

GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall - 4600 W 51st St
Tuesday, July 5, 2016 6:00 PM

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| <ul style="list-style-type: none">• Joel Marquardt, Mayor• Erin Thompson, Council Member• Becky Fast, Council Member• Michael Poppa, Council Member• Ryan Kellerman, Council Member | <ul style="list-style-type: none">• Tim Janssen, Council Member• Teresa Kelly, Council Member• Sheri McNeil, Council Member• Michael Rhoades, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Bohon, City Clerk• John Morris, Police Chief• Jose Leon, Public Works Director |
|---|---|---|

Admin

Poppa

Fast

Finance

Kelly

Janssen

Safety

Thompson

Rhoades

Public Works

Kellerman

McNeil

I. APPROVAL OF MINUTES

- A. April 11, 2016
- B. April 18, 2016
- C. May 2, 2016
- D. May 9, 2016

II. DISCUSSION ITEMS:

- 1. I move that the Governing Body recess into executive session under the attorney/client privilege exception to the Open Meetings Act in order to receive legal advice concerning sign regulations, with the open meeting to resume in this room at _____.
- 2. Discussion of Change in Election Dates (est. time 30 min.)
- 3. Parks Committee Bench Selection (est. time 5 min.)
- 4. BZA Committee Appointment (est. time 5 min.)
- 5. Leaf Pick Up Contracts Westwood and Westwood Hills (est. time 5 min.)
- 6. Direction Needed on Citizen Survey Topics Unique to Roeland Park (est. time 20 min.)
- 7. Code Enforcement Activity (est. time 10 min.)

III. NON-ACTION ITEMS:

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee

of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: APPROVAL OF MINUTES- I.-A.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: April 11, 2016
Item Type:

Recommendation:

Details:

ATTACHMENTS:

Description	Type
April 11, 2016	Cover Memo

GOVERNING BODY WORKSHOP AGENDA
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Kellerman

CMBR Fast called the meeting to order noting that CMBR Rhoades was absent.

I. MINUTES

II. DISCUSSION ITEMS:

1. Presentation on 2016 Single Family Cost of Living Comparisons

City Administrator Moody began his presentation stating that in 2013, the state of Kansas made significant changes to the income tax rates. It began as a two-step process of reducing the mortgage interest and property taxes paid from 100 percent to 65 percent to 50 deductible from taxable income. Mr. Moody provided a comparison chart that reflected what other families pay in other cities for their taxes. Of note, on average, taxes make up 72 percent of a family's costs. Kansas communities serviced by regional water and sewer authorities generally had lower costs for those services. Kansas also has the lowest gas and electric rates by comparison. The results have shown that cities have a minor influence in the costs to a family. Electric and natural costs increased for Kansas while Missouri saw a decreased cost. The average sales tax from each community, which now includes the special sales taxes such as TDD, CID and NID, accounted for some of the tax increases as well. On average costs increase \$185 per household between the years of 2011 and 2013.

CMBR Fast thanked Mr. Moody for such an extensive report. City Administrator Moody thanked Ms. Jones-Lacy who helped with gathering the data and said he truly appreciates the difficulty in converting the data into a format that allows it to be dynamic and easily read.

Public Comments:

Mike Hickey (5008 Howe) Mr. Hickey said the Council has the ability to raise the City sales tax 1/8th of a percent versus another mill levy increase as those that live outside the City use its services and purchase goods and everyone benefits from the improvements and should share in their cost.

2. Review and Preliminary Approval to CIP and Equipment Replacement Schedule

Public Comments:

Tom Madigan (5316 W. 49th Terrace) Mr. Madigan said one of the strategic planning goals was to create a long-term financial plan to diversify revenue supporting economic growth. He said City Administrator Moody and Ms. Jones-Lacy have taken a giant step towards this and thanked them both for their effort in compiling the colossal amount of information and converting to graphs for better understanding. He said he appreciates City Administrator Moody's input and the transparency he has given. He also suggested a question and answer section on the City's website.

The Roeland Park: Capital Improvement Plan - 10 Year- Draft was presented to the Governing Body. City Administrator Moody explained the report and the criteria used in the scoring system for prioritizing projects. The report is broken out by department, projects to be completed, dates and costs, and funding type. Mr. Moody said he prefers to borrow money rather than leasing equipment. He also added that they have not vetted or assessed the City's ability to pay for equipment and projects yet as this is the next step.

In looking at the chart Mr. Moody noted that the City's portion is how much the City has come up with include bonds, but does not include TIF funds. He added that STP and CARS programs have been consistent funding sources, but added that if the state continues to shrink its budget CARS quite possibly be affected. He advised to get as many projects done while the money is still available. He also mentioned other sources of income to help with projects such as selling land, TIF resources, and the reimbursement from Commerce Bank.

Mr. Moody said the total for projects and equipment anticipated in the CIP total is \$19,406,000. This includes the \$9 million Roe Boulevard project, a couple of CARS projects and the purchase of a new public works facility. He noted that spending this amount of money in five years, even if they can afford it, is very ambitious and extremely difficult to accomplish for a city the size of Roeland Park.

City Administrator Moody then reviewed the major projects that need to be done. The \$9 million Roe Boulevard project is estimated to cost the City \$1 million with \$500,000 paid from bond proceeds and the remaining \$500,000 paid with either the sale of land and/or TIF proceeds. The bulk of the funding is expected from STP funds and CARS money. He said this will be a huge accomplishment for Roeland Park. Mr. Moody added that the project is on MARC's website and encouraged Councilmembers to submit their comments in support of the project.

CMBR Kelly thanked City Administrator Moody for making such a plan which acts as a roadmap to base future decisions.

CMBR Janssen asked as bonds are paid off and expired, what happens to the money that would have been allocated towards the bonds. Ms. Jones-Lacy said they are part of the debt service fund, unless they are appropriated for something else.

There was a brief discussion about restrooms and shelters at R Park, their funding and also grants for the tennis courts. CMBR Fast submitted a proposal with anticipation that funding would be provided by monies that have been going towards the R Park bond after it is paid off.

City Administrator Moody said tennis courts score better on the prioritization list since it is an existing item and also a maintenance item. New structures such as restrooms and shelters typically do not score as well because they are new structures and planned for future years.

CMBR Kellerman asked about the scoring of the streets in the City and CMBR Poppa wanted to know if they take into account bond issues. City Administrator Moody said street projects that are stormwater related are scheduled for improvements in 2017 and 2018. These will be in residential areas where reconstructing streets should not have to acquire temporary construction easements because they will be putting back what they are taking out. He said that Public Works Director Leon has a master plan for the sidewalks that he is working on and will be presented at a later time.

City Administrator Moody asked for a consensus from the Governing Body that this is a sensible plan and to allow him to continue to streamline the numbers and determine if this can be afforded.

CMBR Kellerman asked about the extension of the interlocal agreement with Johnson County regarding the pool. City Administrator Moody said he did not foresee any changes even though the pool was financed through Johnson County and is scheduled to be paid off. Ms. Jones-Lacy said the county has indicated they would like to continue their relationship with Roeland Park, but the cost structure may change once the loan is paid. She also added that they will be meeting to discuss what that plan might look like.

CMBR Fast said she would like to see the priority of streets in relation to CARS funding, especially if that goes away, what the City can afford to do without bonding.

Public Works Director Leon commented that with the scoring system if a project is eligible to receive grant funding, then the priority increased such as those with CARS projects. He said there is no guarantee of that 50 percent funding, especially when they're doing multiple projects. Mr. Leon also added that being a small city their projects tend to be smaller, and they're more lenient towards the City. However, these proposed projects are of a larger magnitude than what is normal for Roeland Park.

3. Review of Future General Obligation Debt Analysis

City Administrator Moody said the information is the same as the last Workshop. The proposal is for \$2 million in General Obligation bonds issued every three years starting in 2018. This assumes that the debt service mill levy remains at its current level, a straight line method of amortization, and a four percent interest rate on the bonds. He believes the 20-year maturity appropriately matches to the length of life for the improvements that they are helping to fund. Mr. Moody feels this is sustainable for the City to continue to issue at least \$2 million in GO bonds every three years going forward without raising the debt service portion of the mill levy. This also reflects a two percent increase in assessed value annually, which is half of the 15-year average. Mr. Moody recommended that there should be a policy adopted by the Council that reflects the parameters taken in this approach so that future members will understand the intent, as this will also help create consistency in future planning.

CMBR McNeil and CMBR Fast expressed concerns regarding borrowing and accumulating debt that the City might not be able to afford to pay.

City Administrator Moody said a final decision does not need to be made until 2017 on whether to take the bond.

Public Comment:

Linda Fell: Ms. Fell expressed a strong objection to funding a project like the Roe Boulevard improvements for 20 years as it won't last 10 years.

City Administrator Moody said it is not uncommon to fund a street reconstruction project over a 20-year. He said he didn't disagree with Ms. Fell's statement, but said maintenance is always required more periodically than 20 years.

Public Works Director Leon commented that Roe Boulevard was last reconstructed in 1993 and is planned for another reconstruction in 2020, at which time they will be adding a pedestrian access throughout all of Roe Boulevard and enhance other pedestrian features. He said some work was done in 2006 when there was curb work patching and general maintenance. This year his team will be doing routine and preventative maintenance on streets such as crack seal and thin overlay.

CMBR Thompson said she sees an advantage to the plan of knowing how much will be available to spend and how much debt they will have each year. She also said they don't need to borrow if they don't need it. She said this is a good approach.

City Administrator Moody said the first five years of the CIP as presented relies upon being able to come up with fund matches for STP and CARS, but will have their financial advisor put together what the cumulative amount is that's available and will circulate that to the Governing Body.

4. Review Proposed 2017 Pay Schedule

City Administrator Moody presented the pay scale with pay levels. Also attached was a survey through Mid-America Regional Council that shows Roeland Park and over 20 comparable cities. The proposal is to bring City salaries more

in line with the average and is proposed to go into effect January 1, 2017. Currently the Administrative Assistant's position is less than what the proposed minimum would be.

CMBR Fast asked for Police Chief Morris' opinion on the salaries for his department. Chief Morris said he thinks City Administrator Moody's approach is wonderful.

The Governing Body agreed to move this to the Consent Agenda for approval at the April 18, 2016 City Council Meeting.

5. Review Proposed 2017 Employee Benefits Package

Ms. Jones-Lacy provided an update plan back noting that insurance providers are proposing a one to seven percent increase, while dental and vision premiums will remain the same.

The Governing Body was in agreement to continue with the plan currently in place.

6. 2016 Tree Planting and Landscape Plan

Public Works Director Leon said his department challenged themselves to come up with a tree planting plan for the City and City Tree Forester Carl Wisdom has been working to identify places for beautification around the City.

Carl Wisdom provided an overview of the types of plantings that will be done at City Hall, an area that he noted has been neglected. He also said R Park has scheduled tree plantings. A Swamp White Oak will be dedicated on Arbor Day to Dan Johnson, a previous forester for the City from 2000 to 2009, who passed away earlier this year. A plaque will also be added to the site. Landscaping will also be done at Granada Park as well as the islands at Juniper and Sycamore. In his PowerPoint presentation he showed a more detailed layout with the various plantings to be added.

Public Works Director Leon said he was seeking an agreement from the Governing Body to move ahead with the landscaping plan.

Mayor Marquardt thanked everyone for prioritizing this item. He inquired whether TIF-2 funds would be available to help pay for the trees, to which City Administrator Moody will research. Mayor Marquardt also asked that Public Works check with the R Park committee before planting in the park.

Public Works Director Leon talked with his department about beautification and landscaping in the City. He also reached out to the county horticulturalist to help come up with landscaping plans for the Community Center. He said his team has re-stained the Community Center gazebo and will be planting around it to bring more attention to it. Mr. Leon said they will be moving away from mulch and using rock. While this is more expensive up front, it won't be an item that needs to be done every year. He also said they have installed handicap access swings at Nall Park and R Park that were purchased by the Parks Committee and that 99 percent of the amenities are installed at R Park.

III. NON- ACTION ITEMS

CMBR Kelly said they have postponed their quarterly community forum until August or September as there will be a May community forum to present the budget. The forum at the end of summer will be an open house format with reports from the advisory committees. She will notify everyone when a date has been finalized.

IV. ADJOURN

CMBF adjourned the meeting.

Item Number: APPROVAL OF MINUTES- I.-B.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: April 18, 2016
Item Type:

Recommendation:

Details:

ATTACHMENTS:

Description	Type
April 11, 20168	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
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4600 W 51st Street, Roeland Park, KS 66205
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CMBR Fast called the meeting to order and noted that CMBR Kellerman was absent

I. MINUTES

II. DISCUSSION ITEMS:

1. CBC Presentation on Old Pool Site Development Options

Jason Glasrud with CBC Real Estate Group presented concepts for the Old Pool site. He was joined by Jared Hagedorn of Generator Studio Architects, who has been an integral part in helping CBC put a form on the concepts presented. Mr. Glasrud said CBC has been working since December 2015 to determine potential redevelopment scenarios for the site at 4800 Roe. Their work has been governed by the following principles:

- Looking at dynamic and attractive adaptive reuses for the site. A focus on the non-traditional, yet distinctive with an eye towards filling gaps in community goods and services, particularly with regards to fine dining and drinking establishments.
- Looking for what is going to be a local and regional attraction so that its use brings people to Roeland Park and creates a new destination.
- Looking for a sales tax generator for the City.
- Can the redevelopment of the site pay for the relocation of the Public Works facility through the proceeds of a land sale.

Mr. Glasrud has met with the ad hoc development committee and the team has narrowed their focus to three distinct redevelopment concepts. Mr. Glasrud reviewed the dimensions of the site and the topography of the land. He said that in all three scenarios the use of TIF monies would be used to shore up the existing cave wall by building a portal wall to seal the quarry area and to fill the voids within the rock structure with fly ash to stabilize the site. This plan would enable development on the upper service area and allow for development adjacent to the cave wall.

The first plan presented was an extreme sports complex in the lower level 1.92 acres. This could include zip lines, an aerial challenge obstacle course, a rock climbing wall, and a cross fit training speed course. He noted that this type of venue is suitable due to the topography of the land. CBC has reached out to different owners who operate these venues and have found a party that is interested in learning more about the site and they've toured the site twice within the past month. For the upper level of the site he has included 25,000 square feet of restaurant and retail property, and a conference center.

Mr. Glasrud felt Roeland Park is an ideal spot for such a venture as it is easily accessible and there are no other such venues in Johnson County.

The second plan was an amphitheater paired with restaurant and retail. This scenario intends to take maximum advantage of the natural environment. Generator Studios provided the designs of how this would be built into the rock face. The site would also include a skate rink and 22,000 square feet of restaurant/retail.

The third plan is to bring in a national chain hotel coupled with restaurant and retail and the entertainment sports complex on the lower level.

Mr. Glasrud provided economic assumptions that included anticipated costs for sale of ground, construction costs and where TIF dollars would be applied. He said he envisions this site as a likely retail location, but the City has not been considered a destination point in the past, so land prices may not generate as much. The financial plan does include the construction of a new Public Works facility for \$750,000. The challenge will be to find a new suitable space comparable to its current location.

Mayor Marquardt asked if there has been interest in a hotel. Generator Studios has spoken with several chains and there are some that have shown interest. If it is the will of the Governing Body, then they will schedule those discussions. Mayor Marquardt also asked if it was possible to have in the contract that if the site is not successful to remediate anything that might happen to the site as that would help the City re-lease or reuse in the future. Mr. Glasrud felt that was reasonable with a requirement of time parameters.

City Administrator Moody added that the site options provide versatility of what can occur as far as retail, restaurant, hotel and they should help support each other with the recreation area. There is also a time limit on the use of TIF funds. He added that this is ideal for a community improvement district (CID). He said they were asking the Governing Body if these are good ideas and if they feel comfortable moving forward with stabilizing the cave site. \$450,000 would be spent to fill the voids and make it stable. He also asked how they want to move forward with marketing the property.

Mr. Glasrud recommends going ahead with stabilizing the caves now as it allows for more flexibility to maintain the maximum amount of the area on the surface and will make it easier to market.

CMBR Thompson said the committee has been pleased with the work done by CBC and would like to have an agreement from the Council to let them market the property.

CMBR Fast questioned if Roeland Park can support skating and zip lines when surrounding cities are beginning to build those elements. Mr. Glasrud said he would like to know what the strong preference is of the Governing Body, so not having to spend time further developing a scenario if it is not needed.

Jerry Johnson from Shafer, Kline & Warren, has worked to try to determine site costs as that is a major part of the project. As they go forward with layouts, the numbers can be refined. Mr. Glasrud wants to continue working to try to tighten up the numbers on the cost of shoring up the walls of the caves.

CMBR Poppa thanked him for his presentation. Asked CMBR Fast if there could be a consensus on the three questions presented by the development committee.

CMBR Fast asked for and received a consensus to the committee's questions that the uses reflected in the development concepts are supported by the Governing Body; they are supportive of moving forward with stabilizing the old caves portion of the site; and they wish to move forward with CBC in the marketing of the site.

The Governing Body thanked Mr. Glasrud for his presentation.

City Administrator Moody said they will develop with SKW a scope of services and specifications for the stabilization of the cave walls. Also the agreement for marketing services between the City and CBC, both of which will come to Council for approval.

2. 1st Quarter Safety Statistics
3. Discussion of Change in Election Dates
4. Ordinance Formalizing Workshop Procedures
5. 2015 STP/CARS Project & Roe Blvd Intersection Improvement.

Mayor Marquardt recommended, and everyone agreed, to move Items 2 through 5 to New Business on the April 18, 2016 City Council agenda for discussion.

III. ADJOURN

CMBR Fast adjourned the meeting at 6:55 p.m.

Item Number: APPROVAL OF MINUTES- I.-C.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: May 2, 2016
Item Type:

Recommendation:

Details:

ATTACHMENTS:

Description	Type
May 2, 2016	Cover Memo

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, May 2, 2016 6:00 P.M.

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CMBR Fast called the meeting to order and noted that CMBR Kellerman was absent

I. MINUTES

II. DISCUSSION ITEMS

1. Branding – Benedictine

City Administrator Moody said that the agreement with Benedictine College for branding services as well as the Citizen Survey is attached to the agenda. He said the agreement is fairly detailed and hopefully clarifies items brought up during the review of the branding proposal. The agreement has been reviewed and approved by the City Attorney.

Mr. Clay Johnston from Benedictine College will present a minimum of three, maximum of five recommendations from the branding committee for the Council to decide on.

City Administrator Moody reviewed Section 6, the final approval process. The Branding committee and the consultant will make a recommendation to the City for final approval. The Council may request revisions as they deem appropriate.

CMBR Fast said she felt there was no decision-making being done by the Council and would prefer to do away with the branding committee and have it presented to the Workshop for the Governing Body committee members to decide. She added that historically, the Governing Body does better when they have more input rather than less.

CMBR Kelly recommended a language change to Section 1, Phase 3, where each member of the elected body would provide a list of three people to participate in in-depth interviews that will play a “key” role in the Roeland Park brand.

There was a consensus to reword the language that this will play a “relevant” role in determining the Roeland Park brand rather than a “key” role.

The Committee then discussed how their choices of three people would be made, whether they were residents of the City or what their connection to Roeland Park is and those that the Council would think has valuable information to give a broader scope of opinion on the process. CMBR Poppa said this is an opportunity to also engage residents who may not already be outspoken at Council meetings and to give them an opportunity to voice their opinions to be heard for the survey.

There was a consensus that each ward would be represented.

Timeline:

November 14 - winning design chosen

November 21 - Branding Committee and consultant will present their report and implementation plan at the Governing Body Workshop, along with preferred logo tagline.

December 19 - Adoption of the new City brand.

Further discussions of the branding process will be held at the May 16 Council meeting.

2. Ordinance Formalizing Workshop Procedures

Ms. Jones-Lacy presented the proposed ordinance that would adopt the procedures that the Council has implemented as a pilot program for the Governing Body Workshop.

CMBR Poppa said he received no feedback from the Council since the last meeting with regard to any suggested changes. He also clarified that the meeting dates would be 1st and 3rd Mondays for Workshop meetings and the 3rd Monday would be City Council meeting. Also a TBD date for the 2nd Monday if needed.

Ms. Jones-Lacy spoke with City Attorney Shortlidge about adding the tentative date, who said calling an additional meeting does not need to be formalized in an ordinance and to call it if needed.

CMBR Fast reiterated the terms “chair” and “co-chair” are easier to recognize for the standing committees.

CMBRS Poppa and Janssen will continue to work on the language to reflect the state’s changes to elected officials’ terms. Standing committees will rotate in even number years beginning in January and returning to the chair/co-chair titles.

The Committee agreed to review the ordinance again at the next Workshop with the intent to forward to the Council meeting for adoption.

3. Review of New Council Committees Positions

This was provided for informational purposes.

4. Discussion of Change in Election Date

Public Comment:

J.P. Hildebrand (5419 Sycamore Dr.) Mr. Hildebrand spoke in support of continuing the special election process in Roeland Park versus Council reappointments for vacancies to ensure the citizens elect their own representatives.

City Administrator Moody said City Attorney Shortlidge expressed concern about the City meeting the time constraints of the state for filling a vacancy within the 45 day time frame. Roeland Park is the only community in Johnson County that has special elections to fill vacancies, but Mr. Moody said it is not without precedent to use the appointment process for filling those vacancies. He also said it costs the City approximately \$5,000 to hold a special election.

CMBR Fast said she contacted the Kansas League and the Kansas legislature has left this issue so that cities can draft language to charter out of the state’s regulations for filling vacancies.

Mayor Marquardt noted the benefits of the appointment process are the ability to fill the position sooner as well as saving the City money.

The Governing Body discussed the appointment process versus special elections. CMBR Fast asked for and received unanimous agreement that the Councilmembers preferred the special election process. CMBR Fast recommended

City Administrator Moody speak with City Attorney Shortlidge regarding the time frame for filling a vacancy to meet with new state guidelines and what restrictions would be placed on Roeland Park if they charter out. Staff will do further research and City Attorney Shortlidge will be present at the next meeting to provide further insight and recommendations.

5. Review Council President Nomination Procedure and Timeline

City Administrator Moody said the Council President Nomination will take place at the next Council meeting.

6. Proposed Change of Special Permit for Chickens

CMBR McNeil, CMBR Kelly, CMBR Thompson brought forward a proposal to change the process of requiring residents to obtain special permits to house chickens. The intent is to help simplify the permitting process for residents who have already gone through the inspection process, paid their fees for the permit and license at City Hall, and then come before the Council for final approval. CMBR McNeil modified the language used in the animal ordinance to apply to the chickens.

It was noted that chicken permits are reviewed every year and any problems would be handled through codes enforcement.

CMBR Fast encouraged that the first chicken permit process include input from the neighbors. CMBR McNeil stated that when neighbors get a noisy dog they are not required to notify their neighbors and added that residents pay twice as much for a chicken license than residents do for dogs or cats, in addition to the \$80 inspection fee. She felt that people who chose to house chickens have already invested a great commitment to have them.

CMBR Poppa asked about complaints on chickens and City Clerk Bohon said she has not received any complaints with regards to raising chickens.

CMBR Janssen said he agreed with removing the special permit and allow them to be approved administratively. CMBR Rhoades was in agreement to have permits approved by staff.

There was a consensus from the Committee to do away with the special permit for chickens. Annual renewal applications would be approved by the City Clerk unless there was a complaint filed with the City. If there are complaints, renewal applications would need to be brought before City Council who may approve, or refuse to renew or revoke a permit if, after a public hearing, it finds any of the nuisance violations, violations of any law, or detrimental health issues are at the property.

Mayor Marquardt recommended that neighbors who are contiguous to the property requesting the permit be notified as is required in the animal ordinance.

There was consensus on the recommended permit changes.

The Committee then moved into the discussion of raising chickens. CMBR Kelly said a booklet is available from the City to provide further information. CMBR McNeil said she and CMBR Kelly are available to answer anything about raising chickens.

CMBR Janssen said he spoke with the newest applicant requesting permission to have chicken. The applicant said he was pleased with the process, but would like a little more clarity on the approval process.

CMBR Fast said she would like staff to reach out to animal control to better understand what their role is in chicken regulation enforcement.

CMBR McNeil offered to talk with the chief of police.

There was agreement that this item would go forward to New Business at the next City Council meeting.

7. Committee Reappointment

Duane Daugherty is being recommended for reappointment to the Sustainability Committee and Time Churchman is also being recommended for reappointment to the Board of Zoning Appeals.

There was a consensus to place this on the Consent Agenda for approval at the next Council meeting.

8. R Park Ordinance 929 – City Block Party

There was consensus to place this item on the Consent Agenda for approval at the next Council meeting.

III. ADJOURN

City Administrator Moody said the next Governing Body Workshop would be a very lengthy detailed process as they review the budget. The Governing Body will be reviewing the CIP and also have discussion on the bond issue. Mr. Moody is working on an analysis of what could be accomplished in the Capital Improvement Plan if they chose not to issue bonds. The analysis will include using the savings that would occur as bonds are paid off and will become the new funding source for the CIP.

Mayor Marquardt requested a scenario of slowing down on bond issuances such as \$2 million the first year, \$1.8 million in three years and slowly wean off.

CMBR Fast adjourned the meeting at 7:35 p.m.

Item Number: APPROVAL OF MINUTES- I.-D.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: May 9, 2016
Item Type:

Recommendation:

Details:

ATTACHMENTS:

Description	Type
May 9, 2016	Cover Memo

GOVERNING BODY WORKSHOP AGENDA
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, May 9, 2016 6:00 P.M.

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Janssen
Poppa

Finance

Rhoades
Kelly

Safety

McNeil
Thompson

Public Works

Fast
Kellerman

CMBR Fast called the meeting to order and noted all Councilmembers were present.

I. MINUTES

1. March 7, 2016
2. March 14, 2016

The minutes were approved as presented.

II. DISCUSSION ITEMS:

1. SM North Proclamation Presentation

Mayor Marquardt read the Shawnee Mission North High School State Boys Basketball Championship Week proclamation into the record.

(After applause and cheers, pictures were taken and there was a brief off the record conversation with the representatives from Shawnee Mission North.)

2. Budget Presentation – All Funds and Departments Reflection Preliminarily Approved Objectives, CIP and Equipment Replacement

Public Comment:

Corey Coe (5346 Sherwood) Mr. Coe requested an allocation of funds to improve the tennis courts.

Austin Zimmer (5621 Roe Blvd.) Mr. Zimmer also requested funds from the 2017 budget be allotted for the tennis courts. He also wants to be able to play on the City's court.

Todd Zimmer (5621 Roe Blvd.) Mr. Zimmer encouraged funding for a new surface of the tennis courts. He also said he is enjoying the improvements at R Park.

Ian Zimmer (5621 Roe Blvd.) Mr. Zimmer said the cracks in the tennis court pavement interfere with the quality of play and would like to see the foundation fixed.

Alicia McConaghey (4921 W. 50th St.) Ms. McConaghey said she would like to see the R Park tennis courts repaired.

Aubrey Fraley (5702 Roeland Dr.) Ms. Fraley said she would like to be able to play at the Roeland Park tennis courts versus having to leave town to play.

Jim Haley (4927 W. 57th St.) Mr. Haley reiterated his request that the Council take this opportunity during budget discussions to fund repairing the courts. He also added that Roeland Park's participation in the Johnson County Mental Health co-responder program is a good thing.

Gretchen Davis (5206 W. 58th) Ms. Davis spoke to the tennis courts and their neglect and would like to see funding in 2017 for their repair. She thanked the Council for also being the first council who has stepped up to improving the parks.

City Administrator Moody began his presentation asking the Governing Body for direction on the mill levy, the increased solid waste assessment fee, and debt service funding.

The Objectives and the Capital Improvement Plan (CIP) have previously been given preliminary approval by the Council and are reflected in the "2017 Budget" column. The request for additional funds for community-sponsored events resulted in a line item increase to the Community Events budget by \$2,000. The tennis court replacement at R Park has been moved to 2018. After hearing the Public Comments, he said he is happy to review the 2017 cash flow in the fund for which the tennis courts would be paid out of, but that currently it shows a negative balance.

Some items of note that are reflected in the budget proposal are:

- A three percent pool to fund pay increases for each department with a total impact of \$47,000 over the 2016 amount.
- Employer KPERS contributions will decrease for general and police employee groups in 2017, resulting in a \$45,500 decrease in contributions by the City.
- A \$71 per month increase in the City's contribution toward employee health/dental insurance premiums effective June 1, 2017 with a total budget increase of \$25,000.
- No change in the mill levy is anticipated.
- A \$3.00/year increase in the solid waste assessment to address increasing charges to the City from the solid waste contractor, which also covers the cost of the leaf pickup program.
- Staffing level changes consist of: Part time hours decreased in the Public Works department due to the contracting of mowing.
- The deputy chief position has been taken out of the Police Department budget and part-time hours have been increased as has the hourly rate for part time officers.
- The Administrative department has the same FTE's, but reflects some benefit savings due to two part-time employees job sharing the administrative assistant position.

The CIP anticipates an issuance of \$2 million in Bonds in 2018 and again in 2021. The proposed \$4 million in bond proceeds is necessary to complete the CIP projects shown in 2017 through 2021. Between the years of 2022 and 2026, the CIP reflects \$1.5 million in bond proceeds to fund CIP projects. Mr. Moody noted it is possible that the City could transition from bond funding the CIP to a pay-as-you-go approach in the years beyond 2021. A sheet entitled "Funding Comparison - Pay-as-You-Go vs. Bonding" is attached to the budget memo and will be discussed later in the meeting. This chart attempts to show the cash flow imbalance between the years 2017 through 2021.

Mr. Moody reviewed the General Fund Summary revenues and expenditures. Of note, the General Fund has an operating surplus of \$115,000 for 2017, with an anticipated ending fund balance of \$2,644,000. This exceeds three months of annual operating expenses. A \$137,000 deficit is anticipated in 2018 due to the

closing of Walmart. The budget assumptions take into account Walmart leaving and then the re-renting of the space. It also reflects a one year operating deficit.

There was discussion regarding the impact of Walmart closing anticipated to be in early 2018. The City increased the mill levy five mills to build up reserves due to the decrease in sales tax revenues provided by the property. It is anticipated that the property will be vacant through 2019, then be re-tenanted. It also anticipated that whoever the new tenants will be they will not generate the sales taxes that Walmart has. It is anticipated that sales tax will drop 65 in 2018 and 0 percent in 2019. With a new tenant in the building, it is anticipated the sales tax will be 78 percent of what Walmart generated.

CMBR Fast inquired as to how the sales tax loss is represented in the budget. Ms. Jones-Lacy said the loss is spread out among four different funds. She also added that they are anticipating an increase in ad valorem taxes.

City Administrator Moody presented the remaining funds.

200 Bond and Interest Fund. This fund reflects a \$27,000 surplus in 2017. The ending fund balance of \$381,000 exceeds 25 percent of the annual expense (33 percent realized). The fund balance is drawn down in 2018 and 2019, but the balance remains above the 25 percent benchmark.

250 Special Highway Fund. The fund reflects an \$18,000 increase in fund balance in 2017. The fund is used to account for the local portion of state highway funds. Snow removal and equipment replacement are the expenses charged to this fund. The ending fund balance is 57% of annual expenditures.

CMBR Janssen inquired about salaries from this fund. Ms. Jones-Lacy said the fund is charged a portion of the salaries paid to Public Works employees for a portion of their street maintenance work.

270 Special Street Improvement Fund. The fund reflects a \$135,000 decrease in fund balance in 2017. The fund is used to account for street construction projects that are funded with CARS, STP, City/County Sales and Use Tax, and Bond proceeds if applicable. The balance in this fund fluctuates due to varying project size from year to year.

290 Community Center Fund Review. The fund reflects a \$71,000 surplus for 2017. The ending fund balance of \$384,405 is 328 percent of annual expenses.

300 Special Infrastructure Fund. The fund reflects a \$175,000 surplus for 2017 and is used to account for street maintenance, storm drainage maintenance and sidewalk maintenance completed by the Public Works Department. The fund balance fluctuates due to projects fluctuating from year to year.

City Administrator Moody spoke to the audience regarding the funding of the tennis court repairs. He said he very much appreciated their input, but needed to address the fact that the tennis court repairs weren't in the CIP in 2016, and it was not considered as an item to be fixed. He said he will look to see if they can do a concrete resurfacing in-house, and that they are unable to do an asphalt court. They will also apply to the tennis association to attempt to get a grant.

Public Works Director Leon addressed the tennis court noting that only became City property in 2005, and was previously part of the school property.

CMBR Fast questioned a concrete surface and falling. City Administrator Moody said he has fallen on both asphalt and concrete and they both hurt. Mayor Marquardt addressed that asphalt seems to get lumpy and heated. Public Works Director Leon said fly ash is the base of the court now.

360 Equipment and Building Reserve Fund. The fund reflects a \$10,000 decrease in fund balance in 2017. The fund is used to account for equipment replacement purchases as well as funds set aside for building improvements. The ending balance is \$317,000.

370 TIF 1A/B Bella Roe /Wal-Mart Fund. The fund reflects a \$137,000 increase in fund balance in 2017. The fund is used to account for payment of related project debts. The fund has been accumulating a balance as the TIF proceeds have exceeded debt service requirements. The ending balance is anticipated to be \$1,032,000 and expires in 2025.

CMBR Fast inquired about using part of the surplus for repairs to the property. Mr. Moody said the requirement is to satisfy the debt before any surplus could be used for additional repairs or projects. If at the end of the loan they could encourage redevelopment and re-tenanting of the site, along with the CID funds, this might help to motivate the property owners to put it back into productive use.

400 TDD #1 Price Chopper Fund. The fund revenues equal expenditures. The fund is used to account for related debt service and does not carry a cash balance as all resources flow through to service the debt. This also expires December 1, 2025.

Mayor Marquardt inquired about what happens if the TDD does not perform, what happens in 2025. Ms. Jones-Lacy said the bondholders do not get paid.

410 TDD #2 Lowes Fund. The fund revenues equal expenditures. The fund is used to account for related debt service and does not carry a cash balance as all resources flow through to service debt.

420 CID #1 Roeland Park Shopping Center Fund. This is the CID on the Wal-Mart property. To date, no improvements have been made so the fund balance continues to grow until such time that improvements per the CID agreement are completed, at which time the developer is permitted to be reimbursed up to \$3 million from the CID. The balance at the end of 2017 is anticipated to be \$2.2 million.

City Administrator Moody said the funds can be used as an encouragement to redevelop the property. The owner's expressed plan is to rework the big box into three compartments. He said there is a link on the website to see what the proposal consists of. Some items would be redoing the parking area, building an addition onto the current in-line shops, building another pad site to the south of the existing northeast corner. He also added that there is nothing that prevents them from making improvements today. He said it is important to continue to reinvest in a property to continue to be relevant in the market. Mr. Moody wants to see the property become more unique should Walmart leave.

450 TIF 2B/D City Hall Fund. The fund balance is anticipated to increase by \$74,000 in 2017. The Stormwater improvements planned for 2018 draw the balance down to negative, but this will only be for a couple of months until the TIF proceeds are received in early 2019 restore it to a positive balance. He added he is not concerned with the negative balance reflected in 2018 as the TIF allocation by that point will restore the balance very quickly.

480 TIF 2C Valley State Bank Fund. The fund revenues equal expenditures. The fund is used to account for related debt service and does not carry a cash balance as all resources flow through to service debt.

510 TIF 3C 4800 Roe/Boulevard Apartments Fund. The fund balance is anticipated to be \$1,036,000 at the end of 2017. The resources are planned to be used to stabilize the old caves site and incent the redevelopment of that site.

520 Roeland Park Property Owners Association Fund. The fund balance remains very consistent from year to year. The fund is used to account for the common area costs at City Hall. The lease expires this year and the plan is to negotiate an extension of the lease.

CMBR Fast spoke with the Family Conservancy and told them how much they appreciate them renting the space. She said they would be willing to come before the Council and offer a short presentation to tell them what they do. Ms. Fast said that would be a good opportunity for the Council to thank them.

City Administrator Moody said he is working to get the rented space exempted from property tax, and will be going to Topeka to plead the case as well as an appeal on the assessment value. If successful, the City will see a \$10,000 tax decrease for one year.

Summary: The 2017 Budget is balanced, reflecting all but two Objectives and the CIP. The forecasted budgets do not indicate any negative trends and fund balances are within established benchmarks.

There was a consensus to keep the mill levy at its current rate.

There was a consensus to the \$3 increase in solid waste assessment, from \$175 to \$178, to address increasing charges to the City from the contractor.

City Administrator Moody reviewed the bond issue documents and presented the *Funding Comparison - Pay as You Go vs. Bonding*. He said there are major projects scheduled to be completed in the next five years and he is confident the City cannot do those projects in that timeframe without issuing bonds, as there are not enough resources available to do that. In 2024, the big projects will be done and it would be possible to convert to the pay-as-you-go scenario. \$150,000 annually will still be paid on debt service, but would end up with \$700,000 a year in additional net revenue to use on the CIP.

The Committee discussed different scenarios of borrowing versus funding, and the benefits and cons of both.

CMBR Janssen said he would like to see the chart with the ongoing debt service included. CMBR Rhoades inquired about implementing a resolution to ensure future councils will know of their intent.

Mayor Marquardt reiterated his comments from earlier conversations that he does not support debt funding project and prefers saving money and that it would eventually be cheaper to do the full CIP and be able to do more with the same money in the future. He also felt a 2030 goal for the CIP might be good to have.

There was agreement by the Councilmembers not to make any debt decisions at this time, but to discuss it again at a later time.

3. Rotation Change for Committees and Council President

CMBR Fast recommended forwarding the rotation change for committee and Council President to May 16 as they will be discussing the ad hoc committees and Workshop procedures. She also requested CMBRS Janssen and Poppa bring forward their recommendations.

CMBR Janssen provided three options. Everyone would retain their existing seat and their term would be extended to January 2017. This will help get in line with the state-required rotation of January. The second option would be to move to the next assigned position and renew again in May. This would shorten the 2017/2018 term as they would switch again in 2018. The third option would be to shorten this year and switch to a new seat now and rotate out again in January 2017.

It was decided to discuss the three options at the next Workshop meeting.

CMBR Poppa said his recommendation was to retain current positions through January and rotate in 2017.

III. ADJOURN

CMBR Fast adjourned the meeting at 8:40 p.m.

Item Number: DISCUSSION ITEMS- II.-1.
Committee
Meeting Date: 7/5/2016



City of Roeland Park Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

I move that the Governing Body recess into executive session under the attorney/client privilege exception to the Open Meetings Act in order to receive legal advice concerning sign regulations, with the open meeting to resume in this room at

_____.

Item Type:

Recommendation:

Details:

Item Number: DISCUSSION ITEMS- II.-2.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 4/15/2016
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Discussion of Change in Election Dates (est. time 30 min.)**
Item Type: Discussion

Recommendation:

The City Attorney recommends the Council approve a policy addressing the change in election dates to comply with recent changes in the state law.

If the Council feels a more detailed procedure for filling a vacancy is needed, such policy can be adopted subsequent to adoption of this charter ordinance. With all of the other Johnson County communities currently appointing vacancies, finding sample policies to consider should be not be a problem.

UPDATED -

Section 5 has been added to reinstate the rules for primary elections that we had adopted by Charter Ordinance No. 23 in 2009. The new legislation amends the statute dealing with primary elections for city officials and thus had the effect of negating our charter ordinance. This version charters that statute and reinstates our rules for primaries.

Subsection (f) of Section 6 has been revised to use August 1 as the cutoff for when we could have a special election take place on the regular city election date in November of odd-numbered years in order to fill a vacancy.

The second subsection (f) (it should have been g) has been eliminated at the direction of the Council the last time this draft ordinance was discussed.

Details:

Per council discussion on wanting to preserve the special election process to fill a vacancy the City Attorney has modified the ordinance to reflect this and has provided for an appointment if a vacancy occurs more than 180 days prior to a regular election (see section 5 a). The appointment language is typical, providing for the Mayor to recommend a person and council voting on that recommendation to confirm.

The language requiring a notice to be mailed to each residence is existing and is a significant undertaking (time and resources), the Council might consider changing this language to posting notice on our website and publish it in the local paper.

Additional Information

A special election cost around \$5,000.

17 out of the 18 Johnson County communities fill council vacancies through an appointment process.

ATTACHMENTS:

Description	Type
 Charter Ordinance 32	Cover Memo

CHARTER ORDINANCE NO. 32

A CHARTER ORDINANCE EXEMPTING THE CITY OF ROELAND PARK, KANSAS FROM THE PROVISIONS OF K.S.A. 12-104a, K.S.A. 14-103, K.S.A. 14-201, K.S.A. 14-204, K.S.A. 14-205, ~~AND~~ K.S.A. 14-308, AND K.S.A. 25-2108a, RELATING TO THE NONPARTISAN ELECTION OF OFFICERS, THEIR TERMS OF OFFICE, VACANCIES IN OFFICES, TRANSITIONS TO NOVEMBER ELECTIONS AND THE APPOINTMENT OF OFFICERS; PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECTS; AND REPEALING CHARTER ORDINANCE NO. 5, ~~SECTION 2 OF~~ CHARTER ORDINANCE NO. 23, AND CHARTER ORDINANCE NO. 24.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

SECTION 1. The City of Roeland Park, Kansas, by the power vested in it by Article 12, Section 5 of the Kansas Constitution hereby elects to and does exempt itself and make inapplicable to it the provisions of K.S.A. 12-104a, K.S.A. 14-103, K.S.A. 14-201, K.S.A. 14-204, K.S.A. 14-205, ~~and~~ K.S.A. 14-308 and K.S.A. 25-2108a that apply to this city, but are parts of enactments which do not apply uniformly to all cities, and to provide substitute and additional provisions therefor.

SECTION 2. (a) The Governing Body shall consist of a Mayor and 8 Councilmembers to be elected to terms as set forth herein. Candidates for the office of Mayor shall be at least 21 years of age on the date of the election and shall be a resident and qualified elector of and within the City. Candidates for Councilmember shall be at least 21 years of age on the date of the election and shall be a resident and qualified elector of the ward from which they stand for election. Should any person be elected to the office of Mayor and thereafter move his/her place of domicile to outside the limits of the City, then such person shall cease to be Mayor and a vacancy shall be deemed to exist and said vacancy shall be filled as herein provided. In the event that any person elected to the Council should change his/her place of domicile to outside the ward from which he/she was elected, then a vacancy shall be deemed to exist for such position of Councilmember and said vacancy shall be filled as herein provided. The Council shall by ordinary ordinance specify the compensation of the Mayor and the Councilmembers.

(b) The Governing Body of the City may, by ordinance, divide the City into wards and precincts, establish the boundaries thereof, and number the same. No ordinance redefining wards and precincts shall become effective less than 30 days prior to the next regular City election.

SECTION 3. Those Governing Body positions with terms expiring in April 2017, shall expire ~~on the second Monday~~ in January of 2018, when the City officials elected in the November 2017 general election take office. Those Governing Body positions with terms expiring in April 2019, shall expire ~~on the second Monday~~ in January of 2020, when the City officials elected in the November 2019 general election take office.

SECTION 4. A general election of City officers shall take place on the Tuesday succeeding the first Monday in November 2017. Succeeding elections will be held every two

years for all such Governing Body positions whose terms have expired. One Councilmember from each ward shall be elected at one election, and the other Councilmember from that ward shall be elected at the succeeding election. The Councilmembers shall have four year terms. The Mayor shall have a four year term. All elections in the City shall be nonpartisan.

SECTION 5. There shall be a primary election of city officers on the first Tuesday of August of each odd-numbered year. No primary election of city officers shall be held unless by holding such primary one or more persons will be eliminated as a candidate for office. In the event there are not more than two candidates for any one office, the names of the candidates for such office shall not appear on the primary election ballots, and there shall be no primary election for such office, but the names of such candidates shall be placed on the general city election ballot. Two candidates for each office shall advance to the general election.

SECTION ~~6~~5. In the event that a vacancy in the office of Councilmember should occur by reason of resignation, with or without acceptance by the Mayor, death, removal from office for cause, or change of residency to outside the ward from which said Councilmember was elected, the vacancy shall be filled in the following manner:

- (a) In the event that the vacancy occurs 180 days or more prior to the next regular City Council election, the City Clerk shall, within ten days of the occurrence of the vacancy, cause notice of such vacancy to be mailed to every residence in the ward in which the vacancy occurred. The notice of the vacancy shall be in substantially the following form:

"A vacancy exists in the position of Councilmember from your ward. A special election will be held to elect a successor to fill the vacancy. Candidates for the position of Councilmember must be at least 21 years of age on the date of the election and a resident and qualified elector of the ward for which they stand for election from. Anyone wishing to be a candidate for the remaining term which expires _____, 20 ____ should contact the City Clerk and obtain a statement of candidacy. In order to be a candidate, the statement of candidacy together with a filing fee of \$10.00, or in lieu of such filing fee, a petition signed by 50 qualified electors of the ward or by at least one percent of the number of ballots cast in the ward in the last general City election, whichever is less, must be filed with the City Clerk by _____, 20 ____."

Notice of the vacancy shall be published once in the official City newspaper not later than 14 days after the vacancy occurs.

The City Clerk shall, within five days of the occurrence of the vacancy, notify the County Election Officer that a special election will need to be held within the City and shall obtain from the County Election Officer a date for such election as provided in subsection (c) hereof.

- (b) Any person desiring to be a candidate must file the statement of candidacy and pay the filing fee or submit the proper petition by 5:00 p.m. on the 20th day following the mailing of the notice.

- (c) The City shall hold a special election for the purpose of electing a Councilmember from among those persons who has properly filed a statement of candidacy as hereinbefore set forth. Such special election shall be held not less than 60 days nor more than 70 days following the date upon which such vacancy occurred, or upon such other date determined by the County Election Officer. Only qualified electors within the ward in which the vacancy occurred shall be entitled to vote. The candidate receiving the greatest number of votes upon certification of the results by the County Election Officer shall assume the position of Councilmember at the first regular meeting of the Governing Body following certification of the election results.
- (d) Failure to follow the precise procedure provided herein shall not invalidate the results of any election held hereunder.
- (e) In the event that the vacancy occurs less than 180 days prior to the next regular City Council election, and the vacant position is one that would otherwise be subject to election at that election, the vacancy shall be filled by appointment of the Mayor with the advice and consent of a majority of the remaining members of the City Council, and the person so appointed shall serve until the position is filled by election at the next regular City Council election.—~~The candidate receiving the greatest number of votes for the vacant position at the next regular City Council election shall fill the vacancy for the remaining term.~~
- (f) In the event that the vacancy occurs less than 180 days prior to the next regular City Council election but prior to the first day of August preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, the vacancy shall be filled by appointment of the Mayor with the advice and consent of a majority of the remaining members of the City Council, and the person so appointed shall serve until the position is filled by a special election for that position at the next regular City Council election. The candidate receiving the greatest number of votes for the vacant position at the special election shall fill the vacancy for the remaining term. In the event that the vacancy occurs less than 180 days prior to the next regular City Council election but after the first day of August preceding the election, and the vacant position is one that would otherwise not be subject to election at that election, the vacancy shall be filled by a special election on a date to be determined in consultation with the Election Commissioner. The candidate receiving the greatest number of votes for the vacant position at the next regular City Council election shall fill the vacancy for the remaining term. The provisions of subsections (a) and (b) above pertaining to publication and mailed notices of the vacancy and the filing of statements of candidacy shall apply to the filling of any vacancy under this subsection.
- (f) ~~If at any time there are more than two vacancies existing in the office of Councilmember, or in the event no person files a statement of candidacy as provided herein to fill the vacant Council position, the Mayor, upon the advice and consent of a majority of the remaining Council members, shall appoint a~~

~~suitable resident and qualified elector of the ward in which said vacancy occurs to complete the unexpired term of office.~~

SECTION 76. In the event that a vacancy in the office of the Mayor should occur because of death, resignation, removal from office for cause, change of residency to outside the limits of the City, then, if the President of the Council has executed a non-candidacy statement as hereinafter set forth, he or she shall become the Mayor until his or her successor is elected as hereinafter provided. If the President of the Council has not executed a non-candidacy statement, then the most senior Councilmember (determined by most recent continuous time in office) who has executed a non-candidacy statement shall serve as Mayor until his or her successor is elected. In the event there is not one Councilmember who is the most senior, then the Council shall choose the Mayor from among the most senior Councilmembers who have executed non-candidacy statements. A successor to the Mayor shall be selected in the following manner:

- (a) In the event that the vacancy occurs 180 or more days prior to the next regular City election at which a Mayor would be elected, the City Clerk shall, within ten days of the occurrence of the vacancy cause a notice to be mailed to every residence in the City. The notice shall be in substantially the following form:

"A vacancy existed in the office of Mayor of the City; such vacancy has been temporarily filled. However, a special election will be held to elect a successor to fill the unexpired term of the Mayor candidates for the position of Mayor must be at least 21 years of age on the date of the election and a resident and qualified elector of the City. Anyone wishing to be a candidate for the remaining term which expires _____, 20 ___, should contact the City Clerk and obtain a statement of candidacy. In order to be a candidate, the statement of candidacy together with a filing fee of \$10, or in lieu of such filing fee, a petition signed by 50 qualified electors of the City or by at least one percent of the number of ballots cast and counted in the last general City election, whichever is less, must be filed with the City Clerk by _____, 20 ____."

A copy of the notice shall be published once in the official City newspaper not later than 14 days after the vacancy occurs.

The City Clerk shall, within five days of the occurrence of the vacancy, notify the County Election Officer that a special election will need to be held within the City and shall obtain from the County Election Officer a date for such election as provided in subsection (c) hereof.

- (b) Any person desiring to be a candidate must file the statement of candidacy and pay the filing fee or submit the proper petition by 5:00 p.m. on the 20th day following the mailing of the notice.
- (c) The City shall hold a special election for the purpose of electing a Mayor from among those persons who have properly filed a statement of candidacy as

hereinbefore set forth. Such special election shall be held not less than 60 days nor more than 70 days following the date upon which such vacancy occurred, or upon such other date determined by the County Election Officer. Only qualified electors of the City shall be entitled to vote. The candidate receiving the greatest number of votes upon certification of the results by the County Election Officer shall assume the position of Mayor at the first regular meeting of the Governing Body following certification of the election results.

- (d) Failure to follow the precise procedure provided herein shall not invalidate the results of any election held hereunder.
- (e) In the event that the vacancy occurs less than 180 days prior to the filing deadline for the next regular City election at which a Mayor would be elected, the procedure provided herein shall not apply and the candidate receiving the greatest number of votes for the position of Mayor at such regular City election shall succeed to the office of Mayor.

The non-candidacy statement shall be in substantially the following form:

"The undersigned Councilmember of the City of Roeland Park hereby states that I will not be a candidate for the position of Mayor to fill the unexpired term caused by the vacancy in office of the Mayor occurring 180 or more days prior to the filing deadline for the next regular City election at which the Mayor would be elected or if such vacancy has occurred less than 180 days of such filing deadline, I will not be a candidate for the position of Mayor in the next regular City election at which a Mayor would be chosen. I agree not to file a statement of candidacy for such position and further agree that any such statement filed by me or on my behalf shall be void and of no force or effect and that the County Election Officer shall not include my name on any list of candidates for the position of Mayor at any election conducted under the provisions of this subsection."

SECTION 87. No person shall hold or occupy more than one office of the City, whether elective or appointive, at the same time.

SECTION 98. For purposes of this charter ordinance, the phrase "removal from office for cause" shall refer to recall pursuant to K.S.A. 25-4318 et seq., and amendments thereto, or ouster from office pursuant to K.S.A. 60-1205 et seq., and amendments thereto.

SECTION 109. The Mayor shall appoint, by and with the consent of the Council, a Judge of the Municipal Court, a City Attorney, a City Prosecutor, an Ethics Attorney and a City Engineer. Prior to any initial appointment, a committee of the Governing Body appointed by the City Council shall interview candidates for the position and recommend one for appointment by the Mayor. Any officers appointed and confirmed shall hold an initial term of office of not to exceed one year and until their successors are appointed and qualified. Any officers who are reappointed shall hold their offices for a term of one year and until their successors are appointed and qualified. The Council shall by ordinary ordinance specify the duties and compensation of the office holders, and by ordinary ordinance may abolish any office created by the Council whenever deemed expedient.

SECTION 1~~0~~¹. Charter Ordinance No. 5, ~~Section 2 of~~ Charter Ordinance No. 23 and Charter Ordinance No. 24 are hereby repealed.

SECTION 1~~2~~³. This Charter Ordinance shall be published once each week for two consecutive weeks in the official City newspaper.

SECTION 1~~3~~². This Charter Ordinance shall take effect 61 days after the final publication unless a sufficient petition for a referendum is filed, requiring a referendum to be held on the ordinance as provided by Article 12, Section 5, Subsection (c)(3) of the Kansas Constitution, in which case this Charter Ordinance shall become effective upon approval by the majority of the electors voting thereon.

PASSED by the Governing Body, not less than two-thirds of the members elect voting in favor thereof, this ~~16th~~^{16th} day of ~~May~~^{May}, 2016.

Joel Marquardt, Mayor

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM

Neil R. Shortlidge, City Attorney

Item Number: DISCUSSION ITEMS- II.-3.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 7/1/2016
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works/Parks Committee
Title: **Parks Committee Bench Selection (est. time 5 min.)**
Item Type: Presentation

Recommendation:

To support the recommendation of the Parks Committee to purchase the selected benches as replacements for Granada Park and Carpenter Park.

Details:

Staff identified the need to replace benches in Granada Park and Carpenter Park through the cost replacement evaluation performed in 2015. Parks Committee initiated a process for a sub-committee to review and recommend replacement benches for these parks. The sub-committee was made up of 2 parks committee members and a public works employee. They recommended 3 types of benches to the parks committee for replacement and before you this evening is the style of benches the Parks Committee chose for each park.

The focus of the Parks Committee was to replace the existing benches with a welcoming, easy to maintain, and low cost option for each respective park. Staff agrees with the Parks Committee selection. PW staff will begin to install these benches in the fall once they have been purchased.

Total Costs:

Carpenter Park Benches: \$4,117.65

Granada Park Benches: \$4,151.60

Freight and Packaging: \$1,367.00

Grand Total: \$9,636.25

Please see attached photos to view the existing condition of the benches to be replaced.

ATTACHMENTS:

Description		Type
	Bench Presentation	Cover Memo
	Existing Granada 1	Backup Material
	Existing Granada 2	Backup Material
	Existing Carpenter 1	Backup Material
	Existing Carpenter 2	Backup Material



Carpenter And Granada Park Bench Selections

Budget: \$10,800
(including Shipping)

Carpenter: 3 benches

Granada: 4 benches

Colors: All Gloss Black



x 3

Carpenter Park

Manufacturer: Keystone Ridge

Model: Exeter EX28

Price (each): \$1372 (with discount)

Materials: Steel

Warranty Info: 3 Year Material & Workmanship



x 2

Granada Park

Manufacturer: Keystone Ridge

Model: Jackson JK26

Price (each): \$1183 (with discount)

Materials: Steel

Warranty Info: 3 year Material and Workmanship



x 2

Granada Park

Manufacturer: Keystone Ridge

Model: Jackson JK16

Price (each): \$892 (with discount)

Materials: Steel

Warranty Info: 3 year Material and Workmanship

Total Costs:

Carpenter Park Benches: \$4,117.65

Granada Park Benches: \$4,151.60

Freight and Packaging: \$1,367.00

Grand Total: **\$9,636.25**

\$1,163.75 under budget

Total prior to discounts from manufacturer: \$10,163.25









Item Number: DISCUSSION ITEMS- II.-4.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 6/30/2016
Submitted By: Staff
Committee/Department: Admin.
Title: **BZA Committee Appointment (est. time 5 min.)**
Item Type: Other

Recommendation:

To appoint Mike Baugher to Board of Zoning Appeals Ward 3.

Details:

ATTACHMENTS:

Description	Type
☐ Mike Baugher	Cover Memo

Committee Volunteer Application

wordpress@roelandpark.net on behalf of

City of Roeland Park-Volunteer Form <kbohon@roelandpark.org>

Fri 3/25/2016 12:18 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	03/25/2016
Name:	Mike Baugher
Daytime Phone Number:	
Evening Phone Number:	
Address:	5648 Roeland Dr.
Place of Employment:	
How long have you been a resident of Roeland Park?:	9 years
How much time do you have to devote per month?:	Not a lot!
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	Ryan Kellerman asked me to consider joining this team. I am a graphic designer by trade and am familiar with the process of creating, printing and installing signage, etc.
Select which Board or Committees you are interested in serving on: (only one per application):	Board of Zoning Appeals
Additional, comments: (If any):	
File Upload:	
HTML:	

This email was built and sent using [Visual Form Builder](#).

Item Number: DISCUSSION ITEMS- II.-5.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 7/1/2016
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **Leaf Pick Up Contracts Westwood and Westwood Hills (est. time 5 min.)**
Item Type: Agreement

Recommendation:

Staff recommends to move the 2016 Leaf pickup contracts with Westwood and Westwood Hills to Council for approval.

Details:

Staff has completed the 2016 Leaf pickup contracts with Westwood and Westwood Hills. Overall there are no significant changes from the 2015 agreement. Staff believes we can still manage this effort and our own leaf pickup efforts in 2016. The following are changes to the contracts:

Westwood

Pickup Date December 8, 2016
Overall Total Cost Increase of \$17/Hour of Service
Fuel Cost is lower because fuel is cheaper than 2015

Westwood Hills

Pickup Date December 3, 2016
Overall Total Cost Increase of \$114.00
Fuel Cost if lower because fuel is cheaper

ATTACHMENTS:

Description		Type
	Westwood Hills Contract	Cover Memo
	Westwood Contract	Cover Memo

CONTRACT FOR LEAF PICKUP
BETWEEN THE CITY OF ROELAND PARK, KS AND THE CITY OF WESTWOOD HILLS, KS

THIS IS A CONTRACT, by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK" and the CITY OF WESTWOOD HILLS , a legal municipality of the State of Kansas, herein referred to as "WESTWOOD HILLS ".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD HILLS to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Contract.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves lying on any street, boulevard parkway, and road in WESTWOOD HILLS on the date of Saturday, December 03rd during the time of 7:00am – 12:00pm central standard time.

WESTWOOD HILLS agrees that any leaves to be picked up by ROELAND PARK shall be on a street, boulevard, road or parkway in WESTWOOD HILLS prior to 6:00am central standard time on December 3, 2016.

ROELAND PARK will sweep WESTLAND HILL's streets, roads, boulevards, and parkways after ROELAND PARK collects the leaves.

ROELAND PARK will dispose of the leaves that it sweeps in ROELAND PARK'S public works facility using dumpsters that ROELAND PARK acquires.

WESTWOOD HILLS agrees to compensate ROELAND PARK for the completed work via the following pay schedule herein defined, for the sole purposes of this contract, as the "PAYMENTS" section.

2. POTENTIAL ALTERATION OF SCHEDULE

ROELAND PARK and WESTWOOD HILLS agree that any mechanical issue or weather issue that delays ROELAND PARK from starting or completing the leaf pickup in WESTWOOD HILLS shall not alter any terms of this contract excepting the dates and times whereby leaf pickup is completed. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for providing these services to WESTWOOD HILLS, WESTWOOD HILLS agrees to pay ROELAND PARK a total of \$3,239.00 (THREE THOUSAND TWO HUNDRED THIRTY-NINE DOLLARS AND ZERO CENTS). This total of \$3,239.00 is in consideration for leaf pickup solely pertaining to 03 December 2016 during the time of 7:00am to 12:00pm central standard time.

This total of \$3,239 is computed as the sum of the following: (1) Labor: five (6) laborers completing five (5) hours of work each at a rate of \$45.00 per hour and one (1) laborer completing one (1) extra hour of work on the sweeper at a rate of \$45.00 per hour for a total labor cost of \$1,395 and (2) Equipment: Trackless at \$59.00 an hour and Leaf Attachment at \$24.00 an hour for five (5) hours, two (2) F750 dump trucks at \$45.00 each an hour for five (5) hours each, (2) pickup trucks for \$20.00 for 5 hours, a sweeper at \$59.00 an hour for six (6) hours, one (1) dumpster at \$260.00, and 60 gallons of fuel totaling \$165.00 in fuel costs for a total equipment cost of \$1,844.00

4. FULL COOPERATION.

Both parties agree to cooperate fully with all such reasonable requests for information that are necessitated for the completion of the tasks herein.

5. MODIFICATIONS.

No changes or additions to this agreement shall be valid or binding upon either party unless such changes or additions be made in writing and executed by both parties

6. ATTORNEY FEES.

If any suit or action is filed by any party to enforce or interpret a provision of this contract, or otherwise with respect to the subject matter of this contract, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, at trial & on appeal, including court costs and reasonable attorney's fees.

7. ENTIRE AGREEMENT.

This contract is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This contract may be modified only in writing, provided both parties have signed the amended document. This contract is not intended to affect or otherwise change any other agreement between the two cities.

8. LAWS OF KANSAS.

This contract shall be governed by and construed under the laws of the State of Kansas, and any action brought to enforce the laws of this contract, shall be brought in a court of competent jurisdiction in Johnson County.

9. COPIES OF CONTRACT.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

10. EFFECTIVE DATE.

This contract shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD HILLS have caused this contract to be duly executed.

CITY OF ROELAND PARK

CITY OF WESTWOOD HILLS

City Administrator

City Clerk

Date

Date

City Clerk

Mayor

Date

Date

APPROVED AS TO FORM ONLY:

ATTEST:

City Attorney, Roeland Park

City Attorney, WESTWOOD HILLS

CONTRACT FOR LEAF PICKUP
BETWEEN THE CITY OF ROELAND PARK, KS AND THE CITY OF WESTWOOD, KS

THIS IS A CONTRACT, by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK" and the CITY OF WESTWOOD, a legal municipality of the State of Kansas, herein referred to as "WESTWOOD".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Contract.

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, et seq., and amendments thereto.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves lying on any street, boulevard parkway, and road in WESTWOOD beginning on Thursday, December 8, 2016, so long as those leaves are not in the following five (5) streets, roads, boulevards or parkways: (1) Mission Road (2) West 47th Street (3) Rainbow Boulevard (4) Shawnee Mission Parkway (5) State Line Road. All other roads, streets, parkways, boulevards in WESTWOOD, shall for the sole purposes of this contract, be defined as "Qualifying Area". Such leaf pick up is referred to herein as "Leaf Service."

WESTWOOD agrees that any leaves to be picked up by ROELAND PARK shall be on a Qualifying Area in WESTWOOD prior to 7:30am central standard time on Thursday, December 8, 2016.

ROELAND PARK agrees to pick up leaves in the Qualifying Area for up 2 eight-hour days or until the Leaf Service is completed, whichever occurs first.

WESTWOOD agrees to compensate ROELAND PARK for the completed work via the following pay schedule herein defined, for the sole purposes of this contract, as the "PAYMENTS" section.

ROELAND PARK agrees to pick up the leaves in the manner stated above and to deposit those leaves at the WESTWOOD public works facility in a location designated by WESTWOOD employees after which ROELAND PARK has no further obligation with respect to the handling or disposal of such leaves. WESTWOOD is solely responsible for furnishing their own dumpster(s) for collection and disposal of the leaves. WESTWOOD is solely responsible for dumping all leaves into said dumpster(s).

WESTWOOD reserves the right, for any reason it sees fit, to decide, in its sole discretion, that ROELAND PARK shall dispose of the leaves in ROELAND PARK. If such a decision is made by WESTWOOD, then WESTWOOD agrees to compensate ROELAND PARK an additional fee defined in the "PAYMENTS" section for the disposal of the leaves. Such a fee will also be incurred by WESTWOOD upon reasonable notice by ROELAND PARK that it cannot deposit the leaves at WESTWOOD public works and upon allowing Westwood a reasonable opportunity to cure the cause of ROELAND PARK's inability to deposit the leaves.

WESTWOOD will be solely responsible for the sweeping of its streets of any remnant leaves after ROELAND PARK has completed the work.

2. POTENTIAL ALTERATION OF SCHEDULE

ROELAND PARK and WESTWOOD agree that any mechanical or weather issue that delays ROELAND PARK from completing the leaf pickup in ROELAND PARK, and thus delays the start of leaf pickup in WESTWOOD, shall not alter any terms of this contract excepting the dates and times whereby leaf pickup is completed, provided however that WESTWOOD shall be permitted to terminate this Agreement for any such delays of 30 days or longer. If this Agreement is so terminated by WESTWOOD, WESTWOOD shall be entitled to reimbursement for any prepaid services which were not rendered. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for provision of Leaf Service to WESTWOOD, WESTWOOD agrees to pay ROELAND PARK at the hourly rate of \$521.00 for each and every single (1) hour of work completed as part of the Leaf Service.

If, as provided in Section 1 of this Agreement, the leaves collected by ROELAND PARK are not deposited at the WESTWOOD public works facility, then WESTWOOD will compensate ROELAND PARK for its actual expenditures incurred in disposing of such leaves, including but not limited to: fuel costs at the rate of \$2.75 per gallon, a minimum of one (1) laborer at the rate of \$45 per hour, a minimum of one (1) loader at the rate of \$40 per hour, and all costs incurred by renting a dumpster or multiple dumpsters.

4. FULL COOPERATION.

Both parties agree to cooperate fully with all reasonable requests for information that are necessitated for the completion of the tasks herein.

5. RELATIONSHIP OF THE PARTIES.

The method, means, manner, personnel and equipment by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a separate legal entity whether such entity may be an administrative entity, joint venture, partnership or formal business association or organization of any kind between the parties.

In providing services under this Agreement, ROELAND PARK, its officers, agents, employees, representatives, or independent contractors shall remain subject to the exclusive supervision and control of ROELAND PARK. Accordingly, ROELAND PARK retains the exclusive right to direct the work of its employees performing work under the terms of this Agreement. The manner and method by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. Nothing in this Agreement shall be construed as creating an employment relationship between WESTWOOD and any officers and/or employees of ROELAND PARK providing services pursuant to the terms of this Agreement.

6. INDEMNITY.

To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, ROELAND PARK agrees to indemnify WESTWOOD and to hold WESTWOOD harmless for any liability incurred in connection with the performance of ROELAND PARK's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of ROELAND PARK. To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, WESTWOOD agrees to indemnify ROELAND PARK and to hold ROELAND PARK harmless for any liability incurred in connection with the performance of WESTWOOD's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of WESTWOOD.

7. MODIFICATIONS.

No changes or additions to this agreement shall be valid or binding upon either party unless such changes or additions are made in writing and executed by both parties

8 If any suit or action is filed by any party to enforce or interpret a provision of this contract, or otherwise with respect to the subject matter of this contract, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, at trial and on appeal, including court costs and reasonable attorney's fees.

9. This contract is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This contract may be modified only in writing, provided both parties have signed the amended document. This contract is not intended to affect or otherwise change any other agreement between the two cities.

10. This contract shall be governed by and construed under the laws of the State of Kansas. The sole and exclusive venue for any action in any premised upon the rights and obligations within this Agreement shall be within the District Court of Johnson County, Kansas.

11. COPIES OF CONTRACT.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD.

12. EFFECTIVE DATE.

Copies of this contract shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD.

This contract shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD have caused this contract to be duly executed.

CITY OF ROELAND PARK

CITY OF WESTWOOD

Mayor

Mayor

Date

Date

City Clerk

City Clerk

Date

Date

APPROVED AS TO FORM ONLY:

City Attorney, Roeland Park

City Attorney, Westwood

Item Number: DISCUSSION ITEMS- II.-6.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 7/1/2016
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Direction Needed on Citizen Survey Topics Unique to Roeland Park (est. time 20 min.)**
Item Type: Discussion

Recommendation:

Council provide direction on topics for special questions for the 2016 Citizen Satisfaction Survey.

Details:

The citizen survey will contain basic questions asked in each community. There is potential to ask special questions as well, although space is limited. The Branding Committee will be including special questions that are branding related (decisions to be made at their 7/12 meeting).

Attached are the two prior survey instruments used, the 2008 survey was conducted by ETC, the 2013 survey was conducted in house but still ask most of the basic survey questions from the 2008 ETC survey.

Many of the special questions asked in 2008 and 2013 were applicable then but are no longer relevant today thus there is no need to ask them as part of the 2016 survey. Please give some thought to what direction you may like to have on upcoming issues or projects from residents and be able to discuss this at the worksession. ETC will assist in crafting a non-leading question that provides the insight being sought.

ATTACHMENTS:

Description

Type

- 2013 Citizen Survey
- 2008 Citizen Survey

Cover Memo
Cover Memo



Thank you for taking the time to invest in the future of the City of Roeland Park by completing this survey. We in Roeland Park highly value the input from our citizens. The survey should take about 15-20 minutes. If now is a bad time to complete the survey you can return to complete at a later date. (Survey expires March 3rd at midnight) On the postcard inviting you to take this survey, you should have found a code. Please enter that number below and it will take you to the survey. This code is used to help ensure that only one survey is complete for each household and only by Roeland Park residents. Individual results will be kept confidential.

If you lost your code, please contact City Hall at 913-722-2600 or email

kbohon@roelandpark.org. We'll be able to respond with your code during office hours: 8 am - 5 pm.

Please double check to make sure you enter your code correctly. Any incorrect entries will not be used.

Code: _____

Overall Satisfaction:

1. Please rate your overall satisfaction with major categories of services provided by the City of Roeland Park:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Don't Know
Quality of police services	☐	☐	☐	☐	☐	☐
Quality of city parks and recreation programs	☐	☐	☐	☐	☐	☐
Maintenance of city streets, buildings and facilities	☐	☐	☐	☐	☐	☐
Enforcement of city codes and ordinances	☐	☐	☐	☐	☐	☐
Quality of customer service you receive from city employees	☐	☐	☐	☐	☐	☐
Effectiveness of city communication with public	☐	☐	☐	☐	☐	☐
Quality of City's stormwater/runoff management	☐	☐	☐	☐	☐	☐

2. Rank from 1 to 3, THREE items that you think should receive the most attention from City officials over the next TWO years.

Priority Items
_____ Quality of police services
_____ Quality of city parks and recreation programs
_____ Maintenance of city streets, buildings and facilities
_____ Enforcement of city codes and ordinances
_____ Quality of customer service you receive from city employees
_____ Effectiveness of city communication with public
_____ Quality of City's stormwater/runoff management

3. Please rate Roeland Park with regard to each of the following:

	Poor	Below Average	Neutral	Good	Excellent	Don't Know
As a place to live	☐	☐	☐	☐	☐	☐
As a place to raise children	☐	☐	☐	☐	☐	☐
As a place to work	☐	☐	☐	☐	☐	☐
As a place where you would buy your next home	☐	☐	☐	☐	☐	☐
As a place to retire	☐	☐	☐	☐	☐	☐

4. Provide your overall perception of the following:

	Poor	Below Average	Neutral	Good	Excellent	No Opinion
Quality of services provided by the City	☐	☐	☐	☐	☐	☐
Value that you receive for your City tax dollars and fees	☐	☐	☐	☐	☐	☐
Quality of life in the City	☐	☐	☐	☐	☐	☐
Communication regarding redevelopment activity	☐	☐	☐	☐	☐	☐
Feeling of safety in the City	☐	☐	☐	☐	☐	☐
Condition of housing in your neighborhood	☐	☐	☐	☐	☐	☐
Image of the City	☐	☐	☐	☐	☐	☐

Public Safety Services

5. Please rate your satisfaction with the following PUBLIC SAFETY services provided by the City of Roeland Park:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Don't Know
Overall quality of local police protection	☐	☐	☐	☐	☐	☐
The visibility of police in neighborhoods	☐	☐	☐	☐	☐	☐
The City's efforts to prevent crime	☐	☐	☐	☐	☐	☐
Enforcement of local traffic laws	☐	☐	☐	☐	☐	☐
How quickly police officers respond to emergencies	☐	☐	☐	☐	☐	☐
The quality of Northeast Johnson County Animal Control	☐	☐	☐	☐	☐	☐
Adequacy of City street lighting	☐	☐	☐	☐	☐	☐

6. Rank from 1 to 3, THREE items that you think should receive the attention of City officials over the next TWO years.

Priority Items	
_____	Overall quality of local police protection
_____	The visibility of police in neighborhoods
_____	The City's efforts to prevent crime
_____	Enforcement of local traffic laws
_____	How quickly police officers respond to emergencies
_____	The quality of Northeast Johnson County Animal Control
_____	Adequacy of City street lighting

Parks and Recreation Usage

7. Have you used any of the following in the past twelve months?

	Yes	No
R Park (55th and Juniper)	☐	☐
Aquatic Center (49th and Rosewood)	☐	☐
Nall Park (47th and Nall Ave)	☐	☐
Community Center (49th and Rosewood)	☐	☐

8. If you answered no to question 7, regarding the Aquatic Center, why don't you use the Aquatic Center?

(Mark all that apply)

- ☐ Cost
☐ Lack of pool amenities
☐ Too crowded
☐ Hours of operation for open swim
☐ Other _____
☐ I don't enjoy swimming

9. If you answer yes to question 7, regarding the Aquatic Center, please rate your satisfaction with the following services of the Roeland Park Aquatics Center

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
Overall condition of the pool	☐	☐	☐	☐	☐	☐
Pool equipment and features	☐	☐	☐	☐	☐	☐
Designated events (senior's night, etc)	☐	☐	☐	☐	☐	☐
Overall experience at the pool	☐	☐	☐	☐	☐	☐

10. If you answer yes to question 7, regarding the Aquatic Center, how often do you or members of your family visit the Roeland Park Aquatic Center?

- ☐ Less than Once a Month
- ☐ Once a Month
- ☐ 2-3 Times a Month
- ☐ Once a Week
- ☐ 2-3 Times a Week
- ☐ Daily

11. If you answer yes to question 7, regarding the Community Center, please rate your satisfaction with the following about the Community Center:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Don't Know
The overall condition	☐	☐	☐	☐	☐	☐
Services it provides	☐	☐	☐	☐	☐	☐
The workout facility	☐	☐	☐	☐	☐	☐
The ability to rent low-priced event space at the Center	☐	☐	☐	☐	☐	☐
Overall experience when visiting the Center	☐	☐	☐	☐	☐	☐

12. If you answer yes to question 7, regarding the Community Center, how often do you or members of your family visit the Community Center?

- ☐ Less than Once a Month
- ☐ Once a Month
- ☐ 2-3 Times a Month
- ☐ Once a Week
- ☐ 2-3 Times a Week
- ☐ Daily

13. If you answer yes to question 7, regarding the Community Center, what amenities have you used at the Community Center? (Mark all that apply)

- ☐ Child care
- ☐ Fitness room
- ☐ Parks and Rec Classes
- ☐ 50+ program
- ☐ Room rental
- ☐ Other _____
- ☐ Neighbor's Place

14. If you answer no to question 7, regarding the Community Center, Why don't you use the Community Center?

- ☐ Lack of programs
- ☐ I use another community center
- ☐ Hours of Operation
- ☐ Didn't know we have a community center
- ☐ Quality of Facilities
- ☐ Other _____

Parks and Facilities Satisfaction

15. Please rate your satisfaction with PARKS AND FACILITIES issues.

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
Maintenance of City parks	☐	☐	☐	☐	☐	☐
Overall appearance of City parks	☐	☐	☐	☐	☐	☐
Quality of playground equipment	☐	☐	☐	☐	☐	☐
How close neighborhood parks are to your home	☐	☐	☐	☐	☐	☐
Number of sidewalks, walking and biking trails	☐	☐	☐	☐	☐	☐
City-sponsored special events like the Tree Lighting or Fireworks	☐	☐	☐	☐	☐	☐
Sculpture in public places (Art in R Park)	☐	☐	☐	☐	☐	☐
Granada Skate Park	☐	☐	☐	☐	☐	☐

16. Rank from 1 to 3, THREE items that you think should receive the attention from City officials over the next TWO years.

Priority Items
_____ Maintenance of City parks
_____ Overall appearance of City parks
_____ Number of City parks
_____ Quality of playground equipment
_____ How close neighborhood parks are to homes
_____ Number of walking and biking trails
_____ City-sponsored special events like the Tree Lighting or Fireworks
_____ Sculpture in public places (Art in R Park)
_____ Granada Skate Park

Codes Enforcement Satisfaction

17. Please rate your satisfaction with the following:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
Enforcing the clean-up of litter and debris on private property	☐	☐	☐	☐	☐	☐
Enforcing the mowing and cutting of weeds on private property	☐	☐	☐	☐	☐	☐
Enforcing the maintenance of residential property	☐	☐	☐	☐	☐	☐
Enforcing the maintenance of commercial property	☐	☐	☐	☐	☐	☐
Snow removal on sidewalks	☐	☐	☐	☐	☐	☐

Public Works Satisfaction

18. Please rate your satisfaction with the following maintenance services provided by the City:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
Maintenance of City streets	☐	☐	☐	☐	☐	☐
Maintenance of sidewalks	☐	☐	☐	☐	☐	☐
Maintenance of street signs/traffic signals	☐	☐	☐	☐	☐	☐
Snow removal on major City streets	☐	☐	☐	☐	☐	☐
Snow removal on neighborhood streets	☐	☐	☐	☐	☐	☐
Overall cleanliness of City streets and other public areas	☐	☐	☐	☐	☐	☐
The City's fall leaf pick-up program	☐	☐	☐	☐	☐	☐

City Contact

19. Which of the following City department(s) have you contacted in the past twelve months? (You can select more than one)

- ☐ City Hall
- ☐ Building/Code Enforcement
- ☐ Public Works
- ☐ Police
- ☐ Court Services
- ☐ None

20. If you indicated that you contacted **City Hall** in the past twelve months in question 19. Please rate your satisfaction with the service you received:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

21. If you indicated that you contacted the **Building/Code Enforcement Department** in the past twelve months in question 19, please rate your satisfaction with the service you received:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

22. If you indicated that you contacted the **Public Works Department** in the past twelve months in question 19, please rate your satisfaction with the service you received:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

23. If you indicated that you contacted the **Police Department** in the past twelve months in question 19, please rate your satisfaction with the service you received:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

24. If you indicated that you contacted the **Municipal Court** in the past twelve months in question 19, please rate your satisfaction with the service you received:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

Communication Satisfaction

25. Please rate your satisfaction with the following aspects of communication provided by the City of Roeland Park:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	No Opinion
How easy the department was to contact	☐	☐	☐	☐	☐	☐
How courteously you were treated	☐	☐	☐	☐	☐	☐
Technical competence and knowledge of City employees who assisted you	☐	☐	☐	☐	☐	☐
Overall responsiveness of City employees to your request or concern	☐	☐	☐	☐	☐	☐

26. From what source(s) would you prefer to receive information about the City? (Check all that apply.)

- ☐ Newspaper
- ☐ City newsletter
- ☐ Emails from elected officials
- ☐ Phone
- ☐ City website
- ☐ Town hall meetings
- ☐ Direct mail
- ☐ Ward meetings
- ☐ City email
- ☐ Other _____

Sustainability

27. To provide easier access to parts of Roeland Park, with healthy, environmentally friendly alternatives to driving, the City would like to improve the "connectivity" of our neighborhoods, by making it easier to walk, bike or take a bus to other areas of the City. For each of the issues listed, please indicate your level of agreement:

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	No Opinion
The City should build a network of sidewalks and trails, that link neighborhoods with recreational, cultural, and business centers.	☐	☐	☐	☐	☐	☐
Major streets should be upgraded to include sidewalks.	☐	☐	☐	☐	☐	☐
Major streets should be improved to include bike lanes and trails should include bike routes	☐	☐	☐	☐	☐	☐
The City should coordinate with area agencies to increase transit options.	☐	☐	☐	☐	☐	☐

28. For each of the issues listed, please indicate your level of agreement:

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	No Opinion
The City should adopt "green" building codes in all new development.	☐	☐	☐	☐	☐	☐
The City should provide public education programs to raise awareness and understanding of sustainability.	☐	☐	☐	☐	☐	☐
The City should research green and sustainable initiatives	☐	☐	☐	☐	☐	☐

29. Please rate your satisfaction with the following:

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Don't Use
Residential trash collection services	☐	☐	☐	☐	☐	☐
Residential curbside recycling services	☐	☐	☐	☐	☐	☐
Residential bulky/brush waste collection	☐	☐	☐	☐	☐	☐

30. If you selected don't use in question 29, regarding trash collection services, how do you dispose of your trash? _____

31. If you selected don't use in question 29, regarding curbside recycling services, why don't you use curbside recycling? _____

Community Investment

32. Please indicate how supportive you would be of each of the following community investment areas:

	Very Supportive	Somewhat Supportive	Not Supportive	Not Sure
Add attractive elements to major roadways (Roe Blvd., Mission Rd., County Line Rd.) like landscaping, decorative lighting, sidewalks, etc.	☐	☐	☐	☐
Add attractive elements to existing parks	☐	☐	☐	☐
Plant more trees on City property and preserve existing "green space".	☐	☐	☐	☐
Acquire additional property for park development.	☐	☐	☐	☐
Purchase LED lighting for all street lights	☐	☐	☐	☐

33. Rank your top TWO community investment items that you think the city should pursue.

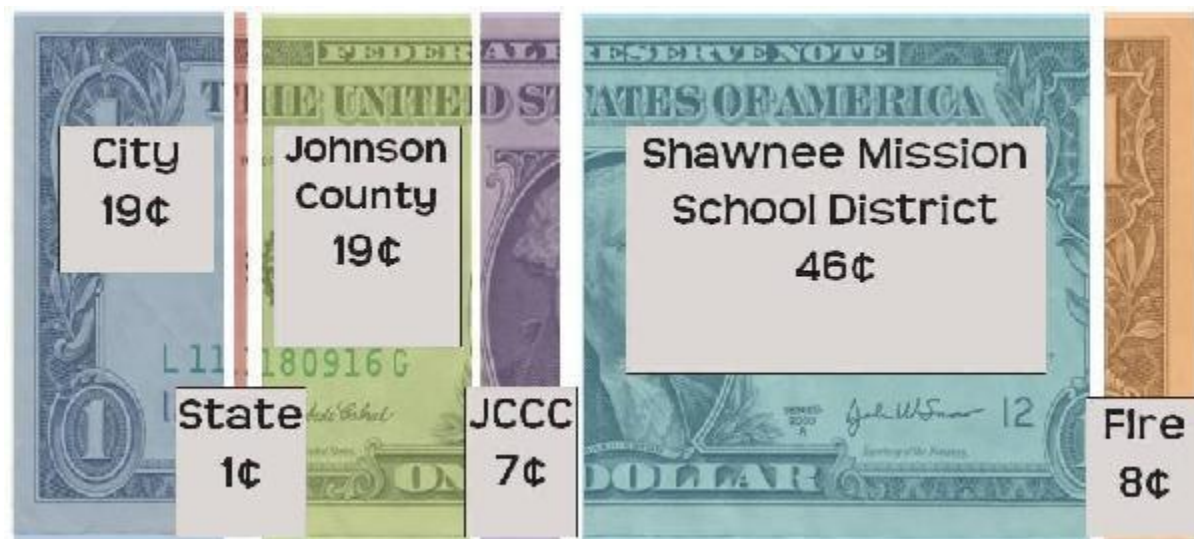
Priority Items	
_____	Add attractive elements to major roadways (Roe Blvd., Mission Rd., County Line Rd.) like landscaping, decorative lighting, sidewalks, etc.
_____	Add attractive elements to existing parks
_____	Plant more trees on City property and preserve existing "green space".
_____	Acquire additional property for park development.
_____	Purchase LED lighting for all street lights

Budget – Property Tax

The following questions will help the City Council prepare the 2014 Budget.

34. What percentage of your total property tax bill comes back to Roeland Park? (Give it your best guess)
_____ %

Answer to Question 34: 19% of your total property tax bill comes to Roeland Park.



35. How much do you think the following amenities or services cost the average homeowner per year in Roeland Park?(Give us your estimate in dollars and base your guess on a single family residential property valued at \$140,000) Answers are estimated using the 2013 budget. *Write your answer in Dollars below*

Amenities-----

- _____ Community Center
- _____ Pool Feature - Spray Park
- _____ R Park - Basketball/Tennis Court
- _____ R Park - Picnic Shelter and Restrooms
- _____ R Park - Concrete Sidewalks/Walking Trail

Services -----

- _____ Administrative Services
- _____ Phone Notification System
- _____ Residential Inspection Services
- _____ Permitting, Licensing, and Compliance
- _____ Police Protection and Investigation
- _____ Leaf Removal
- _____ Street Sweeping
- _____ Street Snow Removal
- _____ Annual In-House Street Maintenance
- _____ Parks Maintenance
- _____ Citywide Stormwater Utility Maintenance Fee
- _____ Court Services
- _____ Community Garden
- _____ HOME Program - City/County Repair Assistance for low-income qualified homeowners
- _____ Community Events
- _____ Utility Assistance - City/County Utility Assistance for low-income qualified homeowners

Answers to question 35 on next page.

AMENITIES:

Community Center. The Roeland Park Community Center is currently paid with Sales Tax revenue, therefore there is no direct cost to a homeowner; however, if the City did not pay for the Community Center with Sales Tax the cost would be about \$32 per household.

Pool Feature - Spray Park. Bid Estimate = \$15 per household.

R Park - Basketball/Tennis Court. Bid Estimate = \$24 per household.

R Park - Picnic Shelter and Restroom. Bid Estimate = \$12 per household.

R Park - Concrete Sidewalk/Walking Trail. Bid Estimate = \$11 per household

SERVICES:

Administrative Services. Approximately \$93 per household

Phone Notification System. Approximately \$2 per household

Residential Inspection Services. Approximately \$29 per household

Permitting, Licensing & Compliance. Approximately \$26 per household

Police Protection & Investigation. Approximately \$430 per household

Leaf Removal Program. Approximately \$21 per household

Street Sweeping. Approximately \$14 per household

Street Snow Removal. Approximately \$10 per household

Annual In-House Street Maintenance. Approximately \$30 per household

Park Maintenance. Approximately \$6 per household

Citywide Stormwater Maintenance Utility Fee. Currently the City does not have a Citywide Stormwater Maintenance Utility Fee. While some residents are paying an assessment as part of a benefit district for construction of a stormwater project. There is no fee currently being assessed for the maintenance of stormwater drainage systems.

Court Services. Approximately \$39 per household; however, the Court Service Costs are offset by Court Revenues from tickets.

Community Garden. There is no charge to the residents of Roeland Park. For more information about this project, contact the City Hall.

HOME Program - City/County Repair Assistance for low-income qualified homeowners: Approximately \$1.25 per household provides \$5,000 in funding toward the program each year.

Community Events: Approximately \$1.25 per household

Utility Assistance - City/County Utility Assistance for low-income qualified individuals: Approximately \$4 per household provides \$15,000 in funding toward the program each year.

36. Please rank the items below in order of importance to you, with most important as #1 and least as #9.

Most important
_____ Phone Notification System
_____ Leaf Removal
_____ Public Art
_____ HOME Program - City/County Assistance
_____ Community Center
_____ Pool Feature
_____ Park Amenities
_____ Utility Program - City/County Assistance
_____ Community Events

37. Within our region, there are multiple police departments. Would you be supportive of evaluating whether combining or contracting this service would result in an overall reduction in cost and greater efficiency of the service for Roeland Park and surround communities?

- ☐ Very Supportive
- ☐ Supportive
- ☐ Neutral
- ☐ Not Supportive
- ☐ Don't Know

38. Within our region, there are multiple municipal services. Would you be supportive of evaluating whether combining or contracting this service would result in an overall reduction in cost and greater efficiency of the service for Roeland Park and surround communities?

- ☐ Very Supportive
- ☐ Supportive
- ☐ Neutral
- ☐ Not Supportive
- ☐ Don't Know

39. The following are, in broad terms, potential options for how to handle the tradeoff between taxes and service levels. Which of the options are you in favor of? (It is possible to be supportive of more than one option)

	Yes	No	No Opinion
Make smaller tax increase to maintain the level of services	☐	☐	☐
Make slightly larger tax increase to improve services and/or amenities	☐	☐	☐
Keep taxes the same and reduce services and amenities	☐	☐	☐
Reduce taxes and make more significant reductions to services and amenities	☐	☐	☐

Demographics

40. What is your gender?

- ☐ Male
- ☐ Female

41. What is your age?

- ☐ Under 25
- ☐ 25 to 34
- ☐ 35 to 44
- ☐ 45 to 54
- ☐ 55 to 64
- ☐ 65+

42. How many, counting yourself, in your household are:

- | | | |
|--------------------|-------------------|-------------------|
| _____ Under age 5? | _____ Ages 20-24? | _____ Ages 55-64? |
| _____ Ages 5-9? | _____ Ages 25-34? | _____ Ages 65-74? |
| _____ Ages 10-14? | _____ Ages 35-44? | _____ Ages 75? |
| _____ Ages 15-19? | _____ Ages 45-54? | |

43. Do you happen to know which ward do you live?

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Don't Know

44. Do you happen to know who your ward representatives?

- ☐ Becky Fast / Betsy Mellor
- ☐ Jennifer Gunby / Robert Meyers Jr.
- ☐ Megan England / Mark Kohles
- ☐ Bill Art / Marek Gliniecki
- ☐ Don't Know

45. Approximately how many years have you lived in the City of Roeland Park?

- _____ years; or
- ☐ Less than 1 year

46. Do you own or rent your current residence?

- ☐ Own
- ☐ Rent

47. What was the last level of schooling you completed?

- ☐ Less than high school graduate
- ☐ High school graduate
- ☐ Some college
- ☐ Currently a college student
- ☐ College graduate
- ☐ Post college degree

48. What best describes your employment status...

- ☐ Working full time
- ☐ Working part time
- ☐ Not employed
- ☐ Homemaker
- ☐ Student
- ☐ Retired
- ☐ Other - please enter in box below

49. Do you belong to any organizations, like a church, neighborhood group, or the like?

- ☐ Yes
- ☐ No

50. Would you say your total annual household income is:

- | | | |
|---|---|---|
| ☐ Under \$20,000 | ☐ \$45,000 to \$59,999 | ☐ \$100,000 to \$124,999 |
| ☐ \$20,000 to \$34,999 | ☐ \$60,000 to \$79,999 | ☐ \$125,000 or more |
| ☐ \$35,000 to \$44,999 | ☐ \$80,000 to \$99,999 | |

Thank you for taking the survey. On this final page, we want to let you know that the Mayor and City Council are seeking members to serve on a number of City committees. If you are interested in applying, please contact Debra Mootz at City Hall (913-722-2600) and she will provide information on the committees as well as provide you with an application form.

Thank you again for completing the survey.

City of Roeland Park

DirectionFinder® Survey

1. Please rate your overall satisfaction with major categories of services provided by the City of Roeland Park on a scale of 1 to 5 where 5 means “very satisfied” and 1 means “very dissatisfied.”

<i>City Services</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Overall quality of police services	5	4	3	2	1	9
B. Overall quality of City parks and recreation programs and facilities	5	4	3	2	1	9
C. Overall maintenance of City streets, buildings and facilities	5	4	3	2	1	9
D. Overall enforcement of City codes and ordinances	5	4	3	2	1	9
E. Overall quality of customer service you receive from city employees	5	4	3	2	1	9
F. Overall effectiveness of City communication with the public	5	4	3	2	1	9
G. Overall quality of the City's stormwater runoff/stormwater management system	5	4	3	2	1	9
H. Overall flow of traffic and congestion management in Roeland Park	5	4	3	2	1	9

2. Which **THREE** of these items do you think should receive the most emphasis from city leaders over the next **TWO** Years? [Write in the letters below using the letters from the list in Question 1 above].

1st

2nd

3rd

3. Please rate Roeland Park on a scale of 1 to 5 where 5 means “excellent” and 1 means “poor” with regard to each of the following:

<i>How would you rate The City of Roeland Park:</i>	<i>Excellent</i>	<i>Good</i>	<i>Neutral</i>	<i>Below Average</i>	<i>Poor</i>	<i>Don't Know</i>
A. As a place to live	5	4	3	2	1	9
B. As a place to raise children	5	4	3	2	1	9
C. As a place to work	5	4	3	2	1	9
D. As a place where you would buy your next home	5	4	3	2	1	9
E. As a place to retire	5	4	3	2	1	9

4. Several items that may influence your perception of the City of Roeland Park are listed below. Please rate each item on a scale of 1 to 5 where 5 means “excellent” and 1 means “poor.”

<i>How would you rate The City of Roeland Park:</i>	<i>Excellent</i>	<i>Good</i>	<i>Neutral</i>	<i>Below Average</i>	<i>Poor</i>	<i>Don't Know</i>
A. Overall quality of services provided by the City of Roeland Park	5	4	3	2	1	9
B. Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
C. Overall quality of life in the City	5	4	3	2	1	9
D. How well the City is communicating re-development activity to the public	5	4	3	2	1	9
E. Overall feeling of safety in the City	5	4	3	2	1	9
F. Overall condition of housing in your neighborhood	5	4	3	2	1	9
G. Overall image of the City	5	4	3	2	1	9

5. **Public Safety** Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following PUBLIC SAFETY services provided by the City of Roeland Park.

<i>Public Safety</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Overall quality of local police protection	5	4	3	2	1	9
B. The visibility of police in neighborhoods	5	4	3	2	1	9
C. The City's efforts to prevent crime	5	4	3	2	1	9
D. Enforcement of local traffic laws	5	4	3	2	1	9
E. How quickly police officers respond to emergencies	5	4	3	2	1	9
F. The quality of Northeast Johnson County Animal Control	5	4	3	2	1	9
G. Adequacy of City street lighting	5	4	3	2	1	9

6. Which THREE of the public safety items listed above do you think should receive the most emphasis from City leaders over the next TWO Years? [Write in the letters below using the letters from Question 5 above].

1st

2nd

3rd

7. **Roeland Park Aquatic Center** Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following:

<i>Roeland Park Aquatic Center</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. The overall condition of the pool	5	4	3	2	1	9
B. The equipment and features of the pool	5	4	3	2	1	9
C. The designated events (senior's night, etc)	5	4	3	2	1	9
D. The overall experience at the pool	5	4	3	2	1	9

8. Are you a member of the Roeland Park Aquatic Center?

____(1) Yes ____ (2) No

9. How often do you or members of your family visit the Roeland Park Aquatic Center?

____(1) 5 or fewer times a year

____(3) 16 or more times a year

____(2) 6 to 15 times a year

____(4) Never visit

10. **Parks and Facilities** Please rate your satisfaction on a scale of 1 to 5 where 5 means "Very Satisfied" and 1

means "Very Dissatisfied" with PARKS AND FACILITIES issues.

<i>Parks and Facilities</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Maintenance of City parks	5	4	3	2	1	9
B. Overall appearance of City parks	5	4	3	2	1	9
C. Number of City parks	5	4	3	2	1	9
D. Quality of playground equipment	5	4	3	2	1	9
E. How close neighborhood parks are to your home	5	4	3	2	1	9
F. Number of walking and biking trails	5	4	3	2	1	9
G. City-sponsored special events like Roe Fest	5	4	3	2	1	9
H. Sculpture in public places (Art in "R" Park)	5	4	3	2	1	9

11. Which **THREE** of the parks and facilities issues listed above do you think should receive the most emphasis from City leaders over the next TWO Years? [Write in the letters below using the letters fromQuestion 10 above].

1st

2nd

3rd

12. Would you like to have access to an off-leash dog park in Roeland Park?

____(1) Yes ____ (2) No

13. Do you currently use Nall Park?

____(1) Yes ____ (2) No

14. Would you like for the City to provide improvements to Nall Park?

____(1) Yes ____ (2) No

15. The Roeland Park School The school has been vacant for many years. Several options for the property are listed below. For each of the options listed, please indicate your level of agreement, on a scale of 1 to 5 where 5 means "Strongly Agree" and 1 means "Strongly Disagree."

<i>Roeland Park School</i>	<i>Strongly Agree</i>	<i>Agree</i>	<i>Neutral</i>	<i>Disagree</i>	<i>Strongly Disagree</i>	<i>Don't Know</i>
A. The school should be torn down and a park should be provided on the entire property.	5	4	3	2	1	9
B. The school should be torn down and single family homes should be provided on the majority of the property with at least 25% left for a park.	5	4	3	2	1	9
C. The school should be torn down and both single family housing and a park should be provided equally on the property.	5	4	3	2	1	9
D. Options for rental revenue should be explored.	5	4	3	2	1	9

16. If you agree with Option A in Question 15 above, how would you prefer that the City pay for the tearing down of the school and the creating of a new park? (If you do not agree with Option A, go to Question 17)

____(1) A property tax increase of \$1-\$5 per month
 ____ (2) The proceeds from the sale of other City properties
 ____ (3) The reduction or elimination of current City programs

17. **Enforcement of City Codes and Ordinances** Please rate your satisfaction on a scale of 1 to 5, where 5 means

“Very Satisfied” and 1 means “Very Dissatisfied,” with the following:

<i>Codes and Ordinances</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Enforcing the clean up of litter and debris on private property	5	4	3	2	1	9
B. Enforcing the mowing and cutting of weeds on private property	5	4	3	2	1	9
C. Enforcing the maintenance of residential property	5	4	3	2	1	9
D. Enforcing the maintenance of commercial property	5	4	3	2	1	9

18. **City Maintenance** Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following MAINTENANCE services provided by the City:

<i>City Maintenance</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Maintenance of City streets	5	4	3	2	1	9
B. Maintenance of sidewalks	5	4	3	2	1	9
C. Maintenance of street signs/traffic signals	5	4	3	2	1	9
D. Snow removal on major City streets	5	4	3	2	1	9
E. Snow removal on neighborhood streets	5	4	3	2	1	9
F. Overall cleanliness of City streets and other public areas	5	4	3	2	1	9
G. The City’s fall leaf pick-up program	5	4	3	2	1	9

Citizen Service

19. Have you contacted the City with a question, problem, or complaint during the past year?

_____ (1) Yes [go to Question 19a-e] _____ (2) No [go to Question 20]

19a. Which City department did you contact most recently? _____

19b-e. Several factors that may influence your perception of the quality of service you receive from City employees are listed below. Using a scale of 1 to 5 where 5 means "Very Satisfied" and 1 means “Very Dissatisfied,” please rate your satisfaction with the citizen service you received from the City department you listed in Question 19a.

<i>Citizen Service</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
B. How easy the department was to contact	5	4	3	2	1	9
C. How courteously you were treated	5	4	3	2	1	9
D. Technical competence and knowledge of City employees who assisted you	5	4	3	2	1	9
E. Overall responsiveness of City employees to your request or concern	5	4	3	2	1	9

20. Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following aspects of COMMUNICATION provided by the City of Roeland Park:

<i>City Communication</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. The availability of information about City programs and services	5	4	3	2	1	9
B. City efforts to keep you informed about local issues	5	4	3	2	1	9
C. The level of public involvement in local decision making	5	4	3	2	1	9
D. The quality of the City's web page	5	4	3	2	1	9
E. The content of the City's newsletter	5	4	3	2	1	9

21. From what source(s) would you most like to get information about the City? (Check all that apply.)

- | | |
|--|---|
| ☐ (1) Newspaper | ☐ (6) Town Hall Meetings |
| ☐ (2) City Newsletter | ☐ (7) Direct mail |
| ☐ (3) emails from elected officials | ☐ (8) Ward Meetings |
| ☐ (4) Friends – word of mouth | ☐ (9) Other _____ |
| ☐ (5) City Website | |

Transportation

22. To provide easier access to parts of Roeland Park, with healthy, environmentally friendly alternatives to driving, the City would like to improve the “connectivity” of our neighborhoods, by making it easier to walk, bike or take a bus to other areas of the City. For each of the issues listed, please indicate your level of agreement, on a scale of 1 to 5 where 5 means "Strongly Agree" and 1 means "Strongly Disagree."

<i>Transportation</i>	<i>Strongly Agree</i>	<i>Agree</i>	<i>Neutral</i>	<i>Disagree</i>	<i>Strongly Disagree</i>	<i>Don't Know</i>
A. The City should build a network of sidewalks and trails, that link neighborhoods with recreational, cultural, and business centers.	5	4	3	2	1	9
B. Neighborhood streets should be improved to include bike lanes and trails should include bike routes.	5	4	3	2	1	9
C. Neighborhood streets should be upgraded to include sidewalks.	5	4	3	2	1	9
D. The City should coordinate with area agencies to increase transit options.	5	4	3	2	1	9

Other Issues

23. Trash Issues Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following:

<i>Trash Issues</i>	<i>Very Satisfied</i>	<i>Satisfied</i>	<i>Neutral</i>	<i>Dissatisfied</i>	<i>Very Dissatisfied</i>	<i>Don't Know</i>
A. Residential trash collection services	5	4	3	2	1	9
B. Residential curbside recycling services	5	4	3	2	1	9
C. Residential bulky/brush waste collection	5	4	3	2	1	9

24. Please indicate how supportive you would be of each of the following community investment areas:

<i>Community Investment Areas</i>		<i>Very Supportive</i>	<i>Somewhat Supportive</i>	<i>Not sure</i>	<i>Not Supportive</i>
A.	Adding attractive elements to major roadways (Roe Blvd., Mission Rd., County Line Rd.) like landscaping, decorative lighting, sidewalks, etc.	4	3	2	1
B.	Adding attractive elements to existing parks.	4	3	2	1
C.	Maximizing the City's attention to environmental issues, such as the energy efficiency of the City's vehicles and providing recycling opportunities.	4	3	2	1
D.	The City should plant more trees on City property and preserve existing "green space".	4	3	2	1
E.	Should the City acquire additional property for park development.	4	3	2	1

25. Which TWO of the community investment areas listed above are most important for the City to pursue?
[Write in the letter below using the letters from Question 24 above].

1st: _____ 2nd: _____

26. There are several areas in need of major re-development. Please check the ONE area that you think should be the first area that the City addresses.

- | | |
|---|--|
| ____(1) 47 th and Mission Road | ____(5) NW Roe and Johnson |
| ____(2) City Hall | ____(6) North Business area on Johnson Drive |
| ____(3) Former Roeland Park School | ____(7) Industrial Park (Old Pool) |
| ____(4) NE Roe and Johnson | ____(8) Other _____ |

27. The City owns 4 tracts of land that might be sold in the future. How would you like the additional revenue to be used? (Check all that apply)

- | | |
|---|--|
| ____(1) For revitalizing an area | ____(6) Place funds in a Land Bank for purchasing substandard properties |
| ____(2) For lowering property taxes | ____(7) Evenly for all suggestions |
| ____(3) For paying off existing debt | ____(8) Other _____ |
| ____(4) For beautification along Roe Blvd | |
| ____(5) For expansion or renovation of the Community Center | |

28. How supportive would you be of Roe Fest remaining an alcohol-free event?

- | | |
|-----------------------------|------------------------|
| ____(1) Very supportive | ____(3) Not sure |
| ____(2) Somewhat supportive | ____(4) Not supportive |

supportive

29. Within our region, there are multiple police departments. Would you be supportive of evaluating whether combining these departments would result in an overall reduction in cost and greater efficiency of the department and cultural exposure for Roeland Park and surrounding communities?

- | | |
|-------------------------|------------------------|
| ____(1) Very Supportive | ____(4) Not Supportive |
| ____(2) Supportive | ____(9) Don't know |
| ____(3) Neutral | |

30. Within our region, there are multiple municipal departments. Would you be supportive of evaluating whether combining these departments would result in an overall reduction in cost and greater efficiency of the department and cultural exposure for Roeland Park and surrounding communities?

- | | |
|-------------------------|------------------------|
| ____(1) Very Supportive | ____(4) Not Supportive |
| ____(2) Supportive | ____(9) Don't know |
| ____(3) Neutral | |

31. For each of the issues listed, please indicate your level of agreement, on a scale of 1 to 5 where 5 means "Strongly Agree" and 1 means "Strongly Disagree."

<i>Environment and Sustainability</i>		<i>Strongly Agree</i>	<i>Agree</i>	<i>Neutral</i>	<i>Disagree</i>	<i>Strongly Disagree</i>	<i>Don't Know</i>
A.	The City should adopt "green" building codes in all new development.	5	4	3	2	1	9
B.	The City should encourage a public education program to raise awareness and understanding of sustainability.	5	4	3	2	1	9
C.	The City should engage in a community garden, for residents to have space to grow fresh foods.	5	4	3	2	1	9

DEMOGRAPHICS

32. What is your age?

- ☐ (1) under 25 ☐ (4) 45 to 54
☐ (2) 25 to 34 ☐ (5) 55 to 64
☐ (3) 35 to 44 ☐ (6) 65+

33. How many (counting yourself) people in your household, are?

- Under age 5 ☐ Ages 20-24 ☐ Ages 55-64 ☐
 Ages 5-9 ☐ Ages 25-34 ☐ Ages 65-74 ☐
 Ages 10-14 ☐ Ages 35-44 ☐ Ages 75+ ☐
 Ages 15-19 ☐ Ages 45-54 ☐

34. In which Ward do you live?

- ☐ (1) Ward 1 ☐ (3) Ward 3
☐ (2) Ward 2 ☐ (4) Ward 4
☐ (9) Don't know

35. Who are your Ward representatives?

- ☐ (1) Debbi Schraeder/Toni Hull ☐ (3) Mark Kohles/Megan England
☐ (2) Robert Meyers/Scott Gregory ☐ (4) Bill Art/Adrienne Foster
☐ (9) Don't know

36. Approximately how many years have you lived in the City of Roeland Park? _____ years

37. Do you own or rent your current residence? ☐ (1) Own ☐ (2) Rent

38. Would you say your total annual household income is:

- ☐ (1) Under \$35,000 ☐ (3) \$60,000 to \$99,999
☐ (2) \$35,000 to \$59,999 ☐ (4) \$100,000 or more

39. Your gender: ☐ (1) Male ☐ (2) Female

This concludes the survey. Thank you for your time!

Please Return Your Completed Survey in the Enclosed Postage Paid Envelope Addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain Completely Confidential. The information printed on the sticker to the right will ONLY be used to help identify which areas of the City are having problems with city services. If your address is not correct, please provide the correct information. Thank you.

Item Number: DISCUSSION ITEMS- II.-7.
Committee 7/5/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 7/5/2016
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Neighborhood Services
Title: **Code Enforcement Activity (est. time 10 min.)**
Item Type: Presentation

Recommendation:

For informational purposes. The data represents January 26, 2016 through June 23, 2016.

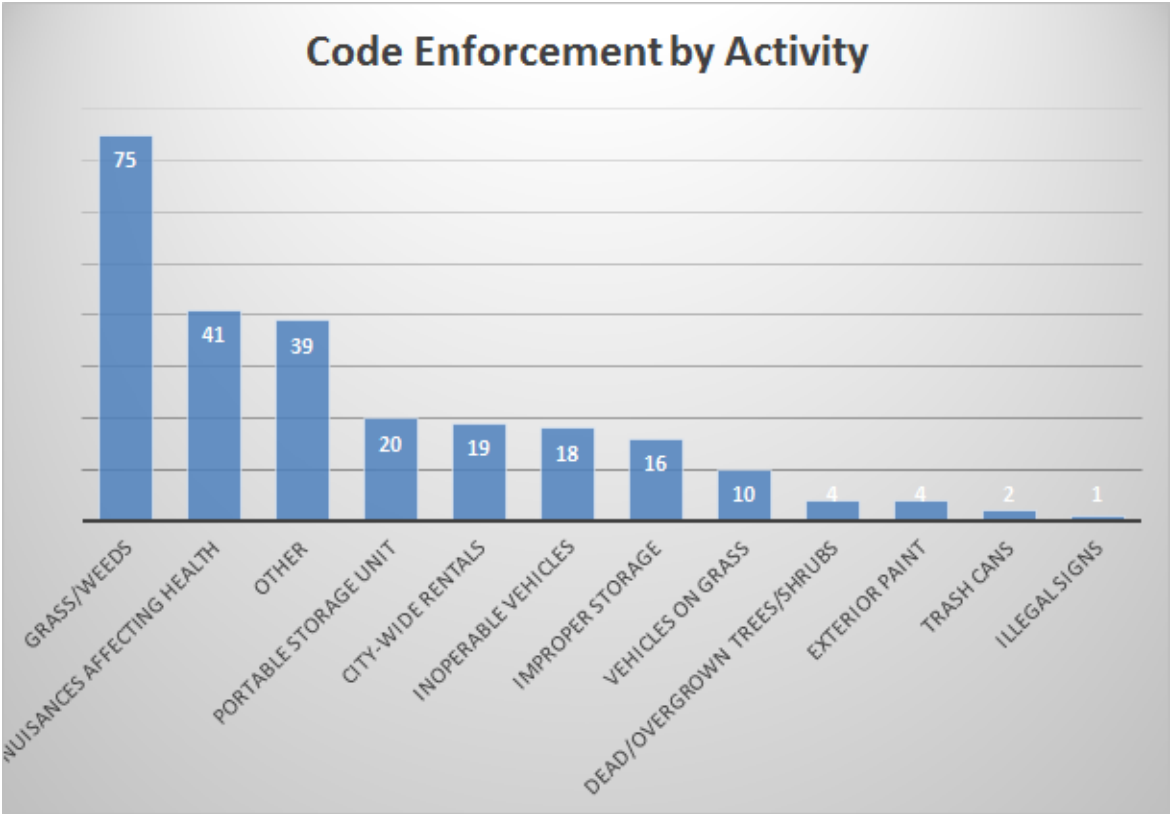
Details:

The Neighborhood Services Department consists of two staff who provide building and property code inspection and enforcement for the City. In an effort to update the Governing Body and the public on the activities of the department, we plan to provide periodic updates on code enforcement activities including a map showing approximate location of incidents and the quantity of each type. Since November 2014 the Code Enforcement Officer has tracked her enforcement activities to highlight the primary code concerns affecting the City and to show any concentration of incidents that may exist. The tracking form includes the date, location and type of incident, action taken by the City, and whether it was resolved. This report includes data from late January 2016 through late June 2016.

Since the last report, Ms. Wells has logged 249 specific incidents including follow ups, citywide inspections and repeat offenses. Of those incidents, about 6% had multiple notices during the reporting period for the same violation, 90% have been resolved, 19 are city-wide inspections and 10% are outstanding. The attached map illustrates where various code issues occurred across the City and the chart below reflects the code enforcement activities referenced in the map by category.

The most common nuisance occurrence is grass or weeds that are over the 8 inch limit, followed

by nuisances affecting public health. This category primarily concerns junk, debris or trash improperly placed on the premises. The third most common category is “other” which includes suspected unlicensed rentals, improper enclosures, among other items. Portable storage units are primarily dumpsters improperly placed or in use for longer than allowed. In addition to the items listed on the map, Ms. Wells has also conducted 26 external inspections of rental housing and fielded nearly 228 calls regarding code enforcement.



ATTACHMENTS:

Description		Type
 Code Enforcement Map		Cover Memo

Roeland Park Kansas

Code Enforcement

Legend

Ward 1 - 38 Instances

Ward 2 - 79 Instances

Ward 3 - 61 Instances

Ward 4 - 51 Instances

City Wide - 18 Instances

Violation

- dead/dying trees
- grass/weeds noxious/length
- ▲ nuisances affecting public health and welfare
- paint, exterior repair needed
- ◆ portable storage unit
- ★ signs, illegal
- storage, improper of boats, trailers, RVs
- trash cans improperly stored
- ▲ trees/shrubs, dead, overgrown or debris
- vehicles, inoperable, unlicensed
- ◆ vehicles, parking on grass
- ★ Other

City Wards

Street Centerline

- Highways
- Ramps
- Primary Roads
- Primary Unpaved
- Local Streets
- Future Roads



MAP/DATA DISCLAIMER: It is understood that, while the AIMS participating agencies and information suppliers have no indication and reason to believe that there are inaccuracies in information incorporated in the base map, AIMS AND ITS SUPPLIER MAKE NO REPRESENTATION OF ANY KIND, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, NOR ARE ANY SUCH WARRANTIES TO BE IMPLIED WITH RESPECT TO THE INFORMATION, DATA, OR SERVICE FURNISHED HEREIN.

June 30, 2016