

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
October 22, 2018 7:00 PM

- Mike Kelly, Mayor
- Erin Thompson, Council Member
- Becky Fast, Council Member
- Michael Poppa, Council Member
- Claudia McCormack, Council Member

- Tim Janssen, Council Member
- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Jennifer Hill, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly

Madigan

Finance

Thompson

Fast

Safety

McCormack

Janssen

Public Works

Poppa

Hill

Pledge of Allegiance

Roll Call

Modification of Agenda

Public Hearing

2018 Budget Amendment

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens are requested to keep their comments under 5 minutes. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriation Ordinance # 921

B. September 4, 2018 Council Minutes

- C. September 17, 2018 Council Minutes
- D. Aldi's Final Development Plan
- E. Approval of Homecoming Parade and Permit Fee Waiver
- F. Superpass Agreement for Merriam – 2019
- G. Superpass Agreement for 2019

III. Business From the Floor

A. Applications / Presentations

- 1. Park2Park – Laura Steele

IV. Mayor's Report

- A. Kansas Family and Community Education Week

V. Workshop and Committee Reports

VI. Reports of City Liaisons and Committees

- A. Pool Advisory Committee
- B. Ad-Hoc Development
- C. Arts Committee
- D. Parks Committee

VII. Unfinished Business

VIII. New Business

- A. Agreement with Artist for R Park Sculpture
- B. Roe Lane Change Order
- C. 2019 CARS Design & Inspection Task Order
- D. 2019 NSRP Rosewood Street - Sidewalk Location Recommendation
- E. Purchase of Asphalt Float Attachment for Skid Loader
- F. Award Contract for Public Information Officer
- G. Agreement with KCPL for Installation of an Electric Vehicle Charging Station at City Hall
- H. 2018 Budget Amendment
- I. City Administrator Agreement
- J. Approve appointment of Jeff Stehney to the 47th & Mission Overlay Committee

IX. Ordinances and Resolutions:

- A. Ordinance 974: Recreational Vehicle, Boat Parking on Driveway

X. Workshop Items:

XI. Reports of City Officials:

- A. Recap of Upcoming Events

- B. Presentation of 2019-21 Budget Document
- C. Review August Financials
- D. 3rd Quarter Safety Statistics
- E. School Resource Officer Update
- F. Executive Session - 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all public bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include: (1) A statement describing the subjects to be discussed during the closed or executive meeting; (2) the justification listed in subsection (b) for closing the meeting; and (3) the time and place at which the open meeting shall resume. The complete motion shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the public body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) Justifications for recess to a closed or executive meeting may only include the following, the need: (12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures, that protect ... (C) a public body or agency, public building or facility or the information system of a public body or agency;

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the

same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Public Hearing- -
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/1/2018
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **2018 Budget Amendment**
Item Type:

Recommendation:

To approve the 2018 Budget Amendment as attached.

Details:

Attached is the 2018 Budget Amendment which includes increasing the budget authority for four funds. This is a process that the State of Kansas requires cities to complete if they believe they will need spending authority beyond what was originally adopted and sent with the 2018 Budget submission in July/August 2017. Below is a list of funds and the reasons behind the amendments.

- **Special Street Fund (27A)** - This fund had a budget authority of \$1.9 million in 2018 and we project the need for authority up to \$2.14 million. The reason for the increase is due to encumbrances from 2017 for CARS projects that continued into 2018. As a result, we anticipate exceeding the original budget authority adopted for the 2018 Budget.
- **TIF 3 - The Rocks/Blvd Apts** - When we adopted the 2018 Budget, we were under the assumption that the entire TIF would end in February 2018 and all tax revenues going into the fund would cease. Subsequent to adopting the budget, we entered into an agreement with the Boulevard Apartments to pay their entire property tax assessment in January 2018 as opposed to paying half in January and half in June so that we had all the resources we needed to complete our ongoing infrastructure improvements. As a result, the fund has more revenue than originally budgeted and more expenses than projected of approximately \$510,000 in 2018; our adopted budget authority was \$154,863.
- **TIF 2D - City Hall** - Similar to the 27A fund, this fund requires additional budget authority due to encumbrances associated with incomplete capital projects. In this case, the original budget authority was \$424,481 and the proposed budget requires spending authority of \$671,474. This involves the same projects as 27A.

- **TIF 2C - Valley State Bank** - In this case, the City received additional property tax revenues beyond what was originally anticipated in the adopted budget. All revenues in this fund are turned over to the trustee at Security Bank to pay debt service on the bonds. In this case, we received more property taxes than normal in 2018. The amendment increases budget authority from \$71,931 to \$91,117.

Even though the spending authority for these funds is increasing from the original adopted budget, the ending fund balance is expected to remain positive for the year and in most cases increasing from the budgeted figure. Attached is a table showing the adopted ending fund balance vs. the projected for FY 2018.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/a
Line Item Code/Description: N/A	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
2018 Budget Amendment	Cover Memo
Ending Fund Balance Chart	Exhibit

To the Clerk of Johnson County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Roeland Park
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

			2018 Amended Budget		
			Amount of 2017 Tax Levied	Adopted 2018 Expenditures	Proposed Amended 2018 Expenditures
Table of Contents:			Page No.		
Fund	<u>K.S.A.</u>				
Special Street Fund (27A)	79-2929a			1,907,053	2,142,246
TIF 3C-The Rocks				154,863	510,000
TIF 2D - City Hall				424,481	671,474
TIF 2C - Valley State Bank				71,931	91,117
Totals		xxxxxxxxx	0	2,558,328	3,414,837
Summary of Amendments		0			

Attested date: _____

Assisted by:
Jennifer Jones-Lacy
Director of Finance
Address:

Email:
jjoneslacy@roelandpark.org

Governing Body

CPA Summary

2018

**Notice of Budget Hearing for Amending the
2018 Budget**

The governing body of

City of Roeland Park

will meet on the day of 10/22/2018 at 7 p.m. at 4600 W. 51st Street Roeland Park - City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2018 Adopted Budget			2018 Proposed Amended Expenditures
	Actual Mill Rate	Amount of Tax Levied	Expenditures	
Special Street Fund (27A)			1,907,053	2,142,246
TIF 3C-The Rocks			154,863	510,000
TIF 2D - City Hall			424,481	671,474
TIF 2C - Valley State Bank			71,931	91,117
			0	0
			0	0

City of Roeland Park
Official Title: Finance Director

Page No.

City of Roeland Park

2018

Adopted Budget

Special Street Fund (27A)	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	219,253	786,844
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Sales/Use Tax	756,840	981,000
CARS Grant	773,000	600,000
Other Sources		
County Courthouse Sales Tax	156,550	
Interest on Idle Funds	1,410	4,000
Interest on Idle Funds		
Total Receipts	1,687,800	1,585,000
Resources Available:	1,907,053	2,371,844
Expenditures:		
Contracted Services	100,000	100,000
Capital Outlay	1,444,000	1,567,246
Transfer to Bond & Interest	354,000	475,000
Cash Forward	9,053	
Total Expenditures	1,907,053	2,142,246
Unencumbered Cash Balance December 31	0	229,598

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 3C-The Rocks	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	28,204	265,232
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
TIF Income - 3A	18,804	216,122
TIF Income - 3C	107,855	35,000
Interest on Idle Funds		
Total Receipts	126,659	251,122
Resources Available:	154,863	516,354
Expenditures:		
Contractual Services	126,500	510,000
Commodities	28,363	
Total Expenditures	154,863	510,000
Unencumbered Cash Balance December 31	0	6,354

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 2D - City Hall	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	854	132,344
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
TIF Income	298,127	254,630
Loan from General Fund	124,500	283,500
Interest on Idle Funds	1,000	1,000
Total Receipts	423,627	539,130
Resources Available:	424,481	671,474
Expenditures:		
Contractual Services	8,000	
Capital Outlay	246,000	454,417
Debt Service	170,365	170,365
Transfers		
Cash Forward	116	46,692
Total Expenditures	424,481	671,474
Unencumbered Cash Balance December 31	0	0

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 2C - Valley State Bank	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	1,170	14,863
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Tax Increment Income	70,761	69,926
Miscellaneous		6,328
Interest on Idle Funds		
Total Receipts	70,761	76,254
Resources Available:	71,931	91,117
Expenditures:		
Contractual Services	2,500	2,000
Debt	68,261	89,117
Commodities	1,170	
Total Expenditures	71,931	91,117
Unencumbered Cash Balance December 31	0	0

CPA Summary

Fund	Ending Fund Balance	
	FY 2018 Adopted	FY 2018 Projected
<i>Special Street</i>	9,053	229,598
<i>TIF 2D - City Hall</i>	115	50,692
<i>TIF 2C - Valley State Bank</i>	1,169	-
<i>TIF 3 - The Rocks</i>	14,005	16,247

Item Number: Consent Agenda- II.-A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriation Ordinance # 921**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriation Ordinance # 921	Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Friday, October 19, 2018

Appropriation Ordinance -10/22/2018 - #921

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 22nd day of October, 2018.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	645,894.10
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance -10/22/2018 - #921

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Accurate Mechanical	101	4265.101	Business Occupational Licenses	Invoice: 9/10/18 LICENSE OVRP /	9/26/2018	5.00	68503	5.00
ADP, LLC	101	5214.101	Other Contracted Services	Invoice: 522025339 /	10/3/2018	226.12	68519	226.12
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 5128826429916 /	10/3/2018	101.83	68520	101.83
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 5128827520572 /	10/17/2018	21.64	68586	21.64
All Copy Products Inc.	105	5214.105	Other Contracted Services	Invoice: AR2457364 /	10/3/2018	80.94	68521	80.94
All Traffic Solutions	360	5315.360	Machinery & Auto Equipment	Invoice: SIN021413 /	10/17/2018	5,395.00	68587	5,395.00
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	Invoice: B802556 /	10/3/2018	1,320.10	68522	1,320.10
Amino Brothers Company, Inc.	270	5458.270	CARS 2018	Invoice: 18009 9/11/18 /	10/10/2018	105,922.52	68554	217,795.05
Amino Brothers Company, Inc.	270	5458.270	CARS 2018	Invoice: 18009 10/4/18 /	10/10/2018	111,872.53	68554	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139097 /	10/10/2018	858.15	68555	5,019.45
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139116 /	10/10/2018	478.83	68555	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 138913 /	10/10/2018	442.45	68555	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139066 /	10/10/2018	651.10	68555	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 139015 /	10/10/2018	876.96	68555	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 138981 /	10/10/2018	1,355.94	68555	
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 138895 /	10/10/2018	356.02	68555	
AT&T	101	5202.101	Telephone	Invoice: 3241 9/21/18 /	10/10/2018	49.34	68556	49.34
Axon Enterprise, Inc.	102	5214.102	Other Contracted Services	Invoice: SI1554994 /	10/3/2018	555.00	68523	555.00
Balls Food Stores	101	5267.101	Employee Related Expenses	Invoice: 656143 /	10/17/2018	64.84	68588	120.83
Balls Food Stores	101	5267.101	Employee Related Expenses	Invoice: 662180 /	10/17/2018	55.99	68588	
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	Invoice: 76925998 /	10/10/2018	1,766.48	68557	1,766.48
Blue Sky Cleaners	102	5224.102	Laundry Service	Invoice: 2106 10/2/18 /	10/17/2018	143.35	68589	143.35
Bodies Race Company	101	5283.101	RP Community Foundation Grant	Invoice: 9 /	10/10/2018	714.08	68558	714.08
Kelley Bohon	101	5267.101	Employee Related Expenses	CK32352 Invoice: 9/22/18 COSTCO	9/25/2018	100.00	32352	100.00
Kelley Bohon	105	5206.105	Travel Expense & Training	Invoice: 7/26-10/11/18 MILES. /	10/17/2018	46.87	68590	46.87
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1041832 /	10/3/2018	45.95	68524	45.95
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	Invoice: 1041942 /	10/10/2018	89.95	68559	124.95
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	Invoice: 1041589 /	10/10/2018	35.00	68559	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042238 /	10/17/2018	126.95	68591	186.95
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042280 /	10/17/2018	35.00	68591	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1042279 /	10/17/2018	25.00	68591	
C & G Rubber Stamp, Inc.	101	5301.101	Office Supplies	Invoice: 124150 /	9/26/2018	11.00	68504	11.00
City of Fairway	101	5237.101	Community Events	Invoice: 9/25/18 /	10/3/2018	192.86	68525	192.86
Occupational Health Centers of t	106	5207.106	Medical Expense & Drug Testing	Invoice: 1010960950 /	9/26/2018	125.50	68505	125.50
Occupational Health Centers of t	102	5207.102	Medical Expense & Drug Testing	Invoice: 1011011523 /	10/17/2018	135.00	68592	135.00
Dog Waste Depot	106	5262.106	Grounds Maintenance	Invoice: 242008 /	10/10/2018	265.98	68560	265.98
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	Invoice: 10011812052 /	10/10/2018	220.46	68561	220.46
Foley Rental	300	5246.300	In-House Street Maintenance	Invoice: L0961904 /	10/10/2018	6,701.49	68562	6,701.49
GBA Architects Engineers	450	5457.450	CARS - Roe 2020	Invoice: 54053 /	10/10/2018	70,369.09	68563	70,369.09

GT Distributors - Austin	102	5308.102	Clothing & Uniforms	Invoice: INV0678779 /	10/17/2018	10.95	68593	10.95
ICLEI - Local Governments for	101	5305.101	Dues, Subscriptions, & Books	Invoice: 1249 /	10/17/2018	600.00	68594	600.00
Johnson County Wastewater	101	5288.101	Waste Water	Invoice: 3179 9/27/18 /	10/10/2018	156.55	68564	366.61
Johnson County Wastewater	106	5288.106	Waste Water	Invoice: 3179 9/27/18 /	10/10/2018	210.06	68564	
Johnson County Government	103	5227.103	Prisoner Care	Invoice: 137687 /	10/17/2018	1,015.00	68595	1,015.00
Johnson County Mental Health	102	5214.102	Other Contracted Services	Invoice: 3Q2018 /	10/17/2018	1,508.65	68596	1,508.65
Johnson County Park & Recreati	290	5255.290	JoCo HR	Invoice: 9/17/18 Q4 /	10/18/2018	20,404.00	68615	20,404.00
Jorge Blanco Sculpture, Inc.	101	5283.101	RP Community Foundation Grant	Invoice: 1 /	10/10/2018	22,000.00	68565	22,000.00
K-9 Kondo Inc.	109	5316.109	K9 Expenses	Invoice: 13893 /	10/3/2018	374.95	68526	374.95
KACE	104	5206.104	Travel Expense & Training	Invoice: 36 /	10/17/2018	219.00	68597	219.00
Kansas City Audio-Visual	290	5307.290	Other Commodities	Invoice: 17634 /	10/10/2018	1,630.99	68566	1,630.99
Kansas City Board of Public Utilit	101	5222.101	Traffic Signal Expense	Invoice: 2834 9/25/18 /	10/3/2018	32.74	68527	32.74
KCP & L	101	5201.101	Electric	Invoice: 9/18 MULTIPLE /	10/3/2018	2,241.69	68528	2,326.13
KCP & L	106	5201.106	Electric	Invoice: 9/18 MULTIPLE /	10/3/2018	84.44	68528	
KCP & L	106	5201.106	Electric	Invoice: 9/18 MULTIPLE 2 /	10/3/2018	410.19	68529	410.19
KCP & L	106	5290.106	Street Light Electric	Invoice: 1275 9/28/18 /	10/10/2018	1,788.62	68567	1,788.62
Keller Fire & Safety	290	5210.290	Maintenace And Repair Building	Invoice: 211938 /	10/10/2018	210.25	68568	210.25
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	Invoice: 254531 /	10/10/2018	110.00	68569	1,443.33
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	Invoice: 254656 /	10/10/2018	1,333.33	68569	
Kansas Gas Service	101	5289.101	Natural Gas	CK32350 Invoice: 9/2018 /	9/28/2018	56.63	32350	101.53
Kansas Gas Service	106	5289.106	Natural Gas	CK32350 Invoice: 9/2018 /	9/28/2018	44.90	32350	
Kansas Gas Service	101	5289.101	Natural Gas	Invoice: 10/18 MULTIPLE /	10/17/2018	71.69	68598	118.84
Kansas Gas Service	106	5289.106	Natural Gas	Invoice: 10/18 MULTIPLE /	10/17/2018	47.15	68598	
Kansas Dept. of Health & Enviror	510	5209.510	Professional Services	Invoice: 9/10/18 SKS630006 /	9/26/2018	120.00	68506	120.00
Kansas Dept. of Health & Enviror	510	5209.510	Professional Services	Invoice: 9/21/18 /	10/17/2018	60.00	68599	60.00
Kansas Heavy Construction, LLC	300	5221.300	Maintenance Streets-contract	Invoice: 9/20/18 /	10/17/2018	46,644.00	68600	46,644.00
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	Invoice: 8090437 /	10/10/2018	169.20	68570	169.20
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 9/20/18 /	9/19/2018	138.46	68500	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 9/20/18 /	9/19/2018	138.92	68501	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 10/4/18 /	10/3/2018	138.46	68530	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 10/4/18 /	10/3/2018	138.92	68531	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 10/18/17 /	10/17/2018	138.46	68601	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 10/18/18 /	10/17/2018	138.92	68602	138.92
Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	Invoice: 10/1/18 MUNICIPAL CO /	10/3/2018	1,718.50	68532	1,718.50
Lamp, Ryneerson & Assoc., Inc.	270	5209.270	Professional Services	Invoice: 31800101000010 /	10/17/2018	2,675.00	68603	18,363.94
Lamp, Ryneerson & Assoc., Inc.	300	5209.300	Professional Services	Invoice: 318001060000003 /	10/17/2018	1,767.35	68603	
Lamp, Ryneerson & Assoc., Inc.	270	5430.270	Residential Street Reconstruction	Invoice: 318001030000003 /	10/17/2018	3,683.68	68603	
Lamp, Ryneerson & Assoc., Inc.	270	5458.270	CARS 2018	Invoice: 31700102000016 /	10/17/2018	10,237.91	68603	
LBA A/C, Heating & Plumbing	101	5210.101	Maintenance & Repair Building	Invoice: I270165 /	9/26/2018	709.74	68507	709.74
LBA Air Conditioning, Heating & I	101	5210.101	Maintenance & Repair Building	Invoice: 10/5/18 /	10/10/2018	709.74	68571	709.74
League of Kansas Municipalities	105	5206.105	Travel Expense & Training	Invoice: 182954 /	10/17/2018	160.00	68604	160.00
The Legal Record	101	5204.101	Legal Printing	Invoice: L75999 /	10/3/2018	251.93	68533	271.64
The Legal Record	101	5204.101	Legal Printing	Invoice: L76070 /	10/3/2018	19.71	68533	

The Legal Record	101	5204.101	Legal Printing	Invoice: L76273 /	10/17/2018	12.48	68605	70.08
The Legal Record	101	5204.101	Legal Printing	Invoice: L76281 /	10/17/2018	37.89	68605	
The Legal Record	101	5204.101	Legal Printing	Invoice: L76265 /	10/17/2018	19.71	68605	
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 3667 /	9/26/2018	99.50	68508	99.50
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 3793 /	10/17/2018	266.95	68606	376.95
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 3805 /	10/17/2018	110.00	68606	
Lexington Plumbing & Heating Co	101	5210.101	Maintenance & Repair Building	Invoice: 77985 /	10/3/2018	197.00	68534	197.00
Lippert Mechanical Service Corp	101	5210.101	Maintenance & Repair Building	CK32351 Invoice: 8/15-9/5/18 MULT	9/25/2018	840.00	32351	2,412.50
Lippert Mechanical Service Corp	106	5210.106	Maintenace & Repair Building	CK32351 Invoice: 8/15-9/5/18 MULT	9/25/2018	250.00	32351	
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	CK32351 Invoice: 8/15-9/5/18 MULT	9/25/2018	964.50	32351	
Lippert Mechanical Service Corp	101	5285.101	Pool Operations	CK32351 Invoice: 8/15-9/5/18 MULT	9/25/2018	250.00	32351	
Lippert Mechanical Service Corp	101	5285.101	Pool Operations	CK32351 Invoice: 8/15-9/5/18 MULT	9/25/2018	108.00	32351	
Logan Contractors Supply, Inc	300	5470.300	Park Maint/Infrastructure	Invoice: N59906 /	10/10/2018	614.88	68572	614.88
Lowe's Business Acct./GEMB	106	5211.106	Maintenace & Repair Equipment	Invoice: 1760 10/13/18 /	10/3/2018	23.03	68535	68.00
Lowe's Business Acct./GEMB	106	5318.106	Tools	Invoice: 1760 10/13/18 /	10/3/2018	44.97	68535	
Venessa Maxwell-Lopez	103	5209.103	Professional Services	Invoice: 9/14/18 /	9/26/2018	150.00	68509	150.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	Invoice: 10/12/18 /	10/17/2018	150.00	68607	150.00
Micro Center	106	5306.106	Materials	Invoice: 8/30/18 /	10/10/2018	21.99	68573	21.99
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	Invoice: B05J4W /	10/3/2018	29,110.92	68536	29,110.92
Midtown Signs LLC	101	5267.101	Employee Related Expenses	Invoice: 12210 /	10/17/2018	333.03	68608	333.03
John Morris	102	5206.102	Travel Expense & Training	Invoice: 10/5-10/9/18 TRAVEL /	9/26/2018	310.00	68510	310.00
Moss Printing	106	5203.106	Printing & Advertising	Invoice: 10602. /	10/10/2018	56.76	68574	56.76
Municode	101	5214.101	Other Contracted Services	Invoice: 316429 /	9/26/2018	142.80	68511	142.80
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 9/20/18 PAYROLL /	9/19/2018	923.81	68502	923.81
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 10/4/18 PAYROLL /	10/3/2018	917.98	68537	917.98
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 10/18/18 PAYROLL /	10/17/2018	824.16	68609	824.16
Northeast Johnson Cty. Chambe	108	5251.108	Mayor Expenses	Invoice: 26196 /	10/3/2018	250.00	68538	250.00
Next To Nature Landscape, LLC	106	5214.106	Other Contracted Services	Invoice: 48354 /	10/10/2018	4,193.00	68575	5,678.00
Next To Nature Landscape, LLC	290	5262.290	Grounds Maintenance	Invoice: 48541 /	10/10/2018	1,485.00	68575	
Online Solutions, LLC	101	5266.101	Computer Software	Invoice: 3055 /	9/26/2018	7,200.00	68512	7,200.00
Paving Maintenance Supply	106	5259.106	Traffic Control Signs	Invoice: 25504894 /	10/17/2018	392.00	68610	392.00
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32355 Invoice: 56061881 /	10/12/2018	888.02	32355	888.02
Purchase Power	101	5205.101	Postage & Mailing Permits	Invoice: 7903 9/20/18 /	10/3/2018	639.85	68539	639.85
Michael Poppa	108	5276.108	Conferences & Seminars	Invoice: 8/23/18 TRAVEL /	10/4/2018	355.96	68540	355.96
Principal Life	107	5130.107	City Paid Life/ST Disability	Invoice: 6671 9/17/18 /	10/3/2018	814.69	68541	814.69
Print Tekk	101	5208.101	Newsletter	Invoice: 6833 /	10/3/2018	919.00	68542	919.00
T2 Holdings, LLC	102	5214.102	Other Contracted Services	Invoice: 100151320 /	10/3/2018	22.50	68543	45.00
T2 Holdings, LLC	105	5214.105	Other Contracted Services	Invoice: 100151320 /	10/3/2018	22.50	68543	
Pyramid Contractors, Inc.	510	5244.510	General Contractor	Invoice: 6 FINAL /	10/17/2018	75,060.00	68611	75,060.00
Wex Bank	104	5302.104	Motor Fuels & Lubricants	CK32353 Invoice: 55890909 /	9/26/2018	30.26	32353	465.01
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32353 Invoice: 55890909 /	9/26/2018	434.75	32353	
Rejis Commission	102	5214.102	Other Contracted Services	Invoice: INV0062905 /	9/26/2018	220.86	68513	220.86
Riteway Maintenance & Supply, I	101	5214.101	Other Contracted Services	Invoice: 18493 /	10/3/2018	930.00	68544	930.00

Road Builders Machinery & Supp	300	5246.300	In-House Street Maintenance	Invoice: R37951 /	10/10/2018	1,800.00	68576	3,600.00
Road Builders Machinery & Supp	300	5246.300	In-House Street Maintenance	Invoice: R37780 /	10/10/2018	1,800.00	68576	
RSC Communicators, Inc.	106	5318.106	Tools	Invoice: 94453 /	10/10/2018	524.00	68577	524.00
George Schlegel	101	5230.101	Art Commissioner	Invoice: CHECKOCT /	10/1/2018	100.00	68517	100.00
Signco Inc.	106	5306.106	Materials	Invoice: 37130 /	10/10/2018	619.60	68578	619.60
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8051307843 /	9/26/2018	158.70	68514	158.70
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8051472512 /	10/3/2018	123.65	68545	123.65
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8051555025 /	10/10/2018	99.17	68579	170.09
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 8051555025 /	10/10/2018	70.92	68579	
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8051646591 /	10/17/2018	21.04	68612	101.90
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 8051646591 /	10/17/2018	80.86	68612	
Strasser True Value	106	5306.106	Materials	Invoice: 301635 /	10/10/2018	15.10	68580	15.10
Terminix Processing Center	106	5214.106	Other Contracted Services	Invoice: 379329463 /	10/3/2018	57.00	68546	57.00
Terminix Processing Center	101	5214.101	Other Contracted Services	Invoice: 379575014 /	10/17/2018	81.00	68613	81.00
T & E Service Co., Inc.	106	5211.106	Maintenace & Repair Equipment	Invoice: 201815810 /	10/10/2018	1,412.00	68581	1,412.00
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	Invoice: 5771 10/1/18 /	10/17/2018	25.00	68614	25.00
Turn-Key Mobile, Inc.	360	5315.360	Machinery & Auto Equipment	Invoice: 30908 /	9/26/2018	359.95	68515	359.95
US BANK	105	5206.105	Travel Expense & Training	Invoice: MOODY 9/25/18 /	10/11/2018	12.00	32354	2,395.93
US BANK	105	5206.105	Travel Expense & Training	Invoice: JONES-LACY 9/25/18 /	10/11/2018	12.94	32354	
US BANK	106	5206.106	Travel Expense & Training	Invoice: SCHARFF 9/25/18 /	10/11/2018	500.00	32354	
US BANK	106	5206.106	Travel Expense & Training	Invoice: LEON- 9/25/18 /	10/11/2018	566.49	32354	
US BANK	108	5206.108	Travel Expense & Training	Invoice: BOHON 9/25/18 /	10/11/2018	50.00	32354	
US BANK	101	5219.101	Meeting Expense	Invoice: JONES-LACY 9/25/18 /	10/11/2018	24.24	32354	
US BANK	101	5249.101	Branding Implementation	Invoice: MOODY 9/25/18 /	10/11/2018	1,068.31	32354	
US BANK	101	5301.101	Office Supplies	Invoice: JONES-LACY 9/25/18 /	10/11/2018	(120.54)	32354	
US BANK	101	5301.101	Office Supplies	Invoice: JONES-LACY 9/25/18 /	10/11/2018	126.49	32354	
US BANK	102	5308.102	Clothing & Uniforms	Invoice: MORRIS 9/25/18 /	10/11/2018	156.00	32354	
Vance Brothers	300	5246.300	In-House Street Maintenance	Invoice: IC62208 /	10/10/2018	108.00	68583	108.00
Verizon Wireless	102	5202.102	Telephone	Invoice: 9815226812 /	10/3/2018	380.49	68547	500.52
Verizon Wireless	104	5202.104	Telephone	Invoice: 9815226812 /	10/3/2018	80.02	68547	
Verizon Wireless	106	5202.106	Telephone	Invoice: 9815226813 /	10/3/2018	40.01	68547	
The Victor L. Phillips Co.	106	5211.106	Maintenace & Repair Equipment	Invoice: EK11026B /	10/10/2018	2,047.50	68584	2,203.50
The Victor L. Phillips Co.	106	5211.106	Maintenace & Repair Equipment	Invoice: WK96389 /	10/10/2018	156.00	68584	
Village Gardens	101	5267.101	Employee Related Expenses	Invoice: 1203634 /	9/26/2018	55.90	68516	55.90
Walmart Community-RFCSELLC	102	5309.102	Amunition	Invoice: 6837 10/12/18 /	10/3/2018	33.87	68548	33.87
Water District No 1 of Johnson C	101	5287.101	Water	Invoice: 9/18 MULTIPLE /	10/3/2018	158.11	68549	51.02
Water District No 1 of Johnson C	106	5287.106	Water	Invoice: 9/18 MULTIPLE /	10/3/2018	426.40	68550	584.51
Water District No 1 of Johnson C	106	5287.106	Water	Invoice: 1391 9/24/18 /	10/3/2018	51.02	68550	
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 990000440563 /	10/3/2018	43,173.82	68551	43,173.82
Zerger & Mauer LLP	101	5215.101	City Attorney	Invoice: 9/26/18 /	10/3/2018	6,859.00	68553	6,859.00
KPERS	101	2040.101	KPERS Accrued Employee	EFT#9/21/18 Invoice: 9/21/18 /	9/21/2018	1,809.74		
KPERS	107	5123.107	KPERS City Contribution	EFT#9/21/18 Invoice: 9/21/18 /	9/21/2018	2,832.25		

KP&F	101	2045.101	KP&F Employee Withholding Paya	EFT#9/21/18 Invoice: 9/21/18 /	9/21/2018	2,495.23
KP&F	107	5131.107	KP&F City Contribution	EFT#9/21/18 Invoice: 9/21/18 /	9/21/2018	7,011.08
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Invoice: EFTOCT /	10/1/2018	<u>1,632.00</u>

					\$	645,894.10
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Item Number: Consent Agenda- II.-B.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **September 4, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ September 4, 2018 Council Minutes	Cover Memo

SPECIAL CALLED CITY COUNCIL MEETING MINUTES

Roeland Park City Hall

4600 W 51st Street, Roeland Park, KS 66205

Tuesday, September 4, 2018, 6:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

Mayor Kelly called the meeting to order. CMBR Thompson was absent.

I. UNFINISHED BUSINESS

A. Award Birch Street Resurfacing and Sidewalk Addition Project – 2018 CDBG Project

Mayor Kelly said bids were received in August and have been attached to the packet for review by the Council. Additional information included the financial impact and information regarding the effect to the street itself.

City Administrator Moody added this project is anticipated to receive \$100,000 in CDBG funding. The funding process requires the project be completed by December 2018. They recognize this is late in the season and, therefore, are asking the Council for special consideration so they can move forward putting together the contracts, getting them executed, and provide a notice to proceed so the work can be completed by the December deadline.

The low bidder was Freeman Concrete out of Shawnee, Kansas with a bid of \$256,000. The budget allocated for this project is \$265,000 and includes \$30,000 for engineering and \$235,000 for construction. They will be \$20,000 over budget for the project, however, there is \$20,000 included in Freeman's bid for contingencies which may or may not be needed.

At the end of the year the Special Infrastructure Fund is anticipated to have a balance of \$521,000 and the fund has sufficient resources to cover the potential \$20,000 of additional expense.

CMBR Fast asked if it was a requirement for receiving CDBG funds to accept the low bidder believing they should seek quality bids for construction over price.

Mr. Moody did state that the low bidder in this project is an experienced contractor in the area and the City has used them in the past and they do not have any apprehension of using them again.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO AWARD BIRCH STREET RESURFACING AND SIDEWALK ADDITION PROJECT TO FREEMAN CONCRETE AT A COST NOT TO EXCEED \$256,643.18 CONTINGENT UPON JOHNSON COUNTY'S APPROVAL OF THE ADVERTISING PROCEDURES AND CONTRACTOR ELIGIBILITY. (MOTION CARRIED 7-0)

II. ADJOURN

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN MOVED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park Special Called City Council Meeting Adjourned at 6:07 p.m.)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-C.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **September 17, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ September 17, 2018 Council Minutes

Type
Cover Memo

CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, September 17, 2018, 7:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

ROLL CALL

City Clerk Bohon called the roll and all Governing Body members were present.

MODIFICATION OF AGENDA

The following items were added to New Business:

- E. 2018 Stantec Contract for Street Condition Assessment (Workshop #5)
- F. R Park Arboretum Grant Award (Consent Agenda D)
- G. City Logo Options for Council Chambers (Workshop #7)

I. CITIZENS' COMMENTS

There were no citizen comments.

II. CONSENT AGENDA

- A. Appropriation Ordinance # 920**
- B. August 20, 2018 Council Minutes**
- C. Verizon Wireless Franchise Agreement**
- ~~D. R Park Arboretum Grant Award~~ (moved to New Business)**
- E. Award Contract for Shade Structure at Granada Park**
- F. Agreement with Johnson County for Administration of Stormwater Best Management Practices Program**

MOTION: CMBR JANSSEN MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE CONSENT AGENDA AS AMENDED. (MOTION CARRIED 8-0)

III. BUSINESS FROM THE FLOOR

A. APPLICATIONS/PRESENTATIONS

1. Events Committee

Amie Logan from the Events Committee said there will be a Fall Family Picnic in R Park on October 20th from 12:00 p.m. to 3:00 p.m. This will be in place of Barktoberfest and will still be a dog-friendly event. Food trucks including Werner's and Kona Ice will be there but people are also welcome to bring their own picnic basket. The first 100 people will be given a voucher to buy food from the vendors. There will be yard games such as a giant

Jenga, Connect Four and corn hole. A pie eating contest is also planned. They are working with the Arts Committee to do pumpkin painting with the children. The Sustainability Committee will announce their winner of the Sunflower Contest. Ms. Logan said they are continuing to look for a band to perform at the picnic. The chair and co-chair of the Events Committee with working with two breweries on Johnson Drive and they will be seeking a permit for an alcohol tent.
In case of inclement weather the event will be canceled.

Mayor Kelly thanked Ms. Logan for her presentation and said they were all excited about the picnic.

2. Laura Steele – Park2Park Run

Saturday, September 29th beginning in R Park is the Park2Park Run with race time starting at 8:00 a.m. The Greenspace Race for those aged 10 and under starts at 8:30 a.m. Yoga, led by CMBR Hill, will be from 9-10 at Cooper Creek. Currently there are 64 registrants.

There are also 22 volunteers and they will be having a volunteer orientation day on September 27th and the Police Department will speak about their role at the event.

Packet pickup day is also on September 27th at R Park. This will be set up as a drive-thru so people don't have to get out of their cars. Ms. Steele asked the City to borrow a tent for shade in the afternoon sun. Mayor Kelly congratulated Ms. Steele on putting together the first year of this event acknowledging that it is a lot of work. He said he was looking forward to volunteering at the event.

IV. MAYOR'S REPORT

A. Suicide Prevention Proclamation

Mayor Kelly said suicide is an important topic that needs to be discussed and September is National Suicide Prevention Awareness month.

Mayor Kelly read the Proclamation into the record.

CMBR Poppa said he appreciated this important issue being recognized by the City. Mr. Poppa serves on the board of Suicide Awareness and Survivor Support and stated this issue affects the community and Northeast Johnson County. He also asked that the National Suicide Prevention Hotline be added to the website for at least the rest of the month.

CMBR Fast also asked that they provide a link to Johnson County Mental Health.

There was consensus to provide that information on the website and City Clerk Bohon will make sure that is done.

B. Beth Pauley Proclamation

Mayor Kelly thanked Ms. Pauley for all she has done as an intern with and was appreciative of her implementation of the new media strategy and as well as jumping in on day-to-day projects. He said they are all impressed with her work ethic and dedication to the City.

Mayor Kelly read the Proclamation into the record.

(Applause and photos were taken)

V. REPORTS OF CITY LIAISONS AND COMMITTEES

A. Pool Advisory Committee Report

CMBR Madigan said the Water's Edge assessment of the Aquatics Center is on schedule.

The steel light poles are corroding and rusting and presenting a safety hazard. They will be changed out to powder coated aluminum to prevent that issue in the future.

CMBR Madigan reported the draft minutes from the Pool Advisory Committee meeting are attached to the agenda. He stated that Water's Edge continues to compile information for their report. They were impressed with the number of people that showed up for the public engagement meeting that was held.

The pool will be open kept open through Labor Day.

The light poles are rusting from the inside out due to the chlorine and are being inspected. The diving boards have been installed to match competition standards to maintain consistency. Johnson County Parks and Recreation (JCPRD) and the City have worked out a way to not flood the park when they drain the pool.

Also discussed at the meeting was the humidity in the changing rooms and JCPRD and Water's Edge are looking at possible options.

They are currently having meetings on extending the contract between Roeland Park and JCPRD from May 1, 2019 to December 31, 2019, to give the City plenty of time to go through the RFP process and have an aquatics management team put together by January 1, 2020.

The Pool Advisory Committee will meet again on September 11th.

CMBR Hill asked about the men's shower as it is not compliant with the non-discrimination ordinance in Roeland Park. CMBR Poppa said it is not compliant with the City because it is a county-managed facility and was exempted. When the City takes over ownership of the Aquatics Center, then something will need to be done. CMBR Madigan said he was unaware of this and will be certain to get this on the agenda for the next meeting.

CMBR Madigan said CMBR Kelly and CMBR McCormack are also on the committee and do a lot of work on this board.

B. Ad Hoc Development

CMBR Kelly said they have been discussing the concept drawings with two developers for the Northeast Johnson Drive and Roe.

The realtor for the Rocks is communicating with at least three hotel brands to garner interest.

C. Parks

No report was given.

D. Events

No report was given.

VI. UNFINISHED BUSINESS

A. Bella Roe Sign/Fountain Discussion

Council had requested that prior to a final approval they would like to see a rendering of what is proposed at the entrances to the Bella Roe Shopping Center to replace the existing fountains.

Josh Gatewood, owner of the property, worked with a local artist to come up with the illustrations. He said this will replace the two fountains at the main entrance. They will be capped off with decorative stone, resurfaced and sealed. The mosaic will be built off-site and then brought in to be installed. The timeline for completion is 90 days.

CMBR Madigan again brought up the issue of safety in the parking lot and recommended crosswalks be installed. Mr. Gatewood said definitely to those comments.

MOTION: CMBR THOMPSON MOVED AND CMBR POPPA SECONDED TO ADOPT THE AMENDMENT TO THE TIF 1B DEVELOPMENT AGREEMENT FOR THE BELLA ROE SHOPPING CENTER. (MOTION CARRIED 8-0)

VIII. NEW BUSINESS

A. Filming on Public Land and Amendment to the Fee Resolution

Ms. Jones-Lacy said the request is to amend the fee resolution to add a permit fee of \$100 for filming on public land. In order to obtain the permit, the person will need to provide notification to neighbors and also request permission of anyone who may be filmed. It will be determined on a case by case basis the need for insurance.

CMBR Madigan said people obtaining a film permit need to take into consideration school nights, late hours, lights and the noise of generators.

CMBR Janssen asked if they would subject to the City's noise ordinance. Ms. Jones-Lacy said they would need to comply with that. She added that if there is a complaint to call the Police Department.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO APPROVE THE PERMIT PROCESS, APPLICATION AND POLICY FOR FILMING ON PUBLIC PROPERTY. (MOTION CARRIED 8-0)

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO AMEND FEE RESOLUTION 633 AS WRITTEN. (MOTION CARRIED 8-0)

B. Replacement of Electric Vehicle Charging Station at City Hall

City Administrator Moody stated the price for a two-hose electrical charging station is less than the single hose.

MOTION: CMBR POPPA MOVED AND CMBR KELLY SECONDED TO APPROVE REPLACEMENT OF THE ELECTRIC VEHICLE CHARGING STATION AT CITY HALL WITH A NEW TWO-PUMP UNIT. (MOTION CARRIED 8-0)

C. Award Contract for Audit Services

Ms. Jones-Lacy said they received four proposals for auditing services and interviewed three. The interview panel consisted of Ms. Jones-Lacy, City Administrator Moody, City Clerk Bohon and CMBR Thompson who all agreed that Mize Houser would be the best fit for conducting the City's audit through 2021. Their proposed fee is \$33,750 in 2019 and a proposed two percent annual increase. Ms. Jones-Lacy has worked with the company previously and has a good experience with them, knows they do good work, and are very accessible and responsive.

CMBR Fast said she worked with them before when she lived in Lawrence and it is a great firm.

CMBR Thompson thought they were very personable. She said they would reach out and interview Councilors since they might sometimes see things differently than staff or have a different perspective. Their price was also

one of the lowest. They also have good relevant experience and have represented Mission and some of their neighboring cities.

MOTION: CMBR THOMPSON MOVED AND CMBR JANSSEN SECONDED TO APPROVE THE RECOMMENDATION OF MIZE HOUSER COMPANY FOR THE CITY'S AUDITING FIRM FOR THE FISCAL YEAR 2018 TO FISCAL YEAR 2021 AUDITS. (MOTION CARRIED 8-0)

D. Island/Right-of-Way Adoption Program

This item is in response to a request from some residents on 47th Terrace who were interested in adopting the island on their street.

Public Works Director Leon provided a waiver of liability which was developed after feedback from the Governing Body. He also asked Midtown Sign to create island adoption sign options. Staff recommended Option 1 for a \$140 sign. The signs would be a permanent item, but the names of those adopting the island would not to allow them to be changed if need be.

CMBR Janssen recommended putting signs on all the islands to let people know they can adopt that spot.

CMBR Hill said she spoke with Sustainability and they were excited about this and added that the Council has their support.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO APPROVE THE ADOPT-AN-ISLAND PROGRAM FOR THE CITY OF ROELAND PARK. (MOTION CARRIED 8-0)

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE WAIVER OF LIABILITY AND REPLACE THE WORDS "MUNICIPALITY" WITH "CITY OF ROELAND PARK" AND "MISSOURI LAW" WITH "KANSAS LAW." (MOTION CARRIED 8-0)

MOTION: CMBR MADIGAN MOVED AND CMBR THOMPSON SECONDED TO ADOPT OPTION NUMBER 1 PER STAFF RECOMMENDATIONS. (MOTION CARRIED 8-0)

E. 2018 Stantec Contract for Street Condition Assessment (Workshop #5)

In 2015, Stantec provided the street assessments for the City and that this was the beginning of their street maintenance program. This assessment allows them to rate the condition of their streets. Public Works Director Leon is requesting that Stantec be allowed to do another assessment rating the street, pavement and gutter conditions as well as conduct a pole and sign inventory. They will physically drive down each street and locate poles, signs, signs on poles, power poles, stop signs, etc., and give the City an inventory. This inventory will help in the decision process for items such as regulating on-street parking. The sign and pole inventory will only need to be done once as Public Works will be able to track any future changes in-house. Funds have been budgeted for this assessment and Stantec is ready to go.

MOTION: CMBR MCCORMACK MOVED AND CMBR KELLY SECONDED TO APPROVE THE RECOMMENDATION FOR THE STANTEC AGREEMENT FOR PAVEMENT CONDITION ASSESSMENT AT A COST NOT TO EXCEED \$16,200. (MOTION CARRIED 8-0)

F. R Park Arboretum Grant Award (Consent Agenda D)

CMBR HILL requested removing language that said they will not allow the planting of more trees.

Public Works Director Leon previously stated that the recommendation is not to add more trees at this time and does not preclude adding more trees in the future.

MOTION: CMBR POPPA MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE R PARK TREE ARBORETUM PLANTING PLAN AND REMOVING THE VERBIAGE THAT THE CITY NOT PLANT ANY FURTHER TREES FROM THE AGENDA ITEM. (MOTION CARRIED 8-0)

G. City Logo Options for Council Chambers (Workshop #7)

Mayor Kelly said the Council provided guidance regarding the logo structure as well as keeping the words “City of” in the title. Midtown Signs has returned several iterations of the sign for the Council’s review.

There was unanimous consent to approve Option 2. City Administrator Moody said they will move forward and get it done.

VII. ORDINANCES AND RESOLUTIONS

There were no items presented.

VIII. WORKSHOP ITEMS

There were no items discussed.

IX. REPORTS OF CITY OFFICIALS

City Administrator Moody reported the progress on Roe Lane is moving ahead. They have put down a lot of sod in the past week. They are continuing to work with Ian Duncan to have the footings started for the two small shade structures in R Park and hope to have them completed this year.

City Clerk Bohon said the Shred Event will be September 22nd at 4350 Shawnee Mission Parkway in the KU parking lot.

The Business Breakfast will be held 8:00 a.m., September 26 at City Hall.

(Police Chief Morris made comments off the microphone.)

Mayor Kelly said they appreciate all the Police Department does and for helping with the traffic at the Bishop Miege football games and with the street closings for the Park2Park run noting that this will be a very busy weekend.

Mayor Kelly said they also appreciate the patience of the residents traveling in the City at these busy times.

X. ADJOURN

MOTION: CMBR JANSSEN MOVED AND CMBR HILL SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 8:19 p.m.)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-D.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/1/2018
Submitted By: John Jacobson
Committee/Department: Neighborhood Services
Title: **Aldi's Final Development Plan**
Item Type:

Recommendation:

Review and approval of the Preliminary and Final Development Plans for Aldi's as submitted.

Details:

This action pertains to a substantial change *or abandonment* in the approved development plan previously adopted by planning commission and city council for this site. The request stems from a corporate mandate to remodel older stores in specific markets. Staff has met with Aldi's engineer of record and corporate representatives to provide some oversight relative to the store model, amenities and site improvements submitted.

Aldi's intends to demolish and reconstruct their store. The footprint has increased slightly, but aesthetically vastly improved. The developer has submitted the new development plan for your review and comment. Points of access, drainage and screening have very little change in the new plan.

An existing final development plan is in place for this site. Demolition and reconstruction requires a new development plan process and adherence to current standards. Substantial reinvestment in the site should expand available shopping options and improve site accessibility and drainage.

The City Planning Commission approved the preliminary and final plans as submitted on Sept. 18th. Any recommended changes would require a 2/3 majority of council to override the Planning Commission's recommendation.

FINDINGS OF SPECIFIC DEVELOPMENT PLAN CRITERIA-

Submittal items are indicated by an asterisk indicating they have complied, N/A, or a statement of compliance

(a) Eight copies of the final development plan shall be submitted in support of the application. The

final development plan shall contain the following information: **Submitted Electronically**

- * A small key map indicating the location of the property within the City.

(2) A site plan including the following:

- * Finished grades or contours for the entire site at two-foot contour intervals.

- * (ii) All existing and proposed adjacent public street right-of-way with centerline location.

- * (iii) All existing and proposed adjacent public street and public drive locations, widths, curb cuts and radii.

- * (iv) Location, width and limits of all existing and proposed sidewalks.

- (v) Location, size and radii of all existing and proposed median breaks and turning lanes. **NA**

- * (vi) Distance between all buildings, between buildings and property lines and between all parking areas and property lines.

- * (vii) Location of all required building and parking setbacks.

- * (viii) Location, dimensions, number of stories and area in square feet of all proposed buildings.

- * (ix) Area of land on site plan in square feet or acres.

- * (x) Limits, location, size and material to be used in all proposed retaining walls.

- * (xi) Location and dimensions of all driveways, parking lots, parking stalls, aisles, loading and service areas and docks.

- * (xii) Location, height, candle power and type of outside lighting fixtures for buildings and parking lots.

- * (xiii) Location, size, type of material and message of all proposed monument or detached signs.

- (xiv) Pertinent peripheral information to include adjacent developments, alignment and location of public and private driveways and streets, medians, public and semi-public easements. **Set in existing footprint no additional ROW or easement allocation proposed.**

- * (xv) Preliminary drainage design and location and existing drainage facilities.

(3) Building elevations including the following:

- * Elevations of all sides of proposed buildings including notation indicating building materials to be used on exteriors and roofs.

- * (ii) Size, location, color and materials of all signs to be attached to building exteriors, unless private sign criteria have previously been approved by the Planning Commission.

- (iii) Location, size and materials to be used in all screening of rooftop mechanical equipment. **Screened by parapet**

- (iv) Building sections.

(4) Floor plans indicating dimensions and areas of all floors within proposed buildings. **Single story**

(5) Landscaping and screening plans which include:

- * Size, species, location and number of all proposed landscape materials.

- * (ii) Notation of all areas to be seeded or sodded.

- * (iii) Location, size and materials to be used for all screening, including screening of outside trash enclosure areas.

- * (b) All site plans are to be drawn to a standard engineer's scale. The actual scale used will depend on the development and shall be subject to the approval of the City Engineer.

- * (c) One copy of the proposed site plan and one copy of the proposed building elevations shall be reduced onto 8½ inch by 11 inch bond paper.

(d) The following shall be submitted in support of the application for final development plan approval:

- (1) Deeds of dedication for all rights-of-way or easements required as a result of preliminary development plan approval if conveyance thereof is not to be made by plat or by the filing of

the final development plan pursuant to section 16-329. N/A

(2) A copy of all covenants and restrictions applicable to the development, if required by the terms of the preliminary development plan. N/A

(3) Evidence of the establishment of the agency for the ownership and maintenance of any common open space and all assurances of the financial and administrative ability of the agency required pursuant to approval of the preliminary development plan, if required by the terms of the approved preliminary development plan.

(4) Evidence of satisfaction of any stipulations of the preliminary development plan approval which were conditions precedent to consideration of the final development plan. (5) Proof of filing of the statement required by section 16-329. (6) Assurances of adequate public facilities as required by section 16-305. PF are on site and will be re established

(5) Proof of filing of the statement required by section 16-329.

(6) Assurances of adequate public facilities as required by section 16-305. **PF are on site and will be re established**

IMPACTS: Little or no additional impacts to adjoining properties from proposed improvements.

POLICY ISSUES: Current policy mandates the applicant resubmit a new PDP and FDP when substantial change occurs in the adopted plan. In the case of demolition and reconstruction, staff's opinion is a total resubmission is necessary to reflect those improvements and facilitate permitting. As this is a complete tear down and rebuild of the store, this site would be subject to the 1% for Art Resolution (601) which is attached for reference.

Financial Impact

Amount of Request: NA	
Budgeted Item?	Budgeted Amount: NA
Line Item Code/Description: NA	

Additional Information

CODE SECTION

Sec. 16-330. - Abandonment of Final Development Plan.

In the event that a plan or a section thereof is given final approval and thereafter the landowner shall abandon the plan or section thereof and shall so notify the City in writing, or in the event the landowner shall fail to commence the planned development within 18 months after final approval has been granted, then in either event the final approval shall terminate and shall be deemed null and void unless the time period is extended by the application by the landowner. Whenever a final plan or section thereof has been abandoned as provided in this section, no development shall take place on the property until a new development plan has been approved.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Continue to provide neighborhood support and services.

ATTACHMENTS:

Description	Type
☐ Application	Cover Memo
☐ Notification	Cover Memo
☐ Proof of Ownership	Cover Memo
☐ Aldis FDP	Cover Memo
☐ ALDIS PDP	Cover Memo
☐ Elevation	Cover Memo
☐ Cert Letters 1	Cover Memo
☐ Cert Letters 2	Cover Memo
☐ Receipts	Cover Memo
☐ 1% for Art Resolution	Resolution Letter

SM Engineering

Letter of Transmittal

July 20, 2018

To: City of Roeland Park
Planning Department
4600 W. 51st St.
Roeland Park, KS 66205

Attn: John Jacobson

RE: Aldi Development
4801 Roe Blvd.

<u>Copies</u>	<u>Description</u>
1	Final DP and Final DP Application with checklists
1	Application Fee (\$1,050.00)
8	Preliminary Development Plan
8	Elevations
9	Final Development Plan (8 full size and 1@ 8 ½ x 11)
1	Digital Copy on CD
1	Drainage Memo
1	Utility Availability Information

Please don't hesitate to call if you have any questions or if you need any additional information. Thank-you

Samuel D. Malinowsky, P.E.
SM Engineering
919 W. Stewart Rd.
Columbia, MO 65203
785-341-9747

SM Engineering

July 20, 2018

Jose M. Leon Jr.
Public Works Director
City of Roeland Park
4600 W. 51st St., Suite 200
Roeland Park, KS 66205

**RE: Storm Water Quantity and Quality
Aldi Grocery Store Redevelopment
4801 Roe Boulevard**

Aldi, Inc. is planning on razing the existing store referenced above and reconstructing a new store in the same location. The development plans call to only remove the building and parking lot as necessary for construction of a new store. As such storm water quantity and quality need to be addressed.

The city of Roeland Park has adopted the KC Metropolitan Chapter of the American Public Works Association Section 5600, Storm Drainage Systems & Facilities. Per section 5601.3.A.3, if the site is less than 2 acres in size and the increase in impervious area is less than 10% then the development is excepted from the APWA requirements.

The proposed plan shows to remove the existing building and reconstruct a new building in essentially the same location. The majority of the existing parking lot will remain in place, as such the majority of the site will be undisturbed. The total area disturbed for construction will be 1.19 Ac. With regards to the increase in impervious area the increase will be 9.9%. The existing impervious area is 73,076 SF. We are increasing the impervious area by 7,250 SF for an increase of 9.9 %.

Based on the above discussion we meet the requirements for an exception to Section 5600.

Please don't hesitate to call if you have any questions or if you need any additional information. Thank-you


Samuel D. Malinowsky, P.E.
SM Engineering
919 W. Stewart Rd.
Columbia, MO 65203
785-341-9747



Fee: _____
Rec'd By _____
Date Paid _____

**APPLICATION FOR
DEVELOPMENT PLAN APPROVAL**
City of Roeland Park, Kansas
PLEASE PRINT

Case No.: _____
Planning Commission
Date _____

Requested Action:

	Fee
☒ Preliminary Development Plan	\$400.00
☐ Revised Preliminary Development Plan	\$400.00
☒ Final Development Plan	\$650.00
☐ Revised Final Development Plan	\$650.00
☐ Landscaping Plan	\$125.00
☐ Site Plan (non-residential development in residential district)	\$150.00

Name of Development: **Aldi Grocery Store**

Location: **4801 Roe Boulevard**

Range **25E** Township **12S** Section: **12** Quadrant **NE**

Existing Zoning: **CP-2** Present use of Property: **Grocery Store**

Is Property subject to rezoning? Yes **No** Is Property subject to Special Use Permit? Yes **No**

Applicant: **Aldi, Inc.**

Address: **10505 S. K7 Highway** Phone: **913-768-1119 (122)**

City: **Olathe** State: **KS** Zip: **66061**

Property Owner: **Aldi, Inc.**

Address: **10505 S. K7 Highway** Phone: **913-768-1119 (122)**

City: **Olathe** State: **KS** Zip: **66061**

Engineer/Surveyor/Architect: **SM Engineering**

Address: **919 W. Stewart Rd.** Phone: **785-341-9747**

City: **Columbia** State: **MO** Zip: **65203**

Applicant signature Ryan Stemmons / Stakeout Date 7/19/2018
Real Estate Assisted

To be completed by the City:	Fee Paid \$ _____	Date _____	Received by: _____
Proof of ownership and/or authorization of agent affidavit(s) submitted. Date: _____			
☐ Rezoning Case No. _____ ☐ Special Use Permit No. _____ ☐ Previous Plan Approval: _____			
☐ City Engineer review and comment submitted			
Technical studies required? ☐ Yes ☐ No If yes, what type and when submitted? _____			
Assurances of adequate public facilities received. ☐ Yes ☐ No If yes, date received _____			
Supporting materials required: _____		Date Submitted: _____	
Date application deemed complete: _____			
Surrounding property owners notified: _____		Date of publication: _____ Sign Posted _____	
Date notices sent: _____		Public Hearing date: _____	
Planning Commission recommendation: _____		Date: _____	
City Council Action: _____		Date: _____	

PRELIMINARY DEVELOPMENT PLANS CHECKLIST [CODE 16-323]Date Submitted **7-20-18**Name of Project **Aldi Grocery Store**

Case # _____

Description/Type of Project: **Remove and replace existing Aldi**

I, **Sam Malinowsky** (Contact Person's Name - Printed), hereby certify the attached and completed application contains the information as specified in accordance with the Roeland Park City Code. I understand the submission of incomplete or inaccurate information may result in a delay in processing and action on this application.


Signature of Contact Person**7-20-18**
Date

NOTE: Some plans, because of their scale and complexity may require additional information not indicated on this checklist. You are encouraged to work closely with the Staff in advance of your actual application submittal. Please submit **ONLY THOSE DRAWINGS** necessary to provide information required by this checklist. Submission of construction drawings or other nonessential drawings may delay the review process. Please check appropriate boxes (I = Included or N/I = Not Included) as the form is completed.

☒ I ☐ N/I

1. Application form
2. Eight copies of the preliminary site development plan that must include the following information:

☒ I ☐ N/I **GENERAL INFORMATION**

- a. North arrow;
- b. Scale;
- c. Date of plan preparation;
- d. Name and address of landowner.

☒ I ☐ N/I **SITE DEVELOPMENT**

- a. Location and dimension of buildings and other structures;
- b. Location and dimensions of parking areas;
- c. Location and dimensions of drives and walks;
- d. Location and dimension of public streets and all easements;
- e. General extent and character of proposed landscaping and screening;
- f. Proposed drainage patterns.
- g. Adjacent development (property within 200 feet) including lot lines, building footprints, access points and parking areas;
- h. Existing topography with contours at 5-foot intervals, and delineating any land areas within the 100-year flood plain;
- i. Location and size of any drainage structures, such as culverts, paved or earthen ditches or storm water sewers and inlets;
- j. Preliminary sketch drawings of elevations and floor plans depicting the general style, size and exterior construction materials of the buildings.

☒ I ☐ N/I **ADDITIONAL INFORMATION**

- a. Schedule indicating total floor area and land area;
- b. Parking Schedule showing the number of space provided and required for all existing buildings, and all spaces required for proposed buildings;
- c. Name and address of architect, landscape architect, planner, engineer, surveyor, or other person involved in the preparation of the plan.

3. All required studies pursuant to section 16-304.

☐ I ☒ N/I **TECHNICAL STUDIES**

- a. Traffic Study;
- b. Parking Study;
- c. Lighting Study;
- d. Drainage Study;
- e. Geo-technical Study;
- f. Other (specify) _____

4. Assurances of adequate public facilities as required by section 16-305.

5. Assurances of proof of ownership and/or authorization of agent as required by section 16-302.

FINAL DEVELOPMENT PLANS CHECKLIST [CODE 16-327]

Date Submitted _____

Name of Project **Aldi Grocery Store**

Case # _____

Description/Type of Project: **Remove and replace existing Aldi**

I, **Sam Malinowsky**, (Contact Person's Name - Printed), hereby certify the attached and completed application contains the information as specified in accordance with the Roeland Park City Code, I understand the submission of incomplete or inaccurate information may result in a delay in processing and action on this application.


Signature of Contact Person

7-20-18
Date

NOTE: Some plans, because of their scale and complexity may require additional information not indicated on this checklist. You are encouraged to work closely with the Staff in advance of your actual application submittal. Please submit **ONLY THOSE DRAWINGS** necessary to provide information required by this checklist. Submission of construction drawing's or other nonessential drawings may delay the review process. Please check appropriate boxes (I = Included or N/I = Not Included) as the form is completed.

☒ I ☐ N/I

1. Application form.
2. Eight copies of the preliminary site development plan to be drawn to a standard engineer's scale. The actual scale used will depend on the development and shall be subject to the approval of the city engineer. The plans must include the following information:

☒ I ☐ N/I **GENERAL INFORMATION**

- a. North arrow;
- b. Scale;
- c. Date of plan preparation;
- d. Name and address of landowner;
- e. A small key map indicating the location of the property within the City.

☒ I ☐ N/I **SITE DEVELOPMENT**

- a. All existing and proposed adjacent public street right-of-way with centerline location;
- b. All existing and proposed adjacent public street and public drive locations, widths, curb cuts and radii;
- c. Location, width and limits of all existing and proposed sidewalks;
- d. Location, size and radii of all existing and proposed median breaks and turning lanes;
- e. Distance between all buildings. between buildings and property lines and between all parking areas and property lines;
- f. Location of all required building. and parking setbacks;
- g. Location, dimensions, number of stories and area in square feet of all proposed buildings;
- h. Area of land on site plan in square feet or acres.

☒ I ☐ N/I **PARKING**

- a. Location and dimensions of all driveways;
- b. Location and dimensions of all parking lots;
- c. Location and dimensions of all parking stalls and aisles;
- d. Location and dimensions of all loading and service areas and docks;
- e. Location, height, candle power and type of outside lighting fixtures for parking lots.

☒ I ☐ N/I **LANDSCAPE AND SCREENING**

- a. Location, size and materials to be used for all screening, including screening of outside trash enclosure areas.

☒ I ☐ N/I **GRADING AND DRAINAGE DESIGN PLAN**

- a. Finished grades or contours for the entire site at 2 foot contour intervals;
- b. Limits, location, size and material to be used in all proposed retaining walls;

☒ I ☐ N/I **ADDITIONAL INFORMATION**

- a. Location, height, candle power and type of outside lighting fixtures for buildings;
- b. Location, size, type of material and message of all proposed monument or detached signs;
- c. Pertinent peripheral information to include adjacent developments, alignment and location of public and private driveways and streets, medians, public and semi-public easements

☒ ☐ N/I

One copy of the proposed site plan and one copy of the proposed building elevations shall be reduced onto 8-1/2

1. inch by 11 inch bond paper.
2. Assurances of adequate public facilities as required by section 16-305.
3. Proof of filing of the statement required by section 16-325 (a).
4. Deeds of dedication for all rights-of-way or easements required as a result of preliminary development plan approval if conveyance thereof is not to be made by plat or by the filing of the final development plan pursuant to Section 16-329.
5. A copy of all covenants and restrictions applicable to the development, if required by the terms of the preliminary development plan.
6. Evidence of the establishment of the agency for the ownership and maintenance of any common open space and all assurances of the financial and administrative ability of such agency required pursuant to approval of the preliminary development plan, if required by the terms of the approved preliminary development plan.
7. Evidence of satisfaction of any stipulations of the preliminary development plan approval which were conditions precedent to consideration of the final development plan.



Kansas Gas Service.

A Division of ONE Gas

7421 West 129th Street
Overland Park, KS 66213
kansasgasservice.com

July 6, 2018

Mr. Sam Malinowsky
SM Engineering

Re: "Will Serve" Letter – Aldi, 4801 Roe Blvd., Roeland Park, KS

Dear Mr. Malinowsky:

This letter is to confirm Kansas Gas Service has gas main facilities near 4801 Roe Blvd., Roeland Park, KS. The best route to get service to the site, installation of new gas main, easements, relocation of existing pipe location or size, grade changes, location of gas meters, termination of old services, or any cost associated would still need to be determined.

Please consult with us prior to finalizing your plans so Kansas Gas Service can determine the best route to provide service to the project, adequate space and safe locations for all gas meters. Location of gas meters must have a minimum of 3-feet of clearance from electric meters, electric transformers, operating doors and windows.

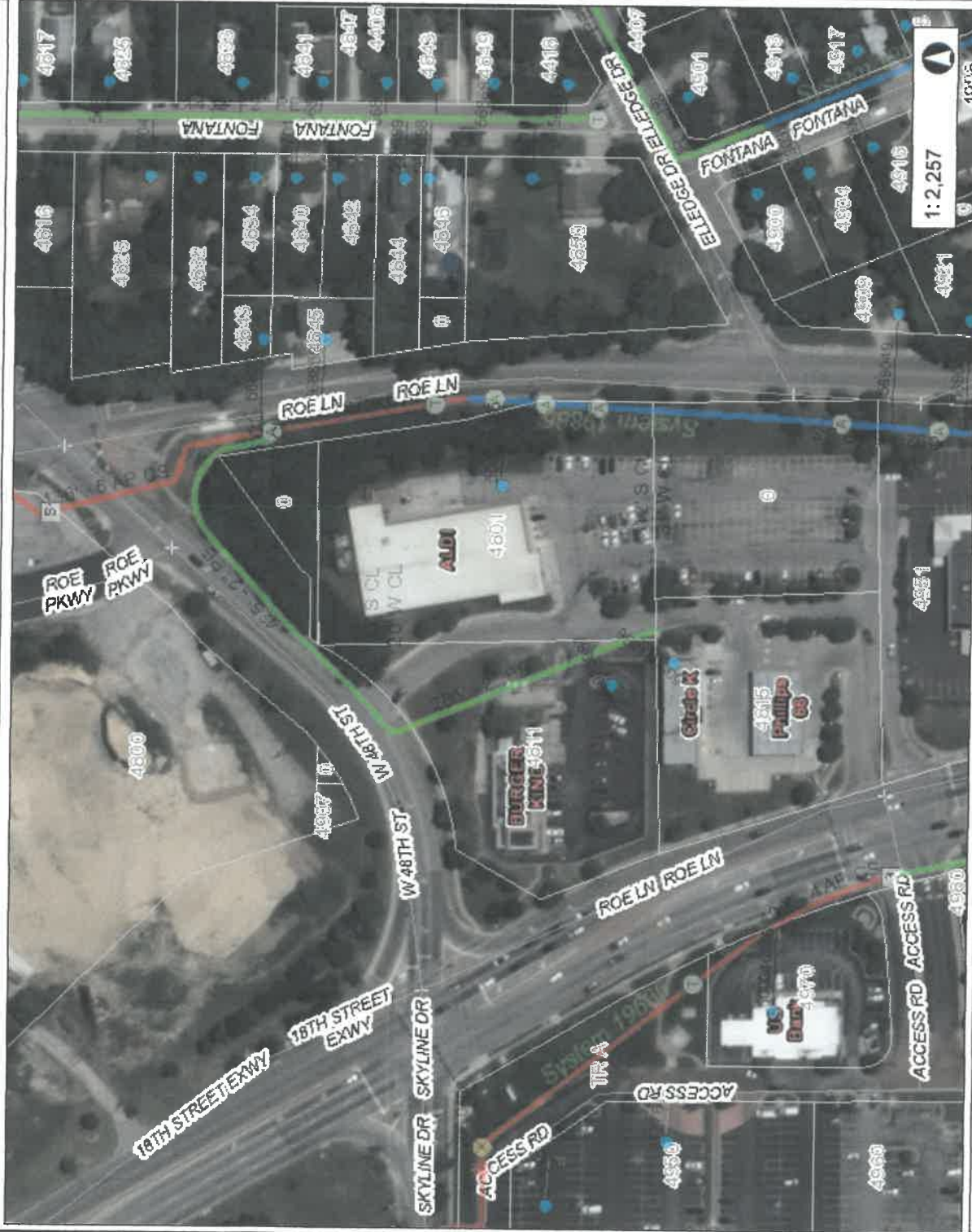
A map of our facilities is attached for your information. Feel free to contact me if you have any questions.

Sincerely,

Bill Ahrens



ONE Gas Map



- ### Legend
- Designer Notes
 - Designer Test Point
 - Designer Regulator Station
 - Designer Non-Controllable Fitting
 - Coupling
 - Elb
 - End Cap
 - Expansion Joint
 - Flange
 - Reducer
 - Reinforcing Sleeve
 - Screw
 - Tee
 - Transition
 - Purge Point
 - Threaded O-ring
 - Unknown
 - Designer Controllable Fitting
 - Short Stop
 - Three-Way Tee
 - Designer Gas Valve
 - Designer Mains
 - Status Not Available
 - New Design - Status Pending
 - Proposed
 - Approved
 - Under Construction
 - Operating
 - Designer Gas Pipe Casing
 - Casing
 - Insertion
 - Designer Service Line
 - Status Not Available
 - New Design - Status Pending
 - Proposed
 - Approved
 - Under Construction
 - Operating
 - Designer Drip
 - Designer Rural Tap
 - Designer Meter Setting
 - Designer Town Border Station
 - Designer Anode
 - Designer Rectifier
 - Designer Bond Junction
 - Designer Ground Bed
 - Designer Cable
 - Bond Wire
 - Rectifier Cable
 - Designer Utility Easement
 - Designer Abandon Service Line
 - to be Removed (Contains Gas)
 - to be Abandoned (Contains Gas)
 - Removed (No Longer Contains Gas)
 - Abandoned (No Longer Contains Gas)
 - Designer Abandon Mains
 - to be Removed (Contains Gas)
 - to be Abandoned (Contains Gas)
 - Damaged Main Former Containe Gas

Notes

DISCLAIMER: This document and information herein is a visual representation and approximation of ONE Gas facilities and is subject to revision at any time without notice. It is an informational tool and is not guaranteed, warranted, or represented to be a scale, complete, accurate, or depicting depth. ONE Gas disclaims any and all liability for same. Call 811 by dialing 811 prior to and excavation.

376.2 0 188.08 376.2 Feet
WGS_1984_Web_Mercator_Auxiliary_Sphere
© Latitude Geographics Group Ltd.

Re: New Aldi in Roeland Park

SC Malinowsky

Tue 7/17/2018 4:08 PM

To: Terrell McKinney <Terrell.McKinney@kcpl.com>;

Terrell

Can I get you to respond back to this email and confirm that KCPL will provide electric service to this site?
Thanks for your help.

Sam Malinowsky
SM Engineering
785-341-9747

From: Terrell McKinney <Terrell.McKinney@kcpl.com>
Sent: Wednesday, June 27, 2018 8:16:23 AM
To: SC Malinowsky
Subject: FW: New Aldi in Roeland Park

Here is my contact information.

Thanks,

Terrell

From: Kursten Jones
Sent: Monday, June 25, 2018 2:27 PM
To: Terrell McKinney <Terrell.McKinney@kcpl.com>
Cc: Eric Bowen <Eric.Bowen@kcpl.com>
Subject: FW: New Aldi in Roeland Park

Please call Sam and let him know the steps to tear down and rebuild.

This is an existing Aldi's store.

From: SC Malinowsky [<mailto:malinowsky@scconsultantsllc.com>]
Sent: Monday, June 25, 2018 1:41 PM
To: Kursten Jones <Kursten.Jones@kcpl.com>
Subject: New Aldi in Roeland Park

This is an EXTERNAL EMAIL. Stop and think before clicking a link, opening attachments or entering credentials.

Kursten

Hopefully you can point me in the right direction. Aldi is going to rebuild their store at 4801 Roe Blvd. in Roeland Park. Do you know who's area that is so I can make sure I am showing what is needed? Construction is not going to start until later this year. Thanks for your help.

Sam Malinowsky

Re: Proposed Aldi Rebuild Roeland Park

SC Malinowsky

Thu 6/21/2018 9:27 AM

Sent Items

To: Chris Anderson <canderson@waterone.org>;

Cc: Jan Hardie <jhardie@waterone.org>;

Thanks Chris

From: Chris Anderson <canderson@waterone.org>
Sent: Thursday, June 21, 2018 9:08:12 AM
To: SC Malinowsky
Cc: Jan Hardie
Subject: RE: Proposed Aldi Rebuild Roeland Park

Sam,

Correction the existing service address is 4801 Roe Ave.

Thanks,
Chris

From: Chris Anderson
Sent: Thursday, June 21, 2018 9:07 AM
To: 'malinowsky@scconsultantsllc.com' <malinowsky@scconsultantsllc.com>
Cc: Jan Hardie <jhardie@waterone.org>
Subject: FW: Proposed Aldi Rebuild Roeland Park

Sam,

As we discussed on the phone this morning, Jan Hardie in our engineering department handles water main relocation work. He is copied on this email and can be reached at jhardie@waterone.org or 913-895-5775. My comments on the drawing are listed below.

- Shift the proposed domestic and fire line connections farther east, so the meter pit and backflow vault are in the grass area.
- The water meter pit needs to have at least 2' of clearance around it.
- The existing building is supplied with a 1.5" service connection and a 1.5" meter. The proposed 2" meter is probably oversized, unless the new building will have a lot more fixtures.

To whom it may concern – WaterOne is currently supplying water to the existing Aldi's building (4801 Nall Ave) and WaterOne will also serve the new proposed building.

Thanks,

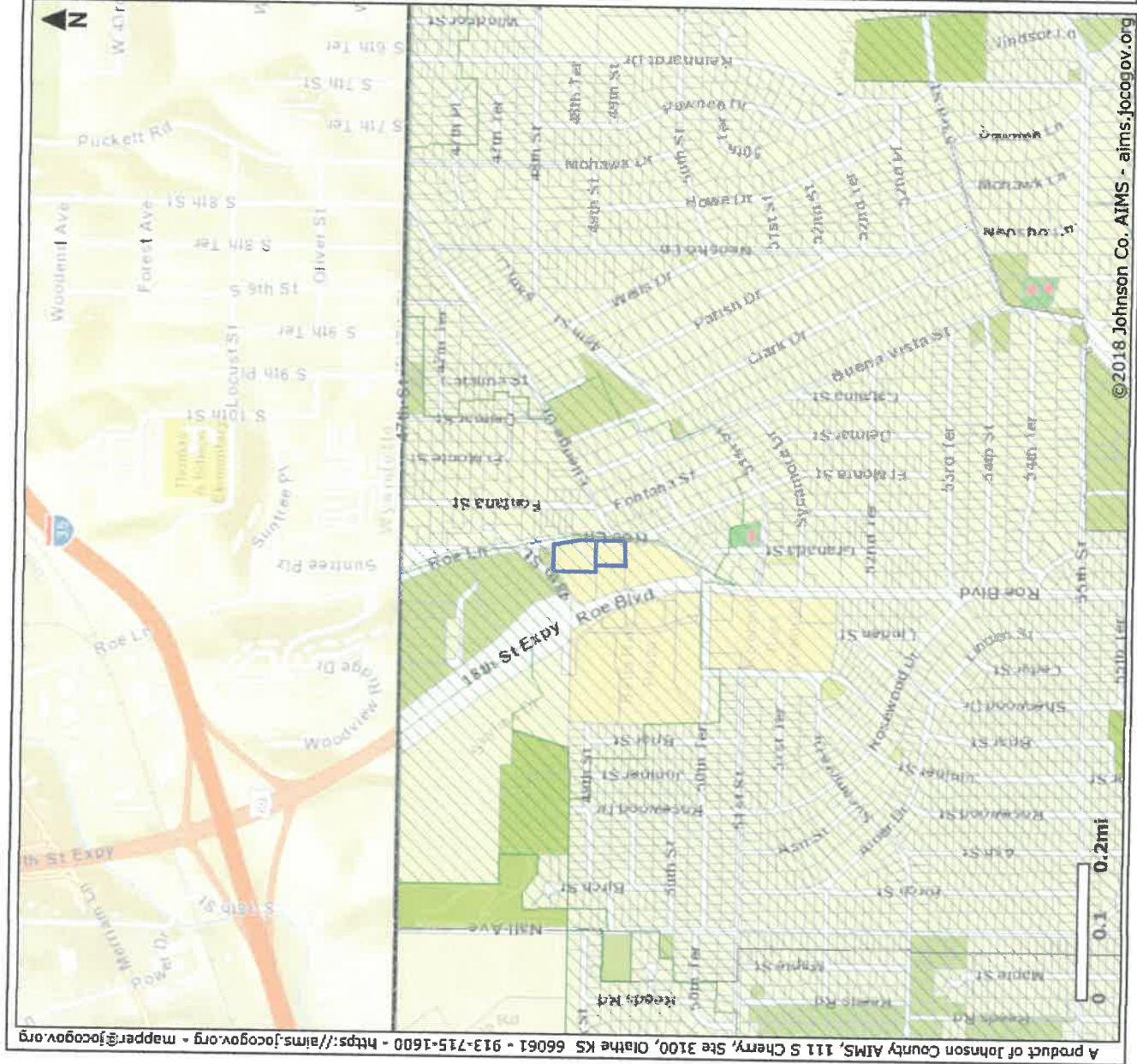
Chris Anderson

Supervisor of Distribution Water Quality & New Services
WaterOne | 10747 Renner Blvd. | Lenexa, KS 66219
Office: 913/895-5754 | canderson@waterone.org

WaterOne

Water District No. 1 of Johnson County

JCW



Johnson Co AIMS Map

LEGEND

- JCW Service Districts
- Address Point
- Building/Structure
- Property
 - Untaxed
 - Vertical
 - Unplatted
 - Mineral Rights
 - Common Interest
 - Platted
 - Right-of-way
 - Leased Land



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JOHNSON COUNTY
KANSAS
AIMS GIS & Mapping

7/17/2018

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Aug 17, 2018

Dear Property Owner –
City of Roeland Park

Ref: Parcel #: PF251204-1004 (0 NS NT)
Parcel #: PP03000000 000A (0 NS NT)
Parcel #: PF251204-3014 (4800 Roe Pkwy.)

This letter is to notify you that the Planning Commission will hold a public hearing at Roeland Park City Hall, 4600 W. 51st St., City Council Chamber, to consider a Preliminary Development Plan application on the following tract of land:

Lots 4 and 5 Roe Lane Addition, a subdivision of land in the City of Roeland Park, Johnson County, Kansas.

This tract of land can be more generally described as:

Aldi Grocery Store located at 4801 Roe Blvd.

A public hearing to consider this Preliminary Development Plan application has been scheduled before the Roeland Park Planning Commission on:

Tuesday, September 18, 2018 beginning at 6:00 p.m.

The purpose of the application is to allow:

Revision to the overall preliminary plan for the Aldi grocery store to remove the existing store and construct a new store in the same location at 480 Roe Blvd. Construction is scheduled for late January 2019.

All interested property owners are invited to attend. More information on this application and copies of any submitted plans are available at the Roeland Park Planning & Development Services Department in City Hall, or by contacting the undersigned.

Following the action of the Planning Commission, the surrounding property owners may file a protest petition with the City Clerk. The protest petition must be delivered to the City Clerk's office by close of business within fourteen (14) days after the Planning Commission's action.

If you have questions about filing a protest petition or you wish to obtain the required forms, please contact the Planning & Development Services Department, Roeland Park City Hall, 4600 W. 51st St., 913.722.2600

Respectfully,



Sam Malinowsky PE
SM Engineering
919 W. Stewart Road
Columbia, MO 65203
785.341.9747
malinowsky@scconsultantsllc.com

Enclosure: Preliminary Development Plan

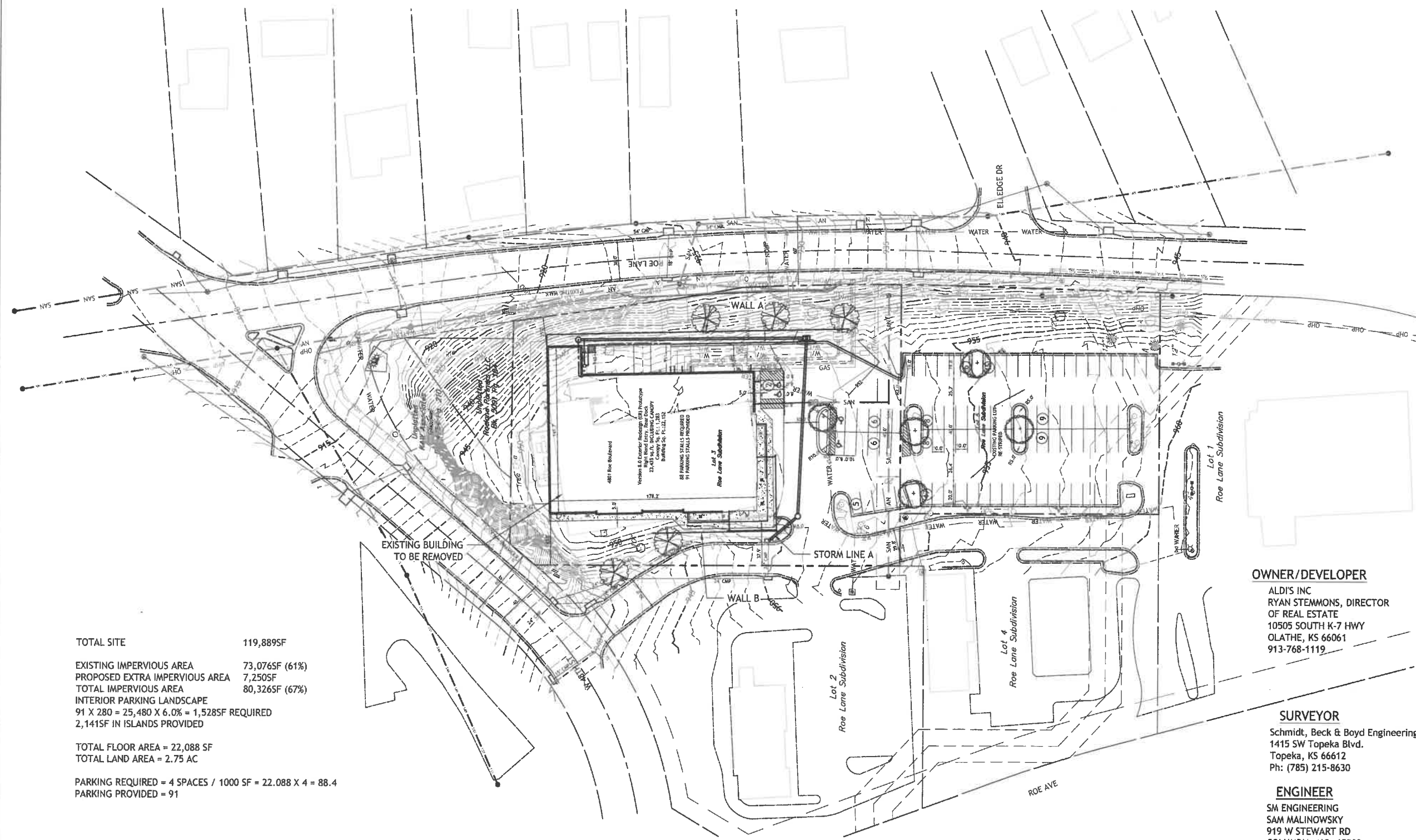
PRELIMINARY DEVELOPMENT PLAN
ALDI
4801 ROE BLVD, ROELAND PARK KS

SM Engineering
919 W. Stewart Road
Columbia, Missouri 65203
smcivlengr@gmail.com
785.341.9747

Drawings and/or Specifications are original
proprietary work and property of the
Engineer and intended specifically for this
project. Use of items contained herein
without consent of the Engineer is
prohibited. Drawing illustrates best
information available to the Engineer. Field
verification of actual elements, conditions,
and dimensions is required.



Revisions



TOTAL SITE 119,889SF
EXISTING IMPERVIOUS AREA 73,076SF (61%)
PROPOSED EXTRA IMPERVIOUS AREA 7,250SF
TOTAL IMPERVIOUS AREA 80,326SF (67%)
INTERIOR PARKING LANDSCAPE
91 X 280 = 25,480 X 6.0% = 1,528SF REQUIRED
2,141SF IN ISLANDS PROVIDED

TOTAL FLOOR AREA = 22,088 SF
TOTAL LAND AREA = 2.75 AC

PARKING REQUIRED = 4 SPACES / 1000 SF = 22.088 X 4 = 88.4
PARKING PROVIDED = 91

OWNER/DEVELOPER
ALDI'S INC
RYAN STEMMONS, DIRECTOR
OF REAL ESTATE
10505 SOUTH K-7 HWY
OLATHE, KS 66061
913-768-1119

SURVEYOR
Schmidt, Beck & Boyd Engineering, LLC
1415 SW Topeka Blvd.
Topeka, KS 66612
Ph: (785) 215-8630

ENGINEER
SM ENGINEERING
SAM MALINOWSKY
919 W STEWART RD
COLUMBIA, MO. 65203
785-341-9747

LANDSCAPE ARCHITECT
GARRETT OCHS
533 LAKE FOREST
BONNER SPRINGS, KS 66012
913-961-6578

ARCHITECT
SGA Design Group
Ryan Mullins
1437 South Boulder Ave., Suite 550
Tulsa, OK 74119
918-587-8602

Tree List

Symbol	Quantity	Common Name	Botanical Name	Size	Condition	Spacing
	5	October Glory Maple	Acer Rubrum 'October Glory'	2" cal	BB	As Shown
	5	Skyline Honeylocust	Gleditsia Triacanthos 'Skyline'	2" cal	BB	As Shown



ALDI
Incorporated
Aldi's Building
4801 ROE BLVD, ROELAND PARK KS

PROOF OF OWNERSHIP AFFIDAVIT

STATE OF Kansas)
) SS
COUNTY OF Johnson)

_____, being first duly sworn upon his/her oath deposes and states as follows:

(1) [FILL IN ONLY IF APPLICATION SUBMITTED ON BEHALF OF THE LEGAL OWNER]

That G. Mark Bersted, Divisional Vice President, Aldi, Inc. (Kansas)
(Name of owner signing Affidavit; if owner is a corporation or business, name of individual signing Affidavit, capacity and exact name and legal status of said corporation or business) is/are the legal owner/authorized official of the legal owner of the property that is the subject of Rezoning No. ____
____/Special Use Permit No. ____/(Other) Prel. and Final Development Plan. (ALL OWNERS OF RECORD MUST FILE AN AFFIDAVIT).

(2) [FILL IN ONLY IF APPLICATION SUBMITTED ON BEHALF OF A CONTRACT PURCHASER]

That _____
(Name of contract purchaser signing Affidavit; if a corporation or business, exact name and legal status of said corporation or business) is the holder of a contract to purchase the property that is the subject of Rezoning No. ____/Special Use Permit No. ____/
(Other) _____ from the owner(s) and is therefore a "landowner" within the meaning of the Zoning Regulations.


Signature

Subscribed and sworn to before me this 23rd day of July, 2008.


Notary Public

My commission expires:

8/19/2018



FINAL DEVELOPMENT PLANS

FOR

ALDI

4801 Roe Boulevard
JULY, 2018

UTILITIES INVOLVED

POWER:	Kansas City Power & Light - Vic Jodts 816-245-3726
GAS:	Kansas Gas Service - Tony Cellitti 913-599-8931
WATER:	WaterOne of Johnson Co. - Charlie Jan Hardy 913-895-5775
TELEPHONE:	AT&T 800-331-0500 MCI/WorldCom - Jerry Kennedy
SEWER:	816-521-2270 Johnson County Wastewater - Janel Hulke 913-681-3200
CABLE TV:	Time Warner Cable - Greg Thomas 913-643-1950 Google Fiber 844-363-4237 AT&T 800-331-0500

UTILITY STATEMENT:

THE UNDERGROUND UTILITIES SHOWN HEREON ARE FROM FIELD SURVEY INFORMATION OF ONE-CALL LOCATED UTILITIES, FIELD SURVEY INFORMATION OF ABOVE GROUND OBSERVABLE EVIDENCE, AND/OR THE SCALING AND PLOTTING OF EXISTING UTILITY MAPS AND DRAWINGS AVAILABLE TO THE SURVEYOR AT THE TIME OF SURVEY. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. FURTHERMORE, THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES BY EXCAVATION UNLESS OTHERWISE NOTED ON THIS SURVEY.

SAFETY NOTICE TO CONTRACTOR

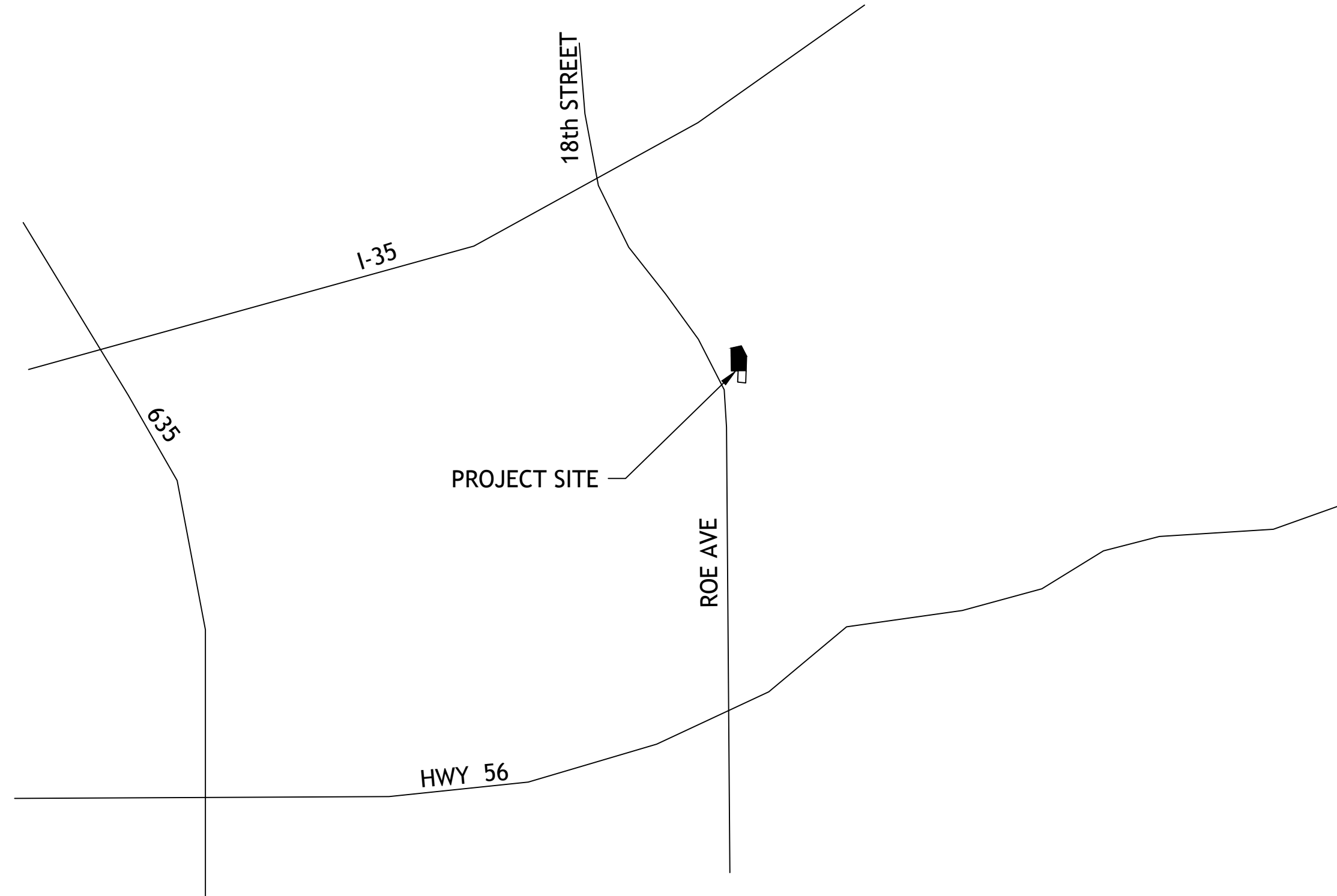
IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICE, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS OF THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS.

WARRANTY/DISCLAIMER

THE DESIGNS REPRESENTED IN THESE PLANS ARE IN ACCORDANCE WITH ESTABLISHED PRACTICES OF CIVIL ENGINEERING FOR THE DESIGN FUNCTIONS AND USES INTENDED BY THE OWNER AT THIS TIME. HOWEVER, NEITHER SM ENGINEERING, INC NOR ITS PERSONNEL CAN OR DO WARRANTY THESE DESIGNS OR PLANS AS CONSTRUCTED, EXCEPT IN THE SPECIFIC CASES WHERE SM ENGINEERING PERSONNEL INSPECT AND CONTROL THE PHYSICAL CONSTRUCTION ON A CONTEMPORARY BASIS AT THE SITE.

CAUTION- NOTICE TO CONTRACTOR

THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH PROPOSED IMPROVEMENTS SHOWN ON THE PLANS. THE CONTRACTOR SHALL EXPOSE EXISTING UTILITIES AT LOCATIONS OF POSSIBLE CONFLICTS PRIOR TO ANY CONSTRUCTION.

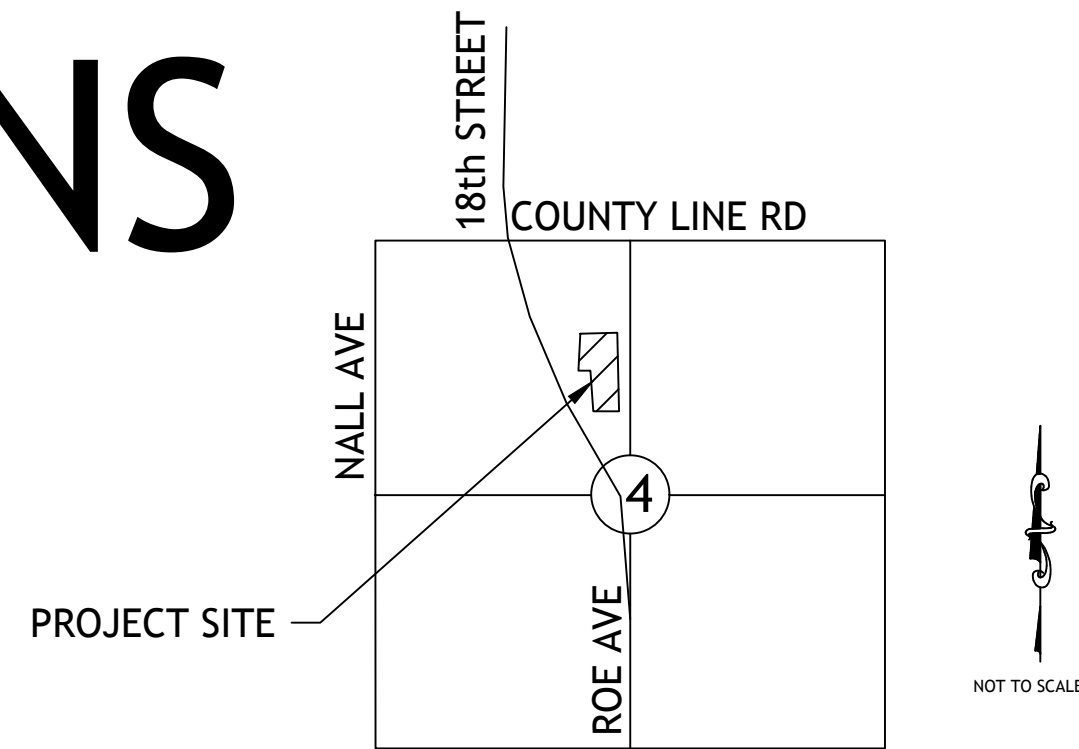


LOCATION MAP

NTS
SECTIONS 4, TOWNSHIP 12N, RANGE 25W

LEGAL DESCRIPTION:

ALL OF LOTS 4 AND 5, ROE LANE SUBDIVISION, A PLAT AS RECORDED IN THE OFFICE OF THE RECORDER, JOHNSON COUNTY, KANSAS
IN BOOK 97 AT PAGE 46



SECTION MAP
SEC. 4-T12-R25

INDEX OF SHEETS

C-0	COVER SHEET
C-1	EXISTING CONDITIONS (SURVEY)
C-2	DEMOLITION PLAN
C-3	SITE PLAN
C-4	UTILITY PLAN
C-5	GRADING PLAN
C-6	EROSION CONTROL PLAN
C-7	WALL A & B PLAN AND PROFILE
C-8	STORM LINE A PLAN AND PROFILE
C-9	LIGHTING PLAN
C-10	DETAILS
C-11	DETAILS
C-12	DETAILS
C-13	DETAILS
L-1	LANDSCAPE PLAN

OWNER/DEVELOPER

ALDI'S INC
RYAN STEMMONS, DIRECTOR OF REAL ESTATE
10505 SOUTH K-7 HWY
OLATHE, KS 66061
913-768-1119

SURVEYOR

ENGINEERING SOLUTIONS
50 SE 30th STREET
LEE'S SUMMIT, MO 64082
816-623-9888

ENGINEER

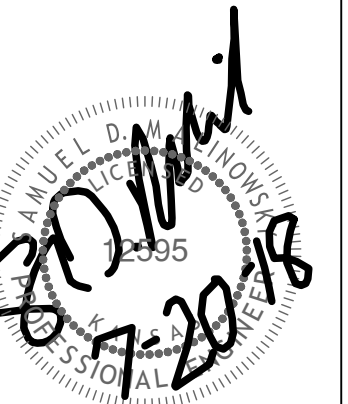
SM ENGINEERING
SAM MALINOWSKY
919 W STEWART RD
COLUMBIA, MO. 65203
785-341-9747

SM Engineering

SM E

919 W. Stewart Road
Columbia, Missouri 65203
smcivilengr@gmail.com
785.341.9747

Drawings and/or Specifications are original proprietary work and property of the Engineer and intended specifically for this project. Use of items contained herein without consent of the Engineer is prohibited. Drawings illustrate best information available to the Engineer. Field verification of actual elements, conditions, and dimensions is required.



Revisions

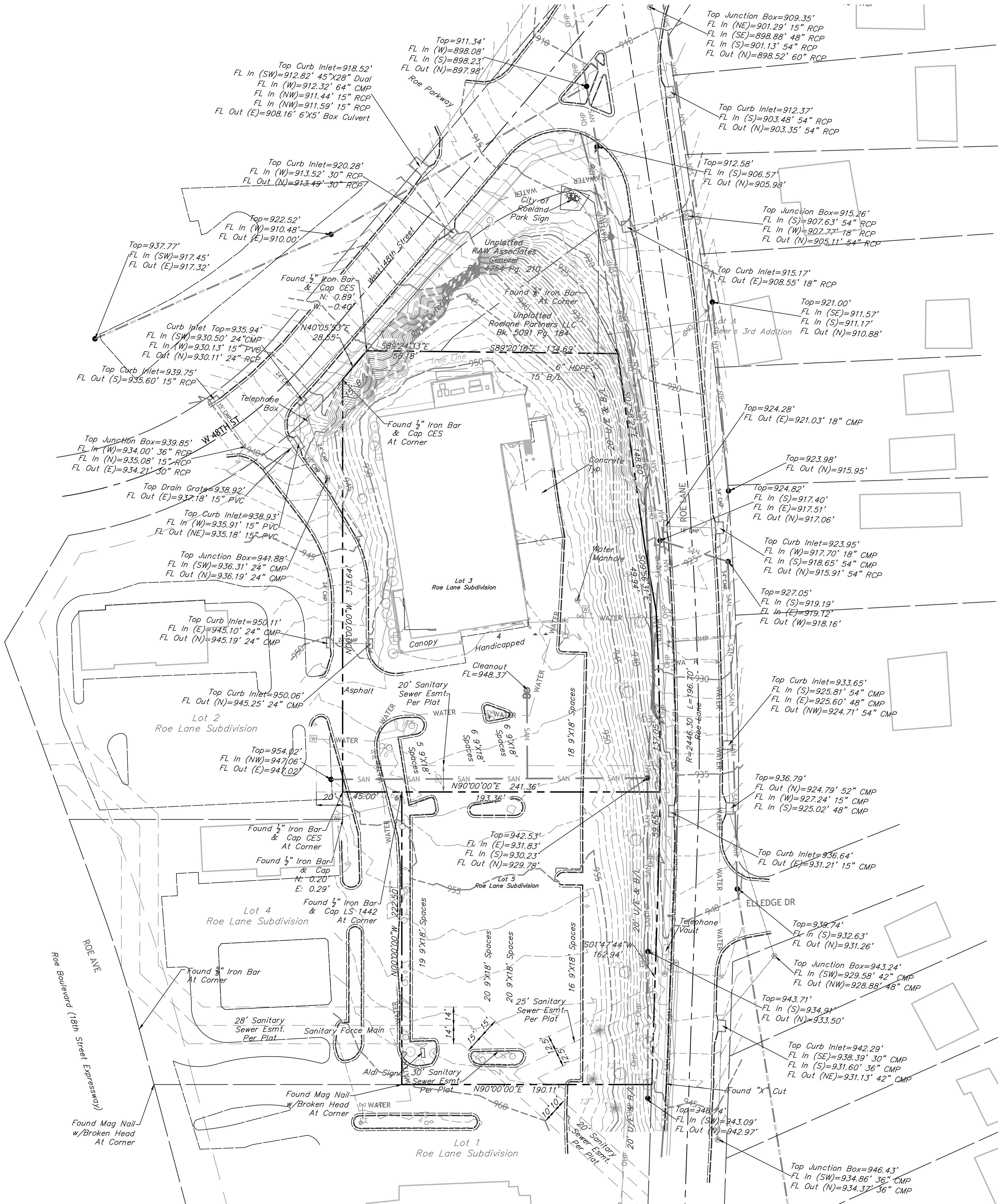
ALDI
Incorporated
4801 Roe Boulevard
ROELAND PARK, KANSAS

s h e e t

C00

Civil
COVER SHEET

permit
20 JULY 2018



Certificate of Survey

Roe Lane Subdivision - Lots 4 & 5

Section 4, Township 12 S, Range 25 E

Roeland Park, Johnson County, Kansas

LEGEND

These standard symbols will be found in the drawing.

- Set 1/2" Rebar & Cap (LS-218)
- ⊙ Found Survey Monument (As Noted)
- x — x — x — Existing Fence Line - Chain Link
- w — w — w — Existing Water Line
- SAN — SAN — SAN — Existing Sanitary Sewer Main
- STW — STW — STW — Existing Storm Sewer
- GAS — GAS — GAS — Existing Gas Line
- UT — UT — UT — Existing Underground Telephone
- E — E — E — Existing Underground Electric

LEGAL DESCRIPTION

All of Lots 4 and 5, Roe Lane Subdivision, a plat as recorded in the Office of the Recorder, Johnson County, Kansas, in Book 97 at Page 46.

SURVEYOR'S GENERAL NOTES:

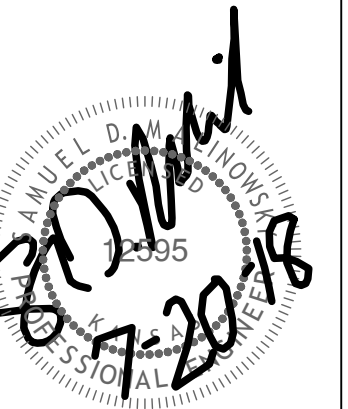
- This survey is based upon the following information provided by the client or researched by this surveyor.
(A). Final Plat of Roe Lane Subdivision, Book 97 at Page 46.
- This survey meets or exceeds the accuracy standards of a (SUBURBAN) Property Boundary Survey as defined by the Kansas Standards for Property Boundary Surveys.
- No Title report was furnished.
- Bearings shown hereon are based upon the Final Plat of Roe Lane Subdivision.
- This company assumes no responsibility in the location of existing utilities within the subject premises. This is an above-ground survey. The underground utilities, if shown, are based on information provided by the various utility companies and these locations should be considered approximate. Utility Locate Ticket # 18023355.
- Subsurface and environmental conditions were not surveyed or examined or considered as a part of this survey. No evidence or statement is made concerning the existence or underground or overhead conditions, containers or facilities that may affect the use or development of this property. No attempt has been made to obtain or show data concerning existence, size, depth, conditions, capacity or location of any utility existing on the site, whether private, municipal or public owned.

CERTIFICATION

I hereby certify that this Certificate of Survey is based upon an actual survey performed by me or under my direct supervision and that said survey meets or exceeds the current Missouri Minimum Standards for Property Boundary Surveys jointly established by the Kansas Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects and the Missouri Department of Natural Resources, Division of Geological Survey and Resources Assessment to the best of my professional abilities, knowledge and belief.

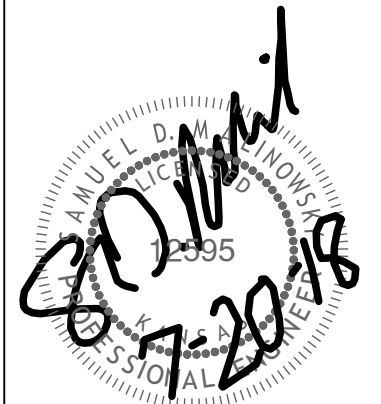
Matthew J. Schlicht, KS PLS 1586
Midwest Engineering Solutions, LLC. LS-218

Drawings and/or Specifications are original proprietary work and property of the Engineer and intended specifically for this project. Use of items contained herein without consent of the Engineer is prohibited. Drawings illustrate best information available to the Engineer. Field verification of actual elements, conditions, and dimensions is required.



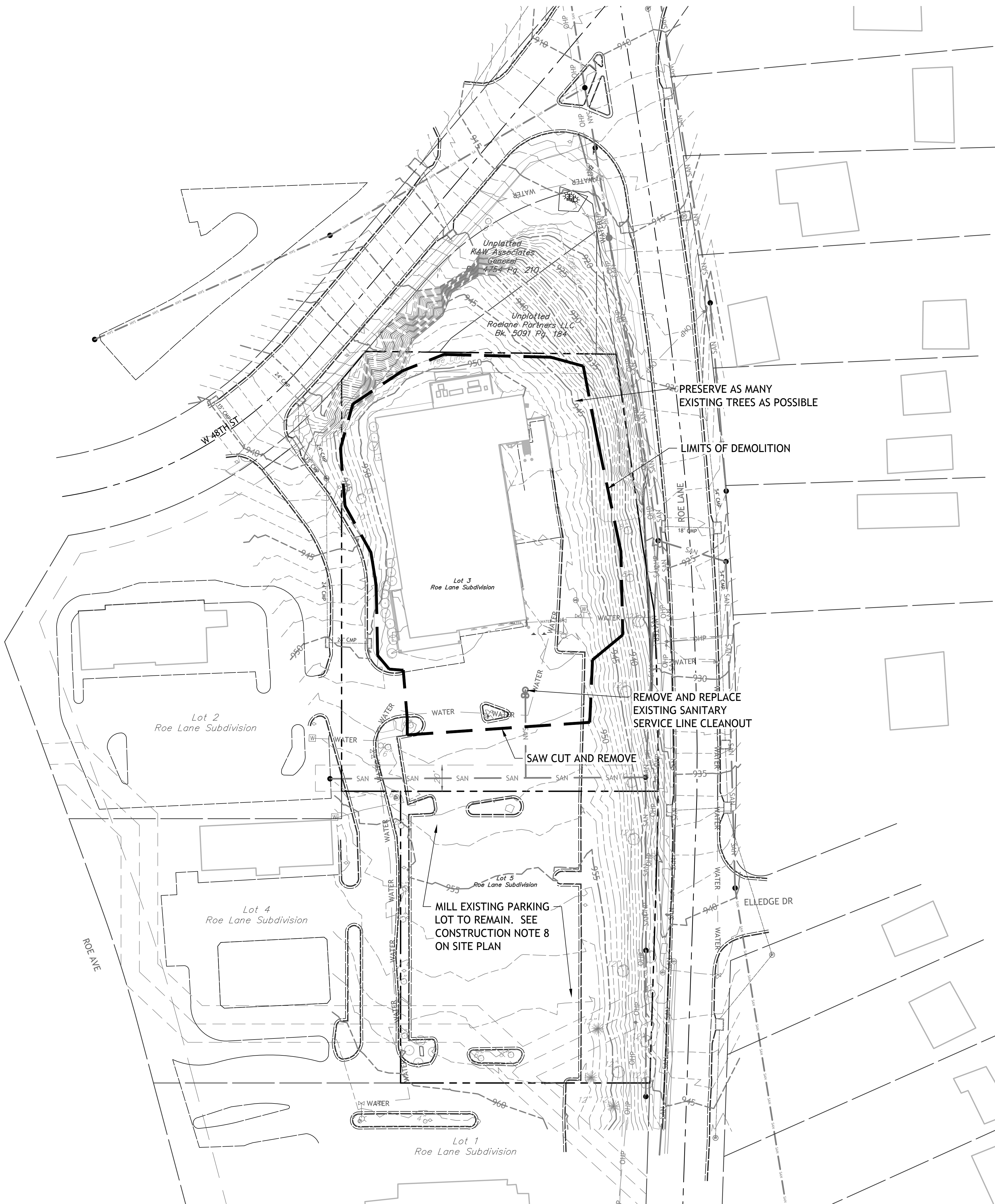
Revisions

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Revisions

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ROELAND PARK, KANSAS

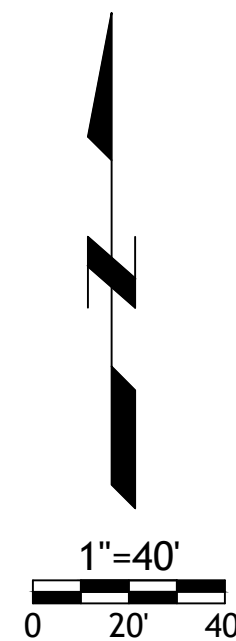


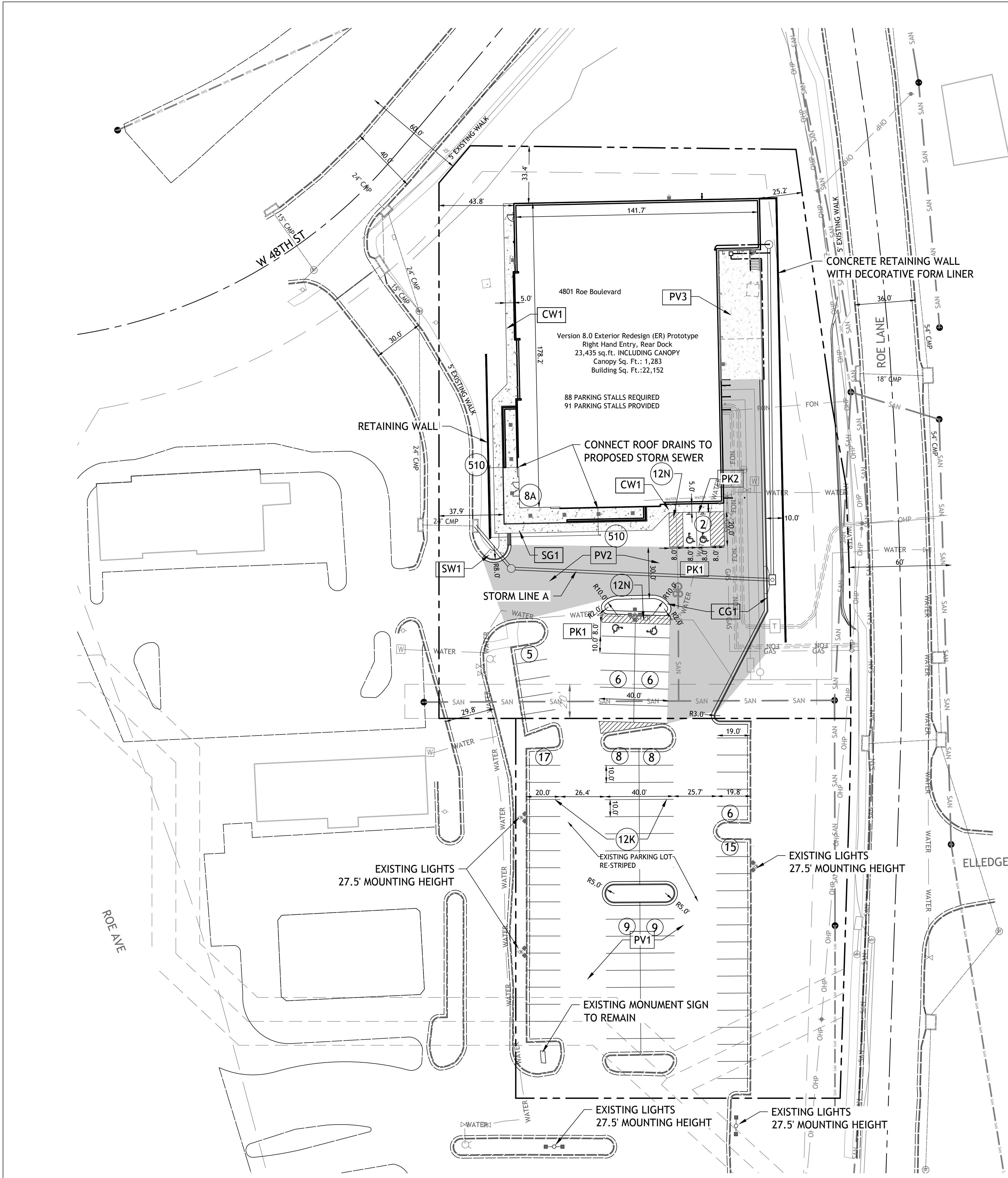
SITE DEMOLITION NOTES

1. ALL ONSITE STRUCTURES WITHIN THE LIMITS OF REMOVAL, LIGHT POLE BASES, STORM SEWER, PAVEMENT, CURB AND GUTTER AND ALL SITE IMPROVEMENTS SHALL BE REMOVED UNLESS SPECIFICALLY NOTED TO REMAIN IN ACCORDANCE WITH THE SPECIFICATIONS OF THE CITY OF ROELAND PARK AND STATE REGULATIONS
2. CONTRACTOR RESPONSIBLE FOR VERIFYING THAT ALL UTILITIES HAVE BEEN DISCONNECTED PER THE INDIVIDUAL UTILITY COMPANY'S CRITERIA. ALL UTILITY PIPES TO BE ABANDONED SHALL BE PLUGGED PER STATE REGULATIONS
3. ALL ONSITE DEMOLISHED MATERIAL SHALL BE REMOVED AND DISPOSED OF PER STATE AND LOCAL REQUIREMENTS.
4. CONTRACTOR SHALL INSTALL A CONSTRUCTION FENCE AROUND THE PERIMETER OF THE SITE DURING DEMOLISHING ACTIVITIES.
5. ALL FOUNDATIONS WITHIN BUILDING PAD LIMITS TO BE REMOVED IN THEIR ENTIRETY. ANY FOUNDATIONS OUTSIDE THE BUILDING PAD LIMITS TO BE REMOVED TO A MINIMUM DEPTH OF 2' BELOW FINISHED GROUND.

UTILITY NOTES

1. CONTRACTOR TO COORDINATE WITH KANSAS GAS SERVICE FOR TERMINATION OF SERVICE AND REMOVAL OF EXISTING LINE AND METER
2. CONTRACTOR TO COORDINATE WITH KCPL ON REMOVING EXISTING SERVICE LINE AND PROVIDING NEW SERVICE.
3. CONTRACTOR TO REMOVE EXISTING 8" WATER AND RE-ROUTE AS SHOWN PER WATER ONE'S REQUIREMENTS.





CONSTRUCTION NOTES:

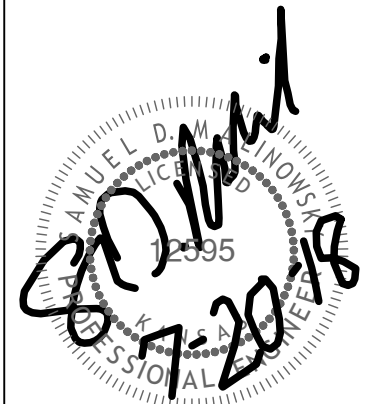
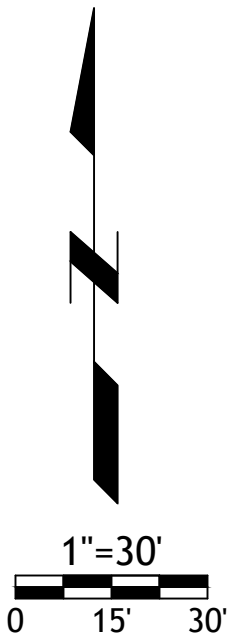
1. COORDINATE START-UP AND ALL CONSTRUCTION ACTIVITIES WITH OWNER.
2. CONSTRUCTION METHODS AND MATERIALS NOT SPECIFIED IN THESE PLANS ARE TO MEET OR EXCEED THE ALDI STANDARD SPECIFICATIONS.
3. ALL CONSTRUCTION WORK AND UTILITY WORK OUTSIDE OF PROPERTY BOUNDARIES SHALL BE PERFORMED IN COOPERATION WITH AND IN ACCORDANCE WITH REGULATIONS OF THE AUTHORITIES CONCERNED.
4. PUBLIC CONVENIENCE AND SAFETY: THE CONTRACTOR SHALL CONDUCT THE WORK IN A MANNER THAT WILL INSURE, AS FAR AS PRACTICABLE, THE LEAST OBSTRUCTION TO TRAFFIC, AND SHALL PROVIDE FOR TI-1E CONVENIENCE AND SAFETY OF THE GENERAL PUBLIC AND RESIDENTS ALONG AND ADJACENT TO HIGHWAYS IN THE CONSTRUCTION AREA.
5. ALL DIMENSIONS SHOWN ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.
6. ACCESSIBLE STALLS SHOWN WITH A "VAN" SHALL BE 16'-0" MIN. AND SHALL HAVE A SIGN DESIGNATING "VAN-ACCESSIBLE". SEE DETAIL.
7. ALL TRAFFIC CONTROL DEVICES, INSTALLATION AND OPERATIONS SHALL CONFORM WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES".
8. CONTRACTOR TO MILL PARKING LOT THAT IS TO REMAIN A MINIMUM DEPTH OF 1.5" AND REPLACE WITH HMA PER GEOTECH REPORT TO A MAXIMUM DEPTH OF 2". ANY AREA REQUIRING IN EXCESS OF 2" SHALL BE LAID IN MULTIPLE LIFTS.

NOTE:

1. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF ENTRANCE. SLOPED PAVING, EXIT PORCHES, RAMPS, TRUCK DOCKS. PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.
2. THESE PLANS HAVE NOT BEEN VERIFIED WITH FINAL ARCHITECTURAL CONTRACT DRAWINGS. CONTRACTOR SHALL VERIFY AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES. CONTRACTOR IS FULLY RESPONSIBLE FOR REVIEW AND COORDINATION OF ALL DRAWINGS AND CONTRACTOR DOCUMENTS.
3. ALL DIMENSIONS ARE TO BACK OF CURB UNLESS NOTED OTHERWISE
4. ALL DIMENSIONS ARE PERPENDICULAR TO PROPERTY LINE.
5. ACTUAL SIGN LOCATIONS TO BE COORDINATED WITH CONSTRUCTION MANAGER.
6. SEE ELECTRICAL PLAN FOR LOCATION OF PARKING LOT LIGHTS.

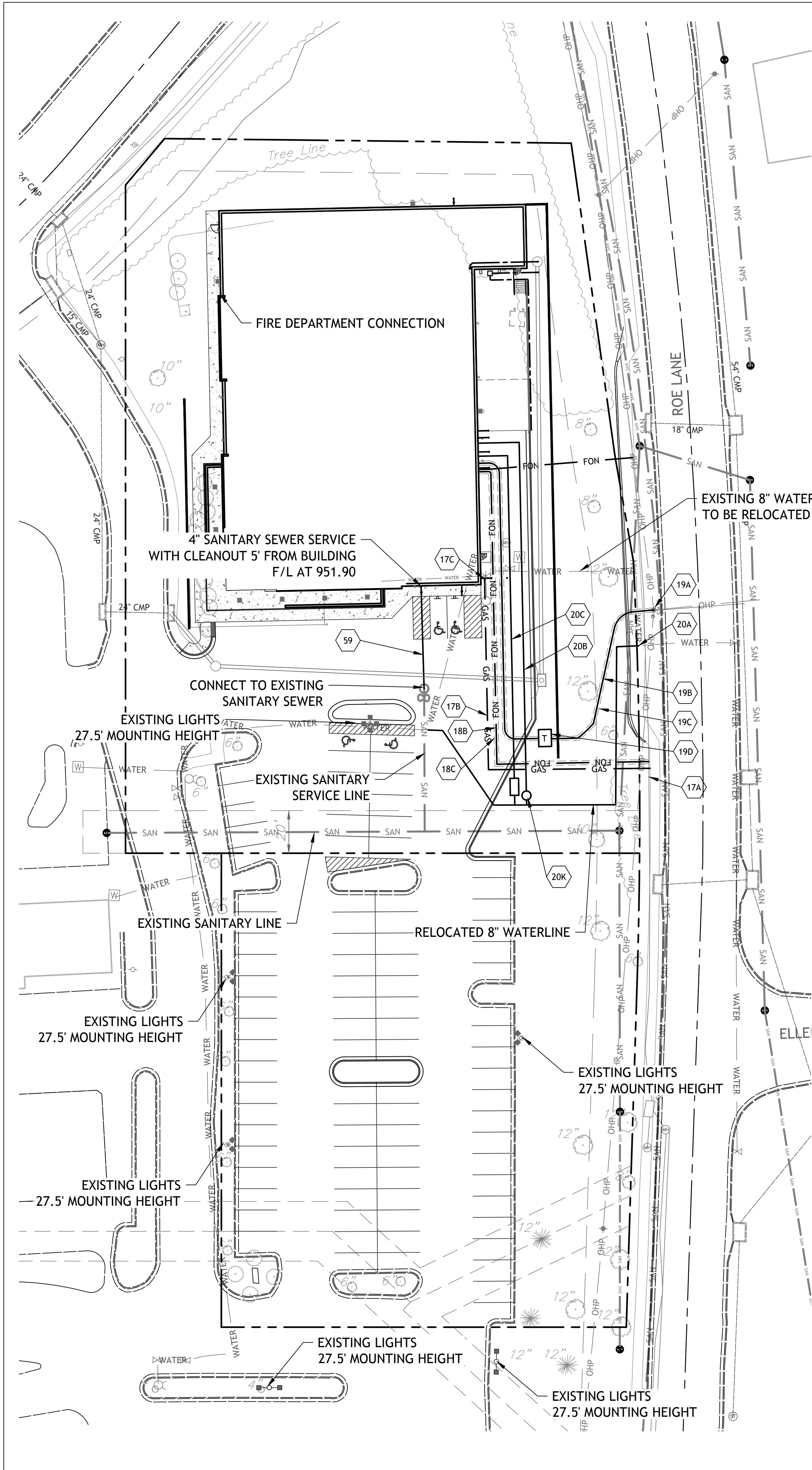
- SEE DETAIL SHEET FOR THE FOLLOWING DETAILS:
- CG1 CONCRETE CURB AND GUTTER (UNLESS OTHERWISE NOTED)
 - PK1 96" ACCESSIBLE & VAN ACCESSIBLE SPACE STRIPING
 - PK2 ACCESSIBLE PARKING SIGN
 - SG1 BOLLARD DETAIL
 - CW1 CURB WALK AT BUILDING
 - PV1 REGULAR DUTY PAVEMENT
 - PV2 HEAVY DUTY ASPHALT
 - CD1 COMMERCIAL ENTRANCE
 - SW1 SIDEWALK RAMP

- NOTES:
- 8A DOOR (SEE ARCH. PLANS)
 - 12K YELLOW PARKING LOT STRIPING (SHERWIN-WILLIAMS TM 2160 LEAD FREE OR APPROVED EQUAL)
 - 12N 4" YELLOW STRIPES 3'-0" O.C.



Revisions

ALDI
Incorporated
4801 Roe Boulevard
ROELAND PARK, KANSAS



DETAILS

- MS1 TRENCH AND BEDDING DETAILS
- SS2 CLEAN-OUT

NOTES

- 17A POINT OF CONNECTION - GAS SERVICE
- 17B GAS SERVICE (BY GAS COMPANY)
- 17C GAS METER
- 18A POINT OF CONNECTION - TELEPHONE SERVICE - COORDINATE WITH TELEPHONE COMPANY
- 18B UNDERGROUND TELEPHONE SERVICE PER LOCAL TELEPHONE COMPANY
- 18C 4" CONDUIT INSTALLED BY CONTRACTOR - TELEPHONE SERVICE
- 19A POINT OF CONNECTION - ELECTRIC SERVICE
- 19B UNDERGROUND POWER-ENERGY SERVICE
- 19C 4" CONDUIT INSTALLED BY CONTRACTOR - ELECTRIC SERVICE
- 19D TRANSFORMER PAD BY CONTRACTOR PER SPIRE ENERGY DETAIL AND SPECIFICATIONS
- 20A POINT OF CONNECTION - WATER SERVICE
- 20B 2" WATER LINE INSTALLED BY CONTRACTOR
- 20C 6" C-900 FIRE LINE
- 20K 2" WATER METER
- 59 4" SANITARY SEWER SERVICE LINE (MIN 2%)

UTILITY NOTES:

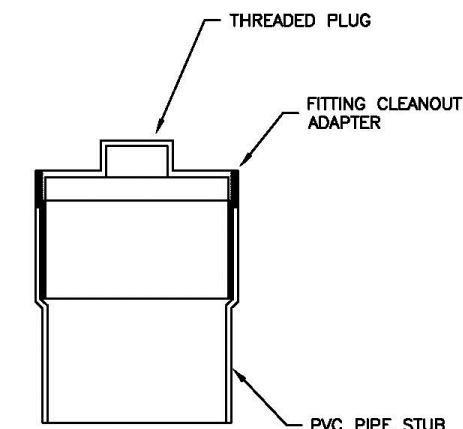
- CONSTRUCTION SHALL NOT START ON ANY PUBLIC WATER OR SANITARY SEWER SYSTEM UNTIL WRITTEN APPROVAL OR PERMITS HAVE BEEN RECEIVED FROM THE ENGINEER.
- ALL UTILITY AND STORM SEWER TRENCHES CONSTRUCTED UNDER AREAS THAT RECEIVE PAVING SHALL BE BACKFILLED TO 18 INCHES ABOVE THE TOP OF THE PIPE WITH SELECT GRANULAR MATERIAL PLACED ON EIGHT-INCH LIFTS, AND COMPACTED TO 95% MODIFIED PROCTOR DENSITY.
- CONTRACTOR SHALL NOT OPEN, TURN OFF, INTERFERE WITH, OR ATTACH ANY PIPE OR HOSE TO OR TAP ANY WATER MAIN BELONGING TO THE CITY UNLESS DULY AUTHORIZED TO DO SO BY THE CITY. ANY ADVERSE CONSEQUENCE OF ANY SCHEDULED OR UNSCHEDULED DISRUPTIONS OF SERVICE TO THE PUBLIC ARE TO BE THE LIABILITY OF THE CONTRACTOR. SM ENGINEERING AND OWNER ARE TO BE HELD HARMLESS.
- DISINFECTION AND PRESSURE TESTING OF WATER LINES SHALL BE PERFORMED AND PAID FOR WATER DEPARTMENT 24 HOURS MINIMUM, PRIOR TO ANY TESTING.
- ALL WATER AND SANITARY SEWER SYSTEMS THAT ARE TO BE PUBLIC LINES SHALL BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS PREVIOUSLY APPROVED BY THE CITY OF EXCELSIOR SPRINGS AND THE STATE OF MISSOURI AND SHALL BE INSPECTED BY THE CITY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASSURE THAT THIS INSPECTION OCCURS.
- LOCATIONS SHOWN FOR PROPOSED WATER LINES ARE APPROXIMATE. VARIATIONS MAY BE MADE, WITH APPROVAL OF THE ENGINEER, TO AVOID CONFLICTS.
- CONTRACTOR TO INSTALL TRACING TAPE ALONG ALL NON-METALLIC WATER MAINS AND SERVICE LINES PER SPECIFICATIONS.
- CONTRACTOR SHALL EXPOSE EXISTING UTILITIES AT LOCATIONS OF POSSIBLE CONFLICT AND POINTS OF CONNECTION PRIOR TO ANY CONSTRUCTION OF NEW UTILITIES.
- WATER LINES SHALL HAVE A MINIMUM COVER OF 42 INCHES. ALL VALVES ON MAINS AND FIRE HYDRANT LEADS SHALL BE WITH VALVE BOX ASSEMBLIES. THE SIZE OF VALVE BOX ASSEMBLY TO BE INSTALLED IS DETERMINED BY THE TYPE AND SIZE OF VALVE. VALVE BOX CAPS SHALL HAVE THE WORD "WATER".
- A MINIMUM HORIZONTAL DISTANCE OF 10 FEET SHALL BE MAINTAINED BETWEEN PARALLEL WATER AND SANITARY SEWER LINES. WHEN IT IS NECESSARY FOR ANY WATER LINE TO CROSS A SANITARY SEWER LINE, THE SEWER LINE SHALL BE CONSTRUCTED OF DUCTILE IRON PIPE AT LEAST 10 FEET EITHER SIDE OF THE WATER LINE UNLESS THE WATER LINE IS AT LEAST 2 FEET CLEAR DISTANCE ABOVE THE SANITARY SEWER LINE.

UTILITY STATEMENT:

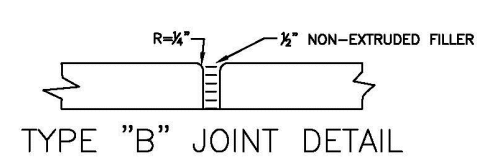
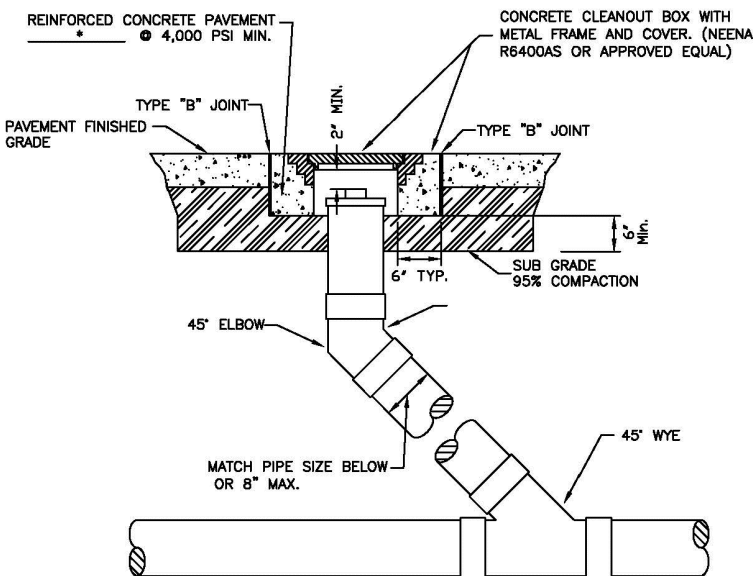
THE UNDERGROUND UTILITIES SHOWN HEREON ARE FROM FIELD SURVEY INFORMATION OF ONE-CALL LOCATED UTILITIES, FIELD SURVEY INFORMATION OF ABOVE GROUND OBSERVABLE EVIDENCE, AND/OR THE SCALING AND PLOTTING OF EXISTING UTILITY MAPS AND DRAWINGS AVAILABLE TO THE SURVEYOR AT THE TIME OF SURVEY. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. FURTHERMORE, THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES BY EXCAVATION UNLESS OTHERWISE NOTED ON THIS SURVEY.

NOTE:

- CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF ENTRANCE, SLOPED PAVING, EXIT PORCHES, RAMPS, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.
- THESE PLANS HAVE NOT BEEN VERIFIED WITH FINAL ARCHITECTURAL CONTRACT DRAWINGS. CONTRACTOR SHALL VERIFY AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES. CONTRACTOR IS FULLY RESPONSIBLE FOR REVIEW AND COORDINATION OF ALL DRAWINGS AND CONTRACTOR DOCUMENTS.

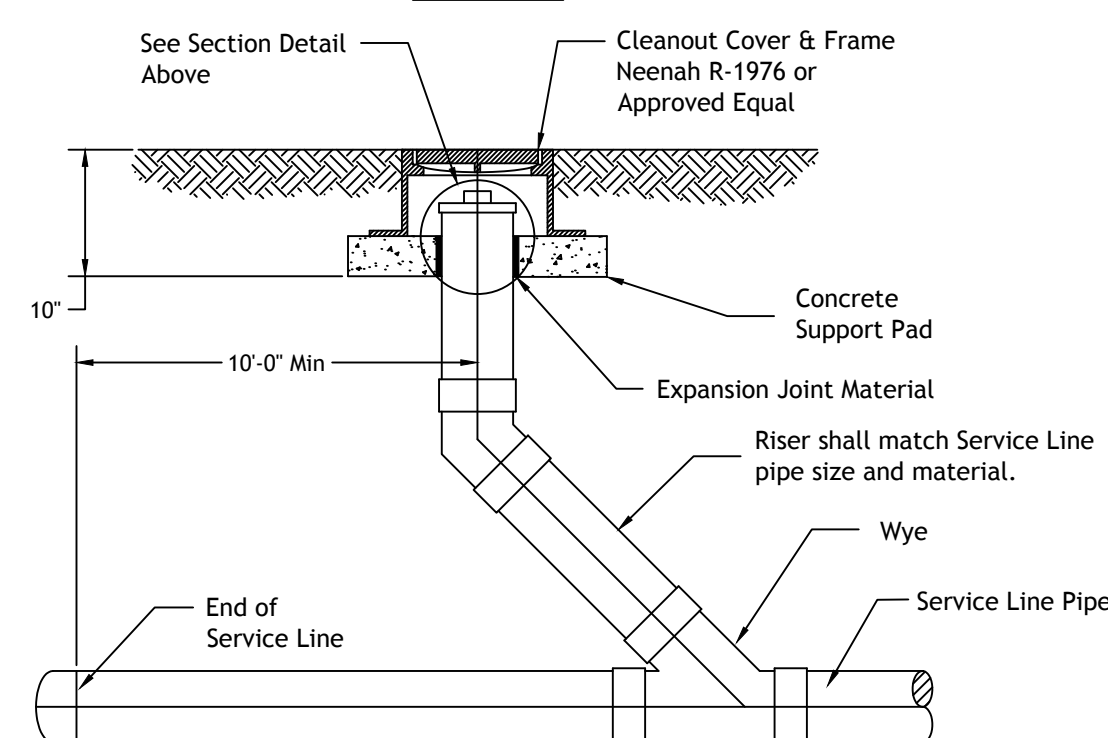
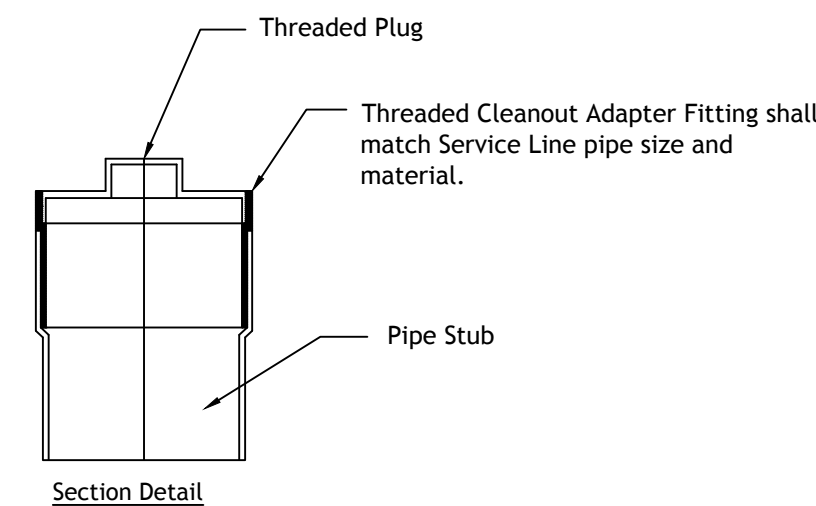


* REINFORCEMENT SHALL BE BY AN ENGINEER LICENSED IN THE STATE OF KANSAS



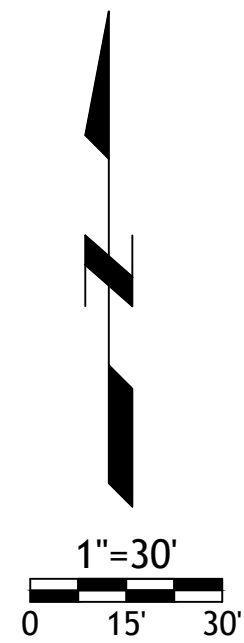
CLEANOUT IN PAVEMENT DETAIL

No Scale

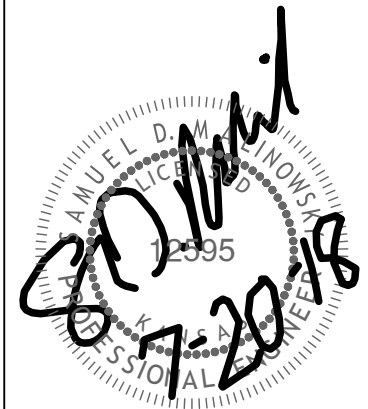


CLEANOUT DETAIL

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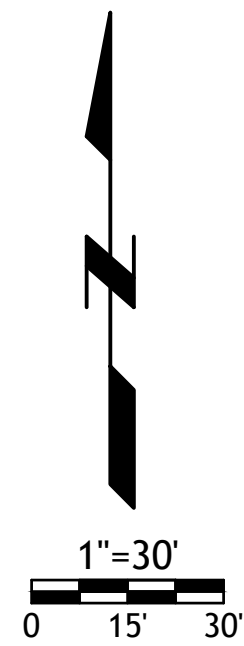
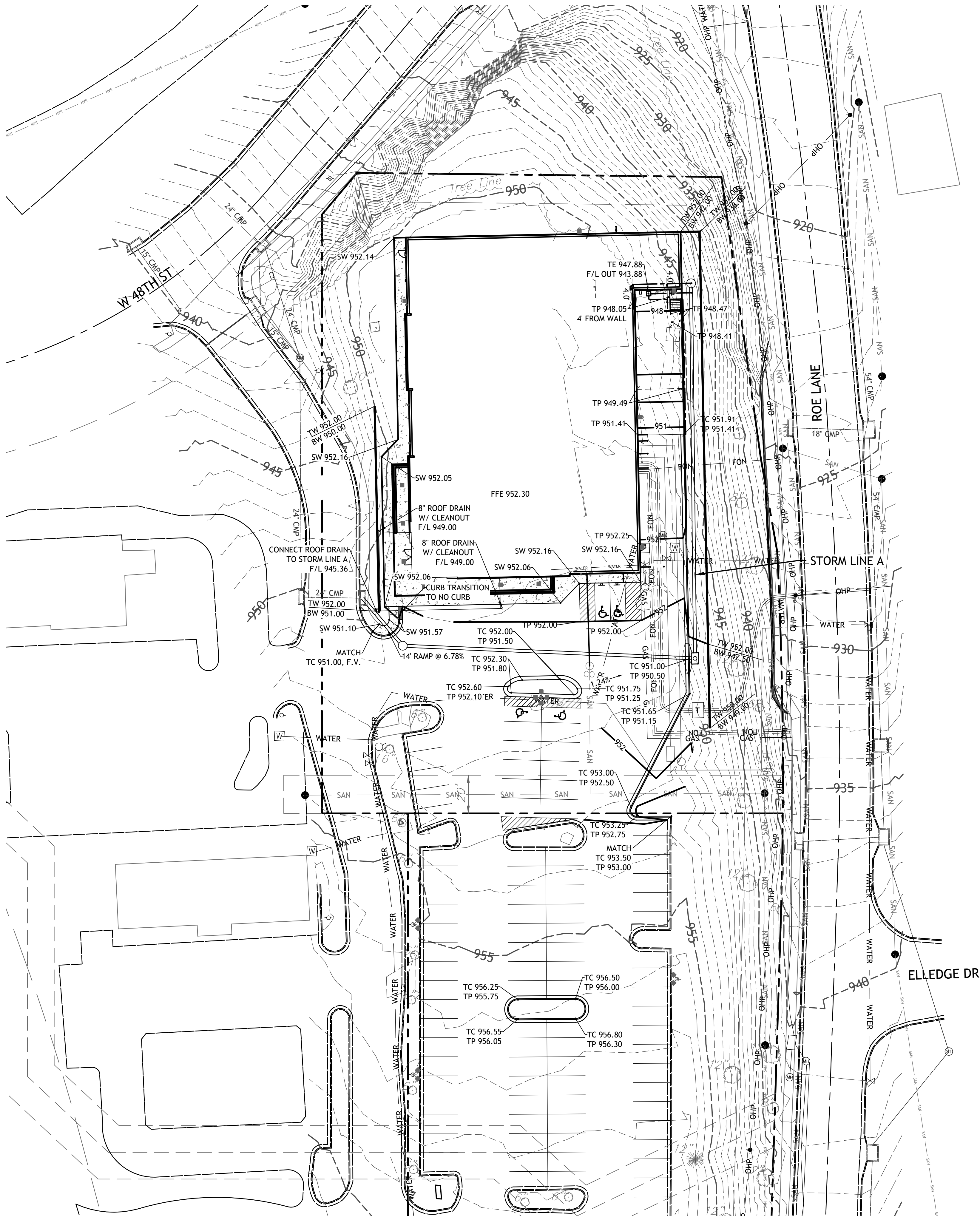


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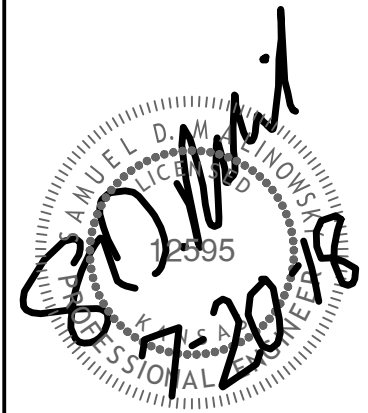
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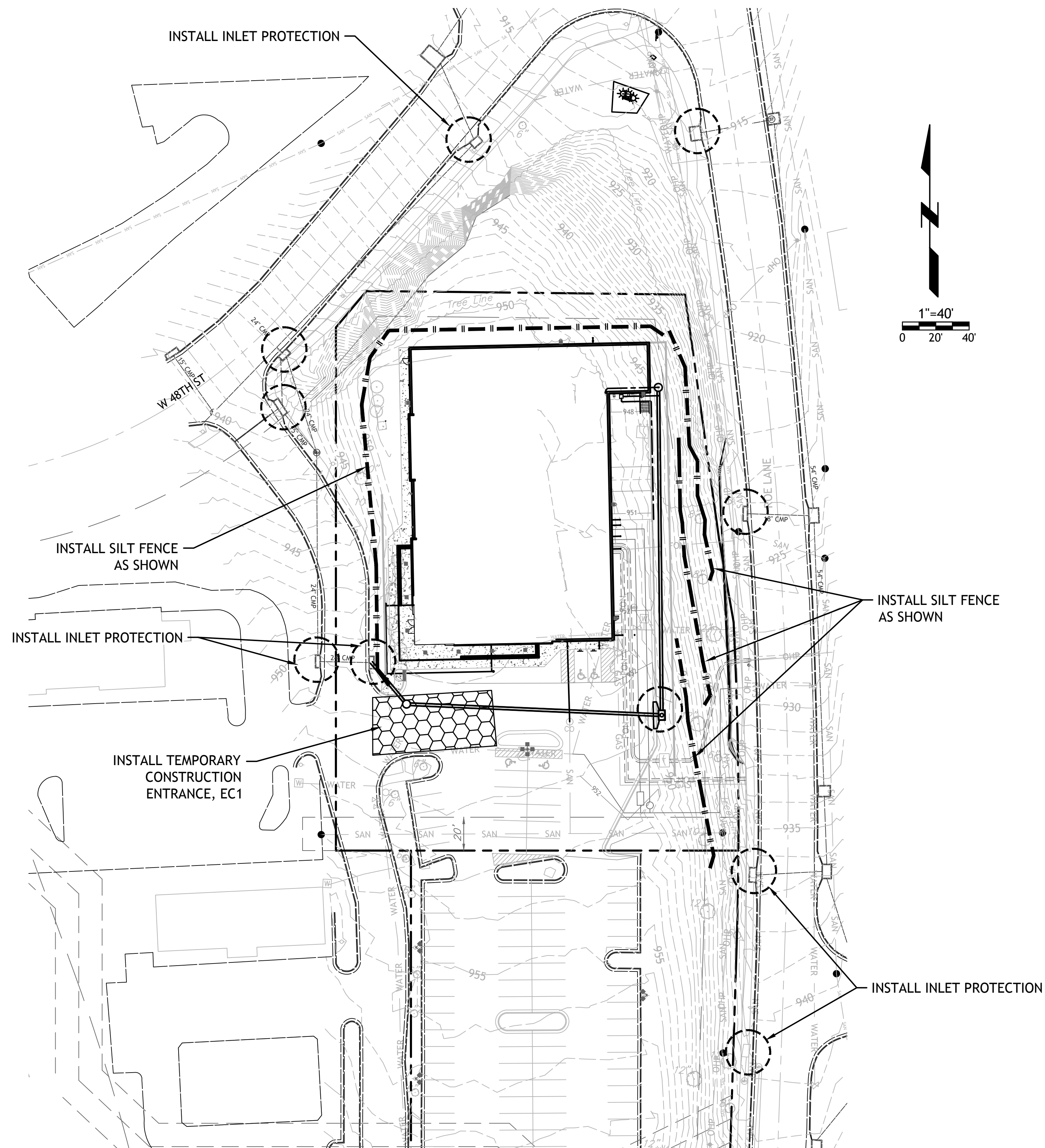
GRADING NOTES:

1. THE CONSTRUCTION AREA SHALL BE CLEARED, GRUBBED, AND STRIPPED OF TOPSOIL AND ORGANIC MATTER FROM ALL AREAS TO BE OCCUPIED BY BUILDING AND PAVING. TOPSOIL FOR REPLACEMENT ON SLOPES MAY BE STOCKPILED ON SITE. EXCESS TOPSOIL MAY BE WASTED IN FILL SLOPES PROVIDED THAT NO TOPSOIL WILL BE WASTED WITHIN 10 FEET OF THE EDGE OF THE BUILDING OR PARKING AREA. BURNING OF TIMBER WILL NOT BE PERMITTED UNLESS APPROVAL IS OBTAINED FROM GOVERNING OFFICIALS. STRIPPING EXISTING TOPSOIL AND ORGANIC MATTER SHALL BE TO A MINIMUM DEPTH OF 6 INCHES.
2. AREAS TO RECEIVE FILL SHALL BE SCARIFIED AND THE TOP 8-INCH DEPTH COMPACTED TO 95% STANDARD PROCTOR DENSITY. ANY UNSUITABLE AREAS SHALL BE UNDERCUT AND REPLACED WITH SUITABLE MATERIAL BEFORE ANY FILL MATERIAL CAN BE APPLIED.
3. OFF-SITE FILL MATERIAL SHALL HAVE A PLASTICITY INDEX OF 25 OR LESS, A LIQUID LIMIT OF 45 OR LESS AND CONTAIN NO ROCK LARGER THAN FOUR INCHES. OFF-SITE FILL MATERIAL SHALL BE APPROVED BY THE OWNER PRIOR TO BRINGING ON SITE.
4. EARTHWORK UNDER THE BUILDING SHALL COMPLY WITH THE PROJECT ARCHITECTURAL PLANS. OTHER FILL MATERIAL SHALL BE MADE IN LIFTS NOT TO EXCEED EIGHT INCHES DEPTH COMPACTED TO 95% STANDARD PROCTOR DENSITY. FILL MATERIAL MAY INCLUDE ROCK FROM ON-SITE EXCAVATION IF CAREFULLY PLACED SO THAT LARGE STONES ARE WELL DISTRIBUTED AND VOIDS ARE COMPLETELY FILLED WITH SMALLER STONES, EARTH, SAND OR GRAVEL TO FURNISH A SOLID EMBANKMENT. NO ROCK LARGER THAN THREE INCHES IN ANY DIMENSION NOR ANY SHALE SHALL BE PLACED IN THE TOP 12 INCHES OF EMBANKMENT.
5. AREAS THAT ARE TO BE CUT TO SUBGRADE LEVELS SHALL BE PROOF ROLLED WITH A MODERATELY HEAVY LOADED DUMP TRUCK OR SIMILAR APPROVED CONSTRUCTION EQUIPMENT TO DETECT UNSUITABLE SOIL CONDITIONS.
6. IN ALL AREAS OF EXCAVATION, IF UNSUITABLE SOIL CONDITIONS ARE ENCOUNTERED, A QUALIFIED GEOTECHNICAL ENGINEER SHALL RECOMMEND TO THE OWNER THE METHODS OF UNDERCUTTING AND REPLACEMENT OF PROPERLY COMPACTED, APPROVED FILL MATERIAL. ALL PROOF ROLLING AND UNDERCUTTING SHOULD BE PERFORMED DURING A PERIOD OF DRY WEATHER.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONTROL OF DUST AND DIRT RISING AND SCATTERING IN THE AIR DURING CONSTRUCTION AND SHALL PROVIDE WATER SPRINKLING OR OTHER SUITABLE METHODS OF CONTROL. THE CONTRACTOR SHALL COMPLY WITH ALL GOVERNING REGULATIONS PERTAINING TO ENVIRONMENTAL PROTECTION.
8. ALL SLOPES ARE TO BE 3:1 OR FLATTER UNLESS OTHERWISE INDICATED.
9. ALL SLOPES EXCEEDING 3:1 SHALL BE PROTECTED BY RIP RAP, CONCRETE PAVING, OR OTHER METHODS INDICATED ON THESE PLANS, THAT WILL PREVENT EROSION AND PLACED SUCH THAT THE SURFACE IS FLUSH WITH SURROUNDING GROUND AND SHAPED TO CHANNEL WATER IN DIRECTIONS INDICATED.
10. ALL SLOPES AND AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED SMOOTH AND FOUR INCHES OF TOPSOIL APPLIED. IF ADEQUATE TOPSOIL IS NOT AVAILABLE ON-SITE, THE CONTRACTOR SHALL PROVIDE TOPSOIL, APPROVED BY THE OWNER, AS NEEDED. THE AREA SHALL THEN BE SEEDED, FERTILIZED, MULCHED, WATERED AND MAINTAINED UNTIL HARDY GRASS GROWTH IS ESTABLISHED IN ALL AREAS. ANY AREAS DISTURBED FOR ANY REASON SHALL BE CORRECTED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER PRIOR TO FINAL ACCEPTANCE OF THE PROJECT.
11. CONTRACTOR SHALL USE SILT FENCE OR OTHER MEANS OF CONTROLLING EROSION ALONG THE EDGE OF THE PROPERTY OR OTHER BOTTOM OF SLOPE LOCATIONS.
12. CONTRACTOR IS TO REMOVE AND DISPOSE OF ALL DEBRIS, RUBBISH AND OTHER MATERIALS RESULTING FROM PREVIOUS AND CURRENT DEMOLITION OPERATIONS.
13. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES TO THE ADJACENT PROPERTIES OCCURRING DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
14. IT IS NOT THE DUTY OF THE ENGINEER OR THE OWNER TO REVIEW THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES, IN, ON OR NEAR THE CONSTRUCTION SITE AT ANY TIME DURING CONSTRUCTION.
15. THE SITEWORK FOR THIS PROJECT SHALL MEET OR EXCEED ALDI'S STANDARD SITEWORK SPECIFICATIONS.
16. PIPE LENGTHS ARE CENTER TO CENTER OF STRUCTURE OR TO END OF END SECTIONS.
17. HANDICAP STALLS SHALL MEET ADA REQUIREMENTS AND SHALL NOT EXCEED 2% SLOPE IN ANY DIRECTION AT THE BUILDING ENTRY AND ACCESSIBLE PARKING STALLS. SLOPES EXCEEDING 2.0% WILL BE REPLACED AT THE CONTRACTOR'S EXPENSE.
18. CONTRACTOR TO VERIFY TRUCK DOCK ELEVATIONS WITH ARCHITECTURAL STRUCTURAL DRAWINGS.

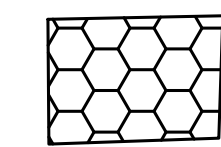


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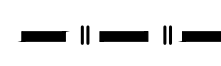
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LEGEND



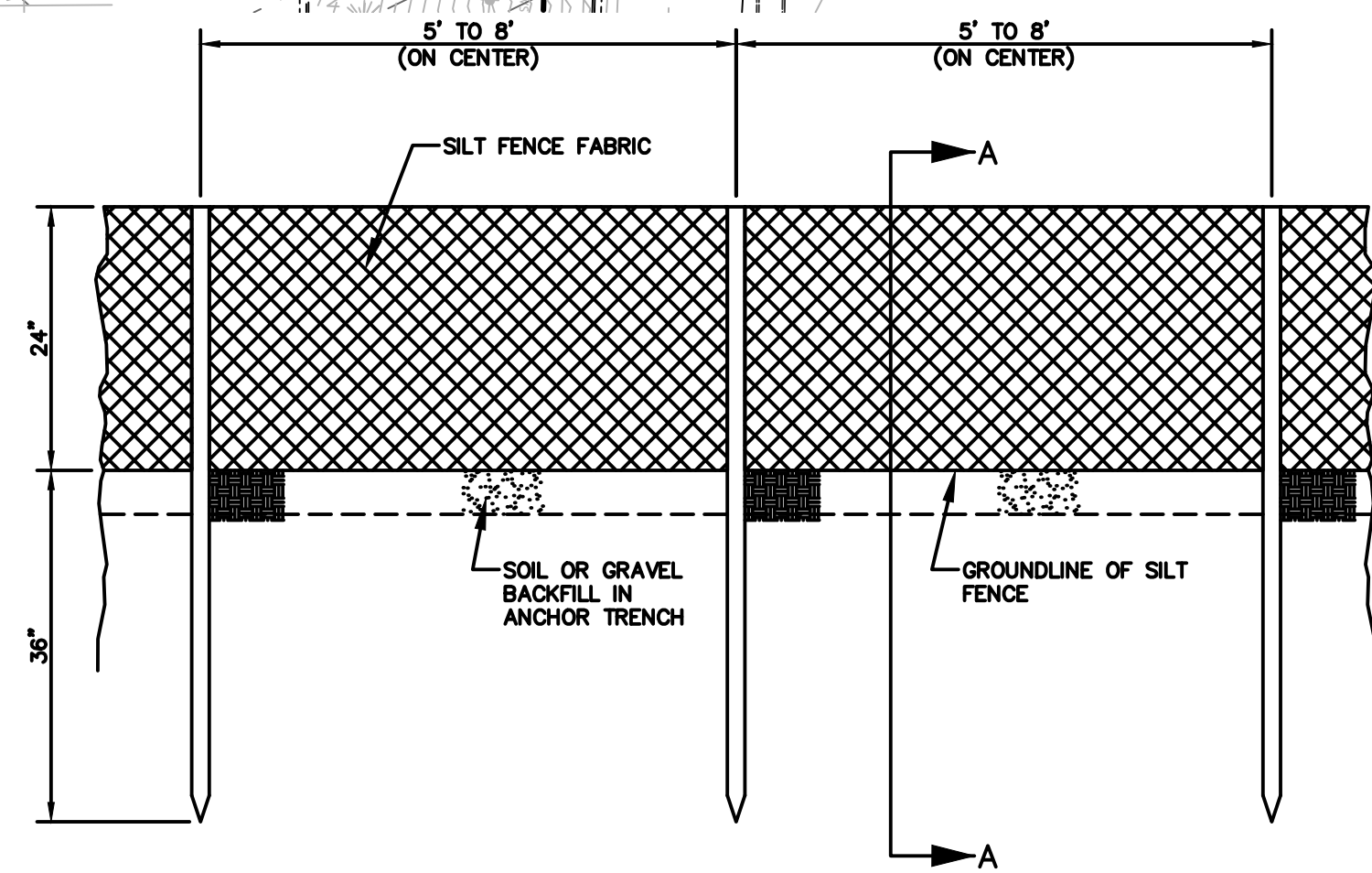
TEMPORARY CONSTRUCTION ENTRANCE, EC1



SILT FENCE



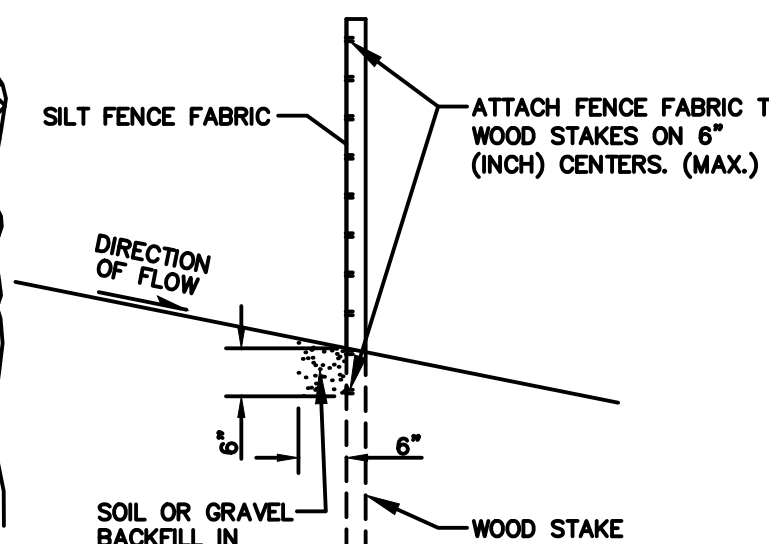
INLET PROTECTION



SEDIMENTATION FENCE

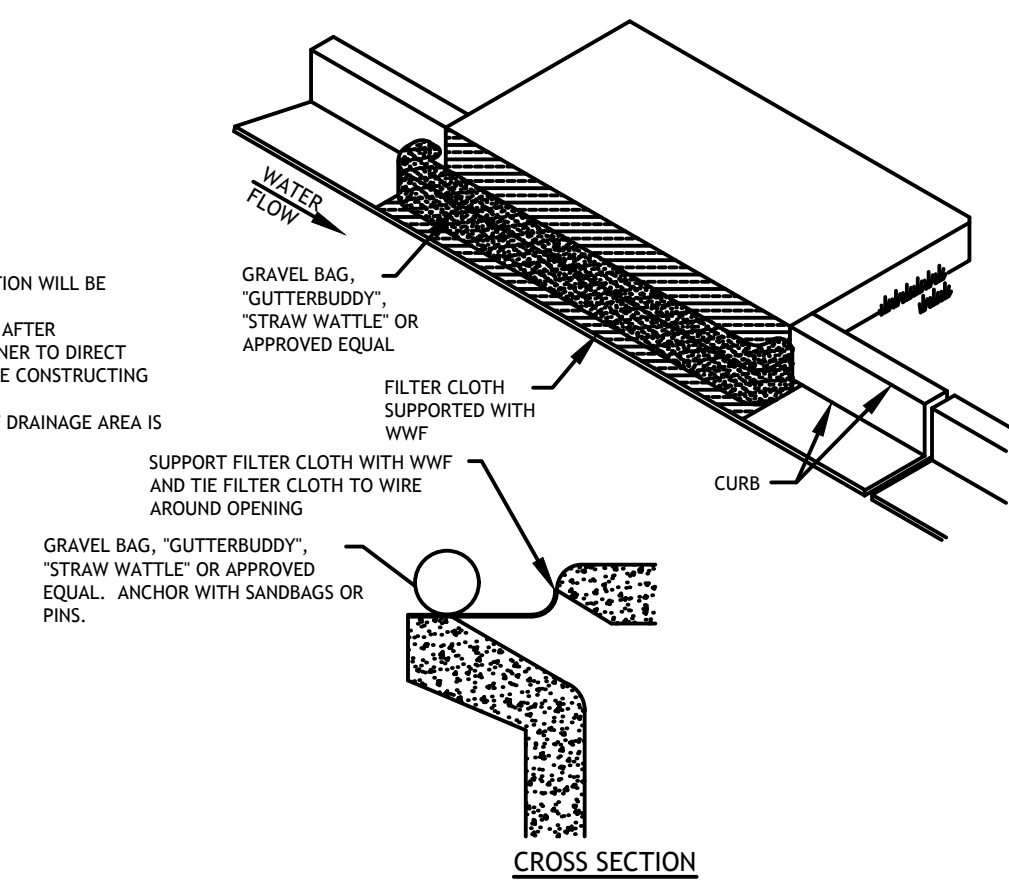
GENERAL NOTES:

1. PROPERTY LINE IS LIMITS OF CONSTRUCTION EXCEPT AS SHOWN.
2. THE CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES AS SHOWN ON THE DRAWINGS PRIOR TO BEGINNING EARTHWORK OPERATIONS.
3. THE CONTRACTOR SHALL MAINTAIN ALL SILT CONTROL MEASURES DURING CONSTRUCTION.
4. ALL SILT SHALL REMAIN ON SITE AND SURROUNDING STREETS SHALL BE KEPT CLEAR OF ALL MUD AND DEBRIS.
5. A SEDIMENTATION BARRIER IS TO BE INSTALLED AS SHOWN.
6. ACCUMULATED SEDIMENT SHALL BE REMOVED AND THE SEDIMENTATION BARRIERS MAINTAINED AS NEEDED TO PREVENT SEDIMENTATION BYPASS OF THE BARRIER.
7. SLOPES ARE TO BE LEFT IN A ROUGH CONDITION DURING GRADING.
8. CURB INLET SEDIMENTATION BARRIERS ARE TO BE INSTALLED AROUND INLETS AND WEIRS WHERE SEDIMENTATION IS A CONCERN. INLET BARRIERS SHALL BE EITHER BLOCK AND GRAVEL, OR SECURED STRAW BALES, OR SILT FENCE.
9. SEDIMENT IS TO BE REMOVED FROM STORM WATER DRAINAGE SYSTEMS.
10. RIPRAP IS TO BE INSTALLED AT AREAS OF CONCENTRATED FLOW (I.E. CULVERT OUTLETS).
11. CONTRACTOR IS RESPONSIBLE FOR INSTALLING ANY ADDITIONAL EROSION CONTROL AS HE/SHE DEEMS NECESSARY.
12. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS, TOOLS, EQUIPMENT AND LABOR AS NECESSARY TO INSTALL AND MAINTAIN ADEQUATE EROSION AND SILTATION CONTROLS REQUIRED TO PREVENT SOIL EROSION FROM LEAVING THE PROJECT SITE. IT SHALL BE THE CONTRACTOR'S SOLE RESPONSIBILITY TO ENSURE THAT METHODS UTILIZED ARE ADEQUATE AND COMPLY WITH REQUIREMENTS OF THE SPECIFICATIONS AND GOVERNMENTAL AGENCIES HAVING JURISDICTION OVER THE WORK.
13. TEMPORARY SEDIMENT FENCE/STRAW BALES TO REMAIN UNTIL ADEQUATE VEGETATION IS ESTABLISHED.
14. MUD AND DEBRIS SHALL BE CLEANED UP AT THE CONCLUSION OF EACH WORKING DAY, OR AFTER EACH RAINFALL IF SILT IS PRESENT.
15. INSPECTION, MAINTENANCE AND REPAIR OF EROSION CONTROL DEVICES SHALL BE ON GOING THROUGHOUT THE LIFE OF BUILDING CONSTRUCTION TO KEEP THE DEVICES IN OPERABLE CONDITION AT ALL TIMES. ADDITIONAL MEASURES SHALL BE INSTALLED AS REQUIRED BY ACTUAL FIELD CONDITIONS AND/OR GOVERNING INSPECTION AGENCIES.
16. INSTALL CONSTRUCTION ENTRANCE AT ANY POINT WHERE TRAFFIC WILL BE ENTERING OR LEAVING THE SITE AND AS SHOWN ON PLANS.
17. AT COMPLETION OF SITE GRADING AND OTHER RELATED CONSTRUCTION ACTIVITIES, ALL DISTURBED AREAS WITHIN THE PROJECT SITE SHALL BE SEEDED, SODDED, OR LANDSCAPED AS SHOWN ON THE LANDSCAPE PLAN WITHIN 14 DAYS.
18. TOPSOIL IS TO BE PLACED IN AREAS UNSUITABLE FOR VEGETATIVE GROWTH.
19. STRIP TOPSOIL PRIOR TO EXCAVATION, STOCKPILE AND SPREAD ONTO DISKED SUBGRADE (4" MIN) A THICKNESS OF 4 INCHES.
20. ROCK LINING (RIPRAP) SHALL BE DURABLE STONE CONTAINING A COMBINED TOTAL OF NOT MORE THAN 10 PERCENT OF EARTH, SAND, SHALE AND NON-DURABLE ROCK. AT LEAST 60 PERCENT OF THE MASS SHALL BE OF PIECES HAVING A MINIMUM WEIGHT OF 150 POUNDS OR MORE PER CUBIC FOOT.
21. THE CONTRACTOR SHALL HAVE THE RESPONSIBILITY FOR RESOLVING COMPLAINTS IN THE EVENT THAT COMPLAINTS OR DAMAGE CLAIMS ARE FILED DUE TO DAMAGES OCCURRING ADJACENT TO OR DOWNSTREAM FROM PROPERTY BY SEDIMENT RESULTING FROM EROSION ON THE PROJECT SITE.
22. GOOD HOUSEKEEPING PRACTICES SHALL BE MAINTAINED ON SITE TO KEEP SOLID WASTE FROM ENTRY INTO WATERS.
23. ALL FUELING FACILITIES PRESENT ON SITE SHALL ADHERE TO APPLICABLE FEDERAL AND STATE REQUIREMENTS CONCERNING UNDERGROUND STORAGE, ABOVE GROUND STORAGE AND DISPENSERS, INCLUDING SPILL PREVENTION, CONTROL AND COUNTER MEASURES.
24. EROSION CONTROL IS TO BE PLACED IN PHASING AS CONSTRUCTION PROGRESSES.
25. MINIMAL WASHING OF CONCRETE EQUIPMENT ALLOWED, CHUTE ETC. CONCRETE WASHOUT OF THE DRUM IS NOT ALLOWED. ANY PIT/WASHOUT AREA NEEDS TO BE MAINTAINED IN A NON-DISCHARGING MANNER AND ANY WASTE RESIDUE WILL NEED TO BE CLEANED OUT AND REMOVED AT THE END OF PROJECT.
26. EROSION CONTROL SEDIMENT FENCE TO BE INSTALLED 1'-0" BEHIND CURB & GUTTER UPON COMPLETION OF BACKFILL OF CURB IN ALL AREAS WHERE SLOPES FROM LOT DRAIN TOWARDS CURB. UPON COMPLETION OF FINAL GRADING THE TOES OF ALL EMBANKMENTS IN EXCESS OF TWO FEET IN HEIGHT WILL HAVE EROSION CONTROL SEDIMENT FENCE INSTALLED.



SECTION A-A

- NOTE:
1. SUBMIT FILTER PLAN AND TYPE FOR APPROVAL.
 2. UPON CONSTRUCTION OF INLET FILTER PROTECTION WILL BE PROVIDED. HAY BALES NO LONGER APPROVED.
 3. INLET FILTER PROTECTION TO BE LEFT IN PLACE AFTER CONSTRUCTION OF THIS PROJECT. DEVELOPER-OWNER TO DIRECT LOT BUILDER TO MAINTAIN EROSION CONTROL WHILE CONSTRUCTING HOMES OR MAINTAIN THEMSELVES.
 4. INLET FILTER TO REMAIN IN PLACE UNTIL 90% OF DRAINAGE AREA IS SODDED OR SEEDED.



INLET FILTER PROTECTION

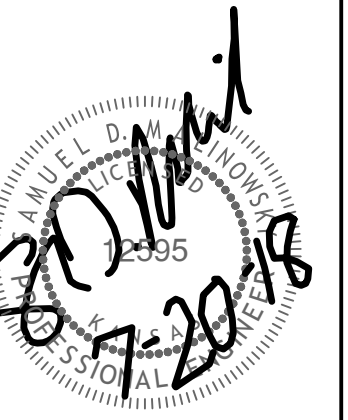
EC3

SM Engineering

SME

919 W. Stewart Road
Columbia, Missouri 65203
smcivilengr@gmail.com
785.341.9747

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Revisions

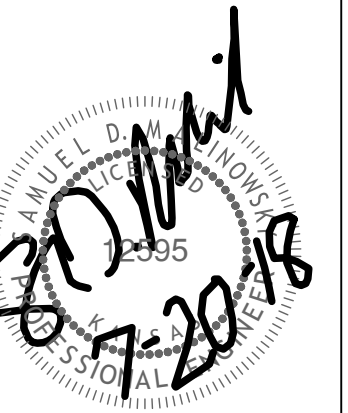
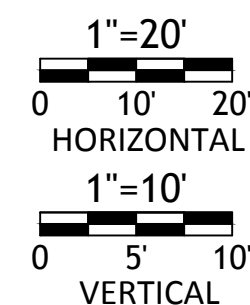
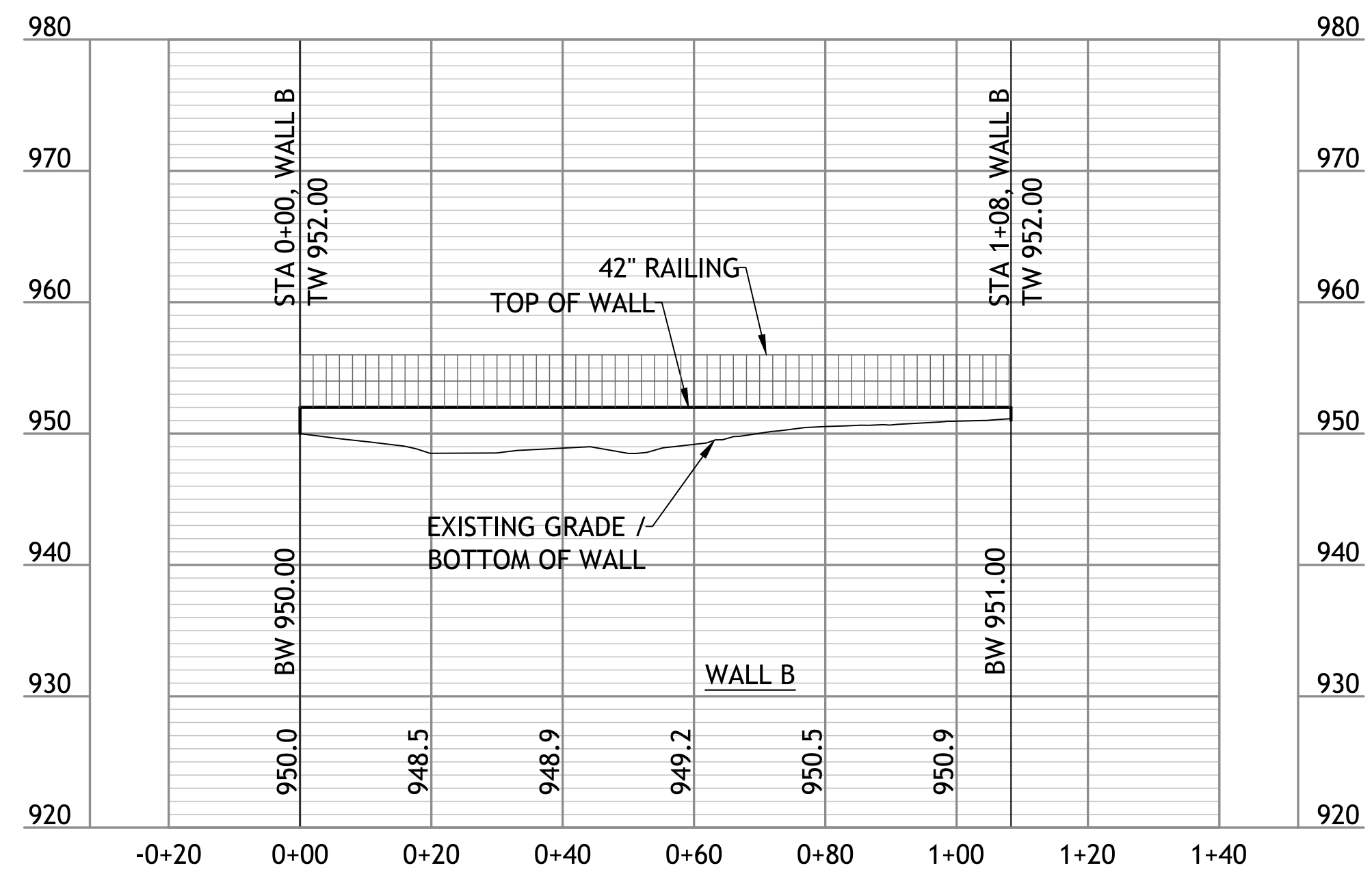
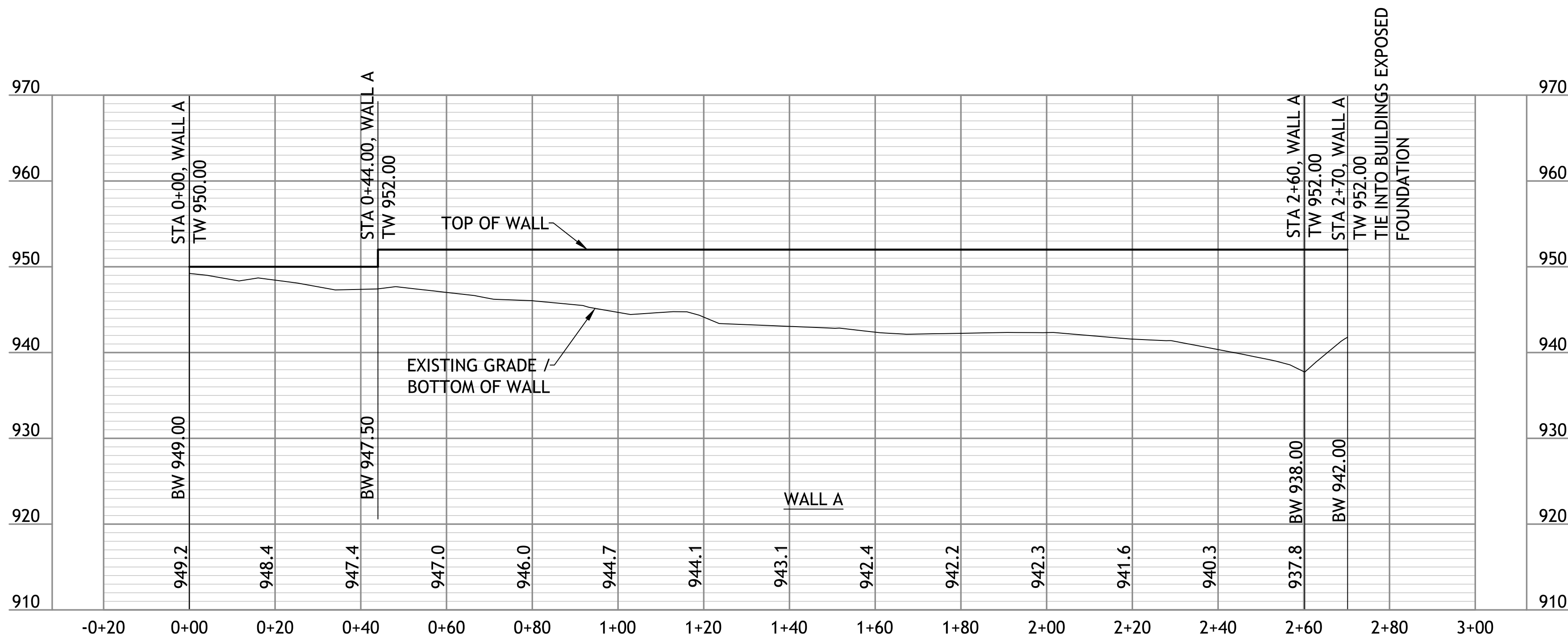
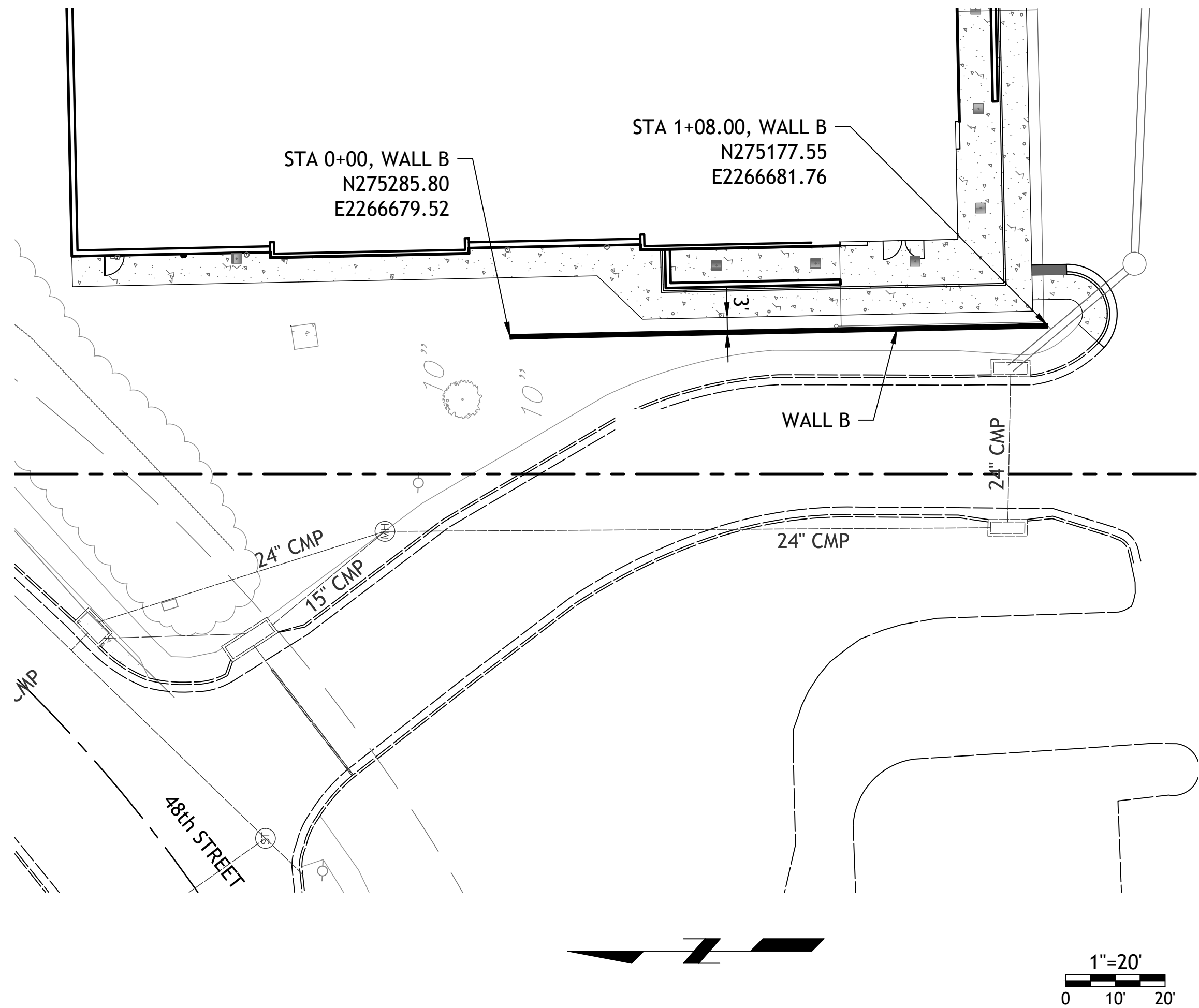
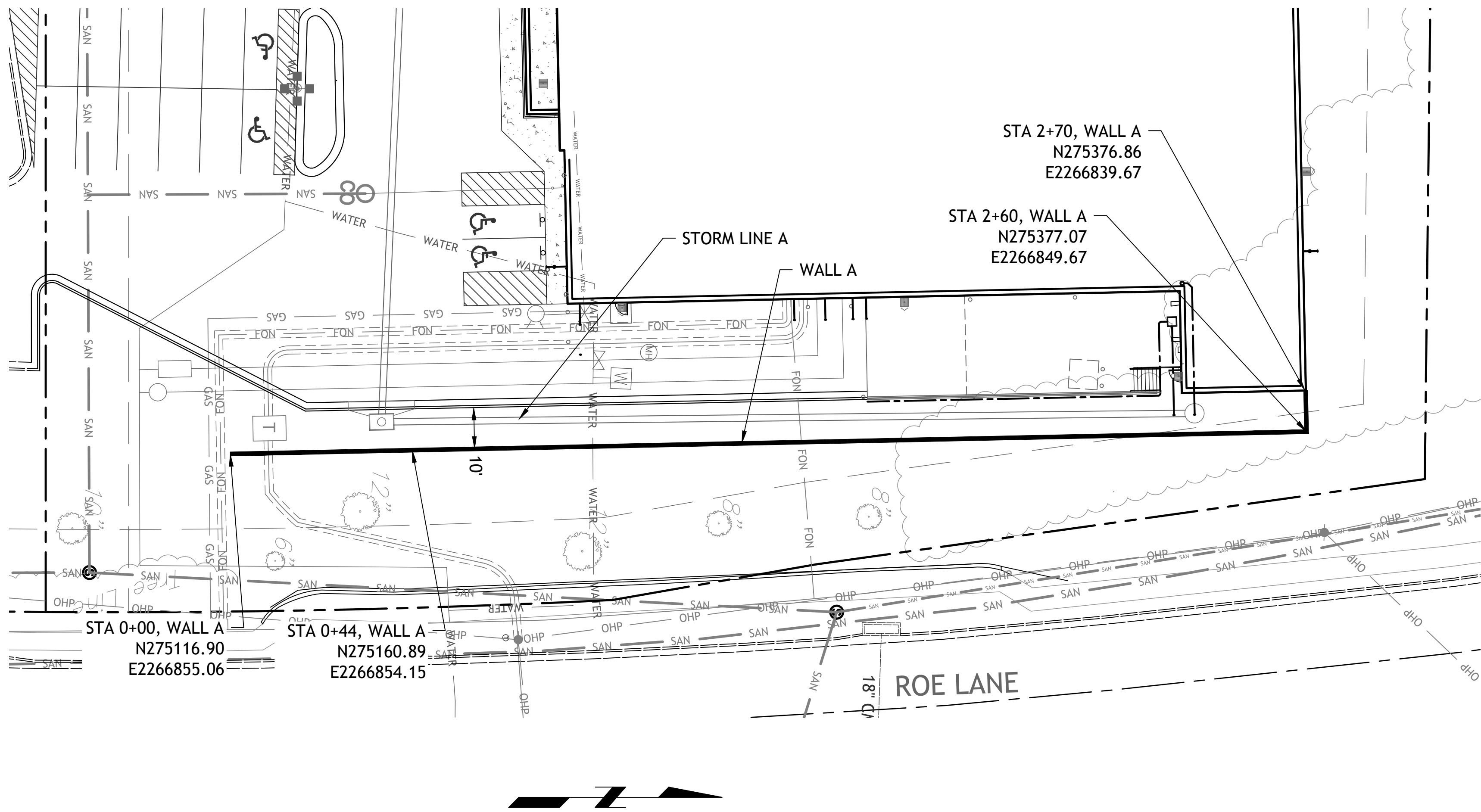
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sheet

C06

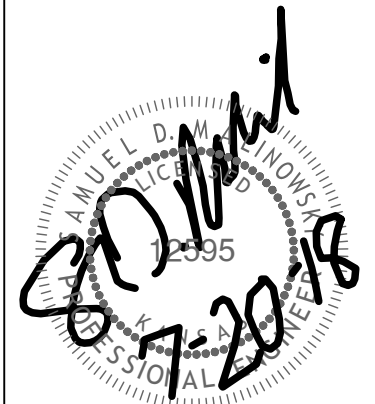
Civil
EROSION CONTROL

permit
20 JULY 2018

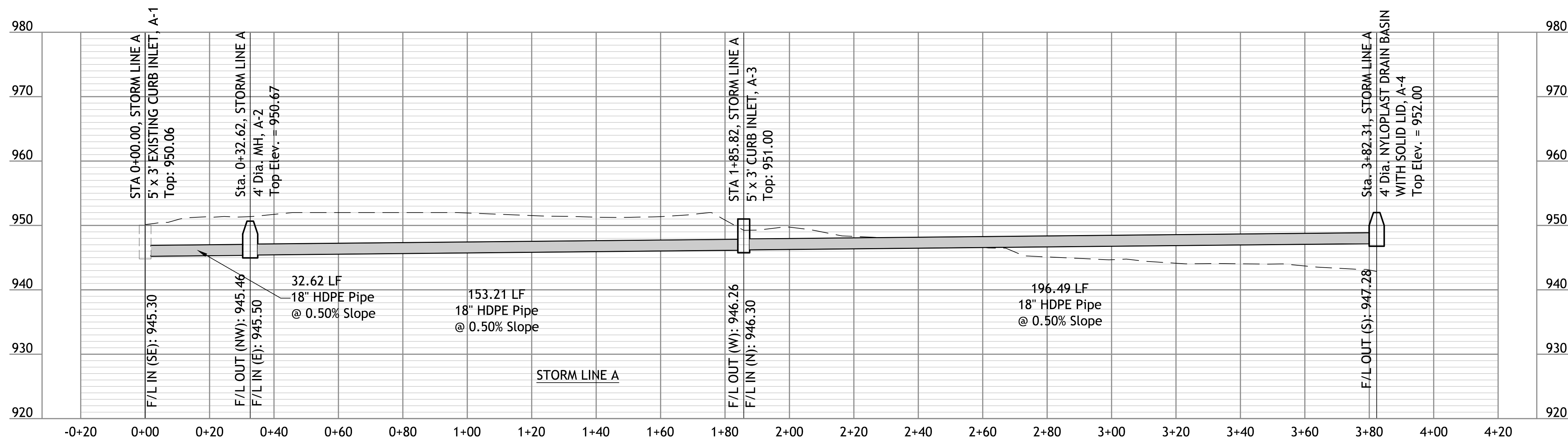
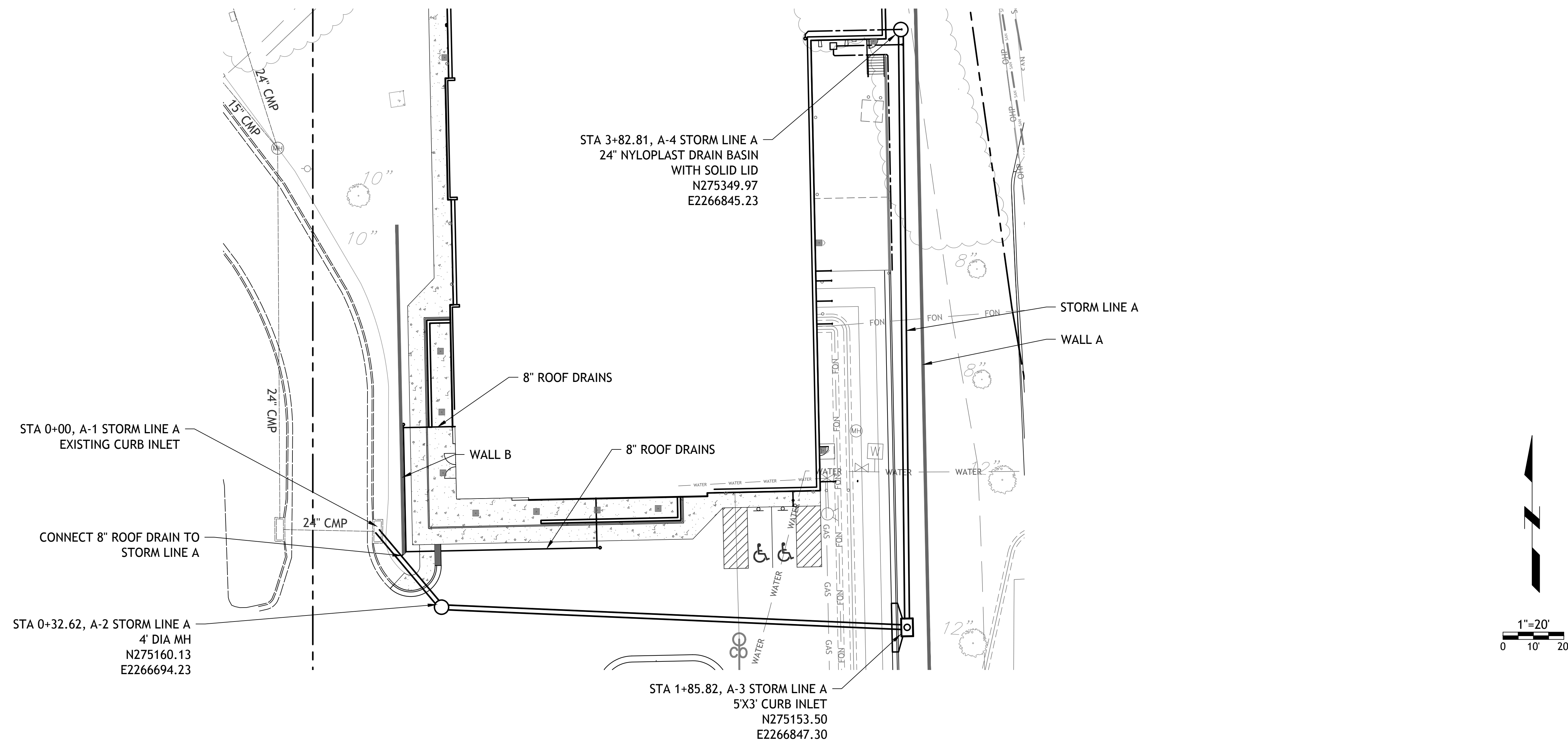


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Luminaire Schedule / "Did you know that utility rebates can cover 25% or more of a product's cost? Email rebates@cree.com to get help on your project"							
Symbol	Qty	Label	Arrangement	Lumens/Lamp	LLF	Total Watts	Description
	1	L34	4 @ 90°	11648	1.030	344	OSQ-A-NM-4ME-B-57K-UL-CS w/OSQ-DACS
	3	L32 (90)	2 @ 90	11648	1.000	516	OSQ-A-NM-4ME-B-57K-UL-CS w/OSQ-DACS
	6	L24	SINGLE	N.A.	1.000	174	CL-20364LEDDSAT-CLR-SB
	7	L22	SINGLE	4210	1.000	217	CPY250-B-DM-F-C-UL-CS-30K
	5	L21	SINGLE	3819	1.030	210	XSPWA0330KC-UCSP

NATIONAL ACCOUNT PRICING, PLEASE CALL MIKE KREINER AT CREE LIGHTING:
224-250-1561 OR MIKE.KREINER@CREE.COM

FIXTURE MOUNTING HEIGHTS AS SHOWN
EXISTING POLES ONSITE

ADDITIONAL EQUIPMENT REQUIRED:
(10) OSQ-DACS DIRECT ARM MOUNT

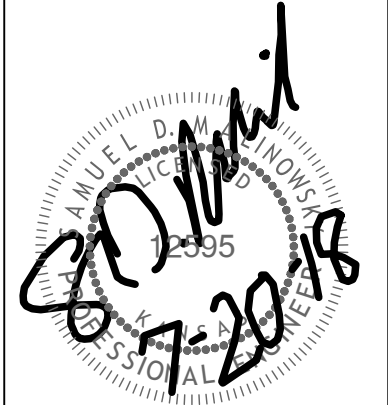
PROPOSED POLES MEET 100MPH SUSTAINED WIND LOADS
ISOLINES AT 0.5FC

***CUSTOMER TO VERIFY MOUNTING, VOLTAGE, AND COLOR
PRIOR TO PLACING ORDER

Footcandles calculated using predicted lumen values after 50K hours of operation					
Label	Avg	Max	Min	Avg/Min	Max/Min
CalcPts_1	0.58	11.7	0.0	N.A.	N.A.

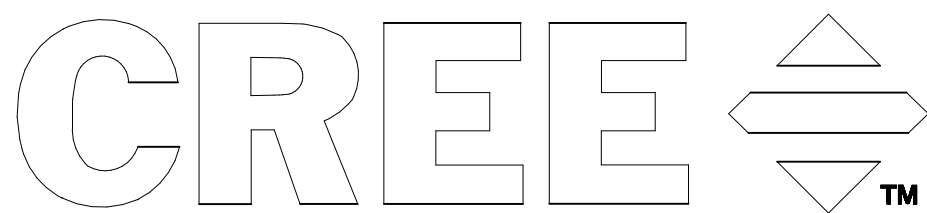
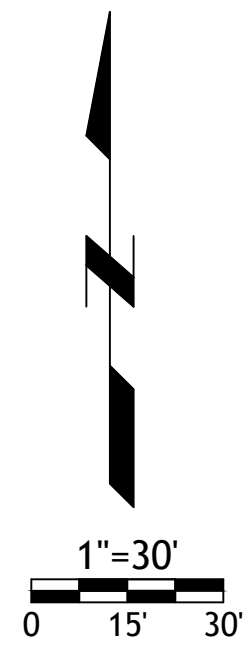
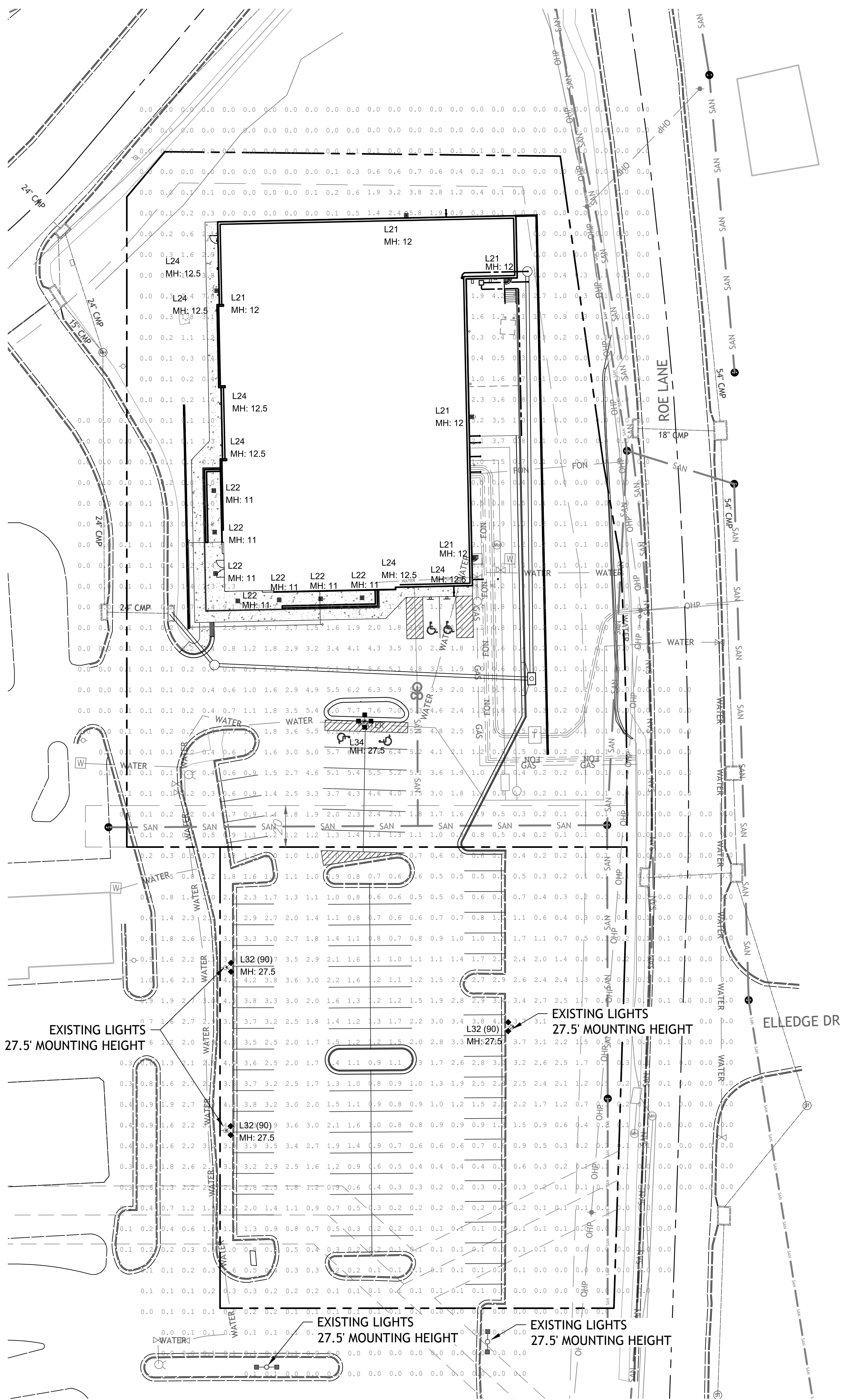
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Project Name: Aldi Roeland - 4801 Roe Blvd., Roeland Park, KS

No: SR-31056

Date: 6/11/2018

Scale: 1"=30'

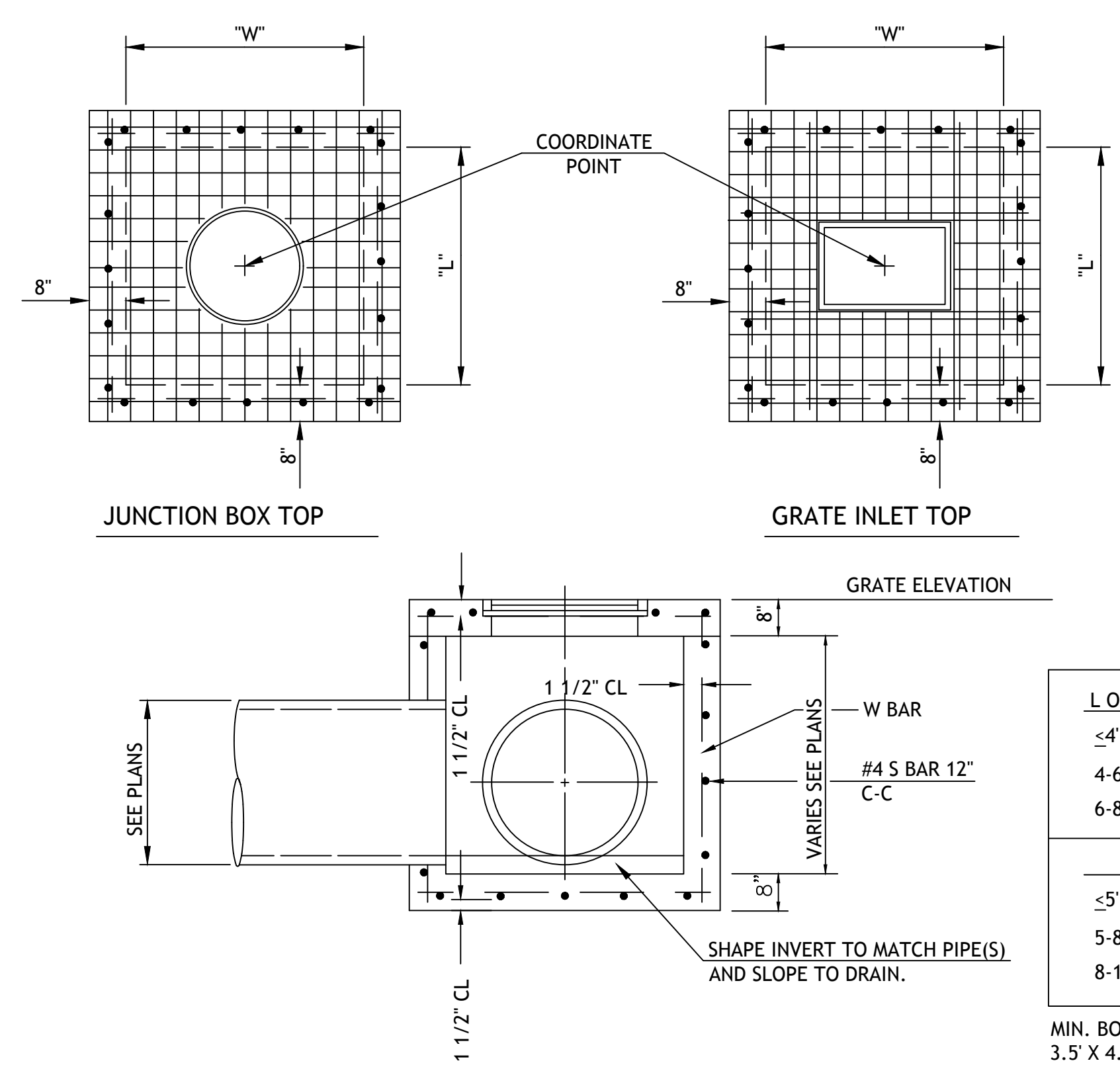
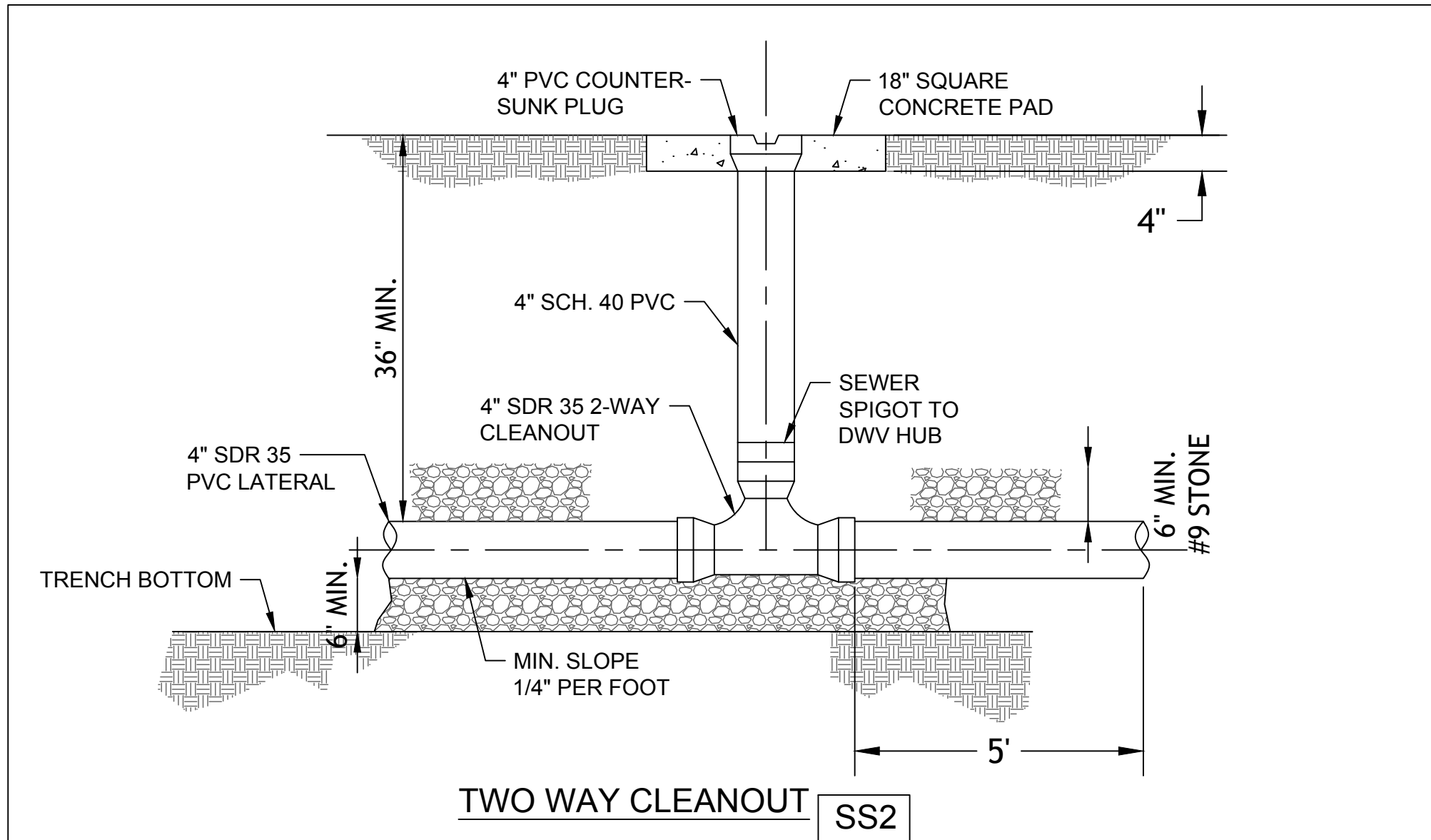
Footcandles calculated at grade

Filename: ALD-180611RPKSBAF.AGI

Layout by: Ben Foster

Illumination results shown on this lighting design are based on project parameters provided to Cree, Inc. used in conjunction with luminaire test procedures conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results.

sheet
C09
Civil
LIGHTING PLAN
permit
20 JULY 2018

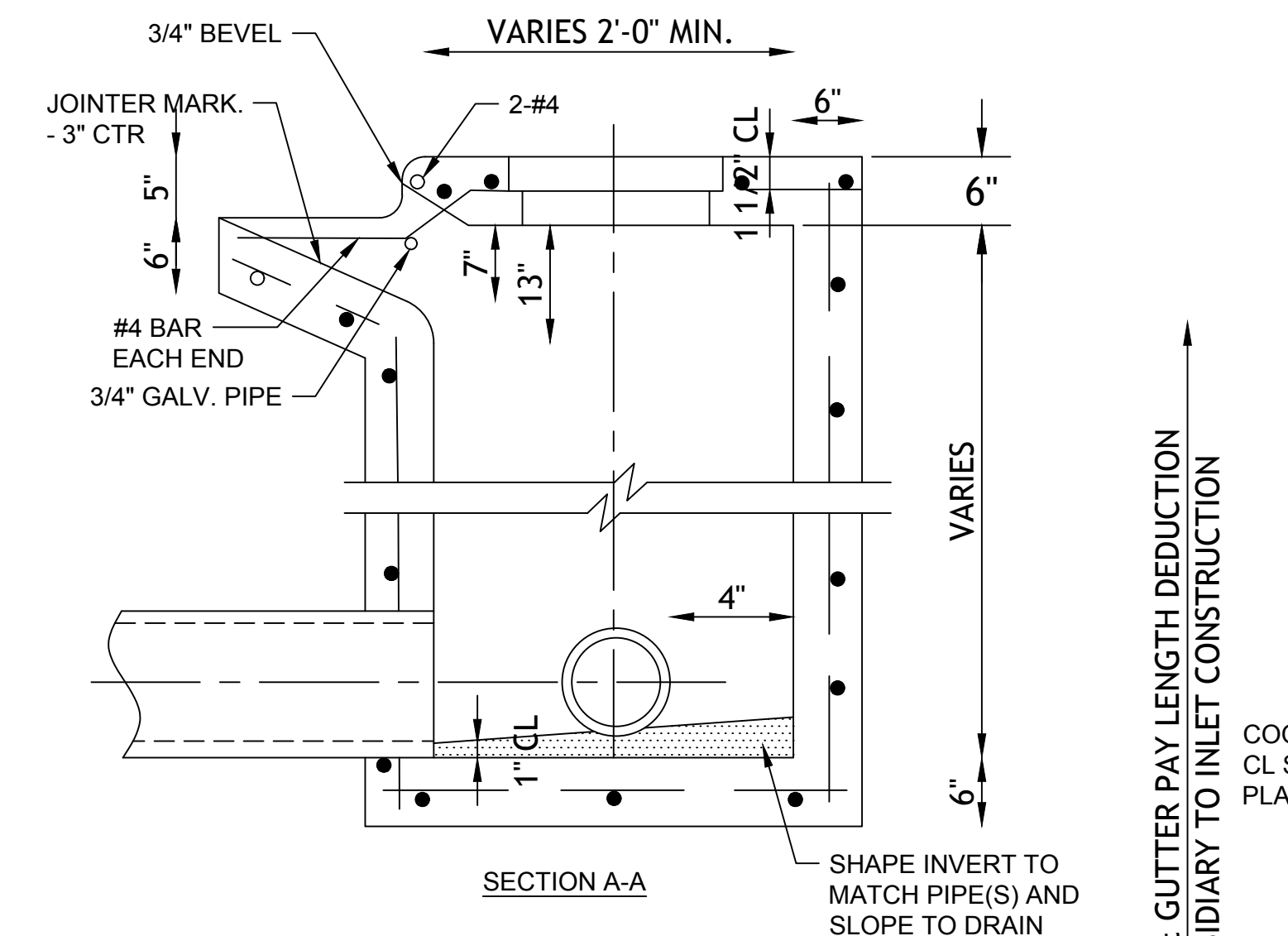


ALL CONCRETE: FC = 3500 P.S.I.

NOTE: WHERE PIPE SIZE ALLOWS, A 4' DIAMETER PRECAST MANHOLE, CONSTRUCTED AND REINFORCED IN ACCORDANCE WITH ANSI/ASTM C478, MAY BE USED IN LIEU OF CAST IN PLACE BOX. ALTERNATE MATERIALS AND CONSTRUCTION METHODS MAY BE USED WITH THE ENGINEER'S APPROVAL.

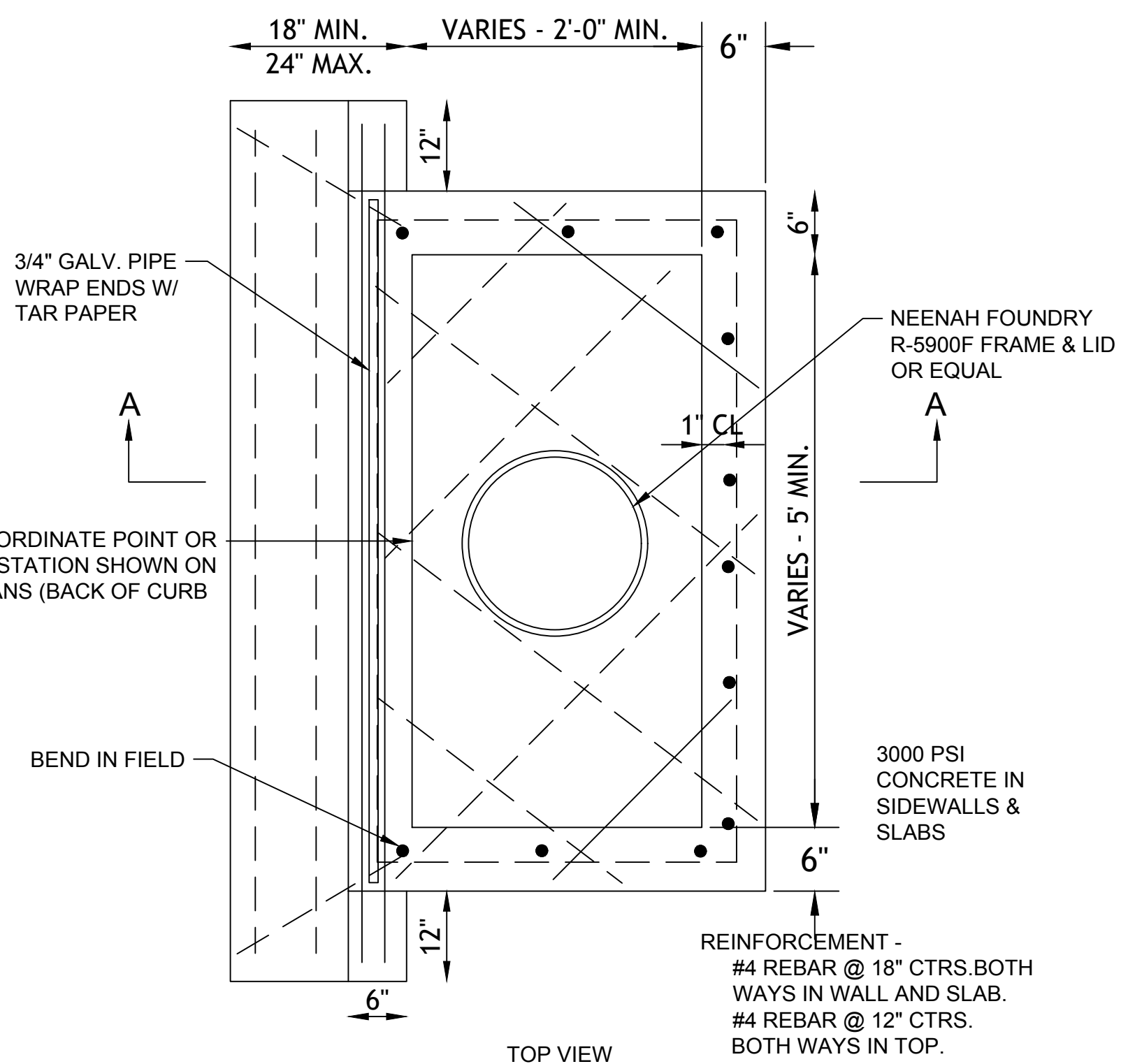
CASTING NUMBERS ARE NEENAH FOUNDRY. EQUAL SUBSTITUTIONS ARE PERMITTED.
 JUNCTION BOX LID AND RING - R-6019
 GRATE - R-6673-J, USE R-6673-0 WHERE DOUBLE GRATE IS SPECIFIED
 UNLESS OTHERWISE NOTED ON SITE GRADING PLAN

GRATE INLET/JUNCTION BOX SD1

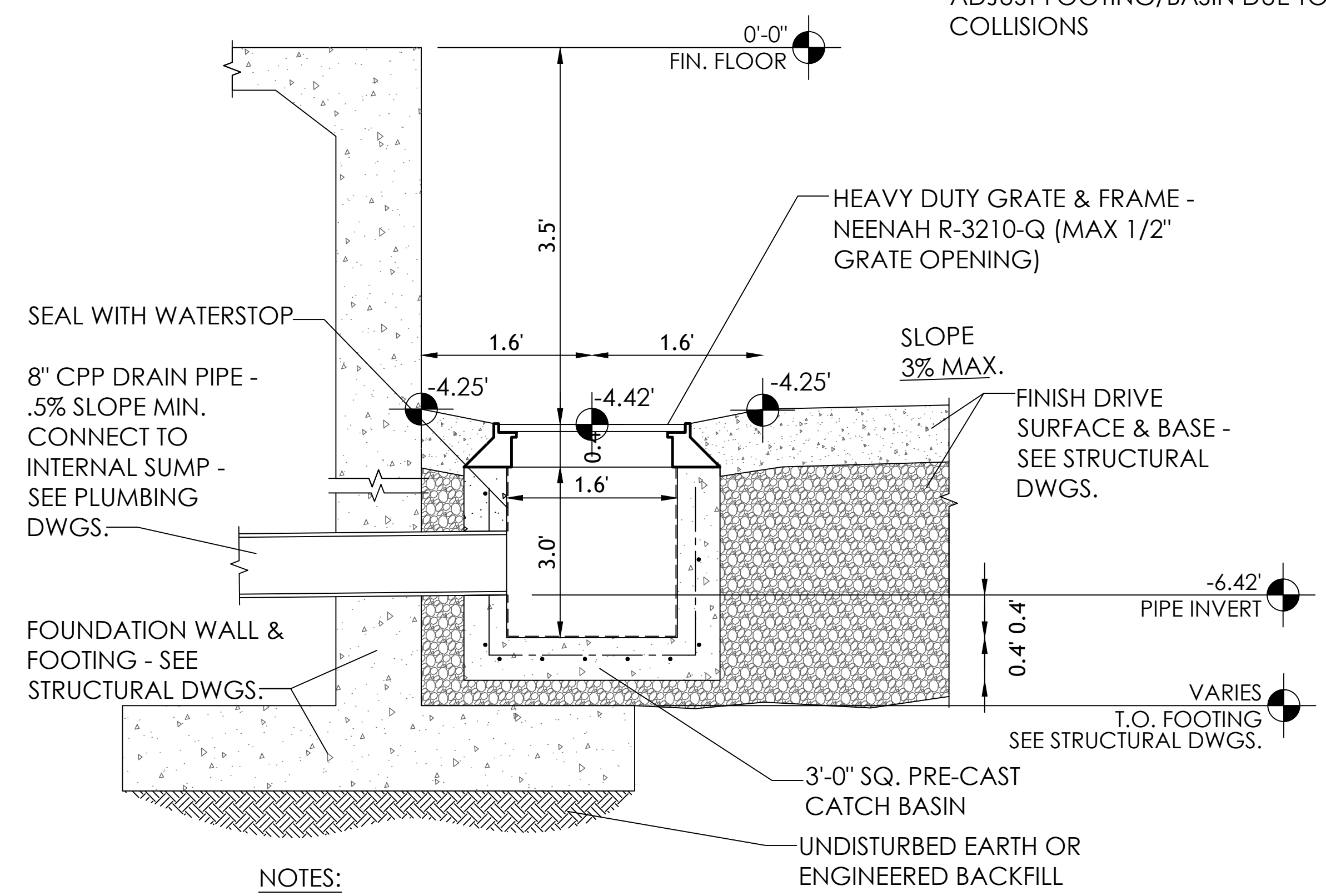


- NOTES:
1. USE 3000 PSI CONCRETE IN SIDE WALL AND SLAB.
 2. PROVIDE 3/4" ROUNDED EDGE ON ALL EXPOSED CORNERS.
 3. WHERE INLETS ARE SET IN CURVES, FORM FRONT WALL TO CONFORM TO CURVE.
 4. PRECAST UNITS MAY BE SUBSTITUTED WITH THE ENGINEER'S APPROVAL. SHOP DRAWINGS AND DESIGN CALCULATIONS MUST BE SUBMITTED.
 5. THE TOP OF THE INLET SHALL BE SLOPED TO FIT STREET, SIDEWALK, OR FINISHED GROUND ELEVATIONS.

CURB INLET SD3



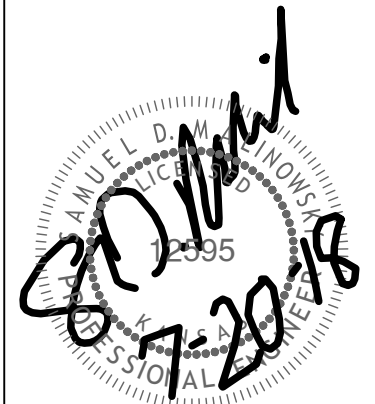
DESIGNER NOTE:
 IF MUNICIPALITY REQUIRES DEEPER BASIN OR MUNICIPALITY SPECIFIC REQUIREMENTS - ENGINEER **MUST** COORDINATE WITH ARCHITECT TO ADJUST FOOTING/BASIN DUE TO COLLISIONS



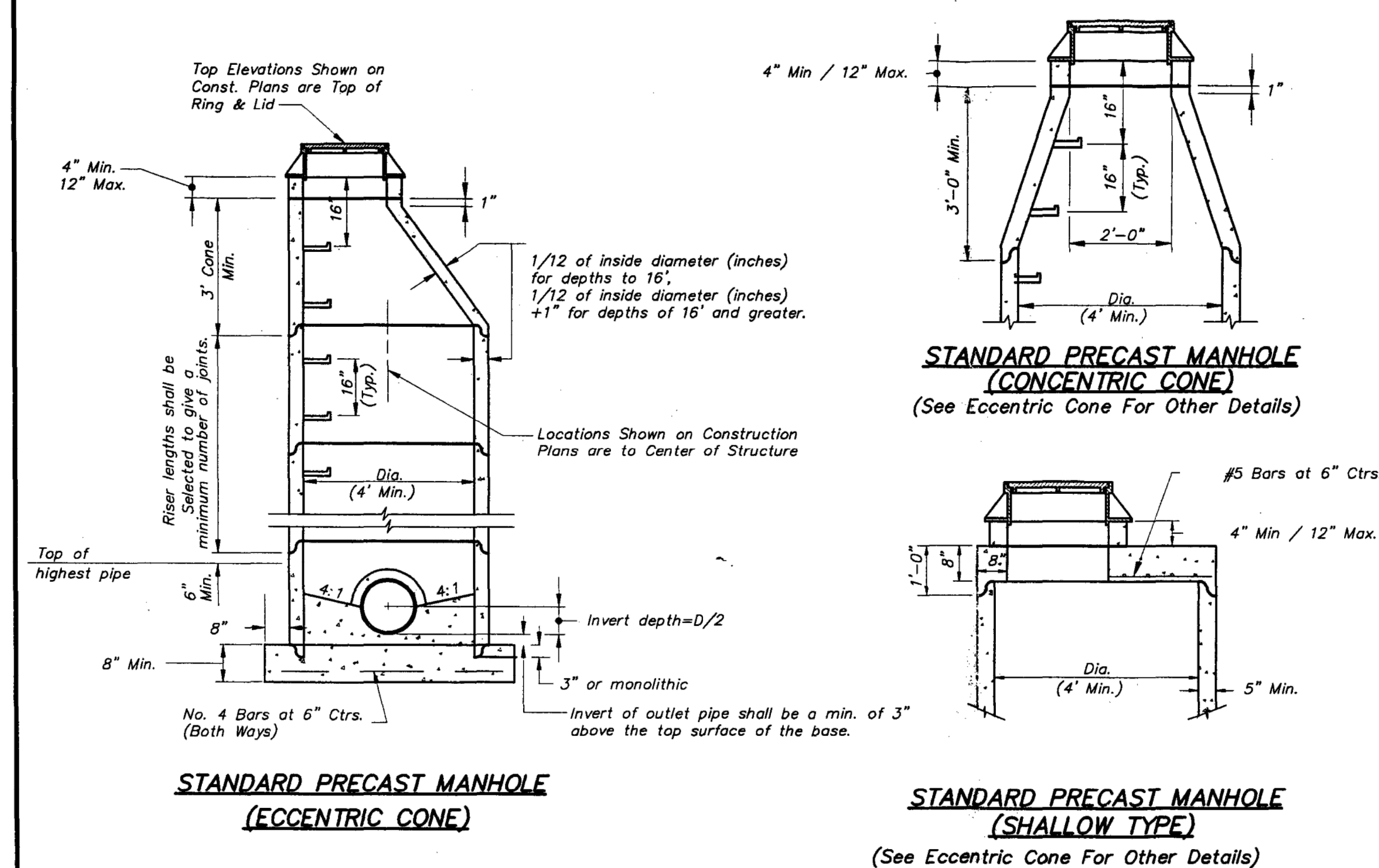
- NOTES:
1. CPP = SMOOTH LINED CORRUGATED POLYETHYLENE PIPE

SUMP PUMP DETAIL

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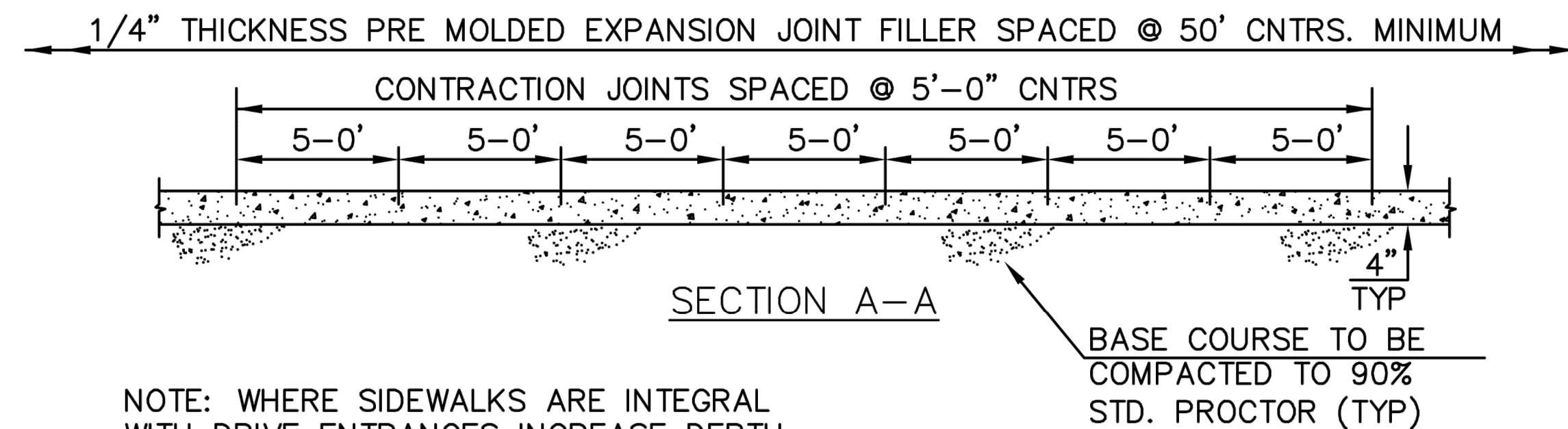
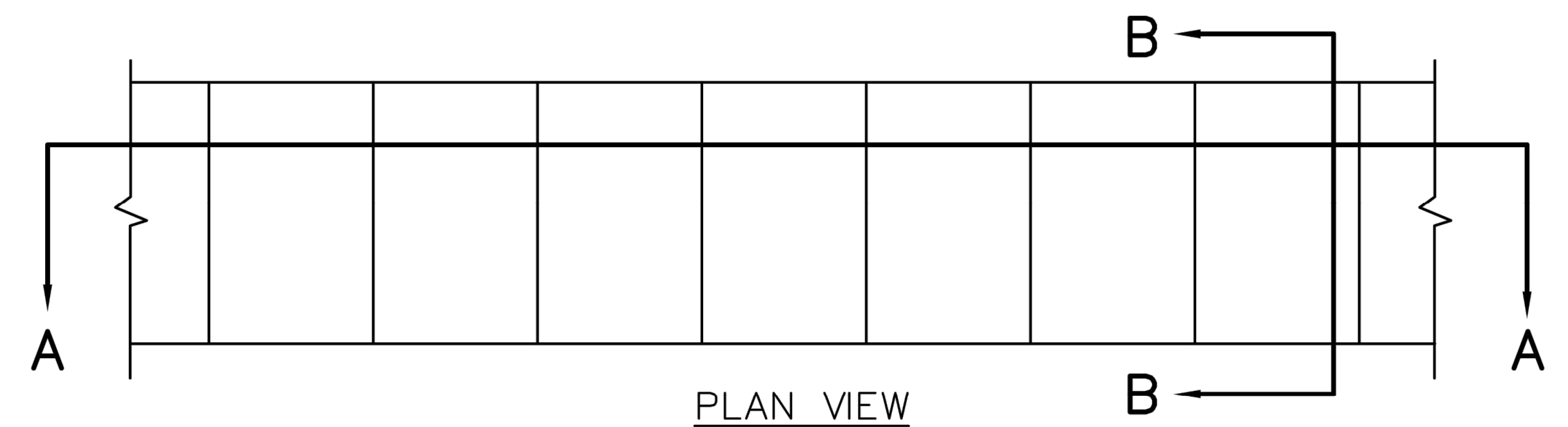


Revisions

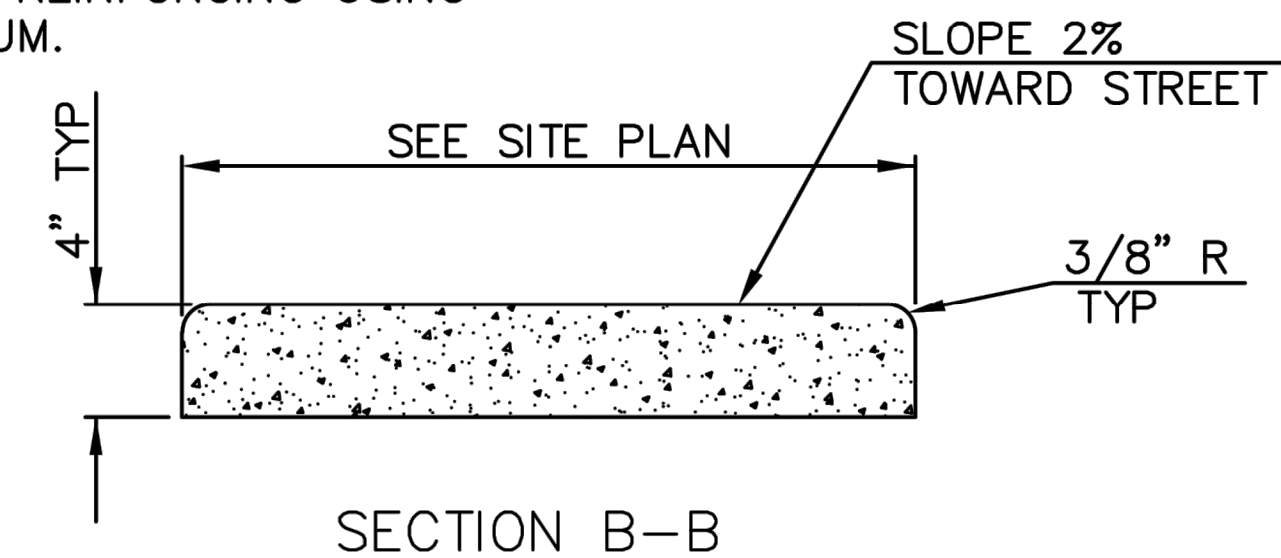


- GENERAL NOTES:**
1. All manholes are to be precast concrete and of Eccentric Cone type unless otherwise specified.
 2. Manhole top adjustments shall be accomplished by the use of concrete adjustment rings.
 3. Top of manhole casting shall be set flush and on same slope as finished surface or as directed by the Engineer.
 4. Reinforcement in all sections shall equal or exceed A.S.T.M. C-478 specifications.
 5. The engineer shall designate modifications for manholes with special designs.
 6. The inside diameter of the manhole shall be 4'-0" for pipe diameters from 12" thru 24", 5'-0" for pipe diameters from 27" thru 36", and 6'-0" for pipe diameters 42" thru 48".
 8. Clearance Tolerance of Pipe Openings: The Maximum Allowable Pipe Opening on a Horizontal Axis Shall be the Outside Diameter of the Pipe Plus 12". The Maximum Allowable Pipe Opening on Vertical Axis Shall be the Outside Diameter Plus 8". The Minimum Clearance Between the Outside Surface of an Installed pipe and the Concrete of the Manhole Shall be 2".
 9. Installation of Pipe Openings: All required pipe openings shall be plant cast in manhole units. Field alterations of openings will be permitted provided walls are scored with a masonry saw to a depth sufficient to sever reinforcing steel. A chipping hammer may then be used to remove the concrete. Minimum distance between any two adjacent pipes shall be 4".
 10. No direct payment for shaping floor or connecting pipes as shown on plans.
 11. Ring & Cover to be Neenah R-1736, Clay & Bailey #2008, Deeter #1316, or approved equal. (Casting may vary by municipality, refer to plans & contract documents.)
 12. Sanitary Sewers shall be coated and conform to Section 2600.

AMERICAN PUBLIC WORKS ASSOCIATION	
KANSAS CITY	
METROPOLITAN CHAPTER	
MANHOLE DETAILS	STANDARD DRAWING
	NUMBER MH - 1
	ADOPTED: APRIL 17, 1996



NOTE: WHERE SIDEWALKS ARE INTEGRAL WITH DRIVE ENTRANCES INCREASE DEPTH TO 6" AND PROVIDE REINFORCING USING 6x6 #10 WIRE MINIMUM.



CONCRETE SIDEWALK

CW2

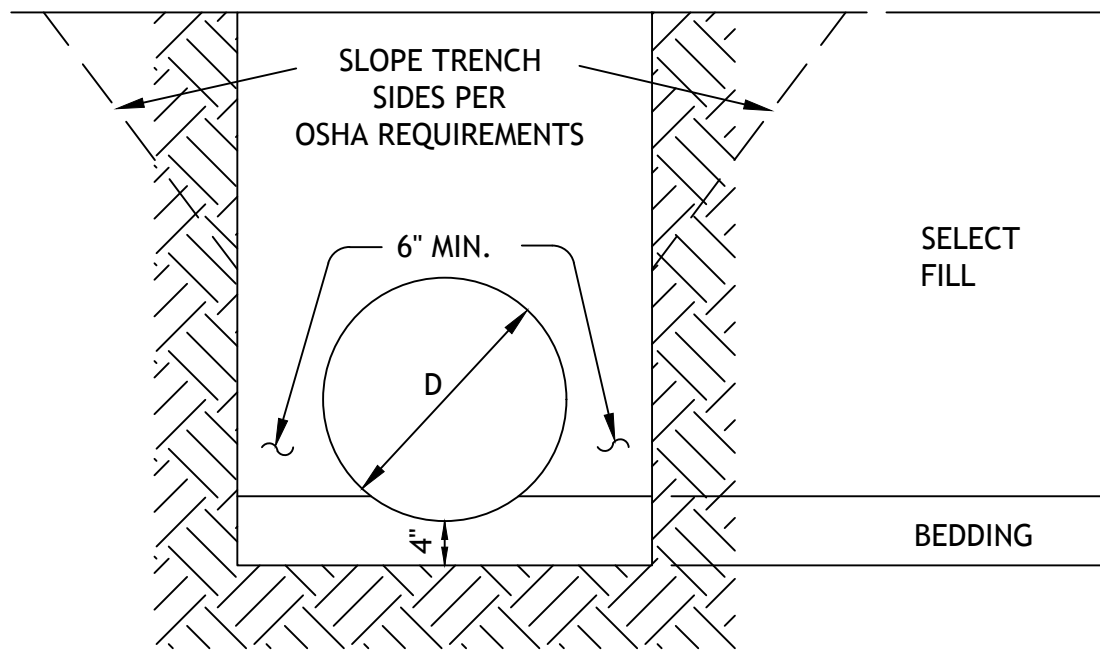
NOTE: CONCRETE SHALL BE CLASS A WITH $f'_c = 3000$ PSI.

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ROLAND PARK, KANSAS

sheet

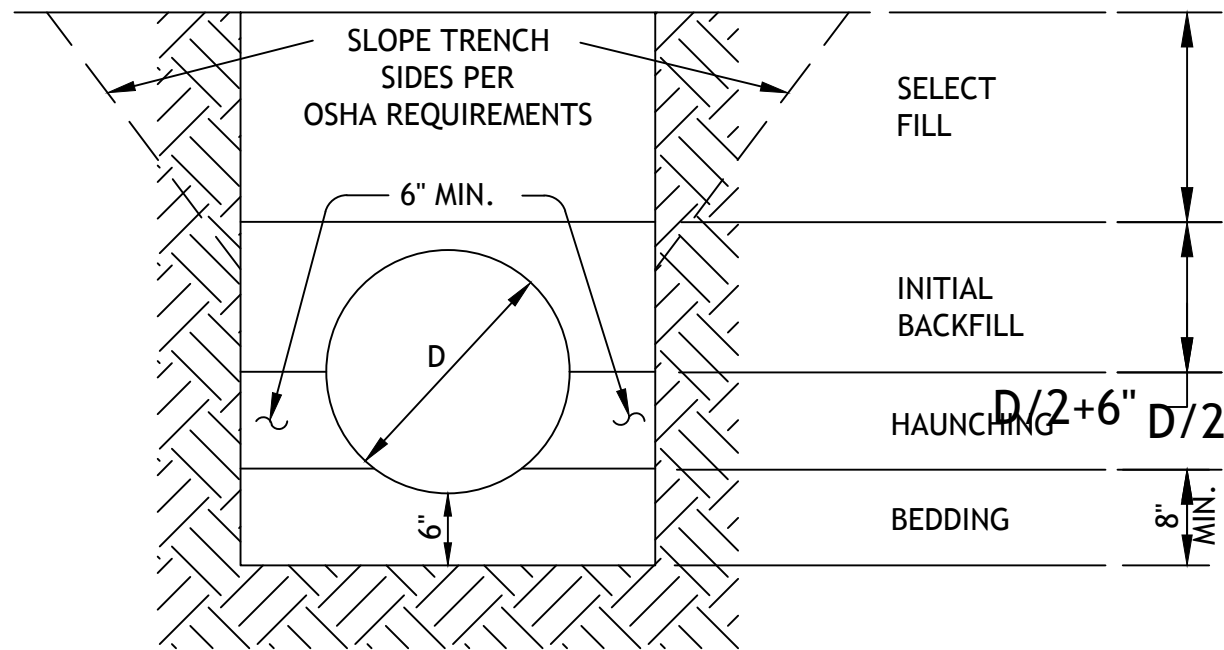
C11

Civil
DETAILS
permit
20 JULY 2018



RIGID PIPE: INCLUDES REINFORCED CONCRETE, DUCTILE IRON, & CAST IRON

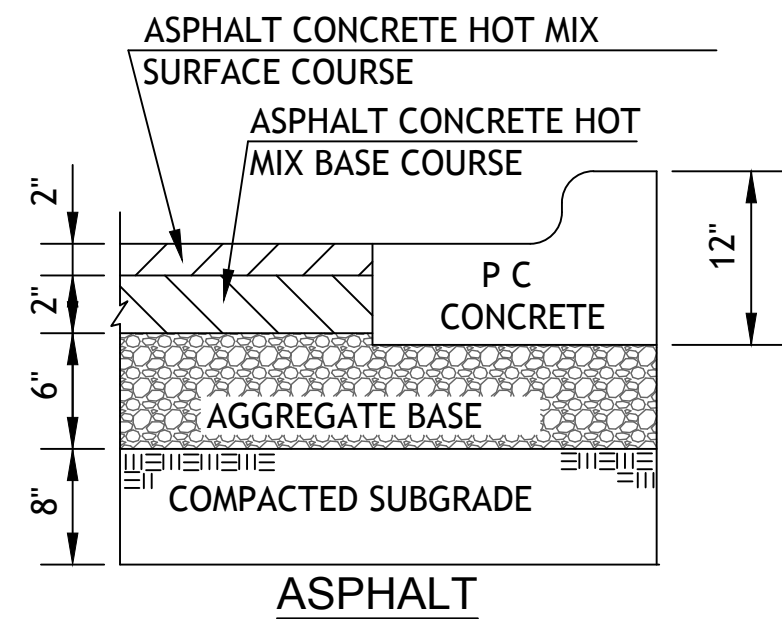
1. BEDDING SHALL BE COMPACTED SAND AND SHALL BE SHAPED TO THE BOTTOM OF THE PIPE.
2. SELECT FILL SHALL BE NATIVE MATERIAL FREE OF LARGE ROCKS, DEBRIS, AND ORGANICS (3"+) AND SHALL BE PLACED IN 8" MAX. LOOSE LIFTS AND COMPACTED IN ACCORDANCE WITH SPECIFICATIONS.



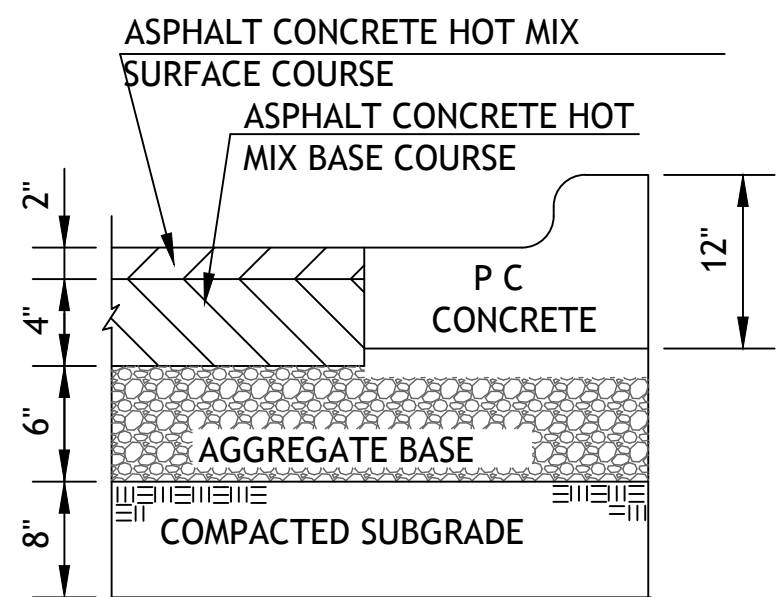
FLEXIBLE PIPE: INCLUDES CORRUGATED METAL PIPE, CORRUGATED POLYETHYLENE PIPE AND/OR POLYVINYL CHLORIDE PIPE.

1. BEDDING AND HAUNCHING MATERIAL SHALL BE COMPACTED SAND, UNLESS NOTED OTHERWISE ON PLANS AND SHALL BE SHAPED TO THE BOTTOM OF THE PIPE.
2. INITIAL BACKFILL MATERIAL SHALL BE GRANULAR MATERIAL OR SELECT MATERIAL (INCLUDING SAND) COMPACTED IN ACCORDANCE TO SPECIFICATIONS.
3. SELECT FILL PLACEMENT AND COMPACTION SAME AS FOR RIGID PIPE.

TRENCH AND BEDDING DETAILS MS1



REGULAR DUTY PAVING PV1



HEAVY DUTY ASPHALT PV2

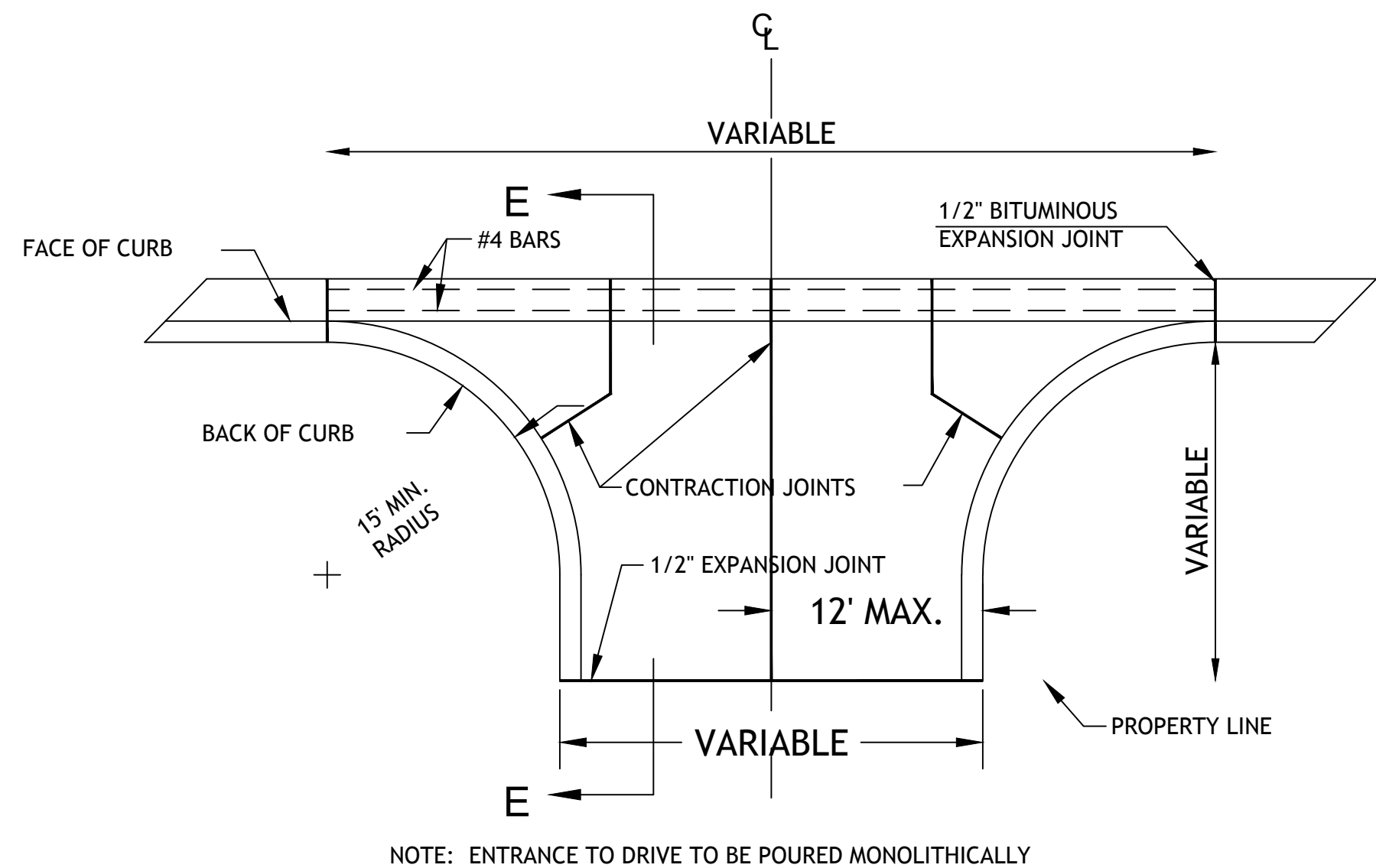
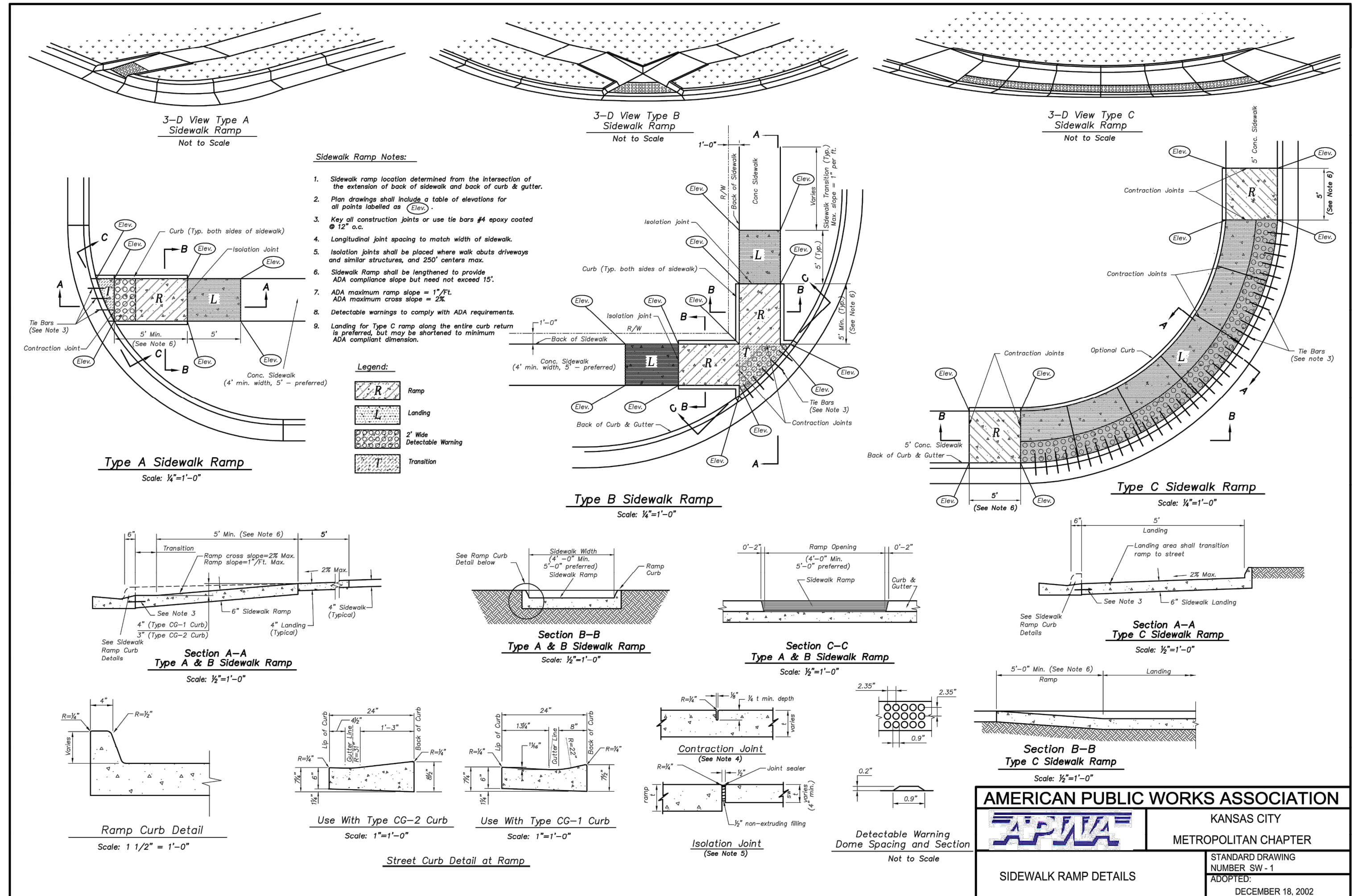
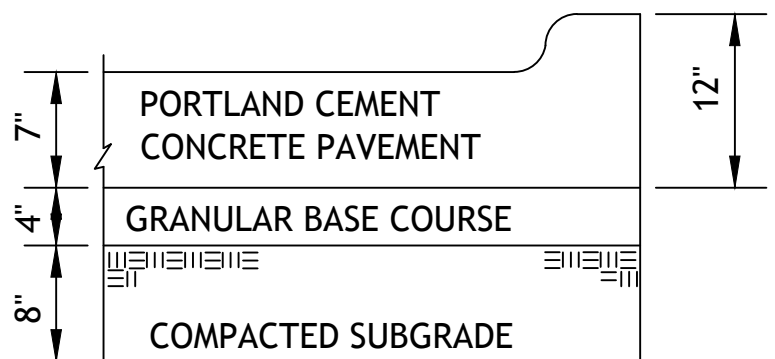
1. FLEXIBLE PAVEMENT SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE KANSAS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS.

ASPHALT SURFACE COURSE - APWA TYPE 3-01
ASPHALT BASE COURSE - APWA TYPE 1-01/2-01

2. PORTLAND CEMENT CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 4000 PSI AT 28 DAYS WITH 6% ENTRAINED AIR ±2% AND SHALL MEET OR EXCEED THE SPECIFICATIONS SET FORTH IN THE LATEST EDITION OF THE KANSAS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS.

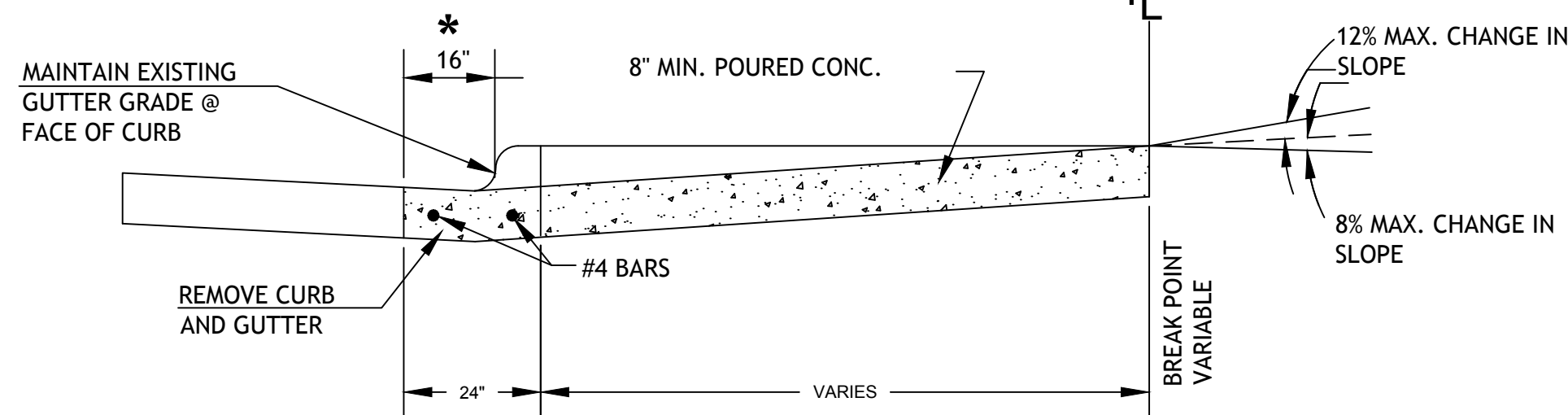
3. HEAVY DUTY CONCRETE IS AN OPTIONAL PAVEMENT FOR DETAIL 041 HEAVY DUTY ASPHALT. WHEN PLANS SPECIFY DETAIL 042 NO ALTERNATES ARE ALLOWED.

HEAVY DUTY CONCRETE PV3



NOTE: ENTRANCE TO DRIVE TO BE POURED MONOLITHICALLY

PLAN

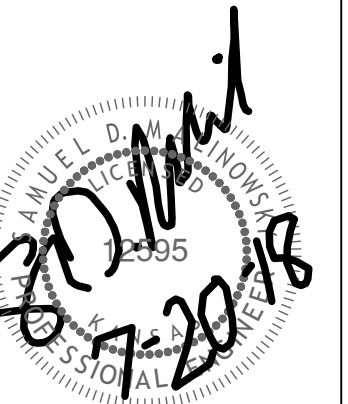


SECTION E-E

* = SLOPE AS PER STREET CROSS-SECTION

COMMERCIAL & INDUSTRIAL ENTRANCE DRIVE DETAIL CD1

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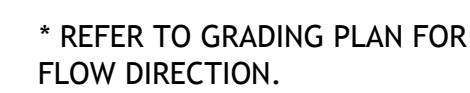


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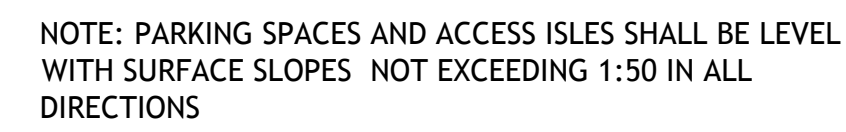


CW1



CONCRETE CURB & GUTTER

CG1



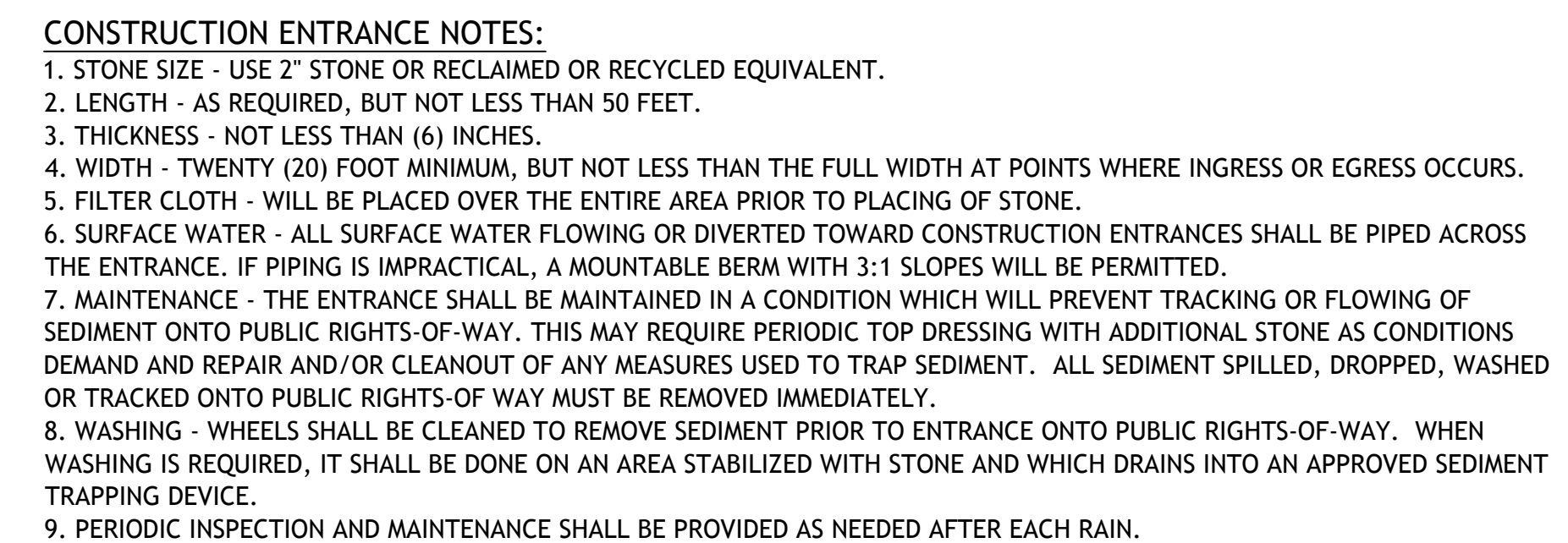
PK1



PK2

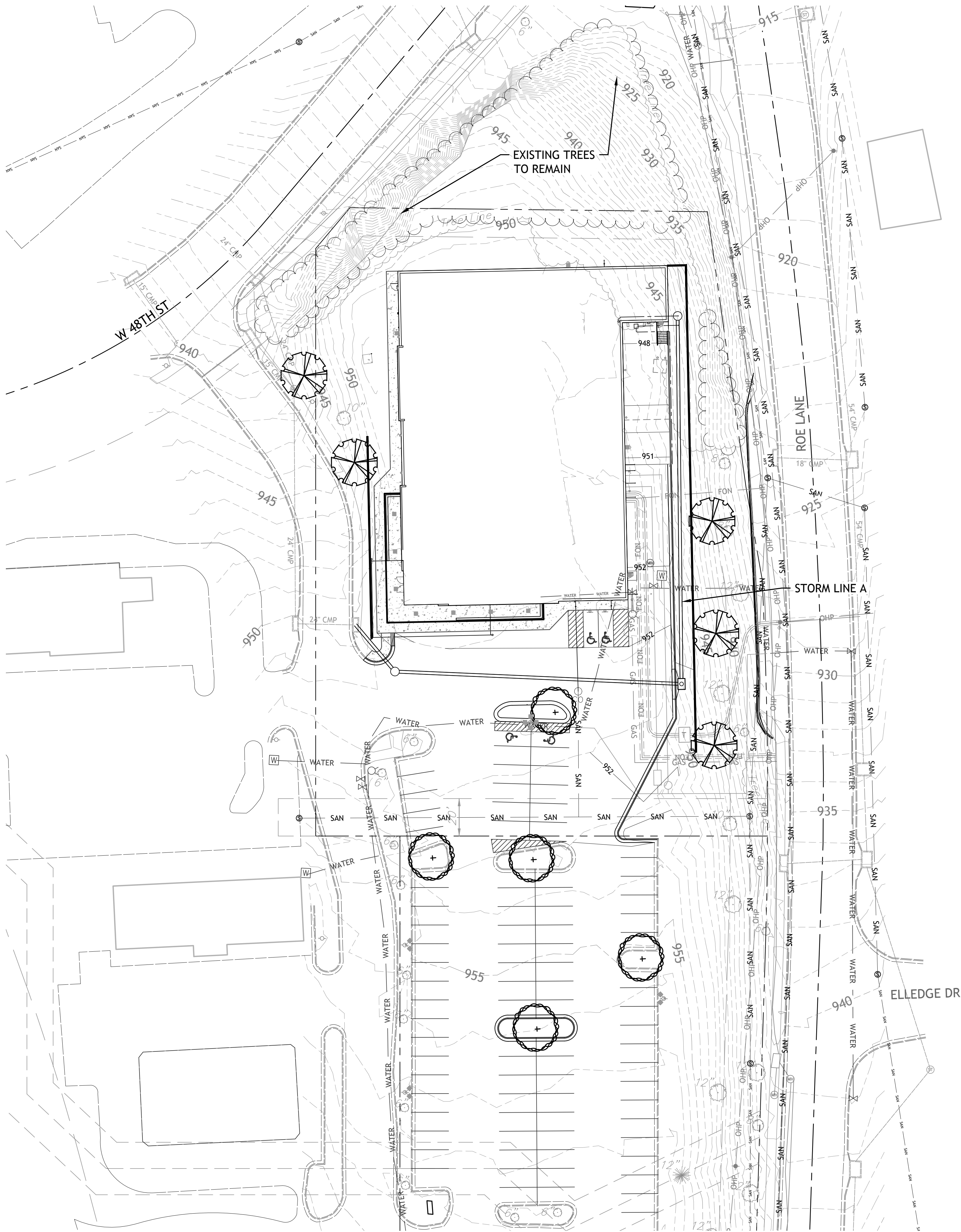


SG1



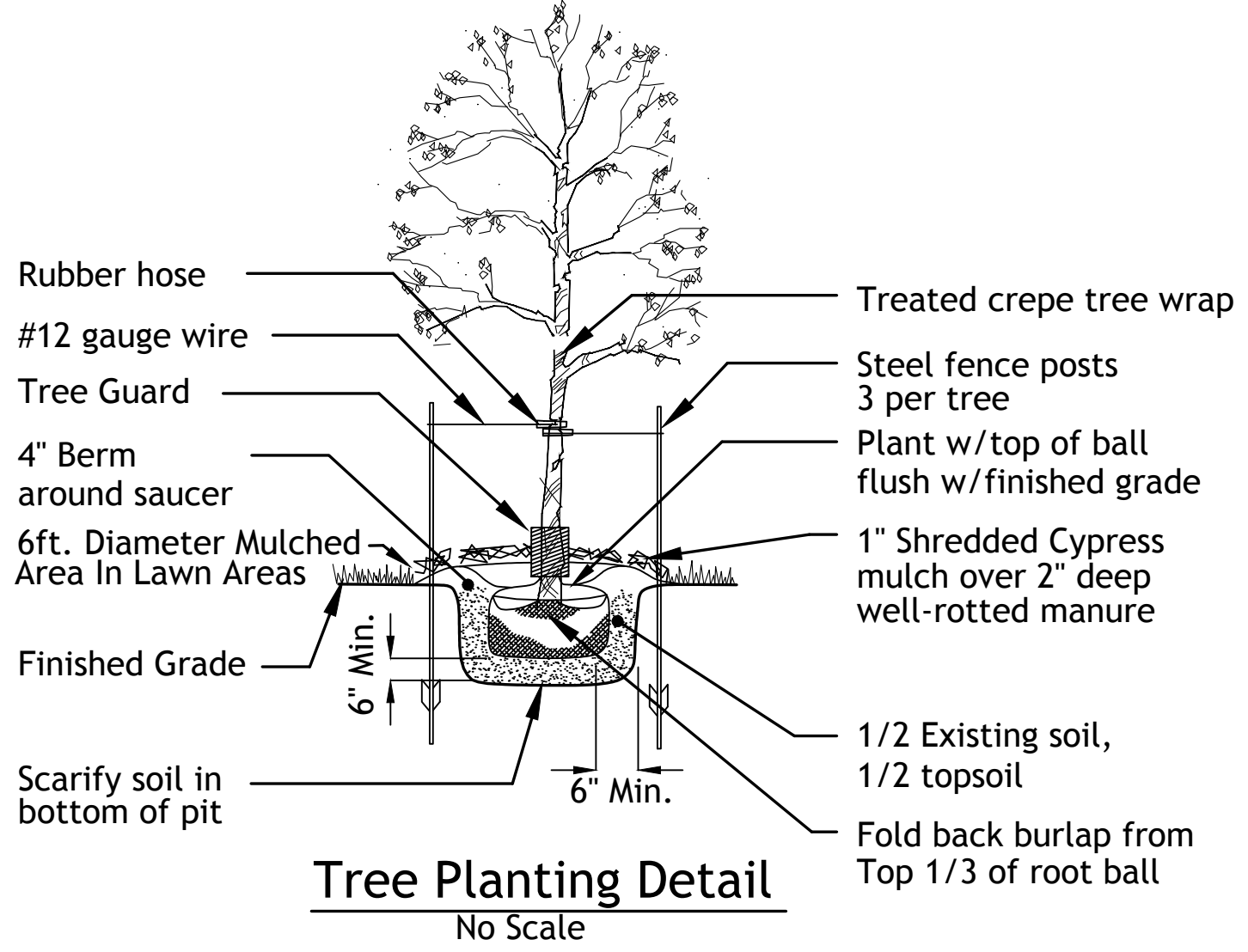
CONSTRUCTION ENTRANCE DETAIL

EC1



Tree List

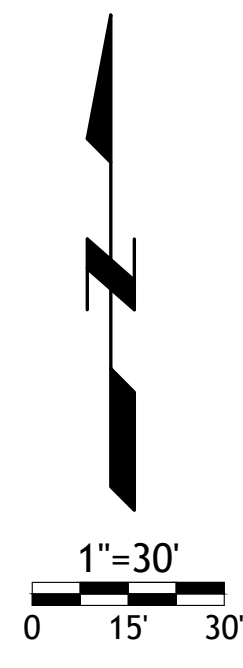
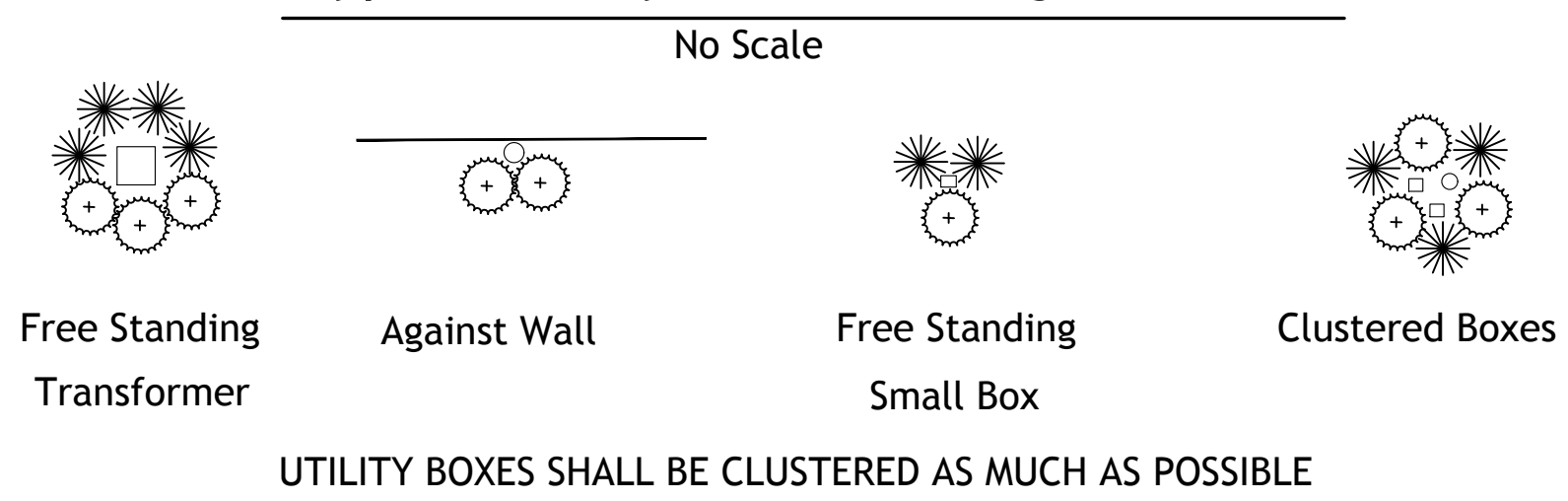
Symbol	Quantity	Common Name	Botanical Name	Size	Condition	Spacing
	5	October Glory Maple	Acer Rubrum 'October Glory'	2" cal	BB	As Shown
	5	Skyline Honeylocust	Gleditsia Triacanthos 'Skyline'	2" cal	BB	As Shown



LANDSCAPE NOTES

- CONTRACTOR REQUIRED TO LOCATE ALL UTILITIES BEFORE INSTALLATION TO BEGIN.
- Contractor shall verify all landscape material quantities and shall report any discrepancies to the Landscape Architect prior to installation.
- No plant material substitutions are allowed without Landscape Architect or Owners approval.
- Contractor shall guarantee all landscape work and plant material for a period of one year from date of acceptance of the work by the Owner. Any plant material which dies during the one year guarantee period shall be replaced by the contractor during normal planting seasons.
- Contractor shall be responsible for maintenance of the plants until completion of the job and acceptance by the Owner.
- Successful landscape contractor shall be responsible for design that complies with minimum irrigation requirements, and installation of an irrigation system. Irrigation system to be approved by the owner before starting any installation.
- All plant material shall be specimen quality stock as determined in the "American Standards For Nursery Stock" published by The American Association of Nurseryman, free of plant diseases and pest, of typical growth of the species and having a healthy, normal root system.
- Sizes indicated on the plant list are the minimum, acceptable size. In no case will sizes less than specified be accepted.
- All shrub beds within lawn areas to receive a manicured edge.
- All shrub beds shall be mulched with 3" of shredded cedar mulch.
- All sod areas to be fertilized & sodded with a Turf-Type-Tall Fescue seed blend.
- All seed areas shall be hydro-seeded with a Turf-Type-Tall Fescue seed blend.

Typical Utility Box Screening Details



SM Engineering
SAE
919 W. Stewart Road
Columbia, Missouri 65203
smcivlengr@gmail.com
785.341.9747

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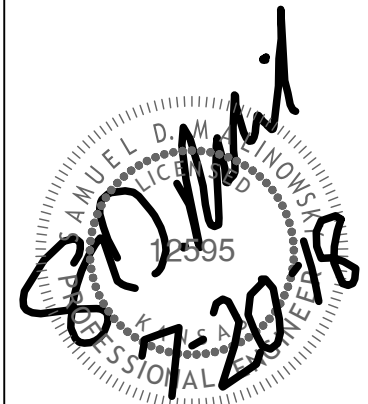
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L01
Civil
LANDSCAPE PLAN
permit
20 JULY 2018

PRELIMINARY DEVELOPMENT PLAN
ALDI

4801 ROE BLVD, ROELAND PARK KS

SM Engineering
919 W. Stewart Road
Columbia, Missouri 65203
smcivilengr@gmail.com
785.341.9747

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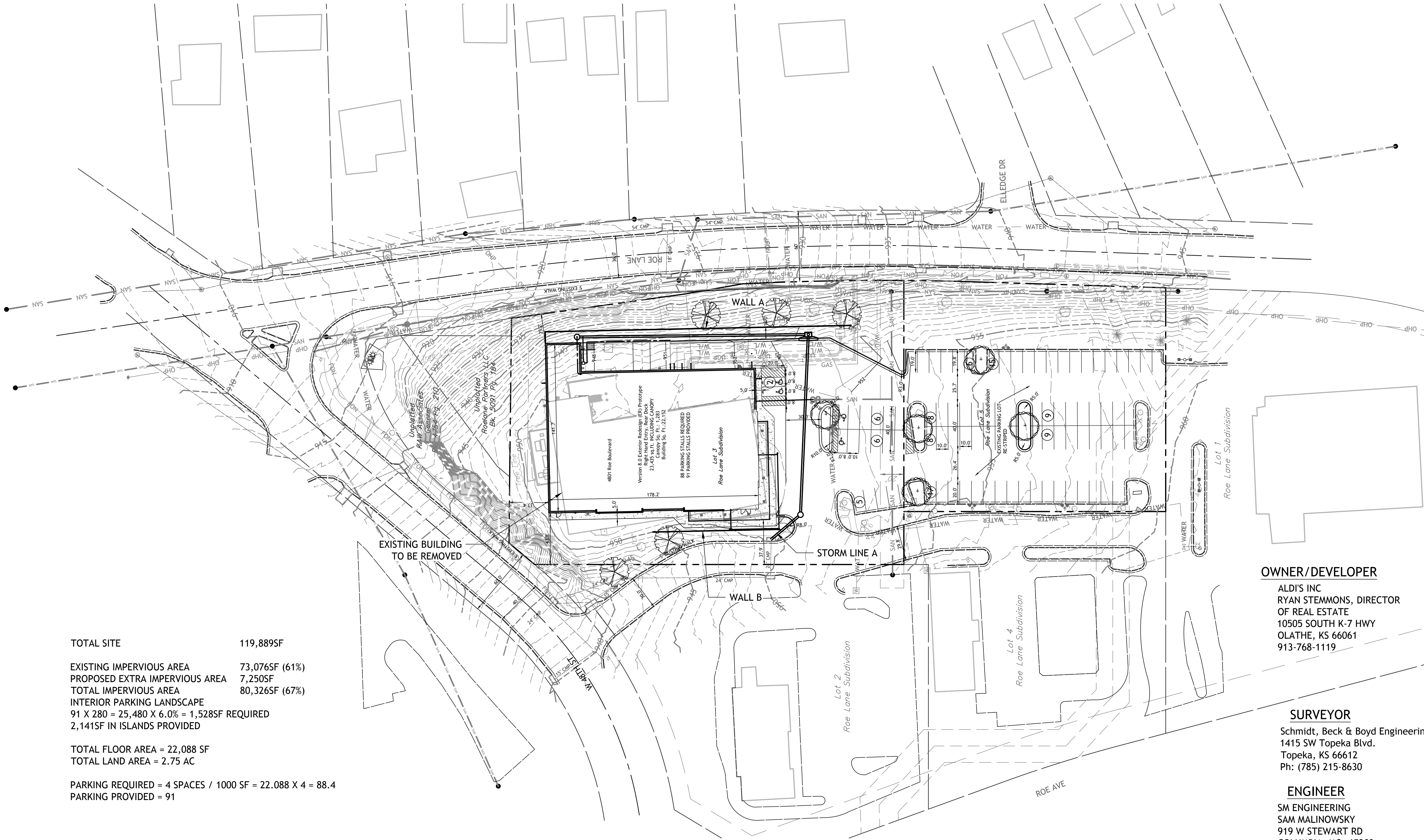
Revisions

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Aldis Building
4801 ROE BLVD, ROELAND PARK KS

TOTAL SITE 119,889SF
EXISTING IMPERVIOUS AREA 73,076SF (61%)
PROPOSED EXTRA IMPERVIOUS AREA 7,250SF
TOTAL IMPERVIOUS AREA 80,326SF (67%)
INTERIOR PARKING LANDSCAPE
91 X 280 = 25,480 X 6.0% = 1,528SF REQUIRED
2,141SF IN ISLANDS PROVIDED
TOTAL FLOOR AREA = 22,088 SF
TOTAL LAND AREA = 2.75 AC
PARKING REQUIRED = 4 SPACES / 1000 SF = 22.088 X 4 = 88.4
PARKING PROVIDED = 91

Tree List

Symbol	Quantity	Common Name	Botanical Name	Size	Condition	Spacing
	5	October Glory Maple	Acer Rubrum 'October Glory'	2" cal	BB	As Shown
	5	Skyline Honeylocust	Gleditsia Triacanthos 'Skyline'	2" cal	BB	As Shown



OWNER/DEVELOPER

ALDI'S INC
RYAN STEMMONS, DIRECTOR
OF REAL ESTATE
10505 SOUTH K-7 HWY
OLATHE, KS 66061
913-768-1119

SURVEYOR

Schmidt, Beck & Boyd Engineering, LLC
1415 SW Topeka Blvd.
Topeka, KS 66612
Ph: (785) 215-8630

ENGINEER

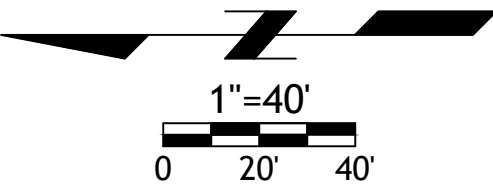
SM ENGINEERING
SAM MALINOWSKY
919 W STEWART RD
COLUMBIA, MO. 65203
785-341-9747

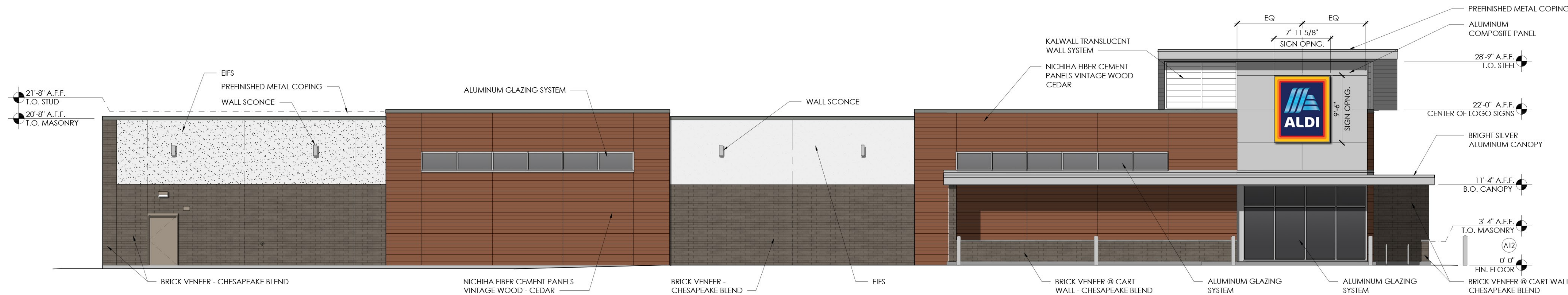
ARCHITECT

SGA Design Group
Ryan Mullins
1437 South Boulder Ave., Suite 550
Tulsa, OK 74119
918-587-8602

LANDSCAPE ARCHITECT

GARRETT OCHS
533 LAKE FOREST
BONNER SPRINGS, KS 66012
913-961-6578

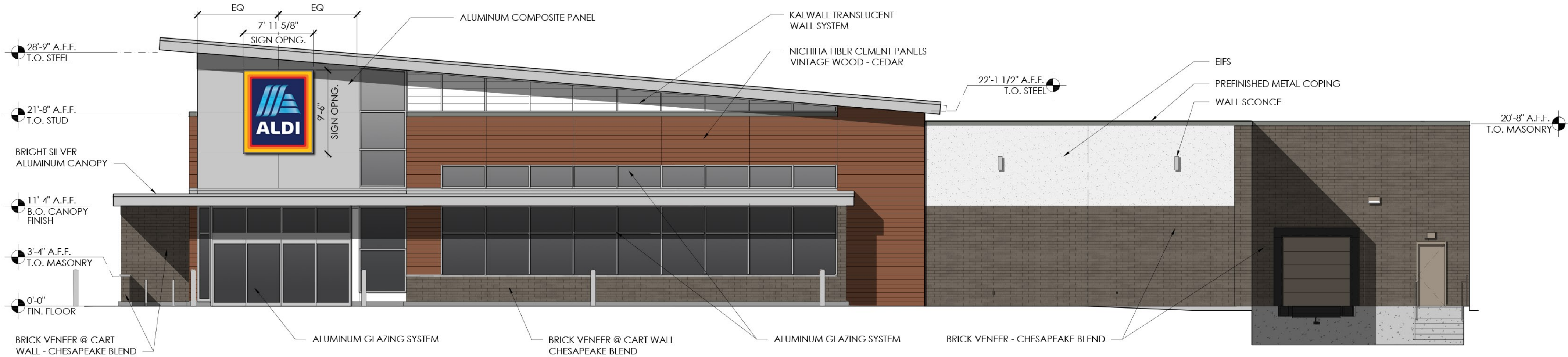




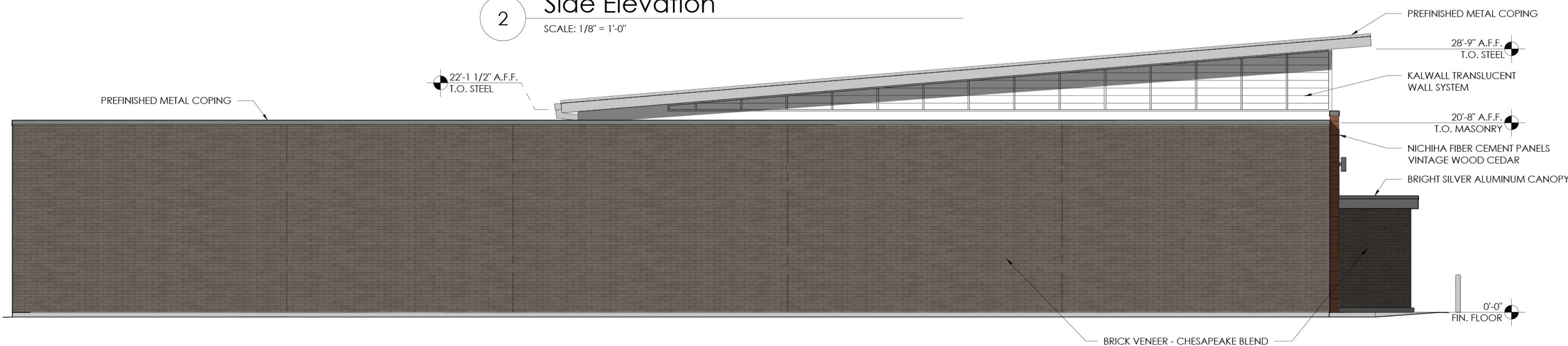
4 Front Elevation
SCALE: 1/8" = 1'-0"



3 Rear Elevation
SCALE: 1/8" = 1'-0"



2 Side Elevation
SCALE: 1/8" = 1'-0"



1 Side Elevation
SCALE: 1/8" = 1'-0"

SIGNAGE			
DESCRIPTION	QUANTITY	SQ. FT. PER SIGN	TOTALS
TOWER SIGN	2	74.9	149.8
TOTAL SIGNAGE			149.8
SIGNAGE IS SHOWN FOR REFERENCE ONLY AND SHALL BE UNDER SEPARATE PERMIT SUBMITTAL			

Issued:	Date:
A Concept Exterior Elevations	03/13/18
B	
C	
D	
E	
Revisions:	Date:
1	
2	
3	
4	
5	
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p: 918.587.8600
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Olathe, KS 66061
(630) 879-8100
(630) 879-8152 fax

Project Name & Location:

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Drawing Name:

Date: 03/13/18
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Type: V8 ER-SW

Project No.

A-201

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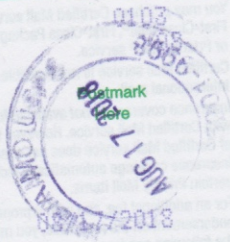
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Total Postage and Fees \$6.70

Sent To **Aldi Inc.**
Ryan Stemmoms
10505 S K7 Hwy
Olathe KS 66061

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.50

Total Postage and Fees \$6.70

Sent To **EDISON, Jerome + Stephanie**
4900 FONTANA ST
ROELAND PARK KS 66205

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.50

Total Postage and Fees \$6.70

Sent To **WILLIAMS, John**
4609 W 66th St
Prairie Village, KS 66208

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.50

Total Postage and Fees \$6.70

Sent To **TA Operating LLC**
24601 Center Ridge Rd #200
Westlake OH 44145

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.50

Total Postage and Fees \$6.70

Sent To **LOHMEYER, William-Kris**
4850 FONTANA ST
ROELAND PARK KS 66205

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.50

Total Postage and Fees \$6.70

Sent To **LEONARD, LYNDIA**
4921 SOUTHRIDGE DR
ROELAND PARK KS 66205

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

CITY OF ROELAND PARK, KANSAS

RESOLUTION NO. 601

**A RESOLUTION DECLARING THE INTENTION OF THE GOVERNING BODY TO
REQUIRE THAT CERTAIN PROPERTY DEVELOPERS PROVIDE ONE PERCENT
(1%) OF TOTAL PROJECT COSTS FOR PUBLIC ART**

WHEREAS, public art is culturally enriching and enhances the aesthetics of the built environment; and

WHEREAS, communities around the country have required developers to provide public art as a condition of development in order to further the general welfare;

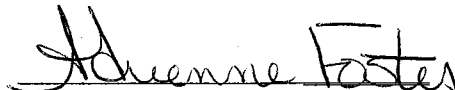
**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
CITY OF ROELAND PARK, KANSAS:**

1. It is hereby declared that the Governing Body intends to condition certain development or redevelopment approvals on the developer's agreement to provide public art valued at one percent (1%) of the total project costs.
2. This public art requirement will apply to all new development, including redevelopment, of properties zoned or rezoned to one of the following zoning district classifications: Multiple Residence District; Office Building District; Retail Business District; Planned Industrial Park District; Planned Office Building District; Planned Restricted Business District; Planned General Business District; and Planned Mixed-Use District. In addition, the public art requirement shall apply to all public buildings, school and churches in any zoning district. The public art requirement may be applied to developments requesting a special use permit depending upon the nature of the development.
3. To comply with the public art requirement, the developer shall, prior to the issuance of any building permit for the project, deposit with the City Clerk cash, a letter of credit or such other security as is satisfactory to the City Council, in the amount of 1% of the estimated project costs. Estimated project costs shall be certified, under oath, by a project engineer or project architect.
4. The funds shall be held in escrow until such time as the developer has demonstrated that public art has been provided that is valued at one percent (1%) of the project costs. Certifications of value, under oath, shall be provided by a person qualified to give an opinion of value for the type of art provided. Alternatively, the developer may ask the City's Arts Advisory Committee to provide an opinion of value.
5. For purposes of this Resolution, "public art" is defined as any structure of a permanent character intended for ornament or commemoration or other suitable expression including, but not limited to, sculpture, painting and fountains. Public art may also be an integral part of a building, facility or structure, and may be integrated with the work of other design professionals. Public art is intended to supplement the visual elements of building projects.

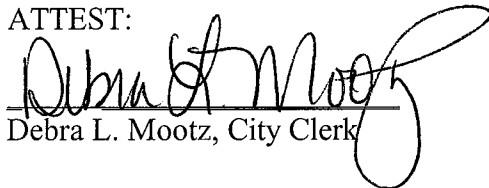
While coordination is important between a public art project and the visual elements of the building or project to which it relates, public art is separate and distinct from those project elements. Architectural design features, decorative building art, landscaping and similar project elements are considered to be part of the building project itself and would not ordinarily qualify as public art. Public art under this program is intended to be a major artistic activity and will almost always include the selection and use of an artist.

6. The public art must be located on property owned by the developer and must be able to be viewed by the public at all times.

ADOPTED by the Governing Body this 23rd day of March, 2010.


Adrienne Foster, Mayor

ATTEST:


Debra L. Mootz, City Clerk

APPROVED AS TO FORM:


Neil R. Shortlidge, City Attorney

Item Number: Consent Agenda- II.-E.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Approval of Homecoming Parade and Permit Fee Waiver**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Bishop Mliege Homecoming Parade	Cover Memo



October 10, 2018

MEMO:

To: Mike Kelly, Mayor, Roeland Park, Kansas

From: Joe Schramp, Associate Principal, Bishop Miege High School

Homecoming Parade Permit, Waiver of Fee

Mayor Kelly, I respectfully request that the \$150 parade permit fee be waived for the Bishop Miege High School. The homecoming parade is scheduled for October 19, 2018, at 6:00PM. This is a short parade that travels a short distance. This parade takes little police assistance. There will not be any overtime or additional officer expense. This fee has been waived in past years. I request the fee be waived again this year. Your consideration is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Schramp', written over the printed name.

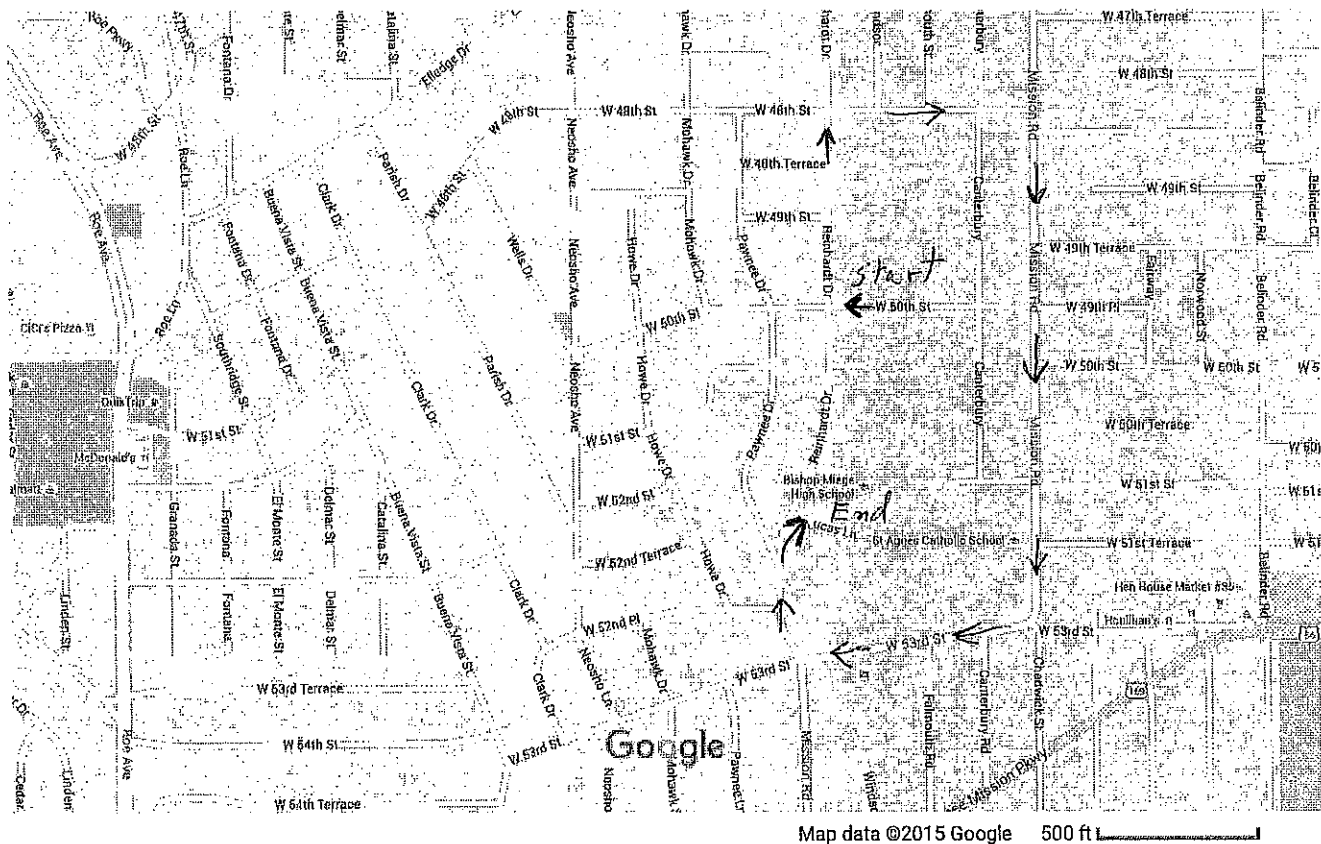
Joe Schramp

Associate Principal

Bishop Miege High School

Copy to Fire Department on: _____ Copy to City Administrator on: _____

Google Maps Google Maps



Home Coming Parade Route

The parade will exit the south parking lot
 of Bishop Miege North Campus (50th + Reinhardt)
 driving westbound on 50th to Reinhardt,
 North on Reinhardt to 48th
 East on 48th to Mission Road
 South on Mission Road to 53rd.
 West on 53rd to Reinhardt,
 North on Reinhardt to the main entrance
 to Bishop Miege. (5041 Reinhardt)

Item Number: Consent Agenda- II.-F.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Staff
Committee/Department: Admin.
Title: **Superpass Agreement for Merriam – 2019**
Item Type: Agreement

Recommendation:

Staff recommends approving the superpass agreement for Merriam.

Details:

A special agreement for Merriam has been developed in anticipation of their pool being closed next summer while their new pool is being constructed. The agreement spells out how the resources generated from the sale of superpasses by Merriam will be allocated for the 2019 season.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Superpass Agreement for Merriam – 2019	Cover Memo

**AGREEMENT BY AND AMONG THE CITY OF FAIRWAY, KANSAS, THE CITY OF LEAWOOD, KANSAS, THE CITY OF MERRIAM, KANSAS, THE CITY OF MISSION, KANSAS, THE CITY OF PRAIRIE VILLAGE, KANSAS, THE CITY OF ROELAND PARK, KANSAS, AND JOHNSON COUNTY PARK AND RECREATION DISTRICT
FOR USE OF SWIMMING POOL FACILITIES**

This Agreement made and entered into as of the effective date specified herein by and among the City of Fairway, Kansas (“Fairway”), the City of Leawood, Kansas (“Leawood”), the City of Merriam, Kansas (“Merriam”), the City of Mission, Kansas (“Mission”), the City of Prairie Village, Kansas (“Prairie Village”), the City of Roeland Park, Kansas (“Roeland Park”), and Johnson County Park and Recreation District (“JCPRD”) as operator of the Roeland Park swimming pool facility.

RECITALS

A. The cities of Fairway, Leawood, Mission, Prairie Village and Roeland Park (each a “City” and collectively the “Cities”) and JCPRD as operator of the swimming pool facility for Roeland Park, operate the public outdoor swimming pool facilities (“Pool Facilities”) described on the attached Exhibit A.

B. The Cities desire to enter into this Agreement to allow residents and existing non-resident pass-holders of Merriam the opportunity to use all of the Pool Facilities during the 2019 swim season during the construction of the new community center with indoor / outdoor aquatics in Merriam.

C. K.S.A. § 12-2908 authorizes the cities to enter into this agreement.

D. K.S.A. § 19-2862 authorizes JCPRD to enter into this agreement.

NOW, THEREFORE, pursuant to, and in accordance with, the statutory authority invested in the parties to this Agreement, and in consideration of the mutual advantage received by each party, the parties hereto enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT.

The purpose of this agreement is establish cooperation among the Cities, and JCPRD as operator of the Roeland Park pool facility, by making all of the Pool Facilities available for use by the qualified patrons of Merriam with the purchase of a pass during the 2019 swim season, which commences approximately May 26, 2019 and ends approximately September 2, 2019.

II. EFFECTIVE DATE AND TERM.

This Agreement shall become effective upon its adoption by each participating jurisdiction and shall remain in full force and effect for a term of one (1) year from the effective date hereof.

III. COOPERATION USE OF POOL FACILITIES.

As part of its program for use of its Pool Facilities during the 2019 swim season, Merriam will not have an operating facility in preparation for the new community center. Merriam will sell memberships to residents and qualified non-residents with each receiving a “Super Pass” at no additional charge.

- a. Pool membership fees for Merriam will be:

	Resident	Non-Resident
Household	\$105	\$180
Youth (17 & under)	\$55	\$85
Adult	\$70	\$105
Senior (60+)	\$55	\$85

- b. Each patron will be provided with a Super Pass sticker. The Super Pool Pass will be designated with a high quality, not easily reproducible sticker added to the seasonal pass card of qualified patrons. The Cities will agree in advance on the form and cost of the sticker. The cost of the stickers will be funded by membership fees collected by Merriam. The Super Pool Pass will authorize the holders access to any of the Pool Facilities described on the attached Exhibit A during the 2019 swim season.

f. Merriam will keep track of the sales of membership by category. Each city will track the number of times each day a Merriam Super Pool Pass is used to enter any of its Pool Facilities and how many individuals are admitted for each use of a family Super Pool Pass; and report these counts by email at the end of the season to the Director of Parks and Recreation at Merriam. Merriam will email the tally to all of the Cities promptly upon receipt of the tallies from all Cities.

- g. Merriam will retain no revenue from the passes sold. The revenues will be held in suspense until the end of the season.
- h. The revenue will be summed and used initially to pay for the cost of the stickers. The remaining pooled revenue will then be distributed proportionally to each City based on the Super Pool Pass use count at the City's Pool Facilities divided by the total number of Super Pool Pass use count. The calculation will be used to determine the transfer of funds to Cities based on money collected and due each entity. For example, if at the end of the 2019 swim season Super Pool Passes were used on 500 occasions at all Pool Facilities, and on 100 occasions at the Mission Pool Facilities, Mission would receive 1/5th of the revenue collected.
- i. Qualified Patrons who are residents may only purchase Super Pool Passes from the City in which they reside. Non-residents patrons of Merriam must have purchased a season pass in 2018 to be eligible for 2019 pass.

IV. POOL SAFETY STANDARDS

Each City agrees to operate and maintain its Pool Facility in compliance with safety standards generally applicable to municipal pool facilities in Kansas, including, but not limited to, the following practices:

- a. All Pool Facilities must comply with federal regulations contained in the Virginia Graeme-Baker Act.
- b. All Pool Facilities must be municipally owned and either (a) operated by municipal staff, (b) operated by a professional pool management company engaged by the city, or (c) operated by JCPRD.
- c. All Pool Facilities must meet facility standards in regards to proper placement of guards, number of guards on duty and facility readiness standards as published by the American Red Cross, Ellis and Associates, or Starguard.
- d. All lifeguards must receive lifeguard certification from an accredited association.
- e. All Pool Facilities must comply with the Kansas Amusement Ride Act, K.S.A. 44-1601 *et seq.*, and amendments thereto.

V. LIABILITY

The purpose of this Agreement is only to set forth the rights and duties of the parties with regard to the cooperative use of Pool Facilities described above. This Agreement does not create

any right, benefit, or cause of action for any third party. By executing this Agreement, none of the parties waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. Each party shall be solely responsible for any loss, damage, injury, or death to a third party (parties) arising out of or related to the acts or omissions of its employees or agents and not those of any other party.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed by each of the parties hereto on the day and year indicated by each signature.

[signature pages follow]

CITY OF FAIRWAY, KANSAS

By_ Melanie Hepperly, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF LEAWOOD, KANSAS

By_ Peggy Dunn, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF MERRIAM, KANSAS

By_ Ken Sissom, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF MISSION, KANSAS

By_ Ron Appletoft, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF PRAIRE VILLAGE, KANSAS

By_ Laura Wassmer, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF ROELAND PARK, KANSAS

By_ Mike Kelly, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

JOHNSON COUNTY PARKS AND
RECREATION DISTRICT

By_ Nancy Wallerstein, Board
Chair

Attest:

Steven L. Baru, Secretary

Approved as to Form:

Ernie Ballweg, District Legal Counsel

Exhibit A

CITY	OUTDOOR POOL FACILITIES
Fairway	6136 Mission Road Fairway, KS 66205
Leawood	10601 Lee Boulevard Leawood, KS 66206
Mission	6090 Woodson Road Mission, KS 66202
Prairie Village	7711 Delmar Street Prairie Village, KS 66208
Roeland Park/Parks and Recreation District	4843 Rosewood Drive Roeland Park, KS 66205

Item Number: Consent Agenda- II.-G.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Staff
Committee/Department: Admin.
Title: **Superpass Agreement for 2019**
Item Type: Agreement

Recommendation:

Staff recommends approving the superpass agreement.

Details:

This agreement is similar to one the City has entered into for a number of years with the same partner Cities. It allows a special pass to be used from approximately the end of May to the beginning of September, 2018 to gain access to any of the pools and aquatic centers located in any of the participating Cities. Each City retains half of the revenue from the sale of the super pass and the other half is distributed based on the number of times the super pool pass is used at a City's pool facility divided by the total number of super pool pass use count overall. For example if there are 500 occasions the super pass has been used during 2019 at all pool facilities and 100 of them are at the Roeland Park Aquatic Center then Roeland Park would receive 20 percent of the pooled revenue. The cost of the super pool pass for residents of a participating city is \$60 for up to 5 individuals on one pass, or \$25 for an individual, the same as last year.

Roeland Park has seen at least \$3,000 off additional revenue from participation on the superpass program in prior years. In order to participate in the superpass a person must first have a season pass, 100% of the season pass revenue remains with Roeland Park.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Superpass Agreement for 2019	Cover Memo

AGREEMENT BY AND AMONG THE CITY OF FAIRWAY, KANSAS, THE CITY OF LEAWOOD, KANSAS, THE CITY OF MISSION, KANSAS, THE CITY OF PRAIRIE VILLAGE, KANSAS, THE CITY OF ROELAND PARK, KANSAS, AND JOHNSON COUNTY PARK AND RECREATION DISTRICT FOR USE OF SWIMMING POOL FACILITIES

This Agreement made and entered into as of the effective date specified herein by and among the City of Fairway, Kansas (“Fairway”), the City of Leawood, Kansas (“Leawood”), the City of Mission, Kansas (“Mission”), the City of Prairie Village, Kansas (“Prairie Village”), the City of Roeland Park, Kansas (“Roeland Park”), and Johnson County Park and Recreation District (“JCPRD”) as operator of the Roeland Park swimming pool facility.

RECITALS

A. The cities of Fairway, Leawood, Mission, Prairie Village and Roeland Park (each a “City” and collectively the “Cities”) and JCPRD as operator of the swimming pool facility for Roeland Park, operate the public outdoor swimming pool facilities (“Pool Facilities”) described on the attached Exhibit A.

B. The Cities desire to enter into this Agreement to allow the residents of each City the option to use all of the Pool Facilities during the 2019 swim season with the purchase of a special pass.

C. K.S.A. § 12-2908 authorizes the cities to enter into this agreement.

D. K.S.A. § 19-2862 authorizes JCPRD to enter into this agreement.

NOW, THEREFORE, pursuant to, and in accordance with, the statutory authority invested in the parties to this Agreement, and in consideration of the mutual advantage received by each party, the parties hereto enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT.

The purpose of this agreement is establish cooperation among the Cities, and JCPRD as operator of the Roeland Park pool facility, by making all of the Pool Facilities available for use by the qualified patrons of all the Cities with the purchase of a special pass during the 2019 swim season, which commences approximately May 25, 2019 and ends approximately September 2, 2019.

II. EFFECTIVE DATE AND TERM.

This Agreement shall become effective upon its adoption by each participating jurisdiction and shall remain in full force and effect for a term of one (1) year from the effective date hereof.

III. COOPERATION USE OF POOL FACILITIES.

As part of its program for use of its Pool Facilities during the 2019 swim season, each City shall establish and authorize a category of pool pass entitled "Super Pool Pass" with the following features:

a. The Super Pool Pass will be offered by each City as an additional option to Qualified Patrons, defined below, who are purchasing a family or individual season pass to that City's Pool Facilities. As to each City, the term "Qualified Patron" means (a) residents of the City, and (b) non-residents of the City who have purchased a pool membership in the City for the immediately preceding year.

b. For Qualified Patrons who are residents of a City, the cost of a Super Pool Pass will be \$60 per up to five (5) person family category of seasonal pool pass, with an additional charge of \$5 for each additional family member, and \$25 per individual category of seasonal pool pass. For Qualified Patrons who are non-residents of a City, the cost of a Super Pool Pass will be \$65 per up to five (5) person family category of seasonal pool pass, with an additional charge of \$5 for each additional family member, and \$30 per individual category of seasonal pool pass.

c. The Super Pool Pass fee will be collected by each City in the same manner as standard seasonal pool passes.

d. The Super Pool Pass will be designated with a high quality, not easily reproducible sticker added to the seasonal pass card of qualified patrons. The Cities will agree in advance on the form and cost of the sticker. Cities without seasonal pass cards will need to produce a form of season pass card on which to affix the sticker. The cost of the stickers will be funded by the pooled dollars described below.

e. The Super Pool Pass will authorize the holders access to any of the Pool Facilities described on the attached Exhibit A during the 2019 swim season.

f. Each City will keep track of (i) the sales of Super Pool Passes by category, and (ii) the number of times each day a Super Pool Pass is used to enter any of its Pool Facilities and how

many individuals are admitted for each use of a family Super Pool Pass; and report these counts by email at the end of the season to the Assistant to the City Administrator at Prairie Village. Prairie Village will email the tally to all of the Cities promptly upon receipt of the tallies from all Cities.

g. Each City will retain one-half of the Super Pool Pass revenue, and hold the other half (the “Shared Revenue”) in suspense until the end of the season.

h. The Shared Revenue will be summed to reach a total of pooled revenue, and used initially to pay for the cost of the stickers. The remaining pooled revenue will then be distributed proportionally to each City based on the Super Pool Pass use count at the City’s Pool Facilities divided by the total number of Super Pool Pass use count. The calculation will be used to determine the transfer of funds among Cities based on money collected and due each entity. For example, if at the end of the 2019 swim season Super Pool Passes were used on 500 occasions at all Pool Facilities, and on 100 occasions at the Mission Pool Facilities, then Mission would be credited 1/5th of the pooled revenue. This number will be compared to dollars collected in Mission to determine transfer in or out of funds.

i. Qualified Patrons who are residents may only purchase Super Pool Passes from the City in which they reside.

IV. POOL SAFETY STANDARDS

Each City agrees to operate and maintain its Pool Facility in compliance with safety standards generally applicable to municipal pool facilities in Kansas, including, but not limited to, the following practices:

a. All Pool Facilities must comply with federal regulations contained in the Virginia Graeme-Baker Act.

b. All Pool Facilities must be municipally owned and either (a) operated by municipal staff, (b) operated by a professional pool management company engaged by the city, or (c) operated by JCPRD.

c. All Pool Facilities must meet facility standards in regards to proper placement of guards, number of guards on duty and facility readiness standards as published by the American Red Cross, Ellis and Associates, or Starguard.

d. All lifeguards must receive lifeguard certification from an accredited association.

- e. All Pool Facilities must comply with the Kansas Amusement Ride Act, K.S.A. 44-1601 *et seq.*, and amendments thereto.

V. LIABILITY

The purpose of this Agreement is only to set forth the rights and duties of the parties with regard to the cooperative use of Pool Facilities described above. This Agreement does not create any right, benefit, or cause of action for any third party. By executing this Agreement, none of the parties waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. Each party shall be solely responsible for any loss, damage, injury, or death to a third party (parties) arising out of or related to the acts or omissions of its employees or agents and not those of any other party.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed by each of the parties hereto on the day and year indicated by each signature.

[signature pages follow]

CITY OF FAIRWAY, KANSAS

By _____
Melanie Hepperly, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF LEAWOOD, KANSAS

By_ Peggy Dunn, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF MISSION, KANSAS

By _____
Ron Appletoft, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF PRAIRE VILLAGE, KANSAS

By_ Laura Wassmer, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF ROELAND PARK, KANSAS

By _____
Mike Kelly, Mayor

Attest:

JOHNSON COUNTY PARKS AND
RECREATION DISTRICT

By_ Nancy Wallerstein, Board
Chair

Attest:

Steven L. Baru, Secretary

Approved as to Form:

Ernie Ballweg, District Legal Counsel

Exhibit A

CITY	OUTDOOR POOL FACILITIES
Fairway	6136 Mission Road Fairway, KS 66205
Leawood	10601 Lee Boulevard Leawood, KS 66206
Mission	6090 Woodson Road Mission, KS 66202
Prairie Village	7711 Delmar Street Prairie Village, KS 66208
Roeland Park/Parks and Recreation District	4843 Rosewood Drive Roeland Park, KS 66205

Item Number: Applications/Presentations- A.-1.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Laura Steele
Committee/Department: Admin.
Title: **Park2Park – Laura Steele**
Item Type: Report

Recommendation:

Recap on Park@Park run.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Park2Park Sponsors	Cover Memo
☐ Park2Park Budget	Cover Memo



I ♥ Green Spaces!

Thank
You!

Summary

The first Park2Park Run was held on Saturday, September 29th, 2018 at the Roeland Park Community Center. We had nearly 100 registrants with almost 90 of those signed up to run either the 7 Miles – 7 Parks or the 5 Park 5K routes. Participants ranged in age from a one year old at our Green Space Race, to a 69-year-old 7-mile runner. Truly an event for all ages!

Numbers

Registrations 98

Green Space 9

Race

5 Park 5K 57

7 Miles – 7 Parks 32

Day-of 69
Participants

Revenue \$5,849.00

Expenses \$2,275.57

*See attached budget sheet

Net: \$3573.43

Noteworthy Survey Themes

- Participants want more accurate distances
- The hill on Nall Park was brutal
- More running inside of the parks
- Want photography
- Better directional signage & differentiation of routes
- Great volunteers!!
- Beautiful course

MARK YOUR CALENDAR: **Saturday, September 28th, 2019**

2018 Park2Park Run Budget				Notes
	Price	Quantity	Total	
Expense				
Insurance	\$350.00	1	\$350.00	
RTO* Deposit	\$250.00	1	\$250.00	*Race Timing Organization
RTO Fee	\$350.00	1	\$350.00	Event cost
Sales Tax	\$65.79	1	\$65.79	7.85% Sales Tax
DJ Services	\$100.00	1	\$100.00	Bodies Race
Venue	\$1,200.00	1	-	In Kind Johnson County Parks & Recreation Department
Printing	\$61.49	1	\$61.49	1,020 On the Route Fliers
Graphic Design	\$25.00	24	-	In Kind Judy Hyde
City Event Permit	\$50.00	1	-	In Kind City of Roeland Park
Shirts	\$9.01	2	\$18.02	Bodies Race
Shirts	\$7.01	117	\$820.17	Bodies Race
Medals	\$2.89	90	\$260.10	Bodies Race
Radio Promo	\$500.00	1	-	In Kind Entercom
Category Prize	\$10.00	14	-	In Kind Dynamic Discs
Water	\$25.00	1	-	In Kind Natural Grocers
Food	\$90.00	1	-	In Kind Private Donor
Food + Water	\$75.00	1	-	In Kind Hy-Vee
		Total Expense	\$2,275.57	
	Price	Quantity	Total	
Revenue				
LiveWell JoCo	\$1,500.00	1	\$1,500.00	Secured
St. Luke's Community Hospital	\$250.00	1	\$250.00	Secured
Donations	\$150.00	1	\$150.00	Secured
RP Parks Committee	\$500.00	1	\$500.00	Secured
Registrations*		98	\$3,449.00	Secured
		Total Revenue	\$5,849.00	
		Net	\$3,573.43	



Summary

The first Park2Park Run was held on Saturday, September 29th, 2018 at the Roeland Park Community Center. We had nearly 100 registrants with almost 90 of those signed up to run either the 7 Miles – 7 Parks or the 5 Park 5K routes. Participants ranged in age from a one year old at our Green Space Race, to a 69-year-old 7-mile runner. Truly an event for all ages!

Numbers

Registrations	98	Revenue	\$5,849.00
		Expenses	\$2,275.57
		*See attached budget sheet	
	Green Space Race	9	
	5 Park 5K	57	Net: \$3573.43
	7 Miles – 7 Parks	32	
Day-of Participants	69		

Noteworthy Survey Themes

- Participants want more accurate distances
- The hill on Nall Park was brutal
- More running inside of the parks
- Want photography
- Better directional signage & differentiation of routes
- Great volunteers!!
- Beautiful course

MARK YOUR CALENDAR: **Saturday, September 28th, 2019**

FB sponsor shout out

MEET OUR SPONSOR

2018 ELITE RUNNER



MEET OUR SPONSOR

2018 PACE SETTER

Parks Committee



Green Space Introductions

- Facebook posts
- Address
- When runners could expect to see
- Option for activity

GREEN SPACE

CARPENTER PARK

CEDAR STREET & SYCAMORE DRIVE

- First park on both routes
- Perfect spot to read a book
from Cedar Roe library

GREEN SPACE

JUNIPER PARK

JUNIPER DRIVE

- Second park on both routes
- Community garden space

GREEN SPACE

GRANADA PARK

51ST AND GRANADA STREET

- Third park on 7 mile route
- Great place to learn skateboard tips & tricks

GREEN SPACE

R PARK

5535 JUNIPER DRIVE

- Third park on 3 mile route
- Fifth park on 7 mile route
- Green Space Race +
Scavenger Hunt is here

A photograph of a park with a green bench, a winding path, and lush greenery. The image is slightly faded to allow text to be overlaid. The background shows a well-maintained lawn, a brick path, and several trees, including a large weeping tree on the left and a large evergreen on the right. A red car is visible in the distance on the right side.

GREEN SPACE

SWEANY PARK

NEOSHO AVENUE & WELLS DRIVE

- Fourth park on 7 mile route
- Great park to create a mandala
from flowers

A photograph of a park with a wooden bench, a paved path, and trees. The image is slightly faded to allow text to be overlaid.

GREEN SPACE

COOPER CREEK

5730 ROELAND DRIVE

- Fourth park on 3 mile route
- Sixth park on 7 mile route
- Look for yoga happening here

GREEN SPACE

NALL PARK

48TH NALL AVENUE

- Fifth park on 3 mile route
- Seventh park on 7 mile route
- Single track nature trail great for hiking, trail running & mountain biking

Park2Park Run

2018 Park2Park Run Budget				Notes
	Price	Quantity	Total	
Expense				
Insurance	\$350.00	1	\$350.00	
RTO* Deposit	\$250.00	1	\$250.00	*Race Timing Organization
RTO Fee	\$350.00	1	\$350.00	Event cost
Sales Tax	\$85.79	1	\$85.79	7.85% Sales Tax
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Water	\$25.00	1	-	In Kind Natural Grocers
Food	\$90.00	1	-	In Kind Private Donor
Food + Water	\$75.00	1	-	In Kind Hy-Vee
		Total Expense	\$2,275.57	
	Price	Quantity	Total	
Revenue				
LiveWell JoCo	\$1,500.00	1	\$1,500.00	Secured
St. Luke's Community Hospital	\$250.00	1	\$250.00	Secured
Donations	\$150.00	1	\$150.00	Secured
RP Parks Committee	\$500.00	1	\$500.00	Secured
Registrations*		98	\$3,449.00	Secured
		Total Revenue	\$5,849.00	
		Net	\$3,573.43	

Item Number: Mayor's Report- IV.-A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Kansas Family and Community Education Week**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Kansas Family and Community Education Week Proclamation	Cover Memo



Proclamation

Kansas Family and Community Education Week

WHEREAS; Kansas Association for Family and Community Education is an independent nonprofit organization instituted for the purpose of enriching Kansas families; and

WHEREAS; the mission of the Kansas Association for Family Community Education is strengthening individuals, families and communities through: Continuing Education, Developing Leadership, and Community Action; and

WHEREAS; in Kansas during the past year 45 counties with 88 Family Community Education groups and approximately 950 members received continuing education through family and community education;

NOW, THEREFORE, I, Mike Kelly, Mayor of Roeland Park, do hereby proclaim the week of

October 14th – 20th of 2018, as

Kansas Family and Community Education Week

In Roeland Park, Kansas and urge all citizens to join in this observation.

MIKE KELLY
Mayor

Item Number: Reports of City Liaisons and
Committees- VI.-A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Keith Moody
Committee/Department: Pool Advisory Committee Meeting
Title: **Pool Advisory Committee**
Item Type: Report

Recommendation:

Attached are the minutes from the most recent pool advisory committee meeting. Water's Edge is working on the operating scenario analysis currently. Their complete report is to be ready for review by the Pool Committee at their 11/14/18 meeting. A presentation to the governing body is anticipated at the 12/3 workshop.

The minutes detail progress on the variety of improvements that are being worked on at the pool.

Work is progressing on the Pool Management Agreement as well as attachments to that agreement. JCPRD staff comments have been addressed. They are moving into legal review of the document.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 October 9, 2018 Pool Advisory Minutes	Cover Memo



Roeland Park Aquatic Center

Pool Advisory Committee

Minutes

October 9, 2018
5:30PM

Johnson County Park & Recreation

Leslee Rivarola, Board Member
Rhonda Pollard, Superintendent of Recreation
Jim Wilson, Project Manager III
Marshall McKinney, Aquatics Manager

City of Roeland Park

Jim Kelly, Council Member
Tom Madigan, Council Member
Claudia McCormack, Council Member

Called to Order at 5:30 pm

Advisory Committee Members Present: Rhonda Pollard, Jim Wilson, Jim Kelly, Tom Madigan, Claudia McCormack, Marshall McKinney

Members Absent: Leslee Rivarola

Others Present: Keith Moody-Roeland Park City Administrator, Lauren Ozburn, Waters Edge, Jeremy Hight, JCPRD Maintenance, Shannon Plueger Aquatics Leader, Anthony Thompson, Resident/Masters Swimmer

AGENDA ITEMS

- A. Walkthrough of the Pool Facility-** the committee was provided a tour of pool facilities, pointing out the items being repaired, replaced or possibly modified to provide more in-depth understanding of conditions and needs.
- B. Water's Edge Review Draft Pool Analysis-** Lauren reviewed a summary of the survey information and the utilization per capita, expense per capita and revenue per capita. She also reviewed the fixture count requirements per current JOCO health codes (showers, sinks, water closets, urinals) indicating the 5 showers would meet current standards, she provided a conceptual plan showing how individual showers could be accomplished within the existing men's locker room. Water's Edge has not yet completed the scenario analysis for different operating models (dome, summer only, permanent structure, etc.), they intend to have this complete by the next Committee meeting on 11/14.
- C. 2019 Operational Plan**
 1. Admission Rate Discussion- Marshall will send out via email to the committee a proposed rate structure for 2019, including rates for surrounding pools for comparison. Discussion of the rates will occur at the next meeting.
 2. Super Pass Review and 2019 Participation- Roeland Park continues to see \$4,000+ in revenue per summer season from participation in the super pass program, this is over and above the pool pass revenue that is a required purchase for an individual or family to add the super pass option. The Committee supports continued participation in the super pass program.
 3. Extended Season Patron Log- Marshall reported that a log of utilization during the extended season by group was kept. This information will be included with a report comparing revenues to expenditures during the extended season, information that will aid the Committee in determining the length of season for 2019.
- D. Draining of the Pool-** The pool started draining on Tuesday, October 2nd after the bulkhead was moved to the location where it will be craned out and on to a truck.
- E. Leak in Concessions Area-** A connection on water pipe inside the wall in the concession area leaked and caused damage to wall. The leak was fixed that day by Lexington Plumbing and Quality Home Improvement reported they will be starting repairs on the wall by the end of the week.
- F. Vortex Strainer Basket-** The strainer basket in the Vortex pool the weld has come apart and caused damage to the basket. Working with Commercial Aquatics to find solution.
- G. Review Status of Repairs**
 1. Slide Pool Pump Pit Drainage Pipe Blocked- Line will be televised and located to determine the cause of the blockage and where it discharges. The blockage will be fixed, and the end of the pipe noted on plans and marked in the field.
 2. Caulking Concrete Deck- 3 Bids Received, 2018 City budget reflects \$7,500 for this work, sufficient to cover City's share. Marshall will move forward with scheduling the low bidder to complete the work in the spring.

Jim Sloan Concrete Construction: \$12,080.00

Crystal Construction: \$13,600.00

LSP Waterproofing & Restoration: \$19,888.00

3. Bulkhead Reconditioning Update- the bulkhead will be craned out and placed on a truck for shipment to Paddock's facility in Rock Hill, SC. The ship date will be set once the pool is below the 6' water mark so the bulkhead can be strapped and hoisted from dry ground. The cost of the crane work will be \$1,350 and the freight cost will be less than \$2,000. Factory refurbishment will be completed over the winter and the bulkhead will return before mid-April 2019. The crane cost is half of the initial quote, due to the ability to position the bulkhead where a boom truck can complete the lift.
4. Conversion to Liquid Chlorine Update- 500 Gallon tank arrived and is in the open-air section of the pump house. Staff is currently working on getting proper electricity and lines ran. Staff intends to relocate acid storage to the same open-air section of the pump house, assuming there is adequate space. Keeping these corrosive materials outside and away from the components inside of the pump house will extend the life of those components.
5. Ventilation for Chemical Room Update-. Commercial Aquatics will be providing recommendation on ventilation based on where chemicals end up being located.
6. Replace Light Poles Update
 - a. Heritage Electrical should be out next week to start installing new lights.
 - b. Electrical outlets will be located 9' – 10' above ground level on each pole to provide electricity for future applications.
7. Diving Board Height Adjustment Update- Commercial Aquatics is working with the manufacturer to look at options. At present it appears buying new stands is the only option.
8. Auxiliary Pool Pit Fiberglass Grates Update- these have been ordered.
9. Pump Room Improvements Update
 - a. 2 Lint baskets replaced- these have been delivered and tested.
 - b. All the below items are being worked on with Commercial Aquatics- install mid – late October.
 - (1) 8" Valve to isolate lint basket
 - (2) Remove Old Check Valves & Flex Connectors and provide New Pipe and Fittings on both Pump 1 & 2
 - (3) Install 2 Signet Magmeters
 - (4) Replace Auto-fill
 - (5) 2 Pumps Rebuilt & Replacement, Coated impellers (if needed)
 - c. Replace Slide Pool Strainer- waiting on Water's Edge's Report
10. Paint Exterior Stucco and Interior Areas of Buildings- architect providing color scheme, work will be contracted.
11. Re-painting of Slide Pool- Complete
12. Improve Ventilation in Changing Rooms
 - a. To help with the humidity and stuffiness of the aquatic center restrooms Schuler has recommended that we install ductwork that will go from the restrooms to the existing exhaust fan. The duct work which includes the men's, women's, and family restrooms will cost \$1,975. The Committee expressed support of completing this work but holding off on the men's restroom until shower modifications are finalized.
 - b. The advisory committee requested in the September meeting that we also investigate dehumidifiers. The cost of dehumidifiers added on to the existing furnaces will be \$5,400 extra. The dehumidifiers were not something that was recommended by Schuler because they would have minimal impact beyond what the exhaust fan will already be doing. The Committee did not support installing dehumidifiers based upon it having minimal impact.

H. Review Financial Report YTD 9-30-18- Marshall will forward the financial report via email once complete.

I. Update on Pool Management Agreement Process-

1. Agreement has been drafted with feedback from JCPRD staff. The Management fee is to reflect costs that are not solely related to the pool. The agreement includes a line item budget which reflects the costs solely related to the operation of the pool (including all hourly staff costs at the pool). The draft is under review by legal staff.
2. All revenue and expense numbers applicable through the end of September are not yet available. We hope to have this information for the Committee to review and consider at their meeting in November.
3. Direction on Season Dates for 2019- currently the agreement reflects a Memorial Day through Labor Day season. The length of the season will influence the management fee that is charged by JCPRD as well as the line item budget that is part of the agreement.

Adjourned at 8:00 pm

NEXT REGULAR MEETING:

Date: November 14 Time: 6:00 PM Location: Roeland Park Community Center- Room 6

Item Number: Reports of City Liaisons and
Committees- VI.-B.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Keith Moody
Committee/Department: Ad Hoc Development Committee
Title: **Ad-Hoc Development**
Item Type: Report

Recommendation:

Details:

Attached are the minutes from the most recent Development Committee meeting. The RFQ for developers of the Rocks is open through the end of October. The Development Committee will review results with CBC at their 11/8/18 meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

Roeland Park
Ad-Hoc Development Committee
Meeting Minutes

October 11, 2018

Called to order at 8:00 AM

Committee Members Present: Jim Kelly, Tim Janssen, Michael Hickey, Tyler Curry, Tom Madigan

Others Present: Keith Moody, Jason Glasrud, Mayor Kelly, Joel Marquardt

Committee Members Absent:

- I. Minutes of 9/27/18 meeting approved
- II. NE Johnson & Roe Update
 - a. Multi-Family Prospect #1 Presentation- a revised site plan and elevations was presented. Proformas will be provided once the Developer has multiple cost estimates from contractors. Committee was supportive of the refinements made but would like to see more attention to residential façades to enhance details/relief and make the appearance high end. Developer is looking for 121 living units consisting of 13 live/work units, 82 one-bedroom units and 26 two-bedroom units. Developer would not look to limit tenant age. Developer reflects structured parking with the main floor serving the restaurant (6,400 sf plus outdoor dining area). Developer anticipates it would take 1 year to complete and that it would be a \$25 million project.
 - b. Multi-family Prospect #2- no additional information, other developer has been focused on another project in OP. Jason will follow up with them to see when they will be ready to present to the committee.
 - c. Streamline to Development Approvals Update- after meeting with Mission we feel the best approach to streamlining the approvals and ongoing administration of the site would be to modify the shared corporate boundary to the follow Johnson drive along the southern boundary of the site. Roeland Park City Council will discuss the process at their 10/22 workshop, Mission will discuss it the following week at their work session.
- III. The Rocks Update
 - a. Request for Qualifications- The RFQ was published on 10/1, on the City's Website, CBC's website, two national listing services as well as direct notice emailed to over 200 industry contacts of CBC. CBC has fielded a handful of inquiries but none coming from developers. RFQ's are due 10/30, submittals will be discussed at the 11/8 committee meeting.
- IV. Adjournment- 9:30 am

Item Number: Reports of City Liaisons and
Committees- VI.-C.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Arts Committee**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Arts Committee Minutes August 15, 2018	Cover Memo

Roeland Park Art Advisory Committee
Meeting Minutes
Date: 08/15/2018 Time: 6:00 p.m.
Location: Roeland Park City Hall

Members present: Marek Gliniecki, Christine Webster, Mary Schulteis, Moffett Ferguson, Lynda Leonard, Michael Poppa, David Avery

Guests:

ITEMS	Discussion	Action Items/ Responsible Person(s)
1. Update on Reda Carr sculptures	She wants to refinish “Mother’s Passing” She will make a donation of \$3,000.00 to restore “Mother’s Passing”. She wants to use \$10,000.00 to make a new work, “Holding on & Letting Go”, a work possibly for R Park. We need to learn more about the material and construction of the piece to determine if it is robust enough for R Park. Christine inquired as to is the \$5,000.00 to \$10,000.00 available to include installation, shipping, base and other expenses or are monies only available for the sculpture itself. Marek suggested we need to plan receptions, etc as a significant amount to spend. David wondered is the 2019 Art Committee budget to include monies for relocating the sculptures for the 2020 Roe Blvd Project. Marek said we need more information before we purchase a new piece by Reda or decide how much we like “Mother’s Passing”. Christine wonders why it is called “Mother’s Passing”?	Committee will send her the new Call for Artists and the new contract to see if the work qualifies. Mike wants to use this year’s budget for restoring “Mother’s Passing” Mary will email Reda about how to get the piece restored and inquire about the materials and placement of the lighting. Alternate proposal is for Reda to repurchase “Mother’s Passing”
2. Mary shared information on appraisers, Paul Jenson and Jean O’Brien	Need to have all of the sculptures in RP Art Committee’s care or ownership appraised before they can be moved and stored for the Roe Blvd 2020 Project. They work for \$165.00 per hour producing 2 copies of report, one for insurance and one for RP Art Committee. Moffett moved we hire Jean O’Brien. Mary seconded the motion, all approved. Sean Kelly will give a quote for cleaning and restoring “Ballet Mechanic” after he returns from vacation August 17.	Mary will get back to Jean and make arrangements to start with John Northington’s work. Jennifer Jones-Lacy can write a letter about the value of the Northington pieces. Mike wants the RP City Attorney to review Jean O’Brien’s contract before committing.

3. Mike inquired about security for the art in the gallery and in our care	Discussed the need for more security. Regarding insurance, Keith Moody wants to meet with the attorney and someone from the Art Committee about out insurance needs and preferences. Mike said Overland Park council had worked with the RP Attorney and made suggested changes to the contract for new art purchase agreements. The new document has been placed in Google Docs Drive so all on the committee can review.	Mike will have Kelley speak with someone about adding security cameras to the gallery area. Committee members are to look at the document and bring suggestions/ideas to the September meeting.
4. Christine presented a 'Rubric' for judging art	The 'Rubric' is a guide/criteria for judging submitted sculptures in the call for artists projects. Marek motioned we use the form and Christine seconded the motion.	Mike will show Artist requirements page to Keith Moody for review and corrections.
5. Mike suggested a key for supplies and a floor plan of the gallery space	To ease the installation of exhibits a key could be checked out from the office to get into the supply closet to get needed hangers, materials and tools. A floor plan of gallery space with wall dimensions could be useful to artists in planning what work to bring for exhibit in the gallery.	
6. Mike proposed Mary take the Leadership class	Marek made a motion to put discussion of putting the leadership class budget in the September agenda. Christine made motion the Mary attend, and the Art Committee pay the fee. Mary seconded the motion.	
7. Christmas lighting contest	Committee decided to not have the Christmas Decorating Contest for 2018 Mary moved to not have the contest, Moffett seconded the motion.	
8. Mary has contacted artists about moving their art for Roe 2020	Mary has contacted and gotten permission from artists about moving their art into storage and then new placement after the Roe 2020 project is completed.	Jose Leon has been contacted and is working with us on this project

Roeland Park Art Advisory Committee
Meeting Minutes

9.		

Item Number: Reports of City Liaisons and
Committees- VI.-D.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Parks Committee**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Parks Committee Minutes October 10, 2018	Cover Memo

Parks Committee

City of Roeland Park

Meeting Minutes Draft 1.0

Wednesday October 10th, 2018 Roeland Park City Hall

Attendees

Committee members and liaisons- Cory Coe, Emily Hage, Kathleen Whitworth

Guests- Laura Steele Sustainability and Park2Park Director

Call to Order by Kathleen Whitworth

- 2018 available funds for Parks Committee

Total Funds Available for expenditure-\$945.00

Citizen Voices

-No discussion

Action Items Completed

- Community Center Landscaping has been refreshed. Missing evergreen replaced by Public Works. Many thanks to Public Works!
- Two trees down on the Nall Park trail have been addressed by Public Works. A very quick response and much appreciated!

Presentations

- Laura Steele, Sustainability and Park2Park Director presented an update on the Park2Park run held in October, 2018. Ninety eight participants signed up for the run. The run brought in \$5849.00 in revenue. Expenses were \$2275.57. The profit was \$3573.43. All profit is held within the Community Foundation and allocated to Parks. It was felt that the run was a big success! A repeat run will be scheduled for 9/28/19. Participants were surveyed and suggestions received for consideration. **Thank you** Sustainability and Park2Park team for sponsoring this event and making a large monetary contribution for the improvement of Parks!

New Business

- None

Continuing Action items

- Tyler Steele will present recommendations at a future meeting for smoke free zones within the parks. Park committee members were in agreement that this approach is preferable to an all-inclusive smoking ban within the parks.
- Nall Park trail sign needs to be finalized and ordered. Tyler stated that no additional trail modifications will be done until fall. Modifications need to be made prior to sign order to accurately depict the trail. The concern is that trails are typically dynamic making it difficult to include a map within the permanent sign. More discussion is needed about how to address and capture trail modifications.
- Jennifer Provyn reported that the blue spruce at R Park is infested with bagworms and needs treatment. Jose to contact city arborist for resolution. Resolution unknown.
- All Parks members to review 2008 Nall Park masterplan document prior to end of year 2018.
- Parks will need to recommend a location in Nall Park for an art installation prior to yearend. The Art Committee pledged \$2500 for art in Nall Park from their 2019 budget.
- Nall Park amenities-Parks is working with the vendor Landscape Forms to determine the best configuration of picnic tables within the shelter. Parks would like to make the shelter ADA accessible which requires the ordering of custom 8 foot tables with table extensions. Kathleen Whitworth working this action item.
- Park members to query contacts with the intent of securing a landscape architect or master gardener who would design a maintainable garden in place of what currently exists in the Nall Park rain garden. All agreed that this garden is in need of an overhaul. The garden has not been refreshed for many years. Arts Committee suggested the incorporation of an art piece within the rain garden.
- Dermatologist sun shade grant for R Park opens in September, 2018. Grant potential is \$8000.
- Nall Park dual trash receptacle installation. Slated for fall 2018. Will require new pad.
- Granada Park shade structure. Installation slated for October, 2018.
- R Park shade structures. Installation goal winter, 2018.
- Arboredum status for R Park. Will be pursued in 2019 by Jennifer Provyn after new tree installations by Heartland Tree Alliance in October 2018.
- Fall tree inspection by contracted arborist needs to be scheduled to access tree health, pruning needs, etc. Status unknown.

Motions Approved

- September meeting minutes approved

Future Parks Events

Arbor Day, 2019

Future Sustainability Events

Park2Park run-September 28th, 2019

Future Arts Committee Events

R Park sculpture installation celebration, June 15th 2019 @ R Park

Future Events Committee Events

Fall Family Picnic, October 20th, 2018 @ R Park

City Events-

Christmas tree lighting, December, 2018

Parks Committee Meetings

Next Regular Committee Meeting: Wednesday, November 14th, 2018 6:00 PM @ City Hall

Item Number: New Business- VIII.-A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/19/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Agreement with Artist for R Park Sculpture**
Item Type: Agreement

Recommendation:

Staff supports moving forward with execution of the agreement in order to complete installation in the spring.

Details:

As of 10/2/17 the R Park Sculpture group has raised \$50,635 in cash donations along with securing in kind donations of \$8,139 for a total of \$58,774. This equates to 94% of their goal of \$62,600. Several businesses/individuals are still considering lending support and Houlihan's in Fairway has offered to do two more brunch fundraiser. The group is confident they will reach their goal but in order to move forward with commissioning the sculpture so that it will be ready for installation in May of 2019, Ardie and Gretchen Davis have pledged to cover any shortfall.

The attached purchase agreement has been reviewed and approved by the City Attorney and staff. It details the commitments of both parties as well as the prescribed timeline. The City is reflected as the owner as the sculpture is to be owned by the City, payment will be from the cash donations secured for the work.

The sculpture will take six months to fabricate and the concrete foundation will be poured in late April 2019, with planned installation of the sculpture in May 2019. The location of the piece was selected with input from the artist, public works, the R Park Master Plan, Arts Committee, Parks Committee and fundraising group. the attached site plan reflects the selected location.

After the installation of the sculpture there is also a plan to have an artist's reception for the whole community while he is still here in town. There will be a dedication after the plaque is in place and the landscaping is complete.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
 R Park Sculpture Agreement		Cover Memo

AGREEMENT FOR ARTISTIC SERVICES

This Agreement, is made this _____ day of _____, 2018 by and between **JORGE BLANCO SCULPTURE, INC.**, (hereinafter referred to as “Artist”) and the **CITY OF ROELAND PARK, KANSAS**, (hereinafter referred to as “City”). The Artist and the City may collectively be referred to in this Agreement as the “Parties.” For and in consideration of the mutual promises, terms, covenants, and conditions set forth herein, the Parties agree as follows:

ARTICLE 1. SCOPE. The City desires that the Artist perform, and the Artist agrees to perform, the following work:

- The Artist will provide the sculpture (hereinafter referred to as the “Artwork”) to be installed in the City at R Park, located at 5535 Juniper Drive, Roeland Park, Kansas 66205. The sculpture will be a red runner/yellow rings with small holes and cutouts of the 3 R’s. Dimensions: the sculpture will be between 5 to 6 feet tall mounted on posts 8 to 9 feet from the ground. Materials: Aluminum, painted with powder-coating system.
- The Artist will provide at his expense, the dimensions of the metal base with the metal plate having holes 1” or 5/8”) for the anchor bolts to anchor the 900-pound work to the concrete foundation. The local engineer, provided at the City’s expense will design the sculpture’s concrete foundation, make and provide the concrete foundation sketches for the construction contractor and decide what kind and length of anchor bolts will be needed. Construction of the concrete foundation and the provision of the required anchor bolts will be done as part of the installation at a cost to City.
- The Artist will be on site to supervise the installation of the sculpture. The City will provide two construction workers, one forklift driver and forklift to work with the Artist on the sculpture installation.
- The Artist will package and ship the Artwork to the City, at the City’s expense (not to exceed \$2,000), to be delivered early in the morning on the day of installation at R Park, on a date agreed upon by the parties, likely in **April or May 2019**. The Artist will make every effort to be present at the installation site when the sculpture shipment arrives. The Artist cannot control the exact time of the delivery, he is not responsible for the shipping company’s policies or timely delivery of a shipment.
- The Artist shall at all times own the sculpture copyright; Artist hereby grants City permission to photograph, reproduce two-dimensionally and make reasonable use of the sculpture in publicity, public education and public relations. City reserves the right to move the sculpture at its discretion.

The Artist and City further agree that:

- The City shall prepare the Artwork site selected at R Park.
- Upon completion, the Artwork shall become the property of City and the City may transfer its ownership and interests in the Artwork at any time.
- The City shall be responsible for installation and maintenance of appropriate lighting of the Artwork.

- The Artist will store Artwork for delivery upon a time to be mutually agreed to by the Parties. If the work is ready before the site is prepared the Artist will deliver the work and the City shall be responsible for storage.

ARTICLE 2. TERMS OF AGREEMENT.

Terms of Payment.

The City will use funds raised by citizens; money deposited in the Roeland Park Community Foundation, to pay the Artist \$44,000 for the Artwork, 50% of the cost of the Artwork (not to exceed \$22,000) shall be billed by the Artist after the contract is signed by both Parties. The remaining 50% of the total cost (not to exceed \$22,000) shall be billed by the Artist after the Artwork is completed and installed to the satisfaction of the City. If the sculpture is not completed to the City's satisfaction within 6 months of the date that the Artist is paid the initial \$22,000, the Artists shall repay the City \$22,000. If the Artwork has not been installed for reasons beyond the Artist's control and responsibility, Artist shall not be responsible for repayment of the initial \$22,000.

The City shall pay the Artist for sculpture packaging and shipping (not to exceed \$2,000) after the sculpture has been shipped to the City in a condition that is satisfactory to the City. The City shall pay for Artists' and Artist assistant's airfare, lodging, meals and ground transportation for two trips to the City during performance of duties related to site selection, installation of sculpture and community engagement (not to exceed \$4,000). Such payment will only be made once the installation of the sculpture is completed to the City's satisfaction.

Reimbursement of Expenses

City shall not be liable to the Artist for any expenses paid or incurred by the Artist unless otherwise agreed to in writing.

Federal, State, and Local Payroll Taxes

Federal, state, and local income tax and payroll tax of any kind shall not be withheld or paid by the City on behalf of the Independent Contractor or the employees of the Artist. The Artist is not an employee and shall not be treated as an employee with respect to the services performed hereunder for federal, state, or local tax purposes.

Responsibility for Workers' Compensation and other Insurance

The City will not obtain workers' compensation insurance covering the Artist or employees of the Artist. The Artist shall comply with the workers' compensation law concerning the Artist and the employees of the Artist. The risk of loss and damage shall remain with the Artist until the sculpture is installed as required above.

The Artist shall provide coverage sufficient to cover all its equipment and personnel and such liability insurance as may be necessary to insure its interests. The City will pay \$1,500 for liability insurance to be purchased by the Artist to cover him during installation of the sculpture in R Park.

Termination of Agreement

City may terminate this Agreement at any time. The Artist may terminate this Agreement upon thirty (30) days written notice to the City. Notice shall be sufficient either when served personally or when sent by first-class mail addressed to the City at the address set forth in this Agreement. City shall not be liable for, nor shall the Artist be liable to perform, any services or expenses incurred after the receipt of notice of termination.

Independent Contractor Status

The Artist expressly represents and warrants to City that (1) he is not and shall not be construed to be an employee of City and that his status shall be that of an independent contractor for which he is solely responsible for his actions and inactions; and (2) the Artist shall act solely as an independent contractor, not as an employee or agent of City; and (3) the Artist is not authorized to enter into contracts or agreements on behalf of City or to otherwise create obligations of City to third parties.

Assignability

This Agreement shall not be transferred or assigned, in whole or in part, by the Artist without the prior written consent of City.

Agreement

This Agreement supersedes all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties. The Agreement cannot be changed or modified orally. This Agreement may be supplemented, amended, or revised only in writing by agreement of the parties.

Title to Works, Trademarks, and Inventions Produced.

The Artist has acquired or shall acquire from each of his employees, consultants, and subcontractors, if any, the necessary rights to all works, trademarks, copyrights and inventions utilized in the performance of this Agreement.

Hold Harmless

The Artist shall indemnify and hold the City harmless from and against any claims, allegations, charges, damages, costs, attorneys' fees or other expenses incurred due to the actions, inactions, fault, intentional misconduct or gross negligence, or the claimed actions, inactions, fault, intentional misconduct or gross negligence of the Artist or his agents or employees.

Reports

The Artist, when directed, shall provide written reports with respect to the services rendered hereunder.

ARTICLE 3. DISPUTES, REMEDIES AND NOTIFICATIONS.**Choice of Law**

Any dispute under this Agreement, or related to this Agreement or the Artwork, shall be decided in accordance with the laws of the State of Kansas.

Addresses for Notices and Payments

The City shall send all payments and notifications required herein to Artist at:

Jorge Blanco
Jorge Blanco Sculpture, Inc.
1760 Irving Street
Sarasota, FL 34236
914-927-1010; studio@jorgeblancosculpture.com

All notices and invoices to the City shall be either emailed, hand delivered, sent by certified or registered mail, United States First Class to the following address:

The City of Roeland Park
Attn: City Clerk
4600 West 51st Street
Roeland Park, Kansas 66205
913 722 2600; kbohon@roelandpark.org

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on the date first above written.

CITY OF ROELAND PARK, KANSAS:

By: _____
Keith Moody, City Administrator

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM

Steven E. Mauer, City Attorney

JORGE BLANCO

Artist

Address

Item Number: New Business- VIII.-B.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/19/2018
Submitted By: Jose Leon
Committee/Department:
Title: Roe Lane Change Order
Item Type: Other

Recommendation:

Staff recommends approval of the change order for addition construction costs (\$116,349) and engineering/inspection costs (\$28,668) related to Johnson County Wastewater force main fortification at crossings with storm sewers within the Roe Lane project.

Details:

The attached letter from Larkin (City/project engineer) details the fortification of force mains where they cross over the storm sewer system. This work was not incorporated into the original scope as JCW did not locate their force mains in the field as the other utilities did, and therefore their pipes were not shown on engineering plans provided to them for review as part of the City's preconstruction utility coordination and relocation efforts.

Generally a city is not financially responsible for relocating/modifying utility infrastructure within a public right of way even in the event that the city's proposed construction necessitates the relocation/modification. This is spelled out in the Franchise Agreements we have with the different utilities. Johnson County Wastewater does not have a franchise agreement with the City.

Because this project is funded in part through CARS (a county program), it is JCW's position and practice that any sanitary sewer facility "relocation" cost shall be shared 50/50 between the county and the city. Staff, the City Attorney and the City Engineer have considered the alternatives and conclude that paying half of the cost of this work is the best course to take on this project at this stage in construction.

The City will pay for all of the additional construction costs (\$116,349) and engineering/inspection costs (\$28,668) associated with the fortification of the force mains, and JCW will reimburse half of these as work is completed and paid for by the City. This will bring the total cost of the project to

\$1,439,242, the estimated cost of the project was \$1,682,000. Roeland Park's share of the total project will be \$781,854 inclusive of the change order and engineering/inspection cost increase. The balance, \$657,388 will be paid from CARS and JCW. There are sufficient resources in the Special Street Fund to cover the City's share.

Financial Impact

Amount of Request: \$145,017 total additional construction and engineering/inspection costs	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
☐ Letter from Larkin Including Cost Details	Cover Memo

October 8, 2018

Mr. Jose Leon
Director of Public Works
City of Roeland Park, KS
4600 W. 51st Street
Roeland Park, KS 66205

Re: 2018 CARS Roe Lane
Change Order Letter

Dear Mr. Leon:

We are providing, attached, a proposed change order in the amount of \$116,349.00 for the Roe Lane construction contract with Amino Brothers, Inc. The change order is to provide long term protection for the three Johnson County Wastewater (JCW) force mains that exist in the Roe Lane Right-of-way. Utility coordination occurred with JCW during the design phase, however the exact locations and depths of the 16-inch through 24-inch force mains were not known. As construction advanced towards the first 16-inch force main crossing, JCW determined that a reinforced concrete encasement would be required to protect their facility. The existing CMP, and proposed RCP, storm sewers are below JCW force mains in all instances, therefore all four (4) storm sewer/force main crossings require specific concrete encasement designs.

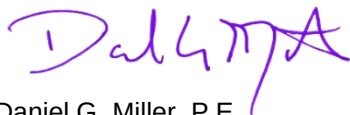
We are also providing a task order supplemental to the original Roe Lane design and construction task order mostly for design, coordination, and construction observation of the force main protection. We engaged the services of Packard Engineering for structural design of the bridge encasements. Larkin/Packard proposed a cradle design that reduced the weight on the existing force mains, which JCW approved, and reduced the potential change order cost. The proposed task order also includes design and part time inspection for ADA signalization modifications at the intersection of Roe Lane and 47th/48th Street, and increased direct expenses. Approval of the task order in the amount of \$28,668.00 is respectfully requested for the above project elements.

JCW has agreed to pay 50% of the costs associated with protecting the force mains, as this project is partially funded by CARS.

If you have any questions, or need additional information, please contact me at (816) 823-7228.

Sincerely,

LARKIN LAMP RYNEARSON



Daniel G. Miller, P.E.
Civil Design Group Leader

CC: Project File

L:\Engineering\0317001.02 Roeland Park KS 2018 CARS Roe Lane\CONSTRUCTION\Change Order\0317001.02 CO Letter 10.8.18.docx

LAMP RYNEARSON COMPANIES



CHANGE ORDER NO. 2

October 4, 2018

Date

2018 CARS – Roe Lane, Roe Boulevard to County Line
(Project)

CITY OF ROELAND PARK, KANSAS - OWNER

Amino Brothers Co., Inc.

(Contractor)

CONTRACT DATED:

April 10, 2018

IN ACCORDANCE with the terms of the Contract referred to above, the OWNER hereby authorizes the CONTRACTOR to make the following change to the Contract for the total amount of \$ 116,349.00. In all other respects, the terms and conditions of the April 10, 2018, Agreement shall remain in full force and effect, except as specifically modified by this Change Order.

The work included in this Change Order involves four (4) reinforced concrete bridge embedment cradles for four (4) existing Johnson County Wastewater forcemain crossings (one 16-inch main and three 24-inch mains) and the addition of one (1) junction box storm structure to accommodate the field verified forcemain elevation at one crossing. This work does require a time extension for this project.

Paragraph A on page B-3 of the Bid and Article III on page C-2 of the Agreement, changed with Change Order 1, shall be changed from substantial completion except restoration no later than September 1, 2018, to substantial completion except restoration and asphalt surfacing and striping south of Elledge Drive no later than November 19, 2018, and Paragraph B on page B-3 of the Bid and Article III on page C-2 of the Agreement, changed with Change Order 1, shall be changed from all work will be completed and ready for final payment on or before October 18, 2018, to all work will be completed except for asphalt surfacing and striping south of Elledge Drive on or before January 4, 2019. Asphalt surfacing and striping shall be completed and ready for final payment on or before May 1, 2019.

CITY OF ROELAND PARK, KANSAS

Approved: _____
Date

Original Contract Amount: \$ 1,108,212.80

Additions to Date: \$ 116,349.00

By: _____
Mayor

Deductions to Date: \$ (0.00)

CONTRACTOR

Revised Contract Sum: \$ 1,224,561.80

Accepted: _____
Date

Contractor

By: _____
Signature

City of Roeland Park – Roe Lane 2018 CARS Project

Contract: Additional Services During Construction

Ordinance or Resolution:

Task Agreement No: 18-13

Funding Amount: \$28,668.00

Purchase Order No:

Project Title: Roe Lane 2018 CARS – Additional Services During Construction

Contractor/Consultant:
Larkin Lamp Ryneerson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division and Staff Project Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): None

PROJECT Scope (can be in the form of an attachment):

1. Design, agency coordination, plan revisions, and part time inspection for four (4) reinforced concrete bridge cradles under Johnson County Wastewater forcemains. Forcemains range in diameter from 16-inches to 24-inches, and cross proposed 36-inch and 42-inch RCP storm sewer. Packard Engineering is a subconsultant for design.
2. Design and part time inspection of work performed by Amino Brothers for ADA signalization modifications at the Roe Lane and 47th/48th Street intersection. Merge Midwest is a subconsultant for design.
3. Direct expenses for easement acquisition on two properties.
4. See attached fee breakdown.

The attached services will be provided for an hourly rate not to exceed \$28,668.00, including direct expenses.

Staff Signatures

Mayor:

Mike Kelly

City Administrator:

Keith Moody

Signature: _____

Date: _____

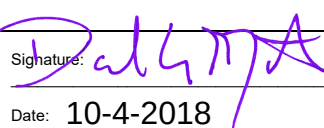
Signature: _____

Date: _____

Partner Signatures

Project Manager:

Daniel G. Miller, P.E.

Signature: 

Date: 10-4-2018

Company Principal (if different):

Tony O'Malley, P.E.

Signature: _____

Date: _____

Project Type: Design _____ Construction X Property Acquisition _____ Conceptual/Problem Solving _____ Surveying _____

Project Discipline(s): Transportation X Planning _____ Water _____ Wastewater _____ Stormwater X

Report(s) Received:

Work on File:

This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and Larkin Lamp Ryneerson (Professional), dated 1/1/2017.

Attach scope of work, budget, and other supporting material



LARKIN
LAMP RYNEARSON

9001 State Line Road Suite 200
Kansas City Missouri 64114
(816) 361-0440 www.LRA-inc.com

CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE 2018 CARS - Roe Blvd to County Line - Add Services
LOCATION Roeland Park
DATE 10/4/2018

PROJECT # 317001.02
BY Dan McGhee

Classification:	Civil Design	Sr. Project	Project	Project	Construction	Admin		
	Group Leader	Manager IV	Engineer III	Designer IV	Observer	Asst.		
Associate:	Miller	McGhee	Schliecher	McMurry	Jones	Cunningham	Subtotal of	Subtotal of Fee
Hourly Rate:	\$215.00	\$172.00	\$101.00	\$100.00	\$92.00	\$66.00	Hrs per Item	per Item

Additional Services During Construction								
JCW Forcemain Cradle - Permitting / Design Revisions	6	22	0	0	0	0	28	\$5,074.00
JCW Forcemain Cradle Construction Administration	4	10	0	0	0	0	14	\$2,580.00
Subtotal of Hours per Associate	10	32	0	0	0	0	42	
Subtotal of Fee per Associate	\$2,150.00	\$5,504.00	\$0.00	\$0.00	\$0.00	\$0.00		
						Labor Fee		\$7,654.00
						Reimbursables 5%		\$382.70
						Contingency 0%		\$0.00
Subtotal of Engineering Services								\$8,036.70

Subconsultants								
Packard Engineering - JCW Cradle Design								\$5,000.00
Merge Midwest - ADA Signalization Design								\$2,115.00
Subtotal of Hours per Associate	0	0	0	0	0	0	0	
Subtotal of Fee per Associate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
						Labor Fee		\$7,115.00
						Subconsultant Coordination 10%		\$711.50
Subtotal of Subconsultants								\$7,826.50

Additional Construction Observation								
JCW Cradle Encasement Part Time Observation	0	0	0	0	80	0	80	\$7,360.00
ADA Signalization Part Time Observation (Amino)	0	0	0	0	8	0	8	\$736.00
Subtotal of Hours per Associate	0	0	0	0	88	0	88	
Subtotal of Fee per Associate	\$0.00	\$0.00	\$0.00	\$0.00	\$8,096.00	\$0.00		
						Labor Fee		\$8,096.00
						Reimbursables 5%		\$404.80
						Contingency 0%		\$0.00
Subtotal of Additional Construction Observation								\$8,500.80

Task Order Fee Summary		
Additional Services During Construction including Subconsultants		\$15,863.20
Additional Construction Observation		\$8,500.80
Direct Expenses (Easement Acquisition)		\$4,304.00
TASK ORDER TOTAL		\$28,668.00

Item Number: New Business- VIII.-C.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/27/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: 2019 CARS Design & Inspection Task Order
Item Type:

Recommendation:

Staff recommends Council approve the Larkin Lamp Rynearson Task Order at a cost not to exceed \$39,850.00

Details:

The 2019 CARS project is two streets. The first street is 50th Terrace, between Roe Blvd and Cedar Street. The second street is Cedar Street, between 50th Terrace and 51st Street. The project consists of a 2" mill/overlay of the streets, spot curb and gutter repair, sidewalk panel repair, and removal of the concrete median at the intersection of Cedar and 50th Terrace.

Staff met with Walmart staff as requested by the Governing Body to discuss their plans to use Cedar Street as a truck route. Walmart stated they have zero plans to use Cedar Street as a truck and the removal of the median will not change their plans. Walmart stated they do not intend to open the western access for use by delivery trucks. Walmart does not want to use Cedar as a truck route.

Financial Impact

Amount of Request: \$39,850.00	
Budgeted Item?	Budgeted Amount: \$40,000.00
Line Item Code/Description: 5459.270 Professional Services	

Additional Information

The median was constructed as part of a change order during the City's 2012 CARS project. The

cost to construct the median was \$5,457. As you will see in the agenda attachment from the 2012 workshop meeting, the City wanted to change the street from a one-way street to a two-way street and the median was built to prevent trucks from using Cedar due to concern of them sliding through the Cedar and 50th Terrace intersection during icy conditions. A stop sign was also installed for westbound 50th Terrace traffic at Cedar in order for this traffic to see and avoid a vehicle traveling north on Cedar that may slide through this intersection during icy conditions. The existing median prevents truck from using these designated collector street routes (Cedar and 50th Terrace). The Roe Boulevard project planned for 2020 anticipates removal of the signal at the southerly entrance to Walmart, and in order to provide trucks a protected left turn onto northbound Roe removal of the median is necessary. The existing all way stop condition at this intersection addresses the safety concern, the median is not necessary but to prohibit truck traffic, which runs contrary to good traffic design (providing multiple means of egress). The City Engineer support this design and will be at this meeting to address function and safety related questions.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ LLR Design & Inspection Task Order	Backup Material
□ Project Limits	Exhibit
□ Median to be removed	Exhibit

City of Roeland Park – 2019 CARS Street Rehabilitation Project

Contract: 2019 CARS Street Rehabilitation Project

Ordinance or Resolution:

Task Agreement No: 18-12

Funding Amount: \$39,850.00

Purchase Order No:

Project Title: 2019 CARS – 50th Terrace and Cedar Street Rehabilitation Project

Contractor/Consultant:
Larkin Lamp Ryneerson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): None

PROJECT Scope (can be in the form of an attachment):

1. See attachment

The attached services will be provided for an hourly rate not to exceed \$39,850.00, including direct expenses.

Staff Signatures

Mayor:

Mike Kelly

City Administrator:

Keith Moody

Signature: _____

Date: _____

Signature: _____

Date: _____

Partner Signatures

Division Manager:

Daniel G. Miller, P.E.

Signature: _____

Date: 9-27-2018

Company Principal (if different):

Tony O'Malley, P.E.

Signature: _____

Date: _____

Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying _____

Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater _____

Report(s) Received:

Work on File:

This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and Larkin Lamp Ryneerson (Professional), dated 1/1/2017.

Attach scope of work, budget, and other supporting material

Exhibit A: Basic Services and Other Matters

Scope of Project: The project includes design, plans, specifications, construction administration, and construction observation duties for constructing the 2019 CARS project, including 50th Terrace from Roe Boulevard to Cedar Street and Cedar Street from 50th Terrace to 51st Street. The project includes share the road bike markings, curb and sidewalk replacement, and mill and overlay. Restoration will include sodding along the curb and sidewalk.

The Consulting Engineer shall furnish and perform the various professional duties and services required for the construction of the Project in accordance with tasks listed in the scope of services.

General Design Requirements

The consultant shall design the Project in conformity with design criteria appropriate for the Project in accordance with City of Roeland Park standards, Kansas City Metro APWA standards, and the current version of the Manual on Uniform Traffic Control Devices (MUTCD).

The Design plans shall be signed and sealed by the licensed professional engineer responsible for the preparation of the design plans.

Hazardous Materials

It is acknowledged by both parties that the Consulting Engineer's scope of services does not include any services related to hazardous or toxic materials. In the event the Consulting Engineer or any other party encounters hazardous or toxic materials at the project site, or should it become known in any way that such materials may be present at the project site or any adjacent areas that may affect the performance of the Consulting Engineer's services, the Consulting Engineer may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the City retains, at their cost, appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the hazardous or toxic materials.

Task 1 Preliminary Design

1.01. Data Collection.

- A. Attend pre-design meeting.
- B. Develop detailed design schedule in a form compatible with MS Project 4.0 or later. Submit copy to City, and provide digital updates at scheduled progress meetings. Include at least the following benchmarks.
 - 1. Data collection complete.
 - 2. Plans to all utilities.
 - 3. Field check complete.
 - 4. Public meetings.
 - 5. Agency permits submitted.
 - 6. Office Check plans submitted for review.
 - 7. Project ready for bid.
- C. Schedule and coordinate project activities with the City (where applicable).
- D. Field data collection.
 - 1. Compile project photos of existing conditions (roadway, entrances, monuments, grading, etc.)

E. Ownership and abutting property information.

1. Show plat information on plans.
2. Obtain ownership information. If required, the Consulting Engineer shall prepare an RFP to be mailed to City approved title companies to provide for ownership information research. The Consulting Engineer will review proposals and recommend company to the City for approval. The City shall pay the costs associated with ownership information research to the title company. The Consulting Engineer shall coordinate required work with the title company.
3. Review record drawings on abutting projects and subdivisions. Update as required.
4. Obtain and review new, approved site plans for developments.

F. Prepare an analysis of the construction phasing and traffic control needs to maintain acceptable access to the existing land uses along the project corridor.

G. Develop base map from survey information. Base map to be at a scale necessary to adequately describe the work, as approved by the City. Base map shall show, at a minimum, existing property lines, owner information, and existing utility information as determined from surveyed utility locates, visible features and/or facility maps.

1.02 Prepare Field Check Plans

- A. Cover sheet.
- B. Typical sections.
- C. Pavement section
- D. Preliminary survey reference sheet
- E. Plan sheets for Roadway
- F. Preliminary pavement marking, signing.
- G. Preliminary construction grading limits.
- H. Quality Assurance Review.

1.03 Submit field check plans and opinion of probable construction cost to the City. The preliminary opinion of probable project costs should be itemized by unit of work and shall include appropriate contingency.

1.04 Submit field check plans to utility companies for their use in preparing plans for relocations.

1.05 Meet with utility companies to discuss project and begin coordination for relocations (Assume one meeting).

1.06 Field Check meeting to be performed with representatives of the Consulting Engineer and the City to review the Field Check plans.

1.07 Public Information:

- A. Prepare for and attend one public information meeting, if requested by the City, to explain the project to property owners and key stakeholders, and to receive public comments at a time and place arranged for by the City.
1. Prepare exhibits, including preliminary plans.

- 2. Have persons available to explain the proposed work and to answer questions.
- B. The Consulting Engineer will be available to meet with City staff and concerned property owners as directed by the City to discuss the project at any time throughout the project.

1.08 Permitting.

A. No permit activities are anticipated to be required under this Basic Scope of Services. If permitting is required the work shall be done under a supplemental agreement.

Task 2 - Final Design

2.01 Prepare detailed plans and specifications.

- A. Cover sheet.
 - B. Typical sections.
 - C. Final survey reference sheet.
 - D. Pavement design.
 - E. Plan Sheets for Roadway.
 - F. Detail Sheet for curb inlet modifications.
 - G. Individual sidewalk ramp design and details per ADA requirements
 - H. Pavement marking and signing.
 - I. Existing and proposed right-of-way limits.
 - J. Property lines and owner information.
 - K. Traffic control plan.
 - L. Location of existing utilities and underground facilities.
 - 1. Review each utility company's relocation plans
 - M. Erosion and sediment (E&S) control plans, details and estimated quantities meeting NPDES requirements. Notes on plans shall include the intent of the erosion and sediment controls.
 - N. If required, sanitary sewer relocation plans and/or septic system modifications will be done under a supplemental agreement.
 - O. Standard and Special Construction Detail Sheets.
 - P. Summary of Quantities and Recapitulation of Quantities sheets for minimal selected items.
 - Q. Prepare Project Manual, Specifications and Special Provisions.
 - R. Quality Assurance Review.
- 2.02** Provide final plans to utility companies and coordinate any necessary relocations.
- 2.03** Prepare a detailed opinion of probable cost.
- A. Include an appropriate contingency.
 - B. Estimate time required to complete construction.
- 2.04** Submit Office Check Plans to City for review

- A. Print & submit plans
- B. Provide plan modifications based on review comments received from City.
- C. At the completion of the project design, furnish to the City the CAD drawings of the project in AutoCad format for the City's future use. The record contract documents for the project will be the original sealed drawings. In addition, furnish plans in .pdf format. Specifications to be provided in .pdf format.
- D. Provide bid sets via Drexel electronic plan room.
- E. Provide plans and specifications in electronic (.pdf) format to Plan Rooms as necessary.

2.05 Meet with City as requested during preparation of detailed plans.

Task 3 Bidding

- 3.01.** Answer Contractor questions during the bid period and issue any necessary addenda.
- 3.02.** Attend Bid opening, review bids and prepare bid tabulation.
- 3.03.** Assist City in analyzing bids and making recommendation for award of the construction contract.
- 3.04.** Prepare Contract Documents and print construction sets for Contractor and City.
- 3.05.** Attend and prepare minutes for a pre-bid conference, if required.
- 3.06.** Prepare written addenda to the bidding documents as required and or requested.
- 3.07.** Attend a pre-construction conference with representatives of the City, the successful bidder and utilities.

Task 4 Construction Services

- 4.01** Be available for discussion and consultation during the construction phase.
- 4.02** Review shop drawings and be available for consultation with the City during construction.
- 4.03** Participate in final walk through inspection.
- 4.04** Prepare plan revisions as necessitated by conditions encountered in the field during construction, with the exception of traffic control plans.
- 4.05** Prepare final record drawings from Contractor provided redlines that reflect:
 - A. All change orders
 - B. Minor design changes
 - C. Changes made in the field and marked on the construction plan set.
 - D. Provide record drawings in pdf format.
- 4.06** Attend two construction progress meetings as directed by the City.
 - A. Consulting Engineer shall prepare and issue plan revisions at these meetings as changes occur.
- 4.07** Review submitted pay applications for accuracy and provide recommendation to City for payment.
- 4.08** Construction Observation

- A. Attend Preconstruction and progress meetings.
- B. Facilitate Contractor Coordination with Utilities.
- C. Visually inspect the contractors work throughout the project.
- D. Record a daily journal of the contractor's progress on the project.

Completion Time:

The Consulting Engineer hereby agrees to complete field check and Right of way plans by **December 4, 2018**, and to complete all work necessary to advertise for bids including preparation of final plans and specifications by **January 15, 2019**.

CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE 2019 CARS - 50th Terr & Cedar Street
LOCATION Roeland Park
DATE 9/27/2018

PROJECT #
BY Dan McGhee

Classification:	Civil Design Group Leader	Sr. Project Manager IV	Project Engineer III	Project Designer IV	Construction Observer	Admin Asst.	Subtotal of Hrs per Item	Subtotal of Fee per Item
Associate:	Miller	McGhee	Schliecher	McMurry	Jones	Cunningham		
Hourly Rate:	\$215.00	\$172.00	\$101.00	\$100.00	\$92.00	\$66.00		
Design Services								
City Meetings (2 Meetings)	4	4	0	0	0	0	8	\$1,548.00
Import Survey and Create Base Mapping	0	0	0	5	0	0	5	\$500.00
Field Investigation	0	2	2	0	0	0	4	\$546.00
Preliminary Field Check Plans	1	4	8	16	0	0	29	\$3,311.00
Details/Typical Sections	1	2	5	8	0	0	16	\$1,864.00
Estimate Quantities	1	2	6	8	0	0	17	\$1,965.00
Utility Coordination	0	2	2	0	0	0	4	\$546.00
Utility Coordination Meeting	0	2	2	0	0	0	4	\$546.00
Field Check	0	2	2	0	0	0	4	\$546.00
Final Design Plans	2	8	10	28	0	0	48	\$5,616.00
Prepare Specifications and Project Manual	1	8	8	0	0	8	25	\$2,927.00
Bid Assistance	1	4	6	0	0	4	15	\$1,773.00
Subtotal of Hours per Associate	11	40	51	65	0	12	179	
Subtotal of Fee per Associate	\$2,365.00	\$6,880.00	\$5,151.00	\$6,500.00	\$0.00	\$792.00		
						Labor Fee		\$21,688.00
						Reimbursables 5%		\$1,084.40
						Contingency 0%		\$0.00
Subtotal of Engineering Services								\$22,772.40

Construction Administration								
Attend Preconstruction Meeting	2	2	0	0	0	0	4	\$774.00
Shop Drawing Review/ Submittals	1	3	8	0	0	0	12	\$1,539.00
Field Visits	0	3	0	0	0	0	3	\$516.00
Construction Issues and Question Resolution	2	4	4	0	0	0	10	\$1,522.00
Subtotal of Hours per Associate	5	12	12	0	0	0	29	
Subtotal of Fee per Associate	\$1,075.00	\$2,064.00	\$1,212.00	\$0.00	\$0.00	\$0.00		
						Labor Fee		\$4,351.00
						Reimbursables 5%		\$217.55
						Contingency 5%		\$217.55
Subtotal of Construction Administration								\$4,786.10

Construction Observation								
Construction Observation								
Part Time, 20 Hours / Week / 32 Day Construction	0	0	0	0	128	0	128	\$11,776.00
Subtotal of Hours per Associate	0	0	0	0	128	0	128	
Subtotal of Fee per Associate	\$0.00	\$0.00	\$0.00	\$0.00	\$11,776.00			
						Labor Fee		\$11,776.00
						Reimbursables 0.575/mi		\$515.20
						Contingency 0%		\$0.00
Construction Observation Fee Total								\$12,291.20

Project Fee Summary								
						Design Engineering		\$22,772.40
						Construction Administration and Observation Fees		\$17,077.30
PROJECT TOTAL								\$39,849.70

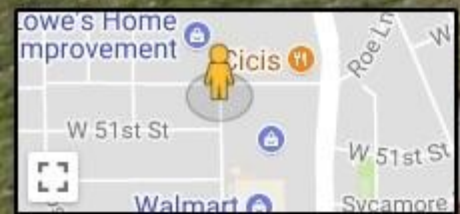


Sign in

3D

Map

Google



Item Number: New Business- VIII.-D.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 9/13/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **2019 NSRP Rosewood Street - Sidewalk Location Recommendation**
Item Type:

Recommendation:

Staff recommends for the Governing Body to provide support for the sidewalk construction on the east side of Rosewood Street, between 55th & Alder.

Details:

Staff and our engineers have began working through options for sidewalk placement for our 2019 Neighborhood Street Reconstruction Project (NSRP). Rosewood Street, between 55th and Alder has been surveyed and studied by our engineers. The east side of the street makes the most sense for sidewalk location for the following reasons:

- Utility Impacts are extremely minimal
- Landscaping and Tree Impacts are minimal. Zero trees will need to be removed, but a couple will need to be protected.
- Drive slopes will be easier to maintain a comfortable slope with less easement impacts.

Utility conflicts can raise the price of construction and slow the construction process down. Landscaping and trees are sensitive items to impact for home owners and the least we can impact, the better. Finally, driveway slopes for sidewalk construction are required to be less than 2% grade cross slope through the drive apron. The east side allows for us to comfortably construct the sidewalk and obtain minimal easement from property owners to do so.

With all these items considered, staff would like the governing body to provide support to continue engineering the street reconstruction with the sidewalk located on the east side. Once staff receives the governing body support, we will schedule a public meeting to meet and discuss the sidewalk location and overall project with the residents along Rosewood Street.

Staff highly encourages the governing body members to attend the meeting when it is scheduled.

Financial Impact

Amount of Request: 0	
Budgeted Item?	Budgeted Amount: 0
Line Item Code/Description: 0	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Letter from Engineer	Cover Memo
 Plan Sheet with Sidewalk	Cover Memo



9001 State Line Road, Suite 200
Kansas City, Missouri 64114
P: 816.361.0440 | F: 816.361.0045
www.LRA-inc.com

September 4, 2018

Mr. Jose Leon
Director of Public Works
City of Roeland Park, KS
4600 W. 51st Street
Roeland Park, KS 66205

Re: 2019 NSRP – Rosewood Street Improvements
Sidewalk Location Recommendation Letter

Dear Mr. Leon:

Three proposed sidewalk locations were contemplated to evaluate impacts to residences and existing utilities within right-of-way. The locations were on the west side of the street adjacent to curb, the east side of the street adjacent to curb, and the east side of the street with a 5-ft greenspace buffer between the curb and sidewalk. The pros and cons of each scenario are described below:

West Side – The steepest driveways on the project are on the west side of the street, near Alder Drive. Utilities are also predominately located on the west side: google fiber line, water main with fire hydrants, and four street lights occupy the right-of-way. Driveway grades are flatter near the south end of the project towards 55th Street, however driveway adjustments at the north end would be steeper than the existing condition. 13 temporary construction easements would be anticipated on the east side and 10 on the west side.

East Side – Existing driveway grades are relatively consistent on the east side, with the steepest drives being located at the south end of the project. There are limited utilities on the east side with google fiber service boxes and water meters within or directly adjacent to right-of-way. Some larger trees are located within right-of-way at the south end, but modular tree walls could allow them to remain. Some conflict with tree roots is expected and we recommend an evaluation of the trees relative to the sidewalk location by a forester. 19 temporary construction easements would be anticipated on the east side and 2 on the west side.

East Side (with buffer) - Providing a greenspace buffer between the back of curb and sidewalk does reduce the undulating effect of the sidewalk ramp elevations at driveways, however this pushes the sidewalk into many of the existing water meters. Some driveway replacements would extend further, as this would limit the maximum grade differential from the street curb to right-of-way. All driveways would have a consistent slope from the driveway curb to the street of approximately 10%. The larger trees at the south end of the project would have to be removed. 21 temporary construction easements would be anticipated on the east side and 2 on the west side.

LAMP RYNEARSON COMPANIES



After review of the field survey and these three scenarios, Larkin Lamp Ryneearson recommends locating the sidewalk on the east side of the street behind the curb and gutter. This will limit the number of driveways on the project that get steeper from the existing condition, minimize utility relocations, and help to preserve existing landscaping and mature trees.

If you have any questions, or need additional information, please contact me at 816-823-7239.

Sincerely,

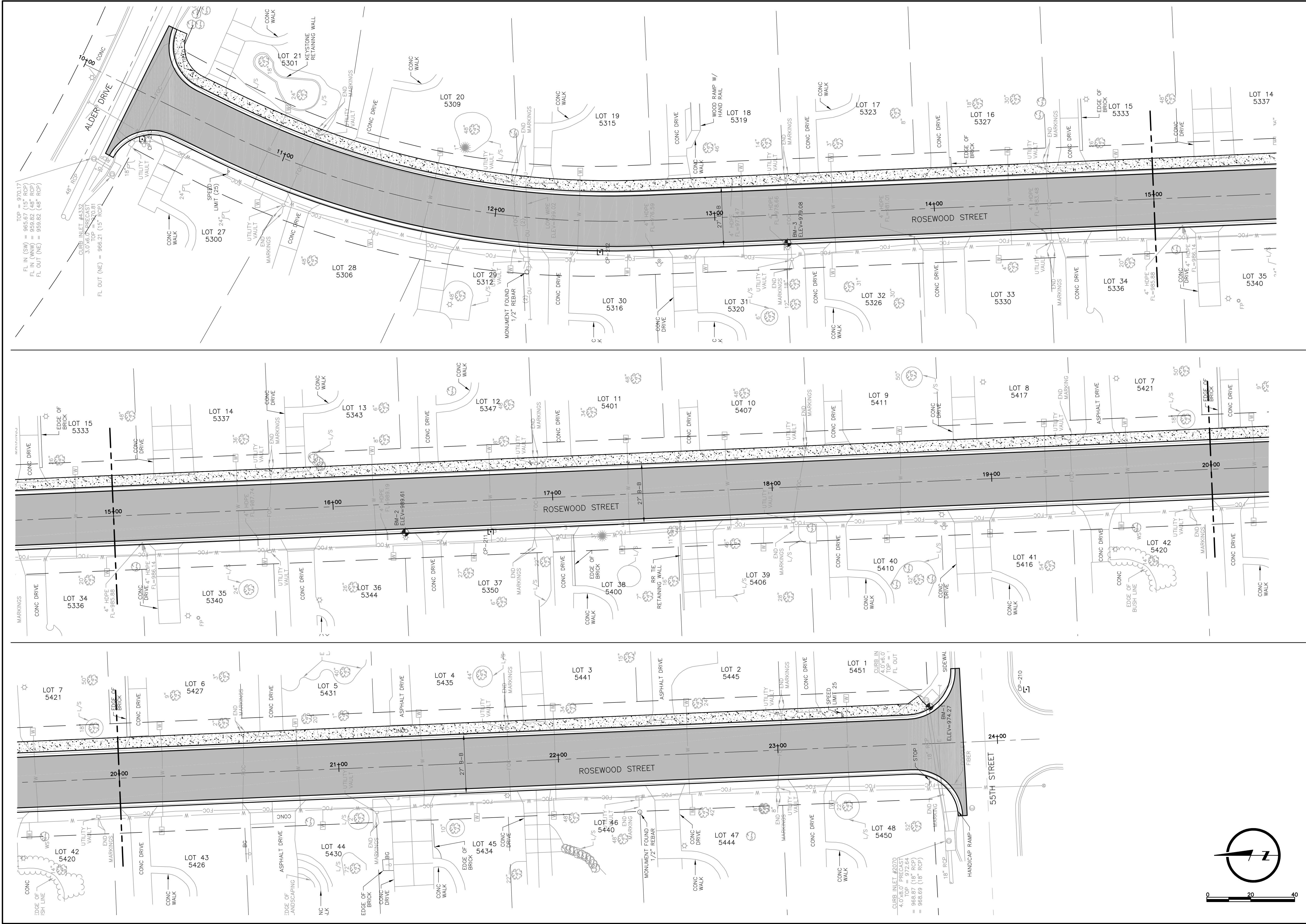
LARKIN LAMP RYNEARSON

A handwritten signature in blue ink, appearing to read "Dan McGhee".

Dan McGhee, P.E.
Senior Project Manager

CC: Project File
Email C: Dan Miller, Larkin Lamp Ryneearson

L:\Engineering\0318001.03 Rosewood Park, KS 2019 NSRP DRAWINGS\BASE MODELS\0318001.03 - BASE.dwg, 9/4/2018 10:45:12 AM, DAN MCGHEE, LAMP RYNEARSON & ASSOCIATES



DRAWN BY AJM		DESIGNED BY NDM		DATE SEP 2018		JOB NUMBER-TASKS 0318001.03		BOOK AND PAGE	
PERSONS		9001 State Line Fld, Suite 200 Kansas City, Missouri 64114 www.LRA-inc.com		816.361.0440 P 816.361.0045 F					
OVERALL PLAN		LARKIN/ LAMP RYNEARSON		ROSEWOOD STREET IMPROVEMENTS ROELAND PARK, KANSAS					
PRELIMINARY		LARKIN LAMP RYNEARSON - ENGINEERS							
PRELIMINARY		MARK DANIEL MCGHEE JR. 20773							
SHEET									
1 OF 1									

Item Number: New Business- VIII.-E.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/18/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **Purchase of Asphalt Float Attachment for Skid Loader**
Item Type: Agreement

Recommendation:

Staff recommends for Council to approve the purchase of ST-200 skidloader attachment at a cost not to exceed \$17,900.00

Details:

A 2018 Council Objective is to purchase a skidsteer attachment for our street maintenance operations (ST-200) in order to assist in making the laying of the asphalt more efficient. Staff has been working with Sonray Machinery on providing an attachment, but was unable to secure one prior to the summer months and our in-house street maintenance efforts.

Staff initially believed the cost of this attachment was not going to exceed \$14,000.00 but the company staff was discussing the purchase with in 2017 is no longer in business. Sonray could not meet the cost the other vendor was stating but has worked with us to help reduce their cost as best they can. Generally, as staff has found out, these attachments cost over \$20,000.00 each. Simex is the only supplier of this type of skid loader attachment that staff has been able to identify, therefore they are the only quote presented.

While staff budgeted \$15,000.00 to purchase this in 2018 according to our Council Objectives, we will need to allocate another \$2,900.00 out of the Equipment & Bldg Reserve Fund to pay for this purchase.

Financial Impact

Amount of Request: \$17,900.00

Budgeted Item?	Budgeted Amount: \$15,000.00
Line Item Code/Description: 5315.360	

Additional Information

There are funds in the Equipment & Bldg Reserve fund to allocate another \$2,900.00 to this purchase.

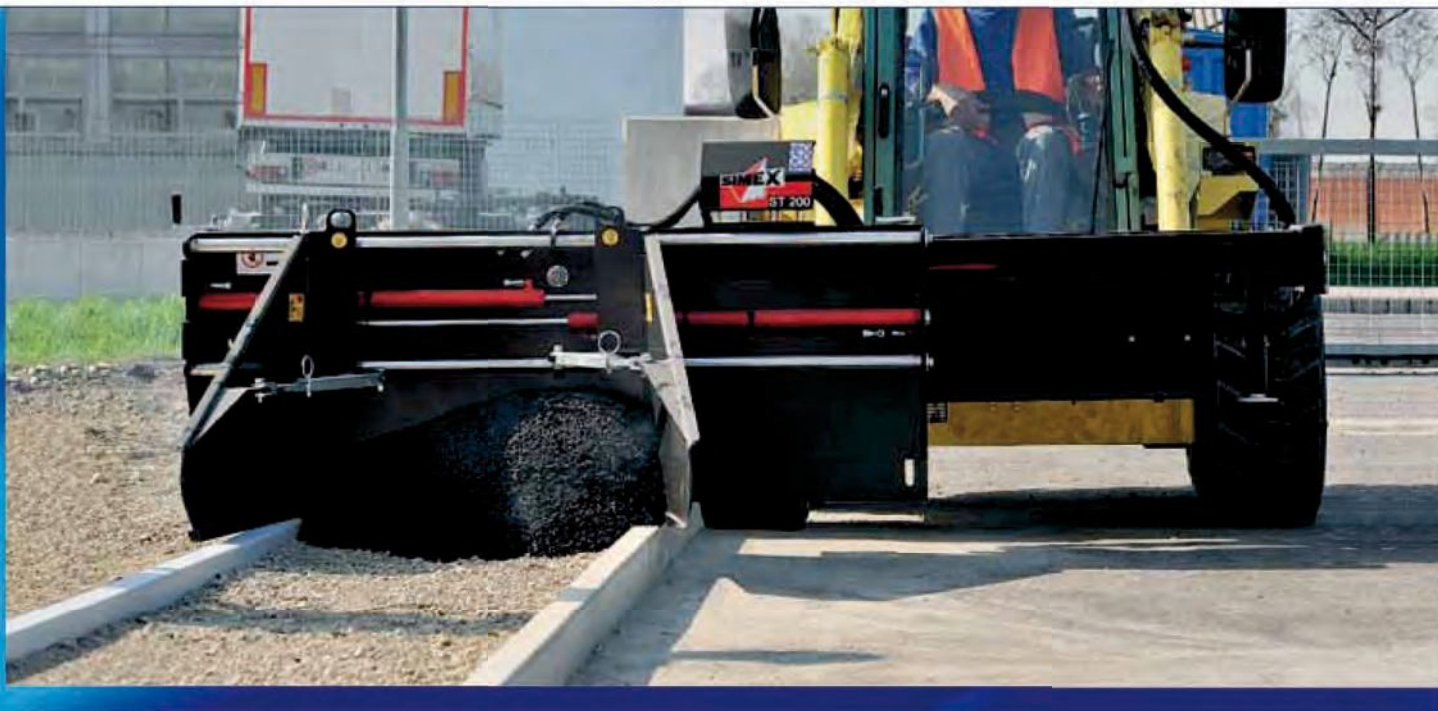
How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 ST Asphalt Float Information	Cover Memo

ASPHALT FLOAT



Easy to use

Patented system. Extremely intuitive to use in the daily job.

Huge savings on cost and time

Up to 10 times quicker than manual labor. In a cleaner, more consistent and safer manner.

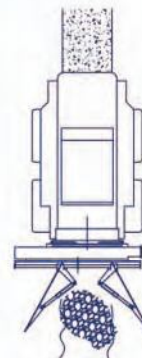
Easy to clean. Light and durable.

It has been designed by purpose without a material container. Just place material in front of the float and go forward.

TRENCH BACK FILLING AND ASPHALT FINISHING

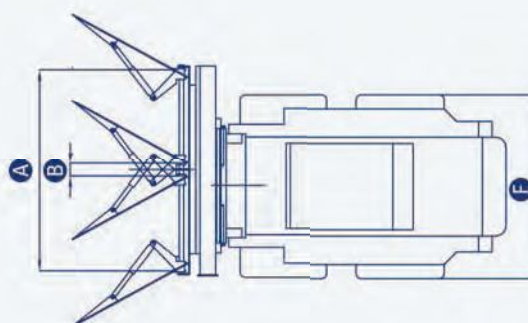
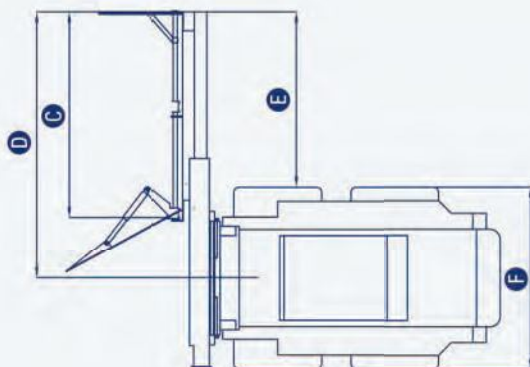
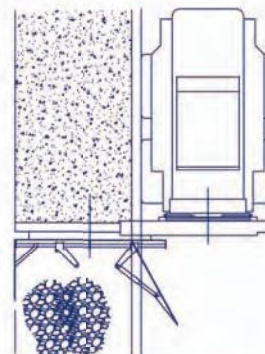
High speed and accuracy.

Adjustable mold board.



SIDEWALK ASPHALT SURFACING

Hydraulic device to allow operation outside of the prime mover profile. Up to 67 inch offset.



SPECIFICATIONS

	ST 160	ST 200	
A	59	75	inch.
B	5	5	inch.
C	61	77	inch.
D	71	100	inch.
E	40	66	inch.
F	61	69	inch.
Width adjustment	hydraulic		
Asphalt thickness adjustment (independent on the RH and on the LH sides)	mechanical (screw) or electrical (optional)		
Asphalt thickness	0 - 4		inch.
Side shift	hydraulic		
Transversal inclination	5°		
Average working speed (cross-section trenches)	160 - 400		f/min
Operating weight (1)	1250	1400	lb

(1) User is responsible for ensuring that the equipment meets the prime mover's specifications and weight requirements.

Item Number: New Business- VIII.-F.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/22/2018
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Admin
Title: **Award Contract for Public Information Officer**
Item Type: Agreement

Recommendation:

To approve the agreement with Sturges Word for the City's Public Information Officer contract to begin January 2, 2019.

Details:

On August 21st, the City released an RFP to solicit a public information officer on a contractual basis starting in January 2019. This was a 2019 Budget Objective designed to help move the city forward on its branding initiatives and help promote the City in general. The full objective is listed in the Additional Information section of this staff report.

The RFP closed on 9/21 and we received two submissions. The budget was laid out in the RFP so the proposed cost was the same for both submissions. The City Clerk, City Administrator and Assistant City Administrator as well as Councilmembers Madigan and Kelly (the Administrative Committee) participated in the interviews of both candidates. In the end, the selection committee unanimously recommended Stuges Word as the recipient as they were better able to meet the City's needs. In addition, the primary contact from the company is a local resident who has a vested interest in helping to move the City forward. Attached is the proposal from Sturges Word and the agreement that has been reviewed by our City Attorney.

Financial Impact

Amount of Request: \$15,000	
Budgeted Item?	Budgeted Amount: \$15,000
Line Item Code/Description: 5209.101 - Professional Services	

1. Pilot Program- Contract for Public Information and Branding Services

Justification: The consultant would design and implement marketing and communication activities that promote the vision, goals and positive image of the City to residents, neighborhoods, business community and media. This is effectively a continuation of Objective A2 from 2018 (Monthly Communications Report and Public Engagement Plan).

The consultant would perform the following tasks:

- Implements annual communication goals including branding strategy
- Assists City departments in developing communication and marketing materials, i.e. public information brochures, newsletters, postcards, other mailers
- Develops marketing strategies to effectively promote City projects/programs while educating the public on issues
- Maintains and manages social media interaction to enhance communication with the public
- Maintains/updates City website content and communication strategy
- Prepares and disseminates press releases, maintains relationships with local media and arranges for media coverage

Strategic Plan Goal 4: Connect citizens to the community through events, places, services and activities

- Strategy A: Increase effective communication as an essential element in the quest to increase community involvement
- Strategy B: Increase civic activities to connect residents to the community
- Strategy C: Promote community service opportunities to encourage resident involvement and connection to Roeland Park

Cost Estimate: \$15,000 **Account 5209.101**

Completion Date: January 31, 2019

Responsible Party: City Administrator, Assistant City Administrator, City Clerk

Submitted By: Michael Poppa and Mayor Mike Kelly

Cost Estimate: \$15,000 **Account 5209.101**

Completion Date: January 31, 2019

Responsible Party: City Administrator, Assistant City Administrator,

City Clerk

Submitted By: Michael Poppa and Mayor Mike Kelly

How does item relate to Strategic Plan?

Strategic Plan Goal 4: Connect citizens to the community through events, places, services and activities

- Strategy A: Increase effective communication as an essential element in the quest to increase community involvement
- Strategy B: Increase civic activities to connect residents to the community
- Strategy C: Promote community service opportunities to encourage resident involvement and connection to Roeland Park

How does item benefit Community for all Ages?

The PIO will develop strategies to communicate with residents of all ages through various mediums to ensure all residents are included in outreach.

ATTACHMENTS:

Description		Type
☐	Sturges Word Proposal for PIO	Exhibit
☐	Agreement for PIO services	Exhibit

CONTENTS

PROPOSAL REQUIREMENTS

Contact Information	Page 2
Letter of Transmittal	Page 3
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Staff Qualifications	Page 5
Prior Marketing and Public Relations Experience	Pages 6 - 11
Implementation Plan	Pages 12 - 13
Samples of Relevant Work	Pages 14 - 23
References	Page 24
Fee for Service	Page 25



Roeland Park RFP: Public Information Officer

CONTACT INFORMATION

Name of proposing firm: Sturges Word Communications, Inc.

Firm address: 810 Baltimore
Kansas City, Missouri 64105

Telephone number: 816 221-7500
816 235-7734

Contact person: Katie M. Garcia

Katie M. Garcia

Signature

September 21, 2018
Date



Roeland Park RFP: Public Information Officer

TRANSMITTAL LETTER

September 21, 2018

Ms. Jennifer Jones-Lacy
Assistant City Administrator/Finance Director
4600 W. 51st Street
Roeland Park, Kansas 66205
jjoneslacy@roelandpark.org
913.722.2600

Dear Ms. Jones-Lacy,

We are very interested in this opportunity to provide public information officer services for the City of Roeland Park. Over the years we have supported many initiatives as the public engagement provider, with appreciation for what is required and valued in effective communication to a specific or broad community.

We have a passion for and deep experience in effective, clear writing as it applies to news, web and social channel content planning and management; digital newsletter / e-blast design and other communication that serves to maintain and enhance a brand's reputation.

As a small firm, we are accustomed to working within budget requirements and reporting on outcomes according to agreed-upon key performance indicators. Further, this kind of opportunity allows for a depth of relationship development that makes what we do a joy.

Personally, as a resident of Roeland Park, I couldn't be more invested in the success of our city and would be thrilled to participate in the good work that I see getting done around me every day.

Best regards,

Katie M. Garcia
816 235-7734
katie@sturgesword.com

FIRM PROFILE

Sturges Word is a six-person, full-service integrated marketing communications firm celebrating its 25th year.

Over the years, we've counseled clients in nearly every business segment and have special expertise in the economic development, utility, financial/professional services and manufacturing sectors.

We help our clients get the results they desire through the PESO (paid, earned, shared, owned) model – applying the appropriate mix of advertising, branding, creative, crisis communications, event planning, media relations, public engagement, social media strategy, web design and more.

Over the years our team has served causes throughout the metro with more recent focus on access to financial literacy with **Money Smart Kansas City**, a clearinghouse of financial-related resources; access to housing for individuals and families as well as young adults aging out of the foster care system with **reStart**; access to practical learning / training for small business with service on the Greater Kansas City Chamber's **Small Business Council**; and the arts with **ArtsKC** and the **Heart of America Shakespeare Festival**.



We have officed at 810 Baltimore Avenue in downtown Kansas City, Missouri, for more than 10 years.

STAFF QUALIFICATIONS

Katie Garcia

Katie guides clients' strategic planning, community and media relations, content creation and social media. She has worked on both the client and firm sides of the business and has deep experience with clients in the consumer, economic development, financial services and technology sectors.



Prior to joining Sturges Word, Katie led the social media strategy team and carried out public relations and internal communications strategies at Silpada Designs, an international jewelry company.

Katie currently serves as president of the Kansas City Business Journal's NextGen Leaders Ambassador program. In the past, she served as vice president of professional development on the Greater Kansas City Public Relations Society of America board. In addition, she was named a Kansas City Business Journal [NextGen Leader](#) in 2016 and was awarded a Spotlight Recognition from the Alliance for Economic Inclusion for her work in the Kansas City community.

Fluent in Spanish, Katie currently resides in Roeland Park, Kansas, and earned her bachelor's degree in journalism and Spanish from the University of Kansas-Lawrence.

RoseAnn Sorce



RoseAnn's work at Sturges Word includes helping clients with community and media relations, content creation and social media.

Prior to joining Sturges Word, RoseAnn worked in the media relations department at the University of Missouri-Columbia, where she managed the student honors press release program writing press releases on university research findings, pitching and placing stories.

In addition, she served as content development coordinator at Oak Street Social, a Chicago-based social media marketing firm. In that role, RoseAnn was responsible for creating social media and blog content, posting and content management for clients.

RoseAnn is a native of Springfield, Illinois, and earned her bachelor's degree in journalism from the University of Missouri-Columbia.

PRIOR MARKETING AND PUBLIC RELATIONS EXPERIENCE

E-blast Case Study

Challenge

Faultless Healthcare Linen, a healthcare linen-only laundry service provider, has been providing linen management and cleaning services since 1896. Its company goal is to provide the best, the safest and the most reliable healthcare linen services to its customers. Faultless knew to continue to foster customer relationships it needed to identify another opportunity for direct, high-value contact that would engage and educate on a monthly basis.

Solution

The Sturges Word team developed an email campaign strategy that targeted hospital administrators, surgery center managers and environmental services managers. Sturges Word created an email editorial calendar with healthcare linen specific content for its target audience. Email content focus is on high-value topics such as cost management, infection prevention, crisis preparedness, community engagement and more. Sturges Word continues to develop and launch emails once a month.

Results*

- 21 percent average open rate
- 5 percent click through rate
- 99.8 percent email subscribers maintained

*Results above industry standard per MailChimp data.



PRIOR MARKETING AND PUBLIC RELATIONS EXPERIENCE

Branding Case Study

Challenge

Herwig DDS has been a go-to dentist in its Lenexa, Kansas, neighborhood for more than 25 years, but recently two significant business changes occurred. It purchased a new dental office in Paola, Kansas, and a community favorite dentist, Dr. Robert Herwig, DDS, was ready to retire and pass the reigns to his son, Dr. Andrew Herwig, DDS.

Solution

The Sturges Word team developed fresh ideas to help usher in the transition to Dr. Andrew Herwig, DDS. The marketing elements consisted of:

- A strategic, direct-mail letter that alerted patients to the business changes.
- A refreshed website that clearly highlighted the two distinct office locations with integrated technology that allowed patients to book services online.
- Branded elements such as coffee mugs and water bottles were designed and included notes announcing the dental office business updates.

Results

- 667 new users in the first six months
- 73% viewers from an organic search



PRIOR MARKETING AND PUBLIC RELATIONS EXPERIENCE

Media Relations Case Study

The holidays are a great time for brands to give back to the community. As more and more organizations plan donations during this time period, sometimes stories and pitches tied to corporate donations and volunteer efforts can be white noise to the media. To ensure that a brand's good work gets noticed, we always recommend our clients' campaigns serve the most in-need populations in the largest and most unique way possible. Psst...this does not mean your brand needs to give away a \$100,000 grant; it means your brand needs to get creative! Keep reading for a case study on how a media relations project did more than just get noticed by the media; it brought awareness to an issue facing the community and helped give back to students in need.

During the 2017 holiday season, we worked with Ted's Café Escondido, a Mexican restaurant with locations throughout Oklahoma and three locations in Kansas City. Our charge was to help grow brand awareness around its unique offering of fresh, from-scratch Mexican food through various initiatives, including traditional media.

However, with limited Kansas City media outlets reporting on restaurants, with the exception of openings, closings and health code violations, we needed to think unconventionally in order to secure coverage for Ted's. We turned our focus to the holidays and got to work brainstorming unique causes that would be sure to break through the clutter, generate media coverage and give back to the community.

During our brainstorm sessions, we contacted many community partners to inquire about needs for the holidays. When we learned that more than 83.3 percent of Kansas City, Kansas Public School (KCKPS) students are on the free and reduced meal plan and may be in need of a nutritious meal over winter break — we found our cause.

For students who rely on the free and reduced meal program provided by their school, school meals may be their only source of nutrients for the day. Over summer break, there are some government and community programs that provide these students with meals. However, no such programs are in place to assist these students over the three-week winter break.

In working with Ted's on this issue, our objectives where to:

- Find a cause to support that was relevant to the Ted's brand.
- Play a role in meeting a community need.
- Draw the attention of other restaurant operators and community groups to the issue in order to grow the response to the need.
- Generate media interest to grow brand awareness of Ted's.

Ted's was excited to take part in this media relations effort, so we began planning the following:

- We called news desks to "pre-pitch" the story in order to gauge media interest before doing extensive planning.
- We worked with the KCKPS McKinney-Vento Homeless Program to estimate the number of meals to provide.
- We worked with KCKPS to determine that three public libraries would be the best location to serve meals to ensure students across the district had access.
- We devised a promotion plan to ensure students were aware of the free meal opportunity. Together with KCKPS and Ted's, we decided to bring more than 600 meals from Ted's kids menu to the three libraries in the school district.

Roeland Park RFP: Public Information Officer

Once the donation logistics were in place, we developed media alerts and in-depth media releases to provide reporters with more information about the donation and to bring to light the issue of food insecurity. We secured media interviews and worked with Ted's to identify and prepare spokespeople for these interviews.

The day of the event, we arrived at the South Branch library location, the largest library of the three, to organize the event space and volunteers and to help package the meals into boxes that the students could take to go. Once local TV stations arrived and requested interviews, we coordinated the media, making sure that all of the reporters had the information and shots they needed.

We secured coverage for Ted's on KSHB - NBC, WDAF - FOX and The Wyandotte Daily, generating more than 902,000 media impressions. In the end, Ted's was very happy with the media attention and grateful that this coverage allowed it to spread the word on this issue facing local students.

Highlights: 600 meals served 902,000 media impressions



PRIOR MARKETING AND PUBLIC RELATIONS EXPERIENCE

News and Blogs Case Study

Challenge

Curry Real Estate Services, a full-service commercial and multi-family real estate broker and property management company serving the Kansas City area, manages, leases, sells and provides consulting for commercial and multi-family properties. Serving the Kansas City area since 1924, Curry prides itself on providing clients with exceptional oversight and results. After multiple property renovations, property management wins and development successes, Curry was looking to add an easy and effective method to communicate its project milestones and expertise to current and prospective clients.

Solution

After researching and identifying ways in which Curry's target audiences like to receive information, it was determined that blogs located on Curry's website are the best way to communicate Curry's news and project results. The Sturges Word team worked with Curry Real Estate Services to develop blog posts that would share Curry news and thought-leadership.

- Develop clear, consistent messaging.
- Create and implement a new blog series to highlight the impact of Curry's work and the organization's professional staff as knowledgeable thought leaders in the industry.

Results

Branded blogs that communicate Curry's news, expertise in the industry and value it delivers to its clients.



PRIOR MARKETING AND PUBLIC RELATIONS EXPERIENCE

Social Media Case Study

Challenge

Ted's Café Escondido is a Mexican chain restaurant that came to the Kansas City market in 2015 and, with little marketing, experienced a slow build of brand awareness and in-store traffic. In order to match status, traffic and sales achieved in its home market, Ted's wanted to trial using social media to grow brand awareness among its target audience. Ted's engaged Sturges Word to increase social media followers and engagement despite its limited social following, diluted social presence as a result of operating three Facebook pages and no budget for paid promotion.

Solution

As part of a larger campaign, Sturges Word Communications recommended a week-long contest to bolster social media impressions and increase brand awareness without spending any budget on paid advertising or boosting posts.

- To enter, participants were asked to answer the question: why they wanted to win a free happy hour and who they would invite.
- Using carefully crafted copy, Sturges Word increased reach on the contest without directly asking participants to tag their friends and violating Facebook's rules. However, because most users did tag their friends, the campaign still had the desired effect of growing awareness.
- After a week, three winners were selected. At the happy hour, the winners were encouraged to take pictures to post on social media, further adding to our reach.

Results

- 45,000 people reached organically.
- 3,000 percent increase in followers gained per week.
- 9,000 percent increase in engagement.



Roeland Park RFP: Public Information Officer

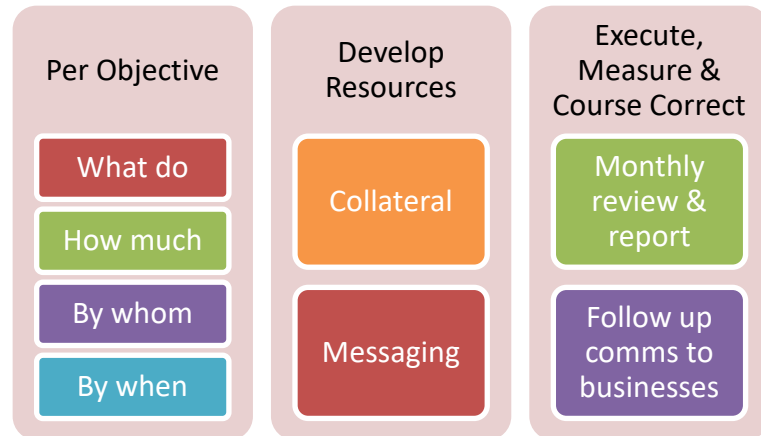
IMPLEMENTATION PLAN

The following scope outlines the monthly work plan.

Description:	Scope of Work / Deliverables:
Media Relations: Used to garner awareness among constituents and keep the website fresh with content.	- One media release developed each month for posting on the news section of the Roeland Park website. (Roeland Park team to post on website.) - Work with the Roeland Park team to develop a content calendar that outlines two months in advance the topics for the media releases. - Draft and edit media releases for Roeland Park team to review. (Two rounds of edits included) - Ensure media releases have news hooks and relevant quotes. - Send to trade or local media if determined necessary.
Web/Interactive Media: Used to provide the community with updated information on easy-to-access platforms.	- Develop three news posts per month for posting on the Roeland Park website. (Roeland Park team to post on website.) - Work with the Roeland Park team to develop a content calendar that outlines two months in advance the topics for the news posts. - Draft and edit news posts for Roeland Park team to review. (Two rounds of edits included). - Develop a branded graphic to accompany each post. - Social Media - Content calendar delivered each month for review/approval. 8 posts per month. - Content to be scheduled on Facebook, Twitter and Instagram by the Sturges Word team. - Content curation of relevant news to Roeland Park such as retailer news, homeowner news, etc. 24/7 monitoring of social media pages. - Inbox/direct message management. - Brand imagery developed for each post. - Social media report delivered monthly.
Reputation & Branding: Used to enhance the awareness and reputation of the city.	- Consulting/strategy advice on launch of new brand. - Consulting/strategy advice on reputation issues that arise.
Additional marketing items would require extra budget. Examples include, but are not limited to: - Newsletter layout design. - E-blast templates. - Event coordination/planning. - Other design needs, etc.	Budget \$1,250 per month for 12 months. (\$15,000 per year)

IMPLEMENTATION PLAN

With each objective and tactic, we will work with the city of Roeland Park to define the following to ensure KPIs and objectives are being met.



What materials, plans, work product is already have in place?
What's the objective? This is where the communication objectives go. Explain the problem, why it's a problem and what the creative content can help overcome.
What is the desired result? Identify what we want the audience to think, feel or do as a result of this communication.
Who are we talking to? This is a description of the target audience, demographics, lifestyle, likes, dislikes, etc.
What is the one thing this initiative should communicate?
Why should they believe this? What support or evidence do we have for the one thing we're trying to communicate?
What is the right tone? What personality or "voice" of this initiative.
What is required?



Roeland Park RFP: Public Information Officer

SAMPLES OF RELEVANT WORK: MEDIA RELATIONS

Completes Makeover of Synergy Services Domestic Violence Shelter's Outdoor Space

Outdoor space completely overhauled

Gladstone, Mo. (May 16, 2018) – Employees from [REDACTED], a full-service commercial real estate broker and property management company, recently donated their time and resources to prepare, landscape and completely makeover the outdoor space for spring at SafeHaven, Synergy Services' domestic violence shelter.

More than 35 [REDACTED] employees traded in their suits and briefcases for shovels and power tools as they spent their work day on tasks ranging from outdoor maintenance to yard beautification enhancement projects. Employees removed dead trees and debris from the property, mulched, planted flowers, weeded the garden, fixed fences, painted a fire lane and moved in new patio tables, chairs and benches for shelter guests. The result of nearly 100 hours of combined donated time was a completely overhauled outdoor space.

"The community's support of Synergy Services is amazing," said Brynn McCan, vice president of executive administration at [REDACTED]. "With the overwhelming amount of needs that Synergy Services has, yard maintenance and landscaping sometimes gets put at the bottom of the list. [REDACTED] wanted to do its part in supporting Synergy Services, and with summer right around the corner, the yard was a great project for us to tackle."

Investment in the community in which it serves is core to ██████ values. When McCan, who also is the chair of Synergy Services' 28th Annual Kindest Kansas Citizen Awards, visited the shelter and learned there was a need to beautify and makeover the outdoor common area, ██████ claimed the undertaking as its annual service project. Supporting a Northland organization that gives back to the community was the perfect fit for ██████ as a family-owned business in the Northland since 1924.

In addition to [REDACTED] volunteers, this project was possible thanks to donations from Zipco, BC Hardscapes, Sharp Landscaping, Mike Siebolt, McConnell & Associates and Arch Roofing.

"Projects like this help to show residents that the community is behind them and make them feel loved," said Robin Winner, executive director of Synergy Services. "Residents now have a beautiful outdoor space that provides them with a peaceful and healing atmosphere. We are truly grateful to [REDACTED] for beautifying our outdoor space."

██████ also donated items including umbrellas, sunscreen, toys, diapers and more to the shelter to ensure guests had summer essentials on-hand. Synergy Services is always in need of supplies such as personal hygiene necessities and household products. To find out more about donating items to Synergy Services, visit its website: www.synergyservices.org

###

About [REDACTED]: [REDACTED] is a full-service commercial real estate broker and property management company serving the Kansas City area that manages, leases, sells and provides consulting services for commercial and multi-family properties.

About Synergy Services: Synergy's unique blend of programs provide the safe places and supportive services that help children, teens and adults build the skills, confidence and resiliency needed to overcome family violence. Annually, the agency reaches thousands metro-wide through services including emergency and transitional shelter; counseling and mental health services; and community programs to raise awareness of and prevent violence

SAMPLES OF RELEVANT WORK: MEDIA RELATIONS

2018 Media Placements

#	Date	Outlet	Placement	Format / Type	URL
2	3/3/2018	The Independent	Brynn McCan- Kindest Kansas Citian Chair	Print/Online	http://kcindependent.com/synergy-services-kindest-kansas-citian-awards/
1	3/22/2018	The Gladstone Dispatch	Brynn McCan- Kindest Kansas Citian Chair	Print	N/A
2	3/23/2018	The Kansas City Business Journal	KC's Largest Commercial Real Estate Firms, #16	Online/Print	https://www.bizjournals.com/kansascity/subscriber-only/2018/03/23/largest-kc-commercial-real-estate-firms.html
2	3.23.2018	The Kansas City Business Journal	KC's Most Active Commercial Real Estate Firms, #13	Online/Print	https://www.bizjournals.com/kansascity/subscriber-only/2018/03/23/most-active-kc-commercial-real-estate.html
2	3.30.2018	The Kansas City Business Journal	Leases and Leads	Print/Online	https://www.bizjournals.com/kansascity/digital-edition?issue_id=252578
2	4.20.2018	The Kansas City Business Journal	Top of the List: 2018 Heavy Hitters of Commercial Real Estate. #15	Print/Online	https://www.bizjournals.com/kansascity/news/2018/04/20/top-of-the-list-2018-heavy-hitters-of-commercial.html
2	4.27.2018	The Kansas City Business Journal	Leases and Leads	Print/Online	https://www.bizjournals.com/kansascity/digital-edition?issue_id=252791
1	4.27.2018	WDAF	Brynn McCan- Kindest Kansas Citian	Online	https://fox4kc.com/2018/04/27/plaza-middle-school-named-2018s-kindest-school-in-kansas-city/
2	5.29.2018	Northland Lifestyle	Brynn McCan- Kindest Kansas Citian Chair	Print/Online	http://www.northlandlifestyle.com/2018/05/june-2018-around-town/
2	5.23.2018	The Gladstone Dispatch	Synergy Services release	Print/Online	http://www.gladstonedispatch.com/news/real-estate-services-overhauls-outdoor-space-for-synergy-shelter/article_8fa93000-97e7-5e58-a0c2-a087f55b2a0c.html
2	6.22.2018	The Kansas City Business Journal	Leases and Leads	Print/Online	https://www.bizjournals.com/kansascity/digital-edition?issue_id=9683

Roeland Park RFP: Public Information Officer

1	6.28.2018	Northland Lifestyle	Synergy Services release	Online	http://www.northlandlifestyle.com/2018/06/july-2018-around-town/
2	7.9.2018	The Kansas City Business Journal	Leases and Leads	Print/Online	https://www.bizjournals.com/kansascity/digital-edition?issue_id=9683
2	7.9.2018	Northland Lifestyle	Synergy Services release	Print/Online	https://issuu.com/lifestylepubs/docs/northland_2018_7_print?e=180626170541-548536abd2154e918d89570b4e2fcdb3
2	7.9.2018	Northland Lifestyle	Brynn McCan- Kindest Kansas Citian Chair	Print/Online	https://issuu.com/lifestylepubs/docs/northland_2018_7_print?e=180626170541-548536abd2154e918d89570b4e2fcdb3
1	7.9.2018	The Independent	Brynn McCan- Kindest Kansas Citian Chair	Print	N/A
2	7.11.2018	The Kansas City Business Journal	Mike Long promotion	Print/Online	https://www.bizjournals.com/kansascity/potmsearch/detail/submission/6455065/Michael_Long?l=&time=&ind=&type=&ro=0
2	7.20.2018	The Kansas City Business Journal	Leases and Leads	Print/Online	https://www.bizjournals.com/kansascity/digital-edition?issue_id=9885
2	Pending	Gladstone Magazine	Synergy Services release	Print/Online	N/A
2	7.26.2018	Gladstone Dispatch	Mike Long promotion	Print/Online	http://www.gladstonedispatch.com/news/business/curry-real-estate-services-promotes-michael-long-to-senior-vp/article_15793fda-811a-5e1e-8da9-7b40a4fb28a8.html
1	8.29.2018	Gladstone Dispatch	5 from [REDACTED] celebrate 30-plus years as certified property managers	Online	http://www.gladstonedispatch.com/news/business/from-[REDACTED]-celebrate-plus-years-as/article_05498d5b-2235-542a-b211-789285fda41a.html
2	9.7.18	The Kansas City Business Journal	KC's Biggest Women-Owned Businesses	Print/Online	https://www.bizjournals.com/kansascity/subscriber-only/2018/09/07/biggest-women-owned-businesses-in-kc.html

SAMPLES OF RELEVANT WORK: WEB/INTERACTIVE MEDIA (NEWS/BLOGS)

Fair Housing: It's Only Fair

The Fair Housing Act has been in place for more than 50 years, but do you know what it is or why it is important? At [REDACTED], a family-owned business since 1924, we treat your family like we treat ours in providing the quality, service and experience you can trust. We pride ourselves on ensuring every [REDACTED] staff member from our maintenance team to our property managers is knowledgeable on current fair housing best-practices, rules/regulations and industry standards. We recently hosted our annual companywide fair housing workshop and here is a summary of what the [REDACTED] team learned and discussed:

Fair Housing Act History

The Fair Housing Act ensures that all people have equal access to rent or purchase safe and affordable housing. It prohibits discrimination based on race, color, sex, religion, national origin, familial status and disability.

For Residents

Our career professionals, some of whom have been with us more than 40 years, know that your home is more than just where you live. We understand that your home directly correlates to quality of life issues such as the schools your children can attend, employment opportunities available to you and access to stores, businesses and recreational choices. These vary from neighborhood to neighborhood and fair housing ensures that choice is available to all.

For the Community

Fair housing fosters inclusive communities, which promotes understanding and acceptance among individuals. Studies also show that fair housing enhances a community's economic success. A diverse residential population makes a diverse workforce available to support local businesses and organizations, which can enhance their goals and advance the community's economic development.

Everyone has the right to be treated fairly and equally when searching for their next home. We were glad we could host such a successful fair housing team workshop!

SAMPLES OF RELEVANT WORK: WEB/INTERACTIVE MEDIA (NEWS/BLOGS)

New tax increase would fuel Missouri roads.

Missouri's roads are in acute need of improvements, and the fuel tax on the Nov. 6 ballot would go a long way to help; in fact, \$410 million annually worth of help. By paying an extra two-and-a-half cents a year for four years, the state can raise funds for much-needed construction on our roads and bridges throughout the state.

Economic development depends on good infrastructure. Site selectors and business leaders agree that the state's aging infrastructure is a roadblock to attracting new businesses as well as conducting business here. According to a Gallup poll, "Site selectors are quick to point to Missouri's location as a strength - but business owners who operate day-to-day in the state feel aging infrastructure is an increasing challenge for their operations."

Missouri has the advantage of being in the middle of the map. With easy access to just about anywhere, we are 500 miles from:

- 43 percent of the US population
- 41 percent of total US buying power
- 44 percent of total US wholesale trade
- 44 percent of all US manufacturing plants
- Seven of the top 25 international cargo hubs in the US

In addition, Missouri has the seventh largest transportation system. We need to make sure we're playing to these strengths by maintaining and improving our infrastructure. But right now, we are 46th in revenue per mile when it comes to transportation funding and we have the fourth lowest gas and diesel taxes in the nation, which haven't changed since the 1990s.

The state set up a special task force last year to study the situation and published a report in January that recommended the state raise \$400 million - \$500 million for transportation improvements. On the last day of the legislative session, lawmakers passed House Bill 1460 putting the funding measure on the November ballot.

At [REDACTED], we think the proposal will have strong support from Missourians. A poll this year found that 87 percent agree there needs to be more infrastructure funding in our state. In addition, Missourians said they would support transportation funding measures that would help make families safer and provide aid to local communities.

Please stay connected with our efforts as Nov. 6 approaches. You can learn more at missouricantwait.com

SAMPLES OF RELEVANT WORK: WEB/INTERACTIVE MEDIA (NEWS/BLOGS)

Reduce the risk of infection in your senior living facility

According to the Centers for Disease Control and Prevention (CDC), more than 1.5 million cases of healthcare-associated infections (HAIs) occur in senior living communities each year. That is an average of one infection per year per resident! What's more: these HAIs are the leading cause of death among residents.

But the good news is that you can help prevent infection by reassessing your community's laundry operations. Read on as we discuss why choosing to outsource laundry services to a provider such as [REDACTED] can help your organization not only prevent HAIs, but also ensure its linens are laundered to hygienically clean standards.

The Five Basic Principles of Laundry

Linens cannot be hygienically cleaned unless five basic principles of laundry are met: adequate time, temperature, mechanical action, procedures and chemicals. In addition to high water temperature, washers must not be over full so as to ensure proper distribution of detergent, clean linens must be transported and stored in covered containers and all laundry carts must be cleaned daily with a detergent germicidal solution before they are stocked with clean linens.

Your Staff

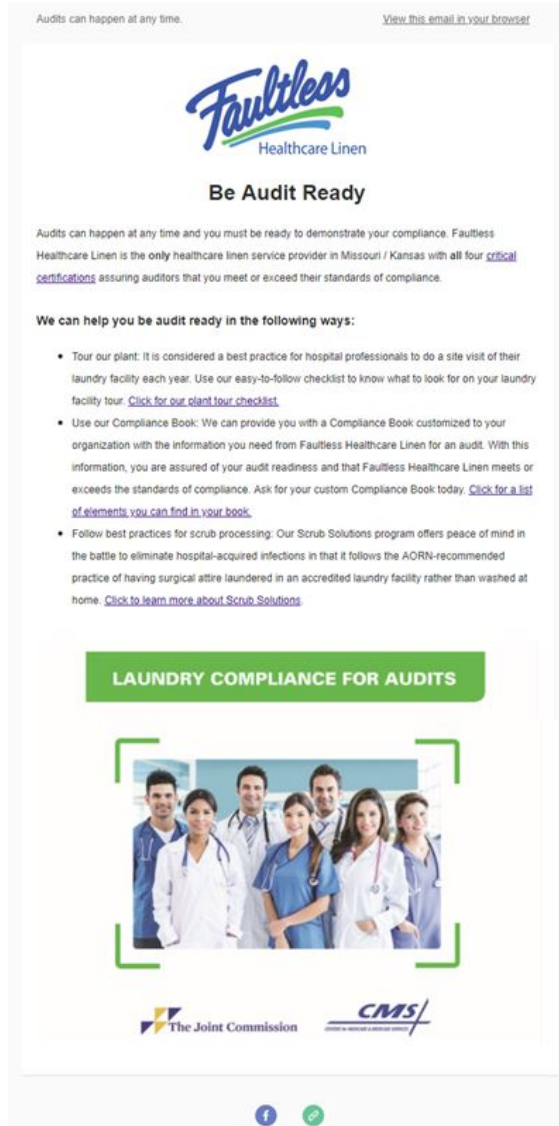
Your staff is your number one agent in the fight against infection; however, many members are not trained in proper linen handling processes or with the [strains already placed on them](#), do not have adequate time to carryout meticulous procedures. Simple staff errors such as putting clean and soiled linens too close together, overfilling washing machines or not having the time to clean the washer, dryer and cart at the end of their shift may have disastrous consequences and lead to an increased risk of HAIs.

Assessing Your Equipment

Unfortunately, even top-notch appliances may not be enough to hygienically clean your facility's laundry. Many washers found in senior living communities do not have the ability to reach appropriate washing cycle length at high enough temperatures (the CDC recommends a minimum washing cycle of 25 minutes at more than 160 degrees Fahrenheit), so while linens may come out looking clean, they still may be harboring bacteria. Even the size and layout of your building may be a setback. Failure to provide enough space for the separation of soiled and clean linens in designated laundry areas is a common problem. Many experts suggest storing dirty and clean linens in separate rooms, or at least employing barriers in the laundry area and installing equipment with a separate set of doors to keep bacteria-laden air from being discharged and recirculated in the clean laundry section.

Fortunately, the solution to preventing infection spread through medical linen is much easier than hiring and training additional staff and buying new laundry equipment. It's as easy as working with a medical laundry specialist. Contact us for more information on how outsourcing your community's medical laundry cannot only help prevent infection, but also save your facility money and give you piece of mind knowing your linens are hygienically clean.

SAMPLES OF RELEVANT WORK: WEB/INTERACTIVE MEDIA (E-BLAST EXAMPLE)



SAMPLES OF RELEVANT WORK: WEB/INTERACTIVE MEDIA (SOCIAL MEDIA POSTS)

NeedsApproval

Mon, Aug 27, 2018 9:00 am



[REDACTED] [+1 additional profiles](#)

REMINDER: Tomorrow, 8/28, will be the first regularly scheduled board meeting that is open to members. The board meeting will start at 9:30 a.m. at Sault Ste. Marie City Hall: 225 E Portage Avenue. Hope to see you there!



by Katie Garcia

NeedsApproval

Wed, Aug 29, 2018 9:00 am



[REDACTED]

CONTEST ALERT: Guess where Willie the Wirehand is today and win some Cloverland swag! Leave your guesses in the comments.

Ready...go! [One winner will be randomly chosen tomorrow, 8/30.]



by Katie Garcia

NeedsApproval

Fri, Aug 31, 2018 12:10 pm



[REDACTED] [+1 additional profiles](#)

Happy National Eat Outside Day! We are celebrating with a [@clydes](#) burger today.

Tell Us: Where is your fave place for a picnic in the great E.U.P.?



by RoseAnn Sorce

Roeland Park RFP: Public Information Officer

SAMPLES OF RELEVANT WORK: BRANDING



KITCHEN STUDIO:KC



REFERENCES

Cloverland Electric Cooperative

Wendy Malaska
Director of Member Services and Key Accounts Cloverland Electric Cooperative
725 E. Portage Ave., Sault Ste. Marie, MI 49783
P: 906.632.5151

Curry Real Estate Services

Ellen Todd
President
2700 Kendallwood Pkwy, Suite 208, Gladstone, MO 64119
P: 816.414.5227

Faultless Healthcare Linen

Susan Witcher
President & CEO
330 W. 19th Terrace, Kansas City, MO 64108
P: 816.421.2373

FEE FOR SERVICE

Media Relations:

- Develop one media release per month for the city of Roeland Park to post on its website.

Web/Interactive Media:

- Develop three news posts per month for the city of Roeland Park to post on its website.
- Develop eight social media posts per month for Twitter, Facebook and Instagram for Sturges Word to post across social media channels.
- Provide social media community management.
- Provide strategic counsel for e-blasts/other interactive needs.

Reputation/Branding:

- Provide strategic counsel on branding/brand launch.
- Provide strategic counsel on reputation needs.

***Additional marketing items would require extra budget. Examples include, but are not limited to:**

- Newsletter layout design
- E-blast templates
- Event coordination/planning
- Other design needs, etc.

Contract Dates: January 31, 2019 – December 31, 2019

Total to bill monthly: \$1,250

Total to bill yearly: \$15,000

Out of pocket expenses would be estimated and approved in advance, billing direct to the city of Roeland Park with no markup. Terms are 30 days.



AGREEMENT

THIS AGREEMENT, made and entered into as of this 9th day of October 2018, by and between **STURGES WORD COMMUNICATIONS, INC.** ("Agency"), and **THE CITY OF ROELAND PARK** acting as ("Client").

WHEREAS, Client desires to engage the services of Agency; and

WHEREAS, Agency desires to provide services;

NOW, THEREFORE, in consideration of the promises and the agreements hereinafter set forth, the parties agree as follows:

1. Effective Date/Termination.

The effective date of this Agreement is October 9, 2018 and services shall begin on January 2, 2019. This Agreement shall remain in effect continuously; provided, however, that either party may terminate this Agreement by giving the other party at least THIRTY (30) days written notice of such termination.

2. Services/ Exclusivity.

a. In return for the fee compensation and reimbursements set forth herein and in the exhibits attached hereto, Agency shall provide for Client the services ("Services") as set forth on **Exhibit "A"**, attached hereto and incorporated herein. Services which are not provided for shall only be provided if agreement regarding such service is reached hereafter by the parties.

Client agrees not to engage any other agency to perform any of the Services as set forth on **Exhibit "A"** during the term of this Agreement without first obtaining Agency's written consent.

3. Fee Compensation.

a. As compensation for the Services, Client shall pay Agency in accordance with the provisions of **Exhibit "B"** attached hereto and incorporated herein.

b. Client shall reimburse Agency for all out-of-pocket expenses in accordance with the provisions of **Exhibit "C"** attached hereto and incorporated herein. All out-of-pocket expenses greater than \$500 shall be approved in writing by the Client.

c. Unless otherwise provided for herein or in another exhibit, all payments hereunder shall be made in accordance with and subject to the invoicing and payment policies set forth on **Exhibit "D"** attached hereto and incorporated herein.

d. Unless otherwise provided for herein or in another exhibit, all services we are providing are listed in **Exhibit "A"** attached hereto and incorporated herein.

4. Modification of Exhibits.

Any of the exhibits attached hereto may be modified from time to time by attaching a new version of such exhibit, which is signed and dated by both parties.

5. Notices.

Any notices given hereunder shall be sent by certified mail, return receipt requested, to the parties at the address indicated.

TO AGENCY: STURGES WORD COMMUNICATIONS, INC.
Attn: Melissa Sturges
810 Baltimore
Kansas City, MO 64105

TO CLIENT: CITY OF ROELAND PARK
Attn: Jennifer Jones-Lacy
4600 W. 51st Street
Roeland Park, KS 66205

Any such notice shall be deemed to have been given on the date it is actually received.

6. Indemnification by Agency.

Agency will protect, defend, indemnify and hold Client, its members, agents, officers, directors and employees harmless from and against any loss or expense (including attorney's fees and other costs of litigation, including expert witness fees) arising out of any claim, suit or proceeding instituted or threatened by a third party resulting from or arising out of Agency's actions or inactions that were not authorized or approved by Client specifically or generally, by reason of the authority granted by Client to Agency in this Agreement.

7. Indemnification by Client.

Client will protect, defend, indemnify and hold Agency, its members, agents, officers, directors and employees harmless from and against any loss or expense (including attorney's fees and other costs of litigation, including expert witness fees) arising out of any claim, suit, or other proceeding instituted or threatened by a third party (unless and to the extent Agency has acted with gross negligence, including, but not limited to, the violation of federal, state or local law) resulting from or arising out of Agency's actions or inactions that were authorized or approved by Client specifically or, generally, by reason of the authority granted by Client to Agency in this Agreement or otherwise resulting from or alleging the misleading, libelous, indecent, false, deceptive, inaccurate, illegal, copying or infringing nature of material or information and/or data supplied by Client to use in or substantiate claims made in the advertising produced by Agency for Client.

8. Agency is hereby authorized, in the purchasing of materials and/or services, to act as agent for Client, and any Agency purchase orders or other similar documents shall so disclose such relationship.

9. Agency shall reasonably endeavor to guard against any loss to Client through failure of media or suppliers to properly execute their commitments, but in no event shall Agency be responsible for such failure or any loss sustained by Client by reason of media or supplier action or inaction (unless such failure is caused by Agency's gross negligence).

10. Client shall indemnify and hold Agency harmless from and against any loss or expense (including attorney's fees) resulting from the Client's failure to timely reimburse the Agency hereunder unless such failure is

caused by Agency's gross negligence.

11. Client shall not attempt to hire the Agency's staff. If the Client does desire to hire the Agency's staff, the Client agrees to communicate with an Agency principal before making an offer to the employee and agrees to pay 50 percent of the employee's annual gross salary in order to proceed and hire the employee. This fee is due to the Agency within one week that the employee turns in written resignation to Agency.

12. With the Client's signed approval of this contract, agrees to allow the Agency to promote its partnership to the Agency's industry media.

13. **Entire Agreement; Modification; Effective Laws.**

This writing shall constitute the entire Agreement between Client and Agency with respect to the subject matter hereof. Except as provided elsewhere in this Agreement to the contrary, no modification hereof shall be effective unless the same is in writing signed by Client and Agency. This Agreement shall be governed by and construed under the laws of the State of Kansas.

14. **Agreement Binding; Survival.**

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors and assigns. All provisions hereof relating to rights or obligations regarding confidential information, payment of amounts due or regarding indemnities shall survive the termination of this Agreement.

15. **Enforcement.**

If any action at law or in equity shall be brought to construe or enforce this Agreement, the prevailing party shall be entitled to recover from the other party, its reasonable attorney's fees and other costs and expenses of litigation.

16. **Captions and Titles.**

All paragraph or section titles contained in this Agreement are for convenience only and shall not be deemed a part of this Agreement.

17. **Controlling Agreement.**

This Agreement shall control the relationship between the parties and supersedes any prior agreements unless otherwise indicated.

IN WITNESS WHEREOF, the parties hereto have set their names and seals the day and year first above written.
STURGES WORD COMMUNICATIONS, INC.



By:

CITY OF ROELAND PARK

By: _____

EXHIBIT "A"
Services

[See attached "Exhibit 'A'".]

Service Agreement Start Date: January 2, 2019

EXHIBIT "B"

Compensation

As Compensation for the Services, Agency shall bill Client \$1,250.00 on a monthly basis. If there are design project fees, we will set out a separate estimate and timetable for them. The fee for services is detailed in the Exhibit "A" scope of work.

As new projects are added to the scope of work, Agency will provide a project proposal estimate which will be approved in writing by the Client before work begins and an agreement amendment shall be created to ensure the scope of work and fees are updated to reflect new projects or changes in the partnership.

Unless agreed otherwise by the parties, all amounts due and owing shall be paid within thirty (30) days of the invoice date. If payment is not received within 45 days of the invoice date, all Agency work will stop until payments are current.

EXHIBIT "C"

Reimbursements and Related Terms

Client agrees to pay the following amounts and to be subject to the following terms:

1. The net cost, out-of-pocket to the Agency, including, without limitation, travel, media monitoring, phone charges, printing, stock photography, fonts and other digital assets, shipping/courier charges, and all applicable taxes and any miscellaneous expenses incurred. All costs shall be reasonable. All out-of-pocket costs over \$100 shall be approved in writing by Client.
2. The net, reasonable cost of coach air fare, meals, room and ground transportation expenses for Agency travel as directed by Client.
3. Any and all sales and use taxes paid, incurred or applicable with regard to any services or tangible personal property purchased or used by Agency in connection with its services hereunder.
4. Agency reserves the right in cases of delinquency or such impairment of Client's credit which, in Agency's reasonable opinion, might endanger the ability of Client to render future payments, to alter the terms of payment by requiring advance payment to Agency.

EXHIBIT "D"

Invoice and Payment Policies

1. Agency fee invoices are rendered monthly on or about the first of the month. Invoices are payable net thirty (30) days. If payment is not received within 45 days of the invoice date, all SW work will stop until payments are current.
2. During the time this Agreement is in effect and prior to starting each job, Agency and Client shall reach agreement on the estimated production costs. The costs will be documented as an estimate and signed by the Client providing the Agency the authority to spend the estimated dollars.
3. Past Due Accounts

Agency's policy regarding past due accounts receivable is as follows:

- a. If payment of an undisputed invoice has not been received by Agency after Thirty (30) days from the date of such invoice, no new jobs are to be opened for Client until Agency's management determines that new jobs may be started again. This restriction does not apply to work in progress. If an invoice is disputed by Client, the Client must notify the Agency immediately upon receipt and all work being performed for Client by Agency will cease until the invoice is paid.
- b. If payment of an undisputed invoice has not been received by Agency after Forty-Five (45) days from the date of such invoice, all work being performed for Client by Agency will cease. However, previously placed orders or buys will not be canceled and the Client will be responsible for this expenditure.
- c. If payment of an undisputed invoice has not been received by Agency after Sixty (60) days from the date of such invoice, Client files and jobs will be closed and billed to Client and, where possible, all previously placed orders or buys will be canceled, notwithstanding any other provision of the Agreement, the Agreement may be terminated by the Agency.
- d. Payment must be received by Agency in a timely fashion.

Item Number: New Business- VIII.-G.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/1/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Agreement with KCPL for Installation of an Electric Vehicle Charging Station at City Hall**
Item Type:

Recommendation:

Staff recommends entering into an agreement with KCPL to provide an electric car charging station at City Hall.

Details:

The City has one charging station with two pumps that was installed in 2010. We do not charge a fee to users of the charging stations for energy consumption. However, the electricity charge is minimal, about \$330 of energy usage in 2017.

The original agreement with the City and Chargepoint/Lily Pad EV stated the charge station needed to remain in place through 2015 per federal requirements for taking advantage of a tax credit on installation. We are no longer required to keep the charging station. Apparently our charging station was the first electric vehicle charging station in the state of Kansas. Governor-Elect Sam Brownback and three area Chambers of Commerce attended the ribbon cutting ceremony. There were no performance expectations or goals set for the station when Council approved the installation. In 2013 Council discussed the possibility of charging for use but it was decided to keep it free for use as it remained a good marketing/PR tool for the City.

Attached is a chart of the usage from January 2011 through January 2018. Prior to 2017, the energy usage never exceeded 20 kwh per month. However, the station has seen more regular use from patrons starting in mid-year 2017. In 2017, there are a total of 54 unique drivers who used our charging stations and only 3 so far in 2018. Through January 2018, patrons have used 2.76 MWh of energy, or 8.37 kWh, or 586 sessions. This averages to 84 sessions/year or 7 sessions/month.

One of the ports on our charging station is a first generation port and is slower. The new station

charges vehicles faster from both ports and has a retractable cord rather than patrons having to wrap the cord. This also comes with a year of free software support. The information sheet is attached for a full list of benefits. The total cost for replacement and installation is \$3,800.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Council took action at the September 2018 meeting to approve replacing the charger with the Chargepoint 4021 dual charging unit. Staff had made requests of KCPL leading up to that date to determine if KCPL would be willing to take over this location as part of their "Clean Charge Network" charging station program they now administer. Up until the day of that meeting the response from KCPL was that they were not looking for another location in Roeland Park. The day after the meeting, KCPL contacted staff, letting us know that KCPL may be interested. Wendy Marine with KCPL has now that KCPL is interested in adding a site at City Hall to their program.

The attached agreement spells out the terms for allowing KCPL to place a charging station in place of the non-operable station. The City can choose to pay for the electricity or have the person using the charger pay for the electricity. The agreement has a term that extends out to 2027. This option shifts the cost of ownership and operation to KCPL. The City received the agreement and confirmation of interest on 10/1/18. The agreement has been reviewed and approved by the City Attorney. Once approved KCPL says they can complete installation within 1 week.

As a reference to how much the energy costs that is used by those who charge at our station, if the City were to pass on the cost to the user, the average fee per charge would be \$0.40/kWh.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Agreement with KCPL for Locating Charging Station at City Hall	Cover Memo
☐ Consumption	Exhibit
☐ Station Upgrade Price Quote	Cover Memo
☐ Station Specification	Cover Memo

SITE LICENSE AGREEMENT

THIS SITE LICENSE AGREEMENT ("*Agreement*") is entered into effective as of the _____ day of _____, 201__ ("*Effective Date*") between Kansas City Power & Light Company ("*KCP&L*"), a Missouri Corporation, with a mailing address at 1200 Main Street, Kansas City, Missouri 64105 and the City of Roeland Park, Kansas, a Kansas municipality, with a mailing address at 4600 West 51st Street, Suite 200, Roeland Park, Kansas 66205 ("*Host*").

WHEREAS, Host is the owner of that certain property legally described and depicted on Exhibit A (the "*Site*");

WHEREAS, KCP&L desires to install and operate one (1) Level Two Electric Vehicle Supply Equipment station(s) (together with all related utilities and accessories, the "*EVSE*") in the location(s) shown on the Site Plan on Exhibit B pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises, conditions and agreements set forth herein, KCP&L and Host agree as follows:

1. License. Host hereby grants to KCP&L a license to install and operate the EVSE station in the location(s) within the Site shown on Exhibit B in accordance with and subject to the terms and conditions of this Agreement. The EVSE shall include a vehicle charging station and related signage. KCP&L (or its affiliates) shall (a) at no cost to Host, install all necessary electrical service, connections and equipment to serve the EVSE, and (b) provide all necessary electric utility services to Host at the EVSE. Host agrees to take reasonable actions to assist KCP&L with the installation of the EVSE. Upon completion of installation of the EVSE, Host understands and acknowledges that ownership of the EVSE shall remain with KCP&L.

2. Consumption Costs. The responsibility for the payment of kilowatt-hour (kWh) energy charge shall be as follows (check the box that applies; if no box is checked, it is Host Responsibility):

A. Host Responsibility (check here): ☒ The Host pays the kilowatt-hour (kWh) charge including applicable riders, surcharges, taxes and fees assessed by KCP&L and the EVSE charging station user pays the session charge, if applicable as described in the Schedule CCN tariff that can be accessed at www.kcpl.com/rates.

B. User Responsibility (check here): ☐ The EVSE charging station user pays the kilowatt-hour (kWh) charge including applicable riders, surcharges, taxes and fees assessed by KCP&L, and, if applicable, the session charge as described in the Schedule CCN tariff that can be accessed at www.kcpl.com/rates.

During the Term, the Host shall have the right to change the above election (to the alternative option) upon 30 days' prior written notice to KCP&L. Host represents and warrants that it will not charge any third party for the consumption or usage of said power, electrical and/or usage costs at any time during the Term of this Agreement.

3. Access. Host shall provide KCP&L access to and sufficient space for locating the EVSE at the locations shown on the Site Plan, and also agrees to provide governmental authorities access to the EVSE for any inspections and installation of monitoring hardware and/or software on the EVSE as necessary for KCP&L to fulfill its reporting requirements to regulatory entities. Host will allow potential end users access to the area where the EVSE is located in the same manner that it grants non-end users access to the area.

4. Operation. KCP&L shall operate the EVSE in accordance with commercially reasonable practices. However, uninterrupted service is not guaranteed, and KCP&L may interrupt service when necessary to ensure safety or to perform maintenance. If any governmental license or permit shall be required for the proper and lawful use of the EVSE, KCP&L, at its sole cost and expense, shall obtain and thereafter maintain the same and shall comply with all of the terms and conditions thereof. KCP&L shall promptly deliver copies of all such licenses and permits to Host.

Hours of Operation; Demand Response Procedures. Except as otherwise provided herein, the EVSE shall be operated by KCP&L for up to 24 hours each day and made available to the general public. Further, Host acknowledges and agrees that KCP&L will be utilizing "Demand Response" ("**DR**") procedures. The EVSE will display a message notifying the consumer of the various DR application scenarios. Host acknowledges and understands that KCP&L utilizes such Demand Response options to optimize usage at peak times, which could result in temporarily disabling the EVSE from electrical output or consumption during the Term of this Agreement. Host shall not charge KCP&L or any other party rent or any other fees to use the Site during the Term of this Agreement.

5. Consent; Permits. KCP&L shall not install the EVSE, including any utility service, equipment or accessories or, after the installation thereof, alter the EVSE or any of its components in any manner that requires architectural or engineering plans without first obtaining Host's prior written approval (which shall not be unreasonably withheld, conditioned or delayed) of the architectural and engineering plans and specifications therefore. KCP&L shall not install the EVSE or any utility service, equipment or accessories until all required municipal and other governmental permits and authorizations have been obtained by KCP&L.

6. Marketing. The parties understand and agree that the EVSE will be KCP&L-branded. KCP&L may publish and promote the locations of the Sites throughout the Term of the Agreement. Host's name may also be used in the initial launch of the program. Thereafter, neither party will make any press release or otherwise formally publicize the EVSE on the Site without first obtaining formal written approval from the other party. KCP&L has created marketing material which includes but is not limited to logos, stickers, decals and signage made a part of equipment purchased or infrastructure established; printed materials and other marketing and/or outreach materials, activities, and websites. KCP&L has logo usage and publicity standards that can be shared with host for their review. With respect to any marketing efforts including but not limited to logos, stickers, decals or signage made a part of equipment purchased or infrastructure established; or any printed materials or other marketing and/or outreach materials, activities, or websites created by Host under this Agreement, Host agrees to submit in advance any such marketing effort to review and approval by KCP&L, which approval shall not be unreasonably withheld, conditioned or delayed as outlined by the logo usage and publicity standards provided by KCP&L.

7. Maintenance and Repair. KCP&L shall maintain the EVSE in good working condition ordinary wear and tear excepted during the Term of this Agreement. Host shall maintain the common area improvements immediately surrounding the EVSE in good condition ordinary wear and tear excepted and will promptly notify KCP&L of any problems it is aware of related to the EVSE. Such maintenance by Host of the immediately surrounding common areas shall include, but not be limited to, pavement maintenance and snow removal services.

8. Term and Termination. This Agreement shall commence on the Effective Date and continue in effect through December 31, 2028 ("**Term**"); provided, however, KCP&L has the right to terminate this Agreement at any time by delivering written notice of such election to Host, in which case the Agreement shall terminate on the date that is 10 days after the Host's receipt of the termination notice. If KCP&L fails to perform any of its obligations or comply with any of the other terms and conditions of this Agreement and such failure continues for a period of 15 days after receipt of written notice from Host, Host may immediately terminate the Agreement by delivering written notice to KCP&L. Upon the expiration or termination of this Agreement, KCP&L will remove the EVSE at KCP&L's cost and expense and restore the portions of the Site on which the EVSE was installed to a condition similar to the Site on which the same was installed prior to installation of the EVSE ordinary wear and tear excepted.

9. Liens. Host represents and warrants that (a) Host is the fee simple owner of the Site and has good and marketable title to the Site and (b) the contents and terms of this Agreement are not in violation of any other agreement entered into by Host with any other party. Neither party will allow any liens or encumbrances to be placed on the EVSE or the Site. If any liens are placed on or filed against the EVSE, or the Site as a result of any work or materials contracted by or on behalf of either party hereto, said party shall cause the lien to be released of record within 15 days after the filing thereof. Nothing in this Agreement shall be construed as empowering either party to encumber or cause to be encumbered the title or interest of Host to the Site nor KCP&L to the EVSE in any manner. Each party shall indemnify the other party against, and hold the other party harmless from, any and all loss, damage, claims, liabilities, judgments, interest, costs, expenses, and attorney fees arising out of the filing of any such lien that is in violation of this section.

10. Insurance. Each party agrees that it will at all times during the term hereof, at its own expense, procure, maintain and keep in force insurance with an insurance company authorized to transact business in the State of Kansas, a commercial general liability insurance policy covering: (a) the operation and use of the EVSE (in the case of KCP&L) and (b) the operation and use of the Site (in the case of Host), in each case affording protection in an amount of not less than One Million Dollars (\$1,000,000.00) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate for injury to or death of one or more persons. The policy must include customary coverages for liability arising from premises, operations, independent contractors and liability assumed under an insured contract. The policy shall name the other party hereto (including said party's parent, affiliates, subsidiaries, officers, directors, employees, agents and assigns) as additional insureds whereby neither party may cancel or reduce the insurance without first giving the other party hereto at least 30 days prior written notice. Each party further covenants to deposit with the other party a certificate of such insurance and the certificate of each such renewal policy complying with the terms of this Agreement.

Further, unless third-party insurance coverage is required by applicable law, both parties shall have the right to self-insure against perils and liabilities for which it would otherwise be required to obtain insurance under the terms of this Agreement. If a party elects to self-insure against certain perils and/or liabilities against which it would otherwise be required to obtain a policy of insurance under this Agreement, then for purposes of this Agreement, such party shall be deemed to hold insurance against such perils and/or liabilities in the minimum amounts of insurance which such party is otherwise required to maintain under the terms of this Agreement. By so electing, such party shall be deemed to be self-insuring against the perils and/or liabilities that are the subject of such claims.

11. Waiver. Host and KCP&L each hereby waive (to the extent of insurance proceeds collected) any and all rights of recovery, claim, action or cause of action against the other, its agents, officers, or employees for any damage that may occur to the Site, including but not limited to the EVSE, and/or any personal property of such party therein by reason of any cause which is insured against under

the terms of any insurance policies referred to herein or self-insured, regardless of cause or origin, including negligence.

12. Indemnification. KCP&L shall be liable for, and shall indemnify, defend and hold Host harmless from, any and all liabilities, claims, demands, administrative proceedings, orders, judgments, assessments, fines, penalties, costs and lawsuits, of whatever nature (collectively, “**Liabilities**”), arising out of the negligent, willful or intentional acts or omissions of KCP&L, its express agents, contractors or employees at the Site during the Term of this Agreement and/or a breach of any of the representations, warranties, covenants or the terms of this Agreement. Host shall be liable for, and shall indemnify, defend and hold KCP&L harmless from any and all Liabilities arising out of the negligent, willful or intentional acts or omissions of Host, its agents, contractors, subcontractors or employees at the Site during the Term of this Agreement and/or a breach of any of the representations, warranties, covenants or the terms of this Agreement. Notwithstanding the foregoing, neither party shall be liable for or be required to indemnify, defend or hold the other party harmless to the extent of any Liabilities that are caused by the negligent, willful or intentional acts or omissions of the other party hereto.

13. No Consequential Damages. Except for indemnification obligations to third parties as set forth in Section 14 of this Agreement, neither party shall be liable to the other party for any special, incidental, consequential, punitive or indirect damages or loss of profit or business interruption damages whatsoever.

14. Performance. Performance under this Agreement is subject to all valid laws, rules and regulations of courts or regulatory bodies having jurisdiction.

15. Casualty. If all or any portion of the EVSE on the Site are damaged or destroyed by fire or other casualty which materially and adversely affects the operation of the EVSE (any, a “**Casualty**”), Host shall have the right to terminate the Agreement by written notice to KCP&L in which event the Agreement shall terminate on the date that is 10 days after the date of Host’s termination notice and KCP&L may elect to remove the EVSE from the Site. In the event of any Casualty which materially and adversely affects the operation of the EVSE, KCP&L shall have the right to terminate the Agreement by written notice to Host within 14 days after the Casualty, in which event the Agreement shall terminate on the date that is 10 days after the date of KCP&L’s termination notice and KCP&L may elect to remove the EVSE from the Site.

16. Assignment. This Agreement and the rights conferred hereunder shall not be assigned by either party except with the prior written consent of the other party in each instance, and such consent shall not be unreasonably withheld, conditioned or delayed.

17. Entire Agreement. This Agreement and the exhibits attached hereto contains the entire agreement of the parties. No term or provision of this Agreement may be modified, amended, changed, or waived, temporarily or permanently, except, in the case of modifications, changes and amendments, pursuant to the written consent of both parties to this Agreement, and in the case of waivers, pursuant to the written consent of the waiving party.

18. No Partnership. This Agreement shall not be construed as creating a partnership, joint venture, agency relationship, franchise or association, nor shall this Agreement render KCP&L and Host liable as partners, co-venturers or principals.

19. Governing Law. This Agreement shall be governed by the laws of the State of Kansas.

20. Counterparts. This Agreement may be executed in any number of counterparts all of which taken together shall constitute one and the same instrument. Facsimile and digital electronic signatures shall constitute original signatures for purposes of this Agreement.

21. Notice. Any and all notices shall be in writing and addressed to the parties at the addresses specified below or such other addresses as either party may direct by notice given in accordance with this section, and shall be delivered in one of the following manners: (i) by personal delivery, in which case notice shall be deemed to have been duly given when delivered; (ii) by certified mail, return receipt requested, with postage prepaid, in which case notice shall be deemed to have been duly given on the date indicated on the return receipt; or (iii) by reputable delivery service (including by way of example and not limitation Federal Express, UPS and DHL) which makes a record of the date and time of delivery, in which case notice shall be deemed to have been duly given on the date indicated on the delivery service's record of delivery.

If to KCP&L:

Kansas City Power & Light Company
Attn: Wendy Marine
One Kansas City Place
1200 Main Street
Kansas City, Missouri 64105
Email Address: wendy.marine@kcpl.com

If to Host:

City of Roeland Park, Kansas
Attn: Keith Moody
4600 West 51st Street, Suite 200
Roeland Park, Kansas 66205
kmoody@roelandpark.org

22. Headings. Section headings herein have been inserted for reference only and shall not be deemed to limit or otherwise affect, in any manner, or be deemed to interpret in whole or in part any of the terms or provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto execute this Agreement agreeing to be bound by the terms herein as of the date first above written.

KCP&L

Kansas City Power & Light Company

By: _____

Print Name: Kimberly Winslow

Title: Director – Energy Solutions

HOST:

CITY OF ROELAND PARK, KANSAS

By: _____

Print Name: _____

Title: _____

EXHIBIT A

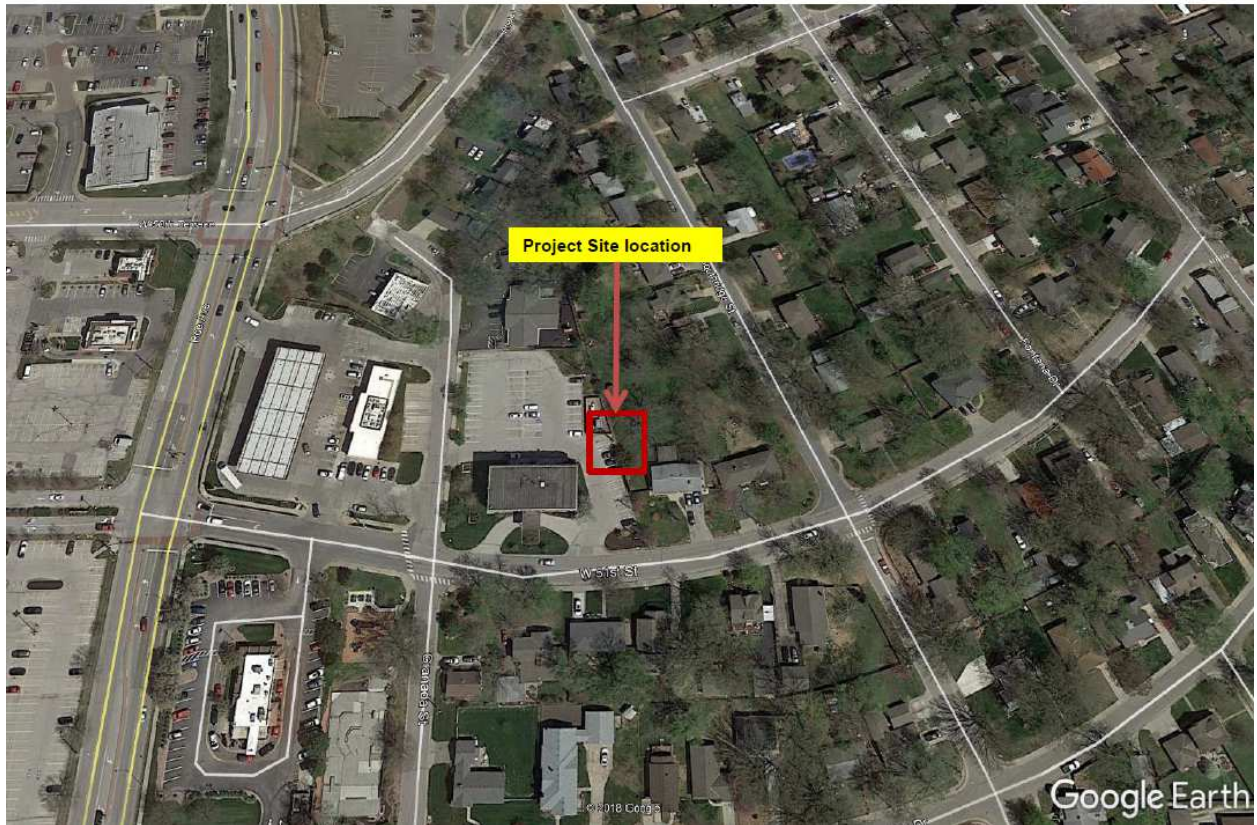
Legal Description of Site

All of Lots 11, 12, 13, and 14, Block 9 and all of the North 30 feet of the former right of way of Missouri and Kansas Railroad Col, lying South and adjacent to Lot 11, Southridge, a subdivision in the City of Roeland Park, Johnson County, Kansas, according to the recorded plat thereof, containing 42,460.5080 square feet or 0.9747 acres, more or less.

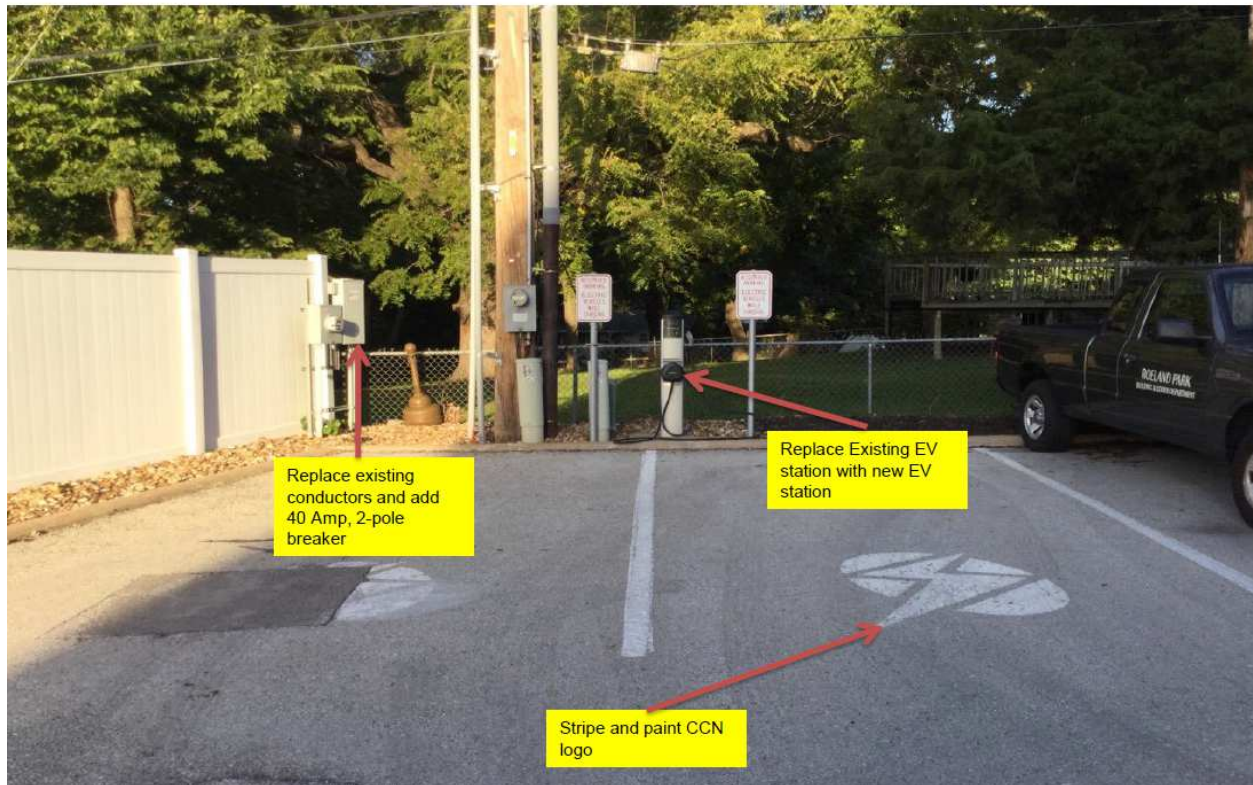
EXHIBIT B

Site Plan where EVSE(s) will be located within the Site

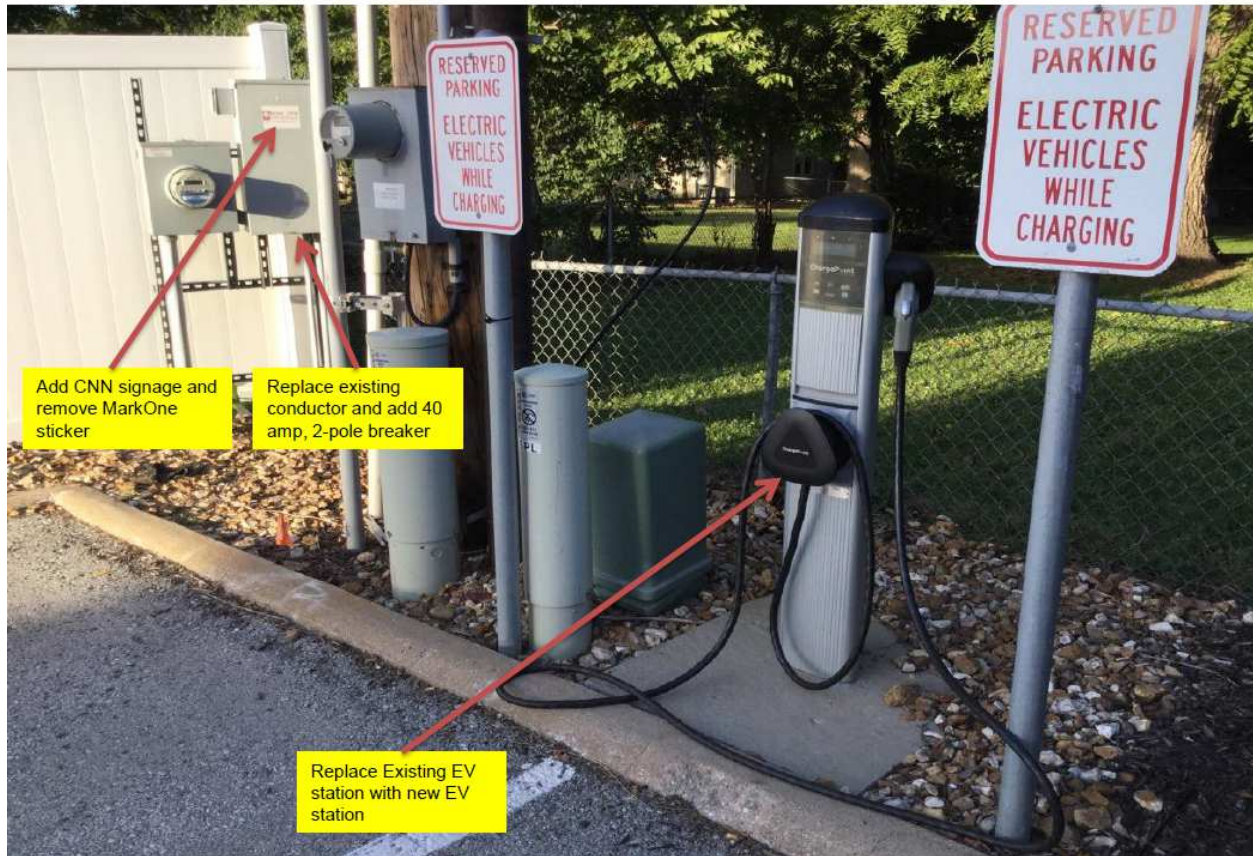
Roeland Park City Hall-Overview



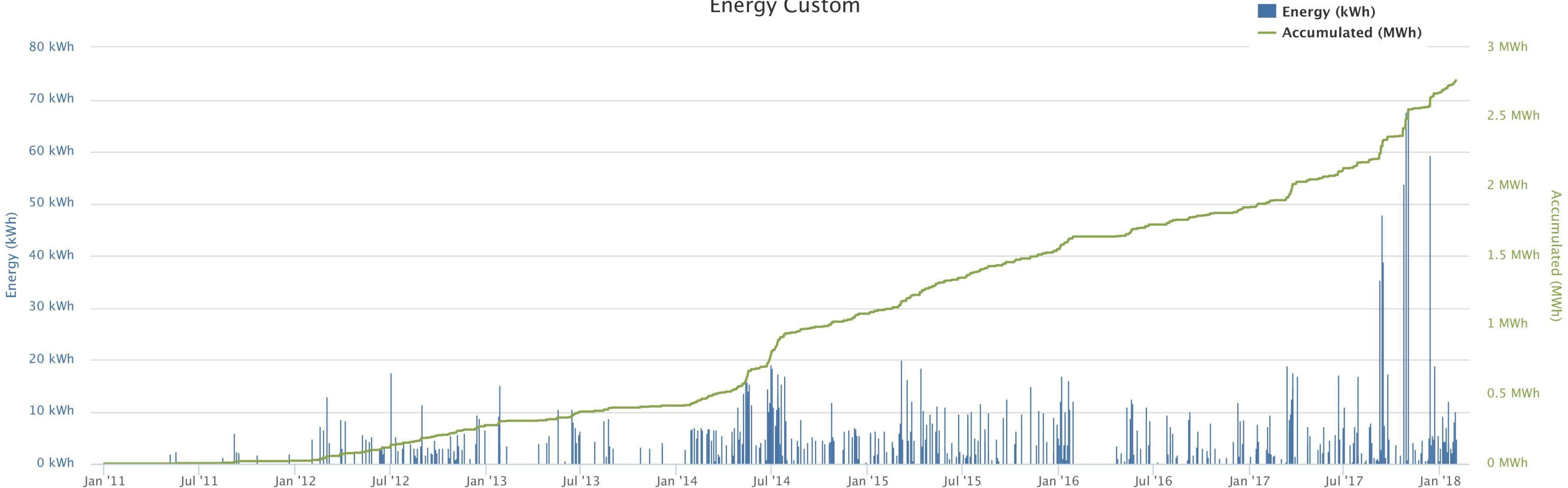
Roeland Park City Hall



Roeland Park City Hall



Energy Custom





LilyPad EV
9801 W. 100th Terr
Overland Park, KS 66212
(913) 269-2453
keith.anderson@lilypadev.com
www.lilypadev.com

QUOTE

ADDRESS

Keith Moody
City of Roeland Park
4600 W. 51st Street
Roeland Park, KS 66205

SHIP TO

Keith Moody
City of Roeland Park
4600 W. 51st Street
Roeland Park, KS 66205

QUOTE # 1314

DATE 08/20/2018

DESCRIPTION	QTY	EACH	AMOUNT
ChargePoint:CT4021-GW1 Dual Output Gateway Option USA, Bollard Unit - 208/240V @30A with Cord Management and Power Share	1	3,000.00	3,000.00
ChargePoint:CT4000-PMGMT CT4000 Power Management Kit. Allows both ports on a dual port station to share a single 40A circuit (Power Share). Also allows a CT4000 to be set up to operate at a lower current (Power Select).	1	50.00	50.00
Installation:INSTALL Swapout Installation, we will swap the old CT2100 station for the new CT4000 station. Does not include any other electrical work.	1	600.00	600.00
Shipping:Shipping Shipping	1	150.00	150.00
Note Note: This offer includes 1 year of Commercial Cloud Services per port, Activation, Site Validation, and an initial year of Assure coverage. Requires the head unit from the old station to be shipped back to ChargePoint.	1		0.00

NOTES:

- Thank you for allowing us to submit this proposal.

STANDARD TERMS AND CONDITIONS:

- Standard Invoice Terms are net 30
- Standard manufacturer warranties apply to all hardware purchases
- Standard lead-time is 30-60 days from order acceptance
- Installation cost, if included in this project, does not include unforeseen rock or other obstacles found while trenching or boring
- Customer is responsible for ensuring 3G cellular data coverage at installation location is better than -85dbm (ATT) or -90dbm (Verizon). Note for example -70dbm is better than -80dbm.
- Returns of unopened packages are subject to restocking charges. Opened packages may not be returned.

TOTAL

\$3,800.00

Thank you for your business.

Accepted By

Accepted Date

Thank you for your business.

CT4000 Family

ChargePoint® Level 2 Commercial Charging Stations

The CT4000 family is the latest generation of ChargePoint commercial charging stations. Refined yet rugged, these stations set the industry standard for functionality and aesthetics.

The CT4000 full motion color LCD display instructs drivers and supports dynamic updates of custom branded videos and advertisements.

Intelligent power management options double the number of parking spaces served by allowing two charging ports to share a single circuit. Sites with single port EV stations can upgrade to dual port stations without requiring additional electrical services.

The CT4000 is the first ENERGY STAR® certified EV charger because it charges efficiently and conserves power when not charging. As an ENERGY STAR certified EV charger, the CT4000 uses significantly less energy than a standard EV charger when in standby mode to help you save money on your utility bill.

All CT4000 models offer one or two standard SAE J1772™ Level 2 charging ports with locking holsters, each port supplying up to 7.2kW. With this standard connector, ChargePoint level 2 stations can charge any EV.

Stations are available in bollard and wall mount configurations for easy installation anywhere. All stations are fully software upgradeable remotely over the air.

Stations come in both 6' and 8' tall models with 18' and 23' cords, respectively. With multiple options for size and cord reach, your station can service up to four parking spaces, reach all car models regardless of parking style or car sizes and increase the usability of your EV spots.

Driver Friendly User Interface

- + Instructional video shows how to use the station
- + Multi-language: English, French, Spanish
- + Touch button interface; works in rain, ice and with gloves
- + Backed by ChargePoint's world class 24/7 driver phone support

Easily Communicate with Your Drivers

Whether you're a retail establishment wanting to advertise your latest product, a workplace looking to communicate with employees or a municipality wanting to welcome visitors, ChargePoint's prominent LCD screen makes it easy to reach EV drivers:

- + Daylight readable, with auto brightness control
- + 640 X 480 resolution active matrix
- + Full motion 30fps video support
- + Upload up to 60 seconds of high quality video on a color LCD screen to individual stations as often as desired
- + Brand your charging stations to communicate with drivers
- + Instructional video in English, Spanish or French



The First
ENERGY STAR®
Certified EV Charger

Service Products and Support

ChargePoint offers world-class service products and support that help ensure quality of work, save time and money, protect your investment and enhance the productivity of your charging stations. From site planning to installation and setup, to ongoing care and management, when you choose ChargePoint, you're covered.

- + **ChargePoint Configuration and Activation:** customized setup and activation of your stations
- + **ChargePoint Assure:** the most comprehensive EV Station maintenance and management in the industry

Energy Measurement and Management

- + Real-time energy measurement
- + 15 minute interval recording
- + Time of Day (TOD) pricing
- + Load shed by percentage of running average or to fixed power output

Minimize Costs with Flexible Power Management Options

In the vast majority of applications, a full power configuration is the best choice for both station owners and drivers. However, when drivers are parked for a longer time, an intelligent, lower power output can save station owners considerable installation cost while still providing drivers a great charging experience. With flexible power options, station owners can meet the needs of drivers while lowering costs:

Power Select (Patent Pending)

- + Allows for a lower capacity (less than 40A) circuit to power each port
- + Cuts installation costs by reducing the cost or even avoiding the need to upgrade panels or transformers

Power Sharing

- + Dynamically share one 40A, 30A or 20A circuit between two parking spaces
- + Doubles the number of parking spots served while reducing installation and operating costs
- + Allows station owners to upgrade a single port station to dual port to serve more drivers with no electrical upgrade

Clean Cord Technology

- + Keep charging cords off the ground
- + Standard on all models
- + Ultra-reliable second-generation gravity operated mechanism
- + Flexible over entire -40°F to +122°F product temperature range

Safe, Reliable, Energy Efficient Hardware

- + UL listed, meeting the stringent requirements of the nation's leading safety standards organization
- + Stations are rugged, built to withstand the elements
- + Safe, Reliable and Energy Efficient
- + ENERGY STAR certified, charges efficiently and conserves power when not charging

When Charging is Mission Critical, Protect Your Investment with ChargePoint Assure

- + **Minimize downtime:** ChargePoint Assure provides the most comprehensive EV Station maintenance and management in the industry
- + **Get up and running quickly and flawlessly:** Professional guidance for station configuration saves you time, and unlimited changes to station policies flexibly supports your business
- + **Eliminate unexpected future expenses:** Cost for parts and on-site labor to install is covered for all Assure eligible repairs
- + **One less thing to worry about:** Proactive station monitoring provides you with regular reporting
- + **Reduced risk of downtime:** We guarantee 98% annual uptime and one business day response to requests
- + **Support when you need it:** We're there for you *and* your drivers. Phone support available for station owners Monday to Friday from 5 AM to 6 PM Pacific. Phone support for drivers is 24/7/365, so you never need to field a driver call

Ultra-reliable second-generation gravity operated mechanism.

18' and 23' cords to reach all car models and serve more parking spaces.

World-class 24/7 driver phone support.

Instructional video shows how to use the station. Multi-language charging instructions, giving drivers the choice of English, French or Spanish.

Driver interaction is supported in any weather by five rugged, back-lit buttons with audio feedback.

Strong and rugged design materials built to withstand the elements.

CT4000 stations come with 18' or 23' cords to increase the usability of your charging spots, on 6' and 8' tall models respectively.

CT4021

Dual-port bollard charging station with 18' charging cables. Standard *EV Charging Only* sign without optional custom branding.



Promote Your Brand and Business

Having your stations installed in a visible location makes a bold statement about your business' commitment to sustainability and shows that you care about your customers. ChargePoint CT4000 stations are built for customization so you can conveniently promote your brand as well. With custom signage and video you can:

- + Increase brand recognition
- + Attract EV drivers by making sure your stations are highly visible
- + Ensure EV charging installations are consistent with the look and feel of your brand
- + Differentiate your stations from standard ChargePoint stations to make them easily identifiable by your driver base



Branded CT4021
Shown with optional
branding on bollard.
18' cords on 6' model.

Easily customizable branding area.
All stations come with *EV Charging Only* sign, which can be replaced with your custom signage.

5.7" color LCD display for customizable video content.

Upload up to 60 seconds of high quality video to individual stations as often as desired.

Daylight readable with auto brightness control.

OPTIONAL:
Additional customizable branding areas.

All stations have standard extrusions to hold your custom signage.

Artwork templates and material specifications are conveniently downloadable from chargepoint.com



Branded CT4025
Shown with optional
branding on back.
23' cords on 8' model.

Bollard Charging Stations

CT4011



CT4021



CT4025



Wall Mount Charging Stations

CT4013



CT4023



CT4027



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Listed by Underwriters
Laboratories Inc.



Item Number: New Business- VIII.-H.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/1/2018
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: 2018 Budget Amendment
Item Type:

Recommendation:

To approve the 2018 Budget Amendment as attached.

Details:

Attached is the 2018 Budget Amendment which includes increasing the budget authority for four funds. This is a process that the State of Kansas requires cities to complete if they believe they will need spending authority beyond what was originally adopted and sent with the 2018 Budget submission in July/August 2017. Below is a list of funds and the reasons behind the amendments.

- **Special Street Fund (27A)** - This fund had a budget authority of \$1.9 million in 2018 and we project the need for authority up to \$2.14 million. The reason for the increase is due to encumbrances from 2017 for CARS projects that continued into 2018. As a result, we anticipate exceeding the original budget authority adopted for the 2018 Budget.
- **TIF 3 - The Rocks/Blvd Apts** - When we adopted the 2018 Budget, we were under the assumption that the entire TIF would end in February 2018 and all tax revenues going into the fund would cease. Subsequent to adopting the budget, we entered into an agreement with the Boulevard Apartments to pay their entire property tax assessment in January 2018 as opposed to paying half in January and half in June so that we had all the resources we needed to complete our ongoing infrastructure improvements. As a result, the fund has more revenue than originally budgeted and more expenses than projected of approximately \$510,000 in 2018; our adopted budget authority was \$154,863.
- **TIF 2D - City Hall** - Similar to the 27A fund, this fund requires additional budget authority due to encumbrances associated with incomplete capital projects. In this case, the original budget authority was \$424,481 and the proposed budget requires spending authority of \$671,474. This involves the same projects as 27A.

- **TIF 2C - Valley State Bank** - In this case, the City received additional property tax revenues beyond what was originally anticipated in the adopted budget. All revenues in this fund are turned over to the trustee at Security Bank to pay debt service on the bonds. In this case, we received more property taxes than normal in 2018. The amendment increases budget authority from \$71,931 to \$91,117.

Even though the spending authority for these funds is increasing from the original adopted budget, the ending fund balance is expected to remain positive for the year and in most cases increasing from the budgeted figure. Attached is a table showing the adopted ending fund balance vs. the projected for FY 2018.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/a
Line Item Code/Description: N/A	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
2018 Budget Amendment	Cover Memo
Ending Fund Balance Chart	Exhibit

To the Clerk of Johnson County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Roeland Park
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

			2018 Amended Budget		
			Amount of 2017 Tax Levied	Adopted 2018 Expenditures	Proposed Amended 2018 Expenditures
Table of Contents:			Page No.		
Fund	<u>K.S.A.</u>				
Special Street Fund (27A)	79-2929a			1,907,053	2,142,246
TIF 3C-The Rocks				154,863	510,000
TIF 2D - City Hall				424,481	671,474
TIF 2C - Valley State Bank				71,931	91,117
Totals		xxxxxxxxx	0	2,558,328	3,414,837
Summary of Amendments		0			

Attested date: _____

Assisted by:
Jennifer Jones-Lacy
Director of Finance
Address:

Email:
jjoneslacy@roelandpark.org

Governing Body

CPA Summary

2018

**Notice of Budget Hearing for Amending the
2018 Budget**

The governing body of

City of Roeland Park

will meet on the day of 10/22/2018 at 7 p.m. at 4600 W. 51st Street Roeland Park - City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2018 Adopted Budget			2018 Proposed Amended Expenditures
	Actual Mill Rate	Amount of Tax Levied	Expenditures	
Special Street Fund (27A)			1,907,053	2,142,246
TIF 3C-The Rocks			154,863	510,000
TIF 2D - City Hall			424,481	671,474
TIF 2C - Valley State Bank			71,931	91,117
			0	0
			0	0

City of Roeland Park
Official Title: Finance Director

Page No.

City of Roeland Park

2018

Adopted Budget

Special Street Fund (27A)	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	219,253	786,844
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Sales/Use Tax	756,840	981,000
CARS Grant	773,000	600,000
Other Sources		
County Courthouse Sales Tax	156,550	
Interest on Idle Funds	1,410	4,000
Interest on Idle Funds		
Total Receipts	1,687,800	1,585,000
Resources Available:	1,907,053	2,371,844
Expenditures:		
Contracted Services	100,000	100,000
Capital Outlay	1,444,000	1,567,246
Transfer to Bond & Interest	354,000	475,000
Cash Forward	9,053	
Total Expenditures	1,907,053	2,142,246
Unencumbered Cash Balance December 31	0	229,598

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 3C-The Rocks	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	28,204	265,232
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
TIF Income - 3A	18,804	216,122
TIF Income - 3C	107,855	35,000
Interest on Idle Funds		
Total Receipts	126,659	251,122
Resources Available:	154,863	516,354
Expenditures:		
Contractual Services	126,500	510,000
Commodities	28,363	
Total Expenditures	154,863	510,000
Unencumbered Cash Balance December 31	0	6,354

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 2D - City Hall	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	854	132,344
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
TIF Income	298,127	254,630
Loan from General Fund	124,500	283,500
Interest on Idle Funds	1,000	1,000
Total Receipts	423,627	539,130
Resources Available:	424,481	671,474
Expenditures:		
Contractual Services	8,000	
Capital Outlay	246,000	454,417
Debt Service	170,365	170,365
Transfers		
Cash Forward	116	46,692
Total Expenditures	424,481	671,474
Unencumbered Cash Balance December 31	0	0

CPA Summary

City of Roeland Park

2018

Adopted Budget

TIF 2C - Valley State Bank	2018 Adopted Budget	2018 Proposed Budget
Unencumbered Cash Balance January 1	1,170	14,863
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Tax Increment Income	70,761	69,926
Miscellaneous		6,328
Interest on Idle Funds		
Total Receipts	70,761	76,254
Resources Available:	71,931	91,117
Expenditures:		
Contractual Services	2,500	2,000
Debt	68,261	89,117
Commodities	1,170	
Total Expenditures	71,931	91,117
Unencumbered Cash Balance December 31	0	0

CPA Summary

Fund	Ending Fund Balance	
	FY 2018 Adopted	FY 2018 Projected
<i>Special Street</i>	9,053	229,598
<i>TIF 2D - City Hall</i>	115	50,692
<i>TIF 2C - Valley State Bank</i>	1,169	-
<i>TIF 3 - The Rocks</i>	14,005	16,247

Item Number: New Business- VIII.-I.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By:
Committee/Department:
Title: **City Administrator Agreement**
Item Type: Agreement

Recommendation:

Details:

The attached agreement has been provided by Heather Zerger and reflects changes discussed with the City Administrator.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ City Administrator Employment Agreement- revised 10-19-18	Cover Memo

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (the "Agreement") is made and entered into the 22nd day of October, 2018, to be effective as of October 12, 2018 (the "Effective Date"), by and between the CITY OF ROELAND PARK, KANSAS, a municipal corporation, hereinafter referred to as the "City," and Keith G. Moody, hereinafter referred to as "Employee."

RECITALS

1. The City desires to employ the services of Employee as City Administrator of the City of Roeland Park, Kansas.
2. It is the desire of the Governing Body of the City of Roeland Park, Kansas (the "Council"), which includes the Mayor, to provide certain salary and benefits, to establish certain conditions of employment and to set working conditions of said Employee.
3. It is the desire of the Council to secure and retain the services of Employee and to provide incentive for him to remain in such employment.
4. It is the desire of the Council to make possible full work productivity by assuring Employee's morale and peace of mind with respect to future financial security.
5. Employee desires to accept employment as City Administrator of the City of Roeland Park, Kansas.

In consideration of the mutual covenants, conditions and promises contained herein, the parties hereto agree as follows:

1. DUTIES

The City agrees to employ Keith G. Moody as City Administrator to perform the functions and duties of City Administrator as specified in the ordinance creating the position (Section 1-315 of the Code of the City of Roeland Park, Kansas), and to perform other reasonable and legally permissible duties as assigned by the Council.

2. TERM

This Agreement shall remain in full force and effect from the date of its complete execution until terminated by one or both of the parties under the terms of Section 3 below.

3. TERMINATION

- a. It is agreed and understood that the employment relationship is at will and may be terminated by either party with or without Cause (as defined below) and with or without notice, except as provided herein. Under this Agreement, there is no contractual right to employment for any definite period of time. Accordingly, the City may terminate the employment of the Employee under this Agreement at any time.
- b. In the event the City terminates Employee's employment for Cause, the City agrees to pay Employee any wages earned up to the date of the termination, as well as all applicable and accrued benefits, including accrued but unused vacation and sick leave (subject to any caps set forth in Roeland Park's Personnel Policies and Guidelines, as amended from time to time).

“Cause” means Employee is convicted of any illegal act involving personal gain to him, or the conviction of any felony, or for engaging in any unethical conduct as described in the Ethics Ordinance of the City.

- c. In the event the City terminates Employee’s employment without Cause, the City agrees to pay Employee any wages earned up to the date of the termination, as well as all applicable and accrued benefits, including accrued but unused vacation and sick leave (subject to any caps set forth in Roeland Park's Personnel Policies and Guidelines, as amended from time to time). The City also agrees to pay Employee severance pay of a minimum of nine (9) months of Employee’s salary. Additionally, for each twelve (12) full months of service provided after the Effective Date, Employee shall be entitled to receive one (1) month additional of severance pay, up to an overall maximum payout of twelve (12) months of severance pay when combined with the basic nine (9) month severance benefit described herein. Severance pay shall be based upon Employee's salary rate in effect at the time of termination, and shall be subject to all legal withholdings. The severance pay is payable either in installments at the same time other employees of the City are paid their regular paychecks, or a lump sum payment equal to such amount, with the method of payment to be determined by the City. Vacation and sick leave does not accrue after the termination date. The City's contributions to disability insurance, and health insurance premiums shall continue for the severance provided for above. In the event the City wrongfully refuses, following written notice from Employee, to comply with any provision benefiting Employee as described herein, or the Council improperly discusses the performance of the Employee in a public meeting, the Employee may, at his option, deem this Agreement "terminated" effective the date of the event and the City will be required to pay the severance pay described herein. Employee has sixty (60) days to terminate contract from the date of the event. The City shall discuss the performance of the Employee only in executive session. If Employee is indicted or formally charged by any state or the United States with any such act or crime as described in Section 3(b) above, or if Employee is charged with a violation of the Ethics Ordinance as described herein, and his employment is thereby terminated, the City shall not be obligated to pay Employee severance pay unless and until the case is resolved in favor of the Employee.
- d. The Employee may terminate this Agreement and his employment with the City by providing a 45-day written notice. In this circumstance, no severance benefit shall be paid. Employee will be paid any accrued and unpaid/unused benefits in accordance with Roeland Park's Personnel Policies and Guidelines, except that accrued but unused vacation pay will be withheld if a 45-day notice is not provided by Employee

4. SALARY

The City agrees to pay the Employee for his services an initial annual base salary of \$115,000, or \$4,423.23.08 which is to be paid bi-weekly. The City may, at its sole discretion, grant bonuses and benefits to Employee for performance, excellence, or meritorious service. Additionally, the City may increase the base salary and benefits in such amounts and to such an extent as the City Council may, in its sole discretion, determine is appropriate on the basis of performance evaluations and salary review. The City shall not at any time reduce the salary or other benefits of the Employee except to the degree of such a reduction across-the-board for all employees of the City.

5. LIFE INSURANCE

The City may procure an appropriate life insurance policy insuring the life of Employee written by an insurer to be selected by the City, subject to the Employee passing the physical examination to be administered by the insurer. During the period this Agreement is in effect, the City shall be responsible for paying the annual policy premium and shall be the owner of said life insurance policy. Furthermore, the City shall be the beneficiary of the policy of insurance. Employee hereby agrees that such insurance may be procured on his life, and he likewise agrees to assist as needed in the procurement and placement of such insurance.

6. INDEMNIFICATION

The City shall defend, save harmless and indemnify the Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as City Administrator. The City will defend or settle any such claim or suit and pay the amount of the settlement or judgment rendered thereon. Such indemnification will apply to any alleged act or omission occurring on or prior to Employee's termination date. Provided, however, that the City shall not be obligated to provide a defense for any criminal action or for any other action against Employee if the City Council determines, after having given the employee an opportunity to appear with or without counsel to provide information, that (1) the act or omission was not within the scope of Employee's employment; (2) Employee acted or failed to act because of actual fraud or actual malice; (3) the defense of the action or proceeding by the City would create a conflict of interest between the City and Employee; or (4) Employee's request for the City to provide for the defense of the proceeding was not made within fifteen (15) days after service of process upon Employee, or receipt of notice of the proceeding, as applicable.

7. PERFORMANCE EVALUATION

The Mayor, in consultation with the City Council, shall review and evaluate the performance of Employee after twelve (12) months, and thereafter every twelve (12) months, typically in the month of September. The review and evaluation shall be conducted in accordance with criteria developed jointly by the Mayor, City Council and City Employee. Compensation evaluation will be performed every twelve (12) months.

8. DUES, SUBSCRIPTIONS, AND PROFESSIONAL DEVELOPMENT

The City agrees to pay for the reasonable professional dues and subscriptions of Employee necessary for his participation in national, regional, state and local professional associations and organizations necessary and desirable for his continued professional participation and growth and for the benefit of the City, all as approved in the City's annual budget. The City agrees to pay for the reasonable continuing education, seminars, institutes and training of the Employee, including travel, registration and subsistence cost that are appropriate for his continued professional development and for the benefit of the City.

9. AUTOMOBILE ALLOWANCE

The Employee is required to be on call all hours of the day, and it is therefore necessary for him to have access to a personally owned vehicle for City business which may also be used for private use. The City agrees to pay Employee an automobile allowance of four hundred fifty dollars (\$450) per month payable as and when determined by the City. Without making any firm commitments at this time, the parties agree the City and Employee may reassess in the future this method of providing an allowance for local travel to Employee, and may provide for some form of use of a vehicle owned by the City. The City may cease providing the automobile allowance if Employee opts to accept a City-owned vehicle for Employee's local travel use in lieu of providing a cash allowance.

10. EMPLOYEE BENEFITS

The City agrees to provide Employee with all benefits that are normally furnished to other City employees, including, but not limited to, health and dental insurance, paid holidays, vacation and sick leave, except that Employee shall have fifteen (15) days' vacation accrued and available to be used at the commencement of his employment. In addition, at the commencement of his employment Employee shall have accrued ten (10) days' sick leave. Any caps on the carryover of accrued but unused vacation or sick time from year to year, and any caps on the amount of accrued but unused vacation or sick time that may be paid on termination that apply to other employees shall apply to Employee as well. Additionally, the City will contribute on behalf of Employee on the same percentage basis that it contributes for other employees to the Kansas Public Employees Retirement System and six (6%) of the annual base salary to the Section 401(a) or Section 457 Plan. Accumulation of vacation leave will be calculated on the basis of the Employee being considered a 15+ year employee as set forth in Section E.2.A of the City of Roeland Park Personnel Policy. To the extent the Employee saves the City premiums on family health and family dental insurance due to Employee sustaining these benefits through a prior employer (for up to five months), the City shall use these savings to cover the Employee's portion of monthly premiums at such time that Employee begins use of City's family health and family dental coverage.

11. MOBILE PHONE STIPEND

Employee shall have a mobile telephone and communication device that is acceptable to the City and compatible with the City's information systems so that he may be accessible at all times. Employee agrees that the City may impose any security restrictions and software it deems appropriate on Employee's communication device. The City shall pay Employee a monthly stipend in the amount of one hundred dollars (\$100) to use for a service plan.

12. PERSONNEL POLICIES AND ETHICS ORDINANCE

Except to the extent specifically referenced herein, the provisions of the Personnel Policies and Guidelines of the City shall apply to Employee's employment; provided minor violations of City laws shall not be grounds for disciplinary action. Although Employee is not a "Public Officer" as that term is defined in Section 4 of Charter Ordinance No. 12, the City expects Employee to conform to the standards of conduct set forth in the Ethics Ordinance in the course of his employment, as set forth in Sections 3, 4, 6 and 7 of Charter Ordinance No. 12 and Section 2 of Charter Ordinance No. 16, as the same may be amended from time to time.

13. HOURS OF WORK

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the City and to that end, Employee shall be allowed to establish an appropriate work schedule to reflect the unusual work hours.

14. RESIDENCY

Employee agrees to maintain his residency in Johnson County, Kansas.

15. BONDING

The City shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance. City Administrator shall cooperate in providing information necessary to obtain any such bond.

16. NOTICE

Notices pursuant to this Agreement shall be given by hand-delivery, with written certification of receipt by the other party, or by deposit in the United States mail, postage prepaid, return receipt requested, addressed as follows:

- | | |
|-------------------------------|---|
| (1) If to the City: | Mayor
Roeland Park City Hall
4600 West 51st Street
Roeland Park, KS 66205 |
| (2) If to City Administrator: | Keith G. Moody, City Administrator
Roeland Park City Hall
4600 West 51st Street
Roeland Park, KS 66205 |

Notice shall be deemed given as of the date of hand-delivery or as of the date of deposit of such written notice with the United States Postal Service.

17. MERGER AND SEVERABILITY

The text herein shall constitute the entire agreement between the parties. Any previous agreement between the parties, written or oral, shall be superseded by this Agreement. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the domestic laws of the State of Kansas, without giving effect to any choice of law or conflict of law provision or rule (whether of the State of Kansas or any other jurisdiction) that would cause the laws of any jurisdiction other than the State of Kansas to apply.

19. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

The Council, in agreement with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement. Except as provided herein, this Agreement may only be amended in writing with signed approval by both parties.

Keith G. Moody, City Administrator

THE CITY OF ROELAND PARK, KANSAS

By: _____
Michael J. Kelly, Mayor

ATTEST:

Kelley Bohon, City Clerk

Item Number: New Business- VIII.-J.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/22/2018
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Admin
Title: **Approve appointment of Jeff Stehney to the 47th & Mission Overlay Committee**
Item Type: Other

Recommendation:

For the Mayor to appoint and Council to confirm the appointment of Jeff Stehney, owner of Joe's Kansas City and the vacant lot at Mission and 47th Street in Roeland Park, to the 47th & Mission Overlay Committee.

Details:

The Overlay Committee was originally established in 2000 to implement the goals of the 47th and Mission Overlay concept plan and includes representatives from the Unified Government, and the Cities of Westwood and Roeland Park. Roeland Park is represented by Councilmember Jen Hill with Councilmember Michael Poppa as the backup rep. Planning Commissioner Bill Ahrens also represents the City.

The Committee Chair requested that each jurisdiction appoint a business representative located in the corridor to help promote business interests and provide a different perspective. The City previously appointed Allen Harris who is no longer available to serve in this role. Mr. Bingham recommended Jeff Stehney as Roeland Park's new business representative. He owns the vacant lot at the southwest corner of Mission and 47th Street as well as Joe's Kansas City. He has been very active in forming the 47th Street Merchant's Association and is a key player in helping to plan the spring Merchant's event. Mr. Stehney is very interested in serving on the committee.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Ordinances and Resolutions:- IX.-
 A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/22/2018
Submitted By: Wade Holtkamp/Jennifer Jones-Lacy
Committee/Department: Neighborhood Services
Title: **Ordinance 974: Recreational Vehicle, Boat Parking on
 Driveway**
Item Type:

Recommendation:

Staff and Planning Commission recommendations

Adopt Ordinance no. 974 which alters the City Code to reflect the italicized items below.

Recreational Vehicles/Boats in Driveways

Restrict the time period allowed to park a recreational vehicle in a driveway to two 48 hours occurrences per 30 day period.

The previous ordinance allowed citizens to park a boat in a driveway for 72 hours consecutively and then once the boat is moved the clock is reset. Conceivably, a boat could be parked in a citizen's driveway for the entire month.

On-Street Parking in Residential Districts (14-214)

Restrict parking to no more than two hours for RVs, unattached or attached trailers, or watercraft on-street in residential areas between the hours of 12:01 a.m. and 6 a.m.

Currently staff has not experienced any complaints concerning contractor parking outside of normal working hours. Parking of contractor vehicles is typically handled on a case by case basis. As such, no changes in this section of code would be recommended by staff at this time.

Should the council decide that formal criteria should be put in place to regulate any potential issue regarding contractor parking, staff would recommend on street parking associated with permitted work on or in an adjoin property should be limited to two working days. Should the contractor require additional parking time, reasonable accommodation should be pursued under the existing right of way permit process

under the Director Public Works office.

Special RV Permits

Allow visitors to park their RVs in driveways for up to 7 days, not to exceed two times per year per address. Applications for waivers will be available at City Hall and approved by the City Administrator or their designee.

Details:

On Sept. 3rd, the City Council heard a presentation from staff regarding several items that either fall within Chapter 16 or are related to items in the Zoning Code. Planning Commission heard the issue informally on September 18th. All changes to chapter 16 of the City Code require a public hearing which was held on October 16th before the Planning Commission. Their recommendations are listed above in the staff report.

A full description of the items discussed is listed below.

Recreational Vehicles/Boats in Driveways

Motor vehicle is a self-propelled vehicle, commonly wheeled, used for the transportation of people or cargo.

Passenger vehicle is a car or truck, used for passengers, excluding buses.

Commercial vehicle is any type of motor vehicle used for transporting goods/cargo or paying passengers.

Recreational vehicle (RV) is a motor vehicle or trailer which includes living quarters designed for temporary accommodation. Types of RVs include motor homes, camper vans, caravans (also known as travel trailers and camper trailers), fifth-wheel trailers, popup campers and truck campers.

Watercraft are water-borne vehicles including ships, boats, hovercraft. Watercraft usually have a propulsive capability (whether by sail, oar, paddle or engine).

In August 2017, staff received a report from citizens on 58th Street stating that a neighbor was storing his approx. 17 foot bass fishing boat in his driveway. The resident was leaving the boat parked full time in the driveway. Staff contacted the neighbor and informed him of the violation. Per City Code a boat can be parked in a driveway for up to 72 hours at a time for the purpose of loading and unloading. A driveway should not serve as a long term storage area for boats. After staff made contact, the neighbor removed the boat and made arrangements to store the boat in an offsite storage facility.

In May 2018, citizens on the same street contacted staff and reported that this same neighbor began storing his fishing boat again in his driveway. Reports indicated that he was exceeding the 72 hour threshold by 1-3 days. Staff contacted the neighbor and performed surveillance and started the countdown at time of witness. By the 72 hour mark, the neighbor had already moved the boat, which is why a new codes case was not opened this year.

Due to the boat being in the neighbor's driveway, staff was informed by the citizens of 58th street

that his other three non-recreational vehicles were being parked on the street creating a driving hazard. The citizens of 58th street created a petition for City Council to review the current ordinance (attached) regarding recreational vehicles parked in driveways.

Sec. 16-613. - Accessory Uses and Structures; Development and Performance Standards.

(g) *Outside storage and use of equipment, material or vehicles.*

(1) Where permitted in residential districts, storage of not more than one of the following is permitted: a boat, a camping trailer, a pickup camper, a motor home, a recreational vehicle or a hauling trailer. Storage shall not occur in the front yard or the side or rear yard between the house and the street (see definition for "Front Yard"). On corner lots where the house is built diagonally across the corner, storage of these items shall not pass the front corner of the house structure on this or the adjacent lot whichever is more restrictive. Storage areas are not required to be paved. These items may be parked in the customary driveway for purposes of loading or unloading or trip preparation for a period of time not to exceed 72 hours during which these items are being loaded or unloaded.

(2) Except as may be otherwise provided in Chapter V or VII of the City Code, no other equipment, material or vehicle, other than operable passenger vehicles or motorcycles, shall be stored for more than 24 hours in a 30-day period in a residential district.

Currently, citizens are allowed to park their recreational vehicles in their driveway for up to 72 hours at a time and on the street 24 hours in a 30-day period. There is no limit on how many 72 hour periods are allowed during a month or calendar year. Staff performed the following review of neighboring cities to understand their ordinances regarding recreational vehicles parked in driveways.

City	Overview of Recreational Vehicles in Driveways Ordinance	
Mission, KS	(1) 48-hour occurrence per month by permit.	Most Restrictive
Fairway, KS	(12) 48-hour occurrences per year.	
Overland Park, KS	(2) 48-hour occurrences during any 30-day period.	
Prairie Village, KS	(7) days in a 30-day period.	
Merriam, KS	(4) separate, 72-hour nonconsecutive occurrences during any 30-day period.	
Roeland Park, KS	Unlimited 72-hour occurrences	Least Restrictive

On Street Parking of Non-Motorized Items

Residents parking take home commercial vehicles on city streets. Staff has received 3-4 complaints over the last year regarding oversized work vehicles parked in residential areas. Specifically, large pickup truck and trailers parked on the street overnight and on weekends. Staff found the reports related to two issues: 1) the oversized nature of the vehicles posing traffic issues on small city streets and 2) the visual impact to character of a residential neighborhood. The following code modification was modeled after similar ordinances in Leawood, KS and Prairie Village, KS. In addition, Staff found Fairway, KS also limits vehicles parked on city streets.

New Code Proposal:

PARKING OF RECREATIONAL VEHICLES, WATERCRAFT, AND TRAILERS;

EXEMPTIONS. (a) Parking of Certain Vehicles Prohibited. No person shall park or store any recreational vehicle, attached or unattached trailer, watercraft, on any residential street of the city for more than two hours between 12:01 a.m. and 6:00 a.m.

Sec. 14-214(a) includes restrictions on parking of certain items (such as RVs, trailers, boats, etc) on a residential lots in areas fronting a public street for more than 72 hours. 14-214(b-c) states that oversized motor vehicles cannot be parked on residential streets. However, neither section addresses non-motorized vehicles such as a work trailer or a boat on a trailer that is less than 28 feet in length or less than 18,000 pounds being parked on the street. As it currently stands, a resident can park their work trailer or smaller nonmotorized boat or boat on a trailer on a residential street indefinitely. Staff recommends considering a restriction for parking these items on the street not to exceed so many days in a 30 day period.

Sec. 14-214. - Parking in Residential Areas.

(a) Except as otherwise provided in subsection (d) of this section, and subject to the additional restrictions contained in subsection (b) of this section, no person shall park, stand or store a trailer; semitrailer, boat, bus, camper, recreational vehicle, mobile home (self-propelled or otherwise), truck, tractor, or other type of wheeled vehicle, other than passenger cars, motorcycles, bicycles, children's toys, garden carts and lawn equipment on any lot zoned for residential use to the street on which the property fronts than the established building line or lines on the lot for more than 72 hours.

(b) Except as otherwise provided in subsection (d) of this section, no person shall park, stand or store any oversized motor vehicle in an area zoned for residential use except in an enclosed building or garage. For purposes of this section, oversized motor vehicle means any of the following: any motor vehicle exceeding 28 feet in length; any motor vehicle with a licensed gross weight exceeding 18,000 pounds; or any motor vehicle with a chassis rated by the manufacturer as heavier than one ton.

(c) Except as otherwise provided in subsection (d) of this section, in areas zoned for residential use where on-street parking is otherwise permitted, no person shall park, stand or store on the street any motor vehicle which exceeds 7½ feet in width at its widest point.

(d) Exceptions to the provisions of this section may be authorized by a permit issued by the police department where such exceptions will not endanger the public safety or welfare of

the residents of the area or motorists on the street. No such permit shall be granted for a period exceeding seven days.

Special RV Permits

Staff has received requests in the past from citizens requesting a waiver for a visiting relative/friend to park their RV in the citizen's driveway during the duration of the visitor's stay. Staff recommends we allow non-property owners to park their RVs in driveways for up to 7 days, not to exceed two times a year. Applications for waivers will be available at City Hall and approved the City Administrator or their designee. Section 14-214(d) states that exceptions to the provisions above can be authorized via permit from the police department. However, the Police Department does not regulate items in residential driveways and we have no such permit available currently. This would put the request for parking in driveways in the hands of administration and code enforcement and would be consistent with current regulation practices.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Ordinance 974 - Final Clean Version	Exhibit
☐ Ordinance 974 with redlined code changes	Exhibit
☐ Petition	Exhibit

**CITY OF ROELAND PARK, KANSAS
ORDINANCE NO. 974**

**AN ORDINANCE AMENDING EXISTING SECTIONS 16-201, 16-613(g)
RELATING TO OUTSIDE STORAGE OF VEHICLES AND 14-214
RELATING TO PARKING IN RESIDENTIAL AREAS, OF THE CODE OF
THE CITY OF ROELAND PARK, KANSAS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND
PARK, KANSAS:**

SECTION 1. Existing Section 16-201 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

16-201. DEFINITIONS.

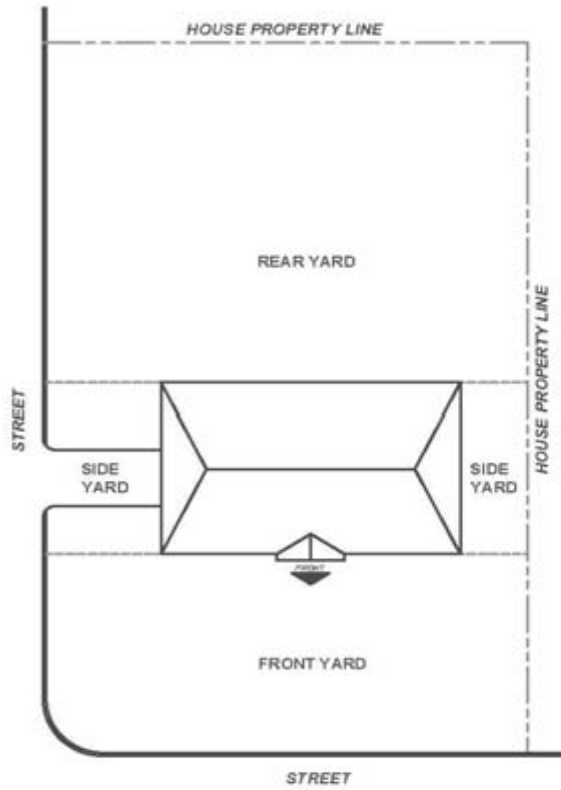
For the purpose of this Chapter, certain terms or words used herein shall be interpreted or defined as follows unless the context clearly indicates otherwise:

- (a) *Accessory use or building* is a subordinate use or building or a portion of the main building, customarily incidental to and located on the same lot with the main use or building.
- (b) *Alteration* as applied to a building or structure is a change or rearrangement in the structural parts or in the exit facilities, or an enlargement, whether by extending on a side or by increasing in height, or moving from one location or position to another.
- (c) *Antenna*. See Section 16-1102.
- (d) *Basement* is a story having part but not less than one-half of its height below grade.
- (e) *Boarding house* shall mean every building or other structure which is kept, used, maintained, advertised or held out to the public to be a place where sleeping accommodations are furnished for pay to transient or permanent guests, other than a short-term rental (as defined in Section 5-702 of the Code). Provided, however, where a resident homeowner leases space to no more than two roommates for terms of a year or more, it shall not be considered to be a boarding house.
- (f) *Building* is any structure designed or intended for the support, enclosure, shelter or protection of persons, animals or property. When a structure is divided into separate parts by unpierced walls from the ground up, each part is deemed a separate building.
- (g) *Building height* is the vertical dimensions measured from the average elevation of the finished lot grade at the front of the building to the highest point of ceiling or the top story in the case of a flat roof; to the deck line of a mansard roof; and to the average height between the plate and ridge of a gable, hip or gambrel roof.
- (h) *Commercial Vehicle* is any type of motor vehicle used for transporting goods/cargo or paying passengers
- (i) *Communications Facility*. See Section 16-1102.

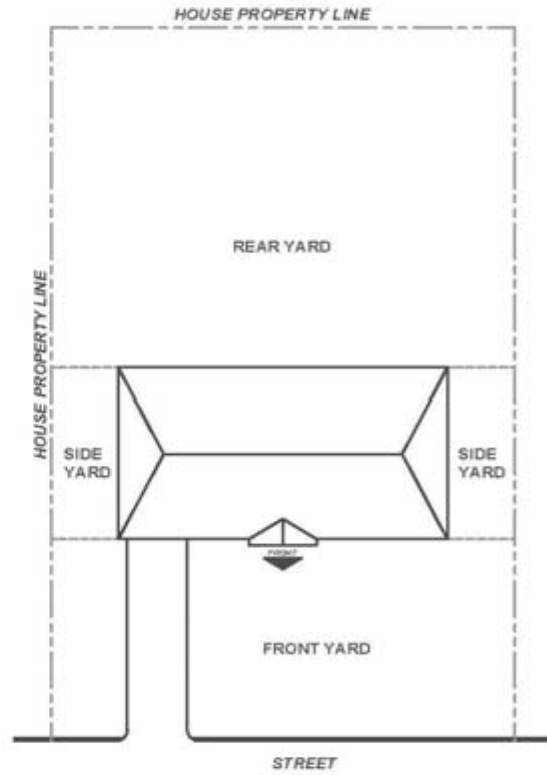
- (j) *Communication tower*. See Section 16-1102.
- (k) *Concrete* pervious or impervious which is designed or used for residential dwelling purposes in the form of a driveway, patio, sidewalk, garage floor, shed floor, basement floor, step, porch or any other use designed to be permanent in nature shall be considered a structure. This excludes concrete used as an anchor for signs, posts or similar items.
- (l) *Driveways* which are designed or used for residential dwelling purposes shall be considered structures.
- (m) *Duplex* is a dwelling designed for or occupied exclusively by two families.
- (n) *Dwelling* is any building, or portion thereof, which is designed or used for residential dwelling purposes.
- (o) *Family* means one or more persons who are related by blood or marriage, living together and occupying a single housekeeping unit with single kitchen facilities; or a group of not more than five persons, living together by joint agreement and occupying a single housekeeping unit with single kitchen facilities, on a nonprofit, cost-sharing basis.
- (p) *Hotel* is a building occupied or used as a more or less temporary abiding place of individuals or groups of individuals who are lodged with or without meals and in which there are more than 12 sleeping rooms and no provisions for cooking in individual rooms.
- (q) *Lodging house* is a building where lodging only is provided for compensation to three or more, in contradistinction to hotels open to transients.
- (r) *Lot* is a parcel of land occupied or intended for occupancy by one main building together with its accessory buildings, including the open spaces required by this chapter.
- (s) *Lot, corner* is a lot abutting upon two or more streets at their intersection.
- (t) *Lot, depth of* is the mean horizontal distance between the front and rear lot lines.
- (u) *Lot of record* is a lot which is a part of a subdivision, map of which has been recorded in the office of the Register of Deeds of Johnson County, Kansas, or a lot described by metes and bounds the description of which has been recorded in the office of the Register of Deeds of Johnson County, Kansas.
- (v) *Manufactured home* means a dwelling unit that is substantially assembled in an off-site manufacturing facility for installation or assembly at the building site, bearing a label certifying that it was built in compliance with the National Manufactured Home Construction and Safety Standards (24 C.F.R. 320 et seq.), promulgated by the U.S. Department of Housing and Urban Development.
- (w) *Medical, dental or health clinic* is any building designed for use by one or more persons lawfully engaged in the diagnosis, care and treatment of physical or mental diseases or ailments of human beings, including, but not limited to, doctors of medicine, dentistry, chiropractors, osteopaths, optometrists, podiatrists, and in which no retail sales are made.
- (x) *Motor Vehicle* is a self-propelled vehicle, commonly wheeled, used for the transportation of people or cargo.

- (y) *Multiple-family dwelling* is a dwelling or portion thereof designed for or occupied by three or more families, but which may have joint services or facilities for more than one family.
- (z) *Nonconforming use* is any building or land lawfully occupied by a use at the time of the passage of the ordinance from which this chapter is derived or amendments hereto, which use does not conform to this chapter after the passage of said ordinance or amendment hereto.
- (aa) *Parking area* is any parking lot and vehicular use area.
- (bb) *Passenger Vehicle* is a car or truck used for passengers, excluding buses.
- (cc) *Person* includes a corporation, members of a partnership or other business organization, committee, board, trustee, receiver, agent or other representative.
- (dd) *Recreational Vehicle (RV)* is a motor vehicle or trailer which includes living quarters designed for temporary accommodation. Types of RVs include motor homes, camper vans, caravans (also known as travel trailers and camper trailers), fifth wheel trailers, popup campers and truck campers.
- (ee) *Public utility* is any business, the purpose of which is to furnish to the general public either telephone service, telegraph service, cable television, electricity, natural gas, water, transportation of persons and property, sanitary sewer systems and any other business so affecting the public interest as to be subject to the supervision or regulation by an agency of the state.
- (ff) *Recycling collection point* is an accessory use or structure that serves as a drop-off point for pre-sorted recyclable materials. The temporary storage of these items is permitted, but no processing is allowed.
- (gg) *Shall* is mandatory.
- (hh) *Single-family dwelling* is a dwelling designed for or occupied exclusively by one family.
- (ii) *Story* is that portion of a building, other than a basement, included between the surface of any floor above it or, if there be no floor above it, the space between the floor and the ceiling next above it.
- (jj) *Story, half* is a space under a sloping roof which has the line of intersection of roof decking and wall face not more than three feet above the top floor level and in which space not more than two-thirds of the floor area is finished off for use. A half-story containing independent living quarters shall be counted as a full story.
- (kk) *Structure* is anything constructed or erected, the use of which requires permanent location on the ground or which is attached to something having a permanent location on the ground, but not including fences or single standing walls.
- (ll) *Use, occupy* or *occupied* as applied to any land or building shall be construed to include the words "intended," "arranged" or "designed" to be used or occupied.
- (mm) *Watercraft* are water-born vehicles including ships, boats, and hovercraft. Watercraft usually have a propulsive capability (whether by sail, oar, paddle or engine).

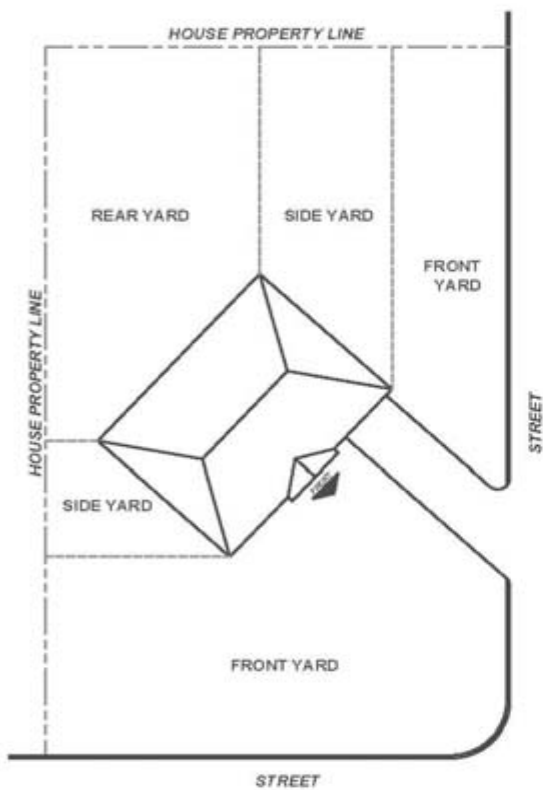
- (nn) *Yard* is an open space on the same lot with a building, unoccupied and unobstructed by any part of a structure from the ground upward, except as otherwise provided herein. In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard or the depth of a rear yard, the mean horizontal distance between the property line and the adjacent wall of the main building shall be used.
- (oo) *Yard, front* is a yard extending across the front of a lot between the side property lines and being the minimum horizontal distance between the front yard property line and the main building or any projection thereof other than steps, unenclosed balconies and unenclosed porches. The property line is a line common to the adjacent right-of-way (ROW), other than an alley. For corner lots, the front property line will generally be the side with the least dimension. The Building Inspector will make a determination. (See Figures 16-201.1a through 16-201.1d). Exception: When the house faces a corner, the house will have two front yards. (See Figures 16-201.1c and 16-201.1d.)
- (pp) *Yard, rear* is a yard extending across the rear of a lot measured between side property lines and being the minimum horizontal distance between the rear property line(s) and the rear of the main building or any projection other than steps, unenclosed balconies or unenclosed porches. On corner lots, the rear yard shall be considered as opposite to the street upon which the lot has its least dimension. (See Figure 16-201.1a.) On both corner lots and interior lots, the rear yard shall in all cases be at the opposite end of the lot from the front yard. One-half the alley width may be considered a part of the adjacent rear yard. (See Figures 16-201.1a through 16-201.1d.)
- (qq) *Yard, side* is a yard between the building and the side property line of the lot extending from the front yard to the rear yard. (See Figures 16-201.1a through 16-201.1d.)



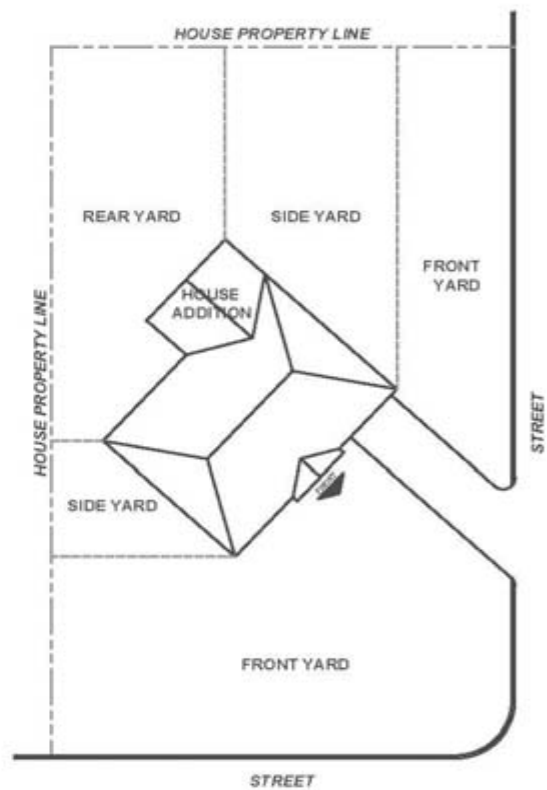
(Figure 16-201.1a.)



(Figure 16-201.1b.)



(Figure 16-201.1c.)



(Figure 16-201.1d.)

SECTION 2. Existing Section 16-613 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

16-613. ACCESSORY USES AND STRUCTURES; DEVELOPMENT AND PERFORMANCE STANDARDS.

- (g) *Outside storage and use of equipment, material or vehicles.*
- (1) Where permitted in residential districts, storage of not more than one of the following is permitted: a boat, a camping trailer, a pickup camper, a motor home, a recreational vehicle or a hauling trailer. Storage shall not occur in the front yard or the side or rear yard between the house and the street (see definition for "Front Yard"). On corner lots where the house is built diagonally across the corner, storage of these items shall not pass the front corner of the house structure on this or the adjacent lot whichever is more restrictive. Storage areas are not required to be paved. These items may be parked in the customary driveway for purposes of loading or unloading or trip preparation for a period of time not to exceed two 48 hour occurrences within a 30-day period during which these items are being loaded or unloaded.
 - (2) Except as may be otherwise provided in Chapter V or VII of the City Code, no other equipment, material or vehicle, other than operable passenger vehicles or motorcycles, shall be stored for more than 24 hours in a 30-day period in a residential district.
 - (3) Exceptions from the above may be granted by the Governing Body upon approval of plans indicating screening to be installed and setbacks to be used.
 - (4) In commercial districts, trucks, vans and trailers may be parked, but not for a period in excess of 72 hours, nor shall trucks, vans or trailers be used for storage or sale of merchandise.
 - (5) Notwithstanding the foregoing, useful items may be stored outside to the extent permitted elsewhere in the City Code. Storage of these items shall be permitted only to the extent that it is accessory to the residential use of the property; storage related to any business activity shall not be permitted.
- (h) *Satellite dish antennas.* Satellite dish antennas shall be subject to the provisions of Article 11, Chapter IV, of the City Code, which are incorporated herein by reference as if set out in full.
- (i) *Signs.* Signs shall be subject to the provisions of Article 9, Chapter XVI and Article 9, Chapter IV of the City Code which are incorporated by reference as if set out in full.
- (j) *Solar collectors.* Solar collectors shall be subject to the provisions of Article 10, Chapter IV, of the City Code, which are incorporated herein by reference as if set out in full.
- (k) No temporary or incomplete building, and no automotive equipment, trailer, recreational vehicle, garage or other use or building accessory to a family dwelling shall be erected, maintained or used for residential purposes.
- (l) No accessory use or structure except basketball goals, flag poles and fences, as permitted, shall be located in any front yard.

- (m) Unless otherwise specifically provided, any accessory use or structure greater than ten feet in height shall be located a distance of at least one-third its height from any side or rear property line.
- (n) The total floor area of all accessory uses listed in section 16-605 shall not exceed ten percent of the gross floor area of any building.
- (o) A recycling collection point as defined in this chapter maybe permitted as an accessory use only after approval of a final development plan by the Governing Body. Prior to granting any approval, the Governing Body shall consider the impact of the proposed activity and structure on:
 - (1) Adjacent properties and uses;
 - (2) The visual appearance of the area; and
 - (3) Traffic circulation on and off the site.

In all residential districts, recycling collection points may be permitted only in conjunction with a nonresidential use such as a school, church, or community building.

SECTION 3. Existing Section 14-214 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

14-214. PARKING IN RESIDENTIAL AREAS.

- (a) Except as otherwise provided in Section 16-613 of the City Code, and subsection (d) of this section, no person shall park, stand or store a trailer; semitrailer, boat, bus, camper, recreational vehicle, mobile home (self-propelled or otherwise), truck, tractor, or other type of wheeled vehicle, other than passenger cars, motorcycles, bicycles, children's toys, garden carts and lawn equipment on the front yard, including driveways, of any lot zoned for residential use for more than 72 hours.
- (b) Except as otherwise provided in subsection (d) of this section, no person shall park, stand or store any oversized motor vehicle in an area zoned for residential use except in an enclosed building or garage. For purposes of this section, oversized motor vehicle means any of the following: any motor vehicle exceeding 28 feet in length; any motor vehicle with a licensed gross weight exceeding 18,000 pounds; or any motor vehicle with a chassis rated by the manufacturer as heavier than one ton.
- (c) Except as otherwise provided in subsection (d) of this section, in areas zoned for residential use where on-street parking is otherwise permitted, no person shall park, stand or store on the street any motor vehicle which exceeds 7½ feet in width at its widest point.
- (d) Exceptions to the provisions of this section may be authorized by a permit issued by the City Administrator or designee where such exceptions will not endanger the public safety or welfare of the residents of the area or motorists on the street. No such permit shall be granted for a period exceeding seven days, not to exceed seven days per allowance up to twice per year per residence.

- (e) No person shall park or store any recreational vehicle, attached or unattached trailer, or watercraft on any residential street of the City for more than two hours between the hours of 12:01 a.m. and 6:00 a.m.

PASSED by the City Council the 22 day of October, 2018. **APPROVED** by the Mayor.

Mike Kelly, Mayor

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM:

Steven E. Mauer, City Attorney

**CITY OF ROELAND PARK, KANSAS
ORDINANCE NO. 974**

**AN ORDINANCE AMENDING EXISTING SECTIONS 16-201, 16-613(g)
RELATING TO OUTSIDE STORAGE OF VEHICLES AND 14-214
RELATING TO PARKING IN RESIDENTIAL AREAS, OF THE CODE OF
THE CITY OF ROELAND PARK, KANSAS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND
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SECTION 1. Existing Section 16-201 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

16-201. DEFINITIONS.

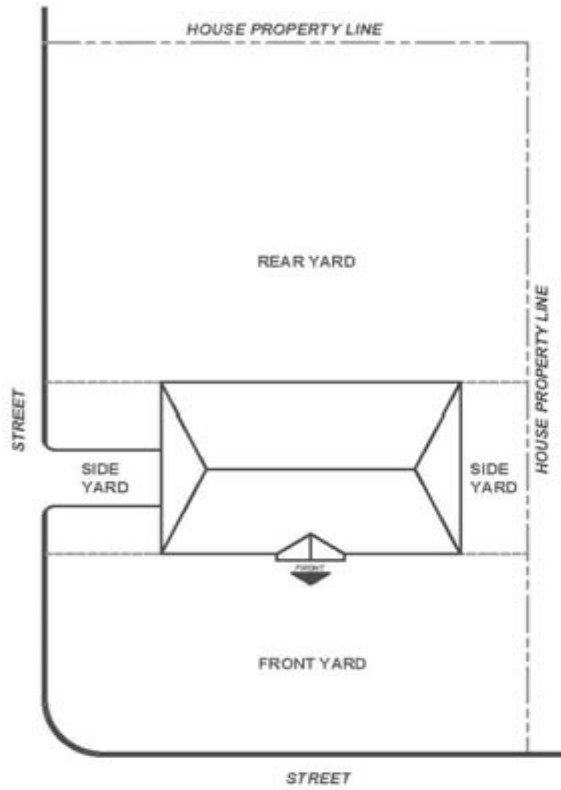
For the purpose of this Chapter, certain terms or words used herein shall be interpreted or defined as follows unless the context clearly indicates otherwise:

- (a) *Accessory use* or *building* is a subordinate use or building or a portion of the main building, customarily incidental to and located on the same lot with the main use or building.
- (b) *Alteration* as applied to a building or structure is a change or rearrangement in the structural parts or in the exit facilities, or an enlargement, whether by extending on a side or by increasing in height, or moving from one location or position to another.
- (c) *Antenna*. See Section 16-1102.
- (d) *Basement* is a story having part but not less than one-half of its height below grade.
- (e) *Boarding house* shall mean every building or other structure which is kept, used, maintained, advertised or held out to the public to be a place where sleeping accommodations are furnished for pay to transient or permanent guests, other than a short-term rental (as defined in Section 5-702 of the Code). Provided, however, where a resident homeowner leases space to no more than two roommates for terms of a year or more, it shall not be considered to be a boarding house.
- (f) *Building* is any structure designed or intended for the support, enclosure, shelter or protection of persons, animals or property. When a structure is divided into separate parts by unpierced walls from the ground up, each part is deemed a separate building.
- (g) *Building height* is the vertical dimensions measured from the average elevation of the finished lot grade at the front of the building to the highest point of ceiling or the top story in the case of a flat roof; to the deck line of a mansard roof; and to the average height between the plate and ridge of a gable, hip or gambrel roof.
- (h) *Commercial Vehicle* is any type of motor vehicle used for transporting goods/cargo or paying passengers
- (i) *Communications Facility*. See Section 16-1102.

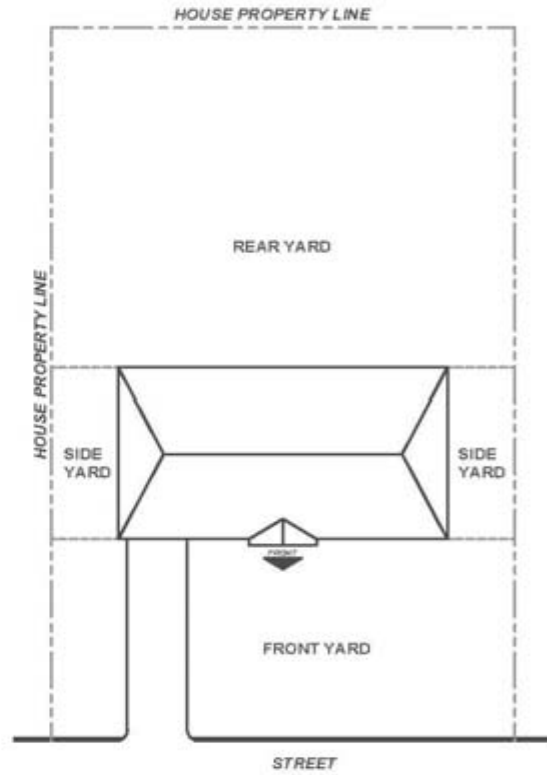
- (j) *Communication tower*. See Section 16-1102.
- (k) *Concrete* pervious or impervious which is designed or used for residential dwelling purposes in the form of a driveway, patio, sidewalk, garage floor, shed floor, basement floor, step, porch or any other use designed to be permanent in nature shall be considered a structure. This excludes concrete used as an anchor for signs, posts or similar items.
- (l) *Driveways* which are designed or used for residential dwelling purposes shall be considered structures.
- (m) *Duplex* is a dwelling designed for or occupied exclusively by two families.
- (n) *Dwelling* is any building, or portion thereof, which is designed or used for residential dwelling purposes.
- (o) *Family* means one or more persons who are related by blood or marriage, living together and occupying a single housekeeping unit with single kitchen facilities; or a group of not more than five persons, living together by joint agreement and occupying a single housekeeping unit with single kitchen facilities, on a nonprofit, cost-sharing basis.
- (p) *Hotel* is a building occupied or used as a more or less temporary abiding place of individuals or groups of individuals who are lodged with or without meals and in which there are more than 12 sleeping rooms and no provisions for cooking in individual rooms.
- (q) *Lodging house* is a building where lodging only is provided for compensation to three or more, in contradistinction to hotels open to transients.
- (r) *Lot* is a parcel of land occupied or intended for occupancy by one main building together with its accessory buildings, including the open spaces required by this chapter.
- (s) *Lot, corner* is a lot abutting upon two or more streets at their intersection.
- (t) *Lot, depth of* is the mean horizontal distance between the front and rear lot lines.
- (u) *Lot of record* is a lot which is a part of a subdivision, map of which has been recorded in the office of the Register of Deeds of Johnson County, Kansas, or a lot described by metes and bounds the description of which has been recorded in the office of the Register of Deeds of Johnson County, Kansas.
- (v) *Manufactured home* means a dwelling unit that is substantially assembled in an off-site manufacturing facility for installation or assembly at the building site, bearing a label certifying that it was built in compliance with the National Manufactured Home Construction and Safety Standards (24 C.F.R. 320 et seq.), promulgated by the U.S. Department of Housing and Urban Development.
- (w) *Medical, dental or health clinic* is any building designed for use by one or more persons lawfully engaged in the diagnosis, care and treatment of physical or mental diseases or ailments of human beings, including, but not limited to, doctors of medicine, dentistry, chiropractors, osteopaths, optometrists, podiatrists, and in which no retail sales are made.
- (x) *Motor Vehicle* is a self-propelled vehicle, commonly wheeled, used for the transportation of people or cargo.

- (y) *Multiple-family dwelling* is a dwelling or portion thereof designed for or occupied by three or more families, but which may have joint services or facilities for more than one family.
- (z) *Nonconforming use* is any building or land lawfully occupied by a use at the time of the passage of the ordinance from which this chapter is derived or amendments hereto, which use does not conform to this chapter after the passage of said ordinance or amendment hereto.
- (aa) *Parking area* is any parking lot and vehicular use area.
- (bb) *Passenger Vehicle* is a car or truck used for passengers, excluding buses.
- (cc) *Person* includes a corporation, members of a partnership or other business organization, committee, board, trustee, receiver, agent or other representative.
- (dd) *Recreational Vehicle (RV)* is a motor vehicle or trailer which includes living quarters designed for temporary accommodation. Types of RVs include motor homes, camper vans, caravans (also known as travel trailers and camper trailers), fifth wheel trailers, popup campers and truck campers.
- (ee) *Public utility* is any business, the purpose of which is to furnish to the general public either telephone service, telegraph service, cable television, electricity, natural gas, water, transportation of persons and property, sanitary sewer systems and any other business so affecting the public interest as to be subject to the supervision or regulation by an agency of the state.
- (ff) *Recycling collection point* is an accessory use or structure that serves as a drop-off point for pre-sorted recyclable materials. The temporary storage of these items is permitted, but no processing is allowed.
- (gg) *Shall* is mandatory.
- (hh) *Single-family dwelling* is a dwelling designed for or occupied exclusively by one family.
- (ii) *Story* is that portion of a building, other than a basement, included between the surface of any floor above it or, if there be no floor above it, the space between the floor and the ceiling next above it.
- (jj) *Story, half* is a space under a sloping roof which has the line of intersection of roof decking and wall face not more than three feet above the top floor level and in which space not more than two-thirds of the floor area is finished off for use. A half-story containing independent living quarters shall be counted as a full story.
- (kk) *Structure* is anything constructed or erected, the use of which requires permanent location on the ground or which is attached to something having a permanent location on the ground, but not including fences or single standing walls.
- (ll) *Use, occupy* or *occupied* as applied to any land or building shall be construed to include the words "intended," "arranged" or "designed" to be used or occupied.
- (mm) *Watercraft* are water-born vehicles including ships, boats, and hovercraft. Watercraft usually have a propulsive capability (whether by sail, oar, paddle or engine).

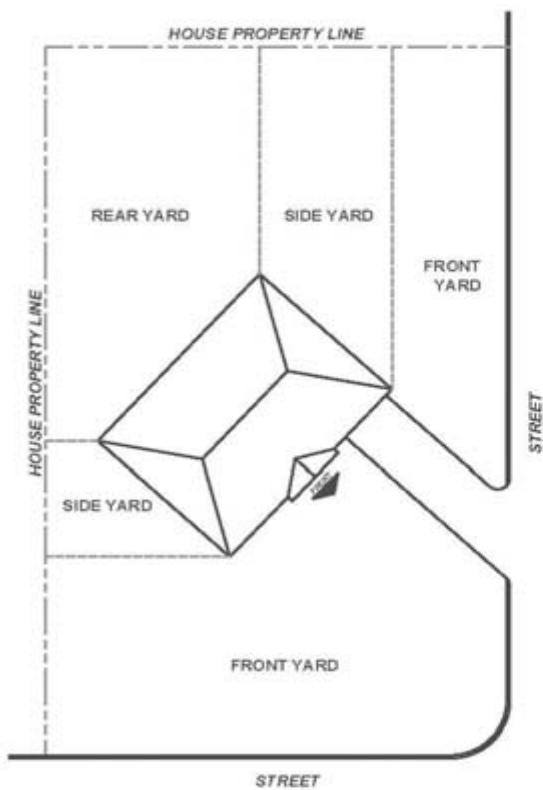
- (nn) *Yard* is an open space on the same lot with a building, unoccupied and unobstructed by any part of a structure from the ground upward, except as otherwise provided herein. In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard or the depth of a rear yard, the mean horizontal distance between the property line and the adjacent wall of the main building shall be used.
- (oo) *Yard, front* is a yard extending across the front of a lot between the side property lines and being the minimum horizontal distance between the front yard property line and the main building or any projection thereof other than steps, unenclosed balconies and unenclosed porches. The property line is a line common to the adjacent right-of-way (ROW), other than an alley. For corner lots, the front property line will generally be the side with the least dimension. The Building Inspector will make a determination. (See Figures 16-201.1a through 16-201.1d). Exception: When the house faces a corner, the house will have two front yards. (See Figures 16-201.1c and 16-201.1d.)
- (pp) *Yard, rear* is a yard extending across the rear of a lot measured between side property lines and being the minimum horizontal distance between the rear property line(s) and the rear of the main building or any projection other than steps, unenclosed balconies or unenclosed porches. On corner lots, the rear yard shall be considered as opposite to the street upon which the lot has its least dimension. (See Figure 16-201.1a.) On both corner lots and interior lots, the rear yard shall in all cases be at the opposite end of the lot from the front yard. One-half the alley width may be considered a part of the adjacent rear yard. (See Figures 16-201.1a through 16-201.1d.)
- (qq) *Yard, side* is a yard between the building and the side property line of the lot extending from the front yard to the rear yard. (See Figures 16-201.1a through 16-201.1d.)



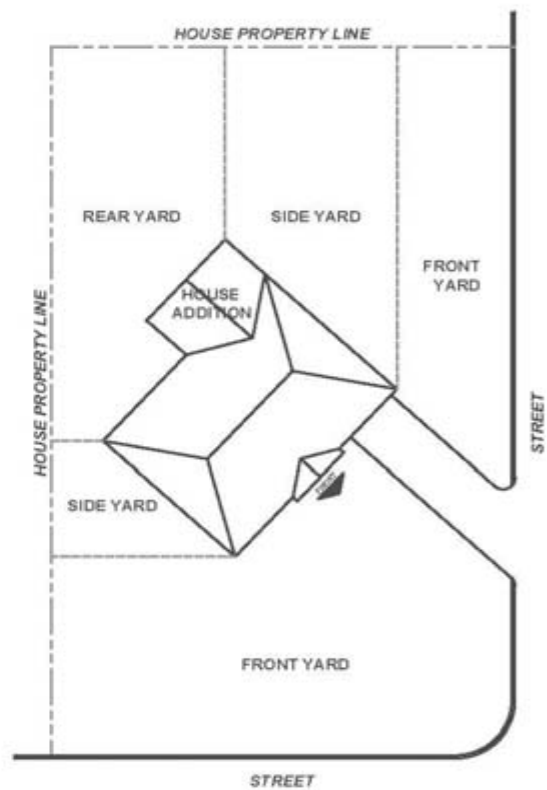
(Figure 16-201.1a.)



(Figure 16-201.1b.)



(Figure 16-201.1c.)



(Figure 16-201.1d.)

SECTION 2. Existing Section 16-613 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

16-613. ACCESSORY USES AND STRUCTURES; DEVELOPMENT AND PERFORMANCE STANDARDS.

- (g) *Outside storage and use of equipment, material or vehicles.*
- (1) Where permitted in residential districts, storage of not more than one of the following is permitted: a boat, a camping trailer, a pickup camper, a motor home, a recreational vehicle or a hauling trailer. Storage shall not occur in the front yard or the side or rear yard between the house and the street (see definition for "Front Yard"). On corner lots where the house is built diagonally across the corner, storage of these items shall not pass the front corner of the house structure on this or the adjacent lot whichever is more restrictive. Storage areas are not required to be paved. These items may be parked in the customary driveway for purposes of loading or unloading or trip preparation for a period of time not to exceed two 48 hour occurrences within a 30-day period during which these items are being loaded or unloaded.
 - (2) Except as may be otherwise provided in Chapter V or VII of the City Code, no other equipment, material or vehicle, other than operable passenger vehicles or motorcycles, shall be stored for more than 24 hours in a 30-day period in a residential district.
 - (3) Exceptions from the above may be granted by the Governing Body upon approval of plans indicating screening to be installed and setbacks to be used.
 - (4) In commercial districts, trucks, vans and trailers may be parked, but not for a period in excess of 72 hours, nor shall trucks, vans or trailers be used for storage or sale of merchandise.
 - (5) Notwithstanding the foregoing, useful items may be stored outside to the extent permitted elsewhere in the City Code. Storage of these items shall be permitted only to the extent that it is accessory to the residential use of the property; storage related to any business activity shall not be permitted.
- (h) *Satellite dish antennas.* Satellite dish antennas shall be subject to the provisions of Article 11, Chapter IV, of the City Code, which are incorporated herein by reference as if set out in full.
- (i) *Signs.* Signs shall be subject to the provisions of Article 9, Chapter XVI and Article 9, Chapter IV of the City Code which are incorporated by reference as if set out in full.
- (j) *Solar collectors.* Solar collectors shall be subject to the provisions of Article 10, Chapter IV, of the City Code, which are incorporated herein by reference as if set out in full.
- (k) No temporary or incomplete building, and no automotive equipment, trailer, recreational vehicle, garage or other use or building accessory to a family dwelling shall be erected, maintained or used for residential purposes.
- (l) No accessory use or structure except basketball goals, flag poles and fences, as permitted, shall be located in any front yard.

- (m) Unless otherwise specifically provided, any accessory use or structure greater than ten feet in height shall be located a distance of at least one-third its height from any side or rear property line.
- (n) The total floor area of all accessory uses listed in section 16-605 shall not exceed ten percent of the gross floor area of any building.
- (o) A recycling collection point as defined in this chapter maybe permitted as an accessory use only after approval of a final development plan by the Governing Body. Prior to granting any approval, the Governing Body shall consider the impact of the proposed activity and structure on:
 - (1) Adjacent properties and uses;
 - (2) The visual appearance of the area; and
 - (3) Traffic circulation on and off the site.

In all residential districts, recycling collection points may be permitted only in conjunction with a nonresidential use such as a school, church, or community building.

SECTION 3. Existing Section 14-214 of the Code of the City of Roeland Park, Kansas, is hereby amended to read as follows:

14-214. PARKING IN RESIDENTIAL AREAS.

- (a) Except as otherwise provided in Section 16-613 of the City Code, and subsection (d) of this section, no person shall park, stand or store a trailer; semitrailer, boat, bus, camper, recreational vehicle, mobile home (self-propelled or otherwise), truck, tractor, or other type of wheeled vehicle, other than passenger cars, motorcycles, bicycles, children's toys, garden carts and lawn equipment on the front yard, including driveways, of any lot zoned for residential use for more than 72 hours.
- (b) Except as otherwise provided in subsection (d) of this section, no person shall park, stand or store any oversized motor vehicle in an area zoned for residential use except in an enclosed building or garage. For purposes of this section, oversized motor vehicle means any of the following: any motor vehicle exceeding 28 feet in length; any motor vehicle with a licensed gross weight exceeding 18,000 pounds; or any motor vehicle with a chassis rated by the manufacturer as heavier than one ton.
- (c) Except as otherwise provided in subsection (d) of this section, in areas zoned for residential use where on-street parking is otherwise permitted, no person shall park, stand or store on the street any motor vehicle which exceeds 7½ feet in width at its widest point.
- (d) Exceptions to the provisions of this section may be authorized by a permit issued by the City Administrator or designee where such exceptions will not endanger the public safety or welfare of the residents of the area or motorists on the street. No such permit shall be granted for a period exceeding seven days, not to exceed seven days per allowance up to twice per year per residence.

- (e) No person shall park or store any recreational vehicle, attached or unattached trailer, or watercraft on any residential street of the City for more than two hours between the hours of 12:01 a.m. and 6:00 a.m.

PASSED by the City Council the 22 day of October, 2018. **APPROVED** by the Mayor.

Mike Kelly, Mayor

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM:

Steven E. Mauer, City Attorney

We undersigned neighbors on W. 58th Street will appreciate the Council's consideration of tightening the City codes for parking boats and recreational vehicles in driveways so that the Roeland Park Code Enforcement Officer is able to enforce the code.

Some of us neighbors have met with Wade Holtkamp and have discussed two other neighboring cities' ordinances. We favor Overland Park's code which allows for parking recreational vehicles in the driveway "2 times in a 30 day period, for no more than 48 hours at a time."

We neighbors think that Prairie Village's ordinance of allowing recreational vehicles to be parked in a driveway for 7 days within a 30 day period is too lax. It could allow a boat/trailer to be parked in a driveway for 84 days out of a year. And if the 7 days ending in one month went back-to-back with 7 days beginning the next month, someone could park their boat in their drive for 14 days in a row.

We think this allows for excessive recreational vehicle parking in suburban neighborhoods.

Ardie & Gretchen Davis, 5206 W. 58th Street
Kevin White, 5223 W. 58th Street
George & Loretta Reising, 5200 W. 58th Street
Elise Gunter, 5112 W. 58th Street
Tom & Judy Hyde, 5113 W. 58th Street
Nancy Johnston, 5121 W. 58th Street
Kelsey Ridgway, 5117 W. 58th Street
Rob Poste, 5224 W 58th Street
Faira Craft, 5312 W. 58th Street
Linda & Mike Donnelly, 5207 W. 58th Street
Sasha & Logan Smith, 5213 W. 58th Street
Shirley Smart, 5800 W. 58th Street

Item Number: Reports of City Officials:- XI.-A.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/19/2018
Submitted By: Kelley Bohon
Committee/Department: Admin.
Title: **Recap of Upcoming Events**
Item Type: Other

Recommendation:

DEA Drug Take Back - Price Chopper 4950 Rod Blvd. Saturday, October 27, 2018 10-2pm

Veterans Day Observed (city offices closed) Monday, November 12, 2018

Thanksgiving Holiday (city offices closed) Thursday, November 22 thru Friday, November 23, 2018

Tree Lighting - Roeland Park Community Center 4850 Rosewood Dr Wednesday, December 5, 2018 6pm

Roeland Park Staff Holiday Party - Roeland Park Community Center 4850 Rosewood Dr Friday, December 7, 2018 6pm

Christmas Holiday (city offices closed) Monday, December 24 thru Tuesday, December 25, 2018

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Officials:- XI.-B.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/22/2018
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **Presentation of 2019-21 Budget Document**
Item Type: Other

Recommendation:

For informational purposes only.

Details:

Attached is the 2019 Adopted and 2020-21 Proposed Budget document. Also included is the five year Capital Improvement Plan and City Budget objectives. The document is much more thorough this year due to requirements of the GFOA's Distinguished Budget Award submission. Submitting this budget for the award was a 2018 Budget objective which is now complete. Hopefully you will find the document to be helpful and insightful as well as user friendly.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 2019 Budget Document	Cover Memo
📎 GFOA Award Criteria	Exhibit

2019

Adopted Budget



2019 Budget | 2020-21 Budget Projections

2018 - 2022
Capital Plan

www.RoelandPark.net



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Roeland Park Governing Body



Mayor

Mike Kelly



Ward 1

Tom Madigan



Becky Fast



Ward 2

Jen Hill



Tim Janssen



Ward 3

Claudia McCormack



Erin Thompson



Ward 4

Michael Poppa



Jim Kelly



Roeland Park Department Heads and Appointed Officials



City Department Heads

City Administrator

Keith Moody

Assistant City Administrator/Finance Director

Jennifer Jones-Lacy

City Clerk

Kelley Bohon

Public Works Director

Jose Leon

Police Chief

John Morris

Appointed Officials

City Attorney

Steve Mauer, Zerger Mauer Law Firm

Municipal Judge

Karen Torline

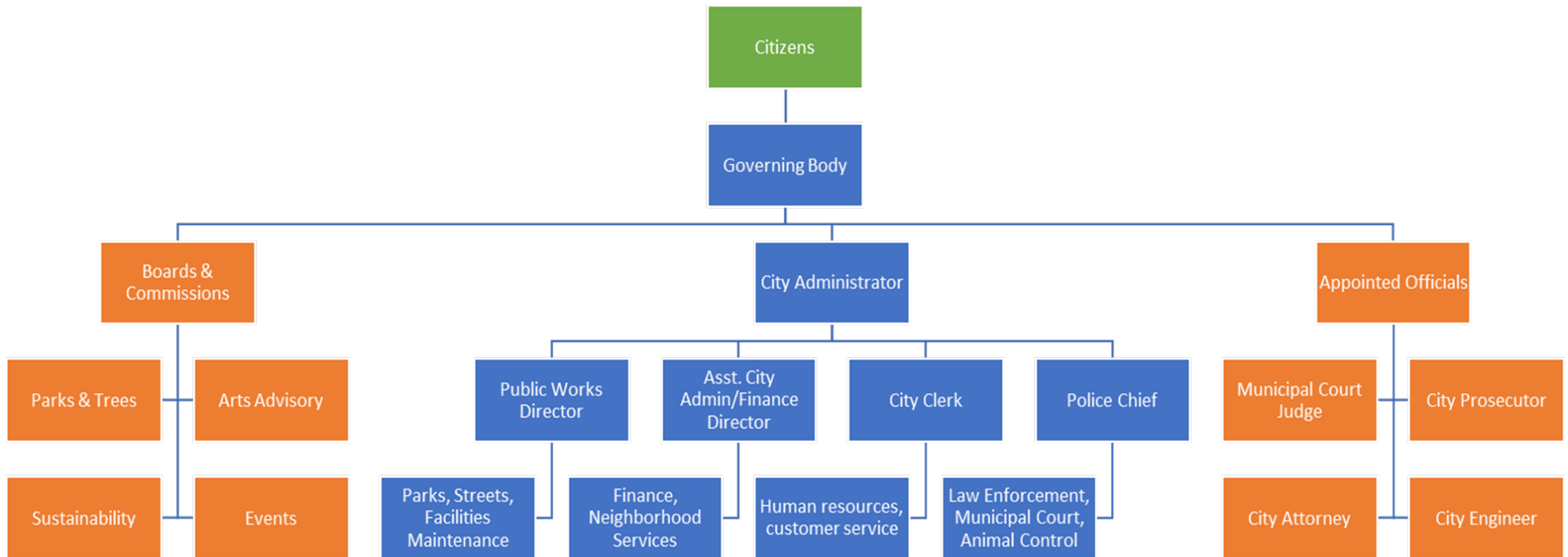
City Prosecutor

Frank Gilman

City Engineer

Dan Miller, Larkin, Lamp, Rynerson

Organizational Chart



Executive Summary



Purpose and Approach

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2019 Budget has been designed to look at a three-year forecast of the City while maintaining a responsive government, a stable financial position, and high-quality service levels. While the budget reflects 2019 – 2021, the Governing Body officially adopts only the 2019 Budget while the 2020 and 2021 budgets reflect projections and estimates. The total FY 2019 budget for all funds is **\$12,930,800**.

The 2019 Proposed Budget is being presented after four months of public meetings. This proposed budget includes allocation for operating, maintenance and capital expenditures and revenue projections for 2019-2021 as well as an updated 2018-2023 Capital Improvement Plan.

2019 Budget Considerations

The City of Roeland Park has a positive financial outlook due to increased property values, solid reserves in operational and capital funds, and the decision of the City's largest retailer to remain at their current location in Roeland Park rather than moving to a neighboring community. The following considerations helped develop the Budget, these items are explained in greater detail in other sections of the budget document.

- Kansas "tax lid" which restricts the City's ability to increase property taxes beyond the current year plus the CPI and certain exceptions, without a popular vote. This restricts the City's ability to capture increases in property taxes resulting from reassessment.
- The Governing Body continued to work toward lowering the property tax mill levy, which was reduced by 2.5 mills in 2019.
- A large retailer intends to close to demolish and rebuild its store in 2019. We anticipate the store will be at least six months out of service and those reductions are reflected in the City sales tax figures.
- The City continues to work toward selling or leasing two City owned properties to developers, The Rocks development and the Northeast RJ. The goal is to sell the properties to private developers to build a combination of retail, hotel, and multi-family developments. The City hired a consultant to assist in selling these properties. The Rocks site is also home to the Public Works shop and City staff continue investigate suitable relocation options for the Department. However, due to the size of the City (1.6 square miles) finding a location within the City limits is difficult which has forced staff to seek locations in neighboring communities as well.
- The agreement with Johnson County Parks and Recreation (JCPRD) for the management of the City's Aquatics Center (RPAC) ends May 31, 2019. The agreement marks the end of 20 years where JCPRD split the operation and capital expenses with the City 50/50. In addition, a storm in 2018 damaged the dome

beyond repair. Due to the exceptional cost associated with installing a new dome and complying with modern building standards, the Governing Body decided to make the operation a summer-only facility for 2019. Future budgets contemplate year-round operational costs. However, the City hired a consultant to make recommendations on the future of the facility which will help guide City Council on the best direction forward on this facility.

- To remain competitive with neighboring communities and to help meet one of the City's stated goals, the 2019 Budget includes a 4.5% salary increase pool for each department.

Mill Levy and Assessed Value

2019 budgeted revenues (excluding Cash Carry Forward, transfers and restricted resources) for all funds total \$10.669, expenditures total \$8.507 million, excluding transfers and non-expenditure appropriations. Ending fund balances are projected to total \$4.815 million. However, if you exclude Transportation Development District (TDD) funds that are in default, the total ending fund balance for all other funds is \$8.223 million¹.

For a second consecutive year the Council has worked to develop a budget that reduced the property tax mill levy, a 2.5 mill reduction for the FY 2019 Budget. The mill reduction is driven by the fact that the City has built a reserve of \$1.41 million in anticipation of the loss of a major retailer. However, the loss of a major retailer is no longer an immediate threat. In 2019 a decision concerning the continued year-round operation of the aquatic center will be made, this will impact the City's ability to further reduce the mill levy.

The county appraiser's office has provided the city's estimated assessed valuation at \$83,632,907. This is an 11% increase from the prior year, an indicator of property value strength in our community. For Roeland Park, growth in value depends upon redevelopment, renovations, and reassessment alone as the community is land locked and has no undeveloped area for future growth. The FY 2019 Budget, reflects 2018 assessments which include increases for residential properties averaging 16% while the average increase for commercial/industrial property is 6%. In 2017 residential property values increased 9% while commercial/industrial property increased less than 1%. In 2016 residential property values increased 6.3% while commercial/industrial property increased 26%, driven by a change in appraisal methodology for large and medium size retailers. 80% of the property taxes collected by the City come from residential properties and 20% are collected from commercial properties.



¹ The debt on both TDD funds is in default and the debt has been accelerated making the entire outstanding balance due upon receipt. As such, the City must reflect all outstanding principle as a current liability of the funds, which results in a negative fund balance. However, the City has no liability on this default outside of applying the TDD sales tax generated to satisfy the debt service.

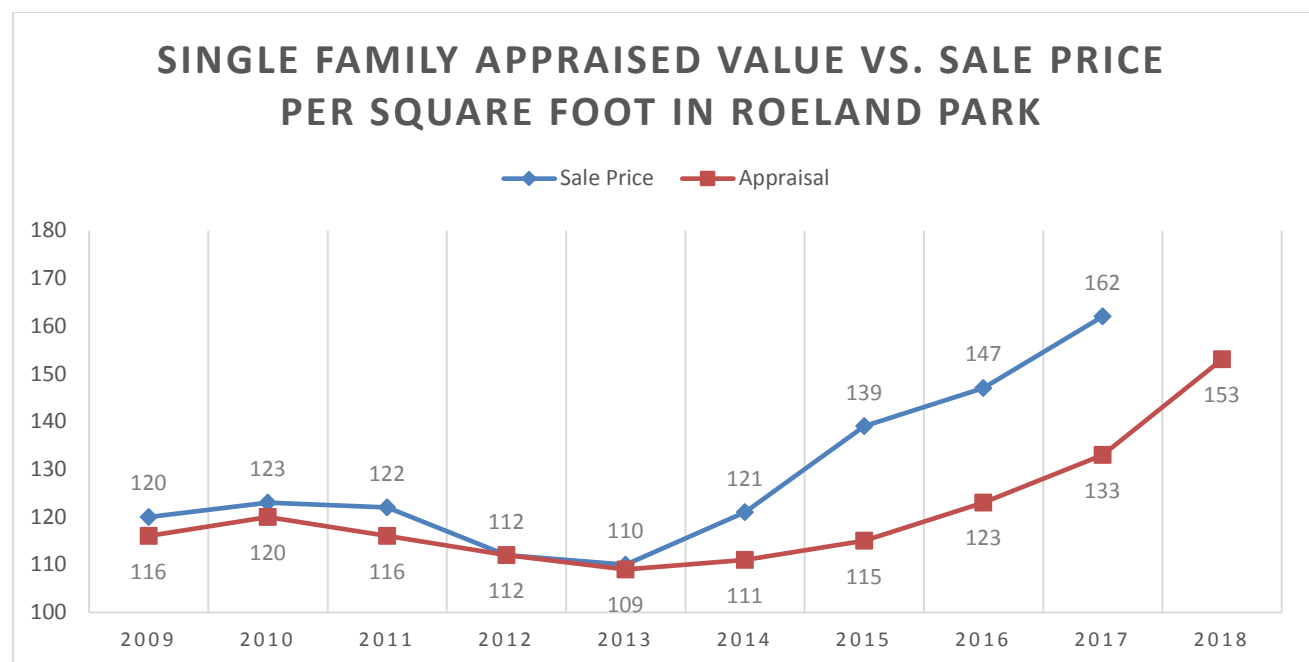
The 2019 Budget includes a mill levy of 28.522 (an 8% decrease from 2018). The operations portion of the budget funds the day-to-day operating costs of the City. Operations includes: public safety, road maintenance, solid waste, neighborhood services, administration, court, council and employee benefits.

	2018 Mill Levy	2018 Property Taxes	2019 Mill Levy	2019 Property Taxes	Change
Total Property Tax/ Mill Levy	30.963	\$2,327,984	28.522	\$2,385,411	\$57,427
General Fund	27.985	\$2,104,080	26.608	\$2,225,335	\$121,255
Bond & Interest	2.978	\$223,904	1.914	\$160,076	(\$63,828)

2018 Final Total Assessed Valuation (excluding Motor Vehicles) \$75,040,020

2019 Estimated Total Assessed Valuation (excluding Motor Vehicles) \$83,632,907, as of 6/2018

Roeland Park's growth in residential assessments is tied to actual home sales prices. In 2008 (pre-recession) the average sale price per square foot for a single-family home was \$125. 2015 saw the average sale price per square foot (of \$139) finally climbing above the 2008 average. This trend has continued through 2017 with the average rising to \$162 (a positive sign). This puts Roeland Park sale values per square foot slightly above those of Overland Park, Mission, Merriam, Lenexa, Olathe, and Shawnee. But remains well below neighboring communities (Prairie Village \$179, Westwood \$193, Fairway \$220, Mission Woods \$258, Mission Hills \$304) Roeland Park home owners will likely continue to see their home values appreciate at a greater rate than the average Johnson County resident due to our proximity to communities with higher per square foot values than Roeland Park.



Where Your Property Tax Dollars Go:



Public schools receive most of the property taxes collected from property owners at 40%, in addition the community college receives 7% for a total of 47% going toward education. Next is the City at 23% then the County at 17%, followed by the Fire District at 9%, the Library at 3%, and finally the State at 1%.

Property Tax Calculation Example:

Home Value (2018 Average Appraised Home Value):

\$192,796

Total City Mill Rate:

28.522

Assessed Valuation:

Determine by multiplying the appraised value by 11.5%. ($\$192,796 \times 11.5\%$)

\$22,171

Annual Tax Liability for City Services and Debt Service:

To calculate the annual tax bill, divide the assessed valuation by 1,000 and multiply by the mill rate. ($\$22,171/1,000 \times 28.522$)

\$632.38

Monthly Expense for City Services:

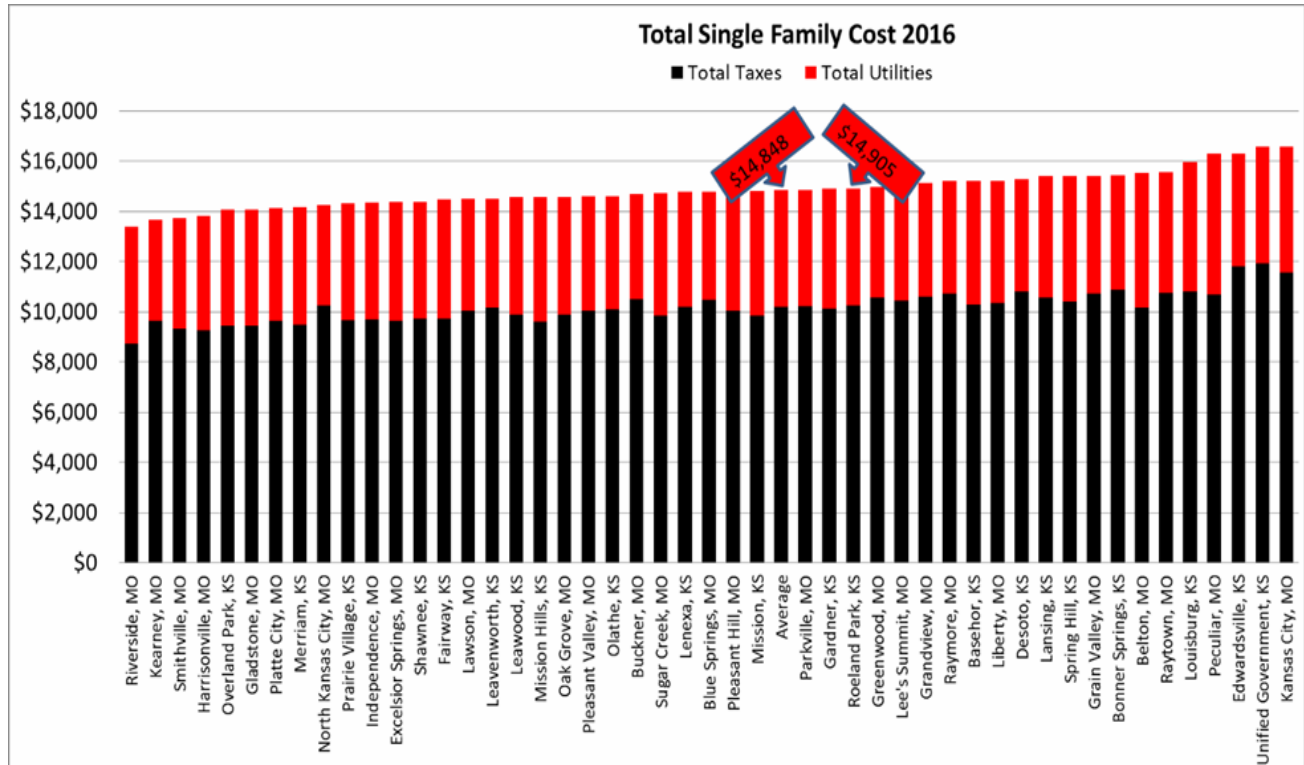
To determine the monthly tax expense for City services, divide the tax liability by 12 months.

\$52.70

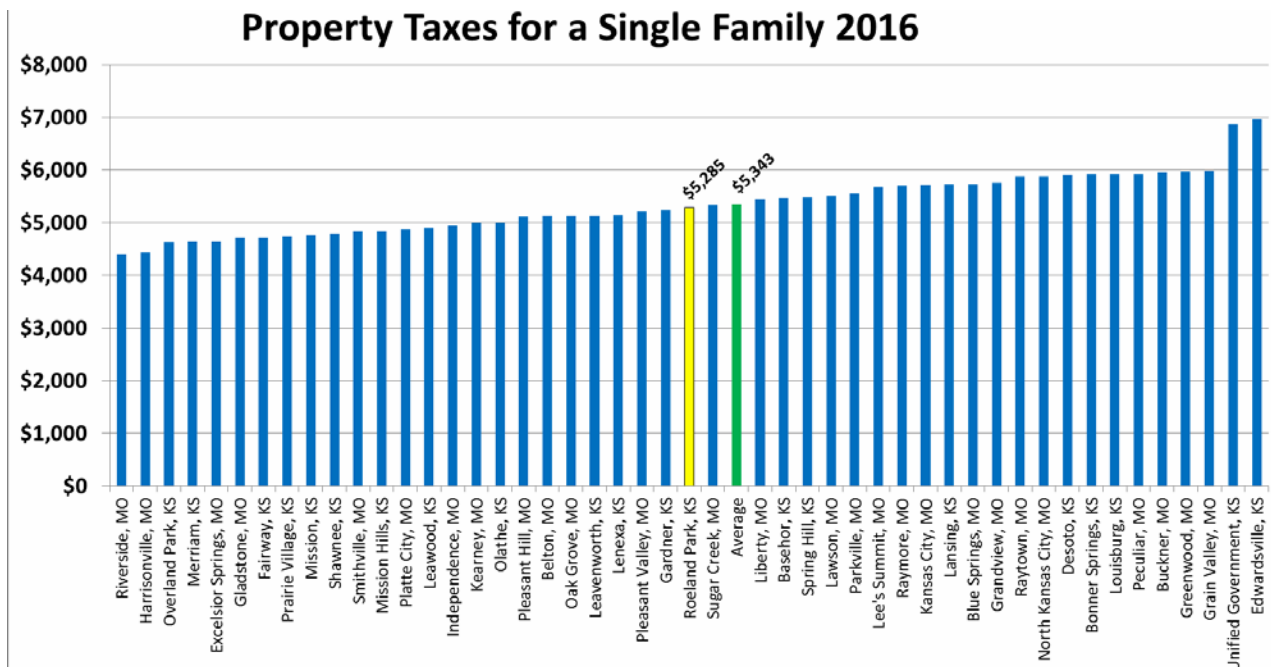
*Note: Assessed Value is the taxable value of property. It is derived by multiplying the fair market value, as determined by the County Assessor, by a percentage that is set by state statute. 11.5% of the fair market value of a home, 25% of the fair market value of commercial or industrial property, 30% of the fair market value of agricultural property and 20% of the fair market value of vehicles is taxable.

Roeland Park's Cost of Living Compared to Neighboring Cities

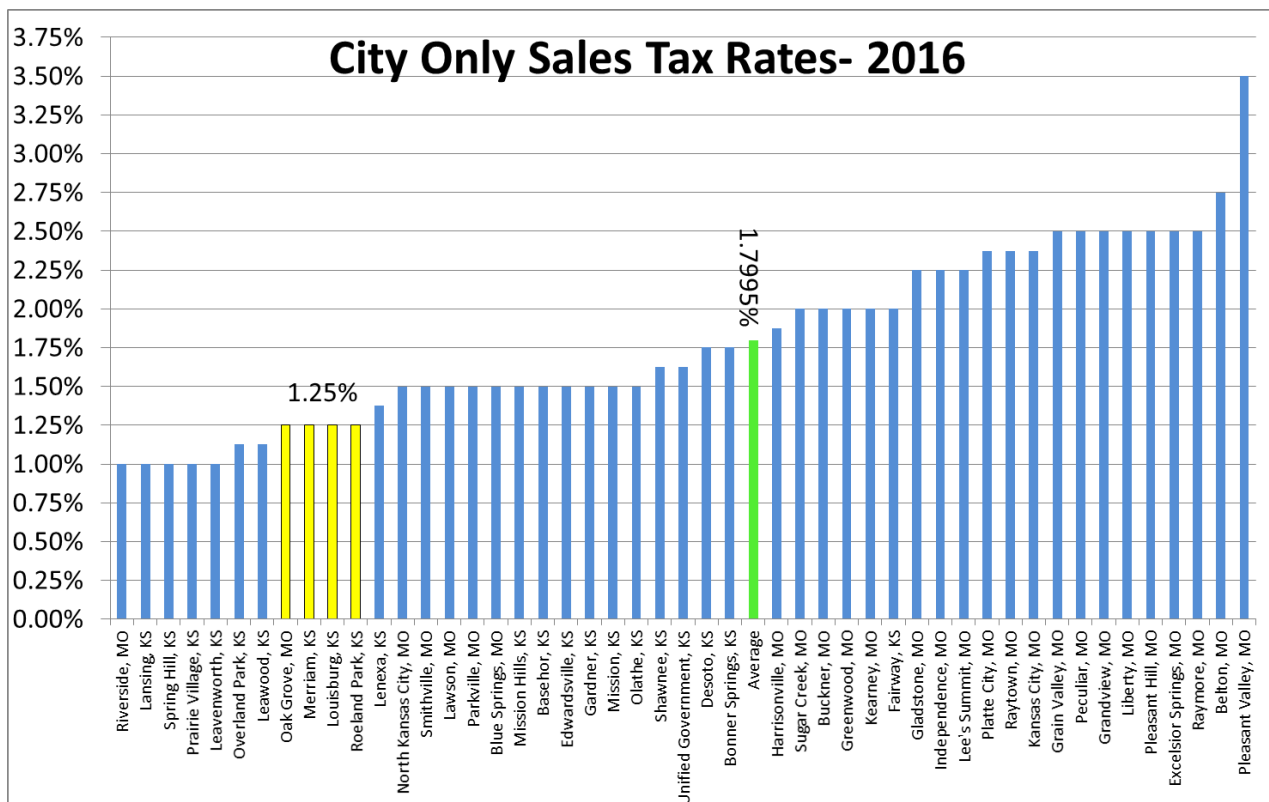
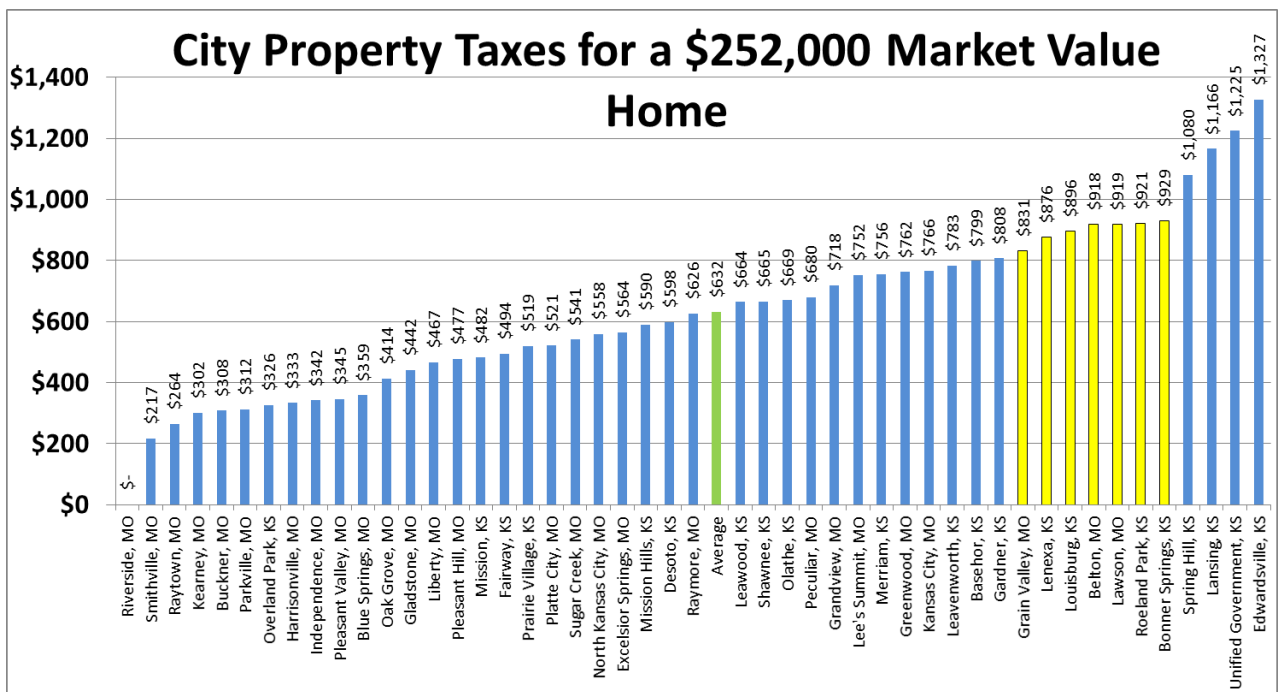
As of January 1, 2016, the utilities and taxes that a family of four would pay during the year was tallied assuming gross income of \$100,000, a home value of \$252,000, and taxable personal property valued at \$50,000. Roeland Park residents experience costs that are average within the Kansas City metro. This is noteworthy because Roeland Park has one of the highest mill levies in Johnson County.



It is also worthy of note that Roeland Park residents experience average property tax costs when compared to communities in the Kansas City metro.



The city portion of these property taxes is however above average while the municipal sales tax is below average. See charts below.



How Roeland Park Compares in Spending Per Capita

CITY	Population 2017	2018 General Fund	2018 General Fund Per Capita
Gardner	21,583	\$13,400,900	\$620
Olathe	137,472	\$102,561,390	\$746
De Soto	6,107	\$4,644,649	\$761
Spring Hill	6,618	\$5,090,220	\$769
Shawnee	65,513	\$54,096,850	\$826
Roeland Park	6,772	\$5,782,784	\$854
Prairie Village	22,368	\$22,890,562	\$1,023
Overland Park	191,278	\$205,150,000	\$1,073
Fairway	3,957	\$4,657,718	\$1,177
Average	36,094	\$36,348,958	\$1,190
Leawood	34,659	\$41,811,100	\$1,206
Mission	9,409	\$11,800,000	\$1,258
Lenexa	53,553	\$77,774,631	\$1,912
Merriam	11,212	\$18,213,880	\$1,644
Westwood	1,655	\$2,733,465	\$1,758
Edgerton	1,771	\$3,265,174	\$2,380
Mission Hills	3,573	\$7,100,000	\$1,982

Roeland Park's general fund expenditure per capita is 28% lower than the average for Johnson County cities. Roeland Park's general fund does not cover fire services, which is also the case for Fairway, Mission, Mission Hills, Prairie Village and Westwood. Roeland Park's spending per capita is the lowest of this comparable group of communities.

Mill Rates and Value of 1 Mill vs. Population

Roeland Park's property tax generation on a per capita basis falls in the middle for Johnson County communities. The cities of Lenexa and Edgerton have a similar mill levy to Roeland Park, however those communities generate nearly twice the property taxes on a per capita basis as Roeland Park.

City	Population (MARC 2017)	2017 Assessed Value	2017 Mill Levy	Value of 1 Mill	Property Tax Per Capita
Gardner	21,583	\$174,102,865	20.54	\$174,103	\$166
Spring Hill	6,618	\$52,394,231	26.57	\$52,394	\$210
Overland Park	191,278	\$3,474,210,257	13.57	\$3,474,210	\$246
Mission	9,409	\$139,660,568	17.97	\$139,661	\$267
Olathe	137,472	\$1,741,496,053	22.97	\$1,741,496	\$291
De Soto	6,107	\$72,392,353	25.38	\$72,392	\$301
Prairie Village	22,368	\$365,342,508	19.31	\$365,343	\$315
Westwood	1,655	\$26,134,616	21.30	\$26,135	\$336
Roeland Park	6,772	\$75,040,020	31.02	\$75,040	\$344
Shawnee	65,513	\$869,783,607	26.61	\$869,784	\$353
Fairway	3,957	\$92,497,585	19.91	\$92,498	\$466
Merriam	11,212	\$190,021,196	27.74	\$190,021	\$470
Leawood	34,659	\$922,224,168	24.52	\$922,224	\$652
Lenexa	53,553	\$1,102,581,761	31.83	\$1,102,582	\$655
Edgerton	1,771	\$40,663,908	30.63	\$40,664	\$703
Mission Hills	3,573	\$190,094,868	21.96	\$190,095	\$1,168

Staffing Levels

Appendix B provides a history (2014-2019) of full time equivalents by position and department for the City of Roeland Park. 2019 staff levels are unchanged except for a new Public Works Engineering Intern. After the adoption of the 2019 budget the Governing Body entered into an agreement with Bishop Miege/St. Agnes to provide a School Resource Officer (SRO) and security to that campus. Although not reflected in budget numbers or in Appendix B a new SRO position has been added as of 8/1/18, the expense associated with the new position is reimbursed entirely by Bishop Miege High School. The table below provides a comparison of staffing levels among local communities on a per 1,000 resident bases. Some of the communities listed are full service, providing utilities. Olathe and Gardner for example provide utilities as well as fire service. Roeland Park does not provide fire service or utilities, the communities of Fairway, Mission, Mission Hills, Prairie Village, and Westwood are comparable to Roeland Park in the services provided. The measure reflects Roeland Park's lean approach to staffing.

City	Population (MARC 2017)	FTE Staff 2018	Staff per 1,000 residents
Mission Hills	3,573	9.00	2.52
De Soto	6,107	28.00	4.58
Roeland Park	6,772	32.23	4.76
Shawnee	65,513	351.00	5.36
Overland Park	191,278	1077.46	5.63
Fairway	3,957	23.00	5.81
Prairie Village	22,368	132.55	5.93
Olathe	137,472	933.75	6.79
Gardner	21,583	149.00	6.90
Average	34,558	252	6.97
Mission	9,409	70.00	7.44
Leawood	34,659	293.98	8.48
Westwood	1,655	16.00	9.67
Merriam	11,212	111.00	9.90
Lenexa	53,553	537.49	10.04
Edgerton	1,771	18.80	10.62

Budget Overview:



Family crossing residential street in the Fall

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City of Roeland Park

Fund Overview by Source - 2017-2021 Budget

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Beginning Fund Balance	<u>6,795,256</u>	<u>6,379,211</u>	<u>5,550,297</u>	<u>4,618,046</u>	<u>3,121,685</u>	<u>3,089,734</u>
Revenues						
Property Taxes	\$ 3,592,421	\$ 3,808,962	\$ 3,442,008	\$ 3,783,521	\$ 3,809,631	\$ 3,872,217
Franchise Taxes	484,307	501,517	494,156	516,044	537,064	557,290
Special Assessments	766,493	831,560	831,545	832,447	831,973	842,544
Intergovernmental Revenue	4,390,333	5,303,645	5,311,666	4,548,677	10,005,540	4,181,722
Licenses and Permits	183,043	176,500	175,825	175,025	175,025	175,025
Fines and Forfeitures	356,183	377,500	390,839	375,988	379,167	382,379
Other Sources	273,300	1,486,035	1,640,304	348,305	270,157	241,856
Interest	54,477	57,745	107,820	89,025	90,147	91,291
Total Revenues	<u>10,100,559</u>	<u>12,543,464</u>	<u>12,394,163</u>	<u>10,669,031</u>	<u>16,098,705</u>	<u>10,344,325</u>
Special Law Enforcement Revenues	1,000	1,000	23,700	1,000	1,000	1,000
Transfers In	1,184,180	893,921	935,522	764,408	1,057,549	831,169
Total Resources	<u>18,080,994</u>	<u>19,817,596</u>	<u>18,903,682</u>	<u>16,052,484</u>	<u>20,278,938</u>	<u>14,266,228</u>
Expenditures						
Salary & Benefits	2,435,309	2,636,073	2,589,330	2,744,869	2,844,627	2,952,378
Contractual Services	2,337,270	2,977,263	3,321,551	2,579,448	2,724,374	2,754,064
Commodities	125,527	242,792	456,434	254,091	162,499	290,894
Capital Outlay	715,010	2,973,851	2,673,874	1,550,400	8,557,940	1,505,986
Debt Service	5,680,401	2,839,907	2,872,785	1,377,746	1,181,451	873,883
Total Expenditures	<u>11,293,517</u>	<u>11,669,886</u>	<u>11,913,974</u>	<u>8,506,554</u>	<u>15,470,891</u>	<u>8,377,205</u>
Special Law Enforcement Restricted	-	3,000	23,700	-	-	-
Non-Expenditure Appropriation	-	2,614,242	1,128,940	3,537,838	660,764	695,086
Transfers Out	1,237,180	891,921	1,219,022	886,408	1,057,549	831,169
Total Appropriations	<u>12,530,697</u>	<u>15,179,049</u>	<u>14,285,636</u>	<u>12,930,800</u>	<u>17,189,204</u>	<u>9,903,460</u>
Ending Fund Balance with TDDs	<u>\$ 5,550,297</u>	<u>\$ 4,638,547</u>	<u>\$ 4,618,046</u>	<u>\$ 3,121,685</u>	<u>\$ 3,089,734</u>	<u>\$ 4,362,767</u>
Ending Fund Balance excluding TDDs	<u>\$ 9,116,897</u>	<u>\$ 5,687,592</u>	<u>\$ 8,150,570</u>	<u>\$ 6,654,209</u>	<u>\$ 6,622,258</u>	<u>\$ 7,895,292</u>

Notes:

*The TDD funds are in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.

City of Roeland Park
Fund Overview by Source - 2019 Budget

	General	Bond & Interest	Special Highway	Special Street (27A)	Community Center (27C)	Special Infrastructure (27D)	Equip & Bldg Reserve	TIF 1-Bella Roe/Wal-Mart
Beginning Fund Balance	2,556,535	124,466	229,950	229,598	545,370	521,336	228,908	931,917
Revenues								
Property Taxes	\$ 2,235,507	\$ 162,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,011,932
Franchise Taxes	516,044	-	-	-	-	-	-	-
Special Assessments	570,500	261,947	-	-	-	-	-	-
Intergovernmental Revenue	1,783,326	24,200	183,980	1,062,325	199,024	564,648	-	-
Licenses and Permits	175,025	-	-	-	-	-	-	-
Fines and Forfeitures	375,988	-	-	-	-	-	-	-
Other Sources	192,458	-	-	-	-	-	-	-
Interest	56,100	4,465	-	1,500	-	-	-	17,500
Total Revenues	5,904,947	452,736	183,980	1,063,825	199,024	564,648	-	1,029,432
Special Law Enforcement Resources	1,000							
Transfers In	-	325,000	-	-	-	200,000	239,408	-
Total Resources	8,462,482	902,202	413,930	1,293,423	744,394	1,285,984	468,316	1,961,349
Expenditures								
Salary & Benefits	2,680,389	-	64,480	-	-	-	-	-
Contractual Services	2,119,135	3,050	-	100,000	144,648	155,000	-	3,740
Commodities	104,071	-	25,000	-	5,500	-	119,520	-
Capital Outlay	7,500	-	25,000	725,000	28,400	430,000	89,500	-
Debt Service	-	761,029	-	-	-	-	-	-
Total Expenditures	4,911,095	764,079	114,480	825,000	178,548	585,000	209,020	3,740
Special Law Enforcement Restricted	-							
Non-Expenditure Appropriation	322,400	22,800	-	-	-	-	30,388	140,250
Transfers Out	586,408	-	-	300,000	-	-	-	-
Total Appropriations	5,819,903	786,879	114,480	1,125,000	178,548	585,000	239,408	143,990
Ending Fund Balance	\$ 2,642,579	\$ 115,323	\$ 299,450	\$ 168,423	\$ 565,846	\$ 700,984	\$ 228,908	\$ 1,817,359

City of Roeland Park

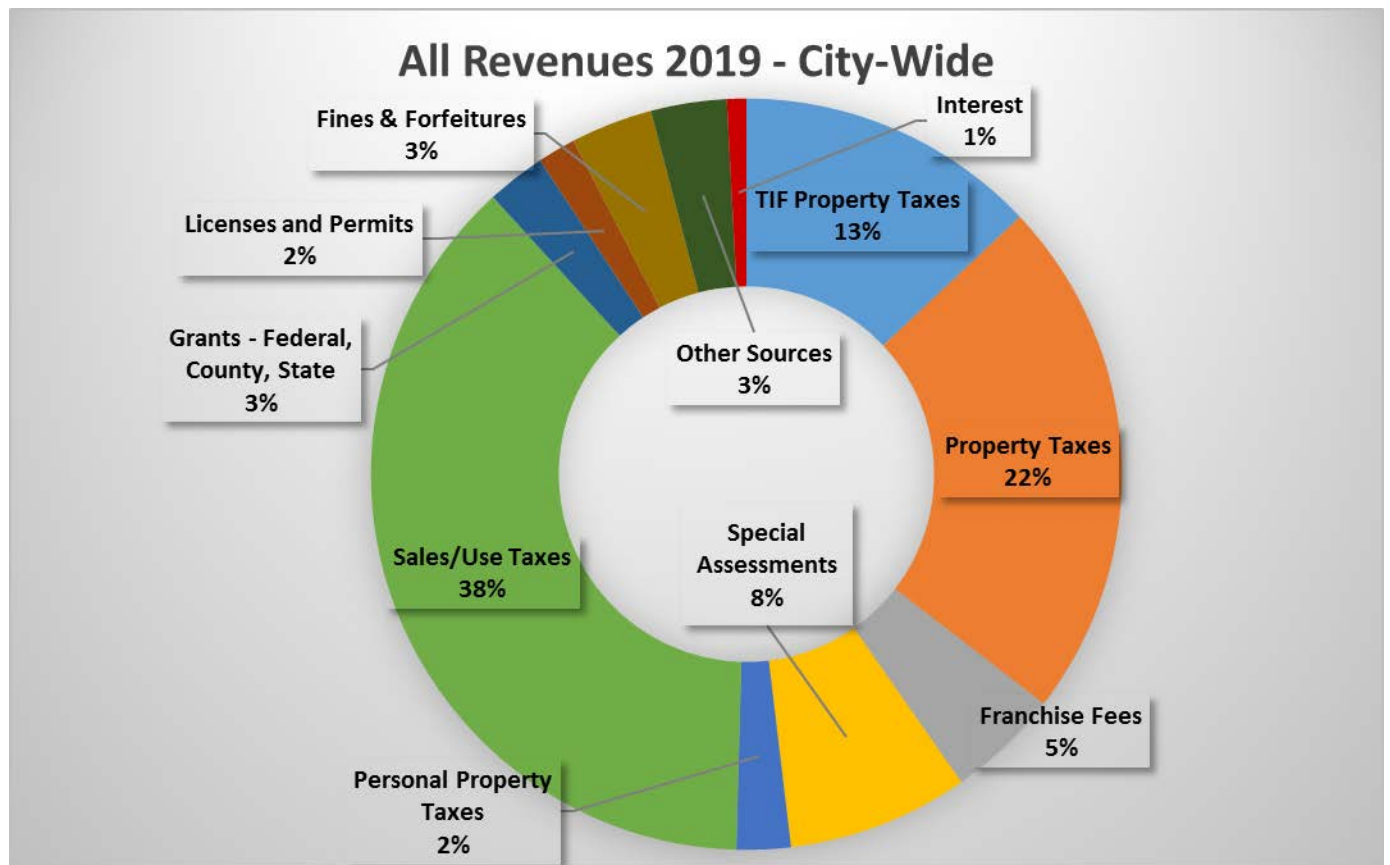
Fund Overview by Source - 2019 Budget

	TDD #1 - Price Chopper	TDD #2 - Lowes	CID #1 - RP Shopping Center	TIF 2D - City Hall	TIF 2C - Security Bank	TIF 3- The Rocks	Property Owners Assoc.	Totals	Totals Excluding TDD Funds
Beginning Fund Balance	<u>(2,720,995)</u>	<u>(811,530)</u>	<u>2,697,076</u>	<u>50,692</u>	<u>-</u>	<u>16,247</u>	<u>18,476</u>	<u>4,618,046</u>	<u>8,150,570</u>
Revenues									
Property Taxes	\$ -	\$ -	\$ -	\$ 303,534	\$ 35,425	\$ 35,000	\$ -	\$ 3,783,521	\$ 3,783,521
Franchise Taxes	-	-	-	-	-	-	-	516,044	516,044
Special Assessments	-	-	-	-	-	-	-	832,447	832,447
Intergovernmental Revenue	280,908	141,494	308,771	-	-	-	-	4,548,677	4,126,274
Licenses and Permits	-	-	-	-	-	-	-	175,025	175,025
Fines and Forfeitures	-	-	-	-	-	-	-	375,988	375,988
Other Sources	-	-	-	122,000	-	-	33,847	348,305	348,305
Interest	-	-	8,460	1,000	-	-	-	89,025	89,025
Total Revenues	<u>280,908</u>	<u>141,494</u>	<u>317,231</u>	<u>426,534</u>	<u>35,425</u>	<u>35,000</u>	<u>33,847</u>	<u>10,669,031</u>	<u>10,246,628</u>
								1,000	1,000
Transfers In	-	-	-	-	-	-	-	764,408	764,408
Total Resources	<u>(2,440,087)</u>	<u>(670,035)</u>	<u>3,014,308</u>	<u>477,226</u>	<u>35,425</u>	<u>51,247</u>	<u>52,323</u>	<u>16,052,484</u>	<u>19,162,606</u>
Expenditures									
Salary & Benefits	-	-	-	-	-	-	-	2,744,869	2,744,869
Contractual Services	6,500	5,000	-	8,000	2,500	-	31,875	2,579,448	2,567,948
Commodities	-	-	-	-	-	-	-	254,091	254,091
Capital Outlay	-	-	-	245,000	-	-	-	1,550,400	1,550,400
Debt Service	274,408	136,494	-	172,890	32,925	-	-	1,377,746	966,844
Total Expenditures	<u>280,908</u>	<u>141,494</u>	<u>-</u>	<u>425,890</u>	<u>35,425</u>	<u>-</u>	<u>31,875</u>	<u>8,506,554</u>	<u>8,084,151</u>
Special Law Enforcement Restricted									
Non-Expenditure Appropriation	-	-	3,008,000	14,000	-	-	-	3,537,838	3,537,838
Tranfers Out	-	-	-	-	-	-	-	886,408	886,408
Total Appropriations	<u>280,908</u>	<u>141,494</u>	<u>3,008,000</u>	<u>439,890</u>	<u>35,425</u>	<u>-</u>	<u>31,875</u>	<u>12,930,800</u>	<u>12,508,397</u>
Ending Fund Balance	<u>\$ (2,720,995)</u>	<u>\$ (811,530)</u>	<u>\$ 6,308</u>	<u>\$ 37,336</u>	<u>\$ -</u>	<u>\$ 51,247</u>	<u>\$ 20,448</u>	<u>\$ 3,121,685</u>	<u>\$ 6,654,209</u>

The TDD funds are in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.

2019 Revenue Highlights



All revenues city-wide total \$10.7 million. Operating revenues totals \$7.9 million. These figures do not include inter-fund transfers or Special Law Enforcement revenues.

Property Taxes: The City anticipates generating \$2.4 million in property taxes from its mill rate of 28.522. Less taxes diverted to TIF funds, the General and Bond & Interest Fund should see net revenues of approximately \$2.1 million.

Sales & Use Taxes: Projected revenues for all sales and use taxes, including those generated by special taxing districts and the county-wide sales taxes, total \$4.0 million.

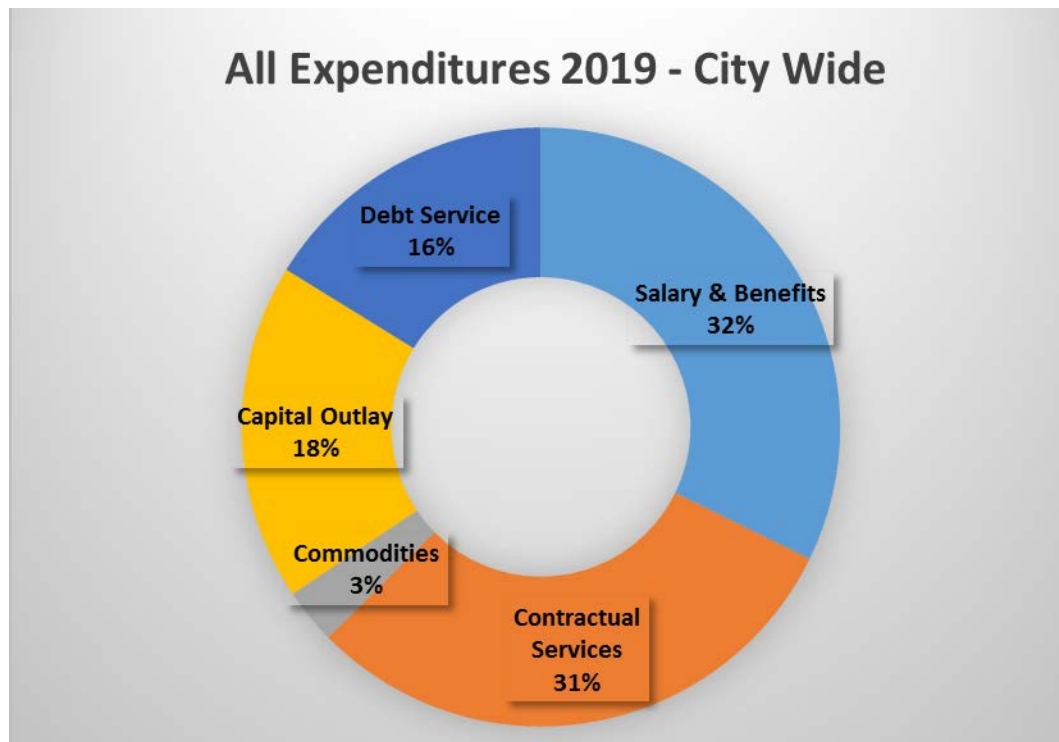
TIF Property Taxes: The City budgeted \$1.4 million in revenue in all TIF funds from property taxes directed to TIF projects. The City has three TIF districts and four separate funds for these resources.

Franchise Fees: Franchise fees anticipates approximately \$516,000 in franchise fees in the General Fund.

Special Assessments: Approximately \$832,000 is anticipated from special assessments for storm water districts and solid waste services including the City operated leaf collection program.

Municipal Court Fines & Forfeitures: A total of \$376,000 is projected from court fines, bond forfeitures as well as state fees and court costs.

2019 Expenditure Highlights



Expenditures city-wide total \$8.5 million. Operating expenditures total \$5.4 million. These figures exclude inter-fund transfers and non-expenditure appropriations.

Salary & Benefits: The 2019 Budget includes \$1.8 million in salary expenses and \$903,000 for employee benefits for a total of \$2.4 million, which is a 6% increase from the 2018 Projected Budget. City anticipates a 4% average merit increase for employees and reflects a 7% increase in medical insurance.

Contractual Services: All contractual services total \$2.6 million in FY 2019, which is a 22% decrease from the 2018 Projected Budget. The reason for the decrease is due to contractual work such as engineering services and site grading and storm sewer installation at the Rocks Development scheduled to be completed in 2018 with no projected expenditures in FY 2019 at the time of budget adoption.

Commodities: All commodities total \$254,000, which is a 44% decrease from the 2018 Projected Budget. The decrease is due to fewer planned capital equipment purchases in 2019 than in 2018 (a reduction of \$217,000).

Capital Outlay: Capital outlay totals \$1.6 million, a 42% decrease from the 2018 Projected Budget. The decrease is primarily due to the method of budgeting some of these projects. While several capital projects are budgeted in full 2018, if the project continues into 2019, we will encumber the funds and adjust the 2019 budget mid-year to reflect those encumbrances for incomplete projects. In addition, several large capital projects are scheduled to complete in 2018 including the Roe Lane CARS project, 2018 CDBG Birch Street improvements, and improvements at The Rocks Development.

Debt Service: Debt service totals \$1.4 million, a 52% decrease from the 2018 Projected Budget. The reason

for the decrease is due to all lease purchase debt retiring in 2018 including the Roeland Park Aquatics Center debt. This equates to a \$212,400 reduction from the prior year. In addition, the TIF 1 debt for the Bella Roe shopping center was retired in 2018, a \$939,000 reduction from FY 2018 Projected Budget. The 2012-1 GO Bond debt service payment fell by about half from FY 2018 as well.

Goals and Objectives Overview

Council began the 2019 budget process in February, starting with a goal review session which included department directors. A set of broad goals were developed to assist in focusing attention and resources. The goals include:

- A. Enhance communication and engagement with the community
- B. Improve community assets through timely maintenance and replacement as well as improving assets to modern standards
- C. Keep our community safe and secure for all citizens, businesses and visitors
- D. Provide great customer service with professional, timely and friendly staff
- E. Cultivate a rewarding work environment where creativity, efficiency and productivity are continuous pursuits
- F. Encourage investment in our community whether it be redevelopment, new development or maintenance
- G. Work to implement strategic plan goals

27 Objectives developed by elected officials and staff are to be carried out in 2019 designed to further these goals. The financial impacts of the Objectives are reflected in the appropriate line item of the budget with the Goals and Objective document incorporated as Appendix A to this budget document.

Objectives integrate direction established through our Strategic Plan (adopted in 2015), Citizen Surveys (last completed in 2016), Comprehensive Plan (last updated in 2017) and our Capital Improvement Plan which is reviewed and updated annually as part of the budget development process.

Key Changes

The key changes of the 2019 -2021 Budget include:

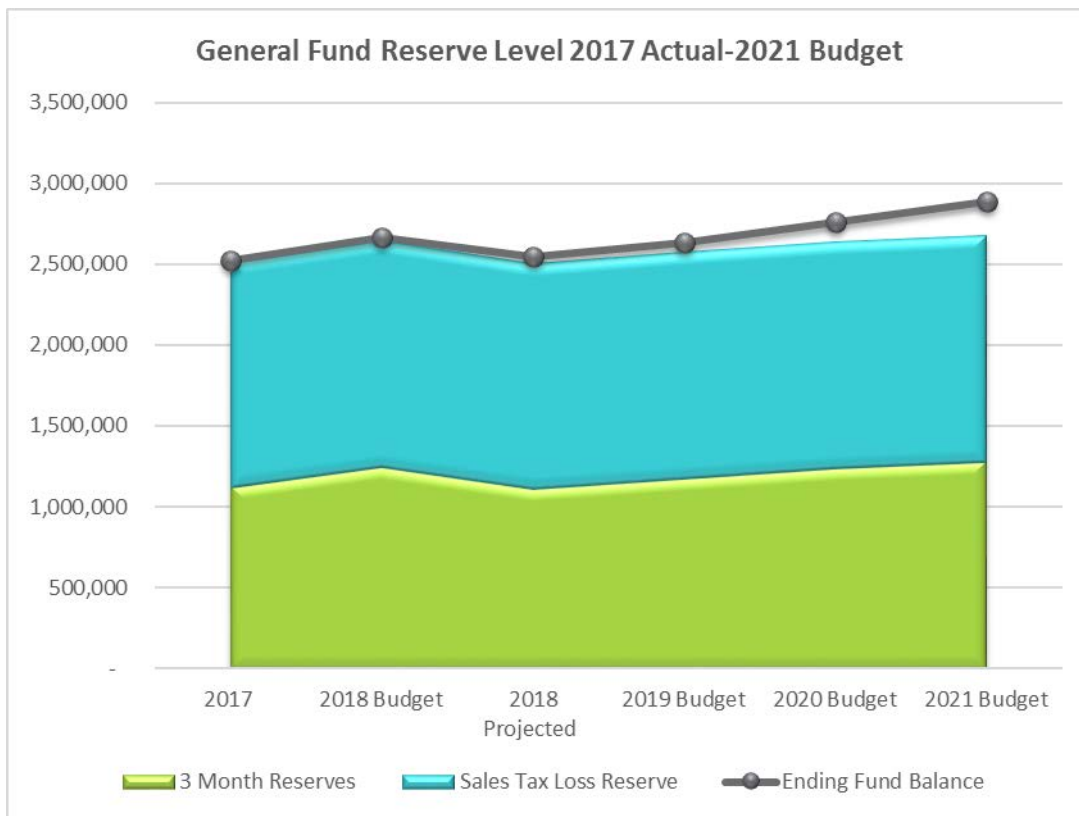
Expenses	2019	2020	2021
2019 Objectives with Financial Impacts			
Youth Advisory Committee	\$ 1,000	\$ 1,000	\$ 1,000
Citizen and Business Satisfaction Survey	\$ 20,000	\$	\$
Greener Yard Waste Program	\$ 3,000	\$	\$
Community Center Open House	\$ 400	\$	\$
Add Video Capability to Council Chambers	\$ 5,000	\$	\$
Study Concerning 52 nd and Roe Signal Removal	\$ 2,500	\$	\$
Replica of Roe House at Park	\$ 10,000		
Neighbors Helping Neighbors Program	\$ 10,000	\$	\$
Replace Receptacles, Benches & Picnic Tables at Nall Park	\$ 34,000	\$	\$
Increase Funding to Minor Home Repair Program	\$ 4,500	\$ 4,500	\$ 4,500
Add Motorcycle Unit to Police Fleet	\$ 30,000	\$	\$
Pilot Program- Contract for Public Information and Branding Services	\$ 15,000	\$	\$
Summer Aquatics Post Card	\$ 1,500	\$ 1,500	\$ 1,500
Hire Public Works Engineering Intern	\$ 6,300	\$ 6,300	\$ 6,300
Purchase Paint Striper for Traffic Markings	\$ 5,200	\$	\$
Review Residential Development Guidelines	\$ 15,000	\$	\$
Develop Historical Markers/Interpretive Signage	\$ 30,000	\$	\$
Community Center Exterior and Interior Design Concepts and Plan	\$ 30,000	\$	\$
Property Tax Assistance Program	\$ 15,000	\$ 15,000	\$ 15,000
City Wide Art Program	\$ 25,000	\$ 25,000	\$ 25,000
Other Budget Items			
4.5% Merit Increase FY 2019, then 4% in out years	\$ 92,000	\$ 82,000	\$ 82,000

Based on a three-year forecast, property tax rates should not increase in 2020 through 2021, assuming several estimates are maintained, including:

- No significant decline in sales tax.
- Property values increase by at least 1.5% annually.
- Franchise fees and court revenues remain in line with 3-year history.
- Personnel costs, supplies and contractual services grow at a rate consistent with inflation.
- Property tax supported debt service remains at expected levels.

General Fund Overview

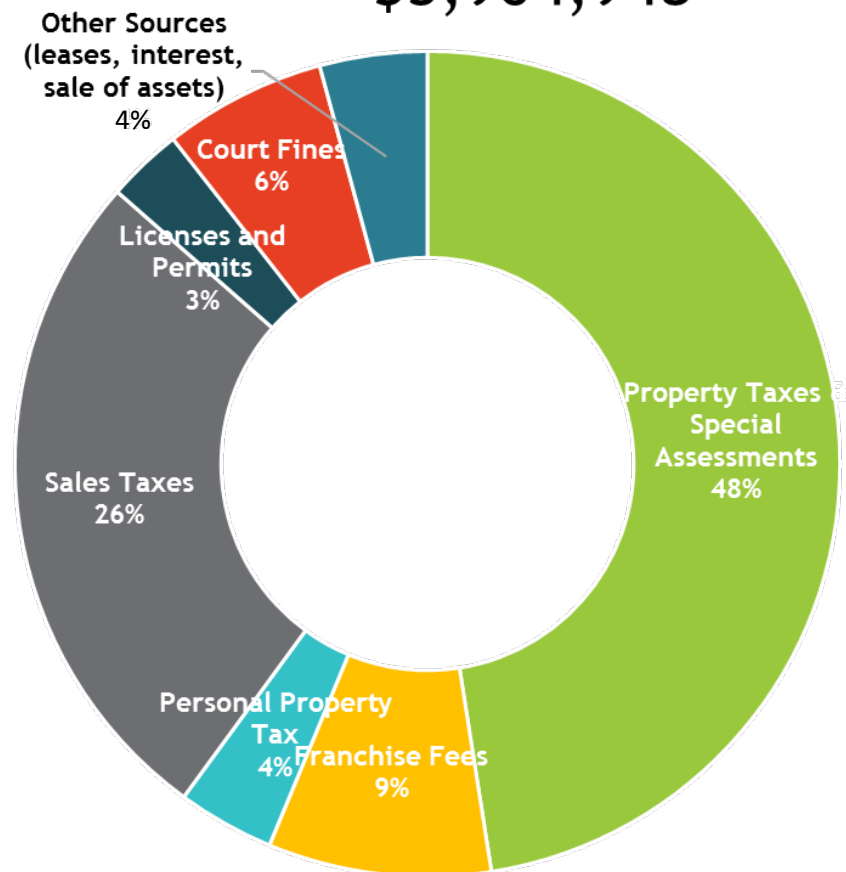
During Governing Body discussions in 2013 there was a consensus to hold reserves at no less than the 16.7% of operating expenditures (City policy) for three years. Recently the Governing Body has updated the Reserve Policy to set new thresholds stating that in uncertain economic times where significant revenue fluctuations may exist, it is prudent to target reserves at three months operating expenses or higher. Uncertainty persists regarding the departure of a major retailer. The City has built reserves sufficient to endure a two-year period with the existing Walmart property being vacant (\$1.41 million). This is a real possibility, as large retailers will vacate space for a new location and continue to pay rent at two sites in order tie up the old property and limit competition in the market. Twenty-five percent of 2019 General Fund operating expenditures is \$1.173 million, adding \$1.41 million to cover a significant and sustained reduction in sales tax revenues brings the General Fund reserve goal to \$2.583 million. The estimated ending General Fund balance for 2019 is \$2.633 million, keeping us just above our goal. To continue the process of pay-as-you-go financing of capital and not issue new debt, the Governing Body approved the use of funds in excess of the above stated reserve goal to finance capital projects. The graph below reflects the projected General Fund ending balance continuing to meet our goals looking out through 2021.



2019 General Fund Revenues

Revenues generated in 2019 are projected to be \$5.904 million. With the inclusion of fund balances and Special Law Enforcement funds, total 2019 resources available are projected at \$8.452 million. Current revenues are collected from five primary sources: property tax (38%), sales tax (26%), special assessments (10%), franchise fees (9%), and court fees (6%). Property tax collections reflect only the general operations portion of the mill levy (26.608). Sales tax collections include City and County sales taxes. Franchise fees are 5% of gas, electric, telephone, cable and internet service charges. Other Sources includes interest income, lease revenue and other miscellaneous sources. Property tax is revenue generated from ad valorem taxes on real estate only.

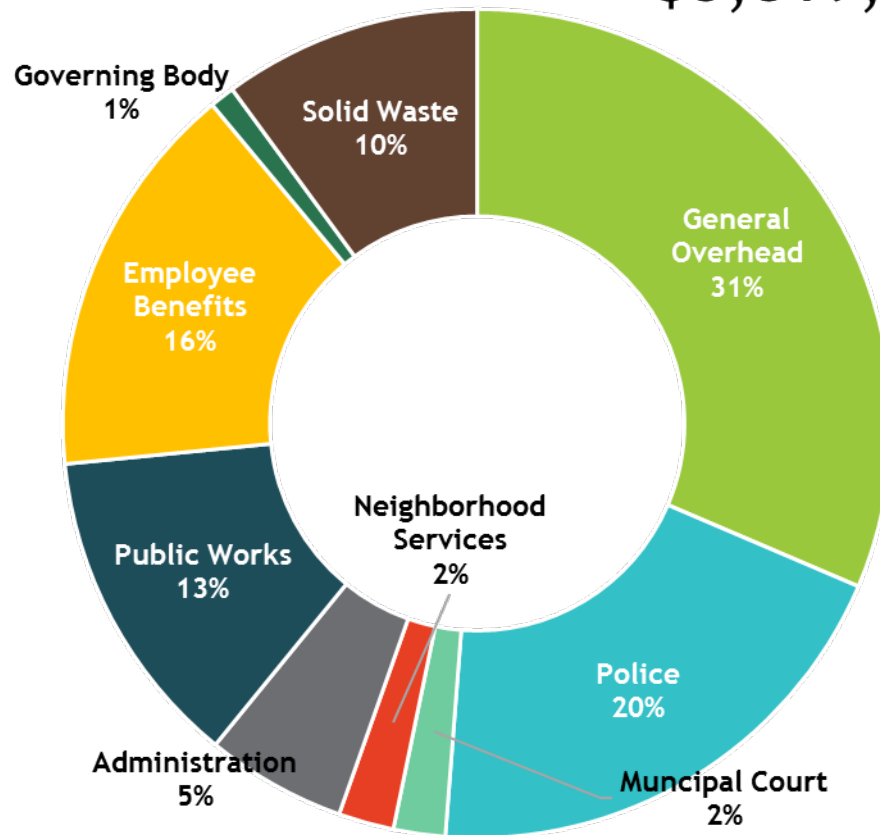
2019 GENERAL FUND REVENUE: \$5,904,948



2019 General Fund Expenditures

2019 budgeted expenditures in the General Fund total \$5.820 million. Operating expense make up \$4.694 million, which is a 6% increase over the 2018 Projected operating expenses. The increase is primarily due to 2019 Objectives which are not capital in nature and personnel cost increases (6%). These expenditures are allocated among major activities as illustrated in the graph below.

2019 GENERAL FUND EXPENDITURE: \$5,819,903



The General Overhead department has the largest budget but covers a broad range of service expenses such as: street lighting, traffic signals, audit fees, attorney fees, property and liability insurance, pool operations, TIF property tax reductions (shown as a non-expenditure appropriation), and transfers to the equipment/building replacement fund. The Police Department is the next largest followed by Employee Benefits, which is where insurance, retirement and social security expenses are budgeted for all employees. The Public Works Department is the fourth largest and accounts for \$210,000 in contract street maintenance, contract tree trimming and mowing services, street light electric, as well as standard personnel expenses. Solid Waste department is the next largest, this department accounts for contractual expenses associated with trash, recycling and yard waste services as well as direct expenses associated with the leaf pick up service.

City of Roeland Park

Fund Overview by Source - General Fund

	2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
Beginning Fund Balance	2,704,657	2,614,230	2,626,066	2,556,535	2,642,579	2,785,358
Revenues						
Property Taxes	\$ 1,640,864	\$ 2,111,030	\$ 1,728,260	\$ 2,235,507	\$ 2,268,886	\$ 2,302,767
Franchise Taxes	484,307	501,517	494,156	516,044	537,064	557,290
Special Assessments	509,204	570,451	570,500	570,500	570,500	581,840
Intergovernmental Revenue	1,774,338	1,750,985	1,820,728	1,783,326	1,846,880	1,869,918
Licenses and Permits	183,043	176,500	175,825	175,025	175,025	175,025
Fines and Forfeitures	356,183	377,500	390,839	375,988	379,167	382,379
Other Sources	186,453	199,688	182,957	192,458	186,310	188,009
Interest	21,557	24,910	55,000	56,100	57,222	58,366
Total Revenues	5,155,949	5,712,581	5,418,266	5,904,947	6,021,055	6,115,594
Special Law Enforcement Revenues	1,000	1,000	23,700	1,000	1,000	1,000
Transfers In	-	126,500	-	-	200,000	258,500
Total Resources	7,861,606	8,454,311	8,068,032	8,462,482	8,864,634	9,160,452
Expenditures						
Salary & Benefits	2,377,115	2,574,073	2,527,330	2,680,389	2,777,568	2,882,636
Contractual Services	1,789,669	2,123,648	2,020,276	2,119,135	2,279,782	2,319,203
Commodities	90,747	129,230	94,201	104,071	100,757	102,527
Capital Outlay	2,938	10,500	5,500	7,500	5,500	5,500
Debt Service	211,860	154,440	154,440	-	-	-
Total Expenditures	4,472,329	4,991,891	4,801,746	4,911,095	5,163,607	5,309,866
Special Law Enforcement Restricted	-	3,000	23,700	-	-	-
Non-Expenditure Appropriation	-	318,000	-	322,400	318,121	349,933
Transfers Out	763,210	479,951	686,051	586,408	597,549	572,669
Total Appropriations	5,235,539	5,792,842	5,511,497	5,819,903	6,079,277	6,232,468
Ending Fund Balance	\$ 2,626,066	\$ 2,661,469	\$ 2,556,535	\$ 2,642,579	\$ 2,785,358	\$ 2,927,983
Change In Ending Fund Balance	(70,769)	35,403	(69,531)	86,044	142,779	142,626
25% of Annual Operating Expenses (Reserve Benchmark)	1,012,010	1,154,238	1,107,952	1,173,399	1,237,027	1,273,592
Sales Tax Loss Reserve	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000
Ending Fund Balance In Excess of Sales Tax Reserve + Reserve Benchmark	204,057	97,231	38,583	59,180	138,331	244,392
Operating Expenses	4,048,038	4,616,951	4,431,806	4,693,595	4,948,107	5,094,366
Unrestricted Ending Fund Balance as a % of Annual Operating Expenses	30%	27%	26%	26%	28%	30%

Summary of Financial Policies

Overview

The City of Roeland Park's financial policies and provisions provide a basic framework for the overall financial management of the City. The policies guide the decision-making process of the City Council and Administration and provide guidelines for analyzing proposed programs and budgets. Some policies have been formally adopted by Council, others are planned for future development into formal policies and others provide administrative guidelines for the fiscal management of the City.

Budget Provisions:

The City defines a balanced budget as total resources equal to total obligations. Total resources include beginning fund balances and total obligations include contingency non-expenditure appropriations and ending fund balances. Non-expenditure appropriations are those that will or may reduce available resources. In the City's budget, this includes TIF expenditures (i.e. resources diverted to TIF funds) in the General and Debt Service funds and possible Property Tax reductions due to appeals in some of our TIF funds. The budget presented is considered a structurally balanced budget. The budget adoption and amendment process is explained on pages 30 and 31.

Reserve Policy

Roeland Park has identified specific fund balance minimums that it intends to maintain specifically for the General Fund, Bond & Interest (Debt Service) Fund and the Equipment and Building Reserve Fund. The City defines fund balance as excess assets over liabilities in a fund. We also refer to this as the reserves in a fund. This policy is designed to establish guidelines to provide the structure of continuing fiscal stability, reduce financial risk and maintain adequate reserves for current and future requirements.

The Reserves policy states that the City will maintain reserves of at least two months (16.6%) of annual General Fund operating expenses or 16.6% of annual budgeted General Revenues, whichever is greater. However, since the adoption, the Council and staff have made it a goal to achieve at least three months (24.9%) of annual General Fund operating expenses as reserves. The current policy is to maintain reserves of 24.9% of operating expenses in the General Fund above and beyond the \$1.41 million established in the same fund as a Sales Tax Reserve, which is a committed fund balance. The Sales Tax Reserve is described in greater detail in the Revenue section on page 36. These two reserves combined in 2019 total \$2.58 million or an effective 55% of operating expenditures in the General Fund in 2019.

The Bond & Interest Fund policy is to maintain between 10% and 15% of annual principal and interest payments for bonds and temporary notes within the fund. Debt is to be used to finance capital projects with a life expectancy of at least seven years or greater. Debt is to be used in such a way that the term of financing does not exceed the useful life of the asset. In the budget presented, this policy is met in all years.

The City will also fund capital asset replacement and debt retirement of leases at an amount necessary to finance the acquisition of new equipment needed in the following year; and to finance needed future replacements and acquisitions by setting aside a reserve amount for some of the larger purchases. This reserve for equipment will be maintained in the Equipment and Building Reserve Fund. The same fund will maintain reserves for facilities equal to approximately 2-4% of the replacement value of all City owned capital building assets. Minor repairs and replacements (typically \$5,000 or less) in public buildings will be taken from departmental operating budgets whenever possible.

Revenue Provisions:

Non-Recurring Revenue Policy

One-time or limited term resources, such as proceeds for asset sales, debt refinancing, one-time grants, legal settlements, budget savings and similar non-recurring resources shall not be used for current or new ongoing operating expenses. Appropriate uses of one-time resources including building and maintaining fund balances, the early retirement of debt, capital improvements or maintenance and other nonrecurring expenditures.

The City also attempts to maintain a diversified and stable revenue streams to safeguard against fluctuations and market downturns.

The City establishes user fees using market research and attempts to charge fees equivalent to the cost of the service when possible. All user fees and charges are reviewed annually and amended as needed through a fee resolution.

Expenditure Provisions:

Purchasing Policy

The City's Purchasing Policy provides guidance to City officials on the expenditure of public funds. Ultimately the City Administrator, with the assistance of the Finance Director, is responsible for ensuring the provisions of the policy are adhered to by those purchasing goods, services and capital items on behalf of the City. The policy sets limits on the purchase of single items for the City Administrator (\$7,500) and Department Directors (\$2,500), with exceptions for regular expenses and contractual agreements (lease payments, debt service, payroll, etc.), repetitive purchases (office supplies, auto parts/repairs, asphalt, etc.), and emergency purchases.

In addition, the policy states that prior to making a purchase, staff will obtain three informal price quotes for items costing \$1,000 - \$10,000 and that formal bids and requests for proposals or qualifications (RFP/RFQ) will be solicited for any item or service in excess of \$10,000. All purchases of items less than \$1,000 are encouraged, but not required to obtain three informal quotes. This City also gives greater priority to local vendors when reasonable and the purchase of "green" products when practical. The Green Purchase Policy states that the City will purchase environmentally preferable products (recycled goods, compost products, and products with sustainably sourced materials) when available and priced reasonably compared to alternatives.

The City continues to support a scheduled level of maintenance and replace of its infrastructure in addition to its fleet, equipment and facilities.

Investment Provisions:

The City's investment policy guides the investment of idle funds. The policy emphasizes the preservation of principal while striving to hold all investments to maturity to avoid penalty. The City's investment portfolio is actively managed by our Financial Advisory firm, Columbia Capital, and the Finance Director oversees the contract and approves the purchase of investments and the transfers of funds in and out of the investment account.

Fund Description

General Fund: This fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The functions accounted for in this fund account for most of the day-to-day operations of the City that are financed via sales tax, property tax, and other general revenues. Activities in the General Fund include general administration, economic development, public safety, development review, property maintenance code compliance, and public works.

Debt Service Funds: Used to account for all resources which are restricted, committed or assigned for the payment of principal and interest on long-term debt.

Bond & Interest Fund: Used to pay for the general obligation long-term debt of the City.

Bella Roe/Wal-Mart TIF (TIF 1): A special revenue fund created to account for monies received for retiring tax increment bonds. Those bonds were retired early in 2018 and the development plan was amended to include additional capital improvements associated with the district such as the improvements to Roe Boulevard planned for 2020.

Valley State Bank TIF (TIF 2c): Created to account for monies received to retire special obligation tax increment revenue bonds.

TDD #1 - Price Chopper: Created to account for transportation development district resources. The District covers all of Lots 1, 3, 4, 5 and 6 and Tract "A", Bella Roe Shopping Center and imposes a 1% sales tax on all businesses located at the Bella Roe Shopping Center apart from Lowe's.

TDD #2 - Lowe's: Created to account for transportation development district resources. The District covers all of Lot 2 (Lowe's), Bella Roe Shopping Center and imposes a .5% sales tax.

Special Revenue Funds: Such funds are used to account for the proceeds of specific revenue sources that are legally or otherwise restricted to expenditures for specified purposes and which therefore cannot be diverted to other uses. The following funds are considered Special Revenue Funds:

Sales Tax Revenue Funds:

Special Street: Created to account for the repair, maintenance and improvement of streets, curbs and sidewalks located within the City which are funded by 50% of the City's one cent general sales tax. The sales tax does not sunset. This fund is referred to as the "27A Fund".

Community Center: Established to account for the acquisition, maintenance and utilization of the Skyline School. 12.5% of the City's one cent sales tax revenues are allocated to this fund. This fund is referred to as the "27C Fund" of the City. Revenue raised and not required for the payment of the previously described costs shall be transferred to the General Fund of the City.

Special Infrastructure: Established to account for public infrastructure projects including buildings. A quarter cent sales tax was approved by Roeland Park residents on April 1, 2003, sun setting on March 31, 2013. The tax was renewed for an additional 10 years starting in April 1, 2013 and ending on March 31, 2023. This fund is referred to as the "27D Fund" of the City.

Other Funds (Special Purpose):

Special Highway: Established to account for motor fuel tax monies sent quarterly from the Kansas State Treasurer's office, which are the Special City and County Highway Funds distributed and computed in compliance with K.S.A 79-3425CC.

City Hall TIF (TIF 2): Established to account for monies received to retire bonds associated with development in the district. Projects approved in the area include City Hall Remodel, Granada Park improvements, and roadway and storm water improvements.

CID #1 – Roeland Park Shopping Center: Created to establish community improvement district that includes all of the Roeland Park Shopping Center, Wal-Mart, CVS and PAD site out parcels and imposes a 1% sales tax.

Roeland Park City Hall Property Owners Association Fund: Created to administer various functions within City Hall and to establish the means and methods of collecting assessments and charges for the management of City Hall's common areas.

Capital Projects Funds: These funds are used to account for all resources which are restricted, committed or assigned for the acquisition and construction of capital facilities and other capital assets.

Equipment and Building Reserve: A fund created to account for the scheduled replacement of capital equipment, vehicles and building infrastructure; financing provided by transfers from other funding sources for the procurement of a capital asset.

Boulevard Apartments/The Rocks TIF (TIF 3): Established to account for monies received to retire special obligation tax increment revenue bonds. The fund tracks and covers all costs associated with projects approved by the TIF project plan.

The City uses the modified accrual basis of budgeting and accounting for all funds.

2019 Budget Process and Calendar

Annual Budget Development and Adoption Process

As the City's budget follows the calendar year, the annual budget development process begins in the first quarter of the year, almost a year prior to the start of that fiscal year. The City Administrator coordinates the budget process in conjunction with the Assistant City Administrator/Finance Director.

One of the first steps in the process is the annual budget retreat with department directors and the Governing Body. This off-site meeting is held in the evening in February to review factors that will influence Budget Objectives for the year including Council adopted Goals, the latest Citizen's Survey results, a cost of living comparison which provides metro-wide comparisons on taxes and utility rates, and the strategic plan.

In March, the Council reviews the Budget Objectives submitted by Department Directors and members of the Governing Body. These Objectives create list of projects, programs or equipment that the submitter justifies is progress toward accomplishing one of our 7 adopted Goals. For the first review, the Governing Body is encouraged not to focus on program cost, but to indicate whether they feel each objective has merit and should be further explored. After each department director submits their respective line item budget proposals, the preliminarily approved Objectives are incorporated into the operating budget where the Administrator and Assistant Administrator can review ending fund balances to determine the need for reductions.

March through April, staff prepares and reviews the Capital Improvement Plan (CIP) including equipment replacement schedule, solid waste assessments (solid waste and City leaf pickup are assessed to residents' property taxes), the pay scale and employee benefits. The City updates its pay scale annually with small increases in the minimum and maximum compensation for each pay class based on market rates. This prevents the need for periodic wide-scale position reclassifications. In April, the Governing Body also hears a presentation from the City Auditor on the prior year audit and presentations from staff on City reserves, outstanding debt and trends in primary revenues.

In May, the City presents the preliminary budget and CIP at a Council Workshop. We hold a community forum on the budget at the Community Center where we discuss the preliminary budget including Capital Improvement Plan and Objectives with residents and encourage their questions and address concerns. While this meeting is specifically intended to inform residents, the public is encouraged to attend all Budget meetings and are welcome to provide input at any budget related meeting. The Budget was adopted on July 16th at the regular Council meeting and subsequently submitted to the County Clerk in early August.

Legal Requirements

State Law dictates that each City hold a public hearing prior to approving the annual budget. The budget requires a notice in the City's newspaper of record (The Legal Record) notifying the public at least 10 days prior to the hearing. The publication notice includes the proposed property tax assessment and mill levy rate for the budget. Per state statute, the Council may reduce the property tax assessment at budget adoption, but they cannot increase the assessment without repeating the publication and public hearing process. Due to Kansas Property Tax Lid legislation, if a City wishes to increase the property tax levy from the prior year beyond the Consumer Price Index (CPI) plus certain exceptions outlined in the law, they must go to a public vote to do so (please see page 39 for details on the tax lid). A Budget adoption process that does not contemplate a public election, requires the Budget be filed with the County Clerk on or before August 25th.

Budget Amendment Process

The process of amending the City's budget is outlined and authorized by K.S.A. 79-2929a. Amendments to the City's budget are allowed only in the event of an increase in the original budget for previously unbudgeted increases in revenues other than ad valorem property taxes, or encumbrances on capital projects that weren't completed in the prior year. To amend the budget, the City is required to hold a public hearing and publish a notice in the Legal Record 10 days prior to the hearing. The City then must hold a public hearing and forward amended budget forms to the County Clerk for certification. When called for, the City of Roeland Park holds budget amendment hearings in the fourth quarter of the fiscal year being amended.

2019 Budget Calendar: Schedule of Meetings and Deadlines

JANUARY 29TH (STAFF)

- Distribute Capital Improvement Plan (CIP) (including Equipment Replacement) draft to Department Directors for updating

FEBRUARY 7TH

- Budget Retreat- Department Directors and Elected Officials: Review Citizen Survey, Cost of Living Comparison and Strategic Plan to aid us in setting Priorities for the next budget cycle.
- Solicit Objectives in standard format from Department Directors and Elected Officials

FEBRUARY 12TH

- Staff Finalize Updates to CIP-Equipment Replacement Schedule
- Distribute Department Budget Worksheets to Staff

MARCH 5TH

- Objectives Due to City Administrator in standard format
- Administrator meets with Staff to review and refine Objectives during the next two weeks.
- Administrator work with Elected officials to refine their Objectives during the next two weeks.

MARCH 19TH

- Council Workshop- Review and preliminary approval of Objectives

MARCH 26TH

- Department Budgets due to City Administrator to reflect Preliminarily Approved Objectives

APRIL 2ND

- City Administrator/Assistant meet with Department Directors to review budget requests and make edits
- Council Workshop- Review and preliminary approval of CIP-Equipment Replacement Schedule
- Council Workshop- Review solid waste assessment for 2019

APRIL 2ND

- City Administrator Meet with Administrative Committee to review pay scale and benefits information

APRIL 9TH (SPECIAL BUDGET WORKSHOP MEETING)

- Council Workshop- Review proposed 2019 pay scale
- Council Workshop- Review proposed 2019 employee benefits package

APRIL 16TH

- Council Meeting- Adopt proposed 2019 pay scale
- Council Workshop- Adopt proposed 2019 employee benefits package

APRIL 30TH (SPECIAL BUDGET WORKSHOP MEETING)

- Council Workshop- 2017 Audit Presentation by Auditors
- Council Workshop- Review Reserves and Outstanding Debt
- Review Trends in Primary Revenues

MAY 7TH

- Budget Presentation- All Funds and Departments reflecting Preliminarily Approved Objectives, CIP- Equipment Replacement Schedule

MAY 14TH - BUDGET COMMUNITY FORUM MEETING (AT COMMUNITY CENTER)

- City statistical information Overview
- Single Family Cost of Living Comparison Overview
- Citizen Satisfaction Survey Overview
- Budget Presentation

JUNE 4TH

- Council Workshop- Consent of Council to Publish Notice of Budget Hearing (setting Mill Levy)

JUNE 12TH PUBLISH BUDGET HEARING IN LEGAL RECORD

JULY 16TH PUBLIC HEARING ON PROPOSED BUDGET (AT COUNCIL MEETING)

- *Consider Adoption of 2019 Proposed Budget*

JULY 20TH SUBMIT APPROVED BUDGET TO COUNTY CLERK (MUST BE FILED NO LATER THAN AUGUST 25TH)

Debt



As part of the FY 2017 Budget process, the Governing Body decided to fund current and future capital improvements using cash on hand and existing revenue streams. As a result, the City adjusted its Capital Improvements plan to remove any issuance of debt. The City has been successful using the pay-as-you-go method to date through the creative use of several resources including grants, private donations, additional resources available in the General Fund, and TIF resources. In addition, the City's portion of a new county-wide sales tax to construct a new courthouse has been dedicated to capital improvements. That resource is expected to generate approximately \$1.8 million over the course of 10 years. In the future, the City may find it necessary to issue General Obligation debt to pay for future improvements. However, our long-term capital plan does not plan to issue new debt.

If the City were to issue debt, the following principals would be followed:

- Financing of improvements would not exceed the useful life of the asset.
- Staff would conservatively project revenue sources to pay off debt.
- Debt would only be used to finance essential and necessary capital improvements and major equipment purchases beyond our ability to cash finance these purchases. Debt will never be used to finance operations or to assist with short-term cash flow issues.

The City currently does not have a bond rating due to the limited amount of debt that we have issued. If we issue debt in the future, we would explore the possibility of gaining a rating if it equated to a lower cost of debt.

Legal Debt Limit

The legal debt limit indicates the City's ability to issue bonded debt based upon existing debt issued. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas statute is 30% of assessed valuation. The City's debt margin as of January 1, 2019 is approximately \$24,363,107.

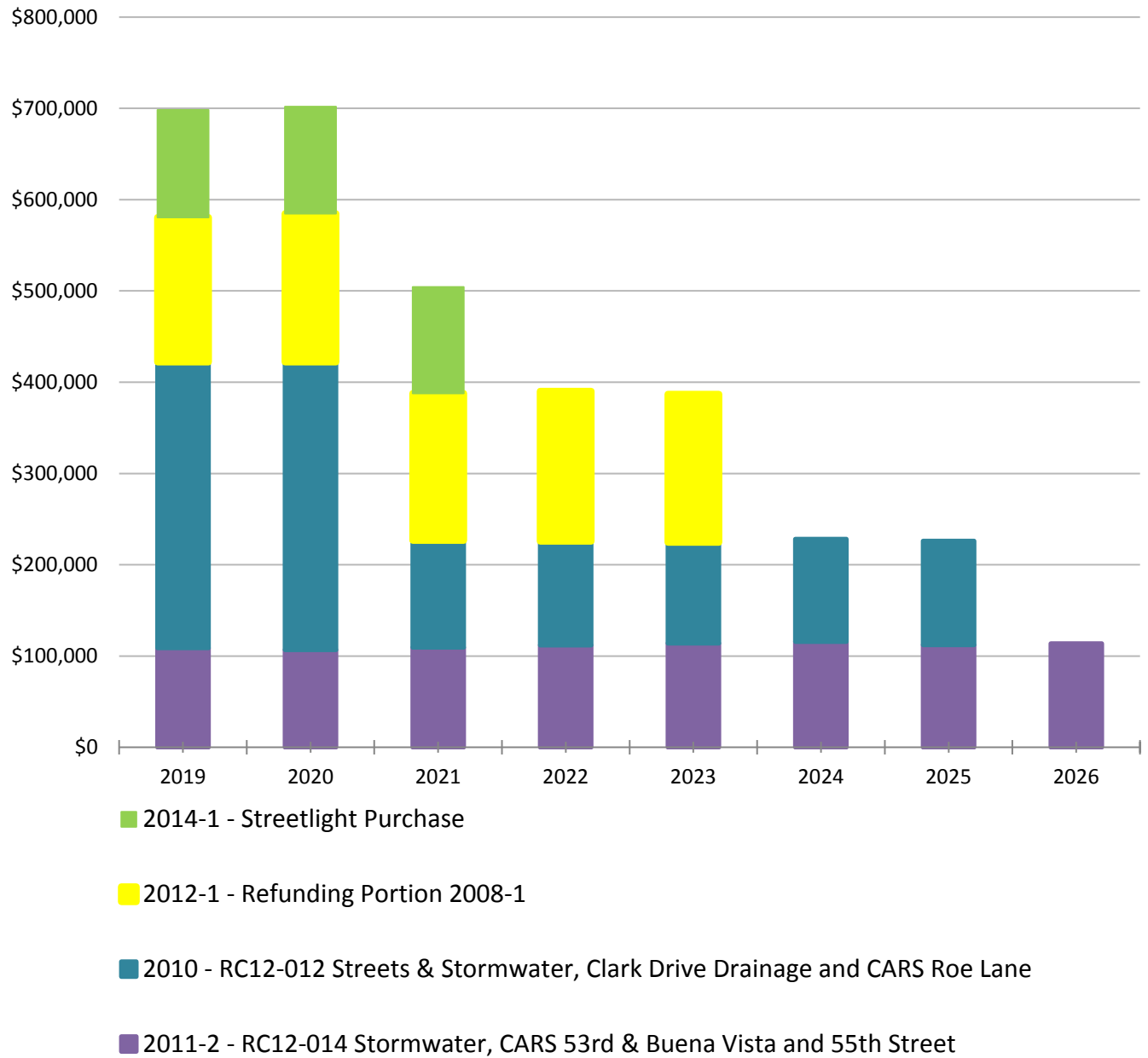
Legal Debt Margin Calculated for Fiscal Year 2019

Assessed Value Including Motor Vehicles (estimated for 2019 budget)	\$92,210,357
Debt limit (30% of assessed value)	27,663,107
Debt applicable to limit:	
General obligation bonds	<u>3,300,000</u>
Total net debt applicable to limit	<u>3,300,000</u>
Legal debt margin	\$24,363,107

Outstanding Debt

The following chart provides an overview of our outstanding debt service FY 2019 – 2026. This includes debt paid through special assessments for storm sewer related projects.

Roeland Park Debt Service 2019 - 2026



Debt Service Schedule for 2019

Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2019 Balance (w/ interest)	Date Expire	2019 Total Payment	Fund
Long-term debt:								
General Obligations Bonds:								
2010 Bond Issue: RC12-012 Street Improvements RC12-012 Stormwater Improvements Clark Drive Drainage CARS Roe Lane	2004 2004 2007 2008	Aug-10	\$ 3,345,000	1.50-3.50	\$ 1,196,920	12/1/2025	\$ 313,415	Bond & Interest
2011-2 Bond Issue: RC12-014 Stormwater CARS 53rd & Buena Vista CARS 55th Street	2007 2010 2011	Aug-11	\$ 1,565,000	2.00-3.40	\$ 892,335	9/1/2026	\$ 108,808	Bond & Interest
2012-1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various See original issue	May-12	\$ 1,970,000	.65-2.4	\$ 1,114,855	12/1/2023	\$ 221,718	Bond & Interest
2012-1 Bond Issue (not shown on graph) City Hall Improvements - Paid From TIF Proceeds	2011	May-12	\$ 980,000	.65-1.7	\$ 172,890	12/1/2019	\$ 172,890	TIF 2D
2014-1 Bond Issue: Streetlight Purchase	2014	Nov-14	\$ 650,000	2.25	\$ 233,653	9/1/2020	\$ 117,086	Bond & Interest
					\$ 3,610,653		\$ 933,917	
Special Obligation Tax Increment								
Revenue Bonds: *Debt service resources are limited to TIF revenues received - City is not liable for debt								
Series 2000, Valley State Bank Project		Feb-00	\$ 695,000	7.00	\$ 259,699	2/1/2020	\$ 32,925	TIF 2C
					\$ 1,173,861		\$ 947,087	
Revenue Bonds:								
Transportation Development District: *Debt service resources are limited to TDD revenues received - City is not liable for debt								
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center		Nov-05	\$ 3,555,000	4.50-5.75	\$ 2,495,758	12/1/2025	\$ 2,495,758	TDD #1
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center		Jan-06	\$ 1,090,000	5.875	\$ 879,228	12/1/2025	\$ 879,228	TDD #1
Sales Tax Revenue Bonds, 2006B - Lowes		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 759,650	12/1/2025	\$ 759,650	TDD #2
*Note: The TDD balances are estimates based on assumptions for final payments in 2018.					\$ 4,134,636		\$ 4,134,636	

Revenue Sources

The City of Roeland Park has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on 8 major revenue sources that comprise 96% of the City's projected revenues in 2019. The revenues outlined below do not include interfund transfers, fund balance or restricted revenue sources such as those in the Special Law Enforcement Fund. Excluding these sources, the City projects total revenues of \$10,669,031 including TDD funds. Without TDD funds, the total revenue is \$10,246,628.

Major Revenue Source - All Funds	Projected 2018 Revenue	Percent of Total Revenues
Sales/Use Taxes	4,029,851	38%
Property Taxes	2,397,630	22%
TIF Property Taxes	1,385,891	13%
Special Assessments	832,447	8%
Franchise Fees	516,044	5%
Fines & Forfeitures	375,988	4%
Grants - Federal, County, State	270,220	3%
Other Sources	348,305	3%
<i>Subtotal of Major Revenues</i>	<i>10,156,375</i>	<i>95%</i>
All Other Revenues	512,656	5%
Total Revenues	10,669,031	100%

Sales & Use Taxes

Sales and Uses taxes from the City and the County are reported collectively along with personal property taxes within the "Intergovernmental Revenue" category on the revenue summary sections of this document. Combined, all sales and use taxes comprise 38% of our total budget, the largest category of revenue for the City. A more detailed explanation of City, Special District and County sales and use taxes follows. This category also includes Special Highway revenues which are collected on motor fuel taxes and distributed by the State.

Revenue Assumptions and Trend Analysis

The City generally projects a conservative 1% increase in sales tax which is reflected in the 2019-2021 budgeted figures. This is based on historical trends in revenue (shown in charts below) and management's desire to error on the side of caution. However, in 2019 staff show a projected loss in sales tax revenue of 4% due to one of our major retailers being off-line for six months due to the demolition and rebuild of their store. Once the retailer is back online, we anticipate a slight increase in revenues moving forward. Corporate offices suggest an increase in retail sales of approximately 15%. No other change in major retailers is anticipated in the three year-projections.

As of mid-year 2018 projections, sales taxes are up 4% compared to the same period in 2017. Roughly half of this increase is due to a growth in sales, the other half is due to the City receiving a portion of the new county courthouse sales tax which began mid-2017.

Sales Tax Reserve. In 2017, the Council approved Resolution 653 establishing a \$1.41 million committed

fund balance for use in the event that sales taxes see a significant (at least 25%) and sustained (longer than six months) decline. These reserves were built up over the course of four years when the City Council increased the property tax mill levy 7.5 mills to prepare the City for the planned loss of a major retailer which never came to fruition (more detail in the Property Tax revenue analysis section).

City Sales/Use Tax

The City sales tax is 1.25% and is separated among four funds:

- Special Street Fund (27A) – 0.5% funds street and sidewalk improvements and maintenance city-wide.
- General Fund (27B) – 0.375% funds general governmental operations.
- Community Center Fund (27C) – 0.125% funds Community Center operations and improvements.
- Special Infrastructure Fund (27D) – 0.25% funds infrastructure improvements and maintenance city-wide, including street improvements. This sales tax is set to sunset in 2023 unless renewed by voters.

In 2019, City sales taxes are budgeted at \$1,988,753 for the funds listed above. The City intends to request a renewal for the Special Infrastructure Sales Tax of ¼ cent within the next three years. The terms of that ballot request are still under review.

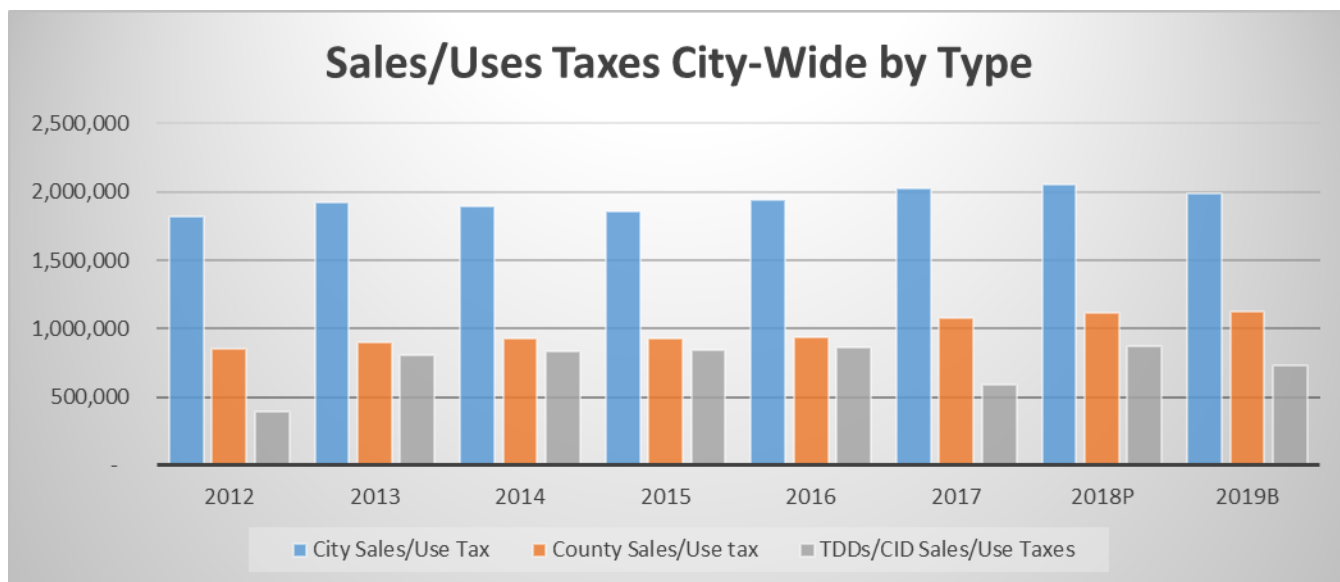
County Sales/Use Tax

The City's allocation of the countywide sales tax is made up of four components: 1) the City's share of the countywide 0.6% sales tax, 2) the City's share of the original countywide 0.25% Public Safety sales tax (effective 2009), 3) the City's share of the countywide 0.25% Public Sales Tax (effective 2011), and 4) the City's share of the new countywide 0.25% Public Safety Sales Tax (effective April 1, 2017). The proceeds are distributed by the state department of revenue and are distributed amongst the cities based on a formula that considers population and mill levy rate for each entity. Total County taxes anticipated for 2019 are \$1,125,944.

Special District Sales Taxes

The City has three special taxing districts which collect sales taxes specifically to fund improvements within those districts. The funds are projected to collect a total of \$731,173 in 2019. This is divided among three funds:

- TDD #1: Price Chopper and Bella Roe Shops – 1% This Transportation Development District was established in 2005 which levies an additional 1 cent sales tax to cover transportation related improvements to the new shopping Center.
- TDD #2: Lowes – 0.5%. This TDD was established in 2006 and levies ½ cent sales tax to cover transportation related improvements to the Lowes development within the Bella Roe Shops.
- CID #1: Roeland Park Shopping Center/Wal-Mart – 1%. The CID was established in 2012 and revenue from the 1 cent sales tax began hitting city coffers in early 2013. The CID was established to help cover the cost of reconfiguring the shopping center and related parking lot and infrastructure improvements with the expectation that Wal-Mart was moving to Mission. However, the retailer announced their intention to stay in Roeland Park in 2016 after the Mission Gateway development prospect fell through. Approved expenses may be reimbursed to the developer with these resources, for every \$2 dollars of investment the developer is eligible for \$1 of reimbursement. The agreement also states that the CID will terminate once the CID has collected \$3,030,000 in CID sales tax. Our projections show the fund reaching this cap in 2019 at which point the City will work with the state to cease collection of the 1% CID sales tax.



Ad Valorem Real Estate Property Taxes

Budgeted 2019 projected ad valorem property taxes total \$2,397,630, which is 22% of all budgeted revenues. However, this amount includes property taxes that are diverted to the City's three TIF districts. Due to the way the County determines its property tax assessments and mill levies, cities are required to include all property taxes within their estimates when they submit the annual budget to the County Clerk. To create a more accurate account of total resources available, the City uses an offsetting expense designed to reflect an accurate ending fund balance based on the resources diverted to TIF Funds. Net of TIF diversions, the City should realize approximately \$2,052,000.

Property taxes are collected on the assessed valuation of taxable real, personal property and state assessed utilities. The County Clerk provides an estimated assessed valuation used to calculate property taxes necessary to fund the budget. The assessed valuation established and the mill levy set in 2018 will fund the 2019 Budget.

The City's total mill rate submitted to the County for the 2019 Budget is 28.522 with the estimated assessed valuation of \$83,632,907, which is an 11% increase from the prior year. This figure will be finalized in November 2018. Property taxes are assessed between two funds, the General Fund with an estimated mill levy of 26.608 and the Bond & Interest Fund with an estimated mill levy of 1.914.

In FY 2013 and FY 2014, the Governing Body decided to increase the mill levy 7.5 mills to prepare for the planned departure of Wal-Mart, the City's largest retailer, which was intending to move to the Mission Gateway site in a neighboring City. In addition, the City had faced three consecutive years of declining assessed valuations from the FY 2012 – FY 2014 budget years. In 2016, Wal-Mart announced their plans to remain in Roeland Park for at least five years. In 2017, the Governing Body approved Resolution 653 which set aside reserves of \$1.41 million that had accumulated from the increased property tax collections due to a higher mill levy and the increase in assessed valuation the City has experienced in recent years.

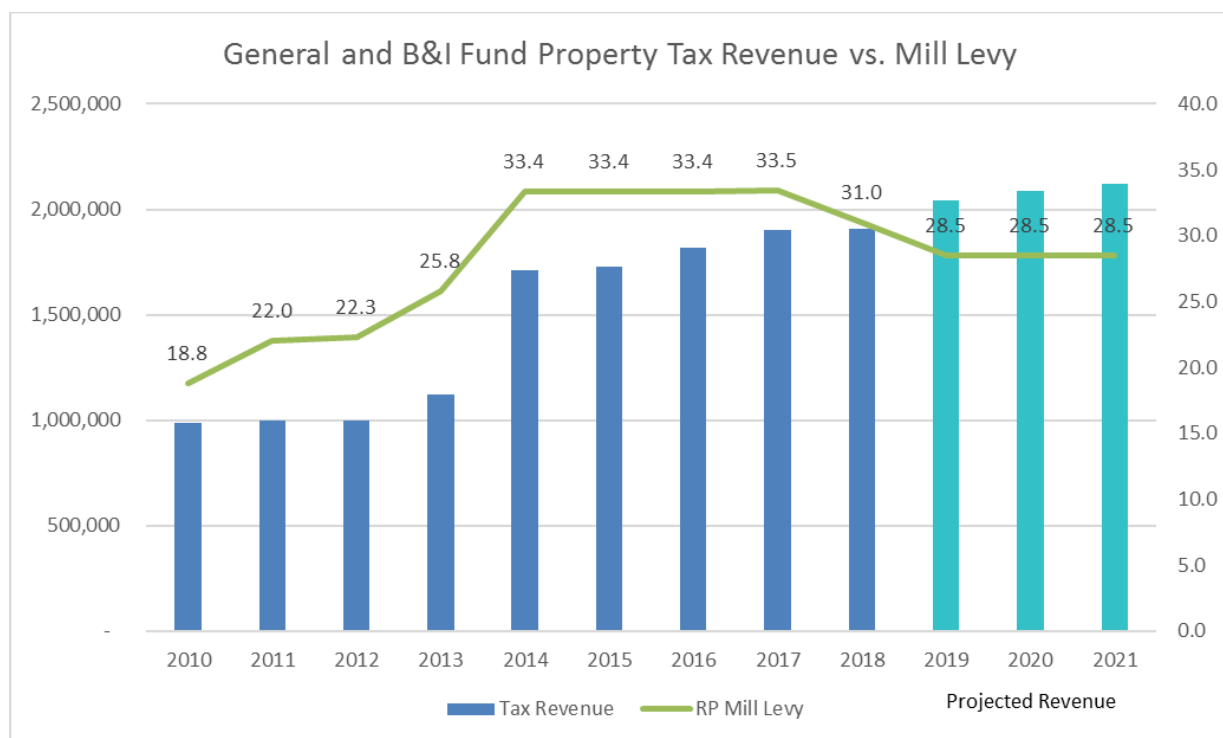
The Governing Body decided to reduce the mill levy incrementally over time. The 2018 and 2019 budgets reflect a 2.5 mill decrease for a total reduction of five mills from the City's FY 2017 mill levy approximately 33.5.

Tax Lid

FY 2018 marked the implementation of the tax lid law, or HB 2088 as enacted by the Kansas Legislature. The law prevents Cities and Counties from obtaining more revenue from property taxes than the prior year budget beyond the consumer price index (CPI) with a few exceptions. If a City or County wants to increase property taxes beyond what exemptions allow plus the CPI, they are required to go to a public vote. This means any increase in taxes beyond CPI from higher real estate property values due to reassessment will not be captured by the City in 2019 or future years. A full list of exemptions and the bill summary can be found as an appendix to this document.

Revenue Assumptions and Trend Analysis

Revenue projects for ad valorem property taxes are based on a 1.5% annual growth. While historical growth and our current trajectory far exceeds this modest increase, due to the tax lid, the City is restricting growth in this area to slightly above the CPI, which is closer to 1.5%.



Tax Increment Financing Property Taxes

The revenue that funds TIF districts is generated from the increase in property tax revenues generated from the properties within the district at the time the district was established to current day. The City of Roeland Park has three TIF districts and four separate TIF funds as TIF 2 has two separate project areas. The table below shows the tax revenue by district from the district's inception or "base year" to the 2017 Tax year (for revenues funding the 2018 Budget). The TIF revenue is generated from taxes assessed to all taxing districts except the state of Kansas, which is exempt. This revenue accounts for 13% of all revenue at \$1.38 million.

Fund	District	Base Year	Base Year Taxes	2017 Taxes	TIF Tax Increment
TIF 1	1A	1991	76,403	425,808	425,808
TIF 1	1B	1991	228,576	849,310	526,896
TIF 2	2C	2000	30,706	100,581	69,876
TIF 2	2D	2001	64,956	319,588	254,632
TIF 3	3A	1998	107,615	362,227	216,122
TIF 3	3C	2005	59,144	100,780	35,341

Revenue Assumptions and Trend Analysis

The growth in the TIF revenues are projected at 2% annually for TIF 1 and TIF 2. These funds are not subject to the tax lid so we expect larger growth than projected for standard property tax revenues. However, like many jurisdictions across the country, communities in Johnson County are seeing several property tax appeals from large retailers using “Dark Store Theory” as their defense against current tax levies. Dark Store Theory suggests that active stores, primarily big box retailers, should be assessed based upon comparable stores, including those that are vacant. Vacant stores tend to have a much lower property tax assessment due to Johnson County’s assessment methodology of using fair market value. Several retailers in Roeland Park have appealed their property taxes from the past several years to the Kansas State Board of Tax Appeals (BOTA). We assume they are using this methodology to appeal. Regardless, we have built in an offsetting expense line in the TIF 1 and TIF 2D funds to help account for any adjustment in property taxes that may come as a result of a successful appeal. The estimates are provided by the County Appraisers office and are always changing. Both TIF 1 and TIF 2D include properties that are actively under appeal with BOTA. Some of these appeals have already been processed and have shown to be successful which has resulted in a decrease of the TIF tax revenues received in 2018.

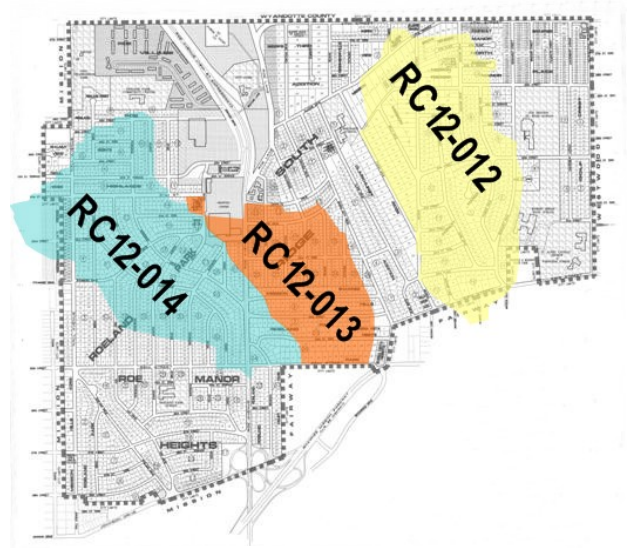
Special Assessments

Special assessments include two primary sources: solid waste and leaf collection assessments collected in the General Fund and storm water district assessments collected in the Bond and Interest Fund. Special Assessments account for \$832,477 in 2019, 8% of all revenue.

The solid waste assessment is based on a contract for weekly trash, recycling and leaf collection with WCA. In 2019, service with WCA cost each single-family household \$183 per year with the City assessing an administrative charge of \$1.05 per household/year. In addition, our fall leaf collection program conducted by

the Public Works Department is assessed at a rate of \$12.95/household/year. This rate includes maintenance/repair of equipment, fuel, and leaf composting fees. It does not include staff expenses or overtime.

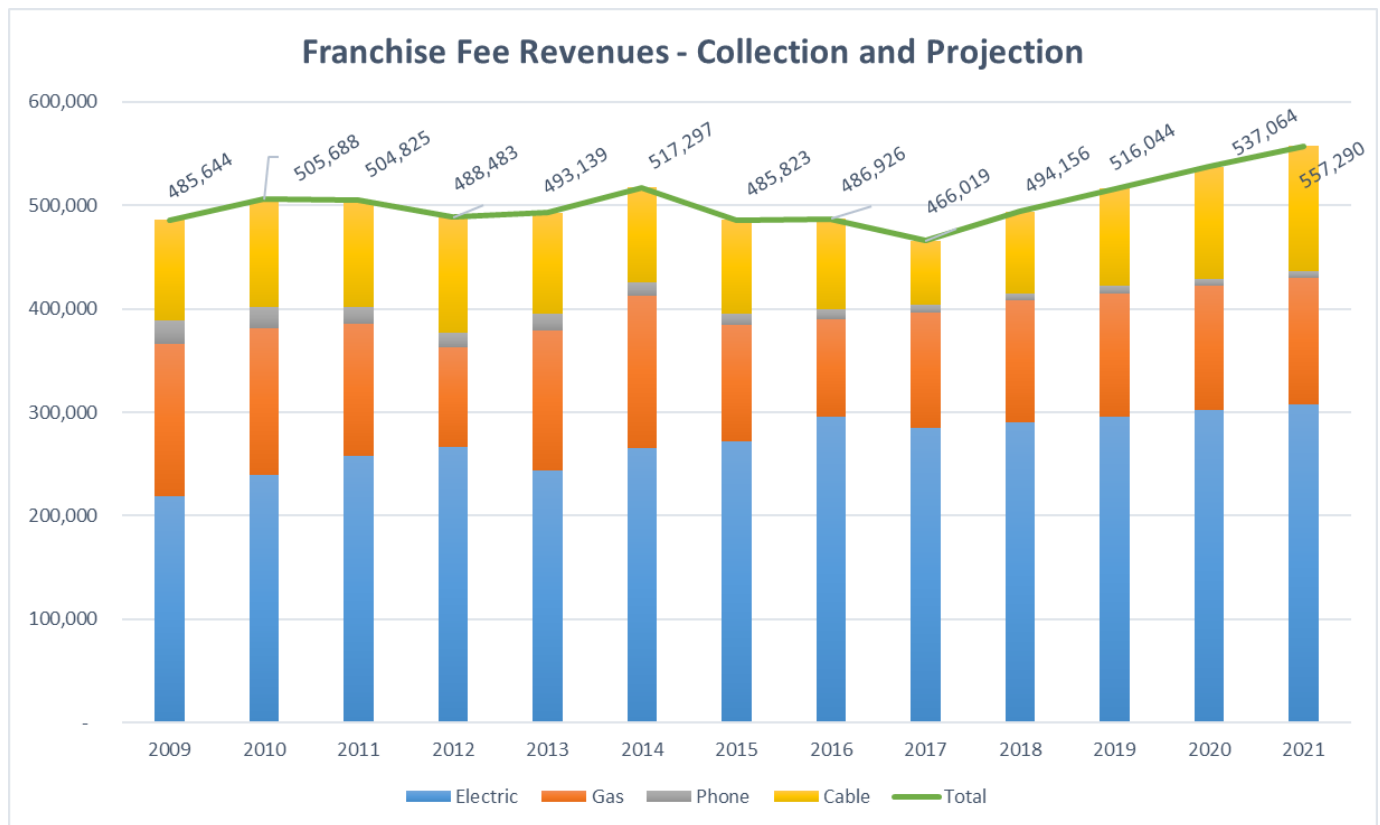
The stormwater assessments pay for the debt service associated with stormwater improvements in three separate drainage systems in the City. The fees are assessed to each property within the district based upon the size of the lot. RC12-013 was issued in 2008 and includes new inlets and pipes, drainage improvements, curbing, guttering, repaving and related improvements. The debt will retire in 2023. RC12-012 was issued in 2010 and includes new storm sewers, channels and retention basins. The debt will retire in 2025. RC12-014 was issued in 2011 with the debt retiring in 2026. Improvements included construction of storm sewers, channels and retention basis for managing storm draining in the area.



Map of the assessment districts in the City.

Franchise Fees

Franchise fees are charged to utility companies for the use of City right-of-way at a rate of 5% for electric, natural gas, cable, and land line telephone service. Franchise fees in 2019 total \$516,044 or 5% of overall revenues in all funds. In 2018, the City authorized a new franchise agreement for small cell service towers to be mounted to City-owned light poles. However, any revenue generated from this service will be limited. Telephone and cable franchise fees are based on the number of subscribers within the City. Due to the reduction in landlines and more residents opting for alternatives to cable television (such as YouTube, Netflix, etc.) these revenue sources have trended downward for the past several years. we anticipate this trend continuing at a rate of about 3% until it levels out after 2021. Electric and gas franchise fees are more volatile and are based on commodity rates as well as the weather. Electric rates have shown overall growth of about 2% over the long term which is reflected in our projections. Natural Gas franchise collections have shown much more volatility over time with large swings from year to year. To level out these swings, we project a 1% rate of growth for 2019 -2021.



Fines & Forfeitures

Fines and forfeitures are collected from the municipal court and include court fines, state assessed fees, court costs and any court bond forfeitures. Fines and forfeitures comprise 4% of overall revenues and 7% of General Fund revenues. Court revenues are projected at \$375,988 in 2019, which is a 1% increase over 2018 projected figures. The 2018 projection is based upon staffing, including vacancies and injuries that have occurred during the year. We anticipate a similar level of staffing for 2019 but growth has historically occurred at about that 1% level.

Other Sources

Other sources consist of miscellaneous revenues including cell tower lease payments, 3rd floor suite leases, sales of assets, police reports, a loan from the General Fund (TIF 2D), and revenues for the property owner's association. Other sources account for 3% of total revenues in 2019 or \$348,305. Projections are made based on contract information (leases and property owner's association), historical trends and projected plans for retiring and selling off assets.

Grants – Federal, State and County

In 2019, the City anticipates \$270,200 in grants (3% of all revenues) for the following capital projects:

- County Assistance Road Systems (CARS) program – 2019 Grant - \$103,620 in 2019 in the Special Street Fund (270). The grant is expected to cover 50% of the cost of construction of reconstruction of 50th Terrace, Roe Blvd – Cedar Street.

- CDBG Grant - \$166,600 in the Special Infrastructure Fund. Grant is expected to cover 85% of the El Monte street improvements in 2019.

CARS funding is allocated by the County after reviewing cities' five-year road improvement plans and allocates funding based on a scoring system. Cities submit their priority projects for five years out and the budget is officially approved by the County the year prior to the award. CDBG funding applications are submitted to the County the year prior to the award and cities are notified of their funding level in September of the year the application is submitted for funding in the subsequent year. The City budgets these revenues based upon the award request.

Budget by Department



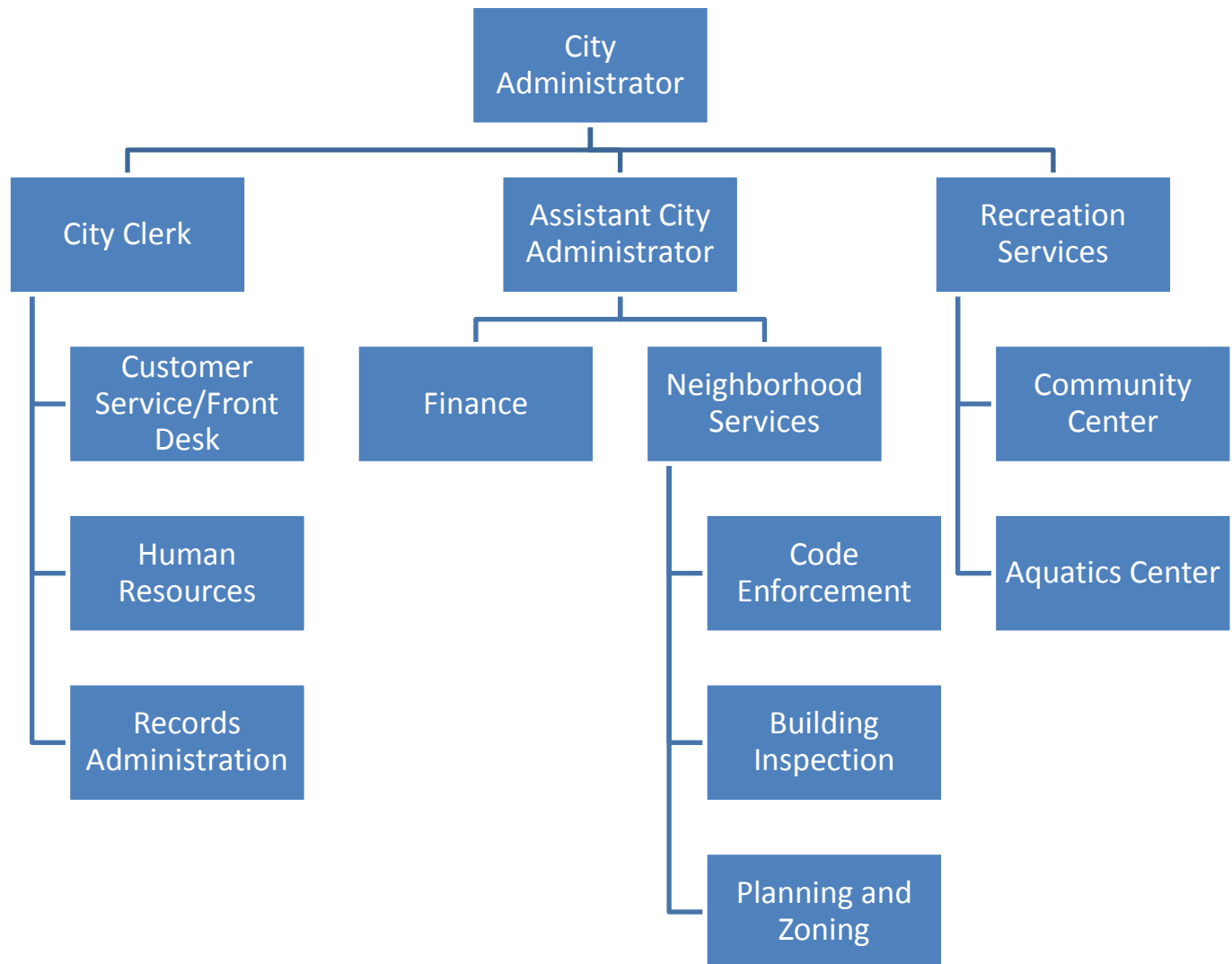
City Hall at Twilight

Each Department Includes:

- Organizational Chart (if applicable)
- Department and Program Description
- Budget Summary
- Line Item Activity Budget
- Notable Items in Budget for Each Fund/Department, Including Significant Changes

Administration

Organizational Chart



Department Description

The Administration Department is headed by the City Administrator and includes the City Clerk, the Assistant City Administrator, two part-time Administrative Assistants, a part-time management intern, a Code Enforcement Officer and a Building Official. The Department oversees the back-office administrative duties associated with running the City.

Program Areas

- **Human Resources** – The City Clerk ensures proper records and accounting for all current and former City Employees. She also manages the onboarding process and employee benefits administration.

- **Payroll** – the City Clerk manages the payroll process. The City recently hired ADP for time keeping and uses a third party, Miller Management, to process payroll.
- **Customer Service** – The City Clerk is responsible for ensuring excellent customer service at City Hall with the assistance of two part-time administrative assistants who answer phones, greet and assist customers and residents.
- **Records Administration** – The City Clerk is responsible for maintaining the official records of the City including all ordinances, resolutions, minutes from the Council and Citizen Committees, and contracts. She also response to public records requests.
- **City Communications** – Includes social media management, City branding and marketing efforts, producing the Roeland Parker newsletter and City website. This is a collaborative effort in the Administration Department with contributions from the City Clerk, Asst. City Administrator, Administrative Assistants, and Management Intern
- **Finance** – The Asst. City Administrator oversees finance including providing monthly financial reports to City Council, processing all journal entries and debt service payments, and managing the annual audit process. The City outsources all accounting functions to Miller Management services which will process accounts payable and receivables and bank reconciliation based on direction from the Finance Director and City Clerk. The Asst. City Administrator also oversees the City's investment portfolio, which is managed by the City's Financial Advisory firm Columbia Capital.
- **Budget** – The City Administrator and Asst. City Administrator prepare and manage the annual operating and capital improvement budget process for the City.
- **Neighborhood Services Division:**
 - **Code Enforcement** – The Code Enforcement Officer ensures the City's property maintenance code is adhered to and conducts both proactive and reactive enforcement activities. He also takes an active role in recommending code and policy change to Council when a deficiency exists.
 - **Building Inspection** – The Building Official ensures all permitted building work follows the International Building Code guidelines adopted by the City and inspects the work of those performing improvements on commercial and residential property. He also is responsible for development review when major renovations or new structures are built in Roeland Park.
 - **Planning and Zoning** – The Assistant City Administrator in conjunction with the Building Official and City Administrator ensure that new development follows the City's zoning and land use guidelines, work with developers on new development opportunities and staff the Planning Commission.
- **Economic Development** – The City Administrator is responsible for economic development for the City including staffing the Ad Hoc Economic Development Committee made up of City Council members and citizen representatives and working with the City's consultant to market City owned vacant land for future development.
- **Recreation Services:**
 - **Community Center** – The Community Center operations are outsourced to Johnson County Parks and Recreation (JCPRD) which administers all programs, sets fees and recommends facility improvements. The City Administrator oversees this contract.
 - **Roeland Park Aquatics Center (RPAC)** – The Aquatics Center management is outsourced to JCPRD through a joint agreement which expires May 31, 2019. The Aquatics Center was a year-round facility that utilized a dome in the winter and fall seasons until 2018 when the dome failed due to weather and age. RPAC is currently a summer-only facility. The City Administrator oversees this contract.

Administration - Summary of Resources and Appropriations

	2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
Revenues & Resources						
Property Taxes	\$ 1,927,691	\$ 2,336,984	\$ 1,913,634	\$ 2,397,630	\$ 2,433,411	\$ 2,469,729
Franchise Taxes	484,307	501,517	494,156	516,044	537,064	557,290
Special Assessments	766,493	831,560	831,545	832,447	831,973	842,544
Intergovernmental Revenue	2,013,813	1,977,711	2,063,033	2,006,550	2,083,161	2,109,308
Licenses and Permits	183,043	176,500	175,825	175,025	175,025	175,025
Other Sources	220,300	233,535	216,804	226,305	220,157	221,856
Interest	25,805	29,375	62,465	60,565	61,687	62,831
Transfers In	416,000	480,500	475,000	325,000	535,000	258,500
Total Revenues	5,621,451	6,087,182	5,757,463	6,214,566	6,342,478	6,438,583

Expenditures

Summary by Program

101- General Overhead	\$ 1,822,875	\$ 1,837,682	\$ 1,561,744	\$ 1,829,223	\$ 2,072,901	\$ 1,974,109
104 - Neighborhood Services	119,893	130,635	119,556	125,616	128,008	132,575
105 - Administration	292,662	312,195	310,490	318,645	330,245	342,309
107 - Employee Benefits	732,402	813,200	793,805	903,149	945,971	994,509
200 - Bond & Interest	1,096,629	1,147,821	1,107,069	786,879	781,107	459,941
290 - Community Center	90,915	139,900	125,454	178,548	138,927	130,696
520 - Property Owner's Assoc.	31,924	31,875	31,875	31,875	31,875	31,875
Total	4,187,299	4,413,308	4,049,992	4,173,935	4,429,034	4,066,014

Summary by Appropriation Unit

Salary & Benefits	\$ 1,111,620	\$ 1,219,717	\$ 1,190,725	\$ 1,311,249	\$ 1,370,031	\$ 1,435,167
Contractual Services	978,944	1,159,599	1,053,716	1,216,333	1,347,150	1,375,320
Commodities	34,038	61,380	36,541	41,836	31,368	31,401
Capital Outlay	10,048	25,400	15,000	31,400	23,500	13,000
Debt Service	1,305,439	1,258,459	1,258,459	761,029	762,101	445,916
Non-Expenditure Appropriations	-	356,302	-	345,200	334,077	360,908
Transfers Out	747,210	332,451	495,551	466,888	560,807	404,302
Total	4,187,299	4,413,308	4,049,992	4,173,935	4,429,034	4,066,014

Summary by Fund

General Fund	\$ 2,967,832	\$ 3,093,712	\$ 2,785,594	\$ 3,176,633	\$ 3,477,125	\$ 3,443,502
Bond & Interest	1,096,629	1,147,821	1,107,069	786,879	781,107	459,941
Community Center	90,915	139,900	125,454	178,548	138,927	130,696
Property Owner's Assoc.	31,924	31,875	31,875	31,875	31,875	31,875
Total	4,187,299	4,413,308	4,049,992	4,173,935	4,429,034	4,066,014

Personnel

Classifications (FTEs)

City Administrator	1	1	1	1	1	1
City Administrator/Finance Director	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Building Official	1	1	1	1	1	1
Management Intern	0.4	0.4	0.4	0.4	0.4	0.4
Total	6.4	6.4	6.4	6.4	6.4	6.4

City of Roeland Park
Line Item Activity Budget - General Operating Fund

General Fund Revenues

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Revenues							
4010	Beginning Fund Balance	2,696,744	2,609,317	2,617,153	2,547,622	2,632,666	2,774,445
Taxes							
4050	Ad Valorem Tax	1,620,622	2,104,080	1,725,460	2,225,307	2,258,686	2,292,567
4070	Personal Property Tax-delinquent	517	200	300	200	200	200
4080	Real Property Tax - Delinquent	19,725	6,750	2,500	10,000	10,000	10,000
	Total Taxes	<u>1,640,864</u>	<u>2,111,030</u>	<u>1,728,260</u>	<u>2,235,507</u>	<u>2,268,886</u>	<u>2,302,767</u>
Franchise Fees							
4310	Franchise Tax - Electric	284,467	304,880	290,156	295,959	301,878	307,916
4320	Franchise Tax - Gas	111,481	105,149	118,000	119,180	120,372	121,576
4330	Franchise Tax - Telephone	7,588	7,216	7,000	6,790	6,586	6,388
4340	Franchise Tax - Telecable	62,483	62,080	79,000	94,090	108,203	121,385
4350	Franchise Tax - Cellular	18,288	22,192	-	25	25	25
	Total Franchise Fees	<u>484,307</u>	<u>501,517</u>	<u>494,156</u>	<u>516,044</u>	<u>537,064</u>	<u>557,290</u>
Special Assessments							
4610	Special Assessments	2,590	3,500	3,500	3,500	3,500	3,500
4770	Solid Waste Agreement	506,614	566,951	567,000	567,000	567,000	578,340
	Total Special Assessments	<u>509,204</u>	<u>570,451</u>	<u>570,500</u>	<u>570,500</u>	<u>570,500</u>	<u>581,840</u>
Intergovernmental Revenue							
4020	Recreational Vehicle Tax	709	585	600	600	600	600
4021	Commercial Vehicle Tax	-	500	-	-	-	-
4030	City/County Alcohol Tax Distrib	-	-	-	-	-	-
4040	Heavy Trucks Tax	1,036	330	700	1,130	1,130	1,130
4060	Motor Vehicle Tax	209,893	214,370	216,190	222,676	229,356	236,237
4110	County Sales & Use Tax	636,828	636,300	632,196	638,518	655,869	662,427
4115	Sales Tax 27B (280 Fund)	607,455	585,800	613,530	595,586	631,862	638,180
4120	County Jail Tax	159,208	156,550	160,800	162,408	164,032	165,672
4130	Safety Sales Tax	159,208	156,550	160,800	162,408	164,032	165,672
4156	FEMA Grant	-	-	35,912	-	-	-
	Total Intergovernmental Revenue	<u>1,774,337</u>	<u>1,750,985</u>	<u>1,820,728</u>	<u>1,783,326</u>	<u>1,846,880</u>	<u>1,869,918</u>
Licenses and Permits							
4210	Street Cutting Permit	13,470	7,500	7,500	7,500	7,500	7,500
4215	Building Permit	64,162	60,000	60,000	60,000	60,000	60,000
4220	Electrical Permit	2,770	3,000	3,000	3,000	3,000	3,000
4225	Mechanical Permit	6,318	7,400	7,000	7,000	7,000	7,000
4230	Plumbing Permit	1,275	1,700	1,500	1,500	1,500	1,500
4235	Garage Sale Permit	310	500	500	500	500	500
4240	Sign Permit	770	600	3,000	1,000	1,000	1,000
4245	Cereal Malt Beverage License	325	300	325	325	325	325
4250	Animal Licenses	7,246	8,000	7,200	7,200	7,200	7,200
4255	Home Occupational Licenses	840	1,500	800	1,000	1,000	1,000
4260	Rental Licenses	34,533	35,000	35,000	35,000	35,000	35,000
4265	Business Occupational Licenses	51,023	51,000	50,000	51,000	51,000	51,000
	Total Licenses and Permits	<u>183,043</u>	<u>176,500</u>	<u>175,825</u>	<u>175,025</u>	<u>175,025</u>	<u>175,025</u>

City of Roeland Park
Line Item Activity Budget - General Operating Fund

General Fund Revenues

		2017	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
Fines and Forfeitures							
4410	Fine	311,722	333,000	314,839	317,988	321,167	324,379
4415	Court Costs	24,202	17,500	30,000	30,000	30,000	30,000
4420	State Fees	20,260	27,000	26,000	26,000	26,000	26,000
4430	Bonds & Forfeitures	-	-	20,000	2,000	2,000	2,000
4440	Alcohol/Drug State Reimbursement	-	-	-	-	-	-
Total Fines and Forfeitures		<u>356,183</u>	<u>377,500</u>	<u>390,839</u>	<u>375,988</u>	<u>379,167</u>	<u>382,379</u>
Other Sources							
4393	Bullet Proof Vest Grant	1,224	-	2,000	2,500	1,500	1,500
4530	Reimbursed Expense	14,598	14,000	10,000	14,000	14,000	14,000
4710	Apt Tower Lease Payment	27,413	22,357	23,028	23,718	24,430	25,163
4713	Voicestream Wireless Payment	27,413	22,357	23,028	23,718	24,430	25,163
4716	Clearwire Tower Lease Paymt	27,413	22,356	23,028	23,718	24,430	25,163
4720	Plans & Spec's	700	3,000	2,000	2,000	2,000	2,000
4725	Police Reports	5,224	5,500	5,500	5,500	5,500	5,500
4755	3rd Floor Lease Revenues	41,425	42,143	20,894	42,027	42,745	42,745
4760	Community Events Sponsorship	-	-	-	-	-	-
4766	Airp Sponsorship	-	-	-	-	-	-
4768	Service Line Agreement	2,627	2,400	2,605	2,400	2,400	2,400
4775	RPPOA Contract	31,875	31,875	31,875	31,875	31,875	31,875
4780	Sale of Assets	-	20,000	37,000	15,000	7,000	6,500
4785	Administrative Fee Reimbsmnt	-	-	-	-	-	-
4787	RP Community Foundation Donatio	543	1,000	1,000	1,000	1,000	1,000
4790	Reimbursed Expenses	-	-	-	-	-	-
4795	Miscellaneous	5,998	12,700	1,000	5,000	5,000	5,000
Total Other Sources		<u>186,453</u>	<u>199,688</u>	<u>182,957</u>	<u>192,458</u>	<u>186,310</u>	<u>188,009</u>
Interest							
4510..4512	Interest on Investment	21,557	24,910	55,000	56,100	57,222	58,366
Total Interest		<u>21,557</u>	<u>24,910</u>	<u>55,000</u>	<u>56,100</u>	<u>57,222</u>	<u>58,366</u>
Transfer-In							
4850	Transfer from 27D Fund	-	-	-	-	-	-
4865	Transfer in from TIF Funds	-	126,500	-	-	200,000	258,500
Total Transfer-In		<u>-</u>	<u>126,500</u>	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>258,500</u>
Total		<u>5,155,948</u>	<u>5,839,081</u>	<u>5,418,266</u>	<u>5,904,947</u>	<u>6,221,055</u>	<u>6,374,094</u>
Total Resources		7,852,692	8,448,398	8,035,419	8,452,569	8,853,721	9,148,539

Notes:

*The property tax levy in the General Fund reflects 26.608 mills in the General Fund as adopted. The property tax revenue reflected in 2019 and out years includes revenue diverted to TIF districts. The City accounts for the difference as a budgetary expenditure to ensure proper collections with Johnson County.

*Transfers from TIF funds reflect repayments from loans to TIF 2 in 2020 and 2021.

*One of the two condo units on the third floor of City Hall that the City leases was vacant for all of FY 2018.

Staff anticipates filling the vacancy in January 2019.

City of Roeland Park
Line Item Activity Budget - General Operating Fund

General Overhead

Expenditures

		2017 Actual	2018 Budget	2018 Projection	2019 Budget	2020 Budget	2021 Budget
B	Contracted Services						
5201	Electric	22,417	26,691	17,000	17,340	17,860	18,396
5202	Telephone	2,528	1,000	600	1,000	1,000	1,000
5203	Printing & Advertising	1,476	1,800	1,800	1,800	1,800	1,800
5204	Legal Printing	1,190	3,000	3,000	3,000	3,000	3,000
5205	Postage & Mailing Permits	4,770	6,000	6,000	6,000	6,000	6,000
5206	Travel Expense & Training	65	-	-	-	-	-
5208	Newsletter	9,024	13,200	11,300	9,400	9,400	9,400
5209	Professional Services	28,170	22,600	22,600	102,600	22,600	22,600
5210	Maintenance & Repair Building	10,855	10,000	10,000	10,000	10,000	10,000
5211	Maintenace & Repair Equipment	1,365	-	105	-	-	-
5212	Utility Asst	15,000	15,000	15,000	15,000	15,000	15,000
5213	Audit Fees	38,475	39,300	42,892	42,500	43,350	44,217
5214	Other Contracted Services	39,492	72,000	64,800	76,600	56,300	56,300
5215	City Attorney	105,299	93,000	93,000	94,860	96,757	98,692
5216	Special Prosecutor Fees	-	-	-	-	-	-
5218	IT & Communication	20,920	29,000	23,500	26,850	27,000	27,000
5219	Meeting Expense	866	2,000	2,000	2,000	2,000	2,000
5220	Street Light Repair & Maintenance	37,976	45,000	37,500	40,000	40,000	40,000
5222	Traffic Signal Expense	187,430	175,100	187,496	191,246	195,071	198,972
5230	Art Commissioner	1,200	1,200	1,200	1,200	1,200	1,200
5232	United Community Services	3,930	4,285	4,285	4,371	4,458	4,547
5233	JoCo Home Repair - Minor	-	4,500	4,500	9,000	9,000	9,000
5234	JoCo Home Repair - Major	-	8,000	8,000	8,000	8,000	8,000
5237	Community Events	2,090	4,000	4,000	4,000	4,000	4,000
5239	STF / BMP Grant Expense	-	-	-	-	-	-
5248	Strategic Planning	7,420	3,000	3,000	3,000	3,000	3,000
5249	Branding Implementation	-	24,000	24,000			
5250	Insurance & Surety Bonds	40,682	47,066	43,123	47,867	53,132	58,977
5252	Elections - City	8,806	18,000	5,600	15,000	5,500	5,500
5253	Public Relations	2,266	3,500	3,500	3,500	3,500	3,500
5254	Miscellaneous Charges	-	1,000	2,000	1,000	1,000	8,000
5256	Committee Funds	4,013	4,000	4,000	5,000	5,000	5,000
5257	Property Tax Payments	2,762	8,002	7,501	12,155	12,398	12,646
5258	RPPOA Common Area Expenses	33,847	33,847	33,850	33,847	33,847	33,847
5265	Computer System R&M	220	5,000	5,000	5,000	5,000	5,000
5266	Computer Software	18,099	27,800	27,800	22,500	22,500	22,500
5267	Employee Related Expenses	3,658	7,000	4,500	7,000	7,000	-
5273	Neighbors Helping Neighbors	-	-		10,000	-	-
5282	Property Tax Rebate Program	-	-	-	15,000	15,000	15,000
5283	RP Com Foundation Grant Exp.	518	1,000	1,000	1,000	1,000	1,000
5285	Pool Operations	172,466	208,000	150,000	150,000	416,000	428,480
5287	Water	1,091	1,500	1,500	1,500	1,500	1,500
5288	Waste Water	1,041	1,700	1,500	1,700	1,700	1,700
5289	Natural Gas	3,129	3,000	3,300	3,000	3,000	3,000
5292	Fireworks	2,210	2,500	2,500	2,500	2,500	2,500
B	Contracted Services Total	836,766	976,591	884,253	1,007,335	1,166,373	1,192,274
C	Commodities						
5301	Office Supplies	6,549	15,500	7,500	7,500	7,500	7,500
5304	Janitorial Supplies	1,720	3,000	2,000	2,000	2,000	2,000
5305	Dues, Subscriptions, & Books	16,218	17,700	18,000	18,100	18,100	18,100
5306	Materials	1,991	-	-	-	-	-
5307	Other Commodities	561	-	-	5,000		-
5311	Pool Equipment	-	20,000	-	-	-	-
C	Commodities Total	27,039	56,200	27,500	32,600	27,600	27,600

City of Roeland Park
Line Item Activity Budget - General Operating Fund

General Overhead

		2017 Actual	2018 Budget	2018 Projection	2019 Budget	2020 Budget	2021 Budget
E	Debt Service						
5600	Lease/purchase-pool	198,000	148,500	148,500	-	-	-
5605	Lease/purchase Pool Interest	13,860	5,940	5,940	-	-	-
5614	Bond Principal 2014-1	-	-	-	-	-	-
5615	Bond Interest 2014-1	-	-	-	-	-	-
E	Debt Service Total	<u>211,860</u>	<u>154,440</u>	<u>154,440</u>	<u>-</u>	<u>-</u>	<u>-</u>
N	Non-Expenditure Appropriation	-					
5751	TIF Fund Expenditure	-	318,000	-	322,400	318,121	349,933
N	Non-Expen. Appropriation Total	-	318,000	-	322,400	318,121	349,933
T	Transfers						
5801..5809	Transfer of Funds	-	-	-	-	-	-
5818	Transfer To Bond & Interest	-	-	-	25,000	75,000	-
5821	Transfer to TIF 2	53,000	124,500	283,500	122,000	-	-
5822	Transfer to TIF 3C	-	-	-	-	-	-
5823	Transfer to 27D	551,250	125,000	100,000	200,000	450,000	370,000
5825	Transfer to Equip Reserve Fund	142,960	82,951	112,051	119,888	35,807	34,302
T	Transfers Total	<u>747,210</u>	<u>332,451</u>	<u>495,551</u>	<u>466,888</u>	<u>560,807</u>	<u>404,302</u>
Total General Overhead		<u>1,822,875</u>	<u>1,837,682</u>	<u>1,561,744</u>	<u>1,829,223</u>	<u>2,072,901</u>	<u>1,974,109</u>

Notes:

*The 2019 General Overhead Department includes several Budget Objectives including \$1,000 for the Youth Advisory Committee, \$65,000 for an updated Comprehensive Plan and housing analysis, \$15,000 to contract a Public Information Officer, \$25,000 for the installation, repair and removal of public art, an additional \$4,500 for the Minor Home Repair program, \$10,000 for the Neighbors Helping Neighbors Pilot program, \$15,000 for the property tax rebate program, and \$5,000 for equipment to video record Council meetings.

*The 2019 Budget reflects \$322,400 in funds that are expected to be diverted to TIF districts from the City's General Fund property taxes.

* Transfers to TIF 2 reflect a loan from the General Fund to cover cash flow shortages created by the Roe 2020 improvements project.

*Transfers to 27D reflect the planned transfers to the Special Infrastructure fund that result from projected additional resources available beyond stated fund balance goals.

*Transfers to the Equipment Reserve Fund reflect improvements and replacement of assets at the Roeland Park Aquatic Center. See CIP Budget for more details.

City of Roeland Park
Line Item Activity Budget - General Operating Fund

Neighborhood Services

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
A	Salaries & Benefits						
5101	Salaries - Regular	104,128	114,597	105,000	109,000	113,360	117,894
5102	Salaries-Overtime	-	1,000	1,000	1,000	1,000	1,000
A	Salaries & Benefits Total	104,128	115,597	106,000	110,000	114,360	118,894
B	Contracted Services						
5202	Telephone	1,300	1,320	1,320	1,320	1,320	1,320
5203	Printing & Advertising	1,221	1,000	1,000	1,000	1,000	1,000
5206	Travel Expense & Training	482	3,060	3,060	3,060	3,060	3,060
5207	Medical & Drug Testing	58	58	-	-	-	-
5214	Other Contracted Services	9,263	5,500	5,500	5,500	5,500	5,500
5219	Meeting Expense	113	200	200	200	200	200
5260	Vehicle Maintenance	1,049	1,100	1,100	1,100	1,100	1,100
B	Contracted Services Total	13,485	12,238	12,180	12,180	12,180	12,180
C	Commodities						
5301	Office Supplies	-	-	-	-	-	-
5302	Motor Fuels & Lubricants	577	2,000	606	636	668	701
5305	Dues, Subscriptions, & Books	-	500	270	500	500	500
5307	Other Commodities	275	-	-	-	-	-
5308	Clothing & Uniforms	-	300	500	300	300	300
C	Commodities Total	852	2,800	1,376	1,436	1,468	1,501
E	Capital Outlay						
5403	Office Equipment	1,428	-	-	2,000	-	-
E	Capital Outlay Total	1,428	-	-	2,000	-	-
Total Neighborhood Services		<u>119,893</u>	<u>130,635</u>	<u>119,556</u>	<u>125,616</u>	<u>128,008</u>	<u>132,575</u>

Notes:

* No significant changes to the Neighborhood Services Budget.

City of Roeland Park
Line Item Activity Budget - General Operating Fund

		Administration Department					
		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
A	Salaries & Benefits						
5101	Salaries - Regular	236,355	247,645	247,645	254,000	264,160	274,726
5102	Salaries-Overtime	-	-	-	-	-	-
5104	Salaries - Part-time	33,024	35,210	35,210	36,000	37,440	38,938
5107	Salaries - Intern	<u>5,712</u>	<u>8,065</u>	<u>8,065</u>	<u>8,100</u>	<u>8,100</u>	<u>8,100</u>
A	Salaries & Benefits Total	275,091	290,920	290,920	298,100	309,700	321,764
B	Contracted Services						
5202	Telephone	1,920	1,920	1,920	1,920	1,920	1,920
5205	Postage & Mailing Permits	285	-	-	-	-	-
5206	Travel Expense & Training	4,884	7,000	7,010	6,850	6,850	6,850
5214	Other Contracted Services	1,800	3,000	2,500	2,500	2,500	2,500
5226	Car Allowance	5,400	5,400	5,400	5,400	5,400	5,400
5250	Insurance & Surety Bonds	75	75	75	75	75	75
5254	Miscellaneous Charges	<u>-</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
B	Contracted Services Total	14,364	17,895	17,405	17,245	17,245	17,245
C	Commodities						
5305	Dues, Subscriptions, & Books	1,967	2,080	1,865	2,300	2,300	2,300
5308	Clothing & Uniforms	<u>-</u>	<u>300</u>	<u>300</u>	<u>-</u>	<u>-</u>	<u>-</u>
C	Commodities Total	1,967	2,380	2,165	2,300	2,300	2,300
E	Capital Outlay						
5403	Office Equipment	<u>1,240</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
E	Capital Outlay Total	1,240	1,000	-	1,000	1,000	1,000
Total Administration		<u>292,662</u>	<u>312,195</u>	<u>310,490</u>	<u>318,645</u>	<u>330,245</u>	<u>342,309</u>

Notes:

*Salaries include two part-time Administrative Assistants and one part-time management intern enrolled in a Masters in Public Administration degree program.

*No significant changes to the Administration Department.

Employee Benefits

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
	Employee Benefits						
A	Salaries & Benefits						
5122	FICA City Contribution	129,253	137,000	134,000	140,000	145,600	151,424
5123	KPERS City Contribution	67,632	81,500	81,000	86,800	90,272	93,883
5124	Ks Unemployment Insurance	629	1,800	1,800	1,800	1,872	1,947
5125	Worker's Compensation	46,910	45,000	44,105	45,869	47,704	49,612
5126	Health/Dental/Vision Insurance	291,775	320,000	306,000	367,200	392,904	420,407
5127	Health Savings Account	34,746	45,000	49,500	50,860	49,050	50,400
5128	401A City Contribution	5,184	5,500	5,500	5,720	5,949	6,187
5130	City Paid Life/ST Disability	9,749	9,900	9,900	9,900	9,900	9,900
5131	KP&F City Contribution	146,899	165,500	160,000	193,000	200,720	208,749
5132	403A City Contribution	-	-	-	-	-	-
5133	Wellness Incentive	(375)	2,000	2,000	2,000	2,000	2,000
A	Salaries & Benefits Total	<u>732,402</u>	<u>813,200</u>	<u>793,805</u>	<u>903,149</u>	<u>945,971</u>	<u>994,509</u>
	Total Employee Benefits	<u>732,402</u>	<u>813,200</u>	<u>793,805</u>	<u>903,149</u>	<u>945,971</u>	<u>994,509</u>

Notes:

*The City's employee benefit plan year runs from July 1 - June 30 annually. The 2019 Budget reflects the known increase in employee benefits in the first half of 2019 (average of 11% increase across all plans), plus an anticipated 7% plan increase in the second half of the year.

*Pensions through KPERs and KP&F increased 5% and 10% respectively.

City of Roeland Park

Line Item Activity Budget - Bond & Interest Fund

			2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
200	4010	Beginning Fund Balance	\$ 363,620	\$ 271,451	268,346	124,466	115,323	124,839
		Taxes						
200	4050	Ad Valorem Tax	283,217	223,904	183,324	160,074	162,475	164,912
200	4070	Personal Property Tax-delinquent	88	50	50	50	50	50
200	4080	Real Property Tax - Delinquent	3,522	2,000	2,000	2,000	2,000	2,000
		Total Taxes	<u>286,827</u>	<u>225,954</u>	<u>185,374</u>	<u>162,124</u>	<u>164,525</u>	<u>166,962</u>
		Special Assessments						
200	4610	Special Assessments	-	-	-			
200	4620	Special Assmnt Tax - Delinquent	-	364	300	364	364	300
200	4630	Storm Drainage RC12-013	59,494	60,500	60,500	63,250	60,750	58,250
200	4640	Storm Drainage RC12-012	92,573	93,694	93,694	91,782	93,808	95,603
200	4650	Storm Drainage RC12-014	105,221	106,551	106,551	106,551	106,551	106,551
		Total Special Assessments	<u>257,289</u>	<u>261,109</u>	<u>261,045</u>	<u>261,947</u>	<u>261,473</u>	<u>260,704</u>
		Intergovernmental						
200	4020	Recreational Vehicle Tax	124	102	124	60	60	60
200	4021	Commercial Vehicle Tax	-	79	-	-	-	-
200	4040	Heavy Trucks Tax	181	58	181	140	140	140
200	4060	Motor Vehicle Tax	36,686	37,450	37,000	24,000	24,960	25,958
		Total Intergovernmental	<u>36,991</u>	<u>37,689</u>	<u>37,305</u>	<u>24,200</u>	<u>25,160</u>	<u>26,158</u>
		Interest						
200	4510..4512	Interest on Investment	4,248	4,465	4,465	4,465	4,465	4,465
		Total Interest	<u>4,248</u>	<u>4,465</u>	<u>4,465</u>	<u>4,465</u>	<u>4,465</u>	<u>4,465</u>
		Transfers						
200	4830	Transfer from 27A Fund	416,000	354,000	475,000	300,000	260,000	-
200	4840	Transfer from General Fund	-	-	-	25,000	75,000	-
200	4880	Transfer from Streetlights Fund	-	-	-	-	-	-
		Total Transfers	<u>416,000</u>	<u>354,000</u>	<u>475,000</u>	<u>325,000</u>	<u>335,000</u>	<u>-</u>
		Total Revenues	<u>1,001,355</u>	<u>883,217</u>	<u>963,189</u>	<u>777,736</u>	<u>790,623</u>	<u>458,290</u>

City of Roeland Park
Line Item Activity Budget - Bond & Interest Fund

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
B	Contracted Services						
5209	Professional Services	3,050	5,500	3,050	3,050	3,050	3,050
5214	Other Contracted Services	-	-	-	-	-	-
B	Contracted Services Total	<u>3,050</u>	<u>5,500</u>	<u>3,050</u>	<u>3,050</u>	<u>3,050</u>	<u>3,050</u>
E	Debt Service						
5607	Principal Bonds (2008-A Issue)	-	-	-	-	-	-
5608	Principal Bonds - 2010-1	265,000	275,000	275,000	280,000	290,000	100,000
5609	Interest Bonds - 2010-1	46,660	40,565	40,565	33,415	25,575	17,020
5610	Interest Bonds (2008-A Issue)	-	-	-	-	-	-
5614	Bond Principal 2014-1	107,000	110,000	110,000	112,000	114,000	-
5615	Bond Interest 2014-1	9,969	7,563	7,563	5,088	2,568	-
5621	Bond Reserve	-	-	-	-	-	-
5628	Principal Bonds - 2011-2	180,000	190,000	190,000	85,000	85,000	90,000
5629	Interest Bonds - 2011-2	31,398	27,798	27,798	23,808	21,640	19,473
5630	Bond Principal - 2011-1	-	-	-	-	-	-
5631	Bond Interest - 2011-1	-	-	-	-	-	-
5644	Principal Bonds - 2012-1	420,000	425,000	425,000	200,000	205,000	205,000
5645	Interest Bonds - 2012-1	<u>33,553</u>	<u>28,093</u>	<u>28,093</u>	<u>21,718</u>	<u>18,318</u>	<u>14,423</u>
E	Debt Service Total	<u>1,093,579</u>	<u>1,104,019</u>	<u>1,104,019</u>	<u>761,029</u>	<u>762,101</u>	<u>445,916</u>
N	Non-Expenditures Appropriation						
5751	TIF Fund Expenditure	-	38,302	-	22,800	15,956	10,975
N	Non-Appropriation Expenditures Total	<u>-</u>	<u>38,302</u>		<u>22,800</u>	<u>15,956</u>	<u>10,975</u>
	Total Expenditures	<u>1,096,629</u>	<u>1,147,821</u>	<u>1,107,069</u>	<u>786,879</u>	<u>781,107</u>	<u>459,941</u>
	Ending Fund Balance	<u>268,346</u>	<u>6,847</u>	<u>124,466</u>	<u>115,323</u>	<u>124,839</u>	<u>123,187</u>

Notes:

* The fund balance policy states that the Bond & Interest Fund will maintain reserves between 10%-15% of annual principal and interest payments which is met each year. The ending fund balance in 2017 actually equated to 24% of annual debt service, well exceeding our policy. When the Governing Body reduced the property tax mill levy in 2018, the majority of the reduction impacted the Bond & Interest Fund and caused a large drop in the 2018 ending fund balance. The City's annual debt service falls off significantly after 2018 which results in the decline of the ending fund balance. However, the ending fund balance in 2019 results in a higher percentage of principal and interest payments made that year than in 2018.

City of Roeland Park
Line Item Activity Budget - Community Center Fund 27C

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	\$ 351,253	\$ 397,783	\$ 462,823	\$ 545,370	\$ 565,846	\$ 638,039
	Intergovernmental						
4110	City Sales & Use Tax	202,485	189,037	205,000	199,024	211,121	213,232
	Total Intergovernmental	202,485	189,037	205,000	199,024	211,121	213,232
	Interest						
4511	Interest on Invested Assets	-	-	3,000	-	-	-
	Total Interest	-	-	3,000	-	-	-
	Total Revenues	202,485	189,037	208,000	199,024	211,121	213,232
B	Contracted Services						
5209	Professional Services	-	-	-	30,000	-	-
5210	Maintenace And Repair Building	4,079	15,000	10,000	15,000	15,000	15,000
5211	Maintenace & Repair Equipment	-	7,000	4,687	7,000	7,000	7,000
5214	Other Contracted Services	-	-	-	-	-	-
5250	Insurance & Surety Bonds	3,246	5,000	4,151	4,608	5,114	5,677
5253	Public Relations				400		
5255	JoCo Management Fee	70,197	82,000	81,616	83,640	85,313	87,019
5257	Property Tax Payments	-	-	-	-	-	-
5262	Grounds Maintenance	1,833	2,500	2,500	2,500	2,500	2,500
5264	Grounds Improvements	-	4,000	2,000	1,500	1,500	1,500
B	Contracted Services Total	79,355	115,500	104,954	144,648	116,427	118,696
C	Commodities						
5307	Other Commodities	4,179	-	5,500	5,500	-	-
C	Commodities Total	4,179	-	5,500	5,500	-	-
E	Capital Outlay						
5425	Other Capital Outlay	7,380	24,400	15,000	28,400	22,500	12,000
E	Capital Outlay Total	7,380	24,400	15,000	28,400	22,500	12,000
	Total Expenditures	90,915	139,900	125,454	178,548	138,927	130,696
	Ending Fund Balance	\$ 462,823	\$ 446,920	\$ 545,370	\$ 565,846	\$ 638,039	\$ 720,575

Notes:

*The Community Center Fund is supported by a 1/4 cent sales tax for the operation and maintenance of the facility.

*In 2019, the Governing Body budgeted \$30,000 to hire a consultant to produce interior and exterior redesign plans for the community center.

*The \$400 in Public Relations is another Council objective to support an open house at the facility. Both are Budget Objectives for 2019.

*The 18% increase in ending fund balance projected in 2018 is due to the facility not having any large scale capital investment since 2015. This trend continues in 2019-2021 where only minor maintenance projects are undertaken. This could change based on the results of the redesign plan. As a result, ending fund balances continue to increase 13% in 2020 and 13% in 2021. However, major parking lot and drainage improvements are planned for 2022 which will require an anticipated \$340,000 investment.

City of Roeland Park

Line Item Activity Budget - Property Owners Association

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ 14,580	\$ 16,552	\$ 16,504	\$ 18,476	\$ 20,448	\$ 22,420
	Other						
4795	Miscellaneous	33,847	33,847	33,847	33,847	33,847	33,847
	Total Other	33,847	33,847	33,847	33,847	33,847	33,847
	Total Revenues	33,847	33,847	33,847	33,847	33,847	33,847
B	Contracted Services						
5254	Miscellaneous Charges	49	-	-	-	-	-
5258	RPPOA Common Area Expenses	31,875	31,875	31,875	31,875	31,875	31,875
B	Contracted Services Total	31,924	31,875	31,875	31,875	31,875	31,875
	Total Expenditures	31,924	31,875	31,875	31,875	31,875	31,875
	Ending Fund Balance	\$ 16,504	\$ 18,524	\$ 18,476	\$ 20,448	\$ 22,420	\$ 24,392

Notes:

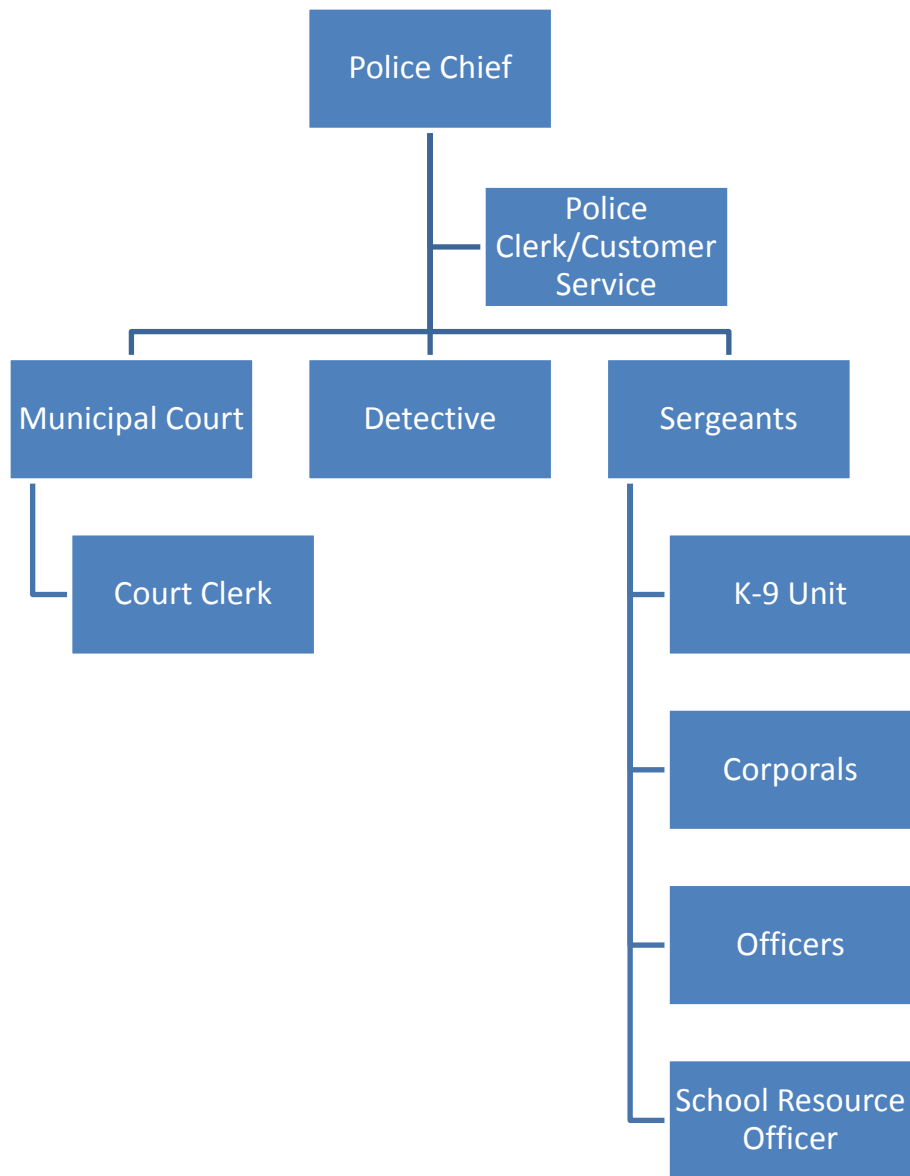
*The revenue in the Property Owner's Association fund are collected to cover the cost of maintaining the common areas and condominiums within City Hall. These fees are paid from the General Fund. The Property Owner's Association then issues a check to the City of Roeland Park to cover fees associated with maintenance of said common areas as all of these expenses are paid out of the City's General Fund. This process was established as part of condominimizing City Hall space that is leased on the third floor. The condominimizing also preserves the tax-exempt status of the space used for government purposes as well as space leased to non-profits.

*The fund is managed by a Board of Directors which is the City Council and is required to meet annually.

*The ending fund balance changes around 10% annually strictly due to the fact that the fund is very small and grows by \$2,000/year per the annual adopted budget and Association bylaws.

Police & Municipal Court

Organizational Chart



Department Description

The Police Chief leads the Police Department and oversees the Municipal Court. The department primary duties are those of uniformed police officers responding to calls for service and crime prevention in the city. The department philosophy is associated with community policing as its basis of operation along with commitment to excellence. The Department includes one Police Clerk, a Detective, three sergeants, three corporals, 7 officers and five part-time/on-call officers. In addition, the Police Chief oversees the municipal court and the Court Clerk reports to the Chief. The court also has a contract judge and prosecutor that are compensated as part-time employees.

Program Areas

- **Patrol Division** – The patrol division is the back bone of the department. They respond to all calls for service that include investigation of criminal activity, traffic enforcement, community policing, crime prevention, and assigned tasks from the Chief of Police.
- **School Resource Officer** – Starting in 2018, the City contracted with the local private high school, Bishop Miege to provide a full-time School Resource Officer (SRO) to provide a police presence for the students, faculty and staff. This position is fully funded by Bishop Miege and is not reflected in the budget or personnel figures.
- **Mental Health Co-responder** – Starting in 2017, the City of Roeland Park collaborated with several of our neighboring Johnson County cities to jointly fund a trained mental health co-responder who can provide mental health interventions on the spot when a critical need arises where mental health concerns may be at play. Due to the high volume of calls in Leawood and Prairie Village, these two cities plan to team up to fully fund one mental health co-responder and the remaining communities, including Roeland Park, are working to jointly fund a second co-responder to continue the service.
- **K-9 Unit** – Originally a 2019 Budget Objective, the K-9 Unit was implemented in 2018 early because the concerted efforts of the department, led by a Sergeant to raise money to support the K-9. Thanks to the generous donations of many individuals and businesses, the K-9 unit was fully paid for along with donated in-kind services of veterinary care and kenneling needs. The K-9 unit is the first in northeast Johnson County and will be used for drug detection and tracking.
- **Investigations** – Police investigations are led by the Detective who is responsible for investigation of reported crimes leading to identification, apprehension and prosecution of persons responsible for crimes against people, crimes related to deceit, fraud or forgery and those involved in the possession and distribution of illegal narcotics.
- **Municipal Court** – The Municipal Court adjudicates all cases docketed and orders probation when appropriate. It ensures City ordinance violations are properly processed and that all fines, forfeitures, and ticket amendments are properly assessed. The Police Chief oversees the municipal court clerk who manages the day-to-day operations of court including preparing the court docket, providing customer service to court clients and works with the municipal court judge to track warrants and send delinquent accounts to collections. All court payments are handled by the Administrative Division and no cash is transacted at the court level.
- **Communications** – An officer assigned as the Public Information Officer for the department handles all social media posts, interactions and responses. He is also responsible for helping to promote the department through social media, the City website and community events.

Police & Municipal Court - Summary of Resources and Appropriations

	2018					
	2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
Revenues & Resources						
Fines and Forfeitures	356,183	377,500	390,839	375,988	379,167	382,379
Sp. Law Enforcement (Other)	1,000	1,000	23,700	1,000	1,000	1,000
Total Revenues	357,183	378,500	414,539	376,988	380,167	383,379
Expenditures & Appropriations						
Summary by Program						
102 - Police Department	\$ 986,124	\$ 1,117,162	\$ 1,080,550	\$ 1,152,275	\$ 1,146,383	\$ 1,271,273
103 - Municipal Court	106,299	118,690	112,903	117,618	121,098	124,696
109 - Special Law Enforcement	-	3,000	23,700	-	-	-
Total	1,092,423	1,238,852	1,217,153	1,269,893	1,267,481	1,395,969
Summary by Appropriation Unit						
Salary & Benefits	\$ 924,835	\$ 1,002,780	\$ 986,985	\$ 1,015,200	\$ 1,055,768	\$ 1,097,959
Contractual Services	130,465	167,372	145,718	144,073	146,068	148,082
Commodities	33,622	44,700	60,450	40,300	41,403	42,561
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Non-Expenditure Appropriations	-	-	-	-	-	-
Transfers Out	3,500	24,000	24,000	70,320	24,242	107,367
Total	1,092,423	1,238,852	1,217,153	1,269,893	1,267,481	1,395,969
Summary by Fund						
General Fund - Unrestricted	\$ 1,092,423	\$ 1,235,852	\$ 1,193,453	\$ 1,269,893	\$ 1,267,481	\$ 1,395,969
General Fund - Restricted	-	3,000	23,700	-	-	-
Total	1,092,423	1,238,852	1,217,153	1,269,893	1,267,481	1,395,969
Personnel						
Classifications (FTEs)						
Police Chief	1	1	1	1	1	1
Sergeant	3	3	3	3	3	3
Master Patrol Officer	1	1	1	0	0	0
Detective	1	1	1	1	1	1
Corporal	2	2	2	3	3	3
Officer	6.5	6.5	6.5	6.5	6.5	6.5
Police Clerk	1	1	1	1	1	1
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
Total	16.7	16.7	16.7	16.7	16.7	16.7

City of Roeland Park
Line Item Activity Budget - General Operating Fund

Police Department

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Police							
A	Salaries & Benefits						
5101	Salaries - Regular	810,326	860,165	845,000	883,000	918,320	955,053
5102	Salaries-Overtime	29,020	48,008	43,000	37,000	38,480	40,019
5104	Salaries - Part-time	17,036	23,122	27,500	21,000	21,840	22,714
A	Salaries & Benefits Total	856,381	931,295	915,500	941,000	978,640	1,017,786
B	Contracted Services						
5202	Telephone	6,576	8,000	7,000	7,000	7,000	7,000
5203	Printing & Advertising	-	1,500	250	250	250	250
5205	Postage & Mailing Permits	56	800	100	100	100	100
5206	Travel Expense & Training	4,985	7,000	5,000	7,000	7,000	7,000
5207	Medical Expense & Drug Testing	1,166	1,000	500	1,000	1,000	1,000
5210	Maintenance & Repair Building	140	200	200	200	200	200
5211	Maintenance & Repair Equipment	2,015	8,000	4,000	4,500	4,500	4,500
5214	Other Contracted Services	12,576	17,500	20,500	21,130	21,130	21,130
5219	Meeting Expense	25	100	100	100	100	100
5224	Laundry Service	1,952	3,100	2,500	3,100	3,100	3,100
5236	Community Policing	238	500	500	500	500	500
5238	Animal Control	55,777	56,892	55,500	47,125	48,068	49,029
5240	Equipment Rental	-	-	-	-	-	-
5250	Insurance & Surety Bonds	150	75	150	150	150	150
5254	Miscellaneous Charges	174	1,000	500	500	500	500
5260	Vehicle Maintenance	6,905	15,000	8,000	8,500	9,000	9,500
5265	Computer System R&M	-	-	-	-	-	-
5266	Computer Software	-	-	-	-	-	-
B	Contracted Services Total	92,736	120,667	104,800	101,155	102,598	104,059
C	Commodities						
5301	Office Supplies	107	-	200	200	200	200
5302	Motor Fuels & Lubricants	19,697	21,000	21,000	22,050	23,153	24,311
5305	Dues, Subscriptions, & Books	630	1,200	1,050	1,050	1,050	1,050
5306	Materials	453	2,000	500	500	500	500
5307	Other Commodities	2,980	4,000	3,000	3,000	3,000	3,000
5308	Clothing & Uniforms	7,272	10,000	8,000	10,000	10,000	10,000
5309	Amunition	1,906	2,500	2,000	2,500	2,500	2,500
5310	Training Supplies	462	500	500	500	500	500
C	Commodities Total	33,507	41,200	36,250	39,800	40,903	42,061
T	Transfers						
5825	Transfer to Equip Reserve Fund	3,500	24,000	24,000	70,320	24,242	107,367
T	Transfers Total	3,500	24,000	24,000	70,320	24,242	107,367
Total Police		<u>986,124</u>	<u>1,117,162</u>	<u>1,080,550</u>	<u>1,152,275</u>	<u>1,146,383</u>	<u>1,271,273</u>

Notes:

- * The 2019 Police Department Budget reflects \$30,000 to add a motorcycle to the department's fleet, a Budget Objective.
- * The 2019 Budget reflects contracting animal control services with the City of Mission. Roeland Park previously contracted with Northeast Animal Control, which will dissolve at the end of 2018.
- * Transfers to the Equipment Reserve Fund reflect Police Department Equipment and one vehicle (Police motorcycle). See CIP Budget for more detail.

City of Roeland Park
Line Item Activity Budget - General Operating Fund
Municipal Court

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Court							
A	Salaries & Benefits						
5101	Salaries - Regular	42,576	44,555	44,555	45,700	47,528	49,429
5102	Salaries-Overtime	1,046	1,000	1,000	1,000	1,000	1,000
5108	Salaries - Judge	13,638	14,200	14,200	15,000	15,600	16,224
5109	Salaries - Prosecutor	<u>11,195</u>	<u>11,730</u>	<u>11,730</u>	<u>12,500</u>	<u>13,000</u>	<u>13,520</u>
A	Salaries & Benefits Total	68,454	71,485	71,485	74,200	77,128	80,173
B Contracted Services							
5202	Telephone	-	180	180	180	180	180
5203	Printing & Advertising	360	400	400	400	400	400
5206	Travel Expense & Training	29	200	200	200	200	200
5209	Professional Services	7,638	7,000	7,000	7,000	7,000	7,000
5211	Maintenace & Repair Equipment	-	200	200	200	200	200
5214	Other Contracted Services	-	-	-	-	-	-
5219	Meeting Expense	-	100	100	100	100	100
5227	Prisoner Care	3,360	6,000	4,000	5,000	5,500	6,000
5228	Fees Due State of Kansas	23,756	27,000	26,000	27,000	27,000	27,000
5250	Insurance & Surety Bonds	75	25	25	25	25	25
5254	Miscellaneous Charges	-	200	200	200	200	200
5266	Computer Software	2,513	5,400	2,613	2,613	2,665	2,718
5269	Alcohol / Drug State Fees	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
B	Contracted Services Total	37,730	46,705	40,918	42,918	43,470	44,023
C Commodities							
5301	Office Supplies	-	-		-	-	-
5305	Dues, Subscriptions, & Books	115	250	250	250	250	250
5308	Clothing & Uniforms	<u>-</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>
C	Commodities Total	115	500	500	500	500	500
Total Court		<u>106,299</u>	<u>118,690</u>	<u>112,903</u>	<u>117,618</u>	<u>121,098</u>	<u>124,696</u>

Notes:

*The 2019 Budget includes pay increases for the judge and prosecutor in 2019 and in out years.

City of Roeland Park
Line Item Activity Budget- General Fund
Restricted for Special Law Enforcement Fund

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
Revenues							
4010	Beginning Fund Balance	\$ 7,913.00	4,913.00	\$ 8,913.00	\$ 8,913.00	\$ 9,913.00	\$ 10,913.00
	Other						
4432	Spec. Law Enforcement Revenues	<u>1,000.00</u>	<u>1,000.00</u>	<u>23,700.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
	Other Total	<u>1,000.00</u>	<u>1,000.00</u>	<u>23,700.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
	Total Revenues	<u>1,000.00</u>	<u>1,000.00</u>	<u>23,700.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
	Total Resources	<u>8,913.00</u>	<u>5,913.00</u>	<u>32,613.00</u>	<u>9,913.00</u>	<u>10,913.00</u>	<u>11,913.00</u>
Expenditures							
C	Commodities						
5317	Special Law Enforcement Expenses	<u>-</u>	<u>3,000.00</u>	<u>23,700.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Commodities Total	<u>-</u>	<u>3,000.00</u>	<u>23,700.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	<u>-</u>	<u>3,000.00</u>	<u>23,700.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Ending Fund Balance	<u>\$ 8,913.00</u>	<u>\$ 2,913.00</u>	<u>\$ 8,913.00</u>	<u>\$ 9,913.00</u>	<u>\$ 10,913.00</u>	<u>\$ 11,913.00</u>

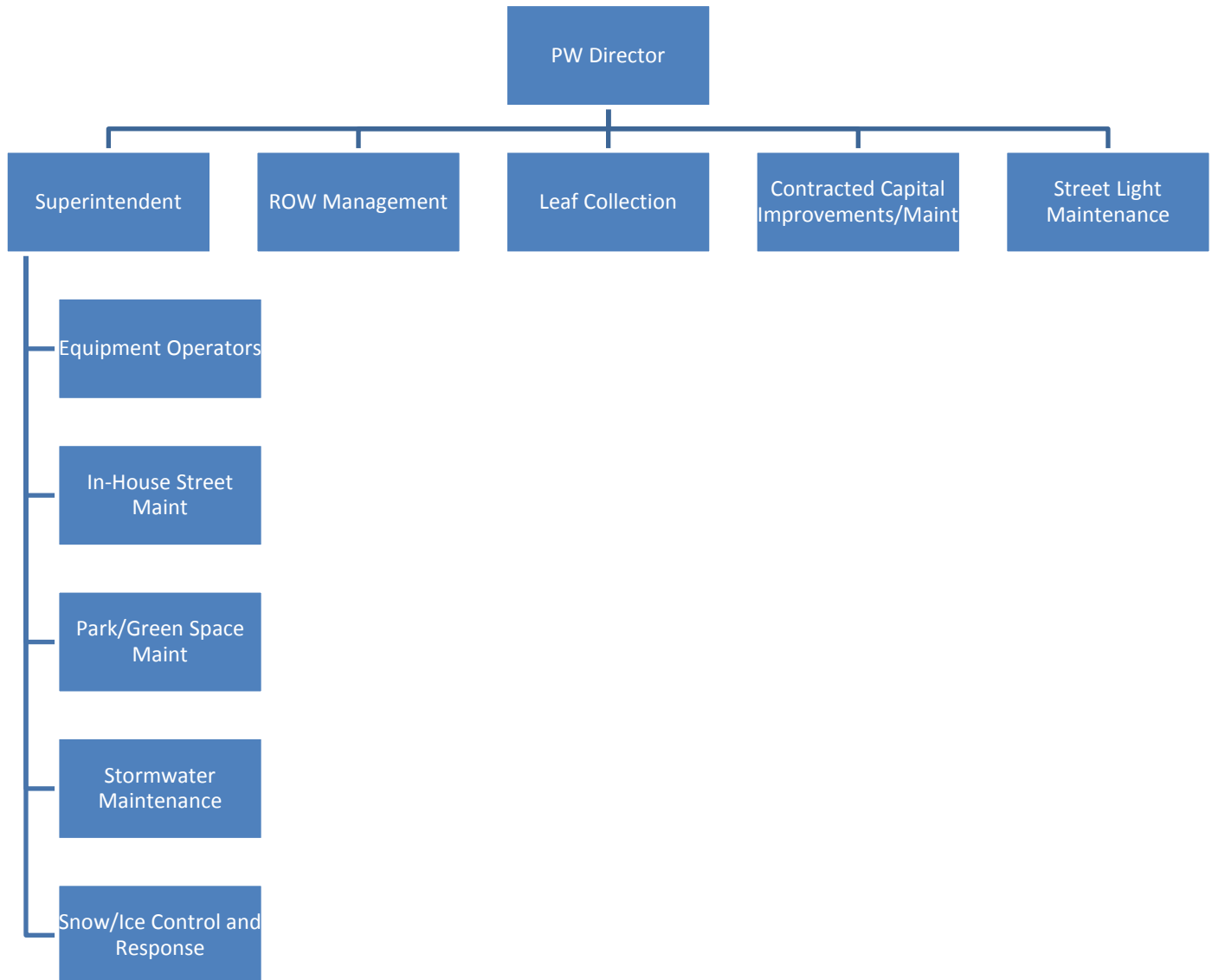
Notes:

*Special Law Enforcement Funds are restricted for police equipment. Resources come from state forfeitures and seizures within Roeland Park. However, the 2018 Projected budget includes funds raised for the K-9 unit.

*In 2018, the Police Department began fundraising to purchase a K-9 unit for the department, which was originally a 2019 Budget Objective. The fundraising was so successful, the Police Department purchased the K-9 and related equipment in 2018.

Public Works

Organizational Chart



Department Description

The Public Works Department is tasked with effectively maintaining, developing and enhancing public infrastructure and facilities. The Department is led by the Director and a Superintendent who oversees the five equipment operators. Starting in 2019, the Department will have a part-time intern who will assist with Council directives and learning more about running a Public Works Department.

Program Areas:

- **In house street maintenance** – The department crews perform certain street maintenance activities in-house including pothole patching, curb repair, and crack sealing of streets. This program is managed

by the Public Works Superintendent.

- **Park and Greenspace Maintenance** - Public Works staff are responsible for planting new trees and landscaping and ensuring all vegetation is well cared for. This includes all parks, boulevard medians, the community center and aquatics center and traffic islands. All mowing services are now contracted with a third-party company. Staff also installs new and repairs existing amenities such as benches, trash/recycling receptacles, playground equipment, etc. They also perform safety inspections for parks.
- **Stormwater Maintenance** – Program includes bi-monthly street sweeping, maintaining and cleaning City-owned stormwater streams and ditches.
- **Snow and Ice Control and Response** – In the event of inclement weather, public works crews are mobilized, including the director, to treat the streets and remove snow and ice. They prioritize arterial streets followed by collectors then residential roadways. The City's snow/ice removal program has some of the highest citizen satisfaction scores in the metro area, with X% satisfied with the service.
- **Right-of-Way Management** – The Public Works Director ensures that any work completed by private contractors, including public utilities that are outside the City such as Water One, Johnson County Waste, Water, etc., are properly permitted and completing the work in accordance to City standards for curb cuts, inlets and street work.
- **Leaf Collection** – The City of Roeland Park is the only City in the area that provides leaf collection in-house that allows residents to rake leaves to the curb without bagging. In 2018, the City invested in a leaf vacuum truck where residents are asked to rake leaves to the curb for collection via a vacuum mechanism. Previously, the City used a trackless machine with a leaf attachment to collect leaves which required the piles to be raked into the street creating potential hazards for storm sewers and drivers. In addition, the machine was prone to mechanical failures due to the machine collecting foreign objects such as large rocks, limbs, etc. This service is provided annually in the fall.
- **Capital Improvements and Maintenance Project Management** – The City's CIP program is robust and includes improvements to public infrastructure such as street repair and resurfacing, new sidewalks, curbs and inlets, streetscape improvements, storm water pipe repair and replacement, new park facilities such as tennis courts, shelters and restrooms. All of this is managed by the Public Works Department. In addition, the Department recently began proactively inspecting stormwater pipe and conducting street and sidewalk grading to prioritize repair and replacement of these assets.
- **Street Light Maintenance** – In 2014, the City of Roeland Park purchased all street lights within the City from Kansas City Power & Light. With that purchase, the City upgraded all bulbs to LEDs to reduce energy consumption. The City contracts the repair and maintenance of street lights to Black & McDonald. The City expects to recoup its cost from the purchase within 10 years.

Public Works - Summary of Resources and Appropriations

	2018					
	2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
Revenues & Resources						
Intergovernmental Revenue	1,517,507	2,446,694	2,381,029	1,810,953	7,491,529	1,632,947
Other Sources	-	28,000	40,000	-	50,000	20,000
Interest	1,172	1,410	8,000	1,500	1,500	1,500
Transfers In	551,250	125,000	100,000	200,000	450,000	370,000
Total Revenues	1,518,679	2,476,104	2,429,029	1,812,453	7,543,029	1,654,447
Expenditures						
Summary by Program						
106 - Public Works	\$ 670,173	\$ 825,126	\$ 873,230	\$ 730,717	\$ 692,805	\$ 738,978
115 - Solid Waste	451,495	579,132	579,500	586,140	585,346	597,499
250 - Special Highway	122,298	194,970	139,971	114,480	117,059	114,742
270 - Special Street	555,144	1,898,000	2,142,246	1,125,000	6,527,423	1,250,186
300 - Special Infrastructure	300,725	691,000	1,088,900	585,000	1,356,040	413,500
Total	2,099,835	4,188,228	4,823,847	3,141,337	9,278,673	3,114,905
Summary by Appropriation Unit						
Salary & Benefits	\$ 351,874	\$ 366,656	\$ 364,700	\$ 371,500	\$ 371,908	\$ 372,332
Contractual Services	942,918	1,615,852	1,592,320	1,184,602	1,199,216	1,198,722
Commodities	32,992	50,750	46,010	51,535	52,086	47,665
Capital Outlay	285,582	1,619,500	2,121,346	1,184,500	7,382,963	1,435,186
Debt Service	-	-	-	-	-	-
Non-Expenditure Appropriations	-	-	-	-	-	-
Transfers Out	486,470	535,470	699,471	349,200	272,500	61,000
Total	2,099,835	4,188,228	4,823,847	3,141,337	9,278,673	3,114,905
Summary by Fund						
General Fund	\$ 1,121,668	\$ 1,404,258	\$ 1,452,730	\$ 1,316,857	\$ 1,278,150	\$ 1,336,477
Special Highway	122,298	194,970	139,971	114,480	117,059	114,742
Special Street	555,144	1,898,000	2,142,246	1,125,000	6,527,423	1,250,186
Special Infrastructure	300,725	691,000	1,088,900	585,000	1,356,040	413,500
Total	2,099,835	4,188,228	4,823,847	3,141,337	9,278,673	3,114,905
Personnel						
Classifications (FTEs)						
Director	1	1	1	1	1	1
Superintendent	1	1	1	1	1	1
Equipment Operator	5	5	5	5	5	5
Engineering Intern	0	0	0	0.23	0.23	0.23
Total	7	7	7	7.23	7.23	7.23

City of Roeland Park
Line Item Activity Budget - General Operating Fund

Public Works

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
A	Salaries & Benefits						
5101	Salaries - Regular	263,347	254,740	252,000	247,880	243,595	239,139
5102	Salaries-Overtime	4,978	8,916	9,700	10,200	10,608	11,032
5107	Intern	-	-	-	6,300	6,300	6,300
A	Salaries & Benefits Total	<u>268,325</u>	<u>263,656</u>	<u>261,700</u>	<u>264,380</u>	<u>260,503</u>	<u>256,471</u>
B	Contracted Services						
5201	Electric	26,011	21,420	6,200	6,324	6,450	6,579
5202	Telephone	2,393	2,000	1,920	2,000	2,000	2,000
5203	Printing & Advertising	74	300	300	300	300	300
5206	Travel Expense & Training	7,686	11,100	11,100	7,500	7,500	7,500
5207	Medical Expense & Drug Testing	578	800	800	800	800	800
5210	Maintenance & Repair Building	3,311	3,500	3,500	3,500	3,500	3,500
5211	Maintenace & Repair Equipment	14,255	22,000	33,000	25,000	25,000	25,000
5214	Other Contracted Services	32,916	33,000	33,000	33,000	34,000	34,000
5219	Meeting Expense	90	-	400	400	400	400
5221	Maintenance Streets-contract	209,491	210,000	210,000	210,000	210,000	210,000
5259	Traffic Control Signs	6,845	4,500	4,500	4,500	4,500	4,500
5260	Vehicle Maintenance	4,428	12,000	6,000	6,500	7,000	7,500
5262	Grounds Maintenance	9,615	23,000	20,000	24,000	24,000	24,000
5263	Tree Maintenance	33,782	46,000	46,000	25,000	25,000	25,000
5266	Computer Software	400	3,300	400	400	400	400
5287	Water	4,971	6,500	6,500	6,500	6,500	6,500
5288	Waste Water	1,887	3,200	3,200	3,200	3,200	3,200
5289	Natural Gas	6,429	3,100	5,800	5,800	5,800	5,800
5290	Street Light Electric	-	-	23,900	24,378	24,866	25,363
B	Contracted Services Total	<u>365,161</u>	<u>405,720</u>	<u>416,520</u>	<u>389,102</u>	<u>391,216</u>	<u>392,342</u>
C	Commodities						
5302	Motor Fuels & Lubricants	10,572	10,500	10,500	11,025	11,576	12,155
5304	Janitorial Supplies	540	1,000	750	750	750	750
5305	Dues, Subscriptions, & Books	289	750	760	760	760	760
5306	Materials	5,010	4,000	4,500	4,500	4,500	4,500
5308	Clothing & Uniforms	3,527	4,000	4,000	4,000	4,000	4,000
5318	Tools	3,978	2,500	2,500	2,500	2,500	2,500
C	Commodities Total	<u>23,916</u>	<u>22,750</u>	<u>23,010</u>	<u>23,535</u>	<u>24,086</u>	<u>24,665</u>
E	Capital Outlay						
5403	Office Equipment	135	6,500	3,000	1,500	1,500	1,500
5425	Other Capital Outlay	135	3,000	2,500	3,000	3,000	3,000
5455	Roeland Park Trail Project	-	-	-	-	-	-
E	Capital Outlay Total	<u>270</u>	<u>9,500</u>	<u>5,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
T	Transfers						
5825	Transfer to Equip Reserve Fund	12,500	123,500	166,500	49,200	12,500	61,000
T	Transfers Total	<u>12,500</u>	<u>123,500</u>	<u>166,500</u>	<u>49,200</u>	<u>12,500</u>	<u>61,000</u>
Total Public Works		<u>670,173</u>	<u>825,126</u>	<u>873,230</u>	<u>730,717</u>	<u>692,805</u>	<u>738,978</u>

Notes:

*Budget reflects 2019 Budget Objectives of hiring a part-time Engineering Intern in 2019 and out years, and purchasing a paint striping machine (transfer to Equipment Reserve Fund).

*A portion of the Department's salaries are charged to the Solid Waste Department for the leaf collection program and to the Special Highway Fund to reflect a portion of street maintenance work.

*Transfers to the Equipment Reserve Fund reflect equipment replacement and improvements. See CIP Budget for more detail.

City of Roeland Park
Line Item Activity Budget - General Operating Fund

Solid Waste

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
	Solid Waste						
A	Salaries & Benefits						
5101	Salaries - Regular	19,919	41,000	41,000	42,640	44,346	46,119
5102	Salaries - Overtime	5,435	-	-	-	-	-
A	Salaries & Benefits Total	<u>25,354</u>	<u>41,000</u>	<u>41,000</u>	<u>42,640</u>	<u>44,346</u>	<u>46,119</u>
B	Contracted Services						
5211	Maintenace & Repair Equipment	-	6,000	6,000	8,000	8,000	8,000
5235	Leaf Program Disposal Fees	8,405	10,000	10,000	10,000	10,000	10,000
5240	Equipment Rental	-	500	500	500	500	500
5271	Compost Bin Rebate Program	-	-	-	3,000	500	500
5272	Solid Waste Contract	414,794	518,632	519,000	519,000	519,000	529,380
B	Contracted Services Total	<u>423,199</u>	<u>535,132</u>	<u>535,500</u>	<u>540,500</u>	<u>538,000</u>	<u>548,380</u>
C	Commodities						
5302	Motor Fuels & Lubricants	2,941	3,000	3,000	3,000	3,000	3,000
5825	Transfer to Equip Reserve Fund	-	-	-	-	-	-
C	Commodities Total	<u>2,941</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	Total Solid Waste	<u>451,495</u>	<u>579,132</u>	<u>579,500</u>	<u>586,140</u>	<u>585,346</u>	<u>597,499</u>

Notes:

*The Solid Waste Budget includes \$3,000 for the Compost Bin rebate Budget Objective.

*Salaries are charged from the Public Works Department for leaf collection. All salaries are funded using General Fund resources and are not included in the solid waste assessment.

*The solid waste contract through WCA is for three years. In 2020, the City will use the MARC regional purchasing program to rebid the service. The budget anticipates a 2% increase in 2021.

City of Roeland Park

Line Item Activity Budget - Special Highway Fund

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	127,445	174,260	186,611	229,950	299,450	368,211
	Intergovernmental						
4140	Spec City/county Highway Fund	181,464	182,190	183,310	183,980	185,820	187,678
	Total Intergovernmental	181,464	182,190	183,310	183,980	185,820	187,678
	Total Revenues	181,464	182,190	183,310	183,980	185,820	187,678
A	Salaries & Benefits						
5101	Salaries - Regular	58,194	62,000	62,000	64,480	67,059	69,742
A	Salaries & Benefits Total	58,194	62,000	62,000	64,480	67,059	69,742
C	Commodities						
5303	Sand and Salt	6,134	25,000	20,000	25,000	25,000	20,000
5315	Machinery & Auto Equipment	-	-	-	-	-	-
C	Commodities Total	6,134	25,000	20,000	25,000	25,000	20,000
E	Capital Outlay						
5454	Sidewalk Improvements	-	-	-	25,000	25,000	25,000
5456	CARS Projects	-	50,000	-	-	-	-
E	Capital Outlay Total	-	50,000	-	25,000	25,000	25,000
T	Transfers						
5809..5825	Transfer to Equipment Reserve Fund	57,970	57,970	57,971	-	-	-
T	Transfers Total	57,970	57,970	57,971	-	-	-
	Total Expenditures	122,298	194,970	139,971	114,480	117,059	114,742
	Ending Fund Balance	186,611	161,480	229,950	299,450	368,211	441,147

Notes:

*The anticipated ending fund balance in 2018 reflects a 23% increase in reserves from the prior year. The original 2018 budget anticipated a portion of the 2018 CARS project coming this fund. Staff decided to use the Special Street fund instead to reduce the number of funds supporting that project. As a result, the ending fund balance increased significantly. In addition, the debt service for the street sweeper and two dump trucks retires in 2018 and those payments cease as of 2019 further increasing the fund balance.

*Starting in 2019 the Annual Sidewalk Maintenance program is funded from the Special Highway Fund.

City of Roeland Park

Line Item Activity Budget - Special Street Fund 27A

			2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
270	4010	Beginning Fund Balance	\$ 409,743	\$ 219,253	\$ 786,844	\$ 229,598	\$ 168,423	\$ 525,968
		Intergovernmental						
270	4110	City Sales & Use Tax	809,940	756,840	820,000	796,095	844,482	852,927
270	4135	County Courthouse Sales Tax	121,133	156,550	161,000	162,610	164,236	165,878
270	4150	CARS Funding	-	773,000	600,000	103,620	1,212,250	-
270	4154	STP Grant	-	-	-	-	4,662,500	-
		Total Intergovernmental	931,073	1,686,390	1,581,000	1,062,325	6,883,468	1,018,805
		Interest						
270	4510..4512	Interest on Investment	1,172	1,410	4,000	1,500	1,500	1,500
		Total Interest	1,172	1,410	4,000	1,500	1,500	1,500
		Total Revenues	932,245	1,687,800	1,585,000	1,063,825	6,884,968	1,020,305
	B	Contracted Services						
270	5209	Professional Services	74,757	100,000	100,000	100,000	100,000	100,000
270	5214	Other Contracted Services	-	-	-	-	-	-
270	5245	In-house Street Maintenance	-	-	-	-	-	-
	B	Contracted Services Total	74,757	100,000	100,000	100,000	100,000	100,000
	E	Capital Outlay						
270	5426	Other Improvements	-	-	-	-	-	-
270	5430	Residential Street Reconstruction			\$ 70,814	\$ 534,000	100,000	895,186
270	5454	Sidewalk Project		130,000	-		50,000	50,000
270	5456	CARS Projects	64,387	1,314,000				
	5457	CARS Roe 2020			502,432		6,017,423	
	5458	2018 CARS			954,000			
	5459	2019 CARS			40,000	191,000		
	5460	2022 CARS - 53rd St						15,000
	5461	2022 CARS - Nall	-	-	-	-	-	190,000
	E	Capital Outlay Total	64,387	1,444,000	1,567,246	725,000	6,167,423	1,150,186
	T	Transfers						
270	5818	Transfer To Bond & Intfund	416,000	354,000	475,000	300,000	260,000	-
	T	Transfers Total	416,000	354,000	475,000	300,000	260,000	-
		Total Expenditures	555,144	1,898,000	2,142,246	1,125,000	6,527,423	1,250,186
270		Ending Fund Balance	\$ 786,844	\$ 9,053	\$ 229,598	\$ 168,423	\$ 525,968	\$ 296,087

Notes:

*The Special Street fund is funded by a 3/4 cent sales tax to provide for the maintenance and improvements streets and sidewalks. Starting in 2018, the City started to receive a share of the county courthouse sales tax which is being directed to support street projects in this fund. This sales tax sunsets in 2027.

*In 2017, the Governing Body decided to fund capital projects on a pay-as-you go basis using existing resources and not issuing additional debt. As such the ending fund balances in funds supporting capital improvements will continue to vary wildly year-to-year based on the capital projects planned annually. The City has several large-scale street projects funded in the next several years. Many of which are supported in part by grants.

City of Roeland Park

Line Item Activity Budget - Special Infrastructure 27D

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	194,022	419,722	849,517	521,336	700,984	267,185
	Intergovernmental						
4110	City Sales & Use Tax	404,970	378,114	410,000	398,048	422,241	426,463
4155	CDBG Grant		200,000	100,000	166,600		
4156	FEMA Grant	-	-	106,719	-	-	-
	Total Intergovernmental	404,970	578,114	616,719	564,648	422,241	426,463
	Other						
4161	Grants/Donations - Private	-	28,000	40,000	-	50,000	20,000
	Total Other	-	28,000	40,000	-	50,000	20,000
	Interest						
4511	Investment Income	-	-	4,000	-	-	-
	Total Interest	-	-	4,000	-	-	-
	Transfers In						
4840	Transfer From General Fund	551,250	125,000	100,000	200,000	450,000	370,000
	Total Transfers In	551,250	125,000	100,000	200,000	450,000	370,000
	Total Revenues	956,220	731,114	760,719	764,648	922,241	816,463
B	Contracted Services						
5209	Professional Services	22,613	60,000	25,000	40,000	40,000	40,000
5211	Maintenace & Repair Equipment	225	-	300	-	-	-
5221	Maintenance & Repair of Streets	539	400,000	400,000	115,000	130,000	118,000
5246	In-House Street Maintenance	56,423	115,000	115,000	-	-	-
B	Contracted Services Total	79,800	575,000	540,300	155,000	170,000	158,000
D	Capital Outlay						
5444	ADA Improvements	12,024	-	-		87,940	-
5468	2020 Stormwater-Skyline Dr.	-	-	-	-	107,100	-
5469	Stormwater Maintenance	181,143	20,000	20,000	170,000	770,000	20,000
5470	Park Maint/Infrastructure	27,758	96,000	106,000	64,000	221,000	235,500
5471	Tennis Court Replacement			157,600			
5498	2019 CDBG	-	-		196,000	-	-
5499	2018 CDBG	-	-	265,000	-	-	-
D	Capital Outlay Total	220,925	116,000	548,600	430,000	1,186,040	255,500
	Total Expenditures	300,725	691,000	1,088,900	585,000	1,356,040	413,500
	Ending Fund Balance	849,517	459,836	521,336	700,984	267,185	670,148

Notes:

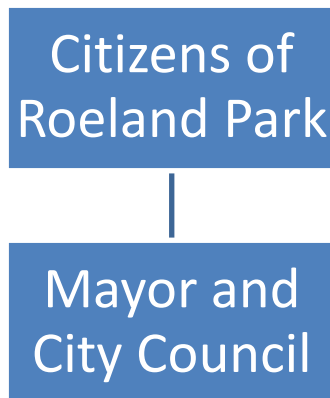
* The Park Maintenance line includes the Budget Objectives of \$10,000 for the installation of historical play structures and \$34,000 for amenity replacement in Nall Park.

* Starting in 2019, in-house and contract street maintenance have been consolidated into one line item (5221.300).

*The Governing Body made the decision to transfer resources in excess of the City's stated goals for the General Fund fund balance to the Special Infrastructure Fund to help cash-fund capital projects. As the recipient of these transfers, this fund has gained additional flexibility to cover the cost of capital projects. Since the number of projects varies year to year, the ending fund balance can change dramatically from one year to the next. For example, the 2018 projected ending fund balance is 39% lower than the ending balance in 2017 due to the completion of several parks projects such as tennis court replacement and shade structures, as well as a greater planned expenditure on street maintenance. In 2019, the ending fund balance should increase almost the same amount because there are fewer capital projects programmed. In addition, the amount transferred from the General Fund will vary year-to-year based upon resources available.

Governing Body

Organizational Chart



Department Description

The Governing Body consists of the Mayor and eight Council members elected on odd-numbered years and are elected and serve staggering four-year terms. Roeland Park consists of four wards and each ward has two elected representatives on Council whereas the Mayor serves at-large. The Governing Body is responsible for making policy decisions for the City. The City of Roeland Park has one Council meeting per month of which the Mayor presides, and two workshops where the Council President presides. The Council President is nominated and selected by the Governing Body. Meetings are held on the first and third Mondays of the month in the evening at City Hall.

The Governing Body Department consists of salaries for elected officials, \$5,040/year for Council members and \$6,120/year for the Mayor. This Department also includes a training and technology budget of \$855/member to provide them with training opportunities of their choosing and/or an allowance for technology that would help them do their jobs, such as a tablet or laptop. The Mayor also has a budget of \$1,000 for public relations-related activities.

Governing Body - Summary of Resources and Appropriations

		2018				
	2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
Expenditures & Appropriations						
Summary by Program						
108 - City Council	\$ 53,613	\$ 56,020	\$ 56,020	\$ 56,520	\$ 56,520	\$ 56,520
Total	53,613	56,020	56,020	56,520	56,520	56,520
Summary by Appropriation Unit						
Salary & Benefits	\$ 46,980	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920
Contractual Services	6,224	8,700	8,700	8,700	8,700	8,700
Commodities	409	400	400	900	900	900
Total	53,613	56,020	56,020	56,520	56,520	56,520
Summary by Fund						
General Fund	53,613	56,020	56,020	56,520	56,520	56,520
Total	53,613	56,020	56,020	56,520	56,520	56,520
Personnel						
Classifications (FTEs)						
Mayor	1	1	1	1	1	1
City Councilmember	8	8	8	8	8	8
Total	9	9	9	9	9	9

City of Roeland Park
Line Item Activity Budget - General Operating Fund

Governing Body

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
	City Council						
A	Salaries & Benefits						
5103	Salaries - Elected Officials	<u>46,980</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>
A	Salaries & Benefits Total	<u>46,980</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>
B	Contracted Services						
5203	Printing & Advertising	-	-	-	-	-	-
5206	Travel Expense & Training	5,502	7,700	7,700	7,700	7,700	7,700
5251	Mayor Expenses	721	1,000	1,000	1,000	1,000	1,000
5276	Conference & Seminars	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
B	Contracted Services Total	<u>6,224</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>
C	Commodities						
5305	Dues, Subscriptions, & Books	<u>409</u>	<u>400</u>	<u>400</u>	<u>900</u>	<u>900</u>	<u>900</u>
C	Commodities Total	<u>409</u>	<u>400</u>	<u>400</u>	<u>900</u>	<u>900</u>	<u>900</u>
	Total City Council	<u>53,613</u>	<u>56,020</u>	<u>56,020</u>	<u>56,520</u>	<u>56,520</u>	<u>56,520</u>

Notes:

*No significant changes to the Governing Body Budget.

Capital Projects



Department Description

The Capital Projects Department consists of the Equipment & Building Reserve Fund, a continuing fund that the City uses to purchase capital equipment and make public facility improvements and maintenance. Resources for these purchases are made via transfers from the General Fund and Special Highway Fund. Transfers from the Special Highway Fund ceased in 2018 after debt service for two dump trucks and a street sweeper was retired. Transfers from the General Overhead Department of the General Fund go toward repairs, maintenance and capital improvements to the Roeland Park Aquatics Center as well as equipment purchases for City Hall. Transfers from Public Works cover the cost associated with new equipment and vehicles and transfers from the Police Department are associated with replacement of police equipment and vehicles.

The fund is managed by the Assistant City Administrator/Finance Director and fund transfers are created during the budget process in a collaborative process with the City Administrator and the Department Directors.

While this fund covers the cost of current capital equipment and building improvements, the fund also provides a reserve for future building and equipment needs. The FY 2018 Budget anticipated the sale of The Rocks development at \$1.1 million to be used for a future Public Works building. Any proceeds from such a sale will be placed in the building reserve fund until a suitable location for Public Works is found.

Capital Projects - Summary of Resources and Appropriations

			2018			
	2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
Revenues & Resources						
Other Sources	-	1,100,000	1,100,000	-	-	-
Transfers In	216,930	288,421	360,522	239,408	72,549	202,669
Total Revenues	216,930	1,388,421	1,460,522	239,408	72,549	202,669
Expenditures & Appropriations						
Summary by Program						
360 - Equipment & Building Reserve	\$ 152,098	\$ 1,258,422	\$ 1,606,753	\$ 239,408	\$ 72,549	\$ 202,669
Total	152,098	1,258,422	1,606,753	239,408	72,549	202,669
Summary by Appropriation Unit						
Commodities	24,466	88,562	336,733	119,520	36,742	168,367
Capital Outlay	69,663	1,082,951	83,111	89,500	3,900	800
Debt Service	57,969	57,969	57,969	-	-	-
Non-Expenditure Appropriations	-	28,940	1,128,940	30,388	31,907	33,502
Total	152,098	1,258,422	1,606,753	239,408	72,549	202,669
Summary by Fund						
Equipment & Bldg Reserve	152,098	1,258,422	1,606,753	239,408	72,549	202,669
Total	152,098	1,258,422	1,606,753	239,408	72,549	202,669
Personnel						
Classifications (FTEs)	0	0	0	0	0	0

City of Roeland Park

Line Item Activity Budget - Equipment & Bldg Reserve Fund

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	\$ 310,307	\$ 245,306	\$ 375,139	\$ 228,908	\$ 228,908	\$ 228,908
	Other						
4780	Sale of Assets	-	1,100,000	1,100,000	-	-	-
	Total Other	-	1,100,000	1,100,000	-	-	-
	Transfers						
4840	Transfer from General Fund	12,500	82,951	112,051	119,888	35,807	34,302
4841	Transfer from PD/GF	142,960	24,000	24,000	70,320	24,242	107,367
4842	Transfer from PW / GF	3,500	123,500	166,500	49,200	12,500	61,000
4860	Transfer from Special Highway	57,970	57,970	57,971	-	-	-
	Total Transfers	216,930	288,421	360,522	239,408	72,549	202,669
	Total Revenues	216,930	1,388,421	1,460,522	239,408	72,549	202,669
	C Commodities						
5315	Machinery & Auto Equipment	24,466	88,562	336,733	119,520	36,742	168,367
	C Commodities Total	24,466	88,562	336,733	119,520	36,742	168,367
	D Capital Outlay						
5442	Building Expense	69,663	1,082,951	83,111	89,500	3,900	800
	D Capital Outlay Total	69,663	1,082,951	83,111	89,500	3,900	800
	E Debt Service						
5619	Lease/Purchase - Principal	54,532	56,369	56,369	-	-	-
5620	Lease/Purchase - Interest	3,437	1,600	1,600	-	-	-
	E Debt Service Total	57,969	57,969	57,969	-	-	-
	N Non-Expenditures Appropriation						
5705	Future CIP - PW	-	-	1,100,000	-	-	-
5707	Future CIP - Building Reserve	-	28,940	28,940	30,388	31,907	33,502
	N Non-Appropriation Expenditures Total	-	28,940	1,128,940	30,388	31,907	33,502
	Total Expenditures	152,098	1,258,422	1,606,753	239,408	72,549	202,669
	Ending Fund Balance	375,139	375,305	228,908	228,908	228,908	228,908

Notes:

*The Equipment and Building Reserve Fund is a continuing capital fund that receives transfers to pay for capital equipment and building improvements. The \$1.1 million in revenue from sale of assets is accounting for the sale of The Rocks development where the Public Works shop currently sits. This sale has not come to fruition and the corresponding appropriation was placed in a future reserve account. The reason for the reduction in ending fund balance from 2017 to projected 2018 is due to the purchase of the new leaf machine, which was not anticipated when the 2018 budget was originally adopted.

Economic Development

Department Description

The Economic Development Department accounts for all development-related funds including:

Tax Increment Financing (TIF) Funds

- TIF 1 – Wal-Mart/Bella Roe
- TIF 2D – City Hall/Aldi
- TIF 2C – Valley State Bank
- TIF 3 – Boulevard Apartments/The Rocks

Transportation Development (TDD) Funds

- TDD #1 – Price Chopper/Bella Roe
- TDD #2 – Lowes

Community Improvement District (CID)

- CID #1 – Roeland Park Shopping Center/Wal-Mart

These funds were established to fund redevelopment within the City. The City Administrator assisted by the Assistant City Administrator, oversees the activities that occur within these development districts.

Program Areas:

- **TIF 1** – The TIF expires May 18, 2024 and includes the Wal-Mart/Roeland Park Shopping Center and the Bella Roe Shopping Center, which were approved as development area TIF 1A and 1B, respectively. The City Council approved a new development plan on Feb. 19, 2018 which maintained the same expiration date but amended the development plan to allow for use of TIF funds for infrastructure improvements and potential site redevelopment upon retirement of debt service. The debt service was retired early in 2018.
- **TIF 2D** – This TIF includes City Hall and the commercial area bounded by Roe Boulevard to the west, 48th Street to the north, and Roe Lane to the east and Granada on the south. This TIF expires December 31, 2021. The TIF 2D development plan was amended in 2015 to include the allowance of infrastructure projects serving the district including stormwater and street improvements. This fund includes the payment of General Obligation bonds for improvements to City Hall that were made in 2012. The development plan includes additional improvements to City Hall in 2020 and 2021. This debt retires in 2019.
- **TIF 2C** – This TIF is for redevelopment of the Security Bank property (formerly Valley State Bank) and the associated shopping center. The debt service from the development of this area is paid through a trustee and all resources generated from the TIF property tax are turned over to the trustee to pay the debt. The TIF expires February 1, 2020, at which point any remaining principal balance on the TIF debt is deemed forgiven or paid and all remaining funds with the trustee are turned over to the bond holders.
- **TIF 3** – This TIF includes the Boulevard Apartments bounded by Skyline Drive on the south, Roe Lane/County Line Road on the east and the city limits to the north. TIF 3 expires May 17, 2025. The TIF is divided into two project areas, 3A for the Boulevard Apartments and 3C for the former pool property owned by the City, now known as The Rocks development. These two districts were combined in 2014. City contractors continue to prepare the Rocks for future development by continued grading and completing storm water detention on the site. The City has hired CBC Real Estate consultants to market this site to potential developers with the hope of getting a limited service hotel, full service restaurant and an entertainment/activity attraction on the 6.6-acre site. The City issued a RFQ for potential developers in late 2018.
- **TDD #1** – The debt for TDD 1 was issued in 2005 with a subsequent issuance in 2006. The TDD levies a 1%

sales tax on retail sales at Price Chopper and the surrounding Bella Roe properties, except Lowes. TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders.

- **TDD #2** – The debt for TDD 2 was issued in 2006. This TDD levies a 0.5% sales tax on all retail sales at Lowes to pay the debt service. TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders.
- **CID #1** - The CID Fund was established in 2012 with the intention of reconfiguring the Roeland Park Shopping Center and Wal-Mart space after Wal-Mart's planned departure in 2016. Wal-Mart changed course and decided not to leave its current facility. The CID is a 1 cent sales tax that will cease once the fund reaches \$3 million which we anticipate reaching in 2019. Funds are spent upon request from the developer for eligible expenses. To date, there have been no requests to use the funds.

Economic Development - Summary of Resources and Appropriations

	2018					
	2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
Revenues & Resources						
Taxes	\$ 1,664,730	\$ 1,471,978	\$ 1,528,374	\$ 1,385,891	\$ 1,376,220	\$ 1,402,488
Intergovernmental	859,013	879,240	867,604	731,174	430,850	439,467
Other Sources	53,000	124,500	283,500	122,000	-	-
Interest	27,501	26,960	37,355	26,960	26,960	26,960
Total Revenues	2,604,245	2,502,678	2,716,832	2,266,024	1,834,030	1,868,916
Expenditures & Appropriations						
Summary by Program						
370 - TIF 1 Bella Roe/Wal-Mart	\$ 1,186,811	\$ 887,274	\$ 945,474	\$ 143,990	\$ 1,391,817	\$ 289,850
400 - TDD #1 - Price Chopper	2,914,119	275,400	231,500	280,908	286,526	292,257
410 - TDD #2 - Lowes	8,525	138,720	143,720	141,494	144,324	147,211
420 - CID #1 - Roeland Park Shopping Ctr.	86	2,229,000	-	3,008,000	-	-
450 - TIF 2D - City Hall	522,227	424,365	624,782	439,890	262,280	338,066
480 - TIF 2C - Valley State Bank	55,681	69,460	84,788	35,425	-	-
510 - TIF 3 Blvd Apts/The Rocks	257,979	126,500	501,607	-	-	-
Total	4,945,427	4,150,719	2,531,871	4,049,707	2,084,947	1,067,383
Summary by Appropriation Unit						
Contracted Services	\$ 278,717	\$ 25,740	\$ 521,097	\$ 25,740	\$ 23,240	\$ 23,240
Capital Outlay	349,717	246,000	454,417	245,000	1,147,577	57,000
Debt Service	4,316,993	1,523,479	1,556,357	616,717	419,350	427,967
Non-Expenditure Appropriations	-	2,229,000	-	3,162,250	294,780	300,676
Transfers Out	-	126,500	-	-	200,000	258,500
Total	4,945,427	4,150,719	2,531,871	4,049,707	2,084,947	1,067,383
Summary by Fund						
TIF 1 Bella Roe/Wal-Mart	\$ 1,186,811	\$ 887,274	\$ 945,474	\$ 143,990	\$ 1,391,817	\$ 289,850
TDD #1 - Price Chopper	2,914,119	275,400	231,500	280,908	286,526	292,257
TDD #2 - Lowes	8,525	138,720	143,720	141,494	144,324	147,211
CID #1 - Roeland Park Shopping Ctr.	86	2,229,000	-	3,008,000	-	-
TIF 2D - City Hall	522,227	424,365	624,782	439,890	262,280	338,066
TIF 2C - Valley State Bank	55,681	69,460	84,788	35,425	-	-
TIF 3 Blvd Apts/The Rocks	257,979	126,500	501,607	-	-	-
Total	4,945,427	4,150,719	2,531,871	4,049,707	2,084,947	1,067,383
Personnel						
Classifications (FTEs)	0	0	0	0	0	0

City of Roeland Park
Line Item Activity Budget - TIF 1 - Bella Roe/Walmart

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ 1,038,280	\$ 814,288	\$ 907,195	\$ 931,917	\$ 1,817,359	\$ 1,475,212
	Taxes						
4730	Tax Increment Income	448,614	404,640	425,800	412,733	420,987	429,407
4735	Tax Increment Income IB	588,597	587,450	526,896	599,199	611,183	623,407
	Total Taxes	<u>1,037,211</u>	<u>992,090</u>	<u>952,696</u>	<u>1,011,932</u>	<u>1,032,170</u>	<u>1,052,814</u>
	Interest						
4511	Interest on Invested Assets	18,515	17,500	17,500	17,500	17,500	17,500
	Total Interest	<u>18,515</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>
	Total Revenues	<u>1,055,726</u>	<u>1,009,590</u>	<u>970,196</u>	<u>1,029,432</u>	<u>1,049,670</u>	<u>1,070,314</u>
	Expenditures						
	B Contracted Services						
5209	Professional Services	3,715	1,100	3,700	1,100	1,100	1,100
5214	Other Contracted Services	2,640	2,640	2,640	2,640	2,640	2,640
	B Contracted Services Total	6,355	3,740	6,340	3,740	3,740	3,740
	D Capital Outlay						
5457	CARS Roe 2020	-	-	-	-	1,107,577	-
	D Capital Outlay	-	-	-	-	1,107,577	-
	E Debt Service						
5601	Bond Principal	1,070,000	860,000	914,162	-	-	-
5602	Bond Interest	110,456	23,534	24,972	-	-	-
	E Debt Service Total	1,180,456	883,534	939,134	-	-	-
	N Non-Expenditures Appropriation						
5755	Property Tax Reduction - Appeals	-	-	-	140,250	280,500	286,110
	N Non-Appropriation Expenditures Total	-	-	-	140,250	280,500	286,110
	Total Expenditures	<u>1,186,811</u>	<u>887,274</u>	<u>945,474</u>	<u>143,990</u>	<u>1,391,817</u>	<u>289,850</u>
	Ending Fund Balance	<u>\$ 907,195</u>	<u>\$ 936,604</u>	<u>\$ 931,917</u>	<u>\$ 1,817,359</u>	<u>\$ 1,475,212</u>	<u>\$ 2,255,676</u>

Notes:

*Starting in 2019, the ending fund balance is projected to grow 95% over the 2018 projected ending fund balance. This is due to retirement of the outstanding debt early in 2018. There are no projects planned in 2019. In 2020, the City has programmed a portion of the Roe Boulevard improvements to come from TIF 1 resources.

*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated quarterly.

City of Roeland Park
Line Item Activity Budget - TDD#1 - Price Chopper/Bella Roe

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ (107,318)	\$ (107,318)	\$ (2,756,849)	\$ (2,720,995)	\$ (2,720,995)	\$ (2,720,995)
	Intergovernmental						
4110	City/county Sales & Use Tax	264,456	275,400	267,101	280,908	286,526	292,257
	Intergovernmental Total	<u>264,456</u>	<u>275,400</u>	<u>267,101</u>	<u>280,908</u>	<u>286,526</u>	<u>292,257</u>
	Interest						
4510	Interest on Investment	132	-	253	-	-	-
	Total Interest	<u>132</u>	<u>-</u>	<u>253</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Revenues	<u>264,588</u>	<u>275,400</u>	<u>267,354</u>	<u>280,908</u>	<u>286,526</u>	<u>292,257</u>
B	Contracted Services						
5209	Professional Services	2,467	-	-	-	-	-
5214	Other Contracted Services	5,030	6,500	6,500	6,500	6,500	6,500
5281	Project Expense	-	-	-	-	-	-
B	Contracted Services Total	<u>7,497</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
E	Debt Service						
5601	Bond Principal	2,900,000	-	150,000	-	-	-
5602	Bond Interest	6,622	268,900	75,000	274,408	280,026	285,757
E	Debt Service Total	<u>2,906,622</u>	<u>268,900</u>	<u>225,000</u>	<u>274,408</u>	<u>280,026</u>	<u>285,757</u>
	Total Expenditures	<u>2,914,119</u>	<u>275,400</u>	<u>231,500</u>	<u>280,908</u>	<u>286,526</u>	<u>292,257</u>
	Ending Fund Balance	<u>\$ (2,756,849)</u>	<u>\$ (107,318)</u>	<u>\$ (2,720,995)</u>	<u>\$ (2,720,995)</u>	<u>\$ (2,720,995)</u>	<u>\$ (2,720,995)</u>

Notes:

*TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.

City of Roeland Park
Line Item Activity Budget - TDD#2 - Lowes

		2018					
		2017 Actual	2018 Budget	Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	\$ (941,727)	\$ (941,727)	\$ (809,751)	\$ (811,530)	\$ (811,530)	\$ (811,530)
Intergovernmental							
4110	City/county Sales & Use Tax	140,435	138,720	141,839	141,494	144,324	147,211
	Total Intergovernmental	<u>140,435</u>	<u>138,720</u>	<u>141,839</u>	<u>141,494</u>	<u>144,324</u>	<u>147,211</u>
Interest							
4510	Interest on Investment	66	-	102	-	-	-
	Total Interest	<u>66</u>	<u>-</u>	<u>102</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Revenues	<u>140,501</u>	<u>138,720</u>	<u>141,941</u>	<u>141,494</u>	<u>144,324</u>	<u>147,211</u>
B	Contracted Services						
5209	Professional Services	1,067	-	-	-	-	-
5214	Other Contracted Services	4,085	5,000	5,000	5,000	5,000	5,000
5254	Miscellaneous Charges	-	-	-	-	-	-
B	Contracted Services Total	<u>5,151</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
E	Debt Service						
5601	Bond Principal		133,720	133,720	136,494	139,324	142,211
5602	Bond Interest	3,374	-	5,000	-	-	-
E	Debt Service Total	<u>3,374</u>	<u>133,720</u>	<u>138,720</u>	<u>136,494</u>	<u>139,324</u>	<u>142,211</u>
	Total Expenditures	<u>8,525</u>	<u>138,720</u>	<u>143,720</u>	<u>141,494</u>	<u>144,324</u>	<u>147,211</u>
	Ending Fund Balance	<u>\$ (809,751)</u>	<u>\$ (941,727)</u>	<u>\$ (811,530)</u>	<u>\$ (811,530)</u>	<u>\$ (811,530)</u>	<u>\$ (811,530)</u>

Notes:

*TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.

City of Roeland Park

Line Item Activity Budget - CID #1 - Roeland Park Shopping Center

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ 1,764,485	\$ 2,225,185	\$ 2,225,413	\$ 2,697,076	\$ 6,308	\$ 14,768
	Intergovernmental						
4110	City/county Sales & Use Tax	454,122	465,120	458,663	308,771	-	-
	Total Intergovernmental	454,122	465,120	458,663	308,771	-	-
	Interest						
4510..4512	Interest on Investment	6,892	8,460	13,000	8,460	8,460	8,460
	Total Interest	6,892	8,460	13,000	8,460	8,460	8,460
	Total Revenues	461,014	473,580	471,663	317,231	8,460	8,460
B	Contracted Services						
5209	Professional Services	-	-	-	-	-	-
5215	City Attorney	86	-	-	-	-	-
B	Contracted Services Total	86	-	-	-	-	-
N	Non-Appropriation Expenditures						
5721	CID #1 Expenses	-	2,229,000	-	3,008,000	-	-
N	Non-Appropriation Expenditures Total	-	2,229,000	-	3,008,000	-	-
	Total Expenditures	86	2,229,000	-	3,008,000	-	-
	Ending Fund Balance	\$ 2,225,413	\$ 469,765	\$ 2,697,076	\$ 6,308	\$ 14,768	\$ 23,228

Notes:

*The City budgets the entire fund balance annually as the funds are spent in the event the developer submits an application for reimbursement on an eligible expense. To date, the developer has not made a request to draw from these funds.

City of Roeland Park

Line Item Activity Budget - TIF 2D - City Hall

		2017 Actual	2018 Budget	2018 Projected	2019 Budget	2020 Budget	2021 Budget
4010	Beginning Fund Balance	\$ 284,447	\$ 853	\$ 132,344	\$ 50,692	\$ 37,336	\$ 85,106
	Taxes						
4730	Tax Increment Income	315,659	298,127	254,630	303,534	309,049	314,675
	Total Taxes	315,659	298,127	254,630	303,534	309,049	314,675
	Other						
4789	Loan from General Fund	53,000	124,500	283,500	122,000	-	-
	Other Total	53,000	124,500	283,500	122,000	-	-
	Interest						
4510..4512	Interest on Investment	1,465	1,000	5,000	1,000	1,000	1,000
	Total Interest	1,465	1,000	5,000	1,000	1,000	1,000
	Total Revenues	370,124	423,627	543,130	426,534	310,049	315,675
B	Contracted Services						
5209	Professional Services	-	5,000	-	5,000	5,000	5,000
5214	Other Contracted Services	-	3,000	-	3,000	3,000	3,000
5257	Property Tax Payments	-	-	-	-	-	-
B	Contracted Services	-	8,000	-	8,000	8,000	8,000
D	Capital Outlay						
5442	City Hall Building Improvements	-	-	-	-	40,000	57,000
5444	ADA Improvements	12,024	-	-	-	-	-
5457	CARS Roe 2020	337,693	246,000	82,091	245,000	-	-
5458	2018 CARS	-	-	372,326	-	-	-
D	Capital Outlay Total	349,717	246,000	454,417	245,000	40,000	57,000
E	Debt Service						
5644	Principal Bonds - 2012-1	165,000	165,000	165,000	170,000	-	-
5645	Interest Bonds - 2012-1	7,510	5,365	5,365	2,890	-	-
E	Debt Service Total	172,510	170,365	170,365	172,890	-	-
N	Non-Expenditures Appropriation						
5755	Property Tax Reduction - Appeals	-	-	-	14,000	14,280	14,566
N	Non-Appropriation Expenditures Total	-	-	-	14,000	14,280	14,566
T	Transfers						
5802	Transfer to General Fund	-	-	-	-	200,000	258,500
T	Transfers Total	-	-	-	-	200,000	258,500
	Total Expenditures	522,227	424,365	624,782	439,890	262,280	338,066
	Ending Fund Balance	\$ 132,344	\$ 115	\$ 50,692	\$ 37,336	\$ 85,106	\$ 62,715

Notes:

*Capital projects budgeted include a portion of the Roe Boulevard Redesign and construction, as well as the 2018 CARS project along Roe Parkway. In order to cover the cost of these projects, the TIF 2D fund accepted a loan from the General Fund which is shown being paid back in 2020 and 2021. In addition, the development plan includes improvements to City Hall which are programmed in 2020 (parking lot resurfacing) and 2021 (exterior lighting upgrades and roof replacement). Due to the timing of capital items, the fund balance fluctuates widely from one year to the next.

*The debt service issued to cover the remodeling of City Hall will retire in 2019.

City of Roeland Park
Line Item Activity Budget - TIF 2C - Security Bank

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ 1,169	\$ 1,169	\$ 14,862	-	-	-
	Taxes						
4730	Tax Increment Income	69,375	69,460	69,926	35,425	-	-
	Total Taxes	69,375	69,460	69,926	35,425	-	-
	Total Revenues	69,375	69,460	69,926	35,425	-	-
B	Contracted Services						
5209	Professional Services	-	-	-	-	-	-
5214	Other Contracted Services	1,650	2,500	1,650	2,500	-	-
B	Contracted Services Total	1,650	2,500	1,650	2,500	-	-
E	Debt Service						
5601	Bond Principal	38,827	66,960	83,138	32,925	-	-
5602	Bond Interest	13,329	-	-	-	-	-
5612	Debt Service - Bond Issue	1,875	-	-	-	-	-
E	Debt Service Total	54,031	66,960	83,138	32,925	-	-
	Total Expenditures	55,681	69,460	84,788	35,425	-	-
	Ending Fund Balance	\$ 14,862	\$ 1,169	\$ -	\$ -	\$ -	\$ -

Notes:

*TIF 2c expires February 1, 2020. This fund is used to cover debt service associated with the redevelopment of the 2C area, originally Valley State Bank and now Security Bank site along with a small shopping Center. All funds collected from the property tax TIF for the district are turned over to a trustee to pay debt service.

City of Roeland Park
Line Item Activity Budget - TIF 3 - Boulevard Apartments/The Rocks

		<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Projected</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>
4010	Beginning Fund Balance	\$ 280,293	\$ 28,204	\$ 265,232	\$ 16,247	\$ 51,247	\$ 86,247
	Taxes						
4730	Tax Increment Income	31,005	6,765	35,000	35,000	35,000	35,000
4731	Tax Increment Income 3A	<u>211,481</u>	<u>105,536</u>	<u>216,122</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Taxes	<u>242,486</u>	<u>112,301</u>	<u>251,122</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
	Interest						
4510..4512	Interest on Investment	<u>432</u>	<u>-</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Interest	<u>432</u>	<u>-</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Revenues	<u>242,918</u>	<u>112,301</u>	<u>252,622</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
B	Contracted Services						
5204	Legal Printing	218	-	-	-	-	-
5205	Postage & Mailing Permits	-	-	-	-	-	-
5209	Professional Services	98,161	-	58,831	-	-	-
5214	Other Contracted Services	-	-	-	-	-	-
5243	Contractual Reimbursement	-	-	40,000	-	-	-
5244	General Contractor	<u>159,600</u>	<u>-</u>	<u>402,776</u>	<u>-</u>	<u>-</u>	<u>-</u>
B	Contracted Services Total	257,979	-	501,607	-	-	-
T	Transfers						
5802	Transfer to General Fund	<u>-</u>	<u>126,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
T	Transfers Total		126,500				
	Total Expenditures	<u>257,979</u>	<u>126,500</u>	<u>501,607</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Ending Fund Balance	<u>\$ 265,232</u>	<u>\$ 14,005</u>	<u>\$ 16,247</u>	<u>\$ 51,247</u>	<u>\$ 86,247</u>	<u>\$ 121,247</u>

Notes:

*TIF 3 expires May 17, 2025. The City recently decided to keep both project areas in place until the final expiration of the TIF district in 2025. As of budget adoption for FY 2019, the intention was to complete all planned projects on the City's land (now referred to as The Rocks) in FY 2018 and close out the 3A portion of the project. The Governing Body now plans to complete some additional work on the site to get it more shovel ready for sale to a future developer. As a result, the FY 2019 Budget will require a budget amendment in 2019.

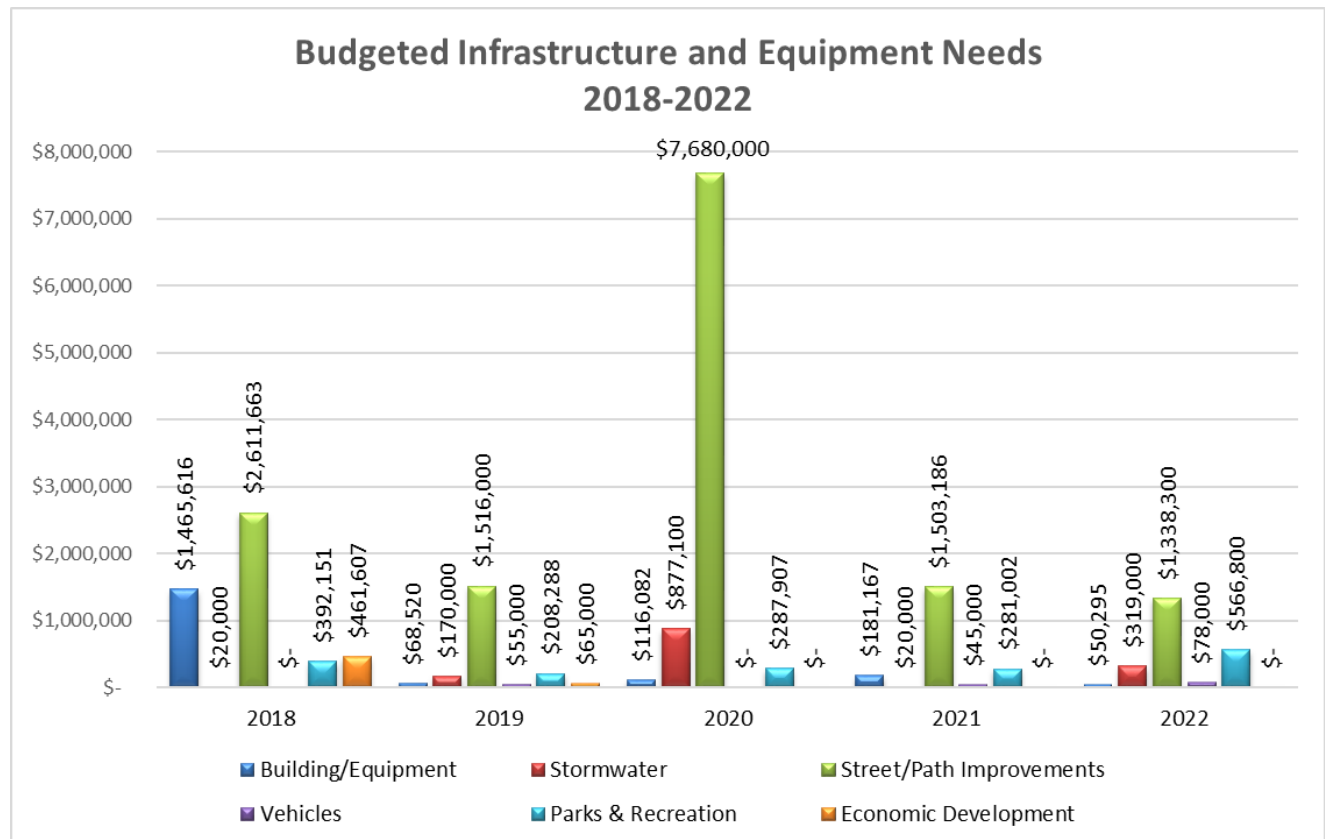
* The ending fund balances in this fund have varied significantly year-to-year due to the scheduling of capital projects. The Projected FY 2018 Budget indicates most of the outstanding funds will be spent during that year on the sanitary sewer installation, storm water detention and final grade and fill for the site. Staff now expects these projects to be closed out in FY 2019. In addition, pending new development on the site, staff intends to program additional capital projects on the site such as parking lot construction, reconstruction of Roe Parkway through the site and additional infrastructure improvements intended to improve the viability of The Rocks for development.

Capital Improvement Program

Capital Investment Overview

Reinvesting in the City's infrastructure, buildings, vehicles and equipment is important to maintaining the quality of life in our community. Further the City's investment promotes private investment which is key to the financial health of the community. Reinvesting in public buildings and equipment also assures that the operating costs for the City remain at optimal levels.

Roeland Park defines a "capital expenditure" as the purchase of assets at a cost greater than \$5,000 with a useful life of at least three years. "Capital improvements" are the investment in infrastructure improvements or additions and "capital maintenance" includes the improvement of an existing asset to maintain its condition (such as street maintenance). Below is a graph reflecting the capital investment during the period of 2018 through 2022.



Five Year Capital Improvement Plan

Although capital planning is completed looking out ten plus years, a five-year outlook is incorporated into the budget document. The five-year CIP reflects the anticipated year of each project as well as the different funding sources per project. No borrowing is anticipated for any of the projects except for a couple of TIF funded projects that will receive loans from the General Fund until TIF proceeds are available for repayment. The pay-as-you-go policy is a fiscally conservative approach and marks a change in project financing philosophy for the City. Presently it appears that this approach is sustainable if current property and sales tax revenue streams continue to grow at historical pace. As existing debt is

retired, the resources currently allocated to retire that debt (property tax and sales tax) is anticipated to be used to fund capital projects. Should the City find itself in a situation where capital funding is necessary beyond the annual revenues available, the option of borrowing remains available.

A detailed list of all capital items anticipated in the five-year CIP are included in Appendix B. The CIP has an exceptionally high investment anticipated during the next five years (\$20.4 million). This is driven by large street and storm sewer reconstruction projects as well as acquiring a new location for Public Works. For comparison, the ten-year outlook for the CIP reflects \$28.5 million in potential capital investment, only \$8.1 million in the second five-year period.

2019 Capital Improvement Plan

The 2019 Budget includes capital investment in city owned buildings, infrastructure, facilities, vehicles, and equipment. The plan is intended to achieve the lowest cost of ownership over the lifecycle of the asset while meeting service quality and reliability standards.

Project Name	2019 Funding Source	Total Funding (all years)	2019 City Funded Budget	Other Funding Sources
Aquatics Center (RPAC) - Undesignated Annual Maintenance	360	30,388	30,388	-
RPAC Bulkhead Repair	360	60,000	30,000	30,000
RPAC Diving Board Replacement	360	10,000	5,000	5,000
RPAC Lobby Floor Epoxy	360	16,000	8,000	8,000
City Hall Hot Water Heater	360	1,000	1,000	-
Comprehensive Plan Update	101	65,000	65,000	-
City Hall Computer Networking (routers)	360	8,000	8,000	-
City Hall Computer Replacement	360	4,000	4,000	-
City Hall Chair Rail - Large Meeting Room	360	1,000	1,000	-
City Hall Office Furniture Replacement	360	2,500	2,500	-
Community Center (CC) Replace all T-12 Light Fixtures with LEDs	290	10,000	10,000	-
CC Room 3 Air Handler/Furnace - 3 ton	290	3,000	3,000	-
CC Room 3 Air Condenser Unit	290	3,200	3,200	-
CC West Hallway Air Handler	290	5,000	5,000	-

CC Strength Training Condenser Unit - 3 Ton	290	3,200	3,200	-
CC Repair Floor in Neighbors Place Room	290	2,000	2,000	-
CC Repair Floor - Main Hallway	290	2,000	2,000	-
Park Maintenance/Improvements	300	20,000	20,000	-
Historical Markers/Interpretive Signage	300	30,000	30,000	-
Roe House Play Structure	300	10,000	10,000	-
Nall Park Benches, tables and receptacles	300	34,000	34,000	-
Police Body Cameras	360	1,000	1,000	-
Police IT Equipment/Computers	360	6,120	6,120	-
Police Radio Replacement	360	5,000	5,000	-
Police In-Car Computers	360	12,000	12,000	-
Police Tasers	360	7,200	7,200	-
Police Vehicle Emergency Equipment	360	4,000	4,000	-
Police Harley Davidson Patrol Motorcycle	360	30,000	30,000	-
Police In-Car Video	360	5,000	5,000	-
In-House or Contract Street Maintenance	300	115,000	115,000	-
Contracted Street Maintenance	106	210,000	210,000	-
Wayfinding Signs for RP (3 yr. program)	300	37,500	12,500	-
Stormwater: Network Inspection/Condition Rating	300	80,000	20,000	-
Public Works (PW) #108 - 2000 GMC Senoma - Replacement	360	25,000	25,000	-
2019 CDBG El Monte Street Improvements	300	196,000	29,400	166,600
2019 Residential Street Recon - Rosewood	270	604,814	534,000	-
PW Paint Striping Machine	360	5,200	5,200	-
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	300	231,000	87,380	103,620

2020 Stormwater Maintenance - 57th & Roeland Dr	300	900,000	150,000	-
2020 Roe Blvd (County Line to Johnson Drive)	450	8,193,313	245,000	-
Annual Sidewalk Repair & Replacement Ph. 1-3	250	250,000	25,000	-
PW #419 - 2007 Water Buffalo On Trailer	360	6,500	6,500	-
TOTAL CAPITAL EXPENDITURE		\$11,244,935	\$1,812,588	\$313,220

Funding Sources: 250 = Sp. Hwy Fund, 270 = Sp. Street Fund (27A), 290 = Community Center Fund (27C), 300 = Sp. Infrastructure (27D), 360 = Equipment/Building Reserve Fund, 450=TIF 2

2019 Major Non-Recurring Capital Improvements

Street Improvements

- **2019 CDBG – El Monte Street Improvements:** The project will conduct street base repairs, a two-inch mill and overlay, curb and gutter repairs, driveway apron repairs and street lighting improvements. This project is funded primarily through a Community Development Block Grant, of which the City requested \$166,600. The actual funding amount may be less. The City's portion of this project, which will be funded from the Special Infrastructure Fund (27D) is estimated at \$29,400.
- **2019 Residential Street Reconstruction:** Starting in 2019, the City plans to reconstruct several residential streets that are in poor condition. Construction of these projects will take place every two years as budget allows through 2027. The first street is Rosewood between 55th and Alder. Funding for this program will come from the Special Street Fund (27A) and is budgeted for \$534,000 in 2019, with design budgeted in 2018 for \$70,814 for a total project cost of \$604,814.
- **2019 CARS – 50th Terrace, Roe Blvd to Cedar:** This project includes a deep mill and overlay with street base repairs, sidewalk repairs, curb and gutter repairs, and street striping and signage improvements. Fifty percent of the construction cost will be funded by the Johnson County CARS grant (\$103,620) and the balance through the Special Street Fund (27A). This amounts to \$81,30 in 2019 with a total project cost of \$231,000.
- **2020 Roe Boulevard – County Line to Johnson Drive:** This is one of the largest construction projects undertaken by the City and involves multiple funding sources. The project will add to the existing parkway design and art lined streetscape with unique lighting and signalization, also adding more street trees and pedestrian walkways. The project will replace deficient pavement, curb & gutter, sidewalk, medians, and stormwater infrastructure. An eight-foot multi-use trail will replace the sidewalk on the west side of Roe, pedestrian safety will be enhanced at crosswalks and intersections and will include gateway element art features at both ends. The construction will take place in 2020, however the planning and visioning began in 2017 and will continue through 2019. The total project budget is \$8.2 million with the 2019 Budget of \$245,000 planned for land acquisition and funded from the TIF 2D Fund. While design is currently budgeted in 2018, it will likely continue into 2019 which will require an encumbrance of prior year funds from the TIF 2D and Special Street Funds. Of the total budget, 72% is funded using CARS and Surface Transportation Grants.

Stormwater Improvements

- **2020 Stormwater Maintenance – 57th & Roeland Drive:** This project will remove deteriorated corrugated metal pipe and inlets, and replace with reinforced concrete, the new standard. Construction is slated to take place in 2020 with design occurring in 2019. Total project budget is \$900,000 with \$150,000 in design work taking place in 2019 and funded from the Special Infrastructure Fund.

City of Roeland Park, Kansas

Capital Improvement Plan

2018 thru 2022

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Aquatic Center								
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	n/a	28,940	30,388	31,907	33,502	35,000	159,737
Aquatics Center - Light Pole Replacement	17-Aqua-001	8	9,011					9,011
Pool Deck Caulking	17-Aqua-002	7	7,500					7,500
Repaint Main Pool	17-Aqua-003	4					80,800	80,800
Bulkhead Repair	17-Aqua-004	7		30,000				30,000
Repaint Youth Pool	17-Aqua-007	4					11,000	11,000
Pool Shade Structures	18-Aqua-002	8	10,000					10,000
Diving Board Replacement	18-Aqua-003	6		5,000				5,000
Pool House and Pump House Roof Replacements	18-Aqua-004	8	17,600					17,600
Repaint vortex and slide pools	18-Aqua-005	7	5,500					5,500
Replace Whale Slide in Kids Pool	18-Aqua-006	7	10,000					10,000
Main Drain Valve Replacement	18-Aqua-007	8	10,000					10,000
Pool Acid Room Ventilation	19-Aqua-001	8	2,500					2,500
RPAC Lobby Floor Epoxy	19-Aqua-002	7		8,000				8,000
Replace Faulty Deck Panels	19-Aqua-004	7		0				0
RPAC Dome Replacement	20-Aqua-002	7	0					0
RPAC Locker Room Privacy Improvements	22-Aqua-003	6					75,000	75,000
Aquatic Center Total			101,051	73,388	31,907	33,502	201,800	441,648
360 Equipment Reserve			101,051	73,388	31,907	33,502	201,800	441,648
Aquatic Center Total			101,051	73,388	31,907	33,502	201,800	441,648
City Hall								
Server Backup	17-CH-002	7	6,000					6,000
City Hall Server Firewall	18-CH-003	7	5,000					5,000
City Hall Hot Water Heater	19-CH-001	5		1,000				1,000
Comprehensive Plan Update	19-CH-002	7		65,000				65,000
City Hall Computer Networking (routers)	19-CH-003	7		8,000				8,000
City Hall Computer Replacement	19-CH-004	6		4,000	2,400	800	800	8,000
Chair Rail - Large Meeting Room	19-CH-005	n/a		1,000				1,000
City Hall Office Furniture Replacement	19-CH-006	n/a		2,500	1,500			4,000
City Hall - ADA Restroom Improvements	20-CH-002	7			65,100			65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	6			14,040			14,040
City Hall - ADA First Floor Police Improvements	20-CH-004	7			8,800			8,800
City Hall - Roof Replacement	21-CH-001	6				50,000		50,000
City Hall Exterior Lighting	21-CH-002	5				7,000		7,000
City Hall Parking Lot Resurfacing	22-CH-001	6			40,000			40,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
City Hall Total			11,000	81,500	131,840	57,800	800	282,940
101 General Overhead				65,000				65,000
300 Special Infrastructure					87,940			87,940
360 Equipment Reserve			11,000	16,500	3,900	800	800	33,000
450 TIF 2					40,000	57,000		97,000
City Hall Total			11,000	81,500	131,840	57,800	800	282,940
Community Center								
Replace all T-12 Light Fixtures with LEDs	17-CCtr-003	6	10,000	10,000	10,000	10,000		40,000
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002	7		3,000				3,000
Room 3 Air Condenser Unit	18-CCtr-003	7		3,200				3,200
West Hallway Air Handler	18-CCtr-004	7		5,000				5,000
Strenth Training Condenser Unit - 3 Ton	18-CCtr-005	6		3,200				3,200
Repair Floor in Neighbors Place Room	19-CCtr-001	6		2,000				2,000
Repair Floor - Main Hallway	19-CCtr-002	6		2,000				2,000
Room 6 Condenser Unit - 4 Ton	19-CCtr-003	6			4,500			4,500
Room 6 - Flooring replacement	19-CCtr-004	7	3,000					3,000
Admin. offices - Flooring replacement	19-CCtr-005	7	2,000					2,000
Gazebo Roof	20-CCtr-001	5			3,000			3,000
East Hallway Air Handler	20-CCtr-003	5			5,000			5,000
Drinking Fountain Waste Vent Line Repair	21-CCtr-001	5				2,000		2,000
Roof Vent Fan	22-CCtr-002	5					2,000	2,000
CC - Parking Lot Resurfacing, Restriping	22-CCtr-004	6					182,000	182,000
Community Center Drainage Improvements	22-CCtr-005	6					158,000	158,000
Community Center Total			15,000	28,400	22,500	12,000	342,000	419,900
290 Community Center			15,000	28,400	22,500	12,000	342,000	419,900
Community Center Total			15,000	28,400	22,500	12,000	342,000	419,900
Neighborhood Services								
Building Inspection Vehicle	22-NS-001	n/a					26,000	26,000
Neighborhood Services Total							26,000	26,000
360 Equipment Reserve							26,000	26,000
Neighborhood Services Total							26,000	26,000
Parks and Recreation								
Park Maintenance/Improvements	16-Park-001	7	20,000	20,000	21,000	22,000	23,000	106,000
Replace Tennis Courts	17-Park-002	8	157,600					157,600
Shade Structures for City Parks	18-Park-001	7	56,000					56,000
R Park Development Plan	18-Park-003	7	30,000					30,000
Historical Markers/Interpretive Signage	19-Park-001	5		30,000				30,000
Roe House Play Structure	19-Park-002	n/a		10,000				10,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Nall Park Benches, tables and receptacles	19-Park-003	n/a		34,000				34,000
Shelter House & Performance Pavillion-R Park	20-Park-003	5			200,000			200,000
Disc Golf Course (short 9 basket course)	21-Park-001	4				13,500		13,500
Permanent Restroom - R Park	21-Park-002	4				200,000		200,000
Parks and Recreation Total			263,600	94,000	221,000	235,500	23,000	837,100

300 Special Infrastructure			223,600	64,000	171,000	215,500	23,000	697,100
360 Equipment Reserve				30,000				30,000
Other Grants			40,000					40,000
Other Sources					50,000	20,000		70,000
Parks and Recreation Total			263,600	94,000	221,000	235,500	23,000	837,100

Police Department								
Body Cameras	16-Pol-004	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Radar	16-Pol-007	n/a	5,000		5,000		5,000	15,000
AED Replacement	18-Pol-001	n/a	8,000					8,000
Police IT Equipment/Computers	18-Pol-003	n/a	6,000	6,120	6,242	6,367	6,495	31,224
Radio Replacement	18-Pol-004	n/a		5,000		100,000		105,000
Police In-Car Computers	19-Pol-001	n/a	4,000	12,000	12,000		4,000	32,000
Tasers	19-Pol-002	n/a		7,200				7,200
Vehicle Emergency Equipment	19-Pol-003	n/a		4,000			8,000	12,000
Harley Davidson Patrol Motorcycle	19-Pol-004	n/a		30,000				30,000
K9 Unit	19-Pol-005	n/a	18,700					18,700
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a					26,000	26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a					26,000	26,000
Police In-Car Video	22-Pol-003	n/a		5,000			25,000	30,000
Police Department Total			42,700	70,320	24,242	107,367	101,495	346,124

360 Equipment Reserve			24,000	70,320	24,242	107,367	101,495	327,424
Other Sources			18,700					18,700
Police Department Total			42,700	70,320	24,242	107,367	101,495	346,124

Public Works								
In-House and Contract Street Maintenance	16-PW-013	7	115,000	115,000	115,000	118,000	119,000	582,000
Contracted Street Maintenance	16-PW-014	6	210,000	210,000	210,000	210,000	210,000	1,050,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	n/a	31,251					31,251
#102 - F750 Dump Trucks W/ Equip - Lease Payment	16-PW-027	n/a	13,360					13,360
Wayfinding Signs for RP (3 yr program)	17-PW-001	n/a	12,500	12,500	12,500			37,500
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	20,000	20,000	20,000	20,000		80,000
#101 - F750 Dump Truck w/ Equip - Lease Payment	17-PW-003	n/a	13,360					13,360
The Rocks Redevelopment	17-PW-004	n/a	461,607					461,607
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	1,326,326					1,326,326
New Public Works Facility	18-PW-001	9	1,100,000					1,100,000
Asphalt Float Attachment - #420	18-PW-002	n/a	15,000					15,000
#210 Leaf Vacuum Truck	18-PW-003	n/a	116,445					116,445

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
2018 Stormwater: Between Roe Lane and Fontana St.	18-PW-004	6	0					0
Public Works Equipment Trailer - #421	18-PW-005	n/a	6,000					6,000
2018 CDBG Mill and Overlay - Birch St	18-PW-006	n/a	265,000					265,000
#202 - 1994 Caterpillar Loader Replacement	18-PW-018	n/a	116,500					116,500
Residential Streets Reconstruction	19-PW-001	7					100,000	100,000
#108 - 2000 GMC Senoma - Replacement	19-PW-002	n/a		25,000				25,000
2019 CDBG El Monte Street Improvements	19-PW-004	n/a		196,000				196,000
2019 Residential Street Recon - Rosewood	19-PW-005	7	70,814	534,000				604,814
Paint Striping Machine	19-PW-006	n/a		5,200				5,200
Bike Lane Striping - 47th St. Mission to Fontana	19-PW-007	4		0				0
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	40,000	191,000				231,000
2020 Stormwater: Skyline Drive (W. of Roe Blvd.)	20-PW-006	6			107,100			107,100
2020 Stormwater Maintenance - 57th & Roeland Dr	20-PW-007	6		150,000	750,000			900,000
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	584,523	245,000	7,125,000			7,954,523
Pavement Evaluation of Street Network	20-PW-020	5			15,000			15,000
Annual Sidewalk Repair & Replacement Ph. 1-3	21-PW-001	5		25,000	25,000	25,000	25,000	100,000
Annual Sidewalk Extension Project Ph 1-4	21-PW-002	6			50,000	50,000	50,000	150,000
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	n/a				45,000		45,000
#413 - 2007 Western Snow Plow	21-PW-004	n/a				8,000		8,000
#409 - Vbox Spreader Replacement	21-PW-005	n/a				8,000		8,000
2021 Residential Street Recon - Canterbury Street	21-PW-006	6			100,000	895,186		995,186
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6				15,000	60,000	75,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6				190,000	760,000	950,000
2023 CARS - 55th St, between SMPKWY & Roe Blvd	23-PW-003	n/a					14,300	14,300
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5					319,000	319,000
#419 - 2007 Water Buffalo On Trailer	23-PW-011	n/a		6,500				6,500
Public Works Total			4,517,686	1,735,200	8,529,600	1,584,186	1,657,300	18,023,972
106 Public Works			210,000	210,000	210,000	210,000	210,000	1,050,000
250 Special Highway				25,000	25,000	25,000	25,000	100,000
270 Sp. Streets			967,246	621,380	292,673	1,150,186	512,500	3,543,985
300 Special Infrastructure			300,000	314,400	1,007,100	138,000	452,300	2,211,800
360 Equipment Reserve			324,416	49,200	12,500	61,000		447,116
370 TIF 1					1,107,577			1,107,577
450 TIF 2			454,417	245,000				699,417
510 TIF 3 - caves			461,607					461,607
CARS			600,000	103,620	1,212,250		457,500	2,373,370
CDBG			100,000	166,600				266,600
Other Sources			1,100,000					1,100,000
STP					4,662,500			4,662,500
Public Works Total			4,517,686	1,735,200	8,529,600	1,584,186	1,657,300	18,023,972
Grand Total			4,951,037	2,082,808	8,961,089	2,030,355	2,352,395	20,377,684

City of Roeland Park, Kansas

Capital Improvement Plan

2018 thru 2022

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
101 General Overhead								
Comprehensive Plan Update	19-CH-002	7		65,000				65,000
101 General Overhead Total				65,000				65,000
106 Public Works								
Contracted Street Maintenance	16-PW-014	6	210,000	210,000	210,000	210,000	210,000	1,050,000
106 Public Works Total			210,000	210,000	210,000	210,000	210,000	1,050,000
250 Special Highway								
Annual Sidewalk Repair & Replacement Ph. 1-3	21-PW-001	5		25,000	25,000	25,000	25,000	100,000
250 Special Highway Total				25,000	25,000	25,000	25,000	100,000
270 Sp. Streets								
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	354,000					354,000
Residential Streets Reconstruction	19-PW-001	7					100,000	100,000
2019 Residential Street Recon - Rosewood	19-PW-005	7	70,814	534,000				604,814
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	40,000	87,380				127,380
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	502,432		142,673			645,105
Annual Sidewalk Extension Project Ph 1-4	21-PW-002	6			50,000	50,000	50,000	150,000
2021 Residential Street Recon - Canterbury Street	21-PW-006	6			100,000	895,186		995,186
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6				15,000	30,000	45,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6				190,000	332,500	522,500
270 Sp. Streets Total			967,246	621,380	292,673	1,150,186	512,500	3,543,985
290 Community Center								
Replace all T-12 Light Fixtures with LEDs	17-CCtr-003	6	10,000	10,000	10,000	10,000		40,000
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002	7		3,000				3,000
Room 3 Air Condenser Unit	18-CCtr-003	7		3,200				3,200
West Hallway Air Handler	18-CCtr-004	7		5,000				5,000
Strengthen Training Condenser Unit - 3 Ton	18-CCtr-005	6		3,200				3,200
Repair Floor in Neighbors Place Room	19-CCtr-001	6		2,000				2,000
Repair Floor - Main Hallway	19-CCtr-002	6		2,000				2,000
Room 6 Condenser Unit - 4 Ton	19-CCtr-003	6			4,500			4,500
Room 6 - Flooring replacement	19-CCtr-004	7	3,000					3,000
Admin. offices - Flooring replacement	19-CCtr-005	7	2,000					2,000
Gazebo Roof	20-CCtr-001	5			3,000			3,000
East Hallway Air Handler	20-CCtr-003	5			5,000			5,000
Drinking Fountain Waste Vent Line Repair	21-CCtr-001	5				2,000		2,000
Roof Vent Fan	22-CCtr-002	5					2,000	2,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
CC - Parking Lot Resurfacing, Restriping	22-CCtr-004	6					182,000	182,000
Community Center Drainage Improvements	22-CCtr-005	6					158,000	158,000
290 Community Center Total			15,000	28,400	22,500	12,000	342,000	419,900

300 Special Infrastructure

Park Maintenance/Improvements	16-Park-001	7	20,000	20,000	21,000	22,000	23,000	106,000
In-House and Contract Street Maintenance	16-PW-013	7	115,000	115,000	115,000	118,000	119,000	582,000
Replace Tennis Courts	17-Park-002	8	125,600					125,600
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	20,000	20,000	20,000	20,000		80,000
Shade Structures for City Parks	18-Park-001	7	48,000					48,000
R Park Development Plan	18-Park-003	7	30,000					30,000
2018 Stormwater: Between Roe Lane and Fontana St.	18-PW-004	6	0					0
2018 CDBG Mill and Overlay - Birch St	18-PW-006	n/a	165,000					165,000
Roe House Play Structure	19-Park-002	n/a		10,000				10,000
Nall Park Benches, tables and receptacles	19-Park-003	n/a		34,000				34,000
2019 CDBG El Monte Street Improvements	19-PW-004	n/a		29,400				29,400
Bike Lane Striping - 47th St. Mission to Fontana	19-PW-007	4		0				0
City Hall - ADA Restroom Improvements	20-CH-002	7			65,100			65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	6			14,040			14,040
City Hall - ADA First Floor Police Improvements	20-CH-004	7			8,800			8,800
Shelter House & Performance Pavillion-R Park	20-Park-003	5			150,000			150,000
2020 Stormwater: Skyline Drive (W. of Roe Blvd.)	20-PW-006	6			107,100			107,100
2020 Stormwater Maintenance - 57th & Roeland Dr	20-PW-007	6		150,000	750,000			900,000
Pavement Evaluation of Street Network	20-PW-020	5			15,000			15,000
Disc Golf Course (short 9 basket course)	21-Park-001	4				13,500		13,500
Permanent Restroom - R Park	21-Park-002	4				180,000		180,000
2023 CARS - 55th St, between SMPKWY & Roe Blvd	23-PW-003	n/a					14,300	14,300
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5					319,000	319,000
300 Special Infrastructure Total			523,600	378,400	1,266,040	353,500	475,300	2,996,840

360 Equipment Reserve

Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	n/a	28,940	30,388	31,907	33,502	35,000	159,737
Body Cameras	16-Pol-004	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Radar	16-Pol-007	n/a	5,000		5,000		5,000	15,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	n/a	31,251					31,251
#102 - F750 Dump Trucks W/ Equip - Lease Payment	16-PW-027	n/a	13,360					13,360
Aquatics Center - Light Pole Replacement	17-Aqua-001	8	9,011					9,011
Pool Deck Caulking	17-Aqua-002	7	7,500					7,500
Repaint Main Pool	17-Aqua-003	4					80,800	80,800
Bulkhead Repair	17-Aqua-004	7		30,000				30,000
Repaint Youth Pool	17-Aqua-007	4					11,000	11,000
Server Backup	17-CH-002	7	6,000					6,000
Wayfinding Signs for RP (3 yr program)	17-PW-001	n/a	12,500	12,500	12,500			37,500
#101 - F750 Dump Truck w/ Equip - Lease Payment	17-PW-003	n/a	13,360					13,360
Pool Shade Structures	18-Aqua-002	8	10,000					10,000
Diving Board Replacement	18-Aqua-003	6		5,000				5,000
Pool House and Pump House Roof Replacements	18-Aqua-004	8	17,600					17,600
Repaint vortex and slide pools	18-Aqua-005	7	5,500					5,500
Replace Whale Slide in Kids Pool	18-Aqua-006	7	10,000					10,000
Main Drain Valve Replacement	18-Aqua-007	8	10,000					10,000
City Hall Server Firewall	18-CH-003	7	5,000					5,000
AED Replacement	18-Pol-001	n/a	8,000					8,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Police IT Equipment/Computers	18-Pol-003	n/a	6,000	6,120	6,242	6,367	6,495	31,224
Radio Replacement	18-Pol-004	n/a		5,000		100,000		105,000
Asphalt Float Attachment - #420	18-PW-002	n/a	15,000					15,000
#210 Leaf Vacuum Truck	18-PW-003	n/a	116,445					116,445
Public Works Equipment Trailer - #421	18-PW-005	n/a	6,000					6,000
#202 - 1994 Caterpillar Loader Replacement	18-PW-018	n/a	116,500					116,500
Pool Acid Room Ventilation	19-Aqua-001	8	2,500					2,500
RPAC Lobby Floor Epoxy	19-Aqua-002	7		8,000				8,000
Replace Faulty Deck Panels	19-Aqua-004	7		0				0
City Hall Hot Water Heater	19-CH-001	5		1,000				1,000
City Hall Computer Networking (routers)	19-CH-003	7		8,000				8,000
City Hall Computer Replacement	19-CH-004	6		4,000	2,400	800	800	8,000
Chair Rail - Large Meeting Room	19-CH-005	n/a		1,000				1,000
City Hall Office Furniture Replacement	19-CH-006	n/a		2,500	1,500			4,000
Historical Markers/Interpretive Signage	19-Park-001	5		30,000				30,000
Police In-Car Computers	19-Pol-001	n/a	4,000	12,000	12,000		4,000	32,000
Tasers	19-Pol-002	n/a		7,200				7,200
Vehicle Emergency Equipment	19-Pol-003	n/a		4,000			8,000	12,000
Harley Davidson Patrol Motorcycle	19-Pol-004	n/a		30,000				30,000
#108 - 2000 GMC Senoma - Replacement	19-PW-002	n/a		25,000				25,000
Paint Striping Machine	19-PW-006	n/a		5,200				5,200
RPAC Dome Replacement	20-Aqua-002	7	0					0
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	n/a				45,000		45,000
#413 - 2007 Western Snow Plow	21-PW-004	n/a				8,000		8,000
#409 - Vbox Spreader Replacement	21-PW-005	n/a				8,000		8,000
RPAC Locker Room Privacy Improvements	22-Aqua-003	6					75,000	75,000
Building Inspection Vehicle	22-NS-001	n/a					26,000	26,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a					26,000	26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a					26,000	26,000
Police In-Car Video	22-Pol-003	n/a		5,000			25,000	30,000
#419 - 2007 Water Buffalo On Trailer	23-PW-011	n/a		6,500				6,500
360 Equipment Reserve Total			460,467	239,408	72,549	202,669	330,095	1,305,188

370 TIF 1

2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7			1,107,577			1,107,577
370 TIF 1 Total					1,107,577			1,107,577

450 TIF 2

2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	372,326					372,326
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	82,091	245,000				327,091
City Hall - Roof Replacement	21-CH-001	6				50,000		50,000
City Hall Exterior Lighting	21-CH-002	5				7,000		7,000
City Hall Parking Lot Resurfacing	22-CH-001	6			40,000			40,000
450 TIF 2 Total			454,417	245,000	40,000	57,000		796,417

510 TIF 3 - caves

The Rocks Redevelopment	17-PW-004	n/a	461,607					461,607
510 TIF 3 - caves Total			461,607					461,607

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
CARS								
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	600,000					600,000
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7		103,620				103,620
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7			1,212,250			1,212,250
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6					30,000	30,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6					427,500	427,500
CARS Total			600,000	103,620	1,212,250		457,500	2,373,370
CDBG								
2018 CDBG Mill and Overlay - Birch St	18-PW-006	n/a	100,000					100,000
2019 CDBG El Monte Street Improvements	19-PW-004	n/a		166,600				166,600
CDBG Total			100,000	166,600				266,600
Other Grants								
Replace Tennis Courts	17-Park-002	8	32,000					32,000
Shade Structures for City Parks	18-Park-001	7	8,000					8,000
Other Grants Total			40,000					40,000
Other Sources								
New Public Works Facility	18-PW-001	9	1,100,000					1,100,000
K9 Unit	19-Pol-005	n/a	18,700					18,700
Shelter House & Performance Pavillion-R Park	20-Park-003	5			50,000			50,000
Permanent Restroom - R Park	21-Park-002	4				20,000		20,000
Other Sources Total			1,118,700		50,000	20,000		1,188,700
STP								
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7			4,662,500			4,662,500
STP Total					4,662,500			4,662,500
GRAND TOTAL			4,951,037	2,082,808	8,961,089	2,030,355	2,352,395	20,377,684

Appendix A: 2019 Organizational Goals and Objectives



Carpenter Park in the Fall



Fiscal Year 2019

Organizational Goals & Current Objectives

A. Enhance Communication and Engagement with the Community

– by expanding opportunities to inform and engage citizens in an open and participatory manner.

Objectives:

1. Engage Youth through Revamped Youth Advisory Committee

Justification: Encouraging residents of all ages to contribute to Roeland Park’s success is in our city’s benefit. Our code currently allows for a Youth Advisory Committee to be formed “to make recommendations to the Governing Body concerning issues relating to or affecting youth in Roeland Park.” The Governing Body should revisit the Code and make the Youth Advisory Committee a mutually beneficial experience both for Roeland Park’s high school students as well as the city government. The Committee will learn about different city departments, attend committee meetings, participate in and lead service projects through the Neighbors Helping Neighbors program, and form relationships with their elected leaders, and in doing so, students will become more knowledgeable about local government and gain invaluable leadership skills. The Youth Advisory Committee would have liaisons appointed in the same manner as other committees.

CFAA Goals 4-A, 4-E, 5A; Strategic Plan Goal 4 Strategy B/C

Cost Estimate: \$1,000 **Account 5256.101 Committee Funds**

Completion Date: August 1, 2019

Responsible Party: Youth Advisory Committee Liaisons- Appointed by Mayor

Submitted By: Mayor Mike Kelly, Tim Janssen and Jen Hill

2. Enhance Data for Decision-Making through Updated Community Satisfaction Survey

Justification: To better understand the citizens’ level of satisfaction or dissatisfaction with the city’s services as well as their priorities for improvement, the city has conducted citizen satisfaction surveys, most recently in 2013 and 2016. Given the ever-changing demographics and needs of our citizens, an enhanced citizen satisfaction survey should be conducted in an anonymous fashion,

with information collected via mail, phone, and online. Roeland Park can improve its connection with the business community by administering a business satisfaction survey to monitor the city's business climate and understand business perceptions of city services.

CFAA Goals 1-E; Strategic Plan Goal 3 Strategy B-Goal 4 Strategy A

Cost Estimate: \$20,000 **Account 5214.101**

Completion Date: June 1, 2019

Responsible Party: Governing Body, City Administrator

Submitted By: Mayor Mike Kelly

3. Educate and Support Greener Yard Waste Management

Justification: Begin a backyard composting education program and provide rebates to residents who purchase compost barrels with a maximum rebate per household. Rebate policy would need to be developed, program would be administered through the Neighborhood Services Department. Budget assumes 150 homes take advantage of the program with a \$40 per house rebate.

Cost Estimate: \$3,000 **Account 5272.115**

Completion Date: September 30, 2019

Responsible Party: Code Enforcement Officer

Submitted By: Claudia McCormack

4. Roeland Park Community Center Open House Event

Justification: Because of our ever-changing population many residents are not aware of all the center has to offer. Hosting an open house with refreshments, tours and programming/service presentations in concert with the Johnson County Parks and Recreation District Staff would be a way to promote the facility and expand utilization.

Cost Estimate: \$400 **Account 5253.290**

Completion Date: May 31, 2019

Responsible Party: Community Center Manager

Submitted By: Tom Madigan

5. Draft Council Meeting and Workshop Minutes to be Available to Public and Governing Body within 2 Weeks of Meeting Date

Justification: Residents and Governing Body members would benefit from having draft minutes available to review prior to the next meeting where action or continued discussion of an item is planned.

Cost Estimate: \$0 **Account**

Completion Date: January 1, 2019

Responsible Party: City Clerk

Submitted By: Tom Madigan

6. Add Video Capability to Council Chambers

Justification: Videotaping Council and Workshop meetings will enhance community engagement and transparency of governance. To avoid hiring someone to operate video camera equipment, staff recommends investing in a 360-degree camera which would allow the user to pan the room based on who is speaking. This prevents the need for multiple cameras as well. There are several methods to achieve this objective:

1. Record the meetings and post them to our website later.
2. Live stream the meetings and post online using all in-house equipment and man-power.
3. Live stream the meetings and post online with time-stamped video using NOVUS encoding software and subscription service.

The first option is least expensive and only includes the cost of hardware, one-time expense of \$5,000. The second option would be more expensive as it requires a separate hard drive to avoid buffering issues. Video would need to be stored in-house or on YouTube. Option 2 is estimated to cost \$10,000. The final option is most expensive due to incorporating live streaming capabilities of our NOVUS agenda software, which time stamps the meeting so viewers can easily navigate to specific parts of the meeting in which they are interested. This is the only option that with an ongoing expense for subscription, estimated cost is \$17,000. Staff recommends starting with option 1. The three options will be discussed further with Council prior to proceeding on the objective.

Cost Estimate: \$5,000 **Account 5307.101 – Other Commodities**

Completion Date: October 31, 2019

Responsible Party: Assistant City Administrator, Detective

Submitted By: Tim Janssen

7. Convene a Neighborhood Meeting to Review in Detail the Traffic Impact Aspects of Removing the Signal at 52nd Street and Roe Boulevard

Justification: Concerns from neighbors residing west of Roe Boulevard in proximity to 52nd Street have been shared over the impacts of removing the signal at this intersection. Hosting a neighborhood forum with the traffic engineer available to address in detail how elimination of this signal will influence traffic patterns would be beneficial. Based on comments to date engineers can conduct delivery time and frequency assessments as well as alternative route analysis to enhance the analysis that has already been completed. Sharing this information through user friendly displays would be valuable to the residences.

Cost Estimate: \$2,500 **Account 5209.270**

Completion Date: January 30, 2019

Responsible Party: City Administrator, Public Works

Submitted By: Claudia McCormack

B. Improve Community Assets – through timely maintenance and replacement as well as improving assets to modern standards.

Objectives:

1. Build a Replica of the Roe House as a Play and Historical Structure for a City Park

Justification: By constructing a small replica of the Roe House in one of our parks the city could use the structure as a historical tool and a great kid sized play area. An example of a similar structure can be found in “Dodge Town” in Antioch Park. Keeping the structure under 400 square feet would prevent the need for a permanent foundation. The design is anticipated to be donated.

Cost Estimate: \$10,000 **Account 5470.300**

Completion Date: November 30, 2019

Responsible Party: Public Works Director and Parks Committee

Submitted By: Tim Janssen



2. Implement a “Neighbors Helping Neighbors” Program that will Assist Low-Income and Elderly Homeowners with Property Maintenance Code Violations using Volunteers when Possible

Justification:

The City of Roeland Park is one of the more affordable communities in Johnson County which is attractive to residents of all ages. According to the [US Census Bureau 2016 American Fact Finder](#), 185 families (assuming a family of four) and 438 total households live at or below the Federal poverty level in Roeland Park. In the past 12 months 6.8% of the population has fallen below the poverty level. The Governing Body has recognized property code maintenance as an area of concern and something they would like the City to focus on in the future. In addition, our Citizen Satisfaction scores indicate that code enforcement is an area that shows higher levels of dissatisfaction than most other areas of city service.

Using the newly formed Youth Advisory Committee as the project

managers, this program would organize volunteer projects for residents in need and help them with minor property maintenance issues with their home. With the support of City staff, the Youth Advisory Committee would be responsible for organizing “Neighbors Helping Neighbors” days where volunteers would gather to do projects to help selected residents with basic maintenance tasks that could result in a code violation if not addressed. Examples include

- Raking and bagging leaves for elderly home owners
- Assistance with scraping and painting a house and trim, trimming bushes and shrubs, mowing, cleaning up yard waste, etc.
- Removing and replacing gutters, removing small dilapidated structures including fences and small sheds

The City would have the Building Official supervise the work for anything beyond basic yard maintenance.

The program would also provide for assistance with issues that require a professional contractor or equipment such as removal of a dead tree, repair/replacement of broken windows, storm doors and garage doors, and the removal of wood rot.

Anyone seeking assistance through the “Neighbors Helping Neighbors” program would be required to complete an application to illustrate financial and/or physical need. Application criteria could be modeled after the Mission Possible program administered by the City of Mission. Applications would be reviewed and scored by Asst. City Admin and Neighborhood Services Staff based on financial need and will consider active code violations. All final approvals will require signature of the City Administrator.

Cost Estimate: \$10,000 for first year pilot, \$1,000 of which would be designated for marketing. **Account 5273.101**

Completion Date: May 31, 2019

Responsible Party: Youth Advisory Committee, Jennifer Jones-Lacy and Neighborhood Services Staff

Submitted By: Michael Poppa, Mike Kelly and Jennifer Jones-Lacy

3. Replace Nall Park Receptacles, Benches and Picnic Tables

Justification: Nall Park has increasingly become a destination park over the last 3 years. The City continues to address deferred maintenance items such as bathroom and shelter renovations as well as play equipment re-painting. In 2017 a Multiuse trail was also added. In 2018, the City will remove 13 dead trees from the park continuing to provide a healthy greenspace for all the parks visitors to enjoy. The Park’s

Committee recommends the next phase of improvement to Nall Park be an upgrade to the existing amenities (7-picnic tables, 5-benches, and 3-receptacles) to further demonstrate the City's commitment toward beautifying our parks. In 2015, Granada Park received new amenities and will continue to do so in 2018. In 2016, R Park received new amenities. In 2018, Carpenter Park will receive new amenities. This objective will assist in nearly completing the Park's Committee's goal of providing new amenities to our existing parks.

Cost Estimate: \$34,000 **Account 5470.300 Parks Maintenance/Infrastructure**

Completion Date: November 1, 2019

Responsible Party: Director of Public Works, Parks Committee

Submitted By: Jose Leon

4. Increase Funding to Minor Home Repair Program

Justification: Currently Roeland Park provides \$8,000 per year in funding to the Major Home Improvement Program which is administered through Johnson County Human Services Department. These funds are only available to Roeland Park residents based upon income guidelines. Roeland Park also provides \$4,500 per year in funding to the Minor Home Repair Program also administered through Johnson County Human Services. These funds are only available to Roeland Park residents and can be used for HVAC, roofing, windows, and ADA compatibility. The Minor Home Repair funds are administered on a first come first served basis and are often committed within the first half of each year. Increasing the annual allocation to the Minor Home Repair Program will increase aid to Roeland park Residents in need of simple home adaptations to facilitate aging in place and accommodate Community for All Ages sentiment. Studies show that often a ramp, some railings, or a grab bar can drastically reduce the risk of falls for individuals with disabilities and older populations. These adaptations facilitate increased safety, independence and prolonged an individual's ability to stay in their home.

Cost Estimate: \$4,500 increase to **Account 5233.101**

Completion Date: January 1, 2019

Responsible Party: City Administrator

Submitted By: Claudia McCormack

C. Keep Our Community Safe & Secure – for all citizens, businesses, and visitors.

Objectives:

1. Work Toward Lowering Ecological Impact Through Climate Mayors, Global Compact of Mayors

Justification:

Given that man-made climate change is impacting the earth's climate, local governments across the world are leading the effort to accelerate climate progress. Climate Mayors is a bipartisan, peer-to-peer network of mayors working together to demonstrate leadership on climate change through meaningful actions in their communities. The Global Covenant of Mayors for Climate & Energy is an international alliance of cities and local governments with a shared long-term vision of promoting and supporting voluntary action to combat climate change and move to a low emission, resilient society. Through these organizations, Roeland Park will inventory and monitor its emissions, create targets for reduced future emission levels, and establish an action plan to prioritize emission reduction opportunities.

CFAA Goals 4-A, 4-E; Strategic Plan Goal 3 Strategy B, C

Cost Estimate:

\$500 (Promotional materials and outreach; would be recouped through energy savings) **Account 5305.108**

Completion Date:

January 1, 2019

Responsible Party:

Mayor, Sustainability Committee

Submitted By:

Mayor Mike Kelly

2. Add K-9 Unit to Police Force

Justification:

The objective would establish the first K9 unit in N.E. Johnson County. The K9 unit would be a dual-purpose dog for drug detection and tracking. The K9 unit would enhance public safety, community policing, and deter criminal activity thus reducing the crime rate. Public safety is paramount to any community and a K9 unit would be a great addition in keeping the city safe. Financial and in-kind support from the business community as well as residents has been secured during 2018 affording implementation of this objective with no additional expense to the City.

Cost Estimate:

\$0 from City resources. Purchase of a K-9 along with training, equipment, vehicle modification and kennel construction have been donated or funded through private contributions in 2018. Local businesses have also committed to providing ongoing support during the K-9's career. Donations along with seized property through the

work of the K9 will cover ongoing costs. K-9 expenses will be charged out of **Account 5317.109**.

Completion Date: January 1, 2019

Responsible Party: Chief Morris and Sgt. Honas

Submitted By: Chief Morris

3. Add Motorcycle Unit to Patrol Fleet

Justification: The Roeland Park Police Department would like to create a motorcycle unit for the police department. A motorcycle unit would be able to monitor and enforce traffic regulations with ease thus creating safer roadways, decreasing accidents, deterring criminal activity, enhancing community policing, and allowing alternative career paths for officers. The motorcycle would also be an advantage over a car for traffic enforcement in construction zones such as during the Roe 2020 Project.

Cost Estimate: \$ 30,000 **Account 5315.360** motorcycle, equipment, training

Completion Date: May 31, 2019

Responsible Party: Chief Morris

Submitted By: Chief Morris

4. Promote National Night Out with the Police Department and the Ability to do a Ride Along with the Police

Justification: Giving the residents, of all ages an opportunity to directly engage with the Police Officers and Staff will create an atmosphere of trust and meet the officers one on one. Residents will be more likely to contact the police directly when they view suspicious activity if they better understand the daily activities of officers. Moving the National Night out event to the Community Center provides more hosting capacity and capabilities and can serve to also raise awareness of the Community Center offerings. Promoting both events through the newsletter, web site and social media outlets will also help to increase participation.

Cost Estimate: \$0 **Account**

Completion Date: June 30, 2019

Responsible Party: Chief Morris

Submitted By: Tom Madigan

D. Provide Great Customer Service – with professional, timely and friendly staff.

Objectives:

1. Pilot Program- Contract for Public Information and Branding Services

Justification:

The consultant would design and implement marketing and communication activities that promote the vision, goals and positive image of the City to residents, neighborhoods, business community and media. This is effectively a continuation of Objective A2 from 2018 (Monthly Communications Report and Public Engagement Plan). The consultant would perform the following tasks:

- Implements annual communication goals including branding strategy
- Assists City departments in developing communication and marketing materials, i.e. public information brochures, newsletters, postcards, other mailers
- Develops marketing strategies to effectively promote City projects/programs while educating the public on issues
- Maintains and manages social media interaction to enhance communication with the public
- Maintains/updates City website content and communication strategy
- Prepares and disseminates press releases, maintains relationships with local media and arranges for media coverage

Strategic Plan Goal 4: Connect citizens to the community through events, places, services and activities

- **Strategy A:** Increase effective communication as an essential element in the quest to increase community involvement
- **Strategy B:** Increase civic activities to connect residents to the community
- **Strategy C:** Promote community service opportunities to encourage resident involvement and connection to Roeland Park

Cost Estimate: \$15,000 **Account 5209.101**

Completion Date: January 31, 2019

Responsible Party: City Administrator, Assistant City Administrator, City Clerk

Submitted By: Michael Poppa and Mayor Mike Kelly

2. Marketing Summer Aquatic Pool Activities

Justification:

Roeland Park use to send out a postcard each summer to inform Roeland Park residents of the start of summer pool season and inform

residents of the opening night and the special events at the pool. The objective would reinstate the use of the postcard.

Cost Estimate: \$1,500 **Account 5203.101**

Completion Date: May 1, 2019

Responsible Party: Administrative Staff

Submitted By: Becky Fast

3. Public Works Summer Engineering Intern

Justification: Public Works is taking on new tasks while enhancing the depth, breadth and accuracy of our records and reporting system. A proper asset management strategy gathers and continually updates to better prepare staff for construction in upcoming years. The time it takes to gather and update infrastructure condition information increases as we strive to make those inventories more complete and more accurate. The Director of Public Works serves as the project manager for street, sidewalk, storm water, street light and park projects. The City is investing \$20 million dollars in infrastructure over the next 5 years. Staff believes an engineering intern to help support the Director of Public Works in asset management, documentation, and project management during the summer months would be vital toward the continued success of our projects. The intern would assist in GIS mapping and assist in gathering quantities for in-house maintenance operations. An ideal candidate would be an engineering student at one of the local universities or a student studying construction project management. Budget is based on \$13.00/hr. for 12 weeks.

Cost Estimate: \$6,300 **Account 5101.106**

Completion Date: August 31, 2019

Responsible Party: Director of Public Works

Submitted By: Jose Leon

4. Purchase Paint Striping Machine for Traffic Pavement Markings

Justification: For the past 2 years public works staff has incorporated traffic maintenance into our workload. Traffic markings must be repainted regularly to ensure visibility for motorists. Public Works has been renting a striping machine from the City of Olathe to complete this maintenance. The process and product is optimized if completed in the summer when temperatures are warmest as the paint dries faster minimizing lane closures and traffic impacts. We must work around the City of Olathe's painting schedule when renting their sprayer.

Owning a sprayer is cost effective compared to renting and ensures access to a sprayer according to our schedule.

Cost Estimate: \$5,200 **Account 5315.360 Equipment & Bldg. Reserve**

Completion Date: March 31, 2019

Responsible Party: Public Works Superintendent

Submitted By: Donnie Scharff



E. Cultivate a Rewarding Work Environment – where creativity, efficiency and productivity are continuous pursuits.

Objectives:

1. Look at Options for City to Match Employee Self Directed Retirement Contributions That Do Not Increase Cost to the City

Justification: The Finance Committee and the Employee Advisory Committee would look at options for the City to provide matching contributions to an employee's self-directed retirement plan (401A or 457 plans) that would not increase the City's employee retirement costs beyond current levels and would not create potential for an increase in cost to the city in the future.

Cost Estimate: \$0 **Account**

Completion Date: August 31, 2019

Responsible Party: City Administrator, Finance Committee, Employee Advisory Committee

Submitted By: Keith Moody

F. Encourage Investment in Our Community – whether it be redevelopment, new development or maintenance.

Objectives:

1. Incorporate Review of Residential Development Guidelines in the Comprehensive Plan Update

Justification:

The Comprehensive Plan guides all development within Roeland Park. This Plan must clearly communicate the city's vision and specify goals, direction, and strategic implementation. It would be cost effective as well as appropriate to coordinate the review of Residential Redevelopment Guidelines during the Comprehensive Plan update.

The comprehensive plan should also entail site-specific Commercial Re-Development Conceptual Plans for such areas as the Walmart site, 47th and Mission, the Boulevard Apartments and Johnson Drive. The comprehensive plan update should employ Universal Design, Complete Streets and Smart Growth concepts. It should also employ parks and green space master plans.

CFAA Goals 2-A, 2-E, 5-A; Strategic Plan Goal 4 Strategy B, C

Cost Estimate:

\$15,000 **Account 5209.101**

Completion Date:

December 31, 2019

Responsible Party:

Governing Body, City Administrator, City Staff, Planning Commission

Submitted By:

Mayor Mike Kelly and Claudia McCormack

2. Design and Development of Four to Five Historical Markers/Interpretive Signage

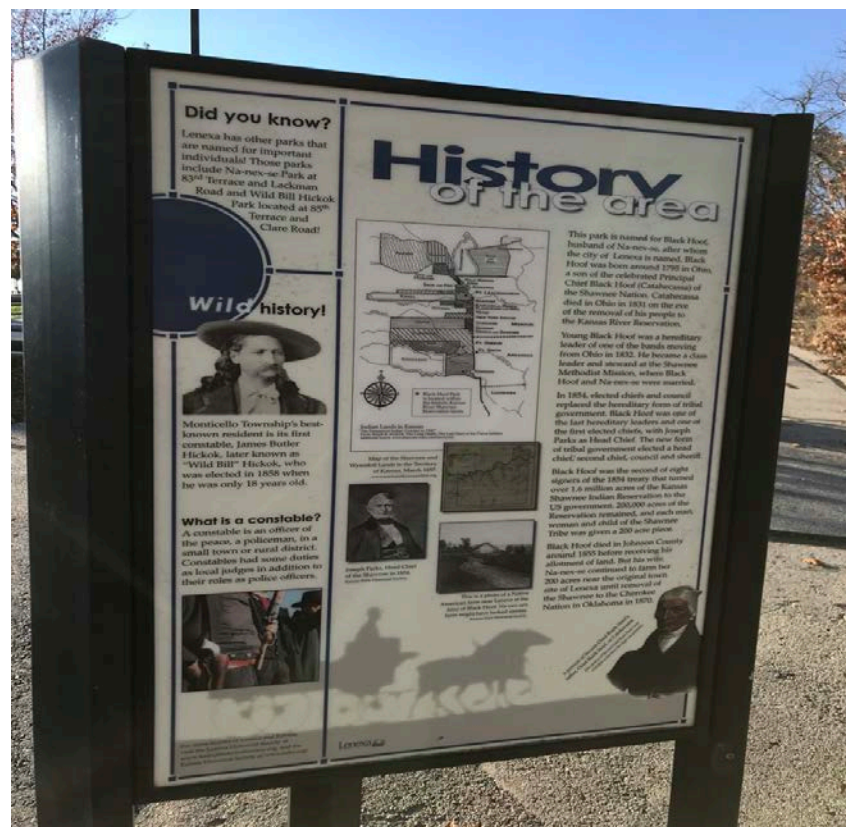
Justification:

Historical signage is used to interpret, promote, and protect historic and cultural resources of the city. The signs will be created to tell the story of Roeland Park and engaging residents and visitors in walking through time of Roeland Park. The signs will be a tool to protect and pass down the history of the Roeland Park. Possible locations – City Hall, Nall Park, R Park, Site of the Roe Family Home and Strang Line Street Car stop by Roeland Elementary.

City of Lenexa and City of Overland Park both have historic signs as a component of their trails and parks.

The Johnson County History Museum can serve as a resource to access historical information for the project.

<https://shawneemissionpost.com/2016/05/23/history-of-northeast-johnson-county-will-come-to-life-with-interpretive-signs-along-indian-creek-trail-50763>



Cost Estimate: \$30,000 **Account 5442.360**

Completion Date: September 30, 2019

Responsible Party: Public Works Director, Public Works Committee

Submitted By: Becky Fast and Tom Madigan

3. Community Center – Exterior and Interior Concept Design Renderings Improvement Plan

Justification: The City of Roeland Park during the past 8 years has invested in updating structural components at the Community Center including plumbing, roofing, HVAC, electrical, painting. Many of the ongoing maintenance items are contained in the CIP plan.

The City has not invested in a design concept to guide visioning to get ideas about possibilities for the space and further renovation of the community center. The schematic plan would give vision to update the dated Community Center interior design (walls, flooring, lighting) and update the exterior design which reflects an out of date 50's era elementary school. The uses planned for the facility should also be taken into consideration so that the design/form follows function.

The design concept would provide direction for the CIP and how to maximize use of the community center. The goal of this concept design would be to assess the practical assets of the community center and to guide interior and exterior design improvements that build a sense of community, increase usage of space and income from rentals and bring forth a health and wellness campus that promotes connection for the City of Roeland Park. An Ad Hoc Committee consisting of the Finance Committee members and residents with architectural expertise would administer the project in concert with a selected architectural firm.

Cost Estimate: \$30,000 **Account 5209.290**

Completion Date: December 1, 2019

Responsible Party: Finance Committee, City Administrator

Submitted By: Becky Fast and Tom Madigan

4. Create Property Tax Assistance Program

Justification: With the highest increases in property tax assessments in the county, many Roeland Park residents, such as seniors on a fixed income, the disabled, and/or veterans will struggle to afford the increases in property taxes they face. A portion of the increased funds the city will accrue due to these increases should be placed in a fund to help residents who can show genuine hardship to pay these increased costs. Additionally, Roeland Park's Governing Body can work toward a senior freeze (Rebate program to prevent the continued rise/increase for seniors over 65 who enroll and qualify).

The Program should be administered through a committee

appointed through the traditional process (Mayor appointed, Council confirmed) and consist of two governing body members, two citizens, and a neutral financial professional.

CFAA Goal 2-H

Cost Estimate: \$15,000 **Account 5282.101**

Completion Date: May 1, 2019

Responsible Party: Governing Body

Submitted By: Mayor Mike Kelly

5. Coordinate with Kansas City Consideration of Biking Enhancements Along 47th Street from Mission Road to Roe Lane

Justification: Community for All Ages Goal 1-B, which states "The city plans and constructs bike and pedestrian facilities to maximize use and safety for all users," will add connectivity to places of entertainment and healthy living, which are important aspects for our residents. Roeland Park and Kansas City are partnering on a study to consider biking enhancements within the 47th Street corridor from Mission Road to Roe Lane in 2018. This corridor would connect planned biking enhancements to the east with completed enhancements to the west. The results of this study will serve as the basis for planning, coordinating, and funding biking enhancements along the corridor. During budget preparations for 2020 the City will revisit the 2019 budget, and at that time consider incorporating resources into the 2019 and 2020 budget for an agreed upon project.

Cost Estimate: \$0 **Account**

Completion Date: July 15, 2019

Responsible Party: Public Works Director, 47th Street Overlay Committee

Submitted By: Jen Hill & Mike Kelly

G. Work to Implement Strategic Plan Goals – in concert with the Strategic Plan Advocate Group.

Objectives:

1. Provide a Quarterly Progress Report on Strategic Plan Goals

Justification: Roeland Park's Strategic Plan was conceptualized in 2013, interviews were conducted in 2014, and a Plan was published in

2015. The Governing Body should be kept up to date on the progress towards the past strategic plan goals with quarterly strategic plan progress reports, as this will aid in identifying next steps and future budget objectives.

CFAA Goals 5-A; Strategic Plan All Goals

Cost Estimate: \$0 **Account**

Completion Date: December 31, 2019

Responsible Party: City Administrator

Submitted By: Mayor Mike Kelly

2. Reinstate and Fund Citywide Art Program (formerly Art in R Park)

Justification: The Art in R Park program was started in 2007 as a vision of the City and Arts Committee to offer Art in public spaces for the community to enjoy. This program was in place until 2012, when it was discontinued. The public art remaining throughout the city degraded over time, due to lack of maintenance. In 2017 and 2018 a total of \$15,000 was budgeted for the Arts Committee to maintain, retire and replace public art pieces.

Recently the Arts Committee, through resident request/input, identified additional public art maintenance and/or procurement opportunities throughout the city. Reinstating a citywide art program will not only provide the opportunity to showcase vibrant public art, but allow for annual maintenance of the city's public art collection. In 2019 the program should focus on art along Roe Boulevard to ensure it does not conflict with the Roe 2020 re-construction project and that the art compliments the design concepts planned for implementation with the Roe 2020 project.

Strategic Plan Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication:

Strategy A: Develop existing facilities and green space to maximize usage and service to the public.

1. Make all green spaces visibly appealing to increase usage.
2. Upgrade and enhance existing facilities to meet the needs of the public with dedicated funding from capital improvement.

Cost Estimate: \$25,000 **Account 5214.101**

Completion Date: June 30, 2019

Responsible Party: City Administrator, Governing Body, Arts Committee

Submitted By: Michael Poppa

Appendix B: Staffing Detail with History



Annual Easter Egg Hunt in R Park



Roeland Park Personnel Schedule – Full Time Equivalents

Police Department

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	*2019 ADOPTED
Chief	1	1	1	1	1	1
Deputy Chief	0	0	1	0	0	0
Sergeant	3	3	3	3	3	3
Master Patrol Officer	2	2	1	1	1	0
Detective	1	1	1	1	1	1
Corporal	2	2	2	2	2	3
Officer	6.4	6.4	6.4	6.5	6.5	6.5
Police Clerk	1	1	1	1	1	1
Total	16.4	16.4	16.4	15.5	15.5	15.5

*A School Resource Officer position was added after the adoption of the 2019 budget and is not reflected in the above table.

Public Works

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
Director	1	1	1	1	1	1
Superintendent	0	0	1	1	1	1
Shop Foreman	1	1	0	0	0	0
Equipment Operator	5	5	5	5	5	5
Summer Laborer	0.4	0.4	0.6	0	0	0
Engineering Intern	0	0	0	0	0	.23
Total	7.4	7.4	7.6	7	7	7.23

Administration

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
City Administrator	1	1	1	1	1	1
Asst. City Administrator/Finance Director	0	0	1	1	1	1
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	0	0	0	0
Administrative Assistant	1	1	1	1	1	1
City Treasurer	0	0.05	0	0	0	0
Intern	0	0.4	0.4	0.4	0.4	0.4
Total	4	4.45	4.4	4.4	4.4	4.4

Municipal Court

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
Total	1.2	1.2	1.2	1.2	1.2	1.2

Neighborhood Services

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
Building Inspector	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Total	2	2	2	2	2	2

Governing Body

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
Mayor	0.3	0.3	0.3	0.3	0.3	0.3
Council	1.6	1.6	1.6	1.6	1.6	1.6
Total	1.9	1.9	1.9	1.9	1.9	1.9

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
Grand Total	32.9	33.35	33.5	32	32	32.23

The only change to staffing levels from FY 2018 to the Adopted 2019 Budget is a part-time Public Works intern, estimated at 0.23 FTE. As noted above, the Police Department also added a School Resource Officer. However, this position is entirely paid for through a private entity (Bishop Miege High School) and is not reflected in the position count or budget as a result.

**GFOA Detailed Criteria Location Guide
Distinguished Budget Presentation Awards Program**

Name of Entity: _____
State/Province: _____
First Submission? Yes ☐ No ☐

Cite specific page references on the lines in response to each question.

Introduction and Overview

#C1. **Mandatory:** The document shall include a table of contents that makes it easier to locate information in the document.

*** Table of
Contents**

1. Is a comprehensive table of contents provided? _____
2. Are all pages in the document numbered or otherwise identified? _____
3. Do the page number references in the budget or electronic table of contents agree with the related page numbers in the budget or electronic submission? _____

#P1: The document should include a coherent statement of organization-wide, strategic goals and strategies that address long-term concerns and issues.

**Strategic
Goals and
Strategies**

1. Are non-financial policies/goals included? _____
2. Are these policies/goals included together in the Budget Message or in another section that is separate from the departmental sections? _____
3. Are other planning processes discussed? _____

#P2: The document should describe the entity's short-term factors that influence the decisions made in the development of the budget for the upcoming year.

**Short-term
organization
factors**

1. Are short-term factors addressed? _____
2. Does the document discuss how the short-term factors guided the development of the annual budget? _____
3. Is a summary of service level changes presented? _____

#P3. **Mandatory:** The document shall include a budget message that articulates priorities and issues for the upcoming year. The message should describe significant changes in priorities from the current year and explain the factors that led to those changes. The message may take one of several forms (*e.g., transmittal letter, budget summary section*).

*** Priorities and
Issues**

1. Does the message highlight the principal issues facing the governing body in developing the budget (*e.g., policy issues, economic factors, regulatory, and legislative challenges*)? _____
2. Does the message describe the action to be taken to address these issues? _____
3. Does the message explain how the priorities for the budget year differ from the priorities of the current year? _____
4. Is the message comprehensive enough to address the entire entity? _____

#C2. **Mandatory:** The document should provide an overview of significant budgetary items and trends. An overview should be presented within the budget document either in a separate section (*e.g., executive summary*) or integrated within the transmittal letter or as a separate budget-in-brief document.

*** Budget
Overview**

1. Is an overview contained in the budget message/transmittal letter, executive summary, or in a separate budget-in-brief document? _____
2. Is summary information on significant budgetary items conveyed in an easy to read format? _____
3. Is summary information on budgetary trends provided? _____

Financial Structure, Policy, and Process

#O1. **Mandatory:** The document shall include an organization chart(s) for the entire entity.

***Organization Chart**

1. Is an organization chart provided which shows the entire entity? _____

#F1: The document should include and describe all funds that are subject to appropriation.

Fund Descriptions and Fund Structure

1. Is a narrative or graphic overview of the entity's budgetary fund structure included in the document? _____
2. Does the document indicate which funds are appropriated? (Other funds for which financial plans are prepared also may be included in the document.) _____
3. Does the document include a description of each individual major fund included within the document? _____
4. If additional or fewer funds are included in the audited financial statements, does the document indicate this fact? _____

#O2: The document should provide narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and nonmajor funds in the aggregate.

Department/ Fund Relationship

1. Is the relationship between the entity's functional units, major funds, and nonmajor funds in the aggregate explained or illustrated? _____

#F2: The document shall explain the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis.

Basis of Budgeting

1. Is the basis of budgeting defined (*eg., modified accrual, cash, or accrual*) for all funds included in the document? _____
2. If the basis of budgeting is the same as the basis of accounting used in the entity's audited financial statements, is that fact clearly stated? _____
3. If the basis of budgeting is not the same as the basis of accounting used in the entity's audited financial statements, are the differences described? _____

#P4. **Mandatory:** The document should include a coherent statement of entity-wide long-term financial policies.

*** Financial Policies**

1. Is there a summary of financial policies and goals? _____
2. Do the financial policies include the entity's definition of a balanced budget? _____
3. Are all financial policies presented in one place? _____

#P5. **Mandatory:** The document shall describe the process for preparing, reviewing, and adopting the budget for the coming fiscal year. It also should describe the procedures for amending the budget after adoption.

*** Budget Process**

1. Is a description of the process used to develop, review, and adopt the budget included in the document? _____
2. Is a budget calendar provided to supplement (not replace) the narrative information on the budget process? _____
3. Is a discussion of how the budget is amended provided in the budget document available to the public (including the budgetary level of control)? _____

Financial Summaries

#F3. **Mandatory:** The document shall present a summary of major revenues and expenditures, as well as other financing sources and uses, to provide an overview of the total resources budgeted by the organization.

1. Does the document include an overview of revenues and other financing sources and expenditures and other financing uses of all appropriated funds? _____
2. Are revenues and other financing sources and expenditures and other financing uses presented either (1) together in a single schedule OR (2) in separate but adjacent/sequential schedules OR (3) in a matrix? _____
3. Are revenues presented by major type in this schedule (*e.g., property taxes, intergovernmental, sales taxes, fees and charges*)? _____
4. Are expenditures presented by function, organizational unit, or object in this schedule? (For funds other than the main operating fund of the entity, a presentation by fund normally would satisfy this requirement.) _____

*** Consolidated Financial Schedule**

#F4. **Mandatory:** The document must include summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and/or estimated current year actual, and the proposed budget year.

1. For annual budgets, are revenues and other financing sources and expenditures and other financing uses for the prior year, the current year, and the budget year presented together on the same schedule(s) or on schedules presented on adjacent/sequential pages? _____
2. Is this information presented for the appropriated funds in total (or for the entity as a whole if no appropriated funds are included)? _____
3. Is this information also presented at a minimum for each major fund and for other (i.e. nonmajor) funds in the aggregate (or for each significant fund and other funds in the aggregate if no appropriated funds are included)? _____
4. For biennial budgets, are revenues and other financing sources and expenditures and other financing uses for the prior year, the current year, and both budget years presented together on the same schedule(s) or on separate schedules presented on adjacent/sequential pages? _____

*** Three/(Four) Year Consolidated and Fund Financial Schedules**

#F5. **Mandatory:** The document shall include projected changes in fund balances, as defined by the entity in the document, for appropriated governmental funds included in the budget presentation (fund equity if no governmental funds are included in the document).

1. Does the document include the entity's definition of "fund balance" (or of "fund equity" if no governmental funds are included in the entity - frequently the noncapital portion of net assets)? _____
2. Is the fund balance (equity) information presented for the budget year? _____
3. Is there a schedule showing (1) beginning fund balances, (2) increases and decreases in total fund balances (reported separately), and (3) ending fund balances for appropriated governmental funds? _____
4. Is this information presented at a minimum for each major fund and for nonmajor governmental funds in the aggregate? _____
5. If fund balances of any major fund or the nonmajor funds in the aggregate are anticipated to increase or decline by more than 10%, does the document include a discussion of the causes and/or consequences of these changes in fund balance? _____
6. If an entity has no governmental funds, is the change in the fund equity presented for (1) the entity as a whole, (2) the main operating fund, and (3) each significant fund? _____
7. If an entity has no governmental funds and the fund equity of any significant fund or other funds in the aggregate is anticipated to change by more than 10%, does the document include a discussion of the causes _____

*** Fund Balance**

and/or consequences of any change in fund equity that is greater than 10% in either a significant fund or other funds in the aggregate? _____

8. For biennial budgets is the change in fund equity presented separately for both years of the biennium? _____

#F6. **Mandatory:** The document shall describe major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends.

*** Revenues**

1. Are individual revenue sources described? _____
2. Do the revenue sources that are described represent at least 75 percent of the total revenues of all appropriated funds? _____
3. Are the methods used to estimate revenues for the budget year described (*e.g., trend analysis, estimates from another government or consulting firm*)? _____
4. If revenues are projected based on trend information, are both those trends and the underlying assumptions adequately described? _____

#F7: The document should explain long-range financial plans and its affect upon the budget and the budget process.

**Long-range
Financial
Plans**

1. Are long-range financial plans identified? _____
2. Do your long-range financial plans extend out at least two years beyond the budget year? _____
3. Is there a concise explanation or illustration of the linkage between the entity's long-range financial plans and strategic goals? _____

Capital and Debt

#F8. **Mandatory:** The document should include budgeted capital expenditures, whether authorized in the operating budget or in a separate capital budget.

*** Capital
Expenditures**

1. Does the document define "capital expenditures"? _____
2. Does the document indicate the total dollar amount of capital expenditures for the budget year (both budget years for biennial budgets)? _____
3. Are significant nonrecurring capital expenditures described along with dollar amounts? (Information in a separate CIP document does not satisfy this criterion.) _____
4. If the entity has no significant nonrecurring capital expenditures, is that fact clearly stated in the document? _____

#F9: The document should describe if and to what extent significant nonrecurring capital investments will affect the entity's current and future operating budget and the services that the entity provides.

**Impact of
Capital
Investments on
Operating
Budget**

1. Are anticipated operating costs associated with significant nonrecurring capital investments described and quantified (*e.g., additional personnel costs, additional maintenance costs, or additional utility costs*)? (Information in a separate CIP document does not satisfy this criterion.) _____
2. Are anticipated savings or revenues expected to result from significant nonrecurring capital investments described and quantified (*e.g., reduced utility costs, lower maintenance costs*)? _____

#F10. **Mandatory:** The document shall include financial data on current debt obligations, describe the relationship between current debt levels and legal debt limits, and explain the effects of existing debt levels on current operations.

*** Debt**

1. If the entity has legal debt limits:
 - Are debt limits described? _____
 - Are the amounts of debt limits expressed in terms of total dollars, millage rates or percentages of assessed value? _____
 - Are the amounts of debt subject to debt limits identified in the same terms used to describe the debt limits themselves? _____
2. If the entity has no legal debt limits, is that fact clearly stated within the budget document? _____
3. If the entity does not have and does not intend to issue debt, is that fact clearly stated? _____
4. Is the amount of principal and interest payments for the budget year (two years for biennial budgets) shown for each major fund (for appropriated funds), for each significant unappropriated fund and for other funds in the aggregate? _____

Departmental Information

#O3. **Mandatory:** A schedule or summary table of personnel or position counts for prior, current and budgeted years shall be provided.

*** Position
Summary
Schedule**

1. Is a summary table of position counts provided for the entire entity? _____
2. Does the table include the prior year, the current year, and budget year position counts? _____
3. Are changes in staffing levels for the budget year explained? _____
4. If there are no changes in staffing levels, is that item noted? _____

#O4. **Mandatory:** The document shall describe activities, services or functions carried out by organizational units.

*** Department
Descriptions**

1. Does the document clearly present the organizational units (*e.g., divisions, departments, offices, agencies, or programs*)? _____
2. Does the document provide descriptions of each organizational unit? _____

#O5: The document should include clearly stated goals and objectives of organizational units (*e.g., departments, divisions, offices or programs*).

**Unit Goals
and
Objectives**

1. Are unit goals and objectives identified? _____
2. Are unit goals clearly linked to the overall goals of the entity? _____
3. Are objectives quantifiable? _____
4. Are timeframes on objectives noted? _____

#O6: The document should provide objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific units and programs.

**Performance
Measures**

1. Are performance data for individual departments included in the document? _____
2. Are performance data directly related to the stated goals and objectives of the unit? _____
3. Do performance measures focus on results and accomplishments (*e.g., output measures, efficiency and effectiveness measures*) rather than inputs (*e.g., dollars spent*)? _____

Document-wide Criteria

#C3: The document should include statistical and supplemental data that describe the organization, its community, and population. It should also furnish other pertinent background information related to the services provided.

Statistical/ Supplemental Section

1. Is statistical information that defines the community included in the document (*e.g., population, composition of population, land area, and average household income*)? _____
2. Is supplemental information on the local economy included in the document (*e.g., major industries, top taxpayers, employment levels, and comparisons to other local communities*)? _____
3. Is other pertinent information on the community (*e.g., local history, location, public safety, education, culture, recreation, transportation, healthcare, utilities, and governmental structure*) included in the document? _____

#C4: A glossary should be included for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader.

Glossary

1. Is a glossary that defines technical terms related to finance and accounting, as well as non-financial terms related to the entity, included in the document? _____
2. Are acronyms or abbreviations used in the document defined in the glossary? _____
3. Is the glossary written in non-technical language? _____

#C5: Charts and graphs should be used, where appropriate, to highlight financial and statistical information. Narrative interpretation should be provided when the messages conveyed by the graphs are not self-evident.

Charts and Graphs

1. Are charts and graphs used in the document to convey essential information (*e.g., key policies, trends, choices and impacts*)? _____
2. Do the graphics supplement the information contained in the narratives? _____

#C6: The document should be produced and formatted in such a way as to enhance its understanding by the average reader. It should be attractive, consistent, and oriented to the reader's needs.

Understand- ability and Usability

1. Is page formatting consistent? _____
2. Are the main sections of the document easily identifiable? _____
3. Is the level of detail appropriate? _____
4. Are text, tables, and graphs legible? _____
5. Are budget numbers in the document accurate and consistent throughout the document? _____

Item Number: Reports of City Officials:- XI.-C.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/22/2018
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **Review August Financials**
Item Type: Report

Recommendation:

For informational purposes only.

Details:

Please see attached August financial report, financial details and CERI report.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ August 2018 Financial Report	Cover Memo
☐ August 2018 Financial Details	Exhibit

Financial Status Report

August 2018



KEY REVENUE INDICATORS OVERVIEW—ALL FUNDS

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Bond Funds. Property tax collections through August 2018 generated \$1.9 million, a 0.6% increase over 2017 collections. Because the City receives property tax allocations from the County primarily twice a year in January and June, the 2018 YTD figure in the graph reflects a full year of collections. We anticipate receiving a small amount later in the year.

PROPERTY TAX



SALES/USE TAX



The City receives 1.25 cent sales tax for general purposes with the following allocation: 1/2 cent - street infrastructure (27A), 1/8 cent - community center operations and improvements (27C), 1/4 cent - general infrastructure (27D), and 3/8 cent - General Fund (27B). In addition, the City receives distributions from the County sales/use taxes, including a portion of the new court tax. Through August 2018, sales taxes, excluding those in TDDs and the CID, are 5.3% higher than August of last year and right at 2018 projections. Half of that increase from the prior year is due to the increased revenue from the County Courthouse tax,

which we started collecting in July of 2017.

Franchise agreements are long term and result in payments to the City of 5% of gross receipts. All franchise fee revenues are credited to the General Fund. Collections are 7.1% higher than they were in 2017 and are 8.8% above mid-year projections. Cable comes in quarterly and the chart to the right reflects three quarters collected for all providers. Electric and gas are showing growth of 2.2% and 19.4% respectively over the prior year, which constitutes 82% of all franchise fees. As we start to receive franchise fees from warmer months, gas revenues will start to increase while electric fees will decrease.

FRANCHISE FEES



COURT FINES



Court fines and fees represent about 7% of General Fund revenue. Court fines are up 12.4% in 2018 compared to the prior year and 1.0% ahead of 2018 projections. There was a significant uptick in tickets written in Nov and Dec 2017, most of which would have been resolved in the first quarter of 2018. The Police Department is fully staffed with all personnel on active duty. A new officer has started to replace Officer Chaffee who is now serving as the School Resource Officer for Bishop Miege High School.

POSITIVE

CAUTION

NEGATIVE

Monthly Financial Status Report

August 2018



GENERAL FUND OVERVIEW

REVENUE

General Fund revenue collected in 2018 year-to-date is \$4,354,779, up 7.7% from August 2017. We have collected 73% of our revenues 67% through the year. Much of the higher percentage of revenue collection is due to receiving the majority of property tax revenues for the year through June.

Licenses and permits are down from the prior year by about 10%. This is due to a 25% decrease in building permit revenue due to the city issuing three new residential construction permits in the first quarter of 2017 and none so far in 2018. Property tax collections, franchise fees, sales tax, intergovernmental, fines and other income are all up from the prior year. The significant increase in other/interest income from last year is primarily attributable to increases in interest and dividend revenues from our investment account and sales of Public Works equipment. As of August 2017, no equipment had been sold. However, third floor lease revenue is down by about half from 2017 due to the vacancy in the 3rd floor east suite. We anticipate continued vacancy through year-end. The City recently switched real estate brokers in hopes of getting a better response on the rental.

General Fund Operating						
Department	Actuals			As of August 31, 2018 (67% of budget year)		
	Budget			2018 Mid-Year Projected Budget	% of 2018 Total Projected Budget	\$ Diff Compared to 2018 Projections
	2017 YTD	2018 YTD	Difference			
BEGINNING FUND BALANCE	\$ 2,287,719	\$ 2,696,653	\$ 408,934			
Revenues						
Property Taxes & Assessments	\$ 2,103,389	\$ 2,275,288	\$ 171,899	\$ 2,298,760.00	98.98%	\$ (23,472)
Franchise Fees	\$ 334,523	\$ 358,425	\$ 23,902	\$ 494,156	72.53%	\$ (135,731)
Intergovernmental	\$ 105,515	\$ 107,044	\$ 1,529	\$ 253,402	42.24%	\$ (146,358)
Sales Tax	\$ 1,010,814	\$ 1,051,875	\$ 41,060	\$ 1,567,326	67.11%	\$ (515,451)
Licenses and Permits	\$ 110,097	\$ 99,237	\$ (10,860)	\$ 175,825	56.44%	\$ (76,588)
Fines/forfeitures	\$ 235,457	\$ 264,533	\$ 29,076	\$ 390,839	67.68%	\$ (126,306)
Other/Interest Income	\$ 143,444	\$ 198,377	\$ 54,933	\$ 804,958	24.64%	\$ (606,581)
Transfers In		\$ -	\$ -	\$ -	100.00%	\$ -
TOTAL REVENUES	\$ 4,043,240	\$ 4,354,778	\$ 311,538	\$ 5,985,266	72.76%	\$ (1,630,488)
Expenditures						
General Overhead	\$ 813,091	\$ 707,631	\$ (105,460)	\$ 1,561,743	45.31%	\$ 854,112
Police Department	\$ 656,645	\$ 695,845	\$ 39,200	\$ 1,080,550	64.40%	\$ 384,705
Court	\$ 63,451	\$ 65,675	\$ 2,224	\$ 112,903	58.17%	\$ 47,228
Neighborhood Services	\$ 77,641	\$ 68,519	\$ (9,122)	\$ 119,556	57.31%	\$ 51,037
Administration	\$ 192,017	\$ 195,606	\$ 3,589	\$ 310,490	63.00%	\$ 114,884
Public Works	\$ 347,300	\$ 519,799	\$ 172,499	\$ 873,230	59.53%	\$ 353,431
Employee Benefits	\$ 469,800	\$ 537,910	\$ 68,110	\$ 793,805	67.76%	\$ 255,895
City Council	\$ 36,277	\$ 35,110	\$ (1,167)	\$ 56,020	62.67%	\$ 20,910
Solid Waste	\$ 304,684	\$ 392,766	\$ 88,082	\$ 579,132	67.82%	\$ 186,366
TOTAL EXPENDITURES	\$ 2,960,906	\$ 3,218,861	\$ 257,955	\$ 5,487,429	58.66%	\$ 2,268,568
INCREASE/DECREASE TO FUND BALANCE	\$ 1,082,334	\$ 1,135,917				
ENDING FUND BALANCE	\$ 3,370,053	\$ 3,832,570	\$ 462,517			

Fund Balances reflect unrestricted cash. An additional \$157,500 is being held for pool debt which will return to the General Fund as unrestricted in 2019 after the debt is retired. This figure also includes \$1.41 million for the Sales Tax Loss Reserve

Monthly Financial Status Report

GENERAL FUND OVERVIEW (CONT)

August 2018



EXPENDITURES

General Fund expenditures through August 2018 are 9% or \$257,955 higher than in 2017. The reason for the increase in expense over last year is due to a combination of factors. The Police Department is up 6% from the prior year due to several small factors that have increased cost such as higher personnel expenses, higher fuel and vehicle maintenance costs, additional expense for clothing and uniforms due to hiring new officers and higher transfers to the Equipment Reserve Fund than last year. Public Works budget is up due to spending \$107,575 on street maintenance as of August 2018 and nothing as of this point in 2017. Employee Benefits is also up due to an additional \$20,000 for pensions, and having paid eight insurance payments through August of 2018 and only seven as of this time last year. Solid Waste is also up due to 22% higher fees for service from WCA. The lower cost in the General Overhead Department reflects fewer transfers to other funds through August 2018 compared to 2017 (\$221,634 in August 2018 vs. \$364,973 in 2017). Overall, transfers to other funds in 2018 is projected to be almost 10% lower than in 2017 for the year.

Pooled Cash & Investments

Type of Investment	Actual %	Market Value	Yield to Maturity
Fixed Income			
Government Bonds		\$ -	0%
Agency Bonds	72%	\$ 7,419,827	1%
Kansas GO Bonds		\$ -	
Treasury Notes	14%	\$ 1,447,146	1%
Cash and Equivalents			
TD Ameritrade and US Bank	14%	\$ 1,395,908	0%
Total Portfolio	100%	\$ 10,262,881	1%
Accrued Interest Year-to-Date as of August 31, 2018		\$ 98,802	

Starting in December 2015 the City began to invest its idle cash using Columbia Capital Management as the City's asset managers. The City's initial investment was \$2,423,718. The City now has a total of \$8,866,973 invested. Since January 2018, we have invested approximately \$2.1 million. The Cash and Equivalents value illustrates the amount held in cash in the City's bank and investment accounts. This amount is higher currently due to several planned debt service payments and large capital project payments that are planned for year-end. Actual interest accrues at bond maturity. The yield to maturity is the anticipated return on a bond if held to maturity expressed in annual percentage rate terms. Year-to-date performance through August reflects accrued interest of \$98,802. Total fees paid to Columbia Capital through second quarter were \$8,942. This is charged quarterly and based on a three-month average balance charged at a 0.18% annual rate. Current net earnings from our investment account are \$89,860. The majority of all investment revenues from matured assets are reinvested in the City's portfolio.

Monthly Financial Status Report

August 2018



ALL BUDGETED FUNDS ACTUAL COMPARED TO BUDGET/PROJECTIONS

Fund	YTD Actual Revenues	2018 YTD Revenue Projected	Difference	% of Total Projection
General	\$ 4,354,779	\$ 3,990,177	\$ 364,602	73%
Bond & Interest	\$ 702,373	\$ 642,126	\$ 60,247	73%
Special Highway	\$ 137,351	\$ 122,207	\$ 15,144	75%
Special Street (27A)	\$ 655,144	\$ 1,056,667	\$ (401,523)	41%
Community Center (27C)	\$ 139,021	\$ 138,667	\$ 354	67%
Special Infrastructure (27D)	\$ 248,845	\$ 507,146	\$ (258,301)	33%
Equip & Building Reserve	\$ 195,115	\$ 973,681	\$ (778,566)	13%
TIF 1A/B-Bella Roe	\$ 962,382	\$ 646,797	\$ 315,585	99%
TDD #1 - Price Chopper	\$ 179,785	\$ 178,236	\$ 1,549	67%
TDD #2 - Lowes	\$ 91,059	\$ 94,627	\$ (3,568)	64%
CID #1 - Bella Roe/Walmart	\$ 326,929	\$ 314,442	\$ 12,487	69%
TIF 2D - City Hall/QT	\$ 370,221	\$ 362,087	\$ 8,134	68%
TIC 2C - Valley State Bank	\$ 69,926	\$ 46,580	\$ 23,346	100%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 250,729	\$ 168,415	\$ 82,314	99%
Property Owners Association	\$ 33,847	\$ 22,565	\$ 11,282	100%
TOTAL	\$ 8,717,506	\$ 9,264,419	\$ (546,913)	63%

Fund	YTD Actual Expenditures	2018 YTD Expen. Projected	Difference	% of Total Projection
General	\$ 3,218,861	\$ 3,419,619	\$ 200,758	63%
Bond & Interest	\$ 348,790	\$ 738,046	\$ 389,256	32%
Special Highway	\$ 121,541	\$ 145,066	\$ 23,525	56%
Special Street (27A)	\$ 869,958	\$ 1,428,164	\$ 558,206	41%
Community Center (27C)	\$ 77,655	\$ 83,636	\$ 5,981	62%
Special Infrastructure (27D)	\$ 248,845	\$ 725,933	\$ 477,088	23%
Equip & Building Reserve	\$ 219,062	\$ 318,542	\$ 99,480	46%
TIF 1A/B-Bella Roe	\$ 942,021	\$ 630,316	\$ (311,705)	100%
TDD #1 - Price Chopper	\$ 153,297	\$ 154,333	\$ 1,036	66%
TDD #2 - Lowes	\$ 72,518	\$ 103,933	\$ 31,415	47%
CID #1 - Bella Roe/Walmart	\$ -	\$ -	\$ -	#DIV/0!
TIF 2D - City Hall/QT	\$ 157,978	\$ 416,521	\$ 258,543	25%
TIC 2C - Valley State Bank	\$ 53,100	\$ 56,488	\$ 3,388	63%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 444,977	\$ 334,405	\$ (110,572)	89%
Property Owners Association	\$ 31,935	\$ 21,250	\$ (10,685)	100%
TOTAL	\$ 6,960,538	\$ 8,576,253	\$ 1,615,715	54%

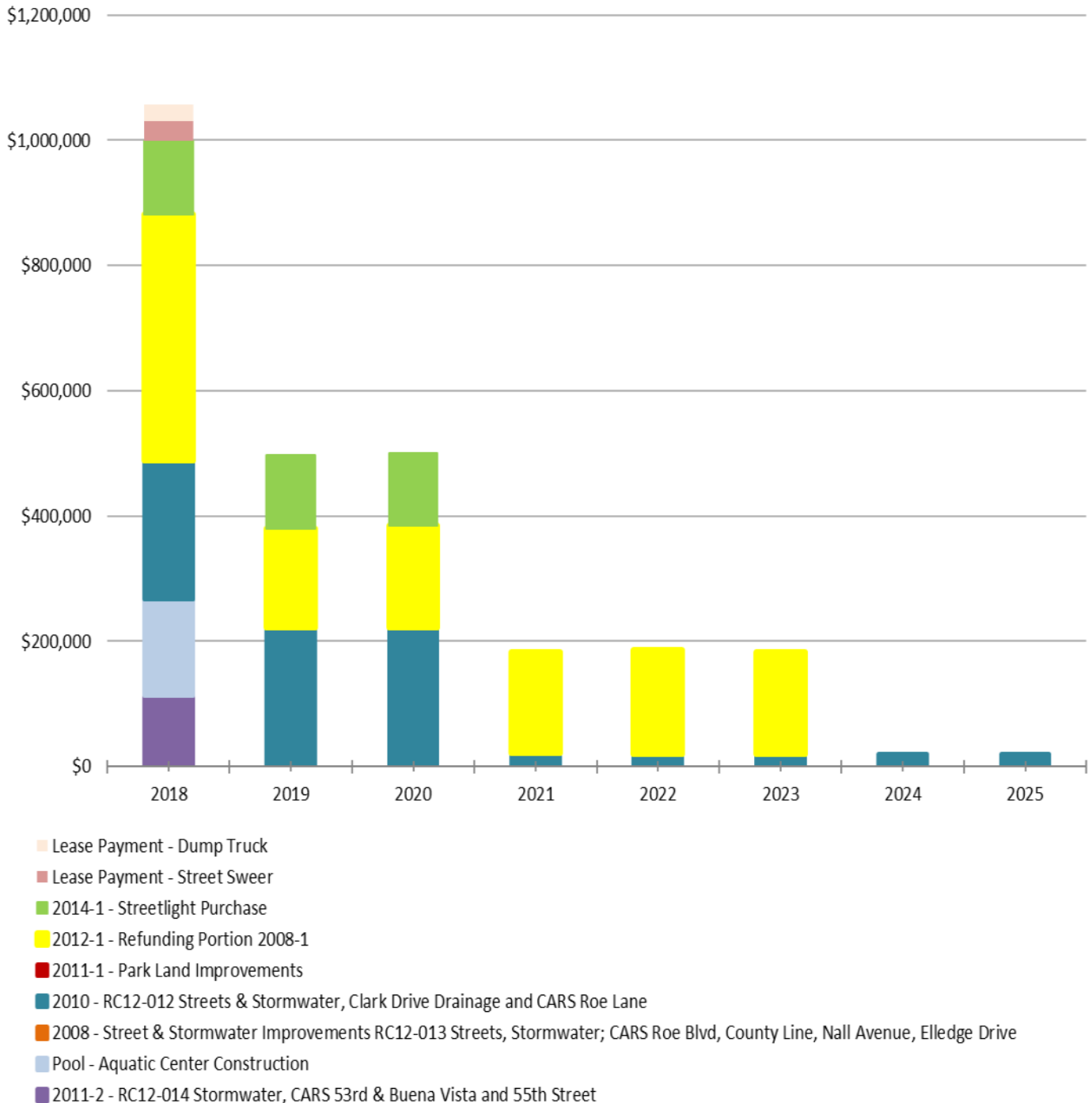
Monthly Financial Status Report

August 2018



DEBT MANAGEMENT

Roeland Park Debt Service 2018 - 2025



*Total Debt is less reimbursements from special assessments. Chart reflects principal & interest payments.

Monthly Financial Status Report

August 2018



BOND & INTEREST—DEBT SERVICE

Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2018 Balance (w/ interest)	Date Expire	2018 Total Payment
General Obligations Bonds:							
2010 Bond Issue: RC12-012 Street Improvements RC12-012 Stormwater Improvements Clark Drive Drainage CARS Roe Lane	2004 2004 2007 2008	Aug-10	\$ 3,345,000	1.50-3.50	\$ 1,512,485	12/1/2025	\$ 315,565
2011-2 Bond Issue: RC12-014 Stormwater CARS 53rd & Buena Vista CARS 55th Street	2007 2010 2011	Aug-11	\$ 1,565,000	2.00-3.40	\$ 1,110,133	9/1/2026	\$ 217,798
2012-1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various See original issue	May-12	\$ 1,970,000	.65-2.4	\$ 1,567,948	12/1/2023	\$ 453,093
2012-1 Bond Issue (not shown on graph) City Hall Improvements - Paid From TIF Proceeds	2011	May-12	\$ 980,000	.65-1.7	\$ 343,255	12/1/2019	\$ 170,365
2014-1 Bond Issue: Streetlight Purchase	2014	Nov-14	\$ 650,000	2.25	\$ 351,214	9/1/2020	\$ 117,561
					\$ 4,885,035		\$ 1,274,382
Capital Lease Obligation*:							
Pool, Refunding		Jan-10	\$ 1,750,000	2.0-4.0%	\$ 154,440	12/1/2018	\$ 154,440
Street Sweeper		Sep-10	\$ 212,550	4%	\$ 31,251	8/1/2018	\$ 31,251
Dump Trucks (2)		Jun-11	\$ 167,788	2.8-3.0%	\$ 26,718	8/1/2018	\$ 26,718
					\$ 212,409		\$ 212,409
Special Obligation Tax Increment							
Revenue Bonds: *Debt service resources are limited to TIF revenues received - City is not liable for debt							
Series 2000, Valley State Bank Project		Feb-00	\$ 695,000	7.00	\$ 418,343	12/31/2019	\$ 66,874
Series 2005, Roeland Park Redevelopment LLC Project		Feb-05	\$ 4,495,000	4.60-5.75	\$ 914,162	3/31/2018	\$ 914,162
					\$ 1,332,505		\$ 981,036
Revenue Bonds:							
Transportation Development District: *Debt service resources are limited to TDD revenues received - City is not liable for debt							
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center		Nov-05	\$ 3,555,000	4.50-5.75	\$ 2,616,770	12/1/2025	\$ 2,616,770
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center		Jan-06	\$ 1,090,000	5.875	\$ 1,018,216	12/1/2025	\$ 1,018,216
Sales Tax Revenue Bonds, 2006B - Lowes		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 888,184	12/1/2025	\$ 888,184
					\$ 4,523,170		\$ 4,523,170

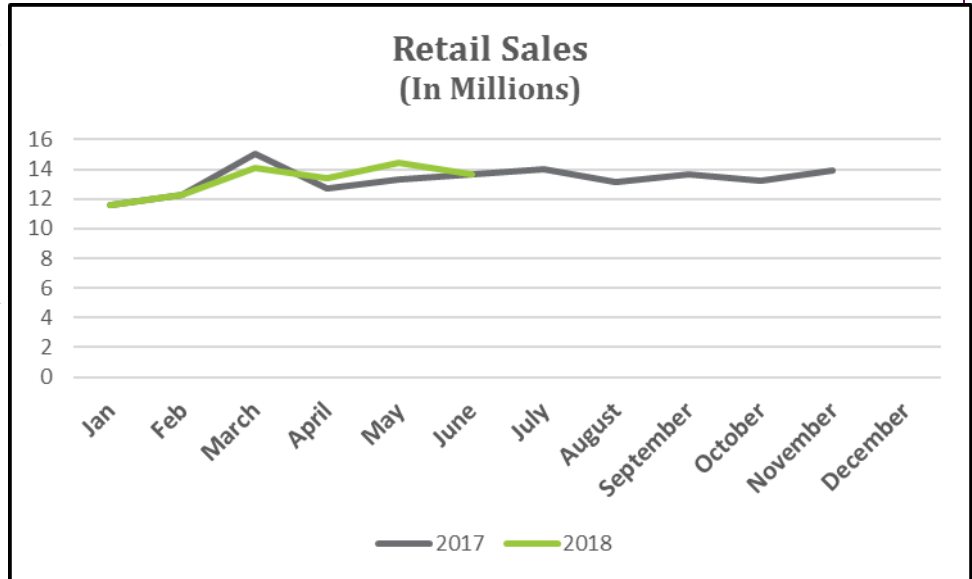
Monthly Financial Status Report

August 2018



COMMUNITY STATISTICS

Retail Sales: The County Economic Research Institute (CERI) provides information for the thirteen largest cities in Johnson County. CERI has provided retail sales figures through June 2018 which shows a 1.2% year-to-date increase for Roeland Park compared to this time in 2017. In the month of June, retail sales decreased 0.1% from 2017 for Roeland Park. Sales tax receipts are remitted by the state and are issued to the City two months after actual collection.



Attached is the latest report from

CERI. For the month of June 2018, Johnson County as a whole has seen a 8.6% increase year-to-date compared with 2017. The increase in revenue is mostly due to significant increases in retail sales in Lenexa due to their new downtown development coming online. In addition, Overland Park, Lenexa and Merriam have seen a significant increase year-over-year as well which is due to a telecom company remitting a large delinquent payment in the first couple months of 2018, which accounts for much of the increase.

Building Permits: Through the second quarter 2018, the City has issued 257 building permits at a value of approximately \$2.5 million. This is lower than last year due to several new homes being issued permits in the first quarter of 2017. The figure exceeds most prior years, however. Permits issued and Improvements provide an indicator as to the economic health and reinvestment in the community. The chart illustrates the number and value of building permits through 2nd quarter comparing the current and prior years. While the City has not received any

applications for new construction this year, there have been 11 residential remodeling permits issued with a value of more than \$524,000 in value. This is an indicator that while the city may not see the volume of new home construction that it saw in 2017, the residents are choosing to reinvest in their existing homes in Roeland Park so they can remain in the community.



MONTHLY FINANCIAL STATEMENTS

CITY OF ROELAND PARK

AUGUST 2018

PREPARED BY:



KANSAS CITY | SPRINGFIELD

GOODFAITHACCOUNTING.COM

Management Responsibility

The organization's management is responsible for the information contained in these reports and for the development, implementation, and adherence of all financial policies and procedures. We recommend management carefully review all transactions contained in these reports to insure accuracy and clarity.

Table of Contents

➤ **Statement of Financial Position**

The statement of financial position gives a financial picture of the organization as of the end of the reporting period. It reflects the assets, liabilities, and net assets of the organization.

Definition of Fund Accounting Terms

Net Assets – Total Assets minus Total Liabilities. Net assets fall into one of three categories (from most restricted to least restricted):

1. **Permanently Restricted** – funds that may not be spent because of permanent restrictions by the donor. Depending on the donor's restrictions, investment "earnings" may be directed to a specific purpose (temporarily restricted) or may be used for unrestricted purposes.
2. **Temporarily Restricted** – funds that may be spent only for designated uses.
3. **Unrestricted** – funds available for general operations. These may be further separated as follows:
 - a. **Net Investment in Fixed Assets** - total fixed assets minus accumulated depreciation minus any loans related to the fixed assets.
 - b. **Board Designated** - although unrestricted, these amounts have been segregated by the board (or finance committee, elders, etc.) for special purposes.
 - c. **Unrestricted Funds – Prior Years** – cumulative net activity (revenues minus expenses) from all prior years.
 - d. **Unrestricted Funds – Current Year** – current year net activity (detailed on the Statement of Activities).

➤ **Statement of Activities**

The statement of activities reflects the revenues and expenses of the organization for the current period of time—typically the current month and year-to-date. It can also be used to compare actual revenues and expenses to those budgeted.



City of Roeland Park
Statement of Fund Balance
8/31/2018

Assets

Cash

Cash in General Checking - Pooled

1010	General Fund	\$ 139,918.85	
1010	Bond & Interest Fund	12,252.52	
1010	Special Highway Fund	17,591.82	
1010	Special Street Fund 27 - A	5,171.01	
1010	Community Center Fund Fund 27 - C	84,279.14	
1010	Special Infrastructure 27 - D	58,262.62	
1010	Equipment & Bldg Reserve Fund	3,288.86	
1010	TIF 1A/B - Bella Roe / Walmart	800,556.62	
1010	TDD #1 - Price Chopper	59,929.13	
1010	TDD #2 - Lowes	48,307.06	
1010	CID #1 - RP Shopping Center	148,659.84	
1010	TIF 2A/D - McDonalds / City Hall	109,819.80	
1010	TIF 2C - Valley State Bank	(5,962.69)	
1010	TIF 3C - Old Pool Area	37,768.54	
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	
1012	Special Law Enforcement Fund	17,711.43	
	Total Cash in General Checking - Pooled		1,664,554.55

Cash in Other Accounts

1020	Cash - Municipal Court	6,555.00	
1040	Cash - Pool Bond Reserve	157,500.08	
1050	Cash - Property Owners Association	18,415.51	
1090	Petty Cash Funds	200.00	
	Total Cash in Other Accounts		182,670.59

Restricted Cash

1060	Cash - Debt Service - Revenue Restricted	67,021.97	
1070	Cash - Restricted Asset - Bond Reserve	13,035.25	
1080	Cash - With Trustee	37,666.82	
	Total Restricted Cash		117,724.04

Total Cash

1,964,949.18

Other Current Assets

1110..1115	Accounts Receivable	1,713,432.79	
1130..1135	Interest & Taxes Receivable	4,934,692.57	
1310	Invested Assets	8,868,007.81	
1210	Prepaid Expenses	200.00	
	Total Other Current Assets		15,516,333.17

Total Assets

\$ 17,481,282.35



City of Roeland Park
Statement of Fund Balance
8/31/2018

Liabilities & Fund Balance

Current Liabilities		
2005	Accounts Payable	27,749.50
2010	Federal Withholding Payable	(37.53)
2020	State Withholding Payable	3,020.77
2030	City Withholding Payable	51.34
2040	KPERS Accrued Employee	(727.77)
2045	KP&F Employee Withholding Payable	335.66
2050	Insurance Withholding Payable	698.37
2035,2052	Other Withholding Payable	(1,946.05)
2055	Employee Garnishment Payable	-
2060	Section 457 Employee Payable	8,028.42
Total Current Liabilities		37,172.71
Other Liabilities		
2080	Liability for Court Bonds	5,555.00
2110	Deferred Revenue	5,819,163.91
2210	Art Deposit Escrow	76,161.60
2805	Bond Payment Liability	3,778,487.00
Total Other Liabilities		9,679,367.51
Total Liabilities		9,716,540.22
Fund Balance		
2910..2970	Fund Balance - General	3,959,303.10
2910..2970	Fund Balance - Special Law Enforcement Fund	17,711.43
2910..2970	Fund Balance - Debt Service	621,929.36
2910..2970	Fund Balance - Special Revenue Projects	2,796,189.50
2910..2970	Fund Balance - Capital Projects	351,193.23
2910..2970	Fund Balance - Property Owners Association	18,415.51
Total Fund Balance		7,764,742.13
Total Liabilities & Fund Balance		\$ 17,481,282.35

City of Roeland Park
Statement of Fund Balance - BY FUND GROUP
8/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Assets					
Cash					
Cash in General Checking - Pooled					
General Fund	\$ 139,918.85				\$ 139,918.85
Bond & Interest Fund		12,252.52			12,252.52
Special Highway Fund			17,591.82		17,591.82
Special Street Fund 27 - A			5,171.01		5,171.01
Special Street Fund 27 - C			84,279.14		84,279.14
Special Infrastructure 27 - D			58,262.62		58,262.62
Equipment & Bldg Reserve Fund				3,288.86	3,288.86
TIF 1A/B - Bella Roe / Walmart			800,556.62		800,556.62
TDD#1 - Price Chopper			59,929.13		59,929.13
TDD#2 - Lowes			48,307.06		48,307.06
CID #1 - RP Shopping Center			148,659.84		148,659.84
TIF 2A/D - McDonalds / City Hall			109,819.80		109,819.80
TIF 2C - Valley State Bank			(5,962.69)		(5,962.69)
TIF 3C - Old Pool Area			37,768.54		37,768.54
TIF 1A/B - Bella Roe / Walmart			127,000.00		127,000.00
Special Law Enforcement Fund	17,711.43	-	-	-	17,711.43
Total Cash in General Checking - Pooled	<u>157,630.28</u>	<u>12,252.52</u>	<u>1,491,382.89</u>	<u>3,288.86</u>	<u>1,664,554.55</u>

City of Roeland Park
Statement of Fund Balance - BY FUND GROUP
8/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Assets (continued)					
Cash in Other Accounts					
Cash - Municipal Court	6,555.00				6,555.00
Cash - Pool Bond Reserve	157,500.08				157,500.08
Cash - Property Owners Association			18,415.51		18,415.51
Petty Cash Funds	200.00	-	-	-	200.00
Total Cash in Other Accounts	<u>164,255.08</u>	<u>-</u>	<u>18,415.51</u>	<u>-</u>	<u>182,670.59</u>
Restricted Cash					
Cash - Debt Service - Revenue Restricted	-	-	67,021.97	-	67,021.97
Cash - Restricted Asset - Bond Reserve	-	-	13,035.25	-	13,035.25
Cash - With Trustee	-	-	37,666.82	-	37,666.82
Total Restricted Cash	<u>-</u>	<u>-</u>	<u>117,724.04</u>	<u>-</u>	<u>117,724.04</u>
Total Cash	<u>321,885.36</u>	<u>12,252.52</u>	<u>1,627,522.44</u>	<u>3,288.86</u>	<u>1,964,949.18</u>
Other Current Assets					
Accounts Receivable	(51.86)	1,713,484.40	0.25	-	1,713,432.79
Interest & Taxes Receivable	2,654,095.46	261,613.08	2,018,984.03	-	4,934,692.57
Invested Assets	3,434,812.44	609,676.84	4,475,614.16	347,904.37	8,868,007.81
Prepaid Expenses	200.00	-	-	-	200.00
Total Other Current Assets	<u>6,089,056.04</u>	<u>2,584,774.32</u>	<u>6,494,598.44</u>	<u>347,904.37</u>	<u>15,516,333.17</u>
Total Assets	<u>\$ 6,410,941.40</u>	<u>\$ 2,597,026.84</u>	<u>\$ 8,122,120.88</u>	<u>\$ 351,193.23</u>	<u>17,481,282.35</u>

City of Roeland Park
Statement of Fund Balance - BY FUND GROUP
8/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Liabilities & Fund Balance					
Current Liabilities					
Accounts Payable	27,749.50	-	-	-	27,749.50
Accrued Wages	-	-	-	-	-
Federal Withholding Payable	(37.53)	-	-	-	(37.53)
State Withholding Payable	3,020.77	-	-	-	3,020.77
Payroll Payables	185.34	-	-	-	185.34
KPERS Accrued Employee	(727.77)	-	-	-	(727.77)
KP&F Employee Withholding Payable	335.66	-	-	-	335.66
Insurance Withholding Payable	698.37	-	-	-	698.37
Supplemental Insurance Payable	(2,080.05)	-	-	-	(2,080.05)
Employee Garnishment Payable	-	-	-	-	-
Section 457 Employee Payable	8,028.42	-	-	-	8,028.42
Due to General Fund	-	-	-	-	-
Total Current Liabilities	37,172.71	-	-	-	37,172.71
Other Liabilities					
Liability for Court Bonds	5,555.00	-	-	-	5,555.00
Deferred Revenue	2,315,037.56	1,975,097.48	1,529,028.87	-	5,819,163.91
Art Deposit Escrow	76,161.60	-	-	-	76,161.60
Bond Payment Liability	-	-	3,778,487.00	-	3,778,487.00
Total Other Liabilities	2,396,754.16	1,975,097.48	5,307,515.87	-	9,679,367.51
Total Liabilities	2,433,926.87	1,975,097.48	5,307,515.87	-	9,716,540.22
Fund Balance					
Fund Balance	2,544,106.05	268,346.50	459,391.45	345,139.55	3,616,983.55
Fund Balance - Debt Service	239,373.00	-	1,803,380.70	-	2,042,753.70
Fund Balance - Reserved Future Projects	-	-	-	-	-
Fund Balance - Reserved for Encumbrances	-	-	-	-	-
Fund Balance - Restricted Special Law	-	-	-	-	-
Fund Balance - Building Reserve	-	-	-	30,000.00	30,000.00
Fund Balance - Contingency	-	-	30,000.00	-	30,000.00
Total Beginning Fund Balance	2,783,479.05	268,346.50	2,292,772.15	375,139.55	5,719,737.25
Current Fund Balance	1,193,535.48	353,582.86	521,832.86	(23,946.32)	2,045,004.88
Total Fund Balance	3,977,014.53	621,929.36	2,814,605.01	351,193.23	7,764,742.13
Total Liabilities & Fund Balance	\$ 6,410,941.40	\$ 2,597,026.84	\$ 8,122,120.88	\$ 351,193.23	\$ 17,481,282.35

City of Roeland Park
Schedule of Cash Balances
For the Period Ended 8/31/2018

SSCASH

		2018 Activity			8/31/2018 Balance
		12/31/2017 Balance	Receipts	Disbursements	
Cash & Cash Equivalents				Transfers to/from Trustee Accounts	
Cash in US Bank - Pooled					
1010	General Fund	57,727.97	4,439,147.21	4,356,956.33	139,918.85
1010	Bond & Interest Fund	97,538.50	697,153.80	782,439.78	12,252.52
1010	Special Highway Fund	33,253.93	136,169.75	151,831.86	17,591.82
1010	Special Street Fund 27 - A	239,888.04	651,472.98	886,190.01	5,171.01
1010	Community Center Fund Fund 27 - C	145,107.52	148,940.37	209,768.75	84,279.14
1010	Special Infrastructure 27 - D	357,770.03	484,229.46	783,736.87	58,262.62
1010	Equipment & Bldg Reserve Fund	84,571.77	192,280.64	273,563.55	3,288.86
1010	TIF 1A/B - Bella Roe / Walmart	316,733.07	952,703.67	5,585.00	800,556.62
1010	TDD #1 - Price Chopper	76,290.26	179,346.72	400.00	59,929.13
1010	TDD #2 - Lowes	52,919.90	90,883.39	400.00	48,307.06
1010	CID #1 - RP Shopping Center	109,128.69	307,079.76	267,548.61	148,659.84
1010	TIF 2A/D - McDonalds / City Hall	48,104.25	365,399.98	303,684.43	109,819.80
1010	TIF 2C - Valley State Bank	14,862.25	69,875.85	-	(5,962.69)
1010	TIF 3C - Old Pool Area	5,752.00	249,508.52	217,491.98	37,768.54
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	-	-	127,000.00
1012	Special Law Enforcement Fund	8,912.83	25,617.86	16,819.26	17,711.43
Total Cash in US Bank - Pooled		1,775,561.01	8,989,809.96	8,256,416.43	1,664,554.55
Cash in Other Accounts					
1020	Cash - Municipal Court	21,425.38	9,925.00	24,795.38	6,555.00
1040	Cash - Pool Bond Reserve	157,500.08	-	-	157,500.08
1050	Cash - Property Owners Association	16,503.51	33,847.00	31,935.00	18,415.51
1090	Petty Cash	200.00	-	-	200.00
Total Cash in Other Accounts		195,628.97	43,772.00	56,730.38	182,670.59
Restricted Cash					
1060	Cash - Debt Service - Revenue Restricted	1,094.50	875.14	5,315.00	67,021.97
1070	Cash - Restricted Asset - Bond Reserve	463,531.00	9,314.05	-	13,035.25
1080	Cash - With Trustee	16,404.61	153.80	1,212,734.05	37,666.82
Total Restricted Cash		481,030.11	10,342.99	1,218,049.05	117,724.04
Total Cash		\$ 2,452,220.09	\$ 9,043,924.95	\$ 9,531,195.86	\$ 1,964,949.18

City of Roeland Park
Statement of Activities
Year-to-Date Fund Summary
For the Period Ended 8/31/2018

Fund Summary

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total Funds</u>
Total Revenue	\$ 4,429,215.15	\$ 702,372.86	\$ 3,695,657.69	\$ 195,115.26	\$ 9,022,360.96
Total Expenditures	\$ 3,235,679.67	\$ 348,790.00	\$ 3,173,824.83	\$ 219,061.58	\$ 6,977,356.08
Change in Fund Balance	<u>\$ 1,193,535.48</u>	<u>\$ 353,582.86</u>	<u>\$ 521,832.86</u>	<u>\$ (23,946.32)</u>	<u>\$ 2,045,004.88</u>



City of Roeland Park
Statement of Activities
For the Period Ended 8/31/2018

I-All

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Variance</u>	<u>2018 Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 6,379,211.00	\$ (6,379,211.00)	\$ 6,379,211.00	\$ 6,379,211.00	0.00%
4020	Recreational Vehicle Tax	-	469.73	464.00	5.73	687.00	217.27	68.37%
4021	Commercial Vehicle Tax	-	-	392.00	(392.00)	579.00	579.00	0.00%
4040	Heavy Trucks Tax	-	659.41	264.00	395.41	388.00	(271.41)	169.95%
4050	Ad Valorem Tax	-	1,902,644.82	1,551,992.00	350,652.82	2,327,984.00	425,339.18	81.73%
4060	Motor Vehicle Tax	-	124,622.23	167,880.00	(43,257.77)	251,820.00	127,197.77	49.49%
4070	Personal Property Tax-delinquen	-	-	168.00	(168.00)	250.00	250.00	0.00%
4080	Real Property Tax - Delinquent	-	(2,577.01)	5,840.00	(8,417.01)	8,750.00	11,327.01	-29.45%
4110	City/county Sales & Use Tax	249,189.17	1,959,247.41	1,893,024.00	66,223.41	2,839,531.00	880,283.59	69.00%
4115	Sales Tax 27B (280 Fund)	51,470.33	408,413.02	390,536.00	17,877.02	585,800.00	177,386.98	69.72%
4120	County Jail Tax	14,203.73	107,243.80	104,368.00	2,875.80	156,550.00	49,306.20	68.50%
4130	Safety Sales Tax	14,203.73	107,243.80	104,368.00	2,875.80	156,550.00	49,306.20	68.50%
4135	County Courthouse Sales Tax	14,165.81	106,922.28	104,368.00	2,554.28	156,550.00	49,627.72	68.30%
4140	Spec City/county Highway Fund	-	136,169.75	121,464.00	14,705.75	182,190.00	46,020.25	74.74%
4150	CARS Funding	-	-	515,336.00	(515,336.00)	773,000.00	773,000.00	0.00%
4155	CDBG Grant	-	-	133,336.00	(133,336.00)	200,000.00	200,000.00	0.00%
4156	FEMA Grant	7,151.52	149,781.90	-	149,781.90	-	(149,781.90)	N/A
4161	Grants/Donations - Private	12,000.00	12,000.00	18,664.00	(6,664.00)	28,000.00	16,000.00	42.86%
4210	Street Cutting Permit	925.00	11,660.00	5,000.00	6,660.00	7,500.00	(4,160.00)	155.47%
4215	Building Permit	3,615.50	35,255.60	40,000.00	(4,744.40)	60,000.00	24,744.40	58.76%
4220	Electrical Permit	-	1,369.00	2,000.00	(631.00)	3,000.00	1,631.00	45.63%
4225	Mechanical Permit	890.00	4,565.00	4,936.00	(371.00)	7,400.00	2,835.00	61.69%
4230	Plumbing Permit	20.00	1,923.00	1,136.00	787.00	1,700.00	(223.00)	113.12%
4235	Garage Sale Permit	65.00	260.00	336.00	(76.00)	500.00	240.00	52.00%
4240	Sign Permit	300.00	1,600.00	400.00	1,200.00	600.00	(1,000.00)	266.67%
4245	Cereal Malt Beverage License	-	(123.00)	200.00	(323.00)	300.00	423.00	-41.00%
4250	Animal Licenses	300.00	4,348.00	5,336.00	(988.00)	8,000.00	3,652.00	54.35%
4255	Home Occupational Licenses	40.00	320.00	1,000.00	(680.00)	1,500.00	1,180.00	21.33%
4260	Rental Licenses	3,126.51	26,474.59	23,336.00	3,138.59	35,000.00	8,525.41	75.64%
4265	Business Occupational Licenses	690.00	11,585.00	34,000.00	(22,415.00)	51,000.00	39,415.00	22.72%
4310	Franchise Fee - Electric	25,939.70	188,111.94	203,256.00	(15,144.06)	304,880.00	116,768.06	61.70%
4320	Franchise Fee - Gas	4,023.08	106,448.18	70,096.00	36,352.18	105,149.00	(1,299.18)	101.24%
4330	Franchise Fee - Telephone	261.20	3,640.80	4,808.00	(1,167.20)	7,216.00	3,575.20	50.45%
4340	Franchise Fee - Telecable	18,906.11	65,980.86	41,384.00	24,596.86	62,080.00	(3,900.86)	106.28%
4350	Franchise Fee - Cellular	-	-	14,792.00	(14,792.00)	22,192.00	22,192.00	0.00%
4393	Bullet Proof Vest Grant	1,615.75	1,615.75	-	1,615.75	-	(1,615.75)	N/A
4410	Fine	33,370.25	217,597.13	222,000.00	(4,402.87)	333,000.00	115,402.87	65.34%
4415	Court Costs	-	16,879.10	11,664.00	5,215.10	17,500.00	620.90	96.45%
4420	State Fees	-	12,071.00	18,000.00	(5,929.00)	27,000.00	14,929.00	44.71%
4430	Bond Forfeits	12,715.38	17,985.38	-	17,985.38	-	(17,985.38)	N/A
4432	Special Law Enforcement Receipts	-	400.00	664.00	(264.00)	1,000.00	600.00	40.00%
4433	K9 Contributions	-	25,217.86	-	25,217.86	-	(25,217.86)	N/A
4510..4511	Interest on Investment	27,213.75	109,149.37	38,496.00	70,653.37	57,745.00	(51,404.37)	189.02%
4530	Reimbursed Expense	-	4,155.00	9,336.00	(5,181.00)	14,000.00	9,845.00	29.68%
4610	Special Assessments	-	695.08	2,336.00	(1,640.92)	3,500.00	2,804.92	19.86%
4620	Special Assmnt Tax - Delinquent	-	-	240.00	(240.00)	364.00	364.00	0.00%
4630	Storm Drainage RC12-013	-	61,335.25	40,336.00	20,999.25	60,500.00	(835.25)	101.38%
4640	Storm Drainage RC12-012	-	93,497.21	62,464.00	31,033.21	93,694.00	196.79	99.79%
4650	Storm Drainage RC12-014	-	104,389.32	71,032.00	33,357.32	106,551.00	2,161.68	97.97%
4710	Apt Tower Lease Payment	1,918.96	13,432.74	14,904.00	(1,471.26)	22,357.00	8,924.26	60.08%
4713	Voicestream Wireless Payment	1,918.97	13,432.79	14,904.00	(1,471.21)	22,357.00	8,924.21	60.08%
4716	Clearwire Tower Lease Paymt	1,918.97	13,432.77	14,904.00	(1,471.23)	22,356.00	8,923.23	60.09%
4720	Plans & Spec's	25.00	1,275.00	2,000.00	(725.00)	3,000.00	1,725.00	42.50%



City of Roeland Park
Statement of Activities
For the Period Ended 8/31/2018

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		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
4725	Police Reports	730.00	5,180.00	3,664.00	1,516.00	5,500.00	320.00	94.18%
4730	Tax Increment Income	27,767.60	811,470.50	519,328.00	292,142.50	778,992.00	(32,478.50)	104.17%
4731	Tax Increment Income 3A	-	216,121.52	70,360.00	145,761.52	105,536.00	(110,585.52)	204.78%
4735	Tax Increment Income IB	-	526,896.00	391,632.00	135,264.00	587,450.00	60,554.00	89.69%
4755	3rd Floor Lease Revenues	3,511.66	15,626.91	28,096.00	(12,469.09)	42,143.00	26,516.09	37.08%
4768	Service Line Agreement	-	2,604.61	1,600.00	1,004.61	2,400.00	(204.61)	108.53%
4770	Solid Waste Agreement	98.75	557,748.67	377,968.00	179,780.67	566,951.00	9,202.33	98.38%
4775	RPPOA Contract	-	31,875.00	21,248.00	10,627.00	31,875.00	-	100.00%
4780	Sale of Assets	-	38,038.80	680,000.00	(641,961.20)	1,020,000.00	981,961.20	3.73%
4787	RP Community Foundation Donations	290.98	3,112.18	664.00	2,448.18	1,000.00	(2,112.18)	311.22%
4789	Loan from General Fund	10,375.00	83,000.00	83,000.00	-	124,500.00	41,500.00	66.67%
4795	Miscellaneous	(12,465.38)	36,251.91	31,032.00	5,219.91	46,547.00	10,295.09	77.88%
4824	Transfer from Public Works	10,291.67	82,333.36	-	82,333.36	-	(82,333.36)	N/A
4830	Transfer from 27A Fund	29,500.00	236,000.00	236,000.00	-	354,000.00	118,000.00	66.67%
4840	Transfer from General Fund	17,329.25	138,634.00	138,640.00	(6.00)	207,951.00	69,317.00	66.67%
4841	Transfer from PD/GF	2,000.00	16,000.00	16,000.00	-	24,000.00	8,000.00	66.67%
4842	Transfer from Solid Waste / GF	-	-	82,336.00	(82,336.00)	123,500.00	123,500.00	0.00%
4860	Transfer from Special Highway	4,830.83	38,646.64	38,648.00	(1.36)	57,970.00	19,323.36	66.67%
4865	Transfer in from TIF Funds	-	-	84,336.00	(84,336.00)	126,500.00	126,500.00	0.00%
Total Revenues		596,443.78	9,022,360.96	15,271,523.00	(6,249,162.04)	19,717,596.00	10,695,235.04	45.76%
Expenditures								
5101	Salaries - Regular	121,186.51	999,900.49	1,083,136.00	(83,235.51)	1,624,702.00	624,801.51	61.54%
5102	Salaries-Overtime	1,772.91	31,062.42	39,280.00	(8,217.58)	58,924.00	27,861.58	52.72%
5103	Salaries - Elected Officials	3,910.00	31,280.00	31,280.00	-	46,920.00	15,640.00	66.67%
5104	Salaries - Part-time	3,330.04	33,302.48	38,888.00	(5,585.52)	58,332.00	25,029.52	57.09%
5105	Employer Funded 401a	1,848.08	9,245.32	-	9,245.32	-	(9,245.32)	N/A
5107	Salaries - Intern	2,338.42	2,338.42	5,376.00	(3,037.58)	8,065.00	5,726.58	28.99%
5108	Salaries - Judge	1,183.33	9,466.64	9,464.00	2.64	14,200.00	4,733.36	66.67%
5109	Salaries - Prosecutor	977.50	7,820.00	7,824.00	(4.00)	11,730.00	3,910.00	66.67%
5122	FICA City Contribution	10,087.72	84,254.22	91,336.00	(7,081.78)	137,000.00	52,745.78	61.50%
5123	KPERS City Contribution	9,004.18	52,448.51	54,336.00	(1,887.49)	81,500.00	29,051.49	64.35%
5124	Ks Unemployment Insurance	-	673.01	1,200.00	(526.99)	1,800.00	1,126.99	37.39%
5125	Worker's Compensation	-	44,105.00	30,000.00	14,105.00	45,000.00	895.00	98.01%
5126	Health/Dental/Vision Insurance	57,835.38	206,066.21	213,336.00	(7,269.79)	320,000.00	113,933.79	64.40%
5127	Health Savings Account	3,277.50	28,357.50	30,000.00	(1,642.50)	45,000.00	16,642.50	63.02%
5128	401A City Contribution	398.18	3,384.53	3,664.00	(279.47)	5,500.00	2,115.47	61.54%
5130	City Paid Life/ST Disability	814.69	6,522.62	6,600.00	(77.38)	9,900.00	3,377.38	65.89%
5131	KP&F City Contribution	18,377.96	111,598.68	110,336.00	1,262.68	165,500.00	53,901.32	67.43%
5133	Wellness Incentive	-	-	1,336.00	(1,336.00)	2,000.00	2,000.00	0.00%
5201	Electric	6,187.35	19,772.96	32,072.00	(12,299.04)	48,111.00	28,338.04	41.10%
5202	Telephone	1,060.49	7,571.41	9,616.00	(2,044.59)	14,420.00	6,848.59	52.51%
5203	Printing & Advertising	658.33	1,408.91	3,328.00	(1,919.09)	5,000.00	3,591.09	28.18%
5204	Legal Printing	910.45	1,879.34	2,000.00	(120.66)	3,000.00	1,120.66	62.64%
5205	Postage & Mailing Permits	2,172.80	3,729.49	4,536.00	(806.51)	6,800.00	3,070.51	54.85%
5206	Travel Expense & Training	2,909.47	22,612.29	24,040.00	(1,427.71)	36,060.00	13,447.71	62.71%
5207	Medical Expense & Drug Testing	215.39	583.05	1,200.00	(616.95)	1,800.00	1,216.95	32.39%
5208	Newsletter	2,268.00	7,835.65	8,800.00	(964.35)	13,200.00	5,364.35	59.36%
5209	Professional Services	21,116.03	85,734.16	134,128.00	(48,393.84)	201,200.00	115,465.84	42.61%
5210	Maintenance & Repair Building	3,038.99	15,352.49	19,136.00	(3,783.51)	28,700.00	13,347.51	53.49%
5211	Maintenance & Repair Equipment	7,653.65	43,239.55	28,800.00	14,439.55	43,200.00	(39.55)	100.09%
5212	Utility Asst	15,000.00	15,000.00	10,000.00	5,000.00	15,000.00	-	100.00%
5213	Audit Fees	-	43,391.25	26,200.00	17,191.25	39,300.00	(4,091.25)	110.41%



City of Roeland Park
Statement of Activities
For the Period Ended 8/31/2018

I-All

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Variance</u>	<u>2018 Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Used</u>
5214	Other Contracted Services	75,590.77	139,271.15	100,424.00	38,847.15	150,640.00	11,368.85	92.45%
5215	City Attorney	-	34,666.91	62,000.00	(27,333.09)	93,000.00	58,333.09	37.28%
5218	IT & Communication	-	12,294.50	19,336.00	(7,041.50)	29,000.00	16,705.50	42.39%
5219	Meeting Expense	184.96	1,100.72	1,600.00	(499.28)	2,400.00	1,299.28	45.86%
5220	Street Light Repair & Maintenance	4,567.48	17,976.58	30,000.00	(12,023.42)	45,000.00	27,023.42	39.95%
5221	Maintenance Streets-contract	112,217.33	121,798.53	406,664.00	(284,865.47)	610,000.00	488,201.47	19.97%
5222	Traffic Signal Expense	(15,789.90)	109,313.73	116,736.00	(7,422.27)	175,100.00	65,786.27	62.43%
5224	Laundry Service	173.70	1,224.75	2,064.00	(839.25)	3,100.00	1,875.25	39.51%
5226	Car Allowance	450.00	3,600.00	3,600.00	-	5,400.00	1,800.00	66.67%
5227	Prisoner Care	-	1,680.00	4,000.00	(2,320.00)	6,000.00	4,320.00	28.00%
5228	Fees Due State of Kansas	1,371.50	12,362.50	18,000.00	(5,637.50)	27,000.00	14,637.50	45.79%
5230	Art Commissioner	100.00	800.00	800.00	-	1,200.00	400.00	66.67%
5232	United Community Services	-	4,285.00	2,856.00	1,429.00	4,285.00	-	100.00%
5233	JoCo Home Repair - Minor	-	4,500.00	3,000.00	1,500.00	4,500.00	-	100.00%
5234	JoCo Home Repair - Major	-	8,000.00	5,336.00	2,664.00	8,000.00	-	100.00%
5235	Leaf Program Disposal Fees	-	0.24	6,664.00	(6,663.76)	10,000.00	9,999.76	0.00%
5236	Community Policing	127.00	467.60	336.00	131.60	500.00	32.40	93.52%
5237	Community Events	-	162.11	2,664.00	(2,501.89)	4,000.00	3,837.89	4.05%
5238	Animal Control	-	55,441.62	37,928.00	17,513.62	56,892.00	1,450.38	97.45%
5240	Equipment Rental	-	-	336.00	(336.00)	500.00	500.00	0.00%
5243	Contractual Reimbursement	-	40,000.00	-	40,000.00	-	(40,000.00)	N/A
5244	General Contractor	-	388,941.00	-	388,941.00	-	(388,941.00)	N/A
5246	In-House Street Maintenance	24,724.48	45,591.56	76,664.00	(31,072.44)	115,000.00	69,408.44	39.64%
5248	Strategic Planning	-	-	2,000.00	(2,000.00)	3,000.00	3,000.00	0.00%
5249	Branding Implementation	625.80	5,945.80	16,000.00	(10,054.20)	24,000.00	18,054.20	24.77%
5250	Insurance & Surety Bonds	-	46,541.98	34,824.00	11,717.98	52,241.00	5,699.02	89.09%
5251	Mayor Expenses	8.96	92.57	664.00	(571.43)	1,000.00	907.43	9.26%
5252	Elections - City	-	-	12,000.00	(12,000.00)	18,000.00	18,000.00	0.00%
5253	Public Relations	13.98	803.36	2,336.00	(1,532.64)	3,500.00	2,696.64	22.95%
5254	Miscellaneous Charges	75.00	1,876.54	1,800.00	76.54	2,700.00	823.46	69.50%
5255	JoCo HR	-	61,212.00	54,664.00	6,548.00	82,000.00	20,788.00	74.65%
5256	Committee Funds	-	1,419.13	2,664.00	(1,244.87)	4,000.00	2,580.87	35.48%
5257	Property Tax Payments	-	-	5,336.00	(5,336.00)	8,002.00	8,002.00	0.00%
5258	RPOA Common Area Expenses	-	65,722.00	43,816.00	21,906.00	65,722.00	-	100.00%
5259	Traffic Control Signs	416.94	2,010.07	3,000.00	(989.93)	4,500.00	2,489.93	44.67%
5260	Vehicle Maintenance	1,910.30	13,937.38	18,736.00	(4,798.62)	28,100.00	14,162.62	49.60%
5262	Grounds Maintenance	905.86	12,041.88	17,000.00	(4,958.12)	25,500.00	13,458.12	47.22%
5263	Tree Maintenance	-	30,203.02	30,664.00	(460.98)	46,000.00	15,796.98	65.66%
5264	Grounds Improvements	-	-	2,664.00	(2,664.00)	4,000.00	4,000.00	0.00%
5265	Computer System R&M	-	468.64	3,336.00	(2,867.36)	5,000.00	4,531.36	9.37%
5266	Computer Software	448.00	11,064.01	24,336.00	(13,271.99)	36,500.00	25,435.99	30.31%
5267	Employee Related Expenses	35.00	357.70	4,664.00	(4,306.30)	7,000.00	6,642.30	5.11%
5272	Solid Waste Contract	43,172.57	388,765.63	345,752.00	43,013.63	518,632.00	129,866.37	74.96%
5283	RP Community Foundation Grant Expense	520.48	2,131.68	664.00	1,467.68	1,000.00	(1,131.68)	213.17%
5285	Pool Operations	-	0.48	138,664.00	(138,663.52)	208,000.00	207,999.52	0.00%
5287	Water	1,334.67	3,396.22	5,336.00	(1,939.78)	8,000.00	4,603.78	42.45%
5288	Waste Water	370.58	1,824.79	3,272.00	(1,447.21)	4,900.00	3,075.21	37.24%
5289	Natural Gas	104.40	5,011.45	4,064.00	947.45	6,100.00	1,088.55	82.15%
5290	Street Light Electric	3,397.38	15,990.97	-	15,990.97	-	(15,990.97)	N/A
5292	Fireworks	2,000.00	2,105.00	1,664.00	441.00	2,500.00	395.00	84.20%
5301	Office Supplies	414.64	5,109.99	10,336.00	(5,226.01)	15,500.00	10,390.01	32.97%
5302	Motor Fuels & Lubricants	4,176.39	27,121.94	24,336.00	2,785.94	36,500.00	9,378.06	74.31%
5303	Sand and Salt	2,160.00	20,894.24	16,664.00	4,230.24	25,000.00	4,105.76	83.58%
5304	Janitorial Supplies	97.22	904.94	2,664.00	(1,759.06)	4,000.00	3,095.06	22.62%



City of Roeland Park
Statement of Activities
For the Period Ended 8/31/2018

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		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
5305	Dues, Subscriptions, & Books	235.00	18,298.53	15,256.00	3,042.53	22,880.00	4,581.47	79.98%
5306	Materials	87.95	781.72	4,000.00	(3,218.28)	6,000.00	5,218.28	13.03%
5307	Other Commodities	4.80	4,265.12	2,664.00	1,601.12	4,000.00	(265.12)	106.63%
5308	Clothing & Uniforms	1,727.20	7,851.26	9,896.00	(2,044.74)	14,850.00	6,998.74	52.87%
5309	Amunition	18.94	18.94	1,664.00	(1,645.06)	2,500.00	2,481.06	0.76%
5310	Training Supplies	-	-	336.00	(336.00)	500.00	500.00	0.00%
5311	Pool Equipment	-	-	13,336.00	(13,336.00)	20,000.00	20,000.00	0.00%
5315	Machinery & Auto Equipment	3,240.28	144,256.92	59,040.00	85,216.92	88,562.00	(55,694.92)	162.89%
5316	K9 Expenses	362.59	12,147.36	-	12,147.36	-	(12,147.36)	N/A
5317	Special Law Enforcement Expenses	-	4,671.90	2,000.00	2,671.90	3,000.00	(1,671.90)	155.73%
5318	Tools	139.04	1,495.74	1,664.00	(168.26)	2,500.00	1,004.26	59.83%
5403	Office Equipment	-	-	5,000.00	(5,000.00)	7,500.00	7,500.00	0.00%
5425	Other Capital Outlay	678.00	2,190.51	18,264.00	(16,073.49)	27,400.00	25,209.49	7.99%
5430	Residential Street Reconstruction	4,568.00	4,568.00	-	4,568.00	-	(4,568.00)	N/A
5442	City Hall Building Improvement	-	16,843.00	721,968.00	(705,125.00)	1,082,951.00	1,066,108.00	1.56%
5454	Sidewalk Project	(28,338.85)	-	86,664.00	(86,664.00)	130,000.00	130,000.00	0.00%
5456	CARS Projects	-	41,947.85	1,073,336.00	(1,031,388.15)	1,610,000.00	1,568,052.15	2.61%
5457	CARS 2020 - Roe	28,338.85	113,347.85	-	113,347.85	-	(113,347.85)	N/A
5458	CARS 2018	239,118.74	594,169.51	-	594,169.51	-	(594,169.51)	N/A
5459	CARS 2019	-	-	-	-	-	-	N/A
5460	CARS 2022 - 53rd Street	-	-	-	-	-	-	N/A
5461	CARS 2022 - Nall	-	-	-	-	-	-	N/A
5462	CARS 2023	-	-	-	-	-	-	N/A
5469	Stormwater Maintenance	330.00	4,664.82	13,336.00	(8,671.18)	20,000.00	15,335.18	23.32%
5470	Park Maint/Infrastructure	7,703.82	25,415.60	64,000.00	(38,584.40)	96,000.00	70,584.40	26.47%
5471	Tennis Court Replacement	14,385.75	143,857.50	-	143,857.50	-	(143,857.50)	N/A
5499	CDBG 2018	1,614.42	11,043.42	-	11,043.42	-	(11,043.42)	N/A
5600	Lease/purchase-pool	-	-	99,000.00	(99,000.00)	148,500.00	148,500.00	0.00%
5601	Bond Principal	-	1,128,540.45	817,120.00	311,420.45	1,225,680.00	97,139.55	92.07%
5602	Bond Interest	-	33,775.91	198,528.00	(164,752.09)	297,799.00	264,023.09	11.34%
5605	Lease/purchase Pool Interest	-	2,970.00	3,960.00	(990.00)	5,940.00	2,970.00	50.00%
5608	Principal Bonds - 2010-1	275,000.00	275,000.00	183,336.00	91,664.00	275,000.00	-	100.00%
5609	Interest Bonds - 2010-1	20,282.50	40,565.00	27,040.00	13,525.00	40,565.00	-	100.00%
5612	Debt Service - Bond Issue	(52,275.19)	-	-	-	-	-	N/A
5614	Bond Principal 2014-1	-	-	73,336.00	(73,336.00)	110,000.00	110,000.00	0.00%
5615	Bond Interest 2014-1	-	3,780.00	5,040.00	(1,260.00)	7,563.00	3,783.00	49.98%
5619	Lease/Purchase - Principal	1,167.06	27,459.91	37,576.00	(10,116.09)	56,369.00	28,909.09	48.71%
5620	Lease/Purchase - Interest	30,076.30	30,501.75	1,064.00	29,437.75	1,600.00	(28,901.75)	1906.36%
5628	Principal Bonds - 2011-2	-	-	126,664.00	(126,664.00)	190,000.00	190,000.00	0.00%
5629	Interest Bonds - 2011-2	-	13,898.75	18,536.00	(4,637.25)	27,798.00	13,899.25	50.00%
5644	Principal Bonds - 2012-1	-	-	283,336.00	(283,336.00)	425,000.00	425,000.00	0.00%
5645	Interest Bonds - 2012-1	-	14,046.25	18,728.00	(4,681.75)	28,093.00	14,046.75	50.00%
5705	Future CIP - PW	-	-	19,296.00	(19,296.00)	28,940.00	28,940.00	0.00%
5721	CID #1 Expenses	-	-	1,486,000.00	(1,486,000.00)	2,229,000.00	2,229,000.00	0.00%
5751	TIF Fund Expenditure	-	-	237,536.00	(237,536.00)	356,302.00	356,302.00	0.00%
5802	Transfer to General Fund	-	-	84,336.00	(84,336.00)	126,500.00	126,500.00	0.00%
5818	Transfer To Bond & Intfund	29,500.00	236,000.00	236,000.00	-	354,000.00	118,000.00	66.67%
5821	Transfer to TIF 2	10,375.00	83,000.00	83,000.00	-	124,500.00	41,500.00	66.67%
5824	Transfer to Special Infrastructure	10,416.67	83,333.36	83,336.00	(2.64)	125,000.00	41,666.64	66.67%
5825	Transfer to Equip Reserve Fund	24,035.08	192,280.64	192,288.00	(7.36)	288,421.00	96,140.36	66.67%
5827	Transfer to Sales Tax Loss Reserve	-	-	-	-	-	-	N/A
Total Expenditures		1,188,230.79	6,977,356.08	10,203,656.00	(3,226,299.92)	15,305,491.00	8,328,134.92	45.59%

City of Roeland Park
Statement of Activities
For the Period Ended 8/31/2018

I-All

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Variance</u>	<u>2018 Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Used</u>
Change in Fund Balance	\$ <u>(591,787.01)</u>	\$ <u>2,045,004.88</u>	\$ <u>5,067,867.00</u>	\$ <u>(3,022,862.12)</u>	\$ <u>4,412,105.00</u>	\$ <u>2,367,100.12</u>	

City of Roeland Park
Statement of Activities - BY FUND
For the Period Ended 8/31/2018

I-By Fund

					2018 Approved		
		Current Month	Year to Date	Budget to Date	Budget	2018 Projected	% Used
4000..4999	Revenues						
000..115	General Fund	\$ 299,534.99	\$ 4,429,215.15	\$ 6,507,638.00	\$ 8,454,311.00	\$ 5,441,966.00	52.39%
200	Bond & Interest Fund	30,903.24	702,372.86	860,275.00	1,154,668.00	963,189.00	60.83%
250	Special Highway Fund	348.80	137,351.17	295,724.00	356,450.00	183,310.00	38.53%
270	Special Street Fund 27 - A	83,876.37	655,144.23	1,344,461.00	1,907,053.00	1,585,000.00	34.35%
290	Special Street Fund 27 - C	17,946.27	139,020.55	523,807.00	586,820.00	208,000.00	23.69%
300	Special Infrastructure 27 - D	21,459.42	479,262.96	907,138.00	1,150,836.00	760,719.00	41.64%
360	Equipment & Bldg Reserve Fund	24,811.57	195,115.26	1,104,258.00	1,533,727.00	1,460,522.00	12.72%
370	TIF 1A/B - Bella Roe / Walmart	-	962,382.37	1,487,344.00	1,823,878.00	970,196.00	52.77%
400	TDD#1 - Price Chopper	19,929.29	179,785.06	76,282.00	168,082.00	267,354.00	106.96%
410	TDD#2 - Lowes	14,868.45	91,058.84	(849,247.00)	(803,007.00)	141,941.00	N/A
420	CID #1 - RP Shopping Center	42,955.14	326,929.24	2,540,905.00	2,698,765.00	471,663.00	12.11%
450	TIF 2A/D - McDonalds / City Hall	39,475.81	370,220.66	283,269.00	424,480.00	543,130.00	87.22%
480	TIF 2C - Valley State Bank	-	69,926.35	47,473.00	70,629.00	69,870.00	99.01%
510	TIF 3C - Old Pool Area	334.43	250,729.26	103,076.00	140,505.00	252,622.00	178.45%
520	Property Owners Association	-	33,847.00	39,120.00	50,399.00	33,847.00	67.16%
	Total Revenues	596,443.78	9,022,360.96	15,271,523.00	19,717,596.00	13,353,329.00	45.76%
5000..9999	Expenditures						
000..115	General Fund	453,639.35	3,235,679.67	3,861,864.00	5,792,784.00	5,513,497.00	55.86%
200	Bond & Interest Fund	295,282.50	348,790.00	765,216.00	1,147,821.00	1,107,069.00	30.39%
250	Special Highway Fund	68,990.83	121,540.88	129,984.00	194,970.00	139,971.00	62.34%
270	Special Street Fund 27 - A	278,509.87	869,957.92	1,265,328.00	1,898,000.00	2,142,246.00	45.84%
290	Special Street Fund 27 - C	2,964.50	77,655.38	93,256.00	139,900.00	125,454.00	55.51%
300	Special Infrastructure 27 - D	53,765.10	248,844.52	460,664.00	691,000.00	1,088,900.00	36.01%
360	Equipment & Bldg Reserve Fund	34,483.64	219,061.58	838,944.00	1,258,422.00	1,606,753.00	17.41%
370	TIF 1A/B - Bella Roe / Walmart	-	942,020.86	591,520.00	887,274.00	945,474.00	106.17%
400	TDD#1 - Price Chopper	333.33	153,296.63	183,600.00	275,400.00	231,500.00	55.66%
410	TDD#2 - Lowes	166.67	72,518.37	92,480.00	138,720.00	20,000.00	52.28%
420	CID #1 - RP Shopping Center	-	-	1,486,000.00	2,229,000.00	-	0.00%
450	TIF 2A/D - McDonalds / City Hall	-	157,978.39	282,912.00	424,365.00	624,782.00	37.23%
480	TIF 2C - Valley State Bank	-	53,100.19	46,304.00	69,460.00	84,732.00	76.45%
510	TIF 3C - Old Pool Area	95.00	444,976.69	84,336.00	126,500.00	501,607.00	351.76%
520	Property Owners Association	-	31,935.00	21,248.00	31,875.00	31,875.00	100.19%
	Total Expenditures	1,188,230.79	6,977,356.08	10,203,656.00	15,305,491.00	14,163,860.00	45.59%
	Change in Fund Balance	\$ (591,787.01)	\$ 2,045,004.88	\$ 5,067,867.00	\$ 4,412,105.00	\$ (810,531.00)	



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

I-GF

		Current Month	Year-to-Date	Budget to Date	2018 Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 2,609,317.00	\$ 2,609,317.00	\$ 2,617,063.00	\$ 2,609,317.00	0.00%
Taxes								
4050	Ad Valorem Tax	-	1,719,043.41	1,402,720.00	2,104,080.00	1,725,460.00	6,416.59	99.63%
4070	Personal Property Tax-delinquen	-	-	136.00	200.00	300.00	300.00	0.00%
4080	Real Property Tax - Delinquent	-	(2,199.88)	4,504.00	6,750.00	2,500.00	4,699.88	-88.00%
	Total Taxes	-	1,716,843.53	1,407,360.00	2,111,030.00	1,728,260.00	11,416.47	99.34%
Franchise Taxes								
4310	Franchise Fee - Electric	25,939.70	188,111.94	203,256.00	304,880.00	290,156.00	102,044.06	64.83%
4320	Franchise Fee - Gas	4,023.08	106,448.18	70,096.00	105,149.00	118,000.00	11,551.82	90.21%
4330	Franchise Fee - Telephone	261.20	3,640.80	4,808.00	7,216.00	7,000.00	3,359.20	52.01%
4340	Franchise Fee - Telecable	18,906.11	65,980.86	41,384.00	62,080.00	79,000.00	13,019.14	83.52%
4350	Franchise Fee - Cellular	-	-	14,792.00	22,192.00	-	-	N/A
	Total Franchise Taxes	49,130.09	364,181.78	334,336.00	501,517.00	494,156.00	129,974.22	73.70%
Special Assessments								
4610	Special Assessments	-	695.08	2,336.00	3,500.00	567,000.00	566,304.92	0.12%
4770	Solid Waste Agreement	98.75	926.50	-	-	3,500.00	2,573.50	26.47%
	Total Special Assessments	98.75	1,621.58	2,336.00	3,500.00	570,500.00	568,878.42	0.28%
Intergovernmental Revenue								
4020	Recreational Vehicle Tax	-	399.87	392.00	585.00	600.00	200.13	66.65%
4021	Commercial Vehicle Tax	-	-	336.00	500.00	-	-	N/A
4040	Heavy Trucks Tax	-	561.30	224.00	330.00	700.00	138.70	80.19%
4060	Motor Vehicle Tax	-	106,082.46	142,912.00	214,370.00	216,190.00	110,107.54	49.07%
4110	City/county Sales & Use Tax	56,814.71	428,973.90	424,200.00	636,300.00	632,196.00	203,222.10	67.85%
4115	Sales Tax 27B (280 Fund)	51,470.33	408,413.02	390,536.00	585,800.00	613,530.00	205,116.98	66.57%
4120	County Jail Tax	14,203.73	107,243.80	104,368.00	156,550.00	160,800.00	53,556.20	66.69%
4130	Safety Sales Tax	14,203.73	107,243.80	104,368.00	156,550.00	160,800.00	53,556.20	66.69%
4156	FEMA Grant	43,063.14	43,063.14	-	-	35,912.00	(7,151.14)	119.91%
	Total Intergovernmental Revenue	179,755.64	1,201,981.29	1,167,336.00	1,750,985.00	1,820,728.00	618,746.71	66.02%
Licenses and Permits								
4210	Street Cutting Permit	925.00	11,660.00	5,000.00	7,500.00	7,500.00	(4,160.00)	155.47%
4215	Building Permit	3,615.50	35,255.60	40,000.00	60,000.00	60,000.00	24,744.40	58.76%
4220	Electrical Permit	-	1,369.00	2,000.00	3,000.00	3,000.00	1,631.00	45.63%
4225	Mechanical Permit	890.00	4,565.00	4,936.00	7,400.00	7,000.00	2,435.00	65.21%
4230	Plumbing Permit	20.00	1,923.00	1,136.00	1,700.00	1,500.00	(423.00)	128.20%
4235	Garage Sale Permit	65.00	260.00	336.00	500.00	500.00	240.00	52.00%
4240	Sign Permit	300.00	1,600.00	400.00	600.00	3,000.00	1,400.00	53.33%
4245	Cereal Malt Beverage License	-	(123.00)	200.00	300.00	325.00	448.00	-37.85%
4250	Animal Licenses	300.00	4,348.00	5,336.00	8,000.00	7,200.00	2,852.00	60.39%
4255	Home Occupational Licenses	40.00	320.00	1,000.00	1,500.00	800.00	480.00	40.00%
4260	Rental Licenses	3,126.51	26,474.59	23,336.00	35,000.00	35,000.00	8,525.41	75.64%
4265	Business Occupational Licenses	690.00	11,585.00	34,000.00	51,000.00	50,000.00	38,415.00	23.17%
	Total Licenses and Permits	9,972.01	99,237.19	117,680.00	176,500.00	175,825.00	76,587.81	56.44%
Fines and Forfeitures								
4410	Fine	33,370.25	217,597.13	222,000.00	333,000.00	314,839.00	97,241.87	69.11%
4415	Court Costs	-	16,879.10	11,664.00	17,500.00	30,000.00	13,120.90	56.26%
4420	State Fees	-	12,071.00	18,000.00	27,000.00	26,000.00	13,929.00	46.43%
4430	Bond Forfeits	12,715.38	17,985.38	-	-	20,000.00	2,014.62	89.93%
	Total Fines and Forfeitures	46,085.63	264,532.61	251,664.00	377,500.00	390,839.00	126,306.39	67.68%

City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

I-GF

		Current Month	Year-to-Date	Budget to Date	2018 Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Other Sources								
4393	Bullet Proof Vest Grant	1,615.75	1,615.75	-	-	2,000.00	384.25	80.79%
4530	Reimbursed Expense	-	1,390.00	9,336.00	14,000.00	10,000.00	8,610.00	13.90%
4710	Apt Tower Lease Payment	1,918.96	13,432.74	14,904.00	22,357.00	23,028.00	9,595.26	58.33%
4713	Voicestream Wireless Payment	1,918.97	13,432.79	14,904.00	22,357.00	23,028.00	9,595.21	58.33%
4716	Clearwire Tower Lease Paymt	1,918.97	13,432.77	14,904.00	22,356.00	23,028.00	9,595.23	58.33%
4720	Plans & Spec's	25.00	1,275.00	2,000.00	3,000.00	2,000.00	725.00	63.75%
4725	Police Reports	730.00	5,180.00	3,664.00	5,500.00	5,500.00	320.00	94.18%
4755	3rd Floor Lease Revenues	3,511.66	15,626.91	28,096.00	42,143.00	20,894.00	5,267.09	74.79%
4768	Service Line Agreement	-	2,604.61	1,600.00	2,400.00	2,605.00	0.39	99.99%
4775	RPPOA Contract	-	31,875.00	21,248.00	31,875.00	31,875.00	-	100.00%
4780	Sale of Assets	-	38,038.80	13,336.00	20,000.00	37,000.00	(1,038.80)	102.81%
4787	RP Community Foundation Donations	290.98	3,112.18	664.00	1,000.00	1,000.00	(2,112.18)	311.22%
4795	Miscellaneous	(12,465.38)	2,404.91	8,464.00	12,700.00	1,000.00	(1,404.91)	240.49%
Total Other Sources		<u>(535.09)</u>	<u>143,421.46</u>	<u>133,120.00</u>	<u>199,688.00</u>	<u>182,958.00</u>	<u>39,536.54</u>	<u>78.39%</u>
Other								
4510..4511	Interest on Investment	<u>15,027.96</u>	<u>54,955.68</u>	<u>16,608.00</u>	<u>24,910.00</u>	<u>55,000.00</u>	<u>44.32</u>	<u>99.92%</u>
Total Other		<u>15,027.96</u>	<u>54,955.68</u>	<u>16,608.00</u>	<u>24,910.00</u>	<u>55,000.00</u>	<u>44.32</u>	<u>99.92%</u>
Transfer-In								
4850	Transfer from 27D Fund	-	-	-	-	-	-	N/A
4865	Transfer in from TIF Funds	<u>-</u>	<u>-</u>	<u>84,336.00</u>	<u>126,500.00</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Transfer-In		<u>-</u>	<u>-</u>	<u>84,336.00</u>	<u>126,500.00</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Revenues		<u>299,534.99</u>	<u>3,846,775.12</u>	<u>6,124,093.00</u>	<u>7,881,447.00</u>	<u>8,035,329.00</u>	<u>4,180,807.88</u>	<u>47.87%</u>
Expenditures								
General Overhead								
5101..5102	Salaries - Regular	-	975.57	-	-	-	(975.57)	N/A
5201	Electric	4,953.37	15,264.36	17,792.00	26,691.00	17,000.00	1,735.64	89.79%
5202	Telephone	49.62	341.69	664.00	1,000.00	600.00	258.31	56.95%
5203	Printing & Advertising	-	261.98	1,200.00	1,800.00	1,800.00	1,538.02	14.55%
5204	Legal Printing	910.45	1,879.34	2,000.00	3,000.00	3,000.00	1,120.66	62.64%
5205	Postage & Mailing Permits	2,168.86	3,659.81	4,000.00	6,000.00	6,000.00	2,340.19	61.00%
5208	Newsletter	2,268.00	7,835.65	8,800.00	13,200.00	11,300.00	3,464.35	69.34%
5209	Professional Services	14,628.40	21,650.49	15,064.00	22,600.00	22,600.00	949.51	95.80%
5210	Maintenance & Repair Building	74.49	4,904.63	6,664.00	10,000.00	10,000.00	5,095.37	49.05%
5211	Maintenace & Repair Equipment	-	1,066.53	-	-	105.00	(961.53)	1015.74%
5212	Utility Asst	15,000.00	15,000.00	10,000.00	15,000.00	15,000.00	-	100.00%
5213	Audit Fees	-	43,391.25	26,200.00	39,300.00	42,892.00	(499.25)	101.16%
5214	Other Contracted Services	11,113.07	48,623.02	48,000.00	72,000.00	64,800.00	16,176.98	75.04%
5215	City Attorney	-	34,666.91	62,000.00	93,000.00	93,000.00	58,333.09	37.28%
5218	IT & Communication	-	12,294.50	19,336.00	29,000.00	23,500.00	11,205.50	52.32%
5219	Meeting Expense	151.14	659.96	1,336.00	2,000.00	2,000.00	1,340.04	33.00%
5220	Street Light Repair & Maintenance	4,567.48	17,976.58	30,000.00	45,000.00	37,500.00	19,523.42	47.94%
5222	Traffic Signal Expense	(15,789.90)	109,313.73	116,736.00	175,100.00	187,496.00	78,182.27	58.30%
5230	Art Commissioner	100.00	800.00	800.00	1,200.00	1,200.00	400.00	66.67%
5232	United Community Services	-	4,285.00	2,856.00	4,285.00	4,285.00	-	100.00%
5233	JoCo Home Repair - Minor	-	4,500.00	3,000.00	4,500.00	4,500.00	-	100.00%
5234	JoCo Home Repair - Major	-	8,000.00	5,336.00	8,000.00	8,000.00	-	100.00%
5237	Community Events	-	162.11	2,664.00	4,000.00	4,000.00	3,837.89	4.05%
5248	Strategic Planning	-	-	2,000.00	3,000.00	3,000.00	3,000.00	0.00%
5249	Branding Implementation	625.80	5,945.80	16,000.00	24,000.00	24,000.00	18,054.20	24.77%
5250	Insurance & Surety Bonds	-	42,316.48	31,376.00	47,066.00	43,123.00	806.52	98.13%
5252	Elections - City	-	-	12,000.00	18,000.00	5,600.00	5,600.00	0.00%
5253	Public Relations	13.98	803.36	2,336.00	3,500.00	3,500.00	2,696.64	22.95%
5254	Miscellaneous Charges	75.00	1,816.54	664.00	1,000.00	2,000.00	183.46	90.83%

City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

				2018 Approved		Projected vs. YTD		
		Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	Actual	% Used
5256	Committee Funds	-	1,419.13	2,664.00	4,000.00	4,000.00	2,580.87	35.48%
5257	Property Tax Payments	-	-	5,336.00	8,002.00	7,501.00	7,501.00	0.00%
5258	RPPOA Common Area Expenses	-	33,847.00	22,568.00	33,847.00	33,850.00	3.00	99.99%
5265	Computer System R&M	-	425.65	3,336.00	5,000.00	5,000.00	4,574.35	8.51%
5266	Computer Software	448.00	9,914.01	18,536.00	27,800.00	27,800.00	17,885.99	35.66%
5267	Employee Related Expenses	35.00	357.70	4,664.00	7,000.00	4,500.00	4,142.30	7.95%
5283	RP Community Foundation Grant Expense	520.48	2,131.68	664.00	1,000.00	1,000.00	(1,131.68)	213.17%
5285	Pool Operations	-	0.48	138,664.00	208,000.00	150,000.00	149,999.52	0.00%
5287	Water	346.63	872.79	1,000.00	1,500.00	1,500.00	627.21	58.19%
5288	Waste Water	197.83	874.84	1,136.00	1,700.00	1,500.00	625.16	58.32%
5289	Natural Gas	59.55	1,797.54	2,000.00	3,000.00	3,300.00	1,502.46	54.47%
5292	Fireworks	2,000.00	2,105.00	1,664.00	2,500.00	2,500.00	395.00	84.20%
5301	Office Supplies	405.26	5,100.61	10,336.00	15,500.00	7,500.00	2,399.39	68.01%
5304	Janitorial Supplies	8.03	719.59	2,000.00	3,000.00	2,000.00	1,280.41	35.98%
5305	Dues, Subscriptions, & Books	35.00	15,065.42	11,800.00	17,700.00	18,000.00	2,934.58	83.70%
5311	Pool Equipment	-	-	13,336.00	20,000.00	-	-	N/A
5600	Lease/purchase-pool	-	-	99,000.00	148,500.00	148,500.00	148,500.00	0.00%
5605	Lease/purchase Pool Interest	-	2,970.00	3,960.00	5,940.00	5,940.00	2,970.00	50.00%
5751	TIF Fund Expenditure	-	-	212,000.00	318,000.00	-	-	N/A
5821	Transfer to TIF 2	10,375.00	83,000.00	83,000.00	124,500.00	283,500.00	200,500.00	29.28%
5824	Transfer to Special Infrastructure	10,416.67	83,333.36	83,336.00	125,000.00	100,000.00	16,666.64	83.33%
5825	Transfer to Equip Reserve Fund	6,912.58	55,300.64	55,304.00	82,951.00	112,051.00	56,750.36	49.35%
5827	Transfer to Sales Tax Loss Reserve	-	-	-	-	-	-	N/A
Total General Overhead		72,669.79	707,630.73	1,225,128.00	1,837,682.00	1,561,743.00	854,112.27	45.31%
Police								
5101	Salaries - Regular	65,971.61	533,985.60	573,440.00	860,165.00	845,000.00	311,014.40	63.19%
5102	Salaries-Overtime	1,282.73	24,613.23	32,008.00	48,008.00	43,000.00	18,386.77	57.24%
5104	Salaries - Part-time	858.72	11,702.44	15,416.00	23,122.00	27,500.00	15,797.56	42.55%
5202	Telephone	590.85	3,904.55	5,336.00	8,000.00	7,000.00	3,095.45	55.78%
5203	Printing & Advertising	386.33	421.33	1,000.00	1,500.00	250.00	(171.33)	168.53%
5205	Postage & Mailing Permits	3.94	69.68	536.00	800.00	100.00	30.32	69.68%
5206	Travel Expense & Training	518.28	3,791.58	4,664.00	7,000.00	5,000.00	1,208.42	75.83%
5207	Medical Expense & Drug Testing	215.39	448.05	664.00	1,000.00	500.00	51.95	89.61%
5210	Maintenance & Repair Building	-	-	136.00	200.00	200.00	200.00	0.00%
5211	Maintenace & Repair Equipment	121.60	121.60	5,336.00	8,000.00	4,000.00	3,878.40	3.04%
5214	Other Contracted Services	1,556.82	12,069.42	11,664.00	17,500.00	20,500.00	8,430.58	58.88%
5219	Meeting Expense	-	50.98	64.00	100.00	100.00	49.02	50.98%
5224	Laundry Service	173.70	1,224.75	2,064.00	3,100.00	2,500.00	1,275.25	48.99%
5236	Community Policing	127.00	467.60	336.00	500.00	500.00	32.40	93.52%
5238	Animal Control	-	55,441.62	37,928.00	56,892.00	55,500.00	58.38	99.89%
5250	Insurance & Surety Bonds	-	-	48.00	75.00	150.00	150.00	0.00%
5254	Miscellaneous Charges	-	-	664.00	1,000.00	500.00	500.00	0.00%
5260	Vehicle Maintenance	1,766.40	8,786.40	10,000.00	15,000.00	8,000.00	(786.40)	109.83%
5265	Computer System R&M	-	42.99	-	-	-	(42.99)	N/A
5301	Office Supplies	9.38	9.38	-	-	200.00	190.62	4.69%
5302	Motor Fuels & Lubricants	2,465.93	15,331.58	14,000.00	21,000.00	21,000.00	5,668.42	73.01%
5305	Dues, Subscriptions, & Books	40.00	395.00	800.00	1,200.00	1,050.00	655.00	37.62%
5306	Materials	-	317.54	1,336.00	2,000.00	500.00	182.46	63.51%
5307	Other Commodities	4.80	830.02	2,664.00	4,000.00	3,000.00	2,169.98	27.67%
5308	Clothing & Uniforms	1,727.20	5,800.75	6,664.00	10,000.00	8,000.00	2,199.25	72.51%
5309	Amunition	18.94	18.94	1,664.00	2,500.00	2,000.00	1,981.06	0.95%
5310	Training Supplies	-	-	336.00	500.00	500.00	500.00	0.00%
5825	Transfer to Equip Reserve Fund	2,000.00	16,000.00	16,000.00	24,000.00	24,000.00	8,000.00	66.67%
Total Police		79,839.62	695,845.03	744,768.00	1,117,162.00	1,080,550.00	384,704.97	64.40%
Court								



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

				2018 Approved		Projected vs. YTD		
		Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	Actual	% Used
5101	Salaries - Regular	3,360.00	27,605.25	29,704.00	44,555.00	44,555.00	16,949.75	61.96%
5102	Salaries-Overtime	263.66	1,166.79	664.00	1,000.00	1,000.00	(166.79)	116.68%
5108	Salaries - Judge	1,183.33	9,466.64	9,464.00	14,200.00	14,200.00	4,733.36	66.67%
5109	Salaries - Prosecutor	977.50	7,820.00	7,824.00	11,730.00	11,730.00	3,910.00	66.67%
5202	Telephone	-	-	120.00	180.00	180.00	180.00	0.00%
5203	Printing & Advertising	272.00	382.00	264.00	400.00	400.00	18.00	95.50%
5206	Travel Expense & Training	-	-	136.00	200.00	200.00	200.00	0.00%
5209	Professional Services	705.00	4,392.09	4,664.00	7,000.00	7,000.00	2,607.91	62.74%
5211	Maintenace & Repair Equipment	-	-	136.00	200.00	200.00	200.00	0.00%
5219	Meeting Expense	-	-	64.00	100.00	100.00	100.00	0.00%
5227	Prisoner Care	-	1,680.00	4,000.00	6,000.00	4,000.00	2,320.00	42.00%
5228	Fees Due State of Kansas	1,371.50	12,362.50	18,000.00	27,000.00	26,000.00	13,637.50	47.55%
5250	Insurance & Surety Bonds	-	-	16.00	25.00	25.00	25.00	0.00%
5254	Miscellaneous Charges	-	-	136.00	200.00	200.00	200.00	0.00%
5266	Computer Software	-	750.00	3,600.00	5,400.00	2,613.00	1,863.00	28.70%
5305	Dues, Subscriptions, & Books	-	50.00	168.00	250.00	250.00	200.00	20.00%
5308	Clothing & Uniforms	-	-	168.00	250.00	250.00	250.00	0.00%
Total Court		<u>8,132.99</u>	<u>65,675.27</u>	<u>79,128.00</u>	<u>118,690.00</u>	<u>112,903.00</u>	<u>47,227.73</u>	58.17%
Neighborhood Services								
5101	Salaries - Regular	8,008.00	65,781.74	76,400.00	114,597.00	105,000.00	39,218.26	62.65%
5102	Salaries-Overtime	0.63	230.14	664.00	1,000.00	1,000.00	769.86	23.01%
5202	Telephone	140.02	900.12	880.00	1,320.00	1,320.00	419.88	68.19%
5203	Printing & Advertising	-	-	664.00	1,000.00	1,000.00	1,000.00	0.00%
5206	Travel Expense & Training	-	115.00	2,040.00	3,060.00	3,060.00	2,945.00	3.76%
5214	Other Contracted Services	-	812.50	3,664.00	5,500.00	5,500.00	4,687.50	14.77%
5219	Meeting Expense	33.82	71.14	136.00	200.00	200.00	128.86	35.57%
5260	Vehicle Maintenance	-	229.95	736.00	1,100.00	1,100.00	870.05	20.90%
5302	Motor Fuels & Lubricants	71.91	328.32	1,336.00	2,000.00	606.00	277.68	54.18%
5305	Dues, Subscriptions, & Books	-	50.00	336.00	500.00	270.00	220.00	18.52%
5308	Clothing & Uniforms	-	-	200.00	300.00	500.00	500.00	0.00%
Total Neighborhood Services		<u>8,254.38</u>	<u>68,518.91</u>	<u>87,056.00</u>	<u>130,577.00</u>	<u>119,556.00</u>	<u>51,037.09</u>	57.31%
Administration								
5101	Salaries - Regular	16,712.44	150,917.55	165,096.00	247,645.00	247,645.00	96,727.45	60.94%
5104	Salaries - Part-time	2,471.32	21,600.04	23,472.00	35,210.00	35,210.00	13,609.96	61.35%
5105	Employer Funded 401a	1,848.08	9,245.32	-	-	-	(9,245.32)	N/A
5107	Salaries - Intern	2,338.42	2,338.42	5,376.00	8,065.00	8,065.00	5,726.58	28.99%
5202	Telephone	160.00	1,280.00	1,280.00	1,920.00	1,920.00	640.00	66.67%
5206	Travel Expense & Training	(500.00)	3,806.38	4,664.00	7,000.00	7,010.00	3,203.62	54.30%



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

I-GF

				2018 Approved		Projected vs. YTD		
		Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	Actual	% Used
5214	Other Contracted Services	345.00	1,176.58	2,000.00	3,000.00	2,500.00	1,323.42	47.06%
5219	Meeting Expense	-	61.63	-	-	-	(61.63)	N/A
5226	Car Allowance	450.00	3,600.00	3,600.00	5,400.00	5,400.00	1,800.00	66.67%
5250	Insurance & Surety Bonds	-	-	48.00	75.00	75.00	75.00	0.00%
5254	Miscellaneous Charges	-	-	336.00	500.00	500.00	500.00	0.00%
5305	Dues, Subscriptions, & Books	160.00	1,579.60	1,384.00	2,080.00	1,865.00	285.40	84.70%
5308	Clothing & Uniforms	-	-	200.00	300.00	300.00	300.00	0.00%
5403	Office Equipment	-	-	664.00	1,000.00	-	-	N/A
Total Administration		<u>23,985.26</u>	<u>195,605.52</u>	<u>208,120.00</u>	<u>312,195.00</u>	<u>310,490.00</u>	<u>114,884.48</u>	63.00%
Public Works								
5101	Salaries - Regular	(34,865.54)	158,658.97	169,824.00	254,740.00	252,000.00	93,341.03	62.96%
5102	Salaries-Overtime	225.89	5,028.07	5,944.00	8,916.00	9,700.00	4,671.93	51.84%
5201	Electric	1,233.98	4,508.60	14,280.00	21,420.00	6,200.00	1,691.40	72.72%
5202	Telephone	120.00	1,145.05	1,336.00	2,000.00	1,920.00	774.95	59.64%
5203	Printing & Advertising	-	343.60	200.00	300.00	300.00	(43.60)	114.53%
5206	Travel Expense & Training	1,054.50	11,120.91	7,400.00	11,100.00	11,100.00	(20.91)	100.19%
5207	Medical Expense & Drug Testing	-	135.00	536.00	800.00	800.00	665.00	16.88%
5210	Maintenance & Repair Building	-	950.08	2,336.00	3,500.00	3,500.00	2,549.92	27.15%
5211	Maintenance & Repair Equipment	7,532.05	38,051.42	14,664.00	22,000.00	33,000.00	(5,051.42)	115.31%
5214	Other Contracted Services	9,800.69	18,174.44	22,000.00	33,000.00	33,000.00	14,825.56	55.07%
5219	Meeting Expense	-	257.01	-	-	400.00	142.99	64.25%
5221	Maintenance Streets-contract	107,575.20	107,575.20	140,000.00	210,000.00	210,000.00	102,424.80	51.23%
5250	Insurance & Surety Bonds	-	75.00	-	-	-	(75.00)	N/A
5259	Traffic Control Signs	416.94	2,010.07	3,000.00	4,500.00	4,500.00	2,489.93	44.67%
5260	Vehicle Maintenance	143.90	4,921.03	8,000.00	12,000.00	6,000.00	1,078.97	82.02%
5262	Grounds Maintenance	905.86	12,041.88	15,336.00	23,000.00	20,000.00	7,958.12	60.21%
5263	Tree Maintenance	-	30,203.02	30,664.00	46,000.00	46,000.00	15,796.98	65.66%
5266	Computer Software	-	400.00	2,200.00	3,300.00	400.00	-	100.00%
5287	Water	988.04	2,523.43	4,336.00	6,500.00	6,500.00	3,976.57	38.82%
5288	Waste Water	172.75	949.95	2,136.00	3,200.00	3,200.00	2,250.05	29.69%
5289	Natural Gas	44.85	3,213.91	2,064.00	3,100.00	5,800.00	2,586.09	55.41%
5290	Street Light Electric	3,397.38	15,990.97	-	-	23,900.00	7,909.03	66.91%
5302	Motor Fuels & Lubricants	1,638.55	11,462.04	7,000.00	10,500.00	10,500.00	(962.04)	109.16%
5304	Janitorial Supplies	89.19	185.35	664.00	1,000.00	750.00	564.65	24.71%
5305	Dues, Subscriptions, & Books	-	700.00	504.00	750.00	760.00	60.00	92.11%
5306	Materials	87.95	464.18	2,664.00	4,000.00	4,500.00	4,035.82	10.32%
5308	Clothing & Uniforms	-	2,050.51	2,664.00	4,000.00	4,000.00	1,949.49	51.26%
5318	Tools	139.04	1,495.74	1,664.00	2,500.00	2,500.00	1,004.26	59.83%
5403	Office Equipment	-	-	4,336.00	6,500.00	3,000.00	3,000.00	0.00%
5425	Other Capital Outlay	678.00	2,830.51	2,000.00	3,000.00	2,500.00	(330.51)	113.22%
5825	Transfer to Equip Reserve Fund	<u>10,291.67</u>	<u>82,333.36</u>	<u>82,336.00</u>	<u>123,500.00</u>	<u>166,500.00</u>	<u>84,166.64</u>	49.45%
Total Public Works		<u>111,670.89</u>	<u>519,799.30</u>	<u>550,088.00</u>	<u>825,126.00</u>	<u>873,230.00</u>	<u>353,430.70</u>	59.53%
Employee Benefits								
5122	FICA City Contribution	10,087.72	84,254.22	91,336.00	137,000.00	134,000.00	49,745.78	62.88%
5123	KPERS City Contribution	9,004.18	52,448.51	54,336.00	81,500.00	81,000.00	28,551.49	64.75%
5124	Ks Unemployment Insurance	-	673.01	1,200.00	1,800.00	1,800.00	1,126.99	37.39%
5125	Worker's Compensation	-	44,105.00	30,000.00	45,000.00	44,105.00	-	100.00%
5126	Health/Dental/Vision Insurance	57,835.38	206,066.21	213,336.00	320,000.00	306,000.00	99,933.79	67.34%
5127	Health Savings Account	3,277.50	28,357.50	30,000.00	45,000.00	49,500.00	21,142.50	57.29%
5128	401A City Contribution	398.18	3,384.53	3,664.00	5,500.00	5,500.00	2,115.47	61.54%
5130	City Paid Life/ST Disability	814.69	6,522.62	6,600.00	9,900.00	9,900.00	3,377.38	65.89%
5131	KP&F City Contribution	18,377.96	111,598.68	110,336.00	165,500.00	160,000.00	48,401.32	69.75%
5133	Wellness Incentive	-	-	1,336.00	2,000.00	2,000.00	2,000.00	0.00%
5206	Travel Expense & Training	<u>500.00</u>	<u>500.00</u>	<u>-</u>	<u>-</u>	<u>2,000.00</u>	<u>1,500.00</u>	25.00%
Total Employee Benefits		<u>100,295.61</u>	<u>537,910.28</u>	<u>542,144.00</u>	<u>813,200.00</u>	<u>795,805.00</u>	<u>257,894.72</u>	67.59%

City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 8/31/2018

I-GF

		Current Month	Year-to-Date	Budget to Date	2018 Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
City Council								
5103	Salaries - Elected Officials	3,910.00	31,280.00	31,280.00	46,920.00	46,920.00	15,640.00	66.67%
5206	Travel Expense & Training	1,336.69	3,278.42	5,136.00	7,700.00	7,700.00	4,421.58	42.58%
5251	Mayor Expenses	8.96	92.57	664.00	1,000.00	1,000.00	907.43	9.26%
5305	Dues, Subscriptions, & Books	-	458.51	264.00	400.00	400.00	(58.51)	114.63%
	Total City Council	<u>5,255.65</u>	<u>35,109.50</u>	<u>37,344.00</u>	<u>56,020.00</u>	<u>56,020.00</u>	<u>20,910.50</u>	62.67%
Solid Waste								
5101	Salaries - Regular	-	-	27,336.00	41,000.00	41,000.00	41,000.00	0.00%
5211	Maintenace & Repair Equipment	-	4,000.00	4,000.00	6,000.00	6,000.00	2,000.00	66.67%
5235	Leaf Program Disposal Fees	-	0.24	6,664.00	10,000.00	10,000.00	9,999.76	0.00%
5240	Equipment Rental	-	-	336.00	500.00	500.00	500.00	0.00%
5272	Solid Waste Contract	43,172.57	388,765.63	345,752.00	518,632.00	519,000.00	130,234.37	74.91%
5302	Motor Fuels & Lubricants	-	-	2,000.00	3,000.00	3,000.00	3,000.00	0.00%
	Total Solid Waste	<u>43,172.57</u>	<u>392,765.87</u>	<u>386,088.00</u>	<u>579,132.00</u>	<u>579,500.00</u>	<u>186,734.13</u>	67.78%
	Total Expenditures	<u>453,276.76</u>	<u>3,218,860.41</u>	<u>3,859,864.00</u>	<u>5,789,784.00</u>	<u>5,489,797.00</u>	<u>2,270,936.59</u>	58.63%
	Change in Fund Balance	<u>(153,741.77)</u>	627,914.71	<u>2,264,229.00</u>	<u>2,091,663.00</u>	<u>2,545,532.00</u>	<u>1,909,871.29</u>	
2910..2970	Fund Balance, Beginning		<u>2,774,566.22</u>					
	Fund Balance, Ending		<u>\$ 3,402,480.93</u>					



City of Roeland Park
Statement of Activities - General Fund
Restricted for Special Law Enforcement Fund
For the Period Ended 8/31/2018

		Projected vs. YTD					
		Current Month	Year-to-Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 4,913.00	\$ 4,913.00	\$ 8,913.00	0.00%
4432	Spec. Law Enforcement Revenues	-	400.00	664.00	1,000.00	-	N/A
4433	K9 Contributions	-	25,217.86	-	-	23,700.00	106.40%
	Total Revenues	-	25,617.86	5,577.00	5,913.00	32,613.00	78.55%
Expenditures							
5316	K9 Expenses	362.59	12,147.36	-	-	23,700.00	51.25%
5317	Special Law Enforcement Expenses	-	4,671.90	2,000.00	3,000.00	-	N/A
	Total Expenditures	362.59	16,819.26	2,000.00	3,000.00	23,700.00	70.97%
Change in Fund Balance		<u>\$ (362.59)</u>	\$ 8,798.60	<u>\$ 3,577.00</u>	<u>\$ 2,913.00</u>	<u>\$ 8,913.00</u>	<u>\$ 114.40</u>
2910..2970	Fund Balance, Beginning		8,912.83				
	Fund Balance, Ending		<u>\$ 17,711.43</u>				



City of Roeland Park
Statement of Activities - Bond & Interest Fund
For the Period Ended 8/31/2018

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 271,451.00	\$ 271,451.00	\$ 271,451.00	\$ 271,451.00	0.00%
4020	Recreational Vehicle Tax	-	69.86	72.00	102.00	124.00	54.14	56.34%
4021	Commercial Vehicle Tax	-	-	56.00	79.00	-	-	N/A
4040	Heavy Trucks Tax	-	98.11	40.00	58.00	181.00	82.89	54.20%
4050	Ad Valorem Tax	-	183,601.41	149,272.00	223,904.00	183,324.00	(277.41)	100.15%
4060	Motor Vehicle Tax	-	18,539.77	24,968.00	37,450.00	37,000.00	18,460.23	50.11%
4070	Personal Property Tax-delinquent	-	-	32.00	50.00	50.00	50.00	0.00%
4080	Real Property Tax - Delinquent	-	(377.13)	1,336.00	2,000.00	2,000.00	2,377.13	-18.86%
4510..4511	Interest on Investment	1,403.24	5,219.06	2,976.00	4,465.00	4,465.00	(754.06)	116.89%
4620	Special Assmnt Tax - Delinquent	-	-	240.00	364.00	300.00	300.00	0.00%
4630	Storm Drainage RC12-013	-	61,335.25	40,336.00	60,500.00	60,500.00	(835.25)	101.38%
4640	Storm Drainage RC12-012	-	93,497.21	62,464.00	93,694.00	93,694.00	196.79	99.79%
4650	Storm Drainage RC12-014	-	104,389.32	71,032.00	106,551.00	106,551.00	2,161.68	97.97%
4830	Transfer from 27A Fund	29,500.00	236,000.00	236,000.00	354,000.00	475,000.00	239,000.00	49.68%
4840	Transfer from General Fund	-	-	-	-	-	-	N/A
	Total Revenues	30,903.24	702,372.86	860,275.00	1,154,668.00	1,234,640.00	532,267.14	56.89%
5209	Professional Services	-	1,500.00	3,664.00	5,500.00	3,050.00	1,550.00	49.18%
5608	Principal Bonds - 2010-1	275,000.00	275,000.00	183,336.00	275,000.00	275,000.00	-	100.00%
5609	Interest Bonds - 2010-1	20,282.50	40,565.00	27,040.00	40,565.00	40,565.00	-	100.00%
5614	Bond Principal 2014-1	-	-	73,336.00	110,000.00	110,000.00	110,000.00	0.00%
5615	Bond Interest 2014-1	-	3,780.00	5,040.00	7,563.00	7,563.00	3,783.00	49.98%
5628	Principal Bonds - 2011-2	-	-	126,664.00	190,000.00	190,000.00	190,000.00	0.00%
5629	Interest Bonds - 2011-2	-	13,898.75	18,536.00	27,798.00	27,798.00	13,899.25	50.00%
5644	Principal Bonds - 2012-1	-	-	283,336.00	425,000.00	425,000.00	425,000.00	0.00%
5645	Interest Bonds - 2012-1	-	14,046.25	18,728.00	28,093.00	28,093.00	14,046.75	50.00%
5751	TIF Fund Expenditure	-	-	25,536.00	38,302.00	-	-	N/A
	Total Expenditures	295,282.50	348,790.00	765,216.00	1,147,821.00	1,107,069.00	758,279.00	31.51%
	Change in Fund Balance	\$ (264,379.26)	\$ 353,582.86	\$ 95,059.00	\$ 6,847.00	\$ 127,571.00	\$ (226,011.86)	
2910..2970	Fund Balance, Beginning		268,346.50					
	Fund Balance, Ending		\$ 621,929.36					



City of Roeland Park
Statement of Activities - Special Highway Fund
For the Period Ended 8/31/2018

							Projected vs. YTD	
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 174,260.00	\$ 174,260.00	\$ 174,260.00	\$ 174,260.00	0.00%
4140	Spec City/county Highway Fund	-	136,169.75	121,464.00	182,190.00	183,310.00	47,140.25	74.28%
4511	Interest on Invested Assets	348.80	1,181.42	-	-	-	(1,181.42)	N/A
	Total Revenues	348.80	137,351.17	295,724.00	356,450.00	357,570.00	220,218.83	38.41%
Expenditures								
5101	Salaries - Regular	62,000.00	62,000.00	41,336.00	62,000.00	62,000.00	-	100.00%
5211	Maintenace & Repair Equipment	-	-	-	-	-	-	N/A
5303	Sand and Salt	2,160.00	20,894.24	16,664.00	25,000.00	20,000.00	(894.24)	104.47%
5456	CARS Projects	-	-	33,336.00	50,000.00	-	-	N/A
5825	Transfer to Equip Reserve Fund	4,830.83	38,646.64	38,648.00	57,970.00	57,971.00	19,324.36	66.67%
	Total Expenditures	68,990.83	121,540.88	129,984.00	194,970.00	139,971.00	18,430.12	86.83%
	Change in Fund Balance	\$ (68,642.03)	\$ 15,810.29	\$ 165,740.00	\$ 161,480.00	\$ 217,599.00	\$ 201,788.71	
2910..2970	Fund Balance, Beginning		186,611.17					
	Fund Balance, Ending		\$ 202,421.46					



City of Roeland Park
Statement of Activities - Special Street Fund 27A
For the Period Ended 8/31/2018

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 219,253.00	\$ 219,253.00	\$ 786,843.00	\$ 786,843.00	0.00%
4110	City/county Sales & Use Tax	68,627.10	544,550.70	504,560.00	756,840.00	820,000.00	275,449.30	66.41%
4135	County Courthouse Sales Tax	14,165.81	106,922.28	104,368.00	156,550.00	161,000.00	54,077.72	66.41%
4150	CARS Funding	-	-	515,336.00	773,000.00	600,000.00	600,000.00	0.00%
4510..4511	Interest on Investment	1,083.46	3,671.25	944.00	1,410.00	4,000.00	328.75	91.78%
Total Revenues		83,876.37	655,144.23	1,344,461.00	1,907,053.00	2,371,843.00	1,716,698.77	27.62%
Expenditures								
5209	Professional Services	5,323.13	35,220.60	66,664.00	100,000.00	100,000.00	64,779.40	35.22%
5430	Residential Street Reconstruction	4,568.00	4,568.00	-	-	70,814.00	66,246.00	6.45%
5454	Sidewalk Project	-	-	86,664.00	130,000.00	-	-	N/A
5456	CARS Projects	-	(0.19)	876,000.00	1,314,000.00	-	0.19	N/A
5457	CARS 2020 - Roe	-	-	-	-	502,432.00	502,432.00	0.00%
5458	CARS 2018	239,118.74	594,169.51	-	-	954,000.00	359,830.49	62.28%
5459	CARS 2019	-	-	-	-	40,000.00	40,000.00	0.00%
5460	CARS 2022 - 53rd Street	-	-	-	-	-	-	N/A
5461	CARS 2022 - Nall	-	-	-	-	-	-	N/A
5462	CARS 2023	-	-	-	-	-	-	N/A
5818	Transfer To Bond & Intfund	29,500.00	236,000.00	236,000.00	354,000.00	475,000.00	239,000.00	49.68%
Total Expenditures		278,509.87	869,957.92	1,265,328.00	1,898,000.00	2,142,246.00	1,272,288.08	40.61%
Change in Fund Balance		\$ (194,633.50)	\$ (214,813.69)	\$ 79,133.00	\$ 9,053.00	\$ 229,597.00	\$ 444,410.69	
2910..2970	Fund Balance, Beginning		786,843.06					
	Fund Balance, Ending		\$ 572,029.37					



City of Roeland Park
Statement of Activities - Community Center Fund 27C
For the Period Ended 8/31/2018

		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 397,783.00	\$ 397,783.00	\$ 462,824.00	\$ 462,824.00	0.00%
4110	City/County Sales & Use Tax	17,156.78	136,137.68	126,024.00	189,037.00	205,000.00	68,862.32	66.41%
4510..4511	Interest on Investment	789.49	2,882.87	-	-	3,000.00	117.13	96.10%
Total Revenues		<u>17,946.27</u>	<u>139,020.55</u>	<u>523,807.00</u>	<u>586,820.00</u>	<u>670,824.00</u>	<u>531,803.45</u>	20.72%
Expenditures								
5210	Maintenace And Repair Building	2,964.50	9,497.78	10,000.00	15,000.00	10,000.00	502.22	94.98%
5211	Maintenace & Repair Equipment	-	-	4,664.00	7,000.00	4,687.00	4,687.00	0.00%
5250	Insurance & Surety Bonds	-	4,150.50	3,336.00	5,000.00	4,151.00	0.50	99.99%
5255	JoCo HR	-	61,212.00	54,664.00	82,000.00	81,616.00	20,404.00	75.00%
5262	Grounds Maintenance	-	-	1,664.00	2,500.00	2,500.00	2,500.00	0.00%
5264	Grounds Improvements	-	-	2,664.00	4,000.00	2,000.00	2,000.00	0.00%
5307	Other Commodities	-	3,435.10	-	-	5,500.00	2,064.90	62.46%
5425	Other Capital Outlay	-	(640.00)	16,264.00	24,400.00	15,000.00	15,640.00	-4.27%
5802	Transfer to General Fund	-	-	-	-	-	-	N/A
Total Expenditures		<u>2,964.50</u>	<u>77,655.38</u>	<u>93,256.00</u>	<u>139,900.00</u>	<u>125,454.00</u>	<u>47,798.62</u>	61.90%
Change in Fund Balance		<u>\$ 14,981.77</u>	\$ 61,365.17	<u>\$ 430,551.00</u>	<u>\$ 446,920.00</u>	<u>\$ 545,370.00</u>	<u>\$ 484,004.83</u>	
2910..2970	Fund Balance, Beginning		<u>462,825.14</u>					
	Fund Balance, Ending		<u>\$ 524,190.31</u>					

City of Roeland Park
Statement of Activities - Special Infrastructure 27D
For the Period Ended 8/31/2018

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 419,722.00	\$ 419,722.00	\$ 849,517.00	\$ 849,517.00	0.00%
4110	City/county Sales & Use Tax	34,313.55	272,275.34	252,080.00	378,114.00	410,000.00	137,724.66	66.41%
4155	CDBG Grant	-	-	133,336.00	200,000.00	100,000.00	100,000.00	0.00%
4156	FEMA Grant	(35,911.62)	106,718.76	-	-	106,719.00	0.24	100.00%
4161	Grants/Donations - Private	12,000.00	12,000.00	18,664.00	28,000.00	40,000.00	28,000.00	30.00%
4511	Interest on Invested Assets	640.82	2,170.50	-	-	4,000.00	1,829.50	54.26%
4530	Reimbursed Expense	-	2,765.00	-	-	-	(2,765.00)	N/A
4840	Transfer from General Fund	10,416.67	83,333.36	83,336.00	125,000.00	100,000.00	16,666.64	83.33%
Total Revenues		21,459.42	479,262.96	907,138.00	1,150,836.00	1,610,236.00	1,130,973.04	29.76%
Expenditures								
5209	Professional Services	364.50	4,048.29	40,000.00	60,000.00	25,000.00	20,951.71	16.19%
5211	Maintenace & Repair Equipment	-	-	-	-	300.00	300.00	0.00%
5221	Maintenance Streets-contract	4,642.13	14,223.33	266,664.00	400,000.00	400,000.00	385,776.67	3.56%
5246	In-House Street Maintenance	24,724.48	45,591.56	76,664.00	115,000.00	115,000.00	69,408.44	39.64%
5469	Stormwater Maintenance	330.00	4,664.82	13,336.00	20,000.00	20,000.00	15,335.18	23.32%
5470	Park Maint/Infrastructure	7,703.82	25,415.60	64,000.00	96,000.00	106,000.00	80,584.40	23.98%
5471	Tennis Court Replacement	14,385.75	143,857.50	-	-	157,600.00	13,742.50	91.28%
5499	CDBG 2018	1,614.42	11,043.42	-	-	265,000.00	253,956.58	4.17%
5826	Transfer to Capital Projects Fund	-	-	-	-	-	-	N/A
Total Expenditures		53,765.10	248,844.52	460,664.00	691,000.00	1,088,900.00	840,055.48	22.85%
Change in Fund Balance		\$ (32,305.68)	\$ 230,418.44	\$ 446,474.00	\$ 459,836.00	\$ 521,336.00	\$ 290,917.56	
2910..2970	Fund Balance, Beginning		861,541.72					
	Fund Balance, Ending		\$ 1,091,960.16					

City of Roeland Park
Statement of Activities - Equipment & Bldg Reserve Fund
For the Period Ended 8/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Projected vs. YTD Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 245,306.00	\$ 245,306.00	\$ 375,139.00	\$ 375,139.00	0.00%
4511	Interest on Invested Assets	776.49	2,834.62	-	-	-	(2,834.62)	N/A
4780	Sale of Assets	-	-	666,664.00	1,000,000.00	1,100,000.00	1,100,000.00	0.00%
4824	Transfer from Public Works	10,291.67	82,333.36	-	-	166,500.00	84,166.64	49.45%
4840	Transfer from General Fund	6,912.58	55,300.64	55,304.00	82,951.00	112,051.00	56,750.36	49.35%
4841	Transfer from PD/GF	2,000.00	16,000.00	16,000.00	24,000.00	24,000.00	8,000.00	66.67%
4842	Transfer from Solid Waste / GF	-	-	82,336.00	123,500.00	-	-	N/A
4860	Transfer from Special Highway	<u>4,830.83</u>	<u>38,646.64</u>	<u>38,648.00</u>	<u>57,970.00</u>	<u>57,971.00</u>	<u>19,324.36</u>	66.67%
Total Revenues		<u>24,811.57</u>	<u>195,115.26</u>	<u>1,104,258.00</u>	<u>1,533,727.00</u>	<u>1,835,661.00</u>	<u>1,640,545.74</u>	10.63%
Expenditures								
5315	Machinery & Auto Equipment	3,240.28	144,256.92	59,040.00	88,562.00	336,733.00	192,476.08	42.84%
5442	City Hall Building Improvement	-	16,843.00	721,968.00	1,082,951.00	83,111.00	66,268.00	20.27%
5619	Lease/Purchase - Principal	1,167.06	27,459.91	37,576.00	56,369.00	56,369.00	28,909.09	48.71%
5620	Lease/Purchase - Interest	30,076.30	30,501.75	1,064.00	1,600.00	1,600.00	(28,901.75)	1906.36%
5704	Future CIP - Police	-	-	-	-	-	-	N/A
5705	Future CIP - PW	-	-	19,296.00	28,940.00	28,940.00	28,940.00	0.00%
5707	Future CIP - Building Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,100,000.00</u>	<u>1,100,000.00</u>	0.00%
Total Expenditures		<u>34,483.64</u>	<u>219,061.58</u>	<u>838,944.00</u>	<u>1,258,422.00</u>	<u>1,606,753.00</u>	<u>1,387,691.42</u>	13.63%
Change in Fund Balance		<u>\$ (9,672.07)</u>	<u>\$ (23,946.32)</u>	<u>\$ 265,314.00</u>	<u>\$ 275,305.00</u>	<u>\$ 228,908.00</u>	<u>\$ 252,854.32</u>	
2910..2970	Fund Balance, Beginning		<u>375,139.55</u>					
	Fund Balance, Ending		<u>\$ 351,193.23</u>					



City of Roeland Park
Statement of Activities - TIF 1A/B - Bella Roe/Walmart
For the Period Ended 8/31/2018

							Projected vs. YTD	
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 814,288.00	\$ 814,288.00	\$ 907,195.00	\$ 907,195.00	0.00%
4510..4511	Interest on Investment	-	9,678.70	11,664.00	17,500.00	17,500.00	7,821.30	55.31%
4730	Tax Increment Income	-	425,807.67	269,760.00	404,640.00	425,800.00	(7.67)	105.23%
4735	Tax Increment Income IB	-	526,896.00	391,632.00	587,450.00	526,896.00	-	89.69%
4786	TIF-Bella Roe/Walmart	-	-	-	-	-	-	N/A
Total Revenues		<u>-</u>	<u>962,382.37</u>	<u>1,487,344.00</u>	<u>1,823,878.00</u>	<u>1,877,391.00</u>	<u>915,008.63</u>	52.77%
Expenditures								
5209	Professional Services	-	2,887.00	736.00	1,100.00	3,700.00	813.00	262.45%
5214	Other Contracted Services	-	-	1,760.00	2,640.00	2,640.00	2,640.00	0.00%
5601	Bond Principal	-	914,161.98	573,336.00	860,000.00	914,162.00	0.02	106.30%
5602	Bond Interest	-	24,971.88	15,688.00	23,534.00	24,972.00	0.12	106.11%
5750	Contingency	-	-	-	-	-	-	N/A
Total Expenditures		<u>-</u>	<u>942,020.86</u>	<u>591,520.00</u>	<u>887,274.00</u>	<u>945,474.00</u>	<u>3,453.14</u>	106.17%
Change in Fund Balance		<u>\$ -</u>	<u>\$ 20,361.51</u>	<u>\$ 895,824.00</u>	<u>\$ 936,604.00</u>	<u>\$ 931,917.00</u>	<u>\$ 911,555.49</u>	
2910..2970	Fund Balance, Beginning		<u>907,195.11</u>					
	Fund Balance, Ending		<u>\$ 927,556.62</u>					



City of Roeland Park
Statement of Activities - TDD#1 - Price Chopper
For the Period Ended 8/31/2018

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ (107,318.00)	\$ (107,318.00)	\$ (2,756,849.00)	\$ (2,756,849.00)	N/A
4110	City/county Sales & Use Tax	19,915.93	179,346.64	183,600.00	275,400.00	267,101.00	87,754.36	67.15%
4510	Interest on Investment	13.36	438.42	-	-	253.00	(185.42)	173.29%
Total Revenues		19,929.29	179,785.06	76,282.00	168,082.00	(2,489,495.00)	(2,669,280.06)	N/A
Expenditures								
5209	Professional Services	-	-	-	-	-	-	N/A
5214	Other Contracted Services	333.33	3,296.64	4,336.00	6,500.00	6,500.00	3,203.36	50.72%
5601	Bond Principal	-	145,844.09	-	-	150,000.00	4,155.91	97.23%
5602	Bond Interest	-	4,155.90	179,264.00	268,900.00	75,000.00	70,844.10	5.54%
Total Expenditures		333.33	153,296.63	183,600.00	275,400.00	231,500.00	78,203.37	66.22%
Change in Fund Balance		\$ 19,595.96	\$ 26,488.43	\$ (107,318.00)	\$ (107,318.00)	\$ (2,720,995.00)	\$ (2,747,483.43)	
2910..2970	Fund Balance, Beginning	(2,756,849.93)						
	Fund Balance, Ending	\$ (2,730,361.50)						



City of Roeland Park
Statement of Activities - TDD#2 - Lowes
For the Period Ended 8/31/2018

		Projected vs. YTD					
		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Actual</u> <u>% Used</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ (941,727.00)	\$ (941,727.00)	\$ (809,751.00)	\$ (809,751.00) N/A
4110	City/county Sales & Use Tax	14,861.80	90,883.39	92,480.00	138,720.00	141,839.00	50,955.61 64.08%
4510	Interest on Investment	6.65	175.45	-	-	102.00	(73.45) 172.01%
	Total Revenues	14,868.45	91,058.84	(849,247.00)	(803,007.00)	(667,810.00)	(758,868.84) N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	- N/A
5214	Other Contracted Services	166.67	2,018.36	3,336.00	5,000.00	5,000.00	2,981.64 40.37%
5601	Bond Principal	-	68,534.38	89,144.00	133,720.00	133,720.00	65,185.62 51.25%
5602	Bond Interest	-	1,965.63	-	-	5,000.00	3,034.37 39.31%
	Total Expenditures	166.67	72,518.37	92,480.00	138,720.00	143,720.00	71,201.63 50.46%
							N/A
	Change in Fund Balance	\$ 14,701.78	\$ 18,540.47	\$ (941,727.00)	\$ (941,727.00)	\$ (811,530.00)	\$ (830,070.47)
2910..2970	Fund Balance, Beginning		(809,751.45)				
	Fund Balance, Ending		\$ (791,210.98)				



City of Roeland Park
Statement of Activities - CID #1 - RP Shopping Center
For the Period Ended 8/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Projected vs. YTD Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 2,225,185.00	\$ 2,225,185.00	\$ 2,225,413.00	\$ 2,225,413.00	0.00%
4110	City/county Sales & Use Tax	37,499.30	307,079.76	310,080.00	465,120.00	458,663.00	151,583.24	66.95%
4510..4511	Interest on Investment	5,455.84	19,849.48	5,640.00	8,460.00	13,000.00	(6,849.48)	152.69%
	Total Revenues	<u>42,955.14</u>	<u>326,929.24</u>	<u>2,540,905.00</u>	<u>2,698,765.00</u>	<u>2,697,076.00</u>	<u>2,370,146.76</u>	12.12%
Expenditures								
5209	Professional Services	-	-	-	-	-	-	N/A
5215	City Attorney	-	-	-	-	-	-	N/A
5721	CID #1 Expenses	-	-	1,486,000.00	2,229,000.00	-	-	N/A
	Total Expenditures	<u>-</u>	<u>-</u>	<u>1,486,000.00</u>	<u>2,229,000.00</u>	<u>-</u>	<u>-</u>	N/A
	Change in Fund Balance	<u>\$ 42,955.14</u>	<u>\$ 326,929.24</u>	<u>\$ 1,054,905.00</u>	<u>\$ 469,765.00</u>	<u>\$ 2,697,076.00</u>	<u>\$ 2,370,146.76</u>	
2910..2970	Fund Balance, Beginning		<u>2,225,413.31</u>					
	Fund Balance, Ending		<u>\$ 2,552,342.55</u>					



City of Roeland Park
Statement of Activities - TIF 2A/D - McDonalds / City Hall
For the Period Ended 8/31/2018

		Projected vs. YTD						
		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 853.00	\$ 853.00	\$ 132,344.00	\$ 132,344.00	0.00%
4510..4511	Interest on Investment	1,333.21	4,820.68	664.00	1,000.00	5,000.00	179.32	96.41%
4730	Tax Increment Income	27,767.60	282,399.98	198,752.00	298,127.00	254,630.00	(27,769.98)	110.91%
4789	Loan from General Fund	10,375.00	83,000.00	83,000.00	124,500.00	283,500.00	200,500.00	29.28%
	Total Revenues	39,475.81	370,220.66	283,269.00	424,480.00	675,474.00	305,253.34	54.81%
Expenditures								
5209	Professional Services	-	-	3,336.00	5,000.00	-	-	N/A
5214	Other Contracted Services	-	-	2,000.00	3,000.00	-	-	N/A
5454	Sidewalk Project	(28,338.85)	-	-	-	-	-	N/A
5456	CARS Projects	-	41,948.04	164,000.00	246,000.00	-	(41,948.04)	N/A
5457	CARS 2020 - Roe	28,338.85	113,347.85	-	-	82,091.00	(31,256.85)	138.08%
5458	CARS 2018	-	-	-	-	372,326.00	372,326.00	0.00%
5601	Bond Principal	-	-	110,000.00	165,000.00	165,000.00	165,000.00	0.00%
5602	Bond Interest	-	2,682.50	3,576.00	5,365.00	5,365.00	2,682.50	50.00%
5750	Contingency	-	-	-	-	-	-	N/A
	Total Expenditures	-	157,978.39	282,912.00	424,365.00	624,782.00	466,803.61	25.29%
	Change in Fund Balance	\$ 39,475.81	\$ 212,242.27	\$ 357.00	\$ 115.00	\$ 50,692.00	\$ (161,550.27)	
2910..2970	Fund Balance, Beginning		<u>132,344.42</u>					
	Fund Balance, Ending		\$ 344,586.69					

City of Roeland Park
Statement of Activities - TIF 2C - Valley State Bank
For the Period Ended 8/31/2018

		Projected vs. YTD						
		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 1,169.00	\$ 1,169.00	\$ 14,862.00	\$ 14,862.00	0.00%
4510	Interest on Investment	-	50.50	-	-	-	(50.50)	N/A
4730	Tax Increment Income	-	69,875.85	46,304.00	69,460.00	69,870.00	(5.85)	100.01%
	Total Revenues	<u>-</u>	<u>69,926.35</u>	<u>47,473.00</u>	<u>70,629.00</u>	<u>84,732.00</u>	<u>14,805.65</u>	82.53%
Expenditures								
5209	Professional Services	-	-	-	-	-	-	N/A
5214	Other Contracted Services	52,275.19	53,100.19	1,664.00	2,500.00	1,700.00	(51,400.19)	3123.54%
5601	Bond Principal	-	-	44,640.00	66,960.00	83,032.00	83,032.00	0.00%
5602	Bond Interest	-	-	-	-	-	-	N/A
5612	Debt Service - Bond Issue	(52,275.19)	-	-	-	-	-	N/A
	Total Expenditures	<u>-</u>	<u>53,100.19</u>	<u>46,304.00</u>	<u>69,460.00</u>	<u>84,732.00</u>	<u>31,631.81</u>	62.67%
	Change in Fund Balance	<u>\$ -</u>	<u>\$ 16,826.16</u>	<u>\$ 1,169.00</u>	<u>\$ 1,169.00</u>	<u>\$ -</u>	<u>\$ (16,826.16)</u>	
2910..2970	Fund Balance, Beginning		<u>14,863.65</u>					
	Fund Balance, Ending		<u>\$ 31,689.81</u>					

City of Roeland Park
Statement of Activities - TIF 3C - Old Pool Area
For the Period Ended 8/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Projected vs. YTD Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 28,204.00	\$ 28,204.00	\$ 265,232.00	\$ 265,232.00	0.00%
4511	Interest on Invested Assets	334.43	1,220.74	-	-	1,500.00	279.26	81.38%
4730	Tax Increment Income	-	33,387.00	4,512.00	6,765.00	35,000.00	1,613.00	95.39%
4731	Tax Increment Income 3A	-	216,121.52	70,360.00	105,536.00	216,122.00	0.48	100.00%
4789	Loan from General Fund	-	-	-	-	-	-	N/A
Total Revenues		334.43	250,729.26	103,076.00	140,505.00	517,854.00	267,124.74	48.42%
Expenditures								
5209	Professional Services	95.00	16,035.69	-	-	58,831.00	42,795.31	27.26%
5243	Contractual Reimbursement	-	40,000.00	-	-	40,000.00	-	100.00%
5244	General Contractor	-	388,941.00	-	-	402,776.00	13,835.00	96.57%
5802	Transfer to General Fund	-	-	84,336.00	126,500.00	-	-	N/A
Total Expenditures		95.00	444,976.69	84,336.00	126,500.00	501,607.00	56,630.31	88.71%
Change in Fund Balance		\$ 239.43	\$ (194,247.43)	\$ 18,740.00	\$ 14,005.00	\$ 16,247.00	\$ 210,494.43	
2910..2970	Fund Balance, Beginning		265,232.44					
	Fund Balance, Ending		\$ 70,985.01					



City of Roeland Park
Statement of Activities - Property Owners Association
For the Period Ended 8/31/2018

		Projected vs. YTD					
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 16,552.00	\$ 16,552.00	\$ 16,504.00	0.00%
4510	Interest on Investment	-	-	-	-	-	N/A
4795	Miscellaneous	-	33,847.00	22,568.00	33,847.00	33,847.00	100.00%
	Total Revenues	-	33,847.00	39,120.00	50,399.00	50,351.00	67.22%
Expenditures							
5254	Miscellaneous Charges	-	60.00	-	-	-	N/A
5258	RPPOA Common Area Expenses	-	31,875.00	21,248.00	31,875.00	31,875.00	100.00%
5750	Contingency	-	-	-	-	-	N/A
	Total Expenditures	-	31,935.00	21,248.00	31,875.00	31,875.00	100.19%
	Change in Fund Balance	\$ -	\$ 1,912.00	\$ 17,872.00	\$ 18,524.00	\$ 18,476.00	\$ 16,564.00
2910..2970	Fund Balance, Beginning		16,503.51				
	Fund Balance, Ending		\$ 18,415.51				

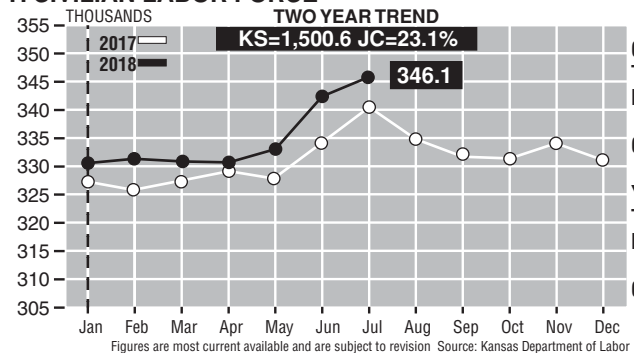
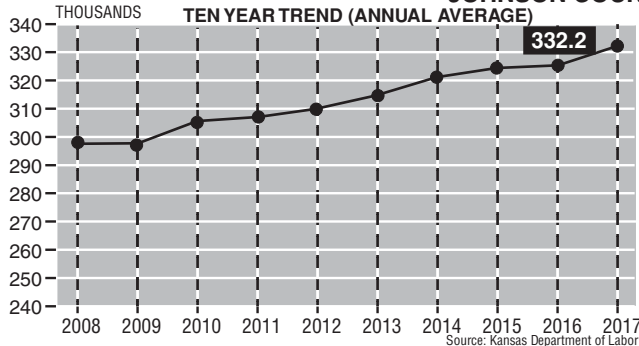
CERI

COUNTY ECONOMIC RESEARCH INSTITUTE

JOHNSON COUNTY INDICATORS

• September 2018 Issue

JOHNSON COUNTY: CIVILIAN LABOR FORCE



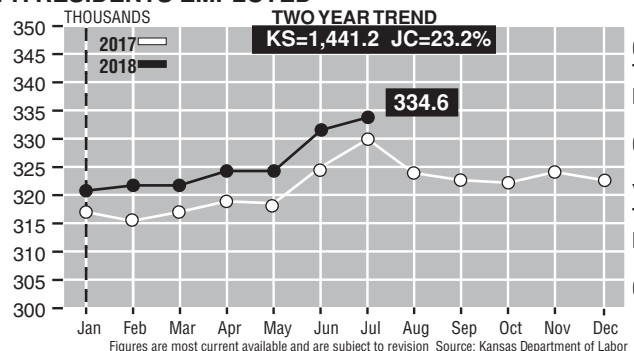
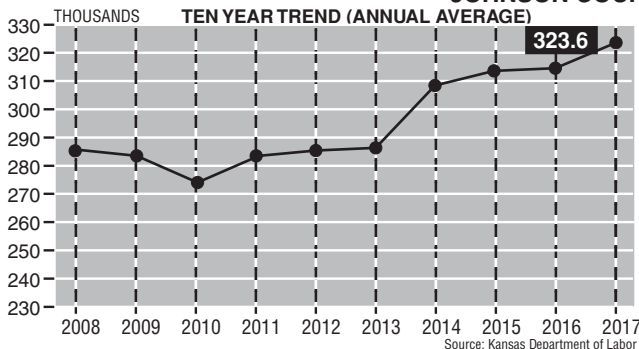
Current Month
This Year: 346,065
Last Year: 342,297

Change: +1.1%

Y.T.D. Avg:
This Year: 335,818
Last Year: 331,615

Change: +1.3%

JOHNSON COUNTY: RESIDENTS EMPLOYED



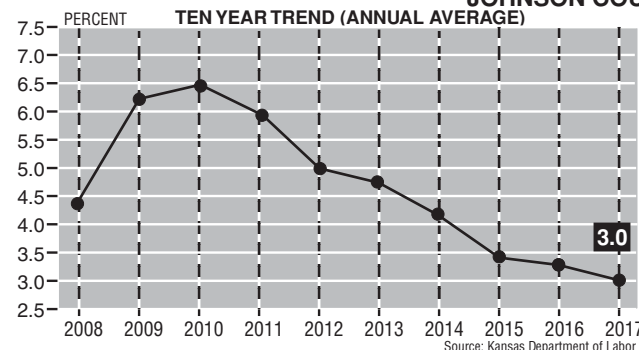
Current Month
This Year: 334,583
Last Year: 330,727

Change: +1.2%

Y.T.D. Avg:
This Year: 325,921
Last Year: 321,217

Change: +1.5%

JOHNSON COUNTY: UNEMPLOYMENT RATE



Current Month
This Year: 3.3%
Last Year: 3.4%

Change: -0.1%

Y.T.D. Avg:
This Year: 2.9%
Last Year: 3.1%

Change: -0.2%

SELECTED STATES AND METRO AREAS: UNEMPLOYMENT RATES - July 2018

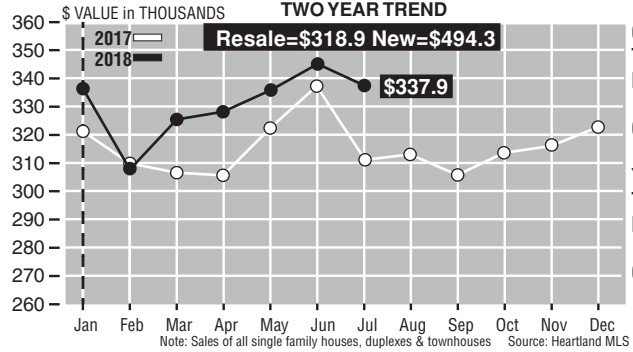
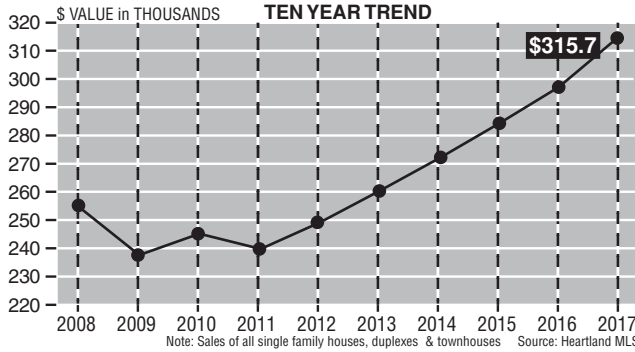
United States..... 4.1%	Michigan..... 4.8%	Kansas City..... 3.9%	Miami..... 4.0%
Kansas..... 4.0%	Minnesota..... 2.7%	Atlanta..... 3.8%	Minneapolis/St. Paul..... 2.6%
Arizona..... 5.0%	Missouri..... 3.8%	Boston..... 3.6%	New Orleans..... 5.6%
Arkansas..... 3.8%	Nebraska..... 3.1%	Charlotte..... 3.8%	New York..... 4.4%
California..... 4.4%	New Jersey..... 4.8%	Chicago..... 4.1%	Omaha..... 3.1%
Colorado..... 3.1%	New York..... 4.2%	Columbus..... 4.1%	Phoenix..... 4.3%
Florida..... 4.0%	N. Carolina..... 4.1%	Dallas..... 3.6%	Pittsburgh..... 4.4%
Georgia..... 4.0%	Ohio..... 4.9%	Denver..... 2.9%	St. Louis..... 3.8%
Illinois..... 4.3%	Oklahoma..... 3.6%	Des Moines..... 2.3%	San Francisco..... 2.8%
Iowa..... 2.4%	Pennsylvania..... 4.5%	Detroit..... 5.0%	Seattle..... 3.9%
Louisiana..... 5.9%	Texas..... 4.0%	Little Rock..... 3.3%	Tulsa..... 3.6%
Massachusetts..... 3.9%	Washington..... 4.2%	Los Angeles..... 4.6%	Wichita..... 4.3%

Not Seasonally Adjusted

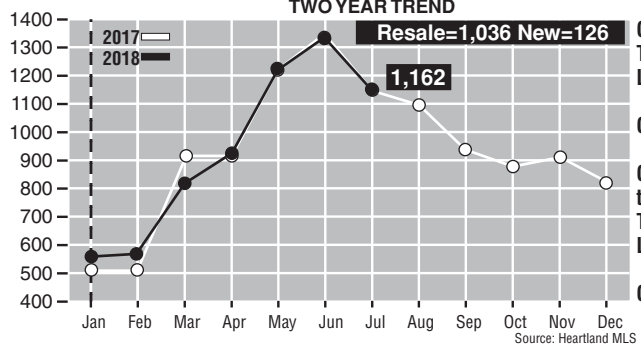
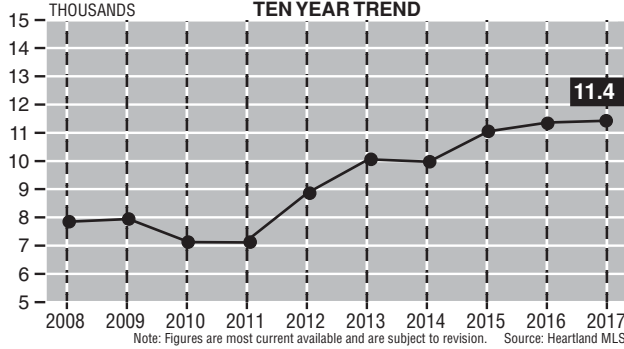
Source: U.S. Bureau of Labor Statistics

CERI

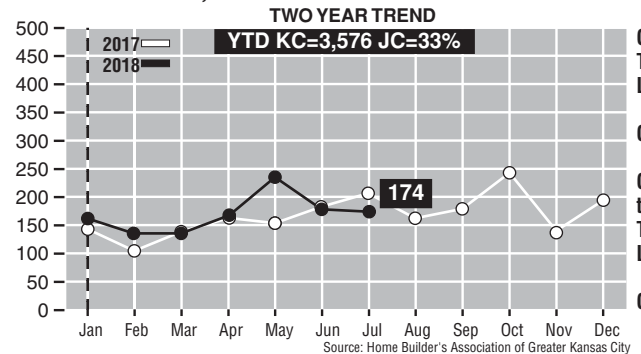
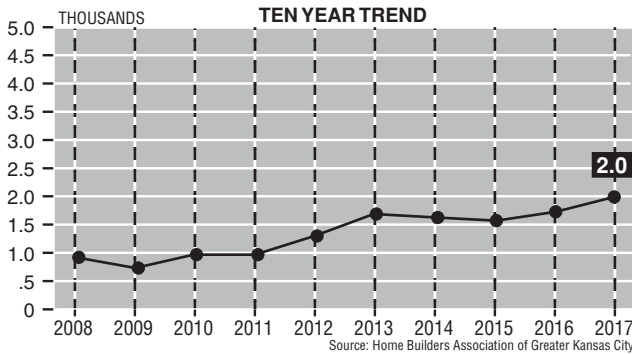
JOHNSON COUNTY: AVERAGE PRICE OF HOMES SOLD



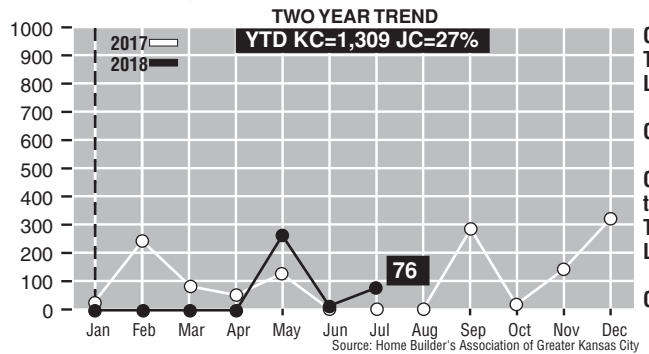
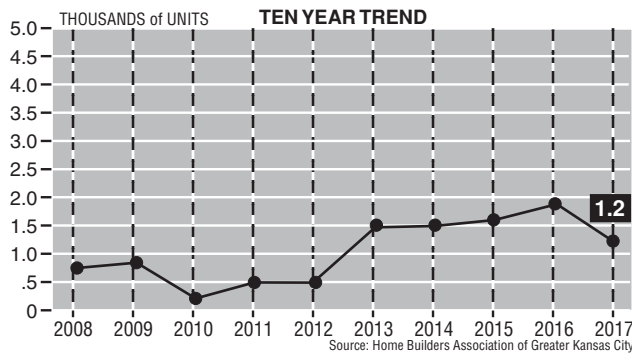
JOHNSON COUNTY: HOME SALES



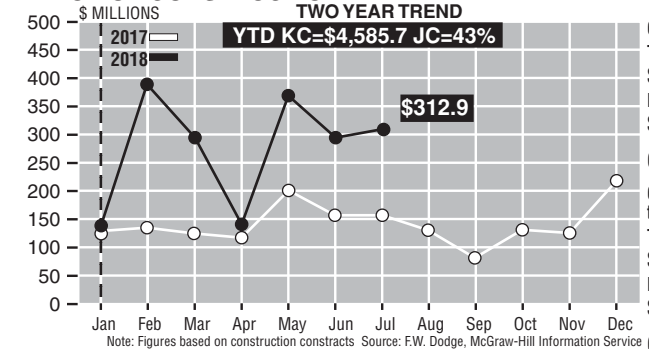
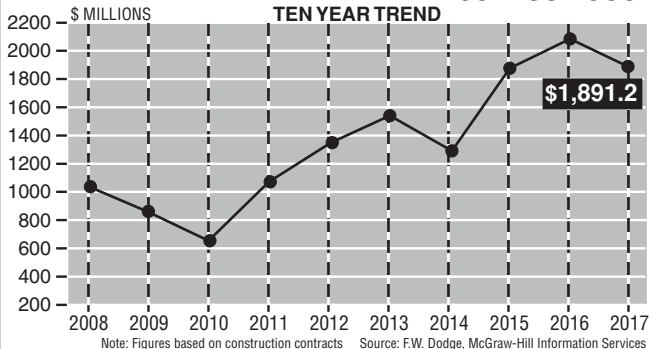
JOHNSON COUNTY: RESIDENTIAL BUILDING PERMITS, SINGLE FAMILY UNITS



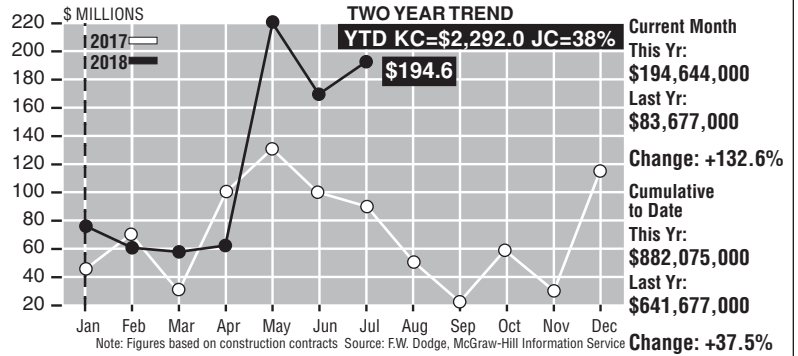
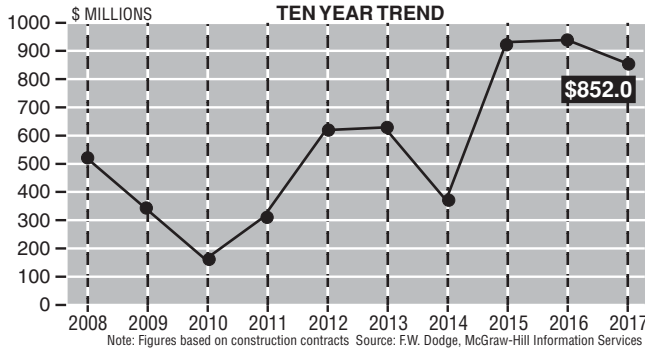
JOHNSON COUNTY: BUILDING PERMITS, MULTI-FAMILY UNITS



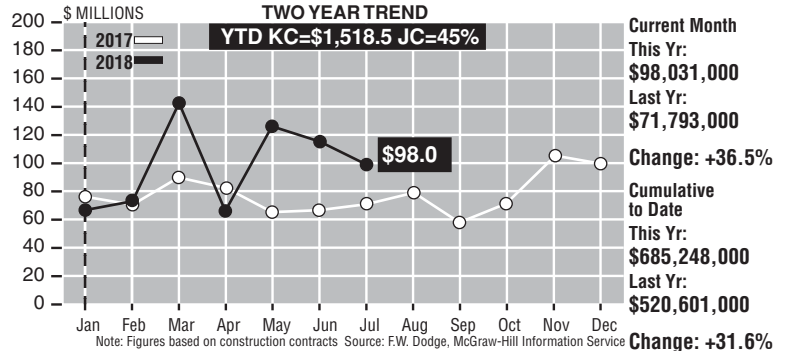
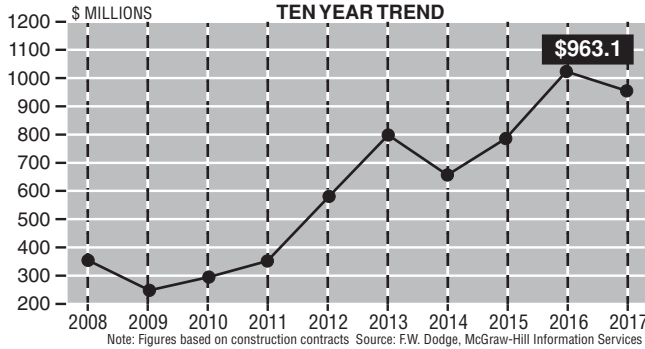
JOHNSON COUNTY: VALUE OF CONSTRUCTION



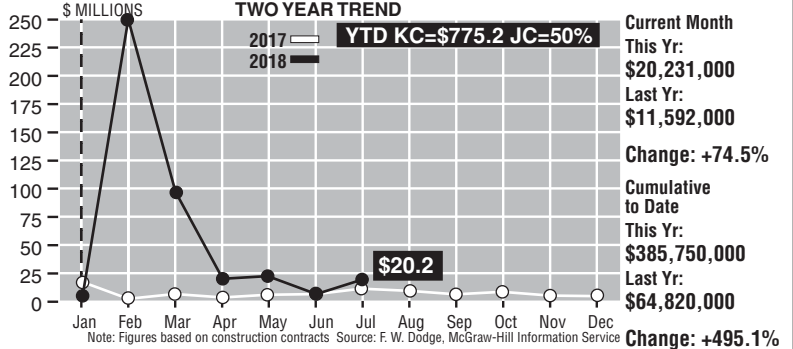
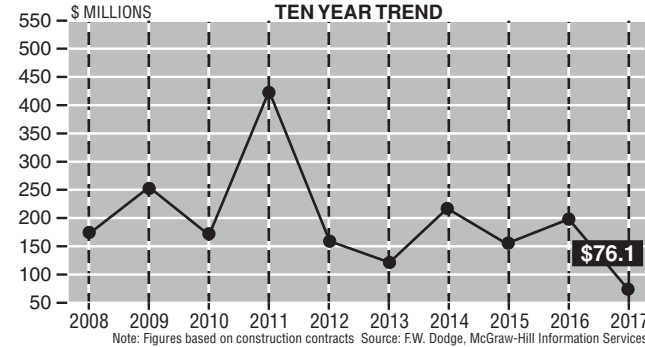
JOHNSON COUNTY: VALUE NON-RESIDENTIAL BUILDING CONSTRUCTION



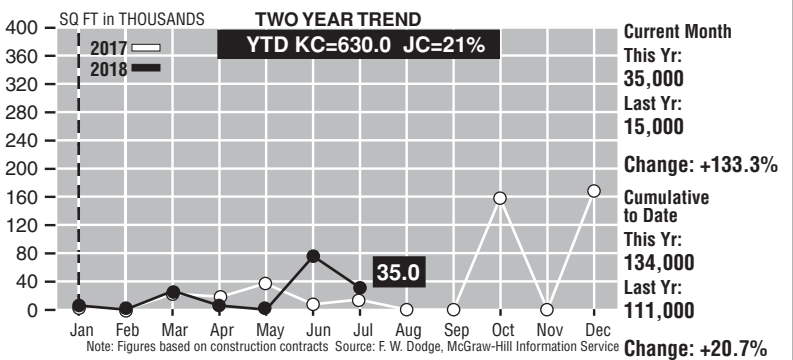
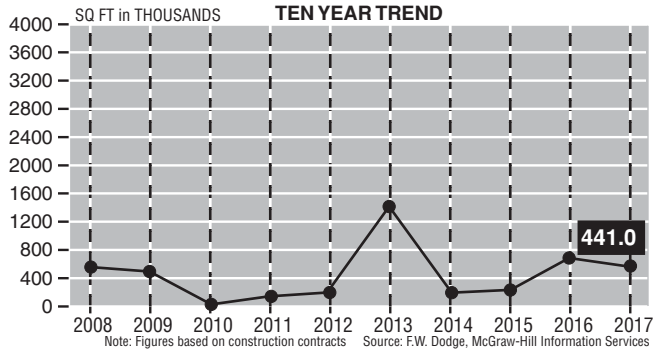
JOHNSON COUNTY: VALUE RESIDENTIAL BUILDING CONSTRUCTION



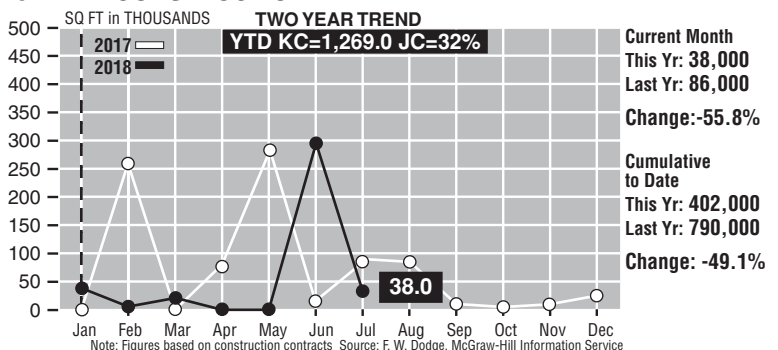
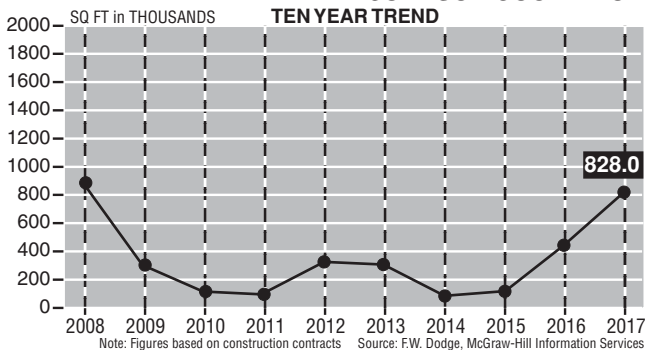
JOHNSON COUNTY: VALUE NON-BUILDING CONSTRUCTION



JOHNSON COUNTY: STORE & FOOD SERVICE CONSTRUCTION



JOHNSON COUNTY: OFFICE & BANK CONSTRUCTION

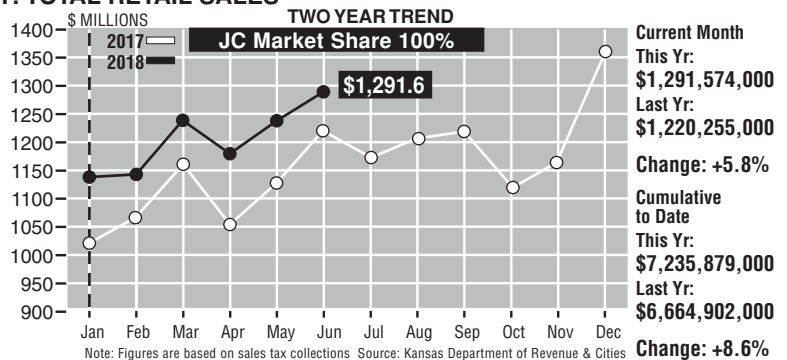
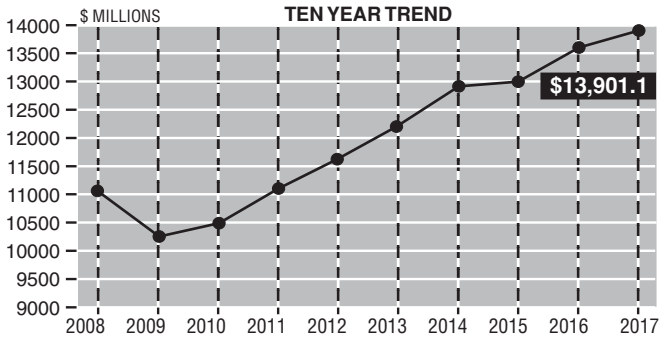


The data presented below represent estimates of the taxable retail sales occurring in the month indicated.

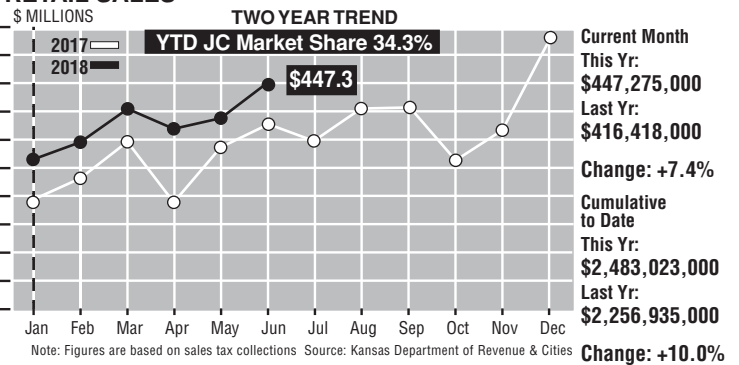
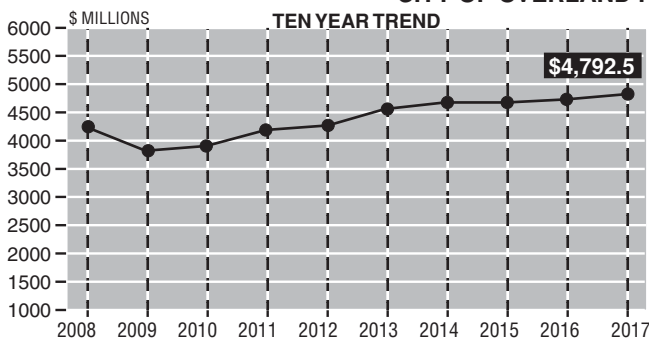
The retail sales estimates for Johnson County's thirteen largest cities shown below are calculated from the local sales and use tax reported by the Kansas Department of Revenue. The Johnson County total is the sum of the retail sales made within each of the county's seventeen cities that levy a city sales tax. The figures shown are the latest available from the Department of Revenue. They are considered preliminary and subject to revision.

Retail sales/use tax data provided by the Department of Revenue have been found to exhibit occasional random anomalies due to reporting and/or recording delays or errors. No attempt has been made by CERI to adjust the data for these anomalies or for seasonality. Monthly figures should be interpreted as the taxable retail sales necessary to generate the local sales tax revenue distributed to the respective city by the Kansas Department of Revenue.

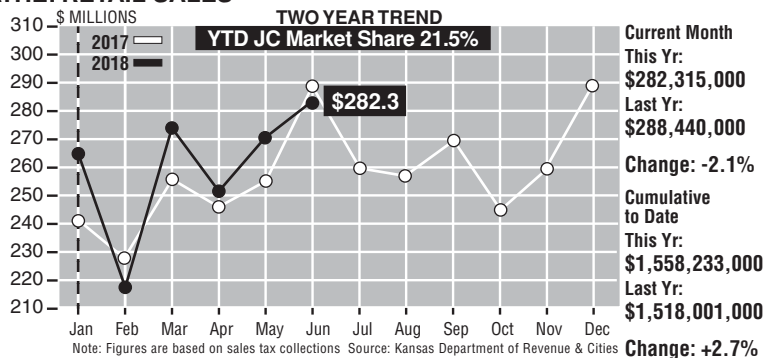
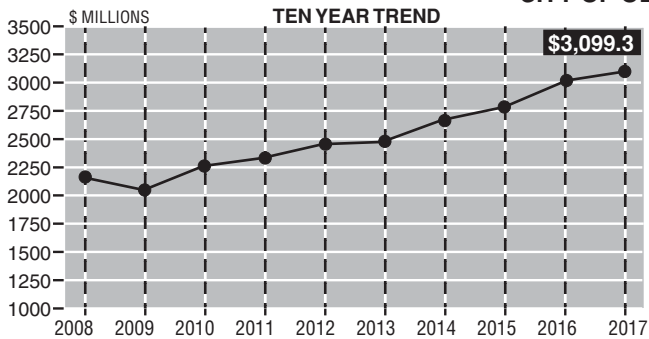
JOHNSON COUNTY: TOTAL RETAIL SALES



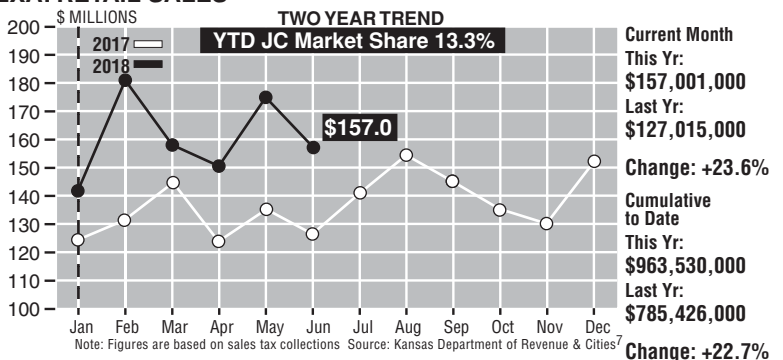
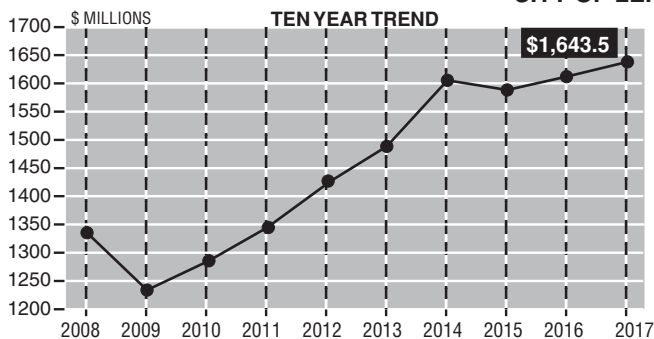
CITY OF OVERLAND PARK: RETAIL SALES



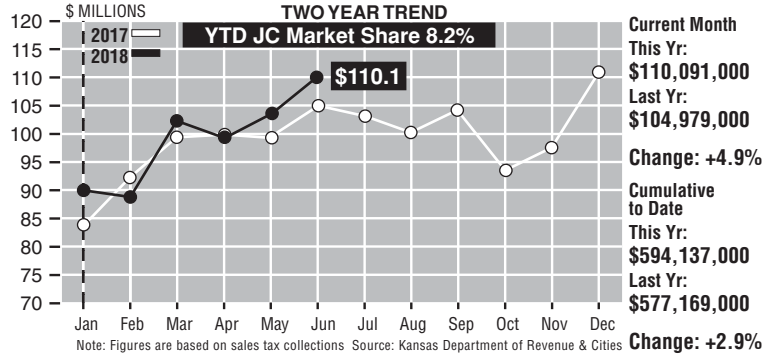
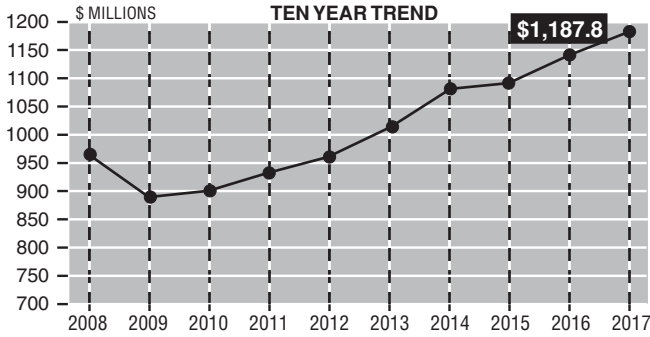
CITY OF OLATHE: RETAIL SALES



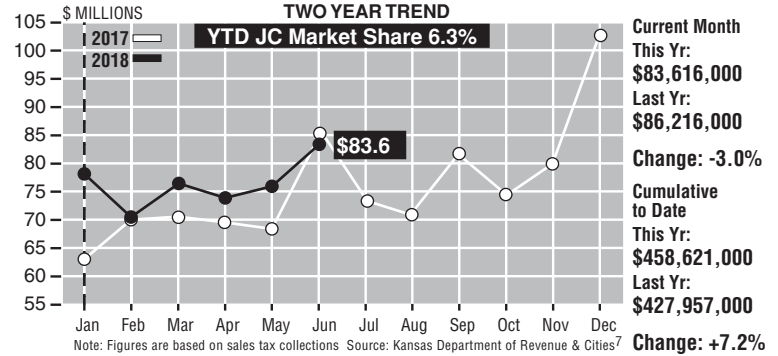
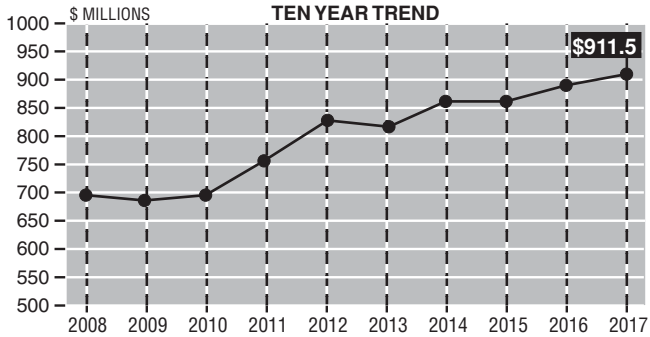
CITY OF LENEXA: RETAIL SALES



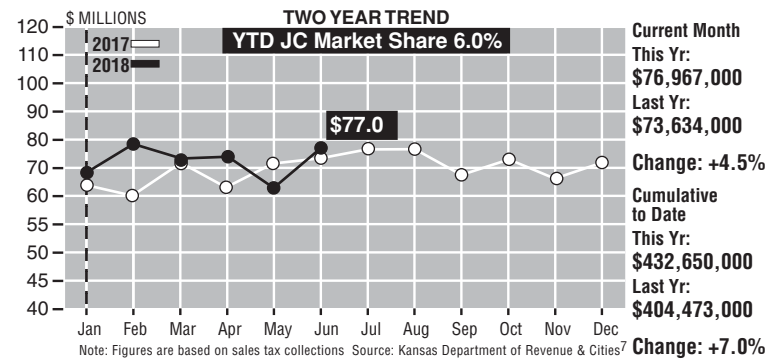
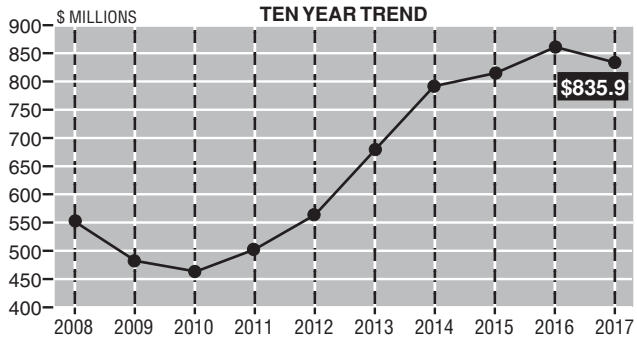
CITY OF SHAWNEE: RETAIL SALES



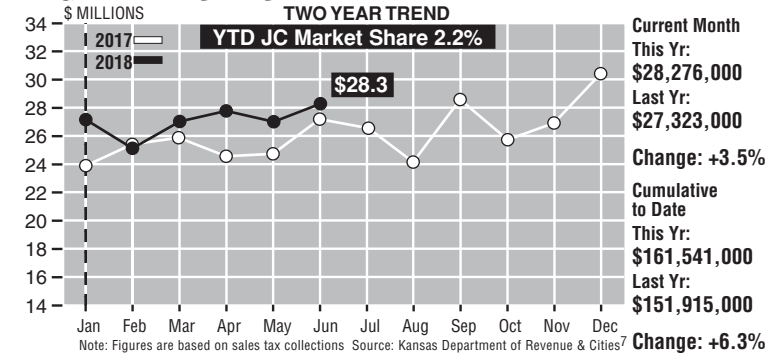
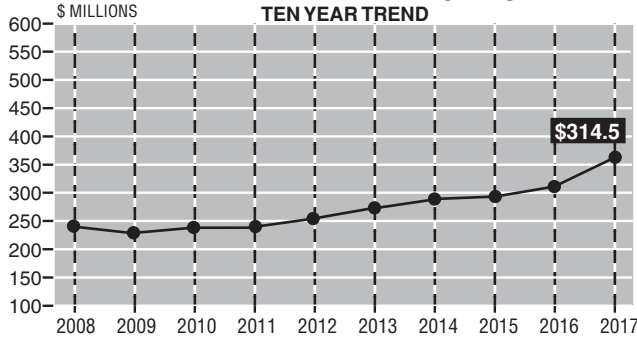
CITY OF LEAWOOD: RETAIL SALES



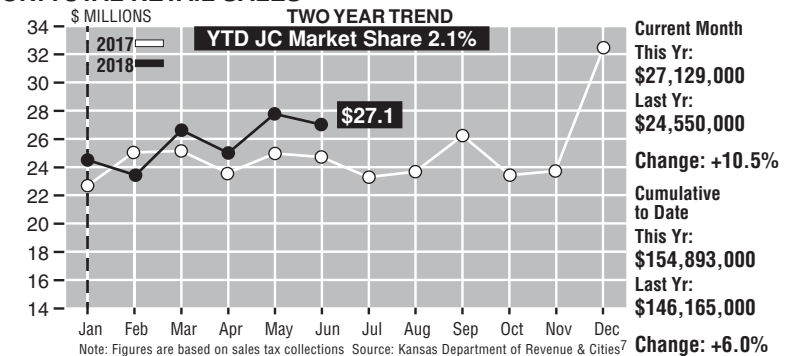
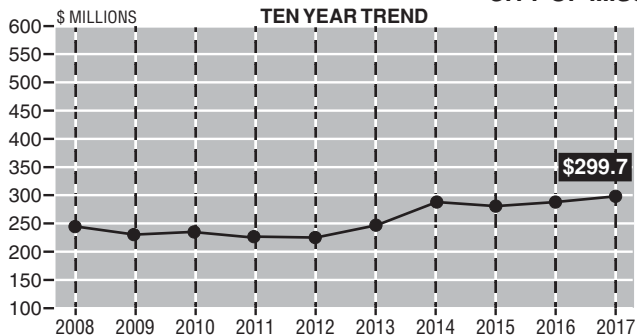
CITY OF MERRIAM: TOTAL RETAIL SALES



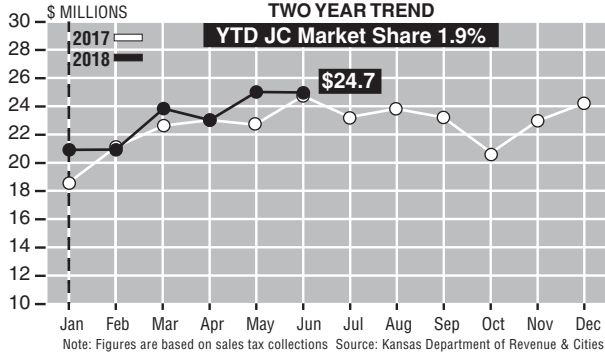
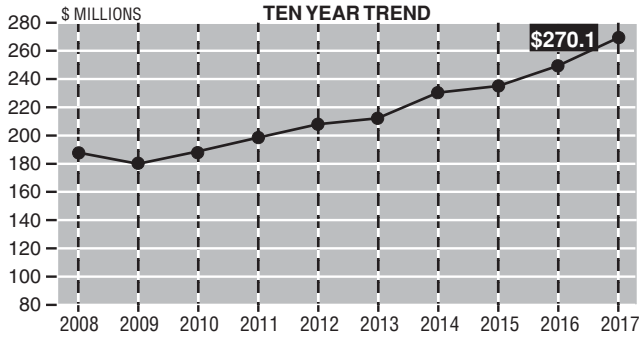
CITY OF PRAIRIE VILLAGE: RETAIL SALES



CITY OF MISSION: TOTAL RETAIL SALES

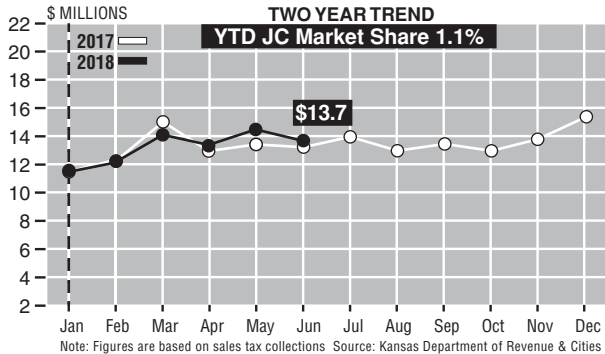
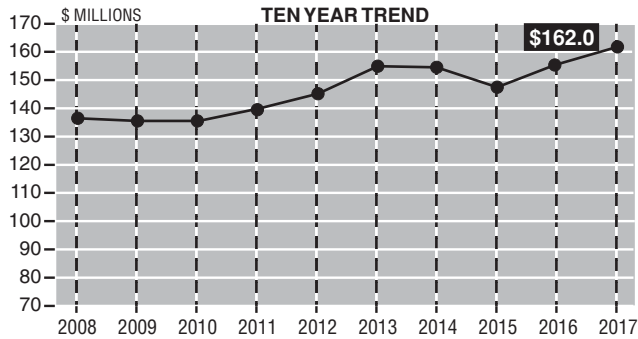


CITY OF GARDNER: RETAIL SALES



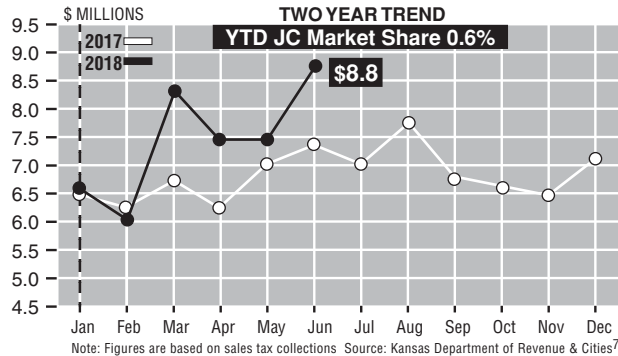
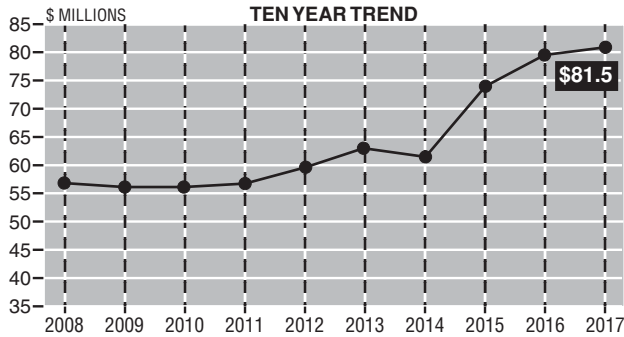
Current Month
This Yr:
\$24,744,000
Last Yr:
\$24,505,000
Change: **+1.0%**
Cumulative
to Date
This Yr:
\$138,233,000
Last Yr:
\$132,188,000
Change: **+4.6%**

CITY OF ROELAND PARK: RETAIL SALES



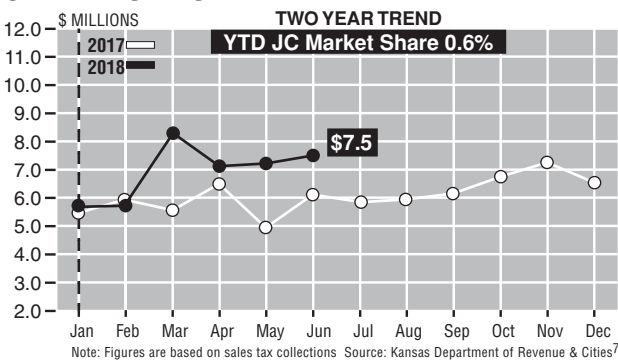
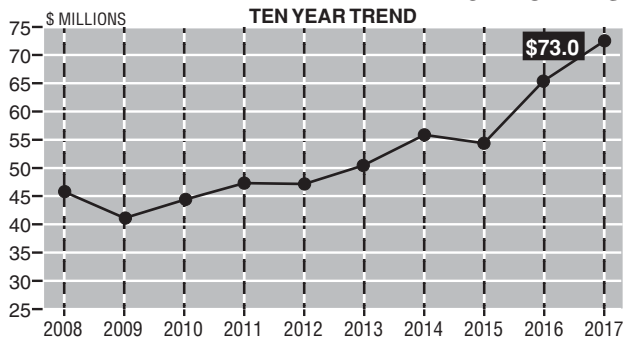
Current Month
This Yr:
\$13,725,000
Last Yr:
\$13,733,000
Change: **-0.1%**
Cumulative
to Date
This Yr:
\$79,551,000
Last Yr:
\$78,645,000
Change: **+1.2%**

CITY OF SPRING HILL: RETAIL SALES



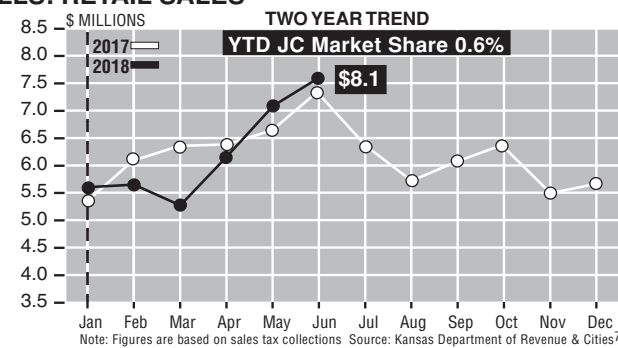
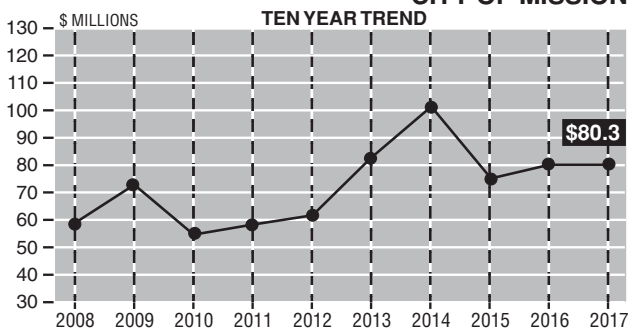
Current Month
This Yr:
\$8,778,000
Last Yr:
\$7,379,000
Change: **+19.0%**
Cumulative
to Date
This Yr:
\$44,528,000
Last Yr:
\$39,847,000
Change: **+11.7%**

CITY OF DE SOTO: RETAIL SALES



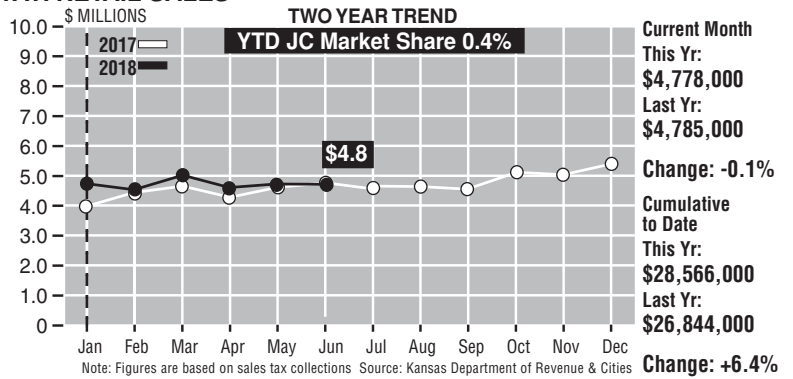
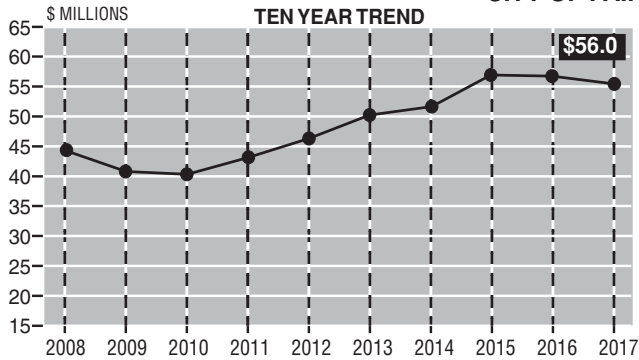
Current Month
This Yr:
\$7,490,000
Last Yr:
\$6,069,000
Change: **+23.4%**
Cumulative
to Date
This Yr:
\$41,581,000
Last Yr:
\$34,450,000
Change: **+20.7%**

CITY OF MISSION HILLS: RETAIL SALES

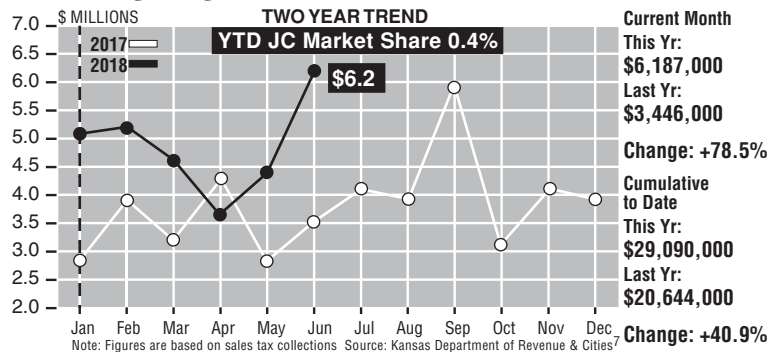
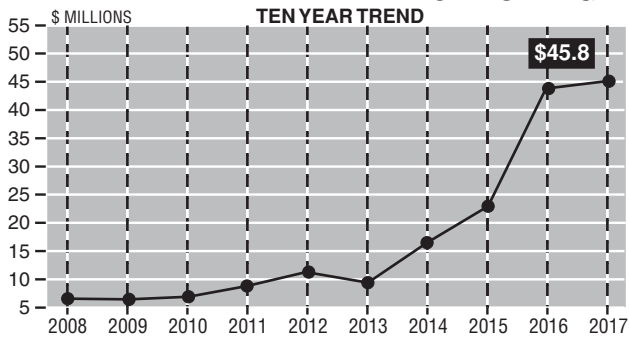


Current Month
This Yr:
\$8,088,000
Last Yr:
\$7,864,000
Change: **+2.8%**
Cumulative
to Date
This Yr:
\$40,352,000
Last Yr:
\$41,354,000
Change: **-2.4%**

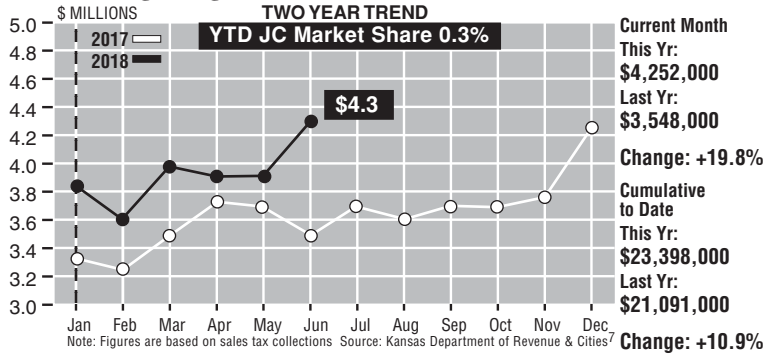
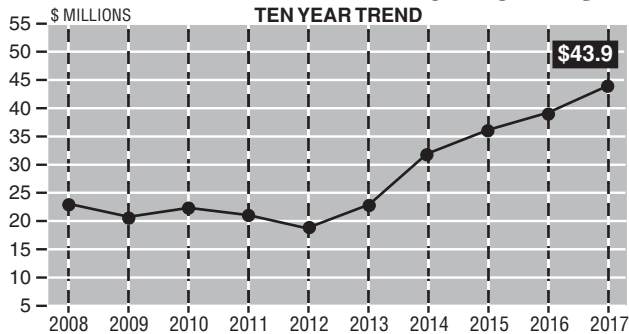
CITY OF FAIRWAY: RETAIL SALES



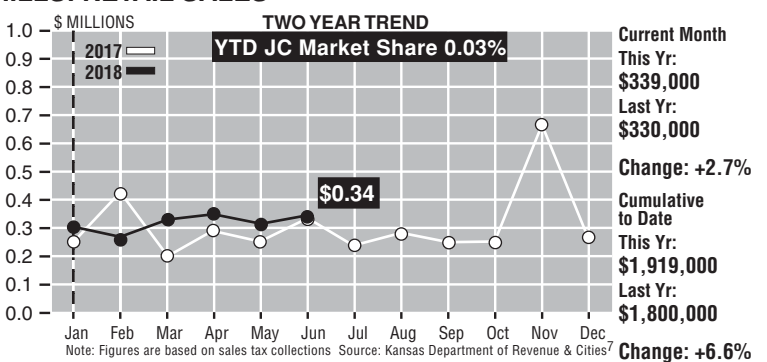
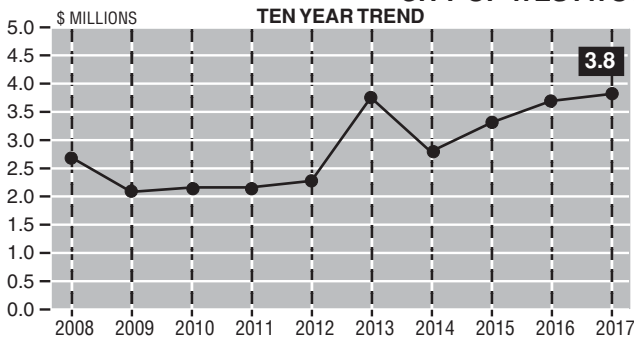
CITY OF EDGERTON: RETAIL SALES



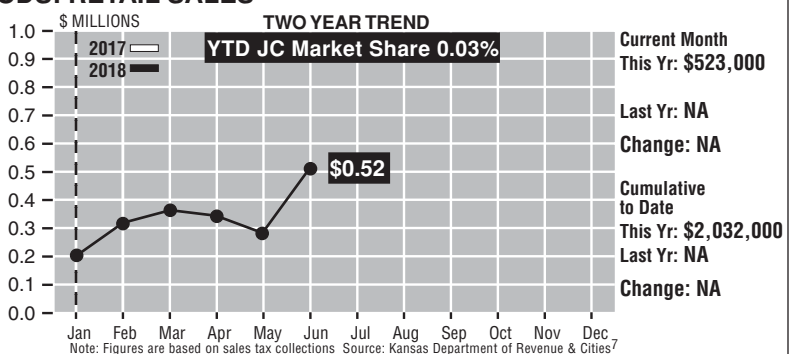
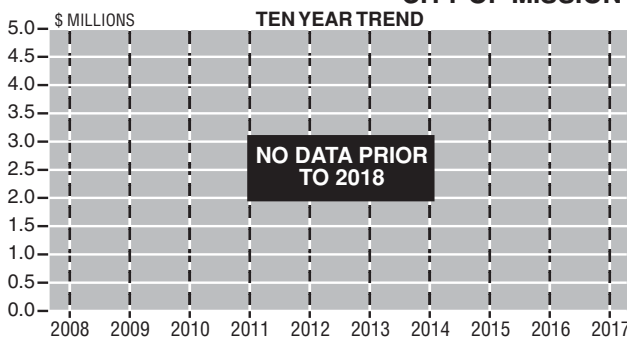
CITY OF WESTWOOD: RETAIL SALES



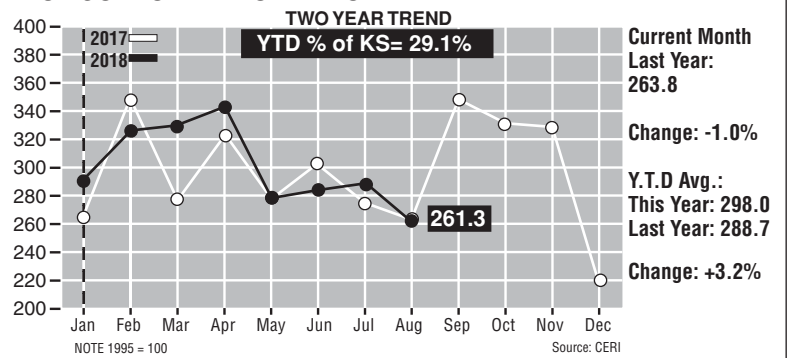
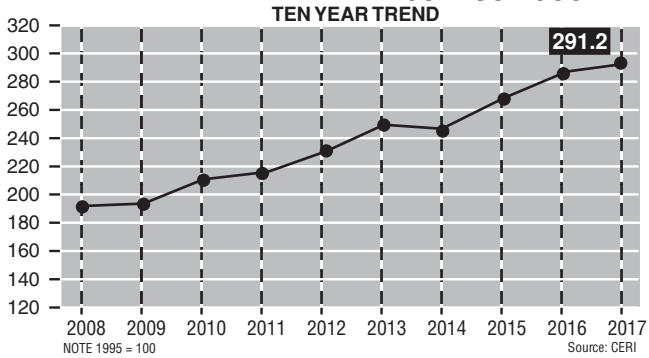
CITY OF WESTWOOD HILLS: RETAIL SALES



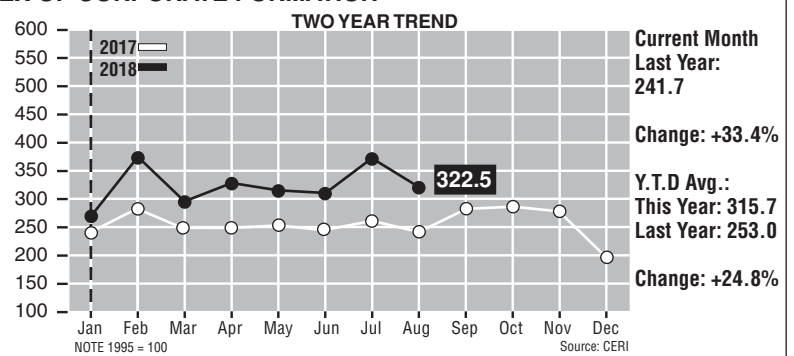
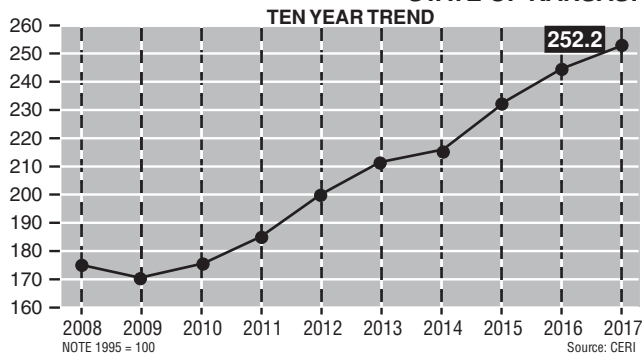
CITY OF MISSION WOODS: RETAIL SALES



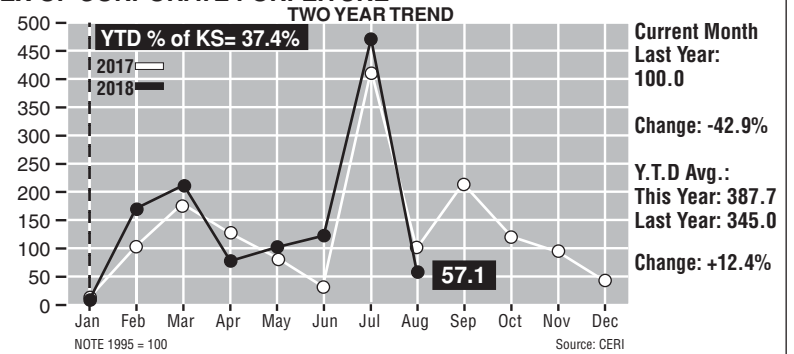
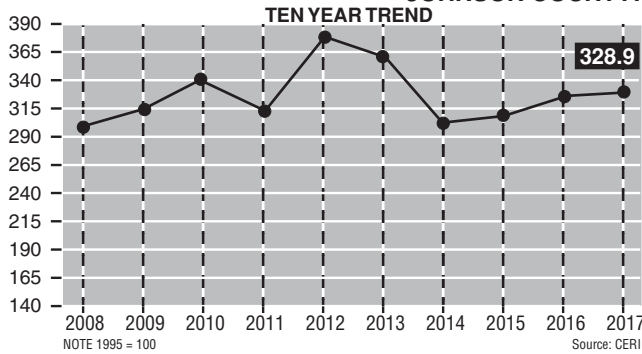
JOHNSON COUNTY: INDEX OF CORPORATE FORMATION



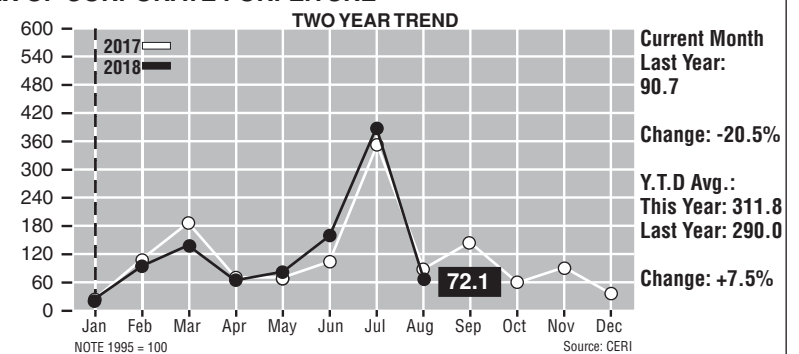
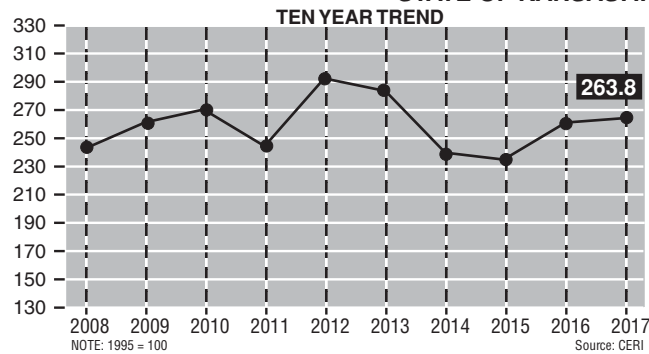
STATE OF KANSAS: INDEX OF CORPORATE FORMATION



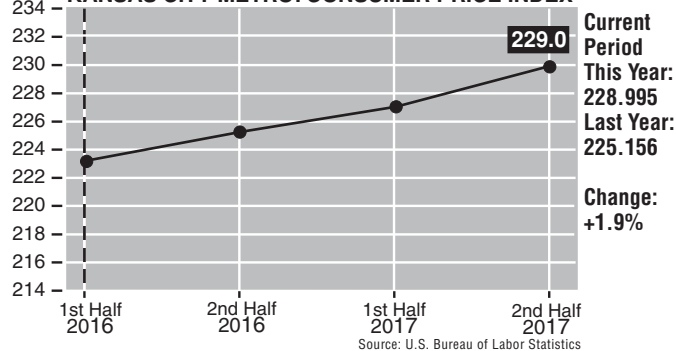
JOHNSON COUNTY: INDEX OF CORPORATE FORFEITURE



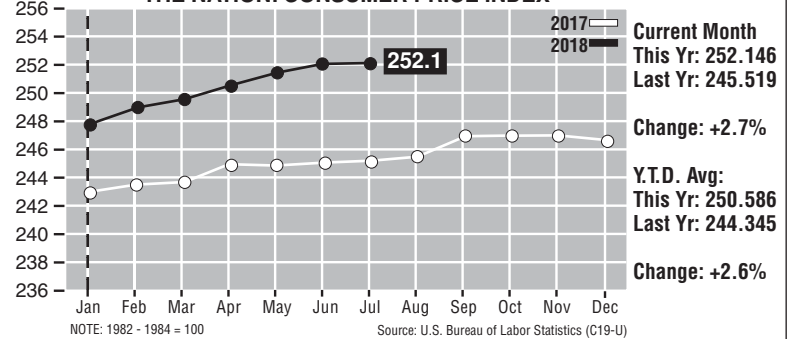
STATE OF KANSAS: INDEX OF CORPORATE FORFEITURE



KANSAS CITY METRO: CONSUMER PRICE INDEX



THE NATION: CONSUMER PRICE INDEX



Item Number: Reports of City Officials:- XI.-D.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/17/2018
Submitted By: Chief Morris
Committee/Department: Safety / Police Department
Title: **3rd Quarter Safety Statistics**
Item Type:

Recommendation:

To present the 3rd quarter police activity report to council.

Details:

The police department presentation of the 2018 3rd quarter (July-Sept) activity consisting of incident reports, arrests, accidents, citations, and offense locations in the City of Roeland Park.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

- 2018 3rd quarter police activity
- 2018 Quarterly Totals

Cover Memo
Cover Memo

ROELAND PARK POLICE DEPARTMENT / 2018 3rd QUARTER U.C.R. & ACTIVITY REPORT

July – September 2018

Incidents: 182

U.C.R. – 42

Non-U.C.R. –140

Arrests: 58

Adult – 56

Juvenile – 2

Accidents: 21

Citations: 696

Warnings – 110

Incidents by Location:

Blvd. Apts. – 24

Price Chopper – 6

Lowe's – 7

Wal-Mart – 14

Business District – 50

RPPD – 17

Other – 8

Roe / East – 34

Roe / West – 22

July – September 2018 U.C.R. Incidents

Homicide – 0

Rape – 0

Robbery – 1

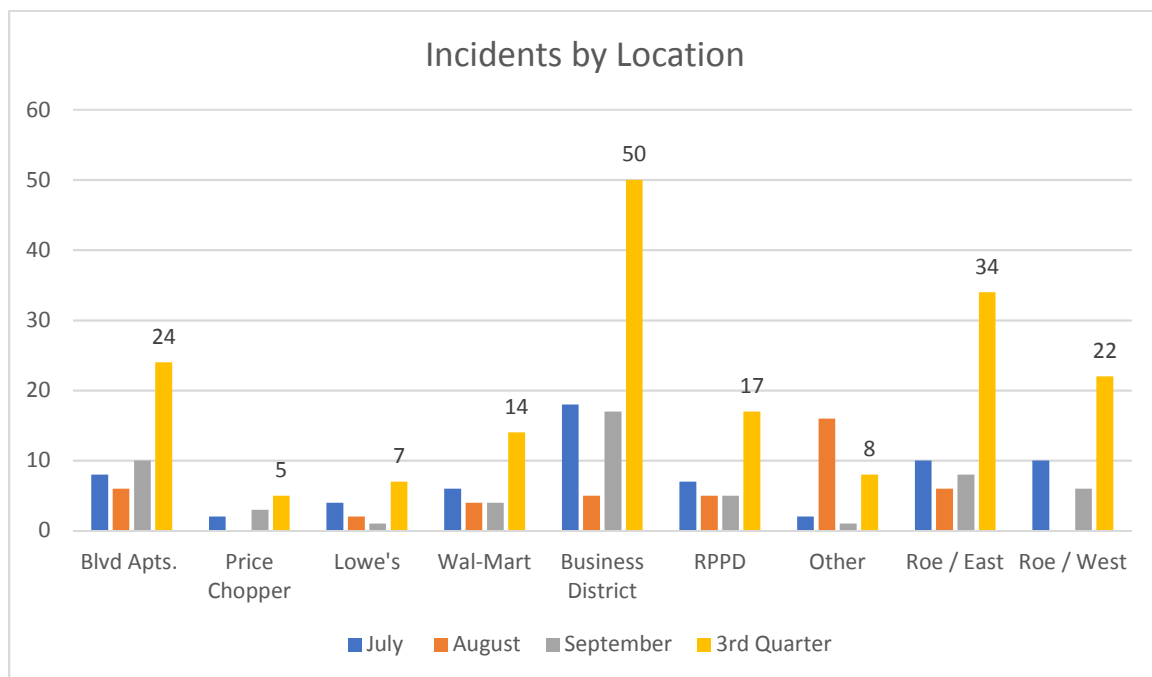
Assault – 2

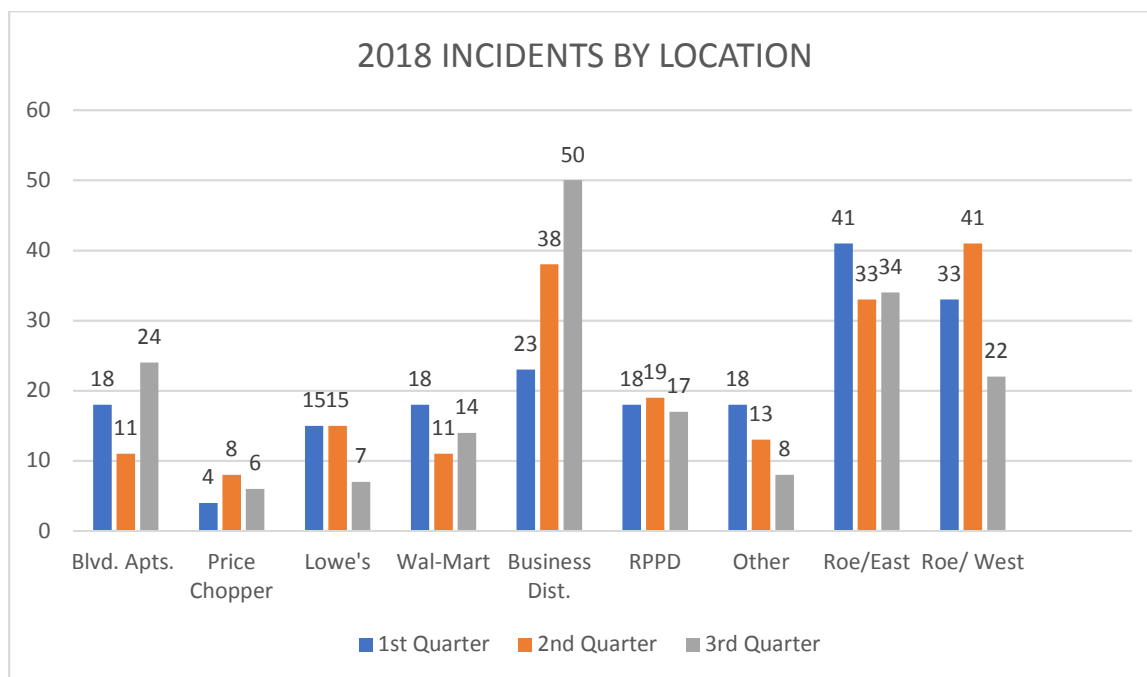
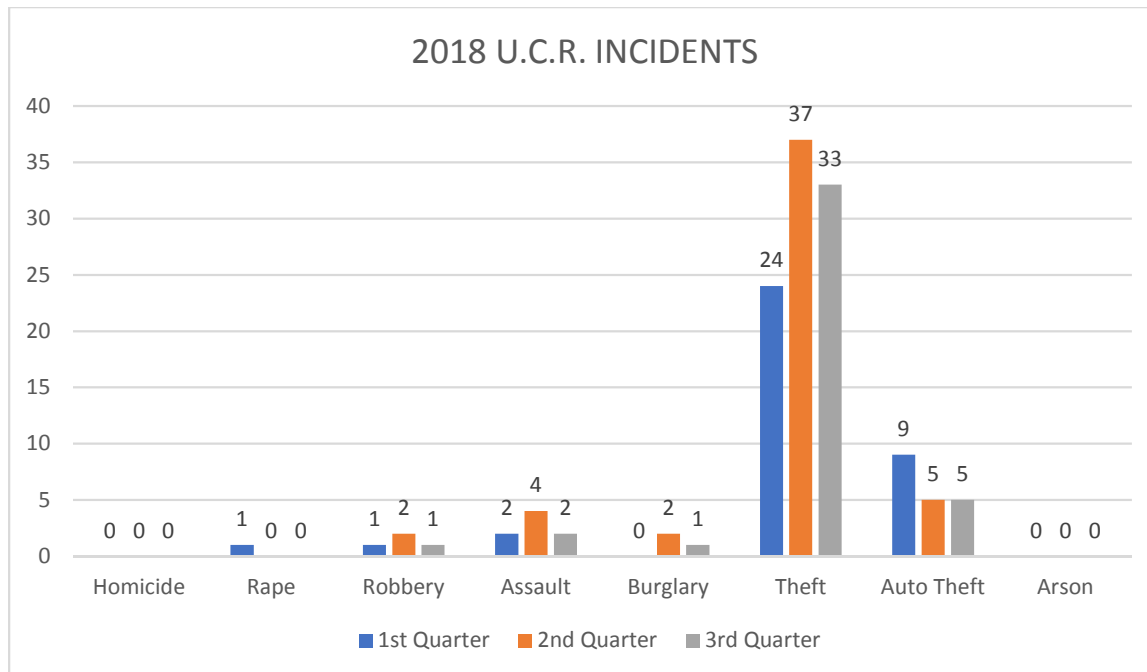
Burglary – 1

Theft – 33

Auto Theft – 5

Arson – 0





Item Number: Reports of City Officials:- XI.-E.
Committee 10/22/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/17/2018
Submitted By: Chief Morris
Committee/Department: Safety / Police Department
Title: **School Resource Officer Update**
Item Type: Report

Recommendation:

To provide an update to council of our SRO (School Resource Officer) program at the Bishop Miege High School.

Details:

The Roeland Park Police Department SRO program was established this year at the Bishop Miege High School. This program provides a uniformed officer dedicated to the safety and security for the students, staff, and visitors in the High School and around the entire campus located within the City of Roeland Park.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

The police department provides security for the St. Agnes Parish during services as part of the SRO contract.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Officials:- XI.-F.
Committee 10/22/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

Executive Session - 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all public bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include: (1) A statement describing the subjects to be discussed during the closed or executive meeting; (2) the justification listed in subsection (b) for closing the meeting; and (3) the time and place at which the open meeting shall resume. The complete motion shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the public body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) Justifications for recess to a closed or executive meeting may only include the following, the need: (12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures, that protect ... (C) a public body or agency, public building or facility or the information system of a public body or agency;

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?