

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall - 4600 W 51st St
March 19, 2018 7:00 PM

- Mike Kelly, Mayor
- Erin Thompson, Council Member
- Becky Fast, Council Member
- Michael Poppa, Council Member
- Claudia McCormack, Council Member

- Tim Janssen, Council Member
- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Jennifer Hill, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

Pledge of Allegiance

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens are requested to keep their comments under 5 minutes. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriation Ordinance # 914
- B. February 19, 2018 Council Minutes
- C. Council Appointment to Committees – Arts, Parks, Sustainability, Events and Community Foundation

III. Business From the Floor

A. Applications / Presentations

1. Events Update – Stephanie Newton
2. Horizon Academy Fall Festival / Dyslexia Dash 5k

IV. Mayor's Report

V. Workshop and Committee Reports

- A. 47th and Mission Update – Jen Hill

VI. Reports of City Liaisons

- A. MARC – Bike & Pedestrian (Claudia McCormack and Mike Kelly)
- B. NE Animal Control (Tom Madigan and Michael Poppa)
- C. Stormwater Management Advisory Council (Jose Leon and Tim Janssen)
- D. Pool Advisory Committee

VII. Unfinished Business

VIII. New Business

- A. 2018 CARS Roe Lane Bid Responses
- B. 2018 Chip Seal Street Maintenance Responses
- C. 2018 UBAS Street Maintenance Responses
- D. Appointment to Events and Board of Zoning Appeals
- E. Discuss City Serving as General Contractor for R Park Shade Structures
- F. Review and Preliminary Approval of Objectives

IX. Ordinances and Resolutions:

X. Workshop Items:

XI. Reports of City Officials:

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise

render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak

and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Consent Agenda- II.-A.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriation Ordinance # 914**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Appropriation Ordinance # 914

Type

Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Monday, March 19, 2018

Appropriation Ordinance - 3/19/2018 - #914

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 19th day of March, 2018.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	456,057.83
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance - 3/19/2018 - #914

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
Advantage Computer	101	5266.101	Computer Software	Invoice: 33691 /	2/28/2018	750.00	67754	1,500.00
Advance Auto Parts	102	5266.102	Computer Software	Invoice: 33691 /	2/28/2018	750.00	67754	
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 5128806438544 /	3/14/2018	10.07	67800	76.80
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 4757 2/28/18 /	3/14/2018	66.73	67800	
Airgas USA, LLC	106	5318.106	Tools	Invoice: 9951865635 /	3/14/2018	20.68	67801	20.68
All Copy Products, Inc.	101	5214.101	Other Contracted Services	Invoice: 58168263 /	2/21/2018	322.50	67735	645.00
All Copy Products, Inc.	102	5214.102	Other Contracted Services	Invoice: 58168263 /	2/21/2018	322.50	67735	
American Equipment Co.	106	5260.106	Vehicle Maintenance	Invoice: 30083 /	3/14/2018	17.58	67802	17.58
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	Invoice: 8719220 /	2/28/2018	1,125.52	67755	1,125.52
Ryan Ashner	101	4265.101	Business Occupational Licenses	Invoice: 1/9/18 BUSIN LICENSE /	2/21/2018	80.00	67736	80.00
AT&T	101	5202.101	Telephone	Invoice: 3241 2/21/18 /	3/7/2018	48.88	67774	48.88
Balls Food Stores	102	5219.102	Meeting Expense	Invoice: 660438 /	2/28/2018	15.98	67756	15.98
Balls Food Stores	101	5219.101	Meeting Expense	Invoice: 660471 /	3/14/2018	34.44	67803	34.44
Batteries Plus Bulbs	102	5301.102	Office Supplies	Invoice: 258408421 /	3/7/2018	39.95	67775	39.95
BCI Mechanical	290	5210.290	Maintenance And Repair Building	Invoice: 31020 /	3/14/2018	600.00	67804	2,833.60
BCI Mechanical	290	5210.290	Maintenance And Repair Building	Invoice: 30939 /	3/14/2018	1,682.00	67804	
BCI Mechanical	290	5210.290	Maintenance And Repair Building	Invoice: 30791 /	3/14/2018	551.60	67804	
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	Invoice: 76861969 /	3/14/2018	1,764.16	67805	1,764.16
Blue Sky Cleaners	102	5224.102	Laundry Service	Invoice: 3/1/18 /	3/14/2018	180.40	67806	180.40
Blue Valley Tractor & Supply	106	5318.106	Tools	Invoice: 138263 /	3/14/2018	8.19	67807	8.19
Kelley Bohon	105	5206.105	Travel Expense & Training	Invoice: 3/20-3/23/18 TRAVEL /	3/7/2018	55.00	67776	55.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1037418 /	3/7/2018	25.00	67777	60.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1037430 /	3/7/2018	35.00	67777	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1037644 /	3/14/2018	763.45	67808	788.45
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	Invoice: 1037586 /	3/14/2018	25.00	67808	
BWI Companies, Inc.	106	5262.106	Grounds Maintenance	Invoice: 14575160 /	3/14/2018	1,186.18	67809	1,186.18
Manuel Persival Carrizosa	103	4410.103	Fine	CK32312 Invoice: 2/27/18 RESTITUTION	2/27/2018	350.00	32312	350.00
CCMFOA Of Kansas	105	5305.105	Dues, Subscriptions, & Books	Invoice: 2018 ANNUAL DUES /	2/28/2018	50.00	67757	50.00
City of Overland Park	102	5214.102	Other Contracted Services	Invoice: 41667201801 /	3/14/2018	2,055.35	67810	2,055.35
CS Carey Inc.	106	5262.106	Grounds Maintenance	Invoice: T70659 /	3/14/2018	100.00	67811	560.00
CS Carey Inc.	106	5262.106	Grounds Maintenance	Invoice: T70930 /	3/14/2018	60.00	67811	
CS Carey Inc.	106	5262.106	Grounds Maintenance	Invoice: T71070 /	3/14/2018	60.00	67811	
CS Carey Inc.	106	5262.106	Grounds Maintenance	Invoice: T70841 /	3/14/2018	100.00	67811	
CS Carey Inc.	106	5262.106	Grounds Maintenance	Invoice: T71012 /	3/14/2018	60.00	67811	
CS Carey Inc.	300	5469.300	Stormwater Maintenance	Invoice: T70615 /	3/14/2018	180.00	67811	
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16696 /	3/14/2018	3,187.50	67812	12,735.00
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16697. /	3/14/2018	3,612.50	67812	
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16695 /	3/14/2018	2,975.00	67812	
Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16671 /	3/14/2018	2,035.00	67812	

Custom Tree Care, Inc.	106	5263.106	Tree Maintenance	Invoice: 16700 /	3/14/2018	925.00	67812	
Dell Marketing, L.P.	101	5266.101	Computer Software	Invoice: 10229103349 /	3/14/2018	532.45	67813	532.45
Domain Listings	101	5305.101	Dues, Subscriptions, & Books	Invoice: 2018 DUES /	2/28/2018	228.00	67758	228.00
The Emblem Authority	102	5308.102	Clothing & Uniforms	Invoice: 26079 /	3/14/2018	280.00	67814	280.00
Family Support Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 222/18 /	2/21/2018	328.62	67737	328.62
Family Support Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 3/8/18 /	3/7/2018	328.62	67778	328.62
Foley Equipment	360	5315.360	Machinery & Auto Equipment	Invoice: S8570101 /	3/14/2018	116,441.85	67815	116,441.85
Randy Funk	103	4410.103	Fine	Invoice: 2/8/18 OVERPAYMENT /	2/21/2018	50.00	67738	50.00
GBA Architects Engineers	450	5456.450	CARS Projects	Invoice: 52359 /	3/14/2018	3,678.74	67816	3,678.74
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	Invoice: INV0650800 /	3/7/2018	772.50	67779	772.50
Independent Salt Company	250	5303.250	Sand and Salt	Invoice: 132643IN /	3/14/2018	3,070.48	67817	3,070.48
Johnson County Wastewater	101	5288.101	Waste Water	Invoice: 3179/1838 2/8/18 /	2/21/2018	33.29	67739	90.65
Johnson County Wastewater	106	5288.106	Waste Water	Invoice: 3179/1838 2/8/18 /	2/21/2018	57.36	67739	
Johnson County Government	101	5218.101	IT & Communication	Invoice: 130324 /	3/7/2018	5,557.75	67780	5,557.75
Johnson County Park & Recreation C	290	5255.290	JoCo HR	Invoice: 3/2/18 /	3/7/2018	20,404.00	67781	20,404.00
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	Invoice: 2834 2/26/18 /	3/7/2018	32.76	67782	32.76
KCP & L	101	5201.101	Electric	Invoice: 2/27/18 MULTIPLE /	3/7/2018	1,324.99	67783	1,880.89
KCP & L	106	5201.106	Electric	Invoice: 2/27/18 MULTIPLE /	3/7/2018	555.90	67783	
KCP & L	106	5201.106	Electric	Invoice: 1275 3/7/18 /	3/14/2018	1,788.07	67818	1,788.07
Key Equipment & Supply	106	5211.106	Maintenace & Repair Equipment	Invoice: 252427 /	3/14/2018	1,609.89	67819	1,609.89
Kansas Gas Service	101	5289.101	Natural Gas	Invoice: 1745 2/14/18 /	2/21/2018	558.16	67740	1,680.03
Kansas Gas Service	106	5289.106	Natural Gas	Invoice: 1745 2/14/18 /	2/21/2018	1,121.87	67740	
Knapheide Truck Equip. Center	106	5260.106	Vehicle Maintenance	Invoice: KCJ98355 /	3/14/2018	766.00	67820	766.00
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	Invoice: 8020437 /	3/14/2018	81.60	67821	81.60
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 2/22/18 /	2/21/2018	138.46	67741	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 2/22/18 /	2/21/2018	138.92	67742	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 3/8/18 /	3/7/2018	138.46	67784	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 3/8/18 /	3/7/2018	138.92	67785	138.92
Kansas State Treasurer	103	5228.103	Fees Due State of Kansas	Invoice: 40690 /	3/7/2018	1,823.50	67786	1,823.50
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	Invoice: 318001010000002 /	3/14/2018	7,454.49	67822	22,737.16
Lamp, Rynearson & Assoc., Inc.	450	5456.450	CARS Projects	Invoice: 317001020000008 /	3/14/2018	15,282.67	67822	
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	Invoice: 181090 /	2/28/2018	175.00	67759	175.00
League of Kansas Municipalities	101	5305.101	Dues, Subscriptions, & Books	Invoice: 181144 /	3/7/2018	52.66	67787	52.66
The Legal Record	101	5204.101	Legal Printing	Invoice: L71921 /	2/21/2018	14.81	67743	14.81
The Legal Record	101	5204.101	Legal Printing	Invoice: L71903 /	2/28/2018	45.31	67760	90.62
The Legal Record	101	5204.101	Legal Printing	Invoice: L71902 /	2/28/2018	45.31	67760	
The Legal Record	101	5204.101	Legal Printing	Invoice: L72076 /	3/7/2018	86.63	67788	293.43
The Legal Record	101	5204.101	Legal Printing	Invoice: L72075 /	3/7/2018	206.80	67788	
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 2347 /	2/21/2018	24.50	67744	24.50
LilyPad EV	101	5266.101	Computer Software	Invoice: 350 /	3/14/2018	705.00	67823	705.00
Lowe's Business Acct./GEMB	101	5210.101	Maintenance & Repair Building	Invoice: 1760 3/15/18 /	2/28/2018	38.88	67761	955.50
Lowe's Business Acct./GEMB	106	5210.106	Maintenace & Repair Building	Invoice: 1760 3/15/18 /	2/28/2018	(13.29)	67761	
Lowe's Business Acct./GEMB	106	5210.106	Maintenace & Repair Building	Invoice: 1760 3/15/18 /	2/28/2018	(0.01)	67761	

Lowe's Business Acct./GEMB	106	5210.106	Maintenace & Repair Building	Invoice: 1760 3/15/18 /	2/28/2018	96.80	67761	
Lowe's Business Acct./GEMB	106	5210.106	Maintenace & Repair Building	Invoice: 1760 3/15/18 /	2/28/2018	21.15	67761	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	Invoice: 1760 3/15/18 /	2/28/2018	116.10	67761	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	Invoice: 1760 3/15/18 /	2/28/2018	116.10	67761	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	Invoice: 1760 3/15/18 /	2/28/2018	116.10	67761	
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	Invoice: 1760 3/15/18 /	2/28/2018	13.29	67761	
Lowe's Business Acct./GEMB	106	5304.106	Janitorial Supplies	Invoice: 1760 3/15/18 /	2/28/2018	23.60	67761	
Lowe's Business Acct./GEMB	106	5306.106	Materials	Invoice: 1760 3/15/18 /	2/28/2018	6.64	67761	
Lowe's Business Acct./GEMB	102	5307.102	Other Commodities	Invoice: 1760 3/15/18 /	2/28/2018	309.67	67761	
Lowe's Business Acct./GEMB	300	5469.300	Stormwater Maintenance	Invoice: 1760 3/15/18 /	2/28/2018	110.47	67761	
Lowe's Business Acct./GEMB	300	5469.300	Stormwater Maintenance	Invoice: 14807906 /	3/14/2018	202.02	67824	451.82
Lowe's Business Acct./GEMB	300	5469.300	Stormwater Maintenance	Invoice: 14792634 /	3/14/2018	249.80	67824	
MARC	101	5305.101	Dues, Subscriptions, & Books	Invoice: DI0002942 /	3/7/2018	1,716.00	67789	1,716.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	Invoice: 3/9/18 /	3/14/2018	150.00	67825	150.00
Micro Center	101	5265.101	Computer System R&M	Invoice: 6995506 /	3/7/2018	199.98	67790	298.87
Micro Center	101	5265.101	Computer System R&M	Invoice: 6995509 /	3/7/2018	98.89	67790	
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	Invoice: B04GTV /	2/28/2018	58,694.78	67762	58,694.78
Midway Ford Truck Center Inc	106	5211.106	Maintenace & Repair Equipment	Invoice: R10023174401 BALANCE /	2/28/2018	2,409.72	67763	2,409.72
Missouri Organic	300	5469.300	Stormwater Maintenance	Invoice: 3/1/18 /	3/14/2018	1,298.50	67826	1,298.50
Moss Printing	103	5203.103	Printing & Advertising	Invoice: 10389 /	2/28/2018	110.00	67764	110.00
Moss Printing	101	5256.101	Committee Funds	Invoice: 10342 /	3/14/2018	124.80	67827	124.80
NAPA Auto Parts	106	5211.106	Maintenace & Repair Equipment	Invoice: 2138634101 /	3/14/2018	6.97	67828	286.83
NAPA Auto Parts	106	5260.106	Vehicle Maintenance	Invoice: 2138632233 /	3/14/2018	26.98	67828	
NAPA Auto Parts	106	5260.106	Vehicle Maintenance	Invoice: 2138627292 /	3/14/2018	212.88	67828	
NAPA Auto Parts	106	5302.106	Motor Fuels & Lubricants	Invoice: 4569994997 /	3/14/2018	10.00	67828	
NAPA Auto Parts	106	5302.106	Motor Fuels & Lubricants	Invoice: 4569004121 /	3/14/2018	30.00	67828	
Nationwide Retirement Solutions	101	2060.101	Section 457 Employee Payable	Invoice: 2/22/18 PAYROLL /	2/21/2018	923.69	67745	923.69
Nationwide Retirement Solutions	101	2060.101	Section 457 Employee Payable	Invoice: 3/8/18 PAYROLL /	3/7/2018	923.69	67791	923.69
Northeast Johnson Cty. Chamber of	105	5206.105	Travel Expense & Training	Invoice: 25149 /	2/28/2018	105.00	67765	210.00
Northeast Johnson Cty. Chamber of	108	5206.108	Travel Expense & Training	Invoice: 25149 /	2/28/2018	105.00	67765	
Peacekeeper Products International	109	5317.109	Special Law Enforcement Expenses	Invoice: 181276 /	2/28/2018	1,067.70	67766	1,067.70
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32309 Invoice: 52948274 /	2/20/2018	340.32	32309	340.32
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32316 Invoice: 53353028 /	3/2/2018	552.82	32316	552.82
Pitluck Law, LLC	103	5209.103	Professional Services	Invoice: 2/20/18 /	2/28/2018	150.00	67767	150.00
Pitney Bowes	101	5205.101	Postage & Mailing Permits	Invoice: 3305578378 /	3/14/2018	136.41	67829	136.41
Principal Life	107	5130.107	City Paid Life/ST Disability	Invoice: 2/17/18 /	2/28/2018	846.10	67768	846.10
Print Tekk	101	5301.101	Office Supplies	Invoice: 5499 /	2/28/2018	169.00	67769	169.00
T2 Holdings, LLC	101	5214.101	Other Contracted Services	Invoice: 100138541 /	2/21/2018	35.00	67746	45.00
T2 Holdings, LLC	102	5214.102	Other Contracted Services	Invoice: 100138541 /	2/21/2018	10.00	67746	
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32310 Invoice: 53228164 /	2/20/2018	698.85	32310	698.85
Wex Bank	102	5302.102	Motor Fuels & Lubricants	CK32315 Invoice: 53480239 /	3/7/2018	1,617.28	32315	1,617.28
Chuck Reed	101	4215.101	Building Permit	Invoice: 2/6/18 PERMIT OVERPA /	2/21/2018	5.00	67747	5.00
Rejis Commission	102	5214.102	Other Contracted Services	Invoice: INV0059261 /	3/7/2018	212.37	67792	212.37

Riteway Maintenance & Supply, LLC	101	5214.101	Other Contracted Services	Invoice: 17643 /	3/7/2018	930.00	67793	930.00
Roeland Park Community Foundatio	101	5283.101	RP Community Foundation Grant Expi	Invoice: 2/16/18 DONATION /	2/21/2018	750.00	67748	750.00
Roeland Park Property Owners	101	5258.101	RPPOA Common Area Expenses	CK32311 Invoice: 2/22/18 MANUALCK /	2/22/2018	33,847.00	32311	33,847.00
George Schlegel	101	5230.101	Art Commissioner	Invoice: CHECKMAR /	3/1/2018	100.00	67773	100.00
Shafer, Kline & Warren, Inc.	270	5209.270	Professional Services	Invoice: 13009901050 /	3/14/2018	675.00	67830	3,137.25
Shafer, Kline & Warren, Inc.	510	5209.510	Professional Services	Invoice: 13009922029 /	3/14/2018	2,280.00	67830	
Shafer, Kline & Warren, Inc.	300	5470.300	Park Maint/Infrastructure	Invoice: 13009937011 /	3/14/2018	182.25	67830	
Shawnee Mission Ford, Inc.	106	5260.106	Vehicle Maintenance	Invoice: C41829 /	3/7/2018	603.92	67794	603.92
James Sims	101	5256.101	Committee Funds	Invoice: 2/14/18 SCULPTURE /	2/21/2018	600.00	67749	600.00
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8048627668 /	2/21/2018	42.10	67750	42.10
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8048720317 /	2/28/2018	229.65	67770	315.14
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 8048720317 /	2/28/2018	85.49	67770	
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8048813670 /	3/7/2018	287.52	67795	287.52
Stinson Leonard Street	101	5215.101	City Attorney	Invoice: 43122853 /	2/21/2018	2,432.47	67751	2,432.47
Strasser True Value	106	5318.106	Tools	Invoice: 277757 /	3/14/2018	26.99	67831	76.49
Strasser True Value	300	5469.300	Stormwater Maintenance	Invoice: 1028795 /	3/14/2018	49.50	67831	
Terminix Processing Center	101	5210.101	Maintenance & Repair Building	Invoice: 373349194 /	3/14/2018	81.00	67832	81.00
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	Invoice: 5771 2/1/18 /	2/21/2018	50.00	67752	50.00
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	Invoice: 3/1/18 /	3/7/2018	75.00	67796	75.00
James Truitt	103	4410.103	Fine	CK32313 Invoice: 2/27/18 OVERPMT /	2/27/2018	81.00	32313	81.00
United Community Services	101	5232.101	United Community Services	Invoice: 3/8/18 /	3/14/2018	4,285.00	67833	4,285.00
Urban Trail Co	510	5244.510	General Contractor	CK32314 Invoice: 3/1/18 /	3/1/2018	12,000.00	32314	12,000.00
US BANK	105	5206.105	Travel Expense & Training	Invoice: JONES-LACY 2/26/18 /	3/6/2018	985.00	32317	1,766.75
US BANK	106	5206.106	Travel Expense & Training	Invoice: LEON 2/26/18 /	3/6/2018	16.00	32317	
US BANK	106	5206.106	Travel Expense & Training	Void: LEON 2/26/18	3/6/2018	(16.00)	32317	
US BANK	106	5206.106	Travel Expense & Training	Invoice: LEON 2/26/18. /	3/6/2018	19.94	32317	
US BANK	101	5219.101	Meeting Expense	Invoice: BOHON 2/26/18 /	3/6/2018	172.14	32317	
US BANK	106	5219.106	Meeting Expenses	Invoice: LEON 2/26/18 /	3/6/2018	38.00	32317	
US BANK	106	5219.106	Meeting Expenses	Invoice: LEON 2/26/18. /	3/6/2018	38.00	32317	
US BANK	106	5219.106	Meeting Expenses	Void: LEON 2/26/18	3/6/2018	(38.00)	32317	
US BANK	102	5236.102	Community Policing	Invoice: MORRIS 2/26/18 /	3/6/2018	63.00	32317	
US BANK	101	5253.101	Public Relations	Invoice: BOHON 2/26/18 /	3/6/2018	200.00	32317	
US BANK	101	5265.101	Computer System R&M	Invoice: BOHON 2/26/18 /	3/6/2018	79.70	32317	
US BANK	101	5265.101	Computer System R&M	Invoice: BOHON 2/26/18 /	3/6/2018	47.08	32317	
US BANK	102	5265.102	Computer System R&M	Invoice: BOHON 2/26/18 /	3/6/2018	42.99	32317	
US BANK	101	5267.101	Employee Related Expenses	Invoice: BOHON 2/26/18 /	3/6/2018	52.30	32317	
US BANK	101	5267.101	Employee Related Expenses	Invoice: JONES-LACY 2/26/18 /	3/6/2018	60.00	32317	
US BANK	101	5301.101	Office Supplies	Invoice: BOHON 2/26/18 /	3/6/2018	6.60	32317	
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	Invoice: 274527 /	3/14/2018	690.77	67834	690.77
Verizon Wireless	102	5202.102	Telephone	Invoice: 9802266067 /	3/7/2018	296.04	67797	416.07
Verizon Wireless	104	5202.104	Telephone	Invoice: 9802266067 /	3/7/2018	80.02	67797	
Verizon Wireless	106	5202.106	Telephone	Invoice: 9802266068 /	3/7/2018	40.01	67797	
The Victor L. Phillips Co.	106	5211.106	Maintenace & Repair Equipment	Invoice: IK02946 /	3/14/2018	80.33	67835	80.33

Vireo	101	5249.101	Branding Implementation	Invoice: P171065 /	3/14/2018	2,080.00	67836	2,080.00
Water District No 1 of Johnson Cour	101	5288.101	Waste Water	Invoice: 2/22/18 MULTIPLE /	2/28/2018	54.48	67771	312.95
Water District No 1 of Johnson Cour	106	5288.106	Waste Water	Invoice: 2/22/18 MULTIPLE /	2/28/2018	258.47	67771	
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 990000361292 /	3/7/2018	43,173.82	67798	43,173.82
WCA Waste Corporation	106	5262.106	Grounds Maintenance	Invoice: 990000366002 /	3/14/2018	494.24	67837	494.24
Christine Webster	101	5256.101	Committee Funds	Invoice: 1/10-15/18 EXP /	2/21/2018	24.43	67753	24.43
Wholesale Batteries, Inc.	106	5260.106	Vehicle Maintenance	Invoice: 284406 /	3/14/2018	139.60	67838	279.20
Wholesale Batteries, Inc.	106	5260.106	Vehicle Maintenance	Invoice: 284405 /	3/14/2018	139.60		
Wichita State University	105	5206.105	Travel Expense & Training	Invoice: 807372F1 /	2/28/2018	325.00	67772	325.00
Zerger & Mauer LLP	370	5209.370	Professional Services	Invoice: 2/27/18 STMT /	3/7/2018	1,767.00	67799	8,195.00
Zerger & Mauer LLP	101	5215.101	City Attorney	Invoice: 2/27/18 STMT /	3/7/2018	6,428.00	67799	
Forte	101	5214.101	Other Contracted Services	EFT#2/28/18 Invoice: 2/28/18 ALL ACCT	3/1/2018	261.96		
Forte	101	5214.101	Other Contracted Services	EFT#3/2/18 Invoice: 3/2/18 ADMIN WEI	3/2/2018	11.70		
Forte	101	5214.101	Other Contracted Services	EFT#3/2/18 Invoice: 3/2/18 ADMIN /	3/2/2018	11.70		
Kansas State Treasurer	200	5609.200	Interest Bonds - 2010-1	EFT#2/27/2018 Invoice: 2/27/2018 /	2/27/2018	20,282.50		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#2/26/18 Invoice: 2/26/18 /	2/26/2018	1,996.73		
KPERS	107	5123.107	KPERS City Contribution	EFT#2/26/18 Invoice: 2/26/18 /	2/26/2018	3,124.86		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	1,941.35		
KPERS	101	2050.101	Insurance Withholding Payable	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	118.11		
KPERS	107	5123.107	KPERS City Contribution	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	3,038.20		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#2/26/18 Invoice: 2/26/18 /	2/26/2018	2,256.56		
KP&F	107	5131.107	KP&F City Contribution	EFT#2/26/18 Invoice: 2/26/18 /	2/26/2018	6,340.44		
KP&F	101	2045.101	KP&F Employee Withholding Payable	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	2,263.91		
KP&F	101	2050.101	Insurance Withholding Payable	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	59.87		
KP&F	107	5131.107	KP&F City Contribution	EFT#3/13/18 Invoice: 3/13/18 /	3/13/2018	6,361.09		
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Invoice: EFTMAR /	3/1/2018	1,632.00		
Wex Bank	102	5302.102	Motor Fuels & Lubricants	EFT#2/20/18 WIRE Invoice: 52913475 /	2/20/2018	2,123.85		

\$ 456,057.83

Item Number: Consent Agenda- II.-B.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **February 19, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description



February 19, 2018 Council Minutes

Type

Cover Memo

CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, February 19, 2018 7:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

PUBLIC HEARING

TIF 1 REDEVELOPMENT PLAN

Ms. Jones-Lacy said the Roeland Park TIF 1 was the first TIF issued in the state of Kansas. TIFs are scheduled to last 20 years from the time the development plan is adopted. She also provided a map of the area for TIF 1 and 1B, which shows the area for TIF 1 to include Walmart and the affiliated shopping centers and buildings. TIF 1B across the street on 50th Terrace encompasses Lowe's, Price Chopper and the businesses in that area.

Staff is requesting Governing Body approval to join the two project areas under one development plan. This will not extend the timeline and will maintain the original expiration date of March 2024. With this amendment, the City will be able to do additional infrastructure improvements in the area. The area also has bonds that will be paid off in 2018 and they want to be able to use the funds collecting in the fund to help the area and also do additional roadway projects, part of which will be for the Roe 2020 project.

Gary Anderson and Kevin Wempe with Gilmore Bell, the City's bond counsel, were present to answer any questions. They drafted the actual ordinance and put together the plan to combine the two TIF areas.

Ms. Jones-Lacy said they have also allowed for the purchase of property in the event it becomes available as they may need to purchase right-of-way. Currently there are no plans for the funds, but it is a large sum of money that has been accumulating.

Mayor Kelly opened the floor for public comment. Hearing no public comment, Mayor Kelly asked the Council if they had any questions for Gilmore Bell.

Mayor Kelly closed the public hearing regarding TIF 1.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO ADOPT ORDINANCE 963. (MOTION CARRIED 7-0)

PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

ROLL CALL

City Clerk Bohon called the roll. CMBR Janssen was absent and CMBR Kelly appeared by phone.

MODIFICATION OF AGENDA

The following items were added to the Consent Agenda from the preceding Governing Body Workshop.

- Bulkhead Replacement at the Aquatics Center.
- Renewal of the Codes Enforcement Mowing Nuisance Weed and Tree Abatement Services.
- 2019 Residential Street Reconstruction - Design Task Order
- 2018 Mowing Agreement - Next to Nature
- 2018 Public Works Asphalt Float Purchase
- 2018 Super Pass Agreement and Swim Meeting Letter of Understanding

Added to New Business was the Equipment Surplus Sale portion of Workshop Item #6.

Comparison of Agenda Management Systems was discussed under Workshop Items.

CITIZENS' COMMENTS

Sara Coe (5346 Sherwood) Ms. Coe stated she has grown increasingly worried about the proposed removal of the light at the truck entrance behind Walmart and CVS at 52nd & Roe. She contacted the Governing Body with her concerns which were forwarded to Public Works Director Leon. She received an e-mail response from Mr. Leon stating the City's position for its decision to remove the light. Ms. Coe travels this area frequently and believes the traffic is heavier than was reported in the traffic study. She believed not having the light could lead to a regrettable dangerous situation and asked the Council to rethink their decision. She thanked the Governing Body for their time and hard work.

Mayor Kelly thanked Ms. Coe for her comments and said he appreciates the work that she and her family do for the City. He asked that she continue to be involved as the Roe 2020 process continues and asked if she would share a copy of her comments with the Governing Body as they would appreciate that.

I. CONSENT AGENDA

- A. Appropriation Ordinance #913**
- B. Purchase Public Works Big Wheel Loader**
- C. Ordinance 957 – Mobilitie Franchise Agreement**
- D. Mobilitie Pole Attachment Agreement**
- E. Reappointment to Community Foundation and Appointment to Sustainability Committee**
- F. Special Called City Council Minutes January 22, 2018**
- G. Bulkhead Replacement at the Aquatics Center.**
- H. Renewal of the Codes Enforcement Mowing Nuisance Weed and Tree Abatement Services.**
- I. 2019 Residential Street Reconstruction - Design Task Order**
- J. 2018 Mowing Agreement - Next to Nature**
- K. 2018 Public Works Asphalt Float Purchase**
- L. 2018 Super Pass Agreement and Swim Meeting Letter of Understanding**

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE CONSENT AS AMENDED.
(MOTION CARRIED 7-0)

II. BUSINESS FROM THE FLOOR

A. APPLICATIONS/PRESENTATIONS

1. Benfer's Community Policing Appreciation Award

Police Chief Morris recognized Mr. Bill Benfer, owner of Benfer's Tow Services, who provides a much needed service to the Police Department in regards to accidents, stolen vehicles and the like. He wanted the City to recognize Mr. Benfer as he does many things for the City that are uncommon. He donates vehicles for undercover operations, drug stings, and has provided for a new unit for the crime prevention initiative around town. Chief

Morris said anything they need, regardless of the time of day, Mr. Benfer's company has responded and he can't thank him enough for the community policing things and the personal touches he provides to the City. Chief Morris presented him with Roeland Park Police Department Community Appreciation Police Award for Mr. Benfer's assistance and commitment to excellence.

(Following applause photographs were taken.)

2. Northeast Johnson County Chamber Update – Deb Settle

Deb Settle from the Northeast Johnson County Chamber of Commerce provided an update to the Council. Ms. Settle opened her presentation by thanking CMBR Fast for doing a great job this past year as Council president. She also congratulated and welcomed the new City Councilmembers and Mayor Kelly, who she said are doing a great job already.

She added that Mayor Kelly had spoken at the State of the Cities and spoke well to Roeland Park's successes and what makes the City a great place to live, play, work and visit. Mayor Kelly jokingly said as a millennial he was expecting a trophy. On a humorous note, Ms. Settle provided the Mayor with a trophy at the Council meeting, but did add that she was very proud to have him as her mayor.

Ms. Settle said that the Leadership Northeast program has begun and City Clerk Bohon is participating in that and they are proud to have her in the class. Graduation will be May 17th.

Ms. Settle also provided a copy of the legislative agenda to the Governing Body.

Ms. Settle stated that all the Councilmembers are members of the Chamber and she encouraged them to attend all or as many of their events they could. She is also very open to ideas and if they have any concerns, or if they believe they can do something better, please call and she will be happy to meet with them.

CMBR Fast asked how cities could support the Chamber more so there is more information on development and planning. Ms. Settle said they are working with all the cities to retain their businesses as well as increase them. She added that the morning coffees that Roeland Park sponsors are beneficial.

Mayor Kelly thanked Ms. Settle for being there and for the Chamber's active involvement in Roeland Park. He said they appreciate the good advocate she is for the City.

3. Sustainability Committee Update – Laura Steele

Laura Steele has been appointed the 2018 Committee Chair of the Sustainability Committee. Their goal this year is to reach the gold status for Community for All Ages. Last year they sponsored a sunflower contest to engage all ages in the community to start growing sunflowers. Photographs were placed on the City's Facebook page. They will continue to expand this project in 2018 involving more schools and also the Community Center. Ms. Steele added they are working to have their own Facebook page.

Sustainability will be collaborating with the Parks Committee for the grand opening of Nall Park. They are also looking into bike parking and other amenities and how those would fit into the parks.

Mayor Kelly thanked Ms. Steele for what the Sustainability Committee does noting that their volunteers do a lot for the City.

III. MAYOR'S REPORT

No report was given.

IV. WORKSHOP AND COMMITTEE REPORTS

No reports were given.

V. REPORTS OF CITY LIAISONS

No reports were given

VI. UNFINISHED BUSINESS

A. Tennis Court Replacement Project

Ms. Jones-Lacy said they have received word that they got the \$20,000 grant from USTA for replacement of the tennis courts in R Park. They also have \$12,000 from Missouri USTA. Removal of the tennis court should take place over the next couple months. Staff will also be posting videos of the demolition and construction and they will be posted on the City's Facebook page.

CMBR McCormack recommended the Mayor swing the first strike with the sledgehammer. Mayor Kelly he said he would be happy to.

B. 2018 Responses to Leaf Vacuum Truck RFP

Public Works Director Leon said they received two responses back to the RFP. Staff recommendation is to purchase a 2019 International Truck with the ExtremeVac at a cost not to exceed \$162,064.41 from Key Equipment. The leaf trackless machine and the attachment they currently own were scheduled for replacement in 2019.

CMBR Madigan asked how much was allocated in 2019 for the replacement and Public Works Director Leon said it was for \$172,000.

CMBR Fast would like to have a discussion of the marketing plan, something more than a brochure, but to include some video, a sponsored post, and robo-calls. She said they need to do an all-out education.

Mayor Kelly agreed a media blitz should be an agenda item for the next Workshop.

MOTION: CMBR FAST MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE PURCHASE OF THE 2019 INTERNATIONAL 7400 WITH EXTREMEVAC LEAF PICKUP TRUCK FROM KEY EQUIPMENT AT A COST NOT TO EXCEED \$162,064.41. (MOTION CARRIED 7-0)

VII. NEW BUSINESS

A. Council President Election

CMBR Madigan nominated CMBR Poppa as Council President. There were no other nominations.

CMBR Poppa echoed CMBR Fast's sentiments from the Workshop that he too is very excited about their Council. He added that he was honored for the nomination and looked forward to doing great things in the future.

(Applause)

MOTION: CMBR MADIGAN MOVED AND CMBR THOMPSON SECONDED TO NOMINATE CMBR POPPA AS COUNCIL PRESIDENT. (MOTION CARRIED 7-0)

B. Appointment to BZA Ward 3 And 4, 47th and Mission, Ad Hoc Development Committee and Events Committee

CMBR Madigan said he could not find any information on Allen Harris or Chris Newton and asked why that their application and information was not included.

Ms. Jones-Lacy said Allen Harris did not actually submit a volunteer application because he was an appointment to the 47th Overlay Committee. He was recommended by Scott, the chair of the committee. He did not apply through the City's process, but he is the only business owner in Roeland Park in that district. The committee is trying to get a business owner from each of the three cities. Mr. Harris is the manager/proprietor of ALH Remodeling at the 47th and Mission corner.

City Clerk Bohon said it was an oversight that information was not included in the packet and she will send that out to the Council.

CMBR Poppa said that Chris Newton has been involved with the Events Committee and his wife Stephanie is chair of the Events Committee. He added that last year Mr. Newton was the Easter Bunny. CMBR Madigan said that was good enough credentials for him.

MOTION: CMBR POPPA MOVED AND CMBR MCCORMACK SECONDED TO APPOINT MIKE HICKEY AND TYLER CURRY TO THE AD-HOC DEVELOPMENT COMMITTEE; TYLER CURRY (WARD 3) AND BRANDON GILLETTE (WARD 4) TO THE BOARD OF ZONING APPEALS; ALLEN HARRIS TO THE 47th AND MISSION COMMITTEE; CHRIS NEWTON, CHRISTINA AVERY AND CHELSEA HERMES TO THE EVENTS COMMITTEE. (MOTION CARRIED 7-0)

C. Surplus Equipment

CMBR Madigan said he has no problem getting rid of trailer, but is apprehensive of getting rid of the mower as things may happen with the contractor and the City should have a backup.

MOTION: CMBR THOMPSON MOVED AND CMBR MCCORMACK SECONDED TO SELL ASSET #416 - PJ MOWING TRAILER, ASSET #302 FERRIS MOWER AND ASSET #303 GRAVELY PUSH MOWER. (MOTION CARRIED 5-2 WITH CMBRS FAST AND MADIGAN VOTING NO.)

POLL THE COUNCIL

FAST - N MADIGAN - N HILL - Y MCCORMACK - Y THOMPSON - Y KELLY - Y POPPA - Y

VIII. ORDINANCES AND RESOLUTIONS

IX. WORKSHOP ITEMS

A. Comparison of Agenda Management Systems (Workshop #9)

Ms. Jones-Lacy stated one 2018 budget objective that was developed by Council was to review and compare their current agenda management system (Novus) with alternatives. She had picked out three to highlight and compare the differences, their pros and cons.

Novus was compared with Accella, the City of Lawrence Procedure and Civic Plus. Ms. Jones-Lacy provided a spreadsheet that compared their annual costs.

She was looking for feedback from the Governing Body now as they are scheduled to renew with Novus in March and would like to know how to proceed.

CMBR Madigan asked if Ms. Jones-Lacy was part of the review committee. She stated she helped with organizing the documents they received from the RFP, but was not a part of the panel. City Clerk Bohon was part of the panel.

CMBR Madigan expressed his frustration as a private citizen using the website when searching for information and archives. He thought one of the reasons they selected Civic Plus for their website, even though it was expensive, but they know the cost to move the old information to the new website. He added after he was elected Councilmember and was able to log into the system it was easier to find things. He said that should not be limited to staff and elected officials, but also the residents.

City Clerk Bohon asked CMBR Madigan what he was having difficulty locating.

CMBR Fast said she cannot find anything in archives. CMBR Fast said she and CMBR Madigan together tried to find information on the City Manager contract and were unable to find anything in archives. She said once they switched to Novus you can't find anything and have to search year by year.

CMBR McCormack asked what system staff would prefer. Ms. Jones-Lacy said if the Governing Body chose to switch programs, staff would recommend Accella as it is close in price to what they are using now, seems easy to use, is interactive and has great features. She said it would seem like it would be an easy transition. She would not recommend going to a software that's so much more expensive than what is budgeted.

CMBR Fast asked why not switch to Civic Plus as it would save staff time and is also a Manhattan, Kansas based company. Civic Plus integrates and connects everything well together and is the company putting together the City's website. Right now, they are integrating a company into another company. Ms. Jones-Lacy said the price is solely the reason. Video recording and live stream of meetings is extremely expensive. CMBR Fast asked if voting and video were available with Novus. Ms. Jones-Lacy said Novus is the lowest cost option. With Novus, it is a \$4,500 start-up cost and \$2,500 for an annual subscription for video and voting.

Mayor Kelly recommended adding this discussion to the Council Workshop on March 5 to give everyone the opportunity to look at the various websites from the various providers and ready additional questions for staff at the meeting.

CMBR Poppa asked if there were demos on YouTube of the various programs. Ms. Jones-Lacy said she will contact the companies to see if they have video demos and will send them to the Governing Body if they are available.

CMBR Madigan commented that on archives, you cannot come up with any searches in the current year. City Clerk Bohon said she will work with the county to clean up the search tool. Ms. Bohon said it has to manually be put into SIRE and some things have been deleted and they have re-input them, so that is not a problem to fix.

CMBR Fast asked with Civic Plus would they still have SIRE or a different database. Ms. Jones-Lacy said they will still have the SIRE link. Ms. Jones-Lacy said that could be a Council objective to look at alternatives to SIRE as that will also be another cost.

X. REPORTS OF CITY OFFICIALS

Police Chief Morris said that on March 29 it is Greater Kansas City Day and from 6:30 to 9:00 the Rotary Club will be selling newspapers for a fundraiser event that allows boys and girls to go to camp every year. They will be doing that throughout the city.

Ms. Jones-Lacy said the Business Networking Breakfast is at 7:30 a.m. at U.S. Bank this Thursday. She noted she has received only one RSVP from the Governing Body. This a free breakfast and the discussion will be about Roe 2020. She gave a special thank you to CMBR Poppa for canvassing Roe Boulevard businesses Friday and getting them informed about what's going on.

CMBR Madigan said he will be unable to attend the meeting.

XI. ADJOURN

MOTION: CMBR MADIGAN MOVED AND CMBR POPPA SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 8:20 p.m.)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-C.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 2/27/2018
Submitted By: Staff
Committee/Department: Admin.
Title: **Council Appointment to Committees – Arts, Parks, Sustainability, Events and Community Foundation**
Item Type: Other

Recommendation:

To appoint

Arts - Poppa and Thompson
Parks - McCormack and Fast
Community Events - Hill
Sustainability - Hill
Community Foundation - Poppa

Details:

Below is the current list of council members on the 5 committees.

Arts - Poppa and Janssen (meets on the 3rd Wednesday of the month)
Parks - Fast and Thompson (meets on the 2nd Wednesday of the month)
Sustainability - was Teresa Kelly (meets on the 1st Thursday of the month)
Events - Poppa and Thompson (meets on the 3rd Thursday of the month)
Community Foundation - was Teresa Kelly

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description: N/A	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Arts	Cover Memo
☐ Parks	Cover Memo
☐ Events	Cover Memo
☐ Sustainability	Cover Memo
☐ Community Foundation	Cover Memo

ARTICLE 11. - ARTS ADVISORY COMMITTEE

Sec. 1-1101. - Purpose.

The purpose of the Arts Advisory Committee is to make recommendations to the City Council concerning the public display of art on City owned property.

(Ord. No. 710, § 1; Code 2003)

Sec. 1-1102. - Creation and Establishment.

There is hereby created and established an Arts Advisory Committee for the City which shall consist of not less than three persons, including one member of the City Council and two additional individuals, of which at least one shall be a resident of the City. All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term. There shall be no limitation on the number of times an individual may be re-appointed. Any member of the Committee may be removed at any time by a majority vote of the City Council. Neither the Committee nor any individual member shall have any authority to financially obligate, commit or contract on behalf of the City.

(Ord. No. 710, § 2; Code 2003)

Sec. 1-1103. - Compensation.

Members of the Arts Advisory Committee shall serve without compensation. Provided, however, that the Art Commissioner shall receive \$100.00 per month as an expense allowance.

(Ord No. 801, § 1)

Sec. 1-1104. - Duties and Responsibilities.

It shall be the responsibility of the Arts Advisory Committee to make recommendations for and coordinate the public display of art on City-owned property.

(Ord. No. 710, § 4; Code 2003)

Sec. 1-1105. - Advisors.

The City Council may designate or employ, with or without compensation, such advisors to the Arts Advisory Committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes of this article.

(Ord. No. 710, § 5; Code 2003)

Sec. 1-1106. - Meetings, Rules and Regulations.

The Arts Advisory Committee shall meet at such times and places as it shall agree upon or upon call by the City Council. The Committee shall elect a chair and vice chair at its first meeting of each calendar year. Any bylaws or other rules and regulations relating to its meetings and proceedings must be approved by the City Council. The Committee shall keep minutes of its meetings and provide a copy

thereof to the City Clerk. A majority of the members appointed to the Arts Advisory Committee shall constitute a quorum for the transaction of the business of the Committee.

(Ord. No. 710, § 6; Code 2003)

Sec. 1-1107. - Code of Ethics.

The Code of Ethics for Elective and Appointive Offices, as adopted pursuant to Charter Ordinance No. 12, and any amendments thereto, shall apply to the appointed members of the Arts Advisory Committee.

(Ord. No. 710, § 7; Code 2003)

ARTICLE 2. - PARKS ADVISORY COMMITTEE

Sec. 12-201. - Purpose.

The purpose of the Parks Advisory Committee is to make recommendations to the Governing Body concerning City owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon City owned property; to promote beautification of the City and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.

(Ord. No. 797, § 1)

Sec. 12-202. - Creation and Establishment.

There is hereby created and established a Parks Advisory Committee for the City which shall consist of no less than five members, of which at least four shall be residents of the City and at least one shall be a member of the City Council. All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term. There shall be no limitation on the number of times an individual may be re-appointed. Any member of the Committee may be removed at any time by a majority vote of the Governing Body. Neither the Committee nor any individual member shall have any authority to financially obligate, commit or contract on behalf of the City.

(Code 2014)

Sec. 12-203. - Compensation.

Members of the Committee shall serve without compensation.

(Ord. No. 750, § 2; Code 2007)

Sec. 12-204. - Duties and Responsibilities.

- (a) It shall be the responsibility of the committee to review current uses and practices as they relate to City parkland, including islands, medians and rights-of-ways, and to make recommendations regarding same.
- (b) In its capacity as the tree board, it shall be the responsibility of the committee to make recommendations to assure the proper development and maintenance of the trees and shrubs on City-owned property, including the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in the public ways, streets and alleys. It shall further be the responsibility of the committee to make recommendations concerning tree care and landscaping in all City parks and to recommend the location and purchase of equipment for the parks. The committee shall recommend any needed budget allocations for the accomplishment of agreed upon projects and shall recommend such projects for inclusion in the City's capital improvement program.
- (c) When requested by the City Council, the Committee shall consider, investigate, make findings and report upon any matter coming within the scope of its work.

(Ord. No. 797, § 2)

Sec. 12-205. - Advisors.

The City Council may designate or employ, with or without compensation, such advisors to the parks advisory committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes of this article.

(Ord. No. 708, § 5; Code 2003)

Sec. 12-206. - Meetings, Rules and Regulations.

The Parks Advisory Committee shall meet at such times and places as it shall agree upon or upon call by the City Council. The Committee shall elect a chair and vice chair at its first meeting of each calendar year. Any bylaws or other rules and regulations relating to its meetings and proceedings must be approved by the City Council. The Committee shall have an agenda for its meetings and keep minutes of its meetings and provide a copy thereof to the City Clerk. A majority of the members appointed to the Parks Advisory Committee shall constitute a quorum for the transaction of the business of the Committee.

(Ord. No. 708, § 6; Code 2003)

Sec. 12-207. - Code of Ethics.

The Code of Ethics for Elective and Appointive Offices, as adopted pursuant to Charter Ordinance No. 12, and any amendments thereto, shall apply to the appointed members of the Parks Advisory Committee.

(Ord. No. 708, § 7; Code 2003)

ARTICLE 10. - COMMUNITY EVENTS COMMITTEE

Sec. 1-1001. - Purpose.

The purpose of the Community Festival Committee is to make recommendations to the City Council concerning the annual community festival and such other community events as may from time to time be sponsored, endorsed and/or planned by the City.

(Ord. No. 711, § 1; Code 2013)

Sec. 1-1002. - Creation and Establishment.

There is hereby created and established a Community Events Committee for the City which shall consist of two members of the City Council and up to eight additional individuals, of which at least six shall be residents of the City. All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term. There shall be no limitation on the number of times an individual may be re-appointed. Any member of the Committee may be removed at any time by a majority vote of the City Council. Neither the Committee nor any individual member shall have any authority to financially obligate, commit or contract on behalf of the City.

(Ord. No. 710, § 2; Code 2013)

Sec. 1-1003. - Compensation.

Members of the Community Events Committee shall serve without compensation. ;hn0; (Ord. No. 710, § 3; Code 2013)

Sec. 1-1004. - Duties and Responsibilities.

It shall be the responsibility of the Community Events Committee to plan, organize and carry out community events as may from time to time be sponsored by the City and the coordination and scheduling of events planned by other committees.

(Ord. No. 710, § 4; Code 2013)

Sec. 1-1005. - Advisors.

The City Council may designate or employ, with or without compensation, such advisors to the Community Events Committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes of this article.

(Ord. No. 710, § 5; Code 2013)

Sec. 1-1006. - Meetings, Rules and Regulations.

The Community Events Committee shall meet at such times and places as it shall agree upon or upon call by the City Council. The Committee shall elect a chair and vice chair at its first meeting of each calendar year. Any bylaws or other rules and regulations relating to its meetings and proceedings must be approved by the City Council. The committee shall keep minutes of its meetings and provide a copy

thereof to the City Clerk. A majority of the members appointed to the Community Events Committee shall constitute a quorum for the transaction of the business of the Committee.

(Ord. No. 710, § 6; Code 2013).

Sec. 1-1007. - Code of Ethics.

The Code of Ethics for Elective and Appointive Offices, as adopted pursuant to Charter Ordinance No. 12, and any amendments thereto, shall apply to the appointed members of the Community Events Committee.

(Ord. No. 710, § 7; Code 2013)

ARTICLE 13. - SUSTAINABILITY COMMITTEE

Sec. 1-1301. - Purpose.

The purpose of the Sustainability Committee is to make recommendations to the Governing Body concerning issues relating to or affecting environmental sustainability.

(Ord. No. 814, § 2)

Sec. 1-1302. - Creation and Establishment.

There is hereby created and established a Sustainability Committee for the City which shall consist of no less than five members, of which at least four shall be residents of the City and at least one shall be a member of the City Council. All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term. There shall be no limitation on the number of times an individual may be re-appointed. Any member of the Committee may be removed at any time by a majority vote of the Governing Body. Neither the Committee nor any individual member shall have any authority to financially obligate, commit or contract on behalf of the City.

(Ord. No. 861, § 1)

Sec. 1-1303. - Compensation.

Members of the Committee shall serve without compensation.

(Ord. No. 814, § 4)

Sec. 1-1304. - Duties and Responsibilities.

It shall be the responsibility of the Committee to review current uses and practices as they relate to environmental sustainability, including a review of the City's own practices and procedures, and to make recommendations to the Governing Body relating to policies, guidelines or programs, including but not limited to, maintaining and enhancing air quality, reducing waste disposal and need for landfills, increasing awareness of the need to conserve natural resources and generally educating the public on methods to protect the environment.

(Ord. No. 814, § 5)

Sec. 1-1305. - Advisors.

The City Council may designate or employ, with or without compensation, such advisors to the Sustainability Committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes of this article.

(Ord. No. 814, § 6)

Sec. 1-1306. - Meetings, Rules and Regulations.

The Sustainability Committee shall elect a chairperson and a vice chairperson at its first meeting of each calendar year. The Committee shall meet at such times and places deemed appropriate upon the call of the chairperson, the vice chairperson or by any three members of the Committee. Any bylaws or other rules and regulations relating to the Committee's meetings and proceedings must be approved by the City Council. The Committee shall keep minutes of its meetings and shall provide a copy thereof to the City Clerk. A majority of the members appointed to the Committee shall constitute a quorum for the transaction of the business of the Committee.

(Ord. No. 814, § 7)

Sec. 1-1307. - Code of Ethics.

The Code of Ethics for Elective and Appointive Offices, as adopted pursuant to Charter Ordinance No. 12, and any amendments thereto, shall apply to the appointed members of the Sustainability Committee.

(Ord. No. 814, § 8)



ROELAND PARK COMMUNITY FOUNDATION GUIDELINES GOVERNING DOCUMENT for the ADVISORY COMMITTEE

THE CITY OF ROELAND PARK has established the ROELAND PARK COMMUNITY FOUNDATION (herein referred to as "Foundation" or "Fund"), as a component fund of the Greater Kansas City Community Foundation, a Missouri non-profit corporation and 501(c)(3) public charity ("GKCCF"), and has established the following guidelines in order to carry out the Foundation's mission:

*We connect donors to community needs,
increase philanthropy,
and provide leadership on key community issues.*

Committee

I. Advisory Committee Members

- 1.1 Number. The Foundation shall have a self-perpetuating Advisory Committee (hereinafter referred to as the "Committee" with "Directors") which shall consist of not less than five (5) and not more than nine (9) voting persons. Directors shall be appointed by the Mayor and approved by the City Council. It is recommend, but not required, that the Committee include:
 - 2.1.1.1 The Mayor
 - 2.1.1.2 Council Member
 - 2.1.1.3 Parks Committee Representative
 - 2.1.1.4 Business Leader
 - 2.1.1.5 Arts Committee Representative
 - 2.1.1.6 Two Citizens at Large
 - 2.1.1.7 Sustainability Committee Representative
 - 2.1.1.8 Events Committee Representative
 - 2.1.1.9 City Administrator or Designee ex-officio (non voting)
- 1.2 During the first two years of establishing the Committee half of the positions will start out with one year terms and the other half with two year terms. This will create a staggered system of four terms expiring in any given year. For the first year of the foundation, 2014, The Mayor, one business leader position, one citizen at large and the Parks Committee Representative will serve one year terms.
- 1.3 Committee Reimbursement. Directors shall serve without compensation.
- 1.4 Term of Office. The term of office of a director shall be two (2) years.
- 1.5 Vacancies. If the office of any director becomes vacant by reason of death, resignation, removal from office or otherwise, or if a vacancy occurs by reason of the creation of a new directorship, the Mayor shall appoint a new Member subject to the City Council's approval.

- 1.6 Removal. At a meeting of the directors called expressly for that purpose, directors may be removed, with or without cause, by a vote of a majority of all of the directors of the Foundation.
- 1.7 Powers and Duties.
- (a) The Committee shall have general charge of the affairs, property and assets of the Foundation. It shall be the duty of the Committee to carry out the purposes of the Foundation with the Greater Kansas City Community Foundation, as the umbrella organization, in ultimate control of property and assets of the fund per IRS guidelines.
 - (b) The Committee may, from time to time, appoint, as advisors persons whose assistance may be deemed helpful in determining policies and formulating programs for carrying out the Foundation's purposes. Such advisors shall serve at the pleasure of the Committee.
 - (c) The Committee shall decide the overall investment strategy of the foundation's funds in accordance with the options provided by the GKCCF.
 - (d) The Committee may exercise all such powers of the Foundation and do all such acts and things as are allowed law or these Guidelines.
- 1.8 Notice of all Committee meetings will be noticed consistent with the City's open meeting requirements.
- 1.9 Meetings. An annual meeting of the Committee and the transaction of such other business as may properly come before the meeting shall be held on the second Wednesday of the month of December of each year at 6:00 p.m., or at such other time as the Committee may from time to time determine. The meeting will be held at such place in the Roeland Park area as the Committee may from time to time determine. The meeting shall include the election of officers and transacting such other business as may properly come before the meeting, and no notice need be given to such newly-elected directors who are present at the meeting or who sign waivers of notice. Special meetings of the Committee may be called by the Chairperson or a Vice Chairperson, and shall be called by any one of such officers upon the request of any three directors. Any action that is required to or may be taken at a meeting of directors may be taken without a meeting if consents in writing, setting forth the action so taken, are signed by all of the directors.
- 1.10 Quorum. One-half (1/2) of the members of the Committee of Directors shall constitute a quorum except as otherwise provided by law or by these Guidelines. The act of a majority of the directors present at any meeting at which there is a quorum shall be the act of the Committee except as may be otherwise specifically provided by statute or by these Guidelines.
- 1.11 Voting. At each meeting of the directors, every director having the right to vote shall be entitled to vote in person. No director shall be entitled to vote by proxy. Each director shall have one vote.
- 1.12 Publicity. The Committee shall take such other actions, as it deems appropriate to make the Foundation and its purposes and activities known to the people of the Roeland Park area and to encourage contributions to the Foundation from a wide segment of the population of the Roeland Park area.

II. OFFICERS

- 2.1 Who Shall Constitute. The officers of this Foundation shall be a Chairperson, a Vice Chairperson, and a Secretary. Said officers shall be elected by the Committee and shall hold office until the annual meeting of the Committee following the election of such officers, and until their successors are elected and qualified. Any officer may be removed, with or without cause, by a vote of a majority of all of the directors at a meeting duly called pursuant to notice stating that such removal is to be considered at such meeting. Any one or more of such offices may be held by the same person, except the offices of Chairperson and Secretary, and Chairperson and Vice Chairperson.

- 2.2 Chairperson. The Chairperson shall be chosen from the membership of the Committee. The Chairperson shall preside at all meetings of the Committee.
- 2.3 Vice Chairperson. The Vice Chairperson shall, in the absence, disability, *refusal or inability* to act of the chairperson, perform the duties and exercise the powers of the Chairperson, and shall perform such other duties as the Committee may from time to time prescribe.
- 2.4 Secretary. The Secretary shall attend all meetings of the Committee and act as clerk thereof, and record all votes and the minutes of all proceedings in a book to be kept for that purpose. The Secretary shall give or cause to be given notice of all meetings of the Committee and shall perform such other duties as may be prescribed by the Committee or Chairperson.
- 2.5 City Administrator or Designee. The City Administrator or a designee shall also be the representative of the Foundation who will provide recommendations to GKCCF concerning grants from the Fund, investment of the Fund assets and any other matters related to the Fund.
- 2.6 Vacancies. If an office becomes vacant by reason of death, resignation, retirement, disqualification, removal from office, or otherwise, the Mayor shall appoint a replacement, subject to Council approval to fill the unexpired term.

III. GIFTS TO THE FOUNDATION

- 3.1 General. Donors may make gifts to the Foundation to be used for charitable purposes and distributed to qualified charitable organizations (defined in 3.3 below) by naming or otherwise identifying the Foundation, whether or not a trustee, custodian, or agent is designated to receive the property contributed. Gifts shall vest in the Foundation upon receipt and acceptance by GKCCF for the benefit of the Fund.
- 3.2 Acceptance of Terms. Each donor by making a gift to the Foundation shall be deemed to have accepted and agreed to all the terms of these Guidelines and the GKCCF Establishment Document for the Fund, which incorporates GKCCF Bylaw Sections 31-43 and the GKCCF Procedures For Establishment And Operation Of Funds by reference.,
- 3.3 Charitable Purposes and Organization. For purposes of these Guidelines, "charitable purposes" includes educational, religious, scientific, literary, public and other purposes permitted to be carried on by organizations described in Sections 170(c)(1) and 170(c)(2)(b) of the Internal Revenue Code of 1986, as amended, and "qualified charitable organization" means an organization which is described in Section 170(c)(1) or (2) of said Code. Possible examples of charitable uses would benefit the residents in and around Roeland Park could include: community events; amenities at City parks; and support for public arts programs.

IV. GRANT DISTRIBUTIONS

- 4.1 Determination and Authorization by Committee. The Committee, not less frequently than annually, shall determine all grant distributions that the City Administrator/designee is authorized to recommend to GKCCF be made from the income and principal of the Fund.

V. GENERAL

- 5.1 Personal Interest of Directors and Officers. If a conflict of interest arises by having a committee member who also has a relationship with another charity or grant receiving entity then that committee members shall disclose this relationship to the committee and refrain from voting on issues related to that that grant.
- 5.2 Notices. Whenever, under the provisions of these Guidelines, notice is required to be given to any director, officer or member, it shall not be construed to mean personal notice, but such notice may be given in writing by electronic mail or by depositing the same in the United States mail, postage prepaid, electronic mail, officer or member at such United States Mail or electronic mail address as appears on the books of the Foundation. Any director, officer, or member may waive any notice required to be given by statute or under these Guidelines.
- 5.3 Amendments. These Guidelines may be amended or repealed by a majority vote of the entire Committee at any regular meeting or, upon notice of a special meeting, at any special meeting.

Item Number: Applications/Presentations- A.-1.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Events Update – Stephanie Newton**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Applications/Presentations- A.-2.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/15/2018
Submitted By: Chief Morris
Committee/Department: Police Department
Title: **Horizon Academy Fall Festival / Dyslexia Dash 5k**
Item Type: Presentation

Recommendation:

Staff recommends that the Horizon Academy be allowed to hold a fund raising 5K event on city streets in the City of Roeland Park on Saturday, September 29th or Saturday October 6th, 2018. Specific date TBD.

Details:

Horizon Academy would like to host a fund raiser event that involves a 5K run on the City of Roeland Park streets on a Saturday morning TBD. The race would begin at approximately 8:30 am on a known designated route used from previous races. The traffic control would be taken care of by members of the police department and volunteers. The race would last approximately 45 minutes as noted in past events.

Financial Impact

Amount of Request: approx \$1,200 staff assistance contribution	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description: 5102.102	

Additional Information

This would require approximately 8-10 officers to provide enough coverage for major intersections & road closures. We utilize part-time and on-duty officers to assist to keep over-time at a minimum. Previous races were approximately \$1,200 in overtime cost however we try to minimize that as

much as possible depending on the availability of staff. Chief will be present at no additional cost.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Horizon Academy 5k	Cover Memo



The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

Police Department (913) 677-3363 -- Fax (913) 722-3745

Street Run/Parade Permit

Permit Fee \$150

Date: October 6, 2018 Start Time: 7:30 a.m. End Time: 11 a.m. 12 noon

Applicant

Name: Horizon Academy + KSMOIPA Daytime/Cell Phone: 913-789-9443

Address: 4901 Reinhardt Dr. Suite A City, State, Zip: Roeland Park, KS 66205

Chairperson

Name: Cathy Denesia Daytime/Cell Phone: 913-956-9261

Address: 16628 Bond St. City, State, Zip: Overland Park, KS 66221

Organization Information

Organization: Kansas-Missouri Branch of the International Dyslexia Association Phone: 913-956-9261 or 913-789-9443

Address: 16628 Bond Street City, State, Zip: Overland Park, KS 66221

Assembly Area: Horizon Academy Parking Lot Starting Point: (same) Ending Point: (same)

Route of Travel: (Attach Map) Approximate Number of Persons: 250 Animals: 0 Vehicles: 100 (?) → Not in route, just parked

Portion of street to be utilized: *We are flexible + can work with the city Min/Max Speed of Parade: Run/walk

Expected interval between parade units: N/A Max length of Parade: N/A 5K

Rain Date: N/A Number of volunteers to assist with route access: 20

Signature of Applicant: Cathy Denesia Signature of Chairperson: _____

To be completed by City:

Endorsed by Chief of Police or designee: _____ Yes: _____ No: _____ If No attach reason

If designee (printed name) _____

Dated: _____

Date presented to the City Council: _____

Approved: _____ Denied: _____ Alternate Permit Offered: _____

Copy to City Clerk on: _____ Copy to City Attorney on: _____

y St

Dr W 48th St

W 49th St

GOLF CREST

FAIRWAY MANOR

Mission Rd

St A
mi Parc
W 5

Shawnee Indian
Mission State
Historic Site

Mohawk Dr

Howe Dr

W 50th St

Pawnee Dr

Lucas Ln

Howe Dr

Moha

W 52nd Pl

W 48th St

Wells Dr

MISSION RIDGE

ROELAND PARK

W 51st St

W 52nd St

Nec

Parish Dr

Ellertge Dr

W 30th St

Clark Dr

SOUTHRIDGE

CLARKHURST

Buena Vista St

52nd Terrace

Delmar St

Fontana

Fontana Dr

Roe Ln



Item Number: Workshop Reports- V.-A.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **47th and Mission Update – Jen Hill**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description



47th and Mission Meeting Notes

Type

Cover Memo

47th & Mission Committee Meeting
Westwood City Hall
February 16, 2018

Attendees:

Committee Members: Erin Stryka, Colt McArthur, Jen Hill, Michael Poppa, Tony Atchity and Scott Bingham.

Staff: Fred Sherman

Guests: Thomas Morefield (Bike/Walk KC)

1. Introductions

- a. Council Members Jen Hill and Michael Poppa introduced themselves to the group and will be sharing one committee member position for Roeland Park between the two of them.
- b. With the addition of new members and the difficulties some of our members have had in attending the Friday afternoon meetings, Scott will be sending out a Doodle poll to consider a different time slot that works with the most schedules.

2. Sub-Committees

a. Complete Street Plan

- i. Thomas reviewed the summary of results that was distributed electronically to the group prior to the meeting. Handouts of the summary and draft recommendations provided (see attached). Discussion items included the following.
 1. Good mix of residents and business owners from nearby area. The results are by no means scientific, but there were significant number of respondents.
 2. Most were interested in bike facilities, least interested in additional parking
 3. Feedback consistent with walk and talk and the two cities' comprehensive plans.
 4. Most interest in 3 lanes; striping project is 1/10th of cost of other alternatives, but a larger reconstruction project would be a

stronger candidate for federal grants administered through MARC (20% match).

5. At the Mission intersection, the property owner at the northeast corner is not interested in providing additional ROW for expanded street section at 47th & Mission. The option with the reduced pedestrian crossing distance was well received for this intersection. Moving lanes towards center also helps turning motions of the larger trucks as well. Although these changes will maintain the same level of service, there will be a slight increase in wait time.
6. The proposed bike lanes at the 47th & Rainbow intersection will not impact its traffic level. Currently, it is being looked at by state engineer since it is a part of Project Green Light. Some of the recent issues could be attributed to programming at KUMC.

ii. Recommendation & Next Steps

1. The consultant team suggests restriping the street for the “3-lanes + Buffered Bike Lanes” option first, since this would require a minimal amount of cost. We should then assess how the changes are working, and then consider applying for grants in pursuit of the raised shared path if there is interest.
2. The pedestrian islands for the pedestrian crossings should also be pursued early on to address the strong interest in pedestrian safety expressed by the respondents.
3. It is assumed that the restriping and the crosswalks would be funded by the corresponding city.
4. The consultant also looked at 47th west of Mission Road and it has enough width to extend to Elledge. Since this wouldn’t change the number of lanes, this doesn’t require a traffic study. With the improvements planned for Roe Blvd, this may be an ideal time for Roeland Park to consider this improvement. Both Jen and Michael agreed to raise the idea with their council. Ideally, KCK would add sidewalks to the north side of County Line Road.

b. Overlay Update – Next Steps

- i. The approval of the changes to the overlay language in RP, UG-KCK, and WW will require formal action by all three cities. The current language is slightly different between the three cities.

- ii. Fred expressed the concern shared by some of the cities of when these standards conflict with zoning and suggested that consideration be given to a broader direction to avoid this issue.
 - iii. UG is in the process of updating their zoning that will need to happen prior to accounting for the overlay update.
 - iv. The committee agreed that playing out scenarios with development at the SW corner of Mission and at the site north of the car wash would be a worthwhile exercise.
 - c. Merchants Association/Spring Event
 - i. The history behind the Merchants Association and the spring event was shared with the new committee members.
 - ii. Colt shared a handout with the anticipated details on the event (see attached).
- 3. Report from participating municipalities
 - a. KCK
 - i. Ginger Sue's opened today (located north of Gus's Chicken)
 - b. Westwood
 - i. New tenant next to Lulu's anticipated.
 - ii. ½ cent sales tax for infrastructure- 5/1 mail-in ballot
- 4. Adjournment

Attachments: 47th Complete Street

The 47 Spring Event (4/22)

Roeland Park Business Network Breakfast (2/21)

DRAFT Recommendations - 47th Street Complete Street Plan

Steering Committee Meeting

February 16, 2018 | 3:00 pm | Westwood City Hall

47th Street

Near Term

1. Complete a "road diet" on 47th Street, reconfiguring from a four-lane section to a three-lane section
2. Begin with a (mostly) striping project that works within existing curb lines.
3. Reallocate new space within curb lanes to buffered bike lanes.
4. Provide a dedicated space for cyclists, reduce the crossing distance for pedestrians, and improve the turn radius for trucks by maintaining bike lanes through the 47th Street / Mission intersection with no dedicated right turn lane from westbound 47th Street to northbound Mission Road.
5. Enhance the 47th Street / Belinder Road crossing with four-way continental striping, signage demonstrated to encourage driver compliance, turn queue boxes for bikes, and a pedestrian refuge on the west side.
6. Add a mid-block crossing near Walmart with a pedestrian refuge island that maintains all turn movements, and move the existing bus stop east of the Walmart driveway.
7. Incorporate shared bus/bike zones for existing bus stops.

Moving Forward

8. As resurfacing or sidewalk reconstruction occurs, or as grant opportunities permit, consider a raised cycle track option in the future.
9. Continue to explore opportunities for bike lane + turn lane option at 47th and Mission in coordination with adjacent property owners as site configurations and property owner goals evolve over time.
10. In coordination with transit improvements, street resurfacing, or reconstruction of curbs or sidewalks, incorporate floating bus boarding islands to enhance transit efficiency and minimize conflicts between buses, bikes, and pedestrians.

The 47 Food Festival (a current overview for the committee only)

Sunday, April 22nd, 2018

12:00 pm – 3:00 pm

What

47th Food Festival with food vendors, area businesses, kid attractions, and a live band to celebrate our community; picnic style; family-friendly

When

Sunday, April 22nd; 12:00pm-3:00pm

Where

Parking lot of the Retail Grocers Association

Why

Bring awareness to the community of the businesses located along the 47th corridor; build connections

Details

- Each business will be in charge of its own tent, table, chairs, etc.
- Event will be family-friendly; encourage guests to bring blankets and chairs
- No alcohol will be served
- Participating restaurants/businesses will sell small bites/tastes of what they offer - or come up with something different/special for that day
- All food will be cooked/prepared off-site
- We will have 2-3 kid entertainment things - like bouncy house, face painting, etc. (These companies will need to have their own insurance)
- The Farmer's House is our beneficiary - they will have a booth, bring Farmer's to help out, and will receive a set percent of all sales from each vendor

Committee in Charge

- Gus's (Julie Zanone) is organizing the group insurance
- Joe's KC BBQ (Doug Worgul) is handling all marketing
- Lulu's (Sarah Liljegren) is organizing the kid-friendly attractions
- Walmart (Rick Turpin) will coordinate the band
- The Farmer's House (Michelle Reeves) will sell drinks

Questions yet to be answered

- Greg O'Halloran about hiring police for security - no reply yet
- As a group, we will share costs of insurance, security, porta-potties, marketing
- It has not been discussed, but I'm thinking the kid attractions will charge participants - we will not cover that cost
- Confirm Insurance Costs
- Once insurance is secured, other non-restaurant businesses will be invited to participate.

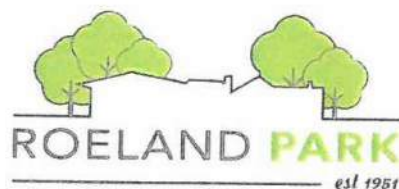
Please Join Us for the Second

ROELAND PARK

BUSINESS NETWORK

BREAKFAST

Wed, Feb 21 7:30 AM @ US Bank
4970 Roe Blvd, Roeland Park, KS



DIVERSITY GROWING SHARE TOWN FEEL
COMMUNITY MOVING FORWARD
NOT A PASS THROUGH TOWN
WELCOME HOME RELAXING
ARTISTIC
EVOLVING
FRIENDLY
SAFE
OPPORTUNITY
REMEMBER THE PAST LOOK TO THE FUTURE
WHAT DOES ROELAND PARK WANT TO BE KNOWN FOR?
ALL AGES
HIP FAMILY
WE ARE ALL NEIGHBORS



Create something
UNIQUE
to set Roeland Park apart

Enjoy free breakfast and coffee and learn more about the planned upgrades to Roe Boulevard and the Roe 2020 Project.

Presented by the City of Roeland Park & US Bank

RSVP to Jennifer Jones-Lacy by Mon. 2.19.2018,
jjoneslacy@roelandpark.org
or call 913.722.2600

Item Number: Reports of City Liaisons- VI.-A.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

MARC – Bike & Pedestrian (Claudia McCormack and Mike Kelly)

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/16/2018
Submitted By: Keith Moody
Committee/Department: Animal Control
Title: **NE Animal Control (Tom Madigan and Michael Poppa)**
Item Type:

Recommendation:

Details:

At the Northeast Animal Control (NEAC) meeting on 3/8/17 several alternative service delivery options were discussed. A concept like how Merriam operates was considered. Roeland Park presented a hybrid concept where NEAC would employ one full time animal control officer M-F (40 hrs. per week) and contract for animal control on a call for service basis (budget attached). And Mission presented a concept where Mission would provide animal control service to each city on a contract basis (each city would select the level of service they desire and their contract price would be set accordingly).

Mission shared at the meeting last night they are committed to adding "Community Service Officers" to their police force where these new positions would handle parking enforcement, administrative tasks, records tasks as well as serving as animal control officers (they also mentioned that the current NEAC staff would be welcome to apply). They expressed that this concept provides for better use of the dollars they currently contribute to animal control services through NEAC. This is consistent with observations expressed by Roeland Park, leading us to looking at a contract approach to the service. Because Mission is a significant member of NEAC (42% of total population), and the method of assessing NEAC service fees is based upon population, their exit from NEAC will have a significant impact on the cost to the remaining members of NEAC. For example, Roeland Parks 2018 NEAC service fee is \$55,441, excluding Mission from the calculation our fee would be \$95,695. Regardless of what the other members of NEAC decide, Mission will be exiting NEAC.

Mission plans to convene a meeting with the NEAC Board, the Mayors and the City Administrators within 30 to 45 days to share the costs they would charge to communities who wish to contract with them for animal control services. I personally believe contracting with a neighboring city is the best way to provide this service as it establishes clear responsibility for service within a professionally managed agency that is not likely to be eliminated.

Chief Morris will develop an RFP document for contracting animal control services based on the parameters we have previously discussed with Council. The attached draft Animal Control Policy was developed by Chief Morris last year to convey to Council how a contract for animal control service would work in our organization. It will serve to establish the service level specifications included in the RFP. Having formal and firm cost proposals from private contractors to service Roeland Park will afford the Council to compare the animal control service contract pricing offered from Mission to Roeland Park and decide how to proceed for 2019.

The NEAC Board also adopted their 2018 budget, it is reflected in the attached PDF. They show using about \$5,500 in reserves to balance the budget. NEAC has roughly \$100,000 in reserves (they didn't have an actual number).

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
2018 NEAC Budget	Cover Memo

Scenario Analysis Assuming 1 FT Animal Control Position with Contracted Coverage When ACO is Off Duty
3/9/2018

		Budget Assuming 1 Full Time ACO and Contracting for Animal Control			Change in Assessment	
	2017 Budget	Proposed 2018 Budget	Service for Balance of Time			
Income						
Billable Expense Income	\$ 184,258	\$ 183,408	\$ 150,000	-18%	\$	95,694.81
Uncategorized Income		\$ 165				
Transfer from Reserves		\$ 5,496				
Total Income	\$ 184,258	\$ 189,069	\$ 150,000			
Expenses						
Administrative Fees	\$ 9,600	\$ 9,734	\$ 7,500			
Animal Sheltering Services	\$ 8,460	\$ 7,000	\$ 7,000			
Animal Control Service			\$ 40,000			
Cellular Phone Service	\$ 1,440	\$ 1,440	\$ 420			
Dead Animal Incineration	\$ 600	\$ 300	\$ 300			
Employee Appreciation		\$ 325	\$ -			
Equipment	\$ 600	\$ 1,020	\$ 500			
Gasoline	\$ 3,360	\$ 3,480	\$ 1,740			
General Liability Insurance	\$ 1,000	\$ 981	\$ 981			
Health/Dental/Life/Disability	\$ 35,640	\$ 33,907	\$ 16,954			
KPERS contributions	\$ -	\$ -	\$ -			
KPERS Match	\$ 9,000	\$ 15,300	\$ 7,650			
Legal & Professional Services	\$ 750	\$ 900	\$ 500			
Meals & Entertainment	\$ 300	\$ -	\$ 100			
Money Purchase Plan (Principal)	\$ 2,220	\$ -	\$ -			
Office Supplies	\$ 180	\$ 180	\$ 90			
Payroll	\$ 98,400	\$ 74,640	\$ 37,320			
Payroll Service Charges	\$ 1,800	\$ 1,950	\$ 975			
Payroll Taxes	\$ 30,000	\$ 30,900	\$ 15,450			
Reimbursable Expenses	\$ -	\$ -	\$ -			
Taxes & Licenses	\$ 400	\$ 420	\$ 420			
Training/Education	\$ 600	\$ 600	\$ 300			
Vehicle Insurance	\$ 1,672	\$ 1,672	\$ 1,672			
Vehicle Maintenance & Repair	\$ 1,560	\$ 1,800	\$ 1,800			
Worker's Compensation Insurance	\$ 1,440	\$ 2,520	\$ 1,260			
Total Expenses	\$ 209,022	\$ 189,069	\$ 142,931			
Net Operating Income	\$ (24,764)	\$ 0	\$ 7,069			

		*Fee Based on Per Capita Calculation			Per Capital Equivalent Cost	Fee with Mission Excluded	Per Capital Equivalent Cost
Per Capita Cost	Population	\$ 9.31	\$ 8.42				
Fairway	3,972	\$ 36,983	\$ 33,453	\$ 26,540.16	\$ 6.68	\$ 45,809.63	\$ 11.53
Mission	9,443	\$ 87,924	\$ 79,530	\$ 63,096.35	\$ 6.68		
Mission Woods	198	\$ 1,844	\$ 1,668	\$ 1,323.00	\$ 6.68	\$ 2,283.56	\$ 11.53
Roeland Park	6,786	\$ 63,184	\$ 57,153	\$ 45,342.78	\$ 6.68	\$ 78,263.88	\$ 11.53
Westwood	1,658	\$ 15,438	\$ 13,964	\$ 11,078.44	\$ 6.68	\$ 19,121.94	\$ 11.53
Westwood Hills	392	\$ 3,650	\$ 3,301	\$ 2,619.27	\$ 6.68	\$ 4,520.99	\$ 11.53
Total	22,449	\$ 209,022	\$ 189,069	\$ 150,000.00		\$ 150,000.00	
Excluding Mission	13,006						

*Assessment is set high enough to generate an annual surplus in order to build/maintain reserves to replace Animal Control vehicle/equipment when time arrives without the need for a special assessment.

Item Number: Reports of City Liaisons- VI.-C.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Stormwater Management Advisory Council (Jose Leon and Tim Janssen)**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-D.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/16/2018
Submitted By: Keith Moody
Committee/Department: Pool Advisory Committee
Title: **Pool Advisory Committee**
Item Type:

Recommendation:

Details:

Attached is the agenda and minutes for the Pool Advisory Committee meeting on 1/13/18.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
📎 Pool Advisory Committee Agenda	Cover Memo
📎 Minutes 3-13-18	Exhibit



Roeland Park Aquatic Center Pool Advisory Committee

March 13, 2018
6:00PM

Johnson County Park & Recreation

Leslee Rivarola, Board Member

Rhonda Pollard, Superintendent of Recreation

Jim Wilson, Project Manager III

Marshall McKinney, Aquatics Manager

City of Roeland Park

Jim Kelly, Council Member

Tom Madigan, Council Member

Claudia McCormack, Council Member

AGENDA ITEMS

A. Elect a Chair and Secretary

B. Review RFQ Aquatic Center Operating and Options Analysis- select firms to interview. 3/20 from 5 to 7 pm and 3/21 from 3 to 4 pm were good for 5 out of 5 committee members who participated in doodle poll. May be able to schedule a third interview at 8 pm on 3/20 if the committee so desires. Link to [poll](#)

C. Dome Replacement Update

D. Review 2018 CIP Items

1. Repaint Vortex & Slide Splash Pool (est. \$15,000 + materials)
2. Bulkhead Replacement (est. \$110,000 total)
3. Main Drain Valve Replacement (est. \$10,000 – waiting on some details)
4. Shingle Roof Replacements (est. \$36,000)
5. Pool Acid Room Ventilation (est. \$5,000)
6. Shade Structure Replacement and Additions (est. \$20,000)
7. Replace Light Pole (est. \$9,100)

E. Status of Staff Hiring and Review Schedule for Summer Season

F. Discuss Pre-season Post Cards

G. Discuss Whale Slide in Youth Pool

NEXT MEETING:

Date: Tuesday, April 10, 2018 Time: 6:00 PM Location: Roeland Park Community Center



Roeland Park Aquatic Center Pool Advisory Committee Minutes

March 13, 2018
6:00PM

Johnson County Park & Recreation

Leslee Rivarola, Board Member

Rhonda Pollard, Superintendent of Recreation

Jim Wilson, Project Manager III

Marshall McKinney, Aquatics Manager

City of Roeland Park

Jim Kelly, Council Member

Tom Madigan, Council Member

Claudia McCormack, Council Member

Advisory Committee Members Present: Rhonda Pollard, Marshall McKinney, Jim Kelly, Tom Madigan, Claudia McCormack

Members Absent: Leslee Rivarola and Jim Wilson

Others Present: Jennifer Jones-Lacy-Roeland Park Asst. City Administrator, Jeremy Hight-Aquatics Center Maintenance Supervisor, Shannon Plueger-Aquatics Center Manager, Bonnie Bowles-Swim Academy Manager, Jen Hill, Roeland Park Councilmember, Brad Brian, Roeland Park resident.

A. Elect a Chair and Secretary

- Tom Madigan volunteered to be chair and Claudia McCormack volunteered to be Secretary. All members voted Aye, Mr. Madigan was named Chair and Ms. McCormack was named Secretary.

B. Review RFQ Aquatic Center Operating and Options Analysis- select firms to interview.

- The committee discussed selection of firms to interview and they decided they wanted to interview at least two respondents.
- Ms. Pollard said Shockey was known for good public engagement but that cost was a concern. Many of the Committee members expressed the same concern.
- Mr. McKinney said he has worked with Waters Edge and that they are a solid firm. Expressed some concern about the newer staff members on the team.
- Ms. Pollard said Hunsaker coming from out of town could be a problem since the City will need to cover travel costs.
- The team decided to interview Shockey/Larkin and Water's Edge on Tuesday, March 20th at 5 and 6:15, providing an hour for each.
- Mr. Brian expressed concern about hiring a consultant if the City can't afford to keep the pool open year-round anyway. He expressed concern about submitting for a replacement with insurance asking if the City could just get an insurance payment instead of replacing the dome.
- Ms. Pollard explained that the dome isn't worth much and that an insurance payment would not yield any substantial amount, maybe \$20,000.

C. Dome Replacement Update

- Ms. McCormack expressed similar concerns that Mr. Brian did about the cost of replacing the dome and running the pool year-round.
- Ms. Bowles said there is a significant lack of indoor pool space available in the area.
- Ms. Pollard said that JCPRD staff would no longer take the dome down or put it up each season because it's too physically demanding for the staff and is a safety risk. She said JCPRD may be willing to assist with hiring a contractor to do the work.

D. Review 2018 CIP Items

- Mr. McKinney reviewed the CIP items.

1. Repaint Vortex & Slide Splash Pool (est. \$15,000 + materials) concerns about costs and paint issues getting sand blasting - moving away from vortex tubes
2. Bulkhead Replacement (est. \$110,000 total) 3 way split Blazers, JCPRD, R Park drawing up bid currently
3. Main Drain Valve Replacement (est. \$10,000 – waiting on some details) water loss not evaporation getting some concerns covered ASAP, not originally 2018 budget item
4. Shingle Roof Replacements (est. \$36,000) R Park put out for bid Buck Roofing leaning toward closer to \$30,000 pool house, \$10,000 Pump house needs board approval Eclipse was cheaper \$36,000
5. Pool Acid Room Ventilation (est. \$5,000) Marshall concerned about health, safety and structural integrity - to be getting bids. Not originally 2018 budget
6. Shade Structure Replacement and Additions (est. \$20,000)
7. Replace Light Pole (est. \$9,100) scheduled 2 - 3 years ago budgeted overdue

New item Deck Caulking to get bid out soon due to concern about freezing and safety with concrete moving Brought up

E. Status of Staff Hiring and Review Schedule for Summer Season

- Advertised via social media. Lenexa will allow JCPRD to use its new pool to train guards. They hire at \$15/hour

F. Discuss Pre-season Post Cards

- Mr. McKinney said the rate of return on those post cards in the past was very low since it offered \$25 off a single pass and that's about 1/3 of the total. Suggested maybe 10% off. Ms. Plueger suggested putting a flier in the new resident packs that go out to residents of Roeland Park.

G. Discuss Whale Slide in Youth Pool

- Mr. McKinney explained the whale slide has reached the end of its useful life and that its unsafe. He asked the committee if they wanted him to look for a similar replacement or perhaps look at a couple of tube slides. He will look to see what alternatives there are and bring them to the committee at a future meeting.

Meeting adjourned at approximately 7:25 p.m.

NEXT MEETING:

Date: Tuesday, April 10, 2018 Time: 6:00 PM Location: Roeland Park Community Center

Item Number: New Business- VIII.-A.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/12/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **2018 CARS Roe Lane Bid Responses**
Item Type: Other

Recommendation:

Staff recommends for Council to approve the construction agreement with Amino Brothers Co., Inc to construct the 2018 Roe Lane CARS project at a cost not to exceed \$1,108,212.80

Details:

In 2017, staff worked with our engineers at Larkin, Lamp, Ryneerson to complete the design of the City's 2018 Roe Lane CARS project. This project will remove and replace nearly 1/2 miles of corrugated metal pipe, add sidewalk to the County limits, perform base repair of the street, along with a 2" mill/overlay, and add the City's first bike lanes.

Staff issued an RFP for construction and received 8 bids in total. Amino Brothers was the lowest bidder, but is also a very qualified construction company. Staff would like to recommend their agreement be approved so we can begin to finalize construction agreements and get a construction schedule started.

Financial Impact

Amount of Request: \$1,108,212.80	
Budgeted Item?	Budgeted Amount: \$1,519,000

Line Item Code/Description: \$500,000 in 5456.270 Sp Streets,\$246,000 in TIF 2, \$773,000 in CARS

Additional Information

Staff budgeted \$1,519,000.00 for this project. The breakdown was as follows:

270 Special Street Fund - \$500,00.00

450 TIF 2 fund - \$246,000.00

CARS - \$773,000

With the favorable bid amount, staff will look to get 50% of our construction inspection paid for by CARS as well. The estimated cost for construction inspection is \$46,175.00

How does item relate to Strategic Plan?

Improves dated infrastructure and enhances the street corridor on main entry way into the City.

How does item benefit Community for all Ages?

Adds sidewalk and bike lanes for our community to enjoy. Also, improving street light spacing for main corridor into the City.

ATTACHMENTS:

Description	Type
☐ Letter of Recommendation	Backup Material
☐ Map 1	Backup Material
☐ Map 2	Backup Material



9001 State Line Road, Suite 200
Kansas City, Missouri 64114
P: 816.361.0440 | F: 816.361.0045
www.LRA-inc.com

March 12, 2018

Ms. Kelly Bohon
City Clerk
City of Roeland Park, KS
4600 W. 51st Street
Roeland Park, KS 66205

Re: 2018 CARS – Roe Lane from Roe Blvd. to County Line

Dear Ms. Bohon:

Bids were received for the above referenced project on Wednesday, March 7, 2018.

A total of eight bids were received. The low bid was submitted by Amino Brothers Co., Inc. in the amount of \$1,108,212.80. The engineers estimate for the bid was \$1,468,163.20. Attached is a completed bid tabulation and list of proposed subcontractors. The contractor proposes to complete approximately 75% of the work with their own forces.

The bids were very competitive with five of the eight bidders below the engineers estimate. We have previously worked with Amino Brothers Co., Inc. and found them to be a qualified contractor. After consultation with city staff we recommend that Amino Brothers Co., Inc. be awarded the contract.

If you have any questions, or need additional information, please contact me at 816-823-7228.

Sincerely,

LARKIN LAMP RYNEARSON

A handwritten signature in purple ink, appearing to read "D. Miller", is written over the printed name.

DANIEL G. MILLER, P.E.
CIVIL DESIGN GROUP LEADER

CC: Project File
Email C: Keith Moody, City Administrator
Jose Leon, Director of Public Works

LAMP RYNEARSON COMPANIES



2018 CARS - Roe Lane
3/9/2018

Prime Contractor: Amino Brothers Co., Inc.

Total Bid \$ 1,108,212.80

Subcontractor	Scope	Bid Item #s	Total Price	% of Bid
McAnany Construction	Asphalt/Milling	5,6,7,8,37	\$ 105,109.80	9.48%
Morgan Contractors	Traffic Control, Pavement Markings, Signing	39-47, 53-54	\$ 33,945.25	3.06%
Advanced Erosion Solutions	Erosion Control & Sod	4,55	\$ 8,975.00	0.81%
Arbor Masters	Clearing	3	\$ 9,200.00	0.83%
J Warren Company	Electrical	48,52	\$ 83,920.00	7.57%
Boundary & Construction Surveying	Construction Staking	56	\$ 4,650.00	0.42%
MWB Builders	Fence	49-51	\$ 2,517.00	0.23%
Morgan Construction Services	Pre-Construction Documentation		\$ 650.00	0.06%
BS Concrete Works	Structural Concrete	11,33,34	\$ 24,000.00	2.17%
Subcontractor Total			\$ 272,967.05	24.63%

Bid Tabulation

2018 CARS Roe Lane

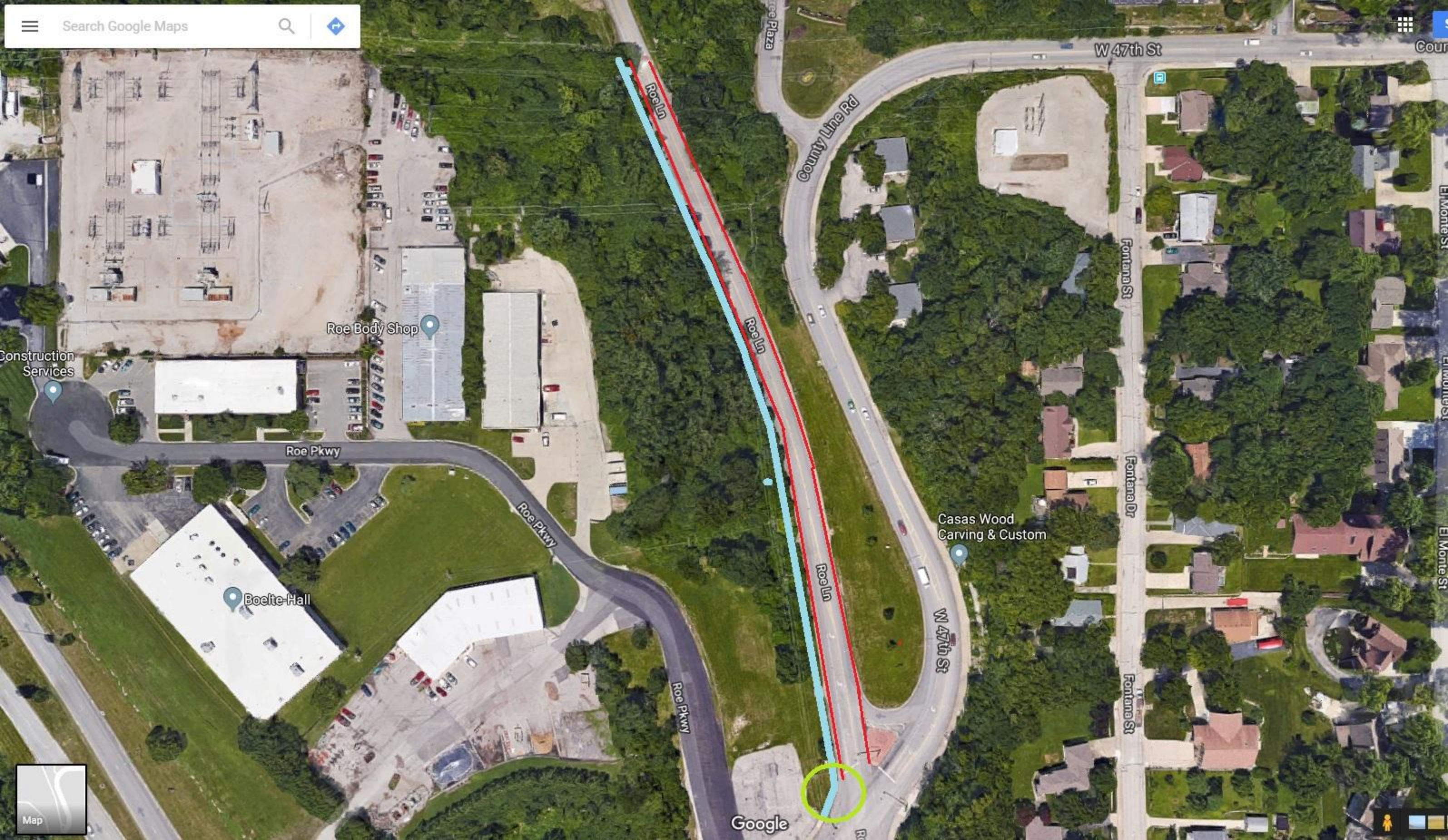
Engineer's Estimate: \$1,428,163.20

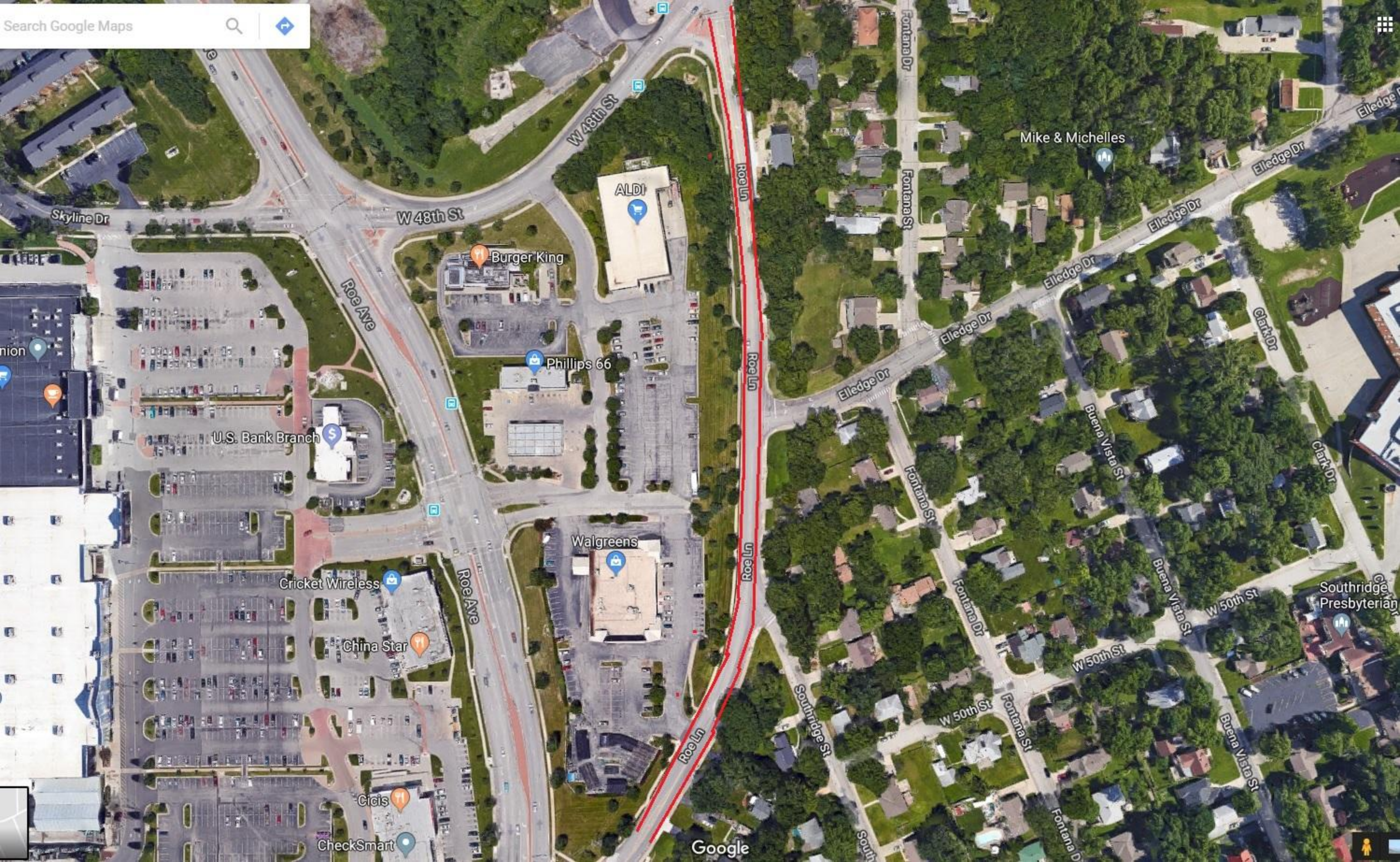
Bidder	Bid Bond	Addendum 1 Acknowledged	Total Bid
Beemer Construction	5%	✓	\$1,520,560.20
J.M. Fahey Construction	5%	✓	\$1,413,588.80
Aming Brothers Inc	5%	✓	\$1,108,212.80
Kansas Heavy Construction	5%	✓	\$1,197,029.25
Lina Weaver Construction Inc	5%	✓	\$1,565,937.15
V F Andersson Builders	5%	✓	\$1,248,390.50
Miles Excavating	5%	✓	\$1,274,185.13
Freeman Concrete Co	5%	✓	\$1,744,763.05

Comments:

Bid opening date: March 7, 2018

COMPLETED BID TAB																							
2018 CARS - ROE LANE																							
CITY OF ROELAND PARK, KANSAS																							
March 7, 2018				ENGINEERS ESTIMATE		AMINO BROTHERS INC		KANSAS HEAVY CO		VF ANDERSON BUILDERS		MILES EXCAVATING		J.M. FAHEY CONSTRUCTION		BEEMER CONSTRUCTION		LINAWEAVER CONSTRUCTION INC		FREEMAN CONCRETE CO		AVERAGE MINUS ENGINEERS AND BEEMER CO	
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Force Account	Set	1	\$ 40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$40,000.00	\$40,000.00
2	Mobilization	L.S.	1	\$ 71,150.00	\$71,150.00	\$11,464.00	\$11,464.00	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$61,733.33	\$61,733.33	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00	\$ 40,000.00	\$ 70,000.00	\$ 70,000.00	\$ 33,900.00	\$ 33,900.00	\$34,585.33	\$34,585.33
3	Clearing, Grubbing, Demolition	L.S.	1	\$ 47,400.00	\$47,400.00	\$25,841.00	\$25,841.00	\$40,000.00	\$40,000.00	\$37,000.00	\$37,000.00	\$48,394.46	\$48,394.46	\$ 3,100.00	\$ 3,100.00	\$ 44,239.00	\$ 44,239.00	\$ 77,000.00	\$ 77,000.00	\$ 22,500.00	\$ 22,500.00	\$36,262.21	\$36,262.21
4	Erosion Control	L.S.	1	\$ 5,000.00	\$5,000.00	\$8,897.00	\$8,897.00	\$2,500.00	\$2,500.00	\$4,200.00	\$4,200.00	\$13,892.36	\$13,892.36	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00	\$ 2,500.00	\$ 2,500.00	\$ 6,500.00	\$ 6,500.00	\$6,355.62	\$6,355.62
5	Modified Type I Street Repair	S.Y.	577	\$ 62.00	\$35,774.00	\$72.85	\$42,034.45	\$70.00	\$40,390.00	\$63.00	\$36,351.00	\$81.06	\$46,771.62	\$ 54.75	\$ 31,590.75	\$ 42.00	\$ 24,234.00	\$ 58.00	\$ 33,466.00	\$ 96.00	\$ 55,392.00	\$70.81	\$40,856.55
6	Asphalt Base Repair	S.Y.	293.7	\$ 46.00	\$13,510.20	\$76.10	\$22,350.57	\$46.00	\$13,510.20	\$70.00	\$20,559.00	\$57.15	\$16,784.96	\$ 51.50	\$ 15,125.55	\$ 46.00	\$ 13,510.20	\$ 46.00	\$ 13,510.20	\$ 68.00	\$ 19,971.60	\$59.25	\$17,401.73
7	Asphaltic Concrete Surface (2")	TON	1051	\$ 80.00	\$84,080.00	\$70.55	\$74,148.05	\$71.00	\$74,621.00	\$70.00	\$73,570.00	\$69.91	\$73,475.41	\$ 63.00	\$ 66,213.00	\$ 71.00	\$ 74,621.00	\$ 72.00	\$ 75,672.00	\$ 76.00	\$ 79,876.00	\$70.35	\$73,939.35
8	Asphalt Mill (2") (Full Width)	S.Y.	8896	\$ 4.00	\$35,584.00	\$2.05	\$18,236.80	\$2.20	\$19,571.20	\$2.00	\$17,792.00	\$2.01	\$17,880.96	\$ 1.75	\$ 15,568.00	\$ 2.50	\$ 22,240.00	\$ 2.10	\$ 18,681.60	\$ 2.20	\$ 19,571.20	\$2.04	\$18,185.97
9	Sidewalk Construction (4")	S.F.	3620	\$ 8.00	\$28,960.00	\$6.65	\$24,073.00	\$4.80	\$17,376.00	\$4.50	\$16,290.00	\$8.30	\$30,046.00	\$ 9.25	\$ 33,485.00	\$ 7.00	\$ 25,340.00	\$ 7.00	\$ 25,340.00	\$ 8.10	\$ 29,322.00	\$6.94	\$25,133.14
10	Remove and Replace Sidewalk (4")	S.F.	2650	\$ 9.00	\$23,850.00	\$7.15	\$18,947.50	\$5.60	\$14,840.00	\$5.50	\$14,575.00	\$8.70	\$23,055.00	\$ 11.50	\$ 30,475.00	\$ 6.00	\$ 15,900.00	\$ 7.00	\$ 18,550.00	\$ 7.15	\$ 18,947.50	\$7.51	\$19,912.86
11	Integral Sidewalk Retaining Wall (ISRW)	C.Y	14	\$ 1,400.00	\$19,600.00	\$869.00	\$12,166.00	\$725.00	\$10,150.00	\$1,134.00	\$15,876.00	\$1,325.57	\$18,557.98	\$ 2,050.00	\$ 28,700.00	\$ 1,881.00	\$ 26,334.00	\$ 1,875.00	\$ 26,250.00	\$ 1,250.00	\$ 17,500.00	\$1,318.37	\$18,457.14
12	Sidewalk Ramp with Detectable Warning (6")	S.F.	465	\$ 11.00	\$5,115.00	\$13.20	\$6,138.00	\$10.00	\$4,650.00	\$13.00	\$6,045.00	\$18.12	\$8,425.80	\$ 11.00	\$ 5,115.00	\$ 11.20	\$ 5,208.00	\$ 11.00	\$ 5,115.00	\$ 12.20	\$ 5,673.00	\$12.65	\$5,880.26
13	Sidewalk Ramp Repair (6")	S.F.	125	\$ 10.00	\$1,250.00	\$13.25	\$1,656.25	\$15.00	\$1,875.00	\$22.00	\$2,750.00	\$26.06	\$3,257.50	\$ 12.00	\$ 1,500.00	\$ 11.00	\$ 1,375.00	\$ 11.00	\$ 1,375.00	\$ 9.40	\$ 1,175.00	\$15.53	\$1,941.25
14	Detectable Warning Surface	S.F.	141	\$ 43.00	\$6,063.00	\$27.05	\$3,814.05	\$50.00	\$7,050.00	\$39.00	\$5,499.00	\$30.35	\$4,279.35	\$ 40.50	\$ 5,710.50	\$ 30.00	\$ 4,230.00	\$ 30.00	\$ 4,230.00	\$ 25.00	\$ 3,525.00	\$34.56	\$4,872.56
15	Curb and Gutter (CG-1) (Remove and Replace)	L.F.	1810	\$ 28.00	\$50,680.00	\$29.30	\$53,033.00	\$29.00	\$52,490.00	\$32.00	\$57,920.00	\$25.97	\$47,005.70	\$ 39.50	\$ 71,495.00	\$ 18.00	\$ 32,580.00	\$ 36.00	\$ 65,160.00	\$ 21.60	\$ 39,096.00	\$30.48	\$55,171.39
16	Type C Curb and Gutter	L.F.	50	\$ 30.00	\$1,500.00	\$20.05	\$1,002.50	\$35.00	\$1,750.00	\$32.00	\$1,600.00	\$30.03	\$1,501.50	\$ 47.00	\$ 2,350.00	\$ 18.10	\$ 905.00	\$ 25.00	\$ 1,250.00	\$ 26.70	\$ 1,335.00	\$30.83	\$1,541.29
17	Pipe (15" RCP)	L.F.	95	\$ 80.00	\$7,600.00	\$128.00	\$12,160.00	\$138.00	\$13,110.00	\$98.00	\$9,310.00	\$89.47	\$8,499.65	\$ 174.50	\$ 16,577.50	\$ 84.00	\$ 7,980.00	\$ 135.00	\$ 12,825.00	\$ 252.00	\$ 23,940.00	\$145.00	\$13,774.59
18	Pipe (18" RCP)	L.F.	42	\$ 85.00	\$3,570.00	\$132.00	\$5,544.00	\$143.00	\$6,006.00	\$100.00	\$4,200.00	\$82.06	\$3,446.52	\$ 117.50	\$ 4,935.00	\$ 95.00	\$ 3,990.00	\$ 165.00	\$ 6,930.00	\$ 250.00	\$ 10,500.00	\$141.37	\$5,937.36
19	Pipe (24" RCP)	L.F.	5	\$ 90.00	\$450.00	\$144.00	\$720.00	\$175.00	\$875.00	\$367.00	\$1,835.00	\$88.36	\$441.80	\$ 321.50	\$ 1,607.50	\$ 106.00	\$ 530.00	\$ 350.00	\$ 1,750.00	\$ 400.00	\$ 2,000.00	\$263.69	\$1,318.47
20	Pipe (36" RCP)	L.F.	639	\$ 190.00	\$121,410.00	\$169.00	\$107,991.00	\$184.00	\$117,576.00	\$227.00	\$145,053.00	\$189.08	\$120,822.12	\$ 345.25	\$ 220,614.75	\$ 348.00	\$ 222,372.00	\$ 300.00	\$ 191,700.00	\$ 426.00	\$ 272,214.00	\$262.90	\$167,995.84
21	Pipe (42" RCP)	L.F.	167	\$ 340.00	\$56,780.00	\$182.00	\$30,394.00	\$260.00	\$43,420.00	\$235.00	\$39,245.00	\$286.41	\$47,830.47	\$ 418.50	\$ 69,889.50	\$ 417.00	\$ 69,639.00	\$ 450.00	\$ 75,150.00	\$ 613.00	\$ 102,371.00	\$349.27	\$58,328.57
22	Pipe (48" RCP)	L.F.	417	\$ 290.00	\$120,930.00	\$213.00	\$88,821.00	\$265.00	\$110,505.00	\$245.00	\$102,165.00	\$191.94	\$80,038.98	\$ 265.75	\$ 110,817.75	\$ 440.00	\$ 183,480.00	\$ 350.00	\$ 145,950.00	\$ 377.00	\$ 157,209.00	\$272.53	\$113,643.82
23	Pipe (72" RCP)	L.F.	541	\$ 545.00	\$294,845.00	\$314.00	\$169,874.00	\$430.00	\$232,630.00	\$469.00	\$253,729.00	\$419.47	\$226,933.27	\$ 439.00	\$ 237,499.00	\$ 516.00	\$ 279,156.00	\$ 600.00	\$ 324,600.00	\$ 790.00	\$ 427,390.00	\$494.50	\$267,522.18
24	Pipe (58"x36" RCPA)	L.F.	27	\$ 200.00	\$5,400.00	\$306.00	\$8,262.00	\$390.00	\$10,530.00	\$386.00	\$10,422.00	\$363.96	\$9,826.92	\$ 340.00	\$ 9,180.00	\$ 628.00	\$ 16,956.00	\$ 400.00	\$ 10,800.00	\$ 940.00	\$ 25,380.00	\$446.57	\$12,057.27
25	Pipe (8" DIP)	L.F.	168	\$ 80.00	\$13,440.00	\$142.00	\$23,856.00	\$135.00	\$22,680.00	\$310.00	\$52,080.00	\$186.83	\$31,387.44	\$ 193.50	\$ 32,508.00	\$ 67.00	\$ 11,256.00	\$ 235.00	\$ 39,480.00	\$ 205.00	\$ 34,440.00	\$201.05	\$33,775.92
26	Inlet (Curb) (10'x9') (Setback)	Ea.	1	\$ 9,000.00	\$9,000.00	\$9,984.00	\$9,984.00	\$12,740.00	\$12,740.00	\$10,000.00	\$10,000.00	\$11,112.12	\$11,112.12	\$ 14,825.00	\$ 14,825.00	\$ 9,600.00	\$ 9,600.00	\$ 12,500.00	\$ 12,500.00	\$ 11,900.00	\$ 11,900.00	\$11,865.87	\$11,865.87
27	Inlet (Curb) (9'x9') (Setback)	Ea.	2	\$ 8,500.00	\$17,000.00	\$9,751.00	\$19,502.00	\$12,500.00	\$25,000.00	\$9,700.00	\$19,400.00	\$10,726.90	\$21,453.80	\$ 15,960.00	\$ 31,920.00	\$ 9,550.00	\$ 19,100.00	\$ 12,000.00	\$ 24,000.00	\$ 11,370.00	\$ 22,740.00	\$11,715.41	\$23,430.83
28	Inlet (Curb) (8'x6')	Ea.	1	\$ 7,500.00	\$7,500.00	\$7,020.00	\$7,020.00	\$9,450.00	\$9,450.00	\$6,900.00	\$6,900.00	\$8,126.87	\$8,126.87	\$ 17,850.00	\$ 17,850.00	\$ 5,980.00	\$ 5,980.00	\$ 8,650.00	\$ 8,650.00	\$ 8,300.00	\$ 8,300.00	\$9,47	





Item Number: New Business- VIII.-B.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/13/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **2018 Chip Seal Street Maintenance Responses**
Item Type: Other

Recommendation:

Staff recommends for Council to approve the 2018 Chip Seal Street Maintenance Project to Vance Brothers, Inc at a cost not to exceed \$70,957.25

Details:

Staff presented the Governing Body with our street maintenance plans for 2018 which included chip sealing more streets. Staff issued a RFP to perform the work and received three competitive bids back. Vance Brothers was the lowest bidder at a cost of \$70,957.25

Vance Brothers is a qualified contractor and staff feels comfortable allowing them to perform the chipseal work. Once Council approves the recommendation, staff will work to finalize contract documents with the contractor and establish a work schedule.

Financial Impact

Amount of Request: \$70,957.25	
Budgeted Item?	Budgeted Amount: \$210,000.00
Line Item Code/Description: 5221.106	

Additional Information

How does item relate to Strategic Plan?

Chipsealing our street provides a cost effective solution to extending the life of our road network.

How does item benefit Community for all Ages?

N/a

ATTACHMENTS:

Description		Type
	Letter of Recommendation	Cover Memo
	Map	Cover Memo



9001 State Line Road, Suite 200
Kansas City, Missouri 64114
P: 816.361.0440 | F: 816.361.0045
www.LRA-inc.com

March 12, 2018

Ms. Kelly Bohon
City Clerk
City of Roeland Park, KS
4600 W. 51st Street
Roeland Park, KS 66205

Re: 2018 Chip Seal Street Maintenance Project

Dear Ms. Bohon:

Bids were received for the above referenced project on Wednesday, March 7, 2018.

A total of three bids were received. The low bid was submitted by Vance Brothers Inc. in the amount of \$70,957.25. The engineers estimate for the bid was \$73,952.50. Attached is a completed bid tabulation and list of proposed subcontractors. The contractor proposes to complete approximately 97% of the work with their own forces.

The bids were very competitive with all three bidders within 10% of each other. We have previously worked with Vance Brothers Inc. and found them to be a qualified contractor. After consultation with city staff we recommend that Vance Brothers Inc. be awarded the contract.

If you have any questions, or need additional information, please contact me at 816-823-7228.

Sincerely,

LARKIN LAMP RYNEARSON

A handwritten signature in purple ink, appearing to read "D. Miller", is written over the printed name.

DANIEL G. MILLER, P.E.
CIVIL DESIGN GROUP LEADER

CC: Project File
Email C: Keith Moody, City Administrator
Jose Leon, Director of Public Works

LAMP RYNEARSON COMPANIES



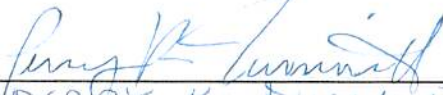
**2018 Chip Seal Street Maintenance Program
Project #0318001.01
PROJECT SUBCONTRACTOR BREAKDOWN**

Subcontractor Name	Subcontractor Address	Bid Item Numbers	Bid Item Amount	PM Confirmation
Delta Sweeping	2001 Guinotte / Kansas City, MO 64120	1	\$ 1,650.00	
Twin Traffic Marking Corp.	626 N. 47th St. / Kansas City, KS 66102	4	\$ 1,000.00	

Total Subcontracted Amount= \$ 2,650.00

Total Contract Amount= \$ 70,957.25

Total % of Contract Subcontracted = 0.0373

Signature: 
 Printed Name: PERRY K. DHAMMITT
 Title: PROJECT MANAGER
 Company Name: VANCE BROTHERS, INC.

Bid Tabulation

2018 Chip Seal Street Maintenance Project

Engineer's Estimate: \$73,952.50

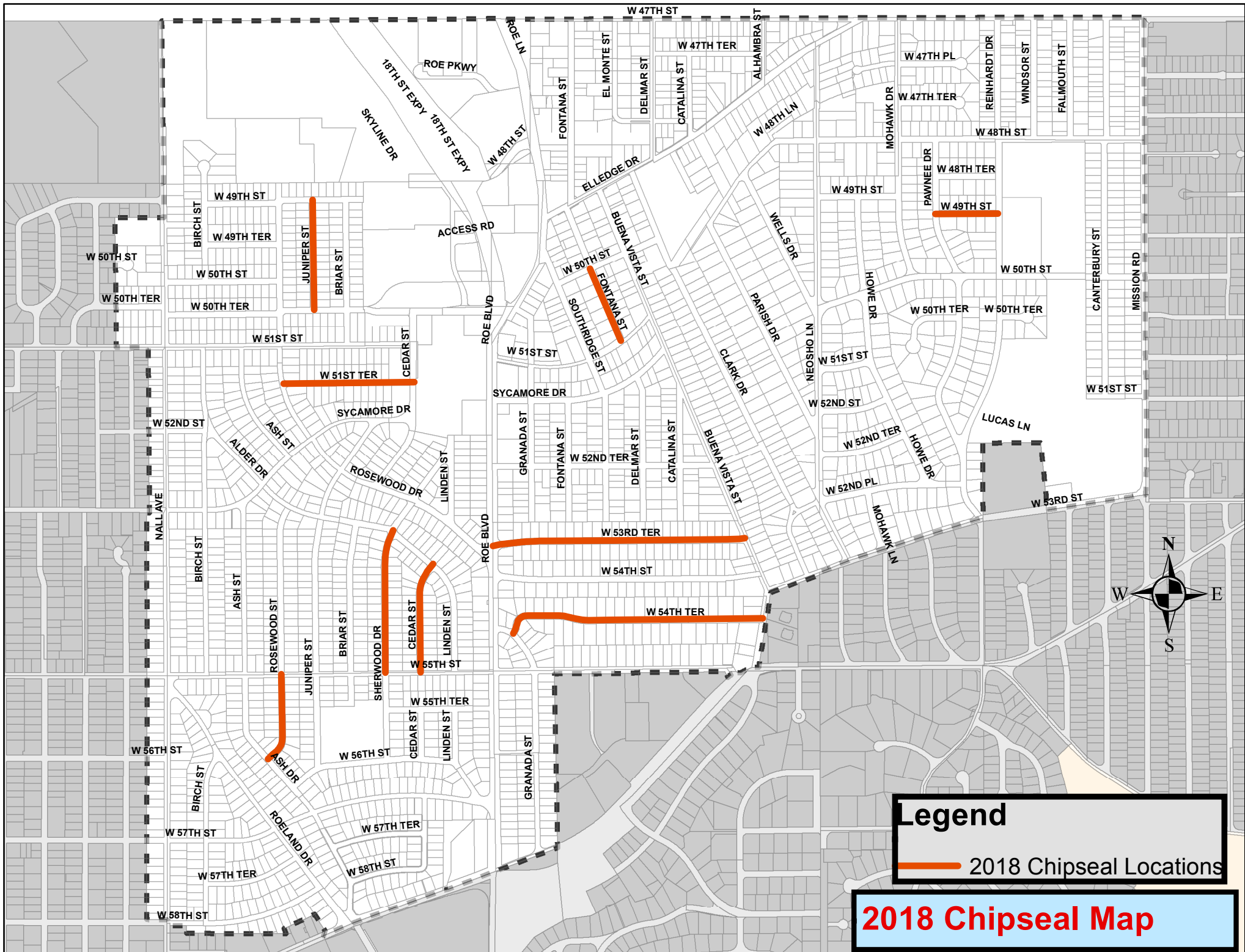
Bidder	Bid Bond	Total Bid
Harbour Construction	5%	\$ 76,824.37
Vance Brothers	5%	\$ 70,957.25
APAC Kansas Inc	5%	\$ 76,884.73

Comments:

Bid opening date: March 7, 2018

COMPLETED BID TAB
2018 CHIP SEAL STREET MAINTENANCE PROJECT
ROELAND PARK, KANSAS
March 7, 2018

<u>Street</u>		ENGINEERS ESTIMATE				Vance Brothers Inc		Harbour Construction Inc		APAC - Kansas Inc	
<u>Item No.</u>	<u>Item Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
1	Mobilization	LS	1.0	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00	\$11,480.00	\$11,480.00
2	Chip Seal	SY	25581.0	\$2.50	\$63,952.50	\$2.25	\$57,557.25	\$2.77	\$70,859.37	\$2.33	\$59,603.73
3	Traffic Control	LS	1.0	\$3,500.00	\$3,500.00	\$2,400.00	\$2,400.00	\$2,000.00	\$2,000.00	\$4,946.00	\$4,946.00
4	Restore Pavement Markings	LS	1.0	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$965.00	\$965.00	\$855.00	\$855.00
				Total	\$73,952.50		\$70,957.25		\$76,824.37		\$76,884.73



Item Number: New Business- VIII.-C.
Committee 3/19/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/13/2018
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **2018 UBAS Street Maintenance Responses**
Item Type: Other

Recommendation:

Staff recommends for Council to approve the 2018 UBAS Street Maintenance Project to McAnany Construction Inc. at a cost not to exceed \$102,904.00

Details:

Staff presented the City's 2018 Street Maintenance program to the Governing Body in January. The plan included Ultrathin Bonded Asphalt Surface for some streets. Staff issued an RFP to perform the work and received two bids back.

McAnany Construction was the lowest bidder at \$102,904.00. They were also the construction company that completed the same work in 2017. Staff feels comfortable allowing them to perform the work again in 2018.

Financial Impact

Amount of Request: \$102,904.00	
Budgeted Item?	Budgeted Amount: \$210,000.00
Line Item Code/Description: 5221.106 Contracted Street Maintenance	

Additional Information

2018 Chipseal = \$70,957.25

2018 UBAS = \$102,904.00

2018 Contracted Street Maintenance = \$173,861.25

Staff will look to use the remaining funds on concrete curb replacement for streets in our In-house program.

How does item relate to Strategic Plan?

This is a cost effective method of extending the life of our street network.

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description		Type
	Letter of Recommendation	Cover Memo
	Map	Cover Memo



9001 State Line Road, Suite 200
Kansas City, Missouri 64114
P: 816.361.0440 | F: 816.361.0045
www.LRA-inc.com

March 12, 2018

Ms. Kelly Bohon
City Clerk
City of Roeland Park, KS
4600 W. 51st Street
Roeland Park, KS 66205

Re: 2018 UBAS Street Maintenance Project

Dear Ms. Bohon:

Bids were received for the above referenced project on Wednesday, March 7, 2018.

A total of two bids were received. The low bid was submitted by McAnany Construction Inc. in the amount of \$102,904.00. The engineers estimate for the bid was \$124,990.00. Attached is a completed bid tabulation and list of proposed subcontractors. The contractor proposes to complete approximately 95% of the work with their own forces.

We have previously worked with McAnany Construction Inc. and found them to be a qualified contractor. After consultation with city staff we recommend that McAnany Construction Inc. be awarded the contract.

If you have any questions, or need additional information, please contact me at 816-823-7228.

Sincerely,

LARKIN LAMP RYNEARSON

A handwritten signature in purple ink, appearing to read "D. Miller", is written over the printed name.

DANIEL G. MILLER, P.E.
CIVIL DESIGN GROUP LEADER

CC: Project File
Email C: Keith Moody, City Administrator
Jose Leon, Director of Public Works

LAMP RYNEARSON COMPANIES



Dan Miller

From: Greg VanPatten
Sent: Monday, March 12, 2018 9:30 AM
To: Dan Miller
Subject: FW: Roeland Park UBAS



9001 State Line Road, Suite 200
Kansas City, MO 64114

Greg Van Patten | EIT | Project Engineer

☎ 816.361.0045 ☎ 816.823.7331 ✉ Greg.VanPatten@LRA-inc.com 🌐 LRA-inc.com ➤ Larkin Lamp Rynearson



From: Ben McAnany [mailto:benm@mcananyconstruction.com]
Sent: Monday, March 12, 2018 9:27 AM
To: Greg VanPatten <Greg.VanPatten@LRA-Inc.com>
Subject: Roeland Park UBAS

Greg,

K&G Striping won the the bid and they will be restoring the pavement markings and doing traffic control set up and take down.

Thanks Greg

Sincerely,

--

Ben McAnany

McAnany Construction Inc.

Project Estimator

BenM@McAnanyConstruction.com

Office: 913-631-5440

Cell: 913-620-6936

www.mcananyconstruction.com

Bid Tabulation

2018 UBAS Street Maintenance Project

Engineer's Estimate: \$124,990

Bidder	Bid Bond	Addendum 1 Acknowledged	Total Bid
Superior Bowen	5%	✓	\$135,258
McAnany Co	5%	✓	\$102,904

Comments:

Bid opening date: March 7, 2018

**COMPLETED BID TAB
2018 UBAS STREET MAINTENANCE PROJECT
ROELAND PARK, KANSAS
March 7, 2018**

<u>Street</u>		ENGINEERS ESTIMATE				McAnany Construction		Superior Bowen	
<u>Item No.</u>	<u>Item Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>	<u>Unit Price</u>	<u>Total</u>
1	Mobilization	LS	1.0	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$1,535.00	\$1,535.00
2	Macrotexture	SY	14030.0	\$1.00	\$14,030.00	\$1.80	\$25,254.00	\$2.20	\$30,866.00
3	UBAS	SY	14030.0	\$7.00	\$98,210.00	\$5.00	\$70,150.00	\$6.90	\$96,807.00
4	Traffic Control	LS	1.0	\$3,500.00	\$3,500.00	\$1,000.00	\$1,000.00	\$1,950.00	\$1,950.00
5	Restore Pavement Markings	LS	1.0	\$2,250.00	\$2,250.00	\$3,500.00	\$3,500.00	\$4,100.00	\$4,100.00
				Total	\$124,990.00		\$102,904.00		\$135,258.00



Item Number: New Business- VIII.-D.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/13/2018
Submitted By: Mayor Kelly
Committee/Department: Admin.
Title: **Appointment to Events and Board of Zoning Appeals**
Item Type: Other

Recommendation:

To appoint Amy Stoecker to the Board of Zoning appeals and Carol Muehlberger to the events committee.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	Appointments	Cover Memo

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Sun 2/18/2018 11:21 AM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	02/18/2018
Name:	Amy Stoecker
Daytime Phone Number:	
Evening Phone Number:	
Address:	5407 Roe Boulevard Roeland Park, Kansas 66205 United States of America
Place of Employment:	Integrity Group Real Estate
How long have you been a resident of Roeland Park?:	7 months
How much time do you have to devote per month?:	A couple hours
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I absolutely love living in Roeland Park and am looking for ways to get involved with the community. As a real estate agent, I think being on the board would be the best way to learn the ins and the outs of the city, which will be beneficial to my clients.
Select which Board or Committees you are interested in serving on: (only one per application):	Board of Zoning Appeals
Additional, comments: (If any):	
HTML:	

This email was built and sent using [Visual Form Builder](#).

Committee Volunteer Application Form

-

- | | | |
|---------------------------|------------------------------|------|
| Street Address | Apt, Suite, Bldg. (optional) | City |
| State / Province / Region | Postal / Zip Code | |
| Country | | |

- Retired

- 20 yrs

- Whatever is needed

- Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park *

*feel the need to give back to community
now that I have the time!*

- Select which Board or Committees you are interested in serving on: (only one per application) *

☐ Arts ☐ Board of Zoning Appeals ☐ Community Foundation ☐ Events ☒ Parks ☐
☐ Planning Commission ☐ Pool Advisory Board ☐ Sustainability

Additional comments: (If any)

Item Number: New Business- VIII.-E.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/16/2018
Submitted By: Keith Moody
Committee/Department:
Title: **Discuss City Serving as General Contractor for R Park Shade Structures**
Item Type: Discussion

Recommendation:

Staff recommends the City serve as the general contractor for the 2 small shade structures proposed at R Park.

Details:

Previously the Council provided approval of the 2 small shade structures proposed at R Park. A resident is donating the plan design but the City engineer will need to review and seal those plans. Jan Duncan, a local construction contractor has been providing advise on the design and is willing to donate his labor on the construction. This creates a unique opportunity where we have a simple construction project with a local tradesman who is willing to donate his labor. If we go through a formal bid process the City engineer will need to create bid documents and administer the bid process, avoiding these steps will save the City \$3,000+. Mr. Duncan is willing to assist staff in calculating material quantities and staff would then secure competitive quotes for the materials needed to build the structures. The City would buy the materials and rent equipment needed to complete construction.

As the General contractor the City would not have a performance bond (ensures a contractor completes work in a timely manner), this is not a concern on this project.

As the General contractor the City would not have a maintenance bond (protects the City against materials and workmanship failures), again this is not a concern since the structures are not complex and we will have sealed plans.

The project is simple, the work being done easily inspected as it progresses, Mr. Duncan is a trusted partner and experienced in this type of work, materials will be competitively priced and staff is capable of managing a project of this scope.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- VIII.-F.
Committee 3/19/2018
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/16/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Review and Preliminary Approval of Objectives**
Item Type: Discussion

Recommendation:

Staff recommends Council provide preliminary approval of the 2019 objectives. Preliminary approval provides direction to staff to reflect the budget of each objective in the appropriate budget line account.

Details:

Attached is a DRAFT Goals and Objectives document for 2019. The objectives have been placed under the most appropriate goal. This review is your opportunity to ask for clarification on objectives as well as to gain understanding of how an objective will further our goals. If you do not find that the objective is in line with our goals or do not believe it should be a priority for 2019 this is the time that you should express yourself.

In providing preliminary approval of the objectives we are saying we find that the objective is a priority and the financial impacts should be reflected in the identified account as we begin work on the line item budgets. We will determine if we can afford to complete the objectives as we work through the budget development process. It is likely that some objectives will be removed as we contend with financial and time constraints. Council will be asked to prioritize, postpone, eliminate or reduce the budget of objectives when we present the line item budgets at the May 7th Special Budget Workshop meeting if the need to reduce expenditures exists.

Please make notes as you read through the Objectives. I will lead the review by reading the title of the objective and asking for comments/questions. If we have none I will assume the Objective has preliminary approval and will move on to the next objective. If we have concerns expressed about an objective, I will ask for the Governing Body to vote on preliminary approval of that Objective. In

order to move through the review in a timely manner, I must stress the importance of reading the objectives and coming prepared with questions. I will generally refer questions to the person who submitted the objective.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

As a reference we had 20 objectives for 2017 and 2018. The 2018 Objectives have a total budget impact of \$330,000. For 2019 we have 25 preliminary objectives with a total budget impact of \$377,000.

How does item relate to Strategic Plan?

Adopting goals and objectives is a way for the City to set clear priorities and enhance our financial planning. Some goals specifically address recommendations of the Strategic Plan.

How does item benefit Community for all Ages?

A number of the objectives are specifically intended to address areas where we can improve our service delivery to residents of all ages.

ATTACHMENTS:

Description	Type
☐ Draft 2019 Goals and Objectives	Backup Material

Fiscal Year 2019

Organizational Goals & Current Objectives

- A. Enhance Communication and Engagement with the Community**
– by expanding opportunities to inform and engage citizens in an open and participatory manner.

Objectives:

1. Engage Youth through Revamped Youth Advisory Committee

Justification:

Encouraging residents of all ages to contribute to Roeland Park's success is in our city's benefit. Our code currently allows for a Youth Advisory Committee to be formed "to make recommendations to the Governing Body concerning issues relating to or affecting youth in Roeland Park." The Governing Body should revisit the Code and make the Youth Advisory Committee a mutually beneficial experience both for Roeland Park's high school students as well as the city government. The Committee will learn about different city departments, attend committee meetings, participate in and lead service projects through the Neighbors Helping Neighbors program, and form relationships with their elected leaders, and in doing so, students will become more knowledgeable about local government and gain invaluable leadership skills. The Youth Advisory Committee would have liaisons appointed in the same manner as other committees.

CFAA Goals 4-A, 4-E, 5A; Strategic Plan Goal 4 Strategy B, C

Cost Estimate:

\$1,000 **Account 5256.101 Committee Funds**

Completion Date:

August 1, 2019

Responsible Party:

Youth Advisory Committee Liaisons- Appointed by Mayor

Submitted By:

Mayor Mike Kelly, Tim Janssen and Jen Hill

2. Enhance Data for Decision-Making through Updated Community Satisfaction Survey

Justification:

To better understand the citizens' level of satisfaction or dissatisfaction with the city's services as well as their priorities for improvement, the city has conducted citizen satisfaction surveys,

most recently in 2013 and 2016. Given the ever-changing demographics and needs of our citizens, an enhanced citizen satisfaction survey should be conducted in an anonymous fashion, with information collected via mail, phone, and online. Roeland Park can improve its connection with the business community by administering a business satisfaction survey to monitor the city's business climate and understand business perceptions of city services.

CFAA Goals 1-E; Strategic Plan Goal 3 Strategy B; Goal 4 Strategy A

Cost Estimate: \$20,000 **Account 5214.101**

Completion Date: June 1, 2019

Responsible Party: Governing Body, City Administrator

Submitted By: Mayor Mike Kelly

3. Educate and Support Greener Yard Waste Management

Justification: Begin a backyard composting education program and provide rebates to residents who purchase compost barrels with a maximum rebate per household. Rebate policy would need to be developed, program would be administered through the Neighborhood Services Department.

Cost Estimate: \$6,000 **New Account in 115 Department**

Completion Date: September 30, 2019

Responsible Party: Code Enforcement Officer

Submitted By: Claudia McCormack

4. Roeland Park Community Center Open House Event.

Justification: Because of our ever-changing population many residents are not aware of all the center has to offer. Hosting an open with refreshments, tours and programming/service presentations in concert with the Johnson County Parks and Recreation District Staff would be a way to promote the facility and expand utilization.

Cost Estimate: \$400 **Account 5253.290**

Completion Date: May 31, 2019

Responsible Party: Community Center Manager

Submitted By: Tom Madigan

5. Draft Council Meeting and Workshop Minutes to be Available to Public and Governing Body within 2 Weeks of Meeting Date

Justification: Residents and Governing Body members would benefit from having draft minutes available to review prior to the next meeting where action or continued discussion of an item is planned.

Cost Estimate: \$0 **Account**

Completion Date: January 1, 2019

Responsible Party: City Clerk

Submitted By: Tom Madigan

B. Improve Community Assets – through timely maintenance and replacement as well as improving assets to modern standards.

Objectives:

1. Build a Replica of the Roe House as a Play and Historical Structure for a City Park.

Justification: By constructing a small replica of the Roe house in one of our parks the city could use the structure as a historical tool and a great kid sized play area. An example of a similar structure can be found in “Dodge Town” in Antioch Park. Keeping the structure under 400 square feet would prevent the need for a permanent foundation. The design is anticipated to be donated.

Cost Estimate: \$10,000 **Account 5470.300**

Completion Date: November 30, 2019

Responsible Party: Public Works Director and Parks Committee

Submitted By: Tim Janssen



2. Implement a “Neighbors Helping Neighbors” Program that will Assist Low-Income and Elderly Homeowners with Property Maintenance Code Violations using Volunteers when Possible.

Justification:

The City of Roeland Park is one of the more affordable communities in Johnson County which is attractive to residents of all ages. According to the [US Census Bureau 2016 American Fact Finder](#), 185 families (assuming a family of four) and 438 total households live at or below the Federal poverty level in Roeland Park. In the past 12 months 6.8% of the population has fallen below the poverty level. The Governing Body has recognized property code maintenance as an area of concern and something they would like the City to focus on in the future. In addition, our Citizen Satisfaction scores indicate that code enforcement is an area that shows higher levels of dissatisfaction than most other areas of city service.

Using the newly formed Youth Advisory Committee as the project managers, this program would organize volunteer projects for residents in need and help them with minor property maintenance issues with their home. With the support of City staff, the Youth Advisory Committee would be responsible for organizing “Neighbors Helping Neighbors” days where volunteers would gather to do projects to help selected residents with basic maintenance tasks that could result in a code violation if not addressed. Examples include

- Raking and bagging leaves for elderly home owners
- Assistance with scraping and painting a house and trim, trimming bushes and shrubs, mowing, cleaning up yard waste, etc.
- Removing and replacing gutters, removing small dilapidated structures including fences and small sheds

The City would have the Building Official supervise the work for anything beyond basic yard maintenance.

The program would also provide for assistance with issues that require a professional contractor or equipment such as removal of a dead tree, repair/replacement of broken windows, storm doors and garage doors, and the removal of wood rot.

Anyone seeking assistance through the “Neighbors Helping Neighbors” program would be required to complete an application to illustrate financial and/or physical need. Application criteria could be modeled after the Mission Possible program administered by the City of Mission. Applications would be reviewed and scored by Asst. City Admin and Neighborhood Services Staff based on financial need and will consider active code violations. All final approvals will require signature of the City Administrator.

Cost Estimate: \$10,000 for first year pilot, \$1,000 of which would be designated for marketing. **Account New Account in 101**

Completion Date: May 31, 2019

Responsible Party: Youth Advisory Committee, Jennifer Jones-Lacy and Neighborhood Services Staff

Submitted By: Michael Poppa, Mike Kelly and Jennifer Jones-Lacy

3. Replace Nall Park Receptacles, Benches and Picnic Tables

Justification: Nall Park has increasingly become a destination park over the last 3 years. The City continues to address deferred maintenance items such as bathroom and shelter renovations as well as play

equipment re-painting. In 2017 a Multiuse trail was also added. In 2018, the City will remove 13 dead trees from the park continuing to provide a healthy greenspace for all the parks visitors to enjoy. The Park's Committee recommends the next phase of improvement to Nall Park be an upgrade to the existing amenities (7-picnic tables, 5-benches, and 3-receptacles) to further demonstrate the City's commitment toward beautifying our parks. In 2015, Granada Park received new amenities and will continue to do so in 2018. In 2016, R Park received new amenities. In 2018, Carpenter Park will receive new amenities. This objective will assist in nearly completing the Park's Committee's goal of providing new amenities to our existing parks.

Cost Estimate: \$34,000.00 **Account 5470.300 Parks Maintenance/Infrastructure**

Completion Date: November 1, 2019

Responsible Party: Director of Public Works, Parks Committee

Submitted By: Jose Leon

C. Keep Our Community Safe & Secure – for all citizens, businesses, and visitors.

Objectives:

1. Work Toward Lowering Ecological Impact Through Climate Mayors, Global Compact of Mayors

Justification: Given that man-made climate change is impacting the earth's climate, local governments across the world are leading the effort to accelerate climate progress. Climate Mayors is a bipartisan, peer-to-peer network of mayors working together to demonstrate leadership on climate change through meaningful actions in their communities. The Global Covenant of Mayors for Climate & Energy is an international alliance of cities and local governments with a shared long-term vision of promoting and supporting voluntary action to combat climate change and move to a low emission, resilient society. Through these organizations, Roeland Park will inventory and monitor its emissions, create targets for reduced future emission levels, and establish an action plan to prioritize emission reduction opportunities.

CFAA Goals 4-A, 4-E; Strategic Plan Goal 3 Strategy B, C

Cost Estimate: \$500 (Promotional materials and outreach; would be recouped through energy savings) **Account 5305.108**

Completion Date: January 1, 2019

Responsible Party: Mayor; Sustainability Committee

Submitted By: Mayor Mike Kelly

2. Add K-9 Unit to Police Force

Justification: The Roeland Park Police Department would like to create the first K9 unit in N.E. Johnson County. Our K9 unit would be a dual purposed dog for drug detection and tracking. The K9 unit would enhance public safety, community policing, and deter criminal activity thus reducing the crime rate. Public safety is paramount to any community and a K9 unit would be a great addition in keeping the city safe.

Cost Estimate: \$75,000 for dog, vehicle, training, & equipment. To be established through fund raiser events, contributions, & grants. Approximately \$3,000 +/- each year during the dog career span.
Account 5317.109

Completion Date: March 31, 2019

Responsible Party: Chief Morris and Sgt. Honas

Submitted By: Chief Morris

3. Add Motorcycle Unit to Patrol Fleet

Justification: The Roeland Park Police Department would like to create a motorcycle unit for the police department. A motorcycle unit would be able to monitor and enforce traffic regulations with ease thus creating safer roadways, decreasing accidents, deterring criminal activity, enhancing community policing, and allowing alternative career paths for officers. The new road construction on Roe would be a major target area for a motorcycle unit to enforce traffic regulations and monitor traffic conditions during the 20/20 project.

Cost Estimate: \$ 30,000 **Account 5315.360** motorcycle, equipment, training

Completion Date: May 31, 2019

Responsible Party: Chief Morris

Submitted By: Chief Morris

4. Promote National Night Out with the Police Department and the Ability to do a Ride Along with the Police

Justification: Giving the residents, of all ages an opportunity to directly engage with the Police Officers and Staff will create an atmosphere of trust and meet the officers one on one. Residents will be more likely to contact the police directly when they view suspicious activity if they better understand the daily activities of officers. Moving the National Night out event to the Community Center provides more hosting capacity and capabilities and can serve to also raise awareness of the Community Center offerings. Promoting both events through the newsletter, web site and social media outlets will also help to increase participation.

Cost Estimate: \$0 **Account**

Completion Date: June 30, 2019

Responsible Party: Chief Morris

Submitted By: Tom Madigan

D. Provide Great Customer Service – with professional, timely and friendly staff.

Objectives:

1. Pilot Program- Contract for Public Information and Branding Services

Justification: The consultant would design and implement marketing and communication activities that promote the vision, goals and positive image of the City to residents, neighborhoods, business community and media. The consultant would perform the following tasks:

- Implements annual communication goals including branding strategy
- Assists City departments in developing communication and marketing materials, i.e. public information brochures, newsletters, postcards, other mailers
- Develops marketing strategies to effectively promote City projects/programs while educating the public on issues
- Maintains and manages social media interaction to enhance communication with the public
- Maintains/updates City website content and communication strategy
- Prepares and disseminates press releases, maintains relationships with local media and arranges for media coverage

Strategic Plan Goal 4: Connect citizens to the community

through events, places, services and activities

- **Strategy A:** Increase effective communication as an essential element in the quest to increase community involvement
- **Strategy B:** Increase civic activities to connect residents to the community
- **Strategy C:** Promote community service opportunities to encourage resident involvement and connection to Roeland Park

Cost Estimate: \$15,000 **Account 5209.101**

Completion Date: January 31, 2019

Responsible Party: City Administrator, Assistant City Administrator, City Clerk

Submitted By: Michael Poppa and Mayor Mike Kelly

2. Marketing Summer Aquatic Pool Activities

Justification: Roeland Park use to send out a postcard each summer to inform Roeland Park residents of the start of summer pool season and inform residents of the opening night and the special events at the pool. The objective would reinstate the use of the postcard.

Cost Estimate: \$1,500 **Account 5203.101**

Completion Date: May 1, 2019

Responsible Party: Administrative Staff

Submitted By: Becky Fast

3. Develop and Consider Adoption of a Stormwater Utility Fee

Justification: The emergency stormwater projected located near 57th & Roeland Drive created a situation where the City had to quickly develop a strategy and adjust funding to repair a failed stormwater system. The City is fortunate to receive FEMA reimbursement funds through the disaster declaration, which will cover 75% of the total cost of the project. However, the City remains at risk of future system failures due to the age of existing corrugated metal pipe. Funding to replace existing storm sewer systems is limited. To minimize surprise repairs, videotaping and inventorying of stormwater infrastructure over a period of 4 years was established as an objective in in 2017. Planning for system repairs in concert with street and sidewalk projects will ensure projects are completed in the most economic manner.

A stormwater utility fee would assist in funding the deteriorated

infrastructure identified through the inspection program. Local stormwater utility fees can be leveraged against SMAC funds on replacement/repair projects under SMAC's new policy, this stretches our local dollars on storm water maintenance needs.

Finally, a stormwater utility fee would assist in funding the City's open channel maintenance efforts and the City's street sweeping program. Both programs play a vital role in preserving the capacity and water quality of our stormwater system.

Northeast Johnson County Communities – Fairway, Westwood, Prairie Village, and Mission all have Stormwater Utility Fee's. In partnership with the Public Works Committee, staff would develop a methodology suited to Roeland Park's unique set of circumstances and present a recommendation to the Governing Body to consider for implementation in 2020. The City Engineer would provide technical assistance in developing a methodology. Mr. Miller assisted Overland Park in the development of their Stormwater Utility Fee in 2004.

Cost Estimate: \$12,000 **Account 5221.300 Professional Services (Special Infrastructure)**

Completion Date: May 31, 2019

Responsible Party: Director of Public Works, Public Works Committee, City Administrator, Finance Director, City Engineer

Submitted By: Jose Leon and Keith Moody

4. Public Works Summer Engineering Intern

Justification: Public Works is increasingly completing tasks and taking on more tasks which have not been customary in past department efforts. A proper asset management strategy gathers and continually updates to better prepare staff for construction in upcoming years. The time it takes to gather and update infrastructure condition information increases as we strive to make those inventories more complete and more accurate. The Director of Public Works serves as the project manager for street, sidewalk, storm water, street light and park projects. The City is investing \$20 million dollars in infrastructure over the next 5 years. Staff believes an engineering intern to help support the Director of Public Works in asset management, documentation, and project management during the summer months would be vital toward the continued success of our projects. The intern would assist in GIS mapping and assist in gathering quantities for in-house maintenance operations. An ideal candidate would be an engineering student at one of the local universities or a student studying construction project

management. Rate of pay would be \$13.00/hour for 12 weeks.

Cost Estimate: \$6,300.00 **Account 5101.106 General Fund Public Works**

Completion Date: August 31, 2019

Responsible Party: Director of Public Works

Submitted By: Jose Leon

5. Purchase Paint Striping Machine for Traffic Pavement Markings

Justification: For the past 2 years public works staff has incorporated traffic maintenance into our workload. Traffic markings must be maintained to increase the visibility of driving lanes for motorists to see when traveling on roadways. To perform this task, public works has rented a striping machine from the City of Olathe to do our traffic maintenance. This type of work primarily needs to be done in the summer months when temperatures are warmest as the paint dries at a faster rate which minimizes lane closures and traffic impacts. This equipment is not readily available as we have had to wait for the City of Olathe's schedule to allow us to rent a machine. The purchase of a striping machine would allow public works to maximize our efforts in keeping our street safe for motorists.

Cost Estimate: \$5,200 **Account 5315.360 Equipment & Bldg. Reserve**

Completion Date: March 31, 2019

Responsible Party: Public Works Superintendent

Submitted By: Donnie Scharff



E. Cultivate a Rewarding Work Environment – where creativity, efficiency and productivity are continuous pursuits.

Objectives:

1. Look at Options for City to Match Employee Self Directed Retirement Contributions That Do Not Increase Cost to the City

Justification: The Finance Committee and the Employee Advisory Committee would look at options for the City to provide matching contributions to an employee's self-directed retirement plan (401A or 457 plans) that would not increase the City's employee retirement costs beyond current levels and would not create potential for an increase in cost to the city in the future.

Cost Estimate: \$0 **Account**

Completion Date: August 31, 2019

Responsible Party: City Administrator, Finance Committee, Employee Advisory Committee

Submitted By: Keith Moody

F. Encourage Investment in Our Community – whether it be redevelopment, new development or maintenance.

Objectives:

1. Incorporate Review of Residential Development Guidelines in the Comprehensive Plan Update

Justification: The Comprehensive Plan guides all development within Roeland Park. This Plan must clearly communicate the city's vision and specify goals, direction, and strategic implementation. It would be cost effective as well as appropriate to coordinate the review of Residential Redevelopment Guidelines during the Comprehensive Plan update.

The comprehensive plan should also entail site-specific Commercial Re-Development Conceptual Plans for such areas as the Walmart site, 47th and Mission, the Boulevard Apartments and Johnson Drive. The comprehensive plan update should employ Universal Design, Complete Streets and Smart Growth concepts. It should also employ parks and green space master plans.

CFAA Goals 2-A, 2-E, 5-A; Strategic Plan Goal 4 Strategy B, C

Cost Estimate: \$15,000 **Account 5209.101**

Completion Date: December 31, 2019

Responsible Party: Governing Body, City Administrator, City Staff, Planning Commission

Submitted By: Mayor Mike Kelly and Claudia McCormack

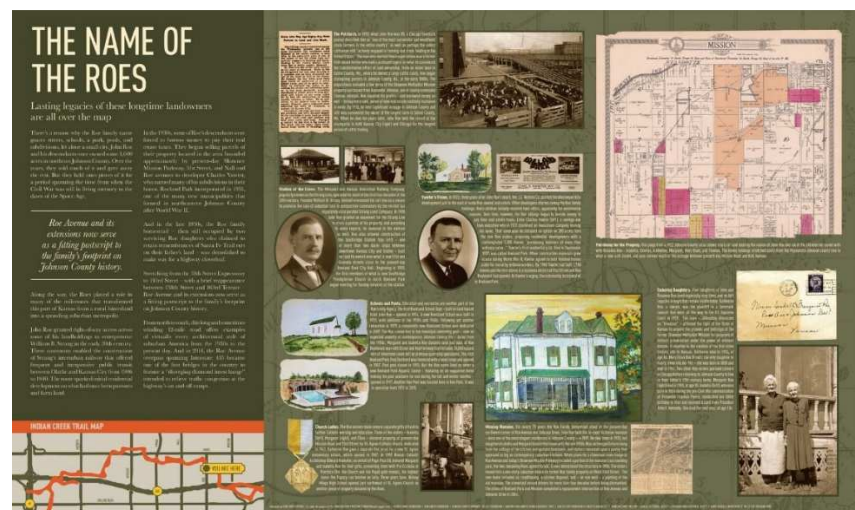
2. Design and Development of Four to Five Historical Markers/Interpretive Signage

Justification: Historical signage is used to interpret, promote, and protect historic and cultural resources of the city. The signs will be created to tell the story of Roeland Park and engaging residents and visitors in walking through time of Roeland Park. The signs will be a tool to protect and pass down the history of the Roeland Park. Possible locations – City Hall, Nall Park, R Park, Site of the Roe Family Home and Strang Line Street Car stop by Roesland Elementary.

City of Lenexa and City of Overland Park both have historic signs as a component of their trails and parks.

The Johnson County History Museum can serve as a resource to access historical information for the project.

<https://shawneemissionpost.com/2016/05/23/history-of-northeast-johnson-county-will-come-to-life-with-interpretive-signs-along-indian-creek-trail-50763>





Cost Estimate: \$30,000 Account 5442.360

Completion Date: September 30, 2019

Responsible Party: Public Works Director, Public Works Committee

Submitted By: Becky Fast and Tom Madigan

3. Community Center – Exterior and Interior Concept Design Renderings Improvement Plan

Justification: The City of Roeland Park during the past 8 years has invested in updating structural components at the Community Center including plumbing, roofing, HVAC, electrical, painting. Many of the ongoing maintenance items are contained in the CIP plan.

The City has not invested in a design concept to guide visioning to get ideas about possibilities for the space and further renovation of the community center. The schematic plan would give vision to update the dated Community Center interior design (walls, flooring, lighting) and update the exterior design which reflects an out of date 50's era elementary school.

The design concept would provide direction for the CIP and how to maximize use of the community center.

The goal of this concept design would be to assess the practical assets of the community center and to guide interior and exterior design improvements that build a sense of community, increase usage of space and income from rentals and bring forth a health and wellness campus that promotes connection for the City of Roeland Park. An Ad Hoc Committee consisting of the Finance Committee members and residents with architectural expertise would administer the project in concert with a selected architectural firm.

Cost Estimate: \$30,000 Account 5209.290

Completion Date: December 1, 2019

Responsible Party: Finance Committee, City Administrator

Submitted By: Becky Fast and Tom Madigan

4. Create Property Tax Assistance Program

Justification: With the highest increases in property tax assessments in the county, many Roeland Park residents, such as seniors on a fixed income, the disabled, and/or veterans will struggle to afford the increases in property taxes they face. A portion of the increased funds the city will accrue due to these increases should be placed in a fund to help residents who can show genuine hardship to pay these increased costs. Additionally, Roeland Park's Governing Body can work toward a senior freeze (Rebate program to prevent the continued rise/increase for seniors over 65 who enroll and are found to be qualified)

The Program should be administered through a committee appointed through the traditional process (Mayor appointed, Council confirmed) and consist of two governing body members, two citizens, and a neutral financial professional.

CFAA Goal 2-H

Cost Estimate: \$30,000 New Account in 108 Department

Completion Date: May 1, 2019

Responsible Party: Governing Body

Submitted By: Mayor Mike Kelly

5. Install Bike Lane Striping Along 47th Street from Mission Road to Fontana Street

Justification: Community for All Ages Goal 1-B, which states "The city plans and constructs bike and pedestrian facilities to maximize use and safety for all users," will add connectivity to places of entertainment and healthy living, which are important aspects for our residents. 47th Street is currently wide enough to house bike lanes, and simply needs the striping and new grates added to ensure the safety of cyclists when traveling across Roeland Park toward other destinations such as the 47th and Mission District and the future Rocks development. Adding five-foot bike lanes with three feet of riding space while maintaining a minimum required 10-foot traffic lane will provide for safe cycling while slowing down and calming the vehicular traffic on currently wider than recommended lanes. These bike lanes will connect the future bike lanes being planned for the 47th and Mission District and will enhance the overall functioning of that area upon completion. Work is assumed to be coordinated with the Unified Government to establish east and west bike lanes. The cost below is just for work within Roeland Park.

Cost Estimate: \$20,000 **Account 5221.300 Roeland Park's portion**

Completion Date: September 30, 2019

Responsible Party: Public Works Director, 47th Street Overlay Committee

Submitted By: Jen Hill & Mike Kelly

G. Work to Implement Strategic Plan Goals – in concert with the Strategic Plan Advocate Group.

Objectives:

1. Provide a Quarterly Progress Report on Strategic Plan Goals

Justification: Roeland Park's Strategic Plan was conceptualized in 2013, interviews were conducted in 2014, and a Plan was published in 2015. The Governing Body should be kept up to date on the progress towards the past strategic plan goals with quarterly strategic plan progress reports, as this will aid in identifying next steps and future budget objectives.

CFAA Goals 5-A; Strategic Plan All Goals

Cost Estimate: \$0 **Account 5248.101**

Completion Date: December 31, 2019

Responsible Party: City Administrator

Submitted By: Mayor Mike Kelly

2. Reinstate and Fund Citywide Art Program (formerly Art in R Park)

Justification: The Art in R Park program was started in 2007 as a vision of the City and Arts Committee to offer Art in public spaces for the community to enjoy. This program was in place until 2012, when it was discontinued. The public art remaining throughout the city degraded over time, due to lack of maintenance. In 2017 and 2018 at total of \$15,000 was budgeted for the Arts Committee to maintain, retire and replace public art pieces.

Recently the Arts Committee, through resident request/input, identified additional public art maintenance and/or procurement opportunities throughout the city. Reinstating a citywide art program will not only provide the opportunity to showcase vibrant public art, but allow for annual maintenance of the city's public art collection. In 2019 the program should focus on the art along Roe Boulevard to ensure it is not in conflict with the Roe 2020 construction project and that the art in this corridor compliments the design concepts planned for implementation with the Roe 2020 project.

Strategic Plan Goal 5: Promote recreational opportunities through enhanced green space, facilities and communication:

Strategy A: Develop existing facilities and green space to maximize usage and service to the public.

- 1.** Make all green spaces visibly appealing to increase usage.
- 2.** Upgrade and enhance existing facilities to meet the needs of the public with dedicated funding from capital improvement.

Cost Estimate: \$25,000 **Account 5214.101**

Completion Date: June 30, 2019

Responsible Party: City Administrator, Governing Body, Arts Committee

Submitted By: Michael Poppa