



AGENDA
City of Roeland Park, Kansas
City Council Meeting
City Hall, 4600 W 51st Street
July 7, 2025 6:00 PM

- | | | |
|---|--|---|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Jan Faidley, Council Member, Ward 1• Tom Madigan, Council Member, Ward 1• Benjamin Dickens, Council Member, Ward 2• Jennifer Hill, Council Member, Ward 2 | <ul style="list-style-type: none">• Emily Hage, Council Member, Ward 3• Kate Raglow, Council Member, Ward 3• Matthew Lero, Council Member, Ward 4• Vacant, Council Member, Ward 4 | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. Admin.• Kelley Nielsen, City Clerk• Cory Honas, Police Chief• Donnie Scharff, Public Works Director |
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Council Standing Committees

Admin
Faidley
Vacant

Finance
Dickens
Hage

Safety
Hill
Raglow

Public Works
Madigan
Lero

I. Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

II. Roll Call

III. Public Hearing

IV. Modification of Agenda

V. Public Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

VI. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #1070

- B. City Council Meeting Minutes June 16, 2025

VII. Business From the Floor

VIII. Mayor's Report

- A. Proclamation for Disability Pride Month (5 min)
- B. Park and Recreation Month Proclamation (5 min)

IX. Reports of City Liaisons

- A. Arts Committee Update
- B. Parks Committee Update

X. Unfinished Business

XI. New Business

- A. Approve 2025 Resident Survey (5 min)
- B. Approve Task Order for Nall Park Master Plan Improvements (5 min)
- C. Approve Task Order for Paved Connection Between Community Center and Nall Park (5 min)
- D. Approve Task Order for Phase 2 Nall Ave Improvements (5 min)
- E. Approve Amendment to Community Center Use Agreement with JCPRD (5 min)
- F. Approve Change Order Adding Removal of Existing Street Lights to Mission Road Project (5 min)

XII. Ordinances and Resolutions

- A. Consider an Ordinance Amending the Process for Filling Vacancies on the Governing Body (5 min)

XIII. Reports of City Officials

- A. 2025 2nd Quarter Objectives Progress Report (5 min)

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the

meeting. Please take a moment to review these rules before the meeting begins.

A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. Public Comment Request to Speak Form. The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item

1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

C. Purpose. The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

D. Speaker Decorum. Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

E. Time Limit. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

F. Speak Only Once. Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. Addressing the Council. Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.

H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: I. Pledge of Allegiance



City of Roeland Park
Action Item Summary

Submitted By:

Kelley Nielsen, City Clerk

Committee/Department: Administration

Title: Instructions on Logging into Meeting Remotely

Item Type: Presentation

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejIVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/u/adPknyVL7e>

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Appropriations Ordinance - 7/7/2025 - #1070

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

7/7/2025

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this July 7, 2025

Attest:

City Clerk

Mayor

\$

246,903.88

Appropriations Ordinance - 7/7/2025 - #1070

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT		Amount	Chk #	Check
					Date				Amount
Advance Auto Parts	115	5302.115	Motor Fuels & Lubricants	5128516222343	06/19/25		36.99	78442	36.99
Airgas USA, LLC	106	5318.106	Tools	5517008886	06/25/25		31.06	78466	31.06
All Copy Products	102	5214.102	Other Contracted Services	AR4843477	06/19/25		128.14	78443	320.09
All Copy Products	105	5214.105	Other Contracted Services	AR4843477	06/19/25		191.95		
All Glides	290	5211.290	Maintenance & Repair Equipment	143959	07/02/25		148.05	78497	148.05
American Equipment Co.	106	5211.106	Maintenance & Repair Equipment	55364	07/02/25		76.19	78498	76.19
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D860122	06/25/25		493.36	78467	493.36
Augustine Exterminators, Inc.	290	5210.290	Maintenance & Repair Building	2499936	07/02/25		84.98	78499	84.98
Balls Food Stores	220	5325.220	Concessions Food and Supplies	87646	07/02/25		21.77	78500	21.77
Connor Basnight	101	5237.101	Community Events	block party	06/19/25		100.00	78444	100.00
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	761792655	06/25/25		2266.12	78468	3641.36
Black & McDonald	101	5222.101	Traffic Signal Expense	761792655	06/25/25		1375.24		
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	761804835	07/02/25		2266.12	78501	9257.89
Black & McDonald	101	5222.101	Traffic Signal Expense	761804835	07/02/25		1375.24		
Black & McDonald	270	5422.270	Street Light Replacement	761793707	07/02/25		5616.53		
Boelte-Hall, LLC	101	5217.101	Public Art	2568643	07/02/25		150.00	78502	150.00
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1092913	06/25/25		40.80	78469	40.80
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	59802	06/19/25		835.50	78445	835.50
Casey's Business Mastercard	106	5302.106	Motor Fuels & Lubricants	202506183D5L000C	06/18/25		121.13	33057	121.13
C&G - Justrite Stamps	101	5301.101	Office Supplies	152180	07/02/25		49.95	78503	49.95
Cintas	290	5210.290	Maintenance & Repair Building	11296426	07/02/25		2211.62	78504	2211.62
City of Roeland Park	103	2080.103	Liability for Court Bonds	6/18/25 Man Ck	06/18/25		85.00	2042	85.00
City of Roeland Park	103	2080.103	Liability for Court Bonds	108774	06/30/25		415.00	2043	415.00
Civic Plus	101	5266.101	Computer Software	334720	07/02/25		5581.49	78505	11776.49
Civic Plus	101	5266.101	Computer Software	338290	07/02/25		6195.00		
Clinical Associates, PA	102	5207.102	Medical Expense & Drug Testing	MOOTYL	06/25/25		500.00	78470	500.00
Community Wholesale Tire, Inc.	102	5260.102	Vehicle Maintenance	14822731	06/19/25		540.00	78446	540.00
Corporate Health - KU Medwest	220	5207.220	Medical Expense & Drug Testing	68943485	07/02/25		2262.00	78506	2262.00
Designing Local Ltd	101	5217.101	Public Art	2561	06/19/25		4500.00	78447	4500.00
Samuel Diederich	106	5421.106	Street Maintenance	easement	06/17/25		370.00	33055	370.00
Edwards Chemicals	220	5326.220	Chemicals	IN195418	06/25/25		6035.90	78471	6454.40
Edwards Chemicals	220	5326.220	Chemicals	IN197982	06/25/25		418.50		
ETC Institute	101	5214.101	Other Contracted Services	33607	06/25/25		748.55	78472	748.55
Every Energy Solutions, Inc.	101	5210.101	Maintenance & Repair Building	MS010454	07/02/25		996.80	78507	2076.67
Every Energy Solutions, Inc.	220	5210.220	Maintenance & Repair Building	MS010454	07/02/25		456.87		
Every Energy Solutions, Inc.	290	5210.290	Maintenance & Repair Building	MS010454	07/02/25		623.00		
Foley Industries Inc.	106	5240.106	Equipment Rental	L3503301	06/25/25		1515.82	78473	1515.82
Frank P. Gilman, PA	103	5214.103	Other Contracted Services	Recurring Check	07/01/25		1311.98	78463	1311.98
Gather Media and Communications,	101	5209.101	Professional Services	1459	07/02/25		2825.00	78508	2825.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV1047162	06/19/25		1589.00	78448	1589.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV1048793	06/25/25		8.00	78474	8.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	INV1049080	07/02/25		24.75	78509	24.75
Devan Hartnett	101	5283.101	RP Community Foundation Grant Expense	GoGreen 060425	06/19/25		120.00	78449	120.00
Hometown Lawn, LLC	104	5214.104	Other Contracted Services	12454	06/25/25		95.00	78475	4152.65
Hometown Lawn, LLC	104	5214.104	Other Contracted Services	12455	06/25/25		70.00		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	6447	06/25/25		1712.65		
Hometown Lawn, LLC	110	5262.110	Grounds Maintenance	12393	06/25/25		2275.00		
Hometown Lawn, LLC	101	5210.101	Maintenance & Repair Building	12764	07/02/25		525.00	78510	10394.60
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	6563	07/02/25		1910.65		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	6564	07/02/25		1712.65		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	6591	07/02/25		1910.65		
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	12099	07/02/25		1910.65		
Hometown Lawn, LLC	110	5262.110	Grounds Maintenance	12597	07/02/25		2425.00		
House of Rocks Inc.	290	5262.290	Grounds Maintenance	9146	07/02/25		58.00	78511	58.00
Inland Truck Parts & Service	106	5211.106	Maintenance & Repair Equipment	IN1811734	07/02/25		6448.43	78512	7684.43

Inland Truck Parts & Service	106	5211.106	Maintenance & Repair Equipment	IN1817350 07/02/25	1236.00		
Anna Jacobson	360	5209.360	Professional Services	26 06/25/25	1150.00	78476	4350.00
Anna Jacobson	360	5209.360	Professional Services	27 06/25/25	1425.00		
Anna Jacobson	360	5209.360	Professional Services	28 06/25/25	1775.00		
Johnson County Waster	101	5288.101	Storm & Waste Water	20763179 06/19/25	49.14	78450	292.49
Johnson County Waster	220	5288.220	Storm & Waste Water	24017792 06/19/25	133.02		
Johnson County Waster	290	5288.290	Storm & Waste Water	24627943 06/19/25	110.33		
Johnson County Government	103	5227.103	Prisoner Care	234407 06/25/25	425.00	78477	425.00
Johnson County Dpmt of Technolog	101	5305.101	Dues, Subscriptions, & Books	42587 42588 06/25/25	1096.28	78478	1096.28
Jennifer Jones-Lacy	300	5476.300	Community Center Improvement	6/23/25 EXP 06/25/25	3020.17	78479	3020.17
Max10 MO LLC	101	5210.101	Maintenance & Repair Building	177249 07/02/25	745.00	78513	745.00
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 6/23/25 07/02/25	489.30	78514	1543.74
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 6/23/25 07/02/25	1.65		
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 6/23/25 07/02/25	105.17		
Kansas City Board of Public Utilities	106	5287.106	Water	6657 6/23/25 07/02/25	394.45		
Kansas City Board of Public Utilities	106	5288.106	Storm & Waste Water	6657 6/23/25 07/02/25	421.66		
Kansas City Board of Public Utilities	106	5288.106	Storm & Waste Water	6657 6/23/25 07/02/25	131.51		
KC Can Compost	101	5214.101	Other Contracted Services	KCC2793 07/02/25	40.00	78515	200.00
KC Can Compost	101	5214.101	Other Contracted Services	KCC2935 07/02/25	40.00		
KC Can Compost	101	5214.101	Other Contracted Services	KCC3050 07/02/25	40.00		
KC Can Compost	101	5214.101	Other Contracted Services	KCC3484.. 07/02/25	40.00		
KC Can Compost	101	5214.101	Other Contracted Services	KCC3565.. 07/02/25	40.00		
Key Equipment & Supply Co.	106	5211.106	Maintenance & Repair Equipment	KC217634 07/02/25	157.82	78516	157.82
Kansas Gas Service	101	5289.101	Natural Gas	1745 6/12/25 06/19/25	280.93	78451	712.24
Kansas Gas Service	106	5289.106	Natural Gas	7027 6/14/25 06/19/25	122.32		
Kansas Gas Service	290	5289.290	Natural Gas	7527 6/13/25 06/19/25	308.99		
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	325001.01. 06/25/25	7372.90	78480	37595.15
Lamp, Rynearson & Assoc., Inc.	270	5209.270	Professional Services	325001.01.. 06/25/25	3105.60		
Lamp, Rynearson & Assoc., Inc.	270	5462.270	2025 CARS - 55th b/t SMP & Roe	325061.01. 06/25/25	16817.20		
Lamp, Rynearson & Assoc., Inc.	270	5464.270	2025 CARS - Mission Rd. 47th-53rd	323099.01. 06/25/25	2870.40		
Lamp, Rynearson & Assoc., Inc.	270	5465.270	RSRP - Nall from 51st to 58th	323098.01. 06/25/25	1043.00		
Lamp, Rynearson & Assoc., Inc.	300	5472.300	Park Improvements	322001.10. 06/25/25	6386.05		
Margaret Faith Lecluyse	103	5242.103	Restitution	6/18/25 Man Ck 06/18/25	2000.00	33059	2000.00
The Legal Record	101	5204.101	Legal Printing	L24493 07/02/25	77.36	78517	158.07
The Legal Record	101	5204.101	Legal Printing	L24494 07/02/25	80.71		
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check 07/01/25	200.00	78464	200.00
Lexington Plumbing & Heating Co.	220	5210.220	Maintenance & Repair Building	176717 06/19/25	258.50	78452	1449.50
Lexington Plumbing & Heating Co.	290	5210.290	Maintenance & Repair Building	176665 06/19/25	931.00		
Lexington Plumbing & Heating Co.	290	5210.290	Maintenance & Repair Building	176671 06/19/25	260.00		
Lexington Plumbing & Heating Co.	220	5210.220	Maintenance & Repair Building	177435 07/02/25	1361.00	78518	2331.00
Lexington Plumbing & Heating Co.	290	5210.290	Maintenance & Repair Building	177401 07/02/25	640.00		
Lexington Plumbing & Heating Co.	110	5262.110	Grounds Maintenance	177199 07/02/25	330.00		
Lippert Mechanical Service Corp	101	5210.101	Maintenance & Repair Building	S12131978 06/25/25	1400.00	78481	4110.00
Lippert Mechanical Service Corp	106	5210.106	Maintenance & Repair Building	S12131979 06/25/25	550.00		
Lippert Mechanical Service Corp	220	5210.220	Maintenance & Repair Building	S12131976 06/25/25	500.00		
Lippert Mechanical Service Corp	290	5210.290	Maintenance & Repair Building	S12131977 06/25/25	1660.00		
Little Governemnt Relations	101	5209.101	Professional Services	7/2/25 EXP 07/02/25	2093.75	78519	2093.75
Logan Contractors Supply, Inc	270	5454.270	Sidewalk Improvements	G02605 07/02/25	922.46	78520	922.46
MARC	101	5222.101	Traffic Signal Expense	GI0019122 06/25/25	2400.00	78482	2400.00
Mid-American Signal, Inc.	106	5306.106	Materials	25540 07/02/25	1500.00	78521	1500.00
Mauer Law Firm PC	101	5214.101	Other Contracted Services	7/2/25 EXP 07/02/25	5633.00	78522	17681.28
Mauer Law Firm PC	101	5214.101	Other Contracted Services	7/2/25 EXP 07/02/25	924.50		
Mauer Law Firm PC	101	5214.101	Other Contracted Services	7/2/25 EXP 07/02/25	559.00		
Mauer Law Firm PC	270	5430.270	Residential Street Reconstruction	7/2/25 EXP 07/02/25	1473.30		
Mauer Law Firm PC	270	5454.270	Sidewalk Improvements	7/2/25 EXP 07/02/25	3547.50		
Mauer Law Firm PC	270	5464.270	2025 CARS - Mission Rd. 47th-53rd	7/2/25 EXP 07/02/25	5543.98		
Venessa Maxwell-Lopez	103	5209.103	Professional Services	6/19/25 Ck Req 06/19/25	375.00	78453	375.00
Micro Center A/R	360	5315.360	Machinery & Auto Equipment	10138212 06/19/25	1364.95	78454	1364.95
Midway Ford Truck Center Inc	106	5211.106	Maintenance & Repair Equipment	R10046934501 07/02/25	2884.84	78523	2884.84

Moss Printing	102	5301.102	Office Supplies	18851 06/19/25	245.00	78455	245.00
Mystic Acres Kennel	109	5316.109	K9 Expenses	191248 06/19/25	270.00	78456	270.00
NEJC Chamber of Commerce	101	5209.101	Professional Services	Recurring Check 06/28/25	5000.00	78462	5000.00
Adam Peer	103	5209.103	Professional Services	6/19/25 Ck Req 06/19/25	375.00	78457	375.00
Wex Bank	106	5302.106	Motor Fuels & Lubricants	105420044 06/17/25	1001.92	33056	1073.37
Wex Bank	110	5302.110	Motor Fuels & Lubricants	105420044 06/17/25	71.45		
Pitney Bowes Bank Inc Purchase P	101	5205.101	Postage & Mailing Permits	7903 6/20/25 07/02/25	464.04	78524	464.04
Michael Poppa	108	5206.108	Travel Expense & Training	7/2/25 Ck Req 07/02/25	80.60	78525	80.60
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	1104 7/1/25 06/25/25	895.20	78483	895.20
Pur-O-Zone, Inc.	220	5304.220	Janitorial Supplies	916021 07/02/25	363.20	78526	363.20
Rejis Commission	102	5214.102	Other Contracted Services	556133 07/02/25	238.88	78527	238.88
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	16644 07/02/25	220.00	78528	220.00
Robeks Kansas City	220	5325.220	Concessions Food and Supplies	1015 06/25/25	160.00	78484	440.00
Robeks Kansas City	220	5325.220	Concessions Food and Supplies	1016 06/25/25	280.00		
Robeks Kansas City	220	5325.220	Concessions Food and Supplies	1017 07/02/25	725.00	78529	1267.80
Robeks Kansas City	N/A	9999	Undistributed	7/2/25 Ck Req 07/02/25	542.80		
Shawnee Mission Ford, Inc.	106	5260.106	Vehicle Maintenance	5382693 07/02/25	32.30	78530	32.30
SiteOne Landscape Supply, LLC	110	5262.110	Grounds Maintenance	154714677001 06/25/25	74.37	78485	74.37
SiteOne Landscape Supply, LLC	110	5262.110	Grounds Maintenance	155284401001 07/02/25	148.75	78531	148.75
Staples	101	5301.101	Office Supplies	6034475749 06/25/25	103.57	78486	617.11
Staples	101	5301.101	Office Supplies	6034475758 06/25/25	247.52		
Staples	101	5304.101	Janitorial Supplies	6034475745 06/25/25	266.02		
Staples	106	5304.106	Janitorial Supplies	7005752025 07/02/25	170.94	78532	170.94
Strasser True Value	106	5306.106	Materials	474887 07/02/25	9.56	78533	9.56
Strawberry Hill Inkc LLC	290	5308.290	Clothing & Uniforms	60725 06/19/25	232.00	78458	232.00
Suburban Lawn & Garden	110	5262.110	Grounds Maintenance	972269. 06/25/25	919.98	78487	1239.97
Suburban Lawn & Garden	290	5262.290	Grounds Maintenance	979367. 06/25/25	319.99		
Sysco Kansas City, Inc.	220	5325.220	Concessions Food and Supplies	757117449 06/25/25	862.61	78488	1692.55
Sysco Kansas City, Inc.	220	5325.220	Concessions Food and Supplies	757131801 06/25/25	829.94		
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check 07/01/25	1593.11	78465	1593.11
US BANK	101	5203.101	Printing & Advertising	KNielsen 6/4 06/19/25	153.82	33050	8125.07
US BANK	103	5203.103	Printing & Advertising	KNielsen 6/4 06/19/25	51.65		
US BANK	102	5206.102	Travel Expense & Training	CHonas 6/4 06/19/25	268.76		
US BANK	104	5206.104	Travel Expense & Training	J Jones-Lacy 6/4 06/19/25	680.78		
US BANK	104	5206.104	Travel Expense & Training	J Jones-Lacy 6/4 06/19/25	-52.36		
US BANK	104	5206.104	Travel Expense & Training	WHoltkamp 6/4 06/19/25	628.42		
US BANK	104	5206.104	Travel Expense & Training	WHoltkamp 6/4 06/19/25	42.88		
US BANK	105	5206.105	Travel Expense & Training	J Jones-Lacy 6/4 06/19/25	25.60		
US BANK	105	5206.105	Travel Expense & Training	J Jones-Lacy 6/4 06/19/25	7.82		
US BANK	105	5206.105	Travel Expense & Training	KMoody 6/4 06/19/25	16.00		
US BANK	106	5206.106	Travel Expense & Training	DScharff 6/4 06/19/25	298.96		
US BANK	106	5206.106	Travel Expense & Training	JShefcyk 6/4 06/19/25	884.00		
US BANK	108	5206.108	Travel Expense & Training	KNielsen 6/4 06/19/25	33.85		
US BANK	220	5210.220	Maintenance & Repair Building	DLong 6/4 06/19/25	150.00		
US BANK	220	5210.220	Maintenance & Repair Building	DLong 6/4 06/19/25	85.43		
US BANK	106	5211.106	Maintenance & Repair Equipment	JShefcyk 6/4 06/19/25	-125.00		
US BANK	106	5211.106	Maintenance & Repair Equipment	KNielsen 6/4 06/19/25	99.99		
US BANK	106	5211.106	Maintenance & Repair Equipment	KNielsen 6/4 06/19/25	247.49		
US BANK	106	5214.106	Other Contracted Services	DScharff 6/4 06/19/25	135.00		
US BANK	101	5237.101	Community Events	J Jones-Lacy 6/4 06/19/25	258.00		
US BANK	101	5256.101	Committee Funds	KNielsen 6/4 06/19/25	10.99		
US BANK	106	5259.106	Traffic Control Signs	DScharff 6/4 06/19/25	307.00		
US BANK	106	5259.106	Traffic Control Signs	KNielsen 6/4 06/19/25	81.68		
US BANK	102	5260.102	Vehicle Maintenance	CHonas 6/4 06/19/25	17.60		
US BANK	102	5260.102	Vehicle Maintenance	CHonas 6/4 06/19/25	17.60		
US BANK	102	5260.102	Vehicle Maintenance	CHonas 6/4 06/19/25	17.60		
US BANK	102	5260.102	Vehicle Maintenance	CHonas 6/4 06/19/25	17.60		
US BANK	104	5260.104	Vehicle Maintenance	WHoltkamp 6/4 06/19/25	9.14		
US BANK	110	5262.110	Grounds Maintenance	KNielsen 6/4 06/19/25	49.99		

US BANK	102	5266.102	Computer Software	CHonas 6/4 06/19/25	47.98		
US BANK	102	5266.102	Computer Software	J Jones-Lacy 6/4 06/19/25	25.02		
US BANK	101	5267.101	Employee Related Expenses	KNielsen 6/4 06/19/25	38.35		
US BANK	101	5267.101	Employee Related Expenses	KNielsen 6/4 06/19/25	8.27		
US BANK	101	5301.101	Office Supplies	J Jones-Lacy 6/4 06/19/25	47.99		
US BANK	101	5301.101	Office Supplies	KNielsen 6/4 06/19/25	1019.00		
US BANK	101	5304.101	Janitorial Supplies	KNielsen 6/4 06/19/25	21.87		
US BANK	101	5304.101	Janitorial Supplies	KNielsen 6/4 06/19/25	23.75		
US BANK	101	5305.101	Dues, Subscriptions, & Books	J Jones-Lacy 6/4 06/19/25	45.50		
US BANK	101	5305.101	Dues, Subscriptions, & Books	JTorres 6/4 06/19/25	21.88		
US BANK	101	5305.101	Dues, Subscriptions, & Books	KMoody 6/4 06/19/25	19.75		
US BANK	101	5305.101	Dues, Subscriptions, & Books	KMoody 6/4 06/19/25	9.09		
US BANK	101	5305.101	Dues, Subscriptions, & Books	KNielsen 6/4 06/19/25	175.89		
US BANK	101	5305.101	Dues, Subscriptions, & Books	KNielsen 6/4 06/19/25	-124.09		
US BANK	220	5305.220	Dues, Subscriptions, & Books	KNielsen 6/4 06/19/25	76.47		
US BANK	106	5306.106	Materials	KNielsen 6/4 06/19/25	65.97		
US BANK	290	5307.290	Other Commodities	DLong 6/4 06/19/25	87.72		
US BANK	220	5313.220	Safety Supplies/Equipment	DLong 6/4 06/19/25	87.96		
US BANK	220	5313.220	Safety Supplies/Equipment	DLong 6/4 06/19/25	65.97		
US BANK	220	5313.220	Safety Supplies/Equipment	DLong 6/4 06/19/25	65.97		
US BANK	300	5476.300	Community Center Improvement	KNielsen 6/4 06/19/25	90.62		
US BANK	300	5476.300	Community Center Improvement	KNielsen 6/4 06/19/25	1783.85		
Water District No 1 of Johnson Coui	106	5287.106	Water	3901 6/20/25 07/02/25	46.50	78534	46.50
WaterOne	101	5287.101	Water	6/19/25 Ck Req 06/19/25	91.47	78459	566.47
WaterOne	106	5287.106	Water	6/19/25 Ck Req 06/19/25	475.00		
Zahner Metal Conservation	101	5239.101	Public Art Maintenance	2500010 06/19/25	1525.00	78460	1525.00
Evergy	101	5201.101	Electric	6/24/25 EFT 06/24/25	795.14	EFT	795.14
Evergy	106	5201.106	Electric	6/24/25 EFT 06/24/25	134.12	EFT	134.12
Evergy	220	5201.220	Electric	6/24/25 EFT 06/24/25	1280.97	EFT	1280.97
Evergy	220	5201.220	Electric	7/2/25 EFT 07/02/25	1509.77	EFT	1509.77
Evergy	290	5201.290	Electric	7/2/25 EFT 07/02/25	355.44	EFT	355.44
Evergy	101	5222.101	Traffic Signal Expense	6/24/25 EFT 06/24/25	237.03	EFT	237.03
Evergy	101	5222.101	Traffic Signal Expense	7/2/25 EFT 07/02/25	5283.73	EFT	5283.73
Evergy	101	5269.101	Electric Vehicle Charging Program	6/24/25 EFT 06/24/25	525.55	EFT	525.55
Evergy	106	5290.106	Street Light Electric	6/24/25 EFT 06/24/25	519.55	EFT	519.55
Evergy	106	5290.106	Street Light Electric	7/2/25 EFT 07/02/25	1680.63	EFT	1680.63
KPERS	101	2040.101	KPERS Accrued Employee	6/18/25 EFT 06/18/25	3313.52	EFT	3313.52
KPERS	101	2040.101	KPERS Accrued Employee	6/18/25 EFT 06/18/25	5775.41	EFT	5775.41
KPERS	101	2040.101	KPERS Accrued Employee	6/18 payroll 06/23/25	3313.52	EFT	3313.52
KPERS	101	2040.101	KPERS Accrued Employee	6/18 payroll 06/23/25	5775.41	EFT	5775.41
KP&F	101	2045.101	KP&F Employee Withholding Payable	6/18/25 EFT 06/18/25	2217.30	EFT	2217.30
KP&F	101	2045.101	KP&F Employee Withholding Payable	6/18/25 EFT 06/18/25	7650.44	EFT	7650.44
KP&F	101	2045.101	KP&F Employee Withholding Payable	6/18/25 payroll 06/23/25	2217.30	EFT	2217.30
KP&F	101	2045.101	KP&F Employee Withholding Payable	6/18/25 payroll 06/23/25	7650.44	EFT	7650.44
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT 06/20/25	3020.00	EFT	3020.00

246903.88

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CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
June 16, 2025, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Jeffrey Stocks, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- Cory Honas, Police Chief
- Donnie Scharff, Public Works Director

Admin

Faidley
Stocks

Finance

Dickens
Hage

Safety

Hill
Raglow

Public Works

Madigan
Lero

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBR Hill was absent, and all other Governing Body members were present in person. Staff members present were City Administrator Moody, City Attorney Felzien, Finance Director/Assistant City Administrator Jones-Lacy, Police Chief Honas, Parks and Rec Superintendent Brungardt, and City Clerk Nielsen. Public Works Director Scharff was present virtually.

Modification of Agenda

There were no modifications to the agenda.

I. Public Comments

There were no public comments.

II. Consent Agenda

- A. Appropriations Ordinance #1069**
- B. City Council Meeting Minutes June 2, 2025**

MOTION: CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentations

A. JoCo Co-Responders

Mayor Poppa introduced Jessica Murphy, the supervisor for the Johnson County Mental Health Co-Responder Program as well as Krista Walker, the evening supervisor, and Tanner Fortney, the assistant director of Johnson County Mental Health.

City Manager Moody said when the program began Roeland Park was a part of Northeast Johnson County communities that grouped together and shared one co-responder. Prairie Village and Leawood moved out of the group and now share their own responder. In 2023, the original group added a second co-responder that was made possible through a grant, which will carry them through October 2025. Mr. Moody stated they will continue to apply for the grant, but there is no guarantee. The City has, therefore, budgeted for a situation where the grant is not extended.

Mayor Poppa asked Ms. Murphy for an update to the co-responder program. Ms. Murphy stated that Roeland Park had 92 documented calls for service in the 2023-2024 timespan. After meeting with Chief Honas, it was determined that there were more calls and a change to the reporting system will now reflect more accurate numbers. To date, Roeland Park has had 75 calls for service because of the change in the way calls are reported.

The co-responder is a Johnson County Mental Health position and is someone embedded inside of the police departments. Their offices are primarily out of Merriam and Mission, but they do rotate. The responders monitor the police scanners to keep aware of situations in case they are needed. They have branded themselves and wear maroon shirts and have thus earned the nickname “The Maroons.” If an officer needs assistance, they can ask for a “Maroon” instead of having to remember a name.

The co-responders provide a multitude of services and not only 911 response. They do outreach with police officers to a home or through a phone call after an incident. They follow up with those they have contacted to make sure their needs are being met and whether the resources have been helpful or if the crisis is continuing.

Ms. Murphy said they have been discussing the future of the program. They have partnered with Judge Torline in Shawnee and started a Special Services docket for individuals who have a special need. They send a co-responder who might not have come to them through an emergency call but might need social services support and they will also follow up with them. They also do trauma follow up for those affected by an accident, a home break in, or domestic violence and the like. Ms. Murphy said they are working with Police Chief Honas to continue to grow the program.

CMBR Faidley asked if their portion without grant funding would be \$23,000 a year. City Manager Moody said he will look to clarify those numbers.

Mayor Poppa asked whether the co-responders follow up with those experiencing trauma. Ms. Murphy said they check in with those who have lost someone due to a suicide fatality or an overdose because that loss is more complicated and typically unexpected. They partner with the Suicide Awareness Survivors Support group in Missouri and Kansas. When they are made aware of an incident, they send a handwritten condolence card and will follow up with a call, as well as provide resources.

Ms. Murphy said when she looked back over the last two years and the 140 incidents they responded to only one ended up in an arrest. She said that this speaks volumes to the Roeland Park Police Department in that they are oriented to seek treatment instead of jail.

CMBR Hage asked if there is any diversion between 988 and 911 calls, and whether the co-responders take 988 calls. Ms. Murphy said they have a crisis line inhouse. Of the 40,000 calls they receive annually, only 3 percent are 988 calls. They do have collaboration with them and are looking to expand that.

IV. Mayor's Report

There was no Mayor's Report.

V. Reports of City Liaisons and Committees

A. MARC - First Tier Suburbs Coalition

The meeting notes are attached to the agenda packet. CMBR Faidley said the next meeting will be held Friday, July 18 at 8:30 a.m. at the Roeland Park Community Center. A continental breakfast will be served, and the meetings are usually finished by 10 a.m.

B. Ad-Hoc Historical Committee

The committee's meeting notes are also attached to the agenda packet. CMBR Madigan said at their May meeting they approved the verbiage for the 75th Anniversary sign. He asked the Council vote on that language.

CMBR Faidley asked where the sign would be placed. CMBR Madigan said that would be up to City Manager Moody and Public Works Director Scharff.

CMBR Hage said the information is an important part of their City's history and they want to acknowledge the work the City has done to try to rectify the future, but she expected the 75th anniversary sign to have more pride and a celebratory tone to it.

CMBR Madigan said it was designed to outline the founding of Roeland Park and to acknowledge at the time of the City's founding it had some problems. They are working on a website and will have much more information there. He said this has been a slow process and would like to have it finalized by the end of the month and asked the Councilmembers to keep that in mind if they are suggesting changes.

CMBR Faidley said the tone of the sign is talking about the founding of the City and you cannot separate that from redlining, and said this language does a good job reflecting that.

Mayor Poppa asked if this would just be for the 75th Anniversary and CMBR Madigan said it would.

MOTION: CMBR STOCKS MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE VERBIAGE FOR THE 75th ANNIVERSARY SIGN. (THE MOTION WAS WITHDRAWN FOR FURTHER DISCUSSION AND WILL BE PLACED ON THE JULY 7, 2025, CITY COUNCIL AGENDA.)

CMBR Madigan also added that the committee has decided on three metal interpretative signs for Carpenter Park. The language for the signs is detailed in the agenda packet.

Mayor Poppa said that the Ad Hoc Historical Committee has worked diligently on the signs for years and he is glad that it is finally coming to fruition. He thanked CMBR Madigan for the hard work done by the committee.

C. Board of Zoning Appeals

Ms. Jones-Lacy said the BZA met on June 3rd to discuss two variance requests. One property owner requested a corner yard fence be moved closer into the right-of-way. the BZA denied that variance stating that it did not meet the unique qualifications. The second request was from Oak Grove Assembly Church requesting to install a 60-foot illuminated cross. Again, the board denied this variance in that it is not a unique situation.

CMBR Faidley asked if the cross could be spotlighted from the ground. Ms. Jones-Lacy said it can be, but it just cannot be internally illuminated. Ms. Jones-Lacy said there is a link to the BZA meeting in the agenda packet.

VI. Unfinished Business

There was no Unfinished Business discussed.

VII. New Business

A. Approve Co-Responder Services MOU with Johnson County

City Manager Moody said in follow-up to their original discussion, the estimate for Roeland Park's portion for the co-responder program would be \$59,000.

CMBR Hage asked if what they vote on reflects an increase in staffing costs. City Manager Moody replied that it does include an increase in cost, which has been significant over the last couple of years and is reflected in that \$59,000 estimate.

MOTION: CMBR HAGE MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AMENDED MEMORANDUM OF UNDERSTANDING FOR CO-RESPONDER SERVICES WITH JOHNSON COUNTY. (THE MOTION CARRIED 7-0.)

B. Appoint Task Order for 51st Street Project

City Manager Moody said they are coming at this with a fiscally conservative approach. They looked at the Bike Pedestrian Master Plan and what that contemplated. They reviewed the scope of the project and found it most advantageous to install another 8-foot wide multi-purpose trail. This will be a 2026 CARS project. The specific design options will be reviewed with the Governing Body for their final design decision.

MOTION: CMBR FAIDLEY MOVED AND CMBR LERO SECONDED TO APPROVE THE TASK ORDER FOR DESIGN SERVICES FOR THE 51st STREET PROJECT. (THE MOTION CARRIED 7-0.)

C. Appoint Joe Schramp to the Ad-Hoc Strategic Planning Committee

MOTION: CMBR RAGLOW MOVED AND CMBR DICKENS SECOND TO APPROVE THE APPOINTMENT OF JOE SCHRAMPTO THE AD-HOC STRATEGIC PLANNING COMMITTEE. (THE MOTION CARRIED 7-0.)

VIII. Ordinances and Resolutions

A. Ordinance 1074 - Chapter 12 - Public Spaces & 1075 - Parks Committee to Chapter 1

Ms. Jones-Lacy stated following the review by the Governing Body at a prior Workshop, there were a few questions remaining. One was regarding the e-bike and other mobility devices in parks and on trails. She has included a definition of Class 1 and Class 2 e-bikes for the ordinance. She suggested they allow Class 1 on unpaved trails specifically, and Classes 1 and 2 in parks. At direction of Council, the language is not to be so restrictive. Ms. Jones-Lacy added that an electric mobility device includes scooters, hover boards, and other electric things. Those definitions have remained in the ordinance. She also recommended adding a speed limit of 15 miles per hour. She adds that this will be difficult to police as nobody is actively monitoring the devices used.

CMBR Lero said regarding the Nall Park trail, the riders care for that trail and will do their own policing.

CMBR Hage asked if there needed to be some clarity around places such as play areas or the traffic garden, and whether to insert language that riders not be within close proximity to children's play spaces.

City Manager Moody said he was at R Park and noticed young children using a scooter and a razor at the traffic garden and they did not interfere with other children using the space.

Mayor Poppa asked if the term "proximity" needed to be defined further. City Attorney Felzien said it would be best to specify the number of feet. He also felt that "children's play spaces" should be specified.

Ms. Jones-Lacy said in Section 5.D, pertaining to micro-mobility devices, they recommend striking the Traffic Garden in R Park and listing the speed limit.

CMBR Lero recommended putting speed limits on the new signs in Nall Park when they are added.

CMBR Raglow asked how they can denote the "Speed Limit 34" sign as art and not an actual sign.

CMBR Madigan also suggested adding "Slow, children playing" signs. Mayor Poppa asked that CMBR Madigan suggest that to the Parks Committee and have them make the recommendation to the Governing Body.

MOTION: CMBR DICKENS MOVED AND CMBR LERO SECONDED TO APPROVE ORDINANCE 1074 RELATED TO CHAPTER 12 - PUBLIC SPACES, WITH THE VERBIAGE OF "EXCEPT FOR THE TRAFFIC GARDEN" STRICKEN IN SECTION 12 - VEHICLES IN CITY PARKS, SUBSECTION D. (THE MOTION CARRIED 7-0.)

Ms. Jones-Lacy said the changes to Ordinance 1075 takes the Park Board language and puts it in Chapter 5 with the rest of the City's committees.

MOTION: CMBR MADIGAN MOVED AND CMBR FAIDLEY SECONDED TO APPROVE ORDINANCE 1075, MOVING PARKS COMMITTEE LANGUAGE TO CHAPTER 1 WITH THE CITY'S OTHER COMMITTEES. (THE MOTION CARRIED 7-0.)

IX. Executive Session

There was no Executive Session held.

X. Reports of City Officials

City Attorney Felzien introduced Roeland Park's summer law clerk, Katherine Plummer-Reed, a student at the University of Kansas School of Law.

The Governing Body welcomed her in joining them.

Ms. Jones-Lacy said she sent an e-mail and invited everyone for coffee to meet with the Public Art Master Plan consultant at 9 a.m. next Friday. The consultant does want to interview the Governing Body one-on-one to understand their own vision for art in the community. She hopes that everyone can come.

Police Chief Honas said the department will be co-hosting Coffee with a Cop on Friday, June 27th, 10 a.m. at Price Chopper. They will be providing coffee and donuts.

Mayor Poppa asked if they had done this before. Chief Honas said they have in the past, but that the Johnson County Sheriff's Department reached out to them, so they will be there also.

Parks and Rec Supervisor Brungardt said there will be a tree dedication Saturday by the gazebo at 9 a.m.

CMBR Faidley added that the community garden has already harvested 135 pounds of produce.

XI. Adjournment

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (THE MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 6:57 p.m.)

Kelley Nielsen, City Clerk

Michael Poppa, Mayor

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Proclamation for Disability Pride Month (5 min)

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Disability Pride Month Proclamation



– Proclamation –

Disability Pride Month

WHEREAS, this month was chosen to honor the enactment of the Americans with Disabilities Act of 1990 (ADA); and

WHEREAS, people with disabilities make up a significant and valuable portion of our communities, and their unique perspectives, talents, and experiences enrich our society and contribute to our collective progress in a wide variety of fields; and

WHEREAS, as of the 2020 census 770 Roeland Park residents identified as having a disability or being disabled; and

WHEREAS, the disability community is diverse, including people with neurodivergence and physical, psychosocial, sensory, invisible, acquired, and chronic disabilities, among others; and

WHEREAS, Roeland Park acknowledges the barriers and challenges faced by individuals with disabilities, including societal attitudes, built and architectural barriers, lack of accessibility, discrimination, and unequal opportunities, and seeks to be a welcoming community to individuals of all abilities through: policy that proactively encourages universal design, participation in the Community for all Ages Gold Level framework, and ongoing work by of the city's DEI committee; and

WHEREAS, discrimination on the basis of disability is often compounded with discrimination based on race, sexual orientation and gender identity, immigration status, religion, and age, among others; and recognizing the intersectional nature of disability and addressing systemic barriers will strengthen our society as a whole; and

WHEREAS, we appreciate the efforts of disability rights activists, organizations, and advocates who work tirelessly to advance the rights, independence, and well-being of individuals with disabilities, and to create a more inclusive and accessible world for all;

WHEREAS, NOW, THEREFORE, I, Michael Poppa, Mayor of Roeland Park, Kansas, do hereby proclaim July 2025 as DISABILITY PRIDE MONTH in Roeland Park and encourage all residents to celebrate the countless talents, experiences, and contributions of individuals with disabilities, and reaffirm our commitment to take meaningful action to build a city that is inclusive to all.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 7th day of July 2025.

Michael Poppa
MAYOR

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Park and Recreation Month Proclamation (5 min)

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. 2025 - Parks and Rec Month proc_MP



– Proclamation –

INAGURAL PARK AND RECREATION MONTH

JULY 2025

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the City of Roeland Park; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Park and Recreation Month; and

WHEREAS, Roeland Park recognizes the benefits derived from parks and recreation resources; and

WHEREAS, inclusion is a core value of our community and we strive to provide accessible, affordable, accommodating and welcoming parks and recreation services that create a sense of belonging to our diverse residents and all who visit.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 7th day of July 2025.

Michael Poppa
MAYOR

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim July 2025 as the inaugural PARK AND RECREATION MONTH in the City of Roeland Park, Kansas.

Item Number: IX. Reports
of City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Arts Committee Update

Item Type: Presentation

Recommendation:

Informational only.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: IX. Reports
of City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Parks & Recreation

Title: Parks Committee Update

Item Type: Presentation

Recommendation:

Informational only.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Parks update July

Parks and Trees update-July

- Parks is really excited to have Nathan Brungardt on board!
- Parks Committee is continuing our goal of increased collaboration with other committees
 - One Parks, member, Jaime Davis, has been attending Sustainability committee meetings, and we were able to collaborate with them by donating to the mosquito dunks project
 - A few of us recently attended the Arts Committee meeting, it was nice to see an update on the Arts Master plan, and we brainstormed multiple options for Collaboration, including a close partnership on the Nall Park planning.
 - One of the Arts team members, Lynda, contributed a Little Free Library and some books to R Park! We have been wanting one and are excited about the option. We have discussed doing a kids contest for the design and could also collaborate with Arts on that as well.
 - We wrote a proposal for the use of Chemicals in Parks we'd like to get feedback from both Sustainability and DEI, as well as further input from Public Works.
- We got a recent complaint on "flooding" in the Pavilion in R Park.
 - Multiple of us have monitored and while some rain does come into the pavilion with very heavy rains, no flooding. We hope that the newly planned rain garden area will help as this matures, and have a couple of other ideas, will continue to work on.
- The Committee is very excited about any next steps on Nall planning and would like to be included on discussion with Lamp Rynearson and the city where possible (Sarah Martin or another representative can most likely attend).
- The wildflower meadow in R Park has received a lot of positive citizen feedback, as has the expanded "grass walk" area- as it matures in the next couple of years will continue to beautify.
- Parks received a proposal from a community member on improving the use of the courts in R Park for the use of Pickleball. He will be supportign on helping to provide bids to get an idea of cost.
- We have had an idea in the works for some time for Garden/Lawn of the month with a lens toward Sustainable practices. Hope to launch this soon!

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: Approve 2025 Resident Survey (5 min)

Item Type: Action Item

Recommendation:

The Strategic Planning Committee in concert with Porchlight, EPC and Staff have developed the 2025 Resident survey and recommend approval.

Details:

Our every other year Resident Survey is planned for 2025. This coincides with the Strategic Planning and Park Master Planning efforts. The Strategic Planning Committee has worked with Porchlight and ETC to develop the survey tool attached. Questions were developed to gain insight on park and strategic priorities. Porchlight and ETC feel the format of the survey is clear and concise.

Approval of the survey tool now will allow ETC to administer the survey at the end of September to the start of October. The results should be available in November. This is a budgeted item, the cost (\$18,000) is paid in 24 equal monthly installments.

Fiscal Impact	
Amount of Request: 18000	
Budgeted item? Yes	Budgeted Amount: \$24,600.00
Line Item Code/Description: 5214-101 Other Contractual Services	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?

- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. 2025 Roeland Park Resident Survey- Final Draft 6-12-25



2025 City of Roeland Park Resident Survey

Please take a few minutes to complete this survey. Your input is an important part of the City's on-going effort to involve residents in long-range planning and investment decisions. Thank you!

Interest in a Focus Group or Online Panel. If you would be willing to participate in a focus group/online panel sponsored by the City of Roeland Park to discuss some of the issues addressed on this survey, please provide your contact information below.

Name: _____

E-Mail: _____

Phone: _____

- 1. Please rate your overall satisfaction with major categories of services provided by the City of Roeland Park on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."**

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Overall quality of police services	5	4	3	2	1	9
2.	Overall quality of City parks and recreation programs and facilities	5	4	3	2	1	9
3.	Overall maintenance of City streets, buildings, and facilities	5	4	3	2	1	9
4.	Overall enforcement of City codes and ordinances	5	4	3	2	1	9
5.	Overall quality of customer service you receive from City employees	5	4	3	2	1	9
6.	Overall effectiveness of City communication with the public	5	4	3	2	1	9
7.	Overall quality of the City's stormwater runoff/stormwater management system	5	4	3	2	1	9
8.	Overall quality of traffic flow and congestion management in Roeland Park	5	4	3	2	1	9
9.	Overall quality of solid waste services	5	4	3	2	1	9
10.	Overall quality of the City's environmental and sustainability efforts	5	4	3	2	1	9
11.	How well the City is managing development activity (residential, service, office, retail, industrial)	5	4	3	2	1	9

- 2. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?** *[Write in your answers below using the numbers from the list in Question 1.]*

1st: _____ 2nd: _____ 3rd: _____

- 3. Quality of Life. Please rate Roeland Park on a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor" regarding each of the following.**

		Excellent	Good	Neutral	Below Average	Poor	Don't Know
1.	As a place to live	5	4	3	2	1	9
2.	As a place to raise children	5	4	3	2	1	9
3.	As a place to work	5	4	3	2	1	9
4.	As a place where you would buy your next home	5	4	3	2	1	9
5.	As a place to retire	5	4	3	2	1	9
6.	Quality of grade school through high school	5	4	3	2	1	9
7.	As a community where I feel welcome and have a sense of belonging	5	4	3	2	1	9
8.	Overall image of the city	5	4	3	2	1	9
9.	Overall quality of life in the city	5	4	3	2	1	9
10.	Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9

4. **Perception.** Please rate Roeland Park on a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor" regarding each of the following.

		Excellent	Good	Neutral	Below Average	Poor	Don't Know
1.	Overall quality of services provided by the City	5	4	3	2	1	9
2.	Overall feeling of safety in the City	5	4	3	2	1	9
3.	Overall condition of housing in your neighborhood	5	4	3	2	1	9
4.	Overall variety of housing available in Roeland Park (i.e. single family, duplexes, multifamily, etc.)	5	4	3	2	1	9
5.	Availability of affordable housing for low/moderate income families	5	4	3	2	1	9
6.	Quality of commercial developments	5	4	3	2	1	9
7.	Availability of shops/restaurants that I want to visit	5	4	3	2	1	9
8.	Walkability of Roeland Park	5	4	3	2	1	9
9.	Bikeability of Roeland Park	5	4	3	2	1	9
10.	Tree canopy and natural areas in Roeland Park	5	4	3	2	1	9
11.	Inclusive environment for diverse/vulnerable community members	5	4	3	2	1	9

5. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 4.]

1st: _____ 2nd: _____ 3rd: _____

6. **Public Safety.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Overall quality of local police protection	5	4	3	2	1	9
2.	The visibility of police in neighborhoods	5	4	3	2	1	9
3.	The City's efforts to prevent crime	5	4	3	2	1	9
4.	Enforcement of local traffic laws	5	4	3	2	1	9
5.	How quickly police officers respond to emergencies	5	4	3	2	1	9
6.	The quality of animal control services (Contracted with the City of Mission)	5	4	3	2	1	9
7.	The quality of emergency medical services (Provided by JOCO MED-ACT)	5	4	3	2	1	9
8.	The quality of fire protection (Provided by JOCO Consolidated Fire District 2)	5	4	3	2	1	9
9.	The quality of the Mental Health Co-Responder (Contracted with JOCO Mental Health)	5	4	3	2	1	9

7. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 6.]

1st: _____ 2nd: _____ 3rd: _____

8. **Enforcement of City Codes and Ordinances.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Enforcing the cleanup of litter and debris on private property	5	4	3	2	1	9
2.	Enforcing the mowing and cutting of weeds on private property	5	4	3	2	1	9
3.	Enforcing the maintenance of residential property	5	4	3	2	1	9
4.	Enforcing the maintenance of commercial property	5	4	3	2	1	9
5.	Enforcing the snow removal from sidewalks	5	4	3	2	1	9

9. Which TWO of the items listed in Question 8 do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 8.]

1st: _____ 2nd: _____

10. **Parks and Recreation.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Maintenance of City parks	5	4	3	2	1	9
2.	Overall appearance of City parks	5	4	3	2	1	9
3.	Quality of playground equipment	5	4	3	2	1	9
4.	How close neighborhood parks are to your home	5	4	3	2	1	9
5.	Safe pedestrian or bike access to parks	5	4	3	2	1	9
6.	Number of walking and biking trails	5	4	3	2	1	9
7.	City-sponsored special events	5	4	3	2	1	9
8.	Quality of art in public places	5	4	3	2	1	9
9.	Quality of the Aquatics Center	5	4	3	2	1	9
10.	Quality of the Community Center	5	4	3	2	1	9
11.	Fees charged for memberships, recreation programs and facility rental	5	4	3	2	1	9
12.	Ease of registering for programs	5	4	3	2	1	9

11. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 10.]

1st: _____ 2nd: _____ 3rd: _____

12. **City Maintenance.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Maintenance of City streets	5	4	3	2	1	9
2.	Maintenance of sidewalks	5	4	3	2	1	9
3.	Maintenance of street signs/traffic signals	5	4	3	2	1	9
4.	Snow removal on major City streets	5	4	3	2	1	9
5.	Snow removal on neighborhood streets	5	4	3	2	1	9
6.	Overall cleanliness of City streets and other public areas	5	4	3	2	1	9
7.	Maintenance of Public Buildings (City Hall, Public Works, Community Center, Aquatics Center)	5	4	3	2	1	9
8.	Adequacy of street lighting	5	4	3	2	1	9
9.	Maintenance of storm drainage systems	5	4	3	2	1	9

13. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 12.]

1st: _____ 2nd: _____ 3rd: _____

14. **City Communication.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	The availability of information about City programs and services	5	4	3	2	1	9
2.	City efforts to keep you informed about local issues	5	4	3	2	1	9
3.	The level of public involvement in local decision making	5	4	3	2	1	9
4.	The quality of the City's web page	5	4	3	2	1	9
5.	The content of the City's newsletter	5	4	3	2	1	9

15. What sources do you currently USE MOST to get information about the City of Roeland Park?

- | | |
|---|--|
| <p>____(1) City Newsletter</p> <p>____(2) Social media (Facebook, Instagram, LinkedIn)</p> <p>____(3) Word of mouth</p> <p>____(4) City website</p> <p>____(5) Town Hall Meetings or Community Forums</p> | <p>____(6) The Johnson County Post</p> <p>____(7) Attending or listening to meetings</p> <p>____(8) Nextdoor</p> <p>____(9) City emails (e-newsletter)</p> |
|---|--|

16. Which TWO of the sources from the list above do you MOST PREFER to use to get information about the City of Roeland Park? [Write in your answers below using the numbers from the list in Question 15.]

1st: ____ 2nd: ____

17. Transportation Connectivity and Safety. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Availability of public transportation	5	4	3	2	1	9
2.	Flow of traffic along commercial streets	5	4	3	2	1	9
3.	Flow of traffic on residential streets	5	4	3	2	1	9
4.	Availability of public sidewalks	5	4	3	2	1	9
5.	Availability of bicycle infrastructure	5	4	3	2	1	9
6.	Safety when walking	5	4	3	2	1	9
7.	Safety when bicycling	5	4	3	2	1	9

18. Which TWO of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 17.]

1st: ____ 2nd: ____

19. Trash Issues. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Residential trash collection services	5	4	3	2	1	9
2.	Residential curbside glass recycling services	5	4	3	2	1	9
3.	Residential curbside recycling services	5	4	3	2	1	9
4.	Residential yard waste collection	5	4	3	2	1	9
5.	Residential bulky item pickup services	5	4	3	2	1	9
6.	Residential curbside leaf collection service	5	4	3	2	1	9
7.	The fee charged for solid waste services (\$20.11 per month for curbside trash, recycling, yard waste and leaf pickup)	5	4	3	2	1	9

20. Which TWO of these items do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 19.]

1st: ____ 2nd: ____

- 21. Parks and Recreation Needs:** Considering all sources of services and programs (private sector, Roeland Park, and other jurisdictions), please indicate how well your household's needs are being met for each of the facilities/amenities listed below on a scale of 4 to 1, where 4 means your needs are "Fully Met," and 1 means your needs are "Not Met" at all. If your household does not have a need for an item listed, please circle "9" for "No Need."

	Fully Met	Mostly Met	Partly Met	Not Met	No Need
1. Small neighborhood parks	4	3	2	1	9
2. Parks located east of Roe	4	3	2	1	9
3. Playgrounds	4	3	2	1	9
4. Playgrounds with accessibility for physical/cognitive needs	4	3	2	1	9
5. Bathroom availability in parks	4	3	2	1	9
6. Outdoor basketball courts	4	3	2	1	9
7. Bike and skateboard trails / paths	4	3	2	1	9
8. Walking/hiking trails	4	3	2	1	9
9. Natural areas and wildlife habitats	4	3	2	1	9
10. Picnic areas and shelters	4	3	2	1	9
11. Indoor recreation spaces	4	3	2	1	9
12. Indoor fitness and exercise facilities	4	3	2	1	9
13. Outdoor open field space/practice spaces	4	3	2	1	9
14. Outdoor amphitheaters / performing arts / event spaces	4	3	2	1	9
15. Outdoor fitness zones / sports equipment	4	3	2	1	9
16. Outdoor walking / running tracks	4	3	2	1	9
17. Diamond fields (baseball, softball)	4	3	2	1	9
18. Pickleball courts	4	3	2	1	9
19. Themed special events (i.e. summer movies in the Park)	4	3	2	1	9
20. Social recreation events (e.g. 5k walk/run, seed/plant swaps, pop-up festivals)	4	3	2	1	9
21. Class-based fitness activities (e.g. yoga, barre, pilates, spinning, HIIT)	4	3	2	1	9
22. Other:	4	3	2	1	9

- 22. Which FOUR of these facilities/amenities would you MOST like to see Roeland Park invest in?**
[Write in your answers below using the numbers from the first column in Question 21, or circle "NONE."]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE

- 23. Commercial Development:** Please rate how well your needs are being met for each of the following types of services and shopping in or near Roeland Park using a scale of scale of 4 to 1, where 4 means your needs are "Fully Met," and 1 means your needs are "Not Met" at all. If your household does not have a need for an item listed, please circle "9" for "No Need."

	Fully Met	Mostly Met	Partly Met	Not Met	No Need
1. Grocery store, pharmacy, and other shops for necessities	4	3	2	1	9
2. Specialty/boutique/independent retail	4	3	2	1	9
3. Local restaurants	4	3	2	1	9
4. Local coffee shops / bakeries	4	3	2	1	9
5. Fast casual restaurants	4	3	2	1	9
6. Bars or breweries	4	3	2	1	9
7. Food trucks	4	3	2	1	9
8. Entertainment establishments (e.g., movie theater, arcade)	4	3	2	1	9
9. Arts and/or cultural facilities (e.g., theaters, museums, galleries)	4	3	2	1	9
10. Personal services (e.g., hair salons, nail salons)	4	3	2	1	9
11. Childcare facilities	4	3	2	1	9
12. Eldercare facilities	4	3	2	1	9
13. Other:	4	3	2	1	9

24. Which THREE of these types of development would you MOST like to see added in Roeland Park?
[Write in your numbers below using the numbers from the list in Question 23]

1st: _____ 2nd: _____ 3rd: _____

Demographics – responses to these questions are NOT required and your responses will remain anonymous.

25. What is your age? _____ years

26. Including yourself, how many persons in your household are...

Under age 5: _____ Ages 15-19: _____ Ages 35-44: _____ Ages 65-74: _____
 Ages 5-9: _____ Ages 20-24: _____ Ages 45-54: _____ Ages 75+: _____
 Ages 10-14: _____ Ages 25-34: _____ Ages 55-64: _____

27. Do you own or rent your current residence? _____(1) Own _____(2) Rent

28. In the previous year, have you or someone in your household done the following?

		Yes	No	Don't Know
1.	Visited a park in Roeland Park	1	2	9
2.	Visited the Roeland Park Community Center	1	2	9
3.	Visited the Roeland Park Aquatics Center	1	2	9
4.	Visited a park in a neighboring community	1	2	9
5.	Joined a pool/aquatics center in another community	1	2	9
6.	Joined a community center in another community	1	2	9
7.	Ridden a bike on streets or trails in Roeland Park	1	2	9

29. What is the primary language spoken in your home?

_____ (1) English _____ (2) Spanish _____ (3) Other: _____

30. Approximately how many years have you lived in the City of Roeland Park? _____ years

31. Which of the following best describes your race or ethnic background? [Check all that apply.]

_____ (1) Asian or Asian Indian _____ (5) Native Hawaiian or other Pacific Islander
 _____ (2) Black or African American _____ (6) Hispanic, Spanish, Latino/a/x
 _____ (3) American Indian or Alaska Native _____ (99) Other: _____
 _____ (4) White or Caucasian

32. Would you say your total annual household income is...

_____ (1) Under \$40,000 _____ (3) \$80,000 to \$120,000 _____ (5) \$160,000 or more
 _____ (2) \$40,000 to \$80,000 _____ (4) \$120,000 to \$160,000

33. What is your gender? _____ (1) Male _____ (2) Female _____ (3) Non-Binary or Other

34. Please share any other comments you would like to make.

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
 ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having problems with City services. If your address is not correct, please provide the correct information. Thank you.

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Public Works

Title: Approve Task Order for Nall Park Master Plan Improvements (5 min)

Item Type: Action Item

Recommendation:

Approve Engineering Services Task Order for Nall Park Master Plan Improvements (5 min)

Details:

Attached is the task order for engineering services for the Nall Park Master Plan Improvements. The trail connection between Nall Park and the Community Center is covered in a separate task order to keep project costs distinct since both projects will likely have a dedicated grant and the administrators for those grants want clear delineation of costs for each project.

The Nall Park Master Plan planning process began in 2023 which included input from committees, elected officials, city staff, design engineers, and the public. The goal was to create a vibrant, sustainable, and inclusive space that serves the community. The master plan includes elements such as new natural playground features, revamped bike trails, pump tracks, pavilion, restroom remodeling, lighting, and arboretum. The current total project cost is estimated at \$3.37MM. The city submitted a grant application in September 2024 through the Kansas Land and Wildlife Conservation. This grant would pay up to 50% of the construction costs. The funding request submitted in the application was \$1.4MM. Council approved the Nall Park Master Plan in November 2024.

The task order covers all professional services related to the project. The project is anticipated to begin construction in late 2026 and be complete in 2027.

Fiscal Impact	
Amount of Request: \$399,000	
Budgeted item? Yes	Budgeted Amount: \$400,000
Line Item Code/Description: 5470.300-Special Infrastructure Fund	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Task Agreement Nall Park Master Plan Improvements

City of Roeland Park: Nall Park Master Plan Improvements

Contract: Nall Park Master Plan Improvements

Ordinance or Resolution:

Task Agreement No: 25-07

Funding Amount: \$ 399,000.00

Purchase Order No:

Project Title: Nall Park Master Plan Improvements

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee estimate, Landscape Architect Group Scope and fee estimate, Prairie Sailor Scope and Fee, and Merge Midwest Fee. Project Schedule.

Project Design: The proposed project includes construction documents design for the items listed in the Nall Park Master Plan within the park boundary only as required by the LWCF grant. Design, survey, and bidding services are as follows:

1. Internal kickoff meeting
2. Provide cover sheet, general notes, existing conditions sheet, site plan sheets, profiles and cross sections, Integral sidewalk retaining wall profiles, sidewalk layout, and grading plan
3. Provide final design revisions based on city comments and sheets for erosion control
4. Provide a full Nall Park topographic survey. Set boundary and control.
5. Provide field investigations
6. Develop a project manual including project specifications
7. Provide cost estimate and quantity updates and the engineer's cost estimate at bid opening
8. Coordinate project with utilities: inform project prior to design, meet with utilities with field check plan set and discuss relocations, check on relocation status in final design
9. Perform a lighting analysis and design
10. Include internal project team meetings with the full design team (LA group, Prairie Sailor and Merge Midwest)
11. Provide 3 progress meetings with the city staff (2 during preliminary design and 1 during final design)
12. Provide 2 city council meeting presentations
13. Submit letters to environmental agencies as required by LWCF, assuming 4F only no 6F
14. Attend bid opening and provide bid evaluation and recommendation
15. Provide a prebid meeting
16. Issue project for bid, answer questions during bidding and issue an addendum
17. Distribute contracts for execution
18. Provide project management and quality control services

Not included: Storm sewer plan and profiles (unlikely to need storm design), project schedule and scope includes environmental categorical exclusion, detailed environmental studies

Project Schedule: See attached project schedule.

Construction Phase Services:

1. Attend and prepare an agenda for the preconstruction meeting. Provide meeting minutes.
2. Review shop drawings
3. Coordinate Testing Services Contract
4. Provide an estimated 13 on-site progress meetings and answer construction-related questions
5. Prepare record drawings
6. Review pay applications (6) and assist in reimbursement submittals to LWCF
7. Provide final walkthrough inspection, distribute punch list, and closeout paperwork
8. Provide construction observation for an estimated 105 day construction period.

The attached services will be provided at an hourly rate. The total not to exceed project fee is \$399,000.00, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Division Manager: Daniel G. Miller, P.E.	Office Leader: Regan Pence
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 7/01/25
Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying ☒			
Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater _____			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design	Project	Project	Project	Construction	Admin		
	Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item

Nall Park Master Plan Improvements		
Survey		
Topographic Survey		\$25,168.00
Boundary and Control		\$5,538.00
	Survey Subtotal	\$30,706.00
	Reimbursable Expenses (5%)	\$1,535.30
	Contingency (10%)	\$3,070.60
	Survey Total	\$35,311.90
Landscape Architecture		
Playground and Amenities Design		\$101,910.00
	Landscape Architecture Subtotal	\$101,910.00
	Landscape Architecture Total	\$101,910.00
Prairie Sailor Design		
Bike Trails Design		\$8,225.00
	Prairie Sailor Trail Design Subtotal	\$8,225.00
	Prairie Sailor Trail Design Total	\$8,225.00
Merge Midwest Services		
Lighting Analysis and New Design		\$5,110.00
	Survey Subtotal	\$5,110.00
	Merge Midwest Total	\$5,110.00

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item
Design (Preliminary)									
Project Kickoff Meeting		2	2		2			6	\$1,258.00
Prepare Base Plan					4			4	\$596.00
Estimate Quantities			4	12				16	\$2,084.00
Field Investigation			3					3	\$546.00
Internal Team Meetings		2	6	6	6			20	\$3,260.00
Progress Meetings w/ City Staff/Parks Committee (2)		4	6	4				14	\$2,736.00
City Council Meeting (I) and Prep		2	4	4				10	\$1,776.00
Project Management/Parks Committee Coordination			24					24	\$4,368.00
Existing Conditions Sheet			2		8			10	\$1,556.00
Site Plan Sheets			8	8	24			40	\$5,936.00
Sidewalk Connection to Nall Ave			4	8	8			20	\$2,824.00
ISRW Profiles			8		24			32	\$5,032.00
Park Grading Plan			8	32	24			64	\$8,648.00
Nall Ave Connection Grading Plan			4	10	10			24	\$3,348.00
Utility Coordination			4	8				12	\$1,632.00
Quality Control		4						4	\$1,192.00
Subtotal of Hours per Associate		14	87	92	110	0	0	303	
Subtotal of Fee per Associate		\$4,172.00	\$15,834.00	\$10,396.00	\$16,390.00	\$0.00	\$0.00		
							Labor Fee		\$46,792.00
							Reimbursables	2%	\$935.84
							Contingency	5%	\$2,339.60
							Subtotal of Engineering Services		\$50,067.44

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item
Design (Final)									
Estimate Quantities			2	8				10	\$1,268.00
Progress Meetings with City Staff (1)/Parks Committee		1	2	2	1			6	\$1,037.00
City Council Meeting (1) and Prep		2	4	4				10	\$1,776.00
Project Management/Parks Committee Coordination			16					16	\$2,912.00
Internal Team Meetings		2	2	2	2			8	\$1,484.00
Cover Sheet and General Notes			1	2	2			5	\$706.00
Detail Sheets			4	8	8			20	\$2,824.00
Existing Conditions Sheet				2				2	\$226.00
Site Plan Sheets			2	6	6			14	\$1,936.00
Nall Ave Sidewalk Connection			2	4	4			10	\$1,412.00
ISRW Profiles			2	4	4			10	\$1,412.00
Park Grading Plan			4	10	10			24	\$3,348.00
Nall Ave Connection Grading Plan			2	6	6			14	\$1,936.00
Erosion Control Plan			1	6	2			9	\$1,158.00
SWPPP			2	8				10	\$1,268.00
Utility Coordination			8	8				16	\$2,360.00
Engineer's Estimate of Probable Costs			6	8				14	\$1,996.00
Quality Control		4						4	\$1,192.00
Project Manual		1	6				6	13	\$2,080.00
Specifications		1	10				6	17	\$2,808.00
Subtotal of Hours per Associate		11	76	88	45	0	12	232	
Subtotal of Fee per Associate		\$3,278.00	\$13,832.00	\$9,944.00	\$6,705.00	\$0.00	\$1,380.00		
							Labor Fee		\$35,139.00
							Reimbursables	2%	\$702.78
							Contingency	5%	\$1,756.95
							Subtotal of Engineering Services		\$37,598.73

PROJECT TITLE

Nall Park Master Plan Improvements

LOCATION

Nall Park

CITY

Roeland Park, Kansas

DATE

6/30/2025

PROJECT #

BY

Greg Van Patten

Classification:	Civil Design	Project	Project	Project	Construction	Admin	Subtotal of	Subtotal of
	Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones		
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00		
Bidding Services								
Issue Project for Bid						1	1	\$115.00
Answer Questions During Bidding		6						\$1,092.00
Bid Opening		2	2				4	\$662.00
Prebid Meeting		4	4				8	\$1,180.00
Issue Addendum		4				2	6	\$958.00
Bid Tab/Evaluation and Recommendation		2	2			2	6	\$820.00
Contract Documents for Execution		2				2	4	\$594.00
Subtotal of Hours per Associate		0	20	6	2	0	7	29
Subtotal of Fee per Associate		\$0.00	\$3,640.00	\$678.00	\$298.00	\$0.00	\$805.00	
						Labor Fee		\$5,421.00
						Reimbursables	2%	\$108.42
						Contingency	5%	\$271.05
						2026 Rate Adjustment	4%	\$216.84
						Subtotal of Engineering Services		\$6,017.31
Construction Administration								
Attend/ Prep Preconstruction Meeting		4	4				8	\$1,180.00
Shop Drawing Review/Submittals		4	12				16	\$2,084.00
Coordinate Testing Services Contract					2		2	\$298.00
Questions During Construction		35	10	4			49	\$8,096.00
Progress Meeting (13 Assumed)		20	20				40	\$5,900.00
Review Pay Applications (Estimated 6)		10					10	\$1,820.00
Final Walkthrough and Punch List		8					8	\$1,456.00
Record Drawings					8		8	\$1,192.00
LWCF Invoices		6					6	\$1,092.00
Final Closeout Paperwork		6					6	\$1,092.00
Subtotal of Hours per Associate		0	93	46	14	0	0	153
Subtotal of Fee per Associate		\$0.00	\$16,926.00	\$5,198.00	\$2,086.00	\$0.00	\$0.00	
						Labor Fee		\$24,210.00
						Reimbursables	2%	\$484.20
						Contingency	5%	\$1,210.50
						2026 Rate Adjustment	4%	\$968.40
						Subtotal of Construction Administration		\$26,873.10

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design Group Leader	Project Manager III	Project Engineer I	Project Designer IV	Construction Observer	Admin Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of Hrs per Item	Subtotal of Fee per Item
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00		
Construction Observation								
Construction Observation								
Estimated 105 Day Construction					840		840	\$102,480.00
Subtotal of Hours per Associate		0	0	0	0	840	0	840
Subtotal of Fee per Associate		\$0.00	\$0.00	\$0.00	\$0.00	\$102,480.00	\$0.00	
Labor Fee								\$102,480.00
Reimbursables							0.70/mi	\$11,025.00
Contingency							10%	\$10,248.00
2026 Rate Adjustment							4%	\$4,099.20
Subtotal of Construction Observation								\$127,852.20
Subtotal of Survey, Design, Bidding								\$244,240.38
Subtotal of Construction Administration and Observation								\$154,725.30
PROJECT TOTAL								\$398,965.68



14710 W. Dodge Rd., Ste. 100
Omaha, NE 68154
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[F] 402.496.2730
LampRynearson.com

Nall Park - LA services
Roeland Park, KS
5/12/2025

Proj. No.: 0000001.00
By: Zack F

Associate:	Fergus	Kophamer	Klein	ASSOCIATE	ASSOCIATE	Subtotal of	Subtotal of
Hourly Rate:	\$191.00	\$174.00	\$132.00	RATE	RATE	hrs per item	fee per item

Site Plan Design - Nall Park							
Project Kickoff Meeting	1	1	1			3	\$497.00
Site Visits	10	30	20			60	\$9,770.00
Site layout (Arboretum, Play Area, Recreation)	5	50	65			120	\$18,235.00
Grading Design/Coordination	5	15	5			25	\$4,225.00
Storm Sewer Coordination	0	5	2			7	\$1,134.00
Plan Production	5	30	80			115	\$16,735.00
Detailing	5	20	50			75	\$11,035.00
Planting Design	5	5	30			40	\$5,785.00
Owner Comments	1	10	10			21	\$3,251.00
Coordination/Meetings	4	25	25			54	\$8,414.00
Plotting\Assembly\Sending		2	5			7	\$1,008.00
Close Out Meeting	1	1	1			3	\$497.00
Construction Administration	2	25	25			52	\$8,032.00
Subtotal of hours per associate	44	219	319	0	0	582	
Subtotal of fee per associate	\$8,404.00	\$38,106.00	\$42,108.00	\$0.00	\$0.00		
						Labor	\$88,618.00
						Reimbursable Expenses 5.00%	\$4,430.90
						Contingency 10.00%	\$8,861.80
						Task Total	\$101,910.70

A. Landscape Architectural Design

1. Review proposed improvements with Nall Park Master Plan and CLIENT.
2. Coordinate design of bike skills features with CLIENT and design team.
3. Coordinate with selected vendor for design of play structures and park shelter.
4. Coordinate design of wayfinding and park signage with CLIENT and design team.
5. Prepare conceptual arboretum design and review with CLIENT.
6. Prepare conceptual play area design and review with CLIENT.
7. Prepare overall conceptual site plan and review with CLIENT.
8. Design site layout and prepare final construction plans, including:
 - a. Overall Site and Layout Plan
 - b. Play Area Plan
 - c. Recreation Area Plan
 - d. Arboretum Plan
 - e. Site Signage Plan
 - f. Miscellaneous Site Details Plan
9. Design a landscape planting scheme and prepare final construction plans, including:
 - a. Planting Plan
 - b. Seeding Plan
 - c. Planting Notes and Details
10. Coordinate with the CLIENT to specify project hardscape elements such as benches, waste receptacles, bike racks, planters, and other amenities, and prepare final construction plans, including:
 - a. Site Furnishing and Amenity Plan.
11. Coordinate lighting design with CLIENT and design team (electrical design by Others).
12. Prepare specification notes to be included on the plans.
13. Attend up to five design coordination meetings during design of the project. Attendance at these meetings will be virtual or coordinated with site visit during the design phase.
14. Conduct one site visit during the design phase.
15. Conduct one site visit during the construction phase.
16. Conduct one site visit at project conclusion and provide a punch list.

Landscape Plan Design Assumptions

1. Any major plan revisions will be undertaken only at the request of the CLIENT and will be additional services.
2. 3D renderings and visualizations are not included in the scope of services and will be additional services if requested.
3. We have assumed plans to be issued as a single bid package. Multiple bid packages will be additional services if requested.
4. The limits of any required irrigation will be provided on the landscape plan. The irrigation contractor shall provide a design/build irrigation system for the areas to be irrigated.
5. Lighting design is not included in the scope of services and will be completed by Others.

6. Deck plantings and green roof plantings are not included in the scope of services.
7. The landscape plan may require a seal by a registered landscape architect or civil engineer prior to review and approval by the local regulatory agency. Lamp Rynearson will not seal any plans produced by Others.

Total Landscape Architecture Fee: \$101,910.00



Proposal for Trail Design Work

Nall Park Mountain Bike Trail Expansion

Date: June 30th, 2025

Submitted by: Anthony Glassman

Prairie Sailor Trailworks

Scope of Work – Proposal #2

This proposal outlines trail design and planning services for the continued development of mountain bike features throughout the **Main Park Area**, **Pump Track Zone**, and **Easement Area** at Nall Park in Roeland Park, Kansas. The focus is on expanding riding options for various skill levels and improving trail connectivity across the site.

Design Areas and Features (Proposal #2)

2. Main Park Area

- **Green Flow Trails & Return Trails**
Smooth, rolling trails designed for newer riders with clear return paths to the top.
- **Blue Flow Trails & Return Trails**
More dynamic trails with moderate features such as berms, rollers, and jumps for intermediate riders.

- **Groundswell Line Improvements**

Add progressive elements like step-ups, rollers, and tabletops to the current open downhill line to support rider growth.

3. Pump Track Zone

- **Easy to Moderate Pump Track**

A basic loop designed to help riders learn pump rhythm and body movement.

- **Moderate to Skilled Pump Track**

A more advanced layout with higher berms, tighter transitions, and optional jump sections.

4. Easement Area

- **Extended Blue Trail Switchback**

Continued switchback design through the easement to connect trail networks and add mileage.

Included Support (Proposal #2)

- Scheduled on-site and virtual meetings
- Presentations to the Parks Committee and City Council
- Adjustments and revisions as needed based on input from Lamp Rynearson, Council, and the Parks Committee

Cost for Proposal #2

Total: \$8,225

Contact

Anthony Glassman

Founder

Prairie Sailor Trailworks

913-277-7278



5/9/2025

City of Roeland Park, KS

Nall Park Improvements -Lighting Analysis

	SR. ENGINEER 1	SR. ENGINEER 2	SR. DGN. TECH 1		OTHER DIRECT COSTS	
	HOURS	HOURS	HOURS	TOTAL LABOR COST	ITEM	COST
	\$238.00	\$193.00	\$153.00			
Lighting Analysis						
Prepare Basic Field Investigations to determine existing lighting		4	4	\$1,384.00	Mileage	\$120.00
Layout existing lighting and proposed lighting in design software		2	16	\$2,834.00		
Meetings with park committee (assume 2 meetings at 2 hours each)		4		\$772.00		
Meetings with park design team (assume 4 meetings at 1 hours each)		4				
	0	14	20	\$4,990.00		\$120.00
					TOTAL LABOR + EXPENSES	\$5,110.00

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Administration

Title: Approve Task Order for Paved Connection Between Community Center and Nall Park (5 min)

Item Type: Action Item

Recommendation:

Approve Task Order for Engineering Services for Paved Connection Between Community Center and Nall Park

Details:

Attached is the task order for design services for trail improvements within Nall Park and the addition of the trail connection from the park to the Community Center. Riparian restoration of the stream corridor is also included. There is 2,288 feet of the 8' existing asphalt trail that will be replaced and the addition of 1,100 feet of new 8-10 feet wide recreational trail that connects the existing trail system at the Community Center to the Nall Park trail. The city received \$800K in grant funding through MARC. Staff and engineers will coordinate with KDOT to submit the required forms as part of receiving federal funds. The project is scheduled for construction in 2028.

Fiscal Impact	
Amount of Request: \$193,050	
Budgeted item? Yes	Budgeted Amount: \$200,000
Line Item Code/Description: 5470.300-Special Infrastructure Fund	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?

- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Task Agreement Nall Trail and Riparian Restoration_signed

City of Roeland Park: Nall Park Trail Improvements and Riparian Restoration

Contract: Nall Park Trail Improvements and Riparian Restoration

Ordinance or Resolution:

Task Agreement No: 25-06

Funding Amount: \$ 193,050.00

Purchase Order No:

Project Title: Nall Park Trail Improvements and Riparian Restoration

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee estimate

Project Design: Approximately 1,100 feet of new 8-10 ft wide recreational trail that connects the existing trail system at the community center to the Nall Park trail. Riparian restoration of the stream corridor within Nall Park. Beginners pump track surrounding the community center. ADA accommodations are included for the trail.

1. Internal kickoff meeting
2. Provide cover sheet, general notes, existing conditions sheet, sidewalk plan and profile sheets, integral sidewalk retaining wall (ISRW) profiles, ADA ramps and parking design sheets, grading plan, erosion control sheet and details
3. Provide final design revisions based on city comments
4. Set boundary, control and provide a topographic survey of the community center sidewalk connection points to Nall Park. This includes the sidewalk on the north and south side of the community center. Topo the bike trails in the wooded area to determine the riparian restoration extents.
5. Research riparian restoration specifications and provide a plan sheet and specs for the extents of the park.
6. Provide a field investigation
7. Develop a project manual including project specifications
8. Provide cost estimate and quantity updates and the engineer's probable construction costs
9. Perform KDOT submittals to required environmental agencies
10. Coordinate project with utilities: inform project prior to design, meet with utilities with field check plan set and discuss relocations, check on relocation status in final design. Fill out 1304 form and submit to KDOT.
11. Provide 2 progress meetings with the city staff (1 during preliminary design and 1 during final design)
12. Provide 2 city council meeting presentations
13. Provide a stormwater pollution prevention plan (SWPPP) for disturbance exceeding an acre
14. Submit KDOT forms 1304, 1306, 1307 and PS&E submittal
15. Attend bid opening and provide bid evaluation and recommendation
16. Provide a prebid meeting
17. Issue a project for bid, answer questions during bidding, and issue an addendum
18. Distribute contracts for execution
19. Submit contracts, letting summary and paid item list to KDOT
20. Provide project management and quality control services
21. Provide landscape architecture services for the Nall Park Plaza entrance including plantings sheets
22. Design plan sheets for a beginners pump track
23. 1 public meeting

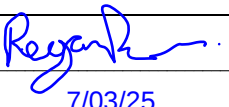
Not included: Storm plan and profiles, storm calculations, Utility plans, Roeland Park complete streets study and lighting analysis, traffic control plan

Project Schedule: See attached project schedule

Construction Phase Services:

1. Attend and prepare an agenda for the preconstruction meeting. Provide meeting minutes.
2. Review shop drawings
3. Coordinate Testing Services Contract
4. Provide an estimated 4 on-site progress meetings and answer construction-related questions
5. Prepare record drawings
6. Review pay applications (3)
7. Provide final walkthrough inspection, distribute punch list, and closeout paperwork
8. Provide construction observation to mark up repairs, observe concrete pours and setup, and grading activities. Estimated 45 days of construction.

The attached services will be provided at an hourly rate. The total not to exceed project fee is \$193,050.00, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Division Manager: Daniel G. Miller, P.E.	Office Leader: Regan Pence
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 7/03/25
Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying ☒			
Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater _____			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

PROJECT TITLE Nall Trail Connection and Riparian Restoration
LOCATION Community Center and Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design	Project	Project	Project	Construction	Admin		
	Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item

Nall Trail Connection and Riparian Restoration								
Survey								
Topographic Survey								\$15,164.00
Boundary and Control								\$5,382.00
							Survey Subtotal	\$20,546.00
							Reimbursable Expenses	\$1,027.30
							Contingency (10%)	\$2,054.60
							Survey Total	\$23,627.90
Landscape Architecture								
Playground and Amenities Design								\$30,483.00
							Landscape Architecture Subtotal	\$30,483.00
							Landscape Architecture Total	\$30,483.00
Prairie Sailor Design								
Bike Trails Design								\$3,525.00
							Prairie Sailor Trail Design Subtotal	\$3,525.00
							Prairie Sailor Trail Design Total	\$3,525.00

PROJECT TITLE Nall Trail Connection and Riparian Restoration

LOCATION Community Center and Nall Park

CITY Roeland Park, Kansas

DATE 6/30/2025

PROJECT #

BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item
Design (Preliminary)									
Project Kickoff Meeting		2	2		2			6	\$1,258.00
Prepare Base Plan					4			4	\$596.00
Field Investigation			2	2				4	\$590.00
Progress Meetings w/ City Staff/Parks Committee (1)	2		3					5	\$1,142.00
City Council Meeting (1) and Prep	2		4	4				10	\$1,776.00
Public Meeting			5	4				9	\$1,362.00
Project Management			10					10	\$1,820.00
Existing Conditions Sheet			1		4			5	\$778.00
ADA Parking			4		8			12	\$1,920.00
ADA Ramps			1	4	8			13	\$1,826.00
Sidewalk Plan and Profile Sheets			4	8	16			28	\$4,016.00
Grading Plan			4	6	12			22	\$3,194.00
ISRW Profiles			4	8	12			24	\$3,420.00
Riparian Restoration Design and Specs	2		8					10	\$2,052.00
Submittals to Environmental Agencies			6	8					\$1,996.00
Utility Coordination, Meeting, Updates (1304)			8	16				24	\$3,264.00
Engineer's Estimate of Probable Construction Costs			2	8				10	\$1,268.00
Quality Control		2						2	\$596.00
Subtotal of Hours per Associate		10	68	68	66	0	0	198	
Subtotal of Fee per Associate		\$2,980.00	\$12,376.00	\$7,684.00	\$9,834.00	\$0.00	\$0.00		
							Labor Fee		\$32,874.00
							Reimbursables	2%	\$657.48
							Contingency	5%	\$1,643.70
							Subtotal of Engineering Services		\$35,175.18

PROJECT TITLE Nall Trail Connection and Riparian Restoration

LOCATION Community Center and Nall Park

CITY Roeland Park, Kansas

DATE 6/30/2025

PROJECT #

BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item
Design (Final)									
Progress Meetings with City Staff (I)		I	I	2	I			5	\$855.00
City Council Meeting (I) and Prep		2	4	4				10	\$1,776.00
Project Management			6					6	\$1,092.00
Cover Sheet and General Notes			I	2	I			4	\$557.00
Detail Sheets			2	4	4			10	\$1,412.00
Existing Conditions Sheet			I	2				3	\$408.00
Sidewalk Plan and Profiles Sheet			2	2	4			8	\$1,186.00
Grading Plan			2	2	4			8	\$1,186.00
ISRW Profiles			2	2	4			8	\$1,186.00
Riparian Resoration Sheet			I	4				5	\$634.00
Erosion Control Plan			I	2	4			7	\$1,004.00
Utility Coordination			4	4				8	\$1,180.00
Office Check Submittal		I	6	6				13	\$2,068.00
SWPPP			2	8				10	\$1,268.00
Special Provisions in Project Manual		I	2				2	5	\$892.00
Project Manual		I	4				6	11	\$1,716.00
Specifications		I	4				4	9	\$1,486.00
Engineer's Estimate of Probable Costs			4	4				8	\$1,180.00
Submit Forms 1304, 1306 and 1307			4	6				10	\$1,406.00
PS&E Submittal		I	8	8				17	\$2,658.00
Quality Control		4						4	\$1,192.00
Subtotal of Hours per Associate		12	61	62	22	0	12	169	
Subtotal of Fee per Associate		\$3,576.00	\$11,102.00	\$7,006.00	\$3,278.00	\$0.00	\$1,380.00		
Labor Fee									\$26,342.00
Reimbursables								2%	\$526.84
Contingency								5%	\$1,317.10
Subtotal of Engineering Services									\$28,185.94

PROJECT TITLE

Nall Trail Connection and Riparian Restoration

LOCATION

Community Center and Nall Park

CITY

Roeland Park, Kansas

DATE

6/30/2025

PROJECT #

BY

Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item
Bidding Services									
Obligation Authority		1	2				1	4	\$777.00
Answer Questions During Bidding			4						\$728.00
Bid Opening			2	2				4	\$590.00
Prebid Meeting			2	4				6	\$816.00
Issue Addendum (if warranted)			4	2			2	8	\$1,184.00
Bid Tab/Evaluation and Recommendation			2				2	4	\$594.00
Submit Contracts, Letting Summary and Paid Item List			4				2	6	\$958.00
Subtotal of Hours per Associate		1	20	8	0	0	7	32	
Subtotal of Fee per Associate		\$298.00	\$3,640.00	\$904.00	\$0.00	\$0.00	\$805.00		
							Labor Fee		\$5,647.00
							Reimbursables	2%	\$112.94
							Contingency	5%	\$282.35
							2027 Rate Adjustment	8%	\$451.76
							Subtotal of Engineering Services		\$6,494.05
Construction Administration									
Attend/ Prep Preconstruction Meeting		2	4	4				10	\$1,776.00
Shop Drawing Review/Submittals			4	4				8	\$1,180.00
Coordinate Testing Services Contract			2					2	\$364.00
Questions During Construction			8	6				14	\$2,134.00
Progress Meeting (4 Assumed)			8					8	\$1,456.00
Review Pay Applications (Estimated 3)			4					4	\$728.00
Final Walkthrough and Punch List			4	4				8	\$1,180.00
Record Drawings			1	2	4			7	\$1,004.00
Submit KDOT Monthly Reimbursement Requests			4					4	\$728.00
KDOT Closeout Documents		1	4					5	\$1,026.00
Subtotal of Hours per Associate		3	43	20	4	0	0	70	
Subtotal of Fee per Associate		\$894.00	\$7,826.00	\$2,260.00	\$596.00	\$0.00	\$0.00		
							Labor Fee		\$11,576.00
							Reimbursables	2%	\$231.52
							Contingency	5%	\$578.80
							2027 Rate Adjustment	8%	\$926.08
							Subtotal of Construction Administration		\$13,312.40

PROJECT TITLE Nall Trail Connection and Riparian Restoration

LOCATION Community Center and Nall Park

CITY Roeland Park, Kansas

DATE 6/30/2025

PROJECT #

BY Greg Van Patten

Classification:	Civil Design	Project	Project	Project	Construction	Admin		
	Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item
Construction Observation								
Construction Observation								
Estimated 45 Day Construction					360		360	\$43,920.00
Subtotal of Hours per Associate		0	0	0	0	360	0	360
Subtotal of Fee per Associate		\$0.00	\$0.00	\$0.00	\$0.00	\$43,920.00	\$0.00	
Labor Fee								\$43,920.00
Reimbursables							0.70/mi	\$420.00
Contingency							10%	\$4,392.00
2027 Rate Adjustment							8%	\$3,513.60
Subtotal of Construction Observation								\$52,245.60
Subtotal of Survey, Design, Bidding								\$127,491.07
Subtotal of Construction Adminstration and Observation								\$65,558.00
PROJECT TOTAL								\$193,049.07



14710 W. Dodge Rd., Ste. 100
Omaha, NE 68154
[P] 402.496.2498
[F] 402.496.2730
LampRynearson.com

Nall Park - LA services
Roeland Park, KS
5/12/2025

Proj. No.: 0000001.00
By: Zack F

Associate: Hourly Rate:	Fergus \$191.00	Kophamer \$174.00	Klein \$132.00	ASSOCIATE RATE	ASSOCIATE RATE	Subtotal of hrs per item	Subtotal of fee per item
Site Plan Design - Nall Trail							
Improvements and Riparian Restoration							
Project Kickoff Meeting	1	1	1			3	\$497.00
Site Visits		10	10			20	\$3,060.00
Site layout (Arboretum, Play Area, Recreation)		10	20			30	\$4,380.00
Grading Design/Coordination		5	2			7	\$1,134.00
Storm Sewer Coordination						0	\$0.00
Plan Production		5	20			25	\$3,510.00
Detailing		5	20			25	\$3,510.00
Planting Design		5	20			25	\$3,510.00
Owner Comments		5	5			10	\$1,530.00
Coordination/Meetings	4	10	5			19	\$3,164.00
Plotting\Assembly\Sending		2	5			7	\$1,008.00
Close Out Meeting	1	1	1			3	\$497.00
Construction Administration	2	5	5			12	\$1,912.00
						0	\$0.00
Subtotal of hours per associate	8	64	114	0	0	186	
Subtotal of fee per associate	\$1,528.00	\$11,136.00	\$15,048.00	\$0.00	\$0.00		
						Labor	\$27,712.00
						Reimbursable Expenses 5.00%	\$1,385.60
						Contingency 5.00%	\$1,385.60
						Task Total	\$30,483.20



Proposal for Trail Design Work

Nall Park Mountain Bike Trail Expansion

Date: June 30th, 2025

Submitted by: Anthony Glassman

Prairie Sailor Trailworks

Scope of Work – Proposal #1

This proposal outlines trail design and planning services focused on the **Community Center Area (“Up Top”)** at Nall Park in Roeland Park, Kansas. This portion of the project is dedicated to family-friendly and youth-oriented riding features that also serve as a highly visible community engagement zone.

Design Areas and Features (Proposal #1)

1. Community Center Area (“Up Top”)

- **Wooden Platform Start Blocks**
Elevated start platforms to create a clear and structured launch area.
- **Kids’ Test Downhill Practice Lap**
A short loop for young riders to safely build skills and confidence on gentle terrain.

- **Dual Slalom Runs**

Side-by-side runs with berms and rollers for friendly races and skill development.

Included Support (Proposal #1)

- Scheduled on-site and virtual meetings
 - Presentations to the Parks Committee and City Council
 - Adjustments and revisions as needed based on input from Lamp Rynearson, Council, and the Parks Committee
-

Cost for Proposal #1

Total: \$3,525

Contact

Anthony Glassman

Founder

Prairie Sailor Trailworks

913-277-7278

Nall Trail Improvements and Riparian Restoration Project Schedule																									
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	r		1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Quarter				
							Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb			
1		Notice to Proceed/Awarded Task Order	1 day	Mon 7/7/25	Mon 7/7/25																				
2		Kick Off Meeting	1 day?	Mon 12/1/25	Mon 12/1/25																				
3		Survey /Base Map	30 days	Mon 12/15/25	Fri 1/23/26																				
4		Field Check Plans	106 days	Mon 1/26/26	Mon 6/22/26																				
5		Utility Coordination First Meeting	1 day	Mon 1/26/26	Mon 1/26/26	3																			
6		Field Check Design (Approx. 60%)	60 days	Tue 1/27/26	Mon 4/20/26	5																			
7		Progress Meeting with City	1 day	Tue 4/21/26	Tue 4/21/26	6																			
8		Environmental Review Submittal	30 days	Tue 4/21/26	Mon 6/1/26	6																			
9		KDOT Review	45 days	Tue 4/21/26	Mon 6/22/26	6																			
10		Public Information Meeting	1 day	Tue 6/23/26	Tue 6/23/26	9																			
11		Final Design	45 days	Wed 6/24/26	Tue 8/25/26																				
12		Final Plans	35 days	Wed 6/24/26	Tue 8/11/26	10																			
13		Specifications & Contract Documents	10 days	Wed 8/12/26	Tue 8/25/26	12																			
14		Individual Utility Coordination	225 days	Tue 1/27/26	Mon 12/7/26	5																			
15		PS&E Submittal	0 days	Tue 8/25/26	Tue 8/25/26	13																			
16		KDOT Review	45 days	Wed 8/26/26	Tue 10/27/26	15																			
17		Bidding Phase	30 days	Wed 10/28/26	Tue 12/8/26																				
18		Plans out to Bid	30 days	Wed 10/28/26	Tue 12/8/26	16																			
19		Pre-Bid Meeting	1 day	Mon 11/30/26	Mon 11/30/26	20FS-7 days																			
20		Bid Letting	0 days	Tue 12/8/26	Tue 12/8/26	18																			
21		Award Project	1 day	Wed 12/23/26	Wed 12/23/26	20FS+10 days																			
22		Construction Phase Start	1 day	Thu 12/24/26	Thu 12/24/26	21																			

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Public Works

Title: Approve Task Order for Phase 2 Nall Ave Improvements (5 min)

Item Type: Action Item

Recommendation:

Approve Task Order for Preliminary Design Services for Phase 2 Nall Ave Improvements

Details:

Attached is the task order to complete the preliminary design for Phase 2 Nall Ave Improvements. A subsequent task order that covers final design and construction inspection will be presented for council's consideration once preliminary design is complete and the project scope better defined.

The project extends from 51st St to the north end of Nall Park. The project will include adding a new sidewalk that would extend north to the park. However, a survey is needed to evaluate the current grade challenges of the street and driveways north of 49th St to determine which side of the street to install the sidewalk and the possibility of alternating the sidewalk on both sides of the street in select locations to meet ADA compliance. The city will coordinate with Mission, Evergy, and JCW during the design process.

This project is scheduled for construction in 2029 on the heels of the completion of JCW treatment plant improvements. Design elements may be influenced by the improvements in Nall Park, and therefore we would like to get preliminary design underway at the same time as the Nall Park Master Plan and Connection between Nall Park and the Community projects. Survey for all three projects will occur together, which provides some cost savings on that element. Easements will need to be acquired for this project so completing the preliminary design will be beneficial to identify those properties and allows the city time to acquire those easement prior to construction commencing.

Fiscal Impact	
Amount of Request: \$94,200	
Budgeted item? Yes	Budgeted Amount: \$100,000

Line Item Code/Description: 5465.270 - Combined Streets & Highway Fund

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Task Agreement Nall Ave (51st to Park)-Field Check Design Ir signed

City of Roeland Park: Nall Ave (51st Street to Nall Park) – Right of Way Plans

Contract: Nall Ave (51st Street to Nall Park)

Ordinance or Resolution:

Task Agreement No: 25-05

Funding Amount: \$ 94,200.00

Purchase Order No:

Project Title: Nall Ave (51st Street to Nall Park)

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee estimate

Project Design: The production of a Right-of-way plan set for the proposed project including a 2 inch mill and overlay on Nall Ave from 51st Street to 49th Street and switching to a full street reconstruct from 49th Street to the north end. The project will include a sidewalk connection from 49th Street to Nall Park and will require evaluating alternatives for the sidewalk location. Driveway aprons will need to be replaced for ADA compliance as well as sidewalk ramps. Integral sidewalk retaining walls will be necessary for new sidewalk.

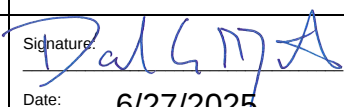
Design and survey fees are as follows:

1. Internal kickoff meeting
2. Provide existing conditions sheet, plan sheets (details below), driveway apron details for 13 drives, storm plan and profiles for potential added storm drainage during reconstruction, drainage area map and calculations, street profile and cross sections, Integral sidewalk retaining wall profiles, sidewalk layout, grading plan, and sidewalk ramp design
3. Plan sheets will detail project limits, spot sidewalk and curb replacement, and base repairs
4. Provide a full right of way topographic survey from 49th Street to the north end and extend up to the garages for the 5 driveways in that area. Topo each sidewalk ramp and driveway currently out of compliance between 49th Street and 51st Street. Includes boundary.
5. Provide a field investigation to determine curb, sidewalk and base repair quantities and a field check set review.
6. Provide cost estimate and quantity updates
7. Coordinate project with utilities: inform project prior to design, meet with utilities with field check plan set
8. Perform a Roeland Park Complete Streets Study as according to their adopted policy, including lighting analysis
9. Provide 1 public meetings, presentation/open house and 1 city council meeting presentation
10. Provide project management and quality control services

Not included: Utility plans. Street lighting plan. Final design plan set including cover sheet, general notes, erosion control sheet, traffic control plan, and pavement marking plan. Project manual including project specifications. Final cost estimate. Bidding services. Utility coordination through final design. Easement Appraisals and acquisition services. Construction Phase Services. Ownership certificates and easement documents.

Project Schedule: See the attached project schedule

The attached services will be provided at an hourly rate. The total not to exceed project fee is \$94,200.00, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Division Manager: Daniel G. Miller, P.E.	Company Principal (if different): Terry Atkins
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 6/27/2025	Signature: _____ Date: _____
Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying ☒			
Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater ☒			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

PROJECT TITLE Nall Ave (51st Street to Nall Park)
LOCATION Nall Ave (51st Street to Nall Park)
CITY Roeland Park, Kansas
DATE 6/27/2025

PROJECT #
BY Greg Van Patten

Classification:								
	Civil Design	Project	Project	Senior Project	Construction	Admin		
	Group Leader	Manager III	Engineer I	Designer I	Observer	Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item

Nall Ave (51st St to Nall Park)								
Survey								
Topographic Survey								\$15,562.00
Boundary and Control								\$7,588.00
							Survey Subtotal	\$23,150.00
							Reimbursable Expenses (5%)	\$1,157.50
							Contingency (10%)	\$2,315.00
							Survey Services Total	\$26,622.50
Merge Midwest Services								
Complete Streets Design Checklist								\$3,255.00
Analysis of Existing Street Lighting								\$6,820.00
							Merge Midwest Subtotal	\$10,075.00
							Subconsultant Coordination (10%)	\$1,007.50
							Merge Midwest Services Total	\$11,082.50

PROJECT TITLE	Nall Ave (51st Street to Nall Park)	PROJECT #	
LOCATION	Nall Ave (51st Street to Nall Park)	BY	Greg Van Patten
CITY	Roeland Park, Kansas		
DATE	6/27/2025		

Classification:

	Civil Design Group Leader	Project Manager III	Project Engineer I	Senior Project Designer I	Construction Observer	Admin Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of Fee
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	per Item
Field Check Design								
Project Kickoff Meeting		1	1	1			3	\$444.00
Survey Coordination		6					6	\$1,092.00
Prepare Base Plan				3			3	\$447.00
Estimate Quantities		2	8				10	\$1,268.00
Field Investigation					8		8	\$976.00
Progress Meetings with City Staff (3)	3	6	6	3			18	\$3,111.00
Public Meeting and Prep (1)		4	4				8	\$1,180.00
City Council Meeting (1) and Prep		4	6				10	\$1,406.00
Project Management		16					16	\$2,912.00
Plan Sheets - Paving, curbs, and sidewalk		2	8	8			18	\$2,460.00
Sidewalk Alternates - Analysis (3)	4	16	20	20			60	\$9,344.00
Storm Sewer Plan and Profile Sheets		4	16				20	\$2,536.00
Hydrologic and Hydraulic Calcs		8	4				12	\$1,908.00
Sidewalk Ramp Design (4)		4	8				12	\$1,632.00
Driveway Apron Design (12)		8	24				32	\$4,168.00
Street Profile		4		12			16	\$2,516.00
Cross Sections		2		16			18	\$2,748.00
ISRW Profiles		4		16			20	\$3,112.00
Grading Plan		10	12	20			42	\$6,156.00
Utility Coordination		8	6				14	\$2,134.00
Quality Control	4						4	\$1,192.00
Subtotal of Hours per Associate	11	109	123	99	8	0	350	
Subtotal of Fee per Associate	\$3,278.00	\$19,838.00	\$13,899.00	\$14,751.00	\$976.00	\$0.00		
						Labor Fee		\$52,742.00
						Reimbursables	2%	\$1,054.84
						Contingency	5%	\$2,637.10
						Subtotal of Preliminary Design Services		\$56,433.94
						Subtotal of Survey, and Field Check Design		\$94,138.94
						PROJECT TOTAL		\$94,138.94

Nall Ave (51st Street to Nall Park) Project Schedule																			
ID	Task Mode	Task Name	Duration	Start	Finish	2026					2027					2028			2029
						Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	
1		Notice to Proceed/Awarded Task Order	1 day	Mon 7/7/25	Mon 7/7/25														
2		Kick Off Meeting	1 day	Thu 1/29/26	Thu 1/29/26														
3		Survey /Base Map	35 days	Mon 2/2/26	Fri 3/20/26														
4		Field Check Plans	78 days	Fri 1/30/26	Tue 5/19/26														
5		Utility Coordination First Meeting	1 day	Mon 3/23/26	Mon 3/23/26														
6		Complete Streets Analysis	30 days	Fri 1/30/26	Thu 3/12/26														
7		Field Check Design (Approx. 60%)	40 days	Tue 3/24/26	Mon 5/18/26														
8		Progress Meeting with City	1 day	Tue 5/19/26	Tue 5/19/26														
9		R/W & Easement Documents	20 days	Wed 5/20/26	Tue 6/16/26														
10		R/W & Easement Document Submittal	0 days	Wed 6/17/26	Wed 6/17/26														
11		Public Information Meeting	1 day	Thu 7/2/26	Thu 7/2/26														
12		Easement Acquisition	61 days	Thu 11/2/28	Thu 1/25/29														
13		Appraisals	20 days	Thu 11/2/28	Wed 11/29/28														
14		Easement Acquisition	40 days	Thu 11/30/28	Wed 1/24/29														
15		Assuming No Eminent Domain	1 day	Thu 1/25/29	Thu 1/25/29														
16		Final Design	30 days	Thu 11/2/28	Wed 12/13/28														
17		Final Plans	25 days	Thu 11/2/28	Wed 12/6/28														
18		Specifications & Contract Documents	5 days	Thu 12/7/28	Wed 12/13/28														
19		Individual Utility Coordination	744 days	Tue 3/24/26	Fri 1/26/29														
20		Office Check Plans & Cost Estimate Submittal	0 days	Wed 12/13/28	Wed 12/13/28														
21		Bidding Phase	19 days	Fri 12/15/28	Wed 1/10/29														
22		Plans out to Bid	19 days	Fri 12/15/28	Wed 1/10/29														
23		Pre-Bid Meeting	1 day	Tue 1/2/29	Tue 1/2/29														
24		Bid Letting	0 days	Wed 1/10/29	Wed 1/10/29														
25		Award Project	1 day	Thu 1/25/29	Thu 1/25/29														
26		Construction Phase Start	1 day	Fri 1/26/29	Fri 1/26/29														

</

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: Approve Amendment to Community Center Use Agreement with JCPRD (5 min)

Item Type: Action Item

Recommendation:

Staff recommends approval of the amending language for the Shared Use Agreement between Roeland Park and JCPRD.

Details:

During a review of the renovated Child Development Center area at the Community Center by a Kansas Health Department Official, a KHD provision that areas used by the licensed child care facility must be devoted exclusively to licensed providers' operations was discussed. The KDH requested clarifying language be added to the shared use agreement. The attached amended shared use agreement reflects this clarifying language. The amendment has no impact on current use/operations; it is purely for clarifying purposes.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this

item?

- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Amendment to 2023 RPCC Use Agreement- Redline 6-30-25

**Agreement between the City of Roeland Park, Kansas
and
Johnson County Park and Recreation District
for the Joint Use and Operation of the Roeland Park Community Center**

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between the City of Roeland Park, Kansas, (hereinafter referred to as "City"), and Johnson County Park and Recreation District, (hereinafter referred to as "JCPRD"), each party having been duly organized and now existing under the laws of the State of Kansas.

RECITALS

WHEREAS, pursuant to KSA 12-2908, the parties mutually agree that it is in the best interest of the public health, safety and welfare to jointly use and operate, as a recreational, educational and service facility, the Roeland Park Community Center, 4850 Rosewood Drive, Roeland Park, Kansas 66205 (hereinafter the "Facility"); and

WHEREAS, the Park District did approve and authorize its Board Chair to execute this Agreement by official vote of said body on the ____ day of _____, 20__; and

WHEREAS, the governing of the City did approve and authorize its Mayor to execute this Agreement by official vote of said body on the ____ day of _____, 20__; and

WHEREAS, to comply with the Kansas Interlocal Cooperation Act ("Act"), certain matters are required to be set forth with specificity and those matters are set forth below.

NOW THEREFORE, in consideration of the above and foregoing recitals, the mutual covenants and agreements herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Compliance with Act. This Agreement is intended to and shall be interpreted to comply with the provisions of the Act.

2. Duration. This Agreement shall take effect for the period beginning January 1, 2023 and shall remain continuously in effect, subject to the terms and conditions hereinafter contained. Each party is obligated to express to the other party in writing on or before September 15 of the Contract Year, if there is intent not to renew the agreement. No modifications to this Agreement shall be effective unless and until separately made in writing and duly executed by both parties.

3. No Separate Entity Created. No separate legal entity is created under this Agreement.

4. Purpose of Agreement. The parties are entering into this Agreement for the purpose of setting forth the terms and conditions concerning their joint use and operation of the Facility as a community center for educational, recreational and service purposes.

5. Financing and Budget. This Agreement does not require that either party undertake any special financing arrangements or the preparation of a separate budget. The costs and expenses of providing services under this Agreement are set forth in a separate section below.

6. Termination. This Agreement may be terminated by either party upon not less than three (3) months' notice to the other. No property is to be jointly acquired under this Agreement and, therefore, no disposition of such property upon termination is contemplated or required.

7. JCPRD as Administrator. For purposes of the Act, JCPRD shall be deemed the administrator of this Agreement.
8. Real and Personal Property. No real or personal property is to be acquired jointly under this Agreement.
9. Allocation of Costs Between the Parties. The cost involved in the joint use and operation of the Facility and programs and services provided and administered therein shall be distributed as follows:
 - a. The City shall furnish and pay any costs associated with the acquisition of the Facility, including paying all taxes and fees as may be required by law.
 - b. The City shall maintain the roof and all exterior surfaces of the Facility and shall continue common landlord responsibilities with regard to maintenance of the heating, air conditioning, plumbing and electrical systems of the Facility subject to the provisions of Subparagraph 9.f. herein below.
 - c. The City shall maintain the nine (9) acres of lawn and the parking lot surrounding the Facility. Such maintenance shall include weed control, mowing and snow removal. The City shall maintain ownership of all its tools and equipment (i.e., floor buffer, brooms, mops, tables and chairs, etc.) in place at the Facility; provided, that the City shall make available to JCPRD for use of the Facility such tools and equipment.
 - d. During the term of this Agreement, the City shall be responsible for budgeted operating expenses associated with the facility's maintenance and operations and JCPRD shall be responsible for budgeted operating expenses associated with the facility's programming. JCPRD shall make the future year's projected budget in its entirety (Cost Center 4253420) available for City review no later than January 1 each year and the City shall provide comment and/or approval of budget in writing to JCPRD no later than February 1 each year. JCPRD and the City shall share equally the net profit or loss of JCPRD's budget (Cost Center 4253420,) with JCPRD billing the City for 50% of the total loss or paying the City 50% of the net profit at year end. The JCPRD annual budget for the RPCC (Cost Center 4253420) is attached to this agreement as Attachment A.
 - e. The City will provide property insurance insuring the Facility against physical loss and general liability insurance covering the City's interest in the Facility. JCPRD will provide and pay the costs of liability insurance covering its operations in the Facility. Such insurance coverage by JCPRD coverage shall show the City as an additional named insured. JCPRD shall submit a certificate of insurance to the City to verify JCPRD's liability insurance covering JCPRD and the City. JCPRD may also elect to provide contents coverage for its property located on the premises.
 - f. JCPRD will provide personnel and material necessary for all JCPRD programs and public services at the Facility. JCPRD shall provide supplies, technology equipment and telephone service. Building maintenance, operations and repairs shall be the sole responsibility of and cost to the City. The City will employ the custodians/attendants and building maintenance supervisor to perform the routine care, cleaning and maintenance of the Facility. These personnel will work at the direction of the Program Specialist and Parks and Recreation Superintendent jointly.

10. Delineation of Duties. JCPRD designates the 50 Plus Program Specialist (hereinafter “Program Specialist”) as the representative of JCPRD responsible for the day-to-day operations of the programs and services provided at the Facility. The Program Specialist shall serve as manager of the Facility and shall cause the making of all contracts necessary to carry out the programs and services to be provided at the Facility. The Specialist or their designee shall be responsible for the hiring and training of all facility administrative and programming personnel. These staff shall be scheduled during the standard facility hours of operation in order to provide customer service, general administrative, program registration, fitness room membership and facility booking needs. The City designates the Parks and Recreation Superintendent (hereinafter “Superintendent”) as the representative of the City responsible for the day-to-day building operations and maintenance. The Superintendent shall oversee the making of all contracts necessary to carry out facility maintenance, equipment and repairs. The Superintendent or their designee shall be responsible for the hiring and training of all maintenance personnel to ensure the highest standards of facility cleanliness and maintenance. Maintenance personnel shall be scheduled during the standard facility hours of operation to open and close the facility along with times in which the facility has been rented for private functions. The Superintendent or their designee will be responsible for responding to building and maintenance needs outside of standard facility hours; such instances may include, snow removal, security breaches, or other unexpected circumstances. The Program Specialist and other JCPRD members of the facility team shall also be available as a resource to assist with covering rental staffing needs and opening and closing needs during regular business hours when the Maintenance Supervisor and Superintendent are unavailable and all other City staffing resources have been exhausted. The Superintendent, Maintenance Supervisor, and other City staff on the facility team shall also be available as a resource to assist with daily operations, opening and closing the fitness room, providing rental tours, and greeting customers when the Program Specialist and JCPRD facility staff are unavailable and all other JCPRD staffing resources have been exhausted. Either party may request assistance with coverage needs outside of regular business hours under extenuating circumstances provided all other staffing resources have been exhausted by the requesting party. If coverage requests cannot be met, the final responsibility lies with the requesting party.

11. Programs and Services Provided. The City grants a non-exclusive use of the Facility to JCPRD for the purpose of providing a center for an all-day preschool, as well as, educational, recreational and other services to the residents of Johnson County, Kansas. JCPRD shall have the exclusive use of the Early Childhood Development classroom and playground space year-round, Monday through Friday from 7:00 A.M. to 6:00 P.M. Outside of these operating hours, the Early Childhood Development classroom may be accessed by City staff for the purpose of cleaning and maintenance, and for the other purposes listed herein. Outside of these operating hours, the playground space shall be open and available to the public. Program Specialist shall develop appropriate programs to maximize the utilization of the Facility and notify the City of said programs upon request; provided, however, the City reserves the right to disapprove said programs. JCPRD will schedule and organize room usage for all individuals and groups requesting use of the Facility subject to the rules and procedures set by JCPRD. Facility fees and charges for room usage will be set by and follow JCPRD’s fees

and charges. JCPRD shall notify the City when changes are made to the rules and procedures or fees and charges regarding room usage for all individuals and groups requesting use. JCPRD shall, upon request, provide the City with a monthly report on the participation usage of the Facility for the previous month. The City and City affiliated groups (Committees, Citizen Fundraising Group, etc.) shall have the right to use the parts of the Facility which are utilized for public programs and services for programs, functions or services which the City wishes to make available to residents of the City or their guests; provided, however, such use would not interfere with the programs or service provide by JCPRD and provided that the space needs can be accommodated. Use of the facility by said groups contingent on inclement weather shall be made available two weeks prior to the event date; provided, space needs can be accommodated. Employees of the City are eligible to use the Facility at the City Resident rate. In some instances, the Facility may be used by other non-profit, county government agencies or community service groups, at no charge, as long as they do not interfere with programs or services provided by JCPRD, and provided that space needs can be accommodated. The Facility may be used for in-kind programming use or for services and programs co-sponsored by the Facility. The Program Specialist will determine if space is appropriate for co-sponsored or payment in kind.

12. Facility Billing and Rentals. JCPRD shall maintain a billing and bookkeeping system for short term tenant rentals, and copier use. JCPRD shall process, collect and retain all short term tenant, and copier use revenues generated monthly by the Facility. This accounting shall be available for review by the City upon request. Long term lease rental shall be paid to and accounted for by the City.

13. Amendment. The services provided under this Agreement may, from time to time, be modified by agreement of JCPRD and the City, and any such modification shall be memorialized in writing signed by the appropriate representative of JCPRD and the City.

14. Governing Law. This Agreement shall be governed by, enforced and construed in accordance with the laws of the State of Kansas.

15. Severability. All agreements, covenants and clauses contained herein are severable, and in the event any part of this Agreement shall be deemed or held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be interpreted as if such unconstitutional, invalid or unenforceable agreements, clauses and covenants were not contained herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in triplicate by their duly authorized representatives and made effective the day and year first above written.

CITY OF ROELAND PARK, KANSAS

Keith Moody, City Administrator

ATTEST:

Kelley Nielsen, City Clerk

APPROVED AS TO FORM:

Steven Mauer, City Attorney

**BOARD OF PARK AND RECREATION COMMISSIONERS
JOHNSON COUNTY PARK AND RECREATION DISTRICT**

Bob Carlson, Board Chair

APPROVED AS TO FORM:

Fred J. Logan, Jr, JCPRD Legal Counsel

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Public Works

Title: Approve Change Order Adding Removal of Existing Street Lights to Mission Road Project (5 min)

Item Type: Action Item

Recommendation:

Staff recommends approval of the change order adding the removal of existing street lights to Mission Road project.

Details:

Removal of the existing streetlights along Mission Road was inadvertently left out of the scope of the Mission Road contract with Amino Brothers. Attached changed order #2 reflects adding this work to the contract which is just over \$15k. This is an expense that will be shared equally by Westwood and Roeland Park. This contract is well under our original budget estimate. The amount is beyond the City Administrators approval limit (\$15k).

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this

item?

- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Change Order 2- Remove Existing Street Lights- 7-7-25

Change Order

2

Date of Issuance: 7/3/2025 Effective Date: When executed by all parties
Owner: City of Roeland Park, KS Owner's Contract No.: 24-PW-004
Contractor: Amino Brothers Co., Inc. Contractor's Project No.:
Engineer: Lamp Rynearson Engineer's Project No.: 0323099.01
Project: 2025 CARS – Mission Road Contract Name: 2025 CARS – Mission Road

The Contract is modified as follows upon execution of this Change Order:

Description:

1. Removal of 24 EA Everygy Luminaire & Luminaire Arms to be performed by Capital Electric for \$15,454.00.
2. 1 contract day for storm connection from St. Agnes to STM 100C. FA1 and FA2 in pay app 2.
3. 2 contract days for JCW pipe encasement. Reimbursed by JCW. FA3 in pay app 2.

Attachments: Email from Amino Brothers for change order pricing.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 1,603,302.45	Original Contract Times: Substantial Completion: August 15, 2025 Ready for Final Payment: October 17, 2025 days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ 46,740.00	Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 1,650,042.45	Contract Times prior to this Change Order: Substantial Completion: August 15, 2025 Ready for Final Payment: October 17, 2025 days or dates
Increase of this Change Order: \$ 15,454.00	Increase of this Change Order: Substantial Completion: August 20, 2025 Ready for Final Payment: October 22, 2025 days or dates
Contract Price incorporating this Change Order: \$ 1,665,496.45	Contract Times with all approved Change Orders: Substantial Completion: August 25, 2025 Ready for Final Payment: October 22, 2025 days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Dreg VanPatter</u>	By: _____	By: <u>Dennis M. Jones</u>			
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized)			
Title: Project Manager, PE	Title: _____	Title: <u>PRES/SEC</u>			
Date: 7/3/2025	Date: _____	Date: <u>7/7/2025</u>			

Greg VanPatten

From: Ryan McMaster <ryan@aminobros.com>
Sent: Tuesday, June 24, 2025 8:11 AM
To: Greg VanPatten
Subject: 2025 CARS - Mission Road - Change Order Pricing - AMINO BROTHERS

CAUTION: This email originated from outside of the Organization. Do not open attachments or links unless you know the content is safe.

Greg,

Please find requested Change Order pricing below:

1. Connection of Existing 15" CMP Storm Sewer Pipe to Structure 100C with 10 LF of 15" HDPE and Pipe Collar is \$3,008.65. This pricing includes all labor, equipment, and materials necessary to complete the tie -in to Structure 100C. Please add one (1) day to the project contract days for this change order.
2. Removal of 24 EA Evergy Luminaire & Luminaire Arms to be performed by Capital Electric is \$15,454.00.

Let me know if you have any questions or concerns.

Thank you,
Ryan McMaster
Amino Brothers Co., Inc.
913.991.0521

Item Number: XII.
Ordinances and Resolutions



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: Consider an Ordinance Amending the Process for Filling Vacancies on the Governing Body (5 min)

Item Type: Action Item

Recommendation:

Staff recommends editing the appointment term language to provide greater flexibility on when a vacancy is to be filled and to clarify that an appointment will only last until the end of the regular unexpired term of that vacated seat.

Details:

The current council seat vacancy appointment language is restrictive. It does not allow for leaving a seat vacant which may be appropriate if the time period between the vacancy and the regular election is short. The language proposed is consistent with state statute on this specific issue.

Another issue with the current policy results when an appointment to a vacancy occurs after June 1 and per code that person will fill the vacant seat beyond the start of the normal term for that seat. This would negate the results of a regular election. This is the situation we currently face with the recent resignation of Council Person Stocks.

The proposed language also affords flexibility in appointing a person for the remainder of a term (which may be a short period) and the Mayor would prefer that the appointee not be a person who has filed for election for that seat. This flexibility avoids creating incumbent advantage through an appointment.

Roeland Park's appointment policy was established through a charter ordinance and therefore amending the policy requires a charter ordinance, which requires 2/3rds majority to pass and upon passage requires publication for two consecutive weeks before taking effect.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Charter Ordinance 41 Filling Council Seat Vacancy by Appointment for Remainder of Regular Term- 7-2-25

CHARTER ORDINANCE NO. 41

A CHARTER ORDINANCE AMENDING THE PROCEDURE TO FILL A VACANT GOVERNING BODY SEAT.

WHEREAS, Article 12, Section 5 of the Constitution of the State of Kansas (the "Act"), provides that cities may exercise certain home rule powers, including passing charter ordinances which exempt such cities from non-uniform enactments of the Kansas Legislature; and

WHEREAS, the City of Roeland Park, Kansas (the "City") is a city, as defined in the Act, duly created and organized, under the laws of the State of Kansas; and

WHEREAS, K.S.A. 12-104a(c) states that a vacancy in the City's governing body is to be filled by a special election; and

WHEREAS, K.S.A. 12-104a(d) allows for the City to enact a different procedure for filling governing body vacancies other than by special election; and

WHEREAS, the governing body of the City (the "Governing Body") desires, by Charter Ordinance, to amend Charter Ordinance 40, Section 1 and Section 2.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROELAND PARK, KANSAS:

SECTION 1. Existing Section 1 of Charter Ordinance No. 40 is hereby amended to read as follows:

“In the event that a vacancy in the office of Councilmember should occur by reason of resignation, with or without acceptance by the Mayor, death, removal from office for cause, promotion to Mayor pursuant to Section 6-101(f) or change of residency to outside the ward from which said Councilmember was elected, the vacancy shall be filled in the following manner: The vacancy shall be filled by appointment of the Mayor, after an application process, with the advice and consent of a majority of the remaining members of the City Council. If the vacancy occurs within sixty (60) days of a contested election, the Mayor shall have the discretion to leave the seat vacant. All appointments made pursuant to this Section shall serve the balance of the unexpired term.”

SECTION 2. Existing Section 2 of Charter Ordinance No. 40 is hereby amended to read as follows:

“In the event that a vacancy in the office of the Mayor should occur because of death, resignation, removal from office for cause, or change of residency to outside the limits of the City, then, the Council shall appoint, by a majority of those Councilmembers present, a new mayor from those Councilmembers serving at the time of the vacancy. In the case where there is a tie among two (2) Councilmembers, a coin flip shall determine the winner. A Mayoral vacancy shall be filled within thirty (30) days of the date the vacancy becomes effective. The vacancy in the Council created by the Council appointing a new Mayor will be filled in accordance with Section 1 of

Charter Ordinance No. 41. The Mayoral appointment shall serve the balance of the unexpired term.”

SECTION 3. Chapter 6, Article 1, Section 6-101(e) and Section 6-101(f) of the Roeland Park Municipal Code are hereby amended to read as follows in Section 1 and Section 2 of this Charter Ordinance, respectively.

SECTION 4. This Charter Ordinance shall be published once a week for two consecutive weeks in the official City newspaper, and shall take effect sixty (60) days after final publication, unless a petition signed by a number of electors of the City equal to not less than ten percent (10%) of the number of electors who voted at the last preceding regular City election shall be filed in the office of the City Clerk demanding that this Charter Ordinance be submitted to a vote of the electors, in which event this Charter Ordinance shall take effect when approved by a majority of the electors voting at an election held for such purpose.

PASSED by the Governing Body, not less than two-thirds of the elected members voting in favor thereof, this _____ day of _____, 2025.

Michael Poppa, Mayor

ATTEST:

Kelley Nielsen, City Clerk

APPROVED AS TO FORM

Steven E. Mauer, City Attorney

Item Number: XIII. Reports
of City Officials



City of Roeland Park
Action Item Summary

Submitted By:

Keith Moody

Committee/Department: Administration

Title: 2025 2nd Quarter Objectives Progress Report (5 min)

Item Type: Presentation

Recommendation:

Informational, no action anticipated.

Details:

Attached is the Q2 Progress Report for our 2025 Objectives. C1- Nall Park Bike Trail objective was completed early, E1- Management Analyst was completed on time and F1- Employee Engagement Committee has been implemented. LEFTA Software implementation should be complete by 7/30/25. Progress has been made on all of the 2025 objectives.

Progress has also been made during Q2 on each of the 4 outstanding objectives from prior years. The 2024 Consistent Park Markers objective should be complete by the end of July. The Mighty Bike is anticipated to be complete in August of 2025.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?

- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. 2025 Objectives Report Q2

Goals and Objectives for Fiscal Year 2025
Roeland Park, Kansas

Progress Report: 2nd Quarter

								Completion Index	
Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed	Cost	Deadline
								0=Incomplete	0=Incomplete
								1=UNDER	1= Early
								2= On	2= On Time
								3=OVER	3= Late
A	1 Plan for 75th Anniversary Events for 2026	Ad Hoc 75th Anniversary Committee	\$ -	\$ -	\$ -	7/1/25	Ad Hoc committee appointed 2/3/25. Committee's first meeting held on 2/28/25. Committee is currently working with the other standing committees to identify anniversary events sponsored by each committee. \$45k has been incorporated into the 2026 budget to fund planned anniversary activities.	2	2
B	1 Complete Strategic Planning Process	City Administrator	\$ 60,000			12/31/25	RFQ for strategic planning consulting services published 3/3/25. Interviews held 4/11, service agreement approved 4/25. The Committee has met twice and the Consultant is facilitating a mission/vision setting meeting with Council on 6/30. Survey questions planned for approval on 7/7/25 with survey being administered in the September.		
B	2 Create a Public Art Master Plan	Arts Advisory Committee	\$ 30,000			12/31/25	RFP for master plan consulting services published 1/3/25. Consulting services agreement approved 3/17/25. Consultant began gathering community input in June.		
C	1 Improve and Expand Nall Park Mountain Bike Trail	Parks and Rec Superintendent, Parks and Trees Committee	\$ 15,000	\$ 23,850	\$ 8,850	10/31/25	Contract with Prairie Sailor approved by Council on 1/6/25. Project completed on 4/7/25 and re-opening celebration held on 4/26/25.	3	1
C	2 Add Covered Benches at Bus Stops	Public Works Director	\$ 50,000			9/31/25	Council provided direction on the bench locations and guidance on style of shelter at their 5/19/25 meeting. Staff is identifying which of the 6 locations selected will require easements and are gathering information on cost of shelters meeting the design guidance provided.		
D	1 Establish Standardized Reporting System for Police Department through LEFTA Software	Police Chief	\$ 5,720	\$ 5,978	\$ 258	2/28/25	Council approved 3/3/25 software purchase. Training to be complete on 7/10/25. Program to be live by 7/31/25.		
E	1 Add a Management Analyst Position	Assistant City Administrator	\$ 105,000	\$ 105,000	\$ -	3/31/25	Interviews completed and offer extended 1/16/25. Employee started on 3/3/25.	2	2
F	1 Create an Employee Engagement Committee	Assistant City Administrator	\$ 7,500	\$ 4,835	\$ (2,665)	4/30/24	Completed 5/15/24. During the 12 month period following establishment of the committee the program costs totaled \$4,835.	1	2
H	1 Complete Carbon Emissions Assessment for City Facilities and Develop a Climate Action Plan for the City	Assistant City Administrator, Sustainability Committee	\$ 45,000			12/31/25	RFQ for consulting services developed with Sustainability Committee assistance. Request for Qualifications has been published and responses are due 7/18/25.		
Total			\$ 318,220	\$ 139,663	\$ 6,443				

Goals and Objectives for Fiscal Year 2025
Roeland Park, Kansas

Progress Report: 2nd Quarter

Completion Index	
Cost	Deadline
0=Incomplete	0=Incomplete
1=UNDER	1= Early
2= On	2= On Time
3=OVER	3= Late

Objective ID	Description	Responsible Party	Cost Estimate	Actual Cost	(Under) or Over Estimate	Completion Deadline	Status- Date Completed	
Incomplete Objectives from:								
2019								
F	2 Develop 4 to 5 Historical Markers/Interpretive Signage	Ad Hoc Historical Committee, Police Chief	\$ 30,000			9/30/19	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee presented plan to council on 5/21/22. Direction from Council provided to engage a historian who can lead this project to completion. Historian service agreement approved on 5/15/23. Historian is completing research and providing bi-weekly reports to the Historical Committee. Historian work is anticipated to extend through 12/31/24 and cost \$40k.	0
2020								
A	1 Update Roeland Park History Book from 1996 to Present	Ad Hoc Historical Committee, Police Chief	\$ 1,000			10/31/20	Council has appointed an Ad Hoc Committee to work on this objective along with the update to Roeland Park's history book. Police Chief is staffing the committee. Committee will complete work on signs then move to updating history book. Historian scope noted in the Historical Sign objective above includes updating the Roeland Park history book. Historian is working on essays that will make up the new history book.	0
2023								
B	4 Add Artistic Play Sculpture at Southeast Entryway to R Park	Parks and Recreation Superintendent, Arts Committee and Parks Committee	\$ 275,000			12/15/23	Contract with DI to serve as the general contractor was approved 5/20/24. Total estimated cost of the project stands at \$309,000. Funding from 3 sources has been committed: \$168k of donations, \$7,300 grant secured and \$147,500k of city funding committed (total funds committed \$322,800). Shop drawings are complete and fabrication is underway. Completion is anticipated in August 2025.	0
2024								
C	1 Add Consistent Markers and Signage within the Parks	Parks and Recreation Superintendent, Public Works Director, Parks Committee	\$ 17,000	\$ 15,000	\$ (2,000)	7/31/24	Design options and pricing being assembled in Q1 of 2024. Council approved final design on 11-18-24. Bases and posts have arrived. Sign language needs to be finalized and signs produced. Completion anticipated by 7/31/25.	0