

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
October 4, 2021 5:30 PM

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Mike Kelly, Mayor• Trisha Brauer, Council Member• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Jim Kelly, Council Member• Tom Madigan, Council Member• Claudia McCormack, Council Member• Michael Rebne, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Erin Winn, Asst. Admin.• Kelley Nielsen, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|--|---|--|

Admin	Finance	Safety	Public Works
Hill	Madigan	Faidley	Dickens
McCormack	Rebne	Kelly	Brauer

Pledge of Allegiance

- A. Instructions on Logging into Meeting Remotely

Roll Call

- A. Executive Session - Attorney/Client Privilege I move that the Governing Body recess into executive session under the attorney/client privilege exception to the Open Meetings Act in order to receive legal advice, with the open meeting to resume in the council chamber at _____."

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and

will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriations Ordinance #983
- B. Council Minutes September 20, 2021

III. Business From the Floor

- A. **Applications / Presentations**

IV. Mayor's Report

- A. Home Rule Day Proclamation
- B. Energy Efficiency Day Proclamation
- C. Hispanic Heritage Month Proclamation

V. Workshop and Committee Reports

VI. Reports of City Liaisons

- A. Parks Committee
- B. MARC – Bike & Pedestrian (Jan Faidley)

VII. Unfinished Business

- A. COVID Report
- B. Continued Discussion Resolution 692 - Masking Requirement
- C. Amend Memorandum of Understanding with Sunflower Development

VIII. New Business

- A. Approve Street Light Maintenance Work
- B. Leaf Collection Agreement with Westwood Hills

IX. Ordinances and Resolutions:

- A. Ordinance 1016 - Banning Fireworks

X. Workshop Items:

XI. Reports of City Officials:

- A. 3rd Quarter Progress Report on Objectives
- B. 3rd Quarter Progress Report on Strategic Plan
- C. 3rd Quarter Progress Report from Police Department
- D. 3rd Quarter Progress Report from Public Works

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open

meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
 - 1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

 - 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park

Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Instructions on Logging into Meeting Remotely
Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/adPknyVL7e>

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Roll Call- -A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

Executive Session - Attorney/Client Privilege I move that the Governing Body recess into executive session under the attorney/client privilege exception to the Open Meetings Act in order to receive legal advice, with the open meeting to resume in the council chamber at _____."

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda- II.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Appropriations Ordinance #983**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ Appropriations Ordinance #983

Type
Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, September 30, 2021

Appropriation Ordinance - 10/04/2021 - #983

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 4th day of October, 2021.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

46,876.49

Appropriation Ordinance - 10/04/2021 - #983

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
Vendor	Dept	Account	Account Description	Reference	Date	Distribution	Check #	Check
						Amount		Amount
ADP, Inc.	101	5214.101	Other Contracted Services	589026087	09/29/21	317.64	72670	317.64
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128123727816	09/29/21	30.78	72671	45.49
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128126129248	09/29/21	14.71		
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR3289299	09/22/21	49.90	72649	165.87
All Copy Products Inc.	105	5214.105	Other Contracted Services	AR3289299	09/22/21	115.97		
Emily Alvarez	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72650	1500.00
Rodrigo Alvarez	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72651	1500.00
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D363844	09/29/21	798.00	72672	798.00
AT&T	101	5202.101	Telephone	3241 9/21/21	09/29/21	96.38	72673	96.38
Batteries Plus Bulbs	102	5301.102	Office Supplies	P42065037	09/22/21	53.90	72652	53.90
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1066771	09/29/21	100.00	72674	225.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1066775	09/29/21	100.00		
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	1066697	09/29/21	25.00		
Allison Bowman	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72653	1500.00
Alex Eickhoff	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72654	1500.00
Evergy	101	5201.101	Electric	9/22/21 Multi	09/29/21	1,077.49	72675	2675.76
Evergy	106	5201.106	Electric	9/22/21 Multi	09/29/21	707.00		
Evergy	220	5201.220	Electric	9/22/21 Multi	09/29/21	891.27		
Foley Industries	106	5240.106	Equipment Rental	L1958401	09/29/21	886.00	72676	886.00
Goodyear Auto Service	102	5260.102	Vehicle Maintenance	838 9/20/21	09/22/21	1,628.64	72655	1628.64
Tom Grotewohl	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72656	1500.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4944	09/22/21	1,511.25	72657	1511.25
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4961	09/29/21	1,511.25	72677	2326.75
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4971	09/29/21	815.50		
Laura Jungen	101	5237.101	Community Events	9/28/21 Ck Req	09/29/21	100.00	72678	100.00
Kansas Gas Service	101	5289.101	Natural Gas	9/13/21 X2	09/22/21	49.88	72658	106.99
Kansas Gas Service	106	5289.106	Natural Gas	9/13/21 X2	09/22/21	57.11		
The Legal Record	101	5204.101	Legal Printing	L92844	09/22/21	127.68	72659	211.75
The Legal Record	101	5204.101	Legal Printing	L92845	09/22/21	27.18		
The Legal Record	101	5204.101	Legal Printing	L92846	09/22/21	29.71		
The Legal Record	101	5204.101	Legal Printing	L92847	09/22/21	27.18		
Brittany Noriega	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,000.00	72660	1000.00
Clayton Ousley	101	4250.101	Animal Licenses	9/25/21 Reim	09/29/21	3.00	72679	3.00
Adam Peer	103	5209.103	Professional Services	7/6/21	09/29/21	150.00	72680	300.00
Adam Peer	103	5209.103	Professional Services	8/24/21	09/29/21	150.00		
	101	5282.101	Property Tax Rebate Program	9/21/21 Ck Req	09/22/21	654.54	72661	654.54
Emily Hernandez Pounds	101	5237.101	Community Events	9/22/21 Ck Req	09/22/21	90.41	72662	90.41
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	10001 9/16/21	09/29/21	873.81	72681	873.81
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 9/20/21	09/29/21	201.00	72682	201.00

Wex Bank	104	5302.104	Motor Fuels & Lubricants	74015428	09/21/21	33.17	32694	1027.50
Wex Bank	106	5302.106	Motor Fuels & Lubricants	74015428	09/21/21	994.33		
Jessica Rogers	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72663	1500.00
Isaac Tapia	300	5499.300	Mural on Retaining Wall	9/16/21 Ck Req	09/22/21	1,500.00	72664	1500.00
Terminix Processing Center	106	5214.106	Other Contracted Services	412164443	09/29/21	72.00	72683	72.00
	101	5282.101	Property Tax Rebate Program	9/21/21 Ck Req	09/22/21	580.09	72665	580.09
Water District No 1 of Johnson Co	101	5287.101	Water	9/23/21 Multi	09/29/21	144.88	72684	1577.99
Water District No 1 of Johnson Co	106	5287.106	Water	9/23/21 Multi	09/29/21	898.73		
Water District No 1 of Johnson Co	220	5287.220	Water	9/23/21 Multi	09/29/21	534.38		
Witt O'Brien's LLC	550	5209.550	Professional Services	507001173	09/22/21	1,060.00	72666	1060.00
KPERS	101	2040.101	KPERS Accrued Employee	9/16/21 Payroll	09/23/21	5,897.91	EFT	5897.91
KP&F	101	2045.101	KP&F Employee Withholding Payable	9/16/21 Payroll	09/23/21	9,992.82	EFT	9992.82
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	09/20/21	1,896.00	EFT	1896.00
						46,876.49		

Item Number: Consent Agenda- II.-B.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Council Minutes September 20, 2021**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

□ Council Minutes September 20, 2021

Cover Memo

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, September 20, 2021, 6:00 P.M.**

- | | | |
|--|---|--|
| <ul style="list-style-type: none">○ Mike Kelly, Mayor○ Trisha Brauer, Council Member○ Benjamin Dickens, Council Member○ Jan Faidley, Council Member○ Jennifer Hill, Council Member | <ul style="list-style-type: none">○ Jim Kelly, Council Member○ Tom Madigan, Council Member○ Claudia McCormack, Council Member○ Michael Rebne, Council Member | <ul style="list-style-type: none">○ Keith Moody, City Administrator○ Erin Winn, Asst. City Administrator○ Kelley Nielsen, City Clerk○ John Morris, Police Chief○ Donnie Scharff, Public Works Director |
|--|---|--|

Admin

Brauer
Hill

Finance

McCormack
Madigan

Safety

Rebne
Faidley

Public Works

Kelly
Dickens

(Roeland Park Council Meeting Called to Order at 6:01 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. All Governing Body members were present with CMBRS McCormack and Rebne appearing virtually. Staff members present were City Administrator Moody, Assistant City Administrator Winn, City Attorney Felzien, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and Management Intern Verbrugge.

Modification of Agenda

There were no modifications to the agenda.

I. Citizen Comments

There were no citizen comments made.

II. Consent Agenda

- A. Appropriations Ordinance #982**
- B. Council Minutes September 7, 2021**

MOTION: CMBR BRAUER MOVED AND CMBR KELLY SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 8-0.)

III. Business from the Floor - Proclamations/Applications/Presentation

A. Leading the Way Award Presentation

Recognized by ETC with Leading the Way Award in recognition of citizen satisfaction, top 10 percent of cities nationwide.

A video by Chris Tatham, CEO of ETC, was played for the Governing Body. In the video, Mr. Tatham said that Roeland Park had received their Leading the Way award, an award given to local governments they have worked with who have performed in the top 10 percent of three key areas:

- Overall quality of service delivery
- Overall quality of customer service provided by employees
- Overall value that residents think they get for their taxes and fees.

Roeland Park was rated in the top 10 percent overall but they also rated in the 10 percent in specific categories some of which include:

- Maintenance and condition of City streets and sidewalks
- Overall cleanliness of streets and public areas
- Communication with residents
- Stormwater efforts
- Visibility of police in neighborhoods and the efforts of police to prevent crime
- Enforcement of local traffic laws
- Snow removal
- Availability of information
- Level of public involvement

Mr. Tatham said that the City is exceptional when compared with other cities. He offered his congratulations and said Roeland Park is something to be proud of. He said it takes good leaders who listen to the needs of the community and then direct the resources to meet those needs.

Mayor Kelly also congratulated the City staff.

(Applause)

City Administrator Moody thanked the Council. He said they have received a number of awards and so they have ordered a trophy case to proudly display their accomplishments. Mr. Moody said they are progressive and are able to achieve greatness. He said he is happy to be able to share this with the Governing Body and the rest of the staff.

B. Special Event Taco Truck at the Boulevard Apartments

Mayor Kelly said there has been a request for a *de facto* permit for the allowance of a food truck to operate and remain at the Boulevard Apartments. Ms. Winn said staff does not recommend approving the special use permit as-is since this would be a permanent food truck in residential zone. She said this request does bring up questions about spot zoning. They are working on bringing suggestions back to the Governing Body in the future.

It was noted that the Boulevard owners have expressed their support in that they would like to be able to provide an alternative venue for their residents.

CMBR Madigan said he would be in favor of a 30-day trial period. He said this would give them a chance to try it and see how it works out. Mr. Madigan said he was not in support of just allowing a blanket operation.

CMBR Faidley said she could support 30 days a year but not 30 days in a row. She said this type of venue is better for a commercial property and not on residential.

Mayor Kelly said they can always rescind the permit if it becomes a nuisance. Ms. Winn said this would be an action of the Council as it is outside of what's allowed in the zoning.

CMBR Madigan reiterated his support of 30 continuous days versus 30 days total in a year as this will not tell them whether the permit is working.

CMBR Hill asked where the food truck would be located. Ms. Winn said it would be in the Boulevard Apartment complex.

CMBR Kelly asked names of who requested this permit. Ms. Winn said she will get that information.

CMBR Dickens asked if the Council would have a say where the food truck would be located at the complex. Ms. Winn said she would look into it.

CMBR Rebne requested more background information to find out whether it was the property owner or food truck owner that made the request for the permit. Ms. Winn said the application was made by the food truck owner but is endorsed by the property owner.

CMBR Kelly said they could give them 30 days and they would get a chance to see if it works out on both sides.

City Administrator Moody said the 30 days is for a year but they could choose whether to bundle it all at once. Upon gathering information from other cities, they see the tendency is to discourage permanency. Permanency leads to ongoing facility requirements such as trash, restrooms, a water source, and the use of extension cords versus a generator. Mr. Moody said they are also working with Confluence on licensing language for food truck operation in the City.

CMBR Dickens said he would be opposed to permanency but likes what it could bring to the community.

Ms. Winn said they will bring a plan on food trucks to the next Workshop.

CMBR Rebne said he sees this as an opportunity to grow creatively and in diversity. He asked to have the food truck owners come before the Council. He also wanted to amend the motion made by CMBR Madigan to give them 60 days.

CMBR Faidley said a policy needs to be in place.

CMBR Madigan said a generator is loud and might affect residents and for that reason he thinks 30 days is sufficient. He also said this is a 30-day trial period.

MOTION: CMBR REBNE MOVED AND CMBR DICKENS SECONDED TO AMEND THE FOOD TRUCK SPECIAL USE PERMIT AT THE BOULEVARD APARTMENTS TO 60 DAYS. (MOTION FAILED 1-6 WITH CMBRS FAIDLEY, MADIGAN, KELLY, HILL, MCCORMACK, BRAUER VOTING NO.)

MOTION: CMBR MADIGAN MOVED AND CMBR BRAUER SECONDED TO ALLOW A 30-DAY SPECIAL USE PERMIT FOR A FOOD TRUCK AT THE BOULEVARD APARTMENT COMPLEX. (MOTION PASSED 6-1 WITH CMBR FAIDLEY VOTING NO.)

IV. Mayor's Report

No report was given.

V. Reports of City Liaisons and Committees

A. Ad Hoc Historical Committee

Mayor Kelly said the Historical Committee is tasked with the preservation of Roeland Park's history as well as sharing it with the community.

Chris Wolff from the Historical Committee said they are looking at ways to showcase Roeland Park's history as it is a perishable resource. He noted there was only one history book about Roeland Park. Mr. Wolff reviewed the historical properties and geological features that have already been removed to make way for development. The committee is looking for ways to commemorate them. They have partnered with the National Park Service to document Roeland Park's part of the Santa Fe Trail. They also want to place markers at historic locations and have various interpretative signs. There is also an Otocast app they would like to use for a virtual tour of the City.

In their partnership with the National Park Service, they are able to get free signage to mark historical trails. The signs can also be customized. Mr. Wolff showed examples of various spots throughout the City they would like to place the signs. The signs are free but the cost estimate for shipping and installation about \$1,000 or less.

For the historical location signage, Mr. Wolff showed examples from neighboring communities.

CMBR Faidley asked about the material used and Mr. Wolff said they would be cast aluminum which does not tarnish like brass.

CMBR Kelly asked about their placement and proximity to sidewalks. Mr. Wolff said they would be close to the sidewalks with some having to be placed across the street from a site.

Mr. Wolfe provided suggested locations of the signs and the type of historical signs. They can be personalized and there is even an opportunity to add photographs. The estimate is between \$1,980 and \$2,380 to do them all. The proposal is included in the packet information.

Mr. Wolfe then spoke to the interpretative signs. He said these allow for a better discussion of history better, allowing for more graphic elements to be able to tell more of the story. They could create a location and make an interpretative walk through a series of signs.

The Committee discussed possible locations for the interpretative signs such as in the area around St. Luke's and Commerce Bank. He said they would need to acquire the land but it would allow them to sculpt it. He said it is a very shady spot which would prolong the life of the signs. He said the area is

not highly traveled now but if the Mission Gateway comes to fruition, it would be traveled more. Other options for an interpretative walk that were considered were Cooper Creek and in front of City Hall.

The Committee is suggesting seven signs with an estimated cost of \$7,818 for this project to include the custom signs and installation.

Mr. Wolff spoke to the Otocast app that they could use for a virtual historic tour of Roeland Park. Currently the cities of Mission and Merriam use the app. It offers a new way to tell the City's history and draw attention to different features of Roeland Park that are now gone and that they wouldn't necessarily commemorate with a sign.

Mayor Kelly said this presentation is excellent work from the committee. He likes the Otocast option, and the ability to use voice and images, and would give them an opportunity to help discuss difficult topics and be able to tell the full story.

City Administrator Moody said they have set aside \$35,000 for historical markers.

CMBR Madigan said these are only recommendations by the Committee and the Council will need to make the final approval.

(Due to technical difficulties, the system was recessed briefly at 6:56 p.m.)

B. Arts Committee

CMBR Hill said they have already had an issue with graffiti on the mural wall. The Arts Committee would like to seal the mural as it is being completed. Mr. Ben Watson has been recommended and given a cost of \$2,000. Once the mural is sealed it will be easier to remove the graffiti.

CMBR Dickens said they were going to seal the mural regardless but they are requesting to do it panel by panel.

City Administrator Moody said they will look to the Arts Committee for direction and on what to seal it with and who should perform that work.

VI. Unfinished Business

A. Discuss Resolution 692 - Masking Requirement

Mayor Kelly said when Resolution 692 went into effect Johnson County was at a high level of COVID transmissions. He said transmissions still remain in that high level. As a Governing Body they have always been advocates for vaccination and it is becoming more prevalent. He said they put forward the resolution based on science and medical professionals in that wearing masks have a substantial reduction of transmission. He said their hope is to work together as a community to lower the spread of COVID in Roeland Park and the surrounding area.

He said that he recently received calls, emails, and door visits from residents expressing concerns of businesses and Bishop Miege High School not requiring masks. He said the City's goal was to lead voluntary cooperation. They agreed to take an education first approach to business owners and

property operators, asking for compliance, and then assistance by Roeland Park. He said the roots run deep with Miego and the relationship has been mutually beneficial for decades. He would recommend that they continue the education first approach and let them know what their expectations are.

CMBR Hill said they have to be a community mindful of others and taking care of each other. She too fielded calls and text messages from citizens. All of those she received were anonymous as they felt like they would be retaliated against. CMBR Hill read the letters into the record.

CMBR Madigan asked whether the current ordinance is a law or a suggestion?

Mayor Kelly said the resolution does require wearing a mask at any indoor space in Roeland Park and is an operation of law for the City.

CMBR Madigan said he is amazed by the letters Ms. Hill received. He asked how far the City is willing to go in enforcing the resolution. Mayor Kelly said the first step was education. He said they will always try maintain an open line of communication. His recommendation is to make it clear in no uncertain terms that they feel Resolution 692 is for all spaces in the City and he invites a dialogue with Miego about this and how to protect the community is the first step.

CMBR Brauer said she feels her time spent in public and out in the community that folks are viewing it as optional when it is not supposed to be. She thanked the Police Department and the City for getting signs made and put out. She said they do need to begin discussing and thinking about next steps for folks who think it doesn't apply.

CMBR Rebne said he feels for the families and students at Miego and they should be better protected. He said he is glad that Roesland is requiring and following through with masks. He asked how much conversation has happened between Miego and the City and from the parent group that expressed such sentiment in letters.

Mayor Kelly also commended Roesland and the area school districts requiring masks. As it relates to communications with Miego, he said he appreciates his talks with Dr. Salisbury and others of the community. Again, he suggested putting it in no uncertain terms for their community what is expected and to continue the education process.

CMBR Hill said that Miego sent out a letter last Friday that was sent to families and it was forwarded to her.

CMBR Faidley said this is an opportunity to look at an actual ordinance and include enforcement measures.

City Attorney Felzien said they do have home rule authority.

Mayor Kelly said they will continue to discuss this at each Council meeting and should the necessity arise, they will meet together to take action to keep their community safe. He does invite robust conversation from the community as the pandemic continues.

VII. New Business

A. Change KS Unemployment Enrollment Method

MOTION: CMBR MADIGAN MOVED AND CMBR KELLY SECONDED TO APPROVE CHANGING TO THE "REIMBURSEMENT" METHOD OF ENROLLMENT FOR UNEMPLOYMENT BENEFITS WITH THE KANSAS DEPARTMENT OF LABOR EFFECTIVE 1/1/22. (MOTION CARRIED 8-0.)

B. 2022 IT Agreement with Johnson County DTI

Mayor Kelly said agreement being recommended will cost \$31,244 for renewal which represents a 5 percent cost increase.

CMBR Faidley asked if they have helped in the past working the best solutions for them to help with their hybrid meeting. City Administrator Moody said they are not AV experts and that staff is working with KC Audio Visual to put together something to enhance that area for City Hall and the Community Center.

MOTION: CMBR KELLY MOVED AND CMBR BRAUER SECONDED TO APPROVE THE RENEWAL OF THE INFORMATION TECHNOLOGY AGREEMENT WITH JOHNSON COUNTY DTI FOR 2022. (MOTION CARRIED 8-0)

VIII. Ordinances and Resolutions

No ordinances or resolutions were presented.

IX. Reports of City Officials:

A. COVID Report

City Intern Chris Verbrugge presented his COVID report for the first of half of September. He noted that Governor Kelly has set up a Safer Classrooms workgroup to continue to find solutions to protect students and teachers in the classroom.

Mr. Verbrugge encouraged everyone to get their vaccines and stated it reduces the risk and severity of the flu which also would relieve medical resources. He also said the "cheat sheet" provided to talk to people about the vaccine also applies to flu vaccines.

A map of the United States was shown and it was noted that the Kansas City metro is still an area of high transmissibility.

Mr. Verbrugge spoke to the elements of President Biden's six-prong plan to combat COVID. As always, people are encouraged to stay safe, social distance, get the vaccine, and wear a mask.

A glossary of terms that Mr. Verbrugge put together is included in the packet. He reviewed some of those terms for the Governing Body.

B. City Clerk Report

City Clerk Nielsen said the Community Shred event will be September 25 from 8:30 to noon. Electronics can also be dropped off.

Mr. Verbrugge made comments away from the microphone which was followed by cheering.

C. Aquatics Center Report

Mr. Nichols reminded everyone there is a free concert on October 2nd from 7 p.m. to 9 p.m. featuring Miss Major and her Minor Mood Swings.

Adjourn:

MOTION: CMBR BRAUER MOVED AND CMBR KELLY SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 7:47 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Mayor's Report- IV.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Home Rule Day Proclamation**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ Home Rule Day Proclamation	Cover Memo



Proclamation

Home Rule Day

WHEREAS, on November 8, 1960, the voters of Kansas approved a constitutional amendment granting cities home rule authority. The Home Rule Amendment took effect in Kansas on July 1, 1961. Home Rule gives local government, specifically cities, the power to make decisions at the local level based on the unique needs and values of their residents; and

WHEREAS, cities across our great State manage differing opinions and views on issues ranging from zoning to funding for local services and programs. Home Rule keeps control of the community in the hands of local residents; and

WHEREAS, the Home Rule Amendment empowers cities to determine local affairs and government actions including the levying of taxes, fees, charges and other exaction; and

WHEREAS, the City of Roeland Park and the League of Kansas Municipalities cities continually work to educate and engage municipal officials, the legislature, and the general public about the importance of Home Rule and local decision making; and

WHEREAS, the 60th anniversary of the passage of constitutional Home Rule is a fitting time for all municipalities to engage their residents about the Kansas Constitution and local laws, so that all Kansans may continue to receive the many benefits of Home Rule.

NOW THEREFORE I, Mayor Mike Kelly, have hereunto set my hand and caused the Seal of the City of Roeland Park to be affixed this 11th day of October, 2021 and proclaim "Home Rule Day" in our city.

MIKE KELLY
Mayor

Item Number: Mayor's Report- IV.-B.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Energy Efficiency Day Proclamation**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ Energy Efficiency Day Proclamation

Type
Cover Memo



Proclamation

ENERGY EFFICIENCY DAY 2021

WHEREAS, energy efficiency continues to be the cheapest, quickest, and cleanest way to meet our energy needs and reduce utility bills for residential, business, and industrial customers; and

WHEREAS, energy efficiency can also make our homes and workspaces healthier, safer, and more comfortable; and

WHEREAS, smarter energy use reduces the amount of electricity we need to power our lives, which helps avoid power plant emissions that can harm our health, pollute our air, and warm our climate; and

WHEREAS, cutting energy waste saves U.S. consumers billions of dollars on their utility bills every year, up to \$500 per household from appliance efficiency standards alone; and

WHEREAS, implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move toward a sustainable future; and

WHEREAS, more than 2.4 million Americans were working in the energy efficiency sector prior to the pandemic in local, good-paying, clean energy jobs that couldn't be outsourced and increasing America's recovery efforts by ramping up our efficiency efforts will sustain and create more of them; and

WHEREAS, improved energy codes for homes and commercial buildings also can significantly reduce utility costs and create new jobs, and the City of Roeland Park supports increasing the minimum levels of efficiency for new buildings through adoption of a stricter code or the model 2021 International Energy Conservation Code (IECC); and

WHEREAS, for cities and states tackling harmful pollution, energy efficiency can get them about halfway toward their climate goals; and

WHEREAS, the residents of the City of Roeland Park can continue to contribute to our energy efficiency efforts by learning about and participating in our Dynamhex Program.

WHEREAS, a nationwide network of energy efficiency groups and partners has designated the first Wednesday in October as the fifth national annual Energy Efficiency Day; and

WHEREAS, together the residents of the City of Roeland Park can continue to contribute to our sustainability efforts by learning more about energy efficiency and practicing smarter energy use in their daily lives;

THEREFORE I, Mike Kelly Mayor of the City of Roeland Park do hereby proclaim October 6, 2021, as

"ENERGY EFFICIENCY DAY"

in the City of Roeland Park and urge citizens to join us in supporting our clean energy goals and moving toward more energy efficiency now and in the future.

Signed on this 4th day of October 2021.

MIKE KELLY
Mayor

Item Number: Mayor's Report- IV.-C.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Hispanic Heritage Month Proclamation**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Hispanic Heritage Month Proclamation	Cover Memo



Proclamation

Hispanic Heritage Month

WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of those whose ancestors were indigenous to North America as well as those who came from Spain, Mexico, the Caribbean, Central America and South America; and

WHEREAS, what began in 1968 as Hispanic Heritage Week under President Johnson was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, the date September 15 is significant because it is the anniversary of independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. Additionally, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively; and

WHEREAS, this year's theme, "Esperanza: A Celebration of Hispanic Heritage and Hope," encourages us to reflect on the legacy of Hispanic people who have influenced our nation's history and serve today as leaders in all aspects of our national life from the Supreme Court and halls of Congress to boardrooms and Main Streets across all of the United States; and

WHEREAS, we recognize and honor the many ways that Hispanics have enriched the fabric of our society while also rededicating ourselves to address the lack of equal access to opportunity that many still face; and

WHEREAS, the Hispanic population of the United States is now 62.1 million, constituting 18.7% of the total population. Specifically, in Johnson County, the Hispanic population is now 54,389, constituting approximately 9% of the County's population and represents a wide range of nationalities and backgrounds which reflect the remarkable diversity of the American people; and

NOW, THEREFORE, BE IT RESOLVED, that on this 4th day of October 2021, the City of Roeland Park Governing Body does hereby proclaim September 15th – October 15th, 2021 as Hispanic Heritage Month and encourage all residents to celebrate our unique and vibrant history and recommit ourselves to a shared future of healthy, peaceful, safe and sustainable communities for all.

MIKE KELLY
Mayor

Item Number: Reports of City Liaisons- VI.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/29/2021
Submitted By: Staff
Committee/Department: Parks Committee
Title: **Parks Committee**
Item Type: Other

Recommendation:

Informational only. Laura Savidge to provide update.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ landscaping	Cover Memo
☐ landscaping 2	Cover Memo

- 📁 sedum
- 📁 fireplace

Cover Memo

Cover Memo









Item Number: Reports of City Liaisons- VI.-B.
Committee 10/4/2021
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 9/28/2021
Submitted By: Council Member Faidley
Committee/Department: MARC – Bike & Pedestrian (Jan Faidley)
Title: **MARC – Bike & Pedestrian (Jan Faidley)**
Item Type: Other

Recommendation:

Informational only. Council member Faidley to provide update.

A special called meeting of the Bicycle Pedestrian Advisory Committee (BPAC) was held virtually on Thursday, September 16, 2021. Leslie Herring (City of Westwood City Administrator) was introduced as the new co-chair of the committee.

A presentation/discussion followed of MoDOT's Tier II, Tier III and Multimodal Unfunded Needs. These are projects which may be considered in the future if/when funding becomes available.

The ConnectedKC 2050 Metropolitan Transportation Plan Call for Projects was presented/discussed. 2021 included a workshop on the mini-call and prioritization/recommendation of projects. This included projects in both KS and MO.

For informational purposes:

Roeland Park currently has a total of 2.25 center line miles of bike facilities (including sharrows). Public Works Director Donnie Scharff has sent an update on our bike lanes to MARC for the new 2022 Regional Bike Map.

Next BPAC meeting will be November 10, 2021

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Unfinished Business- VII.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By: Chris Verbrugge
Committee/Department: Administration
Title: **COVID Report**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ COVID Report for the Second Half of September 2021	Cover Memo

Memo

To: Governing Body

From: Chris Verbrugge, City Management Intern

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen,
Erin Winn

RE: COVID-19 Update for the Period September 16 – September 30, 2021.



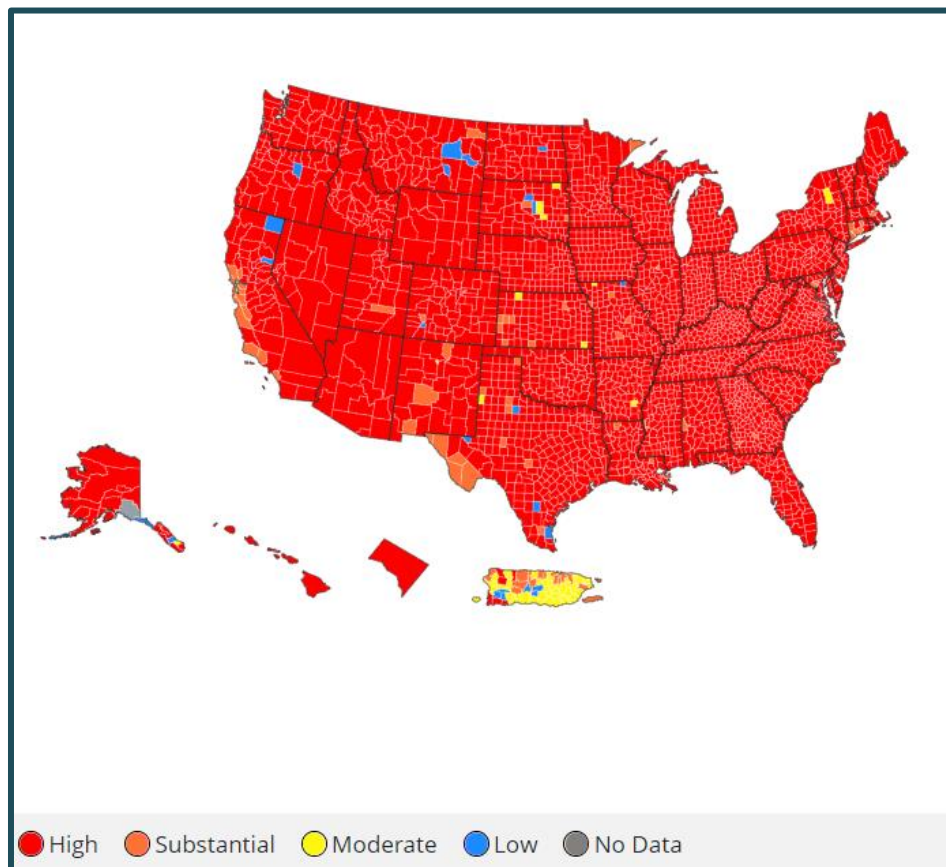
Below is a summary of activities that took place for the second half of September 2021 related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- As of September 30, 2021, Roeland Park is still in Phase 3 of the reopening plan.
- As of September 30, 2021, the State of Kansas is in Phase 5 of the vaccine distribution plan. All Kansans, aged 12 and older, are eligible to receive the COVID-19 vaccine.
- Johnson County is reminding people that [emergency rental assistance remains available](#).
 - Kansas Emergency Rental Assistance (KERA) has more than \$18 million in funds for rental and utility assistance available to support Johnson County residents.
 - Households can be eligible for up to one year of rental assistance (past due or future) and/or up to one year of late or past due utilities.
- The Johnson County Department of Health and Environment provided an update to the Board of County Commissioners.
 - Highlights from the September 23, 2021 briefing can be found [here](#).
- Governor Laura Kelly [launched](#) a testimonial campaign featuring Kansans impacted by COVID-19 to encourage Kansans to get vaccinated against COVID-19.
- The Johnson County Mental Health Center [began answering](#) all local calls for the National Suicide Prevention Lifeline. This marks another step for Johnson County in addressing mental health issues amid public health crises and the cascading effects from them.

-
- To support local organizations engaged in efforts to increase COVID-19 vaccinations, Governor Laura Kelly [announced the launch](#) of the Pandemic Assistance and Vaccine Equity Grants (PAVE) program.
 - The PAVE program, a partnership between Governor Kelly and the Kansas Department of Health and Environment, provides an additional funding opportunity to local organizations' vaccine efforts.
 - The program is specifically dedicated to reaching high-risk, vulnerable communities disproportionately affected by the pandemic, including underserved populations.
 - Applications must be submitted for consideration to PAVE@ks.gov by December 31, 2021.
 - Additional information can be found [here](#).
 - To support local organizations supporting health equity in communities across Kansas, Governor Kelly [announced](#) the "Increase the Reach" Grant Initiative.
 - The Initiative, a partnership between Wichita State University Community Engagement Institute and the Kansas Department of Health and Environment, provides an additional opportunity for community-based organizations to receive funding to continue their vital work in promoting health equity through vaccinations.
 - For more information and to apply, visit [here](#).
 - Governor Kelly announced that [Kansas will adopt](#) the [CDC's Booster Recommendations](#) and has authorized all COVID-19 vaccine providers to begin administering Pfizer booster shots to all eligible Kansans.
 - After thorough review, the [CDC now recommends](#) the Pfizer booster shot for the following Kansans whom have completed their primary Pfizer series:
 - People aged 65 years and older, regardless of a medical condition, should receive a Pfizer booster shot;
 - Residents in long-term care settings should receive a Pfizer a booster shot;
 - People aged 50-64 years with underlying medical conditions should receive a Pfizer booster shot;
 - People aged 18-49 with underlying medical conditions may receive a Pfizer booster shot;
 - People aged 18-64 years who are at increased risk for COVID-19 exposure and transmission because of occupational or institutional setting may receive a Pfizer booster shot, based on their individual benefits and risks.

- The vaccine booster dose only applies to individuals who completed the Pfizer-BioNTech COVID-19 vaccines series at least 6 months ago.
 - The CDC's webpage regarding underlying medical conditions can be found [here](#).
- The Shawnee Mission Post [reports](#) that school districts in Johnson County are facing “unprecedented” classified staff shortages.
- The Shawnee Mission Post [also reports](#) that Johnson County hospitals are struggling with staffing shortages and burnouts among nurses and other health employees.
- The Shawnee Mission School District [will not require](#) teachers and staff to receive the COVID-19 vaccine.
- Johnson County and the Kansas City region remain in an area of high COVID-19 transmission rates. The shown map is of the seven-day period of September 22-28, 2021.



-
- As of September 30, 2021, 66.9% of Johnson County residents aged 12 and older have received their first dose of COVID-19 vaccine, and 62.2% of eligible Johnson County residents are fully vaccinated, per the [Johnson County COVID-19 Dashboard](#).

-
- As of September 15, 2021, the CDC [reported](#) that 87.2% of eligible Johnson County residents have received their first dose of COVID-19 vaccine, and 75.1% of eligible Johnson County residents are fully vaccinated.
 - As of September 15, 2021, 75.3% of the United States population aged 12 and older have received their first dose of COVID-19 vaccine, and 64.8% of eligible people in the United States are fully vaccinated, per CDC [reporting](#).

Administration/Neighborhood Services

- There are no updates from the Administration or Neighborhood Services Departments.

Public Works

- Staff is continuing to follow all safety guidelines. There are no other updates from the Department of Public Works.

Police Department/Municipal Court

- There are no updates regarding the Police Department or Municipal Court.

Community Center and Parks & Recreation

- There are no updates regarding the Community Center or the Department of Parks & Recreation.

RESOLUTION NO 692

A RESOLUTION MANDATING INDOOR MASKING WITHIN ROELAND PARK, KANSAS

WHEREAS, COVID-19 is a respiratory disease that spreads easily from person to person and which results in serious illness or death among some who are infected; and

WHEREAS, COVID-19 has already resulted in the deaths of over 610,000 United States citizens; and

WHEREAS, 64,998 Johnson County, Kansas citizens have tested positive for COVID-19, and 793 Johnson County, Kansas citizens have died from COVID-19, and

WHEREAS, 342,196 citizens of the State of Kansas have tested positive for COVID-19, and 5,322 Kansas citizens have died from COVID-19, and

WHEREAS, Kansas is experiencing another wave of new COVID-19 cases, fueled by low rates of full vaccination (under 43%), and the spread of a new strain of COVID-19 (the Delta variant); and

WHEREAS, the COVID-19, and its Delta variant, are spread primarily through respiratory droplets exhaled when infected people breath, talk, cough, or sneeze; and

WHEREAS, wearing face coverings substantially reduces transmission of COVID-19 and the Delta Variant by blocking exhalation of virus-containing droplets into the air; and

WHEREAS, recent research has demonstrated the utility of requiring people to wear face coverings instead of relying on voluntary masking, up to a 23.4% increase in mask adherence, and that mask adherence is itself associated with a significant decrease in COVID-19 cases and deaths; and

WHEREAS, the Johnson County Board of Health issued Order No. 001-21 on August 5, 2021, wherein it required all public and private school students and staff through and including 6th grade to wear masks or other face coverings while attending school indoor and on bus rides; and

WHEREAS, on July 27, 2021 the U.S. Centers for Disease Control and Prevention issued guidance recommending face coverings be worn by all individuals while indoors in areas with “substantial” or “high” transmission of COVID-19; and

WHEREAS, Johnson County, Kansas is experiencing a “high” level of COVID-19 transmission as of Thursday, August 12, 2021, and

WHEREAS, pursuant to the authority provided in K.S.A. 65-301, the governing body of Roeland Park, Kansas is empowered to “take such action as in their judgment may be necessary to control, suppress and prevent the spreading” of COVID-19.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF ROELAND PARK, KANSAS:

SECTION 1: The following policy is to be observed by all citizens and visitors of Roeland Park, Kansas:

1. Face Coverings are required to be properly worn by all individuals ages 5 and older while in indoor public buildings and spaces and public transportation vessels. For purposes of clarity, “indoor public buildings and spaces” include all indoor buildings and spaces open to the public other than private dwellings or private transportation vessels. “Face Coverings” for the purposes of this Resolution means a covering of the nose and mouth that is secured to the head with ties, traps, or loops over the ears or is simply wrapped around the lower face. A Face Covering can be made of a variety of synthetic and natural fabrics, including cotton, silk, or linen. A Face Covering can be factory-made, sewn by hand, or can be improvised from household items such as scarfs, bandanas, t-shirts, sweatshirts or towels.

2. Face Coverings are recommended in indoor private settings and crowded outdoor settings where there is close contact with other people who may not be fully vaccinated.

3. Face Coverings are not required to be worn by:

i. Children under the age of 5;

ii. Persons with health conditions that prohibit wearing a Face Covering. Nothing in this Resolution shall require the use of a Face Covering by any person for whom doing so would be contrary to their health or safety because of a medical condition;

iii. Persons who have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the Face Covering without assistance;

iv. Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking;

v. Athletes who are engaged in an organized sports activity that allows athletes to maintain a 6-foot distance from others, or persons engaged in activities and athletics inside school buildings, who should follow KSHSAA and/or school guidelines;

vi. Persons who are deaf or hard of hearing, where the ability to see the mouth is essential for communication;

vii. Persons who are alone in a separate room, office, or interior space;

viii. Persons who are consuming food or drink, including for religious purposes;

ix. Persons who are obtaining a service, including a religious service, involving the nose or face for which temporary removal of the Face Covering is necessary to perform the service;

x. Any interaction or gathering where parties have actual or constructive knowledge all persons present are fully vaccinated by federally-approved vaccine(s); and

xi. Persons engaged in any lawful activity during which wearing a Face Covering is prohibited by law.

4. Violation of this Resolution by any person, other than those listed in Subsection 3, shall constitute a trespass against property pursuant to Section 6.7 of the Uniform Public Offense Code, as adopted by the City of Roeland Park. Any owner, proprietor, lawful possessor, and chief administrator of any indoor public building or space observing an individual not wearing a Face Covering should first request the individual wear a Face Covering or leave the premises immediately. If the individual refuses to wear a Face Covering and further refuses to leave the premises, the owner, proprietor, lawful possessor and chief administrator may contact the City of Roeland Park Police Department to report a person not wearing a Face Covering in their building. The Roeland Park Police Department is hereby authorized to remove any individual, other than those listed in Subsection 3, that refuses to wear a Face Covering while in an indoor public building or space.

5. If any provision of this Resolution or its application is held to be invalid, then the remainder of this Resolution shall not be affected and shall continue in full force and effect. To this end, the provisions of this Resolution are severable.

6. The provisions of this Resolution shall not apply to the extent such provisions directly conflict with any current or subsequent orders issued by the United States Federal government (or agency thereof), the State of Kansas (or agency thereof), the Governor of the State of Kansas, Johnson County, Kansas, the Local Health Officer of Johnson County, Kansas, or other applicable authorities, including but not limited to Johnson County Board of Health Order No. 001-21 dated August 5, 2021. Any order(s) by the aforementioned authorities shall be deemed controlling, and any such order(s) would supplant any provision(s) of this Resolution directly in conflict with the controlling order(s).

7. This Resolution shall take effect at 12:01 A.M. on Tuesday, August 24, 2021 and shall expire on Monday, October 19, 2021 at 12:01 A.M. unless rescinded, extended, modified or amended pursuant to applicable law.

ADOPTED THIS 23RD DAY OF AUGUST, 2021.

APPROVED by the Mayor.

Mike Kelly, Mayor

ATTEST:

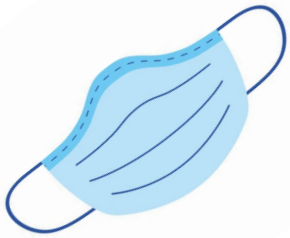
Kelley Nielsen, City Clerk

APPROVED AS TO FORM:

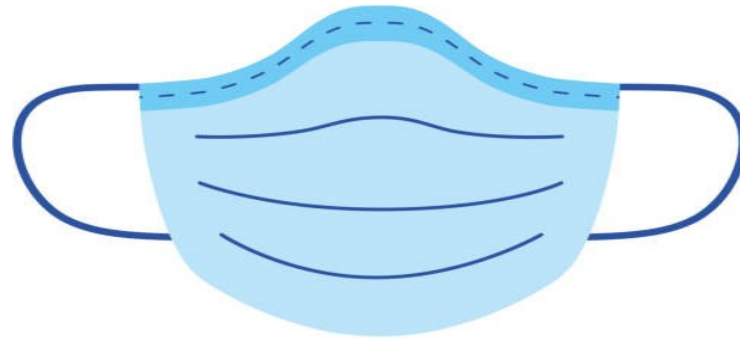
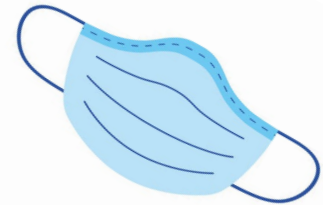
Steven E. Mauer, City Attorney

The City of Roeland Park is following CDC guidance and requires people to wear masks in public spaces per a resolution passed on August 23.

**FACE COVERINGS ARE REQUIRED WHILE INDOORS.
SOCIAL DISTANCING IS STRONGLY RECOMMENDED AT ALL TIMES.**



“Remember—my mask protects you,
and your mask protects me, we’re all in
this together”.—Governor Laura Kelly





4600 West 51 Street • Roeland Park, Kansas 66205

John Morris, Chief of Police 913-677-3363 FAX: 913-722-3745

Mask Compliance & Safety

Date: 08-24-2021

To: Whom it may concern

From: Chief Morris

Subject: Resolution # 692

The Roeland Park City Council passed Resolution # 692 on August 23, 2021 concerning a requirement for face masks to be worn at specific locations in the City of Roeland Park in regards to the Covid 19 pandemic. Information on this new resolution is available on-line at www.roelandpark.net and was in effect as of 12:01 a.m. on Tuesday, August 24, 2021 and shall expire on October 19, 2021 at 12:01 a.m. unless rescinded, extended, modified or amended pursuant to applicable law. For concerns or violations, the Roeland Park Police Department can be notified to respond to individuals who fail to meet the resolution requirements however we will NOT take enforcement action in any business, location, or event concerning the mask requirements and will only serve as escorting any individual(s) away from a location who refuse to comply. Criminal Trespass violations will be enforced if a refusal is applicable to a specific call for service and compliance is not made. Our goal is to educate citizens of personal safety and would appreciate cooperation and compliance during this pandemic.

DISPATCH # (913) 782-0720

Item Number: Unfinished Business- VII.-C.
Committee 10/4/2021
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 9/30/2021
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Amend Memorandum of Understanding with Sunflower Development**
Item Type: Other

Recommendation:

Staff recommends approval of the amendment to the MOU with Sunflower Development for The Rocks site.

Details:

The MOU amendment attached comes at the request of Sunflower Development. Attached is a letter from Sunflower requesting an extension of time and explaining the progress they have made and next steps for them as they refine their analysis and vision for the site. They remain interested and have committed to making a deposit of earnest money as an expression of that commitment. The current exclusive period ends October 18, 2021. The amended MOU would extend that deadline to January 2, 2022. This should afford them sufficient time to arrive at refined site and building layout to secure development costs they have confidence in. This data along with comparable sales transactions will be key in negotiating the purchase price of the land. A contract for the sale of the land is the anticipated next step for Council. A development agreement would follow along with incentives, zoning, platting, and development plan review and approval steps.

Sunflower estimates a \$25k to \$35k investment to get to a land sale agreement.

Some basic development parameters are included in the original MOU to provide Council an idea of the uses and scope contemplated by Sunflower Development. A couple of points of reference, Sunflower Medical office building is on 2.7 acres with a 32,000 square foot 2 story building with total site improvements valued at \$6 million. The Locale apartment complex in Mission is on 2.65 acres with 200 living units (in five stories) along with structured parking; 317,000 square feet of total building space. JOCO shows an appraised value of \$36 million.

The Rocks contains 6.6 acres, with over 40' of elevation change.

The MOU indicates that the city is open to employing incentives in support of a development on the site.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Addendum to MOU with Sunflower Development	Cover Memo
☐ Letter from Sunflower 9-21-21	Cover Memo
☐ Executed MOU with Sunflower Development	Cover Memo

**ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF ROELAND PARK, KANSAS AND “DEVELOPER” REGARDING
PROPOSED PURCHASE AND DEVELOPMENT OF “THE ROCKS” SITE**

This Addendum to the Memorandum of Understanding (hereinafter “MOU”) is made this ____ day of October 2021, by and between the City of Roeland Park, Kansas, a Kansas municipal corporation (“City”) and Sunflower Development Group (“Developer”).

In consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the City and Developer understand and agree as follows:

1. Exclusivity. The City agrees to extend Developer’s exclusivity privilege an additional ninety (90) days. The expiration for Developer’s exclusivity privilege shall be close of business on January 2, 2022. During this time, the City shall not entertain, negotiate, or otherwise consider any offer to purchase, develop, or otherwise obtain The Rocks from any entity other than Developer. If, after the expiration of the ninety (90) days of this addendum, the City receives an offer to purchase and/or develop The Rocks, it shall promptly notify Developer of such offer.
2. Consideration. In consideration for this addendum extending Developer’s exclusivity privilege, Developer shall pay to the City a refundable Twenty-Five Thousand Dollars (\$25,000.00) as earnest money, or, alternatively, place the above amount in an escrow account acceptable to Developer and City.

IN WITNESS WHEREOF, the parties have signed their names on the day and year first above written.

Sunflower Development Group (“Developer”)

By: _____
Jason Swords
Date: _____

City of Roeland Park, Kansas (“City”)

By: _____
City Administrator Keith Moody
Date: _____

Approved As To Form:

Steve Mauer, City Attorney for Roeland Park

SUNFLOWER

Development Group

September 21, 2021

To: Mr. Keith Moody
City Administrator
Roeland Park, Kansas

RE: The Rocks Potential Development Site

Mr. Moody,

Thanks for your time on the phone last week to discuss where we are at with the development process. To date, Sunflower has, or is currently, working on the below tasks.

- We have engaged Rosemann Architecture. Rosemann has put together a blocking and parking plan, which has allowed us to get close to a gross potential unit count, potential parking counts and square footages of commercial space.
- We have engaged Novogradac, who is a national accounting and marketing company. They are performing a market study, which we expect the results back in 30 days.
- Rosemann is putting together a study of the exterior of the proposed property. We will share this with the City once completed
- We have met with Kansas Housing Resource Center in regards to the use of Federal Housing tax credits to support a portion of the units being workforce housing. This plan is not set in stone, as we are exploring the costs/benefits of doing so.

Overall, we feel good about the progress we've made. Our next steps are to design the various amenity areas, and do a deeper dive into how the building will need to be built structurally. We are also working on the various sewer, stormwater retention and utility work that will need to be done. We are doing our best to impact the work that has been done to date minimally.

We are formally requesting a 90 day exclusivity extension to our MOU so that we can better define the development to assure we are getting the best possible product that we are able. I'm happy to answer any questions at your convenience.

Thank you,



Jason Swords
jswords@sunflowerkc.com

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROELAND
PARK, KANSAS AND “DEVELOPER” REGARDING PROPOSED PURCHASE AND
DEVELOPMENT OF “THE ROCKS” SITE**

This Memorandum of Understanding (hereinafter “MOU”) is made this 19 day of July 2021, by and between the City of Roeland Park, Kansas, a Kansas municipal corporation (“City”) and Sunflower Development Group, LLC (“Developer”).

WHEREAS, the City and Developer wish to enter into this MOU for the proposed purchase and development of real property located within the City; and

WHEREAS, the real property in question is colloquially known as “The Rocks” and is located at 4800 Roe Parkway, Roeland Park, Kansas; and

WHEREAS, the City and Developer desire to enter into this MOU prior to the execution of a formal, final agreement for the purchase and development of The Rocks site.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the City and Developer understand and agree as follows:

1. Term. The term of this MOU shall be the 120 days following the execution date, listed above.
2. Exclusivity. The City agrees that for the first Ninety (90) days of this MOU, it shall not entertain, negotiate, or otherwise consider any offer to purchase, develop, or otherwise obtain The Rocks from any entity other than Developer. If, after the expiration of the first ninety (90) days of this MOU, the City receives an offer to purchase and/or develop The Rocks, it shall promptly notify Developer of such offer. The City shall not enter into any other agreement or MOU regarding The Rocks until the expiration of the full term of this MOU, described above.
3. Developer Proposal. During the term of this MOU, Developer shall submit in writing a proposed development plan that shall include the proposed purchase price of The Rocks and, further, the proposed development of The Rocks to include the following uses:
 - 150-250 multifamily units, with up to 20% being set aside as workforce housing.
 - Up to 25,000 square feet of retail.
 - Up to 10,000 square feet of office
 - Structured Parking
 - 6-8 acres of land area
 - \$35 to \$50 million estimated total investment

4. Relationship of Parties. Developer and its officers, employees, agents, and assigns are neither employed nor contracted as officers, agents, or employees of the City. City and its officers, employees, elected officials, agents and assigns are neither employed nor contracted as officers, agents, or employees of Developer.
5. Renewal. This MOU may be renewed or extended in writing executed by both parties for a term mutually agreeable to both parties.
6. Further Acts. City and Developer shall do and perform such other and further acts, and sign any further documents, as are reasonably necessary so as to effectuate their intentions as herein expressed.
7. Incentives. The City is willing to employ municipal incentives such as Tax Increment Financing, Industrial Revenue Bonds, and Community Improvement Districts, to facilitate a final agreement regarding the purchase and development of The Rocks. Such municipal incentives shall only become available to Developer upon mutual, written agreement to purchase and develop The Rocks. Such municipal incentives are subject to local and state laws and authorities, and the City cannot guarantee all, if any, incentives will ultimately be available to Developer.
8. Termination. This MOU shall terminate 120 days after the execution date, as provided in Subsection 1, above.
9. Indemnification. To the extent allowable under Kansas law, each party shall indemnify and hold harmless the other for claims and damages arising out of their own negligence or misconduct, or that of their employees, officers, agents, or assigns, in the performance of its duties as set forth under this MOU.
10. Notice. Whenever any provision of this MOU requires the giving of written notice, it shall be deemed provided if delivered in person, sent by email with read receipt, sent by facsimile, or sent by registered or certified mail, postage prepaid, to the following:

City:

City of Roeland Park, Kansas
Attn: City Administrator Keith Moody
4600 W 51st Street
Roeland Park, Kansas 66205
kmood@roelandpark.org

Developer:

Sunflower Development Group, LLC
Attn: Jason Swords
1125 Grand, Ste 202
Kansas City, MO 64106
jswords@sunflowerkc.com
816-581-3992

11. Modification. This MOU may not be modified or amended except in writing mutually agreed to and accepted by both parties to this MOU.
12. Entire Agreement. This MOU constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the subject of the purchase and/or development of The Rocks.
13. Severability. In the event any of the provisions herein contained shall be deemed or held to be unconstitutional, invalid, or unenforceable, the remainder of this MOU shall be interpreted as if such unconstitutional, invalid, or unenforceable provision was not contained herein. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect and the Parties may renegotiate the terms affected by the severance.
14. Counterpart Signatures. This MOU may be executed in any number of counterparts and when so executed shall be deemed an original, and all of which together shall constitute one and the same instrument. Hand signatures transmitted by fax or electronic mail in portable document format (PDF), or similar format, are also permitted as binding signatures to this MOU.
15. Governing Law. This MOU shall be governed under and construed by the laws of the State of Kansas.

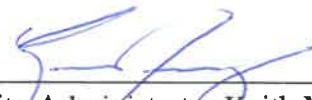
IN WITNESS WHEREOF, the parties have signed their names on the day and year first above written.

 ("Developer")

By: 


Date: 7/20/21

City of Roeland Park, Kansas ("City")

By: 
City Administrator Keith Moody

Date: 7/20/21

Approved As To Form:



Alex Felzien, City Attorney for Roeland Park

Item Number: New Business- VIII.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 9/21/2021
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Approve Street Light Maintenance Work**
Item Type: Discussion

Recommendation:

Staff recommend approval to have Black & McDonald replace 20 streetlight poles with salvaged poles from Roe Blvd at a cost not to exceed \$16,000. Staff also recommend approval for UNSCI Industries to re-paint 179 residential streetlight poles at a cost not to exceed \$60,500

Details:

Staff reached out to different vendors to get quotes for the painting of 179 streetlights in 2021 based upon the previous presentation the council reviewed at workshop to address the current streetlight maintenance approach.

Attached are the quotes for repainting the streetlight poles around the city. Breakdown for each is below

- Black & McDonald – painting of 143 pole in 2021 - \$67,925. Cost to prep/paint each pole is \$475.
- Dayco Painting – Quote to paint 179 poles @ \$590 a pole will cost - \$93,810
- INSCO Industries – Cost per pole \$338 Cost for 179 poles in 2021 - \$60,500

Staff recommends that INSCO Industries paint the 179 poles in 2021 at a cost of \$60,500 and recommends B&M to change out the 20 streetlight poles that have severe to moderate rust at a cost of \$16,000

Total cost to switch out 20 poles and repaint 179 poles in 2021(B&M and INSCO) - \$76,500. We

anticipated spending \$91,000 so the city could potentially save \$14,500 in 2021

Financial Impact

Amount of Request: \$76,500	
Budgeted Item?	Budgeted Amount: \$91,000
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Black & McDonald Quote for Pole Change Out	Cover Memo
☐ Black & McDonald Painting Quote	Cover Memo
☐ Dayco Painting Quote	Cover Memo
☐ INSCO Painting Quote	Cover Memo



Black & McDonald

6001 Front Street, Kansas City, MO. 64120
Phone: 816-483-0257 Fax: 816-483-2111

Proposal

SUBMITTED TO: CITY OF ROELAND PARK, KS	DATE: 06/16/2021
	PHONE/FAX: 913-722-2600
ATTENTION: DONNIE SCHARFF	JOB NAME: POLE CHANGE OUT & PAINT
ADDRESS: 4600 W. 51 st	JOB LOCATION: VARIOUS LOCATIONS (20)
CITY/STATE/ZIP: Roeland Park, KS 66205	ENGINEER/DATE OF PLANS: 06/16/2021
SCOPE OF WORK TO BE PERFORMED: REPLACE 20 EXISTING STREETLIGHT POLES WITH GALVANIZED STEEL POLES FROM ROELAND PARK'S INVENTORY (POLES, ARMS, AND FIXTURES). LIST OF LOCATIONS TO BE PROVIDED BY THE CITY. BASES ARE NOT INCLUDED IN THIS QUOTE AND WILL BE BILLED EXTRA, IF BASE IS RUSTED AND SHOULD BE REPLACED. PRIME AND PAINT (BLACK) ALL 20 POLES ONCE INSTALLED. POLE REPLACEMENT: \$800.00 EACH X 20 POLES= \$16,000.00 POLE CLEAN, PRIME AND PAINT: \$475.00 EACH X 20 POLES= \$9,500.00 Exclusions and clarifications: 1. Quote is valid for 30 days. 2. Major traffic control is excluded. 3. Permits and fees are excluded. 4. B&M will provide primer and paint. No other materials to be provided by B&M. 5. Taxes are not included.	
We propose to complete the project according to the plans for the GRAND TOTAL of: TWENTY-FIVE THOUSAND, FIVE HUNDRED DOLLARS AND ZERO CENTS.....\$25,500.00	
Authorized Signature: 	
Acceptance of proposal:	Date:



Black & McDonald

6001 Front Street, Kansas City, MO. 64120
Phone: 816-483-0257 Fax: 816-483-2111

Proposal

SUBMITTED TO: CITY OF ROELAND PARK, KS	DATE: 09/2/2021
	PHONE/FAX: 913-722-2600
ATTENTION: DONNIE SCHARFF	JOB NAME: POLE PAINT- 2021 LIST
ADDRESS: 4600 W. 51 St	JOB LOCATION: VARIOUS LOCATIONS (143)
CITY/STATE/ZIP: Roeland Park, KS 66205	ENGINEER/DATE OF PLANS: 09/02/2021
SCOPE OF WORK TO BE PERFORMED: PRIME AND PAINT (BLACK) 143 POLES AS IDENTIFIED BY THE CITY OF ROELAND PARK. POLE CLEAN, PRIME AND PAINT: \$475.00 EACH X 143 POLES= \$67,925.00 Exclusions and clarifications: 1. Quote is valid for 30 days. 2. Major traffic control is excluded. 3. Permits and fees are excluded. 4. B&M will provide primer and paint. No other materials to be provided by B&M. 5. Taxes are not included.	
We propose to complete the project according to the plans for the GRAND TOTAL of: SIXTY-SEVEN THOUSAND, NINE HUNDRED TWENTY-FIVE DOLLARS AND ZERO CENTS.....\$67,925.00	
Authorized Signature:	
Acceptance of proposal:	Date:



DAYCO PAINTING INC.

500 Zumwalt • Grandview, MO 64030
(816) 761-3353 • FAX (816) 763-2703

Proposal

Date: September 10, 2021

Submitted To: City of Roland Park

Attention: Donnie Scharff

Job Name: Streetlight Pole Painting

We hereby submit estimates for all painting as specified.

Includes:

- Hand sand and solvent wash light poles and traffic signal poles to prepare for new paint
- Apply 2 full coats of PPF Durethane DTM 2 component urethane to the poles (black)
- All work shall be performed to meet OSHA safety standards
- Price is contingent on a minimum of 6 poles at a time to be painted

Excludes:

- Overtime or night time labor
- All work not listed in the inclusions

Single head light poles: \$590.00 each

Traffic signal poles including "arms": \$2,970.00 each

Rick Nichols

Vice President of Operations



Blasting & Coating Proposal

September 23, 2021

Proposal 21.109

Insko Industries, Inc. EIN: 36-3322729

Roeland Park – Public Works
4600 W. 51st Street
Roeland Park, KS 66205
ATTN: Donnie Scharff
Subject: Quote for Streetlight Pole Painting

Per your request,
Insko Industries, Inc. is pleased to offer the following proposal for the aforementioned project.

GENERAL SCOPE OF WORK:

- Mobilize crew, equipment, and material to job site
- Prepare streetlight poles to be coated per coating manufactures specifications
- Apply coating systems to streetlight poles per coating manufactures specifications
- Demobilize crew, equipment, and any un-used materials from job site

LINE-ITEMS:

- **ITEM No. 1:** Surface Prep & Painting of 159 Streetlight Poles (2021)
- **ITEM No. 2:** Surface Prep & Painting of 187 Streetlight Poles (2022)

COATING SYSTEM SCHEDULE:

- **SURFACE PREPARATION:**
 - Light Prep: Hand-Tool clean surfaces to SSPC-SP2 standards
 - Moderate Prep: Powe-Tool clean surfaces to SSPC-SP3 standards
- **COATING SYSTEM:**
 - Prime Coat: Tnemec Series 27 F.C. Typoxy at 2.0 – 6.0 mils DFT
 - Finish Coat: Tnemec Series 73 Endura-Shield at 2.0 – 3.0 mils DFT

CLARIFICATIONS & QUALIFICATIONS

- This proposal includes all labor, materials, equipment, insurance, cleanup, supervision, and safety.
- This proposal is based on Insko using traffic cones as needed to route traffic around equipment.
- This proposal is based on Owner providing powerline shields as needed to access work.
- All work to be completed Monday thru Friday 7 am – 3:30 pm daily; excluding holidays.
- All downtime related to work stoppage due to others will be kept on T&M basis.



EXCLUSIONS

- Professional traffic controls
- Powerline shielding
- Over-Time, Double-Time, and/or Holiday Pay
- Repair/Repaint due to damage by others
- Items not specified within Proposal 21.109 "LINE ITEMS No.1 & No.2"
- Any deviations from **Scope of Work or Clarifications & Qualifications** will result in a **Change-Order**

LINE-ITEM PRICE:

LINE-ITEM No.1: \$53,740.00

LINE-ITEM No.2: \$74,210.00

TOTAL BASE BID:

LUMP SUM OF: \$127,950.00

If you have any questions or need additional information, please contact me.

Sincerely,

James Brooks

Coatings Estimator / Project Manager



Office: 15424 Andrews Rd. KCMO 64147

Shop: 15330 Hangar Rd. KCMO 64147

O: (913) 422-8001 | F: (913) 422-8081 | C: (816) 730-1741

www.inscoind.com | jbrooks@inscoind.com

Item Number: New Business- VIII.-B.
Committee 10/4/2021
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 9/27/2021
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Leaf Collection Agreement with Westwood Hills**
Item Type: Agreement

Recommendation:

Approve the leaf pickup agreement with Westwood Hills

Details:

Westwood Hills has approached Roeland Park requesting leaf pickup service. Staff discussed with Westwood Hills the date and time for the leaf pickup service. Staff determined that Roeland Park could provide the leaf pickup service for Westwood Hills on Sunday, December 5th, 2021. This date was determined as Roeland Park will pickup leaves for our residents Monday-Saturday and the leaf pickup service for Westwood Hills would have to be done on a Sunday.

Roeland Park will provide (1) operator and (1) leaf vacuum truck as stated in the agreement. Staff will dispose of leaves at the Missouri Organics site as they have agreed to take the leaves for that pickup date. Westwood Hills will be responsible for all invoices and Missouri Organics will invoice Westwood Hills directly for leaf disposal.

Roeland Park will charge Westwood Hills the following hourly rates:

(1)Operator - \$50
(1)Leaf Vac Truck - \$85
Fuel - \$5

Staff would begin the leaf pickup service starting at 7a.m and continue until all leaves have been picked up. Staff believe this effort could take up to 8 hours to complete. Per the agreement, if for any reason Roeland Park can not dispose of leaves at Missouri Organics, staff would haul leaves to the public work building. Also stated in the agreement, Westwood Hills will be invoiced for any charges related to dumpster rentals/hauling fees, hourly use of PW equipment, as well as hourly rates for the operator for disposal of any leaves picked up for Westwood Hills.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Promotes collaboration between neighboring cities to assist with keeping our creeks/streams free of contaminates.

ATTACHMENTS:

Description	Type
 Westwood Hills Agreement	Cover Memo

2021 CONTRACT FOR LEAF PICKUP
BETWEEN THE CITY OF ROELAND PARK, KS AND THE CITY OF WESTWOOD HILLS, KS

THIS IS A CONTRACT, by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK" and the CITY OF WESTWOOD HILLS, a legal municipality of the State of Kansas, herein referred to as "WESTWOOD HILLS".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD HILLS to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Contract.

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, et seq., and amendments thereto.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves placed in the designated locations in WESTWOOD HILLS beginning on Sunday, December 5, 2021, so long as those leaves are not in the following street, roads, boulevards, or parkways: Rainbow Boulevard but excluding 4807 and 4809 Rainbow Boulevard, which are locations where leaves will be picked up. All other roads, streets, parkways, and boulevards in WESTWOOD HILLS, shall for the sole purposes of this contract, be defined as "Qualifying Area". Such leaf pick up is referred to herein as "Leaf Service."

WESTWOOD HILLS agrees that any leaves to be picked up by ROELAND PARK shall be on a Qualifying Area in WESTWOOD HILLS prior to 7:00 am central standard time on Sunday, December 5th, 2021. Should ROELAND PARK be unable to perform on this date, it will notify WESTWOOD HILLS no later than close of business on Thursday, December 2, 2021, and arrange an alternative date which is mutually satisfactory to the parties.

ROELAND PARK agrees to pick up leaves in the Qualifying Area for one (1) eight-hour day or until the Leaf Service is completed, whichever occurs first.

WESTWOOD HILLS agrees to compensate ROELAND PARK for the completed work via the following pay schedule herein defined, for the sole purposes of this contract, as the "PAYMENTS" section.

ROELAND PARK agrees to pick up the leaves in the manner stated above and to deposit those leaves at the Missouri Organics disposal site located at 1260 Alma St, Kansas City Kansas 66103, after which ROELAND PARK has no further obligation with respect to the handling or disposal of such leaves. WESTWOOD HILLS is solely responsible for paying its own costs for disposal of the leaves at Missouri Organics, and WESTWOOD HILLS will be billed directly from Missouri Organics.

WESTWOOD HILLS reserves the right, for any reason it sees fit, to decide, in its sole discretion, that ROELAND PARK shall dispose of the leaves in ROELAND PARK. If such a decision is made by WESTWOOD HILLS, then WESTWOOD HILLS agrees to compensate ROELAND PARK an additional fee defined in the "PAYMENTS" section for the disposal of the leaves. Such a fee will also be incurred by WESTWOOD HILLS upon reasonable notice by ROELAND PARK that it cannot deposit the leaves at Missouri Organics.

2. POTENTIAL ALTERATION OF SCHEDULE

ROELAND PARK and WESTWOOD HILLS agree that any mechanical or weather issue that delays ROELAND PARK from completing the leaf pickup in ROELAND PARK, and thus delays the start of leaf pickup in WESTWOOD HILLS, shall not alter any terms of this contract excepting the dates and times at which leaf pickup is completed, provided however that WESTWOOD HILLS shall be permitted to terminate this Agreement for any such delays of 30 days or longer. If this Agreement is so terminated by WESTWOOD HILLS, WESTWOOD HILLS shall be entitled to reimbursement for any prepaid services which were not rendered. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for provision of Leaf Service to WESTWOOD HILLS, WESTWOOD HILLS agrees to pay ROELAND PARK for each, and every single one (1) hour of work completed as part of the Leaf Service as follows:

- One operator at \$50.00 per hour
- One leaf vacuum truck at \$85.00 per hour
- Fuel at \$5.00 per hour

If, as provided in Section 1 of this Agreement, the leaves collected by ROELAND PARK are not deposited at the Missouri Organics Site, then WESTWOOD HILLS will compensate ROELAND PARK for its actual expenditures incurred in disposing of such leaves, including but not limited to: fuel costs at the rate of \$5.00 per gallon, a minimum of one (1) laborer at the rate of \$50.00 per hour, a minimum of one (1) loader at the rate of \$85.00 per hour, and all costs incurred by renting a dumpster or multiple dumpsters.

4. FULL COOPERATION.

Both parties agree to cooperate fully with all reasonable requests for information that are necessitated for the completion of the tasks herein.

5. RELATIONSHIP OF THE PARTIES.

The method, means, manner, personnel and equipment by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a separate legal entity, whether such entity may be an administrative entity, joint venture, partnership or formal business association or organization of any kind between the parties.

In providing services under this Agreement, ROELAND PARK, its officers, agents, employees, representatives, or independent contractors shall remain subject to the exclusive supervision and control of ROELAND PARK. Accordingly, ROELAND PARK retains the exclusive right to direct the work of its employees performing work under the terms of this Agreement. The manner and method by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. Nothing in this Agreement shall be construed as creating an employment relationship between WESTWOOD HILLS and any officers and/or employees of ROELAND PARK providing services pursuant to the terms of this Agreement.

6. INDEMNITY.

To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, ROELAND PARK agrees to indemnify WESTWOOD HILLS and to hold WESTWOOD HILLS harmless for any liability incurred in connection with the performance of ROELAND PARK's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of ROELAND PARK. To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, WESTWOOD HILLS agrees to indemnify ROELAND PARK and to hold ROELAND PARK harmless for any liability incurred in connection with the performance of WESTWOOD HILLS' duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of WESTWOOD HILLS.

7. MODIFICATIONS.

No changes or additions to this agreement shall be valid or binding upon either party unless such changes or additions are made in writing and executed by both parties

8. LEGAL FEES AND COSTS.

If any suit or action is filed by any party to enforce or interpret a provision of this contract, or otherwise with respect to the subject matter of this contract, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, at trial and on appeal, including court costs and reasonable attorney's fees.

9. ENTIRE AGREEMENT.

This contract is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This contract may be modified only in writing, provided both parties have signed the amended document. This contract is not intended to affect or otherwise change any other agreement between the two cities.

10. GOVERNING LAW.

This contract shall be governed by and construed under the laws of the State of Kansas. The sole and exclusive venue for any action premised upon the rights and obligations within this Agreement shall be within the District Court of Johnson County, Kansas.

11. COPIES OF CONTRACT.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

12. EFFECTIVE DATE.

This contract shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD HILLS have caused this contract to be duly executed.

CITY OF ROELAND PARK

Mayor

Date

City Clerk

Date

CITY OF WESTWOOD HILLS

Mayor

Date

City Clerk

Date

APPROVED AS TO FORM ONLY:

Steven E. Mauer, City Attorney, Roeland Park

James Orr, City Attorney, Westwood Hills

Item Number: **Ordinances and Resolutions:- IX.-**
 A.
Committee **10/4/2021**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/27/2021
Submitted By: Chief Morris
Committee/Department: Police Department
Title: **Ordinance 1016 - Banning Fireworks**
Item Type: Ordinance

Recommendation:

To approve Ordinance 1016 - Amending Section 7-402 - Use Of Fireworks Prohibited; Repealing 7-403 - Exceptions, 7-404 - Days On Which Excepted Fireworks May Be Used, And 7-405 - Throwing Fireworks From Vehicle Prohibited; And Amending Section 7-414

The attached ordinance reflects Council direction provided at the two previous workshops. The ordinance bans all fireworks and increases the minimum fine.

Details:

The attached ordinance reflects a ban on fireworks in Roeland Park and increases the minimum fine per Council direction. Also attached is a presentation from the Police Department detailing a plan on how they would approach education and enforcement of the new ordinance in 2022.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 Ordinance 1016 - Banning Fireworks	Cover Memo
📎 Fireworks Discussion Follow Up	Cover Memo
📎 Fireworks Presentation	Cover Memo

ORDINANCE NO. 1016

**AN ORDINANCE AMENDING SECTION 7-402 - USE OF FIREWORKS PROHIBITED;
REPEALING 7-403 - EXCEPTIONS, 7-404 - DAYS ON WHICH EXCEPTED
FIREWORKS MAY BE USED, AND 7-405 - THROWING FIREWORKS FROM
VEHICLE PROHIBITED; AND AMENDING SECTION 7-414**

WHEREAS the City of Roeland Park, Kansas ("City") previously enacted Sections 7-402, 7-403, 7-404, and 7-405 concerning the use of fireworks; and

WHEREAS the governing body has determined it is advisable to amend Section 7-402 of the City Code to remove any exception to the use of fireworks in the City; and,

WHEREAS the governing body has determined it is advisable to remove Sections 7-403, 7-404, and 7-405; and,

WHEREAS the governing body has determined it is advisable to amend Section 7-414 to increase the penalty fine for violation of this article.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

Section 1. Amended. Section 7-402 of the City Code is hereby amended to read as follows:

Sec. 7-402. – Sale and Use of Fireworks Prohibited.

(a) Except as hereinafter provided, it shall be unlawful for any person, firm, co-partnership or corporation to offer for sale, expose for sale, sell at retail any fireworks other than toy pistols, toy canes, toy guns or other devices which use paper caps manufactured in accordance with the United States Commerce Commission regulations for packing and shipping of toy paper caps, or any pistol paper caps manufactured as provided therein, in the City.

(b) Except as hereinafter provided it shall be unlawful for any person, firm, co-partnership or corporation to possess, use, discharge or explode any fireworks within the City unless specifically excluded under a resolution adopted by the Governing Body.

Section 2. Repealed. Section 7-403, 7-404 and 7-405 are hereby repealed.

Section 3. Amended. Section 7-414 is hereby amended as to read as follows:

Sec. 7-414. - Penalty.

Any person violating the provisions of this article shall, upon conviction thereof, be fined not less than \$100.00 nor more than \$500.00 for each and every offense.

Section 4. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City, approval by the Mayor and publication in the official City newspaper.

PASSED by the Governing Body, the majority of the members elect voting in favor thereof, this 4th day of October, 2021.

Mike Kelly, Mayor

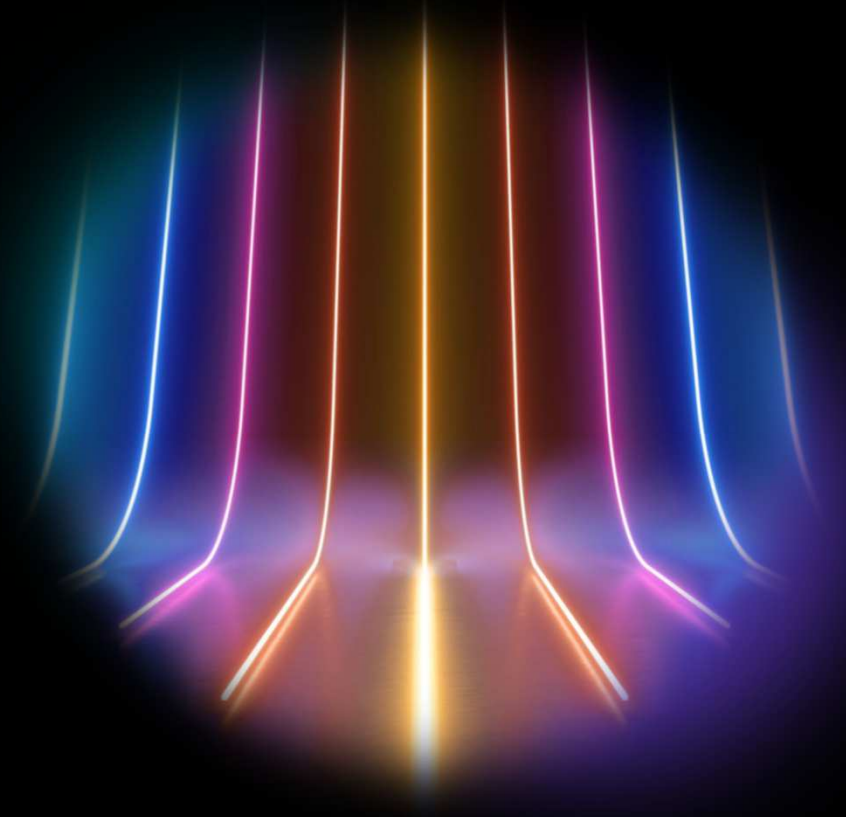
ATTEST:

Kelley Nielsen, City Clerk

APPROVED AS TO FORM

Steven E. Mauer, City Attorney

Fireworks Discussion Follow-up



ROELAND PARK, KANSAS

Calls For Service

- Fireworks Complaint / January 2020 – September 2021 23 CALLS FOR SERVICE
- Gunshot Complaint / January 2020 – September 2021 19 CALLS FOR SERVICE

What works best ?

- The philosophy of the Roeland Park Police Department is to work in partnership with the community to enhance the quality of life in Roeland Park.
- **Information on FIREWORKS / ORDINANCE should continue to be posted on social media outlets.**
- 1- City web page.
- 2- Facebook / City & P.D.
- 3- Nextdoor, Twitter, ect.
- 4-Banners / Neighborhood temporary yard signs. (Notification to “Neighborhood Block Captains”).
- 5- City newsletter.
- 6- Reminders during council meetings, community forums, Other.

Enforcement Options

More Officers On Duty / Neighborhood Saturation Patrols

Ordinance Violations

ZERO TOLERANCE

One & Done

B.O.A.H. **Bust out another \$Hundred** (Minimum Fine is \$100.00)

Second Chance Enforcement

- Explanation of a specific ordinance violation and request for compliance. Any further calls or complaints result in a citation. (Must meet a specific violation of the ordinance, not just a complaint of noise).

Educational Option

Any call for a fireworks complaint can return a different result.

- 1- Voluntary compliance. No further problem. Within ordinance regulations. No Action.
- 2- Voluntary compliance / Violation of ordinance , Educational session. No Action.

REPEAT OF A KNOWN VIOLATION AFTER AN EDUCATIONAL SESSION, WILL REVERT BACK TO ENFORCEMENT ACTION. B.O.A.H. \$100.00 MINIMUM FINE.

Questions ?



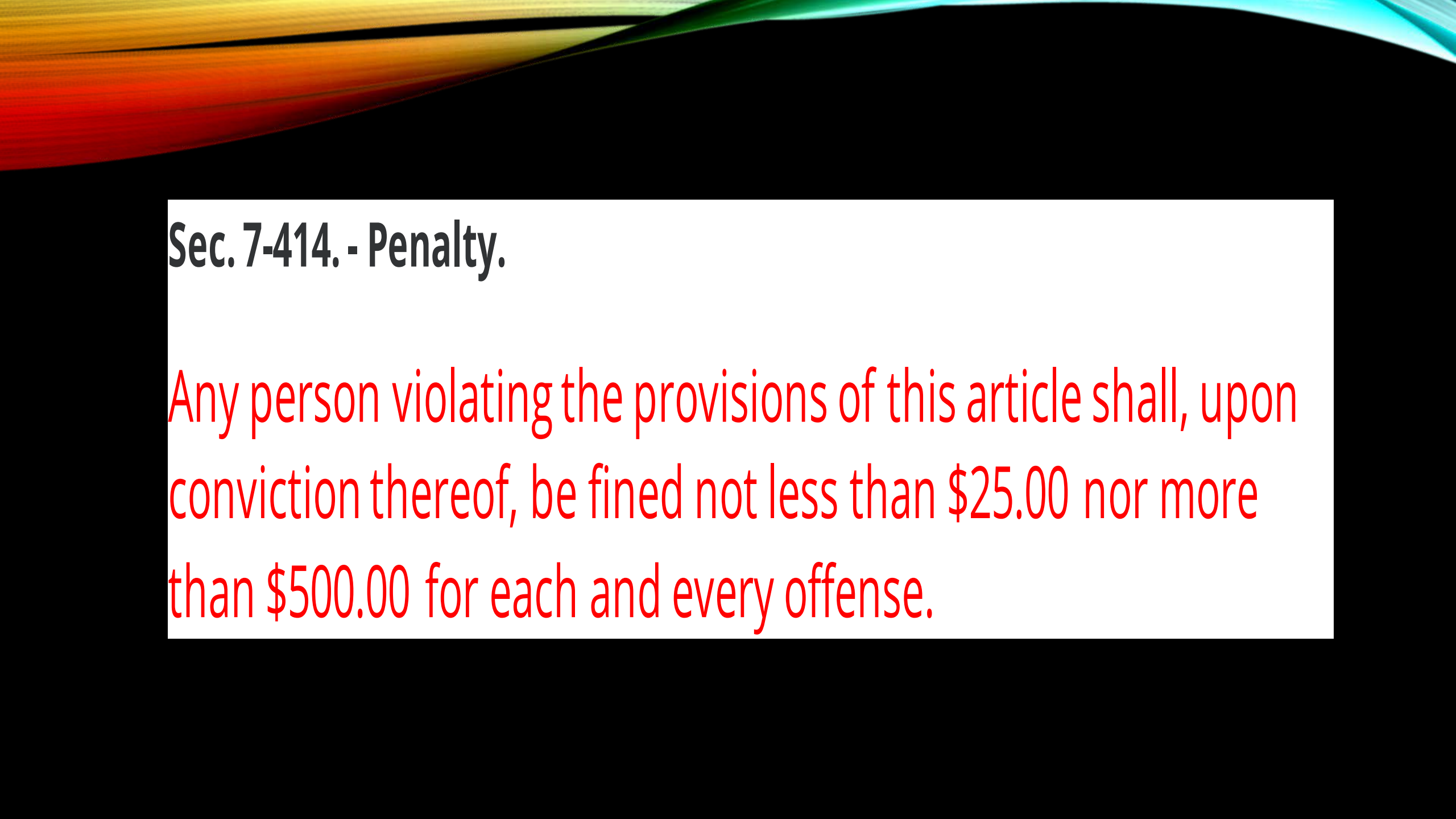


FIREWORKS DISCUSSION

City of Roeland Park

WHAT IS THE CURRENT LAW CONCERNING FIREWORKS IN THE CITY OF ROELAND PARK

- Article 4 of the Municipal Code:
- The use of the following fireworks is **allowed and permitted** in the City on the dates and times listed.
- Nonpoisonous snakes, smoke bombs and similar items of composition.
- Cone fountains and whistling fountains without report.
- Firecrackers as defined by the Consumer Product Safety Commission, (10C.F.R. 7 1500.7(a)(8) (ord.No. 732,& 3;Code2007)
- **December 31- Jan 1 11:45 pm-12:30 am & July 3-4 8am-11:30 pm**



Sec. 7-414. - Penalty.

Any person violating the provisions of this article shall, upon conviction thereof, be fined not less than \$25.00 nor more than \$500.00 for each and every offense.

Neighboring Communities Regulations On Fireworks

- **Mission:** Only novelty items such as party poppers, colored fire cones, sparklers, smoke bombs and similar items.
- **Merriam:** No fireworks allowed.
- **Prairie Village:** No fireworks allowed.
- **Westwood:** No fireworks allowed.
- **Fairway:** No fireworks allowed.
- **Overland Park:** Snappers, toy caps and similar items.
- **Shawnee:** Snakes & caps.
- **Mission Hills:** Sparklers, colored cones, snakes, caps.
- **Leawood:** No fireworks allowed.
- **KCK:** Fireworks allowed

When can I shoot consumer fireworks?

The Kansas State Fire Marshal's Office does not regulate when consumer fireworks can be discharged. This is left up to the local authority.

What fireworks are illegal?

Pursuant to K.S.A. 31-155, bottle rockets are illegal in the state of Kansas.

Can I make my own fireworks?

You will need to apply for a hobbyist manufacturer permit.

Can I shoot display fireworks?

You will need to apply for a display operator permit.

My city doesn't allow fireworks. Can they do that?

Yes. The local authority is allowed to be more restrictive than the state.

CONCERNS RELATED TO FIREWORKS

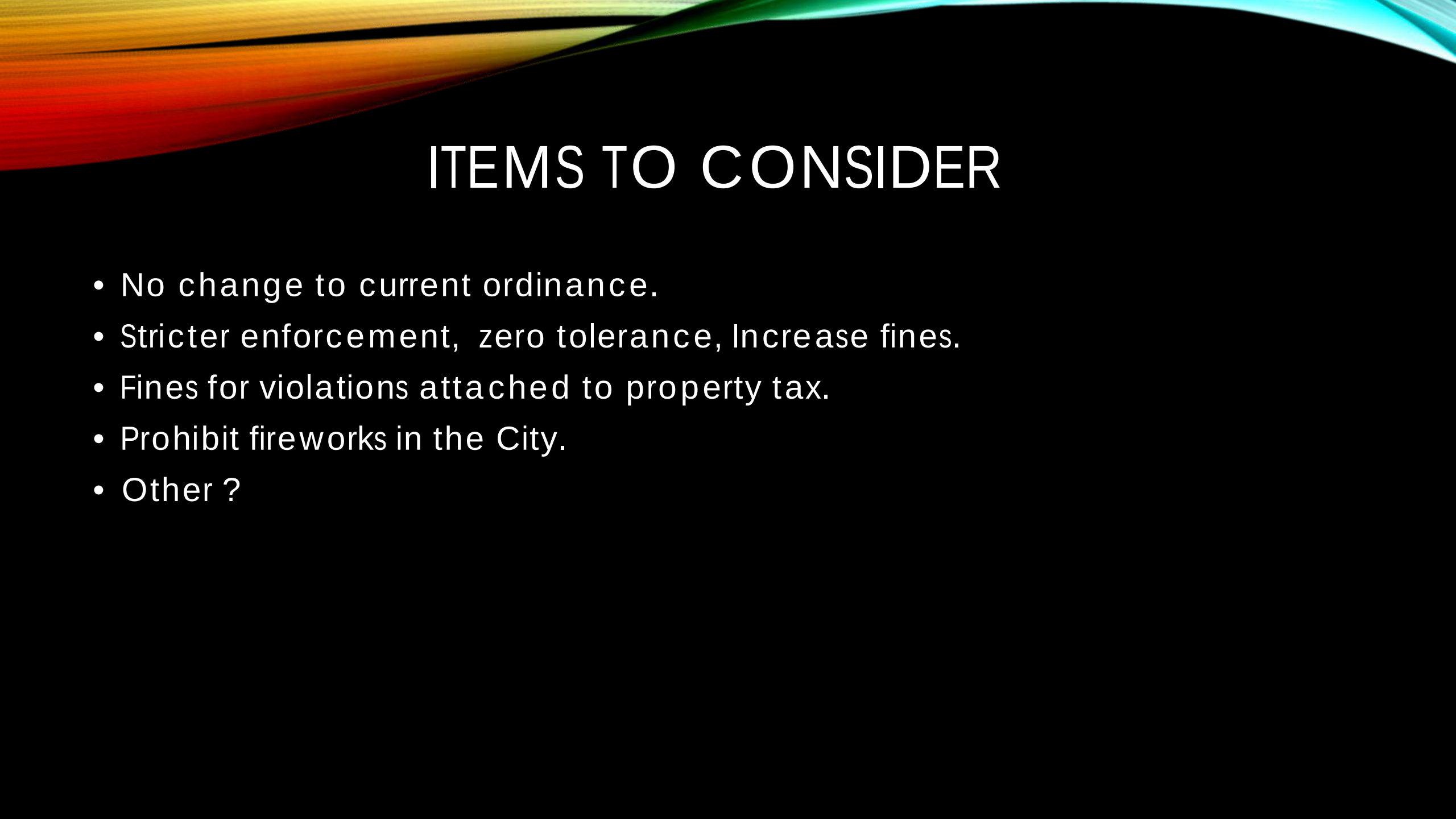
Citizens do NOT follow the law concerning the use of illegal fireworks in Roeland Park.

Fire hazards from use of illegal fireworks. (Bottle Rockets, items shot into the air)

Failure to follow the times allowed to use fireworks. (Late at night or too early)

Enforcement of illegal use of fireworks. (Educational or Strict Enforcement) Too many violators.

Other communities lack of enforcement / Proximity of fireworks sales .



ITEMS TO CONSIDER

- No change to current ordinance.
- Stricter enforcement, zero tolerance, Increase fines.
- Fines for violations attached to property tax.
- Prohibit fireworks in the City.
- Other ?

BRACE YOURSELVES



THE FIREWORKS ARE COMING



QUESTIONS ?



Item Number: Reports of City Officials:- XI.-A.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/29/2021
Submitted By: Keith Moody
Committee/Department: Admin.
Title: 3rd Quarter Progress Report on Objectives
Item Type: Report

Recommendation:

Informational, no action anticipated.

Details:

Attached is the 3rd Quarter 2021 Objectives Progress Report. We have completed 6 of our 12 Objectives, all but one of those have been completed within budget. Purchase of the all electric Neighborhood Services vehicles has not been completed by the deadline, the shortage of micro chips has created a shortage of vehicles as well as causing the price of vehicles to increase significantly. We monitor vehicles for sale fitting the criteria established by Council daily, the shortage may cause completion of this objective to be delayed until 2022.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 3rd Quarter 2021 Objectives Progress Report	Cover Memo

Goals and Objectives for Fiscal Year 2021
Roeland Park, Kansas

Progress Report: 3rd Quarter

								Completion Index	
								Cost	Deadline
								0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed		
A	1 Quarterly Diversity and Racial Equity Assessment	Equity Committee	\$ 2,000			12/31/21	First meeting of Equity Committee held 9/2020. The Committee developed goals and presented to Council. Committee converted to standing committee 3/15/21. City partnering with JOCO on Racial Equity in Communities program for \$6k.		
A	2 Reduce Non-State Mandated Fines and Court Fees by 25% for 2021	Municipal Judge, Court Fine Task Group	\$ 76,000			12/31/21	Task group met with Judge to review possibilities. Judge developed proposed fine schedule for 2021 and presented it to Council. Council passed a resolution in support of the proposed fine schedule on 12/21/20. Financial impact will be estimated at the end of 2021.		1
B	1 Maintenance of Cooper Creek Park	Parks and Rec Super., Parks Committee, Cooper Creek Citizen Group	\$ 29,060			11/1/21	Citizen Group and Nichols are implementing plan for eradication of invasive species. A fence was added to the scope of the project.		
B	2 Build Artistic Staircase from Roe Lane and Elledge Up to Aldi Parking Lot	City Clerk and City Administrator	\$ 139,378			12/31/21	Design is underway. Art Committee is soliciting proposals for art treatment concepts. Cross walk at Elledge and Roe Lane will be included in bid package. Anticipated construction the fall of 2021.		
B	3 Replace Amenities at Sweany Park	Parks Committee, Director of Public Works	\$ 5,000	\$ 4,245	\$ (755)	8/15/21	Completed 8/9/21.	1	2
B	4 Public Art Maintenance Sub-Allocation	Arts Advisory Committee	\$ 6,000	\$ 6,000	\$ -	12/31/20	Completed 12/31/20	2	2
D	1 Install PGS Units in Public Works Snow Removal and Street Sweeping Vehicles	Public Works Director	\$ 2,800	\$ 2,596	\$ (204)	2/28/21	Completed 1/6/21. One PW vehicle will be replaced in 2021, the GPS unit will be transferred to the new vehicle.	1	1

Goals and Objectives for Fiscal Year 2021
Roeland Park, Kansas

Progress Report: 3rd Quarter

								Completion Index	
								Cost	Deadline
								0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed		
D	2 Install Two Marquee Signs on Roe Boulevard	Public Works Director	\$ 50,000			9/30/21	Pricing on changeable message signs has been secured for reference along with information on how such signs are generally designed. Pricing to extend power to the locations is being investigated.		
D	3 Replace Chairs in Municipal Court Room	Police Chief	\$ 3,000	\$ 2,444	\$ (556)	2/28/21	Completed 2/9/21.	1	1
D	4 Provide Free Wi-fi at the Aquatic Center	Parks and Rec Superintendent	\$ 10,000	\$ 8,006	\$ (1,994)	5/31/21	Completed 7/31/21. Budget was increased to \$10k after initial adoption.	3	3
G	1 Replace Administrative Vehicles at City Hall with Electric Vehicles	City Administrator	\$ 30,000			4/30/21	Hybrid version of the Soul test driven and inspected by staff to ensure compatibility with neighborhood services use. Council has authorized purchase of used electric Soul vehicles meeting minimum criteria. Used car prices have increased significantly making it difficult to find cars meeting the criteria. Prices have increased \$3k per vehicle, which puts us over budget.		3
G	2 Set Aside \$7,000 of Art Budget Each Year for Future Purchase of a Prominent Sculpture at North Entry to City	Arts Advisory Committee	\$ 7,000	\$ 7,000	\$ -	12/31/20	Completed October 2020.	2	2
Total			\$ 360,238	\$ 30,291	\$ (3,509)				

Goals and Objectives for Fiscal Year 2021
Roeland Park, Kansas

Progress Report: 3rd Quarter

							Completion Index	
							Cost	Deadline
							0=Incomplete 1=UNDER 2= On 3=OVER	0=Incomplete 1= Early 2= On Time 3= Late
Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed	

Incomplete Objectives from:

2017

B	3 Find new location for Public Works	City Administrator	\$ 1,200,000			7/31/17	We are looking at options currently available. Over 35 sites considered. Objective for 2022 has been given preliminary approval to do a site assessment at the Rocks for a new facility.	
---	--------------------------------------	--------------------	--------------	--	--	---------	--	--

2019

D	3 Hire a Public Works Engineering Intern	Public Works Director	\$ 6,300			8/31/19	Not implemented in 2019 due to turn over in PW Director position. Not implemented in 2020 due to COVID-19 impacts.	
F	2 Develop 4 to 5 Historical Markers/Interpretive Signage	Public Works Director & Public Works Committee	\$ 30,000			9/30/19	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee is finalizing historical marker recommendation.	

2020

A	1 Update Roeland Park History Book from 1996 to Present	Tom Madigan and Volunteer Historians	\$ 1,000			10/31/20	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee is finalizing historical marker recommendation.	
F	1 Establish Roeland Park Economic Development Enterprise Association	Asst. City Administrator & Governing Body	\$ -			3/31/20		
G	1 Consider Green Traffic Garden in Concert with Phase 1 or Phase 2 of R Park Development Plan	Public Works Director & Parks/Trees Committee	\$ 75,000			11/1/20	Council discussed options on 2/3/20, direction was established to consider the Objective during design of Phase 3 planned for in 2021. Parks Committee is considering options as part of Phase 3 improvements.	

\$ -

Item Number: Reports of City Officials:- XI.-B.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/30/2021
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **3rd Quarter Progress Report on Strategic Plan**
Item Type: Report

Recommendation:

Informational item, no action anticipated.

Details:

Attached please find the 3rd Quarter Progress Report for the Strategic Plan. As the City completes initiatives which advance the Strategic Plan staff memorializes those accomplishments into this report. The newest accomplishments are added at the end of the appropriate "Goal and Strategy". This keeps the report in chronological order.

The accomplishments completed or seeing substantial progress in the 3rd quarter of 2021 are highlighted in green on the attached progress report.

Since adoption of the Strategic Plan in 2015 the City has taken steps in each of the 5 "Goal" areas as well as implementing initiatives that further each of the 17 "Strategy" areas. The City has undertaken a total of **136 initiatives** to date as part of the Plan's implementation which represents a \$17 million investment in the Community!!!!!!

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

The quarterly progress report ensures the City is tracking efforts undertaken to implement the strategic plan and also provides timely, transparent communication to our residents on these efforts.

How does item benefit Community for all Ages?

The quarterly progress reports communicate to residents of all ages the efforts being undertaken designed to benefit each of them.

ATTACHMENTS:

Description	Type
□ 3rd Quarter Strategic Plan Progress Report	Cover Memo

Strategic Plan
Roeland Park, Kansas

Page 1

Progress Report: 6/30/21

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
Goal 1: Create a long-term financial plan to diversify revenue supporting economic growth.						
1 A	Collaborate with peer cities with similar developmental issues and define potential options. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2017 Roeland Park collaborated with Fairway and Westwood on bidding out solid waste services. A new contract was executed locking in fees paid for solid waste for an initial 3 years. The new contract provides for performance standards as well as financial penalties in the event the contractor does not meet prescribed performance standards. Under the new contract weekly summary reports are also provided which list service complaints by address and chronicles the time addressed as well as the approach/reasoning behind each resolution. The 2019 Citizen Satisfaction Survey saw a 22% increase in satisfaction with solid waste services over the 2016 survey results.	\$ -	11/30/17	A new contract was executed locking in fees paid for solid waste for an initial 3 years. Citizen satisfaction improved with solid waste in 2019 from 2016, however satisfaction has not returned to 2008 levels. Mission changed to WCA for waste services as of 1/1/20; In 2020 WCA is charging Mission \$15.75/month and charging Roeland Park \$15.17/month for comparable service. A contract extension with WCA was approved in 2020 in cooperation with Fairway and Westwood for 2021 to 2025; the 2021 rate will increase to \$15.45/month with the monthly rate increasing not more than \$.35 each year.
			2. In 2017 Roeland Park began looking at animal control service alternatives to the NEAC system in place. This effort lead to Mission looking at delivering animal control services through a civilian staff within their police department. At the end of 2018 NEAC disbanded and each of the cities in NEAC contracted with the City of Mission to provide animal control services. It is anticipated that has a contract relationship with a single municipality will provide for improved animal control service at a lower cost (\$12,000 savings from NEAC fee).	\$ (12,000)	1/1/19	Contract executed in 2018 service began 1/1/19. Performance review in 2019 shows satisfaction with the service as well as lower than anticipated costs.
			3. In 2018, other NE JOCO cities were asked if they would have interest in sharing a Public Information Officer. The other communities felt their communications approach was working effectively and had concerns about how sharing a staff position would be implemented so that the shared time amounted to the percentage being charged per entity. In 2019, Roeland Park implemented a contracted PIO position on a trial basis to determine if this approach would be effective.			Contract PIO Began 1/1/2019. Monthly reports including benchmarking comparisons to other cities provided. Contract PIO program continues in 2020.
			4. In 2018, Roeland Park approached Mission, Fairway and Westwood if their was interested in joint participation in a City Magazine. The other communities felt their current newsletter, social media efforts and own city magazine in the case of Mission is working effectively. Roeland Park proceeded to meet with two local firms that have experience producing city magazines but ultimately the cost of production was beyond Roeland Parks budget.			Complete
			5. In 2017 Roeland Park invited Fairway to purchase salt through a joint method to reduce the price per ton. Fairway indicated they were pleased with their current method. Roeland Park reached out to some of the larger cities in JOCO and found that Roeland Park was able to piggy back on Lenexa's salt purchase contract resulting in a savings over prior year prices. Roeland Park informed Fairway of this opportunity.			Complete

**Strategic Plan
Roeland Park, Kansas**

Page 2

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				6. In 2015 Roeland Park and Fairway entered into an agreement for the joint construction of a salt storage facility on Fairways public works site. Construction of the facility was completed in 2016.	\$ 70,900	8/1/16	Complete
				7. In 2018 Roeland Park made request of Mission to de-annex .7 acres of land (old KDOT right of way) owned by Roeland Park at the northeast corner of Roe and Johnson. The boundary line adjustment will simplify development and ongoing regulation of the site. Development at this intersection began in 2017 with construction of a new bank and hospital it is continuing with the Gateway project in Mission. Encouraging development of the NE corner at this same time is beneficial to both communities.	\$ 74,602	12/9/19	Deannexation from Mission and Annexation by Roeland Park completed on 10/22/19. Financial consideration agreement with Mission completed on 12/9/19. First of two payments to Mission made in June of 2020. 2nd payment made in June of 2021. Complete
				8. In 2019 Roeland Park is including Westwood Hills in our annual contracted street maintenance bid in hopes that the larger volume will generate lower per unit prices.			Complete in 2019, continuing in 2020.
				9. Starting in 2016 Roeland Park began offering contract code enforcement services to Westwood Hills which reimburses the City for the use of this staff time plus an administrative fee of 15%.			Complete
				10. Roeland Park has an interlocal agreement with the City of Westwood to provide Building Inspection services when either City is in need. Prior to hiring John Jacobson, the City was without a Building Inspector for several months. We were able to rely on the City of Westwood's building inspector on a contractual basis to fill that void. Likewise, Mr. Jacobson has helped Westwood with building inspections when their staff was unavailable.			Ongoing
				11. Roeland Park, Westwood and Kansas City, KS worked together to rebrand the 47th Street Corridor and host an inaugural community event to promote the businesses within the corridor and provide for a social event for residents.	\$ 3,000	9/8/19	Event was a success, hoping it will be an annual event.
				12. Roeland Park is a partner with MARC and other first tier cities on a Workforce Housing Study.	\$ 750	12/16/19	Results of housing study presented to Council by MARC on 12/16/19.
				13. Roeland Park is a partner with JOCO and other JOCO cities on an affordable housing study.	\$ 650		Study and report completed in 2020. Implementation stage is underway in 2021.
				14. Roeland Park is working on an interlocal agreement to provide Code Enforcement services on an as needed basis to Mission Woods.			Approved 10/5/20.
				15. Worked with Fairway to develop a plan for extending a sidewalk along Buena Vista which passes through both cities and serves to enhance pedestrian safety for residents of both communities.			As of 9/30/20 construction is planned for 2022 using CARS funding.
				16. Possibility of Mission Hills providing Roeland Park arborist services being discussed.			Staff met to discuss on 9/16/21, a draft service agreement has been provided to Mission Hills for their consideration.

Strategic Plan
Roeland Park, Kansas

Page 3

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
1	B	Prioritize grant funding opportunities to improve the community and diversify finances. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, STP Funding identified, applied for and secured \$4.6 million to support street/storm/signal/lighting/walkways/landscaping improvements along the entire length of Roe Boulevard. TIF 1 and TIF 3 resources also identified too support this project as well as CARS funding. Of the \$10 million total project cost only \$.226 million is coming from sales taxes.	\$ 10,000,000	12/31/16	Bids opened 3/21/20, construction began in May 2020. Phase 1 complete 11/30/20. Phase 2 is planed for completion by 5/2021. Mill and overlay north of 48th along with landscaping to be completed in early 2021. Bulbs to be planted in fall of 2021.
				2. In 2017, USTA Grant identified, applied for and secured for \$32,000 to support reconstruction of the R Park Tennis Courts.	\$ 160,690	12/31/17	Tennis courts completed to include pickle ball as well as youth tennis lines in 2018.
				3. In 2017, CDBG Grant identified, applied for and secured \$100,000 to support street/sidewalk improvements to Birch Street.	\$ 278,500	12/31/17	Birch street/sidewalk completed 12/20/18.
				4. In 2017, CARS Funding established a street improvement plan which optimizes the CARS resources available to the City each year and incorporated these resources into the Capital Improvements Plan.	\$ -	8/31/17	CARS funding secured for 2018, 2019 and 2020 projects. 2021 through 2025 CARS projects planned in the CIP.
				5. In 2017, SMAC Funding established a storm system improvement plan which optimizes the use of SMAC resources by coordinating street improvements and storm sewer improvements into the Capital Improvements Plan.	\$ -	8/31/17	Agreement with JOCO for drainage basin project coordination completed in 12/2019. Inspection of pipe/structures is continuing.
				6. In 2017, KDHE Arboretum Grant identified, applied for and secured \$25,000 for 20 trees to be planted to establish an arboretum in R Park.	\$ 25,000	12/31/17	Trees installed at R Park in the spring of 2018.
				7. In 2018, CDBG Grant applied for and secured \$135,000 to support street improvements to El Monte Street.	\$ 166,000	10/31/18	Project completed 8/31/19.
				8. In 2018, Planning Sustainable Places grant identified, applied for and secured for \$80,000 to support a planning/visioning effort for the intersection of 48th and Roe as well as the Johnson Drive corridor.	\$ 100,000	9/30/18	Final Corridor Plan presented to Council 8/5/19.
				9. In 2019 SMAC funding will also be used to aid in funding inventory and videotaping of the City's in ground storm water collection system.	\$ 58,389	12/1/19	Contractor completed inventory/videotaping of City storm sewer system in 2019.
				10. In 2019, \$79,500 in CARS funding used to complete improvements to 50th Terrace from Roe to Cedar.	\$ 182,256	8/31/19	Project completed in summer of 2019.
				11. In 2019, information being gathered concerning the Kansas Land and Water Conservation Grant program, as an opportunity to partially fund R Park and Aquatic Center improvements planned for 2020/21.			Notice of grant would not come before award of contract for these two projects. Staff will look at applying for eligible projects planned out past 2020.
				12. Two CDBG eligible projects for 2021 funding presented to Council.	\$ 200,000	9/30/20	Two 2021 projects presented in May 2020, council direction was to apply for \$200k in funding for ADA Improvements at Community Center and Aquatics Center. Roeland Parks project is not recommended for funding as of 9/30/20.

**Strategic Plan
Roeland Park, Kansas**

Page 4

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				13. Looking at street, sidewalk and bike trail projects that would qualify for STP funding in 2022 or 2023.			Nall and Elledge improvement projects submitted for STP funding in May of 2020. Neither project was recommended for funding by the STP committee as of 12/30/20. The trail improvements planned in Phase 3 of R Park do not qualify for STP funds.
				14. Working with County on CARES Act funds to be allocated to JOCO cities.	\$ 213,000	12/31/20	City Administrator served on advisory committee to JOCO on how to distribute a portion of the \$116 million in CARES Act funds to cities. The City will receive \$213,000 in Cares Act funds. Projects supported by these funds have been completed.
				15. American Rescue Plan Act Fund Utilization	\$ 936,000	3/28/21	Witt O'Brien hired to assist the City in developing a plan for how best to employ the resources.
				16. JCPRD Contribution to Community Center Parking/Storm Drainage Improvements	\$ 122,000	3/28/21	JCPRD has allocated funds for the parking lot and storm drainage improvement project. Contract awarded in September, work to commence in October and be complete prior to the start of the 2022 pool season.
				17. Kansas Creative Arts Grant identified and applied for in support of the 48th Street mural.	\$ 10,000		Received notification of a \$10,000 grant award for the mural project in July. Once the mural is complete staff will submit for the funds.
				18. Application for \$200k in CDBG funding for the 2022 Elledge reconstruction project submitted.			As of 9/23/21 \$125,000 in CDBG funding is reflected in the 2022 CDBG plan recommendation for the Elledge project. Final approval should occur in October of 2021.
1	C	Evaluate the historical, present and future financial commitments of Roeland Park and create a written analysis. (Phase 1)	City Administrator & Asst. City Administrator	1. In 2016, Columbia Capital completed an analysis of the debt obligations of the City which is now incorporated into the monthly financial summary provided by the Finance Director.	\$ 1,912	1/1/16	Complete
				2. In conjunction with development of the 2018 Capital Improvements Plan, the City acquired the Plan It asset management software. This system allows the City to plan for perpetual investment in each capital item under our responsibility. The system reflects the funding source, the timing of when resources are available and when resources will be spent. It employs a two part scoring system to prioritize projects. It has the capacity to attach all supporting documents associated with an asset including pictures, studies, plans and legislative records. This tool in concert with the three year budget forecast model employed by the City provides information necessary in determining the present and future financial needs of the City.	\$ 725	8/31/17	On going, updated annually with budget process.

**Strategic Plan
Roeland Park, Kansas**

Page-5

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				3. At Council's request, Columbia Capital provided borrowing scenarios and procedure information as part of the 2020 budget process. Staff also provided Council budget scenarios reflecting different borrowing amounts. The borrowing analysis focused on funding new parks/recreation amenities, beyond merely replacing existing infrastructure.	\$ 800	7/1/19	Council completed a planned \$1.25 million borrowing with a ten year maturity with a 1.51% interest rate to fund new parks and pool facilities as of 9/30/20; in addition two outstanding issues were refinanced saving residents over \$50,000.
				4. Council approved placing on the 11/3/20 ballot a question that would extend the term of the current special purpose sales tax as well as increase it from a quarter of a percent to one-half of one percent. This would generate an additional \$375,000 annually to be used on maintaining infrastructure and buildings.	\$ 375,000	11/3/20	Communications plan executed. Question was approved with 60% in support on 11/3/20.
1	D	Dedicate resources to create a financial plan with the purpose to diversify the revenue base. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2016, the Development Committee created development plans for The Rocks and Northeast RJ (the two undeveloped sites owned by the City. These uses will diversify the revenues which support city services.	\$ 23,290	12/31/16	Sale of Northeast RJ land closed on 12/26/19. Staff continues to discuss The Rocks with prospective developers.
				2. In 2017, the City approved plans for St. Luke's Hospital and Commerce Bank to develop new sites. Development of this property diversifies land use and contributes to diversity of revenues in support of city services.	\$ -	6/30/18	The two sites contribute to an attractive gateway and synergy of development at this intersection.
				3. In 2019, the City entered into a land sale agreement worth \$1.2 million with Sunflower Medical Group to construct a medical office building that will accommodate multiple medical service providers within the City limits.			Construction completed and facility occupied May 6, prior to the 6/25/21 construction completion deadline.
				4. In 2019, the City completed a corridor plan for Roe and 48th as well as Johnson Drive from Roe to Roeland Dr. This citizen lead initiative identified redevelopment scenarios for each corridor that residents support. All of the concepts would diversify and strengthen the City's revenue base.		8/19/19	Council has adopted the corridor plan.
				5. Entered into an MOU with Sunflower Development on a mixed use development concept for the Rocks. The principal use being a 200 unit multi-family building.			90 day MOU ends 10/18/21. An extension to 1/2/22 to be considered 10/4/21.
1	E	Establish an Economic Development Committee to work with the City Council, residents and business community for implementation of the finance plan. (Phase 1 and Phase 2)	City Administrator & Asst. City Administrator	1. In 2015 The Development Committee was established. They have created development plans for The Rocks and Northeast RJ reflecting diverse uses to further the financial plan.	\$ -		Ongoing. The work of this Committee lead to a land sale for Northeast RJ in 12/2019. The buyer intends to build a medical office facility, that will broaden the employment opportunities in Roeland Park and diversify the land uses in Roeland Park.
Goal 2: Create a commercial development plan to revitalize underutilized property and leverage available land to create a sustainable community.							
2	A	Identify and prioritize potential commercial development sites in order to attract and retain developers and retail constituents supporting sustainable goals. (Phase 1)	City Administrator & Asst. City Administrator	1. The City also continues to support and attend the 47th and Mission Overlay Committee meetings along with representatives from the UG, Westwood, and area business leaders to discuss development in the district including the plans for development at the southwest corner of 47th and Mission.	\$ -		Ongoing

**Strategic Plan
Roeland Park, Kansas**

Page 6

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				2. The Rocks and Northeast RJ development plans support this goal.	\$ -		Ongoing
				3. In 2017, City learned more about the Walmart site lease terms and identified the TIF1 resources that will accumulate through the end of the TIF (2023).	\$ -	12/31/18	TIF development amended in 2018 to expand options for use of excess TIF resources. \$2.368 million in TIF 1 resources will be used on the Roe 2020 project.
				4. In 2018, the City identified the TIF3 resources that will accumulate through the end of the TIF (2025) and has incorporated these incentives into marketing of The Rocks.	\$ -	12/31/18	Ongoing
				5. In 2018, the City took the lead to clear up land use uncertainty for properties along the north side of Johnson Drive.		8/31/18	Covenant amendments filed, first redevelopment within the corridor underway in 2018 and completed in 2019.
				6. In 2019, a citizen-led planning/visioning process occurred for the area at 48th and Roe as well as along Johnson Drive. This effort produced redevelopment concepts for land along these corridors.		8/19/19	The final report was adopted by Council on 8/19/19.
				7. Update the Comprehensive Plan plus review Universal Design guidelines and residential design standards	\$ 65,000	9/21/20	Comprehensive plan was adopted by Council on 9/21/20.
				8. Complete strategies included in Comprehensive Plan Update			Working with consultant Richard Duncan on Universal Design strategy. Working with Confluence on Residential Building Standards strategy.
2 B		Leverage commercial development sites as anchors for transforming Roeland Park into a community that serves to attract all ages with target audiences of young adults and seniors. (Phase 2)	City Administrator & Asst. City Administrator	1. The Sustainability Committee and Asst. City Administrator have been working through the MARC Community for All Ages recognition program.	\$ -	4/19/19	The City received Silver designation in 2017 and Gold designation in April of 2019.
				2. The mix of uses reflected in The Rocks and Northeast RJ site plans further this goal.	\$ -		Ongoing
				3. The Planning Sustainable Places planning/visioning project (see Goal 2A above) also furthers this goal.		8/19/19	Both the Johnson Drive and 48th/Roe corridors provided mixed use redevelopment concepts that would broaden commercial and residential offerings attractive to all ages. The final report was adopted by Council on 8/19/19.
				4. In 2018, the City adopted a Master Sidewalk/Bikeway Plan which serves as a guide for extending sidewalks and biking routes, this furthers this goal.	\$ 3,000	6/30/18	The plan aids in identifying sidewalk extensions as well as bike route additions in coordination with street projects.
				5. The City developed the R Park Phased Development Plan on 3/18/19 and approved the design task order for Phase 1 of development plan which will install a pavilion and fully accessible restroom facility. The Master Plan also incorporates elements of Universal Design which will increase accessibility to and throughout the park.		3/18/19	Phase 1 and 2 completed 11/30/20. Phase 3 design is underway with the Parks and Trees Committee in 2021.

Strategic Plan						
Roeland Park, Kansas						
Progress Report: 6/30/21						
Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
2 C	Establish an Economic Development Committee (as mentioned in Goal 1) to reignite dialogue between developers, planning committee, citizens, and others by increasing transparency at each level. (Phase 2)	City Administrator & Asst. City Administrator	1. The Development Committee was established in 2015 as addressed in Item 1E.	\$ -		Ongoing
			2. In 2019, Planning Commission and Development Committee members serve with citizens and commercial property owners on the PSP Project Committee, leading an intense community engagement process, looking at the 48th and Roe intersection and Johnson Drive corridor.		8/19/19	Corridor plan adopted in August 2019.
			3. In 2019, a Business Satisfaction Survey was administered for the first time.	\$ -	4/8/19	Results of survey presented on 4/8/19.
Goal 3: Market Roeland Park to increase awareness and promote a positive image.						
3 A	Create a new branding endeavor of Roeland Park as premier city of choice. (Phase 1)	City Clerk	1. In 2017, the City completed a branding plan and logo. Implementation of the branding plan began in 2018.	\$ 14,740		Logo has been implemented on vehicles, buildings, wayfinding signs, clothing, social media, website and official documents.
			2. In 2019 a marketing firm will assist in enhancing public communications as well as implementing the branding initiative.			PIO was selected and began work on 1/1/19. The effectiveness of our communications efforts is reported monthly, comparing our performance to that of comparable communities.
			3. The City hired Civic Plus to create a new website that included the new logo and help rebrand the City. Website was completed in 2018.		8/2/18	Complete
			4. Council approved finish elements for street lights, traffic lights, benches, stamped concrete and entryway monuments as part of the Roe 2020 project that will further the City's brand and provide for a unique appearance for Roeland Park.	\$ -	7/1/19	These elements are reflected in the Roe 2020 project. Logo was incorporated on street names signs and street banners along Roe. Three entryway signs installed in August 2021.
			5. 4 seasons of street banners employing the City logo developed and installed on Roe Boulevard. Lit winter decorations also provided.	\$ 46,000	9/30/21	Four seasons of street banners have now been installed along Roe. Lit winter decorations are in stock as of 9/30/21.
3 B	Ensure continuous outreach to effectively engage citizens, businesses, public and nonprofit sector. (Phase 1)	City Clerk/Police Chief	1. In 2017, more outreach through social outlets began.			Ongoing
			2. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			3. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			As of 9/30/20 the PIO provides a quarterly communications report and presentation to council.
			4. In 2018, the number of newsletters was increased to 6 to 8. This will go back to 6 in 2019.		12/31/18	Complete
			5. In 2018, the city website was updated.	\$ 18,781	8/2/18	Complete

**Strategic Plan
Roeland Park, Kansas**

Page 8

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				6. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	This created a process that can be followed with other subdivisions to eliminate discriminatory language.
				7. In 2019, an intensive public engagement process is occurring in concert with the Planning Sustainable Places project.	\$ 100,000	8/19/19	Corridor Plan adopted by Council.
				8. In 2019, an intensive public engagement process will occur in concert with the Comprehensive Plan update.	\$ 65,000		Confluence began working with the Planning Commission in August of 2019; on 9/21/20 the Comprehensive Plan was adopted by the Council.
				9. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.	\$ 12,000	12/31/19	Consultant began 1/1/19, contract continuing into 2020.
				10. In 2019 a communications plan for the 2019-20 leaf pick up program was developed to guide communications efforts leading up to and during this project.			Implemented on 10/23/19
				11. In 2019 a communications plan for the Roe 2020 project was developed to guide communications efforts leading up to and during this project.			Implemented on 10/31/19
				12. In 2019 a communications plan for the R Park Phase 1 improvements was developed to guide communications efforts leading up to and during this project.			Implemented on 11/20/19
				13. In 2019 a communications plan for the Aquatic Center renovation project was developed to guide communications efforts leading up to and during this project.			Implemented on 12/5/19
				14. Video taping of council meetings began on 1/6/20 to provide residents the ability to watch council meetings and stay apprised of issues being discussed by their elected leaders.	\$ 3,230	1/6/20	Complete
				15. Virtual Council and Committee meetings implemented in order to continue the work of the City while affording public participation.			In March of 2020 City secured a monthly subscription to GoToMeeting, affording public access to virtual meetings.
				16. Hybrid meeting capability implemented allowing for residents to attend virtually or in person as well as adding closed captioning.			Changed to Zoom in June 7, 2021. No additional cost over GoToMeeting. Closed captioning capability is a free app. Meetings continue to be recorded and made available to the public on YouTube.
3	C	Establish Roeland Park as the premier community for location and service. (Phase 1)	City Clerk/Police Chief	1. In 2016, the City completed a third citizen satisfaction survey to benchmark performance against neighboring communities and identify what service areas have the greatest return on resources invested.	\$ 15,000	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				2. In 2016, the City completed a single family Cost of Living Comparison to benchmark with the other KC metro communities.	\$ -	10/30/16	The benchmark document has aided in setting annual Objectives (priorities) as part of the budget development process.
				3. In 2019 a Citizen Satisfaction Survey was completed, this will continue to identify areas where we can improve compared to neighboring communities, but also identify trends from efforts implemented since the 2016 survey.	\$ 20,000	4/1/19	Survey completed 4/1/19. Overall satisfaction increased 1.8 points from 20016 survey.
				4. In 2019 a tax rebate program was implemented to provide tax relief to impoverished members of the community.	\$ 2,865	12/1/19	Complete, the program will continue in 2020.

**Strategic Plan
Roeland Park, Kansas**

Page 9

Progress Report: 6/30/21

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			5. In 2019 the City doubled its contribution to its Minor Home Repair Program.	\$ 4,500	1/1/19	Complete
			6. Complete single family Cost of Living Comparison to benchmark with the other KC metro communities in 2020.	\$ -	6/15/20	The benchmark document was updated to reflect costs as of 1/1/20. It is used in setting annual Objectives (priorities) as part of the budget development process as well as providing insight on solid waste, sales tax, property and storm water fees.
			7. The City completed a process to select a solar services consultant/partner in order to complete analysis of the potential rate of return and payback period for solar energy installations at municipal facilities. The project would reduce dependency on fossil fuel derived energy and advance the city's role as a leader in sustainable efforts.			In partnership with Evergy the City is moving forward with solar installations at the Community Center and City Hall. The IRR of the project is 236% with a 2.5 yr payback period. Roof was replaced at City Hall 12/15/20. Solar was operational at the Pool Pump House in May 2021 and at the Community Center and City Hall in June of 2021. Working with Evergy to create a dashboard accessible through the City website to show performance of the two solar installations.

Goal 4: Connect citizens to the community through events, places, services and activities.

4 A	Increase effective communication as an essential element in the quest to increase community involvement. (Phase 1)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
			2. In 2017, more outreach through social outlets began.			Ongoing
			3. In 2017, a six month public engagement process was completed for the Roe 2020 visioning.		11/2/17	Complete
			4. In 2018, a monthly Communications Report was created to track the effectiveness of efforts to engage the public.			Ongoing
			5. In 2018, the number of newsletters was increased to 6 to 8. Went back to 6 in 2019.			Ongoing
			6. In 2018, the city website was re-designed.	\$ 18,780	8/2/18	Complete
			7. In 2018, the City engaged residents of The Roe Manor Heights subdivision to eliminate discriminatory language from their covenants and uncloud land use issues for lots fronting on Johnson Drive.	\$ 10,000	5/22/18	Complete
			8. In 2019, an intensive public engagement process occurred in concert with the Planning Sustainable Places project focused on the Johnson Drive and 48th/Roe corridors.		8/19/19	Corridor Plan adopted by Council.
			9. In 2019, an intensive public engagement process began in concert with the Comprehensive Plan update.			Council adopted Comp Plan on 9/21/20.

**Strategic Plan
Roeland Park, Kansas**

Page 10

Progress Report: 6/30/21

Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			10. In 2019, a marketing firm will be engaged to enhance public engagement as well as further the branding initiative.			Started 1/1/19.
			11. In 2019 communications plans developed for major projects.		12/5/19	Complete
			12. In 2019 quarterly progress reports provided to track efforts which address the Strategic Plan Initiates.			Ongoing
			13. Citizens Academy Offered	\$ 7,000	3/28/21	Council approved providing a citizen's academy in the fall of 2021 with \$4,000 of the \$7,000 total cost being covered by donations. Classes began in September will conclude in November.
			14. 2021 Citizen satisfaction survey.	\$ 15,000	9/30/21	Council finalized special questions in May, survey distributed in June, final report was in September. Significant improvement in satisfaction with community engagement noted.
4 B	Increase civic activities to connect residents to the community. (Phase 2)	All Directors/City Administrator	1. The Events Committee coordinates events throughout the year to bring residents out to meet and enjoy Roeland Park amenities. In 2018 they hosted the Fall Family Picnic at R Park and the Spring Fling at Nall Park. The Governing Body and Staff continue to recruit to build participation in the Events Committee. The committee has been re-configured as the Community Engagement Committee which will shift to engaging the public in smaller scale events and assisting staff with planning of larger events.			Ongoing
			2. For 2019 Roeland Park partnered with Westwood and Kansas City, Kansas on a new festival (The 47 Foodie Fest) with brought residents to the 47th and Mission corridor.	\$ 3,000	9/8/19	Successfully completed 9/8/19.
			3. KC Symphony performance at R Park.		4/15/21	An estimated 350 people attended this free concert at our recently completed park renovation.
			4. Pool renovation ribbon cutting event with DJ and T-shirt give away.		5/29/21	The event celebrated completion of the pool renovations and opening of the pool for the 2021 season.
			5. First ever dog swim at Aquatic Center.		9/7/21	Very strong attendance with 78 dogs attending. \$500 raised in support of K-9 officer.
4 C	Promote community service opportunities to encourage resident involvement and connection to Roeland Park. (Phase 2)	All Directors/City Administrator	1. In 2014, the Citizen's Fundraising for R Park secured a grant for granular trails in R Park.	\$ 25,500	10/31/14	Complete
			2. In 2017, the Parks Committee in collaboration with the Urban Trail group completed the design and construction of a multi-user trail in Nall Park.		11/30/17	Complete
			3. In 2018, Citizen's Fundraising for R Park, Parks Committee and Arts Committee led fundraising for a new signature art piece at R Park.	\$ 80,000	5/22/19	All funds have been raised and See Red Run sculpture installed in May 2019.
			4. In 2017, Citizen's Fundraising for R Park led fundraising for a new pavilion at R Park.			Design of the structure is progressing in concert with the Phase 1 improvements at R Park scheduled for 2020.

**Strategic Plan
Roeland Park, Kansas**

Page 11

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				5. In 2018, the Parks Committee began working on developing a phased development plan for R Park.	\$ 30,000	3/18/19	Phased development plan adopted 3/18/19. Design of the phase 1 elements is underway in 2019.
				6. In 2019, the Neighbors Helping Neighbors program was established to provide property maintenance assistance for owners who are not able to complete the work themselves.	\$ 5,600	12/31/19	The program was a success in 2019 and will continue in 2020.
				7. In 2019, an Aquatics Advisory Committee was established as a standing committee to provide recommendations on pool related policy and operations.	\$ -	6/1/19	Complete
				8. In 2020, an Ad Hoc Historical Committee was established to work on updating the City's history book and Historic Markers.			Committee membership established in March 2020, no meetings yet.
				9. In 2020 an Ad Hoc Police Policy Review Committee was established to work on updating Police policies.			A divers group was appointed to this committee which has been reviewing police policy and making recommendations on to the Council. All policies reviewed and implemented in June of 2021.
				10. In 2020 an Ad Hoc Racial Equity Committee was established to work on developing a way to measure progress being made by the City to ensure racial equity.			A divers group was appointed to this committee which has been considering a rubric to measure racial equity progress. The committee was converted to a standing committee in March of 2021. They are working on implementing the objectives they developed and also partnering with Joco on EDI initiatives.
Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication.							
5 A		Develop existing facilities and green space to maximize usage and service to the public. (Phase 2)	Public Works Director	1. In 2014 granular trails added to R Park.	\$ 29,000	12/1/14	Complete
				2. In 2014, new Community Center roof installed.	\$ 107,710	12/1/14	Complete
				3. 2016, new water fountain, benches, receptacles and picnic tables added at R Park.		10/31/16	Complete
				4. In 2016 restrooms and shelter renovated at Nall Park, new water fountain installed and playground equipment repainted.	\$ 103,500	8/30/16	Complete
				5. In 2016, plans to relocate public works in order to see that property developed to a higher and better use.			Ongoing
				6. City Hall ADA compliance modifications began in 2017 and will continue through 2020.	\$ 12,000		Final designs approved by Council in the 4th quarter of 2020. Bid awarded in March, construction to be complete by end of September 2021.
				7. In 2017, multi-purpose trail added to Nall Park.	\$ 12,000	10/1/17	Complete
				8. In 2018, tennis courts reconstructed at R Park.	\$ 160,690	7/1/18	Complete
				9. In 2018, arboretum installed at R Park.	\$ 25,000	10/5/18	Complete
				10. In 2018, new shade sail structure added at Granada Park and two shade structures added at R Park.	\$ 42,190	4/29/19	Complete

Strategic Plan						
Roeland Park, Kansas						
Page 12						
Progress Report: 6/30/21						
Goal and Strategy	Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
			11. In 2018, completed Pool Analysis establishing direction for summer only pool operations. Improvements to pool will be planned during 2019.	\$ 35,555	11/31/18	Complete
			12. In 2018, new roofs were installed on the pump house and pool house structures, replaced main drain valve, replaced corroded fittings in pump house, lighting replaced, diving boards restored, chemical treatment system replaced, vortex/kiddie pool and slide pool repainted, and concrete deck repairs completed.	\$ 84,150	12/31/18	Complete
			13. In 2019 the following improvements were completed at the pool: replacing broken concrete deck panels, new climbing wall, removal of dome tethering system, new signage, caulking of deck, refurbishing of bulkhead, valve and fitting replacements in pump house, new dispensers in restrooms.	\$ 105,000	9/9/19	Complete
			14. In 2019 an interior/exterior design assessment lead by an ad hoc citizen committee provided design plans to enhance the Community Center.	\$ 19,500	12/9/19	Complete. Phased improvements have been incorporated into the Capital Improvement Plan.
			15. In 2019 two A/C only air handling units replaced by combined A/C and Heat forced air units at the Community Center. This allowed for the elimination of the boiler system while improving the energy efficiency of the building.	\$ 35,000	12/15/19	Complete
			16. Phase 1 and 2 of R Park Development Plan to include a new pavilion, restroom facility, soccer field, paved trail, ADA access and more	\$ 1,400,000	11/30/20	Council selected a contractor for phase 1 and 2, work began in May 2020. Neighborhood meeting held 4/22/20. Substantial completion reached in November of 2020.
			17. Nall Park amenity replacement.	\$ 31,343	1/17/20	Receptacles, benches and picnic tables replaced at Nall Park.
			18. In 2020-21 a major renovation is planned for the Aquatic Center.	\$ 1,800,000	5/29/21	Contract was awarded in June of 2020, work completed in May of 2021.
			19. Prohibit use of tobacco products at parks and recreation facilities.	\$ -		Passed ordinance on 3/1/21; goes into affect on 4/1/21; signage will be installed by 4/1/21. Education on the new law will be provided by social media, newsletter and city web site.
			20. Sweaney Park Amenity Replacement	\$ 4,245	8/9/21	Equipment has been delivered to Public Works. Installation to be complete 8/9/21.
			21. Improvements to Cooper Creek Park.	\$ 33,000		Invasive species removal, fence installation, art installation, landscaping around welcome sign, new concrete pads added. Work will extend into the fall of 2021 and includes a 2nd phase in 2022.
			22. Phase 3 of R Park Development Plan to include new playground equipment, paved trails, green traffic garden.			Design of phase 3 began the spring of 2021.
5 B	Enhance promotion of community events, facilities and programs to increase awareness and recreation participation. (Phase 1)	City Clerk	1. Every issue of the Roeland Parker includes upcoming events and dedicates a page to the recreational activities at the Community Center. In addition, staff send media blasts through constant contact emails and social media of all City events.			Ongoing each year.
			2. In partnership with JCPRD, tennis lessons were offered at the new tennis courts in 2018.	\$ -		Ongoing each year.

**Strategic Plan
Roeland Park, Kansas**

Page 13

Progress Report: 6/30/21

Goal and Strategy		Description	Responsible Party	Specific Activities Undertaken to Achieve this Goal	Cost	Date Completed	Status/Progress/Update
				3. In partnership with JCPRD and the Events Committee the Egg Hunt and Mayor's Tree Lighting events are being promoted through JCPRD publications as well as being assisted with planning/coordinating/staffing of these events. Attendance at the tree lighting was better in 2018 than it has been in the past 5 years, feedback was very supportive of holding the event at the Community Center and having more groups participating in the performances.	\$ -		Ongoing each year.
				4. Two marque signs to be installed along Roe Boulevard to provide another means of informing residents of events and activities.	\$ 50,000		Pricing on changeable message signs has been secured for reference along with information on how such signs are generally designed. Pricing to extend power to the locations is being investigated.
5	C	Identify and leverage additional financial, human and creative resources to expand recreational opportunities. (Phase 2)	City Clerk/Public Works Director	1. The Citizen's Fundraising Initiative for R Park has been active since 2014. Through 12/31/18 the group has raised \$229,403 in support of a limestone trail, benches, picnic tables, receptacles, signage, drinking fountain, a pavilion, an arboretum, shade structures, and artwork via fundraising events, grants, product sales, donations, awards and in-kind donations for the betterment of R Park.	\$ (229,403)		Ongoing
				2. In concert with Urban Trail and the Boulevard Apartments the City developed a multipurpose trail in Nall Park.	\$ 12,000	12/1/17	Complete
				3. In 2017, the City secured \$32,000 in funding to leverage against local resources in the reconstruction of the tennis courts at R Park. The courts now contain lines for youth play as well as lines for Pickle Ball play. JCPRD in partnership with the City is offering recreational programming at the new facility.	\$ 160,690	7/1/18	Complete
				4. Items 5.B.2 & 3 above also support this strategic initiative by utilizing JCPRD's staff and experience to expand recreation opportunities.	\$ -		Ongoing each year.
				5. In 2019 the Council included adding a Parks and Recreation Superintendent position to the staff as part of the 2020 budget.	\$ 100,000	1/6/20	Complete
				6. JCPRD committed \$122,000 in support of parking/storm improvements at the Community Center Campus.	\$ 122,000		Contract awarded in September, work to be complete prior to 2022 pool season.
				7. CDBG grant applications will be submitted for two phases of planned renovations at the Community Center in 2023 and 2025, the requests will be for the maximum amount of \$200k for each of the two phases. Each phase is estimated to cost \$1 million.	\$ 400,000		Design for the projects will begin in 2022 per the CIP.
				Total	\$ 17,063,033		

Item Number: Reports of City Officials:- XI.-C.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 10/1/2021
Submitted By: Chief Morris
Committee/Department: Police / Safety
Title: 3rd Quarter Progress Report from Police Department
Item Type: Report

Recommendation:

To present the 2021 3rd quarter (July - September) police activity report.

Details:

The 2021 third quarter (July - September) police department activity report contains information on criminal activity, arrests, accidents, citations, co-responder, animal control, citizen contacts, and location of incidents. This reports reflects those items related to public safety and community policing initiatives in Roeland Park.

Financial Impact

Amount of Request: n/a	
Budgeted Item?	Budgeted Amount: n/a
Line Item Code/Description:	

Additional Information

See documents

How does item relate to Strategic Plan?

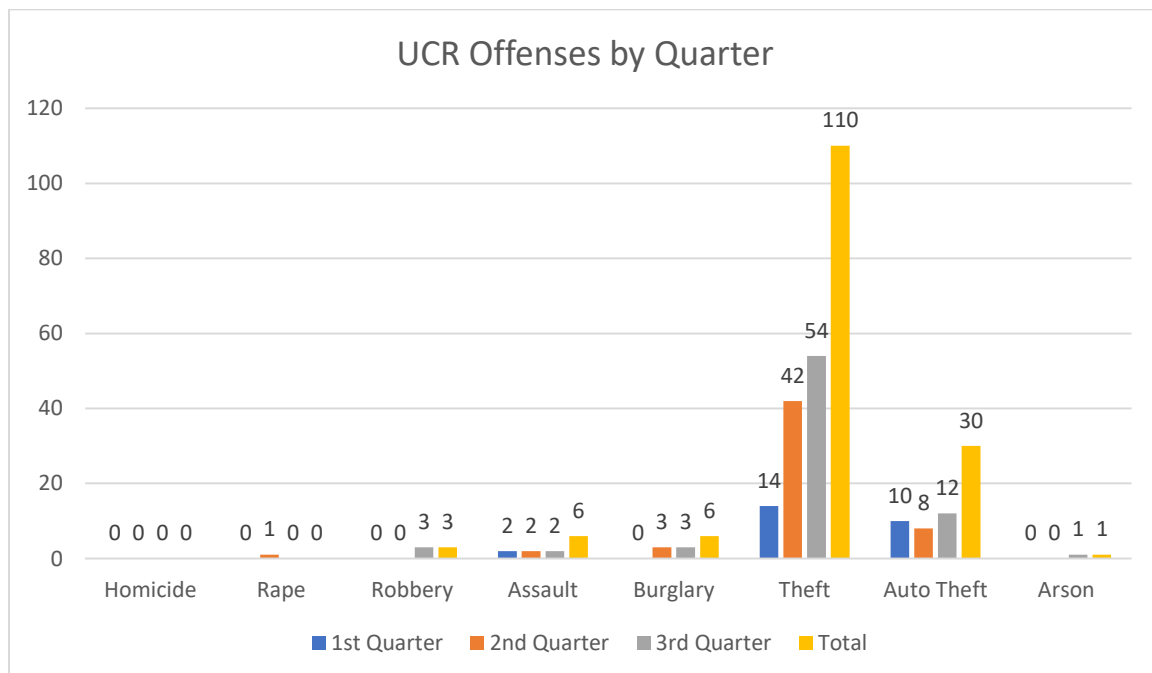
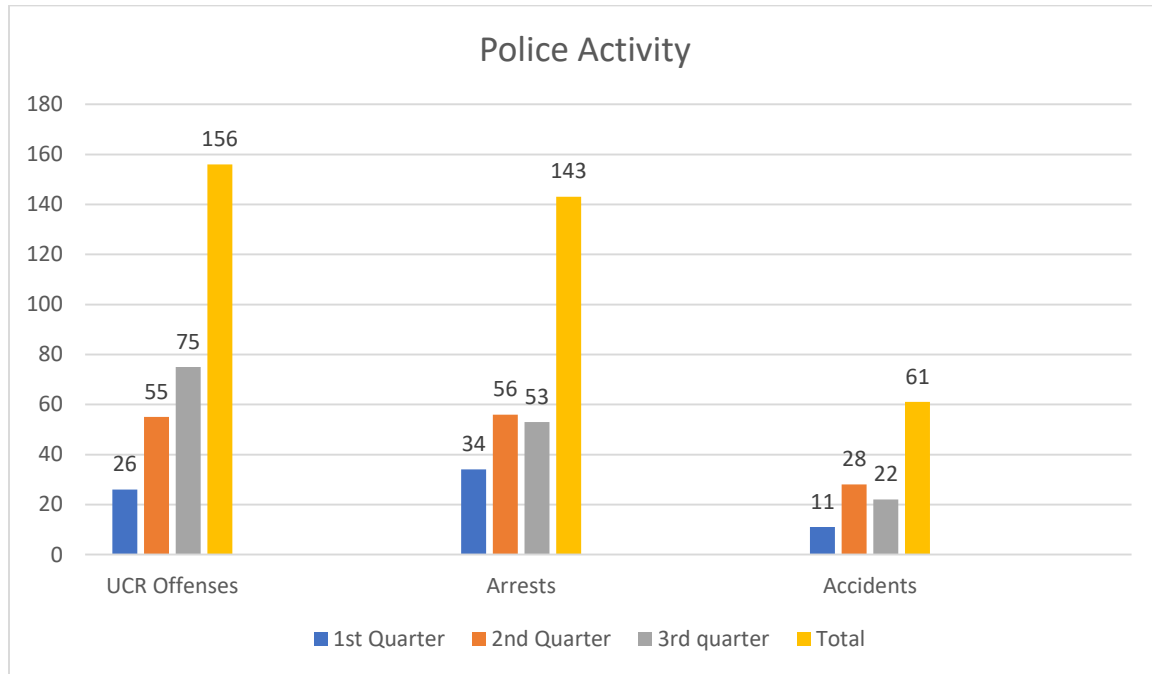
How does item benefit Community for all Ages?

ATTACHMENTS:

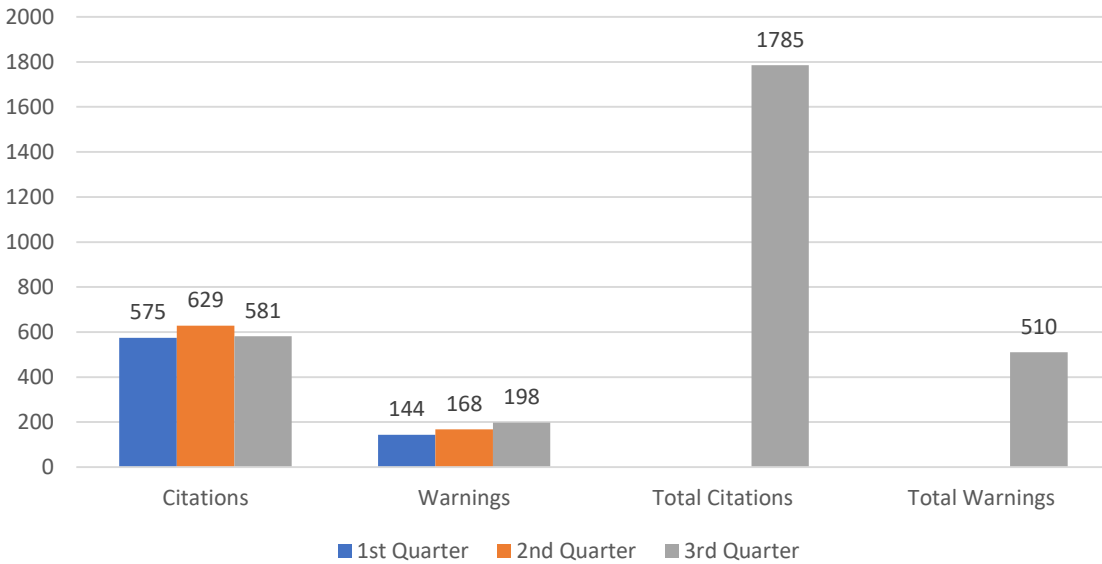
Description	Type
 Police Activity Report	Cover Memo

ROELAND PARK POLICE DEPARTMENT ACTIVITY TOTALS

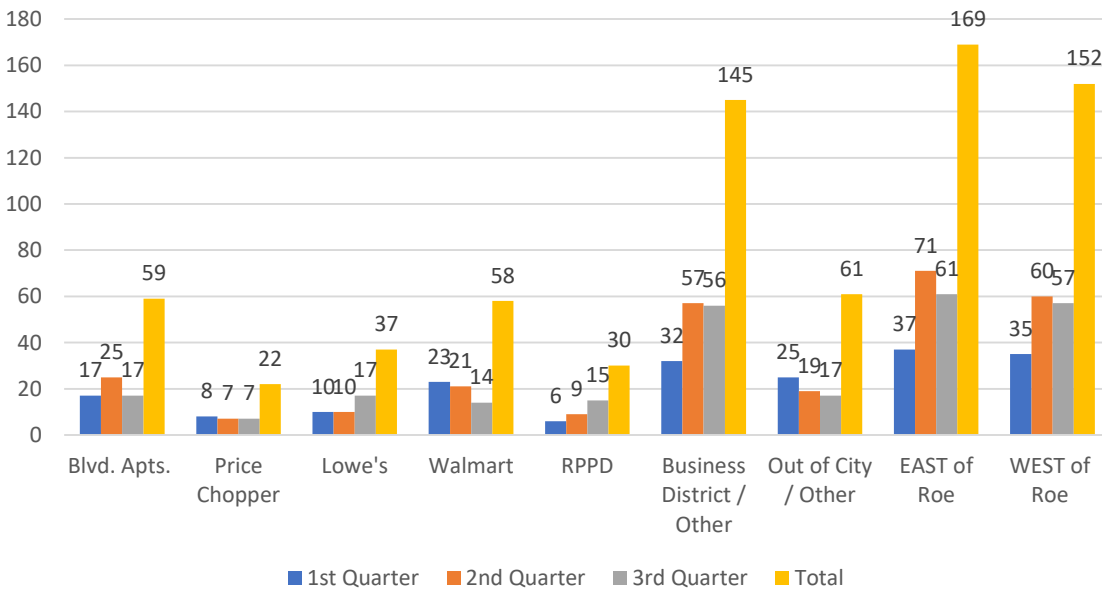
January – September 2021



Citations & Warnings / 2021



Incidents by Location



Item Number: Reports of City Officials:- XI.-D.
Committee 10/4/2021
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/28/2021
Submitted By: Donnie Scharff, Public Works Director
Committee/Department: Public Works
Title: 3rd Quarter Progress Report from Public Works
Item Type: Report

Recommendation:

Informational only.

Details:

Attached is the 3rd quarter public works report. The presentation shows staff hours worked, project updates, information on PW tasks completed and in progress.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

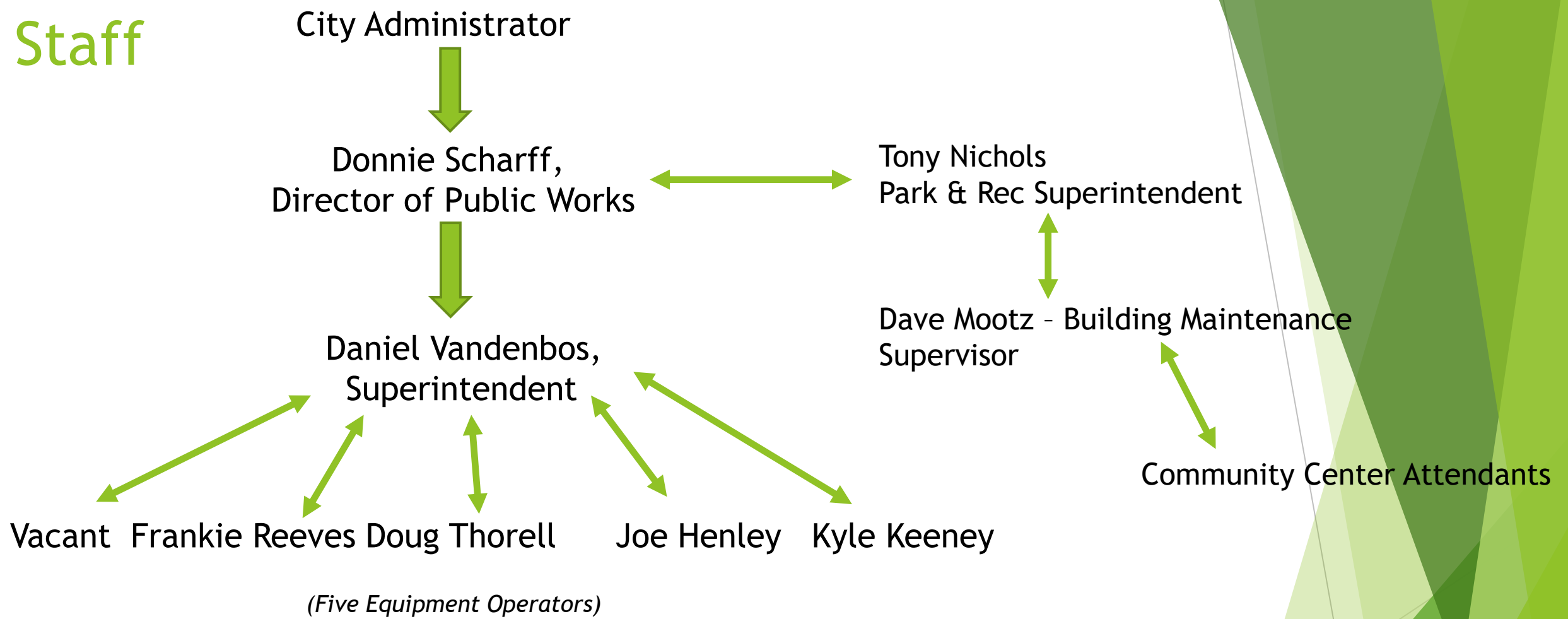
Public Works Report 7-19-2021



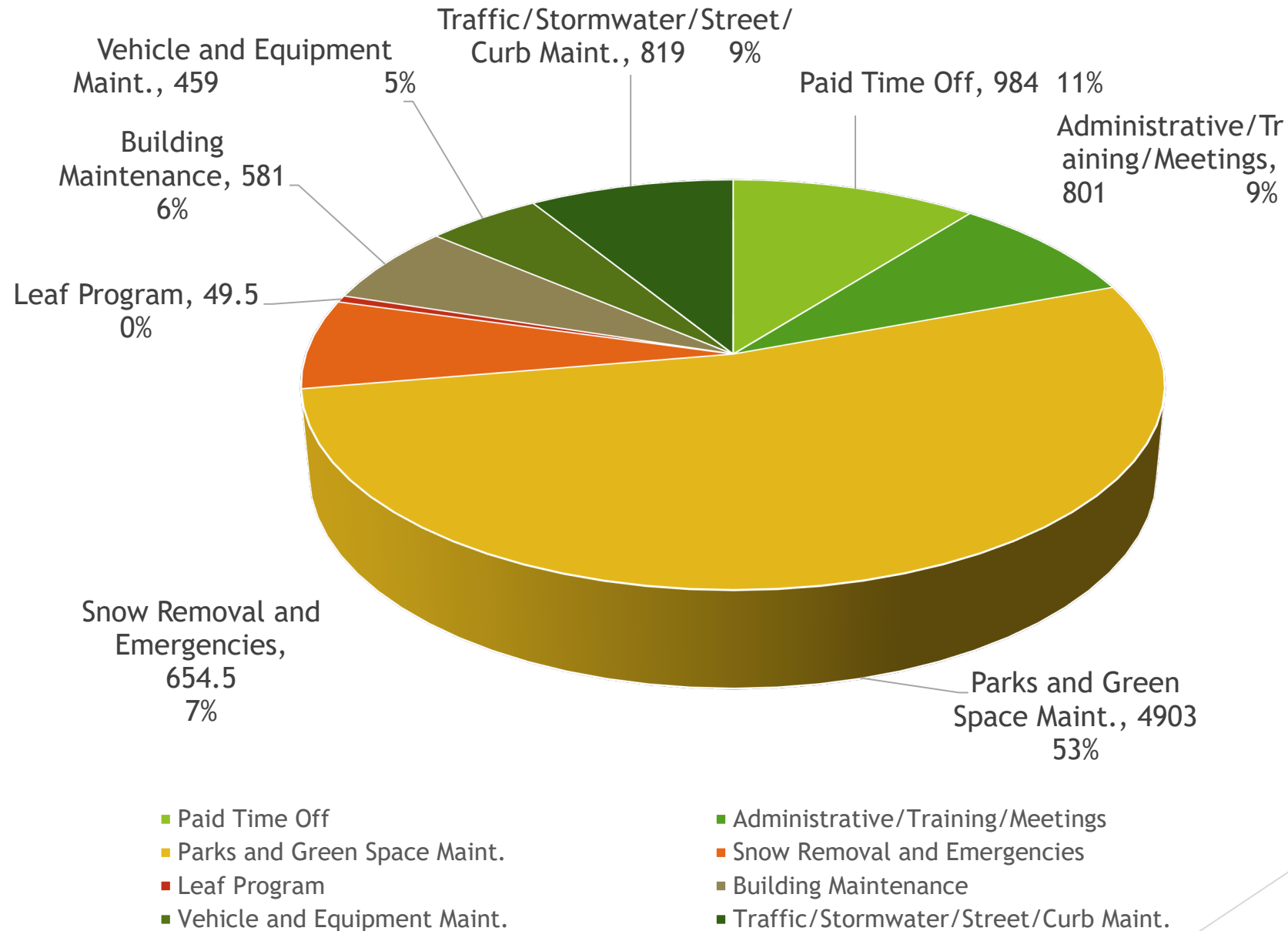
Roeland Park Public Works



Staff



2021 Staff Hours Dedicated to Each Service Area



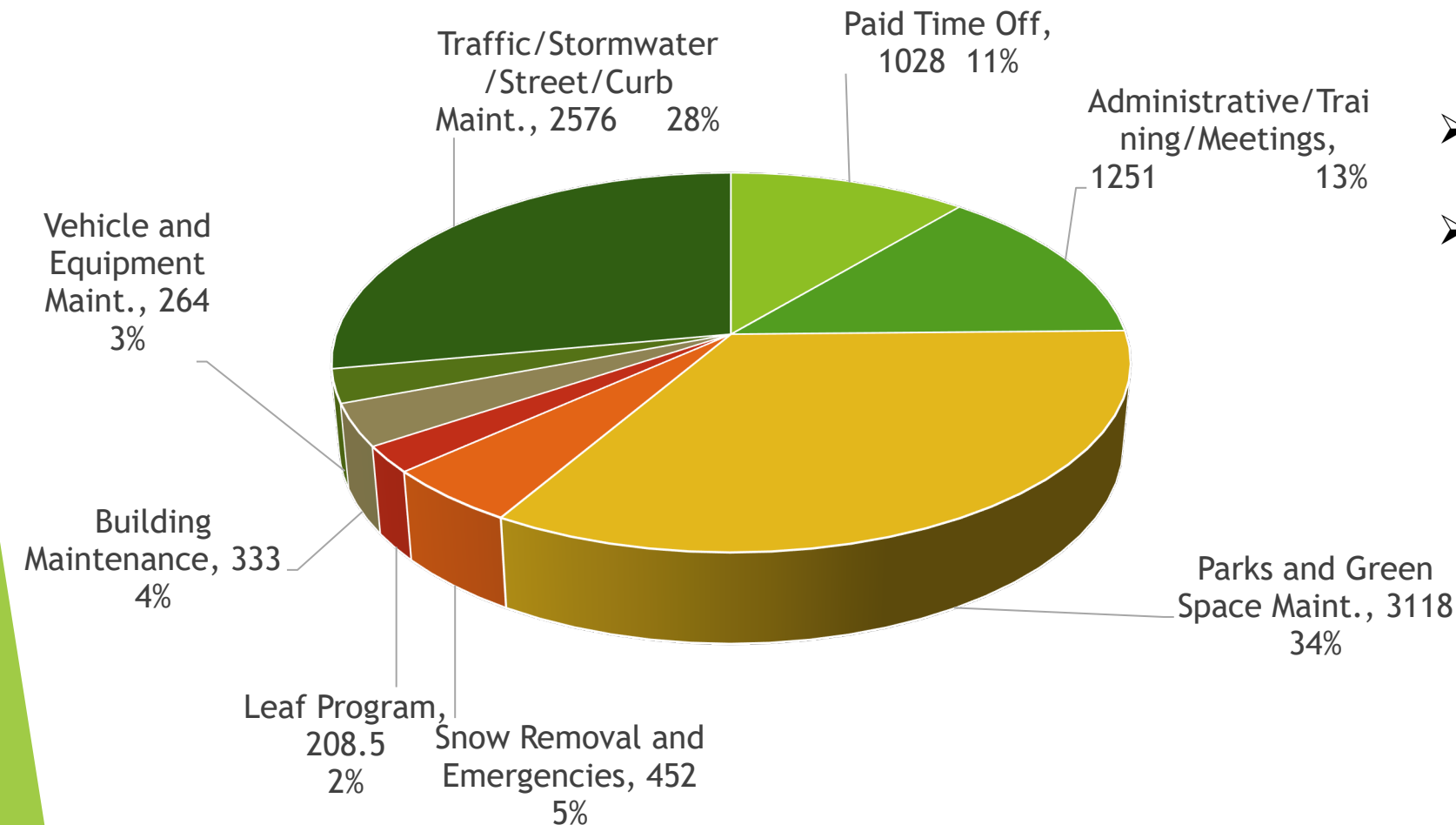
- Staff Hours from 1/1/21 to 9/30/21 Total= 9,176
- Greenspace Maintenance - 53%
- Street Maintenance Hours - 8%

2020 Staff Hours Dedicated to Each Service Area

➤ 2020 PW Man Hours From 1/1/20 to 9/30/2020 Total= 9,230

➤ Street Maintenance - 28%

➤ Greenspace Maint - 34%



- Paid Time Off
- Parks and Green Space Maint.
- Leaf Program
- Vehicle and Equipment Maint.
- Administrative/Training/Meetings
- Snow Removal and Emergencies
- Building Maintenance
- Traffic/Stormwater/Street/Curb Maint.

Parks Maintenance and Improvements

- 10 High Frequency Park Safety Inspections
- 6 Low Frequency Park Safety Inspections
- Mulching Planting Areas
- De-weeding landscape areas

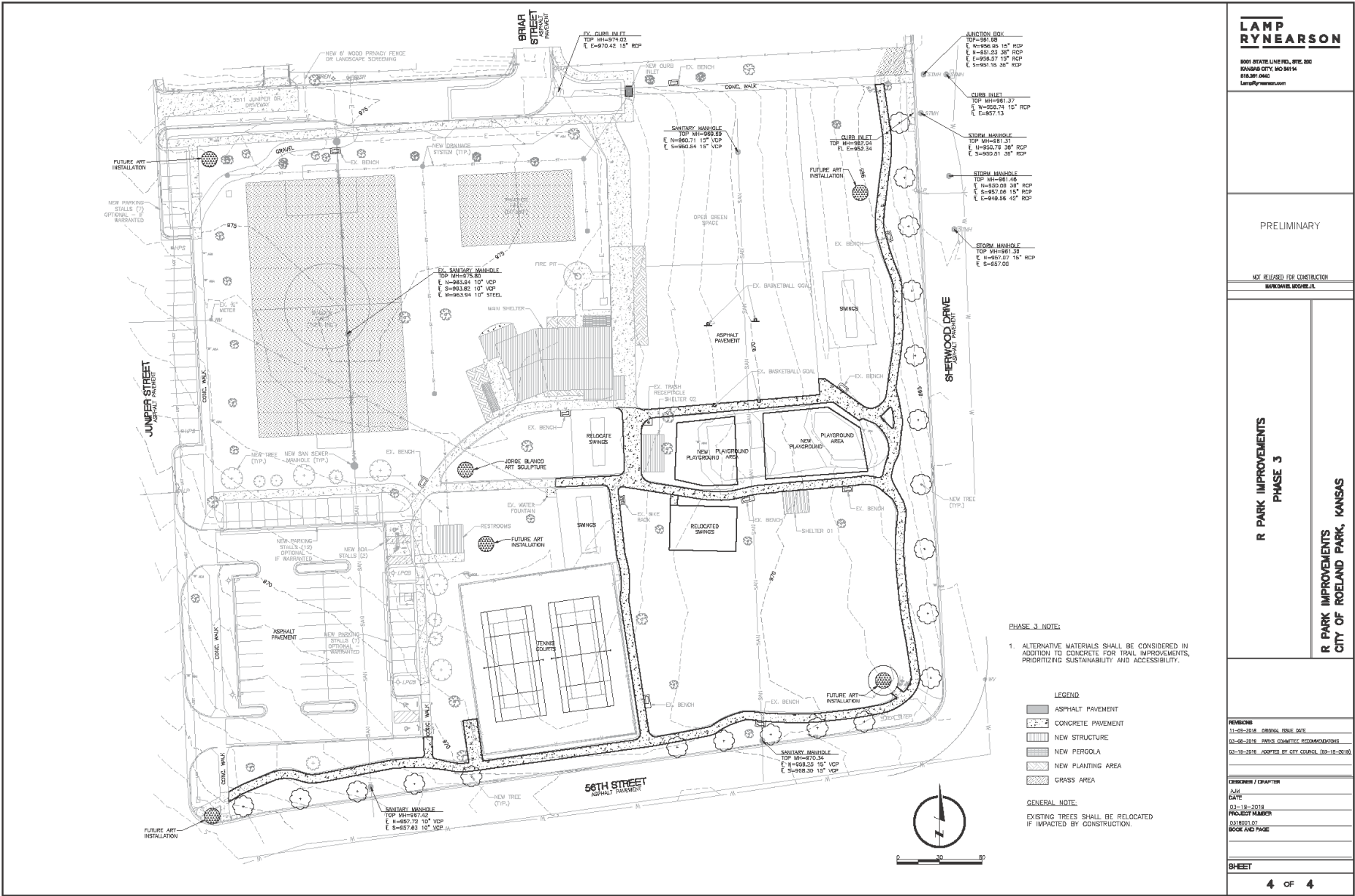


Parks Improvements - Cooper Creek

- New concrete pads and amenities installed
- Wooden split rail fence installed
- Natural limestone play structure installed
- Eradication of invasive species to be addressed in fall of 2021
- 10 new trees to be planted mid October



R Park Phase 3



- Task Order approved by council
- Parks Committee working with Confluence on playground equipment concepts
- Items addressed in Phase 3 - walking trail, playgrounds, potential traffic garden option
- Design in 2022 with construction in 2023

2021 CARS - Roe Blvd/City Hall Improvements



- Medians and stamped concrete
- Landscaping installed
- Asphalt paving N. of 48th St
- Added sidewalk on eastside near PW site
- Bulbs to be installed this fall
- 156 New Trees installed

2021 CARS - Roe Blvd/City Hall Improvements cont.



- Parking Lot Resurfacing
- Solar Carport Structure
- New Pavement Markings
- Addition of sidewalk along westside of building



2021 NSRP - Reinhardt Dr.



- Restoration items - sod being placed
- Signage, sharrows, crosswalks
- 4 New trees to be planted in greenspace area in front of Horizon Academy
- Reinhardt Dr is shown as a neighborhood greenway as stated in the 2017 Bike/Ped Infrastructure Strategy. Adding signage and bicycle pavement markings creates additional biking facilities to expand bikeway network

Other Capital Projects- Update

- Community Center Parking Lot ADA & Drainage Improvements- survey completed. Project awarded to Kansas Heavy Construction. Contracts executed. Precon meeting held on September 28th. Contractor working on construction schedule
- 2022 CARS - Buena Vista & 53rd St. Task order approved. Design underway. Mill & Overlay, spot curb repairs, addition of new sidewalks.
- 2022 CARS - Johnson Dr to Roeland Dr. Currently working on design. UBAS surface treatment, addition of new sidewalk, spot curb repairs
- 2022 CARS - Elledge Dr . Task order approved in July. Design plans being developed. Mill & Overlay, replacement of storm sewer, sidewalk repairs, addition of bike lanes, new signage & pavement markings

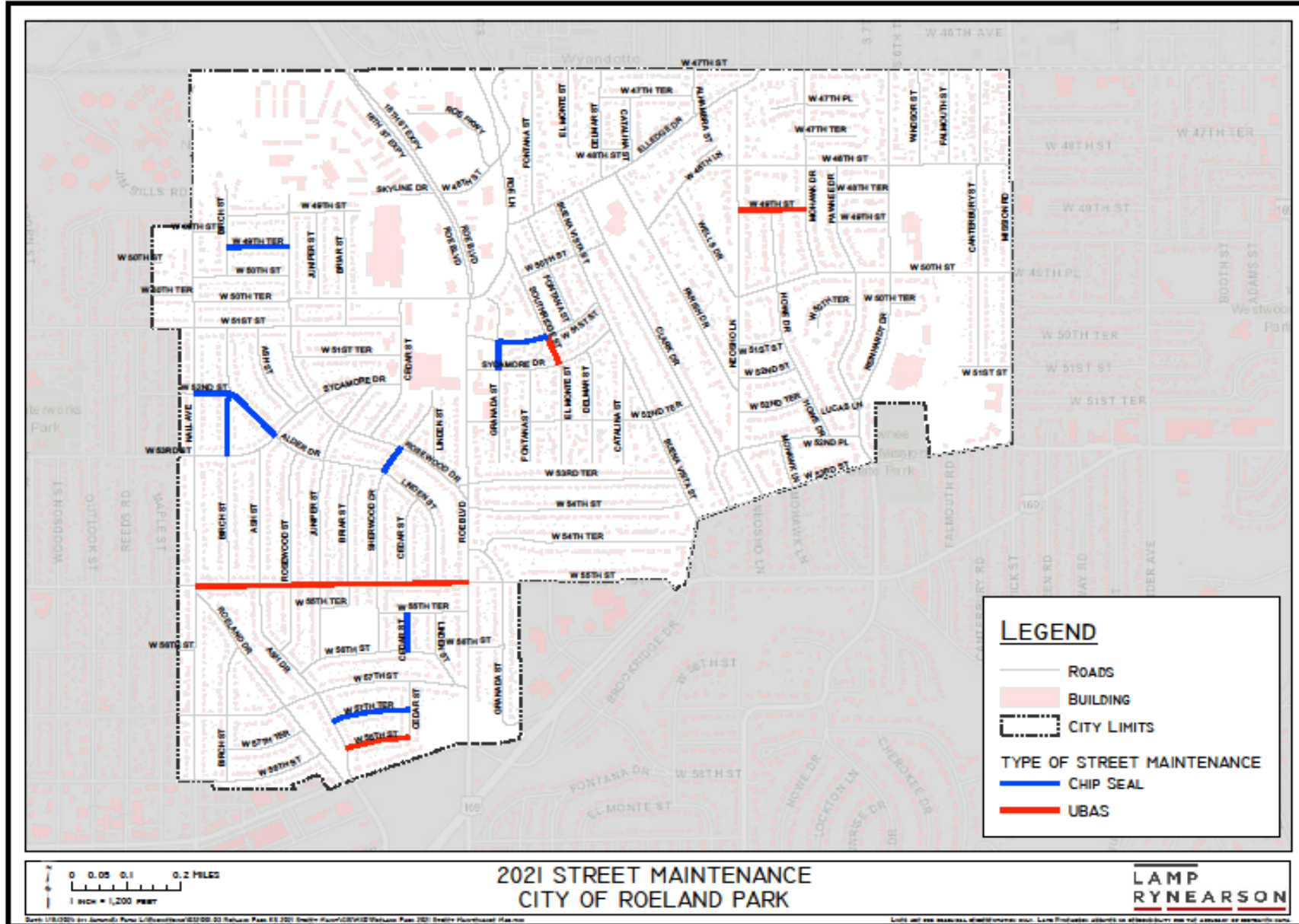
Street Sweeping- 2021



- Street Sweeping Schedule- planned for the first week of each month. Takes a person 3 to 5 days to sweep the entire city depending on who is sweeping and the quantity of debris in the streets.
- Cubic Yards Totals - 130 Cubic Yards - Jan thru September
- Sweeper capacity of hopper is 8 cubic yards
- Average cubic yards collected per sweeping - 75
- Average man hours per city wide sweeping - 32 (depending on amount of material on streets)

2021 Contract Street Maintenance - Complete

- Chipseal/UBAS
- 12 Locations received surface treatment
- Provides a fresh driving surface
- Extends the life of the street
- UBAS - 8-10 years
- Chipseal - 5-7 years



2021 Contract Street Maintenance



Chipseal - 49th Terr



UBAS - 55th St



UBAS - 55th St

Council Objectives & Other Items

- Cooper Creek - sidewalks, amenities complete. Limestone play feature installed. Invasive species eradication to take place this fall. New trees to be planted on October 19th
- Find new location for Public Works(Council Objective) - In Progress
- Streetlight Maintenance - 20 poles to be replaced and 179 pole to be repainted in 2021
- Sweany Park Objective - Complete Added new landscaping in spring, new benches, new trash/recycling receptacles
Potential future small play structure to be incorporated

Questions

