



AGENDA
City of Roeland Park, Kansas
Governing Body Meeting
City Hall, 4600 W 51st Street
November 18, 2024 6:00 PM

- | | | |
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| • Michael Poppa, Mayor | • Emily Hage, Council Member, Ward 3 | • Keith Moody, City Administrator |
| • Jan Faidley, Council Member, Ward 1 | • Kate Raglow, Council Member, Ward 3 | • Jennifer Jones-Lacy, Asst. Admin. |
| • Tom Madigan, Council Member, Ward 1 | • Matthew Lero, Council Member, Ward 4 | • Kelley Nielsen, City Clerk |
| • Benjamin Dickens, Council Member, Ward 2 | • Jeffrey Stocks, Council Member, Ward 4 | • John Morris, Police Chief |
| • Jennifer Hill, Council Member, Ward 2 | | • Donnie Scharff, Public Works Director |

Council Standing Committees

Admin
Lero
Faidley

Finance
Stocks
Dickens

Safety
Hage
Hill

Public Works
Raglow
Madigan

I. Approval of Minutes

- A. Governing Body Workshop Meeting Minutes October 21, 2024
- B. Governing Body Workshop Meeting Minutes November 4, 2024

II. Discussion Items

- A. Discuss Policy on Resident Rate for Season Passes for Students and Teachers at Roeland Park Schools (10 min)
- B. Committee Minutes

III. Non-Action Items

IV. Adjournment

V. Public Hearing

Welcome to this meeting of the Committee of the Whole of Roeland Park.
Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this

meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. Public Comment Request to Speak Form. The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole during Public Comments and/or before consideration of any agenda item; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that topic.

C. Purpose. The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.

D. Speaker Decorum. Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or be subject to removal from that meeting.

E. Time Limit. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

F. Speak Only Once Per Agenda Item. Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. Addressing the Committee of the Whole. Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. Before addressing Committee speakers shall state their full name, address and/or resident/non-resident group affiliation, if any, before delivering any remarks.

H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: I. Approval of Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Kelley Nielsen, City Clerk

Committee/Department: Administration

Title: Governing Body Workshop Meeting Minutes October 21, 2024

Item Type: Action Item

Recommendation:

*Minutes will be uploaded when available.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Governing Body Workshop Meeting Minutes October 21, 2024

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
October 21, 2024, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Jeffrey Stocks, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:30 p.m.)

I. MINUTES

A. Governing Body Workshop Meeting Minutes September 16, 2024

The minutes were approved as submitted.

II. DISCUSSION ITEMS

1. Presentation on the Nall Park Master Plan

Project Manager Greg Van Patten from Lamp Rynearson provided the presentation on the updated Nall Park Master Plan. He said it all began with a framework session in November 2023 to establish goals for the plan. This was followed with several meetings and a public workshop with the final design presented to the Parks and Tree Committee in September 2024 who have since recommended approval by the Governing Body.

The first goal was determined to be sustainability. Also, accessibility to the park that will accommodate individuals of all abilities, which is a challenge with topography. Then increased awareness and connection as well as increased options for children. Mr. Van Patten said there are several parks in Roeland Park with different amenities and Nall Park has an opportunity to offer different play structures to a wide range of children, especially incorporating the topography. They want to make the park fun, educational, and challenging.

Mr. Van Patten also showed a proposed layout of the finished park. They want to create different zones with Zone 1 that will include the mountain bike trail, the trailhead, and hopefully will include pump tracks. Zone 2 will be where the playground features are located. Zone 3 is the arboretum focusing on nature, the native plantings, have trails, and benches for sitting, an opportunity for quiet and reflection. There will be access to the park from Nall Avenue where they will install a wayfinding sign.

Mr. Van Patten reviewed the order of the park updates with Phase 1 setting the scene and will focus on Zone 2. This will hit the widest range of people to get them to come back to Nall Park. It will also include the park access and signage. Phase 2 will be expanding that access as well as the mountain bike trail enhancements. Included is the arboretum, more trails, planting, and signage.

Mr. Van Patten said they have applied for a TAP (Transportation Alternatives Program) grant for \$800,000 in funds. They are waiting to hear back within the next couple of months on that request. Also, an application has been submitted for an LWCF (Land and Water Conservation Fund) grant for about \$1.4 million funds but are unsure when they will hear back on that application.

CMBR Dickens asked about the accessibility of the slide and whether that would be an inclusive element. Mr. Van Patten said there will be other features that would appeal to those children and using a netting and stone feature to climb the hill for a slide is a challenge.

CMBR Madigan asked about the installation of the carousel and whether that would be ADA compliant with chairs. Mr. Van Patten said that it would be.

CMBR Stocks asked if there has been any experience with the grant-giving organizations in the past. Mr. Van Patten said he has worked to receive those grants before. City Manager Moody said they have received a LWCF grant for improvements at Nall Park in the past. The provision when accepting those funds is that the land will be used in perpetuity for parks. TAP funds are federal funds for alternative transportation and the bicycle component of the park is geared more directly to that. The funding is for the 2027-2028 years. They have received \$600,000 towards Phase 1 but stated it will be more challenging to secure funding for the second phase.

CMBR Hage how long they anticipate the first phase to take. Mr. Van Patten said the design portion will take four to six months, and they would have to partner with another firm who designs playgrounds. City Manager Moody said if the resources are available, they should be able to complete all phases in one season, but they do not know if they will have all resources put together. They have set aside \$1 million in capital improvements in 2026 for Nall Park. CMBR Hage noted that lighting at the park is contemplated. Mr. Van Patten said that it is something they talked about, and they would have to use solar.

CMBR Lero asked if they have access to the grant funds, then would they be able to change the phasing of the development. City Manager Moody said knowing what resources are available would shape how they phase the improvements. CMBR Lero also wanted to know if there would be a significant change in cost doing the entire project at one versus phasing it out. Mr. Van Patten said it would not change to any great degree since there would be separate groups working on several aspects of the project either way.

CMBR Madigan said they are planning construction to begin in 2026. City Manager Moody said they have resources available and plan to start in 2026 unless the timing or availability of grants would make it possible to begin sooner.

Mayor Poppa said the conversation is only to discuss the plan and not its implementation because they have not yet secured the needed funding.

CMBR Hill asked about the likelihood of having solar and would definitely prefer that option. Mr. Van Patten said that Everygy does have a line through the park, so there are options.

CMBR Faidley said that sustainability of the park was at the top of the list and CMBR Hill is correct on the preferability of solar. She did say they will get pushback from the residents on any light pollution. She added that this is long overdue in creating a new master plan as the last one was completed in

2007. She said the park is getting more use and thanked Lamp Rynearson and for everyone who has worked on the Parks and Tree Committee that have given good ideas and citizen input. They have a wealth of material to draw from as they try to make Nall Park a destination.

There was agreement to move the Master Plan to the November 4th City Council meeting.

2. Review Tree Planting Program and Information from Heartland Tree Alliance

City Manager Moody said there has been a lot of discussion about what they can we do to encourage the preservation of Roeland Park's tree canopy. Heartland Tree Alliance is a partner with communities to replace trees that have been taken out. They have the ability to work with them to develop a scope of what they would like to do.

Cathy Justice is a program manager at Bridging the Gap, the organization that created the Heartland Tree Alliance Program. She reviewed the history of the program and noted that they do a lot of public tree planting in the right-of-way as well as private tree plantings in both Missouri and Kansas. They also implement the City of Mission's program. Heartland also helps to maintain the trees they have planted and provides education.

CMBR Raglow asked about the success rate with the trees they follow up with. Ms. Justice said that it is successful most of the time and that out of the 80 planted last season only 4 needed to be replaced. They do have a year guarantee on them and their quarterly check-ups ensure the trees are being properly maintained. If there is a problem with the tree itself, they do not charge for a replacement. She added that in Merriam most of the tree damage they have seen is from the deer population.

CMBR Faidley said the recommendation for discussion came from the Sustainability committee and the task force who felt it was important to have an expert opinion and advice as to the selection of the species of trees, their location placement, and care after the tree is planted. She said it is suspected that it is more successful than a tree giveaway with no follow-up.

Mayor Poppa asked if they consult with the homeowner. Ms. Justice said that in Merriam they check in with the homeowner and check on the trees quarterly. With Mission, they are there to answer questions when they pick up their tree. She added that anyone can send them questions, but they do not specifically follow-up after tree adoption events where people plant for themselves. Mayor Poppa asked if they had the possibility to design their own program and whether they could take different components from other programs and customize something that would be suit Roeland Park. Ms. Justice said they want to create a program that fits their community and there is that flexibility.

CMBR Faidley said this is a commitment that will go out into future years and hopes that future councils will continue this effort as it will take a while to maintain their tree canopy.

CMBR Raglow said she would like the Governing Body to think further on this and to have the Parks and Sustainability committees review the information and bring their feedback to them.

3. Task Group to Present Tree Fund Policy and Mitigation Fee Recommendation

CMBR Raglow, CMBR Lero, CMBR Stocks, and CMBR Faidley made up the task group regarding the mitigation fee. Their recommendation was \$500 for a protected tree that was removed from the front yard and not replaced.

CMBR Hill wanted to clarify that the fee for taking down a tree applies only if the tree is healthy and does not need to be removed. CMBR Raglow stated that it is correct.

CMBR Madigan said he did not find the three-tree calculation confusing as stated in the presentation language. He understood it to mean if someone had three or more trees and one needed to be taken down, then they would not have to pay to replace it. Mayor Poppa clarified that the recommendation section in the packet included his request to the task group and that was his language. The recommendation language from the task group that is being discussed is in blue. CMBR Madigan added that the one size that fits all approach does not fit with him, and that people believed the \$500 mitigation fee was too much.

CMBR Faidley said the mitigation fee is for someone who takes down a healthy tree and does not want to replace it.

CMBR Raglow added that they cannot not treat developers differently than residents and that is why there is one singular fee of \$500.

CMBR Madigan suggested adding language in there that pertains to those who do not want to plant a tree as it reads that regardless there will be a \$500 fee for removal of a tree. CMBR Raglow agreed to that sentiment and said that what they are reviewing is just for discussion by the Governing Body and not the final language.

Mayor Poppa provided additional context in that the mitigation fee is already in the ordinance and only comes into play if someone were to cut down a healthy tree and did not want to replant/replace it. The ordinance already lays out what the mitigation fee is and when that would be triggered. This conversation is to determine the amount of the fee and upon prior agreement, it will be added to the fee schedule at an upcoming Council meeting.

City Manager Moody clarified if someone were to remove a covered tree and do not wish to replace it, it only applies to a tree in the front yard or public right-of-way along property and not the side yard or back yard. The tree also must have a diameter of 12 inches making it a mature tree.

CMBR Madigan said he was reading this as the policy, and Mayor Poppa added this was what was asked of the task group to discuss.

CMBR Stocks said they also had feedback from three different committees, Parks, Sustainability, and DEI. He said he hopes the context of the language helps them understand what they were trying to establish.

There was majority agreement of a maximum \$500 mitigation fee.

The discussion moved to the Tree Fund Policies and Procedures. They reviewed the purpose of the program, the benefits to the community, when, how, and at what level the City will fund the initial

balance. The task force talked about options and suggested that \$25,000 be set aside. They want to promote and make it easier for people to maintain their trees.

CMBR Hage said this program reminds her of Contain the Rain. She asked if the actual installation of a tree is eligible for a 50 percent cost match. CMBR Faidley said they did not discuss that specifically, but that an invoice would need to be submitted for the work done. She believed that cost could be covered. CMBR Hage said she would like to see it included as they want the trees to be planted properly.

Mayor Poppa asked what the maximum award would be per applicant. There was a recommendation that it would be a 250 match as that would equal the \$500 mitigation fee.

CMBR Lero talked about the expense of trimming, and even with a 50 percent match, the fund could be depleted quickly.

There was general discussion of the potential costs of tree trimming and how to fund that.

CMBR Hill said they want to have people thinking about taking care of their trees and being proactive.

Mayor Poppa asked what the max is on Neighbors Helping Neighbors. Ms. Jones-Lacy said it is \$2,000.

City Manager Moody asked why not make the program income qualified to be able to access this assistance program. CMBR Raglow said the goal was for all residents to have access to funds and have the City back them.

CMBR Hill said a lot of people are in a situation where they do not have the money to trim a tree.

CMBR Hill asked if anyone had talked to Evergy and presented to them that Roeland Park is maintaining their trees, so it causes less damage to their lines. She suggested that they could get buy-in from them and money towards this program. City Manager Moody said it does not hurt to ask, but it is not a tariffed expense for them, which is a focus for them. He added that they must maintain the trees around their lines anyway.

Ms. Jones-Lacy said that having a bucket of money that is not related to income is the same as the Contain the Rain program, which covers trees, native plantings, and rain barrels. The county covers those costs. Public Works Director Scharff added that a city award is up to \$15,000 and Roeland Park typically gets three to \$4,000 per year.

CMBR Hage said they do have the opportunity to build their own program, and it should be its own contained conversation in terms of what they want to build with Heartland Tree Alliance. She said if there is no opportunity to cover tree trimming, then they should take that out.

There was majority agreement to focus on tree trimming with \$10,000 set aside and a 50 percent match capped at \$500 for trimming and combine the program with Contain the Rain.

Mayor Poppa said they need to put in the qualifications of why the tree needs to be trimmed.

CMBR Raglow added that the Tree Alliance could help with what would be necessary.

CMBR Faidley said normally the reason to trim a tree is to maintain or support the health of a tree.

CMBR Madigan added that their tax rebate program, Contain the Rain, and Neighbors Helping Neighbors all have different income qualifiers.

CMBR Raglow said this item will go back to the task group and asked the Governing Body to submit their questions to them.

4. Chapter 4 – Fire Code

Ms. Jones-Lacy stated all the changes are recommendations from the Fire Marshal from Consolidated Fire District No. 2. It will update this code to the most recent language and there is also one comment from the DEI Committee.

Mayor Poppa said these are administrative changes and recommended moving this to the 11/4 Council meeting for discussion.

Ms. Jones-Lacy will prepare an ordinance in anticipation of a vote.

CMBR Faidley noted that Section 7-203 is a duplicate sentence.

III. COMMITTEE MINUTES

- 1. Ad-Hoc Historical Committee Meeting Minutes September 26, 2024**
- 2. Diversity, Equity, and Inclusion Committee Meeting Minutes September 24, 2024**

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 8:56 p.m.)

Item Number: I. Approval of Minutes



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Governing Body Workshop Meeting Minutes November 4, 2024

Item Type: Action Item

Recommendation:

To approve the Workshop minutes from November 4, 2024

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Workshop Minutes 11.4.24

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
November 4, 2024, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Jeffrey Stocks, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:30 p.m.)

I. MINUTES

There were no minutes submitted for approval.

II. DISCUSSION ITEMS

1. Review Chapter 8 - Health and Welfare, Articles 1-6

Ms. Jones-Lacy reviewed the recommended edits and suggested redline edits to the Chapter 8 code. She said the review included the input from the DEI Committee as well as the City Attorney. Gender neutral pronouns have been used.

CMBR Raglow asked about the designation of a public officer and in what instance that would occur, and what staff would take his place. Ms. Jones-Lacy said if City Manager Moody is not available, then it would fall to her as the designated person to make the assignment. They do have an organizational chart they follow.

Mayor Poppa said this is so that the Governing Body is not selecting a new codes enforcement officer, and the staff will take care of that.

Ms. Jones-Lacy noted the City Attorney provided input on Section 8-301(a) related to an offensive or disagreeable thing as not being enforceable, so that was removed. It is more of a you'll know it when you see it type of situation.

Ms. Jones-Lacy further clarified Section 8-304, Right of Entry, for City staff to investigate a nuisance. After speaking with the City Attorney, staff is allowed to enter onto a property for a variety of reasons including a nuisance. Clarification was made that it should be in plain view from the street. In the past, if an issue was in the back yard, they tried to get permission to view the nuisance from a neighboring yard. Also, staff changed references to the Governing Body in this section to the designated public officer.

CMBR Faidley, referring to Section 8-305(b), said the 24-month period seems like a long time for a public nuisance to go on. Ms. Jones-Lacy said this is in reference to their inability to contact the property owner to abate the nuisance.

Mayor Poppa said he reads that section as if a homeowner or property owner has a history of not abating the nuisance issue, then this would give the City options to move forward on separate and future issues.

City Attorney Walker stated the language should be clarified. City Manager Moody added the intent is if someone is dodging them and they cannot get a hold of the property owner through normal means, then they have an alternative means of notification which cannot be avoided. Ms. Walker said her initial read would be to remove the 24-month period, and she can work on a revision.

CMBR Raglow asked if Section 8-403 would not be enforced during the leaf pickup program as this could include debris left by dead trees.

CMBR Madigan said there should be something stated about the leaf program and some people miss their pickup date and leave them in the street for the street sweeper.

Mayor Poppa said it would be a violation of the leaf program policy if they are leaving leaves in the street after the pickup. If they put the leaf program in the ordinance, and then do away with the program in the future, they will have to change every ordinance where the leaf program is mentioned.

Regarding Article 5, Rodent Control, Ms. Jones-Lacy is still waiting to hear from the Johnson County Health Department. Staff have made no changes to this section, but it is potentially outdated since the last change was in 1977. She will inform the Governing Body once she hears back if there are any recommendations.

CMBR Hage asked about unsightly stored or parked material. Ms. Jones-Lacy said it was changed to move away from the aesthetics of something and more to the materials that are unsafe or for what makes it unfit for human habitation in the home structure.

CMBR Madigan noted that some code violations are not enforced until people complain. Ms. Jones-Lacy said they enforce some, are more proactive on others, and some are complaint based. Ms. Jones-Lacy noted they did a proactive enforcement of trash container screening in 2016. She said the City does enforce their codes 100 percent, but they have limited resources as they only have one staff member.

CMBR Madigan said they need to address the trash bins again because most people only built space for one when this was last addressed. Shortly after that time, their hauler gave everyone a second bin for recycling.

CMBR Faidley said it might also be time to look at the trash issue and do more public education on the screening of trash bins.

2. Task Group Present Tree Fund Policy Recommendation

The Tree Fund Policy and recommendations from the task group are provided in the packet. It outlines the recommended fee amounts, the purpose of the program, its benefits to the community, how the fund will be maintained, and what the applications and awards process would be.

CMBR Raglow clarified that the program discussion is different than the policy discussion, and policy is the focus of this discussion. The task group recommended placing \$25,000 into the fund and breaking it into two areas. \$10,000 for use of the funds would have no income requirements and would be used for tree trimming and maintenance covered by the ordinance. It would include a 50 percent match per calendar year per property.

The remaining \$15,000 would have income requirements of 80 percent of low-moderate income based on Johnson County criteria. These funds could be used for tree maintenance and planting of new trees to replace trees removed that were covered by the Ordinance. The maximum amount would be \$1,500 per calendar year per property.

Mayor Poppa asked where they came up with the \$1,500. CMBR Raglow said the recommendation was by CMBR Hage and was followed with significant discussion. The group felt it was a good place to start considering the significant costs related to tree maintenance.

CMBR Madigan said a resident brought up to him the phrase of using an arborist. They wanted to know who would pay for the arborist, whether it would be the City or the resident.

CMBR Raglow said that if residents asked for an arborist's opinion, most do that at no cost. She commented that residents could include the labor for reimbursement.

CMBR Madigan said that previously the pool superintendent was studying to be an arborist. City Manager Moody said the opportunity to have one of their Public Works employees become an arborist still exists. Currently they do have a contract with Arbor Masters and have them on staff. If an arborist is needed to provide insights, they can access that through them. He added that they also have an agreement for such with Mission Hills.

CMBR Faidley asked what is involved as far as time commitment, cost, and where training is available to become an arborist. CMBR Raglow suggested they can talk about that when they discuss the entire program. CMBR Faidley said it is a challenge for a small community because they must contract out a lot of work.

CMBR Raglow asked City Manager Moody to put some information together on the process of certifying an in-house arborist and along with associated training and costs.

Mayor Poppa asked if the \$15,000 would help with removal of the tree. CMBR Raglow said it will not, but it can be used for reimbursement of tree maintenance or replanting.

Mayor Poppa asked about the fee for invasive plant removal and replanting with a different tree. CMBR Faidley responded that the Sustainability Committee has discussed this. There are approximately a dozen Bradford pears that would qualify to be covered in front yards or right-of-way. They talked about a program to address those homeowners directly regarding those trees. She said that Sustainability would like to look at this issue further.

CMBR Faidley said they are at a good starting point and have a lot of things to do as they get started.

The application process will be like the property tax abatement program administered by the City. Residents will need to show an invoice unless the City has paid for work directly. Also, there will need to be before and after photo documentation.

Some other considerations were whether labor could be included in the reimbursements and not being able to access the Tree Fund more than once per calendar year.

CMBR Hage said she can understand why it would not be more than once a year, but it does give pause as most do not need to trim mature trees annually. She said that people could rotate each year and get a different tree trimmed. She would prefer a longer frequency, but that might be too hard to track.

CMBR Raglow said they will learn a lot in the next couple of years and things could potentially change. It will be a continuous discussion as they review the program as it goes into effect.

Mayor Poppa said this will be included with the other annual grant programs brought before Council for review.

This item was moved to New Business for the November 18th City Council meeting.

III. COMMITTEE MINUTES

There were no minutes submitted.

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 8:07 p.m.)

Membership Rates

For family memberships, a family will be defined as and include two adults maximum and three children up to the age of 18 (or up to the age 23 with proof of full-time student status). All patrons must be residing in the same household. Additional children may be added for \$15.00 per child.

Type of Membership	City Resident	Non-Resident
Individual	\$35.00	\$45.00
Family	\$125.00	\$165.00
60+	\$30.00	\$40.00

City of Roeland Park Employee Free Memberships

All full time City employees may receive free admission/membership to the Facility. The employee may include immediate family members (defined by those that are eligible to be covered under the employee's health insurance through the City) in a free family membership.

COMPLIMENTARY DAY PASSES

Complimentary RPAC day passes are being produced for the reasons stated below. Approved staff will issue the cards, sign the card as approved and all cards handed out will expire at end of 2023 season. Patrons will present the day pass to the front desk and will be allowed one complimentary entry to the facility per card.

1. Rain Checks- Facility closure of more than one hour due to weather will qualify all patrons that purchased a day pass to receive a complimentary day pass.
2. Pool Closures due to Fecal Contamination- Facility closure of more than one hour due to contamination will qualify all patrons that purchased a day pass to receive a complimentary day pass.
3. Customer Service- At the discretion of staff, patrons visiting the facility that have encountered a less than positive experience are eligible for a day pass, allowing said patron to come back another day for a more positive experience.
4. Marketing Opportunities- Outlined in VII, Marketing.

SEASON PASS POLICY FOR ROELAND PARK SCHOOL STUDENTS AND STAFF

Students attending any of the schools in Roeland Park as well as the staff at the schools are afforded a resident rate for any season pass option offered regardless of where they live. Students and staff shall provide an ID or other form of documentation to confirm their enrollment or employment at the school. Schools included are Roesland Elementary, Horizon's Academy, Bishop Miege High School, and St. Agnes.

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Item Number: II. Discussion
Items



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Committee Minutes

Item Type: Presentation

Recommendation:

For informational Purposes Only.

Details:

Committee Minutes will be attached as soon as they are available.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None