

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall - 4600 W 51st St
July 17, 2017 7:00 PM

- Joel Marquardt, Mayor
- Erin Thompson, Council Member
- Becky Fast, Council Member
- Michael Poppa, Council Member
- Ryan Kellerman, Council Member

- Tim Janssen, Council Member
- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Rhoades, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Fast

Kelly

Finance

Janssen

Thompson

Safety

Rhoades

Kellerman

Public Works

McNeil

Poppa

Pledge of Allegiance

Roll Call

Modification of Agenda

Public Hearing – Set Mill Levy for 2018

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens are requested to keep their comments under 5 minutes. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriation Ordinance # 906
- B. May 15, 2017 Council Minutes
- C. Approve Purchase of Public Works Truck

III. Business From the Floor

A. Applications / Presentations

1. Employee Recognition Award
2. Community Garden – Anne O’Leary
3. Committee Report Sustainability – Michael Kelly

IV. Mayor's Report

V. Workshop and Committee Reports

- A. Council Workshop and Ad Hoc Summary

VI. Reports of City Liaisons

- A. MARC – Bike & Pedestrian (Teresa Kelly and Becky Fast)
- B. MARC – First Tier Suburbs (Teresa Kelly and Erin Thompson)
- C. NE Animal Control (Sheri McNeil and Ryan Kellerman)

VII. Unfinished Business

VIII. New Business

- A. Discuss Grading, Retaining Wall and Sanitary Sewer Work at the Rocks
- B. Contract Logo Design Services
- C. Resolution Establishing Reserve Amount for Major Retailer

IX. Ordinances and Resolutions:

X. Workshop Items:

- A. 2018 Budget Review – Continued (est. time 30 min.)

XI. Reports of City Officials:

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the

discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large

number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Public Hearing- -
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/17/2017
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **Public Hearing – Set Mill Levy for 2018**
Item Type: Other

Recommendation:

Please see attached.

Details:

Kansas law requires cities to hold a public budget hearing prior to adopting the budget and setting the property tax mill levy for the following year. The City is required to publish at least 10 days prior to the hearing. We published our notice in the Legal Record on June 27th.

Full details on the proposed budget, including all revenues, expenditures and proposed CIP, are included with the workshop item on the Budget Discussion as part of this agenda packet.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Budget Hearing	Exhibit

NOTICE OF BUDGET HEARING

2018

The governing body of

City of Roeland Park

will meet on 7/17/2017 at 7:00 PM at 4600 W. 51st Street Roeland Park, Kansas for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at 4600 W. 51st Street Roeland Park, Kansas and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
FUND	Expenditures	Tax Rate *	Tax Rate *
General	4,743,737	28.412	28.480
Debt Service	1,179,494	4.966	2.978
Library			
Special Highway	131,702	136,164	356,451
Special Street (27A)	1,013,497	1,051,313	1,948,090
Community Center (27C)	206,540	241,300	471,900
Special Infrastructure (27D)	393,766	390,000	772,722
Equip & Bldg Reserve	389,383	281,931	1,519,129
RP Prop Owners Assoc.	31,918	31,875	46,541
TIF 3A/C Boulevard Apts/Pk	707,181	649,000	127,438
CID #1			2,698,767
TDD #1	353,786	270,000	275,400
TDD #2	131,501	136,000	138,720
TIF 2D - City Hall	354,780	643,510	425,154
TIF 2C - Valley State Bank	57,032	69,374	71,931
TIF 1 A/B Walmart	377,620	1,234,196	1,844,355
Totals	10,071,937	33.378	33.463
Less: Transfers	998,390	1,153,900	1,008,421
Net Expenditure	9,073,547	10,327,102	19,324,527
Total Tax Levied	4,923,932	2,353,286	xxxxxxxxxxxxxxx
Assessed Valuation	1,227,519	70,323,502	75,186,159
Outstanding Indebtedness,			
January 1,	2015	2016	2017
G.O. Bonds	7,995,000	6,383,000	5,603,000
Revenue Bonds	0	0	0
Other	0	0	0
Lease Purchase Principal	894,195	697,995	457,401
Total	8,889,195	7,080,995	6,060,401

*Tax rates are expressed in mills

City of Roeland Park

City Official Title: Finance Director

Date:

Committee/Department:

Appropriation Ordinance # 906

Recommendation:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

How does item relate to Strategic Plan?

ATTACHMENTS:

Description

📄 Appropriation Ordinance # 906

Type

Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Friday, July 14, 2017

Appropriation Ordinance - 07/17/2017 - #906

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 17th day of July, 2017.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	294,907.63
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance - 07/17/2017 - #906

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Adorama, Inc.	102	5307.102	Other Commodities	Invoice: 20112766 /	6/22/2017	244.65	66936	244.65
Advance Auto Parts	106	5211.106	Maintenace & Repair Equipment	Invoice: 5128716534149 / trailer harnes	7/6/2017	7.34	66961	7.34
Advance Auto Parts	102	5260.102	Vehicle Maintenace	Invoice: 5128717934930 /	7/12/2017	24.78	66992	24.78
Automated Information Mapping Sy	101	5305.101	Dues, Subscriptions, & Books	Invoice: 27389/26553/27395 /	6/22/2017	1,210.26	66937	1,210.26
Airgas USA, LLC	106	5318.106	Tools	Invoice: 9945495140 /	7/6/2017	89.01	66962	89.01
All Copy Products Inc.	102	5214.102	Other Contractual Services	Invoice: AR2118746 /	6/28/2017	12.93	66947	180.49
All Copy Products Inc.	105	5214.105	Other Contractual Services	Invoice: AR2118746 /	6/28/2017	167.56	66947	
American Waste Systems, Inc.	101	5292.101	Fireworks	Invoice: 7/3-7/5/17 /	6/22/2017	315.00	66938	315.00
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 134651 /	7/6/2017	197.48	66963	250.13
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 134676 /	7/6/2017	52.65	66963	
AT&T	101	5202.101	Telephone	Invoice: 3241 6/21/17 /	7/12/2017	44.99	66993	44.99
Barnhart Security & Alarm, Inc.	106	5210.106	Maintenace And Repair Building	Invoice: 7138 /	7/6/2017	75.00	66964	75.00
Batteries Plus Bulbs	102	5301.102	Office Supplies	Invoice: 258396804 /	6/28/2017	20.00	66948	20.00
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	Invoice: 76800005 /	7/12/2017	1,763.52	66994	1,763.52
Blue Sky Cleaners	102	5224.102	Laundry Service	Invoice: 6/4/17 /	6/22/2017	216.60	66939	216.60
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenace	Invoice: 1032039 /	6/22/2017	21.00	66940	56.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenace	Invoice: 1032000 /	6/22/2017	35.00	66940	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenace	Invoice: 1032311 /	7/12/2017	194.99	66995	194.99
The Bullet Hole	102	5206.102	Travel Expense & Training	Invoice: 878972 /	6/22/2017	180.00	66941	180.00
City of Roeland Park -	103	4410.103	Fine	CK32252 Invoice: 6/23//17 /	6/23/2017	140.00	32252	140.00
Columbia Capital Management, LLC	101	5209.101	Professional Services	Invoice: 17430006 /	6/28/2017	900.00	66949	900.00
Custom Tree Care, Inc.	104	5214.104	Other Contractual Services	Invoice: 16147 /	7/12/2017	133.00	66996	1,883.00
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16069 /	7/12/2017	350.00	66996	
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16095 /	7/12/2017	350.00	66996	
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16077 /	7/12/2017	1,050.00	66996	
Design Energy Group	104	5214.104	Other Contractual Services	CK32258 Invoice: 7/12/17 MANUAL CK ,	7/12/2017	1,437.50	32258	1,437.50
Family Support Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 6/29/17 HARPER /	6/28/2017	328.62	66950	328.62
Family Support Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 7/13/17 HARPER /	7/12/2017	328.62	66997	328.62
GBA Architects Engineers	450	5625.450	CARS Projects	Invoice: 50666 /	7/12/2017	36,215.23	66998	36,215.23
Geiger Ready-Mix, Inc.	300	5246.300	In-House Street Maintenance	Invoice: 826854 /	7/6/2017	532.75	66965	2,357.25
Geiger Ready-Mix, Inc.	300	5246.300	In-House Street Maintenance	Invoice: 825851 / concrete material	7/6/2017	532.75	66965	
Geiger Ready-Mix, Inc.	300	5246.300	In-House Street Maintenance	Invoice: 826323 / cedar st concrete ma	7/6/2017	532.75	66965	
Geiger Ready-Mix, Inc.	300	5246.300	In-House Street Maintenance	Invoice: 826855 /	7/6/2017	759.00	66965	
Shea Geist	101	5256.101	Committee Funds	Invoice: 6/6-6/9/17 EXP. /	7/6/2017	435.56	66966	435.56
Government Finance Officers Associ	105	5305.105	Dues, Subscriptions, & Books	Invoice: 164246 /	7/6/2017	170.00	66967	170.00
David J. Grummon, P.A.	103	5209.103	Professional Services	Invoice: 6/16/17 /	6/28/2017	150.00	66951	150.00
GT Distributors - Austin	102	5308.102	Uniforms & Duty Gear	Invoice: INV0622194 /	7/12/2017	868.50	66999	868.50
Hampel Oil, Inc.	106	5302.106	Motor Fuels & Lubricants	Invoice: 90922600 /	7/6/2017	661.50	66968	661.50
House of Rocks	106	5262.106	Grounds Maintenance	Invoice: 190054 /	7/6/2017	80.00	66969	80.00

Johnson County Sheriff's Office	103	5227.103	Prisoner Care	Invoice: JCS4162 /	7/12/2017	1,225.00	67000	1,225.00
Ka-Comm., Inc.	102	5260.102	Vehicle Maintenance	Invoice: 147490 /	6/22/2017	7.50	66942	7.50
KAW Valley Engineering Inc.	300	5469.300	Stormwater Maintenance	Invoice: C28287 /	7/12/2017	78.00	67001	78.00
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	Invoice: 2834 6/26/17 /	7/6/2017	32.28	66970	32.28
KCP & L	101	5201.101	Electric	CK32254 Invoice: MULTIPLE 6/26/17 /	6/27/2017	4,036.40	32254	5,129.64
KCP & L	106	5201.106	Electric	CK32254 Invoice: MULTIPLE 6/26/17 /	6/27/2017	1,093.24	32254	
KCP & L	106	5201.106	Electric	Invoice: 1275 7/5/17 /	7/12/2017	1,782.64	67002	1,782.64
Keller Fire & Safety	290	5210.290	Maintenance And Repair Building	Invoice: 186193 /	7/6/2017	51.00	66971	51.00
Teresa Kelly	108	5206.108	Travel Expense & Training	Invoice: 5/8-10/17 TOWNEPLACE /	7/12/2017	126.72	67003	126.72
Kansas Gas Service	101	5289.101	Natural Gas	CK32251 Invoice: 7836/1745 6/14/17 /	6/23/2017	91.82	32251	207.12
Kansas Gas Service	106	5289.106	Natural Gas	CK32251 Invoice: 7836/1745 6/14/17 /	6/23/2017	115.30	32251	
Jacqueline Kremer	101	5237.101	Community Events	Invoice: 1017 /	7/12/2017	115.58	67004	300.00
Jacqueline Kremer	101	5256.101	Committee Funds	Invoice: 1017 /	7/12/2017	184.42	67004	
Kansas Heavy Construction, LLC	300	5469.300	Stormwater Maintenance	Invoice: 6/7/17 /	7/6/2017	57,407.50	66972	57,407.50
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	Invoice: 7060439 /	7/12/2017	116.00	67005	116.00
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 6/29/17 F REEVES JR /	6/28/2017	138.46	66952	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 6/29/17 F REEVES JR /	6/28/2017	138.92	66953	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 7/13/17 F REEVES JR /	7/12/2017	138.46	67006	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 7/13/17 F REEVES JR /	7/12/2017	138.92	67007	138.92
Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	Invoice: 7/17 COURT REVENUE /	7/12/2017	1,648.50	67008	1,648.50
KU Public Management Center	108	5276.108	Conferences & Seminars	Invoice: 7/17 J. JONES-LACY /	7/6/2017	115.00	66973	115.00
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	Invoice: 317001010000005 /	7/6/2017	4,561.71	66974	11,181.21
Lamp, Rynearson & Assoc., Inc.	450	5625.450	CARS Projects	Invoice: 317001020000002 /	7/6/2017	6,619.50	66974	
Lane Blueprint & Reprographics	106	5306.106	Materials	Invoice: 48383 /	7/13/2017	1,550.25	67009	1,550.25
LBA A/C, Heating & Plumbing	101	5210.101	Maintenance & Repair Building	Invoice: 242387 /	7/6/2017	658.00	66975	658.00
The Legal Record	101	5204.101	Legal Printing	Invoice: L67985 /	7/6/2017	29.67	66976	29.67
Logan Contractors Supply, Inc	300	5246.300	In-House Street Maintenance	Invoice: R65515 /	7/6/2017	405.00	66977	405.00
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	48.33	32253	535.74
Lowe's Business Acct./GEMB	106	5211.106	Maintenance & Repair Equipment	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	35.19	32253	
Lowe's Business Acct./GEMB	106	5211.106	Maintenance & Repair Equipment	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	25.56	32253	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	12.32	32253	
Lowe's Business Acct./GEMB	106	5262.106	Grounds Maintenance	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	16.92	32253	
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	44.15	32253	
Lowe's Business Acct./GEMB	102	5306.102	Materials	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	76.81	32253	
Lowe's Business Acct./GEMB	106	5306.106	Materials	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	69.51	32253	
Lowe's Business Acct./GEMB	106	5306.106	Materials	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	25.64	32253	
Lowe's Business Acct./GEMB	106	5318.106	Tools	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	8.54	32253	
Lowe's Business Acct./GEMB	106	5318.106	Tools	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	34.14	32253	
Lowe's Business Acct./GEMB	106	5318.106	Tools	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	37.96	32253	
Lowe's Business Acct./GEMB	106	5318.106	Tools	CK66946 Invoice: 1760 7/13/17 /	6/27/2017	100.67	32253	
Kelly Ludwig	101	5253.101	Public Relations	Invoice: 6/15/17 /	6/22/2017	1,500.00	66943	1,500.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	Invoice: 6/16/17 /	6/28/2017	150.00	66954	150.00
Midwest Public Risk	107	5126.107	Health Insurance	Invoice: B038TZ /	7/12/2017	29,424.51	67010	29,424.51

Moss Printing	101	5256.101	Committee Funds	Invoice: 9244 /	7/6/2017	25.50	66978	370.50
Moss Printing	106	5306.106	Materials	Invoice: 9396 /	7/6/2017	345.00	66978	
Municipal Services Team	101	5213.101	Audit Fees	Invoice: 6/17 AUDIT REPORT FI /	6/28/2017	150.00	66955	150.00
Municode	101	5305.101	Dues, Subscriptions, & Books	Invoice: 291743 /	7/12/2017	803.25	67011	803.25
NAPA Auto Parts	106	5260.106	Vehicle Maintenace	Invoice: 4569950099 /	7/6/2017	18.16	66979	18.16
Nationwide Retirement Solutions	101	2060.101	Section 457 Employee Payable	Invoice: 6/29/17 PAYROLL /	6/28/2017	1,223.41	66956	1,223.41
Nationwide Retirement Solutions	101	2060.101	Section 457 Employee Payable	Invoice: 7/13/17 PAYROLL /	7/12/2017	1,223.41	67012	1,223.41
Next To Nature Landscape, LLC	106	5214.106	Other Contractual Services	Invoice: 40372 /	7/6/2017	5,418.00	66980	5,418.00
Office Depot, Inc.	101	5301.101	Office Supplies	Invoice: 938577390001 /	7/12/2017	426.12	67013	426.12
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32255 Invoice: 7/12/17 MANUAL CK ,	7/12/2017	238.97	32255	238.97
Purchase Power	101	5205.101	Postage & Mailing Permits	Invoice: 6/20/17 /	7/6/2017	4.31	66981	4.31
Crafco, Inc.	300	5246.300	In-House Street Maintenance	Invoice: 25502534 /	7/6/2017	5,166.00	66982	5,166.00
Praxair Distribution Inc	106	5318.106	Tools	Invoice: 77866892 /	7/12/2017	26.69	67014	26.69
Balls Food Stores	108	5251.108	Mayor Expenses	Invoice: 649020 /	6/22/2017	42.52	66944	42.52
Balls Food Stores	102	5236.102	Community Policing	Invoice: 649026 /	7/13/2017	11.02	67015	246.15
Balls Food Stores	102	5236.102	Community Policing	Invoice: 649027 /	7/13/2017	44.97	67015	
Balls Food Stores	101	5254.101	Miscellaneous Charges	Invoice: 648895 /	7/13/2017	190.16	67015	
Principal Life	107	5130.107	City Paid Life/ST Disability	Invoice: 6/17/17 /	6/28/2017	814.15	66957	814.15
Print Tekk	101	5208.101	Newsletter	Invoice: 112956 /	6/22/2017	1,254.65	66945	1,254.65
ProShred of Kansas City	102	5214.102	Other Contractual Services	Invoice: 100126204 /	7/12/2017	22.50	67016	45.00
ProShred of Kansas City	105	5214.105	Other Contractual Services	Invoice: 100126204 /	7/12/2017	22.50	67016	
Wex Bank	104	5302.104	Motor Fuels & Lubricants	CK32250 Invoice: 50211776 /	6/23/2017	26.65	32250	578.32
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32250 Invoice: 50211776 /	6/23/2017	551.67	32250	
Wex Bank	102	5302.102	Motor Fuels & Lubricants	CK32256 Invoice: 7/12/17 MANUAL CK ,	7/12/2017	1,645.15	32256	1,645.15
Rejis Commission	102	5214.102	Other Contractual Services	Invoice: INV0055107 /	6/28/2017	212.37	66958	212.37
Riteway Maintenance & Supply, LLC	101	5214.101	Other Contracted Services	Invoice: 16796 /	7/6/2017	910.00	66983	910.00
Roto - Rooter Plumbing & Drain Sen	290	5210.290	Maintenace And Repair Building	Invoice: 50619654362 /	7/12/2017	390.00	67017	390.00
George Schlegel	101	5230.101	Art Commissioner	Invoice: CHECKJUL /	7/1/2017	100.00	66960	100.00
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 13009901041 /	7/6/2017	1,735.40	66984	12,395.38
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 1300993603 /	7/6/2017	1,940.00	66984	
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 13009925017 /	7/6/2017	1,382.50	66984	
Shafer, Kline & Warren, Inc.	300	5209.300	Professional Services	Invoice: 1300993505 /	7/6/2017	90.00	66984	
Shafer, Kline & Warren, Inc.	510	5209.510	Professional Services	Invoice: 13009922020 /	7/6/2017	4,027.48	66984	
Shafer, Kline & Warren, Inc.	300	5470.300	Park Maint/Infrastructure	Invoice: 1300993703 /	7/6/2017	3,220.00	66984	
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 13009925018 /	7/12/2017	3,075.00	67018	26,660.77
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 1300993604 /	7/12/2017	285.00	67018	
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 13009901042 /	7/12/2017	545.00	67018	
Shafer, Kline & Warren, Inc.	300	5209.300	Professional Services	Invoice: 1300993503 /	7/12/2017	1,549.53	67018	
Shafer, Kline & Warren, Inc.	300	5209.300	Professional Services	Invoice: 1300993506 /	7/12/2017	62.50	67018	
Shafer, Kline & Warren, Inc.	510	5209.510	Professional Services	Invoice: 13009922017 /	7/12/2017	11,417.22	67018	
Shafer, Kline & Warren, Inc.	510	5209.510	Professional Services	Invoice: 13009922016 /	7/12/2017	6,654.02	67018	
Shafer, Kline & Warren, Inc.	510	5209.510	Professional Services	Invoice: 13009922021 /	7/12/2017	1,495.00	67018	
Shafer, Kline & Warren, Inc.	300	5470.300	Park Maint/Infrastructure	Invoice: 1300993704 /	7/13/2017	1,577.50	67018	

Staples Advantage	101	5301.101	Office Supplies	Invoice: 8045207235 /	7/12/2017	190.80	67019	190.80
Strasser True Value	106	5211.106	Maintenace & Repair Equipment	Invoice: 250545 / water buffalo repair	7/6/2017	21.56	66985	196.53
Strasser True Value	106	5211.106	Maintenace & Repair Equipment	Invoice: 250164 /	7/6/2017	154.97	66985	
Strasser True Value	106	5211.106	Maintenace & Repair Equipment	Invoice: 250389 / chainsaw diag.repair	7/6/2017	20.00	66985	
Erin Thompson	108	5206.108	Travel Expense & Training	Invoice: 6/15/17 AMAZON /	7/12/2017	707.39	67020	707.39
US BANK	101	5203.101	Printing & Advertising	Invoice: BOHON 6/25/17 /	7/12/2017	13.38	32257	1,667.36
US BANK	102	5206.102	Travel Expense & Training	Invoice: BOHON 6/25/17 /	7/12/2017	22.40	32257	
US BANK	105	5206.105	Travel Expense & Training	Invoice: JONES-LACU 6/25/17 /	7/12/2017	(100.00)	32257	
US BANK	108	5251.108	Mayor Expenses	Invoice: BOHON 6/25/17 /	7/12/2017	139.90	32257	
US BANK	101	5254.101	Miscellaneous Charges	Invoice: JONES-LACU 6/25/17 /	7/12/2017	12.77	32257	
US BANK	101	5301.101	Office Supplies	Invoice: BOHON 6/25/17 /	7/12/2017	26.42	32257	
US BANK	101	5305.101	Dues, Subscriptions, & Books	Invoice: JONES-LACU 6/25/17 /	7/12/2017	370.00	32257	
US BANK	101	5305.101	Dues, Subscriptions, & Books	Invoice: JONES-LACU 6/25/17 /	7/12/2017	227.32	32257	
US BANK	108	5305.108	Dues, Subscriptions, & Books	Invoice: JONES-LACU 6/25/17 /	7/12/2017	409.19	32257	
US BANK	102	5206.102	Travel Expense & Training	Invoice: MORRIS 6/25/17 /	7/13/2017	310.00	32257	
US BANK	106	5262.106	Grounds Maintenance	Invoice: SCHARFF 6/25/17 /	7/13/2017	235.98	32257	
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	Invoice: 240380 /	7/6/2017	1,273.20	66986	1,273.20
Vance Brothers	300	5246.300	In-House Street Maintenance	Invoice: IC57665 / tack oil street main	7/6/2017	102.00	66987	102.00
Verizon Wireless	102	5202.102	Telephone	Invoice: 9788065857 /	7/12/2017	295.66	67021	415.69
Verizon Wireless	104	5202.104	Telephone	Invoice: 9788065857 /	7/12/2017	80.02	67021	
Verizon Wireless	106	5202.106	Telephone	Invoice: 9788065858 /	7/12/2017	40.01	67021	
Water District No 1 of Johnson Cour	106	5287.106	Water	Invoice: 3901 6/22/17 /	6/28/2017	95.04	66959	95.04
Water District No 1 of Johnson Cour	101	5287.101	Water	Invoice: 6/26/17 MULTIPLE /	7/6/2017	168.39	66988	355.95
Water District No 1 of Johnson Cour	106	5287.106	Water	Invoice: 6/26/17 MULTIPLE /	7/6/2017	187.56	66988	
Water District No 1 of Johnson Cour	106	5287.106	Water	Invoice: 6/27/17 MULTIPLE /	7/6/2017	237.25	66989	237.25
WCA Waste Corporation	106	5262.106	Grounds Maintenance	Invoice: 990000272381 /	7/13/2017	113.19	67022	34,607.96
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 990000272381 /	7/13/2017	1.25	67022	
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 990000272381 /	7/13/2017	34,493.52	67022	
The Work Zone, Inc.	106	5259.106	Traffic Control Maintenance	Invoice: 46160 / street barricades	7/6/2017	375.00	66990	375.00
Zerger & Mauer LLP	101	5215.101	City Attorney	Invoice: 202163 /	7/6/2017	1,824.00	66991	1,824.00
Forte	101	5214.101	Other Contracted Services	EFT#6/30/17 Invoice: 6/30/17 ALL ACCT	7/1/2017	240.66		
Forte	101	5214.101	Other Contracted Services	EFT#7/3/17 Invoice: 7/3/17 ADMIN WEI	7/3/2017	11.70		
Forte	101	5214.101	Other Contracted Services	EFT#7/3/17 Invoice: 7/3/17 COURT WEI	7/3/2017	11.70		
Forte	101	5214.101	Other Contracted Services	EFT#7/3/17 Invoice: 7/3/17 COURT /	7/3/2017	131.82		
Forte	101	5214.101	Other Contracted Services	EFT#7/3/17 Invoice: 7/3/17 ADMIN /	7/3/2017	11.70		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#6/19/17 Invoice: 6/19/17 /	6/19/2017	1,856.54		
KPERS	107	5123.107	KPERS City Contribution	EFT#6/19/17 Invoice: 6/19/17 /	6/19/2017	2,617.72		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#7/3/17 Invoice: 7/3/17 /	7/3/2017	1,843.65		
KPERS	107	5123.107	KPERS City Contribution	EFT#7/3/17 Invoice: 7/3/17 /	7/3/2017	2,599.54		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#6/19/17 Invoice: 6/19/17 /	6/19/2017	2,384.78		
KP&F	107	5131.107	KP&F City Contribution	EFT#6/19/17 Invoice: 6/19/17 /	6/19/2017	6,347.15		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#7/3/17 Invoice: 7/3/17 /	7/3/2017	2,133.43		

KP&F	107	5131.107	KP&F City Contribution	EFT#7/3/17 Invoice: 7/3/17 /	7/3/2017	5,678.21
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Invoice: EFTJUL /	7/1/2017	<u>1,583.00</u>

					\$	294,907.63
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Item Number: Consent Agenda- II.-B.
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **May 15, 2017 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description



May 15, 2017 Council Minutes

Type

Cover Memo

**CITY COUNCIL MEETING MINUTES
CITY OF ROELAND PARK, KANSAS
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, May 15, 2017 7:00 P.M.**

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Fast
Kelly

Finance

Janssen
Thompson

Safety

Rhoades
Kellerman

Public Works

McNeil
Poppa

PLEDGE OF ALLEGIANCE

Mayor Marquardt called the meeting to order and led everyone in the Pledge of Allegiance

ROLL CALL

City Clerk Bohon called the roll. CMBR Poppa was absent

MODIFICATION OF AGENDA

Under New Business the Workshop discussion will continue regarding the changes to the audit transmittal letter.

I. CITIZENS COMMENT

1. Linda Mau. Ms. Mau spoke to the City's sales tax and mill levy in relation to Walmart stating those monies can be used for anything. She also spoke to the increase in property values and the resulting increased tax amounts. Ms. Mau inquired of the Governing Body as to why there is no mention of a mill levy reduction in the upcoming budget.

2. Tom Madigan (5316 W. 49th Terr.) Mr. Madigan stated he appreciated the signage informing citizens of the upcoming budget community forum. He also spoke to the pay raises for all employees in the City. He also questioned the issuance of bonds for a new Public Works building when they do not have a solid commitment at the old pool site.

II. CONSENT AGENDA

A. Appropriation Ordinance #904

B. February 13, 2017 Special Call City Council Minutes

C. May Appointments – Committee Liaisons

MOTION: CMBR KELLY MOVED AND CMBR KELLERMAN SECONDED TO APPROVE THE CONSENT AGENDA.
(MOTION PASSED 7-0).

III. BUSINESS FROM THE FLOOR

A. Applications / Presentations

1. SMA Run – Kristal Wilson

Kim Secora asked for approval to hold the 17th Annual Cure SMA Race and Roll in Roeland Park on Saturday, August 26. In the past 17 years, the group has been able to raise over \$750,000. The event will be held at Bishop Miege High School and have received their approval. The race will be the same route as the previous year.

Spinal Muscular Atrophy (SMA) is a motor-neuron disease that affects the voluntary muscles of children used for activities like crawling, swallowing, and breathing. It is the leading genetic killer of children under the age of two.

There are two surviving children who live in Roeland Park and are now in college. Money raised by SMA is used for treatments as well as supporting families who deal with this on a daily basis, with the hope for ultimately finding a cure.

MOTION: CMBR THOMPSON MOVED AND CMBR JANSSEN SECONDED TO APPROVE THE SMA RUN PERMIT FOR AUGUST 26, 2017. (MOTION CARRIED 7-0).

2. Community Events – Shea Geist

Ms. Geist reported that their first event for 2017 was the Easter Egg Hunt. There were approximately 67 children and their families in attendance. The ladies from the crafting group at the Community Center stuffed 1,400 eggs for the hunt. The group is a member of the Events Committee although they are not a voting member, but Ms. Geist acknowledged it is of a great benefit to have their support. A local Boy Scout and Girl Scout troop assisted with hiding the eggs. They recovered about 1,300 eggs. The total expenditures for the event were \$354.52. Ms. Geist thanked the Councilmembers who came to the event and had their picture taken with the bunny. She added that Representative Melissa Rooker also was at the event.

Party in Arrr Park is the next upcoming event. They have scheduled Roeland Park residents Leslie and Jay's Laughing Matters to provide the entertainment. The first part of the day will be the children's pirate-themed party. At 1:00 p.m. the party will switch to Party in Arrr Park. The Sustainability Committee is sponsoring a bike safety presentation by Laura Steele from WalkBikeKC. They will also be giving away a bike and free helmets. Other activities will include a water balloon fight, a watermelon eating contest, and a hula-hoop contest. The committee continues to seek donations to help with those events. Ms. Geist also thanked the Council for issuing the alcohol permit.

CMBR McNeil asked if there was a time limit on the consumption of alcohol in the park. Ms. Geist said they were leaving it up to common sense and were not encouraging alcohol during the children's events.

Police Chief Morris said he would be there and monitor the events.

CMBR Fast asked if this event could be a sponsored ad for a Facebook ad.

Ms. Geist said a flyer will be distributed for the event. She also said expenditures to date on this event are \$400, which has gone towards the portable toilet and the Laughing Matters group. She reiterated they are continuing to seek additional sponsors for the event.

CMBR Janssen said he likes the idea of the bike raffle and would like to see that incorporated into the flyer.

Mayor Marquardt said Ms. Geist should feel free to come before the Council to ask for additional funds if they are needed. He added that he and the Governing Body appreciate all the work they do.

Barktoberfest will be the next upcoming event in October and more information will follow at a later time.

IV. MAYOR'S REPORT

Mayor Marquardt asked CMBR Kelly to report on the Bike-Walk-Roll that took place earlier in the month.

CMBR Kelly reported that the county, City staff, including Public Works and Public Safety, and the school district worked together and received a grant for \$25,000 that allowed them a two-day workshop with Peter Lagerwey. Mr. Lagerwey is a traffic expert under contract with the University of North Carolina Highway Safety Research Center who meets with groups to help evaluate bike and pedestrian safety in their community. The group walked and rode a bus around Roeland Park and is now working on a preliminary report that will be brought to staff and be a useful tool for Public Works and the safety department to look at the way streets are, crosswalks, and sidewalks. On May

4th over 100 children rode their bikes, walked or rode scooters to school. In attendance was Kenny Southwick, Interim Superintendent from the Shawnee Mission School District and the BikeWalkKC safety program where children had the ability to earn a bike. They also now have a bike club. The group will be meeting with parents and following up with participant input on the routes which will be worked into the final report. This is a pilot program they hope to be able to replicate to pass around to other schools in the district as well as private schools.

Mayor Marquardt said he attended the event and they recognized those who helped in developing the program. They did not, however, recognize CMBR Kelly who started this project and has kept it moving forward and who has also volunteered to work with the school. He thanked her for starting this project for the school.

V. WORKSHOP AND COMMITTEE REPORTS

A. Workshop Summary

CMBR Fast reviewed the Workshop discussion items that included the City's reserves and outstanding debt. Also reviewed were trends in primary revenues. The Governing Body discussed the City's re-branding and creative process. There was an update on the May committee appointments. Rezoning and Preliminary Development for the Old Pool Site will be discussed further under New Business on the agenda. There will also be further discussion on the bond issue.

VI. REPORTS OF CITY LIAISONS

There were no reports given.

VII. UNFINISHED BUSINESS

There was no Unfinished Business discussed.

VIII. NEW BUSINESS

A. Rezoning of Old Pool Site (The Rocks) Ordinance

City Administrator Moody said the rezoning is related to the development at the northeast corner of 48th Street and Roe Boulevard. The rezoning is consistent with City's Comprehensive Plan and the anticipated uses are permitted uses within this category.

CMBR Kellerman asked where the name "The Rocks" came from. City Administrator Moody said the ad hoc committee came up with the term as it is required to have a title to a plat. Ms. Jones-Lacy added it is only the name for the plat, not the name for the development.

CMBR Kellerman added that it should be made official if they are going to add it on the plat.

MOTION: CMBR THOMPSON MOVED AND CMBR KELLY SECONDED TO APPROVE REZONING AT 4800 ROE PARKWAY TO CB-2 ALLOWING FOR A HOTEL AND AN ADVENTURE ROPES COURSE AND A SIT-DOWN BAR AND RESTAURANT. (MOTION CARRIED 7-0)

B. Preliminary Development Plan (The Rocks)

City Administrator Moody said that subdivision/zoning regulations require that it is accompanied by a development plan.

MOTION: CMBR THOMPSON MOVED AND CMBR RHOADES SECONDED TO APPROVE THE PRELIMINARY DEVELOPMENT FOR THE ROCKS AT 4800 ROE PARKWAY AS SUBMITTED. (MOTION CARRIED 7-0).

C. Future Initiatives in the Letter of Transmittal in the Comprehensive Financial Report

CMBR Kellerman said it was the majority of the Council who wished to eliminate the City Administrator's recommendation of issuing \$2 million in general obligation bonds every three years. In its stead they could have a

resolution that they would have a no interest, no debt payment plan. He added that while this comment in the letter was a mistake, he questioned whether there were other errors in the report.

City Administrator Moody said the report itself is based on data from the previous year and Ms. Jones-Lacy added that she would remove the remarks about general obligation bonds from the report.

Ms. Jones-Lacy said the transmittal letter is the only section of the audit that has management discussion analysis. The remainder of the report is data-driven. She will also need all copies of the audit returned in order for the change to be made.

IX. ORDINANCES AND RESOLUTIONS:

A. Special Event Permit Regulation Changes – Remanded from Council

CMBR Fast wanted to see an ordinance that had a limit on the number of signs.

City Attorney Mauer said he could create an ordinance that would make that possible, but there is currently a limitation that once the sign becomes tattered or torn, then the City can ask it to have it removed.

MOTION: CMBR JANSSEN MOVED AND CMBR RHOADES SECONDED TO APPROVE ORDINANCE 949. (MOTION CARRIED 4-3 WITH CMBRS FAST, THOMPSON AND KELLY VOTING NO.)

POLL THE COUNCIL

FAST - N MCNEIL - Y JANSSEN - Y RHOADES - Y KELLERMAN - Y THOMPSON - N KELLY - N

X. WORKSHOP ITEMS:

A. First Quarter Financials

Ms. Jones-Lacy provided the highlights of the budget noting that revenues are looking good. Property taxes in the first quarter of 2017 generated \$1.1 million, which is a 5.2 percent increase over last year at this time. Sales taxes continue to improve and are 4.3 percent above last year and over what was budgeted for this time. Franchise fees continue to fluctuate and are something they continue to closely watch. Collections are 4.7 percent higher than in 2016, however, they are 5 percent lower than projections. Natural gas is up 23 percent and is the only utility which has seen an increase as prices continue to rise. Court fines are down 15.9 percent in 2017 compared to last year. This was anticipated due to a reduced fee schedule.

Revenues have increased in the General Fund \$32,691. Expenditures in the General Fund through March 2017 are at 19.2 percent of projected expenditures.

Ms. Jones-Lacy noted that the City started out investing \$2.4 million which has increased to \$6.2 million invested. This year they have collected almost \$14,000 in interest payments.

Ms. Jones-Lacy reviewed the transfers in and out of funds as some of the projections do change. They will see that debt service begins to drop in 2019 as items are paid off.

In the first quarter of 2017, the City has issued 109 building permits for a value of \$2.1 million, which is the highest they have seen in the first quarter in the past six years. This number is anticipated to continue to increase and is a good economic indicator for Roeland Park.

B. Solid Waste Service Contract Discussion

City Administrator Moody stated that staff recommends working with Westwood and Fairway through MARC on a three-year service agreement with WCA with two one-year renewals at a rate of \$15.17 per home per month. WCA presented the lowest cost proposal and has majority support from the representatives on the interview panel from the three cities. Staff does recognize that recent services from WCA have not met expectations and that remaining with WCA is not ideal. The next most affordable proposal is ten percent higher than WCA, which is an additional \$19

per home per year, and is from a firm that has also had service delivery problems. WCA has presented methods that they are now using to manage service quality.

CMBR McNeil asked why Jim's Disposal Service was not brought forward. City Administrator Moody they did not score high enough to garner an interview.

CMBR Fast asked what recourse they have if service does not improve with WCA. City Administrator Moody said they have the ability to find them in violation of their performance terms.

(Roeland Park City Council in Recess)

(Break in Recording)

Discussions resumed about penalties in the current suggested contract. City Administrator Moody said there are two types of penalties, one for a missed service for an individual and another penalty if they've missed an area or missed the entire City.

The Council discussed monetary penalties to WCA for not performing and also the steps they are taking to reduce the number of incidents.

Mayor Marquardt thanked City Attorney Mauer for attending the Council meeting, but he did not need to remain for the remaining Workshop items discussion. Mr. Mauer then left the meeting.

CMBR Fast said it is wrong to continue with a company that has provided them with bad service and then to give them a 22 percent rate increase.

Mayor Marquardt asked why the second lowest bidder, Jim's, was not given an interview opportunity. City Administrator Moody said they did not have the experience and were not a large enough agency.

CMBR McNeil said she was absolutely against WCA being given any kind of a contract with the City again. WCA literature states they should tie, bag or bundle yard waste in a biodegradable bag. When she spoke with them they told her you could use a yard container. Ms. McNeil recommended if they move forward with WCA that language be designated in the contract.

CMBR Rhoades asked if the fines imposed on WCA would be refunded to the inconvenienced residents or go directly to the City. City Administrator Moody said that would be a decision of the City Council.

CMBR Thompson said she would support working with Westwood and Fairway in contracting a waste disposal service.

Mayor Marquardt said the penalties are fairly low to cause any change in action.

CMBR Fast said she would hate to walk away from working with the other cities, but would like to see stronger penalties and more options to leave.

CMBR McNeil said it was a shame they didn't give Jim's a chance as they are a small locally-owned business. Her choice would be Waste Management, a Kansas company that benefits Kansas and their yard waste is free to Johnson County residents.

CMBR Janssen said he scored WCA first and Waste Management a close second. WCA's price was lowest and they were putting in place external and internal performance measures and working to improve their service. He added that all the companies are experiencing labor issues. He said Republic is more of a commercial company trying to break into the residential market and do not have a proven residential track record.

CMBR Rhoades said it all comes down to price and as long as they hold them accountable and levy fines for non-service.

CMBR Kellerman added that they have given WCA many opportunities and felt the problems should have been remedied, but they were not and continue. He said he would like to know the amount of complaints that have come into the City. He then added as a City they should not continue with a company that has given them so many issues.

CMBR Kelly said she supports continuing with the other two cities in utilizing WCA with additional things built into the contract for accountability. Ms. Kelly added that she has seen an improvement in service in her area.

Mayor Marquardt said he too has had problems in the past with WCA, but has not had any this year.

C. Select Website Design and Hosting Firm

City Clerk Bohon said staff is recommending selecting CivicPlus for website design and hosting. She would like to begin working on getting the process started, but recommends the City finish the logo before starting the website process.

CMBR Fast recommended everyone should visit the City of Manhattan's website as they use CivicPlus as their web host. It provides a lot of opportunities for civic engagement. People can take surveys, watch videos, and it also allows for mass notification and permits, and is a very integrative website. They provide training and also will redo the website every four years for no charge.

Ms. Bohon said CivicPlus is projected to cost \$14,900, which is under the \$20,000 budgeted amount.

City Administrator Moody said they are looking for agreement from the Council so they can begin the paperwork to present to Council for approval.

CMBR Rhoades said he would like to review all the proposals that were submitted.

There was majority consensus to move forward.

D. 2018 Budget Review – Continued

City Administrator Moody gave the presentation that will be presented at the community forum. He said the citizen satisfaction survey was used to create priorities for 2018. They also incorporated items that were considered below benchmarks to help develop City goals. He also reviewed the cost of living increases from \$13,676 in 2011 to \$14,905 in 2016, which is at the high end for Johnson County communities.

Mr. Moody noted there were some changes to goals and objectives for the City including the Novus agenda and the high priority sidewalk extension.

CMBR McNeil asked about a shade structure planned near the snack bar as there is already a lot of shade in that area. City Administrator Moody said one structure is in disrepair and the other is approaching 20 years and in need of repair. This item is just in anticipation of replacing the existing one. The shade structure objective was reduced by \$10,000.

The dead tree removal objective has been added as a line item in the budget.

Staff also needs direction on the *Roeland Parker* newsletter as far as page length, size and color. Ms. Bohon has provided several options for the Council to choose from.

CMBR Kelly would like to see Council actions added to the newsletter.

City Administrator Moody said the CIP does not have any year changes or cost changes in the project, but does reflect a change in funding source. Bonds have been removed and replaced with reserves or TIF funds.

Mayor Marquardt asked if this method is sustainable and would it use up all reserves. City Administrator Moody said based on projections through 2023 the plan appears sustainable with a projection of lowering the mill levy by two and not issuing bonds. City Administrator Moody said it is because there is less of a need in the debt service fund to maintain the higher fund level.

CMBR Fast said what they were asking for was a two mill decrease in the General Fund to have some expenses reduced. The report shows a pulling from the reserves, which they did not want touched, and then moved to the CIP and this does not reflect what many of the Council had discussed. They wanted to protect the reserves and wanted expenses reduced in the General Fund.

City Administrator Moody said the reserves are maintained at the benchmarks established as a Council.

Mayor Marquardt said he was not feeling well and left the meeting turning it over to CMBR Fast.

City Administrator Moody said the budget reflects a one percent annual increase.

CMBR Thompson said she would like to see the budget alternatives discussed at the community forum.

CMBR Rhoades asked if it was possible to have a budget without borrowing. City Administrator Moody said he believed the City can avoid borrowing.

CMBR Kellerman said they always get confused during discussion of Workshop items during the Council meeting and would like to see it moved to after Council.

CMBR Fast said this was a discussion for another time.

City Administrator Moody presented a graph that depicted past merit increases noting that the City had not been able to provide increases annually. CMBR Fast said she did not support having that item in the budget. She would support discussing it in greater detail in November and to add it to next year's budget.

City Administrator Moody will present the survey information from MARC to the Council when they receive it. The information will be beneficial for an adjustment to the pay scale that would take effect as of January 1, 2018. This does not mean that anyone's pay will increase, it is just an adjustment in the range. They need to ask themselves how their current wages compare to the area and are they relevant to the current market. He would like to see an adjustment made for some employees who have been with the City for a number of years, have gained experienced being paid below market and, therefore, have a higher potential to be attracted away.

City Administrator Moody said they will present the two mill reduction and no bonds at the community forum. City Administrator Moody believes as long as they can use the TIF funds on the CIP projects which will require an amendment to the CIP project description, which Council will need to do with adoption of the budget.

XI. REPORTS OF CITY OFFICIALS:

City Clerk Bohon recommended rescheduling the July 3rd Workshop to July 10th to which everyone agreed. The Recycling event has been rescheduled for Saturday, September 16th.

XI. ADJOURNMENT

MOTION: CMBR KELLY MOVED AND CMBR KELLERMAN SECONDED TO ADJOURN. (MOTION PASSED 7-0).

(City of Roeland Park Council Meeting Adjourned)

Joel Marquardt, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-C.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/6/2017
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **Approve Purchase of Public Works Truck**
Item Type: Other

Recommendation:

Staff recommends for Council to approve the purchase of a 2017 Ford F-250 Super Cab 4x4 at a cost not to exceed \$38,500.

Details:

On April 11, 2017 Public Works had asset number #105 stolen. This was a 2008 Chevy 2500 extended cab, 4 wheel drive, V8 gas engine, pickup truck. Since that time, staff has worked with our insurance company to develop a cost to repair the truck. The insurance company determined the truck was a total loss and compensated the City \$26,146 minus the City's \$500 deductible, the total compensation was \$25,646 for the truck and equipment stolen.

Using the Mid-America Regional Council Cooperative Purchasing bid process for fleet vehicles, staff contacted Shawnee Mission Ford to provide a new three quarter ton, extended cab, V8 gas, four wheel drive replacement truck. Staff also obtained quotes to install the lighting package on the truck and a hand-held radio. Altogether the total cost for truck, lighting package, and radio equate to \$38,456.

The difference between the bid of \$38,456 and the insurance payment of \$25,646 is \$12,810, this amount equates to the City's cost, the Equipment Reserve Fund will be charged this amount, the projected 2017 budget reflects this.

Staff will use this truck for grounds maintenance, street maintenance, and various other tasks. The amount shown to pay for this purchase is reflected in the CIP.

Financial Impact

Amount of Request: \$38,500	
Budgeted Item?	Budgeted Amount: \$40,000
Line Item Code/Description: 5504.360	

Additional Information

The City's purchasing policy is attached. Section D.3 specifies that bids must be solicited by a notice in the paper and the sealed bids are to be opened by the City Clerk for items over \$10,000. Roeland Park has in the past used either the state bids or the MARC Cooperative Purchasing bids for acquisition of vehicles that exceed \$10,000. Although these other agencies follow a similar competitive bid process as ours technically we did not published the notice and the bids were not received by our City Clerk. This leaves the City open to criticism for not following adopted policy. If the City is comfortable using the state bid and MARC Cooperative purchasing in lieu of the formal bid process then I would suggest that the purchasing policy be amended to specify what other bids are permissible as an alternate to the process spelled out in the purchasing policy.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Quotes for Truck Purchase	Backup Material
☐ Picture of Truck (similar)	Backup Material
☐ Roeland Park Purchasing Policy	Cover Memo

Shawnee Mission Ford

11501 SHAWNEE MISSION PARKWAY • P.O. BOX 3179
SHAWNEE, KANSAS 66203-0179 • 913/631-0000 • FAX 913/268-6521

June 26, 2017

City of Roeland Park

2017 Ford F-250 Super Cab 4x4 6.75 Bed (**X2B/148**)

Exterior: Race Red (**PQ**)

Interior: Cloth 40/20/40 (**1S**)

Base Price: \$22,508

Options:

- Super Cab (**X2**) \$2,100
- Short Bed (**148**) \$(150)
- 4x4 (**2B**) \$3,461
- LT265/70Rx17E OWL AT (**TCD**) \$419
- 3.73 E-Locking Rear Axle (**X3E**) \$359
- Power Group \$ included in base price
- Cab Steps (**18B**) \$341
- Electric Shift on the Fly (**213**) \$171
- Brake Controler (**52B**) \$249
- Cruise Control \$included in base price
- Roof Clearance Lights (**592**) \$73
- Up Fitter Switches (**66S**) \$152
- Back up alarm (**76C**) \$128
- Reverse Sensors (**76R**) \$225
- Tailgate Step (**85G**) \$320
- Cloth 40/20/40 (**1S**) \$92
- Rear View Camera (**872**) \$341
- Floor Mats \$ included in base price
- Rear Defroster \$ included in base price

Total \$30,789

Additional Options

- Extra Extra HD Alternator (67E) \$79
- Line X spray in bed liner \$509
- Rhino spray in bed liner \$465
- Med Duty Battery Dual (86M) \$193

Thank you for your time and interest.

Sincerely,

Jay Cooper

Government Fleet Sales





EQUIPMENT CO.

3250 Harvester Road

Kansas City, Kansas 66115

(Phone) 913-342-1450 (Fax) 913-342-1377

sales@americanequipment.us

QUOTATION

DATE	Quotation #
5/12/2017	051217/5RK

NAME / ADDRESS
City of Roeland Park 4600 West 51st Roeland Park, KS 66205

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME	TERMS	REP	FOB	PHONE	FAX #
	Due on Rece...	REK		913-722-5435	
QTY	ITEM	DESCRIPTION	U/M	COST	Total
1	300	Equipment for 2017 F-350 pickup: Whelen Justice 50" full size lightbar with built-in arrow stick Duramag aluminum headache rack - all black powder coat (ordered) or aluminum finish (in stock) Surface mount LED strobes in front grill Surface mount LED strobes on rear Installation using Ford upfitter switches when possible		4,459.00	4,459.00
Quoted by Ryan Keith				Total	\$4,459.00

This quote is valid for 30 days. Applicable taxes not included.



KA-COMM, INC

1201 W. Old 56 Highway
Olathe, KS 66061
(913) 764-7314
(913) 764-7514 Fax
www.ka-comminc.com
joehm@ka-comminc.com

Quote

Date	Quote #
6/12/2017	14301

Customer:
CITY OF ROELAND PARK 4600 W. 51ST ROELAND PARK, KS 66205

		Terms	Rep	Freight Charges	
		Due on receipt	JDO	FOB	
Item	Description	Qty	Cost	Total	
DM-M78B	DM-M78B, MOBILE, XG-25M, 700/800 MHZ, 35W	1	1,511.95	1,511.95	
DM-PL3R	DM-PL3R, FEATURE, MAXIMUM (1024+) SYSTEM/GROUP	1	157.24	157.24	
DM-PKGPT	DM-PKGPT, FEATURE PACKAGE, P25 TRUNKING	1	539.98	539.98	
DM-ZN9Z	DM-ZN9Z, KIT, CONVERSION, CH-25 REMOTE CONTROL HEAD, 30 FT. (ONLY NEEDED IF REMOTE MOUNT)	1	323.99	323.99	
DM-ZN9X	DM-ZN9X, KIT, ACCESSORIES, XG-25M	1	140.40	140.40	
DM-MC9R	DM-MC9R, MICROPHONE, STANDARD, XG-25M	1	57.60	57.60	
DM-PL4U	DM-PL4U, FEATURE, SINGLE-KEY DES ENCRYPTION	1	0.01	0.01	
DM-PL8Y	DM-PL8Y, FEATURE, ENCRYPTION LITE	1	0.01	0.01	
AN-125001-001	AN-125001-001, ANTENNA, BASE, STANDARD ROOF MOUNT	1	33.68	33.68	
AN-225001-004	AN-225001-004, ANTENNA, ELEMENT, 700/800 2dB, LOW PROFILE	1	43.20	43.20	
MAEV-NPL7M	MAEV-NPL7M, FEATURE, 256-AES ENCRYPTION, MULTI-KEY	0	356.39	0.00	
DM-Y3EWM	DM-Y3EWM, WARRANTY, EXTENDED 3 YR, MOBILE	1	180.00	180.00	
Quote is valid for 90 days!		Subtotal			
		Sales Tax (0.0%)			
		Total			

Signature:

Quote is valid for 90 days!



KA-COMM, INC

1201 W. Old 56 Highway
Olathe, KS 66061
(913) 764-7314
(913) 764-7514 Fax
www.ka-comminc.com
joehm@ka-comminc.com

Quote

Date	Quote #
6/12/2017	14301

Customer:
CITY OF ROELAND PARK 4600 W. 51ST ROELAND PARK, KS 66205

Terms	Rep	Freight Charges
Due on receipt	JDO	FOB

Item	Description	Qty	Cost	Total
INSTALLATION	EXTENDED WARRANTY PROVIDES FOR 5 YEAR TOTAL WARRANTY MARC CONTRACT 64 PRICING - DISCOUNT APPLIED 28% OFF LIST INSTALLATION/SETUP	4	55.00	220.00

Quote is valid for 90 days!

Subtotal	\$3,208.06
-----------------	------------

Sales Tax (0.0%)	\$0.00
-------------------------	--------

Total	\$3,208.06
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Signature: _____

Quote is valid for 90 days!





City of Roeland Park

Purchasing Policy

Approved 3/16/2015

Effective 3/17/2015

Revised 3/2015

I. SCOPE

This purchasing policy shall apply to all Officers and employees of all departments without exception. The policy shall include: (1) a statement of procedures to be followed in making purchases of goods and services, which statement shall be consistent with the policies contained herein; (2) limitations on the authority of employees and Officers to make purchases of goods and services and (3) a statement governing all budgeted expenditures for departments. Generally, however, it is the responsibility of the Department Head, with their Council appointed Committee Chair, to manage their budgets and to keep the Chair, the City Administrator/City Clerk and, when required, the City Council informed of significant and material expenditures. The City Administrator or his/her designee shall submit a monthly listing of expenditures in aggregate to the City Council for approval. So long as the Cash Basis Law and Budget Law are complied with, the failure to comply with the policy shall not be deemed to be an illegal expenditure of public funds.

II. PURPOSE

To establish a uniform policy for bid solicitation, purchase order system. This policy is intended to provide a method for the most prudent and effective expenditure of City funds and for maximum protection of the taxpayer.

III. RESPONSIBILITY

City Administrator

IV. POLICY**A. Purchasing**

1. A commodity or service should be obtained at the lowest cost possible consistent with the quality required to maintain efficient operations of city departments.
2. Even though the Governing Body approves a level of expenditures for any given program, that in itself is not a permit nor a directive to expend funds unless the need exists at the time of purchase and the item to be purchased is within the budget limits. Purchases will not be made only because funds are available.
3. No employee of any department shall make any purchase of an unbudgeted item without prior notice and approval from the Department Head who will in turn work with the City Administrator. The City Administrator will work with the Governing Body if the spending limit exceeds limits set per this policy. The Department Head will inform and receive consent in advance from the Governing Body for unbudgeted expenses when funds cannot be used from other approved sources within the department's approved annual budget. In general, even if an expense is considered unbudgeted, but necessary for the

fulfillment of a City program or project need, the unbudgeted item must be consistent with the established programs and projects approved by the City Council and established either by ordinance, policy or the annual budget and Capital Improvement Plan.

- B. Sustainable/Green Purchasing** – Purchases will be made in accordance with the City's Green Purchasing Policy (as adopted).

C. Local Preference Purchasing

Whenever possible the City of Roeland Park will make purchases of goods and services within the city limits. If the product can be found cheaper outside of city limits, the Roeland Park based business will be given the opportunity to match or beat those expenses. Exceptions to this policy can be considered if the product or service does not meet one of the following conditions:

- a.) The product is not available within the city limits
- b.) Buying locally increases the costs by more than a 2.5 percent cost variation.

- D. Bids or informal price quotes** from a minimum of three (3) vendors will be taken for any single item purchased for the following amounts and by the following method:

1. No bids will be required for any single item costing less than \$1,000. All departments are encouraged to solicit three (3) informal written price quotes.
2. Informal written price quotes will be required for any single item costing \$1,000 or more, but less than \$10,000.
3. For any single item costing \$10,000 or more, bids must be solicited by a notice in the paper and sealed bids will be received and opened by the City Clerk.

E. Exceptions:

1. The goods or services are available from only one vendor; or
2. It is advantageous to purchase through the purchasing contracts of other governmental agencies.
3. Professional services are being obtained pursuant to qualification-based selection.

F. Expenditure limitations will be set as follows:

1. Directors/Department Heads shall have the authority to spend up to \$2,500 on a single item. \$2,501 - \$7,500 will require approval by the City Administrator.
2. City Administrator shall have the authority to spend up to \$7,500 on a single item.
3. Council approval shall be required for purchases beyond \$7,500 for a single item unless the item is preapproved during the Budget process and the amount of the item falls within the parameters of the established budget.

G. Expenditures Not Requiring special approval by the City Administrator or Council are:

1. Expenditures of less than \$2,500 not outlined in item F of this policy.
2. Monthly or regular expenditures for contractual agreements such as, but not limited to, the following:
 - a.) Lease agreement payments
 - b.) Utility payments
 - c.) Debt service payments
 - d.) Motor Fuel
 - e.) Payroll liability payments
3. Blanket purchase authority may be used for those merchants from whom

many repetitive purchases are made, as supplies are required. Blanket purchase authority may be used for items such as, but not limited to, the following: Office Supplies, Salt, Asphalt, Auto Parts, Tires, Tree Service, and Printing. If there is more than one accessible supplier, the bids will be taken and awarded to the best bidder. Bids may be taken on a yearly basis.

4. Emergency Purchases – An emergency shall be defined as situations when the department's operations would be severely hampered if the purchase were not made immediately. In these instances, the purchase authority policy may be bypassed and the purchasing department will furnish a requisition as soon as possible. In these instances the City Administrator shall have the authority to approve purchases in excess of \$7,500. "EMERGENCY" should be boldly written across the purchase requisition. The purchase authority process should only be bypassed in extreme emergencies with department head approval.

H. Tax Exempt Status

The City is tax exempt as a political subdivision under Section 4221(b) of the IRS Code and K.S.A. 79-3606. Under Missouri Statute, the City's exempt status is valid only when items purchased from Missouri vendors are delivered within the State of Kansas.

I. Declaration of Surplus Property

1. Department Heads shall notify the City Clerk in writing when there is equipment or supplies that are no longer of value to the department.
2. Surplus property may be disposed through online or live auction or online sales sites. Sale of property will go to the highest legitimate offer.
3. Department heads shall notify the Administrative office of the disposition of all items in order that fixed asset records may be maintained.
4. The disposal of real-property must be authorized by the Governing Body.

V. PROCEDURES

- A.** Department heads shall maintain a list of qualified vendors for the purchase of routine or on-call services. A vendor may be deleted for late delivery, failure to meet specifications and failure to provide the necessary maintenance or service. The above will be noted and placed in the vendor file.
- B.** In no case shall vendors or bidders for goods and services purchased by the City have any direct familial, business or other monetary relationship to anyone serving as a Department Head or as a member of the City Council unless proper notification is made to the City Council in advance of the purchase and approval is given by the City Council to make an exception to this guideline.
- C.** The City Governing Body and/or the City Administrator has the right to refuse all or any part of the bid when it is felt it is in the best interest of the City.
- D.** The City Administrator may approve a single change order on Capital Improvements projects up to 10 percent of the contract value up to a maximum of \$20,000 to account for elements that were unknown at the time a work package was assembled.
- E.** An original invoice showing place, amount and date of purchase must accompany each purchase. All individual expenditures from the Department will be

marked with the Department budget line item and initialed by the Department Head and/or City Administrator prior to submission for payment with the requisite documentation of the purchase.

- F.** Quotes will be furnished when repairs involve an insurance loss or claim
- G.** Petty cash fund may be used for the reimbursable purchase of miscellaneous small items of supplies or equipment, meals, and mileage, under control and supervision of the appropriate Department Head. Anyone being reimbursed for expenses with petty cash must furnish a receipt in order to be reimbursed. All reimbursements must be signed off by the designated petty cash custodian.
- H.** Certain goods or services are required on an "as needed" basis to enable departments to maintain their level of service. The invoice of service products purchased will be turned in to the Administrative Office within 24 hours. Examples are: sand and salt, asphalt, gravel, emergency needs, automobile parts and repairs.
- I.** The purchase of real property must be authorized by the Governing Body.
- J.** Any deviation of this purchasing policy shall be first approved by the City Administrator for items less than \$7,500.
- K.** The City Council at their discretion and for good cause shown can waive the purchasing policy.

Item Number: Applications/Presentations- A.-1.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/14/2017
Submitted By: Keith Moody
Committee/Department:
Title: **Employee Recognition Award**
Item Type:

Recommendation:

Details:

This is the first Outstanding Service Award the City will bestow through the recently adopted Employee Recognition Program (Objective for 2017).

Nominations were collected through the first half of 2017. The public may submit nominations at the Library, Community Center, City Hall or through the Website. The City Administrator and Councilor McNeil reviewed the nominations, all were excellent examples of outstanding public service.

The nomination for Sergeant Randy Costlow comes from a resident who Randy provided medical assistance while on duty. Randy has since taken on a mentoring role with the young man. Randy's compassion for those in need and his willingness to give of his personal time to our residents is exemplary action we wish to highlight through the Outstanding Service Award.

It is my pleasure to present our first Outstanding Service Award to Sergeant Randy Costlow.

Financial Impact

Amount of Request:

Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

We are employing the use of a cup (similar to the Stanley Cub) to memorialize the receiptients of the Outstanding Service Award. It will be available for the recipient to take with them for a period following the award (home, department), and will return to City Hall for permanent display.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Employee Recognition Program	Cover Memo



City of Roeland Park

MEMO

TO: Keith Moody, City Administrator
FROM: Ian Hutcheson, City Administration Intern
DATE: 12/16/2016
RE: Employee Recognition Program – Outstanding Service Award

Executive Summary

The Employee Recognition Program will recognize city staff who have demonstrated exemplary work in service to the community of Roeland Park. Once or twice a year, the Outstanding Service Award will be given to such city employees. Staff will be nominated by members of the community through the submission of nomination forms. Nominations will be tallied and used to guide the decision of the Administration Committee and City Administrator who will make the final decision on the recipient. The award will be presented at the upcoming City Council meeting and an announcement will be made in the upcoming quarterly newsletter. The recipient will receive an engraved plaque as well as a \$100 gift certificate. The annual budget for the program will be approximately \$500. The design of the plaque and the development of virtual nomination forms are final steps to complete the program.

Introduction

The Employee Recognition Program is designed to celebrate City staff who have demonstrated excellence in service to Roeland Park through an exemplary act, initiative or continued commitment to serving the community. Staff members recognized for their work will be awarded the Outstanding Service Award. The program is one of the objectives outlined in Appendix A of the 2017 Adopted Budget designed to “cultivate a rewarding work environment where creativity, efficiency and productivity are continuous pursuits”. Over the past few months, I have corresponded with Councilors Poppa and Fast and City Administrator Keith Moody on how to develop the program. The following proposal incorporates the results of our ideas and a design for awarding the Outstanding Achievement Award. The chronological process of nominating, deciding and presenting the award is given in the following five-step process. Exhibit 1 at the end of this memo displays the nomination form for nominating a recipient.

Five-Step Process of the Outstanding Achievement Award

1. Staff will be nominated by the community at-large and fellow city staff through the submission of nomination forms either in person or online. Form stations will be installed at City Hall, the Community Center and the Cedar Roe Library. A portal on the City website will be developed through which users can submit forms also. An example nomination form is given in Exhibit 1 at the end of this memo.

2. Forms will be collected from the physical stations and from the online submissions on a quarterly basis. A document compiling the results will be kept on the city server.
3. The recipient of the Award will be decided on by the Council members of the Administration Committee and the City Administrator using the nominations as guidance for the decision. The inclusion of the City Administrator into the decision process will ensure that staff members who are less visible to the public are recognized for their work. The Award will not necessarily go to the staff member with the most nominations.
4. The Award will be presented once or twice a year. An annual/bi-annual frequency should strike a balance between making the award meaningful while also continually recognizing staff achievements. The award will be presented at the next Council meeting. An announcement will be made in that quarter's newsletter.
5. The Award will consist of both a customized plaque and a gift certificate. The plaque will be engraved with the recipient's name and a short description of what they have been recognized for. The gift certificate will be for \$100.

Cost

The annual budget of the Outstanding Achievement Award will be approximately \$500. The physical award will cost approximately \$100. The gift certificate amount will be for \$100. Initially there will be the up-front cost of purchasing three ballot boxes for setting up the nomination form stations. The cost of the ballot boxes will be around \$125-\$175. This brings the first-year annual cost to approximately \$325-\$575. This is well below the \$1,000 budgeted for the project in the 2017 Budget.

Moving Forward

I will plan on presenting this design to the governing body at the Workshop meeting on February 20th, 2017. The ballot boxes can be ordered and installed and an announcement can be posted on the City's Facebook page announcing the program to residents. Department heads will provide an overview of the program to their staff. An email can also be sent to city staff informing them of the program as well. Two points of further development include 1) the design of the plaque to be awarded to the recipient and 2) the integration of a virtual nomination form into the City's website needs to be developed as well. I will continue to work towards these two points.

Exhibit 1.

ROELAND PARK CITY EMPLOYEE OUTSTANDING SERVICE AWARD

NOMINATION FORM

WHO ARE THEY?

WHAT DID THEY DO?

HOW HAS THIS IMPROVED OUR COMMUNITY?

Item Number: Applications/Presentations- A.-2.
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Community Garden – Anne O’Leary**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Applications/Presentations- A.-3.
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Committee Report Sustainability – Michael Kelly**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Workshop Reports- V.-A.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/17/2017
Submitted By: Jennifer Jones-Lacy
Committee/Department: NA
Title: **Council Workshop and Ad Hoc Summary**
Item Type: Report

Recommendation:

For informational purposes only

Details:

Council Workshop July 10, 2017

I. DISCUSSION ITEMS:

1. **Animal Control Options Update** –Representatives from Mission and Westwood were present to show their support for Northeast Animal Control. The newly appointed Sgt. Madden from Mission said he provides oversight for the operations and provided a presentation to Council on the operations and how schedules could potentially be adjusted. The discussed staying with Northeast Animal Control through 2018 and would have the city liaison note that in the report at the July Council meeting.

2. **2018 Budget Review Continued**– The Governing Body further discussed what changes they would like to see to the 2018 budget. Some members discussed lowering the mill another two or three in addition to the 2 mills already reduced. Others stated they wanted to see a full seven mill reduction. Councilmember Kellerman wanted to see what a seven mill reduction would look like and staff said they would provide that information at the next meeting. There were also questions about how far out the CIP should look as well as how much of a salary increase staff should see.

3. **2nd Quarter Safety Statistics** - Chief Morris provided an overview of the 3rd Quarter Safety Statistics.

4. **Approve Purchase of a Public Works Truck** – Item was

moved to the consent agenda for 7/17.

5. May Financial Report – Ms. Jones-Lacy provided an update of the City's year-to-date financials as of May 2017.

6. Discuss grading, retaining wall and sanitary sewer work at The Rocks – Mr. Moody stated that to complete the work at The Rocks and build a retaining wall that is sufficient to create a pad site, it would require additional funds outside of what is provided for in the TIF. If the Council wants to build the entire structure, it would cost about \$25,000 from the Special Infrastructure Fund. The item was moved to new business at the July 17 Council Meeting.

7. Resolution Establishing a Reserve amount for major retailer – Ms. Jones-Lacy provided an overview of the resolution that would establish a sales tax reserve in the event a major retailer left the City. She explained it would be a committed fund balance as that's the best fit and most restrictive fund balance classification the Council could use. The item was moved to the July Council meeting.

8. Discuss certain aspects of the Roeland Park Pool Dome – The Governing Body discussed possibly going to a vote of the public to decide whether the pool would stay open year-round or if it would be a summer only facility lowering the mill levy. Councilmember Rhoades said he would like to see the item go to a vote of residents. Council asked when they might get a report from the Committee. Ms. Jones-Lacy stated they are in the process of working with stakeholders to determine what kind of commitment they will make toward a year-round facility. She will work to provide an update to Council in August.

Ad Hoc Economic Development Meeting Minutes are attached.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Ad Hoc Committee Minutes - 6.21.17	Cover Memo

MINUTES

DRAFT

ECONOMIC DEVELOPMENT AD-HOC COMMITTEE CITY OF ROELAND PARK, KANSAS ROELAND PARK

JUNE 21, 2017 8:00 AM

Committee Members

Mayor Joel Marquardt

Michael Rhoades

Michael Poppa

Erin Thompson

Guests

Keith Moody

Jennifer Jones Lacy

Meeting called to order at 8:00 a.m.

Councilor Thompson unable to attend.

I. Approval of Minutes

1. May 17, 2017 - approved
2. May 31, 2017 - approved

II. Announcing New Businesses

1. Committee discussed opportunities to announce and promote new and existing businesses within the City. Staff is looking into updating online business directory and will utilize website and newsletter to raise profiles of new businesses.

III. Sunflower Development Update

1. Jason Glasrud, CBC, was unable to attend
2. Committee discussed opinions on limited service hotels and longevity of different brands/flags.

IV. The Rocks

1. Bids from Pyramid and Kissick came back for retaining wall, staff is currently reviewing. Committee to discuss site work costs/funding of retaining wall, grading and sanitary sewer relocation at next meeting on 7/12.

V. Public Works Relocation

1. Committee discussed alternate locations for relocation of Public Works facility outside City limits.

VI. Next meeting: Wednesday, July 12, 2017 at 9:00 am.

Meeting adjourned at 9:20 a.m.

Date: 5/31/2017
Submitted By:
Committee/Department:
Title: **Approval of Minutes**
Item Type:

Details:

- ## Financial Impact

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	May 17, 2017	Cover Memo
	May 31, 2017	Cover Memo

**ECONOMIC DEVELOPMENT AD-HOC COMMITTEE
CITY OF ROELAND PARK, KANSAS
MINUTES
ROELAND PARK CITY HALL
MAY 17, 2017 8:00 AM**

Committee Members

Mayor Joel Marquardt
Michael Rhoades (via
telephone)
Michael Poppa
Erin Thompson

Guests Present

Jose Leon
Keith Moody
Jennifer Jones Lacy
Jason Glasrud, CBC
Jeff Berg, Colliers
Doug Weltner, Colliers
Korb Maxwell, Polsinelli
Chris Hafner, Davidson

- I. The Rocks (old pool site) update
 - a. Pyramid's Work on the Rocks for the sanitary extension, the storm sewer relocation and the retaining wall is estimated to cost \$1,211,000. We have approval to spend \$1,150,000.
 - b. SKW reviewing the numbers and looking for second opinions to ensure the numbers are in line with fair market value.
- II. Review funding status of the Walmart CID & TIF
 - a. See Attachments.
 - b. In 2020 the fund grows exponentially because the debt retires in 2018.
 - c. In 2020 it will be generating an extra one million per year.
 - d. TIF 1A never had a project plan adopted. TIF 1B project plan expires in 2023.
 - e. Potential to consolidate 1A and 1B to get one expiration date.
 - f. The CID agreement can be amended.
 - g. Will try to get property owner in to start talking about how phased redevelopment in area will affect this site.
- III. Development Proposal for NE Johnson & Roe (Colliers Polsinelli Davidson)
 - a. See Attached proposal
 - b. Colliers Polsinelli and Davidson team says restaurants are key
 - c. Other partnerships they've worked on are:
 - i. Corinth
 - ii. Mission Farms
 - iii. 39th and Rainbow

- d. They will present a timeframe of financial viability within next few weeks
- e. Committee will present an overview of this to council at June 5, 2017 workshop

**ECONOMIC DEVELOPMENT AD-HOC COMMITTEE
CITY OF ROELAND PARK, KANSAS
MINUTES
ROELAND PARK CITY HALL
MAY 31, 2017 7:45 AM**

Committee Members

Mayor Joel Marquardt
Michael Rhoades
Michael Poppa
Erin Thompson

Guests Present

Keith Moody
Jennifer Jones Lacy
Jason Glasrud, CBC
Jason Swords, Sunflower Development

- I. Sunflower Development Update on hotel potential
 - a. Jason Swords with Sunflower spoke about potential hotel at The Rocks site.
 - b. Still interested. He has other projects and other sites and has been busy with those.
 - c. Has market study from Dec. 2016, which may need to be updated.
 - d. He needs to re-engage with flags.
 - e. A land lease will be hard to describe and sell to investment groups. It's easier to tell them that they own the dirt.
 - f. Swords will pick back up the conversation with the hotel flags and will circle back to us a week from Friday, which would be by June 9, 2017.
- II. Other Items
 - a. SKW is having a second engineering firm look at the work that needs to be done at The Rocks and give a price estimate.
 - b. Jason Glasrud presenting Colliers proposal to Council at June 5, 2017 workshop.

Item Number: Agenda Items- -II.
Committee 6/21/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/7/2017
Submitted By: Poppa
Committee/Department:
Title: **Announcing New Businesses**
Item Type: Discussion

Recommendation:

Discuss avenues to promote new businesses/applications via website (announcement & updated business directory), newsletter and social media.

Details:

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Date: 6/21/2017
Submitted By:
Committee/Department:
Title: **Sunflower Development Update**
Item Type:

Details:

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-A.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **MARC – Bike & Pedestrian (Teresa Kelly and Becky Fast)**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **MARC – First Tier Suburbs (Teresa Kelly and Erin Thompson)**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-C.
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **NE Animal Control (Sheri McNeil and Ryan Kellerman)**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- VIII.-A.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/7/2017
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Discuss Grading, Retaining Wall and Sanitary Sewer Work at the Rocks**
Item Type: Other

Recommendation:

To approve increase of the maximum contract amount to Pyramid Construction for cave stabilization, grading, sanitary sewer, and retaining wall construction to \$1.2 million (a \$50,000 increase from the original amount approved).

Details:

The initial cave stabilization contract with Pyramid was based on a preliminary grading design. As the project has progressed a final grade has been established, this influenced the wall design/quantities as well as brought to light the need to relocate the sanitary sewer which crosses the SW section of the site. The Council originally approved a maximum contract amount of \$1.15 million, this covered the base contract for stabilization of \$820,000 plus \$330,000 to cover possible additional rock excavation and retaining wall. No additional rock excavation was required.

Pricing for the sanitary sewer work, final grading, and retaining wall installation have been provided by Pyramid Construction as well as Kissick Construction to ensure pricing is competitive. Shafer Kline and Warren secured the pricing and the difference was insignificant (\$16,000). Continuing this work under the same contractor is preferred, this eliminates opportunity for finger pointing should an error or failure occur.

The \$1.2 million total contract amount will complete the retaining wall to the final height. But this puts the expense roughly \$25,000 over the anticipated TIF3 resources available. Council could choose to stop the wall short of the final height and authorize spending up to \$1.175 million. Or approve a total contract amount of \$1.2 million with the additional \$25,000 of funding coming from

the 300 fund (Special Infrastructure). The wall will be designed so that additional height can be added at a later date without re-constructing the wall that is in place. The benefit of having all of the wall height in place initially is that it allows us to market this lot as shovel ready and buyers will have a better visual of how the site grade looks.

The numbers we have included are worst case, it is possible that the amount needed from the 300 fund will be less than \$25,000.

Financial Impact

Amount of Request: \$50,000	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

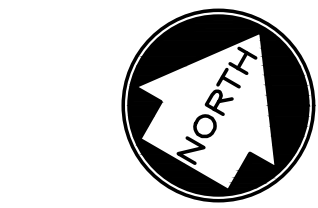
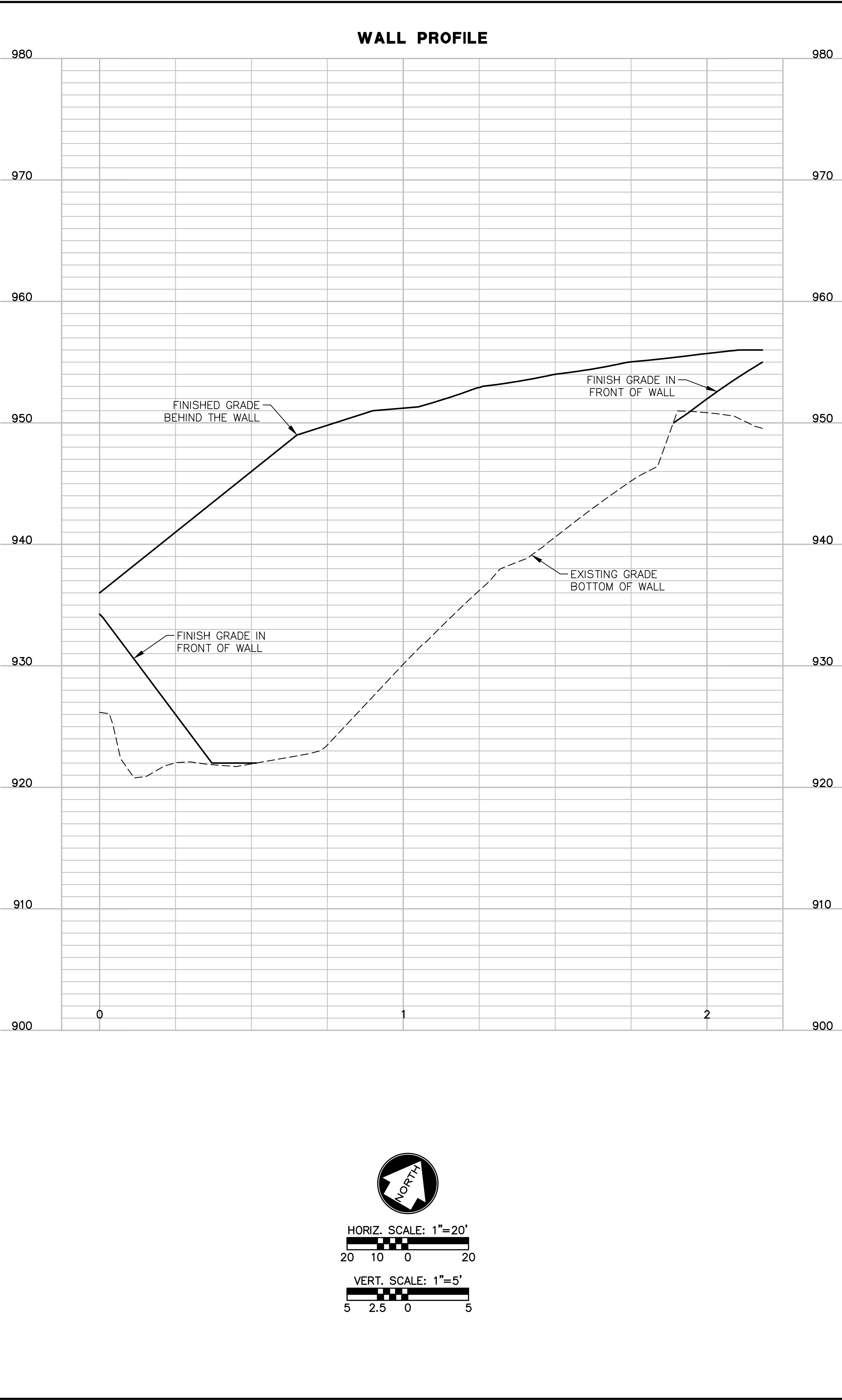
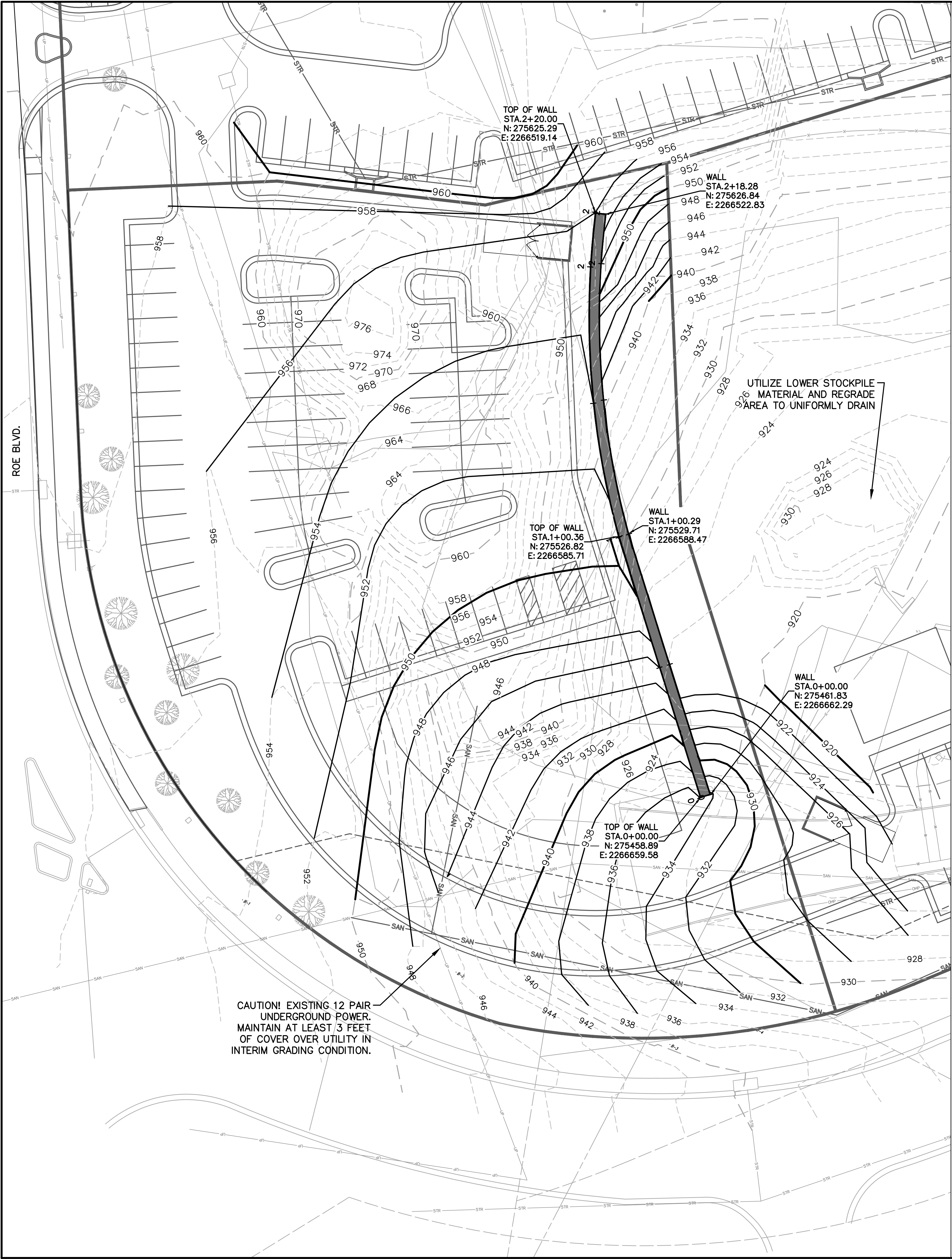
How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Grading and Wall Plan	Cover Memo

L: \\130099-220_CAD\CIVIL\INTERM GRADING\130099-220_IGP.DWG
LAYOUT: LAYOUT1
XREF DWG1: NONE
XREF DWG2: NONE
XREF DWG3: NONE
BY: EDMCQUEEN
DATE: 4/5/2017



HORIZ. SCALE: 1"=20'

VERT. SCALE: 1"=5'

THE ROCKS ROELAND PARK, KANSAS	INTERM GRADING PLAN	SHAFER, KLINE & WARREN 11250 Corporate Avenue Lenexa, KS 66219-1392 913.888.7800 FAX: 913.888.7868 SURVEYING ENGINEERING CONSTRUCTION					COPYRIGHT © - 2017-SHAFER, KLINE & WARREN INC.				
		Designed By: MDM					REV. DATE				
		Drawn By: ELW					REVISIONS				
		Checked By: MDM					BY APPD				
		Issue Date: 4-4-17									

Item Number: New Business- VIII.-B.
Committee 7/17/2017
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/7/2017
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Contract Logo Design Services**
Item Type: Agreement

Recommendation:

To approve logo development agreement with Verio.

Recommendation from governing body interview panel is to work with Verio on a logo development service agreement.

Details:

An RFP was sent out for Logo design services. The responses were reviewed and scored by the Governing Body. The three highest scoring firms were interviewed by the Governing Body. Based upon those interviews staff was directed to develop a service agreement with Verio. That agreement is attached for your review and consideration.

The fee is \$7,500, within in the amount anticipated (\$10,000). Verio's strength their experience in facilitating a group through a process to a conclusion. The timeline reflected in the scope should have this process complete prior to the holidays and afford us the ability to implement our 2018 Branding Objective on time.

Financial Impact

Amount of Request: \$7,500	
Budgeted Item?	Budgeted Amount: \$10,000

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 Logo Development Agreement	Backup Material
📎 Verio Proposal	Backup Material
📎 Composite Scoring of Logo RFPs	Backup Material

AGREEMENT BETWEEN CLIENT AND CONSULTANT

for Planning Projects



CONSULTANT: Vireo (Patti Banks Associates LLC dba Vireo)
CLIENT: City of Roeland Park
PROJECT: P 17106
Roeland Park KS City Logo & Motto Design
4600 West 51st Street
Roeland Park, Kansas 66205

DATE ISSUED: 07/07/2017

Whereas, the City of Roeland Park, CLIENT, has solicited the services of Vireo, CONSULTANT, to perform professional consulting services in connection with the PROJECT as listed above. This AGREEMENT shall consist of the SCOPE OF SERVICES and GENERAL PROVISIONS, and any exhibits attached thereto for the Project.

DESCRIPTION OF PROJECT:

Vireo will contract with the City of Roeland Park to design a new City logo, visual identity and motto that is distinctive, memorable and relevant for the City in the future. The logo may be text or image based and will visually pair with the motto.

SCOPE OF SERVICES, FEE SCHEDULE and DELIVERABLE DATES:

See Attachment "A" Statement of Work

This AGREEMENT is subject to the General Conditions attached hereto.

COMPENSATION:

☒ **Lump Sum (includes expenses) \$ 7,500**

- ☐ Lump Sum plus expenses \$
☐ Hourly rates plus expenses (per attached hourly rate schedule)
☐ Hourly rates plus expenses up to a maximum of \$ (per attached hourly rate schedule)
☐ Cost plus overhead / fixed fee (overhead rate is % of direct labor) / (fixed fee is %)
☐ Other (please describe)

For Hourly Rate Agreements, a Schedule of Hourly Rates is attached and shall be referenced when CONSULTANT invoices CLIENT.
For Hourly Rate Agreements, all expenses shall be billed at cost and will be paid to CONSULTANT.

THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES.

APPROVED & ACCEPTED:

CLIENT: City of Roeland Park

CONSULTANT: Vireo (Patti Banks Associates LLC dba Vireo)

Sign Date

Print Name:

Linda deFlon, Owner Date

ATTEST:

ATTEST:

Sign Date

Print Name:

Craig A. Rhodes Date

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Kansas City

929 Walnut Street
Suite 700
Kansas City MO 64106
816-756-5690

Omaha

1111 N. 13th Street
Suite 116
Omaha, NE 68102
402-553-5485

Attachment A – Statement of Work

City of Roeland Park – City Logo and Motto Design

Project Understanding

Vireo understands that the City of Roeland Park desires a design of a new City logo, visual identity and motto that is distinctive, memorable and captures the unique character of the City and its residents. The logo may be text or image based and with the motto should simultaneously remain relevant for the City in the future.

Approach

Branding Workshop No.1:

The first meeting will serve as the kick-off meeting for the branding process. Vireo will coordinate with City representatives in a fun information gathering session that can then be used to develop brand/motto concepts for the City of Roeland Park. Vireo and City representatives will look at and discuss the Branding Report prepared by Benedictine College as well as a sampling of brand graphics from comparable cities and collect feedback about what is liked and disliked most about the materials. During an interactive activity, City representatives will then have a chance to select images, illustrations, colors, and type that have the look and feel of what they would like to capture into the graphic depiction of Roeland Park's brand. Specific ground rules for the "do's and don'ts" of the brand will also be discussed as well as communications tools that work best for the City.

Objective: Feedback and direction from City representatives for development of 6-9 logo concepts.

Deliverable: Logo/Motto Concepts (6-9)

Based on the information and feedback gathered from Workshop No.1, Vireo will develop 6-9 variations of logo and motto concepts for the City to review. Each logo draft may be text or image based and paired with an appropriate motto.

Branding Workshop No.2

Vireo will present 6-9 variations of draft logo and motto concepts that express the look and feel of the brand based on input collected during the first workshop. Vireo will gather feedback from City representatives on the concepts/themes developed and specific strengths and weaknesses will be discussed, voted upon and chosen for refinement. Complimentary type, color, image, and illustration may also be discussed.

Objective: Clear direction for refinement and/or combining elements of logo drafts into 4 brand identity concepts for the City of Roeland Park.

Deliverable: Brand Identity Concepts (4)

Based on comments gathered from Workshop No.2, Vireo will further refine and develop logo and motto concepts and apply them to 4 full brand concepts. Each concept will include a brand Identity guide consisting of Logo(s), Messaging/Motto; Type pallet; and Color Pallet.

Branding Workshop No.3:

Vireo will present the 4 brand identity concepts and gather feedback from City representatives. Specific strengths and weaknesses will be discussed, voted upon and chosen for refinement. Expectations for brand material/templates and communications tools will also be discussed.

Objective: Clear direction for refinement and/or combining elements of drafts into 2 brand identity concepts for the City of Roeland Park.

Deliverable: Refined Brand Identity Concepts and Sample Application (2)

Based off comments gathered from Workshop No.3, Vireo will further refine and develop 2 full brand concepts. Each concept will include refined Logo(s), Messaging/Motto; Type pallet; and Color Pallet. Sample brand materials will also be developed for each concept.

Branding Workshop No.4:

Vireo will present 2 brand concepts and sample brand materials to City representatives. Specific strengths and weaknesses will be discussed and voted upon. City representatives will then approve one (1) concept that will become the final brand identity for the City of Roeland Park.

Objective: Clear consensus and approval of a final brand identity for the City of Roeland Park.

Deliverable: Final Brand Identity and Graphic Style Guide

Vireo will create a Graphic Style Guide based on the approved brand identity and provide the approved logo in electronic formats. Approved fonts (print and web), if not already owned, will be the responsibility of the City to purchase their own licensing. If needed, any stock photography will also be the responsibility of the City to purchase appropriate licensing.

Branding “Tool Kit”:

Vireo will use the Style Guide to design a “tool kit” of templates and branding elements for the City that communicate the approved motto and brand. Vireo will refine templates, if needed, after one (1) review from the City.

Deliverable: Final digital artwork for templates* will be bundled as Adobe InDesign or Illustrator packages that include the purchased fonts, images, and content for the materials. PDFs of the same materials that can be edited with Adobe Acrobat to change very minor information may also be included for certain templates. Microsoft Word format may be available for certain templates depending on complexity of the design. Templates will display the overall look and feel of the approved brand and may use a few key messaging phrases. Overall text content will be the responsibility of the City of Roeland Park.

*Templates will be discussed in workshops with City representatives and could include: Letterhead, Business Card, Envelope, Postcard or Print Mailer, Flier or Poster, Report Cover, Constant Contact (or equivalent) E-Newsletter or E-Mailer, Website or Social Media Banner.

Cost

Vireo will provide the above services at a lump sum cost of \$7,500 as shown in the table below. Project cost is for delivery of digital artwork only and does not include production costs. Additional items and services can be provided at Vireo's hourly rates and/or at cost.

Timeline	Tasks	Budget
	Brand Development	
2 Hour Meeting	Branding Workshop 1 (2 Vireo Staff)	\$900
1 Week after Workshop	(6-9) Logo Motto Concepts	\$1,400
1 Hour Meeting	Branding Workshop 2 (1 Vireo Staff)	\$320
1 Week after Workshop	(4) Brand Identity Concepts	\$1,080
1 Hour Meeting	Branding Workshop 3 (1 Vireo Staff)	\$320
1 Week after Workshop	(2) Refined Brand Identity Concepts and Sample Application	\$1,080
1 Hour Meeting	Branding Workshop 4 (1 Vireo Staff)	\$320
	Final Brand Identity	
2 Weeks after Workshop	Graphic Style Guide and Templates	\$2,080
PROJECT COST		\$7,500

Assumptions

1. Any revisions after reaching an approved logo and messaging will be considered additional services. Should such an event occur Vireo will notify the Client that additional services are about to be entered and will ask for Client approval to do so. No additional work will be commenced until authorized in advance by the City in writing. Vireo's fee schedule for additional services is listed below.

2. Any additional requests or revisions not stated in the above scope of work will be considered additional services. Should such an event occur Vireo will notify the Client that

additional services are about to be entered and will ask for Client approval to do so. Vireo's fee schedule for additional services is listed below.

3. All Vireo deliverables are digital formats and templates. It is assumed that the City will handle coordination and production costs of brand materials with a print/production/design company in regards to printing, mailing, web design, product selection and ordering, installation, ect..
4. Workshops will happen during regular scheduled City Council work sessions at City Hall. City staff will coordinate invitations and RSVPs.

ADDITIONAL SERVICES

Determined at time of issuing for bid, for an agreed upon not-to-exceed amount, based upon the following standard hourly rates.

Owner / Principal	\$150/hr.
Associate IV	\$125/hr.
Associate III	\$100/hr.
Associate II	\$ 90/hr.
Associate I	\$ 80/hr.

VIREO GENERAL PROVISIONS

SECTION 1 - ADDITIONAL SERVICES OF VIREO

1.1. Unless otherwise expressly included, Vireo's normal and customary graphic design services described here or in the Agreement do not include the following categories of work which shall be referred to as Additional Services.

1.2. If Client and Vireo mutually agree to perform any of the following Additional Services, Client will provide written approval of the agreed upon scope of services, and Vireo shall perform or obtain from others such services and will be paid therefore as provided in the Agreement. Either Client or Vireo may elect not to perform all or any of the following Additional Services without cause or explanation:

1.2.1. Services resulting from significant changes in the general scope, extent or character of the Project or major changes in documentation previously accepted by Client where changes are due to causes beyond Vireo's control.

1.2.2. Providing maps/renderings in addition to those listed in Basic Services.

1.2.3. Providing Public Engagement services in addition to those listed in Basic Services.

1.2.4. Furnishing the services of independent professional associates or consultants for work other than Basic Services.

1.2.5. Services to re-plan some or all of the planning area.

1.2.6. Preparing to serve or serving as a consultant or witness or assisting Client with any litigation, arbitration or other legal or administrative proceeding except where required as part of Basic Services.

1.3. Services in connection with work directive changes to reflect the changes requested by Client if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered.

SECTION 2 - CLIENT'S RESPONSIBILITIES

2.1. Client shall provide all criteria and full information as to Client's requirements for the Project; designate and identify in writing a person to act with authority on Client's behalf in respect of all aspects of the Project; examine and respond promptly to Vireo's submissions; and give prompt written notice to Vireo whenever Client observes or otherwise becomes aware of any defect in Vireo's service.

2.2. Client agrees to pay Vireo the amounts due for services rendered and expenses within thirty (30) days after Vireo has provided its invoice for such services. In the event Client disputes any invoice item, Client shall give Vireo written notice of such disputed item within fifteen (15) days after receipt of such invoice and shall pay to Vireo the undisputed portion of the invoice according to the provisions hereof. If Client fails to pay any invoiced amounts when due, interest will accrue on each unpaid amount at the legal rate until paid according to the provisions of this Agreement. Interest shall not be charged on any disputed invoice item which is finally resolved in Client's favor. Payment of interest shall not excuse or cure any default or delay in payment of amounts due.

2.2.1. If Client fails to make any payment due Vireo for services and expenses within thirty (30) days after receipt of Vireo's statement therefore, Vireo may, after giving seven days' written notice to Client, suspend services to Client under this Agreement until Vireo has been paid in full all amounts due for services, expenses and charges.

2.3. Client shall also do the following and pay all costs incident thereto:

2.3.1. Guarantee access to and make all provisions for Vireo to enter upon public property.

2.4. Contemporaneously with the execution of the Agreement, Client shall designate in writing an individual to act as its duly authorized Project representative.

SECTION 3 - TERMINATION

3.1. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice of default for any of the following reasons provided, however, that the notified party shall have the same seven (7) calendar day period in which to cure the default:

3.1.1. Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;

3.1.2. Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;

3.1.3. Suspension of the Project or Vireo's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;

3.1.4. Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

3.2. The Client may terminate this Agreement for the Client's convenience and without cause upon giving Vireo not less than seven (7) calendar days' written notice. In the event of any termination that is not the fault of Vireo, the Client shall pay Vireo for services rendered and reimbursable costs incurred.

SECTION 4 - DISPUTE RESOLUTION

4.1. Mediation

4.1.1. All questions in dispute under this Agreement shall be submitted to mediation. On the written notice of either party to the other of the election to submit any dispute under this Agreement to mediation, each party shall designate their representatives and shall meet within ten (10) days after the service of the notice. The parties themselves shall then attempt to resolve the dispute within ten (10) days of meeting.

4.1.2. Should the parties themselves be unable to agree on a resolution of the dispute, then the parties shall appoint a third party who shall be a competent and impartial party and who shall be acceptable to each party, to mediate the dispute. Any third party mediator shall be qualified to evaluate the performance of both of the parties. The third party shall meet to hear the dispute within ten (10) days of their selection and shall attempt to resolve the dispute within fifteen (15) days of first meeting.

4.1.3. Each party shall pay the fees and expenses of the third party mediator and such costs shall be borne equally by both parties.

4.2. Litigation

4.2.1. Vireo and Client agree that from time to time, there may be conflicts, disputes and/or disagreements between them, arising out of or relating to the services of Vireo, the Project or this Agreement (hereinafter collectively referred to as "Disputes") which may not be resolved through mediation. Therefore, Vireo and Client agree that all Disputes, arising out of this Agreement or related to the services provided under this Agreement shall be resolved by litigation.

4.2.2. Client hereby agrees that Vireo shall have the right to include Client, by consolidation, joinder or other manner, in any litigation involving Vireo and a subconsultant or subcontractor of Vireo or Vireo and any other person or entity, regardless of who originally initiated such proceedings.

4.2.3. If any litigation may be commenced at any time prior to or after completion of the Project, provided that if litigation is commenced prior to the completion of the Project, the obligations of the parties under the terms of this Agreement shall not be altered by reason of the litigation being conducted. Any litigation shall take place in the County and State of the project location.

4.2.4. The prevailing party in any litigation relating to any Dispute shall be entitled to recover from the other party those reasonable attorney fees, costs and expenses incurred by the prevailing party in connection with the Dispute.

SECTION 5 - MISCELLANEOUS

5.1. Reuse of Documents

5.1.1. All documents, including Drawings and Specifications prepared or furnished by Vireo (and Vireo's independent professional associates and consultants) pursuant to this Agreement, are instruments of service in respect of the Project and the Client shall retain an ownership and property interest therein whether or not the Project is completed. Vireo may make and retain copies for information and reference in connection with the use of the Project by Client and others. Any reuse without written verification or adaptation by the Client for the specific purpose intended will be at Vireo's sole risk and without liability or legal exposure to the Client.

5.2. Reimbursable Expenses

5.2.1. The expenses incurred by Vireo or Vireo's independent professional associates or consultants directly or indirectly in connection with the Project, and shall be included in periodic billing as applicable as follows:

<u>Classification</u>	<u>Costs</u>
Mileage	IRS Rate
Duplication / Printing	
In-house	Actual Cost
Outside	Actual Cost+10%.
Meals	Actual Cost
Postage & Shipping Charges	
for Project Related Materials	Actual Cost
Film and Photo Developing	Actual Cost+10%
Telephone and Fax Transmissions	Actual Cost+10%
Miscellaneous Materials & Supplies	
Applicable only to this Project	Actual Cost+10%
Subconsultants	Actual Cost+10%

5.3. Insurance

5.3.1. Vireo's current general and professional liability insurance and workmen's compensation insurance to protect it from claims for bodily injury, death, property damage, and errors and omissions, as may arise from the performance of services is as follows:

Commercial General Liability	\$1,000,000
Workers' Compensation	\$100,000 / \$500,000
Professional Liability	\$1,000,000
Automobile Liability	\$1,000,000

5.3.2. As required by Client, Vireo and shall name the Client as an additional insured of said policy and shall provide a certificate indicating such.

5.4. Controlling Law and Venue

5.4.1. The parties agree that this Agreement and any legal actions concerning its validity, interpretation or performance shall be governed by the laws of the State of Kansas. It is further agreed that any legal action between the parties arising out of this Agreement or the performance of services shall be brought in a court of competent jurisdiction in Kansas.

5.5. Subconsultants

5.5.1. Vireo may utilize as necessary in its discretion Subconsultants and other subcontractors. Vireo will be paid for all services rendered by

its subconsultants and other subconsultants as set forth in this Agreement.

5.6. Assignment

5.6.1. Client and Vireo each is hereby bound and the partners, successors, executors, administrators and legal representatives of Client and Vireo (and to the extent permitted by paragraph 5.9.2 the assigns of Client and Vireo) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

5.6.2. Neither Client nor Vireo shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Vireo from employing such subconsultants and other subcontractors as Vireo may deem appropriate to assist in the performance of services under this Agreement.

5.6.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Client and Vireo, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Vireo and not for the benefit of any other party. There are no third-party beneficiaries of this Agreement.

5.7. Indemnity

5.7.1. Vireo and the Client mutually agree, to the fullest extent permitted by law, to indemnify and hold each other harmless from any and all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, relating to personal injury or property damage and arising from their own negligent acts, errors or omissions in the performance of their services under this Agreement, but only to the extent that each party is responsible for such damages, liabilities or costs on a comparative basis of fault.

5.8. Entire Agreement

5.8.1. This Agreement supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by the Client and Vireo.



EXPRESS YOUR
NEXT BIG IDEA

City Logo and Motto Design
for the City of Roeland Park

June 9, 2017

June 9, 2017

Kelley Bohon, City Clerk
City of Roeland Park
4600 W 51st Street
Roeland Park, KS 66205

RE: City of Roeland Park – RFP for City Logo and Motto Design

Dear Kelley Bohon,

On behalf of Vireo and as project manager, I am pleased to submit our Proposal to the City of Roeland Park to provide services for a rebranding campaign to include the design of a new City logo and motto. Vireo is a certified Women's Business Enterprise in Kansas, Missouri, Nebraska, and Iowa. Our work focuses on planning and environmental design, landscape architecture, community planning and engagement and graphic design.

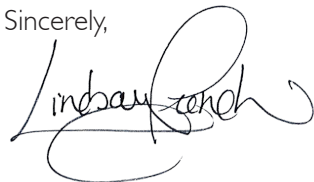
We have highly experienced and technically qualified staff capable of assisting the City with development of the materials outlined in your RFP. Vireo is very skilled in visual communications, branding, graphic design and the development of informational and educational materials that are tailored to multiple audiences. We have the project experience, knowledge and expertise to complete this project with the highest level of quality. For the personnel assigned to your plan, there will be no higher priority. This project is as important to us as it is to you, and we have accordingly assigned our best staff to key roles. We are prepared to move immediately and aggressively to help you and your partners meet your goals.

Vireo collaborates with communities to develop brand identities within cities, parks, schools and private development. Our branding graphics expertise focuses on brand identity design, educational graphic design, theme development and messaging, and educational and outreach materials. Our goal is to produce inspiring and forward-thinking visual communication strategies that will bring your ideas to life. Our creative process works with you to effectively communicate your idea. Along with our expertise, Vireo will leverage work from the rebranding campaign that the City has undertaken with the help of a team from Benedictine College.

We understand that effective branding plays an important role in educating and creating an appreciation, sense of pride and support for a city. It also plays a vital role in people's minds and captures the unique character of the City and its residents. When the brand identity system harmoniously blends together, it is an effective tool and communication strategy. Vireo has led and supported numerous public engagement campaigns in Missouri, Kansas and around the region. Our professionals are designers and public engagement specialists who know how to facilitate communication among City staff, consultants, and the public. We do this by utilizing our more than 25 years of experience. Our portfolio includes branding; environmental graphics and signage; innovative public engagement; park and trail planning and design; environmentally sensitive site design; natural resource planning; traditional neighborhood design; urban and streetscape design; public process management and project management.

Thank you for this opportunity to submit our qualifications for your City logo and motto design. We look forward to leveraging our design and public engagement expertise to provide you with the best possible end product. If you have any questions regarding our submittal, you can reach me at 816-777-3047 and lindsay@bevireo.com.

Sincerely,



Lindsay French
Project Manager | Graphic Designer

vireo

www.bevireo.com

Kansas City
929 Walnut St.
Suite 700
Kansas City, MO 64106
816.756.5690

Omaha
1111 N. 13th St.
Suite 116
Omaha, NE 68102
402.553.5485



Experience & Qualifications



Lindsay French

Project Manager | Graphic Designer

Lindsay French is a creative and talented graphic designer with extensive experience in multimedia, branding and print design. Lindsay's skill at translating verbal ideas into visual components that effectively communicate information and emotion, make her an integral part of the design process. She tailors products to meet clients' needs and creates memorable project brands and environmental graphics. Lindsay successfully manages and coordinates graphic design projects from concept through completion. She works closely with clients to create vision, conceive designs, and consistently meet deadlines and requirements.

Education

BFA in Visual
Communication &
Graphic Design |
University of Kansas |
2006

Experience

10 Years with Vireo

Awards

ASLA Central States
Communication Award
for "superior professional
accomplishment" in graphic
communication design.

National Exceptional
Performance Award for
graphic brand and support
materials for the Maximizing
the Flow Ramp Metering
Campaign

Project Experience

Warrenton City Brand Development and Comprehensive Plan | Warrenton, Missouri

KC Scout Traffic Management Center Brand Development | Greater Kansas City, Missouri

City of Arnold Comprehensive Plan Brand & Public Outreach | Arnold, Missouri

Iowa Traffic Management Center Brand Outreach | Ankeny, Iowa

City of Kearney Comprehensive Plan Brand | Kearney, Missouri

Roe Boulevard Design Services | Roeland Park, Kansas

AdAstra Collaborative Brand Development | Kansas City Metro Area

Vireo Brand Development | Kansas City, MO and Omaha, NE

Digicate® Brand Development | Online

Energy Works KC - Beyond the Bulb Brand and Campaign | Greater Kansas City, Missouri

Ramp Metering - Maximizing the Flow Graphic Brand and Campaign | Kansas City, Missouri

Wichita Transit Talks Project Brand | Wichita, Kansas

Spring Rain Campaign and Brand | Sedgwick County, Kansas

Truman Farm Trail Brand Development | Grandview, Missouri

Parkville Riverfront Parks Map Signage | Parkville, Missouri

Lake Lenexa Dam Park and Trails Interpretive Signage | Lenexa, Kansas



Triveece Penelton, AICP

City Planner | Public Involvement Specialist

Triveece is a city planner and public involvement innovator at Vireo. She is also the creator of the Digicate® software application for community engagement, which Vireo powers and utilizes as part of its community engagement services. She has worked with community organizations and government agencies at the state, county, and local levels for years. The projects she manages blend planning with intensive public engagement, education, information sharing, messaging, and branding. Triveece's strengths lie in developing and executing the communications and planning processes by which groups of stakeholders are strategically brought together to discuss the opportunities ahead of them through corridor, area, and comprehensive planning efforts that use creative and innovative tools to gather meaningful input.

Education

Master of Urban Planning
| University of Kansas |
2002

Bachelor of Architectural
Studies | University of
Kansas | 2000

Registration

AICP

Experience

12 Years with Vireo
4 Years Prior

Project Experience

Roe Boulevard Design Services | Roeland Park, Kansas

KC Scout Traffic Management Center Brand Development | Greater Kansas City, Missouri

Iowa Traffic Management Center Brand Outreach | Ankeny, Iowa

Energy Works KC - Beyond the Bulb Campaign | Greater Kansas City, Missouri

Vireo Brand Development | Kansas City, MO and Omaha, NE

Digicate® Brand Development | Online

Wichita Transit Talks Project Brand | Wichita, Kansas

Ramp Metering -Maximizing the Flow Graphic Brand and Campaign | Kansas City, Missouri

City of Arnold Comprehensive Plan Brand & Public Outreach | Arnold, Missouri

Grander Vision | Hall County, Nebraska

MAPA Heartland 2050 Regional Vision Plan | 8 Counties in Iowa and Nebraska

Grand Island Long-range Transportation Plan | Grand Island, Nebraska

MARC Regional Green Infrastructure Initiative | KC Metropolitan Region, Kansas, Missouri

Twin Creeks Greenway Master Plan | Kansas City, Missouri

KDOT, Johnson County Gateway Project | Johnson County, KS

K-32 Tri-City Multimodal Redevelopment Plan | Wyandotte County, Kansas

MARC Transit Oriented Development (TOD) Impact Study | Kansas City, MO

Greening America's Capitals | Madison, Wisconsin

I-435 Diverging Diamond Interchange (DDI) | Kansas City, Missouri



Warrenton City Brand Development and Comprehensive Plan

Warrenton, Missouri

Warrenton - Moving forward. Ideas in motion



**We have hundreds of ideas!
Tell us what you think!**

As part of the Comprehensive Plan process, hundreds of ideas for the future have been submitted throughout the past several months. The ideas have varied, and are not always in agreement. Now we need to know what ideas you like and dislike, and how effective you think these ideas are in achieving the Warrenton communities objectives.

Take the **ONLINE SURVEY** at: www.warrentonplan.org



Scan the survey
code to start now!



Brand Identity

CONCEPT THEME

A fun, modern, and geometric approach that adds vigor and excitement to planning the future of Warrenton.

The "W" represents the city of Warrenton. The pieces signify the city and its community coming together to plan the future of Warrenton.



Fifteen Minutes Can Help Shape Warrenton's Future!

The City of Warrenton is starting a year long process to create a new Comprehensive Plan, which is used to guide growth and development in Warrenton. What do you think about our community? What is most exciting about Warrenton? What concerns you most? How can we make our great city stronger in a challenging future?

Your Input Matters!

Take part in the survey at:
survey.monkey.warrentonplan.com



Scan the survey
code to start now!



Shape Your Family's Future!

As part of the Comprehensive Plan process, hundreds of ideas for the future have been submitted throughout the past several months. The ideas have varied, and are not always in agreement. Now we need to know what ideas you like and dislike, and how effective you think these ideas are in achieving the Warrenton communities objectives.

Tell us what you think about the ideas!

Take the online survey at: www.warrentonplan.org



Scan the survey
code to start
now!



www.warrentonplan.org



Warrenton moving forward

**Public Workshop #1
Tell Us Your "Big Ideas"!**

Join Us!
First 100 receive a
water bottle!

**Save the Date!
Thursday, June 25th**
Time: 5:00 - 7:00 PM Presentation at 6:00 PM
Location: Warrenton High School Bldg.
Pleasure, Commerce Area



Client

City of Warrenton
200 West Booneslick
Warrenton, Missouri

Jack Hanff
Zoning Officer/Building Commissioner
jhanff@warrenton-mo.org
636-456-3535

Terri J. Thorn
tthorn@warrenton-mo.org

Vireo led the planning effort for development of the Comprehensive Plan, which presents a future land use pattern for the community of Warrenton. Along with a plan for the future of the city, Warrenton wanted a fresh and engaging new look.

Vireo assisted the City of Warrenton with a new graphic brand identity, logo and messaging, educational and outreach materials, and fun marking and promotional materials for the City.

vireo

Landscape Architecture | Planning | Design



Brand Identity

CONCEPT THEME

A fun, modern, and geometric approach that adds vigor and excitement to planning the future of Warrenton.

Logo & Message

The “W” represents the city of Warrenton. The pieces signify the city and its community coming together to plan the future of Warrenton. The slant adds energy and motion for forward thinking. The bright colors add vigor and excitement.

The message, *moving forward by putting ideas in motion*, implies a proactive approach. Forward thinking ideas become actions and are happening now. Positive-minded people are empowering the next generation and creating positive change for the future.



COLORS

A bright and fun pallet paired with and complimentary to the city of Warrenton’s navy color. The colors represent energy, excitement and fresh ideas with a foundation of the City.



c0 m50 y100 k0
r247 g148 b30
E0941E



c55 m98 y14 k2
r136 g44 b127
882C7F



c100 m80 y43 k5
r27 g74 b112
1B4A70



c100 m0 y0 k0
r44 g170 b226
2CAAE2



c85 m10 y100 k10
r0 g148 b68
009444



FONTS

Easy to read, modern and geometric styles. Contrast between fonts give visual interest but work together as a cohesive whole.

Header/Display _ Nexa

Nexa has excellent legibility with a well-finished geometric design. The font’s various styles are most suitable for headlines of all sizes and give it versatility perfect for logos, t-shirts, posters, web, motion graphics and more.

Body text_ Myriad Pro (11pt)

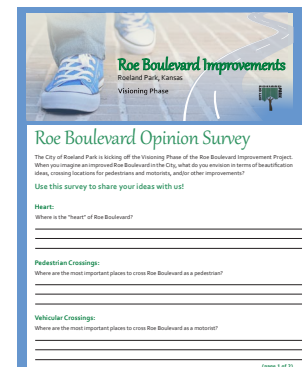
Myriad Pro is a clean modern sans serif font with subtle geometric shaping that offers many extended characters. The forms are primarily based on conventional or classic serifed fonts but without the serifs making it a readable and friendly typeface that works well for both text and display typography.

Captions_ Myriad Pro Condensed (10pt)

Myriad Pro is a clean modern sans serif font with subtle geometric shaping that offers many extended characters. The forms are primarily based on conventional or classic serifed fonts but without the serifs making it a readable and friendly typeface that works well for both text and display typography.



Roeland Park, Kansas





KC Scout Traffic Management Center Brand Development

Kansas City Metropolitan Area

Scout - Getting you There



Client

Kansas City Scout
600 NE Colbern Road, Lee's Summit,
MO 64086

(816) 607-2027

MICHELE SEWART
Sr. Communications Specialist/Public
Information Officer
Michele.Sewart@modot.mo.gov
(816) 365-0860

KC Scout is a joint effort between the Kansas and Missouri Departments of Transportation to communicate important traffic information to drivers using a system of closed-circuit television cameras, roadway sensors, message boards, and the web. To help KC Scout update and promote itself and its services, Vireo re branded a new logo, identity, and messaging, and developed a variety of updated branding tools including stationary (letterhead, envelopes, labels, business cards, telephone pads), brochures, promotional materials (shopping bags and magnets), children's workbooks, website and social media banners, video. Most importantly, Vireo created a Brand Consistency Plan and Graphic Standards Style to improve brand uniformity and to help KC Scout update its various brand materials. The Brand Consistency Plan clearly articulates KC Scout's brand:

- Image and Experience: Characteristics of KC Scout including its audiences, services, benefits, and brand components (logo, "voice", messaging, and communications)
- Identity: Colors, fonts, photos, and illustrations including development of the KC Scout logo and its application and use. Tagline and values that express what KC Scout should mean to its various audiences

vireo

Landscape Architecture | Planning | Design



▶▶▶ A NEW LOOK FOR KC SCOUT



Updated Logo

The new mark is an updated and refreshed logo that expresses the KC Scout brand in a memorable way while respecting the former design.



The logo is final and complete art and the elements should not be reassembled or re-proportioned in any way. Only the official, full color version of the logo is to be used, unless otherwise noted. The logo is a brand and should not be used as the central visual element of a publication and it should not replace photography or illustration. The arrow component may be used independently of the mark, as shown in the illustration pallet, but the logo may not be used without the arrow. Kansas City and MoDOT + KDOT must always accompany the logo and the exact proportions should be maintained when reducing or enlarging the logo.

To insure high quality reproduction, the logo should always be reproduced from the approved digital artwork through KC Scout. *Do not copy and paste files from the web.*

KC Scout reserves the right to final approval of logo and identity usage.

If you need to obtain the artwork or have any questions regarding the usage of the logo, colors, fonts, illustrations and images or the identity as a whole, please contact the KC Scout Community Relations Coordinator at:

600 NE Colbern Road
Lee's Summit Missouri, 64086
816.622.6500
www.kcscout.net

Allowed variations

One color application in KC Scout's coded CMYK, RGB or PANTONE solid red only.



Grayscale application in solid tones of KC Scout's coded CMYK, RGB or PANTONE gray only.



Black application in coded true CMYK, RGB or PANTONE solid black only.



White application in coded true CMYK, RGB or PANTONE solid white only.



Allowed variation for KC Scout Cameras only



Not Allowed

The logo may not be used without the arrow or without Kansas City and MoDOT + KDOT.



Not Allowed

The logo may not be altered using any other colors, including KC Scout's secondary color palette.



Not Allowed

The logo is final and complete art and the elements should not be reassembled or re-proportioned in any way, nor should a substitute type face be used.



Not Allowed

The logo should not be used in an area where there is little or insufficient contrast. If the background is dark, the reversed white logo should be used.



Not Allowed

The logo should not be used with a surrounding white box or similar. If placing the logo on a colored background use a png, gif, or eps file to maintain a transparent background, thereby eliminating the white box.





Graphic Standards

Color, Type and Image Palettes

Selected colors, fonts, images, photos, and illustrations will work together to graphically communicate the KC Scout brand, creating items that meet its office and promotional needs and inform and educate its customers using print, video, audio, and web media.

The Type Palette: >>>

Fonts chosen for KC Scout's updated brand include Hit the Road for headers, Adobe Garamond Pro for body text, ITC Eras for captions and displays, and Rage Italic for specialty text such as call-outs.

KC Scout Header - Hit the road

getting you there
Specialty/Display type - Rage Italic

The Illustration & Image Palette: >>>

Illustrations and textural elements further enhance the modern and traffic "look" of the brand identity mimicking roadway signage, the dots of message boards, forward moving tire tread and the curving road from the KC Scout logo.

Photos further enhance the "look" of the brand identity. KC Scout's photo palette includes a range of images intended to depict traffic, service, safety, value, people, and the Kansas City Metropolitan area.



The Color Palette: >>>

Colors both identify and unify a brand. Dark red and charcoal gray are KC Scout's primary brand colors and should be used in the majority of all materials. Secondary colors, specific tones of yellow, green, blue/green, and orange, can be used to accent certain areas or topics.

Primary Color palette



Secondary Color palette



Color printers are formatted for CMYK color codes. The codes are used for both in- and out-of-house 4 color process printing via a digital printer and/or a printing press.

Red	Gray	Yellow	Green	Blue	Orange
C=0	C=10	C=0	C=100	C=100	C=0
M=100	M=0	M=10	M=20	M=0	M=60
Y=60	Y=0	Y=100	Y=85	Y=30	Y=100
K=55	K=65	K=0	K=25	K=65	K=15

RGB codes are for viewing items on screen. RGB devices include digital cameras, cell phones, video cameras and projectors, televisions, webpages and personal computers. RGB color codes are not for professional printing.

Red	Gray	Yellow	Green	Blue	Orange
R=128	R=106	R=255	R=0	R=0	R=208
G=20	G=115	G=221	G=136	G=83	G=111
B=39	B=123	B=0	B=123	B=94	B=26

Pantone spot colors ensure the appropriate KC Scout colors appear in the agency's printed media. Pantone codes are for out-of-house printers that have a printing presses. Codes ending in C are for coated paper, U for uncoated paper and M for matt paper.

Red	Gray	Yellow	Green	Blue	Orange
195C	431C				
202U	756U	109U	348M	3165M	167M

Body Text- Adobe Garamond Pro 11/14 regular

KC Scout is a joint effort between the MoDOT and KDOT. Using closed-circuit television cameras, roadway sensors, message boards, and the web, Scout manages traffic on more than 160 miles of Kansas City's most congested freeways.

italic

KC Scout is a joint effort between the MoDOT and KDOT

semi bold

KC Scout is a joint effort between the MoDOT and KDOT

semi bold italic

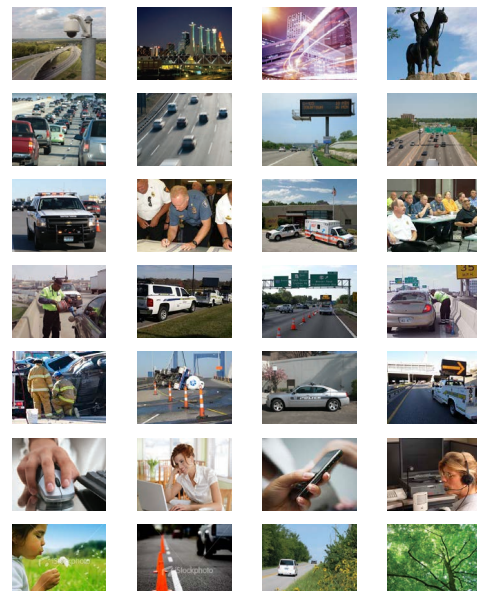
KC Scout is a joint effort between the MoDOT and KDOT

bold

KC Scout is a joint effort between the MoDOT and KDOT

bold italic

KC Scout is a joint effort between the MoDOT and KDOT





Landscape Architecture | Planning | Design



Final Concept

CONCEPT THEME

A modern, geometric and stylistic approach paired with the reality and seriousness of photos.

LOGO & MESSAGE

our water

Adds a personal feel and strong sense of ownership and responsibility that hits home emphasizing that everyone is effected and that all should come together to find a solution.

The "W" represents a stylistic rain cloud with falling rain. The drops can also represent a uniform whole coming together to find a solution as stormwater effects everyone. The ripples reinforce the rain drops and give a visual to the message.

consider the ripple effect

Like the domino effect, everyone is effected by stormwater from the top of the hill down. One by one each drop or incident effects the next and the next. But unlike dominos, ripples are circular and spread from small to large. A message, though strong, can start small but quickly grow overtime increasing in size, always circling the original drop signifying an incident, benefit, etc... Rain is also cyclical as are the effects of stormwater.

COLORS

A series of PANTONE colors depicting rain, stormwater and nature

FONTS

Easy to read, modern and geometric yet based off of classic styles.

Contrast between fonts give visual interest but work together as a cohesive whole.

Header_ Futura

Futura is the classic example of a geometric sans serif type. It's long ascenders and descenders give it more elegance than most sans serif typefaces as well as a strong, bold, no-nonsense appearance. Great for headings and display typography.

Body text_ Myriad Pro

Myriad Pro is a clean modern sans serif font with subtle geometric shaping that offers many extended characters. The forms are primarily based on conventional or classic serifed fonts but without the serifs making it a readable and friendly typeface that works well for both text and display typography.

Captions_ Minion Pro

Minion Pro is modern serifed font inspired by the classical typefaces of the late Renaissance, a period of elegant, beautiful, and highly readable type design. It's aesthetic and functional qualities make the typeface highly readable and with its many characters is ideal for lengthy text or display settings ranging from limited-edition books to newsletters to packaging.

PHOTOGRAPHY

Sedgwick County specific photos or very similar. Contrast of before and after images, or hot issues with possible shock effect and happy images that are visually inviting to the audience.

ILLUSTRATION

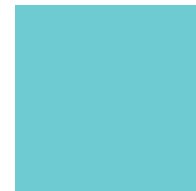
Geometric circles, circle pattern, and ripples



PANTONE 7579M



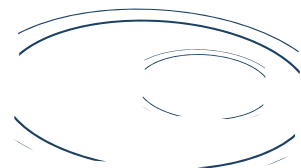
PANTONE 368M



PANTONE 319M



PANTONE 533M

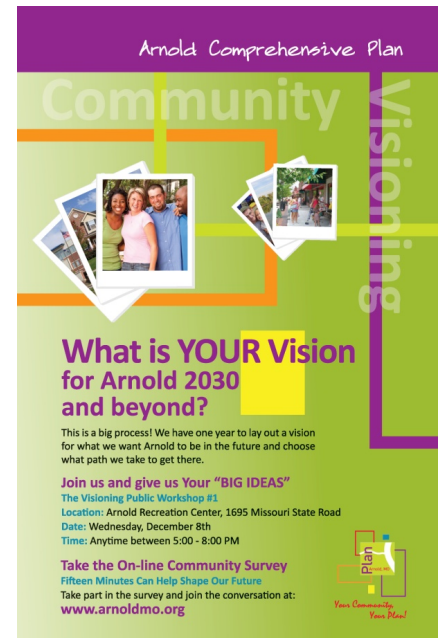
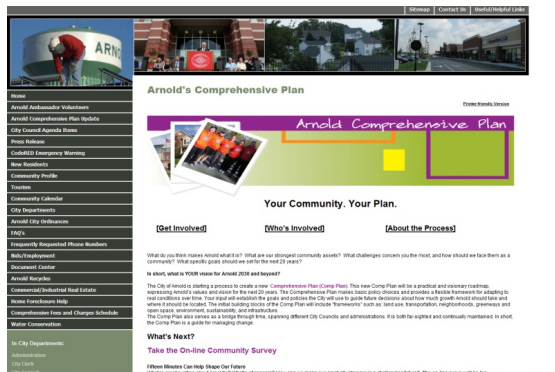
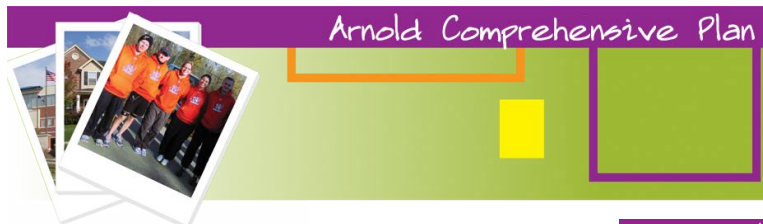
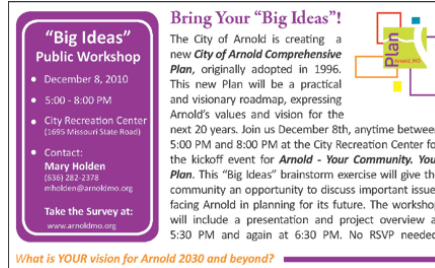




City of Arnold Comprehensive Plan Brand & Public Outreach

Arnold, Missouri

Arnold - Your Community, Your Plan



Client

City of Arnold
2101 Jeffco Boulevard
Arnold, Missouri 63010

Mary Holden
636.282.2378
mholden@arnoldmo.org

Vireo assisted the city of Arnold, Missouri's staff and citizens to determine where their city should grow and what it should look like in the future. The purpose of this plan is to guide future growth, to create special places, with an emphasis on determining the form and character of development. The result will be a roadmap for Arnold's future development.

To ensure proactive and continuous community involvement throughout the study planning process, Vireo designed an engaging project plan brand identity and a combination of solicitation and engagement tools. A promotional campaign launched the planning process.



Energy Works KC - Beyond the Bulb

Kansas City Metropolitan Area



BEYONDTheBulb

BEYONDTheBulb | Energy Efficiency Improvements in the Greater Kansas City Area

RESIDENTIAL **BUSINESS** **CONTRACTOR**

You've switched to energy-efficient light bulbs. Now what?

If you're ready to go "beyond the bulb" and save even more money and energy, we can help!

Beyond The Bulb is your resource for information on energy improvements. We can help you save energy at your home or business. And because we work with energy efficiency contractors in the Greater Kansas City area, we give you tips on how to do some improvements yourself.

NEWS & EVENTS

2011 AEC National Home Performance Conference
April 26-May 1, Denver, CO
The 2011 AEC National Home Performance Conference presents the best educational agenda in the home performance and weatherization industry, offering ongoing sessions for energy efficiency professionals and building science fundamentals. Learn about field building practices, and discover what's hot in the industry today. Visit the Exhibitors for a full list of sessions.

[More information and locations >](#)

MARC **EWK**

About Us | Contact Us | Partners | Facts | News & Events



BEYONDTheBulb | Energy Efficiency Improvements in the Greater Kansas City Area

Save Money on Your Energy Bill Today!

Switch Your Light Bulbs



DID YOU KNOW?

Schedule an energy assessment! Contractors referred to as an energy audit can help you identify energy efficiency opportunities and help you save money and energy. They can also help you understand how to improve your home's energy efficiency.

Lighting

MAKE THE SWITCH AND SAVE ON YOUR ENERGY BILL

MARC **EWK**

DID YOU KNOW?

Schedule an energy assessment! Contractors referred to as an energy audit can help you identify energy efficiency opportunities and help you save money and energy. They can also help you understand how to improve your home's energy efficiency.

HVAC

MAKE THE UPGRADE AND SAVE ON YOUR ENERGY BILL

MARC **EWK**

DID YOU KNOW?

Schedule an energy assessment! Contractors referred to as an energy audit can help you identify energy efficiency opportunities and help you save money and energy. They can also help you understand how to improve your home's energy efficiency.

INSULATION

INSULATE, SEAL AND SAVE ON YOUR ENERGY BILL

MARC **EWK**

DID YOU KNOW?

Schedule an energy assessment! Contractors referred to as an energy audit can help you identify energy efficiency opportunities and help you save money and energy. They can also help you understand how to improve your home's energy efficiency.

WATER

CONSERVE WATER AND SAVE ON YOUR ENERGY BILL

MARC **EWK**

Client

Mid-America Regional Council
600 Broadway
Kansas City, Missouri 64105

Lara Bogue
816.474.4240
lbogue@marc.org

The Energy Works KC program changes the way property owners think about energy usage in the Kansas City metropolitan area, helping them change old habits and take new actions for an improved energy future. The program promotes reduced energy waste, increased comfort, and better overall health. It targets the owners of commercial and residential buildings in the metro for energy analyses. The analyses result in action plans that describe the system of energy improvements that property owners should employ to achieve an energy savings of 15 percent. Energy Efficiency and Conservation Block Grant dollars are used to fund the program and the City of Kansas City runs it with assistance of the Metropolitan Energy Center and the Mid-America Regional Council (MARC).

Vireo assisted MARC with project logo and branding, educational and outreach materials, and developing and rolling out a strategic campaign over a 15-month period.

vireo

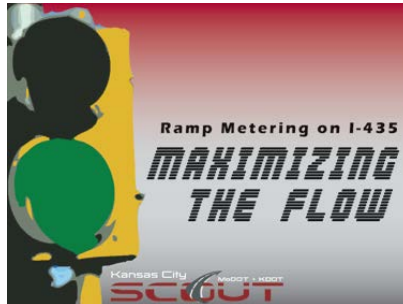
Landscape Architecture | Planning | Design



Ramp Metering Graphic Brand and Campaign

Kansas City Metropolitan Area

Ramp Metering - Maximizing the Flow



KC Scout's Latest Tool Ramp Metering

KC Scout will install ramp meters on I-435 between Metcalf Avenue and Three Trails Memorial Crossing (formerly the Grandview Triangle). The new meters are special traffic signals that will enhance KC Scout's existing system of cameras, pavement sensors, and electronic message signs. Ramp metering will help decrease congestion by **maximizing the flow of traffic** on Kansas City freeways, which means:

- Smoother and safer freeway entries.
- Minimized sudden weaving and braking.
- More consistent traffic flows.
- Improved freeway speeds.
- Decreased travel times.
- Reduced rear end accidents.

In congested conditions merging is more difficult and more challenging and accidents can occur. Ramp meters regulate on-ramp traffic, so vehicles enter the freeway at a managed rate.

Ramp metering programs have been successfully implemented across the country. The I-435 ramp meters will be the newest addition to the KC Scout system and will be the first in the Kansas City Metro Area. Installing meters on I-435 will introduce the concept of ramp metering to Kansas City drivers.

For more information visit www.kcscout.net/rampmetering or call KC Scout at (816) 622-6500.

Evaluation Factors

After installation and monitoring of ramp metering on I-435, KC Scout evaluated the effectiveness of the I-435 ramp meters with the following factors in mind:

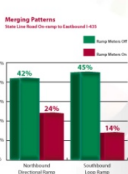
- Safety and Accident Reduction
- Community Feedback
- Speed and Travel Time on the Freeway
- Congestion and Delays
- Delay on the Ramps
- Traffic Incident Management



Data Collection

To gather information about the I-435 ramp meters, the evaluation team:

- Interviewed transportation professionals and engineers with traffic engineering experience with the meters and the KC Scout system.
- Collected traffic data for a one-year period after the meters were installed, spanning from April 2010 to July 2010.
- Compared the "before" traffic to the "after" traffic to see if there were any changes in traffic volume or travel time.



Observations and Trends

This section summarizes findings and trends in the pilot program and provides an evaluation of the program.

SAFETY & ACCIDENT REDUCTION

Transportation engineers, law enforcement officials, and KC Scout's Traffic Management Center operators have observed that there are fewer accidents on I-435 with ramp meters installed than there were before.

COMMUNITY FEEDBACK

Responses from a community survey, transportation professionals, and law enforcement staff as well as comments from the general public related to the program were collected.

KC Scout's evaluation team collected community feedback through a variety of methods, including a community survey, focus groups, and public meetings.

One month before the ramp meters were installed, KC Scout's Traffic Management Center operators observed that there were fewer accidents on I-435 with ramp meters installed than there were before.

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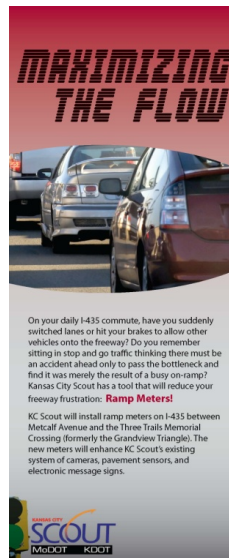
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One month before the ramp meters were installed, KC Scout's Traffic Management Center operators observed that there were fewer accidents on I-435 with ramp meters installed than there were before.



KC Scout's Latest Tool Ramp Metering

Watch the Video

In late 2009 Kansas City Scout's new Ramp Metering program will minimize start and stop congestion while maximizing the flow of traffic on the south I-435 corridor. Watch the video to see how.

Ramp Metering Locations

A total of seven interchanges will be metered on I-435 between Metcalf Avenue and the Three Trails Memorial Crossing (formerly the Grandview Triangle). Metered ramps include I-435 at:

- Metcalf Avenue (1 on ramp)
- 101st Avenue (2 on ramps)
- Blue Avenue (2 on ramps)
- State Line Road (2 on ramps)
- Vantage Road (2 on ramps)
- Vantage Road (2 on ramps)
- 101st/104th of connector (1 on ramp)

See how the City and Two-Lane Ramp Meters work.

Client

Kansas City Scout
600 NE Colbern Road, Lee's Summit,
MO 64086

Mark Sommerhauser
KC Scout ITS Project Manager
816-607-2243
Karsten.Sommerhauser@modot.mo.gov

Kansas City Scout added Ramp Metering to its system to help maximize the flow of traffic. Ramp metering is commonplace across the nation but it is new to the Kansas City Metro, so implementation of the program hinged on public involvement, specifically the development of informational and educational materials that describe the new meters.

Vireo developed a graphic brand identity and a series of informational and educational items that were geared toward each of the pilot program's four distinct audiences: the general public, local public officials, technical staff, and law enforcement/emergency responders. Vireo also assisted with media relations, prepared a 3-minute video and public service announcement for the program, and provided support for meetings with stakeholders and the public.

vireo

Landscape Architecture | Planning | Design



Understanding and Approach

PROJECT UNDERSTANDING

We understand that the City of Roeland Park is seeking to design a new City logo, visual identity and a motto that is distinctive, memorable and captures the unique character of the City and its residents. The logo may be text or image based and with the motto should simultaneously celebrate the City's past and present and remain relevant for the City in the future. Vireo will reference and build from the provided examples of the existing Branding Report campaign which the City has undertaken with the help of a team from Benedictine College.

APPROACH

Brand Development

Branding Workshop No.1:

The first meeting will serve as the kick-off meeting for the branding process. Vireo will coordinate with City representatives in a fun information gathering session that can then be used to develop brand/motto concepts for the City of Roeland Park. Vireo and City representatives will look at and discuss the Branding Report prepared by Benedictine College as well as a sampling of brand graphics from comparable cities and collect feedback about what is liked and disliked most about the materials. During an interactive activity, City representatives will then have a chance to select images, illustrations, colors, and type that have the look and feel of what they would like to capture into the graphic depiction of Roeland Park's brand. Specific ground rules for the "do's and don'ts" of the brand will also be discussed as well as interests and communications tools that work best for the City.

Objective: Feedback and direction for development of 6-9 concepts that express the look and feel of what the City would like to capture for Roeland Park brand based on the input collected during the workshop.

Logo/Motto Concepts (6-9)

Based on the information and feedback gathered from Workshop No.1, Vireo will develop 6-9 variations of logo and motto concepts for the City to review. Each logo draft may be text or image based and paired with an appropriate motto.

Branding Workshop No.2

Vireo will present 6-9 variations of draft logo and motto concepts that express the look and feel of the brand based on input collected during the first workshop and gather feedback from City representatives on the concepts/themes developed. Specific strengths and weaknesses will be discussed, voted upon and chosen for refinement. Complimentary type, color, image, and illustration may also be discussed.

Objective: Clear direction for refinement and/or combining elements of drafts into 4 brand identity concepts for the City of Roeland Park.

Brand Identity Concepts (4)

Based on comments gathered from Workshop No.2, Vireo will further refine and develop logo and motto concepts and apply them to 4 full brand concepts. Each concept will include a brand Identity guide consisting of Logo(s), Messaging/Motto; Type pallet; and Color Pallet.



Branding Workshop. No.3:

Vireo will present the 4 brand identity concepts and gather feedback from City representatives. Specific strengths and weaknesses will be discussed, voted upon and chosen for refinement. Expectations for brand material/templates and communications tools will also be discussed.

Objective: Clear direction for refinement and/or combining elements of drafts into 2 brand identity concepts for the City of Roeland Park.

Refined Brand Identity Concepts and Sample Application (2)

Based off comments gathered from Workshop No.3, Vireo will further refine and develop 2 full brand concepts. Each concept will include refined Logo(s), Messaging/Motto; Type pallet; and Color Pallet. Sample brand materials will also be developed for each concept.

Branding Workshop No.4:

Vireo will present 2 brand concepts and sample brand materials to City representatives. Specific strengths and weaknesses will be discussed and voted upon. City representatives will then choose one concept or a blend of the two that will become the final brand identity for the City of Roeland Park.

Objective: Clear consensus and approval of a final brand identity for the City of Roeland Park.

Final Brand Identity

Vireo will create a Graphic Style Guide based on the approved brand identity and provide the approved logo in electronic and physical formats. Approved fonts (print and web), if not already owned, will be the responsibility of the City to purchase their own licensing.

Vireo will use the Style Guide to design a “tool kit” of templates and branding elements for the City that communicate the approved motto and brand. Vireo will refine templates, if needed, after one (1) review from the City. Final artwork for templates will be bundled as Adobe InDesign or Illustrator packages that include the purchased fonts, images, and content for the materials. PDFs of the same materials that can be edited with Adobe Acrobat to change dates and other very minor information may also be included for certain templates. *Microsoft Word format may be available for certain templates depending on complexity of the design.*

Templates could include:

- Letterhead
- Business Cards
- Envelopes
- PowerPoint Background
- Postcards
- Fliers
- Posters
- Print Mailers
- Report Covers
- Constant Contact (or equivalent) E-Newsletter and E-Mailer
- Website Banner
- Social Media Banners
- Other Templates (determined in previous workshops)



Budget/Timeline Proposal

Vireo will coordinate with City representatives to develop a schedule that accommodates workloads while meeting the objectives in the RFP. Vireo proposes a fast and aggressive design timeline to deliver our best work to the City to move forward. Branding Workshop meetings will be scheduled as City representatives are available. Vireo proposes the following breakdown of timeline and budget based on Vireo's hourly rates.

Timeline	Tasks	Budget
	Brand Development	
2 Hour Meeting	Branding Workshop 1 (2 Vireo Staff)	\$900
1 Week after Workshop	(6-9) Logo Motto Concepts	\$1,400
1-2 Hour Meeting	Branding Workshop 2 (1 Vireo Staff)	\$320
1 Week after Workshop	(4) Brand Identity Concepts	\$1,080
1-2 Hour Meeting	Branding Workshop 3 (1 Vireo Staff)	\$320
1 Week after Workshop	(2) Refined Brand Identity Concepts and Sample Application	\$1,080
1-2 Hour Meeting	Branding Workshop 4 (1 Vireo Staff)	\$320
	Final Brand Identity	
2 Weeks after Workshop	Graphic Style Guide and Templates	\$2,080
PROJECT COST		\$7,500

Composite of Logo Proposals

For each Rating Factor below assign one of the above Rating Scores.

Rating Factors	Proposal #1	Proposal #2	Proposal #3	Proposal #4	Proposal #5
Name of Firm	Vireo	PCB3	Williams	HJ Design	Epic
Joel	15	12	13	9	8
Teresa	16	12	8	13	7
Erin	17	17	13	16	10
Becky	20	10	10	20	10
Poppa	14	9	10	11	11
Total Rating Score	82	60	54	69	46
Ranking (highest points = #1)	1	3	4	2	5

Item Number: New Business- VIII.-C.
Committee 7/17/2017
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 7/10/2017
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **Resolution Establishing Reserve Amount for Major Retailer**
Item Type: Resolution

Recommendation:

To approve Resolution 653 which reserves \$1.41 million as a committed fund balance in the General Fund for revenue stabilization in the event of a retail sales tax loss.

To review and advance the resolution to the July 17th Council Meeting which reserves \$1.41 million as a committed fund balance in the General Fund for revenue stabilization in the event of a retail sales tax loss.

Details:

The City of Roeland Park Governing Body increased the mill levy in FY 2014 by 7.56 mills in anticipation of Wal-Mart leaving Roeland Park for the Mission Gateway. In 2016, Wal-Mart announced they would remain in Roeland Park for the time being.

The Governing Body has requested that the reserves built up from the increased fund balance be set aside as a retail sales tax loss reserve in the event that a major retailer does leave Roeland Park and the City experiences a total sales tax loss from that entity for a period of time. The attached resolution creates a committed fund balance within the General Fund titled "Retail Sales Tax Loss Reserve" that will show up on the City's balance sheet. The resolution dictates that the reserves may only be accessed if one of the top three sales tax generating entities leaves the City and the building remains vacant for six months.

The fund balance is shown as Committed which is per recommendations of the Governmental Accounting Standards Board (GASB) Statement no. 54 which defines a Committed Fund Balance

as: (1) the government's highest level of decision-making authority and (2) formal action is required to be taken to establish (and modify or rescind) a fund balance commitment.

The attached resolution was developed with the input from the City Attorney and the City Auditor. A percentage of reduction language is shown as this avoids naming particular retailers, a preference of the City Attorney.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Resolution Establishing Reserve for Loss of Sales Tax	Cover Memo

**CITY OF ROELAND PARK, KANSAS
RESOLUTION NO X**

**A RESOLUTION ESTABLISHING A COMMITTED FUND BALANCE WITHIN THE
CITY'S GENERAL FUND RESERVES FOR REVENUE STABLIZATION.**

WHEREAS, 36% of the City of Roeland Park's total annual revenue and 29% of the General Fund revenue is derived from retail sales taxes; and

WHEREAS, the City of Roeland Park was notified in 2013 that its largest retailer planned to move from the City; and

WHEREAS, in response to this notice, the Governing Body for the City of Roeland Park approved the FY 2014 Budget with a 7.56 mill increase in property taxes for a total city mill levy of 33.428 to protect the City's resources; and

WHEREAS, the City's Financial Advisors, Columbia Capital, estimated that if a major retailer closed, the retail space could remain vacant for two years. An estimated revenue shortfall to the City would be approximately \$705,000 per year; and

WHEREAS, the Governing Body wishes to establish committed reserves within the General Fund for revenue stabilization in the event of a precipitous drop in sales tax revenue, using some of the reserves built up from the mill levy increase as the source of the reserves; and

WHEREAS, this committed fund balance could only be accessed in the event of a significant drop in sales tax revenue to the City which continues for at least six months;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

The City of Roeland Park will establish a committed reserve in amount of \$1,410,000 in the General Fund titled Retail Sales Tax Loss Reserve. It will be accessible in the event of a significant and sustained decrease in sales tax revenues to the City. Any decrease will be compared on a monthly basis to the same time period one year prior. The funds within the committed reserve may only be accessed if there is a sustained decrease by 25% or more in sales tax revenue that continues for at least six (6) months.

PASSED by the City Council this 17th day of July 2017.

Joel Marquardt, Mayor

ATTEST:

Kelley Bohon, City Clerk

DRAFT

Item Number: Workshop Items- X.-A.
Committee Meeting 7/17/2017
Date:



City of Roeland Park
Action Item Summary

Date: 6/1/2017
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **2018 Budget Review – Continued (est. time 30 min.)**
Item Type: Discussion

Recommendation:

Staff recommends Council provide direction on further development of the 2018 Budget, the CIP and the Objectives.

Details:

Attached is the working budget document. It starts with a Summary of All Funds Page. This shows total revenue and expenditures for each fund as well as ending fund balance for each fund.

Reading from left to right you will see the account number, account title, 2014-2016 actuals, 2017 Budget (adopted), 2017 YTD Actuals (through the end of March), 2017 Projected (the revised budget for 2017), 2018 Budget (proposed), 2019 Budget (projected) and 2020 Budgeted (projected). In this version of the budget we actually projected out to 2023 in order to gain a better picture of our cash flow in out years.

The General Fund (100) is the first fund. Cash Carry Forward is shown as the first revenue line, you may also consider this the Beginning Fund Balance. Revenues are shown at the beginning (top) of each fund sheet, subtotals are shown for each major segment of revenue. Expenses follow revenues, these are separated into departments (Police, Admin, Public Works). Department line item expenses are also subtotaled into major type (Personnel, Contractual Services, Commodities, Capital, Debt Service, Transfers). At the end of each fund is the Ending Fund Balance line. The ending fund balances are positive looking out through 2020 for each fund, however two of the TIF funds reflect a loan from the General Fund in order to overcome short term cash flow constraints. The TIF's have ample funds to repay the General Fund, the timing of the projects being funded with these TIF dollars is not flexible.

Please make notes as you review and have questions. Even though this budget document contains more information than those used previously we recognize that it will not answer all questions. We have developed the document in excel and staff has included comments in cells to serve as a detail in many instances.

Staff has reduced the mill by 2. This is assumed to be a reduction in the debt service portion of the mill. This approach maintains flexibility related to mill changes in the future. The 2 mill decrease is roughly a \$144,000 decrease in property tax revenue reflected in the Debt Service Fund. This reduction in revenue is close to the annual debt service anticipated for the 2018 GO bond, thus it is close to a push. The debt service fund balance is shown being drawn down as are the fund balances of the variety of capital improvement funds in order to employ all excess reserves on capital projects that anticipated bond support. A transition to a cash funded (pay as you go) approach to the CIP appears sustainable with the 2 mill reduction and the use of TIF funds on some of the street projects.

Attached is the CIP document that reflects no bonding. We have confirmed that the projects shown in the 10 year CIP can be funded out of reserves and annual revenue vs. bonding. The attached 10 year CIP reflects the same amount and same year of construction as the prior CIP, the only change is the source of funding.

The dead tree removal objective cost has been added. The objectives showing revisions in Red line are also attached.

Revenues have been estimated conservatively (we expect they will be higher than budget). Expenses continue to be refined to be

Revenues have been estimated conservatively (we expect they will be higher than budget). Expenses continue to be refined to be closer to our actual history, but again conservative (we expect they will be lower than budget).

Personnel budgets for 2016 reflect a 4% pool for merit increases and a \$38,000 pool for market adjustments (2%). A specific method of employing market adjustments will be developed in November of 2017 for Council approval (implementation anticipated 1/1/18). For a point of reference the market adjustment pool would support 9 of 27 full time employees receiving a \$2/hr adjustment.

The following mill information is provided as an attempt to address the question of how Roeland Park's tax structure (sales and property tax) compares to other NEJC communities. Each 1 mill of the City levy equates to \$75,000 of revenue. Each quarter of a cent sales tax equates to \$386,000 of revenue. The decision pending on the year round operation of the pool could afford around a 3 mill reduction (if the pool were to operate as summer only). Roeland Park's sales tax rate of 1.25% is a quarter of a cent lower than most of the Johnson County communities, a quarter of a cent increase in sales tax would equal around a 5 mill decrease. These items along with the 2 mill decrease currently reflected could bring the mill down to 24, the average mill for JOCO cities served by CFD#2 is 22.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Ways to reduce the budget by 7 mills:

Option 1: Leave wage expenses in leaf pick up assessment (equal to .6 mills), Reduce Mill by 7, reduce annual street maintenance/improvements.

- 2.0 mills (DS) - As originally included in budget submission
- 0.6 mills (GF) - Include wages in leaf assessment
- 2.8 mills (GF) - Eliminate \$210k for contract street maintenance in the

General Fund

- 1.53 mills (DS) - Eliminate \$115k street maintenance in the Sp. Infrastructure Fund, transfer those funds to the debt service fund.

TOTAL: 6.93 mills

Option 2: Take wage expenses out of leaf pick up assessment (as current version of budget reflects), Reduce Mill by 7, reduce annual street maintenance/improvements.

- 2.0 mills (DS) - As originally included in budget submission
- 2.8 mills (GF) - Eliminate \$210k for contract street maintenance in the General Fund
- 1.53 mills (DS) - Eliminate \$115k street maintenance in the Sp. Infrastructure Fund, transfer those funds to the debt service fund.
- 0.67 mills (DS) - Eliminate \$50,250 of the \$70k budgeted for design of street reconstruction in the Sp. Infrastructure fund, transfer those funds to debt service.

TOTAL: 7 mills

Option 3: Leave wage expenses in leaf pick up assessment (equal to .6 mills), Reduce Mill by 7, switch to summer only pool operations (equal to 3 mills in 2020), reduce annual street maintenance/improvements.

- 2.0 mills (DS) - As originally included in budget submission
- 0.6 mills (GF) - Include wages in leaf assessment
- 2.8 mills (GF) - Eliminate \$210k for contract street maintenance in the General Fund
- 1.4 mills (DS) - Eliminate \$105k street maintenance in the Sp. Infrastructure Fund, transfer those funds to the debt service fund.

TOTAL: 6.8 mills

Starting in 2020, 3 mills (\$225k) can be reduced from the General Fund for a summer-only pool operation and the \$210k for contract street maintenance in the General Fund could be restored for a total of 7 mills.

Option 4: Take wage expenses out of leaf pick up assessment (as current version of budget reflects), Reduce Mill by 7, switch to summer only pool operations (equal to 3 mill), reduce annual street maintenance/improvements by \$131,250.

- 2.0 mills (DS) - As originally included in budget submission
- 2.8 mills (GF) - Eliminate \$210k for contract street maintenance in the General Fund
- 1.53 mills (DS) - Eliminate \$115k street maintenance in the Sp. Infrastructure Fund, transfer those funds to the debt service

2.0 mills (DS) - Eliminate \$1.4 million street maintenance in the Opt. Infrastructure Fund; transfer those funds to the cost service fund.

TOTAL: 6.33 mills

Starting in 2020, 3 mills (\$225k) can be reduced from the General Fund for a summer-only pool operation and \$159,750 of the \$210k currently budgeted for contract street maintenance in the General Fund could be restored for a total of 7 mills.

Option 5: Leave wage expenses in leaf pick up assessment (equal to .6 mills), reduce mill by 7, spend down reserves built up in the general fund (this would occur in future years as well, thus the \$1.4 million built up would be depleted in roughly 4.8 years).

- 2.0 mills (DS) - As originally included in budget submission
- 0.6 mills (GF) - Include wages in leaf assessment
- 4.4 mills (GF) - Reduce Fund balance in the General fund by \$330,000 annually

TOTAL: 7 mills

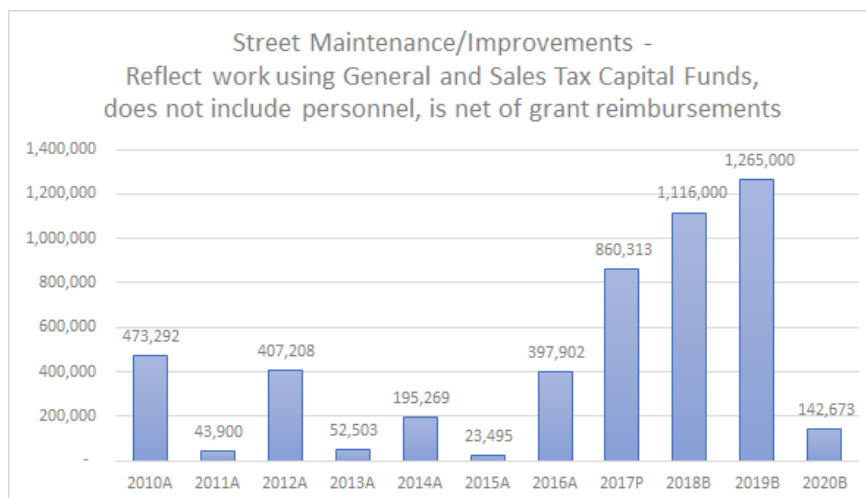
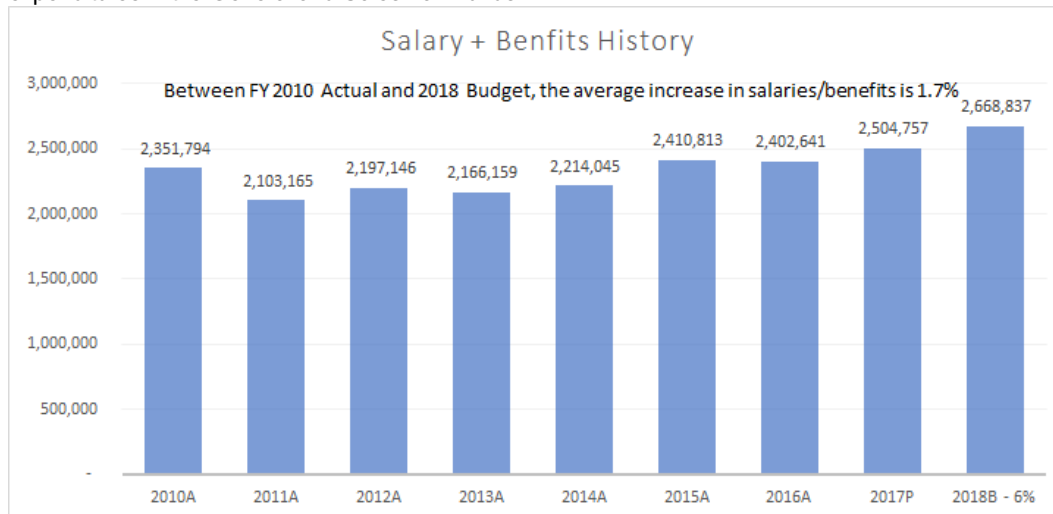
Option 6: Take wage expenses out of leaf pick up assessment (as current version of budget reflects), Reduce Mill by 7, spend down reserve built up in the general fund by \$356,250 (this would occur in future years as well, thus the \$1.4 million built up would be depleted in roughly 3.8 years).

- 2.0 mills (DS) - As originally included in budget submission
- 5 mills (GF) - Reduce Fund balance in the General fund by \$375,000 annually

TOTAL: 7 mills

Each 1% of wage increase equates to .25 mills.

Below are tables with additional information on salary and benefits history as well as street maintenance/improvements net expenditures in the General and Sales Tax Funds.



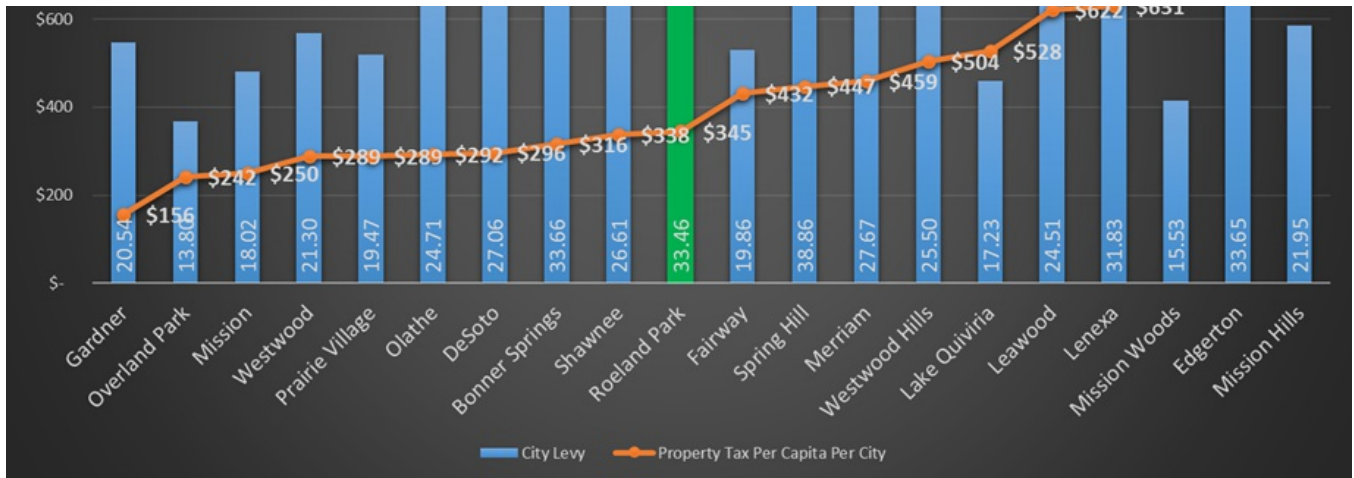
Updates Made to Budget Since Last Review:

1. A \$44,000 decrease in solid waste assessment revenue has been reflected in the General Fund (related to elimination of staff expense from the solid waste assessment).
2. Property Tax from state assessed property and personal property are now available and have been reflected in the General Fund and Debt Service Fund. This and the impacts of item 1 result in the General Fund ending fund balance being \$19,000 above the target ending fund balance of \$2.585 million. A \$19,000 decrease in property tax revenue is equal to .25 mill.
3. The 2 mill decrease anticipated in 2018 will decrease the motor vehicle personal property taxes in 2019 by \$14,400, impact is reflected in the 2019 projected budget.
4. The \$180k estimated annually for the new County Courthouse sales tax was reduced to \$156,550 in 2018, \$158,116 in 2019 and \$159,697 in 2020 which aligns with the revenues received by the Public Safety Sales and Use taxes. This reduction in revenue in the Special Street Fund led to staff shifting \$50,000 for the cost of the 2019 CARS street project to the Special Highway Fund, which is also available for street reconstruction and maintenance.

Staff also received the following questions from Council which will hopefully guide our discussion on Monday.

- 1) What is the City's historic mill levy?
 - You can find the City's historic mill levy on pg. 37 of the presentation included in this staff report.
- 2) How much does a mill impact a resident's property taxes?
 - Pg. 39 of the presentation shows the average single family home value (in RP its \$166,287) and City property taxes on that value (\$640). It also provides this information for neighboring cities. Each mill reduction is a \$19/household reduction for the average home in Roeland Park.
- 3) What are the mills for surrounding Cities? City mill levy is shown on the bar segment in the graph below.





How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
2018 Budget No Bond and 2 Mill Decrease	Cover Memo
10 Year CIP	Exhibit
Budget Forum Presentation	Cover Memo
Newsletter Article - 2018 Budget	Exhibit
2018 Objectives- Redlined	Cover Memo

City of Roeland Park

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4000..4999	Revenues									
000..115	General Fund	\$ 6,368,224.39	\$ 6,832,610.96	\$ 7,440,390.42	\$ 8,121,867.00	\$ 2,203,106.13	\$ 7,860,172.96	\$ 8,459,594.51	\$ 8,430,129.87	\$ 8,717,464.05
200	Bond & Interest Fund	1,546,759.52	1,509,729.71	1,543,114.59	1,550,720.00	314,495.56	1,370,536.00	1,154,667.91	947,670.47	870,470.33
250	Special Highway Fund	255,368.00	229,143.00	259,147.00	304,444.00	88,885.33	310,424.00	356,450.00	347,491.90	445,943.92
270	Special Street Fund 27 - A	1,072,850.47	1,135,835.91	1,423,239.81	1,156,466.00	256,204.29	1,270,565.50	1,907,052.50	1,180,554.80	6,993,827.79
290	Special Street Fund 27 - C	275,445.30	421,902.09	451,524.89	536,570.00	64,415.24	536,583.00	586,819.60	639,736.93	702,770.61
300	Special Infrastructure 27 - D	539,617.44	464,196.96	587,787.75	584,656.00	128,100.52	809,722.00	1,150,836.00	895,512.28	468,902.09
360	Equipment & Bldg Reserve Fund	716,496.80	706,921.60	699,692.00	443,737.00	357.60	527,237.00	1,533,727.00	563,513.00	674,454.00
370	TIF 1A/B - Bella Roe / Walmart	1,923,290.57	2,027,272.77	1,415,899.73	1,783,776.00	549,421.77	2,048,484.00	1,844,346.08	2,007,381.32	3,074,606.75
400	TDD#1 - Price Chopper	439,633.18	328,216.35	246,467.47	163,028.00	90,254.79	162,682.00	168,082.00	173,590.00	179,208.16
410	TDD#2 - Lowes	126,775.31	131,504.32	137,243.60	(810,226.00)	40,187.31	(805,727.00)	(803,007.00)	(800,232.60)	(797,402.71)
420	CID #1 - RP Shopping Center	860,179.86	1,306,293.52	1,764,486.30	2,220,342.00	157,385.07	2,225,185.00	2,698,765.00	952,647.40	1,445,018.25
450	TIF 2A/D - McDonalds / City Hall	546,378.61	643,324.28	639,228.25	590,447.58	162,576.40	644,363.00	428,948.52	425,920.95	325,735.13
480	TIF 2C - Valley State Bank	49,707.23	48,237.32	58,202.54	49,499.00	52,981.09	70,543.00	70,761.48	36,088.35	-
490	TIF 3A - Boulevard Apts	-	-	-	-	-	-	-	-	-
510	TIF 3C - Old Pool Area	149,701.07	665,996.37	987,474.59	526,791.00	124,347.62	649,779.00	154,863.70	-	-
520	Property Owners Association	42,640.12	44,569.00	46,498.00	48,427.00	33,847.00	48,427.00	50,399.00	52,371.00	54,343.00
	Total Revenues	14,913,067.87	16,495,754.16	17,700,396.94	17,270,544.58	4,266,565.72	17,728,976.46	19,762,306.30	15,852,375.67	23,155,341.36
5000..9999	Expenditures									
000..115	General Fund	4,452,567.51	4,546,947.81	4,744,037.34	5,360,895.00	1,270,018.73	5,278,252.97	5,843,385.07	5,796,403.41	5,959,159.48
200	Bond & Interest Fund	1,067,622.20	1,087,824.80	1,179,493.55	1,162,082.00	23,330.00	1,099,085.00	1,147,521.26	801,641.30	796,115.55
250	Special Highway Fund	206,490.60	152,421.78	131,702.04	159,349.00	(0.03)	136,164.00	192,970.00	87,400.00	89,896.00
270	Special Street Fund 27 - A	678,282.85	738,329.87	1,013,496.98	881,680.00	10,033.89	1,051,313.00	1,898,000.00	1,010,000.00	6,427,423.00
290	Special Street Fund 27 - C	210,337.89	164,514.31	100,269.98	117,200.00	49,318.45	138,800.00	139,900.00	133,640.00	141,812.80
300	Special Infrastructure 27 - D	446,054.73	268,922.63	393,766.06	345,000.00	14,477.59	-	691,000.00	895,000.00	468,100.00
360	Equipment & Bldg Reserve Fund	352,269.14	334,550.77	389,383.68	305,860.00	66,848.65	281,931.00	1,258,422.00	288,208.00	399,149.00
370	TIF 1A/B - Bella Roe / Walmart	415,208.76	1,193,994.76	377,619.76	382,456.00	56,548.13	-	887,274.00	3,740.00	1,111,317.00
400	TDD#1 - Price Chopper	381,768.73	348,985.59	353,786.22	270,346.00	2,793.32	270,000.00	275,400.00	280,908.00	286,526.16
410	TDD#2 - Lowes	7,565.50	3,633.07	7,283.19	131,501.00	1,663.68	136,000.00	138,720.00	141,494.40	144,324.29
420	CID #1 - RP Shopping Center	-	-	-	1,960,403.00	86.00	-	2,229,000.00	-	-
450	TIF 2A/D - McDonalds / City Hall	182,053.02	314,834.18	354,780.67	175,510.00	12,024.00	-	424,365.00	425,890.00	324,940.00
480	TIF 2C - Valley State Bank	49,800.12	47,632.17	57,032.14	47,740.00	52,981.20	69,374.00	70,761.48	36,088.35	-
510	TIF 3C - Old Pool Area	4,492.84	67,156.56	707,180.94	656,338.00	148,641.07	621,575.00	126,500.00	-	-
520	Property Owners Association	31,918.00	31,918.00	31,918.00	31,875.00	3.00	31,875.00	31,875.00	31,875.00	31,875.00



City of Roeland Park

	2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
Total Expenditures	<u>8,486,431.89</u>	<u>9,301,666.30</u>	<u>9,841,750.55</u>	<u>11,988,235.00</u>	<u>1,708,767.68</u>	<u>9,114,369.97</u>	<u>15,355,093.81</u>	<u>9,932,288.47</u>	<u>16,180,638.27</u>
Change in Net Assets	<u>\$ 6,426,635.98</u>	<u>\$ 7,194,087.86</u>	<u>\$ 7,858,646.39</u>	<u>\$ 5,282,309.58</u>	<u>\$ 2,557,798.04</u>	<u>\$ 8,614,606.49</u>	<u>\$ 4,407,212.49</u>	<u>\$ 5,920,087.20</u>	<u>\$ 6,974,703.09</u>



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
Revenues										
4010	Cash carryforward	1,314,949.00	1,922,771.00	2,287,717.32	2,696,653.00	-	2,696,653.00	2,577,006.99	2,613,296.43	2,629,813.46
	Taxes									
4050	Ad Valorem Tax	1,474,883.21	1,473,217.65	1,536,170.26	2,002,790.00	911,849.03	1,643,653.00	2,141,673.21	2,173,798.31	2,206,405.28
4070	Personal Property Tax-delinquent	1,656.27	391.02	274.23	391.00	50.12	200.00	200.00	200.00	200.00
4080	Real Property Tax - Delinquent	10,693.22	7,297.64	26,272.47	14,020.00	6,744.59	6,750.00	6,750.00	6,750.00	6,750.00
	Total Taxes	<u>1,487,232.70</u>	<u>1,480,906.31</u>	<u>1,562,716.96</u>	<u>2,017,201.00</u>	<u>918,643.74</u>	<u>1,650,603.00</u>	<u>2,148,623.21</u>	<u>2,180,748.31</u>	<u>2,213,355.28</u>
	Franchise Fees									
4310	Franchise Tax - Electric	265,233.87	271,508.43	296,526.33	282,477.00	60,022.03	296,000.00	304,880.00	314,026.40	323,447.19
4320	Franchise Tax - Gas	147,597.33	112,708.57	95,065.03	112,709.00	65,127.20	109,000.00	105,149.00	100,943.04	96,905.32
4330	Franchise Tax - Telephone	12,753.47	11,080.81	9,295.96	9,000.00	2,829.60	8,200.00	7,216.00	6,350.08	5,588.07
4340	Franchise Tax - Telecable	65,306.62	61,845.91	65,292.26	64,000.00	21,415.72	64,000.00	62,080.00	60,217.60	58,411.07
4350	Franchise Tax - DSL	26,405.56	28,678.85	21,744.47	23,000.00	10,149.17	21,135.00	22,191.75	23,301.34	24,466.40
	Total Franchise Fees	<u>517,296.85</u>	<u>485,822.57</u>	<u>487,924.05</u>	<u>491,186.00</u>	<u>159,543.72</u>	<u>498,335.00</u>	<u>501,516.75</u>	<u>504,838.46</u>	<u>508,818.06</u>
	Special Assessments									
4610	Special Assessments	3,008.42	3,402.72	3,723.22	3,403.00	-	3,500.00	3,500.00	3,500.00	3,500.00
	Total Special Assessments	<u>3,008.42</u>	<u>3,402.72</u>	<u>3,723.22</u>	<u>3,403.00</u>	<u>-</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00</u>
	Intergovernmental Revenue									
4020	Recreational Vehicle Tax	434.20	552.52	764.22	680.00	232.23	600.00	585.00	600.00	600.00
4021	Commercial Vehicle Tax	-	-	-	835.00	-	-	500.00	500.00	500.00
4030	City/County Alcohol Tax Distrib	361.54	-	-	-	-	-	-	-	-
4040	Heavy Trucks Tax	292.14	869.46	543.29	173.00	416.31	600.00	330.00	330.00	330.00
4060	Motor Vehicle Tax	151,406.91	190,276.84	198,768.20	205,817.00	55,934.46	210,000.00	214,370.00	220,801.10	227,425.13
4110	City/county Sales & Use Tax	620,712.44	620,014.94	625,546.04	632,415.00	210,401.29	630,000.00	636,300.00	642,663.00	649,089.63
4115	Sales Tax 27B (280 Fund)	576,073.96	555,950.94	582,407.61	555,951.00	192,150.76	580,000.00	585,800.00	591,658.00	597,574.58
4120	County Jail Tax	155,176.34	154,964.44	156,387.06	154,965.00	52,600.45	155,000.00	156,550.00	158,115.50	159,696.66
4130	Safety Sales Tax	155,178.21	155,004.44	156,387.81	155,004.00	52,600.45	155,000.00	156,550.00	158,115.50	159,696.66
4180	Sunflower Foundation Grant	6,325.00	12,066.00	-	-	-	-	-	-	-
	Total Intergovernmental Revenue	<u>1,665,960.74</u>	<u>1,689,699.58</u>	<u>1,720,804.23</u>	<u>1,705,840.00</u>	<u>564,335.95</u>	<u>1,731,200.00</u>	<u>1,750,985.00</u>	<u>1,772,783.10</u>	<u>1,794,912.65</u>



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
Licenses and Permits										
4210	Street Cutting Permit	6,630.00	5,610.00	3,655.00	4,910.00	3,618.00	7,500.00	7,500.00	7,500.00	7,500.00
4215	Building Permit	49,477.00	58,096.00	50,590.80	50,000.00	30,549.80	60,000.00	60,000.00	60,000.00	60,000.00
4220	Electrical Permit	3,396.00	3,193.00	3,070.00	3,470.00	731.00	3,000.00	3,000.00	3,000.00	3,000.00
4225	Mechanical Permit	9,864.00	6,930.00	5,006.00	7,728.00	1,710.00	7,400.00	7,400.00	7,400.00	7,400.00
4230	Plumbing Permit	1,076.00	1,433.00	1,728.00	1,450.00	502.00	1,700.00	1,700.00	1,700.00	1,700.00
4235	Garage Sale Permit	530.00	490.00	535.00	500.00	50.00	500.00	500.00	500.00	500.00
4240	Sign Permit	410.00	250.00	610.00	250.00	620.00	600.00	600.00	600.00	600.00
4245	Cereal Malt Beverage License	375.00	600.00	368.00	600.00	(125.00)	300.00	300.00	300.00	300.00
4250	Animal Licenses	8,181.00	8,626.00	7,493.00	8,913.00	3,355.00	8,000.00	8,000.00	8,000.00	8,000.00
4255	Home Occupational Licenses	1,370.00	1,760.00	400.00	1,693.00	160.00	1,500.00	1,500.00	1,500.00	1,500.00
4260	Rental Licenses	33,858.12	35,635.56	35,259.31	34,595.00	9,963.48	35,000.00	35,000.00	35,000.00	35,000.00
4265	Business Occupational Licenses	56,153.11	49,005.11	46,685.11	50,999.00	7,118.00	51,000.00	51,000.00	51,000.00	51,000.00
Total Licenses and Permits		<u>171,320.23</u>	<u>171,628.67</u>	<u>155,400.22</u>	<u>165,108.00</u>	<u>58,252.28</u>	<u>176,500.00</u>	<u>176,500.00</u>	<u>176,500.00</u>	<u>176,500.00</u>
Fines and Forfeitures										
4410	Fine	284,977.02	400,992.82	359,654.64	281,099.00	124,332.10	333,000.00	333,000.00	333,000.00	333,000.00
4415	Court Costs	34,536.00	-	6,748.00	17,500.00	-	17,500.00	17,500.00	17,500.00	17,500.00
4420	State Fees	34,509.93	-	18,507.00	42,000.00	-	27,000.00	27,000.00	27,000.00	27,000.00
4440	Alcohol/Drug State Reimbursement	-	-	200.70	-	-	-	-	-	-
Total Fines and Forfeitures		<u>354,022.95</u>	<u>400,992.82</u>	<u>385,110.34</u>	<u>340,599.00</u>	<u>124,332.10</u>	<u>377,500.00</u>	<u>377,500.00</u>	<u>377,500.00</u>	<u>377,500.00</u>
Other Sources										
4393	Bullet Proof Vest Grant	-	-	1,620.14	-	-	-	-	-	-
4530	Reimbursed Expense	-	3,196.70	16,347.73	14,000.00	3,239.00	14,000.00	14,000.00	14,000.00	14,000.00
4710	Apt Tower Lease Payment	21,060.80	19,440.81	19,683.78	19,441.00	7,452.29	22,356.84	22,356.84	22,356.84	22,356.84
4713	Voicestream Wireless Payment	21,060.82	19,440.74	19,683.77	19,441.00	7,452.28	22,356.84	22,356.84	22,356.84	22,356.84
4716	Clearwire Tower Lease Paymt	21,060.85	19,440.73	19,683.76	19,441.00	7,452.31	22,356.84	22,356.84	22,356.84	22,356.84
4720	Plans & Spec's	1,100.00	1,474.00	2,011.00	1,474.00	4,870.70	6,500.00	3,000.00	3,000.00	3,000.00
4725	Police Reports	4,250.00	5,488.00	5,423.00	5,488.00	2,323.00	5,500.00	5,500.00	5,500.00	5,500.00
4755	3rd Floor Lease Revenues	14,672.00	33,496.00	39,960.35	37,632.00	13,766.68	41,425.44	42,143.04	42,444.05	42,745.08
4760	Community Events Sponsorship	120.00	17,835.88	80.95	-	-	-	-	-	-
4766	Airp Sponsorship	200.00	-	-	-	-	-	-	-	-
4768	Service Line Agreement	2,790.54	2,607.48	2,441.19	2,607.00	-	2,400.00	2,400.00	2,400.00	2,400.00
4770	Solid Waste Agreement	485,838.22	498,949.94	507,213.36	506,588.00	286,124.45	506,588.00	566,951.00	566,951.00	566,951.00
4775	RPPOA Contract	31,875.00	31,875.00	31,875.00	31,875.00	31,875.00	31,875.00	31,875.00	31,875.00	31,875.00
4780	Sale of Assets	3,085.00	505.00	20,930.57	-	-	20,000.00	25,200.00	25,200.00	7,000.00
4785	Administrative Fee Reimbsmnt	8,264.07	-	-	505.00	-	-	-	-	-



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4787	RP Community Foundation Donations	(1,160.00)	9,604.51	7,238.11	-	140.00	5,000.00	1,000.00	1,000.00	1,000.00
4790	Reimbursed Expenses	-	1,636.82	-	-	-	-	-	-	-
4795	Miscellaneous	12,700.86	12,186.77	12,694.64	10,000.00	4,725.83	12,700.00	12,700.00	12,700.00	12,700.00
	Total Other Sources	<u>626,918.16</u>	<u>677,178.38</u>	<u>706,887.35</u>	<u>668,492.00</u>	<u>369,421.54</u>	<u>693,058.96</u>	<u>766,639.56</u>	<u>772,140.57</u>	<u>754,241.60</u>
	Other									
4510..4512	Interest on Investment	203.90	208.91	5,106.73	33,385.00	8,576.80	24,910.00	24,910.00	24,910.00	24,910.00
	Total Other	<u>203.90</u>	<u>208.91</u>	<u>5,106.73</u>	<u>33,385.00</u>	<u>8,576.80</u>	<u>24,910.00</u>	<u>24,910.00</u>	<u>24,910.00</u>	<u>24,910.00</u>
	Transfer-In									
4850	Transfer from 27D Fund	210,465.00	-	125,000.00	-	-	-	-	-	-
4855	Loan from TIF 2 & 3	-	-	-	-	-	-	126,500.00	-	229,000.00
	Total Transfer-In	<u>210,465.00</u>	<u>-</u>	<u>125,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>126,500.00</u>	<u>-</u>	<u>229,000.00</u>
	Total	<u>6,351,377.95</u>	<u>6,832,610.96</u>	<u>7,440,390.42</u>	<u>8,121,867.00</u>	<u>2,203,106.13</u>	<u>7,852,259.96</u>	<u>8,453,681.51</u>	<u>8,426,216.87</u>	<u>8,712,551.05</u>
(Total Revenues excl. Cash carryforward)		5,036,428.95	4,909,839.96	5,152,673.10	5,425,214.00	2,203,106.13	5,155,606.96	5,876,674.52	5,812,920.44	6,082,737.59

Expenditures

	General Overhead									
A	Salaries & Benefits									
5101..5102	Salaries - Regular	(2,132.00)	-	-	-	-	-	-	-	-
A	Salaries & Benefits Total	<u>(2,132.00)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
B	Contracted Services									
5201	Electric	24,736.57	25,152.95	25,158.41	22,191.00	6,264.23	25,913.16	26,690.56	27,491.27	28,316.01
5202	Telephone	6,341.66	16,085.82	10,631.57	7,086.00	1,673.41	2,200.00	1,000.00	1,000.00	1,000.00
5203	Printing & Advertising	1,033.70	1,751.38	869.00	1,800.00	335.00	1,800.00	1,800.00	1,800.00	1,800.00
5204	Legal Printing	2,295.61	2,980.28	3,647.43	3,200.00	(465.84)	3,000.00	3,000.00	3,000.00	3,000.00
5205	Postage & Mailing Permits	9,938.78	7,213.19	10,295.36	8,000.00	885.10	6,000.00	6,000.00	6,000.00	6,000.00
5206	Travel Expense & Training	65.00	1,667.91	-	-	-	-	-	-	-
5208	Newsletter	5,633.20	4,864.80	2,473.60	7,000.00	(0.42)	14,200.00	13,200.00	13,200.00	13,200.00
5209	Professional Services	(193.92)	3,436.73	17,803.90	20,000.00	11,663.10	22,600.00	22,600.00	72,600.00	22,600.00
5210	Maintenace & Repair Building	9,573.35	11,011.25	16,136.87	6,000.00	4,309.73	10,000.00	10,000.00	10,000.00	10,000.00
5211	Maintenace & Repair Equipment	3,390.18	290.29	106.00	3,000.00	-	-	-	-	-
5212	Utility Asst	15,000.00	7,883.68	15,000.00	15,000.00	1,341.46	15,000.00	15,000.00	15,000.00	15,000.00
5213	Audit Fees	33,800.00	35,250.00	38,850.00	38,020.00	26,250.00	38,325.00	39,300.00	37,384.08	40,384.08
5214	Other Contracted Services	77,129.75	94,167.31	66,392.84	55,887.00	13,749.29	66,000.00	72,000.00	56,300.00	56,300.00



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
5215	City Attorney	56,484.65	73,095.15	96,643.37	75,000.00	27,616.51	93,000.00	93,000.00	93,000.00	93,000.00
5216	Special Prosecutor Fees	12,102.50	5,539.00	-	2,500.00	-	-	-	-	-
5218	IT & Communication	-	-	23,096.02	19,030.00	6,114.14	25,000.00	29,000.00	32,000.00	32,000.00
5219	Meeting Expense	-	-	281.72	-	538.73	2,000.00	2,000.00	2,000.00	2,000.00
5220	Street Light Repair & Maintenance	617.00	64,128.20	38,165.66	66,200.00	5,776.46	42,000.00	45,000.00	45,000.00	45,000.00
5222	Traffic Signal Expense	337,742.46	161,521.35	184,575.66	166,000.00	45,802.08	170,000.00	175,100.00	180,353.00	185,763.59
5230	Art Commissioner	1,200.00	1,200.00	1,200.00	1,200.00	400.00	1,200.00	1,200.00	1,200.00	1,200.00
5232	United Community Services	3,530.00	3,530.00	3,930.00	3,930.00	3,930.00	3,930.00	4,285.00	4,370.70	4,458.11
5233	JoCo Home Repair - Minor	-	-	-	4,500.00	-	4,500.00	4,500.00	4,500.00	4,500.00
5234	JoCo Home Repair - Major	5,000.00	10,500.00	12,000.00	8,000.00	-	8,000.00	8,000.00	8,000.00	8,000.00
5237	Community Events	74.59	27,698.31	480.98	4,000.00	-	2,000.00	4,000.00	4,000.00	4,000.00
5239	STF / BMP Grant Expense	658.93	-	-	-	-	-	-	-	-
5248	Strategic Planning	276.93	9,900.00	17,925.00	1,500.00	-	1,500.00	3,000.00	3,000.00	3,000.00
5249	Branding Implementation							24,000.00		
5250	Insurance & Surety Bonds	32,662.80	33,689.37	37,161.71	41,402.00	150.00	42,402.00	47,066.22	52,243.50	57,990.29
5252	Elections - City	9,633.46	5,603.19	-	18,000.00	-	18,000.00	18,000.00	15,000.00	5,500.00
5253	Public Relations	698.60	1,292.12	1,071.88	3,500.00	-	3,500.00	3,500.00	3,500.00	3,500.00
5254	Miscellaneous Charges	5,529.16	11,846.30	4,940.01	8,000.00	1,442.84	8,000.00	8,000.00	8,000.00	8,000.00
5256	Committee Funds	-	-	2,900.85	4,000.00	1,230.05	4,000.00	4,000.00	4,000.00	4,000.00
5257	Property Tax Payments	(5,750.30)	11,466.77	7,620.98	7,800.00	-	7,800.00	8,002.03	8,160.00	8,323.20
5258	RPPOA Common Area Expenses	33,847.00	33,847.00	33,847.00	33,847.00	33,847.00	33,847.00	33,847.00	33,847.00	33,847.00
5265	Computer System R&M	5,348.85	6,583.80	259.98	5,000.00	-	5,000.00	5,000.00	5,000.00	5,000.00
5266	Computer Software	222.82	-	17,878.56	19,480.00	8,550.00	22,500.00	27,800.00	27,800.00	27,800.00
5283	RP Community Foundation Grant Exp	(500.00)	-	7,554.19	-	40.00	1,000.00	1,000.00	1,000.00	1,000.00
5285	Pool Operations	163,158.08	161,258.00	159,477.38	205,000.00	-	210,000.00	208,000.00	283,750.00	416,000.00
5287	Water	-	-	1,382.07	1,200.00	92.57	1,464.99	1,500.00	1,500.00	1,500.00
5288	Waste Water	-	-	1,536.50	1,000.00	-	1,628.69	1,700.00	1,700.00	1,700.00
5289	Natural Gas	-	-	1,638.59	1,700.00	1,464.98	2,626.00	3,000.00	3,000.00	3,000.00
5292	Fireworks	2,000.00	2,000.00	2,000.00	2,500.00	-	2,000.00	2,500.00	2,500.00	2,500.00
B	Contracted Services Total	853,281.41	836,454.15	864,933.09	891,473.00	203,000.42	921,936.85	976,590.81	1,072,199.56	1,160,182.29
C	Commodities									
5301	Office Supplies	5,515.59	12,122.69	8,120.05	13,700.00	2,628.11	9,000.00	15,500.00	11,000.00	11,000.00
5304	Janitorial Supplies	2,427.88	1,683.29	1,430.59	3,121.00	653.69	3,000.00	3,000.00	3,000.00	3,000.00
5305	Dues, Subscriptions, & Books	8,089.76	19,181.93	14,158.61	13,100.00	13,328.14	16,500.00	17,700.00	17,700.00	17,700.00
5306	Materials	-	-	48.00	-	1,991.40	-	-	-	-
5311	Pool Equipment	51,376.03	25,253.00	18,771.64	27,563.00	-	-	20,000.00	-	-



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
C	Commodities Total	67,409.26	58,240.91	42,528.89	57,484.00	18,601.34	28,500.00	56,200.00	31,700.00	31,700.00
E	Debt Service									
5600	Lease/purchase-pool	180,000.00	184,500.00	189,000.00	198,000.00	-	198,000.00	148,500.00	-	-
5605	Lease/purchase Pool Interest	30,465.00	25,065.00	19,530.00	13,860.00	6,930.00	13,860.00	5,940.00	-	-
5614	Bond Principal 2014-1	-	102,001.25	-	-	-	-	-	-	-
5615	Bond Interest 2014-1	-	14,868.75	-	-	-	-	-	-	-
E	Debt Service Total	210,465.00	326,435.00	208,530.00	211,860.00	6,930.00	211,860.00	154,440.00	-	-
N	Non-Appropriation Expenditures									
5751	TIF Fund Expenditure	750.00	-	-	358,000.00	-	-	363,497.09	348,567.03	326,041.03
N	Non-Appropriations Expenditures	750.00	-	-	358,000.00	-	-	363,497.09	348,567.03	326,041.03
T	Transfers									
5801..5809	Transfer of Funds	129,000.18	-	-	-	-	-	-	-	-
5818	Transfer To Bond & Intfund	-	-	117,228.00	116,970.00	-	-	-	-	-
	Transfer to TIF 2						53,000.00	115,000.00	102,000.00	-
	Transfer to TIF 3						126,500.00			
	Transfer to Special Infrastructure Fund 300						225,000.00	125,000.00	50,000.00	25,000.00
5825	Transfer to Equip Reserve Fund	-	93,000.00	69,471.00	61,960.00	-	142,960.00	82,951.00	49,888.00	331,907.00
T	Transfers Total	129,000.18	93,000.00	186,699.00	178,930.00	-	547,460.00	322,951.00	201,888.00	356,907.00
	Total General Overhead	<u>1,258,773.85</u>	<u>1,314,130.06</u>	<u>1,302,690.98</u>	<u>1,697,747.00</u>	<u>228,531.76</u>	<u>1,709,756.85</u>	<u>1,873,678.89</u>	<u>1,654,354.58</u>	<u>1,874,830.31</u>
	Police									
A	Salaries & Benefits									
5101	Salaries - Regular	745,651.89	793,984.18	814,365.20	830,000.00	248,163.43	830,000.00	868,355.00	903,089.20	939,212.77
5102	Salaries-Overtime	45,731.85	36,634.53	35,683.33	49,058.00	11,112.86	49,058.00	52,759.53	54,342.31	55,972.58
5104	Salaries - Part-time	<u>9,322.70</u>	<u>6,102.84</u>	<u>10,503.51</u>	<u>19,200.00</u>	<u>5,733.21</u>	<u>19,200.00</u>	<u>23,318.00</u>	<u>24,017.54</u>	<u>24,738.07</u>
A	Salaries & Benefits Total	800,706.44	836,721.55	860,552.04	898,258.00	265,009.50	898,258.00	944,432.53	981,449.05	1,019,923.41
B	Contracted Services									
5202	Telephone	6,071.64	7,717.90	6,066.85	8,000.00	1,891.38	8,000.00	8,000.00	8,000.00	8,000.00
5203	Printing & Advertising	53.38	-	-	1,500.00	-	1,500.00	1,500.00	1,500.00	1,500.00
5205	Postage & Mailing Permits	220.28	24.14	52.89	1,000.00	39.95	1,000.00	800.00	800.00	800.00
5206	Travel Expense & Training	3,071.15	4,304.61	3,133.51	8,000.00	760.00	7,000.00	7,000.00	7,000.00	7,000.00
5207	Medical Expense & Drug Testing	827.00	305.95	587.40	1,000.00	431.00	1,000.00	1,000.00	1,000.00	1,000.00



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
5210	Maintenace & Repair Building	-	12.00	-	100.00	-	100.00	200.00	200.00	200.00
5211	Maintenace & Repair Equipment	5,594.59	4,271.96	2,073.50	8,000.00	1,728.86	8,000.00	8,000.00	8,000.00	8,000.00
5214	Other Contracted Services	10,558.84	6,688.36	12,707.59	20,000.00	5,033.36	16,000.00	17,500.00	17,500.00	17,500.00
5219	Meeting Expense	-	-	-	-	-	-	100.00	100.00	100.00
5224	Laundry Service	2,734.10	2,978.10	2,373.05	3,000.00	447.95	3,000.00	3,100.00	3,100.00	3,100.00
5236	Community Policing	969.73	(388.91)	336.77	500.00	15.14	500.00	500.00	500.00	500.00
5238	Animal Control	53,028.48	53,254.10	55,882.80	57,680.00	55,776.59	55,776.59	56,892.12	58,029.96	59,190.56
5240	Equipment Rental	216.00	-	-	-	-	-	-	-	-
5250	Insurance & Surety Bonds	-	75.00	25.00	-	25.00	50.00	75.00	-	-
5254	Miscellaneous Charges	306.40	91.95	186.00	1,000.00	-	1,000.00	1,000.00	1,000.00	1,000.00
5260	Vehicle Maintenance	12,181.95	7,703.50	8,793.62	15,000.00	2,570.10	15,000.00	15,000.00	15,000.00	15,000.00
5266	Computer Software	341.02	-	-	-	-	-	-	-	-
B	Contracted Services Total	96,174.56	87,038.66	92,218.98	124,780.00	68,719.33	117,926.59	120,667.12	121,729.96	122,890.56
C	Commodities									
5301	Office Supplies	1,980.60	0.00	112.92	-	14.63	-	-	-	-
5302	Motor Fuels & Lubricants	32,288.94	22,042.92	17,973.88	35,000.00	4,879.23	20,000.00	21,000.00	22,050.00	23,152.50
5305	Dues, Subscriptions, & Books	1,125.00	1,025.95	1,068.60	1,010.00	630.00	1,010.00	1,200.00	1,200.00	1,200.00
5306	Materials	-	53.00	-	2,000.00	341.34	2,000.00	2,000.00	2,000.00	2,000.00
5307	Other Commodities	744.24	2,342.28	1,030.25	4,000.00	2,168.74	4,000.00	4,000.00	4,000.00	4,000.00
5308	Clothing & Uniforms	3,070.41	3,965.35	10,955.34	5,000.00	1,081.13	5,000.00	10,000.00	10,000.00	10,000.00
5309	Amunition	640.00	2,020.00	-	2,700.00	1,806.02	2,700.00	2,500.00	2,500.00	2,500.00
5310	Training Supplies	56.27	-	203.45	500.00	-	500.00	500.00	500.00	500.00
C	Commodities Total	39,905.46	31,449.50	31,344.44	50,210.00	10,921.09	35,210.00	41,200.00	42,250.00	43,352.50
T	Transfers									
5825	Transfer to Equip Reserve Fund	30,000.00	75,300.00	87,380.00	1,000.00	-	3,500.00	24,000.00	22,320.00	24,242.00
T	Transfers Total	30,000.00	75,300.00	87,380.00	1,000.00	-	3,500.00	24,000.00	22,320.00	24,242.00
Total Police		966,786.46	1,030,509.71	1,071,495.46	1,074,248.00	344,649.92	1,054,894.59	1,130,299.65	1,167,749.01	1,210,408.48
Court										
A	Salaries & Benefits									
5101	Salaries - Regular	39,617.85	40,894.00	40,397.63	43,170.00	13,056.00	43,170.00	44,977.00	46,776.08	48,647.12
5102	Salaries-Overtime	684.00	866.12	334.53	1,000.00	214.20	1,000.00	1,000.00	1,000.00	1,000.00
5108	Salaries - Judge	12,240.00	12,240.00	14,762.00	14,200.00	4,171.32	14,200.00	14,200.00	14,768.00	15,358.72
5109	Salaries - Prosecutor	10,200.00	10,200.00	12,265.50	11,730.00	3,374.50	11,730.00	11,730.00	12,199.20	12,687.17



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
A	Salaries & Benefits Total	62,741.85	64,200.12	67,759.66	70,100.00	20,816.02	70,100.00	71,907.00	74,743.28	77,693.01
B	Contracted Services									
5202	Telephone	180.00	180.00	135.00	180.00	-	180.00	180.00	180.00	180.00
5203	Printing & Advertising	51.00	180.00	180.00	400.00	-	400.00	400.00	400.00	400.00
5206	Travel Expense & Training	-	-	-	200.00	-	200.00	200.00	200.00	200.00
5209	Professional Services	5,358.68	4,404.82	3,896.00	7,000.00	1,655.95	7,000.00	7,000.00	7,000.00	7,000.00
5211	Maintenace & Repair Equipment	-	-	-	200.00	(390.62)	200.00	200.00	200.00	200.00
5214	Other Contracted Services	152.40	-	20.10	-	-	-	-	-	-
5219	Meeting Expense	-	-	-	-	-	-	100.00	100.00	100.00
5227	Prisoner Care	3,290.00	4,270.00	5,005.00	8,000.00	1,120.00	6,000.00	6,000.00	6,000.00	6,000.00
5228	Fees Due State of Kansas	27,219.50	17,600.50	25,839.00	42,000.00	6,579.00	27,000.00	27,000.00	27,000.00	27,000.00
5250	Insurance & Surety Bonds	-	-	-	-	25.00	25.00	25.00	25.00	25.00
5254	Miscellaneous Charges	70.95	180.00	16.40	200.00	-	200.00	200.00	200.00	200.00
5266	Computer Software	9,778.72	950.00	-	4,400.00	400.00	5,400.00	5,400.00	5,400.00	5,400.00
5269	Alcohol / Drug State Fees	-	-	150.00	-	-	-	-	-	-
B	Contracted Services Total	46,101.25	27,765.32	35,241.50	62,580.00	9,389.33	46,605.00	46,705.00	46,705.00	46,705.00
C	Commodities									
5301	Office Supplies	893.95	-	-	-	-	-	-	-	-
5305	Dues, Subscriptions, & Books	610.76	280.00	255.00	250.00	50.00	250.00	250.00	250.00	250.00
5308	Clothing & Uniforms	-	-	200.00	200.00	-	200.00	250.00	250.00	250.00
C	Commodities Total	1,504.71	280.00	455.00	450.00	50.00	450.00	500.00	500.00	500.00
E	Capital Outlay									
5410	Technology Upgrades	-	18,711.40	-	-	-	-	-	-	-
E	Capital Outlay Total	-	18,711.40	-	-	-	-	-	-	-
	Total Court	<u>110,347.81</u>	<u>110,956.84</u>	<u>103,456.16</u>	<u>133,130.00</u>	<u>30,255.35</u>	<u>117,155.00</u>	<u>119,112.00</u>	<u>121,948.28</u>	<u>124,898.01</u>
	Neighborhood Services									
A	Salaries & Benefits									
5101	Salaries - Regular	99,979.45	104,860.10	100,273.85	108,611.00	33,267.21	108,611.00	114,597.00	119,180.88	123,948.12
5102	Salaries-Overtime	-	369.80	932.62	500.00	-	-	1,000.00	1,000.00	1,000.00
A	Salaries & Benefits Total	99,979.45	105,229.90	101,206.47	109,111.00	33,267.21	108,611.00	115,597.00	120,180.88	124,948.12
B	Contracted Services									



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
5202	Telephone	360.00	360.00	315.00	960.00	390.94	1,320.00	1,320.00	1,320.00	1,320.00
5203	Printing & Advertising	135.00	-	125.00	1,000.00	-	1,000.00	1,000.00	1,000.00	1,000.00
5206	Travel Expense & Training	1,780.39	3,427.58	1,867.33	3,060.00	169.72	3,060.00	3,060.00	3,060.00	3,060.00
5214	Other Contracted Services	-	1,260.00	9,925.25	5,500.00	-	5,500.00	5,500.00	5,500.00	5,500.00
5219	Meeting Expense	-	-	-	-	50.68	200.00	200.00	200.00	200.00
5260	Vehicle Maintenance	252.05	479.30	325.69	1,000.00	-	1,300.00	1,100.00	1,100.00	1,100.00
B	Contracted Services Total	2,527.44	5,526.88	12,558.27	11,520.00	611.34	12,380.00	12,180.00	12,180.00	12,180.00
C	Commodities									
5301	Office Supplies	8.43	-	-	-	-	-	-	-	-
5302	Motor Fuels & Lubricants	1,616.22	814.83	1,479.82	2,000.00	137.16	2,000.00	2,000.00	2,000.00	2,000.00
5305	Dues, Subscriptions, & Books	728.35	190.00	711.60	500.00	-	500.00	500.00	500.00	500.00
5308	Clothing & Uniforms	-	-	172.00	-	0.22	300.00	300.00	-	300.00
C	Commodities Total	2,353.00	1,004.83	2,363.42	2,500.00	137.38	2,800.00	2,800.00	2,500.00	2,800.00
E	Capital Outlay									
5403	Office Equipment	-	-	-	1,000.00	1,427.99	1,500.00	-	2,200.00	1,000.00
E	Capital Outlay Total	-	-	-	1,000.00	1,427.99	1,500.00	-	2,200.00	1,000.00
T	Transfers									
5825	Transfer to Equip Reserve Fund	-	-	-	-	-	-	-	-	-
T	Transfers Total	-	-	-	-	-	-	-	-	-
Total Neighborhood Services		<u>104,859.89</u>	<u>111,761.61</u>	<u>116,128.16</u>	<u>124,131.00</u>	<u>35,443.92</u>	<u>125,291.00</u>	<u>130,577.00</u>	<u>137,060.88</u>	<u>140,928.12</u>
Administration										
A	Salaries & Benefits									
5101	Salaries - Regular	220,862.70	251,034.59	232,997.82	230,411.00	72,737.63	230,411.00	250,000.00	260,000.00	270,400.00
5102	Salaries-Overtime	962.88	68.25	-	-	-	-	-	-	-
5104	Salaries - Part-time	1,938.25	(280.00)	25,868.00	33,850.00	10,137.28	33,850.00	35,600.00	36,668.00	37,768.04
5105	Employer Funded 401a	-	1,200.62	-	-	-	-	-	-	-
5107	Salaries - Intern	-	2,635.50	5,122.96	5,805.00	3,143.00	5,805.00	8,065.00	8,065.00	8,065.00
A	Salaries & Benefits Total	223,763.83	254,658.96	263,988.78	270,066.00	86,017.91	270,066.00	293,665.00	304,733.00	316,233.04
B	Contracted Services									
5202	Telephone	1,410.00	1,400.00	1,920.00	1,410.00	640.00	1,920.00	1,920.00	1,920.00	1,920.00
5203	Printing & Advertising	49.01	-	-	-	-	-	-	-	-



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
5205	Postage & Mailing Permits	-	-	293.17	-	-	-	-	-	-
5206	Travel Expense & Training	8,372.14	3,619.73	4,904.98	8,500.00	1,667.51	6,850.00	7,000.00	7,000.00	7,000.00
5207	Medical Expense & Drug Testing	64.00	-	128.00	50.00	-	-	-	-	-
5214	Other Contracted Services	4,212.59	10,469.29	3,113.03	10,500.00	585.99	3,000.00	3,000.00	3,000.00	3,000.00
5219	Meeting Expense	-	-	-	-	-	-	-	-	-
5226	Car Allowance	5,400.00	3,600.00	5,400.00	5,400.00	1,800.00	5,400.00	5,400.00	5,400.00	5,400.00
5250	Insurance & Surety Bonds	50.00	-	-	75.00	25.00	75.00	75.00	75.00	75.00
5254	Miscellaneous Charges	258.48	-	462.12	-	-	500.00	500.00	500.00	500.00
5260	Vehicle Maintenance	-	196.50	-	-	-	-	-	-	-
5265	Computer System R&M	-	-	-	1,500.00	-	-	-	-	-
5266	Computer Software	309.97	-	-	3,000.00	-	-	-	-	-
B	Contracted Services Total	20,126.19	19,285.52	16,221.30	30,435.00	4,718.50	17,745.00	17,895.00	17,895.00	17,895.00
C	Commodities									
5301	Office Supplies	1,510.85	(0.00)	-	-	-	-	-	-	-
5302	Motor Fuels & Lubricants	270.47	-	-	454.00	-	500.00	-	-	-
5305	Dues, Subscriptions, & Books	1,198.88	1,462.00	1,463.00	1,350.00	1,317.40	2,080.00	2,080.00	2,080.00	2,080.00
5308	Clothing & Uniforms	954.94	-	-	250.00	-	250.00	300.00	-	-
C	Commodities Total	3,935.14	1,462.00	1,463.00	2,054.00	1,317.40	2,830.00	2,380.00	2,080.00	2,080.00
E	Capital Outlay									
5403	Office Equipment	-	766.53	-	1,500.00	-	1,500.00	1,000.00	1,000.00	1,000.00
E	Capital Outlay Total	-	766.53	-	1,500.00	-	1,500.00	1,000.00	1,000.00	1,000.00
Total Administration		247,825.16	276,173.01	281,673.08	304,055.00	92,053.81	292,141.00	314,940.00	325,708.00	337,208.04
Public Works										
A	Salaries & Benefits									
5101	Salaries - Regular	242,057.60	251,306.22	252,758.07	273,856.00	107,905.90	273,856.00	257,445.00	267,742.80	278,452.51
5102	Salaries-Overtime	8,529.62	7,845.20	8,447.17	8,500.00	1,393.38	8,500.00	9,010.58	9,280.89	9,559.32
5104	Salaries - Part-time	-	11,802.00	-	-	-	-	-	-	-
A	Salaries & Benefits Total	250,587.22	270,953.42	261,205.24	282,356.00	109,299.28	282,356.00	266,455.58	277,023.69	288,011.83
B	Contracted Services									
5201	Electric	22,093.67	40,307.15	27,066.57	21,420.00	6,679.03	21,420.00	21,420.00	21,420.00	21,420.00
5202	Telephone	1,650.56	1,419.99	1,435.01	2,500.00	625.04	2,000.00	2,000.00	2,000.00	2,000.00
5203	Printing & Advertising	24.50	-	-	-	-	-	300.00	300.00	300.00
5206	Travel Expense & Training	2,872.78	6,953.32	7,773.25	6,100.00	1,377.45	6,100.00	11,100.00	7,000.00	7,000.00



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
5207	Medical Expense & Drug Testing	797.58	1,194.87	779.77	800.00	58.00	800.00	800.00	800.00	800.00
5210	Maintenace & Repair Building	3,849.63	1,721.57	5,335.72	10,000.00	658.15	5,000.00	3,500.00	3,500.00	3,500.00
5211	Maintenace & Repair Equipment	16,911.43	19,027.03	13,322.61	25,000.00	4,960.10	20,000.00	22,000.00	22,000.00	22,000.00
5214	Other Contracted Services	5,392.77	3,588.06	32,232.48	31,150.00	781.13	31,150.00	33,000.00	33,000.00	34,000.00
5219	Meeting Expense	-	-	-	-	90.00	-	-	-	-
5221	Maintenance Streets-contract	158,642.90	(94,961.00)	94,961.00	210,000.00	-	210,000.00	210,000.00	210,000.00	210,000.00
5250	Insurance & Surety Bonds	-	-	25.00	-	-	-	-	-	-
5254	Miscellaneous Charges	-	128.38	66.22	-	-	-	-	-	-
5259	Traffic Control Signs	2,100.00	2,047.31	4,308.43	7,500.00	2,790.00	7,500.00	4,500.00	4,500.00	4,500.00
5260	Vehicle Maintenance	12,945.19	9,050.87	4,853.68	15,759.00	226.07	10,000.00	12,000.00	12,000.00	12,000.00
5262	Grounds Maintenance	16,504.16	15,704.72	18,633.08	23,000.00	3,328.51	23,000.00	23,000.00	24,000.00	24,000.00
5263	Tree Maintenance	12,450.00	30,566.32	12,977.27	15,000.00	2,700.00	15,000.00	46,000.00	25,000.00	25,000.00
5266	Computer Software	-	1,350.00	1,958.69	3,300.00	-	3,300.00	3,300.00	3,300.00	3,300.00
5287	Water	-	-	6,933.79	6,060.00	(840.87)	6,060.00	6,500.00	6,500.00	6,500.00
5288	Waste Water	-	-	2,989.01	3,000.00	572.95	3,000.00	3,200.00	3,200.00	3,200.00
5289	Natural Gas	-	-	2,793.49	3,100.00	3,411.95	5,631.54	3,100.00	3,100.00	3,100.00
B	Contracted Services Total	<u>256,235.17</u>	<u>38,098.59</u>	<u>238,445.07</u>	<u>383,689.00</u>	<u>27,417.51</u>	<u>369,961.54</u>	<u>405,720.00</u>	<u>381,620.00</u>	<u>382,620.00</u>
C	Commodities									
5301	Office Supplies	2,856.76	-	64.86	-	-	-	-	-	-
5302	Motor Fuels & Lubricants	24,453.66	13,781.58	6,960.62	27,469.00	3,662.95	10,000.00	10,500.00	11,025.00	11,576.25
5304	Janitorial Supplies	941.54	464.64	450.45	2,101.00	30.35	1,000.00	1,000.00	1,000.00	1,000.00
5305	Dues, Subscriptions, & Books	135.00	427.00	1,168.00	450.00	169.10	450.00	750.00	750.00	750.00
5306	Materials	82.65	4,023.97	5,566.60	4,000.00	2,136.55	4,000.00	4,000.00	4,000.00	4,000.00
5308	Clothing & Uniforms	3,213.79	5,998.84	3,911.72	4,000.00	1,339.73	4,000.00	4,000.00	4,000.00	4,000.00
5318	Tools	1,664.89	3,812.63	1,171.54	4,000.00	567.30	2,500.00	2,500.00	2,500.00	2,500.00
C	Commodities Total	<u>33,348.29</u>	<u>28,508.66</u>	<u>19,293.79</u>	<u>42,020.00</u>	<u>7,905.98</u>	<u>21,950.00</u>	<u>22,750.00</u>	<u>23,275.00</u>	<u>23,826.25</u>
E	Capital Outlay									
5403	Office Equipment	-	67.35	430.11	1,500.00	134.89	1,500.00	6,500.00	1,500.00	1,500.00
5425	Other Capital Outlay	11,051.25	236.76	1,466.27	3,000.00	-	3,000.00	3,000.00	3,000.00	3,000.00
5455	Roeland Park Trail Project	12,650.00	12,865.88	-	-	-	-	-	-	-
E	Capital Outlay Total	<u>23,701.25</u>	<u>13,169.99</u>	<u>1,896.38</u>	<u>4,500.00</u>	<u>134.89</u>	<u>4,500.00</u>	<u>9,500.00</u>	<u>4,500.00</u>	<u>4,500.00</u>
T	Transfers									
5825	Transfer to Equip Reserve Fund	54,999.96	67,415.00	112,500.00	12,500.00	-	12,500.00	123,500.00	216,000.00	43,000.00
T	Transfers Total	<u>54,999.96</u>	<u>67,415.00</u>	<u>112,500.00</u>	<u>12,500.00</u>	<u>-</u>	<u>12,500.00</u>	<u>123,500.00</u>	<u>216,000.00</u>	<u>43,000.00</u>
Total Public Works		<u>618,871.89</u>	<u>418,145.66</u>	<u>633,340.48</u>	<u>725,065.00</u>	<u>144,757.66</u>	<u>691,267.54</u>	<u>827,925.58</u>	<u>902,418.69</u>	<u>741,958.08</u>



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
Employee Benefits										
A	Salaries & Benefits									
5122	Fica City Contribution	124,233.68	131,120.79	128,278.34	139,050.00	40,444.27	131,172.00	137,000.00	142,480.00	148,179.20
5123	KPERS City Contribution	66,219.76	79,533.02	73,984.45	73,500.00	21,088.44	73,500.00	77,000.00	80,080.00	83,283.20
5124	Ks Unemployment Insurance	3,635.43	9,674.43	1,155.37	3,000.00	16.57	1,600.00	1,800.00	1,872.00	1,946.88
5125	Worker's Compensation	33,667.00	39,155.00	36,527.00	50,000.00	46,910.00	46,910.00	45,000.00	46,800.00	46,800.00
5126	Health Insurance	276,322.69	288,336.44	277,244.77	335,060.00	67,585.84	300,000.00	320,000.00	342,400.00	366,368.00
5127	Health Savings Account	22,200.00	22,556.25	26,177.50	21,800.00	11,000.00	45,000.00	45,000.00	45,000.00	45,000.00
5128	401A City Contribution	-	-	4,799.86	-	1,476.88	5,400.00	5,500.00	5,720.00	5,948.80
5130	City Paid Life/ST Disability	(371.03)	8,737.99	9,217.17	9,900.00	3,271.10	9,900.00	9,900.00	9,900.00	9,900.00
5131	KP&F City Contribution	145,650.66	184,670.91	163,115.46	150,000.00	47,055.06	154,000.00	165,500.00	172,120.00	179,004.80
5132	403A City Contribution	-	-	-	4,944.00	-	-	-	-	-
5133	Wellness Incentive	-	634.98	750.00	-	(375.00)	2,000.00	2,000.00	2,000.00	2,000.00
A	Salaries & Benefits Total	<u>671,558.19</u>	<u>764,419.81</u>	<u>721,249.92</u>	<u>787,254.00</u>	<u>238,473.16</u>	<u>769,482.00</u>	<u>808,700.00</u>	<u>848,372.00</u>	<u>888,430.88</u>
	Total Employee Benefits	<u>671,558.19</u>	<u>764,419.81</u>	<u>721,249.92</u>	<u>787,254.00</u>	<u>238,473.16</u>	<u>769,482.00</u>	<u>808,700.00</u>	<u>848,372.00</u>	<u>888,430.88</u>
City Council										
A	Salaries & Benefits									
5103	Salaries - Elected Officials	<u>46,239.61</u>	<u>47,551.00</u>	<u>45,356.00</u>	<u>46,920.00</u>	<u>15,700.00</u>	<u>46,920.00</u>	<u>46,920.00</u>	<u>46,920.00</u>	<u>46,920.00</u>
A	Salaries & Benefits Total	<u>46,239.61</u>	<u>47,551.00</u>	<u>45,356.00</u>	<u>46,920.00</u>	<u>15,700.00</u>	<u>46,920.00</u>	<u>46,920.00</u>	<u>46,920.00</u>	<u>46,920.00</u>
B	Contracted Services									
5203	Printing & Advertising	28.08	-	-	-	-	-	-	-	-
5206	Travel Expense & Training	2,153.65	3,058.00	3,619.74	7,700.00	2,179.07	7,700.00	7,700.00	7,700.00	7,700.00
5251	Mayor Expenses	<u>1,000.00</u>	<u>620.76</u>	<u>497.50</u>	<u>1,000.00</u>	<u>-</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
B	Contracted Services Total	<u>3,181.73</u>	<u>3,678.76</u>	<u>4,117.24</u>	<u>8,700.00</u>	<u>2,179.07</u>	<u>8,700.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	<u>8,700.00</u>
C	Commodities									
5305	Dues, Subscriptions, & Books	<u>392.72</u>	<u>390.00</u>	<u>390.00</u>	<u>400.00</u>	<u>-</u>	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>
C	Commodities Total	<u>392.72</u>	<u>390.00</u>	<u>390.00</u>	<u>400.00</u>	<u>-</u>	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>
	Total City Council	<u>49,814.06</u>	<u>51,619.76</u>	<u>49,863.24</u>	<u>56,020.00</u>	<u>17,879.07</u>	<u>56,020.00</u>	<u>56,020.00</u>	<u>56,020.00</u>	<u>56,020.00</u>
Solid Waste										
A	Salaries & Benefits									
5101	Salaries - Regular	<u>-</u>	<u>11,161.08</u>	<u>25,091.00</u>	<u>10,270.00</u>	<u>-</u>	<u>10,270.00</u>	<u>41,000.00</u>	<u>42,640.00</u>	<u>44,345.60</u>



City of Roeland Park
Statement of Activities - General Operating Fund

I-GF

	2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
A Salaries & Benefits Total	-	11,161.08	25,091.00	10,270.00	-	10,270.00	41,000.00	42,640.00	44,345.60
B Contracted Services									
5211 Maintenance & Repair Equipment	-	3,598.63	72.62	4,000.00	-	4,000.00	6,000.00	8,000.00	8,000.00
5235 Leaf Program Disposal Fees	8,619.25	4,529.39	20,848.87	13,658.00	-	13,658.00	10,000.00	10,000.00	10,000.00
5240 Equipment Rental	-	150.00	-	-	-	-	500.00	500.00	500.00
5272 Solid Waste Contract	408,164.48	414,104.08	414,502.37	426,217.00	137,974.08	426,217.00	518,631.96	518,631.96	518,631.96
B Contracted Services Total	416,783.73	422,382.10	435,423.86	443,875.00	137,974.08	443,875.00	535,131.96	537,131.96	537,131.96
C Commodities									
5302 Motor Fuels & Lubricants	-	1,482.00	3,325.00	5,100.00	-	5,100.00	3,000.00	3,000.00	3,000.00
5825 Transfer to Equip Reserve Fund	-	32,152.00	-	-	-	-	-	-	-
C Commodities Total	-	33,634.00	3,325.00	5,100.00	-	5,100.00	3,000.00	3,000.00	3,000.00
Total Solid Waste	416,783.73	467,177.18	463,839.86	459,245.00	137,974.08	459,245.00	579,131.96	582,771.96	584,477.56
Total Expenditures	4,445,621.04	4,544,893.64	4,743,737.34	5,360,895.00	1,270,018.73	5,275,252.97	5,840,385.07	5,796,403.41	5,959,159.48
Change in Net Assets	1,905,756.91	2,287,717.32	2,696,653.08	2,760,972.00	933,087.40	2,577,006.99	2,613,296.43	2,629,813.46	2,753,391.57



City of Roeland Park
Statement of Activities - General Fund
Restricted for Special Law Enforcement Fund
For the Period Ended 4/30/2017

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 Budget</u>	<u>2017 YTD ACTUAL</u>	<u>2017 Projected</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
Revenues								
4010 Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913.00	\$ 4,913.00	\$ 2,913.00
4432 Spec. Law Enforcement Revenues	<u>16,846.44</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000.00</u>	<u>1,000.00</u>
Total Revenues	<u>16,846.44</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,913.00</u>	<u>5,913.00</u>	<u>3,913.00</u>
Expenditures								
C Commodities								
5317 Special Law Enforcement Expenses	<u>6,946.47</u>	<u>2,054.17</u>	<u>300.00</u>	<u>-</u>	<u>-</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>-</u>
Total Expenditures	<u>6,946.47</u>	<u>2,054.17</u>	<u>300.00</u>	<u>-</u>	<u>-</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>-</u>
Change in Net Assets	<u>\$ 9,899.97</u>	<u>\$ (2,054.17)</u>	<u>\$ (300.00)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,913.00</u>	<u>\$ 2,913.00</u>	<u>\$ 3,913.00</u>



City of Roeland Park

Statement of Activities - Bond & Interest Fund

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 459,907.00	\$ 479,815.00	\$ 421,228.00	\$ 363,620.00	\$ -	\$ 363,620.00	\$ 271,451.00	\$ 7,146.65	\$ 146,029.16
4020	Recreational Vehicle Tax	94.56	93.41	131.71	119.00	40.63	119.00	102.00	102.00	102.00
4021	Commercial Vehicle Tax	-	-	-	146.00	-	-	79.00	79.00	79.00
4040	Heavy Trucks Tax	75.25	142.31	93.69	142.00	72.75	142.00	58.00	58.00	58.00
4050	Ad Valorem Tax	238,780.48	257,492.06	267,901.67	350,058.00	159,349.54	287,296.00	223,903.91	227,262.47	230,671.40
4060	Motor Vehicle Tax	33,480.30	32,314.60	34,276.17	35,973.00	9,776.49	35,973.00	37,450.00	24,560.35	25,542.76
4070	Personal Property Tax-delinquen	299.44	81.13	46.29	81.00	6.34	50.00	50.00	50.00	50.00
4080	Real Property Tax - Delinquent	2,322.60	1,284.96	4,797.22	1,285.00	1,168.10	2,000.00	2,000.00	2,000.00	2,000.00
4510..4512	Interest on Investment	-	-	1,150.52	5,455.00	939.91	4,465.00	4,465.00	4,465.00	4,465.00
4610	Special Assessments	-	-	28.94	-	-	-	-	-	-
4620	Special Assmnt Tax - Delinquent	340.59	363.82	951.09	364.00	-	364.00	364.00	364.00	364.00
4630	Storm Drainage RC12-013	60,836.59	58,868.27	62,569.74	62,750.00	32,933.55	62,750.00	60,500.00	63,250.00	60,750.00
4640	Storm Drainage RC12-012	90,730.45	93,060.15	94,646.84	91,206.00	52,051.34	91,206.00	93,694.00	91,782.00	93,808.00
4650	Storm Drainage RC12-014	104,892.26	106,398.75	109,223.71	106,551.00	58,156.91	106,551.00	106,551.00	106,551.00	106,551.00
4830	Transfer from 27A Fund	555,000.00	455,000.00	428,841.00	416,000.00	-	416,000.00	354,000.00	420,000.00	200,000.00
4840	Transfer From General Fund	-	-	117,228.00	116,970.00	-	-	-	-	-
4880	Transfer from Streetlights Fund	-	24,815.25	-	-	-	-	-	-	-
	Total Revenues	1,546,759.52	1,509,729.71	1,543,114.59	1,550,720.00	314,495.56	1,370,536.00	1,154,667.91	947,670.47	870,470.33
B	Contracted Services									
5209	Professional Services	-	-	1,374.80	5,500.00	-	5,500.00	5,500.00	5,500.00	5,500.00
5214	Other Contracted Services	-	724.80	-	-	-	-	-	-	-
B	Contracted Services Total	-	724.80	1,374.80	5,500.00	-	5,500.00	5,500.00	5,500.00	5,500.00



City of Roeland Park
Statement of Activities - Bond & Interest Fund

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
E	Debt Service									
5607	Principal Bonds (2008-A Issue)	330,000.00	345,000.00	360,000.00	-	-	-	-	-	-
5608	Principal Bonds - 2010-1	375,000.00	385,000.00	260,000.00	265,000.00	-	265,000.00	275,000.00	280,000.00	290,000.00
5609	Interest Bonds - 2010-1	63,645.00	58,020.00	51,860.00	46,660.00	23,330.00	46,660.00	40,565.00	33,415.00	25,575.00
5610	Interest Bonds (2008-A Issue)	36,772.50	25,387.50	13,140.00	-	-	-	-	-	-
5614	Bond Principal 2014-1	-	-	105,000.00	107,000.00	-	107,000.00	110,000.00	112,000.00	114,000.00
5615	Bond Interest 2014-1	-	-	12,331.25	9,971.00	-	9,974.00	7,563.00	5,088.00	2,568.00
	Bond Principal 2018-1							-	-	-
	Bond Interest 2018-1									
5621	Bond Reserve	-	-	-	-	-	-	-	-	-
5628	Principal Bonds - 2011-2	70,000.00	70,000.00	165,000.00	180,000.00	-	180,000.00	190,000.00	85,000.00	85,000.00
5629	Interest Bonds - 2011-2	37,497.20	36,097.50	34,697.50	31,398.00	-	31,398.00	27,798.00	23,808.00	21,640.00
5630	Bond Principal - 2011-1	105,000.00	105,000.00	105,000.00	-	-	-	-	-	-
5631	Bond Interest - 2011-1	5,407.50	3,990.00	2,152.50	-	-	-	-	-	-
5644	Principal Bonds - 2012-1	10,000.00	35,000.00	35,000.00	420,000.00	-	420,000.00	425,000.00	200,000.00	205,000.00
5645	Interest Bonds - 2012-1	34,300.00	23,605.00	33,937.50	33,553.00	-	33,553.00	28,093.00	21,718.00	18,318.00
E	Debt Service Total	1,067,622.20	1,087,100.00	1,178,118.75	1,093,582.00	23,330.00	1,093,585.00	1,104,019.00	761,029.00	762,101.00
N	Non-Appropriation Expenditures									
5751	TIF Fund Expenditure	-	-	-	63,000.00	-	-	38,002.26	35,112.30	28,514.55
N	Non-Appropriation Expenditures Total	-	-	-	63,000.00	-	-	38,002.26	35,112.30	28,514.55
Total Expenditures		1,067,622.20	1,087,824.80	1,179,493.55	1,162,082.00	23,330.00	1,099,085.00	1,147,521.26	801,641.30	796,115.55
Change in Net Assets		\$ 479,137.32	\$ 421,904.91	\$ 363,621.04	\$ 388,638.00	\$ 291,165.56	\$ 271,451.00	\$ 7,146.65	\$ 146,029.16	\$ 74,354.78



City of Roeland Park

Statement of Activities - Special Highway Fund

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 78,034.00	\$ 48,877.00	\$ 76,721.00	\$ 127,444.00	\$ -	\$ 127,444.00	\$ 174,260.00	\$ 163,480.00	\$ 260,091.90
4140	Spec City/county Highway Fund	177,334.00	180,266.00	182,426.00	177,000.00	88,885.33	182,980.00	182,190.00	184,011.90	185,852.02
	Total Revenues	255,368.00	229,143.00	259,147.00	304,444.00	88,885.33	310,424.00	356,450.00	347,491.90	445,943.92
A	Salaries & Benefits									
5101	Salaries - Regular	60,600.00	55,916.64	56,323.00	58,194.00	-	58,194.00	60,000.00	62,400.00	64,896.00
A	Salaries & Benefits Total	60,600.00	55,916.64	56,323.00	58,194.00	-	58,194.00	60,000.00	62,400.00	64,896.00
B	Contracted Services									
5211	Maintenance & Repair Equipment	-	-	-	-	-	-	-	-	-
5260	Vehicle Maintenance	-	-	-	-	-	-	-	-	-
B	Contracted Services Total	-	-	-	-	-	-	-	-	-
C	Commodities									
5303	Sand and Salt	25,266.64	23,917.14	17,409.04	43,185.00	(0.03)	20,000.00	25,000.00	25,000.00	25,000.00
5315	Machinery & Auto Equipment	-	-	-	-	-	-	-	-	-
C	Commodities Total	25,266.64	23,917.14	17,409.04	43,185.00	(0.03)	20,000.00	25,000.00	25,000.00	25,000.00
E	Capital Outlay									
5456	CARS Projects	-	-	-	-	-	-	50,000.00	-	-
E	Capital Outlay Total	-	-	-	-	-	-	50,000.00	-	-
T	Transfers									
5809..5825	Transfer to Equipment Reserve Fund	120,623.96	72,588.00	57,970.00	57,970.00	-	57,970.00	57,970.00	-	-
T	Transfers Total	120,623.96	72,588.00	57,970.00	57,970.00	-	57,970.00	57,970.00	-	-
	Total Expenditures	206,490.60	152,421.78	131,702.04	159,349.00	(0.03)	136,164.00	192,970.00	87,400.00	89,896.00
	Change in Net Assets	\$ 48,877.40	\$ 76,721.22	\$ 127,444.96	\$ 145,095.00	\$ 88,885.36	\$ 174,260.00	\$ 163,480.00	\$ 260,091.90	\$ 356,047.92



City of Roeland Park
Statement of Activities - Special Street Fund 27A

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 304,753.00	\$ 394,568.00	\$ 397,506.00	\$ 409,743.00	\$ -	\$ 409,743.00	\$ 219,252.50	\$ 9,052.50	\$ 170,554.80
4110	City/county Sales & Use Tax	768,097.47	741,267.91	776,543.51	741,268.00	256,201.03	742,000.00	756,840.00	771,976.80	787,416.34
	County Courthouse Sales Tax						117,412.50	156,550	158,116	159,697
4150	CARS Funding	-	-	196,213.30	-	-		773,000.00	240,000.00	1,212,250.00
4154	STP Grant									4,662,500.00
4435	Bond Proceeds							-		
4510..4512	Interest on Investment	-	-	1,404.09	5,455.00	3.26	1,410.00	1,410.00	1,410.00	1,410.00
4520	Other Sources	-	-	51,220.41	-	-	-	-	-	-
4530	Reimbursed Expense	-	-	352.50	-	-	-	-	-	-
	Total Revenues	<u>1,072,850.47</u>	<u>1,135,835.91</u>	<u>1,423,239.81</u>	<u>1,156,466.00</u>	<u>256,204.29</u>	<u>1,270,565.50</u>	<u>1,907,052.50</u>	<u>1,180,554.80</u>	<u>6,993,827.79</u>
B	Contracted Services									
5209	Professional Services	77,388.15	156,170.02	115,752.22	100,000.00	10,033.89	100,000.00	100,000.00	110,000.00	110,000.00
5214	Other Contracted Services	9,268.30	52,927.90	-	-	-	-	-	-	-
5245	In-house Street Maintenance	<u>36,626.40</u>	<u>46,172.48</u>	<u>56,579.41</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
B	Contracted Services Total	123,282.85	255,270.40	172,331.63	100,000.00	10,033.89	100,000.00	100,000.00	110,000.00	110,000.00
E	Capital Outlay									
5426	Other Improvements	-	1,097.50	-	-	-				-
5454	Sidewalk Project							130,000.00		
	Residential Street Reconstruction									100,000.00
5456	CARS Projects - Streets	<u>-</u>	<u>26,961.97</u>	<u>412,324.35</u>	<u>365,680.00</u>	<u>-</u>	<u>535,313.00</u>	<u>1,314,000.00</u>	<u>480,000.00</u>	<u>6,017,423.00</u>
E	Capital Outlay Total	-	28,059.47	412,324.35	365,680.00	-	535,313.00	1,444,000.00	480,000.00	6,117,423.00
T	Transfers									
5818	Transfer To Bond & Intfund	<u>555,000.00</u>	<u>455,000.00</u>	<u>428,841.00</u>	<u>416,000.00</u>	<u>-</u>	<u>416,000.00</u>	<u>354,000.00</u>	<u>420,000.00</u>	<u>200,000.00</u>
T	Transfers Total	555,000.00	455,000.00	428,841.00	416,000.00	-	416,000.00	354,000.00	420,000.00	200,000.00
	Total Expenditures	<u>678,282.85</u>	<u>738,329.87</u>	<u>1,013,496.98</u>	<u>881,680.00</u>	<u>10,033.89</u>	<u>1,051,313.00</u>	<u>1,898,000.00</u>	<u>1,010,000.00</u>	<u>6,427,423.00</u>
	Change in Net Assets	<u>\$ 394,567.62</u>	<u>\$ 397,506.04</u>	<u>\$ 409,742.83</u>	<u>\$ 274,786.00</u>	<u>\$ 246,170.40</u>	<u>\$ 219,252.50</u>	<u>\$ 9,052.50</u>	<u>\$ 170,554.80</u>	<u>\$ 566,404.79</u>



City of Roeland Park

Statement of Activities - Community Center Fund 27C

		2017 YTD								
		2014	2015	2016	2017 Budget	ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 83,421.00	\$ 65,107.00	\$ 257,389.00	\$ 351,253.00	\$ -	351,253.00	397,783.00	446,919.60	506,096.93
4110	City/County Sales & Use Tax	192,024.30	185,316.99	194,135.89	185,317.00	64,050.27	185,330.00	189,036.60	192,817.33	196,673.68
4511	Interest on Invested Assets	-	-	-	-	364.97	-	-	-	-
4850	Transfer from Equipment Reserve	-	171,478.10	-	-	-	-	-	-	-
Total Revenues		<u>275,445.30</u>	<u>421,902.09</u>	<u>451,524.89</u>	<u>536,570.00</u>	<u>64,415.24</u>	<u>536,583.00</u>	<u>586,819.60</u>	<u>639,736.93</u>	<u>702,770.61</u>
B Contracted Services										
5210	Maintenace And Repair Building	12,724.49	31,832.63	14,634.83	15,000.00	2,642.09	15,000.00	15,000.00	15,000.00	15,000.00
5211	Maintenace & Repair Equipment	2,258.58	8,103.91	5,956.37	7,500.00	-	7,000.00	7,000.00	7,000.00	7,000.00
5214	Other Contracted Services	261.00	-	-	-	-	-	-	-	-
5250	Insurance & Surety Bonds	3,877.00	3,877.00	3,914.46	5,000.00	-	5,800.00	5,000.00	5,000.00	5,000.00
5255	JoCo HR	75,030.00	75,000.00	75,000.00	80,000.00	41,500.00	80,000.00	82,000.00	83,640.00	85,312.80
5257	Property Tax Payments	141.26	149.49	155.99	-	-	-	-	-	-
5262	Grounds Maintenance	-	539.78	-	2,500.00	68.86	2,500.00	2,500.00	2,500.00	2,500.00
5264	Grounds Improvements	<u>4,047.60</u>	<u>-</u>	<u>608.33</u>	<u>4,000.00</u>	<u>-</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
B	Contracted Services Total	98,339.93	119,502.81	100,269.98	114,000.00	44,210.95	114,300.00	115,500.00	114,640.00	116,312.80
C Commodities										
5307	Other Commodities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,107.50</u>	<u>6,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
C	Commodities Total	-	-	-	-	5,107.50	6,000.00	-	-	-
E Capital Outlay										
5425	Other Capital Outlay	<u>-</u>	<u>45,011.50</u>	<u>-</u>	<u>3,200.00</u>	<u>-</u>	<u>18,500.00</u>	<u>24,400.00</u>	<u>19,000.00</u>	<u>25,500.00</u>
E	Capital Outlay Total	-	45,011.50	-	3,200.00	-	18,500.00	24,400.00	19,000.00	25,500.00
T Transfers										
5825	Transfer to Equip Reserve Fund	<u>111,997.96</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
T	Transfers Total	111,997.96	-	-	-	-	-	-	-	-
Total Expenditures		<u>210,337.89</u>	<u>164,514.31</u>	<u>100,269.98</u>	<u>117,200.00</u>	<u>49,318.45</u>	<u>138,800.00</u>	<u>139,900.00</u>	<u>133,640.00</u>	<u>141,812.80</u>
Change in Net Assets		<u>\$ 65,107.41</u>	<u>\$ 257,387.78</u>	<u>\$ 351,254.91</u>	<u>\$ 419,370.00</u>	<u>\$ 15,096.79</u>	<u>\$ 397,783.00</u>	<u>\$ 446,919.60</u>	<u>\$ 506,096.93</u>	<u>\$ 560,957.81</u>



City of Roeland Park
Statement of Activities - Special Infrastructure 27D

		2017 YTD								
		2014	2015	2016	2017 Budget	ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 155,567.00	\$ 93,563.00	\$ 195,274.00	\$ 194,022.00	\$ -	\$ 194,022.00	\$ 419,722.00	\$ 459,836	\$ 512.28
4110	City/county Sales & Use Tax	384,050.44	370,633.96	388,271.75	370,634.00	128,100.52	370,700.00	378,114.00	385,676.28	393,389.81
4150	CARS Funding									
4155	CDBG Grant							200,000.00		
4161	Grants/Donations - Private	-	-	-	20,000.00	-	20,000.00	28,000.00		50,000.00
4435	Bond Proceeds							-		
4790	Reimbursed Expenses	-	-	4,242.00	-	-				
4840	Transfer From General Fund	-	-	-	-	-	225,000.00	125,000.00	50,000.00	25,000.00
Total Revenues		539,617.44	464,196.96	587,787.75	584,656.00	128,100.52	809,722.00	1,150,836.00	895,512.28	468,902.09



City of Roeland Park
Statement of Activities - Special Infrastructure 27D

						2017 YTD				
		2014	2015	2016	2017 Budget	ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
B	Contracted Services									
5209	Professional Services	-	11,846.79	27,382.94	40,000.00	11,229.78	40,000.00	60,000.00	40,000.00	40,000.00
5211	Maintenance & Repair Equipment	2,500.00	-	-	-	-	-	-	-	-
5221	Maintenance Streets-contract	-	249,981.89	138,049.91	-	(349.59)	-	400,000.00	700,000.00	15,000.00
5246	In-House Street Maintenance	<u>5,176.28</u>	<u>2,340.00</u>	<u>-</u>	<u>115,000.00</u>	<u>1,062.40</u>	<u>115,000.00</u>	<u>115,000.00</u>	<u>115,000.00</u>	<u>115,000.00</u>
B	Contracted Services Total	7,676.28	264,168.68	165,432.85	155,000.00	11,942.59	155,000.00	575,000.00	855,000.00	170,000.00
D	Capital Outlay									
5454	Sidewalk Improvements									
5469	Stormwater Maintenance	204,770.35	-	187.50	20,000.00	-	65,000.00	20,000.00	20,000.00	127,100.00
5470	Park Maint/Infrastructure	<u>-</u>	<u>4,753.95</u>	<u>103,145.71</u>	<u>170,000.00</u>	<u>2,535.00</u>	<u>170,000.00</u>	<u>96,000.00</u>	<u>20,000.00</u>	<u>171,000.00</u>
D	Capital Outlay Total	204,770.35	4,753.95	103,333.21	190,000.00	2,535.00	235,000.00	116,000.00	40,000.00	298,100.00
N	Non-Appropriation Expenditures									
5750	Contingency	<u>23,143.10</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
N	Non-Appropriation Expenditures	23,143.10	-	-	-	-	-	-	-	-
T	Transfers									
5802	Transfer to General Fund	210,465.00	-	125,000.00	-	-	-	-	-	-
5826	Transfer to Capital Projects Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
T	Transfers Total	210,465.00	-	125,000.00	-	-	-	-	-	-
Total Expenditures		<u>446,054.73</u>	<u>268,922.63</u>	<u>393,766.06</u>	<u>345,000.00</u>	<u>14,477.59</u>	<u>390,000.00</u>	<u>691,000.00</u>	<u>895,000.00</u>	<u>468,100.00</u>
Change in Net Assets		<u>\$ 93,562.71</u>	<u>\$ 195,274.33</u>	<u>\$ 194,021.69</u>	<u>\$ 239,656.00</u>	<u>\$ 113,622.93</u>	<u>\$ 419,722.00</u>	<u>\$ 459,836.00</u>	<u>\$ 512.28</u>	<u>\$ 802.09</u>



City of Roeland Park

Statement of Activities - Equipment & Bldg Reserve Fund

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 267,923.00	\$ 364,228.00	\$ 372,371.00	\$ 310,307.00	\$ -	\$ 310,307.00	\$ 245,306.00	\$ 275,305.00	\$ 275,305.00
	Revenue from Sale of Assets							\$ 1,000,000.00		
4511	Interest on Invested Assets	-	-	-	-	357.60	-	-	-	-
4772	Leaf Program Reimbursement	1,951.92	2,238.60	-	-	-	-	-	-	-
4840	Transfer From General Fund	213,999.96	235,715.00	269,351.00	75,460.00	-	142,960.00	82,951.00	49,888.00	331,907.00
4841	Transfer from PD/GF						3,500.00	24,000.00	22,320.00	24,242.00
4842	Transfer from Public Works/GF	-	32,152.00	-	-	-	12,500.00	123,500.00	216,000.00	43,000.00
4860	Transfer from Special Highway	120,623.96	72,588.00	57,970.00	57,970.00	-	57,970.00	57,970.00	-	-
4870	Transfer from Community Center	111,997.96	-	-	-	-	-	-	-	-
	Total Revenues	716,496.80	706,921.60	699,692.00	443,737.00	357.60	527,237.00	1,533,727.00	563,513.00	674,454.00
C	Commodities									
5315	Machinery & Auto Equipment	91,765.00	71,495.73	231,778.38	14,001.00	-	31,002.01	117,502.00	238,320.00	67,242.00
C	Commodities Total	91,765.00	71,495.73	231,778.38	14,001.00	-	31,002.01	117,502.00	238,320.00	67,242.00
D	Capital Outlay									
5442	Building Expense	202,534.84	33,607.64	99,636.00	13,000.00	66,848.65	144,500	1,054,011.00	19,500.00	300,000.00
D	Capital Outlay Total	202,534.84	33,607.64	99,636.00	13,000.00	66,848.65	144,500	1,054,011.00	19,500.00	300,000.00
E	Debt Service									
5619	L/P - Principal	49,102.45	6,936.03	52,743.79	54,532.00	-	54,532	56,369	-	-
5620	L/P - Interest	8,866.85	51,033.27	5,225.51	3,437.00	-	3,437	1,600	-	-
E	Debt Service Total	57,969.30	57,969.30	57,969.30	57,969.00	-	57,969	57,969.00	-	-
N	Non-Appropriation Expenditures									
5704	Future CIP - Police	-	-	-	22,394.00	-	-	-	-	-
5707	Future CIP - Building Reserve	-	-	-	183,147.00	-	-	-	-	-
5705	Future CIP - PW	-	-	-	15,349.00	-	48,460	28,940.00	30,388.00	31,907.00
N	Non-Appropriation Expenditures Total	-	-	-	220,890.00	-	48,460	28,940.00	30,388.00	31,907.00
T	Transfers									
5801	Transfer of Funds	-	171,478.10	-	-	-	-	-	-	-



City of Roeland Park
Statement of Activities - Equipment & Bldg Reserve Fund

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 Budget</u>	<u>2017 YTD ACTUAL</u>	<u>2017 Projected</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Budget</u>
T Transfers Total	-	171,478.10	-	-	-	-	-	-	-
Total Expenditures	<u>352,269.14</u>	<u>334,550.77</u>	<u>389,383.68</u>	<u>305,860.00</u>	<u>66,848.65</u>	<u>281,931.00</u>	<u>1,258,422.00</u>	<u>288,208.00</u>	<u>399,149.00</u>
Change in Net Assets	<u>\$ 364,227.66</u>	<u>\$ 372,370.83</u>	<u>\$ 310,308.32</u>	<u>\$ 137,877.00</u>	<u>\$ (66,491.05)</u>	<u>\$ 245,306.00</u>	<u>\$ 275,305.00</u>	<u>\$ 275,305.00</u>	<u>\$ 275,305.00</u>



City of Roeland Park
Statement of Activities - TIF 1A/B - Bella Roe/Walmart

	2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
Revenues									
4010 Cash Carryforward	\$ 1,481,933.00	\$ 1,508,082.00	\$ 833,278.00	\$ 1,038,280.00	\$ -	\$ 1,038,280.00	\$ 814,288.00	\$ 957,072.08	\$ 2,003,641.32
4510 Interest on Investment	17,675.05	17,495.87	16,794.44	17,496.00	8,571.28	17,500.00	17,500.00	17,500.00	17,500.00
4730 Tax Increment Income	111,263.70	257,256.77	274,746.53	300,000.00	246,551.93	404,123.00	412,205.46	420,449.57	428,858.56
4735 Tax Increment Income IB	312,418.82	244,438.13	291,080.76	428,000.00	294,298.56	588,581.00	600,352.62	612,359.67	624,606.87
4786 TIF-Bella Roe/Walmart	-	-	-	-	-	-	-	-	-
Total Revenues	1,923,290.57	2,027,272.77	1,415,899.73	1,783,776.00	549,421.77	2,048,484.00	1,844,346.08	2,007,381.32	3,074,606.75
Expenditures									
B Contracted Services									
5209 Professional Services	2,640.00	1,420.00	2,070.00	-	-	1,100.00	1,100.00	1,100.00	1,100.00
5214 Other Contracted Services	1,400.00	2,406.00	1,656.00	2,000.00	1,320.00	2,640.00	2,640.00	2,640.00	2,640.00
B Contracted Services Total	4,040.00	3,826.00	3,726.00	2,000.00	1,320.00	3,740.00	3,740.00	3,740.00	3,740.00
D Capital Outlay									
5454 CARS Projects	-	-	-	-	-	-	-	-	1,107,577.00
D Capital Outlay	-	-	-	-	-	-	-	-	1,107,577.00
E Debt Service									
5601 Bond Principal	220,000.00	1,010,000.00	250,000.00	270,000.00	-	1,120,000.00	860,000.00	-	-
5602 Bond Interest	191,168.76	180,168.76	123,893.76	110,456.00	55,228.13	110,456.00	23,534.00	-	-
5612 Debt Service - Bond Issue	-	-	-	-	-	-	-	-	-
E Debt Service Total	411,168.76	1,190,168.76	373,893.76	380,456.00	55,228.13	1,230,456.00	883,534.00	-	-
N Non-Appropriation Expenditures									
5750 Contingency	-	-	-	-	-	-	-	-	-
N Non-Appropriation Expenditures Total	-	-	-	-	-	-	-	-	-
Total Expenditures	415,208.76	1,193,994.76	377,619.76	382,456.00	56,548.13	1,234,196.00	887,274.00	3,740.00	1,111,317.00
Change in Net Assets	\$ 1,508,081.81	\$ 833,278.01	\$ 1,038,279.97	\$ 1,401,320.00	\$ 492,873.64	\$ 814,288.00	\$ 957,072.08	\$ 2,003,641.32	\$ 1,963,289.75



City of Roeland Park
Statement of Activities - TDD#1 - Price Chopper

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 159,936.00	\$ 57,865.00	\$ (20,769.24)	\$ (107,318.00)	\$ -	\$ (107,318.00)	\$ (107,318.00)	\$ (107,318.00)	\$ (107,318.00)
4110	City/county Sales & Use Tax	279,680.99	270,345.88	267,227.01	270,346.00	90,251.93	270,000.00	275,400.00	280,908.00	286,526.16
4510	Interest on Investment	16.19	5.47	9.70	-	2.86	-	-	-	-
	Total Revenues	439,633.18	328,216.35	246,467.47	163,028.00	90,254.79	162,682.00	168,082.00	173,590.00	179,208.16
B	Contracted Services									
5209	Professional Services	400.00	-	-	-	1,100.00	-	-	-	-
5214	Other Contracted Services	6,500.00	3,379.33	6,427.21	5,800.00	1,693.32	6,500.00	6,500.00	6,500.00	6,500.00
5281	Project Expense	-	-	-	-	-	-	-	-	-
B	Contracted Services Total	6,900.00	3,379.33	6,427.21	5,800.00	2,793.32	6,500.00	6,500.00	6,500.00	6,500.00
E	Debt Service									
5601	Bond Principal	180,000.00	160,000.00	215,000.40	-	-	-	-	-	-
5602	Bond Interest	194,868.73	185,606.26	132,358.61	264,546.00	-	263,500.00	268,900.00	274,408.00	280,026.16
E	Debt Service Total	374,868.73	345,606.26	347,359.01	264,546.00	-	263,500.00	268,900.00	274,408.00	280,026.16
	Total Expenditures	381,768.73	348,985.59	353,786.22	270,346.00	2,793.32	270,000.00	275,400.00	280,908.00	286,526.16
	Change in Net Assets	\$ 57,864.45	\$ (20,769.24)	\$ (107,318.75)	\$ (107,318.00)	\$ 87,461.47	\$ (107,318.00)	\$ (107,318.00)	\$ (107,318.00)	\$ (107,318.00)

TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.



City of Roeland Park
Statement of Activities - TDD#2 - Lowes

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ (941,727.00)	\$ -	\$ (941,727.00)	\$ (941,727.00)	\$ (941,727.00)	\$ (941,727.00)
4110	City/county Sales & Use Tax	126,772.75	131,501.80	137,238.90	131,501.00	40,186.20	136,000.00	138,720.00	141,494.40	144,324.29
4510	Interest on Investment	2.56	2.52	4.70	-	1.11	-	-	-	-
	Total Revenues	126,775.31	131,504.32	137,243.60	(810,226.00)	40,187.31	(805,727.00)	(803,007.00)	(800,232.60)	(797,402.71)
B	Contracted Services									
5209	Professional Services	400.00	-	-	-	400.00	-	-	-	-
5214	Other Contracted Services	3,457.50	1,263.07	3,380.19	5,000.00	1,263.68	5,000.00	5,000.00	5,000.00	5,000.00
5254	Miscellaneous Charges	-	-	-	-	-	-	-	-	-
B	Contracted Services Total	3,857.50	1,263.07	3,380.19	5,000.00	1,663.68	5,000.00	5,000.00	5,000.00	5,000.00
E	Debt Service									
5601	Bond Principal	0.23	-	0.13	126,501.00	-	131,000.00	133,720.00	136,494.40	139,324.29
5602	Bond Interest	3,707.77	2,370.00	3,902.87	-	-	-	-	-	-
E	Debt Service Total	3,708.00	2,370.00	3,903.00	126,501.00	-	131,000.00	133,720.00	136,494.40	139,324.29
	Total Expenditures	7,565.50	3,633.07	7,283.19	131,501.00	1,663.68	136,000.00	138,720.00	141,494.40	144,324.29
	Change in Net Assets	\$ 119,209.81	\$ 127,871.25	\$ 129,960.41	\$ (941,727.00)	\$ 38,523.63	\$ (941,727.00)	\$ (941,727.00)	\$ (941,727.00)	\$ (941,727.00)

TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.



City of Roeland Park
Statement of Activities - CID #1 - RP Shopping Center

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 404,630.00	\$ 860,180.00	\$ 1,306,294.00	\$ 1,763,318.00	\$ -	\$ 1,764,485.00	2,225,185.00	469,765.00	952,647.40
4110	City/county Sales & Use Tax	455,549.86	446,113.52	457,379.52	446,114.00	154,482.00	456,000.00	465,120.00	474,422.40	483,910.85
4510..4512	Interest on Investment	-	-	812.78	10,910.00	2,903.07	4,700.00	8,460.00	8,460.00	8,460.00
Total Revenues		<u>860,179.86</u>	<u>1,306,293.52</u>	<u>1,764,486.30</u>	<u>2,220,342.00</u>	<u>157,385.07</u>	<u>2,225,185.00</u>	<u>2,698,765.00</u>	<u>952,647.40</u>	<u>1,445,018.25</u>
B	Contracted Services									
5209	Professional Services	-	-	-	-	-	-	-	-	-
5215	City Attorney	-	-	-	-	86.00	-	-	-	-
B	Contracted Services Total	-	-	-	-	86.00	-	-	-	-
N	Non-Appropriation Expenditures									
5721	CID #1 Expenses	-	-	-	1,960,403.00	-	-	2,229,000.00	-	-
N	Non-Appropriation Expenditures	-	-	-	1,960,403.00	-	-	2,229,000.00	-	-
Total Expenditures		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,960,403.00</u>	<u>86.00</u>	<u>-</u>	<u>2,229,000.00</u>	<u>-</u>	<u>-</u>
Change in Net Assets		<u>\$ 860,179.86</u>	<u>\$ 1,306,293.52</u>	<u>\$ 1,764,486.30</u>	<u>\$ 259,939.00</u>	<u>\$ 157,299.07</u>	<u>\$ 2,225,185.00</u>	<u>469,765.00</u>	<u>952,647.40</u>	<u>1,445,018.25</u>



City of Roeland Park

Statement of Activities - TIF 2A/D - City Hall

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 170,570.00	\$ 364,326.00	\$ 328,490.00	\$ 284,447.58	\$ -	\$ 284,447.00	\$ 853.00	\$ 4,583.52	\$ 30.95
4510..4512	Interest on Investment	-	-	505.07	-	605.52	940.00	1,000.00	1,000.00	1,000.00
	Loan from General Fund						53,000.00	115,000.00	102,000.00	
4730	Tax Increment Income	375,808.61	278,998.28	310,233.18	306,000.00	161,970.88	305,976.00	312,095.52	318,337.43	324,704.18
	Total Revenues	546,378.61	643,324.28	639,228.25	590,447.58	162,576.40	644,363.00	428,948.52	425,920.95	325,735.13
B	Contracted Services									
5209	Professional Services	-	484.83	20,554.61	-	-	5,000.00	5,000.00	5,000.00	5,000.00
5214	Other Contracted Services	1,000.00	1,564.75	3,394.80	3,000.00	-	3,000.00	3,000.00	3,000.00	3,000.00
5257	Property Tax Payments	9,383.02	-	-	-	-	-	-	-	-
B	Contracted Services	10,383.02	2,049.58	23,949.41	3,000.00	-	8,000.00	8,000.00	8,000.00	8,000.00
D	Capital Outlay									
5439	Stormwater Maintenance	-	-	161,561.26	-	-	-	-	-	-
5443	Skateboard Park Maintenance	-	131,524.60	-	-	-	-	-	-	-
5444	ADA Improvements	-	-	-	-	12,024.00	-	-	-	87,940.00
5454	CARS Projects - 2018 and 2020	-	-	-	-	-	463,000.00	246,000.00	245,000.00	-
D	Capital Outlay Total	-	131,524.60	161,561.26	-	12,024.00	463,000.00	246,000.00	245,000.00	87,940.00
E	Debt Service									
	Pay back General Fund									229,000.00
5601	Bond Principal	160,000.00	160,000.00	160,000.00	165,000.00	-	165,000.00	165,000.00	170,000.00	-
5602	Bond Interest	5,835.00	21,260.00	9,270.00	7,510.00	-	7,510.00	5,365.00	2,890.00	-
5645	Interest Bonds - 2012-1	5,835.00	-	-	-	-	-	-	-	-
E	Debt Service Total	171,670.00	181,260.00	169,270.00	172,510.00	-	172,510.00	170,365.00	172,890.00	229,000.00
	Total Expenditures	182,053.02	314,834.18	354,780.67	175,510.00	12,024.00	643,510.00	424,365.00	425,890.00	324,940.00
	Change in Net Assets	\$ 364,325.59	\$ 328,490.10	\$ 284,447.58	\$ 414,937.58	\$ 150,552.40	\$ 853.00	\$ 4,583.52	\$ 30.95	\$ 795.13
	TIF expires in Dec. 2021									



City of Roeland Park
Statement of Activities - TIF 2C - Valley State Bank

		2014	2015	2016	2017 Budget	2017 YTD ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 1,959.00	\$ (93.00)	\$ 605.00	\$ 1,169.00	\$ -	\$ 1,169.00	\$ -	\$ -	\$ -
4510	Interest on Investment	0.06	0.16	0.22	-	-	-	-	-	-
4730	Tax Increment Income	<u>47,748.17</u>	<u>48,330.16</u>	<u>57,597.32</u>	<u>48,330.00</u>	<u>52,981.09</u>	<u>69,374.00</u>	<u>70,761.48</u>	<u>36,088.35</u>	
	Total Revenues	<u>49,707.23</u>	<u>48,237.32</u>	<u>58,202.54</u>	<u>49,499.00</u>	<u>52,981.09</u>	<u>70,543.00</u>	<u>70,761.48</u>	<u>36,088.35</u>	<u>-</u>
B	Contracted Services									
5209	Professional Services	-	-	-	-	-	-	-	-	-
5214	Other Contracted Services	<u>1,950.00</u>	<u>1,682.00</u>	<u>1,682.00</u>	<u>2,500.00</u>	<u>825.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	
B	Contracted Services Total	<u>1,950.00</u>	<u>1,682.00</u>	<u>1,682.00</u>	<u>2,500.00</u>	<u>825.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	<u>-</u>
E	Debt Service									
5601	Bond Principal	14,079.00	19,489.73	-	-	38,827.09	66,874.00	68,261.48	33,588.35	-
5602	Bond Interest	33,771.12	26,460.44	26,896.00	-	13,329.11	-	-	-	-
5612	Debt Service - Bond Issue	<u>-</u>	<u>-</u>	<u>28,454.14</u>	<u>45,240.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
E	Debt Service Total	<u>47,850.12</u>	<u>45,950.17</u>	<u>55,350.14</u>	<u>45,240.00</u>	<u>52,156.20</u>	<u>66,874.00</u>	<u>68,261.48</u>	<u>33,588.35</u>	<u>-</u>
	Total Expenditures	<u>49,800.12</u>	<u>47,632.17</u>	<u>57,032.14</u>	<u>47,740.00</u>	<u>52,981.20</u>	<u>69,374.00</u>	<u>70,761.48</u>	<u>36,088.35</u>	<u>-</u>
	Change in Net Assets	<u>\$ (92.89)</u>	<u>\$ 605.15</u>	<u>\$ 1,170.40</u>	<u>\$ 1,759.00</u>	<u>\$ (0.11)</u>	<u>\$ 1,169.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TIF expires May 1, 2019



City of Roeland Park
Statement of Activities - TIF 3C - Old Pool Area

		2017 YTD								
		2014	2015	2016	2017 Budget	ACTUAL	2017 Projected	2018 Budget	2019 Budget	2020 Budget
4010	Cash Carryforward	\$ 104,878.00	\$ 217,642.00	\$ 758,162.00	\$ 280,293.00	\$ -	\$ 280,293.00	\$ 28,204.00	\$ -	\$ -
4510..4512	Interest on Investment	-	-	985.39	-	171.44	500.00	-	-	-
4730	Tax Increment Income	44,823.07	43,925.74	29,683.29	43,926.00	18,435.49	31,005.00	18,804.20	-	-
4731	Tax Increment Income 3A	-	186,786.64	198,643.91	202,572.00	105,740.69	211,481.00	107,855.50	-	-
4841	Transfer of Funds	-	217,641.99	-	-	-	126,500.00	-	-	-
Total Revenues		149,701.07	665,996.37	987,474.59	526,791.00	124,347.62	649,779.00	154,863.70	-	-
B	Contracted Services									
5204	Legal Printing	-	-	-	-	-	-	-	-	-
5205	Postage & Mailing Permits	2,967.84	-	-	-	-	-	-	-	-
5209	Professional Services	1,525.00	66,424.05	106,580.94	141,338.00	50,241.07	58,935.00	-	-	-
5214	Other Contracted Services	-	732.51	-	-	-	-	-	-	-
5244	General Contractor	-	-	600,600.00	515,000.00	98,400.00	562,640.00	-	-	-
5802	Transfer to General Fund	-	-	-	-	-	-	126,500.00	-	-
B	Contracted Services Total	4,492.84	67,156.56	707,180.94	656,338.00	148,641.07	621,575.00	126,500.00	-	-
Total Expenditures		4,492.84	67,156.56	707,180.94	656,338.00	148,641.07	621,575.00	126,500.00	-	-
Change in Net Assets		\$ 145,208.23	\$ 598,839.81	\$ 280,293.65	\$ (129,547.00)	\$ (24,293.45)	\$ 28,204.00	\$ 28,363.70	\$ -	\$ -



City of Roeland Park
Statement of Activities - Property Owners Association

		<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 Budget</u>	<u>2017 YTD ACTUAL</u>	<u>2017 Projected</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Budget</u>
4010	Cash Carryforward	\$ 8,793.00	\$ 10,722.00	\$ 12,651.00	\$ 14,580.00	\$ -	\$ 14,580.00	\$ 16,552.00	\$ 18,524.00	\$ 20,496.00
4510	Interest on Investment	0.12	-	-	-	-	-	-	-	-
4795	Miscellaneous	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>	<u>33,847.00</u>
	Total Revenues	<u>42,640.12</u>	<u>44,569.00</u>	<u>46,498.00</u>	<u>48,427.00</u>	<u>33,847.00</u>	<u>48,427.00</u>	<u>50,399.00</u>	<u>52,371.00</u>	<u>54,343.00</u>
B	Contracted Services									
5254	Miscellaneous Charges	43.00	43.00	43.00	-	3.00	-	-	-	-
5258	RPPOA Common Area Expenses	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>-</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>
B	Contracted Services Total	<u>31,918.00</u>	<u>31,918.00</u>	<u>31,918.00</u>	<u>31,875.00</u>	<u>3.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>
N	Non-Appropriation Expenditures									
5750	Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
N	Non-Appropriation Expenditures Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	<u>31,918.00</u>	<u>31,918.00</u>	<u>31,918.00</u>	<u>31,875.00</u>	<u>3.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>
	Change in Net Assets	<u>\$ 10,722.12</u>	<u>\$ 12,651.00</u>	<u>\$ 14,580.00</u>	<u>\$ 16,552.00</u>	<u>\$ 33,844.00</u>	<u>\$ 16,552.00</u>	<u>\$ 18,524.00</u>	<u>\$ 20,496.00</u>	<u>\$ 22,468.00</u>



City of Roeland Park, Kansas

Capital Improvement Plan

2017 thru 2026

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Aquatic Center												
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	0	28,940	30,388	31,907	33,502	35,000	35,000	35,000	35,000	35,000	299,737
Repaint Pool	16-Aqua-004					80,800						80,800
Aquatics Center - Light Pole Replacement	17-Aqua-001		9,011									9,011
Pool Deck Caulking	17-Aqua-002		7,500									7,500
Bulkhead Repair	17-Aqua-004	15,000										15,000
Pool Facility Roof Replacements	17-Aqua-005	13,000										13,000
Aquatics Center Heater/Blower Replacement	17-Aqua-006	55,000										55,000
Repaint Youth Pool	17-Aqua-007	5,500					11,000					16,500
Pool Sandblasting/Painting of Deck	18-Aqua-001		10,000									10,000
Pool Shade Structures	18-Aqua-002		20,000									20,000
Diving Board Replacement	18-Aqua-003		5,000									5,000
Repaint vortex and slide pools	18-Aqua-005		5,500					11,000				16,500
Pool Acid Room Ventilation	19-Aqua-001			2,500								2,500
RPAC Lobby Floor Epoxy	19-Aqua-002			8,000								8,000
RPAC Sand Filter Replacement	20-Aqua-001				0							0
RPAC Dome Replacement	20-Aqua-002				300,000							300,000
Pool Slide Replacement	22-Aqua-001						100,000					100,000
RPAC Locker Room Privacy Improvements	22-Aqua-003						75,000					75,000
Aquatic Center Total		88,500	85,951	40,888	331,907	114,302	221,000	46,000	35,000	35,000	35,000	1,033,548
101 General Overhead			20,000									20,000
360 Equipment Reserve		88,500	65,951	40,888	331,907	114,302	221,000	46,000	35,000	35,000	35,000	1,013,548

Department	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Aquatic Center Total	88,500	85,951	40,888	331,907	114,302	221,000	46,000	35,000	35,000	35,000	1,033,548

City Hall

City Hall - Building Reserve Fund	16-CH-002	40,460									40,460
Computer Monitors - Council Chambers	17-CH-001	500									500
Server Backup	17-CH-002	6,000									6,000
City Hall - Computer Servers	18-CH-002		12,000								12,000
City Hall Server Firewall	18-CH-003		5,000								5,000
City Hall Hot Water Heater	19-CH-001			1,000							1,000
Comprehensive Plan Update	19-CH-002			50,000							50,000
City Hall Computer Networking (routers)	19-CH-003			8,000							8,000
City Hall - ADA Restroom Improvements	20-CH-002				65,100						65,100
City Hall - ADA Improvements	20-CH-003				14,040						14,040
City Hal - ADA First Floor Police Improvements	20-CH-004				8,800						8,800
City Hall - Roof Replacement	21-CH-001					100,000					100,000
City Hall Parking Lot Resurfacing	22-CH-001						20,000				20,000
City Hall Total		46,960	17,000	59,000	87,940	100,000	20,000				330,900

101 General Overhead				50,000							50,000
360 Equipment Reserve		46,960	17,000	9,000			20,000				92,960
450 TIF 2					87,940	100,000					187,940
City Hall Total		46,960	17,000	59,000	87,940	100,000	20,000				330,900

Community Center

Daycare Condenser Unit - 5 Ton	17-CCTr-001	5,500									5,500
Daycare Air Handler/Furnace	17-CCTr-002	3,000									3,000
Replace all T-12 Light Fixtures	17-CCTr-003	10,000	10,000	10,000	10,000	10,000					50,000
Room 3 Air Handler/Furnace - 3 ton	18-CCTr-002		3,000								3,000
Room 3 Air Condenser Unit	18-CCTr-003		3,200								3,200
West Hallway Air Handler	18-CCTr-004		5,000								5,000
Room 4 Condenser Unit - 3 Ton	18-CCTr-005		3,200								3,200
Repair Floor in Neighbors Place Room	19-CCTr-001			2,000							2,000

Department		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Repair Floor - Main Hallway	19-CCtr-002			2,000								2,000
Room 6 Condenser Unit - 4 Ton	19-CCtr-003				4,500							4,500
Room 6 - Flooring replacement	19-CCtr-004			3,000								3,000
Admin. offices - Flooring replacement	19-CCtr-005			2,000								2,000
Gazebo Roof	20-CCtr-001				3,000							3,000
Neighbors Place Air Handler/Furnace	20-CCtr-002				3,000							3,000
East Hallway Air Handler	20-CCtr-003				5,000							5,000
Drinking Fountain Waste Vent Line Repair	21-CCtr-001					2,000						2,000
Neighbors Place Condenser Unit - 6 Ton	21-CCtr-002					5,500						5,500
Roof Vent Fan	22-CCtr-002						2,000					2,000
CC - Parking Lot Resurfacing, Restriping	22-CCtr-004						182,000					182,000
Community Center Drainage Improvements	22-CCtr-005						158,000					158,000
West Hallway Condenser Unit - 7.5 Ton	24-CCtr-001								8,000			8,000
Trail Connection - Community Center to Nall Park	26-CCtr-001										150,000	150,000
Community Center Total		18,500	24,400	19,000	25,500	17,500	342,000		8,000		150,000	604,900
290 Community Center		18,500	24,400	19,000	25,500	17,500	342,000		8,000		120,000	574,900
Other Grants											30,000	30,000
Community Center Total		18,500	24,400	19,000	25,500	17,500	342,000		8,000		150,000	604,900
Neighborhood Services												
Building Inspection Vehicle	22-NS-001						26,000					26,000
Code Enforcement Vehicle	25-NS-002									26,000		26,000
Neighborhood Services Total							26,000			26,000		52,000
360 Equipment Reserve							26,000			26,000		52,000
Neighborhood Services Total							26,000			26,000		52,000
Parks and Recreation												

Department		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Park Maintenance/Improvements	16-Park-001	20,000	20,000	20,000	21,000	22,000	23,000	24,000	25,000	25,000	25,000	225,000
Park Building Reserve Fund	16-Park-002	8,000										8,000
Multiuse Walking/Biking Path (not paved)	17-Park-001	15,000										15,000
Replace Tennis Courts	17-Park-002	150,000										150,000
Shade Structures for City Parks	18-Park-001		56,000									56,000
R Park Development Plan	18-Park-003		20,000									20,000
Shelter House & Performance Pavillion- R Park	20-Park-003				150,000							150,000
Disc Golf Course (short 9 basket course)	21-Park-001					13,500						13,500
Permanent Restroom - R Park	21-Park-002					150,000						150,000
Parks and Recreation Total		193,000	96,000	20,000	171,000	185,500	23,000	24,000	25,000	25,000	25,000	787,500
300 Special Infrastructure		150,000	68,000	20,000	121,000	165,500	23,000	24,000	25,000	25,000	25,000	646,500
360 Equipment Reserve		8,000										8,000
510 TIF 3 - caves		15,000										15,000
Other Grants		20,000	28,000									48,000
Other Sources					50,000	20,000						70,000
Parks and Recreation Total		193,000	96,000	20,000	171,000	185,500	23,000	24,000	25,000	25,000	25,000	787,500

Police Department

Body Cameras	16-Pol-004	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Weapons	16-Pol-006	2,500										2,500
Radar	16-Pol-007		5,000		5,000		5,000		5,000		5,000	25,000
AED Replacement	18-Pol-001		8,000								8,500	16,500
Police IT Equipment/Computers	18-Pol-003		6,000	6,120	6,242	6,367	6,495	6,624	6,757	6,900	7,100	58,605
Radio Replacement	18-Pol-004					96,000						96,000
Police In-Car Computers	19-Pol-001		4,000	8,000	12,000		4,000	8,000	12,000		4,000	52,000
Tasers	19-Pol-002			7,200					7,200			14,400
Police: Ford Fusion - Travel -Special use.	22-Pol-001						28,500					28,500
Police Detective Vehicle - Ford Taurus	22-Pol-002						35,500					35,500
Police In-Car Video	22-Pol-003						25,000					25,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004								35,000	70,000	35,000	140,000

Department		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Police Vehicle: Dodge Pickup with Equipment	24-Pol-001								35,500			35,500
Ford Escape - Chief Vehicle	26-Pol-001										24,500	24,500
Police Department Total		3,500	24,000	22,320	24,242	103,367	105,495	15,624	102,457	77,900	85,100	564,005
360 Equipment Reserve		3,500	24,000	22,320	24,242	103,367	105,495	15,624	102,457	77,900	85,100	564,005
Police Department Total		3,500	24,000	22,320	24,242	103,367	105,495	15,624	102,457	77,900	85,100	564,005

Public Works

In-House and Contract Street Maintenance	16-PW-013	115,000	115,000	115,000	115,000	118,000	119,000	120,000	120,000	120,000	120,000	1,177,000
Contracted Street Maintenance	16-PW-014	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	2,100,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	31,251	31,251								230,000	292,502
#103 - 2012 F350 Pickup Replacement	16-PW-025							35,000				35,000
#102 - F750 Dump Trucks W/ Equip - Lease Payment	16-PW-027	13,360	13,360									26,720
#206 - 2004 Leaf Attachment for Trackless MT5	16-PW-030			47,000								47,000
#205 - 2004 Trackless MT5 - Replacement	16-PW-031			125,000								125,000
Wayfinding Signs for RP (3 yr program)	17-PW-001	12,500	12,500	12,500								37,500
Stormwater: Network Inspection/Condition Rating	17-PW-002		20,000	20,000	20,000	20,000						80,000
#101 - F750 Dump Truck w/ Equip - Lease Payment	17-PW-003	13,360	13,360									26,720
The Rocks Redevelopment	17-PW-004	590,000										590,000
2016 Stormwater Maintenance Project - 4800 Birch	17-PW-005	65,000										65,000
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	163,000	1,519,000									1,682,000
#105 - 2008 Chevy HD 2500 - Replacement	17-PW-019	40,000										40,000
New Public Works Facility	18-PW-001	50,000	950,000									1,000,000
Asphalt Float Attachment	18-PW-002		15,000									15,000
2018 Stormwater: Between Roe Lane and Fontana St.	18-PW-004		0									0
Public Works Equipment Trailer	18-PW-005		6,000									6,000
2018 CDBG Mill and Overlay	18-PW-006		330,000									330,000
#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010										31,000	31,000

Department		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
New Sidewalk: Johnson Drive, between Roe and Ash	18-PW-011		130,000									130,000
#202 - 1994 Caterpillar Loader Replacement	18-PW-018		90,000									90,000
Residential Streets Reconstruction	19-PW-001		70,000	700,000	100,000	700,000	100,000	700,000	100,000	700,000	100,000	3,270,000
#108 - 2000 GMC Senoma - Replacement	19-PW-002			25,000								25,000
2019 CARS Street Reconstruction Project	19-PW-008	12,000	91,000	480,000								583,000
2020 Stormwater: Skyline Drive (W. of Roe Blvd.)	20-PW-006				107,100							107,100
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	823,313		245,000	7,125,000							8,193,313
Pavement Evaluation of Street Network	20-PW-020				15,000							15,000
#412 - 2008 Boss Plow Replacement	20-PW-21				8,000							8,000
Annual Sidewalk Repair & Replacement Ph. 1-3	21-PW-001					25,000	25,000	25,000				75,000
Annual Sidewalk Extension Project Ph 1-3	21-PW-002					50,000	50,000	50,000				150,000
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003					45,000						45,000
#413 - 2007 Western Snow Plow	21-PW-004					8,000						8,000
#409 - Vbox Spreader Replacement	21-PW-005					8,000						8,000
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003					15,000	60,000					75,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009					190,000	760,000					950,000
#203 - 2003 Skidsteer Case 85XT - Replacement	23-PW-005							55,000				55,000
#301 - 2013 Grasshopper Mower	23-PW-006							15,000				15,000
2023 CARS: Elledge (Roe Ln to Catalina St)	23-PW-008						123,800	495,200				619,000
#417 - 2002 Coleman Tiller Attachment	23-PW-009							5,000				5,000
#418 - 2003 Grapple Bucket Attachment	23-PW-010							3,000				3,000
#419 - 2007 Water Buffalo On Trailer	23-PW-011			6,500								6,500
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017										11,000	11,000
Annual Sidewalk Repair & Replacement Ph. 4-9	24-PW001								25,000	25,000	25,000	75,000
#410 - 2012 Boss Plow - Replacement	24-PW-001								8,000			8,000
Annual Sidewalk Extension Project- Ph 4 - 9	24-PW-002								50,000	50,000	50,000	150,000
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004							71,000	284,000			355,000
#209 - 1998 Freightliner Hotbox -	26-PW-001										20,000	20,000

Department	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Replacement											
#411 - 2015 Boss Plow - Replacement 26-PW-003										8,000	8,000
#403 - 2016 Paladin Sweeper Broom 26-PW-008 Replacement										6,000	6,000
Public Works Total	2,138,784	3,616,471	1,986,000	7,700,100	1,389,000	1,447,800	1,749,200	832,000	1,105,000	811,000	22,775,355
106 Public Works	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	2,100,000
250 Special Highway		50,000						145,000	145,000	145,000	485,000
270 Sp. Streets	535,313	671,000	240,000	242,673	955,000	542,500	821,000	292,000	750,000	150,000	5,199,486
300 Special Infrastructure	180,000	335,000	835,000	257,100	163,000	267,800	392,600				2,430,500
360 Equipment Reserve	160,471	1,131,471	216,000	8,000	61,000		78,000	43,000		306,000	2,003,942
370 TIF 1				1,107,577							1,107,577
450 TIF 2	463,000	246,000	245,000								954,000
510 TIF 3 - caves	590,000										590,000
CARS		773,000	240,000	1,212,250		427,500	247,600	142,000			3,042,350
CDBG		200,000									200,000
STP				4,662,500							4,662,500
Public Works Total	2,138,784	3,616,471	1,986,000	7,700,100	1,389,000	1,447,800	1,749,200	832,000	1,105,000	811,000	22,775,355
Grand Total	2,489,244	3,863,822	2,147,208	8,340,689	1,909,669	2,185,295	1,834,824	1,002,457	1,268,900	1,106,100	26,148,208

Community Forum: 2018 Budget

Tools Used to Determine Where To Focus:

- Citizen Survey
- Infrastructure Condition Assessments
- Performance Measures and Key Indicators
- Adopted Goals

Definitely Increase Emphasis (IS $\geq$ 0.20)

Increase Current Emphasis (0.10 $\leq$ IS<0.20)

Maintain Current Emphasis (IS<0.10)

2016 Importance-Satisfaction Rating

City of Roeland Park

Major Categories of City Services

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
High Priority (IS .10-.20)						
Maintenance of streets, buildings & facilities	54%	1	75%	6	0.1355	1
Parks & recreation programs & facilities	46%	2	71%	9	0.1328	2
Enforcement of codes & ordinances	26%	5	57%	11	0.1135	3
Solid waste services	26%	6	60%	10	0.1044	4
Medium Priority (IS <.10)						
Traffic flow & congestion management	27%	4	72%	8	0.0761	5
Effectiveness of communication	17%	7	76%	5	0.0406	6
Police services	29%	3	89%	1	0.0317	7
Stormwater runoff/stormwater management	12%	8	81%	2	0.0228	8
Customer service from City employees	5%	9	80%	4	0.0105	9
Fire services	5%	10	80%	3	0.0100	10
Ambulance services	3%	11	75%	7	0.0081	11

Satisfaction Trends

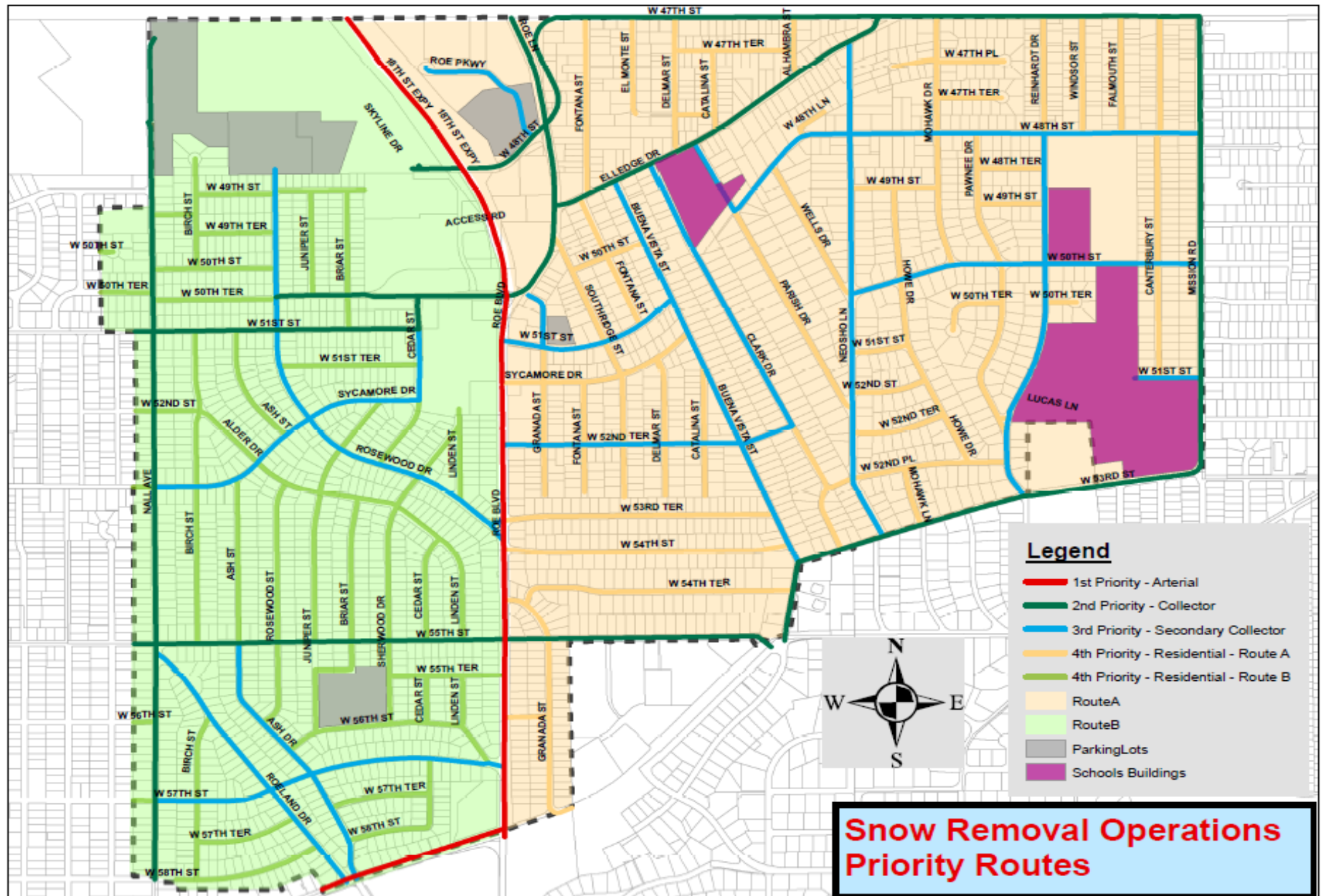
Overall Satisfaction with Maintenance Services

TRENDS: 2016 vs. 2013 vs. 2008

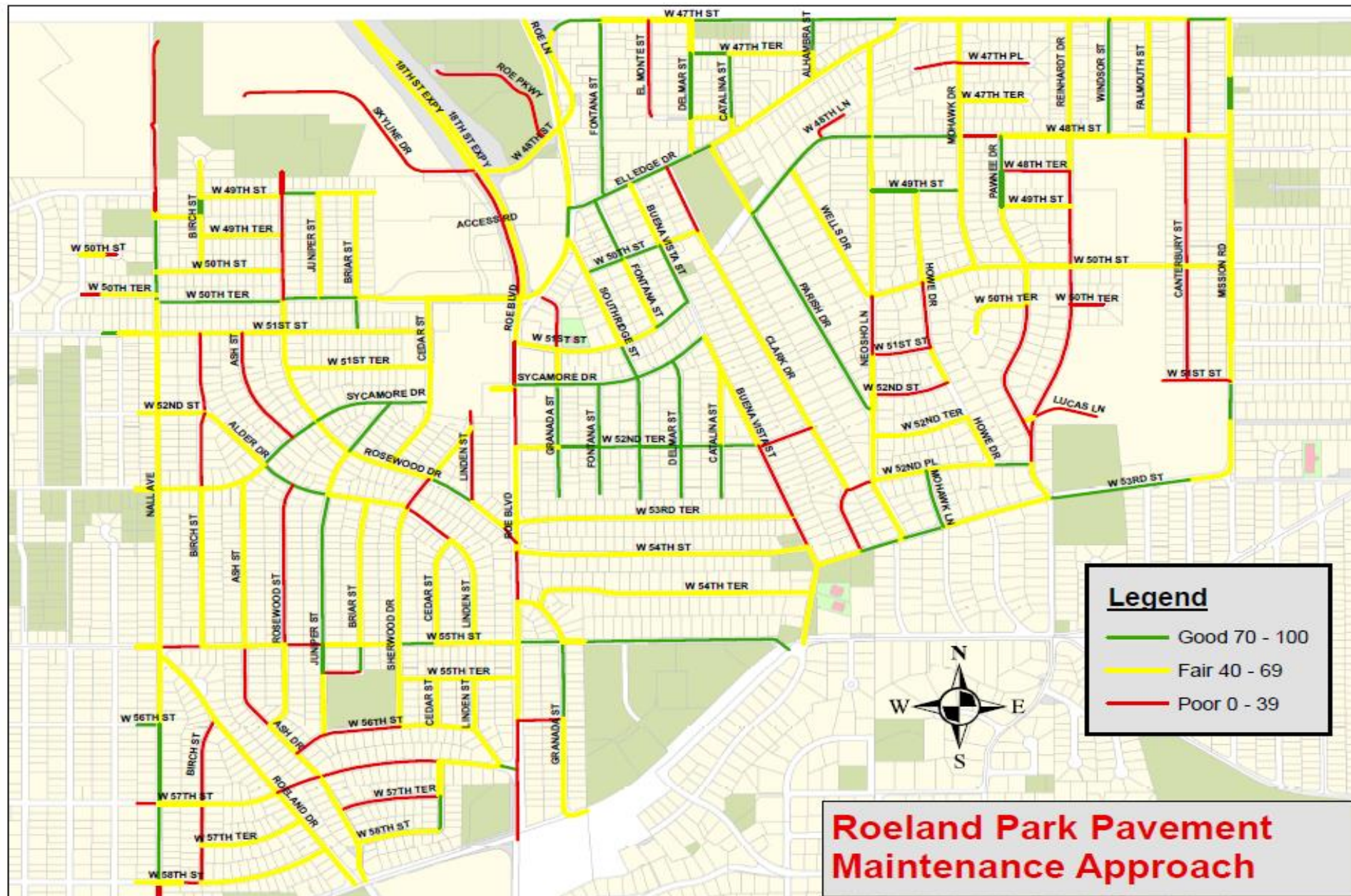
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied"



Planning for & Communicating Priorities



Planning for & Communicating Priorities



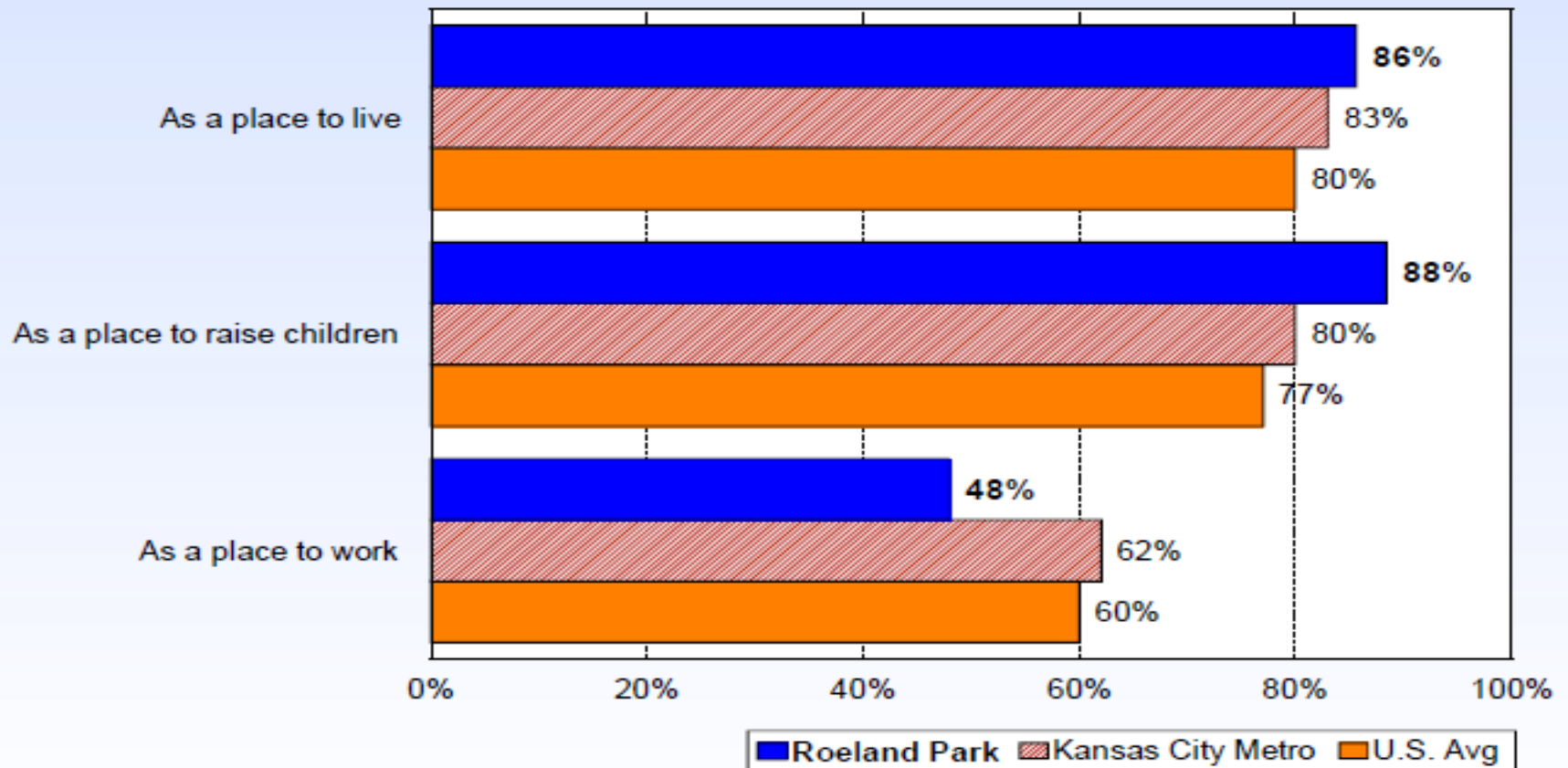
Planning for & Communicating Priorities



Specific Items Below Benchmarks

Rating of the Community Where Residents Live: Roeland Park vs. Kansas City Metro vs. U.S.

by percentage of respondents who rated the item as a 4 or 5 on a 5-point scale
where 5 was "excellent"



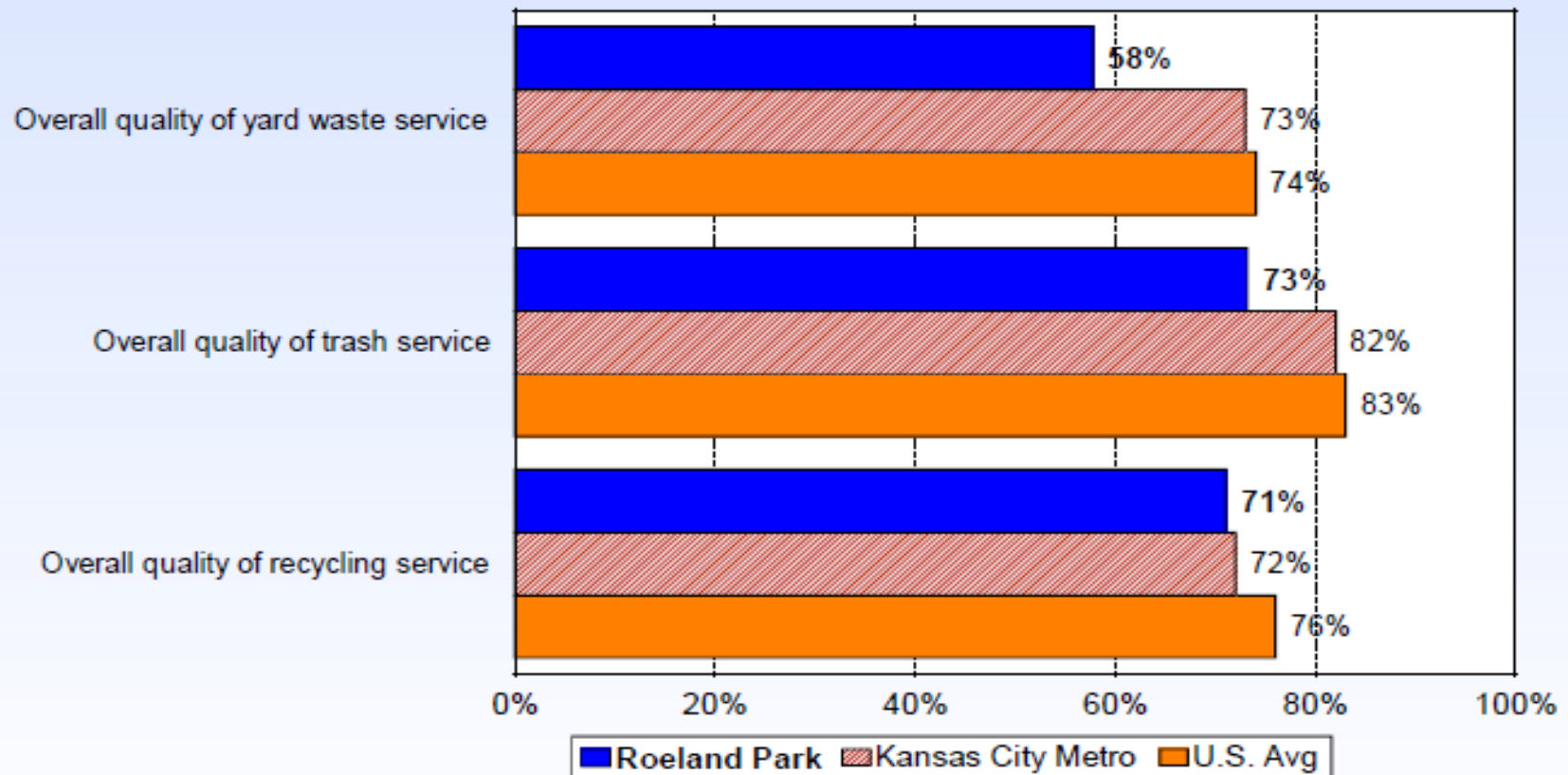
Source: ETC Institute (2016)

National Benchmarking Data - All Communities

Specific Items Below Benchmarks

Overall Satisfaction with Trash Services: City of Roeland Park vs. Kansas City Metro vs. U.S.

by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied"

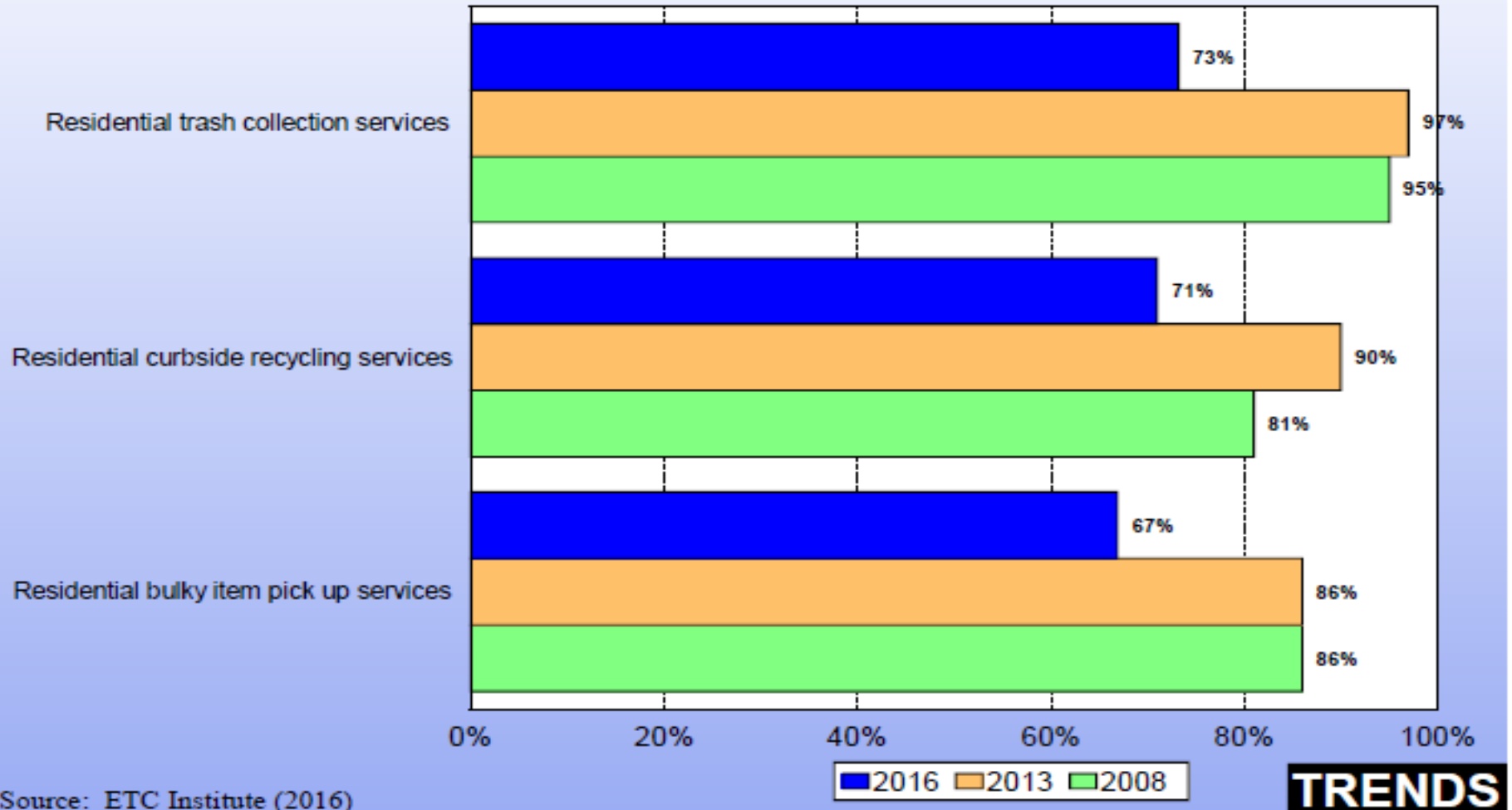


Satisfaction Trends

Overall Satisfaction with Trash Issues

TRENDS: 2016 vs. 2013 vs. 2008

by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied"



Definitely Increase Emphasis (IS $\geq$ 0.20)

Increase Current Emphasis (0.10 $\leq$ IS<0.20)

Maintain Current Emphasis (IS<0.10)

2016 Importance-Satisfaction Rating

City of Roeland Park

Public Safety Services

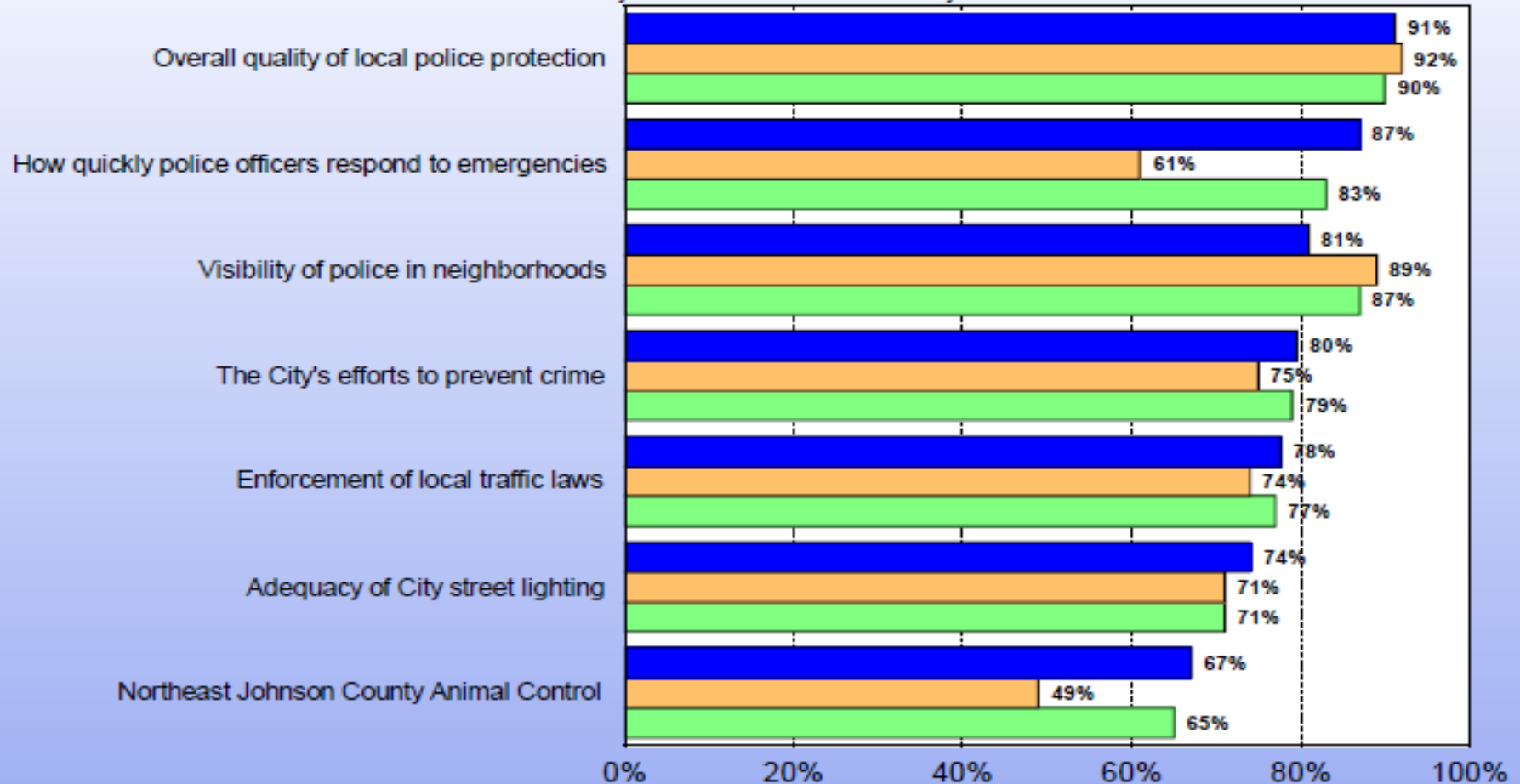
Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>High Priority (IS .10-.20)</u>						
The City's efforts to prevent crime	51%	1	80%	4	0.1047	1
<u>Medium Priority (IS <.10)</u>						
Adequacy of City street lighting	38%	4	74%	6	0.0982	2
The visibility of police in neighborhoods	46%	2	81%	3	0.0882	3
Northeast Johnson County Animal Control	16%	7	67%	7	0.0530	4
Enforcement of local traffic laws	18%	6	78%	5	0.0392	5
Overall quality of local police protection	38%	3	91%	1	0.0338	6
How quickly police officers respond to emergencies	24%	5	87%	2	0.0317	7

Satisfaction Trends

Overall Satisfaction with Public Safety Services

TRENDS: 2016 vs. 2013 vs. 2008

by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied"



Source: ETC Institute (2016)

2016 2013 2008

TRENDS

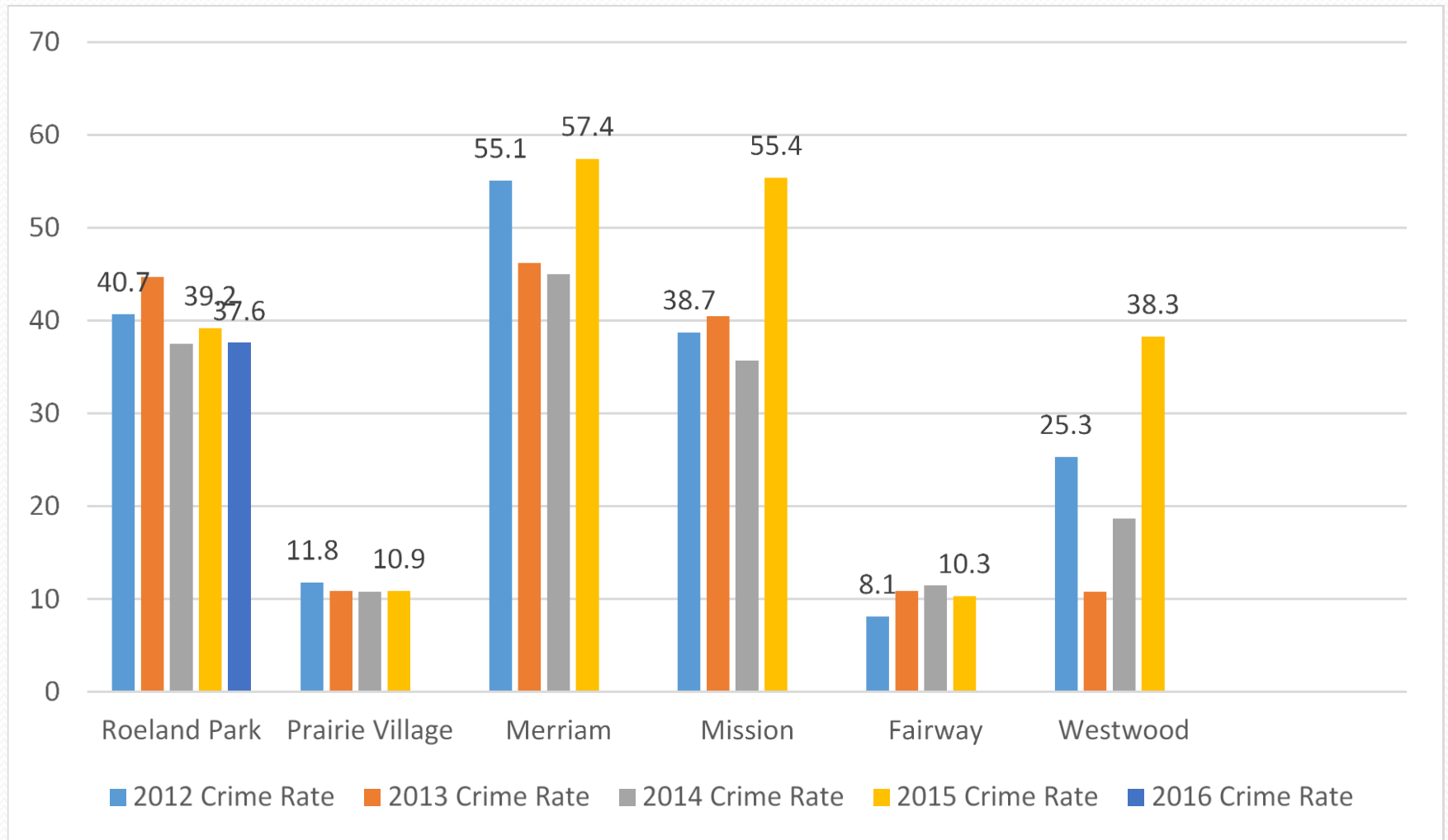
Comparison of Kansas Cities

Information provided by each Police Chief and KBI reports

[illegible]

Comparing to Peers

CRIME INDEX COMPARISON CHART



Police Measures / 1000 (Under 25k Population)- 2015



Definitely Increase Emphasis (IS $\geq$ 0.20)

Increase Current Emphasis (0.10 $\leq$ IS $<$ 0.20)

Maintain Current Emphasis (IS $<$ 0.10)

2016 Importance-Satisfaction Rating

City of Roeland Park

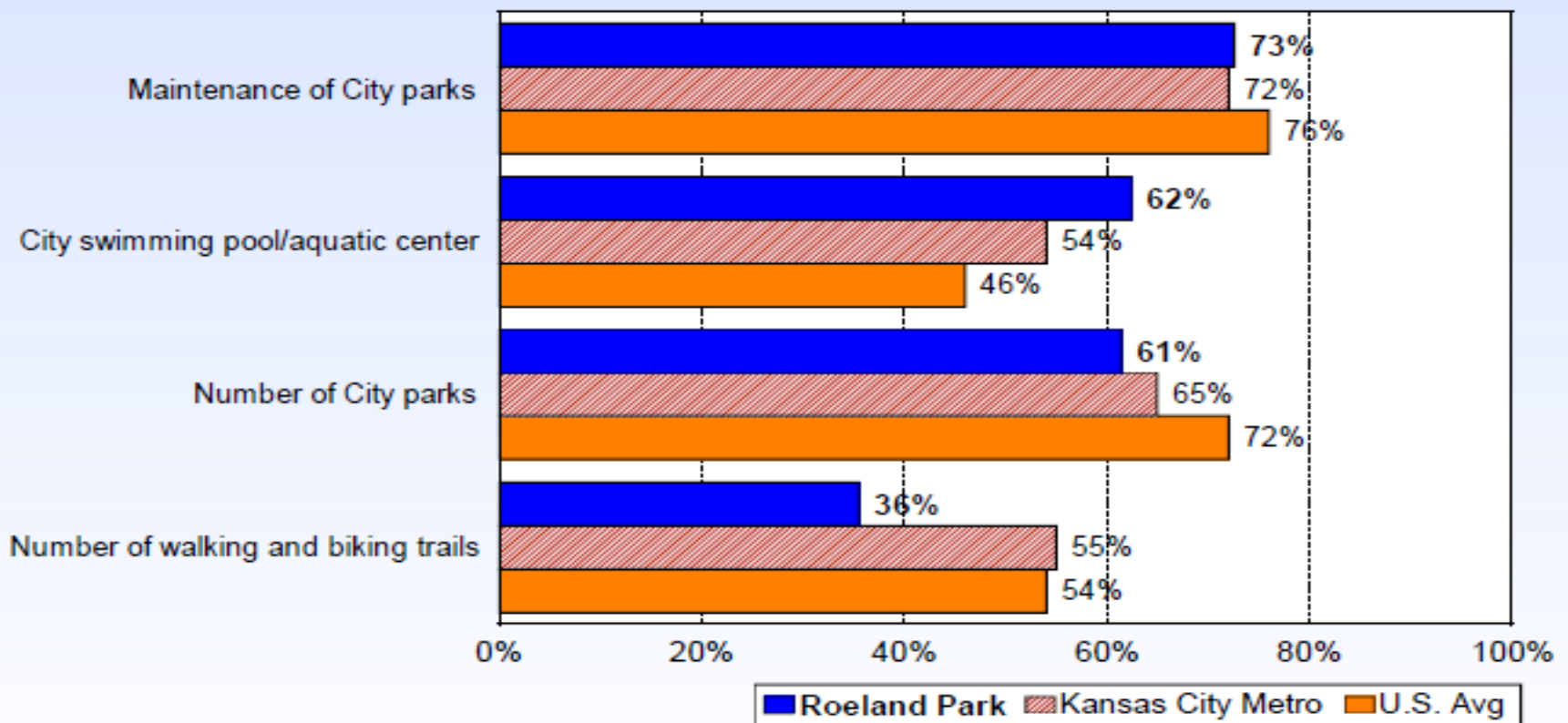
Parks and Recreation

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS $>$.20)</u>						
Number of walking & biking trails	40%	1	36%	12	0.2548	1
<u>High Priority (IS .10-.20)</u>						
Quality of the Community Center	26%	4	53%	11	0.1222	2
Maintenance of City parks	39%	2	73%	1	0.1066	3
<u>Medium Priority (IS $<$.10)</u>						
Overall appearance of City parks	32%	3	70%	3	0.0948	4
Quality of the Aquatics Center	18%	5	62%	6	0.0681	5
Number of City parks	17%	6	61%	7	0.0656	6
Quality of Art in public places	15%	7	59%	9	0.0630	7
Fees charged for memberships, recreation programs and facility rentals	13%	9	56%	10	0.0556	8
City-sponsored special events	12%	10	61%	8	0.0453	9
Quality of playground equipment	14%	8	69%	4	0.0428	10
How close neighborhood parks are to your home	6%	11	71%	2	0.0159	11
Ease of registering for programs	4%	12	65%	5	0.0122	12

Specific Items Below Benchmarks

Overall Satisfaction with Parks and Recreation Services: City of Roeland Park vs. Kansas City Metro vs. U.S

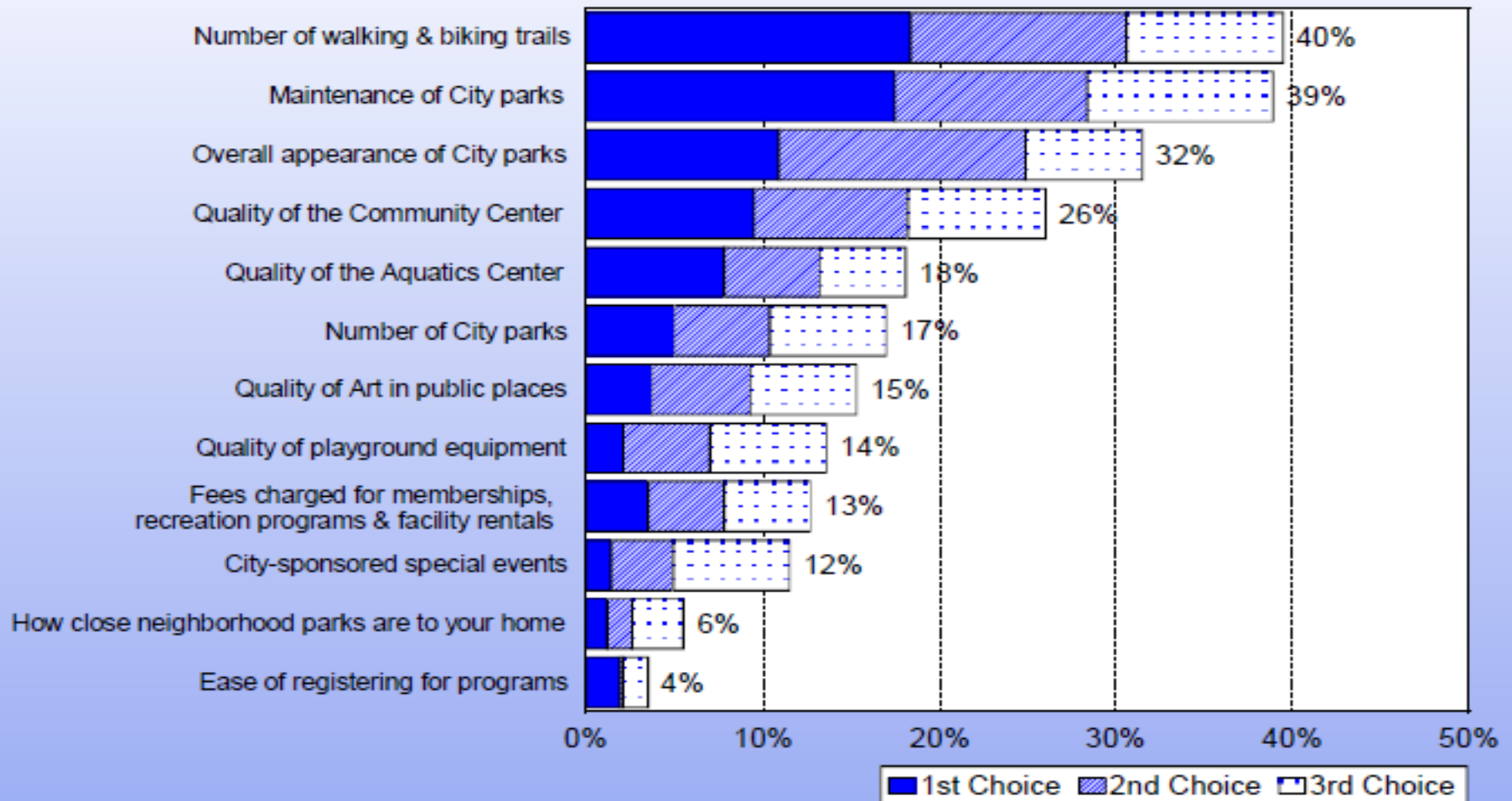
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied"



Items to Emphasize

Q10. Which Three Parks and Recreation Issues Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices

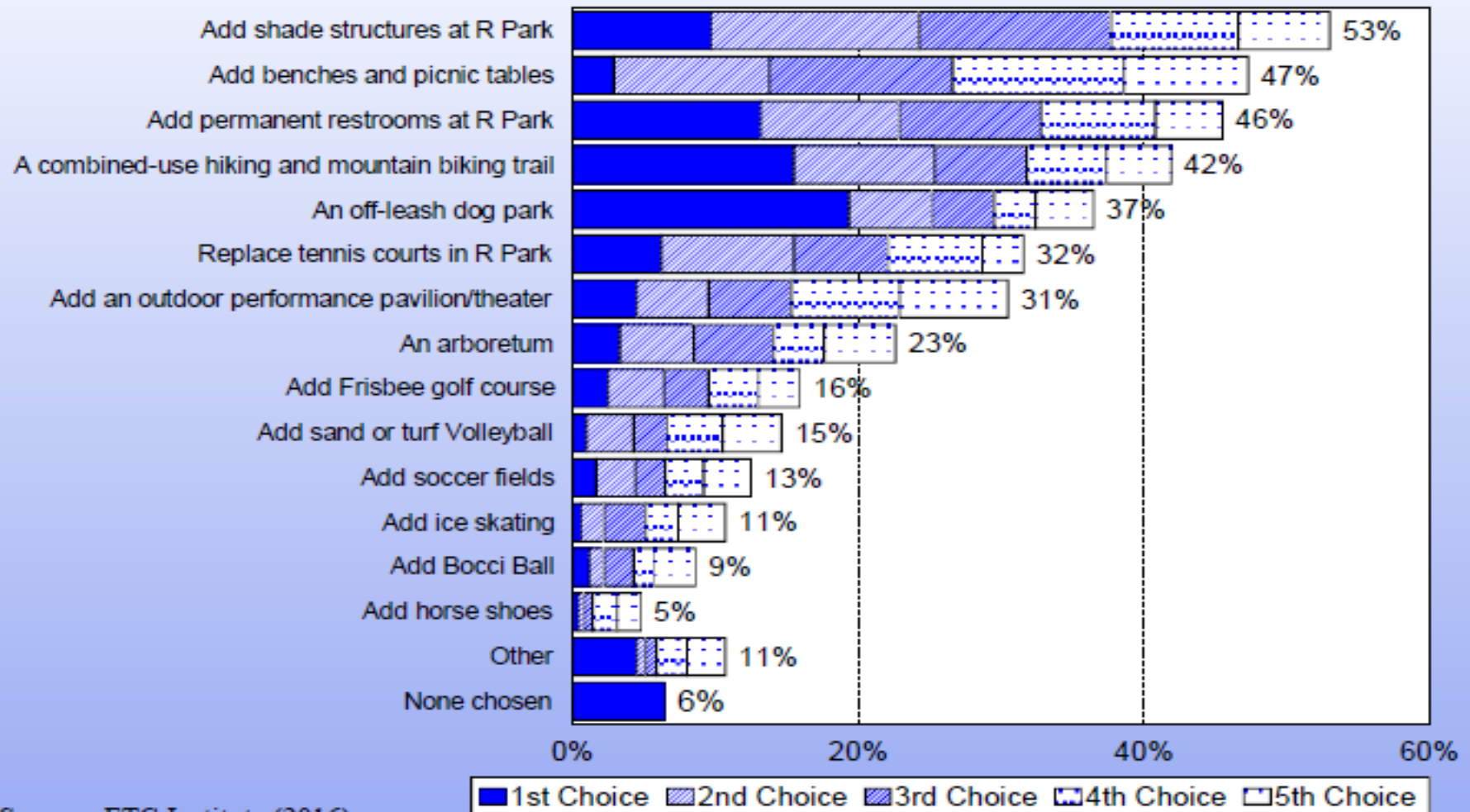


Source: ETC Institute (2016)

Items to Emphasize

Q11. Top Five Most Important Improvements You Would Like to See Made to City Parks

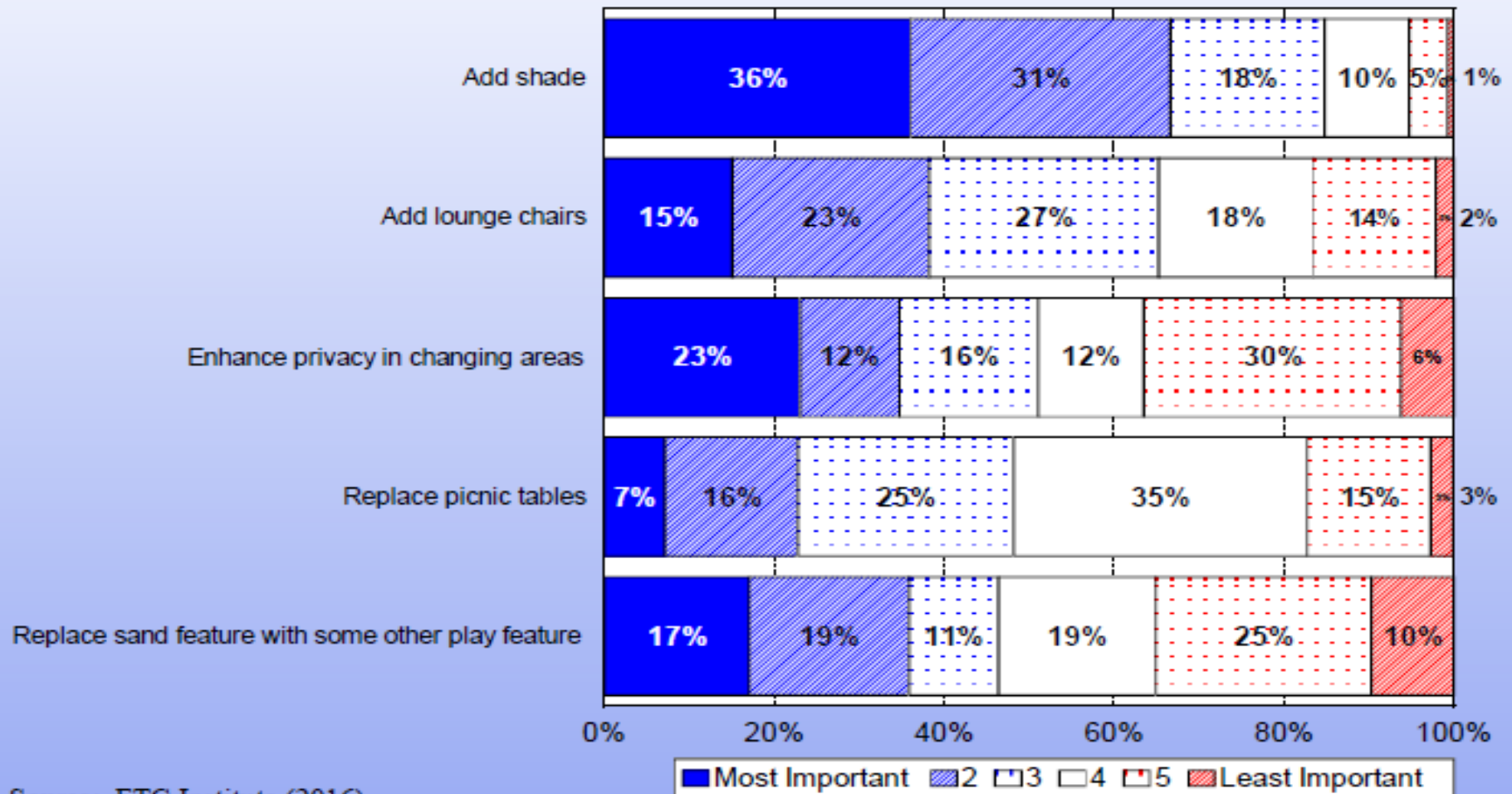
by percentage of respondents who selected the item as one of their top five choices



Items to Emphasize

Q12. Importance of Potential Improvements at the Aquatics Center

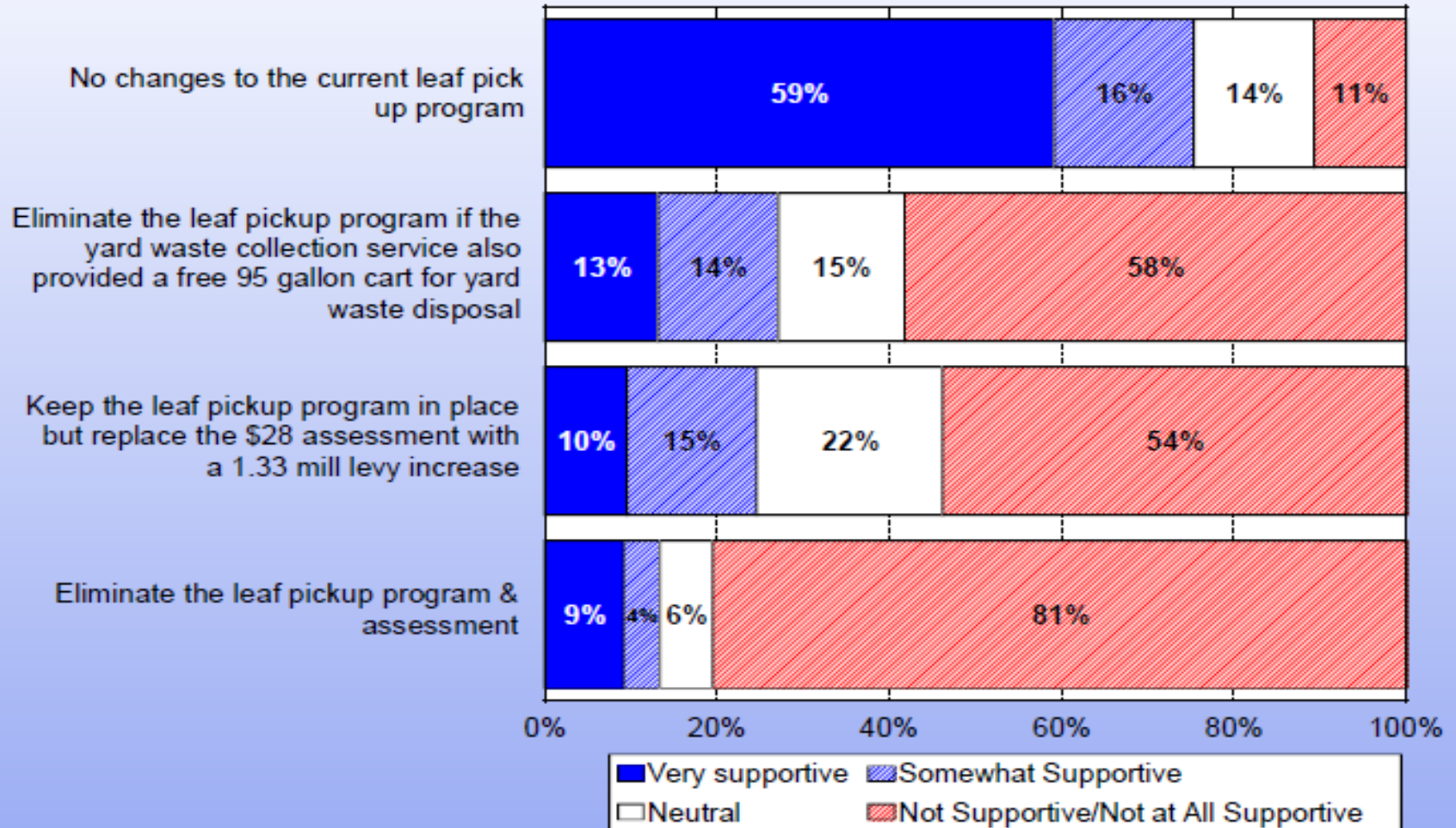
by percentage of respondents who rated the item as a 1 to 6 on a 6-point scale where 1 is most important and 6 is least important



Feedback on Changes

Q21. Level of Support for Each Action the City Could Take Regarding the Leaf Pickup Program

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (Excluding "Don't Know")

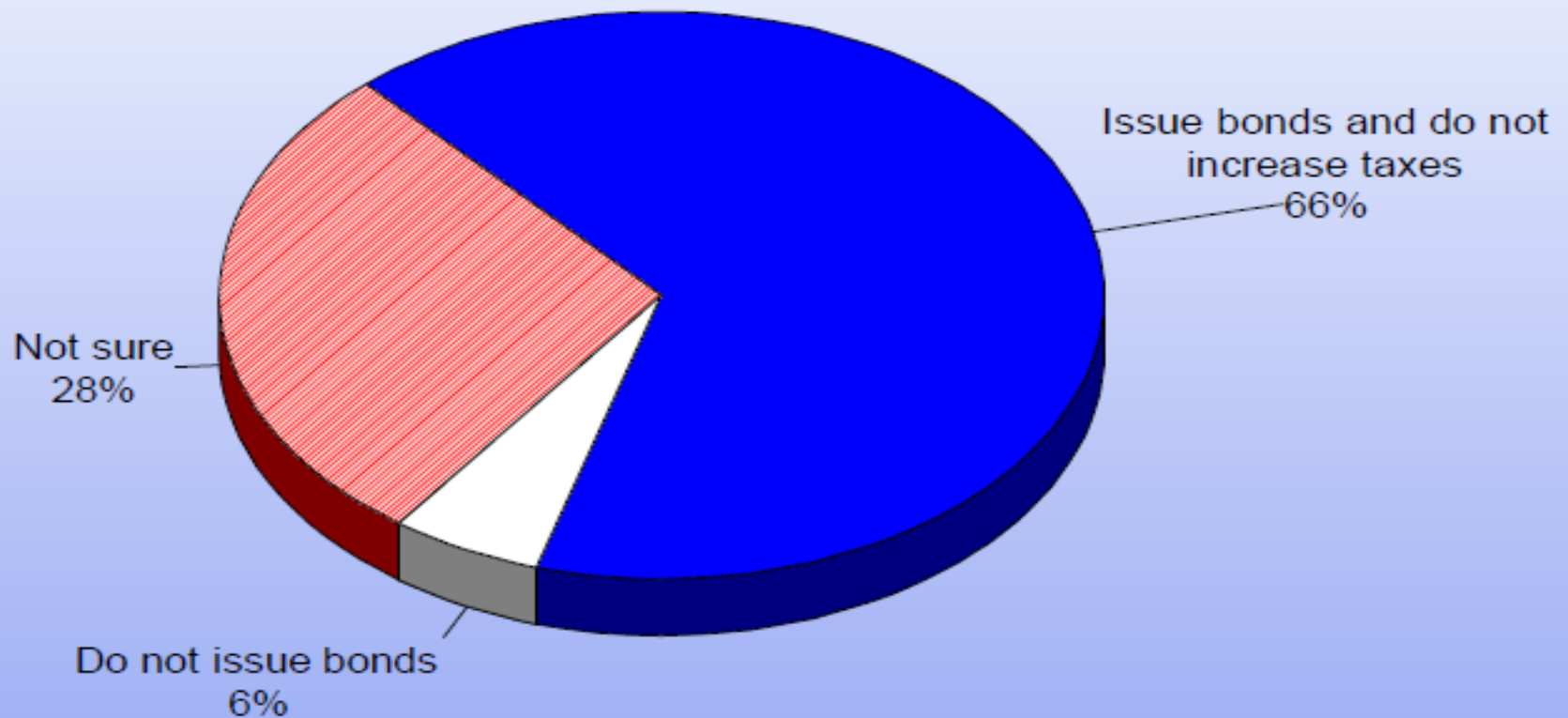


Source: ETC Institute (2016)

Feedback on Bonds

Q27. Knowing Issuing Bonds will Not Increase Taxes and Not Issuing Bonds Will Delay Capital Projects Three to Five Years, Which is Your Preference

by percentage of respondents

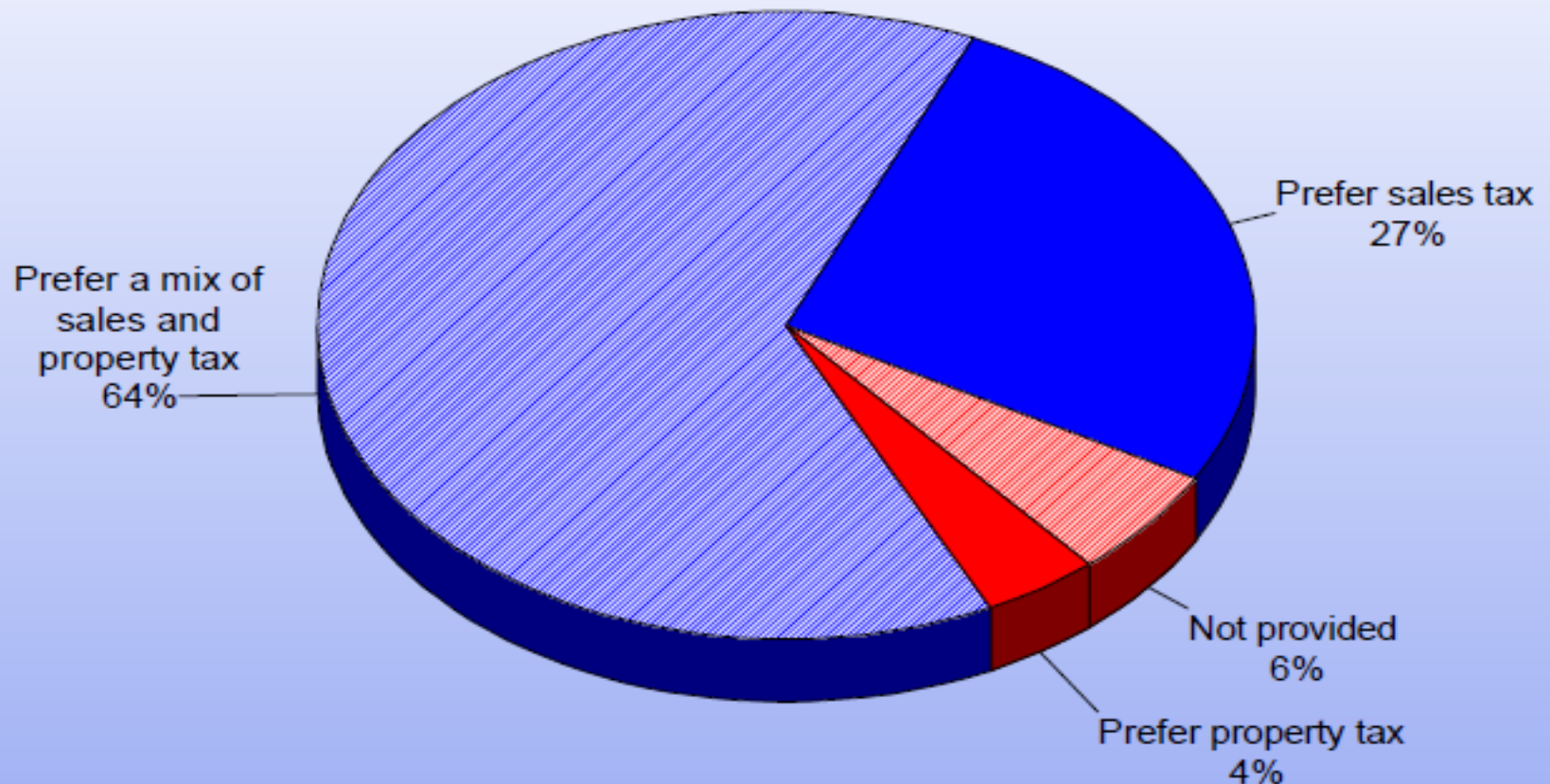


Source: ETC Institute (2016)

Feedback on Tax Structure

Q28-1. Preference for Sales Tax Versus Property Tax as a Way to Fund City Operations

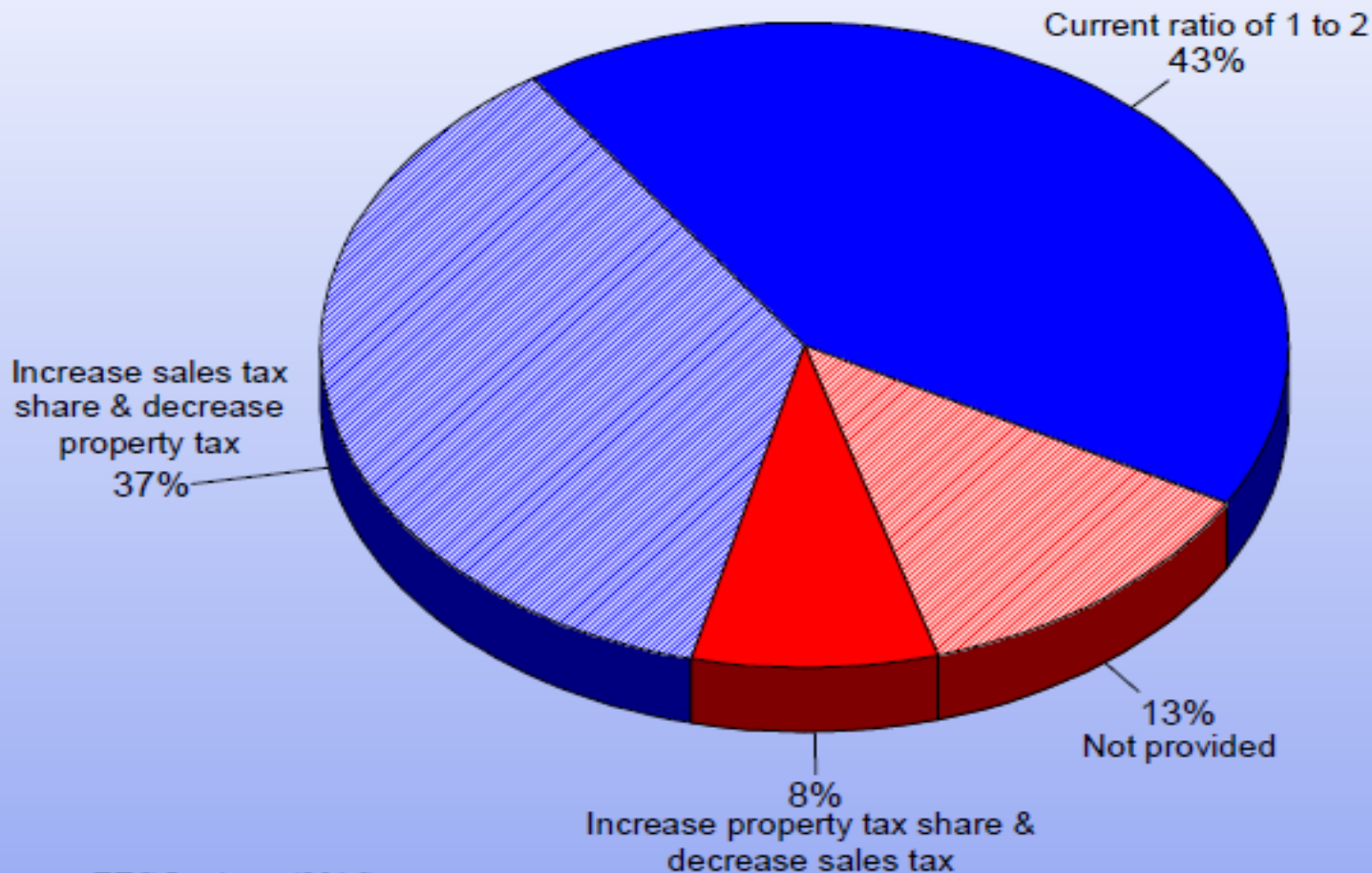
by percentage of respondents



Feedback on Tax Structure

Q28-2. What is Your Preferred Ratio of Sales Tax to Property Tax

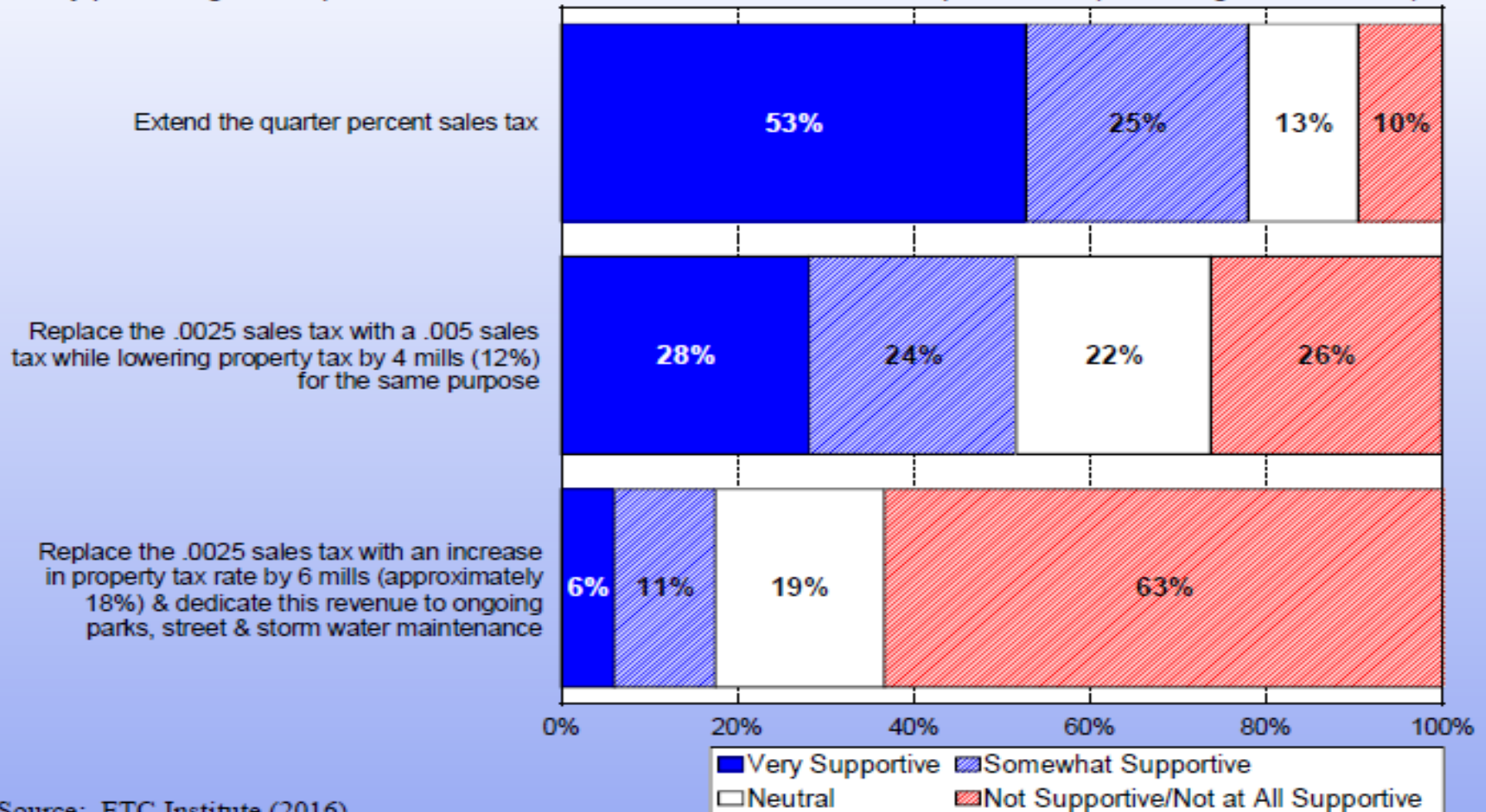
by percentage of respondents



Feedback on Future Funding

Q29. Level of Support For Each of the Potential Funding Initiatives

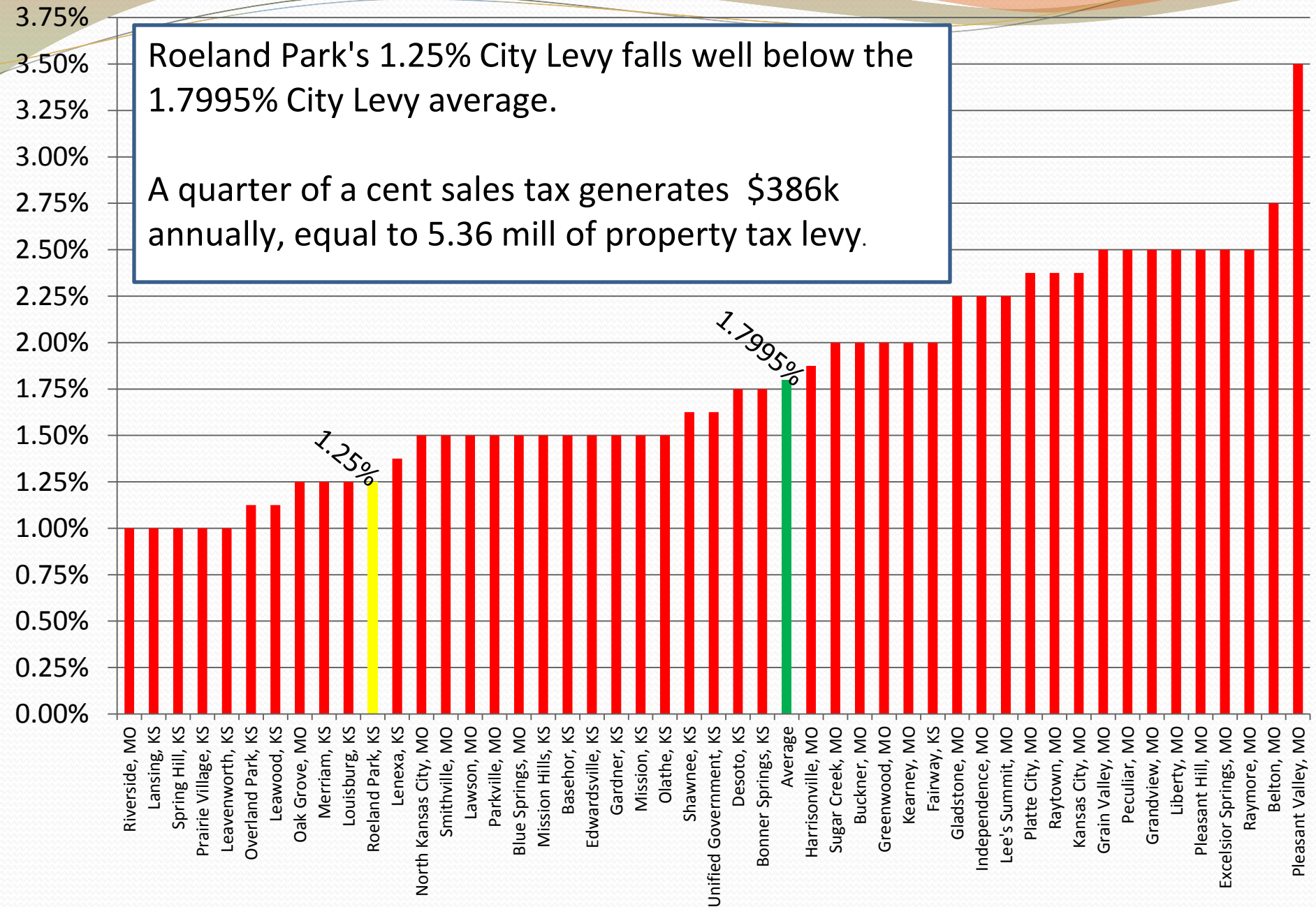
by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (Excluding "Don't Know")



City Only Sales Tax Rates- 2016

Roeland Park's 1.25% City Levy falls well below the 1.7995% City Levy average.

A quarter of a cent sales tax generates \$386k annually, equal to 5.36 mill of property tax levy.



Cost of Living Performance Measure

- **Roeland Park's property tax levy (mill levy) is often pointed to as being high and it is therefore assumed that the Cost of Living in Roeland Park is high. In order to assess Roeland Park's relative cost a comparison of all costs that a family is subject to should be made.**
- **The Single Family Cost of Living Comparison for the Kansas City metro Communities was first completed in 2009 by the City of Harrisonville in order to address the question of total cost vs picking just one cost which was a common practice.**

Single Family Cost Comparison by City

As of January 1, 2016

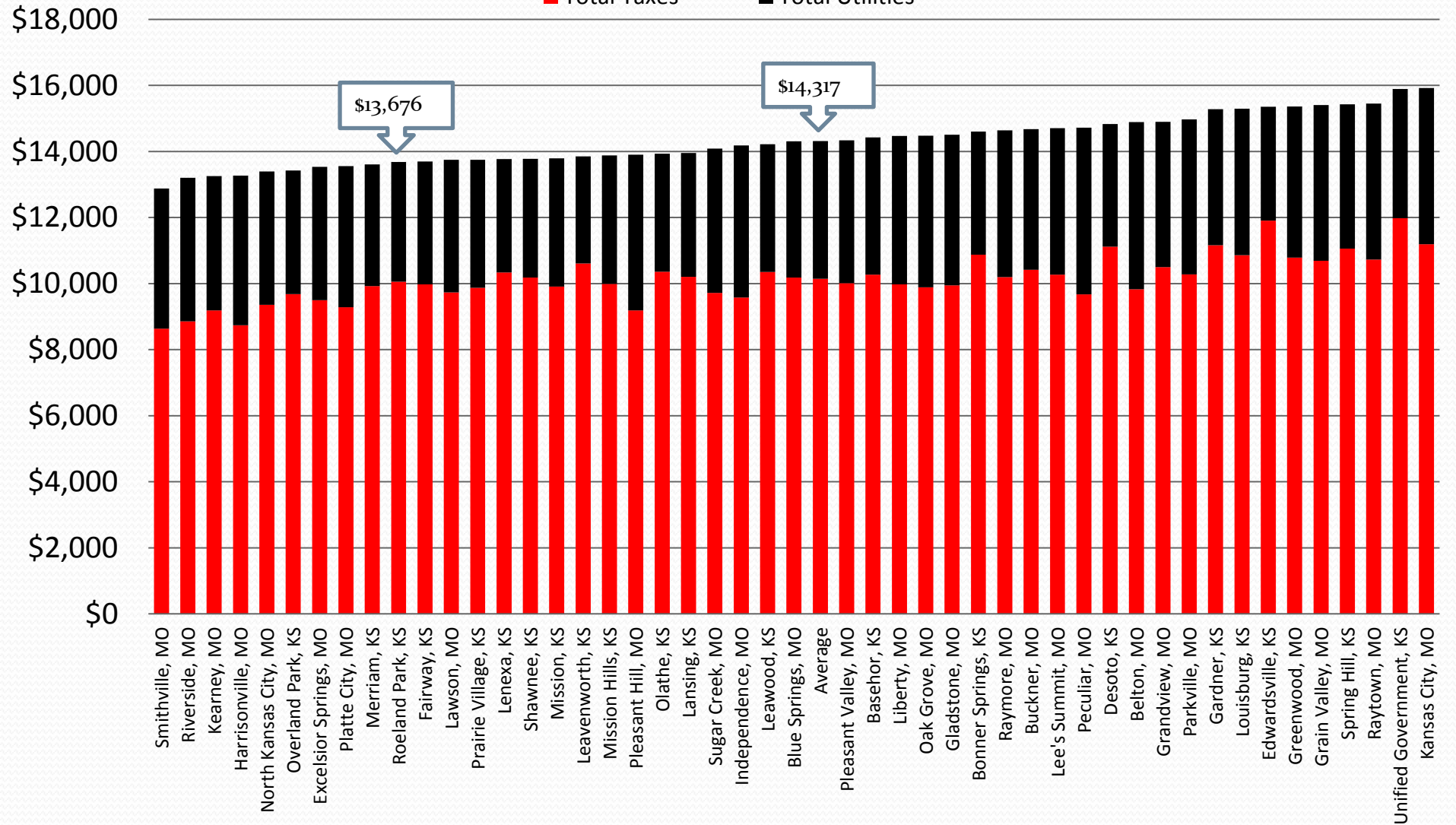
Assumptions:

Single Family Home (Market Value) =			\$	252,000
Annual Mortgage Payment for the Single Family Home above =				\$15,835.77
Percent of Value Borrowed =		80%		
Repayment Term =	20	years		
Interest Rate =		4.75%		\$9,576.00
Personal Property Owned (Market Value Subject to Property Tax) =				\$50,000.00
Annual Loan Payments for Personal Property listed above =				\$9,495.86
Percent of Value Borrowed =		80%		
Repayment Term =	5	years		
Interest Rate =		6.00%		\$2,400.00
Gross Single Family Income (Annual) =			\$	100,000
Savings/Retirement Per Year =	Percent of Gross	10%	\$	10,000
Adjusted Gross Income			\$	90,000
Federal Income Tax Rate (Effective Tax Rate)				6.225%
Missouri Income Tax Rates = 1.5% to 5.5% up to \$18k, 6% over \$18k				3.50%
Kansas Income Tax Rates = 2.7% up to \$30k, 4.8% over \$30k				2.70%
Amount of Gross Family Income Spent on items Subject to Sales Tax (Assuming 30% of gross income is available for purchases and 75% of the value of those purchases are assumed to be subject to sales tax, with all of those purchases occurring in the City of residence =			\$	22,500.0
Household Size =				4
Natural Gas Consumption Per Month (on average) in CCF (or 100 Cubic Feet) = (Assumes .04 CCF per square foot of finished space)				112
Electric Consumption Per Month (on average) in Kilowatt Hours = (Assumes .5 KWH per square foot of finished space)				1,400
Water Consumption Per Month (on average) in Gallons = (Assumes 1,500 gallons per person)				6,000
Sewer Generated Per Month (on average) in Gallons = (Assumes 1,500 gallons per person)				6,000

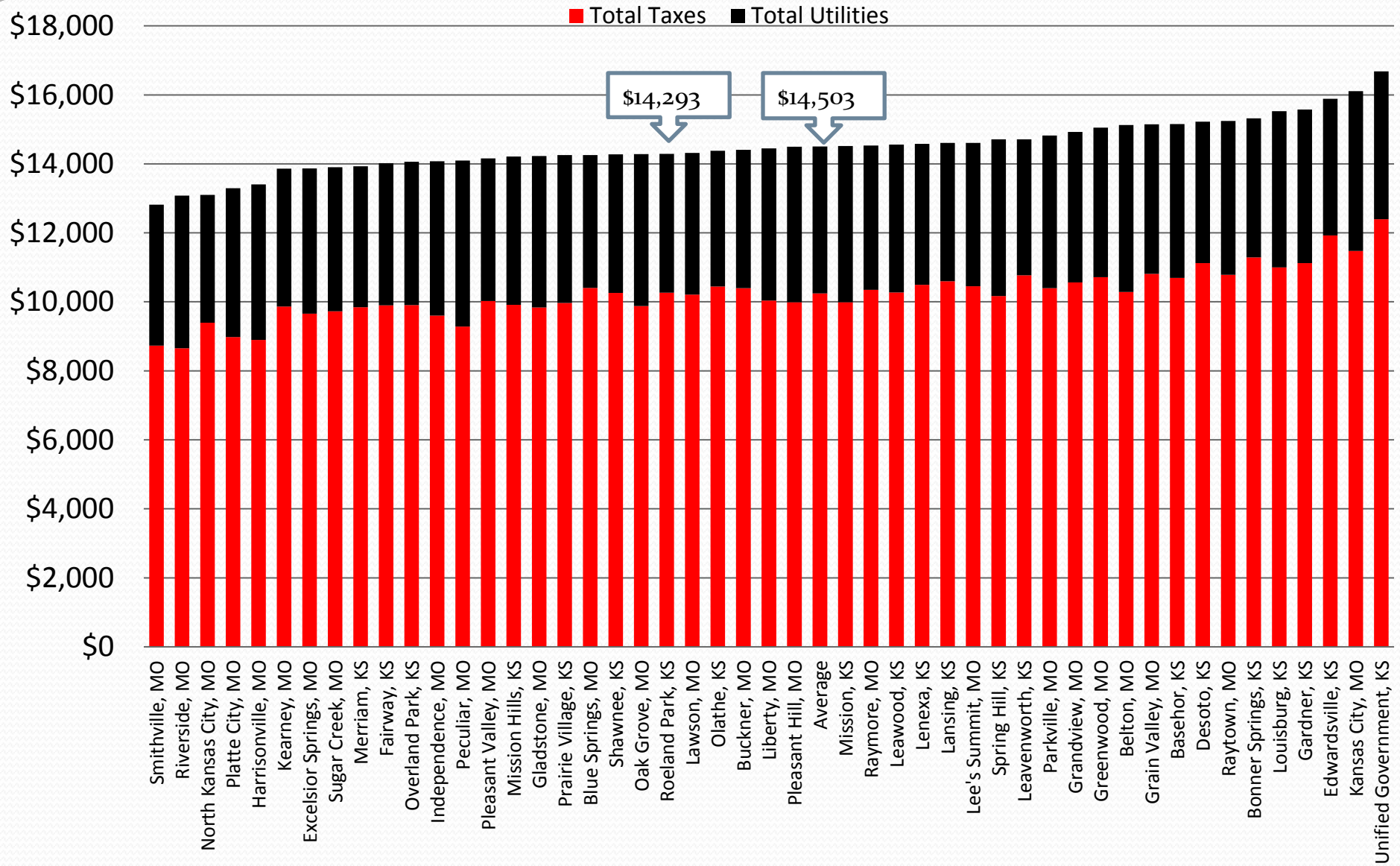
Total Single Family Cost 2011

■ Total Taxes

■ Total Utilities



Total Single Family Cost 2013

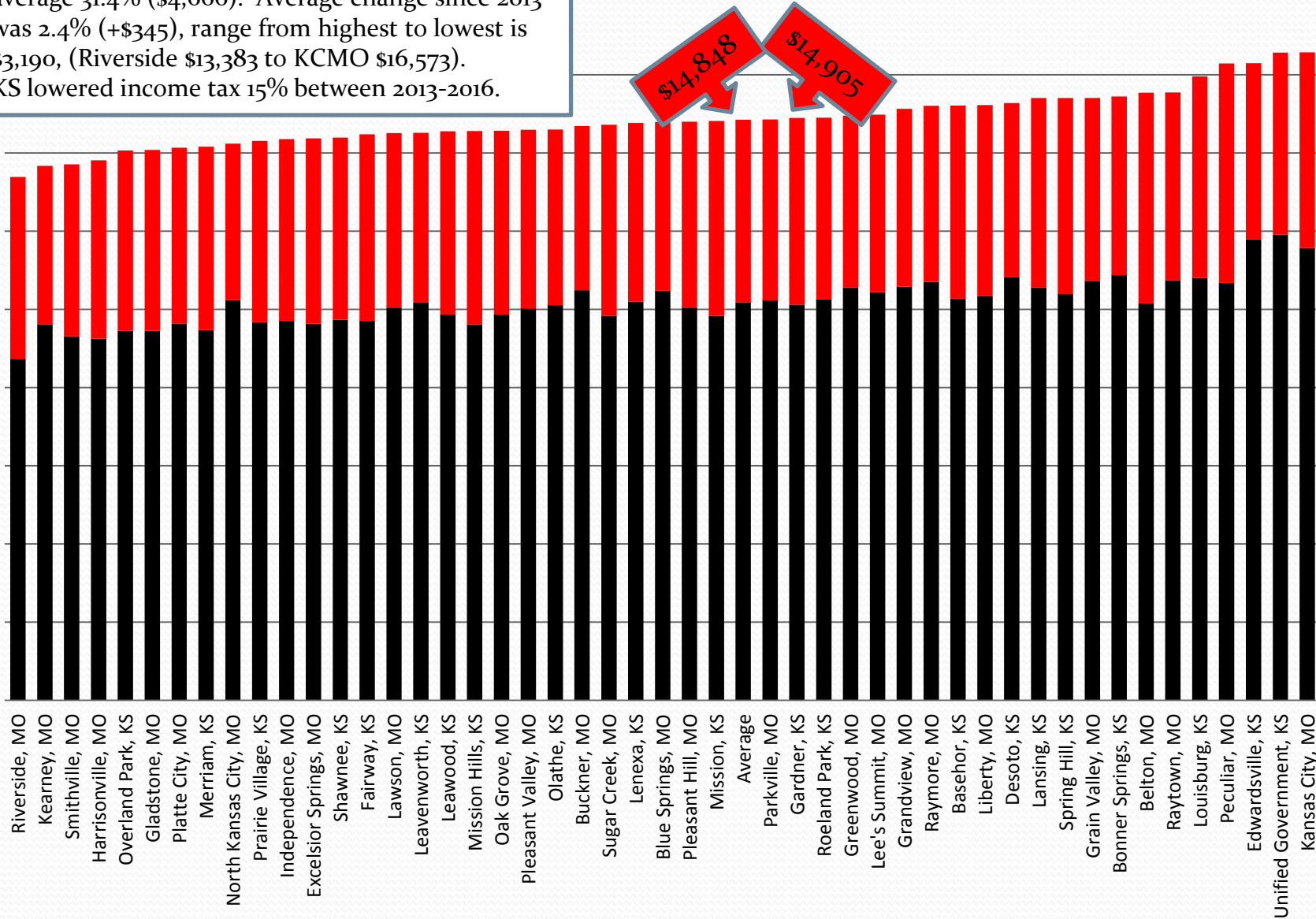


Total Single Family Cost 2016

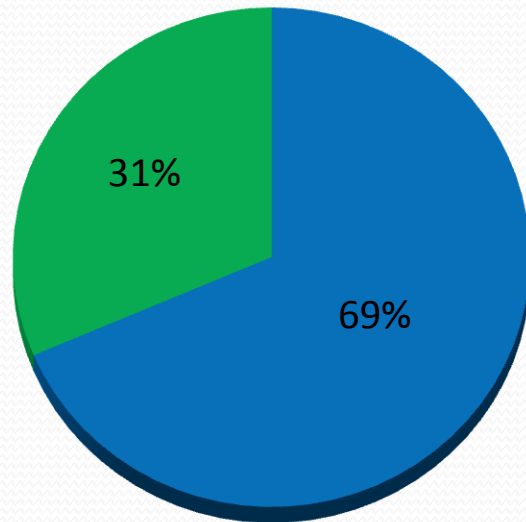
Taxes averaged 68.6% (\$10,181) of total, utilities average 31.4% (\$4,666). Average change since 2013 was 2.4% (+\$345), range from highest to lowest is \$3,190, (Riverside \$13,383 to KCMO \$16,573). KS lowered income tax 15% between 2013-2016.

■ Total Taxes

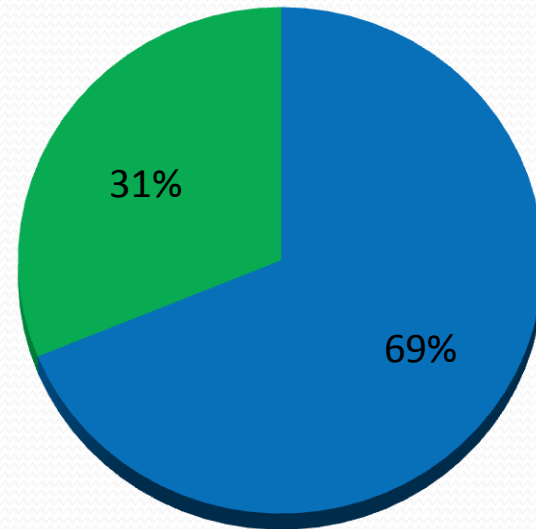
\$18,000
\$16,000
\$14,000
\$12,000
\$10,000
\$8,000
\$6,000
\$4,000
\$2,000
\$0



■ Metro Average Taxes
■ Metro Average Utilities



■ Roeland Park Taxes
■ Roeland Park Utilities



What Does The Cost of Living Comparison Tell Us?

- Roeland Park has seen a significant increase in cost from 2013 to 2016. This is in spite of the fact that KS decreased income taxes by 19% (>\$600 for this family) since 2013.
- The range from high to low (\$3,200) is relatively small, even smaller (\$2,600) if you take out the highs and the lows. The range has gotten smaller each time the comparison has been completed.
- Less than 20% (on average) of the total cost is under the authority of a community, only a handful of communities control over 30% (they operate most of the utilities).
- Being average is a good place to be as it is an indication that your community is operating at a sustainable level. Communities that are the least expensive may accomplish this a number of ways: unusually large revenue generator (casinos/tourist attractions), fast growing communities where revenue growth is masking the true cost of maintenance, and communities that are deferring maintenance
- Roeland Park's cost of living is Average, as a mature community this is a strong place to be, especially in light of the fact that a mill levy adjustment has been implemented to counter the impacts of anticipated sales tax declines and the community has just come through one of the worst recessions in history.

Where your Property Tax Dollars Go

City, 24.86%

State, 1.12%

County, 17.31%

JCCC, 7.11%

Shawnee Mission School
District, 41.41%

Fire District #2, 8.19%



Examples of Tax Lid Limit Impacts:

Example 1

- Assessed valuation grows 3%
- CPI growth is 1.3%
- CPI and exceptions limit City maximum increase to 1.3%
- **Mill levy must roll back**
- Mill levy would go from 33.463 in 2017 to 32.911 in 2018

Example 2

- Assessed valuation decreases by 1%
- CPI and exceptions limit maximum increase to 1.3%
- **Mill levy could increase to capture 1.3% limit**
- Mill levy would go from 33.463 in 2017 to 34.240 in 2018

Example of the Property Tax Benefits of Commercial/Industrial Uses

Appraised Value	Assessment %	Property Tax
-----------------	--------------	--------------

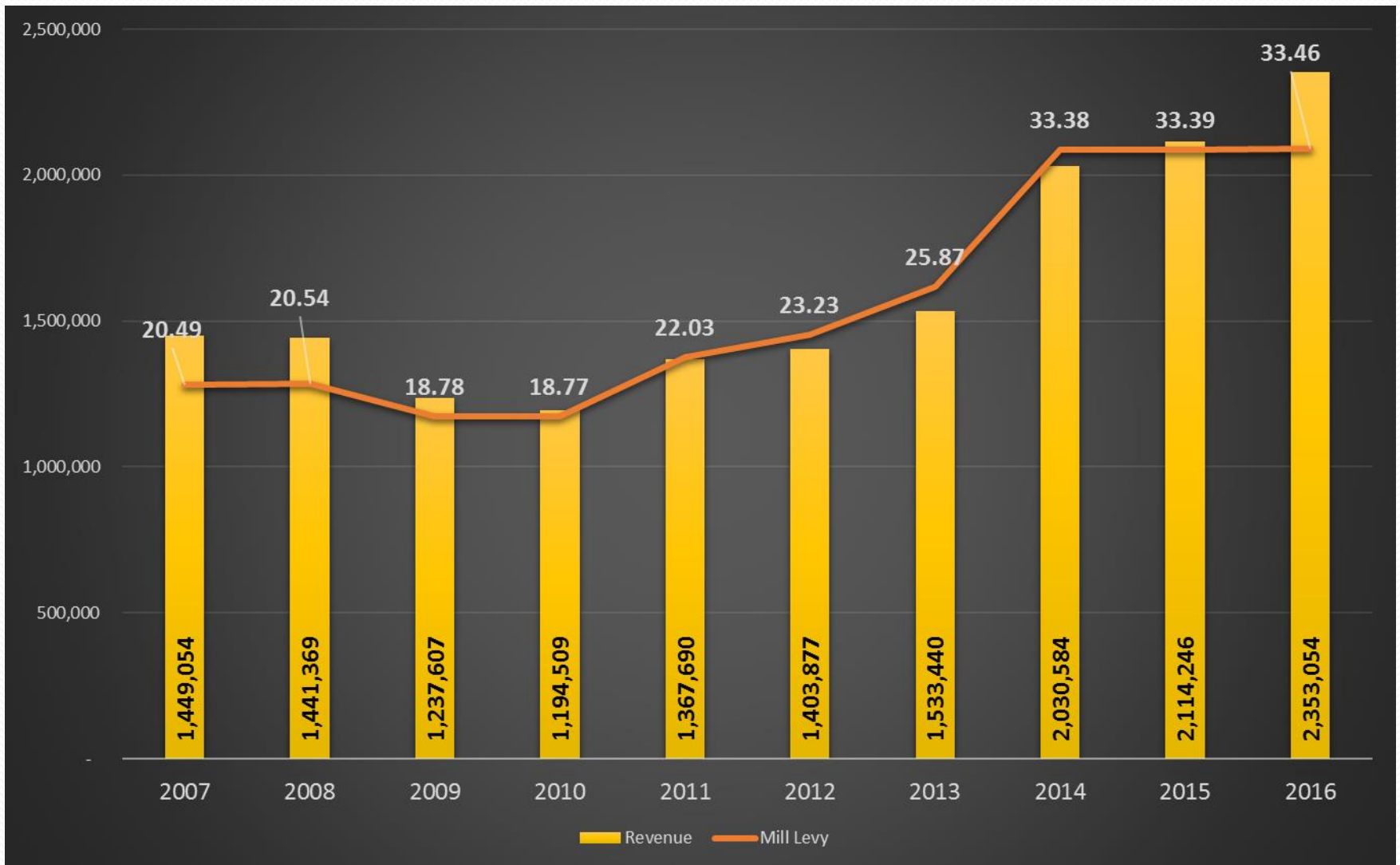
Commercial Investment	\$ 1,000,000	25.0%	\$ 8,365	Property tax in Roeland Park on a Commercial Property
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Residential Investment	\$ 1,000,000	11.5%	\$ 3,848	Property tax in Roeland Park on a Residential Property
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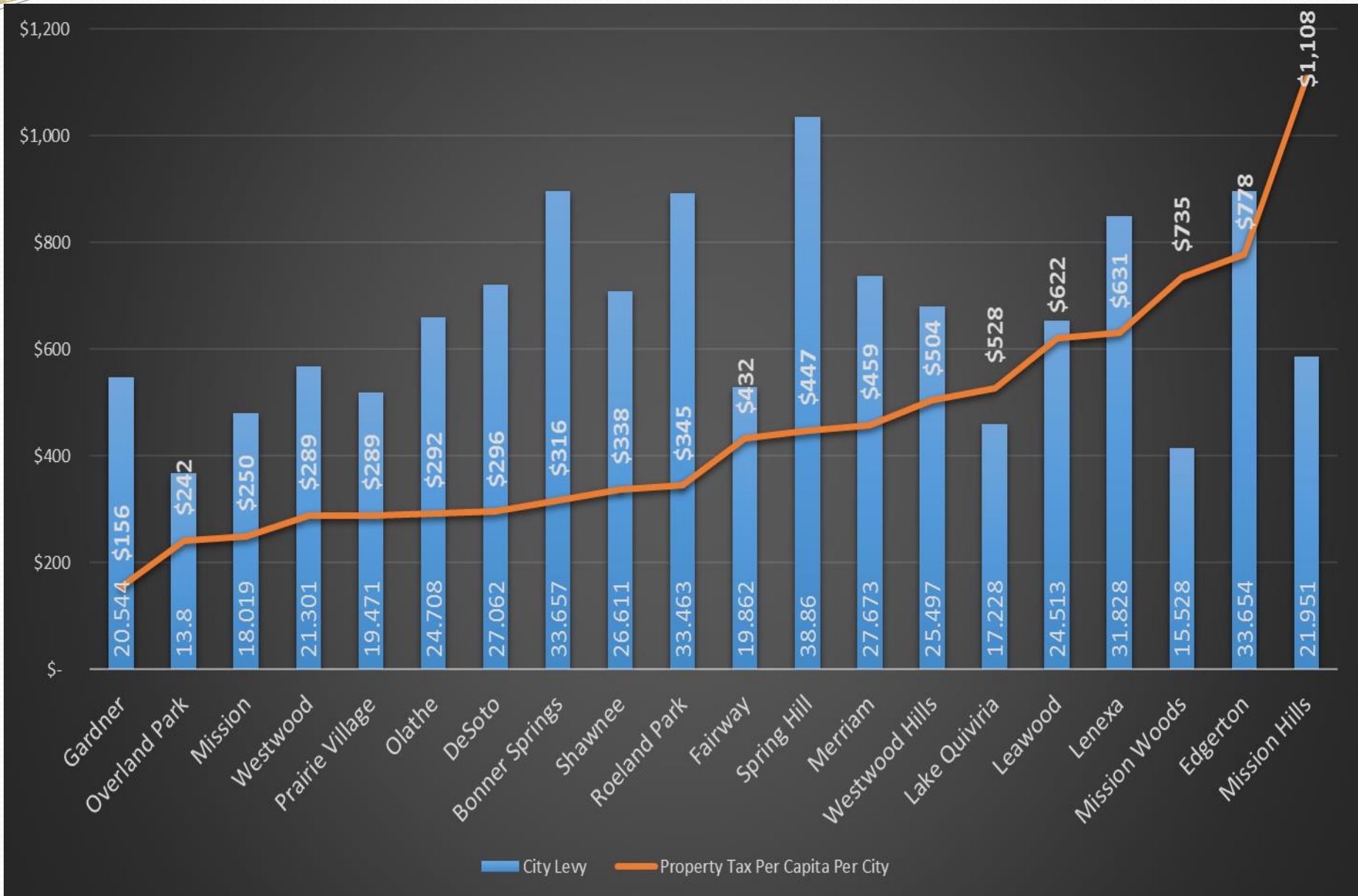
\$ 4,517 More in Property Taxes Paid on The Commercial Investment or

More Tax Than the Residential Investment
217%

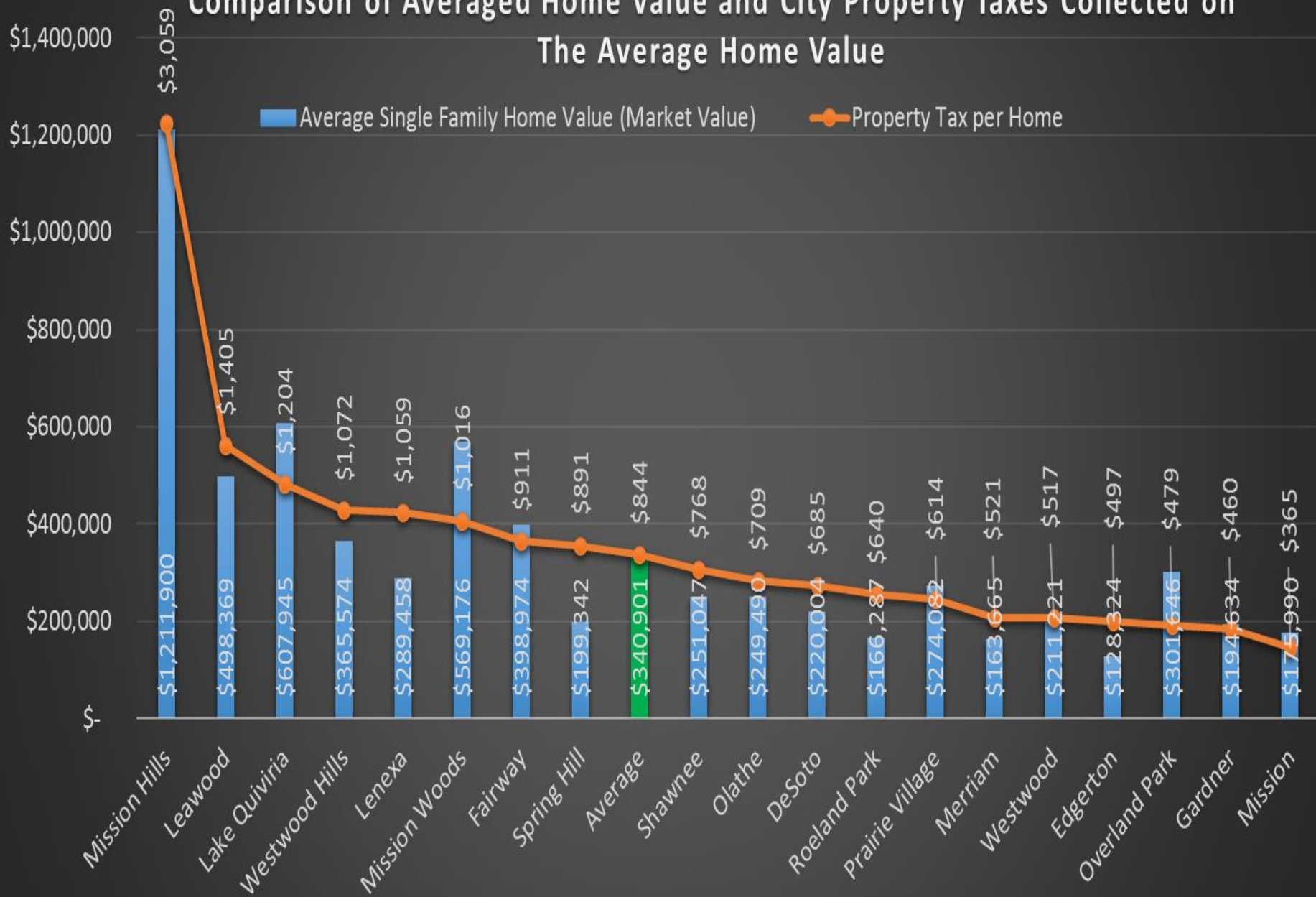
Mill Levy and City Property Tax Revenue Generated



Comparison of Mill Levy and Property Tax Generated Per Capita



Comparison of Averaged Home Value and City Property Taxes Collected on The Average Home Value



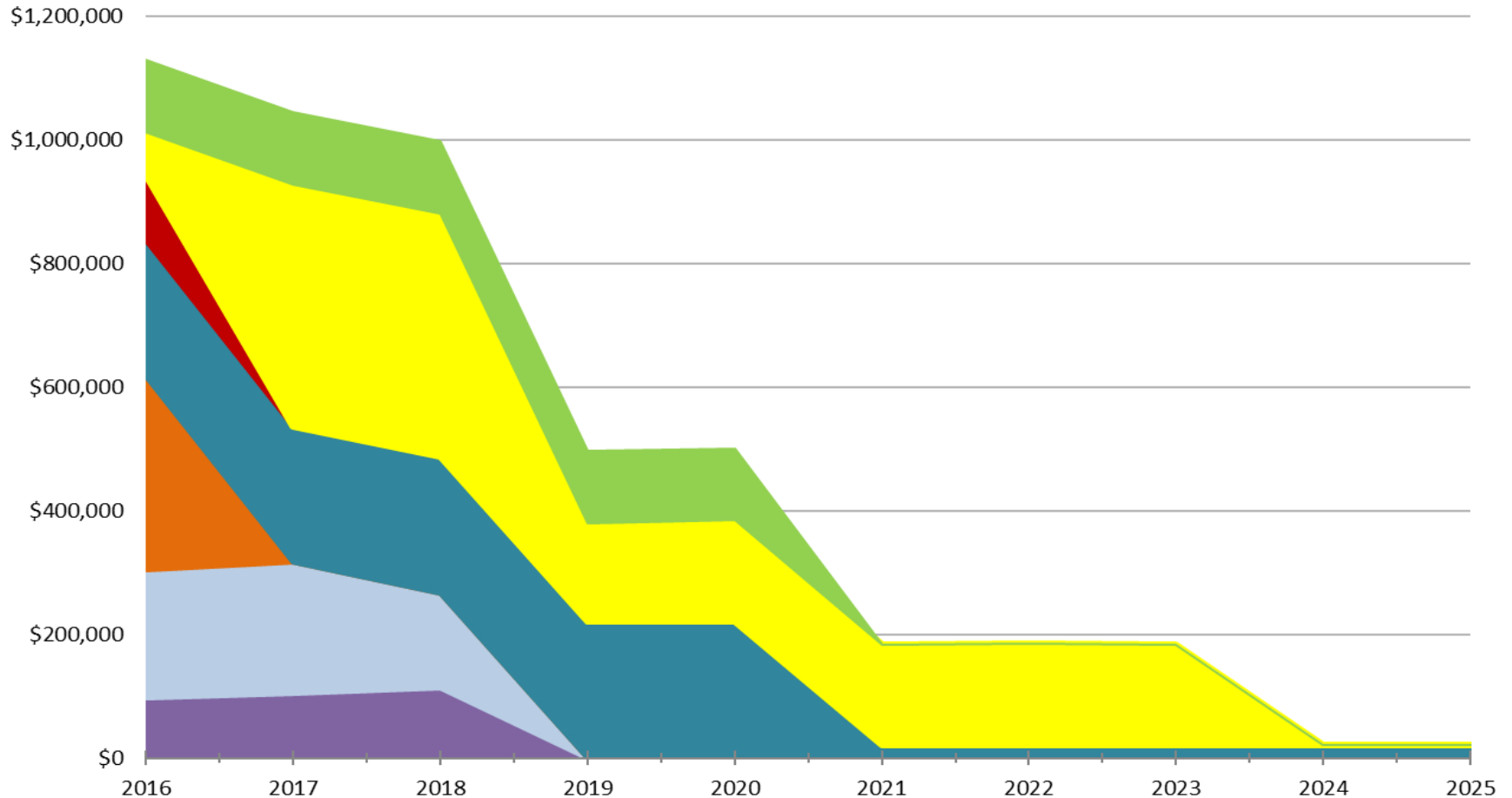
Goals and Objectives for 2018

- Goals and Objectives for 2018 Budget
- Objectives are focused on areas where the Citizen Survey shows we are below benchmarks as well as on areas that residents view as the greatest return on investment

10 Year Capital Improvement Plan

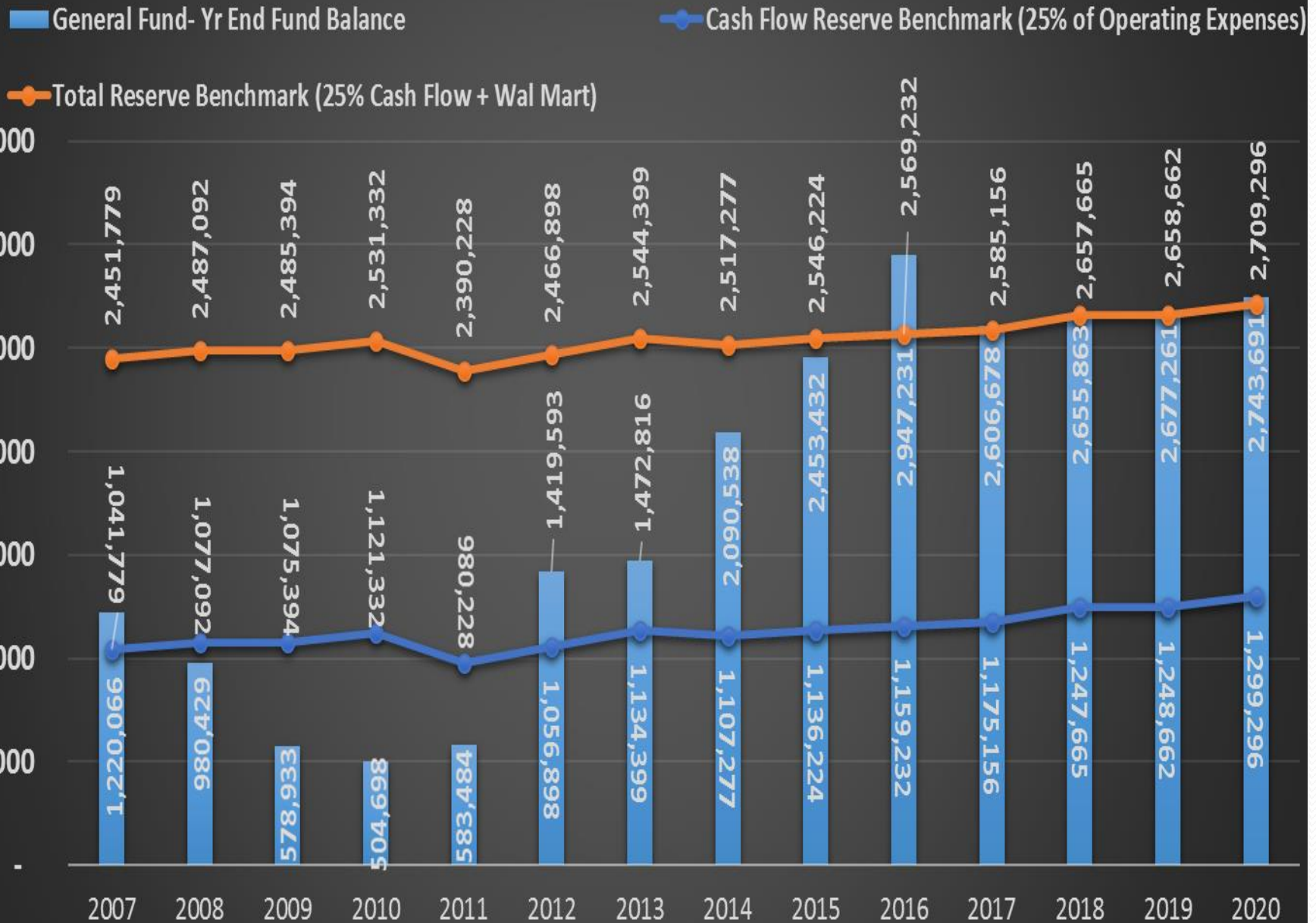
- 10 Year CIP
- Does not include bond funding, pay as you go approach.
- \$26 million invested over 10 year period.
- \$18.75 million invested in first five years (2017-2021).
- A relocated Public Works facility is the only substantial investment anticipated in buildings, funding anticipated to come from land sale (or lease) of existing public works site.

Roeland Park Debt Service 2016 - 2025

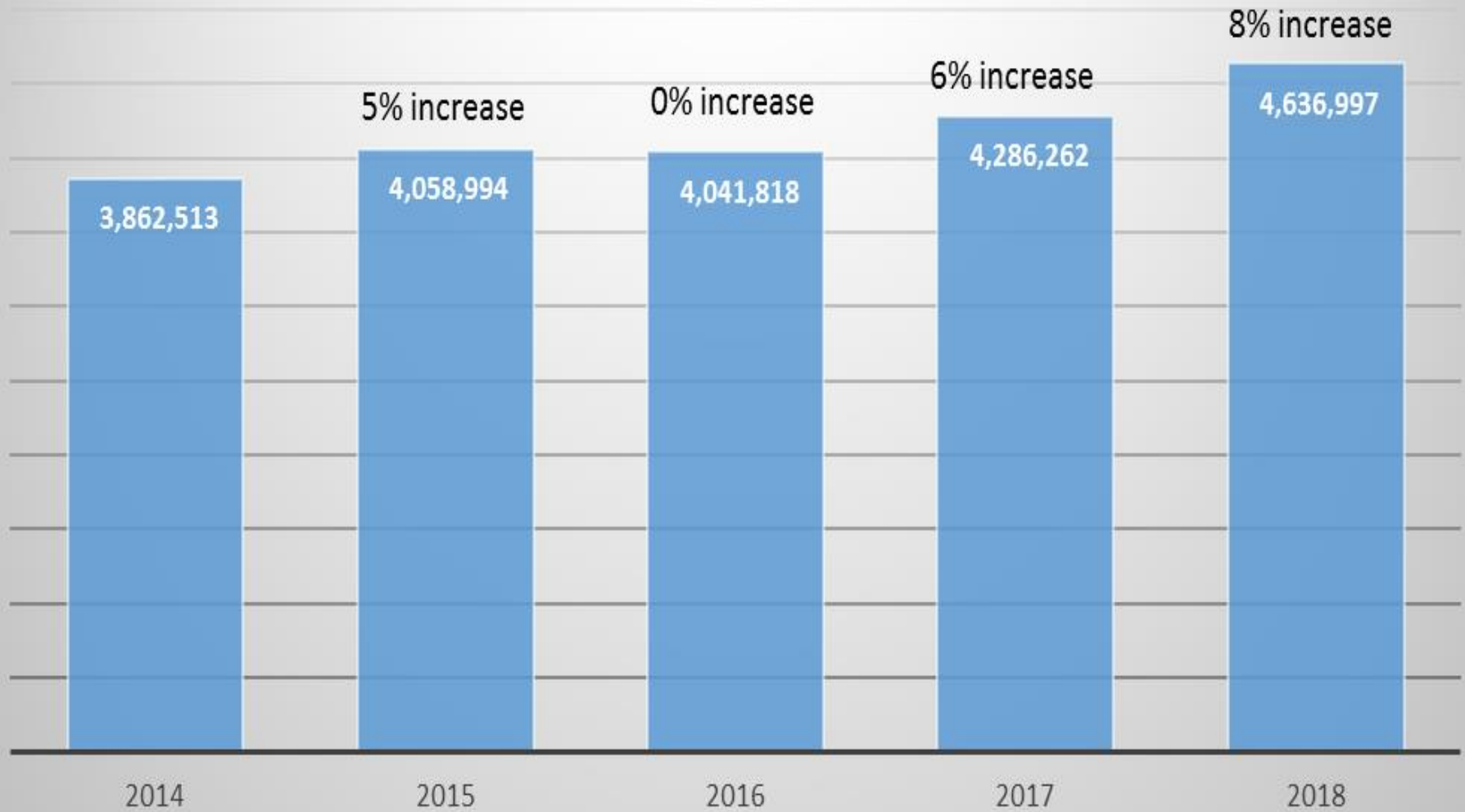


- 2014-1 - Streetlight Purchase
- 2012-1 - Refunding Portion 2008-1
- 2011-1 - Park Land Improvements
- 2010 - RC12-012 Streets & Stormwater, Clark Drive Drainage and CARS Roe Lane
- 2008 - Street & Stormwater Improvements RC12-013 Streets, Stormwater; CARS Roe Blvd, County Line, Nall Avenue, Elledge Drive
- Pool - Aquatic Center Construction
- 2011-2 - RC12-014 Stormwater, CARS 53rd & Buena Vista and 55th Street

General Fund Balance vs. Reserve Benchmarks

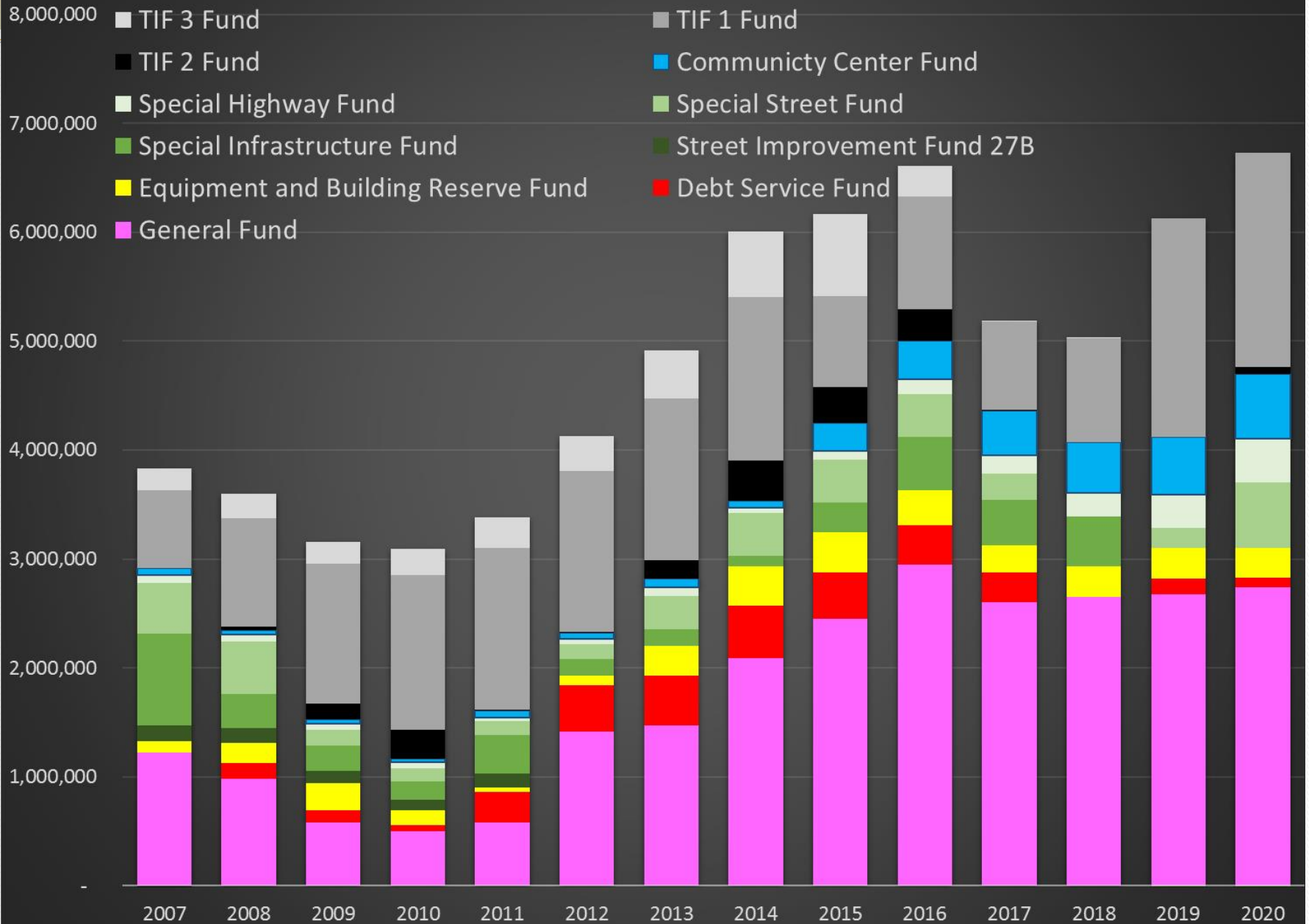


GF Operating Expenses



*Debt Service, transfers out, TIF Fund Expenditures and contracted street maintenance are excluded as these expenses are not purely operational costs.

Fund Balances - All Funds Available for City Appropriation



2018 – 2020 Projected Budgets

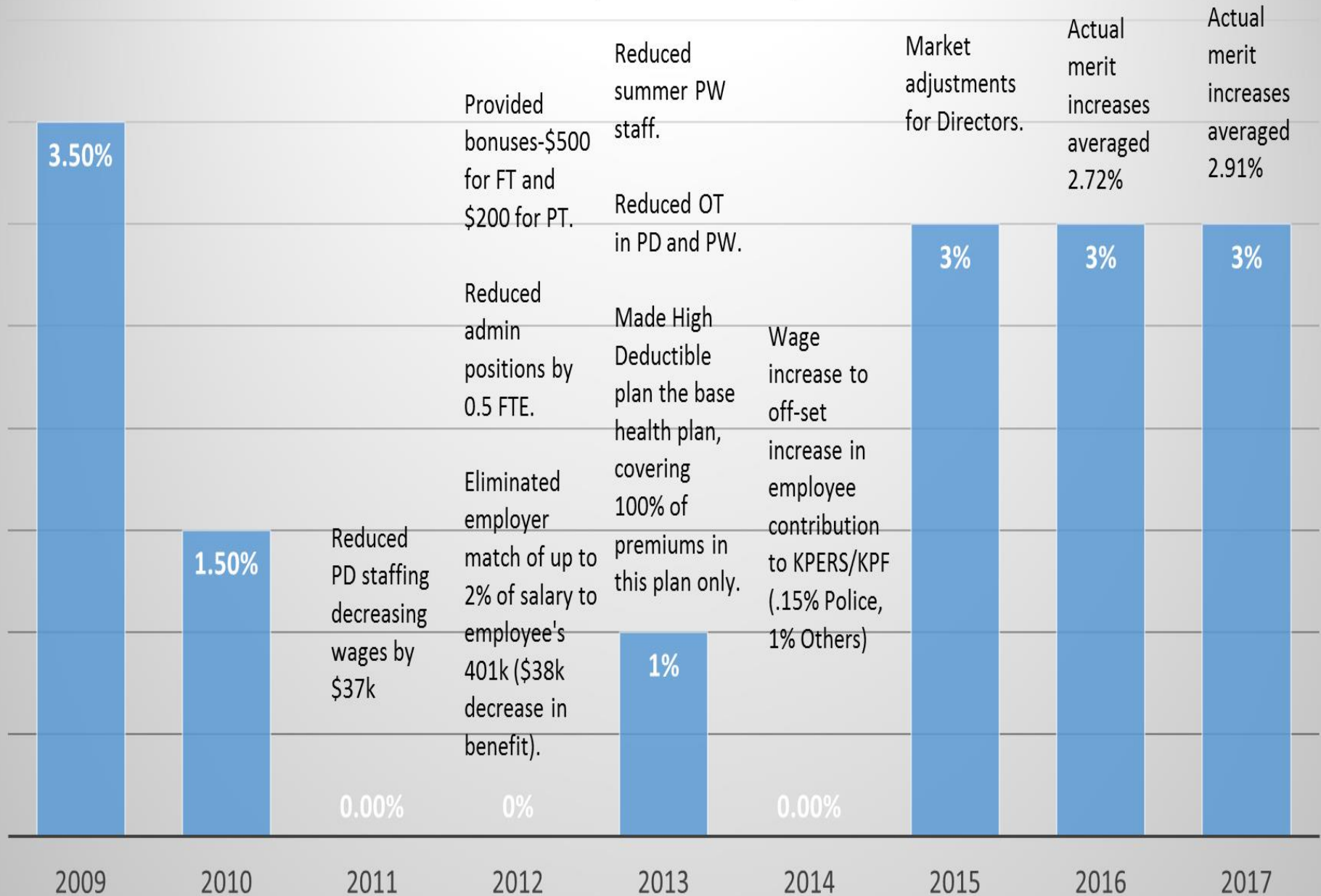
- Preliminary Budget Detail
- Most comprehensive budget document ever used (3 yrs. of actual history, current budget and 3 yrs. of projected budgets).
- Fiscal impacts of Objectives and 2017-2020 CIP are reflected in the budget detail.
- A 2 mill decrease in property tax levy reflected.
- Fiscal impact of year round operation of pool is included, with 2020 reflecting 100% of annual operating subsidy being charged to the General Fund (a \$200,000 increase in expense).

Comparing Staff Size per capita

City	Population (LKM 2014)	FTE Staff 2017	Staff per 1,000 residents
Mission Hills	3,582	9	2.51
Roeland Park	6,845	32	4.70
De Soto	5,911	28	4.74
Overland Park	181,260	903	4.98
Shawnee	64,323	342	5.32
Fairway	3,963	22	5.55
Prairie Village	21,892	132	6.01
Olathe	131,885	903	6.85
Gardner	20,473	146	7.11
Average	34,577	198	7.28
Leawood	32,991	296	8.97
Lenexa	50,344	500	9.93
Merriam	11,281	112	9.95
Westwood	1,528	16	10.47
Mission	9,516	105	11.03
Edgerton	1,700	19	11.06

Roeland Park provides similar services to other City's in Johnson County with 35% less staff than average. (Please note that this is a comparison of the services provided by each City which might differ between Cities)

Salary Increase History



Impact of Lag in Pay Increase

Assuming an employee started work in 2009 at \$15/hour, based on budgeted merit increases (for 2010 through 2017), the employee would be making \$16.80/hour in 2017 (averaging \$.225/hr. increase over the eight years).

Had that employee received a 2.5% annual wage increase (a modest estimate) their pay would be \$18.28/hour in 2017. The difference is 9%.

Because of no or below market pay increases for 5 of the past 8 years employee's pay has not kept pace with market, this makes those now experienced employees prone to leaving for opportunities that provide market competitive wages.

A 4% merit increase pool is reflected in the budget and a market adjustment pool is included (equal to 2% of wages).

Staff Turnover History

	2011	2012	2013	2014	2015	2016	2017 YTD	EE's in Dept.
Admin			1	1	2	1		4
Court						1		1
NS								2
Police		1	1	3	1	1	1	15
PW		1		1	1	1	1	7
Total		2	2	5	4	4	2	28
T/O %		7%	7%	18%	14%	14%	7%	

Bureau of Labor Statistics reports quits for March 2017 at .6% for State and Local Government Workers-Excluding Education.

ICMA Performance Analytics reports Public Safety turnover of 5% and Other Public Positions turnover of 6% for 2013.

Significant Issues Facing the City

- Tax lid impacts
- Quarter Cent Capital Sales Tax Sunsets In 2023
- Long Term Plan for Aquatics Facility
- Establish a sustainable Capital Improvements Plan
- Dependence upon Big Box Retailers Can be viewed as a negative and a positive.

Good News for the City

- Trend in new home construction and reinvestment in housing, leading to growing tax base.
- An estimated \$180,000/yr. of County 1/4 Sales Tax is available for capital improvements (10 year sunset).
- Two Properties Owned by the City Will Produce Resources in the Near Future.
- CIP Will Serve as Basis for Applying for CDBG Funds Annually, which has not been done since 2000.
- General Fund reserves have been expanded and can be used on Capital Improvements.
- Walmart committed to staying for 3 years.
- Citizen Satisfaction is Among the Highest in the KC Metro.



**What Questions Do You
Have?**

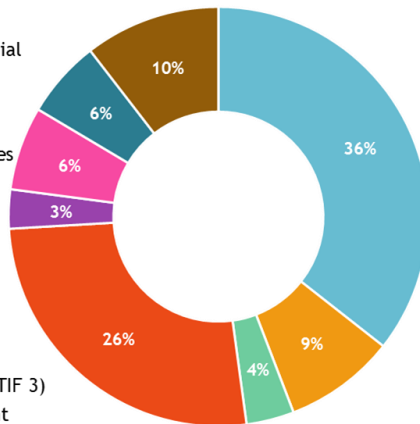
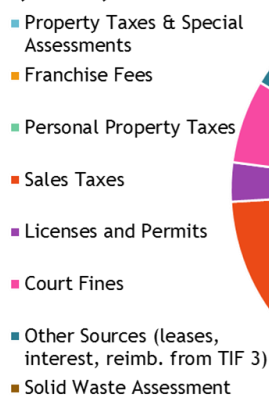
FY 2018-2020 Budget

The City of Roeland Park is working on its annual budget for FY 2018-2020. The City adopts a multi-year budget each year to ensure that the City maintains a structurally balanced budget. Below is a snapshot of the City's Proposed Budget and Capital Improvements Program (CIP). Below is information for the Preliminary Budget

2018 General Fund at a Glance

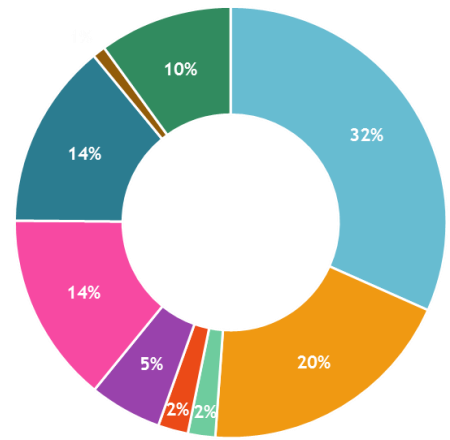
REVENUE:

\$5,854,294



EXPENDITURE:

\$5,805,109



Organizational Goals and Objectives

The Council established 20 objectives to be completed beginning in 2018.

1. Install holiday lights and decorations on Roe Blvd.
2. Engage the public and provide communications reports.
3. Use electronic voting for elected officials.
4. Evaluate alternatives for meeting management software.
5. Evaluate, repair or replace of public art in the City.
6. Begin Phase I of R Park Development Plan
7. Identify & complete a high priority sidewalk extension.
8. Install shade structures in parks and Aquatics Center
9. Remove dead trees in Nall Park.
10. Start a business district crime prevention initiative.
11. Increase Police visibility in neighborhoods.
12. Increase publication of the Roeland Parker to 8 issues/year.
13. Apply/achieve the GFOA Distinguished Budget Award.
14. Start automated time/attendance to payroll program.
15. Incentivize emergency responses for Public Works staff.
16. Join Local Governments for Sustainability.
17. Include Comprehensive Plan Update in 2019 Capital Budget.
18. Implement branding launch program.
19. Build interface among finance modules; improve operations.
20. Purchase street maintenance equipment.

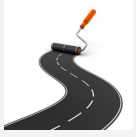
For more information on the City Budget, CIP, and budget adoption schedule visit

www.roelandpark.net/2018-budget



Citizen Satisfaction

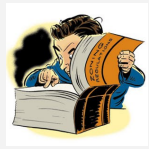
Residents who participated in the 2016 Citizen Satisfaction Survey named these City services as the highest priority:



1. Maintenance of streets, buildings and facilities



2. Parks & recreation programs and facilities



3. Enforcement of Codes and ordinances



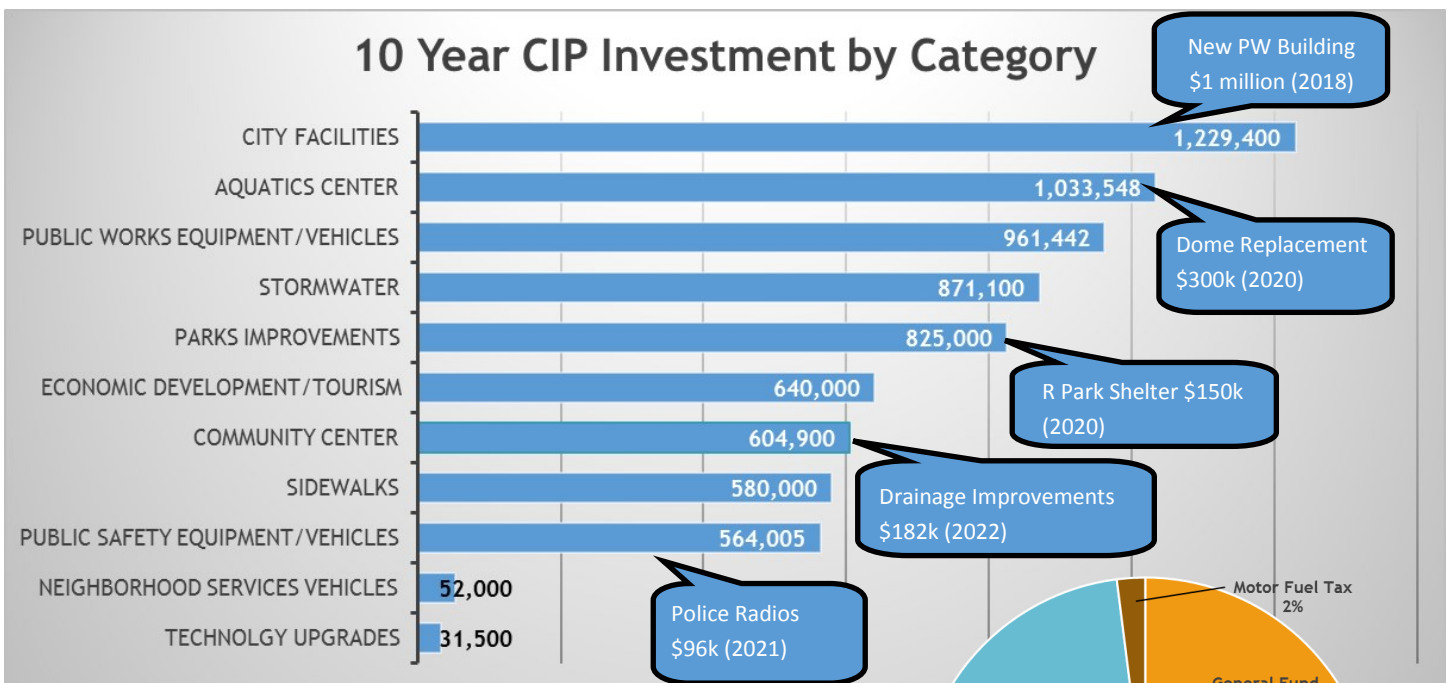
4. Solid Waste Services

Capital Improvements Program

Between 2017 and 2026, the City plans to spend **\$26.14 million** to improve roads, facilities, storm sewers and parks and recreation amenities and purchase equipment to help carry out municipal duties all without issuing General Obligation Bonds. Programs are prioritized based partly on results from the Citizen Survey.

\$18.75 million...

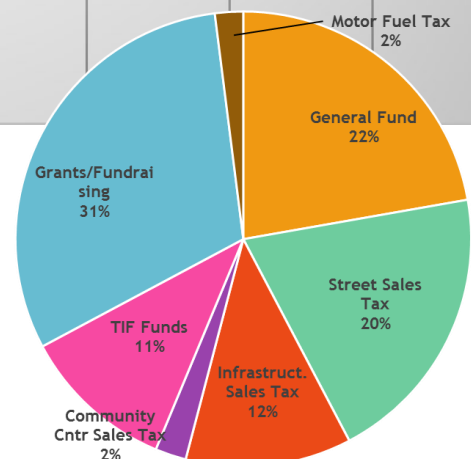
Investment in street projects over the next 10 years. The largest investment is the Roe Boulevard reconstruction in 2020 at \$8.19 million. *Here's how the remaining \$7.39 million investment will be spent.*



CIP by Funding Source

31%

of the 10 year CIP is funded using federal and local grants and private fundraising through the Citizen's Initiative for R Park.



Fiscal Year 2018

Organizational Goals &

Current Objectives-Revised as of 7-7-17

- A. Enhance Communication and Engagement with the Community**
– by expanding opportunities to inform and engage citizens in an open and participatory manner.

Objectives:

- 1. Creating Connection through Celebrating and Recognizing the Community with Holiday Spirit**

Justification:

Many cities in the greater metro area celebrate community pride and create a sense of connection through holiday lights on trees, light pole banners for downtown avenues or flags for holidays.

Many residents remark that Roeland Park lacks a sense of community connection because Roe Blvd is divider versus uniting the community due to being a major thoroughfare into Johnson County.

The first step is to place holiday lights on key gateway trees on Roe Blvd. to create a downtown feeling, beauty, visual interest, and a sense of belonging to Roeland Park. Currently Roeland Park has a holiday tree lighting at Sweeny Park. Most residents or visitors who travel through Roeland Park never see or know about the event due to its neighborhood location. Holiday lights would be placed prior to the Roe Blvd development and each budget year additional lights will be purchased with the end goal of having the north and south gateway of Roe Blvd with tree lights.

The second phase of this goal would be to research and develop a plan for holiday decorations for Roe Blvd. for budgeting purposes in the 2019 and 2020 budget. The research would pursue options like holiday banners or garland on light poles and other possible decorations such as flags for Memorial Day to facilitate community connection.

Cost Estimate:

\$2,000 **Account 5237.101 – Community Events**

Completion Date: December 1, 2018

Responsible Party: Administrative Staff and Public Works

Submitted By: Becky Fast

2. Monthly Communications Report and Public Engagement Plan

Justification: Communication is an essential function of government. Communications and public engagement strategies should be reviewed and analyzed monthly to understand the effectiveness of communication tools and their effectiveness in reaching residents. Social media is an ever-increasing tool to reach residents and stakeholders. The City of Roeland Park currently has numerous options available for communication but it is currently unknown how these tools are being utilized by the public and how we can increase that utilization in the future.

1. Data Gathering and Monthly Communications Reports

This first goal is to gather data on the current engagement with our social media tools and our website traffic to provide a baseline to help the city target resources for further attracting and engaging online users.

The monthly report would provide useful data on current online users and tracking engagement through using social media management and analytics tools like google and twitter analytics and Facebook insights and current website traffic.

Provide monthly reporting of Google analytics and trends for the city website prior to building a new website. Reporting will include insights into use of the site as well as key topics and searches. In addition, data would also be provided on resident engagement with the city's email newsletters and Novus agenda.

2. Develop a Public and Communications Plan

After data gathering and reporting the following communication areas would be discussed in the plan and goals developed for each of the following communication areas:

- **News Releases and Email Subscriptions**

- The use of news releases for communication purposes for the city.
- How many email addresses is it declining or increasing and why? How many residents open the email? What would increase subscriptions and create a more powerful tool to provide information on city services and department news. Is a new email subscription system like MailChimp needed?

Does the city need to provide more news related content like the City of Mission?

- **City Website**

- The City has committed to rebuild its website but further research and analysis is needed on options for this website to ensure a web-based system that provide a better end-user access to city government (searchable/indexable files, agenda keywords, a searchable staff contact database, etc.)
- What is user feedback with the agenda and meeting notification system currently used by the current website and what should be used?
- The plan would outline the goals for the city website with communication and the engagement with residents and how it differs from the current website.

- **Social Media**

- The plan will develop strategies to increase engagement metrics and ensure city accounts are comparable to efforts in peer cities. The monthly reporting of social media activities, analytics and trends will provide direction on strategies and resources needed to build a robust operation such as training, equipment needed, video production, etc.
- Facebook's video, advertising and event promotion tools have been particularly successful for city communications. The plan will review use of Facebook events manager and sponsored advertising in Facebook to grow the follower base of city accounts overall each year.

Cost Estimate: \$10,000 currently in staff training budget that can be accessed for consultation and staff training and Admin General Fund, **Account 5214.105 Other Contractual Services**

Completion Date: Begin in 2017 and end in June 30, 2018

Responsible Party: Administrative Staff

Submitted By: Becky Fast

3. Evaluation of NOVUS and Potential Meeting Management Software

Justification: In March 2018 – City of Roeland Park will have Novus software for three years for meeting management. As the City develops a new website the need for Novus should be evaluated and if such software is still needed with the new website development.

The city pays for renewal on an annual basis of \$5,000 and new software applications for meeting management are now available for civic engagement that provide more options with mobile access

and easier interface with social media communications.

This goal requires evaluating other platforms that are available and their costs for providing meeting management.

In addition, as a part of this goal to evaluate other city's website agenda and meeting management such as the City of Lawrence that have easy access to agenda, minutes, video and audio and easy access to multiple meetings with one click.
<https://lawrenceks.org/agendas/>

As stated above this goal requires research and evaluation of other providers of civic engagement solutions for government like www.accela.com which:

- Provides quicker, searchable access to past meeting agendas and minutes and even live video
- Provides low-cost video streaming of meetings for live viewing or later playback.
- Gives full smartphone and tablet agenda access.

Cost Estimate: \$5,000 (current cost for NOVUS annual renewal) **Account 5305.101**

Completion Date: March 31, 2018 prior to the next renewal of Novus to determine if Novus should be renewed or another software purchased or if new website can provide such functions

Responsible Party: Administrative Staff

Submitted By: Becky Fast

4. Electronic Voting Log System for Council Chambers

Justification: Deploying an electronic method of voting will ensure votes are impartial and accurate. Electronic voting can ensure each council member has entered a vote and that vote is not displayed until the conclusion of voting. A system could be implemented to record votes as part of the computer system in the Council Chambers. Novus offers this capability currently (additional \$600 per year fee), to use this system the Governing Body would need to have access to tablets or lap tops at the dais.

Cost Estimate: \$4,500 **Account 5211.101 Equipment**
\$600 **Account 5305.101 Dues/Subscriptions**

Completion Date: February 28, 2018

Responsible Party: Administrative Staff

Submitted By: Michael Rhoades

- B. Improve Community Assets** – through timely maintenance and replacement as well as improving assets to modern standards.

Objectives:

1. Provide Maintenance, Removal or Add Public Art in Roeland Park.

Justification: The city is undergoing a rejuvenation. Impending projects will impact the appearance of our primary north/south entryway including aesthetic improvement to the Walmart site, new development at the northeast gateway (old pool site), and new development on the southern gateway. Planning for the 2020 Roe Boulevard construction project is also taking place; this objective could serve repair or relocated art along this corridor in anticipation of the 2020 project. Roeland Park was once the forerunner in the realm of public art. With budget cuts and other constraints many art installations have aged past their prime and life expectancy. The objective would continue working to remove and repair our public art based upon the inventory and condition assessment completed in 2017.

Community for All Ages Impact: Checklist Item 1, encouraging a sense of community and pride for residents. From the Toolkit: Strategy 2- Support existence of “third places” in first suburbs and Strategy 3- Maintaining existing visual and physical character of the first Suburbs, especially those neighborhoods that can be considered historic.

Cost Estimate: \$10,000 **Account 5214.101 – Other Contractual Services**

Completion Date: November 30, 2018

Responsible Party: Public Works Director

Submitted By: Teresa Kelly and Becky Fast

2. R Park Phased Development Plan & Design of 1st Phase

The Parks and Trees Committee is spending 2017 prioritizing and researching the amenities outlined in the 2017 approved R Park Master Plan. Incorporating the priorities into a phased development plan will be necessary to ensure the site is developed in a cohesive approach. Hiring a professional services firm to design the phased plan as well as the construction plans for the 1st phase are steps that must be completed prior to construction. The professional services firm will also develop refined costs estimates for each phase, this will be beneficial as we incorporate the phases into the Capital Improvement Plan. The work included in this objective includes:

- Review of existing survey (SKW 2015)
- Utility Coordination
 - Coordinate with existing utility owners to determine if existing utilities will be required to be relocated or

replaced, and will coordinate public and private utility services to the site.

- Site Development Plan
 - Prepare plans showing the proposed improvement at R Park shall include:
 - Cover Sheet
 - Site Horizontal Layout
 - Grading Plan
 - Utility Plan
 - Phasing Plan
- Cost Estimating
 - Prepare opinions of probable construction costs, and project costs for individual phases of the site development. Assume 3 major phases of development.
- Progress Meetings
 - Attend all necessary progress meetings with City and representatives. Assume 2 meetings.
- Report
 - Prepare a brief report describing the project, phases, costs, and any specific challenges or issues to be addressed in further site development phases.
- Phase 1 – Shelter/Pavilion Construction Plans
 - Prepare site plans for constructions. Coordinate inclusion of pavilion design to be provided by others.
 - Bore 3 locations to confirm subsurface suitability, and provide foundation recommendations.
 - Prepare manual for project bidding. Coordinate inclusion of pavilion specifications.
 - Provide assistance to City in bidding and recommendation of contractor.

Community for All Ages Impact: Community and Neighborhood Environment, planning with universal design elements and enhancing public gathering spaces that encourage intergenerational exchange, physical activity and time in nature.

Cost Estimate: \$26,000 **Account 5209.300 – Professional Services**

Completion Date: November 30, 2018

Responsible Party: Staff, Parks Committee

Submitted By: Teresa Kelly

1. Identify and Complete a High Priority Sidewalk Extension Project

Justification: The extension of sidewalks identified as “High Priority” in the 2010 Sidewalk Master Plan should be pursued to further implementation of the plan. Public Works is reviewing the document and providing updates to reflect where sidewalk has been

completed since 2010, in addition sidewalks anticipated being completed with street resurfacing and reconstruction reflected in the Capital Improvement Plan.

Cost Estimate: \$130,000 **Account 5454.270 Sidewalk Project**

Completion Date: June 30, 2018

Responsible Party: Public Works

Submitted By: Governing Body

C. Keep Our Community Safe & Secure – for all citizens, businesses, and visitors.

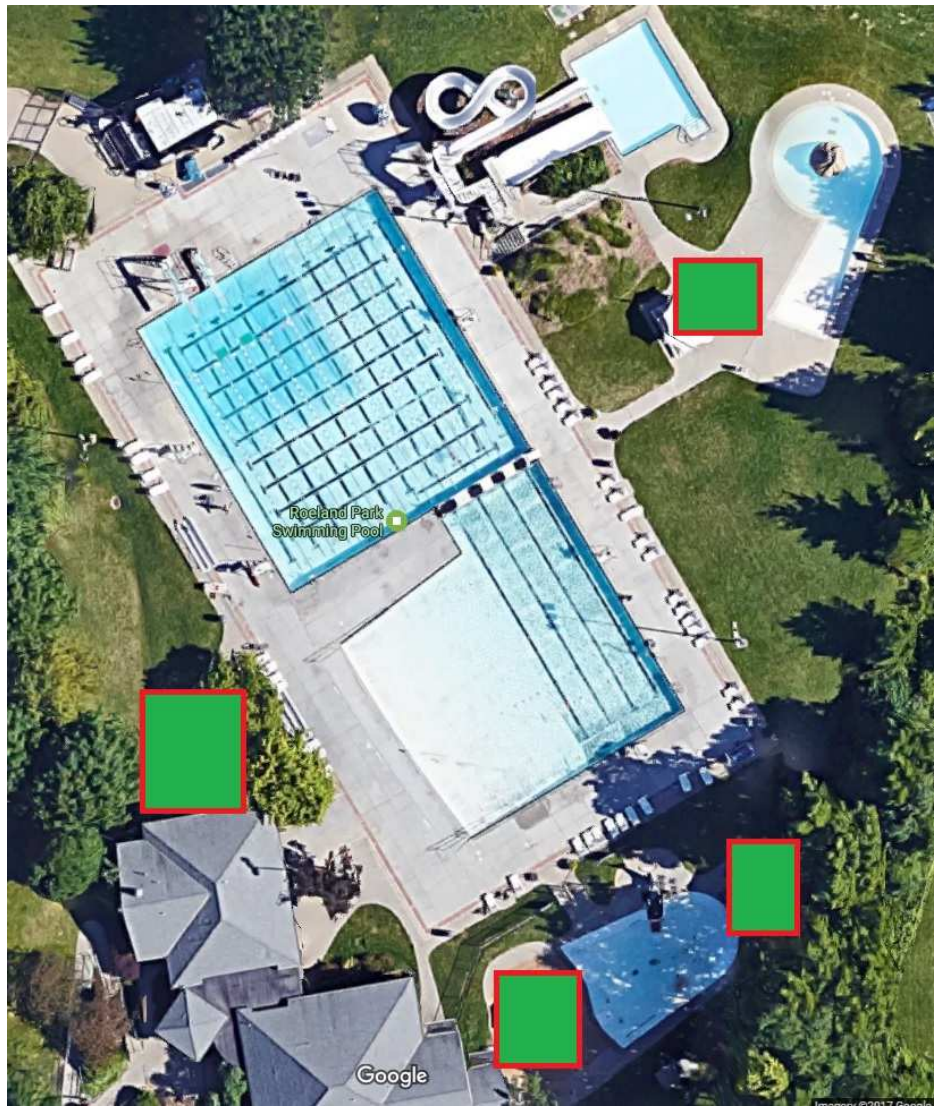
Objectives:

1. Install Shade Structures at R Park, Granada Park, and Aquatic Center

Justification: In our 2016 Citizen Survey 53% of residents stated they would like to the City to invest in Shade structures in R Park. 67% of residents stated adding shade was the most important improvement for the City at the Aquatic Center. With this information, the Parks Committee has researched potential grants the City could apply for and two grants were found. American Academy of Dermatology Shade Structure Program for up to \$8,000 and First National Bank Community Grant for up to \$20,000. The Parks Committee co-chair Jennifer Provyn has agreed to write the grants for the City in 2018. These grants ask if there is a match the organization is going to make for the money. As the Parks Committee and Staff have agreed shade structures are an important element based on the response we received from our citizens and staff is asking the City to match this grant 135%. \$28,000 + \$38,000 (135%) equates to \$66,000.00 for the City to construct shade structures at R Park, Granada Park, and the Aquatic Center in 2018 and address the residents #1 priority for the City to make improvements. Images below shown for concept purposes. Locations and quantity are as follows:

- 1 at Granada Park over large picnic table area
- 3 at R Park over both picnic table areas and one bench near playground equipment
- 4 at Aquatic Center
 - 1 outside concession stand
 - 2 in Baby Pool Area
 - 1 near the slide area

The locations at the Aquatic Center are where existing shade structures are located. The condition of the existing shade structures is poor and these shade structures would serve as replacement and provide for more shade in those areas.





Community for All Ages Impact: Shade structures will protect parks and aquatic users from the impacts of the sun during the summer days.

Cost Estimate: \$38,000 **Account 5470.300 – Park Maint/Infrastructure and 5311.101 – Pool Equipment**

Completion Date: October 31, 2018

Responsible Party: Parks Committee

Submitted By: Jose Leon, Director of Public Works

2. Dead Tree Removal at Nall Park

Justification: With the revitalization of Nall Park and the invested dollars for the bathroom, shelter, and bike trail PW staff believes there is concern with the dead tree's remaining in the Park area that need to be removed. Most of the trees are still standing in the current "un-used" portion of Nall Park, but over the last couple of years they have begun falling over. PW Staff views this as a safety concern with more walkers and bikers using the park. The City Forester has estimated the cost to remove the dead trees at \$30,000. The cost is higher because of the location of the dead trees in hard to get to locations.

Community for All Ages Impact: Removal of dead tree's from Nall Park makes our community and parks safer for all

to enjoy. Cost Estimate: \$30,000 **Account 5262.106 –**

Tree Maintenance

Completion Date: March 31, 2018

Responsible Party: Public Works

Submitted By: Director of Public Works

3. Business District Crime Prevention Initiative

Justification: The City of Roeland Park number one criminal offense is theft from our business district that usually involves shoplifting or items taken from unattended vehicles. To decrease the crime rate for these offenses, a proactive deterrent is the detection and apprehension of criminals. The use of officers working in uniform and in plain clothes in the parking lots and inside the stores increases the opportunity to detect and deter criminal activity thus reducing the crime rate. By creating this type of special enforcement, it will limit the number of hours officers are working on theft reports and follow-ups and will

create more valuable time to general patrol and traffic enforcement. The program ~~initial enforcement~~ would be implemented at ~~for approximately 2 hours per day at~~ the major box store locations as our primary targets. To achieve this objective, it would require officers to work out of their normal patrol duty assignments at an overtime rate or the use of part time officers ~~so we do not limit our minimum staffing requirements~~. We assume half of the hours will occur at an overtime rate and half covered by part time staff. The initiative would entail officers working 5 days per week at 2 hours per day for six months. Crime activity during this period will be compared to prior year activity to assess the effectiveness of the initiative.

Community for All Ages Impact: Reduction of Crime enhances the quality of life for all ages.

Cost Estimate: \$~~105~~,000 **Account 5102.102 Overtime**
\$2,500 Account 5104.102 and Part Time

Completion Date: July 1st, 2018

Responsible Party: Chief Morris / Police Department

Submitted By: Chief Morris

4. Increase Police Visibility in Neighborhoods

Justification: A recent citizen survey suggested the increase of visibility of police officers in the neighborhoods. A key aspect of police patrol is providing a high visibility for a police force in the neighborhoods. Patrolling officers provide residents and visitors in an area a strengthened sense of safety and security. Officers will increase neighborhood patrol, provide home safety inspections, and will visit both prominent locations and locations where past crimes have occurred to improve a sense of safety in those areas.

Community for All Ages Impact: Greater sense of security enhances the quality of life for all ages.

Cost Estimate: \$0 **Account**

Completion Date: December 31, 2018

Responsible Party: Chief Morris / Police Department

Submitted By: Chief Morris

D. Provide Great Customer Service – with professional, timely and friendly staff.

Objectives:

1. Pilot Program- Increase Roeland Parker to 8 Issues Per Year

Justification: Residents frequently have provided negative feedback regarding Roeland Park's communications. The hard copy publication of the quarterly newsletter is not seen as adequately keeping residents informed of current events and city business. The Strategic Plan Goals includes a recommendation increasing publication of the newsletter to six per year. This objective would give an opportunity to test sending a pared down version of the Roeland Parker with Council actions and seasonal announcements and reminders delivered between the more robust quarterly newsletters.

Community for All Ages Impact: Community Services and Activities- creates an opportunity for engagement and increases the feeling of inclusiveness among residents.

Cost estimate 6 issues 6 pages color outside \$1483 per issue, 2 issues 4 pages full color \$1273 per issue, design template \$2000 full year cost estimate \$13,200 Account 5208.101

Cost Estimate: **Account 5208.101**

Postage: \$764 per issue regardless of number of pages

Completion Date: December 15, 2018

Responsible Party: Administrative Staff

Submitted By: Teresa Kelly

2. Apply and Achieve the GFOA Distinguished Budget Presentation Award for the FY 2019 Budget

Justification: The GFOA Distinguished Budget Award is designed to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect GFOA best practices on budgeting and the National Advisory Council on State and Local Budgeting. Those achieving that goal are judged by three independent reviewers on 27 criteria designed to ensure the highest standards in municipal budgeting are achieved. In the most recent budget year, only 24 cities and Counties in the state of Kansas have received the award. Nine of those recipients are in the metro area. Preparing a budget document which meets these standards ensures the City is operating with complete, insightful, and responsible fiscal policy and delivering that policy in a manner that is easy to comprehend. This award acknowledges that Roeland Park is on par with its esteemed colleagues in the metro in terms of professional management.

Community for All Ages Impact: N/A

Cost Estimate: \$280 application fee **Account 5305.101**

Completion Date: Application will be submitted by December 1, 2018

Responsible Party: Assistant City Administrator/Finance Director

Submitted By: Jennifer Jones-Lacy

E. Cultivate a Rewarding Work Environment – where creativity, efficiency and productivity are continuous pursuits.

Objectives:

1. Add Automated Time and Attendance to Payroll Program

Justification: Currently time sheets are completed in paper form and submitted to supervisors for review and approval. This process is subject to human error. In addition, use of time off is accounted for manually through a standalone Access database, also prone to error. Utilizing an automated time and attendance system which is integrated with a payroll software would reduce staff time associated with time keeping and payroll processing. The system also provides easy access for employees to check leave balances, submit leave requests, and provides supervisors with a simple on-line method of setting up work schedules, approving time off requests and monitoring productivity and expenses (overtime, sick leave use, tardiness). Employees are also able to adjust voluntary deductions on-line and run hypothetical scenarios to see the impacts on take home pay. The advantage is that the system reduces man hours dedicated to the payroll and time keeping process, it improves employee access to their wage and benefit information and it significantly reduces opportunity for human error in our largest accounting area (personnel).

Community for All Ages Impact: N/A

Cost Estimate: \$5,000 **Account 5214.101 – Other Contractual Services**

Completion Date: January 1, 2018

Responsible Party: City Clerk

Submitted By: Kelley Bohon

2. Provide Emergency Response Benefit for Staff

Justification:

Currently, each Public Works non-exempt staff member is

required to rotate through weekly On-Call responsibility. This rotation requires a non-exempt employee to be On-Call up to 9 weeks of the year. Per departmental policy the staff member is required to respond to any after-hours emergency situations Monday thru Friday, including the weekend. Employees give up the ability to travel on week days and more importantly weekends. On the weekends, we ask employees to respond immediately and safely as possible with being onsite with equipment and proper uniform. If an employee had a child that is active in any traveling sports or activities, it makes it very difficult to attend events outside a 30-mile radius. These restrictions and encumbrances on our employee's lead to continued work stress after 5PM and degrade morale of the employees. Providing benefits through the form of a minimum of two hours of overtime pay (or equivalent comp time) to staff who return to work to address an emergency situation would improve moral. This is a common approach by local governments. Many family events, sporting events, and other activities can only be done on the weekends, and by limiting the employee's ability to travel from the City, this creates conflicts at home and in the families.

Estimating 20 instances where a non-exempt employee would be called in to work an emergency (PD, PW, Admin), under this policy the additional cost to the City would be the half time by 2 hours for 20 occurrences. Assuming an average hourly rate of \$25, this equates to \$500.

Community for All Ages Impact: N/A

Cost Estimate: \$500.00 **Account**

Completion Date: January 1, 2018

Responsible Party: Jose Leon, Kelley Bohon

Submitted By: Jose Leon, Director of Public Works

F. Encourage Investment in Our Community –
whether it be redevelopment, new development or
maintenance.

Objectives:

1. Become a Member of ICLEI (Local Governments for Sustainability)

Justification: The Sustainability Committee invested committee budget funds in the ICLEI membership in 2017 to support Roeland

Park's commitment to fostering sustainability. Utilizing the ICLEI tools and programming available to member municipalities, the Committee will lead the initiatives partnering with staff, collaborating with other communities when appropriate and tracking and reporting progress in cost savings and added value of creating a sustainable place for the residents and visitors of all ages and abilities in Roeland Park.

The Sustainability Committee has set the following goals:

- Set a goal to be 100% carbon neutral within 5 years. Reduce gas emissions by 10-20 % each year until this is achieved.
- Have the most installed solar panels per-capita in Kansas City metro area
- Through the City's waste management partner, have the highest recycling rate in Kansas City metro area
- Continue development of Bicycle/Pedestrian corridors and public transportation connectivity and expand electronic vehicle infrastructure
- Support an annual tree planting plan for parks and other public spaces
- Develop a sustainable municipal water plan for the City.

Community for All Ages Impact: Tool Kit: Community and Neighborhood Environment- 2.1 building a sense of community, 2.2 Strategy 8; Transportation-4.1 planning and design, 4.2 Walkability

Cost Estimate: \$ 700 annually **Account 5305.101 – Dues & Subscriptions**

Completion Date: January 31, 2018

Responsible Party: Staff, Sustainability Committee

Submitted By: Teresa Kelly

2. Reflect Update to Comprehensive Plan **for 2019 in CIP**

Justification: The Roeland Park Comprehensive Plan is the City's official plan and guideline for all development. It must clearly indicate the community's vision for our future with specific goals, direction and implementation strategy. Currently, the Roeland Park Comprehensive Plan needs critical updates that definitively guide necessary economic development and support community identity.

Updates and additions to include:

- Site-specific & citywide development/design guidelines
 - Zoning, Subdivision regulations, Impact review, Landscape/buffering, Aesthetics, Sustainable development standards
- Parks/green space Master Plans:

- Layouts, Amenities, Tree planting program
- City Initiatives
 - Strategic Plan information
 - Community for All Ages
 - Bike-Walk
 - Complete

Streets Cost Estimate: \$50,000

Account 5209.101

Completion Date: With Adoption of 2018 Budget

Responsible Party: City Admin/Governing Body/Planning Commission

Submitted By: Michael Poppa

G. Work to Implement Strategic Plan Goals – in concert with the Strategic Plan Advocate Group.

Objectives:

1. Implement Branding Launch Plan

Justification: The branding initiative is a goal of the Strategic Plan. The branding process completed in 2017 includes a launch plan with timeline and related budget. This objective would follow that timeline and is based upon the budget for the implementation tasks contained therein. \$7,500 is also included for outside marketing services. It is anticipated that the City will complete final logo development in 2017, and that final logo would be incorporated into the artwork that would be included with many of the implementation steps of the launch.

Cost Estimate: \$24,000 **Account 5249.101 – Branding Implementation**

Completion Date: December 31, 2018

Responsible Party: City Administrator

Submitted By: Keith Moody

2. Interface Modules Between Receipts, Credit Transactions, General Ledger & Court

Justification: This objective is intended to improve operating efficiencies, a basic theme within the Strategic Plan. Currently staff enters receipts into the receipts system. This information is then given to Miller Accounting to code to the appropriate General Ledger

account. This process should be automated, eliminating the opportunity for human error. When receipts are accepted for Court activities at City Hall a manual entry must also be made to the Court software. There should be an interface between the two programs to eliminate dual manual entries. Finally, because the credit card payment system does not interface with our receipts module a manual process of reconciling must take place each time a bank deposit occurs. Again, this creates opportunity for human error, the credit card payments should interface with the receipts program.

Community for All Ages Impact: N/A

Cost Estimate: \$3,000 **Account 5266.101 – Computer Software**

Completion Date: January 1, 2018

Responsible Party: Assistant City Administrator, City Clerk and Court Clerk

Submitted By: Keith Moody

3. Purchase Equipment To Make Street Maintenance Operations More Efficient

Justification: This objective is intended to improve operating efficiencies, a theme within the Strategic Plan. Over the last 3 years, Public Works has transitioned into a skilled street maintenance department. Staff turnover has provided the opportunity to hire experienced staff with skills to operate street maintenance equipment which has made Public Works more efficient with regards to street maintenance operations. In 2015 and 2016, the Public Works department prepared nearly 15% of our street network for surface treatment with the existing equipment in public works. However, to be even more effective and make our staff more efficient the purchase of a large equipment trailer and asphalt float attachment would provide time savings which would lead to cost savings. Currently, PW staff must make multiple daily trips when transporting equipment for street maintenance operations. A larger trailer would minimize the number of trips and allow staff to place more pieces on equipment on a larger trailer. Further, with the inevitable relocation of PW facility which could place PW outside City limits, the multiple trips could take much longer and reduce the amount of time spent performing the work. The larger trailer cost is \$6,000.



In 2016, Public Works staff researched attachments we could use to place on our skid steer to make the placing of the asphalt less physical and more efficient. We could use an asphalt float attachment for one week to see how much it would help in these two areas. Currently, Public Works takes one-hour with current tools and equipment to place 8 tons of asphalt. 8 Tons is a dump truck load of asphalt. With the asphalt float, we could cut down the time spent placing the asphalt to approximately 30 minutes. Making the placement of asphalt more efficient is an important part of our operations because it minimizes the amount of physical labor on our staff and minimizes the amount of time in the sun standing around 360-degree asphalt most of their day. These are two key elements to think about when discussing the health of our staff members. The quicker we place the asphalt, the more we can accomplish in street work and our other responsibilities around the City. The asphalt float attachment costs \$15,000.



Community for All Ages Impact: Street Maintenance Operations keeps the City streets in good condition for safe travel in and around the City for all.

Cost Estimate: \$21,000 **Account 5504.360 – Equipment Reserve, funded from Public Works Department, General Fund (5825.106)**

Completion Date: March 31, 2018

Responsible Party: Public Works

Submitted By: Jose Leon, Director of Public Works