



AGENDA
City of Roeland Park, Kansas
City Council Meeting
City Hall, 4600 W 51st Street
November 17, 2025 6:00 PM

- | | | |
|--|---|---|
| • Michael Poppa, Mayor | • Emily Hage, Council Member, Ward 3 | • Keith Moody, City Administrator |
| • Jan Faidley, Council Member, Ward 1 | • Kate Raglow, Council Member, Ward 3 | • Jennifer Jones-Lacy, Asst. Admin. |
| • Tom Madigan, Council Member, Ward 1 | • Matthew Lero, Council Member, Ward 4 | • Kelley Nielsen, City Clerk |
| • Benjamin Dickens, Council Member, Ward 2 | • Debbi Schraeder, Council Member, Ward 4 | • Cory Honas, Police Chief |
| • Jennifer Hill, Council Member, Ward 2 | | • Donnie Scharff, Public Works Director |

Council Standing Committees

Admin
Faidley
Schraeder

Finance
Dickens
Hage

Safety
Hill
Raglow

Public Works
Madigan
Lero

I. Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

II. Roll Call

III. Public Hearing

IV. Modification of Agenda

V. Public Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

VI. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #1079

- B. City Council Meeting Minutes October 20, 2025
- C. City Council Meeting Minutes November 3, 2025
- D. Committee Appointments and Reappointments
- E. Governing Body Workshop Meeting Minutes October 20, 2025
- F. Governing Body Workshop Meeting Minutes November 3, 2025
- G. Approve Leaf Collection Service Agreement with Westwood Hills

VII. Business From the Floor

- A. 3rd Quarter Social Media Report (5 min) - Katie Garcia
- B. Recognition of Small Business Incentive Recipients and Project RISE Update (5 min) - Jan Peters

VIII. Mayor's Report

IX. Reports of City Liaisons

- A. Arts Committee

X. Unfinished Business

XI. New Business

- A. Presentation of the Public Art Master Plan - Anna Talarico - Designing Local (15 min)
- B. Request for Timeline Extension for Dumpster Replacement at the Roe Shops (5 min)
- C. Approve Task Order Addition for Archeological Investigation as Part of Nall Park Master Plan Improvements (5 min)
- D. Discuss Participation in the 2026 Superpass Program (10 min)

XII. Ordinances and Resolutions

XIII. Reports of City Officials

- A. 3rd Quarter Financial Report (5 min)
- B. 2026 Budget Document
- C. Tree Lighting Flier

- D. Executive Session (est 30 min)- City Administrator Evaluation I move the Governing Body recess into executive session to discuss the City Administrator Evaluation pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting to resume in the council chamber at _____.

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council (Para last reglas en español, haga [clíc aquí.](#))

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item

1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the

number of persons wishing to speak may be accommodated within the time available.

F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.

H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: I. Pledge of Allegiance



City of Roeland Park
Action Item Summary

Submitted By:

Kelley Nielsen, City Clerk

Committee/Department: Administration

Title: Instructions on Logging into Meeting Remotely

Item Type: Presentation

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejIVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/u/adPknyVL7e>

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Appropriations Ordinance - 11/17/2025 - #1079

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

11/13/2025

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this November 17, 2025

Attest:

City Clerk

Mayor

\$

798,229.24

Appropriations Ordinance - 11/17/2025 - #1079

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Advance Auto Parts Professional	102	5260.102	Vehicle Maintenance	5128530829180	11/12/25	26.51	79109	26.51
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	2645537	11/12/25	416.66	79110	833.32
American Fidelity Assurance Co.	101	2052.101	Supplemental Insurance Payable	2645539	11/12/25	416.66		
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D901422	11/05/25	509.74	79069	509.74
Arrow Cleaners & Dyers, Inc.	102	5224.102	Laundry Service	82EA15	11/05/25	43.46	79070	43.46
Balls Food Stores	101	5267.101	Employee Related Expenses	130011	11/05/25	150.00	79071	150.00
Balls Food Stores	101	5267.101	Employee Related Expenses	130010	11/12/25	133.92	79111	133.92
Terri Baugh	101	5283.101	RP Community Foundation Grant Expense	10/17-25/25 EXP	11/05/25	162.31	79072	162.31
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1095148	11/05/25	46.80	79073	176.75
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1095206	11/05/25	46.80		
Boulevard Tire & Service	106	5260.106	Vehicle Maintenance	1095218	11/05/25	83.15		
Calibre Press	102	5206.102	Travel Expense & Training	152682	11/12/25	219.00	79112	219.00
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	60806	11/12/25	165.68	79113	513.39
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	60809	11/12/25	93.74		
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	60810	11/12/25	120.99		
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	60811	11/12/25	132.98		
Cintas Fire 636525	290	5210.290	Maintenance & Repair Building	F58721907	11/12/25	427.76	79114	427.76
Cintas	220	5313.220	Safety Supplies/Equipment	5280530903	11/05/25	335.00	79074	526.38
Cintas	220	5313.220	Safety Supplies/Equipment	5286326703	11/05/25	191.38		
City of Mission Kansas	270	5457.270	CARS 2020 - Roe	10/22/25 Improve	11/05/25	128,363.16	79075	128,363.16
Columbia Capital Management, LLC	101	5209.101	Professional Services	25430005	11/05/25	8,828.20	79076	8,828.20
Community Wholesale Tire, Inc.	102	5260.102	Vehicle Maintenance	15104131	11/12/25	549.92	79115	549.92
Katharine Counter	106	5319.106	Contain the Rain Grant	10/27/25 Rain Pr	11/12/25	150.00	79116	150.00
Dormakaba USA Inc.	101	5210.101	Maintenance & Repair Building	819567	11/05/25	954.50	79077	954.50
E. Edwards Work Wear	106	5308.106	Clothing & Uniforms	PSINV109896	11/05/25	239.15	79078	340.30
E. Edwards Work Wear	106	5308.106	Clothing & Uniforms	PSINV109897	11/05/25	101.15		
ETC Institute	101	5214.101	Other Contracted Services	33833	11/12/25	748.55	79117	748.55
Evergy Energy Solutions, Inc.	101	5214.101	Other Contracted Services	MS010957	11/05/25	996.80	79079	2,076.67
Evergy Energy Solutions, Inc.	220	5214.220	Other Contracted Services	MS010957	11/05/25	456.87		
Evergy Energy Solutions, Inc.	290	5214.290	Other Contracted Services	MS010957	11/05/25	623.00		
Janice Faidley	101	5245.101	Home Energy Audit Incentive	11/4/25 Ck Req	11/12/25	400.00	79118	400.00
FBI-LEEDA	102	5305.102	Dues, Subscriptions, & Books	300114546	11/05/25	50.00	79080	50.00
Frank P. Gilman, PA	103	5214.103	Other Contracted Services	Recurring Check	11/01/25	1,311.98	79059	1,311.98
Galls, LLC	102	5308.102	Clothing & Uniforms	32009093	11/12/25	120.00	79119	1,569.51
Galls, LLC	102	5308.102	Clothing & Uniforms	32068299	11/12/25	16.15		
Galls, LLC	102	5308.102	Clothing & Uniforms	32415918	11/12/25	535.17		
Galls, LLC	102	5308.102	Clothing & Uniforms	32475358	11/12/25	887.99		
Galls, LLC	102	5308.102	Clothing & Uniforms	32571996	11/12/25	10.20		
Gather Media and Communications,	101	5209.101	Professional Services	1521	11/12/25	2,825.00	79120	2,825.00
GFL Environmental	115	5272.115	Solid Waste Contract	AS0001438081	11/12/25	47,452.50	79121	47,452.50
Hometown Lawn, LLC	106	5214.106	Other Contracted Services	INV1266	11/05/25	1,712.65	79081	1,712.65
JM Fahey Construction Co.	270	5465.270	RSRP - Nall from 51st to 58th	25019 1	11/05/25	283,327.87	79082	283,327.87
Max10 MO LLC	101	5210.101	Maintenance & Repair Building	180441	11/05/25	745.00	79083	1,220.00
Max10 MO LLC	106	5210.106	Maintenance & Repair Building	180262	11/05/25	475.00		
Kansas City Board of Public Utilities	101	5222.101	Traffic Signal Expense	2834 10/24/25	11/05/25	35.21	79084	35.21
Kansas City First Aid LLC	106	5207.106	Medical Expense & Drug Testing	11358	11/05/25	46.74	79085	46.74
Kansas Heavy Construction	270	5430.270	Residential Street Reconstruction	Pay App #1	11/13/25	275,662.22	33100	275,662.22
Key Equipment & Supply Co.	106	5260.106	Vehicle Maintenance	KC219540	11/05/25	36.11	79086	36.11
Kansas Gas Service	106	5289.106	Natural Gas	7027 10/30/25	11/05/25	124.74	79087	124.74
Kansas Gas Service	101	5289.101	Natural Gas	1745 11/6/25	11/12/25	209.16	79122	428.09
Kansas Gas Service	220	5289.220	Natural Gas	2518 11/7/25	11/12/25	108.60		
Kansas Gas Service	290	5289.290	Natural Gas	7527 11/8/25	11/12/25	110.33		
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	5100466	11/05/25	136.99	79088	136.99
The League of Kansas Municipalitie	105	5206.105	Travel Expense & Training	200016234	11/12/25	185.00	79123	185.00
The Legal Record	101	5204.101	Legal Printing	L26474	11/12/25	18.31	79124	18.31
Lynda Leonard	101	5230.101	Art Commissioner	Recurring Check	11/01/25	200.00	79060	200.00

Matthew Lero	101	5256.101	Committee Funds	10/28/25 ARC Doc	11/05/25	196.43	79089	196.43
Lexington Plumbing & Heating Co.	290	5210.290	Maintenance & Repair Building	183500	11/05/25	260.00	79090	1,680.00
Lexington Plumbing & Heating Co.	220	5211.220	Maintenance & Repair Equipment	183629	11/05/25	640.00		
Lexington Plumbing & Heating Co.	110	5262.110	Grounds Maintenance	183575	11/05/25	160.00		
Lexington Plumbing & Heating Co.	110	5262.110	Grounds Maintenance	183577	11/05/25	340.00		
Lexington Plumbing & Heating Co.	110	5262.110	Grounds Maintenance	183609	11/05/25	280.00		
Manning NavComp, Inc.	106	5214.106	Other Contracted Services	63111	11/05/25	6.00	79091	6.00
Mauer Law Firm PC	560	5209.560	Professional Services	10/29/25	11/05/25	1,677.00	79092	14,340.50
Mauer Law Firm PC	101	5215.101	City Attorney	10/29/25	11/05/25	7,503.50		
Mauer Law Firm PC	101	5215.101	City Attorney	10/29/25	11/05/25	2,687.50		
Mauer Law Firm PC	101	5215.101	City Attorney	10/29/25	11/05/25	107.50		
Mauer Law Firm PC	101	5215.101	City Attorney	10/29/25	11/05/25	2,021.00		
Mauer Law Firm PC	270	5430.270	Residential Street Reconstruction	10/29/25	11/05/25	301.00		
Mauer Law Firm PC	270	5464.270	2025 CARS - Mission Rd. 47th-53rd	10/29/25	11/05/25	43.00		
Kristi Meyer	101	4279.101	Facility Rental	9/10/25 Shelter	11/05/25	85.00	79093	85.00
Midtown Signs LLC	300	5470.300	Park Maintenance	17634	11/05/25	867.44	79094	867.44
Mission Electronics, Inc.	101	5211.101	Maintenance & Repair Equipment	54266IN	11/12/25	350.00	79125	350.00
Missouri Organic Recycling	106	5263.106	Tree Maintenance	20003893	11/05/25	32.00	79095	32.00
Murphy Tractor & Equipment Co., In	106	5211.106	Maintenance & Repair Equipment	29007874	11/05/25	12.21	79096	12.21
Kelley Nielsen	101	5267.101	Employee Related Expenses	10/31/25 Tacos R	11/03/25	434.71	33099	434.71
Adam Peer	103	5209.103	Professional Services	10/28/25 Court	11/05/25	375.00	79097	750.00
Adam Peer	103	5209.103	Professional Services	10/30/25 Court	11/05/25	375.00		
Shawnalee Criss Petty	106	5319.106	Contain the Rain Grant	11/3/25 Rain Pro	11/12/25	93.05	79126	93.05
Police Records & Information Mana	102	5206.102	Travel Expense & Training	34971	11/12/25	299.00	79127	299.00
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	17472	11/05/25	220.00	79098	660.00
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	17863	11/05/25	220.00		
Ripple Glass, LLC	115	5272.115	Solid Waste Contract	18272	11/05/25	220.00		
Roeland Park Community Foundatic	101	5283.101	RP Community Foundation Grant Expense	10/29/25 Cafe	11/05/25	160.00	79099	160.00
Santa Fe Tow Service, Inc.	106	5260.106	Vehicle Maintenance	97180	11/05/25	360.00	79100	360.00
Shawnee Mission Ford, Inc.	106	5211.106	Maintenance & Repair Equipment	727090	11/05/25	2,001.95	79101	2,001.95
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	92.30	79102	736.70
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	376.50		
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	142.26		
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	29.63		
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	71.13		
Dave Short	110	5241.110	Community Garden	8/12-9/10/25EXP	11/05/25	24.88		
Staples	101	5301.101	Office Supplies	7007364605	11/05/25	272.12	79103	272.12
Staples	101	5301.101	Office Supplies	7007481451	11/12/25	121.19	79128	121.19
Strawberry Hill Inkc LLC	290	5308.290	Clothing & Uniforms	102625	11/05/25	88.00	79104	88.00
Karen Torline	103	5214.103	Other Contracted Services	Recurring Check	11/01/25	1,593.11	79061	1,593.11
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	768533	11/05/25	1,661.10	79105	1,661.10
Validity Screening Solutions	106	5207.106	Medical Expense & Drug Testing	262322	11/05/25	34.00	79106	34.00
Verizon Wireless	102	5202.102	Telephone	6126765406	11/05/25	280.07	79107	400.10
Verizon Wireless	104	5202.104	Telephone	6126765406	11/05/25	80.02		
Verizon Wireless	106	5202.106	Telephone	6126765407	11/05/25	40.01		
Vital Records Control	102	5214.102	Other Contracted Services	5580934	11/12/25	27.58	79129	55.15
Vital Records Control	105	5214.105	Other Contracted Services	5580934	11/12/25	27.57		
Water District No 1 of Johnson Coui	101	5287.101	Water	1321 11/4/25	11/12/25	34.41	79130	1,461.25
Water District No 1 of Johnson Coui	101	5287.101	Water	1593 11/4/25	11/12/25	232.65		
Water District No 1 of Johnson Coui	101	5287.101	Water	6642 11/4/25	11/12/25	34.43		
Water District No 1 of Johnson Coui	106	5287.106	Water	1229 11/4/25	11/12/25	75.68		
Water District No 1 of Johnson Coui	106	5287.106	Water	1489 11/4/25	11/12/25	139.46		
Water District No 1 of Johnson Coui	106	5287.106	Water	1681 11/4/25	11/12/25	52.68		
Water District No 1 of Johnson Coui	106	5287.106	Water	2212 11/4/25	11/12/25	30.80		
Water District No 1 of Johnson Coui	220	5287.220	Water	8373 11/4/25	11/12/25	429.16		
Water District No 1 of Johnson Coui	290	5287.290	Water	3054 11/4/25	11/12/25	431.98		
Winter Illuminations Inc.	101	5237.101	Community Events	391 11/5/25	11/12/25	3,550.00	79131	3,550.00
Open Edge	101	5247.101	Credit Card & Bank Fees	10/31/25 EFT	10/31/25	1,717.78	EFT	1,717.78
						798,229.24		798,229.24

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
October 20, 2025, 6:00 P.M.**

- | | | |
|--|--|--|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Emily Hage, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Matthew Lero, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Debbi Schraeder, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. City Admin.• Kelley Nielsen, City Clerk• Cory Honas, Police Chief• Donnie Scharff, Public Works Dire |
|--|--|--|

Admin Faidley Schraeder	Finance Dickens Hage	Safety Hill Raglow	Public Works Madigan Lero
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(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

I. Pledge of Allegiance

CMBR Raglow called the meeting to order and led everyone in the Pledge of Allegiance.

II. Roll Call

City Clerk Nielsen called the roll. Mayor Poppa was absent, but all Councilmembers were present with CMBR Hill appearing virtually. Staff members present were City Administrator Moody, City Attorney Mauer, Assistant City Administrator/Finance Director Jones-Lacy, Public Works Director Scharff, Police Chief Honas, Parks and Rec Superintendent Brungardt, and City Clerk Nielsen.

III. Public Hearing

No public hearing was held.

IV. Modification of the Agenda

There were no modifications to the agenda.

V. Public Comments

There were no Public Comments.

VI. Consent Agenda

- A. Appropriations Ordinance #1077**
- B. City Council Meeting Minutes October 7, 2025**
- C. Cereal Malt Beverage Renewals - Casey's, Minute Mart, Price Chopper, and Walmart**

MOTION: CMBR DICKENS MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 8-0.)

VII. Business from the Floor - Proclamations/Applications/Presentations

There was no Business from the Floor.

VIII. Mayor's Report

There was no Mayor's Report

IX. Reports of City Liaisons and Committees

A. Ad-Hoc Historical Committee

The meeting report was included in the agenda packet.

B. Community Foundation

The meeting report was included in the agenda packet.

X. Unfinished Business

There was no Unfinished Business discussed.

XI. New Business

A. Committee Reappointments

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO APPROVE THE REAPPOINTMENTS OF LYNDA LEONARD, JONNA CROSBY, AND TIM ROSS TO THE ARTS COMMITTEE; HAILE SIMS TO THE COMMUNITY FOUNDATION; JAIME DAVIS, SARAH MARTIN, AND KATIE REDHAIR TO THE PARKS AND TREES COMMITTEE; LISA BRUNNER AND MACRINA ABDOUCH TO THE PLANNING COMMISSION; CARRIE PAULETTE AND HAILE SIMS TO THE DEI COMMITTEE; MEGAN REAVIS, AIDEN ELLIS, NATASHA RICKEL, AND BRANDON MARTIN TO THE SUSTAINABILITY COMMITTEE. (THE MOTION CARRIED 8-0.)

B. Approve 2026 Agreement with Johnson County DTI

Ms. Jones-Lacy said this is the annual agreement with Johnson County and provides tech support and the City's fiber infrastructure. It includes free internet and phone service for the City. The cost for 2026 reflects a nominal increase.

CMBR Faidley asked if 11 new additions who use multi-factor authentication are for staff. Ms. Jones-Lacy said this enables those 11 individuals to use their services outside of City offices and is included in the agreement and is an added security feature.

MOTION: CMBR LERO MOVED AND CMBR HAGE SECONDED TO APPROVE THE 2026 AGREEMENT WITH JOHNSON COUNTY DEPARTMENT OF TECHNOLOGY & INNOVATION (DTI) FOR IT SERVICES. (THE MOTION CARRIED 8-0.)

XII. Ordinances and Resolutions

There were no ordinances or resolutions presented.

XIII. Reports of City Officials

A. 3rd Quarter Police Report

Police Chief Honas provided the safety report noting there were 279 reports in the third quarter that included 56 UCR reports. Chief Honas broke down the reports by timeframe and provided quarterly comparisons. He also gave stats on the types of calls for service and arrests made. He said they are serving more warrants attributed to the Municipal Judge and helping other agencies. They are also investigating and closing more crimes as well as identifying more suspects with the assistance of the Johnson County Sheriff's Office. Chief Honas also provided the traffic crash reports noting there was one particularly serious accident in the third quarter. One of the Johnson County mental health co-responders has resigned, and they are looking for a second one. They still have access to one co-responder and the crisis line. Also, the new animal control officer started today. They met with her to discuss expectations and a contingency plan. They also presented information about the feral cat situation on Howe Drive and animal control will try to assist with that. They have already been in touch with a non-profit and the new officer is experienced and already has a lot of connections.

B. 3rd Quarter Public Works Report

Public Works Director Scharff said they have a full staff. His report started with a comparison with last year on the number of hours spent in different that Public Works focuses. The greater percentage of their time is on green space and traffic maintenance. They also spent more time on snow removal in 2025 than in years past. Mr. Scharff also provided highlights and the status of work for the El Monte sidewalk project, Mission Road, the 47th Place cul-de-sac reconstruction, and Nall Avenue.

City Manager Moody explained the concrete block-outs that are being installed to make the transitions over the manholes smoother. They continue to have conversations with Johnson County Wastewater on ways to make the transitions easier for travel.

CMBR Faidley asked when they would be putting down the street markings on Nall. Public Works Director Scharff said that will happen after the block-outs are completed.

Mr. Scharff also reviewed the 2025 street sweeping program. He said the machine is running efficiently and has been out this week. The leaf pick up season begins the first week of November. The department took a poll to name their leaf pick up machine, and it is known as the "Grim Leafer."

C. 3rd Quarter Parks and Recreation Report

Parks and Recreation Superintendent Brungardt reviewed the attendance and participation at the Aquatics Center, the Community Center, City special events, and shelter rentals. He noted that the Community Center has a lot of programs geared to the 50-plus community and they had good participation at the summer camps. Staff is continuing to build on their knowledge with continuing education. Mr. Brungardt also reviewed special projects they are working on such as the installation of the Mighty Bike in R Park, unified signage in the City parks, and the survey for a parks master plan. Mr. Brungardt also went over the status of the renovation project at the Community Center.

Mr. Brungardt continued his presentation with upcoming events that included meetings and maintenance. Of note:

- Trunk or Treat - Sunday 10/26 from 3-5 p.m.
- Tree Lighting & Brinner - Wednesday 12/3 at 6 p.m.

CMBR Madigan asked why R Park is excluded from the restroom winterization. Mr. Brungardt said the restrooms are heated and they are not worried about the pipes freezing.

CMBR Faidley asked what items were remaining on the punch list for the Community Center. Mr. Brungardt said the Community Center needs some touch-up on the doors and some finishes as well as some wiring that needs to be hidden in the kitchen.

D. City Manager's Report

City Manager Moody said things are looking good as they move towards winter and as they focus on the leaf collection program and completing the strategic and parks master plan. They will continue to work on sustainability with the carbon emissions inventory.

E. Asst. City Manager/Finance Director

Ms. Jones-Lacy said they will have a Council meeting on November 3rd and November 17th, but there will be only one meeting in December.

She said the Arbor Master Plan will be presented at the next Council meeting. CMBR Lero was on that steering committee, and it will add good clarity moving forward.

F. Police Department Report

Police Chief Honas said the drug take-back will be Saturday 10/26 between 10 a.m. and 2 p.m. at Price Chopper.

City Manager Moody added that they have met with Prairie Village, Mission, and Fairway to discuss the Super Pass for 2026. They are open to Roeland Park participating in that program. Staff will gather further information and present it at a Workshop along with a rate comparison and a recommendation for rate adjustments to the 2026 aquatics season.

XIV. Adjournment

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (THE MOTION CARRIED 8-0.)

(Roeland Park City Council Meeting Adjourned at 6:29 p.m.)

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
November 3, 2025, 6:00 P.M.**

- | | | |
|--|--|--|
| <ul style="list-style-type: none">• Michael Poppa, Mayor• Benjamin Dickens, Council Member• Jan Faidley, Council Member• Emily Hage, Council Member• Jennifer Hill, Council Member | <ul style="list-style-type: none">• Matthew Lero, Council Member• Tom Madigan, Council Member• Kate Raglow, Council Member• Debbi Schraeder, Council Member | <ul style="list-style-type: none">• Keith Moody, City Administrator• Jennifer Jones-Lacy, Asst. City Admin.• Kelley Nielsen, City Clerk• Cory Honas, Police Chief• Donnie Scharff, Public Works Dire |
|--|--|--|

Admin Faidley Schraeder	Finance Dickens Hage	Safety Hill Raglow	Public Works Madigan Lero
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(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

I. Pledge of Allegiance

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

II. Roll Call

City Clerk Nielsen called the roll. Council member Hill was absent, Councilmember Dickens was virtual for the meeting until the audio stopped, but all other Governing Body members were present in person. Staff members present were City Administrator Moody, City Attorney Walker, Assistant City Administrator/Finance Director Jones-Lacy, Public Works Director Scharff, Police Chief Honas, Parks and Rec Superintendent Brungardt, and City Clerk Nielsen.

III. Public Hearing

No public hearing was held.

IV. Modification of the Agenda

Mayor Poppa tabled the executive session until the November 17 meeting.

V. Public Comments

Ken and Steph Low, 5001 Pawnee Dr: Large tree removal

VI. Consent Agenda

- A. Appropriations Ordinance #1078**
- B. Committee Reappointments**
- C. Cereal Malt Beverage Renewal – Quik Trip**

MOTION: CMBR MADIGAN MOVED AND CMBR LEROSECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0.)

VII. Business from the Floor - Proclamations/Applications/Presentations

There was no Business from the Floor.

VIII. Mayor's Report

A. Native American Heritage Month Proclamation

Mayor Poppa read the proclamation into the record declaring November 2025 as Native American Month in the City of Roeland Park. All Governing Body members signed onto the proclamation.

Gaylene Crouser, Executive Director for Kansas City Indian Center accepted the proclamation. (Photographs were taken)

IX. Reports of City Liaisons and Committees

A. Diversity, Equity and Inclusion

Carrie Paulette, chair of the DEI committee, said the committee has been working on proclamations, reviewing city code changes and collecting community feedback. She shared in the packet many of the comments they received regarding holidays people celebrate and comments they made regarding how people feel about Roeland Park which they captured at the summer concert series in R Park.

B. Parks and Trees

Parks and Recreation Superintendent Nathan Brungardt provided an update on the Parks and Trees Committee's solarization initiative. He explained that the "Grass Walk," installed earlier this spring at R Park, is being overtaken by invasive Bermuda grass. To address the issue, the Committee plans to use a process known as solarization, which involves placing a heavy black or clear tarp over the affected area so the sun's heat can warm the ground and kill the Bermuda grass. The tarp will likely be in place for numerous months.

Mr. Brungardt noted that several existing plants will be temporarily relocated to the area near "See Red Run" and the restrooms during this process and then returned once complete. He stated that the project will have no fiscal impact to the City, as the Parks and Trees Committee intends to use existing funds, likely from the Community Foundation, to cover expenses.

Because the solarization area is in a high-visibility, high-use location, the Committee and staff wanted to make the Council aware of this sustainable approach to managing invasive species. The City also plans to share information about the project on its social media platforms as part of an educational effort.

Mayor Michael Poppa expressed support for the project and suggested adding on-site signage to further educate the public. The Council indicated support for the initiative.

Councilmember Jan Faidley asked which plants would be relocated. Mr. Brungardt responded that the plants most at risk of being overtaken by Bermuda grass, those along the west and south edges of the Grass Walk, would be temporarily moved. Councilmember Faidley noted that she has had mixed results with solarization in past experiences.

Mayor Poppa thanked Mr. Brungardt for the update.

C. MARC – First Tier Suburbs

Councilmember Faidley said the minutes are in the packet and the next meeting is January 16, 2026.

X. Unfinished Business

There was no Unfinished Business.

XI. New Business

A. Request to Remove Trees Larger than 30 Inches in Diameter from Residential Yards

Background

In September 2024, the City Council adopted Ordinance No. 1062, establishing protections for large trees located on public property and within the front yards of private residential properties.

Under the Tree Protection Policy, property owners must obtain City approval prior to removing any tree measuring 12 inches or more in diameter at breast height (DBH) located in the front yard.

If the City Arborist determines that the tree is dead, dying, diseased, or an invasive species, the property owner may remove the tree without replacement or additional action.

Tree removal requests for trees exceeding 30 inches DBH that do not meet the above exceptions require City Council approval.

Requests for Tree Removal

1. 5420 Briar – Pin Oak (46" DBH) (images attached)

- Homeowner Request: Removal due to repeated large limb drops, raising concerns about property damage and maintenance costs.
- City Arborist Findings: The Pin Oak is healthy. Summer limb drop is common for this species. The Arborist recommends pruning and ongoing maintenance rather than removal (see attached photos).
- Homeowner Intent: Plans to replace the tree but believes continued pruning and cleanup present an ongoing financial burden.

2. 5001 Pawnee Drive – Sweet Gum (34" DBH) (images below)

- Homeowner Request: Removal due to gumball seed litter creating a slipping hazard along 50th Street, a common walking route for school children. The homeowner also reports prior storm damage to the tree.
- City Arborist Findings: The Sweet Gum is in fair condition. The Arborist recommends removing broken or hanging limbs and pruning the outer canopy, rather than full removal.
- Homeowner Intent: Plans to replace the tree if removal is approved.

Discussion

Attached you will find images of the trees in question and the arborist reports for both properties. Both trees are classified as protected under the Tree Protection Policy due to their size. Neither tree meets the criteria for automatic removal without Council approval.

The Council must determine whether to:

1. Approve the removal requests as submitted; or
2. Deny the requests based on the Arborist's recommendation that both trees can be preserved through pruning and maintenance.

Ms. Jones-Lacy provided background on the two trees. They also heard from the two homeowners, Steph and Ken Lowe at 5001 Pawnee and Lee Borst at 5420 Briar.

There was some conversation about when it was appropriate to remove a tree and if it being a nuisance for dropping seeds was enough.

MOTION: CMBR MADIGAN MOVED AND CMBR RAGLOW SECONDED TO APPROVE REMOVAL OF TREE AT 5420 BRIAR (THE MOTION CARRIED 6-1.) WITH CMBR FAIDLEY VOTING NO

MOTION: CMBR MADIGAN MOVED AND CMBR SCHRAEDER SECONDED TO APPROVE REMOVAL OF TREE AT 5001 PAWNEE DR (THE MOTION CARRIED 4-3.) WITH CMBR FAIDLEY, HAGE, AND LERO VOTING NO, MAYOR POPPA BROKE THE TIE WITH A YES

B. Approve Supplemental Task Order for 2026 Rosewood and Granada Street Reconstruction Projects

MOTION: CMBR HAGE MOVED AND CMBR FAIDLEY SECONDED TO APPROVE SUPPLEMENTAL TASK ORDER FOR 2026 ROSEWOOD AND GRANADA STREET RECONSTRUCTION PROJECTS NOT TO EXCEED \$16,000. (THE MOTION CARRIED 6-0.)

C. Approve Supplemental Task Order for 55th Street Project

MOTION: CMBR LERO MOVED AND CMBR SCHRAEDER SECONDED TO APPROVE SUPPLEMENTAL TASK ORDER FOR 55th STREET PROJECT NOT TO EXCEED \$28,500 . (THE MOTION CARRIED 6-0.)

XII. Ordinances and Resolutions

A. Ordinance 1080 – Adopting Chapter 14 Amendments

MOTION: CMBR LERO MOVED AND CMBR MADIGAN SECONDED TO APPROVE ORDINANCE 1080 ACCEPTING CHANGES TO CHAPTER 14 OF THE CITY MUNICIPAL CODE. (THE MOTION CARRIED 6-0.)

B. Ordinance 1081 – Kansas Gas Franchise Renewal

MOTION: CMBR MADGIAN MOVED AND CMBR RAGLOW SECONDED TO APPROVE ORDINANCE 1081 KANSAS GAS FRANCHISE RENEWAL. (THE MOTION CARRIED 6-0.)

XIII. Reports of City Officials

A. 2025 3rd Quarter Objectives Progress Report

XIV. Adjournment

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (THE MOTION CARRIED 6-0.)

(Roeland Park City Council Meeting Adjourned at 7:19 p.m.)

Kelley Nielsen, City Clerk

Michael Poppa, Mayor

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Tue 11/3/2020 5:15 PM

To: Nielsen, Kelley <knielsen@roelandpark.org>; Jones-Lacy, Jennifer <jjoneslacy@roelandpark.org>

Committee Volunteer Form

Date	11/3/2020
First Name	Jaime
Last Name	Davis
Address	5511 Sherwood Drive
City	Roeland Park
State	KS
Zip	66205
Email	
Phone	
Place of Employment	University of Kansas Hospital
How long have you been a resident of Roeland Park?	6 years
How much time do you have to devote per month?	5-10 hours
Board & Committee Interest	I live across the street from R Park. I bought my home specifically in part because I loved the park. I'm a nature lover and an active gardener. I've loved living in RP and can't wait to give back to the great community I call home!
Select a Board or Committee	Parks
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>
Resume	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



Online Form Submittal: Committee Volunteer Form

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 11/4/2025 9:05 PM

To Nielsen, Kelley <knielsen@roelandpark.org>; intern@roelandpark.org <intern@roelandpark.org>; Jennifer Jones-Lacy <jjones-lacy@roelandpark.org>

Committee Volunteer Form

Date	11/4/2025
First Name	Kara
Last Name	Steen
Address	5400 Nall Ave
City	Roeland Park
State	KS
Zip	66202-1909
Email	
Phone	
Place of Employment	University of Kansas Health System
How long have you been a resident of Roeland Park?	6 years
How much time do you have to devote per month?	5 Hours
Board & Committee Interest	I'm interested in serving on the Arts Committee because I believe public art and cultural events strengthen community connections, enhance our shared spaces, and reflect the diversity and spirit of our residents. I'd like to contribute my time and ideas to help support and expand artistic opportunities that enrich life in Roeland Park.
Select a Board or Committee	Arts
Are you a high school student between the ages of 14 and 18?	No

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com <noreply@civicplus.com>

Fri 10/6/2023 10:32 AM

To: Nielsen, Kelley <knielsen@roelandpark.org>; RP Intern <intern@roelandpark.org>; Jennifer Jones-Lacy <jjones-lacy@roelandpark.org>

Committee Volunteer Form

Date	10/6/2023
First Name	Grace
Last Name	Suh
Address	5350 Clark Drive
City	Roeland Park
State	Kansas
Zip	66205
Email	
Phone	
Place of Employment	<i>Field not completed.</i>
How long have you been a resident of Roeland Park?	16 years
How much time do you have to devote per month?	10 hours
Board & Committee Interest	Hi - Following up on my former application, since I haven't received a reply. I just exchanged emails with Gretchen Davis and she urged me to try again. I'm a long-time Roeland Park resident dedicated to sustainability and native ecosystems and would love to help any way I can. I had hoped to help plant and maintain native plantings in our parks, especially at R Park, where there are numerous bare areas, and believe in the past I clicked on Parks, but if that is oversubscribed, I'm happy to join Sustainability instead or wherever else there is need. Please let me know, thank you!
Select a Board or Committee	Sustainability
Are you a high school student between the ages of 14 and 18?	No
Additional Comments	<i>Field not completed.</i>

Item Number: VI. Consent
Agenda



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Governing Body Workshop Meeting Minutes October 20, 2025

Item Type: Action Item

Recommendation:

*Minutes will be uploaded when available.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Governing Body Workshop Meeting Minutes October 20, 2025

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
October 20, 2025, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Debbie Schraeder, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- Cory Honas, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 6:33 p.m.)

MINUTES

A. Governing Body Workshop Meeting Minutes October 7, 2025

The minutes were approved as presented.

II. DISCUSSION ITEMS

A. Chapter 14 - Police Chapter Review Including E-bike and Scooters

Ms. Jones-Lacy reviewed the definition of micromobility. She said the Governing Body had previously discussed these devices in public spaces such as parks, but now they need to discuss them as it pertains to public streets and sidewalks. There have been some resident complaints about the use of e-bikes and scooters as well as some requests for the City to regulate their use. Most of the users are younger people and they want a policy that is safe for everyone and consistent with their neighboring communities. Ms. Jones-Lacy said they have reviewed what other communities are doing. Standard recommendations are that the devices ride on the right side of the road, carry no more riders than what the device is designed for, and speed limits of 20 miles per hour on roadways and 15 miles per hour on sidewalks.

Ms. Jones-Lacy presented the following questions for the Council to consider and discuss:

Should cyclists be allowed to overtake other cyclists and cars while riding?

Should they require helmets for all riders or just minors?

Should they require full face helmets?

CMBR Faidley asked what the difference is between a full face and regular helmet? Ms. Jones-Lacy said a full face helmet is like a motorcycle helmet. It provides additional eye and face protection than that of a standard bicycle helmet.

CMBR Raglow commented it would be difficult to regulate passing and would recommend they allow it and hope that riders would use common sense.

CMBR Lero said to be able to pass does make sense. He said there is not much of a difference between the faster e-bikes and a small motorcycle. He recommended helmets for minors, and it would be a harder sell for adults. He also did not recommend requiring a full face helmet.

CMBR Madigan said he used to ride a bicycle and a motorcycle. The number one cause of fatalities is head injuries. He said it is ridiculous to require full face helmets for minors, but under 18, they do need to wear a helmet. He also asked if the police would be the regulating authority of the traffic on the sidewalk.

City Attorney Mauer said the ordinance covers all vehicles whether they are on the sidewalk or the street.

CMBR Faidley asked CMBR Lero why he was not in favor of a full face helmet. CMBR Lero said that some are more decorative than an actual full face helmet and would be difficult to regulate. He does want to see minors wear helmets.

CMBR Hage also supports children wearing helmets. She also mentioned issues of riding on the sidewalks instead of the streets and wants to see the City engage in education and partnerships with parents, the schools, and through social media.

CMBR Hill said that some of the regulations they are discussing are already addressed by the rules of the road. They do need to keep in mind that they are a small city meshed in among others, and they should be consistent as it will be confusing to change rules city by city.

CMBR Raglow said where they are located between cities, she would love to require everyone wears helmets but agreed that certainly it should be required for minors.

CMBR Faidley said she could see an advantage in waiting for the recommendations expected from MARC at the beginning of the year. She said the situation right now is very volatile and reacting immediately may not always result in the best decisions. She also did not want them to lag behind and not protect the children who are using these devices, so she is torn on moving forward or waiting. CMBR Faidley asked Ms. Jones-Lacy what surrounding communities have passed.

Ms. Jones-Lacy said they have varying restrictions. Roeland Park does not have a lot of bike lanes, and they want to make sure it is allowable to ride on the sidewalk. Most communities have a helmet requirement for minors. She added that Fairway has even more restrictive regulations than what Roeland Park is proposing.

CMBR Faidley said she read that one community required adult supervision under a certain age. Ms. Jones-Lacy said that it is Fairway.

CMBR Madigan said they cannot put off the safety of the children until March to hear what MARC will say and they should go ahead and move forward with the requirement of helmets. They can always rescind that decision if they determine it is not as important.

There was a consensus that cyclists should be allowed to overtake or pass another vehicle.

There was consensus that helmets be required for minors, but full face is not required.

The discussion moved to whether the City should regulate how many vehicles can park on a residential single-family lot. The impetus for this is the concern of over-parking on one lot. It was noted that it is an unsightly aesthetic. The Codes Official has been trying to get the residence into compliance. There

have been requests from residents on whether they can restrict the number of cars in residential zoning districts.

Ms. Jones-Lacy presented the following discussion questions to the Governing Body:

What should the maximum number of cars allowed on a single lot?

Should parking limits be restricted to what is visible from the street?

Ms. Jones-Lacy showed samples of some driveways/paved areas of residences in the City with how many vehicles could potentially be parked.

CMBR Dickens said he does not like telling people what they can do on their property, but 12 cars in the driveway does seem excessive. He was not sure how to get the correct data and asked if they could regulate vehicles to the number of drivers in a household.

City Attorney Mauer said they would not be able to do that. He used the example of one person in a residence who is a car collector. He said if they felt they had to regulate it, it would be best to pick a specific number to be allowed.

CMBR Madigan said that all vehicles must be parked on concrete and this homeowner was allowed to put all their concrete in. Ms. Jones-Lacy said that a lot of the concrete work done was unpermitted. CMBR Madigan asked about overnight parking of commercial vehicles and said some of them looked commercial. Ms. Jones-Lacy said they have an ordinance restricting overnight commercial parking on the street. CMBR Madigan said he would have a tough time telling someone they cannot park in their driveway that has been doing so for years and now they cannot because the City has changed their mind.

Ms. Jones-Lacy said the vehicles must be operable and registered and the homeowner could say they are. CMBR Madigan asked why they could not check the vehicles. It was noted that some of them were backed in and the tags are not facing the street.

Police Chief Honas said they do not have any grounds to go onto the property to inspect the registration status of the vehicles.

CMBR Lero said finding the correct number is the tough part and asked where do you stop this.

CMBR Hill said they need to look at their DEI policies as they live in a community with many Hispanic families, which one attributes that they live multi-generational, and have a need for ample parking. She also does not want to create an ordinance because of one residence. They have regulations on the amount of permeable surface allowed in a yard and no broken down cars. She feels like this is over-reach.

City Manager Moody said for perspective, they have made amendments to single-family development standards and how much can be dedicated to a garage space based on the width of the home. They have set precedent and an example of how to keep vehicles from becoming the dominant component of a single-family dwelling.

CMBR Faidley agreed they should not make an ordinance for one property. She spoke with the Codes Officer and there have been code enforcement issues at this home previously. She said there used to

be a fence around the property that was falling and was removed. It would require a variance to put in a new fence like the one that was removed.

CMBR Hage said she does not see how they can do this without it being arbitrary. If someone has a big party at their home, then they are out of compliance for the number of cars, and that is not in the spirit of what they are trying to accomplish. She said it is not for them to act like an HOA. She added that they do want things to look tidy as this area is a gateway to the City.

CMBR Madigan said that many of their guidelines and ordinances have been passed with a grandfather clause. Ms. Jones-Lacy said it is difficult in this case because they do not know the residents. People move in and out all the time and renters change, and they are not notified by the landlord, so it would be difficult to know who was grandfathered in.

There was agreement from the Governing Body they did not want to move forward with limiting the number of parked cars at a residence.

Ms. Jones-Lacy reviewed some of the notable changes to Chapter 14. There was some cleanup of the language, Removal of duplicate language contained in other ordinances and those already covered in state law or STO.

A citizen offered comment that she is glad the City wants to be consistent and have a united message. She said that allowing e-bikes to be classified as bicycles is not safe. She thanked the Governing Body for looking at this and that as a physician she saw more breaks and injuries of children over the summer.

Ms. Jones-Lacy asked whether the Governing Body wanted to wait to hear from MARC before moving forward with the e-bike/scooter ordinance.

CMBR Hage asked if they can make a commitment now and review again when the MARC regulations come out. Ms. Jones-Lacy said if the Governing Body feels this is more urgent, then they can approve it sooner rather than later. Once the MARC report comes out, the Governing Body can amend the ordinance if they feel there is a need.

CMBR Faidley would like to see them lean heavily into education as a policy.

This item will be brought before the Governing Body at the November 3rd City Council meeting. It will also be reviewed again in March following MARC recommendations.

III. Committee Minutes

The were no Committee minutes attached.

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 7:23 p.m.)

Item Number: VI. Consent
Agenda



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Governing Body Workshop Meeting Minutes November 3, 2025

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

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- How will the program be communicated to all stakeholders?

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1. Governing Body Workshop Meeting Minutes November 3, 2025

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
November 3, 2025, 6:00 P.M.

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Debbi Schraeder, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- Cory Honas, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:33 p.m.)

MINUTES

A.

There were no minutes to approve.

II. DISCUSSION ITEMS

A. Review and Discuss International Residential Code Adoption

Joe Kmetz, consultant with GBA and Roeland Park resident, provided a review of the International Residential Building Code update to the Governing Body.

Staff hired Joe Kmetz, Building Code Services Lead with GBA, to conduct a review of the City's Building Codes in preparation to adopt the 2024 suite of international codes established by the International Codes Council (ICC). Staff intends to work through the various code chapters with the City Council explaining the significant differences from our current codes (2018 version) and the proposed 2024 codes. Joe is also providing a review of our current code amendments and making recommendations for revised amendments, changes or additions to the 2024 Building Codes.

The process started by reviewing the 2024 International Building Codes at the October 6th workshop. Joe will provided overview of the purpose of the codes, key definitions and then get into the changes from 2018 to 2024 and the recommended amendments and additions to Roeland Park's adopted building code. Staff has worked through this with the consultant and the details are included in the presentation and documents.

This is the first step to reviewing these changes. Staff also intend to include all of these documents on our website and solicit feedback from the building community, residents, and anyone with a vested interest in these changes. In addition, we will hold focus groups with local builders who do work in Roeland Park and solicit their input on some of these updates. All of this information will be considered and incorporated in a final draft prior to council adoption. Staff's goal is workshop all building codes then adopt in the first quarter of 2025, with enactment to take place 3 months later to allow for an educational period for those impacted.

Joe reviewed the presentation and the redlined version of the City's adopted residential code amendments. He made suggestions for edits and those were discussed by City Council.

There was additional conversation regarding the energy code and HERS ratings for new residential builds. Joe explained that a HERS score is a measure of building efficiency and the closer to zero you get the more efficient the building is. The IRC 2024 recommends a HERS rating 53 for this climate zone. Currently there is no codified standard for efficiency but a recent build had a score of 68. As such, staff is recommending a HERS score of 60 to ensure both feasibility and affordability while working toward more efficient builds.

Also included in the packet were the recommendations from Kansas Gas that were included by reference.

III. Committee Minutes

1. Ad-Hoc Historical Committee Meeting Minutes September 25, 2025
2. Aquatic Advisory Committee Meeting Minutes September 9, 2025
3. Arts Advisory Committee Meeting Minutes October 1, 2025
4. Diversity, Equity and Inclusion Meeting Minutes September 30, 2025
5. Sustainability Committee Meeting Minutes September 4, 2025

IV. ADJOURN

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 8:52 p.m.)

Item Number: VI. Consent
Agenda



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Public Works

Title: Approve Leaf Collection Service Agreement with Westwood Hills

Item Type: Action Item

Recommendation:

Approve Leaf Pickup Agreement with Westwood Hills.

Details:

Westwood Hills has approached Roeland Park requesting leaf pickup service. Staff discussed with Westwood Hills the date and time for the leaf pickup service. Staff determined that Roeland Park could provide the leaf pickup service for Westwood Hills on Sunday, December 7th, 2025. This date was determined as Roeland Park will pick up leaves for our residents Monday-Saturday and the leaf pickup service for Westwood Hills would have to be done on a Sunday

Roeland Park will provide (1) operator and (1) leaf vacuum truck as stated in the agreement. Staff will dispose of leaves at the PW facility and load leaves into dumpsters to be hauled off by GFL

Roeland Park will charge Westwood Hills the following hourly rates:

(1) Operator - \$60 hr.

(1) Leaf Vac Truck - \$100 hr.

Fuel - \$7.00 hr.

Staff would begin the leaf pickup service starting at 7am and continue until all leaves have been picked up. Staff believe this effort could take up to 8 hours to complete. Per the agreement, Roeland Park will dispose of leaves at the public work building. Also stated in the agreement, Westwood Hills will be invoiced for any charges related to dumpster rentals/hauling fees, hourly use of PW equipment, as well as hourly rates for the operator for disposal of any leaves picked up for Westwood Hills.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Roeland Park has provided Westwood Hill's leaf collection service under contract for at least the last 9 years.

Curbside leaf collection aids residents with lawn maintenance that is physically demanding. The service is beneficial to those who may have limited physical ability.

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Leaf Agreement 2025 - final

**2025 CONTRACT FOR LEAF PICKUP
BETWEEN THE CITY OF ROELAND PARK, KS, AND THE CITY OF WESTWOOD HILLS, KS**

THIS IS A CONTRACT (the "Agreement") by and between the CITY OF ROELAND PARK, a legal municipality of the State of Kansas, herein referred to as "ROELAND PARK", and the CITY OF WESTWOOD HILLS, a legal municipality of the State of Kansas, herein referred to as "WESTWOOD HILLS".

WITNESSETH:

WHEREAS, it is the desire and intent of WESTWOOD HILLS to contract leaf pickup to ROELAND PARK and to compensate ROELAND PARK pursuant to the terms of this Agreement.

WHEREAS, this Agreement constitutes a contract between municipalities pursuant to K.S.A. 12-2908 to perform a governmental service, activity, or undertaking which each party hereto is authorized by law to perform and accordingly shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, et seq., and amendments thereto.

NOW, THEREFORE, it is hereby agreed as follows:

1. SERVICES.

ROELAND PARK agrees to pick up the leaves placed in the designated locations in WESTWOOD HILLS beginning on Sunday, December 7, 2025, so long as those leaves are not in the streets, roads, boulevards, or parkways but rather are located in a "Qualifying Area." For purposes of this Agreement, "Qualifying Area" shall be defined as the area within eight (8) feet from the curb and extending away from all streets, roads, boulevards, and parkways within WESTWOOD HILLS. Such leaf pick-up is referred to herein as "Leaf Service."

WESTWOOD HILLS agrees that any leaves to be picked up by ROELAND PARK shall be on a Qualifying Area in WESTWOOD HILLS prior to 7:00 am central standard time on Sunday, December 7, 2025, Should ROELAND PARK be unable to perform on this date, it will notify WESTWOOD HILLS no later than the close of business on Thursday, December 4, 2025, and arrange an alternative date that is mutually satisfactory to the parties.

ROELAND PARK agrees to pick up leaves in the Qualifying Area for one (1) eight-hour day or until the Leaf Service is completed, whichever occurs first.

WESTWOOD HILLS agrees to compensate ROELAND PARK for the completed work in accordance with the pay schedule set forth in the "PAYMENTS" section of this Agreement.

ROELAND PARK agrees to pick up the leaves in the manner stated above and to deposit those leaves in ROELAND PARK and properly dispose of them at a later date.

2. POTENTIAL ALTERATION OF SCHEDULE

ROELAND PARK and WESTWOOD HILLS agree that any mechanical or weather issue that delays ROELAND PARK from completing the leaf pickup in ROELAND PARK, and thus delays the start of leaf pickup in WESTWOOD HILLS, shall not alter any terms of this Agreement except the dates and times

at which leaf pickup is completed, provided however, that WESTWOOD HILLS shall be permitted to terminate this Agreement for any such delays of 15 days or longer. If this Agreement is so terminated by WESTWOOD HILLS, WESTWOOD HILLS shall be entitled to reimbursement for any prepaid services which were not rendered. ROELAND PARK will make every good faith effort to complete the leaf pickup as scheduled above.

3. PAYMENTS.

As consideration for the provision of Leaf Service to WESTWOOD HILLS, WESTWOOD HILLS agrees to pay ROELAND PARK for every single one (1) hour of work completed as part of the Leaf Service as follows:

- One operator at \$63.00 per hour
- One leaf vacuum truck at \$105.00 per hour
- Fuel at \$9.00 per hour

Additionally, WESTWOOD HILLS will compensate ROELAND PARK for its actual expenditures incurred in disposing of such leaves, at the rate of \$63.00 per hour for one (1) laborer, a minimum of one (1) wheel loader at the rate of \$105.00 per hour, and approximately two 40 yard roll off containers at \$295.00 each, plus \$33.00/ton (estimated to be 4-8 tons), for a total estimated disposal cost of \$2006.00, plus \$33.00 a ton.

4. FULL COOPERATION.

Both parties agree to cooperate fully with all reasonable requests for information that are necessary for the completion of the tasks herein.

5. RELATIONSHIP OF THE PARTIES.

The method, means, manner, personnel, and equipment by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a separate legal entity, whether such entity may be an administrative entity, joint venture, partnership, or formal business association or organization of any kind between the parties.

In providing services under this Agreement, ROELAND PARK, its officers, agents, employees, representatives, or independent contractors shall remain subject to the exclusive supervision and control of ROELAND PARK. Accordingly, ROELAND PARK retains the exclusive right to direct the work of its employees performing work under the terms of this Agreement. The manner and method by which services are provided under this Agreement shall remain in the exclusive control of ROELAND PARK. Nothing in this Agreement shall be construed as creating an employment relationship between WESTWOOD HILLS and any officers and/or employees of ROELAND PARK providing services pursuant to the terms of this Agreement.

6. INDEMNITY.

To the extent allowed by law and subject to the immunity and maximum liability provisions of the Kansas Tort Claims Act, ROELAND PARK agrees to indemnify WESTWOOD HILLS and to hold WESTWOOD HILLS harmless for any liability incurred in connection with the performance of ROELAND PARK's duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of ROELAND PARK. To the extent allowed by law and subject to the

immunity and maximum liability provisions of the Kansas Tort Claims Act, WESTWOOD HILLS agrees to indemnify ROELAND PARK and to hold ROELAND PARK harmless for any liability incurred in connection with the performance of WESTWOOD HILLS' duties and obligations under this Agreement to the extent liability is attributable to the fault or negligence of WESTWOOD HILLS.

The indemnity obligations of both parties as provided for herein are limited to situations where an applicable policy of insurance provides coverage to the indemnifying party with respect to an asserted claim. In such situations, the indemnity obligation is limited to the amount of coverage provided by said applicable policy of insurance.

This indemnity obligation includes the obligation to defend or provide the cost of defense to the indemnitee provided that such coverage is included within an applicable policy of insurance and further provided that the indemnitee complies with the requirements of any applicable contract of insurance providing for the provision of a defense or for the cost of defense. Indemnitee will provide a written representation to the insurance provider indicating that indemnitee shall: (1) cooperate with the insurer in the investigation, settlement or defense of the claim or suit; (2) immediately send the insurer copies of any demands, notices, summonses or legal papers received in connection with the claim or suit; (3) notify any other insurer whose coverage is available to the indemnitee; (4) cooperate with the insurer with respect to coordinating other applicable insurance available to the indemnitee; (5) provide the insurer with written authorization to obtain records and other information related to the claim or suit; and, (6) provide written authorization to the insurer to conduct and control the defense of the indemnitee in such claim or suit. Upon the assertion of any claim related in any way to this Agreement, the party who has received such claim shall promptly provide written notice of such claim to the other party.

7. MODIFICATIONS.

No changes or additions to this Agreement shall be valid or binding upon either party unless such changes or additions are made in writing and executed by both parties

8. ENTIRE AGREEMENT.

This Agreement is the entire agreement between the parties and supersedes all previous agreements or understandings, both written and unwritten, between them. This Agreement may be modified only in writing, provided both parties have signed the amended document. This Agreement is not intended to affect or otherwise change any other agreement between the two parties.

9. GOVERNING LAW.

This Agreement shall be governed by and construed under the laws of the State of Kansas. The sole and exclusive venue for any action premised upon the rights and obligations within this Agreement shall be within the District Court of Johnson County, Kansas.

10. COPIES OF CONTRACT.

Copies of this Agreement shall be filed with the City Clerk of ROELAND PARK and with the City Clerk of WESTWOOD HILLS.

11. EFFECTIVE DATE.

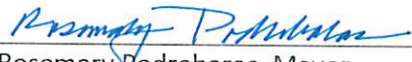
This Agreement shall take effect immediately after it has been executed and copies filed as set forth in the preceding paragraph.

IN WITNESS WHEREOF, ROELAND PARK and WESTWOOD HILLS have caused this Agreement to be duly executed.

CITY OF ROELAND PARK

CITY OF WESTWOOD HILLS

Michael Poppa, Mayor



Rosemary Podrebarac, Mayor

Date



Date

ATTEST:

ATTEST:

Kelley Nielsen, City Clerk



Beth O'Bryan, City Clerk

Date



Date

APPROVED AS TO FORM ONLY:

APPROVED AS TO FORM ONLY:

Steven E. Mauer, City Attorney, Roeland Park



James Orr, City Attorney, Westwood Hills

Item Number: VII. Business
From the Floor



City of Roeland Park
Action Item Summary

Submitted By:

Katie Garcia

Committee/Department: Administration

Title: 3rd Quarter Social Media Report (5 min) - Katie Garcia

Item Type: Presentation

Recommendation:

For informational purposes only

Details:

Katie Garcia with Gather Media will provide an update on communications for the City.

[The third quarter social media report can be found here.](#)

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: VII. Business
From the Floor



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: Recognition of Small Business Incentive Recipients and Project RISE Update (5 min) - Jan Peters

Item Type: Presentation

Recommendation:

For informational purposes only.

Details:

Jan Peters, with the NEJC Chamber will present an update on Project RISE. The presentation is attached.

She will also recognize those who been recipients of the Small Business Incentive Program offered by the City and Project RISE. That information is in the attached presentaiton.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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- What (if any) are the unintended economic and environmental impacts of this item?

- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

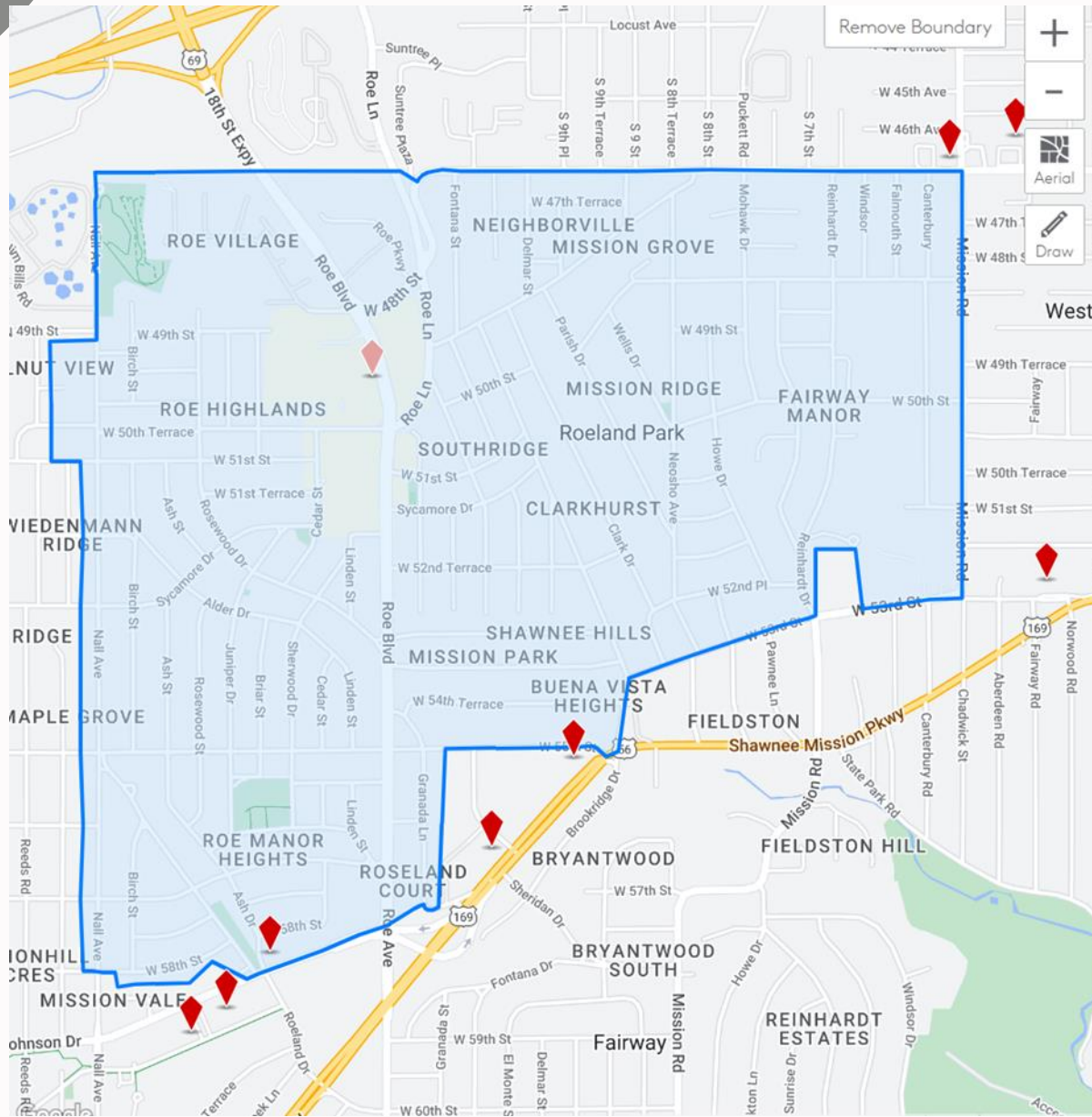
1. Project RISE - November 21 Presentation - RP City Council - Final

Roeland Park City Council

Project RISE

November 21, 2025





01 RECRUIT

IDENTIFY 02

03 SUPPORT

ENCOURAGE 04

Project RISE is an innovative partnership between the **City of Roeland Park** and the **NEJC Chamber** with the mission to Recruit, Identify, Support and Encourage area businesses.

Project RISE is ready to offer a lending hand to current Roeland Park small businesses or those looking to locate to the Roeland Park community. Our website offers resources available for every stage of a business from launch, to growth and everything in between.

01 RECRUIT

IDENTIFY 02

03 SUPPORT

ENCOURAGE 04

NEW Businesses

New Prospects

Marketing and listing of available property for LEASE OR SALE in Roeland Park on Project RISE Website

4812 Johnson Drive, Roeland Park, KS 66205
Booking Agent: Joe Giwa - CBRE

Bella Roe Plaza
Booking Agent: Erin Johnson – Copaken Brooks

Professional Building – 5125 Roe Blvd, Roeland Park, KS 66205-2358
Booking Agent: Chuck Connealy, SIOR, CCIM – Waterford Property

Roeland Park Shopping Center
Booking Agent: Chris Newkirk - Colliers

Southwest Corner of 47th Avenue & Mission Road, Roeland Park, KS
Booking Agent: David Hickman - Varnum • Armstrong • Deeter, Inc.

Attendance at SIOR – Development Day – Western Missouri and Kansas Chapter

*Society of Industrial and Office Realtors (SIOR). SIOR is the leading professional commercial and industrial real estate association
Development Day included 76 Exhibitors – 4 Sponsors – over 500 attendees*

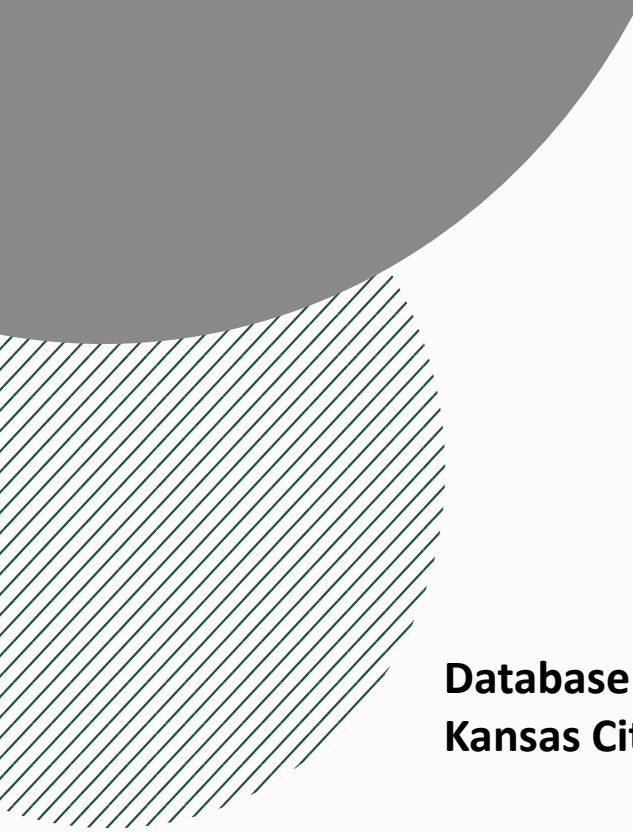
Attendance at NEJC Chamber Events and LGBT Chamber Events



IDENTIFY

SUPPORT

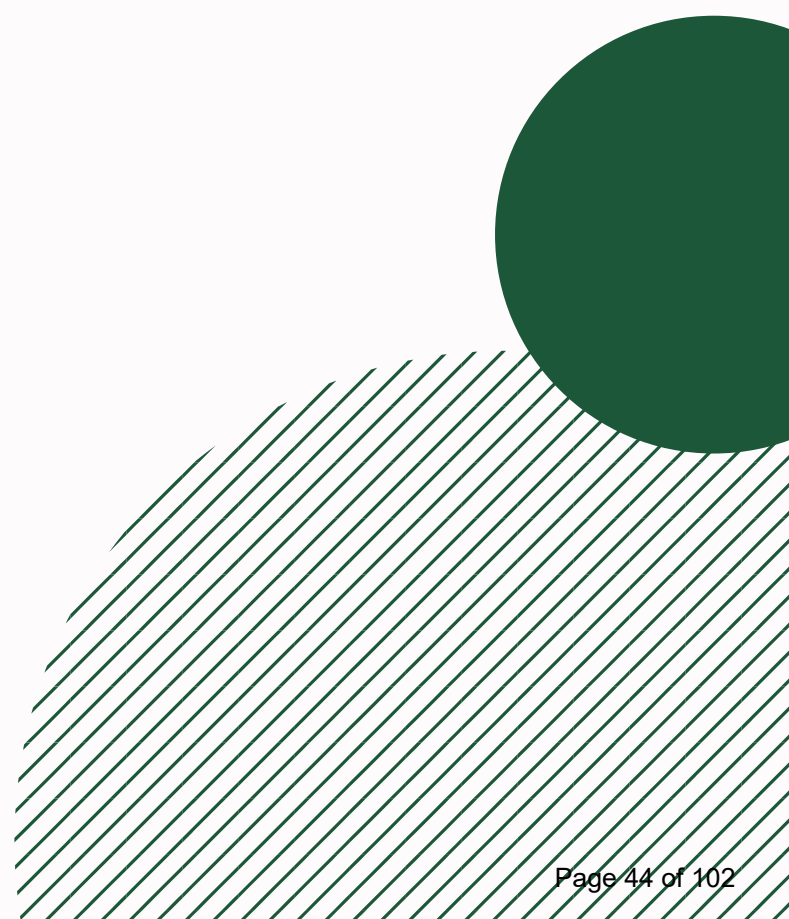
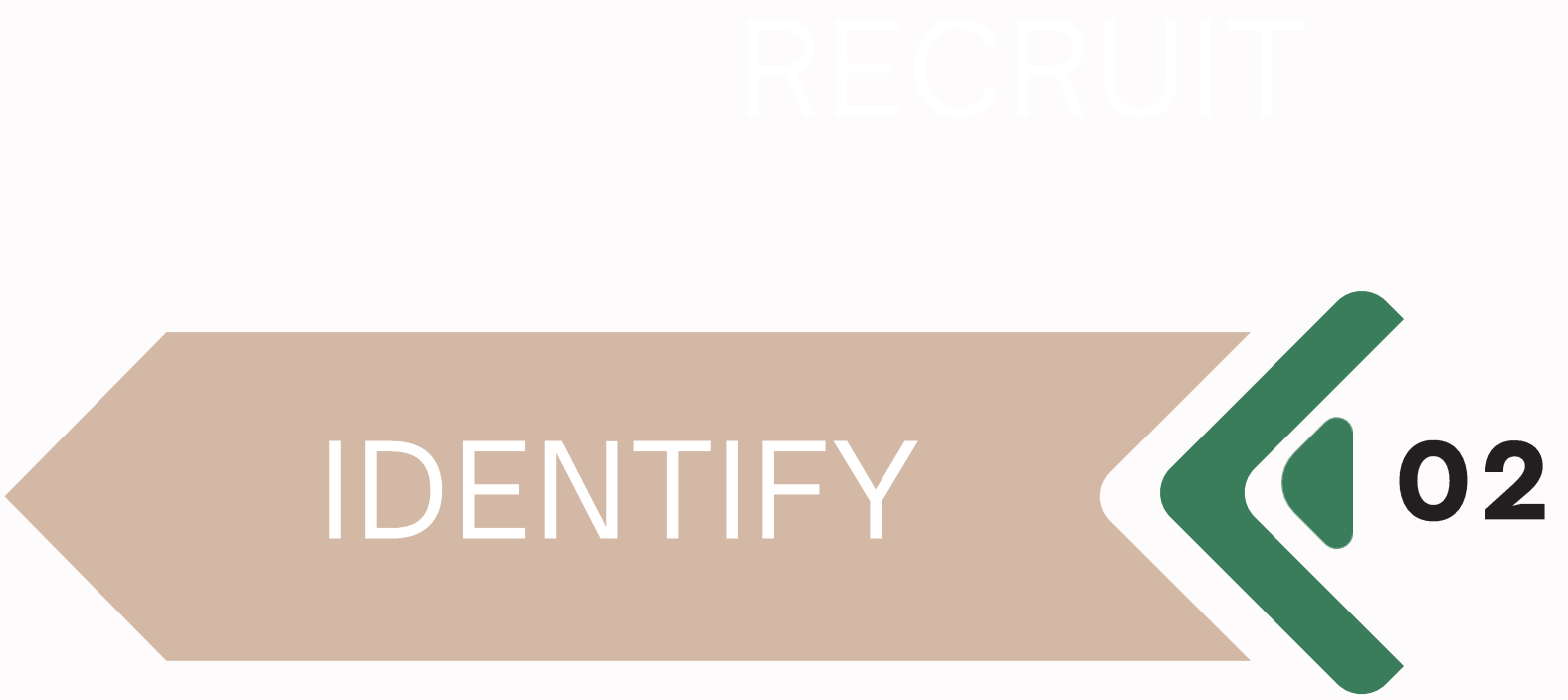
ENCOURAGE



Database of over 250 contacts in the Roeland Park business community, Kansas City Metro, and State of Kansas

Realtors for Lease or Own Properties in Roeland Park

Potential new developers



Business Resource Guide

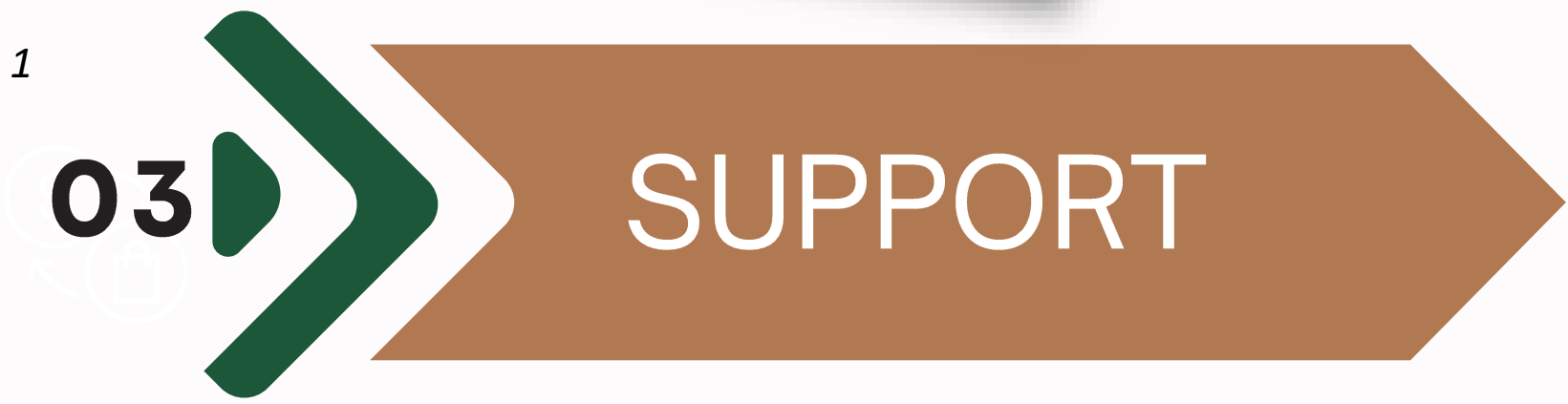
Roeland Park Brochure – special features that make Roeland Park unique

Small Business Incentives (business with 10 or few employees)

MicroGrants - \$2,000	
Applied – 8	Awarded - 6
City Licensing/ Permit fee waivers	
Applied – 2	Awarded - 2
Chamber Membership	
Applied – 4	Awarded – 4
<i>NEJC Chamber</i> – 3	<i>Hispanic chamber</i> - 1
Leadership Program	
Applied - 4	Awarded - 4

Thank you for Making Roeland Park Special

Roeland Parker Magazine
Feature on Social Media



ENCOURAGE

RECRUIT

Updates with Realtors on new prospects and any Letters of Agreement

Promote Small Business Incentives to Roeland Park businesses

Promote opportunity for promotion of business – social media platforms and Roeland Parker Newsletter

Community Involvement for special events – RoeFest and 75th Anniversary Celebration

IDENTIFY

SUPPOR

ENCOURAGE

04



THANK YOU

Jan Peters, Business Development Director

 620.639.7175

 jan@projectriserp.com

 www.projectriserp.com



Item Number: IX. Reports of
City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Arts Committee

Item Type: Presentation

Recommendation:

Informational only. Tim Ross to provide an update.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
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- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: Presentation of the Public Art Master Plan - Anna Talarico - Designing Local (15 min)

Item Type: Presentation

Recommendation:

To review and consider adoption of the Public Art Master Plan Presentation.

[Presentation](#)
[Arts Master Plan](#)

Details:

Background:

The Public Art Master Plan was identified as a 2025 Budget Objective submitted by the Arts Advisory Committee to establish a roadmap for the installation, care, and procurement of public art in Roeland Park. The City issued an RFQ and selected *Designing Local* of Columbus, Ohio, to lead the planning process. Anna Talarico served as the lead consultant, with Jennifer Jones-Lacy as project manager. The Steering Committee included Arts Advisory Committee members Tim Ross, Jonna Crosby, and Councilmember Matt Lero.

Overview:

The Public Art Master Plan provides a framework for expanding and sustaining a vibrant public art program that reflects Roeland Park's past, present, and future. Informed by national best practices and extensive community engagement, the plan outlines strategic recommendations for art projects and activations that promote placemaking, belonging, and connectivity. As a living document, it will guide the City's future public art efforts while showcasing Roeland Park's unique character.

Community Engagement:

Over an eight-month period, community feedback was gathered through surveys, focus groups, interviews, and tabling at the R Park Concert. The plan reflects residents' aspirations for public art and the broader community, with outcomes that can inform other City projects and initiatives.

Implementation:

The plan includes administrative guidelines, funding recommendations, and a draft public art policy designed to ensure consistency, transparency, and adherence to best

practices. Implementation will be led by City staff and the Arts Advisory Committee with the support of the Mayor and City Council.

Consultant Anna Talarico will present a summary of the Public Art Master Plan to the Governing Body and answer any questions.

- [Click here for the presentation](#)
- [Click here for the full Public Art Master Plan](#)

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: Request for Timeline Extension for Dumpster Replacement at the Roe Shops (5 min)

Item Type: Action Item

Recommendation:

To consider approval of an extension request for replacing the dumpster in front of the Roe Shops with a new deadline of April 15, 2026.

Details:

On March 3, 2025, the City revised its CID agreement with TMM Roeland Park Center (Sue McCollum). The updated agreement established timelines for exterior improvements to enhance the appearance and maintenance of the property. Since then, the CVS building and Roe Shops have been painted, and window tinting has been completed. The property manager also intends to make additional exterior updates at the Roe Shops to support new leasing activity.

Extension Request

Diane Barton, Property Manager with Kessinger Hunter, is requesting an extension to the December 15, 2025 deadline for replacing the dumpster enclosure near the Roe Shops. She noted that she was not aware this improvement was included in the CID requirements, and current weather conditions prevent the necessary concrete work. The existing enclosure is in poor condition and only fits one dumpster. The new enclosure will be constructed with materials matching the primary structure, as required by City zoning code. They are proposing CMU masonry wall with stucco smooth sand finish to match the building color. The corral would include a metal cap and heavy duty corrugated or perforated steel panel doors with drop cane latches, bollards to protect the structure on outside corners and back of corral.

Ms. Barton is requesting a new deadline of **April 15, 2026**.

Process and Recommendation

According to the City Attorney, a formal CID amendment is not required for this single change. Instead, Council may approve the revised deadline and staff will issue a formal letter to the property owner and manager documenting the change and file it with the amendment records.

This improvement is **not a reimbursable CID expense**.

Staff Recommendation: Approve the deadline extension to April 15, 2026.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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- Does this item benefit all racial groups?
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- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Director

Committee/Department: Public Works

Title: Approve Task Order Addition for Archeological Investigation as Part of Nall Park Master Plan Improvements (5 min)

Item Type: Action Item

Recommendation:

Approve Engineering Services Task Order for Nall Park Master Plan Improvements (5 min)

Details:

Attached is an addition to the task order for engineering services for the Nall Park Master Plan Improvements. The addition provides for an Archeological Investigation prior to land disturbance anticipated with this project. This scope was not included in the original task because at the time of approval we were not aware that this would be a requirement of the KDHE Land and Water Conservation Grant. The grant ward was increased by KDHE by \$100k to cover the potential additional costs of this task. The archeological investigation services will cost \$60k, well below the increase provided in grant funds.

This work is anticipated to commence in December of 2025. This will provide timely information relevant to the design of improvements planned at Nall Park. Construction is planned to begin in the fall of 2026.

Fiscal Impact	
Amount of Request: \$60,000	
Budgeted item? Yes	Budgeted Amount: \$100,000
Line Item Code/Description: 5470.300-Special Infrastructure Fund	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

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- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Task Agreement to Add Archeological Investigation Work 11-12-25
2. Original Task Agreement Nall Park Master Plan Improvements

City of Roeland Park: Nall Park Master Plan Improvements – Supplemental 1

Contract: Nall Park Master Plan Improvements

Ordinance or Resolution:

Task Agreement No: 25-07.01

Funding Amount: \$ 59,800.00

Purchase Order No:

Project Title: Nall Park Master Plan Improvements

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): None

Supplemental 1 includes additional services provided by Goodwin & Associates to the Nall Park Master Plan. As accepted by Land Water and Conservation Fund (LWCF), Goodwin will perform a Phase I literature review, Phase II intensive archaeological survey of the 11.5-acre project boundary, and a Phase III National Register Assessment of Site 14JO1408. These services will be performed in lieu of archaeological monitoring throughout the construction of the project. LWCF has accepted full reimbursement for these services.

1. One acre of the 11.5-acre project boundary exceeds 25 degrees. Areas of >25 degrees slope will be visually inspected, but not shovel tested.
2. The remaining 10.5 acres will be shovel tested at 15 m intervals, although paved areas will be excluded from shovel testing. Shovel tests will measure approximately 35 cm in width, and will be excavated in 10-cm-thick levels to at least 10 cm into subsoil or 10 cm below cultural materials. All excavated sediments will be screened through 1/4-inch hardware cloth onto tarps, and all sediments will be used to backfill the shovel tests upon completion. Artifacts will be collected by level. A representative sample of shovel test profiles will be photographed for inclusion in the report. The shovel test locations will be recorded using a GPS unit of sub-meter accuracy, and the report will include an inventory of all shovel test locations and results.
3. The Phase III assessment of Site 14JO1408 will include a maximum of 50 boundary delineation shovel tests and no more than three 1-x-1-m square test units. The test units will be excavated in 10 cm levels. All excavated sediments will be screened through 1/4-inch hardware cloth onto tarps, and all sediments will be used to backfill the units upon completion. Artifacts observed in place will be piece-plotted and mapped on test unit paperwork; artifacts recovered from the screen will be collected by level.
4. Unless instructed otherwise by the client, all artifacts collected during the investigation will be curated at the Kansas Historical Society.
5. A single report will be prepared with separate sections for each phase of investigation.
6. The report will include defensible recommendations of National Register eligibility for 14JO1408, and any cultural loci newly identified during the Phase II intensive archaeological survey.

Goodwin will complete all work and submit the draft report for review within 60 calendar days of notice-to-proceed. We anticipate that the fieldwork will be completed by a crew of six over a maximum of three consecutive field days at Nall Park.

The attached services will be provided at an hourly rate. The total not to exceed project fee is **\$59,800.00**, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Division Manager: Daniel G. Miller, P.E.	Project Manager: Greg Van Patten
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature: _____ Date: _____	Signature: <u>Greg VanPatten</u> Date: <u>11/7/2025</u>
Project Type: Design <u>X</u> Construction <u>X</u> Property Acquisition _____ Conceptual/Problem Solving _____ Surveying <u>X</u>			
Project Discipline(s): Transportation <u>X</u> Planning _____ Water _____ Wastewater _____ Stormwater _____			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material

City of Roeland Park: Nall Park Master Plan Improvements

Contract: Nall Park Master Plan Improvements

Ordinance or Resolution:

Task Agreement No: 25-07

Funding Amount: \$ 399,000.00

Purchase Order No:

Project Title: Nall Park Master Plan Improvements

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee estimate, Landscape Architect Group Scope and fee estimate, Prairie Sailor Scope and Fee, and Merge Midwest Fee. Project Schedule.

Project Design: The proposed project includes construction documents design for the items listed in the Nall Park Master Plan within the park boundary only as required by the LWCF grant. Design, survey, and bidding services are as follows:

1. Internal kickoff meeting
2. Provide cover sheet, general notes, existing conditions sheet, site plan sheets, profiles and cross sections, Integral sidewalk retaining wall profiles, sidewalk layout, and grading plan
3. Provide final design revisions based on city comments and sheets for erosion control
4. Provide a full Nall Park topographic survey. Set boundary and control.
5. Provide field investigations
6. Develop a project manual including project specifications
7. Provide cost estimate and quantity updates and the engineer's cost estimate at bid opening
8. Coordinate project with utilities: inform project prior to design, meet with utilities with field check plan set and discuss relocations, check on relocation status in final design
9. Perform a lighting analysis and design
10. Include internal project team meetings with the full design team (LA group, Prairie Sailor and Merge Midwest)
11. Provide 3 progress meetings with the city staff (2 during preliminary design and 1 during final design)
12. Provide 2 city council meeting presentations
13. Submit letters to environmental agencies as required by LWCF, assuming 4F only no 6F
14. Attend bid opening and provide bid evaluation and recommendation
15. Provide a prebid meeting
16. Issue project for bid, answer questions during bidding and issue an addendum
17. Distribute contracts for execution
18. Provide project management and quality control services

Not included: Storm sewer plan and profiles (unlikely to need storm design), project schedule and scope includes environmental categorical exclusion, detailed environmental studies

Project Schedule: See attached project schedule.

Construction Phase Services:

1. Attend and prepare an agenda for the preconstruction meeting. Provide meeting minutes.
2. Review shop drawings
3. Coordinate Testing Services Contract
4. Provide an estimated 13 on-site progress meetings and answer construction-related questions
5. Prepare record drawings
6. Review pay applications (6) and assist in reimbursement submittals to LWCF
7. Provide final walkthrough inspection, distribute punch list, and closeout paperwork
8. Provide construction observation for an estimated 105 day construction period.

The attached services will be provided at an hourly rate. The total not to exceed project fee is \$399,000.00, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Division Manager: Daniel G. Miller, P.E.	Office Leader: Regan Pence
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 7/01/25
Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying ☒			
Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater _____			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material



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Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design Group Leader	Project Manager III	Project Engineer I	Project Designer IV	Construction Observer	Admin Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item

Nall Park Master Plan Improvements								
Survey								
Topographic Survey								\$25,168.00
Boundary and Control								\$5,538.00
							Survey Subtotal	\$30,706.00
							Reimbursable Expenses (5%)	\$1,535.30
							Contingency (10%)	\$3,070.60
							Survey Total	\$35,311.90
Landscape Architecture								
Playground and Amenities Design								\$101,910.00
							Landscape Architecture Subtotal	\$101,910.00
							Landscape Architecture Total	\$101,910.00
Prairie Sailor Design								
Bike Trails Design								\$8,225.00
							Prairie Sailor Trail Design Subtotal	\$8,225.00
							Prairie Sailor Trail Design Total	\$8,225.00
Merge Midwest Services								
Lighting Analysis and New Design								\$5,110.00
							Survey Subtotal	\$5,110.00
							Merge Midwest Total	\$5,110.00

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item
Design (Preliminary)									
Project Kickoff Meeting		2	2		2			6	\$1,258.00
Prepare Base Plan					4			4	\$596.00
Estimate Quantities			4	12				16	\$2,084.00
Field Investigation			3					3	\$546.00
Internal Team Meetings		2	6	6	6			20	\$3,260.00
Progress Meetings w/ City Staff/Parks Committee (2)		4	6	4				14	\$2,736.00
City Council Meeting (I) and Prep		2	4	4				10	\$1,776.00
Project Management/Parks Committee Coordination			24					24	\$4,368.00
Existing Conditions Sheet			2		8			10	\$1,556.00
Site Plan Sheets			8	8	24			40	\$5,936.00
Sidewalk Connection to Nall Ave			4	8	8			20	\$2,824.00
ISRW Profiles			8		24			32	\$5,032.00
Park Grading Plan			8	32	24			64	\$8,648.00
Nall Ave Connection Grading Plan			4	10	10			24	\$3,348.00
Utility Coordination			4	8				12	\$1,632.00
Quality Control		4						4	\$1,192.00
Subtotal of Hours per Associate		14	87	92	110	0	0	303	
Subtotal of Fee per Associate		\$4,172.00	\$15,834.00	\$10,396.00	\$16,390.00	\$0.00	\$0.00		
							Labor Fee		\$46,792.00
							Reimbursables	2%	\$935.84
							Contingency	5%	\$2,339.60
							Subtotal of Engineering Services		\$50,067.44

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Project	Construction	Admin		
		Group Leader	Manager III	Engineer I	Designer IV	Observer	Asst.		
	Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of	Subtotal of
	Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00	Hrs per Item	Fee per Item
Design (Final)									
Estimate Quantities			2	8				10	\$1,268.00
Progress Meetings with City Staff (1)/Parks Committee		1	2	2	1			6	\$1,037.00
City Council Meeting (1) and Prep		2	4	4				10	\$1,776.00
Project Management/Parks Committee Coordination			16					16	\$2,912.00
Internal Team Meetings		2	2	2	2			8	\$1,484.00
Cover Sheet and General Notes			1	2	2			5	\$706.00
Detail Sheets			4	8	8			20	\$2,824.00
Existing Conditions Sheet				2				2	\$226.00
Site Plan Sheets			2	6	6			14	\$1,936.00
Nall Ave Sidewalk Connection			2	4	4			10	\$1,412.00
ISRW Profiles			2	4	4			10	\$1,412.00
Park Grading Plan			4	10	10			24	\$3,348.00
Nall Ave Connection Grading Plan			2	6	6			14	\$1,936.00
Erosion Control Plan			1	6	2			9	\$1,158.00
SWPPP			2	8				10	\$1,268.00
Utility Coordination			8	8				16	\$2,360.00
Engineer's Estimate of Probable Costs			6	8				14	\$1,996.00
Quality Control		4						4	\$1,192.00
Project Manual		1	6				6	13	\$2,080.00
Specifications		1	10				6	17	\$2,808.00
Subtotal of Hours per Associate		11	76	88	45	0	12	232	
Subtotal of Fee per Associate		\$3,278.00	\$13,832.00	\$9,944.00	\$6,705.00	\$0.00	\$1,380.00		
							Labor Fee		\$35,139.00
							Reimbursables	2%	\$702.78
							Contingency	5%	\$1,756.95
							Subtotal of Engineering Services		\$37,598.73

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design Group Leader	Project Manager III	Project Engineer I	Project Designer IV	Construction Observer	Admin Asst.			
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols		Subtotal of	Subtotal of
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00		Hrs per Item	Fee per Item
Bidding Services									
Issue Project for Bid						1	1		\$115.00
Answer Questions During Bidding		6							\$1,092.00
Bid Opening		2		2			4		\$662.00
Prebid Meeting		4	4				8		\$1,180.00
Issue Addendum		4				2	6		\$958.00
Bid Tab/Evaluation and Recommendation		2	2			2	6		\$820.00
Contract Documents for Execution		2				2	4		\$594.00
Subtotal of Hours per Associate	0	20	6	2	0	7	29		
Subtotal of Fee per Associate	\$0.00	\$3,640.00	\$678.00	\$298.00	\$0.00	\$805.00			
						Labor Fee			\$5,421.00
						Reimbursables	2%		\$108.42
						Contingency	5%		\$271.05
						2026 Rate Adjustment	4%		\$216.84
						Subtotal of Engineering Services			\$6,017.31
Construction Administration									
Attend/ Prep Preconstruction Meeting		4	4				8		\$1,180.00
Shop Drawing Review/Submittals		4	12				16		\$2,084.00
Coordinate Testing Services Contract					2		2		\$298.00
Questions During Construction		35	10	4			49		\$8,096.00
Progress Meeting (13 Assumed)		20	20				40		\$5,900.00
Review Pay Applications (Estimated 6)		10					10		\$1,820.00
Final Walkthrough and Punch List		8					8		\$1,456.00
Record Drawings					8		8		\$1,192.00
LWCF Invoices		6					6		\$1,092.00
Final Closeout Paperwork		6					6		\$1,092.00
Subtotal of Hours per Associate	0	93	46	14	0	0	153		
Subtotal of Fee per Associate	\$0.00	\$16,926.00	\$5,198.00	\$2,086.00	\$0.00	\$0.00			
						Labor Fee			\$24,210.00
						Reimbursables	2%		\$484.20
						Contingency	5%		\$1,210.50
						2026 Rate Adjustment	4%		\$968.40
						Subtotal of Construction Administration			\$26,873.10

PROJECT TITLE Nall Park Master Plan Improvements
LOCATION Nall Park
CITY Roeland Park, Kansas
DATE 6/30/2025

PROJECT #
BY Greg Van Patten

Classification:	Civil Design Group Leader	Project Manager III	Project Engineer I	Project Designer IV	Construction Observer	Admin Asst.		
Associate:	Miller	Van Patten	Rose	Archer	Jones	Nichols	Subtotal of Hrs per Item	Subtotal of Fee per Item
Hourly Rate:	\$298.00	\$182.00	\$113.00	\$149.00	\$122.00	\$115.00		
Construction Observation								
Construction Observation								
Estimated 105 Day Construction					840		840	\$102,480.00
Subtotal of Hours per Associate		0	0	0	0	840	0	840
Subtotal of Fee per Associate		\$0.00	\$0.00	\$0.00	\$0.00	\$102,480.00	\$0.00	
Labor Fee								\$102,480.00
Reimbursables							0.70/mi	\$11,025.00
Contingency							10%	\$10,248.00
2026 Rate Adjustment							4%	\$4,099.20
Subtotal of Construction Observation								\$127,852.20
Subtotal of Survey, Design, Bidding								\$244,240.38
Subtotal of Construction Administration and Observation								\$154,725.30
PROJECT TOTAL								\$398,965.68



14710 W. Dodge Rd., Ste. 100
Omaha, NE 68154
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LampRynearson.com

Nall Park - LA services
Roeland Park, KS
5/12/2025

Proj. No.: 0000001.00
By: Zack F

Associate:	Fergus	Kophamer	Klein	ASSOCIATE	ASSOCIATE	Subtotal of	Subtotal of
Hourly Rate:	\$191.00	\$174.00	\$132.00	RATE	RATE	hrs per item	fee per item

Site Plan Design - Nall Park							
Project Kickoff Meeting	1	1	1			3	\$497.00
Site Visits	10	30	20			60	\$9,770.00
Site layout (Arboretum, Play Area, Recreation)	5	50	65			120	\$18,235.00
Grading Design/Coordination	5	15	5			25	\$4,225.00
Storm Sewer Coordination	0	5	2			7	\$1,134.00
Plan Production	5	30	80			115	\$16,735.00
Detailing	5	20	50			75	\$11,035.00
Planting Design	5	5	30			40	\$5,785.00
Owner Comments	1	10	10			21	\$3,251.00
Coordination/Meetings	4	25	25			54	\$8,414.00
Plotting\Assembly\Sending		2	5			7	\$1,008.00
Close Out Meeting	1	1	1			3	\$497.00
Construction Administration	2	25	25			52	\$8,032.00
Subtotal of hours per associate	44	219	319	0	0	582	
Subtotal of fee per associate	\$8,404.00	\$38,106.00	\$42,108.00	\$0.00	\$0.00		
					Labor		\$88,618.00
					Reimbursable Expenses	5.00%	\$4,430.90
					Contingency	10.00%	\$8,861.80
					Task Total		\$101,910.70

A. Landscape Architectural Design

1. Review proposed improvements with Nall Park Master Plan and CLIENT.
2. Coordinate design of bike skills features with CLIENT and design team.
3. Coordinate with selected vendor for design of play structures and park shelter.
4. Coordinate design of wayfinding and park signage with CLIENT and design team.
5. Prepare conceptual arboretum design and review with CLIENT.
6. Prepare conceptual play area design and review with CLIENT.
7. Prepare overall conceptual site plan and review with CLIENT.
8. Design site layout and prepare final construction plans, including:
 - a. Overall Site and Layout Plan
 - b. Play Area Plan
 - c. Recreation Area Plan
 - d. Arboretum Plan
 - e. Site Signage Plan
 - f. Miscellaneous Site Details Plan
9. Design a landscape planting scheme and prepare final construction plans, including:
 - a. Planting Plan
 - b. Seeding Plan
 - c. Planting Notes and Details
10. Coordinate with the CLIENT to specify project hardscape elements such as benches, waste receptacles, bike racks, planters, and other amenities, and prepare final construction plans, including:
 - a. Site Furnishing and Amenity Plan.
11. Coordinate lighting design with CLIENT and design team (electrical design by Others).
12. Prepare specification notes to be included on the plans.
13. Attend up to five design coordination meetings during design of the project. Attendance at these meetings will be virtual or coordinated with site visit during the design phase.
14. Conduct one site visit during the design phase.
15. Conduct one site visit during the construction phase.
16. Conduct one site visit at project conclusion and provide a punch list.

Landscape Plan Design Assumptions

1. Any major plan revisions will be undertaken only at the request of the CLIENT and will be additional services.
2. 3D renderings and visualizations are not included in the scope of services and will be additional services if requested.
3. We have assumed plans to be issued as a single bid package. Multiple bid packages will be additional services if requested.
4. The limits of any required irrigation will be provided on the landscape plan. The irrigation contractor shall provide a design/build irrigation system for the areas to be irrigated.
5. Lighting design is not included in the scope of services and will be completed by Others.

6. Deck plantings and green roof plantings are not included in the scope of services.
7. The landscape plan may require a seal by a registered landscape architect or civil engineer prior to review and approval by the local regulatory agency. Lamp Rynearson will not seal any plans produced by Others.

Total Landscape Architecture Fee: \$101,910.00



Proposal for Trail Design Work

Nall Park Mountain Bike Trail Expansion

Date: June 30th, 2025

Submitted by: Anthony Glassman

Prairie Sailor Trailworks

Scope of Work – Proposal #2

This proposal outlines trail design and planning services for the continued development of mountain bike features throughout the **Main Park Area**, **Pump Track Zone**, and **Easement Area** at Nall Park in Roeland Park, Kansas. The focus is on expanding riding options for various skill levels and improving trail connectivity across the site.

Design Areas and Features (Proposal #2)

2. Main Park Area

- **Green Flow Trails & Return Trails**
Smooth, rolling trails designed for newer riders with clear return paths to the top.
- **Blue Flow Trails & Return Trails**
More dynamic trails with moderate features such as berms, rollers, and jumps for intermediate riders.

- **Groundswell Line Improvements**

Add progressive elements like step-ups, rollers, and tabletops to the current open downhill line to support rider growth.

3. Pump Track Zone

- **Easy to Moderate Pump Track**

A basic loop designed to help riders learn pump rhythm and body movement.

- **Moderate to Skilled Pump Track**

A more advanced layout with higher berms, tighter transitions, and optional jump sections.

4. Easement Area

- **Extended Blue Trail Switchback**

Continued switchback design through the easement to connect trail networks and add mileage.

Included Support (Proposal #2)

- Scheduled on-site and virtual meetings
 - Presentations to the Parks Committee and City Council
 - Adjustments and revisions as needed based on input from Lamp Rynearson, Council, and the Parks Committee
-

Cost for Proposal #2

Total: \$8,225

Contact

Anthony Glassman

Founder

Prairie Sailor Trailworks

913-277-7278



5/9/2025

City of Roeland Park, KS

Nall Park Improvements -Lighting Analysis

	SR. ENGINEER 1	SR. ENGINEER 2	SR. DGN. TECH 1		OTHER DIRECT COSTS	
	HOURS	HOURS	HOURS	TOTAL LABOR COST	ITEM	COST
	\$238.00	\$193.00	\$153.00			
Lighting Analysis						
Prepare Basic Field Investigations to determine existing lighting		4	4	\$1,384.00	Mileage	\$120.00
Layout existing lighting and proposed lighting in design software		2	16	\$2,834.00		
Meetings with park committee (assume 2 meetings at 2 hours each)		4		\$772.00		
Meetings with park design team (assume 4 meetings at 1 hours each)		4				
	0	14	20	\$4,990.00		\$120.00
					TOTAL LABOR + EXPENSES	\$5,110.00

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Nathan Brungardt, Parks & Recreation Superintendent

Committee/Department: Parks & Recreation

Title: Discuss Participation in the 2026 Superpass Program (10 min)

Item Type: Action Item

Recommendation:

Staff recommends participation in the 2026 Super Pass Program

Details:

Attached is the staff report and accompanying presentation on the background, requirements, and fiscal impact to the City should Council choose to rejoin the Super Pass Program in 2026.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Presentation on 2026 Super Pass Program
2. 2026 Super Pass Participation Staff Report 11-13-25



SUPER PASS

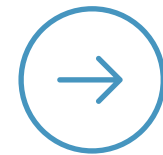
PARTICIPATION

ROELAND PARK
AQUATIC CENTER

11/17/25

Background

- Cooperative Pass Between
 - Mission
 - Fairway
 - Prairie Village
- Provides shared pool access as an upgrade to existing memberships
- Roeland Park Aquatic Center previously participated in the program.



Why the Super Pass?

- Regional Cooperation
- Expands Resident Benefits
- Quality of Life Benefit

Since 2015, Super Pass visits have averaged 1,186 per year



The Super Pass promotes regional access, family flexibility, and cost-effective recreation for residents



2026 Participation Terms

1. Roeland Park may sell Super Pass upgrades only to resident members
 - a. Applies to Individual, Senior, and Family Memberships,
 - b. Staff is exploring a CivicRec option allowing select family members to upgrade individually
2. Non-residents are not eligible to purchase,
3. All participants must have held a valid 2025 membership,



Revenue Structure (2026 Model)

1. 100% of Super Pass fees will go into a shared regional 'pot'
2. Distribution based on Super Pass attendance at each pool
3. 2026 Pricing:
 - a. Resident – \$20
 - b. Non-Resident – \$50
4. This model promotes fairness across cities but reduces direct local revenue retention

Historical Financial Impact

RPAC earns approximately \$2 per Super Pass visit under the previous model

<u>Year</u>	<u>Visitors</u>	Revenue (100% Pot)
2015	1,715	\$3,430
2016	1,457	\$2,914
2017	1,426	\$2,852
2018	776	\$1,552
2019	1,026	\$2,052
2022	1,107	\$2,214
2023	792	\$1,584



Takeaways

1. Limited Revenue Generator
 - a. One-Year Commitment
2. Resident Amenity
3. Commitment to Collaboration and Compliance

Staff Recommendation

1. Recommend Participation
2. Benefits:
 - a. Reestablishes City's inclusion and credibility
 - b. Demonstrates adherence to regional standards
 - c. Provides a valued service enhancement for residents

Questions?

Thank you for your time this evening

Nathan Brungardt

Parks and Recreation Superintendent

nbrungardt@roelandpark.org





Super Pass Participation Overview – 2026 Season

Background

The Super Pass program is a cooperative agreement between the Cities of Mission, Fairway, and Prairie Village. The pass functions as an *upgrade* to a local pool membership, allowing residents from participating cities to access all partner pools.

Roeland Park did not participate in the 2024 and 2025 program.

Proposed 2026 Participation Terms

Roeland Park is interested in rejoining the Super Pass program beginning in 2026. However, participation is contingent upon meeting the following requirements established by the partner cities:

- Roeland Park may only sell Super Pass upgrades to resident members, including Individual, Senior, and Family Memberships.
 - Staff is exploring the option with CivicRec on the possibility of allowing select individuals within a Family Membership to upgrade to a Super Pass, rather than requiring every member of the household to purchase the upgrade.
- Roeland Park may not sell Super Passes to non-residents.

These are requirements from the partner cities, not self-imposed restrictions by Roeland Park.

To purchase a Super Pass, the holder must have a current and valid membership with the City of Roeland Park and must have held a season membership during the prior year (2025).



Program Revenue Structure

Beginning in the 2026 season, 100% of Super Pass fees will be placed into a shared “pot” and distributed among participating cities based on Super Pass attendance. In prior years half of the sales price was retained by the selling city and the other half went into a shared pot that was distributed by upon super pass visits. The Proposed 2026 Super Pass Pricing is \$20 for residents and \$50 for non residents.

While this new structure promotes greater equity among the partner cities, it will likely reduce Roeland Park’s direct revenue from the program, as no portion of the sale will be retained locally.

Financial Impact Projection

Given these participation limits and the new 100% revenue-share structure, future participation is not expected to be a major revenue source for Roeland Park. Instead, staff views the program primarily as a resident amenity and a means of regional cooperation.

Historically, Roeland Park has seen between \$8k and \$2k in Super Pass revenue when fees were distributed at the 50% rate from the shared pot.

The following data reflects historical Super Pass visitation from the Roeland Park Aquatic Park. To provide an equitable comparison, the table below reflects historical Super Pass revenue under a 100%-to-pot model:

Year	Super Pass Visitors	Revenue from Super Pass with 100% going into the pot
2015	1,715	\$3,430
2016	1,457	\$2,914
2017	1,426	\$2,852
2018	776	\$1,552
2019	1,026	\$2,052
2020		COVID-19
2021		COVID 19
2022	1,107	\$2,214
2023	792	\$1,584



Recommendation

Staff recommends participation in the 2026 Super Pass program under the revised terms established by the partner cities. While the financial benefit to Roeland Park is expected to be minimal, participation will reestablish the City's inclusion in the regional Super Pass partnership.

Rejoining the program also provides a tangible service benefit for Roeland Park residents, offering expanded access to neighboring pools and reinforcing the City's commitment to collaboration and community connectivity across the region.

Participation in 2027 is expected to expand to non-resident Roeland Park season pass holders.

Item Number: XIII. Reports
of City Officials



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: 3rd Quarter Financial Report (5 min)

Item Type: Presentation

Recommendation:

For informational purposes only.

Details:

Attached is the 3rd Quarter Financial Report for the City of Roeland Park. Staff will briefly review the report and share highlights at the Council meeting.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Q3 2025 Financial Report



Q3 2025

FINANCIAL REPORT

QUARTERLY FINANCIALS

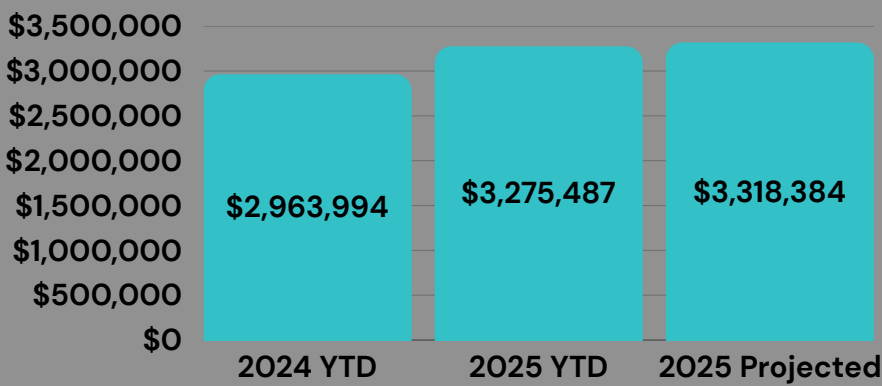
November 17, 2025

PREPARED BY JENNIFER JONES-LACY, DIRECTOR OF FINANCE



Property Tax

The ad valorem tax revenues are derived from taxes levied on real property, personal property and state assessed utilities. This is one of the largest revenue sources for the City of Roeland Park, with ad valorem taxes levied for the General and Debt Service Funds. Property tax collections in Q3 of 2025 generated \$3,275,487 an 11% increase over property tax collection in 2024. This represents 99% of our budgeted revenues for the year. The City lowered its mill levy 0.5 in 2025, while implementing phase 2 of a citywide stormwater fee. The mill reduction and stormwater fee are revenue neutral.



Sales/Use Tax

Sales and use tax collections are 1% greater in the third quarter of 2025 compared with Q3 of 2024. Last year, the City saw an overall 1.2% decline in sales taxes compared to 2023. The third quarter of 2025 includes seven months of collections in 2025, since sales taxes are collected two months in arrears. The sales taxes collected below reflect November 2024 – July 2025 and represents 87% of the estimated total for 2025. Sales tax collections for January–April 2025 illustrate an 1% increase over the same time period in 2024. The City projected a 1% loss in sales taxes for 2025 to be conservative.

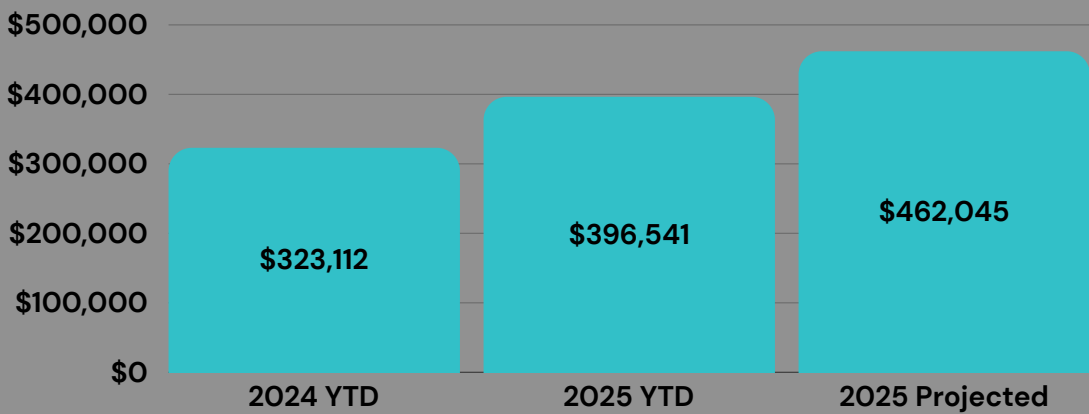


KEY REVENUE INDICATORS



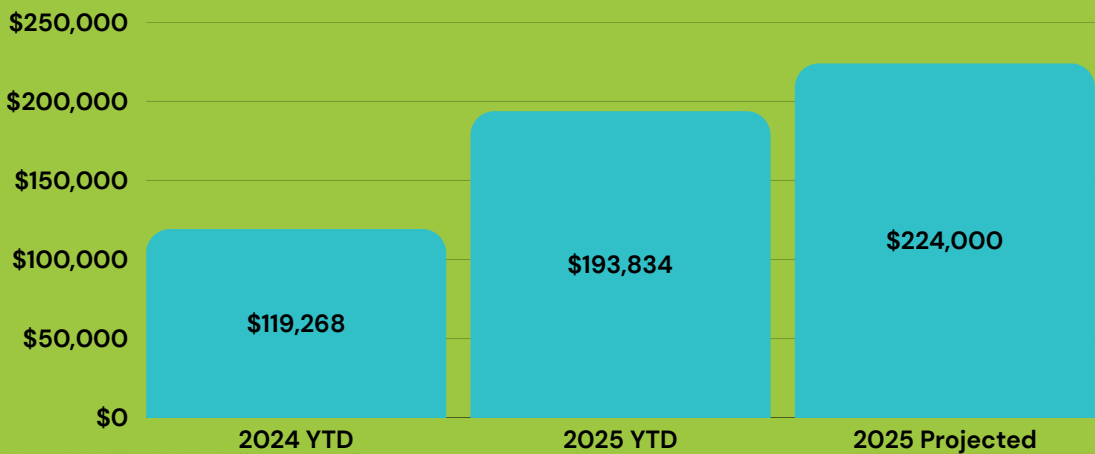
Franchise Fees

Franchise agreements are long-term and result in payments to the City of 5% of gross receipts from natural gas, electricity, telephone, cable, internet, and cellular attachments to utility poles. Overall, collections for the third quarter of 2025 are 23% higher than they were in Q3 of 2024. The largest value increase comes from natural gas franchise fees, which are 32% higher than the prior year due to gas prices rising and a colder than average winter. Electric franchise fees, the largest contributor to this revenue source, are 28% higher in Q3 of 2025 compared to Q3 of 2024. Current collections of \$212,853 comprise 80% of budgeted funds for the year.



Court Fees

Court fines and fees represent less than 5% of General Fund revenues. YTD collections are 63% higher in 2025 compared with the prior year. The Police Department issued 1,547 tickets through September, which is an 49% increase over the prior year. We have collected 87% of the total budgeted revenue for 2025 as of Q3. As a result, staff has increased the mid-year revenue projections for municipal court by 38%. This reflects a marked increase from the past three years of collections.



POSITIVE

CAUTION

NEGATIVE

ALL FUNDS REVENUES: BUDGET TO ACTUALS



2025 revenues year-to-date are at 69% of budget across all funds. The General, Bond & Interest, Stormwater, and TIF Funds are all tracking higher because nearly all of the property taxes and special assessments for the year have been collected as of September. The Aquatic Center Fund revenue reflects the majority of user fees from the season. It is only at 42% of budgeted revenues because the General Fund subsidy has not been transferred. We anticipate that transfer to be about \$211k in 2025. Revenue for the Special Street and Highway Fund are at 30% YTD because we have not yet collected grant reimbursements for street projects or requested reimbursement from partner cities for Mission Road. Interest revenues are also coming in strong year-to-date. After collection of grant revenue and scheduled transfers, revenues are tracking as expected or higher as of the third quarter of 2025.

Fund	YTD Actual Revenues	2025 Projected Revenues	Difference	% of Total Budget
General Fund	\$ 6,594,549	\$ 7,439,464	\$ (844,915)	89%
Bond & Interest Fund	\$ 312,410	\$ 322,610	\$ (10,200)	97%
Aquatic Center Fund	\$ 145,817	\$ 350,825	\$ (205,008)	42%
Storm Water Fund	\$ 227,595	\$ 227,375	\$ 220	100%
Combined Special Street & Highway Fund	\$ 1,311,119	\$ 4,356,415	\$ (3,045,296)	30%
Community Center Fund - 27C	\$ 207,929	\$ 290,860	\$ (82,931)	71%
Special Infrastructure 27 - D	\$ 780,288	\$ 1,124,000	\$ (343,712)	69%
Equipment & Bldg Reserve Fund	\$ 2,854	\$ 811,400	\$ (808,546)	0%
TIF 1A/B - Bella Roe / Walmart	\$ -	\$ -	\$ -	
TDD#1 - Price Chopper	\$ 258,645	\$ 339,000	\$ (80,355)	76%
TDD#2 - Lowes	\$ 119,687	\$ 150,000	\$ (30,313)	80%
CID #1 - RP Shopping Center	\$ -	\$ -	\$ -	
TIF 3C - Blvd Apts/Roe Pkwy	\$ 510,393	\$ 516,000	\$ (5,607)	99%
Property Owners Association	\$ 29,000	\$ 29,870	\$ (870)	97%
American Rescue Act	\$ -	\$ -	\$ -	
TIF 4 Fund - The Rocks	\$ 41,742	\$ 41,500	\$ 242	101%
Economic Development Fund	\$ 1,387,169	\$ 1,390,000	\$ (2,831)	100%
TOTAL	\$ 11,929,197	\$ 17,389,319	\$ (5,460,122)	69%

ALL FUNDS EXPENDITURES: BUDGET TO ACTUALS



Expenditures for all funds on average are at 53% of the total budget through the third quarter of 2025. The expenditures in the Community Center fund are tracking higher than projected due to maintenance at the community center and a cold winter causing higher than anticipated natural gas bills. We have also transferred 100% of the amount budgeted for employee benefits to the General Fund as of Q3. The expenditures in the Special Infrastructure Fund to date include \$1.35 million for the Community Center improvements, \$23,850 for Nall Park trail improvements and \$170k for the Mighty Bike project. Expenditures in the General Fund will be outlined in that section of this report.

Fund	YTD Actual Expenditures	2025 Projected Expenditures	Difference	% of Total Projection
General Fund	\$ 4,695,193	\$ 7,257,425	\$ (2,562,232)	65%
Bond & Interest Fund	\$ 8,412	\$ 357,170	\$ (348,758)	2%
Aquatic Center Fund	\$ 272,637	\$ 350,825	\$ (78,188)	78%
Storm Water Fund	\$ 267,366	\$ 349,450	\$ (82,084)	77%
Special Street Fund 27 - A	\$ 1,621,691	\$ 5,389,300	\$ (3,767,609)	30%
Community Center Fund - 27C	\$ 153,826	\$ 193,125	\$ (39,299)	80%
Special Infrastructure 27 - D	\$ 1,562,228	\$ 2,324,500	\$ (762,272)	67%
Equipment & Bldg Reserve Fund	\$ 84,100	\$ 150,400	\$ (66,300)	56%
TIF 1A/B - Bella Roe / Walmart	\$ -	\$ -	\$ -	
TDD#1 - Price Chopper	\$ 180,033	\$ 337,300	\$ (157,267)	53%
TDD#2 - Lowes	\$ 67,333	\$ 195,760	\$ (128,427)	34%
CID #1 - RP Shopping Center	\$ 1,311,371	\$ 2,380,500	\$ (1,069,129)	55%
TIF 2C - Valley State Bank	\$ -	\$ -	\$ -	
TIF 3C - Blvd Apts/Roe Pkwy	\$ 18,403	\$ 66,000	\$ (47,597)	28%
Property Owners Association	\$ 27,953	\$ 27,870	\$ 83	100%
American Rescue Act	\$ -	\$ -	\$ -	
TIF 4 Fund - The Rocks	\$ 1,763	\$ 5,000	\$ (3,237)	35%
Economic Development Fund	\$ 2,543	\$ 135,000	\$ (132,457)	2%
TOTAL	\$ 10,274,854	\$ 19,519,625	\$ (9,244,771)	53%

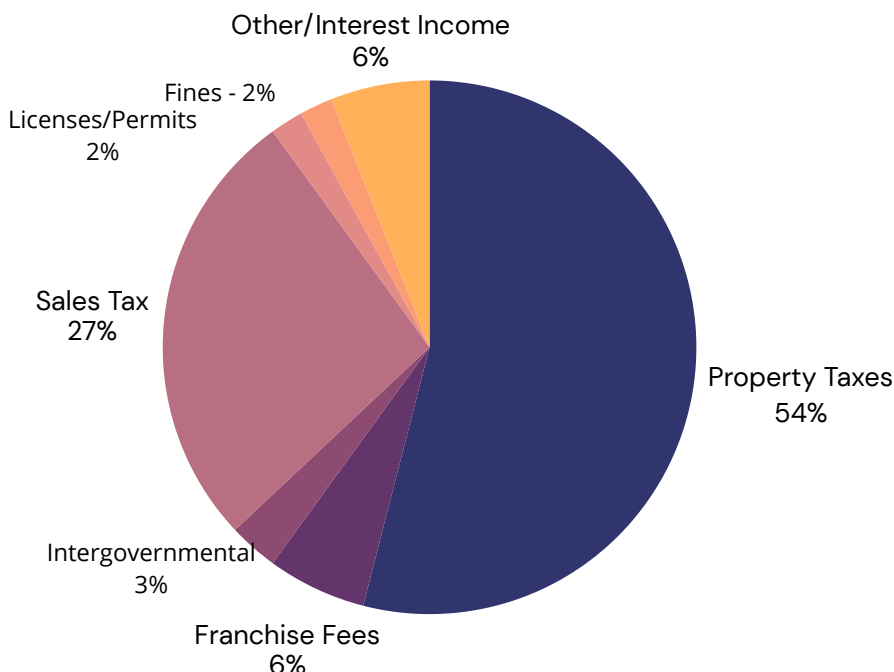
GENERAL FUND SUMMARY:

REVENUE



General Fund revenue collected in 2025 is 89% of budget as of Q3. This is due primarily to collecting 99% of anticipated property taxes and special assessments for solid waste year-to-date. Franchise fees and court fines are also tracking higher than anticipated as noted on the second page of this report. Permit fees are tracking slightly lower than budget. Brinkmann Construction paid for plan review and permitting for The Rocks project in November which will be reflected in the final report of the year. Other revenues are tracking higher due to reimbursements for services to neighboring cities, and healthy interest rates. Any ending fund balance in excess of our required reserve will be transferred to capital improvement funds.

Department	YTD Actuals	2025 Projected	Difference	% of Total Budget
BEGINNING FUND BALANCE	\$ 2,964,306	\$ 2,964,305	\$ (1)	
Revenues				
Property Taxes & Assessments	\$ 3,853,278	\$ 3,891,229	\$ 37,951	99%
Franchise Taxes	\$ 396,541	\$ 462,045	\$ 65,504	86%
Intergovernmental	\$ 192,093	\$ 225,660	\$ 33,567	85%
Sales Tax	\$ 1,421,765	\$ 2,001,400	\$ 579,635	71%
Licenses and Permits	\$ 99,255	\$ 139,900	\$ 40,645	71%
Fines and Forfeitures	\$ 193,834	\$ 224,000	\$ 30,166	87%
Other/Interest Income	\$ 405,866	\$ 459,815	\$ 53,949	88%
Transfer-In	\$ 28,298	\$ 27,915	\$ (383)	101%
TOTAL REVENUES	\$ 6,590,930	\$ 7,431,964	\$ 841,034	89%



The largest sources of General Fund revenue are property and sales taxes. Property tax revenue is also accounted for the Debt Service and TIF funds. Sales and use tax (use tax means taxes on online purchases) revenue is also accounted for in the Aquatic Center, Special Street, Community Center, and the Special Infrastructure Fund.

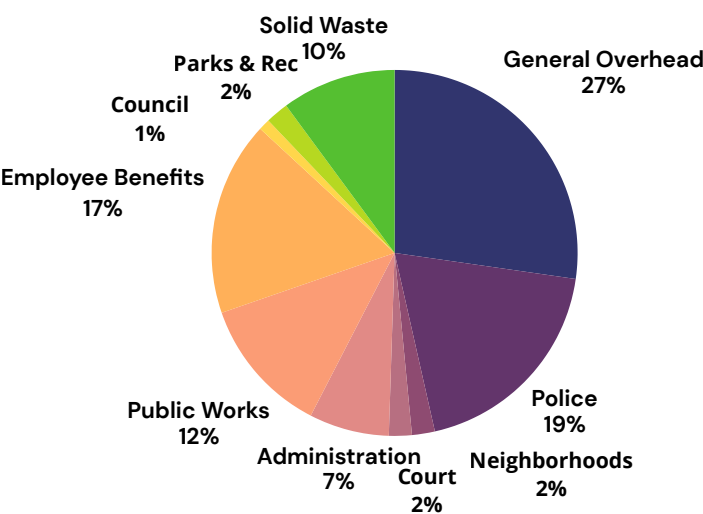
GENERAL FUND SUMMARY:

EXPENDITURES



General Fund expenditures in Q3 2025, excluding the Special Law Enforcement Fund, are \$4,686,561. Significant expenditures in General Overhead include fees for the auditor, attorney and other professional services, property/liability insurance, the full cost of Johnson County IT services, and transferring \$185k of the planned transfers to the Street and Highway and Special Infrastructure Funds. Employee Benefits expenses are tracking at 66% due to lower premiums for work comp, and savings in Police pension costs due to staff shortages. The Council Budget is at 49% because of the additional funding allocated for councilmembers to attend the NLC conference that has not yet been expensed. Park and Recreation expenses are at 55% due to lower than anticipated part-time expenses and a vacancy with the Park & Recreation Superintendent position mid-year.

Department	YTD Actuals	2025 Budget	Difference	% of Total Budget
Expenditures				
General Overhead	\$ 1,101,750	\$ 1,796,125	\$ 694,375	61%
Police	\$ 929,714	\$ 1,391,715	\$ 462,001	67%
Court	\$ 97,783	\$ 151,980	\$ 54,197	64%
Neighborhood Services	\$ 106,607	\$ 190,425	\$ 83,818	56%
Administration	\$ 356,274	\$ 524,905	\$ 168,631	68%
Public Works	\$ 618,972	\$ 969,805	\$ 350,833	64%
Employee Benefits	\$ 821,010	\$ 1,250,100	\$ 429,090	66%
City Council	\$ 40,590	\$ 82,730	\$ 42,140	49%
Parks and Recreation	\$ 86,013	\$ 156,400	\$ 70,387	55%
Solid Waste	\$ 527,849	\$ 725,240	\$ 197,391	73%
TOTAL EXPENDITURES	\$ 4,686,561	\$ 7,239,425	\$ 2,552,864	65%
INCREASE/DECREASE TO FUND BALANCE	\$ 1,904,369	\$ 192,539		
ENDING FUND BALANCE	\$ 4,868,675	\$ 3,156,844		



General Fund expenditures make up 54% of all City-wide expenditures. The distribution among services and departments is illustrated in the pie chart.

INVESTMENT SUMMARY

In December 2015 the City began to invest its idle cash using Columbia Capital Management as the City's asset managers. The City's initial investment was \$2,423,718. The City now has a total of \$17,005,298 actively invested. Cash in excess of what is needed for general operations, capital projects and debt service has been reinvested in the City's portfolio. Our year-to-date interest earnings are \$233,699. Note that this typically is adjusted at year-end due to market gains/losses.

Pooled Cash and Investments

Type of Investment	% of Assets	Market Value	Yield to Maturity
Fixed Income			
Agency Securities	52%	\$9,343,609	3.9
Treasury Notes	25%	\$5,372,091	3.9
Municipal Bonds	1%	\$274,131	3.7
<i>Subtotal</i>	78%	<i>\$15,039,891</i>	3.9
Cash and Cash Equivalents			
Cash in all Accounts	9.1%	\$1,703,896	0.0
CDs	10.5%	\$1,965,446	4.8
<i>Subtotal</i>	19.6%	<i>\$3,738,420</i>	2.6
Total Portfolio	100%	\$18,709,194	3.6%

Q3 TREASURER'S REPORT

Funds	6/30/2025 Balance	Receipts	Disbursements	9/30/2025 Balance
General Fund	\$ 2,623,306.54	\$ 874,377.92	\$ 1,216,815.84	\$ 2,280,868.62
Bond & Interest Fund	172,842.95	10,331.86	-	183,174.81
Aquatic Center Fund	51,502.12	71,153.44	85,032.29	37,623.27
Storm Water Fund	118,738.27	4,130.32	(35,550.50)	158,419.09
Special Street Fund 27 - A	61,395.53	288,810.90	37,931.10	312,275.33
Community Center Fund 27 - C	45,167.61	60,503.58	44,163.78	61,507.41
Special Infrastructure 27 - D	38,613.98	18,487.35	1,984.05	55,117.28
Equipment & Bldg Reserve Fund	36,718.26	(14,403.00)	(38,950.48)	61,265.74
TIF 1A/B - Bella Roe / Walmart	-	-	-	-
TDD#1 - Price Chopper	203,275.59	81,063.29	175,666.66	108,672.22
TDD#2 - Lowes	82,934.58	46,128.22	65,500.01	63,562.79
CID #1 - RP Shopping Center	3,032.00	-	-	3,032.00
TIF 3C - Blvd Apts/Roe Pkwy	32,846.34	-	5,795.00	27,051.34
American Rescue Act	-	-	-	-
TIF 4 Fund - The Rocks	41,754.01	221.31	1,698.50	40,276.82
Economic Development Fund	85,387.91	-	2,542.80	82,845.11
Property Owners Association Cash	22,942.01	-	19.50	22,922.51
	\$ 3,620,457.70	\$ 1,440,805.19	\$ 1,562,648.55	\$ 3,498,614.34

DEBT SUMMARY



General Obligation Bonds	Approved by Council	Date Issued	Original Amount	Interest Rate	12/31/2024 Balance*	Date Expire	2025 Total Payment
2020 – 1 Bond Issue: Refunding of 2010 – 1 and 2011 – 2; R Park and Pool Improvements	2020	Sept 2020	\$2,419,204	1.51	\$1,14,111	12/31/2030	\$359,203

*includes interest

\$1,522,214

\$359,203

Transportation Development District	Approved by Council	Date Issued	Original Amount	Interest Rate	12/31/2024 Balance	Date Expire	2025 Total Payment
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center	2005	Nov 2005	\$3,555,000	5.00-5.75	\$597,876	12/1/2025	\$597,876
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center	2006	Jan 2006	\$1,090,000	5.875	\$217,628	12/1/2025	\$217,628

Sales Tax Revenue Bonds, 2006B -Lowe's	2006	Jan 2006	\$1,690,000	5.125-5.875	\$865	12/1/2025	\$865
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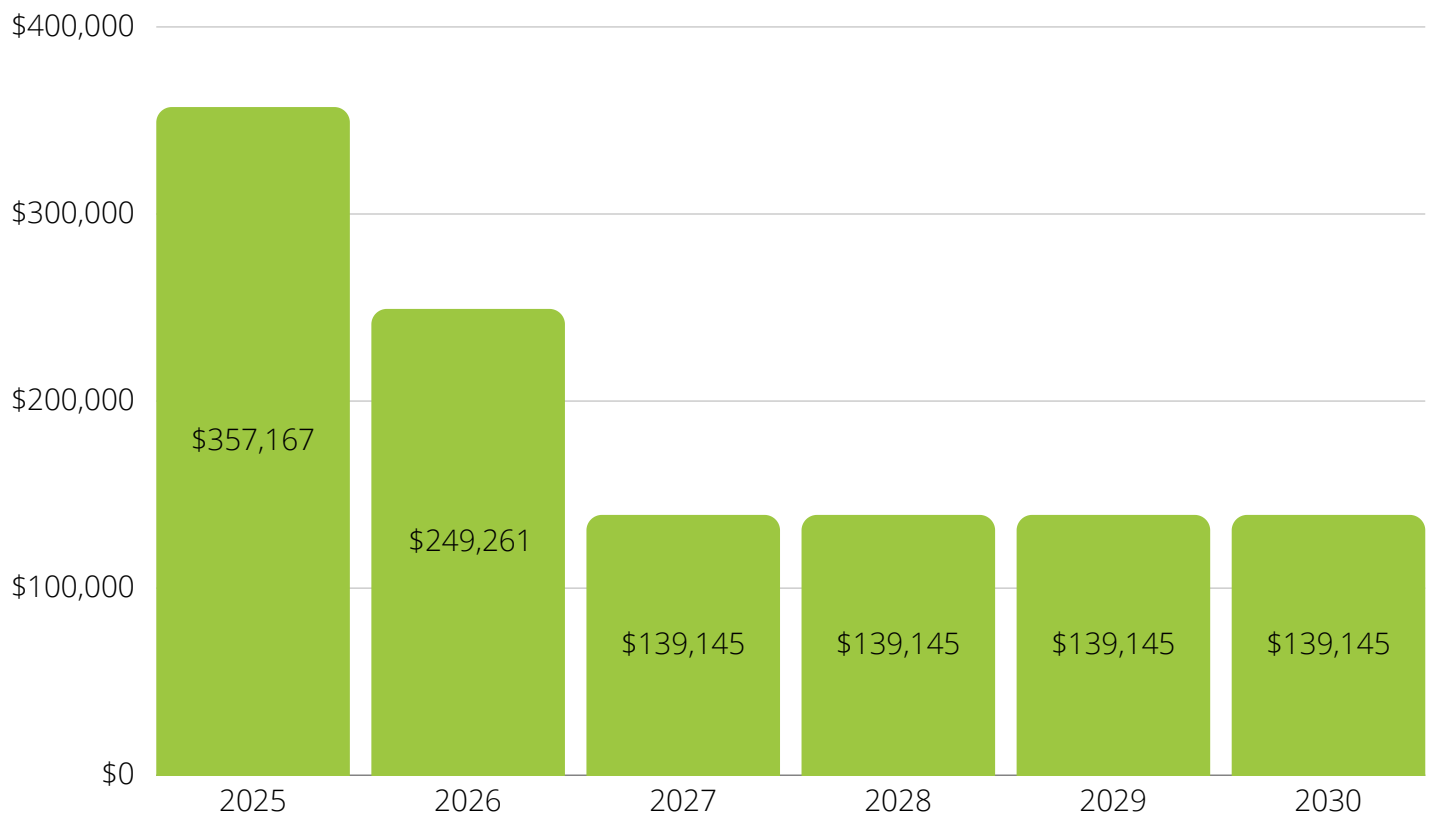
The TDD debt is in default. Debt service resources are limited to the TDD sales tax revenues received. The City is not liable for debt. The interest payments are unknown as they are determined by the trustee as the debt is paid. The balance for TDDs reflects principal only.

\$816,369

\$816,369

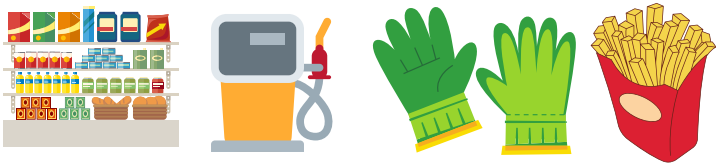
ROELAND PARK ANNUAL DEBT SERVICE 2025 – 2030

● 2020 -1 Parks and Rec

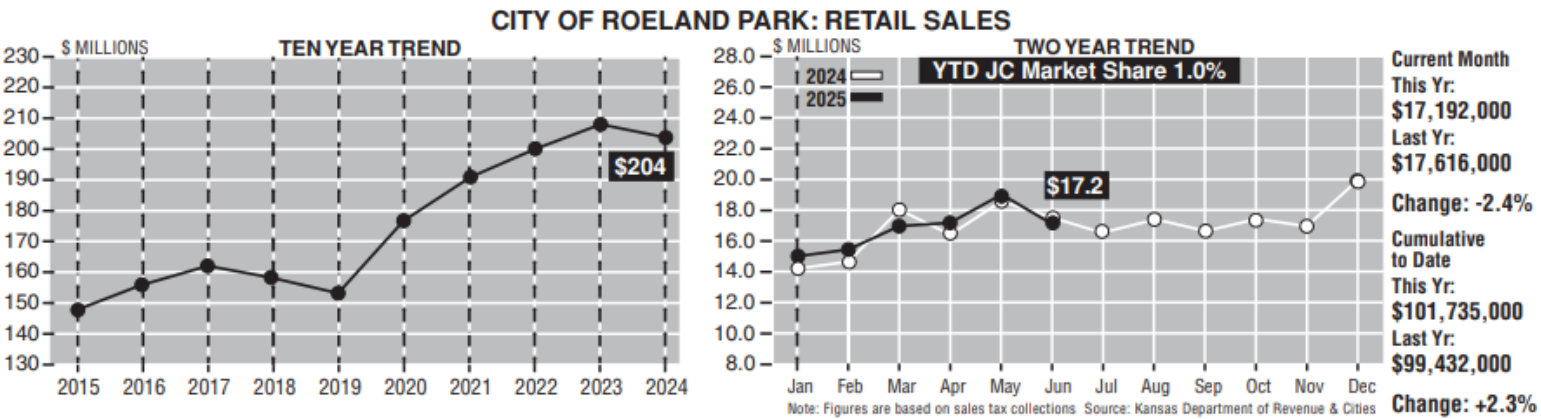
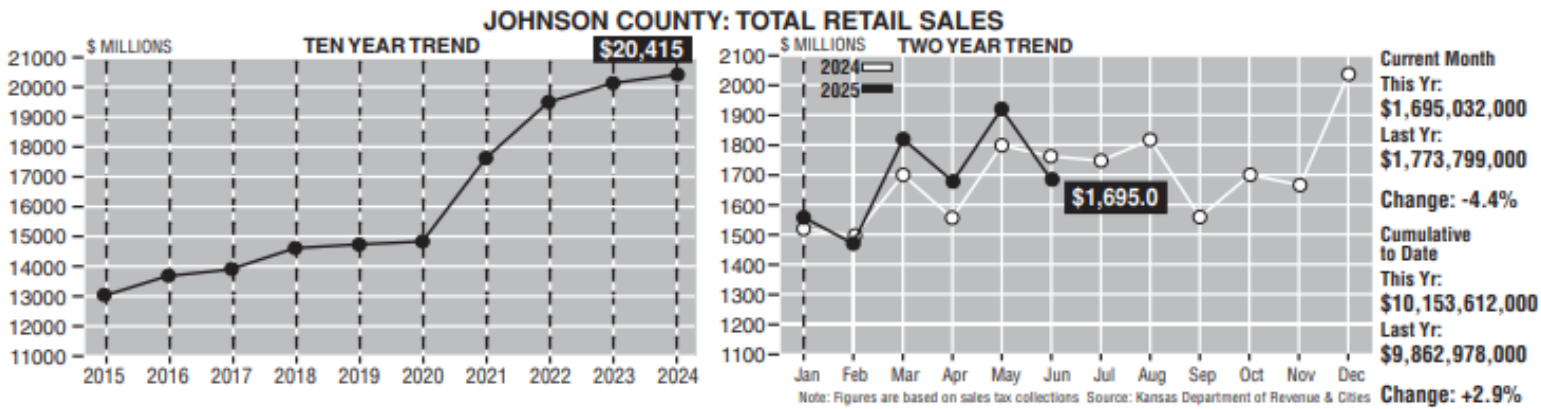


COMMUNITY STATISTICS:

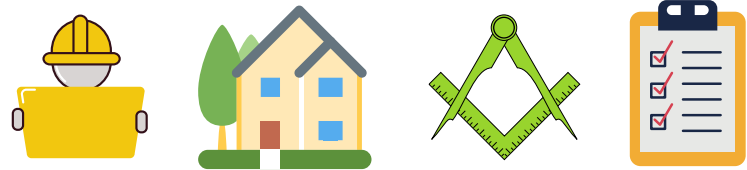
RETAIL SALES



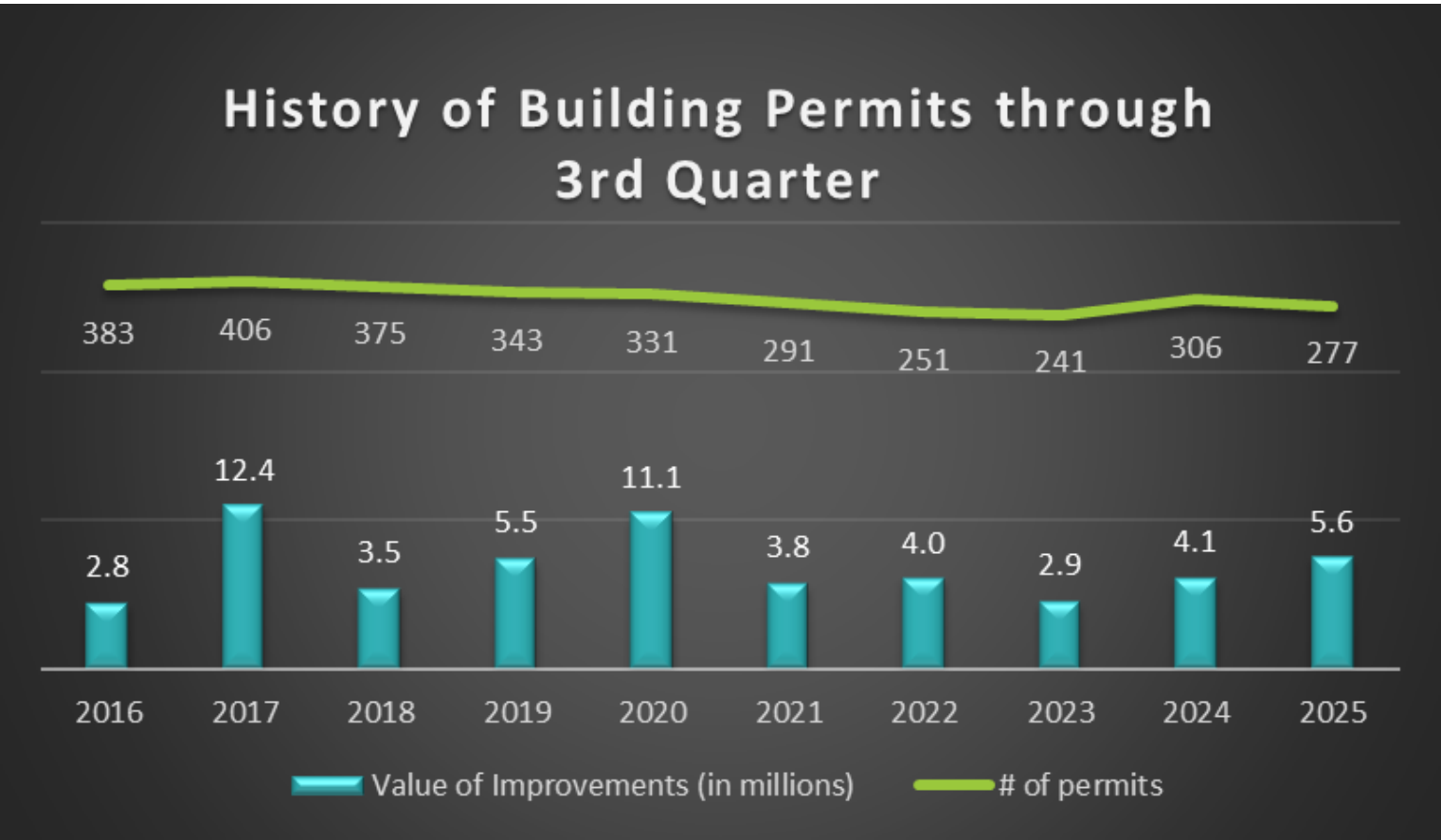
The County Economic Research Institute (CERI) provides information for all cities in Johnson County. CERI has provided retail sales figures through June 2025 which is 2.3% above that of 2024 from the same period for Roeland Park. Retail sales for all of Johnson County are up from the prior year by 2.9% through June. Staff has adjusted our 2025 mid-year budget projections to reflect city sales/use tax to be approximately 1% less than 2024 receipts and County taxes at about 3% less than 2024 which averages to a 2% reduction from sales/use tax from 2024 collections. These are very conservative figures as sales taxes for both entities are ahead of prior year tax collections.



COMMUNITY STATISTICS: BUILDING PERMITS



As of the 3rd Quarter 2025, the City issued 277 building permits at a value of approximately \$5.6M. The bulk of that value is from issuing the building permit for Phase 2 of the Community Center renovation project (\$1.3 million). We also issued a building permit for a new grotto structure at Bishop Miege High School with an estimated value of \$600k. Removing those two projects, the permit value drops to \$3.7 million in Q3 of 2025, which is closer to last year’s average. Fourteen residential remodel permits were issued with an average value of \$25k per project. The City has also issued two permits for new residential builds on Fontana, as well as two commercial permits for remodels at Wal-Mart and the Sunflower Medical Building. Permit volume and value are indicators of economic health and investment in the community. The chart illustrates the number and value of building permits through 3rd quarter of 2025 and prior years back to 2016. In 2017, 2019 and 2020 the City saw significant commercial projects come online including Commerce Bank and St. Luke’s hospital, Aldi and Sunflower Medical respectively.



Item Number: XIII. Reports
of City Officials



City of Roeland Park
Action Item Summary

Submitted By:

Jennifer Jones-Lacy, Assistant City Administrator Director of Finance

Committee/Department: Administration

Title: 2026 Budget Document

Item Type: Presentation

Recommendation:

For informational purposes only.

Details:

Staff has completed the [2026 Adopted Budget document](#) and it ready for review. This document will be submitted to the Government Finance Officers Association for the Distinguished Budget Award.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: XIII. Reports
of City Officials



City of Roeland Park
Action Item Summary

Submitted By:

Nathan Brungardt, Parks & Recreation Superintendent

Committee/Department: Administration

Title: Tree Lighting Flier

Item Type: Presentation

Recommendation:

No Recommendation. Sharing information about the upcoming Tree Lighting Ceremony.

Details:

Join the City of Roeland Park for the Annual Tree Lighting on Wednesday 12/3/25 at 6 PM!

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Tree Lighting - 2025 (3)



RP Holiday Tree Lighting & Brinner with Santa



BREAKFAST FOR DINNER!



Wednesday, December 3rd

Roeland Park Community Center
4850 Rosewood Drive

6:00 PM Tree Lighting

Join us inside for holiday carols with
Roeland Elementary's choir. Stay for
PHOTOS & PANCAKE DINNER WITH SANTA
& his City Council Elves!

Questions? Call City Hall at 913-722-2600.



Item Number: XIII. Reports
of City Officials



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Executive Session (est 30 min)- City Administrator Evaluation I move the Governing Body recess into executive session to discuss the City Administrator Evaluation pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting to resume in the council chamber at _____.

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None