

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall, 4600 W 51st Street
November 8, 2023 6:00 PM

- Michael Poppa, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Miel Castagna-Herrera, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin

Dickens

Rebne

Finance

Hill

Castagna-Herrera

Safety

Madigan

Brauer

Public Works

Faidley

Raglow

Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

Roll Call

Modification of Agenda

I. Public Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #1031

B. City Council Meeting Minutes October 16, 2023

III. Business From the Floor

A. Applications / Presentations

1. Consolidated Fire District #2 - Chief Chick (5 min)
2. 3rd Quarter Social Media Report - Katie Garcia (5 min)

IV. Mayor's Report

A. Native American Heritage Month Proclamation

V. Workshop and Committee Reports

VI. Reports of City Liaisons

- A. Diversity, Equity, and Inclusion Committee (5 min)
- B. Sustainability Committee (5 min)
- C. MARC – First Tier Suburbs (Jan Faidley)

VII. Unfinished Business

VIII. New Business

- A. Appointment Harold Morales to the DEI Committee (5 min)
- B. Approve Leaf Collection Agreement with Westwood Hills (5 min)
- C. Approve Replacement of Public Works Pick Up (5 min)
- D. Direction on Adding Administrative Assistant at Public Works (10 min)

IX. Ordinances and Resolutions:

X. Workshop Items:

XI. Reports of City Officials:

- A. 3rd Quarter Financial Report (5 min)

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise

render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak

and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejIVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/97767592270>

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	10/18/2023 - 10:26 AM

Goals/Objectives & Terms

Item Number: Consent Agenda- II.-A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #1031**
Item Type:

Recommendation:

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

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Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 4:19 PM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▣ Appropriations Ordinance #1031	Cover Memo

Appropriation Ordinance - 11/8/2023 - #1031

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, November 2, 2023

Appropriation Ordinance - 11/8/2023 - #1031

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this November 8, 2023.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

172,807.94

Appropriation Ordinance - 11/8/2023 - #1031

						Check /E/F I		
Vendor	Dept	Acct #	Description	Invoice Description	Date	Amount	Chk #	Check Amount
						Distribution	Check	
Vendor	Dept	Account	Account Description	Reference	Date	Amount	Check #	Amount
Luis G Palos	220	5210.220	Maintenance & Repair Building	730609	11/02/23	2,400.00	75699	2,400.00
ADP, Inc.	101	5214.101	Other Contracted Services	645103771	11/02/23	296.84	75700	296.84
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128328424171	11/02/23	19.16	75701	19.16
Airgas USA, LLC	106	5318.106	Tools	5502734037	11/02/23	23.29	75702	23.29
ALDI, Inc	101	4265.101	Business Occupational Licenses	4055 10/17/23	11/02/23	710.00	75703	710.00
All City Management Services, Inc.	102	5214.102	Other Contracted Services	88371	11/02/23	668.20	75704	668.20
All Nations Flag Co., Inc.	290	5306.290	Materials	91456	11/02/23	47.00	75705	47.00
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D647177	10/25/23	549.44	75691	549.44
Augustine Exterminators, Inc.	290	5214.290	Other Contracted Services	7872 10/17/23	11/02/23	254.94	75706	254.94
Balls Food Stores	102	5236.102	Community Policing	39822	11/02/23	336.27	75707	336.27
Terri Baugh	101	5283.101	RP Community Foundation Grant Ex	10/1/23 Exp	10/25/23	270.88	75692	986.88
Terri Baugh	101	5283.101		10/1/23 Exp	10/25/23	100.00		
Terri Baugh	101	5283.101	RP Community Foundation Grant Ex	10/1/23 Exp	10/25/23	616.00		
Bledsoe's Rental Inc.	290	5262.290		186064	11/02/23	417.00	75708	417.00
Blue Valley Tractor & Supply	106	5318.106	Tools	288751	11/02/23	80.76	75709	80.76
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1082470	11/02/23	153.00	75710	306.00
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1082536	11/02/23	153.00		
Bristol Plumbing	290	5210.290	Maintenance & Repair Building	8850	11/02/23	185.00	75711	185.00
C&G - Justrite Stamps	101	5301.101	Office Supplies	146464	11/02/23	40.00	75712	40.00
City of Fairway	101	5237.101	Community Events	10/16/23 Man Ck	10/16/23	550.46	32872	550.46
Columbia Capital Management, LL	101	5209.101	Professional Services	23430004	11/02/23	7,304.82	75713	7,304.82
Crime Scene Cleaners, LLC	102	5260.102	Vehicle Maintenance	286	11/02/23	97.85	75714	97.85
Jaime Davis	106	5319.106	Rain Barrel Reimbursement	10/16/23 Exp	10/18/23	155.83	75681	155.83
Maria Gabriela Doherty	103	5209.103	Professional Services	23010003	11/02/23	173.00	75715	173.00
Engineers Joint Contract Documen	300	5421.300	Street Maintenance	2	11/02/23	5,850.00	75716	5,850.00
Elevator Safety Services, Inc.	101	5210.101	Maintenance & Repair Building	8/10/23 Auth	11/02/23	275.00	75717	275.00
ETC Institute	101	5214.101	Other Contracted Services	31600	11/02/23	749.55	75718	749.55
Evergy Energy Solutions, Inc.	101	5214.101	Other Contracted Services	MS008182	11/02/23	996.80	75719	2,076.67
Evergy Energy Solutions, Inc.	220	5214.220	Other Contracted Services	MS008182	11/02/23	456.87		
Evergy Energy Solutions, Inc.	290	5214.290	Other Contracted Services	MS008182	11/02/23	623.00		
Redacted	101	5273.101	Neighbors Helping Neighbors	671651	11/02/23	700.00	75720	700.00
Frank Gilman	103	5214.103	Other Contracted Services	Recurring Check	11/01/23	1,190.00	75695	1,190.00
Graybar Electric Company Inc.	270	5422.270	Street Light Replacement	9334083265	11/02/23	5,108.98	75721	5,108.98
Redacted	101	5273.101	Neighbors Helping Neighbors	8/31/23	10/23/23	500.00	32874	500.00
Hanna Rubber Company	106	5306.106	Materials	581558	11/02/23	74.00	75722	74.00
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2007	11/02/23	2,125.00	75723	7,940.00
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2039	11/02/23	2,035.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2093	11/02/23	2,225.00		

Hometown Lawn, LLC	106	5214.106	Other Contracted Services	2203	11/02/23	1,555.00		
Institute for Building Technology	104	5214.104	Other Contracted Services	R730RLP0923	11/02/23	160.00	75724	160.00
Anna Jacobson	360	5209.360	Professional Services	7	11/02/23	2,625.00	75725	2,625.00
Johnson Co Building Officials Asso	104	5206.104	Travel Expense & Training	10/26/23 Dues	11/02/23	120.00	75726	120.00
Johnson County Government	103	5227.103	Prisoner Care	211817	11/02/23	1,425.00	75727	1,425.00
Johnson County Housing Services	101	5234.101	JoCo Home Repair - Major	10/13/23 Man Ck	10/13/23	500.00	32871	500.00
Johnson County Key Service, Inc.	290	5306.290	Materials	145122.	11/02/23	201.00	75728	201.00
Johnson County Mental Health	102	5214.102	Other Contracted Services	4774 9/30/23	11/02/23	5,517.34	75729	5,517.34
Key Equipment & Supply	106	5211.106	Maintenance & Repair Equipment	KC210236	11/02/23	224.08	75730	224.08
Kansas Gas Service	101	5289.101	Natural Gas	10/11/23 X2	10/18/23	209.98	75682	614.64
Kansas Gas Service	106	5289.106	Natural Gas	10/11/23 X2	10/18/23	99.62		
Kansas Gas Service	106	5289.106	Natural Gas	7027 10/30/23	10/18/23	101.02		
Kansas Gas Service	290	5289.290	Natural Gas	7527 10/27/23	10/18/23	204.02		
Kansas Turnpike Authority	102	5206.102	Travel Expense & Training	42206474710081	11/02/23	69.00	75731	69.00
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	323001.010000009	11/02/23	3,584.50	75732	34,294.33
Lamp, Rynearson & Assoc., Inc.	300	5209.300	Professional Services	323094.010000002	11/02/23	1,940.00		
Lamp, Rynearson & Assoc., Inc.	300	5421.300	Street Maintenance	322001.090000005	11/02/23	573.50		
Lamp, Rynearson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	32201.040000016	11/02/23	3,346.90		
Lamp, Rynearson & Assoc., Inc.	360	5442.360	Building Improvement	323012.010000009	11/02/23	3,118.01		
Lamp, Rynearson & Assoc., Inc.	370	5455.370	Public Infrastructure Improvements	322001.070000008	11/02/23	6,526.92		
Lamp, Rynearson & Assoc., Inc.	270	5464.270	2023 CARS - Mission Rd. 47th-53rd	323099.010000002	11/02/23	9,124.66		
Lamp, Rynearson & Assoc., Inc.	270	5466.270	2023 CARS - 48th from Roe Lane to	322001.050000009	11/02/23	6,079.84		
Lynda Leonard	101	5230.101	Recurring Check		11/01/23	200.00	75696	200.00
Lexington Plumbing & Heating Co.	101	5210.101	Maintenance & Repair Building	148481.	11/02/23	205.00	75733	205.00
Mauer Law Firm PC	101	5215.101	City Attorney	209085	11/02/23	2,352.00	75734	7,115.00
Mauer Law Firm PC	101	5215.101	City Attorney	209086	11/02/23	3,885.00		
Mauer Law Firm PC	101	5215.101	City Attorney	209087	11/02/23	878.00		
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	11/2023 TrialInv	10/25/23	37,934.00	75693	37,934.00
NAPA Auto Parts	106	5318.106	Tools	2138214872	11/02/23	69.99	75735	69.99
OfficeSupply.com	290	5425.290	Other Capital Outlay	5655215	11/02/23	3,196.71	75736	3,196.71
Adam Peer	103	5209.103	Professional Services	10/27/23 Letter	11/02/23	375.00	75737	375.00
Pitney Bowes Global Financial Ser	101	5205.101	Postage & Mailing Permits	7903 10/20/23	11/02/23	411.99	75738	411.99
Price Chopper	101	5267.101	Employee Related Expenses	39834	11/02/23	161.91	75739	161.91
Principal Life Insurance Co.	107	5126.107	Health/Dental/Vision Insurance	10001 10/17/23	10/25/23	734.63	75694	734.63
T2 Holdings, LLC	102	5214.102	Other Contracted Services	1263488	11/02/23	26.77	75740	53.54
T2 Holdings, LLC	105	5214.105	Other Contracted Services	1263488	11/02/23	26.77		
Pur-O-Zone, Inc.	290	5304.290	Janitorial Supplies	876223	11/02/23	651.22	75741	651.22
Wex Bank	106	5302.106	Motor Fuels & Lubricants	92511764	10/18/23	1,340.12	32873	1,532.31
Wex Bank	110	5302.110	Motor Fuels & Lubricants	92511764	10/18/23	192.19		
Rejis Commission	102	5214.102	Other Contracted Services	518031	11/02/23	238.88	75742	238.88
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	5904	11/02/23	7,187.50	75743	7,187.50
Gregg Schiffelbein	102	5206.102	Travel Expense & Training	9/28/23 Mileage	10/18/23	216.15	75683	216.15
Smitty's Lawn & Garden Equipmer	106	5306.106	Materials	90051	11/02/23	16.02	75744	16.02
Staples	101	5301.101	Office Supplies	8071927526	11/02/23	570.56	75745	869.79

Staples	101	5301.101	Office Supplies	8072001860	11/02/23	270.65		
Staples	101	5304.101	Janitorial Supplies	8071927526	11/02/23	18.90		
Staples	101	5304.101	Janitorial Supplies	8072001860	11/02/23	9.68		
Strasser True Value	110	5262.110	Grounds Maintenance	439758	11/02/23	551.99	75746	551.99
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check	11/01/23	1,445.00	75697	1,445.00
Total Venue	101	5292.101	Fireworks	971	11/02/23	270.00	75747	270.00
Verizon Wireless	102	5202.102	Telephone	9947596062	11/02/23	345.68	75748	465.71
Verizon Wireless	104	5202.104	Telephone	9947596062	11/02/23	80.02		
Verizon Wireless	106	5202.106	Telephone	9947596063	11/02/23	40.01		
Water District No 1 of Johnson Co	101	5287.101	Water	1593 10/25/23	11/02/23	148.96	75749	1,140.35
Water District No 1 of Johnson Co	101	5287.101	Water	6642 10/25/23	11/02/23	17.73		
Water District No 1 of Johnson Co	106	5287.106	Water	1229 10/25/23	11/02/23	183.15		
Water District No 1 of Johnson Co	106	5287.106	Water	1391 10/25/23	11/02/23	91.01		
Water District No 1 of Johnson Co	106	5287.106	Water	1489 10/25/23	11/02/23	167.29		
Water District No 1 of Johnson Co	106	5287.106	Water	1681 10/25/23	11/02/23	30.32		
Water District No 1 of Johnson Co	106	5287.106	Water	2212 10/25/23	11/02/23	105.65		
Water District No 1 of Johnson Co	106	5287.106	Water	4001 10/25/23	11/02/23	182.82		
Water District No 1 of Johnson Co	220	5287.220	Water	8373 10/25/23	11/02/23	82.41		
Water District No 1 of Johnson Co	290	5287.290	Water	3054 10/25/23	11/02/23	131.01		
Wholesale Batteries, Inc.	106	5211.106	Maintenance & Repair Equipment	489548	11/02/23	426.93	75750	426.93
The Work Zone, Inc.	106	5259.106	Traffic Control Signs	67111	11/02/23	414.00	75751	414.00
Everygy	101	5201.101	Electric	10/23/23	10/23/23	1,037.14	EFT	1,037.14
Everygy	106	5201.106	Electric	10/23/23	10/23/23	376.58	EFT	376.58
Everygy	220	5201.220	Electric	10/23/23	10/23/23	21.49	EFT	21.49
Everygy	290	5201.290	Electric	10/23/23	10/23/23	491.52	EFT	491.52
Everygy	101	5222.101	Traffic Signal Expense	10/23/23	10/23/23	97.25	EFT	97.25
Everygy	101	5269.101	Electric Vehicle Charging Program	10/23/23	10/23/23	226.50	EFT	226.50
Everygy	106	5290.106	Street Light Electric	10/23/23	10/23/23	383.39	EFT	383.39
KPERS	101	2040.101	KPERS Accrued Employee	10/12/23 PR	10/16/23	2,765.76	EFT	2,765.76
KPERS	101	2040.101	KPERS Accrued Employee	10/12/23 PR	10/16/23	4,224.11	EFT	4,224.11
KPERS	101	2050.101	Insurance Withholding Payable	10/12/23 PR	10/16/23	121.95	EFT	121.95
KP&F	101	2045.101	KP&F Employee Withholding Payab	10/12/23 PR	10/16/23	2,133.95	EFT	2,133.95
KP&F	101	2045.101	KP&F Employee Withholding Payab	10/12/23 PR	10/16/23	6,822.68	EFT	6,822.68
KP&F	101	2050.101	Insurance Withholding Payable	10/12/23 PR	10/16/23	41.67	EFT	41.67
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	10/20/23	2,363.00	EFT	2,363.00

\$ 172,807.94

Item Number: Consent Agenda- II.-B.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: City Council Meeting Minutes October 16, 2023
Item Type:

Recommendation:

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

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Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 3:48 PM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▫ City Council Meeting Minutes October 16, 2023	Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
October 16, 2023, 6:00 P.M.

- | | | |
|---|---|---|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Miel Castagna-Herrera, Council Member• Tom Madigan, Council Member• Michael Rebne, Council Member• Kate Raglow, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. City Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|---|---|---|

Admin Dickens Rebne	Finance Hill Castagna-Herrera	Safety Madigan Brauer	Public Works Faidley Raglow
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(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBR Brauer was absent. All other Governing Body members were present. Staff present were City Administrator Moody, City Attorney Walker, Assistant City Administrator/Finance Director Jones-Lacy, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

Mayor Poppa called for a moment of silence to recognize the innocent victims in Gaza in light of the tragedy happening right now.

Modification of Agenda

There were no modifications to the agenda.

I. Public Comments

There were no public comments made.

II. Consent Agenda

- A. Appropriations Ordinance #1030**
- B. City Council Meeting Minutes October 2, 2023**

MOTION: CMBR MADIGAN MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentations

There was no Business from the Floor.

IV. Mayor's Report

A. Bullying Prevention Month Proclamation

Mayor Poppa said the theme for Anti-Bully Week 2023 is "Make a Noise about Bullying." Bullying is any unwanted, aggressive behavior or intimidation and is becoming increasingly prevalent and damaging to children. Mayor Poppa said it important to keep this conversation in the forefront and for everyone to do what they can to stop bullying. Mayor Poppa thanked City Clerk Nielsen for bringing this to the Governing Body and they all signed on to the proclamation. Mayor Poppa read the Proclamation into the record:

Because I believe I can be part of the solution to end bullying and cyber-bullying, I pledge to:

- *Remember kindness;*
- *Empower others to call out unwanted aggressive behavior;*
- *Support people who have been affected by bullying or cyberbullying;*
- *Participate in dialogue that is inclusive of others;*
- *Educate my friends and family about the harmful effects of bullying;*
- *Communicate honestly without attacking or belittling others; and*
- *Treat others with respect.*

V. Reports of City Liaisons and Committees

A. Parks Committee

The report from the Parks Committee is included in the agenda packet. CMBR Raglow added that next month, she, CMBR Madigan and the rest of the Parks Committee will meet with Lamp Rynearson to talk about next steps for Nall Park as that is their next project. She also added that they are making progress on the wildflower meadow.

Mayor Poppa then requested that the Council move their November 6th meeting to the 8th to allow candidates an opportunity to reach out to residents.

CMBR Faidley said she might be late for the meeting on the 8th.

CMBR Hill suggested if the agenda is not time sensitive, they could hold the meeting on the 13th.

After information Council discussion, it was agreed to move the meeting to November 8th.

City Clerk Nielsen said she would let Fire Chief Chick know of the meeting change who is scheduled to make a presentation to the Governing Body.

VI. Unfinished Business

No Unfinished Business was discussed.

VII. Ordinances and Resolutions

No ordinances or resolutions were presented.

VIII. New Business

A. Committee Reappointments

- MOTION:** CMBR RAGLOW MOVED AND CMBR HILL SECONDED TO APPROVE THE COMMITTEE REAPPOINTMENTS OF:
- LYNDIA LEONARD AND MAREK GLINIECKI TO THE ARTS COMMITTEE
 - JEFFREY STOCKS AND BRANDON GILLETTE TO THE BOARD OF ZONING APPEALS
 - JAIMIE DAIS, LINDA THORNBURGH, LINDA HEINEN, AND MALLORIE HULBURT TO THE PARKS AND TREES COMMITTEE
 - MICHAEL CALOVICH TO THE AQUATIC ADVISORY COMMITTEE (MOTION CARRIED 7-0.)

B. Approve Public Defender Service Agreements

The change in the agreement reflects an increase from \$150 per docket to \$375 and \$300 per trial.

Ms. Jones-Lacy said a pay increase has not been done in many, many years and the new pay structure will cover the time spent on cases and not only time in court, which makes it more equitable in comparison with other cities.

CMBR Faidley asked when this would become effective. Ms. Jones-Lacy said it will become effective immediately, noting that about two years ago they began to put these agreements in writing when they had previously been verbal. She said that one public defender was going to leave, and so this was a catalyst for the change and they have been able to retain the defender with this agreement.

Ms. Jones-Lacy added that while this is within the City Administrator's authority, they would like the Council to approve it as it is a written agreement.

- MOTION:** CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE PUBLIC DEFENDER SERVICE AGREEMENTS WITH VANESSA MAXWELL-LOPEZ AND ADAM PEER. (MOTION CARRIED 7-0.)

C. Public Fireworks Display Request from Bishop Miego

Police Chief Morris brought a request from Bishop Miego to add an additional night for fireworks for Senior Night.

CMBR Faidley said this will be on a Tuesday and the others approved were for a Friday night and asked if there could be a push on social media.

Staff will put this on social media and Police Chief Morris will also reach out to the school for them to put it out. He added that the display only lasts a matter of seconds.

CMBR Madigan said that PIO Garcia had put out a social blast today about it.

MOTION: CMBR MADIGAN MOVED AND CMBR CASTAGNA-HERRERA SECONDED TO THE ADDITIONAL DATE OF SENIOR NIGHT TUESDAY, OCTOBER 17 AT APPROXIMATELY 6:20 P.M. FOR A FIREWORKS DISPLAY. (MOTION CARRIED 6-1 WITH CMBR HILL VOTING NO.)

D. Amendments to Employee Handbook - Adding Compensation Policy Section, Adding Holidays, Adding City Match to 457

Mayor Poppa said they have had an opportunity to review the recommended changes and that the Council is being asked to approve the amendments to the Employee Handbook which have come about as a result of the salary study with McGrath. It would be adding the City's Compensation Policy, two holidays (Christmas Eve and a floating holiday), adjusts the vacation policy to allow employees to use time as they accrue it, and adding a 457 matching retirement plan for KPERS.

CMBR Faidley noted a typo on page 28, Paragraph 11 regarding Christmas Eve day stating "observe" needs a "D" added. She also asked what the budget implications are of implementing a 457 with an up to 3 percent match. City Administrator Moody said they won't know the actual, but they do know the potential and that was calculated when they were working on the 2024 budget, so there is already a 3 percent allowance in the budget and will not have a negative impact. He said that if everyone who is eligible puts in the 3 percent to maximize it, it has been budgeted for. He added that that does not happen from his experience.

CMBR Madigan said he was taken aback by the two extra holidays, as he is a fan of keeping City Hall open. He would be in favor of more personal days and asked what the staff wants.

City Administrator Moody said they found that the vacation time accrual process is more generous than average, and there is additional flexibility already there. The recommendation from McGrath was to include additional holidays and incorporate a personal day. He said that staff does ask to close on Christmas Eve because they are slow.

There was informal discussion between the Governing Body and City Administrator Moody regarding personal days and holidays.

CMBR Raglow asked if Christmas Eve is slow. City Clerk Nielsen said several staff members knew this was on the agenda and were very excited about the possibility of having off Christmas Eve.

CMBR Faidley said this goes to the work-life balance they try to provide for their employees as it is important to attract and retain quality people. They need to provide service to the public and no one wants a grumpy employee on Christmas Eve.

MOTION: CMBR RAGLOW MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AMENDMENTS TO THE EMPLOYEE HANDBOOK. (MOTION CARRIED 7-0.)

E. Police Department Personnel Change Scenario

Mayor Poppa said this item goes towards addressing the current openings and the results of the pay survey. Police Chief Morris said he supports the scenarios and worked with staff and the members of the Governing Body to draft them.

Police Chief Morris said they are in a retention crisis mode. The proposal detailed in the packet is a great idea and does not affect the budget. Mayor Poppa thanked City Administrator Moody and Police Chief Morris for coming up with and supporting this idea. Police Chief Morris said they did something similar to this seven years ago.

Mayor Poppa also noted the police chief succession scenario in light of Police Chief Morris retiring in January 2025. The plan assumes they will be hiring an assistant chief to step into the chief role in lieu of filling a vacant position.

City Administrator Moody said they will also review the 2024 budget as they begin work on 2025. It will reflect on the updated positions that will be conveyed in an appropriate line item.

Mayor Poppa said this item is only to approve the retention plan and succession plan and not approval to hire a recruiting firm.

CMBR Faidley how unusual it is for a police department not to have a detective position. Police Chief Morris said that lot of times smaller agencies do not have one. Because they are a small agency, they do what they can in-house, and if they need anything specific, they have the Johnson County Sheriff's Office that will assist them.

CMBR Madigan said he is in favor of the pay grade increase. With three to four people down, they need to do something to catch up. He also added that he would like for them to look to fill positions from within before looking to the outside. He prefers that to overpaying an outside agency telling them who to hire. He reiterated they need to raise their wages to be competitive.

Mayor Poppa said everyone is hurting for officers. Police Chief Morris said the increase is a huge morale boost, and with approval they can continue to recruit and hire two officers immediately or are teetering on the edge.

Mayor Poppa agreed with hiring within if the talent is there.

Police Chief Morris said he will be close by after he retires and be available to help since he is not totally leaving the law enforcement arena.

City Administrator Moody anticipated this adjustment to take effect November 1st, but would be nice to have clarification from the Governing Body.

Police Chief Morris thanked the Governing Body and said this is truly a win for the department, and thanked City Administrator Moody for working with them on this.

Mayor Poppa said it is a win for all of them.

MOTION: CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE THE RETENTION PLAN AND SUCCESSION PLAN FOR THE ROELAND PARK POLICE DEPARTMENT BEGINNING NOVEMBER 1, 2023. (MOTION CARRIED 7-0.)

IX. Reports of City Officials

A. 3rd Quarter Police Report

Police Chief Morris gave his Animal Control report from the contract they have with the City of Mission. He said they have been fortunate in Roeland Park with no real issues, and there have been no complaints from the police department. He said they were pleased with the animal control contract.

Chief Morris went over the crime statistics and noted there were 197 reported incidents, but fortunately no homicides, rapes, or robberies. He also gave the breakdown of arrests made, citations written, and warnings issued. Included in his report were the locations of incidents with Chief noting that they have kept busy at the Boulevard Apartments. Theft continues to be the biggest offense in the City.

Chief Morris also shared the Co-Responder Program report. They contract these services with several other cities, and they have not been as busy in Roeland Park compared to other agencies.

CMBR Faidley asked if the officers have access to the co-responders 24/7. Police Chief Morris said they do have a crisis line, and can utilize email and phone calls.

CMBR Faidley also asked about the theft reduction. Police Chief Morris said they are employing DDACTS, which is the Data-Drive Approaches to Crime and Traffic Safety. It involves a more visible presence in an area and includes the officers getting out and doing foot patrols and more visible vehicles in the area.

CMBR Rebne realizes the department is understaffed and working hard, but the racial breakdown of incidents continue to be a concern. He mentioned an incident of four kids of color on Clark who had the police called on them. He noted that two officers had them on the sidewalk and that the officers handled the situation professionally. Parents were called and the children were picked up. He said the Police Department should be an outward leader and that an education of residents could consider are they truly being harmed and the actual need to call the police.

Police Chief Morris said he did not know who the caller was, but the children were ringing doorbells and running away. There was also an alleged observation they were pulling door handles. Three of the children listed in the Boulevard Apartments and one lived in KCK and were not directly linked to the area. He added that if they receive a call they have to go.

CMBR Hill said she saw someone lying on the Aldi stairs and did not know if someone had fallen or was sleeping there. She called the department, and they told her it is not illegal to sleep. She said that speaks to the ethics of their police department and that they are not just out to get people.

Police Chief Morris said he was aware of this, and the person had been asked to leave a vacant building earlier.

B. 3rd Quarter Objective Progress Report

City Administrator Moody said they continue working on historical objectives and they cleared some that were delayed. There has not been a lot in 2023, but they have made progress on all of them. He said they will not complete all of the new objectives, but should complete the backlog by year's end.

CMBR Faidley asked if they could celebrate that. City Administrator Moody said they can incorporate that into their December celebration.

CMBR Faidley also asked for an update on the zoning code update noting there will be public involvement in this. Ms. Jones-Lacy said that will be held on November 13th.

CMBR Faidley also asked about the equity questions and their implementation plan for agenda items. She doesn't believe that every objective or agenda item needs to be answered to those questions, but she doesn't feel they are even making an attempt.

Mayor Poppa said they don't always have to answer them ahead of time, but they can be answered on the dais.

CMBR Hill said that verbally answering them is a part of the process. Mayor Poppa said they can always be brought up during discussion.

CMBR Castagna-Herrera mentioned that discussion at the DEI committee meeting limited the information they were able to submit. Ms. Jones-Lacy said there are limited fields on their Novus agenda software, but they could have a form for additional information.

City Clerk Nielsen said if there is a discussion on how to add questions and responses, they can email her and she can put those into the agenda.

CMBR Hill asked if they could have the questions on cards before them at the meeting so they can see them and think about them to keep them forefront in their minds. She said this is a different thought pattern process than what they're used to.

CMBR Rebne this was talked about by the racial equity, and he feels better thinking about it beforehand than talking on the spot. It gives him a chance for reflection and able to write a written response before having conversation. He said the goal of the conversation should be the same way they talk about the budget, parks, trees, etc.

Mayor Poppa said when adding things to the agenda, they need to think through all the questions and their relevance to equity, have the conversations, and then deciding what they will do about it.

City Administrator Moody said trying to incorporate answers to the questions from all nine Governing Body members into the agenda can be a little "clunky". He said they have their own ability to put notes in their own Novus portal for their own use.

CMBR Faidley said she likes to have a consolidation of ideas when putting the agenda together.

CMBR Rebne would like to see them come up with a way to keep the data of the conversations they have.

CMBR Castagna-Herrera said the DEI Committee has been talking about this and this is a good time for anyone who cares about it to go to the meeting and put their opinion in.

CMBR Madigan agreed getting a card with the questions would be a great aid for them to look at. Mayor Poppa said it is already on the agenda item, but is a good idea to be able to see them. He also suggested the Council fill out those questions before they put something on an agenda for Council discussion.

C. 3rd Quarter Strategic Plan Progress Report

City Administrator Moody said not a lot has changed since the second quarter. They are continuing to work on items in progress noting that some will be finished by the fourth quarter. This represents 167 projects undertaken with a value of \$27.6.

There was discussion about the church property being for sale, not knowing the intent of the property owner, and issues with property maintenance and building security.

D. 3rd Quarter Public Works Report

Public Works Director Scharff's report compared staff hours with last year noting that a majority of their time is spent on parks and green space. He also reviewed the status of projects worked on this year. Street sweeping was completed in the past week and the leaf pickup program will start on the east side of the City this year. Mr. Scharff also reviewed upcoming projects including a CARS-funded project and a sidewalk extension.

E. Update on Community Assistance Programs Year to Date

Wade Holtkamp has been overseeing the grant programs offered to the City's residence. The 12 programs include homeowner maintenance assistance, financial relief and support, and a variety of others such as Contain the Rain, property check rebate, and the major and minor home programs. \$212,500 was budgeted for grants in 2023. Habitat for Humanity has been a great partner, and the Neighbors Helping Neighbors is also a successful program. The City partners with Johnson County for two home programs as well as addressing property codes issues and concerns for health, welfare, and accessibility. There is also a compost program and an energy audit.

Mayor Poppa asked if there is an income qualifier for the energy audit and Mr. Holtkamp said there was not. In fact, the inspector for the energy audit program is interested in doing some marketing for more participants.

Mayor Poppa asked if there were any redundancies in their programs and Ms. Jones-Lacy said there are currently some redundancies. Johnson County provides for the major and minor home assistance program while Habitat is grant-funded and is not permanent. She said that Neighbors Helping Neighbors only addresses exterior items and other programs address items inside such as heating and plumbing.

CMBR Faidley had a conversation with someone from the Boulevard who was very thankful for rent assistance. She said it is important to know that these programs are making a difference. She asked if there was a difference between applications that have been qualified and projects that are approved. Mr. Holtkamp said they have held back on some, especially those that are tree related as the contractors were slammed with work in light of the storm and prices were very high. Those have

started to come down and there is more availability, so they will begin that funding soon. He said their goal is that everyone who is qualified will have an approved project.

CMBR Madigan asked to address Mr. Holtkamp's title change.

City Administrator Moody said that Wade Holtkamp has been appointed as the City's Building Inspector and they are currently looking for someone to fill his spot in Neighborhood Services. Mr. Moody said that Wade made a great presentation and is indicative of how he approaches all projects that they challenge him with. A great characteristic of his is that he takes the challenges they present him, and they appreciate everything he contributes to the City.

Ms. Jones-Lacy said they have had a lot of applicants for code enforcement. She said that Wade is highly effective, especially with customer service, and they are looking forward to someone joining their team that is as good as him.

(applause)

Adjourn:

MOTION: CMBR MADIGAN MOVED AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 7:40 p.m.)

Kelley Nielsen, City Clerk

Michael Poppa, Mayor

Item Number: Applications/Presentations- A.-1.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/12/2023
Submitted By: Chief Chick
Committee/Department: Admin.
Title: Consolidated Fire District #2 - Chief Chick (5 min)
Item Type: Other

Recommendation:

Chief Chick to provide update.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:

Budgeted Item?

Budgeted Amount:

Line Item Code/Description:

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	10/12/2023 - 2:56 PM

Goals/Objectives & Terms

Item Number: Applications/Presentations- A.-2.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/2/2023
Submitted By: Katie Garcia
Committee/Department: Admin.
Title: 3rd Quarter Social Media Report - Katie Garcia (5 min)
Item Type: Presentation

Recommendation:

Informational only. Katie Garcia to provide update.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:

Budgeted Item?

Budgeted Amount:

Line Item Code/Description:

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 11:04 AM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▣ 3rd Quarter Social Media Report	Cover Memo

Q3 2023 Marketing Report



Prepared by
KATIE GARCIA
GATHER MEDIA CO. FOUNDER

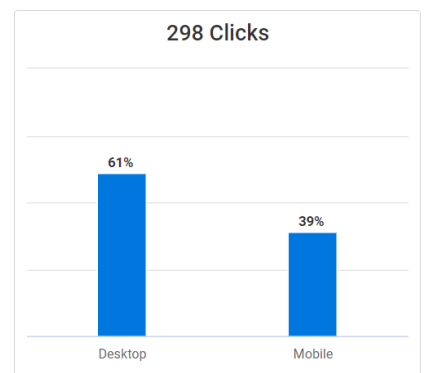
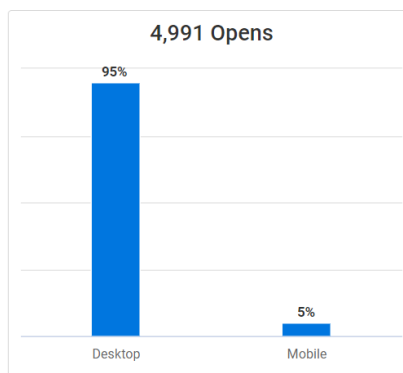
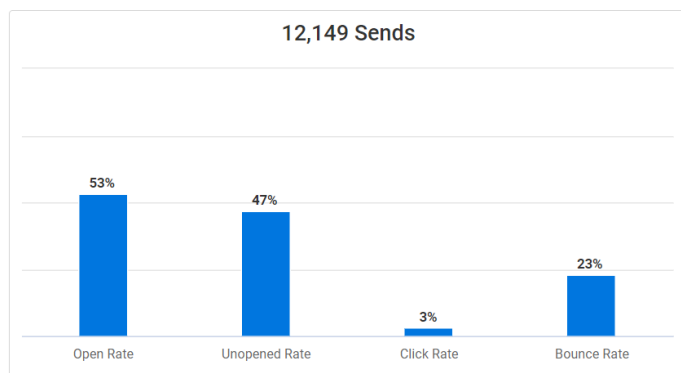
Reports

- Constant Contact Email Report
- Google Ads Report
- Social Media Group Report
- Top Posts
- Social Media Competitor Report

Q3 Major Focuses

- Community and Committee News
- Jobs
- Fall Events

Constant Contact Results: Q3 2023



Average Open Rate: 53%

Industry Average Open Rate: 39%

Average Click Through Rate: 3%

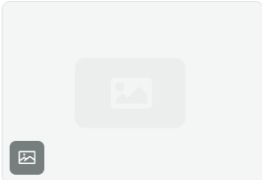
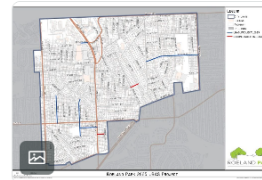
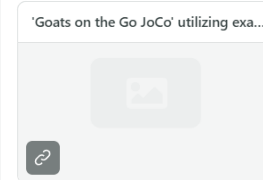
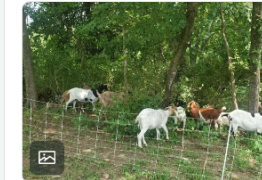
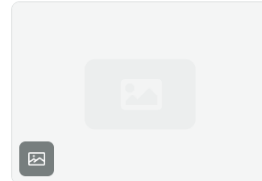
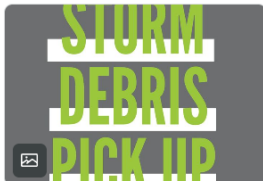
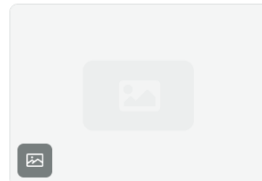
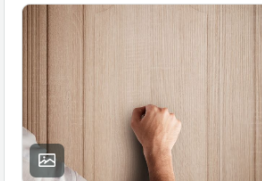
Industry Average Click Through Rate: 2%

Google Ads Results: Q3 2023

Campaigns			
Summary of how your campaigns are performing			
	CTR	Clicks	CTR
① Lifeguards	7.84%	93	7.84%
① Building Official	7.10%	262	7.10%
① Police Officer	4.67%	424	4.67%
① Director of Finance & Assistant City Admin	4.03%	72	4.03%
All campaigns			< 1 / 1 >

- In general, a CTR above 2.5% is excellent.
- All ads are turned off.
- Catching people searching for keywords related to these jobs.

Top Posts

 City of Roeland Park, KS Sat 7/15/2023 10:25 am EDT 🔥 OUTAGE UPDATE FROM EVERGY 🔥  Engagement Rate (per Impression) 49.4% Impressions 1,276 Engagements 630 ... 👍 💬	 City of Roeland Park, KS Fri 9/22/2023 2:13 pm EDT Heads up! Road construction on 48th St. between Roe Blvd & Roe Lane will begin on Monday, September 25th, and will...  Engagement Rate (per Impression) 23.1% Impressions 1,579 Engagements 365 ... 👍 💬	 City of Roeland Park, KS Fri 7/14/2023 2:21 pm EDT Beginning on July 17th, the City's contractor McAnany Construction will begin street construction on the...  Engagement Rate (per Impression) 23.1% Impressions 1,416 Engagements 327 ... 👍 💬	 City of Roeland Park, KS Thu 8/3/2023 11:46 am EDT Check out this article on the work the goats are doing in Nall Park to help clear invasive plants! https://bit.ly/3Qq27Ou 'Goats on the Go JoCo' utilizing exa...  Engagement Rate (per Impression) 20.7% Impressions 935 Engagements 194 ... 👍 💬	 City of Roeland Park, KS Tue 8/1/2023 5:34 pm EDT The goats have arrived at Nall Park & they are already hard at work clearing invasive plants! Stop by the Park and give them a...  Engagement Rate (per Impression) 18.6% Impressions 5,975 Engagements 1,109 ... 👍 💬
 City of Roeland Park, KS Fri 9/29/2023 12:55 pm EDT We had a great group of third graders from Roesland Elementary visit City Hall to learn about more about local governmen...  Engagement Rate (per Impression) 18.5% Impressions 734 Engagements 136 ... 👍 💬	 City of Roeland Park, KS Tue 8/8/2023 12:15 pm EDT "We are heartbroken to learn of the passing of Fairway Police Officer Jonah Oswald. He made the ultimate sacrifice..."  Engagement Rate (per Impression) 17.9% Impressions 992 Engagements 178 ... 👍 💬	 City of Roeland Park, KS Tue 8/15/2023 1:40 pm EDT Happy #cityhallsselfieday! We have the best team!  Engagement Rate (per Impression) 17.1% Impressions 1,295 Engagements 222 ... 👍 💬	 City of Roeland Park, KS Wed 9/20/2023 5:38 pm EDT PLEASE NOTE: UPDATED MAP! Leaf collection begins Monday, October 30 on the EAST SIDE OF THE CITY! I 🍁 Public...  Engagement Rate (per Impression) 16.6% Impressions 1,998 Engagements 332 ... 👍 💬	 City of Roeland Park, KS Fri 8/4/2023 1:07 pm EDT We are sending a big welcome to Robeks! Roeland Park's newest juice and smoothie shop is located at 4984 Roe Blvd. Ripu...  Engagement Rate (per Impression) 16.4% Impressions 1,058 Engagements 174 ... 👍 💬
 City of Roeland Park, KS Tue 9/19/2023 5:50 pm EDT CONGRATULATIONS to Roesland Elementary School! We are SO proud to have a National Blue Ribbon School in o...  Engagement Rate (per Impression) 15.5% Impressions 780 Engagements 121 ... 👍 💬	 City of Roeland Park, KS Sat 7/15/2023 9:41 pm EDT Roeland Park to Assist Residents with Storm Cleanup In response to the storm damage on Friday, July 14, 2023, the City...  Engagement Rate (per Impression) 15% Impressions 2,124 Engagements 318 ... 👍 💬	 City of Roeland Park, KS Thu 9/28/2023 3:19 pm EDT Way to go, Roeland Park! As a community, we recycled 18.1 tons of glass in the third quarter of 2023. 🍷💚 Keep on recyclin...  Engagement Rate (per Impression) 13.7% Impressions 663 Engagements 91 ... 👍 💬	 City of Roeland Park, KS Tue 8/22/2023 1:34 pm EDT ***Please set your materials out the night before your regular service day this week.*** In response to heat-related...  Engagement Rate (per Impression) 12.7% Impressions 1,633 Engagements 208 ... 👍 💬	 City of Roeland Park, KS Fri 8/18/2023 2:30 pm EDT Reminder: Any person selling door-to-door requires a permit! Please call the police department if you have solicitors...  Engagement Rate (per Impression) 12.2% Impressions 1,368 Engagements 167 ... 👍 💬

Social Highlights

Profiles

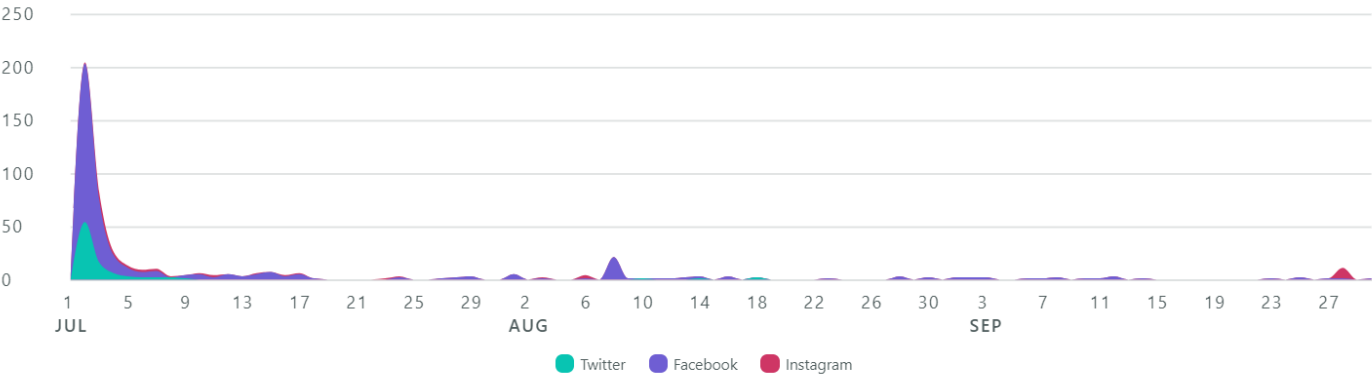
Review your aggregate profile and page metrics from the reporting period.

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
Reporting Period	6,131	214	275	249,080	15,571	6.3%	492
Jul 1, 2023 – Sep 30, 2023	↗ 3.7%	↗ 22.3%	↗ 14.1%	↗ 77.5%	↗ 25.3%	↘ 29.4%	↘ 86.8%
Compare to	5,914	175	241	140,338	12,424	8.9%	3,721
Mar 31, 2023 – Jun 30, 2023							
  @RoelandParkKS	2,025	9	118	26,283	830	3.2%	90
  City of Roeland Park, KS	3,253	132	101	209,326	14,075	6.7%	361
  roelandparkks	853	73	56	13,471	666	4.9%	41

Video Views

Review how your videos were viewed across networks during the reporting period.

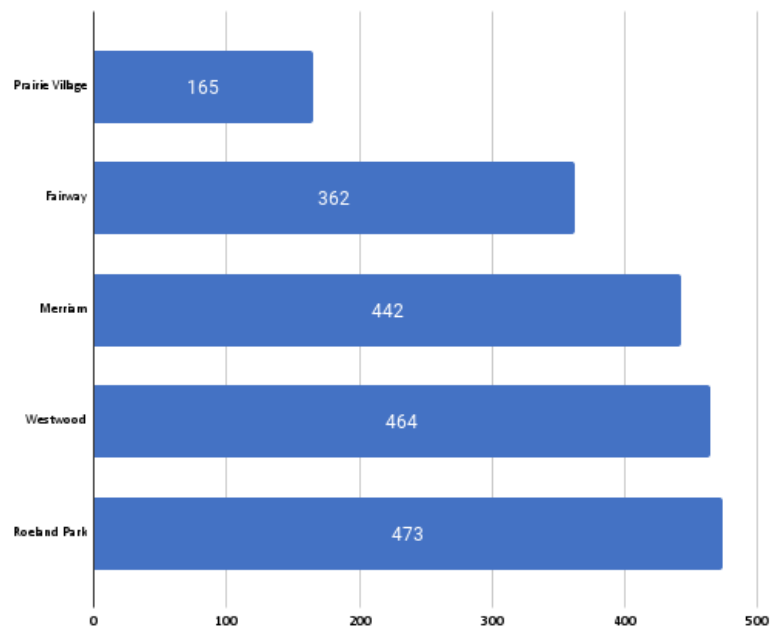
Video Views, by Day



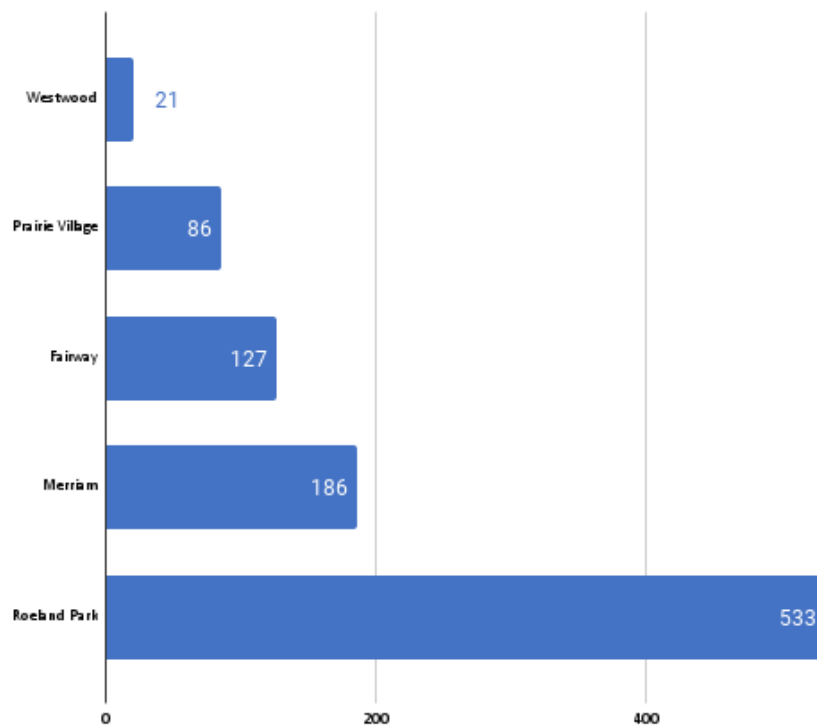
Video Views Metrics	Totals	% Change
Video Views	492	↘ 86.8%
Twitter Video Views	90	↘ 82.5%
Facebook Video Views	361	↘ 82.1%
Instagram Post Video Views	41	↘ 96.6%

Data per 1,000 Residents

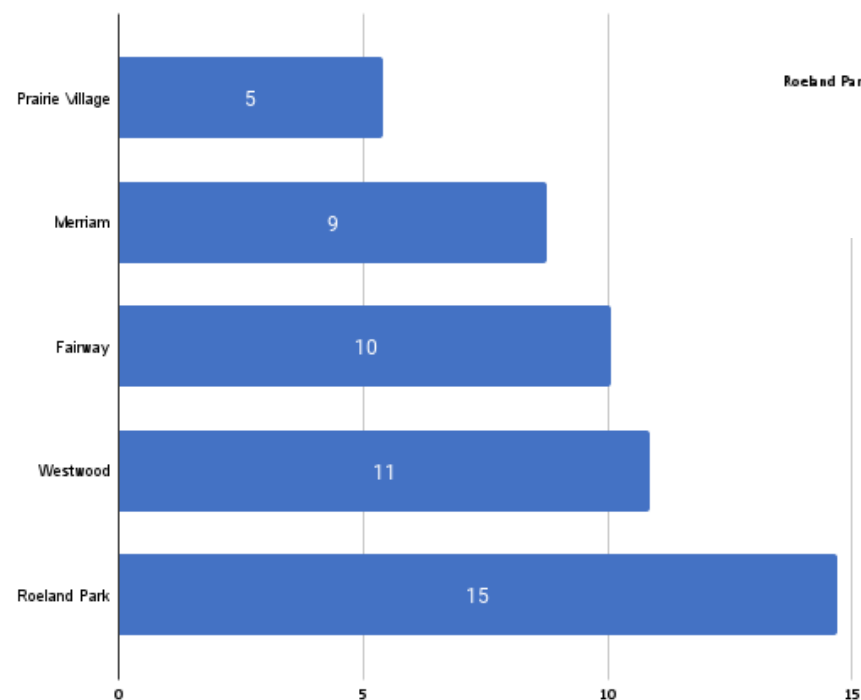
Audience Per 1,000 Residents



Engagements Per 1,000 Residents



Posts Per 1,000 Residents





Competitor Performance

July 1, 2023 – September 30, 2023

Compare your profile to competitors to see how you stack up

Included in this Report

 @RoelandParkKS

 @MerriamKS

 @WestwoodKS

 City of Fairway, KS

 City of Mission, KS - Government

 City of Westwood Kansas - Government

 cityofmerriamks

 cityofprairievillage

 @CityofMissionKS

 @PrairieVillage

 City of Roeland Park, KS

 City of Merriam, KS - Government

 City of Prairie Village Government

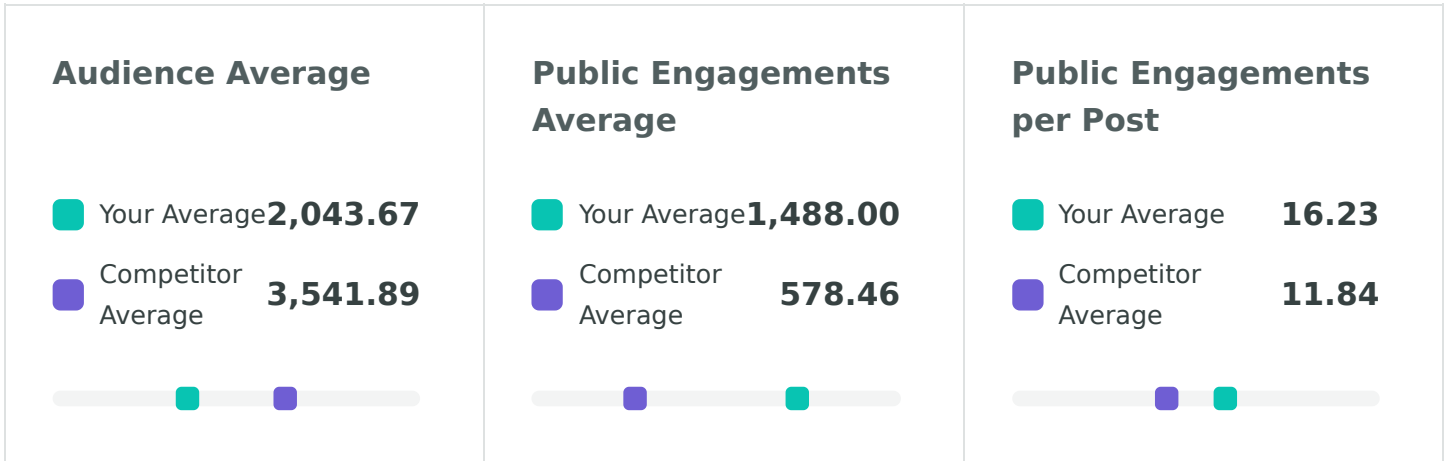
 roelandparkks

 cityofmissionks

 fairwayparksrec

Summary

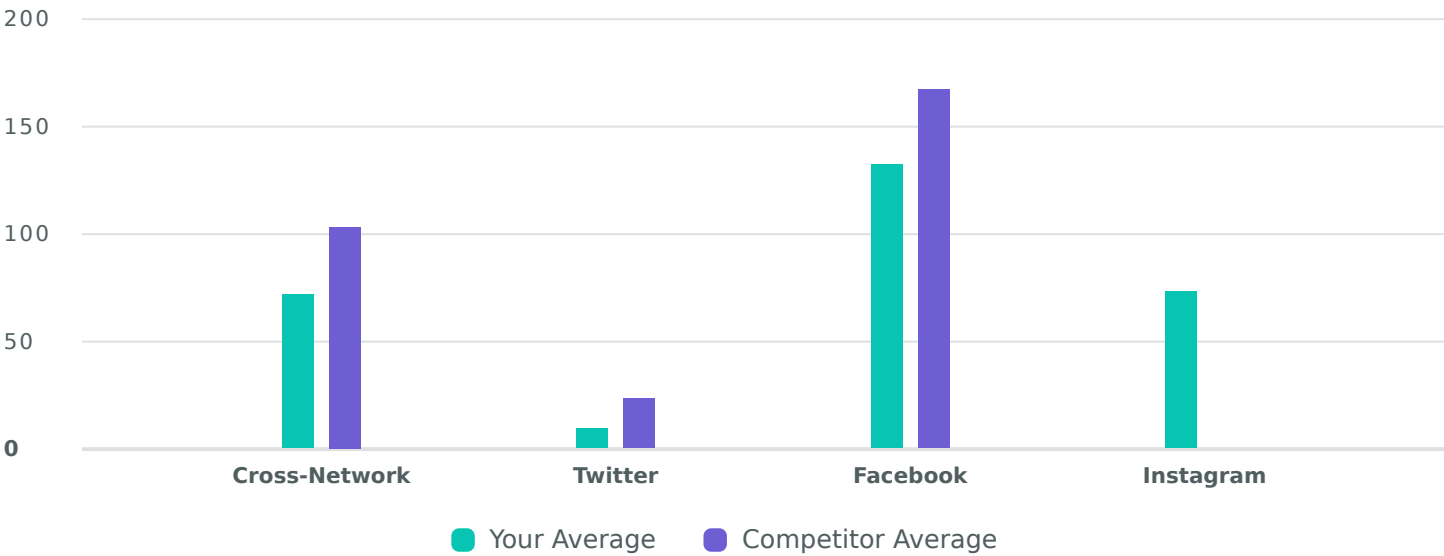
Compare your profile performance to your competitors.



Audience Growth

See how your audience grew compared to your competitors.

Net Audience Growth Average



View by Aggregate

		Followers	Net Follower Growth	% Follower Growth
Twitter Followers				
Your Average		2,025.00	9.00	0.45%
Competitor Average		4,274.25	23.00	0.54%

Followers

Facebook Followers		Followers	Net Follower Growth	% Follower Growth
Your Average		3,253.00	132.00	4.23%
Competitor Average		2,956.00	166.80	5.98%

Followers

Audience Growth

See how your audience grew compared to your competitors.

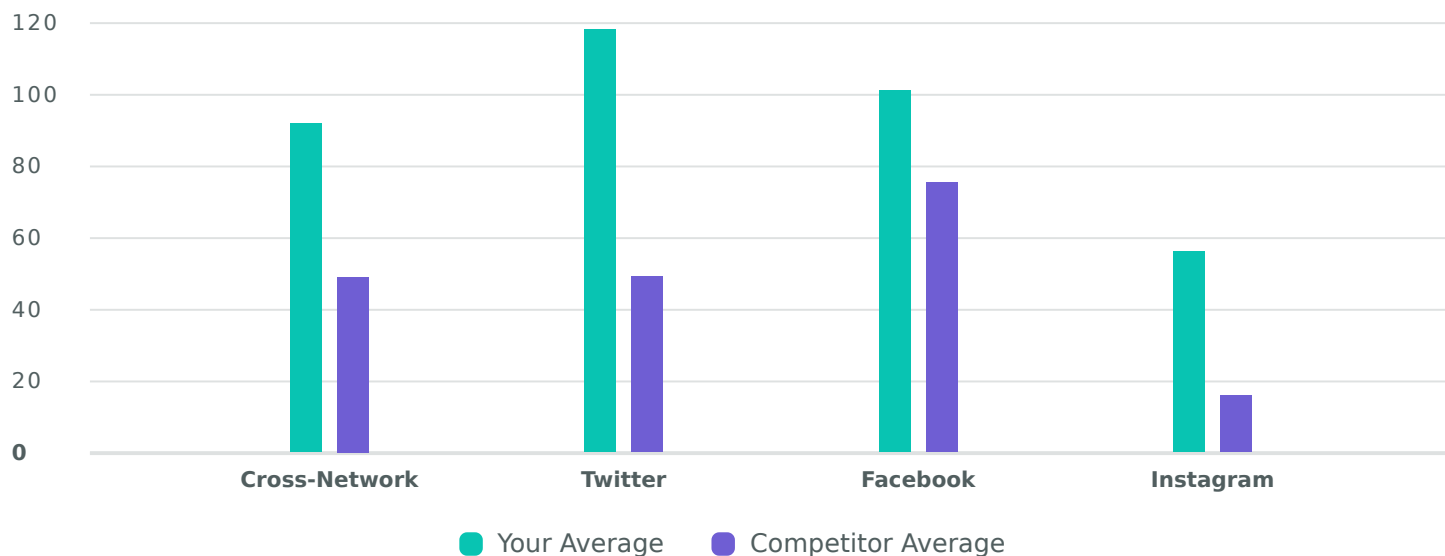
 Instagram Followers		Followers	Net Follower Growth	% Follower Growth
Your Average		853.00	73.00	9.36%
Competitor Average		—	—	—

 Followers

Publishing Behavior

View the different types of posts you and your competitors published during the selected time period.

Published Posts Average



View by Aggregate



Twitter Published Posts

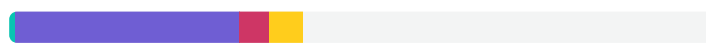
Published Posts

Your Average



118.00

Competitor Average



49.00

■ Published Videos ■ Published Photos ■ Published Links ■ Published Text



Facebook Published Posts

Published Posts

Your Average



101.00

Competitor Average

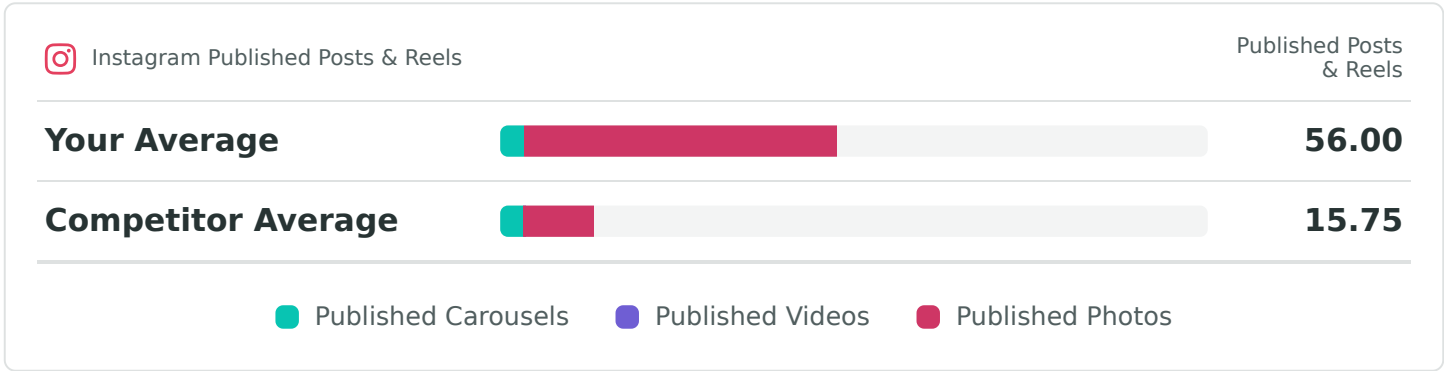


75.20

■ Published Videos ■ Published Photos ■ Published Links ■ Published Text

Publishing Behavior

View the different types of posts you and your competitors published during the selected time period.



Top Posts

Review the top posts published during the selected time period, based on the message's lifetime performance.

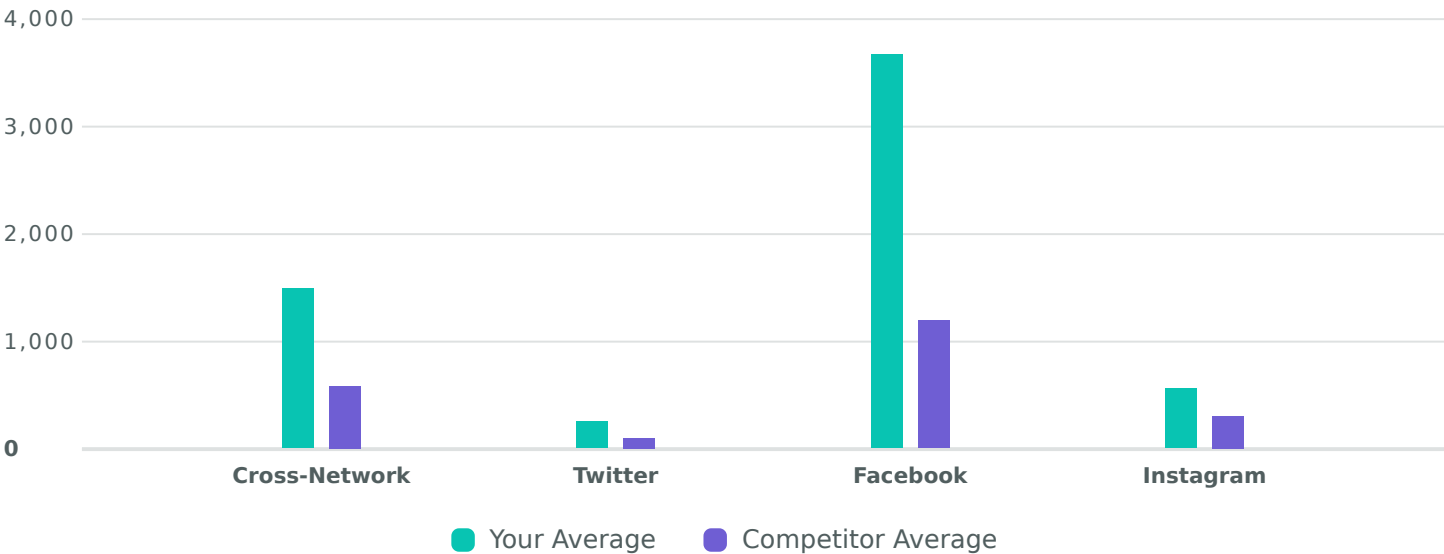
All Profiles By Lifetime Public Engagements

 City of Merria... Thu 7/20/2023 10:46 a...	 City of Roeland... Tue 8/1/2023 4:34 pm CDT	 City of Roeland... Fri 7/28/2023 3:48 pm CDT
The City of Merriam won a prize!! Looks like the claw arcade game to us... 😎 and...	The goats have arrived at Nall Park & they are already hard at work clearing invasive...	The City of Roeland Park is working with Goats on the Go Joco on a targeted invasive...
		
Public Engagements 690	Public Engagements 517	Public Engagements 411
Reactions 626	Reactions 411	Reactions 325
Comments 18	Comments 69	Comments 55
Shares 46	Shares 37	Shares 31

Engagement

Evaluate how people are engaging with posts based on published date.

Public Engagements Average



View by Aggregate

Twitter Public Engagements		Total	Public Engagements per Post
Your Average		245.00	2.08
Competitor Average		94.00	1.92

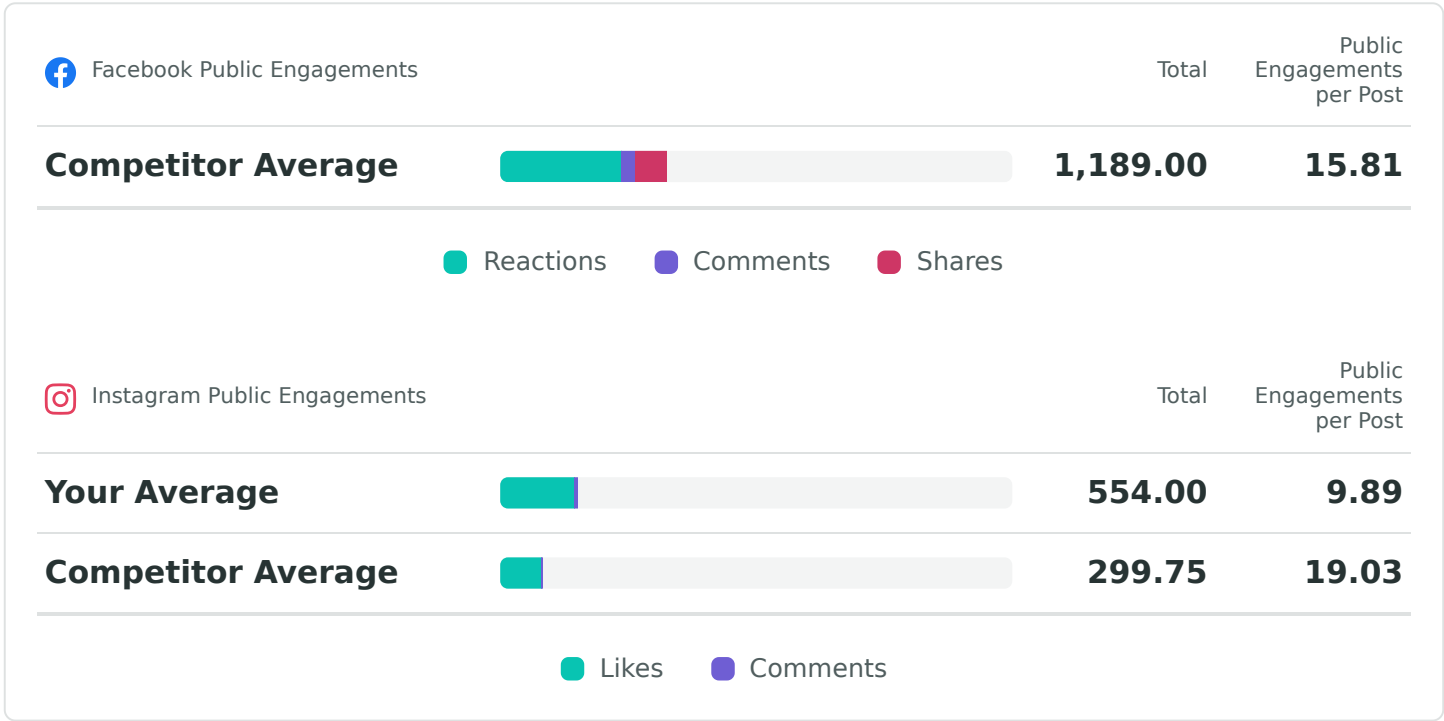
Likes @Replies Retweets

Facebook Public Engagements		Total	Public Engagements per Post
Your Average		3,665.00	36.29

Reactions Comments Shares

Engagement

Evaluate how people are engaging with posts based on published date.



Profiles

Review aggregate activity for pages and the posts published during the selected time period.

Profile	Audience ▼	Net Audience Growth	Published Posts	Public Engagements	Public Engagements per Post	% Audience Growth
Your Profiles Average	2,043.67	71.33	91.67	1,488.00	16.23	3.62%
Competitor Profiles Average	3,541.89	102.89	48.85	578.46	11.84	2.99%
1  @MerriamKS	5,750	7	68	165	2.43	0.12%
2  @CityofMissionKS	5,355	9	24	52	2.17	0.17%
3  City of Merriam, ...	4,909	238	97	2,068	21.32	5.10%
4  @PrairieVillage	4,798	73	101	157	1.55	1.54%
5  City of Prairie Vill...	3,798	270	124	1,968	15.87	7.65%
6  City of Mission, K...	3,753	128	94	1,344	14.30	3.53%
7  City of Roeland...	3,253	132	101	3,665	36.29	4.23%
8  @RoelandParkKS	2,025	9	118	245	2.08	0.45%
9  City of Fairway, KS	1,508	177	42	528	12.57	13.30%
10  @WestwoodKS	1,194	3	3	2	0.67	0.25%
11  roelandparkks	853	73	56	554	9.89	9.36%
12  City of Westwoo...	812	21	19	37	1.95	2.65%
13  fairwayparksrec	—	—	22	381	17.32	—
14  cityofprairievillage	—	—	11	135	12.27	—
15  cityofmissionks	—	—	23	543	23.61	—
16  cityofmerriamks	—	—	7	140	20.00	—

Item Number: Mayor's Report- IV.-A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Native American Heritage Month Proclamation**
Item Type:

Recommendation:

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/8/2023 - 12:08 PM

Goals/Objectives & Terms

ATTACHMENTS:

Description		Type
▣	Native American Heritage Month Proclamation	Cover Memo



Proclamation

Native American Heritage Month

WHEREAS, Native Americans were the first to create cities, domesticate crops, and establish great civilizations in the Americas, and

WHEREAS, the state of Kansas is considered traditional homelands by several Native nations, including the Kaw, Osage, and Pawnee, and

WHEREAS, for decades it was considered home to dozens of Native nations removed from their traditional homelands to the territory that would become Kansas, including Shawnee, Delaware, Chippewa, Ottawa, Peoria, Wyandotte and Miami, before they were removed again, and

WHEREAS, Kansas is the current home to four federally recognized Native nations: The Prairie Band Potawatomi, the Kickapoo Tribe of Kansas, the Iowa Tribe of Kansas and Nebraska, and the Sac and Fox Nation of Missouri in Kansas and Nebraska, and

WHEREAS, Native Americans have profoundly shaped our country's character and our cultural heritage, and enriched every aspect of our country, and

WHEREAS, Native Americans, Alaska Natives, and Native Hawaiians are leaders in every aspect of our society – as teachers, professionals, emergency responders, business owners, elected officials, and neighbors, and

WHEREAS, Roeland Park invites its citizens to celebrate the traditions, languages, and stories of Native Americans to help ensure their rich histories and contributions can thrive with each passing generation,

NOW THEREFORE, I, Michael Poppa, Mayor of the City of Roeland Park, Kansas, do hereby proclaim November 2023

NATIVE AMERICAN HERITAGE MONTH

in Roeland Park, Kansas in recognition of the immeasurable contributions that Native Americans have made to our Nation.

Michael Poppa, Mayor

Item Number: Reports of City Liaisons- VI.-A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/2/2023
Submitted By: Haile Sims
Committee/Department: Diversity, Equity, and Inclusion Committee
Title: **Diversity, Equity, and Inclusion Committee (5 min)**
Item Type: Report

Recommendation:

Informational only. Haile Sims to provide update.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 1:19 PM

Goals/Objectives & Terms

Item Number: Reports of City Liaisons- VI.-B.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/2/2023
Submitted By: David Smith
Committee/Department: Sustainability Committee
Title: **Sustainability Committee (5 min)**
Item Type:

Recommendation:

Informational only. David Smith to provide update.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 11:09 AM

Goals/Objectives & Terms

Item Number: Reports of City Liaisons- VI.-C.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/8/2023
Submitted By: Jennifer Jones-Lacy, Assistant City Administrator/Finance Director
Committee/Department: Admin
Title: **MARC – First Tier Suburbs (Jan Faidley)**
Item Type: Report

Recommendation:

For informational purposes only.

Details:

The First Tier Suburbs Committee met on October 20 at the Gladstone Community Center. Highlights include:

- Josh Akers Research Manager at MARC, reviewed a presentation that mapped out single family home rentals for the four largest ownership companies in the KC metro. The top four, Amherst, Cerberus, Vine Brook and Homevestors own 30% of the market share for single-family home rentals. They looked at this because most of the problem landlords are those owning a large quantity through a corporation.
- Katie Killen, Housing Program Manager at MARC said that they were submitting for the HUD PRO Housing Grant which would provide assistance to communities in reviewing/updating building codes, among other consulting opportunities for cities. The grant is highly competitive but they were collecting public comment through the end of October in support.
- Doug Cowan, President and CEO of Community Services League presented on a program called Independence TOGETHER. This is a partnership between the City of Independence and Community Services League that focuses on two community issues - assisting residents who are experiencing homelessness or housing instability , and contributing to community beautification by reducing roadway litter. Independence used \$100,000 of its ARPA funds to this effort with opportunities for annual renewal. They also received corporate sponsorships for the program. They hired a crew of 10 at \$12/hour. In addition, CSL provides transportation and food during their work shift as well as housing resources and other training opportunities. This is a program that can be funded through CID resources.

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request: n/a	
Budgeted Item?	Budgeted Amount: n/a
Line Item Code/Description: n/a	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Jones-Lacy, Jennifer	Approved	11/2/2023 - 3:57 PM

Goals/Objectives & Terms

Item Number: New Business- VIII.-A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/8/2023
Submitted By: Mayor Poppa
Committee/Department: Admin
Title: **Appointment Harold Morales to the DEI Committee (5 min)**
Item Type: Other

Recommendation:

Appoint Harold Morales to the DEI Committee.

Details:

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 11:44 AM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▣ Harold Morales	Cover Memo

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Fri 10/13/2023 3:45 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Jennifer Jones-Lacy <jjones-lacy@roelandpark.org>

Committee Volunteer Form

Date	10/13/2023
First Name	Harold
Last Name	Morales
Address	5129 W. 55th St.
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	The Alzheimer's Association
How long have you been a resident of Roeland Park?	2 years
How much time do you have to devote per month?	24-48 hrs
Board & Committee Interest	Diversity Equity and Inclusion Committee
Select a Board or Committee	Diversity, Equity and Inclusion Committee
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	I have attended on of the DE & I meetings and I am very interested in contributing in any way possible. I can potentially devote more time per month depending on my work schedule.
Resume	Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Item Number: New Business- VIII.-B.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2023
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Approve Leaf Collection Agreement with Westwood Hills (5 min)**
Item Type: Agreement

Recommendation:

Approve the leaf pickup agreement with Westwood Hills

Details:

Westwood Hills has approached Roeland Park requesting leaf pickup service. Staff discussed with Westwood Hills the date and time for the leaf pickup service. Staff determined that Roeland Park could provide the leaf pickup service for Westwood Hills on Sunday, December 10th, 2023. This date was determined as Roeland Park will pick up leaves for our residents Monday-Saturday and the leaf pickup service for Westwood Hills would have to be done on a Sunday

Roeland Park will provide (1) operator and (1) leaf vacuum truck as stated in the agreement. Staff will dispose of leaves at the Missouri Organics site as they have agreed to take the leaves for that pickup date. Westwood Hills will be responsible for all invoices and Missouri Organics will invoice Westwood Hills directly for leaf disposal.

Roeland Park will charge Westwood Hills the following hourly rates:

(1) Operator - \$57 hr.

(1) Leaf Vac Truck - \$97 hr.

Fuel - \$6.00 hr.

Staff would begin the leaf pickup service starting at 8am and continue until all leaves have been picked up. Staff believe this effort could take up to 8 hours to complete, Per the agreement, if for any reason Roeland Park cannot dispose of leaves at Missouri Organics, staff would haul leaves to the public work building. Also stated in the agreement, Westwood Hills will be invoiced for any charges related to dumpster rentals/hauling fees, hourly use of PW equipment, as well as hourly rates for the operator for disposal of any leaves picked

up for Westwood Hills

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: Westwood Hills will reimburse the City for the Personnel, Fuel, Overhead and Equipment costs
Line Item Code/Description: Westwood Hill's payment is accounted for in the 101-4530 Reimbursed Expense account	

Additional Information

Roeland Park has provided Westwood Hill's leaf collection service under contract for at least the last 8 years.

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Moody, Keith	Approved	11/2/2023 - 11:06 AM

Goals/Objectives & Terms

Interlocal cooperation and shared services are goals of the Strategic Plan.

ATTACHMENTS:

Description	Type
▣ Westwood Hills Leaf Collection Agreement	Cover Memo

2023 CONTRACT FOR LEAF PICKUP
BETWEEN THE CITY OF ROELAND PARK, KS, AND THE CITY OF WESTWOOD HILLS, KS

THIS IS A CONTRACT (the "Agreement") by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK" and the CITY OF WESTWOOD HILLS, a legal municipality of the State of Kansas, herein referred to as "WESTWOOD HILLS".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD HILLS to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Agreement.

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity, or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, et seq., and amendments thereto.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves placed in the designated locations in WESTWOOD HILLS beginning on Sunday, December 10, 2023, so long as those leaves are not in the streets, roads, boulevards, or parkways but rather are located in a "Qualifying Area." For purposes of this Agreement, "Qualifying Area" shall be defined as the area within eight (8) feet back from the curb of all streets, roads, boulevards, and parkways within WESTWOOD HILLS. Such leaf pick-up is referred to herein as "Leaf Service."

WESTWOOD HILLS agrees that any leaves to be picked up by ROELAND PARK shall be on a Qualifying Area in WESTWOOD HILLS prior to 7:00 am central standard time on Sunday, December 10, 2023. Should ROELAND PARK be unable to perform on this date, it will notify WESTWOOD HILLS no later than the close of business on Thursday, December 7, 2023, and arrange an alternative date that is mutually satisfactory to the parties.

ROELAND PARK agrees to pick up leaves in the Qualifying Area for one (1) eight-hour day or until the Leaf Service is completed, whichever occurs first.

WESTWOOD HILLS agrees to compensate ROELAND PARK for the completed work in accordance with the pay schedule set forth in the "PAYMENTS" section of this Agreement.

ROELAND PARK agrees to pick up the leaves in the manner stated above and to deposit those leaves at the Missouri Organics disposal site located at 1260 Alma St., Kansas City, Kansas 66103, after which ROELAND PARK has no further obligation with respect to the handling or disposal of such leaves. WESTWOOD HILLS is solely responsible for paying its own costs for disposal of the leaves at Missouri Organics, and WESTWOOD HILLS will be billed directly from Missouri Organics.

WESTWOOD HILLS reserves the right, for any reason it sees fit, to decide, in its sole discretion, that ROELAND PARK shall dispose of the leaves in ROELAND PARK. If such a decision is made by WESTWOOD HILLS, then WESTWOOD HILLS agrees to compensate ROELAND PARK an additional fee defined in the "PAYMENTS" section for the disposal of the leaves. Such a fee will also be incurred by WESTWOOD HILLS upon reasonable notice by ROELAND PARK that it cannot deposit the leaves at Missouri Organics.

2. POTENTIAL ALTERATION OF SCHEDULE

ROELAND PARK and WESTWOOD HILLS agree that any mechanical or weather issue that delays ROELAND PARK from completing the leaf pickup in ROELAND PARK, and thus delays the start of leaf pickup in WESTWOOD HILLS, shall not alter any terms of this Agreement except the dates and times at which leaf pickup is completed, provided however that WESTWOOD HILLS shall be permitted to terminate this Agreement for any such delays of 15 days or longer. If this Agreement is so terminated by WESTWOOD HILLS, WESTWOOD HILLS shall be entitled to reimbursement for any prepaid services which were not rendered. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for the provision of Leaf Service to WESTWOOD HILLS, WESTWOOD HILLS agrees to pay ROELAND PARK for each, and every single one (1) hour of work completed as part of the Leaf Service as follows:

- One operator at \$57.00 per hour
- One leaf vacuum truck at \$97.00 per hour
- Fuel at \$6.00 per hour

If, as provided in Section 1 of this Agreement, the leaves collected by ROELAND PARK are not deposited at the Missouri Organics Site, then WESTWOOD HILLS will compensate ROELAND PARK for its actual expenditures incurred in disposing of such leaves, including but not limited to: fuel costs at the rate of \$6.00 per hour, a minimum of one (1) laborer at the rate of \$57.00 per hour, a minimum of one (1) loader at the rate of \$97.00 per hour, and all costs incurred by renting a dumpster or multiple dumpsters.

4. FULL COOPERATION.

Both parties agree to cooperate fully with all reasonable requests for information that are necessary for the completion of the tasks herein.

5. RELATIONSHIP OF THE PARTIES.

The method, means, manner, personnel, and equipment by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a separate legal entity, whether such entity may be an administrative entity, joint venture, partnership, or formal business association or organization of any kind between the parties.

In providing services under this Agreement, ROELAND PARK, its officers, agents, employees, representatives, or independent contractors shall remain subject to the exclusive supervision and control of ROELAND PARK. Accordingly, ROELAND PARK retains the exclusive right to direct the work of its employees performing work under the terms of this Agreement. The manner and method by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. Nothing in this Agreement shall be construed as creating an employment relationship between WESTWOOD HILLS and any officers and/or employees of ROELAND PARK providing services pursuant to the terms of this Agreement.

6. INDEMNITY.

To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, ROELAND PARK agrees to indemnify WESTWOOD HILLS and to hold WESTWOOD HILLS harmless for any liability incurred in connection with the performance of ROELAND PARK's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of ROELAND PARK. To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, WESTWOOD HILLS agrees to indemnify ROELAND PARK and to hold ROELAND PARK harmless for any liability incurred in connection with the performance of WESTWOOD HILLS' duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of WESTWOOD HILLS.

7. MODIFICATIONS.

No changes or additions to this Agreement shall be valid or binding upon either party unless such changes or additions are made in writing and executed by both parties

8. LEGAL FEES AND COSTS.

If any suit or action is filed by any party to enforce or interpret a provision of this Agreement, or otherwise with respect to the subject matter of this Agreement, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, at trial and on appeal, including court costs and reasonable attorney's fees.

9. ENTIRE AGREEMENT.

This Agreement is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This Agreement may be modified only in writing, provided both parties have signed the amended document. This Agreement is not intended to affect or otherwise change any other agreement between the two cities.

10. GOVERNING LAW.

This Agreement shall be governed by and construed under the laws of the State of Kansas. The sole and exclusive venue for any action premised upon the rights and obligations within this Agreement shall be within the District Court of Johnson County, Kansas.

11. COPIES OF CONTRACT.

Copies of this Agreement shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

12. EFFECTIVE DATE.

This Agreement shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD HILLS have caused this Agreement to be duly executed.

CITY OF ROELAND PARK

Michael Poppa, Mayor

Date

Kelley Nielsen, City Clerk

Date

CITY OF WESTWOOD HILLS

Rosemary Podrebarac, Mayor

Date

Beth O'Bryan, City Clerk

Date

APPROVED AS TO FORM ONLY:

Steven E. Mauer, City Attorney, Roeland Park

James Orr, City Attorney, Westwood Hills

Item Number: New Business- VIII.-C.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/2/2023
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Approve Replacement of Public Works Pick Up (5 min)**
Item Type: Discussion

Recommendation:

Approve purchase of 2024 Ford F-250 pickup truck, Bradford Bed and Boss V-plow at a cost not to exceed \$73,662.

Details:

PW staff presented information and specifications for the replacement PW truck at the 9/18 workshop. Attached is the updated presentation that includes bids from Ford, Dodge and General Motors to compare vehicle pricing. Ford has the lowest bid price.

The Bradford bed addition is more versatile than a traditional pickup bed and will make loading and unloading faster and safer. Lockable storage compartments will allow staff to carry and secure the necessary tools needed for daily operations and minimizes return trips to the PW facility.

The purchase of the V-plow enhances the snow removal process. The plow allows the operator to adjust the angle in real time which minimizes windrows at intersections and gives the operator greatly flexibility to clear snow. This plow would also be compatible with all current PW pickup trucks.

In total the recommended truck/bed/plow package is \$2,162 over what has been included in the 2024 budget. The additional cost will be covered by the reserves in the Equipment and Building Replacement fund. These reserves are intended to cover these situations.

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request: \$73,662	
Budgeted Item?	Budgeted Amount: \$71,500 for Truck and Plow
Line Item Code/Description: 5315-360 Equipment & Building Reserve Fund- Machinery and Auto Equipment	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 4:21 PM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▣ PW Truck Purchase Presentation	Cover Memo

The More Functional Bed

2024 F-250 Truck Replacement

The Concept



The Concept



The Cost



Example of Standard truck.
Not actual truck. \$50,591



Example of Cab and Chassis.
Not actual truck. \$49,973

Going with the flat bed style of truck we would buy just the cab and chassis.
Which is a saving of \$618.00

Quotes For Trucks

Staff recommends we go with the Ford for the \$49,973



2017 W. Jesse James Rd. Excelsior Springs, MO 64024
www.heartlandcdjr.com | P: (816) 630-2200 | F: (816) 630-2250

November 1, 2023

Dan Vandebos
City of Roeland Park

2024 Truck Order: 2024 2500 TRADESMAN CREW CAB 4X4 (169 in WB 8 ft 0 in Box)

Package:
2GA Customer Preferred Package 2GA
ESB 6.4L V8 Heavy Duty HEMI MDS Engine
DFX 8-Spd Auto 8HP75-LCV Transmission
Paint/Seat/Trim: PW7 Bright White Clear Coat
*TX HD Vinyl 40/20/40 Split Bench Seat

Options:
MRS Flat Cab-Length Side Steps Chrome
XF5 Dual Alternators Rated at 380 Amps
GFA Rear Window Defroster
CLF Mopar Front & Rear Rubber Floor Mats
AAP Special Service Vehicle Group
GT3 Mirror Power Heat Fold Telescopic
XHC Trailer Brake Control
AMP Chrome Appearance Group
A61 Tradesman Level 1 Equipment Group
AAP Special Service Vehicle Group

*Options highlighted in yellow are equipment required by the manufacturer, Stellantis, to place orders.
Please note that the option to delete the bed of the truck was not an available option at this time.

MSRP: \$ 59,230
Sale Price: \$ 52,219
Includes doc fee. Does not include fees for tax and title.



_____, 11/1/23
Dru Peregrine, Dealer Representative Date

2017 W. JESSE JAMES ROAD
EXCELSIOR SPRINGS, MO 64024

\$52,219



Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab 172" Work Truck (Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$50,900.00
Total Options	\$1,063.00
Vehicle Subtotal	\$51,963.00
Destination Charge	\$1,995.00
Grand Total	\$53,958.00

\$50,458 50458
- 3500

SHAWNEE MISSION  **MISSION FOR MORE**

11501 SHAWNEE MISSION PARKWAY • SHAWNEE, KANSAS 66203-0179
(913) 631-0000 • FAX (913) 268-6521
WWW.SHAWNEEMISSIONFORD.COM

October 18, 2023

Dan Vandebos
City of Roeland Park

Ford Has Implemented Allocation by FIN Code

MACPP Pricing
Pricing good until 11-20-23

2024 Ford F250 Crew Cab 4x4 8' Bed (W2B 176)

Exterior: Oxford White (Z1)
Interior: 40/20/40 Vinyl (A5)

Base Price:	\$48,703
Options:	
• LT245 BSW AT 17 (T8M)	\$150
• Bed Delete (66D)	\$(569)
• Rear Camera Prep Included	
• 7/4 Pin Connector Delete	
• Spare Tire (512)	\$269
• Cab Steps (18B)	\$405
• 120V/400W Outlet (43C)	\$160
• Snowplow prep (473)	\$228
• Uplifter switches (66S)	\$150
• 410-amp Alternator (67B)	\$104
• Dual Battery (86M)	\$191
• Rear Defroster / Privacy Glass (924 435)	Included in base price
• Floor Mats	Included in base price
• Power Window Locks Mirrors RKE	Standard
• Cruise Control	Standard
• Trailer Brake Controller	Standard
Total	\$49,791

Thank you for your time and interest.
Sincerely,
Jay Cooper
Government Fleet Sales

\$49,973

Bradford Built, Inc
1803 Industrial Park Dr
Washington, KS 66968

Quote

Date	Quote #
9/12/2023	448

Name / Address
City of Roeland Park Daniel Vandebos 4800 Roe Parkway 66205 913-722-5435 dvandebos@roelandpark.org

Rep	Project

Description	Qty	Total
ALUM 4BOX UTILITY 84103-WF, 55-56" C/A	1	6,195.00T
Install Materials/Labor	1	750.00T
Moving Sensors not included		
Sales Tax		0.00
Total		\$6,945.00

\$6,945.00

The Cost



EQUIPMENT CO.
3250 Harvester Road
Kansas City, Kansas 66115
(Phone) 913-342-1450 (Fax) 913-342-1377
sales@americanequipment.us

QUOTATION

DATE	Quotation #
8/1/2023	080123/10RK

NAME / ADDRESS
City of Roeland Park 4600 West 51st Roeland Park, KS 66205

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME		TERMS	REP	FOB	PHONE	FAX #		
		Due on Rece...	REK		913-722-5435			
QTY	ITEM	DESCRIPTION				U/M	COST	Total
1	300	Equipment for 2023 Ford F-250 with 56" CA (8' Bed Delete) SRW CM Aluminum SK 8' 6" X 84" Skirted Flatbed - Extruded Aluminum Rear Skirt - Extruded Aluminum Floor - Integrated Tube Headache Rack - Premium TGIC Powdercoat Steel Chassis - 3" Aluminum Crossmembers - Aluminum Rub Rail w/ Stake Pockets - Tapered Rear Corners for Maximized Turning Radius - 4-Lockable Flush Mounted Tool Boxes with Black T-Handle Compression Latch - 30,000 lb. Rated B&W Gooseneck Hitch w/ 7 Way Electrical Plug - 18,500 lb. Rated B&W Bumper Pull Hitch - 7 Way Round & 5 Way Flat Electrical Plug Standard On Rear Tailboard - Installation including removal of pickup bed and add b/u camera and Ford OEM harness for bed removal					10,671.00	10,671.00
Quoted by Ryan Keith					Total		\$10,671.00	

This quote is valid for 30 days. Applicable taxes not included.

\$10,671

A different Quote for the same style bed.

Staff recommends we go with the
Bradford bed for **\$6,945**



The Reasoning

Tasks the Bradford Built bed would be better for, over a standard bed:

- Mulching Green Space
- Potholes (cold applied asphalt)
- Hauling pallets, art pieces, skid steer attachments, etc
- Daily park run
- Carrying and locking up communally used tools and parts



Our Request

Our budget for this truck and emergency lights – \$63,000

Cost of emergency lights – \$7,500

Cost of the cab and chassis – \$49,973

Cost of the Bradford Bed – \$6,945

Total – \$64,418

Which leaves us **\$1,418** over budget

Spoiler Alert, I Still Need More Money... ☹️

Plow Replacement

Boss V- Plow

What We Would Like to Buy



Benefits of a V-plow

- More versatility
- Reduce windrows across large intersections
- Pushing up corners (the bit of snow left in the middle of the road around corners) is easier
- Less wear on the truck
- Just makes plowing easier
- The cost for this plow is \$9,244.

Straight plow

What we Currently Use Mostly



- This is the Boss Straight plow. We have been plowing with them for YEARS and everything gets done in a timely manner.
- The price for this plow is \$8,064.00

Let's Compare

V-Plow

- More efficient in pushing snow
- Saves time
- Collects more snow
- Less wear on the truck and operator
- Preferred by staff
- Cost: \$9,244

Straight Plow

- Lower cost
- Still effective
- Cost: \$8,064

**V-Plow is \$1,180 more than straight
& \$744 over budget**

Requests of
the Governing
Body:

1. Purchase Bradford Built Bed for new truck
2. Purchase V Plow for same new truck

Questions?



Item Number: New Business- VIII.-D.
Committee 11/8/2023
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 11/3/2023
Submitted By: Donnie Scharff
Committee/Department: Public Works
Title: **Direction on Adding Administrative Assistant at Public Works (10 min)**
Item Type: Discussion

Recommendation:

Staff supports adding a part time Administrative Assistant position at Public Works and forgoing the City Administration and Public Works intern positions.

Details:

The public works department administers more projects entailing more public engagement today than has historically been the case. Acquiring easements, meeting residents to discuss how projects will impact their property, holding neighborhood meetings, coordinating with utility companies on relocations ahead of and during projects, reviewing plans and providing direction to engineers as well as contractors are common each year due to our aggressive CIP program. Adding a part time Administrative Assistant at public works would aid the Public Works Director and Public Works Superintendent with communication activities, report preparation, invoice processing, and other administrative tasks. Having a person available to answer and return calls on a set schedule would also enhance customer service. This position would work in cooperation with the Administrative Assistant at City Hall to coordinate on right of way permit applications and public works service requests fielded by staff at City Hall.

The current budget provides \$16k for a City Administration intern and \$8k for a Public Works intern. Forgoing these two internships would provide sufficient resources to cover the cost of a .5 FTE (20 hours per week) Administrative Assistant position (with no additional budget impact). City Hall staff support the tradeoff.

Adding an Administrative Assistant position as Public Works moves into the new facility will also help in organizing the office area and filing systems. The new public works facility entry was designed to accommodate a workstation in leu of a seating area. Acquiring a modular reception/desk system vs seating is a simple substitution (no additional cost).

With Council's consent we will move forward with recruiting for the new part time position. The minimum pay for the Administrative Assistant position is \$21.00/hr.

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request: \$24,000 for .5 FT Administrative Assistant Offset by Forgoing PW and CH Intern Positions	
Budgeted Item?	Budgeted Amount: \$24,000 for PW and CH Intern Positions
Line Item Code/Description: PW and CH Part Time Wages Accounts	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Moody, Keith	Approved	11/2/2023 - 4:27 PM

Goals/Objectives & Terms

Item Number: Reports of City Officials:- XI.-A.
Committee 11/8/2023
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/3/2023
Submitted By: Jennifer Jones-Lacy, Assistant City Administrator/Finance Director
Committee/Department: Admin.
Title: 3rd Quarter Financial Report (5 min)
Item Type: Report

Recommendation:

For informational purposes only.

Details:

Please see attached 3rd Quarter Financial Report for your review.

Community Impact: Utilizing a lens of intersectionality, illustrate how this item would promote the city's commitment to equity, including improving social determinates of health:

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Nielsen, Kelley	Approved	11/2/2023 - 4:18 PM

Goals/Objectives & Terms

ATTACHMENTS:

Description	Type
▣ Q3 Financial Report	Cover Memo



Q3 2023

FINANCIAL REPORT

QUARTERLY FINANCIALS

November 8, 2023

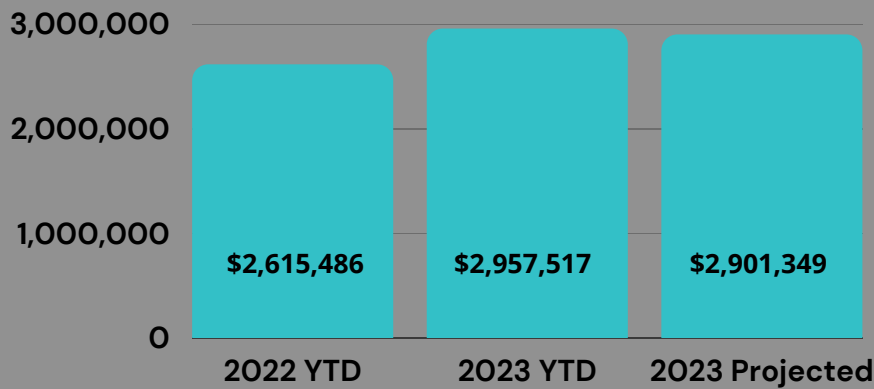
PREPARED BY JENNIFER JONES-LACY, DIRECTOR OF FINANCE

KEY REVENUE INDICATORS



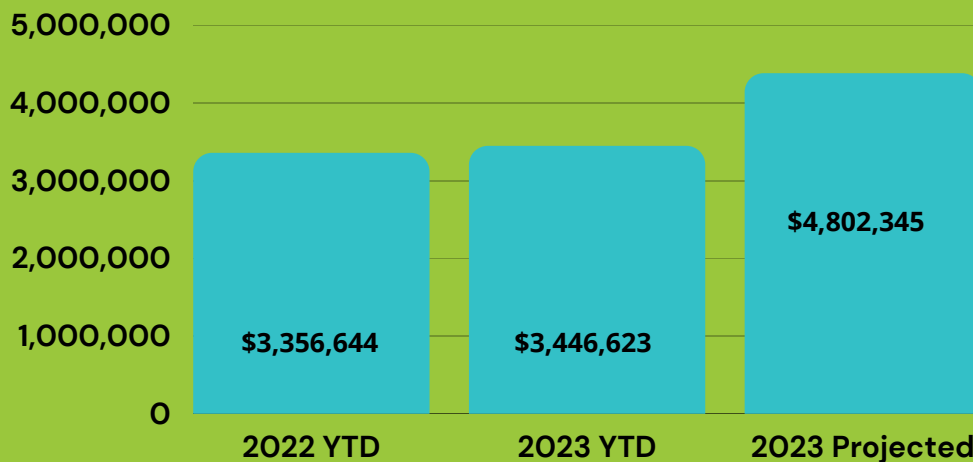
Property Tax

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Debt Service Funds. Property tax collections in 2023 generated \$2,957,517, a 13% increase over property tax collection in 2022. The increase is attributable to the increase in taxable value between 2022 and 2023. In addition, TIF 2 ended in 2022, providing additional property tax revenue to the City. The City also lowered its mill levy 0.88 in 2023.



Sales/Use Tax

Combined sales taxes are 3% greater in 2023 than in 2022. Every year since 2020, sales taxes have increased steadily and 2023 is on track to continue that trend and exceed prior year collections. However, there are signs that growth is slowing as the increase in recent sales tax figures over 2022 are not as significant as the prior two years. Sales tax collections reflect actual sales tax dollars incurred two months previous, so the sales taxes collected below reflects November 2022 – July 2023 and represents 79% of the estimated total for 2023.



POSITIVE

CAUTION

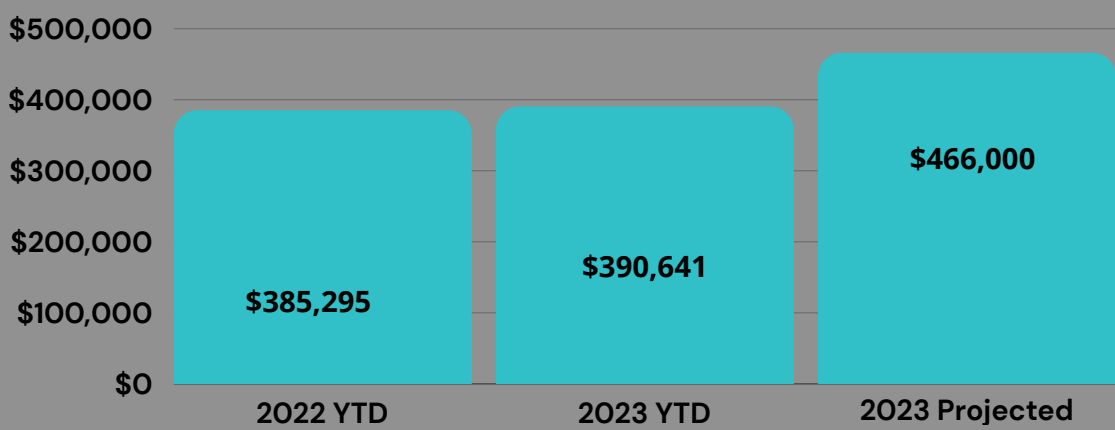
NEGATIVE

KEY REVENUE INDICATORS



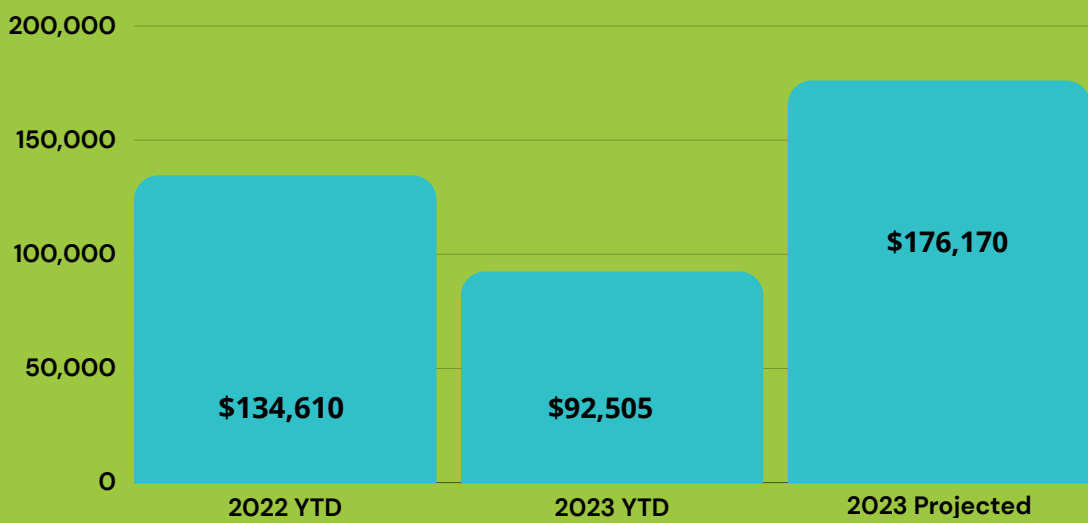
Franchise Fees

Franchise agreements are long term and result in payments to the City of 5% of gross receipts from natural gas, electricity, telephone, cable and internet, and cellular providers. While natural gas franchise fees are performing ahead of schedule, phone and electric are slightly below projections. Cable franchise fees are performing as expected. All franchise fee revenues are credited to the General Fund. Collections are 1% higher than they were in 2022.



Court Fees

Court fines and fees represent less than 5% of General Fund revenues. Interruptions to regular municipal court proceedings due to COVID-19 and staffing shortages in the last two years combined with a 2021 Budget Objective of reducing court fines have led to decreased court revenue. Ticketing year-to-date is down by 56 tickets. 2023 collections are down 31% from the prior year and only 53% of the 2023 budget projection has been received. Staff is continuing to analyze court activity to adjust projected and budgeted revenue accordingly.



ALL FUNDS REVENUES: BUDGET TO ACTUALS



2023 revenues year-to-date are at at 86% of budget across all funds. The Aquatics Center Fund has only realized about half of it's prograded revenue to date in large part due to not yet completing the transfer from the General Fund. We will complete this in Q4 this year when we see how final figures from the super pass play out. The CID fund is no longer collecting sales tax revenue due to reaching the \$3 million cap established in the agreement. The only revenue budgeted in this fund is from interest on investments. The Special Street Fund has received nearly \$883,000 in CARS funds and reimbursement from Fairway for the joint capital project on 53rd Street. Most of the revenue in the Debt Service fund is from property taxes, the majority of which has been received through September.

Fund	YTD Actual Revenues	2023 Projected Revenues	Difference	% of Total Budget
General Fund	\$ 6,061,683	\$ 6,728,181	\$ (666,498)	90%
Bond & Interest Fund	\$ 578,556	\$ 649,288	\$ (70,732)	89%
Aquatic Center Fund	\$ 155,212	\$ 336,420	\$ (181,208)	46%
Special Street Fund 27 - A	\$ 1,971,076	\$ 2,458,480	\$ (487,404)	80%
Special Street Fund 27 - C	\$ 214,419	\$ 242,460	\$ (28,041)	88%
Special Infrastructure 27 - D	\$ 1,202,294	\$ 1,617,015	\$ (414,721)	74%
Equipment & Bldg Reserve Fund	\$ 3,535,508	\$ 3,906,425	\$ (370,917)	91%
TIF 1A/B - Bella Roe / Walmart	\$ 559,497	\$ 670,950	\$ (111,453)	83%
TDD#1 - Price Chopper	\$ 261,373	\$ 310,175	\$ (48,802)	84%
TDD#2 - Lowes	\$ 126,227	\$ 151,700	\$ (25,473)	83%
CID #1 - RP Shopping Center	\$ 44,686	\$ 45,555	\$ (869)	98%
TIF 3C - Old Pool Area	\$ 433,582	\$ 430,874	\$ 2,708	101%
Property Owners Association	\$ 33,847	\$ 33,847	\$ -	100%
American Rescue Act	\$ 3,684	\$ -	\$ 3,684	#DIV/0!
TIF 4 Fund	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 15,181,644	\$ 17,581,370	\$ (2,399,726)	86%

ALL FUNDS EXPENDITURES: BUDGET TO ACTUALS



Expenditures for all funds on average are at 59% of the projected budget as of September. The principal from the City’s GO Bonds will be paid December 1 and accounts for unspent resources in that fund. The Aquatic Center Fund is at 85% of budget due to the summer pool season being complete. The balance in the Equipment and Building Reserve fund is primarily outstanding public works facility work. The only programmed expense in the TIF 1 fund is for storm pipe replacement under Roe and some landscaping on Roe Boulevard. The stormwater pipe replacement has not yet begun with a start date date of December 1st.

Fund	YTD Actual Expenditures	2023 Projected Expenditures	Difference	% of Total Projection
General Fund	\$ 3,883,219	\$ 6,690,280	\$ (2,807,061)	58%
Bond & Interest Fund	\$ 16,081	\$ 584,083	\$ (568,002)	3%
Aquatic Center Fund	\$ 287,419	\$ 336,950	\$ (49,531)	85%
Special Street Fund 27 - A	\$ 1,458,749	\$ 2,165,970	\$ (707,221)	67%
Special Street Fund 27 - C	\$ 115,237	\$ 212,045	\$ (96,808)	54%
Special Infrastructure 27 - D	\$ 1,666,281	\$ 2,372,640	\$ (706,359)	70%
Equipment & Bldg Reserve Fund	\$ 2,751,296	\$ 4,917,825	\$ (2,166,529)	56%
TIF 1A/B - Bella Roe / Walmart	\$ 32,383	\$ 153,180	\$ (120,797)	21%
TDD#1 - Price Chopper	\$ 172,942	\$ 300,000	\$ (127,058)	58%
TDD#2 - Lowes	\$ 79,308	\$ 164,000	\$ (84,692)	48%
CID #1 - RP Shopping Center	\$ -	\$ 45,000	\$ (45,000)	0%
TIF 3C - Old Pool Area	\$ 6,936	\$ 101,000	\$ (94,064)	7%
Property Owners Association	\$ 31,928	\$ 33,847	\$ (1,919)	94%
American Rescue Act	\$ 456,661	\$ 577,278	\$ (120,617)	79%
TIF 4 Fund	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 10,958,440	\$ 18,654,098	\$ (7,695,658)	59%

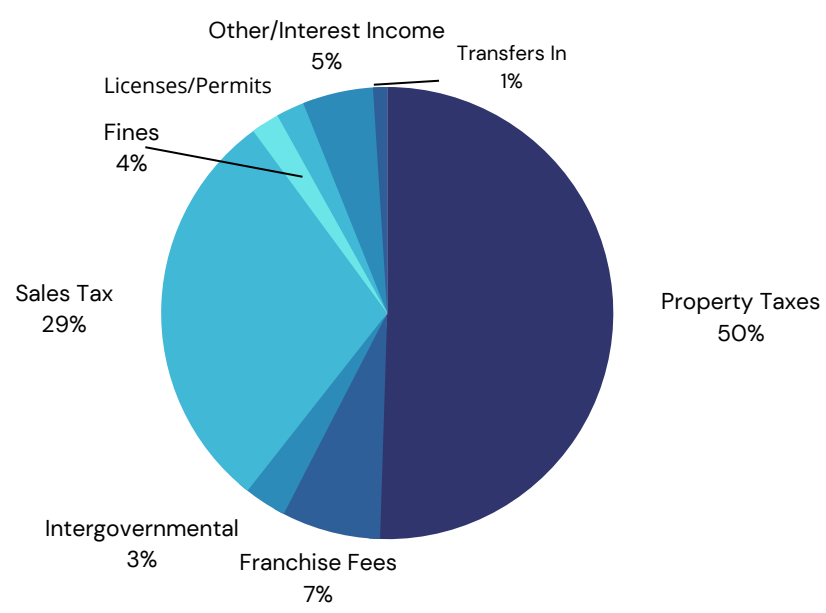
GENERAL FUND SUMMARY:

REVENUE



General Fund revenue collected in 2023 is \$6,728,181, 15% ahead of budget for the year. This is due primarily to collecting the majority of property taxes year-to-date and sales tax collection exceeding expectations. While sales tax collections continue to trend higher than budget, staff believes that conservative budgeting is best practice. In addition, revenues in the “other” category include payments from EPC reimbursing the City for legal expenses incurred during the development approval process. The ending fund balance in excess of our required reserve will be transferred to capital improvement funds.

Department	YTD Actuals	2023 Projected	Difference	% of Total Budget
BEGINNING FUND BALANCE	\$ 2,810,069	\$ 2,810,069	\$ (0)	
Revenues				
Property Taxes & Assessments	\$ 3,385,468	\$ 3,341,749	\$ (43,719)	101%
Franchise Taxes	\$ 390,641	\$ 466,000	\$ 75,359	84%
Intergovernmental	\$ 200,953	\$ 220,765	\$ 19,812	91%
Sales Tax	\$ 1,547,071	\$ 1,960,000	\$ 437,070	79%
Licenses and Permits	\$ 81,464	\$ 141,150	\$ 106,045	58%
Fines and Forfeitures	\$ 92,505	\$ 176,170	\$ 139,377	53%
Other/Interest Income	\$ 337,770	\$ 396,537	\$ 128,076	85%
Transfer-In	\$ 25,810	\$ 25,810	\$ -	100%
TOTAL REVENUES	\$ 6,061,683	\$ 6,728,181	\$ 862,019	90%



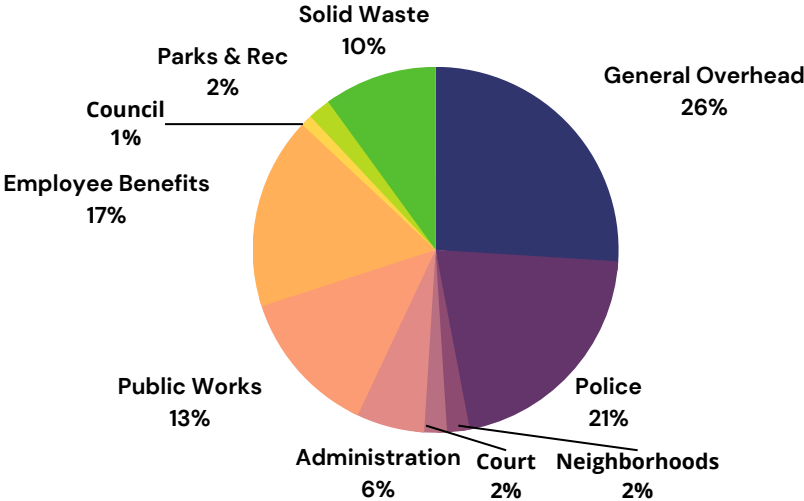
The largest sources of General Fund revenue are property and sales taxes. Property tax revenue is also accounted for the Debt Service and TIF funds. Sales and use tax (use tax means taxes on online purchases) revenue is also accounted for in the Aquatic Center, Special Street, Community Center, and the Special Infrastructure Fund.

GENERAL FUND SUMMARY: EXPENDITURES



General Fund expenditures in 2023, excluding the Special Law Enforcement Fund, are \$3,883,219 or 58% of budget. Expenses in the General Overhead department are running under projected expenses, primarily due to not yet completing the transfers to other funds. Grant funds continue to be available for Neighbors Helping Neighbors, the Property Tax Rebate, Home Energy Incentive and Compost Bin Rebate. Staff will continue to promote these programs. In general, expenditures came in below budget which speaks to staff's commitment to deliver services in an efficient and cost-effective way.

Department	YTD Actuals	2023 Projected	Difference	% of Total Budget
Expenditures				
General Overhead	\$ 745,019	\$ 1,763,617	\$ 1,018,598	42%
Police	\$ 870,060	\$ 1,424,445	\$ 554,385	61%
Court	\$ 93,283	\$ 127,440	\$ 34,157	73%
Neighborhood Services	\$ 74,065	\$ 145,700	\$ 71,635	51%
Administration	\$ 273,008	\$ 403,310	\$ 130,302	68%
Public Works	\$ 523,396	\$ 835,665	\$ 312,269	63%
Employee Benefits	\$ 743,781	\$ 1,133,200	\$ 389,419	66%
City Council	\$ 34,832	\$ 56,830	\$ 21,998	61%
Parks and Recreation	\$ 78,386	\$ 118,038	\$ 39,652	66%
Solid Waste	\$ 447,389	\$ 682,035	\$ 234,646	66%
TOTAL EXPENDITURES	\$ 3,883,219	\$ 6,690,280	\$ 2,807,061	58%
INCREASE/DECREASE TO FUND BALANCE	\$ 2,178,464	\$ 37,901		
ENDING FUND BALANCE	\$ 4,988,533	\$ 2,847,970		



General Fund expenditures make up 54% of all City-wide expenditures. The distribution among services and departments is illustrated in the pie chart.

INVESTMENT SUMMARY

In December 2015 the City began to invest its idle cash using Columbia Capital Management as the City's asset managers. The City's initial investment was \$2,423,718. The City now has a total of \$16,849,832 actively invested. The City is enjoying high interest rates on government bonds, with a historic 21 year high! Cash in excess of what is needed for general operations, capital projects and debt service has been reinvested in the City's portfolio. The City cashed out some investments in Q4 2022 to cover large capital projects and ensure that our cash balance was adequate for the purchase of the new Public Works building. Year-to-date accrued interest is \$101,824. Note that this typically is adjusted at year-end due to market gains/losses.

Pooled Cash and Investments

Type of Investment	% of Assets	Market Value	Yield to Maturity
Fixed Income			
Agency Securities	65%	\$11,024,537	5.5
Treasury Notes	14%	\$2,303,792	5.5
<i>Subtotal</i>	79%	<i>\$11,616,871</i>	5.5
Cash and Cash Equivalents			
Cash in all Accounts	21%	\$3,521,504	0.0
<i>Subtotal</i>	21%	<i>\$3,521,504</i>	0.0
Total Portfolio	100%	\$16,849,832	4.3%

Q3 TREASURER'S REPORT

Funds	6/30/2023 Balance	Receipts	Disbursements	9/30/2023 Balance
General Fund	\$ 1,243,446.06	\$ 952,183.62	\$ 1,742,389.79	\$ 453,239.89
Bond & Interest Fund	567,797.67	13,213.06	502,640.00	78,370.73
Aquatic Center Fund	14,671.24	76,385.50	44,223.69	46,833.05
Special Street Fund 27 - A	1,583,279.40	366,242.13	1,356,363.97	593,157.56
Community Center Fund 27 - C	100,849.83	69,208.94	85,285.25	84,773.52
Special Infrastructure 27 - D	569,438.59	640,788.99	1,053,433.70	156,793.88
Equipment & Bldg Reserve Fund	(852,235.55)	3,494,935.00	2,632,103.41	10,596.04
TIF 1A/B - Bella Roe / Walmart	520,068.31	-	427,863.61	92,204.70
TDD#1 - Price Chopper	75,077.17	83,890.82	2,341.66	156,626.33
TDD#2 - Lowes	31,599.29	45,820.55	2,008.34	75,411.50
CID #1 - RP Shopping Center	7,180.95	-	-	7,180.95
TIF 3C - Old Pool Area	408,730.64	4,316.94	400,000.00	13,047.58
American Rescue Act	280,378.70	-	194,761.88	85,616.82
TIF 4 Fund	-	-	-	-
Property Owners Association Cash	27,945.51	-	18.00	27,927.51
	\$ 4,578,227.81	\$ 5,746,985.55	\$ 8,443,433.30	\$ 1,881,780.06

Liabilities and Obligations	
General Obligation Bonds	2,219,000.00
Sales Tax Revenue Bonds	2,608,308.00
Special Obligation Revenue Bonds	-
Capital Leases	-
Total	4,827,308.00

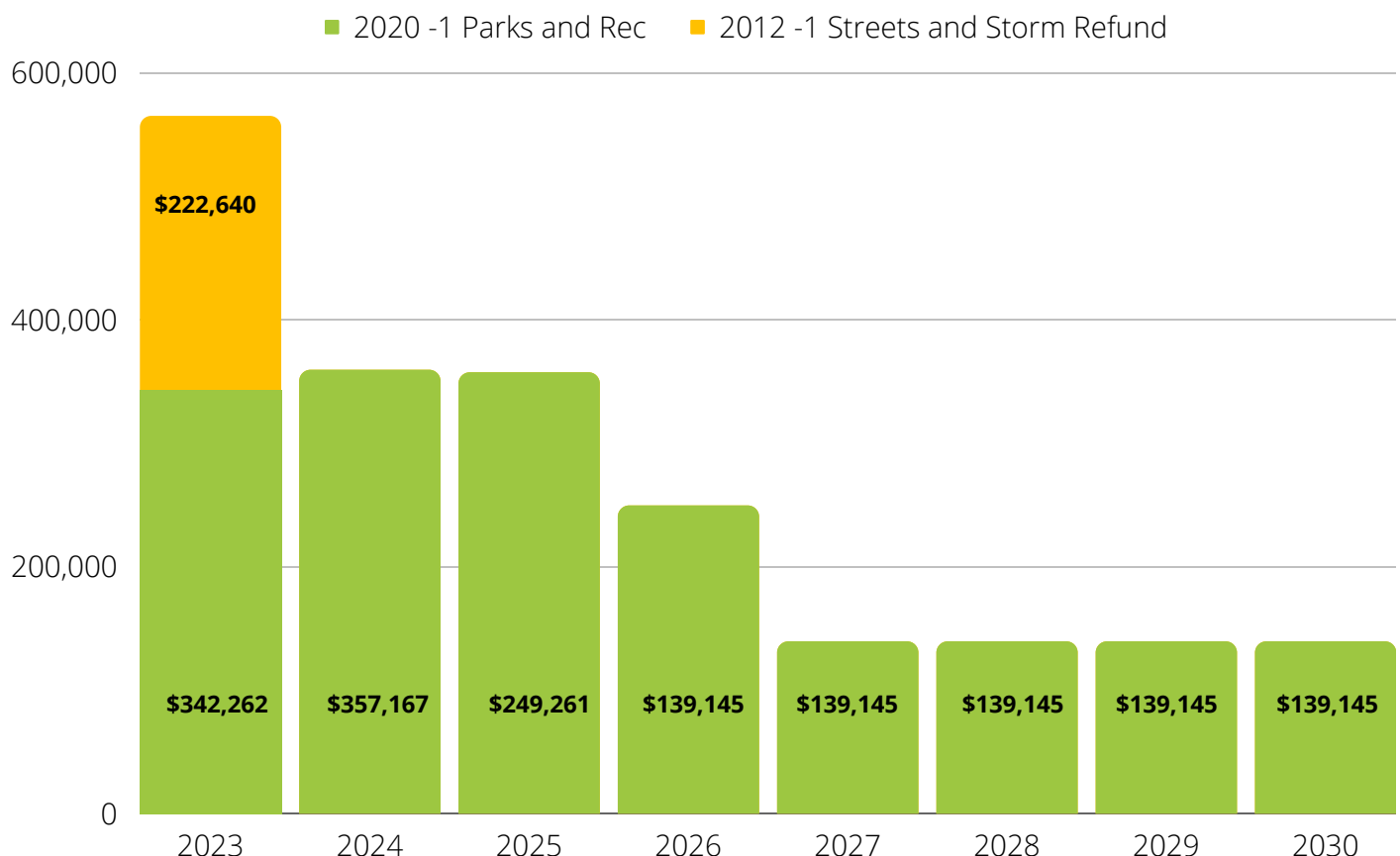
DEBT SUMMARY



General Obligation Bonds	Approved by Council	Date Issued	Original Amount	Interest Rate	09/30/2023 Balance*	Date Expire	2023 Total Payment
2012 -1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various, see original issue	May 2012	\$1,970,000	.65-2.4	\$222,640	12/1/2023	\$225,180
2020 - 1 Bond Issue: Refunding of 2010 - 1 and 2011 - 2; R Park and Pool Improvements	2020	Sept 2020	\$2,419,204	1.51	\$1,864,476	12/31/2030	\$342,262
*includes interest					\$2,087,116		\$5867,442

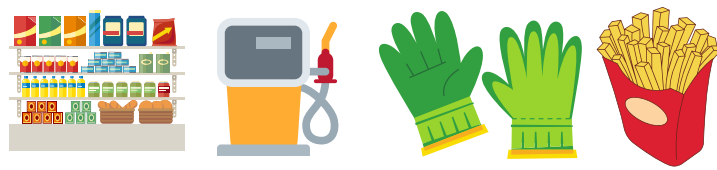
Transportation Development District	Approved by Council	Date Issued	Original Amount	Interest Rate	09/30/2023 Balance	Date Expire	2023 Total Payment
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center	2005	Nov 2005	\$3,555,000	4.50-5.75	\$1,650,718	12/1/2025	1,650,718
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center	2006	Jan 2006	\$1,090,000	5.875	\$600,864	12/1/2025	\$600,864
Sales Tax Revenue Bonds, 2006B -Lowe's	2006	Jan 2006	\$1,690,000	5.125-5.875	\$588,139	12/1/2025	\$588,139
The TDD debt is in default. Debt service resources are limited to the TDD sales tax revenues received. The City is not liable for debt. The interest payments are unknown as they are determined by the trustee as the debt is paid. The balance for TDDs reflects principal only.					\$2,839,721		\$2,839,721

ROELAND PARK ANNUAL DEBT SERVICE 2023 - 2030

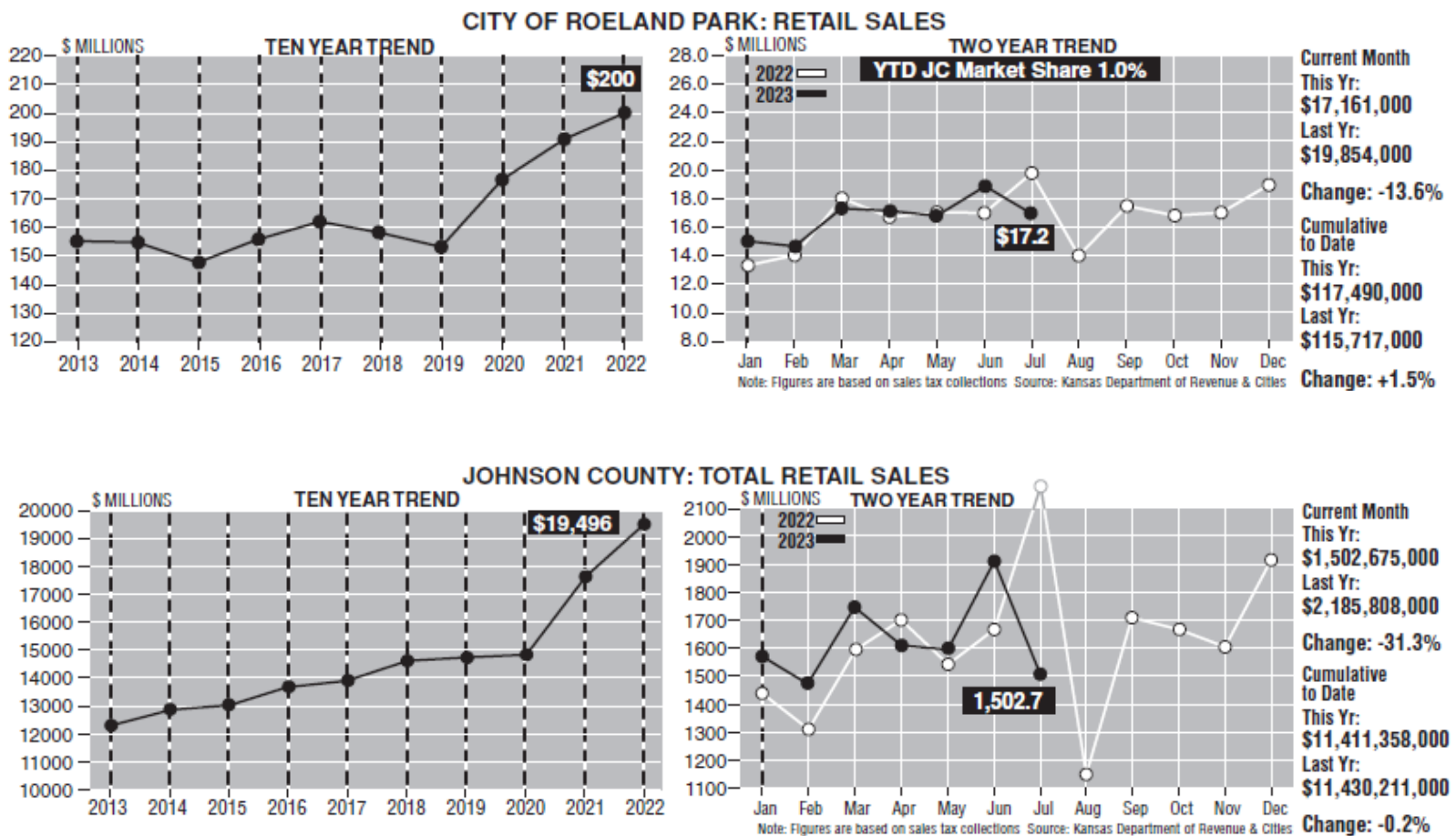


COMMUNITY STATISTICS:

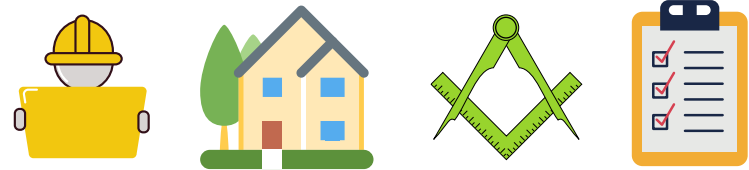
RETAIL SALES



The County Economic Research Institute (CERI) provides information for all cities in Johnson County. CERI has provided retail sales figures for January – July 2023 which shows a 1.5% increase for Roeland Park compared to January – July 2022. It’s important to note that in July 2022 there was an unusual spike in collections followed by a low the following month. We suspect this is due to timing in collections. We anticipate our annual percentage growth at year-end will be at approximately 4% ahead of last year. From January – July 2023, Johnson County as a whole experienced a 0.2% decrease over the prior year.



COMMUNITY STATISTICS: BUILDING PERMITS



As of the 3rd Quarter 2023, the City issued 241 building permits at a value of approximately \$2.9M. Nine residential remodel permits were issued with an average value of \$43k per project. One commercial remodel permit was issued for Robeks on Roe Blvd. Permit volume and value are indicators of economic health and investment in the community. The chart illustrates the number and value of building permits through 3rd quarter of 2023 and prior years back to 2014. Since 2017, there has been a consistent decline in the volume of building permits issued. The value of new construction has varied during that period due to the influence of large commercial projects including Aldi, Commerce Bank, St. Lukes and Sunflower Medical.

History of Building Permits through 3rd Quarter

