



AGENDA
City of Roeland Park, Kansas
Governing Body Meeting
City Hall, 4600 W 51st Street
April 21, 2025 6:00 PM

- | | | |
|---|--|---|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Jan Faidley, Council Member, Ward 1• Tom Madigan, Council Member, Ward 1• Benjamin Dickens, Council Member, Ward 2• Jennifer Hill, Council Member, Ward 2 | <ul style="list-style-type: none">• Emily Hage, Council Member, Ward 3• Kate Raglow, Council Member, Ward 3• Matthew Lero, Council Member, Ward 4• Jeffrey Stocks, Council Member, Ward 4 | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Nielsen, City Clerk• Cory Honas, Police Chief• Donnie Scharff, Public Works Director |
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Council Standing Committees

Admin
Faidley
Stocks

Finance
Dickens
Hage

Safety
Hill
Raglow

Public Works
Madigan
Lero

I. Approval of Minutes

- A. Governing Body Workshop Minutes April 7, 2025

II. Discussion Items

- A. Review and Preliminary Approval of CIP (15 min)
- B. Discuss E-bike Program and Determine Direction
- C. Discuss Modifications to Dais (10 min)

III. Non-Action Items

IV. Committee Minutes

- A. Ad-Hoc Historical Committee Meeting Minutes March 27, 2025
- B. Aquatic Advisory Committee Meeting Minutes April 8, 2025
- C. Arts Advisory Committee Meeting Minutes March 24, 2025
- D. Diversity, Equity, and Inclusion Meeting Minutes March 18, 2025

V. Adjournment

Welcome to this meeting of the Committee of the Whole of Roeland Park.

Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. Public Comment Request to Speak Form. The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.

C. Purpose. The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.

D. Speaker Decorum. Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.

E. Time Limit. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

F. Speak Only Once Per Agenda Item. Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. Addressing the Committee of the Whole. Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.

H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: I. Approval of Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Governing Body Workshop Minutes April 7, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Governing Body Workshop Meeting Minutes April 7, 2025

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
April 7, 2025, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Jeffrey Stocks, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- Cory Honas, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:38 p.m.)

I. MINUTES

A. Governing Body Workshop Minutes March 17, 2025

The minutes were approved as presented.

II. DISCUSSION ITEMS

1. Review Chapter 11 - Public Offenses

Police Chief Honas stated this has been reviewed by their City Attorney. He noted there were some changes to punctuation throughout and clarifying that tobacco use is prohibited by anyone under 21 years of age by state law regardless if they have been in the military or not.

CMBR Faidley said the term “vaping” was not included. Police Chief Honas said vaping is considered electronic cigarettes.

This item will be placed on the April 21 City Council agenda for approval.

2. Review Proposed 2026 Solid Waste Assessment

City Manager Moody reviewed the different components in their solid waste assessment and the rate that is paid to GFL. For 2026, the annual solid waste assessment to residents is \$210. When the glass recycling program began, it was planned that the total fee would move over to the assessment over a four-year period. A portion of the glass recycling has been subsidized by the General Fund. 2026 would be the fourth year and the total amount would be reflected in the solid waste assessment. This does allow for a 1.6 mill reduction in 2026 but is a net transfer. This also includes the leaf collection program. They do receive credit from GFL for that collection. The total solid waste assessment that includes refuse, recycling, yard waste, glass pickup, leaf pickup, and administrative fee of \$1.55 per month is \$254 annually per resident or \$21.17 per month. Mr. Moody said they have done an excellent job controlling their costs in the past noting that they do have the broadest solid waste services of any community in the area and well below average rates.

There was agreement to move this forward to the April 21 City Council meeting for approval.

3. Review Proposed 2026 Storm Water Utility Rate and Special Assessment

City Manager Moody said this program is designed to be net neutral. They generate revenue from the stormwater utility fee, which is used to meet the goal of a 2-mill reduction. The reduction will be .145 this year with a .13 mill reduction for 2026.

CMBR Stocks said explaining this would be a very good topic for the City's new platform Rep'd.

CMBR Hage asked about the use of stormwater utility fees. City Manager Moody said the primary use of those revenues is for their stormwater projects.

CMBR Madigan asked what the fee would be next year. City Manager Moody said it is expected to be less than \$70.

This item will be moved to New Business at the April 21 City Council meeting.

4. Review Proposed Pay Scale for 2026

City Manager Moody said this is the second year since they adjusted after their compensation study by McGrath. They have done annual reviews and adjusted, so they do not get into a position of having to make large adjustments as has been done in the past. There has been no impact to 2026, and no adjustment is needed.

CMBR Stocks asked about the mid-year adjustment on all salaries. City Manager Moody said in 2023 and in 2024, they did adjust in the August-September period, which was driven by the high inflation occurring at the time.

CMBR Madigan asked if they are proposing an inflationary bump to the salaries. City Manager Moody said they are not anticipating a mid-year inflation related to 2025. He also asked if they were anticipating a McGrath adjustment to keep within the range. City Manager Moody said they are not.

This item will be placed on the April 21 City Council agenda for a vote.

III. COMMITTEE MINUTES

There were no committee minutes submitted.

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 8:01 p.m.)

Item Number: II. Discussion
Items



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: Review and Preliminary Approval of CIP (15 min)

Item Type: Action Item

Recommendation:

Review and preliminary approval of the Capital Improvement Plan.

Details:

An updated Capital Improvement Plan is attached for consideration. The first attachment is a summary of projects in the next 10 years listed by department; "Projects by Department and Funding Source". This report reflects how much is allocated each year for the next 10 years by department with a summary of funding sources by department.

We continue to add details to the items/projects as well as add items/projects that were not identified previously. This provides a more complete picture of capital investment needs in the future and helps to establish what level of funding is necessary for sustaining the CIP into the future. The program also allows us to show multiple future replacements for equipment.

The scoring system (2nd Attachment) has been expanded to include an Equity component as was reviewed and approved by Council in the fall of 2023. United Community Services assisted with the development of the Equity scoring element. All 3 of the scoring categories as well as the related points are reflected in the attached "Project Scoring Guide". You will see these scores on both the 5-year and 10-year reports under the "Priority" title/column. We use the scores to guide us in scheduling projects in order of importance (some deviation from highest to lowest does occur).

Also, please note that equipment is not scored. These items show a number 13 in the "Priority" column, which is equal to "Not Applicable".

Staff will have the PlanIt software program up and available during the presentation.

I emphasize that at this stage we are asking Council for preliminary approval of the Capital Improvement Plan. Do you feel a project should be moved to a different year?

Do you feel a project should not be listed? Do you feel a funding source should be changed? Think of these questions as you review the documents, make notes so we can discuss and make changes if required. The preliminary approval tells staff that the

projects make sense, and, based upon that direction, staff will work to confirm if the City can afford to implement the CIP as preliminary approved.

Improvements at Nall Park are shown consolidated into one project, eliminating a handful of projects previously included in the CIP. The amount of the project is based upon the Nall Park Master Plan recently adopted (\$3.2 million). Some grant funding (\$800k) has been secured for this project and even more (\$1.4 million) is under consideration by the state of Kansas. The timing of construction will be influenced by the grant requirements (costs incurred before formal award are not eligible).

Please understand there is more work to be done to ensure the preliminary list can be funded in the year currently displayed. That full picture will not become clear until all budgeted funds have been fully projected.

Per direction established in 2018, the CIP does not anticipate the use of any new debt. Equipment and projects will be funded by the annual revenue streams of the City. This makes setting aside funds for future needs critical. This is the reason we have stretched the tool to look out 10+ years.

Staff have reflected preliminary approved 2025 Objectives in the CIP where appropriate.

I am certain we will be making edits to the CIP as we work through the line item budgets for each Fund. Staff will note any material changes to the CIP during the line-item Budget presentation (next major step in the budget process). The CIP will ultimately be adopted along with the budget and objectives.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

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- What (if any) are the unintended economic and environmental impacts of this item?

- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Project Scoring Criteria - Equity & Inclusion Added- Approved 7-24-23
2. 10 year CIP by Dept and Funding Source

Roeland Park Capital Improvement Scoring System: (reflecting Equity and Inclusion category concept)

Approved by Council 7/24/23

Adding the Condition Score, the Project Importance Score, and the Equity/Inclusion Score generates the Total Project Score, the higher the score the higher the priority.

Condition/Opportunity Score	
5	Imminent need/emergency or Special opportunity (grants available)
4	Existing need; failing infrastructure requiring continual repair or Part of Strategic Plan (Poor Condition)
3	Developing need; infrastructure showing signs of decay (Fair Condition)
2	Growing demand; use intensifying and function decreasing
1	Future need due to growth or anticipated deterioration (Good Condition)

Equity and Inclusion Score	
3	The project will have a significant positive impact on the ability of people with marginalized social identities (i.e. people of color, people with a disability, people who are unhoused, LGBTQ individuals, people who are elderly, immigrants, low-income people, etc.) to access services/improve livelihoods
2	The project will have a moderate positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
1	The project will have minor positive impact on the ability of people with marginalized social identities to access services/improve livelihoods
0	The project is anticipated to have equal positive impact to all residents in the areas of service access and livelihood

Project Importance Score			
Streets	Storm Drainage	Sidewalk/Trails	Buildings/Amenities
Arterial 4	Addresses Property Loss and Safety Concerns Due to Flooding 4	Addresses Safety & ADA Requirements/Connects to Public Places 4	Renovations/Repairs/Replacement 4
Collector 3	Maintaining existing systems-Regional 3	Part of Regional Plan or Improves Connectivity 3	Additions 3
Residential 2	Maintaining existing systems-Drainage Basin 2	Commercial Area 2	New Facility 2
Dead End 1	Adding enclosed systems 1	Residential Area 1	

2025 through 2034
Capital Improvement Plan
Roeland Park, KS
Projects & Source By Department

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Aquatic Center													
Bath House Air Handler And Condensers	24-Aqua-002	13		13,000									13,000
Computer Replacement	29-Aqua-001						2,000					2,000	4,000
Diving Board Replacement	18-Aqua-003	13					6,000						6,000
Enclosed Slide Pump	19-Aqua-008	13			4,000							24,000	28,000
Family Slide Pump	19-Aqua-013	13			4,000							24,000	28,000
Filters for Sprayground	19-Aqua-014	13					2,800						2,800
Lifeguard Stand Replacement	22-Aqua-004	13	1,500			1,500			1,500			1,500	6,000
Main Recirculation Pump and Motor #1 Replacement	30-Aqua-001	13					15,000						15,000
Main Recirculation Pump and Motor #2 Replacement	30-Aqua-002	13					15,000						15,000
Open Slide Pump	19-Aqua-012	13			4,000							27,000	31,000
Painting Lobby, Office Area and Restrooms	19-Aqua-006	7		10,000									10,000
Pool Deck Caulking	17-Aqua-002	6				5,000							5,000
Pool Deck Concrete Repair/Replacement	19-Aqua-004	6					10,000						10,000
Pool Furniture Replacement	20-Aqua-002	13	2,000	1,000	1,000	1,000	1,000	1,000	1,000				8,000
Pool Shade Canopy Replacements	18-Aqua-002	4					3,000	2,000	6,000				11,000
Pump and Pool House Exterior Maintenance	19-Aqua-007	4										25,000	25,000
Repaint Main Pool	17-Aqua-003	8						125,000					125,000
Replace Main Pool Pump Strainers	16-Aqua-003	13						5,500					5,500
Slide Repainting	28-Aqua-001	4					35,000						35,000
Splashpad Pumps	19-Aqua-011	13							4,000				4,000
Starting Block Replacement	24-Aqua-001	13					35,000						35,000
Swim Lane Divider Replacements	21-Aqua-002	13					1,600					1,600	3,200
220 Aquatic Center Fund			3,500	24,000	13,000	7,500	126,400	133,500	12,500			105,100	425,500
Source Grand Total			3,500	24,000	13,000	7,500	126,400	133,500	12,500	0	0	105,100	425,500

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
City Hall													
Audience Chairs at City Hall	25-CH-005	13										5,000	5,000
City Hall - Council Chambers Audio-Visual	27-CH-001	5								25,000			25,000
City Hall HVAC Replacement	32-CH-001	7								90,000			90,000
City Hall Office Chairs	25-CH-007	13	250						2,600				2,850
City Hall Server Firewall	18-CH-003	13						6,300					6,300
Comprehensive Plan Updates	19-CH-002	5		10,000				85,000					95,000
Large Display Monitors Council Chambers/Meeting Rm	25-CH-006	13		2,000									2,000
Large Meeting Room Table	25-CH-008	13			3,000								3,000
Mayor-Council-Staff Council Chamber Chairs	25-CH-002	13			3,000								3,000
Replace Carpeting in City Hall	27-CH-002	5								25,000			25,000
Replace City Hall Computers	19-CH-004	13	2,200	3,300	5,500	1,100	3,600	3,300	6,000	1,500	4,200	3,900	34,600
Replace City Hall Hot Water Heater	19-CH-001	13			15,000								15,000
Replace City Hall Networking Routers	19-CH-003	13	0					9,000					9,000
Replacement Locks for City Hall	26-CH-001			70,000									70,000
Replace Police Backup Server	17-CH-002	13						6,000					6,000
Rolling Task Chairs in Large Meeting Room	25-CH-003	13										2,000	2,000
Rolling Task Chairs in Small Meeting Room	25-CH-004	13				1,200							1,200
101 General Overhead				10,000				85,000					95,000
360 Equipment Reserve				2,450	75,300	26,500	2,300	3,600	24,600	8,600	141,500	4,200	299,950
Source Grand Total				2,450	85,300	26,500	2,300	3,600	109,600	8,600	141,500	4,200	394,950

Community Center

50 Gal Water Heater Replacement-Two Each	22-CCtr-003	13									900		900
Community Center Computer Replacement	24-CCtr-002	13				2,420				2,670			5,090
Community Center Networking Routers	25-CC-001	13	9,000					9,000					18,000
Community Center Renovation - Phase 2	27-CCtr-001	8	1,500,000										1,500,000
Fitness Room Condenser Unit - 3 Ton	32-CCtr-002	7								4,000			4,000

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Replace Roof Vent Fan	22-CCtr-002	13								2,000			2,000
Room 2 Condenser Unit - 3 Ton	32-CCtr-003	7								4,000			4,000
Room 6 Air Handler/Furnace	28-CCtr-001	13				3,000							3,000
Strength Training Room Air Handler/Furnace	32-CCtr-001	7								3,000			3,000
290 Community Center			9,000			5,420		9,000		15,670	900		39,990
300 Special Infrastructure			1,500,000										1,500,000
Source Grand Total			1,509,000	0	0	5,420	0	9,000	0	15,670	900	0	1,539,990

Neighborhood Services

Building Inspection and Code Enforcement Vehicles	22-NS-001	13								50,000			50,000
Neighborhood Services Ipads	25-NS-001	13	2,000					2,000					4,000
360 Equipment Reserve			2,000					2,000		50,000			54,000
Source Grand Total			2,000	0	0	0	0	2,000	0	50,000	0	0	54,000

Parks and Recreation

#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010	13										65,000	65,000
#411 - 2015 Boss Plow - Replacement	26-PW-003	13										8,500	8,500
Consistent Signage in the Parks	24-Parl-004	5	17,000										17,000
Granada Park Playground Equipment Replacement	27-Park-001	7			125,000								125,000
Improve/Expand Nall Park Mountain Bike Trail	25-Park-001	6	24,000										24,000
Nall Park Master Plan Improvements	23-Park-001	6	100,000	800,000	2,400,000								3,300,000
Park Maintenance/Improvements	16-Park-001	9	26,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	305,000
Tennis Court Resurfacing	27-Park-002	6			45,000								45,000
300 Special Infrastructure			167,000	827,000	198,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	1,416,000
360 Equipment Reserve												73,500	73,500
510 TIF 3 - caves					200,000								200,000
Other Grants					1,400,000								1,400,000
STP					800,000								800,000
Source Grand Total			167,000	827,000	2,598,000	29,000	30,000	31,000	32,000	33,000	34,000	108,500	3,889,500

Police Department

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
AED Unit Replacement	18-Pol-001	13		8,000								8,500	16,500
Body Camera Replacement	16-Pol-004	13	1,200	1,200	1,200	1,200	1,200	1,200					7,200
Duty Rifle Replacement	16-Pol-008	13			5,000								5,000
Ford Escape - Chief Vehicle	26-Pol-001	13			25,000								25,000
In-Car Cameras	22-Pol-003	13			8,000	8,000	8,000						24,000
Patrol Vehicle Emergency Equipment	19-Pol-003	13					16,000	24,000					40,000
Police Bicycles	19-Pol-006	13						4,000					4,000
Police Chief Office Furniture	25-Pol-001	13	2,000										2,000
Police Computers	18-Pol-003	13	2,000	1,300		4,000	2,000	1,300		4,100	2,100	1,400	18,200
Police Drone	24-Pol-003	13				7,000							7,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	13			26,000								26,000
Police In-Car Computer Replacement	19-Pol-001	13	8,000	3,000	9,000			4,000	8,000	3,000		3,000	38,000
Police In-Car Radio Replacement	18-Pol-005	13							25,000				25,000
Police K9 Dog	19-Pol-005	13		15,000									15,000
Police K9 Equipment for Explorer	24-Pol-002	13									17,000		17,000
Police Patrol Vehicles: Explorers and Durangos	23-Pol-004	13					110,000	165,000					275,000
Police Portable Radio Replacement	18-Pol-004	13							48,000				48,000
Police Sidearm Replacement	16-Pol-006	13									11,250		11,250
Radar Speed Detection Unit Replacement	16-Pol-007	13		5,000		5,000		5,000		5,000		5,000	25,000
Sergeants Cubicles	25-Pol-002	13		6,000									6,000
Taser Replacement	19-Pol-002	13					7,400						7,400
102 Police			2,000										2,000
360 Equipment Reserve			11,200	33,500	74,200	25,200	144,600	204,500	81,000	12,100	30,350	17,900	634,550
Source Grand Total			13,200	33,500	74,200	25,200	144,600	204,500	81,000	12,100	30,350	17,900	636,550

Public Works

#101 - F750 Dump Truck w/ Equip	17-PW-003	13						135,000					135,000
#102 - F750 Dump Trucks W/ Equip	16-PW-027	13							135,000				135,000
#105 - 2017 Ford F250 Ext Cab 4X4 - Replacement	17-PW-019	13					40,000						40,000
#107 - 2016 F350 One-ton Replacement	26-PW-002	13				74,000							74,000
#201 - 2010 Elgin Street Sweeper	16-PW-022	13			300,000								300,000

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2025 CARS- 55th St from SMPKWY to Roe Blvd	23-PW-003	8	220,000										220,000
2025 CARS- Mission Rd from 47th St to 53rd St	24-PW-004	7	2,575,000										2,575,000
2025 Chevy 3/4 Ton Extended Cab w/ Plow	25-PW-005	13	60,000										60,000
2025 RSR- Nall Ave from 58th to 51st	24-PW-010	7	1,236,000										1,236,000
2026 CARS- 51st from Cedar to City Limits	26-PW-009	7	227,880	2,076,265									2,304,145
2027 CARS- 47th from Roe Ln to Mission Rd	27-PW-001	8			1,135,000								1,135,000
2027 RSR- Granada from SMPKY to 56th	29-PW-001	7		100,000	700,000								800,000
2029 RSR- Nall Ave from 51st to North End	24-PW-009	6				175,000	1,525,000						1,700,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005	13			55,000								55,000
#210 Leaf Vacuum Truck	18-PW-003	13						300,000					300,000
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017	13			17,000								17,000
#403 - 2016 Paladin Sweeper Broom Replacement	26-PW-008	13							6,000				6,000
#406 - 2011 Henke Snow Plow Replacement	31-PW-001	13							10,000				10,000
#407 - 2011 Henke Snow Plow Replacement	31-PW-002	13							10,000				10,000
#408 - Vbox Spreader Replacement	26-PW-005	13				8,000							8,000
#414 - 2016 Boss Plow Replacement	26-PW-004	13				9,000							9,000
#415 - 2013 Kauffman Trailer 14'	23-PW-012	13									2,000		2,000
#415 - Kauffman Trailer 14'	25-PW-001	13									6,500		6,500
#416 - Asphalt Float Attachment	18-PW-002	13									22,000		22,000
#419 - Water Buffalo On Trailer	23-PW-011	13										7,000	7,000
#420 - 2017 Fertilizer Spray Trailer 7'	23-PW-013	13								1,000			1,000
Annual Sidewalk Repair & Replacement	21-PW-001	10	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000		225,000
Bi-Annual Sidewalk Extension Project	21-PW-002	8	100,000		100,000		100,000		100,000		100,000		500,000
Buena Vista Traffic Calming Project	26-PW-010	9	20,000	250,000									270,000
Contracted Street Maintenance	16-PW-014	9	215,000	216,000	217,000	218,000	219,000	220,000	221,000	222,000	223,000	224,000	2,195,000

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
In-House or Contracted Street Maintenance	16-PW-013	9	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	2,250,000
Paint Striping Machine	19-PW-006	13										6,000	6,000
Pavement Evaluation of Street Network	20-PW-020	7	10,000			15,000			10,000			10,000	45,000
Public Works Computer Replacement	24-PW-015	13			7,000	1,800			7,600	2,100			18,500
PW Hotsy Carwash Replacement	33-PW-001	13									9,000		9,000
Residential Street Reconstruction (RSR) Program	19-PW-001	8						100,000	900,000	100,000	900,000	100,000	2,100,000
Roe Parkway- Ph1 Extension & Ph2 Maintenance	22-PW-004	8	1,546,524										1,546,524
RSR- Extra Project (Rosewood & Granada)	24-PW-005	9	135,200	1,698,952									1,834,152
Storm Sewer Repair/Replacement Program	24-PW-003	7	155,000	195,000	245,000	260,000	275,000	275,000	275,000	275,000	275,000		2,230,000
Street Light Replacement	21-PW-007	8	10,000	10,000	10,000	10,000	10,000	10,000	10,000				70,000
106 Public Works			215,000	216,000	217,000	218,000	219,000	220,000	221,000	222,000	223,000	224,000	2,195,000
250 Storm Water Fund			155,000	195,000	245,000	260,000	275,000	275,000	275,000	275,000	275,000		2,230,000
270 Sp. Streets			1,748,080	3,102,000	1,459,000	210,000	1,660,000	135,000	1,035,000	125,000	1,025,000	100,000	10,599,080
300 Special Infrastructure			235,000	225,000	225,000	240,000	225,000	525,000	235,000	227,100	225,000	235,000	2,597,100
360 Equipment Reserve			60,000		379,000	92,800	40,000	135,000	168,600	1,000	39,500	13,000	928,900
510 TIF 3 - caves			1,546,524										1,546,524
CARS			1,285,000	1,028,809	511,000								2,824,809
Partner City			580,000	7,496									587,496
SMAC			276,000										276,000
STP			660,000										660,000
Source Grand Total			6,760,604	4,774,305	3,036,000	1,020,800	2,419,000	1,290,000	1,934,600	850,100	1,787,500	572,000	24,444,909
GRAND TOTAL			8,457,754	5,772,017	5,747,700	1,090,220	2,723,600	1,779,600	2,068,700	1,102,370	1,856,950	814,400	31,413,311

Item Number: II. Discussion
Items



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: Discuss E-bike Program and Determine Direction

Item Type: Action Item

Recommendation:

To review the details associated with the bikeshare program in Roeland Park and determine a path forward. Staff recommends not to proceed with the grant at this time.

Details:

Background

In 2023, the City of Roeland Park partnered with the City of Mission to submit a grant proposal for e-bike stations as part of the Carbon Reduction Program Grant (CRPG) administered by MARC. The proposal was selected and included a total of 50 e-bikes along with operation and maintenance fees associated with these bikes for five years. Roeland Park would be the owners of 20 e-bikes with Mission owning the remaining 30. The total grant award was \$503,050, with Roeland Park's portion at \$201,220. The cities would be responsible for the 20% local cost share, which is \$50,304 for RP.

After working with KDOT to prepare the bid documents to purchase the equipment, it was brought to staff's attention in August 2024 that the type of CRPG grant awarded to Mission and Roeland Park could not include operation or maintenance costs, which is the largest component of the project. The Cities intended to contract with BikeKC to maintain the e-bikes. Roeland Park's agreement with BikeKC would have been \$1,600/bike/year which amounts to \$32,000/year or \$160,000 over five years. The capital items - bikes, batteries, signage and racks - would all be covered under the grant. If the City wishes to continue with this project, we would be fully responsible for all operation and maintenance costs.

Mission staff recently checked in with their KDOT contact regarding the viability of the grant due to conditions at the national level threatening federal funding that has not been appropriated. According to the KDOT rep, they paused their process and are waiting for the cities to decide if we are going to fund the maintenance and operations portion of the project. He said they won't know if the grant will continue until they request the obligation of funds, and they have learned that Earmark projects receive a closer look at the Federal Highway Administration (FHWA). He did say that Overland Park had an electric vehicle charging project grant that was recently approved and went through the process quickly. This is the statement KDOT was authorized to release

regarding funding:

Local Projects have been notified of an added level of review at the federal level for any planning approvals/TIP modifications. Given the certainty that additional review equates to additional time for approval, please keep this in mind and make sure project information is up to date as we approach scheduling deadlines and let dates.

Discussion:

The Mission City Administrator presented this item to their Council on April 16th, which was continued to a Budget Work session on April 30th for a final decision. The Council is leaning in the direction of not proceeding with the project. They have indicated they would rather spend those funds on bicycle infrastructure due to not having a specific source for supplying the operational and maintenance funds for this project.

Mission is the primary lead on the grant and if they choose not to proceed and Roeland Park wants to continue, that will likely create a need to get an amendment to the grant due to a change in scope. If Roeland Park is to proceed with the grant, we would be responsible for the additional \$32,000 in FY 2026 and beyond, if the project is even permitted to continue by FHWA. This additional funding would more than likely come from the City's General Fund. Any supplementing with advertising or private dollars would take additional staff time to obtain and there is no guarantee it would be substantial enough to cover the cost of the project or provide a meaningful supplement.

Staff's recommendation is to not proceed with the project at this time and forgo the grant funding.

Fiscal Impact	
Amount of Request: \$82,000	
Budgeted item? Yes	Budgeted Amount: \$50,000
Line Item Code/Description: 5268.101 Bikeshare Program	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this

item?

- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: II. Discussion
Items



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: Discuss Modifications to Dais (10 min)

Item Type: Presentation

Recommendation:

Staff is seeking input from Council on a possible dais modifications.

Details:

A concept to extend the dais and provide seating for department directions has been developed for discussion (attached). Universal has provided a cost estimate to give Council an idea of what the project would cost (attached). The cost does include repairing some of the loose laminate, a railing along the dais ramp as well as filling the pockets in the dais so that the counter is all one level. This would allow each council person more room for their laptops as well as provide a monitor for each elected official that could be attached to your lap tap and serve as a second monitor. You could still assign one of your monitors to have the zoom screen up, which contains the agenda item being shared on the large TV screens. New monitors may be needed that sit lower to avoid obscuring the view of the elected officials (maximum estimated cost for this element would be \$1,800).

The cost estimate also includes repairing/replacing cabinet trim that has fallen off in the police and admin reception areas and the cost to re-paint the sergeant and squad room in the PD.

This is a project that we could add to Universal's existing contract for the Community Center Renovations via a change order and complete yet this year. The cost (\$25,000 is the estimate for all the construction work, the monitors would be \$1,800 additional) would be covered by the Special Infrastructure Fund and be incorporated into the 2025 Projected Budget as we work on the 2026 Budget.

Fiscal Impact	
Amount of Request: Total estimated cost of \$27,000	
Budgeted item? No. Would be added to 2025 Projected Budget if Authorized	Budgeted Amount: \$0.00
Line Item Code/Description: Special Infrastructure Fund- Building Improvements	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Dais Modifications and Maintenance Item Cost Estimate from Universal 3-31-25
2. Staff Seating Area Extension to Dais Drawing from SFS 3-6-25

Dais / casework fix / re-paint **\$0 \$24,904.53**

Insert Cell Below

Dais	1.00	LS	\$15,905.93	\$15,905.93	
Handrail	1.00	LS	\$1,892.94	\$1,892.94	
Paint	1.00	LS	\$2,350.00	\$2,350.00	
Chair Rail	1.00	LS	\$610.88	\$610.88	
Fix Casework	1.00	LS	\$2,543.52	\$2,543.52	
UCC Management	1.00	LS	\$574.52	\$574.52	
GL Insurance 0.0095%		Total	\$23,877.79	\$226.84	
Builders Risk 0.0035%		Total	\$23,877.79	\$83.57	
UCC Fee 0.03%		Total	\$23,877.79	\$716.33	

Note: \$3,000 Owner Allowance for Electrical @ Dais

Note: \$1,000 Owner Allowance for additional casework materials

Handrail	Handrail material	1	1500	1500
Handrail	paint	1	200	200
Handrail	install (hrs)	2	96.47	192.94

Chair Rail	Install (hrs)	4	96.47	385.88
Chair Rail	Material			225

Casework	Install (hrs)	16	96.47	1543.52
Casework	Material Allowance			1000

UCC Management (hrs)	4	143.63	574.52
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Project: Roeland Park City Council Chamber Modifications
Owner: Roeland Park KS
Self-Perform Estimate

March 14, 2025

Estimate Recap									
Description	Qty	Unit	Unit \$	Total \$	Total Lab Hrs	Total Lab \$	Total Mat \$	Total Equip \$	
1. Bldg									
01 General Requirements									
Final Clean	1	LS	\$328.00	\$328.00	4.00	\$328.00	\$0.00	\$0.00	
01 General Requirements Total				\$328.00	4.00	\$328.00	\$0.00	\$0.00	
02 Existing Conditions									
Demo Dumpsters	0.26852	CY	\$101.25	\$27.19	0.27	\$21.48	\$5.71	\$0.00	
Demo Gyp Partition	12	SF	\$24.77	\$297.26	3.78	\$297.26	\$0.00	\$0.00	
02 Existing Conditions Total				\$324.45	4.04	\$318.74	\$5.71	\$0.00	
07 Thermal and Moisture Protection									
Caulk Casework and Finish Carpentry	10	FT	\$2.67	\$26.71	0.27	\$25.41	\$1.30	\$0.00	
07 Thermal and Moisture Protection Total				\$26.71	0.27	\$25.41	\$1.30	\$0.00	
09 Finishes									
5/8" Gyp Board	80	SF	\$7.44	\$594.89	5.00	\$482.89	\$112.00	\$0.00	
L4 Finish	80	SF	\$6.12	\$489.93	5.00	\$482.89	\$7.04	\$0.00	
Gyp Returns at Windows or End Walls	8	FT	\$26.84	\$214.72	2.00	\$193.16	\$21.56	\$0.00	
3-5/8" MS Stud Framing	40	SF	\$15.07	\$602.89	5.00	\$482.89	\$120.00	\$0.00	
09 Finishes Total				\$1,902.43	17.00	\$1,641.83	\$260.60	\$0.00	
10 Specialties									
Stainless Steel Corner Guards	4	FT	\$36.37	\$145.47	0.40	\$38.63	\$106.84	\$0.00	
10 Specialties Total				\$145.47	0.40	\$38.63	\$106.84	\$0.00	
12 Furnishings									
Casework Material Quote	1	LS	\$5,000.00	\$5,000.00	0.00	\$0.00	\$5,000.00	\$0.00	
Install Only PLAM Countertops	8	FT	\$48.29	\$386.31	4.00	\$386.31	\$0.00	\$0.00	
Install Only PLAM Wall Panels	40	SF	\$48.29	\$1,931.56	20.00	\$1,931.56	\$0.00	\$0.00	
Install Only PLAM Wall Tops	8	FT	\$48.29	\$386.31	4.00	\$386.31	\$0.00	\$0.00	
12 Furnishings Total				\$7,704.19	28.00	\$2,704.19	\$5,000.00	\$0.00	
Grand Total				\$10,431.25	53.71	\$5,056.80	\$5,374.45	\$0.00	
Labor Inefficiencies				\$2,474.69	26.29	\$2,474.69			
Updated Grand Total w/Inefficiencies				\$12,905.93	80.00	\$7,531.49	\$5,374.45	\$0.00	



Buildforce Innovations | 1408 Gentry St | North Kansas City, MO 64116 | 816-499-8844

CASEWORK PROPOSAL:

Proposal Date: 3/19/2025

GC NAME: Universal Construction Company,
Inc.
ADDRESS: 2320 NE Independence Ave
Lee's Summit, Missouri 64064-
2320
ATTENTION: Ivan Bowlin
EMAIL: ibowlin@universalconstruction.net
PHONE: (913) 342-1150
PROJECT: Roeland Park Municipal Renovation
Roeland Park, Kansas

SALES PERSON: Jessica Metcalfe
EMAIL: Jessica@buildforce-
innovations.com
PHONE: (816) 499-8843
ARCHITECT: HTK Architects - HTK
Architects
PLAN DATE: 11/6/2012
ADDENDUM:
BID NUMBER: O-25-1082-001

We Propose to Furnish the Scope of Work for the Sum of:

Casework Cost:	\$3,431.00
Delivery Cost:	\$1,225.00
Total Provide Cost:	\$4,655.00

Alternates:

Alternate Cost:

Installation \$2,667.00

Legal Conditions:

We propose to furnish materials per the below scope of work. If included, labor will be provided at non-prevailing wage rates during regular business hours, with cleanup necessary for the completion of the work. Tax is included unless otherwise noted as Tax Exempt. This proposal expires 30 days from date of proposal, thereafter a revised price may be required. Price is based solely upon bid documents received. Changes in Construction Documents will result in changes in pricing. Acceptance of the bid is contingent on mutually agreeable contract language. Retainage will not apply if our installation is not included in the final scope of work.

General Scope of Work:

BFI includes material, delivery:

- Maple Panels, stained to match existing
- 8" wide x 1-1/2" thick Maple Hardwood Wall Cap, stained to match existing
- Approximately 10 feet +/- of panels and wall cap
- Install panels using Standoffs: Mockett MPB11
- 85" x 25" plastic laminate countertop, self-edge
- 1 - Delivery to the jobsite (curbside)
- Sales tax included
- See Add for Installation of scope listed above; non-union carpenters work during regular business hours. NO prevailing wage rates apply.

General Clarifications: Pricing based on drawing dated 11.06.2012. Casework built to AWI standards. Refer to highlighted scope of work on drawings attached to this proposal.

Verify species of wood and laminate color.



Price is good for 30 days from date on proposal.

Allow 6-8 weeks for fabrication after we receipt of approved shop drawings stamped by the Architect.

Excludes: Anything not specifically listed in the proposed scope or on highlighted attached drawings, items not elevated or called out are not included. Bonds, Demo, Dumpster, FF&E items, Flooring, Vinyl/Rubber Base, Temp Power/Heat, Tube Scaffolding, Hoisting, Overtime/Premium Time for Installation, Bonds, Standing/Running trim, Sinks/Cutouts, Plumbing Fixtures/Cutouts, Appliances, Cutout openings for MEP not specified, **AWI Member/AWI Certified Compliance Labels/AWI Quality Certification Program**, Recessed standards inside the cabinets, plywood core, no urea formaldehyde. Details, finishes, items, and/or materials not clearly defined or shown on the Arch drawings.

Excludes: Installation.

Please Note: On "provide only" projects, once the material arrives onsite, it's the receiver's responsibility to unload, review, and check off all items were received off the packing list. Notify BFI immediately if anything is missing/damaged. Replacement product will not be provided at no charge if listed on packing list and must be requested in a timely manner if missing/damaged. It will be the responsibility of the GC to provide field verified dimensions for production.

Please note: *Payment will be as follows: 10% when shop drawings are submitted. 40% when material is ordered. 50% when product ships. If install is included, invoiced when complete.*

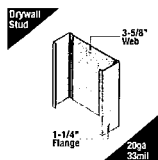
Dias Renovation

Created On
03/19/2025

Last Updated
03/19/2025

Total Line Items
3

20ga 33mil 3-5/8 in. x 12 ft. Drywall Stud with 1-1/4 in. Flange



Generic

MFG: 362S125-33-12

SKU: S362S125-33-12

Available

Piece

\$11.46/Piece

\$955.00 / \$45.84

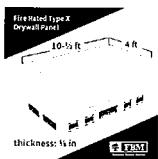


4

MLF

Scatter/Line Item Notes

5/8-in. x 4 ft. x 10 ft. 6 in. Fire Rated Type X Drywall Panel



Generic

MFG: D58F10-06-GE

SKU: D58F10-06-GE

Available

Sheet

\$21.42/Sheet

\$510.00 / \$64.26

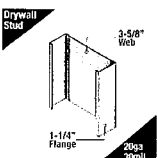


3

MSF

Scatter/Line Item Notes

20ga 30mil 3-5/8 in. x 10 ft. Drywall Stud with 1-1/4 in. Flange



Generic

MFG: 362S125-30-10

SKU: S362S125-30-10

Available

Piece

\$8.65/Piece

\$865.00 / \$17.30



2

MLF

Scatter/Line Item Notes

RE: Pricing Needed

From Ellen Jordan <ejordan@midlandsteelco.com>
Date Mon 3/31/2025 9:40 AM
To Joel Smith <jsmith@universalconstruction.net>
Cc Ed Punzo <epunzo@midlandsteelco.com>

Joel,
1-FB ½ x 1 ½ handrail with 3 posts, base plates and anchors, includes field measure and detailing, primed,
Delivered only no install

\$ 1,500 no tax included

Ellen Jordan

Senior Estimator/Project Manager



202 Boeh Lane, PO Box 527
Wathena, KS 66090
Cell: 816-596-3948
Direct: 816-652-9730
Office: 816-891-8118, x323
midlandsteelco.com

From: Ed Punzo <epunzo@midlandsteelco.com>
Sent: Friday, March 28, 2025 12:27 PM
To: Ellen Jordan <ejordan@midlandsteelco.com>
Subject: FW: Pricing Needed

Ellen,

Got time for a quote to Universal??

From: Joel Smith <jsmith@universalconstruction.net>
Sent: Friday, March 28, 2025 12:18 PM
To: Ed Punzo <epunzo@midlandsteelco.com>
Subject: Pricing Needed

Ed,

Wanted to see if you could help me out with some pricing? I just need what your pricing would be to provide the railing shown on the attached drawing. I would anticipate one site visit to confirm dimensions/slope also. This is a wood ramp so we would just need to surface mount the railing to the floor. We will have carpenters on site so they can do the install.



BID PROPOSAL

Over 50 Years of
Combined Painting &
Wall Covering
Excellence

Commercial Painting

Commercial
Wallcovering

Special Coatings

Caulking & Sealants

Duroplex Certified

Facility Maintenance

Drywall Finishing

Bid date: March 28, 2025

Attention: Joel Smith of Universal Construction

Project: Roeland Park Police Offices

We propose to furnish all labor and install all materials required to complete the above project as specified below. This proposal is conditioned on our signing a contract that is fair (AIA-A401 or equiv.) and it becomes a part of the contract documents upon award of this project.

Total Base Bid: \$2,350

Base Bid Includes:

- Paint walls in two offices – approximately 1,420 SF.
- Stain and finish approximately 40 LF of wood chair rail.
- Materials and related items.

Exclusions:

- Any additional painting work not outlined in base bid above.
- Any caulking or joint sealants aside from painted surface to painted surface.

This proposal was prepared using and will include the standards of the Painting and Decorating Contractors of America (PDCA). Full copies of these industry standards are available upon request.

We appreciate your business and value our relationship. Please feel free to call with any questions.

Sincerely,

Noah Hogan
Noah@mvppainting.net



4019 E 143rd St
Grandview, MO 64030

816.743.1800 phone

www.mvppainting.net

Item Number: IV.
Committee Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Ad-Hoc Historical Committee Meeting Minutes March 27, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Ad-Hoc Historical Committee Meeting Minutes March 27, 2025

March 27 2025 Ad Hoc Historical Committee Meeting Minutes

Tom Madigan called the meeting to order at 6:01 P.M.

Members in attendance: Tom Madigan, Ian Tompkins, Liz Vogel, Anna Jacobson, Jim Grebe, Chief Honas

- Minutes for the February meeting were approved..
- Seventy-fifth anniversary sign. Anna presented two versions: chronological and nostalgic. All preferred the latter and Anna will shorten it a bit.
-
- Redlining essay. Anna has an outline and will plug in resources.

Roe family essay. Not yet finished.
-
- Interpretive signs. Ian provided paper illustrating seven signs proposed in the past. Discussed making signs singly or together in one order. All agreed to fabricate a few at a time and to eliminate the sequential numbers.
- Website and essays. Tom will meet with Jennifer Jones-Lacy.
-
- RP oral histories. Anna and Kate recently interviewed the Grebes and Carrie Paulette.
- Art Master Plan. Ian volunteered to be the representative from our committee.
-

Adjourned at 7:07 P.M.

Submitted with respect,
Jim Grebe

Item Number: IV.
Committee Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Aquatic Advisory Committee Meeting Minutes April 8, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

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- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Aquatic Advisory Committee Meeting Minutes April 8, 2025

Roeland Park Aquatics Committee
4/8/2025

Committee members present: Elizabeth Baddeley, Mike Calovich, Tom Madigan
Staff present: Anthony Marshall

Meeting called to order at 6:14 pm

1. Unfinished Business

- Event planning
 - Adult Night
 - Dates set: July 18 and August 15
 - Time set: 6-8:30 pm
 - Discussed possibility of a cash/card option
 - Will discuss lessons learned from last year at a later date
 - Family Friendly 3rd of July Party
 - Discussion of whether this is the best date to try a family friendly event. Will attendance be down because of the holiday?
 - Discussed ideas for activities: games, DJ, grilling
 - Would like to talk about this more (especially the date) at a meeting in which more are in attendance

2. New Business

- The Plaque
 - Will be hung before pool opening. The location was discussed.
- Revised lap lane discussion for clarification
 - yes there is a rule that lap lanes are intended for lap swimming and that life guards should enforce this.
 - Yes, there are two lap lanes up at all times
- Anthony will create a flyer in Spanish notifying Roeland Park school families and staff of the special resident-rate offer as well as early bird pricing.

Meeting adjourned at 6:40 pm.

Item Number: IV.
Committee Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Arts Advisory Committee Meeting Minutes March 24, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Arts Advisory Committee Meeting Minutes March 24, 2025

ARTS ADVISORY COMMITTEE (AAC) MINUTES

March 24, 2025
6:00 PM City Hall

X	Marek Gliniecki, Co-Chair
X	Mary Schulteis, Co-Chair
X	Lynda Leonard, Gallery Director
X	Matt Lero, Council Representative
X	Jonna Crosby
X	Shannon Cole
X	Tim Ross
X	Joey Carley, Management Analyst
A	Kelley Nielsen, Staff Liaison

- A. Modifications to the Agenda – Jonna is now Liaison to the Community Foundation Committee, and will keep AAC informed of status.
- B. Meeting minutes from February 5, 2024 were approved.
- C. Open Action Items – Jonna is sending AAC a proposal from Zahner Co. to conserve the three Northington sculptures outside the Community Center. \$1525 now and possibly \$1000/yr to maintain. No decision was made on acceptance of the proposal.
- D. New and Old Business
1. Joey Carley, New Management Analyst introduced himself. He's looking forward to managing special projects in Roeland Park, such as the 75th Anniversary and projects related to the Community Foundation and sustainability. Other upcoming events on our radar are Mighty Bike opening soon, and the Nall Park bike trail opening April 26.
 2. Master Arts Plan – The selected consultant Designing Local is currently executing a contract with the city. Kelley and Jennifer are supplying local background data to Designing Local so they can start with known data. AAC subcommittee will have a couple virtual meetings with them to answer initial questions and then they will meet with AAC.
 3. Lighting for 47th St. Mural – tabled until next meeting.
 4. Subcommittee reports for 2025 projects –
Performance Arts- Marek and Tim are developing a dance demonstration / participation event in R Park. Probably late summer. Possibly electro swing dance with an interested and KC Metro area performer/instructor group. Coordinating with Parks and Rec so far and hearing that the calendar for R Park will determine the schedule more most other factors.

Rain Activated Art – Shannon Cole reports that a water-shedding coating is used to repel water revealing art when wet. Stencils can be used for patterns. Expected 6-month life minimum. Discussion included doing the rain activated art at the Nall Park opening and sending home information on how to do it. Local schools might want to get involved.

Artist in Residence- Matt provided a vision of a 6-8 month residence in summer of 2025 with a show by the artist(s) at the end. We could offer use of part of the third floor at City Hall where lockable offices exist. Artist from NE Johnson Co would be sought. Open to all types of art depending on location of residence. Schedule will be decided at next AAC meeting.

Wraps for Utility Boxes – Jonna and Matt are investigating options for summer 2025 installation.

5. “Speed Limit 34” piece is damaged and will be replaced with AAC funds in the same location at R Park in the manner it was originally displayed when it was created years ago. Marek will provide instructions to Public Works for installation.

6. At the January AAC meeting, Austin Bradley with EPC Real Estate Group and his arts team, including Paul Dorrell, for the Rocks development presented their preferred concepts for a multi-arch sculpture at the southwest corner and an enhanced parking garage facade on the lower east side. The AAC and City have since met with Mr. Dorrell and Mr. O’Leary with EPC, and provided additional comments on those concepts, suggesting that changes are warranted to both. In short, Cor-Ten steel is not the most desired material for the exterior of the arches and the garage screen needs additional features to be considered as art. The City requested that the façade have official sign-off by an artist.

With regard to Paul Dorrell’s donation of the “Regier” sculpture to the City, it will be crated and stored until a location is determined for it, probably after the master arts plan is completed. Jonna will work with Public Works on a location for storage.

7. Art project for the City – Mary presented the concept of an art contest open to all residents to display their art in their front yard. City will award fairly small cash prizes to several of the top contestants. Winners would be determined by online resident voting. AAC supports this to be done in June, July 2025.

8. “See Red Run” - Fading is an issue and AAC discussed repainting and continuing periodic cleaning and an extra protective coating. May want to compare notes with Leawood on similar art maintenance. Mbrs Cole and Shulteis will follow-up. No decision made.

E. Gallery Update – The next reception is for current exhibitor Laura White on March 28 at 5-7PM at the gallery.

Adjourned

Attachment

Item Number: IV.
Committee Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Diversity, Equity, and Inclusion Meeting Minutes March 18, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

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ATTACHMENTS:

1. Diversity, Equity, and Inclusion Meeting Minutes March 18, 2025



March 18, 2025 RP DEI Committee Minutes

Members Present: Carrie Paulette, Emily Cramer, Kate Raglow, Jennifer Jones-Lacy, Haile Sims

Guests Present: Joey Carley,

Members Absent: Rogina Moore, Harold Morales

- Follow up from last month's business
 - Approve [February Minutes](#) Emily made a motion to approve, seconded by Haile Sims, all in favor, motion carried.
- [City/Council Updates and Follow-up](#)- Code Chapter 10 updated, the committee reviewed the changes in Chapter 10 where Carrie said she wished they would have changed the language regarding housing/detaining prisoners. Jennifer said that that standard is set in police policy.
- Joey Carley- new RP Management Analyst, Joey introduced himself to the committee and said he's here to help.
- Code of Ethics Agreement

Goal 2: Open lines of communication with each section of Roeland Park's community:

- Reminder to add items to the [Comms Google Doc](#) for:
 - April social media/email- Arab American Heritage Month
 - Spotlight local events & businesses in KC for Arab American heritage month

Goal 1: Assess city council initiatives with an equity lens

- Updates
 - Nall Park Ribbon Cutting: April 25th
 - Land Acknowledgement location discussion in process (Historical Committee)
 - Monarch Refuge Project updates- [budget objective](#) submitted - Carrie reviewed the DEI piece of the project and the link between migration from immigrants and butterflies. DEI will help with translation, work with the library, and develop a story walk. Kate explained that the objective went through a first round of approvals. Votes will take place in August-September for the 2026 project.
 - Sidewalk clearing update - Carrie provided an update from Khal and said that the Winter Warriors program is still working and that they have five volunteers and they all want to stay on the list. Haile asked how difficult it would be to transition it to a spring type project. Jennifer said that the Neighbor's Helping Neighbors program is designed for volunteers and the Tree Preservation fund also provides support for tree trimming and maintenance for all city residents. Kate provided the details of the Tree Fund and stated that the goal is to help people maintain

- their trees. Committee is supportive of idea of continued help for clearing overgrown brush on sidewalks and other yardwork help.
 - Strategic Plan Ad Hoc Committee- beginning in spring, Carrie mentioned that she will serve as the liaison for DEI.
 - Jennifer mentioned the Public Art Master Plan and Carrie suggested Curtis and Miel would be good people to chat to about that. There will be opportunities for DEI to give input throughout the creation of the Public Art Master Plan. A consultant has been hired.
- [City Code Chapter 11](#)- April council meeting - see notes below
- Proclamations- highlight event, organization, business, artist - Carrie said maybe getting some more context to the proclamations such as inviting someone or showcasing an event associated with these proclamations. Jennifer and Kate explained the process and stating that having DEI help find recipients or
 - Haile gave an example of how Chairman Kelly came to an event to read the proclamation and include a call to action where you do an organization, event then action.
 - Jennifer said she would get a calendar of standing proclamations.
- Needs Investigation:
 - Roesland Info- Carrie said that 24% of Roesland's population is ELL, 40% were free and reduced lunch. Added info from conversation to committee's guiding questions
 - Census data and other next steps- could Joey help with this information and/or provide a demographic overview of RP based on city and census data already collected:
 - Languages
 - abilities/accommodation needs
 - Demographics: Socio-economic status, citizenship, race, age, gender ID
 - Housing types: Rent vs. own
 - Jennifer said she would send this to Joey to get a little demographic info of RP.
- Immigrant rights- Project RISE Roundtable Updates
 - March 26th 10:00am, City Hall Conference Room
 - Carrie said she would do it if there is a zoom. Haile said that he will move things be here. Jennifer will need to set up a zoom. Carrie will send over slides and materials to print
- [City Code Chapter 12](#)- not discussed
- Johnson County DEI Committee collaboration- Carrie asked Haile the best way to collaborate with the JOCO committee. Haile said their meetings are really packed but he may be able to get someone from the committee to attend the RP committee.
 - Haile shared that Joco DEI Committee is currently working on trying to get voting materials translated to Spanish.
- 3rd floor space ideas - additional storage, working space, coworking space for residents, workout equipment for staff
- Recruitment ideas- New Roots Church -revisit next meeting
- Prairie Village Collaboration: Hispanic Heritage Month collaboration - no updates

Volunteers Needed

- Roeland Park 75th Anniversary Committee- [fill out application online to join](#), Harold has volunteered
- Prairie Village Collaboration: Hispanic Heritage Month collaboration
- Project RISE Roundtable Presentation- Know Your Rights, Immigration
 - March 26th 10:00am, City Hall Conference Room
 - Haile planning to attend, Carrie will zoom in

Haile moves to adjourn, Emily seconds

Next Steps

- Jennifer will check with Chief Honas about outstanding Chapter 11 questions
- Jennifer will ask about calendar of proclamations
- Jennifer will connect with Joey about demographic data investigation
- Carrie will create and send materials for RISE Roundtable, including Joey for printing purposes. Jennifer will set up zoom link
- Haile will attend March 26th RISE Roundtable, Carrie will attend via zoom.
- Haile will ask Joco DEI Committee about collaboration/attending a meeting

Next Meeting: April 29 2025

Future Items

- Chapter 12- May 5th
- Joco DEI Committee- May?
- PV Hispanic Heritage Month event
- Public Art Master Plan input
- ADU as rentals
- Trans rights
- Native American reconciliation
- Criminal history as protected class
- Strategic Plan updates
- Bike Ped Network Plan
- Capitol Projects DEI Scoring
- Other cities: Mission, Joco, KCMO, Lawrence

Committee Feedback

City Code Chapter11

- 10.4(d): before they give guns back to an owner, do they check to ensure there aren't DV, mental health, or other violence issues with the person.

- 11.101.2(a) strike military exception for tobacco use
- Harold asked what the penalty was for placing literature on parked cars, Jennifer said it would be a general ordinance violation.
- 11-204. Harold said he wishes criminal littering would be enforced by the police and if the city could do an educational campaign
- 11.3. Haile had some questions about marijuana decriminalization and the effects of having it in the city code, as opposed to just relying on the state law. Also, why only marijuana and not other drugs are listed- concerns if this targets marijuana users more, when it is legal in other parts of the metro and not as dangerous as other drugs (ie. fentanyl)
- 11.4 Carrie asked that DEI be kept up to date on any changes to conversion therapy per state law changes.
- 11-401(d) Question about whether there is a way to protect from conversion therapy when provided does not receive compensation

3rd Floor Space

City Proclamations

Committee would like to try to reach out to organizations, businesses, individuals to spotlight along with proclamations at City Council. Goal: give them a platform to share about their work or event in the meeting and on RP social media.

Equity Guiding Questions

- **Disproportionate Impact:**
 - Has input from people most affected been sought?
 - Is it possible some groups would be more negatively affected than others?
 - Is it possible that some groups benefit more than others?
 - Is that necessary and/or in line with goals? If not, could this be minimized?
- **Equity in language:**
 - Does the policy/practice make normative/stereotypical assumptions?
 - What types of words are used to describe individuals/groups identified in the policy/practice?
 - Is there language that includes or excludes communities that have been historically minoritized? (Ex. "She/He" > "They")
- **How will this action affect/serve people and places that are:**
 - Low-income (consider: renters, shift work schedules, **limited transportation**)
 - Communities of color
 - Limited-English speaking (**Spanish, Punjabi**)
 - People of varying abilities (mobility, vision/hearing impairment, varying levels of communication, on Autism spectrum)
 - People with marginalized faith traditions (Jewish, Muslim, Jehovah's Witness)