

**AGENDA**  
**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING**  
**ROELAND PARK**  
**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205**  
**October 19, 2020 6:00 PM**

- |                                                                                                                                                                                                                                            |                                                                                                                                                                                                            |                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Mike Kelly, Mayor</li> <li>• Trisha Brauer, Council Member</li> <li>• Benjamin Dickens, Council Member</li> <li>• Jan Faidley, Council Member</li> <li>• Jennifer Hill, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Jim Kelly, Council Member</li> <li>• Tom Madigan, Council Member</li> <li>• Claudia McCormack, Council Member</li> <li>• Michael Rebne, Council Member</li> </ul> | <ul style="list-style-type: none"> <li>• Keith Moody, City Administrator</li> <li>• Jennifer Jones-Lacy, Asst. Admin.</li> <li>• Kelley Nielsen, City Clerk</li> <li>• John Morris, Police Chief</li> <li>• Donnie Scharff, Public Works Director</li> </ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

**Pledge of Allegiance**

A. Instructions on Logging into Meeting Remotely

**Roll Call**

**Modification of Agenda**

**I. Citizens Comments**

*Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.*

**II. Consent Agenda**

*Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.*

A. Appropriations Ordinance #960

- B. Council Minutes October 5, 2020
- III. **Business From the Floor**
  - A. **Applications / Presentations**
    - 1. Third Quarter Communications Report
- IV. **Mayor's Report**
  - A. Update on Voter-to-Voter Challenge
- V. **Workshop and Committee Reports**
- VI. **Reports of City Liaisons**
  - A. MARC - First Tier Suburbs Meeting
  - B. Aquatic Center Advisory Committee
- VII. **Unfinished Business**
- VIII. **New Business**
  - A. Committee Reappointments
  - B. Agreement with Westwood Hills for Leaf Pickup
- IX. **Ordinances and Resolutions:**
  - A. Resolution 684 - Fees- New Shelter Reservation Fees
- X. **Workshop Items:**
- XI. **Reports of City Officials:**
  - A. COVID-19 Report

**Welcome to this meeting of the City Council of Roeland Park. Below are  
the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-

making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
  2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk

***The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.***

**Item Number:** Pledge of Allegiance- -A.  
**Committee** 10/19/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

### **Recommendation:**

**See instructions to log in below.**

### **Details:**

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

#### **Roeland Park City Council Meeting and Workshop**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://www.gotomeet.me/RoelandParkCouncil/roeland-park-city-council-meeting-and-workshop>**

**You can also dial in using your phone.**

**United States (Toll Free): 1 877 568 4106**

**Access Code: 719-374-005**

**New to GoToMeeting? Get the app now and be ready when your first meeting starts:**

**<https://global.gotomeeting.com/install/719374005>**

Please use these tips while listening in:

- 1) Please be sure to mute yourself.
- 2) We recommend logging in a couple minutes early to test the app. The meeting will be recorded.

3) If you're able to, joining the meeting through the online portal is best so you can see the screen and listen in. If you have trouble with audio, you can call in as well as use the web-based meeting app.

4) We will allow public comment at the beginning of the Council Meeting. If you would like to make a public comment, please log or call into the meeting five minutes early so we can get your name and call on you when it's time to make a public comment. If you are logged in online, you can also make your request to speak known using the chat function in the app.

5) Unless called upon or requesting to speak, we ask that audience members abstain from speaking or adding commentary to the chat function so we can maintain an orderly and efficient meeting.

#### Financial Impact

|                             |                  |
|-----------------------------|------------------|
| Amount of Request:          |                  |
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

#### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda- II.-A.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **Appropriations Ordinance #960**  
Item Type:

**Recommendation:**

**Approve Appropriation Ordinance #960.**

**Details:**

See attached.

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

Description  
□ Appropriations Ordinance #960

Type  
Exhibit

# ***The City of Roeland Park, Kansas***

*4600 West Fifty-First Street*

*Roeland Park, Kansas 66205*

*City Hall (913) 722-2600 – Fax (913) 722-3713*

Monday, October 19, 2020

## **Appropriation Ordinance - 10/19/2020 - #960**

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 19th day of October, 2020.

Attest:

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City Clerk

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Mayor

**Total Appropriation Ordinance**

**\$**

**229,072.72**

## Appropriation Ordinance - 10/19/2020 - #960

| Vendor                            | Dept | Acct #   | Description                       | Invoice Description | Check /EFT |  | Amount              | Chk #   | Check Amount |
|-----------------------------------|------|----------|-----------------------------------|---------------------|------------|--|---------------------|---------|--------------|
|                                   |      |          |                                   |                     | Date       |  |                     |         |              |
| Vendor                            | Dept | Account  | Account Description               | Reference           | Date       |  | Distribution Amount | Check # | Check Amount |
| ADP, LLC                          | 101  | 5214.101 | Other Contracted Services         | 565023121           | 10/08/20   |  | 242.76              | 71297   | 242.76       |
| Advance Auto Parts                | 102  | 5260.102 | Vehicle Maintenance               | 5128028632110       | 10/14/20   |  | 113.89              | 71333   | 113.89       |
| American Fidelity Assurance Co.   | 101  | 2052.101 | Supplemental Insurance Payable    | 2081524             | 10/08/20   |  | 416.66              | 71298   | 416.66       |
| Anderson Rental                   | 300  | 5468.300 | 2020 Stormwater-57th and Roeland  | 2245360             | 10/08/20   |  | 808.80              | 71299   | 808.80       |
| Shawnee Mission Tree Service, Inc | 101  | 5273.101 | Neighbors Helping Neighbors       | 48554               | 10/08/20   |  | 325.00              | 71300   | 325.00       |
| Balls Food Stores                 | 106  | 5219.106 | Meeting Expenses                  | 8/29/20             | 10/14/20   |  | 74.19               | 71334   | 74.19        |
| Black & McDonald                  | 101  | 5220.101 | Street Light Repair & Maintenance | 761132075           | 10/08/20   |  | 1,866.43            | 71301   | 1866.43      |
| Bledsoe's Rental Inc.             | 300  | 5468.300 | 2020 Stormwater-57th and Roeland  | 158158              | 10/08/20   |  | 542.40              | 71302   | 542.40       |
| Blue Sky Cleaners                 | 102  | 5224.102 | Laundry Service                   | 10/1/20             | 10/08/20   |  | 99.00               | 71303   | 99.00        |
| Boelte-Hall, LLC                  | 101  | 5208.101 | Newsletter                        | 2024428             | 10/14/20   |  | 1,516.89            | 71335   | 1516.89      |
| Breeden Holdings, LLC             | 106  | 5211.106 | Maintenace & Repair Equipment     | 1059217             | 10/14/20   |  | 26.00               | 71336   | 26.00        |
| Trisha Brauer                     | 108  | 5206.108 | Travel Expense & Training         | 10/5/20 Apple       | 10/08/20   |  | 820.00              | 71304   | 820.00       |
| Eric Candee                       | 101  | 5217.101 | Public Art                        | 10/13/20            | 10/14/20   |  | 11,500.00           | 71337   | 11500.00     |
| City Wide Maintenance Co, Inc.    | 101  | 5210.101 | Maintenance & Repair Building     | 42001007030         | 10/14/20   |  | 350.00              | 71338   | 350.00       |
| Custom Rods Interiors, LLC        | 102  | 5260.102 | Vehicle Maintenance               | 860162              | 10/14/20   |  | 90.00               | 71339   | 90.00        |
| Kenneth Doll                      | 101  | 5253.101 | Public Relations                  | 9/14/20 BlkParty    | 10/08/20   |  | 69.86               | 71305   | 69.86        |
| Joseph M. Elder                   | 101  | 5273.101 | Neighbors Helping Neighbors       | 10/13/20 5319 Ro    | 10/14/20   |  | 900.00              | 71340   | 1750.00      |
| Joseph M. Elder                   | 101  | 5273.101 | Neighbors Helping Neighbors       | 10/13/20 5439 Li    | 10/14/20   |  | 850.00              |         |              |
| Everygy                           | 106  | 5290.106 | Street Light Electric             | 1275 9/29/20        | 10/08/20   |  | 1,749.14            | 71306   | 1749.14      |
| Galls, LLC                        | 102  | 5308.102 | Clothing & Uniforms               | 16558655            | 10/08/20   |  | 69.99               | 71307   | 69.99        |
| Galls, LLC                        | 102  | 5308.102 | Clothing & Uniforms               | 16613152            | 10/14/20   |  | 10.00               | 71341   | 10.00        |
| Gather Media and Communication    | 101  | 5209.101 | Professional Services             | 64                  | 10/08/20   |  | 1,700.00            | 71308   | 1700.00      |
| Gather Media and Communication    | 101  | 5237.101 | Community Events                  | 64 -2               | 10/14/20   |  | 50.00               | 71342   | 50.00        |
| GBA Architects Engineers          | 370  | 5457.370 | CARS 2020 - Roe                   | 59807               | 10/08/20   |  | 36,214.81           | 71309   | 36214.81     |
| Jennifer Hill                     | 108  | 5206.108 | Travel Expense & Training         | 10/1/20 Best Buy    | 10/08/20   |  | 354.32              | 71310   | 354.32       |
| Cory Honas                        | 107  | 5133.107 | Wellness Incentive                | 10/3/20 Academy     | 10/08/20   |  | 50.00               | 71311   | 50.00        |
| Hyland Software, Inc.             | 101  | 5218.101 | IT & Communication                | 9/30/20             | 10/08/20   |  | 2,580.21            | 71312   | 2580.21      |
| Jake's Lawn & Landscape, LLC.     | 106  | 5214.106 | Other Contracted Services         | 4501                | 10/08/20   |  | 1,185.00            | 71313   | 5435.00      |
| Jake's Lawn & Landscape, LLC.     | 110  | 5262.110 | Grounds Maintenance               | 4500                | 10/08/20   |  | 4,250.00            |         |              |
| Jake's Lawn & Landscape, LLC.     | 106  | 5214.106 | Other Contracted Services         | 4524                | 10/14/20   |  | 1,185.00            | 71343   | 1185.00      |
| Johnson County Wastewater         | 101  | 5288.101 | Waste Water                       | 10/1/20 Multiple    | 10/14/20   |  | 133.68              | 71344   | 373.22       |
| Johnson County Wastewater         | 106  | 5288.106 | Waste Water                       | 10/1/20 Multiple    | 10/14/20   |  | 177.15              |         |              |
| Johnson County Wastewater         | 220  | 5288.220 | Waste Water                       | 10/1/20 Multiple    | 10/14/20   |  | 62.39               |         |              |
| Johnson County Government         | 103  | 5227.103 | Prisoner Care                     | 163714              | 10/14/20   |  | 50.00               | 71345   | 50.00        |
| Ka-Comm., Inc.                    | 102  | 5211.102 | Maintenace & Repair Equipment     | 176105              | 10/08/20   |  | 90.00               | 71314   | 90.00        |
| Ka-Comm., Inc.                    | 102  | 5211.102 | Maintenace & Repair Equipment     | 176285              | 10/14/20   |  | 82.95               | 71346   | 82.95        |
| KAW Valley Engineering Inc.       | 370  | 5457.370 | CARS 2020 - Roe                   | C33493              | 10/14/20   |  | 11,438.00           | 71347   | 11438.00     |
| Kansas Attorney General's Office  | 300  | 5231.300 | Cost of Issuance                  | LG20001692          | 10/08/20   |  | 300.00              | 71315   | 300.00       |
| Kansas One-Call System, Inc.      | 101  | 5220.101 | Street Light Repair & Maintenance | 90440               | 10/08/20   |  | 282.00              | 71316   | 282.00       |

|                                  |     |          |                                   |                  |          |            |       |           |
|----------------------------------|-----|----------|-----------------------------------|------------------|----------|------------|-------|-----------|
| Kansas State Treasurer           | 103 | 5228.103 | Fees Due State of Kansas          | 9/2020           | 10/08/20 | 1,665.50   | 71317 | 1665.50   |
| Lamp, Rynearson & Assoc., Inc.   | 270 | 5209.270 | Professional Services             | 320001010000009  | 10/14/20 | 6,094.92   | 71348 | 30448.53  |
| Lamp, Rynearson & Assoc., Inc.   | 290 | 5425.290 | Other Capital Outlay              | 320001030000005  | 10/14/20 | 212.00     |       |           |
| Lamp, Rynearson & Assoc., Inc.   | 270 | 5430.270 | Residential Street Reconstruction | 320001040000004  | 10/14/20 | 6,830.50   |       |           |
| Lamp, Rynearson & Assoc., Inc.   | 450 | 5442.450 | Building Improvement              | 320001030000005  | 10/14/20 | 4,637.50   |       |           |
| Lamp, Rynearson & Assoc., Inc.   | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 319001050000007  | 10/14/20 | 4,553.00   |       |           |
| Lamp, Rynearson & Assoc., Inc.   | 300 | 5472.300 | R Park Development Plan           | 319001040000019  | 10/14/20 | 3,051.44   |       |           |
| Lamp, Rynearson & Assoc., Inc.   | 300 | 5472.300 | R Park Development Plan           | 319001060000010  | 10/14/20 | 5,069.17   |       |           |
| The Legal Record                 | 101 | 5204.101 | Legal Printing                    | L87694           | 10/08/20 | 27.18      | 71318 | 84.07     |
| The Legal Record                 | 101 | 5204.101 | Legal Printing                    | L87695           | 10/08/20 | 29.71      |       |           |
| The Legal Record                 | 101 | 5204.101 | Legal Printing                    | L87696           | 10/08/20 | 27.18      |       |           |
| The Legal Record                 | 101 | 5204.101 | Legal Printing                    | L87810           | 10/14/20 | 37.08      | 71349 | 37.08     |
| Lowe's Business Acct./GEMB       | 290 | 5210.290 | Maintenace And Repair Building    | 17928770         | 10/08/20 | 19.94      | 71319 | 19.94     |
| Venessa Maxwell-Lopez            | 103 | 5209.103 | Professional Services             | 10/9/20          | 10/14/20 | 150.00     | 71350 | 150.00    |
| MegaKC                           | 300 | 5472.300 | R Park Development Plan           | 9/30/20 695RPAR  | 10/08/20 | 104,242.26 | 71320 | 104242.26 |
| Midwest Public Risk              | 107 | 5126.107 | Health/Dental/Vision Insurance    | 10/2020          | 10/14/20 | 338.00     | 71351 | 338.00    |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15126            | 10/08/20 | 50.00      | 71321 | 500.00    |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15161            | 10/08/20 | 50.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15171            | 10/08/20 | 50.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15181            | 10/08/20 | 25.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15301            | 10/08/20 | 50.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15305            | 10/08/20 | 50.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15314            | 10/08/20 | 50.00      |       |           |
| Missouri Organic                 | 300 | 5468.300 | 2020 Stormwater-57th and Roeland  | 15367            | 10/08/20 | 175.00     |       |           |
| Municode                         | 101 | 5214.101 | Other Contracted Services         | 348319           | 10/08/20 | 124.95     | 71322 | 124.95    |
| Northeast Johnson Cty. Chamber c | 101 | 5253.101 | Public Relations                  | 31237            | 10/08/20 | 500.00     | 71323 | 750.00    |
| Northeast Johnson Cty. Chamber c | 101 | 5253.101 | Public Relations                  | 31238            | 10/08/20 | 250.00     |       |           |
| Ozark Humane Society             | 101 | 5253.101 | Public Relations                  | 10/8/20 JC Memor | 10/08/20 | 100.00     | 32593 | 100.00    |
| Riteway Maintenance & Supply, LI | 101 | 5214.101 | Other Contracted Services         | 20764            | 10/08/20 | 930.00     | 71324 | 930.00    |
| St. Luke's Hospital              | 101 | 5207.101 | Medical Expense & Drug Testing    | 1928 10/5/20     | 10/14/20 | 126.00     | 71352 | 126.00    |
| Thrasher Inc.                    | 101 | 4215.101 | Building Permit                   | 10/6/20 OvrPmt   | 10/08/20 | 120.00     | 71325 | 160.00    |
| Thrasher Inc.                    | 101 | 4265.101 | Business Occupational Licenses    | 10/6/20 OvrPmt   | 10/08/20 | 40.00      |       |           |
| TransUnion Risk & Alternative    | 102 | 5214.102 | Other Contracted Services         | 457712020091     | 10/08/20 | 50.00      | 71326 | 50.00     |
| Union Brothers Tree Care         | 101 | 5273.101 | Neighbors Helping Neighbors       | 10/20 NHN        | 10/14/20 | 1,300.00   | 71353 | 1300.00   |
| USIC Locating Services, LLC      | 101 | 5220.101 | Street Light Repair & Maintenance | 401502           | 10/08/20 | 2,638.91   | 71327 | 2638.91   |
| US Postal Service                | 101 | 5208.101 | Newsletter                        | 10/8/20 Postage  | 10/08/20 | 876.32     | 32591 | 876.32    |
| Watchmen Security Services, LLC  | 106 | 5210.106 | Maintenace & Repair Building      | 50282            | 10/08/20 | 25.00      | 71328 | 25.00     |
| Christine Webster                | 101 | 5256.101 | Committee Funds                   | 9/20/20 Art Pgm  | 10/14/20 | 45.80      | 71354 | 45.80     |
| Westhues Electric Inc.           | 101 | 4265.101 | Business Occupational Licenses    | 9/28/20 OverPmt  | 10/08/20 | 40.00      | 71329 | 40.00     |
| Waste Management                 | 300 | 5470.300 | Park Maint/Infrastructure         | 6635348573       | 10/14/20 | 200.75     | 71355 | 200.75    |
| Wex Bank                         | 102 | 5302.102 | Motor Fuels & Lubricants          | 10/5/20          | 10/05/20 | 1,593.09   |       |           |
|                                  |     |          |                                   |                  |          | 229,072.72 |       |           |

Item Number: Consent Agenda- II.-B.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 10/19/2020  
Submitted By: Jennifer Jones-Lacy  
Committee/Department:  
Title: **Council Minutes October 5, 2020**  
Item Type: Other

**Recommendation:**

**Review and approve attached minutes.**

**Details:**

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

| Description                                                             | Type    |
|-------------------------------------------------------------------------|---------|
| <input type="checkbox"/> City Council Meeting Minutes - October 5, 2020 | Exhibit |

**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, October 5, 2020 6:00 P.M.**

|                                    |                                     |                                         |
|------------------------------------|-------------------------------------|-----------------------------------------|
| o Mike Kelly, Mayor                | o Jim Kelly, Council Member         | o Keith Moody, City Administrator       |
| o Trisha Brauer, Council Member    | o Tom Madigan, Council Member       | o Jennifer Jones-Lacy, Asst. Admin.     |
| o Benjamin Dickens, Council Member | o Claudia McCormack, Council Member | o Kelley Nielsen, City Clerk            |
| o Jan Faidley, Council Member      | o Michael Rebne, Council Member     | o John Morris, Police Chief             |
| o Jennifer Hill, Council Member    |                                     | o Donnie Scharff, Public Works Director |

**Admin**

Brauer  
Hill

**Finance**

McCormack  
Madigan

**Safety**

Rebne  
Faidley

**Public Works**

Kelly  
Dickens

(Roeland Park Council Meeting Called to Order)

**Pledge of Allegiance**

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and City Attorneys Chrissy Roto and Debbie Moeller.

**Modification of Agenda**

*There were no modifications made to the agenda.*

**I. Citizens Comments**

**Mary Schulteis** (5347 Nall) Ms. Schulteis is Co-Chair of the Arts Committee. Ms. Schulteis is also on the Historical Committee along with Jim Grebe and CMBR Madigan who asked her to speak. She said as a committee they have not been able to meet yet. When they do meet, they will decide whether to do the historical book. Police Chief Morris has done an outline for the historical committee, but he has also has not been able to meet with anyone.

**Karen Grotewohl** (5049 Parish) Ms. Grotewohl commented on the Safe and Welcoming Roeland Park ordinance. She said she is happy to see how the community has become diverse in a lot of different ways over the years. She said she appreciates the Police Department and was encouraged by their policy of non-participation with ICE. She strongly supports having an ordinance because it can make everyone safer. Ms. Grotewohl also spoke to the issue of those being afraid to call the police in the immigrant community and she does not want to see that in Roeland Park.

**Miel Herrera** (5230 Buena Vista) Ms. Herrera spoke of her father's emigration from Argentina to America and her experiences of racism when she moved to Kansas City when trying to locate a place for her

business. She and her husband operate Café Corazón in Westport. As U.S. citizens, they live in fear of being detained by ICE. She said she has great respect for first responders. She added that they have learned from the Black Lives Matter movement that racism still exists and, therefore, supports the Safe and Welcoming Roeland Park ordinance.

**Curt Herrera** (5230 Buena Vista) Mr. Herrera said his grandparents came from Mexico to work the fields in western Kansas. He said the immigration raids were traumatic for him as a child and to this day he still has a fear of police officers. He did not want his children to go through what he did and now he sees that it is happening again. He brought his family to Roeland Park for a better life and still sees them having to explain who he and his family are.

CMBR Rebne commented on the passionate comments and having to relive some of trauma to do it. He wanted to acknowledge their hard work and investment in democracy in Roeland Park and express his gratitude that they continue to show up and do this.

## **II. Consent Agenda**

- A. Appropriations Ordinance #959
- B. Council Minutes September 21, 2020

**MOTION:** CMBR HILL MOVED AND CMBR BRAUER SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 8-0.)

## **III. Business from the Floor**

- A. Applications/Presentations

*There were no applications or presentations.*

## **IV. Mayor's Report**

- A. Energy Efficiency Day Proclamation

Mayor Kelly said that this is held nationally the first week of October. He expressed his gratitude for the members of their community as well as the Sustainability Committee and the Council for taking steps to improve energy efficiency. He said that not only does it save fiscal resources but also has an impact on environment and their quality of life.

**MOTION:** CMBR REBNE MOVED AND CMBR MCCORMACK SECONDED TO ADOPT OCTOBER 7, 2020, AS ENERGY EFFICIENCY DAY IN ROELAND PARK. (MOTION CARRIED 8-0.)

## **V. Workshop and Committee Reports**

*No reports were given.*

## **VI. Reports of City Liaisons**

*No reports were given.*

## **VII. Unfinished Business**

- A. Discuss Buena Vista Sidewalk Extension Options

Mayor Kelly said there is a potential new option as it relates to a design for parallel on-street parking on the north side of Buena Vista. This would allow them to complete a sidewalk in an existing right-of-way and not have to obtain temporary construction easements or condemnation.

City Administrator Moody said the property owner of 5500 Buena Vista said they prefer Option B4. Another property owner has confirmed they are looking at the options, but he has not received any feedback yet.

CMBR Hill asked how many parallel spaces there will be as opposed to what exists currently. City Administrator Moody said the option would have 11 parallel spaces as opposed to the 20 on-street parking spaces currently on Buena Vista.

CMBR Faidley asked about their ordinance that requires four parking spaces for 1,000 square feet of operable space in a business. City Administrator Moody said that requirement applies to Planned Office development.

CMBR Kelly recommended they move ahead with the parallel parking option and later adjust the four parking spaces per 1,000 feet since in his line of work the average is three spaces per thousand.

CMBR Rebne says he never sees half the spaces filled when he goes by but recognizes that is not in the spirit of the ordinance. He asked if parking on the west side is included in the calculation. City Administrator Moody said the parking calculation also includes the off-street parking.

**MOTION:** CMBR Hill MOVED AND CMBR REBNE SECONDED TO PROCEED WITH OPTION A1 AND B4 OF THE BUENA VISTA SIDEWALK ALIGNMENT OPTION. (MOTION CARRIED 8-0)

## **VIII. New Business**

### **A. Committee Reappointments**

**MOTION:** CMBR BRAUER MOVED AND CMBR DICKENS SECONDED TO APPROVE AND APPOINT CHRISTINE WEBSTER TO THE ARTS COMMITTEE, COURTNEY CRAIG TO THE BOARD OF ZONING APPEALS, LEONARD TOCCO TO THE AQUATICS COMMITTEE, MELISSA DOBBIN TO COMMUNITY ENGAGEMENT, AND RUSSELL MCCORKLE TO THE PARKS COMMITTEE. (MOTION CARRIED 8-0)

### **B. Agreement with Mission Woods for Code Enforcement Services**

Mayor Kelly said it is always a pleasure to work with other cities for the acquisition of services and it is good to find opportunities to improve efficiency by working together. The agreement has received preliminary approval from the City Council of Mission Woods and is slated to be approved at their next meeting.

CMBR Faidley asked if they checked with Mr. Jacobson regarding his current workload. City Administrator Moody said they spoke with Mr. Jacobson and got an idea of how much time he thought it would take. Mr. Jacobson does not have any concerns with being able to maintain the workload with Roeland Park as well as provide the periodic assistance to Mission Woods.

Ms. Jones-Lacy clarified it would be Wade Holtkamp from Codes Enforcement performing the service and the amount of time requested by Mission Woods is minimal.

**MOTION:** CMBR HILL MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE AGREEMENT WITH THE CITY OF MISSION WOODS TO PROVIDE CODE ENFORCEMENT SERVICES. (MOTION CARRIED 8-0.)

## **IX. Ordinances and Resolutions**

### **A. Resolution 684 - Fees - New Shelter Reservation Fees**

Tony Nichols, Superintendent of Parks and Recreation, said he surveyed the surrounding communities of what they were charging for similar park shelters. He recommended waiting before setting the rules regulating the amount of times the shelters can be rented. Since January, he has had one request for renting the shelter in Nall Park and currently there are two requests for the R Park pavilion once it is complete.

CMBR Hill said she would like to see different rates for residents and non-residents as the Roeland Park residents are already paying for the pavilion with their tax money and donations. She said that Roeland Park citizens should be able to make priority reservations before opening it up to non-residents. Mr. Nichols said there is a difficulty with priority rentals on the shelters as there are no set days.

CMBR Hill said she would also to see that the shelters are not available every day of the weekend.

CMBR Brauer asked if the Parks Committee commented on the fee structure. Mr. Nichols said they have not as he was asked in a staff meeting to develop a fee structure and an update to the ordinance.

CMBR McCormack said she agreed with some of the resident feedback that they are selling themselves a bit short on the fee structure. She said that priority should be given to Roeland Park residents if they had a significantly reduced fee as they would be more likely to rent. She felt they could go higher on the rates for non-residents and is interested in limiting how often the shelters can be rented out to encourage spontaneous use by their residents.

CMBR Kelly also said there is room on the written fee structure page to spell out items and not use abbreviations, which he said could eliminate some confusion. He also said that in reserving a week ahead of time per the policy gives them the ability to set priorities if they need a specific day.

CMBR Faidley concurred with CMBR McCormack they need to consider the spontaneous use of parks. She also added there is not a fee for the Nall Park shelter currently.

CMBR Rebne thanked Mr. Nichols for drawing up this up but felt they should hold off on charging fees for a year given the pandemic, plus he did not feel like they would miss out on much revenue. He said the Community Engagement Committee has had conversations about having a regular Friday event at the shelter to keep it available.

CMBR Hill felt like the fee was too high for residents and would like it amended to \$50 for a half day and \$100 for a full day.

CMBR McCormack said she would agree with the amendment but would like to see it sent to the Parks Committee, so they have an option to discuss it.

CMBR Hill said she would also like to see more feedback from Parks but noted they can vote on the fee. She does not want it to turn into people renting it for huge events.

CMBR Rebne said he would like everyone to be able to enjoy it for at least a year, so they know what it is before they start charging for rentals.

Mayor Kelly said one reason for charging a fee is it provides security that someone can plan an event on a certain day. Reserving without a fee keeps someone from precluding others from using it especially if they do not show up.

Mr. Nichols said they do anticipate the use of part-time staff to clean the shelter and restrooms on the weekends. One reason in seeking a fee is to hopefully offset some of those anticipated expenses. If you reserve a shelter, then there is an expectation that there is no debris and trash from a previous party and that the grill is clean.

**MOTION:** CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO CHANGE THE RENTAL FEE FOR RESIDENTS TO \$50 HALF/\$100 FULL DAY. (MOTION CARRIED 6-2 WITH CMBRS REBNE AND BRAUER VOTING NO.)

CMBR Madigan said they charged no fee at Nall Park and now they are going to charge \$50 which seems excessive.

CMBR Brauer said it is hard to give something for free and then to start charging. Her opinion is to give residents an opportunity to enjoy the shelter. If they give something away for free that is how it will be treated. She said reasonable fees prevent a lot of unintended consequences.

CMBR McCormack would like to propose another amend to increase the non-resident fees to at least \$100 for a half day and \$200 for a full day. She said they spent a lot of taxpayer money and there was a lot of love from residents. She said it is unique and exciting and would be in high demand.

CMBR Dickens questioned about leaving the Nall Park rates the same.

Mayor Kelly clarified the proposal is for the reservations at R Park to increase the non-resident fee.

**MOTION:** CMBR MCCORMACK MOVED AND CMBR HILL SECONDED TO INCREASE NON-RESIDENT FEES TO \$100 PER HALF DAY AND \$200 PER WHOLE DAY. (NO VOTE WAS TAKEN.)

**MOTION:** CMBR MCCORMACK MOVED AND CMBR MADIGAN SECONDED TO TABLE THE NON-RESIDENT FEE AMENDMENT. (MOTION CARRIED 6-2 WITH CMBRS HILL AND DICKENS VOTING NO.)

CMBR Faidley thanked Mr. Nichols for the work he put in on the fee structure. She said she has heard from residents that getting input on this process from Parks is important.

**MOTION:** CMBR MADIGAN MOVED AND CMBR KELLY SECONDED TO APPROVE RESOLUTION 684 SETTING THE SHELTER RESERVATION FEES FOR R PARK AND NALL PARK. (MOTION CARRIED 8-0)

## **X. Workshop Items**

*No items were discussed.*

## **XI. Reports of City Officials:**

### **A. COVID-19 Update**

Chris Verbrugge reported that Johnson County has the addition of several ballot boxes where mail-in ballots can be dropped off. The City has received feedback from the county on the 15 COVID project submittals. The City is looking to provide follow-up information to get the “maybe” and “no” responses turned into “yes.”

Ms. Jones-Lacy said the Kansas City Symphony will have a quartet in R Park October 24<sup>th</sup> at 5 p.m. Everyone is invited to attend and would ask that everyone adhere to the social distance guidelines. They expect a great turnout.

## **XII. Adjourn**

**MOTION:** CMBR HILL MADIGAN AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 7:09 p.m.)

---

Kelley Nielsen, City Clerk

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Mike Kelly, Mayor

Item Number: Applications/Presentations- A.-1.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 10/19/2020  
Submitted By: Katie Garcia  
Committee/Department: Admin  
Title: **Third Quarter Communications Report**  
Item Type: Report

**Recommendation:**

**For informational purposes only.**

**Details:**

Please see attached third quarter communications report.

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

| Description                                                | Type    |
|------------------------------------------------------------|---------|
| <input type="checkbox"/> 3rd Quarter Communications Report | Exhibit |

# Q3 Marketing Report

GATHER MEDIA CO.



**Prepared by**

KATIE GARCIA

GATHER MEDIA CO. FOUNDER

## Reports

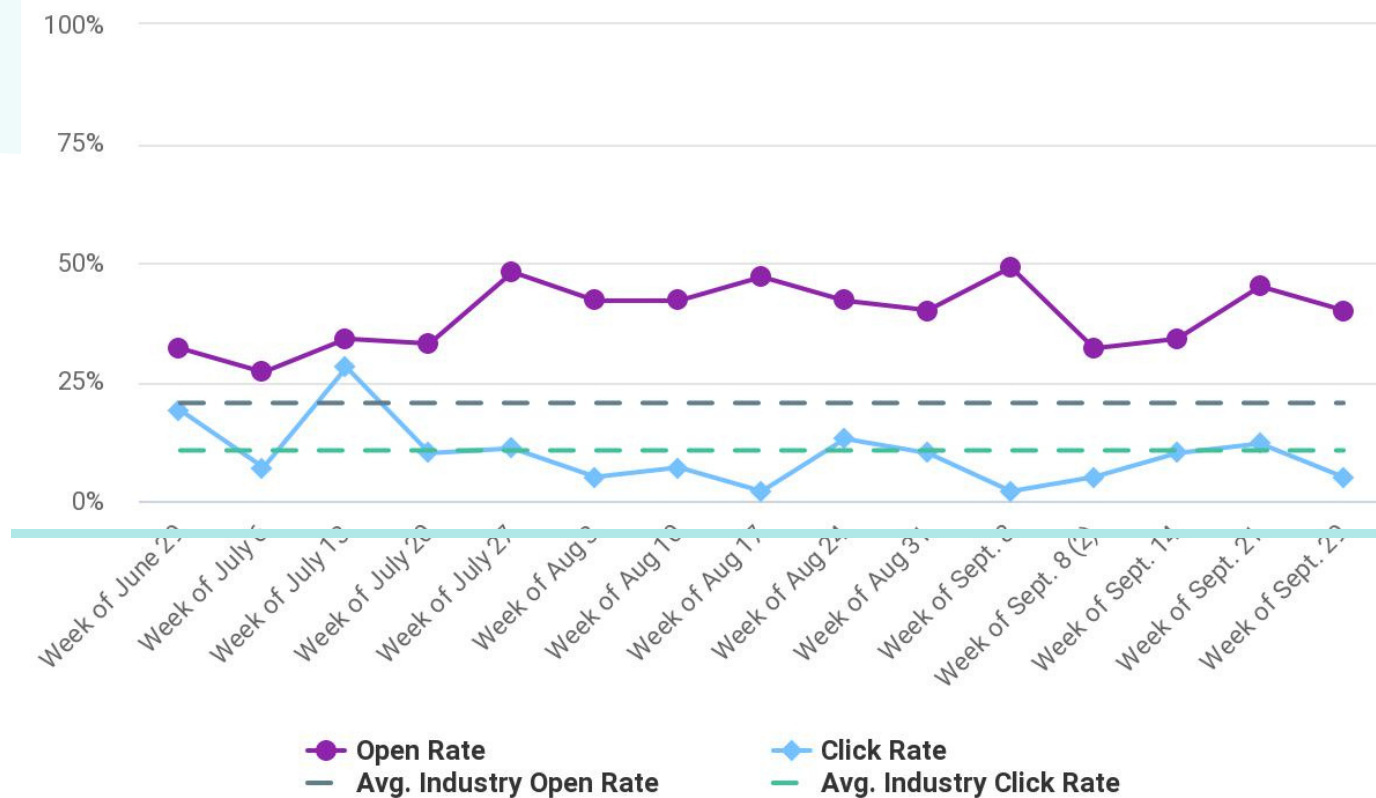
- Constant Contact Email Report
- Social Media Group Report
- Social Media Competitor Report
- Top Posts

## Q3 Major Focuses

- COVID-19 Updates
- Capital Project Updates
- Community News
- Sales Tax Plan

# Constant Contact Results

## Campaign Summaries



Average Open Rate: Q1 42% / Q2 40% / Q3 33%

Industry Average Open Rate: 21%

Average Click Through Rate: Q1 10% / Q2 12% / Q3 9%

Industry Average Click Through Rate: 11%

## Included in this Report

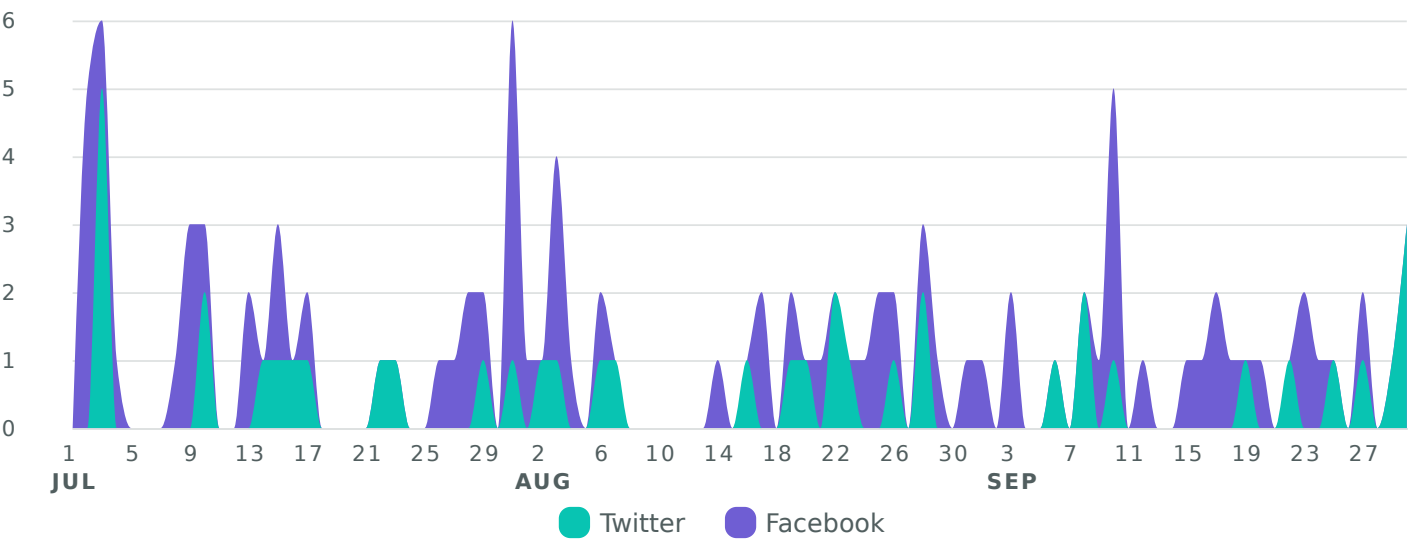
 Roeland Park, KS

 City of Roeland Park, KS

Cross-Network Audience Growth

See how your audience grew during the reporting period.

Audience Gained, by Day

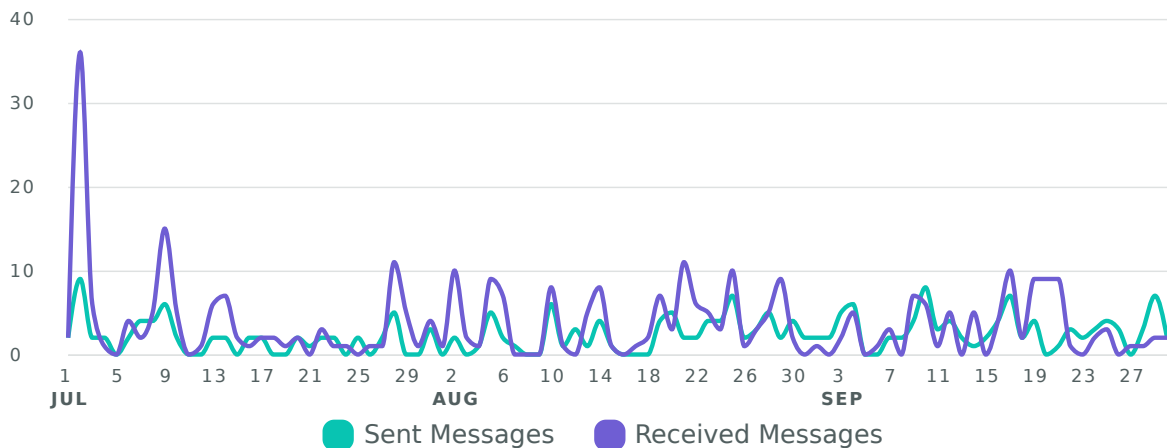


| Audience Metrics            | Totals | % Change |
|-----------------------------|--------|----------|
| Total Audience ⓘ            | 3,931  | ↗1.6%    |
| Total Net Audience Growth ⓘ | 66     | ↘22.4%   |
| Twitter Followers Gained    | 40     | ↘39.4%   |
| Facebook Page Likes         | 64     | ↗1.6%    |

Cross-Network Message Volume

Review the volume of sent and received messages across networks during the selected time period.

Messages Per Day



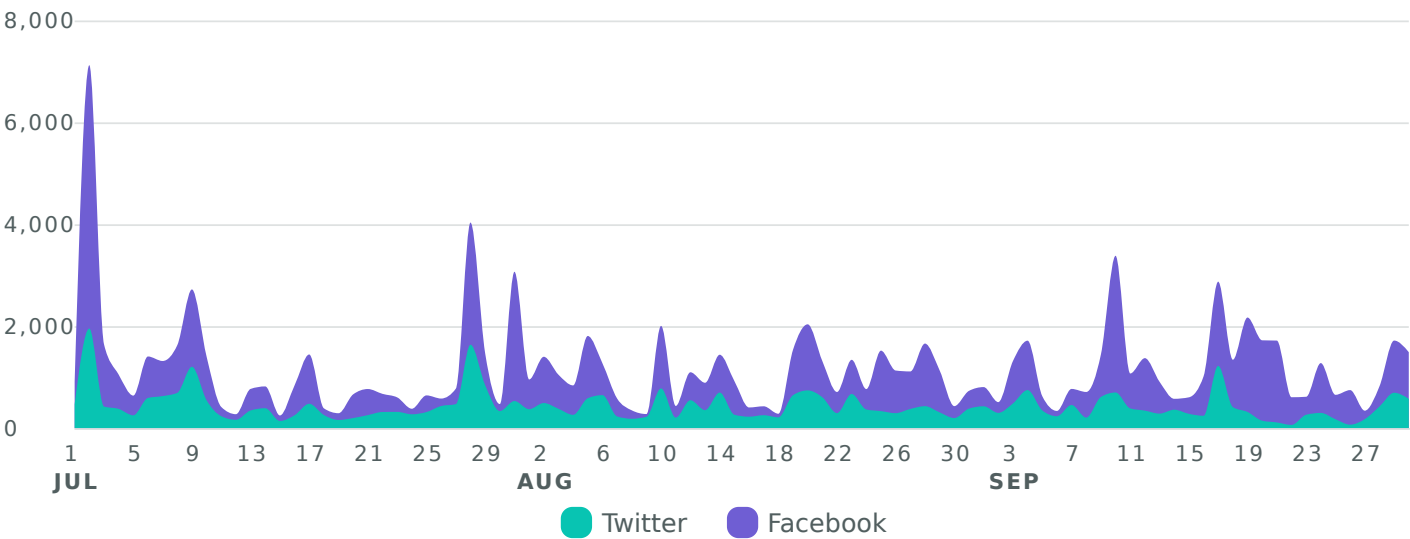
| Sent Messages Metrics  | Totals | % Change |
|------------------------|--------|----------|
| Total Sent Messages ⓘ  | 221    | ↘5.6%    |
| Twitter Sent Messages  | 81     | ↘15.6%   |
| Facebook Sent Messages | 140    | ↗1.4%    |

| Received Messages Metrics  | Totals | % Change |
|----------------------------|--------|----------|
| Total Received Messages ⓘ  | 340    | ↘12.4%   |
| Twitter Received Messages  | 158    | ↘29.1%   |
| Facebook Received Messages | 182    | ↗10.3%   |

Cross-Network Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day

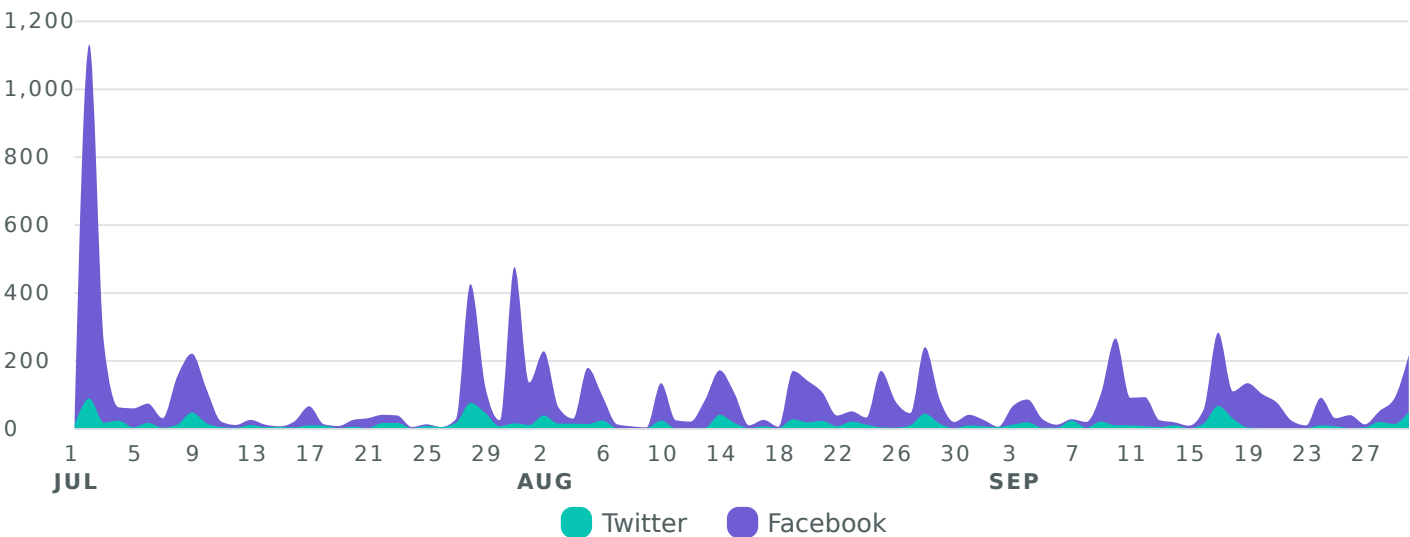


| Impression Metrics   | Totals  | % Change |
|----------------------|---------|----------|
| Total Impressions ⓘ  | 106,474 | ↘53%     |
| Twitter Impressions  | 39,251  | ↘71.5%   |
| Facebook Impressions | 67,223  | ↘24.3%   |

Cross-Network Engagement

See how people are engaging with your posts during the reporting period.

Engagements, by Day

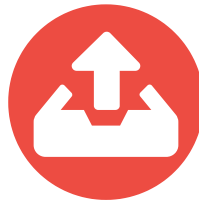


| Engagement Metrics                        | Totals       | % Change |
|-------------------------------------------|--------------|----------|
| <b>Total Engagements</b> ⓘ                | <b>8,153</b> | ↘ 34.8%  |
| Twitter Engagements                       | 1,127        | ↘ 38.1%  |
| Facebook Engagements                      | 7,026        | ↘ 34.2%  |
| <b>Engagement Rate (per Impression)</b> ⓘ | <b>7.7%</b>  | ↗ 38.9%  |

## Cross-Network Profiles

Review your aggregate profile and page metrics from the reporting period.

| Profile ▲                                                                                                      | Audience               | Net Audience Growth  | Published Posts      | Impressions             | Engagements             | Engagement Rate (per Impression) |
|----------------------------------------------------------------------------------------------------------------|------------------------|----------------------|----------------------|-------------------------|-------------------------|----------------------------------|
| <b>Reporting Period</b><br>Jul 1, 2020 – Sep 30, 2020                                                          | <b>3,931</b><br>↗ 1.6% | <b>66</b><br>↘ 22.4% | <b>184</b><br>↘ 8.5% | <b>106,474</b><br>↘ 53% | <b>8,153</b><br>↘ 34.8% | <b>7.7%</b><br>↗ 38.9%           |
| <b>Compare to</b><br>Mar 31, 2020 – Jun 30, 2020                                                               | <b>3,868</b>           | <b>85</b>            | <b>201</b>           | <b>226,773</b>          | <b>12,503</b>           | <b>5.5%</b>                      |
|  <b>City of Roeland Pa...</b> | 2,090                  | 50                   | 103                  | 67,223                  | 7,026                   | 10.5%                            |
|  <b>Roeland Park, KS</b>      | 1,841                  | 16                   | 81                   | 39,251                  | 1,127                   | 2.9%                             |



Post Performance  
for **City of Roeland Park, KS**  
July 1, 2020 – September 30, 2020

Review the lifetime performance of the posts you published during the publishing period.



City of Roeland Park, KS

Thu 7/2/2020 11:20 am CDT

The city of Roeland Park is not making any directives on masks at this time. Please stay tuned for more information as we await further guidance from the Johnson County Commission and Governor Kelly. While the City supports the wearing of masks in public spaces in order to slow the spread of the coronavirus, the City has not

|                              |       |
|------------------------------|-------|
| Engagement Rate (per Impr... | 31.1% |
| <hr/>                        |       |
| Impressions                  | 2,180 |
| <hr/>                        |       |
| Engagements                  | 678   |



City of Roeland Park, KS

Wed 9/30/2020 9:47 am CDT

R Park is well on its way to completion & is expected to be complete by October 20th: <https://bit.ly/33SBTdE> #RPpride 



|                              |       |
|------------------------------|-------|
| Engagement Rate (per Impr... | 26.6% |
| <hr/>                        |       |
| Impressions                  | 695   |
| <hr/>                        |       |
| Engagements                  | 185   |



City of Roeland Park, KS

Sun 8/2/2020 11:26 am CDT

R Park is in the process of a major facelift which will include new restroom and pavilion facilities, improved ADA access



|                              |       |
|------------------------------|-------|
| Engagement Rate (per Impr... | 25.8% |
| <hr/>                        |       |
| Impressions                  | 780   |
| <hr/>                        |       |
| Engagements                  | 201   |



City of Roeland Park, KS

Wed 7/8/2020 4:15 pm CDT

Keep an eye out this week! The chipseal contractor began applying surface treatments to the streets in this map on



**Engagement Rate (per Impr...** **24.3%**

|             |     |
|-------------|-----|
| Impressions | 898 |
| Engagements | 218 |



City of Roeland Park, KS

Wed 8/19/2020 2:19 pm CDT

Miles Excavating is still hard at work on driveway and curb excavations on the Roe 2020 project! The team is currently



**Engagement Rate (per Impr...** **23.7%**

|             |     |
|-------------|-----|
| Impressions | 706 |
| Engagements | 167 |



City of Roeland Park, KS

Fri 8/28/2020 3:03 pm CDT

The City currently has items up for auction such as pool loungers, pool chairs, benches, chairs and more! Check it out



**Engagement Rate (per Impr...** **23.3%**

|             |     |
|-------------|-----|
| Impressions | 767 |
| Engagements | 179 |



City of Roeland Park, KS

Fri 7/31/2020 2:52 pm CDT

Roe 2020 Update: The construction team will be moving into a new project phase on Monday, August 3. They will start work o



Engagement Rate (per Impr... 21.4%

Impressions 2,731

Engagements 584



City of Roeland Park, KS

Thu 9/17/2020 8:52 am CDT

Roe 2020 Update! ▶ The contractor is working at the intersection of 55th St. putting in bases for the new traffic signa



Engagement Rate (per Impr... 21.2%

Impressions 604

Engagements 128



City of Roeland Park, KS

Fri 8/14/2020 3:25 pm CDT

Royal Construction has broken ground on the Roeland Park Aquatic Center improvement project! We celebrated wit



Engagement Rate (per Impr... 19.9%

Impressions 789

Engagements 157

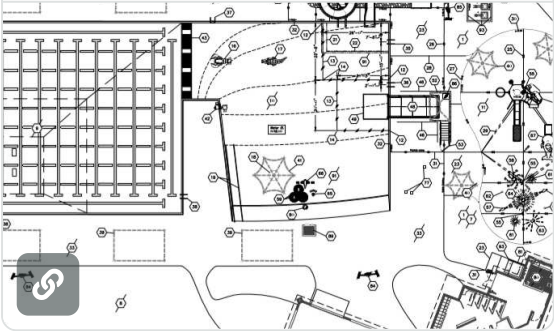


City of Roeland Park, KS

Wed 8/5/2020 9:57 am CDT

The Roeland Park City Council has awarded the aquatic center improvement project to Royal Construction Services, LLC.! We wi

Roeland Park Aquatic Center Imp...



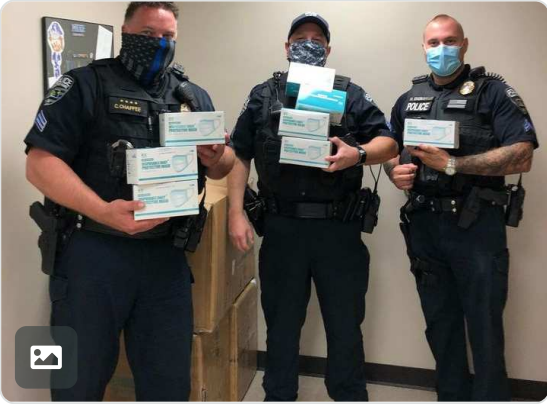
|                              |       |
|------------------------------|-------|
| Engagement Rate (per Impr... | 19.4% |
| Impressions                  | 707   |
| Engagements                  | 137   |



City of Roeland Park, KS

Tue 8/25/2020 12:14 pm CDT

Of the 10,000 masks the City purchased for public distribution, approximately 4,000 remain available. The Roeland Park Police



|                              |       |
|------------------------------|-------|
| Engagement Rate (per Impr... | 18.5% |
| Impressions                  | 1,059 |
| Engagements                  | 196   |



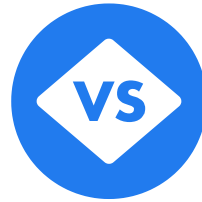
City of Roeland Park, KS

Fri 8/21/2020 3:00 pm CDT

Resolution on Diversity, Equity and Inclusion! We are pleased to announce that in a continued effort to make Roelar



|                                |     |
|--------------------------------|-----|
| Engagement Rate (per Impres... | 18% |
| Impressions                    | 560 |
| Engagements                    | 101 |



# Facebook Competitors Report

July 1, 2020 – September 30, 2020

The Facebook Competitor report lets you keep tabs on your Facebook Page's performance compared to competitors or other company Pages using proprietary metrics based on publicly available Page data.

## Included in this Report

 City of Roeland Park, KS

 City of Fairway, KS

 City of Merriam, KS - Government

 City of Mission, KS - Government

 City of Prairie Village Government

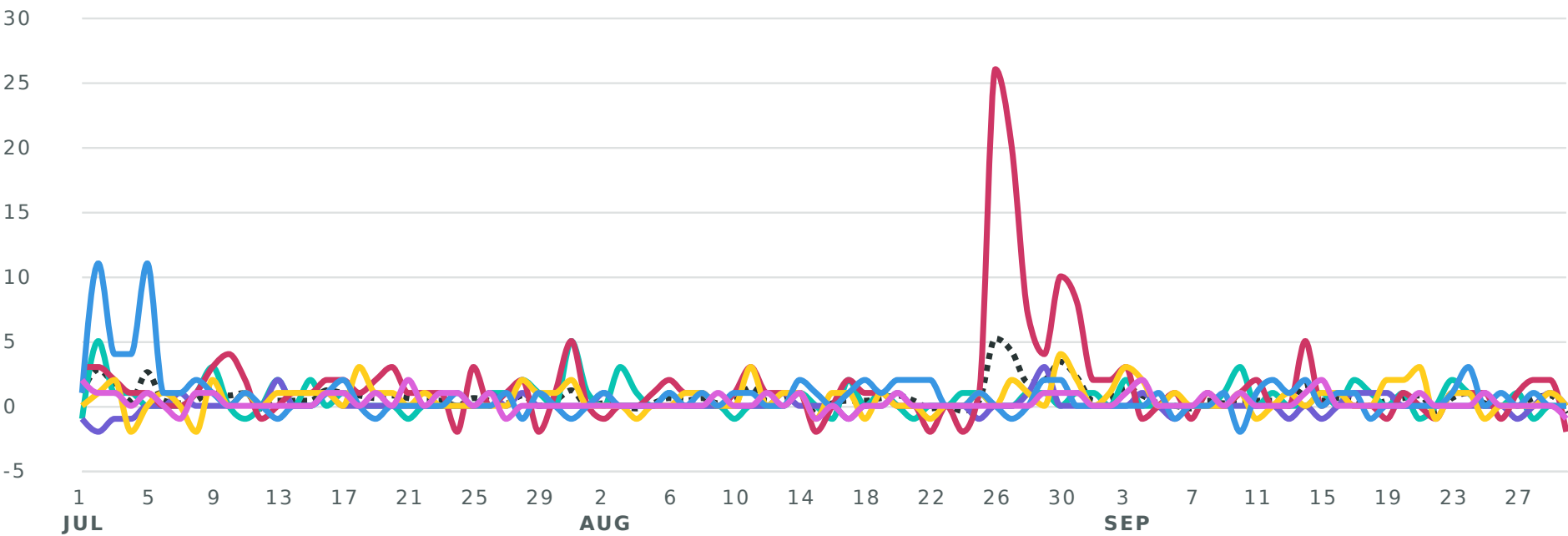
 City of Westwood Kansas - Govern...

Activity Overview

|                                                                                                                                |                                                                                                                                                                        |                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <div>Your Fans</div> <div> <b>2,090</b></div> | <div>Top Competitor (City of Merriam, KS - Government)</div> <div> <b>3,089</b></div> | <div>Competitor Avg. Fans</div> <div> <b>1,859</b></div> |
|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|

Audience Growth

Net Fan Growth, By Day



Toggle Profiles

- ☒ Competitor Average ✓
- ☒ City of Roeland Park, KS ✓
- ☒ City of Fairway, KS ✓
- ☒ City of Merriam, KS - Gove... ✓
- ☒ City of Mission, KS - Gover... ✓
- ☒ City of Prairie Village Gove... ✓
- ☒ City of Westwood Kansas -... ✓

## Audience Growth by Profile

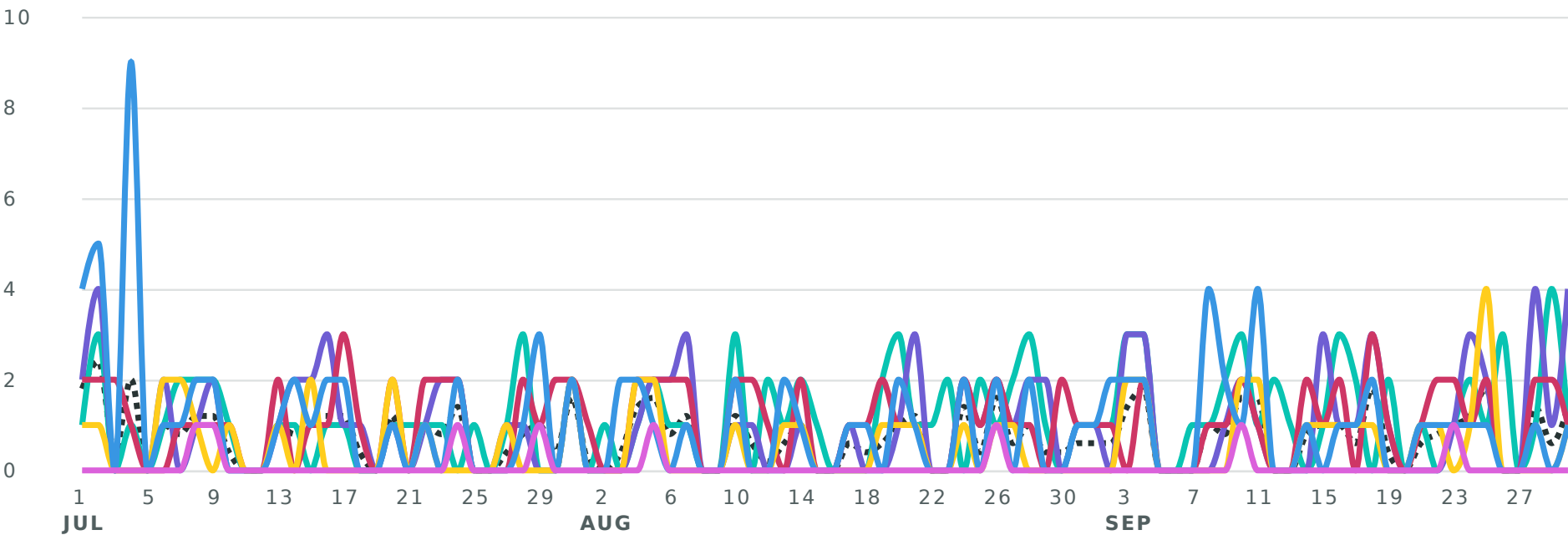
| Facebook Page                                                                       |                                                                                                                                                  | Fans  | Net Fan Growth | % Change                                                                                   |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------------|--------------------------------------------------------------------------------------------|
|    |  <b>Competitor Average</b>                                      | 1,859 | 61.6           |  3.4%   |
|    |  <b>City of Roeland Park, KS</b><br>Business Page               | 2,090 | 50             |  2.5%   |
|    |  <b>City of Fairway, KS</b><br>Business Page                    | 917   | 8              |  0.9%   |
|    |  <b>City of Merriam, KS - Government</b><br>Business Page       | 3,089 | 147            |  5%     |
|    |  <b>City of Mission, KS - Government</b><br>Business Page       | 2,658 | 53             |  2%     |
|    |  <b>City of Prairie Village Government</b><br>Business Page     | 2,123 | 73             |  3.6%   |
|  |  <b>City of Westwood Kansas - Government</b><br>Business Page | 508   | 27             |  5.6% |

Message Volumes

Published Posts

Received Messages

Published Posts, by Day



Toggle Profiles

☒ Competitor Average ✓

☒ City of Roeland Park, KS ✓

☒ City of Fairway, KS ✓

☒ City of Merriam, KS - Gove... ✓

☒ City of Mission, KS - Gover... ✓

☒ City of Prairie Village Gove... ✓

☒ City of Westwood Kansas -... ✓

## Stats by Page

| Facebook Page                                                                                                                                                                                                                      | Published Posts | Received Messages | Post Breakdown                                                                                                                                                                                                                                                                  | Public Engagements | Public Engagements per Post |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------|
|   <b>Competitor Average</b>                                      | 68.8            | 1.8               | 14.4 <br>42 <br>12.4   | 939.8              | 13.62                       |
|   <b>City of Roeland Park, KS</b><br>Business Page               | 103             | 14                | 16 <br>86 <br>1        | 1,679              | 16.3                        |
|   <b>City of Fairway, KS</b><br>Business Page                    | 93              | 0                 | 29 <br>28 <br>36       | 192                | 2.06                        |
|   <b>City of Merriam, KS - Government</b><br>Business Page       | 97              | 5                 | 15 <br>77 <br>5        | 2,571              | 26.51                       |
|   <b>City of Mission, KS - Government</b><br>Business Page   | 51              | 0                 | 11 <br>34 <br>6  | 614                | 12.04                       |
|   <b>City of Prairie Village Government</b><br>Business Page | 95              | 4                 | 9 <br>71 <br>15  | 1,318              | 13.87                       |

Stats by Page

| Facebook Page                                                                     |                                                                                                                                                | Published Posts | Received Messages | Post Breakdown                                                                                                                                                                               | Public Engagements | Public Engagements per Post |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------|
|  |  <b>City of Westwood Kansas - Government</b><br>Business Page | 8               | 0                 | 8 <b>A</b><br>0 <br>0  | 4                  | 0.5                         |

**Item Number:** Mayor's Report- IV.-A.  
**Committee** 10/19/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

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Date: 10/19/2020  
Submitted By:  
Committee/Department:  
Title: **Update on Voter-to-Voter Challenge**  
Item Type:

### **Recommendation:**

**For informational purposes only.**

### **Details:**

The City of Roeland Park, along with Prairie Village, Mission and Westwood is participating in the City Voter-to-Voter Challenge. Below is an update of how the City is performing. Roeland Park has work to do!

#### ***Most Ambassadors:***

1. Prairie Village, 9
2. Mission, 7
3. (t) Westwood, 5
4. (t) Roeland Park, 5

#### ***Most Contacts Added:***

1. Prairie Village, 428
2. Mission, 325
3. Westwood, 72
4. Roeland Park, 61

#### ***Highest % of Low Prop Voters:***

1. Prairie Village, 51%
2. Mission, 40%
3. Roeland Park, 26%
4. Westwood, 14%

### Financial Impact

|                             |                  |
|-----------------------------|------------------|
| Amount of Request:          |                  |
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-A.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 10/19/2020  
Submitted By:  
Committee/Department:  
Title: **MARC - First Tier Suburbs Meeting**  
Item Type:

**Recommendation:**

**For informational purposes.**

**Details:**

Staff or Council will provide an update.

Financial Impact

|                             |                  |
|-----------------------------|------------------|
| Amount of Request:          |                  |
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 10/19/2020  
Submitted By: Tony Nichols  
Committee/Department:  
Title: **Aquatic Center Advisory Committee**  
Item Type: Other

**Recommendation:**

**For informational purposes only.**

**Details:**

Minutes from the latest meeting will be attached to the agenda when complete.

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

| Description                                                                 | Type       |
|-----------------------------------------------------------------------------|------------|
| <input type="checkbox"/> Aquatics Advisory Committee Draft Minutes 10.13.20 | Cover Memo |

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**Committee Members:**

|                                                      |                                                   |
|------------------------------------------------------|---------------------------------------------------|
| Trisha Brauer, City Council Representative - Present | Tom Madigan, City Council Representative- Present |
| Darin Hansen, Chair- Present                         | Michael Calvovich, Vice Chair-Present             |
| Hope Meador-Absent                                   | Leonard Tocco-Present                             |
| Sara Coe - Present                                   |                                                   |

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**October Aquatics Committee Meeting**

Tue, Oct 13, 2020 6:00 PM - 7:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/959854101>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 877 309 2073

- One-touch: <tel:+18773092073,,959854101#>

United States: +1 (646) 749-3129

- One-touch: <tel:+16467493129,,959854101#>

Access Code: 959-854-101

---

**Others in attendance:** Tony Nichols- Superintendent of Parks and Recreation

**AGENDA ITEMS**

**A. Approve Minutes from Last Meeting-** Draft minutes from the August approved.

**B. Public Comment** - None

**C. Completed Action Items**

1. Exterior and activity area color selections submitted to council and approved.

**D. Open Action Items**

1. Grand opening celebration – No Discussion on item. Tabled for future meeting.

**E. New Business**

1. 2021 Fee Schedule - Reviewed and discussed proposed fee schedule to submit for Council Approval. Committee requested single visit fees and season pass fees remain the same for the 2021 season as 2019 season. Staff proposed a “twilight” rate for single visit admission after 5p Mon-Thurs. Staff also proposed a 5 visit punch card for single visit admission, committee requested both a 5 and 10 visit punch card option. Preliminary discussions on swim team and swim lesson fee structures in relation to cost recovery. Staff will update fee schedule with committee suggestions for final review at the November meeting.
2. Refund Policy Review – Committee discussed the Refund Policy document proposed by staff. Committee agreed with proposed language with suggestion of adding language for rain out refunds for swim lessons. Staff will update policy document for final review at the November meeting.

**F. RPAC Construction Progress Update**

1. Staff presented slide show on RPAC construction progress.

**G. Adjourn 6:37p**

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**NEXT REGULAR MEETING:** Date: November 10, 2020      Time: 6:00 PM      Location: Room 6 at the Community Center

Item Number: New Business- VIII.-A.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date: 10/6/2020  
Submitted By: Staff  
Committee/Department: Admin.  
Title: **Committee Reappointments**  
Item Type:

**Recommendation:**

**To reappoint Matt Heitmann to Community Engagement Committee.**

**Details:**

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

| Description     | Type       |
|-----------------|------------|
| □ Matt Heitmann | Cover Memo |

# Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com

Thu 1/24/2019 12:19 PM

for Bohon, Kelley <kbohon@roelandpark.org>; Jennifer Jones-Lacy <jjoneslacy@roelandpark.org>;

## Committee Volunteer Form

|                                                    |                                                                                                                                                                                        |
|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date                                               | 1/24/2019                                                                                                                                                                              |
| First Name                                         | Matt                                                                                                                                                                                   |
| Last Name                                          | Heitmann                                                                                                                                                                               |
| Address                                            | 5010 Briar St                                                                                                                                                                          |
| City                                               | Roeland Park                                                                                                                                                                           |
| State                                              | Kansas                                                                                                                                                                                 |
| Zip                                                | 66205                                                                                                                                                                                  |
| Email                                              |                                                                                                                                                                                        |
| Phone                                              |                                                                                                                                                                                        |
| Place of Employment                                | Edward Jones                                                                                                                                                                           |
| How long have you been a resident of Roeland Park? | 10 months                                                                                                                                                                              |
| How much time do you have to devote per month?     | 4-8 hours                                                                                                                                                                              |
| Board & Committee Interest                         | I am interested in giving back to the community and any way possible. I have enjoyed my time in Roeland Park thus far and am excited about the progression of the city moving forward. |
| Select a Board or Committee                        | Community Foundation                                                                                                                                                                   |
| Additional Comments                                | While my area of expertise and employment practice is financial planning, I am happy to help out with any board or committee that is most in need of an extra hand.                    |
| Resume                                             | Field not completed.                                                                                                                                                                   |

Email not displaying correctly? [View it in your browser.](#)

**Item Number:** New Business- VIII.-B.  
**Committee** 10/19/2020  
**Meeting Date:**



## **City of Roeland Park**

Action Item Summary

---

**Date:** 10/7/2020  
**Submitted By:** Donnie Scharff, Director of Public Works  
**Committee/Department:** Public Works  
**Title:** **Agreement with Westwood Hills for Leaf Pickup**  
**Item Type:** Agreement

### **Recommendation:**

**Approve the leaf pickup agreement with Westwood Hills**

### **Details:**

Westwood Hills has approached Roeland Park requesting leaf pickup service. Staff discussed with Westwood Hills the date and time for the leaf pickup service. Staff determined that Roeland Park could provide the leaf pickup service for Westwood Hills on Sunday, December 6th, 2020. This date was determined as Roeland Park will pickup leaves for our residents Monday-Saturday and the leaf pickup service for Westwood Hills would have to be done on a Sunday

Roeland Park will provide (1) operator and (1) leaf vacuum truck as stated in the agreement. Staff will dispose of leaves at the Missouri Organics site as they have agreed to take the leaves for that pickup date. Westwood Hills will be responsible for all invoices and Missouri Organics will invoice Westwood Hills directly for leaf disposal.

Roeland Park will charge Westwood Hills the following hourly rates:

**(1)Operator - \$45**  
**(1)Leaf Vac Truck - \$80**  
**Fuel - \$4**

Staff would begin the leaf pickup service starting at 7a.m and continue until all leaves have been picked up. Staff believe this effort could take up to 8 hours to complete. Per the agreement, if for any reason Roeland Park can not dispose of leaves at Missouri Organics, staff would haul leaves to the public work building. Also stated in the agreement, Westwood Hills will be invoiced for any charges related to dumpster rentals/hauling fees, hourly use of PW equipment, as well as hourly rates for the operator for disposal of any leaves picked up for Westwood Hills

### Financial Impact

|                             |                  |
|-----------------------------|------------------|
| Amount of Request:          |                  |
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Promotes collaboration between neighboring cities to assist with keeping our creeks/streams free of contaminates.

#### ATTACHMENTS:

| Description                                                                                                 | Type       |
|-------------------------------------------------------------------------------------------------------------|------------|
|  Westwood Hills Agreement | Cover Memo |

2020 CONTRACT FOR LEAF PICKUP  
BETWEEN THE CITY OF ROELAND PARK, KS AND THE CITY OF WESTWOOD HILLS, KS

THIS IS A CONTRACT, by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK" and the CITY OF WESTWOOD HILLS, a legal municipality of the State of Kansas, herein referred to as "WESTWOOD HILLS".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD HILLS to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Contract.

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, et seq., and amendments thereto.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves that are placed within 8 feet of the back of the curb line on any street, boulevard parkway, and road in WESTWOOD HILLS beginning on Sunday, December 6, 2020, so long as those leaves are not in the following one (1) street, roads, boulevards or parkways: (1) Rainbow Boulevard but excluding 4807 and 4809 Rainbow Boulevard, which are locations where the leaves will be picked up. All other roads, streets, parkways, boulevards in WESTWOOD HILLS, shall for the sole purposes of this contract, be defined as "Qualifying Area". Such leaf pick up is referred to herein as "Leaf Service."

WESTWOOD HILLS agrees that any leaves to be picked up by ROELAND PARK shall be on a Qualifying Area in WESTWOOD HILLS prior to 7:00am central standard time on Sunday, December 6th, 2020. Should ROELAND PARK be unable to perform on this date, it will notify WESTWOOD HILLS no later than close of business on Thursday, December 3, 2020, and arrange an alternative date which is mutually satisfactory to the parties.

ROELAND PARK agrees to pick up leaves in the Qualifying Area for one(1) eight-hour day or until the Leaf Service is completed, whichever occurs first.

WESTWOOD HILLS agrees to compensate ROELAND PARK for the completed work via the following pay schedule herein defined, for the sole purposes of this contract, as the "PAYMENTS" section.

ROELAND PARK agrees to pick up the leaves in the manner stated above and to deposit those leaves at the Missouri Organics disposal site located at 1260 Alma St, Kansas City Kansas 66103 after which ROELAND PARK has no further obligation with respect to the handling or disposal of such leaves. WESTWOOD HILLS is solely responsible for paying its own costs for disposal of the leaves at Missouri Organics and WESTWOOD HILLS will be billed directly from Missouri Organics.

WESTWOOD HILLS reserves the right, for any reason it sees fit, to decide, in its sole discretion, that ROELAND PARK shall dispose of the leaves in ROELAND PARK. If such a decision is made by WESTWOOD HILLS, then WESTWOOD HILLS agrees to compensate ROELAND PARK an additional fee defined in the "PAYMENTS" section for the disposal of the leaves. Such a fee will also be incurred by WESTWOOD HILLS upon reasonable notice by ROELAND PARK that it cannot deposit the leaves at Missouri Organics.

2. POTENTIAL ALTERATION OF SCHEDULE.

ROELAND PARK and WESTWOOD HILLS agree that any mechanical or weather issue that delays ROELAND PARK from completing the leaf pickup in ROELAND PARK, and thus delays the start of leaf pickup in WESTWOOD HILLS, shall not alter any terms of this contract excepting the dates and times whereby leaf pickup is completed, provided however that WESTWOOD HILLS shall be permitted to terminate this Agreement for any such delays of 30 days or longer. If this Agreement is so terminated by WESTWOOD HILLS, WESTWOOD HILLS shall be entitled to reimbursement for any prepaid services which were not rendered. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for provision of Leaf Service to WESTWOOD HILLS, WESTWOOD HILLS agrees to pay ROELAND PARK for each and every single one (1) hour of work completed as part of the Leaf Service as follows:

- One operator at \$45.00 per hour
- One leaf vacuum truck at \$80.00 per hour
- Fuel at \$4.00 per hour

If, as provided in Section 1 of this Agreement, the leaves collected by ROELAND PARK are not deposited at the Missouri Organics Site, then WESTWOOD HILLS will compensate ROELAND PARK for its actual expenditures incurred in disposing of such leaves, including but not limited to: fuel costs at the rate of \$4.00 per gallon, a minimum of one (1) laborer at the rate of \$45.00 per hour, a minimum of one (1) loader at the rate of \$45.00 per hour, and all costs incurred by renting a dumpster or multiple dumpsters.

4. FULL COOPERATION.

Both parties agree to cooperate fully with all reasonable requests for information that are necessitated for the completion of the tasks herein.

5. RELATIONSHIP OF THE PARTIES.

The method, means, manner, personnel and equipment by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a separate legal entity whether such entity may be an administrative entity, joint venture, partnership or formal business association or organization of any kind between the parties.

In providing services under this Agreement, ROELAND PARK, its officers, agents, employees, representatives, or independent contractors shall remain subject to the exclusive supervision and control of ROELAND PARK. Accordingly, ROELAND PARK retains the exclusive right to direct the work of its employees performing work under the terms of this Agreement. The manner and method by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. Nothing in this Agreement shall be construed as creating an employment relationship between WESTWOOD HILLS and any officers and/or employees of ROELAND PARK providing services pursuant to the terms of this Agreement.

6. INDEMNITY.

To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, ROELAND PARK agrees to indemnify WESTWOOD HILLS and to hold WESTWOOD HILLS harmless for any liability incurred in connection with the performance of ROELAND PARK's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of ROELAND PARK. To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, WESTWOOD HILLS agrees to indemnify ROELAND PARK and to hold ROELAND PARK harmless for any liability incurred in

connection with the performance of WESTWOOD HILLS duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of WESTWOOD HILLS.

7. MODIFICATIONS.

No changes or additions to this agreement shall be valid or binding upon either party unless such changes or additions are made in writing and executed by both parties

8 If any suit or action is filed by any party to enforce or interpret a provision of this contract, or otherwise with respect to the subject matter of this contract, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, at trial and on appeal, including court costs and reasonable attorney's fees.

9. This contract is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This contract may be modified only in writing, provided both parties have signed the amended document. This contract is not intended to affect or otherwise change any other agreement between the two cities.

10. This contract shall be governed by and construed under the laws of the State of Kansas. The sole and exclusive venue for any action premised upon the rights and obligations within this Agreement shall be within the District Court of Johnson County, Kansas.

11. COPIES OF CONTRACT.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

12. EFFECTIVE DATE.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

This contract shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

[Rest of page intentionally blank.]

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD HILLS have caused this contract to be duly executed.

CITY OF ROELAND PARK

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

CITY OF WESTWOOD HILLS

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM ONLY:

\_\_\_\_\_  
Steven E. Mauer, City Attorney, Roeland Park

\_\_\_\_\_  
James Orr, City Attorney, Westwood Hills

**Item Number:**       **Ordinances and Resolutions:- IX.-**  
                              **A.**  
**Committee**           **10/19/2020**  
**Meeting Date:**



**City of Roeland Park**  
Action Item Summary

**Date:**                       10/1/2020  
**Submitted By:**       Tony Nichols  
**Committee/Department:**   Public Works  
**Title:**                    **Resolution 684 - Fees- New Shelter Reservation Fees**  
**Item Type:**               Resolution

**Recommendation:**

**Staff recommends the following fees for shelter reservations:**

**R Park Pavilion**

**Half Day Rate RES/NR \$55/\$83**  
**Full Day Rate RES/NR \$110/\$165**

**Nall Park Shelter**

**Half Day Rate RES/NR \$25/\$38**  
**Full Day Rate RES/NR \$50/\$75**

**Details:**

The Parks and Trees Committee is seeking approval of the fee schedule for shelter rentals for both Nall Park and R Park with the anticipation of completion of the R Park Phase 1 & Phase 2 project. Staff has received multiple requests for shelter reservations and needs to formalize fee structure and rental policies. Rental policies, fees and schedule were developed to match surrounding community's practices.

Reservations will be offered for both half day time slots ( 9:00a - 2:00p & 3:00p - 8:00p) and full day time slots (9:00a - 8:00p). Standardizing renting times reduces administrative costs, optimizes usage and simplifies staff scheduling.

Fees have been developed to address staff costs for shelter trash removal and cleaning. It is anticipated that the part time attendant staff would provide the cleaning service. Attached is a

comparison of shelter reservation fees for neighboring communities. It reflects that the proposed fees are in line with our neighbor's fees. Resident/Non Resident pricing is standard practice in Parks and Recreation facilities and programs to reflect the tax support residents provide to city owned facilities and city ran programs. The Parks and Trees committee proposes Non Resident fees 50% higher than Resident rental fees.

Reservations will open on January 1st for Roeland Park residents for the given calendar year. February 1st shelters will be available for both Non Residents and Residents to reserve.

The fee would only be applied for those who wish to reserve the shelter. Use of the shelter without a reservation would not require a fee. The two picnic shelters at R Park will not be available for reservation and open to general use.

Staff will use CivicRec to complete all shelter reservations. CivicRec is the software purchased for RPAC operations and has modules specifically designed for shelter rentals. Staff, in consultation with the Parks & Trees and Community Engagement Committees can reserve or block off dates for city sponsored special events as needed.

#### Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

#### Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

#### ATTACHMENTS:

| Description                                     | Type       |
|-------------------------------------------------|------------|
| <input type="checkbox"/> Resolution 684 - Fees  | Cover Memo |
| <input type="checkbox"/> Shelter Fee Comparison | Cover Memo |

**RESOLUTION # 684**

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES  
TO TAKE EFFECT October 20, 2020**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **October 20, 2020**.

**City of Roeland Park, Kansas Schedule of Fees and Charges**

**BOUND REPORTS AND OTHER PUBLICATIONS**

|                                    |                       |         |
|------------------------------------|-----------------------|---------|
| Budget                             | Available online Free | \$12.00 |
| Annual Financial Report            | Available online Free | \$25.00 |
| Comprehensive Plan                 | Available online Free | \$15.00 |
| Municipal Code (Hard Copy)         | Available online Free | \$85.00 |
| Municipal Code (CD)                | Available online Free | \$5.00  |
| Zoning and Subdivision Regulations | Available online Free | \$10.00 |
| Zoning Maps                        | Available online Free | \$5.00  |

**BUSINESS LICENSE (Chapter 5)**

|                                                                                                                                                   |                                                |                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------|
| Adult Businesses                                                                                                                                  |                                                |                            |
| Entertainment License                                                                                                                             |                                                | \$250.00                   |
| Manager's license                                                                                                                                 |                                                | \$20.00                    |
| Entertainer's license                                                                                                                             |                                                | \$20.00                    |
| Server's licenses                                                                                                                                 |                                                | \$20.00                    |
| Amusement Devices                                                                                                                                 |                                                |                            |
| Operator License                                                                                                                                  |                                                | \$100.00                   |
| Distributor License                                                                                                                               |                                                | \$200.00                   |
| Home Occupational License                                                                                                                         |                                                | \$40.00                    |
| Massage Establishments                                                                                                                            |                                                | \$150.00                   |
| Massage Therapist                                                                                                                                 |                                                | \$50.00                    |
|                                                                                                                                                   |                                                | \$80.00                    |
| Non-Domicile License                                                                                                                              | ½ Year Prorate                                 | \$40.00                    |
| Payday Loans                                                                                                                                      |                                                | \$1,000.00                 |
| Peddlers, Solicitors                                                                                                                              |                                                | \$20.00 per day per person |
| Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year. |                                                |                            |
| Rental License                                                                                                                                    |                                                |                            |
|                                                                                                                                                   | Single/Duplex (Per Unit)                       | \$75.00                    |
|                                                                                                                                                   | Multi-Family (Per Square Foot of living space) | \$0.04                     |

| Retail/Office Space      |                                                               |
|--------------------------|---------------------------------------------------------------|
| Square Footage           | License Fee                                                   |
| 0 — 499 sq.ft.           | \$50.00                                                       |
| 500 — 999 sq.ft.         | \$65.00                                                       |
| 1,000 — 1,999 sq.ft.     | \$100.00                                                      |
| 2,000 — 2,999 sq.ft.     | \$125.00                                                      |
| 3,000 — 3,999 sq.ft.     | \$150.00                                                      |
| 4,000 — 4,999 sq.ft.     | \$180.00                                                      |
| 5,000 — 5,999 sq.ft.     | \$210.00                                                      |
| 6,000 — 6,999 sq.ft.     | \$230.00                                                      |
| 7,000 — 7,999 sq.ft.     | \$290.00                                                      |
| 8,000 — 8,999 sq.ft.     | \$360.00                                                      |
| 9,000 — 9,999 sq.ft.     | \$430.00                                                      |
| 10,000 — 10,999 sq.ft.   | \$500.00                                                      |
| 11,000 — 12,999 sq.ft.   | \$560.00                                                      |
| 13,000 — 14,999 sq.ft.   | \$620.00                                                      |
| 15,000 — 17,999 sq.ft.   | \$710.00                                                      |
| 18,000 — 20,999 sq.ft.   | \$780.00                                                      |
| 21,000 — 24,999 sq.ft.   | \$950.00                                                      |
| 25,000 and over sq.ft. — | \$950.00 +<br>\$30/1000 sq.ft.                                |
| Service Station          | Retail/Office Space<br>Schedule + Pump Fee \$10 per<br>handle |
| Solid Waste/Trash Trucks | \$50.00 Per Truck                                             |

#### FRANCHISE FEES

|                                                              |                                                                                                                                                                        |
|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Telecommunication franchise application (one-time fee)       | \$2,000.00                                                                                                                                                             |
| Telecommunication franchise renewal (one-time fee)           | \$1,000.00                                                                                                                                                             |
| Cable franchise application                                  | \$2,000.00                                                                                                                                                             |
| Cable franchise renewal                                      | \$1,000.00                                                                                                                                                             |
| Utility franchise application                                | \$2,000.00                                                                                                                                                             |
| Utility franchise renewal                                    | \$1,000.00                                                                                                                                                             |
| Annual franchise fee (Wireless Infrastructure Provider)      | 5% Gross Receipts                                                                                                                                                      |
| Annual franchise fee (Wireless Services Provider)            | \$25.00 per<br>pole/antenna on an<br>annual basis                                                                                                                      |
| Pole attachment fee                                          | \$45.00 per<br>pole/antenna per<br>month                                                                                                                               |
| Inspection fees                                              | \$25 per installation site                                                                                                                                             |
| Unauthorized attachment penalty fee                          | 3x annual conduit<br>rental fee, per<br>occurrence                                                                                                                     |
| Failure to timely transfer, abandon or remove facilities fee | 1/5 annual conduit<br>rental fee, per linear<br>foot, first 30 days; The<br>annual conduit rental<br>fee per day, per linear<br>foot, second 30 days<br>and thereafter |

## LICENSE FEES

|                                                                                                                                |                                                                     |          |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|----------|
| <b><i>Alcohol and Liquor</i></b>                                                                                               |                                                                     |          |
| CMB Licenses                                                                                                                   | Consumption on premises (Includes State Stamp) Fee Set By State     | \$200.00 |
| CMB Licenses                                                                                                                   | Non Consumption on premises (Includes State Stamp) Fee Set By State | \$75.00  |
| Liquor Store (Occupational Tax)                                                                                                | Fee Set By State Annual license fee                                 | \$300.00 |
| Liquor Store (Occupational Tax)                                                                                                | Fee Set By State Biennial license fee                               | \$600.00 |
| Temporary Liquor or CMB                                                                                                        | Fee Set By State Annual license fee                                 | \$25.00  |
| Change of location (CMB)                                                                                                       | Fee Set By State Annual license fee                                 | \$50.00  |
| Fireworks - Application for Public Exhibition (7-408 refunded if denied)                                                       |                                                                     | \$100.00 |
| Garage Sale Permit                                                                                                             |                                                                     | \$5.00   |
| <b><i>Pet Licenses (Chapter 2)</i></b>                                                                                         |                                                                     |          |
| Chickens/Hens:                                                                                                                 |                                                                     |          |
| New Applications                                                                                                               |                                                                     | \$80.00  |
| Renewal                                                                                                                        |                                                                     | \$20.00  |
| Dogs/Cats:                                                                                                                     |                                                                     |          |
| Spayed/Neutered - Annual Tag                                                                                                   |                                                                     | \$10.00  |
| Not Spayed/Neutered - Annual Tag                                                                                               |                                                                     | \$25.00  |
| Late charge on Dog/Cat Tags                                                                                                    |                                                                     |          |
| 30 days but less than 60 days, following the expiration of the registration period                                             |                                                                     | \$5.00   |
| 60 days but less than 90 days following the expiration of the registration period                                              |                                                                     | \$10.00  |
| 90 days or more following the expiration of the registration period                                                            |                                                                     | \$20.00  |
| Replacement Tag                                                                                                                |                                                                     | \$1.00   |
| Special Pet Variance Permit - Dogs/Cats (More than 2 of each) - Initial Fee                                                    |                                                                     | \$100.00 |
| <b>Tennis Court Reservation Fee</b>                                                                                            |                                                                     |          |
| Resident \$7.00 per hour per court Non-Resident \$10.00 per hour per court                                                     |                                                                     |          |
| <b>Shelter Reservation Fees</b>                                                                                                |                                                                     |          |
| Nall Park – half day Resident \$25.00 full day Resident \$50.00<br>half day Non-Resident \$50.00 full day Non-Resident \$80.00 |                                                                     |          |
| R Park – half day Resident \$55.00 full day Resident \$110.00<br>half day Non-Resident \$75.00 full day Non-Resident \$150.00  |                                                                     |          |

## OTHER FEES

|                                  |                          |
|----------------------------------|--------------------------|
| <b><i>Administration</i></b>     |                          |
| Copies (items readily available) | \$0.25/Per page          |
| Copies (all other items)         | \$0.25/page + staff cost |
| Copies to CD                     | \$5.00/CD                |
| Research Fee                     | \$35.00 per hour         |

|                                                           |                               |
|-----------------------------------------------------------|-------------------------------|
| Second Reinspection of Rental Property                    | \$40.00 per inspection        |
| Filming/Video Recording on Public Land for commercial use | \$100 per five (5) day permit |
| <b>Court/Police</b>                                       |                               |
| Copies:                                                   |                               |
| Accident Reports & Pictures                               | \$10.00                       |
| DUI Report & Video                                        | \$30.00                       |
| Fax                                                       | \$5.00                        |
| Offense Reports & Pictures                                | \$10.00                       |
|                                                           | \$10.00                       |
| Video only (per disc )                                    | \$25.00                       |
| Fingerprinting - Residents                                | \$5.00                        |
| Fingerprinting - Non-Residents                            | \$25.00                       |
| Clerk Research Fee                                        | \$35.00 per hour              |
| Returned Check Fee                                        | \$40.00                       |

## PERMITS

|                                |                                                   |
|--------------------------------|---------------------------------------------------|
| After hours inspection fee     | \$50.00 per hour; minimum 2 hours                 |
| House Moving                   | \$40.00                                           |
| Portable Storage Unit/Dumpster | \$20.00; If purchased after delivery \$30 penalty |

| Building Permits - Remodeling/Tenant Finish |                                                                                                                                                  |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Value of Work                               |                                                                                                                                                  |
| \$ .00 - 1,000                              | \$20.00                                                                                                                                          |
| \$ 1,000.01 - 1,200                         | \$45.00                                                                                                                                          |
| \$ 1,200.01 - 1,300                         | \$48.00                                                                                                                                          |
| \$ 1,300.01 - 1,400                         | \$51.00                                                                                                                                          |
| \$ 1,400.01 - 1,500                         | \$54.00                                                                                                                                          |
| \$ 1,500.01 - 1,600                         | \$57.00                                                                                                                                          |
| \$ 1,600.01 - 1,700                         | \$60.00                                                                                                                                          |
| \$ 1,700.01 - 1,800                         | \$63.00                                                                                                                                          |
| \$ 1,800.01 - 1,900                         | \$66.00                                                                                                                                          |
| \$ 1,900.01 - 2,000                         | \$69.00                                                                                                                                          |
| \$ 2,000.01 - 10,000                        | \$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)  |
| \$ 10,000.01 - 15,000                       | \$245.00                                                                                                                                         |
| \$ 15,000.01 - 20,000                       | \$290.00                                                                                                                                         |
| \$ 20,000.01 - 25,000                       | \$325.00                                                                                                                                         |
| \$ 25,000.01 - 50,000                       | \$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount) |
| \$ 50,000.01 - 100,000                      | \$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount) |

|                         |                                                                                                                                                            |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$100,000.01 and higher | \$ 675.00 for the first \$100,000 plus<br>\$3.00 for each additional \$1,000 or<br>fraction thereof (with the cost rounded<br>up to an even dollar amount) |
|                         |                                                                                                                                                            |

**Building Permits - Single/Duplex Family Dwellings - Flat Fee Permits + Addendums and Plan Review**

|                                                                                                  |                                                              |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <i>Building Permit New Construction Residential \$.20/Square Foot</i>                            |                                                              |
| Residential Permitting Flat Fee Addendum                                                         |                                                              |
| Electrical – up to 3 dwelling units flat fee                                                     | \$150 per service;<br>4 dwelling units and above - \$50/unit |
| Plumbing – up to 3 dwelling units flat fee                                                       | \$100 per service;<br>4 dwelling units and above \$50/unit   |
| HVAC – up to 3 dwelling units flat fee                                                           | \$100 per service;<br>4 dwelling units and above \$50/unit   |
| <b>Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review</b> |                                                              |
| <i>Building Permit New Construction Commercial \$.35/Square Foot</i>                             |                                                              |
| Commercial Permitting Flat Fee Addendum                                                          |                                                              |
| Electrical                                                                                       | \$150 plus \$3.50 per 100 sf of total floor area             |
| Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R                                     | \$150 plus \$4.50 per 100 sf of total floor area             |
| Mechanical (includes plumbing) – Use Groups F, R, H, S, U                                        | \$150 plus \$200 per unit (NO DUCT WORK)                     |
| Mechanical – <i>if adding duct work to existing shell</i>                                        | \$150 plus \$2.50 per sf of duct work                        |

|                                                    |                                                                                                                                                                                          |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Plan Review                                        |                                                                                                                                                                                          |
| Residential                                        | \$100 for each \$10,000 increment, plus \$5 for each additional \$1,000 or fraction thereof <i>OR</i> the cost to the City for Third Party review, whichever is greater and as required. |
| Commercial                                         | 65% of total building permit fee <i>OR</i> the cost to the City for Third Party review, whichever is greater; \$50 minimum                                                               |
| Fees for Stand Alone Items:                        |                                                                                                                                                                                          |
| Driveway                                           | \$100.00                                                                                                                                                                                 |
| Electrical (upgrades)                              | \$50.00                                                                                                                                                                                  |
| Fence                                              | \$40.00                                                                                                                                                                                  |
| Foundation Repair                                  | \$125.00                                                                                                                                                                                 |
| Full HVAC Replacement (includes AC and Furnace)    | \$125.00                                                                                                                                                                                 |
| Furnace and AC (separate)                          | \$65.00                                                                                                                                                                                  |
| Furnace and AC (separate) in a multi unit dwelling | \$45.00                                                                                                                                                                                  |

|                                                                                                                                                                                                       |                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Water Heater                                                                                                                                                                                          | \$20.00                                                                                                                                    |
| Water Heater in a multi unit dwelling                                                                                                                                                                 | \$15.00                                                                                                                                    |
| Roof Replacement                                                                                                                                                                                      | \$130.00                                                                                                                                   |
| Waterline                                                                                                                                                                                             | \$75.00                                                                                                                                    |
| Demolition Permit                                                                                                                                                                                     |                                                                                                                                            |
| <b>Value of Work</b>                                                                                                                                                                                  |                                                                                                                                            |
| \$ .00 – 200                                                                                                                                                                                          | \$20.00                                                                                                                                    |
| \$ 200.01 -1,500                                                                                                                                                                                      | \$40.00                                                                                                                                    |
| \$ 1,500.01 - 7,000                                                                                                                                                                                   | \$100.00                                                                                                                                   |
| Demolition Permit (cont)                                                                                                                                                                              |                                                                                                                                            |
| \$ 7,000.01 - 50,000                                                                                                                                                                                  | \$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof                                                |
| Over 50,000                                                                                                                                                                                           | \$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof. |
| Plan Review                                                                                                                                                                                           |                                                                                                                                            |
| Residential 10% of total building permit fee; \$25.00 Minimum                                                                                                                                         |                                                                                                                                            |
| Commercial 65% of total building permit fee; \$50.00 Minimum                                                                                                                                          |                                                                                                                                            |
| Re-inspection Fee Building Permit                                                                                                                                                                     | \$40.00 each                                                                                                                               |
| Sign Permits *                                                                                                                                                                                        |                                                                                                                                            |
| For new, rebuilt or altered signs                                                                                                                                                                     | \$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.               |
| Renovation of an existing sign                                                                                                                                                                        | \$50.00.                                                                                                                                   |
| On all Building Permits - Fees doubled if permit not purchased before work commences                                                                                                                  |                                                                                                                                            |
| BUILDING PERMIT FEE REFUNDS.                                                                                                                                                                          |                                                                                                                                            |
| (a) The full amount of any fee paid hereunder that was erroneously paid or collected.                                                                                                                 |                                                                                                                                            |
| (b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.                                                         |                                                                                                                                            |
| The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment. |                                                                                                                                            |

### **SPECIAL EVENTS PERMITS**

|                                                                                                                                                                                                                                                                                                    |         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event | No Cost |
| Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)                                                                                                                                                                                             | \$50.00 |
| Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)        | \$50.00 |
| Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as                                                                                                                                                       | \$50.00 |

|                                                                                                                                                     |         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| tent sales, trade shows, or product demonstrations; (Up to 10 per year)                                                                             |         |
| Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year) | \$75.00 |

### **STREETS & SIDEWALKS**

|                                     |                      |
|-------------------------------------|----------------------|
| Curb Cut Permit                     | \$85.00              |
| Excavation                          |                      |
| Streets without non-woven fabric    | \$85.00 + See 13-203 |
| Streets containing non-woven fabric | See 13-204           |
| Parade Permits                      | \$150.00             |
| Right-of-Way Permit                 | \$85.00              |

### **WEED/NUISANCES**

|                     |                     |                  |
|---------------------|---------------------|------------------|
| Mowing              | 1st Offense         | \$125.00 Minimum |
|                     | 2nd Offense         | \$150.00 Minimum |
|                     | 3rd Offense or more | \$175.00 Minimum |
| Additional Clean Up |                     | Actual Costs     |

### **ZONING**

|                                               |          |
|-----------------------------------------------|----------|
| Board of Zoning Appeals                       |          |
| Appeal                                        | \$50.00  |
| Residentially Zoned April and August Meetings | No Cost  |
| Variance                                      | \$100.00 |

Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident

#### **A District**

|                 |          |
|-----------------|----------|
| 0 to 5 acres    | \$200.00 |
| 5+ to 10 acres  | \$250.00 |
| 10+ to 20 acres | \$300.00 |
| 20+ acres       | \$350.00 |

#### **B Rezoning to Office Building District or Retail Business District**

|                 |          |
|-----------------|----------|
| 0 to 5 acres    | \$350.00 |
| 5+ to 15 acres  | \$400.00 |
| 15+ to 25 acres | \$450.00 |
| 25+ acres       | \$500.00 |

#### **C Rezoning to District CP-0 (included preliminary development plan review)**

|                 |          |
|-----------------|----------|
| 0 to 5 acres    | \$450.00 |
| 5+ to 15 acres  | \$500.00 |
| 15+ to 25 acres | \$550.00 |
| 25+ acres       | \$600.00 |

#### **D Rezoning to District CP-1 or CP-2 (included preliminary development plan review)**

|                 |          |
|-----------------|----------|
| 0 to 5 acres    | \$500.00 |
| 5+ to 15 acres  | \$550.00 |
| 15+ to 25 acres | \$600.00 |
| 25+ acres       | \$650.00 |

#### **E Rezoning to District P-1 (included preliminary development plan review)**

|              |          |
|--------------|----------|
| 0 to 5 acres | \$500.00 |
|--------------|----------|

|   |                                                                                                                                                                                            |                              |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|   | 5+ to 20 acres                                                                                                                                                                             | \$550.00                     |
|   | 20+ acres                                                                                                                                                                                  | \$600.00                     |
| F | Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)                                                |                              |
|   | 0 to 10 acres                                                                                                                                                                              | \$400.00                     |
|   | 10+ to 20 acres                                                                                                                                                                            | \$450.00                     |
|   | 20+ to 40 acres                                                                                                                                                                            | \$500.00                     |
|   | 40+ acres                                                                                                                                                                                  | \$550.00                     |
| G | Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)                                                |                              |
|   | 0 to 10 acres                                                                                                                                                                              | \$400.00                     |
|   | 10+ to 20 acres                                                                                                                                                                            | \$450.00                     |
|   | 20+ to 40 acres                                                                                                                                                                            | \$500.00                     |
|   | 40+ acres                                                                                                                                                                                  | \$550.00                     |
| H | Special Use Permits                                                                                                                                                                        |                              |
|   | In-Home Daycare                                                                                                                                                                            | \$100.00                     |
|   | 0 to 5 acres                                                                                                                                                                               | \$250.00                     |
|   | 5+ to 10 acres                                                                                                                                                                             | \$350.00                     |
|   | 10+ acres                                                                                                                                                                                  | \$500.00                     |
|   | Site Plans (Non residential development in residential district                                                                                                                            | \$150.00                     |
|   | Preliminary Revised Preliminary Development Plan                                                                                                                                           | \$400.00                     |
|   | Final Development Plan or Revised Final Development Plan                                                                                                                                   | \$ 650.00                    |
|   | Landscaping Plan                                                                                                                                                                           | \$125.00                     |
|   | Preliminary Plat                                                                                                                                                                           |                              |
|   | 0-5 lots                                                                                                                                                                                   | \$100.00 plus \$8.00 per lot |
|   | 6-10 lots                                                                                                                                                                                  | \$100.00 plus \$7.00 per lot |
|   | 11-20 lots                                                                                                                                                                                 | \$100.00 plus \$6.50 per lot |
|   | 21 or more lots                                                                                                                                                                            | \$110.00 plus \$6.00 per lot |
|   | Final Plat                                                                                                                                                                                 |                              |
|   | 0-5 lots                                                                                                                                                                                   | \$150.00 plus \$8.00 per lot |
|   | 6-10 lots                                                                                                                                                                                  | \$150.00 plus \$7.00 per lot |
|   | 11-20 lots                                                                                                                                                                                 | \$150.00 plus \$6.50 per lot |
|   | 21 or more lots                                                                                                                                                                            | \$160.00 plus \$6.00 per lot |
|   | Lot Split                                                                                                                                                                                  | \$150.00                     |
|   | Nonconforming Situation Permits                                                                                                                                                            | \$75.00                      |
|   | Vested rights permits                                                                                                                                                                      | \$100.00                     |
|   | Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc. |                              |

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **October 19, 2020**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect **October 20, 2020**

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Mike Kelly, Mayor

ATTEST:

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Kelley Nielsen, City Clerk

SEAL:

## Shelter Reservation Fee Comparison

|                          |           |          | Resident | Non Resident |
|--------------------------|-----------|----------|----------|--------------|
| Roeland Park<br>Proposed | Nall Park | Half Day | \$25     | \$38         |
|                          |           | Full Day | \$50     | \$75         |
|                          | R Park    | Half Day | \$55     | \$83         |
|                          |           | Full Day | \$110    | \$165        |

|         |                                      |          |       |       |
|---------|--------------------------------------|----------|-------|-------|
| Fairway | "Large Shelter" - 4 tables           | Half Day | \$25  | \$40  |
|         |                                      | Full Day | \$40  | \$55  |
| JCPRD   | "Medium Shelter"                     | Half Day | \$60  | \$80  |
|         |                                      | Full Day | \$85  | \$120 |
|         | "Large Shelter"                      | Half Day | \$80  | \$110 |
|         |                                      | Full Day | \$115 | \$165 |
| Leawood | Gezer Park East - Fire Pit available | Half Day | \$75  | \$97  |
|         |                                      | Full Day | \$125 | \$147 |
|         | I-Lan                                | Half Day | \$50  | \$67  |
|         |                                      | Full Day | \$80  | \$112 |

|                 |                     |  |               |
|-----------------|---------------------|--|---------------|
| Prairie Village | <b>Resident</b>     |  |               |
|                 | 1/2 shelter         |  | \$8 per hour  |
|                 | Full Shelter        |  | \$12 per hour |
|                 | <b>Non Resident</b> |  |               |
|                 | 1/2 shelter         |  | \$15 per hour |
|                 | Full Shelter        |  | \$22 per hour |

Item Number: Reports of City Officials:- XI.-A.  
Committee 10/19/2020  
Meeting Date:



**City of Roeland Park**  
Action Item Summary

Date:  
Submitted By:  
Committee/Department:  
Title: **COVID-19 Report**  
Item Type:

**Recommendation:**

**Details:**

Financial Impact

| Amount of Request:          |                  |
|-----------------------------|------------------|
| Budgeted Item?              | Budgeted Amount: |
| Line Item Code/Description: |                  |

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

**ATTACHMENTS:**

| Description     | Type       |
|-----------------|------------|
| CAVID-19 Report | Cover Memo |

## Memo

**To:** Governing Body

**From:** Jennifer Jones-Lacy, Asst. City Administrator/Finance Director

**CC:** Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

**RE:** COVID-19 Update for the Period October 1<sup>st</sup> – 15<sup>th</sup>



Below is a summary of activities that took place for the first half of October related to the COVID-19 Pandemic in Roeland Park and beyond.

### General

- As of October 15<sup>th</sup>, 2020, Roeland Park is still in Phase 3 of the reopening plan.
- Governor Laura Kelly [announced](#) \$40 million in grant funding to support remote learning programs for school-age children.
- Governor Laura Kelly and the Internal Revenue Service [urged](#) Kansas non-filers to claim Economic Impact Payment under the CARES Act.
- Johnson County has launched a new COVID-19 dashboard. Information about the update can be found [here](#). The new Dashboard from the Johnson County Department of Health and Environment can be found [here](#).
- Johnson County has [updated](#) their FAQ page to address questions about the new COVID-19 Dashboard and data collection.
  - The FAQ page address a large variety of coronavirus-related questions. The FAQ page can be found [here](#).
- Johnson County [announced](#) that they will make available \$35 million in COVID-19 relief funds to re-invest in the community.
- The State Finance Council has [extended](#) Governor Laura Kelly's State of Disaster Declaration. The Declaration was set to expire October 15 and will now expire on November 15 until otherwise extended.

- 
- The Declaration is needed for the State to receive federal support to deliver personal protective equipment (PPE), transport testing kits and specimens, establish and maintain COVID-19 housing, and more.
  - Johnson County Department of Health and Environment Director Dr Sanmi Areola and Johnson County Mental Health Center Director Tim DeWeese [issued a joint statement](#) on the importance of making mental health a priority, especially in the midst of a public health crisis.
  - Governor Laura Kelly [established](#) the Office of Broadband Development and announced \$50 million in grants for broadband expansion.
    - The grants will help underserved communities acquire internet access during a time when it is vital.
  - The Johnson County Election Office received a grant in the sum of \$856,245 from the nonprofit, nonpartisan Center for Tech and Civic Life. The grant is to help the County meet the challenges of administering an election during the COVID-19 pandemic.
  - The Kansas Department for Aging and Disability [launched](#) an online portal for adult care homes to order personal protective equipment.
    - If facilities have problems or questions regarding the KDADS process for ordering personal protective equipment, contact KDADS.reopening@@ks.gov.
  - Johnson County [announced](#) that it is partnering with local organizations and the Mid-America Regional Council to expand COVID-19 testing.
    - People who live and work in Johnson County can schedule a COVID-19 test [here](#).

## Administration/Neighborhood Services

- The City is moving forward with the COVID-19 projects approved by the County, they are listed below along with their completion status.
  - Docusign (\$2,500) – Docusign allows for faster and safer contactless document signing.
    - Received quote and agreement will be completed this month.
  - Kaivac Machine (\$4,500)– a safe, contactless cleaning system to clean high touch points at the Roeland Park Aquatic Center.
    - Kaivac machine has been purchased and delivered.
  - Backpack Sprayer (\$2,000) – The backpack sprayer would allow staff to clean frequently touched surfaces throughout the Community Center and City Hall.
    - Backpack sprayer has been purchased.

- 
- Voicemail Upgrades (\$3,000) – The upgrades will streamline access to the voicemail system for staff who are working remotely due to COVID-19 or staying home with children.
    - Voicemail system to be installed during the week of the 19<sup>th</sup>.
  - Phone Upgrades (\$15,000) – The phone upgrades will assist working with limited staff. The new phones have added features that facilitate job sharing and remote access.
    - New phones have been installed.
  - Touchless Faucets and Toilets (\$30,000)– Upgrading all sinks and toilets to touchless operation at City Hall, the Community Center, the Pool and Nall Park.
    - Project has been approved and completion is expected before the end of the year.
  - Touchless Water Fountains (\$15,000)– Purchase and installation of 6 touchless water fountains for City Hall, Roeland Park Community Center, and the Roeland Park Aquatic Center.
    - Project has been approved and completion is expected before the end of the year.
  - HVAC Filtration and Central Controls (\$90,000)– A central control and monitoring system at the Community Center and City Hall will allow for monitoring of the UV disinfection system, percentage of fresh air being introduced to the buildings and elimination of touch points when adjusting thermostats.
    - Processing agreement- intend to have everything installed by December.
  - Emergency Radio Replacement (\$160,000)- We are still waiting on confirmation from JOCO if this project is Cares Act Funding eligible.

The projects listed above (excluding the Emergency Radio Replacement) along with the COVID-19 direct expenses the City has incurred and been reimbursed for through Cares (\$39,000) totals roughly \$200,000 of the \$213,000 in Cares Act Funds allocated to Roeland Park. The emergency radio replacement project, if identified as eligible, will be considered as an alternate. It can be completed with a short turnaround time and therefore a good prospect should additional Cares Act funds be made available to cities.

## Public Works

- There are no updates for the Department of Public Works.

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## Police Department/Municipal Court

- There are no updates regarding the Police Department or Municipal Court.

## Community Center and Parks & Recreation

- There are no updates from the Community Center and the Department of Parks and Recreation.