

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
September 3, 2019 6:00 PM

- | | | |
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| <ul style="list-style-type: none"> • Mike Kelly, Mayor • Erin Thompson, Council Member • Jan Faidley, Council Member • Michael Poppa, Council Member • Claudia McCormack, Council Member | <ul style="list-style-type: none"> • Tim Janssen, Council Member • Jim Kelly, Council Member • Tom Madigan, Council Member • Jennifer Hill, Council Member | <ul style="list-style-type: none"> • Keith Moody, City Administrator • Jennifer Jones-Lacy, Asst. Admin. • Kelley Nielsen, City Clerk • John Morris, Police Chief • Donnie Scharff, Public Works Director |
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Admin	Finance	Safety	Public Works
Madigan	Faidley	Janssen	Hill
Thompson	McCormack	Poppa	Kelly

Pledge of Allegiance

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriations Ordinance #933
- B. July 22, 2019 Council Minutes

III. Business From the Floor

A. Applications / Presentations

1. Letitia Harmon, Policy Director - ACLU
2. Review Social Media Insights - Sturges Word Communications

IV. Mayor's Report

V. Workshop and Committee Reports

VI. Reports of City Liaisons

- A. The 47 Committee

VII. Unfinished Business

VIII. New Business

- A. Ward 3 Appointment to the Planning Commission
- B. Renew Building Inspection Mutual Service Agreement with Westwood

IX. Ordinances and Resolutions:

- A. Charter Ordinance Changing Appointment Date of Newly Elected Officials to the First Meeting In December

X. Workshop Items:

XI. Reports of City Officials:

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Consent Agenda- II.-A.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #933**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriations Ordinance #933	Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street
Roeland Park, Kansas 66205
City Hall (913) 722-2600 – Fax (913) 722-3713

Friday, August 30, 2019

Appropriation Ordinance -09/03/2019 - #933

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 3rd day of September, 2019.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	117,384.85
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance -09/03/2019 - #933

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT		Amount	Chk #	Check Amount
					Date				
Alissa's Flowers, Fashions & Inter	101	5267.101	Employee Related Expenses		4201 08/28/19		75.95	69816	75.95
All Copy Products, Inc.	102	5214.102	Other Contracted Services		64692989 08/28/19		322.50	69817	645.00
All Copy Products, Inc.	105	5214.105	Other Contracted Services		64692989 08/28/19		322.50		
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable		2045179 08/21/19		416.66	69809	416.66
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance		140795 08/28/19		454.62	69818	1,163.04
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance		141417 08/28/19		485.36		
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance		141442 08/28/19		223.06		
Ben Weese & Associates	104	5305.104	Dues, Subscriptions, & Books		128742A 08/28/19		705.00	69819	705.00
Bink'm Company, LLC	370	5457.370	CARS 2020 - Roe		46N066101 88 08/22/19		900.00	69811	900.00
Black & McDonald	101	5220.101	Street Light Repair & Maintenance		761019108 08/28/19		3,712.50	69820	3,712.50
Jorge Blaco	101	5283.101			08/29/19		343.78	32453	343.78
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance		1049625 08/28/19		511.90	69821	511.90
Occupational Health Centers of the	290	5207.290	Medical Expense & Drug Testing		1011762125 08/28/19		60.50	69822	60.50
Thomas J. Disidore	370	5457.370	CARS 2020 - Roe		46N066101 30 08/22/19		1,100.00	69812	1,100.00
Thomas J. Disidore	370	5457.370	CARS 2020 - Roe		46N066101 30 08/22/19		400.00	69813	400.00
dormakaba USA Inc.	101	5210.101	Maintenance & Repair Building		524135 08/28/19		204.38	69823	204.38
April Emery	101	5237.101	Community Events		47 Foodie Fest 08/28/19		300.00	69824	300.00
ETC Institute	101	5214.101	Other Contracted Services		27054 08/28/19		868.75	69825	868.75
Foley Rental	300	5421.300	Street Maintenance		K2231803 08/28/19		4,535.60	69826	4,535.60
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services		3786 08/28/19		1,332.00	69827	1,367.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services		3800 08/28/19		35.00		
Johnson & Wyandotte Counties	108	5206.108	Travel Expense & Training		2019-2020 Dues 08/28/19		340.00	69828	340.00
KCP & L	101	5201.101	Electric		Multiple 8/23/19 08/28/19		2,355.40	69829	2,841.65
KCP & L	106	5201.106	Electric		Multiple 8/23/19 08/28/19		486.25		
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment		257584 08/28/19		368.64	69830	368.64
Kansas Gas Service	101	5289.101	Natural Gas		1745 8/12/19 08/21/19		51.73	69810	51.73
DK Leasing, LLC	300	5421.300	Street Maintenance		132410 08/28/19		188.00	69831	188.00
League of Kansas Municipalities	108	5251.108	Mayor Expenses		192082 08/28/19		500.00	69832	500.00
The Legal Record	101	5204.101	Legal Printing		L81658 08/28/19		50.88	69833	50.88
Mauer Law Firm PC	101	5215.101	City Attorney		205013 08/28/19		12,932.54	69834	22,356.54
Mauer Law Firm PC	370	5457.370	CARS 2020 - Roe		205013 08/28/19		9,424.00		
Micro Center A/R	290	5307.290	Other Commodities		7627885 08/28/19		599.99	69835	4,049.94
Micro Center A/R	360	5315.360	Machinery & Auto Equipment		7627885 08/28/19		3,449.95		
Moss Printing	101	5237.101	Community Events		12696 08/28/19		180.00	69836	180.00
Purchase Power	101	5205.101	Postage & Mailing Permits		7903 8/20/19 08/28/19		212.41	69837	247.41
Purchase Power	101	5237.101	Community Events		7903 8/20/19 08/28/19		35.00		
Pitney Bowes Global Financial Ser	101	5301.101	Office Supplies		1013756217 08/28/19		169.98	69838	169.98
Michael Poppa	108	5206.108	Travel Expense & Training		8/21/19 Vic.Tick 08/28/19		120.00	69839	120.00
Principal Life Insurance Co.	107	5126.107	Health/Dental/Vision Insurance		0001 8/18/19 08/28/19		749.87	69840	749.87

Redishred Kansas Inc.	102	5214.102 Other Contracted Services	100171978	08/28/19	22.50	69841	45.00
Redishred Kansas Inc.	105	5214.105 Other Contracted Services	100171978	08/28/19	22.50		
Rejis Commission	102	5214.102 Other Contracted Services	421580	08/28/19	430.00	69842	430.00
Road Builders Machinery & Supply	300	5421.300 Street Maintenance	R39696	08/28/19	1,800.00	69843	1,800.00
Roe Marketplace, LLC	370	5457.370 CARS 2020 - Roe	46N066101 80	08/22/19	2,600.00	69814	2,600.00
Roeland Park Community Founda	101	5283.101 RP Community Foundation Grant E	8/28/19 Donation	08/28/19	160.00	69844	160.00
Paul Scofield	101	5237.101	9/8/19 Band	08/28/19	1,400.00	69845	1,400.00
Sturges Word Communications, In	101	5209.101 Professional Services	1230	08/28/19	1,290.00	69846	1,290.00
US BANK	510	5203.510 Printing & Advertising	Jones-Lacey 7/19	08/21/19	104.00	32450	2,800.93
US BANK	102	5206.102 Travel Expense & Training	Nielsen 7/25/19	08/21/19	13.10		
US BANK	105	5206.105 Travel Expense & Training	Jones-Lacey 7/19	08/21/19	25.00		
US BANK	105	5206.105 Travel Expense & Training	Moody 7/25/19	08/21/19	1,064.93		
US BANK	108	5206.108 Travel Expense & Training	Nielsen 7/25/19	08/21/19	50.00		
US BANK	101	5213.101 Audit Fees	Jones-Lacey 7/19	08/21/19	175.00		
US BANK	102	5236.102 Community Policing	Morris 7/25/19	08/21/19	104.30		
US BANK	101	5256.101 Committee Funds	Nielsen 7/25/19	08/21/19	209.99		
US BANK	106	5262.106 Grounds Maintenance	Vandenbos 7/19	08/21/19	85.21		
US BANK	101	5305.101 Dues, Subscriptions, & Books	Nielsen 7/25/19	08/21/19	581.00		
US BANK	109	5316.109 K9 Expenses	Morris 7/25/19	08/21/19	224.40		
US BANK	106	5425.106 Other Capital Outlay	Vandenbos 7/19	08/21/19	80.00		
US BANK	300	5470.300 Park Maint/Infrastructure	Scharff 7/25/19	08/21/19	84.00		
US Bank National Association	370	5457.370 CARS 2020 - Roe	46N066101 100	08/22/19	12,050.00	69815	12,050.00
Water District No 1 of Johnson Co	106	5287.106 Water	6247 8/19/19	08/28/19	90.40	69847	90.40
WCA Waste Corporation	115	5235.115 Disposal Fees	990000552103	08/28/19	220.00	69848	43,393.82
WCA Waste Corporation	115	5272.115 Solid Waste Contract	990000555489	08/28/19	43,173.82		
Miller Management Systems, LLC	101	5214.101 Other Contracted Services	Recurring EFT	08/20/19	1,800.00	#REF!	1,800.00
					\$ 117,384.85		

Item Number: Consent Agenda- II.-B.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **July 22, 2019 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 July 22, 2019 Council Minutes	Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, July 22, 2019 7:00 P.M.

- | | | |
|---|---|--|
| <ul style="list-style-type: none">○ Mike Kelly, Mayor○ Jan Faidley, Council Member○ Jennifer Hill, Council Member○ Tim Janssen, Council Member | <ul style="list-style-type: none">○ Jim Kelly, Council Member○ Tom Madigan, Council Member○ Claudia McCormack, Council Member○ Michael Poppa, Council Member○ Erin Thompson, Council Member | <ul style="list-style-type: none">○ Keith Moody, City Administrator○ Jennifer Jones-Lacy, Asst. Admin.○ Kelley Nielsen, City Clerk○ John Morris, Police Chief○ Donnie Scharff, Public Works Director |
|---|---|--|

Admin
Madigan
Thompson

Finance
Faidley
McCormack

Safety
Janssen
Poppa

Public Works
Hill
Kelly

Pledge of Allegiance

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

Mayor Kelly said that former Mayor Steve Petrehn had passed away. Mayor Kelly said he served as mayor from 2005 to 2009 and served honorably and they appreciate his service. There was a moment of silence in his honor.

Roll Call

City Clerk Nielsen called the roll noting that CMBR Thompson was absent.

Modification of Agenda

CMBR Madigan asked that Item D be taken off the Consent Agenda so that it could be discussed. It was placed as Item I on New Business.

I. CITIZENS' COMMENTS

Galen Hansen (5536 Juniper) Mr. Hansen spoke to the mill rate and its original increase in 2014 surrounding fears around Walmart. He said this has caused the City to have one of the highest mill rates in the county. He said that only \$1.4 million has been used with the rest of it being diverted elsewhere which is not what they were told would happen to the money. He said there is so much cash on hand in the General Fund that it is earning the equivalent of one mill. He also said that people are having problems coming to paying taxes and that the City has set aside an assistance fund. He added that people having to grovel for assistance to pay a tax seems unjust.

Karen Kenney - Ms. Kenney spoke to her concerns about Roe 2020 along with concerns of the sidewalk master plan. She said they will be narrowing lanes on Roe, putting a crosswalk in an obstructed view and the maintenance of a 6-8 foot sidewalk/bike trail is a concern. She said the City is asking homeowners to forfeit their legal right of the Uniform Act and KDOT law of just compensation by signing off rights of being paid for a tree that is removed off of property. She added that the final plans are not done and can be changed at any given time. For her property she wants to have her fence and landscaping replaced, her tree to stay as well as a 75-year old forsythia bush.

Linda Fell - Ms. Fell asked the City if they have acknowledged that more money was spent last year than was taken in. She said she did not know where the priorities lie with the Governing Body. She said the R Park committee had a plan and got grassroots support. Now, the City is talking about \$2 million of intergenerational spending. She said they need to take care of what they have and questioned whether they would be able to fix the streets. She said she did not approve of TIFs or transferring money to sales tax funds.

James Hart (5224 Roe) Mr. Hart said he believes they want to do the right thing with the money and all the intricacies, the numbers and the values of Roe 2020 project are brought forth. Questioned eminent domain and how much land is being taken, the widening of the streets, destruction of landscape.

Steve Michnick (5013 Howe) Mr. Michnick commented after reviewing the 2020 budget the City has spending problems. He also said they will continue to keep the mill levy flat and after looking at property appraisals there is an average 7 percent increase. He said he is not seeing the benefit of where the City is spending the money and expressed concerns about the Roe 2020 project. He said they need to go back and cut the mill rate and the spending.

II. CONSENT AGENDA

A. Appropriations Ordinance #931

B. June 17, 2019 Council Minutes

C. July 1, 2019 Special Called Council Minutes

~~D. Appointment of Judge, Prosecutor and City Attorney~~ (Moved to New Business Item I)

MOTION: CMBR KELLY MOVED AND CMBR HILL SECONDED TO APPROVE THE CONSENT AGENDA AS AMENDED REMOVING ITEM D. (MOTION CARRIED 7-0)

III. BUSINESS FROM THE FLOOR

Applications/Presentations

No presentations were made.

IV. MAYOR'S REPORT

No report was given.

V. WORKSHOP AND COMMITTEE REPORTS

No reports were given.

VI. REPORTS OF CITY LIAISONS

A. Update on Historical Marker Signs by the Public Works Committee

CMBR Kelly, CMBR Hill and City Administrator Moody met with the museum director with the Johnson County Parks and History Museum and discussed ideas of items would be good to identify from an historical perspective. Included in those talks were the Roe House and the old pool site.

CMBR Hill added ideas as far as incorporating codes into the sign to fill them in with more information and placing the signs on paths where people would normally walk in the City. She said it is an exciting project and is looking forward to narrowing down what they are going to focus on.

CMBR Madigan said there has been a sign at 10400 Roe Ave, Roe Park with an extensive history into the Roe family. He suggested that somebody look at it. He added that it troubles him that another City knows more about the Roe family than they do.

CMBR Hill said they would welcome CMBR Madigan to join their group and he said he would be happy to starting with the statue of Mr. Roe himself.

CMBR Faidley asked what was budgeted originally and how many signs would there be. CMBR Hill said it would be three to five signs and this was originally CMBR Fast's objective. \$30,000 has been budgeted.

VII. UNFINISHED BUSINESS

A. 2020 Budget Discussion Continued - CIP and Bonding

Mayor Kelly stated as they work on the budget they continue to fine tune it as well as handling additional issues that have risen outside of their control. They are using this time to hone down the budget. Staff will provide further information on changes that they have seen and the Governing Body will continue provide direction.

Ms. Jones-Lacy said there are several items in the staff report that have been updated and outlined in the actual budget document. They have received additional information and updated project costs on several capital projects and those did have an impact on the budget.

One of those budget impacts is to TIF 1. Johnson County approved a property tax appeal for Lowe's for the 2016 and 2017 tax years. The appeal equates to an almost \$350,000 reduction in the TIF 1 fund and is refunded in 2019. Recently this fund has been used for capital improvements, namely the Roe Boulevard project. To reflect this shortfall in the fund for the Roe 2020 project, staff is recommending a loan from the General Fund to be repaid in its entirety in 2021. Ms. Jones-Lacy said there is precedent for this with the Roe Lane project. General Fund monies were loaned to TIF 2 and were repaid over the course of two years. An alternative approach would be for the Council to use TIF 3 resources to cover the balance of this project. However, once this money is spent on the Roe 2020 project, it can no longer be used to incentivize development at the Rocks.

The Board of Tax Appeals (BOTA) also approved the 2016 tax year appeal by Wal-Mart using the dark store theory. It is anticipated the County will appeal this to the district court which will take some time to adjudicate. Staff has accounted for a \$126,500 reduction in property tax receipts. Even with approvals of the appeals and paying back the money to the General Fund there is a remaining positive ending fund balance.

CMBR Madigan asked how many businesses the county has settled with that are appealing under the dark store theory. Ms. Jones-Lacy said she could only speak to their jurisdiction and knows that they have settled with Lowe's and was a tax settlement. She said they have also settled with others. Walgreens is currently under appeal and they are waiting for a decision on Walmart before moving forward. Ms. Jones-Lacy added that the Walgreens appeals go back to 2015.

CMBR Hill also asked how many businesses in Roeland Park are appealing their assessments. Ms. Jones-Lacy said Walmart and Walgreens are currently under appeal. Lowe's, Mission Bank and Price Chopper have settled their appeals.

CMBR Janssen said with the approval of the appeals or settlements it will lower property taxes coming into the City. Ms. Jones-Lacy said that is the case and they have accounted for that. The assessor's office did reduce the tax value or assessed valuations for those properties in 2018.

There was majority support for staff's recommendation of the \$350,000 loan from the General Fund to be paid back the following year.

Ms. Jones-Lacy said with regard to the appeals they do not know when they will be adjudicated. They could happen several years down the line or as soon as next year. They are estimating that because they filed their appeals at different times that the first ones will be settled and reassessed and refunds will be issued in 2020 with another couple years addressed in 2021. If the amounts are more than estimated or settled sooner, then they will need to make adjustments in the TIF 2 fund.

There are some capital improvements planned out of the TIF 2 fund and they will reduce the scope of the budget for those projects which are flexible. Planned is a resurfacing of the parking lot at City Hall, some lighting and fixture improvements along with ADA improvements to the building.

CMBR Janssen asked why the \$350,000 cannot be paid directly from the General Fund. Ms. Jones-Lacy said the project is not budgeted in the General Fund and keeping the project accounting in as few places as possible simplifies the accounting.

The County also settled with The Mission Bank and the City must refund some of their taxes from the 2016 and 2017 tax year. The estimate is that the City will refund taxes of \$23,840 in FY 2019. This creates a negative balance in the fund as all receipts received are turned over to the trustee to pay outstanding debt. As such, the TIF 2c fund will need to borrow \$10,787 from the General Fund and repay it in 2020.

CMBR Poppa asked if this is the same situation where the General Fund would loan to TIF 1. Ms. Jones-Lacy said this particular fund goes into a deficit because the monies sent to them ended up getting clawed back from prior years. They cannot have a fund in deficit and need to do the transfer on a temporary basis.

The City Engineer provided a revised cost estimate for the 57th and Roeland Dr. storm sewer project slated for 2020 and it is significantly less than originally estimated. The budget went from \$900,000 to \$250,000 reducing the City's cost estimate by \$650,000. The project is more repair than replacement which addresses the cost change. This frees up resources in the Special Infrastructure Fund (27D) that pays for park improvements and also some street improvements.

The Engineer also provided a revised cost estimate for the Reinhardt residential street reconstruction from Pawnee to 48th Street and that totals \$1,129,712 with \$112,000 for design in 2020 and the balance for construction in 2021. This has been updated in the Special Street Fund.

Staff also updated the 2018 CARS Roe Lane project which did carry into 2019. The cost estimates have been revised to reflect all revenues and expenses.

Ms. Jones-Lacy said when they completed the debt service and retired the debt on the pool Johnson County and Parks and Recreation were holding \$157,500 in bond reserves for the City in the Kansas Municipal Investment Pool. That amount has been sent back to the City. This is shown as a deposit in the fiscal year 2019 projected budget and will now be a part of the unrestricted fund balance.

\$16,000 was added to the Equipment Reserve Fund to update the building automation system for City Hall, a system which also controls the HVAC. The system was installed in 2012 but needs to be updated due to the outdated computer platform. The current system is on an old server that is not in use and they have some security concerns. Staff will do a bid to see what other options are available. It should be completed this year as funds will come out of existing reserves.

CMBR Janssen asked for clarification that this is for the software management system itself. Ms. Jones-Lacy said it is the telemetry system, the server and the software. All the controllers will be expected to be in working order with this estimate.

Based on all of the changes incorporated the General Fund subsidy to the Special Infrastructure Fund is estimated to be \$300,000 in 2019. They will take it down to zero in 2020, \$630,000 in 2021 and \$50,000 in 2022. This keeps the ending cash balance at 27 percent in 2019 and 25 percent in 2020-2022.

As a reminder, all of the money that goes to the Special Infrastructure Fund is used for capital projects so that they can pay for a lot of the improvements and repairs on a cash basis as opposed to issuing additional debt.

As reported, sales taxes county-wide are down overall. This is particularly true for Roeland Park as Aldi has been closed. They have also seen a reduction in the City's share of sales tax as well as overall in the County's share. The 2019 budget reflects a 5 percent decline in City taxes compared to 2018's actual collections, and a 2 percent decline in county-share taxes when compared to 2018. In 2020, there is no projected growth in City sales taxes and a 1 percent growth in the county's share. It is projected to be flat because of Roe Boulevard improvements and is where most of the City's businesses exist. Also there were refunds issued by KCP&L, which those fees are a sales tax generator for the City. In 2021, they are projecting a 2 percent growth from the 2018 city sales tax receipts, as we expect 2021 to reflect a more typical year. The county-share sales tax for 2021 is projected at a 1 percent growth from 2020, which is the standard projected growth for sales taxes.

The presentation moved to potential debt service. According to Columbia Capital, the City's investment advisor, in issuing debt of \$1.25 million the City will maintain positive ending fund balances in out years. They also said there is no difference between issuing \$1 million or \$2 million in terms of significant interest rates or carrying costs. Reducing the borrowing by \$750,000 approximately can still achieve improvements on the same timeline.

Mayor Kelly thanked Ms. Jones-Lacy for her presentation saying that her budgeting award was well-deserved and recognized that there was a lot of work that went into this.

CMBR Madigan asked what the identified use is for the \$2 million. Ms. Jones-Lacy said it is for R Park improvements, the phased development plan, and the Aquatics Center improvements. CMBR Madigan asked if the funds can be used for something else. City Administrator Moody said they can be at the Council's direction.

Mayor Kelly opened the discussion of borrowing a lesser amount than \$2 million but still borrow to pay for improvements. Ms. Jones-Lacy said borrowing less will reduce the amount available in out years they will have less available in the fund to do projects. They do have a ten-year capital improvement budget laid out and believe that to be funded sufficiently at this time.

CMBR Janssen wanted to discuss the recent property sold at \$1.2 million what to do with those proceeds noting that it is close to what they need to borrow. He asked why they couldn't then cash fund the projects. He added that when the Public Works site is sold, they can use those proceeds to buy the new Public Works site. City Administrator Moody reviewed what was discussed at the last meeting. They have accounted for the southern property being sold. They show those resources going to the Equipment and Building Reserve Fund, which is also where they show the replacement of the Public Works building. He then reviewed the issue of trying to find a Public Works site and the difficulty they have had.

CMBR Madigan said he does not understand why they're contemplating borrowing money when they will have the \$1.2 million out of the sale of the Roe & Johnson property.

CMBR Hill clarified that there is not much of a difference in borrowing less than \$2 million and the interest rate is not notably different. City Administrator Moody said if they spread out over \$2 million the borrowing per dollar on \$2 million is less than a \$1 million but shouldn't drive them to borrow more than they need.

CMBR Hill said she is proud of the City and that they have gone pay-as-you-go thus far and need to continue on normal budget. But making improvements that citizens have requested now is the time to bond and they can make that happen and get the jobs done as quickly and as efficiently and as least costly as possible.

CMBR Hill said as far as planning for Public Works they do not want to be in a situation where if they sold the property they would have no place to go.

CMBR Poppa thanked Ms. Jones-Lacy for all the work on this and showing them an alternative to bonding less than \$2 million and it is important to know. He said he would like to see that budget and that they need to position themselves for the future.

CMBR Kelly asked if the deal has closed. City Administrator Moody said the deal is not final. There are a few remaining steps that need to be completed. Earnest money is on deposit with the closing company.

There was majority consensus to lowering the borrowing to \$1.25 million.

The updated budget will be presented on August 5th.

CMBR Janssen stated it would be difficult for residents to see the sitting on 1.2 million in cash, have the highest mill and then borrowing \$1.25 million.

CMBR Poppa reiterated his previous position that until the state removes the tax lid he is not in favor of lowering the mill levy. He also said that Roeland Park does not have the businesses that other cities do and that they are in the median of actual property tax revenue gained from the mill. It has been lowered the past two years 5.2 mills.

CMBR Janssen said he has sat through 5 budget seasons and this is the most vocal that residents have been to come up and speak specifically to the mill. He said a good faith effort would be 2 mill.

CMBR Hill said they have heard from numerous residents about lowering the mill. They have also in the past month gotten 10 e-mails from residents saying not to lower it and to bond money for the pool and park.

CMBR Faidley said it is hard to grasp that the problems of the appraisals are not set by the City. The appraisals are making the taxes go up and it's not because of the Governing Body's decisions.

Mayor Kelly said this is a state legislative issue. They took away local control with the tax lid. He said the cities are advocating with the Kansas League of Municipalities to try to get that local control back. Until the bills come for a vote, they as a city need to remain prudent.

CMBR Hill said they need to remember as property values increase the benefit they are getting from that does too. They want to live in a good city that has amenities and things to do.

CMBR Madigan said of the 5.2 mill lowered how much has been mandated by state regulations. Ms. Jones-Lacy stated that last year the lowered mill was a reflection of the tax lid because the assessed valuation went up so significantly that they were in a position where needed to lower the mill rate. CMBR Madigan said last year several councilmembers offered to cut back on their goals to help lower the mill levy. Ms. Jones-Lacy said the first year it was lowered 2.5 mills was entirely the Council's decision. The subsequent year they statutorily needed to lower the mill.

There was not a consensus to lower the mill levy this year and Ms. Jones-Lacy noted that it is not mandated by the state to do so.

There was a general consensus to move forward with the budget.

B. Approval of Roe 2020 Plans

Mayor Kelly said in reviewing general engineering plans there is a current set of plans attached as well as a memo from GBA discussing this version of plans. These are not material changes of the plans.

CMBR Janssen asked for a tentative last date to turn the plans in to the state and stay on course. He said there are still some checks to be completed.

Dan Miller with Lamp Rynearson said the plan sets need to be submitted by September 1st.

CMBR Faidley said they looked at the Rosewood Roe intersection. Mr. Miller said they have done a little shading of the island nose to make it easier to establish a presence in the turn area.

CMBR Janssen said that since they have until September 1st to put forth the final plans maybe they should wait until after their Q&A with residents.

CMBR McCormack said it has been a long process and everyone cannot read all the minutes and be at every event; however, there have been a lot of opportunities to learn about this project. She is highly motivated to move forward and said this project is good for the City. CMBR McCormack asked what would be the worst case scenario if this does not get approved at the next Council meeting. Mr. Miller replied it would be that the City would lose \$4.6 million in funding or set the project timeline back and need to reacquire easements.

CMBR Poppa said they need to stand by their word and have a public information session, but these items are mutually exclusive.

CMBR Hill wants to make sure the residents have the information and that they hold that meeting. At this point they have three-fourths of the easements needed and they need to move forward.

CMBR Madigan said if he were to hear they were having a meeting but the Council was to go ahead and approve the project before then he would be very upset. He would be in favor of having the meeting with the residents and then moving forward to approval.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED FOR CONTINUED APPROVAL OF THE PLANS FOR ROE BOULEVARD 2020. (MOTION CARRIED 5-2 WITH CMBR MADIGAN AND CMBR JANSSEN VOTING NO.)

VIII. ORDINANCES AND RESOLUTIONS

A. Resolution 670 - A Resolution Declaring it Necessary to Acquire Private Property in the City Of Roeland Park, Kansas for the Purpose of Widening, Constructing, Reconstructing and Maintaining Roe Boulevard Improvement Project 46 N 0661-01 and Further Directing the City Engineer or Designee to Cause a Survey to Be Made of the Land Needed for Such Improvement.

Mayor Kelly said that Donoho has acquired the majority of easements needed from both residential and commercial properties along Roe Boulevard. They are temporary construction easements for the Roe 2020 project. Mayor Kelly added that this project scored the highest of STP funded projects. It is a project that has been designed and consulted with by people with over 100 years of experience in the industry in order to make sure the project achieves the goals that Roeland Park is looking for the community. This project will increase pedestrian access, increase choice of transportation options, maintain the look, the feel and character of the heart of the community that reflects the diversity and talent of residents that live there.

They would like to have a hundred percent of participation with obtaining easements. Mayor Kelly said this project is in the best interest of the City, residents and the future residents of Roeland Park and looks forward to it helping increase the economic activity and the quality of life for its residents.

CMBR Poppa wanted clarification made that these are temporary easements and the City is not taking ownership of land. City Administrator Moody characterized it as the City is temporarily using their property to grade and install the portion of the driveway that goes beyond the right-of-way. There are a handful of permanent sidewalk/utility easements. They provide for a segment of the sidewalk to encroach upon their private property and are necessitated by the Americans with Disability Act design criteria. They will use eminent domain to acquire temporary construction easements and in some cases permanent sidewalk or utility easements. They are not acquiring right-of-way to build a bigger road through the corridor.

City Attorney Mauer said time is their enemy and if they do not stay on track they will either lose the project in total or create the potential of redoing something again. They have already acquired two-thirds of the easements and if they don't stay on time they may have to redo it again. If they have to go to eminent domain it is a lose-lose for everyone because the small amount of impact that's occurring will never cover the cost that they would incur to have an attorney represent them or to try and do it

themselves given that it is only a temporary easement. They could actually ask for an offset because they will actually be improving their property by giving them more greenspace.

MOTION: CMBR KELLY MOVED AND CMBR MCCORMACK SECONDED TO APPROVE RESOLUTION 670 DECLARING IT NECESSARY TO ACQUIRE PRIVATE PROPERTY IN THE CITY OF ROELAND PARK, KANSAS FOR THE PURPOSE OF WIDENING, CONSTRUCTING, RECONSTRUCTING AND MAINTAINING ROE BOULEVARD IMPROVEMENT PROJECT 46 N 0661-01 AND FURTHER DIRECTING THE CITY ENGINEER OR DESIGNEE TO CAUSE A SURVEY TO BE MADE OF THE LAND NEEDED FOR SUCH IMPROVEMENT. (MOTION CARRIED 7-0)

IX. NEW BUSINESS

A. Appointment of Aquatics Advisory Committee Members

Mayor Kelly said six residents are being recommended for the committee.

Leonard Tocco, one of the committee volunteers, addressed the Governing Body. He said he is excited to continue the progress the City has been doing with the pool and to get it into the next state for future Roeland Park residents.

Mayor Kelly thanked Mr. Tocco for his continued volunteer efforts to help the City of Roeland Park. He said that he worked with Darin Hansen at a pool years ago and was the manager of an aquatics center.

(Comments inaudible due to static)

There was agreement that CMBR Madigan and CMBR Janssen would serve on the Aquatics Center Committee.

MOTION: CMBR MADIGAN MOVED AND CMBR KELLY SECONDED TO APPROVE THE APPOINTMENT OF MEMBERS TO THE AQUATICS CENTER ADVISORY COMMITTEE. (MOTION CARRIED 7-0)

B. Approve Task Order for Community Center Conceptual Design Project

MOTION: CMBR MADIGAN MOVED AND CMBR FAIDLEY TO APPROVE THE TASK ORDER WITH SFS ARCHITECTURE TO MOVE FORWARD ON THE 2019 CONCEPT DESIGN OBJECTIVE FOR THE COMMUNITY CENTER. (MOTION CARRIED 7-0)

C. Identify a Standing Committee or Create an Ad Hoc Committee to Lead Community Center Design Project

CMBR Hill recommended that this item be published with the PIO to let residents know of the new committee and the application process.

An action item to appoint members will be presented at the August Council meeting.

MOTION: CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE ESTABLISHMENT OF AN AD HOC COMMITTEE TO LEAD THE COMMUNITY CENTER DESIGN PROJECT. (MOTION CARRIED 7-0)

D. Approve Service Agreement with GBA to Develop Bid Specs for Heating and Cooling Options for Community Center

CMBR Faidley asked if the analysis done in 2012 by GBA is dated or not accurate at this point. City Administrator Moody said the familiarity that they have with the building is what draws them to GBA. None of the mechanicals have been changed and that is what they will focus on. They are more affordable because they have that familiarity.

MOTION: CMBR KELLY MOVED AND CMBR MADIGAN SECONDED TO AMEND THE MOTION THAT THE PROJECT DOES NOT EXCEED \$9,800. (MOTION CARRIED 8-0)

MOTION: CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE A SCOPE OF SERVICES WITH GBA TO DEVELOP BID SPECIFICATIONS FOR HVAC OPTIONS AT THE COMMUNITY CENTER AT A PROJECT COST NOT TO EXCEED \$9,800. (MOTION CARRIED 7-0)

E. Agreement with Confluence for Comp Plan Update Services

Confluence is the consultant being used for the Planning Sustainable Places project and appreciates everyone who has come out to the three open houses. They have asked that Confluence provide services for the Comprehensive Plan update at a cost of \$65,000. This includes public meetings as well as additional meetings with the Planning Commission, the advisory committee and the Governing Body.

Ms. Jones-Lacy said updates to the responses to the original RFQ for the Planning Sustainable Places grant project are included in the staff report.

CMBR Faidley stated the report said they had good turnout for the events. She attended the first event and it had a good turnout. The second event she thought was moderate and had to leave the third event before everyone got there. She also didn't see that they did any promotion for it and asked if the City was promoting those public engagement events. City Administrator Moody said they were shared on the City's social media avenues available to them.

CMBR Faidley added the work that needs to be accomplished from the Comprehensive Plan differs significantly from the work that was done for PSP. Ms. Jones-Lacy said it is a larger scope project but the comp plan would encompass what was created for the PSP project.

CMBR Faidley also noted that there was citizen comment that Confluence is not effective. She noted at the last meeting they were harried, arrived last minute, set up and not being ready.

Mayor Kelly said they have had a good interaction with citizens. He said Chris Kline from Confluence when tackling hot-button issues handled it graciously and has done a nice job interacting with the public. At steering committee meetings the members have been pleased with the work product shown to them. He did add that there is always an opportunity for improvement. Personally he is happy with Confluence and glad they went with them.

CMBR Madigan said that after reading the comments made by the committee that chose Confluence and looking at the scoring he has less of an issue about using them, but the information needs to be more prominent on the website and easier to find.

MOTION: CMBR MCCORMACK MOVED AND CMBR HILL SECONDED TO REVIEW THE PROPOSAL FROM CONFLUENCE FOR THE COMPREHENSIVE PLAN UPDATE AND CONSIDER ENTERING INTO THE

AGREEMENT FOR SERVICES, WITHOUT GOING THROUGH A QUALIFICATIONS BASED SELECTION PROCESS SPECIFIC TO THE COMP PLAN UPDATE AS CONFLUENCE WAS SELECTED AS THE PLANNING SUSTAINABLE PLACES PROJECT CONSULTANT THROUGH A QUALIFICATIONS BASED SELECTION PROCESS. (MOTION CARRIED 7-0)

F. Discuss Changing Regular Council Meeting Date and Time

CMBR Poppa said the agenda this evening is proof to him that they need two Council meetings per month to vote on items to be more efficient.

Mayor Kelly said there is no perfect way to schedule the meetings. The purpose was to try to find a more efficient and a more transparent way to host meetings and get as much information to residents as possible, allowing two weeks in between having to vote on an item when something needs to be passed expeditiously. They would have two Council meetings to vote, and be able to discuss items with their constituents and receive feedback before having to take a vote. That is the benefit of amending the ordinance.

CMBR Hill asked if the Council would consider keeping the 6 p.m. Workshop and the 7 p.m. Council meeting and have them twice a month.

CMBR Janssen suggested two Council meetings per month (inaudible comment about Workshop)

CMBR Madigan said to keep it the way it is until after the budget so the residents know. He said he is in favor of CMBR Hill's idea of the Workshop up front. He would also like to see a more detailed agenda.

Mayor Kelly said there is a special call on August 5th to vote on the budget and now is an appropriate time to look at the future schedule.

CMBR Kelly said he could support Council meeting after Workshop but was against two meetings.

CMBR Poppa said he liked having set times but the meat of the work happens in Workshop and allowing only one hour doesn't make sense to him. By the time it gets to Council it should have been worked enough that all they need to do is listen to public comment and then vote on it. Limiting Workshop to one hour does a disservice to everyone.

City Attorney Maurer said one point to consider flipping and having Workshop first then the meeting is they can start the meeting at 6 and when it is done go immediately into Workshop because voting and actual work will be done at 6 and everyone will have notice of that. If they flip and finish Workshop early they cannot go right into a Council meeting and have to wait.

CMBR Faidley said having an established time is very important.

Mayor Kelly said they are not changing the amount of hours in a meeting but they would have two opportunities before voting.

CMBR Kelly said if they miss a Workshop, then they will have an opportunity at Council to make their point.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO APPROVE ORDINANCE 982 AS INCLUDED IN THE PACKET. (MOTION CARRIED 4-3 WITH CMBRS MADIGAN, JANSSEN, AND KELLY VOTING NO.)

POLL THE COUNCIL

FAIDLEY - Y MADIGAN - N JANSSEN - N HILL - Y McCORMACK - Y KELLY - N POPPA - YES.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED THAT ORDINANCE 982 WOULD BE EFFECTIVE SEPTEMBER 2019 WITH TWO COUNCIL MEETINGS PER MONTH BOTH FOLLOWED BY A WORKSHOP. (MOTION CARRIED 4-3 WITH CMBRS MADIGAN, JANSSEN, AND KELLY VOTING NO)

POLL THE COUNCIL

FAIDLEY - Y MADIGAN - N JANSSEN - N HILL - Y McCORMACK - Y KELLY - N POPPA - YES.

G. Agreement with NEU Soccer Club for Use of R Park

Public Works Director Scharff said NEU approached him requesting the use of the soccer field/greenspace August 1 through October 30th from 5-7 p.m. Monday through Thursday. The use of the field will only be for practices. This agreement is similar to the one they had with I-9 Sports which has been sold.

MOTION: CMBR HILL MOVED AND CMBR POPPA SECONDED TO APPROVE NEU SOCCER CLUB AGREEMENT FOR THE USE OF R PARK SOCCER ACTIVITIES (MOTION CARRIED 7-0)

H. Approve Change Order #3 for 2018 CARS Roe Ln Project

CMBR Janssen asked for some clarification and that it looked like there was a lot of pipe, asphalt and sidewalk. Public Works Director Scharff said some of the quantities were underrun for the project and some went over. The City will be reimbursed \$16,000 from CARS.

MOTION: CMBR POPPA MOVED AND CMBR KELLY SECONDED TO APPROVE CHANGE ORDER #3 FOR THE 2018 CARS ROE LANE PROJECT AT A COST NOT TO EXCEED \$27,856.55. (MOTION CARRIED 7-0)

I. Appointment of Judge, Prosecutor and City Attorney (*Item D from Consent Agenda*)

Mayor Kelly said that per code this must be done on an annual basis. This would be to reappoint Steve Maurer as City Attorney, Karen Torline as Municipal Judge and Frank Gilman as City Prosecutor.

CMBR Madigan said they have lost track of the fact that January 1 is when they make appointments and would like to keep all reappointments at the same time.

Mayor Kelly said they can discuss the reappointment process in December.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO REAPPOINT STEVE MAURER AS CITY ATTORNEY; KAREN TORLINE AS MUNICIPAL JUDGE AND GILMAN AS CITY PROSECUTOR.
(MOTION CARRIED 7-0)

X. REPORTS OF CITY OFFICIALS

Mayor Kelly said the reports of the City officials are online for review by their constituents. Instead of asking the Governing Body officials to go through their reports he asked for questions on those reports.

A. May 2019 Financial Report

CMBR Madigan asked how close are they on the CID? Ms. Jones-Lacy said they are there and cut off collection of sales tax midpoint of the year. They had a situation with Walmart where they weren't submitting their sales taxes properly as of the beginning year. The state is tracking this down and it's something Walmart has done across the board.

B. Progress Report on Sidewalk Maintenance Program

CMBR Hill asked how they were dealing with the sidewalk maintenance trip hazards. Public Works Director Scharff said the method they are using is cheaper than replacing the panel and they only address the panels to where they're heaved up and are a hazard. This will also meet ADA requirements.

CMBR Hill asked about Aldi. Ms. Jones-Lacy said August 14th is the expected date to open.

C. Public Works Quarterly Report

CMBR Faidley -asked Public Works Director Scharff when decorative panels for the shade structures in R Park will be in place. He said they have reached out to the vendor and they are anticipating getting them back by the end of the week and hope to have them installed the following week.

D. 2nd Quarter Safety Statistics

Mayor Kelly said that crime continues to fall in Roeland Park compared to years past. He said he appreciates the work the Police Department continues to do and thanked them for keeping the City safe.

Police Chief Morris said theft is still a problem, cars being stolen with keys left in them and windows being down stuff stolen. He said that there are just some things they can't fix.

E. Strategic Plan Progress Report: 2nd Quarter

F. 2019 Objectives Progress Report: 2nd Quarter

XI. WORKSHOP ITEMS

XII. ADJOURN

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 9:23 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Applications/Presentations- A.-1.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Letitia Harmon, Policy Director - ACLU**
Item Type:

Recommendation:

Details:

Supporting documents provided by ACLU attached.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ FAQ Doc from the UG on S&W	Cover Memo
☐ S&W Coalition Letter	Cover Memo

- ▣ Jurisdictions with Limited ICE Cooperation Policies
- ▣ Letter from ACLU Advocating for Municipal ID's

Cover Memo

Cover Memo

Safe & Welcoming Ordinance Frequently Asked Questions

February 2019



1. What is a Municipal ID, and why do we need it? We have other forms of identification that already exist.

- A municipal ID is a form of photo identification issued by a city or county government. Municipal IDs serve as a person's identity within the city/county limits or to access services from any institution that agrees to accept the card as proof of identity.
- There are current disparities that exist in Wyandotte County. Vulnerable populations often face barriers at the DMV. In Kansas, to obtain identification you must provide proof of address, citizenship, and come up with the full cost (cost of an driver's license in Kansas falls around \$25, which can be a significant burden for individuals living on fixed incomes). People who have gone without any form of ID have trouble with day-to-day activities like opening a bank account, applying for jobs, picking up a prescription, providing police with identification when asked, getting a library card, among other examples.
- We can know each other's name and create a more united and socially vibrant community by giving people the simple privilege of identification.

2. Who wants a Municipal ID in WyCO?

- We canvassed Wyandotte County and found great support. We knocked in almost 4000 doors and collected 1252 postcards. Here is breakdown of support postcards by Zip Code.

i.66101: 336
ii.66102: 528
iii.66103: 4
iv.66104: 67
v.66105: 144
vi.66106: 127
vii.66109: 1
viii.66111: 1
ix.66112: 29
x.Other zip codes & homeless: 15

3. Who would benefit from the Safe and Welcoming Ordinance?

- We believe that all of Wyandotte County would benefit from the ordinance as it would improve access

- Those who would most benefit from municipal ID access are vulnerable populations such as: homeless, elderly, transgender, low income individuals, individuals coming out of the justice system, and immigrants (including undocumented individuals).
- The ordinance also includes a layer of protection for law abiding residents of Wyandotte County who may be undocumented or assumed to be undocumented. Like similar ordinances throughout the country, there is language that clarifies that local police and sheriff's departments are working for the county, not the federal government. The ordinance includes protections against the Unified Government disclosing information about municipal ID card applicants to any public or private entity or individual, including federal, state, or city immigration or law enforcement entities. This is an important part of the ordinance because it would help to increase participation in the program from residents and ensure that Wyandotte County is truly safe and welcoming to all.

4. What has been the impact in other cities after passing similar ordinances? Have any of them seen any increases in citizen participation?

- Yes, an increased number start bank accounts.
- Yes, an increased number purchase health insurance
- Yes, an increased number are able to register their children for school
- People feel more comfortable reporting crime if they do not worry that they themselves will be detained by law enforcement because they lack an ID.
- People feel more invested in the community and seek to improve it in both quantifiable and qualitative ways (more shopping, civic engagement, financial investment, more investment in their residence, more trust of city officials and law enforcement).

5. What number of people who would get IDs would constitute success?

- Out of the 11,000 residents of Wyandotte County potentially without documents, we would consider participation by at least 25% (or about 2750) of that population a success. In addition, we feel that many more Wyandotte residents could be interested in acquiring a WyCo ID depending on program specifics including additional benefits associated with the ID or features of the ID card.

6. How does the Safe and Welcoming Ordinance improve the community's interaction with law enforcement?

- When all of a community's members can access the benefits of identification, the community as a whole becomes more economically and socially vibrant. The streets are safer, and the people are healthier. There is better trust between law enforcement and community members. Trans folks, low-income elderly, victims of domestic violence, and immigrants are not afraid to report violent crimes committed against them when they can identify themselves safely.

7. How can the County prevent identity fraud?

- In order to establish identity, an applicant shall be required to produce one of the following documents, current or expired not more than 5 years prior to the date of the municipal ID card application:
 - i.a U.S. or foreign passport;
 - ii.a U.S. state driver's license;
 - iii.a U.S. state identification card;
 - iv.a U.S. permanent resident card;
 - v.a consular identification card;
 - vi.a photo identification card with name, address, date of birth, and expiration date issued by another country to its citizens or nationals as an alternative to a passport for re-entry to the issuing country;
 - vii.a certified copy of U.S. or foreign birth certificate;
 - viii.a Social Security card;
 - ix.a national identification card with photo, name, address, date of birth, and expiration date;
 - x.a foreign driver's license;
 - xi.a U.S. or foreign military identification card;
 - xii.a current visa issued by a government agency;
 - xiii.a U.S. individual taxpayer identification number (ITIN) authorization letter;
 - xiv.an electronic benefit transfer (EBT) card; or
 - xv.any other documentation that the administering agency deems acceptable.
- The purpose of the ordinance is to address the barriers the current requirements create. This ordinance would accept multiple documents, mentioned above, that can help the Unified Government validate someone's identity.

8. How would data collected be stored? How do we protect it and why?

- This language is outlined in the ordinance, however the information storage could be processed by any relevant agency that the Unified Government chooses. Some of that language includes:
 - i.The Unified Government of Wyandotte County and Kansas City, Kansas shall not retain originals or copies of records provided by an applicant to prove identity or residency for a municipal identity card.
 - ii.The Unified Government of Wyandotte County and Kansas City, Kansas shall not disclose information about municipal ID card applicants to any public or private entity or individual, including federal, state, or city immigration or law enforcement entities.
 - iii.In the event of litigation, the Unified Government shall defend against the disclosure of such information to the maximum extent possible under the law. This protection shall extend to the municipal ID card application forms, information contained on those forms or obtained through the card application process, to the lists of individuals who hold or have applied for a municipal ID card, and to the fact of any individual's participation in the ID card program.
 - It is important to maintain the data protected to build strong community and government relations. As mentioned above, the data may not be shared with any federal agencies like Immigration Customs Enforcement (ICE). The Unified Government of Wyandotte County and their law enforcement (Sheriff and Police Depts.) should be working to protect the community and enforce local laws. They

are not under the jurisdiction of ICE which means they will not be taking orders from ICE unless there is a legislative judicial warrant issued by a judge. This will result in an increase of trust between law enforcement and the community as well as increase overall participation in this program.

9. Is Safe and Welcoming in conflict with any federal or state law or court decision?

- No, the Safe and Welcoming Ordinance is fully legal, under both state and federal law. In addition, local government has the full authority to limit participation in federal immigration enforcement. No portion of the proposal made by the coalition is illegal under state or federal law, and neither federal nor state authorities could lawfully withhold funding from the Unified Government due to the adoption of the program.
- In addition, numerous municipalities throughout the United States have implemented similar programs without any legal recourse.

10. How much have similar ordinances cost in other communities? Is there any planned revenue from the IDs? How much will it cost to the County?

- Providence, RI (est. pop. 179,870) and Little Rock, AR (est. pop. 199,579) have recently adopted municipal ID ordinances. [Startup costs for Providence](#) came in at \$150,000 and in Little Rock there was [\\$180,000 budgeted](#) for the municipal ID program.
- In New Haven, CT (est pop. 131,014) the [Elm City Resident Card \(ECRC\)](#), launched in 2007, had annual expenditures for the program for the 2008-2009 year were \$200,672, while card fees and credit amounted to \$49,862—for an annual budget of approximately \$150,000.
- Johnson County, IA (est. pop. 149,210) spent [\\$17,000 on a machine](#) to print the identification cards.

11. How much will it cost residents to get an ID?

- In order for the ordinance to be more effective and accessible, cost should be minimal. In other cities, the cost generally around \$5-\$10 dollars. Some cities have based their cost on the age of the applicant.

12. What's the publicity plan for implementing the municipal ID program if we pass Safe and Welcoming?

- The Safe and Welcoming Wyandotte Coalition and supporting organizations, composed of over 25 organizations serving Wyandotte County would be open to collaborating with the Unified Government to provide awareness to the county residents through community outreach forums and supporting materials.
- The Coalition has already laid the groundwork for the publicity of this ordinance through canvassing and public outreach gaining almost 1500 signatures of support for the ordinance from Wyandotte residents.

March 6, 2019

Mayor David Alvey, Mayor/CEO
Unified Government of Wyandotte County and Kansas City, Kansas
701 North 7th Street, Suite 926
Kansas City, KS 66101

Dear Mayor Alvey:

As Wyandotte County residents and community members, we write today to request that the Unified Government establish a municipal photo identification card program. Doing so would ensure that Wyandotte County is an even safer and more welcoming place to call home.

Our organizations strongly believe that the best way to assist the nearly 30,000 Wyandotte County residents who struggle with photo ID challenges is by creating a municipal ID card. Unified School District 500, the Kansas City, Kansas Community College, and the Kansas City, Kansas Public Library agree – that is why each has recently officially declared its support for such a program.

A municipal ID card is a form of photo identification issued by a city or county government. It can be used to prove a person's identity within the city/county limits or to access services from any institution that agrees to accept the card as proof of identity. Municipal ID cards do not grant anyone new benefits or services; they simply make it possible for the city's residents to access benefits and services to which they are already legally entitled. We can empower Wyandotte County's diverse population to use these resources, stimulate local businesses, cooperate with law enforcement, and show that we welcome people of all backgrounds.

Having government-issued photo identification confers a sense of dignity, access to vital resources, and strengthens community safety. Our organizations represent the broad and diverse groups that the Unified Government serves, and we see first-hand the struggles that many Wyandotte County residents face because they lack access to a government-issued photo identification card.

Our experience is not just anecdotal. Wyandotte County is a diverse and thriving community, yet as many as 1 in 5 residents belong to demographic groups that frequently lack access to government-issued photo ID. For example, 7% of U.S. citizens do not have ready access to citizenship documents, and at least 12% of adults earning less than \$25,000 per year do not have a readily available US passport, naturalization document or birth certificate. These documents are necessary in order to secure a state-issued driver's license or non-driver's identification card. This disparity is especially visible in our communities of color: 25% of African-American adults have no current government-issued photo ID. In addition, anyone who lacks a permanent address is unable to receive a state-issued identification card. Among the groups who most frequently struggle to secure photo ID are the elderly, immigrants, homeless, transgender individuals, reentering citizens, and foster youth.

Lack of access to photo ID causes many other serious problems. For example, residents often need photo ID in order to open a bank account, see a doctor, apply for public benefits, access public services, engage with law enforcement, or even pick up a package from the postal service. Individuals who do not have ID are often afraid to report that they were a victim of or a witness to crime, to solicit the help of local police, or to assist the police in the investigation of crime.

Assisting individuals in securing photo ID thus carries enormous benefits. It can help residents fully participate in the life of the community, stimulate economic development by bringing unbanked individuals into the financial sector, and improve police-community collaboration.

We believe that Wyandotte County should join the growing list of cities and counties across America that have already created municipal ID card programs, offering their residents a culture of safety, dignity, and security. Johnson County (Iowa), New Haven, Phoenix, South Bend, Austin, Milwaukee and New York City have all introduced successful municipal ID programs. The IDNYC program has been so popular that over 730,000 people applied in its first year. These programs have resulted in increased reporting and significant reductions in crime. A municipal ID program would do the same here.

Including our county's immigrant communities will be key to a successful municipal ID program. Wyandotte County is the only county in the Kansas City region with a higher share of immigrants than the United States as a whole. We are all safer when every member of our community can come to police to report a crime or give an eyewitness account, regardless of immigration status. Many vulnerable residents fear interacting with law enforcement—including to report that they have been a victim of a crime, or a witness to a crime—because they lack government-issued photo ID. Providing a photo ID option to all residents, including immigrants, will make Wyandotte County a safer and more welcoming place. In order to ensure that immigrants feel safe and welcome in applying for a municipal ID, it is essential that formal policies are created to protect the integrity of data that all residents provide when applying for the ID, ensure that the program is administered in a community-friendly way, and limiting the participation of local law enforcement agencies in immigration enforcement to those responsibilities that are mandatory under existing federal statute and consistent with federal court rulings. With strong and robust policies on these points, Wyandotte County can lead the way in making our immigrant communities feel safe and welcome.

All of our residents are entitled to the dignity that government-issued photo ID can provide. We respectfully request that the Unified Government take steps to initiate a municipal ID card program in Wyandotte County, with robust protections for the safety and privacy of participants. We respectfully request your support for this important policy priority, which will improve the quality of life for the individuals we all serve and make our community a safer and more welcoming place. Should you have questions or comments, please don't hesitate to call on us at 913.490.4101.

Sincerely,

ACLU of Kansas
Advocates for Immigrant Rights &
Reconciliation (AIRR)
Amnesty International - Kansas City Chapter
(Local #115)
Bethel Neighborhood Center Board of Directors
Better Together, Inc.
Central Avenue Betterment Association
Communities Creating Opportunity
Community Health Council of Wyandotte
County
Cross Border Network Cross-Lines Community
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El Centro, Inc.
Grandview Park Presbyterian Church
Historic Northeast Midtown Association
Immigrant Justice Advocacy Movement (IJAM)
Indivisible KC

Kansas Appleseed
Kansas Chapter of the National Association of
Social Workers
Kansas City Kansas NAACP
Kansas/Missouri Dream Alliance
Latino Arts Foundation
MainStream Coalition
Metropolitan Organization to Counter Sexual
Assault (MOSCA)
MORE2
NEA-KCK Teachers Union
Project Rally
Rainbow Mennonite Church
Rosedale Development Association
Sister Therese Bangert
Sunflower House
University of Missouri-Kansas City (UMKC)
Vibrant Health Wyandotte
Wyandot Inc.

CC: Board of Commissioners, Unified Government of Wyandotte County and Kansas City, Kansas

Jurisdictions w/Limited ICE Cooperation Policies

Alabama

- Birmingham, AL

Arizona

- Mesa, AZ
- Prescott Valley, AZ
- Phoenix, AZ
- South Tucson, AZ
- Tucson, AZ

California

- Alameda Co., CA
- Amador Co., CA
- Bell Gardens, CA
- Berkeley, CA
- Butte Co., CA
- Calaveras Co., CA
- Cathedral City, CA
- Chula Vista, CA
- City of Industry, CA
- City of Commerce, CA
- Coachella, CA
- Contra Costa Co., CA
- Cypress, CA
- Davis CA
- Downey, CA
- El Monte, CA
- El Dorado, CA
- Fremont, CA
- Fresno Co., CA
- Glenn Co., CA
- Greenfield, CA
- Healdsburg, CA
- Humboldt Co., CA
- Imperial Co., CA
- Kern Co., CA
- Kings Co., CA

- Lake Co., CA
- La Puente, CA
- Lassen Co., CA
- Livingston, CA
- Los Angeles, CA
- Los Angeles Co., CA
- Long Beach, CA
- Lynwood, CA
- Malibu, CA
- Marin Co., CA
- Madera Co., CA
- Maywood, CA
- Mendocino Co., CA
- Merced Co., CA
- Modoc Co. CA
- Montebello, CA
- Monterey Co., CA
- Napa Co., CA
- National City, CA
- Nevada Co., CA
- Norwalk, CA
- Oakland, CA
- Orange Co., CA
- Palm Springs, CA
- Paramount, CA
- Petaluma, CA
- Pico Rivera, CA
- Placer Co., CA
- Richmond, CA
- Riverside Co., CA
- Sacramento Co., CA
- San Benito Co., CA
- San Bernardino Co., CA
- San Carlos, CA
- San Diego, CA
- San Diego Co., CA
- San Joaquin Co., CA
- San Mateo Co., CA

- Santa Ana, CA
- Santa Barbara Co., CA
- Santa Clara County, CA
- Santa Cruz, CA
- Santa Cruz Co., CA
- San Francisco, CA
- San Francisco Co.
- San Jose, CA
- Santa Maria, CA
- Santa Rosa, CA
- Seaside, CA
- Sacramento Co., CA
- Shasta Co., CA
- Solano Co., CA
- Soledad, CA
- Sonoma, CA
- Sonoma Co., CA
- South Gate, CA
- Stanislaus Co., CA
- Sutter Co., CA
- Tehama Co., CA
- Trinity Co., CA
- Tulare Co., CA
- Vallejo, CA
- Ventura, Co., CA
- Vernon, CA
- Watsonville, CA
- Windsor, CA
- Wilmington, CA
- Yolo Co., CA
- Yuba Co., CA

Colorado

- *All 64 Counties in CO*
- Aurora, CO
- Commerce City, CO
- Denver, CO
- Durango, CO
- Federal Heights, CO
- Fort Collins, CO

- Lafayette, CO
- Thornton, CO
- Westminster, CO

Connecticut

- Bloomfield, CT
- East Haven, CT
- Fairfield Co., CT
- Hartford, CT
- Hartford Co., CT
- New Haven, CT
- New Haven Co., CT
- New London Co., CT
- Tolland Co., CT
- Willimantic, CT
- Windham Co., CT

Florida

- Alachua, FL
- Broward Co., FL
- Clay, FL
- Herando Co.
- Hillsborough Co., FL
- Jupiter, FL
- Key West, FL
- Lake Worth, FL
- Miami Beach, FL
- Miami-Dade Co., FL
- Palm Beach Co., FL
- Pasco Co., FL
- Pinellas Co., FL
- Sunrise, FL
- Tampa, FL
- West Palm Beach, FL

Georgia

- Clayton Co., GA
- Dalton, GA
- DeKalb Co., GA

- Statesboro, GA

Indiana

- West Lafayette, IN

Illinois

- Carbondale, IL
- Champaign Co., IL
- Chicago, IL
- Cicero, IL
- Cook Co., IL
- Urbana, IL
- Oak Park, IL
- Evanston, IL

Iowa

- *The following Iowa counties will not honor ICE detainers without a court order or unless a judge has approved a probable cause warrant: Allamakee, Benton, Cass, Clinton, Delaware, Dubuque, Franklin, Freemont, Greene, Ida, Iowa, Jefferson, Johnson, Linn, Marion, Monona, Montgomery, Polk, Pottawattamie, Sioux, Story, Wapello, Winneshiek Co.*
- Iowa City, IA

Louisiana

- New Orleans, LA
- Orleans Parish Co., LA

Maine

- Mount Desert
- Portland
- State of Maine

Maryland

- Annapolis, MD

- Baltimore, MD
- Gaithersburg, MD
- Mt. Rainier, MD
- Montgomery Co., MD
- Takoma Park, MD

Massachusetts

- Amherst, MA
- Arlington, MA
- Boston, MA
- Cambridge, MA
- Chelsea, MA
- Concord, MA
- Newton, MA
- Northampton, MA
- Somerville, MA
- Worcester, MA

Michigan

- Ann Arbor, MI
- Detroit, MI

Minnesota

- Austin, MN
- Hennepin, MN
- Hennepin Co., MN
- Maplewood, MN
- Minneapolis, MN
- Ramsey Co., MN
- St. Paul, MN
- Worthington, MN

Nebraska

- Douglas Co., NE
- Hall Co., NE
- Lancaster Co., NE
- Omaha, NE
- Sarpy Co., NE

Nevada

- Clark Co., NV
- Washoe Co., NV

New Jersey

- Bloomfield, NJ
- Camden, NJ
- East Orange, NJ
- Freehold, NJ
- Maplewood, NJ
- Middlesex Co., NJ
- Hightstown, NJ
- Hopewell Borough, NJ
- Jersey City, NJ
- Leonia, NJ
- Newark, NJ
- North Bergen, NJ
- Ocean Co., NJ
- Plainfield, NJ
- Red Bank, NJ
- South Orange, NJ
- Trenton, NJ
- Union City, NJ
- Union Co., NJ
- West New York, NJ

New Hampshire

- Dublin, NH
- Harrisville, NH
- Lyme, NH

New Mexico

- Bernalillo, NM
- Bernalillo Co. NM
- Dona Ana Co., NM
- Luna Co., NM
- Otero Co., NM
- Rio Arriba Co., NM
- San Miguel Co., NM
- Santa Fe, NM

- Santa Fe Co., NM
- Taos, NM

New York

- Albany, NY
- Bay Shore, NY
- Bethlehem, NY
- Brentwood, NY
- Bronx Co., NY
- Central Islip, NY
- Farmingville, NY
- Franklin Co., NY
- Hudson, NY
- Ithaca, NY
- Kings Co., NY
- Kingston, NY
- Nassau Co., NY
- New York City, NY
- Onondaga Co., NY
- Queens Co., NY
- Richmond Co., NY
- Riverhead, NY
- Rochester, NY
- Saratoga Co., NY
- Spring Valley Village, NY
- St. Lawrence Co., NY
- Tompkins Co., NY
- Uniondale, NY
- Wayne Co., NY
- Westbury, NY

North Carolina

- Ashville, NC
- Carrboro, NC
- Chapel Hill, NC
- Charlotte, NC
- Chatham Co., NC
- Durham, NC
- Raleigh, NC
- Winston-Salem, NC

Ohio

- Beachwood, OH
- Cincinnati, OH
- Cleveland, OH
- Cleveland Hts., OH
- Columbus, OH
- Dayton, OH
- Granville, OH
- Lake Co., OH
- Lima, OH
- Lorain, OH
- Lucas Co., OH
- Oberlin, OH
- Painesville, OH
- Shaker Heights, OH

Oklahoma

- Oklahoma City
- Tulsa

Oregon

- *The following Oregon counties will not honor ICE detainers without a court order or warrant: Clackamas, Curry, Douglas, Deschutes, Gilliam, Grant, Hood River, Jefferson, Josephine, Linn, Malheur, Multnomah, Marion, Tillamook, Union, Wallowa, Wasco, Washington, and Yamhill.*
- Ashland, OR
- Baker Co., OR
- Beaverton, OR
- Clackamas Co., OR
- Clatsop Co., OR
- Coos Co., OR
- Corvallis, OR
- Forest Grove, OR
- Gaston, OR
- Hillsboro, OR

- Hood River, OR
- Jackson Co., OR
- Lane Co., OR
- Lincoln Co., OR
- Marion Co., OR
- Multnomah Co., OR
- Polk Co., OR
- Portland, OR
- Springfield, OR
- Salem, OR
- Woodburn, OR

Pennsylvania

- Bedford Co. PA
- Bradford Co., PA
- Bucks Co., PA
- Butler Co., PA
- Chester Co., PA
- Clarion Co., PA
- Delaware, PA
- Delaware Co., PA
- Erie Co., PA
- Franklin Co., PA
- Indiana, PA
- Lebanon Co., PA
- Lehigh Co., PA
- Lycoming Co., PA
- Montgomery, PA
- Montour Co., PA
- Perry Co., PA
- Philadelphia, PA
- Philadelphia Co., PA
- Pike Co., PA
- Pittsburgh, PA
- Port Arthur, PA
- Westmoreland Co. PA

Rhode Island

- State of Rhode Island
- Jamestown, RI

- Providence, RI

Texas

- Austin, TX
- Brownsville, TX
- Channelview, TX
- Denton, TX
- Dallas, TX
- Dallas Co., TX
- El Cenizo, TX
- Ft. Worth, TX
- Houston, TX
- Katy, TX
- Laredo, TX
- Mcallen, TX
- Port Arthur, TX
- Travis Co., TX

Utah

- Salt Lake City, UT

Vermont

- Bennington, VT
- Burlington, VT
- Middlebury, VT
- Montpelier, VT

Virginia

- Alexandria, VA
- Arlington, VA
- Arlington Co., VA
- Chesterfield Co., VA
- Fairfax County, VA
- Virginia Beach, VA

Washington (State)

- *The following Washington counties do not honor ICE detainers: Benton, Chelan, Clallam, Clark, Cowlitz, Franklin,*

Jefferson, King, Kitsap, Pierce, Skagit, Snohomish, Spokane, Thurston, Walla Walla, Whatcom, Yakima

- Bellingham, WA
- Burien, WA
- Edmonds, WA
- Kenmore, WA
- King Co. Council, WA
- Olympia, WA
- San Juan Co., WA
- Seattle, WA
- Spokane, WA

Wisconsin

- Madison, WI
- Milwaukee Co., WI
- Milwaukee., WI

Wyoming

- Jackson Hole, WY

Washington D.C.

March 6, 2019

Mayor David Alvey, Mayor/CEO
Unified Government of Wyandotte County and Kansas City, Kansas
701 North 7th Street, Suite 926
Kansas City, KS 66101

Dear Mayor Alvey:

As Wyandotte County residents and community members, we write today to request that the Unified Government establish a municipal photo identification card program. Doing so would ensure that Wyandotte County is an even safer and more welcoming place to call home.

Our organizations strongly believe that the best way to assist the nearly 30,000 Wyandotte County residents who struggle with photo ID challenges is by creating a municipal ID card. Unified School District 500, the Kansas City, Kansas Community College, and the Kansas City, Kansas Public Library agree – that is why each has recently officially declared its support for such a program.

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Lack of access to photo ID causes many other serious problems. For example, residents often need photo ID in order to open a bank account, see a doctor, apply for public benefits, access public services, engage with law enforcement, or even pick up a package from the postal service. Individuals who do not have ID are often afraid to report that they were a victim of or a witness to crime, to solicit the help of local police, or to assist the police in the investigation of crime.

Assisting individuals in securing photo ID thus carries enormous benefits. It can help residents fully participate in the life of the community, stimulate economic development by bringing unbanked individuals into the financial sector, and improve police-community collaboration.

We believe that Wyandotte County should join the growing list of cities and counties across America that have already created municipal ID card programs, offering their residents a culture of safety, dignity, and security. Johnson County (Iowa), New Haven, Phoenix, South Bend, Austin, Milwaukee and New York City have all introduced successful municipal ID programs. The IDNYC program has been so popular that over 730,000 people applied in its first year. These programs have resulted in increased reporting and significant reductions in crime. A municipal ID program would do the same here.

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Rosedale Development Association
Sister Therese Bangert
Sunflower House
University of Missouri-Kansas City (UMKC)
Vibrant Health Wyandotte
Wyandot Inc.

CC: Board of Commissioners, Unified Government of Wyandotte County and Kansas City, Kansas

Item Number: Applications/Presentations- A.-2.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 8/29/2019
Submitted By: Katie Garcia with Sturges Word Communications
Committee/Department: Admin.
Title: **Review Social Media Insights - Sturges Word Communications**
Item Type: Report

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Facebook Competitors Report (Roeland Park) June 1, 2019 - August	

27, 201.._	Cover Memo
Group Report (Roeland Park) June 1 2019 - August 27 2019	Cover Memo
Memo_email reporting_8.27	Cover Memo
Roeland Park Placements_2019	Cover Memo
Sent Message Performance (Roeland Park) June 1 2019 - August 27 2019 (...._	Cover Memo



Facebook Competitors Report

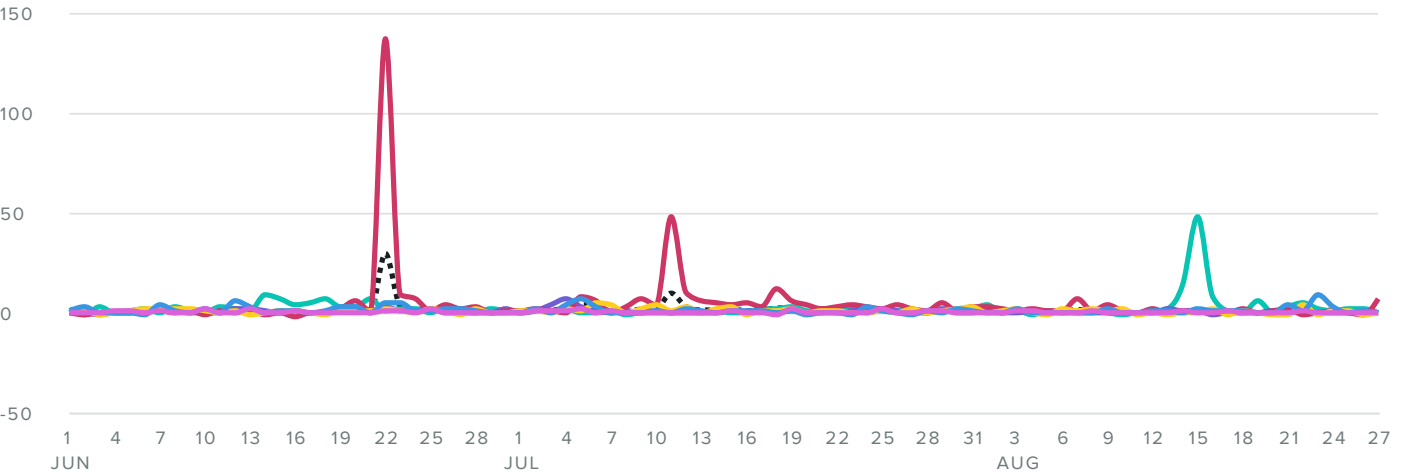
June 1, 2019 – August 27, 2019

The Facebook Competitor report lets you keep tabs on your Facebook Page's performance compared to competitors or other company Pages using proprietary metrics based on publicly available Page data.

Your Fans  1,838	Top Competitor (City of Merriam, Kansas)  2,482	Competitor Avg. Fans  1,557
---	--	--

Audience Growth

NET FAN GROWTH, BY DAY



 Competitor Average

 City of Roeland Park, KS Business Page

 City of Fairway, KS Business Page

 City of Merriam, Kansas Business Page

 City of Mission, KS - Go... Business Page

 City of Prairie Village C... Business Page

 City of Westwood Kans... Business Page

Facebook Page	Fans	Net Fan Growth	% Change
 Competitor Average	1,557	129	9.03%
 City of Roeland Park, KS	1,838	200	12.21%
 City of Fairway, KS	791	59	8.06%
 City of Merriam, Kansas	2,482	376	17.85%
 City of Mission, KS - Government	2,354	77	3.38%
 City of Prairie Village City Hall	1,737	103	6.3%
 City of Westwood Kansas - Government	423	30	7.63%

Stats by Page

Facebook Page		Messages Sent	Messages Received	Post Breakdown	Public Engagements	Public Engagements per Post
	Competitor Average	56.6	1.4	I 19.4 🖼️ 31.4 🎥 5.8	1,314.2	23.1
	City of Roeland Park, KS	77	15	I 10 🖼️ 62 🎥 5	3,337	43.3
	City of Fairway, KS	54	0	I 44 🖼️ 4 🎥 6	400	7.4
	City of Merriam, Kansas	113	3	I 12 🖼️ 90 🎥 11	4,730	41.9
	City of Mission, KS - Government	28	3	I 13 🖼️ 14 🎥 1	309	11
	City of Prairie Village City Hall	73	1	I 13 🖼️ 49 🎥 11	1,085	14.9
	City of Westwood Kansas - Government	15	0	I 15 🖼️ 0 🎥 0	47	3.1



Group Report

June 1, 2019 – August 27, 2019

Understand growth and health of your social profiles

Group Activity Overview

Impressions  328k	Engagements  12.5k	Link Clicks  976
---	--	--

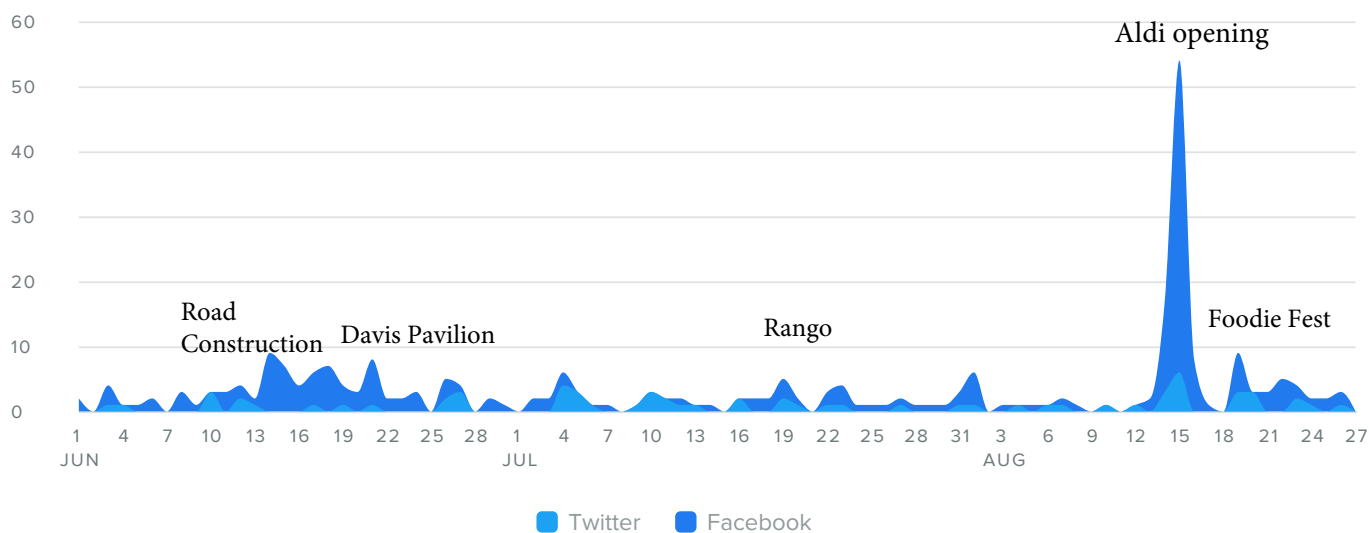
Group Stats by Profile/Page

Profile/Page	Total Fans / Followers	Fan / Follower Increase	Messages Sent	Impressions	Impressions per Message Sent	Engagements	Engagements per Message Sent	Link Clicks
 Roeland Park, KS  @RoelandParkKS	1,613	3.27%	68	143,074	2,104	661	9.7	47
 City of Roeland Park, KS  Business Page	1,838	12.28%	79	184,950	2,055	11,826	46.4	929

Group Audience Growth

Audience growth has been steady in 2019. Tactics we are using to keep growth up is: asking anyone that likes a post to "Like" our page, tagging organizations in posts/tweets, RTing relevant news, adding more events on the Facebook page to give citizens another reason to follow us.

FOLLOWERS GAINED, BY DAY



Audience Growth Metrics	Totals	Total Followers % Change
Total Followers	3,451	↗ 7.88%
Total Net Follower Growth	251	
Twitter Net Follower Growth	51	↗ 3.27%
Facebook Net Fan Growth	200	↗ 12.28%

Total followers increased by

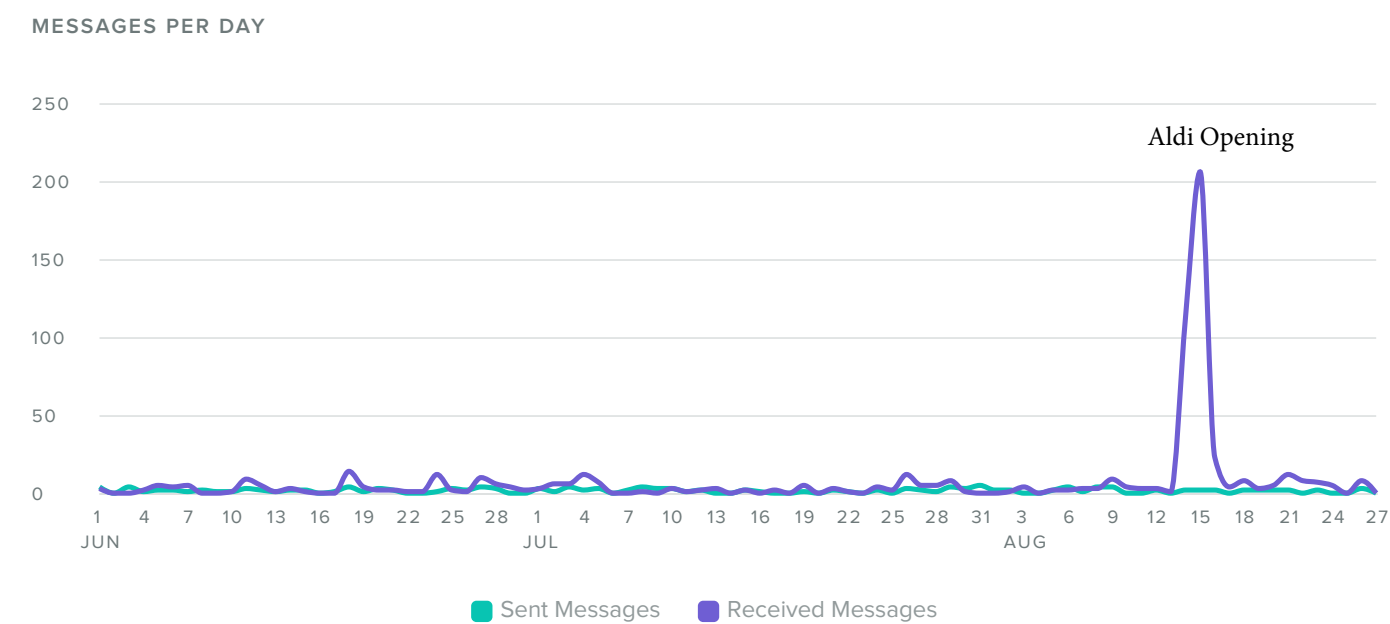
▲7.9%

since previous date range

Group Message Volumes

Engagement: This is the content that is posted to social media channels that consists of Facebook posts and Tweets.

Received Messages: This consists of comments, questions and replies that followers send to the City. The amount of content we are sending has gone up! We are very strategic when we send content, using optimal send times to ensure the best reach. In addition, we try and space content out over the week, so we don't overwhelm followers.



Sent Messages Metrics	Totals	% Change
Twitter Tweets and DMs Sent	68	↗ 11.48%
Facebook Posts Sent	79	↘ 4.82%
Total Messages Sent	147	↗ 2.08%

Received Messages Metrics	Totals	% Change
Twitter Messages Received	49	↘ 20.97%
Facebook Messages Received	581	↗ 186.21%
Total Messages Received	630	↗ 137.74%

Message volume increased by
▲ 2.1%
since previous date range

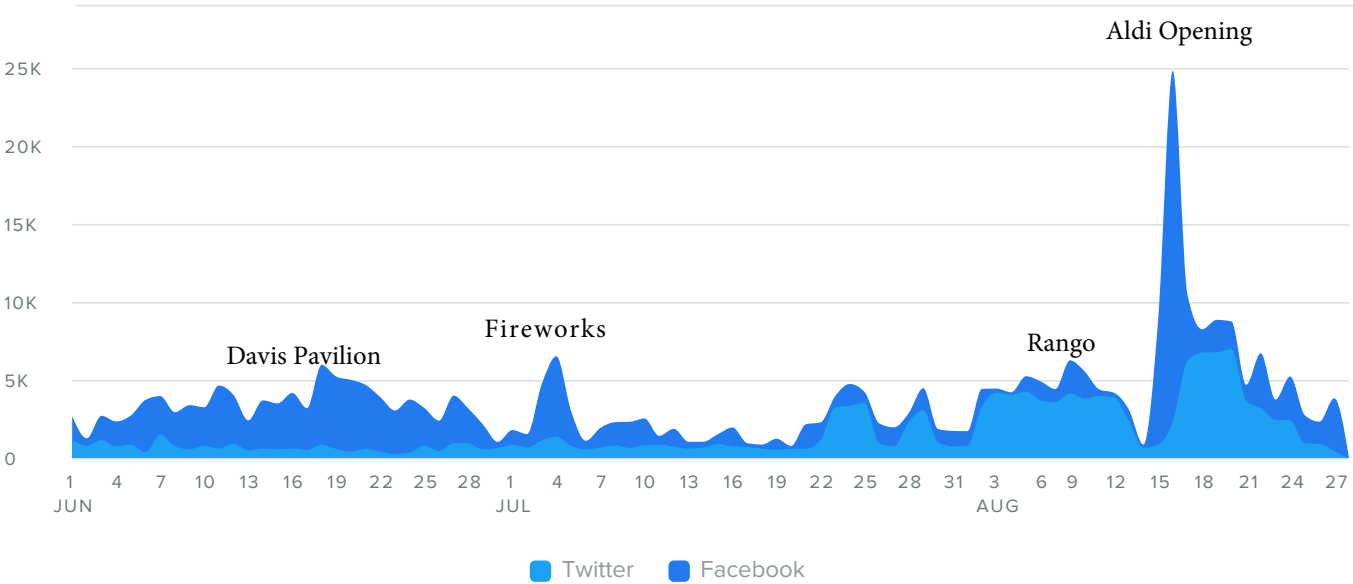
Message volume increased by
▲ 137.7%
since previous date range

Group Impressions

An impression is the number of times content is shown to followers.

We have done small ad spends this year to boost impressions on key initiatives such as the photo contest, networking breakfast and the pool celebration. We have found with our ad spends we are able to keep cost per impression well below 10 cents per impression.

IMPRESSIONS PER DAY

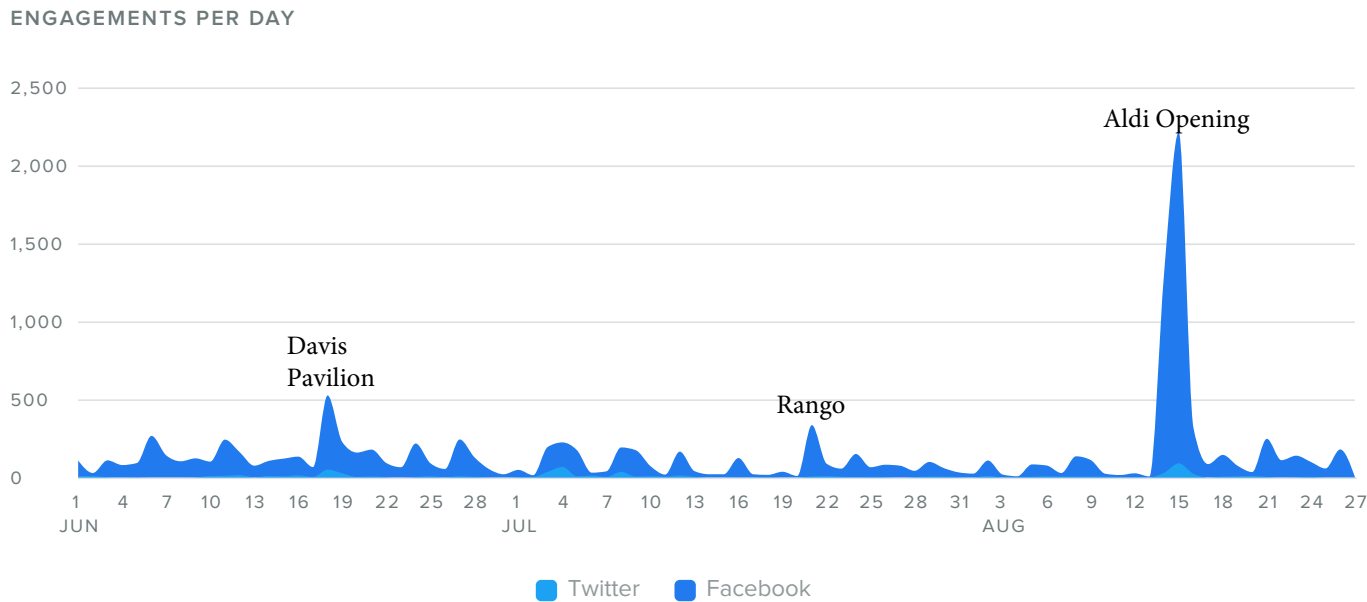


Impressions Metrics	Totals	% Change
Twitter Impressions	143,074	↗ 177.95%
Facebook Impressions	184,950	↗ 163.3%
Total Impressions	328,024	↗ 169.5%

Total Impressions increased
by
▲ 169.5%
since previous date range

Group Engagement

Engagement measures the number of likes, comments and shares a post receives. This metric we keep a close eye on because it tells us if our audience likes the content we are posting. There is higher value placed on engagement vs. number of followers.



Engagement Metrics	Totals	% Change
Twitter Engagements	661	↗ 47.87%
Facebook Engagements	11,826	↗ 85.1%
Total Engagements	12,487	↗ 82.67%

The number of engagements increased by

▲ 82.7%

since previous date range



memo

Client:	City of Roeland Park
To:	Jennifer Jones Lacey, Kelley Nielsen / Roeland Park
From:	Katie Garcia / Sturges Word
Date:	8.27.19
RE:	EMAIL REPORTING

2019 EMAIL REPORTING

June

- Average open rate: 42%
- Average click through rate: 6.75%

July

- Average open rate: 37.2%
- Average click through rate: 8.8%

August

- Average open rate: 33.25%
- Average click through rate: 7.5%

June-August 2019 average:

- Average open rate: 37.5%
- Average click through rate: 7.7%

Year to date:

- Average open rate: 36.8%
- Average click through rate: 7.6%

FOR COMPARISON:

Industry average: 26.52% open rate, 3.65% click through rate

June-August 2018 average: 30.6% open rate, 6.75% click through rate



Roeland Park 2019 Media Placements

Last updated August 2019

#	Date	Outlet	Placement	Format / Type	URL	Tone
1	1/02/19	The Kansas City Star	Overland Park households placed in new City Council wards	Online	https://www.kansascity.com/news/local/community/joco-913/article223850705.html	Neutral
1	1/8/19	Shawnee Mission Post	Aldi proposes making \$60,000 donation for art in Roeland Park instead of incorporating piece into new store project	Online	https://shawneemissionpost.com/2019/01/08/aldi-proposes-making-60000-donation-for-art-in-roeland-park-instead-of-incorporating-piece-into-new-store-project-76219	Positive
1	1/9/19	Shawnee Mission Post	Roeland Park survey will ask residents whether they want city parks smoke free, how to address teardown-rebuild issue	Online	https://shawneemissionpost.com/2019/01/09/roeland-park-survey-will-ask-residents-whether-they-want-city-parks-smoke-free-how-to-address-teardown-rebuild-issue-76254	Neutral
1	1/11/19	Shawnee Mission Post	Briefly noted: New public works director in Roeland Park; Pink Night at SM East basketball	Online	https://shawneemissionpost.com/2019/01/11/briefly-noted-new-public-works-director-in-roeland-park-pink-night-at-sm-east-basketball-76283	Neutral
1	1/11/19	Shawnee Mission Post	Roeland Park tallies up completed priorities from 2018, looks to 2019 projects	Online	https://shawneemissionpost.com/2019/01/11/roeland-park-tallies-up-completed-priorities-from-2018-looks-to-2019-projects-76295	Neutral
1	1/14/19	KSHB	Here's where to take your storm debris	Online	https://www.kshb.com/news/local-news/cities-establish-storm-debris-drop-off-locations	Neutral
1	1/15/19	WDAF	Here's what your city is doing with downed trees and limbs left behind by winter storm	Online	https://fox4kc.com/2019/01/15/heres-what-your-city-is-doing-with-downed-trees-and-limbs-left-behind-by-winter-storm/	Neutral
1	1/17/19	KCTV5	Clearing the mess of tree limbs in Kansas City	Online	https://www.kctv5.com/news/clearing-the-mess-of-tree-limbs-in-kansas-city/article_3ae6f8dc-185b-11e9-88dd-	Neutral



Roeland Park 2019 Media Placements

Last updated August 2019

					a3dcc2c3a42d.html	
1	1.23.19	Shawnee Mission Post	Roeland Park council updates '1% for the arts' policy to allow installations throughout city, not just on commercial project sites	Online	https://shawneemissionpost.com/2019/01/23/roeland-park-council-updates-1-for-the-arts-policy-to-allow-installations-throughout-city-not-just-on-commercial-project-sites-76540	Neutral
1	1/23/19	KCUR	Roeland Park Decides Businesses Can Donate Money To The City Instead Of Showing Art	Online	https://www.kcur.org/post/roeland-park-decides-businesses-can-donate-money-city-instead-showing-art?mc_cid=22ef8f6421&mc_eid=350685c304#stream/0	Neutral
1	1/24/19	Shawnee Mission Post	Roeland Park Estimates it will Spend 100k on Easements for Roe 2020	Online	https://shawneemissionpost.com/2019/01/24/roeland-park-estimates-it-will-spend-100k-on-easements-for-ro-2020-project-76562	Neutral
1	1/28/19	Shawnee Mission Post	Roeland Park police, Bishop Miege set up hotline for parents, students to report safety concerns	Online	https://shawneemissionpost.com/2019/01/28/roeland-park-police-bishop-miege-set-up-hotline-for-parents-students-to-report-safety-concerns-76631	Neutral
1	1/28/19	KC Star	Kansas mom gets 'incredible' response for foam coolers to shelter animals in winter	Online	https://www.kansascity.com/article225179280.html?fbclid=IwAR0x6Bja1B2ZVAww8YDvIvIzYEBJh2IVLvV1SUdjkaZqpg0JOgLQ6WhU89E	Positive
1	2/5/19	Shawnee Mission Post	Our questions for the Roeland Park city council candidates	Online	https://shawneemissionpost.com/2019/02/05/our-questions-for-the-roeland-park-city-council-candidates-76850	Neutral
1	2/6/19	Shawnee Mission Post	Roeland Park council to work through plan for future of pool over several meetings	Online	https://shawneemissionpost.com/2019/02/06/roeland-park-council-to-work-through-plan-for-future-of-pool-over-several-meetings-76867	Neutral
1	2/14/19	Kansas City Star	Blue Valley adds 5 minutes to	Online	https://www.kansascity.com/news/local/community/j	Neutral

Roeland Park 2019 Media Placements

Last updated August 2019

			school day		oco-913/article226312505.html	
1	2/21/19	Shawnee Mission Post	Roeland Park approves engineering, design work for R Park pavilion, restroom	Online	https://shawneemissionpost.com/2019/02/21/roeland-park-approves-expenditure-of-nearly-900k-on-r-park-pavilion-restrooms-77206	Neutral
1	2/21/19	Kansas City Star	K-9 units in Johnson County have a nose for crime	Online	https://www.kansascity.com/news/local/community/joco-913/article226590589.html	Neutral
1	2/22/19	Albuquerque Journal	Warm heart, warm beds	Online	https://www.abqjournal.com/1283700/warm-heart-warm-beds-ex-kansas-mom-gets-incredible-response-to-her-foam-shelters-for-animals.html	Positive
1	2/26/19	Shawnee Mission Post	Briefly Noted: Roeland Park special election set for today	Online	https://shawneemissionpost.com/2019/02/26/roeland-park-special-election-set-for-today-77262	Neutral
1	2/27/19	Shawnee Mission Post	Briefly Noted: New county commissioners Fast, Hanzlick appoint members to parks board; Faidley wins special election in Roeland Park	Online	https://shawneemissionpost.com/2019/02/27/briefly-noted-new-county-commissioners-fast-hanzlick-appoint-members-to-parks-board-faidley-wins-special-election-in-roeland-park-77287	Neutral
1	3/10/19	Kansas City Star	Fire damages church Sunday in Roeland Park	Online	https://www.kansascity.com/latest-news/article227394904.html	Neutral
1	3/10/19	KCTV5	Roeland Park church seriously damaged after fire	Online	https://www.kctv5.com/news/roeland-park-church-seriously-damaged-after-fire/article_09ae95ea-4394-11e9-b38b-87c5f49bda97.html	Neutral
1	3.14.19	KCUR	Roeland Park, Kansas, Tackles Climate Change By Reaching Across City And State Lines	Online	https://www.kcur.org/post/roeland-park-kansas-tackles-climate-change-reaching-across-city-and-state-lines#stream/0	Positive
1	3/14/19	Shawnee Mission Post	National League of Cities grants Roeland Park	Online	https://shawneemissionpost.com/2019/03/14/national-league-of-cities-grants-	Positive



Roeland Park 2019 Media Placements

Last updated August 2019

			\$10,000 to help coordinate metro-wide climate change resiliency efforts		roeland-park-10000-to-help-coordinate-metro-wide-climate-change-resiliency-efforts-77574	
1	3.18.19	Kansas City Star	JoCo leaders plan summit to address the future: A metro area rocked by climate change	Online	https://www.kansascity.com/news/local/article227548644.html	Positive
1	3.19.19	San Francisco Chronicle	Kansas City-area coalition working to combat climate change	Online	https://www.sfchronicle.com/news/article/Coalition-working-to-address-climate-change-in-KC-13697469.php	Positive
1	3.22.19	Shawnee Mission Post	Roeland Park council approves multi-year plan for R Park improvements	Online	https://shawneemissionpost.com/2019/03/22/77774-77774	Neutral
1	3.26.19	Shawnee Mission Post	Paid family leave, economic development, bike cops among 2020 priorities for Roeland Park council	Online	https://shawneemissionpost.com/2019/03/25/paid-family-leave-economic-development-bike-cops-among-2020-priorities-for-roeland-park-council-77858	Positive
2	4.3.19	435 Magazine	First Time Home-Buyers	Online/Print	https://www.435mag.com/first-time-home-buyers/	Positive
1	4.3.19	Shawnee Mission Post	Roeland Park digs into the details of plans for improving city pool	Online	https://shawneemissionpost.com/2019/04/03/roeland-park-digs-into-the-details-of-plans-for-improving-city-pool-78128	Neutral
1	4.3.19	Shawnee Mission Post	Roeland Park citizen satisfaction has trended upward over past decade, new results show	Online	https://shawneemissionpost.com/2019/04/02/roeland-park-citizen-satisfaction-has-trended-upward-over-past-decade-new-results-show-78106	Positive
1	3.25.19	KCTV5	Dream home nightmare: Roeland Park family spent thousands but only got excuses	Online	https://www.kctv5.com/news/dream-home-nightmare-roeland-park-family-spent-thousands-but-only/article_c9f9699e-4f22-11e9-a00f-cb7f99469046.html	Neutral
1	4.17.19	Kansas	Springtime	Online	https://www.kansascity.com	Neutral

Roeland Park 2019 Media Placements

Last updated August 2019

		City Star	events, community gatherings in the Kansas City metro area		m/news/local/community/joco-913/olathe-southwest-joco/article229395679.html	
1	4.19.19	Shawnee Mission Post	Roeland Park to be honored with gold-level Cities for All Ages designation	Online	https://shawneemissionpost.com/2019/04/19/roeland-park-to-be-honored-with-gold-level-cities-for-all-ages-designation-78552	Positive
1	5.1.19	Shawnee Mission Post	Roeland Park resident Michael Rebne files to run for council, incumbent Michael Poppa decides against seeking new term	Online	https://shawneemissionpost.com/2019/05/01/roeland-park-resident-michael-rebne-files-to-run-for-council-incumbent-michael-poppa-decides-against-seeking-new-term-78923	Neutral
1	5.20.19	Kansas City Star	Will KCK be the next city to finally lift its ban on pit bulls?	Online	https://www.kansascity.com/opinion/editorials/article230450594.html	Neutral
1	5.23.19	Shawnee Mission Post	After years in the making, Roeland Park citizens group celebrates installation of new R Park sculpture	Online	https://shawneemissionpost.com/2019/05/23/after-years-in-the-making-roeland-park-citizens-group-celebrates-installation-of-new-r-park-sculpture-79547	Positive
1	5.23.19	KSHB	Roeland Park erects new sculpture at 'R Park'	Online	https://www.kshb.com/news/local-news/roeland-park-erects-new-sculpture-at-r-park	Positive
1	5.29.19	One New Page	Roeland Park erects new sculpture at 'R Park'	Online	https://www.onenewspage.com/video/20190527/11752203/Roeland-Park-erects-new-sculpture-at-Park.htm	Positive
1	5.30.19	Kansas City Star	Letters: Readers discuss bashing Biden overseas, art in Roeland Park and TV weather	Online	https://www.kansascity.com/opinion/letters-to-the-editor/article230996963.html	Negative
1	6.6.19	Kansas City Star	'Red' is running in Roeland Park, saluting city and former school	Online	https://www.kansascity.com/news/local/community/joco-913/article231277098.html	Neutral
1	6.13.19	Shawnee	Best Bets for the	Online	https://shawneemissionpost.com	Neutral



Roeland Park 2019 Media Placements

Last updated August 2019

		Mission Post	Weekend: Free swim, Space Jam, group camp		st.com/2019/06/13/best-bets-for-the-weekend-free-swim-space-jam-group-camp-80118	
1	6.18.19	Shawnee Mission Post	Roeland Park to name new R Park pavilion after Gretchen and Ardie Davis	Online	https://shawneemissionpost.com/2019/06/18/roeland-park-to-name-new-r-park-pavilion-after-gretchen-and-ardie-davis-80295	Neutral
1	6.17.19	Shawnee Mission Post	Roeland Park marks assumption of aquatic center ownership in ceremony with JCPRD	Online	https://shawneemissionpost.com/2019/06/17/roeland-park-marks-assumption-of-aquatic-center-ownership-in-ceremony-with-jcprd-80254	Neutral
1	6.14.19	Shawnee Mission Post	Westwood City Council directs staff to draft non-discrimination ordinance; Roeland Park updates NDO language	Online	https://shawneemissionpost.com/2019/06/14/westwood-city-council-directs-staff-to-draft-non-discrimination-ordinance-roeland-park-updates-ndo-language-80204	Positive
1	6.20.19	Kansas City Star	SCULPTURE DEDICATION JUNE 29	Online	https://www.kansascity.com/news/local/community/joco-913/article231772608.html	Neutral
1	6.25.19	Kansas City Star	More Johnson County cities are adopting LGBTQ protections, but not the big ones	Online	https://www.kansascity.com/news/politics-government/article231788723.html	Positive
1	7.2.19	Shawnee Mission Post	Roeland Park agrees to sell land at Johnson Drive and Roe for construction of medical building	Online	https://shawneemissionpost.com/2019/07/02/roeland-park-agrees-to-sell-land-at-johnson-drive-and-roe-for-construction-of-medical-building-80695	Neutral
1	7.12.19	Shawnee Mission Post	Briefly noted: Roeland Park group celebrates success of fundraising efforts; Road closure in downtown OP	Online	https://shawneemissionpost.com/2019/07/12/briefly-noted-roeland-park-group-celebrates-success-of-fundraising-efforts-road-closure-in-downtown-op-80899	Positive
1	8.7.19	Shawnee Mission	Roeland Park mayor urges	Online	https://shawneemissionpost.com/2019/08/07	Positive

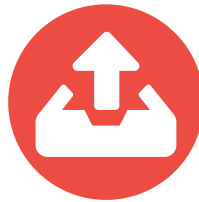


Roeland Park 2019 Media Placements

Last updated August 2019

		Post	residents concerned about gun violence to speak out to state, federal officials		/roeland-park-mayor-urges-residents-concerned-about-gun-violence-to-contact-state-federal-officials-81617	
1	8.8.19	Shawnee Mission Post	Roeland Park officials get look at concepts for redevelopment of Roe Boulevard, Johnson Drive commercial areas	Online	https://shawneemissionpost.com/2019/08/08/roeland-park-officials-get-look-at-concepts-for-redevelopment-of-roe-boulevard-johnson-drive-commercial-areas-81642	Neutral
1	8.12.19	Shawnee Mission Post	Briefly Noted: 13-year-old from Roeland Park charged with 2nd degree murder in Olathe teen death	Online	https://shawneemissionpost.com/2019/08/12/briefly-noted-13-year-old-from-roeland-park-charged-with-2nd-degree-murder-in-olathe-teen-death-81705	Negative
1	8.15.19	Shawnee Mission Post	RP Aldi Reopens	Online	https://shawneemissionpost.com/2019/08/15/aldi-celebrates-grand-re-opening-of-roeland-park-grocery-store-81829	Positive
1	8.21.19	Shawnee Mission Post	Roeland Park police ask for public's assistance in identifying suspects in credit card scam	Online	https://shawneemissionpost.com/2019/08/21/roeland-park-police-ask-for-publics-assistance-in-identifying-suspects-in-credit-card-scam-81954	Neutral

Total: 57 YTD



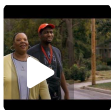
Sent Message Performance for **City of Roeland Park, KS**

June 1, 2019 – August 27, 2019

Review the lifetime performance of the messages you sent during the publishing period.

Sent Messages

Review the lifetime performance of the messages you sent during the publishing period.

Profile	Message by Sent Date	Impressions ▼	Average Reach per Message	Engagement Rate (per Impression)	Engagements	Reactions	Comments	Shares	Message Clicks
 	 The newly, remodeled Aldi in Roeland Park officially opened its doors today! #RPpride Post by Katie G. Wed 8/14/2019 2:43 pm CDT	33,234	19,528	10.8%	3,600	1,090	335	139	2,036
 	 The #47FoodieFest is free - but donations will be accepted to benefit The Farmer's House Post by RoseAnn S. Mon 8/19/2019 12:45 pm CDT	3,892	2,788	6.7%	261	128	6	22	105
 	 Attn: Roeland Park Neighbors! We are hosting an informational community meeting on the Ro Post by Katie G. Wed 7/24/2019 2:58 pm CDT	2,403	1,107	10.7%	256	29	16	6	205
 	 Please join us tonight at 6:00 p.m. at the RP Community Center for our next public Post by RoseAnn S. Thu 6/6/2019 8:41 am CDT	2,119	1,074	12.4%	262	4	5	4	249

Sent Messages

Review the lifetime performance of the messages you sent during the publishing period.

Profile	Message by Sent Date	Impressions ▼	Average Reach per Message	Engagement Rate (per Impression)	Engagements	Reactions	Comments	Shares	Message Clicks
	 Rango & his handler Sergeant Cory Honas (an almost 20 year veteran of the Roeland Park Post by Katie G. Sun 7/21/2019 4:25 pm CDT	2,024	1,351	20.1%	406	133	3	6	264
	 Attn: Roeland Park Neighbors! We are hosting an informational community meeting on the Ro Post by Katie G. Sat 7/27/2019 2:38 pm CDT	2,008	1,054	7.3%	147	16	9	6	116
	 Calling all former Roeland Park Elementary School students, staff, and teachers: We want to Post by RoseAnn S. Mon 6/24/2019 1:02 pm CDT	1,973	1,347	10.3%	204	43	12	8	141
	 We are excited to announce the new R Park pavilion will be named the Gretchen and Ardi Post by Katie G. Tue 6/18/2019 11:31 am CDT	1,884	1,280	16.3%	308	93	8	2	205

Item Number: Reports of City Liaisons- VI.-A.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/3/2019
Submitted By: Jennifer Jones-Lacy
Committee/Department:
Title: **The 47 Committee**
Item Type: Other

Recommendation:

For informational purposes only.

Details:

Jennifer will provide an update on the 47 Foodie Fest.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- VIII.-A.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 9/3/2019
Submitted By: Jennifer Jones-Lacy
Committee/Department: Admin
Title: **Ward 3 Appointment to the Planning Commission**
Item Type: Other

Recommendation:

Reappoint Mark Kohles as the Ward 3 Planning Commission Representative.

Details:

Mark Kohles is the current Planning Commissioner for Ward 3. He is an architect and has served on the Planning Commission since his appointment in October of 2014. His appointment would be three years and expire December of 2021.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- VIII.-B.
Committee 9/3/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 8/30/2019
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Renew Building Inspection Mutual Service Agreement with Westwood**
Item Type: Agreement

Recommendation:

Staff recommends renewal of the agreement with Westwood for Building Inspection Services.

Details:

The agreement allows both cities to assist each other by providing Building Inspection Services in times of need. Since both communities have only one building official, the agreement provides redundancy in this service area to limit the potential for service interruption in the event of an absence or vacancy.

The attached agreement has been updated to reflect a 3 year term (vs 2 year) and the fee increased to \$50 (vs \$45) to cover increased personnel costs since the agreement was last adopted (2016).

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 Building Inspection Mutual Service Agreement with Westwood	Cover Memo

**AGREEMENT BETWEEN THE CITY OF WESTWOOD AND THE CITY OF
ROELAND PARK FOR MULTI-JURISDICTIONAL BUILDING
INSPECTION SERVICES**

This Agreement for multi-jurisdictional building inspection services (the “Agreement”) is made pursuant to K.S.A. section 12-2908, by and between the City of Westwood, Kansas, a Kansas municipal corporation, and the City of Roeland Park, Kansas, a Kansas municipal corporation (collectively referred to as the “Parties”).

RECITALS

WHEREAS, K.S.A. section 12-2908 authorizes municipalities to contract with each other to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; and

WHEREAS, as authorized by statute, the Parties both operate Departments that are engaged in activities relating to permitting, inspection, and plan review services within the area of their respective jurisdictions (“Building Inspection Services”); and

WHEREAS, the Parties desire to enter into this Agreement to allow the Parties to assist each other by providing Building Inspection Services in times of need to allow for more efficient and effective use of public resources and to improve the quality of services provided.

NOW THEREFORE, pursuant to K.S.A. section 12-2908, and in consideration of the mutual advantage received by each Party, the Parties enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT

The purpose and intent of this Agreement is for the Parties to assist each other by providing Building Inspection Services for each other in times of need. Upon the need of the requesting Party, the other Party shall provide Building Inspection Services in accordance with the requesting Party’s adopted building, electrical, plumbing, mechanical or other applicable codes; provided, that the other Party shall not be required to provide such service to the detriment of its ability to service its own needs. As detailed hereafter, the requesting Party shall reimburse the other Party for any Building Inspection Services provided in accordance with this Agreement.

II. PARTIES’ RESPONSIBILITIES

1. A Party requesting Building Inspection Services shall give the other Party a minimum of one (1) working day’s notice whenever practicable. A request for such service shall be made in person or by telephone to the other Party’s Building Official or Inspector designated below. The requesting Party shall timely provide the Building Official/ Inspector all documentation and other information necessary for the requested Building Inspection Services. Both Parties hereby reserve the right to refuse a request for

services in the event that staffing levels are not sufficient to meet the Party's own needs. At all times each Party shall fully maintain the direction and control of its own employees, and at no time shall said employees be considered the employees of the other Party.

2. When providing Building Inspection Services, each Party agrees to:
 - a. Provide all labor, technical, administrative, professional, and other resources, which are requested and necessary to perform the specific Building Inspection Services in accordance with the requesting Party's adopted codes (including any local amendments). This includes attendance at the requesting Party's meetings as necessary, including its City Council, Planning Commission, or Board of Zoning Appeals meetings or Municipal Court.
 - b. Consult as necessary with the property owner or the property owners contractor, developer, designer or other appropriately designated agent to facilitate any necessary corrections.
 - c. Prepare and provide a formal written inspection report for each inspection provided. Said inspection report shall be provided to the requesting Party and, if appropriate, to the property owner or the property owner's contractor, developer, designer or other appropriately designated agent. Said inspection report shall detail the inspection services provided, and verify whether the inspected property and structure is in compliance with the requesting Party's adopted codes. In the event of any noncompliance, the inspection report shall detail such non compliance and any work required to bring said property/structure into compliance.

III. ADMINISTRATION AND COMPENSATION

1. This Agreement shall be administered by the City of Westwood, acting by and through its designated representative, who shall be the City of Westwood public official designated as Project Administrator.
2. Each Party shall be responsible for timely submitting its invoices to the Project Administrator for any Building Inspection Services provided pursuant to this Agreement. The Parties agree to pay each other fifty dollars (\$50) per hour for all Building Inspection Services provided in accordance with this agreement. Additionally, the parties agree to compensate each other 50% of all required plan review fees.
3. On a quarterly basis, the Project Administrator shall prepare a written summary detailing all Building Inspection Services provided as of such time by either or both Parties, and the invoice amount for the same. The Parties agree to pay their respective amounts due within sixty (60) days of the receipt of the Project Administrator's written summary.

IV. TERM

This Agreement shall be effective for a term of three (3) years from the ___ day of September 2019, the Effective Date; provided, either Party may terminate this Agreement at any time by providing the other Party with not less than thirty (30) days' written notification of the Party's intent to terminate the Agreement.

V. INDEMNIFICATION AND INSURANCE

1. To the extent permitted by Kansas law, and subject to the provisions of the Kansas Tort Claims Act (including, but not limited to, provisions relating to immunities and maximum liability), each Party hereby agrees to indemnify, defend, and hold harmless the other Party, the other Party's Building Official/ Inspector, and the other Party's elected officials, officers, and other employees from and against all claims, demands, losses, damages, liabilities, administrative and judicial proceedings and orders, judgments and all expenses or costs of any kind, including but not limited to reasonable attorney's fees, defense costs, and expenses arising directly or indirectly, in whole or in part, out of the other Party's provision of Building Inspection Services in accordance to this Agreement. This indemnification paragraph shall survive the termination of this Agreement.
2. During the term of this Agreement each Party shall at its own expense maintain General Liability Insurance in an amount not less than five hundred thousand (\$500,000.00) per occurrence and one million (\$1,000,000.00) annual aggregate. In addition, each Party shall maintain Errors & Omissions Coverage Insurance in the amount of one million (\$1,000,000.00) per occurrence and annual aggregate. Each Party shall furnish the other Party with certificates of insurance evidencing the foregoing coverage and naming the other Party as an additional insured. A violation of this provision may be treated by either Party as a material breach allowing it to immediately terminate this Agreement.
3. Each Party shall maintain Worker's Compensation Insurance in an amount equal to or greater than the minimum amount required by statute. Each Party shall furnish the other Party with a certificate of insurance evidencing the foregoing coverage and naming the other Party as a certificate holder. With respect to any Worker's Compensation claim, it is the Parties' intent that each Party shall be responsible for any such claim made by its own employees, even if such claim arises from any work preformed for the other Party under this Agreement. Each Party hereby releases the other Party from all liability for loss due to any act or neglect of the other Party resulting in an injury to a Party's employee. In making this release, each Party agrees that it will use its best efforts to cause its insurer to waive any subrogation rights which the insurer might have against the other Party with respect to expenses incurred or amounts paid under such policies on behalf of the insured Party. A violation of this provision may be treated by either Party as a material breach allowing it to immediately terminate this Agreement.

VI. NOTICES

As stated above, any request for Building Inspection Services shall be made in person or by telephone to the other Party's Building Official or Inspector designated below. Any other notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given if (i) delivered to the Party at the address set forth below, (ii) if transmitted by facsimile when confirmation of transmission is received, (iii) deposited in the U.S. Mail by registered or certified mail, return receipt requested, to the address set forth below, or (iv) given to a recognized and reputable overnight delivery service to the address set forth below:

To the City of Westwood:

Attn: Eddie McNeil
Building Official
City of Westwood
4700 Rainbow Blvd.
Westwood, KS 66205
(913) 362-1550; (913) 362-3308

With a copy to

Attn: Fred Sherman
Chief Administrative Officer
City of Westwood
4700 Rainbow Blvd.
Westwood, KS 66205
(913) 362-1550; (913) 362-3308

To the City of Roeland Park:

Attn:
Building Official
City of Roeland Park
4600 W. 51st St
Roeland Park, KS 66205
(913) 722-2600; (913) 722-3713 fax

With a copy to

Attn: Keith Moody
City Administrator
City of Roeland Park
4600 W. 51st St
Roeland Park, KS 66205
(913) 722-2600

or at such other address, telephone number or fax number, and to the attention of such other person or officer, as any Party may designate in writing by notice duly given pursuant to this Section.

VII. MISCELLANEOUS PROVISIONS

1. **Entire Agreement.** This written Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereto. This Agreement cannot be amended except in writing executed by both Parties. It is also understood that this Agreement may later be amended or supplemented to allow other cities to participate.

2. **Headings.** The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraph or of this Agreement nor in any way affect this Agreement.

3. **Severability.** If any clause or provision of this Agreement is illegal, invalid or unenforceable under any present or future law, the remainder of this Agreement shall not be affected thereby. It is the intention of the Parties that if any such provision is held to be illegal, invalid or unenforceable, there shall be added in lieu thereof a provision as similar in terms to such provision as possible and be legal, valid and enforceable.
4. **Waiver.** The failure to enforce or remedy any noncompliance of the terms and conditions of this Agreement shall not constitute a waiver of either Party's rights or a waiver of the obligation as herein provided.
5. **Preparation of Agreement.** This Agreement has been prepared by the combined efforts of the Parties and is not to be construed against any Party.
6. **Assignment.** This Agreement is not assignable in whole or in part.
7. **No Third-Party Beneficiaries.** This Agreement shall not create any rights to enforcement of the provisions herein to any person or entity that is not a Party to this agreement.
8. **Retention of Records.** Pursuant to law, the Parties must keep and maintain accurate books of records and accounts in accordance with generally accepted accounting principles of liabilities and obligations incurred under this Agreement and all paper , files, accounts, reports and all other material relating to work under this Agreement and must make all such materials available at any reasonable time during the term of this Agreement and for five (5) years from the date of termination for audit, inspection and copying upon any Party's request.
9. **General Compliance with Laws.** The Parties are required to comply with all applicable federal and state law and local ordinances and regulations.
10. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Kansas.
11. **Authority of Signatory.** Each Party represents and warrants that it is a duly formed and validly existing municipal corporation under the laws of the State of Kansas, and that the individual executing this Agreement on behalf of the Party is authorized and empowered to bind the Party.
12. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together constitute one and the same instrument.
13. **Effective Date.** This Agreement shall become effective and binding only upon the execution of this Agreement by both Parties. The Effective Date of this Agreement shall be on the last date of execution by the Parties indicated below.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date(s) cited below by their respective Mayors upon the approval of their Governing Bodies.

THE CITY OF WESTWOOD, KANSAS

THE CITY OF ROELAND PARK, KANSAS

By: _____
John M. Yé
Mayor of the City of Westwood

By: _____
Mike Kelly
Mayor of the City of Roeland Park

Date: _____

Date: _____

ATTESTED TO:

ATTESTED TO:

Frederick L. Sherman
City Clerk of the City of Westwood

Kelley Nielsen
City Clerk of the City of Roeland Park

Date: _____

Date: _____

Item Number: **Ordinances and Resolutions:- IX.-**
 A.
Committee **9/3/2019**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 8/16/2019
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Charter Ordinance Changing Appointment Date of Newly Elected Officials to the First Meeting In December**
Item Type: Ordinance

Recommendation:

Staff recommends Council consider moving the appointment date for newly elected officials.

Details:

Attached is a copy of recently enacted Kansas Statute (SB105) which allows for newly elected officials to be sworn in between December 1 and the 2nd Monday in January, at the next regular meeting following certification of election results. Numerous JOCO cities plan to move the swearing in to their first council meeting in December (Westwood, Fairway, Prairie Village, Mission). The change reduces the length of time that a person who has lost their seat will remain in that seat following the election.

A change in the swearing in date for those newly elected officials from the 2019 election would require passing a charter ordinance (2/3rds majority in support) because our existing charter ordinance specifies that the 2019 elected officials shall be sworn in after January 1. Our first regular council meeting will be January 6, 2020. Our current charter ordinance does enable us to comply with the new state law of swearing in no later than the 2nd Monday in January.

Three options to consider:

1. Do nothing and the newly elected officials will be sworn in the first meeting in January (1/6/20). The new governing body can consider a resolution at a later date, setting the date to swear in future newly elected officials.
2. Pass a resolution to set the date of those elected in the years past 2019 to be sworn in at the first regular meeting following certification of the results (in December).
3. Pass a charter ordinance changing the swearing in date for those elected in the November 2019 election as well as future elections to the first meeting in December.

Attached is the Charter Ordinance reflecting the City's current language concerning swearing in of newly elected officials.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Per Council's direction at the 8/20/19 workshop, a charter ordinance was drafted by the City Attorney to provide for the newly elected officials from the November 2019 election to be sworn in at the first regular council meeting in December of 2019. Per the ordinance this will be the case for future newly elected officials as well. It also changes the end of the term for the current elected officials. The City Attorney has provided the attached memo to address a question raised at the workshop.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Charter Ordinance 36- Changing the Swearing in Date to the First Regular Meeting in December	Cover Memo
☐ Memo from City Attorney	Cover Memo
☐ New State Law Concerning Swearing of Newly Elected Officials	Cover Memo

CHARTER ORDINANCE NO. 36

A CHARTER ORDINANCE AMENDING AND REPEALING EXISTING SECTION 3 OF CHARTER ORDINANCE NO. 32.

Whereas, K.S.A. 2018 supp. 25-2120 requires that the term of office for a city official must commence on a date established by resolution of the city on or after December 1 following the certification of the election and no later than the second Monday in January following certification of the election.

Whereas, the City Council desires to change when newly elected officials are sworn in to the first regular council meeting in December following the General Election in November.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

SECTION 1. Existing Section 3 of Charter Ordinance No. 32 is hereby amended to read as follows:

Those Governing Body positions that would have terms expiring in January 2020 shall expire on the day of the first regularly scheduled City Council meeting in December following the certification results from the November 2019 election, when the City officials elected in the November 2019 general election take office. Those Governing Body positions that would have terms expiring in January 2022 shall expire on the day of the first regularly scheduled City Council meeting in December following the certification results from the November 2021 general election, when the City officials elected in the November 2021 general election take office.

SECTION 2. Existing Section 3 of Charter Ordinance No. 32 is hereby repealed.

SECTION 3. This Charter Ordinance shall take effect upon its publication in the official City newspaper.

PASSED by the Governing Body, not less than two-thirds of the elected members voting in favor thereof, this ___th day of _____, 2019.

/S/ _____

Mike Kelly, Mayor

ATTEST:

/S/ _____

Kelley Nielsen, City Clerk

APPROVED AS TO FORM

/S/_____

Steven E. Mauer, City Attorney

Memorandum

To: Keith Moody, City Administrator, City of Roeland Park
From: Mauer Law Firm PC
Date: 8/22/2019
Re: Changing the date of swearing in newly elected officials.

This memo addresses questions raised at August 19 City Council meeting regarding the new Charter Ordinance that would change the appointment date of newly elected officials.

The new Charter Ordinance changes the swearing in date for newly elected officials from the January following the General Election in November to the first council meeting in December following the General Election. The new Charter Ordinance will have no effect on candidates running in the November 2019 election since the Charter Ordinance only changes when a newly elected official's term will begin. The Charter Ordinance also changes when a sitting city council member's term ends from the January following the General Election in November to the first council meeting in December, when the newly elected official from the November General Election will be sworn in.

We invite any questions and look forward to discussing this matter further if need be.

Thank you for your time and attention,

Mauer Law Firm

SENATE BILL No. 105

AN ACT concerning cities; relating to elections; amending K.S.A. 25-313 and K.S.A. 2018 Supp. 25-2120 and repealing the existing sections.

Be it enacted by the Legislature of the State of Kansas:

Section 1. K.S.A. 25-313 is hereby amended to read as follows: 25-313. (a) *Except as provided in subsection (b), the regular term of office of all state, district, county-and, township and municipal officers shall begin on the second Monday in January next after the election, except as otherwise provided by law.*

(b) *The regular term of office for all city officers shall begin on a date established by resolution of the city. The date shall be on or after December 1 following the certification of the election and no later than the second Monday in January following the certification of the election. If a city does not establish an alternative date for elected officials taking office, the term shall begin on the second Monday in January.*

Sec. 2. K.S.A. 2018 Supp. 25-2120 is hereby amended to read as follows: 25-2120. The county election officer who conducts the city election shall promptly certify to the city governing body the determination of election results made by the county board of canvassers. The term of office shall commence on a date established by resolution of the city on or after December 1 following the certification of the election and no later than the second Monday in January following certification of the election. *If a city does not establish an alternative date for elected officials taking office, the term shall begin on the second Monday in January.*

Every person elected or appointed to city office, before entering upon the duties of such office, shall take and subscribe an oath or affirmation as specified in K.S.A. 54-106, and amendments thereto, and every such oath or affirmation shall be filed with the city clerk.

Sec. 3. K.S.A. 25-313 and K.S.A. 2018 Supp. 25-2120 are hereby repealed.

Sec. 4. This act shall take effect and be in force from and after its publication in the statute book.

I hereby certify that the above BILL originated in the SENATE, and passed that body

President of the Senate.

Secretary of the Senate.

Passed the HOUSE _____

Speaker of the House.

Chief Clerk of the House.

APPROVED _____

Governor.