

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
October 5, 2020 6:00 PM

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Mike Kelly, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Jim Kelly, Council Member• Tom Madigan, Council Member• Claudia McCormack, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|--|---|--|

Admin

Brauer
Hill

Finance

McCormack
Madigan

Safety

Rebne
Faidley

Public Works

Kelly
Dickens

Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #959

- B. Council Minutes September 21, 2020
- III. **Business From the Floor**
 - A. **Applications / Presentations**
- IV. **Mayor's Report**
 - A. Energy Efficiency Day Proclamation
- V. **Workshop and Committee Reports**
- VI. **Reports of City Liaisons**
- VII. **Unfinished Business**
 - A. Discuss Buena Vista Sidewalk Extension Options
- VIII. **New Business**
 - A. Committee Reappointments
 - B. Agreement with Mission Woods for Code Enforcement Services
- IX. **Ordinances and Resolutions:**
 - A. Resolution 684 - Fees- New Shelter Reservation Fees
- X. **Workshop Items:**
- XI. **Reports of City Officials:**
 - A. COVID-19 Update

**Welcome to this meeting of the City Council of Roeland Park. Below are
the Procedural Rules of Council**

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the

same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Roeland Park City Council Meeting and Workshop

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/RoelandParkCouncil/roeland-park-city-council-meeting-and-workshop>

You can also dial in using your phone.

United States (Toll Free): 1 877 568 4106

Access Code: 719-374-005

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/719374005>

Please use these tips while listening in:

- 1) Please be sure to mute yourself.
- 2) We recommend logging in a couple minutes early to test the app. The meeting will be recorded.

3) If you're able to, joining the meeting through the online portal is best so you can see the screen and listen in. If you have trouble with audio, you can call in as well as use the web-based meeting app.

4) We will allow public comment at the beginning of the Council Meeting. If you would like to make a public comment, please log or call into the meeting five minutes early so we can get your name and call on you when it's time to make a public comment. If you are logged in online, you can also make your request to speak known using the chat function in the app.

5) Unless called upon or requesting to speak, we ask that audience members abstain from speaking or adding commentary to the chat function so we can maintain an orderly and efficient meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda- II.-A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #959**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ Appropriations Ordinance #959

Type
Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, October 1, 2020

Appropriation Ordinance - 10/05/2020 - #959

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 5th day of October, 2020.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

226,907.48

Appropriation Ordinance - 10/05/2020 - #959

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128025930670	09/23/20	24.49	71237	24.49
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128026029700	10/01/20	9.37	71259	9.37
All Copy Products Inc.	101	5214.101	Other Contracted Services	AR2998486	09/23/20	67.15	71238	122.10
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR2998486	09/23/20	54.95		
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D213821	10/01/20	1,061.64	71260	1,061.64
Armstrong Cartridge Incorporated	102	5309.102	Ammunition	12245	10/01/20	1,518.00	71261	1,518.00
Aspen Contracting	101	4215.101	Building Permit	9/24/20 Refund	10/01/20	130.00	71262	130.00
Balls Food Stores	106	5219.106	Meeting Expenses	33157	10/01/20	56.22	71263	56.22
Batteries Plus Bulbs	101	5301.101	Office Supplies	P31109914	10/01/20	12.00	71264	12.00
Bob Allen Ford, Inc.	102	5260.102	Vehicle Maintenance	8/31/20 Stmt	09/23/20	106.00	71239	106.00
Bollcom, Inc.	101	5211.101	Maintenance & Repair Equipment	9197	09/23/20	376.00	71240	376.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1058647	09/23/20	185.00	71241	854.29
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1058689	09/23/20	270.95		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1058788	09/23/20	398.34		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1058909	10/01/20	25.00	71265	360.95
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1058937	10/01/20	310.95		
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	1058872	10/01/20	25.00		
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	2834 9/24/20	10/01/20	32.50	71266	32.50
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001005478	10/01/20	350.00	71267	2,100.00
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001005996	10/01/20	350.00		
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001006409	10/01/20	350.00		
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001006410	10/01/20	350.00		
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001006411	10/01/20	350.00		
City Wide Maintenance Co, Inc.	101	5214.101	Other Contracted Services	42001006620	10/01/20	350.00		
Columbia Capital Management, LLC	300	5231.300	Cost of Issuance	20430004	10/01/20	17,177.28	71268	17,177.28
Occupational Health Centers of the	102	5207.102	Medical Expense & Drug Testing	1012587103	10/01/20	140.50	71269	140.50
CZ- USA	109	5317.109	Special Law Enforcement Expenses	530144	09/23/20	7,063.00	71242	7,063.00
John DeMoss	102	5211.102	Maintenance & Repair Equipment	9/24/20 Walmart	10/01/20	12.82	71270	12.82
John DeMoss	102	5308.102	Clothing & Uniforms	9/19/20 LEUpfit	09/23/20	61.73	71243	61.73
E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	9162012052	09/23/20	374.40	71244	374.40
Evergry	101	5201.101	Electric	9/21/20 Multiple	10/01/20	2,240.88	71271	3,073.83
Evergry	106	5201.106	Electric	9/21/20 Multiple	10/01/20	616.76		
Evergry	106	5201.106	Electric	8305 9/23/20	10/01/20	216.19		
Galls, LLC	102	5308.102	Clothing & Uniforms	16421325	10/01/20	99.99	71272	99.99
Gilmore & Bell, P.C.	300	5231.300	Cost of Issuance	8042661	10/01/20	17,750.00	71273	17,750.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4465	09/23/20	1,205.00	71245	1,205.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4472	10/01/20	1,205.00	71245	1,205.00

Ka-Comm., Inc.	102	5211.102	Maintenance & Repair Equipment	175897	10/01/20	121.74	71275	121.74
Kansas City First Aid	102	5307.102	Other Commodities	6574	09/23/20	64.51	71246	64.51
Klemp Electric Machinery Co. Inc.	106	5210.106	Maintenace & Repair Building	4099241	10/01/20	250.00	71276	250.00
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	202061	10/01/20	99.00	71277	99.00
League of Kansas Municipalities	102	5305.102	Dues, Subscriptions, & Books	201873	09/23/20	437.93	71247	437.93
The Legal Record	101	5204.101	Legal Printing	L87534	09/23/20	22.43	71248	22.43
Lowe's Business Acct./GEMB	101	5301.101	Office Supplies	1760 9/23/20	09/23/20	115.68	32588	417.07
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 9/23/20	09/23/20	28.03		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 9/23/20	09/23/20	36.98		
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	1760 9/23/20	09/23/20	28.49		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 9/23/20	09/23/20	18.98		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 9/23/20	09/23/20	30.03		
Lowe's Business Acct./GEMB	106	5306.106	Materials	1760 9/23/20	09/23/20	25.00		
Lowe's Business Acct./GEMB	106	5318.106	Tools	1760 9/23/20	09/23/20	133.88		
Mauer Law Firm PC	101	5215.101	City Attorney	206068	10/01/20	5,871.00	71278	14,174.00
Mauer Law Firm PC	101	5215.101	City Attorney	206192	10/01/20	8,303.00		
Venessa Maxwell-Lopez	103	5209.103	Professional Services	9/18/20	09/23/20	150.00	71249	150.00
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	9/2020	10/01/20	43,564.00	71279	43,564.00
New Again Inc.	300	5470.300	Park Maint/Infrastructure	4806	10/01/20	388.00	71280	388.00
Taylor Paredes	101	5273.101	Neighbors Helping Neighbors	8/14/20 NHN	10/01/20	500.00	71281	500.00
Pitluck Law, LLC	103	5209.103	Professional Services	9/8/20	09/23/20	150.00	71250	150.00
Principal Life Insurance Company	107	5130.107	City Paid Life/ST Disability	0001 9/16/20	09/23/20	872.63	71251	872.63
T2 Holdings, LLC	102	5214.102	Other Contracted Services	100267531	09/23/20	23.62	71252	47.25
T2 Holdings, LLC	105	5214.105	Other Contracted Services	100267531	09/23/20	23.63		
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 9/20/20	10/01/20	201.00	71282	201.00
Katie Redhair	115	5271.115	Composte Bin Rebate Program	9/23/20 Rebate	10/01/20	75.00	71283	75.00
Rejis Commission	102	5214.102	Other Contracted Services	446168	10/01/20	206.72	71284	206.72
Road Builders Machinery & Supply	106	5421.106	Street Maintenance	R41726	09/23/20	1,800.00	71253	1,800.00
Royal Construction Services, LLC	300	5473.300	RPAC Improvements	2	10/01/20	80,820.30	71285	80,820.30
George Schlegel	101	5230.101	Art Commissioner	Recurring Check	10/01/20	100.00	71286	100.00
Shawnee Mission School District	101	4795.101	Miscellaneous	9/20 Conf. Reim	09/23/20	450.00	71254	450.00
Staples	101	5301.101	Office Supplies	8059620217	09/23/20	50.99	71255	50.99
Staples	101	5301.101	Office Supplies	8059690395	10/01/20	28.63	71287	125.68
Staples	101	5304.101	Janitorial Supplies	8059690395	10/01/20	97.05		
Strasser True Value	106	5318.106	Tools	366260	10/01/20	59.96	71288	202.44
Strasser True Value	106	5318.106	Tools	366680	10/01/20	142.48		
Terminix Processing Center	106	5214.106	Other Contracted Services	400511693	10/01/20	68.00	71289	68.00
Tyler Technologies, Inc.	103	5266.103	Computer Software	25308747	10/01/20	2,475.00	71290	2,475.00
Union Brothers Tree Care	101	5273.101	Neighbors Helping Neighbors	9/28/20 NHN	10/01/20	500.00	71291	500.00
Reyna Vallejo-Montes	101	5282.101	Property Tax Rebate Program	9/28/20 Tax Reba	10/01/20	326.82	71292	326.82
Chris Verbrugge	105	5206.105	Travel Expense & Training	9/17/20 Mileage	10/01/20	32.20	71293	32.20
Water District No 1 of Johnson Co	101	5287.101	Water	9/23/20 Multiple	10/01/20	106.46	71294	713.13
Water District No 1 of Johnson Co	106	5287.106	Water	9/23/20 Multiple	10/01/20	508.69		

Water District No 1 of Johnson Co	220	5287.220	Water	9/23/20 Multiple	10/01/20	97.98		
Jason Wiens	115	5271.115	Composte Bin Rebate Program	9/22/20 Rebate	10/01/20	75.00	71295	75.00
Wyandotte County Sheriff's Office	102	5206.102	Travel Expense & Training	11/20 Trn.Course	10/01/20	300.00	71296	300.00
KPERS	101	2040.101	KPERS Accrued Employee	9/24/20	09/24/20	3,741.87		3,741.87
KPERS	107	5123.107	KPERS City Contribution	9/24/20	09/24/20	3,663.78		3,663.78
KP&F	101	2045.101	KP&F Employee Withholding Payab	9/24/20	09/24/20	2,356.66		2,356.66
KP&F	107	5131.107	KP&F City Contribution	9/24/20	09/24/20	7,228.21		7,228.21
Kansas State Treasurer	300	5231.300	Cost of Issuance	9/20 20201 Bonds	09/24/20	3,354.01		3,354.01
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	09/20/20	1,855.00		1,855.00
						\$	226,907.48	

Item Number: Consent Agenda- II.-B.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Council Minutes September 21, 2020**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

□ Council Minutes September 21, 2020

Cover Memo

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, September 21, 2020 6:00 P.M.**

- | | | |
|--|--|--|
| ○ Mike Kelly, Mayor
○ Trisha Brauer, Council Member
○ Benjamin Dickens, Council Member
○ Jan Faidley, Council Member
○ Jennifer Hill, Council Member | ○ Jim Kelly, Council Member
○ Tom Madigan, Council Member
○ Claudia McCormack, Council Member
○ Michael Rebne, Council Member | ○ Keith Moody, City Administrator
○ Jennifer Jones-Lacy, Asst. Admin.
○ Kelley Nielsen, City Clerk
○ John Morris, Police Chief
○ Donnie Scharff, Public Works Director |
|--|--|--|

Admin

Brauer
Hill

Finance

McCormack
Madigan

Safety

Rebne
Faidley

Public Works

Kelly
Dickens

(Roeland Park Council Meeting Called to Order at 6:01 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. Councilmember Dickens was absent. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and City Attorney Felzein.

Modification of Agenda

There were no modifications made to the agenda.

I. Citizens Comments

Marty Spencer (5116 Rosewood Drive) Ms. Spencer said as a 20-year resident of Roeland Park, she is an adamant supporter of a Safe and Welcoming Roeland Park ordinance. She said passing the ordinance will provide what their community is striving for and that it is time to show that Roeland Park is safe and welcoming to everyone.

Rachel Abbott (5434 Linden) Ms. Abbott is a 13-year resident of Roeland Park and supports a Safe and Welcoming Roeland Park ordinance. She said the path to citizenship is difficult and expensive and that cooperation with ICE should only include valid judicial warrants. She said that all citizens need to feel safe regardless of their status and the racist, anti-immigrant rhetoric must end.

Jaime Perales Puchalt (5444 Linden) Mr. Puchalt spoke to an incident he had with park police who asked too many personal identification questions even though he is a U.S. citizen. He said they need to pass an ordinance as they cannot leave decisions to individual humans to collaborate with ICE.

Stephanie Iser (5714 Cedar) Ms. Iser spoke on behalf of Doug Repp (5346 Briar). She read his statement into the record that said he has always felt pride in the ways that Roeland Park works to make life in their City more inclusive. He said it is time to push forward and adopt a safe and welcoming ordinance policy for Roeland Park. He also expressed his thanks to Police Chief Morris for his response. He added that the current police department policy is not sufficient and should be superseded by an ordinance outlining federal and ICE enforcement actions.

II. Consent Agenda

- A. Appropriations Ordinance #958
- B. Council Minutes September 8, 2020
- C. Allowance of Temporary Banners for Businesses During Federal Emergencies (allow up to 4' x 8' for businesses to announce they are open and allow those to be administratively approved by the Building Inspector during states of emergency)

MOTION: CMBR FAIDLEY MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

III. Business from the Floor

- A. Applications/Presentations

1. Art Committee Update and Request to Purchase Public Art for Cooper Creek

Marek Gliniecki showed photographs of the art to go in at the entrance of Cooper Creek. The pieces named "Totem 1" and "Totem 2" by Eric Candee were previously on display in the City. The suggestion was brought forward from the local Cooper Creek Park group as well as the Parks Committee. He said that everyone is excited about the return of the artwork. Mr. Gliniecki said it will make the entrance more exciting. He said the pieces are constructed from natural river stone collected from rivers in Colorado and represent a natural force of nature. He said the artwork is accessible in line with the Community for All Ages and is close to the sidewalk so there are no physical need issues.

After reviewing the invoice options for the artwork's installation, the Art Committee recommended having the pieces shipped and Public Works will install them. A sketch will be provided for how the bases need to be. If approved, they will move forward with those details.

CMBR Rebne said they were cool pieces and the name and appearance are a reference to their indigenous culture. Mr. Gliniecki said they do reflect Native American culture to a certain extent and the artist's own reflection of the Kanza and Shawnee tribes of the area.

CMBR Faidley said she doesn't remember when the sculptures were in the City, but she has spoken with residents who said they were popular at the time and they are glad to see them come back home. Mr. Gliniecki a lot people remembered they were in the City who thought they were great pieces and they are fortunate the artist still has them.

Mayor Kelly asked if there will be an informational plaque to go along with the artwork. Mr. Gliniecki said they are in the process of ordering plaques for all the sculptures they have, and they will match the design profiles of tree plaques designated by the arborist. They hope to get something going by the end of the year. Mayor Kelly also asked if there is a plan for landscaping around the pieces. Mr. Gliniecki said they are discussing with Parks to look at a landscaping plan that applies uniformly across the board so Public

Works knows exactly what to do and they will keep them as low budget as possible while still being effective.

CMBR Rebne said this artwork is an opportunity to educate the community and he would have liked to have seen this brought in with a broader package. Mr. Gliniecki said he understands that sentiment.

MOTION: CMBR MADIGAN MOVED AND CMBR BRAUER SECONDED TO APPROVE THE USE OF PUBLIC ART FUNDS IN THE AMOUNT OF \$12,100. MOTION CARRIED 5-2 WITH CMBR REBNE AND CMBR KELLY VOTING NO.)

Mary Schulteis said the artists Penny Thieme and Lynda Leonard will have their work displayed in the George Schlegel gallery next month.

Ms. Schulteis said their committee was also approached to have a pictorial history of Roeland Park done. The only cost to the City would be for the price of the books. She said this could be a fundraiser and the City keeps all proceeds over the initial price of the book. The Art Committee is interested in making this a community project.

Mayor Kelly said they have established the Historical Committee who is pursuing historical marker and revamping the “Rolling through Roeland Park” written history which would also include a pictorial history. He would like for the Art and Historical committees to collaborate with one another to avoid any duplicative efforts and to make sure that everyone is working together.

MOTION: CMBR MADIGAN MOVED TO TABLE THE DISCUSSION ON THE PICTORIAL HISTORY.

IV. Mayor’s Report

No report was given.

V. Workshop and Committee Reports

No reports were given.

VI. Reports of City Liaisons

A. MARC - Bike & Pedestrian (Jan Faidley)

CMBR Faidley met virtually on September 9th to discuss how the pandemic has affected cyclists and pedestrians. They have noted there is a boom in bike sales and there are long waits for repair, so obviously, there is an increased usage. They also discussed Vision Zero, a plan to eliminate all traffic fatalities in cities.

VII. Unfinished Business

There was no unfinished business discussed.

VIII. New Business

A. Approve Contract for Entryway Sign Design and Construction with Dimensional Innovations

Mayor Kelly said at the Workshop Dimensional Innovations was the clear favorite and based on those discussions they now have a contract before them.

CMBR Rebne said he does not feel the signage reflects the City's logo. Mayor Kelly said there are three phases including a conceptual design review before finalization of the signage.

CMBR Madigan said the City's logo has troubled him. He said they want to put the logo out on the streets to identify that they are Roeland Park, but is concerned that people from the outside don't know what the initials stand for.

City Administrator Moody said the scope of service calls for three concepts for the north and south locations. They will be presented to the City Council for review and discussion and with the preferred design selected, they will then move forward with a final design concept.

MOTION: CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPROVE THE CONTRACT FOR ENTRYWAY SIGN DESIGN AND CONSTRUCTION WITH DIMENSIONAL INNOVATIONS. (MOTION CARRIED 7-0)

B. Approve Easement for New Electrical Service for R Park

Mayor Kelly said the easement will allow Evergy to provide maintenance of conduit wiring and equipment at R Park.

MOTION: CMBR MCCORMACK MOVED CMBR KELLY SECONDED TO APPROVE THE EASEMENT WITH EVERGY FOR NEW ELECTRICAL SERVICE FOR R PARK. (MOTION CARRIED 7-0)

(CMBR Brauer left the meeting at 7:00 p.m.)

C. Approve CARES Act Sub-recipient Agreement and Resource Planning Ideas

Mayor Kelly said that Johnson County has received CARES Act funding from the pandemic. There is an opportunity for Roeland Park to be a sub-recipient of those funds.

CMBR Kelly asked if the items to be funded would come before the Council before the money is spent. City Administrator Moody said they are asking for approval of the funding ideas so if the City is put into a position where time is very short, they could move to implement the ideas without coming back to Council for approval. There is a set deadline to have projects completed by the end of December 2020. The list shows how the items have been prioritized as well as the lead time to complete those projects. Staff is asking for approval of the ideas as part of the approval so they can move forward. Also Johnson County would need to approve the ideas before agreeing to their funding.

CMBR Kelly some things do not seem related to COVID such as a weed seeker.

CMBR Faidley congratulated staff on getting the list together for things to get done by the end of December. She said that Attachment B states staff has the authority and approval from the Governing Body, so they do need to approve as a Governing Body. She said she realizes these are ideas and reiterated she believes they do need to have Governing Body approval.

CMBR Rebne asked Mr. Moody if they took into consider the spirit of the CARES Act and asked if the food pantry should be on there. He said that everything on the list is based on local Roeland Park government. For a fraction of the cost of some of the items, the food pantry that provides aid and relief could be operated for the better part of a year. City Administrator Moody said those funds will be presented in the Phase 2 allocation. Phase 1 goes directly to cities and local governmental entities. Phase 2 is directed towards individuals or businesses impacted. And Phase 3 is not identified for a specific purpose and could possibly come back to the cities.

CMBR Madigan said he shares in CMBR Kelly's apprehension of giving blanket approval. He said that a special call Council meeting can serve its purpose to approve major projects. He said he cannot support this as presented.

CMBR Kelly asked if they could accept and move forward with the agreement and then look more in-depth at the list of items.

City Administrator Moody said the county will review and score the items. He said if the Council wants to approve them as they move forward, he is okay with that. He just said they could lose money by not acting quickly enough.

MOTION: CMBR MCCORMACK MOVED AND CMBR HILL SECONDED TO APPROVE THE SUB-RECIPIENT AGREEMENT WITH JOHNSON COUNTY AND ALLOW THE CITY ADMINISTRATOR TO ENTER INTO AGREEMENTS FOR RECEIPT OF CARES FUNDS SHOULD THEY BE MADE AVAILABLE. (MOTION CARRIED 4-2 WITH CMBRS KELLY AND MADIGAN VOTING NO.)

D. Award 2020 Stormwater Improvement Project on Roeland Drive

Public Works Director Scharff said they are anxious to get started on this project.

MOTION: CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO AWARD THE 2020 STORMWATER PROJECT ON ROELAND DR. TO GUNTER CONSTRUCTION IN THE AMOUNT NOT TO EXCEED \$196,540. (MOTION CARRIED 6-0)

E. Committee Reappointments

MOTION: CMBR REBNE MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE REAPPOINTMENTS OF: GEORGE SCHLEGEL, LYNDIA LEONARD, MICHAEL POPPA AND JOEL MARQUARDT TO THE ARTS COMMITTEE.
BRANDON GILLETTE AND ERIK HAGE TO THE BOARD OF ZONING APPEALS
LAURA SAVIDGE TO THE PARKS COMMITTEE
SARA COE, DARIN HANSEN, AND MICHAEL CALOVICH TO THE AQUATICS COMMITTEE
GRACE BENNETT TO THE SUSTAINABILITY COMMITTEE (MOTION CARRIED 6-0)

F. Approve Agreement with TriStem for Utility and Franchise Audit Services

Mayor Kelly said that TriStem would keep 30 percent of any found savings for 24 months. (Mr. Verbrugge later updated this to 12 months.)

CMBR Madigan said that franchise taxes have been a hot button issue through the years with Councilmembers wanting to do away with the franchise tax. He asked if they must agree with what TriStem says is in error.

Ms. Jones-Lacy said the company will conduct the audit to see if there are any payments owed to the City that have not been remitted. They will also be auditing sales tax receipts. The City and TriStem will work with the State Department of Revenue to see if anything needs to be remitted.

Mr. Verbrugge said the agreement has been corrected to only paying TriStem 30 percent for 12 months and not the 24 months as earlier stated.

MOTION: CMBR KELLY MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE AGREEMENT WITH TRISTEM FOR UTILITY AND FRANCHISE FEE AUDIT SERVICES. (MOTION CARRIED 6-0.)

IX. Ordinances and Resolutions

A. Ordinance No. 1000 - STO Bonds

MOTION: CMBR MCCORMACK MOVED AND CMBR HILL SECONDED TO APPROVE ORDINANCE NO. 1000 - STO BONDS. (MOTION CARRIED 6-0)

B. Ordinance No. 1001 - UPOC

CMBR Rebne asked if they were only updating the language to be consistent with the state. Mayor Kelly said the language is consistent with the Kansas League of Municipalities.

Police Chief Morris added that the Standard Traffic Ordinances for Kansas cities and municipalities are adopted throughout the state. He said the League publishes them every year, but they are a little later than normal due to COVID. There have been no changes in the STO but there are one or two verbiage changes in Uniform Public Offense Code, which has been reviewed by their City Attorney.

MOTION: CMBR FAIDLEY MOVED AND CMBR KELLY SECONDED TO APPROVE ORDINANCE NO. 1001 - UPOC (MOTION CARRIED 6-0)

(CMBR Brauer returned to the meeting at 7:29 p.m.)

C. Ordinance No. 1002 - Adopting Comprehensive Plan

CMBR Kelly said he would be voting against the Comprehensive Plan and would encourage the other Councilmembers to do the same. He said he did not support the actions of the design standards with the floor area ratio (FAR). He was also not happy with the way they addressed additional housing items and affordable housing.

CMBR Rebne said he would be voting no because the results of the plan are inconsistent with what residents have supported regarding housing.

CMBR Faidley said she wanted to reiterate that this is a planning document and requires further action from the Council for things to be implemented. If Councilmembers feel it does not reflect what they want,

and she can understand that, but she reiterated there were steps that need to be taken such as rezoning and the implementation of universal design standards.

Ms. Jones-Lacy said the Comprehensive Plan did incorporate a lot of public involvement, meetings as well as surveys, and the process took nearly a year to complete. She said it was an exhaustive process and they were able to capture the public's requests in addition to what the Planning Commission agreed with.

CMBR Kelly said the plan is too broad and lacks a City control. He said he doesn't see the City following through with the plan.

Mayor Kelly asked about the votes needed to pass a City ordinance. City Attorney Felzein said per City Municipal Code Section 1-109, an ordinance takes a majority of the entire Governing Body, so they would need five votes to pass.

MOTION: CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO APPROVE ORDINANCE NO. 1002 - ADOPTING THE COMPREHENSIVE PLAN. MOTION CARRIED 5-2 WITH CMBRS KELLY AND REBNE VOTING NO.)

X. Reports of City Officials

A. COVID Report

City Intern Verbrugge said there has been an extension of Governor Kelly's mask order. Also Johnson County has a recurring and ongoing list of safety practices for employers. He noted that Aruba has been added to the travel advisory list and travelers coming in from that country will need to self-quarantine for 14 days.

B. City Administrator's Report

City Administrator Moody said there has been a modification of the southeast area of the splash area at the pool. They are removing the existing fence further south and east. They will also make a modification to keep the work inside of the existing fence line.

He said there has been a lot of work on Roe Boulevard and the final phase of street work is approaching. The Water District has completed projects at 51st Street and the Walmart entrance.

R Park progress is moving fast towards completion with landscaping and seeding to be done by the fall.

CMBR Hill said she has had several compliments on the grading of their yards now that sidewalks are in and the City has done a nice job.

CMBR Hill reported on an email conversation she has had with Tony Nichols from Parks who is working on a reservation policy for use of the new pavilion.

XI. Workshop Items

There were no items presented.

XII. Adjourn

MOTION: CMBR KELLY MADIGAN AND CMBR REBNE SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 7:38 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Mayor's Report- IV.-A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Energy Efficiency Day Proclamation**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ Energy Efficiency Day Proclamation

Type
Cover Memo



Proclamation

ENERGY EFFICIENCY DAY 2020

WHEREAS, energy efficiency continues to be the cheapest, quickest, and cleanest way to meet our energy needs and reduce utility bills for residential, business, and industrial customers; and

WHEREAS, energy efficiency can also make our homes and workspaces healthier, safer, and more comfortable; and

WHEREAS, smarter energy use reduces the amount of electricity we need to power our lives, which helps avoid power plant emissions that can harm our health, pollute our air, and warm our climate; and

WHEREAS, cutting energy waste saves U.S. consumers billions of dollars on their utility bills every year, up to \$500 per household from appliance efficiency standards alone; and

WHEREAS, implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move toward a sustainable future; and

WHEREAS, more than 2.4 million Americans were working in the energy efficiency sector prior to the pandemic in local, good-paying, clean energy jobs that couldn't be outsourced and increasing America's recovery efforts by ramping up our efficiency efforts will sustain and create more of them; and

WHEREAS, improved energy codes for homes and commercial buildings also can significantly reduce utility costs and create new jobs, and the City of Roeland Park supports increasing the minimum levels of efficiency for new buildings through adoption of a stricter code or the model 2021 International Energy Conservation Code (IECC); and

WHEREAS, for cities and states tackling harmful pollution, energy efficiency can get them about halfway toward their climate goals; and

WHEREAS, the residents of the City of Roeland Park can continue to contribute to our energy efficiency efforts by learning about and participating in our Dynmhex Program.

WHEREAS, a nationwide network of energy efficiency groups and partners has designated the first Wednesday in October as the fifth national annual Energy Efficiency Day; and

WHEREAS, together the residents of the City of Roeland Park can continue to contribute to our sustainability efforts by learning more about energy efficiency and practicing smarter energy use in their daily lives;

THEREFORE I, Mike Kelly Mayor of the City of Roeland Park do hereby proclaim October 7, 2020, as

"ENERGY EFFICIENCY DAY"

in the City of Roeland Park and urge citizens to join us in supporting our clean energy goals and moving toward more energy efficiency now and in the future.

Signed on this 5th day of October 2020.

MIKE KELLY
Mayor

Item Number: Unfinished Business- VII.-A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 10/1/2020
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Discuss Buena Vista Sidewalk Extension Options**
Item Type: Other

Recommendation:

Staff is seeking direction on how to proceed; option B2 or B4.

Details:

Council has previously indicated preference for a sidewalk alignment along Buena Vista of A2, B2, C2 (per the attached option analysis). Staff has reviewed the B1 and B2 options with the two commercial property owners adjacent to the B segment. The owner of 4101 54th Ter (north property) has indicated support of option B2. The owner of 5500 Buena Vista (south property) is not supportive of either option B1 or B2.

A third alignment option on the west side of Buena Vista was developed (B4) with a goal of determining if a sidewalk segment could be completed within the existing public right of way and not require any temporary construction easements or permanent sidewalk easements, see attached B4 alignment plan. It does appear that B4 could be completed meeting this goal. The design modifies the existing on street parking, changing it from head in to parallel and placing the sidewalk on the outside of the parallel parking (a common design in downtown districts). B4's estimated cost (\$72,000) is less than option B1 (\$187,000) but more expensive than B2 (\$60,000) and also reduces the number of on street parking spaces from 20 to 11. The 5500 Buena Vista property has shared that they have 6 parking spaces in the 4101 54th Ter property's off street parking lot dedicated to them. In total the two sites would have 40 (on street and off street) parking spaces available. 4101 has 11,304 sf of building space (including the basement) and 5500 has 4,406 sf (including the basement). 40 spaces would equate to 2.55 spaces per 1,000 sf. For comparison our zoning regulations (Sec. 16-416. - Office Building District; Parking-Off-street) states that parking spaces shall be provided in the ratio of four parking spaces for each 1,000 square feet of total floor area. The current layout provides for 3.1 spaces per 1,000.

Option B4 has been shared with the two commercial property owners. At this time we have not

received feedback from them.

Staff is looking for direction from Council on if they prefer to move forward with option B2 (understanding that this will likely entail condemnation in order to secure the temporary construction easement as well as permanent sidewalk/utility easements- no right of way acquisition anticipated) or option B4 (condemnation not anticipated but a reduction in on street parking would occur). It is possible that the owner of 5500 would change their position on option B2 in light of option of B4.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: Planned for CARS in 2022
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

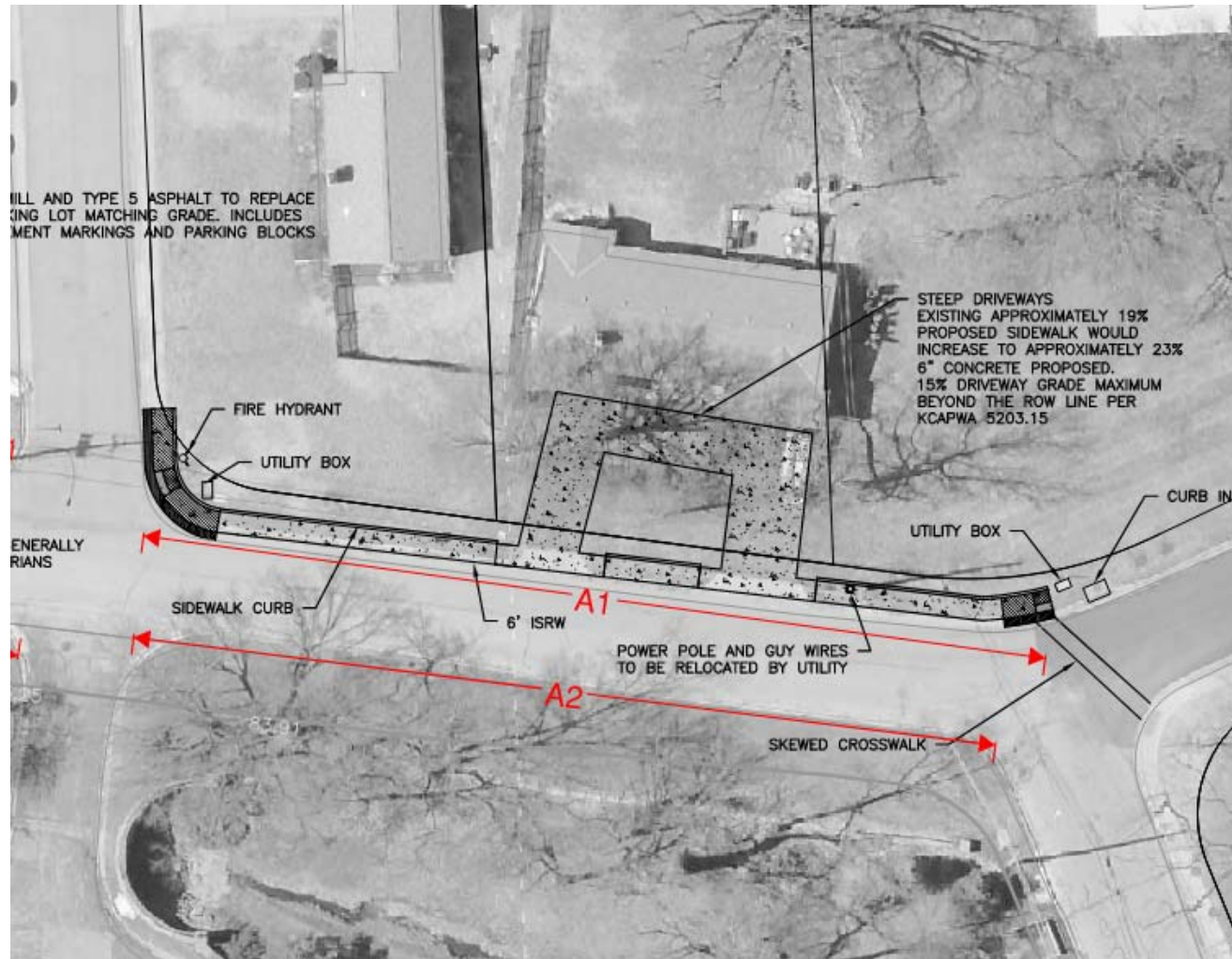
Description	Type
☐ Buena Vista Sidewalk Alignment Analysis	Cover Memo
☐ Option B4 Alignment Plan	Cover Memo
☐ Option B4 Cost	Cover Memo



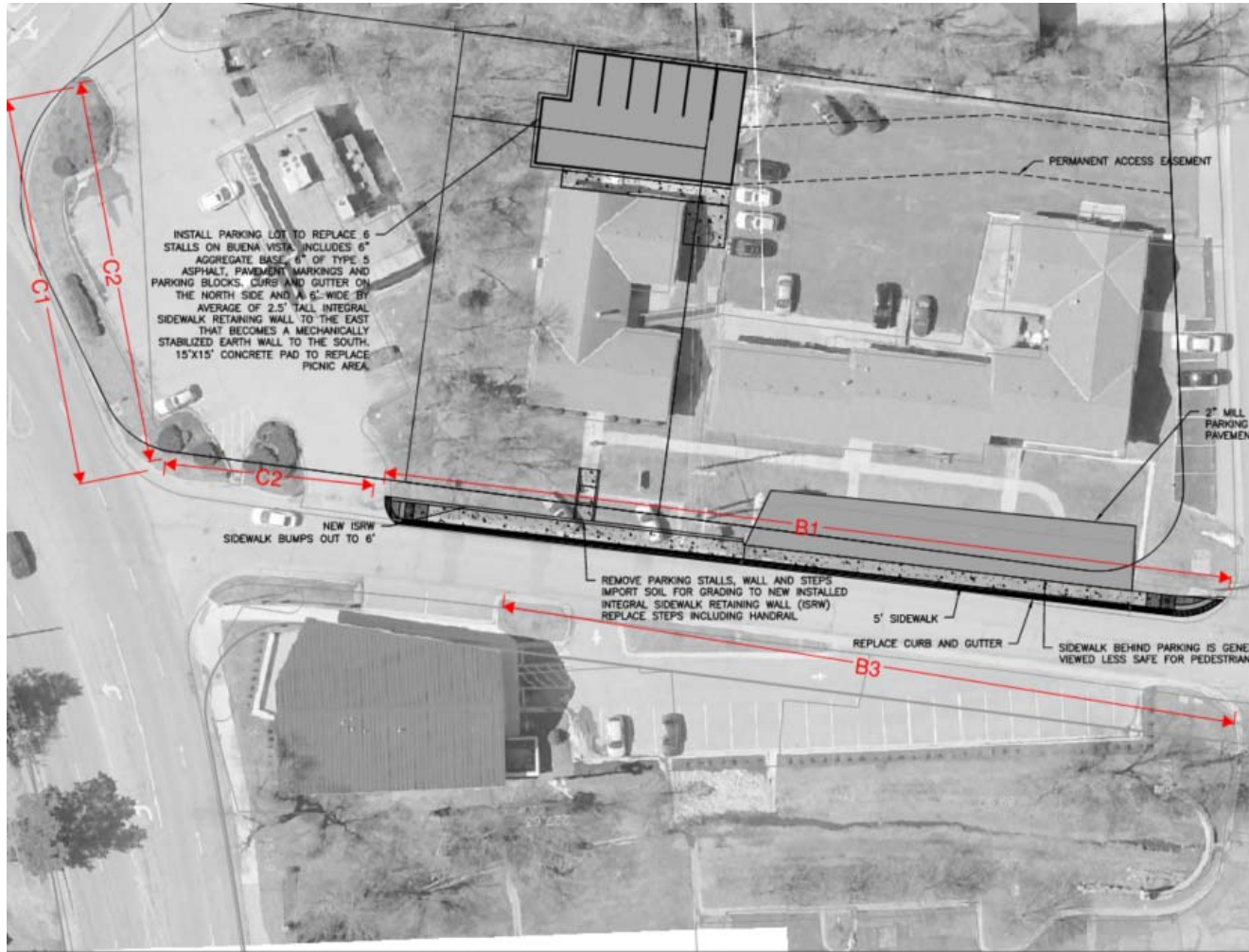
LAMP
RYNEARSON

BUENA VISTA SIDEWALK FEASIBILITY STUDY

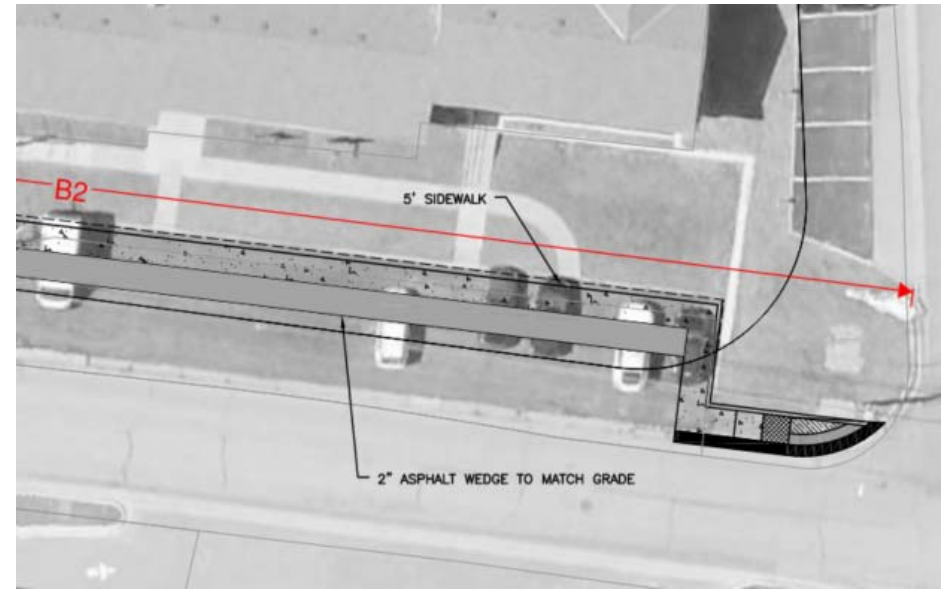
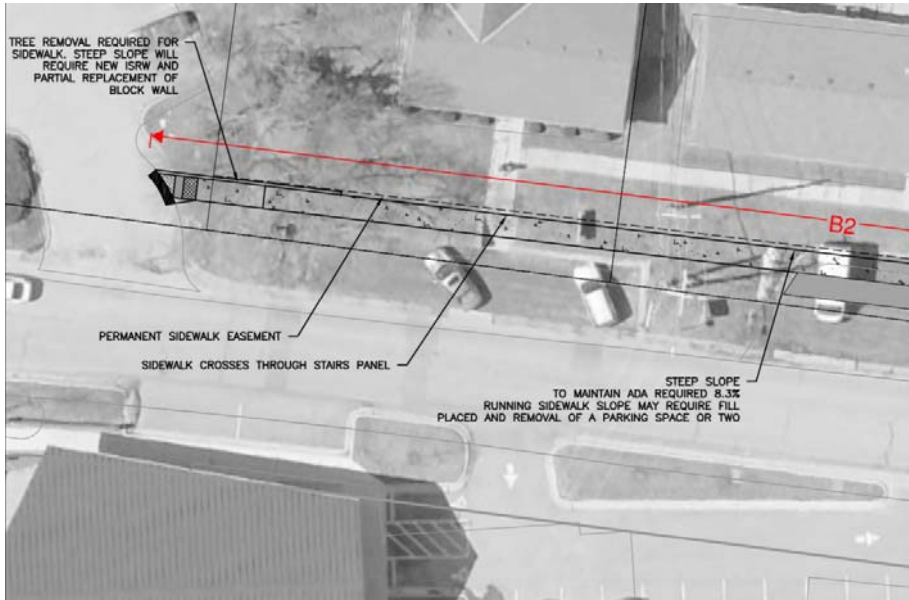
AUGUST 3, 2020



NORTH SEGMENT SIDEWALK PLAN



SOUTH SEGMENT OPTION I



SOUTH SEGMENT OPTION 2

COST ESTIMATE PER SIDEWALK SEGMENT

- Segment A1: \$87,000
- Segment A2: \$33,000
- Segment B1: \$187,000
- Segment B2: \$60,000
- Segment B3: \$42,000
- Segment C1: \$37,000
- Segment C2: \$42,000

<u>Segment</u>	<u>Location Description</u>
A1	West side of Buena Vista from W 54 th Ter to W 53 rd Street
A2	East side of Buena Vista from W 54 th Ter to W 53 rd Street
B1	West side of Buena Vista from Shawnee Mission Pkwy to W 54 th Ter – Option 1
B2	West side of Buena Vista from Shawnee Mission Pkwy to W 54 th Ter – Option 2
B3	East side of Buena Vista from Shawnee Mission Pkwy to W 54 th Ter
C1	Across Einstein's lot. Connects existing Sidewalk at Dentist to existing sidewalk on W 55 th Street.
C2	Across Einstein's lot. Connects proposed sidewalk at segment B1 or B2 to existing sidewalk on W 55 th Street.

PROS AND CONS

- Segment A2+B3+C1 (East Side) Pros:

- Least expensive option
- Relatively flat grades
- Does not directly impact home owner

- Segment A2+B3+C1 (East Side) Cons:

- No clear path along the dentist property
- Parking spaces will be removed

PROS AND CONS

- Segment A1+B1+C2 (West Side 1) Pros:
 - Sidewalk is on back of curb and within Right-of-way
- Segment A1+B1+C2 (West Side 1) Cons:
 - Sidewalk is behind parked vehicles and less safe for pedestrians
 - Most expensive option
 - Removing existing parking at 5500 Buena Vista, requiring construction of new private parking lot and access easements between private property owners
 - Sidewalk construction between 53rd Street and 54th Terrace will result in steep driveway grades for home owner, from whom easements will be required
 - Utility relocation required

PROS AND CONS

- Segment A1+B2+C2 (West Side 2) Pros:

- Safer to travel sidewalk in front of vehicles
- Less expensive than west side 1

- Segment A1+B2+C2 (West Side 2) Cons:

- Sidewalk is parallel to existing building sidewalk and within 11 feet
- Permanent sidewalk easement required
- Tree removal/Monument relocation is necessary
- Sidewalk construction between 53^r Street and 54th Terrace will result in steep driveway grades for homeowner, from whom easements will be required
- Utility relocation required

PROS AND CONS

■ Segment A2+B2+C2 Pros:

- Avoids removing parking spaces
- Does not directly impact home owner at 5408 Buena Vista
- Only approximately 23K more than all sidewalk being located on east side
- Safer to cross sidewalk in front of vehicles

■ Segment A2+B2+C2 Cons:

- Not the least expensive option
- Sidewalk is parallel to existing building sidewalk and within 11 feet
- Permanent sidewalk easement required
- Tree removal is necessary
- Additional crosswalk on Buena Vista



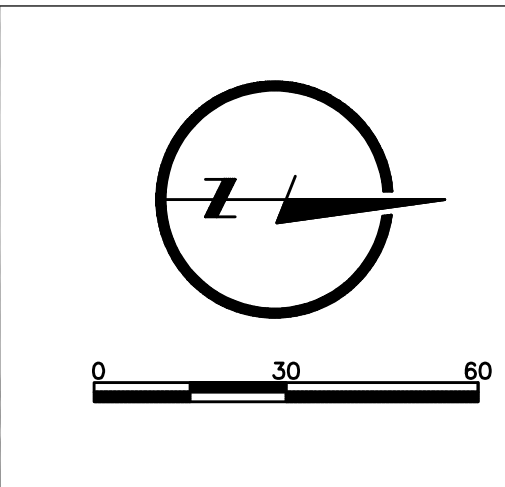
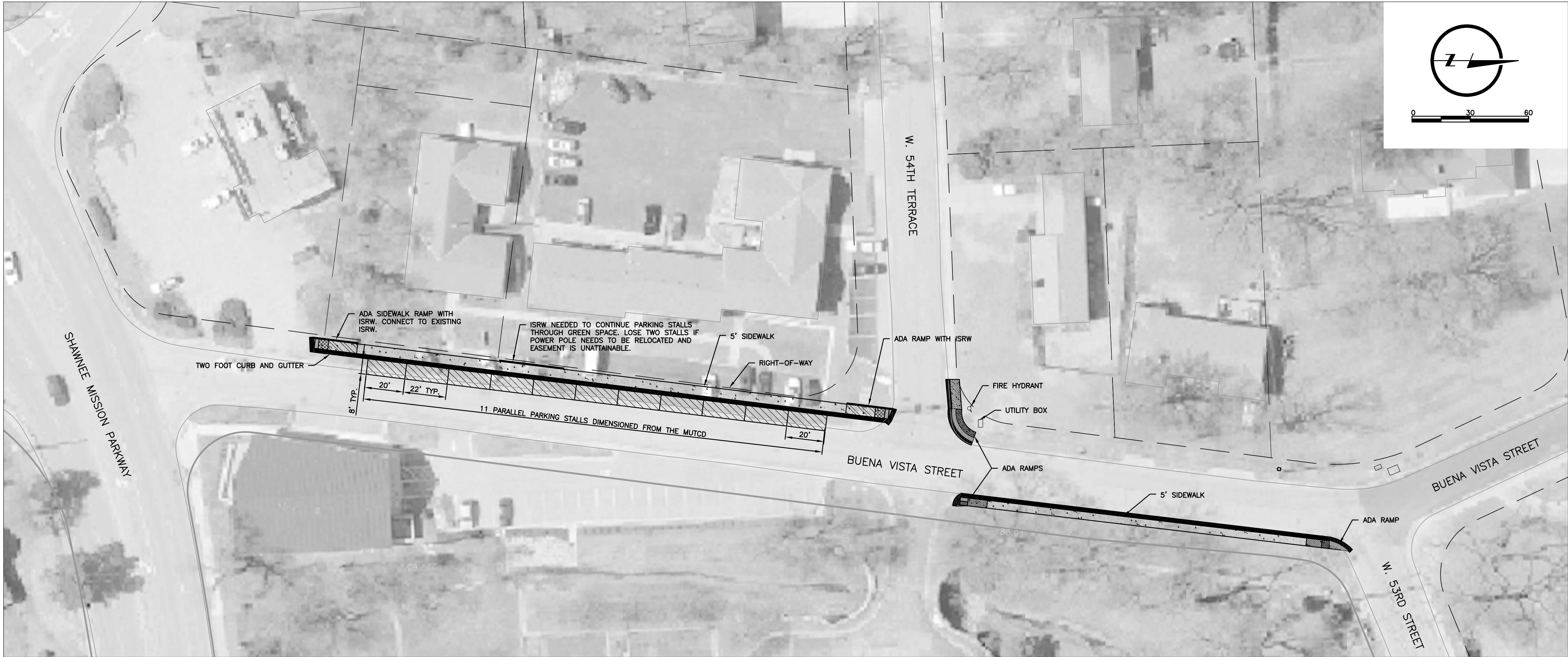
ENGINEER'S RECOMMENDATION

- First recommendation A2+B3+C1
 - Construct sidewalk on the east side of Buena Vista to the Einstein crossing.
- Second choice A2+B2+C1
 - Construct sidewalk on east side of Buena Vista from W 53rd St to W 54th Ter
 - Cross Buena Vista on the north side of W 54th Ter
 - From W 54th Ter to Einstein's install sidewalk west of parking and west of the existing wall (Option 2)



Questions?

U:\Engineering\320001 Roeland Park KS 2020 On-call Services\Drawings\BASE MODELS\320001.01 BUENA VISTA BASE.dwg, 10/7/2020 11:39:26 AM, JAMIE MCMAURY, LAMP RYNearson



OPTION A1 AND B4

NOTE: RIGHT-OF-WAY HAS NOT BEEN SURVEYED AND IS FROM AIMS RECORDS

LAMP
RYNEARSON

9001 STATE LINE RD., STE. 200
KANSAS CITY, MO 64114
816.361.0440
LampRynearson.com

PRELIMINARY

NOT RELEASED FOR CONSTRUCTION

GREG VAN PATTEN
27000

BUENA VISTA SIDEWALK
FEASIBILITY REPORT
PLAN LAYOUT

BUENA VISTA SIDEWALK
ROELAND PARK, KANSAS

REVISIONS

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###

###

DESIGNER / DRAFTER

GREG VAN PATTN

DATE

07/16/200

PROJECT NUMBER

03200001.01

BOOK AND PAGE

###

###

SHEET



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

9/21/2020

Project Cost Estimate
Buena Vista Sidewalk Segment B4
Shawnee Mission Pkwy to W 54th Ter Option 4
City of Roeland Park, Kansas

Item No	Item Description	Unit	Estimated Quantity	Unit Price	Total
1	Mobilization	LS	1	\$ 2,000.00	\$ 2,000.00
2	Clearing, Grubbing and Demolition	LS	1	\$ 3,000.00	\$ 3,000.00
3	Sidewalk (Concrete) (4") (5' Wide)	SF	868	\$ 8.00	\$ 6,944.00
4	Sidewalk Ramp (Concrete) (6")	SF	226	\$ 15.00	\$ 3,390.00
5	Integral Sidewalk Retaining Wall	CY	11.4	\$ 1,000.00	\$ 11,400.00
6	Detectable Warning Surface	SF	20	\$ 40.00	\$ 800.00
7	Curb and Gutter (Sidewalk and Driveway Curb)	LF	314	\$ 35.00	\$ 10,972.50
8	Asphalt Wedge (2")	SY	132	\$ 25.00	\$ 3,300.00
9	Asphalt Parallel Parking (6")	TON	71	\$ 110.00	\$ 7,810.00
10	Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00
11	Erosion Control	LS	1	\$ 2,000.00	\$ 2,000.00
12	Restoration	LS	1	\$ 3,500.00	\$ 3,500.00
Subtotal					\$ 57,116.50
Contingency (25%)					\$ 14,279.13
Total Construction Cost					\$ 71,395.63

Item Number: New Business- VIII.-A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/15/2020
Submitted By: Staff
Committee/Department: Admin.
Title: **Committee Reappointments**
Item Type: Other

Recommendation:

To approve Christine Webster to the arts committee, Courtney Craig to the Board of Zoning Appeals. Leonard Tocco to the Aquatics Committee, Melissa Dobbin to Community Engagement and Russell McCorkle to the Parks Committee.

Details:

Appointment to standing committee's is for one year. These appointments would be for the 2021 calendar year. The above committee members have expressed interest in being reappointed to their respective committee. The Mayor consults the chair of each respective committee concerning all recommended appointees.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	Russell McCorkle	Cover Memo
	Christine Webster	Cover Memo
	Melissa Dobbin	Cover Memo
	Judy Hyde	Cover Memo
	Courtney Craig	Cover Memo
	Leonard Tocco	Cover Memo

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Mon 3/25/2019 3:54 PM

To: Bohon, Kelley <kbohon@roelandpark.org>; Jones-Lacy, Jennifer <jjoneslacy@roelandpark.org>

Committee Volunteer Form

Date	3/25/2019
First Name	Russell
Last Name	McCorkle
Address	5025 W. 56th Street
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	Field not completed.
How long have you been a resident of Roeland Park?	Since 1996 on my own. Family moved here in 1963.
How much time do you have to devote per month?	Field not completed.
Board & Committee Interest	Several current members of the Parks committee feel that I can bring another viewpoint to the committee. Living across the street from R Park I see specifically how the park is used and what current and future needs might be. I also regularly walk by other parks in the city.
Select a Board or Committee	Parks
Additional Comments	Field not completed.
Resume	Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Sun 10/18/2015 1:20 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	10/20/2015
Name:	Christine Webster
Daytime Phone Number:	
Evening Phone Number:	
Address:	<u>5328 Cedar St</u> <u>MISSION, Kansas 66205</u> <u>United States of America</u>
Place of Employment:	Nelson Museum and UMKC
How long have you been a resident of Roeland Park?:	over 20 years
How much time do you have to devote per month?:	as much as needed
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I want to help promote the arts in the community. I want the arts committee to have a meaningful relationship with the people of Roeland Park through the arts. In addition, I want to help promote Roeland Park as a leader in providing opportunities for artists in the metropolitan area.
Select which Board or Committees you are interested in serving on: (only one per application):	Arts
Additional, comments: (If any):	
File Upload:	
HTML:	

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com

Wed 11/13/2019 12:12 AM

To: Nielsen, Kelley <knielsen@roelandpark.org>; Jones-Lacy, Jennifer <jjoneslacy@roelandpark.org>

Committee Volunteer Form

Date	11/12/2019
First Name	Melissa
Last Name	Dobbin
Address	4212 W 54th Street
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	FINEOS Corporation
How long have you been a resident of Roeland Park?	3.5 years
How much time do you have to devote per month?	8 hours
Board & Committee Interest	I've grown to love Roeland Park in the short time I've lived here and want to contribute to its continued growth. While it's been quite some time since I've helped organize events of similar nature, I feel my background in sales and marketing, as well as my connections throughout Kansas City, would help to make these events a success.
Select a Board or Committee	Other
Additional Comments	Events Committee
Resume	<u>Melissa Dobbin Resume 2019.pdf</u>

Email not displaying correctly? [View it in your browser.](#)

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Thu 11/5/2015 11:53 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	-
Date:	11/05/2015
Name:	Judy Hyde
Daytime Phone Number:	
Evening Phone Number:	
Address:	5113 W. 58th St. Roeland Park, KS 66205 United States of America
Place of Employment:	retired
How long have you been a resident of Roeland Park?:	43 years
How much time do you have to devote per month?:	varies
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	* I'm a current SustComm member and would like to continue to serve RPK. * I'm a member of the small, grassroots group (Citizens Fundraising Initiative for R Park) raising funds to implement phases of the R Park Master Plan. Quality urban greenspace is important to me, and to the health and wellbeing of RPK citizens. * I'm interested in all of the facets of sustainability and in the Community for All Ages pilot program (walkable streets, accessibility, energy conservation, urban gardening, protecting pollinators, recycling, promoting children's love of the natural world, etc.). * I believe that good sustainability practices can attract forward-thinking individuals and families to choose RPK/NE JoCo as a high quality place to live.
Select which Board or Committees you are interested in serving on: (only one per application):	Sustainability

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Fri 11/4/2016 9:56 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

📎 1 attachments (75 KB)

Resume_Courtney-Craig.pdf;

Committee Volunteer Application Form

Email:	
Date:	11/4/2016
Name:	Courtney Craig
Daytime Phone Number:	
Evening Phone Number:	
Address:	5215 Juniper Dr. Roeland Park, KS 66205 United States of America
Place of Employment:	The Condado Group
How long have you been a resident of Roeland Park?:	11 Years
How much time do you have to devote per month?:	15 Hours but more as needed
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I believe Roeland Park is at a critical point as a city. With a reprieve from the possibly devastating Walmart move now a reality, Roeland Park must decide what it's future will be. A city that is a pass through city continuously dependent on a couple of large box retailers for revenue or to create an appealing city hearkening to what it once was as a community with appeal to all of Johnson County. In my eleven years I have become increasingly concerned with the state of properties in Roeland Park, businesses that have been attracted to the city. As the city faces the development of the East/West Cloverleafs it is a critical point where decisions must be put into place that makes Roeland Park no longer a city to be passed by on the way to the Plaza but rather a stopping point.
Select which Board or Committees you are interested in serving on: (only one per application):	Board of Zoning Appeals

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com

Wed 5/29/2019 8:35 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; Jones-Lacy, Jennifer <jjoneslacy@roelandpark.org>;

Committee Volunteer Form

Date	5/29/2019
First Name	Leonard
Last Name	Tocco
Address	4906 Reinhardt Dr
City	Roeland Park
State	Kansas
Zip	66205
Email	
Phone	
Place of Employment	Evergy Inc.
How long have you been a resident of Roeland Park?	31 years
How much time do you have to devote per month?	Field not completed.
Board & Committee Interest	I was born and raised in Roeland Park. I take pride in what Roeland Park has to offer both its residents and its visitors. I worked at the Roeland Park Aquatics Center as a young adult and have other aquatics experience. I have been a lifeguard, was a certified lifeguard instructor, certified Red Cross lifeguard Management, learn to swim instructor, and coordinator for all learn to swim programs. I also helped manage and maintain pools with back washing and maintaining and balancing chemicals. In total I have 8 years in aquatic experience. I believe I could bring a fresh prospective in helping bring the RPAC to the next step in future planning. It is important to understand what our residents want to see, and ensure we are being fiscally responsible with tax dollars.

Item Number: New Business- VIII.-B.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/5/2020
Submitted By: Jennifer Jones-Lacy
Committee/Department: Admin
Title: **Agreement with Mission Woods for Code Enforcement Services**
Item Type: Agreement

Recommendation:

Approve agreement with the City of Mission Woods to provide Code Enforcement services.

Details:

The City or Mission Woods reached out to request an agreement for RP to provide code enforcement services to their City. We already provide this service to Westwood Hills and the attached agreement with Mission Woods has the same essential components. The agreement calls for an hourly fee equivalent to the hourly salary and benefits for the code enforcement officer plus 15% overhead charged at \$47.63/hour for 2021. Mission Woods would call upon our assistance on an as needed basis (we estimate a maximum total of 20 hours per year). This agreement automatically renews annually and costs for service will be adjusted as changes in salary and benefits occur. We will notify Mission Woods at least 30 days prior to any change, per our agreement.

The agreement has received preliminary approval from the Mission Woods City Council and is expected to be approved on Tuesday, October 6th.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Agreement with Mission Woods for Code Enforcement Services	Cover Memo

CONTRACT FOR CODES ENFORCEMENT SERVICES

This Contract for Codes Enforcement Services (the “Agreement”) is made this ____ day of _____, 2020, between the City of Roeland Park, Kansas, a municipal corporation (herein “Roeland Park”), and the City of Mission Woods, Kansas, a municipal corporation (herein “Mission Woods” or “City”).

WHEREAS, in the opinion of the governing bodies of Roeland Park and Mission Woods, it is to the mutual benefit and general welfare of the persons and properties of both municipalities to cooperate in the provision of codes enforcement and rental property inspection services for the two cities; and

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, *et seq.*, and amendments thereto;

NOW THEREFORE, Roeland Park and Mission Woods, in consideration of the above and foregoing, their mutual promises, and other good and valuable consideration, have agreed, and by these presents do agree, as follows:

1. Services Provided. Roeland Park shall provide codes enforcement and property inspection services to Mission Woods on an as-requested basis. Codes enforcement services shall include, but are not limited to: routine, annual city-wide structure/property walk-by observations, or unscheduled/scheduled on-site inspections of specific, complaint-based structure/property issues, each with the goal of establishing consistent ordinance compliance among the structures/properties within the City. (Rental property inspection services are not included.) These efforts may also include the interpretation of ordinances and issues and may lead to the preparation of reports, meetings with neighbors, and/or meetings with the governing body/staff on an as-needed basis; provided, however, that any consultation with regard to the interpretation of City ordinances shall be with the Mission Woods City Attorney and not the Roeland Park City Attorney.

2. Cost of Services. Codes enforcement inspection services shall be performed by the Building Official or Code Enforcement Officer of the City of Roeland Park. For codes enforcement and property inspection services provided to Mission Woods, Mission Woods shall pay to Roeland Park an hourly rate equal to the actual hourly compensation cost and benefits of the staff performing the duties plus 15% for overhead. The 2021 hourly rate for Code Enforcement Officer hours is \$47.63. This hourly rate will be adjusted periodically to reflect changes in compensation costs as they occur. Roeland Park shall notify Mission Woods of any change in compensation costs as soon as reasonably possible, but in no event less than 30 days prior to such change becoming effective.

3. Employees of Roeland Park. Notwithstanding anything to the contrary, the Building Official and/or Code Enforcement Officer of Roeland Park, and Roeland Park’s agents, employees, representatives, or independent contractors, shall remain subject to the exclusive

supervision and control of the governing body of the City of Roeland Park, and shall be deemed employees of Roeland Park at all times. However, the Mayor of Mission Woods or his or her designee may give any person providing the services contemplated herein such information as is reasonably necessary to discharge the inspection and other services contemplated herein, and as further provided herein.

4. Indemnification. Roeland Park agrees to indemnify Mission Woods and any official, employee, or representative of Mission Woods, and hold them harmless for any costs or liability incurred in connection with the provision of services under this Agreement, except that Mission Woods agrees to indemnify Roeland Park and hold it harmless for any liability incurred in connection with the provision of any services under this Agreement only to the extent liability is attributed to the fault or negligence of Mission Woods and said liability arises from a policy, practice, or directive of the City of Mission Woods or any official, employee, or representative of Mission Woods. Mission Woods' indemnification of Roeland Park shall not extend to other bases for liability, including, but not limited to, liability predicated upon any imputed or vicarious form of liability or upon the fact that services provided under this Agreement took place within the city limits of the City of Mission Woods, unless the basis for such liability lies within a policy, practice, or direction of Mission Woods. Notwithstanding the foregoing, the parties agree that neither party shall have the obligation to indemnify the other party for acts for which the other city would otherwise be immune under the Kansas Tort Claims Act (K.S.A. 75-6104, *et seq.*), and amendments thereto, nor will the indemnity obligations set forth herein act as a waiver of either city's protections under such provisions. Further, any liability of either city shall be subject to the liability limitations under K.S.A. 75-6105, and amendments thereto. Additionally, and notwithstanding anything set forth herein to the contrary, the parties specifically agree that the terms of this section, and the terms of this Agreement, shall be subject to and limited by the Kansas Cash Basis Law (K.S.A. 10-1101, *et seq.*), and amendments thereto, and the Kansas Budget Law (K.S.A. 75-2935, *et seq.*), and amendments thereto.

This indemnity obligation includes the obligation to defend, or provide the cost of defense, to the indemnitee provided that the indemnitee complies with the requirements of any applicable contract of insurance providing for the provision of a defense or for the cost of defense. Indemnitee will provide a written representation to the insurance provider indicating that indemnitee shall: (1) cooperate with the insurer in the investigation, settlement or defense of the claim or suit; (2) immediately send the insurer copies of any demands, notices, summonses or legal papers received in connection with the claim or suit; (3) notify any other insurer whose coverage is available to the indemnitee; (4) cooperate with the insurer with respect to coordinating other applicable insurance available to the indemnitee; (5) provide the insurer with written authorization to obtain records and other information related to the claim or suit; and (6) provide written authorization to the insurer to conduct and control the defense of the indemnitee in such claim or suit. Upon the assertion of any claim related in any way to the provision of services under this Agreement, the party who has received such claim shall promptly provide written notice of such claim to the other party.

5. Insurance. Roeland Park agrees to obtain and maintain throughout the duration of this agreement, motor vehicle liability coverage, as well as comprehensive liability and property damage insurance coverage, with limits of not less than \$1,000,000 for each act and not less than \$2,000,000 aggregate per occurrence, naming Mission Woods as an additional insured on such policy of insurance. The cost of adding Mission Woods as an additional insured shall be paid by Mission Woods. Roeland Park also agrees to maintain workers' compensation coverage for any Roeland Park employee operating under this agreement.

6. Effective Date. This agreement shall be effective upon approval and execution by both agencies and shall thereafter automatically renew annually with mutual consent of both parties; provided, however, that either party hereto shall have the right to cancel and annul this Agreement by giving sixty (60) days' advance written notice to the other party by certified mail. This Agreement may not be assigned by either party.

7. Mission Woods' Responsibility. Mission Woods shall be responsible for establishing and maintaining a budget to cover all anticipated expenses hereunder. It will also be responsible for passing along information on code violation complaints to Roeland Park Neighborhood Services staff and informing Roeland Park staff of any ordinances that would change Chapter 5 of the Mission Woods Code.

8. Payment for Services. Payment for services hereunder will be due after receipt by Mission Woods of an itemized invoice. Normally, if an invoice is received seven (7) days prior to a Mission Woods City Council meeting, payment will be made within seven (7) days thereafter. If an invoice remains unpaid 90 days after presentation, Roeland Park may decline to provide any further service under this Agreement until the delinquency is cured.

9. Default. The failure of either party to comply with the terms and conditions of this Agreement shall constitute a breach of the Agreement. Either party shall have thirty (30) days after receipt of written notice from the other party of any breach to correct the conditions specified in the notice, or if the corrections cannot be made within the thirty (30) day period, within a reasonable time if corrective action is commenced within ten (10) days after receipt of the notice.

10. Rights and Remedies. In the event of any breach hereunder and after the lapse of the cure period set forth in Section 9 above, the non-breaching party shall have all the rights and remedies available under the law or at equity. The rights and remedies of the parties hereto shall not be mutually exclusive but shall be cumulative in all respects. The respective rights and obligations of the parties hereunder shall be enforceable in equity as well as at law or otherwise.

11. Governing Law, Jurisdiction and Venue. All questions with respect to the construction of this Agreement and all rights and liabilities of the parties hereto shall be governed by the laws of the State of Kansas. The sole and exclusive venue for any legal action in any way premised upon the rights and responsibilities of the parties under this Agreement shall be within the District Court of Johnson County, Kansas. The parties do hereby stipulate to jurisdiction within the District Court of Johnson County, Kansas.

12. Notices. Any written notice which must or may be given relating to this Agreement shall be sufficient if deposited in the United States Mail, postage prepaid, via certified mail, addressed to the Mayor of the city to which notice is being provided, with copies to the City Clerk and City Attorney of such city.

13. Cities Properly Authorized. By executing this Agreement each city certifies to the other that it has taken the necessary actions and is properly authorized to enter into this Agreement. The cities mutually agree to do all acts necessary and proper to carry out the applicable provisions of this Agreement.

14. General Provisions.

a. Severability. In the event that any condition, covenant, or other provision herein contained is held to be invalid or void by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect any other covenant or condition herein contained. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

b. Amendment. This Agreement may be modified only by a writing signed by each of the parties hereto.

c. Binding Effect. To the extent permitted by law, this Agreement shall bind the parties and their respective successors and assigns.

d. Captions. The captions of the various sections of this Agreement are for convenience and ease of reference only and do not define, limit, augment, or describe the scope, content, or intent of this Agreement or any part or parts of this Agreement.

IN WITNESS WHEREOF, the Mayor of Roeland Park, Kansas, has signed this agreement on behalf of the City of Roeland Park, Kansas, and the Mayor of the City of Mission Woods, Kansas has signed such agreement on behalf of the City of Mission Woods, Kansas.

CITY OF ROELAND PARK, KANSAS

CITY OF MISSION WOODS, KANSAS

By: _____
Mike Kelly, Mayor

By: _____
Darrell Franklin, Mayor

ATTEST:

ATTEST:

Kelley Nielsen, City Clerk

Shelly Floyd, City Clerk

Item Number: **Ordinances and Resolutions:- IX.-**
 A.
Committee **10/5/2020**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/1/2020
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Resolution 684 - Fees- New Shelter Reservation Fees**
Item Type: Resolution

Recommendation:

Staff recommends the following fees for shelter reservations:

R Park Pavilion

Half Day Rate RES/NR \$55/\$75

Full Day Rate RES/NR \$75/\$110

Nall Park Shelter

Half Day Rate RES/NR \$25/\$40

Full Day Rate RES/NR \$50/\$80

Details:

Staff is seeking approval of the fee schedule for shelter rentals for both Nall Park and R Park with the anticipation of completion of the R Park Phase 1 & Phase 2 project. Staff has received multiple requests for shelter reservations and needs to formalize fee structure and rental policies. Rental policies, fees and schedule were developed to match surrounding community's practices.

Reservations will be offered for both half day time slots (9:00a - 2:00p & 3:00p - 8:00p) and full day time slots (9:00a - 8:00p). Standardizing renting times reduces administrative costs, optimizes usage and simplifies staff scheduling.

Fees have been developed to address staff costs for shelter trash removal and cleaning. It is anticipated that the part time attendant staff would provide the cleaning service. Attached is a comparison of shelter reservation fees for neighboring communities. It reflects that the proposed

fees are in line with our neighbor's fees. Resident/Non Resident pricing is standard practice in Parks and Recreation facilities and programs to reflect the tax support residents provide to city owned facilities and city ran programs.

The fee would only be applied for those who wish to reserve the shelter. Use of the shelter without a reservation would not require a fee. The two picnic shelters at R Park will not be available for reservation and open to general use.

Staff will use CivicRec to complete all shelter reservations. CivicRec is the software purchased for RPAC operations and has modules specifically designed for shelter rentals. Staff, in consultation with the Parks & Trees and Community Engagement Committees can reserve or block off dates for city sponsored special events as needed.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Resolution 684 - Fees	Cover Memo
☐ Comparison of Shelter Reservation Fees	Cover Memo
☐ Shelter Reservation Request Form	Cover Memo

RESOLUTION # 684

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES
TO TAKE EFFECT October 6, 2020**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **October 6, 2020**.

City of Roeland Park, Kansas Schedule of Fees and Charges

BOUND REPORTS AND OTHER PUBLICATIONS

Budget	Available online Free	\$12.00
Annual Financial Report	Available online Free	\$25.00
Comprehensive Plan	Available online Free	\$15.00
Municipal Code (Hard Copy)	Available online Free	\$85.00
Municipal Code (CD)	Available online Free	\$5.00
Zoning and Subdivision Regulations	Available online Free	\$10.00
Zoning Maps	Available online Free	\$5.00

BUSINESS LICENSE (Chapter 5)

Adult Businesses		
Entertainment License		\$250.00
Manager's license		\$20.00
Entertainer's license		\$20.00
Server's licenses		\$20.00
Amusement Devices		
Operator License		\$100.00
Distributor License		\$200.00
Home Occupational License		\$40.00
Massage Establishments		\$150.00
Massage Therapist		\$50.00
		\$80.00
Non-Domicile License	½ Year Prorate	\$40.00
Payday Loans		\$1,000.00
Peddlers, Solicitors		\$20.00 per day per person
Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year.		
Rental License		
	Single/Duplex (Per Unit)	\$75.00
	Multi-Family (Per Square Foot of living space)	\$0.04

Retail/Office Space	
Square Footage	License Fee
0 — 499 sq.ft.	\$50.00
500 — 999 sq.ft.	\$65.00
1,000 — 1,999 sq.ft.	\$100.00
2,000 — 2,999 sq.ft.	\$125.00
3,000 — 3,999 sq.ft.	\$150.00
4,000 — 4,999 sq.ft.	\$180.00
5,000 — 5,999 sq.ft.	\$210.00
6,000 — 6,999 sq.ft.	\$230.00
7,000 — 7,999 sq.ft.	\$290.00
8,000 — 8,999 sq.ft.	\$360.00
9,000 — 9,999 sq.ft.	\$430.00
10,000 — 10,999 sq.ft.	\$500.00
11,000 — 12,999 sq.ft.	\$560.00
13,000 — 14,999 sq.ft.	\$620.00
15,000 — 17,999 sq.ft.	\$710.00
18,000 — 20,999 sq.ft.	\$780.00
21,000 — 24,999 sq.ft.	\$950.00
25,000 and over sq.ft. —	\$950.00 + \$30/1000 sq.ft.
Service Station	Retail/Office Space Schedule + Pump Fee \$10 per handle
Solid Waste/Trash Trucks	\$50.00 Per Truck

FRANCHISE FEES

Telecommunication franchise application (one-time fee)	\$2,000.00
Telecommunication franchise renewal (one-time fee)	\$1,000.00
Cable franchise application	\$2,000.00
Cable franchise renewal	\$1,000.00
Utility franchise application	\$2,000.00
Utility franchise renewal	\$1,000.00
Annual franchise fee (Wireless Infrastructure Provider)	5% Gross Receipts
Annual franchise fee (Wireless Services Provider)	\$25.00 per pole/antenna on an annual basis
Pole attachment fee	\$45.00 per pole/antenna per month
Inspection fees	\$25 per installation site
Unauthorized attachment penalty fee	3x annual conduit rental fee, per occurrence
Failure to timely transfer, abandon or remove facilities fee	1/5 annual conduit rental fee, per linear foot, first 30 days; The annual conduit rental fee per day, per linear foot, second 30 days and thereafter

LICENSE FEES

<i>Alcohol and Liquor</i>		
CMB Licenses	Consumption on premises (Includes State Stamp) Fee Set By State	\$200.00
CMB Licenses	Non Consumption on premises (Includes State Stamp) Fee Set By State	\$75.00
Liquor Store (Occupational Tax)	Fee Set By State Annual license fee	\$300.00
Liquor Store (Occupational Tax)	Fee Set By State Biennial license fee	\$600.00
Temporary Liquor or CMB	Fee Set By State Annual license fee	\$25.00
Change of location (CMB)	Fee Set By State Annual license fee	\$50.00
Fireworks - Application for Public Exhibition (7-408 refunded if denied)		\$100.00
Garage Sale Permit		\$5.00
<i>Pet Licenses (Chapter 2)</i>		
Chickens/Hens:		
New Applications		\$80.00
Renewal		\$20.00
Dogs/Cats:		
Spayed/Neutered - Annual Tag		\$10.00
Not Spayed/Neutered - Annual Tag		\$25.00
Late charge on Dog/Cat Tags		
30 days but less than 60 days, following the expiration of the registration period		\$5.00
60 days but less than 90 days following the expiration of the registration period		\$10.00
90 days or more following the expiration of the registration period		\$20.00
Replacement Tag		\$1.00
Special Pet Variance Permit - Dogs/Cats (More than 2 of each) - Initial Fee		\$100.00
Tennis Court Reservation Fee		
Resident \$7.00 per hour per court Non-Resident \$10.00 per hour per court		
Shelter Reservation Fees		
Nall Park – half day Resident \$25.00 full day Resident \$50.00 half day Non-Resident \$50.00 full day Non-Resident \$80.00		
R Park – half day Resident \$55.00 full day Resident \$110.00 half day Non-Resident \$75.00 full day Non-Resident \$150.00		

OTHER FEES

<i>Administration</i>	
Copies (items readily available)	\$0.25/Per page
Copies (all other items)	\$0.25/page + staff cost
Copies to CD	\$5.00/CD
Research Fee	\$35.00 per hour

Second Reinspection of Rental Property	\$40.00 per inspection
Filming/Video Recording on Public Land for commercial use	\$100 per five (5) day permit
Court/Police	
Copies:	
Accident Reports & Pictures	\$10.00
DUI Report & Video	\$30.00
Fax	\$5.00
Offense Reports & Pictures	\$10.00
	\$10.00
Video only (per disc)	\$25.00
Fingerprinting - Residents	\$5.00
Fingerprinting - Non-Residents	\$25.00
Clerk Research Fee	\$35.00 per hour
Returned Check Fee	\$40.00

PERMITS

After hours inspection fee	\$50.00 per hour; minimum 2 hours
House Moving	\$40.00
Portable Storage Unit/Dumpster	\$20.00; If purchased after delivery \$30 penalty

Building Permits - Remodeling/Tenant Finish	
Value of Work	
\$.00 - 1,000	\$20.00
\$ 1,000.01 - 1,200	\$45.00
\$ 1,200.01 - 1,300	\$48.00
\$ 1,300.01 - 1,400	\$51.00
\$ 1,400.01 - 1,500	\$54.00
\$ 1,500.01 - 1,600	\$57.00
\$ 1,600.01 - 1,700	\$60.00
\$ 1,700.01 - 1,800	\$63.00
\$ 1,800.01 - 1,900	\$66.00
\$ 1,900.01 - 2,000	\$69.00
\$ 2,000.01 - 10,000	\$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 10,000.01 - 15,000	\$245.00
\$ 15,000.01 - 20,000	\$290.00
\$ 20,000.01 - 25,000	\$325.00
\$ 25,000.01 - 50,000	\$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 50,000.01 - 100,000	\$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)

\$100,000.01 and higher	\$ 675.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)

Building Permits - Single/Duplex Family Dwellings - Flat Fee Permits + Addendums and Plan Review

<i>Building Permit New Construction Residential \$.20/Square Foot</i>	
Residential Permitting Flat Fee Addendum	
Electrical – up to 3 dwelling units flat fee	\$150 per service; 4 dwelling units and above - \$50/unit
Plumbing – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
HVAC – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit

Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review

<i>Building Permit New Construction Commercial \$.35/Square Foot</i>	
Commercial Permitting Flat Fee Addendum	
Electrical	\$150 plus \$3.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R	\$150 plus \$4.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups F, R, H, S, U	\$150 plus \$200 per unit (NO DUCT WORK)
Mechanical – <i>if adding duct work to existing shell</i>	\$150 plus \$2.50 per sf of duct work

Plan Review		
	Residential	\$100 for each \$10,000 increment, plus \$5 for each additional \$1,000 or fraction thereof <i>OR</i> the cost to the City for Third Party review, whichever is greater and as required.
	Commercial	65% of total building permit fee <i>OR</i> the cost to the City for Third Party review, whichever is greater; \$50 minimum
Fees for Stand Alone Items:		
	Driveway	\$100.00
	Electrical (upgrades)	\$50.00
	Fence	\$40.00
	Foundation Repair	\$125.00
	Full HVAC Replacement (includes AC and Furnace)	\$125.00
	Furnace and AC (separate)	\$65.00
	Furnace and AC (separate) in a multi unit dwelling	\$45.00

Water Heater	\$20.00
Water Heater in a multi unit dwelling	\$15.00
Roof Replacement	\$130.00
Waterline	\$75.00
Demolition Permit	
Value of Work	
\$.00 – 200	\$20.00
\$ 200.01 -1,500	\$40.00
\$ 1,500.01 - 7,000	\$100.00
Demolition Permit (cont)	
\$ 7,000.01 - 50,000	\$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Over 50,000	\$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof.
Plan Review	
Residential 10% of total building permit fee; \$25.00 Minimum	
Commercial 65% of total building permit fee; \$50.00 Minimum	
Re-inspection Fee Building Permit	\$40.00 each
Sign Permits *	
For new, rebuilt or altered signs	\$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.
Renovation of an existing sign	\$50.00.
On all Building Permits - Fees doubled if permit not purchased before work commences	
BUILDING PERMIT FEE REFUNDS.	
(a) The full amount of any fee paid hereunder that was erroneously paid or collected.	
(b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.	
The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment.	

SPECIAL EVENTS PERMITS

Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event	No Cost
Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)	\$50.00
Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)	\$50.00
Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as	\$50.00

tent sales, trade shows, or product demonstrations; (Up to 10 per year)	
Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year)	\$75.00

STREETS & SIDEWALKS

Curb Cut Permit	\$85.00
Excavation	
Streets without non-woven fabric	\$85.00 + See 13-203
Streets containing non-woven fabric	See 13-204
Parade Permits	\$150.00
Right-of-Way Permit	\$85.00

WEED/NUISANCES

Mowing	1st Offense	\$125.00 Minimum
	2nd Offense	\$150.00 Minimum
	3rd Offense or more	\$175.00 Minimum
Additional Clean Up		Actual Costs

ZONING

Board of Zoning Appeals	
Appeal	\$50.00
Residentially Zoned April and August Meetings	No Cost
Variance	\$100.00

Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident

A District

0 to 5 acres	\$200.00
5+ to 10 acres	\$250.00
10+ to 20 acres	\$300.00
20+ acres	\$350.00

B Rezoning to Office Building District or Retail Business District

0 to 5 acres	\$350.00
5+ to 15 acres	\$400.00
15+ to 25 acres	\$450.00
25+ acres	\$500.00

C Rezoning to District CP-0 (included preliminary development plan review)

0 to 5 acres	\$450.00
5+ to 15 acres	\$500.00
15+ to 25 acres	\$550.00
25+ acres	\$600.00

D Rezoning to District CP-1 or CP-2 (included preliminary development plan review)

0 to 5 acres	\$500.00
5+ to 15 acres	\$550.00
15+ to 25 acres	\$600.00
25+ acres	\$650.00

E Rezoning to District P-1 (included preliminary development plan review)

0 to 5 acres	\$500.00
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	5+ to 20 acres	\$550.00
	20+ acres	\$600.00
F	Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)	
	0 to 10 acres	\$400.00
	10+ to 20 acres	\$450.00
	20+ to 40 acres	\$500.00
	40+ acres	\$550.00
G	Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)	
	0 to 10 acres	\$400.00
	10+ to 20 acres	\$450.00
	20+ to 40 acres	\$500.00
	40+ acres	\$550.00
H	Special Use Permits	
	In-Home Daycare	\$100.00
	0 to 5 acres	\$250.00
	5+ to 10 acres	\$350.00
	10+ acres	\$500.00
	Site Plans (Non residential development in residential district	\$150.00
	Preliminary Revised Preliminary Development Plan	\$400.00
	Final Development Plan or Revised Final Development Plan	\$ 650.00
	Landscaping Plan	\$125.00
	Preliminary Plat	
	0-5 lots	\$100.00 plus \$8.00 per lot
	6-10 lots	\$100.00 plus \$7.00 per lot
	11-20 lots	\$100.00 plus \$6.50 per lot
	21 or more lots	\$110.00 plus \$6.00 per lot
	Final Plat	
	0-5 lots	\$150.00 plus \$8.00 per lot
	6-10 lots	\$150.00 plus \$7.00 per lot
	11-20 lots	\$150.00 plus \$6.50 per lot
	21 or more lots	\$160.00 plus \$6.00 per lot
	Lot Split	\$150.00
	Nonconforming Situation Permits	\$75.00
	Vested rights permits	\$100.00
	Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc.	

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **October 5, 2020**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect **October 6, 2020**

Mike Kelly, Mayor

ATTEST:

Kelley Nielsen, City Clerk

SEAL:

Shelter Reservation Fee Comparison

		Resident	Non Resident	
Roeland Park Proposed	Nall Park			
		Half Day	\$25	\$40
		Full Day	\$50	\$80
	R Park			
		Half Day	\$55	\$75
		Full Day	\$110	\$150

Fairway	"Large Shelter" - 4 tables	Half Day	\$25	\$40
		Full Day	\$40	\$55
JCPRD	"Medium Shelter"	Half Day	\$60	\$80
		Full Day	\$85	\$120
	"Large Shelter"	Half Day	\$80	\$110
		Full Day	\$115	\$165
Leawood	Gezer Park East - Fire Pit available	Half Day	\$75	\$97
		Full Day	\$125	\$147
	I-Lan	Half Day	\$50	\$67
		Full Day	\$80	\$112

Prairie Village	Resident	
	1/2 shelter	\$8 per hour
	Full Shelter	\$12 per hour
	Non Resident	
	1/2 shelter	\$15 per hour
	Full Shelter	\$22 per hour

Tony Nichols
anichols@roelandpark.org
 4850 Rosewood Dr, Roeland Park KS

2020 SHELTER RESERVATION REQUEST FORM

Date of Shelter Request:				Day of the Week:			
Name:				Estimated Attendance:			
Email:							
Address:						City:	
State		Zip:		Phone:			

Roeland Park Shelters

- ☐ R Park Pavilion 5535 Juniper Drive
 Half Day Rate Res/NR \$55/\$75
 Full Day Rate Res/NR \$110/\$150



- ☐ Nall Park Shelter 48th and Nall
 Half Day Rate Res/NR \$25/\$40
 Full Day Rate Res/NR \$50/\$80



- ☐ 9:00a – 2:00p
 ☐ Reservation Time 3:00p – 8:00p
 ☐ 9:00a – 8:00p (All Day)

Type of Event: _____
 (Birthday Party, Family Gathering, Company Picnic, Graduation, Wedding, etc.)

Please list any outside vendors below (bounce house, face painter, food truck, caterer, etc) and other relevant event information:

*City of Roeland Park may require additional information or proof of insurance from outside vendors.

--

Tony Nichols
anichols@roelandpark.org
4850 Rosewood Dr, Roeland Park KS



General Rules and Regulations

1. Reservation requests commence on January 1st 2020, and are first come first serve basis. Reservations can be made by completing a Shelter Reservation Form. Shelter Reservation Form available online at www.???? or request form at anichols@roelandpark.org or 913-742-7006.
2. Shelter reservation rates are for a five hour period of time or all day rental. Rental time options: 9:00a – 2:00p, 3:00p – 8:00p or 9:00a – 8:00p.
3. All shelter requests must be submitted at least one week prior to rental request date.
4. Full payment is due at the time of request. All major credit cards accepted. Reservations will not be held without full payment. Reservation name and name on credit card payment must match. Reservations are non refundable.
5. Permits are not valid until signed documents are returned to the City of Roeland Park.
6. Persons requesting the reservation will be held responsible for the destruction of property.
7. Use, consumption or possession of and alcoholic beverage, liquor or beer is prohibited in City Parks unless a temporary alcohol permit has been approved.
8. Reservations may be transferred depending on availability. A \$5.00 service fee will be charged on transfers.
9. Reservations canceled due to inclement weather can be rescheduled (in the same calendar year) space/availability permitting.
10. Rental groups must be in possession of all permits during use.
11. Rental groups will be responsible for clean up of the shelter and the surrounding area.
12. The City of Roeland Park is not responsible for lost or stolen articles or accidents.
13. The City of Roeland Park does not allow the use of its facilities to individuals/groups who charge admission for attendance to an event or who will sell an item or product on the premises for profit.
14. Any outside vendors (caterers, inflatables, food trucks, etc...) must be identified in shelter rental reservation form submitted to City of Roeland Park at least 14 days prior to rental date.
15. Amplified sound is not permitted without a special permit approved by the City of Roeland Park.
16. City of Roeland Park reserves the right to reject any and all requests.
17. Roeland Park residency will be verified via driver's license or recent utility bill to receive the resident discount rate.

Fireplace Rules and Regulations

1. Adult supervisor required at all times during fireplace usage.
2. All firewood and charcoal to be used in a permanent fireplace or grill on site must be furnished by the person(s) reserving the facility. Fireplaces and associated grills must be left in a clean condition, and fires must be fully extinguished and cold before leaving the area. Collecting wood or creating ground fires is strictly prohibited.
3. Fire bans may be in effect at any time that prohibit fires or ignition sources of any type, including what has been allowed in a permit.

Item Number: Reports of City Officials:- XI.-A.
Committee 10/5/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/2/2020
Submitted By: Chris Verbrugge
Committee/Department: Admin
Title: **COVID-19 Update**
Item Type: Report

Recommendation:

For informational purposes only

Details:

Please see attached report.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
COVID Report	Cover Memo

Memo



To: Governing Body

From: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

RE: COVID-19 Update for the Period September 16th-30th

Below is a summary of activities that took place for the second half of September related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- As of September 30, 2020, Roeland Park is still in Phase 3 of the reopening plan.
- The Kansas Department of Health and Environment has [amended its travel advisory](#). Aruba has been added to the list again after having been removed on September 10, 2020. More information about travel-related quarantines can be found [here](#).
- Johnson County [announced](#) that there will be several additional ballot boxes will be added throughout the County for people to return their mail-in ballot. The new ballot box locations are:
 - Blue Valley Library, 9000 W 151st St., Overland Park
 - Central Resources Library, 9875 W 87th St., Overland Park
 - De Soto Library, 33145 W 83rd St., De Soto
 - Gardner Library, 137 E Shawnee St., Gardner
 - Shawnee Library, 13811 Johnson Dr., Shawnee
 - Spring Hill Library, 109 S Webster St., Spring Hill
 - Northeast Offices, 6000 Lamar Ave., Mission
- Governor Kelly [signed](#) an Executive Order on driver's license extensions.
- Governor Kelly and various state agencies are [working to ensure](#) that all eligible persons can safely register and vote.
- The State Finance Council [approved](#) \$290 million in coronavirus relief funds for child supervision, public health, and other essential services.

-
- Governor Kelly’s SPARK taskforce recommended that state CARES Act funding be given toward efforts to expand access to the Internet and digital education. Governor Kelly [announced](#) the Technology for Families Grant program.

Administration/Neighborhood Services

- The City has received feedback from the County regarding the 15 COVID project submittals. The City is following up with the County on the items and projects to which the County said “no” or “maybe” to provide additional information and potentially change the result.

Public Works

- Public Works is continuing to maintain social distancing are sanitizing high-touch points in the building and vehicles.

Police Department/Municipal Court

- There are no updates from the Police Department or Municipal Court.

Community Center and Parks & Recreation

- There are no updates from the Community Center or Parks and Recreation.