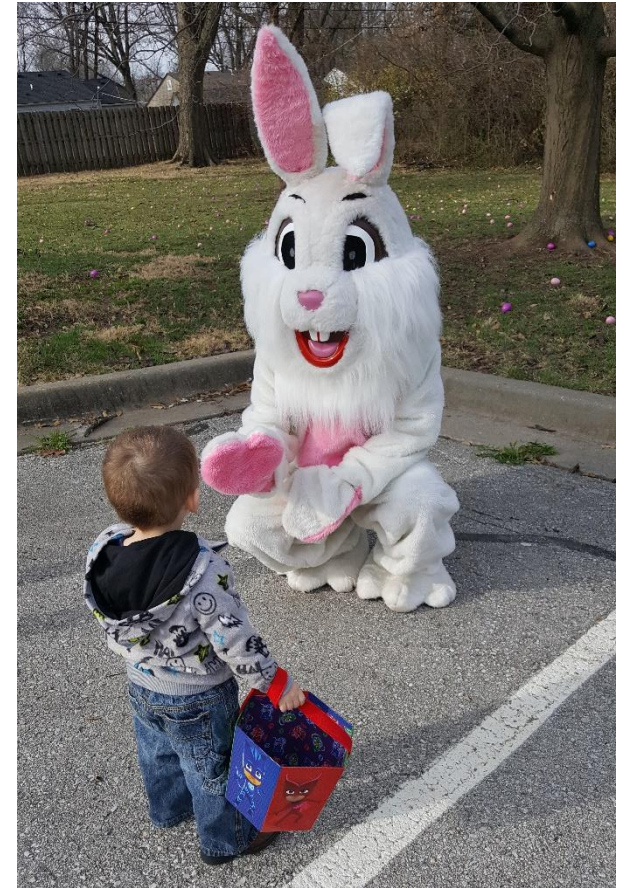


2018 rental numbers are calculated including November/December projections. Final number will vary.



Looking ahead...

- Pickleball programming coming to the courts at R Park in the spring!
- Superhero Saturday!
 - Program previously held at Shawnee Mission Park will move to the Community Center.
- Easter event in conjunction with the Special Events Committee. New to the hunt in 2019 will be an optional pancake breakfast by Chris Cakes!
 - Save the date:
Saturday, April 13th
 - Volunteers welcome, mark your calendars!





JOHNSON COUNTY

Park & Recreation
District

What do **you** do for fun?

Item Number: Applications/Presentations- A.-2.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/16/2018
Submitted By: Keith Moody
Committee/Department: Pool Advisory Committee
Title: **Aquatic Center Analysis Presentation by Waters Edge**
Item Type: Presentation

Recommendation:

The Pool Advisory Committee presents the analysis to the Council for consideration in establishing a plan for the aquatics facility improvements, modifications and operations.

Details:

Water's Edge has completed a comprehensive assessment of the Aquatic Center condition and operations along with analysis of market competition and alternative operating scenarios. The analysis was designed to engage the entire community in this discussion as well as those from outside the community who use the facility. Lauren Ozburn will present the report findings in detail.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	Waters Edge Report	Cover Memo
	Roeland Park Study Presentation	Cover Memo



ROELAND PARK AQUATIC CENTER

Feasibility and Operational Study November 2018



waters edge
AQUATIC DESIGN



Contents

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Executive Summary

Project background and scope

The City of Roeland Park and Johnson County Parks and Recreation Department (JCPRD) have had a long-standing joint-funding agreement in regards to the operation of the Roeland Park Aquatic Center. The interlocal agreement expires in May of 2019, and in preparation, the City of Roeland Park conducted a feasibility and operational study to determine the long-term needs and options for the Roeland Park Aquatic Center.

This study consists of evaluation of the physical condition, operability of its systems, market review, operational assessment, participation and program analysis, options for long term operations and community input.

Project team

The project team for this study included representatives from the following agencies:

The City of Roeland Park

City Administrator, Keith Moody

Roeland Park Aquatics Advisory Committee

City of Roeland Park Council Members

Claudia McCormack, Jim Kelly, Tom Madigan, and Johnson County Parks and Recreation representatives, Rhonda Pollard, Marshall McKinney, Jim Wilson, and Leslee Rivarola.

Johnson County Parks and Recreation District

Shannon Plueger, Jeremy Hight

Waters Edge Aquatic Design

Lauren Ozburn and Dave Schwartz

SFS Architecture

Brian Garvey and Justin Roth

Existing facility

The Roeland Park Aquatic Center opened in 1997, with a main pool that includes four 50-meter lap lanes made available by a movable bulkhead, and 10, 25-yard lanes by 10, 25-meter lanes, with a 1-meter and 3-meter diving boards. The facility also includes zero-depth, wading pool, vortex pool, two large slides with a separate catch pool. During construction, an inflatable dome structure was added by the District allowing for swimming year-round.

Over the last four years, the facility has experienced ongoing maintenance challenges and increasing expenditures related to the pool systems and structures. In the fall of 2017, the dome sustained catastrophic damage from a storm and was not replaced. In 2018, the Roeland Park Aquatic Center operated as a summer-only facility.

The Roeland Park Aquatic Center has had an increasing subsidy over the last four years, and will continue to see a high-level subsidy with the facility as-is.

Existing Aquatic Center Assessment

The Roeland Park Aquatic Center was visually assessed by Waters Edge Aquatic Design for the pool, and SFS Architecture for the building. Overall, the facility is in good condition, with needed improvements throughout the facility. Improvements include water treatment and mechanical systems, ADA accessibility, safety related hazards, corrosion, wood degradation and aging on buildings, ventilation throughout the facility, insulation and other items. Additionally, SFS Architecture provided a preliminary concept for updates to the Men's restroom to become compliant under Article 12 Non-Discrimination Code, along with color palate suggestions to update the buildings.

The Roeland Park Aquatic Center offers membership and daily admission, nine programs to participate in, and employs 14 different positions to operate the facility. Since 2013, revenues have ranged from \$141,252 - \$245,694, and expenditures have ranged from \$469,131.22 - \$659,145.95. In 2018, cost recovery was at 36%, with estimated attendance of 14,280 visitors. 35% of visitors were Roeland Park residents and 44% of visitors were attending with a program.

Market Analysis & Benchmarking

An inventory of facilities within the service area show that there are 75 aquatic venues within a 10-mile radius, and 67 of those facilities falling in a 5-minute to 20-minute drive time from the Roeland Park Aquatic Center.

In comparison to benchmarked facilities, the Roeland Park Aquatic Center is large in comparison to the City's population. The outdoor pool revenues per visit are higher than average, and cost recovery at 36%. This suggests that a focus on controlling expenditures is a priority. The indoor pool revenues are substantially lower per visit than average, and cost recovery at 35%. This suggests that a focus on increasing revenues is a priority.

Public Engagement

Feedback and participation throughout the open house, user group meetings, online surveys and comments suggest there is strong support for the Roeland Park Aquatic Center. Location of the facility was the most important element when deciding where to swim, and fees ranked the highest in satisfaction. Features of interest include 25-meter/yard swimming, zero-depth, 50-meter swimming, toddler features and a lazy river. Amenities that are frequently utilized include zero-depth, deep water, lap lanes, and slides. The areas consistently ranking of lower importance or interest include the sand pit, kiddie pool and vortex pools.

48% of survey respondents report attending for general open swimming and 31% attend for lap swimming. 32% have a need for summer only swimming, 9% have a need for year-round indoor swimming, and 41% have a need for both indoor and outdoor swimming. There are generally two major opinions regarding the indoor pool option. Those include that the indoor pool is needed and desired, and the other is more neutral or opposed due to financial implications and sustainability. The first is more closely associated with fitness and competitive swimming and the second is more closely associated with the general public and leisure users.

Alternative Options & Operations

A total of six alternative options were explored in relation to this study to compare feasibility and operating projections. Those options include:

1. Option 1: Year-round + dome
2. Option 2: Year-round + fixed structure
3. Option 3: 6-months + no cover
4. Option 4: 3-months (summer) season + no cover
5. Option 4a: 3-months (summer) season + basic upgrades
6. Option 4b: 3-months (summer) season + family aquatic center

There is a clear delineation in subsidy levels between Options 1, 2, and 3 versus Options 4, 4a, and 4b, with a lower subsidy amount in total dollars for options 4, 4a and 4b. Cost recovery for each option ranges anywhere from 32% - 70%, and project capital costs range from \$0 to \$4.7 million. Options 1, 2, 4a and 4b require capital investments, while Options 3 and 4 do not.

Opinions

Throughout the study, several themes emerged regarding the Roeland Park Aquatic Center. Options that can operate at a lower subsidy level while servicing both leisure and fitness users is a priority. The amount of subsidy the City is willing to provide will guide the future of selecting a preferred Option, however the explored Options that offer a 3-month outdoor operation fall in line with the themes listed above and combine considerations from both a fiscal and service perspective.

Existing Aquatic Center Assessment

Introduction

To understand the existing conditions of the Roeland Park Aquatic Center visual assessments and facility walk-throughs were conducted as a part of this study. The following sections summarize the findings of those assessments, focusing on a physical assessment of the pool, pool systems and buildings, along with an operational assessment.

Physical Assessment

Constructed in 1996 – 1997 and opening in Fall of 2017, the existing Aquatic Center is comprised of three outdoor seasonal pools, and one pool that has recently converted to a seasonal pool that had previously been operated with an air-supported dome structure after the summer season. Those pools include the kiddie pool, vortex pool, slide catch pool, and main pool respectively. Two building structures are on site, including the administrative, concessions, and bathhouse, and the mechanical building. Parking is located to the west, and is shared with the Roeland Park Community Center.

A full ADA review was not conducted as a part of the scope of this study, however visible and known ADA recommendations were included where appropriate.

Pool and Pool Systems

Waters Edge Aquatic Design performed a walk-through and visual assessment of the pool and pool systems at the Roeland Park Aquatic Center on July 16, 2018. The full assessment report is included in the Appendix. The scope of the evaluation included:

- Visual assessment and documentation of existing conditions of pools, pool structures, systems and equipment
- Confirm bather load

Summary findings include:

- Visual assessment
 - Pool basin is in good condition
 - Immediate recommendations and long-term recommendations
 - Some mechanical and water treatment improvements are recommended
 - ADA access to the main pool, vortex pool and kiddie pool is not compliant
 - Light poles have failed and should be replaced if night swimming is desired
 - Autofill is not functional
 - Pressure gauges and flow meters not functional
 - Trip and safety hazards in the deck from the previous dome track and electrical junction boxes
 - Corroded hardware in the filter room, chemical room and slide structure
- Square footage and bather load
 - While analyzing bathroom fixture counts, bather load was evaluated. It was discovered that the total square footage of the pool listed in the Engineered Plans is 15,063 s.f. Waters Edge calculated the total square footage to be 13,063 s.f. The maximum bather load was calculated to be 738 total patrons. To be compliant with Johnson County Health and Environment Code, the Aquatics Advisory Committee approved to lower the bather

load to 450 to be compliant with fixture count. *See Appendix for Roeland Park-Patron Load and Plumbing Facility Calculations.*

Buildings

SFS Architecture performed a walk-through of the building structures at the Roeland Park Aquatic Center on October 1, 2018. The full assessment report is included in the Appendix. The scope of the evaluation included:

- Reviewed existing conditions and provided comments on compliance strategies to meet the Article 12 Discrimination Code adopted by the City of Roeland Park.
- Visual assessment and documentation of existing conditions of the administration/concession building, bathhouse and mechanical buildings
- Conceptual interior and exterior paint color options to update the aesthetic

Summary findings include:

- Article 12 Discrimination Code Review
 - Men's restroom does not meet Article 12 of the City's Discrimination Code
 - In order to address Article 12, Waters Edge prepared a bather load and fixture count to verify compliance with code, and SFS created a concept for modification to the Men's restroom utilizing those findings and existing fixture counts
- Visual assessment
 - Ventilation in locker rooms, pump room, chemical room and electrical room improvements recommended
 - Corrosion throughout pump room, including stairway angle support and pipe-support structures
 - Loose batt insulation in the pump room and concession area
 - Wood louvers, soffits and fascia show signs of damage and age
 - Gutter damage, aged caulking and delaminating paint
 - Degradation to wood trim
 - Tuck pointing on exterior masonry walls recommended
 - General main corridor maintenance items
 - Administration and concession flooring showing signs of age
- Conceptual color options

Previous Facility Improvement Plan – 2008

Current findings are consistent with some of the items noted in the 2008 Facility Improvement Plan, although many items have been addressed or are no longer applicable. Issues identified in that plan include, but are not limited to:

- Safety Issues
 - Pace clock and electrical fan in close proximity to the water – *Not observed*
 - Corrosion on electrical panels
 - Dome light power port locations
 - Reinforce dome lights – *Not applicable*
 - Diving board non-slip properties showing signs of wear – *Not observed*
- Capital Improvements Plan (in order of importance as identified in the Plan)
 - Compliance with Virginia Graeme Baker Pool and Spa Safety Act - *Complete*
 - Reconfigure power ports for dome lighting to meet NEC code – *Not observed*
 - Repair filters and replace filter media as needed
 - Install exhaust fans in filter building
 - Remove sand area
 - Recoat corroded areas of permanent light poles
 - Reinforce dome light anchoring – *Not applicable*
 - Recoat the pool shell – *Complete*
 - Replace damaged rain gutters on buildings
 - Repair dome liner – *Not applicable*
 - Repair building trim and flashing
 - Replace bathhouse counters – *Not observed*
- Routine Maintenance
- Unscheduled Maintenance

Facility Improvement Plan (Revised December 2008)		
The Roeland Park Aquatic Center is in satisfactory condition. To date, nearly all the systems within the facility are in working order. The staff has worked hard to maintain the facility through repairs and scheduled maintenance. These preventative maintenance practices will protect the facility's operating life, and help minimize the magnitude of future issues by identifying them before they progress.		
While all the systems are functioning, there are areas that require attention from facility staff. Each concerning area detailed within the report was evaluated based on:		
• Safety implications • Current operating status • Importance of the component with respect to the entire facility • Life expectancy.		
Safety Issues The top concern for any aquatic center should be safety. Below are the current safety issues for the Roeland Park facility. Some of the items need timely attention to ensure a safe facility. Some are issues that will arise due to normal decline and wear, for example, the trench drain tile and the diving board surfaces.		
Item	Concern	Resolution
Electrical equipment in pool area	A timer (pace) clock and electrical fan are in close proximity to the water	Needs to meet NEC Article 680.7 (see Electrical Report)
Electrical panels	Corrosion has formed making	Need to be replaced with NEMA 4X (see Electrical Report)
Dome lights	Power port location	The power port needs to be configured to meet NEC codes (see Electrical Report)
Dome lights structure	The current configuration is not rigid enough, and length of the pole makes it possible for a pole to collapse close, if not into, the pool.	Poles should be reinforced for more rigidity.
Diving Boards	The surfaces are starting to show signs of wear. Over time they will lose their "non-slip" properties.	Should be resurfaced by the manufacturer in 4-5 years.

2008 Facility Improvement Plan

Operational Assessment

Understanding where and why the Roeland Park Aquatic Center is in its current operational condition, and taking inventory of current offerings and business practices, can be used to identify service strengths, gaps and for making educated decisions.

Schedule and Hours of Operation

The Roeland Park Aquatic Center currently operates for the summer season from the Saturday before Memorial Day through the end of September. From opening in 1997 through the spring of 2017, the aquatic center operated with the dome enclosure from approximately October/November through April/May. The dome was taken down during the summer season. In the Fall of 2017, the dome sustained irreparable damage and caused the facility to close until Memorial Day weekend 2018.

In 2018, the schedule initially was published as having an operating season from Saturday, May 26, 2018 – Sunday, August 12, 2018. After public input and comments received from users, the season for general

open swimming was extended to an adapted season of Labor Day (Monday, September 2, 2018) with super adapted hours for the Blazers Swim Team, Masters swimming and lap swimming through September 30, 2018. With the first year of operating as a seasonal/summer outdoor facility, the following schedule was implemented.

Regular Season: May 26 – August 12, 2018

▪ Open swim	Monday – Saturday	Noon – 7 p.m.
	Sunday	Noon – 6 p.m.
▪ Concessions	Daily	Noon – close
▪ Blazers (rental)	Monday – Friday	7 – 8:30 a.m.
	Saturday	7 – 10 a.m.
▪ Stingrays Swim Team	Monday – Friday	8:30 – 12 p.m.
	Thursday (host 2-3 total competitive meet)	
	Saturday (host 2-3 total pre-competitive meets)	
▪ Masters swimming	Tuesday, Wednesday, Thursday	5:30 – 7 a.m.
	Saturday	10 – 11:30 a.m.
▪ Lap swimming	Monday – Thursday	6 a.m. – 7 p.m.
	Friday – Saturday	12 – 7 p.m.
	Sunday	12 – 6 p.m.
▪ Swimming lessons	Monday – Thursday	9 – 11:15 a.m.
	Monday – Thursday	5 – 6:45 p.m.
▪ Water fitness	Monday – Thursday	10 – 11 a.m.
	Monday – Thursday	5 – 6 p.m.
	Monday & Wednesday	6 – 7 p.m.
	Saturday	9:30 – 11:30 a.m.
▪ Water Polo	Thursday	7:30 – 9 p.m.
▪ Lifeguard Training	Friday	9 – 11 a.m.

Adapted Season: August 13 – September 2, 2018

▪ Open swim	Saturday	Noon – 5 p.m.
	Sunday	Noon – 4 p.m.
▪ Concessions	While open	
▪ Lap swimming	Monday – Friday	4 – 7 p.m.
	Saturday	7 a.m. – 5 p.m.
	Sunday	10 a.m. – 4 p.m.
▪ Blazers (rental)	Monday – Friday	7 – 8:30 a.m.
	Saturday	7 – 10 a.m.

Super Adapted Season:

September 3 – 15, 2018

▪ Lap swimming	Monday – Friday	4 – 7 p.m.
	Saturday	7 a.m. – 1 p.m.

September 16 – 30, 2018

▪ Lap swimming	Monday – Friday	4 – 6:30 p.m.
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Prior to the removal of the dome in the fall of 2017, the indoor hours were:

2013– 2016:

▪ Open swim	Monday – Thursday	Noon – 4:30 p.m.
	Friday	Noon – 4 p.m.
	Saturday	Noon – 5 p.m.
▪ Lap swimming	Monday – Thursday	6 a.m. – 4:30 p.m. 3 – 4:30 p.m. (limited lap lanes) 7 – 9 p.m.
	Friday	6 a.m. – 4 p.m.
	Saturday	Noon – 5 p.m.
	Sunday	Noon – 4 p.m.

2017:

▪ Open swim	Monday – Friday	Noon – 1:30 p.m.
	Saturday	Noon – 4 p.m.
▪ Lap swimming	Monday – Thursday	6 a.m. – 1:30 p.m. 7 – 9 p.m.
	Friday	6 a.m. – 1:30 p.m.
	Saturday	Noon – 4 p.m.
	Sunday	Noon – 1:30 p.m.

Programs

Activities and programs provide services for a variety of pool users. Some programs require pre-registration into a class, others occur at regularly scheduled times or via a pool rental.

- **Lifeguard Training** – teach, train and certify potential lifeguard candidates for both the facility, other county facilities and the general public seeking certifications for other agencies. Pre-registration required.
- **Swimming lessons** – teach swimming skills to participants of all ages and abilities. Pre-registration required.
 - Parent & Tot (6 months to 2.5 years) – water orientation
 - Aqua Tot (2.5 – 5 years) – exploration and water safety
 - Novice – beginning & basic swimming skills
 - Advanced Novice – skill refinement
 - Intermediate – stroke refinement and endurance
- **Aqua fitness** – in-water fitness programs for adults. Pre-registration required.
 - Aqua Bliss: deep water
 - Aquacise: shallow water
- **Stingrays Swim Team** – City’s youth recreational swim team that participates in the Johnson County Swim and Dive League (JCSDL), which is comprised of three individual categories for practice and competition. Pre-registration required.
 - Pre-competitive (6 – 8 years)

- Competitive (7 – 18 years)
 - **Lap swimming** – schedule time for lap swimming, but does not require pre-registration.
 - **Master swimming** – A JCPRD adult program for competitive swimming practice, but does not require pre-registration.
 - **Blazers Swim Team** – A JCPRD youth competitive swim team that rents lanes for practice.
 - **KC Water Polo** – A JCPRD adult program for practice, utilizing lane space at a pre-determined time while the pool is not in use.
 - **Pool parties/birthdays** – Pool parties are rented under the Roeland Park Community Center, including a room rental for food and presents.

Staff

All positions hired to operate the Roeland Park Aquatic Center are employed by JCPRD. The facility utilizes 14 direct staff positions to operate the facility, as listed below. Indirect positions, such as administrative, human resources, legal, communications, and information technology are not included but offer services that are utilized in relation to the operation of the Roeland Park Aquatic Center. Most non-exempt positions are eligible for a \$.25/hr. annual increase in pay (excluding the Aquatic Leader). *See Appendix for job descriptions. *At least one supervisor will hold AFO or CPO certification, and Lifeguard Instructor certification.*

Aquatic Manager – Supervisor, Direct and organize staff, programs, facilities and operations for the Aquatic Department of the Johnson County Parks and Recreation District

Total: 1 Certifications*: Pay Scale: Included in internal transfer expenditures

Aquatic Specialist – Supervisor

Total: 1 Certifications*: Pay Scale: \$23.51 - \$35.27/hr.

Aquatic Leader – Supervisor

Total: 1 Certifications*: Pay Scale: \$18.27 - \$24.72/hr.

Maintenance Supervisor – Facility maintenance and upkeep, including chemical operations, pump systems and equipment maintenance checks

Total: 1 Certifications: AFO/CPO (*preferred*) Pay Scale: \$20.03 - \$27.10/hr.

Shift Lead – Supervisor, assist in overseeing the swimming operation, including opening and closing the facility, chemical testing, general facility supervision and day-to-day lifeguard management

Total: TBD Certifications*: Lifeguard Pay Scale: \$10 - \$13/hr.

Lifeguard – Monitors swimming activities to prevent accidents and provide assistance to swimmers

Total: approx. 65 Certifications: Lifeguard Pay Scale: \$9 - \$10/hr. (*increase from 2018, which was \$8.50 - \$9.50*)

Front Desk Attendant – Provides customer service and method of entry collections, program and membership sales, answers phones, assists in daily deposits

Total: approx. 6 Certifications: N/A Pay Scale: \$7.5 - \$8.5/hr.

Concession Attendant – Serve customers at the concession stand, food preparation, cleaning duties, and assists with daily deposits

Total: approx. 6

Certifications: N/A

Pay Scale: \$8 - \$10/hr.

Swim Lesson Lead – Assists in running the Group Swim Lesson program, oversees lessons and communicates with participants and parents.

Total: 1-2

Certifications: CPR, First Aid

Pay Scale: \$11 - \$14/hr.

Swim Lesson Instructor – Teachers swimming for youth and adult patrons, and/or specialty classes, keeps class records, communicates with participants and monitors skills

Total: 15

Certifications: CPR, First Aid

Pay Scale: \$10 - \$13/hr.

Stingrays Head Coach – Manages the Roeland Park Stingrays Swim Team, prepares workouts, communicates with participants, hosts swim meets, and general team management and coaching (*utilized full-time Blazers coach in 2017 and 2018*)

Total: 1

Certifications: CPR, First Aid

Pay Scale: \$22.35 – 30.24/hr.

Stingrays Coach – Assist with running the Roeland Park Stingrays Swim Team, attend swim meets, oversee practice, teach and demonstrate swim strokes

Total: 1

Certifications: CPR, First Aid

Pay Scale: \$12 - \$13/hr.

Stingrays Assistant Coach – Assist with running the Roeland Park Stingrays Swim Team, attend swim meets, oversee practice, teach and demonstrate swim strokes

Total: contingent on number of participants

Certifications: CPR, First Aid

Pay Scale: \$10 - \$13/hr.

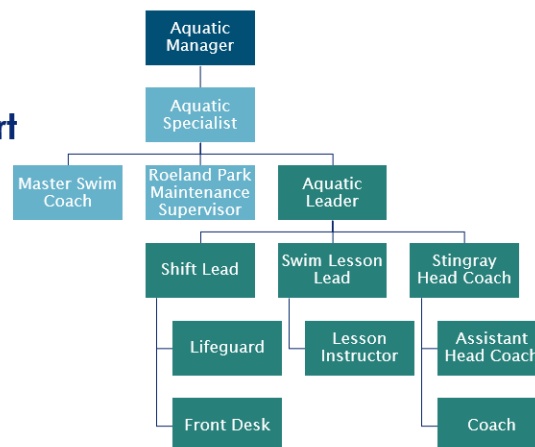
Water Exercise Instructor – teaches and instructs aquatic exercise programs, keeps class records, communicates with participants, and attends annual in-service training.

Total: 1-2

Certifications: CPR, First Aid and trade specific certs.

Pay Scale: \$15.50 - \$17/hr.

Roeland Park Aquatic Center Organization Chart



JCPRD Sample Organizational Chart. Note: The Roeland Park Maintenance Supervisor is supervised by Roeland Park Community Center Specialist, and the Concession Attendant is not listed and is supervised by the JCPRD Concession Manager.

Technology

Technology is integral to the operations of the Roeland Park Aquatic Center, for internal and external tasks. Those primary systems utilized include:

City owned and/or operated

- City website
- City Facebook page
- NextDoor app

JCPRD owned and/or operated

- Whentowork.com – employee scheduling
- Perfect Mind –registrations and sales
- My JCPRD magazine – printed publication
- JCPRD website
- JCPRD Facebook page
- Roeland Park Aquatic Center Facebook page
- Roeland Park Stingrays Swim Team Facebook page
- Team Unify – Stingrays Swim Team management
- JCPRD press releases

Budget

The annual budget is broken down into Accounts and Function Code; the Account refers to the type of revenue or expenditure on a high level, with the Function code serving as the more detailed reference. Revenues are broken down into two main categories, Charges for Services (Program Fees, Internal Program Revenue, Concession Revenue, Participation Fees and several other smaller Accounts) and Other Revenue (Facility Rentals, Reimbursement and several other smaller Accounts). Expenditures are broken down into three categories, Personnel Services, Contractual Services, Materials & Supplies, and several additional smaller Accounts. *See the Appendix for detailed budget trending and Account and Function history and descriptions.*

There are several areas of note to best understand the budget. The current budget includes auxiliary service codes and charges for areas such as Human Resources, I.T., Registration and Recreation Administration, referred to as "Internal Transfers". These expenditures are calculated using a percentage of estimated time attributed to the Roeland Park Aquatic Center and are assessed according to that estimate; these expenditures are not directly attributed to the facility. Expenditure Account 520272 Internal Contractual Services is one of these Accounts. Expenditure Account 500020 Full-Time Salaries & Wages includes expenditures for the Aquatic Manager, Aquatic Specialist and Maintenance Supervisor; these expenditures are also calculated using a percentage of estimated time attributed to the Roeland Park Aquatic Center and are not directly attributed to the facility. Additionally, Revenue Account 480140 Reimbursement is the account used to code revenue from City payments to the District under the existing operating agreement.

The total Actual budget for the Roeland Park Aquatic Center has varied since 2016 due to indoor season closures and maintenance challenges that ended in offering an outdoor season only in 2018; there was not an indoor season past October 2017. From 2016 to 2018 an increase in expenditures related to unscheduled maintenance facility improvements was assessed.

	Revenue	Expenditure	Season Notes
2013	\$232,960.81	\$622,78.21	Typical indoor/outdoor season
2014	\$236,823.73	\$659,145.95	Typical indoor/outdoor season
2015	\$245,694	\$616,746.13	Typical indoor/outdoor season
2016	\$221,017.70	\$573,095.01	Typical indoor/outdoor season + dome heater/blower damage
2017	\$197,442.81	\$570,621.42	Indoor season: Jan. – May Outdoor Season: June – September Indoor Season: October + dome damage
2018	\$141,252.25	\$469,131.22	First outdoor only season

The table below demonstrates trends among the key Revenue Accounts:

	Rev: Program Fees	Rev: Concessions	Rev: Participation Fees
2013	\$59,042.06	\$13,278.02	\$145,576.14
2014	\$59,836.82	\$12,612.62	\$145,968.22
2015	\$55,638	\$10,326	\$152,261
2016	\$44,803.18	\$12,535.60	\$139,458.24
2017	\$37,081.44	\$14,579.27	\$121,962.44
2018	\$20,134.48	\$10,694.68	\$94,737.86

The table below demonstrates trends among the key Expenditure Accounts:

	Exp: Personnel	Exp: Contractual	Exp: Materials/Supplies
2013	\$279,108.39	\$284,067.72	\$58,227.94
2014	\$357,972.43	\$221,924.14	\$77,791.32
2015	\$344,363	\$200,463	\$66,766
2016	\$307,608.28	\$197,226.34	\$66,745.31
2017	\$325,406.54	\$192,163	\$51,502.06
2018	\$223,537.51	\$139,565.39	\$46,608.67

Since 2015, subsidy has incrementally increased, with a decrease in total cost recovery. In the field of aquatics, auxiliary services, such as Human Resources, IT, Administrative costs, larger maintenance items and utilities may or may not be included in expenditures attributed to the facility; this is an important item of note because costs associated with services are substantial. Due to this, cost recovery was analyzed removing the costs attributed to Full-Time Salaries & Wages and Internal Contractual Services noted in the Roeland Park Aquatic Center budget.

	Subsidy	Cost Recovery <i>Total</i>	Cost Recovery <i>Internal Transfers not included</i>
2013	63%	37%	43%
2014	64%	36%	43%
2015	60%	40%	47%
2016	61%	39%	44%
2017	65%	35%	41%
2018	69%	30%	36%
Avg. '17 – '18	67%	33%	38.5%

Attendance

Annual attendance is derived from both electronic tracking and estimation. Attendance has been calculated separately for indoor and outdoor seasons. Attendance includes daily admission, memberships visits and program participation.

Total annual attendance has steadily declined from 2014 to 2018. From 2014 – 2016, more than half of attendance was attributed to the indoor operation; in 2017 only a third of attendance was attributed to the indoor pool.

	Total Attendance	Indoor	Outdoor	% Total Indoor	% Total Outdoor
2013	Not available	Not available	Not available	Not available	Not available
2014	53,493	27,535	25,958	51%	49%
2015	52,958	28,786	24,172	54%	46%
2016	49,897	27,023	22,874	54%	46%
2017	33,130	10,938	22,192	33%	67%
2018	14,280	0	14,280	0	100%
Avg. '17 – '18	N/A	N/A	18,236	N/A	N/A

To understand who utilizes the facility, attendance was broken down into percentage of total attendance from Roeland Park Residents, Johnson County Residents and Non-Residents. The indoor season was predominantly utilized by Johnson County Residents, followed by Non-Residents; attendance attributed to Roeland Park Residents falls under 10% of the total. The outdoor season was mostly utilized by Johnson County Residents, with Roeland Park Residents and Non-Residents falling in a similar percentage range.

	Indoor			Outdoor		
	RP Res	JOCO Res	NonRes	RP Res	JOCO Res	NonRes
2013	Not available	Not available	Not available	Not available	Not available	Not available
2014	9%	69%	22%	28%	53%	19%
2015	8%	69%	23%	25%	50%	25%
2016	9%	72%	20%	29%	45%	26%
2017	9%	81%	10%	19%	67%	14%
2018	0	0	0	35%	16%	49%
Avg. '17 – '18	N/A	N/A	N/A	27%	41.5%	31.5%

The table below demonstrates the breakdown of the percentage of attendance attributed to programs, such as swim lessons and competitive swim team. The indoor season has predominately been utilized by participants from programs, while the outdoor pool utilization is made up of a third to under a half by participants from programs.

	% Program Attendance Indoor	% Program Attendance Outdoor
2013	Not available	Not available
2014	74%	35%
2015	72%	33%
2016	74%	33%
2017	Not available	Not available
2018	N/A	44%
Avg.	73%	36%

Sales

Sales for individual memberships, daily admission and programs are predominately tracked via the Revenue Account. Registration software reporting is not available for most years due to the change of both financial and registration software recently changing. The tables below are pulled from existing reports.

Membership - RP Resident	2013	2014	2015	2016	2017	2018 Count and Revenue	
Membership - Individual	N/A	13	17	15	N/A	29	\$344.58
Membership - Family		424	484	276		72	\$1,293.54
Membership - 60+		-	-	-		10	\$191.86
Super Pass Membership - Individual		-	-	-		6	\$152.97
Super Pass Membership - Family		-	-	-		114	\$3,386.53
Super Pass Membership - 60+		-	-	-		1	\$6.84
Super Pass Membership - Family, Employee		-	-	-		1	\$39.43
Total:		437	501	291		233	\$5,415.75

Membership - Non-Resident	2013	2014	2015	2016	2017	2018 Count and Revenue	
Membership - Individual	N/A	20	19	15	N/A	22	\$669.85
Membership - Family		693	705	442		53	\$2,653.61
Membership - 60+		-	-	-		13	\$271.22
Super Pass Membership - Individual		-	-	-		0	\$0.00
Super Pass Membership - Family		-	-	-		17	\$1,003.01
Super Pass Membership -60+		-	-	-		1	\$5.53
Total:		713	724	457		106	\$4,603.22

Membership - Additional Member	2013	2014	2015	2016	2017	2018 Count and Revenue	
Membership - Additional Member	N/A	N/A	N/A	N/A	N/A	2	\$10.00
Super Pass Membership - Additional Member						5	\$75.00
Total:						7	\$85.00

Membership number totals may reflect the total number of persons registered under the membership and not the total number of memberships themselves. Memberships from 2014 - 2016 combine JOCO Resident and Non-Resident into the Non-Resident count.

Daily Admission - RP Resident	2013	2014	2015	2016	2017	2018 Count and Revenue	
Daily Admission - WalkIn 60+	N/A	N/A	N/A	N/A	N/A	56	\$308.00
Daily Admission - Individual						1463	\$8,826.00
Daily Admission - 2&Under						37	\$0.00
Total:						1596	\$9,134.00

Daily Admission - JOCO Resident	2013	2014	2015	2016	2017	2018 Count and Revenue	
Daily Admission - Walkin 60+	N/A	N/A	N/A	N/A	N/A	18	\$117.00
Daily Admission - Individual						732	\$5,236.00
Daily Admission - 2&Under						6	\$0.00
Total:						756	\$5,353.00

Daily Admission - NonResident	2013	2014	2015	2016	2017	2018 Count and Revenue	
Daily Admission - WalkIn 60+	N/A	N/A	N/A	N/A	N/A	29	\$217.50
Daily Admission - Individual						2174	\$17,448.00
Daily Admission - 2&Under						40	\$0.00
Total:						2243	\$17,665.50

General Activities/Programs	2013	2014	2015	2016	2017	2018 Count and Revenue	
Group Swim Lessons: Parent & Tot	N/A	All programs calculated together			N/A	20	\$921.75
Group Swim Lessons: Aqua Tot						93	\$4,525.50
Group Swim Lessons: Intermediate						4	\$186.00
Group Swim Lessons: Novice						59	\$3,342.00
Group Swim Lessons: Advanced Novice						11	\$630.00
Private Swim Lessons						50	\$2,795.00
Stingrays Swim Team: precomp						5	\$258.00
Stingrays Swim Team: 12-18yrs						22	\$1,402.82
Stingrays Swim Team: 7 -11 yrs.						24	\$1,730.40
Water Exercise						50	\$1,159.38
Total:		434	519	511		338	\$16,950.85

Masters	2013	2014	2015	2016	2017	2018 Count and Revenue	
Masters - WalkIn	N/A	-	-	-	N/A	68	\$544.00
Masters - 10 punch, RP Resident		7	4	1		0	\$0.00
Masters - 10 punch, JOCO Resident		143	133	94		20	\$1,788.00
Masters - 10 punch, NonResident		18	34	28		6	\$970.20
Total:		168	171	123		94	\$3,302.20

2014 - 2016 Masters counts include both indoor and outdoor numbers, which was a 15-punch option.

Water Polo	2013	2014	2015	2016	2017	2018 Count and Revenue	
Water Polo - WalkIn	N/A	-	-	-	N/A	12	\$96.00
Water Polo - 10 punch, RP Resident		0	0	1		0	\$0.00
Water Polo - 10 punch, JOCO Resident		0	1	1		2	\$186.00
Water Polo - 10 punch, NonResident		0	9	8		1	\$330.00
Total:		0	10	10		15	\$612.00

2014 - 2016 Water Polo counts include both indoor and outdoor numbers, which was a 12-punch option.

Market Analysis

Introduction

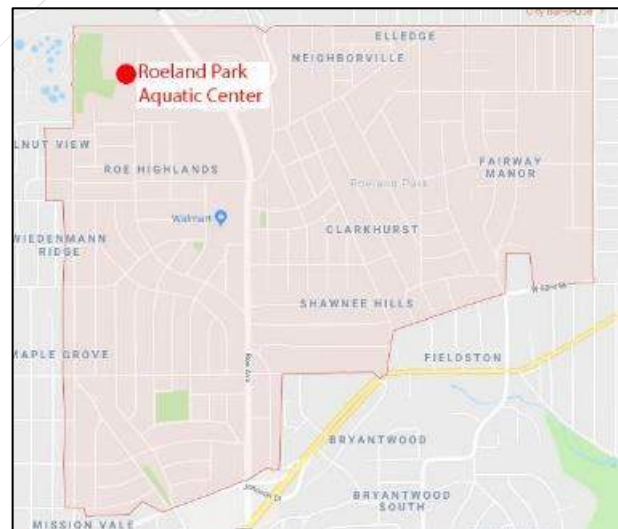
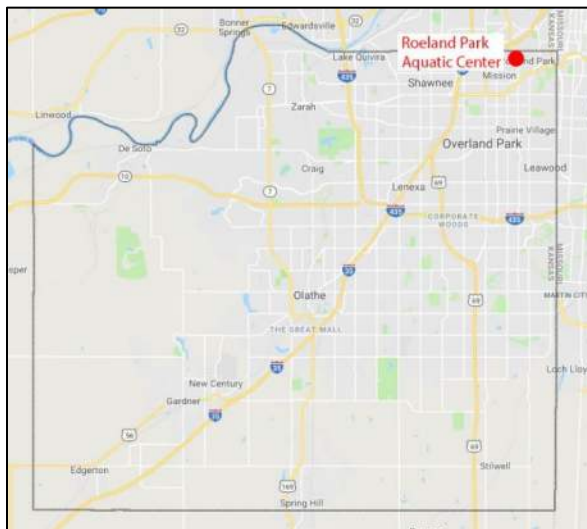
The Market Analysis conducted for the Roeland Park Aquatic Center Feasibility Study included taking inventory of aquatic facilities within the service area. The Roeland Park Aquatic Center offers space for open leisure swimming, structured classes and activities, fitness and competitive swimming; it is because of this diverse use the facility that a market analysis of diverse facilities was conducted.

A review of the demographics of the City of Roeland Park was completed to understand that service area demographics, along with the trends and make-up of the community for which the Roeland Park Aquatic Center services. Understanding the demographic make-up allows for informed alternatives and areas of focus for the facility and the activities that are explored.

The information gathered was collected from the U.S. Census Bureau, Automated Information Mapping System (Aims) from joco.org, city-data.com, online research.

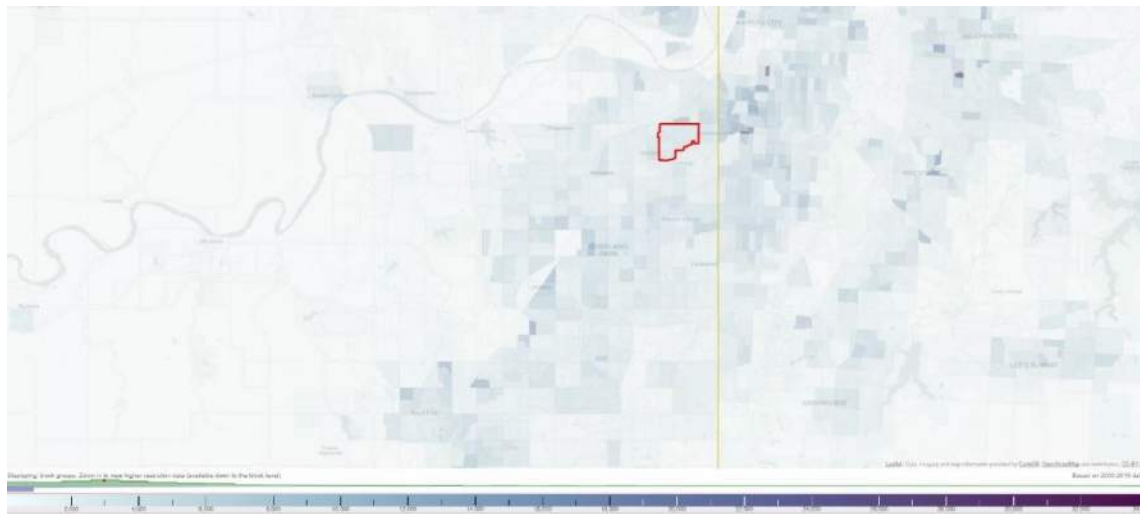
Service Area

Roeland Park, Kansas is strategically located in an area that has quick and easy access to many parts of the Kansas City Metropolitan area, and therefore has a service area that extends to two states and four counties. With I-35 on the North, Metcalf/69 Highway to the West, 63rd Street/169 Highway to the South and Mission Road to the East. The service area for this study is identified as the area within a 10-mile radius from the Roeland Park Aquatic Center, not considering drive-time or drive-mile radius.

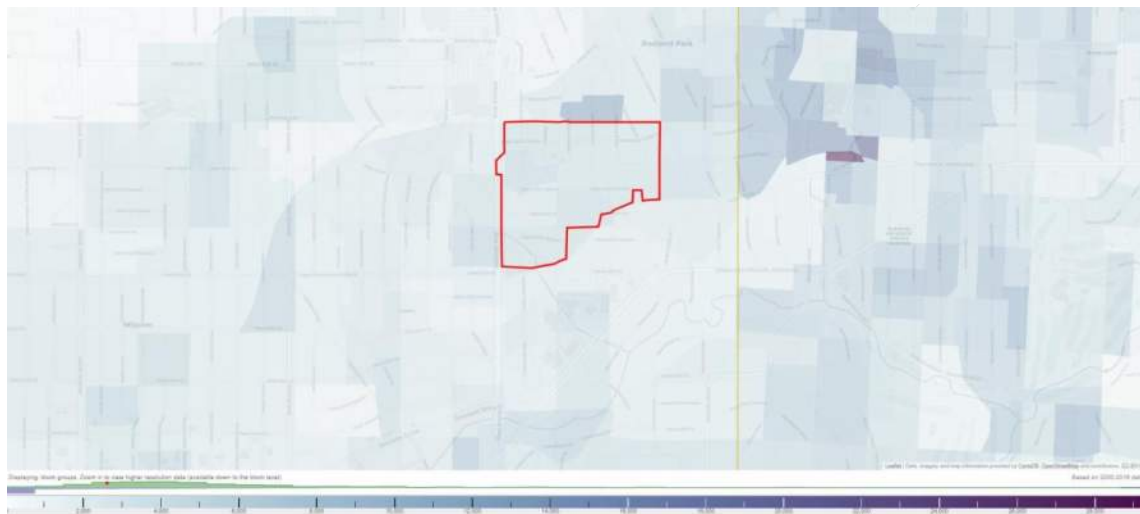


Demographics of Roeland Park and Service Area

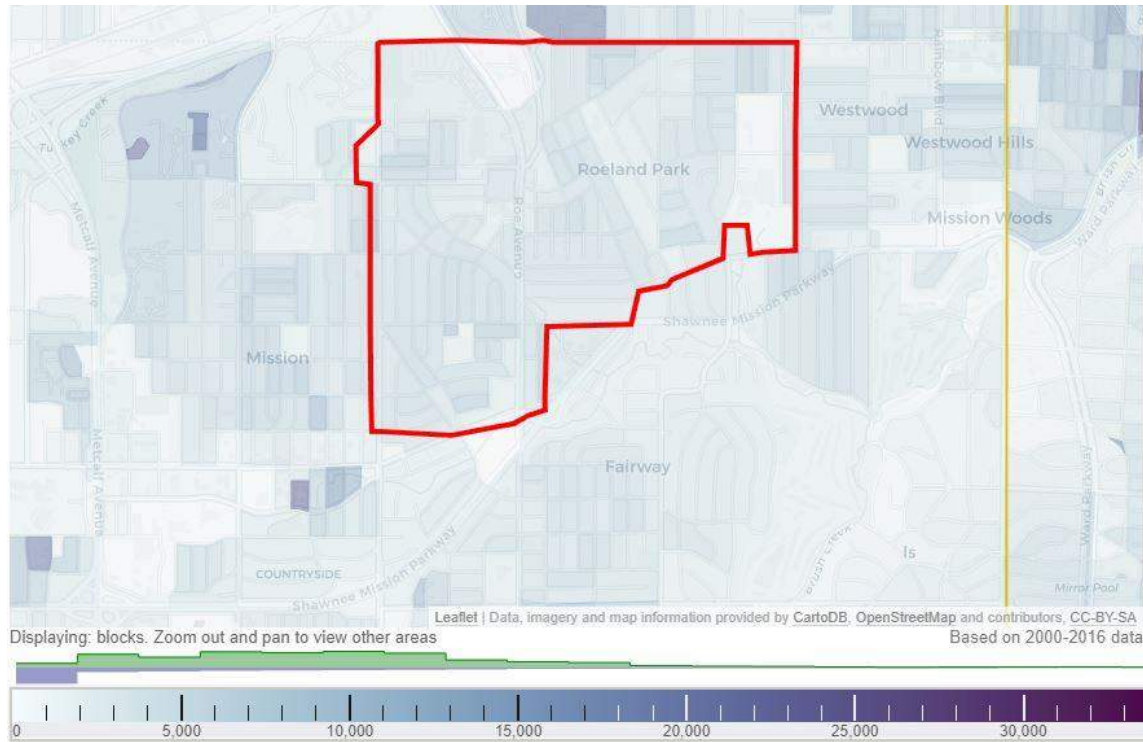
According to the 2010 U.S. Census, the population of the City of Roeland Park is 6,731, with a projected 2017 population of 6772. The population density is between 3,564 and 4,101 per square mileⁱ. Density Maps ⁱⁱ1, 2 and 3 demonstrate the population in the service area being concentrated in the Northeast and extending to the Southwest, with a lighter color indicating less density and a darker color indicating higher density per square mile.



Density Map 1

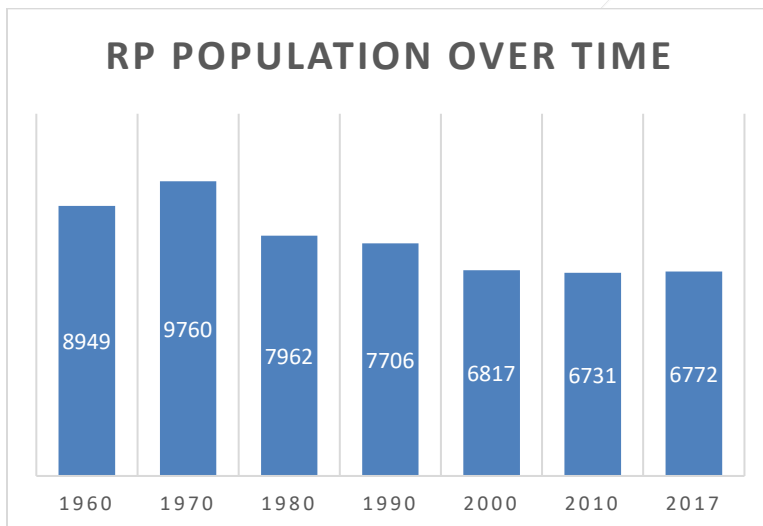


Density Map 2

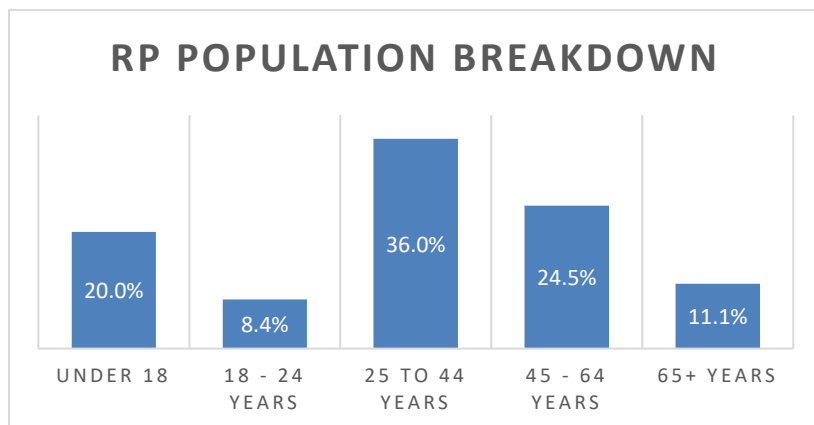


Density Map 3

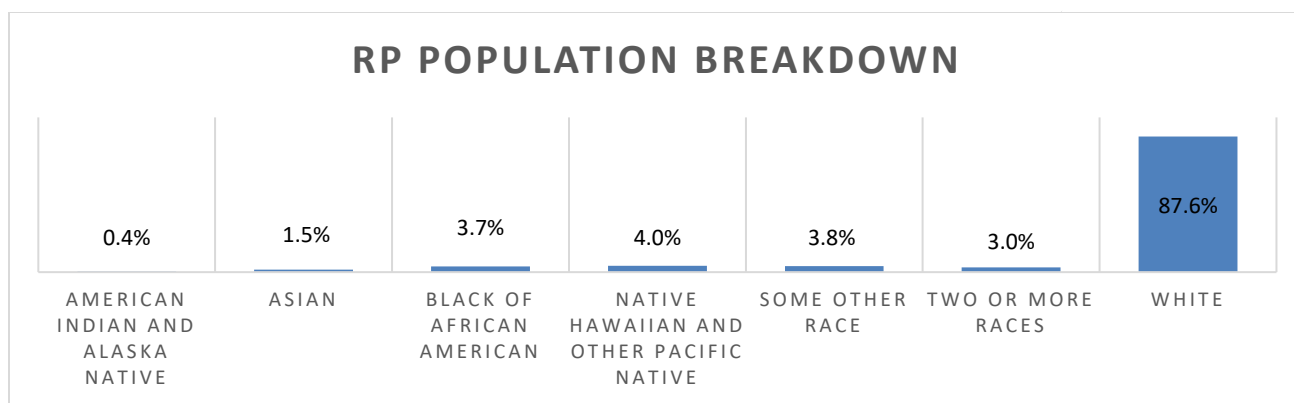
The population in Roeland Park has declined steadily, from 1970 – 2010, with an estimated slight increase in population in 2017 at 6,772. Over a third of residents are between the ages of 25 and 44 years, at 36%, and 24% between 45 and 64 years of age. 20% are under the age of 18 years.



2010 U.S. Census Bureau



2010 U.S. Census Bureau



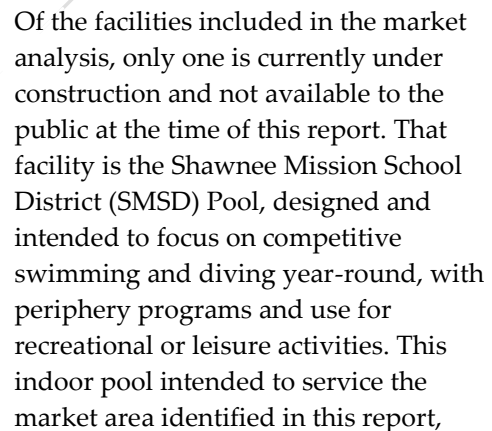
2010 U.S. Census Bureau

The service area for the Roeland Park Aquatic Center is analyzed utilizing radii milestones, at 2-mile, 5-mile, and 10-mile increments. To understand the demographic breakdown for the service area, the population within each of those radii milestones were considered. In 2010, the average age for residents in the City of Roeland Park was 34.1.

	2-Mile	5-Mile	10-Mile
	Percent of Total		
Under 5 Years	7.4%	7.6%	7.1%
5 - 9 Years	5.8%	6.7%	6.6%
10 - 14 Years	5.1%	6.1%	6.3%
15 - 17 Years	3.2%	3.7%	4.0%
18 - 19 Years	1.9%	2.1%	2.2%
20 - 24 Years	7.6%	6.4%	6.3%
25 - 34 Years	20.7%	17.7%	15.4%
35 - 44 Years	13.0%	12.8%	12.2%
45 - 54 Years	13.1%	13.4%	14.2%
55 - 59 Years	6.2%	6.1%	6.7%

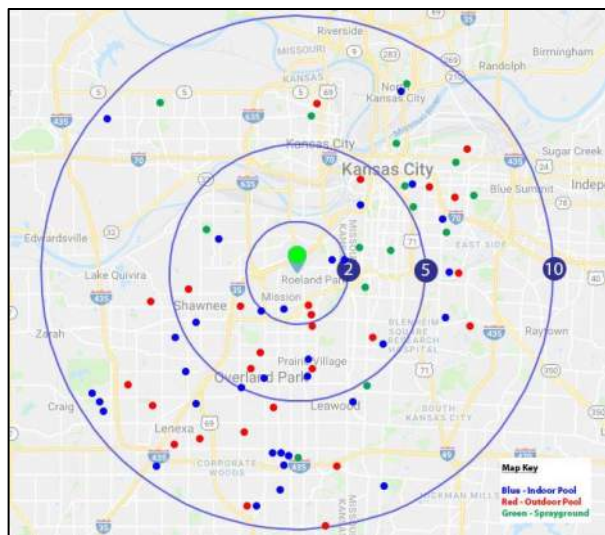
Facility Inventory

understanding aquatic service gaps and duplications, facility and activity saturation, and market competition. Facilities include those that are publicly and privately owned, outdoor and indoor, recreation and competitively focused, and neighborhood pools, waterparks, and splashpads.



along with regional and national participation.

Two additional facilities not included in this report is the new City of Merriam Community Center and the City of Shawnee Community Center, both are at varying stages of the design process. The Merriam Community Center will be comprised of both an indoor and outdoor pool, offering both fitness and recreational components. It is unknown what the amenities and offerings will be for the Shawnee Community Center; at the time of this report, it is expected to offer indoor aquatics, with both fitness and recreational components.



Facility Inventory by the Numbers

Following the parameters of the service area and facility inventory, 75 facilities fall within the market area, logged at 2-mile, 5-mile and 10-mile radius increments.

The service area extends to a 10-mile radius as throughout the public engagement it was reported that users visit facilities throughout the 10-mile service area, with several users travelling outside of that service area. Additionally, in the Community Survey, the majority of respondents, at 39.8%, reported being willing to drive 11 – 20 minutes to participate in a swimming activity, 37% willing to drive 5 – 10 minutes. The majority of facilities within the service area fall within the 11 – 20-minute drive time.

- 0 additional facilities within the City of Roeland Park
- 5 – within 2-mile radius
- 21 – within 5-mile radius
- 49 – within 10-mile radius

Facilities were broken down by the length of time it would take to drive to the locations from the Roeland Park Aquatic Center.

- None – 0 to 4 minutes
- 8 – 5 to 10 minutes
- 59 – 11 to 20 minutes
- 8 – 21 to 29 minutes
- None – 30+ minutes

Facilities owned by both private and public agencies were included in the inventory.

- 23 – privately owned
- 52 – publicly owned

Three types of facilities were included: indoor, outdoor and splashpads.

- 28 – indoor
- 26 – outdoor
- 15 – splashpads
- 5 – indoor/outdoor combination
- 1 – outdoor/splashpad combination

Facilities were then broken down into areas of focus: activity, fitness and recreation. An activity focus includes classes, such as swim lessons; Shawnee Mission School District High School pools were included in this count, with the exception of the new indoor competitive pool. A fitness focus included facilities whose predominate offerings include fitness related aquatic classes and lap swimming hours. Recreation includes facilities that offer hours for leisure use and general open swimming; these facilities typically also offer activity and fitness components as described above. The distinguishing element for a recreation

designation includes the distinct purpose of the facility to be utilized by a broad range of users in both structured and unstructured activities.

- 9 – activity
- 8 – fitness
- 58 - recreation

One of the activities of interest from current users of the Roeland Park Aquatic Center is lap swimming or lap lanes available for competitive swim team use, including youth and adult competitive swimming.

- 39 – facilities offer lap swim hours
 - 19 – private
 - 20 – public
 - 24 – indoor
 - 20 - outdoor
- 29 – facilities have a swim team/club
- 6 – facility has a masters swim team/club

Benchmarking

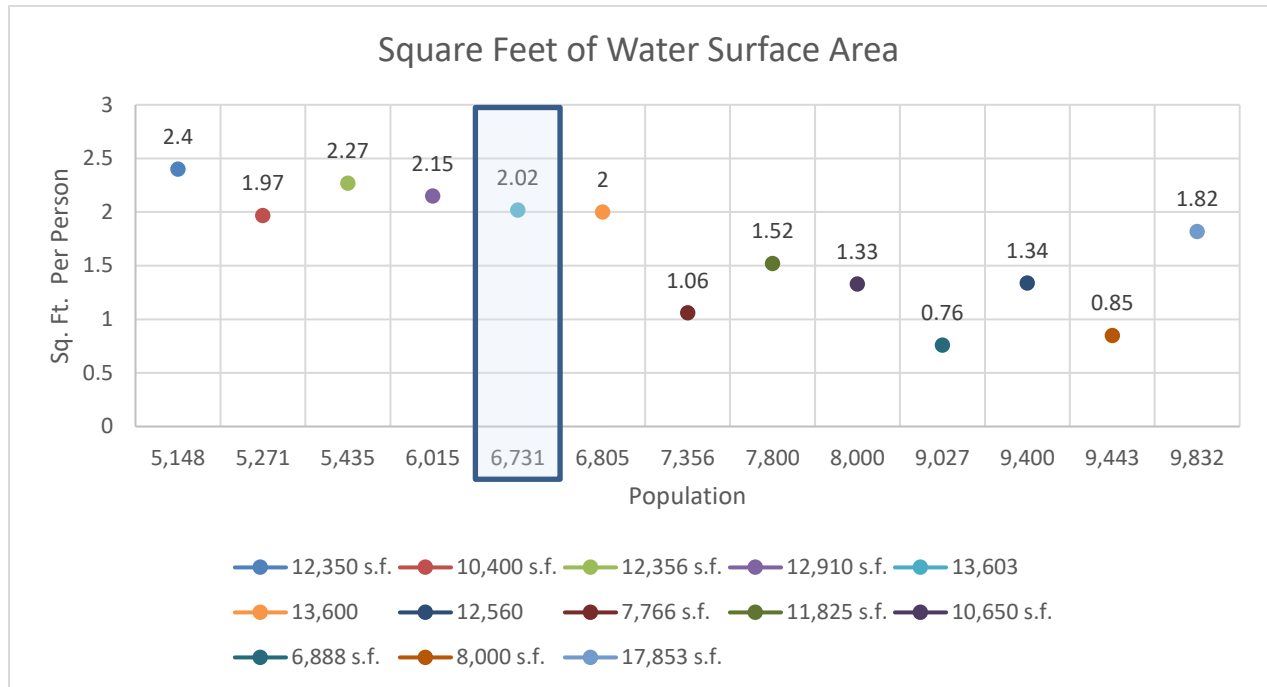
Analyzing aquatic facilities in the surrounding area and comparable facilities illustrates operating realities and comparison information.

Square Footage

The first level of evaluation looks at City population in relation to water surface area of facilities operated by the agency. The City of Roeland Park falls into the category of populations between 5,000 and 10,000 for the purpose of this study. 13 case facilities were evaluated in Iowa, Kansas and Missouri.

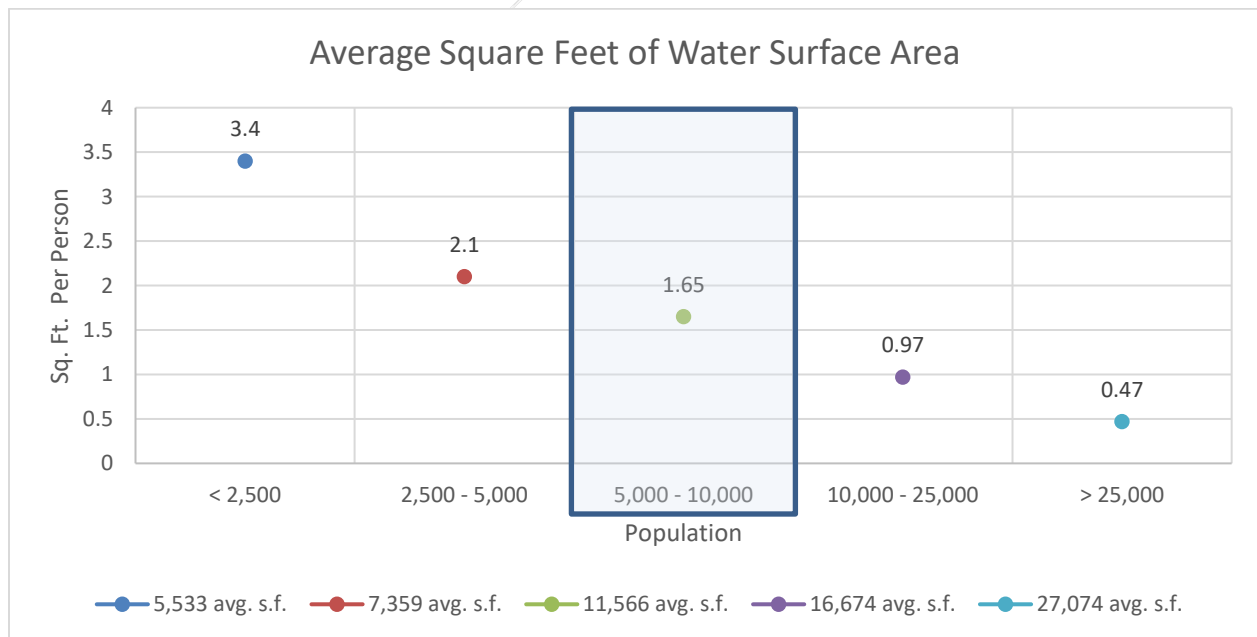
Case facilities range in populations from 5,148 to 9,832. The square feet of water per resident ranges from .76 at the minimum to 2.40 at the maximum; the average square feet of water per resident is 1.65. The City of Roeland Park operates 13,603 square feet of water surface area for a population of 6,731. This equates to 2.02 square feet of water per Roeland Park resident.

The City of Roeland Park falls above average on the amount of square foot of water surface per resident, and offers more square footage than 70% of the case facilities. This demonstrates that the size of the facility trends towards large in comparison to the population size.



Populations 5,000 - 10,000

To take this one step further, average square feet of water surface area was analyzed for all five population categories. The average square feet of water surface area goes down the larger the population. The City of Roeland Park offers more water surface area than those case facilities with populations between 2,500 and 5,000, one population category down. To fall in range of the population category below, a factor of 1.65 is applied to the Roeland Park population size of 6,731, projecting an in-range facility square footage size of 11,106 s.f.



Population Categories

Financial and Attendance

To analyze financial and attendance performance, nine case facilities were utilized to cross-check operational metrics, such as:

- City population
- Report year and age of facility at the time of reporting
- Expenses & revenues
- Estimated water surface area
- Attendance
- Cost recovery

Case facilities were selected due to meeting one or more of the following criteria:

- Facility proximity to the Roeland Park Aquatic Center – within the Kansas City Metro area
- Population size similar to the City of Roeland Park – within the 5,000-10,000 population size
- Water surface area similar to the Roeland Park Aquatic Center – 10,000 – 13,000 s.f.
- One facility was included due to having indoor and outdoor aquatics located at one site, with a fixed structure over a portion of the site.

Of note, there is a wide variation in how agencies track finances for indoor and outdoor aquatic facilities, aquatics integrated into a larger recreational facility, and multiple pools within the system. Many agencies studied do not separate revenues, expenses and attendance when aquatics is a part of a larger system; due to this, formulas were implemented to best project metrics not made available.

Expenses and revenues are impacted by facility size. To account for this, expenses are broken down into an **Expense Ratio**, which calculates the cost per square foot of water surface based off of expenditures.

As described in an earlier section, square footage of the facility was evaluated. To understand the size of the facility in relation to other metrics, the square footage of water was converted to a **S.F. Ratio**, which calculates the amount of square footage of water surface per capita in the City's population.

An **Attendance Ratio** was calculated to understand the amount of usage per capita within the City's population, by dividing attendance by population.

The size of the facility was then converted into a **Revenue Ratio**, to understand amount of revenue per visit.

Benchmarking was completed for the Roeland Park Aquatic Center in three ways:

- Option #1 includes all revenue and attendance for the facility
- Option #2 includes only daily admission/membership and swim lesson revenue and attendance, excluding competitive swim team attendance and revenue
- Option #3 excludes full-time salaries and internal contractual services from the expenditures to be more in line with other benchmarked facilities

Benchmarked facilities were utilized with a set of parameters which are listed under each breakdown to better understand the data.

Outdoor Facilities

	Expense Ratio	S.F. Ratio	Attendance Ratio	Revenue Ratio	Cost Recovery
8 Benchmark Averages	\$22.71 / s.f.	1.14 s.f. / capita	2.52 visits / capita	\$6.81 / visit	68%
#1 Roeland Park (2018) <i>Complete Total</i>	\$34.49 / s.f.	2.02 s.f. / capita	2.12 visits / capita	\$9.89 / visit	30%
#2 Roeland Park (2018) <i>Daily admission & swim lessons only</i>	\$34.49 / s.f.	2.02 s.f. / capita	1.52 visits / capita	\$13.36 / visit	29%
#3 Roeland Park (2018) <i>All admission, excluded expenditures*</i>	\$29.10 / s.f.	2.02 s.f. / capita	2.12 visits / capita	\$9.89 / visit	36%

*Excluded expenses for Roeland Park include: 500020 Full-Time Salaries and 520272 Internal Contractual Services (District Recreation Admin, Registration, HR, Community Relations, etc.). CIP and maintenance expenditures are calculated in the Roeland Park numbers, whereas the benchmarked facilities may not include those.

Benchmarked outdoor facilities include 6 aquatic facilities in Johnson County, KS. Each facility calculates revenue, expenditure and attendance differently, which is important to note when comparing information. Facility parameters include:

- 2 facilities have multiple pools in their aquatics system and do not attribute revenues and/or expenditures to each individual pool. In these cases, a formula was applied to calculate revenues and expenditures based on the total number of attendees at that specific pool.
- 3 benchmarked facilities do not include CIP/large maintenance projects, maintenance personnel time, administrative or full-time costs in their expenditures. 1 benchmarked facility codes some CIP/large maintenance projects to expenditures, and 2 facilities are unreported regarding expenditure inclusions.
- 4 facilities do not include program participation in their attendance numbers, and only include daily admission and/or pass scans. 2 facilities are unreported regarding attendance inclusions.
- 2 facilities only have data for estimated water surface area and population, and not revenue or expenditures.

Data ranges of benchmarked facilities include:

	Low	High	Roeland Park
--	-----	------	--------------

Report Years	2017	2018	2018
City Population	3,957	135,473	6,731
5-Mile Radius Population	154,765	270,928	245,640
Years Since Improvements	3	19	21
Est. Water Surface Area	12,500 s.f.	43,400 s.f.	13,603
Seasonal Attendance	12,555	74,790	14,280

In **Option #1**, total cost recovery for the Roeland Park Aquatic Center in the outdoor season falls below the average by 38%. The cost per square foot of water is above average, with revenue per visit was also higher than the average when all admission is included. Attendance in relation to the overall population is 16% lower than average. This indicates that revenue for the number of attendees is high and expenditures for the size of the facility is high.

Option #2 was benchmarked considering only daily admission, membership swim lessons, etc. and not including competitive swim team. Expenses were calculated without adjustment due to the philosophy that expenses will overall remain the same for the outdoor season as the facility and it's use are predominantly serving the general public and would be accrued regardless of the group utilizing the facility. The attendance in relation to the overall population dropped, with a substantially higher than average revenue per visit, showing that more revenue was coming in per square foot for those activities not affiliated with a competitive swim team. However, the cost recovery reduced by 1% when the revenue from competitive swim team was removed from the total.

Option #3 was utilized to compare against the benchmarked facilities to standardizing what information is being compared. As previously mentioned, most agencies do not include full-time salaries and other administrative costs in facility expenditures, which makes this option the most comparable across the board. Total cost recovery for the Roeland Park Aquatic Center in the outdoor season falls below the average by 32%. The cost per square foot of water is high than the average, with revenue per visit also higher than average when all admission is included. The attendance in relation to overall population is lower than the average. This indicates that revenue for the number of attendees is high and expenditures for the size of the facility is high.

These points suggest that the size of the facility in comparison to the size of the population is high, and the cost in comparison to the size is also high; revenues are higher than average, suggesting that a focus on controlling the expenditures is a priority. Operation expenses need to be lowered and/or revenue

needs to increase in order to increase the overall cost recovery. The auxiliary 3% of the total facility revenue by competitive swim team, and estimated 28% of the total attendance by competitive swim team programs, have a slight positive impact on the cost recovery of the facility and should be considered for the additional revenue generated.

Indoor Facilities

	Expense Ratio	S.F. Ratio	Attendance Ratio	Revenue Ratio	Cost Recovery
3 Benchmark Averages	\$36.39 / s.f.	.16 s.f. / capita	.54 visits / capita.	\$7.82 / visit	58%
#1 Roeland Park (Avg '13 – '15) <i>Complete Total</i>	\$24.31 / s.f.	1.72 s.f. / capita	4.18 visits / capita	\$3.43 / visit	34%
#2 Roeland Park (Avg '13 – '15) <i>Daily admission & swim lessons only²⁴</i>	\$24.31 / s.f.	1.72 s.f. / capita	1.70 visits / capita	\$7.61 / visit	31%
#3 Roeland Park (Avg '13 – '15) <i>All admission, excluded expenditures*</i>	\$24.06 / s.f.	1.72 s.f. / capita	4.18 visits / capita	\$3.43 / visit	35%

**Excluded expenses include: 500020 Full-Time Salaries and 520272 Internal Contractual Services (District Recreation Admin, Registration, HR, Community Relations, etc.). CIP and maintenance expenditures are calculated in the Roeland Park numbers, whereas the benchmarked facilities may not include those.*

The benchmarked indoor facilities include 3 aquatic facilities in Missouri. Each facility calculates revenue, expenditure and attendance differently, which is important to note when comparing information. Facility parameters include:

- 1 facility has multiple pools in their aquatics system and do not attribute revenues and/or expenditures to each individual pool. In this case, a formula was applied to calculate revenues and expenditures based on the total number of attendees at that specific pool.
- 1 facility includes CIP/large maintenance projects, administrative or full-time costs in their expenditures, not including maintenance personnel time, the other facility does not.
- 1 facility includes program participation in their attendance numbers, and 1 does not.
- 1 facility did not report water surface area or attendance.

Data ranges of benchmarked facilities include:

	Low	High	Roeland Park

Report Years	2017	2017	2015
City Population	2,221	96,076	6,731
5-Mile Radius Population	19,913	69,993	245,640
Years Since Improvements	0	19	18
Est. Water Surface Area	3,201	12,900	11,590
Seasonal Attendance	13,176	31,000	28,786

In **Option #1**, total cost recovery for the Roeland Park Aquatic Center in the indoor season falls below the case facility by 54%. The cost per square foot and revenue per attendee is lower than benchmarked facilities, with attendance in relation to the population nearly eight times the average. This indicates that although people are utilizing the facility, they are doing so without the revenue matching their use.

Option #2 was benchmarked considering only daily admission, membership swim lessons, etc. and not including competitive swim team, expenses were calculated without adjustment due to the philosophy that expenses will overall remain the same and would be accrued regardless of the group utilizing the facility. The attendance in relation to the population dropped by over half, and the revenue per attendee increased substantially, showing that more revenue was coming in for those activities not affiliated with a competitive swim team. However, the cost recovery reduced slightly when the revenue from competitive swim team was removed.

Option #3 was utilized to compare against the benchmarked facilities to standardizing what information is being compared. As previously mentioned, at least one of three benchmarked agencies do not include full-time salaries and other administrative costs in facility expenditures, which makes this option the most comparable across the board. Total cost recovery for the Roeland Park Aquatic Center in the outdoor season falls below the average by 23%. The cost per square foot of water is lower than the average, with revenue per visit also lower than average when all admission is included. The attendance in relation to overall population is significantly higher than the average. This indicates that revenue for the number of attendees is low and expenditures for the size of the facility is low.

These points suggest that the size of the facility in comparison to the size of the population is high, and the cost in comparison to the size is low; Revenues are over two times lower than average, suggesting that a focus on increasing revenues is a priority. The auxiliary revenue for competitive swim team only has a 3% impact on the cost recovery of the facility, and with 58% of the attendance being attributed to

competitive swim team and 9% of the revenue. The revenue being generated for these particular programs do not support the facility in a financially significant manner.

National Trending

Every year, the National Recreation and Parks Association conducts an NRPA Agency Performance Review that summarizes NRPA Park Metrics that is a benchmark tool specifically for Parks and Recreation agencies. The report found that:

- 52% of Parks and Recreation Agencies have outdoor swimming pool facilitiesⁱⁱⁱ
- 59% of agencies with pools and less than 20,000 residents offer aquatic programs^{iv}
- 88% of Midwest agencies with pools offer aquatic programming^v
- 60% of Kansas agencies operate, maintain or contract outdoor swim facilities^{vi}
- 47.6% of agencies with population sizes ranging from 5,000 – 10,000 operate, maintain or contract outdoor swim facilities^{vii}
- 19% of agencies with population sizes ranging from 5,000 – 10,000 operate, maintain or contract indoor swim facilities^{viii}

The annual NRPA American's Engagement with Parks Survey found that "85% of people consider high-quality park and recreation amenities as a principal factor when choosing a place to live".^{ix}

The Recreation Management 2018 State of the Industry Annual Report on the Managed Recreation, Sports & Fitness Industry reports*:

- 53.6% of respondents reported having "aquatic elements"
- 73.1% of agencies with pools have an outdoor swimming pool
- 65.7% of parks agencies who have an "aquatic element" reported having a splash pad
- 53% of respondents with pools have a combination leisure and competition pool
- 2% of respondents with pools have only a competition pool
- 72.4% of public organizations are subsidized

The 2015 Kansas S.C.O.R.P. reports that team sports are on the decline, more specifically for recreational participation. Swim team is one of the highest-ranking youth sports most in decline in the state of Kansas. Swim team for adults is growing slightly, ranking number 7 out of 11 categories. Of note, however, is non-competitive swimming is a "growing outdoor pursuit"^{xi}.

Public Engagement

Introduction

The Roeland Park Feasibility and Operational Study placed importance on hearing the feedback the community and users of the Roeland Park Aquatic Center had to offer. Solicitation and execution of public and user input was conducted to understand how the community currently utilizes the pool, how they would like to use the pool, and collect general household or program information.

Several methods of collecting public input were conducted, including a total of four (4) online surveys, meeting with facility staff and City representatives, individual special user group meetings and an open house for the general public. Communication of each of the platforms was released via several different platforms, including social media posts on Facebook and NextDoor, the City's website, and fliers and posters at the Roeland Park Aquatic Center and the Roeland Park Community Center. Additionally, the Shawnee Mission Post released articles on 7/19/18 and 7/25/18. Additionally, regular meetings with the Roeland Park Aquatic Center Advisory Committee were held through the study.



Open house and online survey flier



Open house social media post

Special User Groups Meetings

Individual, in-person meetings were conducted for each of the identified special user groups. Meetings were led by Waters Edge Aquatic Design, and representatives from the City of Roeland Park and Johnson County Parks and Recreation District were present on all meetings conducted on July 23, 2018 at the Roeland Park Community Center, located at 4850 Rosewood Dr. Roeland Park, KS 66205. Meetings times varied from 30 – 60 minutes per user group. Topics of conversation included:

- Level of participation in the activity
- Expectations of an aquatic facility
- Scheduling needs
- Identify how needs are currently being met

- Current fees
- Benefits and challenges of Roeland Park Aquatic Center
- Benefits and challenges at other aquatic facilities
- Needs and preferences of the activity

Representatives from the following user groups were represented during the special user group meetings:

<i>Group Name:</i>	<i>Number of Participants:</i>
Blazers Participants	1
Bishop Miega Swim Team	1
JCPRD Masters Swim Team	19
Lap Swimmers	3
Swim Academy Swim Team	2
Blazers Swim Team Leadership	3
Water Polo (conference call 8/1/18)	3
JCPRD Day Camps (8/7/18)	2

The following themes and takeaways emerged from the comments collected via comment cards and the Special User Group Meetings:

- Enjoy the location of the Roeland Park Aquatic Center: serves 4 counties, 2 states and is a Northeast Johnson County facility
- Flexibility of the current setup for lap lanes is unique
- 25-yards is required, 50-meters is ideal
- May support small fee increase
- Want to have a “home”/base pool

General Public Open House

An Open House was conducted to meet and talk with users from the general public, with a focus on answering their questions and discussing their aquatic needs. Waters Edge Aquatic Design led the Open House, and representatives from the City of Roeland Park and Johnson County Parks and Recreation District were present. The Open House was conducted on July 24, 2018 from 4 – 7 p.m. at The Roeland Park Community Center, located at 4850 Rosewood Dr. Roeland Park, KS 66205. 26 people signed-in, 85% documenting an address in Roeland Park.

On-site meeting materials included:

- Interactive feedback posters:
 1. What you like about the Roeland Park Aquatic Center
 2. What you would like to see change at the Roeland Park Aquatic Center
 3. What you look for in a swimming facility
- Maintenance project updates poster
- Slideshow with general study and pool information
- Slideshow with feature & amenity ideas
- Comment cards
- Survey station with 3 computers

ROELAND PARK **RPAC is my pool because....**

TELL US WHAT YOU LIKE ABOUT THE ROELAND PARK AQUATIC CENTER.

LOCATION - *Swimming pool*
Location is great, good location
Location is convenient, good location
Location is good, good location

SIZE
EARLY OPENING! *Yes*
GOOD LAP LINES - *LAP LINES - YES AROUND - LONELY HOURS*
GOOD LAP LINES - *always!!*

A Great Pool But How will the City Pay for it??
Consider partnering w/ neighboring JoCo cities w/ an indoor pool
(e.g. Fairway, Westwood, Mission Hills, etc.)
County should provide support since the majority of Roeland Park users are from the County not strictly for Roeland Park
Has a great view when you go to the top of the slide
Slide should be an amazing view and look out to the city

Location - *Deep & shallow separated*
Indoor in winter / outdoor in summer w/ movable walls
Diving board open
Partner with neighboring communities
at cost
location, only residents, cost, we love using swimming pool, friends at the pool
Pool beautiful - well kept, nice, clean, good location

SPECIAL EVENTS - *Adults, teen parties, garage*
Food @ pool for events
Parties with Park and private schools
Focus on fitness + athletics - 9th lanes - Deep
Open year round - mental health
Its beautiful site! grass well laid out
Deck level gutter

Feedback poster: What you like about RPAC

ROELAND PARK **My BIG ideas...**

TELL US WHAT YOU WOULD CHANGE OR HOW YOU WOULD USE THE POOL IF YOU COULD.

1. Write the next number on the dot
2. Place the dot on the pool photo
3. Write your idea on the line next to the number

1. *Welcome to the RPAC, you house*
2. *Love the facility, would like to be more challenging*
3. *Too shallow. No floating allowed*
4. *Partner w/ neighboring / RCP*
5. *Eliminate the sand - transfer into main pool*
6. *Less 4' deep than sand depth*
7. *Year-around pool - AGREE*
8. *change lights to LED*
9. *GREAT SHADE ELEMENTS*
10. *MORE INTERESTING CONCESSIONS*
11. *Slide open*
12. *Take out the sand*
13. *IMPROVED MAINTENANCE*
14. *Prioritize lap pool - support health & wellness + educate potential swimmers*
15. *Time Deano!*
16. *Low Plaster, Low Use on High opening pool - for safety, safety*
17. *Change a sign from time management to maintenance*
18. *Repairs*
19. *underwater bench*

Feedback Poster: What you would change

ROELAND PARK **My BIG ideas...**

TELL US WHAT YOU WOULD CHANGE OR HOW YOU WOULD USE THE POOL IF YOU COULD.

1. Write the next number on the dot
2. Place the dot on the pool photo
3. Write your idea on the line next to the number

19. *I would change a thing except sand in pool - make it a water slide!*
20. *Sand beach is a problem when it's hot*
21. *Maybe remove Vortex & put in that water play area*
22. *Fix Slide*
23. *Love the slide*
24. *Least favorite part - never works - too shallow*
25.
26.
27.

Feedback Poster: What you would change



Feedback Poster: What you would change



Feedback Poster: What you look for



Maintenance Poster: Project updates



Open House photo courtesy of Shawnee Mission Post, 7/25/18

The following themes and takeaways emerged from the comments collected via comment cards and the Open House:

- Positive sentiment towards the facility in general
- Aesthetics and general feeling of the scenery is positive
- Good location
- Financially sustainable
- Need more quality shade
- Year-round
- Long course
- More hours and longer season

- Alcohol/bar options
- Remove the sand
- Vortex pool is too shallow, underutilized and least favorite amenity

Online Surveys

A series of online surveys were offered through Constant Contact to the general public and special user groups. Of note, surveys conducted were not statistically valid nor were they dispersed to a random, fully representative sample of users, but were made readily available to both Roeland Park residents and non-resident community members. Surveys were available from 7/5/18 until 8/13/18.

Waters Edge created the surveys and associated communication. The City posted the information on the City's website and social media platforms; the County posted fliers at the Roeland Park Aquatic Center and Roeland Park Community Center, posted the information on Facebook and notified the special user groups via email. The goal was to collect 200 Community Feedback and Needs Assessment Surveys, or 3% of the population of the City of Roeland Park. This goal was exceeded with a total of 397 surveys completed between the four available surveys.

The four surveys included:

- Community Feedback and Needs Assessment: Available to members of the general community through the City and the County.
- User Group Swimming Feedback and Needs Assessment: Available to contacts of the Lap Swimming, Bishop Miege Swim Team, Swim Academy and Water Polo programs through Waters Edge.
- Masters Swimming Feedback and Needs Assessment: Available to known members of the Johnson County Parks and Recreation District Masters Swimming program through the County.
- Blazers Swimming Feedback and Needs Assessment: Available to known members of the Johnson County Parks and Recreation District Blazers Swim Team program through the Blazers board.

The Community Feedback and Needs Assessment survey consisted of 23 questions. 281 surveys were completed. Question topics included:

- Residency and demographic information – 3 questions
- Overall satisfaction and recommendation – 4 questions
- Use and participation history – 8 questions
- Amenity use and preferences – 2 questions
- Swimming needs and preferences – 4 questions
- Communication outlets – 1 question
- Open ended feedback section – 1 questions

The User Group Feedback and Needs Assessment Survey consisted of 25 questions. 20 surveys were completed. Question topics included:

- Residency and demographic information – 3 questions
- Overall satisfaction and recommendation – 1 question
- Fees – 4 questions
- Schedule and frequency of use – 10 questions
- Swimming needs and preferences – 5 questions
- Communication outlets – 1 question
- Open ended feedback section – 1 questions

Blazers Feedback and Needs Assessment Survey consisted of 25 questions. 25 surveys were completed.

Question topics included:

- Residency and demographic information – 3 questions
- Overall satisfaction and recommendation – 1 question
- Fees – 1 question
- Schedule and frequency of use – 13 questions
- Swimming needs and preferences – 5 questions
- Communication outlets – 1 question
- Open ended feedback section – 1 questions

Masters Feedback and Needs Assessment Survey consisted of 24 questions. 71 surveys were completed.

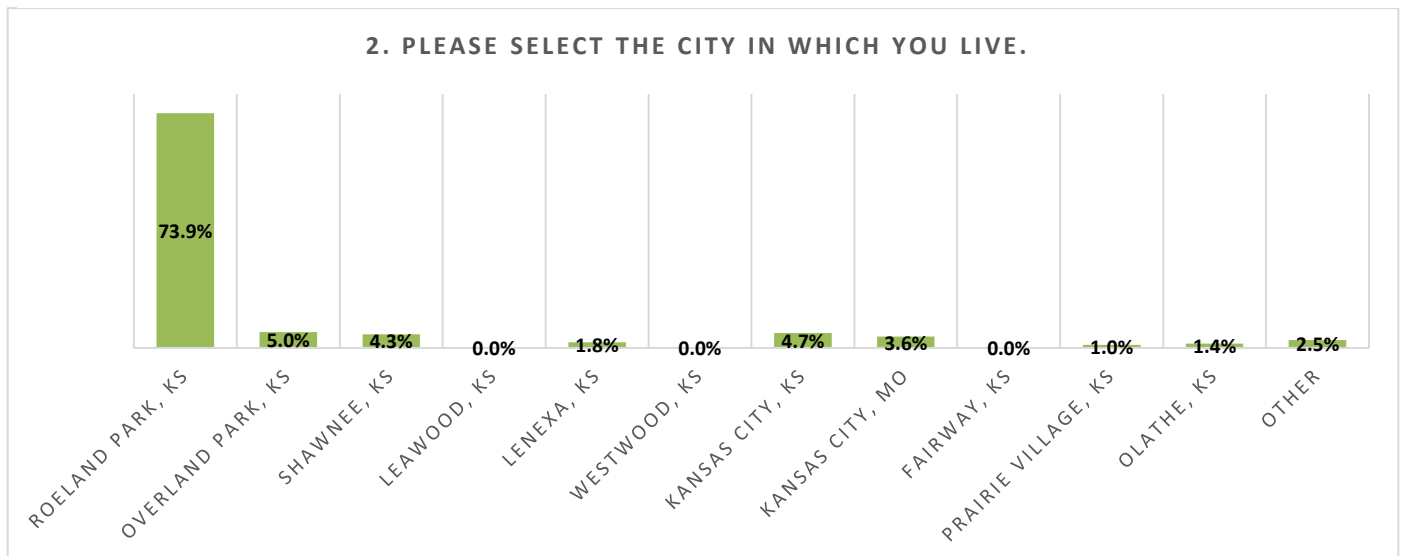
Question topics included:

- Residency and demographic information – 3 questions
- Overall satisfaction and recommendation – 1 question
- Fees – 3 questions
- Schedule and frequency of use – 10 questions
- Swimming needs and preferences – 5 questions
- Communication outlets – 1 question
- Open ended feedback section – 1 questions

Community Feedback and Needs Assessment Survey Summary

The tables below are the summary results from the Community Feedback and Needs Assessment Survey. All survey data and results can be found in the Appendix.

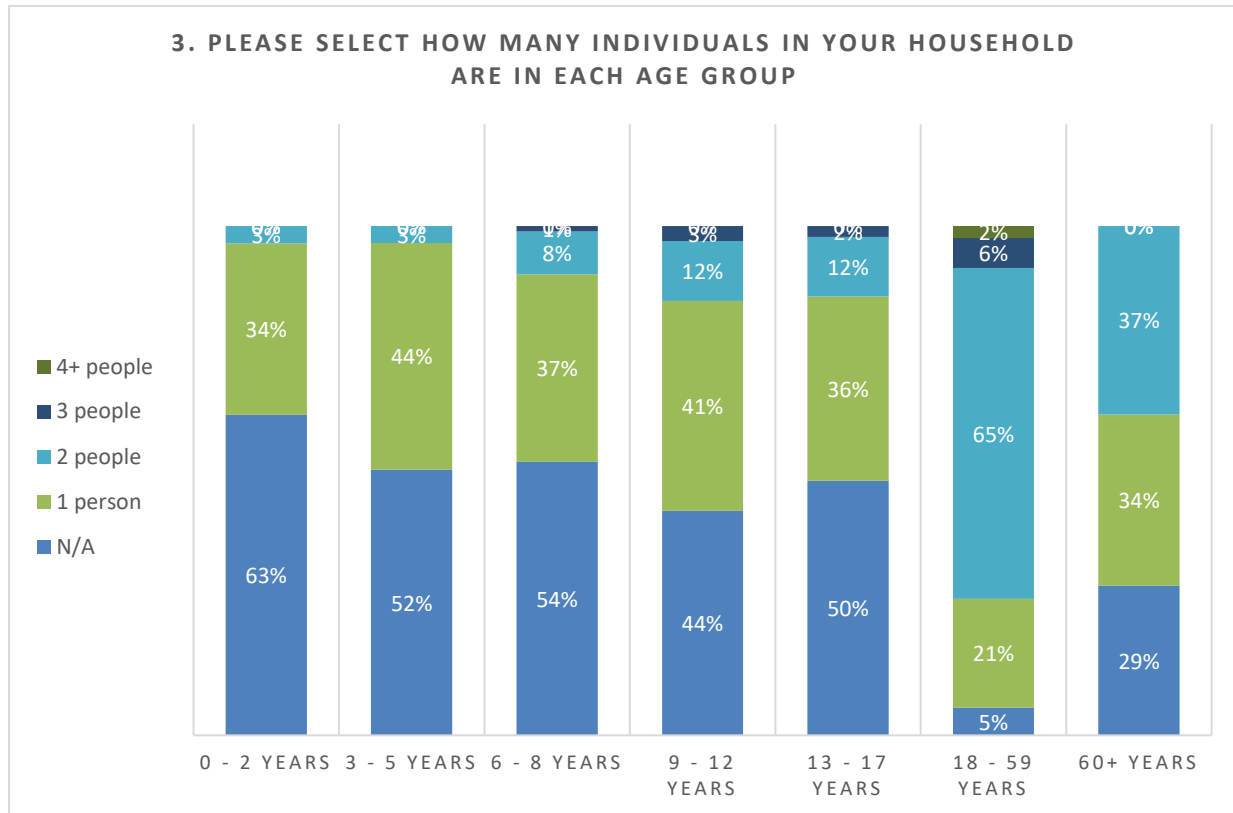
Residency Information 1



74% of respondents selected Roeland Park, KS as the City in which they live, with the next most frequently selected City being Overland Park at 5%. The remainder 21% selected from 13 other cities

provided. The “Other” option that was completed by writing in the appropriate City included Merriam, Mission, Mission Hills, and a former Roeland Park resident.

Household Age Distribution

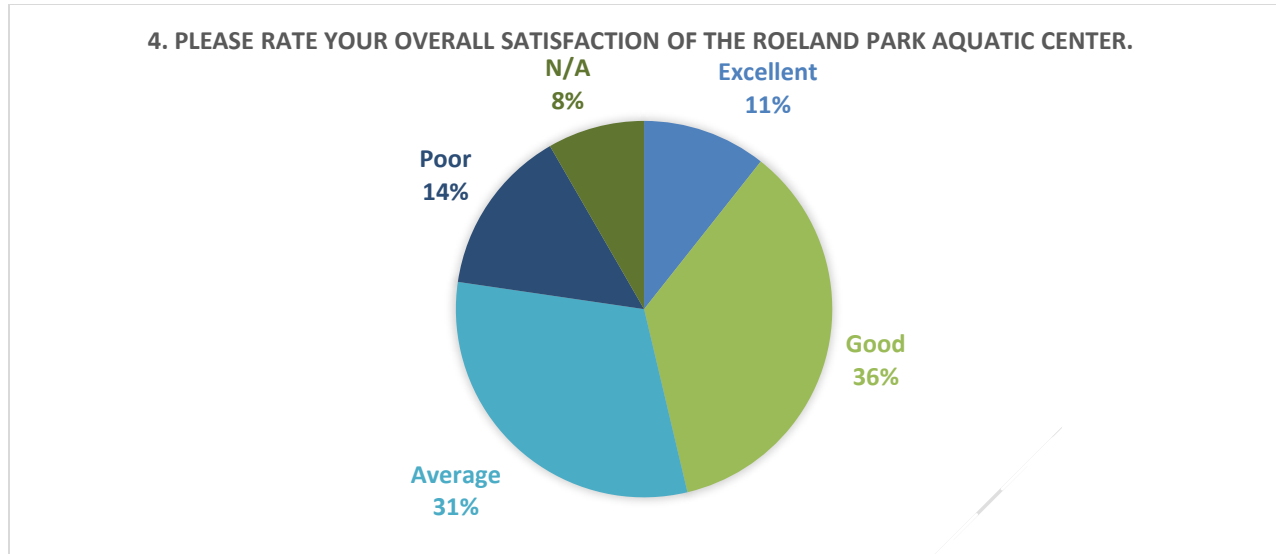


The survey was aimed at collecting age demographic information on persons in the household represented by the respondent. The largest household representation was 65% reporting there were 2 people ages 18 – 59 years residing in the household. It should be noted that this data is in reference to the number of people who responded to the question; the question was not required nor was the respondent required to answer each age group question.

The following breakdowns demonstrate the percentage of people per household that report having 1 or 2 people in the household:

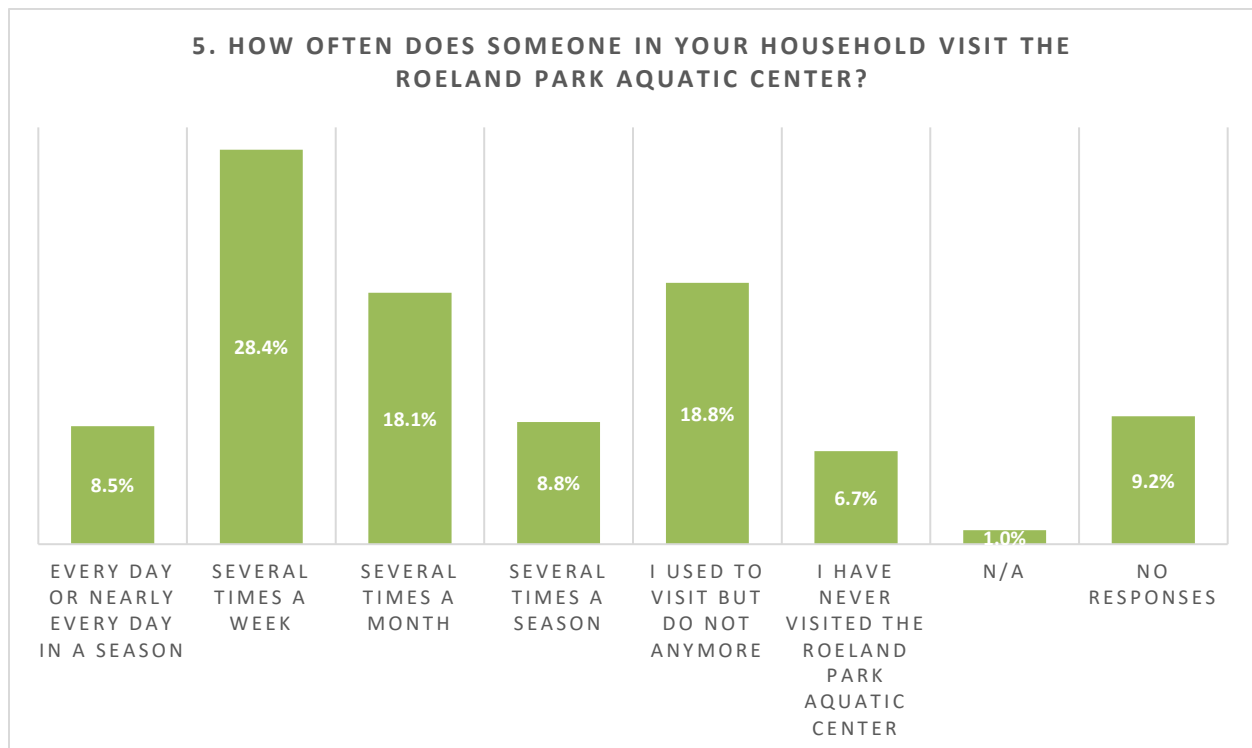
- 37% - 0 – 2 yrs.
- 47% - 3 – 5 yrs.
- 45% - 6 – 8 yrs.
- 53% - 9 – 12 yrs.
- 48% - 12 – 17 yrs.
- 86% - 18 – 59 yrs.
- 71% - 60+ yrs.

Overall Satisfaction



36% ranked it as “Good” and 31% of respondents ranked their overall satisfaction of the Roeland Park Aquatic Center as “Average”.

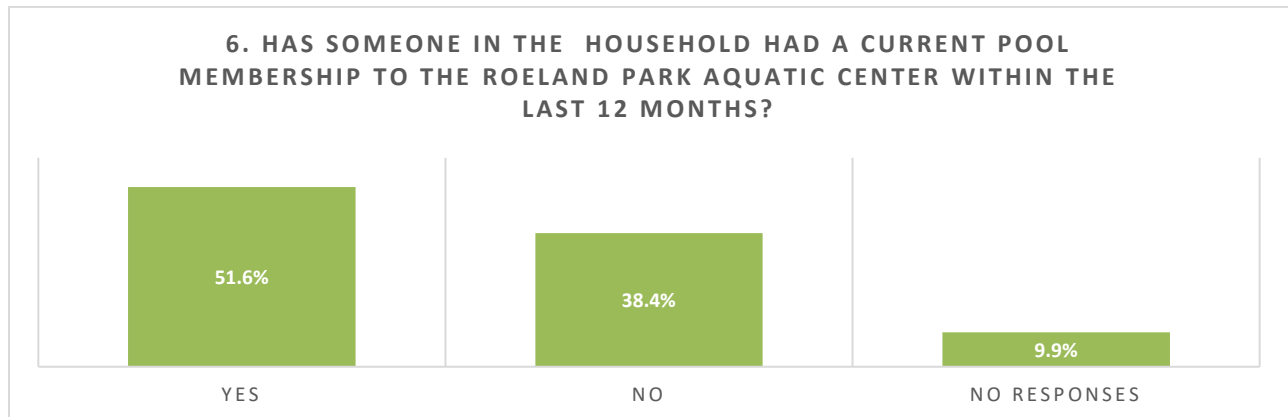
Frequency of Use at Roeland Park Aquatic Center



Over a quarter of the respondents reported visiting the Roeland Part Aquatic Center several times a week, at 28.4%. 18.8% reported that they used to visit, but that they do not anymore, and 18.1% reporting they visit several times a month.

Themes that came up throughout the comments included wanting to attend more if repairs are made (in reference to diving boards, slides, vortex pool, etc.), attending other pools due to having more amenities, and regular use for programs such as lap swimming, Masters and fitness.

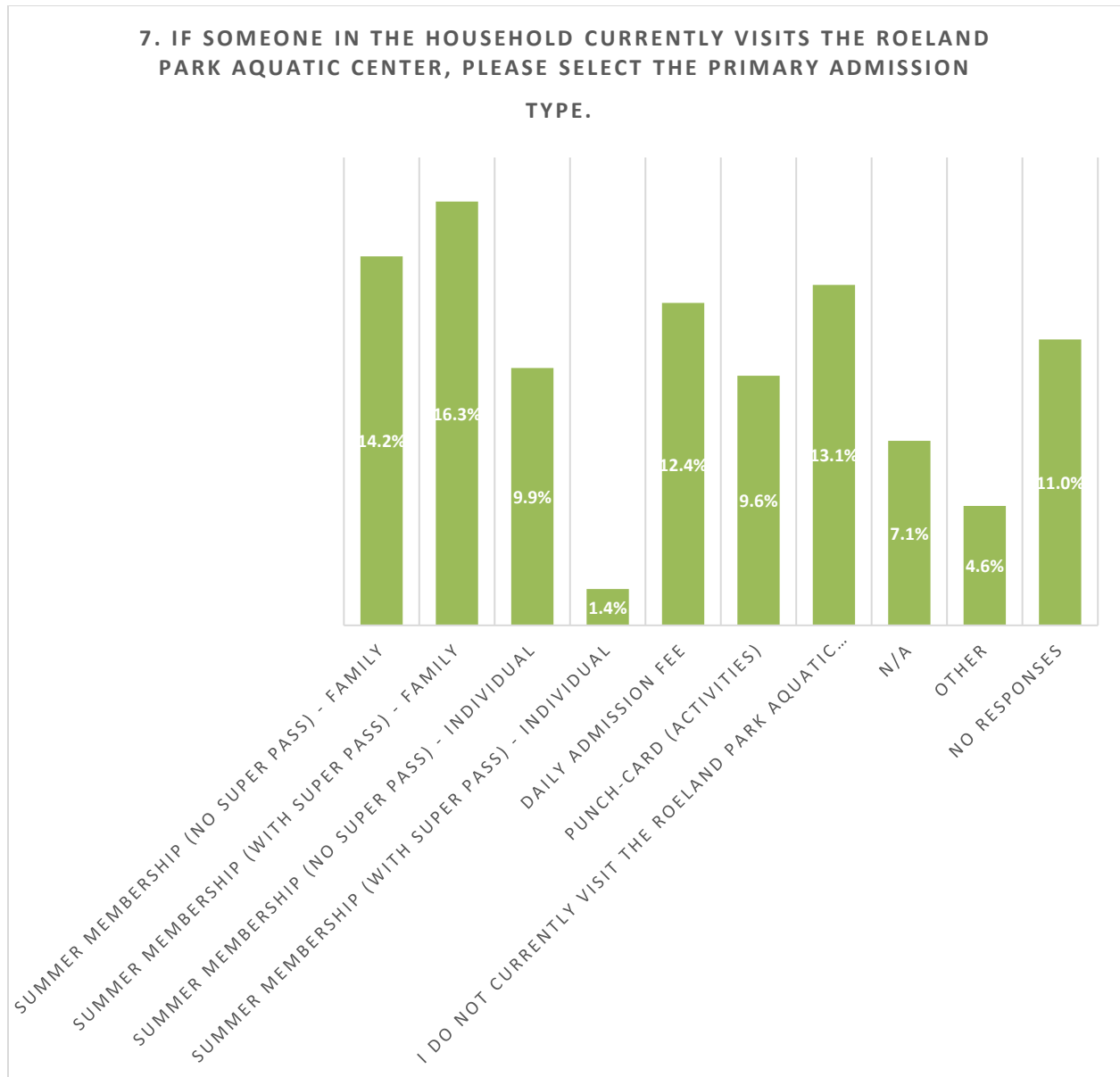
Membership Status



51.6% of respondents report having a current pool membership to the Roeland Park Aquatic Center, or having had one in the last 12 months. 38.4% report not having had a membership in the last 12 months.

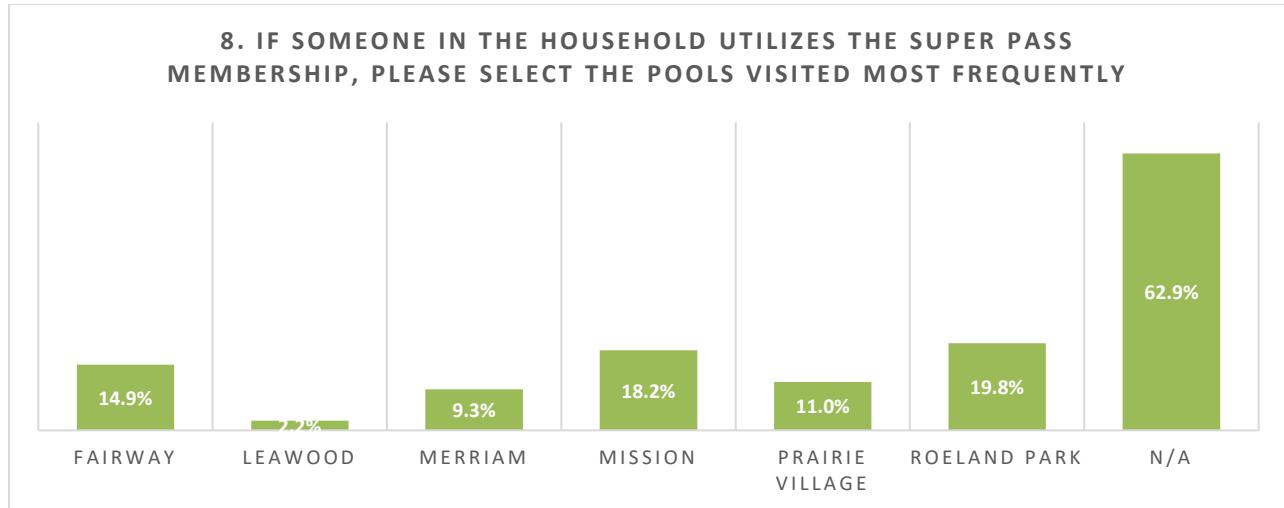
Comments included having a Super Pass, having had one in the past but not now due to conditions, Masters punch-card, and several thinking of getting one.

Admission Type



At 16.3%, the highest response for visit method is via a summer membership with the family Super Pass. 14.2% responded as utilizing the summer membership without a family super pass, and 13.1% reported not currently visiting the Roeland Park Aquatic Center.

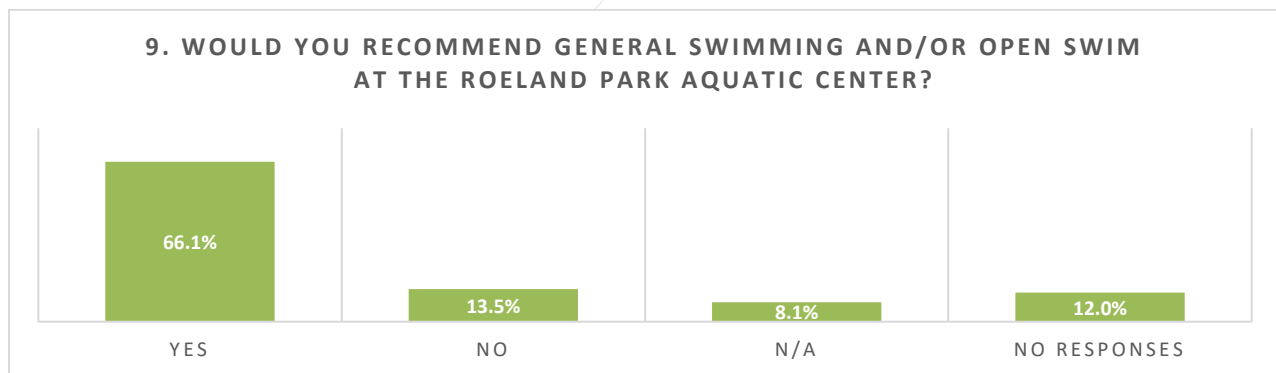
Super Pass Visits



Of those respondents that utilize the Super Pool Pass, 20% report utilizing the Roeland Park Aquatic Center. 18% report visiting the Mission Family Aquatic Center, 15% visiting the Fairway Swimming Pool, and 11% visiting the Prairie Village Swimming Pool.

For those who visit other pools, themes of having more operating hours, amenities, shade, and cleanliness were reasons they visited other facilities. Sylvester Powell Community Center and Matt Ross Community Center were noted in the comments and being attended.

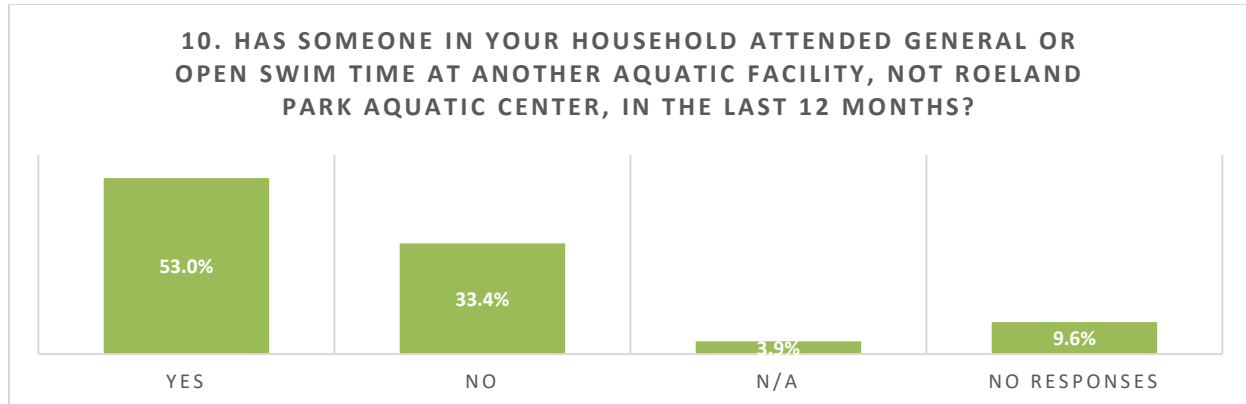
Recommendation for General Open Swimming



66% of respondents reported recommending general or open swimming at the Roeland Park Aquatic Center. 13.5% does not recommend general or open swimming.

Comments included liking the Roeland Park Aquatic Center because it is not crowded and it is recommended for fitness or lap swimmers.

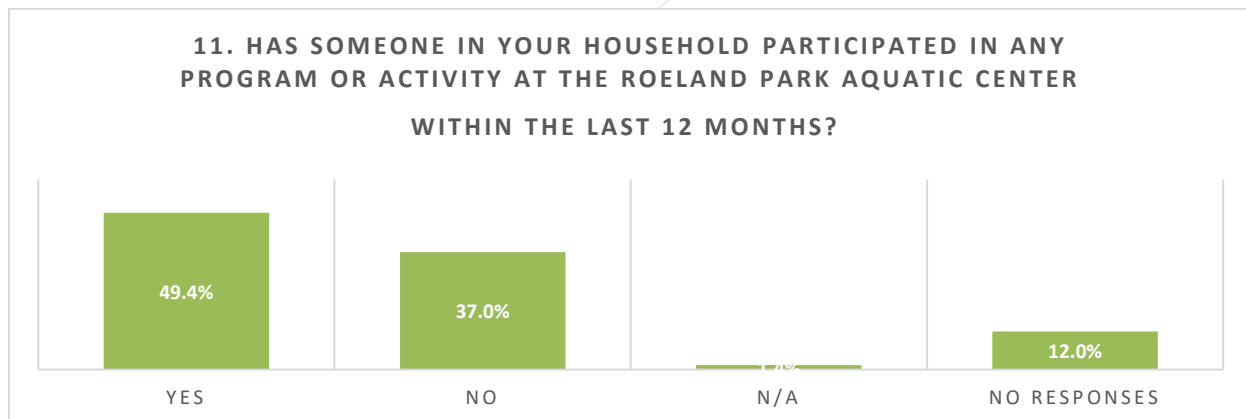
Participation in General Open Swimming



53% of respondents have visited another aquatic facility, not the Roeland Park Aquatic Center, in the last 12 months, whereas 33.4% have not visited another aquatic facility.

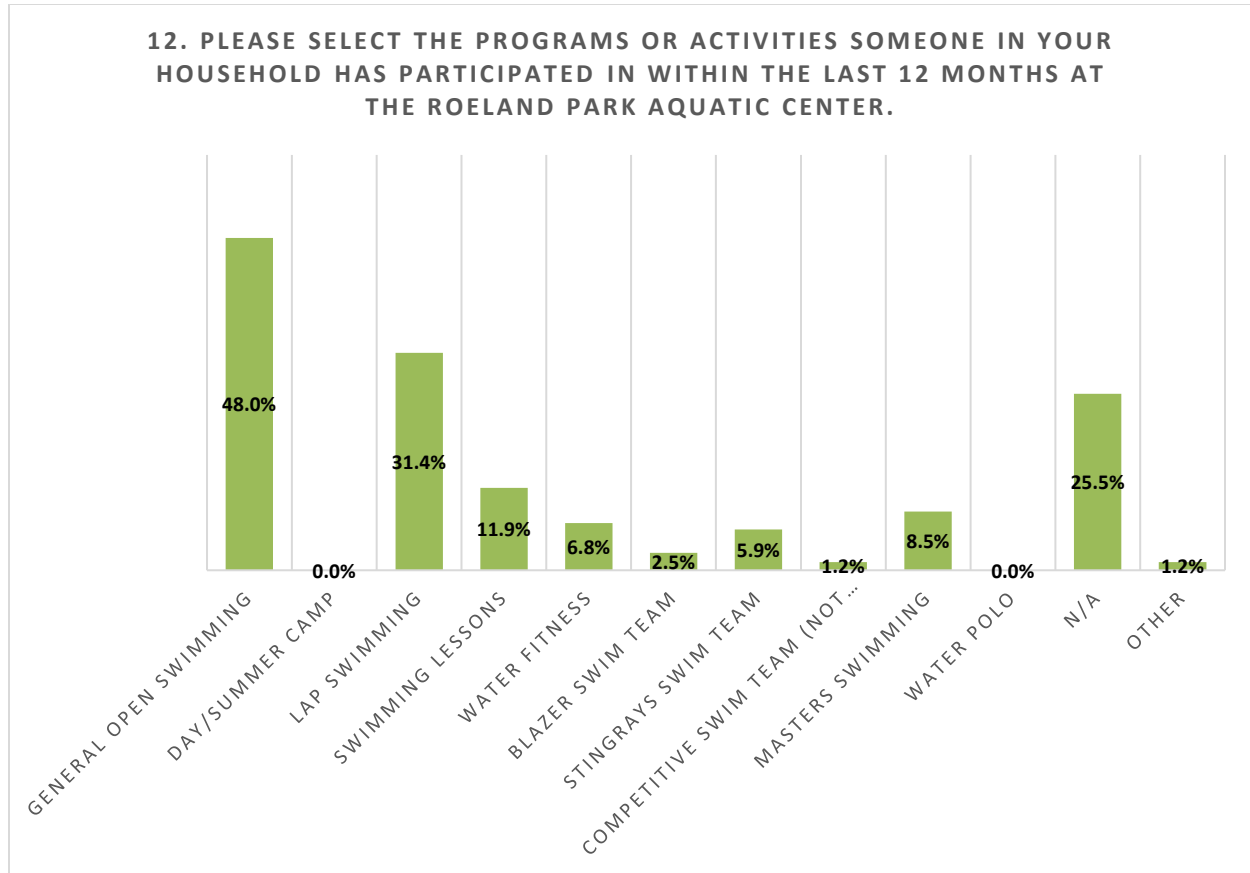
Mission Aquatic Center, Sylvester Powell Community Center, Fairway Aquatic Center and Prairie Village Aquatic Center received the most comments regarding utilization from respondents. Other facilities noted as having been attended include, Woodside, Leawood, Lenexa, Turner Aquatic Center, Matt Ross Communicatee Center, Merriam Aquatic Center, and other facilities in Lenexa, Olathe, Lee's Summit, Independence, Overland Park and Shawnee.

Participation in Programs at the Roeland Park Aquatic Center



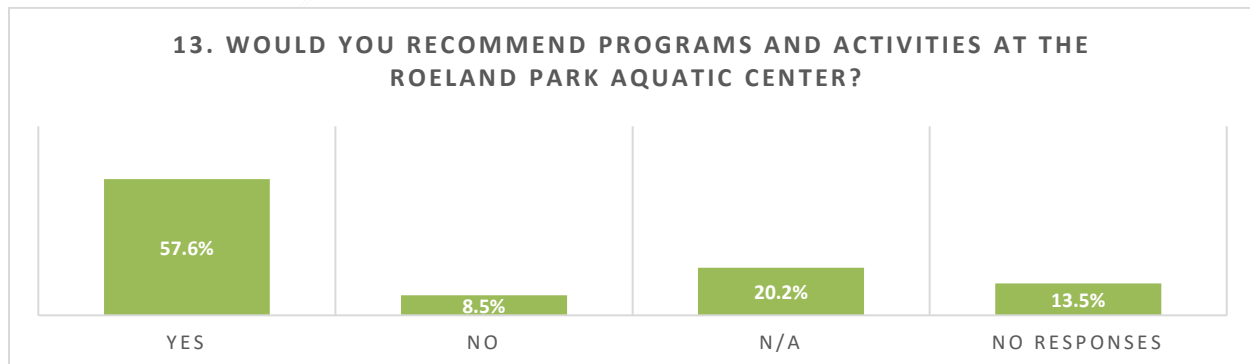
49.4% of respondents have participated in a program or activity at the Roeland Park Aquatic Center.

Programs Participated in at the Roeland Park Aquatic Center



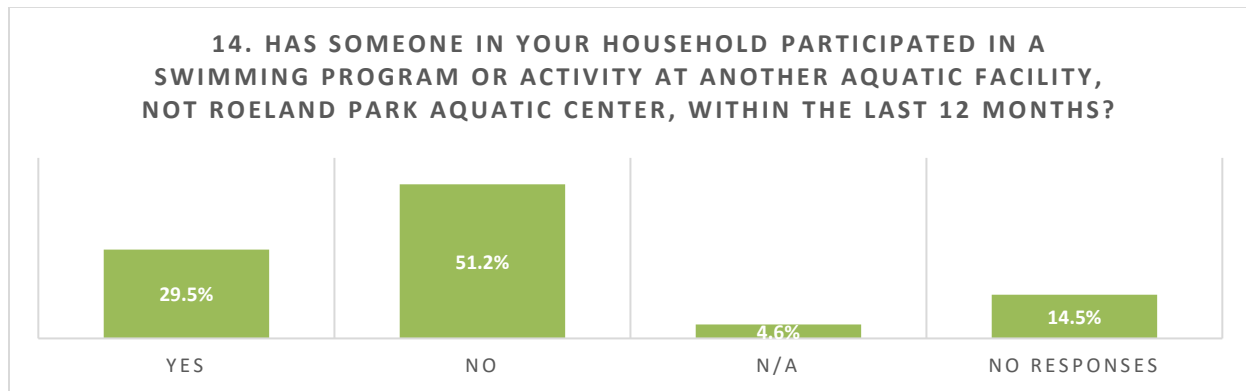
48% of respondents attend the Roeland Park Aquatic Center for general open swimming and 31.4% attend for lap swimming. 25.5% reported N/A, indicating they either do not attend the Roeland Park Aquatic Center or the options listed were not applicable. The “Other” option that was completed by writing in the appropriate program included 50+ water aerobics, both open and lap swimming, and a general compliment about the pool.

Recommendation for Programs



57.6% recommend programs and activities at the Roeland Park Aquatic Center. 8.5% would not recommend programs and activities, and 33.7% reported N/A or did not answer to the question.

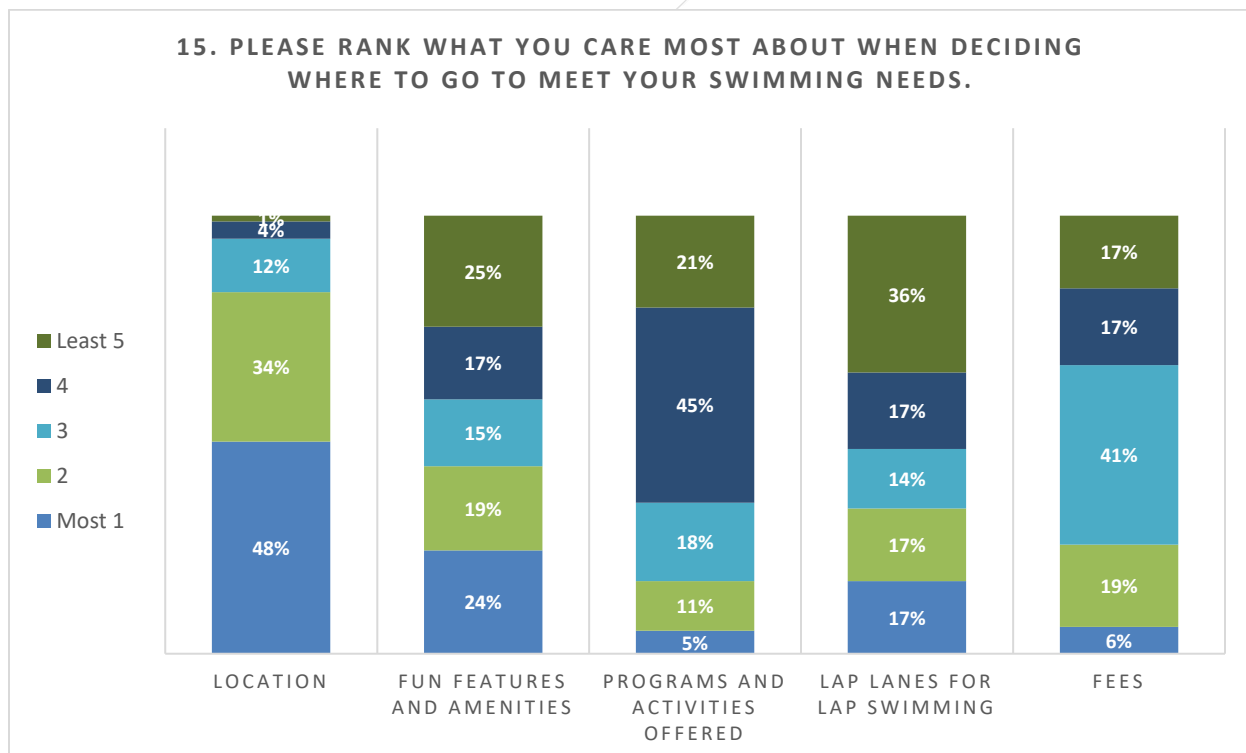
Participation in Programs at Another Aquatic Facility



51% have not participated in a program or activity at another aquatic venue in the last 12 months. 29.5% have participated in a program or activity at another aquatic venue in the last 12 months.

Additional facilities that were reported as being attending for programming not listed in Question #10 include 68 Inside Sports, Emler Swim School, Brookridge County Club, Shawnee Mission North High School, UMKC, North KC YMCA, Paul Jenson YMCA, and Elements.

Swimming Needs



When deciding where to swim, 48% reported that location was the most important element when selecting where to swim, with 34% reporting that location was the second most important element.

Fun features and amenities had an evenly distributed reporting, with a quarter of respondents either ranking these amenities as the most (24%) and the least (25%) important element.

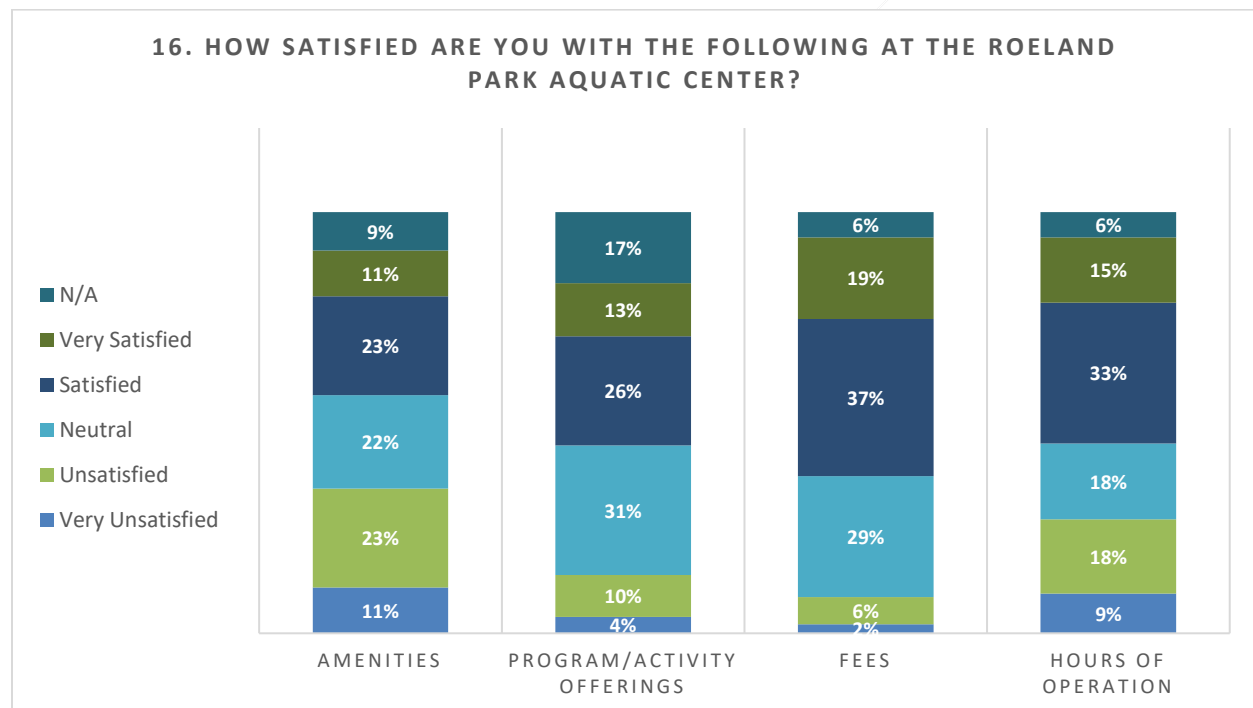
At 45%, programs and activities offered had the highest ranking in not being very important (4) when selecting where to swim.

36% ranked lap lanes for lap swimming as the least important element, however the remainder of responses were closely distributed between the most important and lower importance element. 34% ranked lap lanes as either the most important (1) or important (2) element.

41% ranked fees in the middle of importance (3) when determining where to swim.

Comments included hours of operation, cleanliness, and staff were also noted as being of high importance when determining where to swim.

Satisfaction



Respondents were most Satisfied or Very Satisfied with Fees (56%), and the most Unsatisfied and Very Unsatisfied with Amenities (34%).

- 56% are Satisfied or Very Satisfied with Fees, and only 8% are Unsatisfied or Very Unsatisfied.
- 48% are Satisfied or Very Satisfied with Hours of Operation, and 27% are Unsatisfied or Very Unsatisfied.
- 39% are Satisfied or Very Satisfied with Program/Activity Offerings, and 14% are Unsatisfied or Very Unsatisfied.

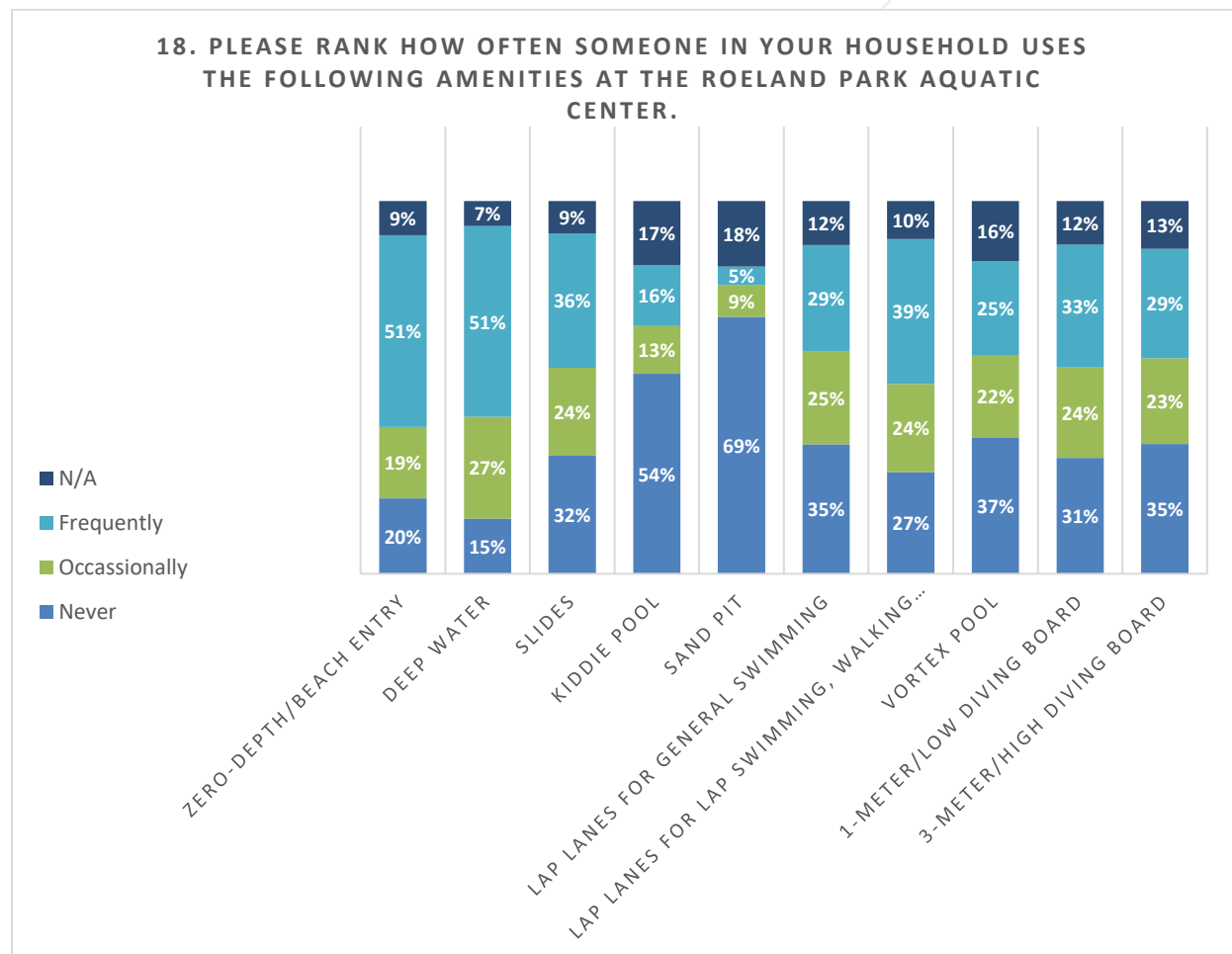
- 34% are Satisfied or Very Satisfied with Amenities, however 34% are also Unsatisfied or Very Unsatisfied.

Additional Programs

Question #17 was an open-ended question that read, "Please list any programs or activities you would like to see offered at the Roeland Park Aquatic Center that are not currently being offered." Suggestions included:

- Special events and activities
- Baby and toddler hours
- Year-round swimming
- Synchronized swimming
- Diving
- Additional lap swim hours
- Additional water fitness classes and senior classes

Use of Amenities



The four amenities frequently utilized are:

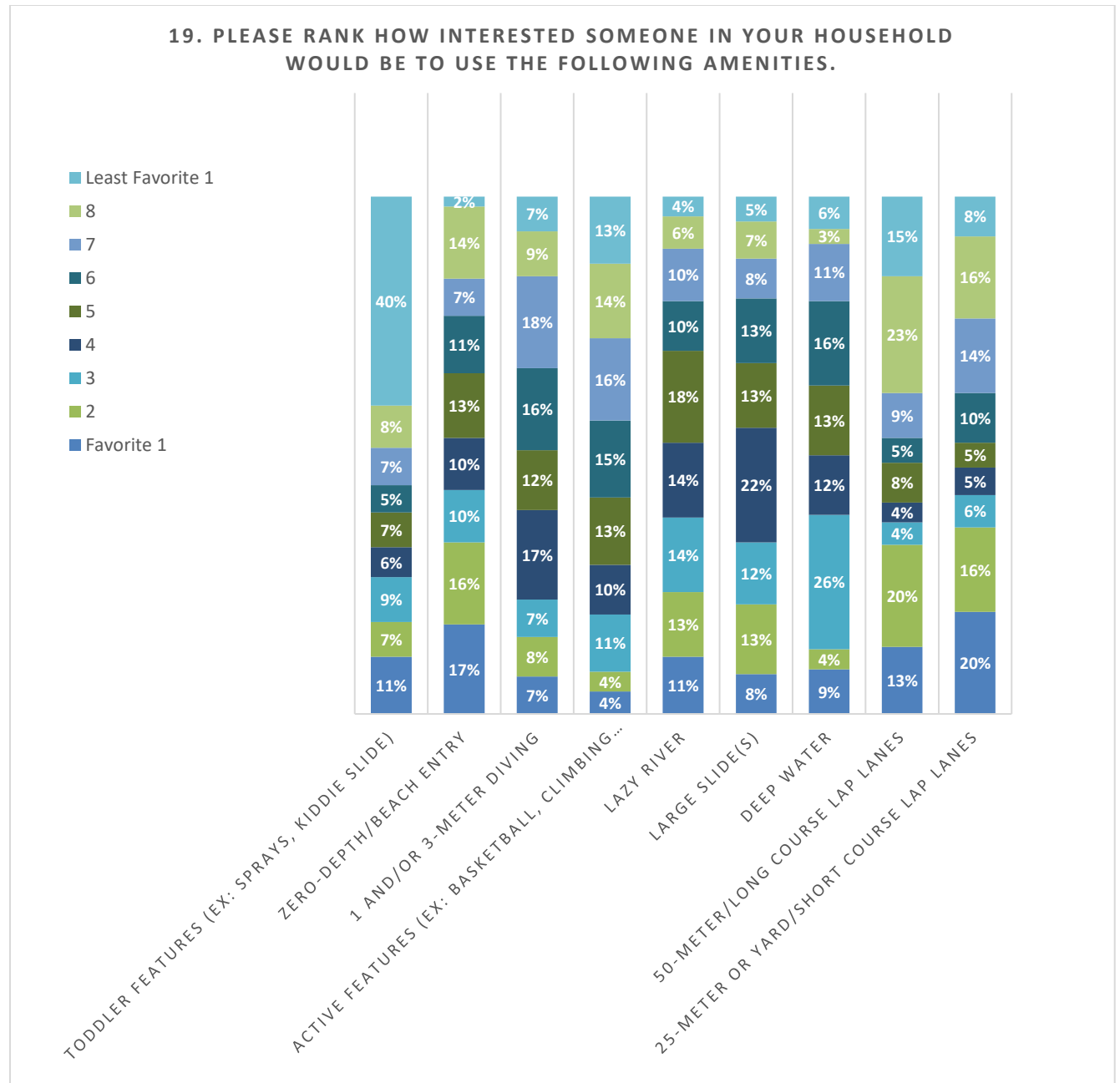
- Zero-Depth/Beach Entry (51%)

- Deep Water (51%)
- Lap Lanes for lap swimming, walking and/or fitness (39%)
- Slides (36%)

The four amenities never utilized are:

- Sand Pit (69%)
- Kiddie Pool (54%)
- Vortex pool (37%)
- Lap Lanes for general swimming and the 3-meter Diving Board both (both 35%)

Interest in Amenities



The four amenities of most interest are:

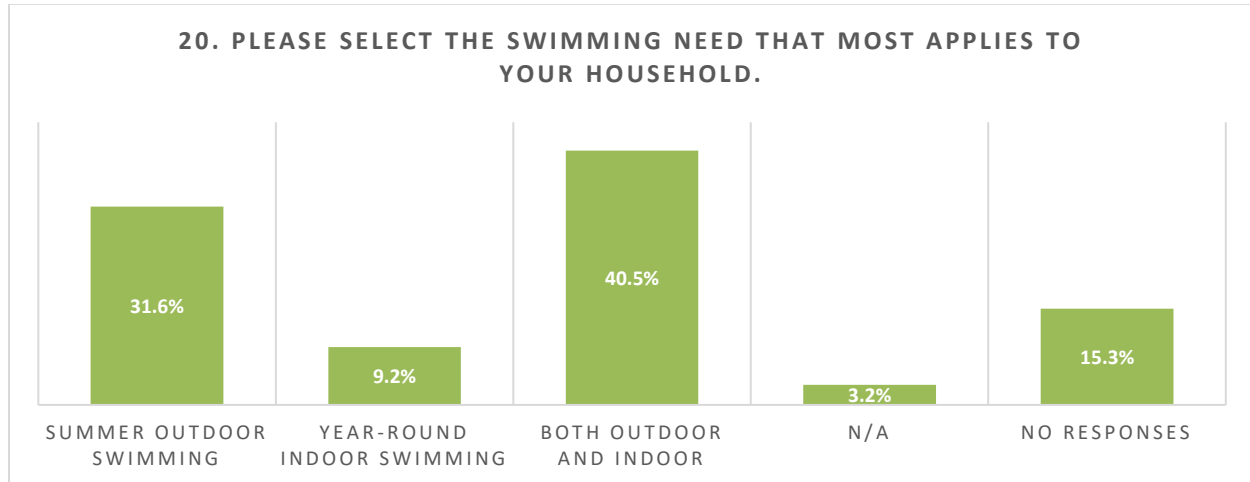
- 25-meter or yard/short course lap lanes (20%)
- Zero-depth/beach entry (17%)
- 50-meter/long course lap lanes (13%)
- Toddler features and lazy river (both 11%)

The four amenities of least interest are:

- Toddler features (40%)
- 50-meter/long course lap lanes (15%)

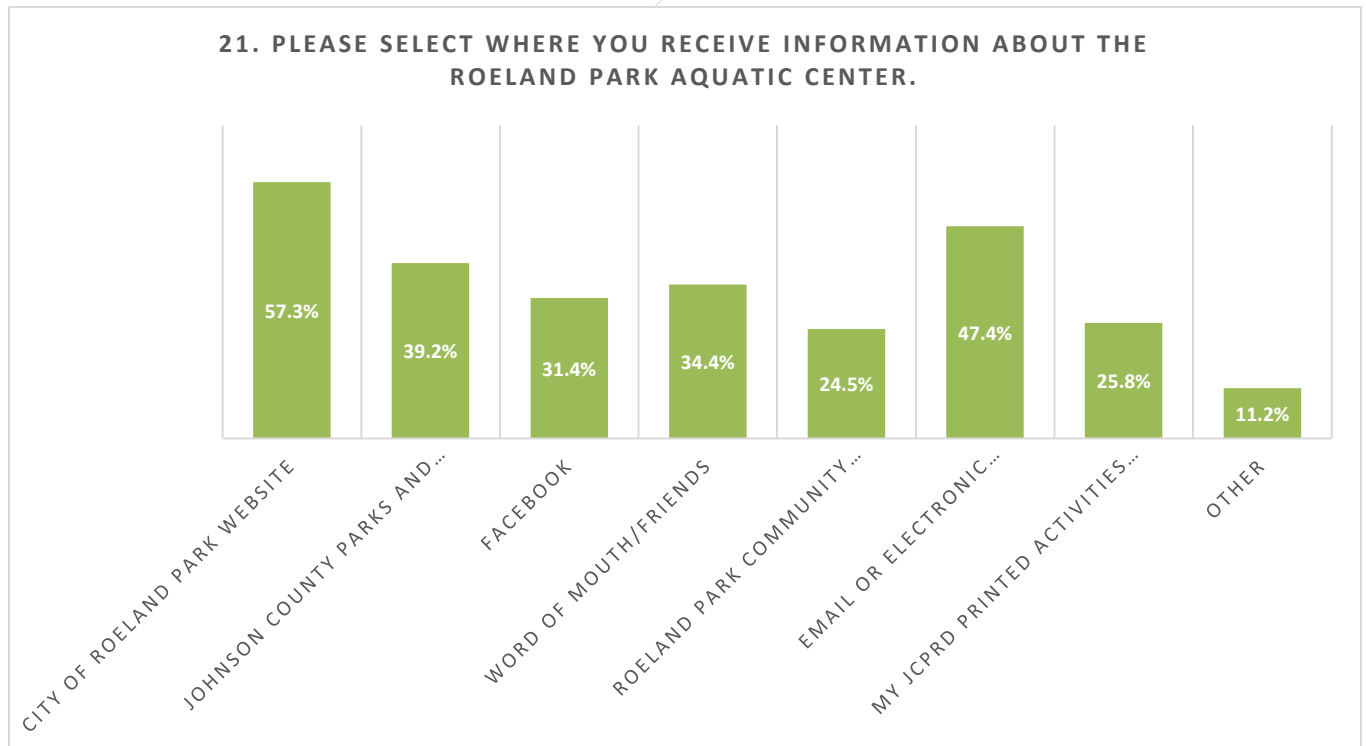
- Active features (13%)
- 25-meter or yard/short course laps lanes (8%)

Swimming Needs



40.5% report having a need for both outdoor and indoor swimming and 31.6% report having the need for summer outdoor swimming.

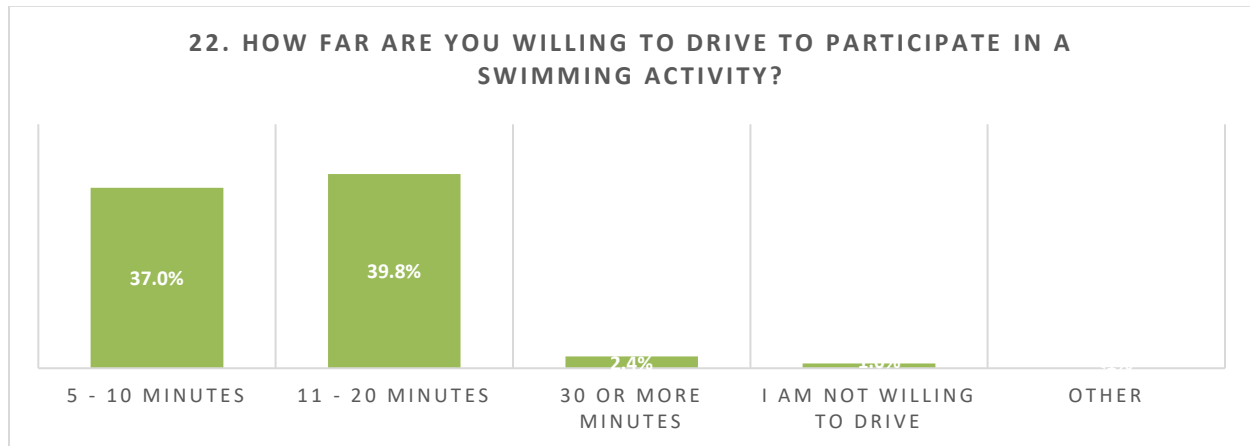
Communication



Respondents receive information from the City of Roeland Park Website (57.3%), Email or Electronic Newsletters (47.4%), and the Johnson County Parks and Recreation Website (39.2%). The "Other" option

that was completed by writing in the appropriate communication method included NextDoor, Shawnee Mission Post, and Johnson County Parks and Recreation emails to Masters.

Drive Times



39.8% respondents are willing to drive 11 – 20 minutes to participate in a swimming activity; 37% are willing to drive 5 – 10 minutes.

Emerging Themes

In order to understand the user perspective and how that will influence the success of the Roeland Park Aquatic Center moving forward, feedback has been broken down into themes; those themes will be used to inform alternative options and study recommendations.

General Support

Throughout the study, from user groups and from the general community, there was an expressed desire and need for aquatics in Roeland Park. There is general support for having an aquatics venue, with location being a driving factor of that support. Appreciation for the existing scenery, layout and overall setting of the aquatic center was an element that was mentioned both at the Open House and the online survey.

“My family and I value the Roeland Park Aquatic Center. It makes living in Roeland Park/NE Johnson County more attractive.”

Community members also expressed support of the aquatic center because it is one amenity that the City will own and is positive for development of the City. Several reports were received from community members who were anxious that the amenity may be taken away, with several comments being submitted that the aquatic center needs to be financially sustainable to the City. The later comment was often paired with the year-round swimming option. On the other end of the spectrum, several comments were received that referenced not operating a pool and using those funds for other services.

“Although I don’t use our pool much, I feel that a summer pool is an appropriate use of our municipal tax dollars. The pool was constructed shortly after I moved to Roeland Park, and shows signs of aging. If we are going to continue to provide a pool for Roeland Park residents, it is time to start planning for a new pool to be built.”

"It's great when everything is working and open. But for how much it will cost when JOCO stops paying for half, I'm not sure it's worth RP paying the full cost, since relatively few people use it. There are just so many other nearby pools. I think the money would be better spent on building our parks, which more people use, and year-round."

Utilization of Other Aquatic Facilities

Historical data shows that general attendance and program participation have decreased over the years. Additionally, feedback received throughout the study shows that users are going to other aquatic facilities and have provided comments about why they are utilizing other pools. Most notably, families and those seeking more recreational amenities fall most into this category due to their own decision making; comments as to why include wanting more fun features and more hours of operation. However, lap swimmers, water fitness participants and competitive swimmers are utilizing other pools out of necessity due to the Roeland Park Aquatic Center being closed, and express desire for more hours of operation and the versatility of lap lanes at the Roeland Park Aquatic Center.

"I want to see things updated and maintained. We frequently go to the mission pool because it is closest and offers so much. We love the prairie village pool, but the distance is too far. I want to support the RP pool and like that it is nearby, but it does not have the amenities. I would love to be able to take chairs into the pool like at PV."

Focus on Management

Enhancing operations and management practices was strongly represented throughout the study. Specifically, increasing operational hours, maintaining operability of systems, and upkeep of the facility were commonly referenced.

"Extra features would be nice, but first priority should be making the current features as nice and kept-up as can be."

"We love the RP pool and would visit much more often if it had better hours (especially if it opened at 11am) and allowed us to bring in our own food (even if we had to keep the food to designated areas like the grass or picnic tables). If the pool has to close at 7 (instead of 8), could we skip the 6:00 safety check?"

Findings support enhanced communication and publication of the aquatic center, including hours and activities. The City of Roeland Park website is the most utilized method for communication.

"In addition to the big obvious stuff like keeping diving boards and slides open as well as adding more things for small kids, simple things like keeping FB up to date and getting a clock back out where it is visible would help a lot!"

Fitness and Competitive Swimming

Fitness activities and competitive swimming is of distinct interest due to the number of programs geared towards these activities. The majority of the user groups engaged in this study have been patrons of the

Roeland Park Aquatic since its opening. Additionally, general attitudes towards these activities are positive.

"My husband and I are fitness and competitive swimmers. We love the aquatic center and bought our house to the close to the pool. We compete in triathlons and swim meets and love having a competition pool nearby."

"City needs year around swimming for fitness of residents."

Year-Round Swimming

Interest in year-round swimming is present from user groups and from the general public, with fitness and competitive swimming users expressing the highest need and desire for this amenity. Feedback from the Community Feedback and Needs Assessment included both strong support for and also against the operation of year-round swimming. Feedback included the need for the facility to be financially sustainable and should be considered when moving forward.

"It is time to turn it in to a summer only facility. Very few Roeland Park kids are spending time at the pool."

"I use our pool in the summer and most of the people I know do the same. I don't feel strongly about the dome or winter swimming availability, unless the city were to embark upon a new facility shared with other small suburbs around us. Otherwise I think it's reasonable to have a nice, working summer pool – emphasis on nice and working."

"Please fix the dome to be able to provide year-round swimming. It is part of the reason I was so excited to move to Roeland Park."

"The absolute best lap swim pool!! We need this year-round option – outdoor and indoor!"

Fees have a satisfaction level of Satisfied and Very Satisfied of 56%, and 41% of people utilize fees as a moderate factor when choosing where to swim (3/5). This indicates that solutions that increase the subsidy or increase user fees are points for consideration and used to guide future options. At the time of this report, the project team was not made aware of support for increased or additional fees.

"If JoCo ceases financial support, I would recommend SUMMER ONLY with costs by swimmers."

"We do not support a winter program in Roeland Park, put some of the winter costs towards improving summer amenities."

Alternative Options & Operations

Introduction

The alternative options developed for this survey are intended to explore future aquatic options for the City of Roeland Park utilizing identified needs and interests identified throughout this study. The options were identified prior to the onset of the study and are intended to demonstrate projected capital and operating costs, revenues, and implications to guide future improvements at the aquatic center.

Alternative options include:

1. Alternative Option 1: Year-round + dome
2. Alternative Option 2: Year-round + fixed cover
3. Alternative Option 3: 8-months + no cover
4. Alternative Option 4: 3-months + no cover
5. Alternative Option 4a: 3-months + basic upgrades
6. Alternative Option 4b: 3-months + family aquatic center

User Group Component Considerations

Each of the existing user groups have unique needs and areas of the facility in which they utilize. User group component considerations will be used when forecasting alternate facility options.

	Zero-Depth	Shallow Water (<5')	25Y Lap Lanes	50Y Lap Lanes	Deep Water (>5')	Slides / Diving / Fun Features
Open Swim	✓	✓			✓	✓
Lifeguard Training	✓	✓			✓	
Swimming Lessons	✓	✓				
Aqua Fitness		✓			✓	
Lap Swimming			✓	preferred		
Stingrays Swim Team			✓	preferred		
Masters Swimming			✓	preferred		
Blazers Swim Team			✓	preferred		
KC Water Polo					✓	
Pool Parties/Birthdays	✓	✓			✓	✓

Alternative Option 1 - Year-round + dome

Alternative Option 1 is comparable to the operation of the previous year-round aquatic center with the dome, with a modification that the dome is inflated year-round. Large CIP improvements and/or modifications were not made to this alternative except as noted below.

Projections include:

- Pool Size reflects the current square footage of the existing main pool
- Capital Costs include an estimate of purchase a new air-inflated dome, basic mechanical system and water treatment improvements, and minor amenity improvements (ADA chair, ADA ramp in zero-depth and toddler slide). An estimate of \$25 per s.f. of water surface was used for cost estimating for the dome; costs for existing buildings were not included in the Capital Cost.
- Operations include projected expenditures and revenues for a 12-month indoor season
- Cost Recovery ranges include study projections on the low end (32%) and the cost recovery goal based off the benchmarked facilities (60%)

Option 1 – Year-round + dome	
Pool Size (s.f.)	11,590
Capital Costs	
Estimated project costs	\$1 million
Operations	
Expenditures	\$707,000
Revenues	\$227,000 - \$426,000
Cost Recovery	32% - 60%

Benefits:

- Year-round
- Lower construction cost (than brick and mortar building)

Challenges:

- Capital investment
- Higher utility cost (than brick and mortar building)
- Financial sustainability
- Lower resident use based on history
- Ongoing maintenance of dome structure and utilities



Alternative Option 2 - Year-round + fixed cover

Alternative Option 2 is comparable to the operation of the previous year-round aquatic center with the dome, with a modification that the structure is a pre-fabricated fixed structure in place year-round. Large CIP improvements and/or modifications were not made to this alternative except as noted below. Option 1 and Option 2 have the same financial projections, with differences in relation to the capital costs.

Projections include:

- Pool Size reflects the current square footage of the existing main pool
- Capital Costs include an estimate of purchase a new pre-manufactured structure, basic mechanical system and water treatment improvements, and minor amenity improvements (ADA chair, ADA ramp in zero-depth and toddler slide). An estimate of \$90 - \$133 per s.f. of water surface was used for cost estimating for the fixed structure; costs for existing buildings were not included in the Capital Cost.
- Operations include projected expenditures and revenues for a 12-month indoor season
- Cost Recovery ranges include study projections on the low end (32%) and the cost recovery goal based off the benchmarked facilities (60%)

Option 2 – Year-round + fixed structure	
Pool Size (s.f.)	11,590
Capital Costs	
Estimated project costs	\$2.9 - \$4.6 million
Operations	
Expenditures	\$707,000
Revenues	\$227,000 - \$426,000
Cost Recovery	32% - 60%

Benefits:

- Year-round
- Lower construction cost (than brick and mortar building)

Challenges:

- Capital investment
- Higher utility cost (than brick and mortar building)
- Financial sustainability
- Lower resident use based on history
- Utilities



Alternative Option 3 - 6-months + no cover

Alternative Option 3 extends the current operation to 6-months, with anticipated operating dates from April – October. Large CIP improvements and/or modifications were not made to this alternative except as noted below.

Projections include:

- Pool Size reflects the current square footage of the existing main pool, kiddie pool, vortex pool and slide pool
- Capital Costs were not assessed in this option
- Operations include projected expenditures and revenues for a 6-month outdoor season
- Cost Recovery ranges include study projections on the low end (32%) and the cost recovery goal based off the benchmarked facilities (70%)

Option 3 – 6-months + no cover	
Pool Size (s.f.)	13,603
Capital Costs	
Estimated project costs	\$0
Operations	
Expenditures	\$491,000
Revenues	\$158,000 - \$345,000
Cost Recovery	32% - 70%

Benefits:

- It is similar to past history
- Program participants serviced - rentals

Challenges:

- Ongoing and increasing maintenance
- High heating costs (Expenditures based on 90 days)
- Decreasing attendance and revenue
- High staffing costs



Alternative Option 4 - 3-months + no cover

Alternative Option 4 is comparable to the existing operation. Large CIP improvements and/or modifications were not made to this alternative except as noted below.

Projections include:

- Pool Size reflects the current square footage of the existing main pool, kiddie pool, vortex pool and slide pool
- Capital Costs were not assessed in this option
- Operations include projected expenditures and revenues for a 3-month outdoor season
- Cost Recovery ranges include study projections on the low end (42%) and the cost recovery goal based off the benchmarked facilities (70%)

Option 4 – 3-months + no upgrades	
Pool Size (s.f.)	13,603
Capital Costs	
Estimated project costs	\$0
Operations	
Expenditures	\$337,750
Revenues	\$142,500 - \$237,000
Cost Recovery	42% - 70%

Benefits:

- It is similar to past operations

Challenges:

- Ongoing and increasing maintenance
- Decreasing attendance and revenue
- High staffing costs



Alternative Option 4a - 3-months + basic upgrades

Alternative Option 4a explores a summer operation with renovations to the existing aquatic center.

Upgrade concepts include:

- Basic mechanical system and water treatment improvements
- Shade structures
- Remove sand pit and replace with concrete and shade
- Replace toddler slide to kiddie pool
- In-water bench and shade in zero-depth
- ADA ramp into zero-depth
- ADA chair addition to the lap area
- Soften with landscape
- Lighting



Projections include:

- Pool Size reflects the current square footage of the existing main pool, kiddie pool, vortex pool and slide pool
- Capital Costs include the upgrades noted above.
- Operations include projected expenditures and revenues for a 3-month outdoor season
- Cost Recovery ranges include study projections on the low end (45%) and the cost recovery goal based off the benchmarked facilities (70%)

Option 4a – 3-months + basic upgrades	
Pool Size (s.f.)	13,603
Capital Costs	
Estimated project costs	\$500,000
Operations	
Expenditures	\$337,750
Revenues	\$152,500 - \$237,000
Cost Recovery	45% - 70%

Benefits:

- Reduce maintenance expenditures
- Increase operations efficiency
- Address basic public feedback

Challenges:

- Capital investment
- High staffing costs

Alternative Option 4b- 3-months + family aquatic center upgrades

Alternative Option 4b explores a summer operation with renovations to the existing aquatic center. Option E offers amenities to serve both recreation and fitness activities. According to the Recreation Management 2018 State of the Industry Annual Report, 30% of pool respondents plan on adding a splash park in 2018, 30% plan on adding water play structures, and 23.2% are planning to add poolside cabanas. These national statistics trend with the feedback received from the Roeland Park Aquatic Center public engagement and survey.



Enhancement concepts include:

- Separate lap and leisure pools
- New mechanical and piping systems
- Replace kiddie pool with rentable shade/cabanas
- Add lazy river and wet deck/spray ground
- Zero-depth/shallow pool with youth features
- Replace and relocate slides
- Maintain diving and add climbing wall and floatables
- Lighting

Projections include:

- Pool Size reflects a projected square footage based on case study and population category averages per capita.
- Capital Costs include the enhancements and additions above.
- Operations include projected expenditures and revenues for a 3-month outdoor season
- Cost Recovery ranges include study projections on the low end (53%) and the cost recovery goal based off the benchmarked facilities (70%)

Benefits:

- Increase cost recovery
- Increase operations efficiency
- Address basic public feedback
- Improve amenities

Challenges:

- Capital investment
- No year-round swimming

Alternative Options Summary

Below is a summary of the six alternative options financial and capital projections.

Option	Revenue	Expenditures	Subsidy	Cost Recovery	Capital Cost
Option 1 <i>Dome</i>	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$1M
Option 2 <i>Fixed structure</i>	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$2.9 - \$4.6M
Option 3 <i>6-mo. outdoor</i>	\$158,000 - \$345,000	\$491,000	≤ \$333,000	32% - 70%	\$0
Option 4 <i>3-mo. outdoor</i>	\$142,500 - \$237,000	\$337,750	≤ \$195,250	42% - 70%	\$0
Option 4a <i>3-mo. + upgrades</i>	\$152,500 - \$237,000	\$337,750	≤ \$185,250	45% - 70%	\$500,000
Option 4b <i>3-mo. + aquatic center</i>	\$168,500 - \$222,500	\$316,500	≤ \$148,000	53% - 70%	\$4.7M

Future Programming Opportunities

The Roeland Park Aquatic Center currently offers core programs and activities, such as swimming lessons, aqua fitness, lap swimming and swim team. Additional activities to supplement current offerings and/or attract both youth and adult users are listed below.

- Baby pool hours
- Dive lessons
- Dive team
- Swim conditioning training
- Triathlon training (Example: Red's Triathlon Team)
- Package rental for swimming + weight training (community center)
- Aqua cycling, specialty work-out
- Fit mat/Glide fit fitness classes
- Water Walking (current channel/lazy river)
- Adaptive aquatic classes
- Infant survival classes (example: Swim Academy)
- Special events: boat races, movie night, membership appreciation
- Combine Stingrays Swim Team with a neighboring team
- Post-summer season dog swim
- Corporate Challenge
- School-related water safety or gym classes
- Boy scout/girl scout classes for badges
- Homeschool groups, gym classes
- Splashball – USA Water Polo (for youth)

Marketing Strategy

Developing a plan for communicating and marketing a facility is an integral part of generating revenue and attendance. The Roeland Park Aquatic Center requires additional support in this arena due to being in a location that is not seen from arterial or residential streets, and has access that is remote. This setup substantially reduces visibility which reduces overall awareness and visual reminders that the facility is available.

Marketing the facility and offerings inform, educates and provides opportunities for users to prepare schedules, purchases and plans in both a preparatory and reactionary way. Well timed and strategically executed marketing techniques target the appropriate audience at a time that captures attention, awareness and ultimately revenue.

Feedback throughout the public engagement process emphasized the need to educate the general public about the facility, with participants asking for more communication about happenings at the facility. The majority of respondents utilize the City of Roeland Park website to receive information about the Roeland Park Aquatic Center, with e-newsletters being the second more common method in which respondents receive information. This suggests that having an easy-to-use and updated website with reliable e-newsletter distribution should receive adequate resources to maintain their effectiveness.

Platforms for marketing include digital, printed, and word-of-mouth, each with a strength and consideration to optimize their respective reach.

- Make City website easy to use. Examples include:
 - Updated content by having season information online by January 31 of each year
 - Make content easy to find by reducing clicks and put information on the web pages (versus PDF's)
 - Make sure pool information can be found via the search function by making "Pool" and synonym of "Aquatic Center"
 - Make registration easy to find by having a large button or clearly identified program section towards the top of the page
 - Showcase facility amenities through appealing photos
- Continue to utilize e-newsletters:
 - Currently, JCPRD sends a monthly newsletter regarding campus-wide activities
 - Ensure aquatics information is included in regular e-newsletters at appropriate times as referenced in the sample timeline below
 - Send to general distribution, past membership holders and past participants
 - Regularly share stories, key dates, and how to register
- Facebook strategy
 - Continue to utilize existing social media outlets, such as those listed below
 - The City's Facebook page can contain general facility information such as hiring, general hours, season, membership and program information
 - Roeland Park Aquatic Center Facebook page can contain content that is facility specific and more detailed, such as pool closures, openings in classes, and events
 - Roeland Park Stingrays Swim Team Facebook page is specific to the Stingrays Swim Team, and would focus on team management, registration, volunteers, meet and practice information, and best times

- Targeted advertising to certain groups of people who may be interested in fitness swimming, pools, family and outdoor activities
- Post events for people to respond as attending and that can be shared (example: dog swim, appreciation night, etc.)
- Printed publication (example: activity guide or brochure)
 - For a summer facility, early-spring and early-summer release dates are the priority
 - A year-round facility would require regular, ongoing release
- NextDoor app
 - Announce key dates and happenings
- Team Unify
 - Send messages about registration to past Stingrays participants
 - This is searchable for the Stingrays Swim Team, and keeping this updated like the website is helpful for those looking to participate
 - Team Unify is the team management software for all athletes, families and other teams and is the primary source for team specific information
- Word-of-mouth
 - Cross-marketing to other programs can increase interest of those people who are active and already participating
 - Encourage conversation that engages users without asking them to buy every time
 - Meet and talk with day-care centers, day groups and camps
 - Informed front desk and staff members that can answer questions and talk about services increases the interest in participating
 - Communicate with other City staff and departments to educate on the offerings and services, they can be advocates for business or customers themselves
- Additional Opportunities
 - Continue to utilize updated City entry banners for advertising pool hiring
 - Continue to utilize updated pool membership sales banner at the entrance to the aquatic center/community center campus
 - App to communicate delays or closures
 - Phone system with voicemail that can accept messages and communicate facility information
 - Coupons, or perks, for early-bird or combination purchasing
 - Special events or admission discounts, for example on Father's Day, Independence Day, Labor Day, or for Parks and Recreation Month
 - School e-backpacks, bulletin boards or paper distribution (*if permitted*)
- If applicable, Johnson County Parks and Recreation has Facebook pages and the My JCRPD publication

An example timeline is included to demonstrate when certain elements of communication could occur throughout the year to maintain interest and visibility of the facility. Key dates will be shown with short and acute time frames, emphasizing the importance in the timing of completion.

Roeland Park Marketing Timeline

TASK	Annual											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Staff Recruitment												
Release Season Dates, Activites <i>(prior to registration opening)</i>												
Program Registration												
Discounted Memberships												
Memberships/admission												
Opening Announcements												
Closing Announcements												
Website/Team Unify Updates												
Website	Ongoing											
Targeted Facebooks Ads												
General Social Media Posts	Ongoing/As-needed											
E-Newsletters	Ongoing/As-needed											

Alternative Funding

Alternative funding efforts can be explored through grant opportunities and partnerships. Funding can be viewed as methods for attaining expenditure assistance and developing revenue generation.

Grant opportunities

- American Academy of Dermatology (AAD) Shade Structure Program – to purchase permanent shade structures
- Land Water Conservation Fund (LCCF) – matching grants for the acquisition and development of public parks and outdoor recreation sites
- Kansas Recreation and Parks Association (KRPA) Healthy Hometown Grants – used to establish health and/or wellness activities, such as active living physical activity or healthy and safe physical environments
- Community Development Block Grant (CDBG) – to develop viable urban community development needs
- Kansas Health Foundation – provides support to health-related organizations
- BNSF Railway Foundation – supports civic agencies in areas in which BNSF has a strong presence or main line, including parks and recreation efforts
- LL Bean Charitable Giving Fund – support to ensure access to outdoor recreation
- Coca Cola Foundation – support active healthy living and recycling
- Lowes Community Partners Grant Program – helps build communities by giving support for grounds improvements and building renovations and upgrades

Partnerships

- Work with the city of Kansas City, Missouri to offer services to residents of Kansas City
- Coordinate or combine pool usage with a surrounding community (ex. offer memberships or agreement for Roeland Park residents to utilize a neighboring community pool)
- YMCA partnership for management if facility was updated.
- During the duration of the study, several partnership and new ideas were shared:
 - Triathlon group utilization
 - Swim Academy youth and infant swim lessons
 - Blazers Swim Team enhanced involvement in facility management

Transition Plan

The City of Roeland Park has three distinct options for management of the Roeland Park Aquatic Center.

1. 3rd party management - Johnson County Parks and Recreation District
2. 3rd party management - Private management company
3. City management

City Management

The City of Roeland Park has the option to take over management of the Roeland Park Aquatic Center. This would allow the City to fully operate the facility under the full direction of administration, in line with the city's goals and brand. The City would have the opportunity to guide business development, including accounting, and revenue and expenditure setup, reports and reconciliation. Hiring internal staff to manage the facility provides the option to include more duties in the job description; this would allow aquatic staff to develop additional services for the City that may fall outside the Aquatic Center.

City operated facility management requires multi-level hiring and resources, including ancillary services such as Human Resources, Finance, I.T., Legal, Communications/Marketing, Maintenance, etc. Hiring of an aquatics supervisor or equivalent would be paramount in the successful operations of the facility. There is a consideration for planning for maintenance, including working with a service company to handle and teach the maintenance elements of the facility. Acquisition and maintenance of registration and scheduling software are also considerations for taking over facility management.

It is an option to retain contractual services from pool service companies to assist solely in facility maintenance. Facility start-up and winterization, daily oversight and service, and staff training are all options for inclusion in a maintenance service agreement. If the City were to operate the facility utilizing City staff, this option could assist staff in learning the system from technically proficient service professionals. This option could be in effect for one season in order to get internal staff comfortable with the systems, or could be ongoing.

3rd Party Management – Johnson County Parks and Recreation District

Johnson County Parks and Recreation District has managed the Roeland Park Aquatic Center since it's opening in 1997. With this long-standing operational history, the District carries a considerable amount of institutional knowledge and provides a direct link to the Johnson County community. The proximity and

relationship between the County and the District in regards to the Roeland Park Community Center and Roeland Park Sports Dome are unique and provide an opportunity for operational consistency and efficiency throughout the campus.

A challenge to this 3rd party management option is the level to which the City can oversee and/or stipulate business practices, quality control and operational detail. This option incorporates a second level of authority and oversight, which can be both a benefit and a challenge.

3rd Party Management – Private Management Company

Private management companies are available to operate and manage aquatic facilities. Staffing, maintenance, front desk, concessions and programs are all areas that can be covered by an outside management group. Just as with the 3rd party management by the District, this option would provide a well-rounded offering for the facility, in which the City could rely on to operate the business.

Challenges to this option include the high cost in management fees and the level to which the City can oversee and/or stipulate business practices and operational detail. An additional challenge could be the integration of the City's brand and identify into day-to-day operations, and long-term development of the facility; strategic planning and growth would be items for consideration if a 3rd party were to operate the facility.

Timeline

A new management structure will be in effect for the 2020 summer season. In order to get to a May 2020 opening date, a timeline has been developed to meet transition milestones.

Roeland Park Transition Timeline

TASK	2018		2019												2020				
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
2019 JCPRD Agreement																			
Price Management Options																			
Decide Management Method																			
Annual Budget Justification																			
RFP Release (if required)																			
RFP Deadline (if required)																			
RFP Interview/Award (if required)																			
Internal Hiring (if required)																			
2020 Operating Plan																			
2020 Season Prep																			
2020 Opening																			

Operational Plan

It is recommended to develop an annual Operational Plan under any of the management options noted above. The Operational Plan serves as a planning guide for the swimming season at the Roeland Park

Aquatic Center, developing details ahead of the season in order to budget, schedule and plan strategically. Elements to include in the Operational Plan are:

- Recommended changes
- Season dates, hours and schedules
- Program details
- Staffing plans
- Marketing plans
- Technology integration
- Timeline
- Annual budget*
 - Fee schedules
 - Staff hours and hourly rates
 - Projected revenues and expenses

**The annual budget will need to be developed in this plan if a 3rd Party Management method is selected. If the City will manage the facility, this exercise may be completed during the annual budget justification process at a time that fits with the City's timeline for budget approval. It is also an option that this full Operational Plan is completed at the time the annual budget justification is completed.*

Opinions

Throughout the study, several themes emerged regarding the Roeland Park Aquatic Center. Those themes include:

- There is support and interest from the general community who utilize aquatic facilities for leisure purposes, and the fitness community who utilize aquatic facilities for lap swimming, programs and water aerobics.
- The need to improve cost recovery by reducing expenses and increasing revenue.
- There is ongoing and increasing maintenance that will continue until substantial improvements are made to the facility.

Options that can operate at a lower subsidy level while servicing both leisure and fitness users is a priority. The amount of subsidy the City is willing to provide will guide the future of selecting a preferred Option, however the explored Options that offer a 3-month outdoor operation fall in line with the themes listed above and combine considerations from both a fiscal and service perspective.

Appendix

1. Budget trending and line item accounting
2. Visual Assessment Report by Waters Edge Aquatic Design
3. Roeland Park-Patron Load and Plumbing Facility Calculations
4. Buildings visual assessment report by SFS
5. Compliance strategy to meet Article 12 Discrimination Code by SFS
6. Conceptual building paint options by SFS
7. Online survey, responses & completed comment cards

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- ⁱ Map of Population by Tract in Roeland Park, <https://statisticalatlas.com/place/Kansas/Roeland-Park/Population>
- ⁱⁱ City-Data.com, Population density (per square mile), <http://www.city-data.com/city/Roeland-Park-Kansas.html>
- ⁱⁱⁱ 2018 NRPA Agency Performance Review Park and Recreation Agency Performance Benchmarks, page 10
- ^{iv} NRPA Agency Performance Review, Interactive Tools Interactive Tools, Interactive Data, Programming <https://www.nrpa.org/publications-research/research-papers/agency-performance-review/programming/>
- ^v NRPA Agency Performance Review, Interactive Tools, Interactive Data, Programming <https://www.nrpa.org/publications-research/research-papers/agency-performance-review/programming/>
- ^{vi} NRPA Agency Performance Review, Agency Performance Report, Kansas, <https://nrpaprorgis.com/ERReports/aprt.E.aspx>
- ^{vii} NRPA Agency Performance Review, Agency Performance Report, Population 5,000 – 10,000, <https://nrpaprorgis.com/ERReports/aprt.E.aspx>
- ^{viii} NRPA Agency Performance Review, Agency Performance Report, Population 5,000 – 10,000, <https://nrpaprorgis.com/ERReports/aprt.E.aspx>
- ^{ix} 2018 NRPA Agency Performance Review Park and Recreation Agency Performance Benchmarks, page 5
- ^x Recreation Management 2018 State of the Industry Annual Report on the Managed Recreation, Sports & Fitness Industry, June 2018
- ^{xi} 2015 Statewide Comprehensive Outdoor Recreation Plan, <https://ksoutdoors.com/State-Parks/S.C.O.R.P.>

Roeland Park Aquatic Center							2017/2018		
Budget Trending & Accounting	2013 Actuals	2014 Actuals	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals <i>(as of 11/13/18)</i>	Actuals % Change	2-Year Avg. ('17-'18)	Notes
REVENUES									
Charges for Services									
440410 PROGRAM FEES	\$ 59,042.06	\$ 59,836.82	\$ 55,638.00	\$ 44,803.18	\$ 37,081.44	\$ 20,134.48	-45.70%	\$ 28,607.96	JCPRD Day Camps
60007 Pre-School Aquatics	\$ -	\$ -	\$ -	\$ -	\$ 16,129.00	\$ 12,532.50	-22.30%	\$ 14,330.75	
60009 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 3,489.00	\$ -			
60010 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ (8.00)	\$ -			
60131 Private Swim Lessons	\$ -	\$ -	\$ -	\$ -	\$ 8,586.00	\$ 2,795.00	-67.45%	\$ 5,690.50	
60154 Stingrays Swim Team	\$ -	\$ -	\$ -	\$ -	\$ 5,001.74	\$ 4,194.98	-16.13%	\$ 4,598.36	
60172 Water Polo	\$ -	\$ -	\$ -	\$ -	\$ 1,719.50	\$ 612.00	-64.41%	\$ 1,165.75	
60271 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 2,164.20	\$ -	-100.00%	\$ 1,082.10	
440425 INTERNAL PROGRAM REVENUE	\$ 6,608.37	\$ 14,370.00	\$ 13,664.00	\$ 12,260.00	\$ 11,644.00	\$ 11,168.00	-4.09%	\$ 11,406.00	
451010 CONCESSION REVENUE	\$ 13,278.02	\$ 12,612.62	\$ 10,326.00	\$ 12,535.60	\$ 14,579.27	\$ 10,694.68	-26.64%	\$ 12,636.98	
451170 RETAIL SALES - TAXABLE	\$ -	\$ -	\$ -	\$ -	\$ 54.05	\$ 82.08	51.86%	\$ 68.07	Membership fees, day passes, punch cards
451180 PARTICPATION FEES	\$ 145,576.14	\$ 145,968.22	\$ 152,261.00	\$ 139,458.24	\$ 121,962.44	\$ 94,737.86	-22.32%	\$ 108,350.15	
60008 Aquatics Punch Card	\$ -	\$ -	\$ -	\$ -	\$ 11,081.14	\$ 2,758.20	-75.11%	\$ 6,919.67	
60033 Blazers Swim Team	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 544.00	#DIV/0!	\$ 272.00	
60046 Daily Fees	\$ -	\$ -	\$ -	\$ -	\$ 36,691.50	\$ 32,988.50	-10.09%	\$ 34,840.00	
60047 Memberships Monthly	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
60107 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 19,333.38	\$ (507.34)	-102.62%	\$ 9,413.02	
60276 Memberships Individual	\$ -	\$ -	\$ -	\$ -	\$ 54,856.42	\$ 58,954.50	7.47%	\$ 56,905.46	
451190 ADVERTISING SPONSERSHIPS	\$ 1,750.00	\$ -	\$ 400.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
451225 TAXABLE SALES DISCOUNTS (CONTRA)	\$ (208.49)	\$ (162.64)	\$ (104.00)	\$ (139.63)	\$ (220.31)	\$ (22.85)	-89.63%	\$ (121.58)	
451230 NONTAXABLE SALES DISCOUNTS (CONTRA)	\$ (9,902.29)	\$ (7,960.04)	\$ (7,043.00)	\$ (3,372.19)	\$ (1,876.53)	\$ -	-100.00%	\$ (938.27)	
Charges for Services Total	\$ 216,143.81	\$ 224,664.98	\$ 225,142.00	\$ 205,545.20	\$ 183,224.36	\$ 136,794.25	-25.34%	\$ 160,009.31	
Other Revenue									
460655 FACILITY RENTAL	\$ 16,817.00	\$ 12,158.75	\$ 20,552.00	\$ 15,472.50	\$ 14,218.45	\$ 4,300.00	-69.76%	\$ 9,259.23	Blazers practice/meets, Bishop Miege, Rentals
60033 Blazers Swim Team	\$ -	\$ -	\$ -	\$ -	\$ 8,900.00	\$ 4,000.00	-55.06%	\$ 6,450.00	
60063 Facility Rentals	\$ -	\$ -	\$ -	\$ -	\$ 5,318.45	\$ 300.00	-94.36%	\$ 2,809.23	
460656 INTERNAL FACILITY RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	Payment from City to County
485010 CONTRIBUTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158.00	#DIV/0!	\$ 79.00	
480140 REIMBURSEMENT	\$ 213,351.14	\$ 213,950.45	\$ 185,661.20	\$ 175,973.83	\$ 186,979.48	\$ -	-100.00%	\$ 93,489.74	
485030 MISCELLANEOUS OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
Other Revenue Total	\$ 230,168.14	\$ 226,109.20	\$ 206,213.20	\$ 191,446.33	\$ 201,197.93	\$ 4,458.00	-97.78%	\$ 102,827.97	
Revenues	\$ 446,311.95	\$ 450,774.18	\$ 431,355.20	\$ 396,991.53	\$ 384,422.29	\$ 141,252.25	-63.26%	\$ 262,837.27	
EXPENDITURES									
Personnel Services									
500020 FULL-TIME SALARIES & WAGES	\$ 13,310.06	\$ 95,162.68	\$ 83,997.00	\$ 65,431.80	\$ 69,293.23	\$ 63,501.17	-8.36%	\$ 66,397.20	Internal transfer for Aquatic Manager, Aquatic Specialist and Maintenance Supervisor
0 No Function	\$ -	\$ -	\$ -	\$ -	\$ 57,422.35	\$ 51,238.14	-10.77%	\$ 54,330.25	
60043 Concessions	\$ -	\$ -	\$ -	\$ -	\$ 3,183.78	\$ 2,438.64	-23.40%	\$ 2,811.21	
60250 Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 8,687.10	\$ 9,824.39	13.09%	\$ 9,255.75	
500030 PART-TIME SALARIES & WAGES	\$ 263,502.33	\$ 258,357.75	\$ 256,542.00	\$ 225,154.54	\$ 237,651.18	\$ 146,110.98	-38.52%	\$ 191,881.08	
0 No Function	\$ -	\$ -	\$ -	\$ -	\$ 1,572.36	\$ 5,632.88	258.24%	\$ 3,602.62	
60001 Administration	\$ -	\$ -	\$ -	\$ -	\$ 208,292.34	\$ 124,725.93	-40.12%	\$ 166,509.14	
60003 Aquatics 50+	\$ -	\$ -	\$ -	\$ -	\$ 1,677.01	\$ 350.71	-79.09%	\$ 1,013.86	
60009 Aquatics Safety Programs	\$ -	\$ -	\$ -	\$ -	\$ 7,556.63	\$ 7,141.40	-5.49%	\$ 7,349.02	
60033 Blazers Swim Team	\$ -	\$ -	\$ -	\$ -	\$ 9,190.22	\$ 2,163.75	-76.46%	\$ 5,676.99	
60043 Concessions	\$ -	\$ -	\$ -	\$ -	\$ 4,788.51	\$ 5,341.51	11.55%	\$ 5,065.01	
60154 Stingrays Swim Team	\$ -	\$ -	\$ -	\$ -	\$ 4,574.11	\$ 754.80	-83.50%	\$ 2,664.46	
500040 OVERTIME WAGE	not available	not available	not available	\$ 450.12	\$ 614.66	\$ 819.58	33.34%	\$ 717.12	
60001 Administration	\$ -	\$ -	\$ -	\$ -	\$ 250.30	\$ 113.63	-54.60%	\$ 181.97	
60009 Aquatics Safety Programs	\$ -	\$ -	\$ -	\$ -	\$ 17.93	\$ 6.84	-61.85%	\$ 12.39	
60043 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 155.26	\$ -	-100.00%	\$ 77.63	
60154 Stingrays Swim Team	\$ -	\$ -	\$ -	\$ -	\$ 191.17	\$ 14.92	-92.20%	\$ 103.05	
60250 Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 684.19	#DIV/0!	\$ 342.10	
500060 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256.88	#DIV/0!	\$ 128.44	
500230 CELLULAR PHONE ALLOWANCE	\$ -	\$ -	\$ 455.00	\$ 400.05	\$ 333.05	\$ 445.97	33.90%	\$ 389.51	
500260 OTHER SPECIAL PAY WAGES	\$ -	\$ -	\$ 213.00	\$ 489.15	\$ 129.04	\$ 169.73	31.53%	\$ 149.39	
500310 VACATION	not available	not available	not available	\$ 5,475.81	\$ 2,753.67	\$ 831.60	-69.80%	\$ 1,792.64	
500320 SICK	not available	not available	not available	\$ 1,387.69	\$ 4,029.00	\$ 2,022.09	-49.81%	\$ 3,025.55	
500330 HOLIDAY	not available	not available	not available	\$ 3,454.30	\$ 3,029.90	\$ 2,573.30	-15.07%	\$ 2,801.60	
500340 FLOATING HOLIDAY	not available	not available	not available	\$ 1,835.87	\$ 1,026.38	\$ 979.21	-4.60%	\$ 1,002.80	
500350 OTHER NONWORKED WAGES	not available	not available	not available	\$ 276.95	\$ 90.43	\$ 52.00	-42.50%	\$ 71.22	
500405 EMPLOYER PAID BENEFITS - BUDGET ONLY	not available	not available	not available	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
500430 HEALTH INSURANCE	\$ 2,296.00	\$ 4,452.00	\$ 3,156.00	\$ 3,252.00	\$ 6,456.00	\$ 5,775.00	-10.55%	\$ 6,115.50	
501195 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 9,702.38	\$ -	-100.00%	\$ 4,851.19	
Personnel Services Total	\$ 279,108.39	\$ 357,972.43	\$ 344,363.00	\$ 307,608.28	\$ 325,406.54	\$ 223,537.51	-31.31%	\$ 274,472.03	
Contractual Services									
510010 ELECTRICITY	\$ 56,055.53	\$ 54,864.27	\$ 53,985.00	\$ 54,158.95	\$ 49,797.87	\$ 23,177.44	-53.46%	\$ 36,487.66	2017: Dumpsters and removal of dome
510020 NATURAL GAS/PROPANE	\$ 64,208.64	\$ 59,153.88	\$ 44,009.00	\$ 38,745.47	\$ 35,187.24	\$ 4,747.67	-86.51%	\$ 19,967.46	
510030 FUEL OIL-GASOLINE OR DIESEL	\$ 12.60	\$ 104.70	\$ 30.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
510040 WATER	\$ 15,558.23	\$ 13,405.09	\$ 12,449.00	\$ 15,725.08	\$ 13,451.97	\$ 11,473.64	-14.71%	\$ 12,462.81	
510050 SEWER	\$ 10,848.51	\$ 15,662.06	\$ 14,849.00	\$ 19,562.52	\$ 19,278.30	\$ 14,193.30	-26.38%	\$ 16,735.80	
510060 TRASH HAULING & RELATED SERVICES	\$ -	\$ -	\$ -	\$ 66.02	\$ 1,191.68	\$ -	-100.00%	\$ 595.84	
510110 TELEPHONE	\$ 6,092.90	\$ 7,088.90	\$ 9,158.00	\$ 6,699.22	\$ 2,950.02	\$ 3,001.61	1.75%	\$ 2,975.82	
510115 LONG DISTANCE TELEPHONE	\$ -	\$ -	\$ 46.00	\$ 17.06	\$ 82.43	\$ 47.62	-42.23%	\$ 65.03	
510140 POSTAGE VIA US POSTAL	\$ 1,318.41	\$ 812.21	\$ 841.00	\$ -	\$ 19.09	\$ -	-100.00%	\$ 9.55	
510190 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281.96	#DIV/0!	\$ 140.98	
510200 LODGING COSTS	not available	not available	not available	\$ -	\$ 120.84	\$ 902.71	647.03%	\$ 511.78	Facebook AD
510215 MEALS & TIPS - LOCAL & SAME DAY TRAVEL	not available	not available	not available	\$ 268.21	\$ -	\$ -	#DIV/0!	\$ -	
510216 MEALS & TIPS - OVERNIGHT TRAVEL	not available	not available	not available	\$ 224.00	\$ 140.25	\$ 350.00	149.55%	\$ 245.13	
510217 MEALS & TIPS - NON-TRAVEL	not available	not available	not available	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
510225 MILEAGE REIMBURSEMENT - LOCAL & SAME DAY TRAVEL	\$ 7.34	\$ 2,233.57	\$ 1,519.00	\$ 1,872.10	\$ 1,353.34	\$ 298.84	-77.92%	\$ 826.09	
510250 VEHICLE RENTAL	not available	not available	not available	\$ 294.82	\$ -	\$ -	#DIV/0!	\$ -	
510305 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166.67	#DIV/0!	\$ 83.34	
510310 ADVERTISING FOR RECRUITMENT	\$ -	\$ 50.00	\$ 25.00	\$ 75.00	\$ 100.00	\$ 7.48	-92.52%	\$ 53.74	
510440 MEDICAL OR DENTAL PREMIUM	not available	not available	not available	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
510580 MEMBERSHIPS/DUES	\$ 390.00	\$ 520.00	\$ 669.00	\$ 245.00	\$ -	\$ 299.00	#DIV/0!	\$ 149.50	
510750 BANK CHARGES	\$ 4,174.15	\$ 2,944.07	\$ 2,733.00	\$ 3,059.11	\$ 3,409.31	\$ 2,090.67	-38.68%	\$ 2,749.99	2018: Team Unify
510790 MANAGEMENT SERVICES	\$ 3,406.00	\$ 2,090.00	\$ 2,812.00	\$ 988.00	\$ 1,672.00	\$ 950.00	-43.18%	\$ 1,311.00	
510830 CONTRACTUAL MEDICAL SERVICES	\$ 175.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	

510920 CPE CONTINUING PROFESSIONAL EDUCATI	\$ 400.00	\$ 105.00	\$ 180.00	\$ 296.50	\$ -	\$ 156.00	#DIV/0!	\$ 78.00	Keller Fire Inspection, % Increase
510930 NON-CPE CONTINUING PROFESSIONAL EDI	\$ 3,610.00	\$ 2,540.00	\$ 3,200.00	\$ 395.00	\$ 551.00	\$ 874.00	58.62%	\$ 712.50	
520005 PEST CONTROL	not available	not available	not available	\$ -	\$ 617.96	\$ 396.00	-35.92%	\$ 506.98	
520015 INSPECTION SERVICES	\$ -	\$ 57.00	\$ 81.00	\$ 275.00	\$ 5,916.83	\$ 390.35	-93.40%	\$ 3,153.59	
520035 LAUNDRY RUG UNIFORM CLEANING	\$ -	\$ -	\$ 29.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
520075 PRINTING OR COPYING SERVICES	\$ 1,202.00	\$ 1,054.64	\$ 1,214.00	\$ 51.03	\$ 253.37	\$ 98.59	-61.09%	\$ 175.98	
520245 RECREATIONAL SERVICES	not available	not available	not available	\$ 98.08	\$ 2,684.22	\$ -	-100.00%	\$ 1,342.11	
520271 LABEL NOT AVAILABLE					\$ 12.20				
520272 INTERNAL CONTRACTUAL SERVICES	\$ 72,836.00	\$ 11,467.50	\$ 10,501.00	\$ 10,352.55	\$ 15,037.00	\$ 9,758.30	-35.10%	\$ 12,397.65	JCPRD Internal transfers (community relations, employee recognition, RACKO, IT, Registration, Recreation Administration)
520275 CONTRACTUAL SERVICES - UNCLASSIFIED	\$ 37,750.92	\$ 42,496.32	\$ 34,537.00	\$ 5,620.99	\$ 4,757.50	\$ 18,180.43	282.14%	\$ 11,468.97	LG certifications, whentowork, P1 Group pymt (network), 2018: Plumbing
520531 INTERNAL FACILITY RENTAL	\$ 663.00	\$ 820.00	\$ 882.00	\$ 598.50	\$ 87.50	\$ 27.50	-68.57%	\$ 57.50	Dome repair
520540 EQUIPMENT & FURNISHINGS RENTAL	\$ -	\$ -	\$ -	\$ 3,315.74	\$ 3,803.80	\$ 3,086.57	-18.86%	\$ 3,445.19	
520570 RENTAL OR LEASING - UNCLASSIFIED	\$ 2,330.00	\$ 2,688.95	\$ 5,635.00	\$ 160.00	\$ 904.00	\$ -	-100.00%	\$ 452.00	
520630 EQUIPMENT AND FURNITURE LEASES	\$ 940.28	\$ 475.40	\$ -	\$ 800.00	\$ -	\$ 640.00	#DIV/0!	\$ 320.00	
520680 BUILDING REPAIR	\$ -	\$ -	\$ -	\$ 2,006.87	\$ 2,000.62	\$ 36,295.07	1714.19%	\$ 19,147.85	
520685 INTERIOR BUILDING MAINTENANCE	\$ 13.41	\$ -	\$ -	\$ 880.92	\$ 1,035.48	\$ -	-100.00%	\$ 517.74	
520690 EQUIPMENT & FURNISHINGS REPAIR	\$ 1,429.66	\$ 297.50	\$ 32.00	\$ 28,594.89	\$ 21,852.38	\$ 4,292.46	-80.36%	\$ 13,072.42	
520695 SECURITY SYSTEM MAINTENANCE & REPAI	\$ -	\$ -	\$ 160.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
520740 HEAVY EQUIPMENT MAINT & REPAIR	not available	not available	not available	\$ -	\$ 398.00	\$ -	-100.00%	\$ 199.00	
520750 HVAC EQUIPMENT MAINT & REPAIR	\$ -	\$ -	\$ -	\$ 1,168.33	\$ 2,869.00	\$ 2,310.50	-19.47%	\$ 2,589.75	
520770 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29.04	#DIV/0!	\$ 14.52	KS Amusement Ride, JOCO Health & Envt, KS State
520780 MA - COMPUTER EQUIPMENT	\$ 9.08	\$ -	\$ 397.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
520870 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 409.77	#DIV/0!	\$ 204.89	
520875 KANSAS SALES TAX EXPENSE (P-CARD)	not available	not available	not available	\$ 16.38	\$ -	\$ -	#DIV/0!	\$ -	
	\$ 636.06	\$ 993.08	\$ 490.00	\$ 595.00	\$ 640.00	\$ 620.00			
520880 LICENSES AND PERMITS							-3.13%	\$ 630.00	
Contractual Services Total	\$ 284,067.72	\$ 221,924.14	\$ 200,463.00	\$ 197,226.34	\$ 192,163.00	\$ 139,565.39	-27.37%	\$ 165,864.20	

Materials & Supplies

530015 OFFICE SUPPLIES	\$ 2,565.81	\$ 1,724.99	\$ 1,926.00	\$ 1,081.33	\$ 1,263.98	\$ 552.50	-56.29%	\$ 908.24	
530025 BOOKS, NEWSPAPERS, PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530030 PERSONAL CARE	not available	not available	not available	\$ 29.91	\$ -	\$ -	#DIV/0!	\$ -	
530075 UNIFORMS	\$ 6,230.70	\$ 4,986.10	\$ 7,220.00	\$ 5,632.60	\$ 2,601.95	\$ 2,033.33	-21.85%	\$ 2,317.64	
530090 CLOTHING LINEN - UNCLASSIFIED	\$ 42.50	\$ 44.85	\$ 81.00	\$ 231.00	\$ 69.85	\$ 189.55	171.37%	\$ 129.70	
530110 FOOD	\$ 1,500.65	\$ 1,483.46	\$ 1,301.00	\$ 1,175.07	\$ 2,402.63	\$ 75.85	-96.84%	\$ 1,239.24	
530115 KITCHEN & FOOD SERVICE SUPPLIES	not available	not available	not available	\$ 8.42	\$ -	\$ -	#DIV/0!	\$ -	
530127 CONTRACEPTIVES	not available	not available	not available	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530135 ICE & SNOW REMOVAL CHEMICALS	\$ 232.42	\$ 277.94	\$ 246.00	\$ 98.50	\$ -	\$ -	#DIV/0!	\$ -	
530145 CHEMICALS - UNCLASSIFIED	\$ 26,577.56	\$ 38,158.31	\$ 31,448.00	\$ 28,743.90	\$ 23,340.51	\$ 15,028.17	-35.61%	\$ 19,184.34	
530160 BUILDING - IMPROVEMENTS	not available	not available	not available	\$ 342.28	\$ 13.84	\$ 1,695.06	12147.54%	\$ 854.45	Staff laptop
530170 BUILDING MATERIALS & SUPPLIES	\$ 5,913.85	\$ 10,749.60	\$ 4,054.00	\$ 2,826.15	\$ 986.44	\$ 10,245.27	938.61%	\$ 5,615.86	
530175 ELECTRICAL SUPPLIES	not available	not available	not available	\$ 141.50	\$ 157.25	\$ 284.09	80.66%	\$ 220.67	
530180 PLUMBING SUPPLIES	\$ -	\$ 167.97	\$ -	\$ 7,737.42	\$ 358.44	\$ 374.93	4.60%	\$ 366.69	
530265 TOOLS	\$ 140.47	\$ 64.21	\$ 6.00	\$ -	\$ 9.48	\$ 364.62	3746.20%	\$ 187.05	
530270 LAWN CARE SUPPLIES	not available	not available	not available	\$ 45.98	\$ 81.13	\$ 221.59	173.13%	\$ 151.36	
530275 JANITORIAL SUPPLIES	\$ 3,496.29	\$ 4,497.53	\$ 3,041.00	\$ 1,621.86	\$ 1,961.49	\$ 1,245.36	-36.51%	\$ 1,603.43	
530285 PEST CONTROL SUPPLIES	\$ -	\$ 11.94	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530290 RECREATIONAL & CRAFT SUPPLIES	\$ 1,302.75	\$ 2,003.74	\$ 1,643.00	\$ 41.98	\$ 35.00	\$ 642.45	1735.57%	\$ 338.73	
530310 SAFETY SUPPLIES	\$ 396.54	\$ 464.14	\$ 499.00	\$ 528.76	\$ 242.70	\$ 556.82	129.43%	\$ 399.76	
530325 OPERATING SUPPLIES - UNCLASSIFIED	\$ 62.75	\$ 554.28	\$ 570.00	\$ 234.38	\$ 78.61	\$ 658.36	737.50%	\$ 368.49	Concession supplies
530330 EQUIPMENT & MOTOR REPAIR PARTS	\$ 11.50	\$ 95.60	\$ 5.00	\$ -	\$ -	\$ 902.80	#DIV/0!	\$ 451.40	
530345 FUEL	\$ 67.62	\$ 16.84	\$ 55.00	\$ 180.82	\$ 61.20	\$ 57.15	-6.62%	\$ 59.18	
530380 PUMPS & MOTORS	not available	not available	not available	\$ -	\$ 62.00	\$ -	-100.00%	\$ 31.00	
530402 HVAC MAINT & EQUIP PARTS	not available	not available	not available	\$ 19.88	\$ -	\$ -	#DIV/0!	\$ -	
530435 LAWN, GARDEN, & SNOW EQUIPMENT	\$ -	\$ 2,800.00	\$ -	\$ 199.00	\$ -	\$ -	#DIV/0!	\$ -	
530440 FURNISHINGS & OFFICE EQUIPMENT	\$ 180.00	\$ -	\$ -	\$ 2,054.31	\$ 369.99	\$ -	-100.00%	\$ 185.00	
530445 APPLIANCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123.20	#DIV/0!	\$ 61.60	
530455 FOOD SERVICE EQUIPMENT	\$ 135.00	\$ 577.98	\$ 6.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530465 SAFETY EQUIPMENT	\$ 724.69	\$ 1,585.70	\$ 516.00	\$ 1,141.14	\$ 407.10	\$ 1,187.36	191.66%	\$ 797.23	
530480 COMPUTER SOFTWARE	\$ -	\$ 195.97	\$ 594.00	\$ 299.00	\$ 661.89	\$ -	-100.00%	\$ 330.95	US Foods, Sams, Coke
530485 COMPUTER HARDWARE	\$ -	\$ -	\$ 296.00	\$ 2,696.82	\$ 7,635.24	\$ -	-100.00%	\$ 3,817.62	
530505 COMMUNICATION EQUIPMENT	\$ -	\$ -	\$ 269.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530510 JANITORIAL EQUIPMENT	not available	not available	not available	\$ -	\$ 103.46	\$ -	-100.00%	\$ 51.73	
530515 RECREATION EQUIPMENT	\$ -	\$ -	\$ 5,568.00	\$ 693.45	\$ 1,577.85	\$ 4,526.10	186.85%	\$ 3,051.98	
530530 MINOR EQUIPMENT - UNCLASSIFIED	\$ 295.47	\$ -	\$ 699.00	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
530531 COGS GENERAL	not available	not available	not available	\$ -	\$ 889.20	\$ 982.80	10.53%	\$ 936.00	
530535 CONCESSIONS - COGS	\$ 7,998.00	\$ 7,214.78	\$ 5,998.00	\$ 8,484.25	\$ 5,999.27	\$ 4,661.31	-22.30%	\$ 5,330.29	
530540 NURSERY STOCK	\$ 353.37	\$ 115.39	\$ 725.00	\$ 205.60	\$ 131.56	\$ -	-100.00%	\$ 65.78	
530545 TONER CARTRIDGES	not available	not available	not available	\$ 250.00	\$ -	\$ -	#DIV/0!	\$ -	
Materials & Supplies Total	\$ 58,227.94	\$ 77,791.32	\$ 66,766.00	\$ 66,745.31	\$ 51,502.06	\$ 46,608.67	-9.50%	\$ 49,055.36	

Other Expense									
560130 OVER/SHORT	\$ 38.96	\$ 16.12	\$ (0.35)	\$ (40.40)	\$ (5.66)	\$ (27.82)	391.52%	\$ (16.74)	2018: Trenching and concrete
600220 LABEL NOT AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,161.27	#DIV/0!	\$ 28,580.64	
Other Expense Total	\$ 38.96	\$ 16.12	\$ (0.35)	\$ (40.40)	\$ (5.66)	\$ 57,133.45	-1009524.91%	\$ 28,563.90	

Capital Outlay									
709280 FUND TRANSFER TO PRK CAPITAL IMPROVE	\$ 38.96	\$ 16.12	\$ 3,599.00	\$ -	\$ -	\$ 990.00	#DIV/0!	\$ 495.00	
Other Expense Total	\$ 38.96	\$ 16.12	\$ 3,599.00	\$ -	\$ -	\$ 990.00	#DIV/0!	\$ 495.00	

GAAP Expenses									
540110 GAAP (NB) - DEPRECIATION EXPENSE	\$ 1,296.24	\$ 1,425.82	\$ 1,555.48	\$ 1,555.48	\$ 1,555.48	\$ 1,296.20	-16.67%	\$ 1,425.84	
GAAP Expense Total	\$ 1,296.24	\$ 1,425.82	\$ 1,555.48	\$ 1,555.48	\$ 1,555.48	\$ 1,296.20	-16.67%	\$ 1,425.84	

Total Expenditures	\$ 622,778.21	\$ 659,145.95	\$ 616,746.13	\$ 573,095.01	\$ 570,621.42	\$ 469,131.22	-17.79%	\$ 519,876.32
Total Revenues (w/o City reimbursement to District)	\$ 232,960.81	\$ 236,823.73	\$ 245,694.00	\$ 221,017.70	\$ 197,442.81	\$ 141,252.25	-28.46%	\$ 262,837.27
Net	\$(389,817.40)	\$(422,322.22)	\$(371,052.13)	\$(352,077.31)	\$(373,178.61)	\$(327,878.97)		\$ (257,039.05)
Subsidy (w/o City reimbrsement to District)	62.59%	64.07%	60.16%	61.43%	65.40%	69.92%	6.92%	67.66%
Cost Recovery (Total)	37.41%	35.93%	39.84%	38.57%	34.60%	30.11%	-12.98%	32.36%
Cost Recovery (Internal transfers and items in red not included)	43.41%	42.86%	47.05%	44.44%	40.60%	35.68%	-12.12%	38.14%

Roeland Park Facility Evaluation

July 16, 2018

Existing Pools

- Four outdoor seasonal pools at the time of this report. The main pool previously was operated as an indoor pool after the summer season with an air-supported dome, but was taken down and not reinstalled or repurchased after severe damage in the fall of 2017.
- A bathhouse and a separate filter building
- Parking shared with the adjacent community center
- Constructed in 1996-1997 which yields an operating life of 21 years

Pool System Criteria

- Main pool water area is 12,316 sq. ft. with a volume of 471,255 gallons; the design recirculation rate per plans is 1,700 gpm, which gives a turnover rate of 4.6.
- Water slide plunge pool water area is 724 sq. ft. with a volume of 17,458 gallons; the design recirculation rate is 80 gpm, which gives a turnover of 3.6.
- A vortex pool has a water area of 1,129 sq. ft. and a volume of 17,982 gallons; the design recirculation rate is 70 gpm, which gives a turnover of 4.3.
- The youth pool has a water area of 1,104 sq. ft. and a volume of 3,344 gallons; the design recirculation rate is 60 gpm, which gives a turnover of 0.9.
- The total required pump recirculation rate is 1,910 gpm; two recirculation pumps are provided that are rated for 1,000 gpm each. Design plans list two 20 hp pumps. The two pump nameplates show head ratings for 45 ft. and 60 ft. each. No hp ratings were observed. The lower head pump requires a 15 hp motor, while the higher head pump needs a 25 hp motor for 1,000 gpm production. Mismatched pumps/motors in parallel are not advised. We observed the smaller motor to be operating at a higher temperature than the other motor, meaning it is under stress while pumping against the higher-pressure pump.
- Working pressure gages and flow meters are not installed for the pumps; discharge valves are manually adjusted. A totalizing flow meter for the combined flow from both pumps is provided after the filters. Observed flow varied from 1,600 gpm to nearly 1,900 gpm.
- Two filter tanks are in use. Each tank has dual filter cells. Each filter diameter is 78 inches. This gives a filter surface area of 33.2 sq. ft. for each of the four cells. The total filter area is 133 sq. ft.; for a total flow of 1,910 gpm, the filter surface loading rate is 14.4 gpm/sq. ft., which is a minimum rate.
- Filter backwash water drains through a marginal air gap to a holding tank before draining to the sanitary sewer system. The air gap separation should be increased. The required backwash rate is 15 gpm/sq. ft. of filter area which equals 498 gpm per filter cell or 996 gpm for one filter tank (2 cells). The filter face piping size is 8 inch which gives a flow velocity less than 10 feet per second, a maximum design goal.
- Filtered water from one tank is used to backwash the second tank. This is a good design feature. the original drawings listed stainless steel filter tanks, but we observed several localized areas of rust. Both filter tanks were painted white. Stainless steel does not need a paint coating.

- The backwash pipe reduces from 8-inch to a larger funnel back to 8-inch piping. This size piping is too small for basically gravity flow after the air gap. A running trap is also installed after the air gap. Both these conditions combine to restrict the backwash flow and likely will cause overflows and flooding the filter room floor. A backwash tank stores the water and further restricts how fast the water can drain into the sanitary sewer. Without a flow meter to help control the backwash rate to avoid flooding while maintaining an adequate filter backwash rate, the current system cannot be adequately operated.
- A single low-pressure ultraviolet (UV) light system is installed after the filters. The stainless steel container shows several streaks of rust, perhaps from improper fasteners. The UV system is installed several feet above the floor, making maintenance difficult. Of immediate concern is the severely corroded steel stand used to support the UV unit. This needs correction to avoid staff injuries and attached pipe damage.
- Access to piping and valves requires climbing ladders.
- A pool controller is installed and monitors the pool pH and disinfectant level. We observed a pH of 7.4 on the controller, which is reasonable and appropriate. The free chlorine reading on the controller was 0.6 ppm (an ORP of 602). We recommend the disinfectant level be kept at 1.0 or even higher, especially leading into hot afternoons. As a note, logs from manual water testing were not requested to be seen.
- The pump electrical conduits are poorly supported.
- The autofill system does not function well; wiring appears missing.
- The installed pool water treatment system is not ideal. Pool water from all four pools is returned to the single balance tank and mixed together. All the pool water is then sent to the single filter system and then sent to the separate pools. Small ineffective flow meters were originally installed on the individual supplies to each pool. Currently, all the control valves for the smaller three pools were wide open. The operator cannot know what flows are going to each individual pool.
- Current pool chemicals include sodium hypochlorite for disinfection and sulfuric acid for pH control. Available dry chemicals observed for other pool water adjustments include cyanuric acid, sodium bisulfate and calcium chloride. JCPRD indicated that sodium bicarbonate and sodium thiosulfate are also stocked.
- Chemical storage areas are within the filter building at the upper level. Currently 55 gallon drums are used for sodium hypochlorite (bleach) and sulfuric acid. Minimal fuming or off-gasing was observed, but metal corrosion, particularly the doors, is evident. Fiberglass doors and frames are recommended.
- It appears that the pool chemicals are pumped into the filtered water line after the UV unit. This give the chemicals very little distance to mix evenly. Water quality going to each pool will likely vary. Manual chemical readings should be taken in each pool 3 to 4 times each day.
- The original ton chlorine cylinder area is now used for miscellaneous storage. It could be used for bleach storage and for acid storage.
- Inadequate air ventilation was observed in the filter room and the chemical storage area.
- Acid room in poor condition; concrete secondary containment deteriorated; doors and light switch corroded; no ventilation.
- Two new Aquas pool heaters were recently installed. Primary heating is when the main pool is enclosed for fall through spring use.

- Insulation was poorly attached to the roof and walls in the filter room. When the main pool is used in the non-summer season, condensation and resulting corrosion will continue. With the open top balance tank and an inadequate vapor barrier at the insulation, the fiberglass batt insulation will continue to fail. A different type insulation is needed, such as extruded polystyrene plus a vapor barrier.
- Four pits are placed around the pools. The pit (no. 1) just north of the lap pool contains an air compressor. The pit (no. 2) just north of the slide plunge pool contains a small tank that is used to balance the flows from the main drain and the gutter before a small pump sends the water back to the filter building. the small pump cycles every 15 seconds which is not good for a pumps durability. A larger pump takes water from the plunge pool and feeds the two water slides. The pit top is primarily steel, which is hot enough to burn skin. A carpet material is attached to help protect patron's feet. A small portion of grating in the pit top provides ventilation for the pumps. A floor drain removes water but was partially covered with debris. If the small balance tank overflows and the floor drain is plugged, the pit fills and damages the two pumps. Pits 3 and 4 at the vortex pool and the youth pool, respectively, are comparable to pit no. 2. This system of balancing flows at each pit combined with the lack of flow meters makes pool recirculation a trial and error effort each day for the operators and an ongoing hazard for the six pumps in the three pits.
- Main pool structure appears to be in good physical condition. Repair work on the main drain was completed this spring. A refurbishment for the movable bulkhead is on order.
- The air supported dome track is a potential toe catcher. If the dome will not be replaced, the track should be filled.
- The deck concrete has multiple areas that are chipped and cracked. Freeze/thaw failure of deck concrete aggregate is evident, especially at construction and sawcut joints.
- Electrical junction boxes on the pool deck are used for the air dome lighting but are a nuisance and can be a hazard. They should be removed if the dome will not be replaced.
- Two area light poles have physically failed and toppled.
- The pool perimeter fence along the south and east sides is hidden behind trees and brush. This may become a safety concern if additional features are provided.
- At the time of assessment, the vortex pool shows cloudy water; perhaps the recirculation rate to this pool is inadequate. Another option is that the recently painted vortex pool experienced chalking, and/or there was residual dust and debris from recent repair to the vortex main drain.
- Deck caulking around the pool perimeter is in poor condition and is missing in large areas.
- The water slide top landing has a significant crack that has been patched with caulking.
- Gaps in the slide railings are unsafe.
- Family slide has a significant crack.
- The slide support column hardware is corroded.
- The ADA lift installed along the east side of the leisure pool area is not functional and was anchored in a backstroke stanchion sleeve. The backstroke pennant line is tied to the lift, so the line is now at an angle to the lap lanes. A new lift is needed. The backstroke pennant needs to be moved to a proper stanchion.
- The main lap and diving area does not have ADA access while the bulkhead is in place. An ADA lift is recommended.

- ADA access is not needed to the slide plunge pool but must be added to the vortex and youth pools.
- Minimal shade is provided; additional shade recommended.
- Sand play area is a nuisance and should be considered for removal.
- Deck drainage along north side of youth pool creates ponded areas and is a hazard.
- Diving stands are a little too tall for the Roeland Park pool. The one-meter stand measures 46 inches from water level to the board surface. The minimum for a one-meter board is 3.28 ft (39.4 inches). Even with an allowed 2-inch tolerance, the one-meter board is high. For competition diving, this board would not be allowed. For recreation, it is acceptable because it will be installed in a 3-meter board basin.

The three-meter stand measures 10.06 ft (10 ft-3/4 inch) from water level to board surface. FINA standards allow a plus 2-inches tolerance. The 3-meter board minimum height is 9.84 ft., so the difference is 0.22 ft or 2.64 inches. This exceeds the 2-inch FINA tolerance, so the 3-meter board should not be used for competition. For recreation safety, it is questionable for recreation use, and it is recommended to continue investigating the use of the 3-meter board height as-is for recreational use. Waters Edge will continue to look into this and will provide an updated report.

The existing diving clearances are adequate for a proper three-meter springboard, so even if the one-meter stand is taller than a true one-meter stand, the depths will be safe.

- While assisting SFS in verifying fixture counts for their review of compliance strategies for the Article 12 Discrimination Code, a review of the bather load was conducted on the facility. This review produced a variation in square footage of water surface area than is listed in the Engineered Plans for the facility. The square footage was calculated using Computer-aided architectural design (CAAD), and produced a total square footage of 13,603, not 15,063 as listed in the Engineered Plans.

	Engineered Plans	Waters Edge CAAD Calculations
Main Pool	12,316 s.f.	11,590 s.f.
Slide/Splash Pool	724 s.f.	732 s.f.*
Vortex Pool	1,129 s.f.	1,056 s.f.**
Youth Pool	894 s.f.	225 s.f.***
TOTAL	15,063 s.f.	13,603 s.f.

**Includes first step of the stairwell going into pool.*

***The CAAD calculation factors water surface area only, and does not include the island within the vortex pool that may have been factored into the Engineered Plans square footage. Total square footage including the island is 1,135 s.f.*

Recommendations – Immediate

- Continue use of one-meter diving stand and board for recreation and not for competition.

- Discontinue use of the three-meter stand and board for competition.
- Provide an area drain along the north side of the wading pool deck.
- Provide ADA access to the vortex pool and the lap pool.
- Repair cracks in the slides or discontinue use.
- Fill gaps in slide handrails.
- Replace deck caulking all around pools.
- Increase recirculation rate to vortex pool or recoat surface to reduce cloudy water.
- If the pool is to be used at night, it is recommended to install lighting to be code compliant for that activity.
- If the dome will not be used, the perimeter electrical junction boxes on deck need removal.
- Remove the dome support track and fill if the dome will not be used.
- Install effective insulation in the filter room.
- Provide safe and effective chemical storage area for staff safety and for building protection.
- Manual chemical tests were not requested at the time of the assessment. Test chemicals in each pool 3 to 4 times daily to verify chemical water quality.
- Provide new flowmeters and pressure gages.
- Replace the auto fill controls.
- Support the electrical conduits.
- Maintain the proper recirculation rate and disinfectant level.
- Improve UV support structure and provide safe access for staff.
- Filter backwash piping is too small for needed rate – replace with larger piping.

Recommendations – Long Term

- Remove sand play area.
- Replace corroded slide structure hardware with SS hardware.
- Install visible security fencing along east and south sides of pools.
- Repair damaged deck areas to eliminate trip hazards.
- Revise the four pits in use on site; eliminate double pumping and below grade equipment.
- At the time of this assessment, it is recommended to convert ton chlorine storage area to expand chemical storage area for barrels. (JCPRD reports completing this recommendation in the summer of 2018).
- Provide fiberglass building doors and frames.
- Rebuild the water treatment system to provide individual treatment for each pool.
- Replace the recirculation pumps with larger equipment.

Existing Facility Photos



Front Entry to Bathhouse and Pools



Aerial View of Pools



Exercise Class in Session



View Looking Southwest toward Bathhouse



Diving Area – View East to Slide Tower



Open Play



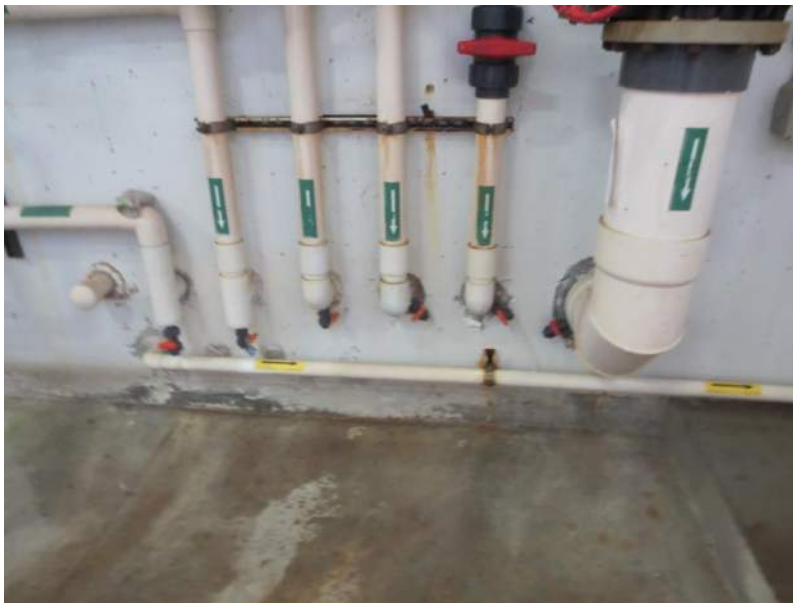
Dome Installed – View to Northeast



Lap Area – View to Northeast



View into Filter and Pump Area



Flow Control Valves to Pools



UV Unit and Balance Tank



Main Recirculation Pumps, Strainers and Valves



Dual Cell Filter (one of two)



Filter Backwash Discharge



Pool Chemical Feed and Storage Area



Air Dome Blower Equipment



Flow Control Pit for Water Slides



Water Slide Tower



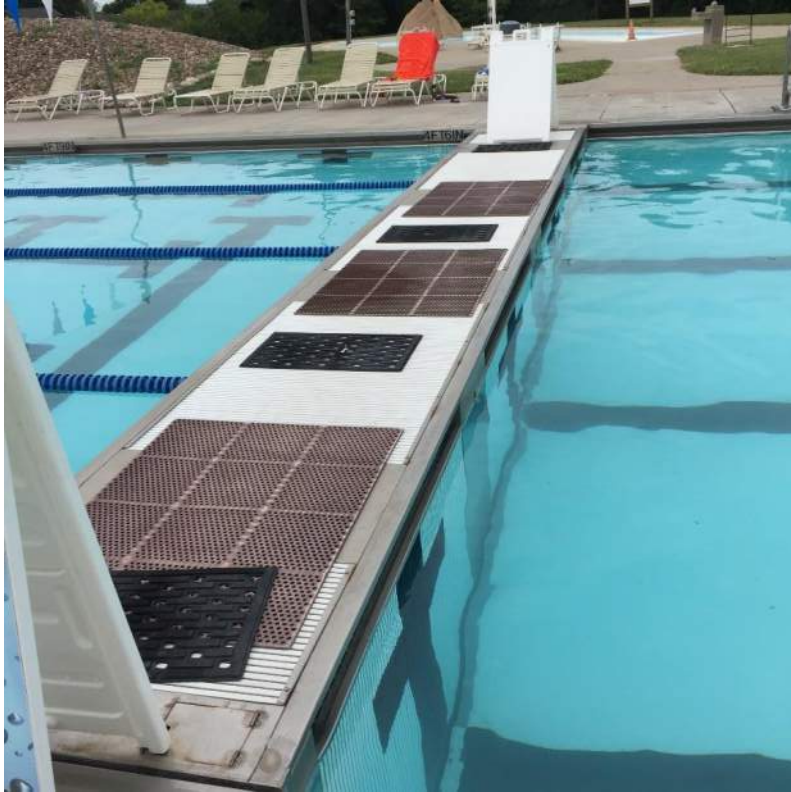
Water Slides and Plunge Pool



Vortex Pool



Vortex Pool Flow Control Pit



Moveable Bulkhead



Water Slide Entry Tub (Challenges Visibility to Plunge Pool)



Sand Play Area



Wading Pool



Electrical Control Room (note corrosion)

Roeland Park Aquatic Center Patron Load/ Plumbing Fixtures 10/04/18

Health Department Swimming Pool Code:

- Johnson County Environmental Sanitary Code, 2004 Edition

Other City-adopted building codes:

- International Existing Building Code, 2012 Edition
- International Mechanical Code, 2012 Edition
- International Plumbing Code, 2012 Edition
- International Energy Conservation Code, 2012 Edition
- International Fire Code, 2012 Edition
- National Electrical Code, 2011 Edition
- N.F.P.A. Life Safety Code, 2012 Edition

PATRON LOAD

- Original Drawings listed patron load of 686 persons, at a total water surface area of 15,063 s.f.

ROELAND PARK AQUATIC CENTER POOL DATA								FUTURE
SYM	ITEM	MAIN	THERAPY	SLIDE/SPLASH	VORTEX	YOUTH	TOTAL	UNITS
A	AREA	12,316	224	724	1,129	894	15,287	SQ.FT.
B	PERIMETER	583'	60'	115'	166'	180'	1,104'	LIN.FT.
C	OZONE (ALT.)	CD. OZONE GEN. - SPLIT STREAM					25	GRAM/HR.
D	BULKHEAD SIZE	AIR OPERATED - 4' X 30' (4'-0" DEEP)					120	SQ.FT.
E	VOLUME	471,255	3,763	17,458	17,982	3,344	513,802	GAL.
F	FLOW RATE	1,800	40	80	70	60	2,000	GPM
G	TURNOVER RATE	4.4	1.5	3.6	4.6	.9	3.0	HRS.
H	FILTER AREA	133 SQ.FT./4 CELLS =					133	SQ.FT.
I	FILTER DIAMETER/EACH	2 CELLS VERTICAL =					78"	DIA.
J	PUMP SIZE/EACH	PACO 5095-7, 5'X6", 60FT. THD, 82% EFF., 8.7" IMP.					1,000	GPM
K	MOTOR SIZE/PUMP	3 PH, 60CY., 1.25 SF, TEFC, 1750 RPM, STYLE 256 JM					20	HP
L	POOL HEATER INPUT	TWO (2) @ 1,800,000 BTU/H SEALED COMBUSTION					3.6	MBTU/H
M	THERAPY HEATER INPUT	ONE (1) 750,000 BTU/H					0.75	MBTU/H
N	CHLORINE FEED	ONE (1) SYSTEM 5# TO 250# MAX. FEED RATE					250	LB/DAY
O	ACID FEED	ONE (1) SYSTEM 0.5 TO 24 MAX. FEED RATE					24	GAL/DAY
P	MAIN DRAIN SIZE	TWO (2) 24" X 24" X 24" W/TOTAL OPEN AREA =					576	SQ.IN.
Q	THERAPY CAPACITY	INDOOR					20	PERSONS
R	POOL CAPACITY	OUTDOOR (INDOOR = 600)					686	PERSONS

- Using Current Johnson County Pool Code (2004 Edition), Waters Edge calculates a patron load of 738 patrons using a total water surface area of 13,603 s.f.

Pool Patron Loading - Roeland Park Aquatic Center (based upon water surface area)

Water's Edge Aquatic Design

Pool Patron Loading

JoCo Env. Sanitary Code 2004

10/3/2018

Enter data in blue cells only									
IOWA POOL	GROSS POOL S.F.	EXCLUSIONS					NET POOL S.F.	S.F. PER PATRON	POOL PATRONS
		SWIMMING POOL SLIDE	WATER SLIDE	DROP SLIDE DIVING BOARD OR PLATFORM	EXCLUDE S.F. PER SLIDE OR DIVING BRD / PLT	EXCLUDE POOL S.F.			
Wading Pool	225	-			200	-	225	15	15
Shallow- Main Pool	6,166	-			200	-	6,166	15	412
Vortex Pool	1,056						1,056	15	71
Plunge Area	732		2		150	160	572	15	39
Lap Area	-						-	15	-
Lazy River	-						-	15	-
(extra)	-						-	15	-
Deep - Main Pool	5,424			2	300	600	4,824	24	201
TOTAL	13,603								738
									TOTAL POOL

CODE NOTES:

Shallow area = 5'-0" or shallower
Deep area = Deeper than 5'-0"
Exclude partial shallow area per pool slide
Exclude partial plunge area per water slide
Exclude partial diving area per diving board / platform
No excess allowance for additional concrete or grass deck area

D. Facilities: Toilet and shower facilities shall be provided on the basis of the following fixture schedules:

	Males	Females
Water Closets	1/75	1/50
Urinals	1/75	-
Lavatories	1/100	1/100
Showers	1/50	1/50
Drinking Fountain - Minimum of one (1) to be located in swimming pool area.		

PATRON LOAD PER GENDER	MALE				FEMALE		
	LAVATORIES	SHOWERS	TOILETS	URINALS	LAVATORIES	SHOWERS	TOILETS
Existing Fixture Count	4	8	5	5	4	8	8
Restrooms	3	5	2	2	3	5	4
F.C. Room	1		1		1		1
Short	0	3	2	3	0	3	3

Note: This counts the available plumbing fixtures in the family change room for each gender.

Patrons	
TOTAL	738
MALE	369
FEMALE	369

Pool Patron Loading - Roeland Park Aquatic Center (based upon existing fixture count, missing 1 urinal)

Water's Edge Aquatic Design

Pool Patron Loading

JoCo Env. Sanitary Code 2004

10/3/2018

Enter data in blue cells only									
IOWA POOL	GROSS POOL S.F.	EXCLUSIONS					NET POOL S.F.	S.F. PER PATRON	POOL PATRONS
		SWIMMING POOL SLIDE	WATER SLIDE	DROP SLIDE DIVING BOARD OR PLATFORM	EXCLUDE S.F. PER SLIDE OR DIVING BRD / PLT	EXCLUDE POOL S.F.			
Wading Pool	225	-			200	-	225	15	15
Shallow- Main Pool	6,166	-			200	-	6,166	15	412
Vortex Pool	1,056						1,056	15	71
Plunge Area	732		2		150	160	572	15	39
Lap Area	-						-	15	-
Lazy River	-						-	15	-
(extra)	-						-	15	-
Deep - Main Pool	5,424			2	300	600	4,824	24	201
TOTAL	13,603								738
									TOTAL POOL

CODE NOTES:

Shallow area = 5'-0" or shallower
Deep area = Deeper than 5'-0"
Exclude partial shallow area per pool slide
Exclude partial plunge area per water slide
Exclude partial diving area per diving board / platform
No excess allowance for additional concrete or grass deck area

D. Facilities: Toilet and shower facilities shall be provided on the basis of the following fixture schedules:

	Males	Females
Water Closets	1/75	1/50
Urinals	1/75	-
Lavatories	1/100	1/100
Showers	1/50	1/50
Drinking Fountain - Minimum of one (1) to be located in swimming pool area.		

PATRON LOAD PER GENDER	MALE				FEMALE		
	LAVATORIES	SHOWERS	TOILETS	URINALS	LAVATORIES	SHOWERS	TOILETS
Existing Fixture Count	3	5	3	3	3	5	5
Restrooms	3	5	2	2	3	5	4
F.C. Room	1		1		1		1
Short	(1)	0	0	1	(1)	0	0

Note: This counts the available plumbing fixtures in the family change room for each gender.

Patrons	
TOTAL	450
MALE	225
FEMALE	225

Pool Patron Loading - Roeland Park Aquatic Center (based upon existing fixture count)

Water's Edge Aquatic Design

Pool Patron Loading

JoCo Env. Sanitary Code 2004

10/3/2018

Enter data in blue cells only									
IOWA POOL	GROSS POOL S.F.	EXCLUSIONS					NET POOL S.F.	S.F. PER PATRON	POOL PATRONS
		SWIMMING POOL SLIDE	WATER SLIDE	DROP SLIDE DIVING BOARD OR PLATFORM	EXCLUDE S.F. PER SLIDE OR DIVING BRD / PLT	EXCLUDE POOL S.F.			
Wading Pool	225	-			200	-	225	15	15
Shallow Play Area	6,166	-			200	-	6,166	15	412
Vortex Pool	1,056						1,056	15	71
Plunge Area	732		2		150	160	572	15	39
Lap Area	-						-	15	-
Lazy River	-						-	15	-
(extra)	-						-	15	-
Diving Area	5,424			2	300	600	4,824	24	201
TOTAL	13,603								738
									TOTAL POOL

CODE NOTES:

Shallow area = 5'-0" or shallower
Deep area = Deeper than 5'-0"
Exclude partial shallow area per pool slide
Exclude partial plunge area per water slide
Exclude partial diving area per diving board / platform
No excess allowance for additional concrete or grass deck area

D. Facilities: Toilet and shower facilities shall be provided on the basis of the following fixture schedules:

	Males	Females
Water Closets	1/75	1/50
Urinals	1/75	-
Lavatories	1/100	1/100
Showers	1/50	1/50
Drinking Fountain - Minimum of one (1) to be located in swimming pool area.		

PATRON LOAD PER GENDER	MALE				FEMALE		
	LAVATORIES	SHOWERS	TOILETS	URINALS	LAVATORIES	SHOWERS	TOILETS
Existing Fixture Count	2	3	2	2	2	3	3
Restrooms	3	5	2	2	3	5	4
F.C. Room	1		1		1		1
Short	(2)	(2)	(1)	0	(2)	(2)	(2)

Patrons	
TOTAL	300
MALE	150
FEMALE	150

ARTICLE 12. BATHER LOAD

Section 1. Capacity. For the purposes of computing user loading, those portions of the swimming pool five (5) feet or less in depth shall be designated as "non-swimmer" areas. Portions of the pool over five (5) feet in depth shall be designated as the "swimming" area.

In order to compute swimmer and non-swimmer capacity, swimming pool areas shall be determined as follows:

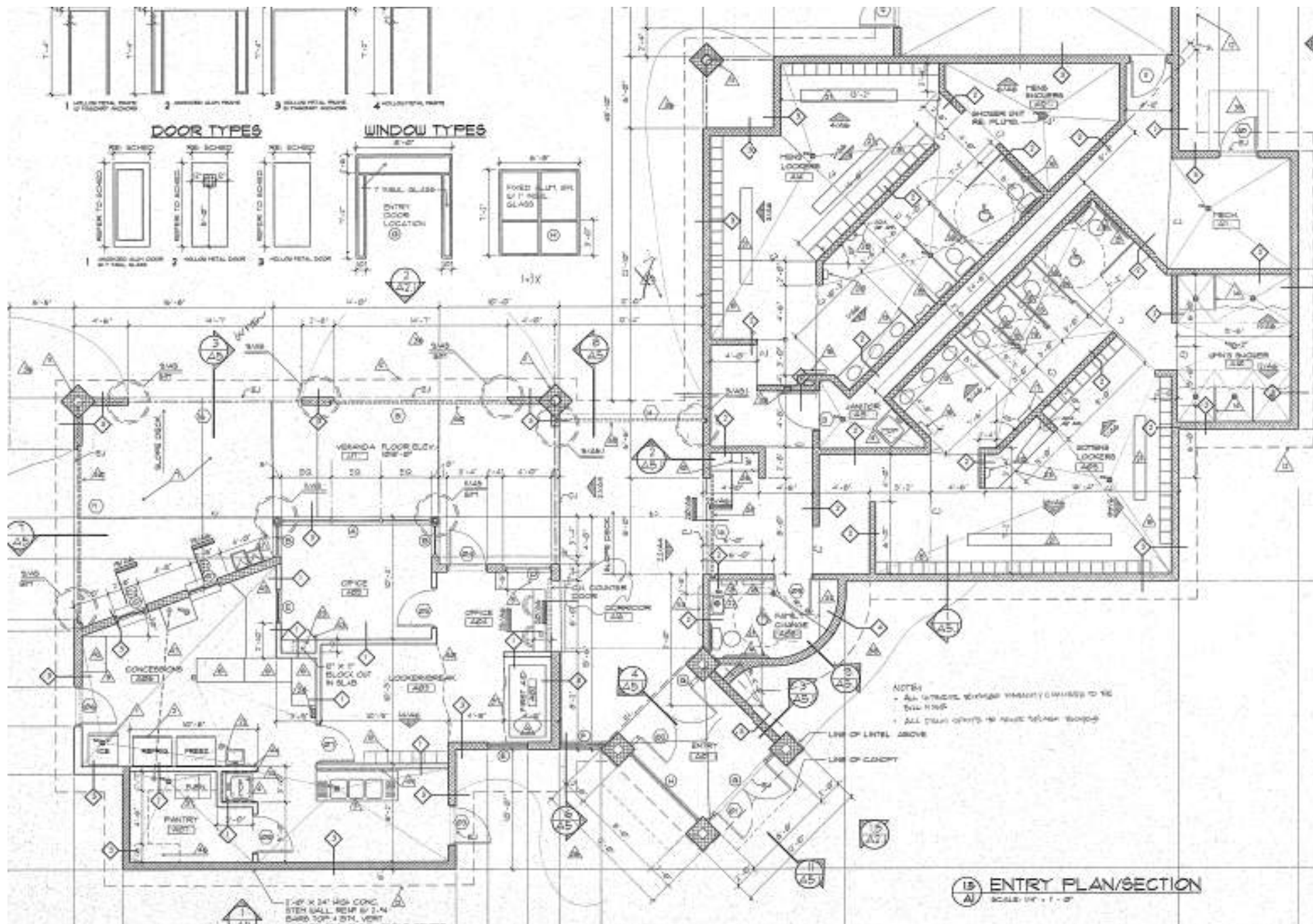
- A. Non-swimmer: Fifteen (15) square feet of pool water surface area shall be provided for each non-swimmer expected at time of maximum load.
- B. Swimmer: Twenty-four (24) square feet of pool water surface area shall be provided for each swimmer expected at time of maximum load.
- C. Diving: Three hundred (300) square feet of pool water surface area shall be reserved around each diving board or diving platform, and this area shall not be included in computing the area of the swimming section.

ARTICLE 13. BATHHOUSES, TOILETS AND SHOWERS

Section 1. Requirement. Semi-public pools shall not be required to provide bathhouses, toilets, and showers. When these facilities are provided, they shall be in conformance with this section.

- A. Partitions: Bathhouses to be used simultaneously by both sexes shall be divided into two parts separated by a tight partition, each designated for men or women. The entrances and exits shall be screened to break line of sight.
- B. Floors: Floors of bathhouses shall be of smooth-finished material with non-slip surface, impervious to moisture, and sloped to drain. Junctions between walls and floors shall be sealed.
- C. Walls: Walls and partitions shall be smooth, impervious material, free from cracks or open joints. Partitions between dressing rooms shall terminate at least ten (10) inches above the floor or shall be placed on continuous raised masonry or concrete bases at least four (4) inches high. Lockers shall be set either on solid masonry bases four (4) inches high or on legs with the bottom of the locker at least ten (10) inches above the floor. Lockers shall be properly vented.
- D. Facilities: Toilet and shower facilities shall be provided on the basis of the following fixture schedules:

	<u>Males</u>	<u>Females</u>
Water Closets	1/75	1/50
Urinals	1/75	-
Lavatories	1/100	1/100
Showers	1/50	1/50
Drinking Fountain - Minimum of one (1) to be located in swimming pool area.		

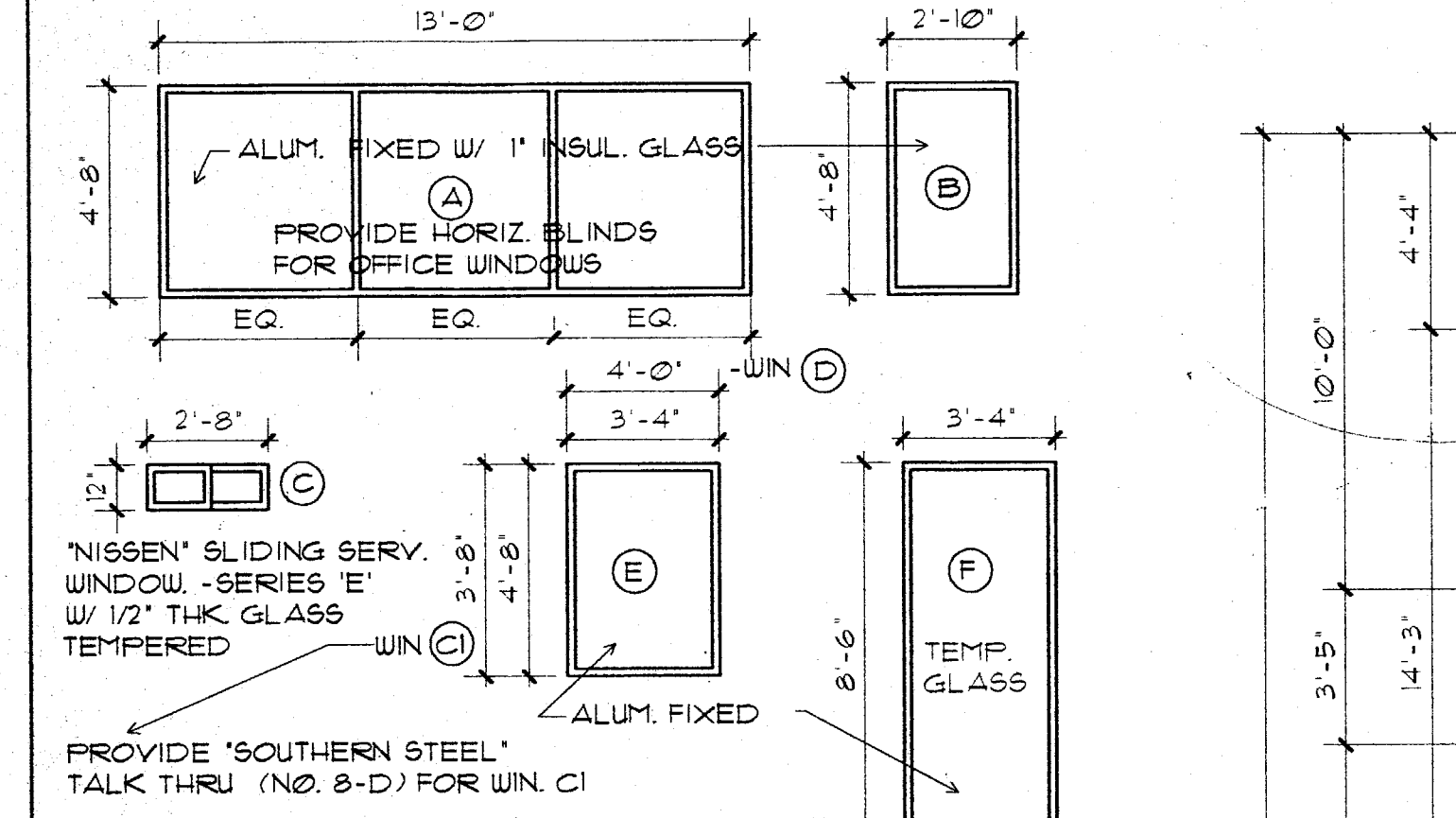


FINISH SCHEDULE												
ROOM NAME	WALLS								FLOOR		CEILING	
	NORTH	EAST	SOUTH	WEST	F	F	F	F	B	F	M	F
A01 ENTRY	G/C	P	G/C	P	G/C	P	G/C	P	-	S	G	-
A02 FIRST AID	G/C	P	G/C	P	G/C	P	G/C	P	-	E	A	-
A03 LOCK/BREAK	G	P	G	P	G/C	P	G/C	P	-	E	A	-
A04 OFFICE	G/C	P	C	P	G/C	P	G	P	-	E	A	-
A05 OFFICE	G/C	P	C	P	G/C	P	G	P	-	E	A	-
A06 CONCESSION	C	P	G/C	P	G	P	G/C	P	-	E	A	-
A07 STORAGE	C	P	G	P	G	P	C	P	-	S	G	-
A08 FAM. CHANGE	C	P	C	P	C	P	C	P	-	E	G	-
A09 WM. LOCKER	C	P	C	P	C	P	C	P	-	E	A	-
A10 WM. SHOWER	C	P	C	P	C	P	C	P	-	E	G	-
A11 MECHANICAL	C	P	C	P	C	P	C	P	-	S	G	-
A12 MENS SHOWER	C	P	C	P	C	P	C	P	-	E	G	-
A13 STORAGE	C	P	C	P	C	P	C	P	-	S	A	-
A14 MENS LOCKER	C	P	C	P	C	P	C	P	-	E	A	-
A15 JANITOR	C	P	C	P	C	P	C	P	-	S	G	-
A16 CORRIDOR	C	P	C	P	C	P	C	P	-	S	G	-
A17 VERANDA	C	P	C	P	C	P	C	P	-	S	G	-

DOOR SCHEDULE												
DOOR NO.	DOOR SIZE	DOOR TYPE	FRAME	JAMB	THRESH.	RATING	HARD. SET	REMARKS				
01	FR 3'-0" X 7'-0"	1	2	AL.	AL.			YES				
02	FR 3'-0" X 7'-0"	1	2	AL.	AL.							
03	3'-0" X 7'-0"	3	1	HM.	HM.			YES				
04	3'-0" X 7'-0"	3	1	HM.	HM.			YES				
05	3'-0" X 7'-0"	3	4	HM.	HM.							
06	3'-0" X 7'-0"	3	1	HM.	HM.			YES				
07	3'-0" X 7'-0"	3	4	HM.	HM.							
08	3'-0" X 7'-0"	3	4	HM.	HM.							
09	3'-0" X 7'-0"	3	1	HM.	HM.							
10	3'-0" X 7'-0"	3	1	HM.	HM.			YES				
11	3'-0" X 7'-0"	3	1	HM.	HM.							
12	FR 3'-0" X 7'-0"	3	3	HM.	HM.			YES				
13	3'-0" X 7'-0"	3	1	HM.	HM.							
14	11'-10" X 8'-0"	-	-	-	-							*-OVERHEAD DR.
15	14'-1" X 8'-0"	-	-	-	-							*-OVERHEAD DR.
16	8'-0" X 8'-0"	-	-	-	-							*-OVERHEAD DR.
17	12'-5" X 8'-0"	-	-	-	-							*-OVERHEAD DR.

NOTE: S.C. - SOLID CORE WOOD
CL - SELF CLOSING
* - REFER TO OH. DOOR SCHED. FOR HARDWARE
ALL DOORS & FRAMES TO BE PAINTED

WINDOW TYPES
NOTES: REFER TO DR. SCHED. FOR OH WINDOW
REFER TO ELEV'S. FOR GLASS BLOCK LOC.



- PLAN NOTES:**
1. ICE MACHINE BY OWNER INSTALLATION BY CONTRACTOR
 2. REFRIGERATOR BY OWNER
 3. COMPARTMENT SINK BY OWNER
 4. MOP SINK RE: SPEC'S.
 5. SIDE TABLE BY OWNER
 6. 24" X 48" DEEP STAINLESS STL. COUNTER ON ST. STEEL LEGS W/ INTERMEDIATE SHELF. PROVIDE ADJUSTABLE LEGS RADIUS CORNERS & FABRICATION AS REQ'D. FOR COM. FOOD SERVICE INDUSTRY.
 7. CONCRETE PAVING
 8. METAL LOCKERS (RE: SPEC'S.)
 9. COT BY OWNER
 10. TELEPHONE BY OWNER
 11. MASONRY COLUMN (REFER TO STRUCT.)
 12. LINE OF OVERHANG ABOVE
 13. PLASTIC VANITY W/ DOUBLE SINK (RE: PLUMB.)
 14. PLASTIC SHOWER PARTITION
 15. SANITARY NAPKIN DISPOSAL
 16. TOILET PAPER HOLDER
 17. SANITARY NAPKIN DISPENSER
 18. PAPER TOWEL DISPENSER
 19. TOILET PARTITION AND/OR URINAL PARTITION (RE: SPEC'S.)
 20. HAIR DRYER (REFER TO SPEC'S.) MNT. AT 64" AFF UNLESS NOTED
 21. LOCKER BENCH (RE: SPEC'S.)
 22. WALL MOUNTED HANK SINK (RE: PLUMB.)
 23. PLASTIC LAM. VANITY COUNTER
 24. STAINLESS STL. GRAB BARS
 25. STORAGE SHELVES
 26. PHONE STATION PER ADA (PLASTIC LAMINATE CTR. W/ POST FORM END)
 27. PLASTIC SEAT AND PEDESTAL (RE: SPEC'S.)
 28. BABY CHANGING STATION (KUALA BEAR BRAND)
 29. NOT USED
 30. OH. DOOR (RE: SPEC'S.)
 - 31.
 32. WOOD BENCH (RE: DTL. 10/A6)
 33. DIRECTORY BOARD (REFER TO SPEC'S.)
 34. HILL HEATER ABOVE MOP SINK ON U.D. PLATFORM
 35. 5'-0" X 5'-0" X 4" THK. CONC. STOOP
 36. LANDSCAPE (REFER TO LANDSCAPE PLAN - A55)
 37. FURNACE (RE: MECH.)
 38. FIRE EXTINGUISHER - 10LB. ABC SURFACE MOUNTED
 39. CURTAIN ROD & DRAPE PROVIDED BY OWNER
 40. CURTAIN ROD & DRAPE PROVIDED BY OWNER
 41. DOUBLE DRINKING FOUNTAIN - ADA - (RE: SPEC'S.)
 42. 2'-0" X 4'-0" STAINLESS STL. COUNTER
 43. BI-FOLD WOOD DOOR
 44. FRP PANELS TO 7'-6" AFF
 45. STAINLESS STL. COUNTERS - REFER TO DTL. 23/A6 FOR SIZES
 46. PROVIDE 3/4" FLYUD. SHELVING TO SUPPORT 100# FOR 5 MIN. WITH LOW SHELF AT 2" AFF. AND EVERY 18" TO THE TOP OF CLG. W/ HARDBOARD NOSING - PAINT
 47. 4" x 6" V.C. FOR COKE MACHINE (RE: PLUMBING)

MATERIAL SCHEDULE

- G GYPSUM BOARD - 1/2" WATER RESISTANT
A ACOUSTICAL CEILING SYSTEM
S SEALED CONCRETE - NON SLIP
E EPOXY FLOOR SYSTEM W/ 6" INTRAGRAL BASE
C CONCRETE MASONRY UNIT - TWO COATS EPOXY PAINT OVER BLOCK FILLER
P PAINT - COLOR PER ARCH.
TE EXIST. CLG. TILE TO REMAIN, REPLACE AS REQ'D.
A NEW ACOUSTICAL TILE IN NEW METAL GRID
CMU CONCRETE MASONRY UNIT

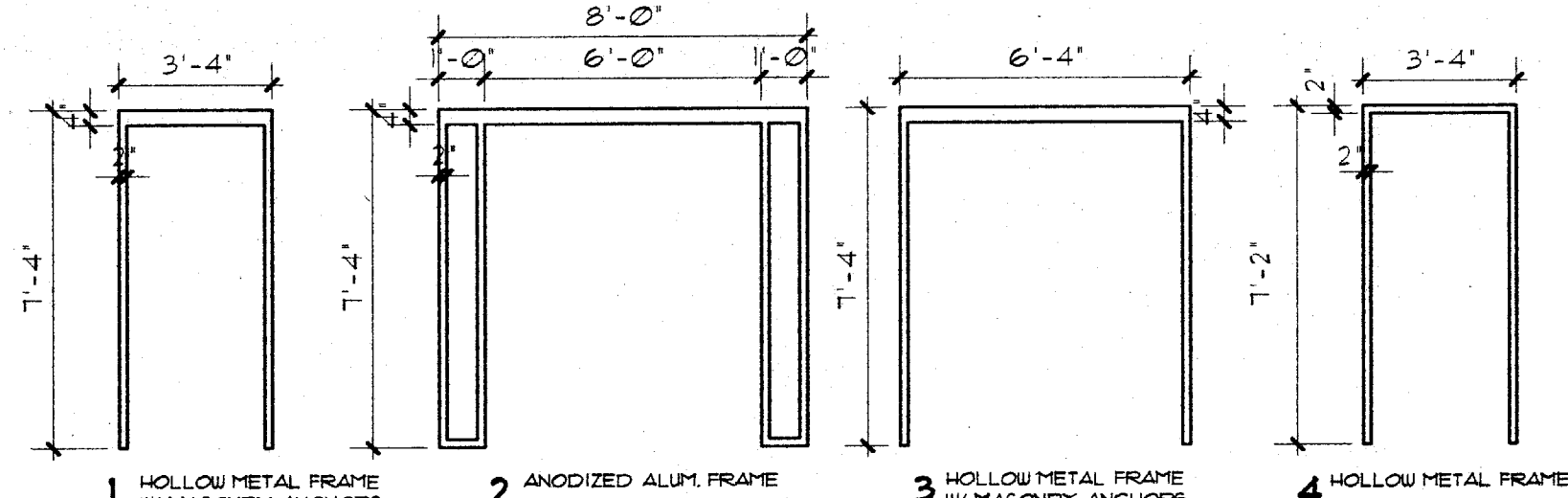
FINISH NOTES

- 1 SEAL BY CAULKING PER SPEC. EVERY JOINT OF ALL NON SIMILAR MATERIALS BOTH INTERNAL & EXTERNAL FINISH MAT'S. JOINTS SHALL MATCH ADJOINING FINISHES OF MATERIALS OR AS DIRECTED BY THE ARCHITECT.

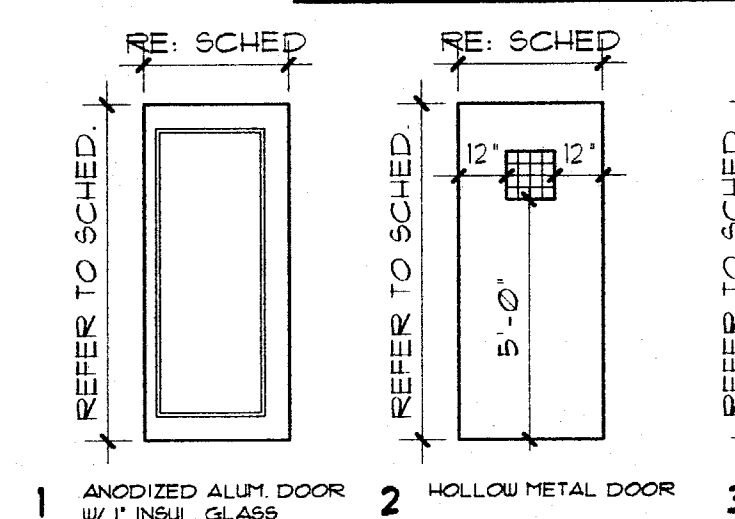
REMARKS

- 1 EXTERIOR CONSTRUCTION FINISHES. SMOOTH AND SPLIT FACE TO BE SEALED. INTERIOR BLOCK TO BE PAINTED. BLOCK FILLER FIRST
2 - HUMIDITY RESISTANT ACOUSTICAL CLG. PANELS

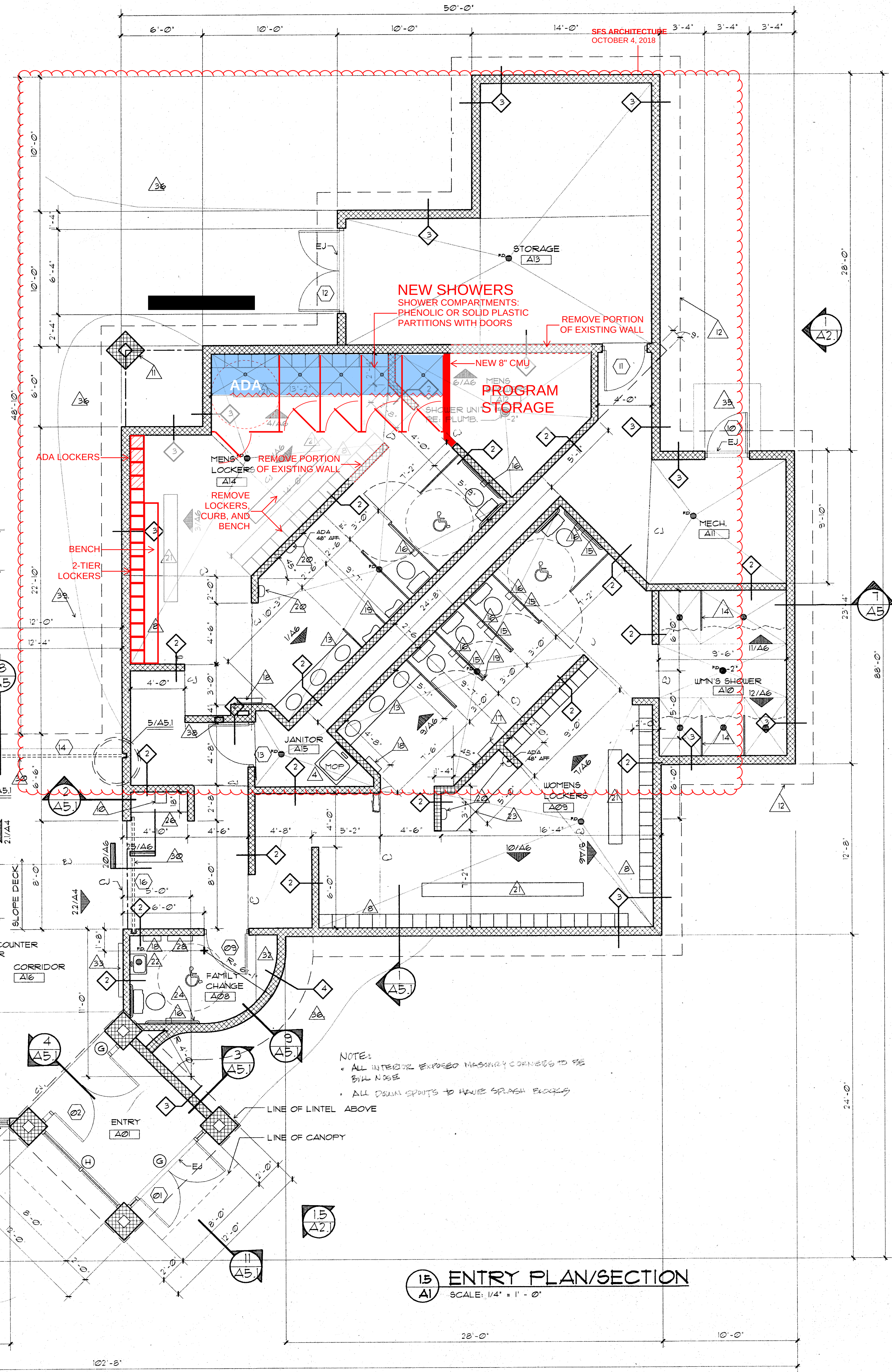
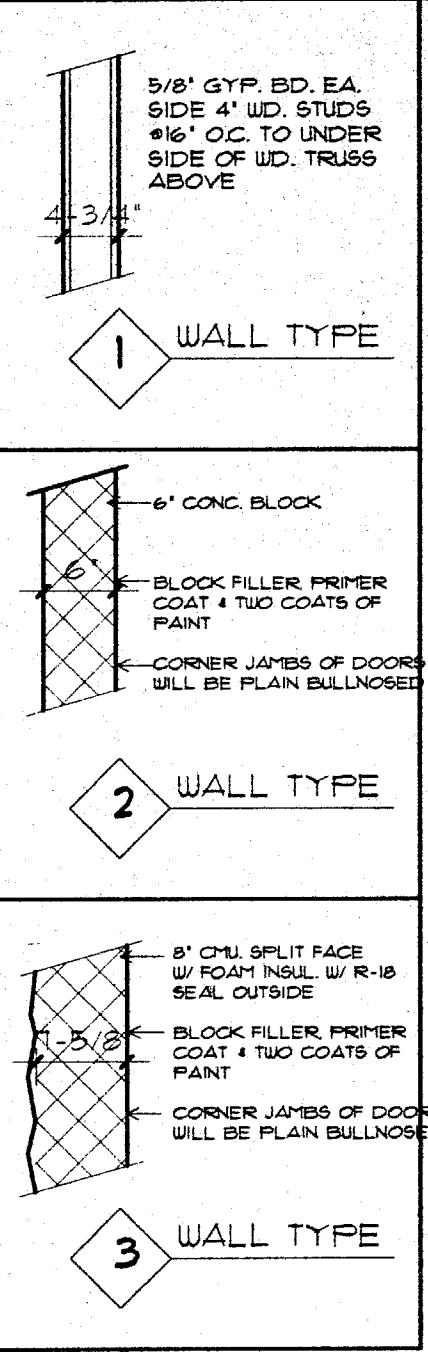
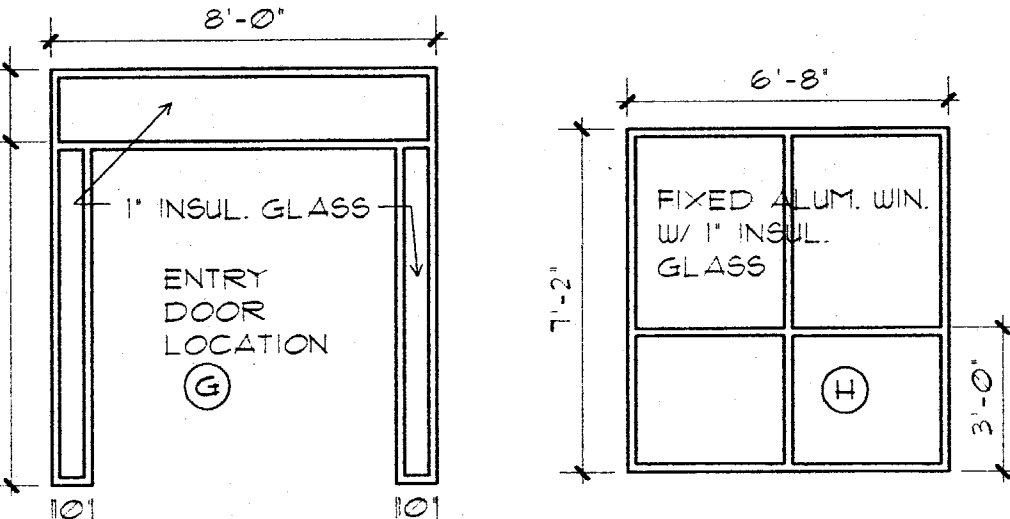
FRAME TYPES



DOOR TYPES



WINDOW TYPES

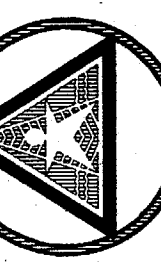


BATHHOUSE FLOOR PLAN
SCALE: 1/4" = 1' - 0"
FIN. FLR. ELEV. = 1010'-0"

ENTRY PLAN/SECTION
SCALE: 1/4" = 1' - 0"

ROELAND PARK POOL

4850 ROSEWOOD DRIVE, ROELAND PARK, KANSAS



SULLIVAN
PALMER
ARCHITECTS

date
10/28/96

sheet
A1



MEMORANDUM

TO Lauren Ozburn - Water's Edge Aquatics

FROM Justin Roth - SFS

DATE 11/12/2018

PROJECT **Roeland Park Aquatics Center – Color Palate Options**

As part of the facility condition report, SFS has provided the attached two color scheme options for review and selection of updated paint colors for the interior and exterior of the existing Bath House and Pump House structures at the Roeland Park Aquatics Center.

General:

- *Exterior Trim* – The exterior color choice for the soffit/facia trim and gutters should be contextual to the existing masonry, pulling a natural color from the concrete block aggregate.
- *Exterior Gables* – The gables have a whimsical wave and sun pattern with-in the synthetic stucco siding. This theme should be played up in the vibrant scheme to highlight the waves and gable vent of the sun. In the neutral theme, this could be more subtle with earth tones to delineate the pattern.
- *Doors* – The exterior and interior steel doors and frames are an opportunity to bring in a bold accent color to highlight specific zones or functions and downplay other areas.
- *Interior walls* – There are several alcove areas that could serve as opportunities to highlight a specific function with a vibrant accent color.
- *Restroom Partitions and Lockers* – The existing restroom partitions and lockers are a deep blue color. Budget permitting these partitions could be updated to provide an additional accent. If funds are not available to replacement, the deep blue color could be complimented by an accent wall.

Cc: File



MEMORANDUM

Option A: Vibrant Palate

- Crisp background colors and bold accents.
- *Inspiration* – Bold beach and pool accessories, Vibrant aquatic sea-life.
- *Background Field Colors* – muted greys and whites to set the background wall and trim colors.
- *Accent Color* – Bold orange, yellow tones with green and blue contrasts to accent specific functions, perhaps at the restroom alcoves and concessions.
- *Minor Accent Color* – Vibrant yellow-green and blue accents to highlight specific areas.

Option B: Neutral Palate

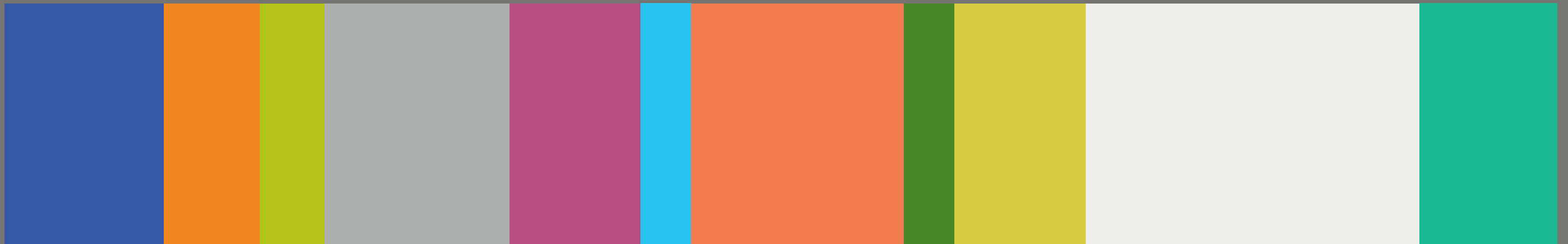
- Complimentary background and natural tonal accent colors.
- *Inspiration* – East coast beach-cottage life, Naturally weathering materials, Seashells
- *Background Field Colors* – muted greys and whites to set the background wall and trim colors.
- *Accent Color* – Pastel blue-green and mauve contrasts to accent specific functions, perhaps at the restroom alcoves and concessions.
- *Minor Accent Color* – Brighter tones of the accent colors to highlight specific areas.

Cc: File

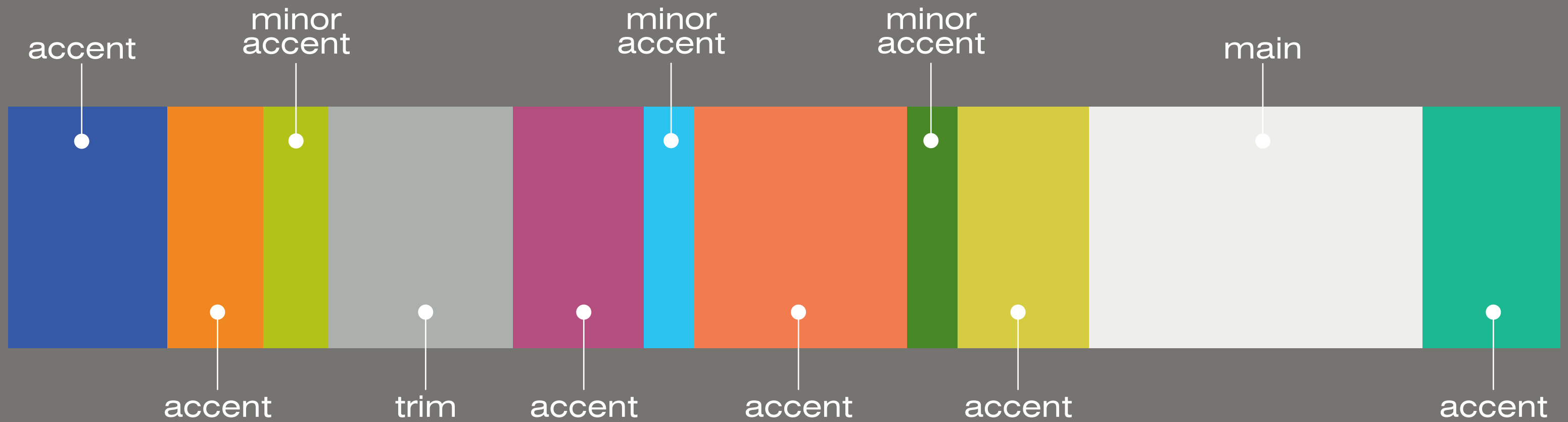
roeland park aquatic center
color concept - option a



story

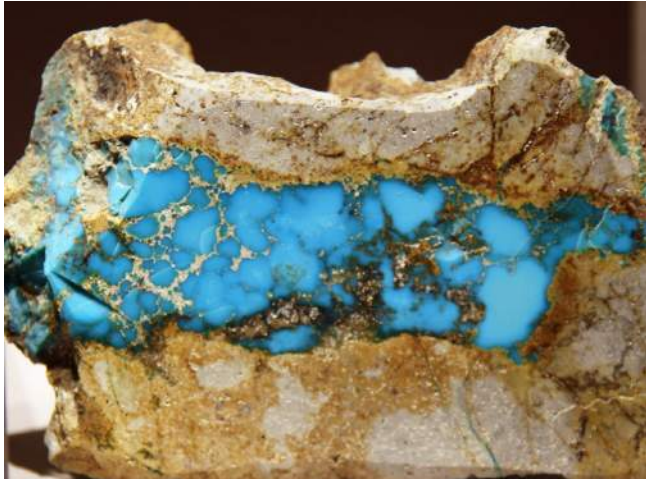


palette

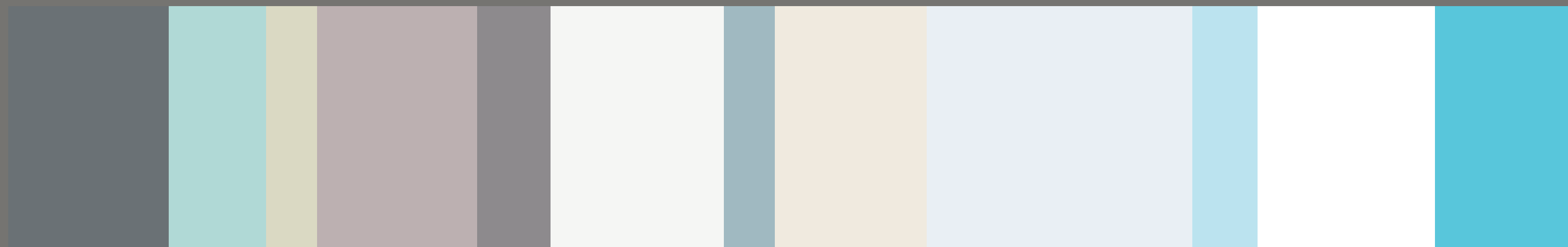


palette

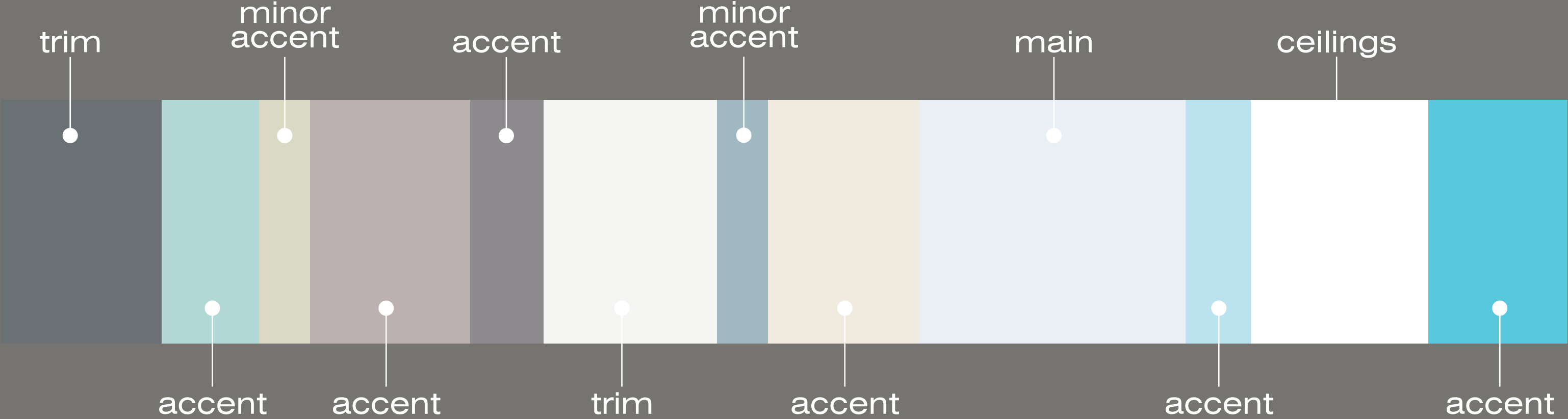
roeland park aquatic center
color concept - option b



story



palette



palette



waters e

AQUATIC DE

Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - Community Feedback and Needs Assessment

Response Status: Partial & Completed

Filter: None

8/17/2018 4:28 PM CDT

Please enter your information below if you would like to submit your name with your survey. (This is optional and is not required.)

Answers	Number of Response(s)
First Name	117
Last Name	117
Email Address	113
Postal Code	128

*Please select the City in which you live.

Please select the City in which you live:			Number of Response(s)	Response Ratio
Answer	0%	100%		
Roeland Park, KS			204	73.9 %
Overland Park, KS			14	5.0 %
Shawnee, KS			12	4.3 %
Leawood, KS			2	<1 %
Lenexa, KS			5	1.8 %
Westwood, KS			2	<1 %
Kansas City, KS			13	4.7 %
Kansas City, MO			10	3.6 %
Fairway, KS			0	0.0 %
Prairie Village, KS			3	1.0 %
Olathe, KS			4	1.4 %
Other			7	2.5 %
Totals			276	100%

Please select how many individuals in your household are in each age group. (Example: You have a 1 year old, 6 year old, 32 and 35 year old in the household. You would select the following: 0 - 2 years = 1, 6 - 8 years = 1, 18 - 59 years = 2, and N/A for all other age groups.)

1 = N/A, 2 = 1 person, 3 = 2 people, 4 = 3 people, 5 = 4+ people

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
0 - 2 years						89	1.4
3 - 5 years						90	1.5
6 - 8 years						95	1.6
9 - 12 years						102	1.7
13 - 17 years						94	1.7
18 - 59 years						220	2.8
60+ years						119	2.1

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please rate your overall satisfaction of the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

	1	2	3	4	5	Number of Response(s)	Rating Score*
						216	2.7

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How often does someone in your household visit the Roeland Park Aquatic Center?

Answer	0%	100%	Number of Response(s)	Response Ratio
Every day or nearly every day in a season			24	8.5 %
Several times a week			80	28.4 %
Several times a month			51	18.1 %
Several times a season			25	8.8 %
I used to visit but do not anymore			53	18.8 %
I have never visited the Roeland Park Aquatic Center			19	6.7 %
N/A			3	1.0 %
No Response(s)			26	9.2 %
Totals			281	100%

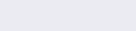
Has someone in the household had a current pool membership to the Roeland Park Aquatic center within the last 12 months?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			145	51.6 %
No			108	38.4 %
No Response(s)			28	9.9 %
Totals			281	100%

If someone in the household currently visits the Roeland Park Aquatic Center, please select the primary admission type.

Answer	0%	100%	Number of Response(s)	Response Ratio
Summer membership (no Super Pass) - family			40	14.2 %
Summer membership (with Super Pass) - family			46	16.3 %
Summer membership (no Super Pass) - individual			28	9.9 %
Summer membership (with Super Pass) - individual			4	1.4 %
Daily admission fee			35	12.4 %
Punch-card (activities)			27	9.6 %
I do not currently visit the Roeland Park Aquatic Center			37	13.1 %
N/A			20	7.1 %
Other			13	4.6 %
No Response(s)			31	11.0 %
Totals			281	100%

If someone in the household utilizes the Super Pass membership, please select the pools visited most frequently. Please feel free to provide any comments regarding what you like about these facilities in the available space below

Answer	0%	100%	Number of Response(s)	Response Ratio
Fairway			27	14.9 %
Leawood			4	2.2 %
Merriam			17	9.3 %
Mission			33	18.2 %
Prairie Village			20	11.0 %
Roeland Park			36	19.8 %
N/A			114	62.9 %
Totals			181	100%

Would you recommend general swimming and/or open swim at the Roeland Park Aquatic Center?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			186	66.1 %
No			38	13.5 %
N/A			23	8.1 %
No Response(s)			34	12.0 %
Totals			281	100%

Has someone in your household attended general or open swim time at another aquatic facility, not Roeland Park Aquatic Center, in the last 12 months? If yes, please feel free to notate in the comments where.

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			149	53.0 %
No			94	33.4 %
N/A			11	3.9 %
No Response(s)			27	9.6 %
Totals			281	100%

Has someone in your household participated in any program or activity at the Roeland Park Aquatic Center within the last 12 months?

Center within the last 12 months:				
Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			139	49.4 %
No			104	37.0 %
N/A			4	1.4 %
No Response(s)			34	12.0 %
Totals			281	100%

Please select the programs or activities someone in your household has participated in within the last 12 months at the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
General open swimming			113	48.0 %
Day/summer camp			2	<1 %
Lap swimming			74	31.4 %
Swimming lessons			28	11.9 %
Water Fitness			16	6.8 %
Blazer Swim Team			6	2.5 %
Stingrays Swim Team			14	5.9 %
Competitive Swim Team (not Blazers or Stingrays)			3	1.2 %
Masters Swimming			20	8.5 %
Water Polo			0	0.0 %
N/A			60	25.5 %
Other			3	1.2 %
Totals			235	100%

Would you recommend programs and activities at the Roeland Park Aquatic Center?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			162	57.6 %
No			24	8.5 %
N/A			57	20.2 %
No Response(s)			38	13.5 %
Totals			281	100%

Has someone in your household participated in a swimming program or activity at another aquatic facility, not Roeland Park Aquatic Center, within the last 12 months? If yes, please feel free to notate in the comments where and what activity.

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			83	29.5 %
No			144	51.2 %
N/A			13	4.6 %
No Response(s)			41	14.5 %
Totals			281	100%

Please rank what you care most about when deciding where to go to meet your swimming needs.
1 = Most

Answer	1	2	3	4	5	Number of Response(s)	Ranking Score*
Location						229	1.8
Fun features and amenities						229	3.0
Programs and activities offered						229	3.6
Lap lanes for lap swimming						229	3.4
Fees						229	3.2

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How satisfied are you with the following at the Roeland Park Aquatic Center?

1 = Very Unsatisfied, 2 = Unsatisfied, 3 = Neutral, 4 = Satisfied, 5 = Very Satisfied, 6 = N/A

Answer	1	2	3	4	5	6	Number of Response(s)	Rating Score*
Amenities							230	3.3
Program/activity offerings							231	3.8
Fees							233	3.8
Hours of operation							233	3.5

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please list any programs or activities you would like to see offered at the Roeland Park Aquatic Center that are not currently being offered.

71 Response(s)

Please rank how often someone in your household uses the following amenities at the Roeland Park Aquatic Center.

1 = Never, 2 = Occasionally, 3 = Frequently, 4 = N/A

Answer	1	2	3	4	Number of Response(s)	Rating Score*
Zero-depth/beach entry					208	2.5
Deep water					209	2.5
Slides					208	2.2
Kiddie pool					203	2.0
Sand pit					200	1.7
Lap lanes for general swimming					213	2.2
Lap lanes for lap swimming, walking and/or fitness					216	2.3
Vortex pool (when it was available)					205	2.2
1-meter/low diving board (when it was available)					206	2.3
3-meter/high diving board (when it was available)					204	2.2

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please rank how interested someone in your household would be to use the following amenities. Example photos are shown below. If this question does not apply to you, please skip it; otherwise, all options must be ranked.
 1 = Favorite

Answer	1	2	3	4	5	6	7	8	9	Number of Response(s)	Ranking Score*
Toddler features (ex: sprays, kiddie slide)										208	6.2
Zero-depth/beach entry										208	4.3
1 and/or 3-meter diving										208	5.2
Active features (ex: basketball, climbing wall)										208	5.8
Lazy river										208	4.4
Large slide(s)										208	4.5
Deep water										208	4.6
50-meter/long course lap lanes										208	5.3
25-meter or yard/short course lap lanes										208	4.7

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

TextBlock:

Toddler Features Zero-Depth 1/3-M Diving Climbing Wall
 Lazy River Large Slides Deep Water

 50M or 25M/Y Lap Lanes

Please select the swimming need that most applies to your household.

Answer	0%	100%	Number of Response(s)	Response Ratio
Summer outdoor swimming			89	31.6 %
Year-round indoor swimming			26	9.2 %
Both outdoor and indoor			114	40.5 %
N/A			9	3.2 %
No Response(s)			43	15.3 %
Totals			281	100%

Please select where you receive information about the Roeland Park Aquatic Center. Examples to include in the Other box include, but are not limited to, NextDoor, Twitter.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			133	57.3 %
Johnson County Parks and Recreation website			91	39.2 %
Facebook			73	31.4 %
Word of mouth/friends			80	34.4 %
Roeland Park Community Center			57	24.5 %
Email or electronic newsletters			110	47.4 %
My JCPRD printed activities brochure			60	25.8 %
Other			26	11.2 %
Totals			232	100%

How far are you willing to drive to participate in a swimming activity?

Answer	0%	100%	Number of Response(s)	Response Ratio
5 - 10 minutes			104	37.0 %
11 - 20 minutes			112	39.8 %
30 or more minutes			7	2.4 %
I am not willing to drive			3	1.0 %
Other			1	<1 %
No Response(s)			54	19.2 %
Totals			281	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

116 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - Blazers Swimming Feedback and Needs Assessment

Response Status: Partial & Completed

Filter: None

9/13/2018 2:53 PM CDT

*Please enter your information below.

Answers	Number of Response(s)
First Name	21
Last Name	21
Email Address	21
Postal Code	21

*Please select the City in which you live.

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			0	0.0 %
Overland Park, KS			11	52.3 %
Shawnee, KS			0	0.0 %
Leawood, KS			3	14.2 %
Lenexa, KS			0	0.0 %
Westwood, KS			0	0.0 %
Olathe, KS			1	4.7 %
Fairway, KS			0	0.0 %
Prairie Village, KS			1	4.7 %
Kansas City, KS			0	0.0 %
Kansas City, MO			3	14.2 %
Other			3	14.2 %
Totals			21	100%

Which age group do you participate in?

Answer	0%	100%	Number of Response(s)	Response Ratio
Age Group 1			1	4.7 %
Age Group 2			2	9.5 %
Junior 1			6	28.5 %
Junior 2			5	23.8 %
Senior 1			6	28.5 %
Senior 2			2	9.5 %
National			4	19.0 %
Other			1	4.7 %
Totals			21	100%

Please rank your priorities in regards to the Blazers Swimming program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	Number of Response(s)	Ranking Score*
Fees						19	3.8
Practice schedule						19	2.1
Pool location						19	2.0
Practicing at Roeland Park Aquatic Center						19	4.2
Having a pool to practice in (not Roeland Park specifically)						19	2.8

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in Blazers Swimming practices?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			0	0.0 %
5 - 9 minutes			0	0.0 %
10 - 19 minutes			9	36.0 %
20 - 29 minutes			8	32.0 %
30 or more minutes			3	12.0 %
Other			0	0.0 %
No Response(s)			5	20.0 %
Totals			25	100%

How many total practices do you typically attend for Blazers Swimming per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			0	0.0 %
2			1	4.0 %
3			2	8.0 %
4			1	4.0 %
5			7	28.0 %
6+			9	36.0 %
I practice occasionally throughout the year, but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			5	20.0 %
Totals			25	100%

How many practices do you typically attend the Roeland Park Aquatic Center per week for Blazers Swimming practice during the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			11	44.0 %
1			4	16.0 %
2			0	0.0 %
3			2	8.0 %
4			1	4.0 %
5			1	4.0 %
6+			0	0.0 %
I practice occasionally but not on a regular weekly basis			1	4.0 %
Other			0	0.0 %
No Response(s)			5	20.0 %
Totals			25	100%

Please select the practice times you participate in (summer).If there are additional or preferred times not listed in which you would attend if available, please notate those in the comment section.

1 = Morning, 2 = Afternoon, 3 = Evening

Answer	1	2	3	Number of Response(s)	Rating Score*
Monday				15	1.3
Tuesday				16	1.3
Wednesday				14	1.2
Thursday				14	1.4
Friday				14	1.1
Saturday				10	1.1
Sunday				2	1.5

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many practices do you typically attend other pool facilities per week for Blazers Swimming practice during the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			1	4.0 %
2			1	4.0 %
3			3	12.0 %
4			1	4.0 %
5			3	12.0 %
6+			11	44.0 %
I practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			5	20.0 %
Totals			25	100%

How many practices do you typically attend other pool facilities per week for Blazers Swimming practice when Roeland Park is closed (example: Fall, Winter, Spring)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			1	4.0 %
1			0	0.0 %
2			1	4.0 %
3			2	8.0 %
4			2	8.0 %
5			5	20.0 %
6+			9	36.0 %
I practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			5	20.0 %
Totals			25	100%

What do you like about other pools for Blazers Swimming that the Roeland Park Aquatic Center does not offer?

12 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for the Blazers Swimming program?

11 Response(s)

On average, how many lanes do you feel are needed for a Blazers Swimming practice?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			1	4.0 %
6			2	8.0 %
7			1	4.0 %
8			6	24.0 %
9			0	0.0 %
10			3	12.0 %
11			0	0.0 %
12			0	0.0 %
13			0	0.0 %
14			0	0.0 %
Other			0	0.0 %
No Response(s)			12	48.0 %
Totals			25	100%

How many practices would you attend the Roeland Park Aquatic Center per week for Blazers Swimming practice if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			5	20.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			1	4.0 %
5			1	4.0 %
6+			6	24.0 %
I would practice occasionally but not on a regular weekly basis			1	4.0 %
Other			0	0.0 %
No Response(s)			11	44.0 %
Totals			25	100%

If it was available in the fall, what is the earliest morning practice start time you could attend?

Answer	0%	100%	Number of Response(s)	Response Ratio
4:30 a.m.			0	0.0 %
5 a.m.			5	20.0 %
5:30 a.m.			0	0.0 %
6 a.m.			3	12.0 %
6:30 a.m.			2	8.0 %
7 a.m.			0	0.0 %
Other			3	12.0 %
No Response(s)			12	48.0 %
Totals			25	100%

If it was available in the fall, what is the earliest afternoon practice start time you could attend?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			2	8.0 %
4 p.m.			6	24.0 %
4:30 p.m.			2	8.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			2	8.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			2	8.0 %
No Response(s)			11	44.0 %
Totals			25	100%

If it was available in the fall, what is the latest morning practice start time you could attend?

Answer	0%	100%	Number of Response(s)	Response Ratio
4:30 a.m.			0	0.0 %
5 a.m.			2	8.0 %
5:30 a.m.			2	8.0 %
6 a.m.			3	12.0 %
6:30 a.m.			2	8.0 %
7 a.m.			0	0.0 %
Other			4	16.0 %
No Response(s)			12	48.0 %
Totals			25	100%

If it was available in the fall, what is the latest afternoon practice start time you could attend?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			2	8.0 %
4:30 p.m.			1	4.0 %
5 p.m.			0	0.0 %
5:30 p.m.			1	4.0 %
6 p.m.			2	8.0 %
6:30 p.m.			2	8.0 %
7 p.m.			3	12.0 %
7:30 p.m.			0	0.0 %
8 p.m.			1	4.0 %
Other			2	8.0 %
No Response(s)			11	44.0 %
Totals			25	100%

If it was available in the fall, what is your preferred morning practice start time?

Answer	0%	100%	Number of Response(s)	Response Ratio
4:30 a.m.			0	0.0 %
5 a.m.			4	16.0 %
5:30 a.m.			2	8.0 %
6 a.m.			3	12.0 %
6:30 a.m.			1	4.0 %
7 a.m.			1	4.0 %
Other			3	12.0 %
No Response(s)			11	44.0 %
Totals			25	100%

If it was available in the fall, what is your preferred afternoon practice start time?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			5	20.0 %
4:30 p.m.			3	12.0 %
5 p.m.			0	0.0 %
5:30 p.m.			1	4.0 %
6 p.m.			1	4.0 %
6:30 p.m.			2	8.0 %
7 p.m.			1	4.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			1	4.0 %
No Response(s)			11	44.0 %
Totals			25	100%

How many practices would you attend the Roeland Park Aquatic Center per week for Blazers Swimming practice if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			4	16.0 %
1			0	0.0 %
2			0	0.0 %
3			1	4.0 %
4			2	8.0 %
5			1	4.0 %
6+			6	24.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			11	44.0 %
Totals			25	100%

If your preferences were met as previously ranked, would you be willing to pay more to practice at the Roeland Park Aquatic Center?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			6	24.0 %
No			5	20.0 %
Unsure			2	8.0 %
N/A			0	0.0 %
Other			1	4.0 %
No Response(s)			11	44.0 %
Totals			25	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						13	2.8
Program fees						13	2.8
Practice schedule						13	2.5
Pool location						13	2.8
Parking						13	2.5
Number of lanes						13	2.1
Restrooms/changing rooms						13	3.0
Coaching and pool staff						13	2.1
Pool and facility cleanliness						13	2.5
Communication about program						13	3.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Please select where you receive information about the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			3	21.4 %
Johnson County Parks and Recreation website			6	42.8 %
Facebook			4	28.5 %
Word of mouth/friends			6	42.8 %
Roeland Park Community Center			2	14.2 %
Email or electronic newsletters			3	21.4 %
My JCPRD printed activities brochure			0	0.0 %
NextDoor App			2	14.2 %
Shawnee Mission Post			1	7.1 %
Twitter			1	7.1 %
Other			4	28.5 %
Totals			14	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

8 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - Masters Swimming Feedback and Needs Assessment

Response Status: Partial & Completed

Filter: None

9/13/2018 3:24 PM CDT

*Please enter your information below.

Answers	Number of Response(s)
First Name	71
Last Name	71
Email Address	71
Postal Code	71

*Please select the City in which you live.

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			2	2.8 %
Overland Park, KS			12	16.9 %
Shawnee, KS			6	8.4 %
Leawood, KS			6	8.4 %
Lenexa, KS			7	9.8 %
Westwood, KS			1	1.4 %
Olathe, KS			3	4.2 %
Fairway, KS			2	2.8 %
Prairie Village, KS			5	7.0 %
Kansas City, KS			0	0.0 %
Kansas City, MO			14	19.7 %
Other			21	29.5 %
Totals			71	100%

How do you utilize the JCPRD/Blazers Masters Swimming program?

Answer	0%	100%	Number of Response(s)	Response Ratio
Practice			36	50.7 %
Meets			16	22.5 %
Training (example: for triathlons)			51	71.8 %
Fitness			32	45.0 %
Stroke technique/development			20	28.1 %
Other			8	11.2 %
Totals			71	100%

Please rank your priorities in regards to the JCPRD/Blazers Masters Swimming program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	6	Number of Response(s)	Ranking Score*
Fees							70	4.0
Practice schedule							70	2.4
Pool location							70	2.8
One swimmer per lane							70	5.3
Practicing at Roeland Park Aquatic Center							70	3.6
Having a pool to practice in (not Roeland Park specifically)							70	2.9

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in Masters Swimming practices?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			1	1.4 %
5 - 9 minutes			2	2.8 %
10 - 19 minutes			32	45.0 %
20 - 29 minutes			24	33.8 %
30 or more minutes			8	11.2 %
Other			0	0.0 %
No Response(s)			4	5.6 %
Totals			71	100%

How many total practices do you typically attend for Masters Swimming per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			4	5.6 %
2			17	23.9 %
3			21	29.5 %
4			7	9.8 %
5			1	1.4 %
6+			0	0.0 %
I practice occasionally throughout the year, but not on a regular weekly basis			10	14.0 %
Other			7	9.8 %
No Response(s)			4	5.6 %
Totals			71	100%

How many practices do you typically attend the Roeland Park Aquatic Center per week for Masters Swimming practice during the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			11	15.4 %
1			10	14.0 %
2			9	12.6 %
3			8	11.2 %
4			4	5.6 %
5			0	0.0 %
6+			1	1.4 %
I practice occasionally but not on a regular weekly basis			17	23.9 %
Other			4	5.6 %
No Response(s)			7	9.8 %
Totals			71	100%

Please select the practice times you participate in (summer). If there are additional or preferred times not listed in which you would attend if available, please notate those in the comment section.

1 = 5:30 - 7 a.m. @ RP, 2 = 6:15 - 7:45 p.m. @ PV, 3 = 10 - 11:30 a.m. @ RP

Answer	1	2	3	Number of Response(s)	Rating Score*
Monday				30	1.9
Tuesday				35	1.5
Wednesday				35	1.7
Thursday				35	1.5
Saturday				31	2.6

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many practices do you typically attend other pool facilities per week for Masters Swimming practice during the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			15	21.1 %
1			8	11.2 %
2			21	29.5 %
3			11	15.4 %
4			2	2.8 %
5			1	1.4 %
6+			0	0.0 %
I practice occasionally but not on a regular weekly basis			4	5.6 %
Other			1	1.4 %
No Response(s)			8	11.2 %
Totals			71	100%

How many practices do you typically attend other pool facilities per week for Masters Swimming practice when Roeland Park is closed (example: Fall, Winter, Spring)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			11	15.4 %
1			4	5.6 %
2			13	18.3 %
3			20	28.1 %
4			6	8.4 %
5			2	2.8 %
6+			0	0.0 %
I practice occasionally but not on a regular weekly basis			4	5.6 %
Other			1	1.4 %
No Response(s)			10	14.0 %
Totals			71	100%

How much do you currently pay per practice? If you pay a monthly membership or purchase a punch pass and do not pay per practice, please notate the pass type and the amount in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
\$5			7	10.9 %
\$6			5	7.8 %
\$7			4	6.2 %
\$8			1	1.5 %
\$9			0	0.0 %
\$10			2	3.1 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Monthly membership			19	29.6 %
Punch pass			23	35.9 %
Other			6	9.3 %
Totals			64	100%

What do you like about other pools for Masters Swimming that the Roeland Park Aquatic Center does not offer?

46 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for the Masters Swimming program?

47 Response(s)

On average, how many lanes do you feel are needed for a Masters Swimming practice?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			1	1.4 %
4			11	15.4 %
5			9	12.6 %
6			22	30.9 %
7			1	1.4 %
8			6	8.4 %
9			0	0.0 %
10			1	1.4 %
11			0	0.0 %
12			0	0.0 %
13			0	0.0 %
14			0	0.0 %
Other			6	8.4 %
No Response(s)			14	19.7 %
Totals			71	100%

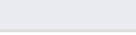
How many practices would you attend the Roeland Park Aquatic Center per week for Masters Swimming practice if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			2	2.8 %
1			3	4.2 %
2			14	19.7 %
3			20	28.1 %
4			7	9.8 %
5			1	1.4 %
6+			1	1.4 %
I would practice occasionally but not on a regular weekly basis			8	11.2 %
Other			3	4.2 %
No Response(s)			12	16.9 %
Totals			71	100%

If it was available in the fall, what is the earliest practice start time you could attend (1.5 hour practice)?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m,			6	8.4 %
4 p.m.			1	1.4 %
4:30 p.m.			2	2.8 %
5 p.m.			9	12.6 %
5:30 p.m.			15	21.1 %
6 p.m.			11	15.4 %
6:30 p.m.			4	5.6 %
7 p.m.			2	2.8 %
7:30 p.m.			1	1.4 %
8 p.m.			0	0.0 %
Other			6	8.4 %
No Response(s)			14	19.7 %
Totals			71	100%

If it was available in the fall, what is the latest practice start time you could attend (1.5 hour practice)?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m,			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			3	4.2 %
6 p.m.			9	12.6 %
6:30 p.m.			5	7.0 %
7 p.m.			14	19.7 %
7:30 p.m.			10	14.0 %
8 p.m.			11	15.4 %
Other			5	7.0 %
No Response(s)			14	19.7 %
Totals			71	100%

If it was available in the fall, what is your preferred practice start time (1.5 hour practice)?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			4	5.6 %
4 p.m.			0	0.0 %
4:30 p.m.			1	1.4 %
5 p.m.			5	7.0 %
5:30 p.m.			5	7.0 %
6 p.m.			17	23.9 %
6:30 p.m.			11	15.4 %
7 p.m.			3	4.2 %
7:30 p.m.			2	2.8 %
8 p.m.			1	1.4 %
Other			7	9.8 %
No Response(s)			15	21.1 %
Totals			71	100%

How many practices would you attend the Roeland Park Aquatic Center per week for Masters Swimming practice if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			3	4.2 %
2			14	19.7 %
3			19	26.7 %
4			11	15.4 %
5			1	1.4 %
6+			1	1.4 %
I would practice occasionally but not on a regular weekly basis			8	11.2 %
Other			3	4.2 %
No Response(s)			11	15.4 %
Totals			71	100%

Would you prefer to pay per practice, use a punch card or have a monthly membership?

Answer	0%	100%	Number of Response(s)	Response Ratio
Pay per practice			10	16.3 %
Punch card			41	67.2 %
Monthly membership			14	22.9 %
Other			5	8.1 %
Totals			61	100%

If your preferences were met as previously ranked, what is the maximum you would be willing to pay per practice?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$6 - \$7			29	40.8 %
\$8 - \$9			17	23.9 %
\$10 - \$11			9	12.6 %
\$12 - \$13			2	2.8 %
Other			3	4.2 %
No Response(s)			11	15.4 %
Totals			71	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						53	2.1
Program fees						53	2.0
Practice schedule						53	2.1
Pool location						54	1.7
Parking						53	1.4
Number of lanes						52	1.7
Restrooms/changing rooms						52	2.9
Coaching and pool staff						52	2.0
Pool and facility cleanliness						51	2.2
Communication about program						52	2.2

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Please select where you receive information about the Roeland Park Aquatic Center.				
Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			12	21.8 %
Johnson County Parks and Recreation website			15	27.2 %
Facebook			8	14.5 %
Word of mouth/friends			26	47.2 %
Roeland Park Community Center			0	0.0 %
Email or electronic newsletters			29	52.7 %
My JCPRD printed activities brochure			2	3.6 %
NextDoor App			0	0.0 %
Shawnee Mission Post			4	7.2 %
Twitter			0	0.0 %
Other			4	7.2 %
Totals			55	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

21 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - User Group Feedback Needs Assessment

Response Status: Partial & Completed

9/13/2018 3:37 PM CDT

The following result(s) are limited to 7 respondent(s) who answered:

Lap swimming

to: Please select which group you are representing in this survey.

 Please enter your information below.

Answers	Number of Response(s)
First Name	7
Last Name	7
Email Address	7
Postal Code	7

Please select which group you are representing in this survey.

Answer	0%	100%	Number of Response(s)	Response Ratio
Lap swimming			7	100.0 %
Water Polo			0	0.0 %
Swim Academy Swim Team			0	0.0 %
Bishop Miege			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

*Please select the City in which you live.

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			2	28.5 %
Overland Park, KS			3	42.8 %
Shawnee, KS			0	0.0 %
Leawood, KS			0	0.0 %
Lenexa, KS			0	0.0 %
Westwood, KS			0	0.0 %
Olathe, KS			0	0.0 %
Fairway, KS			1	14.2 %
Prairie Village, KS			0	0.0 %
Kansas City, KS			0	0.0 %
Kansas City, MO			1	14.2 %
Other			0	0.0 %
Totals			7	100%

Please rank your priorities in regards to your program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	6	Number of Response(s)	Ranking Score*
Fees							6	5.2
Practice schedule							6	3.2
Pool location							6	3.3
One swimmer per lane							6	3.8
Using Roeland Park Aquatic Center							6	1.5
Having a pool to use (not Roeland Park specifically)							6	4.0

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			0	0.0 %
5 - 9 minutes			3	42.8 %
10 - 19 minutes			4	57.1 %
20 - 29 minutes			0	0.0 %
30 or more minutes			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

How many times do you participate in your program per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			0	0.0 %
2			4	57.1 %
3			2	28.5 %
4			0	0.0 %
5			0	0.0 %
6+			1	14.2 %
I participate occasionally throughout the year, but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

How many times do you participate in your program at the Roeland Park Aquatic Center in the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			2	28.5 %
3			4	57.1 %
4			0	0.0 %
5			0	0.0 %
6+			1	14.2 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

Please select the days and frequency you participate in your program at the Roeland Park Aquatic Center. If there are additional or preferred times not offered you would attend if available, please notate those in the comment section.

1 = Frequently, 2 = Occassionaly, 3 = Never, 4 = N/A

Answer	1	2	3	4	Number of Response(s)	Rating Score*
Monday					7	1.4
Tuesday					7	1.6
Wednesday					7	1.7
Thursday					7	1.7
Friday					6	1.7
Saturday					5	1.4
Sunday					5	1.4

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many times do you participate in your program at other pool facilities per week in the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			4	57.1 %
1			1	14.2 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			1	14.2 %
Other			0	0.0 %
No Response(s)			1	14.2 %
Totals			7	100%

How many times do you participate in your program per week when Reoland Park is closed (example: Fall, Winter, Spring)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			1	14.2 %
2			1	14.2 %
3			1	14.2 %
4			1	14.2 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			2	28.5 %
N/A			1	14.2 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

Lap Swimming & Water Polo Programs: How much do you currently pay per day? If you pay a monthly membership or purchase a punch pass and do not pay per day, please notate the pass type and the amount in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			2	28.5 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Monthly membership			0	0.0 %
Punch pass			2	28.5 %
Other			3	42.8 %
Totals			7	100%

Swim Team Program: How much do you currently pay per lane per day on average?

What Health Program? How much do you currently pay per line per day on average?				
Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Other			2	66.6 %
Totals			3	100%

What do you like about other pools for your program that the Roeland Park Aquatic Center does not offer?

5 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for your program?

7 Response(s)

On average, how many lanes do you feel are needed for your program during a typical practice/session?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			1	14.2 %
4			1	14.2 %
5			1	14.2 %
6			0	0.0 %
7			0	0.0 %
8			1	14.2 %
9			0	0.0 %
10			1	14.2 %
11			0	0.0 %
12			0	0.0 %
13			0	0.0 %
14			0	0.0 %
Other			1	14.2 %
No Response(s)			1	14.2 %
Totals			7	100%

How many days per week would you attend the Roeland Park Aquatic Center for your program if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			6	85.7 %
4			0	0.0 %
5			0	0.0 %
6+			1	14.2 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

If it was available in the fall, what is the earliest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			1	14.2 %
4 p.m.			1	14.2 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			2	28.5 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			2	28.5 %
No Response(s)			1	14.2 %
Totals			7	100%

If it was available in the fall, what is the latest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			3	42.8 %
7:30 p.m.			1	14.2 %
8 p.m.			1	14.2 %
Other			1	14.2 %
No Response(s)			1	14.2 %
Totals			7	100%

If it was available in the fall, what is your preferred start time for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			1	14.2 %
4 p.m.			0	0.0 %
4:30 p.m.			2	28.5 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			1	14.2 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			2	28.5 %
No Response(s)			1	14.2 %
Totals			7	100%

How many times per week would you attend the Roeland Park Aquatic Center for your program if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			5	71.4 %
4			1	14.2 %
5			0	0.0 %
6+			1	14.2 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			7	100%

Lap Swimming & Water Polo Programs: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per day?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			2	28.5 %
\$6 - \$7			1	14.2 %
\$8 - \$9			0	0.0 %
\$10 - \$11			2	28.5 %
\$12 - \$13			0	0.0 %
N/A			1	14.2 %
Other			1	14.2 %
No Response(s)			0	0.0 %
Totals			7	100%

Swim Team Program: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per lane per hour?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			1	14.2 %
\$6 - \$7			0	0.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			1	14.2 %
N/A			3	42.8 %
Other			0	0.0 %
No Response(s)			2	28.5 %
Totals			7	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						7	2.0
Program fees						7	2.0
Practice schedule						7	2.6
Pool location						7	1.4
Parking						7	1.4
Number of lanes						7	1.6
Restrooms/changing rooms						7	2.9
Program hours/schedule and availability of space						7	2.9
Pool and facility cleanliness						7	2.3
Communication about program						7	2.9

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			2	28.5 %
Johnson County Parks and Recreation website			4	57.1 %
Facebook			2	28.5 %
Word of mouth/friends			4	57.1 %
Roeland Park Community Center			0	0.0 %
Email or electronic newsletters			1	14.2 %
My JCPRD printed activities brochure			1	14.2 %
NextDoor App			0	0.0 %
Shawnee Mission Post			2	28.5 %
Twitter			0	0.0 %
Other			1	14.2 %
Totals			7	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

4 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - User Group Feedback Needs Assessment

Response Status: Partial & Completed

9/13/2018 3:43 PM CDT

The following result(s) are limited to 1 respondent(s) who answered:

Bishop Miega

to: Please select which group you are representing in this survey.

 Please enter your information below.

Answers	Number of Response(s)
First Name	1
Last Name	1
Email Address	1
Postal Code	1

Please select which group you are representing in this survey.

Answer	0%	100%	Number of Response(s)	Response Ratio
Lap swimming			0	0.0 %
Water Polo			0	0.0 %
Swim Academy Swim Team			0	0.0 %
Bishop Miega			1	100.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

***Please select the City in which you live.**

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			0	0.0 %
Overland Park, KS			1	100.0 %
Shawnee, KS			0	0.0 %
Leawood, KS			0	0.0 %
Lenexa, KS			0	0.0 %
Westwood, KS			0	0.0 %
Olathe, KS			0	0.0 %
Fairway, KS			0	0.0 %
Prairie Village, KS			0	0.0 %
Kansas City, KS			0	0.0 %
Kansas City, MO			0	0.0 %
Other			0	0.0 %
Totals			1	100%

Please rank your priorities in regards to your program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	6	Number of Response(s)	Ranking Score*
Fees							1	5.0
Practice schedule							1	1.0
Pool location							1	3.0
One swimmer per lane							1	6.0
Using Roeland Park Aquatic Center							1	2.0
Having a pool to use (not Roeland Park specifically)							1	4.0

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			0	0.0 %
5 - 9 minutes			0	0.0 %
10 - 19 minutes			1	100.0 %
20 - 29 minutes			0	0.0 %
30 or more minutes			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I participate occasionally throughout the year, but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program at the Roeland Park Aquatic Center in the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			1	100.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Please select the days and frequency you participate in your program at the Roeland Park Aquatic Center. If there are additional or preferred times not offered you would attend if available, please notate those in the comment section.

1 = Frequently, 2 = Occassionaly, 3 = Never, 4 = N/A

Answer	1	2	3	4	Number of Response(s)	Rating Score*
Monday					1	1.0
Tuesday					1	1.0
Wednesday					1	1.0
Thursday					1	1.0
Friday					1	1.0
Saturday					1	2.0
Sunday					0	0.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many times do you participate in your program at other pool facilities per week in the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			1	100.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program per week when Reoland Park is closed (example: Fall, Winter, Spring)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Lap Swimming & Water Polo Programs: How much do you currently pay per day? If you pay a monthly membership or purchase a punch pass and do not pay per day, please notate the pass type and the amount in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Monthly membership			0	0.0 %
Punch pass			0	0.0 %
Other			1	100.0 %
Totals			1	100%

Swim Team Program: How much do you currently pay per lane per day on average?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			1	100.0 %
Other			0	0.0 %
Totals			1	100%

What do you like about other pools for your program that the Roeland Park Aquatic Center does not offer?

1 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for your program?

1 Response(s)

On average, how many lanes do you feel are needed for your program during a typical practice/session?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6			0	0.0 %
7			0	0.0 %
8			1	100.0 %
9			0	0.0 %
10			0	0.0 %
11			0	0.0 %
12			0	0.0 %
13			0	0.0 %
14			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many days per week would you attend the Roeland Park Aquatic Center for your program if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			1	100.0 %
6+			0	0.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is the earliest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p,m,			1	100.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is the latest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p,m,			0	0.0 %
4 p.m.			1	100.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is your preferred start time for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			1	100.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times per week would you attend the Roeland Park Aquatic Center for your program if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Lap Swimming & Water Polo Programs: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per day?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			0	0.0 %
\$6 - \$7			0	0.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			1	100.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Swim Team Program: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per lane per hour?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			0	0.0 %
\$6 - \$7			0	0.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			1	100.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						1	1.0
Program fees						1	1.0
Practice schedule						1	1.0
Pool location						1	1.0
Parking						1	1.0
Number of lanes						1	1.0
Restrooms/changing rooms						1	1.0
Program hours/schedule and availability of space						1	2.0
Pool and facility cleanliness						1	1.0
Communication about program						1	3.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			0	0.0 %
Johnson County Parks and Recreation website			0	0.0 %
Facebook			0	0.0 %
Word of mouth/friends			0	0.0 %
Roeland Park Community Center			0	0.0 %
Email or electronic newsletters			1	100.0 %
My JCPRD printed activities brochure			0	0.0 %
NextDoor App			0	0.0 %
Shawnee Mission Post			0	0.0 %
Twitter			0	0.0 %
Other			0	0.0 %
Totals			1	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

1 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - User Group Feedback Needs Assessment

Response Status: Partial & Completed

9/13/2018 3:40 PM CDT

The following result(s) are limited to 1 respondent(s) who answered:

Swim Academy Swim Team

to: Please select which group you are representing in this survey.

*Please enter your information below.

Answers	Number of Response(s)
First Name	1
Last Name	1
Email Address	1
Postal Code	1

Please select which group you are representing in this survey.

Answer	0%	100%	Number of Response(s)	Response Ratio
Lap swimming			0	0.0 %
Water Polo			0	0.0 %
Swim Academy Swim Team			1	100.0 %
Bishop Miege			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

*Please select the City in which you live.

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			0	0.0 %
Overland Park, KS			0	0.0 %
Shawnee, KS			0	0.0 %
Leawood, KS			0	0.0 %
Lenexa, KS			0	0.0 %
Westwood, KS			0	0.0 %
Olathe, KS			0	0.0 %
Fairway, KS			0	0.0 %
Prairie Village, KS			1	100.0 %
Kansas City, KS			0	0.0 %
Kansas City, MO			0	0.0 %
Other			0	0.0 %
Totals			1	100%

Please rank your priorities in regards to your program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	6	Number of Response(s)	Ranking Score*
Fees							1	5.0
Practice schedule							1	4.0
Pool location							1	3.0
One swimmer per lane							1	6.0
Using Roeland Park Aquatic Center							1	2.0
Having a pool to use (not Roeland Park specifically)							1	1.0

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			0	0.0 %
5 - 9 minutes			0	0.0 %
10 - 19 minutes			0	0.0 %
20 - 29 minutes			0	0.0 %
30 or more minutes			1	100.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I participate occasionally throughout the year, but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program at the Roeland Park Aquatic Center in the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			1	100.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Please select the days and frequency you participate in your program at the Roeland Park Aquatic Center. If there are additional or preferred times not offered you would attend if available, please notate those in the comment section.

1 = Frequently, 2 = Occassionaly, 3 = Never, 4 = N/A

Answer	1	2	3	4	Number of Response(s)	Rating Score*
Monday					1	1.0
Tuesday					1	1.0
Wednesday					1	1.0
Thursday					1	1.0
Friday					1	1.0
Saturday					1	1.0
Sunday					1	1.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many times do you participate in your program at other pool facilities per week in the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times do you participate in your program per week when Reoland Park is closed (example: Fall, Winter, Spring)?Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			1	100.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Lap Swimming & Water Polo Programs: How much do you currently pay per day?If you pay a monthly membership or purchase a punch pass and do not pay per day, please notate the pass type and the amount in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Monthly membership			0	0.0 %
Punch pass			0	0.0 %
Other			0	0.0 %
Totals			0	0%

Swim Team Program: How much do you currently pay per lane per day on average?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			1	100.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Other			0	0.0 %
Totals			1	100%

What do you like about other pools for your program that the Roeland Park Aquatic Center does not offer?

1 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for your program?

1 Response(s)

On average, how many lanes do you feel are needed for your program during a typical practice/session?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6			0	0.0 %
7			0	0.0 %
8			1	100.0 %
9			0	0.0 %
10			0	0.0 %
11			0	0.0 %
12			0	0.0 %
13			0	0.0 %
14			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many days per week would you attend the Roeland Park Aquatic Center for your program if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			1	100.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is the earliest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p,m,			1	100.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is the latest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p,m,			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			1	100.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

If it was available in the fall, what is your preferred start time for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			1	100.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			0	0.0 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

How many times per week would you attend the Roeland Park Aquatic Center for your program if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			1	100.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Lap Swimming & Water Polo Programs: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per day?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			0	0.0 %
\$6 - \$7			0	0.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			1	100.0 %
Totals			1	100%

Swim Team Program: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per lane per hour?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			1	100.0 %
\$6 - \$7			0	0.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			1	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						1	2.0
Program fees						1	2.0
Practice schedule						1	5.0
Pool location						1	1.0
Parking						1	1.0
Number of lanes						1	1.0
Restrooms/changing rooms						1	2.0
Program hours/schedule and availability of space						1	3.0
Pool and facility cleanliness						1	1.0
Communication about program						1	5.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			0	0.0 %
Johnson County Parks and Recreation website			0	0.0 %
Facebook			0	0.0 %
Word of mouth/friends			1	100.0 %
Roeland Park Community Center			1	100.0 %
Email or electronic newsletters			0	0.0 %
My JCPRD printed activities brochure			0	0.0 %
NextDoor App			0	0.0 %
Shawnee Mission Post			0	0.0 %
Twitter			0	0.0 %
Other			0	0.0 %
Totals			1	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

1 Response(s)

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Constant Contact Survey Results

Survey Name: Roeland Park Aquatic Center - User Group Feedback Needs Assessment

Response Status: Partial & Completed

9/13/2018 3:39 PM CDT

The following result(s) are limited to 11 respondent(s) who answered:

Water Polo

to: Please select which group you are representing in this survey.

 Please enter your information below.

Answers	Number of Response(s)
First Name	11
Last Name	11
Email Address	11
Postal Code	11

Please select which group you are representing in this survey.

Answer	0%	100%	Number of Response(s)	Response Ratio
Lap swimming			0	0.0 %
Water Polo			11	100.0 %
Swim Academy Swim Team			0	0.0 %
Bishop Miege			0	0.0 %
Other			0	0.0 %
No Response(s)			0	0.0 %
Totals			11	100%

*Please select the City in which you live.

Answer	0%	100%	Number of Response(s)	Response Ratio
Roeland Park, KS			1	9.0 %
Overland Park, KS			1	9.0 %
Shawnee, KS			0	0.0 %
Leawood, KS			0	0.0 %
Lenexa, KS			0	0.0 %
Westwood, KS			0	0.0 %
Olathe, KS			0	0.0 %
Fairway, KS			0	0.0 %
Prairie Village, KS			0	0.0 %
Kansas City, KS			0	0.0 %
Kansas City, MO			6	54.5 %
Other			4	36.3 %
Totals			11	100%

Please rank your priorities in regards to your program. If this question does not apply to you, please skip it; otherwise, all options must be ranked.

1 = Most

Answer	1	2	3	4	5	6	Number of Response(s)	Ranking Score*
Fees							9	4.0
Practice schedule							9	2.8
Pool location							9	2.6
One swimmer per lane							9	6.0
Using Roeland Park Aquatic Center							9	2.4
Having a pool to use (not Roeland Park specifically)							9	3.2

*The Ranking Score is the weighted average calculated by dividing the sum of all weighted rankings by the number of total responses.

How far are you willing to drive to participate in your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
Less than 5 minutes			0	0.0 %
5 - 9 minutes			0	0.0 %
10 - 19 minutes			3	27.2 %
20 - 29 minutes			5	45.4 %
30 or more minutes			1	9.0 %
Other			0	0.0 %
No Response(s)			2	18.1 %
Totals			11	100%

How many times do you participate in your program per week?

Answer	0%	100%	Number of Response(s)	Response Ratio
1			0	0.0 %
2			6	54.5 %
3			2	18.1 %
4			1	9.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally throughout the year, but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			2	18.1 %
Totals			11	100%

How many times do you participate in your program at the Roeland Park Aquatic Center in the summer?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			6	54.5 %
3			1	9.0 %
4			1	9.0 %
5			0	0.0 %
6+			1	9.0 %
I participate occasionally but not on a regular weekly basis			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			2	18.1 %
Totals			11	100%

Please select the days and frequency you participate in your program at the Roeland Park Aquatic Center. If there are additional or preferred times not offered you would attend if available, please notate those in the comment section.

1 = Frequently, 2 = Occassionaly, 3 = Never, 4 = N/A

Answer	1	2	3	4	Number of Response(s)	Rating Score*
Monday					0	0.0
Tuesday					0	0.0
Wednesday					0	0.0
Thursday					9	1.0
Friday					0	0.0
Saturday					1	2.0
Sunday					9	1.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How many times do you participate in your program at other pool facilities per week in the summer (not Roeland Park)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			5	45.4 %
1			1	9.0 %
2			2	18.1 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			1	9.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			2	18.1 %
Totals			11	100%

How many times do you participate in your program per week when Reoland Park is closed (example: Fall, Winter, Spring)? Please feel free to notate the facility name in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
0			2	18.1 %
1			0	0.0 %
2			5	45.4 %
3			0	0.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I participate occasionally but not on a regular weekly basis			2	18.1 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			2	18.1 %
Totals			11	100%

Lap Swimming & Water Polo Programs: How much do you currently pay per day? If you pay a monthly membership or purchase a punch pass and do not pay per day, please notate the pass type and the amount in the comment section.

Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			1	11.1 %
\$7			0	0.0 %
\$8			1	11.1 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Monthly membership			0	0.0 %
Punch pass			7	77.7 %
Other			0	0.0 %
Totals			9	100%

Swim Team Program: How much do you currently pay per lane per day on average?

What Health Program? How much do you currently pay per line per day on average?				
Answer	0%	100%	Number of Response(s)	Response Ratio
\$1			0	0.0 %
\$2			0	0.0 %
\$3			0	0.0 %
\$4			0	0.0 %
\$5			0	0.0 %
\$6			0	0.0 %
\$7			0	0.0 %
\$8			0	0.0 %
\$9			0	0.0 %
\$10			0	0.0 %
\$11			0	0.0 %
\$12			0	0.0 %
\$13			0	0.0 %
\$14			0	0.0 %
\$15			0	0.0 %
Other			1	100.0 %
Totals			1	100%

What do you like about other pools for your program that the Roeland Park Aquatic Center does not offer?

5 Response(s)

What do you like about the Roeland Park Aquatic Center in comparison to other facilities for your program?

5 Response(s)

On average, how many lanes do you feel are needed for your program during a typical practice/session?

Answer	0%	100%	Number of Response(s)	Response Ratio
2			0	0.0 %
3			0	0.0 %
4			0	0.0 %
5			1	9.0 %
6			4	36.3 %
7			0	0.0 %
8			1	9.0 %
9			0	0.0 %
10			0	0.0 %
11			0	0.0 %
12			1	9.0 %
13			0	0.0 %
14			0	0.0 %
Other			1	9.0 %
No Response(s)			3	27.2 %
Totals			11	100%

How many days per week would you attend the Roeland Park Aquatic Center for your program if it was available through the fall?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			7	63.6 %
3			1	9.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

If it was available in the fall, what is the earliest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			1	9.0 %
6 p.m.			3	27.2 %
6:30 p.m.			1	9.0 %
7 p.m.			3	27.2 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

If it was available in the fall, what is the latest start time you could attend for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			1	9.0 %
6:30 p.m.			0	0.0 %
7 p.m.			1	9.0 %
7:30 p.m.			2	18.1 %
8 p.m.			4	36.3 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

If it was available in the fall, what is your preferred start time for your program?

Answer	0%	100%	Number of Response(s)	Response Ratio
3:30 p.m.			0	0.0 %
4 p.m.			0	0.0 %
4:30 p.m.			0	0.0 %
5 p.m.			0	0.0 %
5:30 p.m.			0	0.0 %
6 p.m.			0	0.0 %
6:30 p.m.			0	0.0 %
7 p.m.			8	72.7 %
7:30 p.m.			0	0.0 %
8 p.m.			0	0.0 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

How many times per week would you attend the Roeland Park Aquatic Center for your program if it was available year-round?

Answer	0%	100%	Number of Response(s)	Response Ratio
0			0	0.0 %
1			0	0.0 %
2			7	63.6 %
3			1	9.0 %
4			0	0.0 %
5			0	0.0 %
6+			0	0.0 %
I would practice occasionally but not on a regular weekly basis			0	0.0 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

Lap Swimming & Water Polo Programs: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per day?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			1	9.0 %
\$6 - \$7			4	36.3 %
\$8 - \$9			3	27.2 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			3	27.2 %
Totals			11	100%

Swim Team Program: If your preferences were met as previously ranked, what is the maximum you would be willing to pay per lane per hour?

Answer	0%	100%	Number of Response(s)	Response Ratio
\$4 - \$5			1	9.0 %
\$6 - \$7			1	9.0 %
\$8 - \$9			0	0.0 %
\$10 - \$11			0	0.0 %
\$12 - \$13			0	0.0 %
N/A			0	0.0 %
Other			0	0.0 %
No Response(s)			9	81.8 %
Totals			11	100%

Please rate your satisfaction with the Roeland Park Aquatic Center.

1 = Excellent, 2 = Good, 3 = Average, 4 = Poor, 5 = N/A

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Overall satisfaction with the Roeland Park Aquatic Center						8	2.0
Program fees						8	2.1
Practice schedule						7	1.7
Pool location						8	1.4
Parking						8	1.4
Number of lanes						8	1.5
Restrooms/changing rooms						8	2.9
Program hours/schedule and availability of space						7	2.1
Pool and facility cleanliness						8	2.5
Communication about program						7	3.3

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please select where you receive information about the Roeland Park Aquatic Center.

Answer	0%	100%	Number of Response(s)	Response Ratio
City of Roeland Park website			1	14.2 %
Johnson County Parks and Recreation website			1	14.2 %
Facebook			0	0.0 %
Word of mouth/friends			3	42.8 %
Roeland Park Community Center			0	0.0 %
Email or electronic newsletters			1	14.2 %
My JCPRD printed activities brochure			0	0.0 %
NextDoor App			0	0.0 %
Shawnee Mission Post			0	0.0 %
Twitter			0	0.0 %
Other			2	28.5 %
Totals			7	100%

Please feel free to provide additional feedback about the Roeland Park Aquatic Center.

2 Response(s)

Roeland Park Feasibility and Operational Study

November 19, 2018



Project Team



Project Summary

Goals

- Comprehensive study of existing facility
- Collect community and user feedback
- Understand how to move closer to higher cost recovery
- Study future options for operation

Scope

- Existing facility assessment (physical and operational)
- Market analysis and benchmarking
- Alternate options and operations
- Marketing strategy
- Alternative funding
- Transition plan



Agenda

Facility Assessment

- Physical condition
- Financial performance
- Attendance

Market Analysis

- Survey
- Service Area
- Benchmarking

Alternative Options

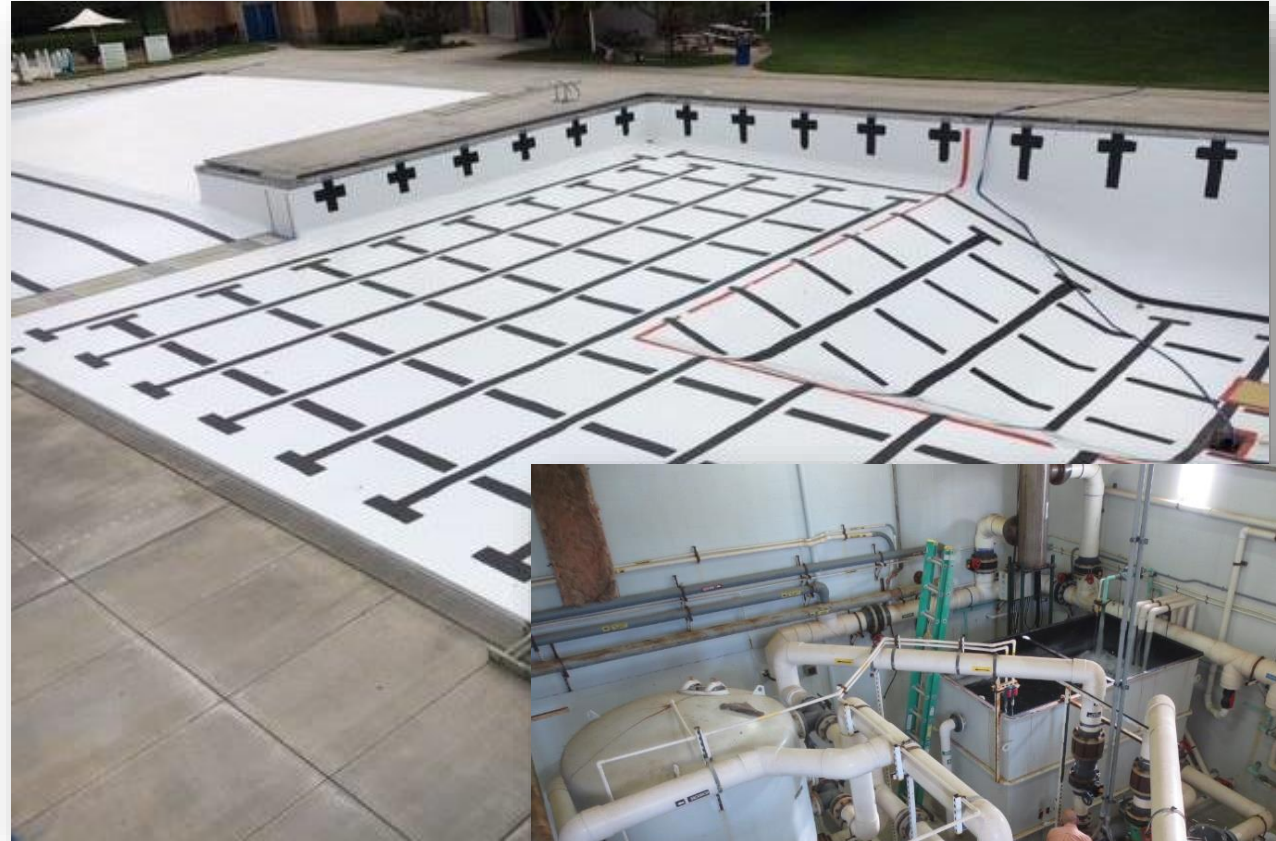
- Potential Scenarios



Facility Assessment – Physical Condition

Physical Condition: Pools

- Pool basin condition = overall good
- Increasing maintenance
- Pool equipment is aged
(at 21 yrs. - approaching end of life)
- Water treatment systems aged and inefficient
- Pool piping – concerning
(on-going below-grade piping breaks)
- Lacks ADA accessibility



Facility Assessment – Physical Condition

Physical Condition: Buildings

- Building condition = overall good
- Ventilation needed in locker rooms, pump room, chemical room and electrical room
- Corrosion throughout pump room
- Loose insulation
- Wood elements showing signs of damage and age
- Gutter damage, aged caulking
- Tuck pointing recommended on masonry walls
- Article 12 Non-Discrimination: Men's restroom non-compliant



Facility Assessment – Financial Performance

Year	Attendance*	Revenue	Revenue Ratio per visit	Expenses	Net Revenue / Expense	Expense Ratio (S.F.)	Cost Recovery (Total)	Cost Recovery (Excl. transfers)
2013	N/A	\$232,960.81	N/A	\$622,739.25	\$(389,778)	\$45.78	37%	43%
2014	53,493	\$236,823.73	\$4.43	\$659,129.83	\$(422,306)	\$48.45	36%	43%
2015	52,958	\$245,694	\$4.64	\$616,746.13	\$(371,052)	\$45.34	40%	47%
2016	49,897	\$221,017.70	\$4.43	\$573,095.01	\$(352,077)	\$42.13	39%	44%
2017	33,130	\$197,442.81	\$5.96	\$570,621.42	\$(373,179)	\$41.95	35%	40%
2018	14,280	\$141,252.25	\$9.89	\$469,131.22	\$(327,879)	\$34.49	30%	36%

Analysis:

- Cost recovery = low (36% / 68%)
- Revenue per visit = above average (\$9.89 / \$6.81)
- Expenses per s.f. = above average (\$29.10 / \$22.71)
- Expenses per visit = above average (\$27.72 / \$11.33)
- Options to Improve Cost Recovery
 - Reduce expenses through decreased pool size and updated systems
 - Increase attendance and revenue by updating facilities, marketing

**Includes programs*



Facility Assessment – Attendance

Year	Attendance*	% Indoor	% Outdoor
2013	N/A	N/A	N/A
2014	53,493	51%	49%
2015	52,958	54%	46%
2016	49,897	54%	46%
2017	33,130	33%	67%
2018	14,280	0	100%

Analysis:

- Attendance = going down prior to dome removal
- Attendance indoor (8-mo) vs. outdoor (4-mo) = comparable



Facility Assessment – Attendance

	Indoor			Outdoor		
	RP Res	JOCO Res	NonRes	RP Res	JOCO Res	NonRes
2013	N/A	N/A	N/A	N/A	N/A	N/A
2014	9%	69%	22%	28%	53%	19%
2015	8%	69%	23%	25%	50%	25%
2016	9%	72%	20%	29%	45%	26%
2017	9%	81%	10%	19%	67%	14%
2018	N/A	N/A	N/A	35%	16%	49%

Analysis:

- Indoor = predominately non-Roeland Park residents
- Outdoor = approx. 1/3 are Roeland Park Residents and 1/2 are non-residents

Facility Assessment – Attendance



	% Program Attendance Indoor	% Program Attendance Outdoor
2013	N/A	N/A
2014	74%	35%
2015	72%	33%
2016	74%	33%
2017	73%	35%
2018	N/A	44%

Analysis:

- Indoor = majority of visits for program attendees
- Outdoor = majority of visits for passes and memberships

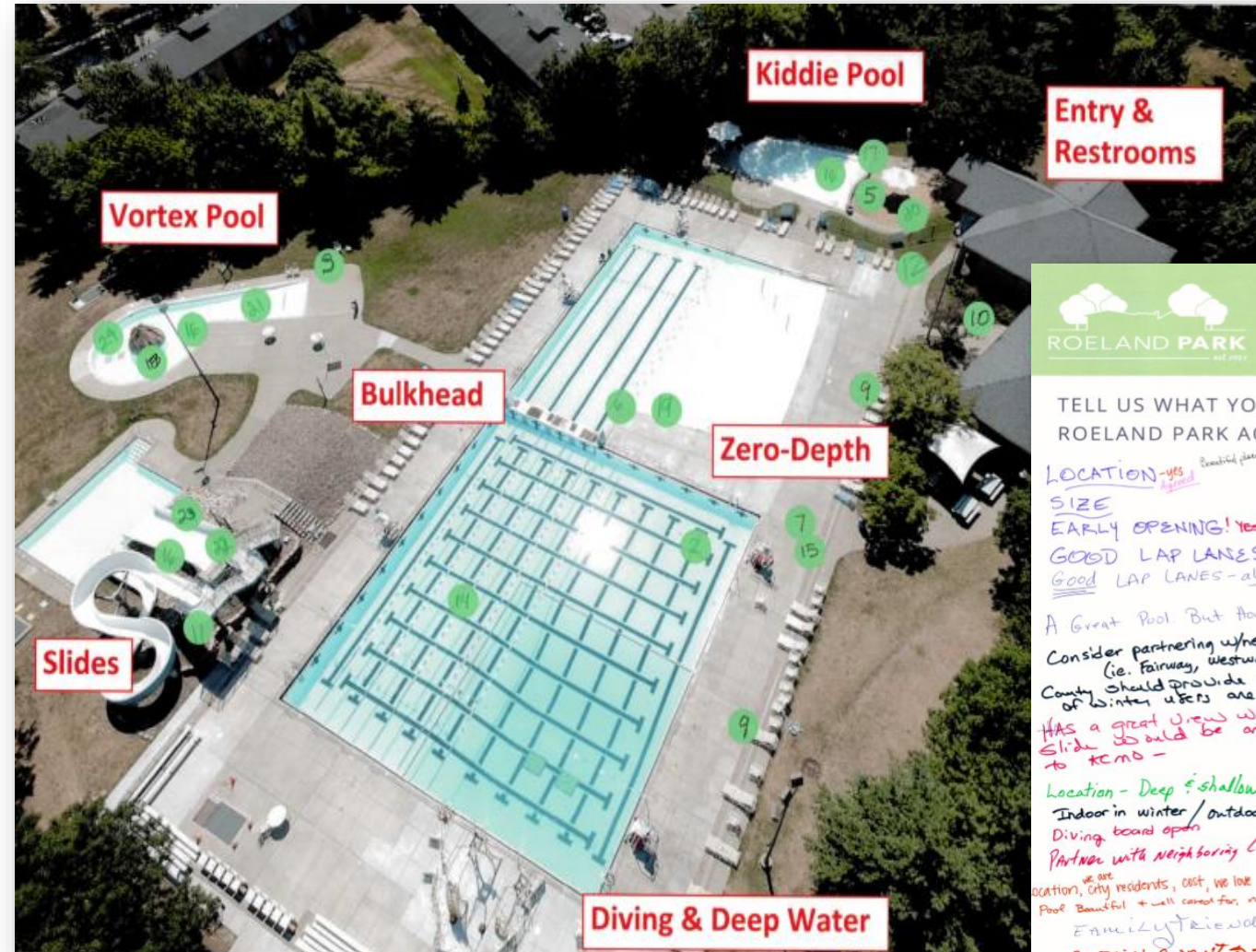
Market Analysis



Market Analysis - Public Engagement

Themes

- General support for RPAC
- Interest from general community members and fitness community
- Good location
- Inviting park setting
- Amenity pools minimally used
- Lacking modern, fun features



RPAC is my pool because....

TELL US WHAT YOU LIKE ABOUT THE ROELAND PARK AQUATIC CENTER.

LOCATION - YES *Beautiful place*
SIZE - YES *Good*
EARLY OPENING! YES *No*
GOOD LAP LANES - LAP LANES - YES *AROUND* - LONGER HOURS
Good LAP LANES - always!!

A Great Pool But How will the City Pay for it?? *Consider partnering w/ neighboring JoCo cities w/o an indoor pool (ie. Fairway, Westwood, Mission Hills?) etc. County should provide support since the majority of winter users are from the County not the City of Roeland Park*

HAS a great view when you go to the top of the slide *Slide should be an amazing view and look out to KC MO -*

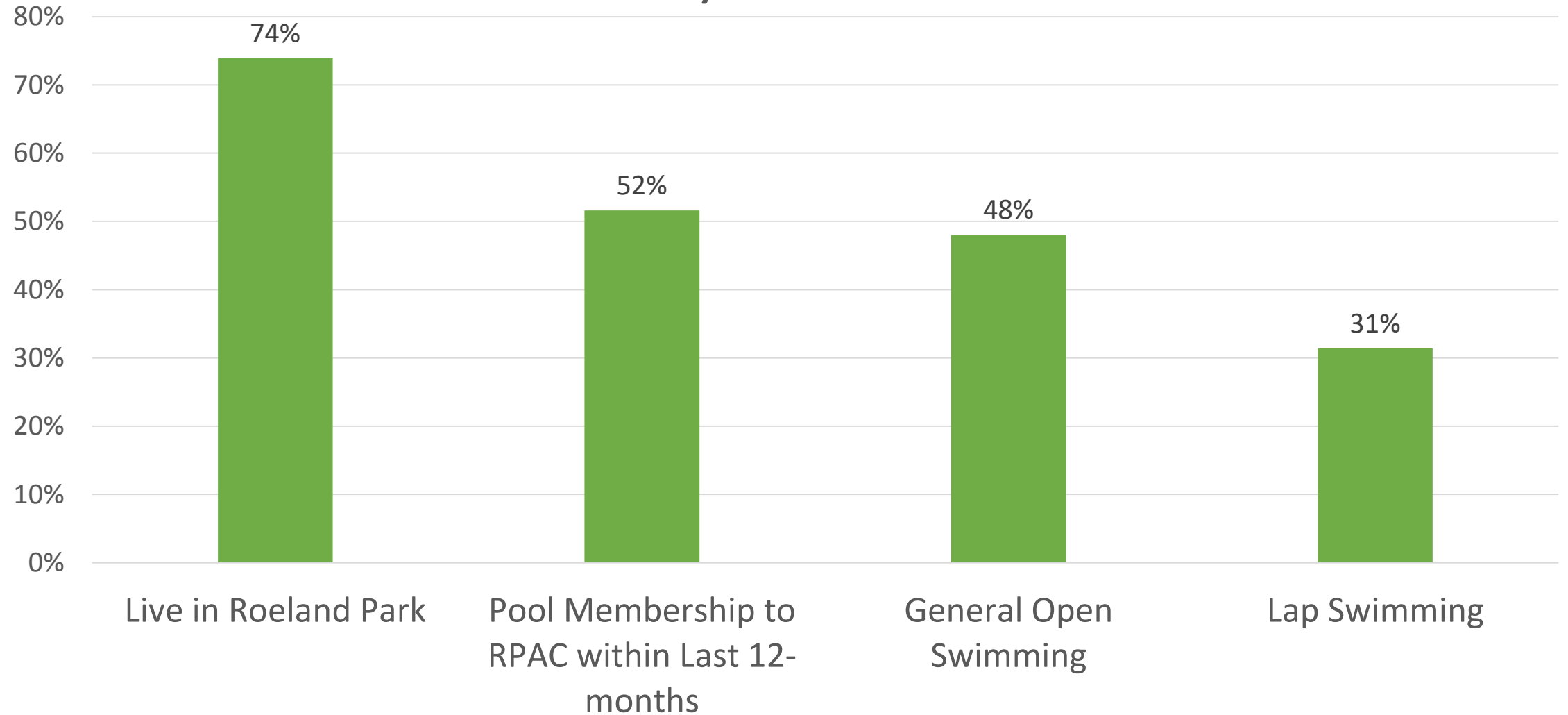
Location - Deep & shallow separated
Indoor in winter / outdoor in summer w/ movable walls
Diving board open
Partner with neighboring communities

we are
location, city residents, cost, we love seeing community members & friends at the pool
Pool beautiful + well cared for, nice lifeguards / staff

Family friendly for toddlers & moms
SPECIAL EVENTS - Adults, teen parties, garage food @ pool for events
PARTNER with PAROCHIAL & private schools

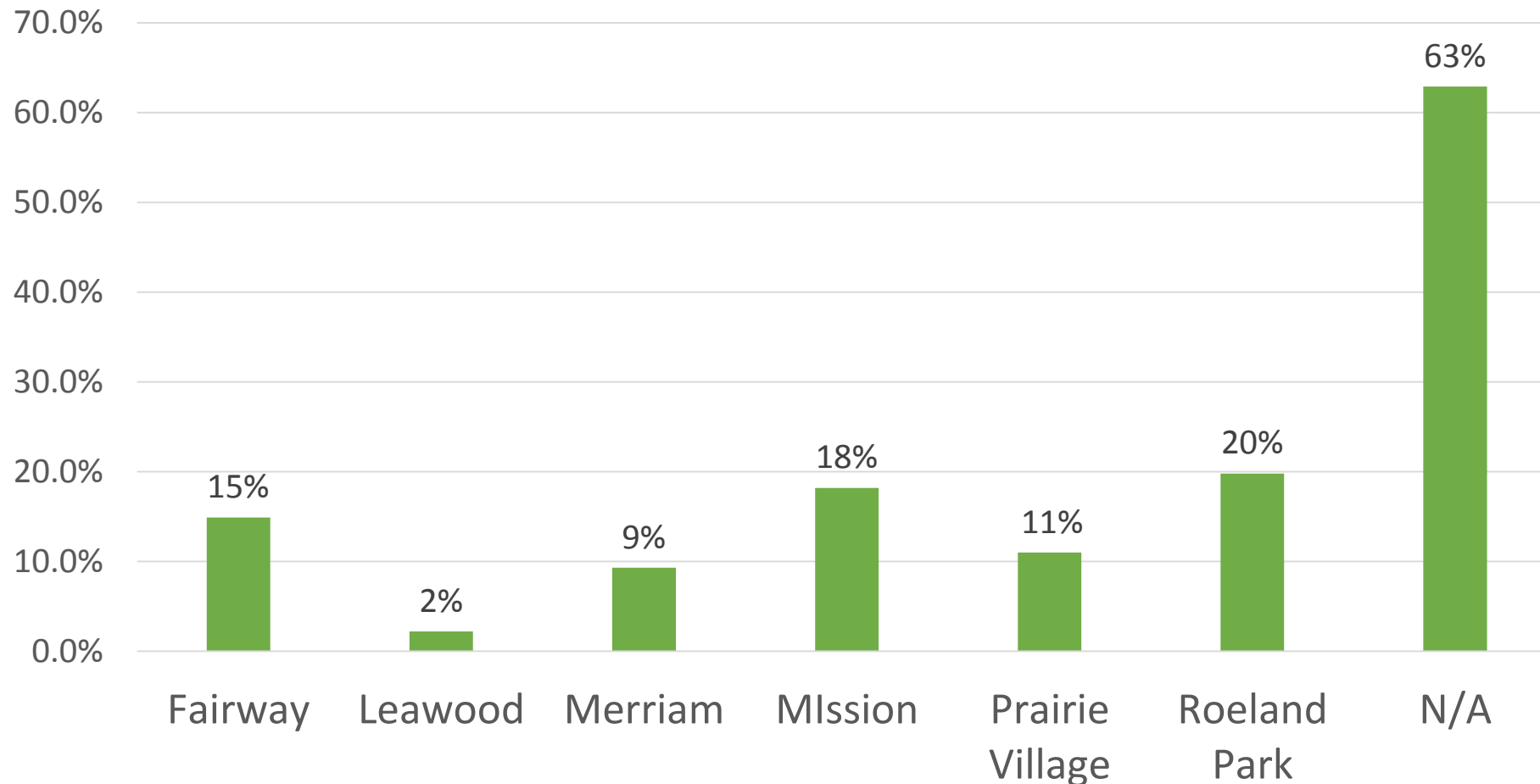
Focus on fitness & athletics - 8+ lanes - Deep
Open year round + mental health
It's beautiful site! grass well laid out
Deck level gutter

Survey Feedback



Market Analysis - Survey

8. If someone in the household utilizes the **Super Pass** membership, please select the **pools visited** most frequently

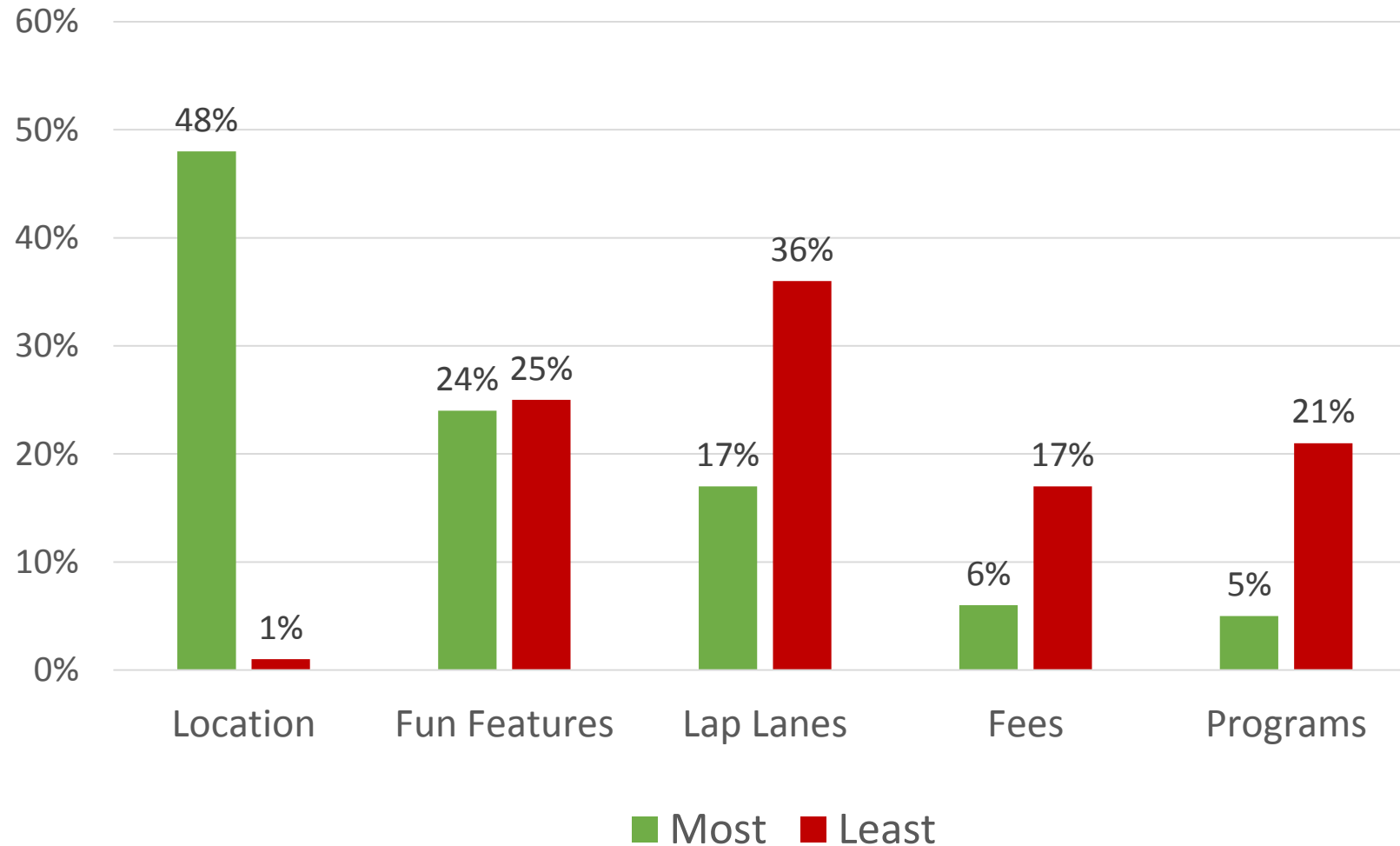


Super Pass Pools:

1. 20% - Roeland Park
2. 18% - Mission
3. 15% - Fairway
4. 11% - Prairie Village
5. 9% - Merriam
6. 2% - Leawood

Market Analysis - Survey

15. Please rank what you **care most** about when **deciding where to go** to meet your swimming needs.



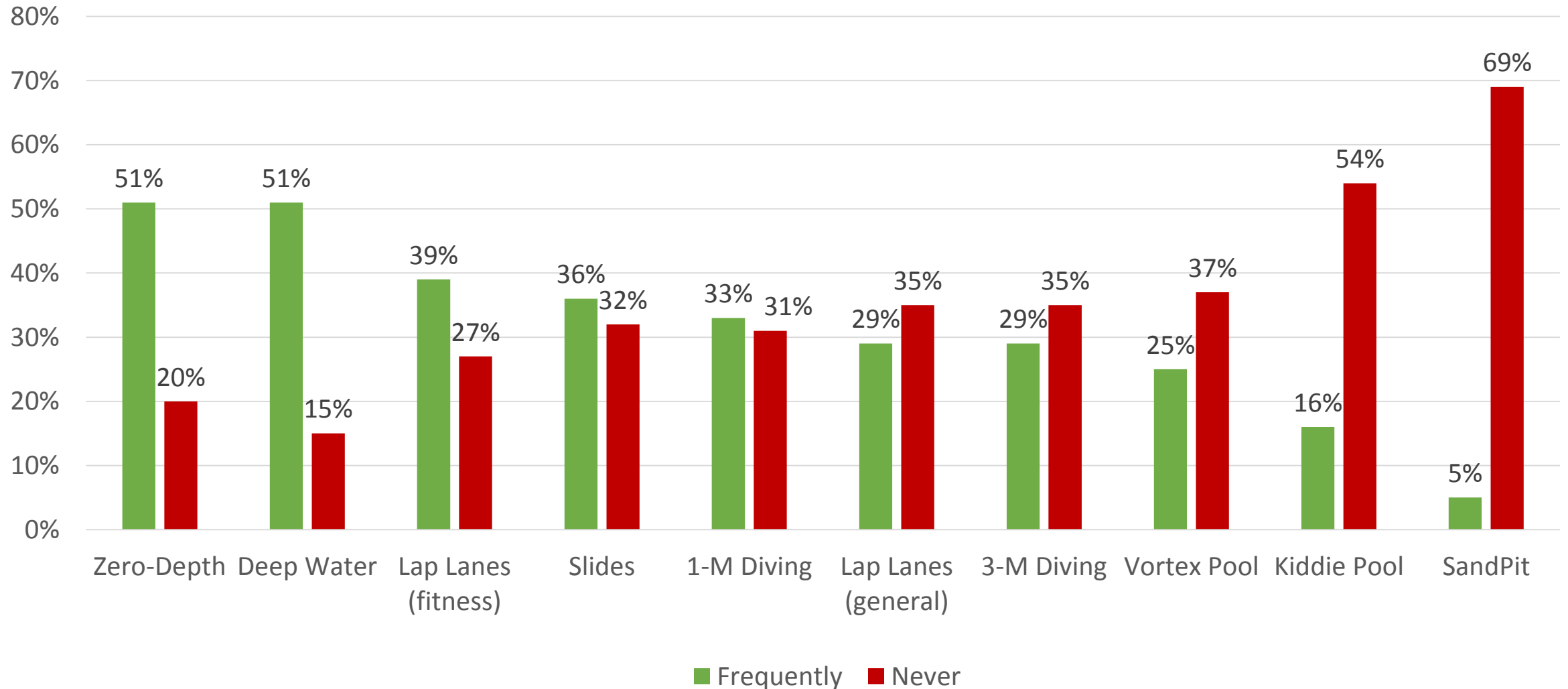
Market Analysis - Survey

16. **How satisfied** are you with the following at the Roeland Park Aquatic Center?



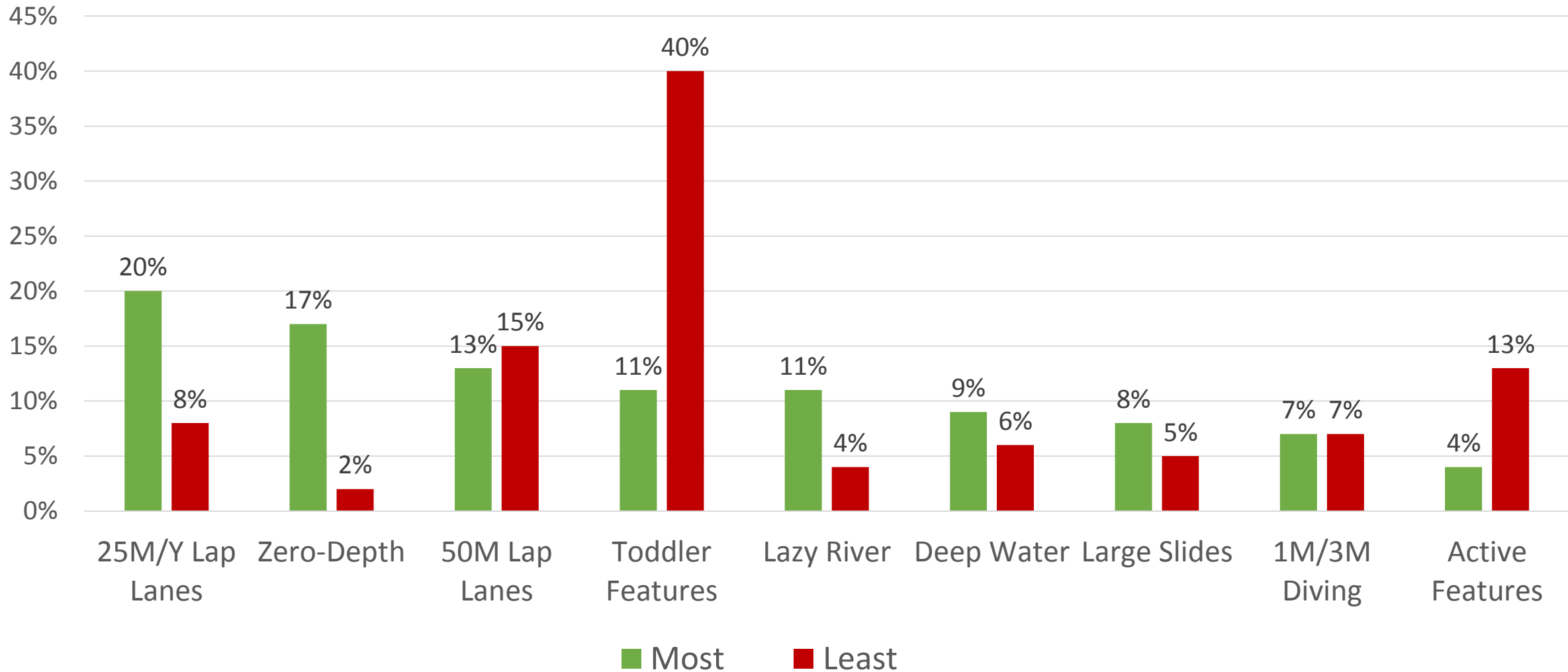
Market Analysis - Survey

18. Please rank **how often** someone in your household **uses** the following **amenities** at the Roeland Park Aquatic Center.



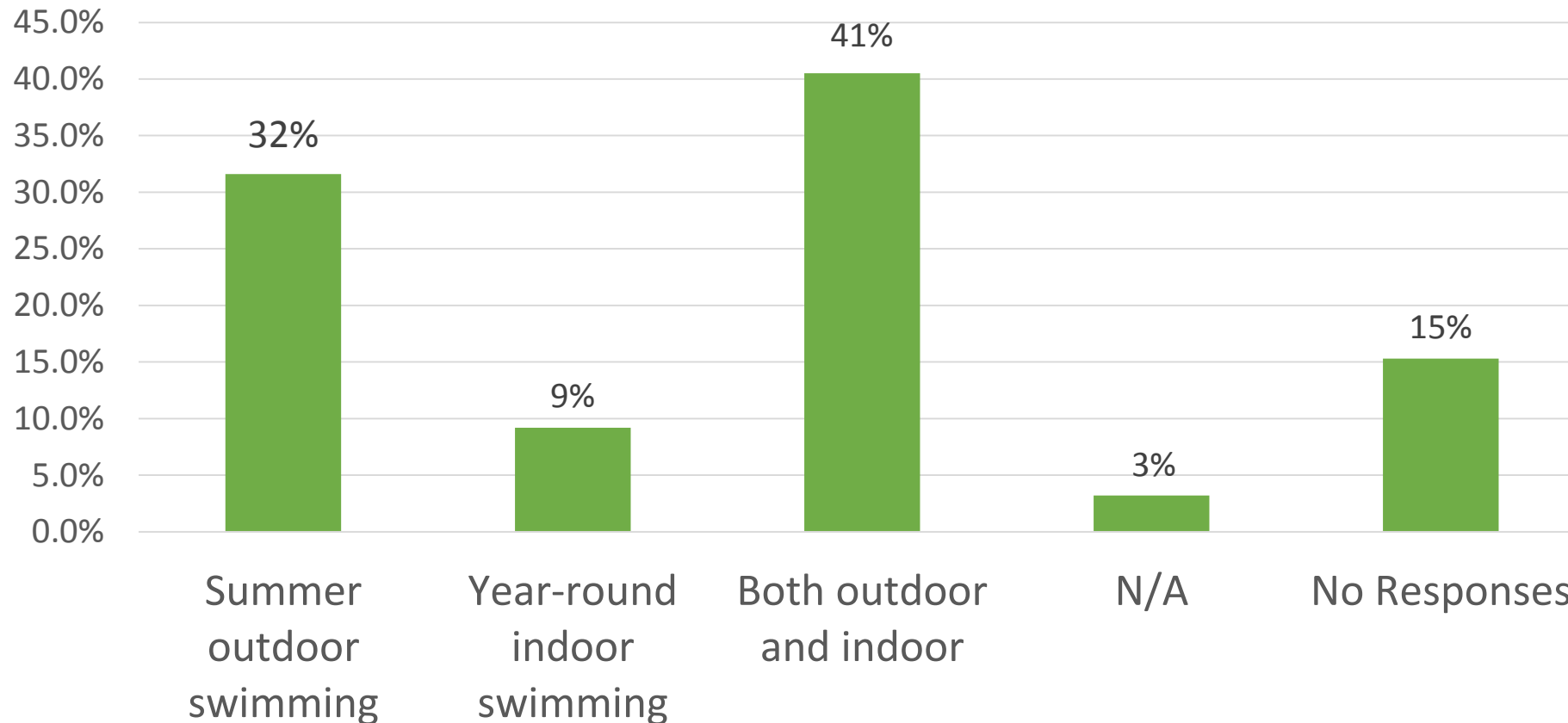
Market Analysis – Survey

19. Please rank how **interested** someone in your household would be to use the following amenities.



Market Analysis - Survey

20. Please select the **swimming need** that most applies to your household.

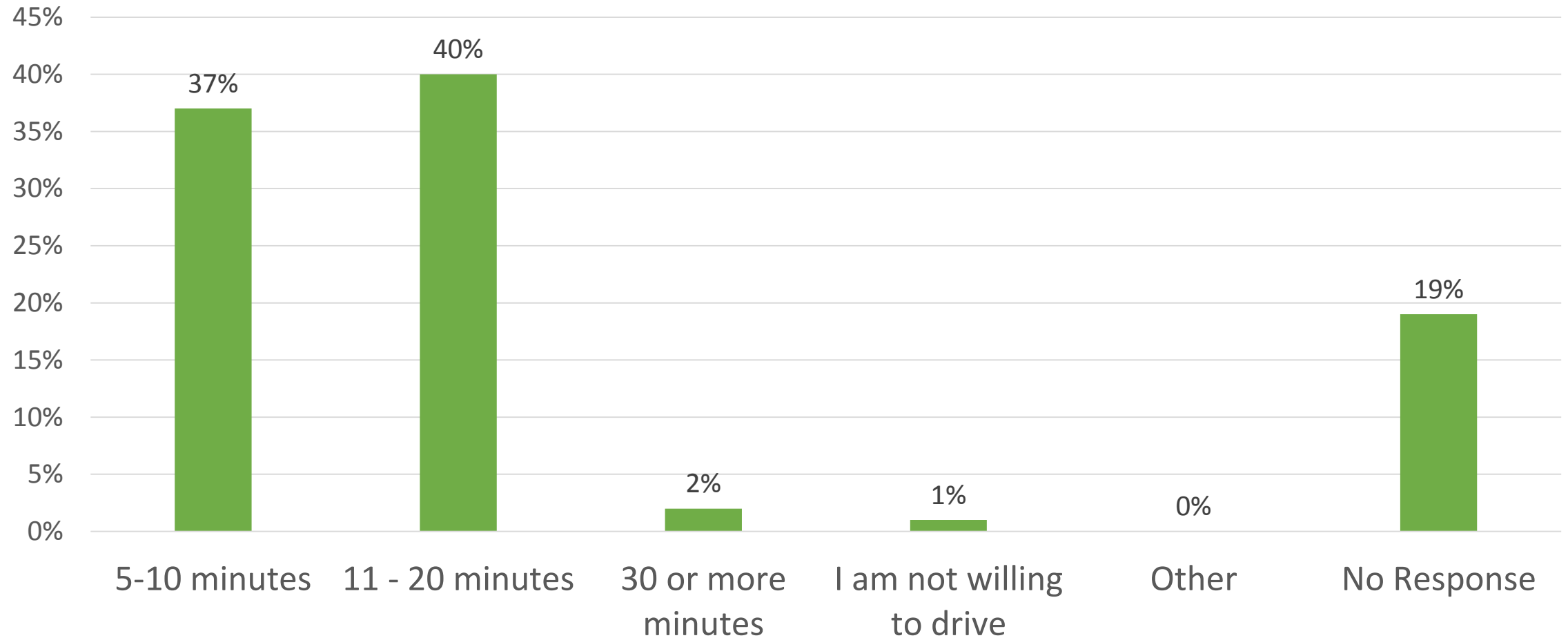


Two trends:

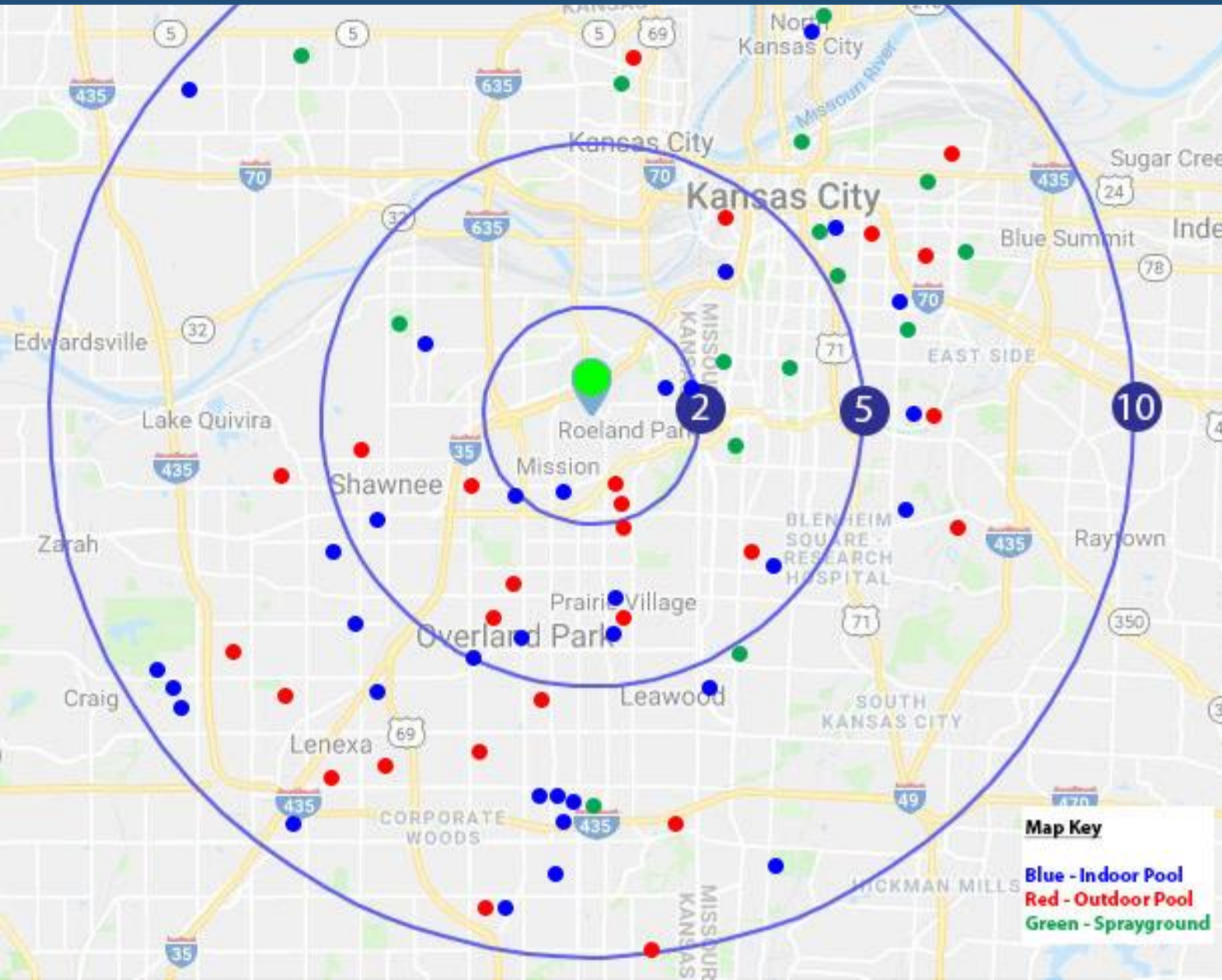
1. Indoor pool needed/desired
2. Indoor pool opposition, neutrality or acceptable only if financially sustainable

Market Analysis - Survey

19. **How far** on you **willing to drive** to participate in a swimming activity?



Market Analysis – Service Area



Total Facilities: 75

- 0 - City of Roeland Park
- 5 - within 2-mile radius
- 21 - within 5-mile radius
- 49 - within 10-mile radius

Drive Time:

- 0 - 0 to 4 minutes
- 8 - 5 to 10 minutes
- 59 - 11 to 20 minutes
- 8 - 21 to 29 minutes
- 0 - 30+ minutes

Types of Facilities:

- 28 - indoor
- 26 - outdoor
- 15 - splashpads
- 5 - indoor/outdoor combination
- 1 - outdoor/splashpad combination

Metro Area Comparison (2017 - 2018 Data): Outdoor

JOCO Facilities	Pools	Water Area (s.f.)	Est. Pop.	Water (s.f.) per capita	Attendance	Revenue	Expenses	Cost Recovery
8 Total: <i>Fairway</i> <i>Mission</i> <i>Merriam</i> <i>Olathe*</i> <i>Shawnee*</i> <i>Leawood</i> <i>Lenexa*</i> <i>Prairie Village</i>								
	1	14,415	3,957	.35	12,555	\$135,783	\$183,66	54%
	to	to	to	to	to	to	to	to
	4	43,400	135,473	3.16	74,790	\$481,536	\$653,730	80%
Average			1.14	Average			68%	

*WSA is based on all pools in the system, and Attendance, Revenue and Expenses are based on one pool within the system. Indoor pools not included.

Metro Area Comparison (2017 - 2018 Data): Outdoor

JOCO Facilities	Pools	Water Area (s.f.)	Est. Pop.	Water (s.f.) per capita	Attendance	Revenue	Expenses	Cost Recovery
8 Total: <i>Fairway</i> <i>Mission</i> <i>Merriam</i> <i>Olathe*</i> <i>Shawnee*</i> <i>Leawood</i> <i>Lenexa*</i> <i>Prairie Village</i>	1 to 4	14,415 to 43,400	3,957 to 135,473	.35 to 3.16	12,555 to 74,790	\$135,783 to \$481,536	\$183,66 to \$653,730	54% to 80%
Average			1.14	Average			68%	
Roeland Park	1	13,603	6,731	2.02	14,280	\$141,252	\$469,131	36%

*WSA is based on all pools in the system, and Attendance, Revenue and Expenses are based on one pool within the system. Indoor pools not included.

Metro Area Comparison (2017 - 2018 Data): Outdoor

All estimated attendance, revenues and expenditures

City	Pools	Water Area (sf)	Est. Pop.	Water (sf) per capita	Attendance	Revenue	Expenses	Cost Recovery
Roeland Park	1	13,603	6,731	2.02	14,280	\$141,252	\$469,131	36%

Competitive swim team removed from attendance and revenue

City	Pools	Water Area (sf)	Est. Pop.	Water (sf) per capita	Attendance	Revenue	Expenses	Cost Recovery
Roeland Park	1	13,603	6,731	2.02	10,212	\$136,408	\$469,131	29%

- 28% of attendance from competitive swim team
- 3% of revenue from competitive swim team

Facility Comparison (2017 - 2018 Data): Outdoor

Facilities	Pools	Water Area (s.f.)	Est. Pop.	Water (s.f.) per capita	Attendance	Revenue	Expenses	Cost Recovery
3 Total:								
<i>Kirksville*</i>	1	11,325	2,221	.13	13,173	\$54,000	\$127,610	44%
<i>Lee's Summit</i>	to	to	to	to	To	to	to	to
<i>R7</i>	2	12,900	96,076	.65	31,000	\$312,310	\$424,597	74%
<i>Marceline</i>								
Average				.54				Average
								58%

**WSA is based on all pools in the system, and Attendance, Revenue and Expenses are based on one pool within the system.*

***Averages 2013 – 2015 data .*

Facility Comparison (2017 - 2018 Data): Outdoor

Facilities	Pools	Water Area (s.f.)	Est. Pop.	Water (s.f.) per capita	Attendance	Revenue	Expenses	Cost Recovery
3 Total:								
<i>Kirksville*</i>	1	11,325	2,221	.13	13,173	\$54,000	\$127,610	44%
<i>Lee's Summit</i>	to	to	to	to	To	to	to	to
<i>R7</i>	2	12,900	96,076	.65	31,000	\$312,310	\$424,597	74%
<i>Marceline</i>								
Average				.54				Average
								58%
Roeland Park**	1	13,603	6,731	2.02 / 1.72	28,161	\$96,571	\$278,821	35%

**WSA is based on all pools in the system, and Attendance, Revenue and Expenses are based on one pool within the system.*

***Averages 2013 – 2015 data .*

Metro Area Comparison (2017 - 2018 Data): Indoor

All estimated attendance, revenues and expenditures

City	Pools	Water Area (sf)	Est. Pop.	Water (sf) per capita	Attendance	Revenue	Expenses	Cost Recovery
Roeland Park**	1	13,603	6,731	2.02 / 1.72	28,161	\$96,571	\$278,821	35%

Competitive swim team removed from attendance and revenue

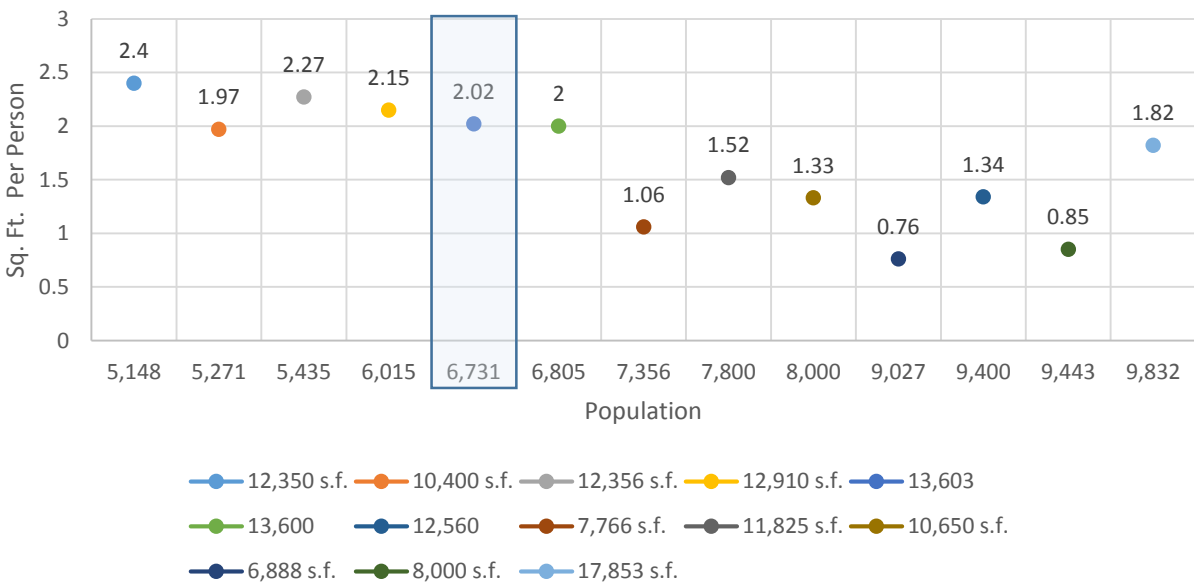
City	Pools	Water Area (sf)	Est. Pop.	Water (sf) per capita	Attendance	Revenue	Expenses	Cost Recovery
Roeland Park**	1	13,603	6,731	2.02 / 1.72	11,460	\$87,164	\$281,725	31%

- 58% of attendance from competitive swim team
- 9% of revenue from competitive swim team

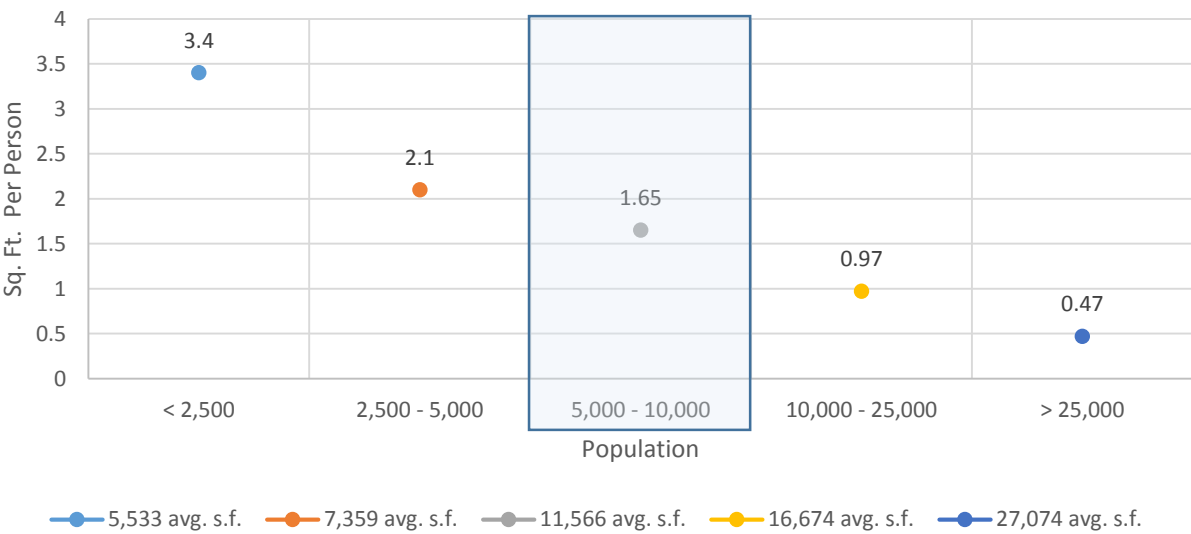
***Averages 2013 – 2015 data .*

Case Study Sizes + Average Sizes

Square Feet of Water Surface Area



Average Square Feet of Water Surface Area



Roeland Park Aquatic Center

Existing water surface area

13,603 s.f.



Est. water surface area

7,673 - 11,106 s.f. (case study WSA avg. – pop. avg.)



Water surface area is large for community size

Alternate Options



Option 1- Year-Round + dome



Pool Size (s.f)

- 11,590

Capital Costs

- Est. Project Cost: \$1M– *(includes \$50,000 for other upgrades, does not include building or additional project costs)*

Operations

- Expenditures: \$707,000
- Revenue: \$227,000 - \$426,000
- Cost Recovery: 32% - 60%

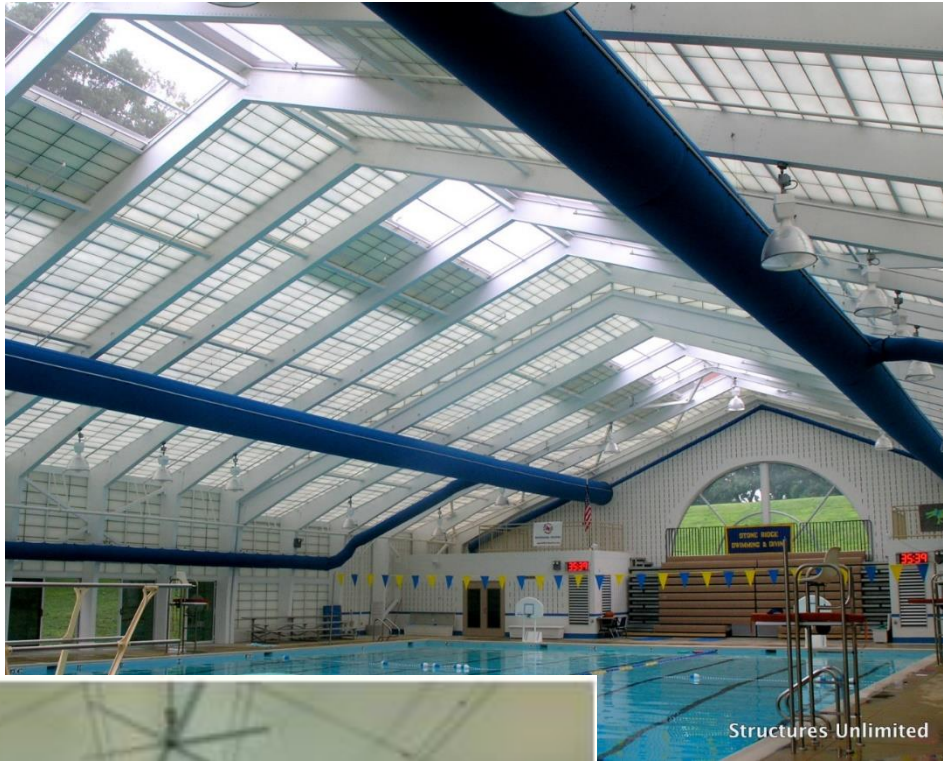
Benefits:

- Year-round
- Lower construction cost (than brick and mortar)

Challenges:

- Capital investment
- Higher utility cost (than brick and mortar)
- Financial sustainability + resident use
- Ongoing maintenance of dome structure + utilities

Option 2- Year-Round + fixed structure



Pool Size (s.f.)

- 11,590

Capital Costs

- Est. Project Cost: \$2.9M - \$4.6M– *(includes \$50,000 for other upgrades, does not include building or additional project costs)*

Operations

- Expenditures: \$707,000
- Revenue: \$227,000 - \$426,000
- Cost Recovery: \$32% - 60%

Benefits:

- Year-round
- Lower construction cost (than brick and mortar)

Challenges:

- Capital investment
- Higher utility cost (than brick and mortar)
- Financial sustainability + resident use



Option 3- 6-mo. Outdoor Season

Pool Size (s.f)

- 13,603

Capital Costs

- Construction: \$0 – *(does not include modification to existing features)*

Operations

- Expenditures: \$491,000
- Revenue: \$158,000 - \$345,000
- Cost Recovery: 32% - 70%

Benefits:

- It is what you've always done
- Program participants serviced - rentals

Challenges:

- Ongoing and increasing maintenance
- Heater costs (est. based on total 90 days use)
- Decreasing attendance = decreasing revenue
- High staffing costs



Option 4- Summer Season + no upgrades



Pool Size (s.f.)

- 13,603

Capital Costs

- Construction: \$0 – *(does not include modification to existing features)*

Operations

- Expenditures: \$337,7500
- Revenue: \$142,500 - \$237,000
- Cost Recovery: 42% - 70%

Benefits:

- It is what you've always done

Challenges:

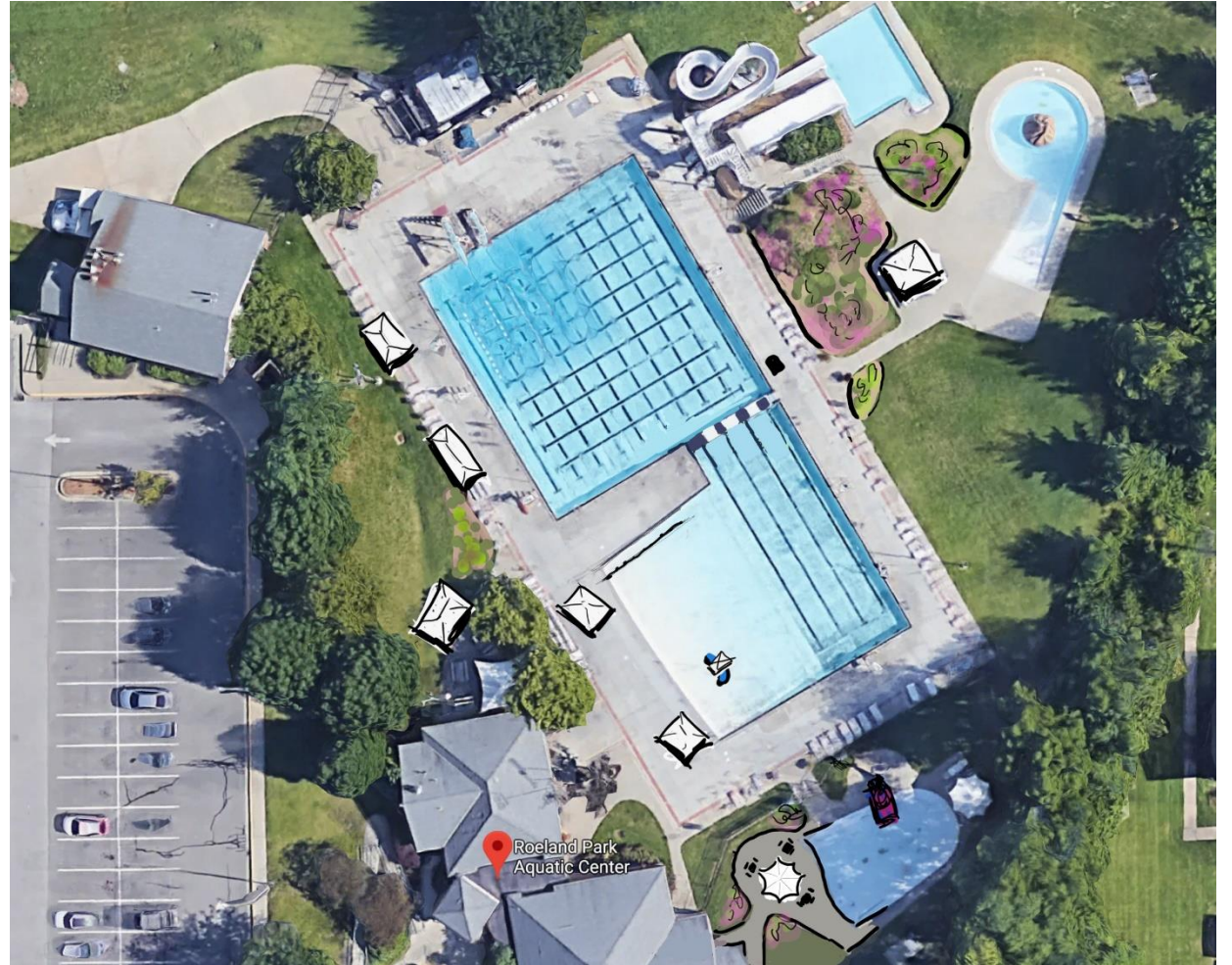
- Ongoing and increasing maintenance
- Decreasing attendance = decreasing revenue
- High staffing costs

Option 4a- Summer Season + Basic Upgrades

Existing

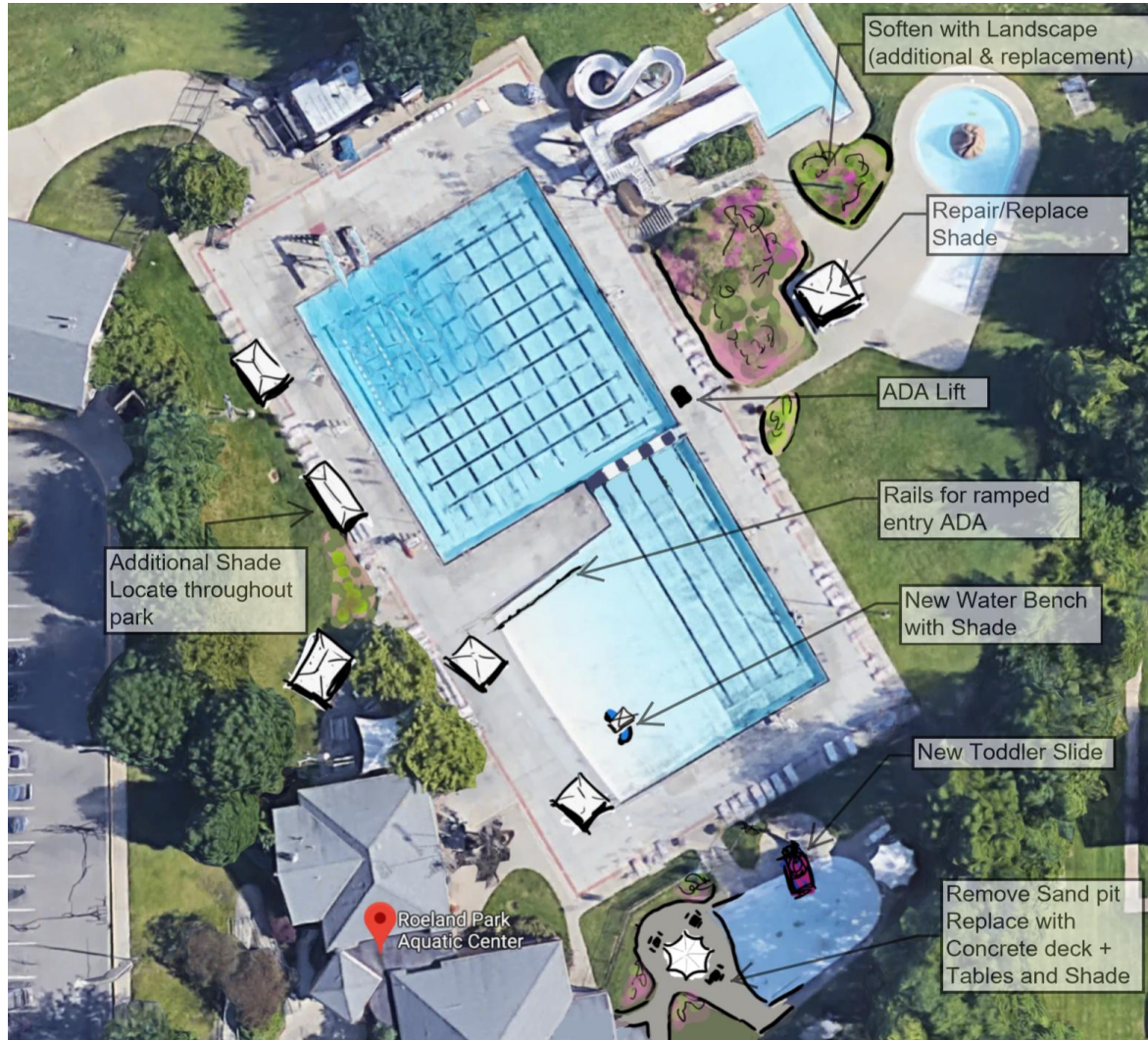


Upgrades



Option 4a- Summer Season + Basic Upgrades

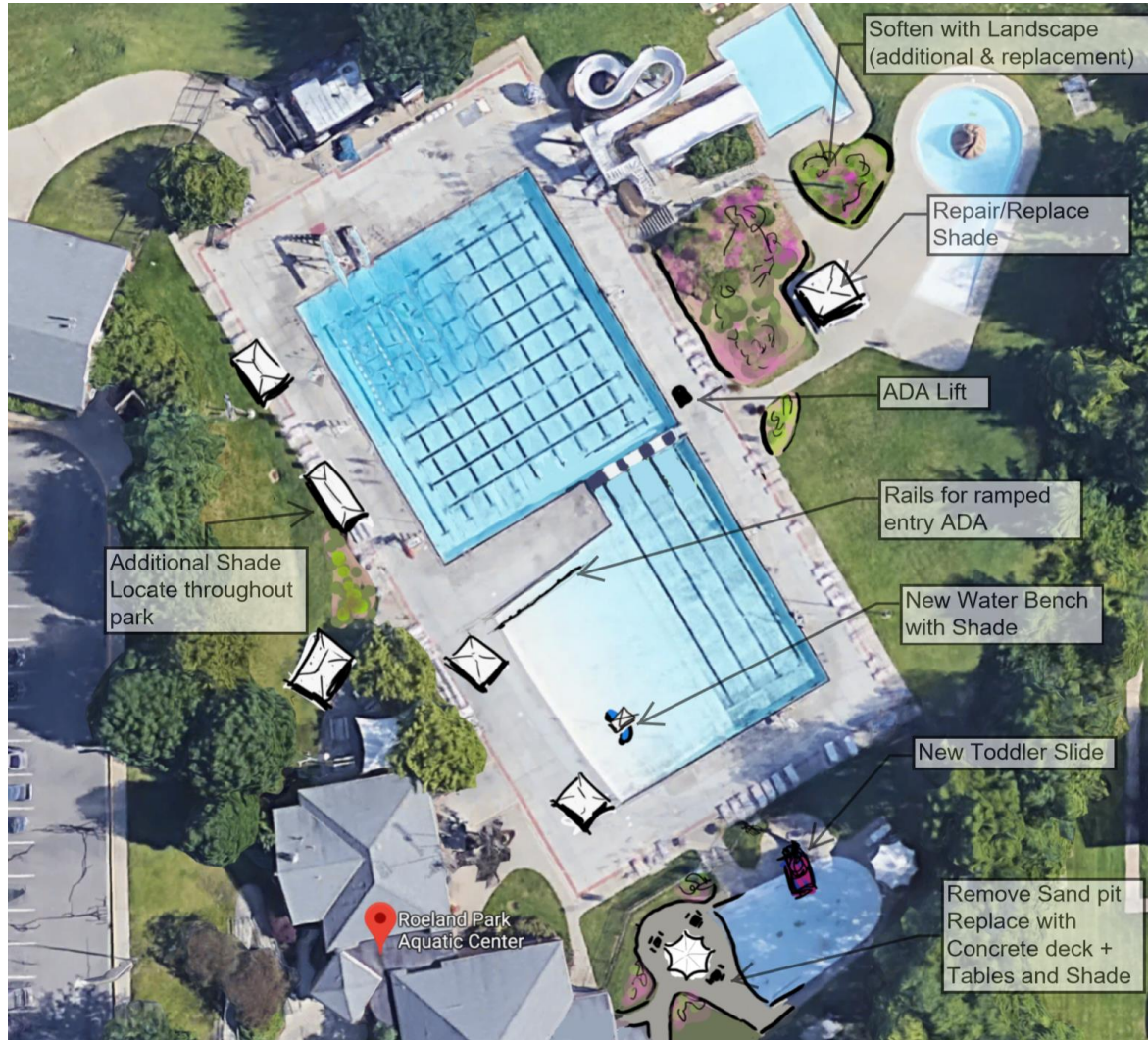
Upgrades



- Water filtrations improvements
- Basic mechanical room improvements
- Shade structures
- Remove sand pit + replace with concrete and shade
- Replace toddler slide to kiddie pool
- In-water bench + shade in zero-depth
- ADA ramp into zero-depth
- ADA chair in deep lap area
- Soften with landscape
- Lighting

Option 4a- Summer Season + Basic Upgrades

Upgrades



Pool Size (s.f.)

- 13,603

Capital Costs

- Est. Project Cost: \$500,000

Operations

- Expenditures: \$337,750
- Revenue: \$152,500 - \$237,000
- Cost Recovery: 45% - 70%

Benefits:

- Reduce maintenance expenditure
- Increase operations efficiency
- Address basic public feedback

Challenges:

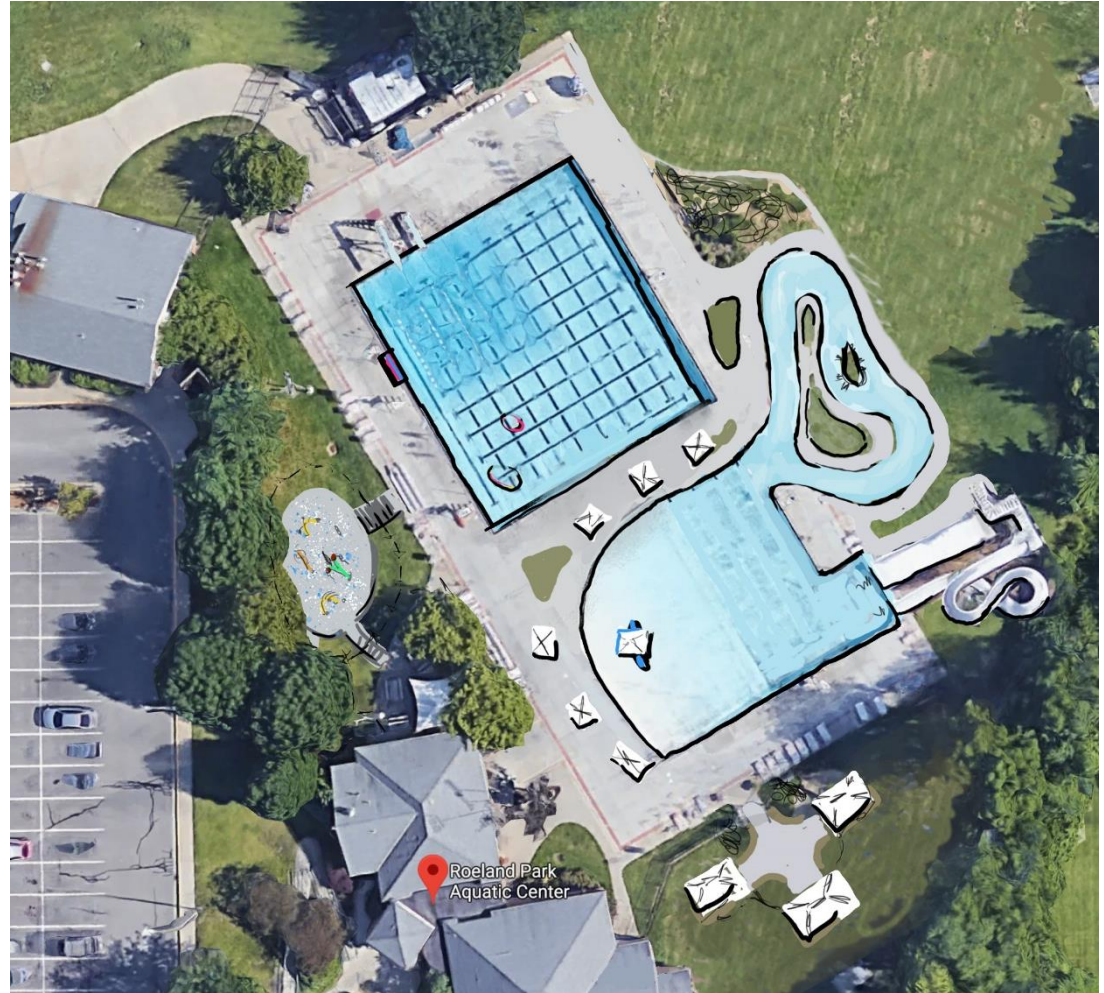
- Capital investment
- High staffing costs
- No year-round swimming

Option 4b- Summer Season + Family Aquatic Center

Existing

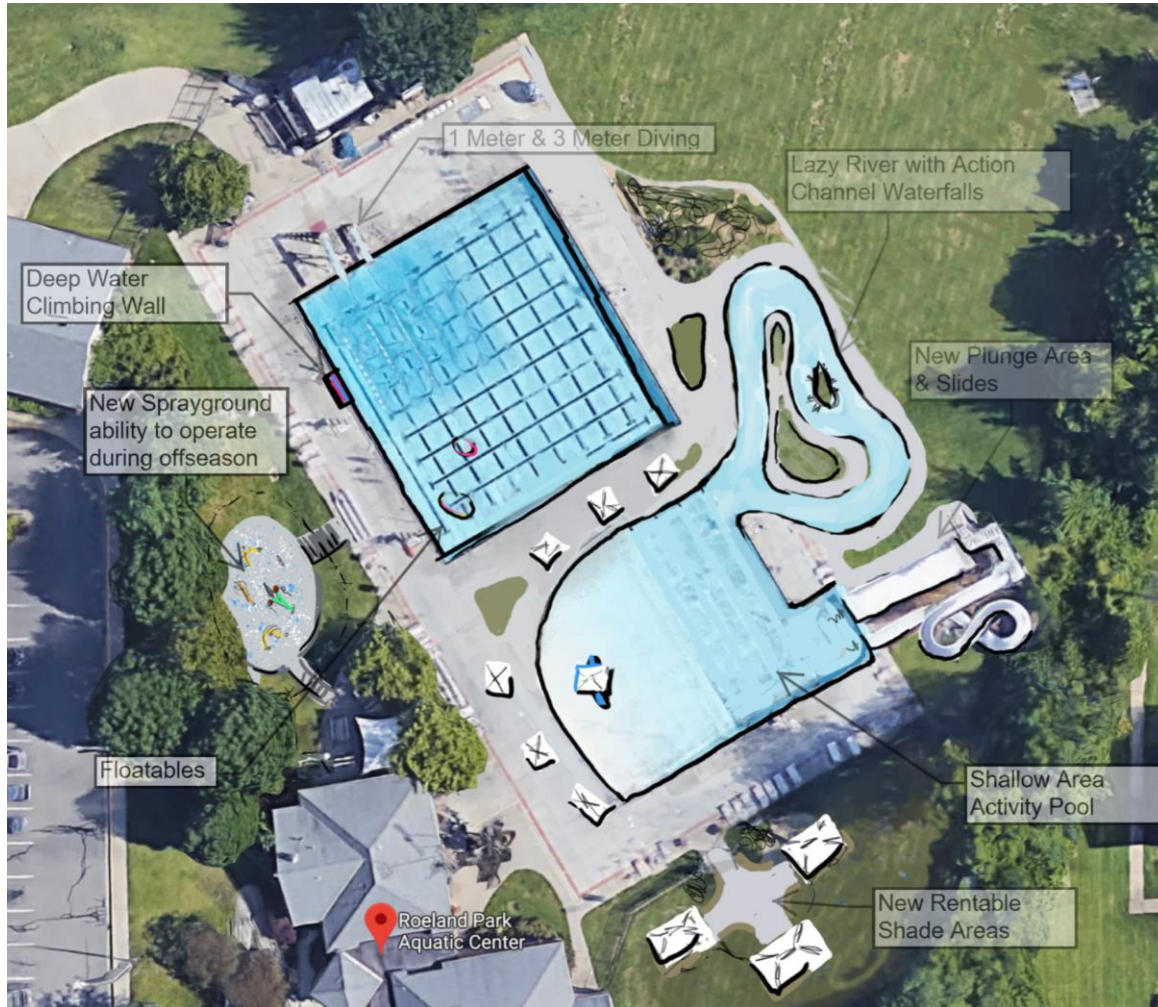


Upgrades



Option 4b- Summer Season + Family Aquatic Center

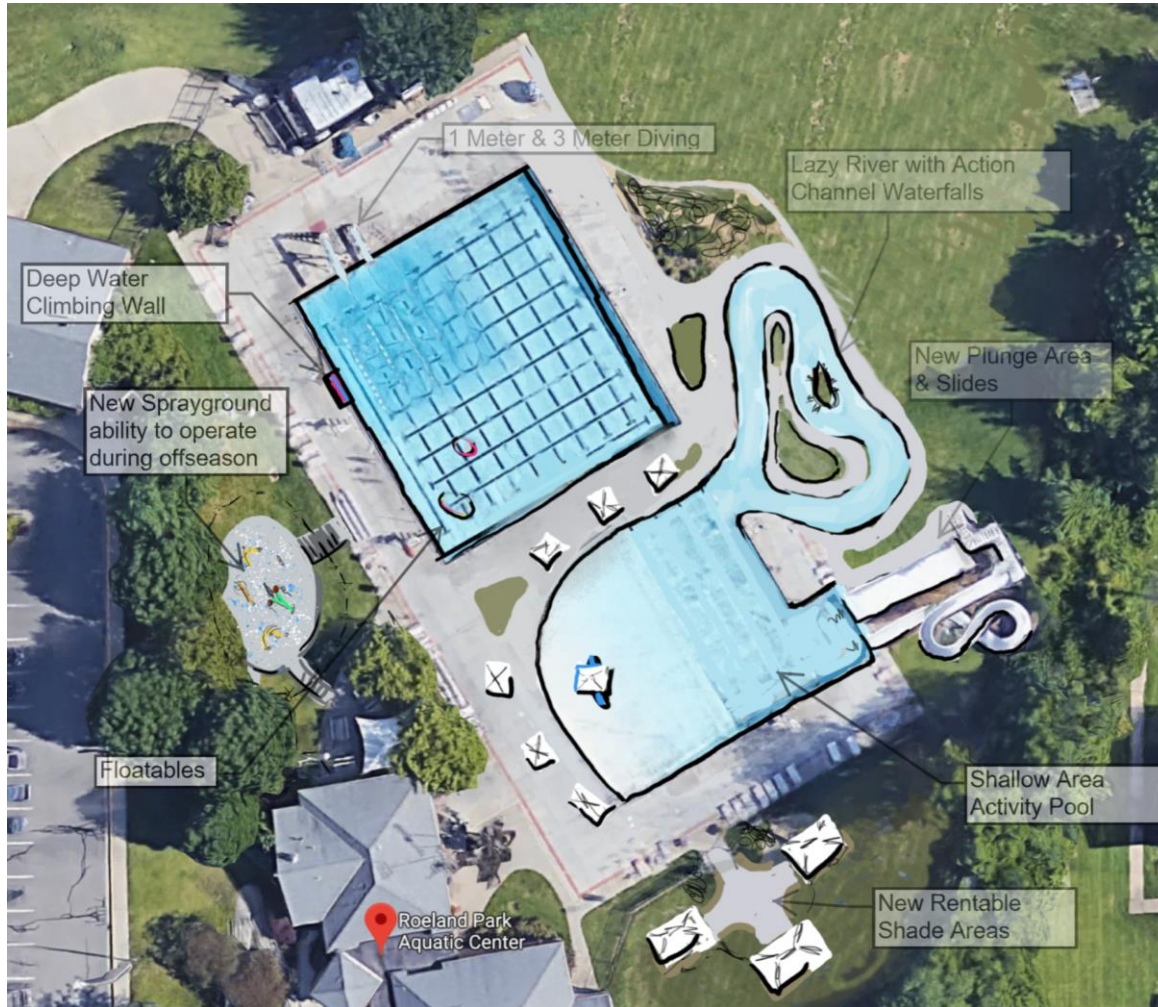
Upgrades



- Separate lap and leisure pools
- New mechanical and piping
- Maintain diving + climbing wall and floatables
- Replace & relocate slides
- Add lazy river
- Replace kiddie pool with rentable shade/cabanas
- Sprayground – (use in off season?)
- Lighting

Option 4b- Summer Season + Family Aquatic Center

Upgrades



Pool Size (s.f.)

- 11,000 – 13,000

Capital Costs

- Est. Project Cost: \$4.7M

Operations

- Expenditures: \$316,500
- Revenue: \$168,500 - \$222,500
- Cost Recovery: 53% - 70%

Benefits:

- Increase cost recovery
- Increase operations efficiency
- Address feedback, improve amenities

Challenges:

- Capital investment
- No year-round swimming

Summary



Summary

Option	Revenue	Expenditures	Subsidy	Cost Recovery	Capital Cost
Option 1: year-round + dome	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$1M
Option 2: year-round + fixed	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$2.9M - \$4.6M
Option 3: 6-mo. season	\$158,000 - \$345,000	\$491,000	≤ \$333,000	32% - 70%	\$0
Option 4: 3-mo + no updates	\$142,500 - \$237,000	\$337,750	≤ \$195,250	42% - 70%	\$0
Option 4a: 3-mo + basic upgrades	\$152,500 - \$237,000	\$337,750	≤ \$185,250	45% - 70%	\$500,000
Option 4b: 3-mo + aquatic center	\$168,500 - \$222,500	\$316,500	≤ \$148,000	53 – 70%	\$4.7M



Overall themes:

- Community support
- Currently low cost recovery
- Ongoing and increasing maintenance
- Improvements needed (pool, building, ADA)

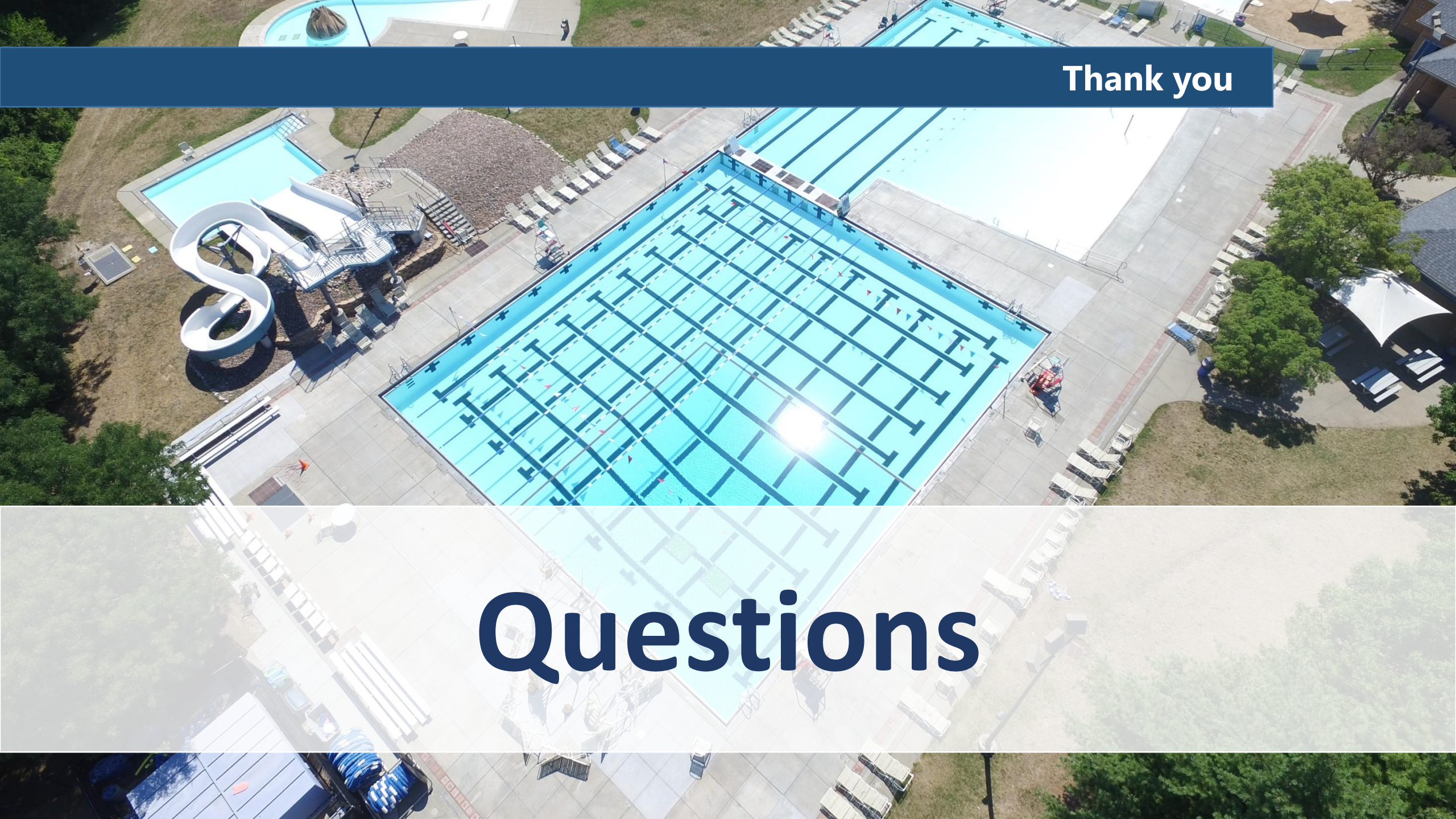
Summary

Option	Revenue	Expenditures	Subsidy	Cost Recovery	Capital Cost
Option 1: year-round + dome	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$1M
Option 2: year-round + fixed	\$227,000 - \$426,000	\$707,000	≤ \$480,000	32% - 60%	\$2.9M - \$4.6M
Option 3: 6-mo. season	\$158,000 - \$345,000	\$491,000	≤ \$333,000	32% - 70%	\$0
Option 4: 3-mo + no updates	\$142,500 - \$237,000	\$337,750	≤ \$195,250	42% - 70%	\$0
Option 4a: 3-mo + basic upgrades	\$152,500 - \$237,000	\$337,750	≤ \$185,250	45% - 70%	\$500,000
Option 4b: 3-mo + aquatic center	\$168,500 - \$222,500	\$316,500	≤ \$148,000	53 – 70%	\$4.7M



Priorities in options:

- Service leisure and fitness
- Improve cost recovery
- Evaluate ongoing maintenance versus capital improvements

An aerial photograph of a large outdoor swimming pool complex. The main pool is rectangular with multiple lanes marked by dark blue lines. To the left of the main pool is a smaller pool with a white, winding water slide. The pool is surrounded by a paved deck with lounge chairs and some trees. A dark blue banner is at the top, and a semi-transparent white banner is at the bottom.

Thank you

Questions

Item Number: Mayor's Report- IV.-A.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

St. Agnes 75th Anniversary Proclamation

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ St. Agnes 75th Anniversary Proclamation

Type
Cover Memo



Proclamation

St. Agnes Catholic Parish Day

WHEREAS, St. Agnes Catholic Parish is celebrating its 75th anniversary on November 25, 2018, and the community is coming together to celebrate this remarkable milestone; and

WHEREAS, in 1941, Katherine C. Roe, a member of the Parish, donated five acres of land at 53rd Street and Mission Road, formed at the intersection of Roeland Park, Fairway, and Westwood; and

WHEREAS, despite delays caused by World War II, the church was solemnly dedicated on Thanksgiving Day, November 25, 1943; and

WHEREAS, in subsequent years the parish welcomed a school, the former convent, and rectory; and

WHEREAS, parishioners have been, and continue to be, some of the most active and dedicated Roeland Park citizens, donating their time and talents on various committees, special projects, and in elected office; and

WHEREAS, St. Agnes Parish is not only dedicated spiritually, but extend bonds socially and charitably that benefit our community; and

WHEREAS, it is a pleasure to extend this expression of the City's esteem and best wishes to the members of this parish on such a memorable occasion as this anniversary;

NOW THEREFORE, I, Mike Kelly, Mayor of Roeland Park, hereby honor the 75th Anniversary of St. Agnes Catholic Parish and proclaim Sunday, November 25, 2018 as

St. Agnes Catholic Parish Day

within the City of Roeland Park and urge all its citizens to recognize the church on the occasion of its 75th anniversary.

In witness whereof, I have hereunto set my hand and cause the Seal of the City of Roeland Park, Kansas, to be affixed this 19th day of November, 2018.

MIKE KELLY
Mayor

Item Number: Reports of City Liaisons and
Committees- VI.-A.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/16/2018
Submitted By: Wade Holtkamp
Committee/Department: Neighborhood Services
Title: **Ad-Hoc Short Term Rental Update**
Item Type: Discussion

Recommendation:

The Ad-Hoc Short Term Rental committee meeting was held on 11/15/18 at 6:00 pm. It included discussion of possible revisions to current code. Staff will next speak with the city attorney and city prosecutor regarding proposed changes to Short Term Rental and current enforcement options. Staff will schedule the next Ad-Hoc meeting in December.

Details:

See attached Ad-Hoc Short Term Rental committee meeting minutes.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Minutes of Ad Hoc Short Term Rental	Cover Memo

Roeland Park
Ad-Hoc Short Term Rental Committee
Meeting Minutes

November 15, 2018

Called to order at 6:04 PM

Committee Members Present: Cmbr Tom Madigan, Cmbr Tim Janssen

Others Present: Wade Holtkamp

Committee Members Absent: Cmbr Thompson, Mayor Kelly

- I. Cmbr Madigan was elected Chair of the Committee, Cmbr Janssen was elected Secretary
- II. The committee discussed establishing goals of the committee which included
 - a. Review the current ordinance and rental application for Roeland Park.
 - b. Review short term rental ordinances from other surrounding cities.
 - c. Discuss enforcement challenges with Roeland Park's current STR ordinance.
 - d. Discuss possible revisions to the current ordinance.
- III. Discussion
 - a. Wade presented the recently revised application for rentals of single/multi family residence. The changes to the application included verbiage citing the current municipal code for STR and any possible fines associated with failure to comply, the form also added places for the applicant to initial they understand specific parts of the code. The changes were made based on the recommendation of the city prosecutor. Wade informed the committee the city has around 8 permitted short term rentals operating in the city.
 - b. The committee discussed ordinances from 5 surrounding cities. Overland Park does not have an ordinance for short term rentals. Prairie Village, Fairway and Lenexa requires a rental license but nothing specific to short term rentals. Lawrence has a lengthy short term rental ordinance in response to ongoing issues with short term rentals.
 - c. Wade discussed some of the challenges in enforcing parts of the current ordinance, specifically the residency requirement 5-704(b)(2) and just short of "camping out" at the STR property it's difficult to establish if the owner is compliant. Wade also mentioned the city prosecutor recommended making a revision to 5-704 (b)(3) to be more specific on the number of or distance from the property as to the number of courtesy notices required. Wade voiced support in continuing to require copies of driver's licenses in the application process.
 - d. The committee also discussed the motel/hotel tax and how it applies to STR in the city. Cmbr Janssen is going to reach out to Keith for more details.
 - e. Wade read an email from the Mayor regarding his thoughts on short term rentals.
- IV. Possible revisions
 - a. There was consensus on the committee that the city should maintain a short term rental ordinance but revisions were warranted given some of the enforcement challenges. The committee discussed striking 5-704(b)(2) from the ordinance and revising 5-704(b)(3).
 - b. The committee discussed two paths for owners to offer a STR property similar to Lawrence. A property owner offering single room or partial house rentals (owner occupied) can use the current application with the recommended changes to the ordinance. A property owner offering a whole house rental (not owner occupied) would need to go through the special use permitting process similar to what's required for some home-based businesses.
 - c. There was also discussion about limiting the number of STR by street, block or city.

V. Next steps

- a. Wade will speak with the city attorney and city prosecutor regarding the proposed changes and current enforcement options, he will present at the next committee meeting.
- b. Cmr Janssen will discuss the motel/hotel tax compliance for STR's with Keith and report back to the committee.
- c. Wade will send out a Doodle poll to establish the next meeting in December.

VI. Adjournment- 7:45 pm

Item Number: Unfinished Business- VII.-A.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/13/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Interlocal Agreement with Mission for Animal Control Services**
Item Type:

Recommendation:

Staff recommends entering into an intergovernmental service agreement with the City of Mission for animal control services for 2019.

Details:

The attached memo from the City of Mission provides a summary of proposed animal control services they are extending to the NEAC member communities. In short they would provide animal control services with "Community Service Officers" for the same number of hours during the week that NEAC currently staffs but the service would be provided as requests come in with no proactive patrol occurring. The fee structure has a very modest base fee of \$1,500 per year and a per call fee of \$100. Based upon Roeland Park's three year animal service call history the total annual fee is estimated at \$33,100, which is \$22,400 less than the 2018 NEAC fee.

An intergovernmental services contract attached reflects the terms of service delivery. It has been reviewed and approved by the City Attorney.

Staff prefers working with another governmental agency to provide this service as this adds certainty to the service delivery. This also keeps in place an intergovernmental relationship and provides a clear point of contact with staff that we already have a working relationship with.

Financial Impact

Amount of Request: \$33,100	
Budgeted Item?	Budgeted Amount: \$42,000

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

Entering into an intergovernmental agreement supports the strategic plan goal of intergovernmental cooperation and sharing services

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
☐ Mission Animal Control Service Proposal	Cover Memo
☐ Animal Control Service Agreement with Mission	Cover Memo



MEMORANDUM

Date: May 25, 2018
To: NEACC Member Cities
From: Laura Smith, City Administrator
Ben Hadley, Chief of Police
RE: Animal Control Services for Northeast Johnson County Cities

Cities traditionally enact ordinances and provide animal control services to ensure residents' ability to keep and care for certain kinds of domestic animals while addressing a variety of health, nuisance and safety issues. In addition, City ordinances, public education, and enforcement efforts are designed to encourage and promote the humane treatment of animals.

In May 1983, the cities of Fairway, Mission, Mission Woods, Roeland Park, Westwood, and Westwood Hills entered into an agreement to create the Northeast Animal Control Commission (NEACC). The agreement declared that the, "cost and operation of Animal Control can best be effected in the participating member cities by cooperative management. By the consolidated financing of personnel, equipment and operating costs to enforce and provide animal control services." In addition, the Commission was tasked, "To study and provide new or effective methods of Animal Control."

Since its formation, each member city has made an annual per capita contribution based on population figures established by the State. The per capita fee is set annually by the Commission and is used exclusively to support the operation of NEACC. The City of Mission provides operating and administrative support to NEACC.

Over the last several years, NEACC members have engaged in on-going conversations regarding the quality and level of services received, and the corresponding costs. On more than one occasion, various members have expressed a desire to leave the Commission and/or explore alternative service delivery methods for animal control services. All six member cities committed to continue the current agreement through the end of 2018 while exploring future options on a timeline that would allow each city's respective Governing Body to make decisions for the 2019 Budget.

Current Services and Budget

Animal control services are provided in response to calls for service and through proactive patrol activities. The NEACC currently has three (3) employees, two full-time and one part-time. The two full-time employees are scheduled as follows:

Monday - Friday:	7 a.m. to 11 p.m.
Saturday	9 a.m. to 5 p.m.



MEMORANDUM

No service is provided on Sundays, most holidays or if the NEACC vehicle is out of service. The part-time employee is used primarily to cover leave time taken by the full-time Animal Control Officers (ACO) within the regular schedule.

An April 2017 analysis which compared staffing schedules to calls for service, indicated the schedule outlined above resulted in an ACO being on duty for approximately 80% of the calls received. Police personnel in each jurisdiction respond to animal control calls when no ACO is on duty. Dispatched calls for animal control services (2015 - 2017) are included by city in the table below:

TABLE 1.

City	2018 Per Capita Fee	2015	2016	2017	3 Year Call Average
Fairway	\$32,450	125	115	124	121
Mission	\$77,150	432	424	456	437
Mission Woods	\$1,600	5	7	11	8
Roeland Park	\$55,500	328	290	330	316
Westwood	\$13,500	116	61	69	82
Westwood Hills	\$3,200	17	20	12	16
Totals	\$183,400	1,023	917	1,002	981

Total dispatched calls for all cities in 2017 were 1,002, an average of less than three (3) per day. The Commission's 2018 Budget is included with this memorandum as Exhibit A, and includes \$189,068 in total estimated expenses related to the delivery of animal control services.

Mission's NEACC Participation for 2019 and Beyond

In evaluating alternative service delivery models, Mission took a serious look at the value of the services received compared to our annual contribution, and believe our residents would be better served by Mission withdrawing from NEACC and hiring Community Service Officers (CSOs). These CSOs would not only provide animal control services, but a number of other peripheral functions within the Police Department as well.

Chief Hadley and I will present a recommendation to the Mission City Council in early June to withdraw from NEACC effective January 1, 2019 and provide animal control services through two full-time Community Service Officers. Recognizing that Mission's exit from NEACC has a



MEMORANDUM

significant financial impact for the other NEACC cities, we are committed to offering animal control services to other current NEACC members on a contractual basis going forward.

CSO Hours/Proposed Services to be Offered

Mission will initially propose to hire two full time Community Service officers at a Pay Grade 13 (\$37,115 - \$53,826) with full benefits. The CSOs would be assigned to shifts as follows:

CSO1	Monday - Friday:	7 a.m. to 3 p.m.
CSO2	Tuesday - Friday:	3 p.m. to 11 p.m.
	Saturday:	9 a.m. to 5 p.m.

This mimics the current NEACC schedule, providing approximately 80 hours of animal control coverage each week.

In considering an approach to pricing contractual services, Mission developed a model which includes two components, a base entry fee and a per call rate. The base entry fee (\$1,500 annually) covers items such as: workers compensation insurance, general liability insurance, payroll processing fees, vehicle insurance, and administration or supervisory expenses.

To set the per call rate, a budget for animal control related services was created, and total costs were then divided by the 3-year average call number from all participating cities. The three-year call average is intended to minimize significant fluctuations in calls from year to year, and to provide a reliable way to estimate fees for future budgeting purposes. The per call rate was then applied to the call average for each city to determine an annual fee.

Exhibit B details the costs used to develop the per call rate and provides additional detail on the estimated costs for current member cities who may secure animal control services from Mission contractually. It should be noted that when developing the per call rate, only 45% of the total personnel costs for the Community Service Officers were factored into the calculations. This is based on an estimate of the time that will be spent responding to animal control issues versus the other duties performed for Mission's Police Department.

Table 2 below illustrates the difference in the current 2018 per capita contribution for each city compared to the proposed annual contractual fee for 2019.

MEMORANDUM

TABLE 2.

City	2018 Per Capita Fee	2019 Proposed Fee (base + call fee)	Difference
Fairway	\$32,450	\$13,600	(\$18,850)
Mission Woods	\$1,600	\$2,300	\$700
Roeland Park	\$55,500	\$33,100	(\$22,400)
Westwood	\$13,500	\$9,700	(\$3,800)
Westwood Hills	\$3,200	\$3,100	(\$100)

For cities interested in receiving other animal control related services (i.e, park or neighborhood patrols), Mission would offer the opportunity to purchase additional blocks of service (in 50 hour increments) at an hourly rate of \$25/hour.

Next Steps

Mission welcomes the opportunity to continue to explore ways to address the animal control needs of the other current NEACC member cities. Within the next week, a draft interlocal agreement will be available for staff/legal counsel/council review and comment.

The transition anticipates that CSOs would be recruited and trained in the fall 2018 so that employees are in place for a January 1, 2019 transition. This timing could be modified depending on the decisions of the other cities and options regarding the disposition or distribution of current NEACC assets.

In order to provide direction for the current NEACC employees and to encourage them to stay through the end of the year, the Commission approved an incentive structure for current NEACC employee at their May 15, 2018 meeting.

The Commission agreed to incentivize the current employees with a lump sum bonus as follows:

- Employed through 10/31/18 - 5% of annual salary
- Employed through 11/30/18 - 7% of annual salary
- Employed through 12/31/18 - 10% of annual salary in lump sum bonus



MEMORANDUM

Mission will complete a mid-year review to evaluate the services, response times, cost structure and any other relevant details related to the program.

If you have additional questions or would like Chief Hadley and I to make a presentation or meet with representatives from your city, please let me know and we will make ourselves available.

Northeast Animal Control Commission

BUDGET OVERVIEW: NEACC 2018 - FY18 P&L

January - December 2018

	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	TOTAL
Income													
Billable Expense Income	183,408.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$183,408.00
Uncategorized Income	13.75	13.75	13.75	13.75	13.75	13.75	13.75	13.75	13.75	13.75	13.75	13.75	\$165.00
Total Income	\$183,421.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$183,573.00
GROSS PROFIT	\$183,421.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$13.75	\$183,573.00
Expenses													
Administrative Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,734.00	\$9,734.00
Animal Sheltering Services	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.37	\$7,000.00
Cellular Phone Service	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	\$1,440.00
Dead Animal Incineration	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	\$300.00
Employee Appreciation	27.08	27.08	27.08	27.08	27.08	27.08	27.08	27.08	27.08	27.08	27.08	27.12	\$325.00
Equipment	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	\$1,020.00
Gasoline	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	\$3,480.00
General Liability Insurance	980.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$980.50
Health/Dental/Life/Disability	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	2,825.62	\$33,907.44
KPERs Match	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00	\$15,300.00
Legal & Professional Services	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	\$900.00
Office Supplies	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	\$180.00
Payroll	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	6,220.00	\$74,640.00
Payroll Service Charges	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	\$1,950.00
Payroll Taxes	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	2,575.00	\$30,900.00
Taxes & Licenses	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	\$420.00
Training/Education	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	\$600.00
Vehicle Insurance	1,672.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,672.00
Vehicle Maintenance & Repair	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	\$1,800.00
Worker's Compensation Insurance	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	\$2,520.00
Total Expenses	\$17,376.03	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$14,723.53	\$24,457.61	\$189,068.94
NET OPERATING INCOME	\$166,045.72	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -24,443.86	\$ -5,495.94
NET INCOME	\$166,045.72	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -14,709.78	\$ -24,443.86	\$ -5,495.94

EXHIBIT B

Expenses (2 FT ACOs)

Provides 80 hours of coverage per week

Personnel

Salaries \$ 85,093

Retirement Benefits \$ 9,321

Health/Welfare Benefits \$ 45,780

Taxes \$ 6,399

Sub-total Personnel Expenses \$ 146,593

45% of personnel expenses \$ 65,966.85

Contractuals

Legal & Professional Services \$ 900

Vehicle Insurance \$ 1,672

Taxes & Licenses \$ 420

Training/Education \$ 1,000

Animal Sheltering Services \$ 7,000

Cellular Phone Service \$ 1,440

Dead Animal Incineration \$ 300

Sub-total Contractual Expenses \$ 12,732

Commodities

Equipment \$ 1,000

Gasoline \$ 3,480

Office Supplies \$ 180

Vehicle Maintenance & Repair \$ 1,800

Sub-total Commodities Expenses \$ 6,460

Capital

AC Truck \$ 10,000

Sub-total Capital Expenses \$ 10,000

Total Expenses \$ 95,159 \$ 97.00

City	3 yr Call Average	Per call rate	Base rate	Call Fees	Total Annual Fees	2018 Per Capita	Difference
Fairway	121	\$ 100	\$ 1,500	\$ 12,100	\$ 13,600	\$ 32,450	\$ (18,850)
Mission	437	\$ 100	\$ 1,500	\$ 43,700	\$ 45,200	\$ 77,150	\$ (31,950)
Mission Woods	8	\$ 100	\$ 1,500	\$ 800	\$ 2,300	\$ 1,600	\$ 700
Roeland Park	316	\$ 100	\$ 1,500	\$ 31,600	\$ 33,100	\$ 55,500	\$ (22,400)
Westwood	82	\$ 100	\$ 1,500	\$ 8,200	\$ 9,700	\$ 13,500	\$ (3,800)
Westwood Hills	16	\$ 100	\$ 1,500	\$ 1,600	\$ 3,100	\$ 3,200	\$ (100)
					\$ 107,000		

ANIMAL CONTROL SERVICES AGREEMENT

THIS AGREEMENT, is entered into this ____ day of _____, 2018, between the City of Mission, Kansas, a municipal corporation, hereinafter referred to as “Mission,” and the City of Roeland Park, a municipal corporation, hereinafter referred to as Roeland Park.

WHEREAS, Mission and Roeland Park share many of the same challenges and concerns related to the provision of animal control services; and

WHEREAS, effective January 1, 2019 Mission will no longer participate as a member of the North East Animal Control Commission (“NEACC”) and will provide animal control services in-house through the use of Community Service Officers (“CSOs”); and

WHEREAS, Mission is willing to partner with other former NEACC member cities to offer animal control services on a contractual basis annually; and

WHEREAS, Roeland Park desires to engage the services of Mission for the purpose of providing animal control services; and

WHEREAS, K.S.A. 12-2908, and amendments thereto, authorize the parties to enter into an agreement with each other for the performance of a governmental service, activity, or undertaking; and

WHEREAS, Mission and Roeland Park agree to accept the terms and conditions of this Agreement,

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter given, and for other good and valuable considerations, the parties hereto agree as follows:

A. Purpose. The parties hereto enter into this Agreement for the purpose of establishing the terms and conditions upon which Mission will provide certain animal control services to Roeland Park and upon which Roeland Park will share in the costs of such services and equipment.

B. Services Provided. Mission shall furnish to Roeland Park certain animal control services. For purposes of this Agreement, “Animal Control” shall mean enforcement of the animal control ordinances of Roeland Park regarding the pick-up, housing, placement, or impound, either temporary or permanent, of abandoned, abused, ill, injured, neglected, unwanted or at-large domestic or wild animals and the removal of certain dead animals. “Enforcement” shall mean fulfillment of the requirements of Roeland Park regarding pick-up and care of domestic or wild or running-at-large animals as described under their Code. Service delivery methods and any additional services desired by Roeland Park and agreed to by Mission are outlined in Exhibit A.

C. **Animal Control Ordinances.** It shall be the responsibility of Roeland Park to notify Mission immediately upon effective date of any changes to ordinances impacting animal control regulations in Roeland Park.

D. **Program Review and Analysis.** Mission and Roeland Park mutually agree that regular service delivery standards, including response times, were not tracked by NEACC. In order to better evaluate service delivery expectations, Mission will conduct an initial review and analysis of the services, including response times, in June 2019. Results of the analysis will be shared individually with Roeland Park as well as collectively with all cities currently contracting with Mission for animal control services. Adjustments to the services and pricing outlined in Exhibit A may be considered and implemented following mutual agreement of the parties. Thereinafter, an annual review of the program and services will be conducted each year in anticipation of contract renewal discussions.

E. **Pricing Structure.** The estimated costs of services and equipment to be provided under this Agreement were established through a proposed budget for 2019, mutually reviewed and agreed to by Roeland Park and the other participating former NEACC members. The budget and methodology used to establish the per call fee for 2019 is included as Exhibit B. The parties recognize that the actual costs for the items furnished may differ from those estimated. Roeland Park agrees to share in the costs of those services as billed to Roeland Park by Mission and due by March 1 of each year during the term of this agreement.

F. **Additional Services.** In addition to the response to animal control calls, Roeland Park may request additional services of a similar or related nature to be provided by Mission under this Agreement. In the event such services are requested and can be provided, Roeland Park agrees to share in the costs of such additional services, which may be purchased in fifty (50) hour increments in accordance with the terms outlined in Exhibit A

G. **Reports.** The Chief of Police of Mission shall, at least quarterly, submit to Roeland Park a complete written report of the animal control services provided. An annual report shall be provided no later than July 1 of each calendar year.

H. **Effective Date and Duration.** The initial term of this Agreement is January 1, 2019, through December 31, 2019, and this Agreement shall be automatically renewed utilizing the then current Attachment A, as updated from the June review process described in Section D above, unless Roeland Park provides notice of nonrenewal to Mission prior to October 1 of the then current calendar year. Either party may terminate this Agreement by giving ninety (90) days written notice to the other

party. In the event of termination by either party, Roeland Park is only responsible for the cost of services performed through the effective date of termination.

I. Hold Harmless. The Parties hereby agree that neither party shall have the obligation to indemnify the other for acts for which such party would otherwise be immune pursuant to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6104, et seq.) and amendments thereto, nor will the indemnity obligations set forth herein act as a waiver of either party's protections under such provisions, and further that any liability of the other party shall be subject to the liability limitations set for in K.S.A.75-6105, and amendments thereto. Additionally, and notwithstanding anything set forth herein to the contrary, the Parties specifically agree that the terms of this section, and the terms of this agreement, shall be subject to and limited by the Kansas Cash Basis Law (K.S.A. 10-110 et seq.) and the Budget Law (K.S.A. 75-2935 et seq.), and amendments thereto.

Notwithstanding the foregoing, each party shall indemnify and hold harmless the other party from any and against all claims, losses, damages or costs arising from or in any way related to the negligent or intentional act, error, or omission of the indemnifying party, its officers, employees or agents, in performing under this Agreement, as may be permitted by law. Under no circumstances shall either party be liable for any indirect, incidental, special, punitive, or consequential damages or losses resulting from or related to the services provided by them pursuant to this Agreement.

J. Notices. Any notices required or permitted by this Agreement shall be in writing and shall be sent by U.S. mail, to the following:

TO MISSION: City of Mission, Kansas
Attn: Chief of Police
6090 Woodson
Mission, Kansas 66202

TO Roeland Park: City of Roeland Park, Kansas
Attn: City Administrator
46000 W. 51st Street
Roeland Park, KS 66206

K. Miscellaneous

1. The waiver of any breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of the same or other provisions herein.

2. This Agreement contains the entire understanding between the parties and supersedes all prior agreements or understandings between the parties with respect to the subject matter hereof.
3. Any modification or waiver of any provision in this Agreement shall not be effective unless made in writing.
4. This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas.
5. Neither party shall assign, transfer, convey, subcontract, resell or otherwise dispose of this Agreement or any of the rights and obligations hereunder without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in two (2) counterparts by their duly authorized representatives and made effective the day and year first above written.

THE CITY OF MISSION, KANSAS

By: _____
Ronald E. Appletoft, Mayor

ATTEST:

Martha Sumrall, City Clerk

APPROVED AS TO FORM:

David K. Martin, City Attorney

THE CITY OF Roeland Park, KANSAS

By: _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A SERVICES AND COSTS

Pursuant to the terms and conditions outlined in the Agreement and the associated Exhibits, Mission agrees to provide the following animal control services to Roeland Park:

1. Response to animal control related calls provided by two Community Service Officers assigned to shifts as follows:

CSO1	Monday – Friday	7 a.m. to 3 p.m.
CSO2	Tuesday – Friday	3 p.m. to 11 p.m.
	Saturday	9 a.m. to 5 p.m.

2. Animal control calls received outside these hours will be handled by Roeland Park's law enforcement personnel or others designated by Roeland Park. Roeland Park's law enforcement personnel will also handle animal control calls in the event that shift coverage as outlined above is not available due to holiday schedules or other approved leave time.
3. Mission will use its best efforts to ensure that 90 percent of high priority calls are responded to by a CSO during regular CSO service hours on the day such call is received within 20 minutes of dispatch. High priority calls include those calls that pose an emergent danger to the community including:
 - a. animal bites;
 - b. vicious dogs;
 - c. injured animals;
 - d. police assist calls (police officer on scene requesting assistance from a CSO); and
 - e. animal cruelty.
4. Lower priority calls include all calls that are not high priority calls. These calls will be responded to by the call center staff over the telephone, referral to other resources, or by dispatching a CSO as necessary. Lower priority calls are non-emergent requests for service, including but not limited to:
 - a. patrol request – CSO requested to patrol a specific area due to possible code violations;
 - b. trespass
 - c. stray dog/cat/other animal confined;

EXHIBIT A
SERVICES AND COSTS

- d. barking dog; and
 - e. leash law violation.
5. Roeland Park will be required to provide for the pick-up and disposal of large dead or injured wildlife through other means.
 6. Mission will not be responsible for providing services or enforcement related to ordinances in Roeland Park as it may apply to accessory animal (meaning animals other than domesticated dogs and cats, such as chickens or bees) permitting. A specific list of accessory animals which may be included or excluded from the provisions of this agreement shall be addressed annually with Roeland Park.
 7. Roeland Park will be required to contribute a base fee of \$1,500 annually in order to receive services as outlined in this Agreement.
 8. In addition to the base fee, Roeland Park will be invoiced an annual per call fee which will be established based on the costs of providing animal control services to all cities contracting with Mission. Roeland Park's annual per call fee will be the annual per call rate multiplied by an average of the total animal control calls provided to Roeland Park in the three previous years. For purposes of this agreement, the service year for purposes of call calculation will be from July 1 through June 30. Fees will be invoiced January 1 of each year and will be due and payable no later than March 1 of each calendar year.
 9. As a part of the annual call calculation outlined above, if a difference in total annual calls greater than +/- 10%, excluding the base fee, occurs, Mission and Roeland Park agree that a corresponding credit or assessment will be billed at the conclusion of the fiscal year. Any credit may be applied to the next year's annual fees, and an assessment will be due and payable by March 1 of each calendar year.
 10. Pending agreement on the services to be provided, Roeland Park may purchase additional services (park patrol, etc.) in fifty hour increments at a cost of \$25/hour (2019 rate). Services may be purchased quarterly and the City of Mission will invoice Roeland Park with payment due 30 days from the date of the invoice. Service hours outside of those outlined in Item 1 above are not available for purchase. The cost of additional service hours will be reviewed and updated annually as a part of the per call rate calculation described in Section 8 above.

EXHIBIT B
ANNUAL PER CALL RATE

For purposes of this Agreement the Annual Per Call Rate for 2019 was established based on the following budget assumptions:

Category	2019 Estimated Budget	Notes:
<u>Personnel</u>		
Salaries	\$ 85,093	2 FT CSO's
Retirement Benefits	\$ 9,321	
Health/Welfare Benefits	\$ 45,780	
Taxes	\$ 6,399	
Sub-total Personnel	\$146,593	
45% of total Personnel	\$ 65,967	Assumes 45% of CSO's time is spent on animal control activities
<u>Contractuals</u>		
Legal/Professional Services	\$ 900	
Vehicle Insurance	\$ 1,672	
Taxes/Licenses	\$ 420	
Training/Education	\$ 1,000	
Animal Sheltering Services	\$ 7,000	
Cellular Phone Service	\$ 1,440	
Dead Animal Incineration	\$ 300	
Sub-total Contractuals	\$ 12,732	
<u>Commodities</u>		
Equipment	\$ 1,000	
Gasoline	\$ 3,480	
Office Supplies	\$ 180	
Vehicle Mtce/Supplies	\$ 1,800	
Sub-total Commodities	\$ 6,460	
<u>Capital</u>		
Truck	\$ 10,000	
Sub-total Capital	\$ 10,000	
Total Animal Control Expenses	\$ 95,159	

EXHIBIT B
ANNUAL PER CALL RATE

City	3 Year Call Average
Fairway	121
Mission	437
Mission Woods	8
Roeland Park	316
Westwood	82
Westwood Hills	16
Total all cities	980

1. Total annual calls (3 year average) for all NEACC members = 980
2. The per call rate was established by dividing the total animal control expenses by the three year call average for all NEACC cities. The per call rate was \$97/call which was rounded up to \$100
3. In each subsequent year, actual costs will be updated to establish a new annual per call rate.

Item Number: New Business- VIII.-A.
 Committee 11/19/2018
 Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/16/2018
 Submitted By: Cheif Morris
 Committee/Department: Public Safety
 Title: **Mental Health Co-Responder Agreement**
 Item Type: Discussion

Recommendation:

Staff is looking for direction from the Council on if they wish to exit the MOU with Johnson County and 8 other Cities for Mental Health Co-Responder Services.

Details:

Roeland Park entered into the attached MOU for shared mental health co-responder services with Johnson County and 8 other NE JOCO cities in 2016. Prairie Village/Mission Hills and Leawood are existing this MOU and starting their own shared co responder MOU with JOCO. These are the two largest cities which cover 63% of the co-responder costs. A city may withdraw from the MOU with 60 days advance notice. Roeland Park's portion of the 2018 cost is \$9,717.07. With the other two cities leaving that cost would increase to \$16,125, which is not reflected in the 2019 budget.

Shawnee Mission Medical center has been asked to join the MOU in Leawood and Prairie Village's place. If they agree Roeland Park's cost is estimated to be \$8,062.88.

During the first 6 months of 2018 the Coresponder has responded to a call for service 15 times in Roeland Park. A detail of disposition for those 15 contacts is incorporated in the table below, which also reflects dispositions for all other cities with a co-responder as well as the co-responder activity for the NE communities sharing 1 co-responder:

Disposition

	Service City	Admit to Psych. InPatient Unit	Continue with existing	Co-Responder	Detox	Jail	MCRT	No Action	Referral to other agency	Referred to Psych. inpatient	None
All Cities	Lenexa	37	176	142	3	26	52	115	132	3	7
	Olathe	8	234	249	1	4	17	106	81	9	9
	Overland Park	5	180	75	0	0	22	163	56	19	5
	Shawnee	6	84	140	2	23	21	80	203	8	9
	NE CR	3	86	141	1	4	23	96	35	11	10

	TOTAL	59	760	747	7	57	135	560	507	50	40
NE CR	Leawood	0	37	72	1	3	11	48	16	4	6
	Merriam	1	16	17	0	0	4	12	2	3	2
	Mission	0	10	9	0	0	3	7	2	1	1
	Mission Woods	0	1	0	0	0	0	0	0	0	0
	Prairie Village	2	14	33	0	1	2	26	14	2	1
	Roeland Park	0	6	5	0	0	2	1	0	1	0
	Fairway	0	1	0	0	0	0	0	1	0	0
	Westwood	0	0	5	0	0	0	0	0	0	0
	Westwood Hills	0	1	0	0	0	1	2	0	0	0

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Executed MOU for Co Responder Services	Cover Memo

**JOHNSON COUNTY MENTAL HEALTH CO-RESPONDER PROJECT
COOPERATIVE MEMORANDUM OF UNDERSTANDING**

I. Purpose

A. This Agreement is a proposed collaborative effort amongst the cities of Leawood, Prairie Village, Merriam, Mission, Roeland Park, Fairway, Westwood, Westwood Hills and Mission Woods (collectively, the "Cities") and Johnson County Mental Health Center (JCMHC) to address potential mental health and co-occurring substance use disorder issues in our jurisdictions by sharing resources and expenses to fund a shared co-responder position dedicated to the Cities (herein referred to as the "Project").

B. The purpose of the Project is to find ways that the mental health and criminal justice systems of Johnson County, specifically within the Cities, can work in partnership to improve service response to individuals who suffer from mental health issues and have co-occurring substance use disorders, or who are in danger of becoming alcoholics or drug abusers.

C. The purpose of this Memorandum of Understanding is to:

1. delineate the responsibilities of the parties to the Project;
2. maximize interagency cooperation; and
3. formalize the relationships between the parties and their employees regarding Project operations, policies, planning and training.

II. Parties.

The participating entities in the Project and this MOU are:

- A. the Johnson County Mental Health Center/JCMHC;
- B. the City of Leawood, through the Leawood Police Department;
- C. the City of Prairie Village, through the Prairie Village Police Department;
- D. the City of Merriam, through the Merriam Police Department;
- E. the City of Mission, through the Mission Police Department;
- F. the City of Roeland Park, through the Roeland Park Police Department;
- G. the City of Fairway, through the Fairway Police Department; and
- H. the City of Westwood, through the Westwood Police Department.

- I. the City of Westwood Hills, through the Westwood Police Department
- J. the City of Mission Woods, through the Westwood Police Department

JCMHC and the cities of Leawood, Prairie Village, Merriam, Mission, Roeland Park, Fairway, Westwood, Westwood Hills and Mission Woods are collectively referred to herein as the “Parties” or individually as a “Party”.

III. Organizational Structure, Control and Responsibilities.

A. Organizational Structure.

- 1. The oversight of the Project will be cooperatively provided by the Parties.
- 2. Each Party will designate one individual to be that Party’s point of contact. These points of contact will make up the Project Leadership Team.
- 3. The Parties will facilitate regular meetings of the Project Leadership Team and any other appropriate individuals to address the progress of the Project, as well as other justice and mental health related projects or issues.

B. Roles and Responsibilities of the Parties.

- 1. JCMHC will hire, employ and supervise one Qualified Mental Health Professional (the “co-responder”) as part of the Project.
- 2. JCMHC expressly represents and warrants to each City that the co-responder is not and shall not be construed to be an employee of any City and that the status of JCMHC is that of independent contractor for the Cities for which JCMHC is solely responsible for co-responder’s actions and inactions. JCMHC also agrees that neither it, nor the co-responder may enter into contracts or agreements on behalf of any City or to otherwise create obligations of any City to third parties.
- 3. The Cities will participate in the interview and hiring process with JCMHC, though JCMHC will retain the ultimate decision-making authority regarding the hiring and employment of the co-responder.
- 4. JCMHC shall provide the co-responder with a vehicle and cell phone for the co-responder’s use in his/her Project duties.
- 5. The co-responder will work in cooperation with the Cities to assist the Cities with individuals who suffer from mental health issues and co-occurring substance use disorders and who are contacted by law enforcement.

6. The co-responder will report to JCMHC for administrative matters (e.g. leave, pay, benefits) and for other matters unrelated to the case-specific work assignments of the Project. The co-responder will coordinate with the City with regard to respective case-specific work assignments.

7. It shall be the joint responsibility of JCMHC and the co-responder to regularly and in a timely manner inform the Cities of scheduled vacation, training, annual leave, or sick leave. The co-responder will observe holidays as set by Johnson County, Kansas government. When the co-responder is on leave for any reason, back-up coverage will not be provided.

8. The co-responder shall be subject to the personnel policies and procedures of JCMHC. To the extent they are not in conflict with JCMHC policies, each City's personnel policies shall also apply to the co-responder when he/she is working in or coordinating with that particular City. It shall be the responsibility of each individual City to inform or train the co-responder on the personnel policies applicable to him/her. Performance appraisals will be handled by JCMHC, except that the Cities will be given the opportunity to provide written comments for discretionary use by JCMHC in the appraisal process.

9. The City of Leawood shall serve as host site for the Project and will provide an office designated for the use of the co-responder. In addition to the office at the Leawood Police Department the co-responder shall be provided a designated work space or office, as available, in other cities.

10. The City of Leawood will provide the co-responder with a portable police radio. JCMHC will provide him/her a laptop computer and any other equipment necessary to fulfill Project duties.

11. The co-responder position will be a salaried exempt position which will work full-time (40 hours per week, 5 days per week), allocating work time between the Cities as calls for service and workload requires.

12. The Cities shall reimburse JCMHC for the co-responder personnel costs incurred by JCMHC including, but not limited to, salary, retirement, expenses, disability, and all other employment-related benefits incident to the co-responder's employment with JCMHC within the limits of the Project Budget Addendum, attached hereto and incorporated herein by reference (the "Addendum"). JCMHC will invoice each City its pro rata share on a quarterly basis in accordance with the Addendum.

13. As law enforcement officers respond to the scene of a call and it is determined that assistance of the co-responder will aid in the disposition of the call, the responding officer will work jointly with the co-responder, either directly or through dispatch.

14. The co-responder's time will be shared among and between the Cities. It is the intent of the Parties that the shared time will be reasonably equal to the percentages shown on the attached Addendum. The Parties shall meet regularly to determine the appropriate scheduling. However, the Cities shall work cooperatively in this regard and if a City to which the co-responder is not assigned at the particular time has a situation which would benefit from co-responder assistance, that City shall contact the co-responder and request assistance as available.

15. Co-responder training shall be provided by JCMHC including, but not limited to, issues related to confidentiality. Additional training, as appropriate, may be provided as needed by the Cities.

16. The Cities will provide training to the co-responder and their respective employees on the Project with regard to Project goals and protocols, including communication protocols for determining the need for the co-responder, situational awareness training, and information security training and credentialing as required by Criminal Justice Information System (CJIS) and KCJIS (Kansas Criminal Justice Information System).

17. In the event that the co-responder is on leave and/or busy on another case, the Cities may employ the traditional process for requesting JCMHC services as needed.

18. If the co-responder has complaints, suggestions, comments, or concerns regarding the policies, procedures, practices or decisions of the Cities, the co-responder is to first present such concerns to their immediate JCMHC supervisor who may, in turn, pursue discussions with the respective City. However, it is permissible and encouraged for the co-responder to communicate with City staff regarding daily issues pertaining to efficient and effective case processing.

19. In any instance in which the co-responder, in the judgment of a City, may have engaged in misconduct or failure to fulfill the mission or purpose of the Project as requested, the City shall notify JCMHC, in writing, of the details of the alleged misconduct or failure. JCMHC shall then undertake an appropriate review of the allegations and, in the event the allegations are confirmed, implement any necessary or appropriate discipline up to, and including, termination of the co-responder, after discussion with the Project Leadership Team, as deemed appropriate.

20. Should the Project be terminated for any reason, JCMHC is solely responsible for any and all decisions as to whether to continue to employ a co-responder. The co-responder shall have no recourse against any City for any employment decision(s) made by JCMHC, including termination of the Project or termination of the co-responder.

21. Equipment and other tangible property provided to the co-responder by any City as part of the Project will remain property of the respective City and must be returned to

the respective City immediately upon termination of the co-responder, or within thirty (30) days of the termination of the Project, unless otherwise agreed to in writing.

22. The co-responder shall, to the extent practical, keep a general account of time spent working for each City, including types of activities, police calls, and training.

C. Legal Status.

This MOU is authorized by K.S.A. 12-2908 as a contract between municipalities to perform governmental services or activities, is not an interlocal agreement as contemplated by K.S.A. 12-2901 et seq.; and does not create a new or separate legal entity. Each Party shall be responsible for the actions and responsibilities arising under this MOU of its respective employees.

D. Confidentiality; Inquiries.

1. The Parties shall adhere to all applicable laws and policies regarding the confidentiality of data or information obtained during the Project. To the extent required by law, the Parties shall comply with HIPAA, and are to maintain the confidentiality of personal health information (PHI), sharing that PHI only to the extent necessary to coordinate treatment or disposition of the crisis situation.

2. As a general rule, all outside inquiries regarding the Project shall be directed to the respective Public Information Officer representing the involved City. Any inquiries involving mental health case supervision issues shall be directed to JCMHC.

IV. Effective Date, Duration, Termination, Insurance and Funding.

A. This MOU shall become effective upon execution by all Parties.

B. This MOU may be executed in one or more counterparts, including by facsimile, each of which when compiled in its entirety shall together constitute one and the same instrument.

C. The term of this MOU is for the duration of the Project.

D. Any Party may terminate its relationship with the Project and withdraw from the Project and this MOU at any time, by written notification to the other Parties at least (60) days prior to termination. The terminating Party will be responsible for its pro rata share of the costs of the Project up to and including the last date of its participation, regardless of the use of the co-responder. Notice of termination shall be delivered to the Project Leadership Team. If one or more Cities terminate its relationship to the Project, then the JCMHC and remaining Cities may agree to continue the Project under this MOU by amending the pro rata shares in the Addendum, renegotiate this MOU, or terminate the MOU.

E. Insurance – The Parties shall each carry and maintain in force for the duration of the Project insurance coverage, underwritten by insurer(s) lawfully authorized to write insurance in the state of Kansas, of the minimum types and limits as set forth below:

1. All Parties shall carry Commercial General Liability

- a. \$1,000,000 Combined Single Limit, for bodily injury, personal injury, and property damage liability per occurrence
- b. \$2,000,000 annual aggregate

Coverage must include Premises and Operations; Contractual Liability; Products and Completed Operations Liability.

2. All Parties shall carry Commercial Automobile Liability - \$500,000 Combined Single Limit, for bodily injury, personal injury, and property damage liability per accident covering all owned, non-owned, and hired vehicles. Provided, however, it is understood and agreed by the Parties that the JCMHC provided vehicle shall be covered primarily by JCMHC's automobile liability self-insurance and insurance program.

3. JCMHC shall carry Professional Liability

- a. \$1,000,000 Combined Single Limit, for bodily injury, personal injury, and property damage liability per occurrence
- b. \$3,000,000 annual aggregate

4. Cities shall carry Law Enforcement Liability

- a. \$1,000,000 Combined Single Limit, for bodily injury, personal injury, and property damage liability per occurrence
- b. \$2,000,000 annual aggregate

5. As respects each Party's employees:

- a. Statutory Workers' Compensation
- b. Employer's Liability:
 - i. Bodily Injury by Accident \$500,000 Each Accident:
 - ii. Bodily Injury by Disease \$500,000 Policy Limit
 - iii. Bodily Injury by Disease \$500,000 Each Employee

Provided, however, it is understood and agreed by the Parties that the co-responder shall be covered primarily by the JCMHC Workers' Compensation and Employer's Liability self-insurance and excess insurance coverage.

Each Party shall furnish the other with Certificate(s) of Insurance verifying the required insurance is in full force and effect in accordance with this MOU. Certificate Holders shall be the Parties as shown on attached exhibit A.

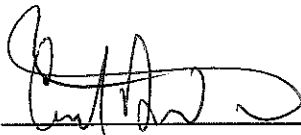
Board of County Commissioners and JCMHC
Johnson County, Kansas

c/o Risk Manager
111 South Cherry Street, Suite 2400
Olathe, Kansas 66061-3486

Prior to cancellation or non-renewal, each Party agrees that it or its Agent shall provide Certificate Holder not less than thirty (30) days advance written notice of such change. Renewal certificate(s) of insurance shall be provided by the Parties within ten (10) business days of insurance renewals.

F. Expenditure of funds as part of the Project will be subject to the respective budgetary processes of each Party. To the extent that this MOU is interpreted as requiring any expenditure of funds by any City, the Parties acknowledge that the Cities are obligated only to pay expenditures as may lawfully be made from: (a) funds budgeted and appropriated for that purpose during that City's current budget year; or (b) funds made available from any lawfully operated revenue producing source.

G. This MOU shall inure to the benefit of, and shall be binding upon, the Parties and their respective successors.

A handwritten signature in black ink, appearing to read 'Tim DeWeese', is written over a horizontal line.

Tim DeWeese, Executive Director
Johnson County Mental Health Center



City of Leawood:

By: Peggy Dunn
Peggy Dunn, Mayor

ATTEST:

Debra Harper
Debra Harper, City Clerk

APPROVED AS TO FORM:

Patricia A. Bennett
Patricia A. Bennett, City Attorney

City of Prairie Village:

By: Laura Wassmer
Laura Wassmer, Mayor

ATTEST:

Joyce Mundy
Joyce Mundy, City Clerk

APPROVED AS TO FORM:

Catherine Logan
Catherine Logan, City Attorney

City of Merriam:

By: Ken Sissom
Ken Sissom, Mayor

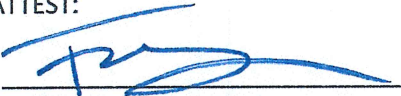
ATTEST:

Juli Pinnick
Juli Pinnick, City Clerk

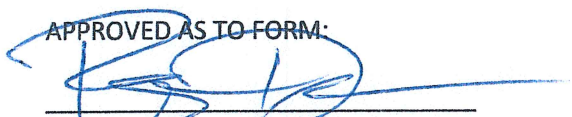
APPROVED AS TO FORM:

Michelle Daise
Michelle Daise, City Attorney

ATTEST:

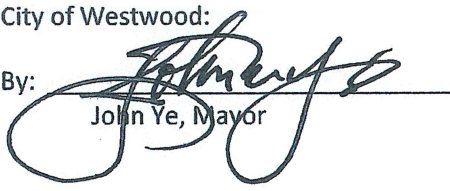

Fred Sherman, City Clerk

APPROVED AS TO FORM:

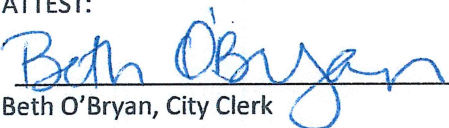

Ryan Denk, City Attorney

City of Westwood:

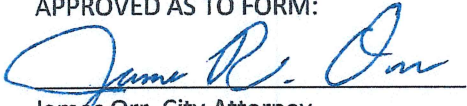
By:


John Ye, Mayor

ATTEST:

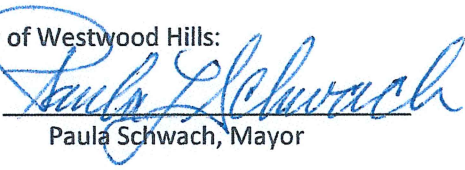

Beth O'Bryan, City Clerk

APPROVED AS TO FORM:

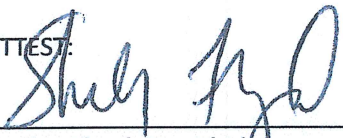

James Orr, City Attorney

City of Westwood Hills:

By:


Paula Schwach, Mayor

ATTEST:


Shelley Floyd, City Clerk

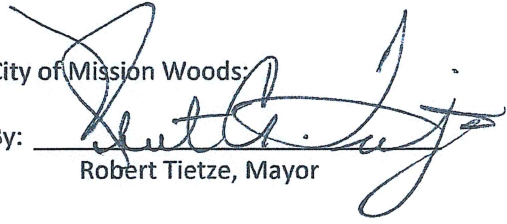
APPROVED AS TO FORM:


Steve Mauer, City Attorney


Jessica B. James

City of Mission Woods:

By:


Robert Tietze, Mayor

City of Mission:

By: 

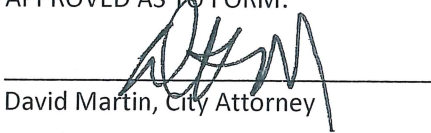
Steve Schowengerdt, Mayor

ATTEST:



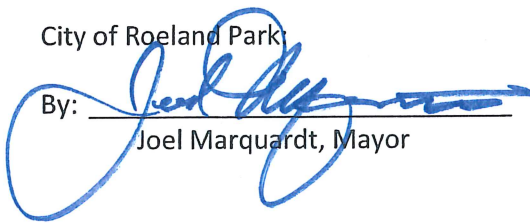
Martha Sumrall, City Clerk

APPROVED AS TO FORM:



David Martin, City Attorney

City of Roeland Park:

By: 

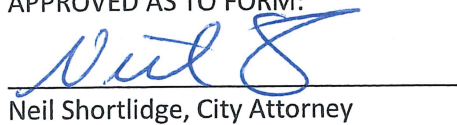
Joel Marquardt, Mayor

ATTEST:



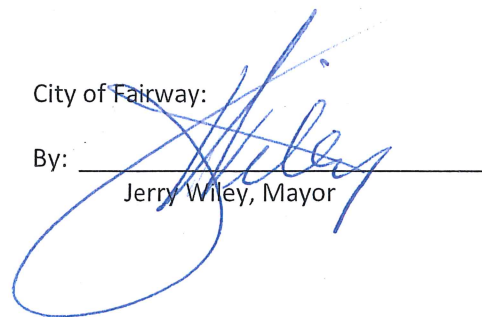
Kelley Bohon, City Clerk

APPROVED AS TO FORM:



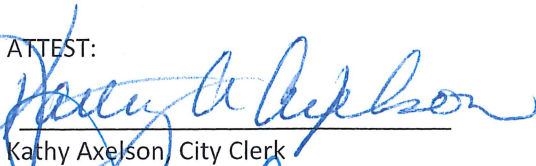
Neil Shortlidge, City Attorney

City of Fairway:

By: 

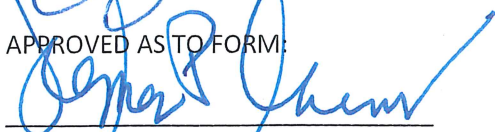
Jerry Wiley, Mayor

ATTEST:



Kathy Axelson, City Clerk

APPROVED AS TO FORM:



Stephen Chinn, City Attorney

**ADDENDUM
PROJECT BUDGET**

The total annual cost for the Project shall not exceed \$94,664.08, except for overtime approved in advance by each City's point of contact, as approved in each City's budget. JCMHC shall invoice each City on a quarterly basis according to its pro rata share, determined by population, as follows:

City	Percent	Annual Share of Cost
Leawood	36%	\$34,452.44
Prairie Village	23%	\$22,054.73
Merriam	13%	\$11,747.39
Mission	11%	\$9,717.07
Mission Hills	4%	\$3,623.04
Mission Woods	<1%	\$178.10
Roeland Park	8%	\$6,970.28
Fairway	4%	\$3,991.45
Westwood	2%	\$1,559.13
Westwood Hills	<1%	\$370.45

Exhibit A

Board of County Commissioners and JCMHC
Johnson County, Kansas c/o Risk Manager
111 South Cherry Street, Suite 2400
Olathe, Kansas 66061-3486

City of Leawood Kansas
4800 Town Center Drive
Leawood, Kansas 66211

City of Prairie Village Kansas
7700 Mission Road
Prairie Village, Kansas
66208

City of Merriam Kansas
9001 W. 62nd Street,
Merriam, Kansas
66202

City of Mission Kansas
6090 Woodson
Mission, Kansas
66202

City of Roeland Park Kansas
4600 W. 51st Street
Roeland Park, Kansas
66205

City of Westwood
4700 Rainbow Boulevard
Westwood, Kansas
66205

City of Westwood Hills
2216 West 49th Street
Westwood Hills, Kansas
666205

City of Fairway Kansas
4210 Shawnee Mission Parkway, Suite #100
Fairway, Kansas
66205

City of Mission Woods Kansas
4700 Rainbow
Westwood, Kansas
66205

Item Number: New Business- VIII.-B.
Committee 11/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/15/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Appointment of an Ad-Hoc Committee to Facilitate the 2019 Planning Sustainable Places Project**
Item Type: Other

Recommendation:

Committee will lead the project along with the facilitating consultant. It is advisable for the chair of the planning commission to be on the committee, a representative from sustainability, the mayor and a council member along with 4 members representing the property owners.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?