

**GOVERNING BODY WORKSHOP AGENDA
ROELAND PARK
Roeland Park City Hall - 4600 W 51st St
Monday, January 11, 2016 6:00 PM**

- | | | |
|---|---|---|
| <ul style="list-style-type: none">• Joel Marquardt, Mayor• Erin Thompson, Council Member• Becky Fast, Council Member• Michael Poppa, Council Member• Ryan Kellerman, Council Member | <ul style="list-style-type: none">• Tim Janssen, Council Member• Teresa Kelly, Council Member• Sheri McNeil, Council Member• Michael Rhoades, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Bohon, City Clerk• John Morris, Police Chief• Jose Leon, Public Works Director |
|---|---|---|

Admin	Finance	Safety	Public Works
Janssen	Rhoades	McNeil	Fast
Poppa	Kelly	Thompson	Kellerman

I. DISCUSSION ITEMS:

1. Johnson County Agreement for Fiber (est. time 10 min.)
2. Land Planning and Redevelopment Consulting Services Agreement
3. Nall Park Bathroom, Shelter and Drinking Fountain Rehab Review (est. time 30 min.)
4. Large Trash (Dumpster) Bags (est. time 15 min.)
5. Citizenserve Online Permitting and Licensing (est. time 5 min)
6. November 2015 Financial Update (est. time 5 min.)
7. City Hall ADA Improvements (est. time 20 min.)
8. Interlocal Agreement with the Johnson County Parks and Recreations District for the Operation of the Roeland Park Community Center (est. time 5 min)
9. Nuisance, Weed, and Tree Abatement Services (est. time 5 min.)
10. Pending Item Discussion - Governing Body to Consider Raising the Age to Buy Cigarettes and Tobacco Products (est. time 10 min.)

II. NON-ACTION ITEMS:

III. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. **Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak

may be accommodated within the time available.

- F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.
- H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: DISCUSSION ITEMS- I.-1.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/5/2016
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Admin.
Title: **Johnson County Agreement for Fiber (est. time 10 min.)**
Item Type: Discussion

Recommendation:

Review the agreement for fiber with Johnson County and recommend approval at the next Council meeting.

Details:

Aaron Otto with Johnson County reached out to staff at Roeland Park and Fairway to discuss the possibility of connecting fiber from the Roeland Park Community Center to City Hall and Public Works facilities and to Fairway's Public Works facility. The attached agreement would allow the City to connect to the County's fiber via a high speed data and internet connection. In addition, it would allow for off-site storage of backup data through a secure network.

Approval of the agreement would allow the City to eliminate its internet service with SureWest/Consolidated Communications at \$750/month. Our agreement with Johnson County would not include a monthly service charge. The County agrees to cover 50% of the cost of installation with the Cities covering the remaining 50%. The total cost to Roeland Park to install fiber is not expected to exceed \$29,550. Therefore, we can expect full cost recovery in three years and four months by switching to Johnson County.

In the future, there may be an opportunity to use Johnson County for VOIP phone service thereby allowing us to eliminate Surewest service entirely. This could potentially save the City an additional \$600/month.

Staff recommends paying the fee from the General Fund as cost recovery from our current internet

service is paid through general overhead. That would equate to a net cost of \$20,550 in year one.

The service agreement along with a map of the proposed fiber installation is attached for the Council's review. This has been reviewed and approved by the City Attorney.

Additional Information

A residential service fiber connection was agreed to by Google to one municipal building. The City has not taken advantage of this yet, this could serve as a backup service at City Hall.

ATTACHMENTS:

Description	Type
 Draft Fiber Agreement	Exhibit

CONNECTIVITY AND FIBER OPTIC USE AGREEMENT

THIS CONNECTIVITY AND FIBER OPTIC USE AGREEMENT (the "Agreement") is made effective the _____ day of _____, 2015, by and between Johnson County, Kansas ("County") and the City of Roeland Park, Kansas ("Roeland Park").

WHEREAS, the County intends to install fiber optic cable ("Fiber") that will be connect the Roeland Park Community Center with the Roeland Park Public Works office and Roeland Park City Hall; and

WHEREAS, Roeland Park desires to connect to the County's Fiber via a high speed data connection and/or connection ("Connection" or "Connections"); and

WHEREAS, the County is willing to allow the Connection to its Fiber, subject to the terms and conditions outlined herein; and

WHEREAS, the parties are authorized by K.S.A. 12-2908, and amendments thereto, to enter into this Agreement.

NOW, THEREFORE, in consideration of the promises, covenants, and agreements herein made and contained, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the County and Roeland Park agree as follows:

1. Connection Equipment and Access. The County hereby grants to Roeland Park the right to establish a Connection or Connections at Roeland Park's sole cost and expense with the Fiber as outlined herein. Roeland Park may also place Roeland Park owned networking equipment ("Equipment"), if need be, in certain County facilities to facilitate access to and use of the Connection or Connections to the Fiber. The location and placement of any such Equipment will be at County's sole discretion. The location of fiber is set forth in **Exhibit A** as provided below. The County will provide accompanied access to the Equipment, if any, placed in County facilities at times convenient to the County upon reasonable notice from Roeland Park.

2. Fiber Connection and Use.

a. Roeland Park will be connecting to the County via fiber, is utilizing County Fiber, and/or is pulling Roeland Park fiber through County conduit. A specific description of the location of any Connection and/or the strands of fiber as well as a designation of ownership is set forth in **Exhibit A**, attached hereto and incorporated by reference herein.

b. Roeland Park is responsible at its sole cost and expense for running fiber to a location approved by the County's Interim Chief Information Officer of the Department of Technology and Innovation (DTI) if it desires to make a Connection to County fiber via a Hand Hole. The County will then, at Roeland Park's sole cost and expense, connect the Roeland Park fiber to the County's Fiber. If there is not currently a Hand Hole for Roeland Park to connect to the Fiber, a Hand Hole will be installed at Roeland Park's cost and expense. Ownership of the Hand Hole shall vest in the County. Within thirty (30) days of the receipt of an invoice, Roeland

Park shall reimburse the County the actual cost of the connection or installation in an amount not to exceed \$29,550.00.

c. Roeland Park is responsible at its sole cost and expense for securing access to all public or private rights of way and easements, as well as any necessary pole attachments, needed to run Roeland Park fiber from Roeland Park facilities to the County's designated Fiber connection points.

3. Use of Contractors. If a Contractor is performing any work described herein on behalf of Roeland Park, the County Interim Chief Information Officer of the Department of Technology and Innovation (DTI) shall be notified in advance. Roeland Park shall insert the following paragraphs as special provisions in the contract with the Contractor chosen to do the work:

The Contractor shall defend, indemnify and save the Johnson County, Kansas, and its officers and employees, harmless from and against all liability for damages, costs and expenses including attorney fees arising out of any claim, suit, action or otherwise for injuries and/or damages sustained to persons or property by reasons of the acts or omissions of the Contractor, or its sub-contractors, agents or employees in the performance of its contract.

Johnson County, Kansas shall be named as an additional insured on all policies of insurance issued to the Contractor and required by the terms of the Contractor's contract with Roeland Park.

4. Insurance. During the performance of this Agreement, Roeland Park agrees to maintain insurance coverage of the types and minimum liability as set forth below. Roeland Park shall furnish to the County, upon request, a Certificate of Insurance verifying such coverage, listing the certificate holder as an additional insured for the general liability coverage. The certificate holder on the Certificate of Insurance shall be as follows:

Johnson County, Kansas
c/o Risk Manager
111 South Cherry Street, suite 2400
Olathe, Kansas 66061-3486

Prior to any material change or cancellation, the County will be given thirty (30) days advanced written notice by registered mail to the stated address of the certificate holder.

- a) Commercial General Liability insurance on an occurrence basis in amounts no less than \$500,000 bodily injury and property damage per occurrence, including personal and advertising injury; \$500,000 general aggregate.
- b) Automobile Liability insurance in an amount no less than \$500,000 bodily injury and property damage combined single limit, including all owned (if any), hired and non-owned autos.

- c) Workers' Compensation and Employers' Liability, protecting against all claims under applicable state Workers' Compensation laws. Roeland Park shall also be protected against claims for injury, disease or death of employees which, for any reason may not fall within the provisions of a Workers' Compensation law. The policy shall include "all states" insurance, and the liability limits shall not be less than Statutory (Workers' Compensation); \$100,000 / \$500,000 / \$100,000 (Employers Liability).

5. Term. The term of this Agreement shall be perpetual, and shall be in full force and effect during the life of the Fiber, or until the County notifies Roeland Park in writing of its intent to terminate this Agreement. The County will provide one hundred eighty (180) days prior written notification to Roeland Park for removal from, and access to, said Fiber. Roeland Park's removal from, and access to, said Fiber shall be at Roeland Park's sole cost and expense.

6. Maintenance of, Changes to, or Construction of, the Fiber and Equipment. The County and Roeland Park acknowledge that the County is the owner of the Fiber and that the County shall have the sole responsibility for maintenance of the same. The County agrees that maintenance and repair of the Fiber, or changes to, or construction of, the Fiber shall be at no charge, cost, or expense to Roeland Park.

Roeland Park is the owner of the Equipment and Roeland Park shall have the sole responsibility for repair and maintenance of the same and which shall be at no charge, cost, or expense to the County. The County shall not be responsible for any damage to the Equipment. Roeland Park shall maintain insurance sufficient to cover the Equipment.

7. Interference with Fiber. Roeland Park agrees that its use of the Fiber shall not interfere with the Fiber's general operation. Roeland Park will take whatever steps necessary to ensure that such interference does not occur or to eliminate any interference.

In the event that Roeland Park is unable to eliminate interference to the Fiber within a reasonable time as determined at the sole discretion of the County Interim Chief Information Officer of the Department of Technology and Innovation (DTI), the County, or its contractors, is authorized to adjust, relocate or remove Roeland Park's Equipment, as is reasonably necessary to eliminate the interference. Consistent with Articles 8 and 9, below, the County shall not be liable for any damage to Roeland Park's Equipment resulting from such activity.

8. Troubleshooting. Roeland Park agrees that its employees will contact the Roeland Park's Information Technology (IT) Department or representatives before contacting the County regarding issues related to this Agreement. Roeland Park agrees that if its IT Department determines there is a problem related to connectivity with the County, Roeland Park will contact the County's DTI Support Center (913) 715-1700 and will send an email to ITS-SupportCenter715-1700@jocogov.org. After business hours, Roeland Park may contact the IT Help Desk at (913) 715-1700 for assistance. The County agrees to make reasonable efforts to identify and remediate any problem as quickly as possible; however, the County does not

guarantee any specific uptime, nor is the County liable for any damages associated with performance under this Agreement, including but in no way limited to, any downtime.

9. Limitation of Liability. In no event shall the County be liable to Roeland Park for any special, incidental, direct, indirect, punitive, reliance or consequential damages, whether foreseeable or not, arising out of, or in connection with, transmission interruptions or problems, including but not limited to, damage or loss of property or equipment; loss of profits or revenue, cost of capital, cost of replacement services, or claims of customers, whether occasioned by any repair or maintenance performed by, or failed to be performed by the County, or any other cause whatsoever, including, without limitation, breach of contract, breach of warranty, negligence, or strict liability.

Roeland Park's access to, and use of, the Fiber is provided without any warranty or condition, expressed or implied. Roeland Park understands and acknowledges that the Fiber may not operate totally without interruption and warrants that it shall maintain processes to provide redundancy to the Fiber should it become unavailable for use, either planned or unplanned.

10. Indemnification. To the extent permitted by Kansas law, Roeland Park shall defend, indemnify, and save the County harmless from and against all liability for damages, costs, and expenses, including attorneys' fees, arising out any claim, suit, action or otherwise for injuries and/or damages sustained to persons or property by reason of the acts or omissions of Roeland Park, or its contractors, agents or employees, in the performance of this Agreement; provided, however, that the parties agree that Roeland Park shall have no obligation to indemnify the County for acts for which Roeland Park would otherwise be immune under the Kansas Tort Claims Act (K.S.A. 75-6104 *et seq.*), and amendments thereto, nor will the indemnity obligations set forth herein act as a waiver of Roeland Park's protections under such provisions, and further that any liability of Roeland Park shall be subject to the liability limitations under K.S.A. 75-6105, and amendments thereto. Additionally, and notwithstanding anything set forth herein to the contrary, the parties specifically agree that the terms of this Section, and the terms of this Agreement, shall be subject to and limited by the Kansas Cash Basis Law (K.S.A. 10-1101 *et seq.*), and amendments thereto, and the Kansas Budget Law (K.S.A. 75-2935 *et seq.*), and amendments thereto.

11. Security and Privacy Protocols. Roeland Park understands and agrees that all use of the Fiber shall be subject to, and consistent with, all applicable City, State, and Federal standards and protocols related to security and privacy, all of which are incorporated herein by reference as they exist now or may be adopted or amended in the future.

12. Miscellaneous. This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas. The provisions of this Agreement encompass the entire agreement between the parties hereto. No modification, addition, or deletion to this Agreement shall be effective unless placed in writing and signed by the parties hereto. The provisions of this Agreement are intended to be for the sole benefit of the parties hereto and their respective successors and assigns. None of the provisions of this Agreement are intended to be, nor shall they be construed to be, for the benefit of any third party. The language used in this Agreement shall be deemed to be the language chosen by both parties to express their mutual intent, and no

rule of strict construction against either party shall apply to any term or condition of this Agreement. **Exhibit A** may be amended or supplemented by duly authorized representatives of the parties hereto from time to time.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first above written.

JOHNSON COUNTY, KANSAS

THE CITY OF ROELAND PARK,
KANSAS

Ed Eilert, Chairman

Mayor

ATTEST:

ATTEST:

Clerk of the Board

City Clerk

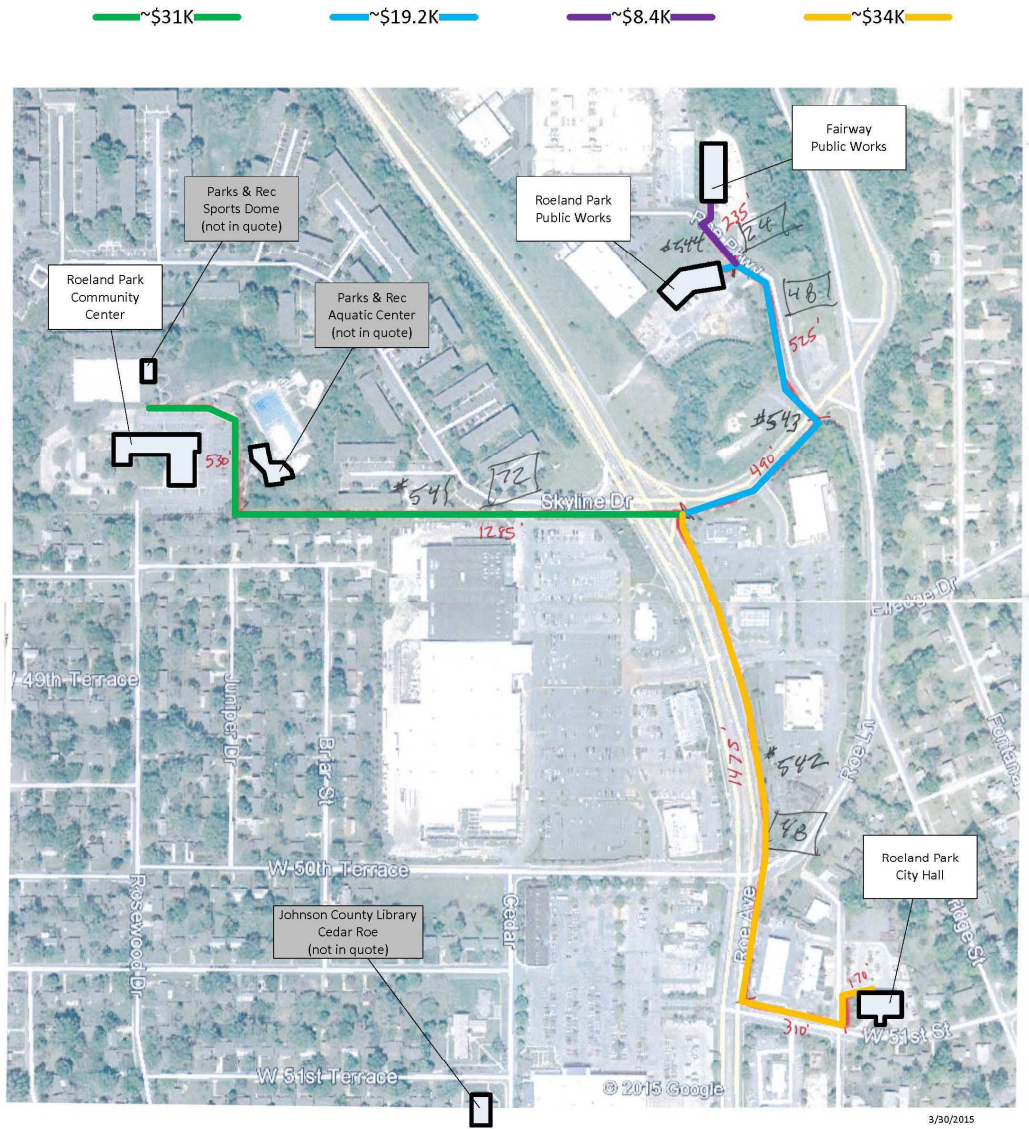
APPROVED AS TO FORM:

APPROVED AS TO FORM:

Assistant County Counselor

City Attorney

Exhibit A



Item Number: DISCUSSION ITEMS- I.-2.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/8/2016
Submitted By: Keith Moody, City Administrator
Committee/Department: Ad Hoc Development Committee
Title: **Land Planning and Redevelopment Consulting Services Agreement**
Item Type: Report

Recommendation:

Details:

The attached service agreement has been reviewed and approved by the City Attorney. It reflects a scope consistent with the RFP developed by the Ad Hoc Development Committee. There are two sites included in the scope with a not to exceed fee set for both sites. The not to exceed amount for the south site is an expense that will be shared with Mission (30%). The fee for the north site will be paid for out of TIF funds. The agreement is being presented as informational as approval is within the authority extended by Council.

ATTACHMENTS:

Description	Type
Land Planning Consulting Services	Cover Memo

City of Roeland Park, Kansas & CBC Real Estate Group LLC

Land Planning Consulting Service Agreement

This Agreement is entered into on the ____ day of _____ 2016 (the "Effective Date"), by and between CBC REAL ESTATE GROUP, LLC, a Missouri corporation ("CBC") and City of Roeland Park, Kansas ("City"), and sets forth the terms and conditions whereby CBC shall provide services to City as an independent consultant related to City's Interest in the land planning and redevelopment projects located at 4800 Roe Parkway (old pool) and 5801 Roe Boulevard (NE corner of Johnson Drive and Roe Boulevard) ("the sites").

Summary of Conditions and Expectations

The City of Roeland Park will contract with CBC to provide land planning and redevelopment consulting for the sites which are owned by the city.

The first site is located at the NE corner of Roe Boulevard and 48th Street. A portion of the property in the middle contains an old lime stone mine which previously housed the municipal pool. Also contained, on the upper portion of the site to the north is the city's current public works facility. An assessment of the condition of the mine has been completed as has a survey.

The second site is located at the NE corner of Johnson Drive and Roe Boulevard. The property was previously part of the cloverleaf interchange for Shawnee Mission Parkway.

CBC will provide insight and guidance on land planning and redevelopment of the sites with their highest and best use for the City of Roeland Park. The properties sit at the north and south gateways to Roeland Park, and the city sees these properties as statement opportunities. The sites are believed to be commercially viable, CBC will provide insight as to what types of uses and levels of investment the market will support in light of neighboring developments, market demographics and social economic characteristics of the market area. CBC will support their position with sound land planning principals, market analysis from the region, providing relevant examples for comparison. CBC will support their position on feasibility with accurate rents and construction costs for proposed scenarios. Much of this information along with pro-forma calculation modeling is available free of charge through the Mid America Regional Council's "Envisioning Tool".

Term of Agreement

This Agreement shall begin as of the Effective Date and shall continue in force until completion of the Services, which is expected to be approximately 60-90 days from the effective date.

Scope of Services

The following activities will be conducted by CBC:

Meet with the "Ad Hoc Development Committee" two times and the City Council one time over a 2 to 3 month period (January through March 2016) as land planning options and uses are discussed, assessed and finalized. Site development requirements per the City's anticipated zoning will be factored into the options considered.

CBC will aid the city engineer in refining site development costs and CBC will provide building construction cost estimates suited to the land use and redevelopment options considered. CBC will provide economic impact analysis for land use options (to include sales tax, property tax, franchise fee, employment projections and multiplier affects). CBC will develop business pro-forma for the land use and redevelopment options considered using either the "Envisioning Tool" or their own modeling tool.

Compensation

Compensation for the services provided in accordance with the billing rates for the participants involved in this agreement:

Bill Crandall, CBC Real Estate Group - \$210/hour

Jason Glasrud, CBC Real Estate Group - \$210/hour

Hours and billing will be tracked such that the fees per site are identifiable.

Total cost of services for the 4800 Roe Parkway site (old pool) shall not exceed \$12,500 and total cost of services for the 5801 Roe Boulevard site (NE corner of Johnson Drive and Roe Boulevard) shall not exceed \$7,500.

These figures are based on approximately 100 hours of time.

Standard of Care

CBC shall exercise that degree of care, expertise, skill and diligence in the performance of the Services as possessed and exercised by other persons providing the same type of land planning and redevelopment consulting services, under similar circumstances.

Responsibilities

City will (i) place at CBC's disposal, in a timely manner, all available information and documentation pertinent to the Project as may reasonably be requested by CBC in the performance of the Services, (ii) give prompt notice to CBC of any matters of which City becomes aware that may affect the Services of CBC or any deficiency or perceived deficiency in the CBC's performance of the Services, (iii) advise CBC of the identity and scope of services of any other consultants retained by City to provide services in regard to the Project and require such other consultants to cooperate with CBC and to coordinate their activities with those of CBC, so as to allow CBC to perform the Services in an efficient manner.

Indemnification and Liability

General; Limitation - City stipulates and agrees that neither CBC nor any of its employees or agents shall bear any liability or responsibility with respect to any environmental, geo-technical or any other physical characteristic of the Site or any zoning or other legal characteristic of the Site.

Indemnification - CBC agrees to indemnify and hold City harmless from and against all losses, damages, costs and expenses incurred by City, if and to the extent such losses, damages, costs or expenses are caused by CBC's negligence or misconduct in performing or failing to perform the Services. City shall indemnify and hold CBC harmless from and against, any loss, damage, cost or expense caused by the negligence or misconduct of any, of its agents or its other consultants. Limitation of Liability - The total liability of CBC to

Owner for all losses, damages, costs and expenses resulting in any way from the performance of, or failure to perform, the Services shall not exceed the insurance limits identified in this Agreement.

Insurance

During the term of this Agreement, CBC shall maintain (i) Comprehensive General Liability Insurance, with a combined single limit of \$1,000,000.00, (ii) Automobile Liability Insurance, with a combined single limit of \$1,000,000.00, (iii) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of \$500,000.00 for each occurrence, (iv) Professional Liability Insurance, with a limit of \$1,000,000.00 annual aggregate. CBC shall provide City a certificate of insurance reflecting the City as an additional insured.

Successors and Assigns

City and CBC each binds itself and its successors, administrators, permitted assigns and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, administrators, permitted assigns and partners of such other party in respect to all provisions of this Agreement. Neither City nor CBC shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent may be granted or withheld is such other party's absolute discretion.

City of Roeland Park

CBC Real Estate Group

Signature:_____

Signature:_____

Printed Name: _____

Printed Name: _____

Title:_____

Title:_____

Item Number: DISCUSSION ITEMS- I.-3.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/8/2016
Submitted By: Jose Leon, Director of Public Works
Committee/Department: Public Works
Title: **Nall Park Bathroom, Shelter and Drinking Fountain Rehab Review (est. time 30 min.)**
Item Type: Discussion

Recommendation:

Staff recommends moving forward with putting out for bid the work reflected in the plans.

Details:

The attached plans reflect renovations to the existing restroom facility, the shelter and water fountain at Nall Park. The project if put out for bid would list each of the items as independent bid items allowing one, some or all to be completed depending upon bid prices compared with the available 2016 budget.

ATTACHMENTS:

Description	Type
☐ Nall Park Bathrooms Plans	Backup Material
☐ Cost Estimate	Backup Material
☐ pic 1	Backup Material
☐ pic 2	Backup Material
☐ pic 3	Backup Material
☐ Drinking Fountain	Backup Material
☐ Shelter 1	Backup Material
☐ shelter 2	Backup Material

2015 PARK UPGRADE
NALL PARK-BATHROOM
CITY OF ROELAND PARK, KANSAS

INDEX OF SHEETS	
Sheet Number	Sheet Title
1	TITLE SHEET
2	BATHROOM MODIFICATIONS
3	BATHROOM ELEVATIONS AND WATER LINE SCHEMATIC
4	DIMENSIONED PLANS AND DETAILS
5	ALTERNATE 1 DRINKING FOUNTAIN IMPROVEMENTS
6	ALTERNATE 2 SHELTER IMPROVEMENTS
7	SANITARY SEWER DETAILS (REFERENCE ONLY)

UTILITY NOTE:

VISUAL INDICATIONS OF UTILITIES ARE AS SHOWN. UNDERGROUND LOCATIONS SHOWN, AS FURNISHED BY THEIR LESSORS, ARE APPROXIMATE AND SHALL BE VERIFIED BY THE CONTRACTOR IN THE FIELD AT THE TIME OF CONSTRUCTION. FOR ACTUAL FIELD LOCATIONS OF UNDERGROUND UTILITIES, CALL 1-800-344-7233, KANSAS, 1-800-344-7483, MISSOURI OR THE APPROPRIATE UTILITY COMPANY IF THEY ARE NOT A MEMBER OF THE UNDERGROUND LOCATING SERVICE.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL UTILITY COMPANIES FOR FIELD LOCATION OF ALL UNDERGROUND UTILITY LINES PRIOR TO ANY EXCAVATION AND FOR THE COORDINATION AND SCHEDULING WITH UTILITY OWNERS OF ALL WORK REQUIRED TO RESOLVE CONFLICTS WITH INSTALLATIONS, CONSTRUCTIONS, EXCAVATIONS, REMOVALS, PLACEMENTS, RELOCATION AND OTHER MISCELLANEOUS WORK SHOWN UPON THESE PLANS OR REQUIRED WITHIN CONTRACT DOCUMENTS

- ELECTRIC

KANSAS CITY POWER & LIGHT COMPANY
REAL ESTATE DEPARTMENT
4400 EAST FROM STREET
KANSAS CITY, MISSOURI 64141-9679
816.556.2200
- ATTN: GAS

RANDY JAMISON
KANSAS GAS SERVICE
11401 WEST 89TH STREET
OVERLAND PARK, KANSAS 66214
913.599.8953
- ATTN: GAS

CHUCK McADAMS
SOUTHERN STAR GAS PIPELINE
8195 COLE PARKWAY
SHAWNEE, KANSAS 66227
913.422.6301
- ATTN: WATER

MIKE DEGRAEVE
WATERONE
10747 RENNER BOULEVARD
LENEXA, KANSAS 66219-9624
913.895.5765
- ATTN: TELEPHONE

DAVE FLIPSE
SOUTHWESTERN BELL TELEPHONE
5400 FOXRIDGE
MISSION, KANSAS 66202
913.676.0378
- ATTN: SEWER

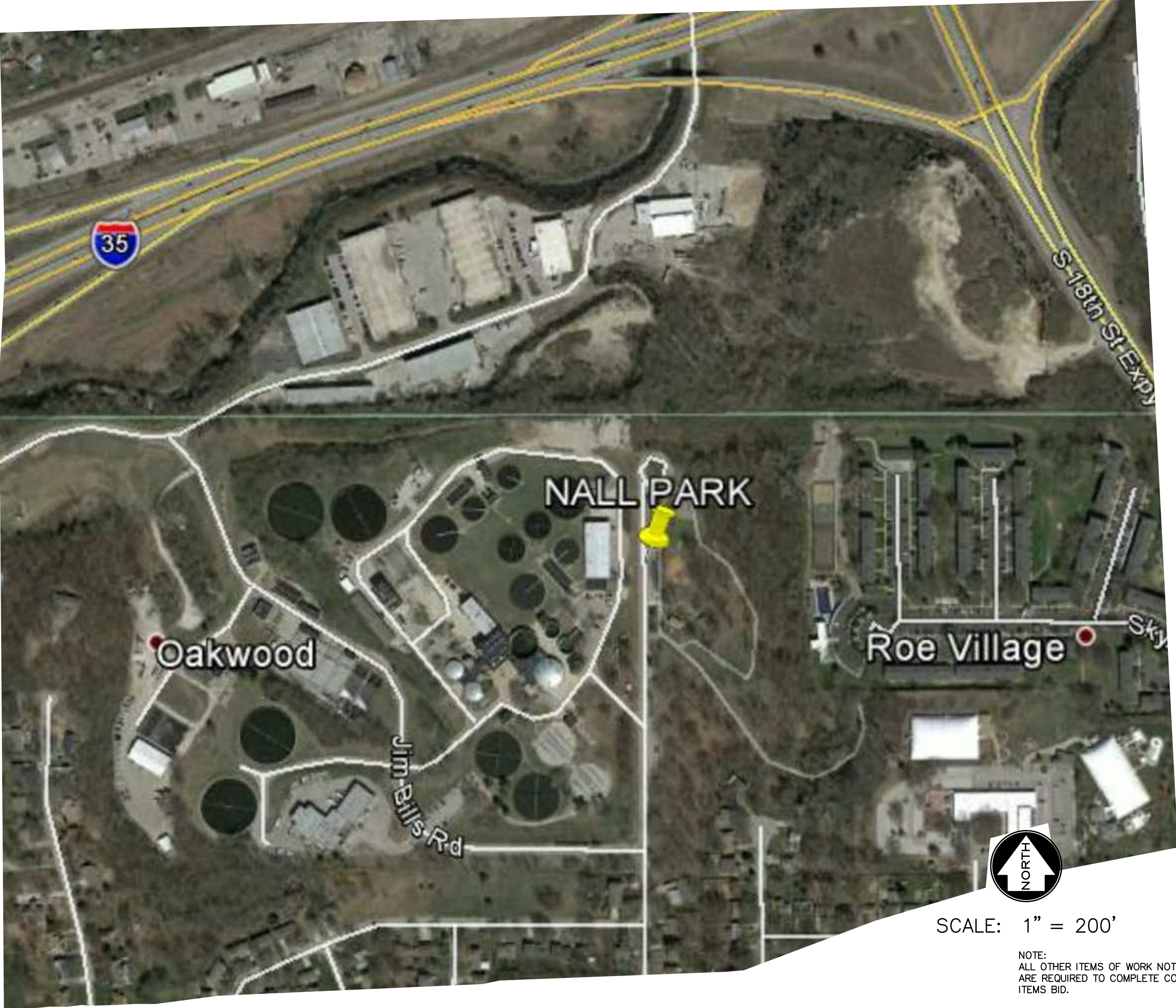
BILL COURTNEY
JOHNSON COUNTY WASTEWATER
11811 SOUTH SUNSET DRIVE, SUITE 2500
OLATHE, KANSAS 66061
913.715.8544
- ATTN: CABLE

DAN OTT
TIME WARNER CABLE
DESIGN & CONSTRUCTION
8221 WEST 119TH STREET
OVERLAND PARK, KANSAS 66213
913.643.1979
- ATTN:

GREG THOMAS



* DENOTES UTILITY COMPANY THAT IS NOT A MEMBER OF THE UNDERGROUND LOCATING SERVICE AND MUST BE CONTACTED DIRECTLY FOR ACTUAL FIELD LOCATIONS OF UNDERGROUND UTILITIES.



PREPARED & SUBMITTED BY
SHAFER, KLINE & WARREN, INC.
CONSULTING ENGINEERS
11250 CORPORATE AVENUE
LENEXA, KANSAS 66219

ENGINEER
DATE

REVIEWED BY:
CITY OF ROELAND PARK
DATE

JOSE LEON
PUBLIC WORK DIRECTOR
CITY OF ROELAND PARK
DATE

NOTE:
ALL OTHER ITEMS OF WORK NOT SPECIFICALLY NOTED ON THE PLANS SPECIFICATIONS THAT ARE REQUIRED TO COMPLETE CONSTRUCTION SHALL BE CONSIDERED SUBSIDIARY TO OTHER ITEMS BID.

THE SPECIFICATIONS OF THE CITY OF ROELAND PARK, KANSAS AND ALL AMENDMENTS THERETO FOR THE CONSTRUCTION OF ALL PUBLIC ROADS, STREETS, STORM SEWERS, SANITARY SEWERS, WATER LINES AND ANY OTHER PUBLIC IMPROVEMENTS SHALL BE THE SPECIFICATIONS FOR THESE PLANS AS THOUGH FULLY SET FORTH HEREIN.

NOTE:
BY USE OF THESE PLANS THE CONTRACTOR AGREES THAT HE/SHE SHALL BE SOLELY RESPONSIBLE FOR THE SAFETY OF THE CONSTRUCTION WORKERS AND OF THE PUBLIC.

5

4

3

2

1

NO.

DESIGNED BY: DKO

DRAWN BY: MLD

CHECKED BY: DKO

ISSUE DATE: 11-30-15

REVISIONS

BY

APPD

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SHAHER, KLINE & WARREN, INC.

11250 Corporate Avenue, Lenexa, KS 66219-1392
913/888-7800 FAX: 913/888-7868

Lenexa, KS
Macon, MO
North Kansas City, MO
Tulsa, OK
Iola, KS

OFFICE LOCATIONS:
Columbia, MO
Houston, TX
Iola, KS

ONE ENGINEERS ELECTRICAL ENGINEERS MECHANICAL ENGINEERS STRUCTURAL ENGINEERS LANDSCAPE ARCHITECTS LAND SURVEYORS LAND PLANNERS

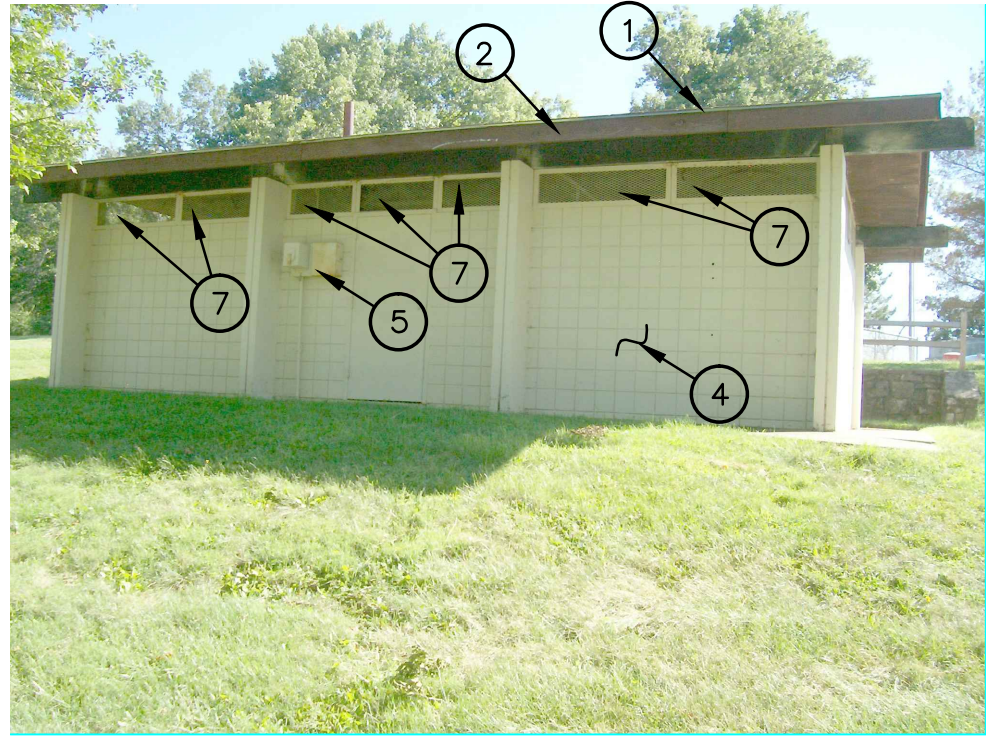
NALL PARK
CITY OF ROELAND PARK, KANSAS

TITLE SHEET

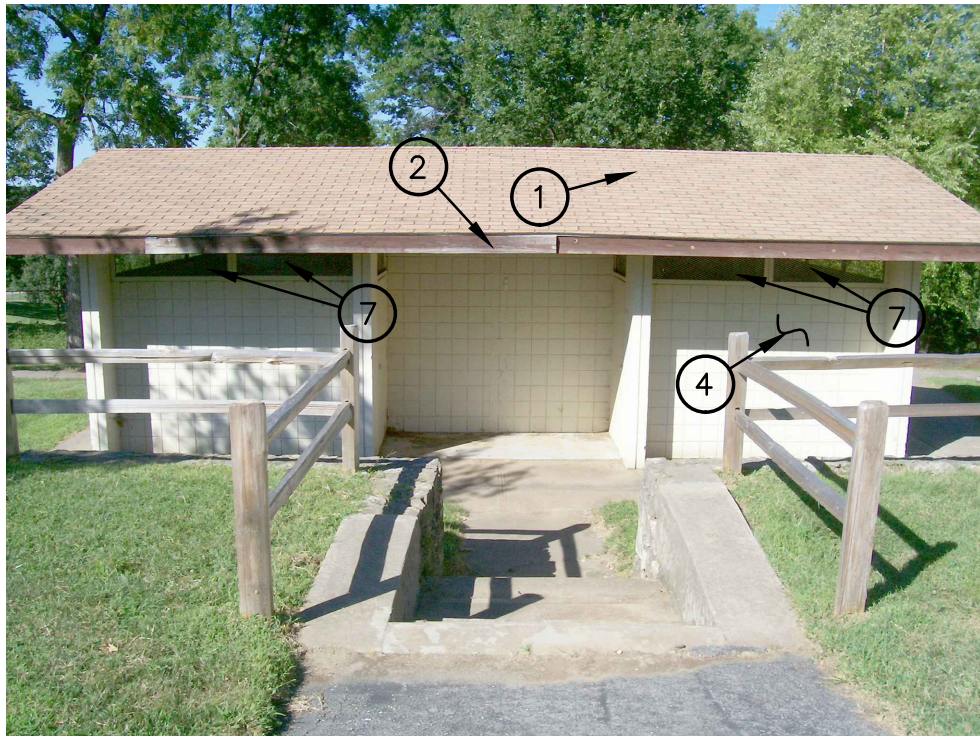
130099-210

SHEET NO.
1 OF 7

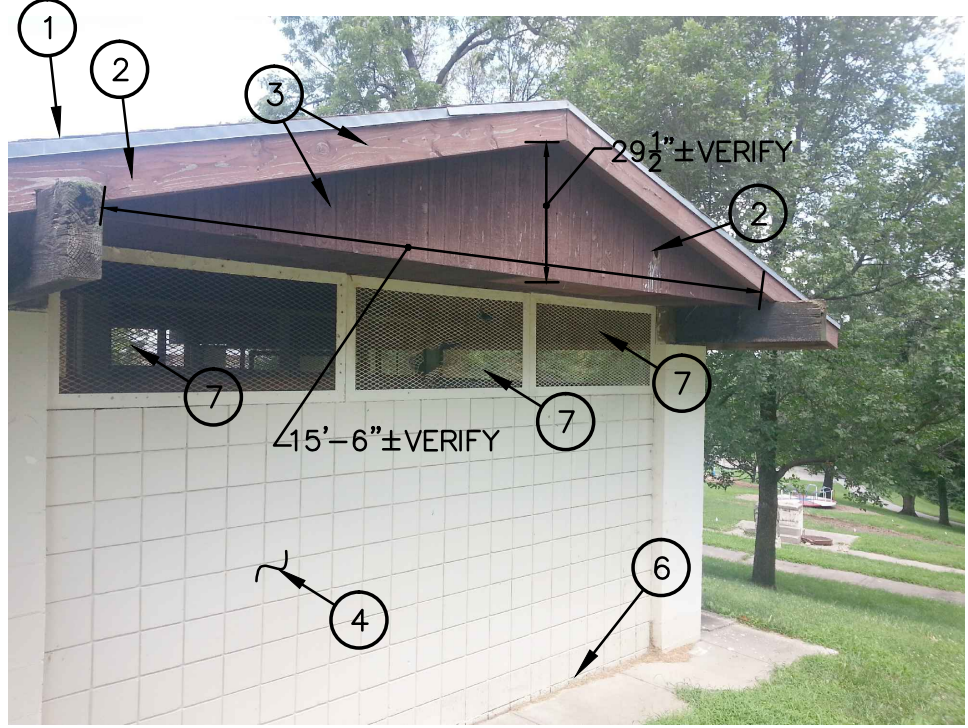
LAYOUT: 03	L:\130099-210\CAD\MEP\130099-210P1.DWG
XREF DWG1: NONE	BY: DOLLAR
XREF DWG2: NONE	DATE: 1/4/2016
XREF DWG3: NONE	
XREF DWG4: NONE	



NORTH ELEVATION
SCALE: NONE



SOUTH ELEVATION
SCALE: NONE



TYPICAL EAST/WEST ELEVATION
SCALE: NONE



TYPICAL ENTRY TO BATHROOM
SCALE: NONE



SITE PLAN
SCALE: 1=20'

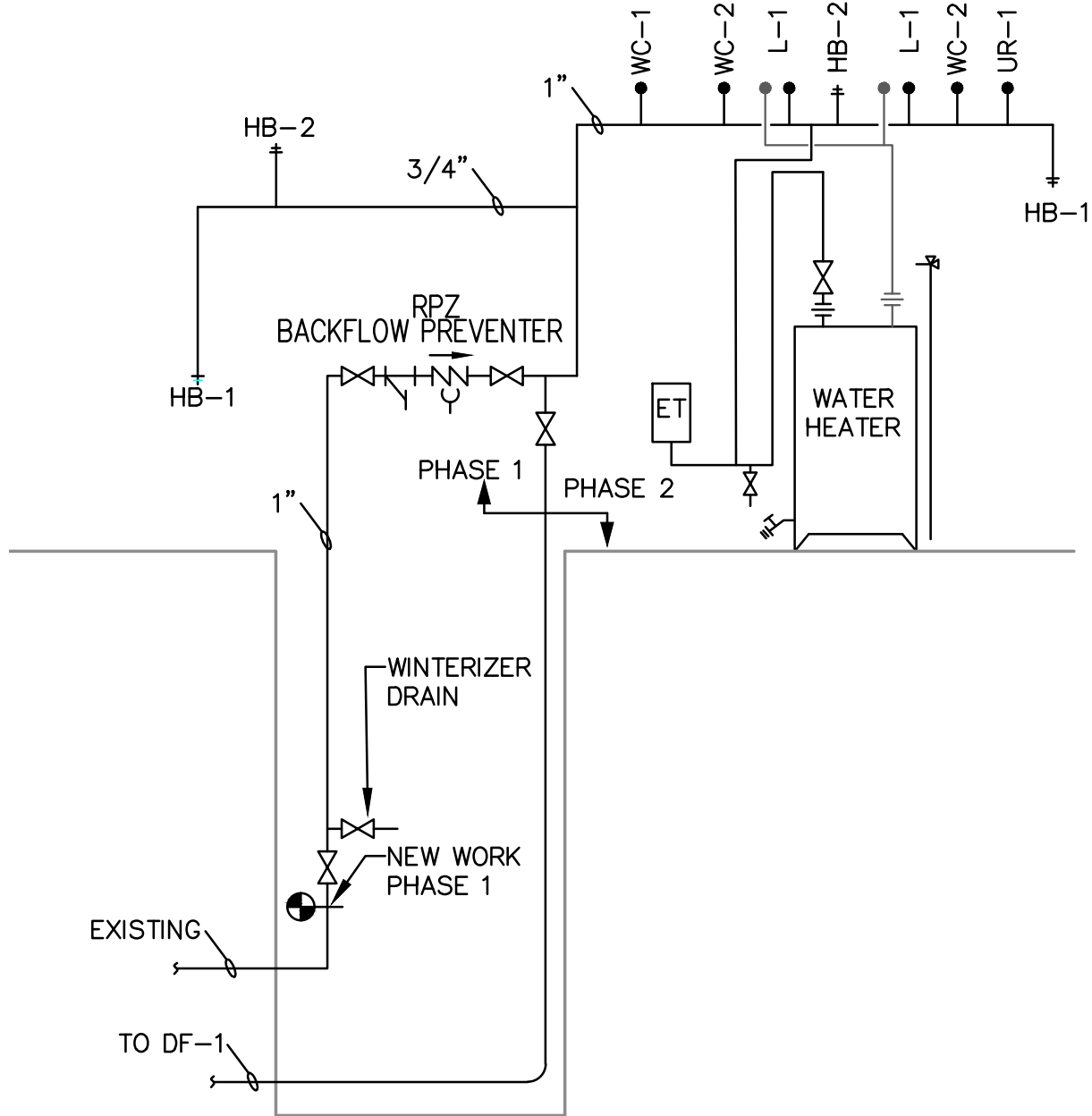


SITE PLAN NOTES:

- 1 REPLACE EXISTING 4" SANITARY LINE FROM BUILDING EDGE TO DRAINAGE STRUCTURE.

ELEVATION NOTES:

- 1 PROVIDE NEW ROOF. INSTALL NEW 30# ROOF FELT, STYLE D ROOF EDGE ON ALL SIDES, AND TIMBERLINE NATURAL SHADOW SHINGLES, BARKWOOD, 40 YR SHINGLES OR EQUIVALENT. PROVIDE RIDGE VENT, COBRA RIDGE SNOW COUNTRY RIDGE VENT OR EQUIVALENT.
- 2 PROVIDE NEW FASCIA, 2" X 8" CEDAR, CLEAR. FINISH WITH BEHR MODEL 501301 RUSSET SOLID COLOR WEATHERPROOFING ALL-IN-ONE WOOD STAIN AND SEALER. PROVIDE NEW 1/2" THICK T-111 SIDING. FINISH WITH BEHR MODEL 501301 RUSSET SOLID COLOR WEATHERPROOFING ALL-IN-ONE WOOD STAIN AND SEALER.
- 3 FINISH OVERHANG AND CEILING (INSIDE AND OUTSIDE) WITH BEHR MODEL 501301 RUSSET SOLID COLOR WEATHERPROOFING ALL-IN-ONE WOOD STAIN AND SEALER.
- 4 POWER WASH AND PAINT ALL EXTERIOR AND INTERIOR WALLS WITH TWO COATS BEHR MODEL 87505 BASEMENT AND MASONRY WATERPROOFING PAINT OR EQUAL. PROVIDE MANUFACTURER COLOR CHIPS FOR SELECTION. PAINT GRILL FRAME WITH BEHR MODEL 585001 OR EQUAL, METAL SEMIGLOSS ENAMEL EXTERIOR PAINT. PRIME ALL NEW AND BARE MATERIALS TO BE PAINTED.
- 5 INSTALL NEW ELECTRICAL PANEL, SQUARE D Q0116M100 LOAD CENTER, 16 SPACES, COPPER BUSS, NEMA 1 ENCLOSURE, MAIN DISCONNECT, PROVIDE 14 EA. 20A 1 POLE BREAKER, 1 EA 20 A 2 POLE BREAKER. RECONNECT EXISTING CIRCUITS. WIRE NEW CIRCUITS FOR HAND DRIERS AND WATER HEATER.
- 6 PROVIDE BACKER ROD AND FLOWABLE CAULK, DAP 3.0 CONCRETE & MASONRY SELF LEVELING OR EQUIVALENT AT JOINT ALONG ENTIRE PERIMETER OF EXTERIOR WALL.
- 7 PROVIDE NEW EXPANDED METAL GRILLE. GRILLE SHALL BE 3/4" #13 STAINLESS STEEL. CUT TO FIT FRAME FOR OPENING. FRAME SHALL BE 2 X 2 ANGLE WITH 1/8" WALL. TACK WELD GRILLE TO FRAME AT 4" CENTERS AROUND PERIMETER. PRIME AND PAINT FRAME ONLY TO MATCH WALL.
- 8 INSTALL LIGHT FIXTURE, HALO LED MODEL SLD405830WHR OR EQUIVALENT.
- 9 INSTALL NEW DOOR, FRAME AND HARDWARE, SEE SPECIFICATIONS.



WATER LINE SCHEMATIC

5	4	3	2	1	NO.	DATE	REVISIONS	BY	APPD
Designed By: DKD	Drawn By: MLD	Checked By: DKD	Issue Date: 11-30-15						
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SHAHER, KLINE & WARREN, INC.
11250 Corporate Avenue, Lenexa, KS 66219-1392
913/888-7800 FAX: 913/888-7868

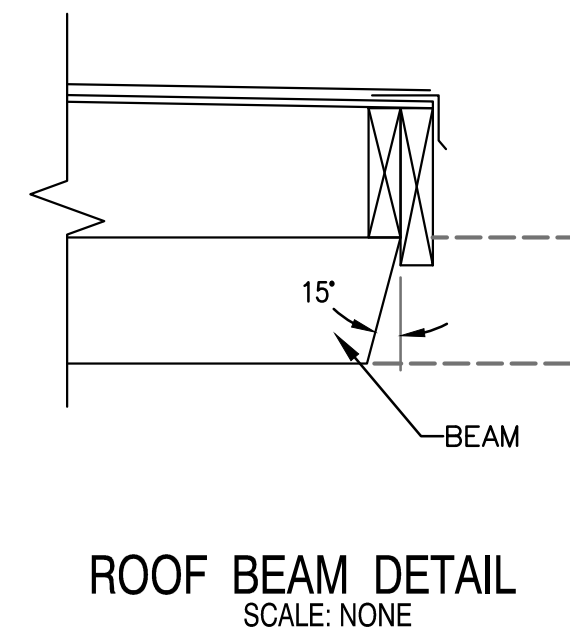
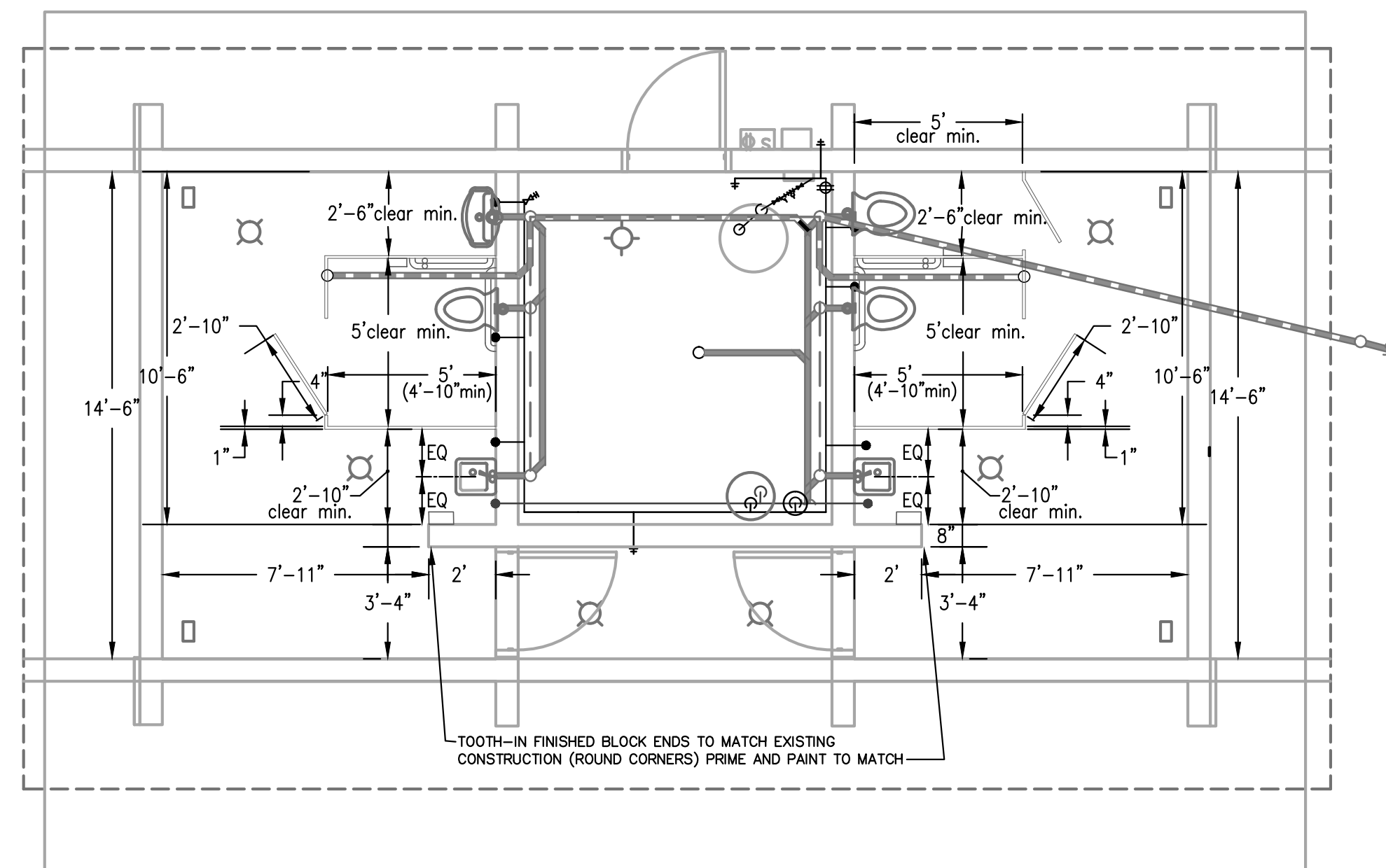
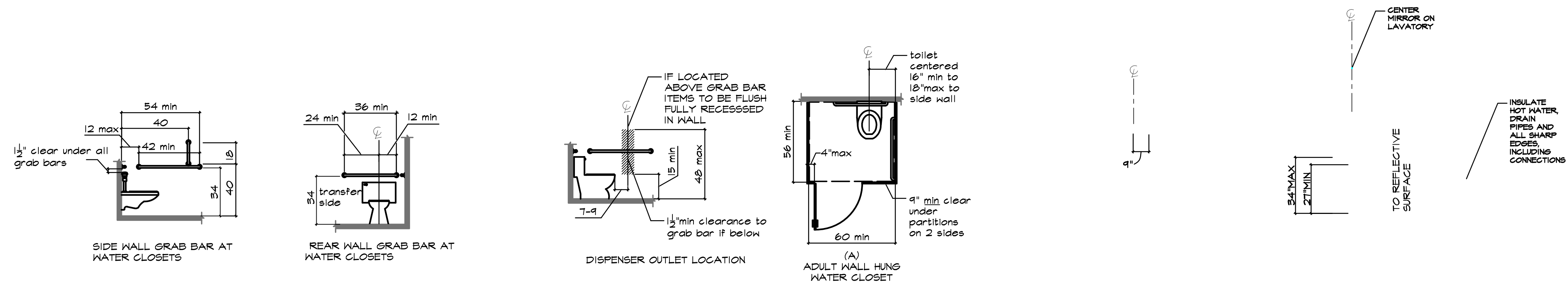
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NALL PARK CITY OF ROELAND PARK, KANSAS	BATHROOM ELEVATIONS AND WATER LINE SCHEMATIC
130099-210 SHEET NO. 3 OF 7	

L:\30099-210\CAD\MEP\30099-210PI.DWG	
LAYOUT: 4	DATE: 1/4/2016
BY: DOLLAR	
XREF DWG1: NONE	XREF DWG2: NONE
XREF DWG3: NONE	XREF DWG4: NONE



130099-210		NALL PARK CITY OF ROELAND PARK, KANSAS		 SHAFFER, KLINE & WARREN, INC. 11250 Corporate Avenue, Lenexa, KS 66219-1392 913/888-7800 FAX: 913/888-7868 OFFICE LOCATIONS: Columbia, MO Houston, TX Iola, KS Lenexa, KS Macomb, MO North Kansas City, MO Tulsa, OK CIVIL ENGINEERS ELECTRICAL ENGINEERS MECHANICAL ENGINEERS STRUCTURAL ENGINEERS LANDSCAPE ARCHITECTS LAND SURVEYORS LAND PLANNERS	Designed By: DK0		5				
SHEET NO. 4 OF 7		DIMENSIONED PLAN AND DETAILS			Drawn By: MLD	3					
					Checked By: DK0	2					
					Issue Date: 11-30-15	1					
				NO. DATE REVISIONS		BY		APPD			
				COPYRIGHT © - 2016 - SHAFFER, KLINE & WARREN INC.							



Shafer, Kline & Warren, Inc.
1700 Swift
North Kansas City, Missouri 64116
816-756-0444 Fax 816-756-5590

CLIENT : Roeland Park
1/2/2016
Revised:
JOB NO.:
BY: DKD
JOB: Nall Park

ITEM	QUANTITY		MATERIALS		LABOR		COMBINED
DESCRIPTION	NO. UNITS	MEASURE	PER/UNIT	TOTAL	PER/UNIT	TOTAL	COST
demolition	1	LS	1200	1200	3500	3500	\$4,700.00
Roof	1	LS	1000	1000	4000	4000	\$5,000.00
facia T111	1	LS	150	150	600	600	\$750.00
facia cedar	1	LS	250	250	600	600	\$850.00
paint	1	LS	500	500	2500	2500	\$3,000.00
stain	1	LS	300	300	1000	1000	\$1,300.00
grind concrete floor	1	LS	750	750	600	600	\$1,350.00
backer rod & caulk	1	LS	100	100	300	300	\$400.00
toilet partitions	4	EA	1200	4800	300	1200	\$6,000.00
toilets	3	EA	1300	3900	800	2400	\$6,300.00
urinals	1	EA	1100	1100	845	845	\$1,945.00
lavs	2	EA	850	1700	755	1510	\$3,210.00
expanded metal	120	SF	9	1080	40	4800	\$5,880.00
TP dispenser	3	EA	50	150	25	75	\$225.00
mirrors	2	EA	109	218	25	50	\$268.00
grab bars	4	EA	40	160	20	80	\$240.00
hand drier	2	EA	600	1200	300	600	\$1,800.00
water heaters	2	EA	245	490	168	336	\$826.00
water line	40	LF	6.05	242	29.5	1180	\$1,422.00
hose bibbs	4	EA	50	200	30	120	\$320.00
backflow preventer	1	EA	550	550	80	80	\$630.00
indoor sanitary line	20	LF	43.5	870	50	1000	\$1,870.00
light fixtures	7	EA	75	525	150	1050	\$1,575.00
electrical panel	1	EA	805	805	675	675	\$1,480.00
doors & frames	2	EA	400	800	850	1700	\$2,500.00
misc. patching	1	LS	100	100	1000	1000	\$1,100.00
signage	2	LS	20	40	75	150	\$190.00
cut floor and concrete replacement	30	SF	50	1500	200	6000	\$7,500.00
trench	75	LF	50	3750	40	3000	\$6,750.00
underground sanitary.	75	LF	43	3225	19	1425	\$4,650.00
attic vents	4	EA	20	80	38	152	\$232.00
			SUBTOTAL	\$31,735.00		\$42,528.00	
			subcontractors O & P (10%)	\$3,173.50		\$4,252.80	
			GC OVERHEAD & PROFIT (15%)	\$4,760.25		\$6,379.20	
			subtotal	\$39,668.75		\$53,160.00	
			10 % contingency	\$3,966.88		\$5,316.00	
			subtotal	\$43,635.63		\$58,476.00	\$102,111.63









DOG WASTE
IS A THREAT TO THE HEALTH
OF OUR CHILDREN-DEGRADES
OUR TOWN-TRANSMITS DISEASE

LEASH - CURB AND
CLEAN UP
AFTER YOUR
DOG



IT'S REQUIRED BY LAW!

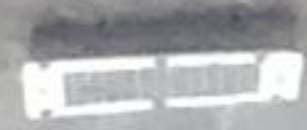
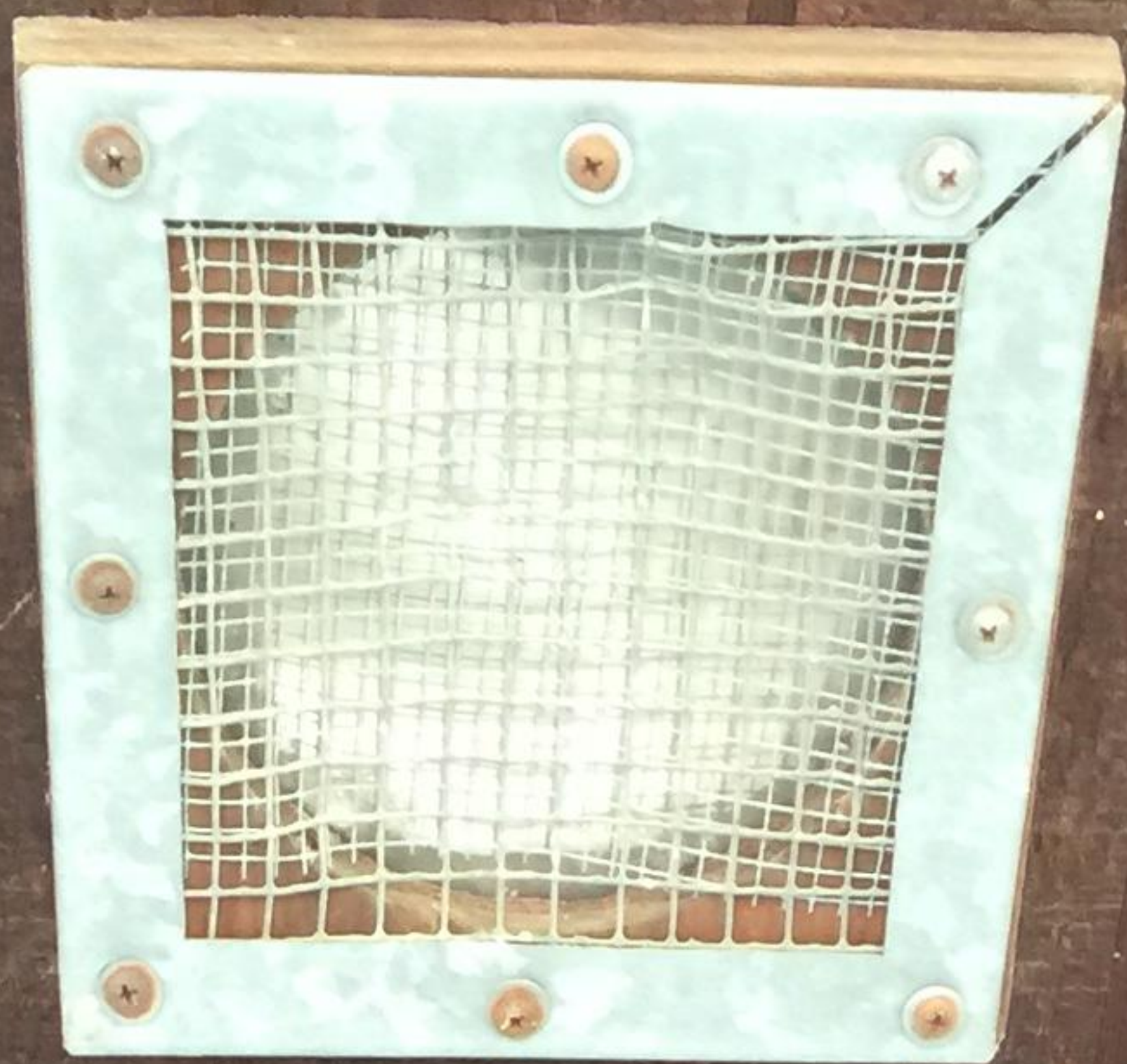
LEASH LAWS
STRICTLY ENFORCED



ALL ANIMALS MUST BE
UNDER RESTRAINT

PARK HOURS
APR 1 - OCT 31
6 AM - 10 PM
NOV 1 - MAR 31
8 AM - 8 PM





Item Number: DISCUSSION ITEMS- I.-4.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/4/2016
Submitted By: Mayor and Assistant CA
Committee/Department: Admin.
Title: **Large Trash (Dumpster) Bags (est. time 15 min.)**
Item Type: Discussion

Recommendation:

To discuss regulation of large dumpster bags within the City of Roeland Park.

Details:

Currently the City of Roeland Park only regulates dumpsters as "portable storage units" within the City Code (see below for an explanation on existing code). The Mayor suggested we look at regulating the use of dumpster bags within the City limits. After discussing the issue at a workshop, the suggested code would include:

- Language on placement and coverage of portable storage units
- Requirement that bags only be stored on a property for 15 days

The bags are provided through several manufacturers, the biggest being Waste Management Bagster bags. These are generally purchased at hardware stores for \$30. The customer would fill the bags up to 3,300 lbs and schedule a pickup with bagster. Once scheduled, the collector will pick up the bag within three business days. Attached you will find photos of these bags and a summary of how the program works.

For reference, staff reviewed the regulations of neighboring cities on this issue. None of the Cities reviewed had specific regulations on these containers. They indicated they would regulate them as dumpsters or trash containers. Attached is a summary of neighboring city practices as well as a red lined copy of the City Code.

ATTACHMENTS:

Description		Type
	Redlined RP Regulations	Cover Memo
	Neighboring City Regulations	Cover Memo
	Bagster Regs and Pics	Cover Memo

The City of Roeland Park city code regulates the use and storage of dumpsters within the City limits. Referred to in Article 19, Sect. 4-1901 as a "portable storage unit" is defined as follows:

- For purposes of this article, portable storage unit means any container, with or without wheels, designed for the storage of personal property of a non-hazardous nature which is typically rented to owners or occupants of property for their temporary use and which is typically delivered and removed by truck. *The term "portable storage unit" shall include dumpsters used for such purposes.*

Existing regulations on dumpsters include

Sec. 4-1902. - Placement of Portable Storage Units.

Portable storage units must be placed on a concrete or asphalt surface in front of the dwelling, but no closer than ten feet from the front property line. The Building Inspector may waive this restriction for good cause shown. No portable storage unit shall be placed on any street or public right-of-way or on the street side or a corner lot where traffic visibility is obstructed. Provided, however, for properties on Roe Boulevard and other locations where, due to traffic safety concerns, topography or other special conditions, a portable storage unit may not be placed in a driveway and still allow for off-street vehicular parking on the site, placement of a portable storage unit on the property must be approved by the Chief of Police under such conditions as may be reasonably imposed.

4-1902(b) A portable storage unit commonly referred to as a large dumpster bag, shall ~~include a cover over the top of the unit to prevent loose debris.~~ be covered with a uniform similar material so as to contain and conceal the contents when not in use for more than one hour.

(Ord. No. 858, § 3; Code 2013)

Sec. 4-1903. - Duration of Placement.

A single portable storage unit may be temporarily placed on any single-family dwelling or duplex zoned property for up to 30 days in any six-month period; provided, however, that an additional 15 days may be authorized by the Building Inspector for good cause shown. With the permission of the Building Inspector, portable storage units needed due to construction or major remodeling purposes requiring a building permit may be allowed to remain on the property for the period of the initial building permit.

Exception: A large dumpster bag, shall be allowed to be temporarily placed on any ~~single-family dwelling or duplex zoned~~ property for up to 15 days in any six month period; provided, however, that an additional 15 days may be authorized by the Building Inspector for good cause shown.

(Ord. No. 858, § 4)

Sec. 4-1904. - Number of Units Allowed.

No more than one portable storage unit shall be placed on any property; provided, however, that with the permission of the Building Inspector, any person moving into or out of a property may be allowed two portable storage units.

(Ord. No. 858, § 5)

Sec. 4-1905. - Permits.

No person shall place or use a portable storage unit on any property without first obtaining a permit from the Building Inspector. The permit fee shall be in an amount set forth in a resolution adopted by the Governing Body. Should any portable storage unit be placed on any property without first obtaining a permit, the owner or occupant of the property causing the unit to be placed on the property shall pay a penalty of \$30.00 dollars in addition to the permit fee.

(Ord. No. 858, § 6)

City of Olathe

D. Commercial. Commercial customers shall be required to dispose of solid waste in containers meeting the specifications established by the City Manager pursuant to Section 6.04.030 (c). The containers shall be waterproof, leak proof and shall be covered at all times except when depositing waste therein or removing contents therefrom. The containers shall be fully accessible to collection equipment, public health personnel and fire inspection personnel.

E. Nonconforming containers may be collected together with its contents and disposed of. (Ord. 12-28 § 1, 2012; Ord. 09-42 § 3, 2009; Ord. 08-84 § 4, 2008; Ord. 06-88 § 2, 2006; Ord. 05-124 § 2, 2005; Ord. 03-72 § 1, 2003; Ord. 01-09 § 1, 2001; Ord. 94-87 § 2, 1994.)

D. Points of Collection. 1. Residential. All solid waste, recyclables and yard waste shall be picked up at the curb. Overflow volume containers shall not weigh more than fifty (50) pounds. 2. Multi-Family Residential. All solid waste and yard waste shall be picked up at the curb or at the location of the container. City employees will not go upon private property to collect solid waste, except areas that are open to the public, such as business parking lots and private alleys. 3. Commercial. All solid waste shall be picked up at the location of the container. City employees will not go upon private property to collect solid waste, except areas that are open to the public, such as business parking lots and private alleys.

Prairie Village

Regulates dumpster bags as trash. The owners are to have the bag removed within 7-10 days. The primary issue is that the owner is slow in getting these bags removed.

Overland Park

Does not regulate dumpster bags specifically. They would be treated like trash containers which must be collected once/week and would have to be covered.

Mission

Mission has a general construction/demolition waste ordinance which would include these units. Below are the regulations.

Section 235.045 Construction and Demolition Waste Containers.

[Ord. No. 1270 §1, 8-20-2008]

A. Construction and demolition waste containers may be stored on any residential, institutional, commercial or industrial establishment where a valid building permit has been issued and construction is in progress. Construction and demolition waste containers shall be removed upon the completion of construction.

B. Construction and demolition waste containers are permissible on any residential, institutional, commercial or industrial property at any time for a fifteen (15) day period, not to exceed one (1) time per year. A permit must be obtained for such fifteen (15) day period from the Director.

C. The owner, occupant or contractor for every construction site where a construction and demolition waste container is on hand shall place all construction and demolition waste at least once per day into a construction and demolition waste container and maintain such containers and the area surrounding them in a clean, neat and sanitary condition.

Westwood

Westwood does not have specific regulations on this but would regulate them as dumpsters. The Building Inspector said that Westwood has no regulations concerning materials/structure of dumpsters or the visibility of the contents. He said they would consider stating that the contents cannot be visible on the building permit application as a condition of issuance.



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FILL.

FILL YOUR BAGSTER BAG WITH UP TO 3,300 LB OF DEBRIS OR WASTE.

You don't have to wait for a dumpster to be delivered or finish your project within a rental time period.



GONE.

SCHEDULE YOUR COLLECTION ONLINE OR BY PHONE.

When you're done, simply schedule and pay for a pickup so you can move onto the next task. The average cost is \$140 per bag, but varies by area.

Service not available in all areas

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¹ For collection, yellow lifting straps must be able to connect above the bag.

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DUMPS IN A BAG







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BUY

BAG



Item Number: DISCUSSION ITEMS- I.-5.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/5/2016
Submitted By: Kelley Bohon and Jennifer Jones-Lacy
Committee/Department: Admin.
Title: **Citizenserve Online Permitting and Licensing (est. time 5 min)**
Item Type: Other

Recommendation:

To inform the Council of the intent to purchase Citizenserve software to replace existing Access databases for animal licensing, rental licensing, building permitting, nuisance abatement and business licensing. The software was budgeted and approved for purchase in the 2016 fiscal year.

Details:

The City currently uses a Microsoft Access database to track and issue permits for building inspections, animal licenses, business licenses and nuisance abatement. Due to limitations in the system, at the beginning of each year, the staff struggle with glitches created in Access that makes it impossible to issue renewals and new permits without complicated system updates. In addition, running reports in Access in general is very cumbersome. The database was created by the former City Clerk and she remains the only person who understands how to conduct these updates.

The City budgeted \$10,000 in 2016 to replace this software. City staff reviewed several software options, participated in demonstrations and contacted references and found Citizenserve to be the most cost effective choice for our needs. Citizenserve is a cloud-based, user friendly software that provides custom reports, mapping capabilities and mobile access to the database from any location. The software also includes a citizen portal that allows the public to apply and pay for licenses and permits, download inspection reports, submit or check the status of code enforcement complaints, among other features. Staff will show a brief demonstration video providing an overview of the software and the citizen portal. A more detailed description of the features is attached. The City of Merriam recently switched to Citizenserve for its building permitting and have been very pleased with the setup, support and interface the program provides. Below is

an email from Bryan Dyer, Community Development Director with the City of Merriam expressing his brief experience with using the software.

The total cost of the software in year one is \$9,600, of which \$7,200 is the annual licensing for four staff members and \$2,400 is for initial setup and training. The ongoing fee would be \$7,200 each year.

Additional Information

Jennifer –

We've just started the implementation process. We have not had the opportunity to work with a Citizenserve system configured specifically for Merriam. However, I can say that the so far Citizernserve has been excellent to work with.

During our software procurement process, we talked to St. Charles County in St. Louis about Citizenserve. We talked to them in March of this year and they were very enthusiastic about the software. They invited us to go to St. Charles as look at their system. It was a long day, but we went to St. Charles and had them demonstrate the system for us.

Let me know we can be of any additional help.

Bryan P. Dyer
Community Development Director

ATTACHMENTS:

Description	Type
 Citizenserve agreement	Cover Memo
 Citizenserve Information Sheet	Cover Memo

Online Solutions LLC
1101 E. Warner Rd Suite 160
Tempe, AZ 85284

(800)325-9818x703
jim@citizenserve.com
www.citizenserve.com

2016

Date	Invoice #
11/30/2015	2263
Terms	Due Date
Due on receipt	11/30/2015

Bill To

City of Roeland Park
Kelley Bohon, City Clerk
4600 W. 51st Street
Roeland Park, KS 66205

Service	Activity	Quantity	Rate	Amount
Annual Billing	• Annual billing for 4 Citizenserve user subscriptions	4	1,800.00	7,200.00
Setup Fee	• Setup, Training and Implementation	4	600.00	2,400.00
Total				\$9,600.00



Order Form

Account Name: City of Roeland Park Kansas

Contact Information:

Kelley Bohon
City Clerk
City of Roeland Park Kansas
4600 W. 51st Street
Roeland Park, KS 66205
Email: kbohon@roelandpark.org
Phone: (913) 722-2600

Billing Information:

Kelley Bohon
City Clerk
City of Roeland Park Kansas
4600 W. 51st Street
Roeland Park, KS 66205
Email: kbohon@roelandpark.org
Phone: (913) 722-2600

Contact Term:

Billing Cycle: Annual
Billing Schedule: Upon Contract Signing
Service Term Starts: 11/15/2015
Service Term Ends: 11/14/2016

Components Selected:

Code Enforcement
Permitting
Business Licensing
Citizen Access Pages

Fees:

4 User Subscriptions	\$1,800 per named user per year	\$7,200.00
Setup, Training and Implementation	\$600 per named user	\$2,400.00
Data Migration	Conversion of existing permit, code enforcement, and license data (Microsoft Access)	TBD
Integration	Payment Processor Integration (not requested)	\$0.00
	Batch load of county parcel data and ongoing updates	\$0.00
	Batch load of ESRI GIS data and ongoing updates	\$0.00
	Total 1st Year Fees	\$9,600.00
	Each Additional Year Fees	\$7,200.00

I authorize Online Solutions, LLC to invoice as per the above information.

Online Solutions:



Authorized Signature

Jim Garvey

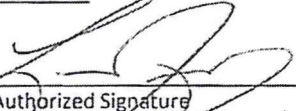
Print or Type Name of Signatory

11/30/15

Execution Date

Address:
1101 E. Warner Road
Suite 160
Tempe, AZ 85284

Customer:



Authorized Signature

Kelley Bohon

Print or Type Name of Signatory

11-25-15

Execution Date

Address:
City of Roeland Park Kansas
4600 W. 51st Street
Roeland Park, KS 66205



6. ACCEPTABLE USE:

Customer represents and warrants that the Services will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, policies, terms and procedures.

CitizenServe may, upon misuse of the Services, request Customer to terminate access to any individual and Customer agrees to promptly comply with such request unless such misuse is corrected.

7. CONFIDENTIALITY:

Each party hereby agrees to maintain the confidentiality of the other party's proprietary materials and information, including but not limited to, all information, knowledge or data not generally available to the public which is acquired in connection with this Agreement, unless disclosure is required by law. Each party hereby agrees not to copy, duplicate, or transcribe any confidential documents of the other party except as required in connection with their performance under this Agreement. Customer acknowledges that the Services contain valuable trade secrets, which are the sole property of CitizenServe, and Customer agrees to use reasonable care to prevent other parties from learning of these trade secrets or have unauthorized access to the Services. CitizenServe will use reasonable efforts to insure that any CitizenServe contractors maintain the confidentiality of proprietary materials and information.

8. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Kansas.

CitizenServe may not assign its rights and obligations under this Agreement, in whole or part, without prior written consent of Customer, which consent will not be unreasonably withheld.

9. ACCEPTANCE:

Authorized representatives of Customer and CitizenServe have read the foregoing and all documents incorporated therein and agree and accept such terms effective as of the date first written above.

Customer: "Customer"

Online Solutions, LLC

Date: 11-23-15

Date: 11/30/15

Signature: [Signature]

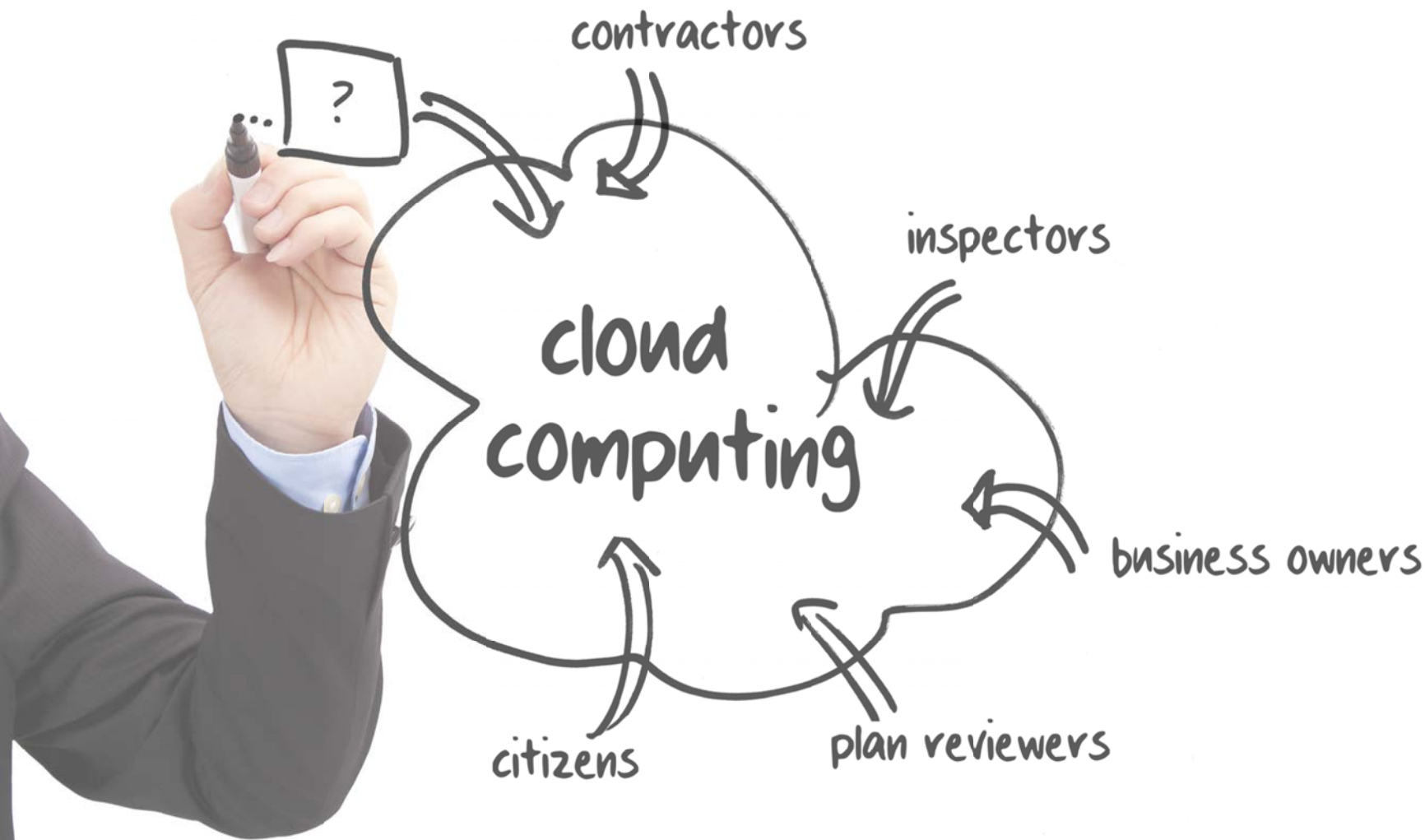
Signature: [Signature]

Print Name: Keith Woodley

Print Name: Jim Garvey

Title: City Administrator

Title: Manager



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cloud computing revolution.**



Cloud Computing

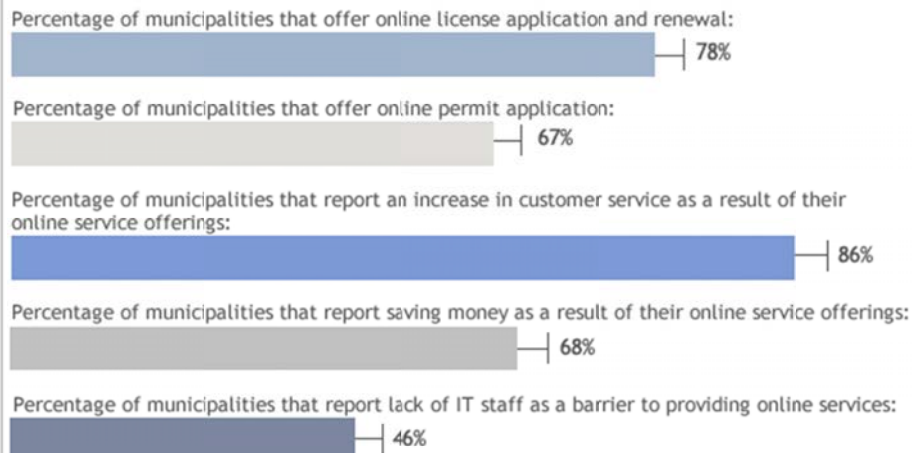
With citizenserve® cloud computing you have access to fast, secure, leading edge technologies at a low cost. The citizenserve cloud was initially launched in 2002, and currently has processed over a billion transactions.

As citizens' expectations for online services continue to grow, state and local agencies are pressured to provide online services without a significant increase to their budget or IT staff.

With the citizenserve cloud, get your constituents' online services up and running quickly while providing an easy-to-use solution for your staff.

Over the last 13 years the citizenserve cloud has had no data loss, no security breaches, and has maintained 99.9% system uptime.

E-Government Statistics



Source: Norris, D., & Reddick, C. (2011). *The Electronic Government Survey*. Washington, DC: International City/County Management Association.

easy to learn & use

fully mobile.

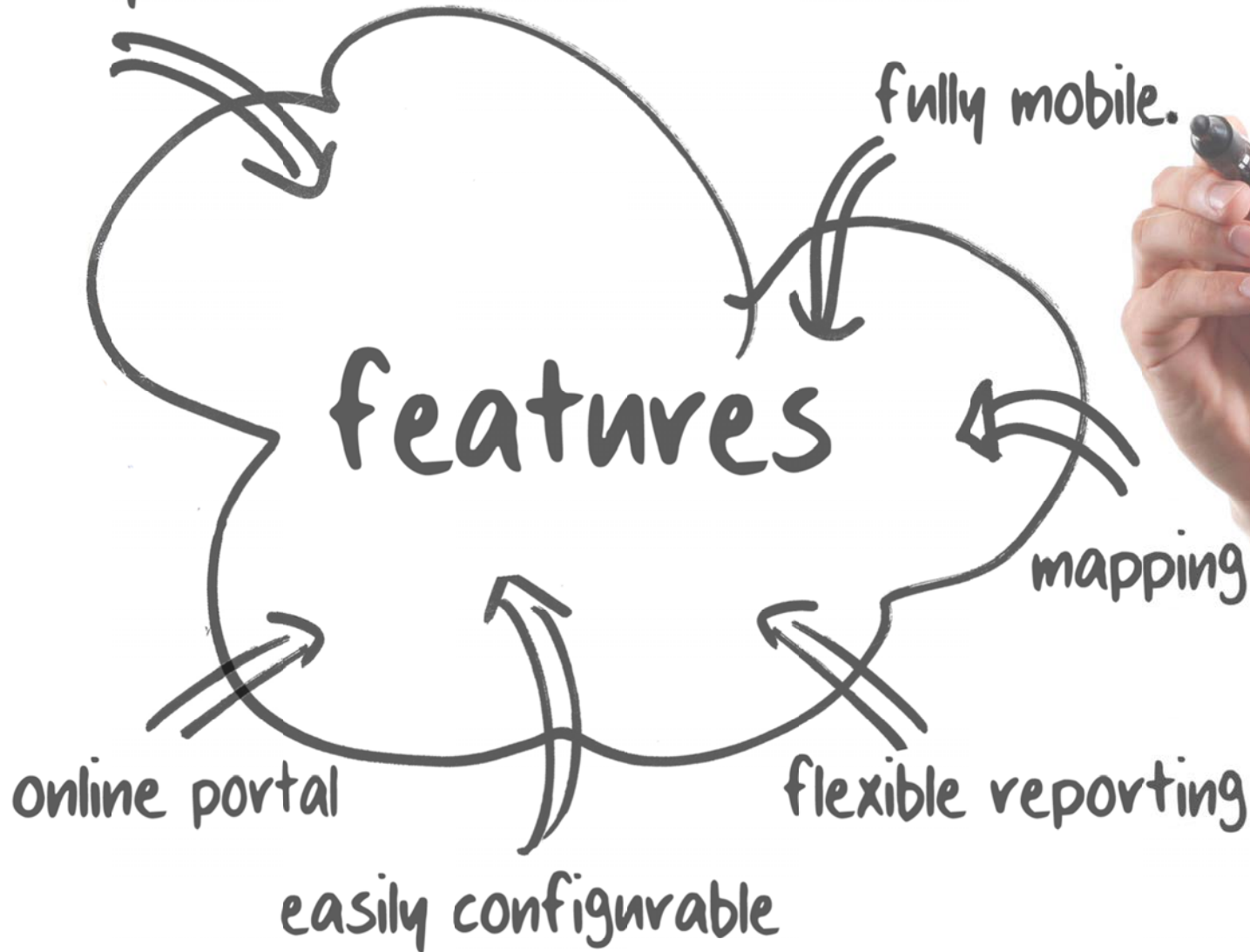
features

mapping

online portal

flexible reporting

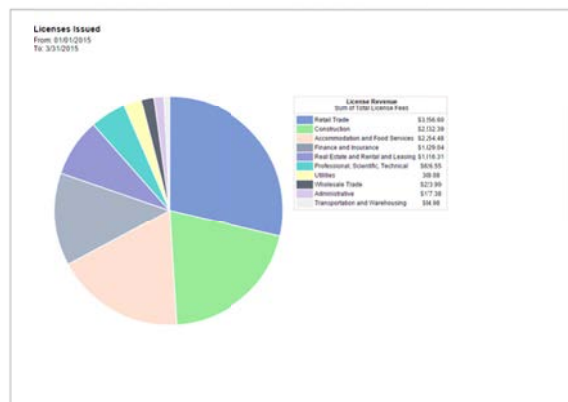
easily configurable



General Features

Citizenserve offers robust solutions filled with rich features in a user-friendly interface. All of our components, features, and services are included with every user subscription with no hidden fees. Through our Concierge Program you'll have all the help you need configuring, implementing, and using citizenserve.

Give your citizens, contractors, and business owners access to your services 24-7 through the citizenserve device and browser independent online portal.



A fully mobile solution provides your inspectors with the ability to access all system features and functions from the field using a tablet or laptop.

Load your GIS layers such as zoning districts and parcel lines. View or look up your files or inspections due on a map.

Create your own custom reports with the report writer or let our support engineers create reports for you at no additional costs. You can easily add pie-charts, bar-charts, and line graphs to your reports.



“We began using citizenserve in 2010, the internet based feature and customization were the initial selling points for our town; however, the service response and continuing improvements to the software has been the real key to the software.”

-Town of Duck

services

code enforcement

business licensing

permitting

request tracking

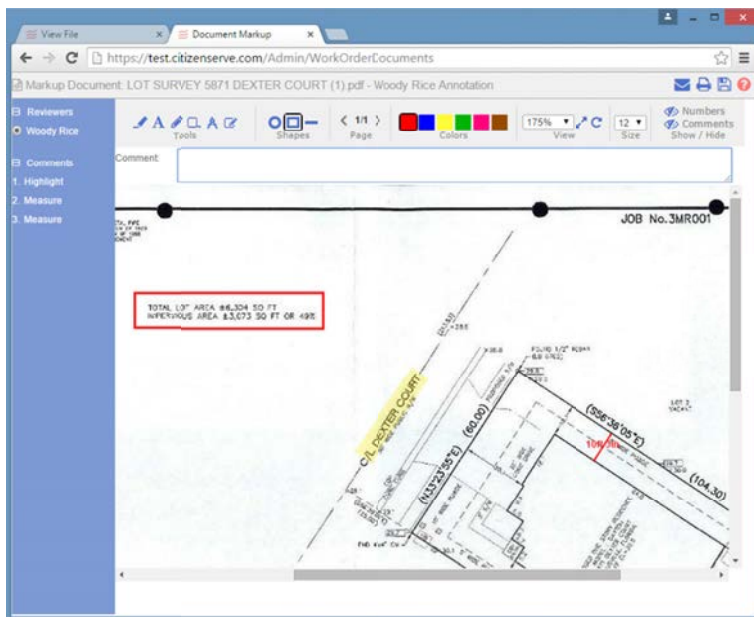
planning & zoning



Permitting

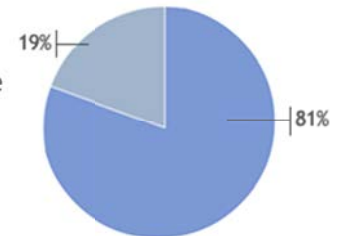
With citizenserve permitting software your contractors, architects, engineers, and property owners can apply for a permit, upload digital plans, and pay application fees online. Municipalities have reported online applications through the citizenserve portal making up more than 80% of total permit applications.

Create customized workflow routes that mimic your plan review process and digitally track plan review status and comments. With the document markup tool measure distances, add comments, shapes and highlights to plans and documents.



Move to the citizenserve cloud

Municipalities have reported online applications through the citizenserve portal making up more than 80% of total permit applications.

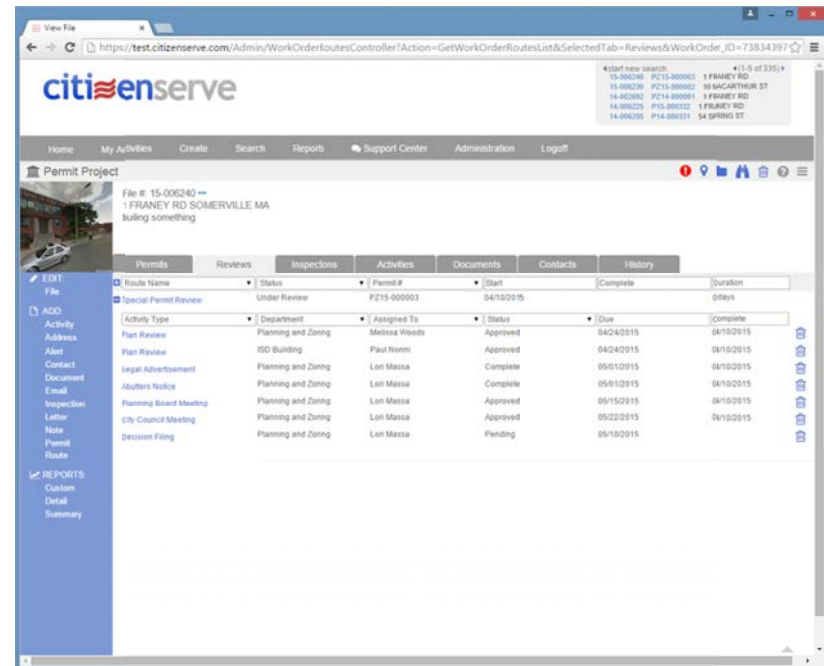


Custom rules will ensure permits are not issued without the required approvals. After construction begins inspections can be requested through the online portal, inspectors can enter inspection results directly from the field using a tablet or laptop. After the final inspection has been completed easily generate a certificate of occupancy that can be printed, emailed or downloaded by the applicant, contractor or property owner.

Planning and Zoning

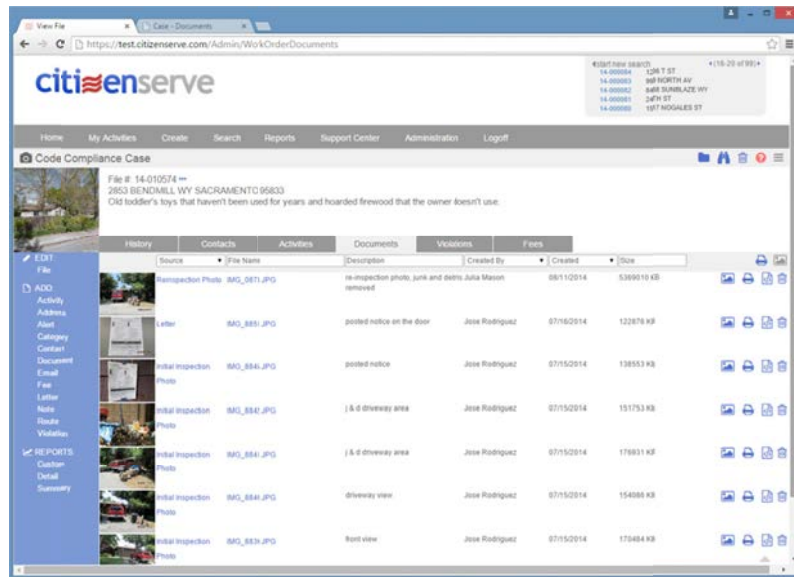
Citizenserve planning and zoning software completely automates the process of application, review, routing, resubmittals, and public notification.

Applicants can submit applications, attach plan documents, and pay application fees through the online portal. Applications are automatically routed to the appropriate reviewers based on your workflow routes. Track due dates for public notice and legal advertisements based on the hearing dates you select. Build your plan review report by selecting comments from a custom library of review comments. Electronically comment on plans with the document markup tool by adding notes, highlights, and other annotations. Through a flexible and user-friendly interface, citizenserve helps keep your projects organized and on schedule.



“The online portal has really helped cut down on the daily phone calls asking for a status on projects, with the reporting functions we can accurately track our review timelines.”

-City of Lewiston



Code Enforcement

Citizenserve code enforcement software completely automates the process of opening cases, scheduling inspections, recording violations, and coordinating resolutions. Property ownership, inspection results, photos, notices, violations, and notes become an electronic record of each case.

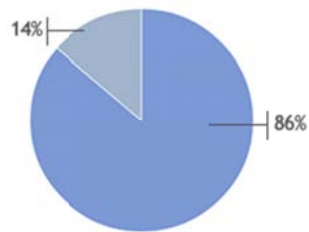
As a fully mobile solution, inspectors are notified of inspections due, can lookup property ownership information, add violations, take and attach photos, generate tickets or notices of violation, and schedule re-inspections all in the field from a tablet or laptop.

“Citizenserve has made it possible for our officers to have access to records and the ability to enter case data in the field. This allows the officer to be accurate to the minute with code enforcement, keeping the officer in the field and not at a desk.”

-City of Boulder

Business Licensing

Citizenserve business licensing software automates the application, payment, review, and renewal of business licenses.



Move to the citizenserve cloud

Municipalities have reported online applications through the citizenserve portal make up more than 85% total business license applications.

Businesses can submit applications, upload copies of required documents and pay application fees through the citizenserve online portal. Create customizable deficiency checklists based on application types and quickly generate and email of Deficiency Notices. If an inspection is required before issuance, citizenserve can automatically notify your inspectors of pending applications and required inspections. Upon final approval, generate License Certificates and ID cards that can be mailed, emailed or downloaded from the online portal.

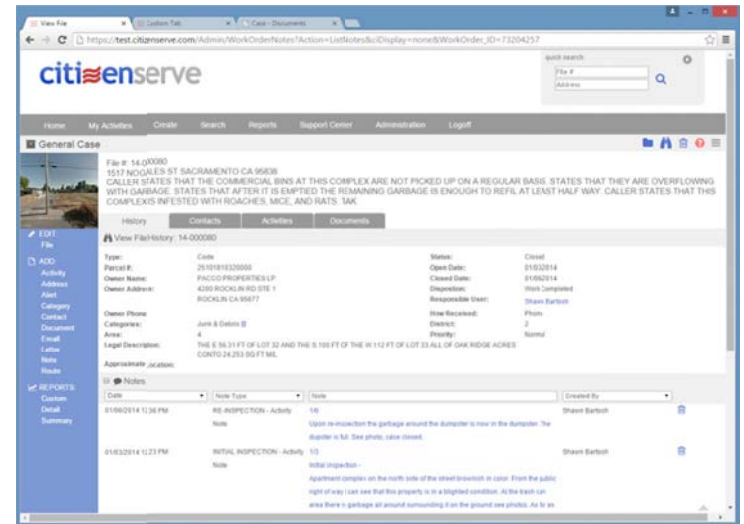
When it comes time for renewal, create batch email or mail renewal notices quickly. Citizenserve can be configured to automatically calculate penalties and interest for late renewals. License holders can submit required documentation such as proof of identity and insurance verification through the online portal as part of their license renewal.

The screenshot shows the 'Business License' application form in the Citizenserve system. The form is for a license application for 'Dunkin Donuts' in Somerville, MA. The form includes fields for License #, License Type, Sub-Type, Business Name, Licensee, Status, Total Amount, Amount Paid, Balance Due, Application Date, Approval Date, Renewal Date, Expiration Date, and Last Inspection Date. The form also includes a section for 'Non-Billable' and a section for 'Attach a copy of your Workers Compensation Policy'.

Request Tracking

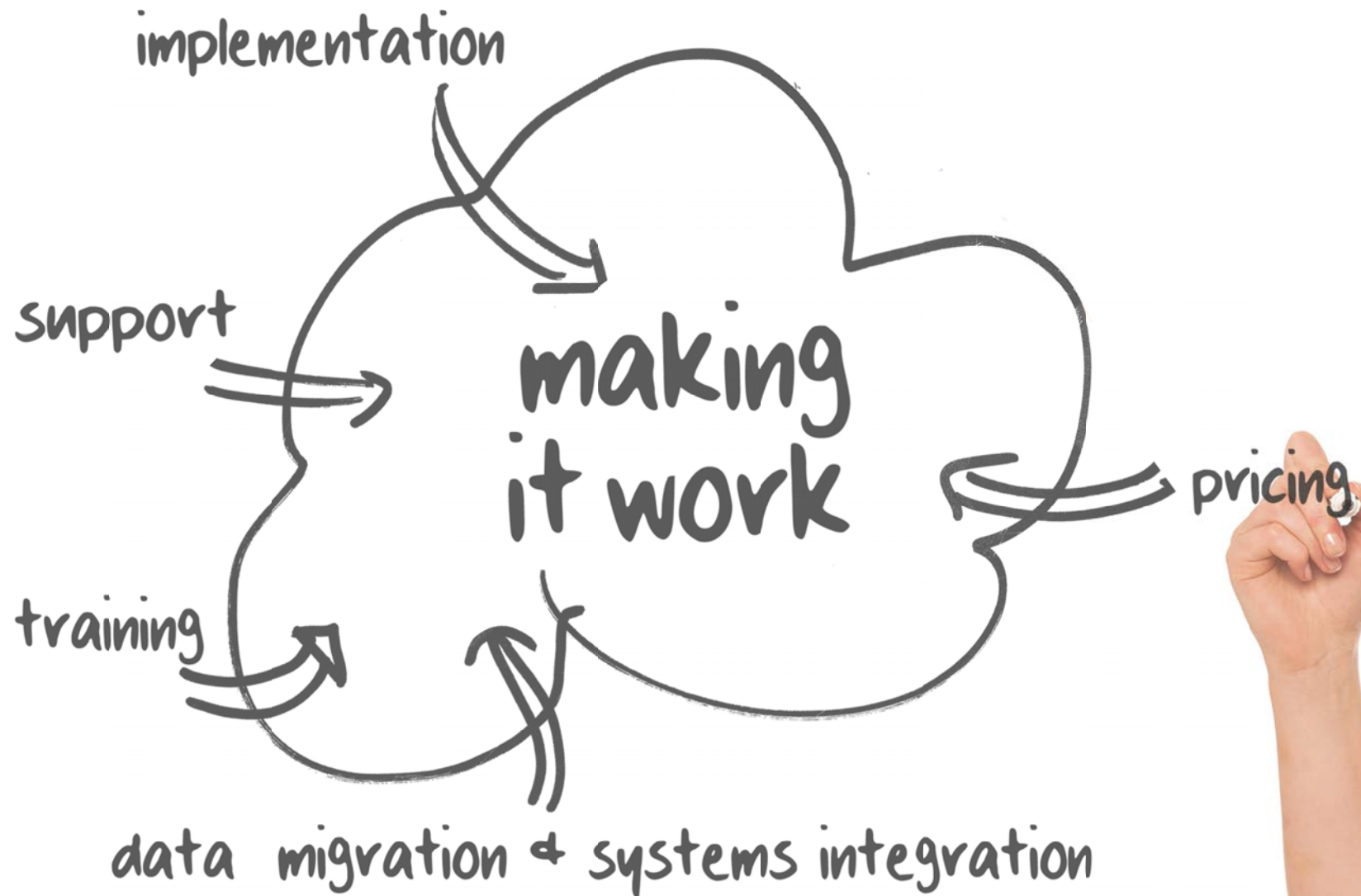
Citizenserve request tracking software automates the assignment, routing, and fulfillment of your citizens' requests.

Your citizens can submit requests on your municipal website through the citizenserve online portal. With configurable automatic routing based on request type, appropriate staff will be notified and can respond to your citizens' requests immediately. Communicate with your citizens effectively and efficiently by using citizenserve's automatic notifications, automated letters, and email templates.



“After years of research and studying various case management programs, we have found citizenserve to be the most comprehensive and user friendly solution on the market.”

-City of Sacramento



“ When it comes to customer service and tech support the staff at citizenserve is at the top of my list ranking #1. I know they have many other users but when I contact them they make me feel like I am the only user with their personal, undivided attention. ”

-Wood County

“ We have been with citizenserve for a few years now and are very impressed with the level of service we receive and the speed of response. We would highly recommend them. ”

-City of Athens

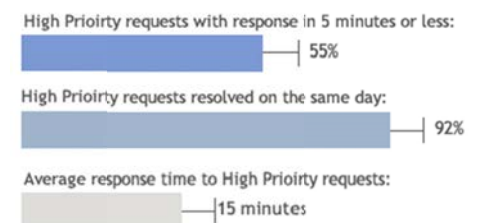
“ My staff and I couldn't be happier. Citizenserve has been fantastic in getting us up to speed and helping us with changes to our new procedures. It's like dealing with good friends. ”

-City of Oviedo

Concierge Program

Through our Concierge Program every user subscription comes with unlimited training and support at no additional cost. Your dedicated, certified support engineer and project manager will work with you to configure citizenserve to meet your needs. They will coordinate any other setup tasks such as data migration or system integration to ensure your success. When you need help our staff is available. Our certified support staff members are trained on all areas of citizenserve, and they will assist you with whatever you need. We guarantee response time of one hour or less on your high priority items; our average response time is fifteen minutes. For your standard requests, we will respond on the same business day, and our average response time is less than four hours.

Concierge Program Statistics

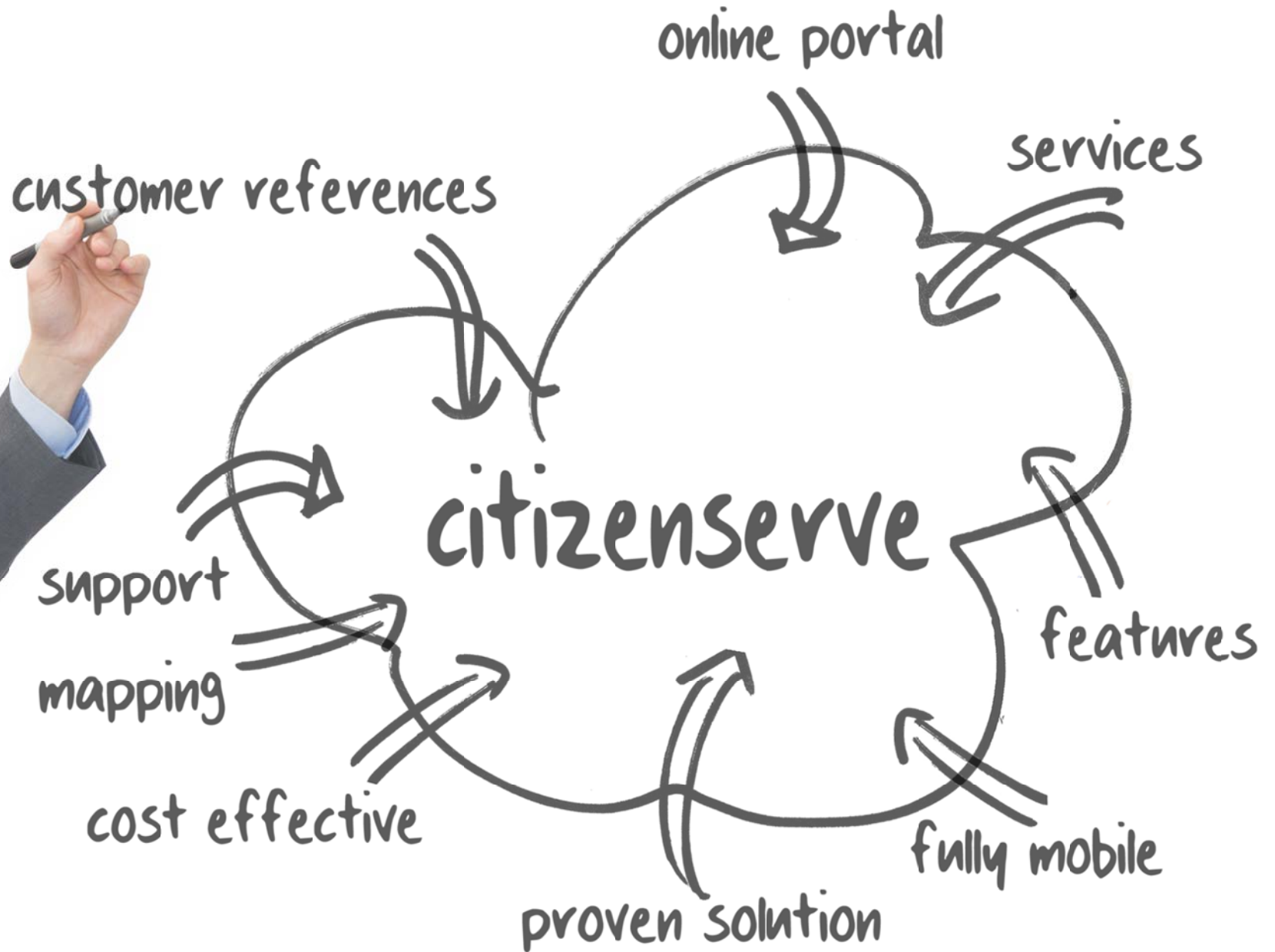


Pricing

Citizenserve pricing is based on the number of dedicated user subscriptions you need. Each of your citizenserve user subscriptions will have access all citizenserve components and features.

User Subscription Fees	
Number of Users	Annual Fee per User
1 – 10	\$1,800
11 – 25	\$1,500
26 – 50	\$1,200
50 or more	\$900
One-Time Initial Fees	
Service	Fee per User
Training	\$200
Setup and Configuration	\$300
Project Management	\$100
Data Migration*	varies
Systems Integration*	varies

**Pricing for data migration and systems integrations will vary based on your requirements; our team will work with you to determine requirements and pricing.*





Contact Us

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www.citizenserve.com

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Item Number: DISCUSSION ITEMS- I.-6.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/5/2016
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Finance
Title: **November 2015 Financial Update (est. time 5 min.)**
Item Type: Presentation

Recommendation:

To provide an update on the City's finances for the month of November 2015. For informational purposes only.

Details:

Please see attached financials

ATTACHMENTS:

Description	Type
November Financial Report	Cover Memo

Monthly Financial Status Report

November 30, 2015



KEY REVENUE INDICATORS OVERVIEW—ALL FUNDS

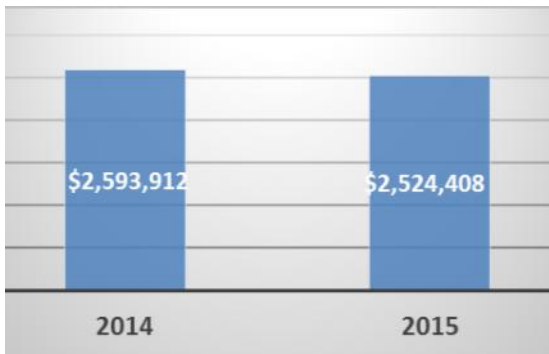
PROPERTY TAX

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Bond Funds. Property tax collections for 2015 through November are \$1.7 million, which is a 0.6% increase over the 2014 collections or 97% of projections. The City receives property tax allocations from the County primarily twice a year in January and June with smaller allocations in the fall.



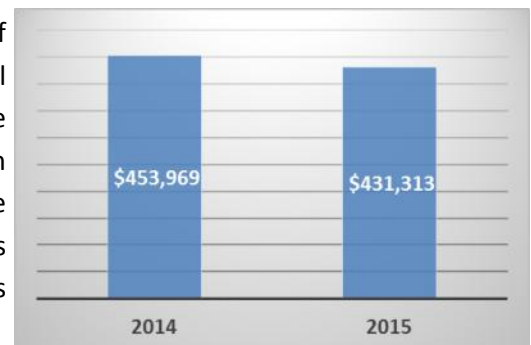
SALES/USE TAX

The City of Roeland Park receives 1.25 cent sales tax for general purposes with the following allocation: 40% - street infrastructure (27A), 10% - community center operations and improvements (27C), 20% - general infrastructure (27D), 30% - General Fund (27B). Sales taxes are meeting mid-year projections as of November. The City receives monthly disbursements from the State of Kansas. These allocations have a two month lag from when they are collected to when the City receives them. The information in the chart includes accruals for the current and prior month's receipts. See page 6 for more details on retail sales data.



Franchise fees are based on agreements between the City and local utilities. These agreements are long term and result in payments to the City of 5% of utility revenues. All franchise fee revenues are credited to the General Fund. Collections are down 5.0% in 2015 compared with the prior year. The primary changes from 2014 receipts include 2.3% increase in fees from electric, 20.5% decrease in gas and 13.2% decrease in telephone franchise fees. We anticipate further decline in telephone franchise fees as landlines become less popular. Franchise revenues are influenced by weather for gas and electric fees, which comprise the largest portion of revenues.

FRANCHISE FEES



COURT FINES



Court revenue represents about 7% of the General Fund budget. Court fines are up by 15.3% for the year. Reasons for the increase in revenue includes greater collection on past due accounts, more enforcement in school zones and more customers opting to double their fines to avoid insurance penalties. The implementation of electronic ticketing software has also increased efficiency in writing tickets.

POSITIVE

CAUTION

NEGATIVE

Monthly Financial Status Report

November 30, 2015



GENERAL FUND OVERVIEW

General Fund revenues for the month ending November 2015 were at \$4,643,834 which is a decrease from 2014. Controlling for transfers, revenues are down about 1.7% or \$78,587. Compared to mid-year projections, revenues are coming in better than expectations overall (95.4% collected 92% through the year). Sales taxes continue to be a source of concern. In 2014, the City received several prior year payments which increased revenues as compared with 2015. General fund sales tax is down 10.7% from prior year actual and down approximately 1% from budget projections. Intergovernmental revenues include grant receipts. Other revenues consist of lease payments, solid waste fees, donations, interest earnings, and miscellaneous revenues.

General Fund Operating						
Department	Actuals			As of November 30, 2015 (92% of budget year)		
	2014 YTD	2015 YTD	Difference	2015 budget projections	% of 2015 Total Projections	\$ Diff Compared to 2015 Project.
BEGINNING FUND BALANCE	\$ 1,314,949	\$ 1,922,771	\$ 607,822			
Revenues						
Property Taxes & Assessments	\$ 1,490,241	\$ 1,484,309	\$ (5,932)	\$ 1,533,129	96.82%	\$ (48,820)
Franchise Fees	\$ 453,969	\$ 431,313	\$ (22,656)	\$ 478,500	90.14%	\$ (47,187)
Intergovernmental/Grants	\$ 151,711	\$ 203,765	\$ 52,054	\$ 214,026	95.21%	\$ (10,261)
Sales Tax	\$ 1,493,595	\$ 1,349,718	\$ (143,877)	\$ 1,484,000	90.95%	\$ (134,282)
Licenses and Permits	\$ 157,109	\$ 151,512	\$ (5,597)	\$ 147,675	102.60%	\$ 3,837
Fines/forfeitures	\$ 365,223	\$ 365,223	\$ (0)	\$ 364,620	100.17%	\$ 603
Other/Interest Income	\$ 610,572	\$ 657,995	\$ 47,422	\$ 648,284	101.50%	\$ 9,711
Transfers In	\$ 192,926	\$ -	\$ (192,926)	\$ -	0.00%	\$ -
TOTAL REVENUES	\$ 4,915,347	\$ 4,643,834	\$ (271,513)	\$ 4,870,234	95.35%	\$ (226,400)
Expenditures						
General Overhead	\$ 1,294,138	\$ 1,095,490	\$ (198,648)	\$ 1,293,490	84.69%	\$ 198,000
Police Department	\$ 843,206	\$ 909,312	\$ 66,106	\$ 1,104,048	82.36%	\$ 194,736
Court	\$ 98,502	\$ 97,625	\$ (877)	\$ 133,154	73.32%	\$ 35,529
Neighborhood Services	\$ 91,190	\$ 98,957	\$ 7,767	\$ 113,060	87.53%	\$ 14,103
Administration	\$ 215,043	\$ 240,149	\$ 25,106	\$ 274,625	87.45%	\$ 34,476
Public Works	\$ 519,315	\$ 503,152	\$ (16,164)	\$ 601,527	83.65%	\$ 98,375
Employee Benefits	\$ 589,404	\$ 635,267	\$ 45,863	\$ 729,200	87.12%	\$ 93,933
City Council	\$ 43,856	\$ 46,285	\$ 2,429	\$ 52,110	88.82%	\$ 5,825
Solid Waste*		\$ 379,613	\$ 379,613	\$ 507,568	74.79%	\$ 127,955
TOTAL EXPENDITURES	\$ 3,694,654	\$ 4,005,849	\$ 311,195	\$ 4,808,782	83.30%	\$ 802,933
BETTER/(WORSE)	\$ 1,220,693	\$ 637,985				
ENDING FUND BALANCE	\$ 2,535,642	\$ 2,560,756	\$ 25,114			

*Expenditures associated with Solid Waste and leaf collection were tracked separately beginning in 2015.

General Fund expenditures for the month ending November 2015 were \$4,005,849, an increase of approximately 8.4% over 2014 expenditures. This is primarily due to debt service for the streetlight purchase (\$116,870), salary increases (\$105,000), and pension increases (\$36,406). The salary increases are due to merit increases and an audit adjustment in 2014 for payroll accrual that has yet to take place in 2015. There is also a transfer to the Bond & Interest fund of \$89,304 that will be reversed in the December report. While expenditures are up compared to the prior year, we are well within the mid-year budget projections as depicted on the right hand side of the table above. The City has also saved \$91,000 on street light rentals compared to 2014.

Monthly Financial Status Report

November 30, 2015



ALL BUDGETED FUNDS ACTUAL COMPARED TO PROJECTIONS

Fund	YTD Actual Revenues	2015 YTD Revenue Projections	Difference	% of Total Projection
General	\$ 4,643,834	\$ 4,870,234	\$ (226,400)	95%
Bond & Interest	\$ 1,172,969	\$ 1,045,672	\$ 127,297	103%
Special Highway	\$ 135,289	\$ 161,333	\$ (26,044)	77%
Special Street (27A)	\$ 550,348	\$ 693,917	\$ (143,569)	73%
Community Center (27C)	\$ 309,065	\$ 294,726	\$ 14,339	96%
Special Infrastructure (27D)	\$ 275,174	\$ 346,500	\$ (71,326)	73%
Equip & Building Reserve	\$ 282,792	\$ 334,720	\$ (51,928)	77%
TIF 1 A/B-Bella Roe	\$ 519,190	\$ 401,500	\$ 117,690	119%
TDD #1 - Price Chopper	\$ 200,546	\$ 396,539	\$ (195,993)	46%
TDD #2 - Lowes	\$ 101,578	\$ 140,943	\$ (39,365)	66%
CID #1 - Bella Roe/Walmart	\$ 321,788	\$ 392,333	\$ (70,545)	75%
TIF 2A/D-McDonalds	\$ 278,998	\$ 255,748	\$ 23,250	100%
TIC 2C - Valley State Bank	\$ 48,330	\$ 43,762	\$ 4,568	101%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 230,712	\$ 154,000	\$ 76,712	137%
Property Owners Association	\$ 33,847	\$ 31,026	\$ 2,821	100%
Streetlight Bond Fund	\$ -	\$ -	\$ -	0%
TOTAL	\$ 9,104,461	\$ 9,562,953	\$ (458,492)	91%

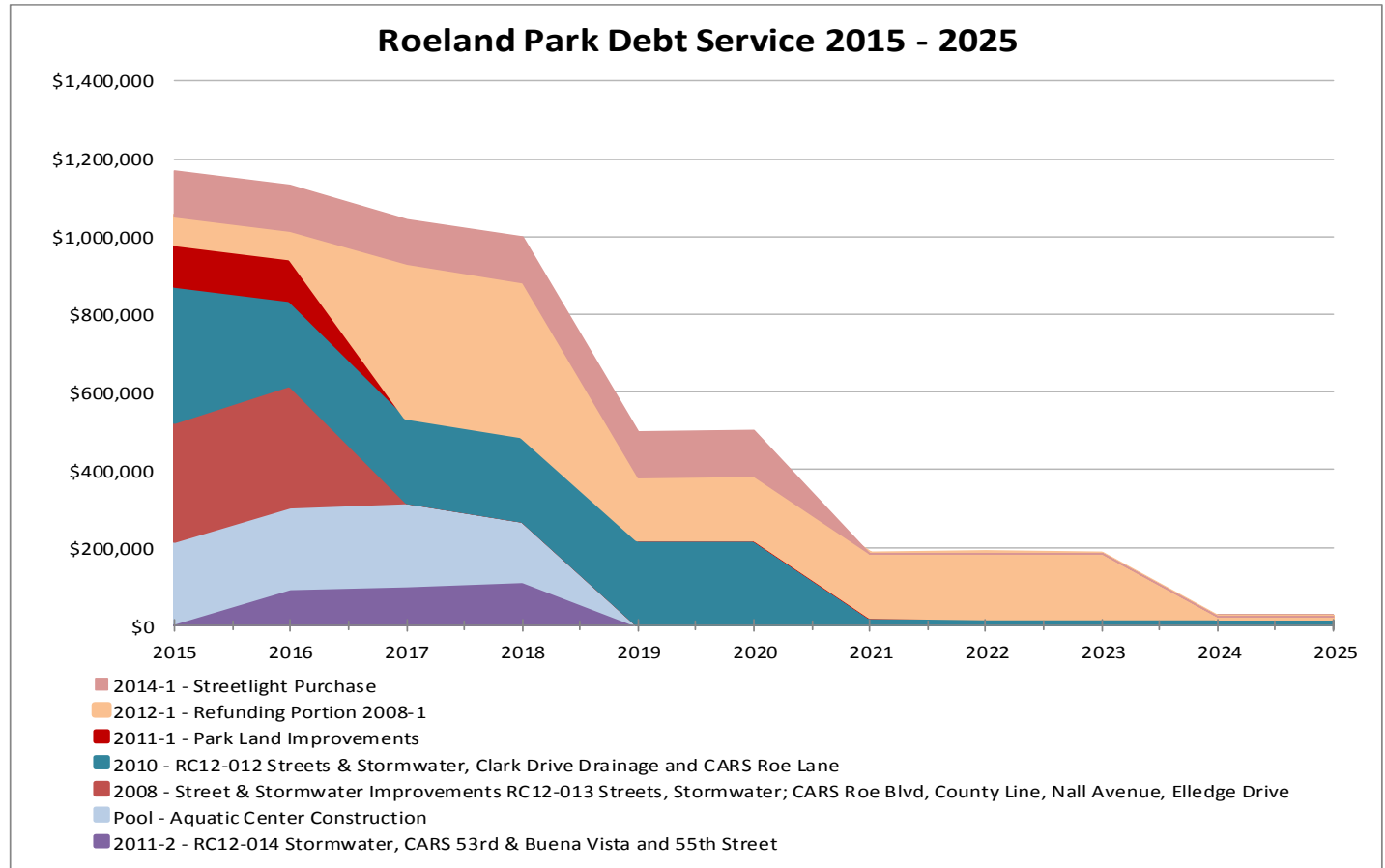
Fund	YTD Actual Expenditures	2015 YTD Expen. Projections	Difference	% of Total Projection
General	\$ 4,005,849	\$ 4,808,782	\$ 802,933	83%
Bond & Interest	\$ 1,093,140	\$ 1,429,633	\$ 336,494	70%
Special Highway	\$ 138,300	\$ 133,503	\$ (4,797)	95%
Special Street (27A)	\$ 672,444	\$ 650,833	\$ (21,611)	95%
Community Center (27C)	\$ 154,689	\$ 139,333	\$ (15,356)	102%
Special Infrastructure (27D)	\$ 14,026	\$ 286,917	\$ 272,891	4%
Equip & Building Reserve	\$ 330,551	\$ 1,138,898	\$ 808,347	27%
TIF 1 A/B-Bella Roe	\$ 1,193,995	\$ 1,107,333	\$ (86,661)	99%
TDD #1 - Price Chopper	\$ 95,839	\$ 396,539	\$ 300,700	22%
TDD #2 - Lowes	\$ 46,086	\$ 140,943	\$ 94,857	30%
CID #1 - Bella Roe/Walmart	\$ -	\$ 1,156,225	\$ 1,156,225	0%
TIF 2A/D-McDonalds	\$ 309,519	\$ 424,994	\$ 115,475	67%
TIC 2C - Valley State Bank	\$ 47,632	\$ 43,762	\$ (3,870)	100%
TIF 3A/C - 4800 Roe/Blvd Apts	\$ 15,185	\$ 699,056	\$ 683,871	2%
Property Owners Association	\$ 31,915	\$ 29,219	\$ (2,696)	100%
Streetlight Bond Fund	\$ 166,725	\$ 152,831	\$ (13,894)	100%
TOTAL	\$ 8,315,895	\$ 12,738,801	\$ 4,422,907	62%

Monthly Financial Status Report

November 30, 2015



DEBT MANAGEMENT



Bonds	2015	2016	2017	2018	2019	2020
Pool	\$ 209,565	\$ 208,530	\$ 211,860	\$ 154,440		
2008	\$ 308,638	\$ 313,390				
2010	\$ 349,314	\$ 219,265	\$ 220,454	\$ 221,871	\$ 221,633	\$ 221,767
2011-1	\$ 108,990	\$ 107,153				
2011-2	\$ 6,110	\$ 96,110	\$ 104,310	\$ 112,310		
2012	\$ 69,235	\$ 68,938	\$ 90,803	\$ 392,593	\$ 158,468	\$ 162,568
2014	\$ 116,869	\$ 17,330	\$ 16,968	\$ 117,560	\$ 117,085	\$ 116,565
Total Debt*	\$ 1,168,721	\$ 1,130,715	\$ 1,044,395	\$ 998,774	\$ 497,185	\$ 500,900

*Total Debt is less reimbursements from special assessments.

Monthly Financial Status Report

November 30, 2015



BOND & INTEREST—DEBT SERVICE

Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2015 Balance	Date Expire	2015 Principal Payment
Long-Term Debt Obligation							
General Obligations Bonds:							
2008 Bond Issue							
RC12-013 Street Improvements	2003						
RC12-013 Stormwater Improvements	2003						
CARS Roe Blvd	2001	Aug-08	\$ 4,185,000	3.15-4.30	\$ 705,000	12/1/2023	\$ 345,000
County Line	2003						
Nall Avenue	2004						
Elledge Drive	2005						
2010 Bond Issue:							
RC12-012 Street Improvements	2004						
RC12-012 Stormwater Improvements	2004	Aug-10	\$ 3,345,000	1.50-3.50	\$ 2,485,000	12/1/2025	\$ 385,000
Clark Drive Drainage	2007						
CARS Roe Lane	2008						
2011-1 Bond Issue:	2005 Purchase						
Park Land Improvements	2007 Demolition	May-11	\$ 525,000	0.91-1.00	\$ 210,000	9/1/2016	\$ 105,000
2011-2 Bond Issue:							
RC12-014 Stormwater	2007						
CARS 53rd & Buena Vista	2010	Aug-11	\$ 1,565,000	2.00-3.40	\$ 1,380,000	9/1/2026	\$ 70,000
CARS 55th Street	2011						
2012-1 Bond Issue:	Various See						
Refunding Portion 2008-1	original issue	May-12	\$ 1,970,000	.65-2.4	\$ 1,810,000	12/1/2023	\$ 35,000
2012-1 Bond Issue (not shown on graph)							
City Hall Improvements - Paid From TIF Proceeds	2011	May-12	\$ 980,000	.65-1.7	\$ 970,000	12/1/2019	\$ 160,000
2014-1 Bond Issue:							
Streetlight Purchase	2014	Nov-14	\$ 650,000	2.25	\$ 650,000	9/1/2016	\$ 102,000
*Lease purchase for equipment not included in this schedule- See Bldg/Equipment Reserve					\$ 7,560,000		
Capital Lease Obligation*:							
Pool, Refunding		Jan-10	\$ 1,750,000	2.0-4.0%	\$ 720,000	12/1/2018	\$ 184,500
*Lease purchase for equipment not included in this schedule					\$ 720,000		
Special Obligation Tax Increment: Revenue Bonds: Debt service resources are limited to Tax Increment Financing revenues—not City liability							
Series 2000, Valley State Bank Project		Feb-00	\$ 695,000	7.00	\$ 405,147		\$ 40,000
Series 2005, Roeland Park Redevelopment LLC Project		Feb-05	\$ 4,495,000	4.60-5.75	\$ 3,000,000		\$ 240,000
					\$ 3,405,147		
Revenue Bonds: Transportation Development District: Debt service resources are limited to TDD revenues—not City liability							
Sales Tax Revenue Bonds, 2005		Nov-05	\$ 3,555,000	4.50-5.75	\$ 2,005,000	12/1/2025	\$ 160,000
Sales Tax Revenue Bonds, 2006A		Jan-06	\$ 1,090,000	5.875	\$ 465,000	12/1/2025	\$ 35,000
Sales Tax Revenue Bonds, 2006B		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 1,155,859	12/1/2025	\$ 135,000
					\$ 3,625,859		

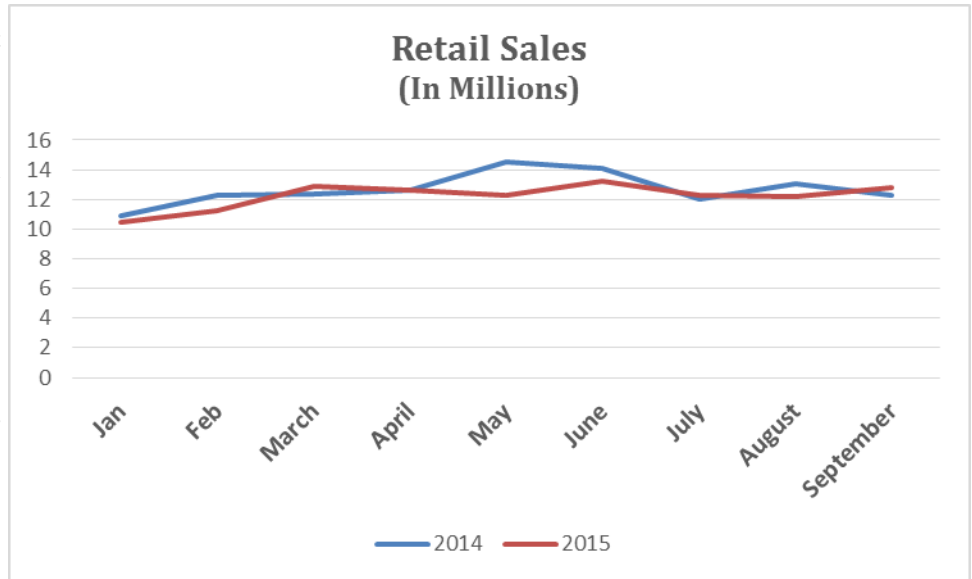
Monthly Financial Status Report

November 30, 2015

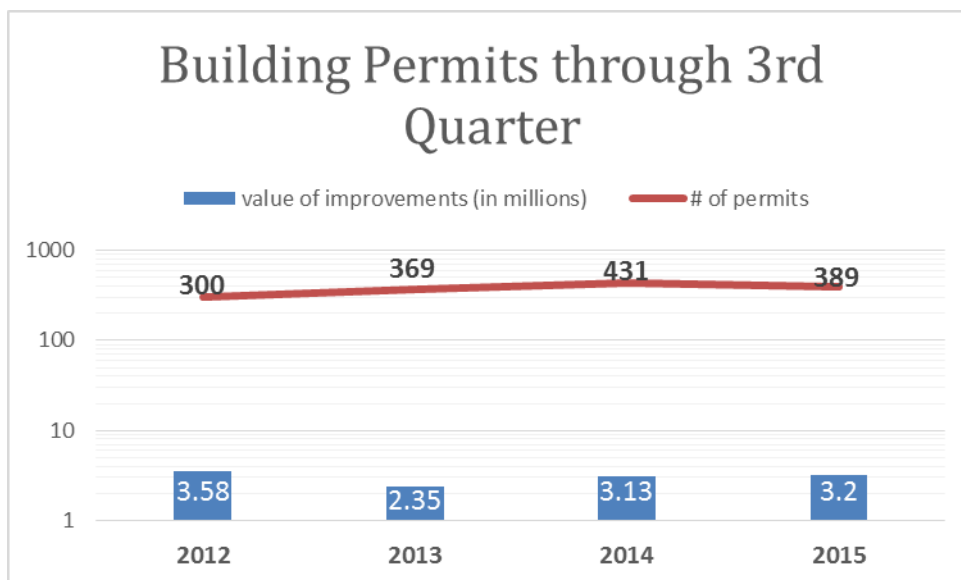


COMMUNITY STATISTICS

Retail Sales: The County Economic Research Institute (CERI) provides information for the thirteen largest cities in Johnson County. Roeland Park has seen a decline in retail sales in 2015 compared with 2014 by \$4.1 million or 3.5%. After conducting an analysis of the City's sales tax data, the primary reason for the decline in sales tax revenue is due to a greater number of prior year payments being made in 2014 in the largest retail sectors. Thus far in 2015, there have been no prior year payments made in the largest retail sales sectors and only a few made in the second largest sector.



Building Permits: While the City of Roeland Park does not see a lot of new building construction, there continues to be a significant amount of permitting activities for a variety of improvements, primarily to residential properties. These improvements include building additions, HVAC replacements, remodels, roof, patio, deck installations, etc. These improvements provide an indicator as to the economic health and reinvestment in the community. The chart below illustrates the number and value of building permits through 3rd quarter comparing the current and prior years. The number of permits is down approximately 10% in 2015 as compared with 2014 year-to-date. However, the value of improvements has increased over the prior year (approximately 2.2%).



City of Roeland Park, Kansas

Monthly Financial Statements November 2015

Prepared by:



Training | Consulting | Accounting Services

Management Responsibility

The organization's management is responsible for the information contained in these reports and for the development, implementation, and adherence of all financial policies and procedures. We recommend management carefully review all transactions contained in these reports to insure accuracy and clarity.

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➤ Statement of Financial Position

The statement of financial position gives a financial picture of the organization as of the end of the reporting period. It reflects the assets, liabilities, and net assets of the organization.

Definition of Fund Accounting Terms

Net Assets – Total Assets minus Total Liabilities. Net assets fall into one of three categories (from most restricted to least restricted):

1. **Permanently Restricted** – funds that may not be spent because of permanent restrictions by the donor. Depending on the donor's restrictions, investment "earnings" may be directed to a specific purpose (temporarily restricted) or may be used for unrestricted purposes.
2. **Temporarily Restricted** – funds that may be spent only for designated uses.
3. **Unrestricted** – funds available for general operations. These may be further separated as follows:
 - a. **Net Investment in Fixed Assets** - total fixed assets minus accumulated depreciation minus any loans related to the fixed assets.
 - b. **Board Designated** - although unrestricted, these amounts have been segregated by the board (or finance committee, elders, etc.) for special purposes.
 - c. **Unrestricted Funds – Prior Years** – cumulative net activity (revenues minus expenses) from all prior years.
 - d. **Unrestricted Funds – Current Year** – current year net activity (detailed on the Statement of Activities).

➤ Statement of Activities

The statement of activities reflects the revenues and expenses of the organization for the current period of time—typically the current month and year-to-date. It can also be used to compare actual revenues and expenses to those budgeted.



City of Roeland Park
Statement of Net Assets
11/30/2015

Assets

Cash

Cash in General Checking - Pooled

1010	General Fund	\$ 2,224,162.77	
1010	Bond & Interest Fund	558,966.33	
1010	Special Highway Fund	45,866.20	
1010	Special Street Fund 27 - A	221,880.67	
1010	Community Center Fund Fund 27 - C	219,484.39	
1010	Special Infrastructure 27 - D	422,315.80	
1010	Equipment & Bldg Reserve Fund	316,468.50	
1010	TIF 1A/B - Bella Roe / Walmart	234,636.78	
1010	TDD #1 - Price Chopper	55,503.03	
1010	TDD #2 - Lowes	35,449.63	
1010	CID #1 - RP Shopping Center	1,181,966.96	
1010	TIF 2A/D - McDonalds / City Hall	333,804.75	
1010	TIF 2C - Valley State Bank	699.99	
1010	TIF 3A - Boulevard Apts	217,641.99	
1010	TIF 3C - Old Pool Area	592,491.42	
1010	KCP&L Streetlights	-	
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	
1012	Special Law Enforcement Fund	8,212.83	
	Total Cash in General Checking - Pooled		6,796,552.04

Cash in Other Accounts

1020	Cash - Municipal Court	21,669.38	
1040	Cash - Pool Bond Reserve	157,500.08	
1050	Cash - Property Owners Association	12,652.51	
1090	Petty Cash Funds	200.00	
	Total Cash in Other Accounts		192,021.97

Restricted Cash

1060	Cash - Debt Service - Revenue Restricted	125,226.04	
1070	Cash - Restricted Asset - Bond Reserve	475,752.16	
1080	Cash - With Trustee	22,097.49	
	Total Restricted Cash		623,075.69

Total Cash

7,611,649.70

Other Current Assets

1110..1115	Accounts Receivable	2,299,505.40	
1140	Interfund Receivable	3,118.00	
1130..1135	Interest & Taxes Receivable	3,283,731.71	
1150..1155	Bond Discount & Issue Costs	-	
1210	Prepaid Expenses	24,267.00	
	Total Other Current Assets		5,610,622.11

Total Assets

\$ 13,222,271.81



City of Roeland Park
Statement of Net Assets
11/30/2015

Liabilities & Net Assets

Current Liabilities			
2005	Accounts Payable	-	
2006	Accrued Wages	17,722.57	
2010	Federal Withholding Payable	(37.53)	
2020	State Withholding Payable	2,351.52	
2030	City Withholding Payable	207.51	
2040	KPERS Accrued Employee	(665.50)	
2045	KP&F Employee Withholding Payable	(3.12)	
2050	Insurance Withholding Payable	(104.24)	
2035,2052	Other Withholding Payable	(566.18)	
2055	Employee Garnishment Payable	-	
2060	Section 457 Employee Payable	(1,221.40)	
2065	Due to General Fund	3,118.00	
Total Current Liabilities			20,801.63
Other Liabilities			
2080	Liability for Municipal Bonds	21,669.38	
2085	Liability for Temporary Notes	-	
2090	Bond Premium	-	
2110	Deferred Revenue	5,578,377.11	
2805	Bond Payment Liability	1,220,859.00	
Total Other Liabilities			6,820,905.49
Total Liabilities			6,841,707.12
Net Assets			
2910..2970	Net Assets - General	2,396,424.22	
2910..2970	Net Assets - Special Law Enforcement Fund	8,212.83	
2910..2970	Net Assets - Debt Service	558,966.33	
2910..2970	Net Assets - Special Revenue Projects	3,087,840.30	
2910..2970	Net Assets - Capital Projects	316,468.50	
2910..2970	Net Assets - Property Owners Association	12,652.51	
Total Net Assets			6,380,564.69
Total Liabilities & Net Assets			\$ 13,222,271.81



City of Roeland Park
Statement of Net Assets - BY FUND GROUP
11/30/2015

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>TOTAL</u>
Assets					
Cash					
Cash in General Checking - Pooled					
General Fund	\$ 2,224,162.77				\$ 2,224,162.77
Bond & Interest Fund		558,966.33			558,966.33
Special Highway Fund			45,866.20		45,866.20
Special Street Fund 27 - A			221,880.67		221,880.67
Special Street Fund 27 - C			219,484.39		219,484.39
Special Infrastructure 27 - D			422,315.80		422,315.80
Equipment & Bldg Reserve Fund				316,468.50	316,468.50
TIF 1A/B - Bella Roe / Walmart			234,636.78		234,636.78
TDD#1 - Price Chopper			55,503.03		55,503.03
TDD#2 - Lowes			35,449.63		35,449.63
CID #1 - RP Shopping Center			1,181,966.96		1,181,966.96
TIF 2A/D - McDonalds / City Hall			333,804.75		333,804.75
TIF 2C - Valley State Bank			699.99		699.99
TIF 3A - Boulevard Apts			217,641.99		217,641.99
TIF 3C - Old Pool Area			592,491.42		592,491.42
KCP&L Streetlights				-	-
TIF 1A/B - Bella Roe / Walmart			127,000.00		127,000.00
Special Law Enforcement Fund	8,212.83	-	-	-	8,212.83
Total Cash in General Checking - Pooled	<u>2,232,375.60</u>	<u>558,966.33</u>	<u>3,688,741.61</u>	<u>316,468.50</u>	<u>6,796,552.04</u>

City of Roeland Park
Statement of Net Assets - BY FUND GROUP
11/30/2015

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>TOTAL</u>
Assets (continued)					
Cash in Other Accounts					
Cash - Municipal Court	21,669.38				21,669.38
Cash - Pool Bond Reserve	157,500.08				157,500.08
Cash - Property Owners Association			12,652.51		12,652.51
Petty Cash Funds	<u>200.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200.00</u>
Total Cash in Other Accounts	<u>179,369.46</u>	<u>-</u>	<u>12,652.51</u>	<u>-</u>	<u>192,021.97</u>
Restricted Cash					
Cash - Debt Service - Revenue Restricted	-	-	125,226.04	-	125,226.04
Cash - Restricted Asset - Bond Reserve	-	-	475,752.16	-	475,752.16
Cash - With Trustee	<u>-</u>	<u>-</u>	<u>22,097.49</u>	<u>-</u>	<u>22,097.49</u>
Total Restricted Cash	<u>-</u>	<u>-</u>	<u>623,075.69</u>	<u>-</u>	<u>623,075.69</u>
Total Cash	<u>2,411,745.06</u>	<u>558,966.33</u>	<u>4,324,469.81</u>	<u>316,468.50</u>	<u>7,611,649.70</u>
Other Current Assets					
Accounts Receivable	3,118.00	2,299,505.40	-	-	2,302,623.40
Interest & Taxes Receivable	1,932,675.56	335,183.08	1,015,873.07	-	3,283,731.71
Bond Discount & Issue Costs	-	-	-	-	-
Prepaid Expenses	<u>24,267.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,267.00</u>
Total Other Current Assets	<u>1,960,060.56</u>	<u>2,634,688.48</u>	<u>1,015,873.07</u>	<u>-</u>	<u>5,610,622.11</u>
Total Assets	<u>\$ 4,371,805.62</u>	<u>\$ 3,193,654.81</u>	<u>\$ 5,340,342.88</u>	<u>\$ 316,468.50</u>	<u>13,222,271.81</u>

City of Roeland Park
Statement of Net Assets - BY FUND GROUP
11/30/2015

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>TOTAL</u>
Liabilities & Net Assets					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Wages	17,722.57	-	-	-	17,722.57
Federal Withholding Payable	(37.53)	-	-	-	(37.53)
State Withholding Payable	2,351.52	-	-	-	2,351.52
Payroll Payables	349.51	-	-	-	349.51
KPERS Accrued Employee	(665.50)	-	-	-	(665.50)
KP&F Employee Withholding Payable	(3.12)	-	-	-	(3.12)
Insurance Withholding Payable	(104.24)	-	-	-	(104.24)
Supplemental Insurance Payable	(708.18)	-	-	-	(708.18)
Employee Garnishment Payable	-	-	-	-	-
Section 457 Employee Payable	(1,221.40)	-	-	-	(1,221.40)
Due to General Fund	-	-	3,118.00	-	3,118.00
Total Current Liabilities	<u>17,683.63</u>	<u>-</u>	<u>3,118.00</u>	<u>-</u>	<u>20,801.63</u>
Other Liabilities					
Liability for Municipal Bonds	21,669.38	-	-	-	21,669.38
Liability for Temporary Notes	-	-	-	-	-
Bond Premium	-	-	-	-	-
Deferred Revenue	1,927,815.56	2,634,688.48	1,015,873.07	-	5,578,377.11
Bond Payment Liability	-	-	1,220,859.00	-	1,220,859.00
Total Other Liabilities	<u>1,949,484.94</u>	<u>2,634,688.48</u>	<u>2,236,732.07</u>	<u>-</u>	<u>6,820,905.49</u>
Total Liabilities	<u>1,967,168.57</u>	<u>2,634,688.48</u>	<u>2,239,850.07</u>	<u>-</u>	<u>6,841,707.12</u>
Net Assets					
Net Assets	1,834,152.70	479,137.42	981,878.63	500,952.79	3,796,121.54
Net Assets - Debt Service	239,373.00	-	1,803,380.70	-	2,042,753.70
Net Assets - Reserved Future Projects	-	-	-	-	-
Net Assets - Reserved for Encumbrances	-	-	-	-	-
Net Assets - Restricted Special Law	-	-	-	-	-
Net Assets - Building Reserve	-	-	-	30,000.00	30,000.00
Net Assets - Contingency	-	-	30,000.00	-	30,000.00
Total Beginning Net Assets	2,073,525.70	479,137.42	2,815,259.33	530,952.79	5,898,875.24
Current Fund Balance	331,111.35	79,828.91	285,233.48	(214,484.29)	481,689.45
Total Net Assets	<u>2,404,637.05</u>	<u>558,966.33</u>	<u>3,100,492.81</u>	<u>316,468.50</u>	<u>6,380,564.69</u>
Total Liabilities & Net Assets	<u>\$ 4,371,805.62</u>	<u>\$ 3,193,654.81</u>	<u>\$ 5,340,342.88</u>	<u>\$ 316,468.50</u>	<u>\$ 13,222,271.81</u>

City of Roeland Park
Schedule of Cash Balances
For the Period Ended 11/30/2015

			2015 Activity			
		12/31/2014			Transfers to/from	11/30/2015
Cash & Cash Equivalents		Balance	Receipts	Disbursements	Trustee Accounts	Balance
Cash in US Bank - Pooled						
1010	General Fund	1,797,951.10	4,688,697.20	4,262,485.53	-	2,224,162.77
1010	Bond & Interest Fund	479,137.42	1,172,968.71	1,093,139.80	-	558,966.33
1010	Special Highway Fund	4,421.60	179,745.07	138,300.47	-	45,866.20
1010	Special Street Fund 27 - A	270,074.68	684,555.02	732,749.03	-	221,880.67
1010	Community Center Fund Fund 27 - C	31,964.66	342,616.86	155,097.13	-	219,484.39
1010	Special Infrastructure 27 - D	96,619.57	342,277.52	16,581.29	-	422,315.80
1010	Equipment & Bldg Reserve Fund	446,286.40	282,791.60	412,609.50	-	316,468.50
1010	TIF 1A/B - Bella Roe / Walmart	104,527.88	501,694.90	1,086.00	(370,500.00)	234,636.78
1010	TDD #1 - Price Chopper	700.08	250,693.95	2,136.00	(193,755.00)	55,503.03
1010	TDD #2 - Lowes	0.29	121,657.74	486.40	(85,722.00)	35,449.63
1010	CID #1 - RP Shopping Center	769,330.14	412,636.82	-	-	1,181,966.96
1010	TIF 2A/D - McDonalds / City Hall	364,325.65	278,998.28	309,519.18	-	333,804.75
1010	TIF 2C - Valley State Bank	1.83	48,330.16	32.00	(47,600.00)	699.99
1010	TIF 3A - Boulevard Apts	217,641.99	-	-	-	217,641.99
1010	TIF 3C - Old Pool Area	376,963.87	230,712.38	15,184.83	-	592,491.42
1010	KCP&L Streetlights	166,725.12	-	166,725.12	-	-
1011	TIF 1A/B - Bella Roe / Walmart	127,000.00	-	-	-	127,000.00
1012	Special Law Enforcement Fund	10,267.00	-	2,054.17	-	8,212.83
Total Cash in US Bank - Pooled		5,263,939.28	9,538,376.21	7,308,186.45	(697,577.00)	6,796,552.04
Cash in Other Accounts						
1020	Cash - Municipal Court	16,765.38	5,904.00	1,000.00	-	21,669.38
1040	Cash - Pool Bond Reserve	157,500.08	-	-	-	157,500.08
1050	Cash - Property Owners Association	10,722.01	33,847.00	31,916.50	-	12,652.51
1090	Petty Cash	200.00	-	-	-	200.00
Total Cash in Other Accounts		185,187.47	39,751.00	32,916.50	-	192,021.97
Restricted Cash						
1060	Cash - Debt Service - Revenue Restricted	0.55	5.55	5,740.00	130,959.94	125,226.04
1070	Cash - Restricted Asset - Bond Reserve	462,297.27	16,951.48	-	(3,496.59)	475,752.16
1080	Cash - With Trustee	827,011.27	544.63	1,375,572.06	570,113.65	22,097.49
Total Restricted Cash		1,289,309.09	17,501.66	1,381,312.06	697,577.00	623,075.69
Total Cash		\$ 6,738,435.84	\$ 9,595,628.87	\$ 8,722,415.01	\$ -	\$ 7,611,649.70



City of Roeland Park
Statement of Activities
Year-to-Date Fund Summary
For the Period Ended 11/30/2015

	<u>General</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total Funds</u>
Total Revenue	\$ <u>4,339,014.60</u>	\$ <u>1,172,968.71</u>	\$ <u>3,004,866.37</u>	\$ <u>282,791.60</u>	\$ <u>8,799,641.28</u>
Total Expenditures	\$ <u>4,007,903.25</u>	\$ <u>1,093,139.80</u>	\$ <u>2,719,632.89</u>	\$ <u>497,275.89</u>	\$ <u>8,317,951.83</u>
Change in Net Assets	\$ <u><u>331,111.35</u></u>	\$ <u><u>79,828.91</u></u>	\$ <u><u>285,233.48</u></u>	\$ <u><u>(214,484.29)</u></u>	\$ <u><u>481,689.45</u></u>



City of Roeland Park
Statement of Activities
For the Period Ended 11/30/2015

I-All

						Unencumbered	
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	% Used
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 4,247,784.00	\$ 4,247,784.00	\$ 4,247,784.00	0.00%
4020	Recreational Vehicle Tax	-	645.93	616.00	668.00	22.07	96.70%
4030	City/County Alcohol Tax Distrib	-	-	-	-	-	N/A
4040	Heavy Trucks Tax	-	1,011.77	110.00	122.00	(889.77)	829.32%
4050	Ad Valorem Tax	-	1,730,709.71	1,861,222.00	2,030,424.00	299,714.29	85.24%
4060	Motor Vehicle Tax	-	222,591.44	217,085.00	236,822.00	14,230.56	93.99%
4070	Personal Property Tax-Delinquent	-	472.15	44.00	50.00	(422.15)	944.30%
4080	Real Property Tax - Delinquent	-	8,582.60	13,750.00	15,000.00	6,417.40	57.22%
4110	City/County Sales & Use Tax	236,889.12	2,046,366.69	2,623,984.00	2,862,522.00	816,155.31	71.49%
4115	Sales Tax 27B (28 Fund)	47,992.51	412,760.85	527,450.00	575,400.00	162,639.15	71.73%
4120	County Jail Tax	13,190.11	114,838.57	142,494.00	155,445.00	40,606.43	73.88%
4130	Safety Sales Tax	13,190.11	114,838.57	142,494.00	155,445.00	40,606.43	73.88%
4140	Spec City/County Highway Fund	-	135,288.84	165,000.00	180,000.00	44,711.16	75.16%
4180	Sunflower Foundation Grant	-	12,066.00	-	-	(12,066.00)	N/A
4210	Street Cutting Permit	-	5,355.00	2,750.00	3,000.00	(2,355.00)	178.50%
4215	Building Permit	4,752.00	52,899.00	36,663.00	40,000.00	(12,899.00)	132.25%
4220	Electrical Permit	219.00	2,811.00	2,563.00	2,800.00	(11.00)	100.39%
4225	Mechanical Permit	695.00	5,625.00	3,212.00	3,500.00	(2,125.00)	160.71%
4230	Plumbing Permit	237.00	1,329.00	913.00	1,000.00	(329.00)	132.90%
4235	Garage Sale Permit	-	490.00	913.00	1,000.00	510.00	49.00%
4240	Sign Permit	50.00	150.00	913.00	1,000.00	850.00	15.00%
4245	Cereal Malt Beverage License	-	(1,146.00)	209.00	225.00	1,371.00	-509.33%
4250	Animal Licenses	340.00	8,376.00	11,000.00	12,000.00	3,624.00	69.80%
4255	Home Occupational Licenses	240.00	1,240.00	1,837.00	2,000.00	760.00	62.00%
4260	Rental Licenses	1,671.51	32,892.54	29,337.00	32,000.00	(892.54)	102.79%
4265	Business Occupational Licenses	18,327.27	41,490.11	36,663.00	40,000.00	(1,490.11)	103.73%
4310	Franchise Tax - Electric	13,603.96	200,830.38	228,998.00	249,821.00	48,990.62	80.39%
4320	Franchise Tax - Gas	8,025.20	96,335.02	113,740.00	124,077.00	27,741.98	77.64%
4330	Franchise Tax - Telephone	584.80	9,084.81	11,682.00	12,740.00	3,655.19	71.31%
4340	Franchise Tax - Telecable	7,069.02	46,423.91	58,663.00	64,000.00	17,576.09	72.54%
4350	Franchise Tax - Video	-	21,747.85	17,413.00	19,000.00	(2,747.85)	114.46%
4410	Fines	28,377.75	365,222.72	252,087.00	275,000.00	(90,222.72)	132.81%
4411	Kansas Setoff Receipts	-	-	-	-	-	N/A
4415	Court Costs	-	-	18,249.00	19,909.00	19,909.00	0.00%
4420	State Fees	-	-	39,820.00	43,436.00	43,436.00	0.00%
4425	Technology Fee	-	-	13,750.00	15,000.00	15,000.00	0.00%
4440	Alcohol/Drug State Reimbursement	-	-	462.00	500.00	500.00	0.00%
4510	Interest on Investment	18.44	17,692.82	15,774.00	17,200.00	(492.82)	102.87%
4530	Reimbursed Expenses	-	3,196.70	-	-	(3,196.70)	N/A
4610	Special Assessments	-	3,402.72	4,213.00	4,600.00	1,197.28	73.97%
4620	Special Assessment Tax-Delinquent	-	363.82	-	-	(363.82)	N/A
4630	Storm Drainage RC12-013	-	58,868.27	56,606.00	61,750.00	2,881.73	95.33%
4640	Storm Drainage RC12-012	-	93,060.15	85,899.00	93,706.00	645.85	99.31%



City of Roeland Park
Statement of Activities
For the Period Ended 11/30/2015

						Unencumbered	
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	% Used
4650	Storm Drainage RC12-014	-	106,398.75	97,669.00	106,551.00	152.25	99.86%
4710	Apt Tower Lease Payment	1,620.07	16,200.68	18,315.00	19,980.00	3,779.32	81.08%
4713	Voicestream Wireless Payment	1,620.06	16,200.61	18,315.00	19,981.00	3,780.39	81.08%
4716	Clearwire Tower Lease Paymt	1,620.06	16,200.61	18,315.00	19,980.00	3,779.39	81.08%
4720	Plans & Specs	174.00	1,474.00	1,375.00	1,500.00	26.00	98.27%
4725	Police Reports	670.00	4,602.00	1,837.00	2,000.00	(2,602.00)	230.10%
4730	Tax Increment Income	-	628,510.95	522,258.00	569,740.00	(58,770.95)	110.32%
4731	Tax Increment Income 3A	-	186,786.64	114,587.00	125,000.00	(61,786.64)	149.43%
4735	Tax Increment Income IB	-	244,438.13	188,837.00	206,000.00	(38,438.13)	118.66%
4755	3rd Floor Lease Revenues	1,736.00	25,760.00	5,500.00	6,000.00	(19,760.00)	429.33%
4760	Community Events Sponsorship	-	17,835.88	-	-	(17,835.88)	N/A
4768	Service Line Agreement	-	2,607.48	-	-	(2,607.48)	N/A
4770	Solid Waste Agreement	136.25	498,892.44	457,776.00	499,388.00	495.56	99.90%
4772	Leaf Program Reimbursement	-	2,238.60	-	-	(2,238.60)	N/A
4775	RPPOA Contract	-	31,875.00	29,216.00	31,875.00	-	100.00%
4780	Sale of Assets	-	505.00	-	-	(505.00)	N/A
4785	Administrative Fee Reimbursement	-	-	462.00	500.00	500.00	0.00%
4787	RP Community Foundation Donations	139.62	9,184.51	-	-	(9,184.51)	N/A
4790	Reimbursed Expenses	-	1,081.94	-	-	(1,081.94)	N/A
4795	Miscellaneous	-	46,033.77	39,281.00	42,847.00	(3,186.77)	107.44%
4810	Transfer from 27B Fund	-	-	-	-	-	N/A
4830	Transfer From 27A Fund	46,250.00	508,750.00	508,750.00	555,000.00	46,250.00	91.67%
4840	Transfer from General Fund	(2,996.00)	303,318.00	238,711.00	260,407.00	(42,911.00)	116.48%
4842	Transfer from Solid Waste / GF	-	-	-	-	-	N/A
4850	Transfer From 27D Fund	38,959.10	171,478.10	192,104.00	209,566.00	38,087.90	81.83%
4855	Transfer from CID#1	-	-	-	-	-	N/A
4860	Transfer from Special Highway	6,049.00	66,539.00	66,539.00	72,590.00	6,051.00	91.66%
4870	Transfer from Community Center	-	-	19,250.00	21,000.00	21,000.00	0.00%
4880	Transfer from Streetlights Fund	-	24,815.25	-	-	(24,815.25)	N/A
Total Revenues		491,450.96	8,799,641.28	13,525,459.00	14,368,851.00	5,569,209.72	61.24%

Expenditures

5101	Salaries - Regular	115,848.45	1,329,236.13	1,376,881.00	1,502,052.00	172,815.87	88.49%
5102	Salaries-Overtime	6,449.57	32,302.74	61,644.00	67,250.00	34,947.26	48.03%
5103	Salaries - Elected Officials	3,970.00	43,190.00	43,010.00	46,920.00	3,730.00	92.05%
5104	Salaries - Part-time	353.20	16,916.77	21,076.00	23,000.00	6,083.23	73.55%
5107	Salaries - Intern	-	2,635.50	4,587.00	5,000.00	2,364.50	52.71%
5108	Salaries - Judge	1,020.00	11,220.00	11,220.00	12,240.00	1,020.00	91.67%
5109	Salaries - Prosecutor	850.00	9,350.00	9,350.00	10,200.00	850.00	91.67%
5120	Street Light Repair And Maintenance	1,852.40	57,169.40	169,587.00	185,000.00	127,830.60	30.90%
5121	Franchise Exps-Stop Light/Traffic Sig.	29.75	115,740.16	152,163.00	166,000.00	50,259.84	69.72%
5122	FICA City Contribution	9,755.37	114,372.30	117,337.00	128,000.00	13,627.70	89.35%
5123	KPERS City Contribution	6,293.99	68,738.91	66,000.00	72,000.00	3,261.09	95.47%
5124	KS Unemployment Insurance	-	5,891.56	1,562.00	1,700.00	(4,191.56)	346.56%



City of Roeland Park
Statement of Activities
For the Period Ended 11/30/2015

I-All

						Unencumbered	
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	% Used
5125	Worker's Compensation	-	39,155.00	32,087.00	35,000.00	(4,155.00)	111.87%
5126	Health Insurance	(2,969.26)	216,092.92	292,292.00	318,860.00	102,767.08	67.77%
5127	Health Savings Account	3,618.75	21,143.75	-	-	(21,143.75)	N/A
5130	City Paid Life Insurance	809.53	7,842.24	-	-	(7,842.24)	N/A
5131	KP&F City Contribution	13,401.45	161,395.04	161,337.00	176,000.00	14,604.96	91.70%
5133	Wellness Incentive	-	634.98	-	-	(634.98)	N/A
5201	Electric, Gas, Sewer & Water	7,960.69	58,426.22	53,207.00	58,047.00	(379.22)	100.65%
5202	Telephone & Internet	2,206.36	22,549.70	19,580.00	21,360.00	(1,189.70)	105.57%
5203	Printing & Advertising	132.88	1,931.38	4,213.00	4,600.00	2,668.62	41.99%
5204	Legal Printing	188.02	2,295.79	1,375.00	1,500.00	(795.79)	153.05%
5205	Postage & Mailing Permits	639.85	6,461.07	6,523.00	7,120.00	658.93	90.75%
5206	Travel Expense & Training	769.49	18,930.97	26,631.00	29,050.00	10,119.03	65.17%
5207	Medical Expense & Drug Testing	-	1,356.74	2,519.00	2,750.00	1,393.26	49.34%
5208	Newletter	-	4,864.80	4,587.00	5,000.00	135.20	97.30%
5209	Professional Services	48,556.80	132,178.23	47,663.00	52,000.00	(80,178.23)	254.19%
5210	Maintenace & Repair Building	419.30	33,643.27	34,914.00	38,100.00	4,456.73	88.30%
5211	Maintenace & Repair Equipment	4,686.46	30,070.52	44,638.00	48,700.00	18,629.48	61.75%
5212	Utility Assistance	4,387.21	4,698.95	13,750.00	15,000.00	10,301.05	31.33%
5213	Audit Fees	-	35,250.00	32,219.00	35,152.00	(98.00)	100.28%
5214	Other Contracted Services	8,687.71	262,662.30	97,482.00	106,350.00	(156,312.30)	246.98%
5215	City Attorney	3,921.43	63,259.77	79,475.00	86,700.00	23,440.23	72.96%
5216	Special Prosecutor Fees	-	5,539.00	4,587.00	5,000.00	(539.00)	110.78%
5221	Maintenance & Repair Streets	-	44,380.44	229,163.00	250,000.00	205,619.56	17.75%
5223	Travel & Training - Elected Official	-	-	-	-	-	N/A
5224	Laundry Service	-	2,307.95	2,013.00	2,200.00	(107.95)	104.91%
5226	Car Allowance	450.00	3,150.00	4,950.00	5,400.00	2,250.00	58.33%
5227	Prisoner Care	-	2,240.00	7,337.00	8,000.00	5,760.00	28.00%
5228	Fees Due State of Kansas	1,920.00	13,777.50	39,820.00	43,436.00	29,658.50	31.72%
5230	Art Commissioner	100.00	1,100.00	1,100.00	1,200.00	100.00	91.67%
5232	United Community Services	-	3,530.00	3,234.00	3,530.00	-	100.00%
5238	Animal Control	-	53,254.10	50,413.00	55,000.00	1,745.90	96.83%
5240	Equipment Rental	-	-	363.00	400.00	400.00	0.00%
5244	General Contractor	-	-	-	-	-	N/A
5260	Vehicle Maintenance	1,441.08	15,373.87	27,962.00	30,500.00	15,126.13	50.41%
5271	Sand and Salt	-	15,844.83	42,548.00	46,410.00	30,565.17	34.14%
5272	Solid Waste Contract	34,493.52	379,610.56	387,068.00	422,261.00	42,650.44	89.90%
5275	Lodging	-	-	-	-	-	N/A
5276	Conference & Seminars	-	-	-	-	-	N/A
5278	Airfare	-	-	-	-	-	N/A
5279	Mileage Reimbursement	-	-	-	-	-	N/A
5301	Office Supplies	(4,466.07)	6,729.09	13,750.00	15,000.00	8,270.91	44.86%
5302	Motor Fuels & Lubricants	1,954.68	31,381.18	69,091.00	75,375.00	43,993.82	41.63%
5304	Janitorial Supplies	154.53	1,760.87	4,631.00	5,050.00	3,289.13	34.87%
5305	Traffic Control Signs	-	1,998.01	5,500.00	6,000.00	4,001.99	33.30%



City of Roeland Park
Statement of Activities
For the Period Ended 11/30/2015

I-All

						Unencumbered	
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	% Used
5306	Materials	173.10	3,126.34	6,424.00	7,000.00	3,873.66	44.66%
5307	Other Commodities	-	2,052.46	3,663.00	4,000.00	1,947.54	51.31%
5308	Clothing & Uniforms	2,715.00	9,888.20	10,956.00	11,950.00	2,061.80	82.75%
5309	Ammunition	-	920.00	2,288.00	2,500.00	1,580.00	36.80%
5310	Training Supplies	-	-	462.00	500.00	500.00	0.00%
5312	Leaf Program Disposal Fees	-	-	11,913.00	13,000.00	13,000.00	0.00%
5318	Tools	-	3,384.04	3,663.00	4,000.00	615.96	84.60%
5319	STF/BMP Reimbursement	(274.67)	-	-	-	-	N/A
5320	Grounds Maintenance	162.00	15,228.39	18,337.00	20,000.00	4,771.61	76.14%
5321	Tree Maintenance	-	30,566.32	48,763.00	53,200.00	22,633.68	57.46%
5401	Insurance & Surety Bonds	-	37,641.37	47,278.00	51,583.00	13,941.63	72.97%
5402	Mayor Expenses	86.82	343.31	913.00	1,000.00	656.69	34.33%
5405	Dues, Subscriptions & Books	63.98	17,063.05	15,972.00	17,440.00	376.95	97.84%
5406	Elections - City	-	5,603.19	7,337.00	8,000.00	2,396.81	70.04%
5407	Public Relations	(95.00)	627.12	2,750.00	3,000.00	2,372.88	20.90%
5408	Miscellaneous Charges	195.81	8,956.75	7,513.00	8,200.00	(756.75)	109.23%
5409	Appropriation-Johnson County HR	-	75,000.00	68,750.00	75,000.00	-	100.00%
5421	Johnson County Home Repair	-	10,500.00	9,625.00	10,500.00	-	100.00%
5427	Property Tax Payments	-	(466.70)	9,625.00	10,500.00	10,966.70	-4.44%
5438	Street Maintenance	919.38	36,479.40	73,337.00	80,000.00	43,520.60	45.60%
5452	Community Policing	-	(388.91)	-	-	388.91	N/A
5455	Roeland Park Trail Project	-	12,865.88	-	-	(12,865.88)	N/A
5456	Roe Blvd CARS - Engineering	931.23	22,413.77	220,000.00	240,000.00	217,586.23	9.34%
5469	Corrugated Pipe Repair	-	-	88,913.00	97,000.00	97,000.00	0.00%
5501	Park Maintenance/Infrastructure	80.00	4,686.95	-	-	(4,686.95)	N/A
5503	Office Equipment	-	766.53	2,750.00	3,000.00	2,233.47	25.55%
5504	Machinery & Auto Equipment	503.58	64,845.73	174,416.00	190,269.00	125,423.27	34.08%
5505	Other Capital Outlay	5,671.18	43,840.76	31,163.00	34,000.00	(9,840.76)	128.94%
5510	Community Events	-	27,160.05	1,837.00	2,000.00	(25,160.05)	1358.00%
5511	Fireworks	-	2,000.00	2,288.00	2,500.00	500.00	80.00%
5512	Transit	-	-	1,375.00	1,500.00	1,500.00	0.00%
5516	Strategic Planning	-	9,900.00	-	-	(9,900.00)	N/A
5523	Grounds Improvements	-	-	2,750.00	3,000.00	3,000.00	0.00%
5524	RPPOA Common Area Expenses	-	65,722.00	60,247.00	65,722.00	-	100.00%
5600	Lease/Purchase - Pool	184,500.00	184,500.00	169,125.00	184,500.00	-	100.00%
5601	Bond Principal	160,000.00	1,190,744.39	641,663.00	700,000.00	(490,744.39)	170.11%
5602	Bond Interest	5,315.00	359,122.67	427,482.00	466,343.00	107,220.33	77.01%
5605	Lease/Purchase - Pool Interest	12,532.50	25,065.00	22,979.00	25,066.00	1.00	100.00%
5607	Principal Bonds (2008-A Issue)	345,000.00	345,000.00	316,250.00	345,000.00	-	100.00%
5610	Interest Bonds (2008-A Issue)	12,693.75	25,387.50	23,276.00	25,388.00	0.50	100.00%
5612	Debt Service - Bond Issue	-	-	41,470.00	45,240.00	45,240.00	0.00%
5614	Bond Principal 2014-1	102,001.25	102,001.25	-	-	(102,001.25)	N/A
5615	Bond Interest 2014-1	7,312.50	14,868.75	-	-	(14,868.75)	N/A
5619	Lease Principal	-	6,936.03	-	-	(6,936.03)	N/A



City of Roeland Park
Statement of Activities
For the Period Ended 11/30/2015

I-All

						Unencumbered	
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	% Used
5620	Lease Interest	-	51,033.27	-	-	(51,033.27)	N/A
5627	Gateway Elements	-	-	6,875.00	7,500.00	7,500.00	0.00%
5644	Principal Bonds (2012-1)	35,000.00	35,000.00	32,087.00	35,000.00	-	100.00%
5645	Interest Bonds (2012-1)	17,117.50	28,920.00	31,383.00	34,235.00	5,315.00	84.47%
5721	CID #1 Expenses	-	-	1,011,483.00	1,103,434.00	1,103,434.00	0.00%
5750	Contingency	-	-	407,627.00	444,673.00	444,673.00	0.00%
5751	TIF Fund Expenditure	-	-	220,528.00	240,580.00	240,580.00	0.00%
5758	Pool Operations	-	850.00	178,750.00	195,000.00	194,150.00	0.44%
5760	Building Reserve	(59.96)	36,257.64	150,084.00	163,728.00	127,470.36	22.15%
5763	Skateboard Park Maintenance	-	131,524.60	137,500.00	150,000.00	18,475.40	87.68%
5766	Pool Equipment	-	-	22,913.00	25,000.00	25,000.00	0.00%
5801	Transfer of Funds	38,959.10	171,478.10	-	-	(171,478.10)	N/A
5802	Transfer to 27C	-	-	192,104.00	209,566.00	209,566.00	0.00%
5809	Transfer to Equipment Reserve Fund	6,049.00	66,539.00	66,539.00	72,590.00	6,051.00	91.66%
5813	Computer System R&M	-	356.80	4,587.00	5,000.00	4,643.20	7.14%
5814	Computer Software	-	2,300.00	6,875.00	7,500.00	5,200.00	30.67%
5815	Technology Upgrades	6,457.50	18,711.40	13,750.00	15,000.00	(3,711.40)	124.74%
5816	Special Law Enforcement Expenses	(3,664.00)	2,054.17	-	-	(2,054.17)	N/A
5818	Transfer to Bond & Interest Fund	46,250.00	622,869.25	508,750.00	555,000.00	(67,869.25)	112.23%
5820	CID 1 Expenses/Transfer	-	-	-	-	-	N/A
5821	Alcohol / Drug State Fees	-	-	462.00	500.00	500.00	0.00%
5825	Transfer to Equip Reserve Fund	(2,996.00)	214,014.00	257,961.00	281,407.00	67,393.00	76.05%
5826	Transfer to Capital Projects Fund	-	-	-	-	-	N/A
5834	Principle Bonds 2010-1 Issue	-	385,000.00	352,913.00	385,000.00	-	100.00%
5835	Interest Bonds 2010-1 Issue	-	58,020.00	53,185.00	58,020.00	-	100.00%
5836	Future Project Reserve	-	-	700,876.00	764,597.00	764,597.00	0.00%
5840	Principal Bonds (2011-2)	70,000.00	70,000.00	64,163.00	70,000.00	-	100.00%
5841	Interest Bonds (2011-2)	18,048.75	36,097.50	33,088.00	36,098.00	0.50	100.00%
5842	Principal Bonds (2011-1)	-	105,000.00	96,250.00	105,000.00	-	100.00%
5843	Interest Bonds (2011-1)	-	3,990.00	3,663.00	3,990.00	-	100.00%
Total Expenditures		1,351,536.44	8,317,951.83	11,014,388.00	12,015,732.00	3,697,780.17	69.23%
Change in Net Assets		\$ (860,085.48)	\$ 481,689.45	\$ 2,511,071.00	\$ 2,353,119.00	\$ 1,871,429.55	



City of Roeland Park
Statement of Activities - BY FUND
For the Period Ended 11/30/2015

I-By Fund

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
4000..4999	Revenues						
000..109	General Fund	\$ 219,058.76	\$ 4,339,014.60	\$ 8,312,134.00	\$ 7,024,022.00	\$ 3,973,119.40	52.20%
200	Bond & Interest Fund	46,250.00	1,172,968.71	1,619,870.00	1,670,304.00	446,901.29	72.41%
250	Special Highway Fund	-	135,288.84	224,877.00	180,000.00	89,588.16	60.16%
270	Special Street Fund 27 - A	63,990.01	550,348.13	1,479,568.00	960,110.00	929,219.87	37.20%
290	Special Street Fund 27 - C	54,956.60	309,065.39	386,626.00	180,000.00	77,560.61	79.94%
300	Special Infrastructure 27 - D	31,995.01	275,173.57	471,563.00	557,589.00	196,389.43	58.35%
360	Equipment & Bldg Reserve Fund	3,053.00	282,791.60	729,377.00	353,997.00	446,585.40	38.77%
370	TIF 1A/B - Bella Roe / Walmart	-	519,190.17	1,946,082.00	438,000.00	1,426,891.83	26.68%
400	TDD#1 - Price Chopper	26,172.64	200,546.49	432,588.00	432,588.00	232,041.51	46.36%
410	TDD#2 - Lowes	12,934.66	101,578.20	153,756.00	153,756.00	52,177.80	66.06%
420	CID #1 - RP Shopping Center	33,040.28	321,787.60	1,261,336.00	1,103,434.00	939,548.40	25.51%
450	TIF 2A/D - McDonalds / City Hall	-	278,998.28	643,324.00	460,074.00	364,325.72	43.37%
480	TIF 2C - Valley State Bank	-	48,330.32	47,740.00	47,740.00	(590.32)	101.24%
490	TIF 3A - Boulevard Apts	-	-	-	-	-	N/A
510	TIF 3C - Old Pool Area	-	230,712.38	762,606.00	764,597.00	531,893.62	30.25%
520	Property Owners Association	-	33,847.00	44,569.00	42,640.00	10,722.00	75.94%
680	KCP&L Streetlights	-	-	166,725.00	-	166,725.00	0.00%
	Total Revenues	491,450.96	8,799,641.28	18,682,741.00	14,368,851.00	9,883,099.72	47.10%
5000..9999	Expenditures						
000..115	General Fund	511,084.95	4,007,903.25	4,848,548.00	5,209,896.00	840,644.75	82.66%
200	Bond & Interest Fund	497,860.00	1,093,139.80	1,559,600.00	1,131,311.00	466,460.20	70.09%
250	Special Highway Fund	35,325.64	138,300.47	145,640.00	180,000.00	7,339.53	94.96%
270	Special Street Fund 27 - A	77,558.01	672,444.22	1,311,282.00	960,110.00	638,837.78	51.28%
290	Special Street Fund 27 - C	5,611.22	154,689.33	152,000.00	180,000.00	(2,689.33)	101.77%
300	Special Infrastructure 27 - D	3,763.95	14,025.90	313,000.00	557,589.00	298,974.10	4.48%
360	Equipment & Bldg Reserve Fund	39,402.72	330,550.77	729,377.00	353,997.00	398,826.23	45.32%
370	TIF 1A/B - Bella Roe / Walmart	-	1,193,994.76	1,208,000.00	438,000.00	14,005.24	98.84%
400	TDD#1 - Price Chopper	700.00	95,839.13	432,588.00	432,588.00	336,748.87	22.15%
410	TDD#2 - Lowes	-	46,086.40	153,756.00	153,756.00	107,669.60	29.97%
420	CID #1 - RP Shopping Center	-	-	1,261,336.00	1,103,434.00	1,261,336.00	0.00%
450	TIF 2A/D - McDonalds / City Hall	165,493.62	309,519.18	471,630.00	460,074.00	162,110.82	65.63%
480	TIF 2C - Valley State Bank	-	47,632.17	47,740.00	47,740.00	107.83	99.77%
490	TIF 3A - Boulevard Apts	-	-	-	-	-	N/A
510	TIF 3C - Old Pool Area	14,734.83	15,184.83	762,606.00	764,597.00	747,421.17	1.99%
520	Property Owners Association	1.50	31,916.50	31,875.00	42,640.00	(41.50)	100.13%
680	KCP&L Streetlights	-	166,725.12	166,725.00	-	(0.12)	100.00%
	Total Expenditures	1,351,536.44	8,317,951.83	13,595,703.00	12,015,732.00	5,277,751.17	61.18%
	Change in Net Assets	\$ (860,085.48)	\$ 481,689.45	\$ 5,087,038.00	\$ 2,353,119.00	\$ 4,605,348.55	



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 11/30/2015

I-GF

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 1,922,771.00	\$ 1,784,554.00	\$ -	0.00%
	Taxes						
4050	Ad Valorem Tax	-	1,473,217.65	1,519,129.00	1,728,320.00	45,911.35	96.98%
4070	Personal Property Tax-Delinquent	-	391.02	1,519,129.00	-	1,518,737.98	0.03%
4080	Real Property Tax - Delinquent	-	7,297.64	11,000.00	12,000.00	3,702.36	66.34%
	Total Taxes	-	1,480,906.31	3,049,258.00	1,740,320.00	1,568,351.69	48.57%
	Franchise Taxes						
4310	Franchise Tax - Electric	13,603.96	200,830.38	250,000.00	249,821.00	49,169.62	80.33%
4320	Franchise Tax - Gas	8,025.20	96,335.02	127,000.00	124,077.00	30,664.98	75.85%
4330	Franchise Tax - Telephone	584.80	9,084.81	11,500.00	12,740.00	2,415.19	79.00%
4340	Franchise Tax - Telecable	7,069.02	46,423.91	64,000.00	64,000.00	17,576.09	72.54%
4350	Franchise Tax - Video	-	21,747.85	26,000.00	19,000.00	4,252.15	83.65%
	Total Franchise Taxes	29,282.98	374,421.97	478,500.00	469,638.00	104,078.03	78.25%
	Special Assessments						
4610	Special Assessments	-	3,402.72	3,000.00	4,600.00	(402.72)	113.42%
	Total Special Assessments	-	3,402.72	3,000.00	4,600.00	(402.72)	113.42%
	Intergovernmental Revenue						
4020	Recreational Vehicle Tax	-	552.52	560.00	575.00	7.48	98.66%
4040	Heavy Trucks Tax	-	869.46	100.00	105.00	(769.46)	869.46%
4060	Motor Vehicle Tax	-	190,276.84	200,000.00	203,822.00	9,723.16	95.14%
4110	City/County Sales & Use Tax	52,760.29	459,351.64	614,000.00	621,778.00	154,648.36	74.81%
4115	Sales Tax 27B (28 Fund)	47,992.51	412,760.85	568,000.00	575,400.00	155,239.15	72.67%
4120	County Jail Tax	13,190.11	114,838.57	151,000.00	155,445.00	36,161.43	76.05%
4130	Safety Sales Tax	13,190.11	114,838.57	151,000.00	155,445.00	36,161.43	76.05%
4180	Sunflower Foundation Grant	-	12,066.00	12,066.00	-	-	100.00%
4393	Bullet Proof Vest Grant	-	-	1,300.00	-	1,300.00	0.00%
	Total Intergovernmental Revenue	127,133.02	1,305,554.45	1,698,026.00	1,712,570.00	392,471.55	76.89%
	Licenses and Permits						
4210	Street Cutting Permit	-	5,355.00	3,000.00	3,000.00	(2,355.00)	178.50%
4215	Building Permit	4,752.00	52,899.00	45,000.00	40,000.00	(7,899.00)	117.55%
4220	Electrical Permit	219.00	2,811.00	2,800.00	2,800.00	(11.00)	100.39%
4225	Mechanical Permit	695.00	5,625.00	4,000.00	3,500.00	(1,625.00)	140.63%
4230	Plumbing Permit	237.00	1,329.00	1,000.00	1,000.00	(329.00)	132.90%
4235	Garage Sale Permit	-	490.00	500.00	1,000.00	10.00	98.00%
4240	Sign Permit	50.00	150.00	500.00	1,000.00	350.00	30.00%
4245	Cereal Malt Beverage License	-	(1,146.00)	375.00	225.00	1,521.00	-305.60%
4250	Animal Licenses	340.00	8,376.00	8,500.00	12,000.00	124.00	98.54%
4255	Home Occupational Licenses	240.00	1,240.00	2,000.00	2,000.00	760.00	62.00%
4260	Rental Licenses	1,671.51	32,892.54	32,000.00	32,000.00	(892.54)	102.79%
4265	Business Occupational Licenses	18,327.27	41,490.11	48,000.00	40,000.00	6,509.89	86.44%
	Total Licenses and Permits	26,531.78	151,511.65	147,675.00	138,525.00	(3,836.65)	102.60%



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 11/30/2015

I-GF

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Fines and Forfeitures							
4410	Fines	28,377.75	365,222.72	364,620.00	275,000.00	(602.72)	100.17%
4411	Kansas Setoff Receipts	-	-	-	-	-	N/A
4415	Court Costs	-	-	-	19,909.00	-	N/A
4420	State Fees	-	-	-	43,436.00	-	N/A
4425	Technology Fee	-	-	-	15,000.00	-	N/A
	Total Fines and Forfeitures	<u>28,377.75</u>	<u>365,222.72</u>	<u>364,620.00</u>	<u>353,345.00</u>	<u>(602.72)</u>	100.17%
Other Sources							
4440	Alcohol/Drug State Reimbursement	-	-	-	500.00	-	N/A
4530	Reimbursed Expenses	-	3,196.70	-	-	(3,196.70)	N/A
4710	Apt Tower Lease Payment	1,620.07	16,200.68	19,980.00	19,980.00	3,779.32	81.08%
4713	Voicestream Wireless Payment	1,620.06	16,200.61	19,981.00	19,981.00	3,780.39	81.08%
4716	Clearwire Tower Lease Paymt	1,620.06	16,200.61	19,980.00	19,980.00	3,779.39	81.08%
4720	Plans & Specs	174.00	1,474.00	1,500.00	1,500.00	26.00	98.27%
4725	Police Reports	670.00	4,602.00	2,200.00	2,000.00	(2,402.00)	209.18%
4755	3rd Floor Lease Revenues	1,736.00	25,760.00	33,500.00	6,000.00	7,740.00	76.90%
4760	Community Events Sponsorship	-	17,835.88	-	-	(17,835.88)	N/A
4768	Service Line Agreement	-	2,607.48	2,500.00	-	(107.48)	104.30%
4770	Solid Waste Agreement	136.25	498,892.44	507,568.00	499,388.00	8,675.56	98.29%
4775	RPPOA Contract	-	31,875.00	31,875.00	31,875.00	-	100.00%
4780	Sale of Assets	-	505.00	-	-	(505.00)	N/A
4785	Administrative Fee Reimbursement	-	-	-	500.00	-	N/A
4787	RP Community Foundation Donations	139.62	9,184.51	-	-	(9,184.51)	N/A
4790	Reimbursed Expenses	-	1,081.94	-	-	(1,081.94)	N/A
4795	Miscellaneous	-	12,186.77	9,000.00	9,000.00	(3,186.77)	135.41%
	Total Other Sources	<u>7,716.06</u>	<u>657,803.62</u>	<u>648,084.00</u>	<u>610,704.00</u>	<u>(9,719.62)</u>	101.50%
Other							
4510	Interest on Investment	17.17	191.16	200.00	200.00	8.84	95.58%
	Total Other	<u>17.17</u>	<u>191.16</u>	<u>200.00</u>	<u>200.00</u>	<u>8.84</u>	95.58%
Transfer-In							
4850	Transfer From 27D Fund	-	-	-	209,566.00	-	N/A
4855	Transfer from CID#1	-	-	-	-	-	N/A
	Total Transfer-In	<u>-</u>	<u>-</u>	<u>-</u>	<u>209,566.00</u>	<u>-</u>	N/A
	Total Revenues	<u>219,058.76</u>	<u>4,339,014.60</u>	<u>8,312,134.00</u>	<u>7,024,022.00</u>	<u>3,973,119.40</u>	52.20%

Expenditures

General Overhead							
5101..5102	Salaries - Regular	-	-	-	-	-	N/A
5120	Street Light Repair And Maintenance	1,852.40	57,169.40	68,131.00	185,000.00	10,961.60	83.91%
5121	Franchise Exps-Stop Light/Traffic Sig.	29.75	115,740.16	166,000.00	166,000.00	50,259.84	69.72%
5201	Electric, Gas, Sewer & Water	4,615.88	25,828.19	31,047.00	31,047.00	5,218.81	83.19%
5202	Telephone & Internet	1,349.16	12,586.75	6,500.00	6,000.00	(6,086.75)	193.64%
5203	Printing & Advertising	132.88	1,751.38	1,200.00	1,200.00	(551.38)	145.95%
5204	Legal Printing	188.02	2,295.79	2,300.00	1,500.00	4.21	99.82%
5205	Postage & Mailing Permits	639.85	6,436.93	10,000.00	6,120.00	3,563.07	64.37%



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 11/30/2015

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		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
5206	Travel Expense & Training	-	1,667.91	10,000.00	-	8,332.09	16.68%
5208	Newletter	-	4,864.80	6,500.00	5,000.00	1,635.20	74.84%
5210	Maintenace & Repair Building	344.30	8,352.14	10,000.00	3,000.00	1,647.86	83.52%
5211	Maintenace & Repair Equipment	166.87	261.85	5,500.00	5,500.00	5,238.15	4.76%
5212	Utility Assistance	4,387.21	4,698.95	15,000.00	15,000.00	10,301.05	31.33%
5213	Audit Fees	-	35,250.00	35,152.00	35,152.00	(98.00)	100.28%
5214	Other Contracted Services	6,170.35	90,265.76	44,800.00	62,800.00	(45,465.76)	201.49%
5215	City Attorney	3,921.43	63,259.77	86,700.00	86,700.00	23,440.23	72.96%
5216	Special Prosecutor Fees	-	5,539.00	2,500.00	5,000.00	(3,039.00)	221.56%
5230	Art Commissioner	100.00	1,100.00	1,200.00	1,200.00	100.00	91.67%
5232	United Community Services	-	3,530.00	3,530.00	3,530.00	-	100.00%
5301	Office Supplies	151.10	6,633.12	15,000.00	15,000.00	8,366.88	44.22%
5304	Janitorial Supplies	154.53	1,383.90	3,000.00	3,000.00	1,616.10	46.13%
5401	Insurance & Surety Bonds	-	33,689.37	39,408.00	39,408.00	5,718.63	85.49%
5405	Dues, Subscriptions & Books	63.98	13,303.10	13,805.00	12,000.00	501.90	96.36%
5406	Elections - City	-	5,603.19	18,000.00	8,000.00	12,396.81	31.13%
5407	Public Relations	(95.00)	627.12	3,000.00	3,000.00	2,372.88	20.90%
5408	Miscellaneous Charges	65.93	8,514.92	7,000.00	7,000.00	(1,514.92)	121.64%
5421	Johnson County Home Repair	-	10,500.00	10,500.00	10,500.00	-	100.00%
5427	Property Tax Payments	-	(466.70)	15,000.00	1,000.00	15,466.70	-3.11%
5510	Community Events	-	27,160.05	2,000.00	2,000.00	(25,160.05)	1358.00%
5511	Fireworks	-	2,000.00	2,500.00	2,500.00	500.00	80.00%
5512	Transit	-	-	-	1,500.00	-	N/A
5516	Strategic Planning	-	9,900.00	-	-	(9,900.00)	N/A
5524	RPPOA Common Area Expenses	-	33,847.00	33,847.00	33,847.00	-	100.00%
5600	Lease/Purchase - Pool	184,500.00	184,500.00	184,500.00	184,500.00	-	100.00%
5605	Lease/Purchase - Pool Interest	12,532.50	25,065.00	25,066.00	25,066.00	1.00	100.00%
5614	Bond Principal 2014-1	102,001.25	102,001.25	25,066.00	-	(76,935.25)	406.93%
5615	Bond Interest 2014-1	7,312.50	14,868.75	-	-	(14,868.75)	N/A
5627	Gateway Elements	-	-	7,500.00	7,500.00	7,500.00	0.00%
5751	TIF Fund Expenditure	-	-	-	207,000.00	-	N/A
5758	Pool Operations	-	850.00	215,000.00	195,000.00	214,150.00	0.40%
5766	Pool Equipment	-	-	25,000.00	25,000.00	25,000.00	0.00%
5813	Computer System R&M	-	356.80	5,000.00	5,000.00	4,643.20	7.14%
5818	Transfer to Bond & Interest Fund	-	89,304.00	89,304.00	-	-	100.00%
5825	Transfer to Equip Reserve Fund	7,750.00	85,250.00	93,000.00	93,000.00	7,750.00	91.67%
5826	Transfer to Capital Projects Fund	-	-	-	-	-	N/A
	Total General Overhead	338,334.89	1,095,489.65	1,338,556.00	1,500,570.00	243,066.35	81.84%
Police							
5101	Salaries - Regular	60,399.65	699,896.52	773,848.00	790,000.00	73,951.48	90.44%
5102	Salaries-Overtime	5,403.68	25,933.15	57,000.00	57,000.00	31,066.85	45.50%
5104	Salaries - Part-time	353.20	5,114.77	13,000.00	13,000.00	7,885.23	39.34%
5202	Telephone & Internet	532.20	6,927.96	10,000.00	10,000.00	3,072.04	69.28%
5203	Printing & Advertising	-	-	2,000.00	2,000.00	2,000.00	0.00%
5205	Postage & Mailing Permits	-	24.14	1,000.00	1,000.00	975.86	2.41%
5206	Travel Expense & Training	69.85	3,131.84	7,500.00	7,500.00	4,368.16	41.76%



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 11/30/2015

I-GF

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
5207	Medical Expense & Drug Testing	-	296.40	1,500.00	1,500.00	1,203.60	19.76%
5209	Professional Services	-	-	-	-	-	N/A
5210	Maintenace & Repair Building	-	12.00	100.00	100.00	88.00	12.00%
5211	Maintenace & Repair Equipment	141.49	3,270.46	8,000.00	8,000.00	4,729.54	40.88%
5214	Other Contracted Services	136.49	6,257.46	13,600.00	13,600.00	7,342.54	46.01%
5224	Laundry Service	-	2,307.95	2,200.00	2,200.00	(107.95)	104.91%
5238	Animal Control	-	53,254.10	55,000.00	55,000.00	1,745.90	96.83%
5240	Equipment Rental	-	-	-	400.00	-	N/A
5260	Vehicle Maintenance	1,112.68	7,239.00	15,000.00	15,000.00	7,761.00	48.26%
5301	Office Supplies	(1,272.15)	29.41	-	-	(29.41)	N/A
5302	Motor Fuels & Lubricants	1,629.40	18,873.04	42,000.00	42,000.00	23,126.96	44.94%
5306	Materials	-	53.00	2,000.00	2,000.00	1,947.00	2.65%
5307	Other Commodities	-	2,052.46	4,000.00	4,000.00	1,947.54	51.31%
5308	Clothing & Uniforms	2,715.00	3,889.36	7,500.00	7,500.00	3,610.64	51.86%
5309	Ammunition	-	920.00	2,500.00	2,500.00	1,580.00	36.80%
5310	Training Supplies	-	-	500.00	500.00	500.00	0.00%
5401	Insurance & Surety Bonds	-	75.00	-	100.00	(75.00)	N/A
5405	Dues, Subscriptions & Books	-	1,025.95	1,000.00	2,000.00	(25.95)	102.60%
5408	Miscellaneous Charges	-	91.95	1,000.00	1,000.00	908.05	9.20%
5452	Community Policing	-	(388.91)	-	-	388.91	N/A
5814	Computer Software	-	-	5,500.00	5,500.00	5,500.00	0.00%
5825	Transfer to Equip Reserve Fund	6,275.00	69,025.00	75,300.00	75,300.00	6,275.00	91.67%
	Total Police	77,496.49	909,312.01	1,101,048.00	1,118,700.00	191,735.99	82.59%
Court							
5101	Salaries - Regular	3,131.20	36,028.39	40,705.00	41,052.00	4,676.61	88.51%
5102	Salaries-Overtime	-	807.40	1,000.00	1,000.00	192.60	80.74%
5108	Salaries - Judge	1,020.00	11,220.00	12,240.00	12,240.00	1,020.00	91.67%
5109	Salaries - Prosecutor	850.00	9,350.00	10,200.00	10,200.00	850.00	91.67%
5202	Telephone & Internet	15.00	165.00	180.00	180.00	15.00	91.67%
5203	Printing & Advertising	-	180.00	400.00	400.00	220.00	45.00%
5206	Travel Expense & Training	-	-	200.00	200.00	200.00	0.00%
5209	Professional Services	502.00	3,735.47	7,000.00	7,000.00	3,264.53	53.36%
5211	Maintenace & Repair Equipment	-	-	200.00	200.00	200.00	0.00%
5214	Other Contracted Services	-	-	1,000.00	1,000.00	1,000.00	0.00%
5227	Prisoner Care	-	2,240.00	8,000.00	8,000.00	5,760.00	28.00%
5228	Fees Due State of Kansas	1,920.00	13,777.50	44,655.00	43,436.00	30,877.50	30.85%
5301	Office Supplies	(26.00)	-	-	-	-	N/A
5308	Clothing & Uniforms	-	-	200.00	200.00	200.00	0.00%
5405	Dues, Subscriptions & Books	-	280.00	611.00	400.00	331.00	45.83%
5408	Miscellaneous Charges	-	180.00	200.00	200.00	20.00	90.00%
5814	Computer Software	-	950.00	5,363.00	-	4,413.00	17.71%
5815	Technology Upgrades	6,457.50	18,711.40	-	15,000.00	(18,711.40)	N/A
5821	Alcohol / Drug State Fees	-	-	-	500.00	-	N/A
	Total Court	13,869.70	97,625.16	132,154.00	141,208.00	34,528.84	73.87%
Neighborhood Services							
5101	Salaries - Regular	8,030.40	92,370.59	104,400.00	105,500.00	12,029.41	88.48%



City of Roeland Park
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For the Period Ended 11/30/2015

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		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
5102	Salaries-Overtime	146.58	272.22	500.00	500.00	227.78	54.44%
5202	Telephone & Internet	30.00	330.00	360.00	360.00	30.00	91.67%
5203	Printing & Advertising	-	-	1,000.00	1,000.00	1,000.00	0.00%
5206	Travel Expense & Training	40.00	3,199.25	3,000.00	3,000.00	(199.25)	106.64%
5214	Other Contracted Services	1,260.00	1,260.00	500.00	500.00	(760.00)	252.00%
5260	Vehicle Maintenance	328.40	479.30	500.00	500.00	20.70	95.86%
5301	Office Supplies	13.48	40.65	-	-	(40.65)	N/A
5302	Motor Fuels & Lubricants	51.52	814.83	2,000.00	2,000.00	1,185.17	40.74%
5314	Photo Supplies & Processing	-	-	-	-	-	N/A
5405	Dues, Subscriptions & Books	-	190.00	800.00	1,000.00	610.00	23.75%
5408	Miscellaneous Charges	-	-	-	-	-	N/A
5503	Office Equipment	-	-	-	-	-	N/A
	Total Neighborhood Services	<u>9,900.38</u>	<u>98,956.84</u>	<u>113,060.00</u>	<u>114,360.00</u>	<u>14,103.16</u>	87.53%
Administration							
5101	Salaries - Regular	19,195.08	221,052.15	238,115.00	240,000.00	17,062.85	92.83%
5102	Salaries-Overtime	-	68.25	250.00	250.00	181.75	27.30%
5104	Salaries - Part-time	-	-	-	-	-	N/A
5107	Salaries - Intern	-	2,635.50	7,500.00	5,000.00	4,864.50	35.14%
5202	Telephone & Internet	160.00	1,240.00	1,410.00	1,320.00	170.00	87.94%
5203	Printing & Advertising	-	-	-	-	-	N/A
5206	Travel Expense & Training	549.64	2,944.60	10,000.00	10,000.00	7,055.40	29.45%
5207	Medical Expense & Drug Testing	-	-	50.00	50.00	50.00	0.00%
5214	Other Contracted Services	338.64	6,607.33	5,000.00	5,000.00	(1,607.33)	132.15%
5226	Car Allowance	450.00	3,150.00	5,400.00	5,400.00	2,250.00	58.33%
5260	Vehicle Maintenance	-	196.50	-	-	(196.50)	N/A
5301	Office Supplies	(2,856.83)	25.91	-	-	(25.91)	N/A
5302	Motor Fuels & Lubricants	-	-	375.00	375.00	375.00	0.00%
5308	Clothing & Uniforms	-	-	250.00	250.00	250.00	0.00%
5401	Insurance & Surety Bonds	-	-	75.00	75.00	75.00	0.00%
5405	Dues, Subscriptions & Books	-	1,462.00	1,200.00	1,000.00	(262.00)	121.83%
5408	Miscellaneous Charges	-	-	-	-	-	N/A
5503	Office Equipment	-	766.53	3,000.00	3,000.00	2,233.47	25.55%
	Total Administration	<u>17,836.53</u>	<u>240,148.77</u>	<u>272,625.00</u>	<u>271,720.00</u>	<u>32,476.23</u>	88.09%
Public Works							
5101	Salaries - Regular	(4,184.52)	223,971.84	264,500.00	264,500.00	40,528.16	84.68%
5102	Salaries-Overtime	899.31	5,221.72	8,500.00	8,500.00	3,278.28	61.43%
5104	Salaries - Part-time	-	11,802.00	18,720.00	10,000.00	6,918.00	63.04%
5201	Electric, Gas, Sewer & Water	3,344.81	32,598.03	27,000.00	27,000.00	(5,598.03)	120.73%
5202	Telephone & Internet	120.00	1,299.99	2,500.00	3,500.00	1,200.01	52.00%
5206	Travel Expense & Training	90.00	5,625.37	4,500.00	4,500.00	(1,125.37)	125.01%
5207	Medical Expense & Drug Testing	-	1,060.34	1,200.00	1,200.00	139.66	88.36%
5210	Maintenace & Repair Building	75.00	1,714.49	10,000.00	10,000.00	8,285.51	17.14%
5211	Maintenace & Repair Equipment	4,375.69	18,431.89	25,000.00	25,000.00	6,568.11	73.73%
5214	Other Contracted Services	82.23	3,075.03	5,150.00	5,150.00	2,074.97	59.71%
5221	Maintenance & Repair Streets	-	44,380.44	-	250,000.00	(44,380.44)	N/A
5260	Vehicle Maintenance	-	7,459.07	15,000.00	15,000.00	7,540.93	49.73%
5301	Office Supplies	(423.33)	-	-	-	-	N/A



City of Roeland Park
Statement of Activities - General Operating Fund
For the Period Ended 11/30/2015

I-GF

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
5302	Motor Fuels & Lubricants	273.76	11,693.31	26,100.00	31,000.00	14,406.69	44.80%
5304	Janitorial Supplies	-	376.97	2,050.00	2,050.00	1,673.03	18.39%
5305	Traffic Control Signs	-	1,998.01	6,000.00	6,000.00	4,001.99	33.30%
5306	Materials	173.10	3,073.34	4,000.00	5,000.00	926.66	76.83%
5308	Clothing & Uniforms	-	5,998.84	4,000.00	4,000.00	(1,998.84)	149.97%
5318	Tools	-	3,384.04	4,000.00	4,000.00	615.96	84.60%
5319	STF/BMP Reimbursement	(274.67)	-	4,000.00	-	4,000.00	0.00%
5320	Grounds Maintenance	162.00	14,688.61	20,000.00	20,000.00	5,311.39	73.44%
5321	Tree Maintenance	-	30,566.32	53,200.00	53,200.00	22,633.68	57.46%
5405	Dues, Subscriptions & Books	-	412.00	700.00	700.00	288.00	58.86%
5408	Miscellaneous Charges	128.38	128.38	700.00	-	571.62	18.34%
5455	Roeland Park Trail Project	-	12,865.88	-	-	(12,865.88)	N/A
5505	Other Capital Outlay	59.96	236.76	-	-	(236.76)	N/A
5814	Computer Software	-	1,350.00	3,300.00	2,000.00	1,950.00	40.91%
5825	Transfer to Equip Reserve Fund	(17,021.00)	59,739.00	92,107.00	92,107.00	32,368.00	64.86%
	Total Public Works	(12,119.28)	503,151.67	602,227.00	844,407.00	99,075.33	83.55%
Employee Benefits							
5122	FICA City Contribution	9,755.37	114,372.30	128,000.00	128,000.00	13,627.70	89.35%
5123	KPERS City Contribution	6,293.99	68,738.91	72,000.00	72,000.00	3,261.09	95.47%
5124	KS Unemployment Insurance	-	5,891.56	3,700.00	1,700.00	(2,191.56)	159.23%
5125	Worker's Compensation	-	39,155.00	38,500.00	35,000.00	(655.00)	101.70%
5126	Health Insurance	(2,969.26)	216,092.92	311,000.00	318,860.00	94,907.08	69.48%
5127	Health Savings Account	3,618.75	21,143.75	-	-	(21,143.75)	N/A
5130	City Paid Life Insurance	809.53	7,842.24	-	-	(7,842.24)	N/A
5131	KP&F City Contribution	13,401.45	161,395.04	176,000.00	176,000.00	14,604.96	91.70%
5133	Wellness Incentive	-	634.98	-	-	(634.98)	N/A
	Total Employee Benefits	30,909.83	635,266.70	729,200.00	731,560.00	93,933.30	87.12%
City Council							
5103	Salaries - Elected Officials	3,970.00	43,190.00	46,920.00	46,920.00	3,730.00	92.05%
5206	Travel Expense & Training	20.00	2,362.00	3,850.00	3,850.00	1,488.00	61.35%
5301	Office Supplies	(52.34)	-	-	-	-	N/A
5402	Mayor Expenses	86.82	343.31	1,000.00	1,000.00	656.69	34.33%
5405	Dues, Subscriptions & Books	-	390.00	340.00	340.00	(50.00)	114.71%
	Total City Council	4,024.48	46,285.31	52,110.00	52,110.00	5,824.69	88.82%
Solid Waste							
5101	Salaries - Regular	-	-	24,360.00	-	24,360.00	0.00%
5211	Maintenace & Repair Equipment	2.41	2.41	5,000.00	-	4,997.59	0.05%
5272	Solid Waste Contract	34,493.52	379,610.56	414,000.00	422,261.00	34,389.44	91.69%
5302	Motor Fuels & Lubricants	-	-	4,900.00	-	4,900.00	0.00%
5312	Leaf Program Disposal Fees	-	-	13,000.00	13,000.00	13,000.00	0.00%
5756	General Reserve	-	-	14,156.00	-	14,156.00	0.00%
5825	Transfer to Equip Reserve Fund	-	-	32,152.00	-	32,152.00	0.00%
	Total Solid Waste	34,495.93	379,612.97	507,568.00	435,261.00	127,955.03	74.79%
	Total Expenditures	514,748.95	4,005,849.08	4,848,548.00	5,209,896.00	842,698.92	82.62%
	Change in Net Assets	(295,690.19)	333,165.52	3,463,586.00	1,814,126.00	3,130,420.48	
2910..2970	Net Assets, Beginning		2,063,258.70				
	Net Assets, Ending		\$ 2,396,424.22				



City of Roeland Park
Statement of Activities - General Fund
Restricted for Special Law Enforcement Fund
For the Period Ended 11/30/2015

I109

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4432	Spec. Law Enforcement Revenues	-	-	-	-	-	N/A
	Total Revenues	-	-	-	-	-	N/A
Expenditures							
5816	Spec. Law Enforcement Expenses	(3,664.00)	2,054.17	-	-	(2,054.17)	N/A
	Total Expenditures	(3,664.00)	2,054.17	-	-	(2,054.17)	N/A
	Change in Net Assets	\$ 3,664.00	\$ (2,054.17)	\$ -	\$ -	\$ 2,054.17	
2910..2970	Net Assets, Beginning		10,267.00				
	Net Assets, Ending		\$ 8,212.83				



City of Roeland Park
Statement of Activities - Bond & Interest Fund
For the Period Ended 11/30/2015

1200

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 479,137.00	\$ 515,033.00	\$ 479,137.00	0.00%
4020	Recreational Vehicle Tax	-	93.41	93.00	93.00	(0.41)	100.44%
4021	Commercial Vehicle Tax	-	-	144.00	-	144.00	0.00%
4040	Heavy Trucks Tax	-	142.31	17.00	17.00	(125.31)	837.12%
4050	Ad Valorem Tax	-	257,492.06	266,420.00	302,104.00	8,927.94	96.65%
4060	Motor Vehicle Tax	-	32,314.60	33,000.00	33,000.00	685.40	97.92%
4070	Personal Property Tax-Delinquent	-	81.13	50.00	50.00	(31.13)	162.26%
4080	Real Property Tax - Delinquent	-	1,284.96	3,000.00	3,000.00	1,715.04	42.83%
4401	Transfer from CPF	-	-	27,565.00	-	27,565.00	0.00%
4620	Special Assessment Tax-Delinquent	-	363.82	-	-	(363.82)	N/A
4630	Storm Drainage RC12-013	-	58,868.27	61,750.00	61,750.00	2,881.73	95.33%
4640	Storm Drainage RC12-012	-	93,060.15	93,706.00	93,706.00	645.85	99.31%
4650	Storm Drainage RC12-014	-	106,398.75	99,988.00	106,551.00	(6,410.75)	106.41%
4830	Transfer From 27A Fund	46,250.00	508,750.00	555,000.00	555,000.00	46,250.00	91.67%
4840	Transfer from General Fund	-	89,304.00	-	-	(89,304.00)	N/A
4880	Transfer from Streetlights Fund	-	24,815.25	-	-	(24,815.25)	N/A
Total Revenues		46,250.00	1,172,968.71	1,619,870.00	1,670,304.00	446,901.29	72.41%
5214	Other Contracted Services	-	724.80	345,000.00	-	344,275.20	0.21%
5607	Principal Bonds (2008-A Issue)	345,000.00	345,000.00	345,000.00	345,000.00	-	100.00%
5610	Interest Bonds (2008-A Issue)	12,693.75	25,387.50	25,388.00	25,388.00	0.50	100.00%
5614	Bond Principal 2014-1	-	-	102,000.00	-	102,000.00	0.00%
5615	Bond Interest 2014-1	-	-	14,869.00	-	14,869.00	0.00%
5644	Principal Bonds (2012-1)	35,000.00	35,000.00	35,000.00	35,000.00	-	100.00%
5645	Interest Bonds (2012-1)	17,117.50	28,920.00	34,235.00	34,235.00	5,315.00	84.47%
5751	TIF Fund Expenditure	-	-	-	33,580.00	-	N/A
5834	Principle Bonds 2010-1 Issue	-	385,000.00	385,000.00	385,000.00	-	100.00%
5835	Interest Bonds 2010-1 Issue	-	58,020.00	58,020.00	58,020.00	-	100.00%
5840	Principal Bonds (2011-2)	70,000.00	70,000.00	70,000.00	70,000.00	-	100.00%
5841	Interest Bonds (2011-2)	18,048.75	36,097.50	36,098.00	36,098.00	0.50	100.00%
5842	Principal Bonds (2011-1)	-	105,000.00	105,000.00	105,000.00	-	100.00%
5843	Interest Bonds (2011-1)	-	3,990.00	3,990.00	3,990.00	-	100.00%
5845	Interest Bonds 2012-1	-	-	-	-	-	N/A
Total Expenditures		497,860.00	1,093,139.80	1,559,600.00	1,131,311.00	466,460.20	70.09%
Change in Net Assets		\$ (451,610.00)	\$ 79,828.91	\$ 60,270.00	\$ 538,993.00	\$ (19,558.91)	
2910..2970	Net Assets, Beginning		479,137.42				
	Net Assets, Ending		\$ 558,966.33				



City of Roeland Park
Statement of Activities - Special Highway Fund
For the Period Ended 11/30/2015

I250

		<u>Current Month</u>	<u>Year-to-Date</u>	<u>2015 Projected</u>	<u>Annual Budget</u>	<u>Projected - YTD Balance</u>	<u>% of Projected</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 48,877.00	\$ -	\$ 48,877.00	0.00%
4140	Spec City/County Highway Fund	-	135,288.84	176,000.00	180,000.00	40,711.16	76.87%
	Total Revenues	-	135,288.84	224,877.00	180,000.00	89,588.16	60.16%
Expenditures							
5101	Salaries - Regular	29,276.64	55,916.64	26,640.00	61,000.00	(29,276.64)	209.90%
5211	Maintenace & Repair Equipment	-	-	-	-	-	N/A
5260	Vehicle Maintenance	-	-	-	-	-	N/A
5271	Sand and Salt	-	15,844.83	46,410.00	46,410.00	30,565.17	34.14%
5750	Contingency	-	-	-	-	-	N/A
5809	Transfer to Equipment Reserve Fund	6,049.00	66,539.00	72,590.00	72,590.00	6,051.00	91.66%
	Total Expenditures	35,325.64	138,300.47	145,640.00	180,000.00	7,339.53	94.96%
	Change in Net Assets	\$ (35,325.64)	\$ (3,011.63)	\$ 79,237.00	\$ -	\$ 82,248.63	
2910..2970	Net Assets, Beginning		48,877.83				
	Net Assets, Ending		\$ 45,866.20				



City of Roeland Park
Statement of Activities - Special Street Fund 27A
For the Period Ended 11/30/2015

1270

		<u>Current Month</u>	<u>Year-to-Date</u>	<u>2015 Projected</u>	<u>Annual Budget</u>	<u>Projected - YTD Balance</u>	<u>% of Projected</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 394,568.00	\$ 236,310.00	\$ 394,568.00	0.00%
4110	City/County Sales & Use Tax	63,990.01	550,348.13	757,000.00	723,800.00	206,651.87	72.70%
4150	Cars Funding	-	-	157,000.00	-	157,000.00	0.00%
4790	Reimbursed Expenses	-	-	171,000.00	-	171,000.00	0.00%
	Total Revenues	63,990.01	550,348.13	1,479,568.00	960,110.00	929,219.87	37.20%
Expenditures							
5209	Professional Services	29,457.40	104,804.15	50,000.00	45,000.00	(54,804.15)	209.61%
5214	Other Contracted Services	-	2,336.90	-	-	(2,336.90)	N/A
5438	Street Maintenance	919.38	34,139.40	80,000.00	80,000.00	45,860.60	42.67%
5456	Roe Blvd CARS - Engineering	931.23	22,413.77	626,282.00	240,000.00	603,868.23	3.58%
5750	Contingency	-	-	-	40,110.00	-	N/A
5818	Transfer to Bond & Interest Fund	46,250.00	508,750.00	555,000.00	555,000.00	46,250.00	91.67%
	Total Expenditures	77,558.01	672,444.22	1,311,282.00	960,110.00	638,837.78	51.28%
	Change in Net Assets	\$ (13,568.00)	\$ (122,096.09)	\$ 168,286.00	\$ -	\$ 290,382.09	
2910..2970	Net Assets, Beginning		343,976.76				
	Net Assets, Ending		\$ 221,880.67				



City of Roeland Park
Statement of Activities - Community Center Fund 27C
For the Period Ended 11/30/2015

I290

		<u>Current Month</u>	<u>Year-to-Date</u>	<u>2015 Projected</u>	<u>Annual Budget</u>	<u>Projected - YTD Balance</u>	<u>% of Projected</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 65,107.00	\$ -	\$ 65,107.00	0.00%
4110	City/County Sales & Use Tax	15,997.50	137,587.29	189,000.00	180,000.00	51,412.71	72.80%
4850	Transfer from Equipment Reserve	38,959.10	171,478.10	132,519.00	-	(38,959.10)	129.40%
	Total Revenues	<u>54,956.60</u>	<u>309,065.39</u>	<u>386,626.00</u>	<u>180,000.00</u>	<u>77,560.61</u>	79.94%
Expenditures							
5210	Maintenace & Repair Building	-	23,564.64	25,000.00	25,000.00	1,435.36	94.26%
5211	Maintenace & Repair Equipment	-	8,103.91	10,000.00	10,000.00	1,896.09	81.04%
5214	Other Contracted Services	-	-	-	-	-	N/A
5320	Trees, Plants, Grass Seed & Sod	-	539.78	-	-	(539.78)	N/A
5401	Insurance & Surety Bonds	-	3,877.00	5,000.00	12,000.00	1,123.00	77.54%
5409	Appropriation-Johnson County HR	-	75,000.00	75,000.00	75,000.00	-	100.00%
5427	Property Tax Payments	-	-	-	-	-	N/A
5505	Other Capital Outlay	5,611.22	43,604.00	34,000.00	34,000.00	(9,604.00)	128.25%
5523	Grounds Improvements	-	-	3,000.00	3,000.00	3,000.00	0.00%
5802	Transfer to General Fund	-	-	-	-	-	N/A
5825	Transfer to Equip Reserve Fund	-	-	-	21,000.00	-	N/A
	Total Expenditures	<u>5,611.22</u>	<u>154,689.33</u>	<u>152,000.00</u>	<u>180,000.00</u>	<u>(2,689.33)</u>	101.77%
	Change in Net Assets	<u>\$ 49,345.38</u>	\$ 154,376.06	<u>\$ 234,626.00</u>	<u>\$ -</u>	<u>\$ 80,249.94</u>	
2910..2970	Net Assets, Beginning		<u>65,108.33</u>				
	Net Assets, Ending		<u>\$ 219,484.39</u>				



City of Roeland Park
Statement of Activities - Special Infrastructure 27D
For the Period Ended 11/30/2015

I300

		<u>Current Month</u>	<u>Year-to-Date</u>	<u>2015 Projected</u>	<u>Annual Budget</u>	<u>Projected - YTD Balance</u>	<u>% of Projected</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 93,563.00	\$ 195,989.00	\$ 93,563.00	0.00%
4110	City/County Sales & Use Tax	31,995.01	275,173.57	378,000.00	361,600.00	102,826.43	72.80%
	Total Revenues	31,995.01	275,173.57	471,563.00	557,589.00	196,389.43	58.35%
Expenditures							
5209	Professional Services	3,683.95	6,998.95	40,000.00	-	33,001.05	17.50%
5438	Street Maintenance	-	2,340.00	250,000.00	-	247,660.00	0.94%
5469	Corrugated Pipe Repair	-	-	-	97,000.00	-	N/A
5501	Park Maintenance/Infrastructure	80.00	4,686.95	23,000.00	-	18,313.05	20.38%
5750	Contingency	-	-	-	251,023.00	-	N/A
5802	Transfer to 27C	-	-	-	209,566.00	-	N/A
	Total Expenditures	3,763.95	14,025.90	313,000.00	557,589.00	298,974.10	4.48%
	Change in Net Assets	\$ 28,231.06	\$ 261,147.67	\$ 158,563.00	\$ -	\$ (102,584.67)	
2910..2970	Net Assets, Beginning		161,168.13				
	Net Assets, Ending		\$ 422,315.80				



City of Roeland Park
Statement of Activities - Equipment & Bldg Reserve Fund
For the Period Ended 11/30/2015

1360

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 364,228.00	\$ -	\$ 364,228.00	0.00%
4772	Leaf Program Reimbursement	-	2,238.60	-	-	(2,238.60)	N/A
4840	Transfer from General Fund	(2,996.00)	214,014.00	260,407.00	260,407.00	46,393.00	82.18%
4842	Transfer from Solid Waste / GF	-	-	32,152.00	-	32,152.00	0.00%
4860	Transfer from Special Highway	6,049.00	66,539.00	72,590.00	72,590.00	6,051.00	91.66%
4870	Transfer from Community Center	-	-	-	21,000.00	-	N/A
	Total Revenues	3,053.00	282,791.60	729,377.00	353,997.00	446,585.40	38.77%
Expenditures							
5504	Machinery & Auto Equipment	503.58	64,845.73	190,269.00	190,269.00	125,423.27	34.08%
5619	Lease Principal	-	6,936.03	-	-	(6,936.03)	N/A
5620	Lease Interest	-	51,033.27	-	-	(51,033.27)	N/A
5760	Building Reserve	(59.96)	36,257.64	245,101.00	163,728.00	208,843.36	14.79%
5801	Transfer of Funds	38,959.10	171,478.10	132,519.00	-	(38,959.10)	129.40%
5809	Transfer to Equipment Reserve Fund	-	-	-	-	-	N/A
5901	Future CIP - Police	-	-	8,000.00	-	8,000.00	0.00%
5902	Future CIP - Public Works	-	-	145,488.00	-	145,488.00	0.00%
5903	Future CIP - City Hall	-	-	8,000.00	-	8,000.00	0.00%
	Total Expenditures	39,402.72	330,550.77	729,377.00	353,997.00	398,826.23	45.32%
	Change in Net Assets	\$ (36,349.72)	\$ (47,759.17)	\$ -	\$ -	\$ 47,759.17	
2910..2970	Net Assets, Beginning		<u>364,227.67</u>				
	Net Assets, Ending		<u>\$ 316,468.50</u>				



City of Roeland Park
Statement of Activities - TIF 1A/B - Bella Roe/Walmart
For tGe Period Ended 11/30/2015

1370

		Current MontG	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 1,508,082.00	\$ -	\$ 1,508,082.00	0.00%
4510	Interest on Investment	-	17,495.27	17,000.00	17,000.00	(495.27)	102.91%
4730	Tax Increment Income	-	257,256.77	215,000.00	215,000.00	(42,256.77)	119.65%
4735	Tax Increment Income IB	-	244,438.13	206,000.00	206,000.00	(38,438.13)	118.66%
Total Revenues		<u>-</u>	<u>519,190.17</u>	<u>1,946,082.00</u>	<u>438,000.00</u>	<u>1,426,891.83</u>	26.68%
Expenditures							
5209	Professional Services	-	1,420.00	-	-	(1,420.00)	N/A
5214	Other Contracted Services	-	2,406.00	2,000.00	2,000.00	(406.00)	120.30%
5601	Bond Principal	-	1,010,000.00	1,010,000.00	240,000.00	-	100.00%
5602	Bond Interest	-	180,168.76	180,169.00	180,169.00	0.24	100.00%
5750	Contingency	-	-	15,831.00	15,831.00	15,831.00	0.00%
Total Expenditures		<u>-</u>	<u>1,193,994.76</u>	<u>1,208,000.00</u>	<u>438,000.00</u>	<u>14,005.24</u>	98.84%
CGange in Net Assets		<u>\$ -</u>	<u>\$ (674,804.59)</u>	<u>\$ 738,082.00</u>	<u>\$ -</u>	<u>\$ 1,412,886.59</u>	
2910..2970	Net Assets, Beginning		<u>1,508,082.21</u>				
	Net Assets, Ending		<u>\$ 833,277.62</u>				



City of Roeland Park
Statement of Activities - TDD#1 - Price Chopper
For the Period Ended 11/30/2015

I400

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4110	City/County Sales & Use Tax	26,171.68	200,542.20	432,588.00	432,588.00	232,045.80	46.36%
4510	Interest on Investment	0.96	4.29	-	-	(4.29)	N/A
	Total Revenues	26,172.64	200,546.49	432,588.00	432,588.00	232,041.51	46.36%
Expenditures							
5214	Other Contracted Services	700.00	3,036.00	5,800.00	5,800.00	2,764.00	52.34%
5601	Bond Principal	-	-	225,000.00	225,000.00	225,000.00	0.00%
5602	Bond Interest	-	92,803.13	201,788.00	201,788.00	108,984.87	45.99%
	Total Expenditures	700.00	95,839.13	432,588.00	432,588.00	336,748.87	22.15%
	Change in Net Assets	\$ 25,472.64	\$ 104,707.36	\$ -	\$ -	\$ (104,707.36)	
2910..2970	Net Assets, Beginning		57,864.58				
	Net Assets, Ending		\$ 162,571.94				



City of Roeland Park
Statement of Activities - TDD#2 - Lowes
For the Period Ended 11/30/2015

I410

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4110	City/County Sales & Use Tax	12,934.35	101,576.26	153,756.00	153,756.00	52,179.74	66.06%
4510	Interest on Investment	0.31	1.94	-	-	(1.94)	N/A
	Total Revenues	12,934.66	101,578.20	153,756.00	153,756.00	52,177.80	66.06%
Expenditures							
5214	Other Contracted Services	-	1,086.40	5,000.00	5,000.00	3,913.60	21.73%
5601	Bond Principal	-	1,254.66	75,000.00	75,000.00	73,745.34	1.67%
5602	Bond Interest	-	43,745.34	73,756.00	73,756.00	30,010.66	59.31%
	Total Expenditures	-	46,086.40	153,756.00	153,756.00	107,669.60	29.97%
	Change in Net Assets	\$ 12,934.66	\$ 55,491.80	\$ -	\$ -	\$ (55,491.80)	
2910..2970	Net Assets, Beginning		(1,199,558.26)				
	Net Assets, Ending		\$ (1,144,066.46)				



City of Roeland Park
Statement of Activities - CID #1 - RP Shopping Center
For the Period Ended 11/30/2015

I420

		<u>Current Month</u>	<u>Year-to-Date</u>	<u>2015 Projected</u>	<u>Annual Budget</u>	<u>Projected - YTD Balance</u>	<u>% of Projected</u>
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 833,336.00	\$ 714,434.00	\$ 833,336.00	0.00%
4110	City/County Sales & Use Tax	33,040.28	321,787.60	428,000.00	389,000.00	106,212.40	75.18%
4840	Transfer from General Fund	-	-	-	-	-	N/A
	Total Revenues	<u>33,040.28</u>	<u>321,787.60</u>	<u>1,261,336.00</u>	<u>1,103,434.00</u>	<u>939,548.40</u>	25.51%
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5721	CID #1 Expenses	-	-	1,261,336.00	1,103,434.00	1,261,336.00	0.00%
	Total Expenditures	<u>-</u>	<u>-</u>	<u>1,261,336.00</u>	<u>1,103,434.00</u>	<u>1,261,336.00</u>	0.00%
	Change in Net Assets	<u>\$ 33,040.28</u>	<u>\$ 321,787.60</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (321,787.60)</u>	
2910..2970	Net Assets, Beginning		<u>860,179.36</u>				
	Net Assets, Ending		<u>\$ 1,181,966.96</u>				



City of Roeland Park
Statement of Activities - TIF 2A/D - McDonalds / City Hall
For the Period Ended 11/30/2015

I450

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 364,326.00	\$ 196,074.00	\$ 364,326.00	0.00%
4730	Tax Increment Income	-	278,998.28	278,998.00	264,000.00	(0.28)	100.00%
	Total Revenues	-	278,998.28	643,324.00	460,074.00	364,325.72	43.37%
Expenditures							
5209	Professional Services	178.62	484.83	8,000.00	-	7,515.17	6.06%
5214	Other Contracted Services	-	1,564.75	8,000.00	3,000.00	6,435.25	19.56%
5427	Property Tax Payments	-	-	-	9,500.00	-	N/A
5601	Bond Principal	160,000.00	160,000.00	160,000.00	160,000.00	-	100.00%
5602	Bond Interest	5,315.00	15,945.00	10,630.00	10,630.00	(5,315.00)	150.00%
5625	Stormwater Maintenance	-	-	125,000.00	-	125,000.00	0.00%
5750	Contingency	-	-	-	126,944.00	-	N/A
5763	Skateboard Park Maintenance	-	131,524.60	160,000.00	150,000.00	28,475.40	82.20%
	Total Expenditures	165,493.62	309,519.18	471,630.00	460,074.00	162,110.82	65.63%
	Change in Net Assets	\$ (165,493.62)	\$ (30,520.90)	\$ 171,694.00	\$ -	\$ 202,214.90	
2910..2970	Net Assets, Beginning		364,325.65				
	Net Assets, Ending		\$ 333,804.75				



City of Roeland Park
Statement of Activities - TIF 2C - Valley State Bank
For the Period Ended 11/30/2015

I480

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4510	Interest on Investment	-	0.16	-	-	(0.16)	N/A
4730	Tax Increment Income	-	48,330.16	47,740.00	47,740.00	(590.16)	101.24%
	Total Revenues	-	48,330.32	47,740.00	47,740.00	(590.32)	101.24%
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	-	1,682.00	2,500.00	2,500.00	818.00	67.28%
5601	Bond Principal	-	19,489.73	-	-	(19,489.73)	N/A
5602	Bond Interest	-	26,460.44	-	-	(26,460.44)	N/A
5612	Debt Service - Bond Issue	-	-	45,240.00	45,240.00	45,240.00	0.00%
	Total Expenditures	-	47,632.17	47,740.00	47,740.00	107.83	99.77%
	Change in Net Assets	\$ -	\$ 698.15	\$ -	\$ -	\$ (698.15)	
2910..2970	Net Assets, Beginning		(93.13)				
	Net Assets, Ending		\$ 605.02				



City of Roeland Park
Statement of Activities - TIF 3A - Boulevard Apts
For the Period Ended 11/30/2015

I490

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
4510	Interest on Investment	-	-	-	-	-	N/A
4730	Tax Increment Income	-	-	-	-	-	N/A
	Total Revenues	-	-	-	-	-	N/A
Expenditures							
5209	Professional Services	-	-	-	-	-	N/A
5214	Other Contracted Services	-	-	-	-	-	N/A
5601	Bond Principal	-	-	-	-	-	N/A
5602	Bond Interest	-	-	-	-	-	N/A
5836	Future Project Reserve	-	-	-	-	-	N/A
	Total Expenditures	-	-	-	-	-	N/A
	Change in Net Assets	\$ -	\$ -	\$ -	\$ -	\$ -	
2910..2970	Net Assets, Beginning		217,641.99				
	Net Assets, Ending		<u>\$ 217,641.99</u>				



City of Roeland Park
Statement of Activities - TIF 3C - Old Pool Area
For the Period Ended 11/30/2015

I510

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 594,606.00	\$ 596,597.00	\$ 594,606.00	0.00%
4730	Tax Increment Income	-	43,925.74	43,000.00	43,000.00	(925.74)	102.15%
4731	Tax Increment Income 3A	-	186,786.64	125,000.00	125,000.00	(61,786.64)	149.43%
	Total Revenues	<u>-</u>	<u>230,712.38</u>	<u>762,606.00</u>	<u>764,597.00</u>	<u>531,893.62</u>	30.25%
Expenditures							
5204	Legal Printing	-	-	-	-	-	N/A
5209	Professional Services	14,734.83	14,734.83	-	-	(14,734.83)	N/A
5214	Other Contracted Services	-	450.00	-	-	(450.00)	N/A
5836	Future Project Reserve	-	-	762,606.00	764,597.00	762,606.00	0.00%
	Total Expenditures	<u>14,734.83</u>	<u>15,184.83</u>	<u>762,606.00</u>	<u>764,597.00</u>	<u>747,421.17</u>	1.99%
	Change in Net Assets	<u>\$ (14,734.83)</u>	\$ 215,527.55	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (215,527.55)</u>	
2910..2970	Net Assets, Beginning		<u>376,963.87</u>				
	Net Assets, Ending		<u><u>\$ 592,491.42</u></u>				



City of Roeland Park
Statement of Activities - Property Owners Association
For the Period Ended 11/30/2015

1520

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 10,722.00	\$ 8,793.00	\$ 10,722.00	0.00%
4510	Interest on Investment	-	-	-	-	-	N/A
4795	Miscellaneous	-	33,847.00	33,847.00	33,847.00	-	100.00%
	Total Revenues	<u>-</u>	<u>33,847.00</u>	<u>44,569.00</u>	<u>42,640.00</u>	<u>10,722.00</u>	75.94%
Expenditures							
5408	Miscellaneous Charges	1.50	41.50	-	-	(41.50)	N/A
5524	RPPOA Common Area Expenses	-	31,875.00	31,875.00	31,875.00	-	100.00%
5750	Contingency	-	-	-	10,765.00	-	N/A
	Total Expenditures	<u>1.50</u>	<u>31,916.50</u>	<u>31,875.00</u>	<u>42,640.00</u>	<u>(41.50)</u>	100.13%
	Change in Net Assets	<u>\$ (1.50)</u>	\$ 1,930.50	<u>\$ 12,694.00</u>	<u>\$ -</u>	<u>\$ 10,763.50</u>	
2910..2970	Net Assets, Beginning		<u>10,722.01</u>				
	Net Assets, Ending		<u>\$ 12,652.51</u>				



City of Roeland Park
Statement of Activities - KCP&L Streetlights
For the Period Ended 11/30/2015

I680

		Current Month	Year-to-Date	2015 Projected	Annual Budget	Projected - YTD Balance	% of Projected
Revenues							
4010	Cash Carryforward	\$ -	\$ -	\$ 166,725.00	\$ -	\$ 166,725.00	0.00%
4435	Bond Proceeds	-	-	-	-	-	N/A
	Total Revenues	<u>-</u>	<u>-</u>	<u>166,725.00</u>	<u>-</u>	<u>166,725.00</u>	0.00%
Expenditures							
5214	Other Contracted Services	-	141,909.87	139,160.00	-	(2,749.87)	101.98%
5818	Transfer to Bond & Interest Fund	-	24,815.25	27,565.00	-	2,749.75	90.02%
	Total Expenditures	<u>-</u>	<u>166,725.12</u>	<u>166,725.00</u>	<u>-</u>	<u>(0.12)</u>	100.00%
	Change in Net Assets	<u>\$ -</u>	<u>\$ (166,725.12)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 166,725.12</u>	
2910..2970	Net Assets, Beginning		<u>166,725.12</u>				
	Net Assets, Ending		<u>\$ -</u>				



Item Number: DISCUSSION ITEMS- I.-7.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 12/3/2015
Submitted By: Mayor
Committee/Department: Admin.
Title: **City Hall ADA Improvements (est. time 20 min.)**
Item Type: Discussion

Recommendation:

Staff recommends adopting a plan to address ADA issues at City Hall.

Details:

At the time the City Hall renovations were completed in 2012 many ADA related improvements were completed. A list of what items have been addressed and what remains to be addressed is attached. The spreadsheet also includes cost estimates to address the item. ADA law requires there be a plan in place for how a building owner intends to address outstanding issues. The existing spreadsheet can serve as the basis for a plan by identifying order of priority and a projected timeline in addressing the items.

Also attached is a spreadsheet showing the TIF revenues available for use in addressing storm pipe replacement and city hall improvements, which are within the TIF district. The TIF funds will continue to be collected through 2021, therefore storm pipe replacement and ADA compliance can be planned out over this period based on priority. ADA improvements can be planned in order of priority but also take into consideration grouping projects by trade.

Additional Information

The link below takes you to an article concerning public facility ADA compliance efforts being undertaken by Kansas City:

<http://www.justice.gov/opa/pr/justice-department-signs-agreement-kansas-city-missouri-ensure-civic-access-people>

ATTACHMENTS:

Description	Type
📎 City Hall ADA Items	Cover Memo
📎 TIF 2 Revenue/Expense Projections	Cover Memo

ADA Compliance Issues - Preliminary assessment by City for Architect

updated: 1/10/2015 ; budget cost added 2/18/15

Office Building: Roeland Park City Hall, 4600 W. 51st Street, Roeland Park, KS 66205 (Report assumes built prior to 1992, \$1M renovation 2012)
Survey Date: July-August 2014: Primary participants: Mike Johnson (E.C.), Don Pruitt (HTK), Abby Mulcahy (HTK), Joel Marquardt (RP)

SKW 5/5/2015

The following rating system is based on our opinion of likely legal interpretation of the ADA. It is our understanding that final determination may only be made in a court of law.

- A - should have been built compliant for any construction beginning after January 26, 1992.
- B - likely should have been made compliant as part of the 2012 building renovation.
- C - we believe this item is likely to be found as a "readily achievable", and if so, would be required to be fixed as soon as possible.
- D - we believe this item would only be required to be corrected when modified, or per the "20% rule" when modifications to the building's primary functions are made.

No.	Item	A	B	C	D	Technical Violations/Comments (Section #'s below noted per the 2010 ADA Guidelines)	Estimated cost for remediation
						General: HTK Architects documents and therefore the Excel Constructor's scope did not conform to the Building Code or ADA to include accessibility upgrades required up to the disproportionality rule of 20% costs of primary function construction. Further, it is very possible that the work should be held to a higher standard than the Title III 20% rule, but rather the Title II standards for City facilities. It has not been decided how City will pursue this general issue of compliance.]	
1	Parking					<u>General Parking, Access Aisles and Route</u>. [The City: Per the ADA, it appears the priority of money spent towards accessible upgrades was to begin with entry to the building including parking stalls and access path to site and building. All items in this "Parking" section should have been addressed before interior items were addressed.]	
		X				1. There are 2 attempted accessible parking stalls; 3 required where 51 to 75 stalls are provided (51 in lot + 9 end-in on street). Section 208.2. Photo 47.	\$24,700
						1. Confirmed by SKW. 3 required with 1 for van (208.2.4). For informational purposes - for parking space requirement, the building has 3 floors of 5200 SF each for total of 15,600 SF. Parking at 4 spaces per 1000 SF (office zoning) yields 62.4 spaces required.	Cost Reasonable
		X				2. Accessible parking stalls have no signs; parking and "van accessible" signs required (5'-0" to bottom). Section 502.6. Photo 47.	Incl w/item 1
						2. Confirmed by SKW.	
		X				3. Accessible parking stalls and access aisles have the following slopes from north to south 4.6%, 4.5%, 4.9%; 2.08% maximum allowable. Sections 502.4. Photos 47 thru 49. [The City: A possible reasonable solution could be move the stalls and restripe three stalls to make two accessible just south of the electric charging station. The slopes and path need to be reviewed before this is found as a "reasonable" solution according to the City.]	Incl w/item 1
						3. Confirmed by SKW. All slopes across parking (south to north) exceed 2.00% maximum allowable in the attempted parking and access aisle. East west slopes are less than 2.00% maximum allowable. An alternate to above solution at the east/electrical charging area would be to modify the first 3 parking stalls west of the cooling tower fence (reserved police parking) to obtain one van and one vehicle space, and then have one vehicle space at the electrical charging station. Recommend concrete parking in the accessible stalls and access aisles for slope control. Will need transition areas to match existing pavement. Potential spot milling will be required for the access path to the building ramp.	
		X				4. The curb ramp building access just east of the north doors has an 8.6% slope; 8.33% maximum allowable. Section 406. Photo 50. (Consideration for straight in landing and ramp to west should be used).	\$5,400
						4. Confirmed by SKW. Not only is the ramp slope just above the 8.33% allowable, no flat landing area is provided for turning movement. Replace existing ramp with flat landing (less than 2.00% maximum in both directions), with new ramps to east (and west) not to exceed 8.33% maximum for distance of 6 feet. Cross slopes of ramps less than 2.00% maximum.	Cost Reasonable
						<u>Electrical charging station</u>	
		X				5. The electrical charging station has no accessible parking stalls (4.6%, 3.0% slopes), no access aisle and no signs; required. Sections 206.2.2, 502.4. Photos 53, 54, 55. [The City: Because there are less than 4 stalls to this facility, it appears accessible stalls to the electrical charging station may not be required.]	Incl w/item 1
						5. Confirmed by SKW. The slopes in this area of the parking lot are conducive for accessible parking and aisle access to meet the overall parking count (see 3 above).	
						<u>Passenger Loading Zones</u>	
		?		?		7. There is no accessible passenger loading zone where one is provided (south entrance with steps); level, marked, 5' x 20' access area required. Section 206.2.1, 209.2, 503.1 through 503.5. Photos 57, 52. [The City: Slopes will need to be assessed to see whether striping a portion and/or adding curbs to the north door is a reasonable solution.]	Provide price Scope??
						7. Confirmed by IAA. Where provided, passenger loading zones shall comply with 209.2. Passenger loading zones, shall provide at least one passenger loading zone complying with 503 in every continuous 100 linear feet of loading zone space, or fraction thereof (209.2.1). Passenger loading zone provided at South entrance to building, but does not comply with 503 requirements. Therefore, an additional accessible loading zone, complying with 503 should be provided to meet the requirements of 209.2.1.	
						<u>Accessible Route to street and sidewalk - Accessible route found through drive aisle out southwest drive entry.</u>	
						<u>Route to Public Transportation - None public transportation on site found, so no work appears required.</u>	

ADA Compliance Issues - *Preliminary* assessment by City for Architect

updated: 1/10/2015 ; budget cost added 2/18/15

Office Building:

Roeland Park City Hall, 4600 W. 51st Street, Roeland Park, KS 66205 (Report assumes built prior to 1992, \$1M renovation 2012)

Survey Date:

July-August 2014: Primary participants: Mike Johnson (E.C.), Don Pruitt (HTK), Abby Mulcahy (HTK), Joel Marquardt (RP)

IAA 5/5/2015

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No.	Item	A	B	C	D	Technical Violations/Comments (Section #'s below noted per the 2010 ADA Guidelines) <i>General: HTK Architects documents and therefore the Excel Constructor's scope did not conform to the Building Code or ADA to include accessibility upgrades required up to the disproportionality rule of 20% costs of primary function construction. Further, it is very possible that the work should be held to a higher standard than the Title III 20% rule, but rather the Title II standards for City facilities. It has not been decided how City will pursue this general issue of compliance.]</i>	Estimated cost for remediation
2	General					<i>General interior</i>	
				X		1. All interior common doors to be tested for 5lb. Maximum push and pull force requirements. All doors tested by architect were over the 5 lb. max. force allowed for interior, non-fire-rated doors, Section 404.2.9. <i>[The Contractor: We will adjust.]</i>	Contractor to fix - Complete
				X		2. All doors to be tested for maximum speed of close requirements. All doors tested by architect were under the 5 seconds min. (2 1/2 to 3 seconds typical) from 90 degrees to 12 degrees open. Section 404.2.8.1. <i>[The Contractor: We will adjust.]</i>	Contractor to fix - Complete
				X		3. All flush override mechanism for toilet fixtures tested required 6 to 8 lbs. of force to operate; 5 lbs. max. allowable for operable parts. Section 309.4. <i>[HTK believes this is not a requirement as it is an override for an automatic flush operator.]</i>	N/A
						3. Confirmed by IAA. Flush controls shall be hand operated <u>or</u> automatic. Hand operated flush controls shall comply with 309. Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum (309.4). Hand operation has been provided, and therefore shall comply with 309 requirements.	
3	Elevator			X		1. No hoistway jamb signs on any of the 3 levels; required. Section 407.2.3.1. Photos 59, 60, 63. <i>[Excel Constructors: We will have our subcontractor address this.]</i>	Contractor to fix - Complete
			X			2. Door reopening device held the doors open for 4 seconds; 20 seconds min. required. Section 407.3.3.3. <i>[Excel Constructors: We will have our subcontractor address this.]</i>	Contractor to fix - Complete
				X		3. No "X" car stop button; required. Section 407.4.7.1.3., Photo 62. <i>[Excel Constructors: We will have our subcontractor address this.]</i>	Contractor to fix - Complete
						4. IAA Comment. Elevators provided for passengers shall comply with 407 (206.6). Inside minimum dimension of elevator car with centered door location shall be 80 inches side to side, 51 inches back wall to front return, and 54 inches back wall to inside face of door (Table 407.4.1). 78-1/4 inches side to side provided, non-complying. 49-1/4 inches back wall to front return provided, non-complying. Existing elevator car configurations that provide a clear floor area of 16 sq. ft. min. and also provide an inside clear depth 54 inches min. and a clear width 36 inches min. shall be permitted (407.4.1 EX). Existing elevator car is provided with a floor area exceeding 16 sq. ft. and also provides an inside clear depth of 54 inches and a clear width of 36 inches in alignment with the centered door location. No action required.	

ADA Compliance Issues - *Preliminary* assessment by City for Architect

updated: 1/10/2015 ; budget cost added 2/18/15

Office Building:

Roeland Park City Hall, 4600 W. 51st Street, Roeland Park, KS 66205 (Report assumes built prior to 1992, \$1M renovation 2012)

Survey Date:

July-August 2014: Primary participants: Mike Johnson (E.C.), Don Pruitt (HTK), Abby Mulcahy (HTK), Joel Marquardt (RP)

IAA 5/5/2015

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4	1st Floor				<u>General</u>	
		X			1. The building hours, services and phone numbers sign is on reflective glass of both north and south sets of entry doors and some letters are 1/2" tall; signs are to have a non-glare background with 5/8" min. height letters. Sections 216.3, 703.5. Photo 56. [Excel Constructors: We will look into adding a scrim over the sign such that the letters are fully visible but background not reflective. This must be tested first and accepted by the City to make sure the general graphics are not compromised.] [solution?: Laminate lightly translucent film over violation text on glass (22 1/2" wide x 15" high w/ 3/8" trim)]	Contractor to fix- pending
					1. Reviewed by IAA. Building directories, menus, occupant names, building addresses, and company names and logos shall not be required to comply with 216 (216.1 EX 1).	
		X			2. Building directional signage at the south entry doors stair landing has information behind glass; non-glare required for directional signs. Sections 216.3, 703.5.1. Photo 77. [All do not believe this is a requirement.]	N/A
		X			3. There is no accessible entrance sign with the international symbol of accessibility; required where not all doors are accessible. Sections 216.6, 703.7.2.1. [The City: Architect and Contractor should have provided for this at the north doors as a sign element was added with the hours of operation.]	\$500
					3. Confirmed by IAA. Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1 (216.6). No identification of North accessible entrance has been provided.	
		X			4. There is no directional signage at the south entry door directing users to the accessible north door; required when not all entrances are accessible. Sections 2016.6, 703.5. Photo 56. [The City: Architect and Contractor should have provided for this.]	\$500
					4. Confirmed by IAA. Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404 (216.6). No directional signage indicating the location of the nearest accessible entrance has been provided at or leading up to the South entrance. ADVISORY: Where a directional sign is required, it should be located to minimize backtracking. This could mean locating a sign at the beginning of a route, not just at the inaccessible entrance to the building (A216.6).	
		X			5. There is not an accessible entry sign at the south door; required when not all entries are accessible. Section Photo 58. [The City: This appears to be a duplicate comment to #3 above.]	N/A
		X			6. The underside of the central stair on the first floor is not protected underneath where it protrudes from 27" to 80" off the floor; required. Section 307.4. Photo. [The City: We will plan to provide objects for cane-detection below the stair.]	N/A - City to fix
					6. Confirmed by IAA. Vertical clearance shall be 80 inches high min. Guardrails or other barriers shall be provided where the vertical clearance is less than 80 inches high. The leading edge of such guardrail or barrier shall be located 27 inches max. above the finish floor (307.4). Existing clearance beneath South open stair at first floor is less than 80 inches.	
		X			7. The police public window transaction counter protrudes 8" off the wall at 35 3/4"; 4" max. allowable between 27" and 80" (note: counters on 2nd floor are either cane-detectable, or small enough in our interpretation to be considered "in a protective alcove"). Section 307.2. Photos 75, 76. [The Contractor: We will devise a cane-detectable solution below the counter.]	\$2,400

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					7. Confirmed by IAA. Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path (307.2). Transaction counter depth extends 8 inches beyond wall surface and its leading edge protrudes into the circulation path > 4 inches and is mounted higher than 27 inches above finish floor.	
					7a. IAA Comment. Where provided, at least one of each type of service counter shall comply with 904.4. Where counters are dispersed throughout the building, counters complying with 904.4 also shall be dispersed (227.3). Service counters shall comply with 904.4.1 or 904.4.2 (904.4). A portion of the counter surface that is 36 inches long min. and 36 inches high max. above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch min. length of counter (904.4.1). Transaction counter height is 37-1/2 inch height above finish floor and does not comply.	
					7b. IAA Comment. Transaction counter depth/length infringes on maneuvering clearances for Door 110 to/from Clerk 110 area. Front approach, push side, with closer and latch requires 48 inch minimum depth x width of door opening plus additional 12 inches min. beyond latch (404.2.4.1).	
					7c. IAA Comment. Similar to item 7b above, 'Med Return Disposal' should be repositioned to allow for proper maneuvering clearances at Door 108B to/from Squad 108. Provide for a hinge approach, push side (404.2.4.1).	
	X				8. The phone in the Police break area has buttons that are 63" high; 48" max. high reach allowable. Section 308.3.2. Photo 64. [The City: HTK Architects should have discussed this as an item to amend with this project if within the 20% rule of required expenditures. We understand that when asked, the City representatives asked that these items be left as existing to remain.]	\$490
					8. Confirmed by IAA. Where public closed-circuit telephones, public courtesy phones, or other types of public telephones are provided, public telephones shall be provided in accordance with 217 for each type of public telephone provided (217.1). Where public telephones are provided, wheelchair accessible telephones complying with 704.2 shall be provided in accordance with Table 217.2. For 1 or more single units, provide 1 public telephone per floor or level that is wheelchair accessible (217.2). A clear floor or ground space complying with 305 shall be provided. The clear floor or ground space shall not be obstructed by bases, enclosures, or seats (704.2.1). 30 inch x 48 inch clear floor space has not been provided at telephone location, and is obstructed by existing countertop/cabinets.	
					8a. IAA Comment. Obstructed High Reach. Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches max. and the depth of the obstruction shall be 24 inches max. (308.3.2). Countertop configuration adjacent to telephone location is 37-1/2 inch height. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches max. for a reach depth of 24 inches max. Height of telephone exceeds 46 inches above finish floor.	
	X				9. The counter in the Police break area is 37 1/2" high; 34" max. height is allowable. Section 308.3.2. Photo 64. [The City: HTK Architect should have discussed this as an item to amend with this project if within the 20% rule of required expenditures. We understand that when asked, the City representatives asked that these items be left as existing to remain.]	\$2,100
					9. Confirmed by IAA. Kitchenettes shall comply with 804. The kitchen work surface shall be 34 inches max. above the finish floor (804.3.2).	

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				9a. IAA Comment. Kitchenettes shall comply with 212 and 804. A clear floor space complying with 305 positioned for a forward approach shall be provided. Clear floor space shall be centered on the kitchen work surface and shall provide knee and toe clearance complying with 306. Configuration of cabinets beneath work surface does not allow for knee and toe clearance required. Cabinets could not be removed without removing or replacing the kitchenette work surface (804.3.1).	
	X			10. Many items in the Police break area are outside of reach ranges of 48" max. high reach (57" paper towel (20" over counter); 57" convection oven) Sections 308.3.1, 308.3.2. Photo 64. [The City: HTK Architects should have discussed this as an item to amend with this project if within the 20% rule of required expenditures. We understand that when asked, the City representatives asked that these items be left as existing to remain.]	\$2,600
				10. Confirmed by IAA. Wall mounted accessories and counter supported appliances do not comply with obstructed reach requirements. Obstruction height (countertop) exceeds 34 inches max. allowed. Height of accessories exceed 46 inches max. allowed (308.3.2).	
				10a. IAA Comment. First Aid cabinet at Police break area not positioned to allow proper approach clearances and not mounted at height to comply with unobstructed or obstructed reach heights (308.2.1, 308.3.2). Loose furnishings should be rearranged to allow for proper maneuvering clearances and reach heights to comply. Unobstructed Forward Reach height = 48 inches max. Obstructed High Side Reach = 46 inches max. (height of obstruction shall be 34 inches max and depth of obstruction shall be 24 inches max.).	
	X			11. There is an 11 1/2" pull clearance to the Squad Room door; 18" min. required. Section 404.2.4.1. Photo 67 [HTK Architects should have discussed this as an item to amend with this project if within the 20% rule of required expenditures. We understand that when asked, the City representatives asked that these items be left as existing to remain.]	\$630
				11. Confirmed by IAA. Loose furnishings at pull side of Door 108B should be repositioned to provide proper maneuvering clearances required, 18 inches min. at latch side of door for front approach, pull side (4.4.2.4.1).	
				11a. Confirmed by IAA. Built in casework at pull side of Door 108C does not allow for proper maneuvering clearances required (4-3/4 inch provided), 18 inches min. at latch side of door for front approach, pull side (4.4.2.4.1). Loose furnishings (file storage and worktop) at pull side of Door 108C should be repositioned to provide proper maneuvering clearances required, 60 inch min. depth (404.2.4.1).	
	X			12. There is a 30" narrow passage between counters in the Squad Room near the door to the main office; 32" min. required. Section 403.5.1. Photo 67. [The City: HTK Architects should have discussed this as an item to amend with this project if within the 20% rule of required expenditures. We understand that when asked, the City representatives asked that these items be left as existing to remain.]	\$0
				12. Confirmed by IAA. Clearances between work surfaces at Door 108C path of circulation is 30 inches. The clear width of walking surfaces shall be 36 inches min. The clear width shall be permitted to be reduced to 32 inches min. for a length of 24 inches max. (403.5.1). Loose furnishings at pull side of Door 108C should be repositioned to provide proper clear circulation width.	
	X			13. There is an 8" push clearance adjacent to the Records Room door; 12" max. allowable for doors with closers. Section 404.2.4.1. Photo 65. [The City: The City will look into a solution as the clearance is affected by movable furniture.]	N/A - City to fix
				13. Confirmed by IAA. Loose furnishing at push side of Door 104 to Records Room should be repositioned to provide proper maneuvering clearances required, 12 inches min. at latch side of door for front approach, push side, door provided with both closer and latch (404.2.4.1).	

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	X			14. There is a 42" pull clearance perpendicular to the fire standpipe room door within Records; 48" min. required. Section 404.2.4.1. Photo 66. [The City: If the furniture layout was discussed, or shown in the drawings, the Architect should have informed the City of this issue. The City will look into a solution as the clearance is affected by movable furniture.]	N/A - could take door off if necessary
				14. Confirmed by IAA. If door were to be removed from standpipe closet, 42 inches min. clearance would be required for a side approach at doorway without door (404.2.4.2).	
				<u>Public Unisex Toilet Room (attempted accessible restroom)</u>	
	X			15. The sign is mounted on the door without raised letters or Braille; on the latch-side wall with raised letters and Braille required. Sections 703.2, 703.4.2. Photo 33. [HTK Architects: We will review to suggest the best location. The City: This will need to be in conjunction with possible replacement or relocation of the drinking fountain as that is obstructing the approach to the necessary sign location.]	Contractor to fix - Location?
				15. IAA Comment. Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices (703.4.2 EX). Sign location at push side of door is acceptable as long as door is not held in the open position. Installed sign at time of review appears to have raised lettering and braille.	
	X			16. The accessible toilet has 44 1/2" clear space from the sidewall to the urinal; 60" min. required. Section 604.8.1.1. Photo 37. [HTK Architects: We suggest the urinal be removed. The City: plumbing counts need to be verified to find if this solution is acceptable.]	\$4,900
				16. Confirmed by IAA. The required clearance around the water closet shall be permitted to overlap the water closet, associated grab bars, dispensers, sanitary napkin disposal units, coat hooks, shelves, accessible routes, clear floor space and clearances required at other fixtures, and the turning space. No other fixtures or obstructions shall be located within the required water closet clearance (604.3.2). Clearance around a water closet shall be 60 inches min. measured perpendicular from the side wall and 56 inches min. measured perpendicular from the rear wall (604.3.1). Currently, the urinal is mounted on the wall within the required clearance area around the water closet, non complying. Urinal is mounted 44-1/2 inches measured perpendicular from the side wall.	
				16a. IAA Comment. Urinals shall be the stall-type or the wall-hung type with the rim 17 inches max. above the finish floor. Urinals shall be 13-1/2 inches deep min. measured from the outer face of the urinal rim to the back of the fixture (605.2). Urinal rim is mounted 28-1/2 inches above the finish floor, non complying.	
	X			17. Toilet seat is 15 1/2" from centerline to sidewalk; 16" to 18" required. Section 604.2. Photo 37. [Excel Constructors: We will look into how to modify the toilet and/or plumbing for compliance, possibly using an "offset flange".]	Contractor to fix - Complete
				17. Confirmed by IAA. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches min. to 18 inches max. from the side wall or partition (604.2). Water closet appears to be installed 16-1/2 inches from centerline to side wall.	
				18. There is no 18" vertical side grab bar; required. ANSI 604.5.1. Photo 37. [The City: Since this is an ANSI/Building Code rule that wasn't adopted at the time of construction, the item does not need to be changed.]	N/A
	X			19. The far end of the side grab bar is mounted 53" from the plumbing wall; 54" minimum required (also 12" max. from rear support). Section 604.5.1. Photo 37. [Excel Constructors: We will modify the grab bar to comply.]	Contractor to fix - Complete
				19. Confirmed by IAA. The side grab bar shall be 42 inches long min., located 12 inches max. from the rear wall and extending 54 inches min. from the rear wall (604.5.1). Side grab bar provide is 42 inches long, located 12-1/4 inch from the rear wall, non complying, and extends 54-1/4 inches from the rear wall. Grab bar should be repositioned so that it is located 12 inches max. from the rear wall.	

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	X				20. The rear grab bar mount is 11" from the toilet centerline; 12" and 24" min. are required for the two mounts. Section 604.5.2. Photo 37. [Excel Constructors: We will modify the grab bar to comply.]	Contractor to fix - Complete
					20. Confirmed by IAA. Grab bars shall be provided on the side wall closest to the water closet and on the rear wall (604.5). The rear wall grab bar shall be 36 inches long min. and extend from the centerline of the water closet 12 inches min. on one side and 24 inches min. on the other side (604.5.2). Rear grab bar has not been provided.	
	X				21. The toilet paper dispenser is mounted about 1/4" from the side grab bar; 1 1/2" min. clearance required under grab bars. Section 609.3. Photo 37. [Excel Constructors: We will modify the installations to comply.]	Contractor to fix - Complete
					21. Confirmed by IAA. The space between the grab bar and projecting objects below and at the ends shall be 1-1/2 inches min. (609.3). Space between the bottom of the side wall grab bar and top of toilet paper dispenser is 2 inches.	
	X				22. The lavatory rim is mounted 34 1/4" above the floor; 34" max. allowable. Section 606.3. Photo 36. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
					22. Confirmed by IAA. Lavatories and sinks shall be installed with the front of the higher of the rim or counter surface 34 inches max. above the finish floor (606.3). Height of wall mounted sink rim is 34 inches above finish floor.	
	X				23. The bottom of the mirror reflective surface over the lavatory is 41 1/2" above the floor; 40" max. allowable. Section 603.3. Photo 36. [Excel Constructors: We will modify the installations to comply.]	Contractor to fix - Complete
					23. Confirmed by IAA. Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches max. above the finish floor (603.3). Bottom of mirror is 40 inches above finish floor.	
	X				24. The bottom of the mirror reflective surface not over the lavatory is 52 1/2" above the floor; 35" max. allowable. Section 603.3. Photo 35. [Excel Constructors: This is an existing unit which was asked by be reused. We will provide scrim options to cover the mirror so it is not useful as a mirror. The City: Architect should advise a client of non-compliant fixtures requested to be reused.]	\$400
					24. Confirmed by IAA. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches max. above the finish floor (603.3). Bottom of mirror over recessed trash can is 51-1/2 inches above finish floor, non complying.	
	X				25. The paper towel dispenser protrudes 7" off the wall at 51 1/2" above the floor; 4" max. allowable between 27" and 80" above the floor. Section 307.2. Photo 35. [Excel Constructors: The City provided and installed this item, so it should not be included in the list for the Architect and Contractor.]	w/item 24
					25. Confirmed by IAA. Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor shall protrude 4 inches max. horizontally into the circulation path (307.2). Reposition paper towel dispenser outside of circulation path and at height complying with required reach ranges per 308.	
					25a. IAA Comment. Unobstructed Forward Reach. Where a forward reach is unobstructed, the high forward reach shall be 48 inches max. (308.2.1). Paper towel dispensers are mounted at 51 inches + above finish floor.	
					25b. IAA Comment. Operable parts shall comply with 309. A clear floor or ground space complying with 305 shall be provided. Operable parts shall be placed within one or more of the reach ranges specified in 308 (309.1 - 309.3). Light switch is located behind the swing of the door, and at 50 inches above finish floor.	

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				<u>Police-Only Unisex Toilet Room</u> [HTK Architects: These rooms are not required by the Building Code, therefore not required to be ADA compliant. The City: We believe that "if provided", all toilet rooms are to be accessible and compliant. Both parties will review the Codes and possibly discuss with the DOJ via their ADA Hotline. Even if not made accessible, non-accessible toilets are to have signage directing users to the nearest accessible toilets.]	Prices below should not include finishes
	X			26. Toilet room is not accessible; where provided, required to be accessible. Section 213.2, 603. Photo 39 thru 45. (Note: Although patrol officers may not have disabilities, other officers or police workers may and should have access to the same facilities as their co-workers.)	See below
				26. IAA Comment. Existing restroom is not in compliance with accessibility standards. Per IBC Chapter 11 Accessibility, toilet rooms and bathing rooms shall be accessible (1109.2). Where toilet rooms are provided, each toilet room shall comply with 603 (213.2). Where bathing rooms are provided, each bathing room shall comply with 603 (213.2). In alterations where it is technically infeasible to comply with 603, existing toilet or bathing rooms shall not be required where a single unisex toilet room or bathing room complying with 213.2.1 is provided and located in the same area and on the same floor as existing inaccessible toilet or bathing rooms (213.2 EX 1).	
	X			27. There is no "T" or circular turn around within the toilet room; required. Section 304.3.1, 2., 206.2.2. Photos 40 thru 45.	\$23,400
	X			28. Entry door has only 28" wide clearance; 32" min. clear required. Section 404.2.3. Photo 39.	w/item 27
	X			29. 5 1/2" pull clearance to wall on the inside; 18" min. required. Section 404.2.4. Photo 40.	w/item 27
	X			30. No accessible toilet stall, 34" clear width; 60" min. required. Section 604.8.1.1. Photo 43.	w/item 27
	X			31. No grab bars; required. Section 604.5. Photo 43.	w/item 27
	X			32. Toilet stall door opens in, has no door pulls on either side, is not self-closing and has an approximate 36" clear width; opens out, with pulls both sides, self-closing with a 32" min. clear width required. Sections 604.8.1.2, 404.2.3. Photo 43 N/A	N/A
	X			33. There is no clearance under the lavatory due to cabinet obstruction; 27" min. clear required. Sections 606.2, 304. Photo 41.	w/item 27
	X			34. The light switch is 50" above the floor; 48" max. allowable. Section 308.3.1. Photo 40. [The City: Since the work was done prior to the 2010 ADA being adopted, it does not appear this would have been part of the scope.]	N/A
	X			35. Neither paper towel dispenser dispenses below 48"; 48" maximum allowable reach range. (If user could reach the paper, it would require tight grasping to remove, which is not allowed). Sections 308.1, 2.3, 309.4. Photo 42: N/A	N/A
	X			36. Toilet paper is centered 14" to face of toilet; 7" to 9" required. Section 604.7. Photo 43.	w/item 27
				36B. Shower is not accessible and has no bench, grab bars, etc.; required. Sections 600, 608.1, 608.2, 608.3. Photo 44.	w/item 27
				<u>Drinking Fountain</u>	
	X			37. There is only one low drinking fountain provided; a high wheelchair accessible fountain is required where drinking fountains are provided. Section 211.1, 211.2, 602.7. Photo 46. [HTK Architects: This was an existing drinking fountain to remain so is not in the scope of work. The City: If it falls within the 20% rule, then it is required to be switched out with double accessible "hi-lo" drinking fountains.]	\$3,500
				37. Confirmed by IAA. Where drinking fountains are provided on a floor, or within a secured area they shall be provided in accordance with 211. No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7 (211.1 & 211.2). Only one drinking fountain has been provided complying with 602.1 through 602.6. No secondary drinking fountain has been provided to comply with requirements of 602.7, "Drinking Fountains for Standing Persons." Provide high configuration drinking fountain, with spout height between 38 inches min. and 43 inches max. above finish floor.	
				<u>Misc.</u>	

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					38. IAA Comment. Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Signs containing tactile characters shall be located so that a clear floor space of 18 inches min. by 18 inches min., centered on the tactile characters, is provided beyond the arc of any door swing between the closed position and 45 degree open position (703.4.2). Enclosed Egress Stair 101 identification sign is located alongside door latch, 7" from latch to centerline of sign. Sign should be repositioned 9" from latch to centerline of sign to allow 18 x 18 clear floor space to remain centered on sign and beyond arc of door swing.	
					39. IAA Comment. Entrance to Clerk Area (Door 110) does not allow for proper maneuvering clearances at latch side of door at push side (11-3/4 inch provided). 12 inches min. required for front approach, door provided with closer and latch (404.2.4.1).	
					40. IAA Comment. Wall cabinets and soffit at push side of Door 108C to Squad Room do not allow for proper maneuvering clearances at latch side of door at push side. 12 inches min. required for front approach, door provided with closer and latch (404.2.4.1). There shall be no projections into the required clear opening width lower than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 4 inches (404.2.3). Bottom of cabinets is mounted at 4'-11-3/4 inches above finish floor and projects more than 4 inches. Depth of cabinets is 15 inches from wall surface.	
					41. IAA Comment. In alterations, stairs between levels that are connected by an accessible route shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered (210.1, EX 2). Handrail extension at bottom of stair shall return to a wall, guard, or the landing surface (505.10.3). Modify handrail condition at bottom of South open stair at first floor to comply.	
					42. IAA Comment. Edge protection complying with 405.9.2 shall be provided on each side of ramp runs and at each side of ramp landings (405.9). A curb or barrier shall be provided that prevents the passage of a 4 inch diameter sphere, where any portion of the sphere is within 4 inches of the finish floor surface (405.9.2). Installed ramp curb at Court Room 113 must be a minimum of 4 inches height above ramped surface.	
					43. IAA Comment. Alterations to jails, prisons, and other detention and correctional facilities shall comply with the 2010 Standards for a minimum of 3%, but no fewer than one , of the total number of cells being altered to provide mobility features complying with Section 807.2. Where provided, central holding cells and court-floor holding cells shall comply with 231.3. Where provided and not separated by age or sex, at least one cell complying with 807.2 shall be provided. Holding Cell 118 shall provide required turning space complying with 304. Where benches are provided, at least one bench shall comply with 903. 30 x 48 inch clear floor space not provided at the end of the bench and parallel to the short axis of the bench. Bench shall be 42 inches min. length x 20 inches min. depth. Back wall support at bench shall extend 18 inches min. above the seat surface. Top of bench seat surface shall be 17 inches min. and 19 inches max. above finish floor. Toilet facilities provided as part of the cell shall comply with 603. No fewer than one water closet and one lavatory shall comply with 603 through 610.	
					44. IAA Comment. Where entrances used only by inmates or detainees and security personnel are provided at judicial facilities, detention facilities, or correctional facilities, at least one such entrance shall comply with 404 (206.4.9). Exterior entrance to Booking Area 119, used only by detainees and security personnel does not allow for proper maneuvering clearances at manually operated swinging door, latch side of door at pull side. 24 inches min. required for latch approach, pull side, door provided with closer. 18 inches min. required for front approach with 60 inches min. depth, pull side. Existing equipment located within maneuvering clearance area at exterior of building.	

ADA Compliance Issues - *Preliminary* assessment by City for Architect

updated: 1/10/2015 ; budget cost added 2/18/15

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IAA 5/5/2015

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5	2nd Floor				<u>General</u>	
					<u>Men's Room (attempted accessible toilet room)</u>	
		X			1. The sign is mounted on the door without raised letters or Braille; on the latch-side wall with raised letters and Braille required. Sections 703.2, 703.4.2. Photos 19 thru 24. [HTK Architects: We will review to suggest the best location. The City: This will need to be in conjunction with possible replacement or relocation of the drinking fountain as that is obstructing the approach to the necessary sign location.]	Contractor to fix - Location?
					1. IAA Comment. Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices (703.4.2 EX). Sign location at push side of door is acceptable as long as door is not held in the open position. Installed sign at time of review appears to have raised lettering and braille.	
		X			2. There is only 5 1/2" of wall space adjacent the latch of the door to the drinking fountain paper towel dispenser; 12" min. required for 6" min. sign having 18" wide floor space centered on the sign. Section 703.4.2. Photo 20. [The City: If the City installed this after the project, then the City is responsible for correction.]	\$750
					2. Confirmed by IAA. Hinge approach, push side, door provided with both closer and latch complies and does not require additional clearance beyond the latch at the push side of door (404.2.4.1). There shall be no projections into the required clear opening width lower than 34 inches above the finish floor. Projections into the clear opening width between 34 inches and 80 inches above the finish floor shall not exceed 4 inches (404.2.3). Paper towel dispenser is mounted on wall within required maneuvering clearances at pull side of door, between 34 inches and 80 inches and protrudes from the wall more than 4 inches. 18 inches min. clearance required adjacent to latch at pull side of door, front approach (404.2.4.1).	
					2a. Doors shall not swing into the clear floor space or clearance required for any fixture (603.2.3). Door swing infringes on clear floor space required for lavatory.	
		X			3. The toilet flush valve is mounted about 7/8" from the under side of the rear grab bar; 1 1/2" min. clearance required under grab bars. Section 609.3. Photo 23. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
		X			4. The side horizontal grab bar is mounted 13" from the plumbing wall; 12" max. allowable. Section 604.5.1. Photo 23. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
		X			5. The side vertical grab bar is mounted 38 1/2" above the floor; 39" to 41" required. ANSI 604.5.1. Photo 23. [The City: Since this is an ANSI/Building Code rule that wasn't adopted at the time of construction, the item does not need to be changed.]	N/A
		X			6. The lavatory rim is mounted 35" above the floor; 34" max. allowable. Section 606.3. Photo 21. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
		X			7. The paper towel dispenser protrudes 7 1/4" off the wall at 44" above the floor; 4" max. allowable between 27" and 80" above the floor. Section 307.2. Photo 20. (While trash below "protects" while being cane detectable, trashcan blocks the pull clearance to the entry door, so would need to be removed) [The City: If the City installed this after the project, then the City is responsible for correction.]	\$750
					7. Confirmed by IAA. Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor shall protrude 4 inches max. horizontally into the circulation path (307.2). Reposition paper towel dispenser outside of circulation path and at height complying with required reach ranges per 308.	
					7a. IAA Comment. Urinals shall be the stall-type or the wall-hung type with the rim 17 inches max. above the finish floor. Urinals shall be 13-1/2 inches deep min. measured from the outer face of the urinal rim to the back of the fixture (605.2). Urinal rim is mounted 17-1/2 inches above the finish floor, non complying.	

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				7b. IAA Comment. A clear floor or ground space complying with 305 positioned for forward approach shall be provided at urinal (605.3). The clear floor or ground space shall be 30 inches min. by 48 inches min. (305.3). 30 inches min. width of clear floor space has not been provided at urinal, 29 inches provided.	
				7c. IAA Comment. Door for toilet compartment shall be self-closing (604.8.1.2).	
				7d. IAA Comment. Toilet compartment layout and door location does not comply with 604.8.1.2. Latch approach has been provided by is shifted towards approach direction, leaving less than 4 inches between latch and side partition from inside of toilet compartment for push approach. Hinge side of door should have been located 4 inches max from sidewall, and water closet and grab bars positioned off of side partition in lieu of sidewall in order to comply with requirements. 12 inches min. clear required at latch side, push side of door with closer (404.2.4.1).	
				<u>Women's Room (attempted accessible toilet room)</u>	
	X			8. The sign is mounted on the door without raised letters or Braille; on the latch-side wall with raised letters and Braille required. Sections 703.2, 703.4.2. Photo 25. [Excel Constructors: We will relocate the sign.]	Contractor to fix - Location?
				8. Confirmed by IAA. Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices (703.4.2 EX). Fire extinguisher cabinet infringes on clear floor area at latch side of door, therefore sign location at push side of door is acceptable as long as door is not held in the open position.	
	X			9. Flush override requires 7 lbs. pressure to operate. 5 lbs. max. force allowable for operable parts. Section 309.4. Photo 32. [HTK believes this is not a requirement as it is an override for an automatic flush operator.]	N/A
				9. Confirmed by IAA. Flush controls shall be hand operated <u>or</u> automatic. Hand operated flush controls shall comply with 309. Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum (309.4). Hand operation has been provided, and therefore shall comply with 309 requirements.	
	X			10. The toilet flush valve is mounted about 1/16" from the under side of the rear grab bar; 1 1/2" min. clearance required under grab bars. Section 609.3. Photo 32. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
	X			11. The side horizontal grab bar is mounted 13" from the plumbing wall; 12" max. allowable. Section 604.5.1. Photo 32. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
	X			12. The rear grab bar mount is 11 1/2" from the toilet centerline; 12" and 24" min. are required for the two mounts. Section 604.5.2. Photo 32. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
	X			13. The lavatory rim is mounted 34 3/4" above the floor (counter at 34"); 34" max. allowable to higher of counter or rim. Section 606.3. Photo 27. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
	X			14. Insulation on pipes below the lavatory are not tight and do not cover the pipes to be insulated; required. Section 606.5. Photo 30. [Excel Constructors: We will modify construction to comply.]	Contractor to fix - Complete
	X			15. The paper towel dispenser protrudes 7 1/4" off the wall at 44" above the floor; 4" max. allowable between 27" and 80" above the floor. Section 307.2. Photo 26. (While trash below "protects" while being cane detectable, trashcan blocks the pull clearance to the entry door, so would need to be removed) [The City: If the City installed this after the project, then the City is responsible for correction.]	w/item 5.7
				15. IAA Comment. Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor shall protrude 4 inches max. horizontally into the circulation path (307.2). Paper towel dispenser appears to be mounted outside of the required circulation path and is mounted at a height complying with required reach ranges per 308.	
				15a. IAA Comment. Door for toilet compartment shall be self-closing (604.8.1.2).	

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					15b. IAA Comment. Toilet compartment layout and door location does not comply with 604.8.1.2. Latch approach has been provided by is shifted towards approach direction, leaving less than 4 inches between latch and side partition from inside of toilet compartment for push approach. Hinge side of door should have been located 4 inches max from sidewall, and water closet and grab bars positioned off of side partition in lieu of sidewall in order to comply with requirements. 12 inches min. clear required at latch side, push side of door with closer (404.2.4.1).	
					<u>Drinking Fountain</u>	
	X				16. There is only one low drinking fountain provided; a high accessible fountain is required where drinking fountains are provided. Section 211.1, 211.2, 602.7. Photo 19. [HTK Architects: The existing drinking fountain was moved in the project. City: Since the unit was relocated, it should have been made compliant. Move defibrillator to new location per Chief.	\$3,500
					16. Confirmed by IAA. Where drinking fountains are provided on a floor, or within a secured area they shall be provided in accordance with 211. No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7 (211.1 & 211.2). Only one drinking fountain has been provided complying with 602.1 through 602.6. No secondary drinking fountain has been provided to comply with requirements of 602.7, "Drinking Fountains for Standing Persons." Provide high configuration drinking fountain, with spout height between 38 inches min. and 43 inches max. above finish floor.	
					<u>Misc.</u>	
					17. IAA Comment. Fire Extinguisher cabinet and Defibrillator cabinet at Hallway 202 are not positioned to allow proper approach clearances (305).	
					18. IAA Comment. Swinging door and gate surfaces within 10 inches of finish floor measured vertically shall have a smooth surface on the push side extending the full width of the door or gate. Tempered glass doors without stiles are not required to have 10 inch bottom rail only if the top of the bottom rail tapers at 60 degrees min. from the horizontal. Protruding hardware is not allowed in the 10 inch high area (404.2.10). Existing frameless, tempered glass door at City Council Chambers 219 has a 4 inch projecting bottom rail with a flat top surface, and does not comply.	
					19. IAA Comment. Edge protection complying with 405.9.2 shall be provided on each side of ramp runs and at each side of ramp landings (405.9). A curb or barrier shall be provided that prevents the passage of a 4 inch diameter sphere, where any portion of the sphere is within 4 inches of the finish floor surface (405.9.2). Installed ramp curb at City Council Chambers 219 must be a minimum of 4 inches height above ramped surface.	
					20. IAA Comment. The landing clear length shall be 60 inches long min. (405.7.3). The landing clear width shall be at least as wide as the widest ramp run leading to the landing (405.7.2). Landing clear length at top of ramp, matching ramp width, does not comply.	

updated: 1/10/2015 ; budget cost added 2/18/15

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	X			7. Toilet room is not accessible; where provided, required to be accessible. Section 213.2, 603. Photos 2 thru 9.	
				7. IAA Comment. Existing restroom is not in compliance with accessibility standards. Per IBC Chapter 11 Accessibility, toilet rooms shall be accessible (1109.2). Where toilet rooms are provided, each toilet room shall comply with 603 (213.2). In alterations where it is technically infeasible to comply with 603, existing toilet or bathing rooms shall not be required where a single unisex toilet room or bathing room complying with 213.2.1 is provided and located in the same area and on the same floor as existing inaccessible toilet rooms (213.2 EX 1). Unisex toilet room has not been provided in the same area and on the same floor as existing inaccessible toilet room.	
	X			8. There is no directional sign to accessible toilet rooms; required when not all toilets are accessible. Section 216.8. Photo 2. [The City: This should have been done if not all accessible. Since all is to be fixed, this will no longer be needed.]	N/A
	X			9. The sign is mounted on the door without raised letters or Braille; on the latch-side wall with raised letters and Braille required. Sections 703.2, 703.4.2. Photo 2.	Contractor to fix - Location?
				9. Confirmed by IAA. Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices (703.4.2 EX). Sign location at push side of door is acceptable as long as door is not held in the open position. Raised characters shall comply with 703.2 and shall be duplicated in braille complying with 703.3.	
	X			10. Entry door has only 26 3/4" wide clearance; 32" min. clear required. Section 404.2.3. Photo 2.	\$18,300
	X			11 Entry door has 3" pull clearance from the latch to the adjacent wall; 18" min. required. Section 404.2.4. Photo 3.	Incl w/item10
	X			12. No accessible toilet stall, 36" clear width; 60" min. required. Section 604.8.1.1. Photos 6, 7.	Incl w/item10
	X			13. Toilet stall door opens in and has 24 1/2" clear width; opens out, with a 32" min. clear width required. Sections 604.8.1.2, 404.2.3. Photos 6, 7, 8.	Incl w/item10
	X			14. No grab bars; required. Section 604.5. Photo 7.	Incl w/item10
	X			15. Toilet seat is 15 1/2" from centerline to sidewalk; 16" to 18" required. Section 604.2. Photo 7. N/A	N/A
	X			16. Toilet paper is centered 14" to face of toilet; 7" to 9" required. Section 604.7. Photo 9.	Incl w/item10
	X			17. The coat hook on the stall door is mounted 65 1/2" above the floor; 48" max. height allowable. Sections 308.2, 3, 4.	Incl w/item10
	X			18. There is no clearance under the lavatory due to cabinet obstruction; 27" min. clear required. Sections 606.2, 304. Photo 4.	Incl w/item10
	X			19. No insulation on pipes below the lavatory; required. Section 606.5.	Incl w/item10
	X			20. The bottom of the mirror reflective surface not over the lavatory is 46 3/4" above the floor; 35" max. allowable. Section 603.3. Photo 5.	Incl w/item10
				20a. IAA Comment. Urinals shall be the stall-type or the wall-hung type with the rim 17 inches max. above the finish floor. Urinals shall be 13-1/2 inches deep min. measured from the outer face of the urinal rim to the back of the fixture (605.2). Urinal rim is mounted 28 inches above the finish floor, non complying.	
				<u>Women's Room (accessibility not attempted)</u> [HTK Architects: These rooms are not required by the Building Code, therefor not required to be ADA compliant. The City: We believe that "if provided", all toilet rooms are to be accessible and compliant. Both parties will review the Codes and possibly discuss with the DOJ via their ADA Hotline. Even if not made accessible, non-accessible toilets are to have signage directing users to the nearest accessible toilets.]	
	X			21. Toilet room is not accessible; where provided, required to be accessible. Section 213.2, 603. Photos 10 thru 17.	Provide price

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				21. IAA Comment. Existing restroom is not in compliance with accessibility standards. Per IBC Chapter 11 Accessibility, toilet rooms shall be accessible (1109.2). Where toilet rooms are provided, each toilet room shall comply with 603 (213.2). In alterations where it is technically infeasible to comply with 603, existing toilet or bathing rooms shall not be required where a single unisex toilet room or bathing room complying with 213.2.1 is provided and located in the same area and on the same floor as existing inaccessible toilet rooms (213.2 EX 1). Unisex toilet room has not been provided in the same area and on the same floor as existing inaccessible toilet room.	
	X			22. There is no directional sign to accessible toilet rooms; required when not all toilets are accessible. Section 216.8. Photo 10. [The City: This should have been done if not all accessible. Since all is to be fixed, this will no longer be needed.]	N/A
	X			23. The sign is mounted on the door without raised letters or Braille; on the latch-side wall with raised letters and Braille required. Sections 703.2, 703.4.2. Photo 10.	Contractor to fix - Location?
				23. IAA Comment. Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices (703.4.2 EX). Signage for Women's R.R. 323 has been installed at pull side of door and does not comply. Signage shall be located alongside the door at the latch side per 703.4.2. Raised characters shall comply with 703.2 and shall be duplicated in braille complying with 703.3.	
	X			24. Entry door has only 27 3/4" wide clearance; 32" min. clear required. Section 404.2.3. Photo 10.	\$18,300
	X			25. No accessible toilet stall, 34" clear width; 60" min. required. Section 604.8.1.1. Photos 13, 15, 16.	Incl w/item10
	X			26. Toilet stall door opens in and has 24 1/2" clear width; opens out, with a 32" min. clear width required. Sections 604.8.1.2, 404.2.3. Photo13.	Incl w/item10
	X			27. No grab bars; required. Section 604.5. Photo16.	Incl w/item10
	X			28. Toilet seat is 15 3/4" from centerline to sidewalk; 16" to 18" required. Section 604.2. Photo 16.	Incl w/item10
	X			29. Toilet manual flush operator is on wall side; required to be on wide side of toilet. Section 604.6. Photo16. [The City: since this was bought new, it should have been replaced with an accessible fixture. Verify final solution is accessible.]	Contractor to fix - Complete
	X			30. Toilet paper is centered 13" to face of toilet; 7" to 9" required. Section 604.7. Photo 16.	Incl w/item10
	X			31. The coat hook is mounted 64 1/2" above the floor; 48" max. height allowable. Sections 308.2, 3, 4. Photo 17.	Incl w/item10
	X			32. There is no clearance under the lavatory due to cabinet obstruction; 27" min. clear required. Sections 606.2, 304. Photo 12.	Incl w/item10
	X			33. No insulation on pipes below the lavatory; required. Section 606.5.	Incl w/item10
	X			34. The bottom of the mirror reflective surface not over the lavatory is 47" above the floor; 35" max. allowable. Section 603.3. Photo 11.	Incl w/item10
	X			35. The light switch is 49" above the floor; 48" max. allowable. Section 308.3.1. Photo 11. [The City: Fixes done prior to new ADA so it appears this was not required to be modified]	
				<i>Drinking Fountain</i>	
	X			36. There is only one low drinking fountain provided; a high wheelchair accessible fountain is required where drinking fountains are provided. Section 211.1, 211.2, 602.7. Photo 18. [HTK Architects: This was an existing drinking fountain to remain so is not in the scope of work. The City: If it falls within the 20% rule, then it is required to be switched out with double accessible "hi-lo" drinking fountains.]	\$3,500

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					36. Confirmed by IAA. Where drinking fountains are provided on a floor, or within a secured area they shall be provided in accordance with 211. No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7 (211.1 & 211.2). Only one drinking fountain has been provided complying with 602.1 through 602.6. No secondary drinking fountain has been provided to comply with requirements of 602.7, "Drinking Fountains for Standing Persons." Provide high configuration drinking fountain, with spout height between 38 inches min. and 43 inches max. above finish floor.	
					<u>Misc.</u>	
					37. IAA Comment. Where public closed-circuit telephones, public courtesy phones, or other types of public telephones are provided, public telephones shall be provided in accordance with 217 for each type of public telephone provided (217.1). Where public telephones are provided, wheelchair accessible telephones complying with 704.2 shall be provided in accordance with Table 217.2. For 1 or more single units, provide 1 public telephone per floor or level that is wheelchair accessible (217.2). A clear floor or ground space complying with 305 shall be provided. The clear floor or ground space shall not be obstructed by bases, enclosures, or seats (704.2.1). 30 inch x 48 inch clear floor space has not been provided at telephone location at Armory 305, and is obstructed by existing furnishings.	
					38. IAA Comment. Unobstructed Reach. Where a forward reach is unobstructed, the high forward reach shall be 48 inches max. (308.2.1). Height of telephone at Armory 305 exceeds 48 inches above finish floor.	
					39. IAA Comment. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides (404.2.7). Door operating hardware has not been provided at sliding doors at entry to Open Office 309 tenant space.	
					40. IAA Comment. Where doorways are located adjacent to a ramp landing, maneuvering clearances required by 404.2.4 shall be permitted to overlap the required landing area (405.7.5). The landing clear length shall be 60 inches long min. at bottom of ramp run (405.7.3). Ramp landing has not been provided at base of ramp run prior to sliding doors at entry to Open Office 209 tenant space, allowing proper area for maneuvering clearances. The maneuvering clearance area currently overlaps the ramp, not the required landing area.	
					41. IAA Comment. In alterations, stairs between levels that are connected by an accessible route shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered (210.1, EX 2). At the top of a stair flight, handrails shall extend horizontally above the landing for 12 inches min. beginning directly above the first riser nosing (505.10.2). Existing handrail at South open stair extends only 9 inches past top riser nosing.	
					42. IAA Comment. Kitchenettes shall comply with 804. The kitchen work surface at Room 304 shall be 34 inches max. above the finish floor (804.3.2).	
					43. IAA Comment. Kitchenettes shall comply with 212 and 804. A clear floor space complying with 305 positioned for a forward approach shall be provided. Clear floor space shall be centered on the kitchen work surface and shall provide knee and toe clearance complying with 306. Configuration of cabinets beneath work surface at Room 304 does not allow for knee and toe clearance required. Cabinets could not be removed without removing or replacing the kitchenette work surface (804.3.1).	
					44. Confirmed by IAA. Counter supported appliances do not comply with obstructed reach requirements. Obstruction height (countertop) exceeds 34 inches max. allowed. Height of accessories exceed 46 inches max. allowed (308.3.2).	

ADA Compliance Issues - *Preliminary* assessment by City for Architect

updated: 1/10/2015 ; budget cost added 2/18/15

Office Building:

Roeland Park City Hall, 4600 W. 51st Street, Roeland Park, KS 66205 (Report assumes built prior to 1992, \$1M renovation 2012)

Survey Date:

July-August 2014: Primary participants: Mike Johnson (E.C.), Don Pruitt (HTK), Abby Mulcahy (HTK), Joel Marquardt (RP)

IAA 5/5/2015

The following rating system is based on our opinion of likely legal interpretation of the ADA. It is our understanding that final determination may only be made in a court of law.

- A - should have been built compliant for any construction beginning after January 26, 1992.
- B - likely should have been made compliant as part of the 2012 building renovation.
- C - we believe this item is likely to be found as a "readily achievable", and if so, would be required to be fixed as soon as possible.
- D - we believe this item would only be required to be corrected when modified, or per the "20% rule" when modifications to the building's primary functions are made.

					45. IAA Comment. Where sinks are provided, at least 5 percent, but no fewer than one, of each type provided in each accessible room or space shall comply with 606. Clear floor space complying with 305, positioned for a forward approach, and knee and toe clearances complying with 306 shall be provided. Sink to be installed with the front of the higher of the rim or counter surface 34 inches max. above the finish floor.	
					46. IAA Comment. At least 50 percent of shelf space in storage facilities shall comply with 811 (804.5). Storage elements shall comply with at least one of the reach ranges specified in 308 (811.3). Obstructed High Reach. Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches max. and the depth of the obstruction shall be 24 inches max. (308.3.2). The high side reach shall be 46 inches max. for a reach depth of 24 inches max. Bottom of upper cabinet storage exceeds 46 inch height.	
					47. IAA Comment. Vault 312 is being used as Storage. Vault access door requires more than 5 pounds max. force allowed for pulling open interior, hinged non-fire rated doors. Locking lever mechanism requires more than one motion to open door (4.4.2.9).	
					48. IAA Comment. Where provided, at least one of each type of service counter shall comply with 904.4. Where counters are dispersed throughout the building, counters complying with 904.4 also shall be dispersed (227.3). Service counters shall comply with 904.4.1 or 904.4.2 (904.4). A portion of the counter surface that is 36 inches long min. and 36 inches high max. above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch min. length of counter (904.4.1). Transaction counter at Reception 313 is 42 inches above finish floor and does not comply.	
					49. IAA Comment. Transaction counter depth at Reception 313 extends 4-1/2 inches beyond wall surface and its leading edge protrudes into the circulation path > 4 inches and is mounted higher than 27 inches above finish floor (307).	
					50. IAA Comment. Door from Reception 313 to Open Office 314 tenant space does not allow for proper maneuvering clearances at latch side of door. 12-7/8 inch provided at pull side of door. 18 inches min. required for front approach, pull side (404.2.4.1).	
					51. IAA Comment. Entrance to Break Room 319 does not allow for proper maneuvering clearances at pull side of door (45-1/2 inch depth provided). 48 inches min. required for latch approach, pull side, without closer (404.2.4.1).	
	Total					\$88,910

Revenue Projections by TIF Area

TIF 2A - McDonalds, Granada Park : Expires August 2015

Expires Dec. 18, 2021

TIF 2B - Walgreens, Aldi, Phillips, Burger King

	2015	2016	2017	2018	2019	2020	2021
TIF Income		173,371	176,838	180,375	183,982	187,662	191,415
Fund Balance	103,757	277,128	453,966	634,341	818,323	1,005,985	1,197,401

Expires Dec. 18, 2021

TIF 2D - City Hall, Quick Trip

	2015	2016	2017	2018	2019	2020	2021
TIF Income		71,550	72,981	74,440	75,929	77,448	78,997
Fund Balance	42,820	114,370	187,351	261,792	337,721	415,169	494,165

Total Revenue: 1,691,566

Anticipated Expenditures for TIF 2D and 2B: 2016 - 2021

Expenditures	
City Hall Bonds	\$ 685,035
Other Contractual Services	\$ 18,000
Storm Water Maintenance (projects that attach to TIF 2 District)	\$ 648,531
City Hall/ADA Improvements	\$ 150,000
Contingency	\$ 190,000
Total Expenditures	\$ 1,691,566

*Note: TIF 2B and 2D have been consolidated per Ordinance 923 on November 16, 2015

Item Number: DISCUSSION ITEMS- I.-8.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 1/5/2016
Submitted By: Staff
Committee/Department: Admin.
Title: **Interlocal Agreement with the Johnson County Parks and Recreations District for the Operation of the Roeland Park Community Center (est. time 5 min)**
Item Type: Agreement

Recommendation:

Staff recommends approval of the agreement as presented.

Details:

The agreement with Johnson County Parks and Rec for operating services of the Community Center is in the same form as prior years. The cost remains \$75,000. The agreement is for a term of one year, as has been the case in recent years.

ATTACHMENTS:

Description	Type
☐ Interlocal Agreement w/ JOCO Parks and Rec. Community Center	Cover Memo

**Agreement between the City of Roeland Park, Kansas
and
Johnson County Park and Recreation District
for the Joint Use and Operation of the Roeland Park Community Center**

THIS AGREEMENT, made and entered into this 16th day of December, 2015, by and between the City of Roeland Park, Kansas, (hereinafter referred to as "City"), and Johnson County Park and Recreation District, (hereinafter referred to as "JCPRD"), each party having been duly organized and now existing under the laws of the State of Kansas.

RECITALS

WHEREAS, pursuant to KSA 12-2908, the parties mutually agree that it is in the best interest of the public health, safety and welfare to jointly use and operate, as a recreational, educational and service facility, the Roeland Park Community Center, 4850 Rosewood Drive, Roeland Park, Kansas 66205 (hereinafter the "Facility"); and

WHEREAS, the Park District did approve and authorize its Board Chair to execute this Agreement by official vote of said body on the 16th day of December, 2015; and

WHEREAS, the governing of the City did approve and authorize its Mayor to execute this Agreement by official vote of said body on the ____ day of _____, 20__; and

WHEREAS, to comply with the Kansas Interlocal Cooperation Act ("Act"), certain matters are required to be set forth with specificity and those matters are set forth below.

NOW THEREFORE, in consideration of the above and foregoing recitals, the mutual covenants and agreements herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Compliance with Act. This Agreement is intended to and shall be interpreted to comply with the provisions of the Act.
2. Duration. This Agreement shall remain in full force and effect for the period beginning January 1, 2016, and ending December 31, 2016, subject to the terms and conditions hereinafter contained..
3. No Separate Entity Created. No separate legal entity is created under this Agreement.
4. Purpose of Agreement. The parties are entering into this Agreement for the purpose of setting forth the terms and conditions concerning their joint use and operation of the Facility as a community center for educational, recreational and service purposes.

5. Financing and Budget. This Agreement does not require that either party undertake any special financing arrangements or the preparation of a separate budget. The costs and expenses of providing services under this Agreement are set forth in a separate section below.

6. Termination. This Agreement may be terminated by either party upon not less than three (3) months' notice to the other. No property is to be jointly acquired under this Agreement and, therefore, no disposition of such property upon termination is contemplated or required.

7. JCPRD as Administrator. For purposes of the Act, JCPRD shall be deemed the administrator of this Agreement.

8. Real and Personal Property. No real or personal property is to be acquired jointly under this Agreement.

9. Allocation of Costs Between the Parties. The cost involved in the joint use and operation of the Facility and programs and services provided and administered therein shall be distributed as follows:

a. The City shall furnish and pay any costs associated with the acquisition of the Facility, including paying all taxes and fees as may be required by law.

b. The City shall maintain the roof and all exterior surfaces of the Facility and shall continue common landlord responsibilities with regard to maintenance of the heating, air conditioning, plumbing and electrical systems of the Facility subject to the provisions of Subparagraph 9.f. herein below. In addition, the City shall be responsible for all interior building or maintenance repairs which exceed Three Hundred Dollars (\$300.00) per repair.

c. The City shall maintain the nine (9) acres of lawn and the parking lot surrounding the Facility. Such maintenance shall include weed control, mowing and snow removal, provided, however, that JCPRD shall be responsible for snow removal of the sidewalks surrounding the Facility. The City shall maintain ownership of all its tools and equipment (i.e., floor buffer, brooms, mops, tables and chairs, etc.) in place at the Facility; provided, that the City shall make available to JCPRD for use of the Facility such tools and equipment.

d. During the term of this Agreement, the City shall pay JCPRD the amount of Seventy-Five Thousand, Dollars (\$75,000.00) payable in equal quarterly installments beginning on January 2, 2016, and on the second day of each quarter thereafter for the purpose of reimbursing JCPRD for utility, janitorial

services and operating expenses associated with the Facility. This payment is based 50% of the projected 2016 actual Facility Operating budget of \$150,000.00.

e. The City will provide property insurance insuring the Facility against physical loss and general liability insurance covering the City's interest in the Facility. JCPRD will provide and pay the costs of liability insurance covering its operations in the Facility. Such insurance coverage by JCPRD coverage shall show the City as an additional named insured. JCPRD shall submit a certificate of insurance to the City to verify JCPRD's liability insurance covering JCPRD and the City. JCPRD may also elect to provide contents coverage for its property located on the premises.

f. JCPRD will provide personnel and material necessary for all JCPRD programs and public services at the Facility. JCPRD shall provide its own office furniture, supplies, and telephone service. In addition, JCPRD will provide janitorial services, pest control service, pay all utility costs and will be responsible for the payment of minor interior building repairs which do not exceed Three Hundred Dollars (\$300.00) per repair. Such repairs shall include, but not be limited to, glass replacement, window repair, touch-up painting, ceiling and floor tile repairs, lights bulbs and lighting fixtures, locks and window treatments. Notwithstanding anything to the contrary herein contained, JCPRD shall not be responsible for repairs to the air conditioning, plumbing and electrical systems of the Facility which exceed Three Hundred Dollars (\$300.00) per repair. Further, JCPRD shall not be responsible for any repairs to the heating system, regardless of cost of the repair. Repairs which are not delineated as being the financial responsibility of JCPRD shall be the sole responsibility of and cost to the City. JCPRD shall promptly notify the City of any repairs which JCPRD believes are the responsibility of the City.

10. Facility Administrator. JCPRD designates the 50 Plus Program Specialist (hereinafter "Program Specialist") as the representative of JCPRD responsible for the day-to-day operations of the programs and services provided at the Facility. The Program Specialist shall serve as manager of the Facility and shall cause the making of all contracts necessary to carry out the programs and services to be provided at the Facility.

11. Programs and Services Provided. The City grants a non-exclusive use of the Facility to JCPRD for the purpose of providing a center for educational, recreational and other services to the residents of Johnson County, Kansas.

Program Specialist shall develop appropriate programs to maximize the utilization of the Facility and notify the City of said programs; provided, however, the City reserves the right to disapprove said programs. JCPRD will schedule and organize room usage for all individuals and groups requesting use of the Facility subject to the rules and procedures set by JCPRD. Facility fees and charges for room usage will be set by and follow JCPRD's fees and charges. JCPRD shall notify the city when changes are made to the rules and procedures or fees and charges regarding room usage for all individuals and groups requesting use. JCPRD shall, upon request, provide the City with a monthly report on the participation usage of the Facility for the previous month. The City and City affiliated groups (Committees, Citizen Fundraising Group, etc) shall have the right to use the parts of the Facility which are utilized for public programs and services for programs, functions or services which the City wishes to make available to residents of the City or their guests; provided, however, such use would not interfere with the programs or service provide by JCPRD and provided that the space needs can be accommodated. Use of the facility by said groups contingent on inclement weather shall be made available two weeks prior to the event date; provided, space needs can be accommodated. Employees of the City are eligible to use the Facility at the City Resident rate. In some instances, the Facility may be used by other non-profit, county government agencies or community service groups, at no charge, as long as they do not interfere with programs or services provided by JCPRD, and provided that space need are accommodated. The Facility may be used for in-kind programming use or for services and programs co-sponsored by the Facility. The Program Specialist will determine if space is appropriate for co-sponsored or payment in kind.

12. Facility Billing and Rentals. JCPRD shall maintain a billing and bookkeeping system for tenant rentals, long distance charges, and copier use. JCPRD shall process, collect and retain all tenant, long distance and copier use revenues generated monthly by the Facility. This accounting shall be available for review by the City upon request.

13. Amendment. The services provided under this Agreement may, from time to time, be modified by agreement of JCPRD and the City, and any such modification shall be memorialized in writing signed by the appropriate representative of JCPRD and the City.

14. Governing Law. This Agreement shall be governed by, enforced and construed in accordance with the laws of the State of Kansas.

15. Severability. All agreements, covenants and clauses contained herein are severable, and in the event any part of this agreement shall be deemed or held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be interpreted as if such unconstitutional, invalid or unenforceable agreements, clauses and covenants were not contained herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in triplicate by their duly authorized representatives and made effective the day and year first above written.

CITY OF ROELAND PARK, KANSAS

Joel Marquardt, Mayor

ATTEST:

Kelley Bohon, City Clerk

APPROVED AS TO FORM:

Neil R. Shortlidge, City Attorney

**BOARD OF PARK AND RECREATION COMMISSIONERS
JOHNSON COUNTY PARK AND RECREATION DISTRICT**

George J. Schalgel, Board Chair

APPROVED AS TO FORM:



Ernest C. Ballweg, JCPRD Legal Counsel

Item Number: DISCUSSION ITEMS- I.-9.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 11/20/2015
Submitted By: Jennifer Jones-Lacy, Asst. City Administrator/Finance Director
Committee/Department: Neighborhood Services
Title: **Nuisance, Weed, and Tree Abatement Services (est. time 5 min.)**
Item Type: Discussion

Recommendation:

Staff recommends to approve an agreement with Custom Tree Care for nuisance abatement, tree trimming and mowing on private properties.

Details:

In July of 2015 staff issued an RFP for Nuisance/Weed Abatement Services. We received 1 bid back and staff recommended to deny approval of the bid. Staff also recommended to re-issue the RFP later in the winter.

Staff asked the City of Mission if Roeland Park can partake in their bid process for nuisance abatement services. The City of Mission agreed to issue their RFP for abatement services with Roeland Park and received two bids from Custom Tree Care and Verhulst and Sons. Custom Tree provided a more competitive rate than the prior bid at \$38/hour versus \$45-\$50/hour for Verhulst and Sons. The RFP was sent directly to the following contractors as well as posting it on the website, social media and printing in the Legal Record.

- Mark Verhulst & Sons
- Olathe Tree
- T.F.S Lawn
- KC Tree
- Dalton's Tree
- Bly's Tree Care
- Custom Tree Care

- Midwest Tree Services Inc.
- Professional Lawn Care Services
- Arbor Masters Tree and Landscape

Currently, public works staff provides the abatement services on private property. Staff provides estimates of expenses to perform the work then the cost is assessed on the property for reimbursement. Staff agrees if this services is outsourced, there is no financial impact to the City and PW staff could continue using their time on municipal projects.

The attached agreement was created by staff and reviewed by the City Administrator, City Attorney and approved by the Contractor. All work conducted will be invoiced to the property owner and reimbursed through a special assessment if the resident fails to pay the invoice.

ATTACHMENTS:

Description	Type
 Nuisance Abatement Agreement with Custom Tree	Exhibit

2016 NUISANCE ABATEMENT AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____, 2016, by and between the CITY OF ROELAND PARK, KANSAS, hereinafter referred to as City, and Custom Tree Care, hereinafter referred to as Contractor. It is the intention of the City to use the services of Contractor to provide services for City as outlined in this Agreement.

SECTION I - SCOPE OF WORK

The nuisance abatement services shall consist of the work as set forth in the Scope of Work of the 2016 Nuisance Abatement Services (hereinafter, the "Services"), a copy of which is attached hereto and incorporated by reference herein as Exhibit A.

SECTION II - COMPENSATION

The City agrees to pay Contractor an hourly rate amount of \$38/hour for the Services specified under this Agreement.

City agrees to remit payment for each valid invoice received and approved by the Assistant City Administrator or his/her designee within thirty (30) days of receipt of invoice.

City may request that Contractor perform work beyond, outside of, or in addition to the Scope of Work specified in this Agreement and such work shall be designated "Additional Services." City and Contractor shall negotiate a Scope of Work and compensation for such Additional Services, and the Scope of Work and compensation shall be reflected in a supplemental agreement. The terms and conditions of this Agreement shall apply to any Additional Services provided by the Contractor.

SECTION III – AGREEMENT TERM

The term of this Agreement shall be for one year with an additional two years in one year increments at the City's option. The agreement expire **December 31, 2016**.

SECTION IV - TERMINATION FOR CONVENIENCE

Notwithstanding the provisions of Section III herein, the City may, at any time, terminate this Agreement in whole or in part for the convenience of the City. City shall give written notice at least thirty (30) days in advance of the termination to Contractor specifying that the Agreement or a designated part thereof shall be terminated and when termination becomes effective. Contractor shall incur no further obligations to the City in connection with the termination of Services. On the date set forth in the written notice, Contractor shall stop Services on behalf of the City to the extent specified and shall invoice the City for Services provided to that date. The City shall compensate the Contractor for all Services satisfactorily completed to date of its receipt of the termination notice. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed.

SECTION V - TERMINATION FOR CAUSE

If either party is violating any of the conditions of this Agreement, the other party may serve written notice of its intention to terminate the Agreement. Unless within thirty (30) days after the serving of the notice a satisfactory arrangement has been made to remedy the breach, this Agreement shall terminate. The City retains the right to withhold the payment or any portion thereof for damages incurred as a result of Contractor's breach of this Agreement.

SECTION VI - DISPUTE RESOLUTION

City and Contractor agree that disputes relative to this Agreement should first be addressed by good faith negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the Services as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without the parties' express written consent.

SECTION VII - INDEPENDENT CONTRACTOR

2016 NUISANCE ABATEMENT AGREEMENT

Contractor is an independent contractor and as such neither Contractor nor its personnel are agents or employees of the City.

SECTION VIII – TAXES

Contractor is responsible for payment of any and all federal, state, and local taxes.

SECTION IX - SUBCONTRACTORS

Contractor shall not subcontract portion of the Services to be provided under this Agreement.

SECTION X – INDEMNIFICATION

Contractor agrees to defend, indemnify, and hold harmless the City and its agents and/or employees from any and all claims, settlements, and judgments arising out of Contractor's or any of its agents', servants', employees', or subcontractors' negligent acts, and for failure to act in the performance of this Agreement. Neither acceptance of the completed Services nor payment therefore shall release Contractor of its obligation under this paragraph.

SECTION XI- INSURANCE REQUIREMENTS

(a) General -

The Contractor shall secure and maintain, throughout the duration of this contract, insurance (on an occurrence basis unless otherwise agreed to) of such types and in at least such amounts as required herein. Contractor shall provide certificates of insurance and renewals thereof on forms provided by the City. The City shall be notified by receipt of written notice from the insurer at least thirty (30) days prior to material modification or cancellation of any policy listed on the Certificate.

(b) Notice of Claim Reduction of Policy Limits -

The Contractor, upon receipt of notice of any claim in connection with the contract, shall promptly notify the City, providing full details thereof, including an estimate of the amount of loss or liability.

The Contractor shall promptly notify the City of any reduction in limits of protection afforded under any policy listed in the Certificate (or otherwise required by the contract) in excess of \$10,000.00, whether or not such impairment came about as a result of this Agreement.

In the event the City shall determine that the Contractor's aggregate limits of protection shall have been impaired or reduced to such extent that the City shall determine such limits inadequate for the balance of the project, the Contractor shall, upon notice from the City, promptly reinstate the original limits of liability required hereunder and shall furnish evidence thereof to the City.

(c) General Liability -

The Commercial General Liability insurance coverage that is to be provided by Contractor shall comply with appropriate section. Such insurance shall specifically insure the contractual liability assumed by the Contractor under SECTION X of this Agreement.

MINIMUM INSURANCE REQUIREMENTS

COMMERCIAL GENERAL LIABILITY POLICY (Complete Certificate "Form B")

General Aggregate:	\$ 1,000,000
Products/Completed Operations Aggregate:	\$ 1,000,000
Personal & Advertising Injury:	\$ 1,000,000
Each Occurrence:	\$ 1,000,000

2016 NUISANCE ABATEMENT AGREEMENT

Policy must include the following conditions:

- a) Broad Form Contractual/Contractually Assumed Liability
- b) Independent Contractors
- c) Broad Form Property Damage

(d) Automobile Liability -

Policy shall protect the Contractor against claims for bodily injury and/or property damage arising from the ownership or use of all owned, hired, and/or non-owned vehicles and must include protection for either:

(A) Any Auto

OR

(B) All Owned Autos;
Hired Autos; and
Non-Owned Autos.

Limits of liability protection required are the SAME as the limits for the Commercial General Liability section. Policy shall insure the contractual liability assumed by the Contractor.

(e) Workers' Compensation and Employer's Liability -

This insurance shall protect the Contractor against all claims under applicable state Workers' Compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Workers' Compensation law. The policy shall include liability limits not less than the following:

<u>Workers' Compensation:</u>	Statutory
<u>Employer's Liability:</u>	
Bodily Injury by Accident	\$100,000 each accident
Bodily Injury by Disease	\$500,000 policy limit
Bodily Injury by Disease	\$100,000 each employee

(f) Fidelity Bond -

Vendor agrees to purchase and maintain a fidelity bond for its officers, directors, agents, and employees in an amount not less than \$10,000.

(g) Professional Liability Insurance -

This insurance shall not be required for this agreement.

(f) Industry Ratings -

The City will only accept coverage from an insurance carrier who offers proof that it:

- (1) Is licensed to do business in the State of Kansas;
- (2) Carries a Best's policy holder rating of B+ or better; and
- (3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Contractor.

2016 NUISANCE ABATEMENT AGREEMENT

(g) Subcontractors' Insurance - If part of the Agreement is to be sublet, Contractor shall either:

*Cover all subcontractors in its insurance policies, or

*Require each subcontractor not so covered to secure insurance which will protect subcontractor against all applicable hazards or risks of loss as and in the minimum amounts designated.

Whichever option is chosen, Contractor shall indemnify and hold harmless the City as to any and all damages, claims, or losses, including attorney's fees, arising out of the acts or omissions of its subcontractors.

SECTION XII - NON-DISCRIMINATION AND OTHER LAWS

A. The Contractor agrees that:

1. The Contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of Services under the present Agreement because of race, religion, color, sex, disability, national origin, ancestry, age, veteran status, gender identity, and sexual orientation.
2. In all solicitations or advertisements for employees, the Contractor shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the Kansas Human Rights Commission (Commission);
3. If the Contractor fails to comply with the manner in which the Contractor reports to the Commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, the Contractor shall be deemed to have breached the present Agreement and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
4. If the Contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the Contractor shall be deemed to have breached the present Agreement and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency; and
5. The Contractor shall include the provisions of subsections (A)(1) through (4) in every sub Agreement or purchase order so that such provisions will be binding upon such subcontractor or vendor.

The provisions of this section shall not apply to an Agreement entered into by a Contractor:

- (a) Who employs fewer than four employees during the term of such contract; or
- (b) Whose contracts with the City cumulatively total \$5,000 or less during the fiscal year of the City.

B. The Contractor further agrees that the Contractor shall abide by the Kansas Age Discrimination In Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision in the Americans With Disabilities Act (42 U.S.C. 1201 et seq.) as well as all federal, state, and local laws, ordinances, and regulations applicable to this project and to furnish any certification required by any federal, state, or local governmental agency in connection therewith.

SECTION XIII - PROHIBITION AGAINST CONTINGENT FEES

Contractor warrants that it has not employed or retained any person, firm, or corporation, other than a bona fide employee working solely for Contractor, to solicit or secure the awarding of this Agreement based upon an arrangement that the person, firm, or corporation would receive any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award of this Agreement. For the breach or violation of the foregoing provision, the City shall have the right to terminate the Agreement without liability and, at its discretion to deduct from the Agreement price, or otherwise recover the full amount of such fee, commission, percentage, gift, or consideration.

2016 NUISANCE ABATEMENT AGREEMENT

SECTION XIV - ASSIGNMENT

Parties hereto agree that neither shall assign, sublet, or transfer their interest in this Agreement without the written consent of the other and further agree that this Agreement binds the parties, their successors, trustees, assignees, and legal representatives.

XV - PRIOR VERBAL OR WRITTEN STATEMENTS NOT BINDING

It is understood and agreed that the written terms and provisions of this Agreement shall supersede all prior verbal and written statements of any and every official and/or other representative of the City and Contractor and such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any way whatsoever, the written Agreement. In the event that the City issues a purchase order, work order, invoice, or similar document relating to services performed, such purchase order or similar document shall be for the City's administrative purposes only and will not supplement, supersede, modify, or affect any of the terms and conditions set forth herein.

SECTION XVI - APPLICABLE LAW, NONWAIVER

This Agreement is entered into under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Kansas. The waiver of or failure to enforce any term or condition of this CONTRACT shall not be construed as a waiver of any other term or condition. If any provision is held to be unenforceable by a court or other tribunal, the enforceability of the other provisions shall not be affected.

SECTION XVII – BUDGET/CASH BASIS LAW

The City is obligated only to make payments under this Agreement as may be lawfully made from funds budgeted and appropriated for the purposes as set forth in this Agreement during the City's current (2015) budget year. In the event the City does not so budget and appropriate the funds, the parties acknowledge and agree that they shall be relieved from all obligations, without penalty, under this Agreement.

TITLE XVIII - SEVERABILITY CLAUSE

Should any provision of this Agreement be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement shall be unaffected thereby and shall continue to be valid and enforceable.

SECTION XIX – ENTIRE CONTRACT

The terms and conditions contained herein including any exhibits, the 2015 Tree Maintenance Services and the Contractor's response to the RFP constitute the entire and exclusive Agreement between the Parties. The 2015 Tree Maintenance Services and the Contractor's response to the RFP are hereby full incorporated by reference and made a part of this CONTRACT. In the event of a conflict between any terms or conditions in this CONTRACT, the RFP or the response to the RFP, the terms and conditions of the Agreement shall take precedence.

SECTION XX - EXECUTION OF CONTRACT

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized officials on the day and year first above written.

ATTEST:

CITY OF ROELAND PARK, KANSAS

Kelley Bohon

Joel Marquardt

2016 NUISANCE ABATEMENT AGREEMENT

City Clerk

Mayor

Contractor

President or corporate representative

CORPORATE ACKNOWLEDGMENT

STATE OF _____)
) SS.
COUNTY OF _____)

BE IT REMEMBERED that on this _____ day of _____, 2015, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came _____,

President of _____ a corporation duly organized, incorporated, and existing under and

by virtue of the laws of _____, who are personally known to me to be such officer and who are personally known to me to be the same person who executed as such officer the within instrument on behalf of said Corporation, and such person duly acknowledged the execution of the same to the act and deed of said Corporation.

IN WITNESS WHEREOF, I have here unto subscribed my name and affixed my official seal the day and year last above written.

Notary Public

My Appointment Expires _____

(If the AGREEMENT is not executed by the president of the corporation or general partner of the partnership, please provide documentation which authorizes the signatory to bind the corporation or partnership.)

2016 NUISANCE ABATEMENT AGREEMENT

SCOPE OF WORK (Exhibit A)

A) Specific responsibilities for mowing include:

1. Most residential and commercial lots will require mowing with a small push mower or riding mower. Larger lots (especially vacant), may require the use of a brush-hog.
2. Residential and commercial lots shall be cut to a height no less than three (3) inches.
3. Vegetation should be cut up to the street, including any adjacent ditch, right-of-way, or easement. This includes any area between the property line and the curb or street pavement line of any adjacent street or alley, whether improved or unimproved.
4. Trimming shall be done around all trees, shrubbery, utilities, fence lines, foundations, walkways, lawn statuary, and other items located on the property.
5. All litter and debris must be removed from mowing areas prior to work beginning.
6. Grass and weed clippings must be removed or properly mulched.
7. All work orders shall be completed within 48 hours of the request.

B) Specific responsibilities for nuisance/debris include:

1. Proper cleanup, removal and off-site disposal of trash and items as specified on the work order.
2. All work orders shall be completed within 48 hours of the request.

C) Specific responsibilities for securing property:

1. Contractor may, on occasion, be asked to take measures to secure a property. This will generally consist of boarding up broken windows, securing open doors, and/or covering any holes that allow the elements to penetrate the interior of the structure.
2. When boarding windows, the board should be cut to the size of the window opening and secured in place with screws.
3. Boarded windows may require painting in a color that compliments or blends with the color of the structure so as not to leave exposed wood visible.
4. Securing of doors may consist of covering the door with a board, cut to fit the doorway (and painting), or securing the door with a latch and padlock.
5. All work orders shall be completed within 24 hours of the request.

D) Specific responsibilities for graffiti removal or covering:

1. Contractor may, on occasion, be asked to remove and/or cover graffiti.
2. When possible, graffiti should be removed using power washer and cleansers. If it is determined that power washing and/or cleansers will be harmful to the surface, then the graffiti should be painted over with a suitable color as to blend with the color of the surface area.
3. All work orders shall be completed within five business days of the request.

E) Specific responsibilities for tree removal include:

1. Provide a written bid for specific tree removal projects prior to the work being done.
2. Receive permission from the City for any closing of sidewalks/streets prior to work being done.

2016 NUISANCE ABATEMENT AGREEMENT

3. Remove and dispose of tree debris.
4. All work orders shall be completed within 48 hours of the request.

F) Documentation Requirements:

1. All requests for abatements will be sent by the Code Enforcement officer or a designee to the contractor. Only City authorized requests will be honored for payment.
2. The contractor must take a time/date stamped photo of any lot prior to abatement and a time/date stamped photo after abatement. Copies of these photos shall accompany the invoices submitted to the City for the work performed.

The contractor will present an invoice for the work when completed. A representative from the city issuing the work order will verify that the work has been completed in accordance with the work order, and will process the invoice for payment. The City reserves the right to deny payment for any invoice if it believes the work order has not been satisfied. Payment will be issued only if the work has been completed.

NOTE: The work requested from Contractor will be based on need. The City does not guarantee a specific number of requests or work for Contractor.

1. The undersigned further agrees to begin upon the time schedule stated in the Notice to Proceed, and to complete the work, if this proposal is accepted, within **30** calendar days from start date.

The undersigned also declares that it understands that if not preset by the City, the time to begin construction and to complete the work will be one factor considered in determining the lowest and best responsible bidder.

2. In submitting this proposal, the undersigned declares that it is of lawful age and executed the accompanying proposal on behalf of the bidder therein named, and that it had lawful authority so to do. The undersigned further declares that it has not directly or indirectly entered into any agreement, expressed or implied, with any bidder or bidders, having for its object the controlling of the price or amount of such proposal or any proposals, the limiting of the proposal, the parceling or farming out to any proposer, or other persons, of any part of the Contract or any part of the subject matter of the proposal or proposals or of the profits thereof, and that it has not and will not divulge the sealed proposal to any person whomsoever, except those having a partnership or other financial interest with Contractor in said proposal, until after sealed proposals are opened.
3. The undersigned further declares that it has carefully examined the Instructions to Contractors and other Contract Documents, and that it has inspected the actual locations of the work, together with the local sources of supply, and has satisfied itself as to all conditions and quantities, and understands that in signing this Proposal it waives all right to plead any misunderstanding regarding the same.
4. The undersigned hereby agrees to furnish the required insurance certificates and execute an Agreement within ten (10) calendar days from and after notice of the award of the Contract, and failure of the bidder to do so shall constitute a default, and the City may thereafter take such steps to protect its legal rights as it deems in its best interest.
5. It is understood that the City will pay in a prompt and timely manner pay estimates when submitted and approved by the City Representative and further approved by the City staff coordinator for the project, all as provided in the Contract Documents.
6. Undersigned acknowledge receipt of the Plans and Specifications for the project including the following addenda (complete) _____.

2016 NUISANCE ABATEMENT AGREEMENT

DATED in _____ this _____ day of _____, 2015.

COMPANY: _____

ADDRESS: _____

BY: _____
(SIGNATURE)

TITLE: _____

TELEPHONE NO: _____

Item Number: DISCUSSION ITEMS- I.-10.
Committee 1/11/2016
Meeting Date:



City of Roeland Park Action Item Summary

Date: 12/1/2015
Submitted By: Erin Thompson, Michael Poppa, Teresa Kelly
Committee/Department: Admin.
Title: **Pending Item Discussion - Governing Body to Consider Raising the Age to Buy Cigarettes and Tobacco Products (est. time 10 min.)**
Item Type: Ordinance

Recommendation:

Details:

Both Kansas City, MO and Kansas City, KS recently raised the age to legally buy cigarettes to 21. The Shawnee Mission School District issued a statement position encouraging governing bodies of the fourteen Johnson County municipalities served by the Shawnee Mission School District to consider increasing the legal age for purchase of tobacco products, including e-cigarettes and smokeless tobacco, to age 21.

Attached is the ordinance passed by the Unified Government raising the age to buy cigarettes, electronic cigarettes, and tobacco products.

The City Attorney has confirmed that Roeland Park has the authority to adopt such an ordinance.

ATTACHMENTS:

Description	Type
☐ Unified Government Ordinance Setting Age of 21 to Buy Tobacco	Backup Material



Staff Request for Commission Action

Tracking No. 15241

Full Commission Meeting Date: 11/19/2015

Committee: Full Commission

Date of Standing Committee Action: October 26, 2015

(If none, please explain):

Publication Required: Yes 11/26/2015

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/13/2015	Misty Brown, Senior Attorney	x5067	mbrown@wycokck.org	Legal

Item Description:

An ordinance revision that raises the age to buy cigarettes, electronic cigarettes, and tobacco products in Kansas City, Kansas to 21 years of age, submitted by Misty Brown, Senior Attorney. .

Action Requested:

Consideration of ordinance revision.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Ordinance Tobacco 21, Information Sheet

Published _____

ORDINANCE NO. _____

An ordinance relating to raising the age to buy tobacco products to 21 years of age in the City of Kansas City, Kansas; amending Section 22-204.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. That Section 22-204 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended to read as follows:

ARTICLE VI. – OFFENSES AGAINST PUBLIC MORALS

Sec. 22-204. Selling, Giving or Furnishing cigarettes or tobacco products to a minor or selling cigarettes or tobacco products to any person under 21 years of age.

- (a) It shall be unlawful for any person to:
 - (1) Sell, furnish or distribute to any person under the age of 18 years any cigarettes, electronic cigarettes, or tobacco products; or
 - (2) Buy any cigarettes, electronic cigarettes, or tobacco products for any person under 18 years of age; or
 - (3) Sell to any person under the age of 21 years any cigarettes, electronic cigarettes, or tobacco products.
- (b) It shall be a defense to a prosecution under subsection (a) of this section if:
 - (1) The defendant is a licensed retail dealer, or employee thereof, or a person authorized by law to distribute samples;
 - (2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, or tobacco products to the person under 18 years of age or sold the cigarettes, electronic cigarettes or tobacco products to the person under 21 years of age with reasonable cause to believe the person was of legal age to purchase or receive cigarettes, electronic cigarettes or tobacco products; and
 - (3) To purchase or receive the cigarettes, electronic cigarettes, or tobacco products, the person under 18 years of age exhibited to the defendant a driver's license, Kansas non driver's identification card or other official or apparently official document containing a photograph of the person and purporting to establish that the person was of legal age to purchase or receive cigarettes, electronic cigarettes, or tobacco products; and
 - (4) To purchase the cigarettes, electronic cigarettes, or tobacco products, the person under 21 years of age exhibited to the defendant a driver's license, Kansas non driver's identification card or other official or apparently official document containing a photograph of the person and purporting to establish

that the person was of legal age to purchase or receive cigarettes, electronic cigarettes, or tobacco products.

- (c) It shall be a defense to a prosecution under subsection (a) of this section if:
- (1) The defendant engages in the lawful sale, furnishing or distribution of cigarettes, electronic cigarettes, or tobacco products by mail; and
 - (2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, or tobacco products to the person by mail only after the person had provided to the defendant an unsworn declaration, conforming to K.S.A. 53-601, that the person was 18 or more years of age or the defendant sold the cigarettes, electronic cigarettes, or tobacco products to the person by mail only after the person had provided to the defendant an unsworn declaration, conforming to K.S.A. 53-601, that the person was 21 or more years of age.
- (d) For purposes of this section, the person who violates this section shall be the individual directly selling, furnishing or distributing the cigarettes, electronic cigarettes, or tobacco products to any person under 18 years of age or the individual directly selling the cigarettes, electronic cigarettes, or tobacco products to any person under 21 years of age or the retail dealer who has actual knowledge of such selling, furnishing or distributing by such individual or both.
- (e) *Electronic cigarette or e-cigarette* means a device that delivers nicotine or other substances to the person inhaling from the device, including but not limited to any electronic cigarette, cigar, pipe, or hookah, including any component, part, or accessory of such a device, whether or not sold separately. E-cigarette shall not include any products that have been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.
- (f) It is unlawful for any person who is a retail dealer to fail to post and maintain in a conspicuous place in the dealer's establishment the following notice: "BY LAW, CIGARETTES AND TOBACCO PRODUCTS MAY BE SOLD ONLY TO PERSONS 21 YEARS OF AGE AND OLDER."
- (£g) Violation of this section is a class B violation punishable by a minimum fine of \$200.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the Wyandotte Echo.

**PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,**

THIS _____ DAY OF _____, 2015.

Mark Holland, Mayor/CEO

Attest:

Unified Government Clerk

Approved As To Form:

Misty Brown, Assistant Counsel



TOBACCO ~~eighteen~~ twenty-one

Reducing Youth Smoking in KCK & Wyandotte County

The Problem:

- » The primary cigarette source for underage smokers is their 18 to 20 year old peers.
- » Over 80% of high school seniors are older than 18 when they graduate.
- » Adolescent brains are still developing and are uniquely sensitive to nicotine addiction.
- » More than 95% of long-term smokers started before age of 21.
- » While youth cigarette smoking is slowly declining, e-cigarette use among youth has more than doubled in recent years.
- » E-cigarettes contain nicotine, toxic chemicals and carcinogens and are currently available to 18-year-olds.
- » Smokers cost up to 40% more than non-smokers in health care costs.
- » For private businesses, smoking employees have an excess cost of, on average, \$5,816 per year.

Our Proposal:

- » **Increase the minimum age of sale and purchase of tobacco products, e-cigarettes, vapor products and paraphernalia to 21.**

The Health Impact:

- » Data from Needham, MA shows a nearly 50% reduction in tobacco use by teens since their Tobacco 21 policy change in 2005. This decrease significantly exceeded reductions in peer communities over the same amount of time.
- » March 2015, Institute of Medicine study estimated that Tobacco 21 would reduce smoking among 15-17 year old by 25% and among 18-20 year olds by 15%
- » Fewer smokers before 18 lead to fewer long-term smokers reducing overall smoking rates by an estimated 12%.

The Business Impact:

- » A recent study from The Ohio State University estimated that the average smoker costs a private employer \$5,218 per year in excess costs related to their smoking.
- » The American Journal of Public Health - "Retail Impact of Tobacco Sales Age to 21 Years" - estimated only a 2% decrease in annual total tobacco sales due to Tobacco 21.

Supporters:

- » 75% of U.S. adults, including 70% of current smokers.
- » Over 80 cities in seven states and the entire state of Hawaii have passed Tobacco 21.
- » Health organizations throughout the KC metro area.

