

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park, City Hall 4600 W. 51st Street
February 7, 2022 6:00 PM

- | | | |
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| <ul style="list-style-type: none"> • Mike Kelly, Mayor • Trisha Brauer, Council Member • Benjamin Dickens, Council Member • Jan Faidley, Council Member • Jennifer Hill, Council Member | <ul style="list-style-type: none"> • Michael Poppa, Council Member • Tom Madigan, Council Member • Kate Raglow, Council Member • Michael Rebne, Council Member | <ul style="list-style-type: none"> • Keith Moody, City Administrator • Erin Winn, Asst. Admin. • Kelley Nielsen, City Clerk • John Morris, Police Chief • Donnie Scharff, Public Works Director |
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Admin

Hill

Raglow

Finance

Madigan

Rebne

Safety

Faidley

Poppa

Public Works

Dickens

Brauer

Pledge of Allegiance - 2 minutes

A. Instructions on Logging into Meeting Remotely

Roll Call- 2 minutes

Modification of Agenda

I. Citizens Comments - 5 minutes

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda - 2 minutes

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #991

- B. Council Minutes January 3, 2022
- C. Special Called City Council Meeting Minutes January 12, 2022
- D. Council Minutes January 18, 2022
- E. Approve 2022 Super Pass Agreement
- F. Approve 2022 Swim Meet Letter of Understanding

III. Business From the Floor

A. Applications / Presentations

- 1. 4th Quarter Social Media Report by Katie Garcia - 15 minutes

IV. Mayor's Report

- A. Black History Month Proclamation

V. Workshop and Committee Reports

VI. Reports of City Liaisons

- A. Racial Equity Committee - 5 minutes
- B. Sustainability Committee - 5 minutes
- C. MARC – First Tier Suburbs - 5 minutes
- D. MARC – Bike & Pedestrian - 5 minutes

VII. Unfinished Business

VIII. New Business

- A. Approve Firewall Replacement - 5 minutes
- B. Approve Purchase to Replace Patrol Vehicles

IX. Ordinances and Resolutions:

- A. Ordinance 1024 - Compete Streets - 5 minute
- B. Ordinance 1025 - Indoor Masking - 5 minutes

X. Workshop Items:

XI. Reports of City Officials:

- A. COVID Report and Mitigation Update - 5 minutes
- B. 2021 Johnson County Utility Assistance Report - 5 minutes

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting

shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.
- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Pledge of Allegiance - 2 minutes--
A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Instructions on Logging into Meeting Remotely
Item Type:

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejlVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/j/adPknyVL7e>

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Consent Agenda - 2 minutes- II.-A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriations Ordinance #991**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriations Ordinance #991	Cover Memo

Appropriation Ordinance - 1/3/2022 - #989

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Thursday, February 3, 2022

Appropriation Ordinance - 2/7/2022 - #991

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 7th day of February, 2022.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance

\$

183,244.13

Appropriation Ordinance - 2/7/2022 - #991

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
Vendor	Dept	Account	Account Description	Reference	Date	Distribution	Check #	Check
						Amount		Amount
ADP, Inc.	101	5214.101	Other Contracted Services	597876848	01/26/22	230.28	73103	230.28
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128201425407	01/19/22	133.98	73078	286.34
Advance Auto Parts	106	5260.106	Vehicle Maintenance	5128201025195	01/19/22	22.70		
Advance Auto Parts	102	5302.102	Motor Fuels & Lubricants	5128201025216	01/19/22	28.48		
Advance Auto Parts	115	5302.115	Motor Fuels & Lubricants	5128201025195	01/19/22	50.59		
Advance Auto Parts	115	5302.115	Motor Fuels & Lubricants	5128201425431	01/19/22	50.59		
Airgas USA, LLC	106	5308.106	Clothing & Uniforms	9121427814	01/26/22	50.56	73104	50.56
American Equipment Co.	106	5211.106	Maintenace & Repair Equipment	43842	02/02/22	700.32	73129	700.32
American Fidelity Assurance	101	2052.101	Supplemental Insurace Payable	D411839	01/26/22	675.10	73105	675.10
Blue Sky Cleaners	102	5224.102	Laundry Service	1/1-27/22	02/02/22	237.50	73130	237.50
Breeden Holdings, LLC	106	5211.106	Maintenace & Repair Equipment	1069070	01/26/22	685.00	73106	685.00
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1068881	01/19/22	464.89	73079	680.84
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1068992	01/19/22	215.95		
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1069041	02/02/22	1,401.71	73131	2,936.56
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	1069124	02/02/22	1,063.90		
Breeden Holdings, LLC	104	5260.104	Vehicle Maintenance	1069173	02/02/22	470.95		
Capital One	101	4795.101	Miscellaneous	6971 1/19/22	02/02/22	91.00	73132	91.00
CCMFOA Of Kansas	105	5206.105	Travel Expense & Training	2022 Renewal	01/26/22	75.00	73107	75.00
Central Salt	270	5303.270	Sand and Salt	PSI1946594	01/26/22	3,910.19	73108	3,910.19
City Attorney's Association of Kan.	101	5305.101	Dues, Subscriptions, & Books	4039	01/26/22	35.00	73109	35.00
Clarkson Power Flow, Inc.	106	5306.106	Materials	1014492A	01/19/22	17.50	73080	17.50
Occupational Health Centers of the	103	5207.103	Medical Expense & Drug Testing	1013697516	01/26/22	67.00	73110	67.00
Occupational Health Centers of the	105	5207.105	Medical Expense & Drug Testing	1013711106	02/02/22	67.00	73110	67.00
Destination Properties Inc.	101	4265.101	Business Occupational Licenses	BL Reimbursement	01/19/22	80.00	73081	80.00
Emerging Local Government Lead	105	5206.105	Travel Expense & Training	1FC572110001	01/19/22	100.00	73082	100.00
Everygy	101	5201.101	Electric	1/24/22 Multi	02/02/22	1,453.11	73134	2,412.18
Everygy	106	5201.106	Electric	1/24/22 Multi	02/02/22	674.58		
Everygy	220	5201.220	Electric	1/24/22 Multi	02/02/22	284.49		
Fastenal Company	106	5306.106	Materials	MOKC487669	02/02/22	31.13	73135	31.13
Fastsigns Overland Park	550	5275.550	Education and Outreach	20184624	01/14/22	744.65	32719	744.65
Forensic Psychology Associates, Ir	102	5207.102	Medical Expense & Drug Testing	1144	02/02/22	450.00	73136	450.00
Galls, LLC	102	5308.102	Clothing & Uniforms	20155314	02/02/22	140.00	73137	140.00
Gather Media and Communication	101	5209.101	Professional Services	220	02/02/22	1,550.00	73138	1,550.00
Frank Gilman	103	5214.103	Other Contracted Services	Recurring Check	02/01/22	1,166.67	73119	1,166.67
Frank Gilman	101	5254.101	Miscellaneous Charges	1/12/22 MicroC	02/02/22	374.33	73139	374.33
Innerspace Storage Corporation	115	5211.115	Maintenace & Repair Equipment	4620 1/25/22	01/26/22	187.00	32723	187.00
Johnson County Government	102	5214.102	Other Contracted Services	192594	01/19/22	7,021.07	73083	7,021.07
Johnson County Police Chiefs' and	102	5305.102	Dues, Subscriptions, & Books	2022 Dues	01/19/22	125.00	73084	125.00
Jorge Blanco Sculpture, Inc.	101	5217.101	Public Art	1/27/21	02/01/22	2,745.23	32725	2,745.23

Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	2834	1/25/22	02/02/22	34.83	73140	34.83
KS Municipal Judges Association	103	5305.103	Dues, Subscriptions, & Books	2022	Dues	01/26/22	25.00	73111	25.00
Kansas Alcohol Beverage Control	101	4245.101	Cereal Malt Beverage License	2022		01/20/22	175.00	32722	175.00
Kansas Heavy Construction, LLC	270	5454.270	Sidewalk Improvements	1/31/22		02/02/22	76,061.70	73141	76,061.70
Kansas Mayors Association	108	5305.108	Dues, Subscriptions, & Books	4339		01/19/22	50.00	73085	50.00
League of Kansas Municipalities	108	5206.108	Travel Expense & Training	3105		02/02/22	75.00	73142	75.00
The Legal Record	101	5204.101	Legal Printing	L94633		01/19/22	11.17	73086	11.17
The Legal Record	101	5204.101	Legal Printing	L94768		01/26/22	86.81	73112	86.81
The Legal Record	101	5204.101	Legal Printing	L94834		02/02/22	86.60	73143	123.68
The Legal Record	101	5204.101	Legal Printing	L94920		02/02/22	37.08		
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check		02/01/22	100.00	73120	100.00
Lippert Mechanical Service Corp	101	5210.101	Maintenance & Repair Building	SI2086146		01/19/22	868.00	73087	2,634.00
Lippert Mechanical Service Corp	220	5210.220	Maintenance & Repair Building	SI2086144		01/19/22	240.00		
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	SI2086145		01/19/22	1,220.00		
Lippert Mechanical Service Corp	106	5211.106	Maintenace & Repair Equipment	SI2086147		01/19/22	306.00		
Midwest Public Risk	107	5126.107	Health/Dental/Vision Insurance	1/24/22		02/02/22	33,302.00	73144	33,302.00
Midway Ford Truck Center Inc	106	5211.106	Maintenace & Repair Equipment	10072768301		01/26/22	144.95	73113	144.95
Missouri Organic	115	5235.115	Disposal Fees	33777		01/19/22	75.00	73088	150.00
Missouri Organic	115	5235.115	Disposal Fees	33826		01/19/22	75.00		
Northeast Johnson Cty. Chamber of Commerce	101	5253.101	Public Relations	41257		01/26/22	1,500.00	73114	1,500.00
Norris Equipment Co., LLC	106	5211.106	Maintenace & Repair Equipment	67803		02/02/22	534.91	73145	534.91
Adam Peer	103	5209.103	Professional Services	11/18/21		01/26/22	150.00	73115	150.00
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	10001	1/17/22	01/26/22	671.52	73116	671.52
Wex Bank	106	5302.106	Motor Fuels & Lubricants	77615256		01/31/22	775.45	32724	775.45
Rejis Commission	102	5214.102	Other Contracted Services	476902		02/02/22	238.88	73146	276.13
Rejis Commission	102	5214.102	Other Contracted Services	477020		02/02/22	37.25		
Roeland Park Community Foundation	101	5256.101	Committee Funds	1/26/22 CK Req		12/31/22	641.34	73147	7,641.34
Roeland Park Community Foundation	101	5217.101	Public Art	1/26/22 Ck Req2		02/02/22	7,000.00		
Terminix Processing Center	106	5214.106	Other Contracted Services	416242458		01/26/22	72.00	73117	72.00
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check		02/01/22	1,416.67	73121	1,416.67
Tyler Technologies, Inc.	103	5266.103	Computer Software	25364522		01/19/22	6,718.10	73089	6,718.10
United Community Services of Johnson County	101	5232.101	United Community Services	1/18/22		01/26/22	6,000.00	73118	6,000.00
Validity Screening Solutions	101	5214.101	Other Contracted Services	214143		02/02/22	180.00	73148	180.00
Verizon Wireless	102	5202.102	Telephone	1/23/22 X2		02/02/22	322.01	73149	442.04
Verizon Wireless	104	5202.104	Telephone	1/23/22 X2		02/02/22	80.02		
Verizon Wireless	106	5202.106	Telephone	1/23/22 X2		02/02/22	40.01		
Watchmen Security Services, LLC	106	5210.106	Maintenace & Repair Building	63143		02/02/22	25.00	73150	25.00
Water District No 1 of Johnson County	101	5287.101	Water	1/25/22 Multi		02/02/22	55.79	73151	354.52
Water District No 1 of Johnson County	106	5287.106	Water	1/25/22 Multi		02/02/22	205.49		
Water District No 1 of Johnson County	220	5287.220	Water	1/25/22 Multi		02/02/22	93.24		
Wholesale Batteries, Inc.	106	5260.106	Vehicle Maintenance	455001		02/02/22	137.40	73152	137.40
Erin Winn	101	5267.101	Employee Related Expenses	Chipotle		02/02/22	47.13	73153	47.13
KPERS	101	2040.101	KPERS Accrued Employee	1/20/22 PR		01/31/22	2,302.36	EFT	2,302.36
KPERS	101	2040.101	KPERS Accrued Employee	1/20/22 PR		01/31/22	3,299.34	EFT	3,299.34

KPERS	107	5131.107	KP&F City Contribution	1/20/22 PR	01/31/22	5.59	EFT	5.59
KP&F	101	2045.101	KP&F Employee Withholding Payab	1/20/22 PR	01/31/22	7,896.04	EFT	7,896.04
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	01/20/22	<u>1,952.00</u>	EFT	<u>1,952.00</u>
						<u>\$183,244.13</u>		

Item Number: Consent Agenda - 2 minutes- II.-B.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Council Minutes January 3, 2022**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description
□ Council Minutes January 3, 2022

Type
Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, January 3, 2022, 6:00 P.M.

- | | | |
|--|---|--|
| <ul style="list-style-type: none">○ Mike Kelly, Mayor○ Trisha Brauer, Council Member○ Benjamin Dickens, Council Member○ Jan Faidley, Council Member○ Jennifer Hill, Council Member | <ul style="list-style-type: none">○ Tom Madigan, Council Member○ Michael Poppa, Council Member○ Kate Raglow, Council Member○ Michael Rebne, Council Member | <ul style="list-style-type: none">○ Keith Moody, City Administrator○ Erin Winn, Asst. City Administrator○ Kelley Nielsen, City Clerk○ John Morris, Police Chief○ Donnie Scharff, Public Works Director |
|--|---|--|

Admin
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Safety
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Poppa

Public Works
Dickens
Brauer

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance. The meeting was held virtually.

Roll Call

City Clerk Nielsen called the roll. All Governing Body members were present. Staff members present were City Administrator Moody, City Attorney Mauer, Assistant City Administrator Winn, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and Parks and Rec Superintendent Nichols.

Modification of Agenda

CMBR Poppa suggested they might need to strengthen the resolution that was passed at their last meeting. He said it was not entirely clear what was being voted on and would like for them to look at what the resolution requires versus what is strongly recommended.

Mayor Kelly said that no resolution was undertaken and to take it up again would require a special call. He also said he understands the desire of the Governing Body to do that, but they would need to allow the residents time to review the resolution and then take it up before the January 18th meeting.

City Attorney Mauer said if the Governing Body wants to modify the existing resolution, they need to do it at a special call meeting or the next scheduled meeting.

Mayor Kelly said they could discuss a special call meeting during the COVID report.

CMBR Madigan said he believed he was misquoted in the minutes on page 5 and asked someone to review the tape. The minutes were moved to Unfinished Business.

I. Citizen Comments

Tom Phillips (4400 W. 55th) Mr. Phillips said he wanted to clarify what it was he was asking for in a letter sent to the Governing Body. He asked them to reimplement the previous masking resolution. Mr. Phillips said he was under the impression that ordinance versus resolution was just semantics. He asked the Governing Body to clearly communicate the action issue and direction to require people wear masks while shopping, working, or in eating establishments within the City limits. He would like the language to compel people to do this rather than simply suggest it. He added that the Governing Body needs to clarify this and get it done. From the responses he has heard, people thought they were voting for stronger language than what was in resolution. He said they need a clear mandate to come quickly as they cannot afford to wait two more weeks as they are too far into this.

II. Consent Agenda

A. Appropriations Ordinance #989

B. ~~Council Minutes December 20, 2021~~ (This item was moved to Unfinished Business)

MOTION: CMBR DICKENS MOVED AND CMBR REBNE SECONDED TO APPROVE THE CONSENT AGENDA AS AMENDED. (THE MOTION CARRIED 8-0.)

III. Business from the Floor - Proclamations/Applications/Presentation

A. Continue Discussion of Tree Preservation Policy

Chris Brewster from Gould Evans updated the proposed tree preservation policy since the last meeting and went over some of the highlights. Included updates are a cap on the fee with no excessive penalties or fees on very large trees. Options for mitigation have been added. Lots with significant front trees can be individually evaluated. There is a clarification that a protected tree can be removed for disease or safety issues and a fee will not be charged. Also, a replacement of one to one for a tree has been added. The City Administrator's office will maintain a species list for what is appropriate to plant as a replacement.

City Administrator Moody said the policy is based on Fairway's program and with input from their own Sustainability Committee. He said their preference is for education over regulation. A decision will need to be made whether the policy will pertain to public right-of-way trees or those trees in addition to private frontage trees. Mr. Moody said that most trees of concern are on private property with one-third in the right-of-way and two-thirds on private property.

Mr. Brewster said the possible areas to protect along with the frontage and public right-of-way trees are also perimeter trees or all trees in the City. Trees that are older and more established have a greater impact than less established and they need to decide how to protect them if removed, removed with mitigation, or removed with payment. He suggested having a base of taking one out and planting three in its place. If the homeowner does not want to replace, they can pay a fee of \$1,000 maximum unless the tree is diseased or is creating a safety hazard. Mr. Brewster said the policy will help them target unnecessary tree removals.

Mayor Kelly said he appreciated the diligent work on this. He added that when they speak about a fee being waived for disease or public safety reasons that public safety can also be a nuisance such as tree roots growing into a water line, for example. Mr. Brewster said the ordinance is flexible in that regard and that a tree manager can make that decision. He also added that tree roots generally grow in search of water and do not break pipes to look for it. If there are tree roots in the pipes, then there was a problem not caused by the trees.

CMBR Hill said on page 5, regulating front yard trees, she would like the potential caliper size versus the actual size. City Administrator Moody said the approach wasn't anticipating that the ultimate girth would be replaced. Tree replacement would be to provide for a variety and provide guidance to get the right tree in the right place.

CMBR Faidley asked about the tree survey. Mr. Brewster said it will be good to know the number of frontage trees and right-of-way trees, as well as who the tree belongs to as some might assume a right-of-way tree is on their property. He added that MARC has been doing research on the tree canopy and studying the urban tree forest over the last ten years. CMBR Faidley said as a Tree City that is good to know.

CMBR Raglow asked about trees that are damaged by weather related incidents and the unsightly utility tree trimmings. Mr. Brewster said a tree expert can tell whether tree is diseased and dying. As for the utility companies, he said they are not concerned about the tree at all. They have a broad view of what they want to do and that their trimmings can expose the trees to disease.

CMBR Brauer said she is in support of protecting their trees, but she does have reservations about people on their property not being able to remove them or have an ability to add solar panels or a garden. She also asked about people looking to expand their home. She notes that homes in Roeland Park are smaller, and they are wanting to keep their residents in the City. She said it gives her pause fining people for cutting down a tree.

CMBR Rebne said he was raised and taught to honor private property and their right to say what happens with it. He noted that there is a significant degree of tension and noted that the ordinance does include education. He asked what commitment they are willing to make to help a homeowner maintain his trees.

Mr. Brewster said a lot of the fee cap was based on the private/public tension. He also noted that trees are often underappreciated in what they do for a property. Not only do they raise the property value of the lot they are, but they also add value to the properties around them.

CMBR Rebne asked if property owners will know up front which trees are protected. Mr. Brewster said as part of the public education piece of this will be explaining the benefits and what is protected. He also added that many times a tree canopy provides more benefits than solar, but people will be able to explore the cost and benefits of different options.

City Administrator Moody said the tree inventory would be available for public review and incorporated into their City website as well as the educational information. He said there needs to be an effort on behalf of the City to try to raise awareness. In creating these standards, they are also creating consistency among their neighborhoods and consistency of use. He added that a property owner has the right to use their land, but it is common for a city to develop regulations to guide the development and use of the land.

CMBR Madigan said he is having a hard time understanding why they are discussing this when two-thirds of the people are not supportive of City authorization or the preservation fund. He said that NextDoor has been very active on this topic, and he has reviewed the comments and people do not

support interference on their property. He said that people were surprised to find the fund went to help the City plant trees and not to help the residents plant trees.

CMBR Faidley asked what the rationale was to not include the perimeter trees. City Administrator Moody said it was a compromise.

CMBR Hill said the reason this all came about is when trees were cut down on Reinhart to allow for a sidewalk because they couldn't get an easement. She said there is a want and a need to continue this conversation.

There was majority consensus to continue the conversation at a future date.

Mayor Kelly said he sees the value of doing both types of trees, and also the need for education. He added that this would need to become a budget objective. His recommendation would be to begin with the public trees and look to include private front yard trees in the future.

CMBR Faidley said she agreed with the Mayor and that they need to do for both public and private trees. She agrees it is a big price tag, but first they need to do the education component.

IV. Mayor's Report

No report was given.

V. Reports of City Liaisons and Committees

A. Parks Committee

Laura Savidge from the Parks Committee provided the year-end report noting that the committee approached every single goal and accomplished them. Going into 2022, they are right on schedule with Phase 3 at R Park with new play structures and sidewalks. The traffic garden will be incorporated into the sidewalks which was proposed by Police Chief Morris and is a good solution for the park.

Ms. Savidge said the group brings solutions not problems to the table. The most exciting part is taking their hybrid knowledge with R Park and the Cooper Creek Restoration Project and using that as they put their sights towards the Nall Park Restoration and Improvement Plan. She noted that CMBR Faidley and CMBR Madigan have a vested interest in that park as it is in their ward.

Ms. Savidge said that after they are done with Nall Park, they will be done for decades, with the exception of maintenance.

Mayor Kelly expressed his gratitude to the Parks Committee and said it has been another banner year and he is grateful for the work and dedication they have given to the City's parks.

Ms. Savidge thanked the Mayor, Council, and staff for their support and said they are ecstatic about what is coming to be.

VI. Unfinished Business

A. Council Minutes December 21, 2021

CMBR Madigan said he believed he was misquoted regarding the ordinance and the resolution. CMBR Madigan said the ordinance is enforceable whereas the resolution is not. The minutes incorrectly stated CMBR Madigan said the ordinance is not enforceable when it should have said resolution. He suggested staff listen to the recording and table the minutes to the next meeting.

Staff will review the audio.

MOTION: CMBR POPPA MOVED AND CMBR DICKENS SECONDED TO APPROVE THE DECEMBER 20, 2021, COUNCIL MINUTES. (NO VOTE WAS TAKEN.)

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO TABLE APPROVAL OF THE DECEMBER 20, 2021, COUNCIL MINUTES FOR FURTHER REVIEW. (MOTION CARRIED 8-0.)

VII. New Business

A. Approve Land Purchase Agreement with Sunflower Development - Lot 1

Mayor Kelly thanked Jason Swords from Sunflower Development Group for bringing the \$3.45 million project to Roeland Park. He noted the agreement does include clawback provisions and precludes sale of the property to a tax-exempt entity in the future. The City also retains the authority to approve the aesthetics of the buildings.

Jason Swords thanked the staff and City Administrator Moody for putting the agreements together. He said they will not begin working on a development agreement and further design and plan to break ground in 2022. They have also put together a timeline that works for the City and also from a development standpoint.

City Administrator Moody there will be more project detail in the development agreement. This agreement approval is the first in a series of steps for development and there will be much more for the Council to weigh in and act on as they move through the process.

CMBR Faidley said she was looking for clarification on closing dates. Lots 2, 3, and 4 need to be further along with the design and Mr. Sword's objective is to close on them when they have a building permit in hand so that they day they close they can begin construction immediately. They anticipate it will be six months to everything drawn up and 90 days to get the building permit.

Mr. Swords said they wanted to make sure they had the ability to purchase Lot 1 because it is the Public Works site, the building is occupied and vehicles are stored there, so it is better to purchase that at a later date. He is not certain what will go there, but he is obligated to purchase the site. He would like to pursue a possible hotel operation for that portion of the site at a later date.

City Administrator Moody said they have a vision for Lots 2, 3, and 4 and is where they anticipate it will start. Rezoning, platting, and development plan approvals need to come first and that will take some time.

CMBR Dickens asked what is included in a development agreement. City Administrator Moody said the specifics of size and type, use, square footages, and incentives are listed but details such as tenants are not identified.

CMBR Madigan asked about the change in price per square foot. Mayor Kelly said they included the initial offer before the negotiated price for transparency.

CMBR Rebne said in hearing the anticipated selling price and how much money it is has a sense of power swirling around it, noting it is more than 50 percent of the General Fund. He said this information needs to be given to the Racial Equity and Sustainability Committees and any other resident committee. He also said they have not talked about the environmental impact on the City of a development this large. CMBR Rebne also mentioned that there is an eminent hope of a racial equity assessment that he felt would be relevant in this decision and is, therefore, feeling hesitant about moving forward.

MOTION: CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE LAND PURCHASE AGREEMENT FOR LOT 1 OF THE ROCKS WITH SUNFLOWER DEVELOPMENT GROUP. (MOTION CARRIED 7-1 WITH CMBR REBNE VOTING NO.)

B. Approve Land Purchase Agreement with Sunflower Developer - Lot 2, 3, and 4

MOTION: CMBR HILL MOVED AND CMBR POPPA SECONDED TO APPROVE THE LAND PURCHASE AGREEMENT FOR LOTS 2, 3, AND 4 OF THE ROCKS WITH SUNFLOWER DEVELOPMENT GROUP. (MOTION CARRIED 7-1 WITH CMBR REBNE VOTING NO.)

C. Approve Task Order with SFS for Public Works Facility Assessment

City Administrator Moody said this is a cost not to exceed \$15,000 noting that the scope is different than the objective. This assessment will identify the needs of a building inside and outside, but not a location.

CMBR Rebne asked if they have identified any potential spots in the City. City Administrator Moody said they have not had any good prospects.

MOTION: CMBR DICKENS MOVED AND CMBR BRAUER SECONDED TO APPROVE THE TASK ORDER WITH SFS FOR A PUBLIC WORKS FACILITY ASSESSMENT AT A COST NOT TO EXCEED \$15,000. (MOTION CARRIED 8-0.)

D. Appointments to the Aquatics Advisory Committee

MOTION: CMBR MADIGAN MOVED AND CMBR BRAUER TO APPROVE THE APPOINTMENT OF HOLLIE SIEGEL, JASON WIENS, AND CHRIS BURT TO THE AQUATIC CENTER ADVISORY COMMITTEE. (MOTION CARRIED 8-0.)

E. Council President Election 1st Meeting in January

CMBR Hill nominated CMBR Dickens for Council President.

CMBR Dickens said he was happy to accept the nomination and to work to be able to bring people together, which starts with leadership. He will continue to look at infrastructure improvements and green energy items. He wants Roeland Park to continue to be a City in which people want to live,

which is due to the continued leadership done through their work through the pandemic. CMBR Dickens said he wants to have a hand on crafting agenda items for infrastructure, recreation, and modality projects. He noted the job isn't easy to balance the needs of everyone.

CMBR Faidley thanked everyone while she was Council President. She said it has been a challenge, but it was also an honor to get to know each of the Councilmembers.

Mayor Kelly said it has been a pleasure to work with her on the agenda and to is looking forward to continuing working with her on the Governing Body.

MOTION: CMBR HILL NOMINATED CMBR DICKENS AS COUNCIL PRESIDENT FOR 2022. (MOTION CARRIED 8-0.)

F. Appoint Committee Liaisons

MOTION: CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO APPROVE THE FOLLOWING SLATE OF CANDIDATES. (MOTION CARRIED 8-0)

- Ad Hoc Historical Committee - Tom Madigan, Michael Rebne, Michael Poppa
- Arts Advisory Committee - Benjamin Dickens, Michael Poppa
- Community Engagement - Michael Rebne, Benjamin Dickens
- Community Foundation - Trisha Brauer
- Parks - Kate Raglow, Tom Madigan
- Sustainability - Jen Hill, Benjamin Dickens
- Aquatics - Trisha Brauer, Tom Madigan
- 47th and Mission - Michael Poppa
- MARC - Bike & Pedestrian - Jan Faidley
- MARC - First Tier Suburbs - Jan Faidley
- Racial Equity - Kate Raglow, Jen Hill

VIII. Ordinances and Resolutions

A.

IX. Reports of City Officials

A. COVID Report

Ms. Winn said that Chris Verbrugge had prepared the COVID report before he left. Since drafting the report, the positivity rate is now over 21 percent, and the metrics are changing rapidly. She said that the Shawnee Mission School District will be meeting to discuss their masking policy. Also, the Neighbors Helping Neighbors fund was fully utilized in 2021.

CMBR Dickens said that the CDC has approved a booster for children aged 12 and up. Ms. Winn added that the Pfizer booster has been approved.

CMBR Hill said she is concerned about not being able to talk about COVID. She said the numbers are out of control and they cannot wait another week or two weeks to discuss it.

Mayor Kelly said that vaccinations are crucial. They have kept the COVID report on the agenda and if the Governing Body would want to impose a new resolution or an ordinance then it should be placed on the agenda. If they want to fast track it, then they can do that.

CMBR Faidley said she appreciates CMBR Hill's comments, but it is difficult to vote on something that they have not been able to read. Last time it was tacked on to the agenda right before the meeting. She said she also understands the argument of this is a pandemic of the unvaccinated and stating the statistics, but this does not help their healthcare workers. She said the hope is to look at the larger picture of people not being able to get care if needed.

CMBR Rebne said they can take all the precautions and still get sick but the language of a pandemic of unvaccinated does not do them a lot of good. He asked for clarification on the discussion and voting of a resolution.

City Attorney Mauer said a motion to consider can be made one meeting after the past meeting and must be made by the party on the prevailing side, and then have a revote on what was discussed. CMBR Poppa's intent was not to change a no to a yes but to modify what was presented, which would require a new agenda item. He wanted to add enforcement provisions, and that should be done by ordinance not resolution. If they are creating a penalty for not wearing a mask, then creating a new sanctionable activity should be done by ordinance. He said a motion to reconsider would not fit the need of being discussed again.

CMBR Poppa said the intent was not a motion to reconsider but would be a motion to amend the resolution to include a mask recommendation or a motion to repeal and replace.

CMBR Madigan said they have a process for putting items on the agenda and he does not like the process. He agreed they need to have a special meeting and would be happy to be a signatory on that item. He asked staff to put out a poll to see when they would be available for a special call.

CMBR Rebne said they already have a COVID discussion on the agenda and asked if there is a difference between amending the agenda and revisiting a topic from the prior Council meeting.

Mayor Kelly said there is a difference between adding a specific resolution or ordinance as opposed to adding a discussion item. Mr. Mauer agreed.

CMBR Faidley said she would like to keep their meetings virtual for the month of January due to the statistics in the COVID report.

B. Report on COVID Mitigation Plan Implementation

Ms. Winn said \$1,700 bought at-home tests and masks. She is working with the PIO on getting the information out. They will be asking for proof of residency and will maintain a log to keep track.

She said staff is also looking for direction on business outreach on Friday.

Mayor Kelly asked the Governing Body members if they feel comfortable with in-person delivery to businesses of signs. If so, they should contact Ms. Winn.

Mayor Kelly asked about limits on test kits. Ms. Winn said the limit is five test kits and 25 masks per month.

CMBR Hill asked about the test kits. Ms. Winn said they are double tests, five kits with ten tests.

CMBR Faidley asked what they would discuss at their special call. Mayor Kelly said it would be determined based on the request from the Governing Body for a special call meeting.

City Administrator Moody said for an ordinance, it would need a person from the prevailing side to request to bring the ordinance back. Mr. Mauer said it would be a new agenda item and is not being brought back. They would be looking for both potential ordinance and resolution modifications as options.

Ms. Winn said she is talking to the county to ask about reopening a test site in Johnson County as it is becoming difficult to find testing sites.

Adjourn:

MOTION: CMBR MADIGAN MOVED AND CMBR POPPA SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 8:00 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Consent Agenda - 2 minutes- II.-C.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Special Called City Council Meeting Minutes January 12, 2022**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Special Called City Council Meeting Minutes January 12, 2022	Cover Memo

CITY OF ROELAND PARK, KANSAS
SPECIAL CALLED CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Wednesday January 12, 2022, 6:30 P.M.

- Mike Kelly, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Michael Poppa, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Erin Winn, Asst. City Administrator
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Hill
Raglow

Finance
Madigan
Rebne

Safety
Faidley
Poppa

Public Works
Dickens
Brauer

(Roeland Park Council Meeting Called to Order at 6:30 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and asked everyone to take a moment to remember the victims of the pandemic and also those who dedicate their service to helping others. He also asked them to remember the Governing Body as well for the difficult decisions they have to make for the safety of the community. Mayor Kelly then led everyone in the Pledge of Allegiance. The meeting was held virtually.

Roll Call

City Clerk Nielsen called the roll. All Governing Body members were present. Staff members present were City Administrator Moody, City Attorney Mauer, Assistant City Administrator Winn, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

Modification of Agenda

There were no modifications to the agenda.

I. Citizen Comments

Stephanie Iser (4917 Briar) Ms. Iser said for the well-being of the community she would like the lawmakers to listen to the recommendations from medical professionals who recommending the wearing of masks. She said a City-wide mandate would show they care about the community's health and safety.

Judy Hyde (5113 W. 58th) Ms. Hyde expressed her support of a mandate to mask. She said whatever the Governing Body can do to help mitigate the crisis would be appreciated. She also thanked them for everything they have done to date for the City.

Jaime Davis (5511 Sherwood) Ms. Davis said as an R.N. she sees the daily statistics. She is seeing increasing numbers as far as inpatient hospitalization with a small subset being placed on ventilators. She said things are getting worse in the community. She wants the City to support the science, masking, and

doing anything that would encourage the public to wash their hands, vaccine, and mask up. She said they have a responsibility to do that.

Laura Savidge (5540 Juniper) Ms. Savidge thanked the Governing Body for this endeavor. She believes that masks work. Ms. Savidge expressed her dismay at the spike in Johnson County. She said there must be a way to mitigate this.

Emma Green - Ms. Green said she supports the mask mandate. She also expressed concern with people who work in the community and their protection against intimidation and that people who want to wear a mask should not be shamed. She said wearing a mask is an easy thing to do to protect their community.

II. New Business

A. Executive Session

MOTION: CMBR POPPA MOVED AND CMBR BRAUER SECONDED TO RECESS INTO EXECUTIVE SESSION UNDER THE ATTORNEY-CLIENT PRIVILEGE EXCEPTION TO THE OPEN MEETINGS ACT IN ORDER TO RECEIVE LEGAL ADVICE, WITH THE OPEN MEETING TO RESUME IN A VIRTUAL MEETING FORMAT AT 7:00. (THE MOTION CARRIED 8-0.)

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO EXTEND THE EXECUTIVE SESSION UNTIL 7:30 P.M. (THE MOTION CARRIED 8-0.)

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO EXTEND THE EXECUTIVE SESSION UNDER 7:45 P.M. (THE MOTION CARRIED 8-0.)

(Roeland Park in Recess until 7:50 p.m.)

III. Ordinances and Resolutions

A. Ordinance Regional - Indoor Masking

Mayor Kelly the thanked staff for the work they have done on this issue. He expressed disappointment in some leadership from state and county officials who have the resources to provide support for mitigation measures. He also noted that the state is trying to take tools away during the pandemic. He is, however, grateful to the Governing Body, neighboring cities, and schools who have all taken measures to show they are in this together. He said that Roeland Park has taken the lead in providing masks and now home tests. He also said he appreciates the sacrifice from the Police Department and medical professionals who have been tested during the pandemic.

CMBR Poppa said he has gone back and forth on this issue because they should be past this point but because of the lack of action on behalf of county and state leaders, it is not incumbent on them to step up and take action to protect their residents, businesses, and visitors. He thanked Mayor Kelly for taking the initiative to reach out to Prairie Village and Mission and also to the Governing Body for tackling the tough discussions. CMBR Poppa believes there is a need for a regional approach to help mitigate the community spread. He also expressed a concern about enforcement but said that protecting the community is their number one priority.

CMBR Rebne is glad they are doing something and setting expectations that people in the region wear masks to protect the community. He would like them to take it a step further and put an expectation

on the businesses to make sure their patrons are masking. He is disappointed that the regional resolution does not include that language. He asked for support in adding that language into the regional ordinance to make sure they have collaboration and partnership and that businesses help carry the load to get the COVID numbers down.

Mayor Kelly clarified that the proposed signage language is that patrons and employees will wear masks.

CMBR Rebne said he is asking that they are required to do that and to add the penalizing portion of 1022 as suggested in Section 11-207(B)(2)(a) through (e)

MOTION: CMBR REBNE MOVED TO ADD LANGUAGE THAT WOULD EXPECT BUSINESSES TO REQUIRE EMPLOYEES TO BE MASKED. (THE MOTION FAILED FOR LACK OF A SECOND.)

CMBR Poppa said in the alternative ordinance, (B)(2) addresses all person in the City, which would include employees.

CMBR Faidley said she is fully supportive of a regional ordinance. She also appreciates the work and leadership coming from the mayors of Roeland Park, Prairie Village, and Mission noting they are stronger together. Her only regret is not having been able to do something sooner before so many got sick and died. She is just glad this is now available for them to do.

CMBR Madigan commented many healthcare professionals have spoken and written to him and they all want everyone to wear a mask. They all understand that there are those who will not wear a mask. Mr. Madigan said is not favor of supporting fining a company for not enforcing masks be worn. He said that is a step too far and would criminalize their businesses. He is in favor of a resolution and is willing to work out a consensus.

CMBR Rebne said if they go forward with the regional ordinance, which has a lot of similarities, but he wants them to stay committed to visible, well-placed signage, as well as increase accountability.

CMBR Dickens hoped the support extends beyond Roeland Park, Prairie Village, and Mission. He does worry about what may happen within some of their stores and is worried about the efficacy of the order. He said he is glad that they have partners now and it's not just Roeland Park against the pandemic. He said he thinks they are moving in the right direction and also appreciates what everyone is doing. He said there is a ripple of hope that he is optimistic will drift out to other cities in the area.

CMBR Madigan said the regional ordinance gives them more power but asked them to remember that they have a Walmart. He said he had a problem with handing out citations to people not wearing a mask in the store. He said a mandate is not enforceable and that they are asking too much of their police.

Mayor Kelly said the Ordinance will take effect January 18, 2022.

MOTION: CMBR HILL MOVED AND CMBR DICKENS SECONDED ADOPT THE ALTERNATIVE MASKING ORDINANCE ALSO BEING CONSIDERED BY PRAIRIE VILLAGE AND TO INCLUDE SECTION 11-207(B)(3), AND ALSO INCLUDE A BUSINESS OR ORGANIZATION BE REQUIRED TO NOTIFY WITH

SIGNAGE TO ITS EMPLOYEES AND PATRONS THAT WEARING A MASK COVERING IS REQUIRED.
(THE MOTION CARRIED 7-1 WITH CMBR MADIGAN VOTING NO.)

IV. Update on COVID Mitigation Strategies

Ms. Winn said the Governing Body authorized in December that \$10,000 of ARPA funds be spent on mitigation efforts. She said that \$6,700 has been spent to date. She also ordered 360 at-home test kits today. Based on the high demand, they are planning a larger distribution event.

Ms. Winn asked for direction from the Governing Body on the remaining monies and whether to prioritize test kits or KN-95 masks. Currently there is a \$500,000 balance in ARPA funds with another anticipated disbursement in June.

CMBR Hill said the at-home tests are not as effective with detecting the Omicron variant. She said it is also now recommended that people wear KN-95 masks. Ms. Hill also said she would like to see them get a testing site within the City.

Ms. Winn said the state health department is looking for a place in Johnson County. She told them Roeland Park would be very interested in hosting one at the Community Center. She said she will continue to work hard to get that to happen. She said they have the money for a site, but the barrier to more testing sites is staffing. She also noted that she has found a vendor to sell large amounts of test kits. She is now looking for a source for KN-95 masks.

CMBR Hill said they had weather issues the last time they had a testing center.

MOTION: CMBR FAIDLEY MOVED AND CMBR BRAUER SECONDED TO INCREASE MITIGATION FUNDING TO \$20,000 WITH THE OPPORTUNITY TO REVISIT AT A LATER DATE IF NEEDED. (NO FORMAL VOTE WAS TAKEN.)

Ms. Winn asked for direction for staff being able to get masks and at-home test kits with the same provisions as residents. Currently staff has the option to provide proof of vaccination or provide weekly negative COVID tests. She wanted to know if the at-home tests could be used for the weekly negative reporting.

Mayor Kelly allowed option as residents to employee but not use at-home tests for negative work tests. Staff one at-home kit a month to be used and masks. Not use test for weekly testing.

MOTION: CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO ALLOW EMPLOYEES TO BE GIVEN AT-HOME TESTS AND MASKS WITH THE UNDERSTANDING THE AT-HOME TESTS COULD NOT BE USED FOR PROOF OF WEEKLY NEGATIVE TESTING. (THE MOTION CARRIED 8-0)

CMBR Madigan said he was contacted by a family of six and noted that one kit per residence would not be enough for a larger family. Ms. Winn said there are two tests in each kit. They are continuing to look at ways to be more efficient and trying their best to get everyone a kit that needs one.

Mayor Kelly said he has received many positive comments on how they are handling this situation. He said the duty has fallen to cities and he commended Ms. Winn and the entire staff for what they have done in creating and implementing the distribution program on the fly.

CMBR Hill asked if there was a specific brand they were using, and Ms. Winn responded it is whatever they can get.

Adjourn:

MOTION: CMBR REBNE MOVED AND CMBR MADIGAN SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 8:20 p.m.)

Item Number: Consent Agenda - 2 minutes- II.-D.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Council Minutes January 18, 2022**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Council Minutes January 18, 2022	Cover Memo

CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Tuesday, January 18, 2022, 6:00 P.M.

- Mike Kelly, Mayor
- Trisha Brauer, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Michael Poppa, Council Member
- Kate Raglow, Council Member
- Michael Rebne, Council Member

- Keith Moody, City Administrator
- Erin Winn, Asst. City Administrator
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

Admin
Hill
Raglow

Finance
Madigan
Rebne

Safety
Faidley
Poppa

Public Works
Dickens
Brauer

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance. The meeting was held virtually.

Roll Call

City Clerk Nielsen called the roll. CMBR Rebne was absent. All other Governing Body members were present. Staff members present were City Administrator Moody, City Attorney Felzien, Assistant City Administrator Winn, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

Modification of Agenda

City Administrator Moody said they have not reached terms on the funding agreement with Sunflower Development and therefore proposed that Items C, D, and E under New Business tentatively be scheduled for the February 7th City Council meeting. Mr. Moody said the attorneys are working to finalize the language that will work for both parties.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO TABLE ITEMS NEW BUSINESS ITEMS C, D, AND E TO THE FEBRUARY 7, 2022, CITY COUNCIL MEETING. (THE MOTION CARRIED 6-1 WITH CMBR HILL VOTING NO.)

I. Citizen Comments

There were no citizen comments made.

II. Consent Agenda

- A. Appropriations Ordinance #990**
- B. Council Minutes December 20, 2021**
- C. Committee Reappointments**
- D. Approve Task Order with Larking for 2022 Surface Treatment Program Design and Inspection**

CMBR Madigan asked if the minutes were verbatim. Mayor Kelly said they are a written summary of the meeting but are not a transcript. Mr. Madigan wanted to make certain that minutes were in the packet available for review before the next meeting. City Clerk Nielsen noted that the December 20th minutes were pulled from the Consent Agenda from the last meeting for review.

CMBR Faidley questioned the draft minutes being published before they were approved. Mr. Felzien said there is not a prohibition against publishing draft minutes.

MOTION: CMBR POPPA MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentation

There was no Business from the Floor presented.

IV. Mayor's Report

No report was given.

V. Reports of City Liaisons and Committees

A. Arts Committee

Mary Schulteis, Arts Committee Co-Chair thanked the Governing Body for their hard work and what they do for the community. She said the Jorge Blanco bench will be shipped this week. They are also updating a scrapbook of everything they have done over last few years. A cabinet is being ordered to display pottery and jewelry from local artists and is anticipated to be delivered in February. City Clerk Nielsen said the cabinet is on backorder and as soon as it is available it will be ordered. Ms. Schulteis said she is working with Daniel on placement of sculptures but there still needs to be discussion on where to place "Industrialized Tree." The committee is also working with the Parks Committee on placement of the Peace Poles for Nall Park.

Marek Gliniecki, Chairman of the Arts Committee, said they have completed the documents and sample contract for the call for artist on the Aldi staircase project.

CMBR Hill said on page 2 under artistic excellence, the last bullet that the word "paint" was to be removed. She would also like to see the final submission to be selected by the Council instead of the Arts Committee.

CMBR Poppa agreed with CMBR Hill that he would like to see paint taken out. He said it was his understanding that the Council does have the final decision.

Ms. Schulteis said she thought the word paint was taken out. She asked, with those changes, could they publish it tomorrow?

City Clerk Nielsen said she will make the changes and put the Call for Artists online.

VI. Unfinished Business

There was no Unfinished Business discussed.

VII. New Business

A. Approve 2022 CARS Agreement with Johnson County for Johnson Drive Project

Mayor Kelly said he was excited about this Ward 3 project and being able to work in coordination with the City of Mission. The project will improve multi-modal transit in the City.

MOTION: CMBR BRAUER MOVED AND CMBR DICKENS SECONDED TO APPROVE THE 2022 CARS AGREEMENT WITH JOHNSON COUNTY FOR THE JOHNSON DRIVE PROJECT. (MOTION CARRIED 7-0.)

B. Approve 2022 CARS Agreement with Johnson County for the 53rd and Buena Vista Project

Mayor Kelly said this is another example of working in partnership with neighboring community. This project is with the City of Fairway and will include new sidewalks as well as a mill and overlay.

Public Works Director Scharff said they will review the sidewalk plans for Buena Vista and Johnson Drive projects at the Workshop following the Council meeting.

MOTION: CMBR POPPA MOVED AND CMBR DICKENS SECONDED TO APPROVE THE 2022 CARS AGREEMENT WITH JOHNSON COUNTY FOR THE 53rd AND BUENA VISTA PROJECT. (MOTION CARRIED 7-0.)

C. Approve Funding Agreement with Sunflower Development for Reimbursement of Legal and Financial Advisory Services Associated with Incentives

(This item was moved to the February 7th Council meeting.)

D. Approve Legal Service Agreement with Gilmore and Bell

(This item was moved to the February 7th Council meeting.)

E. Approve Financial Services Agreement with Columbia Capital

(This item was moved to the February 7th Council meeting.)

F. Appoint Liz Vogel, Ian Tompkins, and Allen Foley to the Ad-Hoc Historical Committee

CMBR Madigan said the appointees have already put in a lot of time on the Historical Committee as consultants and they have been integral in designing what they have, so he is glad to see that they are becoming actual members.

CMBR Faidley said in reading the applications that occasionally there have been problems with the application process and asked staff to look into that.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE APPOINTMENTS OF LIZ VOGEL, IAN TOMPKINS, AND ALLEN FOLEY TO THE AD-HOC HISTORICAL COMMITTEE. (MOTION CARRIED 7-0)

VIII. Ordinances and Resolutions

A. Resolution 695 - Setting Public Hearing on Establishment of TIF 4

Mayor Kelly said this motion is only for setting a public hearing. The hope is to create TIF 4 from a portion of the TIF 3 District in conjunction with the Sunflower Development site. The action will require an ordinance.

CMBR Faidley states the hearing will be held at City Hall but noted they will have the option to be virtual if need be.

MOTION: CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE SETTING THE PUBLIC HEARING FOR CONSIDERATION OF ESTABLISHING A TIF DISTRICT 4. (MOTION CARRIED 7-0)

B. Ordinance 1023 - Adopting 2018 Building Codes

Mayor Kelly said that the City is currently operating under the 2012 building codes and that they have been missing out on six years of better codes that improve energy efficiency for buildings and savings to residents and the City. This code adoption will set the standard and help them continue to reach their sustainability goals.

Building Official John Jacobson said the amendments are reflective of their study session from November and are consistent with other communities in Northeast Johnson County. He said this protects all the criteria they discussed in the study session.

Mayor Kelly said he appreciates Mr. Jacobson's work with professionals, so they understand what is expected in Roeland Park and that they have good information and access.

MOTION: CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO ADOPT ORDINANCE NO. 1023 - ADOPTING THE 2018 BUILDING CODES. (MOTION CARRIED 7-0)

IX. Reports of City Officials

A. COVID Mitigation Strategies Update

Mayor Kelly thanked Ms. Winn and City Clerk Nielsen who have been working on implementing the mitigation strategies. He also thanked the Governing Body for providing leadership for the community and creating a path for others to follow.

Ms. Winn said since their meeting last week, that she is currently negotiating with a vendor in California for a bulk order of COVID tests. For \$9,000, she is able to order about 450 test kits. She is looking for direction from the Governing Body now that the federal government has announced that they will deliver four test kits per household free of charge. Also, private insurers are required to reimburse for at-home tests.

She is also working on signage. Outside of City Hall entrances are A-frame signs stating the City requirements. It is in both English and Spanish. They have ordered 6 x 6-inch sticker decals for businesses and large 16 x 20 laminated signs which also be available to businesses free of charge. They have gotten interest from businesses, and they are happy to deliver them.

They also received a delivery of 4,000 KN95 masks free of charge from the state. Ms. Winn said she is working on the best way to get them out to citizens. She is also brainstorming with Prairie Village and Mission to align on a strategy for distribution.

Ms. Winn has also been working with the county and is about 90 percent certain Roeland Park is set for a testing site. They will be having a site visit at the Community Center tomorrow.

She asked the Governing Body if she would like for them to provide masks to businesses. She also wanted to know their thoughts on continuing to order at-home tests given that the test are now being offered by the government and the high likelihood of a PCR saliva testing site coming to Roeland Park.

Mayor Kelly thanked Ms. Winn for all that she has been doing. He appreciates her pushing for a testing site and this is great news. He asked, in regard to the KN95 masks, did the county provide any guidance or prohibition on distributing those to businesses? Ms. Winn said she will check on the protocol for distribution.

CMBR Madigan said that KN95 are some of the best masks. He would like to residents receive them first before businesses. He also expressed how upsetting it is to see surgical masks thrown on the ground. He would recommend distributing surgical masks to businesses.

CMBR Faidley asked for more information about the PCR testing site. Ms. Winn said she is working out the final details and will let them know when she has more information. CMBR Faidley said the PCR test is more accurate, but it takes longer. She also noted that at-home tests are difficult to locate for purchase. She recommended having test kits and providing them to the public if there is an interest and a need. CMBR Faidley said a memo was sent out to businesses of resources available, signage, masks, and enforcement assistance. She noted that Price Chopper spends \$500 a week on masks and asked if they could provide business staff with KN95 masks.

CMBR Poppa said businesses are excited about the mask ordinance being in place and the support they can get from the City. He asked if he could get signs to distribute to businesses. Ms. Winn said the small signs are in and the large ones were ordered today and should be ready tomorrow. She said the Council can come by and Ms. Winn has a list of businesses interested in a sign.

Mayor Kelly asked if Medicare or Medicaid paid for test reimbursement. Ms. Winn said she did not know but will find that information.

CMBR Raglow asked about expiration dates for the tests. She also asked if they could prioritize businesses who get masks starting with smaller businesses first. Ms. Winn said it is at the discretion of the Governing Body how they decide to prioritize their distribution.

Mayor Kelly said they should provide to their businesses, but what kind. He suggested a mix of surgical and KN95 for staff at stores. He suggested possibly 1,000 of their 4,000 allotments could go to businesses.

Ms. Winn said that at-home test kits have a shelf life of 8 to 12 months, depending on the manufacturer.

CMBR Brauer suggested that staff use discretion on how many tests to order. She said if the government is supplying, then there is the possibility they will run out and how long will their supply last. She said that COVID is here forever and that the need may ebb and flow with outbreaks. She said that having tests on hand for citizens is a good thing moving forward.

CMBR Faidley asked Ms. Winn if they could get tests faster by ordering in smaller amounts. She said she worries about the timeline in that they're going to hit their peak and the tests will arrive too late.

Mayor Kelly introduced their new City intern Kristen Morehead. She has her Juris Doctorate and is a student at the University of Kansas. She also brings with her legal and non-profit experience.

Ms. Morehead thanked them for having her in Roeland Park and she is excited to be here.

Mayor Kelly noted the incident rates of COVID in Johnson County look to be potentially turning, which is great. He noted there is not enough longevity data and told everyone to continue to be safe, be there for each other, and be kind and courteous.

B. City Administrator Report

City Administrator Moody said he sent out the calendar for the 2023 budget preparation process. He asked the Governing Body to review the goals the City has adopted.

Adjourn:

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO ADJOURN. (MOTION CARRIED 7-0)

(Roeland Park City Council Meeting Adjourned at 7:04 p.m.)

Kelley Nielsen, City Clerk

Mike Kelly, Mayor

Item Number: Consent Agenda - 2 minutes- II.-E.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/31/2022
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Approve 2022 Super Pass Agreement**
Item Type: Agreement

Recommendation:

Staff recommends approval of the Pool Superpass Agreement

Details:

This agreement is similar to one the City has entered into for a number of years with the same partner Cities. It allows a special pass to be used from approximately the end of May to the beginning of September, 2022 to gain access to any of the pools and aquatic centers located in any of the participating Cities. Each City retains half of the revenue from the sale of the super pass and the other half is distributed based on the number of times the super pool pass is used at a City's pool facility divided by the total number of super pool pass use count overall. For example if there are 500 occasions the super pass has been used during 2022 at all pool facilities and 100 of them are at the Roeland Park Aquatic Center then Roeland Park would receive 20%. The cost of the super pool pass for residents of a participating city is \$60 for up to 5 individuals on one pass, or \$25 for an individual.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description: N/A	

Additional Information

How does item relate to Strategic Plan?

N/A

How does item benefit Community for all Ages?

N/A

ATTACHMENTS:

Description	Type
 2022 Superpass ILA	Cover Memo

AGREEMENT BY AND AMONG THE CITY OF FAIRWAY, KANSAS, THE CITY OF LEAWOOD, KANSAS, THE CITY OF MISSION, KANSAS, THE CITY OF PRAIRIE VILLAGE, KANSAS, AND THE CITY OF ROELAND PARK, KANSAS, FOR USE OF SWIMMING POOL FACILITIES

This Agreement made and entered into as of the effective date specified herein by and among the City of Fairway, Kansas (“Fairway”), the City of Leawood, Kansas (“Leawood”), the City of Mission, Kansas (“Mission”), the City of Prairie Village, Kansas (“Prairie Village”), and the City of Roeland Park, Kansas (“Roeland Park”).

RECITALS

A. The cities of Fairway, Leawood, Mission, Prairie Village and Roeland Park (each a “City” and collectively the “Cities”), operate the public outdoor swimming pool facilities (“Pool Facilities”) described on the attached Exhibit A.

B. The Cities desire to enter into this Agreement to allow the residents of each City the option to use all of the Pool Facilities during the 2022 Swim Season, defined below, with the purchase of a special pass.

C. K.S.A. § 12-2908 authorizes the Cities to enter into this agreement.

NOW, THEREFORE, pursuant to, and in accordance with, the statutory authority invested in the Cities Agreement, and in consideration of the mutual advantage received by each party, the parties hereto enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT.

The purpose of this Agreement is to establish cooperation among the by making all of the Pool Facilities available for use by the qualified patrons of all the Cities with the purchase of a special pass during the 2022 swim season, which commences approximately May 28, 2022 and ends approximately September 5, 2022 (“2022 Swim Season”).

II. EFFECTIVE DATE AND TERM.

This Agreement shall become effective upon its adoption by each participating jurisdiction and shall remain in full force and effect for a term of one (1) year from the effective date hereof.

III. COOPERATION USE OF POOL FACILITIES.

As part of its program for use of its Pool Facilities during the 2022 Swim Season, each City shall establish and authorize a category of pool pass entitled “Super Pool Pass” with the following features:

a. The Super Pool Pass will be offered by each City as an additional option to Qualified Patrons, defined below, who are purchasing a family or individual season pass to that City’s Pool Facilities. As to each City, the term “Qualified Patron” means (a) residents of the City, and (b) non-residents of the City who have purchased a pool membership in the City for the immediately preceding year.

b. For Qualified Patrons who are residents of a City, the cost of a Super Pool Pass will be \$60 per family up to five (5) person family category of seasonal pool pass, with an additional charge of \$5 for each additional family member, and \$25 per individual category of seasonal pool pass. For Qualified Patrons who are non-residents of a City, the cost of a Super Pool Pass will be \$65 per family up to five (5) person family category of seasonal pool pass, with an additional charge of \$5 for each additional family member, and \$30 per individual category of seasonal pool pass.

c. The Super Pool Pass fee will be collected by each City in the same manner as standard seasonal pool passes.

d. The Super Pool Pass will be designated with a high quality, not easily reproducible sticker added to the seasonal pass card of qualified patrons. The Cities will agree in advance on the form and cost of the sticker. Cities without seasonal pass cards will need to produce a form of season pass card on which to affix the sticker. The cost of the stickers will be funded by the pooled dollars described below.

e. The Super Pool Pass will authorize the holders access to any of the Pool Facilities described on the attached Exhibit A during the 2022 Swim Season.

f. Each City will keep track of (i) the sales of Super Pool Passes by category, and (ii) the number of times each day a Super Pool Pass is used to enter any of its Pool Facilities and how many individuals are admitted for each use of a family Super Pool Pass; and report these counts

by email at the end of the season to the Assistant City Administrator at Prairie Village. Prairie Village will email the tally to all of the Cities promptly upon receipt of the tallies from all Cities.

g. Each City will retain one-half of the Super Pool Pass revenue, and hold the other half (the “Shared Revenue”) in suspense until the end of the season.

h. The Shared Revenue will be summed to reach a total of pooled revenue, and used initially to pay for the cost of the stickers. The remaining pooled revenue will then be distributed proportionally to each City based on the Super Pool Pass use count at the City’s Pool Facilities divided by the total number of Super Pool Pass use count. The calculation will be used to determine the transfer of funds among Cities based on money collected and due each entity. For example, if at the end of the 2022 Swim Season Super Pool Passes were used on 500 occasions at all Pool Facilities, and on 100 occasions at the Mission Pool Facilities, then Mission would be credited 1/5th of the pooled revenue. This number will be compared to dollars collected in Mission to determine transfer in or out of funds.

i. Qualified Patrons who are residents may only purchase Super Pool Passes from the City in which they reside.

IV. POOL SAFETY STANDARDS

Each City agrees to operate and maintain its Pool Facility in compliance with safety standards generally applicable to municipal pool facilities in Kansas, including, but not limited to, the following practices:

a. All Pool Facilities must comply with federal regulations contained in the Virginia Graeme-Baker Act.

b. All Pool Facilities must be municipally owned and either (a) operated by municipal staff, (b) operated by a professional pool management company engaged by the city.

c. All Pool Facilities must meet facility standards in regards to proper placement of guards, number of guards on duty and facility readiness standards as published by the American Red Cross, Ellis and Associates, or Starguard.

d. All lifeguards must receive lifeguard certification from an accredited association.

e. All Pool Facilities must comply with the Kansas Amusement Ride Act, K.S.A. 44-1601 et seq., and amendments thereto.

V. LIABILITY

The purpose of this Agreement is only to set forth the rights and duties of the parties with regard to the cooperative use of Pool Facilities described above. This Agreement does not create any right, benefit, or cause of action for any third party. By executing this Agreement, none of the parties waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. Each party shall be solely responsible for any loss, damage, injury, or death to a third party (parties) arising out of or related to the acts or omissions of its employees or agents and not those of any other party.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed by each of the parties hereto on the day and year indicated by each signature.

[Signature pages follow]

CITY OF FAIRWAY, KANSAS

By _____

Melanie Hepperly, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF LEAWOOD, KANSAS

By _____

Peggy Dunn, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF MISSION, KANSAS

By _____

Sollie Flora, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF PRAIRE VILLAGE, KANSAS

By _____

Eric Mikkelson, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF ROELAND PARK, KANSAS

By _____

Mike Kelly, Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

Exhibit A

CITY	OUTDOOR POOL FACILITIES
Fairway	6136 Mission Road Fairway, KS 66205
Leawood	10601 Lee Boulevard Leawood, KS 66206
Mission	6090 Woodson Road Mission, KS 66202
Prairie Village	7711 Delmar Street Prairie Village, KS 66208
Roeland Park	4843 Rosewood Drive Roeland Park, KS 66205

Item Number: Consent Agenda - 2 minutes- II.-F.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/31/2022
Submitted By: Tony Nichols
Committee/Department: Public Works
Title: **Approve 2022 Swim Meet Letter of Understanding**
Item Type: Agreement

Recommendation:

Staff recommends council approve the Swim Meet Letter of Understanding for the 2022 season.

Details:

The Swim Meet Letter of Understanding is an agreement between participating members of the SuperPass group that on swim meet dates any pass holder of any of the member pools can use the other pools within the agreement that are not hosting a meet. For example if Roeland Park is hosting a meet on Thursday June 9 and closes at 4p, all season pass holders at RPAC will have access to Prairie Village pool during that time. (as long as PV is not hosting a meet).

Staff will share the dates of home meets with all pass holders and provide a list of pools that will be available on affected dates.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Swim Meet Letter of Understanding 2022	Cover Memo

Letter of Understanding

This UNDERSTANDING ("Understanding") is made and entered into this day of _____, 2022 by and between the **Cities of Fairway, Leawood, Prairie Village, Roeland Park, and Mission**, (individually referred to as "Hosting Agency and collectively as "Hosting Agencies"), for the following arrangement (the "Arrangement"): On days when an agency hosts a swim or dive meet, all other non-hosting agencies will honor host agency memberships.

RECITALS

1. The Hosting Agencies recognize the importance of cooperation for the purposes of providing high quality services to their constituents; and
2. Each of the Hosting Agencies is involved in the Johnson County Swim and Dive League or the MOKAN Swim and Dive League.

CONDITIONS

1. This Arrangement shall only apply to the 2022 swim and dive team season from the beginning of June to the end of July.
2. This Arrangement is only applicable on days when a Hosting Agency must be closed during regular business hours to host a meet.
3. Members of the Hosting Agencies may gain admission, at no cost, to any non-Hosting Agency's outdoor swimming pool facilities by providing agency issued membership identification.
4. Non-Hosting Agencies will honor host agency memberships during ALL regular business hours on meet days.
5. Any Hosting Agency may "opt out" of this Arrangement by providing written notice to each other Hosting Agency. Hosting Agencies shall meet at the end of the season to evaluate the success of the Arrangement and determine participation for the 2022 season.
6. The purpose of this Agreement is only to set forth the rights and duties of the parties with regard to the cooperative use of Pool Facilities described above. This Agreement does not create any right, benefit, or cause of action for any third party. By executing this Agreement, none of the parties waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. Each party shall be solely responsible for any loss, damage, injury, or death to a third party (parties) arising out of or related to the acts or omissions of its employees or agents and not those of any other party.

[Signatures]

CITY OF FAIRWAY, KANSAS

By: _____
Melanie Hepperly, Mayor

Attest: _____

CITY OF LEAWOOD, KANSAS

By: _____
Peggy Dunn, Mayor

Attest: _____

CITY OF MISSION, KANSAS

By: _____
Sollie Flora, Mayor

Attest: _____

CITY OF PRAIRIE VILLAGE, KANSAS

By: _____
Eric Mikkelson, Mayor

Attest: _____

CITY OF ROELAND PARK, KANSAS

By: _____
Mike Kelly, Mayor

Attest: _____

Item Number: Applications/Presentations- A.-1.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/21/2022
Submitted By: Katie Garcia
Committee/Department: Admin.
Title: **4th Quarter Social Media Report by Katie Garcia - 15 minutes**
Item Type: Report

Recommendation:

Informational only.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ 3rd Quarter Social Media Report	Cover Memo

Q3 Marketing Report

GATHER MEDIA CO.



Prepared by

KATIE GARCIA

GATHER MEDIA CO. FOUNDER

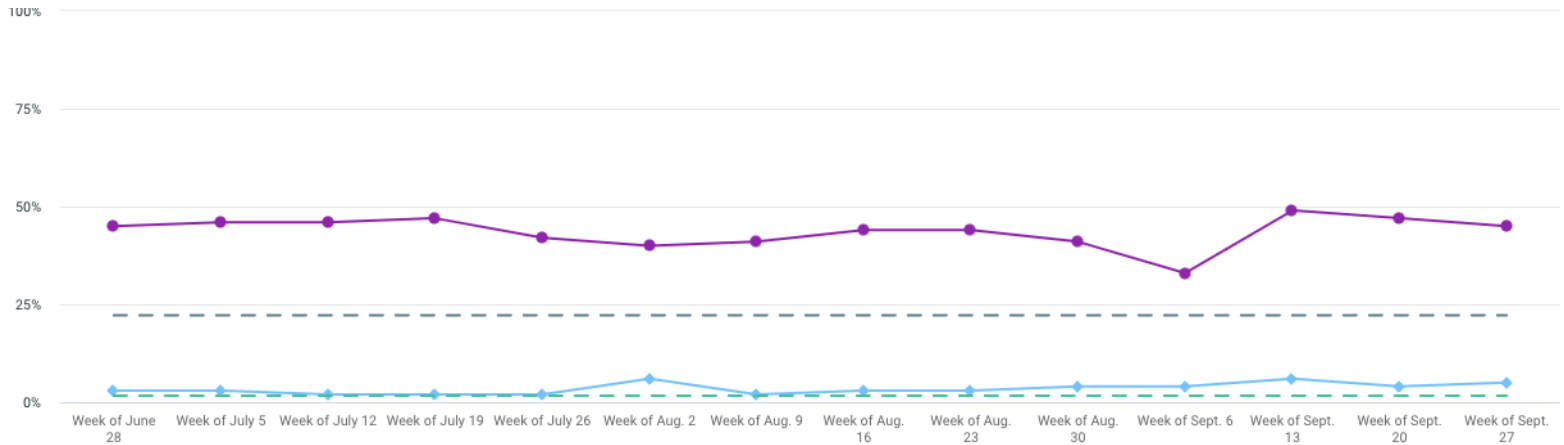
Reports

- Constant Contact Email Report
- Social Media Group Report
- Social Media Competitor Report
- Top Posts

Q3 Major Focuses

- Capital Project Updates
- Community and Committee News
- RPAC News
- Citizens Academy

Constant Contact Results



Average Open Rate: Q3 43% / Q2 33%

Industry Average Open Rate: 28%

Average Click Through Rate: Q3 3.4% / Q2 3.6%

Industry Average Click Through Rate: 3%

Citizens Academy Update

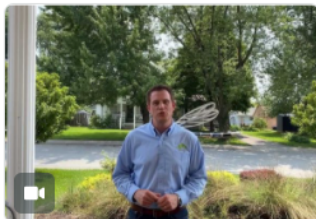
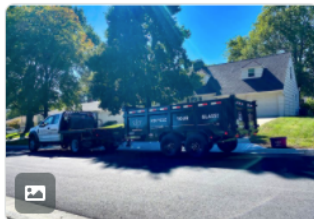
Classes in session.

Every Tuesday for 9-weeks from 6-8 p.m.

End of class celebration on November 3rd.

Top Posts

 City of Roeland Park, KS Tue 9/28/2021 3:41 pm CDT Roeland Park is proud to announce it received the ETC Institute's "Leading the Way Award." The award was created to...  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>33.2%</td> </tr> <tr> <td>Impressions</td> <td>199</td> </tr> <tr> <td>Engagements</td> <td>66</td> </tr> </table>	Engagement Rate (per Imp...	33.2%	Impressions	199	Engagements	66	 City of Roeland Park, KS Fri 7/23/2021 11:18 am CDT A message from Tony Nichols, Roeland Park Parks and Recreation Superintendent: Based on guidance from the Johnson County Health Department, and out of an abundance of caution, the Roeland Park Aquatic Center will be closed on Friday, July 23 and Saturday, July 24 due <table> <tr> <td>Engagement Rate (per Impr...</td> <td>30%</td> </tr> <tr> <td>Impressions</td> <td>1,766</td> </tr> <tr> <td>Engagements</td> <td>530</td> </tr> </table>	Engagement Rate (per Impr...	30%	Impressions	1,766	Engagements	530	 City of Roeland Park, KS Tue 8/24/2021 2:10 pm CDT In the interest of following the guidance of the CDC and area public health experts, the City of Roeland Park... Roeland Park, KS  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>26.4%</td> </tr> <tr> <td>Impressions</td> <td>1,355</td> </tr> <tr> <td>Engagements</td> <td>358</td> </tr> </table>	Engagement Rate (per Imp...	26.4%	Impressions	1,355	Engagements	358	 City of Roeland Park, KS Wed 8/18/2021 11:50 am CDT Wade Holtkamp, Neighborhood Services, has some friendly reminders for trash and recycling pick up day....  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>24.8%</td> </tr> <tr> <td>Impressions</td> <td>1,162</td> </tr> <tr> <td>Engagements</td> <td>288</td> </tr> </table>	Engagement Rate (per Imp...	24.8%	Impressions	1,162	Engagements	288
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Impressions	1,162																										
Engagements	288																										

 City of Roeland Park, KS Thu 7/29/2021 3:57 pm CDT Wade Holtkamp, Neighborhood Services, has some friendly reminders for your yard and grass! Sending a b...  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>21.6%</td> </tr> <tr> <td>Impressions</td> <td>597</td> </tr> <tr> <td>Engagements</td> <td>129</td> </tr> </table>	Engagement Rate (per Imp...	21.6%	Impressions	597	Engagements	129	 City of Roeland Park, KS Thu 9/23/2021 10:52 am CDT The City of Roeland Park is partnering with Ripple Glass to pilot their first curbside glass recycling pick-up...  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>21.2%</td> </tr> <tr> <td>Impressions</td> <td>1,445</td> </tr> <tr> <td>Engagements</td> <td>307</td> </tr> </table>	Engagement Rate (per Imp...	21.2%	Impressions	1,445	Engagements	307	 City of Roeland Park, KS Wed 9/29/2021 11:55 am CDT Keep your eyes out for new banners along Roe Blvd! 📸 SpeedPro Imaging  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>20.4%</td> </tr> <tr> <td>Impressions</td> <td>843</td> </tr> <tr> <td>Engagements</td> <td>172</td> </tr> </table>	Engagement Rate (per Imp...	20.4%	Impressions	843	Engagements	172	 City of Roeland Park, KS Tue 7/6/2021 1:44 pm CDT A private contractor will begin working on a remediation project located on the property of 5100 Johnson Dr on July...  <table> <tr> <td>Engagement Rate (per Imp...</td> <td>18.3%</td> </tr> <tr> <td>Impressions</td> <td>2,162</td> </tr> <tr> <td>Engagements</td> <td>396</td> </tr> </table>	Engagement Rate (per Imp...	18.3%	Impressions	2,162	Engagements	396
Engagement Rate (per Imp...	21.6%																										
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Impressions	843																										
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Engagement Rate (per Imp...	18.3%																										
Impressions	2,162																										
Engagements	396																										



Profile Performance

July 1, 2021 – September 30, 2021

Understand growth and health of your social profiles

Included in this Report

 @RoelandParkKS

 roelandparkks

 City of Roeland Park, KS

Performance Summary

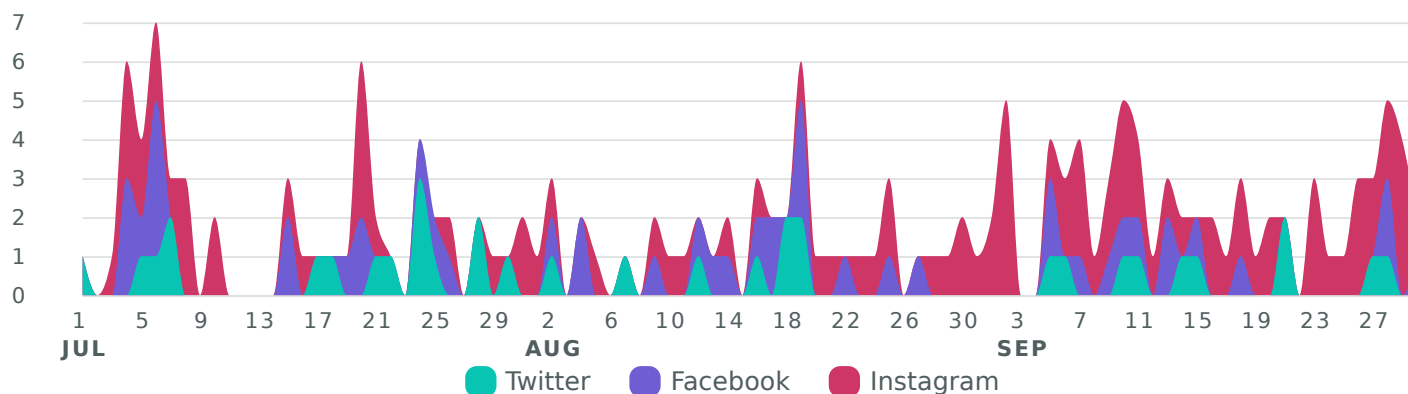
View your key profile performance metrics from the reporting period.

Impressions ⓘ 109,882 ↘ 58.2%	Engagements ⓘ 7,110 ↘ 73.2%	Post Link Clicks ⓘ 509 ↘ 64.5%
---	---------------------------------------	--

Audience Growth

See how your audience grew during the reporting period.

Audience Gained, by Day

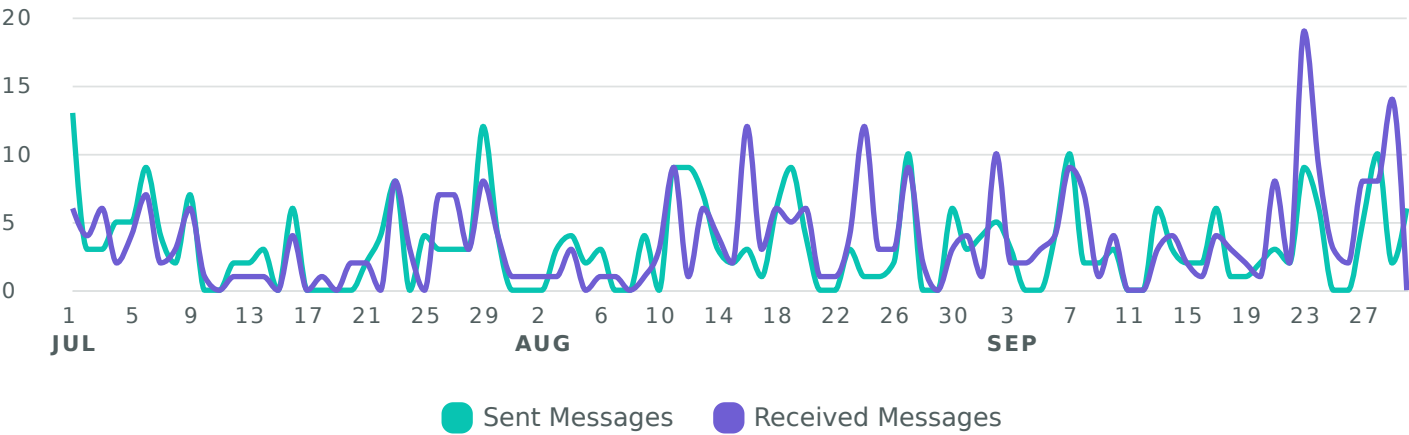


Audience Metrics	Totals	% Change
Total Audience ⓘ	4,546	↗ 3.1%
Total Net Audience Growth ⓘ	126	↘ 41.7%
Twitter Followers Gained	34	↘ 26.1%
Facebook Page Likes	45	↘ 71.3%
Instagram Followers Gained	94	↗ 40.3%

Message Volume

Review the volume of sent and received messages across networks during the selected time period.

Messages per Day



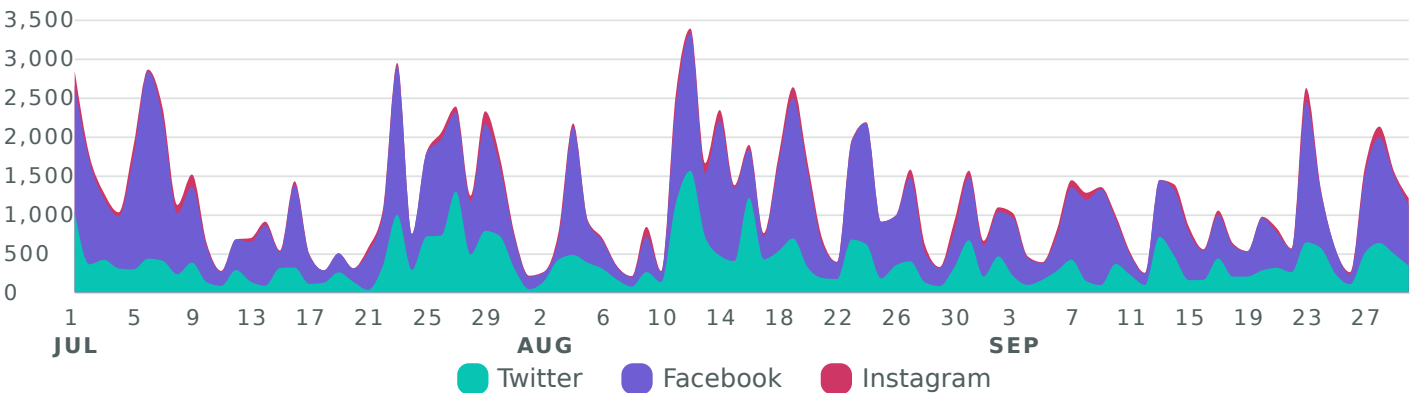
Sent Messages Metrics	Totals	% Change
Total Sent Messages ⓘ	301	↘29%
Twitter Sent Messages	93	↘26.8%
Facebook Sent Messages	122	↘32.6%
Instagram Sent Messages	86	↘25.9%

Received Messages Metrics	Totals	% Change
Total Received Messages ⓘ	338	↘47.2%
Twitter Received Messages	176	↘6.4%

Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day

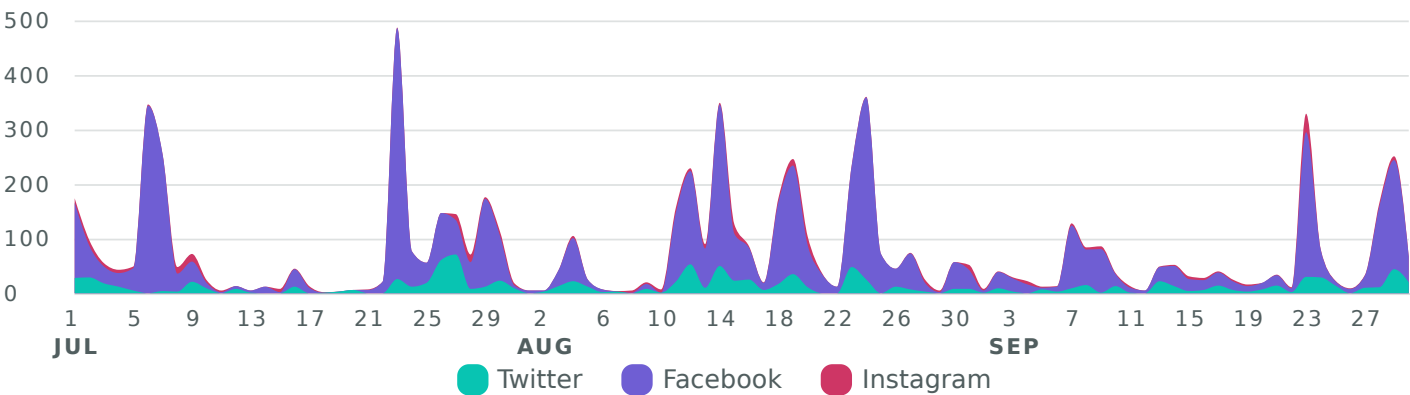


Impression Metrics	Totals	% Change
Total Impressions ⓘ	109,882	↘ 58.2%
Twitter Impressions	35,528	↘ 19.6%
Facebook Impressions	69,187	↘ 67.3%
Instagram Impressions	5,167	↘ 23.9%

Engagement

See how people are engaging with your posts during the reporting period.

Engagements, by Day

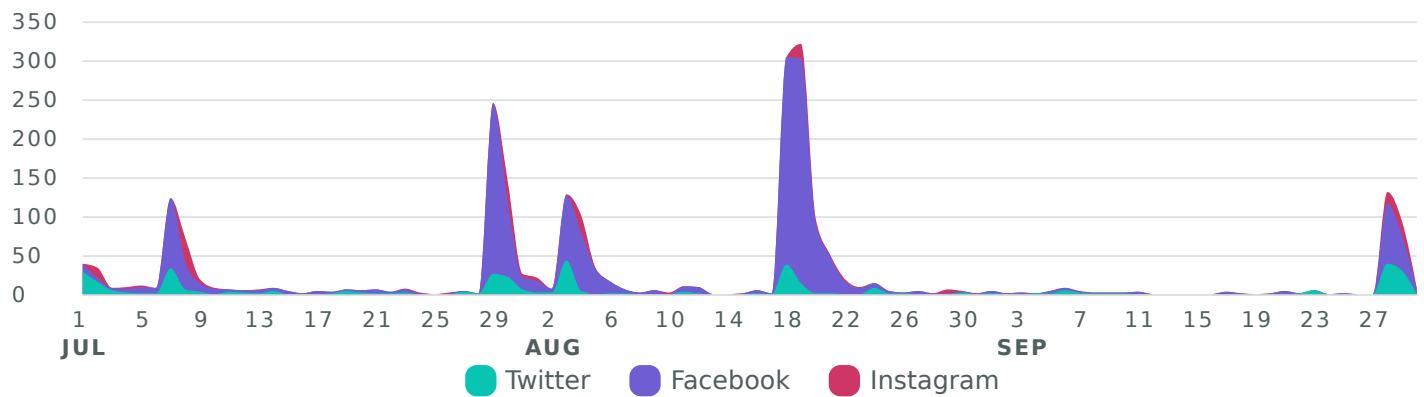


Engagement Metrics	Totals	% Change
Total Engagements ⓘ	7,110	↘73.2%
Twitter Engagements	1,138	↘27.5%
Facebook Engagements	5,621	↘77.2%
Instagram Engagements	351	↗27.2%
Engagement Rate (per Impression) ⓘ	6.5%	↘35.9%

Video Views

Review how your videos were viewed across networks during the reporting period.

Video Views, by Day



Video Views Metrics

Totals

% Change

Video Views ⓘ

2,283

↘ 47.4%

Twitter Video Views

387

↘ 5.6%

Facebook Video Views

1,706

↘ 54.4%

Instagram Post Video Views

190

↗ 1.6%

Profiles

Review your aggregate profile and page metrics from the reporting period.

Profile ▲	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
Reporting Period	4,546	126	253	109,882	7,110	6.5%	2,283
Jul 1, 2021 – Sep 30, 2021	↗ 3.1%	↘ 41.7%	↘ 31.4%	↘ 58.2%	↘ 73.2%	↘ 35.9%	↘ 47.4%
Compare to	4,411	216	369	262,888	26,536	10.1%	4,341
Mar 31, 2021 – Jun 30, 2021							
 @RoelandPark KS	1,931	18	93	35,528	1,138	3.2%	387
 City of Roeland Park, KS	2,350	21	98	69,187	5,621	8.1%	1,706
 roelandparkks	265	87	62	5,167	351	6.8%	190



Facebook Competitors

July 1, 2021 - September 30, 2021

Compare your profile to competitors to see how you stack up

Included in this Report

 City of Roeland Park, KS

 City of Merriam, KS - Government

 City of Prairie Village Government

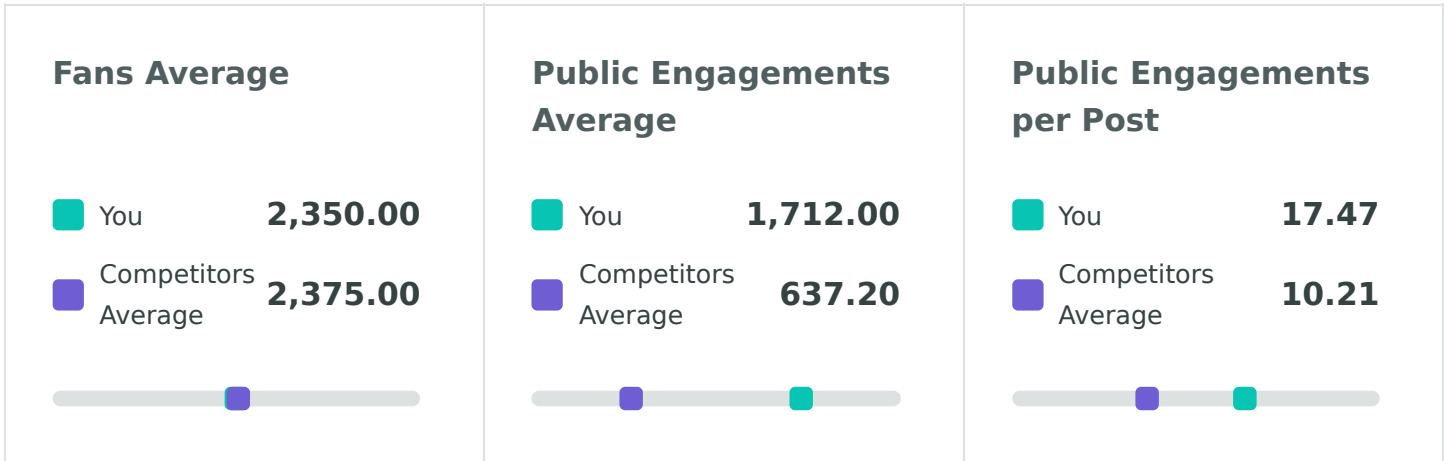
 City of Fairway, KS

 City of Mission, KS - Government

 City of Westwood Kansas - Government

Summary

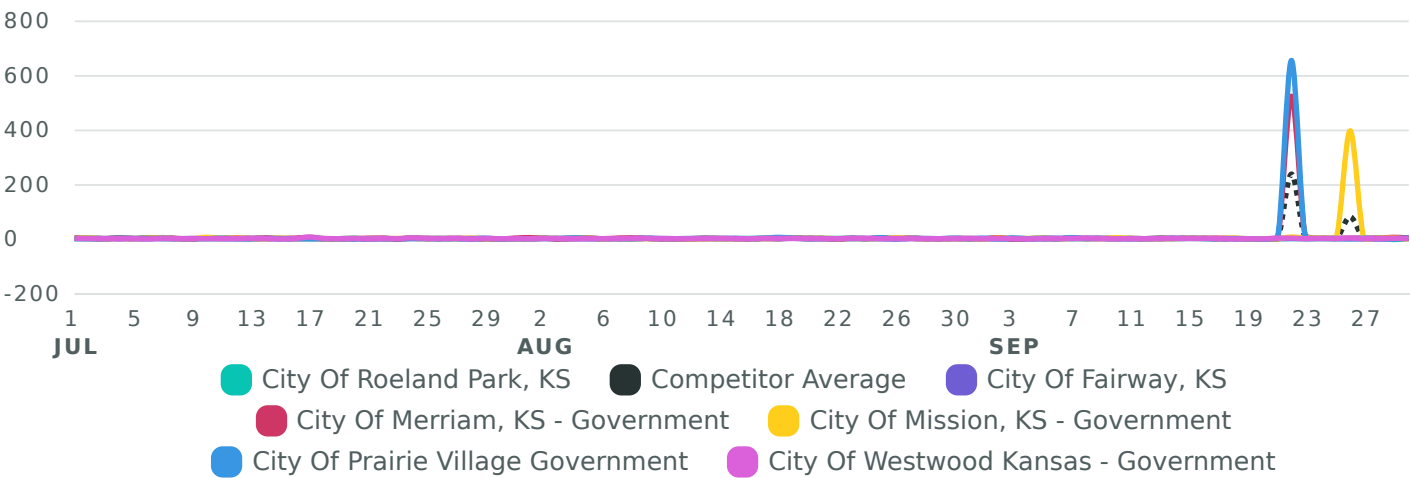
Compare your profile performance to your competitors.



Audience Growth

See how your audience grew compared to your competitors.

Net Page Likes, by Day



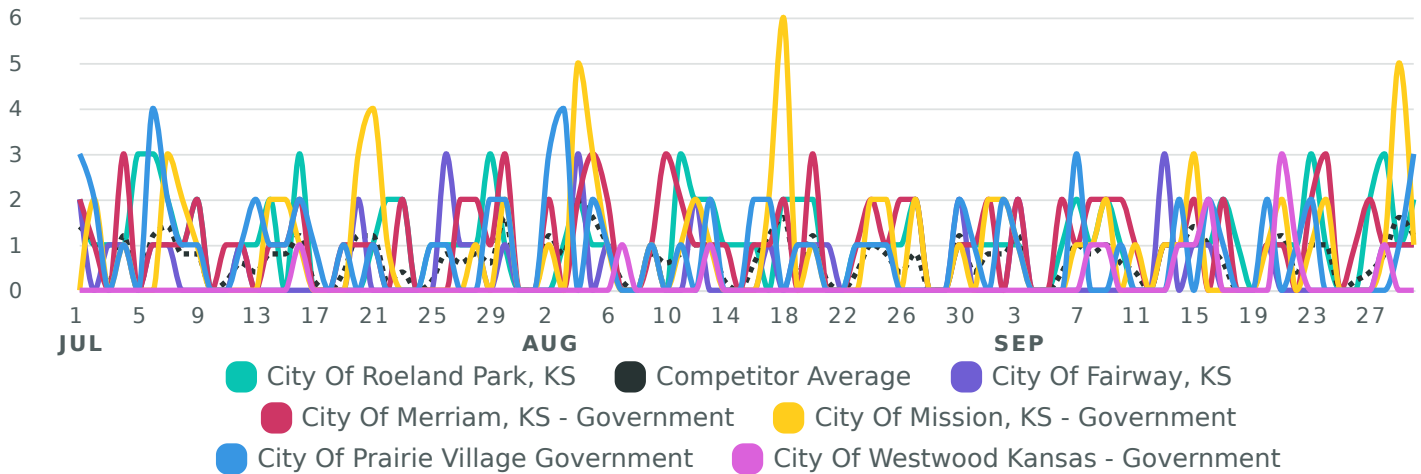
Audience Metrics, by Page		Fans	Net Page Likes	% Fan Growth
Your Average		2,350.00	21.00	0.90%
Competitor Average		2,375.00	372.80	18.62%
1	City of Merriam, ...	3,952	629	18.93%
2	City of Mission, K...	3,290	466	16.50%
3	City of Prairie Vill...	3,003	709	30.91%
4	City of Roeland...	2,350	21	0.90%
5	City of Fairway, KS	1,035	22	2.17%
6	City of Westwoo...	595	38	6.82%

Fans

Publishing Behavior

View the different types of posts you and your competitors published during the selected time period.

Published Posts, by Day



Published Posts, by Page

Totals

Your Average



98.00

Competitor Average



62.40

1	City of Merriam, ...		98
2	City of Roeland...		98
3	City of Mission, K...		84
4	City of Prairie Vill...		77
5	City of Fairway, KS		39
6	City of Westwoo...		14

Published Videos
 Published Photos
 Published Links
 Published Text

Top Posts

Review the top posts published during the selected time period, based on the message's lifetime performance.

All Profiles ▾ By Lifetime Public Engagements

 City of... Tue 8/17/202...	 City of... Tue 8/24/202...	 City of... Sat 8/14/202...	 City of... Mon 8/23/20...
Beginning Tuesday, A be worn in all indoor Village City Council a	In the interest of following the guidance of the CD...	The Roeland Park Arts Advisory Committee is excit...	Beginning tomorrow, in all indoor public sp Council approved Orc
			
Public Eng... 173	Public Eng... 148	Public Eng... 146	Public Eng... 115
Reactions 104	Reactions 125	Reactions 127	Reactions 64
Comments 35	Comments 11	Comments 12	Comments 18
Shares 34	Shares 12	Shares 7	Shares 33

Top Posts

Review the top posts published during the selected time period, based on the message’s lifetime performance.

All Profiles ▾ By Lifetime Public Engagements

 City of... Thu 7/8/202... A special visitor checked out our bear fountain this...  Public Eng...114 Reactions98 Comments10 Shares6	 City of... Thu 9/23/20... The City of Roeland Park is partnering with Ripple Glass t...  Public Eng...113 Reactions89 Comments21 Shares3	 City of... Thu 7/1/202... The Roeland Park Aquatic Center is excited to announ...  Public Eng...106 Reactions96 Comments5 Shares5	 City of... Mon 8/23/20... Congrats to Roeland Park Girl Scout's Sarah & Josie from...  Public Eng...102 Reactions93 Comments7 Shares2
--	--	--	---

Top Posts

Review the top posts published during the selected time period, based on the message's lifetime performance.

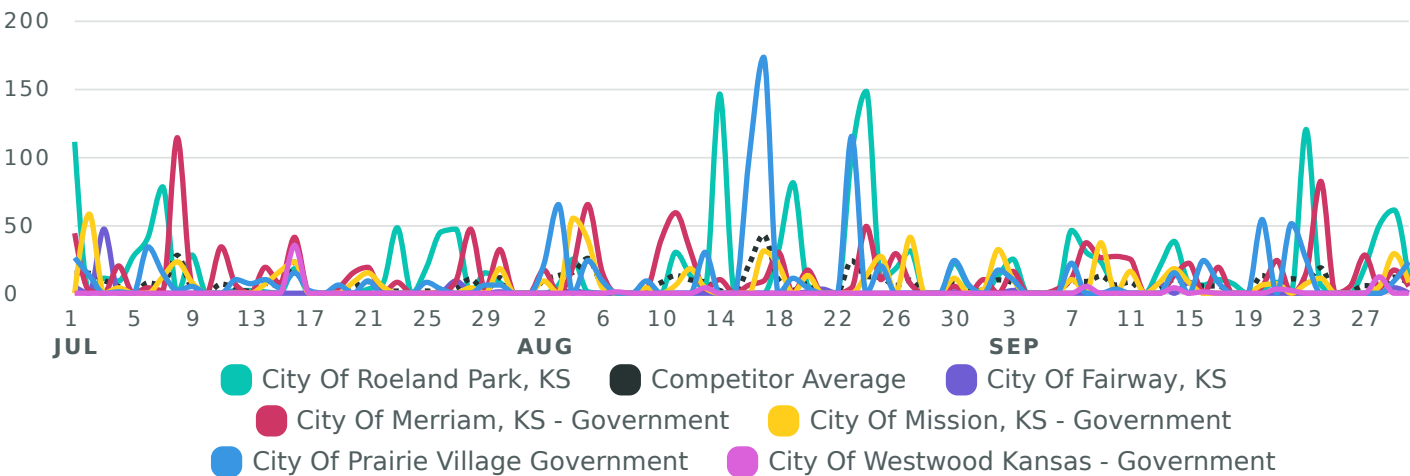
All Profiles ▾ By Lifetime Public Engagements

 City of... Mon 8/16/20...	 City of... Fri 9/24/2021...	 City of... Wed 7/7/202...	 City of... Wed 9/29/20...
Regular City Council Meeting - August 16, 2021 View the... 	Mayor Ken Sissom is i Council on Oct. 31. H Oct. 25. Mayor Sisson 	Sending congratulations to RP resident,... 	Keep your eyes out for new banners along Roe Blvd! 📸... 
Public Enga... 96	Public Enga... 79	Public Enga... 73	Public Enga... 61
Reactions 6	Reactions 60	Reactions 72	Reactions 54
Comments 84	Comments 10	Comments 0	Comments 7
Shares 6	Shares 9	Shares 1	Shares 0

Engagement

Evaluate how people are engaging with posts based on published date.

Lifetime Post Public Engagements, by Day



Lifetime Post Public Engagements, by Page

Totals

Your Average			1,712.00
Competitor Average			637.20
1	City of Roeland...		1,712
2	City of Merriam, ...		1,259
3	City of Prairie Vill...		1,053
4	City of Mission, K...		713
5	City of Fairway, KS		94
6	City of Westwoo...		67

Reactions Comments Shares

Pages

Review aggregate activity for pages and the posts published during the selected time period.

Page		Fans ▼	Net Fan Growth	Published Posts	Public Engagements	Public Engagements per Post	% Fan Growth
Your Pages Average		2,350.00	21.00	98.00	1,712.00	17.47	0.90%
Competitor Pages Average		2,375.00	372.80	62.40	637.20	10.21	18.62%
1	City of Merriam, ...	3,952	629	98	1,259	12.85	18.93%
2	City of Mission, K...	3,290	466	84	713	8.49	16.50%
3	City of Prairie Vill...	3,003	709	77	1,053	13.68	30.91%
4	City of Roeland...	2,350	21	98	1,712	17.47	0.90%
5	City of Fairway, KS	1,035	22	39	94	2.41	2.17%
6	City of Westwoo...	595	38	14	67	4.79	6.82%

Item Number: Mayor's Report- IV.-A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Black History Month Proclamation
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
Black History Month Proclamation	Cover Memo



Proclamation

Black History Month

Whereas, during National Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual and political development; and

Whereas, Black History Month began when Harvard-trained Carter G. Woodson wanted to raise awareness of African Americans' contributions to civilization and initiated and announced Negro History Week in 1926; and

Whereas, the 2022 national theme for the observance of Black History Month is "Black Health and Wellness;" and

Whereas, the City formed the Racial Equity Ad Hoc Committee in 2020 to work toward building a better City for all citizens, particularly residents of color, and

Whereas, Black History Month brings to our attention that we and our nation must continue to address racial injustice, advocate for anti-racism in practice and policy, and fully support a society that lives up to its democratic ideals; and

Whereas, society should pursue greater knowledge and understanding of the contributions and accomplishments of African Americans to this great nation and community through involvement with the National Association for the Advancement of Colored People (NAACP), the Advocacy and Awareness Group of Johnson County, by visiting the Black Archives of Mid-America, the Negro Leagues Baseball Museum, the National Museum of African American History and Culture, and many other outstanding organizations and institutions; and

Whereas, One of the Council's stated Goals is to Prioritize Diversity, Communication and Engagement with the Community by expanding opportunities to inform and engage residents in an open and participatory manner;

Now, therefore, I, Mike Kelly, Mayor of the City of Roeland Park, Kansas, do hereby proclaim February 2022 to be

Black History Month

in Roeland Park, and urge all citizens to honor this month and commit to learning more about the contributions of African Americans to our nation and community and continue to create an inclusive world we can be proud of and celebrate.

Done this 7th day of February, 2022

MIKE KELLY
Mayor

Item Number: Reports of City Liaisons- VI.-A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/31/2022
Submitted By: Staff
Committee/Department: Racial Equity Committee
Title: **Racial Equity Committee - 5 minutes**
Item Type:

Recommendation:

Informational only. Haile Sims to provide update.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-B.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/31/2022
Submitted By: Staff
Committee/Department: Sustainability Committee
Title: **Sustainability Committee - 5 minutes**
Item Type: Other

Recommendation:

Informational only. Judy Hyde to provide update.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-C.
Committee 2/7/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 1/24/2022
Submitted By: Council Member Faidley
Committee/Department: Admin.
Title: **MARC – First Tier Suburbs - 5 minutes**
Item Type: Other

Recommendation:

Details:

The First Suburbs Coalition met virtually on January 21, 2022.

- Cathy Boyer-Shesol of MARC presented Communities for All Ages Recognition (CFAA) Awards to the following cities: Merriam, KS, Bronze/Awareness Level, Grain Valley, MO, Silver/Assessment Level, Excelsior Springs, MO Gold/Implementation Level,(Roeland Park has attained Gold Status)
- Ms. Boyer-Shesol also gave an update on the CFAA Remodeling for Accessible Homes Universal Design Handbook and Video. Available on our website here: <https://roelandpark.net/DocumentCenter/View/4099/Guide--Remodeling-For-Accessible-Homes-PDF?bidId=>
- Katie Killen and Erin Cardwell gave updates on the Regional Housing Partnership and Housing Data Hub. MARC has a website in development that offers information on renter/owner/total occupancy, housing density and age of housing stock. They are seeking suggestions to improve the website for use by cities. marc.org/housingdatahub.
- A presentation on the Community Capital Fund that designs small business economic recovery programs was made by Phyllis Hardwick and Michael Carmona. CCF is a not-for-profit that works across 7 counties (most recently in Overland Park, KS and Independence, MO). They function as a Grant Manager to get money out the door to small businesses and neighborhoods with low to moderate income households. Their program *Neighborhoods Rising* uses income guidelines similar to those used for CDBG grants. In the case of

Roeland Park those Census tracts in Ward 1 and part of Ward 2 would qualify.

- Next meeting of the First Suburbs Coalition will be April 15, 2022 - hopefully in-person at the Roeland Park Community Center.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons- VI.-D.
Committee 2/7/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 1/24/2022
Submitted By: Council Member Faidley
Committee/Department: Admin.
Title: **MARC – Bike & Pedestrian - 5 minutes**
Item Type: Other

Recommendation:

Details:

MARC's Bicycle Pedestrian Advisory Committee met virtually on Wednesday, January 12, 2022 at 1:30 PM.

1. Martin Rivarola presented on the call call for projects to be implemented in 2025-26. There is a 30% increase in new federal dollars available. This includes STP and Block Grant funds that can be used for bikeways, sidewalks and trailways. (RP might possibly look at applying for improvements on 47th Street in conjunction with KCK and Westwood.) There will be a Phase 1 pre-call workshop on February 9 with pre-application submissions due in April 2022. Phase 2 includes a June or July deadline for final requests. One new item that is eligible for funding involves micro-mobility shared systems. The cap on these projects has been lifted from \$500K to \$750K and is not as competitive as in the past.
2. Mr. Rivarola also gave an update on the Complete Streets network assessment and the ongoing development of a Complete Streets policy for MARC. Street segments will be scored by MARC based on AADT (Annual Average Daily Traffic) and using a Complete Streets data viewer tool now in development.
3. Eric Rogers, Executive Director with BikeWalkKC presented on Bike Share expansion and Safe Routes to School. He spoke of their work in adult education and the progress the organization has made in expanding diversity within the ranks of their certified instructors. He also emphasized the importance of Bike Share with electric assist bikes in filling the missing link between neighborhoods and public transit.
4. Bobby Evans, transportation planner with KCMO gave a presentation on the Gilham Road improvements, Kansas City's first 2-way cycle track. Lots of discussion ensued on this new amenity.
- 5.

6. The meeting concluded with an overview of the 2022 Committee Workplan. Next meeting will be March 9, 2022.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: New Business- VIII.-A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 2/1/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **Approve Firewall Replacement - 5 minutes**
Item Type: Other

Recommendation:

To approve the firewall upgrade as proposed by Johnson County DTI.

Details:

Johnson County DTI is recommending a upgrade to the RPPD firewall. Both the hardware and the labor will be provided by Technology Group Solutions, a firm that DTI contracts with to provide advanced security services. When the cost of equipment / services is less than \$50K, the County does not need to perform the bid process.

There continues to be a strong initiative by the County to standardize all JoCo security setups, including support of Cities and other entities (such as Fire Departments). This standardization includes Multi-Factor Authentication, Cisco ISE (VPN and Credential Management), Cisco DNA Center (for switch / wifi management), and Firepower Threat Defense (FMC or Firewall Management Console), to standardize how all firewalls are setup, configured, and used.

Firewalls are now utilized by means of 'pushing policies.' A computer controls the appliance, rather than manipulating the appliance (firewall) programming directly with individual granular controls, allowing for much greater reliability and conformity. With this conformity, DTI personnel are much more familiar and trained on a homogenous system, rather than multiple, differing firewalls. Should the Roeland Park IT Department experience difficulties beyond their expertise, having a singular style setup greatly eases DTI's assistance with the mobilization of repairs, analyzing threats, and making the routine changes necessary to facilitate ever-changing County / City needs. Conformity allows the County / Cities to have a uniform security posture against all cyber threats.

DTI contracted TGS to install the County's new internal firewall setups (among several other projects). With deep understanding of County operations, TGS was requested to assist with the

design and configuration of exterior firewall setups (Cities and other Entities). DTI is currently assisting 3 cities with identical efforts, Mission, Roeland Park, and Prairie Village. DTI is recommending identical setups for all cities, for reasons described above.

Prairie Village compared vendor prices, and discovered other vendors were within 2% of the TGS costs. Prairie Village has committed to the TGS setup, informally stipulating the familiarity TGS has with the County operations was more valuable than a 2% reduction in price (about \$500 out of \$24,000). Primarily, TGS has proven very effective in the migration, or transfer of information, from older setups to the new purchases, something beyond DTI's skills and capacities.

It's important to stipulate, the County maintains a 'vendor neutral' stance, and would encourage Cities to seek competitive bids if they desire. Johnson County DTI will support Roeland Park to the utmost of its ability regardless of vendor / equipment chosen. However, it must also be clarified, should Roeland Park decide to engage a different vendor or alternative equipment, the JoCo DTI staff cannot guarantee the same level of security support as the TGS proposal.

The City upgrades firewalls regularly in order to ensure a secure network. While this recommendation comes outside of our anticipated schedule, there is a project in our 5-year CIP for firewall replacement and a general overhead account for Computers and Information Security.

The quote includes a definite cost for hardware (\$12,780) and a proposed cost for labor (an additional \$12,425). However, labor will only be charged as actuals as work occurs. TGS does not anticipate using all \$12,500 of labor; but staff would like authority for the entire proposed amount of hardware and labor (\$25,205) in order to ensure that the work is completed in a timely manner.

Financial Impact

Amount of Request: \$12,500 for the hardware and up to \$12,500 for labor	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Firewall quote	Cover Memo

Prepared For	Shipping To	Prepared By	Details
City Of Roeland Park 4600 W 51st Street Roeland Park, KS 66205 Erin Winn ewinn@roelandpark.org (913) 722-2600	City Of Roeland Park Erin Winn 4600 W 51st Street Roeland Park, KS 66205 ewinn@roelandpark.org (913) 722-2600	Technology Group Solutions Kevin Walsh 913.689.1465 kwalsh@tgs-mtc.com	Cisco Firepower Quote #: 028346 Version: 2 Delivered: 01/07/2022 Expires: 02/03/2022

Products

Item	Description	Price	Qty	Ext. Price
FPR2110-NGFW-K9	Cisco Systems : Cisco Firepower 2110 NGFW Appliance, 1U	\$4,363.41	1	\$4,363.41
CON-SSSNT-FPR21FWN	Cisco Systems : SOLN SUPP 8X5XNBD Cisco Firepower 2110 NGFW Appliance, 1U	\$3,147.95	1	\$3,147.95
L-FPR2110T-TM-3Y	Cisco Systems : Cisco FPR2110 Threat Defense Threat and Malware 3Y Subs	\$3,297.50	1	\$3,297.50
SF-FMC-VMW-2-K9	Cisco Systems : Cisco Firepower Management Center, (VMWare) for 2 devices	\$228.83	1	\$228.83
CON-ECMUS-SFMMCVWK	Cisco Systems : SOLN SUPP SWSS Cisco Firepower Management Center, (VMWa	\$110.80	1	\$110.80
NVP #AR3227 (14-19) Participating Addendum for KS#00000000000000000000 47258				
A9781929	Dell Memory Upgrade - 32GB - 2Rx4 DDR4 RDIMM 2666MHz	\$815.92	2	\$1,631.84
Subtotal:				\$12,780.33

Services

Item	Description	Price	Qty	Ext. Price
TGS-SOW	Work to be completed based on attached SOW	\$12,425.00	1	\$12,425.00
Subtotal:				\$12,425.00

Quote Summary

Description	Amount
Products	\$12,780.33
Services	\$12,425.00
Total:	\$25,205.33

Taxes, shipping, handling and other fees may apply. Any quote that is purchased via VISA or MasterCard will include a processing fee of 2.5% We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date

Technology Group Solutions, LLC

Statement of Work

Version 1.0

Date: December 20, 2021

Client Contact Information

<i>Client:</i>	City of Roeland Park
<i>Address:</i>	4600 W 51st Street Roeland Park, KS 66205
<i>Contact:</i>	Erin Winn
<i>Phone #:</i>	(913) 722-2600
<i>Email:</i>	ewinn@roelandpark.org
<i>Project name:</i>	Roeland Park ASA5500 Migration

BY EXECUTING THIS STATEMENT OF WORK, THE UNDERSIGNED PARTIES ACKNOWLEDGE AND AGREE THAT THE TERMS AND CONDITIONS OF THE AGREEMENT REFERENCED HEREIN SHALL GOVERN THE SERVICES PERFORMED HEREUNDER.

Consulting Time & Materials

Description of Services

Executive Summary

Roeland Park is a dynamic inner-ring suburb of Kansas City, Missouri. Recently, the leadership of the town has completed their 2040 plan for the future vision of the city. This plan had some major focus areas around the City Center and Development, Walkability and the Roeland Park perception.

These goals include the following:

- Quality Public Space
- Strong Neighborhoods
- Viable Commercial Centers
- Sustainability
- Productivity

The city of Roeland Park has partnered with TGS in order to migrate the city's current firewalls to newer and more modern hardware alternatives.

Scope

TGS will provide Roeland Park with one or more Technical Consultants as well as a Project Management for oversight. TGS agrees to provide consulting services remote or on site between the approximate hours of 8:30 AM and 5:00 PM local time for the service location defined herein. After hours and weekend work can be planned with two weeks notification.

TGS will provide a Consultant(s) with the following skills:

- Project Manager
- Security Engineer

There are no pre-defined deliverables associated with this engagement because this is a Time and Materials based engagement; however, TGS will assign consultants with skillsets oriented to help Customer with the desired outcomes stated in Appendix A.

Jobsite Expectations:

Onsite Customer Location	25%
Remote Work	75%

Customer Responsibilities

- Provide in writing, to the designated TGS project manager, notification of changes in status of Technical Consultant engagement. (start, stop or suspend engagement)
- When re-engaging the Technical Consultant, the customer will provide a period of three, (3), weeks' notice to the designated TGS Project Manager.
- Backups: Please ensuring that a full backup of all data, systems, and software are performed on a regular basis and prior to any changes.
- Access to Facilities
- Access to Systems
- Providing information pertinent to the project

Exclusions

The following activities and deliverables are considered outside the scope of this Statement of Work:

- Hardware, Software, and License purchases are beyond the scope of this SOW
- Any work not addressed in this SOW is not included in the body of work
- Because this is a time and materials service, there are no deliverables

Change Control

Changes to this SOW may be initiated by any party through the submission of a Change Order Form. Both parties will review the submitted Change Order and advise each other

if the request can be accepted. To be made effective, the Change Order will be documented and agreed to in writing, via email by both parties. A blank Change Order form appears in this document as Appendix B.

Fees

- Customer will receive notification of hours consumed on a monthly basis that will include the following:
 - Number of hours worked
 - General description of work performed
 - Name of Technical Consultant(s) participating
- Customer will be invoiced on a monthly basis for hours consumed on this T&M SOW.
- Hours remaining in scope on this SOW will be available for customer use for a period of one year.
 - Extension of this SOW beyond the period of one year must be mutually agreed upon by both parties.
- Unused hours in the scope of this SOW will not be billed to the customer.

Role	Rate	Hours	Total
Project Manager	145	5	\$725
Security Engineer	195	60	\$11,700
Estimate:			\$12,425

Terms and Conditions

This Statement of Work is being performed under the following terms and conditions:

Company agrees to pay Consultant in accordance with the Fees set forth in the Rate Plan. Invoices shall be payable within thirty (30) days of receipt. Client is responsible for all applicable taxes, except for taxes due on the net income of TGS. TGS warrants that the services will be provided in a professional and workmanlike manner and TGS makes no other warranties expressed or implied including but not limited to the warranties of merchantability and fitness for a particular purpose. Client acknowledges that the services provided by TGS are advisory only and no specific result is assured or guaranteed. TGS is in the business of providing Information Technology consulting services drawing upon the knowledge, understanding and expertise TGS employees have gained in the course of working with many individual clients, both similar and different from Client. Nothing in the Statement of Work or otherwise is intended to assign rights or limit TGS's use, know-how or knowledge to the extent it does not include Client's confidential information and that TGS had prior to providing the services or that TGS obtains during its performance under this Statement of Work. In no event shall either party be liable for any indirect, incidental, special or consequential damages nor shall either party's liability exceeds the value of this statement of work. During the term of this Statement of Work and for 12 months thereafter, neither party will solicit for employment any employee or contractor of the other who was engaged in the services performed under this Statement of Work. A general advertisement or a request for employment initiated exclusively by the employee prior to project engagement is not considered a solicitation.

Acceptance and authorization

The terms and conditions apply in full to the services and products provided under this Statement of Work.

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work, under seal.

Customer

Technology Group Solutions, LLC

Full name

Full name

Title

Title

Signature

Signature

Date

Date

Appendix A – Customers Desired Project Tasks/Goals/Outcomes

High level overview of tasks (not all inclusive):

- 1) Install FMC on customer provided VMWare server
- 2) Migrate configuration from ASA to FTD
- 3) Configure advanced threat capabilities
- 4) Testing to be performed by the customer
- 5) Validate signatures for Log4j are active

Appendix B

SOW Change Order

Company Name:	Project Name:
Date:	Project ID:
Description:	
Change Order Fee:	

Acceptance and Authorization:

The terms and conditions apply in full to the services and products provided under this Statement of Work.

In WITNESS WHEREOF, the parties here to each acting with proper authority have executed this Statement of Work, under seal.

Customer

Technology Group Solutions, LLC

Full name

Full name

Title

Title

Signature

Signature

Date

Date

Item Number: New Business- VIII.-B.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 2/7/2022
Submitted By: Chief Morris
Committee/Department:
Title: Approve Purchase to Replace Patrol Vehicles
Item Type: Other

Recommendation:

Staff recommends approval to order 2 hybrid Explorers to replace existing gas only patrol units- 2022 Objective.

Details:

Attached is the 2022 Objective to begin the process of converting our police patrol fleet to hybrids. It provides the justification for switching to hybrid patrol units.

At the time the objective was written we anticipated one 2014 patrol Explorer unit being replaced in 2022. We have two 2014 patrol Explorers in the fleet of 5 patrol vehicles; one currently has 130k miles and the other currently has 132k miles. We set a target of 10 years of service or 150k miles (which ever comes first) when planning for replacement within the Capital Improvement Plan. We experienced a number of repairs that took patrol units out of service in 2021 as well as an accident in 2021, this contributed to adding more miles to these two vehicles than normal. In addition we are being told that to receive a 2022 Hybrid Explorer Police unit we must order by 2/11/22. We are being told that even with a mid February order the 2022 units will not be here until late July. For some perspective we ordered a replacement truck for Public Works in August of 2021, it still has not been built. With all these variables in mind staff recommends ordering two hybrid Explorers now. It is likely that by the time we receive and outfit the new vehicles both 2014's will be close to the 150k mile mark. We can transfer the funds for the 2nd vehicle to the Equipment & Building Replacement Fund from the General Fund and reflect the 2nd vehicle in our 2022 budget amendments. The General Fund ended up with substantially more in reserves at the end of 2021 than budgeted, and all excess reserves in the General Fund are used for capital investments such as this vehicle replacement.

Attached are 3 quotes received for 2022 Hybrid Explorer Patrol Units. Shawnee Mission Ford is the lowest price (\$37,329/each), they were awarded the state of Kansas bid for patrol units.

Financial Impact

Amount of Request: \$74,658	
Budgeted Item?	Budgeted Amount: \$41,000
Line Item Code/Description: 360-5315 Building and Equipment Replacement Fund	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Shawnee Mission Ford Quote for Hybrid Explorer	Cover Memo
☐ Rusty Eck Ford Quote for Hybrid Explorer	Cover Memo
☐ Bob Allen Ford Quote for Hybrid Explorer	Cover Memo
☐ 2022 Objective- Convert Patrol Units to Hybrid	Cover Memo

February 7, 2022

Chief John Morris
City of Roeland Park

MACPP Pricing

2022 Ford Utility PI AWD (**K8A**)

Exterior: Oxford White (**YZ**)
Interior: Cloth Front Vinyl Rear (**96**)

Base Price:	\$32,856
Options	
• 3.3L V6 Hybrid (99B)	\$3,243
• Remote Keyless Entry (55F)	\$320
• Heated Mirrors (549)	\$56
• Reverse Sensors (76R)	\$259
• Perimeter Alert (68B)	\$645
• Courtesy Lamps Disable (43D)	\$included in base price
• Full Wheel Covers (65L)	\$included in base price
• LED Driver Side spot lamp (51R)	\$included in base price
• Pre-drilled headlamps	\$standard
• Bluetooth	\$standard
• Backup camera display in radio	\$standard
• Receiver hitch and wiring harness	\$standard
Total	\$37,379

Thank you for your time and interest.
Sincerely,
Jay Cooper
Government Fleet Sales



ROELAND PARK POLICE

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220



PICTURE IS FOR GENERAL PURPOSE

PRICE \$38,066.00

Client Proposal

Prepared by:

Troy Pfaff

Office: 316-312-0445

Date: 02/07/2022



Rusty Eck Ford | 7310 E Kellogg, Wichita, Kansas, 67207

Office: 316-312-0445



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

As Configured Vehicle

Code	Description	MSRP	Invoice
Base Vehicle			
K8A	Base Vehicle Price (K8A)	\$41,110.00	\$39,877.00
Packages			
500A	Order Code 500A <i>Includes:</i> - Engine: 3.3L V6 Direct-Injection Hybrid System (136-MPH top speed). - Transmission: 10-Speed Automatic - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i> - Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.</i> - Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>	N/C	N/C
Powertrain			
99W	Engine: 3.3L V6 Direct-Injection Hybrid System <i>(136-MPH top speed).</i>	Included	Included
44B	Transmission: 10-Speed Automatic	Included	Included
STDAX	3.73 Axle Ratio	Included	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included	Included
Wheels & Tires			
STDTR	Tires: 255/60R18 AS BSW	Included	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	Included	Included
Seats & Seat Trim			

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

As Configured Vehicle (cont'd)

Code	Description	MSRP	Invoice
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	Included	Included

Other Options

PAINT	Monotone Paint Application	STD	STD
119WB	119" Wheelbase	STD	STD
STDRD	Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>	Included	Included
153	Front License Plate Bracket	N/C	N/C
51R	Driver Only LED Spot Lamp (Unity)	\$395.00	\$371.00
55F	Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS. Includes 4-key fobs. Key fobs are not fobbed alike when ordered with keyed-alike.</i>	\$340.00	\$320.00
68B	Police Perimeter Alert <i>Now enables rearview camera image display in the rear view mirror option (87R) when Rear Camera on Demand (19V) is ordered.</i> <i>Detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.</i>	\$675.00	\$635.00
549	Heated Sideview Mirrors	\$60.00	\$56.00
76R	Reverse Sensing System	\$275.00	\$259.00

Emissions

425	50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD	STD
-----	--	-----	-----

Interior Color

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

As Configured Vehicle (cont'd)

Code	Description	MSRP	Invoice
96_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C	N/C
Exterior Color			
YZ_01	Oxford White	N/C	N/C
SUBTOTAL		\$42,855.00	\$41,518.00
Destination Charge		\$1,245.00	\$1,245.00
TOTAL		\$44,100.00	\$42,763.00

PRICE \$38,066.00

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs

Dimensions

- Exterior length: 198.8"
- Exterior height: 69.4"
- Front track: 66.9"
- Min ground clearance: 7.4"
- Rear legroom: 40.7"
- Rear headroom: 40.4"
- Rear hiproom: 59.1"
- Rear shoulder room: 61.3"
- Cargo volume: 52.0cu.ft.
- Maximum cargo volume: 90.3cu.ft.
- Exterior width: 78.9"
- Wheelbase: 119.1"
- Rear track: 66.9"
- Front legroom: 40.9"
- Front headroom: 40.7"
- Front hiproom: 59.3"
- Front shoulder room: 61.8"
- Passenger volume: 118.0cu.ft.
- Cargo volume seats folded: 90.3cu.ft.

Powertrain

- 285hp 3.3L DOHC 24 valve V-6 engine with variable valve control, port/direct injection
- ULEV II
- All-wheel
- Fuel Economy Highway: N/A
- Recommended fuel : regular unleaded
- 10 speed automatic transmission with overdrive
- Fuel Economy Cty: N/A
- Capless fuel filler

Suspension/Handling

- Front independent strut suspension with anti-roll bar, gas-pressurized shocks
- Electric power-assist rack-pinion Steering
- P255/60WR18 BSW AS front and rear tires
- Rear independent multi-link suspension with anti-roll bar, gas-pressurized shocks
- Front and rear 18 x 8 black steel wheels

Body Exterior

- 4 doors
- Black door mirrors
- Body-coloured bumpers
- Trailer harness
- Front and rear 18 x 8 wheels
- * **Driver and passenger power remote heated, manual folding door mirrors**
- Lip rear spoiler
- Class III trailer hitch
- Clearcoat paint
- 1 front tow hook(s)

Convenience

- Dual zone front automatic air conditioning with air filter
- Power windows
- Driver and passenger 1-touch down
- Manual tilt steering wheel
- Day-night rearview mirror
- Wireless phone connectivity
- Cruise control with steering wheel controls
- Driver and passenger 1-touch up
- * **Remote power door locks**
- Manual telescopic steering wheel
- Fleet Telematics Modem internet access
- 1 1st row LCD monitor

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

- Dual visor mirrors
- Driver and passenger door bins

Seats and Trim

- Seating capacity of 5
- 8-way 6-way power driver seat adjustment
- Power height adjustable driver seat
- 35-30-35 folding rear split-bench seat
- Metal-look instrument panel insert
- Front bucket seats
- Manual driver lumbar support
- 4-way passenger seat adjustment
- Cloth seat upholstery

Entertainment Features

- AM/FM stereo radio
- Steering wheel mounted radio controls
- Integrated roof antenna
- External memory control
- 4 speakers

Lighting, Visibility and Instrumentation

- LED low/high beam projector beam headlights
- LED brakelights
- Speed sensitive wipers
- Rear window defroster
- Deep tinted windows
- Tachometer
- Low tire pressure warning
- * **Parking sensors**
- Traction battery level gauge
- Auto on/off headlights
- Variable intermittent front windshield wipers
- Fixed interval rear windshield wiper
- Fixed rearmost windows
- Front and rear reading lights
- Camera(s) - rear with washer
- Trip computer
- Trip odometer

Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- ABS and driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- Knee airbag supplemental restraint system
- * **Power remote door locks with**
- Manually adjustable front head restraints
- Brake assist with hill hold control
- Electronic stability control
- Dual front impact airbag supplemental restraint system
- Curtain 1st and 2nd row overhead airbag supplemental restraint system
- Airbag supplemental restraint system occupancy sensor
- * **Police Perimeter Alert security system**
- 3 manually adjustable rear head restraints

Dimensions

General Weights

GVWR 6,840 lbs. Payload 1,670 lbs.

Trailer Type

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Type Regular
Class III

Harness Yes
Hitch Yes

General Trailering

Towing capacity 5000 lbs.

Fuel Tank type

Capacity 18.99 gal.

Capless fuel filler Yes

Off Road

Min ground clearance 7 "

Load floor height 31 "

Interior cargo

Cargo volume 52.0 cu.ft.

Cargo volume seats folded 90.3 cu.ft.

Maximum cargo volume 90.3 cu.ft.

Length to rear seat 46.2 "

Maximum width 47.9 "

Powertrain

Engine Type

Block material Iron
Head material Aluminum
Injection Port/direct injection
Orientation Longitudinal
Valves per cylinder 4
Variable valve control Yes

Cylinders V-6
Ignition Spark
Liters 3.3L
Recommended fuel Regular unleaded
Valvetrain DOHC

Engine Spec

Bore 3.56"

Compression ratio 12.0:1

Displacement 204 cu.in.

Stroke 3.41"

Engine Power

Output 285 HP @ 6,500 RPM

Torque 260 ft.-lb @ 4,000 RPM

Alternator

Type Hybrid electric motor

Amps 220

Battery

Amp hours 80

Cold cranking amps 800

Type HD

Engine Extras

Oil cooler Yes

Radiator HD

Starter Hybrid electric motor

Transmission

Electronic control Yes

Lock-up Yes

Overdrive Yes

Speed 10

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Type	Automatic		
<i>Transmission Gear Ratios</i>			
1st	4.696	2nd	2.985
3rd	2.146	4th	1.769
5th	1.52	6th	1.275
7th	1	8th	0.854
9th	0.689	10th	0.636
Reverse Gear ratios	4.866		
<i>Transmission Extras</i>			
Oil cooler	Regular duty		
<i>Drive Type</i>			
4wd type	Automatic full-time	Type	All-wheel
<i>Drive Feature</i>			
Traction control	ABS and driveline	Locking hub control	Permanent
<i>Drive Axle</i>			
Ratio	3.73		
<i>Electric Vehicle Battery Pack</i>			
Type	Lithium ion		
<i>Exhaust</i>			
Material	Stainless steel	System type	Dual
<i>Emissions</i>			
CARB	ULEV II	EPA	Tier 2 Bin 5
<i>Fuel Economy</i>			
Fuel type	Gasoline		
<i>Hybrid System Net Power</i>			
Output (hp)	318		

Driveability

<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear
<i>Brake Assistance</i>			
Brake assist	Yes	Hill hold control	Yes
<i>Suspension Control</i>			
Ride	Regular	Electronic stability control	Stability control with anti-roll

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Front Suspension

Independence Independent Type Strut
Anti-roll bar Regular

Front Spring

Type Coil Grade Regular

Front Shocks

Type Gas-pressurized

Rear Suspension

Independence Independent Type Multi-link
Anti-roll bar Regular

Rear Spring

Type Coil Grade Regular

Rear Shocks

Type Gas-pressurized

Steering

Activation Electric power-assist Type Rack-pinion

Steering Specs

of wheels 2

Exterior

Front Wheels

Diameter 18" Width 8.00"

Rear Wheels

Diameter 18" Width 8.00"

Spare Wheels

Wheel material Steel

Front and Rear Wheels

Appearance Black Material Steel
Covers Hub

Front Tires

Aspect 60 Diameter 18"
Sidewalls BSW Speed W
Tread AS Type P
Width 255mm

Rear Tires

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Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Aspect	60	Diameter	18"
Sidewalls	BSW	Speed	W
Tread	AS	Type	P
Width	255mm		

Spare Tire

Mount	Inside under cargo	Type	Full-size
-------------	--------------------	------------	-----------

Wheels

Front track	66.9"	Rear track	66.9"
Wheelbase	119.1"		

Body Features

*Front license plate bracket	Yes	Rear spoiler	Lip
Body material	Galvanized steel/aluminum	Side impact beams	Yes
Front tow hook(s)	1		

Body Doors

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Cargo	Liftgate

Exterior Dimensions

Length	198.8"	Body width	78.9"
Body height	69.4"		

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead	Curtain 1st and 2nd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted
Knee	Passenger		

Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

Security

*Security system	Police Perimeter Alert
------------------------	------------------------

Seating

Passenger Capacity

Capacity	5
----------------	---

Front Seats

Split	Buckets	Type	Bucket
-------------	---------	------------	--------

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Driver Seat

Fore/aft	Power	Height adjustable	Power
Reclining	Manual	Way direction control	8
Lumbar support	Manual	Cushion tilt	Power

Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Front Head Restraint

Control	Manual	Type	Adjustable
---------------	--------	------------	------------

Rear Seats

Descriptor	Split-bench	Facing	Front
Folding	35-30-35	Folding position	Fold forward seatback
Type	Fixed		

Rear Head Restraints

Control	Manual	Type	Adjustable
Number	3		

Front Seat Trim

Material	Cloth	Back material	Vinyl
----------------	-------	---------------------	-------

Rear Seat Trim Group

Material	Vinyl	Back material	Carpet
----------------	-------	---------------------	--------

Convenience

AC And Heat Type

Air conditioning	Automatic	Dual zone front	Yes
Air filter	Yes	Underseat ducts	Yes

Audio System

Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes	External memory control	External memory control

Audio Speakers

Speaker type	Regular	Speakers	4
--------------------	---------	----------------	---

Audio Controls

Speed sensitive volume	Yes	Steering wheel controls	Yes
------------------------------	-----	-------------------------------	-----

Audio Antenna

Type	Integrated roof
------------	-----------------

LCD Monitors

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

1st row	1	Primary monitor size (inches)	4.2
<i>Cruise Control</i>			
Cruise control	With steering wheel controls		
<i>Remote Releases</i>			
Cargo access	Power		
<i>Convenience Features</i>			
Driver foot rest	Yes	Retained accessory power	Yes
12V DC power outlet	2	Wireless phone connectivity	Bluetooth
Internet access	Fleet Telematics Modem		
<i>Door Lock Activation</i>			
Type	Power	* Remote	Keyfob (all doors)
<i>Door Lock Type</i>			
Rear child safety	Manual	Tailgate/rear door lock Included with power door locks	
<i>Instrumentation Type</i>			
Appearance	Analog		
<i>Instrumentation Gauges</i>			
Tachometer	Yes	Engine temperature	Yes
Engine hour meter	Yes		
<i>Instrumentation Warnings</i>			
Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Low washer fluid	Yes	Door ajar	Yes
Rear cargo ajar	Yes	Service interval	Yes
Brake fluid	Yes	Low tire pressure	Tire specific
<i>Instrumentation Displays</i>			
Clock	In-radio display	Systems monitor	Yes
Redundant digital speedometer	Yes	Camera(s) - rear	With washer
<i>Instrumentation Feature</i>			
Trip computer	Yes	Trip odometer	Yes
* Parking sensors	Rear		
<i>Steering Wheel Type</i>			
Material	Urethane	Tilting	Manual
Telescoping	Manual		
<i>Front Side Windows</i>			

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Window 1st row activation Power

Windows Rear Side

2nd row activation Power

3rd row activation Fixed

Window Features

1-touch down Driver and passenger

1-touch up Driver and passenger

Tinted Deep

Front Windshield

Wiper Variable intermittent

Speed sensitive wipers Yes

Rear Windshield

Wiper Fixed interval

Heating Wiper park

Defroster Yes

Window Fixed

Interior

Driver Visor

Mirror Yes

Passenger Visor

Mirror Yes

Rear View Mirror

Day-night Yes

Headliner

Coverage Full

Material Cloth

Floor Trim

Coverage Full

Covering Vinyl/rubber

Trim Feature

Instrument panel insert Metal-look

Gear shifter material Urethane

Door panel insert Metal-look

Interior accents Metal-look

Lighting

Dome light type Fade

Front reading Yes

Rear reading Yes

Variable IP lighting Yes

Overhead Console Storage

Storage Yes

Type Mini

Storage

Driver door bin Yes

Glove box Locking

Passenger door bin Yes

Dashboard Yes

Cargo Space Trim

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Selected Equip & Specs (cont'd)

Floor	Carpet	Trunk lid/rear cargo door	Plastic
<i>Cargo Space Feature</i>			
Tie downs	Yes	Light	Yes
Cargo tray/organizer	Yes		
<i>Legroom</i>			
Front	40.9"	Rear	40.7"
<i>Headroom</i>			
Front	40.7"	Rear	40.4"
<i>Hip Room</i>			
Front	59.3"	Rear	59.1"
<i>Shoulder Room</i>			
Front	61.8"	Rear	61.3"
<i>Interior Volume</i>			
Passenger volume	118.0 cu.ft.		



Prepared by: Troy Pfaff

02/07/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Warranty

Standard Warranty

Basic

Distance	36,000 miles	Months	36 months
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Powertrain

Distance	100,000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60,000 miles	Months	60 months
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Hybrid Electrical Components

Distance	100,000 miles	Months	96 months
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9239 Metcalf Avenue
Overland Park, KS 66212
913-381-3000

www.boballenford.com

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): ROELAND PARK POLICE DEPT

Deal Number: 75936

Address: 4600 W 51ST ST # 100 ROELAND PARK KS 66205

Date: 02/07/2022

Home Telephone: (913)677-3363

Work Telephone: _____

County: _____

DOB: _____

Social Security #: _____

D.L./State I.D.#: _____

Issuing State: _____

Exp. Date: _____

The above information has been requested so that we may verify your identity in accordance with the USA Patriot Act. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement.

YEAR <u>2022</u>	MAKE <u>FORD</u>	MODEL <u>POLICE</u>	COLOR _____	STOCK NO. _____
SERIAL NO. _____		ODOMETER READING _____		SALESPERSON _____

THE VEHICLE IS: ☒ NEW ☐ USED	PRIOR USE DISCLOSURE: ☐ DEMONSTRATOR ☐ PRIOR LEASE ☐ RENTAL ☐ OTHER
--	--

WARRANTY STATEMENT	CASH PRICE OF VEHICLE	43127.80
---------------------------	-----------------------	----------

Pursuant to Kansas Law, this vehicle is sold by us with the implied warranties of merchantability and fitness for a particular purpose, except with regard to particular defects that are disclosed to you in the "Waiver of Implied Warranties for Particular Defects." No express warranties are given by the Dealership unless the box beside "Our Used Vehicle Limited Warranty Applies" is marked below. Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the vehicle and the related goods and services. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this vehicle is part of this Contract. Information on the window form overrides any contrary provisions in the contract of sale.

☐ Our Used Vehicle Limited Warranty Applies. Please see the attached Limited Warranty.

TRADE-IN VEHICLE INFORMATION	TOTAL SELLING PRICE	43127.80
-------------------------------------	---------------------	----------

Year: _____ Make: _____ Model: _____ Color: _____

Serial No: _____ Odometer Reading: _____

Trade-In Allowance: _____ Balance Owed & Lienholder: _____

☐ DEPOSIT/ ☐ PARTIAL PAYMENT: The sum of \$ _____ was received from you as a Deposit/Partial Payment. It is not refundable, except as set forth in this Agreement. In the case of a Deposit, we will refrain from selling the vehicle for _____ days.	KANSAS TITLE SEARCH DISCLOSURE: We have not performed a title search for the vehicle you are purchasing to determine the accuracy of the mileage or use of the vehicle shown on the Odometer Statement, unless we indicate otherwise in the "Other Material Understandings and Integrated Documents" Section below.	DEALER ADMINISTRATIVE FEE	N/A
Purchaser(s): _____	Purchaser(s): _____	SUBTOTAL	43127.80
		SALES TAX @ <u>N/A</u> %	N/A

WAIVER OF IMPLIED WARRANTIES FOR PARTICULAR DEFECTS (If you are asked to sign in this box, please see the attached Waiver)	FEE(S)	3.50
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ATTENTION PURCHASER(S): Sign here only if you have read the "Waiver of Implied Warranties for Particular Defects" and you agree to purchase the vehicle with knowledge that the defects exist and that our Dealership is disclaiming all warranties, express and implied, including the implied warranties of merchantability and fitness for a particular purpose, as to the disclosed defects.

Purchaser's Signature(s): _____

OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS	PLUS: BALANCE OWED ON TRADE-IN	N/A
---	--------------------------------	-----

☐ IF BOX IS MARKED, PLEASE SEE ATTACHED DELIVERY CONFIRMATION.
☐ IF BOX IS MARKED, PLEASE SEE ATTACHED SPOT DELIVERY AGREEMENT.

	TOTAL AMOUNT DUE	43131.30
	DEPOSIT/PARTIAL PAYMENT	N/A
	UNPAID BALANCE DUE	43131.30

I have read the terms and conditions of this Agreement, including the terms and conditions that appear on the reverse side, and I hereby acknowledge that this Agreement is complete and accurately reflects the agreements between the Dealership and myself. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until accepted by an Authorized Representative of the Dealership.

Purchaser

Accepted by Authorized Dealership Representative

Purchaser

Implement Program to Change Over Police Vehicle Inventory to Hybrids

Justification:

The intent of this objective is to advance the City's sustainability efforts. The Capital Improvement Program reflects the next scheduled replacement of a police patrol vehicle in 2022. Ford now offers a patrol package Explorer (what Roeland Park currently uses for patrol) in hybrid configuration, a hybrid option was first available in a patrol package in 2020 (link to Car and Driver review: <https://www.caranddriver.com/news/a27497594/2020-ford-police-interceptor-utility-hybrid-awd/>).

The following link is a YouTube video on the hybrid Explorer: https://www.youtube.com/watch?v=GD8SgHz52_M

In 2020 Roeland Park averaged roughly 16,000 miles driven by each of our four Explorers and has averaged 11.5 miles per gallon. The miles per gallon we experienced is 32% less than Fords published 17 mpg combined fuel economy for the current Explorer. If we can achieve actual fuel economy that is 32% less than Fords published combined mpg rate of 24, we would see our fuel economy with the hybrid increase to 16 (from 11.5). This equates to a 39% increase in fuel economy resulting in roughly 550 fewer gallons of fuel per year per vehicle which provides a cost savings of \$1,375/year assuming fuel costs \$2.50/gallon. This cost savings approach is more conservative than the method projected by Ford in the Car and Driver article.

The article indicates that the hybrid Explorer costs \$3,500 more than the non-hybrid version (\$41k vs \$37.5k). The 2014 Explorer planned for replacement in 2022 will have been employed for 9 years and have around 150k miles. Assuming a replacement hybrid lasts as long as the current Explorer, fuel savings (\$12,375) over the life of the vehicle will more than cover the additional cost (\$3,500). It is worthy to note that the hybrid component warranty is 8 years/100,000 miles.

Less brake, transmission and engine wear are expected with the hybrid as it uses the electric motor as a generator during stopping and employs the electric motor when accelerating and in lieu of idling the engine. Staff has not estimated a cost savings associated with lower maintenance costs, but we do anticipate lower maintenance costs with the hybrid. We track fuel costs, maintenance costs and will establish depreciation cost for our existing fleet at the time the vehicle is sold. We will be able to compare these costs components to that of the hybrid and report on how the actual costs are comparing to estimates/assumptions.

As mentioned above the City has 4 explorers as well as a half-ton truck, a 4-door sedan and a compact SUV that are all non-hybrid vehicles. The department does have a Fusion that is a hybrid currently. As these vehicles come up for replacement, we will

consider hybrid and full electric options available in the market that are suitable to our applications.

Cost Estimate: \$41,000 for initial vehicle in 2022 **Account 360.5315**

Completion Date: 12/31/2022

Responsible Party: City Administrator and Police Chief

Submitted By: Jen Hill

Item Number: **Ordinances and Resolutions:- IX.-**
 A.
Committee **2/7/2022**
Meeting Date:



City of Roeland Park

Action Item Summary

Date: 12/16/2021
Submitted By: Donnie Scharff, Director of Public Works
Committee/Department: Public Works
Title: **Ordinance 1024 - Compete Streets - 5 minute**
Item Type: Ordinance

Recommendation:

Staff recommends adoption of the Complete Streets Ordinance. Council reviewed this version of the Ordinance at their 12/20/21 workshop and asked for it to be submitted for scoring to Smart Growth America. The ordinance received a score of 80.

Details:

Attached is the complete streets ordinance council has previously reviewed. Paul Wojciechowski (Complete Streets Specialist) lead the revision process recently, submitting the document for review and scoring by Smart Growth America raising our score from 49 to 80.

Attached is the presentation that Paul made to the Council at the prior workshop. It provides an overview of the ordinance contents and impacts upon project review and approvals. It also provides a history on the steps completed by the City leading to this draft.

The governing body passed Resolution 611 (attached) in 2011. Complete streets are sometimes referred to as livable streets that are roadways designed for safe and convenient travel by users of all ages and abilities. Pedestrians, bicyclists, motorists and transit riders must be able to safely move along and across a complete street. Complete streets can improve public safety, promote physical activity, and offers economical and environmental benefits.

Roeland Park has been working to incorporate complete street elements into projects by way of sidewalk extensions, adding multi use path's, and adding bike lanes along roadways and sharrows with signage where appropriate and in concert with the Pedestrian and Bicycle Infrastructure Strategy plan adopted by the City in 2017. Adopting an ordinance will assist the city in applying the complete streets lens and refine guidelines relative to incorporating alternative modes and

methods for complete street elements that will benefit a community of all ages.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Link to National Complete Streets Coalition:

<https://smartgrowthamerica.org/program/national-complete-streets-coalition/>

Preliminary results of Q22 of the Citizen Survey are below along with insights from ETC:

Complete Streets are designed and operated to enable safe access for all users, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities. How important is it that the City of Roeland Park allocate funds to invest in complete streets and take into consideration other modes of transportation such as walking, bicycling, and public transportation?

- Very Important: 44.8%
- Important: 33.0%
- Neutral: 14.0%
- Not Important: 8.2%

77.8% of residents indicate they believe it is important for the City to allocate funds to invest in Complete Streets compared to 8.2% who don't believe it's important and 14% who don't care either way.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Ordinance 1024 - Complete Streets	Cover Memo
 Homer Shifrin Presentation on Complete Streets Policy	Cover Memo
 Resolution 611-Complete Streets	Cover Memo

ORDINANCE NO. 1024

AN ORDINANCE ESTABLISHING A “COMPLETE STREETS” POLICY FOR THE CITY OF ROELAND PARK, KANSAS AS CHAPTER XIII, ARTICLE 9, SECTION 13-901, *et seq.* IN THE ROELAND PARK MUNICIPAL CODE.

WHEREAS, for purposes of this Ordinance, “Complete Streets” are defined as public rights-of-way that are designed and operated to provide safety and accessibility for all users of roadways and trail systems, including pedestrians, bicyclists, transit users, motorists, emergency vehicles, freight and commercial vehicles, and people of all ages and abilities; and

WHEREAS, the City of Roeland Park, Kansas (the “City”) has long pursued provisions for pedestrians, bicyclists, persons of all ages and abilities, in addition to vehicular traffic, within its public rights-of-way; and

WHEREAS, Complete Streets contribute toward the safety, health, equity, economic viability, and quality of life in a community by providing accessible and efficient connections between home, school, work, recreation, and retail destinations by improving the transportation environments throughout; and

WHEREAS, the livability of neighborhoods and the economic development of the City and surrounding areas are greatly enhanced by implementing certain Complete Streets principles that address a variety of social and community issues such as traffic congestion, quality of life, public health; and

WHEREAS, the City recognizes that all projects, new or reconstruction, are opportunities to apply Complete Streets design principals. While any such Complete Streets projects are being constructed, the City should ensure that appropriate accommodations are provided to support the safe, reliable movement of all road users within the project area, regardless of their preferred mode of transportation; and

WHEREAS, it is desirable that the City establish a policy with respect to Complete Streets, so that those principles can be incorporated into the public street project design, development and construction process.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

SECTION 1. The following policies and procedures regarding Complete Streets (this “Policy”) are hereby established in the Roeland Park Municipal Code Chapter XIII, Article 9, Section 13-901, *et seq.*:

Sec. 13-901. Purpose (Vision and Intent).

The City of Roeland Park, Kansas shall utilize a Complete Streets approach to developing, improving, and maintaining a complete, connected transportation network of streets, sidewalks, shared use paths, and public transit facilities. This shall provide connection and transportation mode choice options for residents and visitors of all ages and abilities. This will be accomplished through the enhancement of City policies, infrastructure and community development practices, and decision making for City operations and public expenditures. The City’s Complete Streets policy shall lead to

an institutional approach to City operations and shall result in the following outcomes and benefits to the Roeland Park community and adjacent communities:

- (a) A complete, connected transportation network, for all ages and abilities, provided along roadways with an emphasis on an overall travel network to commercial destinations, to community spaces and to residential neighborhoods.
- (b) Equitable mobility choices, for all residents, regardless of age, income level, color, race, or ethnicity, to facilitate walking, biking, rolling, driving, public transit, and ridesharing on City streets and within the overall transportation network.
- (c) Maintenance of a transportation network that focuses on delivery and connection of goods and services to residents, that accommodates each individual and allows for efficient emergency response to all parts of the City.
- (d) Efficient and effective connectivity between existing residential neighborhoods, and City service operations to maximize potential growth for existing businesses, and foster future economic development
- (e) Efficient and effective use of City funds in public works and City services to reconstruct, rehabilitate, maintain, and improve the transportation network.
- (f) Preservation and conservation of environmental resources such as greenspaces, habitats, tree canopies, and effective stormwater systems along and adjacent to the transportation network.
- (g) Establish dialog and effective education, communications, and interactions between City staff, residents, commercial enterprises, and elected officials, regarding the balance of priorities in the planning, design, construction, and operations of Complete Streets.

The City of Roeland Park acknowledges Complete Streets must play an active role in the development, operations, and management of the transportation network to achieve high quality City services, quality of life, and administrative leadership, for its community.

Sec. 13-902. Definitions

For purposes of this Article the following words and phrases shall have the meaning given herein:

- (a) *Complete Streets* - Designed and operated to enable safe accessible travel for all users – including pedestrians, bicyclists, and public transit users - with a goal towards creating a complete, connected network of streets. Transportation improvements, facilities and amenities that shall contribute to Complete Streets and that are considered as elements of Complete Streets are: Americans with Disabilities Act (ADA) compliant pedestrian access routes, street and sidewalk lighting, pedestrian and bicycle facilities; access management; ADA compliant public transit stops and stations; context sensitive landscaping, utility relocations and street amenities allowing for efficient levels of service.
- (b) *Pedestrian and Bicycle Implementation Strategy* – The Pedestrian and Bicycle Implementation Strategy is defined as the Complete Streets network implementation plan for the purposes of providing the direction and prioritization of developing a walking and biking network, in the City of Roeland Park. This strategy was adopted by the City Council in August of 2017.
- (c) *Connectivity* - Connectivity refers to the density of connections in path or road networks, and the directness of links. A well-connected network has many short links, numerous intersections, and minimal dead-ends (cul-de-sacs). As connectivity increases, travel distances decrease and route options increase, allowing more direct travel between destinations, creating a more accessible and resilient system that reflects Complete Streets principles. Connectivity can apply both internally (streets within that area) and externally (connections with arterials and other neighborhoods).

(d) *Pedestrian* - A pedestrian can be a person who is on foot; using any means of conveyance propelled by human power other than a bicycle; using an electrical personal assistive mobility device; or operating a self-propelled wheelchair, motorized tricycle, or motorized quadricycle by reason of physical disability.

(e) *Curb Extensions* - Curb extensions visually and physically narrow the roadway, providing multiple benefits. The primary benefit they create are safer and shorter crossings for pedestrians. Secondly, the added space can be used to place street furniture, benches, plantings, and street trees. Curb extensions can be successfully implemented at all types of intersections. They may be implemented on downtown, neighborhood, and residential streets; large and small.

(f) *Vertical speed control elements* - Manage traffic speeds and reinforce pedestrian-friendly speeds. They may be appropriate on a range of street types, however, are typically applied along neighborhood, residential, or low-speed streets, where freight traffic is minimal. They can be placed individually or supplemented with other traffic calming measures, like curb extensions or chicanes.

(1) *Speed Hump* - Speed humps are parabolic, vertical traffic calming devices intended to slow traffic speeds on low volume, low speed roads. Speed humps are 3–4 inches high and 12–14 feet wide, with a ramp length of 3–6 feet, depending on the target speed.

(2) *Speed Table* - Speed tables are midblock traffic calming devices that raise the entire wheelbase of a vehicle to reduce its traffic speed. Speed tables are longer than speed humps and flat-topped, with a height of 3–3.5 inches and a length of 22 feet. Vehicle operating speeds for streets with speed tables range from 25–45 mph, depending on the spacing.

(g) *Shared streets* – A shared street is often referred to as a “pedestrian-priority street,” or, in residential areas, as a “home zone.” It is an integrated space used to better balance the needs of pedestrians, bicyclists, and low-speed motor vehicles. These are streets without delineation between spaces for pedestrians, cyclists, or cars – there are no sidewalks, crosswalks, or lane markings. This allows each user to safely navigate the street and share the right-of-way.

(h) *Traffic mini-circles* – Mini-circles are raised circular islands constructed in the center of residential street intersections. They reduce vehicle speeds by forcing motorists to maneuver around them and are sometimes used instead of stop signs.

(i) *Modern Roundabout* - A roundabout is a type of circular intersection, or junction, in which road traffic is permitted to flow in one direction around a central island and priority is typically given to traffic already in the junction.

(j) *Calm Streets/Neighborhood Greenways* – Also called “neighborhood greenways” or “bike boulevards”, these are streets that are low-speed and low-volume where neighborhood residents walking or bicycling are given priority. Designing streets as Calm Streets reduces automobile speeds and cut-through traffic which provides safer, more attractive bicycling and walking links. Components of a proper Calm Street include special signage, speed control elements, and volume management elements. Additionally, Calm Streets are opportunities for creative landscaping, public art, and community spaces.

(k) *Angled head-out parking* – On-street parking where drivers back into angled parking spaces, placing the rear of the car closest to the curb. This strategy improves safety for occupants of the car, as well as passing vehicles and bicyclists. Angled, head-out parking provides drivers entering traffic with greater visibility, decreasing the likelihood of crashes. By changing the orientation of the car, with the trunk close to the curb, angled head-out parking improves safety for children getting out

of vehicles and people loading items in their trunks. This treatment often needs clear, instructional signage to avoid confusion in how it is to be used.

(l) *Protected Bike Lanes/Cycle tracks* - On-street bicycle facilities separated from vehicular travel lanes and sidewalks by parked cars, medians, bollards, and pavement markings. Cycle tracks combine the user experience of a separated path with the on-street convenience of a conventional bike lane. In separating bicyclists from automobile traffic, cycle tracks' low stress infrastructure treatments attract bicyclists of all ages and abilities. They also clarify expected behavior for bicyclists and automobiles, decreasing the risk of bicyclists being hit by open car doors.

(m) *Advisory bike lanes* – Also known as “non-compulsory bike lanes” or “suggestion lanes”, these are a more recent style of treatment, where cars and trucks can legally use the lane if there are no people riding on bicycles. Advisory bike lanes are characterized by dashed lane demarcation, and in tandem with the removal of a centerline on streets. They are useful on streets that are too narrow for mandatory bicycle lanes, and on streets that see high bicycle volume and vehicle traffic that is above the average residential street, but still low. Parking should not be permitted in the lane.

(n) *Exemption* - The process of freeing or state of being free from an obligation or liability imposed by a policy.

(o) *Priority Sidewalk Network* – Important street segments for construction of future sidewalks within the City.

(p) *Priority Bicycle Network* – Type and location of bicycle facilities that together provide safe and comfortable cycling conditions throughout the City.

(q) *Priority Intersections* – Intersections that are deemed a priority to enhance safety for those walking or biking.

Section 13-903. Policy

(a) Diverse Users

(1) The Roeland Park Complete Streets Policy, in coordination with transportation improvements, will prioritize and benefit vulnerable users from school age (Roseland Elementary School, St. Agnes, Horizon Academy and Bishop Miege High School) to adults (Roeland Park Community Center) who walk, bicycle, use public transit, or use mobility devices for travel within the transportation network other than traditional motor vehicles. The consideration of these users applies to the design of transportation modes; specific details of new project development; and design that supports safe interactions between all applicable transportation modes in project development.

(2) While most City streets are accompanied by sidewalks or side paths providing significant connectivity to some areas of the City, the Pedestrian and Bicycle Infrastructure Strategy (Complete Street Plan) will serve as the Complete Streets implementation plan and provide a coordinated network that serves all parts of the City. Areas with documented low automobile ownership shall be prioritized and benefit from equitable solutions implemented and tracked by the City, these locations are primarily multi-family complexes in the north part of the city. (Based on recent U.S. Census information Wards 1 and 2 currently have the highest percentages of households lacking access to an automobile. About 3.0% of families and 5.2% of the population were below the poverty line, including

6.5% of those under age 18 and 4.4% of those age 65 or over.)

(b) Commitment to all projects and phases

- (1) The City shall incorporate Complete Streets elements into City transportation projects, using the opportunities to create a safer, more accessible transportation network for all users. The focus of the walking and biking networks is established in the Pedestrian and Bicycle Infrastructure Strategy (Complete Street Strategy) August 2017 or as updated) or as defined in addition to the strategy to provide appropriate accommodation and connectivity for bicyclists, pedestrians, public transit users, motorists, and persons of all abilities, regardless of age. In addition, promoting safe operation for all users, in a coordinated manner consistent with, context sensitive to and supportive of the Pedestrian and Bicycle Infrastructure Strategy (Complete Street Strategy) network. All development projects that are directly impacted by the transportation network and that are funded by the City or require approval from the City to complete, shall be subject to this policy. Specific types of projects that shall consider users of all modes and all abilities, includes capital improvement projects that impact a travel way or public right of way and public's access to it, retrofits of existing travel ways for access to developments, multi-modal transportation connections for first mile/last mile improvements, and roadway construction or reconstruction projects.

Some examples of Complete Streets project locations include:

- a. Along public streets, include provisions for crossing public streets and private drives or streets, where appropriate
 - b. Across interchanges with freeways and other highways, where appropriate
 - c. To interconnect activity centers and residential areas with parks, trails and open space
- (2) The City shall consider users of all modes and all abilities in maintenance activities and operations. Maintenance operations opportunities that are included in this requirement are signal operations; striping; signing; paving operations; minor rehabilitation activities, as part of the annual maintenance budget and maintenance in the travel way due to utility maintenance activities that are completed by the City or by utility providers to the City.
 - (3) During construction, repair, rehabilitation, or maintenance in the transportation network in the travel way; maintenance of travel along established paths of travel for walking, biking, or rolling shall be maintained for safety of users of all abilities, and any detours that are necessary; consider reasonable delays and impacts based on engagement of the public during the planning of any improvements.

(c) Clear, accountable exceptions

- (1) Complete Streets construction may be excluded where documentation and data indicate that the costs or impacts of accommodation are excessively disproportionate to the need or probable use or future use. Such instances are:

- a. Normal maintenance activities, including mowing, sidewalk cleaning, street sweeping, pothole repair, surface treatments or overlay operations focused on preservation of the asset, and other limited repairs to maintain an asset.
- b. There is a documented absence of need for a mode of travel or where a mode can be accessed in a reasonable manner on an adjacent parallel street.
- c. Where costs of providing an accommodation is excessively disproportionate to the use, meaning right-of-way costs; construction costs of improvements beyond a mode of travel such as curbs or drainage facilities, environmental costs such as removal of mature trees or habitats; and removal of parking that has a presently or historically documented need in a neighborhood.
- d. Projects involving a public street where bicyclists and pedestrians are expressly prohibited by law. In such cases, the City will consider alternate provisions, where appropriate and feasible.
- e. Areas where extreme topographic or natural resource constraints prevent the installation of some facilities. In such cases, the City will consider alternate corridors, where appropriate and feasible.
- f. In cases where the project is a public or private street, under the control of another entity. However, for public and private streets within the city but under the control of another entity, the city will support and encourage inclusion of Complete Streets elements and incorporation of Complete Streets standards providing for safe travel for all modes and users in construction, improvement, and maintenance of the street, with the same requirements and exceptions that would apply to a similar city street.

(2) The exception process for this policy and the responsibilities of the City Administrator and Director of Public Works will be as follows:

- a. The checklist for the type of project or operation is completed for review by the Director of Public Works. An attachment to the checklist for the exception to the Complete Streets policy is developed that requests an exemption that includes background on reasons for the exception, including qualitative reasoning and quantitative data, and analysis of alternatives considered.
- b. A project manager submits an exemption for review by the Director of Public Works, who reviews the request for an exemption. If approved the exemption is provided to the Complete Streets Advisory Committee (City Council Public Works Committee). If not approved the project is returned to the project manager for inclusion of appropriate Complete Streets (CS) elements.
- c. The Complete Streets Advisory Committee reviews the project checklists and the exemption requested. If the exemption is approved the request is submitted to the City Administrator for final approval, with documentation of the approval. If the exception is not approved, the project and exemption is returned to the Public Works Director for further assessment with the project manager.
- d. The City administrator will review the exemption and provide approval or denial. The City Administrator shall provide a report or presentation to the City Council, as necessary, for discussion and to provide explanation of the approval or denial of the exemption.

e. The exemption request is added to the project file and is cataloged for inclusion in the annual CS report.

- (3) The Complete Streets Advisory Committee shall serve as the group that will oversee the implementation and tracking of the Complete Streets policy and offer the public a forum for participation and/or comment on the implementation of the CS Policy and the exception process.

(d) Jurisdiction

- (1) The Complete Streets policy shall apply to private development projects that are the subject to review and approval through the planning and zoning process. A checklist will be completed for all development relative to the policy and submitted to the Director of Public Works for approval. Should exemptions be requested, the exemption form shall be added to the checklist and processed through the exemption process, as outlined above.
- (2) In the implementation of the Complete Streets policy the City shall coordinate, plan, and facilitate interagency discussions and coordination between all departments in the City, with the county, county public health organizations and adjacent communities, as deemed necessary. Specific initiatives are as follows:
- a. Working with Johnson County Transit, KCATA, Ride KC or other similar agency, to identify existing and potential locations for transit stops and working to ensure that pedestrians and bicyclists can conveniently and safely access transit vehicles at those locations.
 - b. Working with adjacent jurisdictions (cities and counties).
 - c. Working with Regional organizations such as the Mid-America Regional Council and the Kansas Department of Transportation.

(e) Design

- (1) The Complete Streets policy shall utilize current versions of best practice for guidance and standards for inclusion of Complete Streets elements including, but not limited to, the following:
- a. NACTO Bikeway Design Guide
 - b. NACTO Urban Street Design Guideline
 - c. NACTO Don't Give Up the Intersection
 - d. NACTO Transit Street Design Guide
 - e. Small Town and Rural Design Guide, Federal Highway Administration
 - f. Manual of Uniform Traffic Control Devices (MUTCD)
 - g. FHWA Bikeway Design Guide
 - h. FHWA Separated Bike Lane Planning and Design Guide
 - i. FHWA Bikeway Selection Guide
 - j. Roeland Park Traffic Calming Policy
 - k. Roeland Park Pedestrian and Bicycle Infrastructure Strategy (Complete Streets Strategy)

- (2) The above best practices are formally adopted through approval of this Complete

Streets policy including current versions of these documents, as well as updated versions.

- (3) The timeframe for implementation of the design guidance related to Complete Streets is defined as the date the policy is approved by the City Council as the effective date for these guidelines.

(f) Land Use and context sensitivity

- (1) Moving Forward 2040, the Comprehensive Plan Document, includes several items that directly reference actions correlated between community development and Complete Streets. These elements are as follows:

- a. Dynamic community spaces shall include the ability to walk, bike, drive and use transit for access and circulation.
- b. Walkability is suggested for commercial areas, as well as for neighborhoods.
- c. Residential standards and universal design are suggested as an action for all users and all abilities.
- d. Universal design is where the Complete Streets policy can be impactful to meet the mobility needs for all users and all abilities.
- e. Ensuring that street and pedestrian connections are made between new and existing developments.
- f. Traffic calming is noted, which is a Complete Streets strategy and investment in infrastructure associated with development in neighborhoods.
- g. Strengthening community character by encouraging the right development that integrates pedestrian and bicycle friendly amenities and infrastructure.

- (2) Zoning code related provisions incorporating the Complete Streets Policy into new development:

- a. In Sec. 4-103 – plan review to include a complete street review and completion of a complete streets checklist.
- b. In Sec. 4-106 – site plans to include a complete street element in the submittal.
- c. In Sec. 4-111 – Under (b) Purpose, pertinent complete street elements provided to support access in residential areas as a compliment to the other items in this section.
- d. In Sec. 4-111 (f) – the Planning Commission can recommend to the City Engineer that an exemption to the Complete Streets policy be granted and a waiver approved for a development.

- (3) The context of each street, for new or revised land use, in the City shall be a consideration in implementation of the Complete Streets policy, such that full consideration is being given to the City's physical, economic, and social setting, Complete Streets principals, in both development and implementation, shall include community context as a factor in decision making. The context-sensitive approach shall include a range of goals and consider stakeholder and community values, for the land use. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historic, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.

- (4) It is critical that all impacts related to the application of Complete Streets best practices, in the design, implementation or maintenance of improvements are required to mitigate unintended consequences, such as impacts on right of way, tree preservation, parking or other environmental considerations, for the land use. Based on the project and context of a project, these land use impacts shall be considered as costs of a project or be considered as grounds for an exemption to application of the policy.

(g) Performance Measures

- (1) At the onset of the Complete Streets implementation process in Roeland Park, the following performance measures shall be monitored and reported on an annual basis:
- a. Complete Streets process
 - i. Number of projects that utilized the complete street checklist (City Projects and Development Projects).
 - ii. Number of exemptions approved per the number requested.
 - b. Complete Streets implementation
 - i. Miles of bikeways implemented from the Infrastructure Strategy.
 - ii. Block of sidewalks implemented (segments) or repaired (segments)
 - iii. Number of curb ramps updated to current ADA guidance.
 - iv. Number of bus stops enhanced or connected that were not connected to the sidewalk network.
 - v. Number of development projects that implemented at least one Complete Streets element, in the approved site plan.
 - vi. Number of complete street trainings completed by staff, elected officials and Complete Streets committee members annually.
 - c. Safety
 - i. Number of vehicular crashes.
 - ii. Number of pedestrian involved crashes.
 - iii. Number of bicycle involved crashes.
 - d. Before and after studies, for larger projects, that includes usage as well as crash history before a project is completed and a follow up study after the project is implemented. In order to determine results of the improvement on crashes and usage.
 - e. Usage
 - i. Annual screen line count program (priority biking and walking segments that count people walking and people biking).

Note: Based on coordination of the Director of Public Works and the Complete Streets Advisory Committee, performance measures can be revised based on

relevant results and measurements as agreed to in defining the performance of the policy and relevance to the City.

- (2) The Director of Public Works will prepare an annual report, in coordination with the Public Work Committee on the above noted performance measures at minimum to the City Council. This report will include input from the Public Works Committee and be publicly available.

(h) Project selection criteria

The Complete Streets Policy will be integrated into the current project scoring process which evaluates Condition/Opportunity and Importance. The following factors will be added as a third set of scoring criteria:

- (1) Connectivity – The project connects to existing infrastructure and creates additional connections to community assets (including, but not limited to, businesses, schools, community centers, city hall, medical facilities, parks, voting locations, or libraries). Yes (.2) or No (0)
- (2) Multimodality – Implementing the project expands infrastructure for modes of transportation other than the car. Yes (.2) or No (0)
- (3) Economic Development – Proposed project supports broader efforts to enhance economic development. Yes (.2) or No (0)
- (4) Natural Resources – Impact of a project in the natural environment such as the removal of mature trees or other environmental impacts. (Negative Impact (-.2), No (0), or Positive Impact (.2))
- (5) Equity – The project will broaden transportation options for neighborhoods with limited connectivity to community assets. Yes (.2) or No (0)
- (6) Constructability – Impact of the project on the built environment Negative Impact (-.2), None (0), or Positive Impact (.2)
- (7) Consistency with Existing Plans - Prioritization will consider how well a project carries out the following approved planning documents Yes (.2) or No (0):
 - a. Pedestrian + Bicycle Infrastructure Strategy
 - b. Roeland Park Moving Forward 2040: Comprehensive Plan

Projects proposed will use this supplemental evaluation to document preference to projects that add value by way of considering Complete Streets in the project scope and results. However, the order of street projects to be completed is not determined purely upon the total score awarded to a project, other variables such as availability of local funds, ability to leverage local funds with grants, coordination with other street projects to manage disruption to the flow of traffic as well as coordination with other utility work within a corridor all impact the planned order of street projects.

(i) Implementation Steps

- (1) The Complete Streets policy shall be implemented at the direction of the Director of Public Works and the City Administrator in a manner that is consistent with project development, community development and annual operations of the City. It is within the City Administrator's discretion if projects will be assessed retroactively, with checklists and requirements of the policy, or begin

immediately as projects are developed and community development projects are initiated in the City. At a minimum the following schedule shall be pursued:

- a. City projects will begin using the Complete Streets Checklist upon the adoption of the policy.
 - b. Development projects will begin using the Complete Streets Checklist at the adoption of the policy.
 - c. The exemption process will begin upon the approval of the policy.
 - d. A Public Works Committee shall be appointed by the City Council as soon as practical, following approval of the policy and shall begin meeting at the direction of the Director of Public Works.
 - e. Best practices identified in the policy will be considered approved and use will begin immediately following the approval of the policy by the City Council.
 - f. The annual Complete Streets report will be presented to the City Council at the end of the City fiscal year beginning in the year the policy is approved.
- (2) Annual training will be provided to staff, elected officials, and appointed committee members on best practices for Complete Streets, given there is adequate funding and time available for such training. Training activities shall be reported in the annual report to the City Council.
 - (3) The Director of Public Works shall oversee the Complete Streets policy, in coordination with the Complete Streets Advisory Committee. This includes actions to implement the policy, as well as reviews of checklists and exemptions to the policy. Work of the Director of Public Works and Committee shall be in coordination with the City Administrator and City Council.
 - (4) The City shall develop a communications plan for the Complete Streets policy that provides information to residents, local businesses, adjacent cities, regional entities, developers, and consultants to make all parties aware of the policy and roles of all interested parties, including underinvested and vulnerable communities. The annual report may be provided in an infographic and posted on the City webpage at the discretion of the City Administrator. In addition, a page on the City website may be developed for use in communication of actions and resources used to implement the policy and report on results as well as solicit public feedback through the Public Works Committee.

ADOPTED by the Governing Body this _____ day of _____, 2021.

SIGNED by the Mayor this ____ day of ___, 2021.

Mike Kelly, Mayor

ATTEST:

Kelley Nielsen, City Clerk

(SEAL)

APPROVED AS TO FORM:

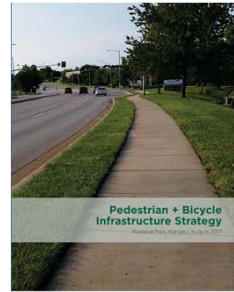
Steven E. Mauer, City Attorney

DECEMBER 20, 2021
CITY COUNCIL

Complete Street Policy Presentation



KEY DOCUMENTS REVIEWED



Pedestrian and Bicycle Infrastructure Strategy



Moving Forward 2040 Plan



Traffic Calming Program Document

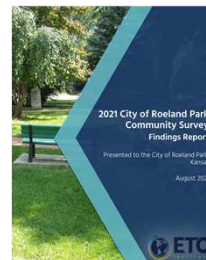


Code of Ordinances

CITY MUNICIPAL CODE

MUNICIPAL CODE
The *Roeland Park Municipal Code* is the compilation of ordinances that establish the rules and regulations under which the City of Roeland Park operates.
If you are looking for a specific ordinance, please contact City Hall or search our [online record management](#).

2021 Citizen Satisfaction Survey



City Street Design Standard Review

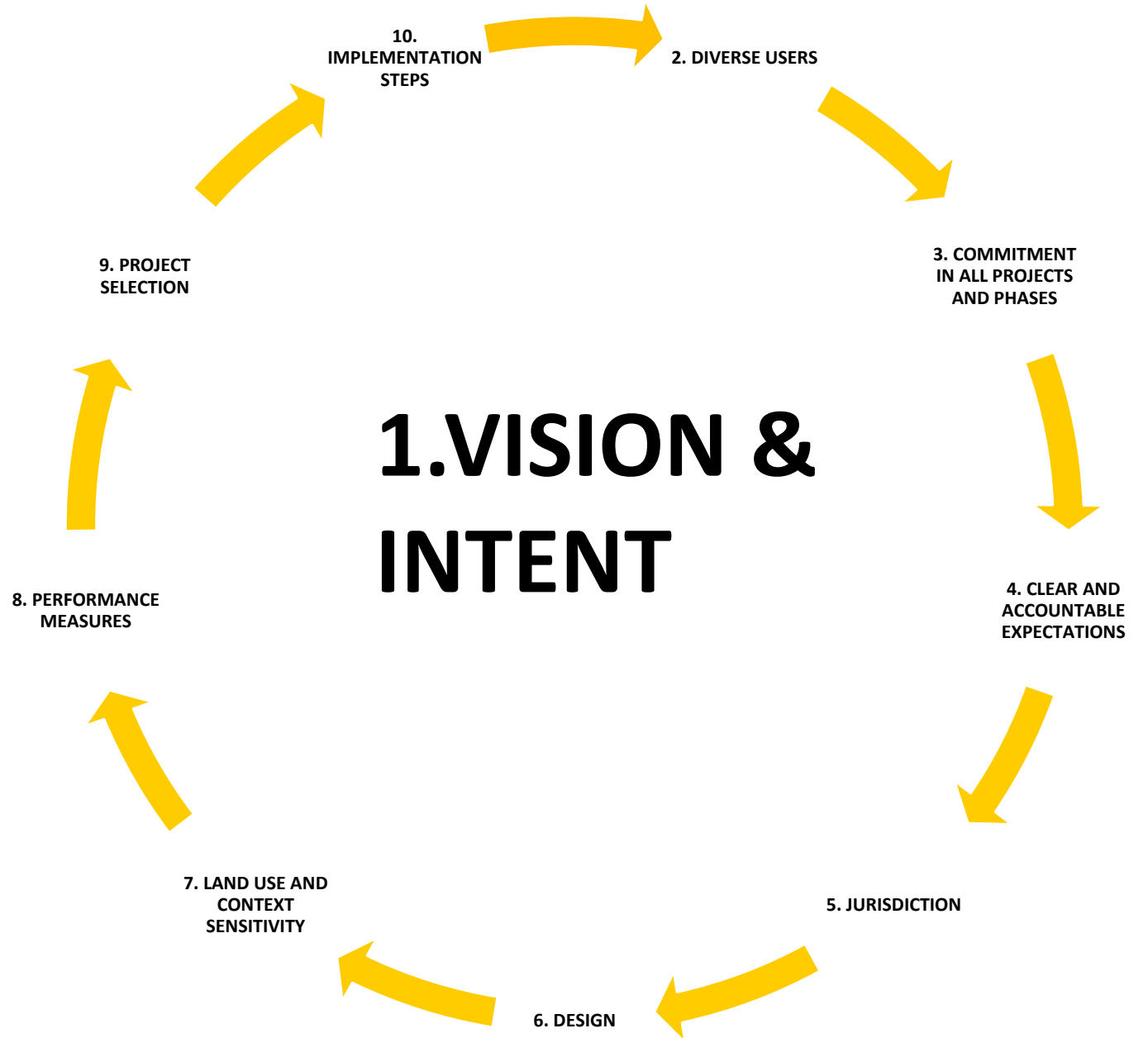
Candidate/Opportunity Name	
1. Increased walkability or shared mobility opportunities	
2. Building new transportation infrastructure (e.g., bike lanes, sidewalks, etc.)	
3. Improving existing infrastructure (e.g., sidewalks, etc.)	
4. Creating new transportation infrastructure (e.g., bike lanes, sidewalks, etc.)	
5. Improving existing infrastructure (e.g., sidewalks, etc.)	
6. Creating new transportation infrastructure (e.g., bike lanes, sidewalks, etc.)	
7. Improving existing infrastructure (e.g., sidewalks, etc.)	
8. Creating new transportation infrastructure (e.g., bike lanes, sidewalks, etc.)	
9. Improving existing infrastructure (e.g., sidewalks, etc.)	
10. Creating new transportation infrastructure (e.g., bike lanes, sidewalks, etc.)	

Review of Project Selection Processes



KEY ELEMENTS

Complete Street Policy



POLICY OUTLINE

SECTION 1. The following policies and procedures regarding Complete Streets (this “Policy”) are hereby established in the Roeland Park Municipal Code Chapter XIII, Article 9, Section 13-901, *et seq.*:

- Sec. 13-901. Purpose (Vision and Intent)
- Sec. 13-902. Definitions
- Sec. 13-903. Policy
 - a) Diverse users
 - b) Commitment to all projects and phases
 - c) Clear accountable exceptions
 - d) Jurisdiction
 - e) Design
 - f) Land use and context sensitivity
 - g) Performance measures
 - h) Project selection criteria
 - i) Implementation steps

Vision

How and why the community wants to complete its' streets.

*The City of Roeland Park, Kansas **shall** utilize a Complete Streets approach to developing, improving, and maintaining a complete, connected transportation network of streets, sidewalks, shared use paths, and public transit. This **shall** provide connection and mode choice options for residents and visitors of all ages and abilities. This must be accomplished through the enhancement of City policies, infrastructure and community development practices, and decision making for City operations and public expenditures. The City's Complete Streets policy **shall** lead to an institutional approach to City operations and shall result in the following outcomes and benefits to the Roeland Park community and adjacent communities*

Specific Intent:

- **A complete, connected transportation network**, for all ages and abilities, provided along roadways with an emphasis on an overall travel network to the City center, to community spaces and to residential neighborhoods.
- **Equitable mobility choices**, for all residents, regardless of age, income level, color, race, or ethnicity, to facilitate **walking, biking, rolling, driving, public transit, and ridesharing** on City streets and within the overall transportation network.
- **Maintenance of a transportation network** that focuses on delivery and connection of goods and services to residents, that accommodates each individual and allows for efficient emergency response to all parts of the City.
- **Efficient and effective connectivity** between existing residential neighborhoods, and City service operations, to maximize potential growth for existing businesses, and foster future economic development
- **Efficient and effective use of City funds** in public works and City services to reconstruct, rehabilitate, maintain and improve the transportation network.
- **Preservation and conservation of environmental resources** such as greenspaces, habitats, tree canopies, and effective stormwater systems along and adjacent to the transportation network.
- Establish **dialog and effective education, communications, and interactions** between City staff, residents, and elected officials, regarding the balance of priorities in the planning, design, construction, and operations of Complete Streets.

The City of Roeland Park acknowledges Complete Streets **must** play an active role in the development, operations, and management of the transportation network to achieve high quality City services, quality of life, and administrative leadership, for its community.

Diverse Users:

Establish that the policy will apply to benefits all users equitably, particularly vulnerable users and areas of the city that needs are documented or can be documented.

Commitment in all projects and phases:

The policy will apply to **all** projects including new, retrofit/reconstruction, maintenance, and other ongoing projects.

- a. Along public streets, include provisions for crossing public streets and private drives or streets, where appropriate
- b. Across interchanges with freeways and other highways, where appropriate
- c. To interconnect activity centers and residential areas with parks, trails and open space

Maintain clear travel paths open during construction, repair, rehabilitation, or maintenance in the transportation network.

Clear, accountable expectations:

Makes any exceptions specific and sets a clear procedure that requires high-level approval and public notice prior to exceptions being granted.

Makes any exceptions specific and sets a clear procedure that requires high-level approval and public notice prior to exceptions being granted.

1. Exclusions are only granted where documentation and data is provided to indicate that the costs or impacts of accommodation include excessively disproportionate to the need or probable use or lack of future use is spelled out. *These are exceptions not the rule.*
2. The exception process for this policy and the responsibilities are the responsibility in the process for approvals are spelled out with the City Administrator and Director of Public Works leading the process.
3. The Complete Streets Advisory Committee (Public Works Committee) shall serve as the group that oversees the implementation and tracking of the Complete Streets policy and offers the public a forum for participation and/or comment on the implementation of the CS Policy and the exception process.

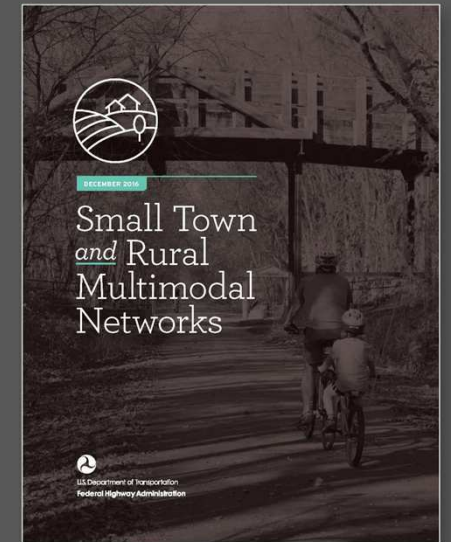
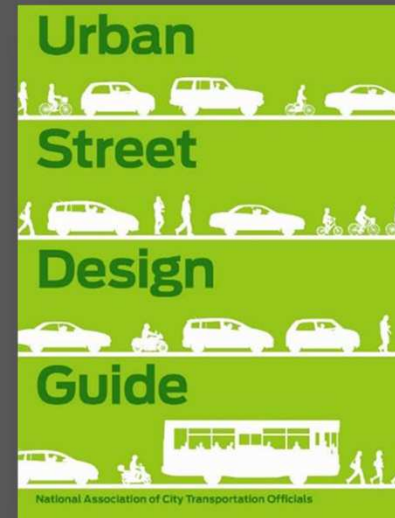
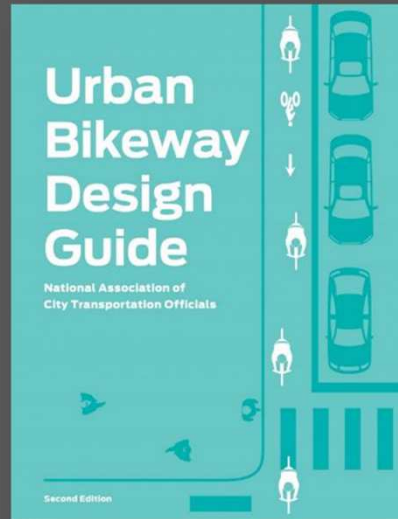
Jurisdiction:

1. The complete streets policy also applies to **development projects**.
2. The City shall coordinate, plan, and facilitate interagency discussions and **coordination** between all departments in the City, with the county, county public health organizations and adjacent communities.

Design:

Directs the use of the latest and best design criteria and guidelines and sets a time frame for their implementation.

1. The Complete Streets policy shall utilize current versions of best practice for guidance and standards for inclusion of Complete Streets elements
2. Best practices are formally adopted through approval of this Complete Streets policy including current versions of these documents, as well as updated versions.
3. The timeframe for implementation is defined as the date the policy is approved by the City Council as the effective date for using these guidelines and implementation of the policy.



Land-Use and Context Sensitivity:

Specific references to current and expected land use and transportation needs.

1. Moving Forward 2040
2. Code References
3. Consider the context of each street
4. Impacts related to implementation are required to mitigate unintended consequences

Performance Measures:

Establishes performance measures that are specific, equitable, and available to the public:

- a. Complete Streets **process**
- b. Complete Streets **implementation**
- c. **Before and after studies**, for larger projects, that includes usage as well as crash history before a project is completed and a follow up study after the project is implemented. In order to determine results of the improvement on crashes and usage.
- d. **Usage**
- e. **Annual report**

Project Selection:

Provides specific criteria to encourage funding prioritization for Complete Streets implementation.

The Complete Streets Policy will be integrated into the current project scoring process which evaluates Condition/Opportunity and Importance.

Projects proposed will use a supplemental evaluation to provide document preference to projects that add value by way of considering complete streets in the project scope and results. However, street projects to be completed are not determined purely upon the total score awarded to a project, other variables such as availability of local funds, ability to leverage local funds with grants, coordination with other street projects to manage disruption to the flow of traffic as well as coordination with other utility work within a corridor all impact the planned order of street projects.

Implementation Steps:

1. The Complete Streets policy shall be implemented at the direction of the Director of Public Works and the City Administrator in a manner that is consistent with project development, community development and annual operations of the City.
2. Annual training will be provided to staff, elected officials and appointed committee members on best practices for Complete Streets. Training activities shall be reported in the annual memorandum to the council.
3. The Director of Public Works shall oversee the Complete Streets policy, in coordination with the Complete Street Advisory Committee. This includes actions to implement the policy, as well as reviews of checklists and exemptions to the policy. Work of the Director of Public works and Committee shall be in coordination with the City Administrator and City Council.
4. The City shall develop a communications plan for the Complete Streets policy that provides information to residents, local businesses, adjacent cities, regional entities, developers, and consultants to make all parties aware of the policy and roles of all interested parties, including underinvested and vulnerable communities.

Supporting Documents for Implementation

▴ Appendix: Complete Streets Resource Appendix

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CHECKLIST FOR PUBLIC PROJECTS

The City of Roeland Park adopted a Complete Streets Policy in 2021. This checklist is designed for use by City Departments to implement projects that are part of the Capital Improvement program or are led by a public or private entity where the City is directly involved as a partner.

Project types (Please circle type of project):

- Capital improvement projects that impact a travel way or public right of way, both new and rehabilitation
- Retrofit projects of existing travel ways for access to development
- Multimodal improvements related to providing first mile/last mile connectivity
- Maintenance Operation
- Roadway construction or reconstruction

Design Checklist		
Street:	From:	To:
Guidelines	Comments	
Roadway Characteristics and Geometry		
Street Classification	☐ Arterial ☐ Collector ☐ Local	
Land Use	☐ Commercial ☐ Residential ☐ Mixed Use ☐ Agricultural	
Design Speed		
Has a Traffic Study been conducted?	☐ Yes ☐ No	
Level of Service	Existing: Proposed:	
Street Width	Existing: Proposed:	
Existing ROW Width		
Will ROW acquisition be required?	☐ Yes ☐ No	
Historical Crash and Safety Data	☐ Warrants met to reconfigure intersections ☐ Warrants not met	

CHECKLIST FOR PRIVATE DEVELOPMENT PROJECTS

The City of Roeland Park adopted a Complete Streets Policy in 2021. By providing choices in transportation mode, Complete Streets use public resources efficiently, improve public health, reduce individual and public costs for transportation, reduce environmental impacts, and help to create a livable and attractive community that benefits everyone by creating a convenient and effective mobility network.

Private developers play an integral role in implementing Complete Streets projects. Use the checklist below to audit whether a proposed development advances the City's Complete Streets goals and objectives.

Street Classification	☐	Arterial	
	☐	Collector	
	☐	Local	
Land Use	☐	Commercial	
	☐	Residential	
	☐	Mixed Use	
	☐	Agricultural	

EXISTING CONDITIONS				
ITEMS TO BE ADDRESSED	YES	NO	N/A	REQUIRED DESCRIPTION
EXISTING BICYCLE & PEDESTRIAN OPERATIONS				
Do accommodations exist for people walking and biking? (i.e., bike lanes, sidewalks)				
EXISTING TRANSIT OPERATIONS				
Do transit facilities exist (i.e., bus stops)?				
Is the project area on a transit route?				
Are there bicycle racks, shelters, or parking for transit riders available?				
EXISTING ACCESS AND MOBILITY				
Do connective opportunities exist to/from schools, medical facilities, senior centers, community centers, or persons with disabilities within the project area?				
Are there gaps inhibiting continuous access between the aforementioned destinations within the project area?				
PROJECT AREA CONTEXT				
Are there prominent landmarks, recreation, shopping, employment centers, cultural centers, or other key destinations that offer connection opportunities?				

EXEMPTION APPLICATION FORM

CITY OF ROELAND PARK, KS- ADMINISTRATION
COMPLETE STREETS POLICY IMPLEMENTATION
EXEMPTION REQUEST FORM



A request for exemption can be made for implementing the City of Roeland Park Complete Streets Policy in 2021. A list of possible exemptions is provided below. Please check the box next to the type of exemption you are applying for and use the space below to describe the need for the exemption you chose.

After completing the request, it will proceed through the following steps towards approval or denial:

1. The exemption will first be reviewed by the Director of Public Works. If approved the exemption will be sent to the Complete Streets Advisory Committee for approval. If not approved the project will be returned to the project manager for inclusion of appropriate Complete Streets elements.
2. If approved by the Complete Streets Advisory Committee (Public Works Committee) the request will be submitted to the City Administrator for approval. If not approved by the Complete Streets Advisory Committee, the project is returned to the Director of Public Works for further assessment.
3. If approved by the City Administrator, the project will be reported or presented to the City Council as necessary for discussion or direction on approval or denial of the exemption.
4. Once the previous steps are successfully completed, the exemption request will be added to the project file and cataloged for inclusion in the annual Complete Streets report.

Title of project an exemption is being requested:

Contact information of Project Sponsor:			
Department / Organization/Committee			
Project Manager Name:			
Project Manager Address/Location:			
	City:	State:	Zip:
Primary Contact Name:			
Primary Contact Email address:			
Primary Contact Telephone Number:			



CITY DEPARTMENT ROLES AND ACTIONS FOR IMPLEMENTING THE CS POLICY:

Mayor and City Council

- Approve CS Policy
- Ensure budgets include CS projects
- Participate in the exception process for carrying out the CS policy in approving the annual CIP and Operations Budgeting
- Carry out the CS Process for approvals of private improvements on public streets
- Publicly voice support of CS Policy and declare commitment to its implementation.

Administration

- Monitor day-to-day operations and the implementation of the CS policy
- Incorporate the CS Policy into new developments and redevelopment projects
- Meet with Public Works Department regarding proposed developments' CS elements in order to support the CS Policy
- Oversee and approve exemptions
- Oversee project prioritization and budget process
- Lead Zoning Code Updates related to CS Policy including bike parking, development processes, etc.

Public Works/Park Maint.

- Lead CS Policy implementation
- Gather data to track CS project plans, implementation, and performance measures
- Produce maps for use in public meetings and other forums to illustrate CS project benefits and results
- Lead collaboration between City departments and consultants
- Lead implementation of design standards documents for bike/ped best practice
- Maintain facility maps and records
- Adjust policies to include language regarding CS facilities' inclusion in maintenance (i.e., sweeping, winter maintenance)
- Responsible for maintaining and updating roadways, bikeways, sidewalks, crosswalks, and curbs
- Communicate with other departments so improvements are tracked and measured

Neighborhood Services

Police and Emergency
Services

City Clerk / Finance

Questions?

**CITY OF ROELAND PARK, KANSAS
RESOLUTION NO 611**

**A RESOLUTION APPROVING THE FUTURE DEVELOPMENT OF A COMPLETE
STREETS POLICY THAT SUPPORTS EASE OF USE AND SAFETY FOR ALL USERS
OF TRANSPORTATION SYSTEMS WITHIN THE CITY OF ROELAND PARK.**

WHEREAS, the KC Health Kids is a nonprofit organization dedicated to reducing obesity and improving the health of children in the greater Kansas City area;

WHEREAS, there is a growing recognition that streets designated solely for motor vehicles may be a contributing factor to the national obesity epidemic that is affecting the well being of the citizens of this country, as single purpose streets have been found to limit the opportunity for children and adults to get regular physical activity during their daily routines;

WHEREAS, among its initiatives, KC Healthy Kids is actively encouraging communities and organizations throughout the metropolitan area to support the concept of "Complete Streets" within each jurisdictional area;

WHEREAS, the concept of "Complete Streets" is to design and build streets that balance the safety and convenience of vehicular traffic with the needs of others, such as pedestrians, bicyclists and people of all ages and abilities;

WHEREAS, the Complete Streets concept does not prescribe a singular design for all streets, instead each street is considered to be unique and expected to respond to the needs of the community within the context of its link within the overall street system;

WHEREAS, the City of Roeland Park recognizes the importance of creating "Complete Streets" that enable safe travel by all users, including pedestrians, bicyclists, public transportation riders and drivers and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities.

WHEREAS, increasing walking and bicycling offers the potential for greater health of the population, and more livable communities; and

WHEREAS, Complete Streets support economic growth and community stability by providing accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout communities; and

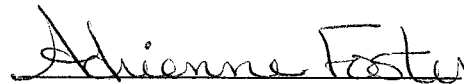
WHEREAS, Complete Streets enhance safe walking and bicycling options for school-age children, in recognition of the objectives of the national Safe Routes to School program; and

WHEREAS, the City of Roeland Park recognizes the importance of street infrastructure and modifications such as sidewalks, crosswalks, shared use paths, bicycle lanes, signage, narrow vehicle lanes and accessible curb ramps, that enable safe, convenient, and comfortable travel for all users; therefore

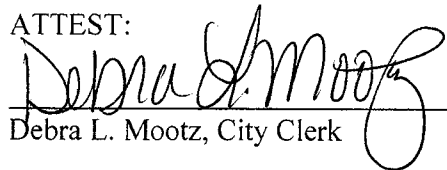
BE IT RESOLVED, that the City of Roeland Park, to the extent feasible, will include Complete Streets design considerations and practices as a routine part of infrastructure planning and implementation; and

BE IT FURTHER RESOLVED, that the City of Roeland Park supports the future development of a Complete Streets policy that supports ease of use and safety for all users of transportation systems within the City of Roeland Park.

PASSED by the City Council this 3rd day of October, 2011


Adrienne Foster, Mayor

ATTEST:


Debra L. Mootz, City Clerk

Item Number: **Ordinances and Resolutions:- IX.-**
 B.
Committee **2/7/2022**
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/5/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **Ordinance 1025 - Indoor Masking - 5 minutes**
Item Type: Ordinance

Recommendation:

To adopt Ordinance 1025 which will extend the masking requirement until March 16th.

Details:

Ordinance 1022 took effect on January 18th and expires on February 16th unless extended by the Council.

The ordinance allows citations to be issued to patrons who are not following the masking regulations.

As of January 28th, the percent positivity rate per the Johnson County dashboard was 24.6%, with an incidence rate of 1,437 cases per 100,000 people.

The cities of Mission, Prairie Village and Fairway have passed similar masking ordinances, set to expire between February 16th and February 23rd. Mission and Prairie Village plan to extend their ordinances until March 16th. It is recommended that Roeland Park do the same, as consistency across jurisdictions will likely encourage more masking.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Ordinance 1025	Cover Memo

ORDINANCE NO. 1025

AN ORDINANCE ESTABLISHING CHAPTER XI, ARTICLE 2, SECTION 11-207 TO REQUIRE THE WEARING OF MASKS OR OTHER FACE COVERINGS DURING THE COVID-19 PUBLIC HEALTH PANDEMIC AND RECOVERY

WHEREAS, the governing body of the City of Roeland Park, Kansas, prioritizes the protection of the health, safety, welfare and economic well-being of residents and visitors of the City of Roeland Park;

WHEREAS, COVID-19 is a disease caused by a novel coronavirus, previously unknown in humans, and is presently understood to cause, among other things, upper-respiratory tract illnesses that can range from mild to severe, spread quickly, and may cause death, particularly in older adults and persons with chronic medical conditions;

WHEREAS, according to the Centers for Disease Control and Prevention (“CDC”), Johnson County, Kansas is currently an area where there is a “high” level of community transmission of COVID-19;

WHEREAS, this worrying trend of increased COVID-19 spread is a danger to the health and safety of residents and visitors to the City of Roeland Park, and also presents a serious threat to reviving the City’s economy;

WHEREAS, research shows that COVID-19 and its variants are spread primarily through respiratory droplets exhaled when infected people breath, talk, cough, or sneeze;

WHEREAS, the CDC has issued certain recommendations related to the COVID-19 pandemic, such that in addition to recommending the wearing of masks for unvaccinated persons, the CDC now recommends that even fully-vaccinated people wear a mask in public indoor settings in areas of substantial or high transmission, such as in Johnson County, Kansas;

WHEREAS, Chief Medical Officers from the region’s hospital systems have advised that the regional healthcare system is currently in the throes of an unprecedented health care crisis that impacts the availability of and access to health care for all Roeland Park and regional residents, caused by the resurgence of COVID-19 patients and related hospital staff shortages; and

WHEREAS, for the aforementioned and other reasons, the governing body of the City of Roeland Park is acting pursuant to its constitutional home rule authority to provide for the health, safety, welfare and economic well-being of residents and visitors of the City of Roeland Park, by requiring that masks or other face coverings be worn as described in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROELAND PARK, KANSAS:

Section 1. Section 11-207 of the Roeland Park Municipal Code is hereby established to read as follows:

“Sec. 11-207. – Wearing Masks in Public Places of Business During the COVID-19 Public Health Pandemic and Recovery.

A. Mask or other face covering; definitions and applicability.

(1) “Mask or other face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is simply wrapped around the lower face. A mask or other face covering can be made of a variety of synthetic and natural fabrics, including cotton, silk, or linen, and may include a plastic face shield. Ideally, a mask or other face covering has two or more layers. A mask or other face covering may be factory-made, sewn by hand, or can be improvised from household items such as scarfs, bandanas, t-shirts, sweatshirts, or towels.

(2) “Public space” means any indoor space or area that is open to the public.

(a) Except as set forth in subsection (B)(2) below, the term “public space” does not include private residential property or private offices or workspaces that are not open to customers or public visitors.

(b) The term “public space” shall not include, and this Section 11-207 shall not apply to (i) churches, synagogues, mosques, or other places of religious worship, (ii) public or private schools, (iii) public buildings or facilities owned or operated by any unit of government or political subdivision other than the City of Roeland Park (“City”) itself, including but not limited to those buildings or facilities owned or operated by the county, the school district, the state, or the federal government, or any agency or division thereof.

B. Mask or other face covering; when required.

All persons in the City shall cover their mouths and noses with a mask or other face covering when they are in the following situations:

(1) Inside any indoor public space; or

(2) Obtaining services from the healthcare sector in settings, including but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank, unless directed otherwise by an employee thereof or a health care provider.

(3) All business and organizations in the City shall notify with signage that all employees, patrons and public at large must wear a mask or face covering.

C. Mask or other face covering; exemptions.

The following individuals are exempt from wearing a mask or other face covering in the situations described in subsection (B) above:

- (1) Persons aged five years and under – children aged two years and under in particular should not wear a mask or other face covering because of the risk of suffocation;
- (2) Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering – this including persons with a medical condition for whom wearing a mask or other face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- (3) Persons who are deaf or hard of hearing, or communicating with a person who is deaf or hard of hearing, where the ability to see the mouth is essential for communication;
- (4) Persons for whom wearing a mask or other face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- (5) Persons who are obtaining a service involving the nose, or face for which temporary removal of the mask or other face covering is necessary to perform the service;
- (6) Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking;
- (7) Persons who are engaged in an organized sport or athletic activity that allows persons or athletes to maintain a 6-foot distance from others with only infrequent or incidental moments of closer proximity;
- (8) Persons who are engaged in any activity that a professional or recreational association, regulatory entity, medical association, or other public-health-oriented entity has determined cannot be safely conducted while wearing a mask or other face covering;
- (9) Persons engaged in religious services, ceremonies or activities;
- (10) Persons engaged in an activity or event held or managed by the Kansas Legislature;
- (11) Persons engaged in a court-related proceeding held or managed by the Kansas Judiciary; and
- (12) Persons engaged in any lawful activity during which wearing a mask or other face covering is prohibited by law.

D. Mask or other face covering; penalties; enforcement.

- (1) The knowing and willful failure or refusal to comply with the requirements of this Section 11-207 shall be an unclassified violation. Any fine imposed for a violation of this Section shall not exceed \$25.00.
- (2) This Section 11-207 may be enforced by the police department, with appropriate proceedings following citation in municipal court.

(3) Notwithstanding the foregoing, violation of any provision of this Section 11-207 constitutes an imminent threat and immediate menace to public health. All remedies prescribed in this Section 11-207 or otherwise available under applicable law, shall be cumulative, and the use of one or more remedies by the City shall not bar the use of any other remedy to enforce this Section 11-207.

(4) It shall be an affirmative defense to any prosecution under subsection (B)(1) or (B)(2) that the person in violation is an individual listed under subsection (C).

E. Mask or other face covering; Federal/state/county orders.

The provisions of this Section 11-207 shall not apply to the extent such provisions directly conflict with any current or subsequent orders issued by the United States Federal government (or agency thereof), the State of Kansas (or agency thereof), the Governor of the State of Kansas, the Board of County Commissioners for Johnson County, Kansas, the Local Health Officer of Johnson County, Kansas, or other applicable authorities.

F. Mask or other face covering; effective term.

The provisions of this Section 11-207 shall be in effect until 11:59 P.M. on March 16, 2022, unless further extended by ordinance of the governing body.

G. Mask or other face covering; severability.

Severability is intended throughout and within the provisions of this section. If any subsection, sentence, clause, phrase, or portion of this section is held to be invalid, illegal, or unconstitutional by any court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this section.

Section 2. This ordinance shall take effect and be enforced from and after its passage, approval, and publication as provided by law.

PASSED by the City Council of the City of Roeland Park, Kansas on February 7, 2022.

APPROVED by the Mayor on February 7, 2022.

CITY OF ROELAND PARK, KANSAS

/S/_____
Mike Kelly, Mayor

ATTEST:

/S/_____
Kelley Nielsen, City Clerk

APPROVED:

/S/
Steven E. Mauer, City Attorney

Item Number: Reports of City Officials:- XI.-A.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 2/3/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **COVID Report and Mitigation Update - 5 minutes**
Item Type: Other

Recommendation:

To review key COVID metrics and mitigation strategy updates.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
COVID Report 2.7.22	Cover Memo

Memo

To: Governing Body

From: Kristin Moorhead and Erin Winn

CC: Keith Moody, Donnie Scharff, John Morris, Kelley Nielsen,

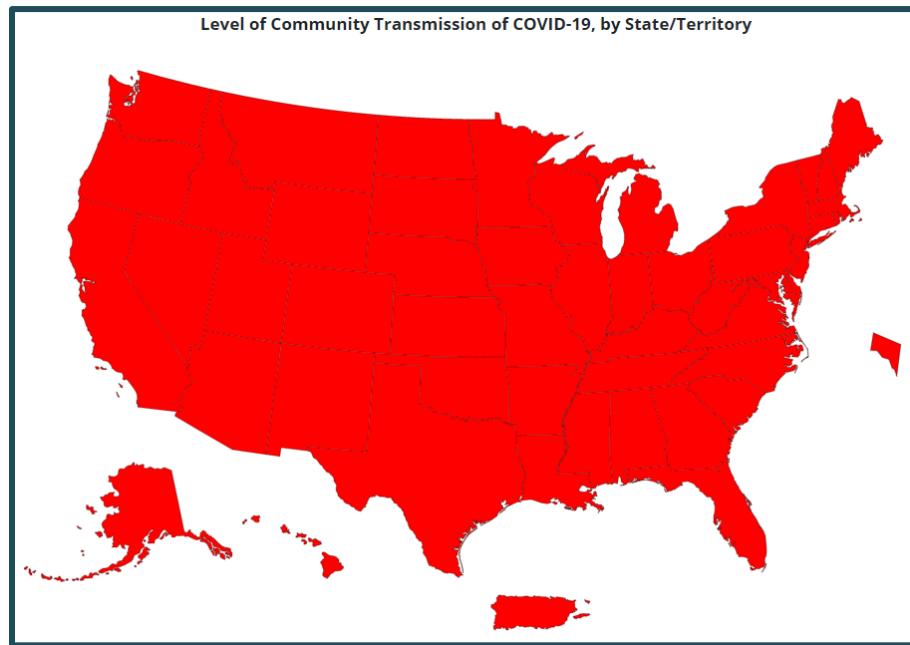
RE: COVID-19 Update for the Period February 1 through February 4.



Below is a summary of activities that took place so far in 2022 related to the COVID-19 Pandemic in Roeland Park and beyond.

General

- Johnson County remains in “high” transmissibility risk per the Johnson County COVID-19 Dashboard.
- The Centers for Disease Control and Prevention show Kansas and Missouri remain in an area of high COVID-19 transmission rates. The shown map is of the seven-day period of January 27, 2022.
- As of January 21, 2022, residents can get tested at the Roeland Park Community Center. The testing site is available Monday to Thursday from 7:30am to 6pm, Friday from 7:30am to 5pm, and Saturday from 8:30am to 12:30pm. Appointments can be made online at, www.gogettested.com.
- The Shawnee Mission Post [reported](#) that Johnson County school districts are reporting dropping COVID numbers, with the caveat that more recent reporting has been impacted by the ‘suspension of contact tracing efforts.’



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	Low	Moderate	Substantial	High
New cases per 100,000 in past 7 days	<10	10-49.99	50-99.99	≥100
Percentage of positive NAATs tests in past 7 days	<5%	5-7.99%	8-9.99%	≥10.0%

0 If two indicators suggest different transmission levels, then the higher level is selected.

	Johnson County Dashboard	Johnson County per MARC	MARC Region	Notes
Percent Positivity Rate	22.6%†	-----	-----	Data not reported by MARC
Daily Average Cases	778ω	1,001*	3,229*	
Daily New Cases	660**	0**	439**	
Daily New Deaths	2α	0**	15**	
Percentage of Population with at least 1 Dose	76.3%℥	92.8%***	73.63%***	
Percentage of Population with Full Vaccination	66.3%℥	73.3***	59.72%***	
Additional Doses Administered	165,548**	-----	-----	Data not reported by MARC

*Past 7-days average with a 10-day enforced lag to account for delays in reporting

**Reporting for Feb 2, 2022.

***Percentage based on total population, includes ineligible individuals.

† 7 Day on February 1, 2022.

ω 7 Day Average as of February 4, 2022.

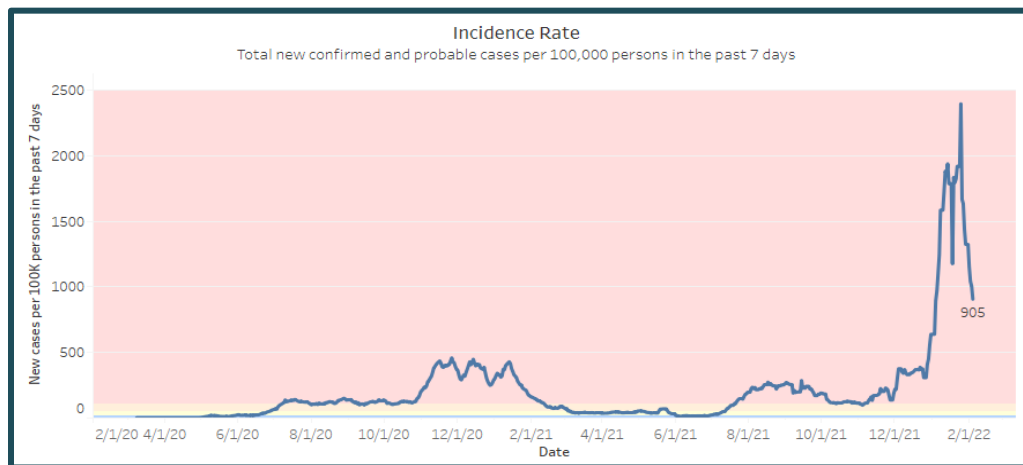
℥ Percentage of eligible population (those aged 5 years and older).

α As of February 4, 2022.

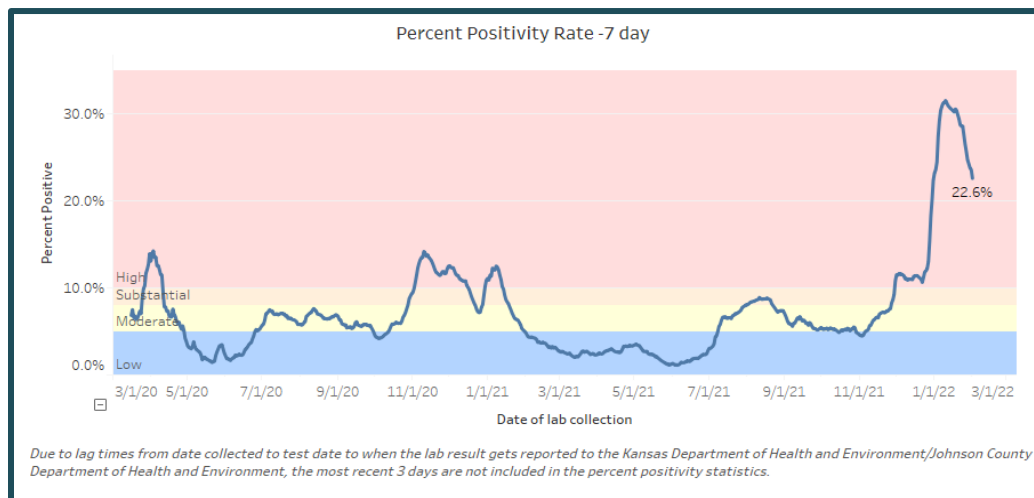
MARC [Dashboard](#)

JoCo [Dashboard](#)

- Incidence Rate (taken February 4, 2022 1PM)



- Percent Positivity Rate – 7 Day (taken February 4, 2022 1PM)



COVID Mitigation Strategies Update

- The second order of business signage, both 6 by 6 in and 11 by 11 in, have been delivered. Businesses are welcome to call and request signage. Signs have been set aside for businesses that have already requested them. Council was informed on 2/3/22 that the signs were in.
- As of January 28th, 425 households signed up for KN95 mask distribution. Masks are still available, and staff is exploring the option of prioritizing distribution to at-risk populations, such as the elderly or educators.

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- 200 KN95 masks were distributed to employees of businesses and 500 surgical masks were distributed to businesses for customer use.
 - Staff is working to schedule an outdoor, masked test distribution system. We will set up a Google form and residents can select one of multiple time slots to come pick up a test kit at City Hall. We will limit the number of sign-ups for each time slot so there will be no need to line up early; if a resident gets a screen that says “your response has been submitted” after filling out their preferred time slot, they are guaranteed a test.
 - Distribution logistics:
 - Three ‘stations’ in City Hall circle drive to be marked off with cones.
 - One staff or council member at each cone with clipboard and box of test kits.
 - Residents drive up and stay in vehicle while masked. They give their name and address, staff confirms that their name is on that timeslot’s distribution list, and test kit is handed to resident. One kit per address.
 - Communication will go out for the distribution before the form goes ‘live’ so that people can plan ahead. In our social media outreach, we will encourage residents to help neighbors and friends who might not be online to access the form. We will set aside a certain number of test kits for residents who call City Hall and are unable to access the online form.
 - Stay tuned for an email with final dates and a request for help.

Item Number: Reports of City Officials:- XI.-B.
Committee 2/7/2022
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 1/20/2022
Submitted By: Erin Winn
Committee/Department: Administration
Title: **2021 Johnson County Utility Assistance Report - 5 minutes**
Item Type: Report

Recommendation:

Informational only

Details:

The City of Roeland Park contributes annually to the Johnson County Utility Assistance Program. In January 2021, the City's Johnson County Utility Assistance fund balance was \$18,710.71. During the course of 2021, \$11,414.16 was allocated as utility assistance to Roeland Park residents.

\$7,296.55 remains in the fund from 2021's allocation. The City also pledged a contribution of \$15,000 for fiscal year 2022. This brings the total amount available for utility assistance to \$22,296.55.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?