

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK**

**Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
Monday, March 4, 2019 6:00 PM**

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Mike Kelly, Mayor• Erin Thompson, Council Member• Vacant, Council Member• Michael Poppa, Council Member• Claudia McCormack, Council Member | <ul style="list-style-type: none">• Tim Janssen, Council Member• Jim Kelly, Council Member• Tom Madigan, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Bohon, City Clerk• John Morris, Police Chief• Donnie Scharff, Public Works Director |
|--|---|--|

Admin	Finance	Safety	Public Works
Madigan	Vacant	Janssen	Hill
Thompson	McCormack	Poppa	Kelly

I. APPROVAL OF MINUTES

A. February 4, 2019

II. DISCUSSION ITEMS:

1. Update on the Roe 2020 Project
2. Yearend Financial Report
3. Direct Renewable Partnership with Evergy
4. Discussion on Pet Variances
5. Events Committee
6. 2019 Mowing Agreement
7. Executive Session - "I move to recess the City Council into executive session in order to discuss the potential of a real estate transaction, pursuant to the real estate exception of the Kansas Open Meetings Act, K.S.A.75-4319(b)(6). The open meeting to resume at ____ in Council chambers."

III. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance

processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: **APPROVAL OF MINUTES- I.-A.**
Committee **3/4/2019**
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **February 4, 2019**
Item Type:

Recommendation:

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ February 4, 2019	Cover Memo

GOVERNING BODY WORKSHOP
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, February 4, 2019 6:00 P.M.

- Mike Kelly, Mayor
- Erin Thompson, Council Member
- *Vacant*, Council Member
- Michael Poppa, Council Member
- Claudia McCormack, Council Member

- Tim Janssen, Council Member
- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Jennifer Hill, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Vacant

Safety

McCormack
Janssen

Public Works

Poppa
Hill

CMBR Poppa called the meeting to order. All Governing Body members were present with the exception of CMBR McCormack and the vacant Ward I seat.

I. DISCUSSION ITEMS

1. Discuss Continued Participation in Mental Health Co-Responder Partnership

Police Chief Morris introduced Merriam Police Chief Mike Daniels and Jessica Murphy with Johnson County Mental Health. They were there to update the Council on the significant cost and operational changes in the co-responder program.

Ms. Murphy provided an overview of the program and defined the role of a co-responder as a clinician at the Johnson County Mental Health Center who is admitted into the police departments. They are master's level qualified mental health professionals who are able to do state hospital screenings, local care assessments and crisis intervention. The new change will move their office to the Merriam Police Department and they will have joint supervision by the northeast police departments and the mental health center.

Part of their scope will be to review police reports and cross-check them with their system to determine if they are an existing client at the mental health center and also if they need to do outreach and coordinate with the team. They will also focus on those the police have made contact with either with a follow-up phone call or going with an officer to their home. The hope is to make contact with someone in a non-crisis episode to see how things are and reassess if their treatment needs are being met or if they can help connect them to treatment.

Part of the program includes follow-up to those who have attempted suicide or experienced some other trauma. They also check in with families post-suicide and have had good success with that part of the program.

The co-responder program provides an organized training to police officers. Some of the training includes modeling on scene, talking about a case after the fact, and giving options and resources. Their goal is to reduce unnecessary trips to the emergency room or jail and to reduce repeat calls for service.

Their motto is, "The right intervention at the right time by the right person." The co-responders do not want to leave it to the officer to deal with this and they want to take that burden off of them by being able to help on scene. Suicide prevention is a large component. Being on scene to make assessments can reduce the emergency room visits and jail time. In making those assessments, they hope to reduce calls for service with the theory that if they connect people with the right treatment, they are not going to call the police department. Their services are also not limited to mental illness but include those with dementia, intellectual disabilities, traumatic brain injury (TBI).

Ms. Murphy provided a list of the awards they have received since 2011 and noted that some of their co-responders have received individual awards as well.

Chief Daniels said the co-responder program has been housed out of the Leawood Police Department and it has been difficult to get the co-responder up to the northern part of the county. Leawood, Prairie Village and Mission Hills have combined to have their own co-responder program. Of note, last year the top three cities for co-responder services were Leawood, Merriam and Prairie Village.

In 2017, there were 9,162 mental health calls that came in to the area police departments for service split among 3.75 co-responders.

In 2018, Roeland Park had 123 mental health-related calls for service from their police department. The mental health co-responder assisted on a fraction of those calls.

Chief Davis said they could do better. He said by moving the co-responder program to Merriam they will get them back out to the police departments where they are needed. The key parts to making this program successful is the availability of the co-responder and that the officers understand that in every mental health call either the co-responder or the mental health hotline gets called. He said when the police reports are linked and given to the co-responder, they will do the follow-up and work to get them the correct treatment.

He said they will do a better job in 2019 now that they will not have to fight for services with Leawood and Prairie Village and Mission Hills.

CMBR Poppa asked if the other five northeast cities will see the same level of low co-responder contacts.

Chief Davis said they will not have any problem keeping the co-responder busy. In the restructuring, Merriam moved to the Number 1 position for population and Roeland Park has jumped to Number 3 which is why the need is greater to have a co-responder closer to where they are. Leawood and Prairie Village and Mission Hills accounted for 62 percent of the cost of the co-responder and the change in the program does reflect a larger cost to the remaining cities.

Mayor Kelly stated he believes the co-responder program is incredible and is grateful it is a resource for their police department. He asked if the county pays for any of this and if any efforts have been made to garner any funding.

Chief Davis said the county does not financially support the program and there has not been much progress been made in that regard. This program started in 2011 after getting the idea from Olathe who had obtained a federal grant. The county did not want to add full-time employees at the time for the program. The belief is this should be a county program as these are county employees working in the cities. He thinks if they continue with the efforts to seek support they could succeed.

Mayor Kelly encouraged him to continue with those efforts and to let them know how they can support them in that.

Chief Daniels said the program is necessary as it helps people stay out of jail when what they need is mental health treatment. Without the program, people end up with a record because the police couldn't leave an individual where they were. It also cuts down on tying up police resources.

CMBR Madigan would love to have a future discussion on how they can put pressure on the county to support the program.

Comments were made how former CMBR Becky Fast, now County Commissioner, will work for them on this issue.

Chief Daniels said that once the officers get to know the co-responder, they are more inclined to call her and more inclined to use her services. They went through a hiring process and got a great candidate.

(Inaudible; static in recording)

Police Chief Morris said he requires his officers to be CIT trained. He also added that the co-responder program, “is an expense that is too much until they need it. It is also worth every penny when they need it. It’s too expensive to have it, but when you need it, it’s worth every dime.”

CMBR Poppa said the item was brought back before the Governing Body because of the increase in 2019 and they had asked Chief Morris to come back to them with this presentation. He thanked Chief Daniels and Ms. Murphy for their presentation and added that it is an important program to have and something that each city does need to undertake.

City Administrator Moody said he would like direction from the Council.

The Governing Body unanimously supported continuing in the 2019 co-responder program for 2019.

2. 2019 CDBG El Monte Design Task Order

Public Works Director Scharff provided information on the scope of the project for the mill and overlay project on El Monte from 47th Street south to the cul-de-sac. The City requested \$166,000 in CDBG funds and received \$136,000. To keep the project within budget, the City is offering not to do the streetlights at this time and to focus on the street and curb repairs. The City will pay the \$30,000 difference.

CMBR Madigan asked about the condition of the current streetlights. Public Works Director Scharff said they are in good shape and there are no concerns.

There was consensus to place this item on the Consent Agenda at the February 18th Council meeting.

3. Direction on Process for Planning Improvements at the Aquatic Center

City Administrator Moody said the Council has given direction to move to a summer-only operation at the pools with the season beginning Memorial Day and ending on Labor Day. The Water’s Edge analysis included some needed improvements and a cost analysis for the different options. Staff is requesting direction from the Council in identifying what improvements would be completed at the pool.

CMBR Janssen said he would like the Council to be part of the committee to decide on what improvements need to be done as this is an important decision for the residents and the aquatics center.

CMBR Madigan said he is the current chair of the pool committee. He said there should be a representative from every ward on the committee. He also supports the continued involvement of Jim Wilson, the current JCPRD representative as well as retaining Lauren Ozburn, the representative from Water’s Edge, as a member of that committee. He said that those appointed to the committee going forward should have a history of actively using Roeland Park’s pools and its amenities. To clarify, his recommendation for the make-up of the committee would be one member from the entity that is managing the pool and a mix of citizens, Governing Body members, and staff.

CMBR Poppa said by ordinance they could create an ad hoc committee that would consist of one-third Governing Body members and then two-thirds staff and/or residents.

CMBR Madigan said he would support the creation of an ad hoc committee.

CMBR Janssen and CMBR Hill said they would like to see some dedicated Workshop and Council meetings for that purpose.

Mayor Kelly did not want to exclude the expertise of people like Mr. Wilson and Ms. Ozburn. He would like to see them at least as consultants if not members of the committee, but to continue working with them.

CMBR Thompson said she would prefer an ad hoc committee.

CMBR Kelly sees the value of both ideas. As a Council, they need to give direction on how the pool will function going forward. And having an ad hoc review it would be good as well as having other citizens involved will help them determine how they will utilize the pool. For the first year he would recommend the Governing Body be the committee.

CMBR Poppa said that he would like to see an ad hoc committee that works closely with the rest of the Governing Body in Workshops, but that the committee would largely be Governing Body members.

CMBR Janssen clarified his position that he did not want to exclude the experts like Mr. Wilson and Ms. Ozburn.

There was majority consensus that everything will come before the Governing Body but they will work with Jim Wilson and Lauren Ozburn.

CMBR Madigan said having participated on the aquatics committee, he can see the issues becoming bogged down in a Workshop.

CMBR Poppa agreed that the discussions would bog down the Workshop and would like to get outside feedback and then have recommendations coming to the Workshop to be discussed.

City Administrator Moody said he will reach out to Mr. Wilson for his participation. He will also contact Ms. Ozburn to come up with some steps to complete to focus in on improvements. Mr. Moody added that the citizen survey results will be available early March.

The current Aquatics Committee will continue in its current capacity until the end of its term.

CMBR Janssen said he normally wouldn't support a committee of this size but this is an important matter and needs the full attention of the Council to work through this.

4. Discuss Heating and Cooling Options for Community Center

City Administrator Moody said they are researching converting from a boiler to a forced air system at the community center. He has not received back any final bids and recommended that this item be tabled until they receive that information.

There was consensus to table the item.

5. Review of Software Used by the City

City Administrator Moody reviewed all the software programs utilized by the City that total \$52,673 per year in support and maintenance fees.

CMBR Madigan asked why Jayhawk software is listed twice. City Administrator Moody said there are two different modules, one for court and one for receipts.

CMBR Madigan asked what software was used to create PDF articles. Ms. Jones-Lacy said they use a purchased copy of Adobe Acrobat. He asked if Adobe would be going to subscription-only. Ms. Jones-Lacy said they have purchased their copy and that would not apply to them. Also all licenses are in use on that. Mr. Madigan asked what Microsoft applications come with the Office 365 license. Ms. Jones-Lacy replied it includes Word, Excel, Access, Outlook,

Publisher, OneNote, PowerPoint, etc. Mr. Madigan wanted to know if the Governing Body could use any of those applications. Ms. Jones-Lacy said they have a certain number of licenses and would need to research that and did not know if there was an option to extend that to the Council.

City Clerk Bohon said she believed more licenses could be purchased.

CMBR Janssen inquired as to what software the county used. City Administrator Moody said he knew one of the responses they got was from the company that provides software to the county, but would look into that further.

CMBR Madigan made a request that when a Governing Body member asks a question the answer should be placed in the record either in the minutes or as an addendum to the minutes so that they will know what the answer is in the future.

There was agreement that that they should have the information available to the public if necessary.

6. Discussion on Policy for Employee Tuition Assistance

City Administrator Moody said City Clerk Bohon contacted neighboring cities for their policies on employee tuition reimbursement and that information is attached in the packet. They have put together a redline of the City's personnel policy for review by the Council.

CMBR Poppa asked if the \$2,500 allowance per calendar was based on the other municipalities. City Clerk Bohon replied it was what was budgeted.

CMBR Hill said she was concerned about reimbursing people up to \$2,500 to make "C" grades and would like to see a higher standard.

Mayor Kelly said the 2.0 average seems to be standard for undergraduates and is consistent with other municipalities. CMBR Hill said they need to raise the bar. Mayor Kelly said if they are to be consistent with other municipalities, then should stay in line with that regard.

CMBR Thompson said she is fine with a "C" average. She asked for clarification on what the \$2,500 reimbursement would cover, whether it is tuition, classes and books.

City Administrator Moody said he would interpret it to be up to \$2,500 total.

CMBR Hill added that in Section (H) graduate work requirement would be a "B" average and a "C" for undergraduate which is slightly more tolerable.

There was agreement to take the grade reference out of (C) as it is reflected in (H).

City Administrator Moody said this will be reviewed by the City Attorney.

CMBR Madigan said he was unaware of any City position that requires more than a high school diploma and expressed reservations in reimbursing those pursuing a doctorate degree.

Mayor Kelly said he believes that incentivizing education in betterment of employees is a good thing, something their peers do and something they should continue to do. Putting in safeguards for requiring a year of service afterwards is a good thing. He added that if an employee is terminated for reasons other than cause they should not hold them to reimbursement of their tuition.

There was agreement to add that to the Education Reimbursement language.

CMBR Janssen asked if someone leaves before the completion of their years with the City are they responsible for one year of tuition or all years they received reimbursement.

City Administrator Moody said his interpretation would be that it would be the most recent payment.

CMBR Kelly stated if an employee left before they finished, they should have to refund all their tuition.

CMBR Madigan said they should reimburse the last two years.

Mayor Kelly, CMBR Poppa, CMBR Thompson, CMBR Hill, CMBR Janssen said the most recent year's reimbursement is sufficient if someone leaves.

CMBR Kelly reiterated he would like to see all the years reimbursed.

CMBR Madigan said he would support a one year reimbursement and two years for anything above a bachelor's.

The direction by the Governing Body is to have the City Attorney to indicate the last 12 months or the last year of tuition would be reimbursed to the City if an employee was to leave early.

CMBR Madigan thanked everyone for their involvement in putting this together and these are great changes to the policy.

7. Executive Session

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO RECESS INTO EXECUTIVE SESSION IN ORDER TO DISCUSS THE POTENTIAL OF A REAL ESTATE TRANSACTION, PURSUANT TO THE REAL ESTATE EXCEPTION OF THE KANSAS OPEN MEETINGS ACT, K.S.A. 75-4319(B)(6). THE OPEN MEETING TO RESUME AT 7:41 IN COUNCIL CHAMBERS. (MOTION CARRIED 7-0)

II. NON-ACTION ITEMS

No items were presented.

III. ADJOURN

CMBR Poppa adjourned the meeting

(City of Roeland Governing Body Workshop Adjourned)

Item Number: DISCUSSION ITEMS- II.-1.
Committee 3/4/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/1/2019
Submitted By: Keith Moody
Committee/Department: Public Works
Title: **Update on the Roe 2020 Project**
Item Type: Other

Recommendation:

The presentation is informational.

Engineers are looking for feedback on street lights and entryway concepts.

Staff is looking for direction from Council on if they would like to expand the scope of the project.

Details:

GBA will be on hand to provide an update on the status of design for the Roe 2020 project.

Council feedback on street lights and entryway elements is being sought.

Council direction on if additional mill and overlay on Roe Boulevard as well as construction of the Roe Parkway/Roe Boulevard intersection concept is being sought. Staff has identified TIF1 as having sufficient resources if these elements were added to the project.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type

Roe 2020 Status Update



Current Project Status

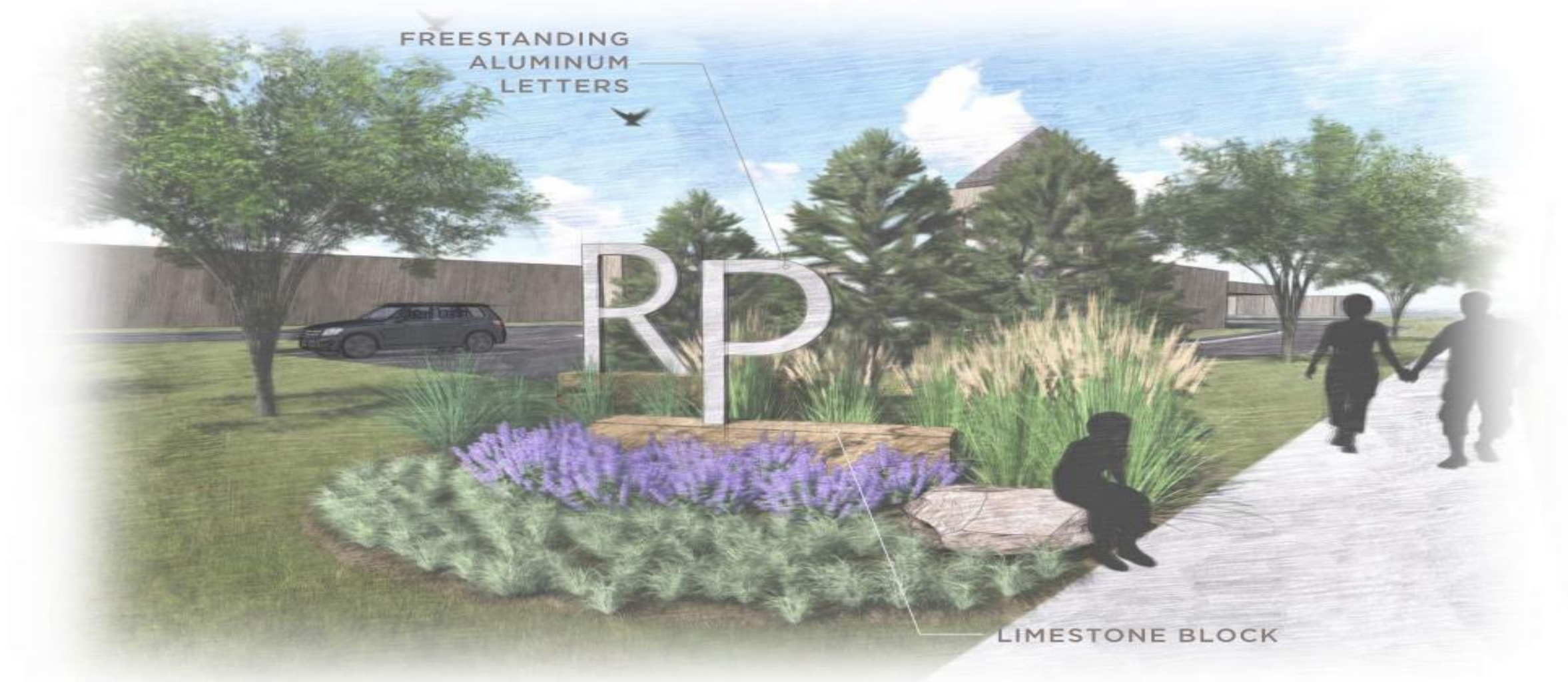
- Field Check Plans Approved by KDOT
- KDOT Environmental Approval
- Office Check Plans to KDOT-End of March
- Utility Coordination
- Right of Way Acquisition

Gateway Features

Concepts Developed by Vireo



NORTHERN GATEWAY | BIRDS-EYE



SOUTHERN GATEWAY | WEST



CONIFERS PROVIDE A
BACKDROP TO MAXIMIZE
IMPACT

SITTING ROCK FOR
PUBLIC INTERACTION

SOUTHERN GATEWAY | EAST

Street Lighting



Structura - Lineal

Public Involvement

- **Public Informational Meeting**
 - Thursday, March 7 from 5:30-7:00
 - Roeland Park Community Center MP Room
- **Purpose**
 - Complete regulatory requirement prior to easement acquisition
 - Review impacts/easements on individual properties with owners
- **Format**
 - “Open House”, i.e. property owners can come and go (good flow)
 - Stations with plans for discussion
 - Staffed by City staff, GBA engineers, Donoho Appraisals

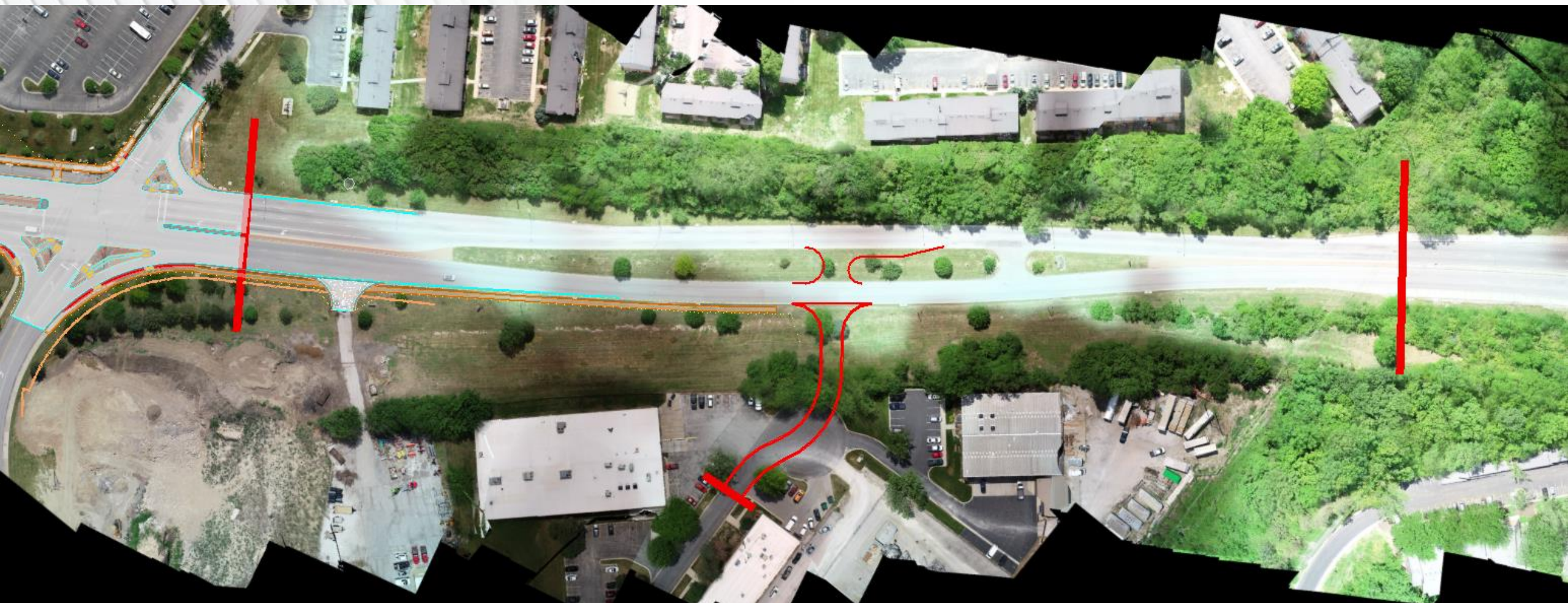
Roe 2020 Current Estimated Project Cost

Construction Cost (w/Contingency)	\$ 7,300,310
Engineering/Construction Services	\$1,313,119
Admin/Legal Fees	\$ 53,282
Easement Acquisition	\$ 333,750
Utility Relocations/Removals	<u>\$ 219,333</u>
Total Project	\$9,219,794

Roe 2020 Estimated Project Funding

• Federal Surface Transportation Program	\$4,662,500
• Estimated CARS (Exact amount TBD)	\$1,212,250
• TIF1	\$2,112,679
• TIF2	\$ 545,000
• Special Street Fund	<u>\$ 687,365</u>
Total Funding	\$9,219,794

TIF1 has sufficient resources to cover an additional \$470,000 in project costs during 2020 if the Council would like to include milling and overlaying Roe Blvd. from 48th Street north to the county line (\$150,000 est. cost) and constructing the Roe Blvd. and Roe Parkway intersection (\$250,000 est. cost).



- Conceptual Layout for Extending Roe Parkway to Roe Boulevard- left in permitted but no left out
- Limits of additional mill and overlay

Item Number: DISCUSSION ITEMS- II.-2.
Committee 3/4/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 3/4/2019
Submitted By: Jennifer Jones-Lacy
Committee/Department: Finance
Title: **Yearend Financial Report**
Item Type: Report

Recommendation:

For informational purposes only

Details:

Please see attached.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
❑ 2018 Year-End Financial Report	Cover Memo
❑ December 2018 Financial Details	Exhibit
❑ CERI Report	Exhibit

Financial Status Report

Year-End 2018, Unaudited



KEY REVENUE INDICATORS OVERVIEW—ALL FUNDS

PROPERTY TAX

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Bond Funds. Property tax collections through December 2018 generated \$1.9 million, a 0.8% increase over 2017 collections. This reflects a full year of collections.



SALES/USE TAX

The City receives 1.25 cent sales tax for general purposes with the following allocation: 1/2 cent - street infrastructure (27A), 1/8 cent - community center operations and improvements (27C), 1/4 cent - general infrastructure (27D), and 3/8 cent - General Fund (27B). In addition, the City receives distributions from the County sales/use taxes, including a portion of the new court tax. Through December 2018, use taxes are up 6% from the prior year but sales taxes are down 2%. Combined, these taxes, excluding those in TDDs and the CID, are 0.7% below that of 2017. The decline appears to be due to a drop in sales in the retail sector and loss of a retailer.



Franchise agreements are long term and result in payments to the City of 5% of gross receipts. All franchise fee revenues are credited to the General Fund. Collections are 5.1% higher than they were in 2017 and are 3.0% above mid-year projections. The chart reflects the full collection for all franchise fees in 2018. Electric and gas are showing growth of 3.0% and 14.5% respectively over the prior year, which constitutes 82% of all franchise fees. As we start to receive franchise fees from cooler months, gas revenues will start to increase while electric fees will decrease. Cable franchise fees are down a modest 1.3% while phone franchise fees have dropped 24.7% from 2017. This is mostly due to a continued move away from land lines, which has been anticipated.

FRANCHISE FEES



COURT FINES



Court fines and fees represent about 7% of General Fund revenue and are up 8.6% in 2018 compared to the prior year and 1.0% below 2018 projections. The Police Department is fully staffed, with one officer out on disability. In the prior year, there were several officers who were on light duty. In addition, 2018 brought a renewed emphasis on speed reduction in residential areas. The Department also began using the new speed trailer in 2018.

POSITIVE

CAUTION

NEGATIVE

Year-End 2018, Unaudited



City of Roeland Park 2018 Year End

Unaudited Cash Carryforward

	2017 Year End Cash Carry Forward	2018 Year-End Cash Carry Forward (unaudited)	Difference Increase/ (Decrease)
General Fund	\$ 2,617,063	\$ 2,654,798	\$ 37,735
<i>The fund balance in the General Fund increased by \$37,735 in 2018. The Council adopted a policy to maintain \$1.41 million as a sales tax emergency reserve in the event Wal-Mart or another major retailer were to leave. In addition, any reserves over that amount plus 25% of operating expenses were directed to a capital fund to help avoid bonding for capital projects. In 2018, \$275,000 was transferred to the Sp. Infrastructure Fund. Excluding the sales tax reserve, the balance in the General fund is 29% of 2018 expenditures. The fund balance amount is higher in part to account for the City purchasing unbudgeted software for municipal court in 2019 for \$61,000.</i>			
Bond & Interest Fund	\$ 268,347	\$ 131,778	\$ (136,569)
<i>The ending fund balance decreased by \$136,569 in 2018 due to a 2 mill reduction in this fund due to the retirement of debt and the Council's decision not to issue new debt. The 2019 Budget will reduce the mill levy by an additional 1.07 in this fund. The 2011-2 bond issue funding street and stormwater improvements retired in 2018 and payments on the 2012 GO Bonds funding street work will be reduced by 50% in 2019.</i>			
Equipment & Bldg Reserve Fund	\$ 375,140	\$ 290,720	\$ (84,420)
<i>The fund balance in the Equipment Reserve Fund decreased by \$84,420 in 2018. This is due to higher than originally anticipated expenses for some Public Works Equipment, specifically the leaf vacuum. The increase in the reserve for facilities is due to some planned work at the pool being delayed until after the pool analysis report was completed.</i>			
	Reserves:		Accumulated Year End Cash Reserve
	City Hall Servers and Equipment		\$ 8,335
	Public Works Equipment		\$ 530
	Police Equipment		\$ 11,974
	Maintenance Reserve for Facilities		\$ 269,881
			\$ 290,720

Year-End 2018, Unaudited



City of Roeland Park 2018 Year End

Unaudited Cash Carryforward

	2017 Year End Cash Carry Forward	2018 Year-End Cash Carry Forward (unaudited)	Difference Increase/ (Decrease)
Special Tax Funds			
Special Highway Fund	\$ 186,611	\$ 227,231	\$ 40,620
<i>The increase in fund balance for the Special Highway fund is a result of having minimal programmed expenses. In the future, more street maintenance is planned for this fund due to growing balances.</i>			
Special Street Fund 27 - A	\$ 786,843	\$ 474,335	\$ (312,508)
<i>In 2018, the City substantially completed the Roe Lane CARS project with all remaining work to be charged to the TIF 2 fund. Several projects that began in 2018 or prior years will continue in 2019 including the Roe 2020 project, the 50th Terrace CARS project and planning work for phase 1 of the Residential Street Reconstruction program.</i>			
Community Center Fund 27 - C	\$ 462,825	\$ 568,728	\$ 105,903
<i>The capital maintenance projects planned for 2018 were delayed until 2019. As such, 2019 planned improvements include replacing flooring, upgrading light fixtures, and the replacement of several HVAC units.</i>			
Special Infrastructure 27 - D	\$ 861,542	\$ 1,079,600	\$ 218,058
<i>In 2018, the City completed planned in-house and contracted street maintenance, the Birch Street CDBG improvements, the stormwater network condition rating, the R Park tennis court replacement, and the Granda Park shade structure installation. Projects being carried over to 2019 include the R Park shade structure and the R Park phased development plan.</i>			
Operating Funds - Total Cash Carry Forward	\$ 5,558,374	\$ 5,436,762	\$ (121,612)
Special Revenue Funds			
TIF 1A/B - Bella Roe / Walmart	\$ 907,195	\$ 893,273	\$ (13,922)
TDD#1 - Price Chopper	\$ (2,756,850)	\$ (2,787,590)	\$ (30,740)
TDD#2 - Lowes	\$ (809,751)	\$ (831,075)	\$ (21,324)
CID #1 - Roeland Park Shopping Ctr	\$ 2,225,413	\$ 2,714,224	\$ 488,811
TIF 2D - City Hall	\$ 160,094	\$ 408,031	\$ 247,937
TIF 2C - Valley State Bank	\$ 14,864	\$ 2,066	\$ (12,798)
TIF 3A/C - Boulevard Apts/48th & Roe	\$ 265,232	\$ 8,725	\$ (256,507)
Property Owners Association	\$ 16,504	\$ 18,416	\$ 1,912
<i>The negative balances reflected in the TDDs reflect the default status of these bonds which do not have an impact on the City's financial status. Work in TIF 2 includes Roe 2020 design and Roe Ln CARS construction. 2019 marks the final year of City Hall renovation debt payments. Work in TIF 3 consists of completing the sanitary sewer and storm water detention work.</i>			

Monthly Financial Status Report

Year-End 2018, Unaudited



GENERAL FUND OVERVIEW

REVENUE

General Fund revenue collected in 2018 is \$5,480,472, up 6.3% from 2017. We have collected 101.2% of our projected revenues for the year. The primary growth is in property tax and assessments and is due to an increase in the solid waste revenue from 2017 to 2018 by \$62,636 as well growth in property taxes due to new improvements from Commerce Bank and the Hospital that were partially on the rolls in 2018. The growth in intergovernmental revenues is due to the FEMA grant we received from the 2017 summer storm cleanup.

Licenses and permits are down from the prior year by about 5%. This is due to a 27% decrease in building permit revenue due to the city issuing three new residential construction permits in the first quarter of 2017 and only renovations in 2018. The significant increase in other/interest income from last year is primarily attributable to increases in interest and dividend revenues from our investment account. However, third floor lease revenue is down by about half from 2017 due to the vacancy in the 3rd floor east suite. Sales tax revenues are down, as mentioned on the first page, due to a drop in retail sales as well as the loss of a couple smaller retailers.

General Fund Operating						
Department	Actuals			As of December 31, 2018 (100% of budget year)		
	2017 YTD	2018 YTD	Difference	2018 Mid-Year Projected Budget	% of 2018 Total Projected Budget	\$ Diff Compared to 2018 Projections
BEGINNING FUND BALANCE	\$ 2,696,653	\$ 2,617,063	\$ (79,590)			
Revenues						
Property Taxes & Assessments	\$ 2,150,068	\$ 2,326,099	\$ 176,031	\$ 2,298,760.00	101.19%	\$ 27,339
Franchise Fees	\$ 484,307	\$ 508,998	\$ 24,691	\$ 494,156	103.00%	\$ 14,842
Intergovernmental	\$ 211,638	\$ 260,283	\$ 48,645	\$ 253,402	102.72%	\$ 6,881
Sales Tax	\$ 1,562,697	\$ 1,544,325	\$ (18,373)	\$ 1,567,326	98.53%	\$ (23,001)
Licenses and Permits	\$ 183,043	\$ 173,702	\$ (9,341)	\$ 175,825	98.79%	\$ (2,123)
Fines/forfeitures	\$ 356,183	\$ 386,627	\$ 30,444	\$ 390,839	98.92%	\$ (4,212)
Other/Interest Income	\$ 208,010	\$ 280,438	\$ 72,428	\$ 237,958	117.85%	\$ 42,480
Transfers In		\$ -	\$ -	\$ -	100.00%	\$ -
TOTAL REVENUES	\$ 5,155,947	\$ 5,480,472	\$ 324,525	\$ 5,418,266	101.15%	\$ 62,206
Expenditures						
General Overhead	\$ 1,822,876	\$ 1,721,721	\$ (101,155)	\$ 1,561,743	110.24%	\$ (159,978)
Police Department	\$ 986,124	\$ 1,065,114	\$ 78,990	\$ 1,080,550	98.57%	\$ 15,436
Court	\$ 106,299	\$ 104,201	\$ (2,098)	\$ 112,903	92.29%	\$ 8,702
Neighborhood Services	\$ 119,893	\$ 106,742	\$ (13,151)	\$ 119,556	89.28%	\$ 12,814
Administration	\$ 292,662	\$ 286,541	\$ (6,121)	\$ 310,490	92.29%	\$ 23,949
Public Works	\$ 670,173	\$ 788,754	\$ 118,581	\$ 873,230	90.33%	\$ 84,476
Employee Benefits	\$ 732,402	\$ 766,283	\$ 33,881	\$ 793,805	96.53%	\$ 27,522
City Council	\$ 53,613	\$ 54,823	\$ 1,210	\$ 56,020	97.86%	\$ 1,197
Solid Waste	\$ 451,495	\$ 548,558	\$ 97,063	\$ 579,132	94.72%	\$ 30,574
TOTAL EXPENDITURES	\$ 5,235,537	\$ 5,442,737	\$ 207,200	\$ 5,487,429	99.19%	\$ 44,692
INCREASE/DECREASE TO FUND BALANCE	\$ (79,590)	\$ 37,735				
ENDING FUND BALANCE	\$ 2,617,063	\$ 2,654,798	\$ 37,735			

Fund Balances reflect unrestricted cash. An additional \$157,500 is being held for pool debt which will return to the General Fund as unrestricted in 2019 after the debt is retired. This figure also includes \$1.41 million for the Sales Tax Loss Reserve

Monthly Financial Status Report

GENERAL FUND OVERVIEW (CONT)

Year-End 2018, Unaudited



EXPENDITURES

General Fund expenditures through year-end are \$207,200 higher than in 2017. The reason for the increase in expense over last year is due to a combination of factors. The Police Department is up 8% from the prior year due to several small factors that have increased cost such as higher personnel expenses (adding the SRO in August 2018), higher fuel and vehicle maintenance costs, additional expense for clothing and uniforms due to hiring new officers and higher transfers to the Equipment Reserve Fund than last year. Public Works budget is up due to additional transfers of \$150,000 for new equipment, fewer charges out for personnel to the Solid Waste Department, and higher vehicle maintenance expenses. The Department also spent \$100,000 less on street maintenance in this fund than in 2017. Employee Benefits is also up due to an increase in pension costs of 16% from the prior year. Solid Waste is also up due to 22% higher fees for service from WCA. The savings in the General Overhead Department is primarily due to lower operational costs (\$27,940) and debt service in 2018 (\$57,420) at the pool in 2018, as well as fewer transfers to other funds in 2018 by \$68,659.

Pooled Cash & Investments

Type of Investment	Actual %	Market Value	Yield to Maturity
Fixed Income			
Government Bonds		\$ -	0%
Agency Bonds	89%	\$ 7,580,468	1%
Kansas GO Bonds		\$ -	
Treasury Notes	0%	\$ -	1%
Cash and Equivalents			
TD Ameritrade and US Bank	11%	\$ 959,520	0%
Total Portfolio	100%	\$ 8,539,988	1%
Accrued Interest Year-to-Date as of December 31, 2018		\$ 143,459	

Starting in December 2015 the City began to invest its idle cash using Columbia Capital Management as the City's asset managers. The City's initial investment was \$2,423,718. The City now has a total of \$8,539,988 invested. Since January 2018, the amount invested increased nearly \$900,000. The Cash and Equivalents value illustrates the amount held in cash in the City's bank and investment accounts. Interest accrues at maturity. The yield to maturity is the anticipated return on a bond if held to maturity expressed in annual percentage rate terms. Year-to-date performance through December reflects accrued interest of \$143,459. We have also seen year-to-date market appreciation of \$12,762, while these gains are unrealized, GAAP regulations require any gains or losses be recorded in the City's books annually, which we did as of December 2018. Total fees paid to Columbia Capital through fourth quarter were \$17,892. This is charged quarterly and based on a three-month average balance charged at a 0.18% annual rate. Current net earnings from our investment account are \$125,567. The majority of all investment revenues from matured assets are reinvested in the City's portfolio.

Monthly Financial Status Report

Year-End 2018, Unaudited



ALL BUDGETED FUNDS ACTUAL COMPARED TO BUDGET/PROJECTIONS

Fund	YTD Actual Revenues	2018 YTD Revenue Projected	Difference	% of Total Projection
General	\$ 5,480,472	\$ 5,418,266	\$ 62,206	101%
Bond & Interest	\$ 970,547	\$ 963,189	\$ 7,358	101%
Special Highway	\$ 186,508	\$ 183,310	\$ 3,198	102%
Special Street (27A)	\$ 1,473,057	\$ 1,585,000	\$ (111,943)	93%
Community Center (27C)	\$ 203,997	\$ 208,000	\$ (4,003)	98%
Special Infrastructure (27D)	\$ 919,714	\$ 760,719	\$ 158,995	121%
Equip & Building Reserve	\$ 386,928	\$ 360,522	\$ 26,406	107%
TIF 1 A/B-Bella Roe	\$ 928,099	\$ 970,196	\$ (42,097)	96%
TDD #1 - Price Chopper	\$ 267,590	\$ 267,354	\$ 236	100%
TDD #2 - Lowes	\$ 128,861	\$ 141,941	\$ (13,080)	91%
CID #1 - Bella Roe/Walmart	\$ 488,811	\$ 471,663	\$ 17,148	104%
TIF 2D - City Hall/QT	\$ 573,803	\$ 543,130	\$ 30,673	106%
TIF 2C - Valley State Bank	\$ 77,969	\$ 69,870	\$ 8,099	112%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 253,457	\$ 252,622	\$ 835	100%
Property Owners Association	\$ 33,847	\$ 33,847	\$ -	100%
TOTAL	\$ 12,373,660	\$ 12,229,629	\$ 144,031	101%

Fund	YTD Actual Expenditures	2018 YTD Expen. Projected	Difference	% of Total Projection
General	\$ 5,442,737	\$ 5,487,429	\$ 44,692	99%
Bond & Interest	\$ 1,107,116	\$ 1,107,069	\$ (47)	100%
Special Highway	\$ 145,889	\$ 139,971	\$ (5,918)	104%
Special Street (27A)	\$ 1,785,566	\$ 2,142,246	\$ 356,680	83%
Community Center (27C)	\$ 98,094	\$ 125,454	\$ 27,360	78%
Special Infrastructure (27D)	\$ 701,655	\$ 1,088,900	\$ 387,245	64%
Equip & Building Reserve	\$ 471,347	\$ 477,813	\$ 6,466	99%
TIF 1 A/B-Bella Roe	\$ 942,021	\$ 945,474	\$ 3,453	100%
TDD #1 - Price Chopper	\$ 298,330	\$ 231,500	\$ (66,830)	129%
TDD #2 - Lowes	\$ 150,185	\$ 155,900	\$ 5,715	104%
CID #1 - Bella Roe/Walmart	\$ -	\$ -	\$ -	#DIV/0!
TIF 2D - City Hall/QT	\$ 325,865	\$ 624,782	\$ 298,917	52%
TIC 2C - Valley State Bank	\$ 90,766	\$ 84,732	\$ (6,034)	107%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 509,964	\$ 501,607	\$ (8,357)	102%
Property Owners Association	\$ 31,935	\$ 31,875	\$ (60)	100%
TOTAL	\$ 12,101,470	\$ 13,144,752	\$ 1,043,282	92%

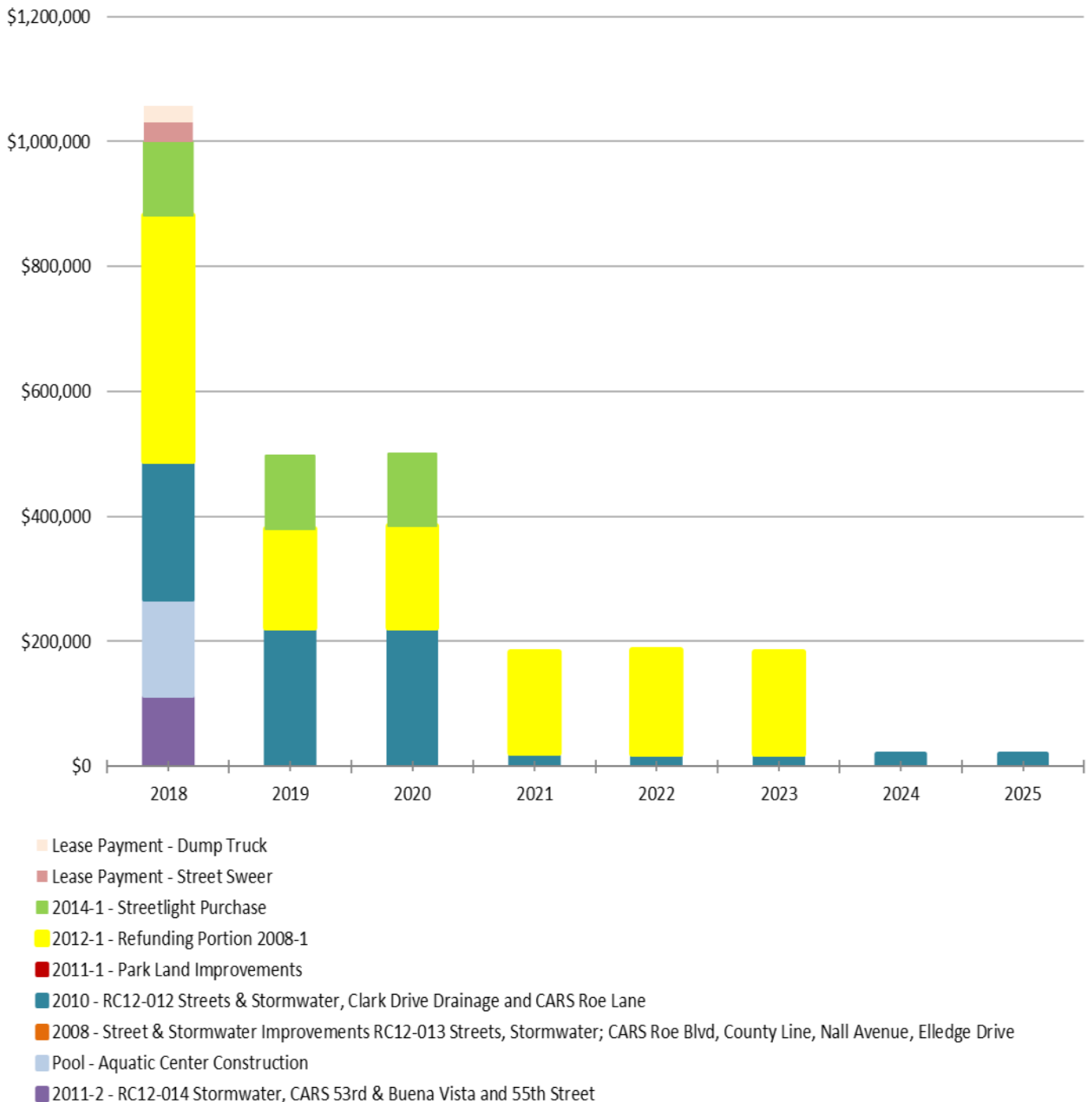
Monthly Financial Status Report

Year-End 2018, Unaudited



DEBT MANAGEMENT

Roeland Park Debt Service 2018 - 2025



*Total Debt is less reimbursements from special assessments. Chart reflects principal & interest payments.

Monthly Financial Status Report

Year-End 2018, Unaudited



BOND & INTEREST—DEBT SERVICE

Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2018 Balance (w/ interest)	Date Expire	2018 Total Payment
General Obligations Bonds:							
2010 Bond Issue: RC12-012 Street Improvements RC12-012 Stormwater Improvements Clark Drive Drainage CARS Roe Lane	2004 2004 2007 2008	Aug-10	\$ 3,345,000	1.50-3.50	\$ 1,512,485	12/1/2025	\$ 315,565
2011-2 Bond Issue: RC12-014 Stormwater CARS 53rd & Buena Vista CARS 55th Street	2007 2010 2011	Aug-11	\$ 1,565,000	2.00-3.40	\$ 1,110,133	9/1/2026	\$ 217,798
2012-1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various See original issue	May-12	\$ 1,970,000	.65-2.4	\$ 1,567,948	12/1/2023	\$ 453,093
2012-1 Bond Issue (not shown on graph) City Hall Improvements - Paid From TIF Proceeds	2011	May-12	\$ 980,000	.65-1.7	\$ 343,255	12/1/2019	\$ 170,365
2014-1 Bond Issue: Streetlight Purchase	2014	Nov-14	\$ 650,000	2.25	\$ 351,214	9/1/2020	\$ 117,561
					\$ 4,885,035		\$ 1,274,382
Capital Lease Obligation*:							
Pool, Refunding		Jan-10	\$ 1,750,000	2.0-4.0%	\$ 154,440	12/1/2018	\$ 154,440
Street Sweeper		Sep-10	\$ 212,550	4%	\$ 31,251	8/1/2018	\$ 31,251
Dump Trucks (2)		Jun-11	\$ 167,788	2.8-3.0%	\$ 26,718	8/1/2018	\$ 26,718
					\$ 212,409		\$ 212,409
Special Obligation Tax Increment							
Revenue Bonds: <i>*Debt service resources are limited to TIF revenues received - City is not liable for debt</i>							
Series 2000, Valley State Bank Project		Feb-00	\$ 695,000	7.00	\$ 418,343	12/31/2019	\$ 66,874
Series 2005, Roeland Park Redevelopment LLC Project		Feb-05	\$ 4,495,000	4.60-5.75	\$ 914,162	3/31/2018	\$ 914,162
					\$ 1,332,505		\$ 981,036
Revenue Bonds:							
Transportation Development District: <i>*Debt service resources are limited to TDD revenues received - City is not liable for debt</i>							
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center		Nov-05	\$ 3,555,000	4.50-5.75	\$ 2,616,770	12/1/2025	\$ 2,616,770
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center		Jan-06	\$ 1,090,000	5.875	\$ 1,018,216	12/1/2025	\$ 1,018,216
Sales Tax Revenue Bonds, 2006B - Lowes		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 888,184	12/1/2025	\$ 888,184
					\$ 4,523,170		\$ 4,523,170

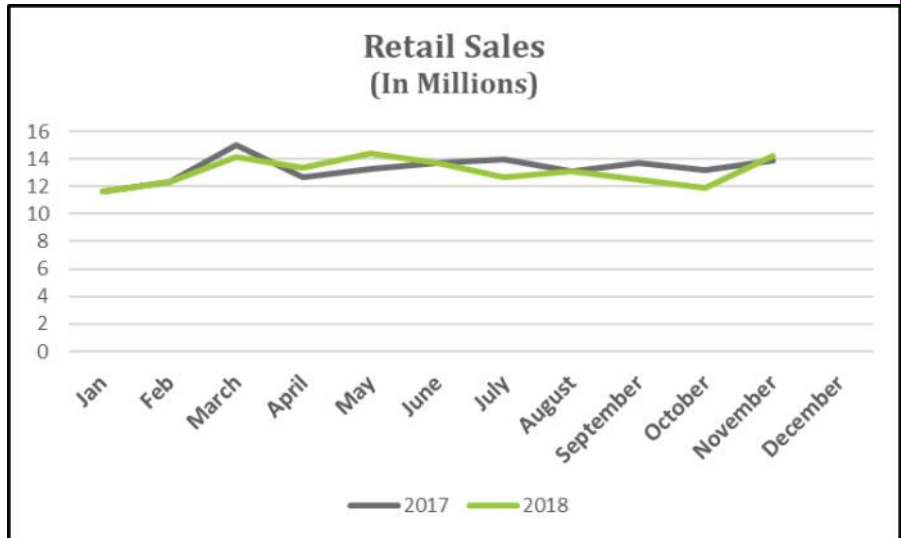
Monthly Financial Status Report

Year-End 2018, Unaudited



COMMUNITY STATISTICS

Retail Sales: The County Economic Research Institute (CERI) provides information for the thirteen largest cities in Johnson County. CERI has provided retail sales figures through November 2018 which shows a 1.7% year-to-date decline for Roeland Park compared to this time in 2017. The larger dip shown in July is due to Dollar Tree falling off the tax rolls at that time. In the month of November, retail sales increased 2.4% from 2017 for Roeland Park. Sales tax receipts are remitted by the state and are issued to the City two months after actual collection.



Attached is the latest report from CERI. Through November 2018, Johnson County as a whole has seen a 4.7% increase year-to-date compared with 2017. The increase in revenue is mostly due to significant increases in retail sales in Lenexa due to their new downtown development coming online. In addition, Overland Park, Lenexa and Merriam have seen a significant increase year-over-year as well which is due to a telecom company remitting a large delinquent payment in the first couple months of 2018, which accounts for much of the increase.

Building Permits: Through the end of 2018, the City has issued 500 building permits at a value of approximately \$4.1 million. This is lower than last year due to several new homes being issued permits in 2017. The figure exceeds most prior years, however. Permits issued and Improvements provide an indicator as to the economic health and reinvestment in the community. The chart illustrates the number and value of building permits through 4th quarter comparing the current and prior years. While the City has not received any applications for new construction this



year, there were 23 residential remodeling permits issued with a value of \$1.19 million with an average value of \$51,800 per remodel. This is an indicator that while the city may not see the volume of new home construction that it saw in 2017, the residents are choosing to reinvest in their existing homes so they can remain in the community.

Preliminary

City of Roeland Park Statement of Fund Balance 12/31/2018

Assets

Cash

Cash in General Checking - Pooled

1010	General Fund	\$ 34,271.65	
1010	Bond & Interest Fund	23,856.93	
1010	Special Highway Fund	11,542.63	
1010	Special Street Fund 27 - A	5,047.55	
1010	Community Center Fund Fund 27 - C	45,306.81	
1010	Special Infrastructure 27 - D	4,065.42	
1010	Equipment & Bldg Reserve Fund	31,707.25	
1010	TIF 1A/B - Bella Roe / Walmart	766,272.89	
1010	TDD #1 - Price Chopper	40,716.28	
1010	TDD #2 - Lowes	34,343.87	
1010	CID #1 - RP Shopping Center	27,297.11	
1010	TIF 2A/D - McDonalds / City Hall	38,727.23	
1010	TIF 2C - Valley State Bank	2,037.31	
1010	TIF 3C - Old Pool Area	15,554.70	
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	
1012	Special Law Enforcement Fund	16,615.59	
	Total Cash in General Checking - Pooled		1,224,363.22

Cash in Other Accounts

1020	Cash - Municipal Court	1,555.00	
1040	Cash - Pool Bond Reserve	157,500.08	
1050	Cash - Property Owners Association	18,415.51	
1090	Petty Cash Funds	200.00	
	Total Cash in Other Accounts		177,670.59

Restricted Cash

1060	Cash - Debt Service - Revenue Restricted	460.50	
1070	Cash - Restricted Asset - Bond Reserve	13,099.35	
1080	Cash - With Trustee	28.50	
	Total Restricted Cash		13,588.35

Total Cash

1,415,622.16

Other Current Assets

1110..1115	Accounts Receivable	2,166,335.66	
1130..1135	Interest & Taxes Receivable	4,949,475.91	
1140	Interfund Receivable	175,000.00	
1310	Invested Assets	7,594,066.38	
1210,1410	Prepaid Expenses	43,373.82	
	Total Other Current Assets		14,928,251.77

Total Assets

\$ 16,343,873.93



Preliminary

City of Roeland Park Statement of Fund Balance 12/31/2018

Liabilities & Fund Balance

Current Liabilities		
2005	Accounts Payable	445,037.67
2010	Federal Withholding Payable	14,263.80
2020	State Withholding Payable	2,865.42
2030	City Withholding Payable	94.12
2040	KPERS Accrued Employee	(727.76)
2045	KP&F Employee Withholding Payable	335.67
2050	Insurance Withholding Payable	712.60
2035,2052	Other Withholding Payable	(5,022.46)
2055	Employee Garnishment Payable	-
2060	Section 457 Employee Payable	-
Total Current Liabilities		<u>457,559.06</u>
Other Liabilities		
2065	Interfund Payable	175,000.00
2080	Liability for Court Bonds	555.00
2110	Deferred Revenue	5,819,163.91
2210	Art Deposit Escrow	76,161.60
2805	Bond Payment Liability	<u>3,778,487.00</u>
Total Other Liabilities		<u>9,849,367.51</u>
Total Liabilities		<u>10,306,926.57</u>
Fund Balance		
2910..2970	Fund Balance - General	1,411,870.50
2910..2970	Fund Balance - Sales Tax Loss Reserve*	1,410,000.00
2910..2970	Fund Balance - Special Law Enforcement Fund	16,615.59
2910..2970	Fund Balance - Debt Service	131,777.55
2910..2970	Fund Balance - Special Revenue Projects	2,757,547.78
2910..2970	Fund Balance - Capital Projects	290,720.43
2910..2970	Fund Balance - Property Owners Association	<u>18,415.51</u>
Total Fund Balance		<u>6,036,947.36</u>
Total Liabilities & Fund Balance		<u>\$ 16,343,873.93</u>

* Note: General Fund Balance committed to address a significant and sustained loss in sales tax.



Preliminary

City of Roeland Park Statement of Fund Balance - BY FUND GROUP 12/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Assets					
Cash					
Cash in General Checking - Pooled					
General Fund	\$ 34,271.65				\$ 34,271.65
Bond & Interest Fund		23,856.93			23,856.93
Special Highway Fund			11,542.63		11,542.63
Special Street Fund 27 - A			5,047.55		5,047.55
Special Street Fund 27 - C			45,306.81		45,306.81
Special Infrastructure 27 - D			4,065.42		4,065.42
Equipment & Bldg Reserve Fund				31,707.25	31,707.25
TIF 1A/B - Bella Roe / Walmart			766,272.89		766,272.89
TDD#1 - Price Chopper			40,716.28		40,716.28
TDD#2 - Lowes			34,343.87		34,343.87
CID #1 - RP Shopping Center			27,297.11		27,297.11
TIF 2A/D - McDonalds / City Hall			38,727.23		38,727.23
TIF 2C - Valley State Bank			2,037.31		2,037.31
TIF 3C - Old Pool Area			15,554.70		15,554.70
TIF 1A/B - Bella Roe / Walmart			127,000.00		127,000.00
Special Law Enforcement Fund	16,615.59	-	-	-	16,615.59
Total Cash in General Checking - Pooled	50,887.24	23,856.93	1,117,911.80	31,707.25	1,224,363.22

Preliminary

City of Roeland Park Statement of Fund Balance - BY FUND GROUP 12/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Assets (continued)					
Cash in Other Accounts					
Cash - Municipal Court	1,555.00				1,555.00
Cash - Pool Bond Reserve	157,500.08				157,500.08
Cash - Property Owners Association			18,415.51		18,415.51
Petty Cash Funds	200.00	-	-	-	200.00
Total Cash in Other Accounts	<u>159,255.08</u>	<u>-</u>	<u>18,415.51</u>	<u>-</u>	<u>177,670.59</u>
Restricted Cash					
Cash - Debt Service - Revenue Restricted	-	-	460.50	-	460.50
Cash - Restricted Asset - Bond Reserve	-	-	13,099.35	-	13,099.35
Cash - With Trustee	-	-	28.50	-	28.50
Total Restricted Cash	<u>-</u>	<u>-</u>	<u>13,588.35</u>	<u>-</u>	<u>13,588.35</u>
Total Cash	<u>210,142.32</u>	<u>23,856.93</u>	<u>1,149,915.66</u>	<u>31,707.25</u>	<u>1,415,622.16</u>
Other Current Assets					
Accounts Receivable	(51.86)	1,713,484.40	452,903.12	-	2,166,335.66
Interest & Taxes Receivable	2,661,903.92	261,613.08	2,025,958.91	-	4,949,475.91
Interfund Receivable	-	-	175,000.00	-	175,000.00
Invested Assets	2,756,971.31	107,920.62	4,419,698.37	309,476.08	7,594,066.38
Prepaid Expenses	43,373.82	-	-	-	43,373.82
Total Other Current Assets	<u>5,462,197.19</u>	<u>2,083,018.10</u>	<u>7,073,560.40</u>	<u>309,476.08</u>	<u>14,928,251.77</u>
Total Assets	<u>\$ 5,672,339.51</u>	<u>\$ 2,106,875.03</u>	<u>\$ 8,223,476.06</u>	<u>\$ 341,183.33</u>	<u>16,343,873.93</u>



Preliminary

City of Roeland Park Statement of Fund Balance - BY FUND GROUP 12/31/2018

B-by Grp

	General	Debt Service	Special Revenue	Capital Projects	TOTAL
Liabilities & Fund Balance					
Current Liabilities					
Accounts Payable	254,577.87	-	139,996.90	50,462.90	445,037.67
Accrued Wages	-	-	-	-	-
Federal Withholding Payable	14,263.80	-	-	-	14,263.80
State Withholding Payable	2,865.42	-	-	-	2,865.42
Payroll Payables	188.12	-	-	-	188.12
KPERS Accrued Employee	(727.76)	-	-	-	(727.76)
KP&F Employee Withholding Payable	335.67	-	-	-	335.67
Insurance Withholding Payable	712.60	-	-	-	712.60
Supplemental Insurance Payable	(5,116.46)	-	-	-	(5,116.46)
Employee Garnishment Payable	-	-	-	-	-
Section 457 Employee Payable	-	-	-	-	-
Interfund Payable	175,000.00	-	-	-	175,000.00
Total Current Liabilities	442,099.26	-	139,996.90	50,462.90	632,559.06
Other Liabilities					
Liability for Court Bonds	555.00	-	-	-	555.00
Deferred Revenue	2,315,037.56	1,975,097.48	1,529,028.87	-	5,819,163.91
Art Deposit Escrow	76,161.60	-	-	-	76,161.60
Bond Payment Liability	-	-	3,778,487.00	-	3,778,487.00
Total Other Liabilities	2,391,754.16	1,975,097.48	5,307,515.87	-	9,674,367.51
Total Liabilities	2,833,853.42	1,975,097.48	5,447,512.77	50,462.90	10,306,926.57
Fund Balance					
Fund Balance	2,544,106.05	268,346.50	487,140.95	345,139.55	3,644,733.05
Fund Balance - Debt Service	239,373.00	-	1,803,380.70	-	2,042,753.70
Fund Balance - Reserved Future Projects	-	-	-	-	-
Fund Balance - Reserved for Encumbrances	-	-	-	-	-
Fund Balance - Restricted Special Law	-	-	-	-	-
Fund Balance - Building Reserve	-	-	-	30,000.00	30,000.00
Fund Balance - Contingency	-	-	30,000.00	-	30,000.00
Total Beginning Fund Balance	2,783,479.05	268,346.50	2,320,521.65	375,139.55	5,747,486.75
Current Fund Balance	55,007.04	(136,568.95)	455,441.64	(84,419.12)	289,460.61
Total Fund Balance	2,838,486.09	131,777.55	2,775,963.29	290,720.43	6,036,947.36
Total Liabilities & Fund Balance	\$ 5,672,339.51	\$ 2,106,875.03	\$ 8,223,476.06	\$ 341,183.33	\$ 16,343,873.93



Preliminary

City of Roeland Park Schedule of Cash Balances For the Period Ended 12/31/2018

SSCASH

		2018 Activity			12/31/2018 Balance
Cash & Cash Equivalents		12/31/2017 Balance	Receipts	Disbursements	
				Transfers to/from Trustee Accounts	
Cash in US Bank - Pooled					
1010	General Fund	57,727.97	5,489,264.36	5,512,720.68	34,271.65
1010	Bond & Interest Fund	97,538.50	962,084.46	1,035,766.03	23,856.93
1010	Special Highway Fund	33,253.93	184,444.92	206,156.22	11,542.63
1010	Special Street Fund 27 - A	239,888.04	1,346,862.31	1,581,702.80	5,047.55
1010	Community Center Fund Fund 27 - C	145,107.52	198,254.03	298,054.74	45,306.81
1010	Special Infrastructure 27 - D	357,770.03	424,480.85	778,185.46	4,065.42
1010	Equipment & Bldg Reserve Fund	84,571.77	382,522.00	435,386.52	31,707.25
1010	TIF 1A/B - Bella Roe / Walmart	316,733.07	918,419.94	5,585.00	766,272.89
1010	TDD #1 - Price Chopper	76,290.26	261,748.87	1,100.00	40,716.28
1010	TDD #2 - Lowes	52,919.90	130,781.20	400.00	34,343.87
1010	CID #1 - RP Shopping Center	109,128.69	455,717.03	537,548.61	27,297.11
1010	TIF 2A/D - McDonalds / City Hall	75,853.75	565,899.98	603,026.50	38,727.23
1010	TIF 2C - Valley State Bank	14,862.25	77,875.85	-	2,037.31
1010	TIF 3C - Old Pool Area	5,752.00	251,462.90	241,660.20	15,554.70
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	-	-	127,000.00
1012	Special Law Enforcement Fund	8,912.83	25,617.86	17,915.10	16,615.59
Total Cash in US Bank - Pooled		1,803,310.51	11,675,436.56	11,255,207.86	1,224,363.22
Cash in Other Accounts					
1020	Cash - Municipal Court	21,425.38	13,099.50	32,969.88	1,555.00
1040	Cash - Pool Bond Reserve	157,500.08	-	-	157,500.08
1050	Cash - Property Owners Association	16,503.51	33,847.00	31,935.00	18,415.51
1090	Petty Cash	200.00	-	-	200.00
Total Cash in Other Accounts		195,628.97	46,946.50	64,904.88	177,670.59
Restricted Cash					
1060	Cash - Debt Service - Revenue Restricted	1,094.50	1,523.35	7,315.00	460.50
1070	Cash - Restricted Asset - Bond Reserve	463,531.00	9,378.16	-	13,099.35
1080	Cash - With Trustee	16,404.61	195.98	1,470,400.24	28.50
Total Restricted Cash		481,030.11	11,097.49	1,477,715.24	13,588.35
Total Cash		\$ 2,479,969.59	\$ 11,733,480.55	\$ 12,797,827.98	\$ 1,415,622.16



Preliminary

City of Roeland Park Statement of Activities Year-to-Date Fund Summary For the Period Ended 12/31/2018

Fund Summary

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total Funds</u>
Total Revenue	\$ 5,515,660.12	\$ 970,547.30	\$ 5,535,711.58	\$ 386,928.33	\$ 12,408,847.33
Total Expenditures	\$ 5,460,653.08	\$ 1,107,116.25	\$ 5,080,269.94	\$ 471,347.45	\$ 12,119,386.72
Change in Fund Balance	\$ 55,007.04	\$ (136,568.95)	\$ 455,441.64	\$ (84,419.12)	\$ 289,460.61



Preliminary

City of Roeland Park Statement of Activities For the Period Ended 12/31/2018

I-All

		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 6,379,211.00	\$ (6,379,211.00)	\$ 6,379,211.00	\$ 6,379,211.00	0.00%
4020	Recreational Vehicle Tax	-	928.57	687.00	241.57	687.00	(241.57)	135.16%
4021	Commercial Vehicle Tax	-	-	579.00	(579.00)	579.00	579.00	0.00%
4040	Heavy Trucks Tax	-	751.75	388.00	363.75	388.00	(363.75)	193.75%
4050	Ad Valorem Tax	-	1,931,392.84	2,327,984.00	(396,591.16)	2,327,984.00	396,591.16	82.96%
4060	Motor Vehicle Tax	-	253,501.75	251,820.00	1,681.75	251,820.00	(1,681.75)	100.67%
4070	Personal Property Tax-delinquen	-	-	250.00	(250.00)	250.00	250.00	0.00%
4080	Real Property Tax - Delinquent	-	11,325.07	8,750.00	2,575.07	8,750.00	(2,575.07)	129.43%
4110	City/county Sales & Use Tax	228,466.09	2,883,849.31	2,839,531.00	44,318.31	2,839,531.00	(44,318.31)	101.56%
4115	Sales Tax 27B (280 Fund)	46,038.82	597,867.40	585,800.00	12,067.40	585,800.00	(12,067.40)	102.06%
4120	County Jail Tax	13,240.82	159,338.49	156,550.00	2,788.49	156,550.00	(2,788.49)	101.78%
4130	Safety Sales Tax	13,240.82	159,338.49	156,550.00	2,788.49	156,550.00	(2,788.49)	101.78%
4135	County Courthouse Sales Tax	13,272.86	159,048.80	156,550.00	2,498.80	156,550.00	(2,498.80)	101.60%
4140	Spec City/county Highway Fund	75.55	184,520.47	182,190.00	2,330.47	182,190.00	(2,330.47)	101.28%
4150	CARS Funding	117,594.00	510,675.60	773,000.00	(262,324.40)	773,000.00	262,324.40	66.06%
4155	CDBG Grant	100,000.00	100,000.00	200,000.00	(100,000.00)	200,000.00	100,000.00	50.00%
4156	FEMA Grant	-	149,781.90	-	149,781.90	-	(149,781.90)	N/A
4161	Grants/Donations - Private	-	32,000.00	28,000.00	4,000.00	28,000.00	(4,000.00)	114.29%
4210	Street Cutting Permit	9,500.00	23,785.00	7,500.00	16,285.00	7,500.00	(16,285.00)	317.13%
4215	Building Permit	2,382.50	46,820.90	60,000.00	(13,179.10)	60,000.00	13,179.10	78.03%
4220	Electrical Permit	-	1,909.00	3,000.00	(1,091.00)	3,000.00	1,091.00	63.63%
4225	Mechanical Permit	150.00	6,095.00	7,400.00	(1,305.00)	7,400.00	1,305.00	82.36%
4230	Plumbing Permit	149.00	2,517.00	1,700.00	817.00	1,700.00	(817.00)	148.06%
4235	Garage Sale Permit	-	400.00	500.00	(100.00)	500.00	100.00	80.00%
4240	Sign Permit	-	1,700.00	600.00	1,100.00	600.00	(1,100.00)	283.33%
4245	Cereal Malt Beverage License	-	327.00	300.00	27.00	300.00	(27.00)	109.00%
4250	Animal Licenses	460.00	5,783.00	8,000.00	(2,217.00)	8,000.00	2,217.00	72.29%
4255	Home Occupational Licenses	-	1,040.00	1,500.00	(460.00)	1,500.00	460.00	69.33%
4260	Rental Licenses	1,371.51	31,949.12	35,000.00	(3,050.88)	35,000.00	3,050.88	91.28%
4265	Business Occupational Licenses	3,902.60	51,375.61	51,000.00	375.61	51,000.00	(375.61)	100.74%
4310	Franchise Fee - Electric	38,816.29	292,871.65	304,880.00	(12,008.35)	304,880.00	12,008.35	96.06%
4320	Franchise Fee - Gas	9,798.77	127,655.48	105,149.00	22,506.48	105,149.00	(22,506.48)	121.40%
4330	Franchise Fee - Telephone	(2,317.00)	5,715.80	7,216.00	(1,500.20)	7,216.00	1,500.20	79.21%
4340	Franchise Fee - Telecable	(215.74)	79,756.39	62,080.00	17,676.39	62,080.00	(17,676.39)	128.47%
4350	Franchise Fee - Cellular	3,000.00	3,000.00	22,192.00	(19,192.00)	22,192.00	19,192.00	13.52%
4393	Bullet Proof Vest Grant	-	1,615.75	-	1,615.75	-	(1,615.75)	N/A
4410	Fine	6,340.10	312,963.79	333,000.00	(20,036.21)	333,000.00	20,036.21	93.98%
4415	Court Costs	10,058.00	30,722.10	17,500.00	13,222.10	17,500.00	(13,222.10)	175.55%
4420	State Fees	9,607.30	23,411.30	27,000.00	(3,588.70)	27,000.00	3,588.70	86.71%
4430	Bond Forfeits	-	19,529.38	-	19,529.38	-	(19,529.38)	N/A
4432	Special Law Enforcement Receipts	-	400.00	1,000.00	(600.00)	1,000.00	600.00	40.00%
4433	K9 Contributions	-	25,217.86	-	25,217.86	-	(25,217.86)	N/A
4510..4511	Interest on Investment	49,907.32	167,425.75	57,745.00	109,680.75	57,745.00	(109,680.75)	289.94%
4530	Reimbursed Expense	-	4,155.00	14,000.00	(9,845.00)	14,000.00	9,845.00	29.68%
4531	SRO Reimbursement	-	12,683.24	-	12,683.24	-	(12,683.24)	N/A
4610	Special Assessments	-	695.08	3,500.00	(2,804.92)	3,500.00	2,804.92	19.86%
4620	Special Assmnt Tax - Delinquent	-	-	364.00	(364.00)	364.00	364.00	0.00%
4630	Storm Drainage RC12-013	-	62,141.93	60,500.00	1,641.93	60,500.00	(1,641.93)	102.71%
4640	Storm Drainage RC12-012	-	94,045.21	93,694.00	351.21	93,694.00	(351.21)	100.37%
4650	Storm Drainage RC12-014	-	106,371.06	106,551.00	(179.94)	106,551.00	179.94	99.83%
4710	Apt Tower Lease Payment	3,895.51	23,085.15	22,357.00	728.15	22,357.00	(728.15)	103.26%
4713	Voicestream Wireless Payment	3,895.51	23,085.20	22,357.00	728.20	22,357.00	(728.20)	103.26%
4716	Clearwire Tower Lease Paymt	3,895.49	23,085.16	22,356.00	729.16	22,356.00	(729.16)	103.26%



Preliminary

City of Roeland Park Statement of Activities For the Period Ended 12/31/2018

I-All

		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
4720	Plans & Spec's	-	2,575.00	3,000.00	(425.00)	3,000.00	425.00	85.83%
4725	Police Reports	230.00	6,785.00	5,500.00	1,285.00	5,500.00	(1,285.00)	123.36%
4730	Tax Increment Income	-	808,349.47	778,992.00	29,357.47	778,992.00	(29,357.47)	103.77%
4731	Tax Increment Income 3A	-	216,121.52	105,536.00	110,585.52	105,536.00	(110,585.52)	204.78%
4735	Tax Increment Income IB	-	497,687.68	587,450.00	(89,762.32)	587,450.00	89,762.32	84.72%
4755	3rd Floor Lease Revenues	1,755.83	22,650.23	42,143.00	(19,492.77)	42,143.00	19,492.77	53.75%
4768	Service Line Agreement	-	2,604.61	2,400.00	204.61	2,400.00	(204.61)	108.53%
4770	Solid Waste Agreement	38.75	569,250.00	566,951.00	2,299.00	566,951.00	(2,299.00)	100.41%
4775	RPPOA Contract	-	31,875.00	31,875.00	-	31,875.00	-	100.00%
4780	Sale of Assets	-	38,038.80	1,020,000.00	(981,961.20)	1,020,000.00	981,961.20	3.73%
4787	RP Community Foundation Donations	-	26,880.76	1,000.00	25,880.76	1,000.00	(25,880.76)	2688.08%
4789	Loan from General Fund	-	283,500.00	124,500.00	159,000.00	124,500.00	(159,000.00)	227.71%
4795	Miscellaneous	(74.00)	36,352.91	46,547.00	(10,194.09)	46,547.00	10,194.09	78.10%
4824	Transfer from Public Works	-	166,500.00	-	166,500.00	-	(166,500.00)	N/A
4830	Transfer from 27A Fund	-	475,000.00	354,000.00	121,000.00	354,000.00	(121,000.00)	134.18%
4840	Transfer from General Fund	183,000.00	395,051.00	207,951.00	187,100.00	207,951.00	(187,100.00)	189.97%
4841	Transfer from PD/GF	-	24,000.00	24,000.00	-	24,000.00	-	100.00%
4842	Transfer from Solid Waste / GF	-	-	123,500.00	(123,500.00)	123,500.00	123,500.00	0.00%
4860	Transfer from Special Highway	-	57,971.00	57,970.00	1.00	57,970.00	(1.00)	100.00%
4865	Transfer in from TIF Funds	-	-	126,500.00	(126,500.00)	126,500.00	126,500.00	0.00%
Total Revenues		871,476.70	12,408,847.33	19,717,596.00	(7,308,748.67)	19,717,596.00	7,308,748.67	62.93%
Expenditures								
5101	Salaries - Regular	122,278.78	1,552,242.63	1,624,702.00	(72,459.37)	1,624,702.00	72,459.37	95.54%
5102	Salaries-Overtime	4,734.10	56,488.19	58,924.00	(2,435.81)	58,924.00	2,435.81	95.87%
5103	Salaries - Elected Officials	3,910.00	46,920.00	46,920.00	-	46,920.00	-	100.00%
5104	Salaries - Part-time	5,580.39	56,016.40	58,332.00	(2,315.60)	58,332.00	2,315.60	96.03%
5105	Employer Funded 401a	(15,509.97)	-	-	-	-	-	N/A
5107	Salaries - Intern	-	3,442.32	8,065.00	(4,622.68)	8,065.00	4,622.68	42.68%
5108	Salaries - Judge	1,183.33	14,199.96	14,200.00	(0.04)	14,200.00	0.04	100.00%
5109	Salaries - Prosecutor	977.50	11,730.00	11,730.00	-	11,730.00	-	100.00%
5122	FICA City Contribution	10,425.97	131,855.71	137,000.00	(5,144.29)	137,000.00	5,144.29	96.25%
5123	KPERS City Contribution	8,819.44	78,943.10	81,500.00	(2,556.90)	81,500.00	2,556.90	96.86%
5124	Ks Unemployment Insurance	394.22	1,388.82	1,800.00	(411.18)	1,800.00	411.18	77.16%
5125	Worker's Compensation	-	44,105.00	45,000.00	(895.00)	45,000.00	895.00	98.01%
5126	Health/Dental/Vision Insurance	57,222.89	282,048.71	320,000.00	(37,951.29)	320,000.00	37,951.29	88.14%
5127	Health Savings Account	3,140.00	41,180.00	45,000.00	(3,820.00)	45,000.00	3,820.00	91.51%
5128	401A City Contribution	1,747.66	6,724.69	5,500.00	1,224.69	5,500.00	(1,224.69)	122.27%
5130	City Paid Life/ST Disability	-	10,542.75	9,900.00	642.75	9,900.00	(642.75)	106.49%
5131	KP&F City Contribution	19,999.46	169,494.37	165,500.00	3,994.37	165,500.00	(3,994.37)	102.41%
5133	Wellness Incentive	-	-	2,000.00	(2,000.00)	2,000.00	2,000.00	0.00%
5201	Electric	4,053.81	30,956.17	48,111.00	(17,154.83)	48,111.00	17,154.83	64.34%
5202	Telephone	1,087.08	11,871.57	14,420.00	(2,548.43)	14,420.00	2,548.43	82.33%
5203	Printing & Advertising	-	2,275.67	5,000.00	(2,724.33)	5,000.00	2,724.33	45.51%
5204	Legal Printing	51.90	2,455.60	3,000.00	(544.40)	3,000.00	544.40	81.85%
5205	Postage & Mailing Permits	1,110.76	7,606.28	6,800.00	806.28	6,800.00	(806.28)	111.86%
5206	Travel Expense & Training	2,866.39	32,926.23	36,060.00	(3,133.77)	36,060.00	3,133.77	91.31%
5207	Medical Expense & Drug Testing	-	1,688.20	1,800.00	(111.80)	1,800.00	111.80	93.79%
5208	Newsletter	5,746.00	15,029.65	13,200.00	1,829.65	13,200.00	(1,829.65)	113.86%
5209	Professional Services	52,204.34	169,332.85	201,200.00	(31,867.15)	201,200.00	31,867.15	84.16%
5210	Maintenance & Repair Building	6,676.59	30,071.08	28,700.00	1,371.08	28,700.00	(1,371.08)	104.78%
5211	Maintenance & Repair Equipment	4,127.24	57,506.44	43,200.00	14,306.44	43,200.00	(14,306.44)	133.12%
5212	Utility Asst	-	15,000.00	15,000.00	-	15,000.00	-	100.00%

Preliminary

City of Roeland Park Statement of Activities For the Period Ended 12/31/2018

I-All

		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
5213	Audit Fees	-	43,391.25	39,300.00	4,091.25	39,300.00	(4,091.25)	110.41%
5214	Other Contracted Services	766.13	122,174.63	150,640.00	(28,465.37)	150,640.00	28,465.37	81.10%
5215	City Attorney	20,383.23	76,391.65	93,000.00	(16,608.35)	93,000.00	16,608.35	82.14%
5218	IT & Communication	5,557.75	23,707.39	29,000.00	(5,292.61)	29,000.00	5,292.61	81.75%
5219	Meeting Expense	-	1,756.06	2,400.00	(643.94)	2,400.00	643.94	73.17%
5220	Street Light Repair & Maintenance	7,023.81	35,440.15	45,000.00	(9,559.85)	45,000.00	9,559.85	78.76%
5221	Street Maintenance	(10,223.00)	229,176.78	610,000.00	(380,823.22)	610,000.00	380,823.22	37.57%
5222	Traffic Signal Expense	31,234.53	171,703.06	175,100.00	(3,396.94)	175,100.00	3,396.94	98.06%
5224	Laundry Service	315.95	2,064.65	3,100.00	(1,035.35)	3,100.00	1,035.35	66.60%
5226	Car Allowance	450.00	5,400.00	5,400.00	-	5,400.00	-	100.00%
5227	Prisoner Care	665.00	3,360.00	6,000.00	(2,640.00)	6,000.00	2,640.00	56.00%
5228	Fees Due State of Kansas	4,500.00	20,268.50	27,000.00	(6,731.50)	27,000.00	6,731.50	75.07%
5230	Art Commissioner	100.00	1,200.00	1,200.00	-	1,200.00	-	100.00%
5232	United Community Services	-	4,285.00	4,285.00	-	4,285.00	-	100.00%
5233	JoCo Home Repair - Minor	-	4,500.00	4,500.00	-	4,500.00	-	100.00%
5234	JoCo Home Repair - Major	-	8,000.00	8,000.00	-	8,000.00	-	100.00%
5235	Leaf Program Disposal Fees	13,725.00	13,725.24	10,000.00	3,725.24	10,000.00	(3,725.24)	137.25%
5236	Community Policing	-	523.01	500.00	23.01	500.00	(23.01)	104.60%
5237	Community Events	248.28	3,103.25	4,000.00	(896.75)	4,000.00	896.75	77.58%
5238	Animal Control	-	55,441.62	56,892.00	(1,450.38)	56,892.00	1,450.38	97.45%
5240	Equipment Rental	-	-	500.00	(500.00)	500.00	500.00	0.00%
5243	Contractual Reimbursement	-	40,000.00	-	40,000.00	-	(40,000.00)	N/A
5244	General Contractor	-	464,001.00	-	464,001.00	-	(464,001.00)	N/A
5246	In-House Street Maintenance	3,438.25	83,942.66	115,000.00	(31,057.34)	115,000.00	31,057.34	72.99%
5248	Strategic Planning	-	1,127.19	3,000.00	(1,872.81)	3,000.00	1,872.81	37.57%
5249	Branding Implementation	1,810.89	9,884.40	24,000.00	(14,115.60)	24,000.00	14,115.60	41.19%
5250	Insurance & Surety Bonds	75.00	46,616.98	52,241.00	(5,624.02)	52,241.00	5,624.02	89.23%
5251	Mayor Expenses	438.00	998.57	1,000.00	(1.43)	1,000.00	1.43	99.86%
5252	Elections - City	-	-	18,000.00	(18,000.00)	18,000.00	18,000.00	0.00%
5253	Public Relations	54.66	1,128.01	3,500.00	(2,371.99)	3,500.00	2,371.99	32.23%
5254	Miscellaneous Charges	-	1,948.19	2,700.00	(751.81)	2,700.00	751.81	72.16%
5255	JoCo HR	(13,422.10)	68,193.90	82,000.00	(13,806.10)	82,000.00	13,806.10	83.16%
5256	Committee Funds	2,362.66	4,000.02	4,000.00	0.02	4,000.00	(0.02)	100.00%
5257	Property Tax Payments	6,061.08	6,061.08	8,002.00	(1,940.92)	8,002.00	1,940.92	75.74%
5258	RPPOA Common Area Expenses	-	65,722.00	65,722.00	-	65,722.00	-	100.00%
5259	Traffic Control Signs	140.00	2,996.99	4,500.00	(1,503.01)	4,500.00	1,503.01	66.60%
5260	Vehicle Maintenance	1,432.06	20,247.18	28,100.00	(7,852.82)	28,100.00	7,852.82	72.05%
5262	Grounds Maintenance	2,290.67	16,343.73	25,500.00	(9,156.27)	25,500.00	9,156.27	64.09%
5263	Tree Maintenance	1,057.60	34,925.62	46,000.00	(11,074.38)	46,000.00	11,074.38	75.93%
5264	Grounds Improvements	18.98	2,706.48	4,000.00	(1,293.52)	4,000.00	1,293.52	67.66%
5265	Computer System R&M	-	468.64	5,000.00	(4,531.36)	5,000.00	4,531.36	9.37%
5266	Computer Software	10,061.59	28,325.60	36,500.00	(8,174.40)	36,500.00	8,174.40	77.60%
5267	Employee Related Expenses	926.83	2,962.60	7,000.00	(4,037.40)	7,000.00	4,037.40	42.32%
5272	Solid Waste Contract	-	518,287.09	518,632.00	(344.91)	518,632.00	344.91	99.93%
5276	Conference & Seminars	(355.96)	-	-	-	-	-	N/A
5283	RP Community Foundation Grant Expense	860.00	26,880.76	1,000.00	25,880.76	1,000.00	(25,880.76)	2688.08%
5285	Pool Operations	144,167.46	144,525.94	208,000.00	(63,474.06)	208,000.00	63,474.06	69.48%
5287	Water	337.62	5,749.08	8,000.00	(2,250.92)	8,000.00	2,250.92	71.86%
5288	Waste Water	784.27	3,859.55	4,900.00	(1,040.45)	4,900.00	1,040.45	78.77%
5289	Natural Gas	2,651.43	8,279.75	6,100.00	2,179.75	6,100.00	(2,179.75)	135.73%
5290	Street Light Electric	3,673.02	21,496.30	-	21,496.30	-	(21,496.30)	N/A
5292	Fireworks	-	2,105.00	2,500.00	(395.00)	2,500.00	395.00	84.20%
5301	Office Supplies	445.43	6,686.92	15,500.00	(8,813.08)	15,500.00	8,813.08	43.14%
5302	Motor Fuels & Lubricants	6,925.67	44,888.34	36,500.00	8,388.34	36,500.00	(8,388.34)	122.98%



Preliminary

City of Roeland Park Statement of Activities For the Period Ended 12/31/2018

I-All

		Current Month	Year to Date	Budget to Date	Variance	2018 Annual Budget	Unencumbered Balance	% Used
5303	Sand and Salt	5,023.51	25,917.75	25,000.00	917.75	25,000.00	(917.75)	103.67%
5304	Janitorial Supplies	121.55	1,467.68	4,000.00	(2,532.32)	4,000.00	2,532.32	36.69%
5305	Dues, Subscriptions, & Books	280.00	19,835.72	22,880.00	(3,044.28)	22,880.00	3,044.28	86.69%
5306	Materials	938.09	2,681.15	6,000.00	(3,318.85)	6,000.00	3,318.85	44.69%
5307	Other Commodities	-	5,896.11	4,000.00	1,896.11	4,000.00	(1,896.11)	147.40%
5308	Clothing & Uniforms	2,748.92	12,265.69	14,850.00	(2,584.31)	14,850.00	2,584.31	82.60%
5309	Amunition	1,509.00	1,836.81	2,500.00	(663.19)	2,500.00	663.19	73.47%
5310	Training Supplies	-	-	500.00	(500.00)	500.00	500.00	0.00%
5311	Pool Equipment	-	-	20,000.00	(20,000.00)	20,000.00	20,000.00	0.00%
5315	Machinery & Auto Equipment	-	346,079.89	88,562.00	257,517.89	88,562.00	(257,517.89)	390.78%
5316	K9 Expenses	22.00	13,243.20	-	13,243.20	-	(13,243.20)	N/A
5317	Special Law Enforcement Expenses	-	4,671.90	3,000.00	1,671.90	3,000.00	(1,671.90)	155.73%
5318	Tools	66.52	2,410.09	2,500.00	(89.91)	2,500.00	89.91	96.40%
5403	Office Equipment	1,705.95	1,705.95	7,500.00	(5,794.05)	7,500.00	5,794.05	22.75%
5425	Other Capital Outlay	-	2,190.51	27,400.00	(25,209.49)	27,400.00	25,209.49	7.99%
5430	Residential Street Reconstruction	26,150.82	40,072.63	-	40,072.63	-	(40,072.63)	N/A
5439	Stormwater Maintenance	-	-	-	-	-	-	N/A
5442	Building Improvement	50,462.90	67,305.90	1,082,951.00	(1,015,645.10)	1,082,951.00	1,015,645.10	6.22%
5454	Sidewalk Project	(25,295.60)	-	130,000.00	(130,000.00)	130,000.00	130,000.00	0.00%
5456	CARS Projects	-	(0.19)	1,610,000.00	(1,610,000.19)	1,610,000.00	1,610,000.19	0.00%
5457	CARS 2020 - Roe	113,116.02	308,302.11	-	308,302.11	-	(308,302.11)	N/A
5458	CARS 2018	(11,229.19)	1,026,804.22	-	1,026,804.22	-	(1,026,804.22)	N/A
5459	CARS 2019	5,716.54	5,716.54	-	5,716.54	-	(5,716.54)	N/A
5460	CARS 2022 - 53rd Street	-	-	-	-	-	-	N/A
5461	CARS 2022 - Nall	-	-	-	-	-	-	N/A
5462	CARS 2023	-	-	-	-	-	-	N/A
5469	Stormwater Maintenance	-	22,560.39	20,000.00	2,560.39	20,000.00	(2,560.39)	112.80%
5470	Park Maint/Infrastructure	5,580.18	37,235.03	96,000.00	(58,764.97)	96,000.00	58,764.97	38.79%
5471	Tennis Court Replacement	-	143,857.50	-	143,857.50	-	(143,857.50)	N/A
5499	CDBG 2018	36,359.04	274,760.79	-	274,760.79	-	(274,760.79)	N/A
5600	Lease/purchase-pool	-	148,500.00	148,500.00	-	148,500.00	-	100.00%
5601	Bond Principal	213,891.20	1,566,108.90	1,225,680.00	340,428.90	1,225,680.00	(340,428.90)	127.77%
5602	Bond Interest	6,108.81	73,006.34	297,799.00	(224,792.66)	297,799.00	224,792.66	24.52%
5605	Lease/purchase Pool Interest	-	5,940.00	5,940.00	-	5,940.00	-	100.00%
5608	Principal Bonds - 2010-1	-	275,000.00	275,000.00	-	275,000.00	-	100.00%
5609	Interest Bonds - 2010-1	-	40,565.00	40,565.00	-	40,565.00	-	100.00%
5612	Debt Service - Bond Issue	-	-	-	-	-	-	N/A
5614	Bond Principal 2014-1	-	110,000.00	110,000.00	-	110,000.00	-	100.00%
5615	Bond Interest 2014-1	-	7,561.25	7,563.00	(1.75)	7,563.00	1.75	99.98%
5619	Lease/Purchase - Principal	-	56,369.15	56,369.00	0.15	56,369.00	(0.15)	100.00%
5620	Lease/Purchase - Interest	-	1,592.51	1,600.00	(7.49)	1,600.00	7.49	99.53%
5628	Principal Bonds - 2011-2	-	190,000.00	190,000.00	-	190,000.00	-	100.00%
5629	Interest Bonds - 2011-2	-	27,797.50	27,798.00	(0.50)	27,798.00	0.50	100.00%
5644	Principal Bonds - 2012-1	-	425,000.00	425,000.00	-	425,000.00	-	100.00%
5645	Interest Bonds - 2012-1	-	28,092.50	28,093.00	(0.50)	28,093.00	0.50	100.00%
5705	Future CIP - PW	-	-	28,940.00	(28,940.00)	28,940.00	28,940.00	0.00%
5721	CID #1 Expenses	-	-	2,229,000.00	(2,229,000.00)	2,229,000.00	2,229,000.00	0.00%
5751	TIF Fund Expenditure	-	-	356,302.00	(356,302.00)	356,302.00	356,302.00	0.00%
5801	Transfer of Funds	8,000.00	8,000.00	-	8,000.00	-	(8,000.00)	N/A
5802	Transfer to General Fund	-	-	126,500.00	(126,500.00)	126,500.00	126,500.00	0.00%
5818	Transfer To Bond & Intfund	-	475,000.00	354,000.00	121,000.00	354,000.00	(121,000.00)	134.18%
5821	Transfer to TIF 2	-	283,500.00	124,500.00	159,000.00	124,500.00	(159,000.00)	227.71%
5824	Transfer to Special Infrastructure	175,000.00	275,000.00	125,000.00	150,000.00	125,000.00	(150,000.00)	220.00%
5825	Transfer to Equip Reserve Fund	-	360,522.00	288,421.00	72,101.00	288,421.00	(72,101.00)	125.00%



Preliminary

City of Roeland Park Statement of Activities For the Period Ended 12/31/2018

I-All

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Variance</u>	<u>2018 Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Used</u>
5827	Transfer to Sales Tax Loss Reserve	-	-	-	-	-	-	N/A
	Total Expenditures	<u>1,170,085.93</u>	<u>12,119,386.72</u>	<u>15,305,491.00</u>	<u>(3,186,104.28)</u>	<u>15,305,491.00</u>	<u>3,186,104.28</u>	79.18%
	Change in Fund Balance	<u>\$ (298,609.23)</u>	<u>\$ 289,460.61</u>	<u>\$ 4,412,105.00</u>	<u>\$ (4,122,644.39)</u>	<u>\$ 4,412,105.00</u>	<u>\$ 4,122,644.39</u>	



Preliminary

City of Roeland Park Statement of Activities - BY FUND For the Period Ended 12/31/2018

I-By Fund

					2018 Approved		% Used
		Current Month	Year to Date	Budget to Date	Budget	2018 Projected	
4000..4999	Revenues						
000..115	General Fund	\$ 256,097.85	\$ 5,515,660.12	\$ 8,454,311.00	\$ 8,454,311.00	\$ 5,441,966.00	65.24%
200	Bond & Interest Fund	2,840.32	970,547.30	1,154,668.00	1,154,668.00	963,189.00	84.05%
250	Special Highway Fund	781.56	186,508.19	356,450.00	356,450.00	183,310.00	52.32%
270	Special Street Fund 27 - A	194,445.33	1,473,057.08	1,907,053.00	1,907,053.00	1,585,000.00	77.24%
290	Special Street Fund 27 - C	16,944.64	203,997.37	586,820.00	586,820.00	208,000.00	34.76%
300	Special Infrastructure 27 - D	307,989.30	919,713.52	1,150,836.00	1,150,836.00	760,719.00	79.92%
360	Equipment & Bldg Reserve Fund	1,571.71	386,928.33	1,533,727.00	1,533,727.00	1,460,522.00	25.23%
370	TIF 1A/B - Bella Roe / Walmart	-	928,098.64	1,823,878.00	1,823,878.00	970,196.00	50.89%
400	TDD#1 - Price Chopper	25,188.72	267,589.79	168,082.00	168,082.00	267,354.00	159.20%
410	TDD#2 - Lowes	6,177.75	128,861.40	(803,007.00)	(803,007.00)	141,941.00	N/A
420	CID #1 - RP Shopping Center	48,064.02	488,810.77	2,698,765.00	2,698,765.00	471,663.00	18.11%
450	TIF 2A/D - McDonalds / City Hall	2,698.58	573,802.57	424,480.00	424,480.00	543,130.00	135.18%
480	TIF 2C - Valley State Bank	8,000.00	77,968.53	70,629.00	70,629.00	69,870.00	110.39%
510	TIF 3C - Old Pool Area	676.92	253,456.72	140,505.00	140,505.00	252,622.00	180.39%
520	Property Owners Association	-	33,847.00	50,399.00	50,399.00	33,847.00	67.16%
	Total Revenues	871,476.70	12,408,847.33	19,717,596.00	19,717,596.00	13,353,329.00	62.93%
5000..9999	Expenditures						
000..115	General Fund	727,589.16	5,460,653.08	5,792,784.00	5,792,784.00	5,518,507.00	94.27%
200	Bond & Interest Fund	1,600.00	1,107,116.25	1,147,821.00	1,147,821.00	1,107,069.00	96.45%
250	Special Highway Fund	5,023.51	145,888.75	194,970.00	194,970.00	139,971.00	74.83%
270	Special Street Fund 27 - A	239,764.25	1,785,565.57	1,898,000.00	1,898,000.00	2,142,246.00	94.08%
290	Special Street Fund 27 - C	(7,307.05)	98,094.46	139,900.00	139,900.00	125,454.00	70.12%
300	Special Infrastructure 27 - D	39,796.47	701,654.97	691,000.00	691,000.00	1,088,900.00	101.54%
360	Equipment & Bldg Reserve Fund	50,462.90	471,347.45	1,258,422.00	1,258,422.00	1,606,753.00	37.46%
370	TIF 1A/B - Bella Roe / Walmart	-	942,020.86	887,274.00	887,274.00	945,474.00	106.17%
400	TDD#1 - Price Chopper	143,333.34	298,329.96	275,400.00	275,400.00	231,500.00	108.33%
410	TDD#2 - Lowes	77,166.67	150,185.05	138,720.00	138,720.00	143,720.00	108.26%
420	CID #1 - RP Shopping Center	-	-	2,229,000.00	2,229,000.00	-	0.00%
450	TIF 2A/D - McDonalds / City Hall	(95,460.38)	325,865.20	424,365.00	424,365.00	624,782.00	76.79%
480	TIF 2C - Valley State Bank	-	90,766.37	69,460.00	69,460.00	84,732.00	130.67%
510	TIF 3C - Old Pool Area	(11,882.94)	509,963.75	126,500.00	126,500.00	501,607.00	403.13%
520	Property Owners Association	-	31,935.00	31,875.00	31,875.00	31,875.00	100.19%
	Total Expenditures	1,170,085.93	12,119,386.72	15,305,491.00	15,305,491.00	14,292,590.00	79.18%
	Change in Fund Balance	\$ (298,609.23)	\$ 289,460.61	\$ 4,412,105.00	\$ 4,412,105.00	\$ (939,261.00)	



Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

					2018 Approved		Projected vs. YTD	
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	% Used
Revenues								
100..108	4010	Cash Carryforward	\$ -	\$ -	\$ 2,609,317.00	\$ 2,609,317.00	\$ 2,617,063.00	0.00%
Taxes								
101..108	4050	Ad Valorem Tax	-	1,746,411.42	2,104,080.00	2,104,080.00	1,725,460.00	101.21%
101..108	4070	Personal Property Tax-delinquen	-	-	200.00	200.00	300.00	0.00%
101..108	4080	Real Property Tax - Delinquent	-	9,742.27	6,750.00	6,750.00	2,500.00	389.69%
		Total Taxes	-	1,756,153.69	2,111,030.00	2,111,030.00	1,728,260.00	101.61%
Franchise Taxes								
101..108	4310	Franchise Fee - Electric	38,816.29	292,871.65	304,880.00	304,880.00	290,156.00	100.94%
101..108	4320	Franchise Fee - Gas	9,798.77	127,655.48	105,149.00	105,149.00	118,000.00	108.18%
101..108	4330	Franchise Fee - Telephone	(2,317.00)	5,715.80	7,216.00	7,216.00	7,000.00	81.65%
101..108	4340	Franchise Fee - Telecable	(215.74)	79,756.39	62,080.00	62,080.00	79,000.00	100.96%
101..108	4350	Franchise Fee - Cellular	3,000.00	3,000.00	22,192.00	22,192.00	-	N/A
		Total Franchise Taxes	49,082.32	508,999.32	501,517.00	501,517.00	494,156.00	103.00%
Special Assessments								
101..115	4610	Special Assessments	-	695.08	3,500.00	3,500.00	3,500.00	19.86%
101..115	4770	Solid Waste Agreement	38.75	569,250.00	566,951.00	566,951.00	567,000.00	100.40%
		Total Special Assessments	38.75	569,945.08	570,451.00	570,451.00	570,500.00	99.90%
Intergovernmental Revenue								
101..108	4020	Recreational Vehicle Tax	-	790.46	585.00	585.00	600.00	131.74%
101..108	4021	Commercial Vehicle Tax	-	-	500.00	500.00	-	N/A
101..108	4040	Heavy Trucks Tax	-	639.90	330.00	330.00	700.00	91.41%
101..108	4060	Motor Vehicle Tax	-	215,789.67	214,370.00	214,370.00	216,190.00	99.81%
101..108	4110	City/county Sales & Use Tax	52,961.76	637,350.75	636,300.00	636,300.00	632,196.00	100.82%
101..108	4115	Sales Tax 27B (280 Fund)	46,038.82	597,867.40	585,800.00	585,800.00	613,530.00	97.45%
101..108	4120	County Jail Tax	13,240.82	159,338.49	156,550.00	156,550.00	160,800.00	99.09%
101..108	4130	Safety Sales Tax	13,240.82	159,338.49	156,550.00	156,550.00	160,800.00	99.09%
101..108	4156	FEMA Grant	-	43,063.14	-	-	35,912.00	119.91%
		Total Intergovernmental Revenue	125,482.22	1,814,178.30	1,750,985.00	1,750,985.00	1,820,728.00	99.64%
Licenses and Permits								
101..108	4210	Street Cutting Permit	9,500.00	23,785.00	7,500.00	7,500.00	7,500.00	317.13%
101..108	4215	Building Permit	2,382.50	46,820.90	60,000.00	60,000.00	60,000.00	78.03%
101..108	4220	Electrical Permit	-	1,909.00	3,000.00	3,000.00	3,000.00	63.63%
101..108	4225	Mechanical Permit	150.00	6,095.00	7,400.00	7,400.00	7,000.00	87.07%
101..108	4230	Plumbing Permit	149.00	2,517.00	1,700.00	1,700.00	1,500.00	167.80%
101..108	4235	Garage Sale Permit	-	400.00	500.00	500.00	500.00	80.00%
101..108	4240	Sign Permit	-	1,700.00	600.00	600.00	3,000.00	56.67%
101..108	4245	Cereal Malt Beverage License	-	327.00	300.00	300.00	325.00	100.62%
101..108	4250	Animal Licenses	460.00	5,783.00	8,000.00	8,000.00	7,200.00	80.32%
101..108	4255	Home Occupational Licenses	-	1,040.00	1,500.00	1,500.00	800.00	130.00%
101..108	4260	Rental Licenses	1,371.51	31,949.12	35,000.00	35,000.00	35,000.00	91.28%
101..108	4265	Business Occupational Licenses	3,902.60	51,375.61	51,000.00	51,000.00	50,000.00	102.75%
		Total Licenses and Permits	17,915.61	173,701.63	176,500.00	176,500.00	175,825.00	98.79%
Fines and Forfeitures								
101..108	4410	Fine	6,340.10	312,963.79	333,000.00	333,000.00	314,839.00	99.40%
101..108	4415	Court Costs	10,058.00	30,722.10	17,500.00	17,500.00	30,000.00	102.41%
101..108	4420	State Fees	9,607.30	23,411.30	27,000.00	27,000.00	26,000.00	90.04%
101..108	4430	Bond Forfeits	-	19,529.38	-	-	20,000.00	97.65%
		Total Fines and Forfeitures	26,005.40	386,626.57	377,500.00	377,500.00	390,839.00	98.92%

Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

			2018 Approved				Projected vs. YTD		
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	Actual	% Used
Other Sources									
101..108	4393	Bullet Proof Vest Grant	-	1,615.75	-	-	2,000.00	384.25	80.79%
01..108,11	4530	Reimbursed Expense	-	1,390.00	14,000.00	14,000.00	10,000.00	8,610.00	13.90%
101..108	4531	SRO Reimbursement	-	12,683.24	-	-	-	(12,683.24)	N/A
101..108	4710	Apt Tower Lease Payment	3,895.51	23,085.15	22,357.00	22,357.00	23,028.00	(57.15)	100.25%
101..108	4713	Voicestream Wireless Payment	3,895.51	23,085.20	22,357.00	22,357.00	23,028.00	(57.20)	100.25%
101..108	4716	Clearwire Tower Lease Paymt	3,895.49	23,085.16	22,356.00	22,356.00	23,028.00	(57.16)	100.25%
101..108	4720	Plans & Spec's	-	2,575.00	3,000.00	3,000.00	2,000.00	(575.00)	128.75%
101..108	4725	Police Reports	230.00	6,785.00	5,500.00	5,500.00	5,500.00	(1,285.00)	123.36%
101..108	4755	3rd Floor Lease Revenues	1,755.83	22,650.23	42,143.00	42,143.00	20,894.00	(1,756.23)	108.41%
101..108	4768	Service Line Agreement	-	2,604.61	2,400.00	2,400.00	2,605.00	0.39	99.99%
101..108	4775	RPPOA Contract	-	31,875.00	31,875.00	31,875.00	31,875.00	-	100.00%
101..108	4780	Sale of Assets	-	16,038.80	20,000.00	20,000.00	37,000.00	20,961.20	43.35%
101..108	4787	RP Community Foundation Donations	-	26,880.76	1,000.00	1,000.00	1,000.00	(25,880.76)	2688.08%
101..108	4795	Miscellaneous	(74.00)	2,505.91	12,700.00	12,700.00	1,000.00	(1,505.91)	250.59%
Total Other Sources			13,598.34	196,859.81	199,688.00	199,688.00	182,958.00	(13,901.81)	107.60%
Other									
101..108	4510..4511	Interest on Investment	23,975.21	83,577.86	24,910.00	24,910.00	55,000.00	(28,577.86)	151.96%
Total Other			23,975.21	83,577.86	24,910.00	24,910.00	55,000.00	(28,577.86)	151.96%
Transfer-In									
101..108	4850	Transfer from 27D Fund	-	-	-	-	-	-	N/A
101..108	4865	Transfer in from TIF Funds	-	-	126,500.00	126,500.00	-	-	N/A
Total Transfer-In			-	-	126,500.00	126,500.00	-	-	N/A
101..108	Total Revenues		256,097.85	5,490,042.26	8,448,398.00	8,448,398.00	8,035,329.00	2,537,540.74	68.32%
Expenditures									
General Overhead									
101	5101..5102	Salaries - Regular	-	-	-	-	-	-	N/A
101	5201	Electric	1,417.32	22,315.64	26,691.00	26,691.00	17,000.00	(5,315.64)	131.27%
101	5202	Telephone	49.46	541.01	1,000.00	1,000.00	600.00	58.99	90.17%
101	5203	Printing & Advertising	-	686.98	1,800.00	1,800.00	1,800.00	1,113.02	38.17%
101	5204	Legal Printing	51.90	2,455.60	3,000.00	3,000.00	3,000.00	544.40	81.85%
101	5205	Postage & Mailing Permits	1,110.76	7,536.60	6,000.00	6,000.00	6,000.00	(1,536.60)	125.61%
101	5208	Newsletter	5,746.00	15,029.65	13,200.00	13,200.00	11,300.00	(3,729.65)	133.01%
101	5209	Professional Services	21,100.00	47,473.53	22,600.00	22,600.00	22,600.00	(24,873.53)	210.06%
101	5210	Maintenance & Repair Building	209.00	11,481.99	10,000.00	10,000.00	10,000.00	(1,481.99)	114.82%
101	5211	Maintenace & Repair Equipment	509.42	2,830.95	-	-	105.00	(2,725.95)	2696.14%
101	5212	Utility Asst	-	15,000.00	15,000.00	15,000.00	15,000.00	-	100.00%
101	5213	Audit Fees	-	43,391.25	39,300.00	39,300.00	42,892.00	(499.25)	101.16%
101	5214	Other Contracted Services	(1,055.62)	58,056.42	72,000.00	72,000.00	64,800.00	6,743.58	89.59%
101	5215	City Attorney	20,383.23	76,391.65	93,000.00	93,000.00	93,000.00	16,608.35	82.14%
101	5218	IT & Communication	5,557.75	23,707.39	29,000.00	29,000.00	23,500.00	(207.39)	100.88%
101	5219	Meeting Expense	-	1,283.96	2,000.00	2,000.00	2,000.00	716.04	64.20%
101	5220	Street Light Repair & Maintenance	7,023.81	35,440.15	45,000.00	45,000.00	37,500.00	2,059.85	94.51%
101	5222	Traffic Signal Expense	31,234.53	171,703.06	175,100.00	175,100.00	187,496.00	15,792.94	91.58%
101	5230	Art Commissioner	100.00	1,200.00	1,200.00	1,200.00	1,200.00	-	100.00%
101	5232	United Community Services	-	4,285.00	4,285.00	4,285.00	4,285.00	-	100.00%
101	5233	JoCo Home Repair - Minor	-	4,500.00	4,500.00	4,500.00	4,500.00	-	100.00%
101	5234	JoCo Home Repair - Major	-	8,000.00	8,000.00	8,000.00	8,000.00	-	100.00%
101	5237	Community Events	248.28	3,103.25	4,000.00	4,000.00	4,000.00	896.75	77.58%
101	5248	Strategic Planning	-	1,127.19	3,000.00	3,000.00	3,000.00	1,872.81	37.57%
101	5249	Branding Implementation	1,810.89	9,884.40	24,000.00	24,000.00	24,000.00	14,115.60	41.19%
101	5250	Insurance & Surety Bonds	75.00	42,391.48	47,066.00	47,066.00	43,123.00	731.52	98.30%
101	5252	Elections - City	-	-	18,000.00	18,000.00	5,600.00	5,600.00	0.00%
101	5253	Public Relations	54.66	1,128.01	3,500.00	3,500.00	3,500.00	2,371.99	32.23%
101	5254	Miscellaneous Charges	-	1,826.54	1,000.00	1,000.00	2,000.00	173.46	91.33%
101	5256	Committee Funds	2,362.66	4,000.02	4,000.00	4,000.00	4,000.00	(0.02)	100.00%
101	5257	Property Tax Payments	6,061.08	6,061.08	8,002.00	8,002.00	7,501.00	1,439.92	80.80%
101	5258	RPPOA Common Area Expenses	-	33,847.00	33,847.00	33,847.00	33,850.00	3.00	99.99%

Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

					2018 Approved		Projected vs. YTD	
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	% Used
101	5265	Computer System R&M	-	425.65	5,000.00	5,000.00	5,000.00	8.51%
101	5266	Computer Software	7,491.49	24,605.50	27,800.00	27,800.00	27,800.00	88.51%
101	5267	Employee Related Expenses	926.83	2,962.60	7,000.00	7,000.00	4,500.00	65.84%
101	5283	RP Community Foundation Grant Expense	860.00	26,880.76	1,000.00	1,000.00	1,000.00	2688.08%
101	5285	Pool Operations	144,167.46	144,525.94	208,000.00	208,000.00	150,000.00	96.35%
101	5287	Water	56.12	1,334.56	1,500.00	1,500.00	1,500.00	88.97%
101	5288	Waste Water	403.04	1,922.83	1,700.00	1,700.00	1,500.00	128.19%
101	5289	Natural Gas	946.80	3,034.20	3,000.00	3,000.00	3,300.00	91.95%
101	5292	Fireworks	-	2,105.00	2,500.00	2,500.00	2,500.00	84.20%
101	5301	Office Supplies	438.45	6,670.56	15,500.00	15,500.00	7,500.00	88.94%
101	5304	Janitorial Supplies	102.59	1,219.26	3,000.00	3,000.00	2,000.00	60.96%
101	5305	Dues, Subscriptions, & Books	280.00	16,262.61	17,700.00	17,700.00	18,000.00	90.35%
101	5311	Pool Equipment	-	-	20,000.00	20,000.00	-	N/A
101	5403	Office Equipment	100.97	100.97	-	-	-	N/A
101	5600	Lease/purchase-pool	-	148,500.00	148,500.00	148,500.00	148,500.00	100.00%
101	5605	Lease/purchase Pool Interest	-	5,940.00	5,940.00	5,940.00	5,940.00	100.00%
101	5751	TIF Fund Expenditure	-	-	318,000.00	318,000.00	-	N/A
101	5801	Transfer of Funds	8,000.00	8,000.00	-	-	-	N/A
101	5821	Transfer to TIF 2	-	283,500.00	124,500.00	124,500.00	283,500.00	100.00%
101	5824	Transfer to Special Infrastructure	175,000.00	275,000.00	125,000.00	125,000.00	100,000.00	275.00%
101	5825	Transfer to Equip Reserve Fund	-	112,051.00	82,951.00	82,951.00	112,051.00	100.00%
101	5827	Transfer to Sales Tax Loss Reserve	-	-	-	-	-	N/A
Total General Overhead			442,823.88	1,721,721.24	1,837,682.00	1,837,682.00	1,561,743.00	110.24%
Police								
102	5101	Salaries - Regular	62,774.19	830,042.35	860,165.00	860,165.00	845,000.00	98.23%
102	5102	Salaries-Overtime	790.48	44,584.00	48,008.00	48,008.00	43,000.00	103.68%
102	5104	Salaries - Part-time	4,012.88	26,051.81	23,122.00	23,122.00	27,500.00	94.73%
102	5202	Telephone	607.59	6,210.27	8,000.00	8,000.00	7,000.00	88.72%
102	5203	Printing & Advertising	-	421.33	1,500.00	1,500.00	250.00	168.53%
102	5205	Postage & Mailing Permits	-	69.68	800.00	800.00	100.00	69.68%
102	5206	Travel Expense & Training	25.00	5,851.63	7,000.00	7,000.00	5,000.00	117.03%
102	5207	Medical Expense & Drug Testing	-	1,226.05	1,000.00	1,000.00	500.00	245.21%
102	5210	Maintenance & Repair Building	-	-	200.00	200.00	200.00	0.00%
102	5211	Maintenance & Repair Equipment	615.28	790.87	8,000.00	8,000.00	4,000.00	3,209.13
102	5214	Other Contracted Services	(84.86)	17,849.90	17,500.00	17,500.00	20,500.00	87.07%
102	5219	Meeting Expense	-	50.98	100.00	100.00	100.00	50.98%
102	5224	Laundry Service	315.95	2,064.65	3,100.00	3,100.00	2,500.00	82.59%
102	5236	Community Policing	-	523.01	500.00	500.00	500.00	104.60%
102	5238	Animal Control	-	55,441.62	56,892.00	56,892.00	55,500.00	99.89%
102	5250	Insurance & Surety Bonds	-	-	75.00	75.00	150.00	0.00%
102	5254	Miscellaneous Charges	-	61.65	1,000.00	1,000.00	500.00	12.33%
102	5260	Vehicle Maintenance	1,147.91	12,499.11	15,000.00	15,000.00	8,000.00	156.24%
102	5265	Computer System R&M	-	42.99	-	-	-	N/A
102	5266	Computer Software	-	-	-	-	-	N/A
102	5301	Office Supplies	6.98	16.36	-	-	200.00	8.18%
102	5302	Motor Fuels & Lubricants	2,053.11	24,811.95	21,000.00	21,000.00	21,000.00	118.15%
102	5305	Dues, Subscriptions, & Books	-	395.00	1,200.00	1,200.00	1,050.00	37.62%
102	5306	Materials	-	317.54	2,000.00	2,000.00	500.00	63.51%
102	5307	Other Commodities	-	830.02	4,000.00	4,000.00	3,000.00	27.67%
102	5308	Clothing & Uniforms	2,719.81	9,124.76	10,000.00	10,000.00	8,000.00	114.06%
102	5309	Amunition	1,509.00	1,836.81	2,500.00	2,500.00	2,000.00	91.84%
102	5310	Training Supplies	-	-	500.00	500.00	500.00	0.00%
102	5825	Transfer to Equip Reserve Fund	-	24,000.00	24,000.00	24,000.00	24,000.00	100.00%
Total Police			76,493.32	1,065,114.34	1,117,162.00	1,117,162.00	1,080,550.00	98.57%
Court								
103	5101	Salaries - Regular	3,360.00	42,738.27	44,555.00	44,555.00	44,555.00	95.92%
103	5102	Salaries-Overtime	141.13	1,729.72	1,000.00	1,000.00	1,000.00	172.97%
103	5108	Salaries - Judge	1,183.33	14,199.96	14,200.00	14,200.00	14,200.00	100.00%
103	5109	Salaries - Prosecutor	977.50	11,730.00	11,730.00	11,730.00	11,730.00	100.00%
103	5202	Telephone	-	-	180.00	180.00	180.00	0.00%

Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

					2018 Approved	Projected vs. YTD		
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	% Used
103	5203	Printing & Advertising	-	382.00	400.00	400.00	400.00	95.50%
103	5206	Travel Expense & Training	-	80.00	200.00	200.00	200.00	40.00%
103	5209	Professional Services	900.00	6,342.09	7,000.00	7,000.00	7,000.00	90.60%
103	5211	Maintenance & Repair Equipment	-	-	200.00	200.00	200.00	0.00%
103	5219	Meeting Expense	-	-	100.00	100.00	100.00	0.00%
103	5227	Prisoner Care	665.00	3,360.00	6,000.00	6,000.00	4,000.00	84.00%
103	5228	Fees Due State of Kansas	4,500.00	20,268.50	27,000.00	27,000.00	26,000.00	77.96%
103	5250	Insurance & Surety Bonds	-	-	25.00	25.00	25.00	0.00%
103	5254	Miscellaneous Charges	-	-	200.00	200.00	200.00	0.00%
103	5266	Computer Software	2,570.10	3,320.10	5,400.00	5,400.00	2,613.00	127.06%
103	5305	Dues, Subscriptions, & Books	-	50.00	250.00	250.00	250.00	20.00%
103	5308	Clothing & Uniforms	-	-	250.00	250.00	250.00	0.00%
Total Court			<u>14,297.06</u>	<u>104,200.64</u>	<u>118,690.00</u>	<u>118,690.00</u>	<u>112,903.00</u>	<u>92.29%</u>
Neighborhood Services								
104	5101	Salaries - Regular	8,008.00	101,817.74	114,597.00	114,597.00	105,000.00	96.97%
104	5102	Salaries-Overtime	-	314.14	1,000.00	1,000.00	1,000.00	31.41%
104	5202	Telephone	140.02	1,460.20	1,320.00	1,320.00	1,320.00	110.62%
104	5203	Printing & Advertising	-	-	1,000.00	1,000.00	1,000.00	0.00%
104	5206	Travel Expense & Training	25.89	359.89	3,060.00	3,060.00	3,060.00	11.76%
104	5214	Other Contracted Services	1,175.00	1,987.50	5,500.00	5,500.00	5,500.00	36.14%
104	5219	Meeting Expense	-	71.14	200.00	200.00	200.00	35.57%
104	5260	Vehicle Maintenance	-	229.95	1,100.00	1,100.00	1,100.00	20.90%
104	5302	Motor Fuels & Lubricants	61.31	451.80	2,000.00	2,000.00	606.00	74.55%
104	5305	Dues, Subscriptions, & Books	-	50.00	500.00	500.00	270.00	18.52%
104	5308	Clothing & Uniforms	-	-	300.00	300.00	500.00	0.00%
Total Neighborhood Services			<u>9,410.22</u>	<u>106,742.36</u>	<u>130,577.00</u>	<u>130,577.00</u>	<u>119,556.00</u>	<u>89.28%</u>
Administration								
105	5101	Salaries - Regular	18,843.65	235,862.06	247,645.00	247,645.00	247,645.00	95.24%
105	5104	Salaries - Part-time	1,567.51	29,964.59	35,210.00	35,210.00	35,210.00	85.10%
105	5105	Employer Funded 401a	(15,509.97)	-	-	-	-	N/A
105	5107	Salaries - Intern	-	3,442.32	8,065.00	8,065.00	8,065.00	42.68%
105	5202	Telephone	160.00	1,920.00	1,920.00	1,920.00	1,920.00	100.00%
105	5206	Travel Expense & Training	587.64	6,525.83	7,000.00	7,000.00	7,010.00	93.09%
105	5207	Medical Expense & Drug Testing	-	58.00	-	-	-	0.83%



Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

					2018 Approved		Projected vs. YTD	
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	% Used
105	5214	Other Contracted Services	39.65	1,695.70	3,000.00	3,000.00	2,500.00	67.83%
105	5219	Meeting Expense	-	92.97	-	-	(92.97)	N/A
105	5226	Car Allowance	450.00	5,400.00	5,400.00	5,400.00	5,400.00	100.00%
105	5250	Insurance & Surety Bonds	-	-	75.00	75.00	75.00	0.00%
105	5254	Miscellaneous Charges	-	-	500.00	500.00	500.00	0.00%
105	5305	Dues, Subscriptions, & Books	-	1,579.60	2,080.00	2,080.00	1,865.00	84.70%
105	5308	Clothing & Uniforms	-	-	300.00	300.00	300.00	0.00%
105	5403	Office Equipment	-	-	1,000.00	1,000.00	-	N/A
		Total Administration	6,138.48	286,541.07	312,195.00	312,195.00	310,490.00	90.25%
Public Works								
106	5101	Salaries - Regular	20,654.99	271,144.26	254,740.00	254,740.00	252,000.00	107.60%
106	5102	Salaries-Overtime	3,107.91	9,165.75	8,916.00	8,916.00	9,700.00	94.49%
106	5201	Electric	2,636.49	8,640.53	21,420.00	21,420.00	6,200.00	139.36%
106	5202	Telephone	130.01	1,740.09	2,000.00	2,000.00	1,920.00	90.63%
106	5203	Printing & Advertising	-	785.36	300.00	300.00	300.00	261.79%
106	5206	Travel Expense & Training	-	14,002.60	11,100.00	11,100.00	11,100.00	126.15%
106	5207	Medical Expense & Drug Testing	-	404.15	800.00	800.00	800.00	50.52%
106	5210	Maintenance & Repair Building	400.00	1,600.08	3,500.00	3,500.00	3,500.00	45.72%
106	5211	Maintenance & Repair Equipment	2,513.87	49,280.95	22,000.00	22,000.00	33,000.00	149.34%
106	5214	Other Contracted Services	191.96	33,620.11	33,000.00	33,000.00	33,000.00	101.88%
106	5219	Meeting Expense	-	257.01	-	-	400.00	64.25%
106	5221	Street Maintenance	-	107,575.20	210,000.00	210,000.00	210,000.00	51.23%
106	5250	Insurance & Surety Bonds	-	75.00	-	-	(75.00)	N/A
106	5259	Traffic Control Signs	140.00	2,996.99	4,500.00	4,500.00	4,500.00	66.60%
106	5260	Vehicle Maintenance	284.15	7,518.12	12,000.00	12,000.00	6,000.00	125.30%
106	5262	Grounds Maintenance	2,262.19	14,830.25	23,000.00	23,000.00	20,000.00	74.15%
106	5263	Tree Maintenance	1,057.60	34,925.62	46,000.00	46,000.00	46,000.00	75.93%
106	5266	Computer Software	-	400.00	3,300.00	3,300.00	400.00	100.00%
106	5287	Water	281.50	4,414.52	6,500.00	6,500.00	6,500.00	67.92%
106	5288	Waste Water	381.23	1,936.72	3,200.00	3,200.00	3,200.00	60.52%
106	5289	Natural Gas	1,704.63	5,245.55	3,100.00	3,100.00	5,800.00	90.44%
106	5290	Street Light Electric	3,673.02	21,496.30	-	-	23,900.00	89.94%
106	5302	Motor Fuels & Lubricants	2,086.77	16,900.11	10,500.00	10,500.00	10,500.00	160.95%
106	5304	Janitorial Supplies	18.96	248.42	1,000.00	1,000.00	750.00	33.12%
106	5305	Dues, Subscriptions, & Books	-	700.00	750.00	750.00	760.00	92.11%
106	5306	Materials	938.09	2,363.61	4,000.00	4,000.00	4,500.00	52.52%
106	5308	Clothing & Uniforms	29.11	3,140.93	4,000.00	4,000.00	4,000.00	78.52%
106	5318	Tools	66.52	2,410.09	2,500.00	2,500.00	2,500.00	96.40%
106	5403	Office Equipment	1,604.98	1,604.98	6,500.00	6,500.00	3,000.00	53.50%
106	5425	Other Capital Outlay	-	2,830.51	3,000.00	3,000.00	2,500.00	113.22%
106	5825	Transfer to Equip Reserve Fund	-	166,500.00	123,500.00	123,500.00	166,500.00	100.00%
		Total Public Works	44,163.98	788,753.81	825,126.00	825,126.00	873,230.00	90.33%
Employee Benefits								
107	5122	FICA City Contribution	10,425.97	131,855.71	137,000.00	137,000.00	134,000.00	98.40%
107	5123	KPERS City Contribution	8,819.44	78,943.10	81,500.00	81,500.00	81,000.00	97.46%
107	5124	Ks Unemployment Insurance	394.22	1,388.82	1,800.00	1,800.00	1,800.00	77.16%
107	5125	Worker's Compensation	-	44,105.00	45,000.00	45,000.00	44,105.00	100.00%
107	5126	Health/Dental/Vision Insurance	57,222.89	282,048.71	320,000.00	320,000.00	306,000.00	92.17%
107	5127	Health Savings Account	3,140.00	41,180.00	45,000.00	45,000.00	49,500.00	83.19%
107	5128	401A City Contribution	1,747.66	6,724.69	5,500.00	5,500.00	5,500.00	122.27%
107	5130	City Paid Life/ST Disability	-	10,542.75	9,900.00	9,900.00	9,900.00	106.49%
107	5131	KP&F City Contribution	19,999.46	169,494.37	165,500.00	165,500.00	160,000.00	105.93%
107	5133	Wellness Incentive	-	-	2,000.00	2,000.00	2,000.00	0.00%
107	5206	Travel Expense & Training	-	-	-	-	-	N/A
		Total Employee Benefits	101,749.64	766,283.15	813,200.00	813,200.00	793,805.00	96.53%



Preliminary

City of Roeland Park Statement of Activities - General Operating Fund For the Period Ended 12/31/2018

I-GF

						2018 Approved	Projected vs. YTD	
			Current Month	Year-to-Date	Budget to Date	Budget	2018 Projected	% Used
City Council								
108	5103	Salaries - Elected Officials	3,910.00	46,920.00	46,920.00	46,920.00	46,920.00	- 100.00%
108	5206	Travel Expense & Training	2,227.86	6,106.28	7,700.00	7,700.00	7,700.00	1,593.72 79.30%
108	5251	Mayor Expenses	438.00	998.57	1,000.00	1,000.00	1,000.00	1.43 99.86%
108	5276	Conference & Seminars	(355.96)	-	-	-	-	- N/A
108	5305	Dues, Subscriptions, & Books	-	798.51	400.00	400.00	400.00	(398.51) 199.63%
Total City Council			<u>6,219.90</u>	<u>54,823.36</u>	<u>56,020.00</u>	<u>56,020.00</u>	<u>56,020.00</u>	<u>1,196.64</u> 97.86%
Solid Waste								
115	5101	Salaries - Regular	8,637.95	8,637.95	41,000.00	41,000.00	41,000.00	32,362.05 21.07%
115	5102	Salaries-Overtime	694.58	694.58	-	-	-	(694.58) N/A
115	5211	Maintenace & Repair Equipment	488.67	4,488.67	6,000.00	6,000.00	6,000.00	1,511.33 74.81%
115	5235	Leaf Program Disposal Fees	13,725.00	13,725.24	10,000.00	10,000.00	10,000.00	(3,725.24) 137.25%
115	5240	Equipment Rental	-	-	500.00	500.00	500.00	500.00 0.00%
115	5272	Solid Waste Contract	-	518,287.09	518,632.00	518,632.00	519,000.00	712.91 99.86%
115	5302	Motor Fuels & Lubricants	2,724.48	2,724.48	3,000.00	3,000.00	3,000.00	275.52 90.82%
Total Solid Waste			<u>26,270.68</u>	<u>548,558.01</u>	<u>579,132.00</u>	<u>579,132.00</u>	<u>579,500.00</u>	<u>30,941.99</u> 94.66%
101..108	Total Expenditures		<u>727,567.16</u>	<u>5,442,737.98</u>	<u>5,789,784.00</u>	<u>5,789,784.00</u>	<u>5,487,797.00</u>	<u>52,069.02</u> 99.05%
101..108	Change in Fund Balance		<u>(471,469.31)</u>	47,304.28	<u>2,658,614.00</u>	<u>2,658,614.00</u>	<u>2,547,532.00</u>	<u>2,485,471.72</u>
101..108	2910..2970	Fund Balance, Beginning		<u>2,774,566.22</u>				
		Fund Balance, Ending		<u>\$ 2,821,870.50</u>				



Preliminary

City of Roeland Park Statement of Activities - General Fund Restricted for Special Law Enforcement Fund For the Period Ended 12/31/2018

I109

		Projected vs. YTD					
		Current Month	Year-to-Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 4,913.00	\$ 4,913.00	\$ 8,913.00	0.00%
4432	Spec. Law Enforcement Revenues	-	400.00	1,000.00	1,000.00	-	N/A
4433	K9 Contributions	-	25,217.86	-	-	23,700.00	106.40%
	Total Revenues	-	25,617.86	5,913.00	5,913.00	32,613.00	78.55%
Expenditures							
5316	K9 Expenses	22.00	13,243.20	-	-	23,700.00	55.88%
5317	Special Law Enforcement Expenses	-	4,671.90	3,000.00	3,000.00	-	N/A
	Total Expenditures	22.00	17,915.10	3,000.00	3,000.00	23,700.00	75.59%
Change in Fund Balance		<u>\$ (22.00)</u>	\$ 7,702.76	<u>\$ 2,913.00</u>	<u>\$ 2,913.00</u>	<u>\$ 8,913.00</u>	<u>\$ 1,210.24</u>
2910..2970	Fund Balance, Beginning		8,912.83				
	Fund Balance, Ending		<u>\$ 16,615.59</u>				



Preliminary

City of Roeland Park Statement of Activities - Bond & Interest Fund For the Period Ended 12/31/2018

I200

		Projected vs. YTD					
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 268,346.00	\$ 268,346.00	\$ 268,346.00	0.00%
4020	Recreational Vehicle Tax	-	138.11	102.00	102.00	124.00	111.38%
4021	Commercial Vehicle Tax	-	-	79.00	79.00	-	N/A
4040	Heavy Trucks Tax	-	111.85	58.00	58.00	181.00	61.80%
4050	Ad Valorem Tax	-	184,981.42	223,904.00	223,904.00	183,324.00	100.90%
4060	Motor Vehicle Tax	-	37,712.08	37,450.00	37,450.00	37,000.00	101.92%
4070	Personal Property Tax-delinquent	-	-	50.00	50.00	50.00	0.00%
4080	Real Property Tax - Delinquent	-	1,582.80	2,000.00	2,000.00	2,000.00	79.14%
4510..4511	Interest on Investment	2,840.32	8,462.84	4,465.00	4,465.00	4,465.00	189.54%
4620	Special Assmnt Tax - Delinquent	-	-	364.00	364.00	300.00	0.00%
4630	Storm Drainage RC12-013	-	62,141.93	60,500.00	60,500.00	60,500.00	102.71%
4640	Storm Drainage RC12-012	-	94,045.21	93,694.00	93,694.00	93,694.00	100.37%
4650	Storm Drainage RC12-014	-	106,371.06	106,551.00	106,551.00	106,551.00	99.83%
4830	Transfer from 27A Fund	-	475,000.00	354,000.00	354,000.00	475,000.00	100.00%
	Total Revenues	2,840.32	970,547.30	1,151,563.00	1,151,563.00	1,231,535.00	78.81%
5209	Professional Services	1,600.00	3,100.00	5,500.00	5,500.00	3,050.00	101.64%
5608	Principal Bonds - 2010-1	-	275,000.00	275,000.00	275,000.00	275,000.00	100.00%
5609	Interest Bonds - 2010-1	-	40,565.00	40,565.00	40,565.00	40,565.00	100.00%
5614	Bond Principal 2014-1	-	110,000.00	110,000.00	110,000.00	110,000.00	100.00%
5615	Bond Interest 2014-1	-	7,561.25	7,563.00	7,563.00	7,563.00	99.98%
5628	Principal Bonds - 2011-2	-	190,000.00	190,000.00	190,000.00	190,000.00	100.00%
5629	Interest Bonds - 2011-2	-	27,797.50	27,798.00	27,798.00	27,798.00	100.00%
5644	Principal Bonds - 2012-1	-	425,000.00	425,000.00	425,000.00	425,000.00	100.00%
5645	Interest Bonds - 2012-1	-	28,092.50	28,093.00	28,093.00	28,093.00	100.00%
5751	TIF Fund Expenditure	-	-	38,302.00	38,302.00	-	N/A
	Total Expenditures	1,600.00	1,107,116.25	1,147,821.00	1,147,821.00	1,107,069.00	100.00%
	Change in Fund Balance	\$ 1,240.32	\$ (136,568.95)	\$ 3,742.00	\$ 3,742.00	\$ 124,466.00	\$ 261,034.95
2910..2970	Fund Balance, Beginning		268,346.50				
	Fund Balance, Ending		\$ 131,777.55				



Preliminary

City of Roeland Park Statement of Activities - Special Highway Fund For the Period Ended 12/31/2018

1250

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 186,611.00	\$ 186,611.00	\$ 186,611.00	\$ 186,611.00	0.00%
4140	Spec City/county Highway Fund	75.55	184,520.47	182,190.00	182,190.00	183,310.00	(1,210.47)	100.66%
4511	Interest on Invested Assets	706.01	1,987.72	-	-	-	(1,987.72)	N/A
	Total Revenues	781.56	186,508.19	368,801.00	368,801.00	369,921.00	183,412.81	50.42%
Expenditures								
5101	Salaries - Regular	-	62,000.00	62,000.00	62,000.00	62,000.00	-	100.00%
5211	Maintenance & Repair Equipment	-	-	-	-	-	-	N/A
5303	Sand and Salt	5,023.51	25,917.75	25,000.00	25,000.00	20,000.00	(5,917.75)	129.59%
5456	CARS Projects	-	-	50,000.00	50,000.00	-	-	N/A
5825	Transfer to Equip Reserve Fund	-	57,971.00	57,970.00	57,970.00	57,971.00	-	100.00%
	Total Expenditures	5,023.51	145,888.75	194,970.00	194,970.00	139,971.00	(5,917.75)	104.23%
	Change in Fund Balance	\$ (4,241.95)	\$ 40,619.44	\$ 173,831.00	\$ 173,831.00	\$ 229,950.00	\$ 189,330.56	
2910..2970	Fund Balance, Beginning		186,611.17					
	Fund Balance, Ending		\$ 227,230.61					



Preliminary

City of Roeland Park

Statement of Activities - Special Street Fund 27A

For the Period Ended 12/31/2018

1270

		Projected vs. YTD					
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 219,253.00	\$ 219,253.00	\$ 786,843.00	0.00%
4110	City/county Sales & Use Tax	61,385.41	797,156.85	756,840.00	756,840.00	820,000.00	97.21%
4135	County Courthouse Sales Tax	13,272.86	159,048.80	156,550.00	156,550.00	161,000.00	98.79%
4150	CARS Funding	117,594.00	510,675.60	773,000.00	773,000.00	600,000.00	85.11%
4510..4511	Interest on Investment	2,193.06	6,175.83	1,410.00	1,410.00	4,000.00	154.40%
Total Revenues		194,445.33	1,473,057.08	1,907,053.00	1,907,053.00	2,371,843.00	62.11%
Expenditures							
5209	Professional Services	35,845.28	85,170.46	100,000.00	100,000.00	100,000.00	85.17%
5430	Residential Street Reconstruction	26,150.82	40,072.63	-	-	70,814.00	56.59%
5454	Sidewalk Project	-	-	130,000.00	130,000.00	-	N/A
5456	CARS Projects	-	(0.19)	1,314,000.00	1,314,000.00	-	N/A
5457	CARS 2020 - Roe	226,211.11	226,211.11	-	-	502,432.00	45.02%
5458	CARS 2018	(54,159.50)	953,395.02	-	-	954,000.00	99.94%
5459	CARS 2019	5,716.54	5,716.54	-	-	40,000.00	14.29%
5460	CARS 2022 - 53rd Street	-	-	-	-	-	N/A
5461	CARS 2022 - Nall	-	-	-	-	-	N/A
5462	CARS 2023	-	-	-	-	-	N/A
5818	Transfer To Bond & Intfund	-	475,000.00	354,000.00	354,000.00	475,000.00	100.00%
Total Expenditures		239,764.25	1,785,565.57	1,898,000.00	1,898,000.00	2,142,246.00	83.35%
Change in Fund Balance		\$ (45,318.92)	\$ (312,508.49)	\$ 9,053.00	\$ 9,053.00	\$ 229,597.00	\$ 542,105.49
2910..2970	Fund Balance, Beginning		786,843.06				
	Fund Balance, Ending		\$ 474,334.57				



Preliminary

City of Roeland Park

Statement of Activities - Community Center Fund 27C

For the Period Ended 12/31/2018

1290

		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 397,783.00	\$ 397,783.00	\$ 462,824.00	\$ 462,824.00	0.00%
4110	City/County Sales & Use Tax	15,346.61	199,289.47	189,037.00	189,037.00	205,000.00	5,710.53	97.21%
4510..4511	Interest on Investment	1,598.03	4,707.90	-	-	3,000.00	(1,707.90)	156.93%
Total Revenues		<u>16,944.64</u>	<u>203,997.37</u>	<u>586,820.00</u>	<u>586,820.00</u>	<u>670,824.00</u>	<u>466,826.63</u>	30.41%
Expenditures								
5210	Maintenace And Repair Building	6,067.59	16,989.01	15,000.00	15,000.00	10,000.00	(6,989.01)	169.89%
5211	Maintenace & Repair Equipment	-	115.00	7,000.00	7,000.00	4,687.00	4,572.00	2.45%
5250	Insurance & Surety Bonds	-	4,150.50	5,000.00	5,000.00	4,151.00	0.50	99.99%
5255	JoCo HR	(13,422.10)	68,193.90	82,000.00	82,000.00	81,616.00	13,422.10	83.55%
5262	Grounds Maintenance	28.48	1,513.48	2,500.00	2,500.00	2,500.00	986.52	60.54%
5264	Grounds Improvements	18.98	2,706.48	4,000.00	4,000.00	2,000.00	(706.48)	135.32%
5307	Other Commodities	-	5,066.09	-	-	5,500.00	433.91	92.11%
5425	Other Capital Outlay	-	(640.00)	24,400.00	24,400.00	15,000.00	15,640.00	-4.27%
5802	Transfer to General Fund	-	-	-	-	-	-	N/A
Total Expenditures		<u>(7,307.05)</u>	<u>98,094.46</u>	<u>139,900.00</u>	<u>139,900.00</u>	<u>125,454.00</u>	<u>27,359.54</u>	78.19%
Change in Fund Balance		<u>\$ 24,251.69</u>	\$ 105,902.91	<u>\$ 446,920.00</u>	<u>\$ 446,920.00</u>	<u>\$ 545,370.00</u>	<u>\$ 439,467.09</u>	
2910..2970	Fund Balance, Beginning		<u>462,825.14</u>					
	Fund Balance, Ending		<u>\$ 568,728.05</u>					

Preliminary

City of Roeland Park

Statement of Activities - Special Infrastructure 27D

For the Period Ended 12/31/2018

I300

						Projected vs. YTD	
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 861,542.00	\$ 861,542.00	\$ 849,517.00	0.00%
4110	City/county Sales & Use Tax	30,692.20	398,577.91	378,114.00	378,114.00	410,000.00	97.21%
4155	CDBG Grant	100,000.00	100,000.00	200,000.00	200,000.00	100,000.00	100.00%
4156	FEMA Grant	-	106,718.76	-	-	106,719.00	0.24
4161	Grants/Donations - Private	-	32,000.00	28,000.00	28,000.00	40,000.00	80.00%
4511	Interest on Invested Assets	2,297.10	4,651.85	-	-	4,000.00	(651.85)
4530	Reimbursed Expense	-	2,765.00	-	-	-	(2,765.00)
4840	Transfer from General Fund	175,000.00	275,000.00	125,000.00	125,000.00	100,000.00	(175,000.00)
Total Revenues		307,989.30	919,713.52	1,592,656.00	1,592,656.00	1,610,236.00	690,522.48
Expenditures							
5209	Professional Services	4,642.00	17,697.02	60,000.00	60,000.00	25,000.00	7,302.98
5211	Maintenance & Repair Equipment	-	-	-	-	300.00	300.00
5221	Street Maintenance	(10,223.00)	121,601.58	400,000.00	400,000.00	400,000.00	278,398.42
5246	In-House Street Maintenance	3,438.25	83,942.66	115,000.00	115,000.00	115,000.00	31,057.34
5469	Stormwater Maintenance	-	22,560.39	20,000.00	20,000.00	20,000.00	(2,560.39)
5470	Park Maint/Infrastructure	5,580.18	37,235.03	96,000.00	96,000.00	106,000.00	68,764.97
5471	Tennis Court Replacement	-	143,857.50	-	-	157,600.00	13,742.50
5499	CDBG 2018	36,359.04	274,760.79	-	-	265,000.00	(9,760.79)
5826	Transfer to Capital Projects Fund	-	-	-	-	-	-
Total Expenditures		39,796.47	701,654.97	691,000.00	691,000.00	1,088,900.00	387,245.03
Change in Fund Balance		\$ 268,192.83	\$ 218,058.55	\$ 901,656.00	\$ 901,656.00	\$ 521,336.00	\$ 303,277.45
2910..2970	Fund Balance, Beginning		861,541.72				
	Fund Balance, Ending		\$ 1,079,600.27				



Preliminary

City of Roeland Park

Statement of Activities - Equipment & Bldg Reserve Fund

For the Period Ended 12/31/2018

1360

							Projected vs. YTD	
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 245,306.00	\$ 245,306.00	\$ 375,139.00	\$ 375,139.00	0.00%
4511	Interest on Invested Assets	1,571.71	4,406.33	-	-	-	(4,406.33)	N/A
4780	Sale of Assets	-	22,000.00	1,000,000.00	1,000,000.00	1,100,000.00	1,078,000.00	2.00%
4824	Transfer from Public Works	-	166,500.00	-	-	166,500.00	-	100.00%
4840	Transfer from General Fund	-	112,051.00	82,951.00	82,951.00	112,051.00	-	100.00%
4841	Transfer from PD/GF	-	24,000.00	24,000.00	24,000.00	24,000.00	-	100.00%
4842	Transfer from Solid Waste / GF	-	-	123,500.00	123,500.00	-	-	N/A
4860	Transfer from Special Highway	-	57,971.00	57,970.00	57,970.00	57,971.00	-	100.00%
Total Revenues		1,571.71	386,928.33	1,533,727.00	1,533,727.00	1,835,661.00	1,448,732.67	21.08%
Expenditures								
5315	Machinery & Auto Equipment	-	346,079.89	88,562.00	88,562.00	336,733.00	(9,346.89)	102.78%
5442	Building Improvement	50,462.90	67,305.90	1,082,951.00	1,082,951.00	83,111.00	15,805.10	80.98%
5619	Lease/Purchase - Principal	-	56,369.15	56,369.00	56,369.00	56,369.00	(0.15)	100.00%
5620	Lease/Purchase - Interest	-	1,592.51	1,600.00	1,600.00	1,600.00	7.49	99.53%
5704	Future CIP - Police	-	-	-	-	-	-	N/A
5705	Future CIP - PW	-	-	28,940.00	28,940.00	28,940.00	28,940.00	0.00%
5707	Future CIP - Building Reserve	-	-	-	-	1,100,000.00	1,100,000.00	0.00%
Total Expenditures		50,462.90	471,347.45	1,258,422.00	1,258,422.00	1,606,753.00	1,135,405.55	29.34%
Change in Fund Balance		\$ (48,891.19)	\$ (84,419.12)	\$ 275,305.00	\$ 275,305.00	\$ 228,908.00	\$ 313,327.12	
2910..2970	Fund Balance, Beginning		375,139.55					
	Fund Balance, Ending		\$ 290,720.43					



Preliminary

City of Roeland Park

Statement of Activities - TIF 1A/B - Bella Roe/Walmart

For the Period Ended 12/31/2018

1370

		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 814,288.00	\$ 814,288.00	\$ 907,195.00	\$ 907,195.00	0.00%
4510..4511	Interest on Investment	-	9,678.70	17,500.00	17,500.00	17,500.00	7,821.30	55.31%
4730	Tax Increment Income	-	420,732.26	404,640.00	404,640.00	425,800.00	5,067.74	98.81%
4735	Tax Increment Income IB	-	497,687.68	587,450.00	587,450.00	526,896.00	29,208.32	94.46%
4786	TIF-Bella Roe/Walmart	-	-	-	-	-	-	N/A
Total Revenues		<u>-</u>	<u>928,098.64</u>	<u>1,823,878.00</u>	<u>1,823,878.00</u>	<u>1,877,391.00</u>	<u>949,292.36</u>	49.44%
Expenditures								
5209	Professional Services	-	2,887.00	1,100.00	1,100.00	3,700.00	813.00	78.03%
5214	Other Contracted Services	-	-	2,640.00	2,640.00	2,640.00	2,640.00	0.00%
5601	Bond Principal	-	914,161.98	860,000.00	860,000.00	914,162.00	0.02	100.00%
5602	Bond Interest	-	24,971.88	23,534.00	23,534.00	24,972.00	0.12	100.00%
5750	Contingency	-	-	-	-	-	-	N/A
Total Expenditures		<u>-</u>	<u>942,020.86</u>	<u>887,274.00</u>	<u>887,274.00</u>	<u>945,474.00</u>	<u>3,453.14</u>	99.63%
Change in Fund Balance		<u>\$ -</u>	<u>\$ (13,922.22)</u>	<u>\$ 936,604.00</u>	<u>\$ 936,604.00</u>	<u>\$ 931,917.00</u>	<u>\$ 945,839.22</u>	
2910..2970	Fund Balance, Beginning		<u>907,195.11</u>					
	Fund Balance, Ending		<u>\$ 893,272.89</u>					



Preliminary

City of Roeland Park

Statement of Activities - TDD#1 - Price Chopper

For the Period Ended 12/31/2018

I400

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ (107,318.00)	\$ (107,318.00)	\$ (2,756,849.00)	\$ (2,756,849.00)	N/A
4110	City/county Sales & Use Tax	24,982.96	266,671.30	275,400.00	275,400.00	267,101.00	429.70	99.84%
4510	Interest on Investment	205.76	918.49	-	-	253.00	(665.49)	363.04%
Total Revenues		25,188.72	267,589.79	168,082.00	168,082.00	(2,489,495.00)	(2,757,084.79)	N/A
Expenditures								
5209	Professional Services	-	700.00	-	-	-	(700.00)	N/A
5214	Other Contracted Services	333.33	4,629.96	6,500.00	6,500.00	6,500.00	1,870.04	71.23%
5601	Bond Principal	139,038.05	284,882.14	-	-	150,000.00	(134,882.14)	189.92%
5602	Bond Interest	3,961.96	8,117.86	268,900.00	268,900.00	75,000.00	66,882.14	10.82%
Total Expenditures		143,333.34	298,329.96	275,400.00	275,400.00	231,500.00	(66,829.96)	128.87%
Change in Fund Balance		\$ (118,144.62)	\$ (30,740.17)	\$ (107,318.00)	\$ (107,318.00)	\$ (2,720,995.00)	\$ (2,690,254.83)	
2910..2970	Fund Balance, Beginning		(2,756,849.93)					
	Fund Balance, Ending		\$ (2,787,590.10)					



Preliminary

City of Roeland Park Statement of Activities - TDD#2 - Lowes For the Period Ended 12/31/2018

I410

		Projected vs. YTD					
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ (941,727.00)	\$ (941,727.00)	\$ (809,751.00)	N/A
4110	City/county Sales & Use Tax	6,076.41	128,453.70	138,720.00	138,720.00	141,839.00	90.56%
4510	Interest on Investment	101.34	407.70	-	-	102.00	399.71%
	Total Revenues	6,177.75	128,861.40	(803,007.00)	(803,007.00)	(667,810.00)	N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	166.67	2,685.04	5,000.00	5,000.00	5,000.00	53.70%
5601	Bond Principal	74,853.15	143,387.53	133,720.00	133,720.00	133,720.00	107.23%
5602	Bond Interest	2,146.85	4,112.48	-	-	5,000.00	82.25%
	Total Expenditures	77,166.67	150,185.05	138,720.00	138,720.00	143,720.00	104.50%
	Change in Fund Balance	\$ (70,988.92)	\$ (21,323.65)	\$ (941,727.00)	\$ (941,727.00)	\$ (811,530.00)	N/A
2910..2970	Fund Balance, Beginning		(809,751.45)				
	Fund Balance, Ending		\$ (831,075.10)				



Preliminary

City of Roeland Park

Statement of Activities - CID #1 - RP Shopping Center

For the Period Ended 12/31/2018

1420

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Projected vs. YTD Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 2,225,185.00	\$ 2,225,185.00	\$ 2,225,413.00	\$ 2,225,413.00	0.00%
4110	City/county Sales & Use Tax	37,020.74	456,349.33	465,120.00	465,120.00	458,663.00	2,313.67	99.50%
4510..4511	Interest on Investment	11,043.28	32,461.44	8,460.00	8,460.00	13,000.00	(19,461.44)	249.70%
	Total Revenues	<u>48,064.02</u>	<u>488,810.77</u>	<u>2,698,765.00</u>	<u>2,698,765.00</u>	<u>2,697,076.00</u>	<u>2,208,265.23</u>	18.12%
Expenditures								
5209	Professional Services	-	-	-	-	-	-	N/A
5215	City Attorney	-	-	-	-	-	-	N/A
5721	CID #1 Expenses	-	-	2,229,000.00	2,229,000.00	-	-	N/A
	Total Expenditures	<u>-</u>	<u>-</u>	<u>2,229,000.00</u>	<u>2,229,000.00</u>	<u>-</u>	<u>-</u>	N/A
	Change in Fund Balance	<u>\$ 48,064.02</u>	<u>\$ 488,810.77</u>	<u>\$ 469,765.00</u>	<u>\$ 469,765.00</u>	<u>\$ 2,697,076.00</u>	<u>\$ 2,208,265.23</u>	
2910..2970	Fund Balance, Beginning		<u>2,225,413.31</u>					
	Fund Balance, Ending		<u>\$ 2,714,224.08</u>					



Preliminary

City of Roeland Park

Statement of Activities - TIF 2A/D - McDonalds / City Hall

For the Period Ended 12/31/2018

I450

		Projected vs. YTD						
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 160,094.00	\$ 160,094.00	\$ 132,344.00	\$ 132,344.00	0.00%
4510..4511	Interest on Investment	2,698.58	7,902.59	1,000.00	1,000.00	5,000.00	(2,902.59)	158.05%
4730	Tax Increment Income	-	282,399.98	298,127.00	298,127.00	254,630.00	(27,769.98)	110.91%
4789	Loan from General Fund	-	283,500.00	124,500.00	124,500.00	283,500.00	-	100.00%
Total Revenues		2,698.58	573,802.57	424,480.00	424,480.00	675,474.00	101,671.43	84.95%
Expenditures								
5209	Professional Services	-	-	5,000.00	5,000.00	-	-	N/A
5214	Other Contracted Services	-	-	3,000.00	3,000.00	-	-	N/A
5439	Stormwater Maintenance	-	-	-	-	-	-	N/A
5454	Sidewalk Project	(25,295.60)	-	-	-	-	-	N/A
5456	CARS Projects	-	-	246,000.00	246,000.00	-	-	N/A
5457	CARS 2020 - Roe	(113,095.09)	82,091.00	-	-	82,091.00	-	100.00%
5458	CARS 2018	42,930.31	73,409.20	-	-	372,326.00	298,916.80	19.72%
5601	Bond Principal	-	165,000.00	165,000.00	165,000.00	165,000.00	-	100.00%
5602	Bond Interest	-	5,365.00	5,365.00	5,365.00	5,365.00	-	100.00%
5750	Contingency	-	-	-	-	-	-	N/A
Total Expenditures		(95,460.38)	325,865.20	424,365.00	424,365.00	624,782.00	298,916.80	52.16%
Change in Fund Balance		\$ 98,158.96	\$ 247,937.37	\$ 115.00	\$ 115.00	\$ 50,692.00	\$ (197,245.37)	
2910..2970	Fund Balance, Beginning		160,093.92					
	Fund Balance, Ending		\$ 408,031.29					



Preliminary

City of Roeland Park Statement of Activities - TIF 2C - Valley State Bank For the Period Ended 12/31/2018

I480

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Approved Budget</u>	<u>2018 Projected</u>	<u>Projected vs. YTD Actual</u>	<u>% Used</u>
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 1,169.00	\$ 1,169.00	\$ 14,862.00	\$ 14,862.00	0.00%
4510	Interest on Investment	-	92.68	-	-	-	(92.68)	N/A
4730	Tax Increment Income	-	69,875.85	69,460.00	69,460.00	69,870.00	(5.85)	100.01%
4840	Transfer from General Fund	<u>8,000.00</u>	<u>8,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(8,000.00)</u>	N/A
Total Revenues		<u>8,000.00</u>	<u>77,968.53</u>	<u>70,629.00</u>	<u>70,629.00</u>	<u>84,732.00</u>	<u>6,763.47</u>	92.02%
Expenditures								
5209	Professional Services	-	-	-	-	-	-	N/A
5214	Other Contracted Services	-	1,650.00	2,500.00	2,500.00	1,700.00	50.00	97.06%
5601	Bond Principal	-	58,677.25	66,960.00	66,960.00	83,032.00	24,354.75	70.67%
5602	Bond Interest	<u>-</u>	<u>30,439.12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(30,439.12)</u>	N/A
Total Expenditures		<u>-</u>	<u>90,766.37</u>	<u>69,460.00</u>	<u>69,460.00</u>	<u>84,732.00</u>	<u>(6,034.37)</u>	107.12%
Change in Fund Balance		<u>\$ 8,000.00</u>	\$ (12,797.84)	<u>\$ 1,169.00</u>	<u>\$ 1,169.00</u>	<u>\$ -</u>	<u>\$ 12,797.84</u>	
2910..2970	Fund Balance, Beginning		<u>14,863.65</u>					
	Fund Balance, Ending		<u>\$ 2,065.81</u>					

Preliminary

City of Roeland Park

Statement of Activities - TIF 3C - Old Pool Area

For the Period Ended 12/31/2018

1510

		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Projected vs. YTD Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 28,204.00	\$ 28,204.00	\$ 265,232.00	\$ 265,232.00	0.00%
4511	Interest on Invested Assets	676.92	1,993.82	-	-	1,500.00	(493.82)	132.92%
4730	Tax Increment Income	-	35,341.38	6,765.00	6,765.00	35,000.00	(341.38)	100.98%
4731	Tax Increment Income 3A	-	216,121.52	105,536.00	105,536.00	216,122.00	0.48	100.00%
4789	Loan from General Fund	-	-	-	-	-	-	N/A
Total Revenues		676.92	253,456.72	140,505.00	140,505.00	517,854.00	264,397.28	48.94%
Expenditures								
5209	Professional Services	(11,882.94)	5,962.75	-	-	58,831.00	52,868.25	10.14%
5243	Contractual Reimbursement	-	40,000.00	-	-	40,000.00	-	100.00%
5244	General Contractor	-	464,001.00	-	-	402,776.00	(61,225.00)	115.20%
5802	Transfer to General Fund	-	-	126,500.00	126,500.00	-	-	N/A
Total Expenditures		(11,882.94)	509,963.75	126,500.00	126,500.00	501,607.00	(8,356.75)	101.67%
Change in Fund Balance		\$ 12,559.86	\$ (256,507.03)	\$ 14,005.00	\$ 14,005.00	\$ 16,247.00	\$ 272,754.03	
2910..2970	Fund Balance, Beginning		265,232.44					
	Fund Balance, Ending		\$ 8,725.41					



Preliminary

City of Roeland Park Statement of Activities - Property Owners Association For the Period Ended 12/31/2018

1520

							Projected vs. YTD	
		Current Month	Year to Date	Budget to Date	Approved Budget	2018 Projected	Actual	% Used
Revenues								
4010	Cash Carryforward	\$ -	\$ -	\$ 16,552.00	\$ 16,552.00	\$ 16,504.00	\$ 16,504.00	0.00%
4510	Interest on Investment	-	-	-	-	-	-	N/A
4795	Miscellaneous	-	33,847.00	33,847.00	33,847.00	33,847.00	-	100.00%
Total Revenues		<u>-</u>	<u>33,847.00</u>	<u>50,399.00</u>	<u>50,399.00</u>	<u>50,351.00</u>	<u>16,504.00</u>	67.22%
Expenditures								
5254	Miscellaneous Charges	-	60.00	-	-	-	(60.00)	N/A
5258	RPPOA Common Area Expenses	-	31,875.00	31,875.00	31,875.00	31,875.00	-	100.00%
5750	Contingency	-	-	-	-	-	-	N/A
Total Expenditures		<u>-</u>	<u>31,935.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>31,875.00</u>	<u>(60.00)</u>	100.19%
Change in Fund Balance		<u>\$ -</u>	<u>\$ 1,912.00</u>	<u>\$ 18,524.00</u>	<u>\$ 18,524.00</u>	<u>\$ 18,476.00</u>	<u>\$ 16,564.00</u>	
2910..2970	Fund Balance, Beginning		<u>16,503.51</u>					
	Fund Balance, Ending		<u>\$ 18,415.51</u>					



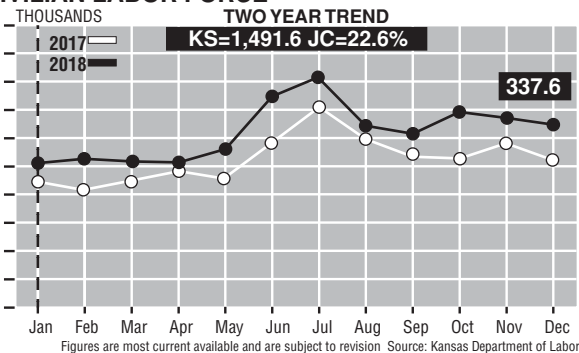
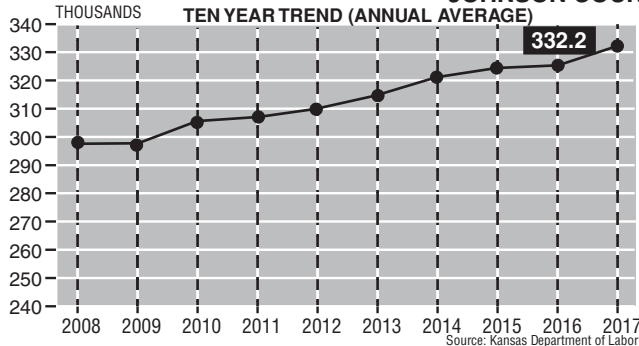
CERI

COUNTY ECONOMIC RESEARCH INSTITUTE

JOHNSON COUNTY INDICATORS

February 2019 Issue

JOHNSON COUNTY: CIVILIAN LABOR FORCE

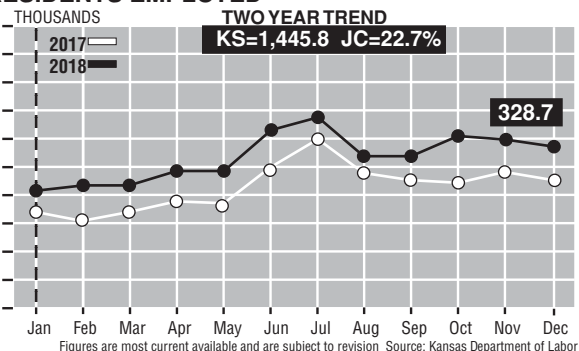
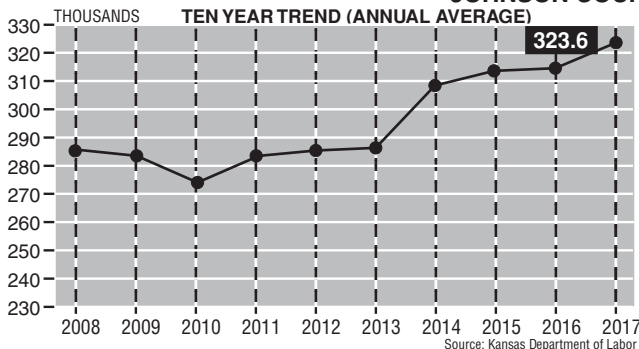


Current Month
This Year: 337,571
Last Year: 332,158

Change: +1.6%

Y.T.D. Avg:
This Year: 336,599
Last Year: 332,197
Change: +1.3%

JOHNSON COUNTY: RESIDENTS EMPLOYED

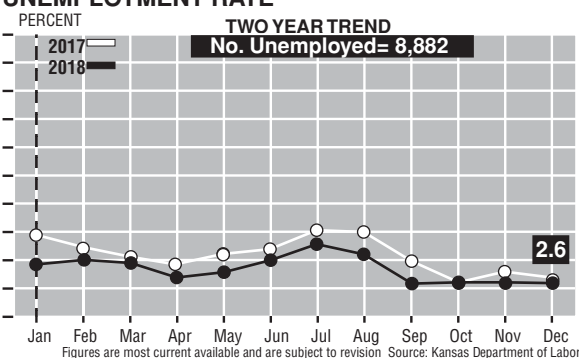
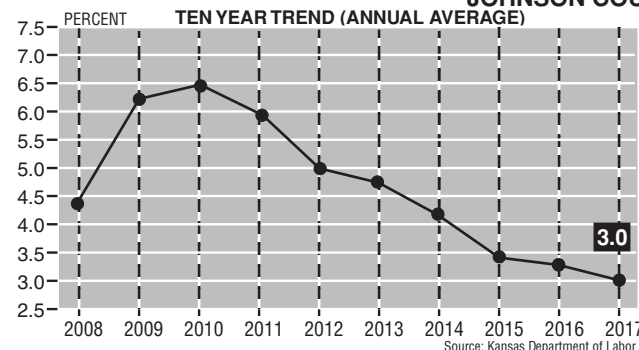


Current Month
This Year: 328,689
Last Year: 323,585

Change: +1.6%

Y.T.D. Avg:
This Year: 327,049
Last Year: 322,197
Change: +1.5%

JOHNSON COUNTY: UNEMPLOYMENT RATE



Current Month
This Year: 2.6%
Last Year: 2.6%

Change: 0.0%

Y.T.D. Avg:
This Year: 2.8%
Last Year: 3.0%
Change: -0.2%

SELECTED STATES AND METRO AREAS: UNEMPLOYMENT RATES - December 2018

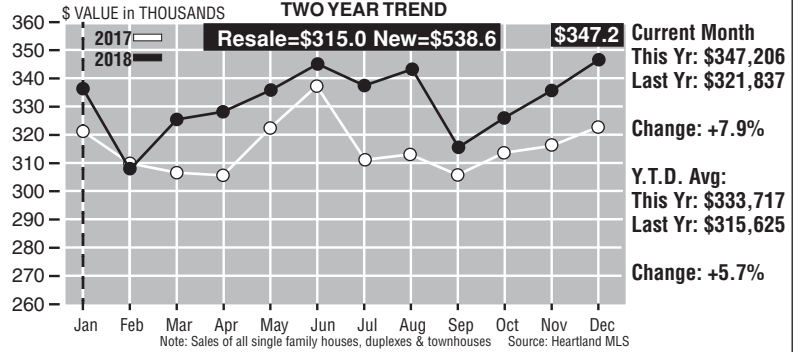
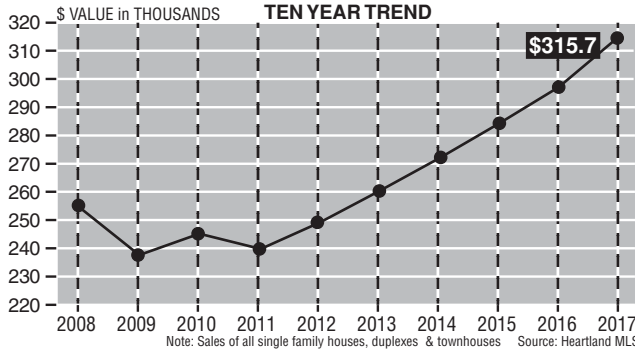
United States..... 3.7%	Michigan..... 4.0%	Kansas City..... 3.1%	Miami..... 3.3%
Kansas..... 3.1%	Minnesota..... 3.2%	Atlanta..... 3.6%	Minneapolis/St. Paul..... 2.8%
Arizona..... 5.1%	Missouri..... 3.0%	Boston..... 2.4%	New Orleans..... 3.9%
Arkansas..... 3.7%	Nebraska..... 2.6%	Charlotte..... 3.4%	New York..... 3.6%
California..... 4.1%	New Jersey..... 3.6%	Chicago..... 4.0%	Omaha..... 2.7%
Colorado..... 3.8%	New York..... 3.8%	Columbus..... 4.0%	Phoenix..... 4.5%
Florida..... 3.3%	N. Carolina..... 3.8%	Dallas..... 3.3%	Pittsburgh..... 3.9%
Georgia..... 3.8%	Ohio..... 4.8%	Denver..... 3.7%	St. Louis..... 3.4%
Illinois..... 4.4%	Oklahoma..... 3.0%	Des Moines..... 2.4%	San Francisco..... 2.5%
Iowa..... 2.5%	Pennsylvania..... 4.0%	Detroit..... 4.2%	Seattle..... 3.8%
Louisiana..... 4.3%	Texas..... 3.6%	Little Rock..... 3.3%	Tulsa..... 3.0%
Massachusetts..... 2.7%	Washington..... 4.7%	Los Angeles..... 4.2%	Wichita..... 3.4%

Not Seasonally Adjusted

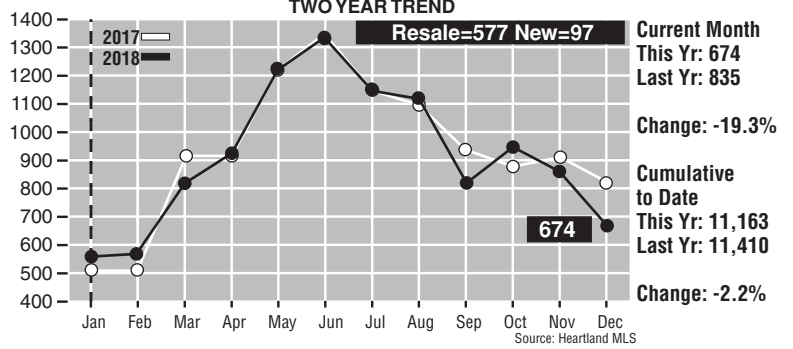
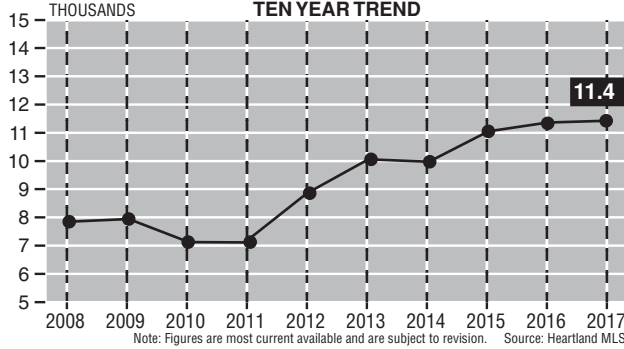
Source: U.S. Bureau of Labor Statistics

CERI

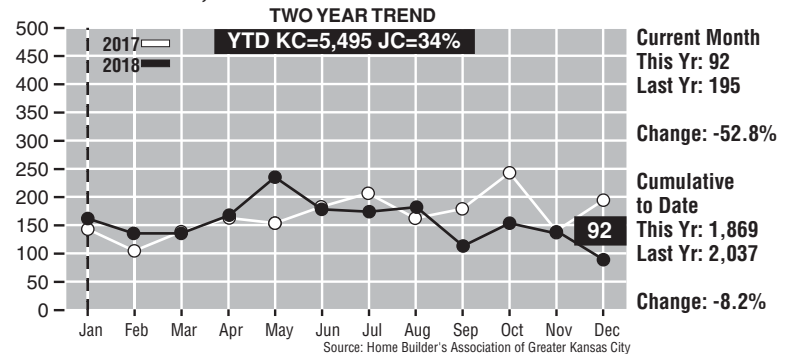
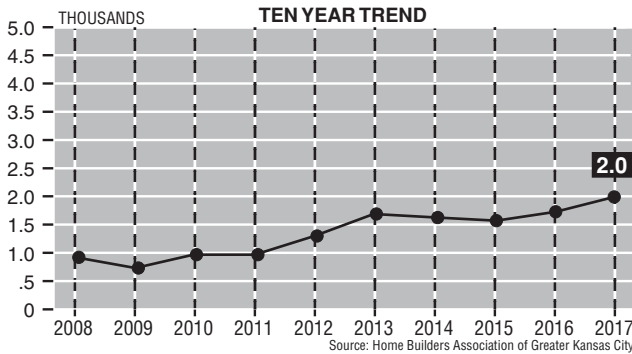
JOHNSON COUNTY: AVERAGE PRICE OF HOMES SOLD



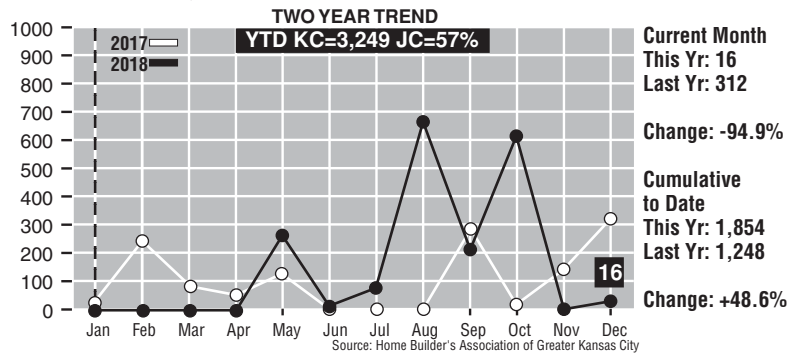
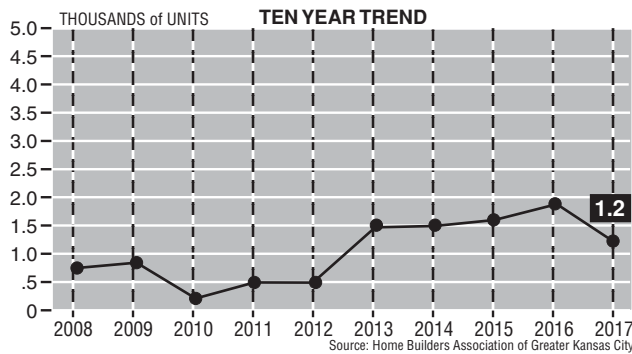
JOHNSON COUNTY: HOME SALES



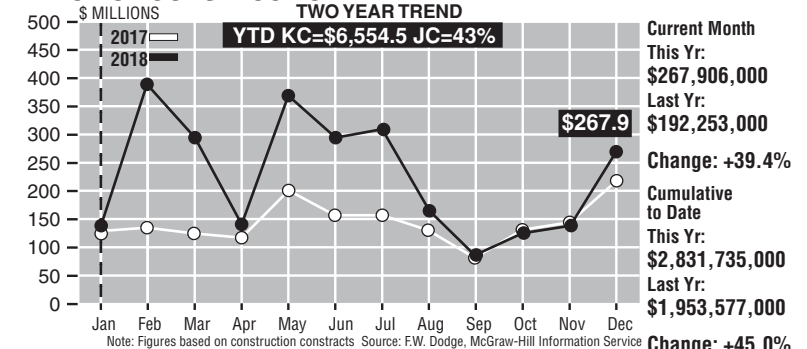
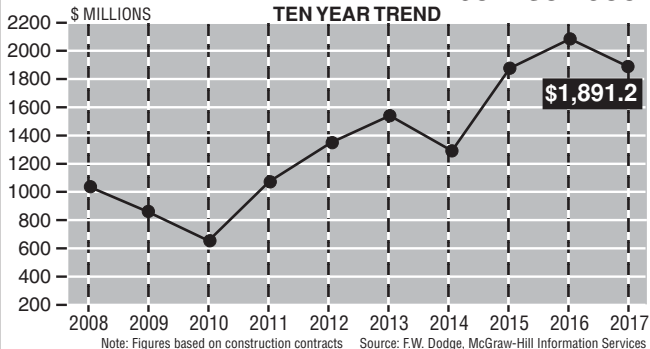
JOHNSON COUNTY: RESIDENTIAL BUILDING PERMITS, SINGLE FAMILY UNITS



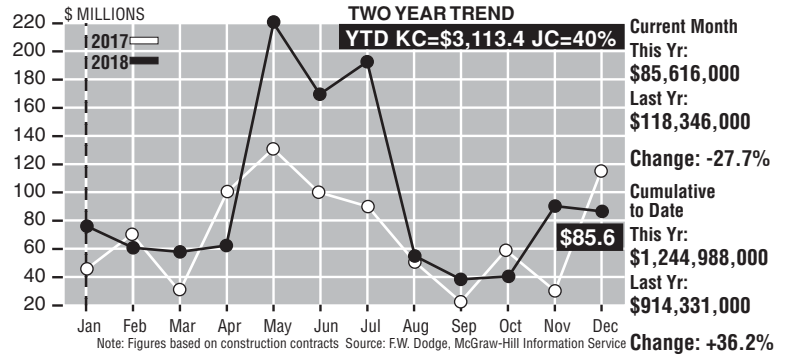
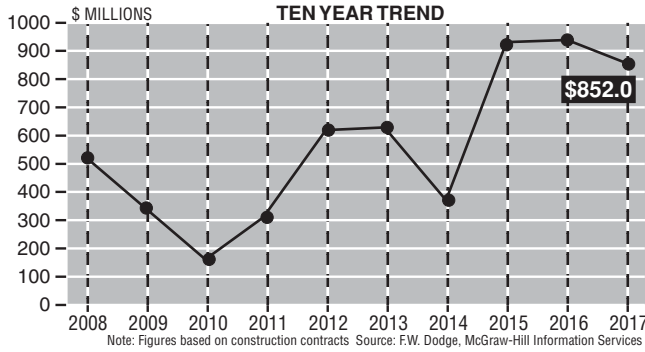
JOHNSON COUNTY: BUILDING PERMITS, MULTI-FAMILY UNITS



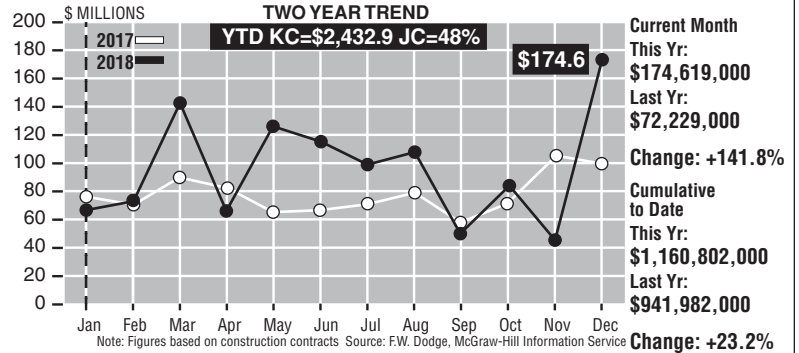
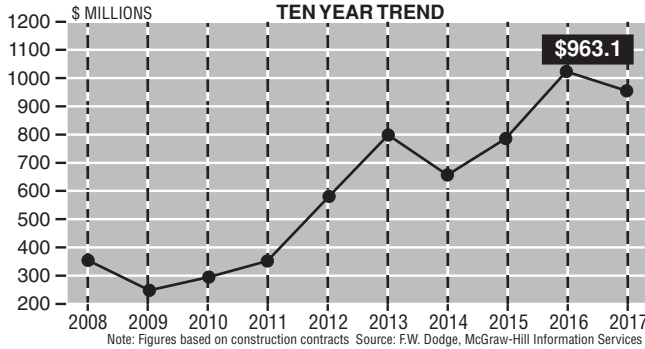
JOHNSON COUNTY: VALUE OF CONSTRUCTION



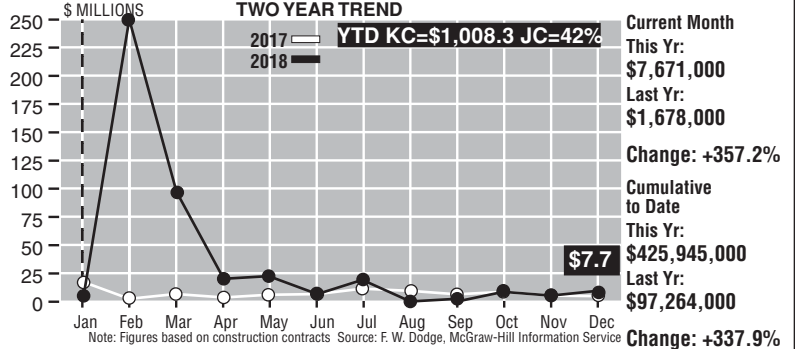
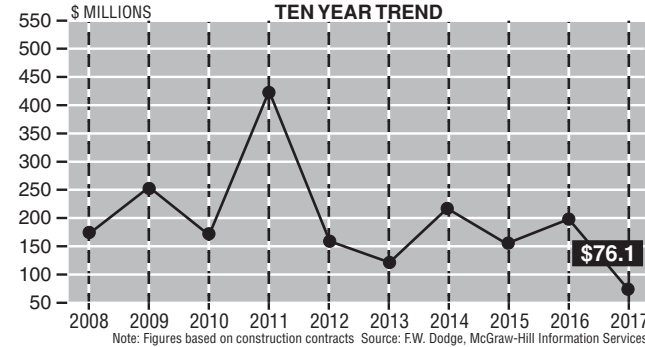
JOHNSON COUNTY: VALUE NON-RESIDENTIAL BUILDING CONSTRUCTION



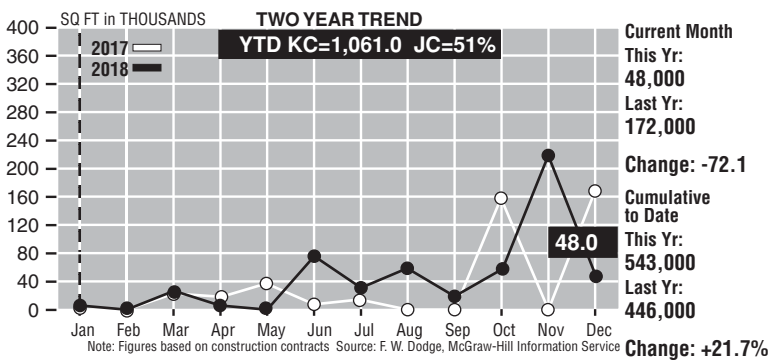
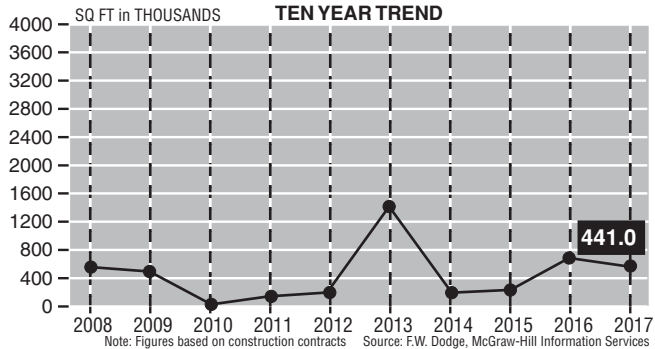
JOHNSON COUNTY: VALUE RESIDENTIAL BUILDING CONSTRUCTION



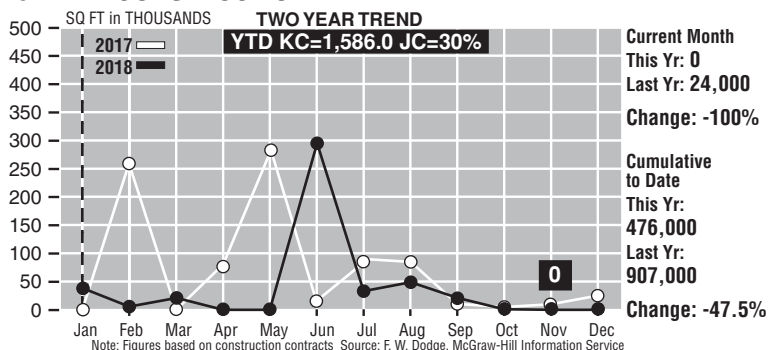
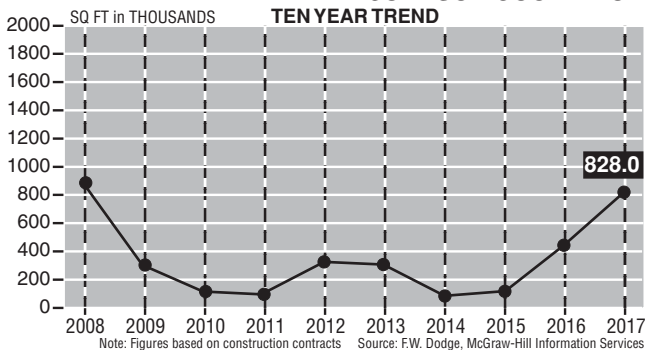
JOHNSON COUNTY: VALUE NON-BUILDING CONSTRUCTION



JOHNSON COUNTY: STORE & FOOD SERVICE CONSTRUCTION



JOHNSON COUNTY: OFFICE & BANK CONSTRUCTION

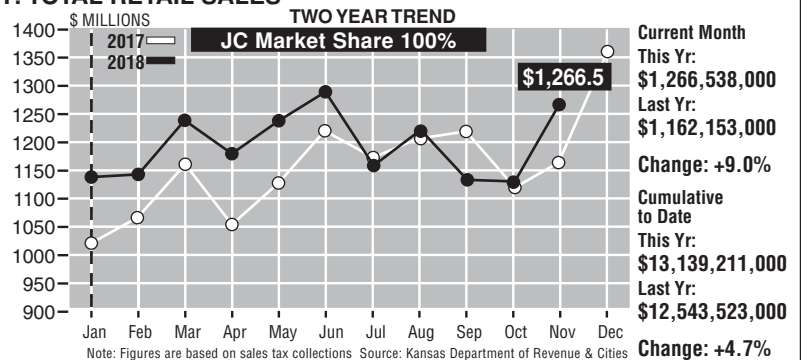
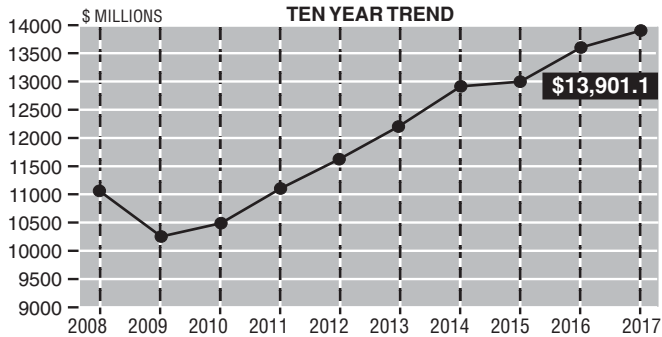


The data presented below represent estimates of the taxable retail sales occurring in the month indicated.

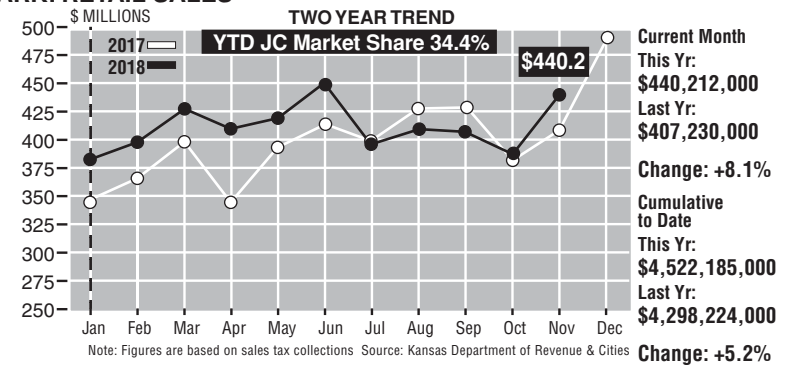
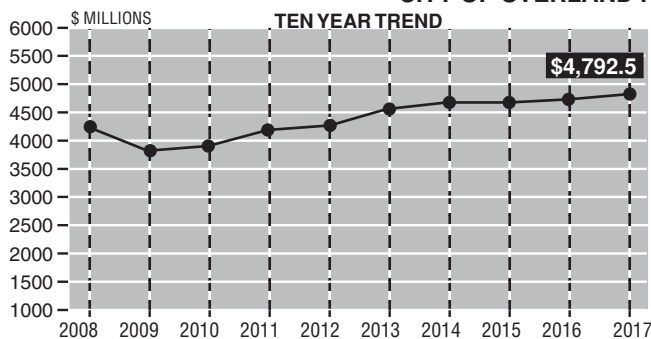
The retail sales estimates for Johnson County's thirteen largest cities shown below are calculated from the local sales and use tax reported by the Kansas Department of Revenue. The Johnson County total is the sum of the retail sales made within each of the county's seventeen cities that levy a city sales tax. The figures shown are the latest available from the Department of Revenue. They are considered preliminary and subject to revision.

Retail sales/use tax data provided by the Department of Revenue have been found to exhibit occasional random anomalies due to reporting and/or recording delays or errors. No attempt has been made by CERI to adjust the data for these anomalies or for seasonality. Monthly figures should be interpreted as the taxable retail sales necessary to generate the local sales tax revenue distributed to the respective city by the Kansas Department of Revenue.

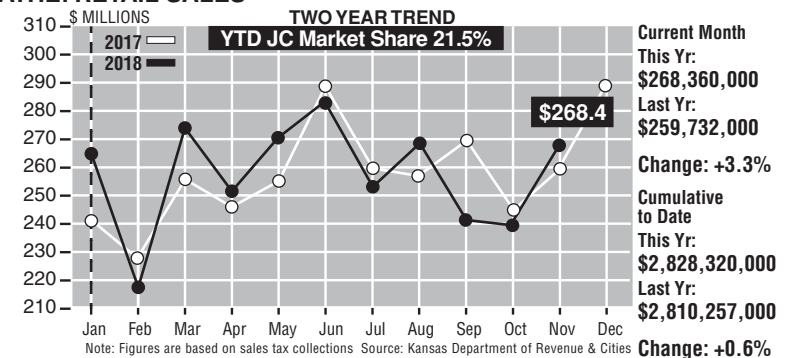
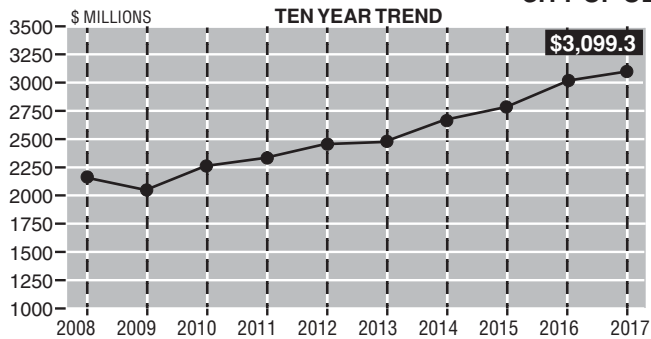
JOHNSON COUNTY: TOTAL RETAIL SALES



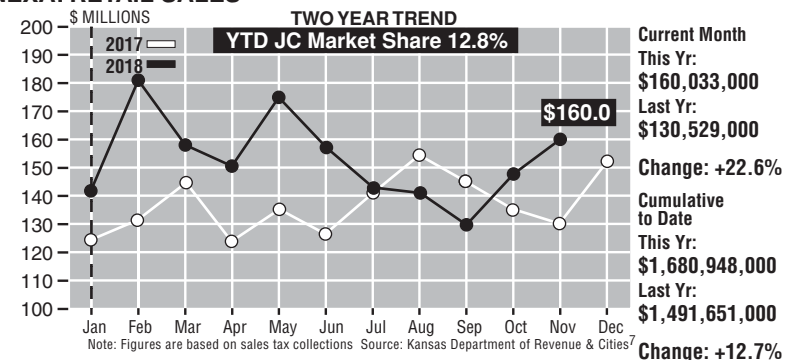
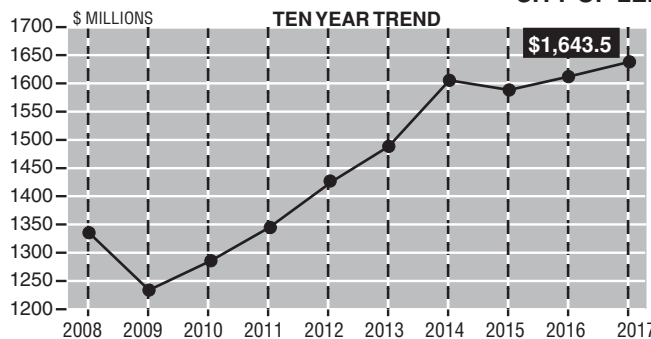
CITY OF OVERLAND PARK: RETAIL SALES



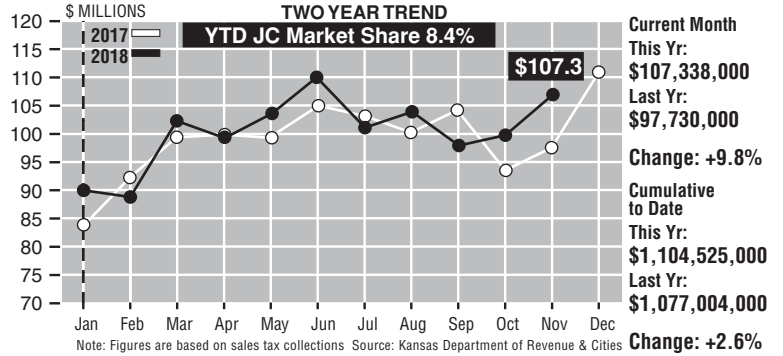
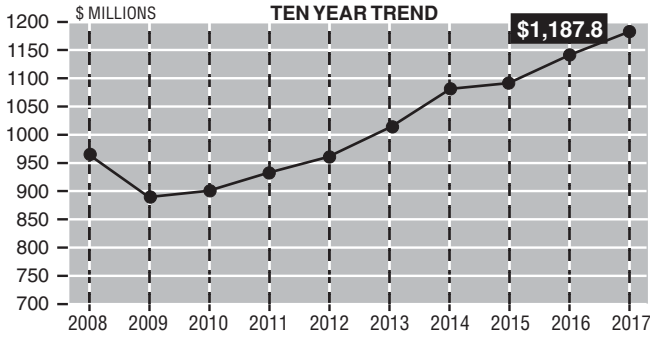
CITY OF OLATHE: RETAIL SALES



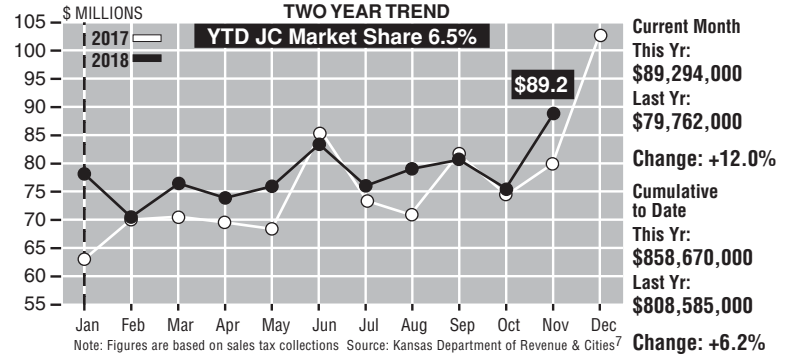
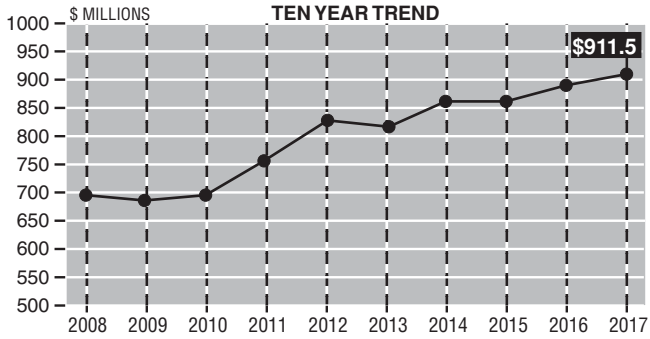
CITY OF LENEXA: RETAIL SALES



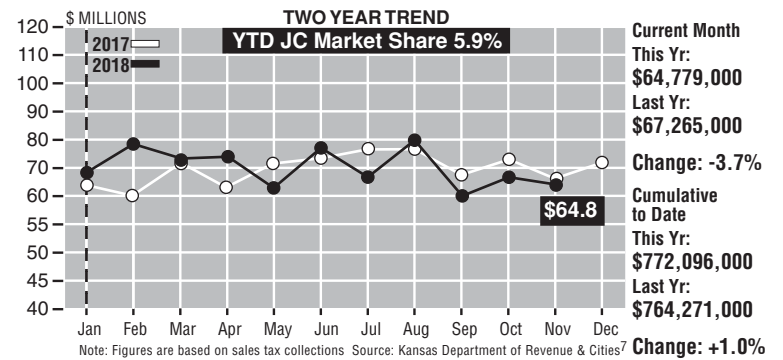
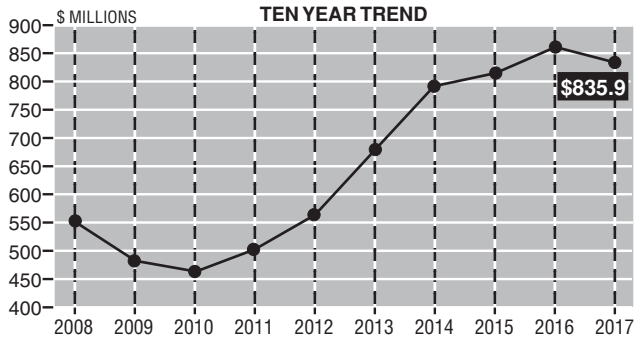
CITY OF SHAWNEE: RETAIL SALES



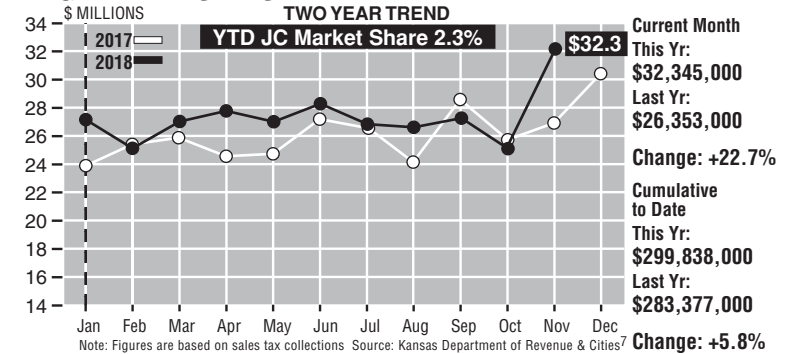
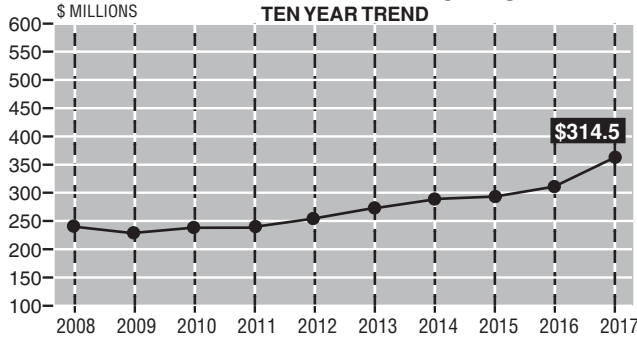
CITY OF LEAWOOD: RETAIL SALES



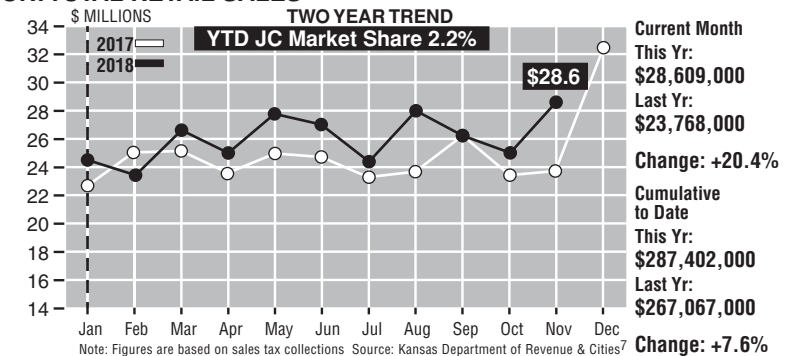
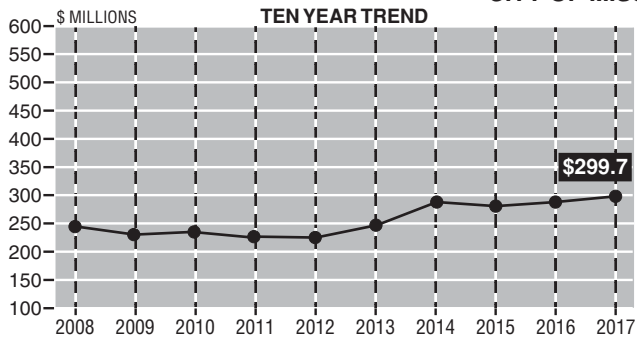
CITY OF MERRIAM: TOTAL RETAIL SALES



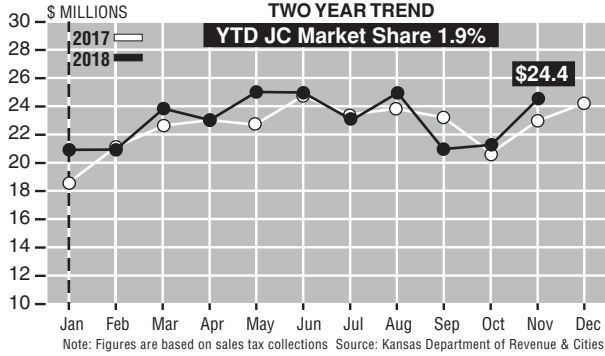
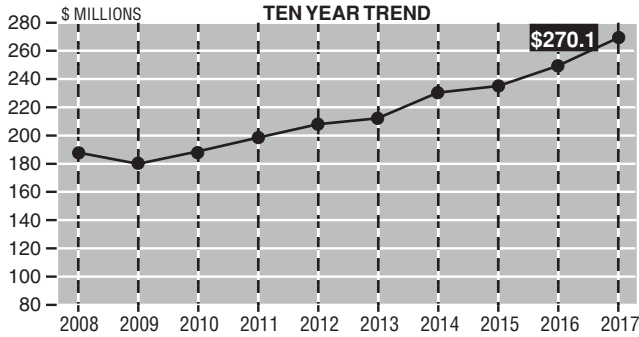
CITY OF PRAIRIE VILLAGE: RETAIL SALES



CITY OF MISSION: TOTAL RETAIL SALES

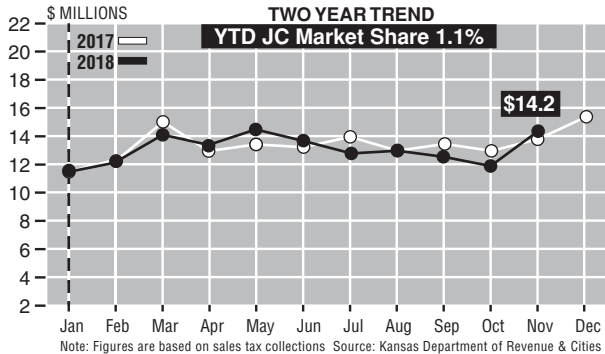
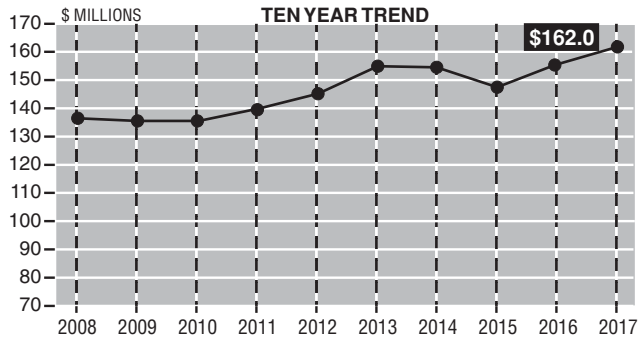


CITY OF GARDNER: RETAIL SALES



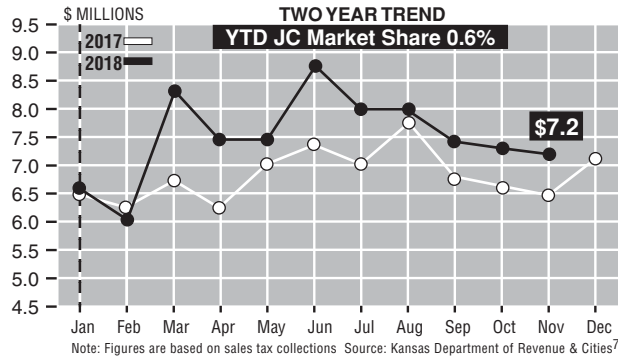
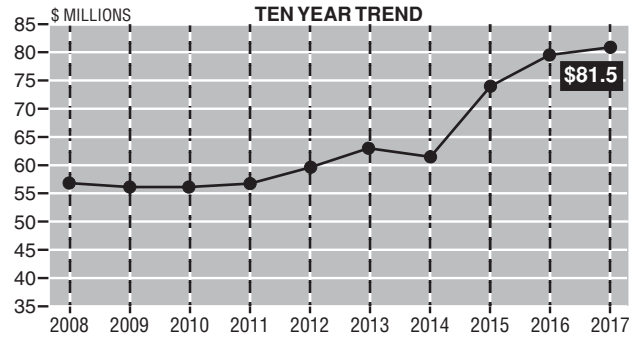
Current Month
This Yr:
\$24,432,000
Last Yr:
\$22,867,000
Change: **+6.8%**
Cumulative
to Date
This Yr:
\$253,147,000
Last Yr:
\$246,025,000
Change: **+2.9%**

CITY OF ROELAND PARK: RETAIL SALES



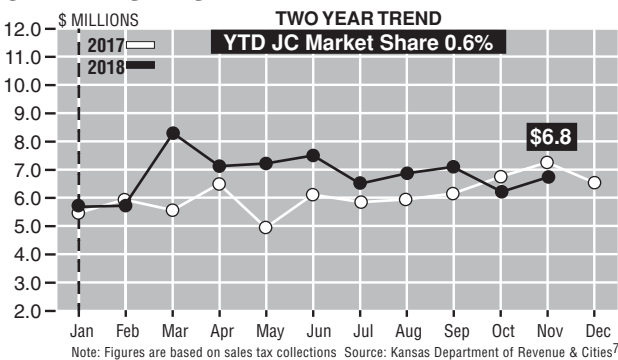
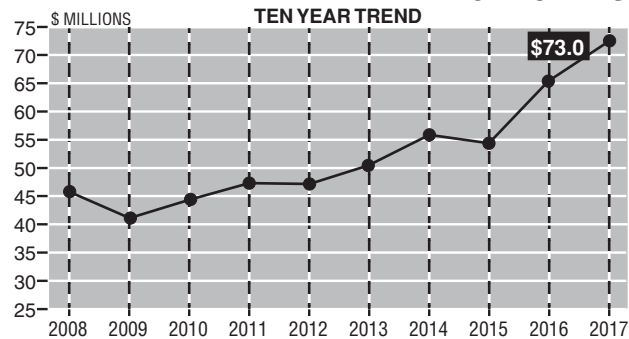
Current Month
This Yr:
\$14,215,000
Last Yr:
\$13,882,000
Change: **+2.4%**
Cumulative
to Date
This Yr:
\$143,954,000
Last Yr:
\$146,510,000
Change: **-1.7%**

CITY OF SPRING HILL: RETAIL SALES



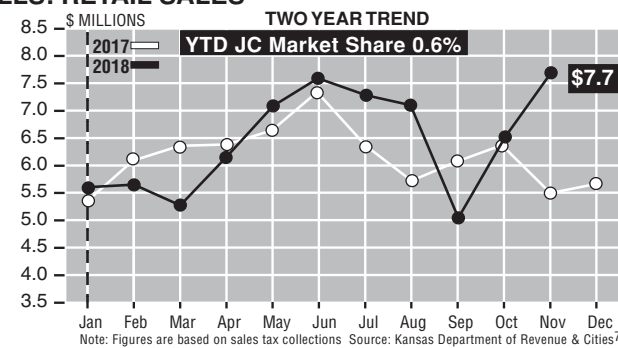
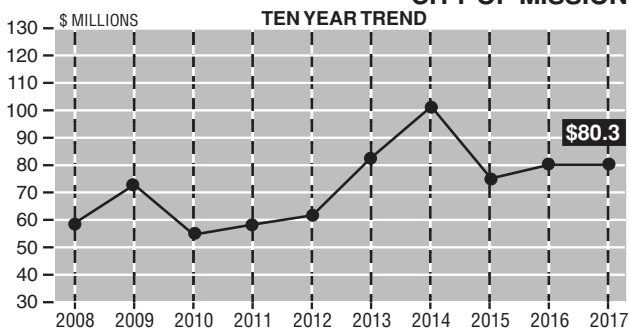
Current Month
This Yr:
\$7,215,000
Last Yr:
\$6,363,000
Change: **+13.4%**
Cumulative
to Date
This Yr:
\$82,475,000
Last Yr:
\$74,318,000
Change: **+11.0%**

CITY OF DE SOTO: RETAIL SALES



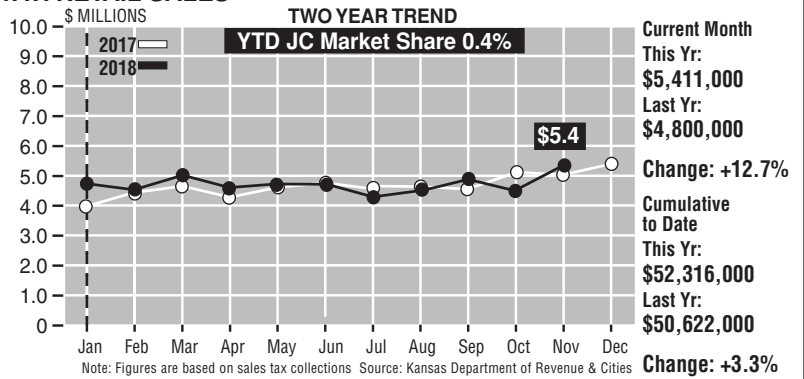
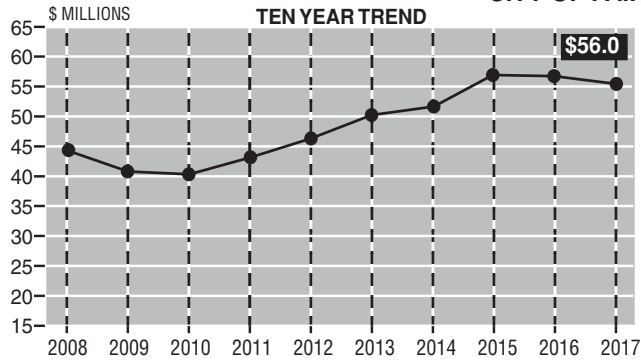
Current Month
This Yr:
\$6,828,000
Last Yr:
\$7,191,000
Change: **-5.0%**
Cumulative
to Date
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\$75,223,000
Last Yr:
\$66,427,000
Change: **+13.2%**

CITY OF MISSION HILLS: RETAIL SALES

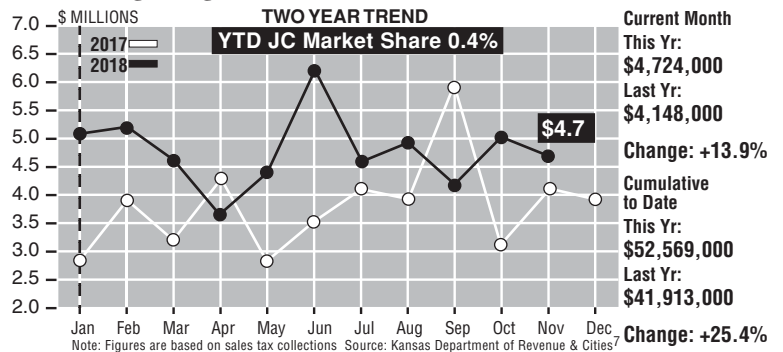
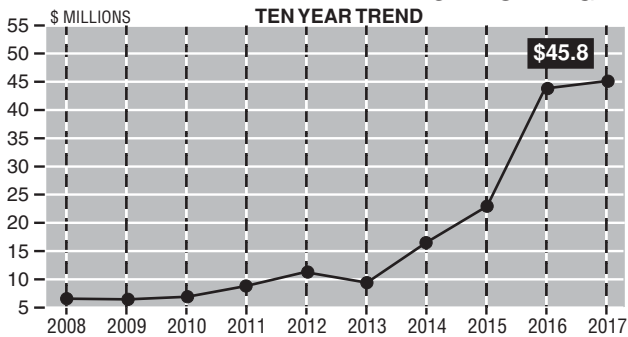


Current Month
This Yr:
\$7,706,000
Last Yr:
\$6,061,000
Change: **+27.1%**
Cumulative
to Date
This Yr:
\$74,100,000
Last Yr:
\$74,058,000
Change: **+0.1%**

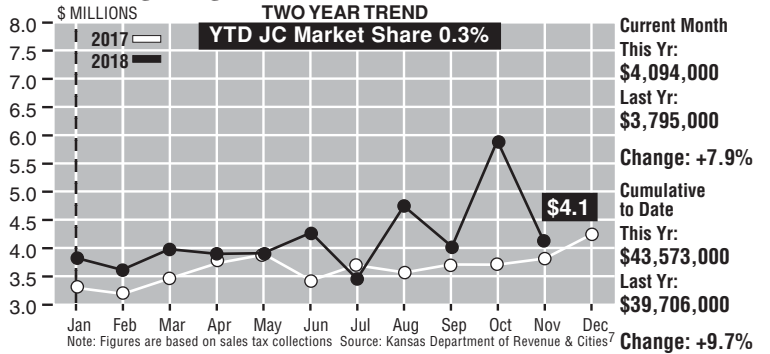
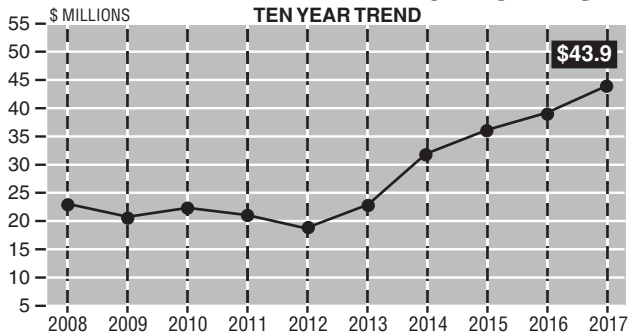
CITY OF FAIRWAY: RETAIL SALES



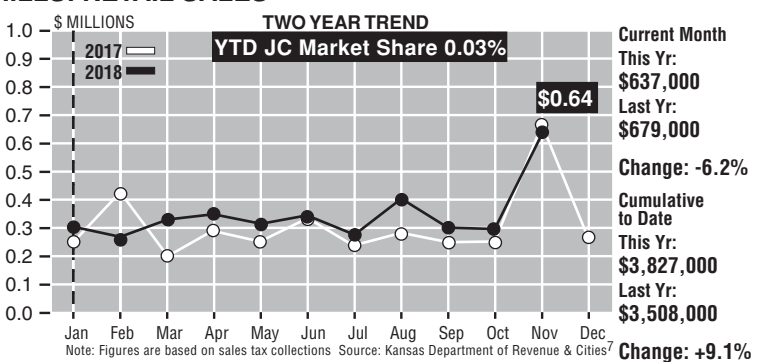
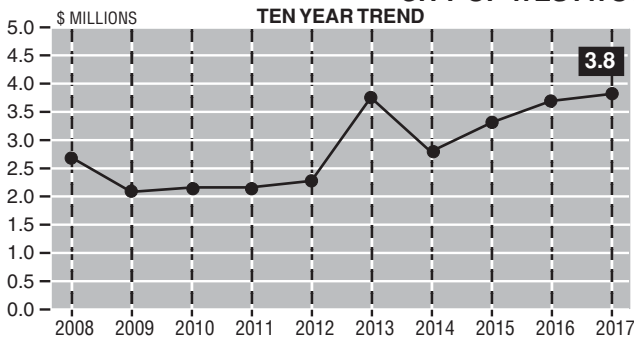
CITY OF EDGERTON: RETAIL SALES



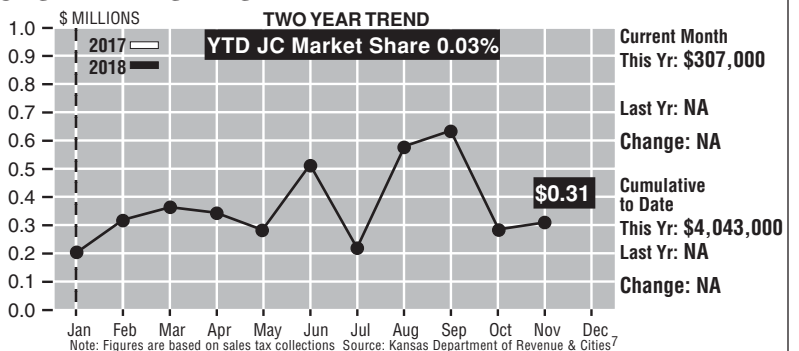
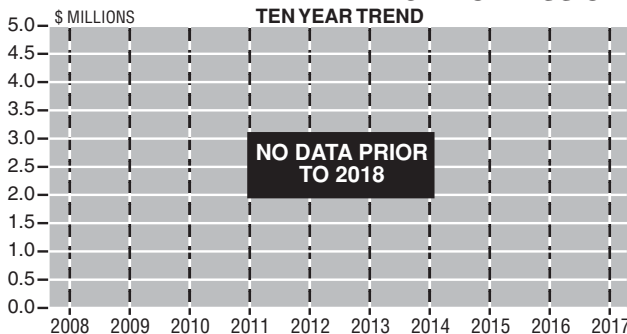
CITY OF WESTWOOD: RETAIL SALES



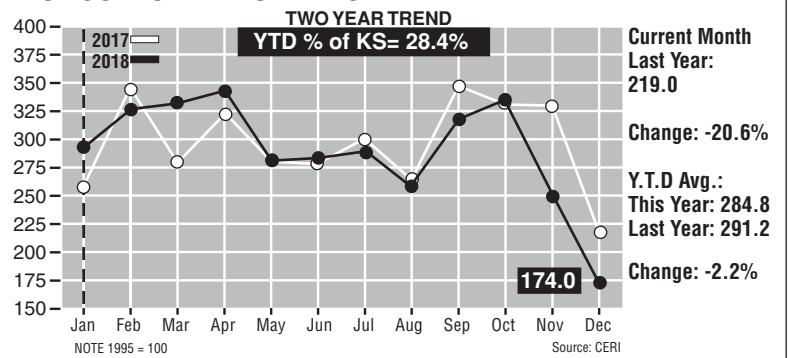
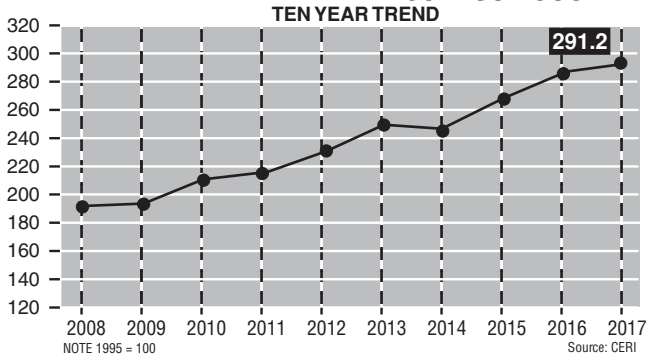
CITY OF WESTWOOD HILLS: RETAIL SALES



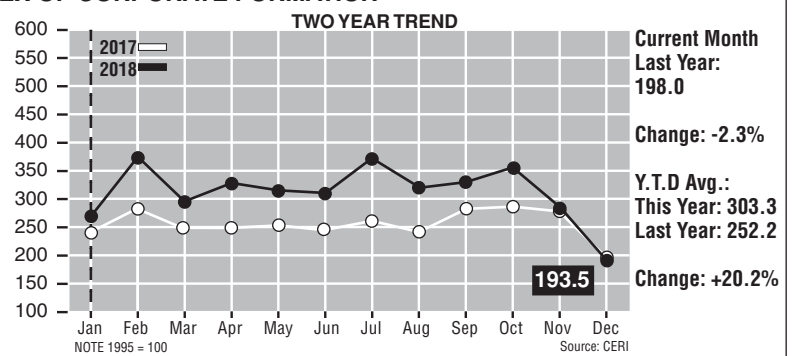
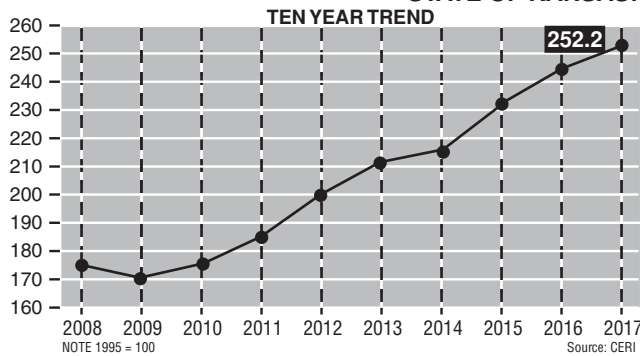
CITY OF MISSION WOODS: RETAIL SALES



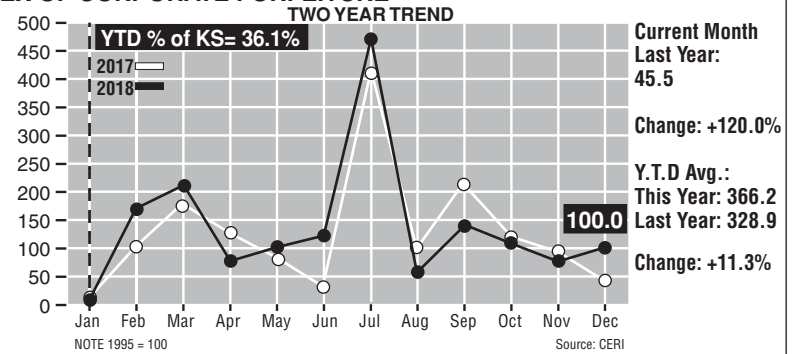
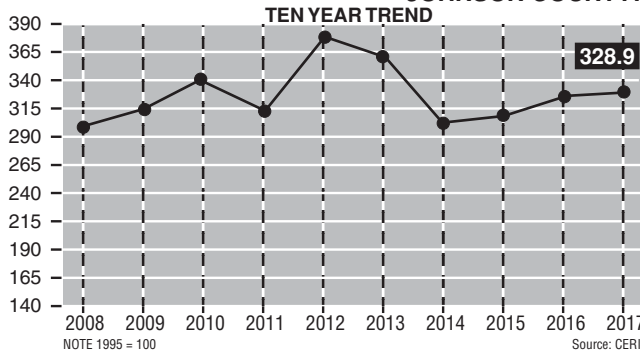
JOHNSON COUNTY: INDEX OF CORPORATE FORMATION



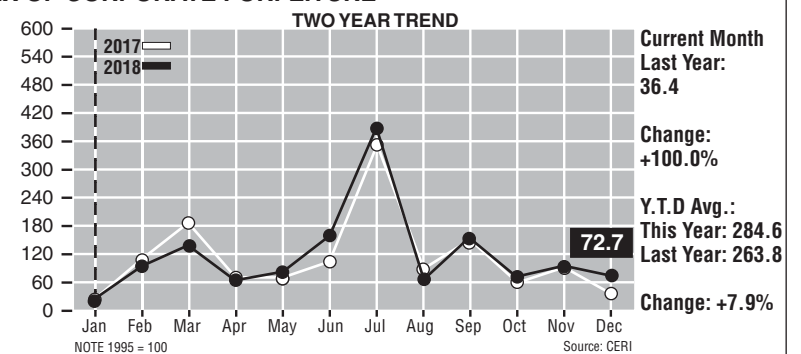
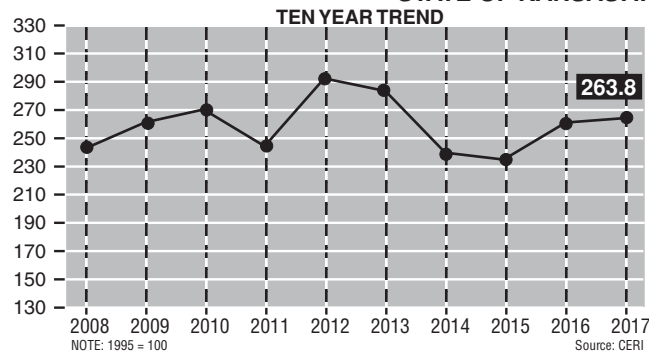
STATE OF KANSAS: INDEX OF CORPORATE FORMATION



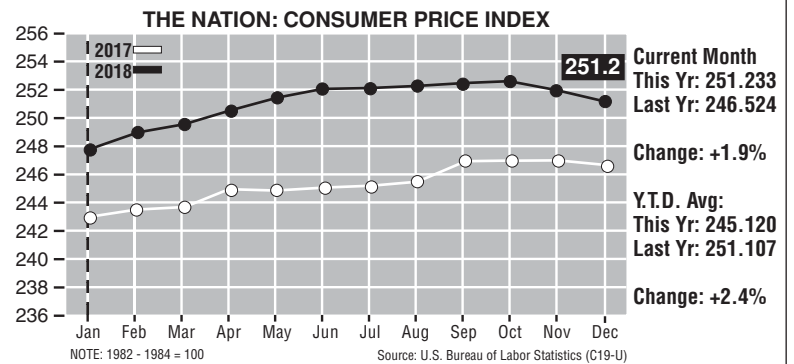
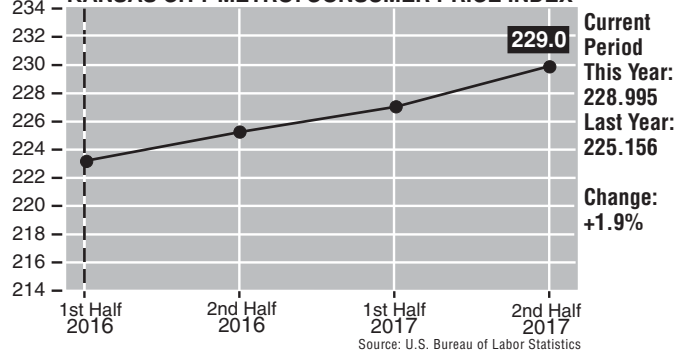
JOHNSON COUNTY: INDEX OF CORPORATE FORFEITURE



STATE OF KANSAS: INDEX OF CORPORATE FORFEITURE



KANSAS CITY METRO: CONSUMER PRICE INDEX



Item Number: DISCUSSION ITEMS- II.-3.
Committee 3/4/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 2/1/2019
Submitted By: Mayor Kelly
Committee/Department: Admin.
Title: **Direct Renewable Partnership with Evergy**
Item Type: Discussion

Recommendation:

Staff recommends investigating further the benefits of the City participating in Evergy's Renewal Direct subscription program.

Details:

Evergy, the city's electrical utility, has presented the city with opportunities to reduce its carbon footprint and increase its use of renewable energy sources. The attached presentation provides an overview of some of these options. The Renewable Direct (slide 13) program offers large energy consumers (all facilities owned by the City combined make the City eligible) flexible subscription options (1 to 100% energy offset as well as subscriptions terms from 5 to 20 years). The general analysis included on slide 14 reflects a potential savings between 3.55% and .89% depending upon the level of annual offset selected (100% to 25%). Evergy will provide a similar assessment specific to the energy consumption for all of the City's facilities if the City is interested in participating in the initiative. However, because participation in this program is being offered to all of the Kansas municipalities and large customers, and will be offered on a first-come, first-served basis, staff recommends moving forward with a study and draft participation agreement for the direct renewables program.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description

Type



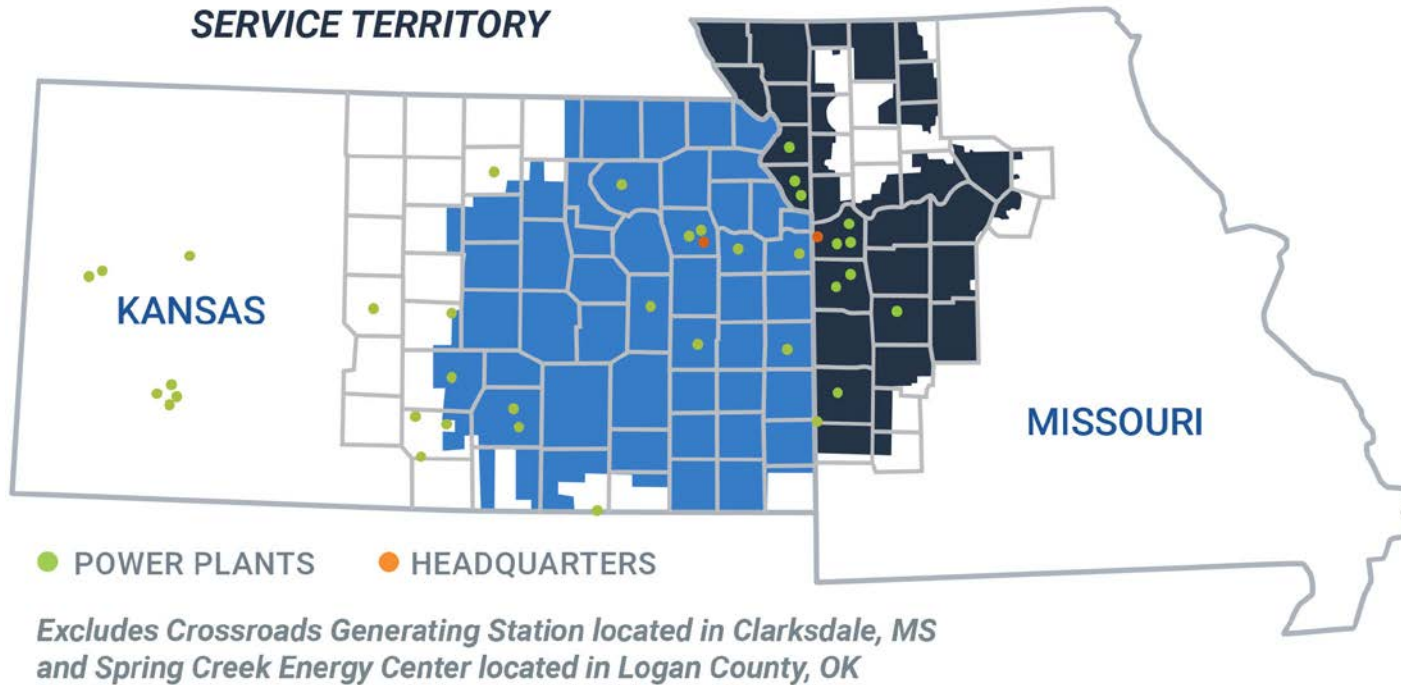
Renewable Products & Clean Charge Network Overview

Drew Robinson, Manager- Renewables
February 2nd, 2019





Evergy- Westar Energy and KCP&L



Combined Pro Forma Key Operating Metrics¹

Rate Base (\$billion)²	\$13.1
Electric Customers (million)	1.6
Owned Generation Capacity (MW)	13,083
Renewables (MW)³	3,116
Transmission Miles	10,000
Distribution Miles	52,000

1. Operating metrics combined Westar Energy and Great Plains Energy pro forma as of 12/31/17.
2. Estimated rate base based on ordered and settled rate cases.
3. Renewables include both owned and purchase power agreements as of 12/31/17. Additionally, we expect total renewables will be over 3,500MW by mid-year 2019.

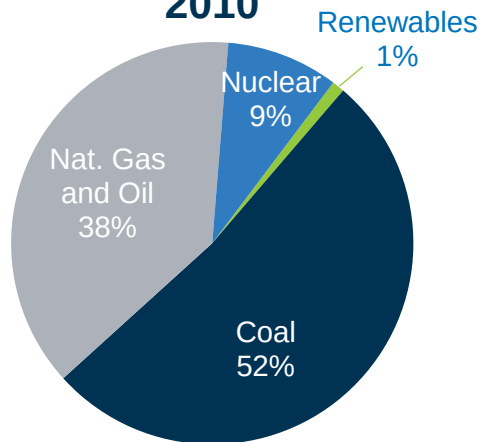


Sustainable Energy Portfolio

- By 2020, we expect carbon emission reductions of over 40%, from 2010 levels
- Wind portfolio will be over 3,800MW by year-end 2020
- Emission-free sources (renewable and nuclear) provide nearly half of retail customers' energy needs
- Strong platform to grow renewables and take advantage of abundant local natural resources

Generation Capacity by Fuel Type

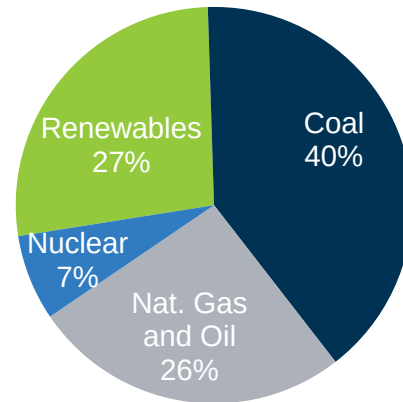
2010



Combined Westar and Great Plains



2020e



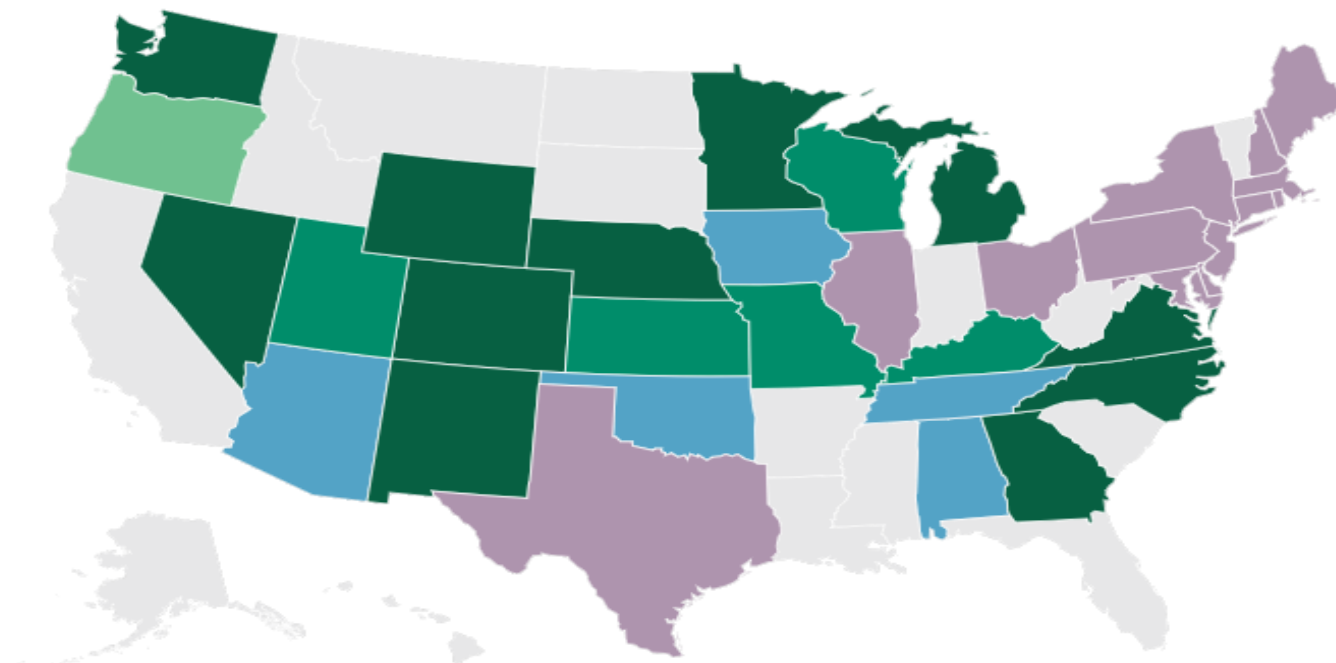
Evergy



The Opportunity

U.S. RENEWABLE ENERGY MAP: A GUIDE FOR CORPORATE BUYERS

Where customers can buy large-scale renewable energy through the grid



Utility Renewable Energy (RE) Deals



* Offerings differ by utility within each state. Ensure your facility is served by the utility referenced.

** See the [Technical Note](#) for the Map's analytical methodology.

What Customers Want

- Economic Products
- Long-term Price Certainty
- Reduced Risk
- Additionality
- Simplicity



Customer Generation Programs





Net Metering/Parallel Generation

- Compensate for energy exported to Utility
 - Net Metering offers 1:1 kWh exch.
 - Limited system sizing
 - PG offers credit per kWh
 - Flexible system sizing
- 75+ MW of customer-owned generation
- Rebates available in MO
 - \$0.50/W until June 30th, 2019;
\$0.25/W until Dec. 31, 2023
 - \$8 M limit for KCP&L-MO & GMO



Utility Generation Programs





Westar Wind & Westar Community Solar

Westar Wind

- Customers pay additional \$0.0025/ kWh to offset usage with wind gen.
- Choice of % offset
- Fee used to purchase wind eng./ RECs

Community Solar

- 5-20 Year Term
- Customer pays \$29.63 per kW of capacity
- Energy lowers billable energy on bill





KCP&L Solar Subscription Program

- Up to 5 MW of capacity ~25 acres of land
- All customers are eligible
- Offset up to 50% of energy
- Expected to be premium product
 - \$5-\$15/mo.
 - Potential for price decrease
- Local resource
- Expandable
- Current interest list is ~800 Customers





Westar Renewables Direct

- Customers with load of 500+ kW; only 200 MW available for subscription.
 - **Fully subscribed with 22 customers.**
- Offset 1-100% of energy
- 20-year subscription term
- Fixed Renewable Participation Charge: \$0.018/kWh.
 - Replaces RECA (historically ~\$0.022/kWh)
 - Energy used in excess of Subscription billed at normal RECA price
- Year-end over-generation is credited at 80% of RPC
- RECs are transferred/ retired on customer behalf.

Subscribers and Media

“Wichita joins governments, businesses buying into wind energy”- *Wichita Business Journal*

“K-State will save \$200,000 a year by tapping into this natural resource”- The Kansas City Star

“Washburn announces 20-year wind energy agreement with Westar; purchase will cover 80 percent of WU’s energy needs”- *Topeka Capital Journal*

“Sisters of Charity, Benedictine College to invest in wind energy”- *The Leaven*

Type	MW	%
Corporate	121	60.50%
Education	60	30.00%
Government	16	8.00%
Non-Profit	3	1.50%
Total	200	100.00%

MW	Number	%
0-5	15	68.30%
6-10	2	9.10%
11-15	1	4.50%
16-20	1	4.50%
over 21	3	13.60%
Total	22	100.00%

KCP&L Renewables Direct (Renewable Rider)

- Customers with load of 200+ kW; opportunity to aggregate.
- Offset 1-100% of energy
- 5, 10, 15, 20-year terms
- **KCP&L-Kansas**
 - Fixed Renewable Participation Charge: \$0.0XX/kWh
 - Replaces ECA (historically ~\$0.021/kWh)
- **KCP&L-Missouri,**
 - Customers agree to Subscription Charge: \$XX.XX/MWh
 - Resulting costs/credits reflected on bill via Renewable Adjustment
- Costs for programs will be based on chosen resource(s)
- RECs transferred customer/ retired on their behalf

Example for KCP&L-KS Customer

Annual Offset (%)	100%	50%	25%
Energy Use (kWh)	725,000.00	725,000.00	725,000.00
Subscribed Cap. (MW)	201.86	100.93	50.46
Avg Fuel Costs (\$)	\$ 15,536.75	\$ 7,768.38	\$ 3,884.19
Green Tariff Fuel (\$)	\$ 13,050.00	\$ 6,525.00	\$ 3,262.50
Actual Bill (\$)	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
Green Tariff Bill (\$)	\$ 67,513.25	\$ 68,756.63	\$ 69,378.31
Est. Savings (\$)	\$ 2,486.75	\$ 1,243.38	\$ 621.69
Est. Savings (%)	3.55%	1.78%	0.89%
All-In Energy Cost (\$/kWh)	\$ 0.0966	\$ 0.0966	\$ 0.0966
RD All-In Energy Cost (\$/kWh)	\$ 0.0931	\$ 0.0948	\$ 0.0957

Capacity Factor	41%
Est. RPC (\$/kWh)	\$ 0.0180
Current ECA (\$/kWh)	\$ 0.0214

Assumptions:

- Flat ECA
- No change in usage
- Subscriptions will be rounded to meet tariff requirements.

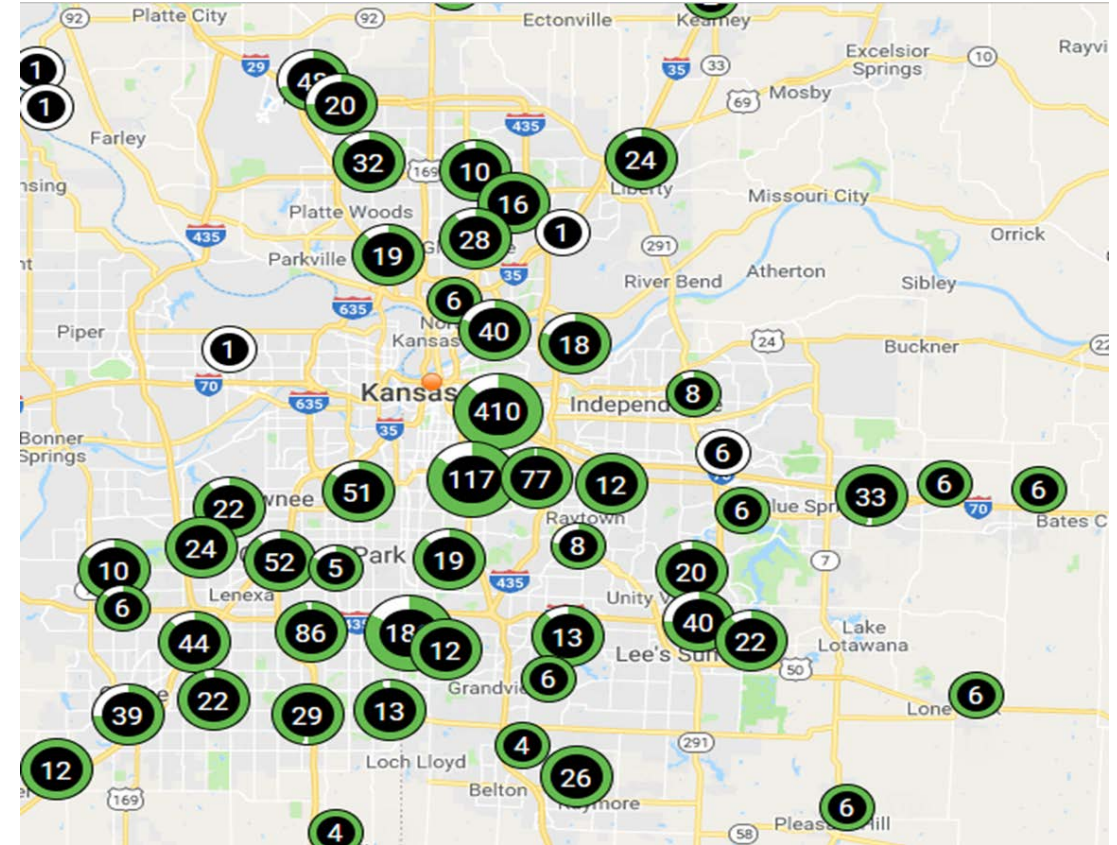
Clean Charge Network





KCP&L Clean Charge Network

- Launched in 2015
- 2,000+ L2 charger ports
 - 16 DC Fast Charger ports
- Site Host network
- Largest EV network in the US owned by energy provider
- Network expansion in progress of additional 70 ports in Kansas (Westar) and will include 10 DC Fast Chargers





Accelerating EV Driving

AUTOS:

How Kansas City became the EV mecca of the Midwest

Camille von Kaenel, E&E reporter

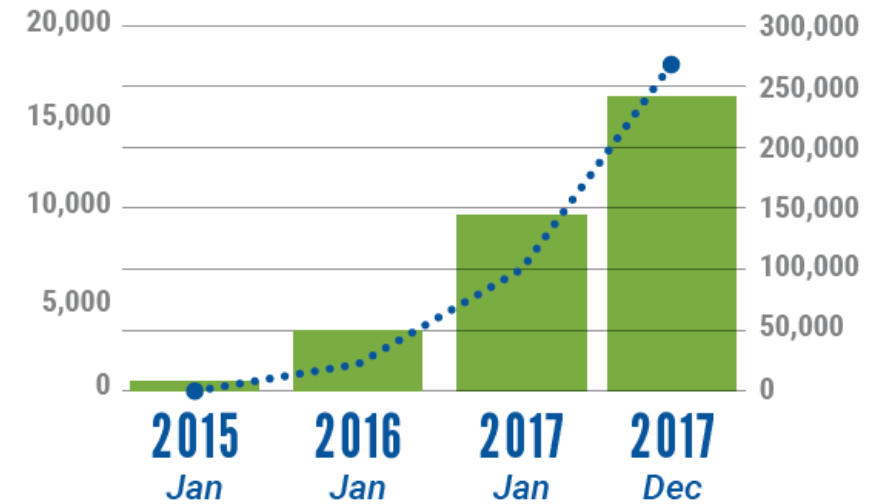
ClimateWire: Wednesday, August 3, 2016

ClimateWire



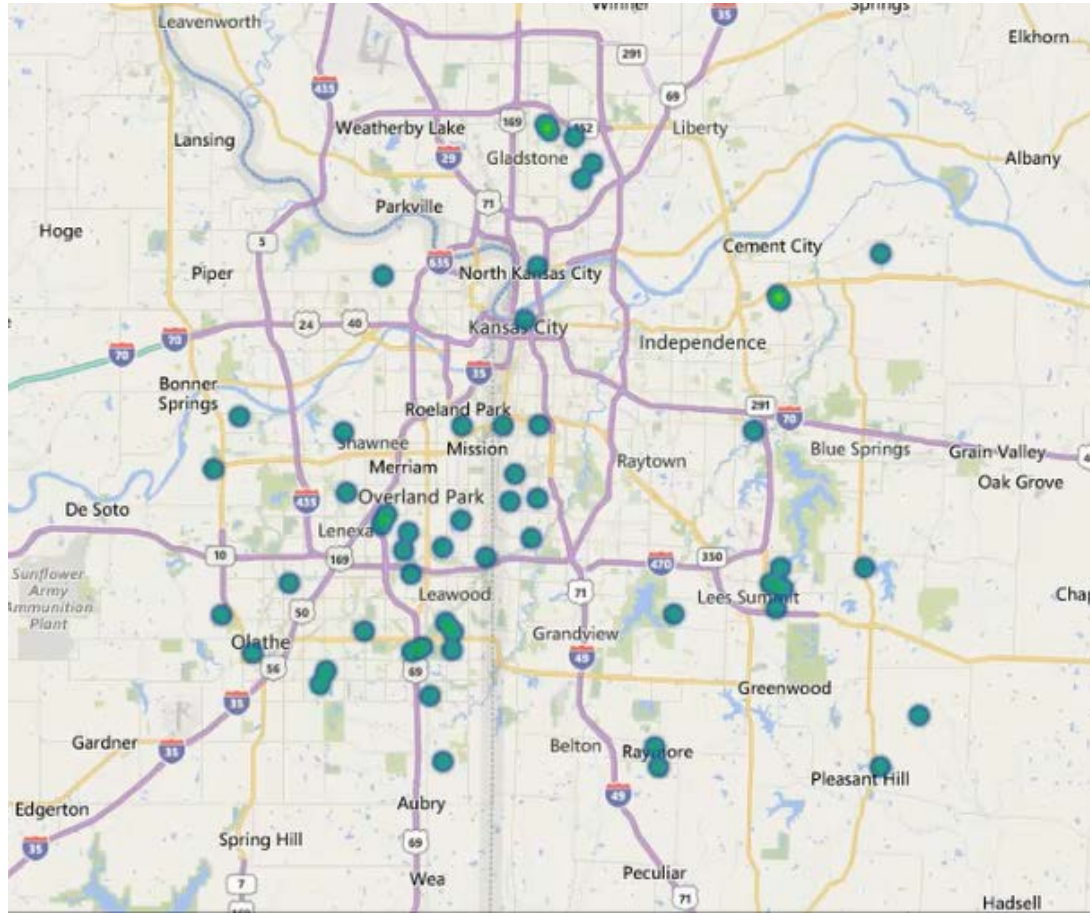
Kansas City, Mo., has been at the forefront of smart city technology, from a new electric st automatically dim. Photo by Camille von Kaenel.

Charging Sessions
3,041% ▲

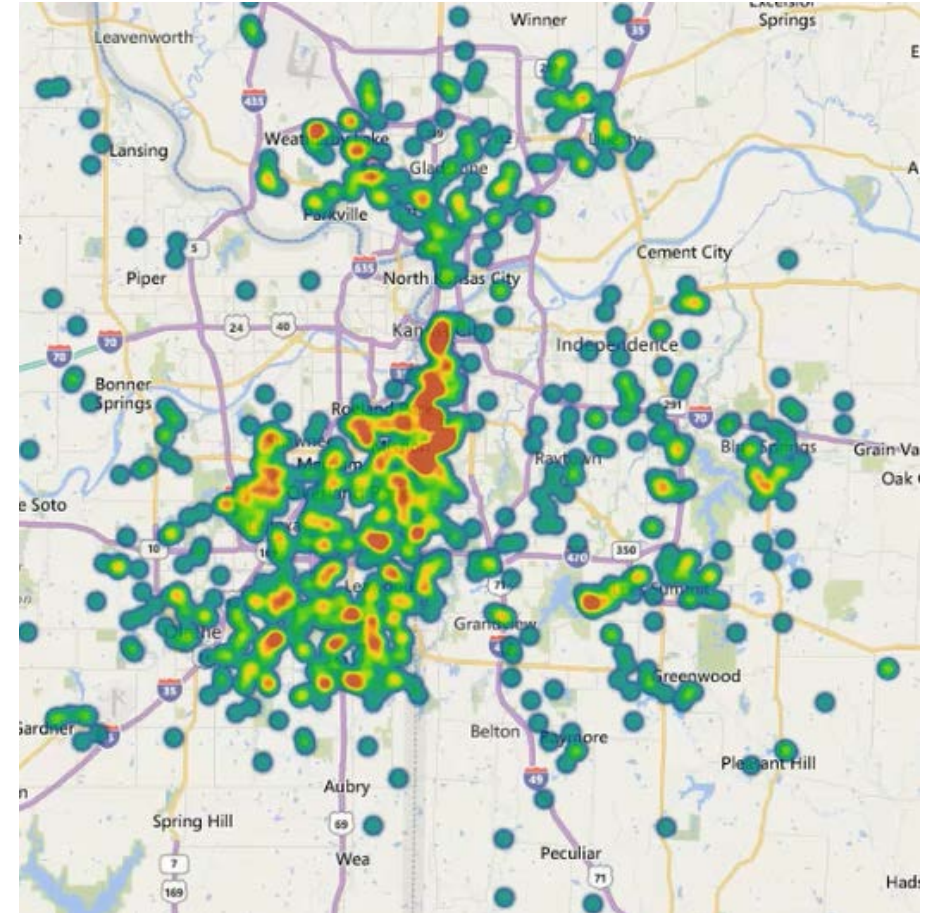


CCN Registered Drivers by Home Address

Jan 2015



April 2018



Item Number: DISCUSSION ITEMS- II-4.
Committee 3/4/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 2/27/2019
Submitted By: Wade Holtkamp
Committee/Department: Neighborhood Services
Title: **Discussion on Pet Variances**
Item Type: Discussion

Recommendation:

Staff recommends changing the animal variance permit renewal to the standard animal license fee, \$10 spayed or neutered, \$25 unaltered. We recommend the original animal variance fee of \$100 remain the same.

Details:

Current code states a household shall harbor no more than two dogs or cats of six months of age or older, without having obtained a special permit from the City. This will allow 1 additional animal. The fee, or renewal, shall be \$100.00 and require City inspection and proof of rabies vaccination. The fee for such special permit, or any renewal thereof, shall be \$100.00 and require a City home inspection to verify code compliance and health of animals. The City Clerk will notify neighbors within 100 feet of the property. If two or more complaints are received, the special permit request shall go before the City Council. If three or more complaints are received, the special permit shall be revoked.

Staff researched the animal limits included in the codes of surrounding cities. Results are noted below.

Area Animal Limits

City	Limit total dog/cat	Limit each kind	Special permit to add one additional dog/cat	Neighbor notice	Property inspection
Prairie Village	4	3	Not offered	No	No
Mission	4	3	Not offered	No	No
Overland Park	4	2	\$100, \$50 year renewal	No	No
Lenexa	4	2	\$100, \$20 year renewal	Yes	Yes
Shawnee	4	2	\$100, \$10 year renewal	Yes	Yes
Fairway	6	3	Not offered	No	No
Merriam	6	3	Not offered	No	No

Roeland Park	4	2	\$100,\$100 year renewal	Yes	Yes
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How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Additional Information

ATTACHMENTS:

Description	Type
☐ Schedule of Fees	Cover Memo
☐ Keeping Large Number of Animals Ordinance	Cover Memo

RESOLUTION # 661

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES
TO TAKE EFFECT July 16, 2018**

WHEREAS, the City Council has determined it is proper to review and update a schedule of fees;

WHEREAS, the City Council of the City of Roeland Park, Kansas, previously adopted fees by ordinance and now seeks to do so via resolution;

WHEREAS, these fee schedules for the Police Department and City Hall will remain in place until a new resolution is adopted by the City Council;

NOW THEREFORE be it resolved by the governing body of the City of Roeland Park, Kansas, that the following Schedule of Fees and Charges shall take effect on **July 16, 2018**.

City of Roeland Park, Kansas Schedule of Fees and Charges

BOUND REPORTS AND OTHER PUBLICATIONS

Budget	Available online Free	\$12.00
Annual Financial Report	Available online Free	\$25.00
Comprehensive Plan	Available online Free	\$15.00
Municipal Code (Hard Copy)	Available online Free	\$85.00
Municipal Code (CD)	Available online Free	\$5.00
Zoning and Subdivision Regulations	Available online Free	\$10.00
Zoning Maps	Available online Free	\$5.00

BUSINESS LICENSE (Chapter 5)

Adult Businesses		
Entertainment License		\$250.00
Manager's license		\$20.00
Entertainer's license		\$20.00
Server's licenses		\$20.00
Amusement Devices		
Operator License		\$100.00
Distributor License		\$200.00
Home Occupational License		\$40.00
Massage Establishments		\$150.00
Massage Therapist		\$50.00
		\$80.00
Non-Domicile License	½ Year Prorate	\$40.00
Payday Loans		\$1,000.00
Peddlers, Solicitors		\$20.00 per day per person
Businesses with permanently established house to house or wholesale business shall receive such license upon the payment of \$50.00 for any year.		
Rental License		
	Single/Duplex (Per Unit)	\$75.00
	Multi-Family (Per Square Foot of living space)	\$0.04

Retail/Office Space	
Square Footage	License Fee
0 — 499 sq.ft.	\$50.00
500 — 999 sq.ft.	\$65.00
1,000 — 1,999 sq.ft.	\$100.00
2,000 — 2,999 sq.ft.	\$125.00
3,000 — 3,999 sq.ft.	\$150.00
4,000 — 4,999 sq.ft.	\$180.00
5,000 — 5,999 sq.ft.	\$210.00
6,000 — 6,999 sq.ft.	\$230.00
7,000 — 7,999 sq.ft.	\$290.00
8,000 — 8,999 sq.ft.	\$360.00
9,000 — 9,999 sq.ft.	\$430.00
10,000 — 10,999 sq.ft.	\$500.00
11,000 — 12,999 sq.ft.	\$560.00
13,000 — 14,999 sq.ft.	\$620.00
15,000 — 17,999 sq.ft.	\$710.00
18,000 — 20,999 sq.ft.	\$780.00
21,000 — 24,999 sq.ft.	\$950.00
25,000 and over sq.ft. —	\$950.00 + \$30/1000 sq.ft.
Service Station	Retail/Office Space Schedule + Pump Fee \$10 per handle
Solid Waste/Trash Trucks	\$50.00 Per Truck

FRANCHISE FEES

Telecommunication franchise application (one-time fee)	\$2,000.00
Telecommunication franchise renewal (one-time fee)	\$1,000.00
Cable franchise application	\$2,000.00
Cable franchise renewal	\$1,000.00
Utility franchise application	\$2,000.00
Utility franchise renewal	\$1,000.00
Annual franchise fee (Wireless Infrastructure Provider)	5% Gross Receipts
Annual franchise fee (Wireless Services Provider)	\$25.00 per pole/antenna on an annual basis
Pole attachment fee	\$45.00 per pole/antenna per month
Inspection fees	\$25 per installation site
Unauthorized attachment penalty fee	3x annual conduit rental fee, per occurrence
Failure to timely transfer, abandon or remove facilities fee	1/5 annual conduit rental fee, per linear foot, first 30 days; The annual conduit rental fee per day, per linear foot, second 30 days and thereafter

LICENSE FEES

<i>Alcohol and Liquor</i>		
CMB Licenses	Consumption on premises (Includes State Stamp) Fee Set By State	\$200.00
CMB Licenses	Non Consumption on premises (Includes State Stamp) Fee Set By State	\$75.00
Liquor Store (Occupational Tax)	Fee Set By State Annual license fee	\$300.00
Liquor Store (Occupational Tax)	Fee Set By State Biennial license fee	\$600.00
Temporary Liquor or CMB	Fee Set By State Annual license fee	\$25.00
Change of location (CMB)	Fee Set By State Annual license fee	\$50.00
Fireworks - Application for Public Exhibition (7-408 refunded if denied)		\$100.00
Garage Sale Permit		\$5.00
<i>Pet Licenses (Chapter 2)</i>		
Chickens/Hens:		
New Applications		\$80.00
Renewal		\$20.00
Dogs/Cats:		
Spayed/Neutered - Annual Tag		\$10.00
Not Spayed/Neutered - Annual Tag		\$25.00
Late charge on Dog/Cat Tags		
30 days but less than 60 days, following the expiration of the registration period		\$5.00
60 days but less than 90 days following the expiration of the registration period		\$10.00
90 days or more following the expiration of the registration period		\$20.00
Replacement Tag		\$1.00
Special Pet Permit - Dogs/Cats (More than 2 of each) - Annual		\$100.00
Tennis Court Reservation Fee		
Resident \$7.00 per hour per court Non-Resident \$10.00 per hour per court		

OTHER FEES

<i>Administration</i>	
Copies (items readily available)	\$0.25/Per page
Copies (all other items)	\$0.25/page + staff cost
Copies to CD	\$5.00/CD
Research Fee	\$35.00 per hour
Second Reinspection of Rental Property	\$40.00 per inspection
<i>Court/Police</i>	
Copies:	
Accident Reports & Pictures	\$10.00
DUI Report & Video	\$30.00

Fax	\$5.00
Offense Reports & Pictures	\$10.00
	\$10.00
Video only (per disc)	\$25.00
Fingerprinting - Residents	\$5.00
Fingerprinting - Non-Residents	\$25.00
Clerk Research Fee	\$35.00 per hour
Returned Check Fee	\$40.00

PERMITS

After hours inspection fee	\$50.00 per hour; minimum 2 hours
House Moving	\$40.00
Portable Storage Unit/Dumpster	\$20.00; If purchased after delivery \$30 penalty

Building Permits - Remodeling/Tenant Finish	
Value of Work	
\$.00 - 1,000	\$20.00
\$ 1,000.01 - 1,200	\$45.00
\$ 1,200.01 - 1,300	\$48.00
\$ 1,300.01 - 1,400	\$51.00
\$ 1,400.01 - 1,500	\$54.00
\$ 1,500.01 - 1,600	\$57.00
\$ 1,600.01 - 1,700	\$60.00
\$ 1,700.01 - 1,800	\$63.00
\$ 1,800.01 - 1,900	\$66.00
\$ 1,900.01 - 2,000	\$69.00
\$ 2,000.01 - 10,000	\$ 69.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 10,000.01 - 15,000	\$245.00
\$ 15,000.01 - 20,000	\$290.00
\$ 20,000.01 - 25,000	\$325.00
\$ 25,000.01 - 50,000	\$ 325.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$ 50,000.01 - 100,000	\$ 450.00 for the first \$50,000 plus \$4.50 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)
\$100,000.01 and higher	\$ 675.00 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof (with the cost rounded up to an even dollar amount)

Building Permits - Single/Duplex Family Dwellings - Flat Fee Permits + Addendums and Plan Review*Building Permit New Construction Residential \$.20/Square Foot*

Residential Permitting Flat Fee Addendum

Electrical – up to 3 dwelling units flat fee	\$150 per service; 4 dwelling units and above - \$50/unit
Plumbing – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit
HVAC – up to 3 dwelling units flat fee	\$100 per service; 4 dwelling units and above \$50/unit

Building Permits – Commercial Construction - Flat Fee Permits + Addendums and Plan Review*Building Permit New Construction Commercial \$.35/Square Foot*

Commercial Permitting Flat Fee Addendum

Electrical	\$150 plus \$3.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups A, B, E, I, M, R	\$150 plus \$4.50 per 100 sf of total floor area
Mechanical (includes plumbing) – Use Groups F, R, H, S, U	\$150 plus \$200 per unit (NO DUCT WORK)
Mechanical – <i>if adding duct work to existing shell</i>	\$150 plus \$2.50 per sf of duct work

Plan Review		
	Residential	\$100 for each \$10,000 increment, plus \$5 for each additional \$1,000 or fraction thereof <i>OR</i> the cost to the City for Third Party review, whichever is greater and as required.
	Commercial	65% of total building permit fee <i>OR</i> the cost to the City for Third Party review, whichever is greater; \$50 minimum
Fees for Stand Alone Items:		
	Driveway	\$100.00
	Electrical (upgrades)	\$50.00
	Fence	\$40.00
	Foundation Repair	\$125.00
	Full HVAC Replacement (includes AC and Furnace)	\$125.00
	Furnace and AC (separate)	\$65.00
	Furnace and AC (separate) in a multi unit dwelling	\$45.00
	Water Heater	\$20.00
	Water Heater in a multi unit dwelling	\$15.00
	Roof Replacement	\$130.00
	Waterline	\$75.00
Demolition Permit		
	Value of Work	

\$.00 – 200	\$20.00
\$ 200.01 -1,500	\$40.00
\$ 1,500.01 - 7,000	\$100.00
Demolition Permit (cont)	
\$ 7,000.01 - 50,000	\$ 100.00 for the first \$7,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Over 50,000	\$ 7,000 plus \$2.50 for each additional \$1,000 \$350 for the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof.
Plan Review	
Residential 10% of total building permit fee; \$25.00 Minimum	
Commercial 65% of total building permit fee; \$50.00 Minimum	
Re-inspection Fee Building Permit	\$40.00 each
Sign Permits *	
For new, rebuilt or altered signs	\$100.00 for the first 100 square feet and \$10.00 for each 100 square feet or portion thereof in excess of 100 square feet.
Renovation of an existing sign	\$50.00.
On all Building Permits - Fees doubled if permit not purchased before work commences	
BUILDING PERMIT FEE REFUNDS.	
(a) The full amount of any fee paid hereunder that was erroneously paid or collected.	
(b) Not more than seventy-five (75%) percent of the permit fee when no work has been done under a permit issued in accordance with this code.	
The Code Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than sixty (60) days after the date of the fee payment.	

SPECIAL EVENTS PERMITS

Type 1 - Fund raising or non-commercial events held outside an enclosed permanent structure for non-profit religious, educational or community service organizations that periodically and routinely operate in the city; including any on-site signs and structures in conjunction with the event	No Cost
Type 2 - Seasonal Sales, including Christmas tree sales, garden centers, farmers' markets (1 Per year)	\$50.00
Type 3 - Promotional activities or devices intended to attract attention to a specific place, business, organization, event or district such as banners as defined in Section 16-903(e) hereof, and attention-attracting devices as defined in Section 16-903(c) hereof (Up to 10 per year)	\$50.00
Type 4 - Significant commercial activities intended to sell, lease, rent or promote specific merchandise, services or product lines, such as tent sales, trade shows, or product demonstrations; (Up to 10 per year)	\$50.00
Type 5 - Significant public events intended primarily for entertainment or amusement, such as carnivals, concerts or festivals. (up to 10 per year)	\$75.00

STREETS & SIDEWALKS

Curb Cut Permit	\$85.00
Excavation	
Streets without non-woven fabric	\$85.00 + See 13-203
Streets containing non-woven fabric	See 13-204
Parade Permits	\$150.00
Right-of-Way Permit	\$85.00

WEED/NUISANCES

Mowing	1st Offense	\$125.00 Minimum
	2nd Offense	\$150.00 Minimum
	3rd Offense or more	\$175.00 Minimum
Additional Clean Up		Actual Costs

ZONING

Board of Zoning Appeals	
Appeal	\$50.00
Residentially Zoned April and August Meetings	No Cost
Variance	\$100.00

Rezoning to Single Family Resident District, Duplex Resident District or Multiple Resident

A District

0 to 5 acres	\$200.00
5+ to 10 acres	\$250.00
10+ to 20 acres	\$300.00
20+ acres	\$350.00

B Rezoning to Office Building District or Retail Business District

0 to 5 acres	\$350.00
5+ to 15 acres	\$400.00
15+ to 25 acres	\$450.00
25+ acres	\$500.00

Rezoing to District CP-0 (included preliminary development

C plan review)

0 to 5 acres	\$450.00
5+ to 15 acres	\$500.00
15+ to 25 acres	\$550.00
25+ acres	\$600.00

Rezoing to District CP-1 or CP-2 (included preliminary

D development plan review)

0 to 5 acres	\$500.00
5+ to 15 acres	\$550.00
15+ to 25 acres	\$600.00
25+ acres	\$650.00

Rezoing to District P-1 (included preliminary development plan

E review)

0 to 5 acres	\$500.00
5+ to 20 acres	\$550.00
20+ acres	\$600.00

F Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)

0 to 10 acres	\$400.00
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10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

G Mixed zone change application for conventional districts (applications for any combination of districts listed in subsections A or B above)

0 to 10 acres	\$400.00
10+ to 20 acres	\$450.00
20+ to 40 acres	\$500.00
40+ acres	\$550.00

H Special Use Permits

0 to 5 acres	\$250.00
5+ to 10 acres	\$350.00
10+ acres	\$500.00
Site Plans (Non residential development in residential district	\$150.00
Preliminary Revised Preliminary Development Plan	\$400.00
Final Development Plan or Revised Final Development Plan	\$ 650.00
Landscaping Plan	\$125.00
Preliminary Plat	
0-5 lots	\$100.00 plus \$8.00 per lot
6-10 lots	\$100.00 plus \$7.00 per lot
11-20 lots	\$100.00 plus \$6.50 per lot
21 or more lots	\$110.00 plus \$6.00 per lot
Final Plat	
0-5 lots	\$150.00 plus \$8.00 per lot
6-10 lots	\$150.00 plus \$7.00 per lot
11-20 lots	\$150.00 plus \$6.50 per lot
21 or more lots	\$160.00 plus \$6.00 per lot
Lot Split	\$150.00
Nonconforming Situation Permits	\$75.00
Vested rights permits	\$100.00
Zoning - In addition to the above application fees, applicants shall be responsible for the cost of all legal publications, ie Public Notices of Hearings, Publication of ordinances, etc.	

The Resolution is hereby introduced and adopted by the City Council at the regular meeting held on **July 16, 2018**. This Resolution shall become effective upon being adopted by the City Council with the fees to take effect July 16, **2018**.

Mike Kelly, Mayor

ATTEST:

Kelley Bohon, City Clerk

SEAL:

ORDINANCE NO. 924

AN ORDINANCE RELATING TO ANIMAL CONTROL AND REGULATION; AMENDING AND REPEALING EXISTING SECTION 2-119 OF THE CODE OF THE CITY OF ROELAND PARK, KANSAS.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK,
KANSAS:**

SECTION 1. Existing Section 2-119 of the Code of the City of Roeland Park, Kansas is hereby amended to read as follows:

2-119. KEEPING LARGE NUMBERS OF ANIMALS; SPECIAL PERMIT.

- (a) No person or household shall own or harbor more than two dogs of six months of age or older or more than one litter of puppies, or more than two cats of more than six months of age or more than one litter of kittens, or engage in the commercial business of breeding, buying, selling, trading, training or boarding cats or dogs, or both cats and dogs, without first having obtained a special permit from the City. A special permit for a third dog or a third cat may be approved administratively by the City Clerk. The fee for such special permit, or any renewal thereof, shall be \$100.00. No special permit shall be issued until an inspection certificate has been issued by the Animal Control Officer certifying approval of the premises and compliance with the applicable laws of the City. Thirty (30) days after notifying neighbors, if the City Clerk has received not more than one protest concerning the keeping of the animals for which the special permit is being applied for, the City Clerk shall issue a special permit. If two or more complaints are received, the special permit request shall go before the City Council. If three or more complaints are received, the special shall be denied. The City shall not allow more than three dogs or three cats per residence. Those persons who have received City Council approval to keep more than two dogs or more than two cats prior to December 31, 2003 shall be exempt from the requirement to pay such special permit fee, or any renewal thereof; provided, however, that this exemption shall no longer apply if a special permit is not renewed, suspended or revoked as hereinafter provided. Those persons who have received City Council approval to keep more than three dogs or more than three cats prior to December 22, 2015 shall be exempt from the limitation to have a maximum of three dogs or three cats. This shall only apply to the specific animals for which the special permit was issued. Those persons who received City Council approval prior to December 31, 2003 are exempt from application of specific animals for which the special permit was issued. The exemption shall no longer apply if the special permit is not renewed, is suspended or is revoked.

- (b) Special permits must be renewed annually. No special permit shall be issued until an inspection certificate has been issued by the Animal Control Officer certifying approval of the premises and compliance with the applicable laws of the City. After notifying neighbors, if the City Clerk has not received any protest concerning the keeping of the animals for which the special permit was issued, the City Clerk may issue a renewal of an existing special permit at the same location. If the Animal Control Officer finds that the holder of any special permit is maintaining the facility in a manner detrimental to the health, safety or peace of mind of any person residing in the immediate vicinity, he or she shall report such fact to the City Clerk, and the special permit shall not be renewed except after a public hearing before the City Council.
- (c) The Animal Control Officer or any law enforcement officer shall have the right to inspect any premises licensed under this section at any reasonable time. The application for a special permit shall be deemed to constitute consent to such entry and inspection. Should the applicant or any person having control of the property refuse access to the property for an inspection, the Animal Control Officer or law enforcement officer may seek an administrative search warrant.
- (d) The City Council may refuse to renew, may suspend or may revoke a special permit if, following a public hearing, it finds any of the following:
 - (1) The premises are being maintained in violation of any applicable law of the State of Kansas, or of the City.
 - (2) The premises are being maintained so as to be a public nuisance.
 - (3) The premises are being maintained so as to be detrimental to the health, safety or peace of mind of persons residing in the immediate vicinity.
- (e) This section shall not apply to and will not be construed to require a special permit for a licensed veterinarian to operate an animal hospital.
- (f) Bona fide service animals shall not be counted in the animals limit per household.

SECTION 2. Existing Section 2-119 of the Code of the City of Roeland Park, Kansas is hereby repealed.

SECTION 3. This ordinance shall take effect upon its publication in the official City newspaper.

PASSED by the City Council this 21st day of December, 2015. APPROVED by the Mayor.

/S/_____
Joel Marquardt, Mayor

ATTEST:

/S/_____
Kelley Bohon, City Clerk

APPROVED AS TO FORM

/S/_____
Neil R. Shortlidge, City Attorney

Item Number: **DISCUSSION ITEMS- II.-5.**
Committee **3/4/2019**
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 3/1/2019
Submitted By: Mayor Kelly
Committee/Department: Admin.
Title: **Events Committee**
Item Type: Discussion

Recommendation:

Due to the lack of participation and retention in volunteers of the events committee, the Governing Body should discuss adjusting the committee's mission. Previously Events Committee volunteers indicate they have felt overworked and 'burnt out' due to the slate of events they put on each year. This has led to low numbers and a lack of retention and continuity in volunteers on the committee. Thus, a suggested revision to the committee's scope is as follows:

Community Engagement Committee:

Goals:

- To be the outreach to citizens, by citizens. Fostering broad and inclusive participation of our residents in city affairs.
- Being the liaisons between the business community, the residents, and the city government/staff.

Some of the activities that can be done by the committee include, but are not limited to:

- Welcome baskets for new residents.
- Small pop-up events.
- Tabling at the businesses' events.
- Small park parties.
- Pool support.
- Supporting other events in partnership with JCPRD or other citizen committees.
- Partnerships with the community center events such as the Easter Egg hunt.
- Help with the grassroots PIO marketing.

- Support local block parties.
- Supporting local charity endeavors, i.e. Cure SMA run - city team.

In the future, once the committee is re-established and vibrant, the committee could host one large community event (like a Roe Fest) but would not be required to do so on an annual basis.

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Community Events Committee	Cover Memo

ARTICLE 10. - COMMUNITY EVENTS COMMITTEE

Sec. 1-1001. - Purpose.

The purpose of the Community Festival Committee is to make recommendations to the City Council concerning the annual community festival and such other community events as may from time to time be sponsored, endorsed and/or planned by the City.

(Ord. No. 711, § 1; Code 2013)

Sec. 1-1002. - Creation and Establishment.

There is hereby created and established a Community Events Committee for the City which shall consist of two members of the City Council and up to eight additional individuals, of which at least six shall be residents of the City. All of the individuals shall be nominated by the Mayor and approved by the City Council. The terms of all members shall be for one year beginning January 1st of each year. In the event a vacancy should occur during the term of any member, his or her successor shall be appointed in the same manner for the unexpired portion of the term. There shall be no limitation on the number of times an individual may be re-appointed. Any member of the Committee may be removed at any time by a majority vote of the City Council. Neither the Committee nor any individual member shall have any authority to financially obligate, commit or contract on behalf of the City.

(Ord. No. 710, § 2; Code 2013)

Sec. 1-1003. - Compensation.

Members of the Community Events Committee shall serve without compensation. ;hn0; (Ord. No. 710, § 3; Code 2013)

Sec. 1-1004. - Duties and Responsibilities.

It shall be the responsibility of the Community Events Committee to plan, organize and carry out community events as may from time to time be sponsored by the City and the coordination and scheduling of events planned by other committees.

(Ord. No. 710, § 4; Code 2013)

Sec. 1-1005. - Advisors.

The City Council may designate or employ, with or without compensation, such advisors to the Community Events Committee as the City Council shall hereafter determine to be necessary and advisable to accomplish the purposes of this article.

(Ord. No. 710, § 5; Code 2013)

Sec. 1-1006. - Meetings, Rules and Regulations.

The Community Events Committee shall meet at such times and places as it shall agree upon or upon call by the City Council. The Committee shall elect a chair and vice chair at its first meeting of each calendar year. Any bylaws or other rules and regulations relating to its meetings and proceedings must be approved by the City Council. The committee shall keep minutes of its meetings and provide a copy

thereof to the City Clerk. A majority of the members appointed to the Community Events Committee shall constitute a quorum for the transaction of the business of the Committee.

(Ord. No. 710, § 6; Code 2013).

Sec. 1-1007. - Code of Ethics.

The Code of Ethics for Elective and Appointive Offices, as adopted pursuant to Charter Ordinance No. 12, and any amendments thereto, shall apply to the appointed members of the Community Events Committee.

(Ord. No. 710, § 7; Code 2013)

Item Number: DISCUSSION ITEMS- II.-6.
Committee 3/4/2019
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 2/26/2019
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **2019 Mowing Agreement**
Item Type: Agreement

Recommendation:

Staff recommending to council to award the 2019 Building, Park, & Traffic Lawn Mowing Agreement with Jake's Lawn & Landscape.

Details:

In 2016, PW staff put out an RFP for contracted mowing services. Staff reviewed bids and made a recommendation to award the mowing to Next to Nature. In 2017 and 2018, staff recommended to extend the mowing agreement for these years.

In 2019, staff put out an RFP for mowing services. In total we received 3 bids from companies. The breakdown of cost for each company to complete a mowing of all locations is as follows:

<u>Jake's Lawn & Landscape</u>	<u>Next to Nature</u>	<u>Supreme Green Land</u>
\$1,312 per mowing	\$1,690 per mowing	\$2,225 per mowing
\$2,600 per application	\$3,730 per application	\$3.450 per application

PW has budgeted for contracted mowing services for the past 3 years. All of the 3 years, the contractor was able to complete the mowing season within budget or just slightly under.

The previous mowing contractor averaged 22 mowing per season in the past 3 years. Staff assumes the same amount of mowing's for 2019. The 2019 mowing schedule is April 1, 2019 thru October 28st, 2019. That is roughly 30 mowing's

Cost per mowing - $\$1,312 \times 30$ mowing per season = \$39,360 assuming all 30 mowing's are needed. As it states in the agreement, the PW Director can decide to suspend a mowing or not depending on weather conditions. Grass not growing due to drought, excess rainfall, etc. This will

allow flexibility in the mowing schedule to keep within our budgeted amount for 2019 of \$33,000.

We also asked for prices to provide weed control and fertilizer applications. Those prices are reflected above for consideration. There has not been a budget established for this service, staff requested pricing so that a firm number would be available should Council wish to implement this program. We do have \$24,000 in Grounds Maintenance budgeted for 2019, this account is used to cover lawn, ground cover and plantings for all of our facilities. A minimum of a spring pre emergent treatment, a summer fertilization and a fall winterization treatment has been recommended by the providers. The total cost for 3 treatments using Jake's Lawn & Landscape would be \$7,800.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Additional Information

The city hired a contractor to regrade the old the rocks site to plan for future development. This area was not mowed while construction was be done. Now that it is graded and seeded mowing is anticipated to begin in 2019 as part of this contract.

For the past 3 mowing seasons, staff had budgeted \$33,000 for each season of mowing. Staff did not include the rocks area for mowing during that time. For 2019, this area will be subject to mowing which does contribute to higher mowing costs. For 2019, the cost of \$165 per mowing of the rock site is now incorporated into the Public Works Site as the acreage increased from 1.5 to 5.5 acres . Assuming 30 mowing are needed for this site this season, the cost would be \$4,950. This addition was not reflected in the 2019 mowing budget.

The overall cost for the potential 30 mowing's= \$39,760. If the rock site was not mowed, the overall total cost for mowing's for 2019 would be on par from 2018 mowing costs.

ATTACHMENTS:

Description	Type
❏ 2019 Mowing Agreement	Cover Memo
❏ 2019 Mowing Maps	Cover Memo
❏ 2019 Bid Results	Cover Memo

**Project Manual
For Building, Park, & Traffic Island Lawn Mowing**

2019



**Department of Public Works
City of Roeland Park, Kansas
4600 W. 51st Street
Roeland Park, Kansas 66205
(913) 722-2600**

TABLE OF CONTENTS

Notice to Bidders.....3

Instructions to Bidders.....4-9

General Conditions.....10-13

Proposal.....14-17

Insurance Certification.....18

Performance Bond.....19-20

Contract Agreement.....21-23

Traffic Median Site Mowing Form.....24

BUILDING, PARK, &TRAFFIC ISLAND LAWN MOWING
NOTICE TO BIDDERS

Sealed bids shall be received by the City of Roeland Park, Kansas, at the office of the City Clerk until 10:00 A.M., Central Legal Time on Friday, February 22nd, 2019 for the maintenance mowing, complete, of the Building, Park, & Traffic Island Lawn Mowing And Lawn Application Program, said work to include: Mowing, Trimming, Edging Litter Removal and Lawn Application.

All bids shall be submitted in sealed envelopes addressed to the City of Roeland Park, Kansas, and shall be clearly marked "BUILDING, PARK, & TRAFFIC ISLAND LAWN MOWING, AND LAWN APPLICATION PROGRAM". At the above stated time and place, all bids shall be publicly opened and read aloud. Bids received after the designated closing time will be returned unopened.

Copies of the Contract Documents are on file at: the City Clerks Office, 4600 W. 51st Street, Roeland Park, Kansas 66205.

Each bidder shall file with their bid proposal a cashier's check, certified check, or bid proposal bond, drawn on an acceptable bank in an amount of five percent (5%) of the total amount of the bid.

Nonresident corporations that are not already registered with the Kansas Secretary of State, and all nonresident individuals and partnerships are required by law to register with the Director of Revenue, State Office Building, Topeka, Kansas, and to pay a fee of Ten Dollars (\$10.00) for each and every contract, as a precedent to commencing work on the contract. For contracts in excess of Ten Thousand Dollars (\$10,000.00) the foreign contractor shall file with the Director of Revenue an acceptable bond in amount of ten percent (10%) of the contract.

No bid may be withdrawn within a period of thirty (30) calendar days from and after the date fixed for opening bids.

The Owner reserves the right to reject any or all bids, and to waive any informalities or irregularities therein.

In accordance with various Federal and State civil rights legislation, the City of Roeland Park does not discriminate against individuals regardless of race, ethnicity, color, religion, gender, national origin, age, marital status, medical condition or disability.

Kelley Bohon, City Clerk

INSTRUCTIONS TO BIDDERS

IB-1 PROPOSALS

All proposals must be made on the forms provided in this bound copy of the Contract Documents. All proposals must be legibly written in ink. No alterations in proposals or in printed forms therefore by erasures, deletions or interpolations will be accepted unless each alteration is signed or initiated by the Bidder; if initialed, the Owner may require the Bidder to identify the alteration so initialed. No erasures, interpolations or other physical changes shall be made by anyone in any bid, after its submission by the Bidder. **Each proposal submitted shall be enclosed in a sealed envelope, plainly marked "Building, Park, & Traffic Island Lawn Mowing, And Lawn Application Program"**. In checking proposals, all unit prices shall govern, and any error in item totals shall be corrected to reflect the unit price proposed.

IB-2 PROPOSAL GUARANTEE

Each proposal shall, as a guarantee of good faith on the part of the Bidder, be accompanied by either a cashier's check, certified check or bid bond drawn on a Company meeting the criteria established in IB-13(a) in an amount of not less than five percent (5%) of the total bid. The proposal guarantee shall be made payable without condition to

The City of Roeland Park, Kansas

Herein referred to as the Owner, and the amount of the check may be retained by and forfeited to said Owner as liquidated damages if such proposal is accepted and the contract is awarded, and the Bidder fails to enter into a contract in the form prescribed, within ten (10) days after such award is made by the Owner.

IB-3 SIGNATURES OF BIDDERS

Each Bidder shall sign its bid proposal, using its usual signature and giving its full business address. Bid proposals by partnerships shall be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed by the signatures and designation of the person signing. Bid proposals by corporations shall be signed by the president, secretary or other person authorized to bind it in the matter. The names of all persons signing should also be typed or printed below the signature. A bid proposal by a person who affixes to its-signature the word "president", "secretary", "agent" or other designation without disclosing its principal may be held to be the bid proposal of the individual signing. When requested by the Owner, satisfactory evidence of the authority of the officer signing in behalf of the corporation would be furnished.

Each Bidder, by submitting its Bid Proposal, represents that:

- a. Bidder has read and understands the Bidding Documents, acknowledges that the documents are of sufficient detail and scope to understand the terms and conditions for performance, and its Bid Proposal is made in accordance therewith;
- b. Bidder has familiarized itself with Federal, State and local laws, ordinances, rules and regulations which may in any manner affect cost, progress and the complete and timely performance of all work required by these instructions, documents and specifications [the "Work"];c. Bidder has visited the site, has familiarized itself with the local conditions under which the Work is to be performed, has reviewed all public reports, inspections and other documents relating to the project and has correlated its observations with the requirements of the proposed Contract Documents;
- d. Bidder's Bid Proposal is based upon the materials, systems and equipment required by the Bidding Documents, without exception.

IB-4 QUALIFICATIONS OF BIDDERS

In determining the lowest responsible bidder, the following elements will be considered: Whether the Bidder involved (a) maintains a permanent place of business; (b) has adequate plant and equipment to do the Work properly and expeditiously; (c) has suitable financial status to meet obligations incidental to the Work; (d) has appropriate technical experience; and has performed satisfactorily.

Each Bidder may be required to show that former work performed by the bidder has been handled in such manner that there are no just or proper claims pending against such work. No Bidder will be acceptable if the bidder is engaged on any other work which impairs its ability to finance this contract or provide proper equipment for the proper execution of same. Each Bidder shall demonstrate its ability by meeting all requirements herein stipulated if asked for them.

IB-5 LOCAL CONDITIONS AFFECTING WORK

Each Bidder shall visit the site of the Work and thoroughly and fully inform itself relative to construction hazards and procedure, labor and all other conditions and factors, local and otherwise, which would affect the prosecution and completion of the Work and the cost thereof, including the availability and cost of labor and available facilities for transportation, handling and storage of materials and equipment. The Contractor shall inform itself of natural hazards, drainage, runoff, structure locations and other special features of the Work. It must be understood and agreed that all such factors have been properly investigated and considered in the preparation of every bid proposal submitted as there will be no subsequent financial adjustment to any contract awarded there under, which is based on the lack of such prior information or its effect on the cost of the Work.

IB-6 TAXES

It is the intention of the Owner to secure an Exemption Certificate for this project permitting the Contractor to purchase materials without payment of the sales or compensating tax. All Bidders shall make allowance for this exemption and shall prepare their bid proposals to reflect the exemption from sales or compensating taxes. Two copies of State of Kansas Project Completion Certification (Form STD-77) will be furnished to City by the Kansas Department of Revenue upon issuance of a tax exemption number. Two copies of the Project Completion Certification will be forwarded to Contractor and must be signed and returned to City upon completion of the project. City will forward one (1) copy of the Project Completion Certification to the Kansas Department of Revenue and retain one copy. All invoices must be retained by Contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue. Final payment may be held by City until City has received the two Project Completion Certifications from Contractor along with a Consent.

IB-7 INTERPRETATION OF CONTRACT DOCUMENTS

If any person contemplating submitting a bid proposal for the proposed Contract is in doubt as to the true meaning of any part of Plans, Specifications, Bid Proposal, Contract Documents, they may submit to the Architect/Engineer a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt and actual delivery. Any interpretation of such documents will be made only by Addendum duly issued and a copy of such Addendum will be mailed or delivered to each person receiving a set of such documents. The Owner will not be responsible for any other explanations or interpretations of such documents which anyone presumes to make on behalf of the Owner before expiration of the ultimate time set for the receipt of bid proposals.

IB-8 TIME OF COMPLETION

It will be necessary that the Bidder satisfy the Owner of its ability to complete the work on a weekly basis in a first class and workmanlike manner.

The attention of the Bidder is called to the provisions of the General Conditions relative to Time Schedules, Time to Complete Work, and Failure to Maintain Mowing Schedule.

IB-9 WITHDRAWAL OF BID

Bid proposals may only be withdrawn or corrected pursuant to the provisions of K.S.A. 75-6901 (1995 Supp.), et seq., and as may be amended. Subject to that statute, no bidder may withdraw its bid proposal for a period of thirty (30) calendar days after the date and hour set for the opening herewith. A bidder may withdraw its bid proposal at any time prior to the expiration of the period during which bid proposals may be submitted by written request of the bidder, such request must be signed in the same manner and by the same person who signed the bid proposal.

IB-10 ACCEPTANCE AND REJECTION OF BIDS

The Owner reserves the right to accept the bid proposal which, in its judgment, is the best bid proposal on and for the Work covered by the bid proposal, to award the Work or to reject any or all bid proposals and to waive irregularities and informalities in any bid proposal submitted.

Existing State law (K.S.A. 75-3740a) requires that, to the extent permitted by federal law and regulations, when letting contracts for Bid Proposals, City must require any Bidder domiciled outside the State of Kansas to submit a Bid Proposal the same per cent less than the lowest Bid Proposal submitted by a responsible Kansas Bidder as would be required of such Kansas domiciled Bidder to succeed over the Bidder domiciled outside Kansas on a like contract let in the foreign Bidder's domiciliary state. All Bid Proposals are received on this condition, and if it is determined by City that the apparent lowest responsible Bidder is a foreign domiciled Bidder, such Bidder shall be considered the successful Bidder only if such Bidder's Bid Proposal complies with this state law requirement and the Bid Proposal is found to be in the best interest of City.

All Bidders domiciled outside of the State of Kansas shall furnish City with a copy of their state's preferential Bidding statutes and the applicable per cent received by in-state Bidders from the state in which the contract is located.

IB-11 BID ALTERNATES

Bid alternates submitted by the contractor during the bidding period maybe accepted by the City as long as City notifies contractor within sixty (60) days of contract date and the proposal does not alter the ranking of the bidder.

IB-12 RETURN OF PROPOSAL GUARANTEE

The proposal guarantee deposit of the Bidder will be returned when and in case it's proposal is rejected. The proposal guarantee deposit of the Bidder to whom a contract award is made will be returned, provided and when said successful Bidder executes a contract and files a satisfactory bond as hereinafter stipulated. The proposal guarantee deposit of the next lowest responsible Bidder may be retained for a period of not to exceed 15 days pending the execution of the contract and bond by the successful Bidder.

IB-13 BONDS

The Contractor to whom the Work is awarded will be required to furnish a Performance Bond to the Owner in an amount equal to one hundred percent (100%) of the amount of the Contract so awarded in each case.

The bond shall be executed on the form attached hereto, signed by a Surety Company authorized to do business in the State of Kansas, and acceptable as Surety to the Owner. With the bond there shall be filed with the owner one copy of "Power of Attorney" certified to include the date of the bond.

IB-14. INSURANCE:

(a) General –

The Contractor shall secure and maintain, throughout the duration of this Contract, insurance on an occurrence basis of the types and amounts as required herein. Contractor shall provide certificate(s) of insurance and renewals thereof naming the City as an additional insured as specifically required herein. The City shall be notified by direct notice from the insurer not less than sixty (60) calendar days prior to material modification or cancellation of any policy listed on the Certificate(s).

1. A.M. Best Company Ratings of A-X or better or as otherwise approved by the City required for acceptable Insurance Carriers.
2. The Insurance Company shall be Licensed to do business in the State of Kansas.

(b) Notice of reduction of policy limits as a result of claim(s)-

Prior to the signing of this contract the Contractor shall advise the City Treasurer in writing of any outstanding claim(s) which have or might substantially (\$10,000 or more) reduce the aggregate limit of the Liability policies pertinent to the Contract.

The Contractor shall promptly notify the City's Treasurer, upon receipt of notice of any claim in connection with the Contract, or any other contract in which the Contractor may be involved providing full details of the claim, including an estimate of the loss or liability.

The Contractor shall promptly notify the City's Treasurer of any reduction in limits (exceeding \$10,000.00) of protection afforded under any policy listed in the Certificate(s), or otherwise required by the Contract Documents, whether or not such impairment came about as a result of this Contract.

In the event the City's Treasurer shall determine that the Contractor's aggregate limits of protection shall have been impaired or reduced to such extent that the City's Treasurer shall determine such limits inadequate (for the protection for the City) to allow the completion of the contract, the Contractor shall, upon notice from the City's Treasurer, promptly arrange for reinstatement of the original limits of liability required hereunder and shall furnish the City's Treasurer with evidence thereof.

(c) Insurance required-

The Contractor shall name the City as an additional insured in the amount of \$500,000 for all claims determined to be subject to the Kansas Tort Claims Act. The Contractor shall name the City as an additional insured for all other claims in the following amounts:

(1) General Liability

COVERAGE	LIMITS
A) Bodily Injury & Property Damage Liability	\$1,000,000 any one occurrence subject to the Products/Completed Operations and General Aggregate Limits
B) Personal and Advertising Injury Liability	\$1,000,000 any one person or organization subject to the General Aggregate Limits of Liability
C) Aggregate Limits of Liability	\$2,000,000 Products/Completed

Operations Aggregate
\$2,000,000 General Aggregate (other than
Products Completed Operations)

Policy must include the following conditions: (1) Broad Form Contractual/Contractually Assumed Liability, (2) Explosion Collapse and Underground, and (3) Independent Contractors.

(2) Automobile Liability-

The policy must pay all sums the Contractor must legally pay as damages because of Bodily injury or Property Damage claims arising from the ownership, maintenance or use of all owned, hired and/or non-owned vehicles.

A) Liability \$1,000,000

B) Uninsured Motorist Coverage \$1,000,000

(3) Umbrella or Excess Liability

Liability \$2,000,000

(4) Worker's Compensation and Employer's Liability-

This insurance shall protect the Contractor against all claims under the Worker's Compensation laws of the states of Kansas. The Contractor shall also be protected against claims for Bodily Injury or Disease or Death which, for any reason, may not fall within the provisions of a Workers Compensation Law. The policy shall include coverage for all states. Endorsement.

A) Liability Statutory

B) Employers Liability

Bodily Injury by Accident \$500,000 each accident

Bodily Injury by Disease \$500,000 policy limit

Bodily Injury by Disease \$500,000 each employee

(d) Subcontractor's Insurance-

If a part of the Contract is to be sublet, the Contractor shall either:

(1) Cover all subcontractors in its insurance policies, or

(2) Require each subcontractor not so covered to secure insurance which will protect the subcontractor, the Contractor and the City of Roeland Park against all applicable perils or risks of loss and in the minimum amounts as outlined herein.

(3) Whichever option is chosen, Contractor shall indemnify and hold harmless the City as to any and all damages, claims or losses, including legal costs such as attorney's fees, and other costs arising out of the acts or omissions of its subcontractors.

IB-15 NONDISCRIMINATION

During the performance of this contract or any subcontract resulting there from, the Contractor, all subcontractors and vendors shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work done under this contract because of race,

religion, color, sex, national origin or ancestry. In all solicitations or advertisements for employees the Contractor, all subcontractors and vendors shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the State Civil Rights Commission.

If the Contractor, a subcontractor or vendor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the State Civil Rights Commission which has become final, the Contractor, subcontractor or vendor shall be deemed to have breached this contract and it may be canceled, terminated or suspended, in whole or in part by the City.

IB-16 PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT

The Contractor, all subcontractors and vendors shall observe the provisions of the Americans with Disabilities Act, Public Law 101-330, and shall not discriminate against individuals with disabilities in the terms and conditions of employment or in the provision of public accommodations or services. If the Contractor, a subcontractor or vendor is found guilty of a violation of the Americans with Disabilities Act, the Contractor, subcontractor or vendor shall be deemed to have breached this contract and it may be canceled, terminated or suspended, in whole or in part by the City.

IB-17 SUBCONTRACTORS

Contractor may utilize the services of subcontractors on those parts of the Work, which, under normal contracting practices, are performed by subcontractors.

City may require the apparent successful Bidder and any other Bidder, prior to the Notice of Award, to submit a list of subcontractors. In any event, within seven (7) calendar days after Notice of Award and prior to commencing operations, the successful Bidder shall submit to City a list of the names of all subcontractors proposed for portions of the Work and shall designate which Work each is to perform.

City shall notify the successful Bidder, in writing, if City, after due investigation, has reasonable objections to any subcontractor on such list, and the successful Bidder shall substitute a subcontractor acceptable to City. If the successful Bidder refuses to submit the name of an acceptable subcontractor City can refuse to award the contract and the Bid Proposal security will be forfeited, or if services have begun, such failure will be grounds to terminate the contract. The successful Bidder/Contractor shall not make any substitution for any subcontractor who has been accepted by City unless City approves the substitution in writing.

IB-18 IDEMNIFICATION

Contractor agrees to defend, indemnify, and hold harmless the City and its agents and/or employees from any and all claims, settlements, and judgments arising out of Contractor's or any of its agents', servants', employees', or subcontractors' negligent acts, and for failure to act in the performance of this Agreement. Neither acceptance of the completed Services nor payment therefore shall release Contractor of its obligation under this paragraph.

GENERAL CONDITIONS

GC-1 PURPOSE & PROPERTY LOCATIONS.

Contractor shall complete lawn mowing, trimming, edging and litter clean up at traffic island medians, right-of-ways and other properties within the City of Roeland Park, Kansas in accordance with these General Conditions for each of the following properties:

1. **Roeland Park City Hall**
4600 W 51st Street (Map Included in Packet)
2. **Nall Park**
4700 Nall Avenue (Map Included in Packet)
3. **Roeland Park Community Center**
4850 Rosewood Dr. (Map Included in Packet)
4. **North Roe Blvd Right of Way Green Space**
Roe Blvd, north of 48th Street (Map Included in Packet)
5. **4800 Roe Parkway Right of Way Green**
4800 Roe Parkway (Map Included in Packet)
6. **Right of Way Green Space**
Southwest and northeast corners of 48th Street & Roe Lane (Map Included in Packet)
7. **Right of Way Green Space**
Southeast corner of Roe Blvd & Roe Lane
8. **Roe Blvd Traffic Island Median**
Roe Blvd, between Sycamore Drive & 57th Street (Map Included in Packet)
9. **R Park**
5535 Juniper (Map Included in Packet)
10. **Cooper Creek Park**
Roeland Drive & Johnson Drive (Map Included in Packet)
11. **Green Space Public Property**
Northeast corner of Roe Blvd & Johnson Drive (Map Included in Packet)
12. **Carpenter Park**
Southwest corner of Sycamore Drive & Cedar Street (Map Included in Packet)
13. **Juniper Park**
Community Garden on Juniper Street, between Alder and Rosewood (Map Included in Packet)
14. **Granada Park**
5150 Granada Street (Map Included in Packet)
15. **Sweaney Park**
Intersection of Well Drive & Neosho Lane (Map Included in Packet)

16. Island A

Intersection of Nall Avenue & 55th Street (Map Included in Packet)

17. Island B

Infront of 5517 Roeland Drive (Map Included in Packet)

18. Island C

Infront of 4701 W 57th Street (Map Included in Packet)

19. Island D

Intersection of Roe Blvd & 57th Street (Map Included in Packet)

20. Island E

Intersection of Roe Blvd & Rosewood Drive (Map Included in Packet)

21. Island F

Intersection of Sherwood Drive & Linden Street (Map Included in Packet)

22. Island G

Intersection of Reinhardt Drive & Pawnee Drive (Map Included in Packet)

23. Island H

Infront of 3629 W 50th Terrace (Map Included in Packet)

24. Island I

Infront of 3501 W 47th Terrace (Map Included in Packet)

Note to Bidders: Bidders are urged to view the sites and clarify any questions with Donnie Scharff, Director of Public Works at (913) 722-2600.

GC-2 MOWING AND TRIMMING AND LITTER REMOVAL.

Contractor shall mow all turf areas weekly, unless otherwise communicated by the City. **All areas shall be string trimmed every time the grass is cut.** All trimming shall be accomplished maintaining the 3 ½" cutting height. Contractor shall remove all trash and litter from each area prior to mowing, **including landscape and shrub beds.** All turf shall be cut to a height of three and one-half (3 ½") inches. **Curbs will be edged,** so that turf is vertically parallel with the back of curb and/or sidewalk. Each mowing will include litter pickup and disposal, and string trim work around all park structures, trees, poles, tables, signs, walking trails, fences, and shrub / flowerbeds. Care should be taken to prevent discharge of grass clippings onto any paved surface such as streets, parking lots, sidewalks, driveways, trails or adjacent properties. Any material so discharged shall be removed prior to leaving the site. Turf shall be cut in a professional manner as not to scalp the grass or leave areas of uncut grass. Care shall be taken trimming around tree trunks. **Trees and landscaping and materials damaged by string trimmers and/or mowers will be replaced by the City at the contractor's expense.**

EQUIPMENT: Contractor shall use a rear, side or no discharge mower with adequate guarding to prevent propulsion of foreign objects is required. Mowers and equipment are to be equipped with turf type tires.

No cleated tires will be allowed. Mowers shall be of an appropriate size for the area being mown. Blades will be sharp as to give a fine, clean cut. Equipment must be operated at a safe speed that allows for an optimal cut.

Safety: Adequate flashing lights must be used on trucks, trailers, and should be used on mowers. Safety vests or orange/red shirts must be worn at all times. Any interruption of the normal flow of traffic must be done in accordance with the **Manual for Uniform Traffic Control Devices**.

GC-3 MOWING FREQUENCY

The 2019 mowing schedule will begin on April 1st, 2019 with an anticipated mowing season ending on October 28th, 2019. A cutting may be suspended, by the Director of Public Works or his designee, due to existing weather conditions. Examples would include: periods of heavy rain, or extended drought conditions such that mowing is not required.

GC-4 LAWN APPLICATION FREQUENCY

The 2019 Lawn Application schedule will provide 3 seasonal applications: Spring, Summer, and Fall. Each application will address seasonal weed control including but not limited to Liquid Pre-Emergent, Fertilizers, and Turf Strength Builder. All areas will require each seasonal application with the exception of Area 13 – Juniper Park. In the event the application is not effective, the contractor will provide another application at NO extra cost to the City.

GC-5 DEFINITIONS

Median: The area in the center of the street may also be referred to as an island.

Right-of-Way: The area to the side of the street, extending from the curb to one (1) foot beyond the side walk.

Trimming: The cutting or removal of all vegetation adjacent to signs, light poles, trees, etc., or in areas a trim mower can not cut, to produce a neat finished result.

Litter: All litter, cigarette package size and larger, shall be removed and not moved to a non-mowable area of the median or Right-of-Way. All foreign debris shall also be removed (e.g. glass, metal, rock or asphalt).

Inclement Weather: A condition in which the operation of mowing equipment would leave ruts or excessive amounts of grass clippings on the turf causing an unsightly appearance.

City Representative: The Director of Public Works or his/her designated agent shall be the person monitoring work being done and shall be responsible for monitoring the performance of this agreement.

GC-6 SCHEDULES

Time to Complete Work: The Contractor shall begin work and proceed with all reasonable dispatch to completion. Work within an area must be completed within consecutive days. **No mowing will be permitted between 8 P.M. to 8 A.M. Monday through Saturday. Sunday work will only be permitted between 9 A.M. to 3 P.M.**

Failure to Maintain Mowing Schedule: Failure on the part of the Contractor to maintain an area according to these specifications shall be sufficient reason for the Director of Public Works to have the work in question or portions thereof completed by others. If work is completed by others, any additional cost caused by a higher bid price will be charged to the original Contractor and shall be deducted from any payments due the Contractor. Such failure shall also be grounds for termination of this Contract as authorized in section GC-6 of this Contract.

Agreement Duration: This agreement shall remain in force until December 1, 2019, unless terminated sooner through mutual agreement between the Contractor and the City.

Agreement Extension: This agreement is renewable for future mowing seasons provided Contractor renews bonds and insurance certificates and contract cost remain the same. Any such renewal shall be in writing and signed by the parties hereto.

GC-7 PAYMENTS

Payments shall be made to the Contractor monthly based on the work done and approved by the Director of Public Works or representative. At the end of every month, the Contractor shall submit an invoice to the City accompanied with the appropriate Site Mowing Form (attached hereto as Exhibit)

Under no circumstances will an invoice be paid without accompanying documentation.

GC-8 RIGHT OF THE CITY TO TERMINATE CONTRACT

If the Contractor is adjudged as bankrupt, or if a general assignment of his assets be made for the benefit of his creditors, or if a receiver should be appointed for the Contractor or any of his property; or if at any time the performance of the work under this Contract is being unnecessarily delayed or the quality of which is not meeting the expectations of the City, or that the Contractor is violating any of the conditions or covenants of this contract; then the City may serve written notice upon the Contractor, stating that the contract will terminate within fourteen days unless an arrangement, satisfactory to the City, is made for the continuance of the work by the Contractor within said fourteen days that permits the Contractor to continue work. If the Contractor and City do not agree for the Contractor to continue the work, at the expiration of fourteen days from the date of said notice of termination, the City may take over and complete the work, by contract or otherwise for the amount and at the expense of the Contractor, and the Contractor shall be liable to the City for any and all excess cost sustained by the City by reason of such completion. City may terminate this Agreement at any time, with or without cause, after 30 days written notice.

PROPOSAL
CITY OF ROELAND PARK, KANSAS
BUILDING, PARK, & TRAFFIC ISLAND MOWING

To the
City of Roeland Park, Kansas

THE UNDERSIGNED BIDDER, having examined Vicinity Maps, Specifications, Regulations of the Contract, General Conditions and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character, and condition of existing streets, roads, pavements, surfacings, walks, driveways, curbs, gutters, trees, utilities, drainage courses and structures, and other installations, both surface and underground which may affect or be affected by the proposed work; (d) the nature of the excavations to be made, and the type, character and general condition of materials to be excavated; (e) the necessary handling and rehandling of excavated materials; (f) the location and extent of necessary or probable dewatering requirements; (g) the difficulties and hazards to the work which might be caused by storm and floodwater; (h) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (I) all other factors and conditions affecting or which may be affected by the work,

HEREBY PROPOSES to furnish all required materials, equipment, tools, and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with, the proposed Contract Documents and the drawings, specifications, and other documents referred to therein (as altered, amended, or modified by addenda), in the manner and time prescribed, and that it will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, plus or minus any special payments and adjustments provided in the Specifications, and it understands that the estimated quantities herein given are not guaranteed to be the exact or total quantities required for the completion of the work shown on the drawings and described in the specifications, and that increases or decreases may be made over or under the Contract estimated quantities to provide for need that are determined during progress of the work and that prices bid shall apply to such increased or decreased quantities as follows:

TIME OF COMPLETION

The undersigned hereby agrees to complete the project subject to the stipulations of the Regulations of the Contract and the General Conditions.

It is understood and agreed that if this proposal is accepted, the prices quoted above include all applicable state sales taxes and that said taxes shall be paid by the Contractor.

The undersigned, as Bidder, hereby declares that the only persons or firms interested in the Proposal as principal is or are named herein and that no other person or firms than herein mentioned have any interest in the Proposal or in the Contract to be entered into; and this Proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees that the accompanying bid deposit shall become the property of the Owner, should it fail to execute the Contract or furnish Bond as called for in the Specifications within the time provided.

If written notice of the acceptance of this bid is mailed, or telegraphed or delivered to the undersigned within thirty (30) days after the date of opening of the bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such mailing, telegraphing, or delivery of such notice, execute and deliver a Contract in the form of contract attached.

The undersigned designates as the office to which such notice of acceptance may be mailed, telegraphed or delivered:

It is understood and agreed that this bid may be withdrawn at any time prior to the schedule time for the opening of bids or any authorized postponement thereof.

Attached hereto is a Bid Bond for the sum of _____
(\$ _____) Dollars, made payable to the City of Roeland Park, Kansas.

Signature of Bidder:

If an individual: _____, doing business as _____

If a Partnership: _____, by _____, member of firm

If a Corporation: _____

BY _____

TITLE _____ SEAL

Business Address of Bidder _____

If Bidder is a corporation, supply the following information:

State in which incorporated _____

Name and business address of its:

President _____

Secretary _____

Date _____

BID TABULATION SHEET
BUILDING, PARK, & TRAFFIC ISLAND LAWN MOWING
2019

- | | | |
|------------|--|---------------------------------------|
| #1 | Roeland Park City Hall
Price per mowing and trimming \$_____ | |
| #2 | Nall Park
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #3 | Roeland Park Community Center
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #4 | North Roe Blvd
Right of Way Green Space
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #5 | 4800 Roe Parkway
Right of Way Green Space
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #6 | Right of Way Green Space
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #7 | Right of Way Green Space
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #8 | Roe Blvd Traffic Island Median
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #9 | R Park
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #10 | Cooper Creek Park
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #11 | Green Space Public Property
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #12 | Carpenter Park
Price per mowing and trimming \$_____ | |
| #13 | Juniper Park
Price per mowing \$_____ | Price per mowing and trimming \$_____ |
| #14 | Granada Park
Price per mowing \$_____ | Price per mowing and trimming \$_____ |

#15 Sweaney Park
Price per mowing and trimming \$_____

#19 Island A
Price per mowing \$_____ Price per mowing and trimming \$_____

#20 Island B
Price per mowing \$_____ Price per mowing and trimming \$_____

#21 Island C
Price per mowing \$_____ Price per mowing and trimming \$_____

#22 Island D
Price per mowing \$_____ Price per mowing and trimming \$_____

#23 Island E
Price per mowing \$_____ Price per mowing and trimming \$_____

#24 Island F
Price per mowing \$_____ Price per mowing and trimming \$_____

#25 Island G
Price per mowing \$_____ Price per mowing and trimming \$_____

#26 Island H
Price per mowing \$_____ Price per mowing and trimming \$_____

#27 Island I
Price per mowing \$_____ Price per mowing and trimming \$_____

TOTAL BID \$_____

TOTAL BID \$_____

Cost Per Seasonal Lawn Application \$_____

COMPANY

OWNER/AGENT

INSERT OR STAPLE CERTIFICATE OF INSURANCE ON THIS PAGE

**CITY OF ROELAND PARK, KANSAS
PERFORMANCE BOND**

KNOW ALL PEOPLE BY THESE PRESENTS, that we, the undersigned
_____, hereinafter referred to as the "Contractor", and
_____ a corporation organized under the laws of the
State of _____, and authorized to transact business in the State of Kansas, as Surety, are held
and firmly bound unto the City of Roeland Park, Kansas, hereinafter referred to as "City", in the penal sum
of _____ Dollars (\$
_____), lawful money of the United State of America, for the payment of which sum
well and truly to be made we bind ourselves, and our heirs, executors, administrators, successors and
assigns, jointly and severally by these presents:

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH THAT:

WHEREAS, the above bonded Contractor, has on the _____ day of _____, 20____, executed a
written contract with the aforesaid City for furnishing all materials, equipment, tools, superintendence, and
other facilities and accessories, for BUILDING, PARK, & TRAFFIC ISLAND LAWN MOWING
designated, defined and described in the Contract and the Conditions thereof, and in accordance with the
specifications and plans therefor; a copy of said Contract being attached hereto and made a part hereof;

NOW, THEREFORE, if said Contractor shall in all particulars promptly and faithfully perform each and
every covenant, condition, and part of the Contract, and the Conditions, Specifications, Plans and other
Contract Documents thereto attached or by reference made a part thereof, according to the true intent and
meaning in each case, then this obligation shall be and become null and void; otherwise it shall remain in
full force and effect.

Whenever Contractor is declared by City to be in default under the Contract, the City having performed
City's obligations thereunder, the Surety shall pay to the City the cost of completion of the Work, including
the costs of letting the bid proposal or bid proposals necessary for completion.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or
addition to the terms of the Contract, or the Work to be performed thereunder, or the specifications
accompanying the same, shall in any way affect its obligations on this bond and it does hereby waive notice
of any change, extension of time, alteration, or addition to the terms of the Contract, or to the Work, or to
the specifications.

IN TESTIMONY WHEREOF, said Contractor has hereunto set hand, and said Surety has caused these
presents to be executed in its name; and its corporate seal to be hereunto affixed by its attorney-in-fact duly
authorized thereunto so to do on this, the _____ day of _____, 20____.

Contractor/Principal

[SEAL]

Title

ATTEST:

Secretary

[SEAL]

Address

SURETY COMPANY

City, State, Zip

Phone No.

Facsimile No. (If available)

By _____
Attorney-in-Fact

By _____
Kansas Agent

Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of the bond.

**CITY OF ROELAND PARK, KANSAS
AGREEMENT FOR PUBLIC IMPROVEMENTS
AGREEMENT BETWEEN CITY AND CONTRACTOR**

BUILDING, PARK, & TRAFFIC ISLAND LAWN MOWING

THIS AGREEMENT, made and entered into this _____ day of _____, 20____, by and between the City of Roeland Park, Kansas, "Owner" and

Hereinafter "Contractor".

WHITNESSETH:

WHEREAS, the Owner has caused to be prepared in accordance with law, Instructions to Bidders, General Conditions, specifications, plans and other documents, all collectively declared the 'Contract Documents', for the work herein described and has approved and adopted these Contract Documents and has caused to be public the manner and for the time required by law, an advertisement inviting sealed bids for furnishing materials, labor and equipment for, and connection with, the project stated herein for: Traffic Island and Right of Way Maintenance.

WHEREAS, Contractor, in response to the advertisement inviting sealed Bids, has submitted to Owner a sealed Bid in accordance with the terms of the Contract; and

WHEREAS, the Owner has publicly opened, examined and reviewed the bids submitted, and as a result has determined and declared this Contractor the best bidder for the Traffic Island and Right of Way Maintenance and has awarded to the Contractor, a Contract upon the terms and conditions set forth in this Contract and for the sum or sums named in the Bid, attached hereto and made a part of this Contract.

NOW THEREFORE, in consideration of the compensation to be paid the Contractor, and of the mutual agreements herein contained, the parties agree, the Owner for itself, and its successors, and the Contractor for itself, or themselves, its, or their successors and assigns, or its, or executors and administrators, as follows:

ARTICLE I. That the Contractor will furnish at its own cost and expense all labor, tools, equipment, transportation and any accessories and materials required, to complete in good first-class and workmanlike manner the work as described and required by the Contract Documents as being included in, and covered by, the following items of the said Bid, to wit:

Contractor shall complete thorough mowing, string trimming and litter removal in all areas indicated in the Contract Documents.

All in accordance with the Contract Documents and other specified contract documents on file, all of which form the Contract and are as fully a part hereof as if repeated verbatim herein; all work to be done under the direct supervision, and to the entire satisfaction of the Owner, and in accordance with the laws of the City of Roeland Park, the State of Kansas, and the United States of America. All terms used herein shall have the meaning ascribed to them in the General Conditions unless otherwise specified.

ARTICLE II. The Owner shall pay to the Contractor for the performance of the work embraced in this Contract, and the Contractor will accept in full compensation therefore the sum (subject to adjustment as provided by the contract) of

_____, referred to as the Contract Price, for all work covered by and included in the contract and designated in the foregoing Article I; payment thereof to be made in cash or its equivalent, in the manner provided in the Contract Documents hereto attached.

ARTICLE III. The Contractor will commence work on a date to be specified in the Notice to Proceed, and will complete all work in a timely fashion and as set forth in the Contract Documents. Time is of the essence.

ARTICLE IV. Contractor specifically acknowledges and confirms that: [1] Contractor has visited the site, made all inspections Contractor deems appropriate and has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by Contractor as specified herein and in the other Contract Documents and knowingly accepts same; [2] Contractor has furnished copies of all Contract Documents to Contractor's insurance carrier[s] and its surety[ies]; and [3] Contractor's insurance carrier[s] and surety[ies] agree to be bound as specified in this Contract, in the Contract Documents, as set forth in the insurance policy[ies] and bonds pertaining to liability and surety coverage.

ARTICLE V. Owner and Contractor specifically agree that by executing this Contract, the Contract Documents are not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Contract; the duties, obligations and responsibilities of the parties to this Contract with respect to third parties shall remain as imposed by law.

ARTICLE VI. This Contract, together with the other Contract Documents, constitutes the entire Contract between the parties and supersedes all prior contracts, whether oral or written, covering the same subject matter. This contract may not be modified or amended except as provided herein and the Contract Documents.

ARTICLE VII. This Contract is entered into, under and pursuant to, and is to be construed and enforceable in accordance with the laws of the State of Kansas.

ARTICLE VIII. All local, state, and federal laws and requirements as described in the Contract Documents and General Conditions, which apply to this Contract, shall be incorporated herein by reference.

ARTICLE IX. Should any provision of this Contract or the Contract Documents be determined to be void, invalid, unenforceable or illegal for whatever reason, such provision[s] shall be null and void; provided, however, that the remaining provisions of this Contract and/or the other Contract Documents shall be unaffected thereby and shall continue to be valid and enforceable.

IN WITNESS WHEREOF, the City of Roeland Park, Johnson County, Kansas, Owner, has caused this Contract to be executed in its behalf, and Contractor, through Contractor's duly authorized officer or representative, has executed three (3) counterparts of this Contract in the prescribed form and manner, the day and year first above written.

CITY OF ROELAND PARK, OWNER

Keith Moody, City Administrator

[SEAL]

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM:

Steven E Maugher, City Attorney

CONTRACTOR

[Name of Contractor]

BY: _____
Signature

Title (SEAL)

Address

City, State, Zip

Phone No.

Facsimile No. (If available)

(If the Contract is not executed by the president of the corporation or general partner of the partnership, Contractor must provide documentation, which authorizes the signer to bind the corporation or partnership.)

SITE LOCATION MOWING FORM

Month:

Location	Description	Date	Trim (yes/no)	Date	Trim (yes/no)	Date	Trim (yes/no)	Date	Trim (yes/no)
1	Roeland Park City Hall								
2	Nall Park								
3	Roeland Park Community Center								
4	North Roe Blvd Right of Way Green Space								
5	4800 Roe Parkway Right of Way Green Space								
6	Right of Way Green Space								
7	Right of Way Green Space								
8	Roe Blvd Traffic Island Median								
9	R Park								
10	Cooper Creek Park								
11	Green Space Public Property								
12	Carpenter Park								
13	Juniper Park								
14	Granada Park								
15	Sweaney Park								
16	Island A								
17	Island B								
18	Island C								
19	Island D								
20	Island E								
21	Island F								
22	Island G								
23	Island H								
24	Island I								

Granada St

51st St

51st St

1

N

Area 1
4600 W 51st Street
Approx Acres = .25





Skyline Dr

Rosewood Dr

49th St

49th St

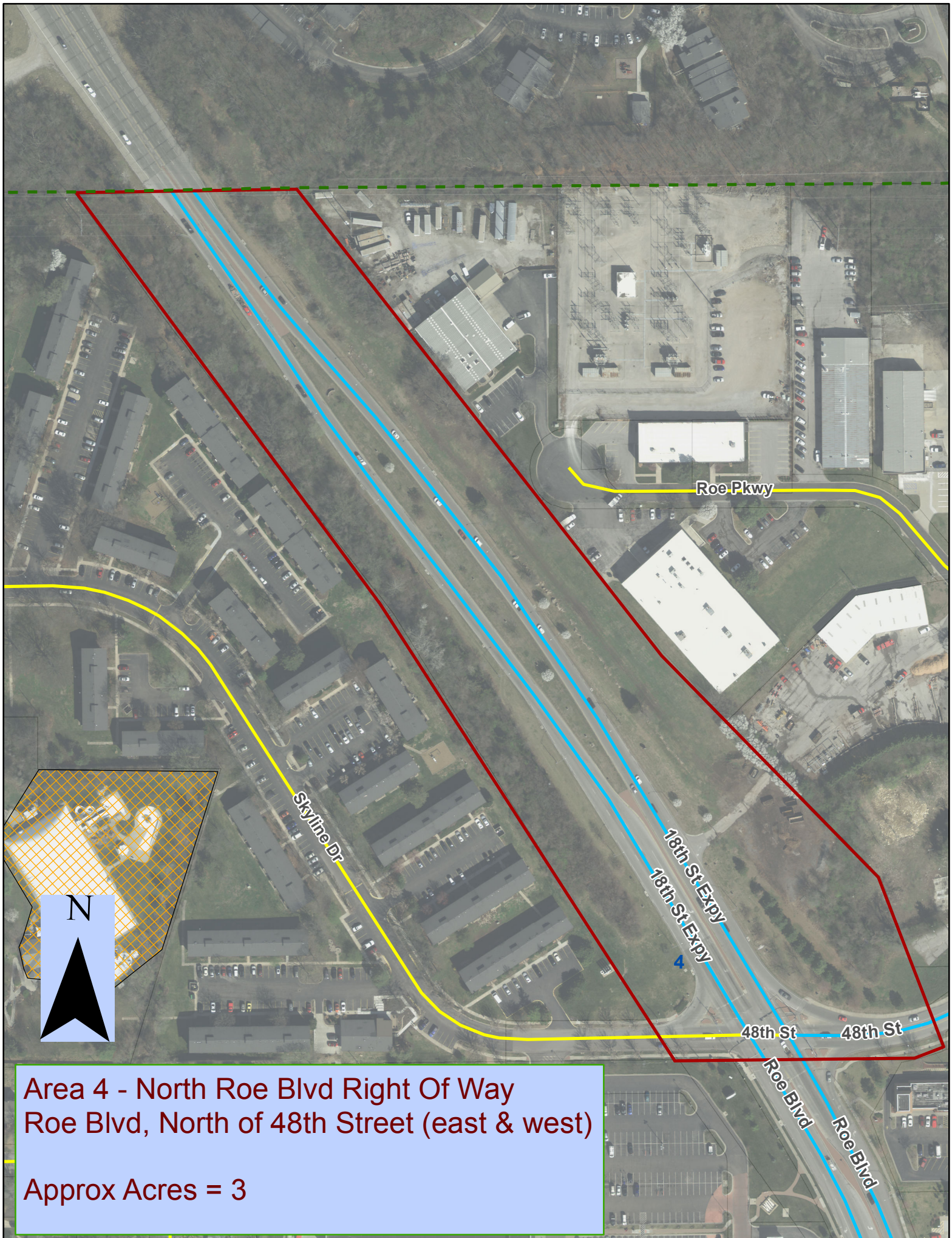
49th St

49th St

Area 3 - Community Center
4850 Rosewood

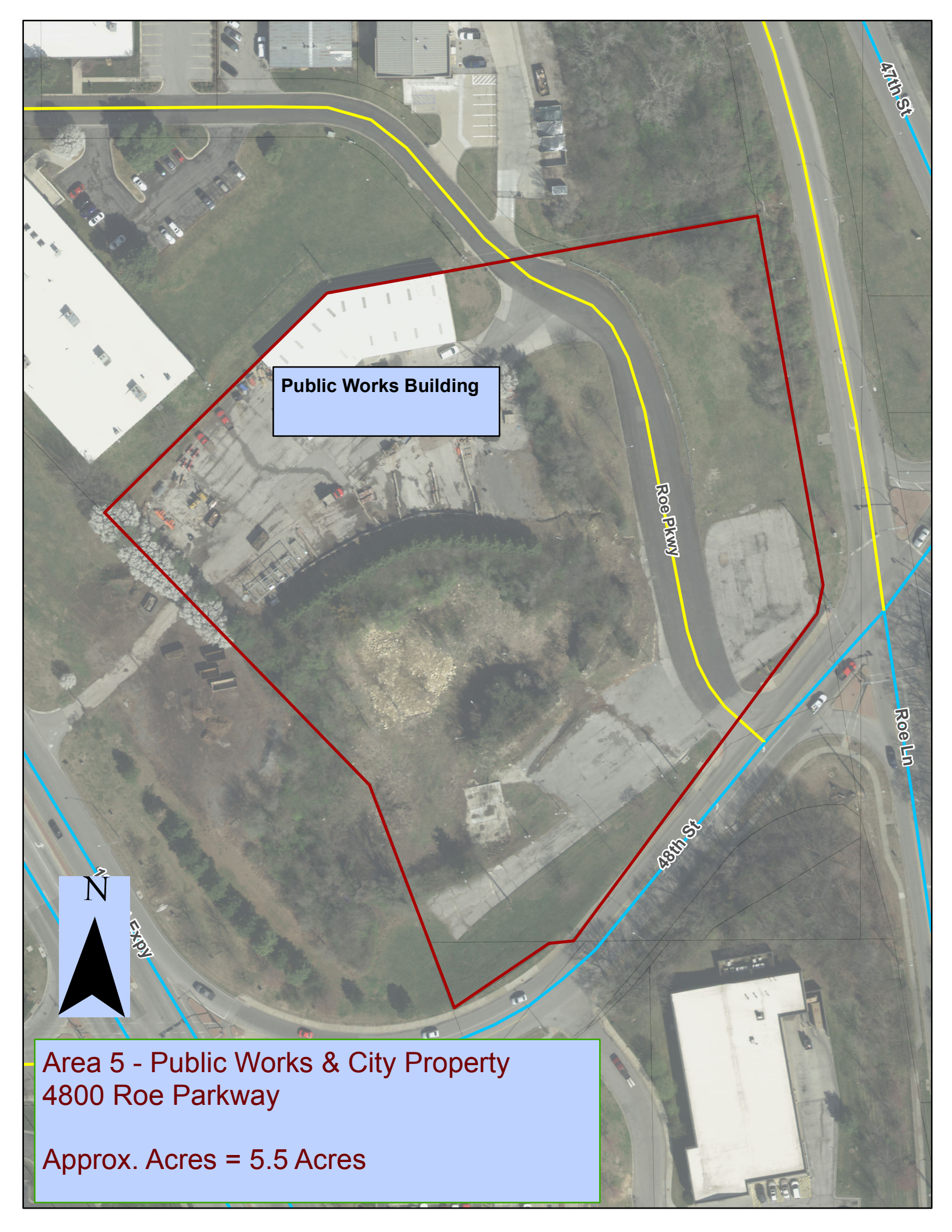
Approx Acres = 2.5

*Exclude grass in fenced areas shown orange



Area 4 - North Roe Blvd Right Of Way
Roe Blvd, North of 48th Street (east & west)

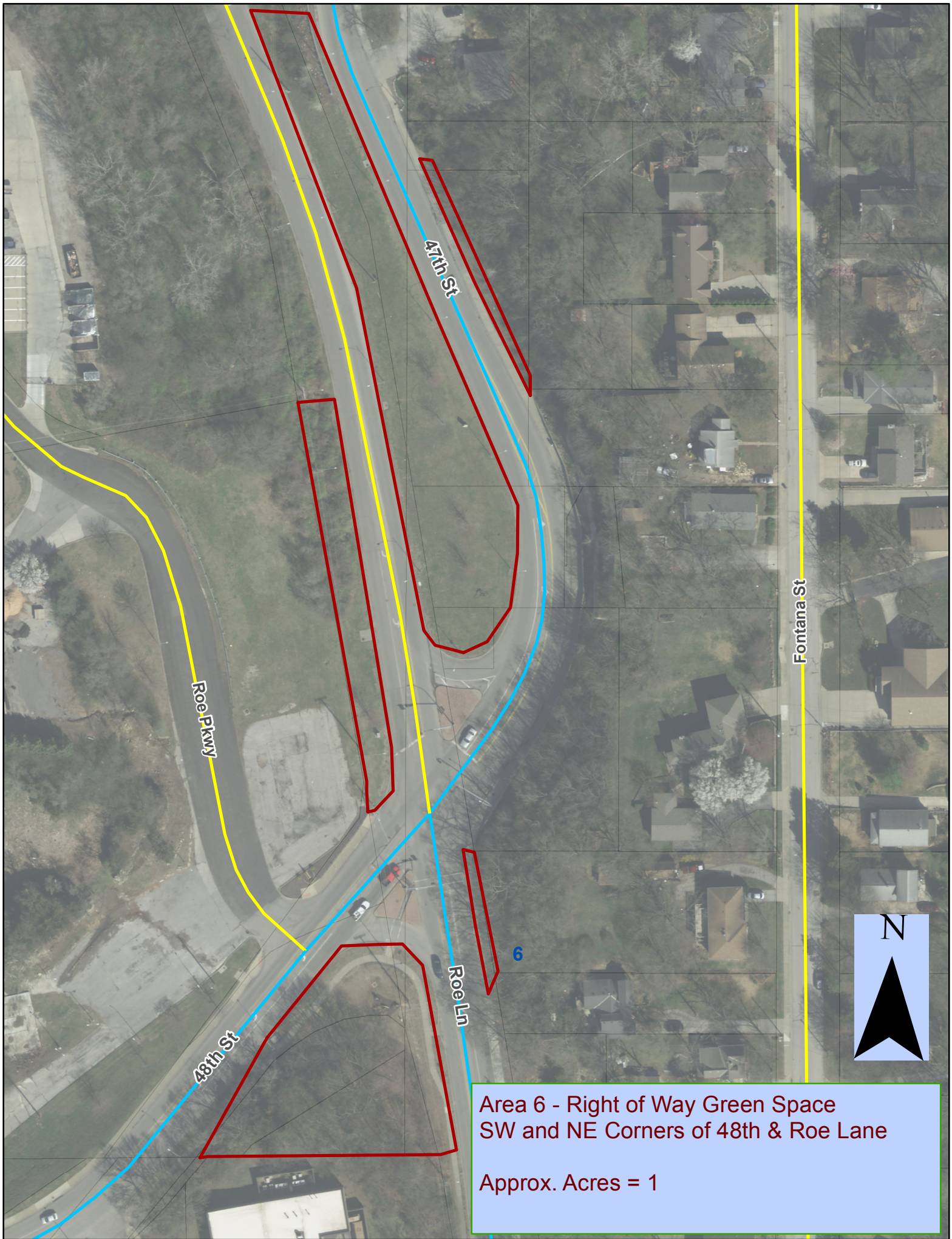
Approx Acres = 3



Public Works Building

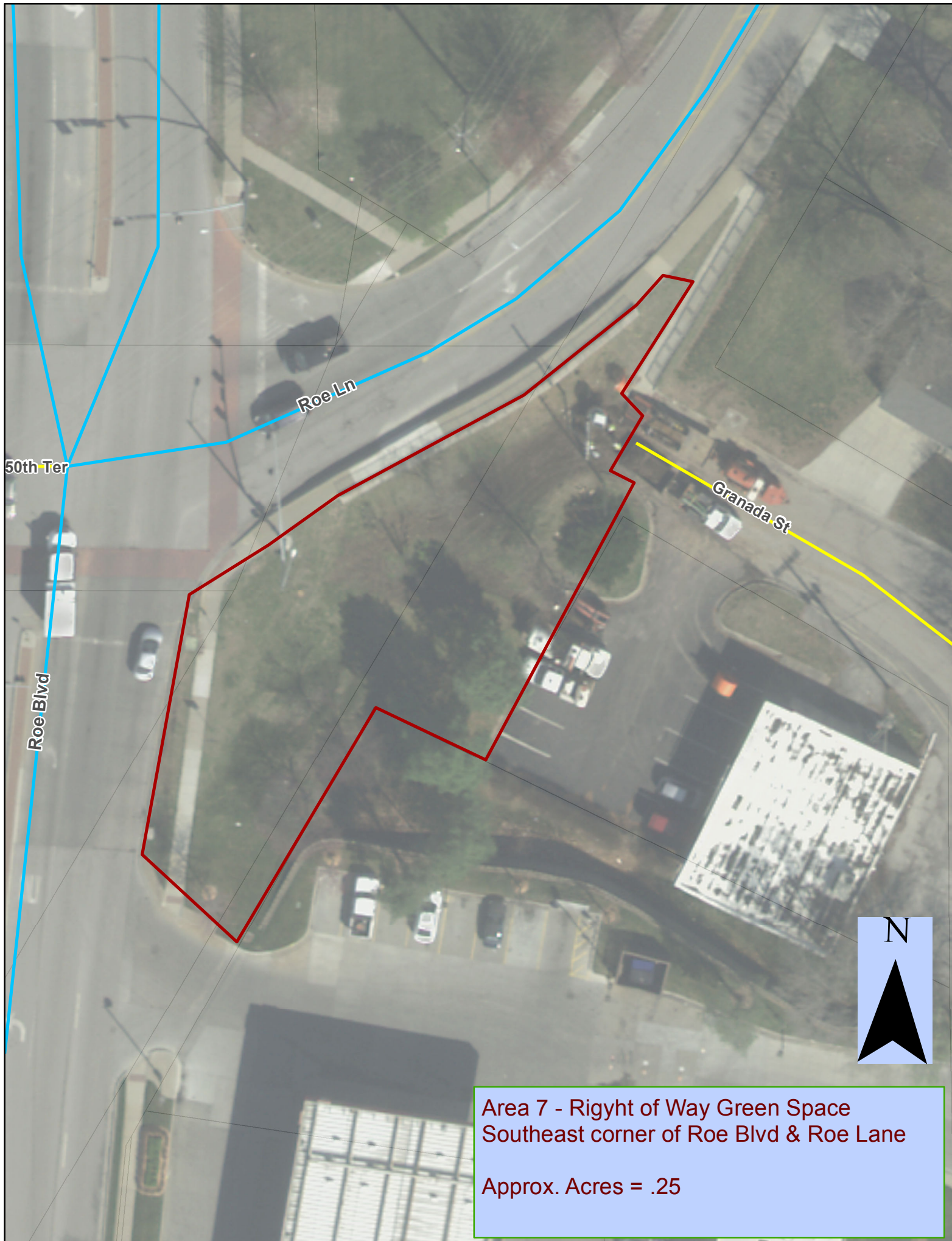
Area 5 - Public Works & City Property
4800 Roe Parkway

Approx. Acres = 5.5 Acres



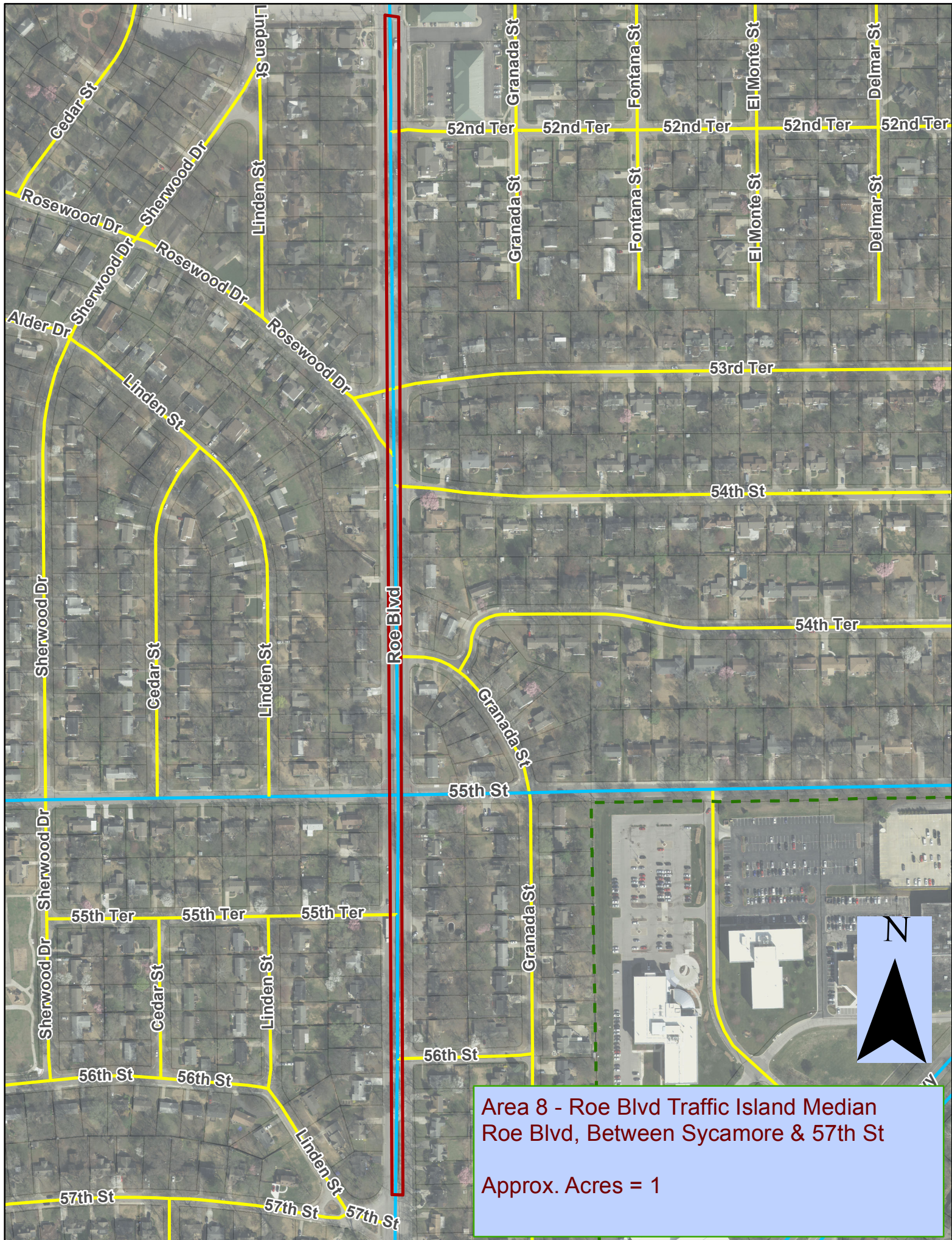
Area 6 - Right of Way Green Space
SW and NE Corners of 48th & Roe Lane

Approx. Acres = 1



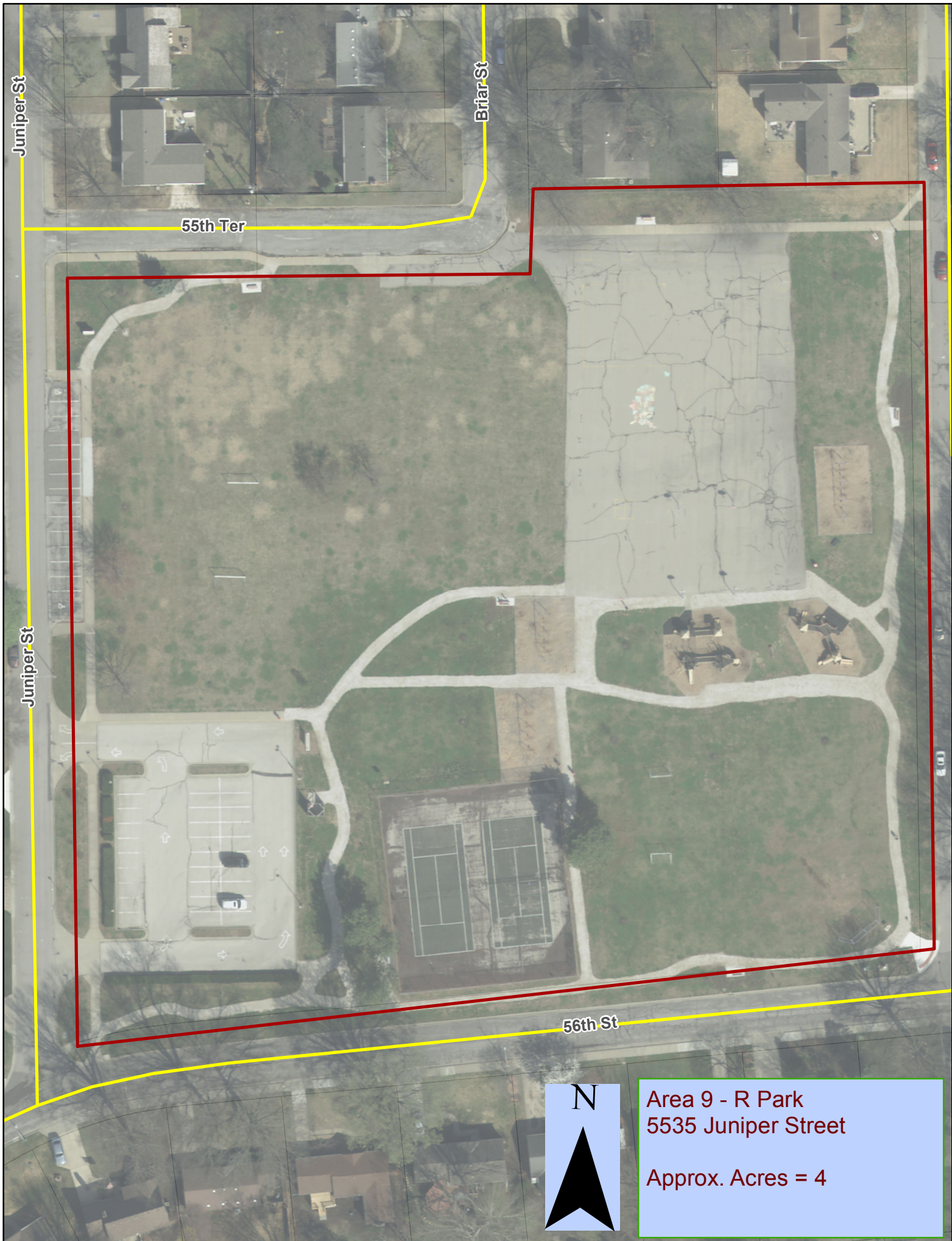
Area 7 - Righbt of Way Green Space
Southeast corner of Roe Blvd & Roe Lane

Approx. Acres = .25



Area 8 - Roe Blvd Traffic Island Median
Roe Blvd, Between Sycamore & 57th St

Approx. Acres = 1



Juniper St

Briar St

55th Ter

Juniper St

56th St



Area 9 - R Park
5535 Juniper Street

Approx. Acres = 4





Granada St

Shawnee Mission Pkwy
Shawnee Mission Pkwy

N

Area 11 - NE Cloverleaf
Northeast corner of Johnson Drive & Roe Blvd

Approx. Acres = 3

Sycamore Dr

13

Cedar St



Area 12 - Carpenter Park
Sycamore Dr & Cedar St

Approx. Acres = .65



Juniper St



Area 13 - Juniper Park
Juniper St, Between Alder & Rosewood
Approx. Acres = .2



51st St

Granada St

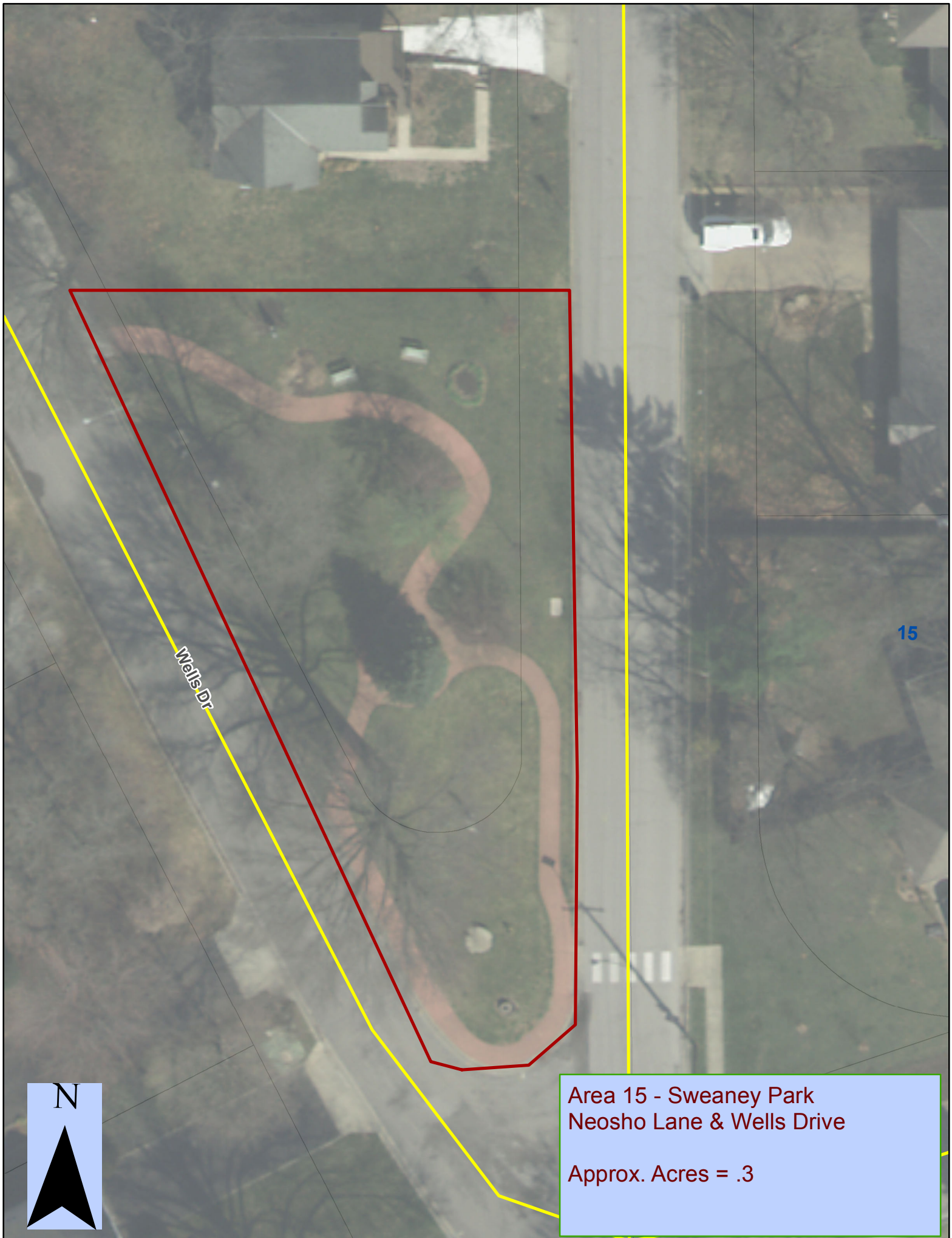
51st St

Granada St



Area 14 - Granada Park
5150 Granada St

Approx. Acres = .2



Area 15 - Sweaney Park
Neosho Lane & Wells Drive

Approx. Acres = .3



55th St

Nall Ave

Roeland D

Island A
Nall Ave & 55th St
Mowable Area = 682 sq/ft



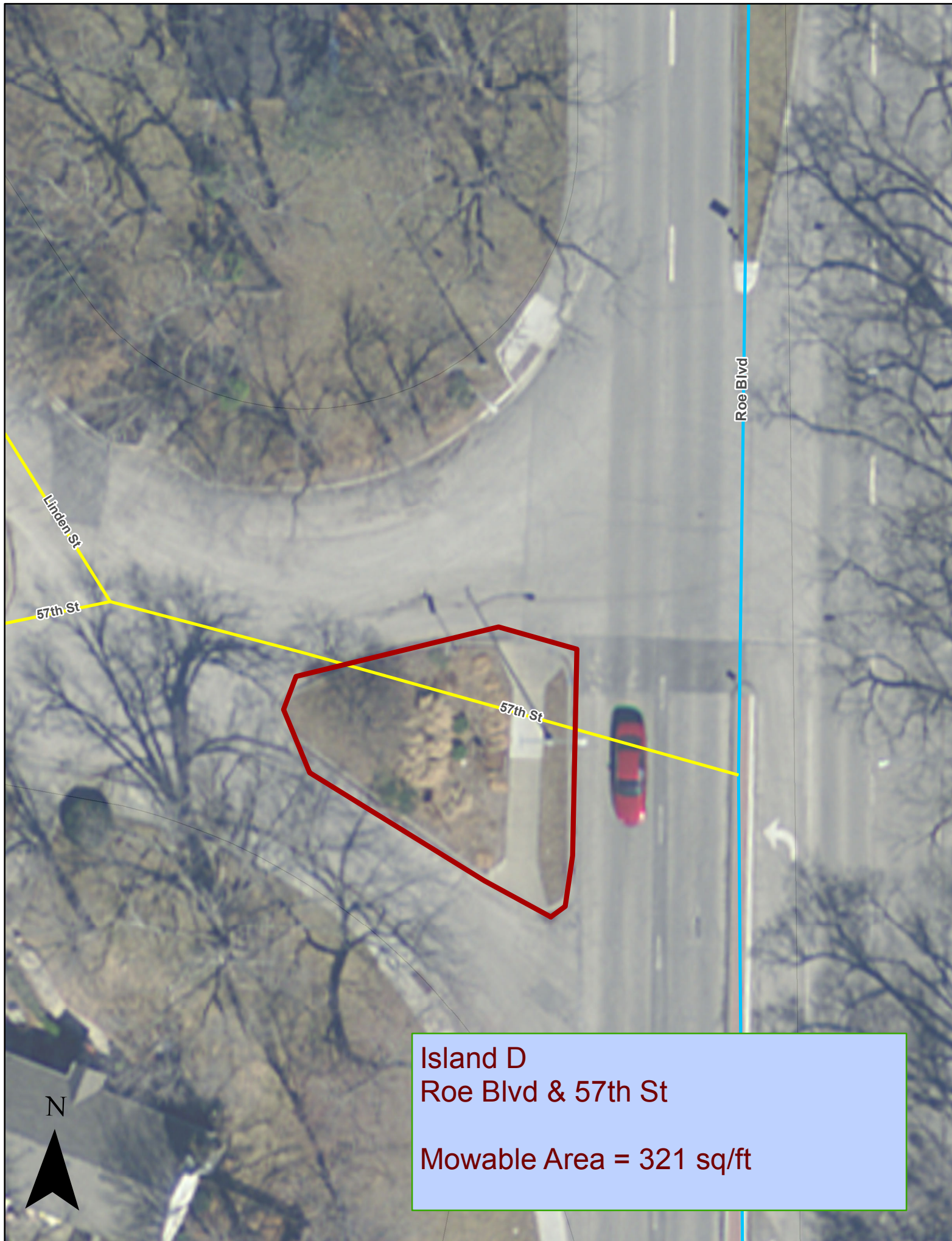
Island B

Infront of 5517 Roeland Dr

Mowable Area = 2,880 sq/ft



Island C
Infront of 4701 W 57th St
Mowable Area = 465 sq/ft



Roe Blvd

Linden St

57th St

57th St

Island D
Roe Blvd & 57th St
Mowable Area = 321 sq/ft



53rd Ter

53rd Ter

Roe Blvd

Rosewood Dr

Island E
Roe Blvd & Rosewood
Mowable Area = 1140 sq/ft

N

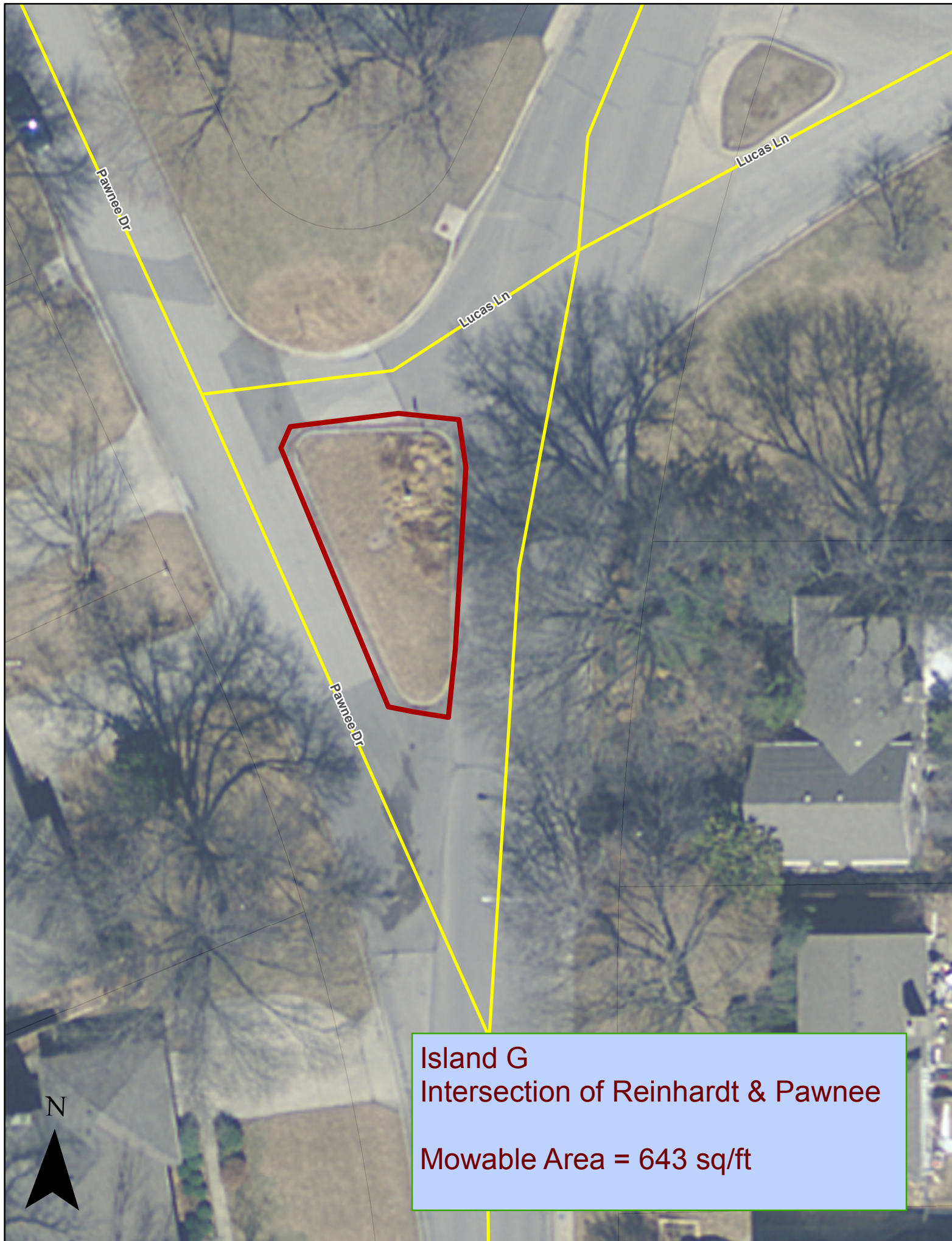


Sherwood Dr

Linden St



Island F
Intersection of Sherwood & Linden
Mowable Area = 775 sq/ft



Pawnee Dr

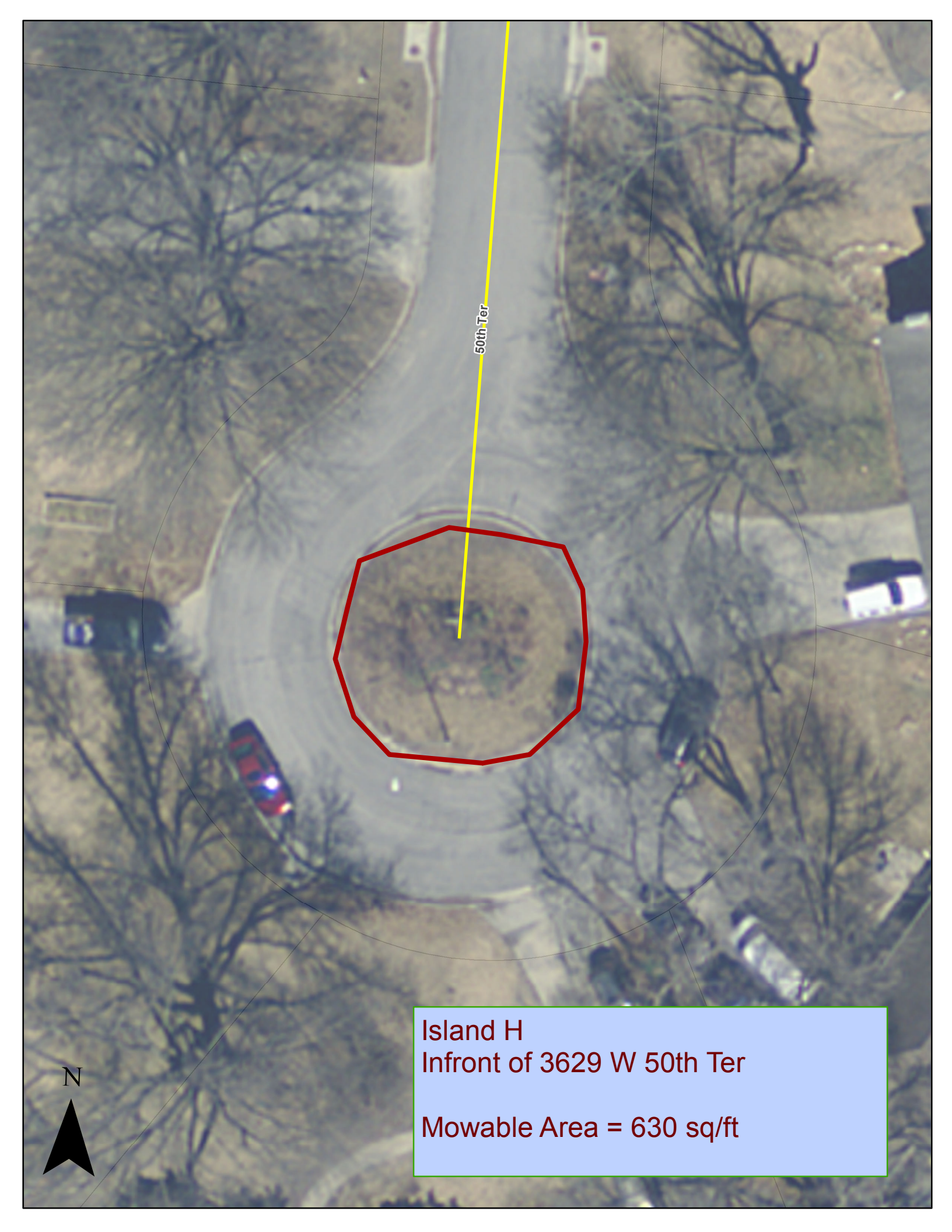
Lucas Ln

Lucas Ln

Pawnee Dr

Island G
Intersection of Reinhardt & Pawnee
Mowable Area = 643 sq/ft

N



50th Ter

Island H
Infront of 3629 W 50th Ter
Mowable Area = 630 sq/ft



Island I
Infront of 3501 W 47th Ter
Mowable Area = 452 sq/ft

2019 Mowing Bids Results				
Area	2018 Mowing Costs	Jake's Lawn & Landscape	Next To Nature Landscape LLC	Supreme Green Landworks
	Mowing & Trim	Mowing & Trim	Mowing & Trim	Mowing & Trim
1	\$ 32.00	\$ 20.00	\$ 35.00	\$ 75.00
2	\$ 380.00	\$ 355.00	\$ 380.00	\$ 315.00
3	\$ 140.00	\$ 120.00	\$ 140.00	\$ 180.00
4	\$ 38.00	\$ 30.00	\$ 125.00	\$ 210.00
5	\$ 180.00	\$ 165.00	\$ 355.00	\$ 120.00
6	\$ 48.00	\$ 40.00	\$ 50.00	\$ 90.00
7	\$ 25.00	\$ 20.00	\$ 25.00	\$ 75.00
8	\$ 20.00	\$ 30.00	\$ 60.00	\$ 180.00
9	\$ 40.00	\$ 165.00	\$ 180.00	\$ 190.00
10	\$ 180.00	\$ 80.00	\$ 75.00	\$ 90.00
11	\$ 90.00	\$ 110.00	\$ 100.00	\$ 105.00
12	\$ 120.00	\$ 40.00	\$ 25.00	\$ 90.00
13	\$ 48.00	\$ 20.00	\$ 20.00	\$ 35.00
14	\$ 20.00	\$ 20.00	\$ 20.00	\$ 70.00
15	\$ 20.00	\$ 15.00	\$ 20.00	\$ 75.00
16	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00
17	\$ 10.00	\$ 10.00	\$ 8.00	\$ 35.00
18	\$ 8.00	\$ 8.00	\$ 8.00	\$ 20.00
19	\$ 8.00	\$ 8.00	\$ 8.00	\$ 15.00
20	\$ 10.00	\$ 8.00	\$ 8.00	\$ 25.00
21	\$ 15.00	\$ 10.00	\$ 10.00	\$ 25.00
22	\$ 10.00	\$ 10.00	\$ 10.00	\$ 25.00
23	\$ 10.00	\$ 10.00	\$ 10.00	\$ 25.00
24	\$ 10.00	\$ 8.00	\$ 8.00	\$ 35.00
Total	\$ 1,472.00	\$ 1,312.00	\$ 1,690.00	\$2,125.00
	Cost Per Lawn Application	\$ 2,600.00	\$ 3,730.00	\$ 3,450.00

Item Number: **DISCUSSION ITEMS- II.-7.**
Committee
Meeting Date: **3/4/2019**



City of Roeland Park

Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

Executive Session - "I move to recess the City Council into executive session in order to discuss the potential of a real estate transaction, pursuant to the real estate exception of the Kansas Open Meetings Act, K.S.A.75-4319(b)(6). The open meeting to resume at ____ in Council chambers."

Item Type:

Recommendation:

Details:

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?