

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
July 6, 2020 6:00 PM

- | | | |
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| <ul style="list-style-type: none"> • Mike Kelly, Mayor • Trisha Brauer, Council Member • Benjamin Dickens, Council Member • Jan Faidley, Council Member • Jennifer Hill, Council Member | <ul style="list-style-type: none"> • Jim Kelly, Council Member • Tom Madigan, Council Member • Claudia McCormack, Council Member • Michael Rebne, Council Member | <ul style="list-style-type: none"> • Keith Moody, City Administrator • Jennifer Jones-Lacy, Asst. Admin. • Kelley Nielsen, City Clerk • John Morris, Police Chief • Donnie Scharff, Public Works Director |
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Admin

Brauer

Hill

Finance

McCormack

Madigan

Safety

Rebne

Faidley

Public Works

Kelly

Dickens

Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

Roll Call

Modification of Agenda

Public Hearing

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #953

B. Council Minutes June 15, 2020

A. Applications / Presentations

1. Presentation by Johnson County Health Department on COVID-19 Test Reporting and Contact Tracing

III. Mayor's Report

IV. Workshop and Committee Reports

V. Reports of City Liaisons

A. Community Engagement – Michael Rebne

VI. Unfinished Business

A. Consider Changes to Sunflower Medical Building Exterior

VII. New Business

A. Establish Ad-Hoc Committee for Police Policy Review

B. Approve Lexipol Police Policy Review and Training Services

C. Approve Agreement for Work Release Program with Johnson County

D. Set Date of Public Budget Hearing for August 3, 2020

VIII. Ordinances and Resolutions:

IX. Workshop Items:

X. Reports of City Officials:

A. COVID 19 Update

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be

declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor

(Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance- -A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title: **Instructions on Logging into Meeting Remotely**

Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Roeland Park City Council Meeting and Workshop

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/RoelandParkCouncil/roeland-park-city-council-meeting-and-workshop>

You can also dial in using your phone.

United States (Toll Free): 1 877 568 4106

Access Code: 719-374-005

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/719374005>

Please use these tips while listening in:

- 1) Please be sure to mute yourself.
- 2) We recommend logging in a couple minutes early to test the app. The meeting will be recorded.

3) If you're able to, joining the meeting through the online portal is best so you can see the screen and listen in. If you have trouble with audio, you can call in as well as use the web-based meeting app.

4) We will allow public comment at the beginning of the Council Meeting. If you would like to make a public comment, please log or call into the meeting five minutes early so we can get your name and call on you when it's time to make a public comment. If you are logged in online, you can also make your request to speak known using the chat function in the app.

5) Unless called upon or requesting to speak, we ask that audience members abstain from speaking or adding commentary to the chat function so we can maintain an orderly and efficient meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda- II.-A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #953**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriations Ordinance #953	Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, July 2, 2020

Appropriation Ordinance -07/06/2020 - #953

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 6th day of July, 2020.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

728,173.76

Appropriation Ordinance -07/06/2020 - #953

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Vendor	Dept	Account	Account Description	Reference	Date	Distribution Amount	Check #	Check Amount
Airgas USA, LLC	106	5318.106	Tools	9101602015	06/17/20	77.93	70875	100.29
Airgas USA, LLC	106	5318.106	Tools	9971391229	06/17/20	22.36		
Al-Ham Heating & Cooling	101	4225.101	Mechanical Permit	6/15/20 Refund	06/24/20	125.00	70899	125.00
All Copy Products Inc.	102	5214.102	Other Contracted Services	AR2936790	06/24/20	52.81	70900	154.65
All Copy Products Inc.	105	5214.105	Other Contracted Services	AR2936790	06/24/20	101.84		
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	2073588	07/01/20	208.33	70919	208.33
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D173392	06/24/20	891.74	70901	891.74
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143634	06/17/20	253.65	70876	1,140.96
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143666	06/17/20	392.35		
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143680	06/17/20	494.96		
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143767	07/01/20	1,175.16	70920	2,863.80
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143781	07/01/20	831.73		
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143804	07/01/20	443.18		
Asphalt Sales Company, Inc	300	5421.300	Street Maintenance	143814	07/01/20	413.73		
Balls Food Stores	101	5301.101	Office Supplies	33168	07/01/20	11.98	70921	11.98
Blue Sky Cleaners	102	5224.102	Laundry Service	6/1/20	06/17/20	179.50	70877	179.50
Boelte-Hall, LLC	101	5208.101	Newsletter	2023014	07/01/20	1,700.71	70922	1,700.71
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1056430	06/24/20	128.95	70902	128.95
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	8346 6/24/20	07/01/20	33.00	70923	33.00
Occupational Health Centers of the	102	5207.102	Medical Expense & Drug Testing	1012425664	06/24/20	63.00	70903	63.00
CS Carey Inc.	110	5262.110	Grounds Maintenance	U03517	06/24/20	132.00	70904	264.00
CS Carey Inc.	110	5262.110	Grounds Maintenance	U04575	06/24/20	132.00		
	101	5282.101	Property Tax Rebate Program	7/7/20 Tax Asst	06/24/20	479.42	70905	479.42
Ben Egidy	102	5308.102	Clothing & Uniforms	W1041718076	06/17/20	114.89	70878	114.89
EquipmentShare.com Inc.	300	5421.300	Street Maintenance	KCM3127930000	06/17/20	1,579.45	70879	1,579.45
ETC Institute	101	5214.101	Other Contracted Services	28021	07/01/20	868.75	70924	868.75
Everygy	101	5201.101	Electric	6/22/20 Multiple	07/01/20	2,370.32	70925	3,356.03
Everygy	106	5201.106	Electric	6/22/20 Multiple	07/01/20	626.59		
Everygy	220	5201.220	Electric	6/22/20 Multiple	07/01/20	359.12		
Everygy	101	4310.101	Franchise Fee - Electric	MS004155	07/01/20	(16,131.28)	70926	872.36
Everygy	101	5222.101	Traffic Signal Expense	MS004155	07/01/20	17,003.64		
Exteriors Inc	101	4265.101	Business Occupational Licenses	6/16/20 Refund	06/17/20	42.00	70880	42.00
Factory Direct Chemicals	110	5262.110	Grounds Maintenance	254988	07/01/20	1,799.99	70927	1,799.99
Gather Media and Communication	101	5209.101	Professional Services	38	07/01/20	1,250.00	70928	1,250.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV0770469	06/17/20	124.99	70881	124.99
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4239	06/24/20	1,275.00	70906	2,550.00
Jake's Lawn & Landscape, LLC.	106	5214.106	Other Contracted Services	4268	06/24/20	1,275.00		

KS Assn. for Court Management	103	5206.103	Travel Expense & Training	6/20 Simmons	06/24/20	50.00	70907	50.00
KCP&L	370	5457.370	CARS 2020 - Roe	850436	06/16/20	17,710.49	32561	17,710.49
KCP&L	270	5457.270	CARS 2020 - Roe	850432	06/24/20	39,630.47	70908	176,235.80
KCP&L	370	5457.370	CARS 2020 - Roe	850431	06/24/20	20,596.65		
KCP&L	370	5457.370	CARS 2020 - Roe	850435	06/24/20	47,151.38		
KCP&L	370	5457.370	CARS 2020 - Roe	850437	06/24/20	36,271.99		
KCP&L	370	5457.370	CARS 2020 - Roe	850438	06/24/20	32,585.31		
	101	5282.101	Property Tax Rebate Program	7/7/20 Tax Asst	06/24/20	417.38	70909	417.38
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	260332	06/17/20	1,220.42	70882	1,220.42
Kansas Gas Service	101	5289.101	Natural Gas	6/11/20 Multiple	06/17/20	99.25	70883	183.70
Kansas Gas Service	106	5289.106	Natural Gas	6/11/20 Multiple	06/17/20	84.45		
Lamp, Ryneerson & Assoc., Inc.	270	5209.270	Professional Services	320001010000005	06/17/20	5,500.50	70884	31,605.48
Lamp, Ryneerson & Assoc., Inc.	300	5421.300	Street Maintenance	320001020000005	06/17/20	2,451.48		
Lamp, Ryneerson & Assoc., Inc.	290	5425.290	Other Capital Outlay	320001030000002	06/17/20	1,434.80		
Lamp, Ryneerson & Assoc., Inc.	450	5442.450	Building Improvement	320001030000002	06/17/20	1,458.00		
Lamp, Ryneerson & Assoc., Inc.	300	5468.300	2020 Stormwater-57th and Roelanc	319001050000003	06/17/20	5,754.00		
Lamp, Ryneerson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001040000015	06/17/20	4,329.90		
Lamp, Ryneerson & Assoc., Inc.	300	5472.300	R Park Development Plan	319001060000006	06/17/20	10,676.80		
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	2013696	06/24/20	50.00	70910	50.00
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	201189	07/01/20	43.00	70929	143.00
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	201426	07/01/20	100.00		
The Legal Record	101	5204.101	Legal Printing	L86197	06/17/20	68.15	70885	86.79
The Legal Record	101	5204.101	Legal Printing	L86239	06/17/20	18.64		
The Legal Record	101	5204.101	Legal Printing	L86058	07/01/20	18.64	70930	38.54
The Legal Record	101	5204.101	Legal Printing	L86059	07/01/20	19.90		
Lemac Company, Inc.	370	5457.370	CARS 2020 - Roe	14779	07/01/20	172,803.00	70931	172,803.00
Lexington Plumbing & Heating Co.	300	5470.300	Park Maint/Infrastructure	98923	06/17/20	135.00	70886	420.00
Lexington Plumbing & Heating Co.	300	5470.300	Park Maint/Infrastructure	98924	06/17/20	285.00		
MegaKC	300	5472.300	R Park Development Plan	20200531	06/18/20	163,598.36	32563	163,598.36
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	7/20	07/01/20	40,274.04	70932	40,274.04
Midtown Signs LLC	360	5315.360	Machinery & Auto Equipment	13737	06/24/20	12,480.65	70911	12,480.65
Midway Ford Truck Center Inc	106	5211.106	Maintenace & Repair Equipment	R10031187301	07/01/20	980.78	70933	980.78
Moss Printing	101	5301.101	Office Supplies	13849	06/17/20	300.00	70887	300.00
Moss Printing	101	5301.101	Office Supplies	13848	06/24/20	40.00	70912	80.00
Moss Printing	101	5301.101	Office Supplies	13863	06/24/20	40.00		
Municipal Services Team	105	5206.105	Travel Expense & Training	6/17/20 Ck.Req	06/17/20	75.00	70888	75.00
Municode	101	5214.101	Other Contracted Services	342215	06/17/20	196.35	70889	196.35
Municode	101	5214.101	Other Contracted Services	342695	06/23/20	142.80	32568	142.80
Wex Bank	106	5302.106	Motor Fuels & Lubricants	65760152	06/22/20	73.19	32564	73.19
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	0001 6/16/20	06/24/20	961.01	70913	961.01
Purchase Power	101	5205.101	Postage & Mailing Permits	7903 6/21/20	07/01/20	201.00	70934	201.00
Wex Bank	104	5302.104	Motor Fuels & Lubricants	65971831	06/16/20	49.91	32560	479.68
Wex Bank	106	5302.106	Motor Fuels & Lubricants	65971831	06/16/20	429.77		

America Wild, LLC	360	5315.360	Machinery & Auto Equipment	10572	07/01/20	4,331.74	70935	4,331.74
Rejis Commission	102	5214.102	Other Contracted Services	440523	07/01/20	229.69	70936	229.69
Road Builders Machinery & Supply	300	5421.300	Street Maintenance	R41320	06/24/20	1,800.00	70914	1,800.00
George Schlegel	101	5230.101	Art Commissioner	Recurring Check	07/01/20	100.00	70918	100.00
Spectrum	106	5202.106	Telephone	7001	6/17/20 07/01/20	19.98	70937	19.98
Caitlin Sprott	106	5319.106	Rain Barrel Reimbursement	6/11/20 BMP	06/17/20	28.35	70890	28.35
Staples	101	5301.101	Office Supplies	8058599519	06/17/20	103.32	70891	212.14
Staples	101	5304.101	Janitorial Supplies	8058599519	06/17/20	108.82		
Staples	106	5304.106	Janitorial Supplies	8058666014	06/24/20	30.00	70915	49.71
Staples	101	5301.101	Office Supplies	8058666014	06/24/20	19.71		
Staples	103	5301.103	Office Supplies	8058733912	07/01/20	455.97	70938	455.97
Tech Electric, LLC	101	4220.101	Electrical Permit	6/15/20 Refund	06/17/20	50.00	70892	50.00
Ten Two, Inc. dba REconstruct	101	4215.101	Building Permit	5/12/20 Refund	06/24/20	298.70	70916	298.70
Terminix Processing Center	106	5214.106	Other Contracted Services	Rep. Ck 70687-2	06/23/20	59.00	32567	59.00
Terminix Processing Center	106	5214.106	Other Contracted Services	397432543	07/01/20	68.00	70939	68.00
Turn-Key Mobile, Inc.	360	5315.360	Machinery & Auto Equipment	32539	07/01/20	9,269.87	70940	9,269.87
Tyler Technologies, Inc.	103	5410.103	Technology Upgrades	25298165	06/17/20	1,625.00	70893	2,562.50
Tyler Technologies, Inc.	103	5410.103	Technology Upgrades	25299059	06/17/20	937.50		
Tyler Technologies, Inc.	103	5410.103	Technology Upgrades	25300558	07/01/20	500.00	70941	500.00
US BANK	510	5203.510	Printing & Advertising	Jones-Lacy 6/20	06/16/20	104.00	32559	1,160.81
US BANK	105	5206.105	Travel Expense & Training	Jones-Lacy 6/20	06/16/20	(420.00)		
US BANK	105	5206.105	Travel Expense & Training	Nielson 6/16/20	06/16/20	125.00		
US BANK	101	5210.101	Maintenance & Repair Building	Mootz 6/16/20	06/16/20	48.92		
US BANK	101	5256.101	Committee Funds	Nielson 6/16/20	06/16/20	9.99		
US BANK	101	5267.101	Employee Related Expenses	Jones-Lacy 6/20	06/16/20	88.69		
US BANK	101	5283.101	RP Community Foundation Grant E	Jones-Lacy 6/20	06/16/20	104.86		
US BANK	101	5304.101		Nielson 6/16/20	06/16/20	19.73		
US BANK	101	5306.101	Materials	Nichols 6/16/20	06/16/20	108.48		
US BANK	106	5306.106	Materials	Mootz 6/16/20	06/16/20	415.00		
US BANK	220	5306.220	Materials	Nichols 6/16/20	06/16/20	37.30		
US BANK	220	5306.220	Materials	Nichols 6/16/20	06/16/20	(40.93)		
US BANK	290	5307.290	Other Commodities	Mootz 6/16/20	06/16/20	415.00		
US BANK	290	5307.290	Other Commodities	Mootz 6/16/20	06/16/20	90.00		
US BANK	290	5308.290	Clothing & Uniforms	Vandebos 6/20	06/16/20	54.77		
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	384761	06/17/20	2,315.33	70894	2,315.33
Vance Brothers	300	5421.300	Street Maintenance	IC00066611	06/24/20	136.00	70917	136.00
Vance Brothers	106	5318.106	Tools	IC00066723	07/01/20	56.00	70942	287.40
Vance Brothers	300	5421.300	Street Maintenance	ZH00021590	07/01/20	231.40		
Verizon Wireless	106	5202.106	Telephone	9857290107	07/01/20	40.01	70943	40.01
Water District No 1 of Johnson Co	101	5287.101	Water	6/23/20 Multiple	07/01/20	67.18	70944	464.13
Water District No 1 of Johnson Co	106	5287.106	Water	6/23/20 Multiple	07/01/20	311.55		
Water District No 1 of Johnson Co	220	5287.220	Water	6/23/20 Multiple	07/01/20	85.40		
WCA Waste Corporation	115	5272.115	Solid Waste Contract	990000673640	07/01/20	43,173.82	70945	43,173.82

KPERS	101	2040.101 KPERS Accrued Employee	6/16/2020	06/16/20	2,175.82	2,175.82
KPERS	101	2050.101 Insurance Withholding Payable	6/16/2020	06/16/20	70.97	70.97
KPERS	107	5123.107 KPERS City Contribution	6/16/2020	06/16/20	3,484.93	3,484.93
KP&F	101	2045.101 KP&F Employee Withholding Payab	6/16/2020	06/16/20	2,383.19	2,383.19
KP&F	101	2050.101 Insurance Withholding Payable	6/16/2020	06/16/20	187.36	187.36
KP&F	107	5131.107 KP&F City Contribution	6/16/2020	06/16/20	7,309.63	7,309.63
Miller Management Systems, LLC	101	5214.101 Other Contracted Services	Recurring EFT	06/20/20	1,855.00	1,855.00
Wex Bank	102	5302.102 Motor Fuels & Lubricants	6429 5/31/20	06/18/20	1,257.94	1,257.94
Wex Bank	102	5302.102 Motor Fuels & Lubricants	6/25/20 EFT	06/25/20	124.52	124.52
					<u>\$</u>	<u>728,173.76</u>

Item Number: Consent Agenda- II.-B.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Council Minutes June 15, 2020**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
☐ Council Minutes June 15, 2020

Type
Cover Memo

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, June 15, 2020 6:00 P.M.**

- | | | |
|--|---|--|
| <ul style="list-style-type: none">○ Mike Kelly, Mayor○ Trisha Brauer, Council Member○ Benjamin Dickens, Council Member○ Jan Faidley, Council Member○ Jennifer Hill, Council Member | <ul style="list-style-type: none">○ Jim Kelly, Council Member○ Tom Madigan, Council Member○ Claudia McCormack, Council Member○ Michael Rebne, Council Member | <ul style="list-style-type: none">○ Keith Moody, City Administrator○ Jennifer Jones-Lacy, Asst. Admin.○ Kelley Nielsen, City Clerk○ John Morris, Police Chief○ Donnie Scharff, Public Works Director |
|--|---|--|

Admin

Brauer
Hill

Finance

McCormack
Madigan

Safety

Rebne
Faidley

Public Works

Kelly
Dickens

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBR Hill was absent. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and City Attorney Steve Mauer.

Modification of Agenda

There were no modifications to the agenda.

I. Citizens Comments

There were no public comments.

II. Consent Agenda

- A. Appropriations Ordinance #952
- B. Council Minutes June 1, 2020

MOTION: CMBR REBNE MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS AMENDED. (MOTION CARRIED 7-0.)

III. Business from the Floor

A. Applications / Presentations

1. Proclamation - Elder Abuse Awareness Day

Mayor Kelly said he is proud of the accomplishments the City has made as a Community for All Ages. They are dedicated to make Roeland Park a great place to grow up, raise a family, retire, and everything in between. As a population they are living longer and there are issues that require their attention. He said it is up to everyone to maintain proper social structures, to be aware of signs of elder abuse, and to prevent that so that the City will be allowed to be a place where all Roeland Parkers can thrive.

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE ELDER ABUSE AWARENESS PROCLAMATION. (MOTION CARRIED 7-0.)

2. Sustainability Update

Mayor Kelly introduced Judy Hyde, Chair of the Sustainability Committee. Ms. Hyde reported on some of the recent actions by the committee started with their recommendation to the Governing Body for the emissions tracking software from Dynamhex. They allocated \$1,500 in support of the energy audit and to look for ways to promote this throughout the community. They also put \$1,000 towards landscaping of native plants around the *See Red Run* sculpture in R Park. Sustainability encourages native plant landscaping in the City wherever possible. Ms. Hyde also wanted the Council to know that they supported their no-spray vote and to opt for environmentally friendly products. Ms. Hyde said she was on a panel to enter into a contract for solar consulting services and made a recommendation to the Council who then voted to approve Evergy for installation of solar at City Hall, the Aquatic Center, and the Community center. Ms. Hyde was also a committee representative for the WCA Forum.

In recycling news, she said the committee is excited to have Ripple Glass back in Roeland Park, which is now in the Aldi's parking lot. On behalf of the Sustainability Committee members she wrote a thank you note to Aldi's in appreciation to their commitment to the environment and the community.

The environmental fair that was to be held jointly with the City of Mission had to be canceled due to COVID-19. They expect planning to resume when the community safety concerns ease.

Sustainability will also continue to support, promote, and follow Community for All Ages policies so the City can maintain their gold level status. The committee will continue to provide updates to the City.

For publicity and outreach, the committee will submit newspaper articles to the *Roeland Parker* as well as to updating the committee's Facebook page.

Additional items the committee is continuing to discuss are the City's complete streets, a potential dark sky initiative to combat light pollution, additional tree canopy maintenance, single-use plastics, and Climate Action KC proposals. They will prioritize their action goals and remain open to suggestions from Council and residents. Ms. Hyde said that currently their committee meetings are being held virtually.

Mayor Kelly said he was glad to hear that the Sustainability Committee is busy. He added that they take sustainability to heart in Roeland Park and he looks forward to continuing their work together.

IV. Mayor's Report

No report was given.

V. Workshop and Committee Reports

There were no reports given.

VI. Reports of City Liaisons

There were no reports given.

VII. Unfinished Business

There was no unfinished business discussed.

VIII. New Business

A. Approve Task Order for Sidewalk Extension Along Buena Vista

Mayor Kelly thanked everyone who has worked on the sidewalk extension along Buena Vista and also for their leadership. He said he has received additional comments from the City of Fairway who shares the street. They are willing to contribute financially if it is shown that the Roeland Park side is not feasible and that there will be funding through CARS. The feasibility will be addressed in task order at a cost of \$9,609.

CMBR Faidley said that it is good news about Fairway being willing to participate.

CMBR Rebne said the engineering proposal study will look at three different alternatives on the west side of Buena Vista. He said it did not seem clear which alternatives will be the ones they have discussed. He asked that if they did vote this forward, then what is the timeline for the CARS funding.

City Administrator Moody said the language included in the task order is intended to be vague but provide guidance what the options will look like but not specify an alignment. The description in the order is appropriate for where they but it also does not anticipate a stop sign warrant analysis and is only for sidewalk alignments and costs, and a rendering of the pros and costs of the alignments. The report is expected within 45 days. The construction work with Fairway could be incorporated into a 2022 CARS project.

CMBR Kelly asked about why there are two task orders as far as documentation. 1b of the task order for the sidewalk on 54 Street should it be 54th Terrace to Shawnee Mission Parkway. City Administrator Moody said it should be 53rd to Shawnee Mission Parkway. The other task order is from earlier discussions. CMBR Kelly said he thought 1b was an alternative. City Administrator Moody replied that Fairway asked for documentation that alignment on the west side is not feasible. Roeland Park needs to show them what the cost of alignment on west side is compared to a segment for the east side between 53rd and 54th terrace.

CMBR Madigan asked if this would separate the sidewalk to Einstein and then to 55th Street. City Administrator Moody said they expect it to be by segment on the west side so they have an idea of what it will cost.

Mayor Kelly asked that absent Fairway participating and if they are not able to secure CARS funding, where would an extension of \$51,000 fit in the current CIP? City Administrator Moody said they have not looked at options of shouldering the entire cost in 2022. Mayor Kelly said the reason he asked is a cost around \$10,000 is not insignificant especially if they are going to end up with an alternative that costs \$11,000, or

if they get information in the study that shows the sidewalk is feasible on the Roeland Park side, then they would be left to do the sidewalk on the west side at their own cost. He asked for the public and the Governing Body to consider a quarter cent sales tax to not only improve different City streets but also high priority sidewalks.

CMBR Faidley said her thinking was the west side did not make sense as it was cost prohibitive. She said she is torn on whether to spend the money, but acknowledged they need the information. She felt that Fairway was using this as a roadblock until they have the information.

CMBR Rebne echoed concerns of paying for a sidewalk at a time when revenues feel tenuous. He felt that it should be clear to residents the funding of the sidewalk. They also need to make clear this does not go without having asked Fairway to participate. He said they have met with Fairway several times and they are going as far as they are willing to at this moment. He said if they can fold this into CARS funding, then they would be getting help to pay for this. He added that the sidewalk is a longstanding desire the community has wanted for a long time.

CMBR Dickens said he has reservations of the cost of the study since it is all on them. He is interested in moving forward somewhat. He said it seems they have more interest from Fairway residents and did not see a lot from Roeland Park residents. If they keep going forward, they need to keep on Fairway about splitting the cost.

Mayor Kelly wanted to make it clear for the record that they are friends with Fairway. Both cities go out to bid on many things together and their cooperation is integral. He said he appreciates everything Mayor Hepperly and her council does and provided all due respect to the City of Fairway and their council.

CMBR Kelly reminded everyone this section of road was identified by the Bike-Pedestrian committee as the number one sidewalk to go in Roeland Park. He said it has been at the top of the list and talked about for many years. He said this will benefit residents from both cities. In 2017, they looked at this as strictly a Roeland Park issue, and stated it needs to get done.

CMBR Madigan asked if they are putting the sidewalk on the Fairway side can they only vote if they are going to share the cost. He said he talked to two of his physicians who have told him they do not like walking in the street and were in support of constructing a sidewalk but not for construction of a sidewalk in another city. He asked if the taxes from 27a, d, and c all go towards streets and sidewalks. Ms. Jones-Lacy said they are specifically for streets and sidewalks. 27a is for where they budget sidewalk repair and replacements. 27d is special infrastructure. 27c is for the community center. 27a & d can be used for streets. 27b no longer exists and is funneled into the General Fund. As a fund it does not exist on its own. They also could use General Fund resources for whatever they want. Currently they do transfer a portion to the special infrastructure fund every year but does not exist as a standalone. CMBR Madigan said the original ballot language included 27b. Ms. Jones-Lacy did say the ballot language states a half cent for streets and sidewalks (27a), general resources (General Fund), and the repair and purchase of the Skyline School, which is now operating as their Community Center (27b). The ballot language stated that once projects were completed monies would roll over to the General Fund and become a General Fund revenue for the City.

CMBR Rebne emphasized the importance of the BikeWalkKC plan and for carrying on building a sidewalk in Fairway and knowing they would contribute to sharing in a CARS project. Mayor Kelly said there is no guarantee when applying for CARS funding.

MOTION: CMBR REBNE MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE TASK ORDER FOR ENGINEERING SERVICES TO DEVELOP SIDEWALK ALIGNMENT OPTIONS ALONG BUENA VISTA FROM 53RD STREET TO SHAWNEE MISSION PARKWAY AND 55TH STREET. (MOTION CARRIED 7-0.)

IX. Ordinances and Resolutions

A. Resolution 679 Amending the Boulevard Apartments Development Agreement

Mayor Kelly said the bond issued for the Boulevard Apartments has retired and the owners requested to have it amended.

MOTION: CMBR KELLY MOVED AND CMBR MADIGAN SECONDED TO APPROVE RESOLUTION 679, AN AMENDMENT TO THE BOULEVARD APARTMENTS DEVELOPMENT AGREEMENT. (MOTION CARRIED 7-0)

X. Reports of City Officials

Police Chief Morris stated that a new court clerk started today.

CMBR Madigan asked if someone abstains on a vote, then would that abstention go with the majority. City Attorney Mauer said the abstention does not count at all and is as if a vote was never made.

XI. Adjourn

MOTION: CMBR KELLY MOVED AND CMBR DICKENS SECONDED TO ADJOURN. (MOTION CARRIED 7-0)
(Roeland Park City Council Meeting Adjourned at 6:40 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Applications/Presentations- A.-1.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/30/2020
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Presentation by Johnson County Health Department on COVID-19 Test Reporting and Contact Tracing**
Item Type: Presentation

Recommendation:

Informational, no action anticipated.

Details:

Elizabeth Holzschuh an epidemiologist with the Johnson County Department of Health and Environment will review the reporting process and contact tracing procedures being followed in Johnson County related to COVID-19.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- V.-A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/30/2020
Submitted By: Michael Rebne
Committee/Department: Community Engagement
Title: **Community Engagement – Michael Rebne**
Item Type: Report

Recommendation:

Informational, update provided by Michael Rebne council liaison. June minutes attached.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Community Engagement Minutes June 18, 2020	Cover Memo

June 19, 2020

Matt Heitman, Toan Nguyen, Melissa Dobbin, Michael Rebne, Tony Nichols

From Tony Nichols: I am new to the committee and not sure what the overall objective we are striving for, but I would like to see a calendar created for the remainder of 2020 and 2021. I know that could seem a long way out, but with a coherent map of where we want to go over the next year to 18 months we will be able to better plan the events.

Three events I would like to see us discuss:

- *R Park shelter grand opening. This could be some kind of concert or fall food festival, depending on completion date we could still have great weather. An outdoor art festival would be really great, but I don't think we are anywhere ready to put something that large together yet. With that project so closely tied to Gretchen and Ardie Davis, it would be nice to have an event at R Park within the next 2 years that is arts related.*

Tentative 9/19; Toan looking into a couple bands; Tony timeline update, Michael check budget, generator; Matt check on 47 Foodie Fest;

- *RPAC family night or grand opening. A free or nominal charge family night at the pool would be a great way to kick off the new summer season. I have run these before with a DJ or movie screen and always well attended.*

Early june; Tony has possible budget \$, Comm. eng. Provide people, start at 8:00? Day of event help; toan/melissa DJ connection

- *Potential expansion of the 4th of July event. The 4th of July event that the city helps facilitate with Fairway and Westwood could be expanded to offer food options and potentially some entertainment. This event is unique as it is a partnership between municipalities, but if the committee is willing to commit some funds and maybe some labor, I could work with Fairway's Parks and Recreation Director to spice the event up.*

Bands? Inflatables? 2021; Involvement of comm eng? Gauge buy-in from westwood and fairway--collaboration

- I don't know how much this committee wants to be involved with RPAC events, but I am also anticipating having a dog swim at the end of next summer. This event doesn't require a lot of work, but there is potential for community engagement and we could partner up with a shelter or animal related cause for the proceeds.

Sept. 2021, way to promote other things as well; Toan-Humane Society Greater KC

Libby: Halloween event. Maybe not seeking help but could engage with community.

Day to day engagement with FB page 'randomness'; trivia;

I am open to assisting whatever direction the committee wants to lead. I will advocate for our events to promote both community engagement and expose residents to the great park facilities and programs we have and hope to offer. We don't often get a chance to engage with our community on a large scale, this committee can help create and expand those opportunities.

Other Items:

- Voter to Voter
Matt is establishing our community engagement voter to voter team
- 47 Foodie Fest Collaboration
- Driveway neighborhood dinner parties

Item Number: Unfinished Business- VI.-A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/2/2020
Submitted By: Keith Moody
Committee/Department: Admin.
Title: Consider Changes to Sunflower Medical Building Exterior
Item Type: Other

Recommendation:

The finish material changes and changes to the south elevation are cosmetic in nature and subject to personal preference. Staff recommends each council person compare the materials on the submitted exterior finish sample boards as well as the renderings to arrive at their personal opinion on if they find the changes acceptable.

Details:

Attached are renderings of the approved exterior finishes for the Sunflower Medical Office Building. Also attached are renderings depicting:

1. A cement board faux wood (item 7 on legend) vs metal panel faux wood material used as an accent on the SW, SE and North elevation of the building.
2. A 2nd manufactured stone material (item 3A and 3B) proposed to replace some (the majority) of the silica stone material approved on each of the 4 elevations.

The final page of the proposed materials rendering shows a side by comparison of the south elevation (approved vs proposed). They would like to put the imaging room along the south wall. The revised southern elevation reflects fewer windows to avoid windows in the imaging room and shifts the outdoor break/relaxation area west.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
☐	Renderings- Approved Exterior Finish Materials	Cover Memo
☐	Renderings- Proposed Exterior Finish Materials and Southern Elevation Comparison	Cover Memo

9/13/2019 10:27:52 AM

PRELIMINARY,
NOT FOR
CONSTRUCTION,
RECORDING
PURPOSES, OR
IMPLEMENTATION
9/13/2019 10:27:52 AM

ACI
BOLAND
ARCHITECTS

1710 Wyandotte
Kansas City, MO 64108
T: 816.763.9600
ACI/Boland, Inc.
Kansas City | St. Louis
Licensee's Certificate of Authority Number:

CIVIL CONSULTANT
Renaissance Infrastructure Consulting
132 Abbie Ave
Kansas City, Kansas 66103
Licensee's Certificate of Authority Number:

Phone Number: 913-317-9500

STRUCTURAL CONSULTANT
Bob. D. Campbell
4338 Bellevue
Kansas City, Missouri
Licensee's Certificate of Authority Number:

Phone Number: 816-531-4144

MEP CONSULTANT
Smith & Boucher Engineers
25501 Valley Parkway, Suite 200
Olathe, Kansas
Licensee's Certificate of Authority Number:

Phone Number: 913-345-2127

LANDSCAPE CONSULTANT
Renaissance Infrastructure Consulting
132 Abbie Ave
Kansas City, Kansas 66103
Licensee's Certificate of Authority Number:

Phone Number: 913-317-9500

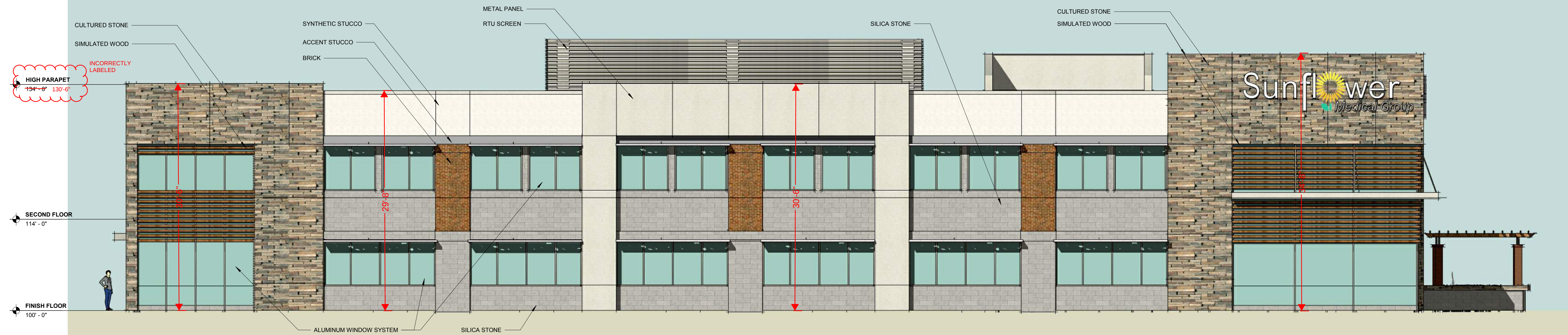
Sunflower MOB
Johnson & Roe Medical Office Building
Roe & Johnson Drive | Roeland Park, KS

Date 9/09/19
Job Number 3-19133
Drawn By BM
Checked By JS

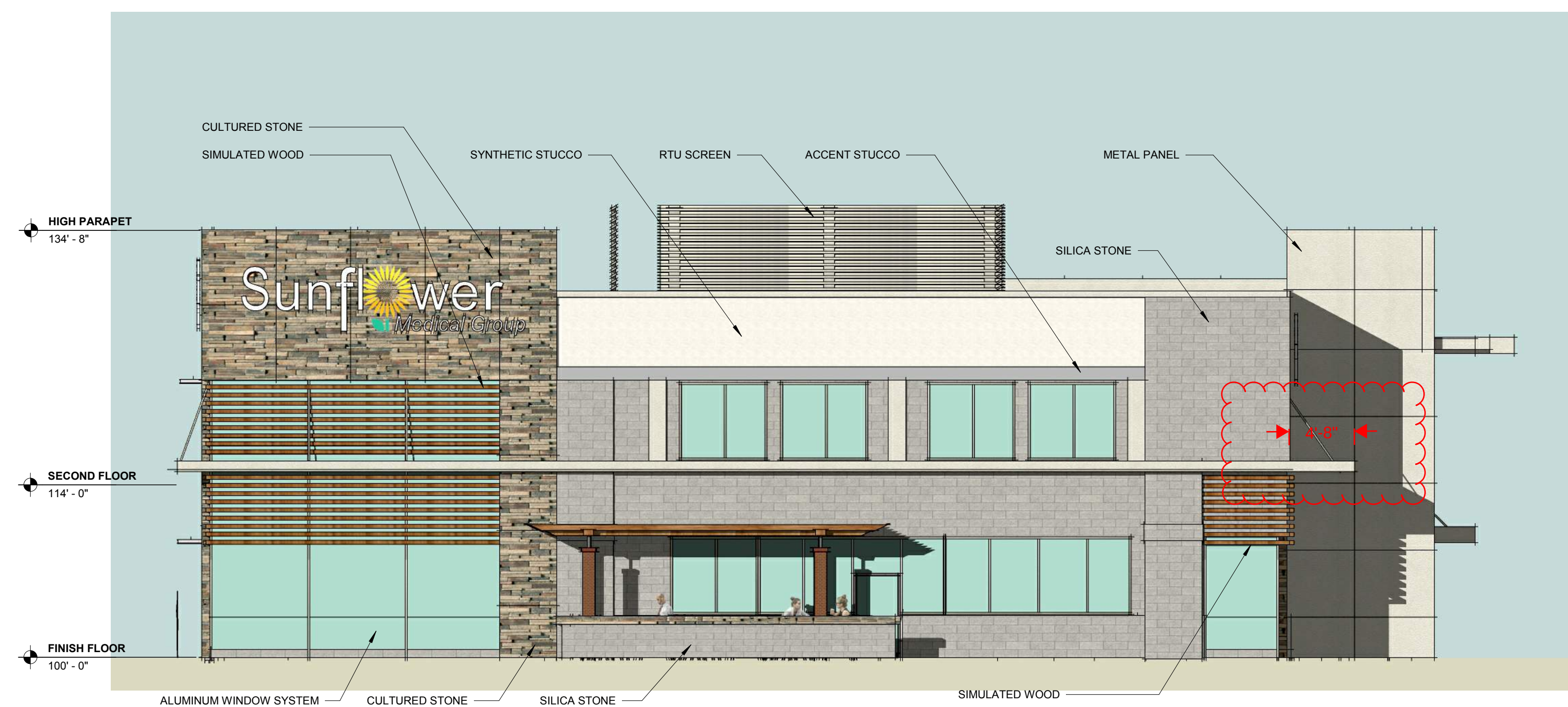
Revision
Number Date Description

A5.1

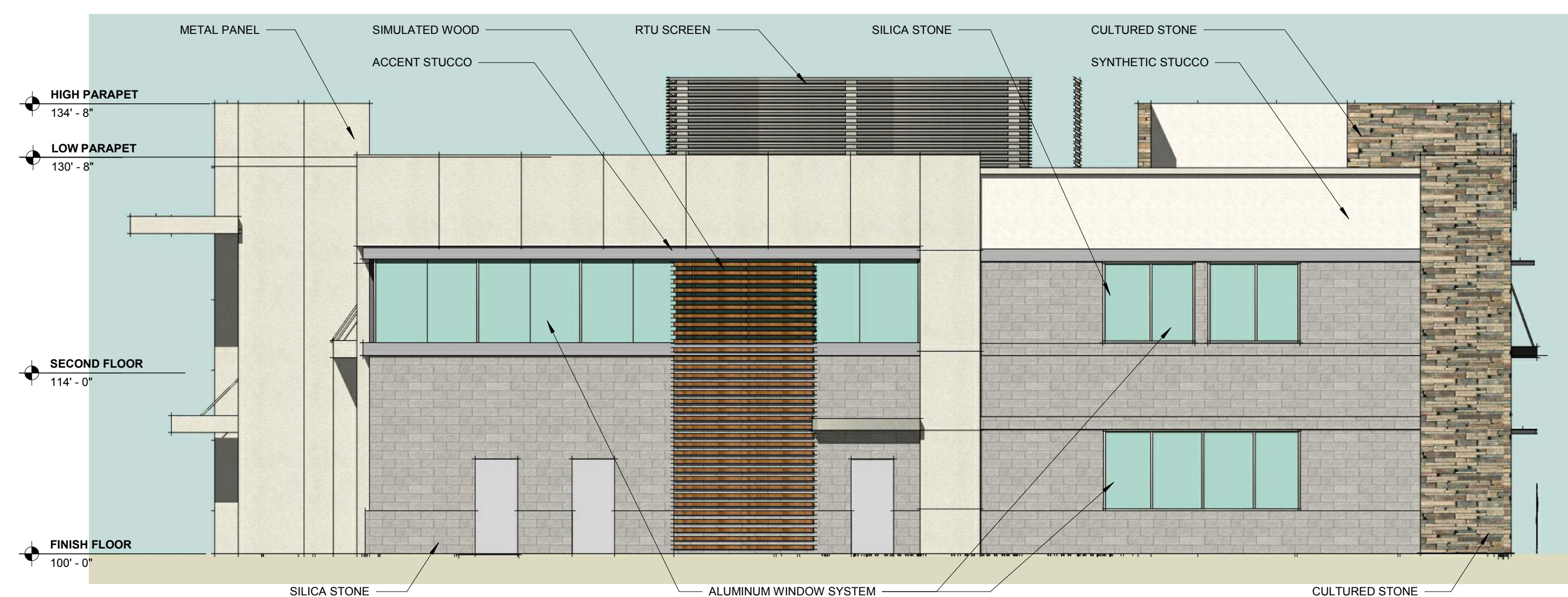
© 2019 ACI/BOLAND, Inc.
EXTERIOR ELEVATIONS



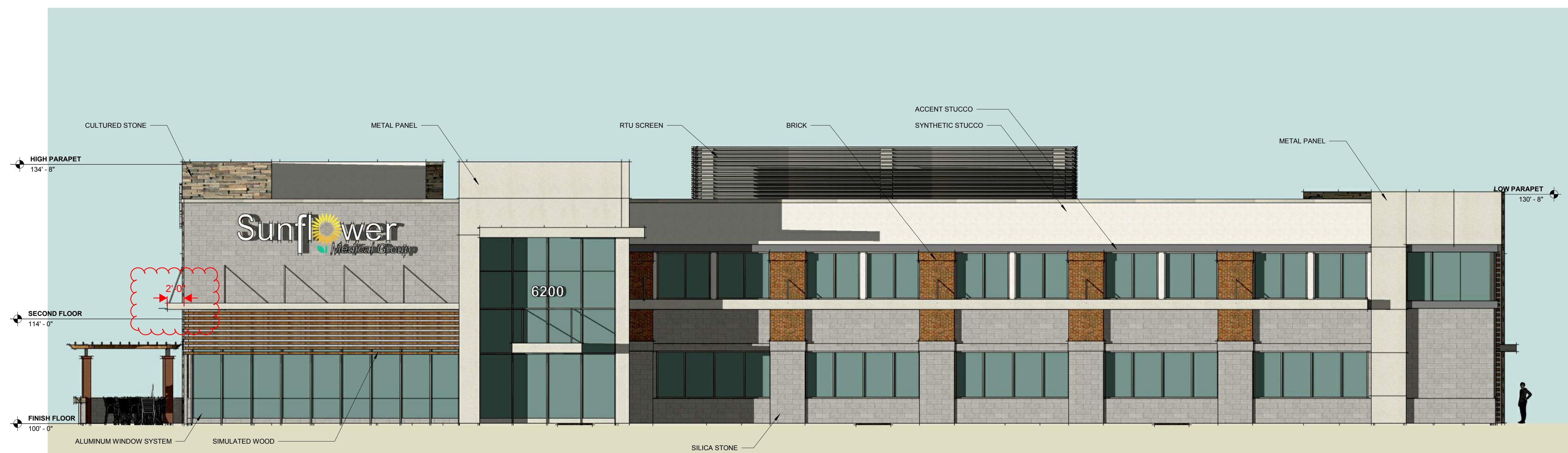
D6 WEST ELEVATION
1/8" = 1'-0"



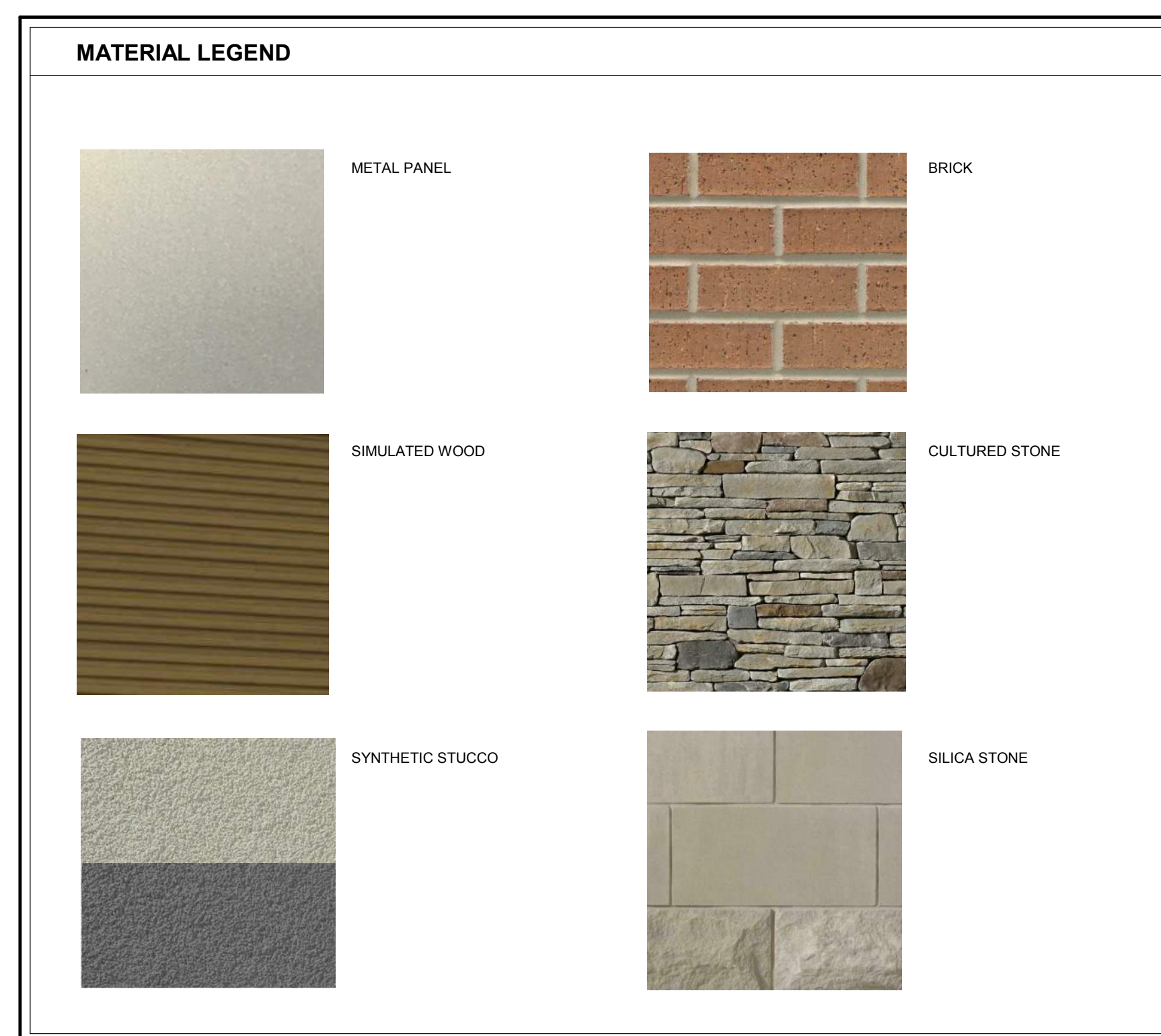
B6 SOUTH ELEVATION
1/8" = 1'-0"



B3 NORTH ELEVATION
1/8" = 1'-0"



A6 EAST ELEVATION
1/8" = 1'-0"





SUNFLOWER MOB

ROELAND PARK, KANSAS

EAST RENDERING

DATE
JUNE 15, 2020

NO.
1



It's about the Journey.



SUNFLOWER MOB

ROELAND PARK, KANSAS

WEST RENDERING

DATE
JUNE 15, 2020

NO.
2



It's about the Journey.



1 Brick
Unchanged



2A Silica Stone, Field
Unchanged

2B Silica Stone, Accent
Unchanged

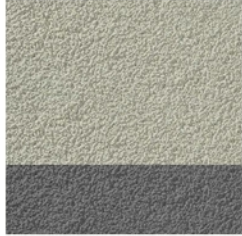


3A Manf Stone, Field
Formerly Silica Stone

3B Manf Stone, Accent
Formerly Silica Stone
**Product Changed From
Silica Stone for Increased
Durability*



4 Manf Ledge stone
Unchanged



5A Stucco, Field
Unchanged

5B Situcco, Accent
Unchanged



6 Metal Canopy &
Panel System
Unchanged



7 Simulated Wood on
Fiber Cement
Formerly on Metal
**Product Darker Than
Previously Submitted*

10 a.m.

SUNFLOWER MOB

ROELAND PARK, KANSAS

EAST ELEVATION

DATE
JUNE 15, 2020

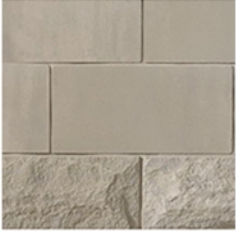
NO.
3



It's about the Journey.



1 Brick
Unchanged



2A Silica Stone, Field
Unchanged

2B Silica Stone, Accent
Unchanged



3A Manf Stone, Field
Formerly Silica Stone

3B Manf Stone, Accent
Formerly Silica Stone
***Product Changed From
Silica Stone for Increased
Durability**

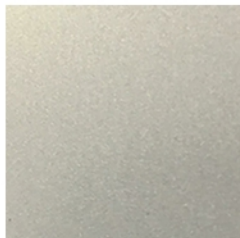


4 Manf LedgeStone
Unchanged



5A Stucco, Field
Unchanged

5B Situcco, Accent
Unchanged



6 Metal Canopy &
Panel System
Unchanged



7 Simulated Wood on
Fiber Cement
Formerly on Metal
***Product Darker Than
Previously Submitted**

2 p.m.

SUNFLOWER MOB

ROELAND PARK, KANSAS

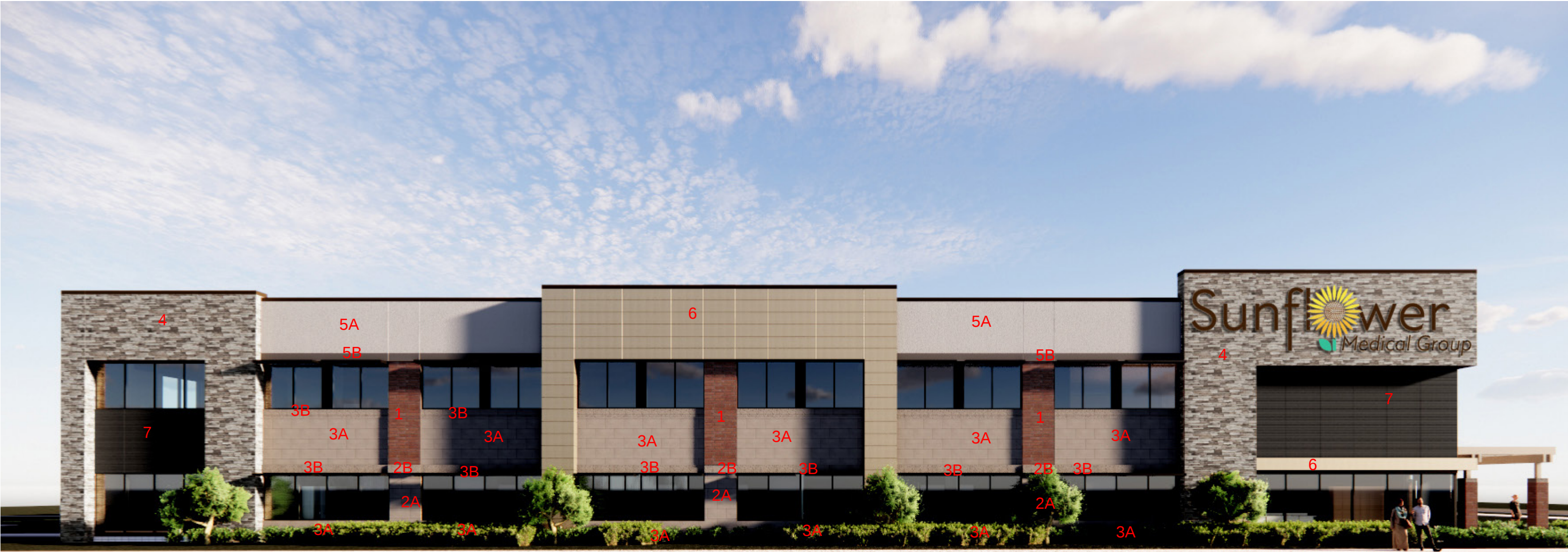
SOUTH ELEVATION

DATE
JUNE 15, 2020

NO.
4



It's about the Journey.

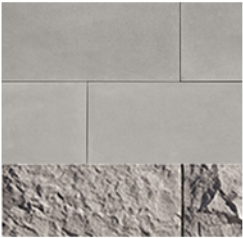


1 Brick
Unchanged



2A Silica Stone, Field
Unchanged

2B Silica Stone, Accent
Unchanged

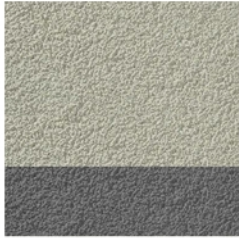


3A Manf Stone, Field
Formerly Silica Stone

3B Manf Stone, Accent
Formerly Silica Stone
**Product Changed From
Silica Stone for Increased
Durability*

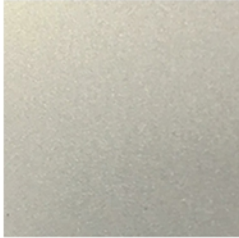


4 Manf LedgeStone
Unchanged



5A Stucco, Field
Unchanged

5B Situcco, Accent
Unchanged



6 Metal Canopy &
Panel System
Unchanged



7 Simulated Wood on
Fiber Cement
Formerly on Metal
**Product Darker Than
Previously Submitted*

6 p.m.

SUNFLOWER MOB

ROELAND PARK, KANSAS

WEST ELEVATION

DATE
JUNE 15, 2020

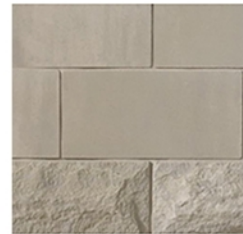
NO.
5



It's about the Journey.



1 Brick
Unchanged



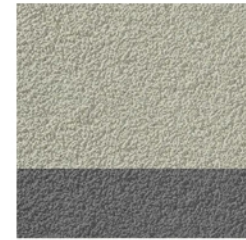
2A Silica Stone, Field
Unchanged
2B Silica Stone, Accent
Unchanged



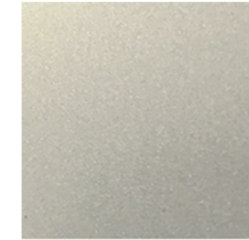
3A Manf Stone, Field
Formerly Silica Stone
3B Manf Stone, Accent
Formerly Silica Stone
***Product Changed From
Silica Stone for Increased
Durability**



4 Manf Ledge stone
Unchanged



5A Stucco, Field
Unchanged
5B Stucco, Accent
Unchanged



6 Metal Canopy &
Panel System
Unchanged



7 Simulated Wood on
Fiber Cement
Formerly on Metal
***Product Darker Than
Previously Submitted**

12 p.m.

SUNFLOWER MOB

ROELAND PARK, KANSAS

NORTH ELEVATION

DATE
JUNE 15, 2020

NO.
6



It's about the Journey.



Brick
Cload Ceramics
Cherokee Velour

Modular



Manufactured Stone
Cultured Stone
Southern LedgeStone
Echo Ridge



Simulated Wood
Nichiha
Bark



Silica Stone
Arriscraft
Monticeto-Renaissance

12x24 Satin (Field)

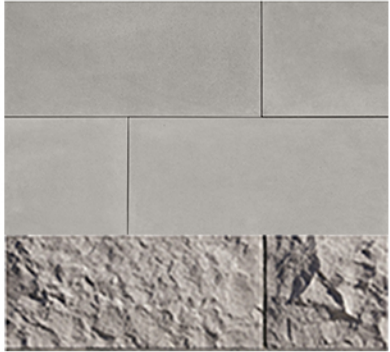
12x24 Rocked (Accent)



Synthetic Stucco
STO

Field

Accent



Manufactured Stone
Eldorado Stone
Longitude 24 - Silent Grey
12x24 Satin (Field)

Sierra Cut 24 - Zenith Grey
12x24 Rocked (Accent)

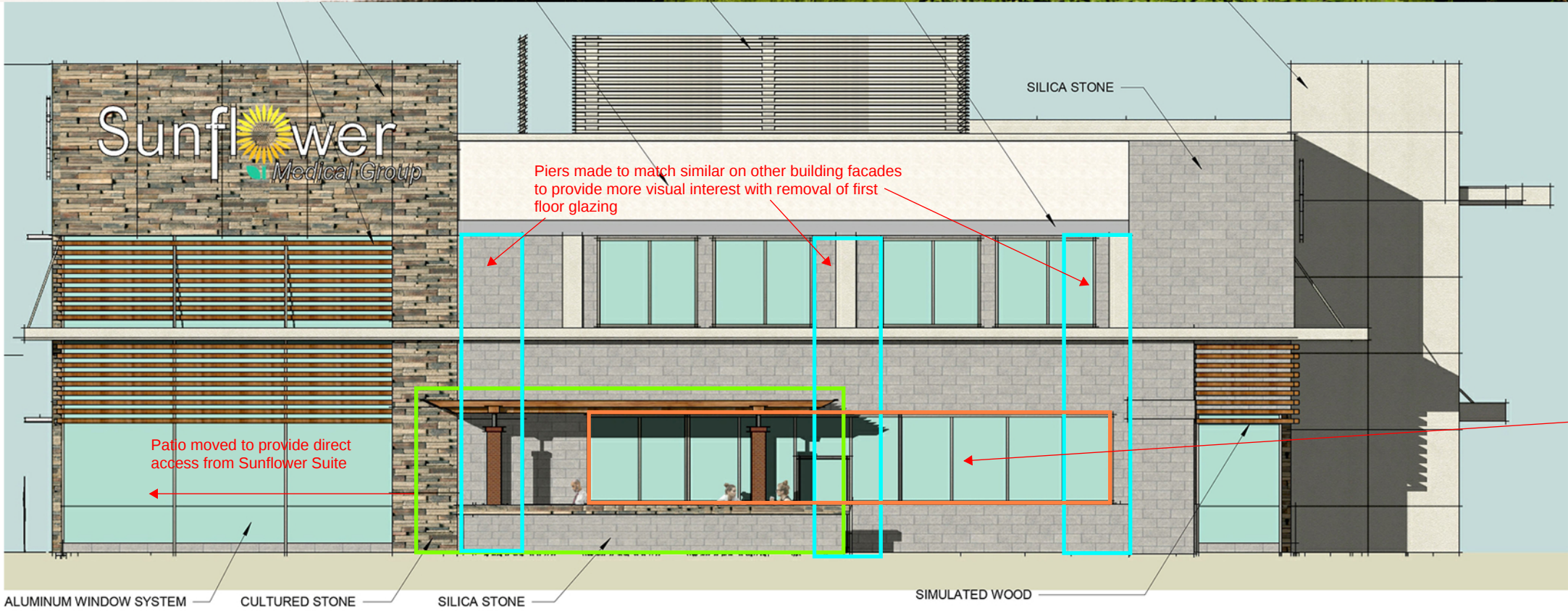


Metal
Champagne Mica



Advent Health Tenant Suite MRI, CT & Control Rooms beyond this wall.

CURRENT ELEVATION



Glazing removed to accommodate Advent Health tenant suite First Floor layout

ORIGINAL ELEVATION

Item Number: New Business- VII.-A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/15/2020
Submitted By: Keith Moody and Chief Morris
Committee/Department: Police Department
Title: **Establish Ad-Hoc Committee for Police Policy Review**
Item Type: Other

Recommendation:

Council has indicated preference for establishing an Ad-Hoc Committee to be engaged in the review and up date of Police Operating Policies. Diversity among members on the committee is recommended.

Details:

Historically the Roeland Park Police Operating Procedures have been developed and maintained in house. Periodic review and update of these policies is completed by staff. Engaging a diverse committee in the review and update process ensures policies reflect the interests of residents, business owners, elected officials, staff as well as the interests of minorities and a cross section of social economic backgrounds. Lexipol will facilitate the review and update process with the Ad-Hoc Committee. Chief Morris and I feel having a professional facilitator is essential to the success of a committee approach to the policy review.

The City's Ad-Hoc Committee policy is attached. It has a provision that no more than 2/3rds of a committee shall be made up of non-governing body members. For every 1 governing body person appointed, two non-governing body members can be appointed. If three governing body members are on the committee then there could be six non-governing body members.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount:

Line Item Code/Description:

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

 Ad-Hoc Committee Policy

Cover Memo

ORDINANCE NO. 930

**AN ORDINANCE RELATING TO THE ESTABLISHMENT OF AD HOC
COMMITTEES AND TASK GROUPS OF THE GOVERNING BODY; ADDING
ARTICLES 14 AND 15 TO CHAPTER I OF THE CODE OF THE CITY OF ROELAND
PARK, KANSAS; ADDING SECTIONS 1-1401, 1-1402, 1-1403, 1-1404, 1-1405, 1-1406, 1-
1407, 1-1501, 1-1502, 1-1503, 1-1504, 1-1505, 1-1506 AND 1-1507 TO THE CODE OF THE
CITY OF ROELAND PARK, KANSAS**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK,
KANSAS:

SECTION 1. Article 14 is hereby added to Chapter I of the Code of the City of Roeland Park, Kansas, and shall be titled "Ad Hoc Committees." Article 15 is hereby added to Chapter I of the Code of the City of Roeland Park, Kansas, and shall be titled "Task Groups."

SECTION 2. Section 1-1401 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1401. Purpose. Ad hoc committees shall be project- or subject-based. The duration of the committee shall be twelve months or until completion of the project or study of the subject.

SECTION 3. Section 1-1402 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1402. Creation and Establishment. Ad hoc committees shall be established by the Governing Body, with the approval of a majority vote at a City Council meeting. Ad hoc committees shall consist of up to four members of the Governing Body. If five or more of the Governing Body want to be on an ad hoc Committee, then the subject will be returned to a Governing Body workshop. In addition, City residents, Roeland Park business owners and members of the City Staff may be included on the committee; provided that non-Governing Body members shall not exceed 2/3 of the total committee membership. City residents and Roeland Park business owners desiring to become a member of an ad hoc committee must submit a volunteer application and shall be appointed by the Mayor and approved by a majority vote at a City Council meeting.

SECTION 4. Section 1-1403 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1403. Compensation. Members of ad hoc committees shall serve without compensation.

SECTION 5. Section 1-1404 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1404. Duties and Responsibilities. It shall be the duty of an ad hoc committee to review current uses and practices as they relate to the project or subject for which the committee was established. The committee shall report to the Governing Body from time to time. The committee may make recommendations to the Governing Body concerning policies in connection with the project or subject for which the committee was established, which may include actionable items for approval by the Governing Body at a City Council meeting. As deemed appropriate by the Governing Body, City Staff will support committee activities, either directly (as members of the committee) or indirectly.

SECTION 6. Section 1-1405 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1405. Advisors. The City Council may designate or employ, with or without compensation, such advisors to an ad hoc committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes for which the committee was established.

SECTION 7. Section 1-1406 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1406. Meetings, Rules and Regulations. The committee shall elect a Chair at its first meeting who shall preside over meetings and report to the City Council. The committee may elect a Vice Chair who shall assume the duties of Chair when the Chair is not available. The committee shall elect a Secretary to take minutes. The committee may adopt such rules and regulations as deemed necessary. Meetings of the committee shall be subject to the requirements of the Kansas Open Meetings Act.

SECTION 8. Section 1-1407 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1407. Code of Ethics. The Code of Ethics for Elective and Appointed Offices, as adopted pursuant to Charter Ordinance No. 29, and any amendments thereto, shall apply to the members of any ad hoc committee.

SECTION 9. Section 1-1501 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1501. Purpose. Task Groups shall be task- or topic-based. The duration of the task group shall be as long as needed to complete the work.

SECTION 10. Section 1-1502 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1502. Creation and Establishment. Task groups shall be established by the Governing Body, with the approval of the consensus of a majority of the Governing Body

members present at a Workshop meeting. Task groups shall consist of up to four members of the Governing Body.

SECTION 11. Section 1-1503 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1503. Compensation. Members of task groups shall serve without compensation.

SECTION 12. Section 1-1504 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1504. Duties and Responsibilities. It shall be the duty of a task group to review current uses and practices as they relate to the task or topic for which the task group was established. The task group shall report its findings to the Governing Body at a City Council or Workshop meeting upon the conclusion of its research. As deemed appropriate by the Governing Body, a task group may rely upon City Staff for information or resources.

SECTION 13. Section 1-1505 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1505. Advisors. The City Council may designate or employ, with or without compensation, such advisors to a task group as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes for which the task group was established.

SECTION 14. Section 1-1506 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1506. Meetings. Meetings of task groups shall be informal and no officers shall be established for task groups. No minutes of task group meetings shall be required. Meetings of the task group shall be subject to the requirements of the Kansas Open Meetings Act.

SECTION 15. Section 1-1507 is hereby added to the Code of the City of Roeland Park, Kansas and shall read as follows:

1-1507. Code of Ethics. The Code of Ethics for Elective and Appointed Offices, as adopted pursuant to Charter Ordinance No. 29, and any amendments thereto, shall apply to the members of any task group.

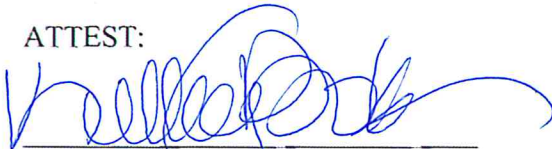
SECTION 16. This ordinance shall take effect upon its publication in the official City newspaper.

PASSED by the City Council this 20th day of June, 2016. APPROVED by the Mayor.



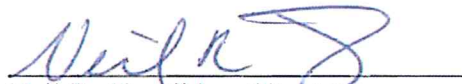
Joel Marquardt, Mayor

ATTEST:



Kelley Bohon, City Clerk

APPROVED AS TO FORM



Neil R. Shortlidge, City Attorney

Item Number: New Business- VII.-B.
Committee 7/6/2020
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 6/15/2020
Submitted By: Keith Moody and Chief Morris
Committee/Department: Police Department
Title: **Approve Lexipol Police Policy Review and Training Services**
Item Type: Agreement

Recommendation:

Approve agreement with Lexipol for policy review and training services.

Staff recommends engaging Lexipol to assist with the review and update of Police Department Operating Policies as well as providing facilitation services to the Ad Hoc Police Policy Review Committee.

Details:

Historically the Roeland Park Police Operating Procedures have been developed and maintained in house. Periodic review and update of these policies is completed by staff. Having an outside agency who specializes in police operating policies and procedures as well as training of staff on those policies and procedures will serve to advance the quality of these policies. The basic Lexipol service (basic services proposal attached) which paid through an annual fee would be \$5,144 after applying a 20% discount that Lexipol provides to Midwest Public Risk insurance pool members and a 25% subsidy provided by Midwest Public Risk for member agencies that subscribe to the service. This is a very reasonable fee for a service that assures an annual review and update to police operating procedures based upon law changes and recent court rulings. It also provides an automated system for continual training of staff on the city's adopted policies as well as a reporting capacity on that training to show what the City is doing to ensure officers are up to date on policies and procedures and that a culture which supports those policies is being fostered.

As a member of Midwest Public Risk the City also receives "safety credits" annually which can be used on any initiative that enhances safety and prevents loss. Currently our loss safety credits total \$8,831. The City will use a portion of these credits to pay for the first year of Lexipol's basic service fee. The discounts noted above as well as the safety credits will be available in

subsequent years as well. However the City is not obligated to continue subscribing to the service beyond the first year.

Council has indicated interest in establishing an Ad-Hoc Committee to administer the policy review process an approach welcomed by Chief Morris and I. Lexipol will provide expert professional facilitation to the committee during their review process through their Implementation Policy Tiers service menu (additional services proposal attached). This is a one time expense of \$15,989, where the balance of MPR safety credits of \$3,681 after using \$5,144 of those safety credits to pay the first year's basic service fee leaves the City with an out of pocket expense of \$12,302. This is an increase from what was originally submitted, reflecting some addition time that Lexipol will be dedicating to the Ad Hoc Police Policy Review Committee. This is a reasonable sum for professional facilitation that Chief Morris and I believe is essential to the success of a committee approach to the review of policy.

Financial Impact

Amount of Request: No actual Cost for Basic Service; \$12,302 for Implemental Service to Ad Hoc Committee	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Lexipol Service Agreement 7-1-20	Cover Memo
☐ Lexipol Basic Services Description	Cover Memo
☐ Lexipol Tiered Implementation Services Description	Cover Memo
☐ Lexipol Agency Numbers	Cover Memo



AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Roeland Park Police Department
Agency's Address: 4600 W 51st St Ste 100
Roeland Park, Kansas 66205

Attention: Chief John Morris

Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Attention: Jean Farmer

Effective Date:

(to be completed by Lexipol upon receipt of signed Agreement)

The Agreement for Use of Subscription Material is between Lexipol, LLC, a Delaware limited liability company ("**Lexipol**"), and the Agency identified above. The Agreement consists of (a) this cover sheet; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees) attached to this cover sheet, (c) **Exhibit B** (General Terms and Conditions) attached to this cover sheet, and (d) **Exhibit C** (Scope of Services) attached to this cover sheet. Capitalized terms that are used in Exhibit A and not defined therein shall have the respective meanings given to them in Exhibit B.

Agency	Lexipol
Signature: _____	Signature: _____
Print Name: _____	Print Name: <u>Van Holland</u>
Title: _____	Title: <u>Chief Financial Officer</u>
Date Signed: _____	Date Signed: _____

EXHIBIT A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

Lexipol Yearly Subscription
Policy Manual

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service (12 Months)	USD 8,574.00	20%	USD 1,715.00	USD 6,859.00
	Subscription Line Items Total			USD 1,715.00	USD 6,859.00
				USD 1,715.00	USD 6,859.00
Lexipol Yearly Subscription Policy Manual Discount:					USD 1,715.00
Lexipol Yearly Subscription Policy Manual TOTAL:					USD 6,859.00

Implementation services Tier 1-
Tier 5 and Group Integration

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Tier I Implementation & Tier II Implementation & Tier III Implementation & Tier IV Implementation & Tier V Implementation	USD 18,008.00	20%	USD 3,603.00	USD 14,405.00
1	Law Enforcement Standard Policy Cross-Reference	USD 1,980.00	20%	USD 396.00	USD 1,584.00
	One-Time Line Items Total			USD 3,999.00	USD 15,989.00
				USD 3,999.00	USD 15,989.00
Implementation services Tier 1-Tier 5 and Group Integration Discount:					USD 3,999.00
Implementation services Tier 1-Tier 5 and Group Integration TOTAL:					USD 15,989.00

*Law Enforcement pricing is based on 14 Law Enforcement Sworn Officers. Cross Reference Professional Services pricing is based on 200 pages.

*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.

Notes

*Lexipol will provide up to two hours of policy review training to members of the AdHoc Citizens Committee to address best practices for policy review

*Lexipol will also participate in AdHoc Citizen Committee policy review meetings at the request of Roeland Park PD

Discount Notes

20% MPR

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Definitions.** For purposes of this Agreement, each of the following terms will have the meaning indicated in this Section:

1.1 **Agency's Account.** "**Agency's Account**" means the account by which Agency accesses the Subscription Materials.

1.2 **Agreement.** "**Agreement**" means (a) the cover sheet to which these General Terms and Conditions are attached, (b) Exhibit A (Subscriptions and Services Being Purchased and Related Fees) attached to that cover sheet, (c) these General Terms and Conditions, and (d) Exhibit C (Scope of Services).

1.3 **Initial Term/Contract Year.** "**Initial Term**" means the twelve-month period commencing on the Effective Date and "**Contract Year**" means each twelve-month period commencing on each anniversary of the Effective Date, except as may otherwise be modified by Section 2.1 Term below.

1.4 **Derivative Work.** "**Derivative Work**" means a work that is based on the Subscription Material or any portion thereof, such as a revision, modification, abridgement, condensation, expansion, or any other form in which the Subscription Material or any portion thereof may be recast, transformed, or adapted. For purposes of this Agreement, a Derivative Work also includes any compilation that incorporates any portion of the Subscription Material. Further, "**Derivative Work**" includes any work considered a "derivative work" under United States copyright law.

1.5 **Effective Date.** "**Effective Date**" means the date specified on the cover sheet to which these General Terms and Conditions are attached.

1.6 **Subscription Materials.** "**Subscription Materials**" means the policy manuals, supplemental policy publications, daily training bulletins and other materials provided by Lexipol to Agency from time to time during the term of this Agreement under the subscriptions purchased by Agency as specified in Exhibit A.

2. **Term and Termination.**

2.1 **Term.** This Agreement is effective upon the execution and delivery of this Agreement by both Lexipol and Agency, and shall continue in effect until the expiration of the Initial Term; provided, however, that the term of this Agreement will automatically be extended for successive one-year periods thereafter (each a Contract Year), unless either party gives written notice to the other party to the contrary not less than thirty (30) days prior to the expiration of the Initial Term or the then current Contract Year, as the case may be. Notwithstanding the foregoing, however, this Agreement will be subject to termination as provided in Section 2.2 below.

2.2 **Termination.** This Agreement may be terminated by either party, effective immediately, (a) in the event that the other party fails to discharge any obligation or remedy any default under this Agreement for a period of more than thirty (30) calendar days after it has been given written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

2.3 **Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement, all of the rights granted to Agency by this Agreement to the subscriptions identified on Exhibit

A shall automatically terminate. The termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration. The right to terminate this Agreement pursuant to Section 2.2 above shall be in addition to, and not in lieu of, any other remedy, legal or equitable, to which the terminating party shall be entitled at law or in equity. The provisions of Sections 1 (Definitions), 4 (Copyright; Derivative Works; Lexipol's Ownership), 5 (Right to Use; Limitations on Use of Subscription Material and Derivative Works), 7 (Privacy Policy), 8 (Policy Adoption), 9 (Disclaimer of Liability), 10 (Limitation of Liability), 13 (Miscellaneous), and this Section 2.3 shall survive the expiration or termination of this Agreement for any reason whatsoever.

3. Subscription Fees, Etc.

3.1 Subscription Fee/Invoicing. Lexipol will invoice Agency at the commencement of the Subscription Service (Initial Term) and thirty (30) days prior to the date for each Contract Year (refer to 2.1 above). Agency will pay to Lexipol the subscription fee specified on Exhibit A within thirty (30) days following Agency's receipt of the invoice for such subscription and renewal fees. All invoices will be sent to Agency at the address for Agency specified on the cover sheet to which these General Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the cover sheet to which these General Terms and Conditions are attached. Lexipol reserves the right to increase pricing for subsequent Contract Years.

3.2 Taxes; Past Due Amounts. All amounts required to be paid under this Agreement, unless otherwise stated on Exhibit A, are exclusive of all taxes and similar fees now in force or enacted in the future imposed on the subscriptions purchased by Agency under this Agreement and/or delivery by Lexipol to Agency of Subscription Material, all of which Agency will be responsible for and will pay in full, except for taxes based on Lexipol's net income. In the event any amount owed by Agency is not paid when due, and such failure is not cured within ten (10) days after written notice thereof from Lexipol, then in addition to any other amount due, Agency shall pay a late payment charge on the overdue amount at a rate equal to the lower of (a) one percent (1%) per month, or (b) the highest rate permitted by applicable law.

4. Copyright; Derivative Works; Lexipol's Ownership. Agency acknowledges and agrees that the Subscription Material is a proprietary product of Lexipol, protected under U.S. copyright law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants Agency the right to prepare Derivative Works, except as limited by the terms of this agreement; provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works prepared by or for Agency, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove from any copies of the Subscription Material provided by Lexipol to Agency any copyright notice or other proprietary notice of Lexipol appearing thereon, and shall include such copyright and other notices at the appropriate place on each copy of the Subscription Material and each copy of any Derivative Work made by or for Agency, in any form.

5. Right to Use; Limitations on Use of Subscription Material and Derivative Works. Subject to the terms and conditions contained in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use, except as limited by the terms of this agreement the Subscription Material and any Derivative Works prepared by or for Agency, solely for the Agency's internal purposes. Agency will not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, display, in whole or in part, by any means or medium, electronic or mechanical, or by any information storage and retrieval system, any Subscription Material or any Derivative Work prepared by or for Agency other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any

Subscription Material or any Derivative Work prepared by or for Agency into or onto any third party knowledge, document, or other content management system or service without Lexipol's prior written consent. The foregoing does not, however, prohibit or restrict Agency from providing Subscription Material or Derivative Works prepared by or for Agency pursuant to an order from a court or other governmental agency or other legal process, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit or restrict Agency from displaying the adopted/approved final policy document on a publicly accessible website for official Agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 4 above.

6. Account Security. Agency is solely responsible for maintaining the confidentiality of Agency's user name(s) and password(s) and the security of Agency's Account. Agency will not permit access to Agency's Account, or use of Agency's user name(s) and/or password(s) by any person or entity other than authorized Agency personnel. Agency will immediately notify Lexipol in writing if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's Account or Agency's user name(s) and/or password(s).

7. Privacy Policy. Lexipol will hold all information Agency provides in confidence unless required to provide information in accordance with an order from a court or other governmental agency or other legal process such as a Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request. Lexipol will use commercially reasonable efforts to ensure the security of information provided by Agency. Lexipol's system also uses Secure Socket Layer (SSL) Protocol for browsers supported by Lexipol application(s). SSL encrypts information as it travels between the Agency and Lexipol. However, Agency acknowledges and agrees that Internet data transmission is not always 100% secure and Lexipol does not warrant or guaranty that information Agency transmits utilizing the Lexipol system or online platform is 100% secure.

Agency acknowledges that Lexipol may provide view-only access and summary information (including but not limited to, status of number of policies developed or in development, percentage of staff reviews of developed policies, and percentage of DTBs taken) to the Agency's affiliated Risk Management Authority, Insurance Pool or Group, or Sponsoring Association, if they are actively funding their member Agencies' Subscription Fees.

8. Policy Adoption. Agency hereby acknowledges and agrees that any and all policies and Daily Training Bulletins (DTBs) included in the Subscription Material provided by Lexipol have been individually reviewed, customized and adopted by Agency for use by Agency. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees or representatives shall be considered "policy makers" in any legal or other sense and that the chief executive of Agency will, for all purposes, be considered the "policy maker" with regard to each and every such policy and DTB.

9. Disclaimer of Liability. Agency acknowledges and agrees that Lexipol its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

10. Limitation of Liability. Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol for the use of the Subscription Materials under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.

11. Non-Transferability. The subscriptions and rights to use the Subscription Material granted by this Agreement are personal to Agency and Agency shall not assign or otherwise transfer the same to any other person or entity.

12. Confidentiality. From time to time during the term of this Agreement, either party may be required to disclose information to the other party that is marked "confidential" or the like, or that is of such a type that the confidentiality thereof is reasonably apparent ("Confidential Information"). The receiving party will: (a) limit disclosure of any Confidential Information of the other party to the receiving party's directors, officers, employees, agents and other representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the business relationship between the parties to which this Agreement relates, and only for that purpose; (b) advise its Representatives of the confidential nature of the Confidential Information and of the obligations set forth in this Agreement and require such Representatives to keep the Confidential Information confidential and to use it only as permitted by this Agreement; (c) keep all Confidential Information confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own confidential information; and (d) not disclose any Confidential Information received by it to any third party (except as otherwise provided for herein). Notwithstanding the foregoing, however, a party may disclose Confidential Information of the other party pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request, or Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, or similar method, provided that the party proposing to make any such disclosure will promptly notify, to the extent practicable, the other party in writing of such demand for disclosure so that the other party may, at its sole expense, seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information. Each party shall be responsible for any breach of this Section by any of such party's Representatives.

Miscellaneous.

13.1 Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

13.2 Entire Agreement. This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes any and all prior written and oral agreements and understandings with respect to the subject matter hereof, including without limitation any and all agreements and understandings pertaining to the use of the Subscription Materials by Agency. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.

13.3 Headings. The captions and other headings contained in this Agreement are for convenience only and shall not be considered a part of or affect the construction and interpretation of any provision of this Agreement.

13.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same document.

13.5 Amendment. No amendment, modification, or supplement to this Agreement shall be binding unless it is in writing and signed by the party sought to be bound thereby.

13.6 Attorneys' Fees. If any action is brought by either party to this Agreement against the other party regarding the subject matter hereof, the prevailing party shall be entitled to recover, in addition to any other relief granted, reasonable attorneys' fees and expenses of litigation.

13.7 General Interpretation. The language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person or entity.

13.8 Notices. Any notice required by this Agreement or given in connection with it, shall be in writing and shall be given by personal delivery, by certified mail, postage prepaid, or by recognized overnight delivery service to the appropriate party at the address of such party stated on the cover sheet to which these General Terms and Conditions are attached, or such other address as such party may indicate by a notice delivered to the other party in accordance with the terms of this Section. Alternatively, electronic mail or facsimile notice is acceptable when acknowledged by the receiving party.

13.9 Invalidity of Provisions. Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof. Further, if a court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, then the parties agree that the court should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

13.10 Waiver. Lexipol's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

End of General Terms and Conditions

EXHIBIT C

Scope of Services

Policy Manual

Legally defensible, up-to-date policies are the foundation for consistent, safe public safety operations and are key to lowering liability and risk. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Standard Policy Cross-Reference

Making the transition to Lexipol starts with understanding how your agency's current policy content compares with Lexipol's master policy content. Our Standard Policy Cross-Reference service provides a logical method to distinguishing between the two.

- Analysis of your existing policies and procedures to identify content similar to Lexipol's state specific master content, as well as content unique to your jurisdiction and not covered within the Lexipol manual
- Your existing policies returned with annotations and tips to integrate into the Lexipol master content
- One-on-one review with your agency to discuss the cross-reference report

Implementation Policy Tier I: High-Risk Policies

Benefit from our proven, systematic approach to implementing policies. Tier I represents about 20% of the manual, including foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

Implementation Policy Tier II: High-Liability Policies

Benefit from our proven, systematic approach to implementing policies. Tier II represents about 20% of the manual, including policies that relate to common day-to-day calls for service that have a higher level of potential liability. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

Implementation Policy Tier III: Daily Operations Policies

Benefit from our proven, systematic approach to implementing policies. Tier III represents about 20% of the manual, including policies needed for orderly daily operations of your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

Implementation Policy Tier IV: Defensibility Policies

Benefit from our proven, systematic approach to implementing policies. Tier IV represents about 20% of the manual, including policies essential to agency and agency member defensibility, including civil liability-related topics. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

Implementation Policy Tier V: Operational Consistency Policies

Benefit from our proven, systematic approach to implementing policies. Tier V represents about 20% of the manual, including policies needed to ensure operational consistency across your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.



SOLUTIONS PROPOSAL



PREPARED FOR: Roeland Park Police Department

Chief John Morris
emorris@roelandpark.org
(913) 677-3363

PREPARED BY:
Jean Farmer
jfarmer@lexipol.com
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www.lexipol.com

Executive Summary

Public safety agencies today face challenges of keeping personnel safe, reducing liability and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking agencies can struggle to keep up.

That is why Lexipol is pleased to present the Roeland Park Police Department with a proposal for a customized policy management, update and training solution.

Our program is designed to save you time and money while protecting your personnel. Our team of public safety lawyers and policy experts continually monitor national and Kansas-specific policy changes. We then use these updates to help provide the content and training your department needs to minimize risk and effectively serve your community.

AGENCY GOALS

The Roeland Park Police Department is looking for a way to access comprehensive policies to limit agency risk and enhance personnel safety. By using Lexipol, you will achieve peace of mind knowing your policies are up-to-date and legally defensible. The incorporated policy training component reinforces your staff's understanding of policies and provides individual training acknowledgement.

Once you have high-quality policies in place, you want to be sure your personnel use them. The Lexipol program offers online access to your agency's policies through a web-based platform and mobile app. This flexibility allows your personnel to easily reference policies and complete training in the field. Using Lexipol's program will provide the Roeland Park Police Department with:

- Policies that reflect up-to-date industry standards and best practices
- Content specific to the laws and practices of Kansas
- Daily scenario-based training that reinforces your agency's policies
- Timely updates in response to new legislation and case law

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for legally defensible policy content that was continually monitored and updated based on legislative changes. Since the company launch in 2003, Lexipol has grown to represent more than 3,000 public safety agencies across the United States.

Lexipol is the only company with public safety professionals, attorneys and subject matter experts working together to provide essential policies and policy management tools, from continuous updates to mobile access to daily training. Our legal and content development teams follow a rigorous multi-step process to evaluate content for new policies and policy updates, reviewing thousands of pieces of legislation each year.

Agencies that use our policy service have clear, effective policy manuals that reflect the true values and philosophy of their agency. Proven benefits of using the Lexipol system include reduced risk and cost associated with litigation, reduced time spent developing and maintaining policy, and an

increased ability to focus resources on other agency priorities. We look forward to working with the Roeland Park Police Department to realize these same benefits.

Scope of Services

Policy Manual

Legally defensible, up-to-date policies are the foundation for consistent, safe public safety operations and are key to lowering liability and risk. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

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Implementation Policy Tier V: Operational Consistency Policies

Benefit from our proven, systematic approach to implementing policies. Tier V represents about 20% of the manual, including policies needed to ensure operational consistency across your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.



IMPLEMENTATION POLICY TIERS

LAW ENFORCEMENT

Lexipol's Implementation Policy Tiers provide a proven, systematic approach to implementing policies. Each tier represents about 20% of the manual and includes one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively. Choose one or more tiers to jumpstart your new manual or combine all five for maximum efficiency.

TIER 1 - HIGH-RISK POLICIES

Foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents.

- Chief's Preface
- Code of Ethics
- Mission Statement
- Law Enforcement Authority
- Chief Executive Officer
- Oath of Office
- Policy Manual
- Organizational Structure and Responsibility
- Departmental Directives
- Emergency Management Plan
- Training
- Supervision Staffing Levels
- License to Carry a Firearm
- Retiree Concealed Firearms
- Accreditation/Certification Standards
- Budget Management
- Use of Force
- Use of Force Review Boards
- Handcuffing and Restraints
- Control Devices
- Conducted Energy Device
- Officer-Involved Shootings and Deaths
- Firearms
- Vehicle Pursuits
- Foot Pursuit Policy
- Officer Response to Calls
- Standards of Conduct
- Mandatory Employer Notification
- Off-Duty Law Enforcement Actions
- Crisis Response Unit
- Foreign Diplomatic and Consular Representatives
- Brady Information
- Reporting of Arrests, Convictions and Court Orders
- Personnel Complaints
- Employee Speech, Expression and Social Networking
- Line-of-Duty Deaths

TIER 2 - HIGH-LIABILITY POLICIES

Policies that relate to common day-to-day calls for service that have a higher level of potential liability.

- Domestic Violence
- Child Abuse
- Adult Abuse
- Discriminatory Harassment
- Missing Persons
- Public Alerts
- Victim and Witness Assistance
- Hate Crimes
- Report Preparation
- Registered Offender Information
- Major Incident Notification
- Death Investigation
- Identity Theft
- Private Person's Arrest
- Limited English Proficiency Services
- Communications with Persons with Disabilities
- Child and Dependent Adult Safety
- Bias-Based Policing
- Crime and Disaster Scene Integrity
- Criminal Organizations
- Suspicious Activity Reporting
- Investigation and Prosecution
- Sexual Assault Investigations
- Asset Forfeiture
- Informants
- Eyewitness Identification
- Unmanned Aerial System
- Crime Analysis
- Property Bureau
- Anti-Retaliation
- Drug- and Alcohol-Free Workplace
- Sick Leave
- Personnel Records
- Meal Periods and Breaks
- Payroll Records
- Overtime Compensation
- Work-Related Illness and Injury Reporting

TIER 3 - DAILY OPERATIONS POLICIES

Policies needed for orderly daily operations of your organization.

- Search and Seizure
- Part-Time Officers
- Reserve Officers
- Auxiliary Personnel
- Outside Agency Assistance
- Biological Samples
- Chaplains
- Service Animals
- Volunteers
- Native American Graves Protection and Repatriation
- Community Relations
- Patrol
- Briefing
- Ride-Alongs
- Hazardous Material Response
- Hostage and Barricade Incidents
- Response to Bomb Calls
- Rapid Response And Deployment
- Utility Service Emergencies
- Aircraft Accidents
- Field Training
- Air Support
- Contacts and Temporary Detentions
- Watch Commanders
- Public Recording of Law Enforcement Activity
- Bicycle Patrol Unit
- Medical Marijuana
- Medical Aid and Response
- First Amendment Assemblies
- Civil Disputes
- Traffic
- Traffic Collisions
- Traffic Collision Review Board
- Impaired Driving
- Warrant Service
- Operations Planning and Deconfliction
- Explorers

TIER 4 - DEFENSIBILITY POLICIES

Policies essential to agency and agency member defensibility, including civil liability-related topics.

- Anti-Reproductive Rights Crimes Reporting
- Police Facility Security
- Crisis Intervention Incidents
- Civil Commitments
- Citation Releases
- Immigration Violations
- Homeless Persons
- Service of Court Documents
- Vehicle Towing
- Vehicle Tow Hearings
- Traffic and Parking Citations
- Disabled Vehicles
- Department-Owned and Personal Property
- Personal Communication Devices
- Vehicle Maintenance
- Vehicle Use
- Cash Handling, Security and Management
- Personal Protective Equipment
- The Communications Center
- Records Bureau
- Records Maintenance and Release
- Protected Information
- Animal Control
- Jeanne Clery Campus Security Act
- Temporary Custody of Adults
- Temporary Custody of Juveniles
- Custody Searches
- Prison Rape Elimination
- Transporting Detainees
- Recruitment and Selection
- Performance Evaluations
- Special Assignments and Promotions
- Grievances
- Communicable Diseases
- Smoking and Tobacco Use
- Seat Belts
- Body Armor
- Fitness for Duty
- Performance History Audits
- Illness and Injury Prevention
- Fitness and Wellness

TIER 5 - OPERATIONAL CONSISTENCY POLICIES

Policies needed to ensure operational consistency across your organization.

- Electronic Mail
- Administrative Communications
- Information Technology Use
- Department Use of Social Media
- Media Relations
- Subpoenas and Court Appearances
- Public Safety Video Surveillance System
- Mobile Audio/Video
- Mobile Digital Computer Use
- Portable Audio/Video Recorders
- Automated License Plate Readers (ALPRs)
- Request for Change of Assignment
- Commendations and Awards
- Lactation Breaks
- Outside Employment and Outside Overtime
- Personal Appearance Standards
- Uniforms and Civilian Attire
- Conflict of Interest
- Badges, Patches and Identification
- Temporary Modified Duty Assignments
- Leave Benefits

LEXIPOL

62 LE Agencies in Kansas, a few in the KS City Area are:

Westwood PD

Wyandotte CO SO

Mission PD

Merriam PD

Johnson County Park PD

Leawood PD

Osage CO SO

Olathe P.D.

55 LE Agencies in MO, a few in the KS City Area in MO are:

North KS City PD

Riverside PD

Platte Woods PD

Pleasant Valley PD

Sugar Creek PD

Liberty PD

Platte CO SO

Belton PD

Raymore PD

Item Number: New Business- VII.-C.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 6/25/2020
Submitted By: Keith Moody
Committee/Department: Police Department
Title: **Approve Agreement for Work Release Program with Johnson County**
Item Type: Agreement

Recommendation:

The Municipal Judge and Police Chief recommend entering into an agreement with Johnson County for Roeland Park to participate in their work release program.

Details:

The attached agreement will allow the option for those incarcerated related to municipal offenses to participate in the County's Work Release Program. Doing so is beneficial to the City as it reduces the expense the City incurs for those incarcerated and is beneficial to the participants as it reduces disruption to their work schedule potentially avoiding lost wages. The program also provides transportation to work for those defendants that are not able to legally drive, thereby reducing illegal drivers on the road. The program also accepts defendants who are unemployed and will help them gain employment with the assistance of several full time staff members dedicated to that specific purpose.

The City Attorney has reviewed and approves the agreement as to form.

Financial Impact

Amount of Request: No additional expense.	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Work Release Agreement with JOCO	Cover Memo

**Agreement Authorizing Johnson County Department of Corrections to Admit Roeland Park,
Kansas Municipal Offenders as Inmates into the Work Release Program at the Johnson County
Adult Residential Center**

This Agreement is entered into on the 16th day of June, 2020 (“Effective Date”), between the City of Roeland Park, Kansas and the Johnson County Department of Corrections (JCDOC), as authorized by the Johnson County Manager.

RECITALS

- A. ROELAND PARK requests the authorization to place appropriate Roeland Park Municipal offenders into the County’s Work Release program located at the Adult Residential Center (ARC) in New Century, Kansas, at the end of their municipal sentences once they have served a period of time in the Johnson County Adult Detention Center (JCADC) or as an alternative to placement in the JCADC. This will allow the offenders to obtain or maintain employment in the community while still receiving consequences for their municipal court violations. Roeland Park recognizes that this type of placement is more conducive to the offender’s successful reintegration to the community and long-term success than placement in detention.
- B. The ARC presently has the capacity to house municipal inmates that meet the JCDOC eligibility criteria for the ARC work release program.
- C. Through County Resolution No. 063-12, the Board of County Commissioners for Johnson County, Kansas authorized the County Manager, based upon the recommendations of the Johnson County Director of Corrections, to enter into agreements with municipalities to accept municipal offenders into the ARC work release program.

NOW THEREFORE, in consideration of the mutual benefits to be derived from this Agreement, the City of Roeland Park and the Johnson County Department of Corrections and the Johnson County Manager agree as follows:

A. Placement into the ARC Work Release Program

- 1. Pursuant to the authority granted to the County Manager and subject to available capacity, the JCDOC agrees to accept into the ARC work release program ROELAND PARK municipal inmates, male or female, who are eligible for work release according to JCDOC work release eligibility criteria as established by the Director of Corrections. These offenders shall be residents of Johnson County who will be returning to Johnson County upon release.
- 2. JCDOC work release criteria shall be established with the intent to protect public safety and serve the public interest. Such criteria shall include criminal history, including any escapes or current warrants or detainers, prior incarceration behavior, employment requirements, citizenship/residency requirements, length of remaining sentence, and any other requirements

designed to ensure that participants successfully complete their work release participation and comply with state and federal law.

3. Upon notification from ROELAND PARK, JCDOC staff shall conduct an initial screening and determination of work release eligibility for each municipal inmate proposed to participate in the ARC work release program, the results of which shall be forwarded to the ARC Director for review.
4. JCDOC shall make the final determination as to whether each municipal inmate shall be accepted into the ARC work release program and shall at all times retain the right to reject or terminate any municipal inmate's participation in the program.
5. Johnson County inmates (sentenced by the 10th Judicial District Court) shall have priority over municipal inmates for admission into the ARC work release program.
6. Each ROELAND PARK inmate accepted into the JCDOC work release program shall be required to abide by JCDOC rules and regulations, as provided in a work release agreement to be executed by the ROELAND PARK inmate before his/her transfer to the ARC work release program.
7. Prior to or upon admission to the JCDOC work release program, ROELAND PARK Municipal Court will provide a custody notice to JCDOC staff that clearly sentences the ROELAND PARK offender to the custody of the JCDOC and provides authorization for JCDOC to place the inmate in the JCADC when necessary following a major violation of rules or law and authorize the JCADC to hold the inmate.
8. ROELAND PARK inmates will be sanctioned in the same manner as Johnson County work release inmates for any violation of ARC work release program rules or of the work release agreement. JCDOC will provide ROELAND PARK Municipal Court with copies of JCDOC disciplinary rules and sanctions. JCDOC staff will notify designated ROELAND PARK staff immediately upon any major rule infraction that will likely result in the inmate's removal from the JCDOC program.

B. Release or Removal from ARC Work Release Program

1. If a ROELAND PARK inmate fails to comply with the ARC work release program rules, he or she will be sanctioned in the same manner as county work release inmates.
2. If JCDOC determines that an ROELAND PARK inmate is not in compliance with the ARC work release program rules, has failed to obtain employment within a reasonable amount of time, has failed to maintain employment, and/or has become an unacceptable risk to public safety, JCDOC will place the inmate in the JCADC pending further municipal court action.
3. ROELAND PARK will be responsible for the cost of housing the ROELAND PARK inmate in the JCADC.
4. JCDOC will coordinate with ROELAND PARK regarding the appropriate release paperwork for those ROELAND PARK inmates who successfully complete the program. No ROELAND PARK inmate shall be released from the ARC work release program without proper authorization from the ROELAND PARK Municipal Court. The form and method of transmission of such authorization shall in all cases comply with such form and method that has been pre-determined by the parties.
5. JCDOC shall provide a brief discharge summary to the ROELAND PARK Municipal Court for each ROELAND PARK inmate who leaves the county program for whatever reason. The

summary shall describe the inmate's successful completion of his or her work release program or detail reason for his or her removal. The summary shall be provided within three business days of the notification to ROELAND PARK of removal or discharge.

C. Medical Needs

1. JCDOC shall provide basic nursing care on site for ROELAND PARK inmates. Costs of medications and all other medical, mental health, and dental services incurred by each ROELAND PARK inmate while in the ARC work release program shall be the responsibility of the inmate.
2. JCDOC shall be authorized to collect and keep a medical visit fee for each nurse visit from each ROELAND PARK inmate.

D. Food and Lodging

1. JCDOC shall provide each ROELAND PARK inmate in the ARC work release program three meals per day, the same as served to all residents at the ARC.
2. JCDOC shall provide each ROELAND PARK inmate in the ARC work release program adequate and clean residential housing, including bedding.
3. Each ROELAND PARK inmate shall be required to clean and care for his or her assigned living space and shall be required to complete other cleaning duties in facility common areas as directed.
4. Each ROELAND PARK inmate shall be responsible for providing his or her own personal clothes, as approved by JCDOC staff, while in the ARC work release program.
5. Each ROELAND PARK inmate shall be responsible for laundering his or her own personal clothes on site at the ARC.
6. JCDOC staff will provide ROELAND PARK with a list of allowable property and property that is considered contraband.

E. Cost for Work Release Program Participation

1. ROELAND PARK agrees to pay \$35.00 per day for each ROELAND PARK municipal offender that is participating in the JCDOC work release program. JCDOC will invoice ROELAND PARK for each previous month's charges by the 10th of the subsequent month. ROELAND PARK agrees to pay the invoice within 30 days following receipt of the invoice.

F. Administrative Provisions

1. This Agreement shall remain in full force and effect from its Effective Date and may be terminated, for any reason, by either party upon sixty (60) days' written notice to the other party.
2. The Director of the JCDOC shall have the authority to adopt rules and procedures for the administration of the participation of municipal inmates in the ARC work release program.
3. JCDOC and ROELAND PARK shall designate one email address and one staff telephone point of contact for communication regarding municipal inmates participating in the ARC work release program for the duration of this Agreement. Each party shall promptly notify the other of any changes in the designated email address and/or telephone number. The email address and/or telephone number for each party as of the date of this Agreement are:

JCDOC: Amy Rozelle

Email: amy.rozelle@jocogov.org

Telephone: 913-715-6318

ROELAND PARK: Judge Karen Torline

Email: Torlinelaw@gmail.com

Telephone: 913-677-3389 (clerk)

4. This Agreement is the entire agreement between the parties and may be modified or amended only by written agreement.
5. The provisions of the Agreement shall not be construed as providing an enforceable right to any third party.
6. ROELAND PARK neither assumes nor accepts any liability for the acts or failures to act, professionally or otherwise, of JCDOC, its agents, servants, or employees. JCDOC neither assumes nor accepts any liability for the acts or failures to act, professionally or otherwise, of ROELAND PARK or its agents, servants or employees.

JCDOC

Johnson County, Kansas

ROELAND PARK

Karen L. Torline, municipal court judge
City of Roeland Park, Kansas

Item Number: New Business- VII.-D.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/6/2020
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: Set Date of Public Budget Hearing for August 3, 2020
Item Type:

Recommendation:

To approve the publication of the 2021 Budget Hearing for August 3, 2020.

Details:

Attached is the Notice of Budget Hearing that we are legally required to publish in the Legal Record 10 days prior to the hearing date. Our hearing date is set for August 3rd, which is the date the budget is set to be adopted.

The current budget assumes a flat mill levy of 28.531 mills. Our total assessed valuation we received from the County Clerk's Office is \$96,868,724, which makes the value of 1 mill \$96,869 for the 2021 fiscal year.

Following publication the adopted mill levy may be lower than what is published, but it may not be higher without republishing. The mill levy must be approved by council and filed with the county clerk no later than 8/25/2020.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Notice of Budget Hearing	Cover Memo

NOTICE OF BUDGET HEARING

2021

The governing body of

Roeland Park

will meet on August 3, 2020 at 6:00 PM at Online and/or City Hall - 4600 W. 51st Street Roeland Park, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at www.roelandpark.org and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget Year for 2021		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate *
General	5,755,594	26.616	5,636,331	26.618	9,165,897	2,578,436	26.618
Debt Service	763,377	1.915	787,788	1.915	696,577	185,467	1.915
Library							
Aquatics Center Fund	506,232		92,278		595,349		
Special Highway	94,104		322,953				
Combined Street & Highway	1,419,271		2,263,038		2,137,869		
Community Center	186,847		257,071		1,043,954		
Special Infrastructure	550,493		2,926,618		1,119,819		
Building & Equipment Rese	212,450		153,394		1,683,514		
TIF 1: Wal-Mart/Bella Roe	204,319		1,740,000		1,094,037		
TDD 1: Price Chopper	11,138		20,000		763,205		
TDD 2: Lowes	5,729		7,389		329,447		
CID 1					3,055,655		
TIF 2D: City Hall/QT	475,743		386,500		300,718		
TIF 2C: Mission Bank	50,029		50,939				
TIF 3: The Rocks	1,848		1,000		980,326		
Property Owners Association	31,965		31,875		56,117		
Totals	10,269,139	28.531	14,677,174	28.533	23,022,484	2,763,903	28.533
Less: Transfers	1,553,765		1,476,812		1,287,897		
Net Expenditure	8,715,374		13,200,362		21,734,587		
Total Tax Levied	2,385,411		2,534,730		xxxxxxxxxxxxxxxx		
Assessed Valuation	83,607,289		88,833,845		96,868,724		
Outstanding Indebtedness, January 1,	2018		2019		2020		
G.O. Bonds	4,466,000		3,301,000		3,646,000		
Revenue Bonds	0		0		0		
Other	0		0		0		
Lease Purchase Principal	204,869		0		0		
Total	4,670,869		3,301,000		3,646,000		

*Tax rates are expressed in mills

City of Roeland Park
City Official Title: Finance Director

Item Number: Reports of City Officials:- X.-A.
Committee 7/6/2020
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 7/2/2020
Submitted By: Keith Moody
Committee/Department:
Title: **COVID 19 Update**
Item Type: Report

Recommendation:

Informational

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ COVID 19 Update	Cover Memo
☐ Governor Mask Requirement	Cover Memo

Memo

To: Governing Body

From: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen

RE: COVID-19 Update for the Period June 15th – June 30th



Below is a summary of activities that took place for the second half of June related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- As of June 30, 2020, Roeland Park is still in Phase 3 of the reopening plan. On June 22, 2020, Governor Kelly recommended staying in Phase 3 of the “Ad Astra” Plan.
- On Thursday, June 29, 2020, Governor Laura Kelly announced an upcoming executive order to mandate wearing masks in public spaces. The press release may be found [here](#). The mandate will go into effect starting Friday July 3, 2020.
- The County Commission met on Thursday, July 2nd to discuss whether the County will follow the Governor’s direction. The board ultimately voted to support these orders on a split vote 4-2 with one abstention.
- Per the Governor’s order City Staff will wear a mask while indoors; if staff are located in their own office and are not interacting with the public or fellow staff they are not required to wear a mask at those times. While outside staff will wear masks when not able to maintain 6’ of social distancing with fellow staff or the public.
- Roeland Park plans to use CARES Act funds to provide masks to residents and/or businesses in the city for their health and safety and to ensure compliance with Governor Kelly’s new order.
- The CDC has updated and expanded their list of people at risk of severe COVID-19 illness. More information can be found [here](#), or from the CDC’s [webpage](#).
- Various Johnson County services and offices have opened. A list of openings and hours may be found on the Johnson County [website](#).
- The Johnson County District Court [opened to the public](#) on June 22, 2020.

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- The Johnson County Library [opened to the public](#) on June 15, 2020.
 - Governor Kelly [announced](#) lifting of age restriction for driver's license renewal. All drivers under the age of 65 may renew their driver's license online.
 - On June 23, 2020, the Kansas Department of Revenue begins COVID-19 drive tests. For more information or to schedule an appointment, please visit their [website](#).
 - The State of Kansas requires those who visited certain states or locations self-quarantine for 14 days, per the [Department of Health and Environment](#). This applies to Kansas residents and those visiting Kansas:
 - Alabama
 - Arizona
 - Arkansas
 - Florida
 - Florida
 - South Carolina
 - Cruise ship and river cruise passengers
 - International travelers

Administration/Neighborhood Services

- City Hall staff is back in the office on their regular schedules. They are maintaining social distancing protocols.
- City Council meetings and workshops are continuing to be held online in a video-conference format.
- A representative from the Johnson County Health Department will present at the upcoming July 6 Council meeting to discuss contract tracing procedures.

Public Works

- Public Works is back to working the regular work schedule of 7am-3:30pm. Staff have continued to social distance and sanitize vehicles and equipment as well as high touch points within the public works facility. Staff have been working on asphalt patching, greenspace maintenance, parks maintenance items the past 2 weeks. The governor of Kansas is expected to sign an

executive order this week making it mandatory to wear masks in public settings. PW will modify their approach once these guidelines are in place. Staff will continue to provide the best services to the residents of Roeland Park that they can.

Police Department/Municipal Court

- After further discussions with the judge and prosecutor, the July 10th court will be further delayed and those cases will be pushed to either July 22nd or August 5th. Staff is researching opportunities to hold court virtually either through gotomeeting or another platform and hopes to go live with that when court resumes including the trials scheduled for July.

Aquatics Center

- The Aquatics Center will remain closed for the 2020 aquatics season upon a unanimous decision from the Council. Renovations of the Aquatics Center are still planned to occur on schedule.

Community Center and Parks & Recreation

- The Community Center has opened and maintained social distancing. The Fitness Room undergoes regular cleaning to ensure the health and safety of visitors. Additionally, some gym machines cannot be used, creating more space between visitors while they are working out.

EXECUTIVE ORDER NO. 20-52

Requiring individuals to wear masks or other face coverings in public

WHEREAS, securing the health, safety, and economic well-being of residents of the State of Kansas is this Administration's top priority;

WHEREAS, Kansas is facing a crisis-the pandemic and public health emergency of COVID-19-resulting in illness, quarantines, school closures, and temporary closure of businesses resulting in lost wages and financial hardship to Kansas citizens;

WHEREAS, the United States Departments of Health and Human Services declared a public health emergency for COVID-19 beginning January 27, 2020, with now more than 2,580,000 cases of the illness and more than 126,000 deaths as a result of the illness across the United States;

WHEREAS, the World Health Organization declared a pandemic on March 11, 2020;

WHEREAS, a State of Disaster Emergency was proclaimed for the State of Kansas on March 12, 2020;

WHEREAS, on March 13, 2020, the President of the United States declared the ongoing COVID-19 pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121-5207 (the "Stafford Act");

WHEREAS, on March 13, 2020, the President of the United States pursuant to Sections 201 and 301 of the National Emergencies Act, 50 U.S.C. § 1601, et seq. and consistent with Section 1135 of the Social Security Act, as amended (42 U.S.C. § 1320b-5), declared a national emergency that the COVID-19 outbreak in the United States constitutes a national emergency beginning March 1, 2020;

WHEREAS, as of this date, in Kansas there have been 14,990 reported positive cases of COVID-19 spread among 97 counties, including 272 deaths;

WHEREAS, after a steady trend of decreasing metrics, recent weeks have seen the numbers of COVID-19 cases, hospitalizations, and deaths spike in Kansas and across the nation;

WHEREAS, this worrying trend of increased COVID-19 spread is a danger to the health and safety of every Kansan and also presents a serious threat to reopening and reviving the Kansas economy;

WHEREAS, wearing a mask in public is the easiest and most effective way to protect each other and help keep our businesses open and our economy running;

WHEREAS, wearing a mask in public is not only safe and easy, it is necessary to avoid more restrictive local measures that could involve closing businesses, schools, organized youth sports, and other important activities;

WHEREAS, the State of Kansas must remain flexible to account for the evolving nature and scope of the unprecedented public health emergency posed by COVID-19, while also simultaneously safely, strategically, and incrementally reopening business and facilitating economic recovery and revitalization;

WHEREAS, for the aforementioned and other reasons, and in recognition and furtherance of my responsibility to provide for and ensure the health, safety, security, and welfare of the people of the State of Kansas, requiring that masks or other face coverings be worn in public spaces is necessary to promote and secure the safety and protection of the civilian population; and

WHEREAS, in these challenging times, this Administration will do whatever it can to avoid immediate dangers to the health, safety, and welfare of Kansans.

NOW, THEREFORE, pursuant to the authority vested in me as Governor of the State of Kansas, including the authority granted me by K.S.A 48-924 and K.S.A 48-925(b) and (c)(11), in order to ensure that Kansans can to help keep each other safe and keep our businesses open as we restore our economy, I hereby direct and order the following:

1. Effective at 12:01 a.m. on Friday, July 3, 2020, any person in Kansas shall cover their mouth and nose with a mask or other face covering when they are in the following situations:
 - a. Inside, or in line to enter, any indoor public space;
 - b. Obtaining services from the healthcare sector in settings, including but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank;¹
 - c. Waiting for or riding on public transportation or while in a taxi, private car service, or ride-sharing vehicle;
 - d. While outdoors in public spaces and unable to maintain a 6-foot distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.

¹ Unless directed otherwise by an employee or healthcare provider.

2. Also effective at 12:01 a.m. on Friday, July 3, 2020, all businesses or organizations in Kansas must require all employees, customers, visitors, members, or members of the public to wear a mask or other face covering when:
 - a. Employees are working in any space visited by customers or members of the public, regardless of whether anyone from the public is present at the time;
 - b. Employees are working in any space where food is prepared or packaged for sale or distribution to others;
 - c. Employees are working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities;
 - d. Customers, members, visitors, or members of the public are in a facility managed by the business or organization; or
 - e. Employees are in any room or enclosed area where other people (except for individuals who reside together) are present and are unable to maintain a 6-foot distance except for infrequent or incidental moments of closer proximity.
3. The following are exempt from wearing masks or other face coverings in the situations described in paragraphs 1 and 2:
 - a. Persons age five years or under—children age two years and under in particular should not wear a face covering because of the risk of suffocation;
 - b. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering—this includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
 - c. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
 - d. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
 - e. Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
 - f. Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided they maintain a 6-foot distance between individuals (not including individuals who reside together or are seated together) with only infrequent or incidental moments of closer proximity;

- g. Athletes who are engaged in an organized sports activity that allows athletes to maintain a 6-foot distance from others with only infrequent or incidental moments of closer proximity;
 - h. Persons who are engaged in an activity that a professional or recreational association, regulatory entity, medical association, or other public-health-oriented entity has determined cannot be safely conducted while wearing a mask or other face covering;
 - i. Persons engaged in an activity or event held or managed by the Kansas Legislature;
 - j. Persons engaged in a court-related proceeding held or managed by the Kansas Judiciary; and
 - k. Persons engaged in any lawful activity during which wearing a mask or other face covering is prohibited by law.
4. Definitions:
- a. "Mask or other face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is simply wrapped around the lower face. A mask or other face covering can be made of a variety of synthetic and natural fabrics, including cotton, silk, or linen. Ideally, a mask or other face covering has two or more layers. A mask or other face covering may be factory-made, sewn by hand, or can be improvised from household items such as scarfs, bandanas, t-shirts, sweatshirts, or towels.
 - b. "Public space" means any indoor or outdoor space or area that is open to the public; this does not include private residential property or private offices or workspaces that are not open to customers or public visitors.
5. Nothing in this order shall restrict, limit, or supersede the Secretary of Health and Environment's authority to make isolation, quarantine, or other orders restricting movement as necessary to respond to escalating or worsening conditions in any local jurisdiction.
6. Local governments retain authority to issue and enforce equally or more restrictive orders or provisions and retain any authority to issue or enforce isolation or quarantine orders or other orders as necessary to respond to escalating or worsening conditions in any local jurisdiction. Counties may also exercise authority granted by K.S.A. 48-925 as amended by 2020 Special Session House Bill 2016, Sec. 33.
7. As currently permitted pursuant to state law, the Attorney General, county attorneys, and district attorneys enforcing this order should use their discretion and consider the totality of the circumstances as they determine appropriate enforcement actions.

8. In order to more accurately track and assess statewide status of COVID-19 cases, private labs conducting testing for COVID-19 shall report both positive and negative tests to the Kansas Department of Health and Environment.
9. The Four Tribes of Kansas (Iowa Tribe, Kickapoo Nation, Prairie Band Potawatomie Nation, and Sac & Fox Nation) retain any authority to regulate through their respective tribal councils for the health and welfare of their population.
10. This order should be read in conjunction with other executive orders responding to the COVID-19 pandemic that are still in effect and supersedes any contrary provisions of previous orders.

This document shall be filed with the Secretary of State as Executive Order No. 20-52. It shall become effective as of 12:01 a.m. on July 3, 2020, and remain in force until rescinded or until the statewide State of Disaster Emergency extended by House Bill 2016 enacted during the June 2020 special session relating to COVID-19 expires, whichever is earlier. This order may be extended or modified as circumstances dictate.

THE GOVERNOR'S OFFICE

BY THE GOVERNOR _____

DATED _____

Secretary of State

Assistant Secretary of State

Roeland Park Reopening Plan – as of 7/3/2020

Milestone	Phase 1.5	Phase Two	Phase Three	Phase Four
Estimated Date Range	May 18	May 22	TBD based on gating criteria - no sooner than June 8	TBD based on gating criteria- no sooner than July 6
Gatherings	Mass Gathering Limit 10	Mass Gathering Limit 15	Mass Gathering Limit 45	No restrictions
Wearing Masks	Recommended	Recommended	Required inside of public places and outside when 6' social distancing cannot be maintained	Recommended
Public Facilities and Meetings	- All City Facilities Remain Closed to the Public - City Meetings Continue Virtually - No In-Person Court Dates - No Outside Reservations or Non-Essential Events in City Facilities	- All City Facilities Remain Closed to the Public - City Meetings Continue Virtually - No In-Person Court Dates - No Outside Reservations or Non-Essential Events in City Facilities	- City Facilities Open to the Public - In-Person City Meetings Resume if Appropriate - No In-Person Court Dates - No Outside Reservations or Non-Essential Events in City Facilities	- No restrictions - In-Person Court Dates Resume July 10; patrons will be required to wear a mask while attending court
Work	- City Hall Staff Return to Work with Sanitation and Distancing Protocols - Vulnerable Employees Return to Work Handled on a Case- by- Case Basis - Public Works Staggered Shifts with Distancing resumes 5/4 - City Travel Restriction and Personal Travel Reporting Requirement to HR Remains	- All Staff Back to Work on Normal Schedule Unless Given ADA or FMLA Accommodation - City Travel Restriction and Personal Travel Reporting Requirement to HR Remains	- All Staff Back to Work on Normal Schedule Unless Given ADA or FMLA Accommodation - City Travel Restriction and Personal Travel Reporting Requirement to HR Remains	- All Staff Back to Work on Normal Schedule Unless Given ADA or FMLA Accommodation - City Travel Restriction and Personal Travel Reporting Requirement Lifted
Protective Measures	Protective barriers installed; social distancing required; employees encouraged but not required to wear masks when working in close proximity to others; floor markers installed for public waiting in line	Protective barriers installed; social distancing required; employees encouraged but not required to wear masks when working in close proximity to others; floor markers installed for public waiting in line	Protective barriers installed; social distancing required; employees encouraged but not required to wear masks when working in close proximity to others; floor markers installed for public waiting in line; public encouraged to wear masks inside of public facilities	Protective barriers installed; social distancing required; employees encouraged but not required to wear masks when working in close proximity to others; floor markers installed for public waiting in line; public encouraged to wear masks inside of public facilities

Roeland Park Parks and Recreation Reopening Plan – as of 7/3/2020

Milestone	Phase 1.5	Phase Two	Phase Three	Phase Four
Estimated Date Range	May 18	May 22nd	TBD based on gating criteria – no sooner than June 8	TBD based on gating criteria – no sooner than July 6
Gatherings	Mass Gathering Limit 10	Mass Gathering Limit 15	Mass Gathering Limit 45	No restrictions
Wearing Masks	Recommended	Recommended	Required inside of public places and outside when 6' social distancing cannot be maintained	Recommended
Roeland Park Community Center	Closed	- Open with restrictions on community room occupancy – June 1st - Fitness Center open with occupancy restrictions – June 1st	- Open with restrictions on community room occupancy. - Fitness Center open with occupancy restrictions.	Open following recommended guidelines.
Playgrounds and Sport Courts	- Playgrounds closed - Non-contact outdoor sports courts open	- Playgrounds closed - Non-contact outdoor sports courts open	- Playgrounds open with guidelines - Non-contact outdoor sports courts open	- Playgrounds open following recommended guidelines. - Non-contact outdoor sports courts open following recommended guidelines.
Nall Park Restrooms	Closed	Closed	Open for season	Open for season
Roeland Park Aquatic Center	Closed for the 2020 Season	Closed for the 2020 Season	Closed for the 2020 Season	Closed for the 2020 Season