

AGENDA
CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING
ROELAND PARK
Roeland Park City Hall 4600 W 51st Street, Roeland Park, KS 66205
December 17, 2018 7:00 PM

- Mike Kelly, Mayor
- Erin Thompson, Council Member
- Becky Fast, Council Member
- Michael Poppa, Council Member
- Claudia McCormack, Council Member

- Tim Janssen, Council Member
- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Jennifer Hill, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

Pledge of Allegiance

Roll Call

Modification of Agenda

I. Citizens Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens are requested to keep their comments under 5 minutes. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

II. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

- A. Appropriation Ordinance # 923
- B. October 1, 2018 Council Minutes
- C. November 19, 2018 Council Minutes
- D. Roeland Park City-Wide Photography Contest

III. Business From the Floor

- A. **Applications / Presentations**
- IV. **Mayor's Report**
 - A. Bishop Miege High School State Champions Week Proclamation
 - B. Roesland Elementary Proclamation
 - C. JoAnna Rush – Adopt a Family Update
- V. **Workshop and Committee Reports**
- VI. **Reports of City Liaisons and Committees**
 - A. NE Animal Control (Tom Madigan and Michael Poppa)
 - B. Pool Advisory Committee
 - C. Ad-Hoc Development
- VII. **Unfinished Business**
- VIII. **New Business**
 - A. Board of Zoning Appeals Committee Appointment
 - B. Police Motorcycle Purchase
 - C. Liaisons to Parks Committee and MARC – First Tier Suburbs
 - D. Appointment of Laura Yankoviz to the Parks Committee
 - E. 2019 CARS Agreement with Johnson County for Improvements to 50th Terrace from Roe Blvd to Cedar Street
- IX. **Ordinances and Resolutions:**
- X. **Workshop Items:**
- XI. **Reports of City Officials:**
 - A. Updates and Reminders
 - B. Special Election Procedures to Fill Council Seat

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any

member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item
1. **Public Comment on Non-Agenda Items.** The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.
 2. **Public Comment on Agenda Items.** Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.
- C. **Purpose.** The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.
- D. **Speaker Decorum.** Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the

City Council, each speaker shall limit comments to five minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

- F. **Speak Only Once.** Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- G. **Addressing the Council.** Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.
- H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: Consent Agenda- II.-A.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **Appropriation Ordinance # 923**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Appropriation Ordinance # 923	Cover Memo

The City of Roeland Park, Kansas

4600 West Fifty-First Street

Roeland Park, Kansas 66205

City Hall (913) 722-2600 – Fax (913) 722-3713

Friday, December 14, 2018

Appropriation Ordinance -12/17/2018 - #923

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this 17th day of December, 2018.

Attest:

City Clerk

Mayor

Total Appropriation Ordinance	\$	1,402,494.89
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There are sufficient funds in the General Fund to cover general fund expenditures.

Appropriation Ordinance -12/17/2018 - #923

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT	Amount	Chk #	Check Amount
					Date			
1 Interpreting & Translating, LLC	103	5209.103	Professional Services	Invoice: 119181 /	12/12/2018	150.00	68789	150.00
Ace Pipe Cleaning, Inc.	270	5457.270	CARS 2020 - Roe	Invoice: 138787 /	12/5/2018	6,982.00	68739	6,982.00
ADP, LLC	101	5214.101	Other Contracted Services	Invoice: 525092565 /	12/5/2018	226.12	68740	226.12
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 5128832423492 /	11/28/2018	31.66	68707	31.66
Advance Auto Parts	106	5211.106	Maintenace & Repair Equipment	Invoice: 5128833034155 /	12/5/2018	41.98	68741	175.61
Advance Auto Parts	106	5211.106	Maintenace & Repair Equipment	Invoice: 5128833134202 /	12/5/2018	9.49	68741	
Advance Auto Parts	102	5260.102	Vehicle Maintenance	Invoice: 5128833534462 /	12/5/2018	87.09	68741	
Advance Auto Parts	106	5302.106	Motor Fuels & Lubricants	Invoice: 5128831723104 /	12/5/2018	37.05	68741	
Airgas USA, LLC	106	5318.106	Tools	Invoice: 9957422507 /	12/5/2018	22.36	68742	22.36
Airgas USA, LLC	106	5318.106	Tools	Invoice: 9958141854 /	12/12/2018	21.80	68790	21.80
All Copy Products, Inc.	102	5214.102	Other Contracted Services	Invoice: 61419193 /	11/28/2018	322.50	68708	645.00
All Copy Products, Inc.	105	5214.105	Other Contracted Services	Invoice: 61419193 /	11/28/2018	322.50	68708	
American Fidelity Assurance	101	2052.101	Supplemental Inusrance Payable	Invoice: B826349 /	11/28/2018	1,323.96	68709	1,323.96
Anixter, Inc.	106	5266.106	Computer Software	Invoice: 107499070 /	12/5/2018	425.00	68743	425.00
KC Metro APWA	101	5203.101	Printing & Advertising	Invoice: 18540 /	11/28/2018	325.00	68710	325.00
ASI	106	5207.106	Medical Expense & Drug Testing	Invoice: 21 /	11/28/2018	143.65	68711	143.65
Asphalt Sales Company, Inc	300	5246.300	In-House Street Maintenance	Invoice: 138942 /	12/5/2018	454.68	68744	454.68
AT&T	101	5202.101	Telephone	Invoice: 3241 12/20/18 /	12/5/2018	49.46	68745	49.46
Balls Food Stores	102	5301.102	Office Supplies	Invoice: 662209 /	12/5/2018	6.98	68746	6.98
Black & McDonald	101	5220.101	Street Light Repair & Maintenance	Invoice: 76947577 /	12/12/2018	1,766.48	68791	1,766.48
Blue Sky Cleaners	102	5224.102	Laundry Service	Invoice: 12/2/18 /	12/5/2018	164.80	68747	164.80
Blue Valley Public Safety, Inc.	101	5211.101	Maintenace & Repair Equipment	Invoice: 13570 /	11/28/2018	1,255.00	68712	1,255.00
Kelley Bohon	105	5206.105	Travel Expense & Training	Invoice: 11/20-12/7/18 MILES /	12/12/2018	29.98	68792	29.98
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1043047 /	11/19/2018	170.70	68697	341.40
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1043108 /	11/19/2018	170.70	68697	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1043435 /	12/5/2018	48.95	68748	988.04
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1043403 /	12/5/2018	715.95	68748	
Breeden Holdings, LLC	106	5260.106	Vehicle Maintenance	Invoice: 1043409 /	12/5/2018	223.14	68748	
Breeden Holdings, LLC	102	5260.102	Vehicle Maintenance	Invoice: 1043684 /	12/12/2018	270.92	68793	270.92
The Bullet Hole	102	5206.102	Travel Expense & Training	Invoice: 377204 /	12/5/2018	25.00	68749	25.00
CBC Real Estate Group	510	5209.510	Professional Services	Invoice: 11/30/18 /	12/5/2018	1,025.18	68750	1,025.18
C & G Rubber Stamp, Inc.	101	5301.101	Office Supplies	Invoice: 124911 /	12/5/2018	45.00	68751	45.00
Christian Brothers Roofing	101	4265.101	Business Occupational Licenses	Invoice: 11/29/18 /	12/5/2018	80.00	68752	80.00
City of Olathe	300	5246.300	In-House Street Maintenance	Invoice: 1805 /	12/5/2018	2,583.00	68753	2,583.00
City of Overland Park	102	5214.102	Other Contracted Services	Invoice: 41667201802 /	11/19/2018	771.61	68698	771.61
Clarkson Power Flow, Inc.	106	5211.106	Maintenace & Repair Equipment	Invoice: 1016683 /	12/5/2018	66.07	68754	66.07
CZ- USA	102	5309.102	Amunition	Invoice: IN0423527 /	11/19/2018	275.00	68699	275.00
Data Technologies, Inc.	103	5266.103	Computer Software	Invoice: 48569 /	12/5/2018	457.60	68755	457.60
Digital Ally	109	5316.109	K9 Expenses	Invoice: 1104489 /	12/12/2018	22.00	68794	22.00

E. Edwards, Inc.	106	5308.106	Clothing & Uniforms	Invoice: 11161812052 /	12/5/2018	17.99	68756	17.99
EG America LLC	101	4795.101	Miscellaneous	Invoice: 17717 /	12/5/2018	75.00	68757	75.00
Brecky Fast	108	5206.108	Traingin		12/17/2018	470.00	32374	470.00
Foley Rental	270	5457.270	CARS 2020 - Roe	Invoice: L1059001 /	12/5/2018	4,223.99	68758	4,223.99
Forensic Psychology Assoc.	102	5207.102	Medical Expense & Drug Testing	Invoice: 434 /	11/28/2018	450.00	68713	450.00
Freeman Concrete Cons. LLC	300	4155.300	2018 CDBG/Birch Street	Invoice: 0318001.02	12/17/2018	248,664.81	32375	248,664.81
Gilmore & Bell, P.C.	400	5209.400	Professional Services	Invoice: 8036500 /	11/19/2018	700.00	68700	700.00
GT Distributors - Austin	102	5308.102	Clothing & Uniforms	Invoice: INV0683951 /	11/28/2018	229.50	68714	229.50
Hampel Oil, Inc.	106	5302.106	Motor Fuels & Lubricants	Invoice: 91109784 /	12/5/2018	1,116.00	68759	1,116.00
Hill's Pet Nutrition Sales, Inc	109	5316.109	K9 Expenses	Invoice: 231834378 /	11/28/2018	68.56	68715	68.56
Johnson County Wastewater	101	5288.101	Waste Water	Invoice: 11/18 MULTIPLE /	11/28/2018	237.51	68716	341.97
Johnson County Wastewater	106	5288.106	Waste Water	Invoice: 11/18 MULTIPLE /	11/28/2018	104.46	68716	
Johnson County Government	101	5218.101	IT & Communication	Invoice: 139549 /	12/5/2018	5,557.75	68760	5,557.75
Johnson County Treasurer	370	4730.370	Tax Increment Income	CK32369 Invoice: 11/29/18 /	11/29/2018	34,283.73	32369	34,283.73
Johnson County Treasurer	101	5257.101	Property Tax Payments	Invoice: 2018 RE TAX /	12/5/2018	6,061.08	68761	6,061.08
Ka-Comm., Inc.	102	5260.102	Vehicle Maintenance	Invoice: 164701 /	11/19/2018	228.91	68701	228.91
KAW Valley Engineering Inc.	270	5430.270	Residential Street Reconstruction	Invoice: C30703 /	12/12/2018	840.00	68795	1,756.50
KAW Valley Engineering Inc.	270	5458.270	CARS 2018	Invoice: C30694 /	12/12/2018	916.50	68795	
Kansas City Board of Public Utilit	101	5222.101	Traffic Signal Expense	Invoice: 2834 11/26/18 /	12/5/2018	33.34	68762	33.34
KCP & L	101	5201.101	Electric	Invoice: 11/18 MULTIPLE /	11/28/2018	1,517.71	68717	2,039.23
KCP & L	106	5201.106	Electric	Invoice: 11/18 MULTIPLE /	11/28/2018	521.52	68717	
KCP & L	106	5290.106	Street Light Electric	Invoice: 1275 11/30/18 /	12/5/2018	3,673.02	68763	3,673.02
KCP & L	106	5201.106	Electric	Invoice: 2644 11/21/18 /	12/5/2018	156.53	68764	156.53
Michael Kelly	108	5206.108	Travel Expense & Training	Invoice: 12/2/18 MICRO CENTER /	12/12/2018	440.37	68796	440.37
Kansas Gas Service	101	5289.101	Natural Gas	Invoice: 11/18 MULTIPLE /	11/28/2018	161.54	68718	396.50
Kansas Gas Service	106	5289.106	Natural Gas	Invoice: 11/18 MULTIPLE /	11/28/2018	234.96	68718	
Kiesler's Police Supply, Inc.	102	5308.102	Clothing & Uniforms	Invoice: 884232 /	11/28/2018	429.00	68719	429.00
Kansas One-Call System, Inc.	101	5220.101	Street Light Repair & Maintenance	Invoice: 8110435 /	12/12/2018	150.00	68797	150.00
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/29/18	11/28/2018	138.46	68720	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 11/29/18	11/28/2018	138.92	68721	138.92
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 12/13/18	12/12/2018	138.46	68798	138.46
Kansas Payment Center	101	2055.101	Employee Garnishment Payable	Invoice: 12/13/18	12/12/2018	138.92	68799	138.92
Kansas Secretary of State	101	5250.101	Insurance & Surety Bonds	Invoice: 11/18 NOTARY /	12/5/2018	25.00	68765	25.00
League of Kansas Municipalities	101	5203.101	Printing & Advertising	Invoice: 183251 /	11/28/2018	100.00	68722	100.00
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 4035 /	11/19/2018	103.00	68702	103.00
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 4104 /	11/28/2018	238.45	68723	505.35
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 4179 /	11/28/2018	167.40	68723	
LE Upfitter	102	5308.102	Clothing & Uniforms	Invoice: 4173 /	11/28/2018	99.50	68723	
Lexington Plumbing & Heating Co	101	5210.101	Maintenance & Repair Building	Invoice: 79316 /	11/28/2018	450.00	68724	1,380.00
Lexington Plumbing & Heating Co	101	5210.101	Maintenance & Repair Building	Invoice: 79572 /	11/28/2018	930.00	68724	
Lexington Plumbing & Heating Co	106	5262.106	Grounds Maintenance	Invoice: 79339 /	12/5/2018	460.00	68766	2,047.50
Lexington Plumbing & Heating Co	106	5262.106	Grounds Maintenance	Invoice: 79416 /	12/5/2018	592.50	68766	
Lexington Plumbing & Heating Co	300	5470.300	Park Maint/Infrastructure	Invoice: 79387 /	12/5/2018	500.00	68766	

Lexington Plumbing & Heating Co	300	5470.300	Park Maint/Infrastructure	Invoice: 79336 /	12/5/2018	290.00	68766	
Lexington Plumbing & Heating Co	300	5470.300	Park Maint/Infrastructure	Invoice: 79317 /	12/5/2018	205.00	68766	
Lippert Mechanical Service Corp	101	5210.101	Maintenance & Repair Building	Invoice: SI2048656 /	11/28/2018	3,216.46	68725	3,216.46
Lippert Mechanical Service Corp	101	5209.101	Professional Services	Invoice: SI2048773 /	12/5/2018	250.00	68767	1,464.50
Lippert Mechanical Service Corp	106	5210.106	Maintenace & Repair Building	Invoice: SI2048775 /	12/5/2018	250.00	68767	
Lippert Mechanical Service Corp	290	5210.290	Maintenace And Repair Building	Invoice: SI2048774 /	12/5/2018	964.50	68767	
Kansas City Series of Lockton Co	101	5250.101	Insurance & Surety Bonds	Invoice: 13049512 /	12/5/2018	50.00	68768	50.00
Lowe's Business Acct./GEMB	102	5211.102	Maintenace & Repair Equipment	Invoice: 1760 12/13/18 /	12/5/2018	69.63	68769	244.53
Lowe's Business Acct./GEMB	106	5214.106	Other Contracted Services	Invoice: 1760 12/13/18 /	12/5/2018	(4.04)	68769	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	Invoice: 1760 12/13/18 /	12/5/2018	44.92	68769	
Lowe's Business Acct./GEMB	300	5246.300	In-House Street Maintenance	Invoice: 1760 12/13/18 /	12/5/2018	23.72	68769	
Lowe's Business Acct./GEMB	290	5262.290	Grounds Maintenance	Invoice: 1760 12/13/18 /	12/5/2018	28.48	68769	
Lowe's Business Acct./GEMB	106	5263.106	Tree Maintenance	Invoice: 1760 12/13/18 /	12/5/2018	81.82	68769	
Machine Head	101	5214.101	Other Contracted Services	Invoice: 1510 /	12/5/2018	200.00	68770	200.00
McConnell & Associates Corp	300	5470.300	Park Maint/Infrastructure	Invoice: 116753 /	12/5/2018	300.00	68771	300.00
Midway Ford Truck Center Inc	106	5211.106	Maintenace & Repair Equipment	Invoice: R100255092 /	12/5/2018	2,860.49	68772	2,860.49
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104326 /	12/5/2018	112.50	68773	1,012.50
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104197 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104191 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104313 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104329 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104320 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104343 /	12/5/2018	112.50	68773	
Missouri Organic	115	5235.115	Leaf Program Disposal Fees	Invoice: 104348 /	12/5/2018	225.00	68773	
Moss Printing	109	5316.109	K9 Expenses	Invoice: 11569 /	11/19/2018	138.00	68703	138.00
Municode	101	5214.101	Other Contracted Services	Invoice: 320842 /	11/28/2018	599.05	68726	599.05
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 11/29/18 PAYROLL /	11/28/2018	892.95	68727	892.95
Nationwide Retirement Solutions	105	5105.105	Employer Funded 401a	Invoice: 12/13/18 PAYROLL /	12/12/2018	890.58	68800	890.58
Chris Newton	101	5256.101	Committee Funds	CK32370 Invoice: 10/6-10/23/18 EXI	12/5/2018	306.49	32370	306.49
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32373 Invoice: 56791645 /	12/5/2018	1,215.88	32373	1,215.88
Pitluck Law, LLC	103	5209.103	Professional Services	Invoice: 11/14/18 /	11/19/2018	150.00	68704	150.00
Pitluck Law, LLC	103	5209.103	Professional Services	Invoice: 11/20/18 /	11/28/2018	150.00	68728	150.00
Pitluck Law, LLC	103	5209.103	Professional Services	Invoice: 12/4/18 /	12/5/2018	150.00	68774	150.00
Purchase Power	101	5205.101	Postage & Mailing Permits	Invoice: 7903 11/20/18 /	12/5/2018	2,239.34	68775	3,978.34
Purchase Power	101	5208.101	Newsletter	Invoice: 7903 11/20/18 /	12/5/2018	1,739.00	68775	
Principal Life	107	5130.107	City Paid Life/ST Disability	Invoice: 6671 11/17/18 /	11/28/2018	1,602.72	68729	1,602.72
Print Tekk	101	5208.101	Newsletter	Invoice: 7121 /	11/28/2018	529.00	68730	529.00
T2 Holdings, LLC	102	5214.102	Other Contracted Services	Invoice: 100154659 /	11/28/2018	22.50	68731	45.00
T2 Holdings, LLC	105	5214.105	Other Contracted Services	Invoice: 100154659 /	11/28/2018	22.50	68731	
Wex Bank	104	5302.104	Motor Fuels & Lubricants	CK32371 Invoice: 56670074 /	12/5/2018	28.00	32371	586.71
Wex Bank	106	5302.106	Motor Fuels & Lubricants	CK32371 Invoice: 56670074 /	12/5/2018	558.71	32371	
Wex Bank	102	5302.102	Motor Fuels & Lubricants	CK32372 Invoice: 56767687 /	12/5/2018	2,027.32	32372	2,027.32
Rejis Commission	102	5214.102	Other Contracted Services	Invoice: 403935 /	12/5/2018	220.86	68776	220.86

Riteway Maintenance & Supply, I	101	5214.101	Other Contracted Services	Invoice: 18723 /	12/5/2018	930.00	68777	930.00
Roto - Rooter Plumbing & Drain S	101	4265.101	Business Occupational Licenses	Invoice: 11/20/18 /	12/5/2018	2.40	68778	2.40
George Schlegel	101	5230.101	Art Commissioner	Invoice: CHECKDEC /	12/1/2018	100.00	68738	100.00
Service Experts	101	4225.101	Mechanical Permit	Invoice: 11/20/18 /	12/5/2018	60.00	68779	60.00
Signco Inc.	106	5306.106	Materials	Invoice: 37223 /	12/12/2018	870.00	68801	870.00
Sirchie	102	5254.102	Miscellaneous Charges	Invoice: 371730IN /	11/19/2018	61.65	68705	61.65
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8052100350 /	11/28/2018	55.35	68732	90.78
Staples Advantage	101	5301.101	Office Supplies	Invoice: 8052002546 /	11/28/2018	21.18	68732	
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 8052100350 /	11/28/2018	14.25	68732	
Staples Advantage	101	5304.101	Janitorial Supplies	Invoice: 8052259060 /	12/5/2018	102.59	68780	102.59
Elena Tamayo	103	4410.103	Fine	Invoice: 12/18 TICKET /	12/5/2018	145.00	68781	145.00
Terminix Processing Center	106	5214.106	Other Contracted Services	Invoice: 380217338 /	11/28/2018	57.00	68733	57.00
Terminix Processing Center	101	5214.101	Other Contracted Services	Invoice: 378656776 /	12/5/2018	84.00	68782	141.00
Terminix Processing Center	106	5214.106	Other Contracted Services	Invoice: 378656776 /	12/5/2018	57.00	68782	
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	Invoice: 5771 11/1/18 /	11/19/2018	25.00	68706	25.00
TransUnion Risk & Alternative	102	5214.102	Other Contracted Services	Invoice: 5771 12/5/18 /	12/5/2018	25.00	68783	25.00
US BANK	101	5203.101	Printing & Advertising	Invoice: 2290 11/26/18 /	12/12/2018	325.00	68802	3,575.36
US BANK	105	5206.105	Travel Expense & Training	Invoice: 2290 11/26/18 /	12/12/2018	38.39	68802	
US BANK	105	5206.105	Travel Expense & Training	Invoice: 8797 11/26/18 /	12/12/2018	309.39	68802	
US BANK	105	5206.105	Travel Expense & Training	Invoice: 3147 11/26/18 /	12/12/2018	209.88	68802	
US BANK	102	5211.102	Maintenace & Repair Equipment	Invoice: 9189 11/26/18 /	12/12/2018	545.65	68802	
US BANK	101	5214.101	Other Contracted Services	Invoice: 2290 11/26/18 /	12/12/2018	150.00	68802	
US BANK	101	5249.101	Branding Implementation	Invoice: 3147 11/26/18 /	12/12/2018	42.54	68802	
US BANK	101	5249.101	Branding Implementation	Invoice: 2290 11/26/18 /	12/12/2018	1,000.00	68802	
US BANK	106	5263.106	Tree Maintenance	Invoice: 1326 11/26/18 /	12/12/2018	315.34	68802	
US BANK	101	5267.101	Employee Related Expenses	Invoice: 2290 11/26/18 /	12/12/2018	27.40	68802	
US BANK	101	5267.101	Employee Related Expenses	Invoice: 2290 11/26/18 /	12/12/2018	48.16	68802	
US BANK	101	5301.101	Office Supplies	Invoice: 2290 11/26/18 /	12/12/2018	10.89	68802	
US BANK	101	5301.101	Office Supplies	Invoice: 8797 11/26/18 /	12/12/2018	(29.99)	68802	
US BANK	102	5302.102	Motor Fuels & Lubricants	Invoice: 9189 11/26/18 /	12/12/2018	25.79	68802	
US BANK	101	5305.101	Dues, Subscriptions, & Books	Invoice: 8797 11/26/18 /	12/12/2018	280.00	68802	
US BANK	102	5308.102	Clothing & Uniforms	Invoice: 9189 11/26/18 /	12/12/2018	216.00	68802	
US BANK	102	5308.102	Clothing & Uniforms	Invoice: 9189 11/26/18 /	12/12/2018	60.92	68802	
USIC Locating Services, LLC	101	5220.101	Street Light Repair & Maintenance	Invoice: 305338 /	12/5/2018	2,016.51	68784	2,016.51
Verizon Wireless	102	5202.102	Telephone	Invoice: 9818994818 /	12/5/2018	337.59	68785	457.62
Verizon Wireless	104	5202.104	Telephone	Invoice: 9818994818 /	12/5/2018	80.02	68785	
Verizon Wireless	106	5202.106	Telephone	Invoice: 9818994819 /	12/5/2018	40.01	68785	
Village Gardens	101	5301.101	Office Supplies	Invoice: 1205437 /	11/28/2018	70.90	68734	70.90
Water District No 1 of Johnson C	101	5287.101	Water	Invoice: 11/18 MULTIPLE /	11/28/2018	73.40	68735	483.10
Water District No 1 of Johnson C	106	5287.106	Water	Invoice: 11/18 MULTIPLE /	11/28/2018	409.70	68735	
Waters Edge Aquatic Design, LL	101	5209.101	Professional Services	Invoice: 3914 /	12/5/2018	21,100.00	68786	24,340.00
Waters Edge Aquatic Design, LL	101	5215.101	City Attorney	Invoice: 3915 /	12/5/2018	3,240.00	68786	
WCA Waste Corporation	115	5272.115	Solid Waste Contract	Invoice: 990000460135 /	11/28/2018	43,173.82	68736	43,173.82

Kathleen Whitworth	101	5256.101	Committee Funds	Invoice: 11/14/18 EXP /	11/28/2018	29.58	68737	29.58
Windtrax, Inc	106	5260.106	Vehicle Maintenance	Invoice: 780849 /	12/5/2018	61.01	68787	61.01
Zerger & Mauer LLP	101	5215.101	City Attorney	Invoice: 11/30/18 /	12/5/2018	6,422.00	68788	10,493.23
Zerger & Mauer LLP	101	5215.101	City Attorney	Invoice: 10/26/18 /	12/5/2018	4,071.23	68788	
KPERS	101	2040.101	KPERS Accrued Employee	EFT#11/20/18 Invoice: 11/20/18 /	11/20/2018	1,932.40		
KPERS	107	5123.107	KPERS City Contribution	EFT#11/20/18 Invoice: 11/20/18 /	11/20/2018	3,024.21		
KPERS	107	5123.107	KPERS City Contribution	EFT#11/20/18 MISC Invoice: 11/20/18 /	11/20/2018	14.28		
KPERS	101	2040.101	KPERS Accrued Employee	EFT#12/3/18 Invoice: 12/3/18 /	12/3/2018	1,929.19		
KPERS	107	5123.107	KPERS City Contribution	EFT#12/3/18 Invoice: 12/3/18 /	12/3/2018	3,019.21		
KP&F	101	2045.101	KP&F Employee Withholding Paya	EFT#11/20/18 Invoice: 11/20/18 /	11/20/2018	2,158.03		
KP&F	107	5131.107	KP&F City Contribution	EFT#11/20/18 Invoice: 11/20/18 /	11/20/2018	6,063.63		
KP&F	101	2045.101	KP&F Employee Withholding Paya	EFT#12/3/18 Invoice: 12/3/18 /	12/3/2018	2,819.20		
KP&F	107	5131.107	KP&F City Contribution	EFT#12/3/18 Invoice: 12/3/18 /	12/3/2018	7,921.31		
Kansas State Treasurer	450	5601.450	Bond Principal	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	165,000.00		
Kansas State Treasurer	450	5602.450	Bond Interest	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	2,682.50		
Kansas State Treasurer	200	5614.200	Bond Principal 2014-1	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	110,000.00		
Kansas State Treasurer	200	5615.200	Bond Interest 2014-1	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	3,781.25		
Kansas State Treasurer	200	5628.200	Principal Bonds - 2011-2	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	190,000.00		
Kansas State Treasurer	200	5629.200	Interest Bonds - 2011-2	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	13,898.75		
Kansas State Treasurer	200	5644.200	Principal Bonds - 2012-1	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	425,000.00		
Kansas State Treasurer	200	5645.200	Interest Bonds - 2012-1	EFT#11/20/2018 Invoice: 11/20/2018 /	11/20/2018	14,046.25		
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Invoice: EFTDEC /	12/1/2018	1,632.00		
						\$ 1,402,494.89		

Item Number: Consent Agenda- II.-B.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **October 1, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ October 1, 2018 Council Minutes	Cover Memo

SPECIAL CALL CITY COUNCIL MEETING MINUTES

Roeland Park City Hall

4600 W 51st Street, Roeland Park, KS 66205

Monday, October 1, 2018, 6:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

Mayor Kelly called the meeting to order at 6:00 p.m.

ROLL CALL

City Clerk Bohon called the roll noting that CMBRS Fast and Thompson were absent.

I. ITEMS

A. Ordinance 973 Allowing Consumption of Alcohol on Certain Public Property for a Limited Time and Purpose

Mayor Kelly said the meeting was called to present Ordinance 973, allowing for the consumption of alcoholic beverages at the Fall Family Picnic scheduled to take place in R Park on October 20, 2018. Two microbreweries, Sandhills and Rockcreek from Mission are interested in participating.

CMBR Janssen said it is inappropriate for the city to promote alcohol consumption if it is sponsoring a family event.

CMBR Kelly said he did not believe they were promoting the consumption of alcoholic beverages but that is a good option to have at the event.

MOTION: CMBR POPPA MOVED AND CMBR HILL SECONDED TO APPROVE ORDINANCE 973 ALLOWING THE CONSUMPTION OF ALCOHOL FOR THE FALL FAMILY PICNIC EVENT ON OCTOBER 20, 2018. (MOTION CARRIED 5-1 WITH CMBR JANSSEN VOTING NO.)

(Roeland Park Special Call City Council Meeting Adjourned at 6:03 p.m.)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-C.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: **November 19, 2018 Council Minutes**
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ November 19, 2018 Council Minutes	Cover Memo

CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, November 19, 2018, 7:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Kelly
Madigan

Finance

Thompson
Fast

Safety

McCormack
Janssen

Public Works

Poppa
Hill

PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order and led everyone in the Pledge of Allegiance.

ROLL CALL

City Clerk Bohon called the roll and all Governing Body members were present with CMBR Hill appearing by phone.

MODIFICATION OF AGENDA

Mayor Kelly suggested moving the Mayor's Report before Business from the Floor to accommodate their guests.

I. CITIZENS' COMMENTS

Linda Fell - Ms. Fell spoke to the ordinance process and did not believe it should be changed with regards to choosing a new Councilmember and the position should be a vote of the people. She also spoke to the conditions on Reinhart as well as the streets in the City.

Linda Mau – Ms. Mau said the tuition reimbursement the City provides should have conditions to an employee and suggested that a time limit could be set for them to remain employed by the City or they would need to reimburse for their tuition. She also spoke to the ordinance for filing the unexpired term of a Councilmember and believes the citizens should vote to fill the opening Ward I spot and should not be a mayoral appointment.

II. CONSENT AGENDA

- A. Appropriation Ordinance # 922**
- B. October 22, 2018 Council Minutes**
- C. 2019 Cereal Malt Beverage Renewals**
- D. Committee Appointment and Reappointments**
- E. United Community Services 2019 Funding Recommendations**
- F. Agreement with Johnson County Department of Technology and Innovation**
- G. 2019 Sports Dome Agreement**

CMBR Kelly said they will need to talk about the sports dome agreement after the first of the year.

CMBR Hill asked if her vote on Motion E regarding purchase of the asphalt float attachment was changed. City Clerk Bohon said the minutes have been updated to reflect that change.

MOTION: CMBR JANSSEN MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE CONSENT AGENDA.
(MOTION CARRIED 8-0)

III. BUSINESS FROM THE FLOOR

A. APPLICATIONS/PRESENTATIONS

1. JCPRD Presentation on 2018 Community Center Activities

Libby Scarborough, Recreation Specialist for Johnson County Parks and Recreation, manages the day-to-day operations at the Roeland Park Community Center. She provided an update on recent improvements. She said they have upgraded the website and it now includes online registration. She also noted the trail connection from the community center to Nall Park and sees people using the trails and is also utilized in their programs between the community and Nall Park. The multi-purpose room has a new upgraded sound system with Bluetooth capability. Outside there is new landscaping as well as gazebo repairs and upgraded electrical work.

City Administrator Moody said the tree lighting event will be hosted at the community center, which offers better parking, safety, and the ability to host the event inside in case of inclement weather.

Ms. Scarborough outlined the programming statistics and events at the center that were provided in the packet.

Mayor Kelly thanked Ms. Scarborough for all she does at the community center and added they are lucky to have the community center as part of Roeland Park with all of its great programming.

CMBR Fast asked about the objective for an assessment of the community center. City Administrator Moody said the RFP has not begun but it is in the 2019 budget. She asked if the new Meadowbrook community center would draw programs away from Roeland Park.

Jill Geller with JCPRD said it would not. They are going to continue to offer diverse programming and do not see the new community center affecting the City's programming.

CMBR Madigan said his granddaughter attributes her career choice of early childhood development because of the Early Education Center and added that they do a wonderful job there.

Mayor Kelly asked to break with the agenda to allow a citizen comment from someone who called ahead and stated she would be unable to attend the beginning of the meeting.

CMBR Poppa said he did not believe they should stop the agenda and citizens have other ways to reach the Governing Body such as through phone calls and e-mail and that this would set a precedent.

MOTION: CMBR MADIGAN MOVED AND CMBR FAST SECONDED TO ALLOW MS. LINDA MAU TO MAKE A PUBLIC COMMENT. (MOTION CARRIED 7-1 WITH CMBR POPPA VOTING NO.)

(Ms. Mau made her public comment after the vote)

2. Aquatic Center Analysis Presentation by Waters Edge

Ms. Lauren Ozburn with Water's Edge thanked the community for giving them the opportunity to help Roeland Park through the transition for their Aquatics Center. She said the purpose of their task was a facility assessment, both physically and operationally as well as conducting a market analysis and benchmarking against some peers, providing alternate options, creating a marketing strategy, identifying sources of alternative funding, and a transition plan.

Dave Schwartz from Water's Edge reported the structure of the pool is in relatively good condition. He said the recirculation system is unnecessarily complex and is frustrating to staff to maintain the water quality of four pools.

The two main pumps are mismatched in size and do not work together. The maintenance is increasing which is a sign of an aging pool and will continue to increase. He also said the ADA accessibility needs to be improved.

Ms. Ozburn said that cost recovery is varying between 40 and 44 percent. She also reviewed the pool's attendance from the past few years and where the user groups are coming from.

In preparing their report, they held user group meetings, a general public open house, and conducted several public surveys. The results show there is general support for the aquatic center and there is support and interest from both the leisure and general swimming communities, but also for fitness. The general theme came out often that they enjoy the location and its aesthetic park-like setting. It was also determined that the amenity pools were minimally used and the facility is lacking modern, fun features.

Ms. Ozburn said with the facility so spread out it requires a lot of staff. City Administrator Moody asked what drives that. Ms. Ozburn said there are two slides that require three attendants. The lap lanes cover a large area and typically needs three people for the lanes and also two to three staff members for shallow water. Staff is also needed for the vortex pool and the kiddie pool.

Ms. Ozburn then outlined the different options along with costs, pros and cons, length of use, maintenance and upkeep. The details for each of the six options are outlined in Water's Edge's report.

Alternative Option 1 - Year-round + dome
Alternative Option 2 - Year-round + fixed cover
Alternative Option 3 - 6-months + no cover
Alternative Option 4 - 3-months + no cover
Alternative Option 4a - 3-months + basic upgrades
Alternative Option 4b- 3-months + family aquatic center upgrades

Mayor Kelly thanked Ms. Ozburn for all the work she and Mr. Schwartz have done. He also thanked the entire committee, the residents, the City Council, City Administrator and all the work that went into the report. He said he is looking forward to the discussions with the Council and the community about which option they choose to pursue.

Mayor Kelly asked if Water's Edge had a consensus on what their recommendation would be.

Ms. Ozburn said the report is formulated as an opinion and given the goals they had, feedback they received, they did say that Options 4, 4a and 4b are something to seriously consider due to the substantial difference in the subsidy and being able to service both leisure and fitness communities, and the ability to service more people in a shorter period of time.

When looking at the data they did not go in with preconceived ideas and when the results came out that most users are coming out of programs, but not a large portion of revenue is coming from them and that people would support the pool if it is sustainable, then they would chose those Options 4. Program participation is the number one user and would point toward an indoor facility.

City Administrator Moody said a rule of thumb is that for every \$1 million they might borrow with a 20-year maturity amounts to \$100,000 of debt service payment annually.

Ms. Ozburn said the options utilize the existing facilities some with upgrades, but none for a complete rebuild.

There was consensus to share this report and information at a community forum.

IV. MAYOR'S REPORT

A. St. Agnes 75th Anniversary Proclamation

Fr. Bill Porter, pastor of St. Agnes Catholic Church, thanked the City for recognizing the 75th anniversary of their church building. He said that the parish has been in Roeland Park for 95 years.

CMBR Fast said in five years she would like to see the City be a part in some way of their centennial celebration.

Mayor Kelly read into the record the Proclamation for St. Agnes Catholic Parish Day. He thanked Fr. Porter and Mike Gomez for being leaders in the Roeland Park community.

MOTION: CMBR POPPA MOVED AND CMBR JANSSEN SECONDED TO ADOPT THE ST. AGNES 75TH ANNIVERSARY PROCLAMATION. (MOTION CARRIED 8-0)

(Pictures were taken)

V. WORKSHOP AND COMMITTEE REPORTS

There were no reports given.

VI. REPORTS OF CITY LIAISONS

A. Ad-Hoc Short Term Rental Update

CMBR Janssen said the minutes are in the packet.

CMBR Poppa noticed there was not a quorum at the meeting, but realized that there is not a quorum requirement and is something they should look at going forward.

VII. UNFINISHED BUSINESS

A. Interlocal Agreement with Mission for Animal Control Services

Mayor Kelly said this is a staff recommendation to enter into an agreement that would replace the Northeast Johnson County Control Services.

City Administrator Moody said this is believed to be the final version as other cities have been incorporated into the agreement. The estimated cost to the City has not changed.

CMBR Madigan asked if the City would have any input with dismantling Northeast Animal Control and the sale of its assets. City Administrator Moody said the City is still a member and they do have representation. They are charged, according to the bylaws, that in liquidation of the assets that they will share the resources.

CMBR Janssen asked if Mission would acquire any of those assets. Mr. Moody said they would like to start with everything new.

MOTION: CMBR POPPA MOVED AND CMBR JANSSEN SECONDED TO ENTER INTO THE GOVERNMENTAL SERVICE AGREEMENT WITH THE CITY OF MISSION FOR ANIMAL CONTROL SERVICES FOR 2019. (MOTION CARRIED 8-0)

VIII. NEW BUSINESS

A. Mental Health Co-Responder Agreement

Police Chief Morris said Merriam Police Chief Daniels has approached Shawnee Mission Medical Center to help fund the co-responder program. At this time they do not have a definitive answer. His understanding is that Merriam, Westwood, Fairway and Mission will proceed whether the medical center participates or not.

City Administrator Moody said they have included the estimated cost with the medical center participating and the estimated cost without. Without the medical center's participation it almost doubles their participation cost which is beyond their budget authority. Leawood, Prairie Village and Mission Hills feel their need is great and are creating their own program.

CMBR Thompson said she would like to hear from Shawnee Mission, but was interested in Chief Morris' thoughts on the program. Chief Morris said anything to help the department in dealing with mental health issues is a benefit. He said it is not easy sometimes for officers to deal with mental illness factors. All of his staff is crisis intervention trained (CIT), which is an asset, but feels the need for the co-responder support.

CMBR Fast asked what the role of Shawnee Mission Medical Center would be. Chief Morris said they are being asked to provide the funding. The co-responder would be employed by Johnson County Mental Health and the cost of the program is supported by the agencies and the participating cities. The hope is Shawnee Mission Medical Center would replace the funds from Leawood and Prairie Village no longer participating.

CMBR Poppa said this is a very important program that they should remain involved in. He also stated it is important for him to know if Shawnee Mission Medical Center will be participating and whether the agreement automatically renews, but supports the program completely.

CMBR Madigan sees this as an issue that is not going to go away and that they need to be involved in it. The costs will continue to rise and they need to find a way to afford it. It is not only a tool for the Police Department, it's an assistance to the community at large.

Mayor Kelly recommended moving this to a later agenda for further discussion once they hear back from the medical center on whether they want to enter into a partnership in this program.

CMBR Fast said this program is an alternative many times for jail time. Chief Morris said it is \$35 a day to house someone and is a cost that is difficult to recoup.

B. Appointment of an Ad-Hoc Committee to Facilitate the 2019 Planning Sustainable Places Project

Mayor Kelly said through granted funds they have the opportunity to do a visioning process for both the 48th and Roe corridor as well as Johnson Drive between Roeland Drive and Johnson Drive. The committee would help lead the project and facilitate finding a consultant.

CMBR McCormack said she would be willing to serve on the committee as it is in her ward.

MOTION: CMBR THOMPSON MOVED AND CMBR MCCORMACK SECONDED TO APPROVE THE FORMATION OF AN AD HOC COMMITTEE TO FACILITATE THE 2019 PLANNING SUSTAINABLE PLACES PROJECT TO CONSIST OF THE CHAIR OF THE PLANNING COMMISSION, A REPRESENTATIVE FROM SUSTAINABILITY, THE MAYOR, TWO COUNCILMEMBERS, AND FOUR MEMBERS REPRESENTING THE PROPERTY OWNERS.
(MOTION CARRIED 8-0)

IX. ORDINANCES AND RESOLUTIONS

X. WORKSHOP ITEMS

XI. REPORTS OF CITY OFFICIALS

City Administrator Moody reported at the next Workshop they will be presenting the phased development plan for R Park. There will a discussion concerning the scope of the project, prioritizing and cost.

Chief Morris reminded everyone not to drink and drive.

Mayor Kelly wished everyone a Happy Thanksgiving and said he was thankful the meeting was over and adjourned the meeting.

(Roeland Park City Council Meeting Adjourned)

Mike Kelly, Mayor

Kelley Bohon, City Clerk

Item Number: Consent Agenda- II.-D.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/2/2018
Submitted By: Mayor Kelly
Committee/Department: Admin.
Title: **Roeland Park City-Wide Photography Contest**
Item Type:

Recommendation:

Provide direction concerning a photo contest idea.

Details:

Attached is a document which outlines the concept of a photo contest intended to generate professional quality photos within Roeland Park to be employed in marketing, social media and website applications. Mayor Kelly would like direction on the concept.

The updates discussed at the last workshop have been incorporated into the attached revised policy. The policy has been reviewed and approved as to form by the City Attorney.

Financial Impact

Amount of Request: N/A	
Budgeted Item?	Budgeted Amount: N/A
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

The concept is intended to engage the public in branding and marketing the community.

How does item benefit Community for all Ages?

Photography is an activity engaged in by those of all ages, this concept provides opportunity for those of all ages to participate in branding the community.

ATTACHMENTS:

Description	Type
 Revised Photo Contest Policy	Cover Memo

ROELAND PARK CITY-WIDE PHOTOGRAPHY CONTEST

The mission of the contest is to celebrate the City of Roeland Park. Therefore all photos entered must be taken within our city limits or in areas directly adjacent. Photos taken of locations outside the City of Roeland Park will be disqualified, as will low-resolution images that cannot be well reproduced on the city website and in printed materials.

There are two ways to win: (1) People's Choice by online votes; and (2) Judges' Choice by panel composed of representatives from the Arts Committee, Governing Body, and City Staff.

All participants are invited to an exhibit of winners on _____ at Roeland Park City Hall's George Schloegel Gallery that includes a reception and presentation of awards by the Governing Body. All contest entries are eligible to be featured in citywide publications of print and electronic media with photo credit.

FAQs

When does this contest take place?

The contest will run from _____ to _____.

What should we take pictures of?

Show us what you love most about Roeland Park! We're looking for photos that represent the quality of life that Roeland Park provides to its residents. Take pictures of our parks, our trees, trails, natural beauty, architectural points of interest, as well as people enjoying life in RP!

Here's some recommended subject matter:

- People & Activities
- Parks (preferably those with people/activity)
- landscapes
- culture & art
- Nature & Animals

Can minors enter the contest?

You must be at least 18 years old to enter. Minors are welcome to have an adult enter a photo on their behalf, but the name on the entry form must be an adult.

When are the winners chosen?

Winners are selected approximately 2 weeks after the contest closes. Select photos will be displayed at City Hall's George Schloegel Gallery beginning _____.

If I don't win, what will the city do with my photo?

A gallery of all photographs which meet the eligibility criteria (and are not otherwise unpublishable) will be displayed on the city's website. Even non-winners could be used in the city's print and digital media publications.

RULES

Photo eligibility is at the discretion of the City.

Technical Specifications:

- JPEG, TIF, PNG format.
- Images should be at least 2200 pixels wide (or 1 mb in size)
- Resolution: 72 dpi or higher
- Color Mode: RGB or CMYK

In submitting photo(s) (PHOTO) to the City of Roeland Park (CITY) and participating in the City of Roeland Park Photo Contest I (we), (CONTESTANT), hereby warrant and agree to the following:

CONTESTANT warrants to CITY that he/she has lawful ownership rights to the PHOTO and acknowledges that once submitted, the PHOTO becomes the property of the CITY.

The PHOTO is the result of CONTESTANT'S sole artistic efforts unless otherwise stated above as a collaboration.

Except as otherwise disclosed in writing to CITY, the PHOTO is unique and original and does not infringe upon any copyright or patent.

The PHOTO is free and clear of any lien. Except for title and possession, pursuant to the Copyright Act of 1976 (17 U.S.C. §101 et seq.), CONTESTANT will retain the copyright and all other rights in and to the PHOTO. The CONTESTANT grants to CITY an irrevocable and non-exclusive worldwide license to reproduce, to distribute, and/or to display two- or three-dimensional reproductions of the PHOTO in any manner whatsoever relating to any CITY publication or event, including, without limitation:

Public display as well as reproduction on CITY items, such as print ads, postcards, posters, brochures, applications, television programs and the City website.

In addition the CITY will include CONTESTANT'S name somewhere on the document or website where the photo is used.

The CITY may alter images of the PHOTO as necessary to fit into reduced or enlarged format sizes.

The CITY may use the PHOTO on CITY merchandise and commercial items which may be sold for fundraising purposes.

Pursuant to 17 U.S.C. § 106A(3) and only to the extent that this Agreement differs, CONTESTANT expressly waives any rights that the he/she may have under 17 U.S.C. §§ 101 et seq., including, without limitation, 17 U.S.C. §§ 106, 106A, and 113, or any successor statute(s) or regulation(s).

HOLD HARMLESS

CONTESTANT agrees to release CITY, its agents, officials, employees, and volunteers from and against all liability, including copyright or patent infringement claims or causes of action, arising out of this Agreement and claims arising from CONTESTANT'S participation in the City of Roeland Park Photo Contest. CONTESTANT agrees to defend (with counsel satisfactory to CITY), indemnify and hold City harmless and free from all liability, whether caused by passive negligence or otherwise, arising out of CONTESTANT'S participation or association with the City of Roeland Park Photo Contest. CONTESTANT agrees to pay all costs incident to any claim, including, without limitation, attorneys' fees. I agree that the above information is correct. I further agree that this agreement is intended to be as broad and inclusive as is permitted by the law of the State of Kansas.

Item Number: Mayor's Report- IV.-A.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:

Submitted By:

Committee/Department:

Title:

**Bishop Miege High School State Champions Week
Proclamation**

Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Bishop Miege High School State Champions Week	Cover Memo



Proclamation

“Bishop Miege High School State Champions Week”

WHEREAS, The Bishop Miege High School Athletic Teams for Boys’ Basketball, Girls’ Soccer, Volleyball, Boys’ Soccer and Football won State Championships in 2018; and

WHEREAS, Individual state titles were won by Lex Hernandez Nietling (Swimming), Max Hernandez Nietling (Swimming), Cassie Grunhard (Swimming) Cameron Key (Triple Jump); and

WHEREAS, Coaches, along with assistant coaches, helped teach these young men and women that they are students first and athletes second. These coaches taught and continue to teach these young student athletes sportsmanship, self-discipline, self-confidence, and help to give them the tools to develop their Faith. They taught them what “TEAM” really means; Together Everyone Achieves More; and

WHEREAS, as a result of their successes, the Bishop Miege High School teams and coaches now serve as role models to younger members of the community to also participate in productive endeavors such as athletics and other extra-curricular activities.

NOW THEREFORE, I, Mike Kelly, Mayor of the City of Roeland Park, along with members of the City Council do hereby proclaim the week of December 17th – 21st, 2018 as

“Bishop Miege High School State Champions Week”

FURTHER, I urge all residents of Roeland Park to join me in recognizing and celebrating the teams’ achievements and wish the members of the Teams, Coaching Staff, Faculty, and Student Body continued success.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

MIKE KELLY
Mayor

Item Number: Mayor's Report- IV.-B.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date:
Submitted By:
Committee/Department:
Title: Roesland Elementary Proclamation
Item Type:

Recommendation:

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Roesland Elementary Proclamation	Cover Memo



Proclamation

“Roesland Elementary Day”

WHEREAS, in recognition of its outstanding commitment to education, Roesland Elementary School was named a National ESEA Distinguished School by The National Association of Elementary and Secondary Education Act (ESEA) State Program Administrators (NAESPA); and

WHEREAS, Roesland was one of only 100 schools nationwide and only 2 in the state to receive this prestigious honor; and

WHEREAS, Roesland is led by its exemplary teachers and staff, dedicated PTO and parent volunteers, along with its bright and diligent students; and

WHEREAS, Roesland goes above and beyond the classroom in enriching its students lives, and making Roesland a school of excellence for all of its students;

NOW THEREFORE I, Mike Kelly, Mayor of Roeland Park, express my deep congratulations and hereby proclaim December 21, 2018 as

“Roesland Elementary Day”

Throughout the city of Roeland Park, and I encourage all of my fellow citizens to congratulate our elementary school for this prestigious honor.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

MIKE KELLY
Mayor

Item Number: Mayor's Report- IV.-C.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Staff
Committee/Department: Admin.
Title: **JoAnna Rush – Adopt a Family Update**
Item Type: Other

Recommendation:

Update on the adopt a family.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Liaisons and
Committees- VI.-A.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Keith Moody
Committee/Department: NEAC Board
Title: **NE Animal Control (Tom Madigan and Michael Poppa)**
Item Type: Report

Recommendation:

Informational only, no action anticipated.

Details:

Councilman Madigan will provide an update. The NEJC Animal Control Board met on 12/13/18 to discuss the timing and procedure for concluding the Board's duties. The Board providing direction to allow Mission to use the equipment and vehicle until they have finished equipping their new staff. At such time that Mission is equipped the items will be sold through Purple Wave. After all liabilities and expenses have been satisfied the remaining cash balance will be distributed to the participating agencies per the interlocal agreement. The packet from the meeting is attached for reference.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 12-13-18 NEAC Meeting Packet	Cover Memo



NEACC

Northeast Animal Control Commission

Fairway – Mission – Mission Woods – Roeland Park – Westwood – Westwood Hills

Dispatcher
(913) 782-0720

Administrative
(913) 676-8322

6090 Woodson Rd
Mission, Kansas 66202

December 13, 2018
2018- Q4 Meeting

----- Agenda Topics -----

1. Quarterly Reports
2. Financial Report
3. Discussion Items
 - a. Disposition of NEACC assets
 - b. Sick/Vacation leave balance payouts
 - c. Audit
 - d. Appreciation/holiday dinner
4. New Business
5. Adjourn

Other Information

Special notes:

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
JULY							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
DISPATCHED CALLS	12	42		38	3	1	96
ON VIEW ACTIVITY	40	196	41	113	32	41	463
NOTIFIED BY CITIZEN	2	10		3	2		17
ANIMALS APPREHENDED							
K-9		2		6	1		9
FELINE		4		2			6
WILD ANIMAL	2	1		1			4
OTHER ANIMAL							0
ANIMALS IMPOUNDED							
K-9		1		2	1		4
FELINE		4		2			6
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS RETURNED							
K-9		1		4			5
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
VET. RETURNED							
K-9							0
FELINE							0
OTHER ANIMAL							0
INJURED ANIMALS							
K-9							0
FELINE							0
WILD ANIMAL	1			1			2
OTHER ANIMAL							0
ANIMALS HOSPITALIZED							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS DESTROYED							
K-9							0
FELINE							0
WILD ANIMAL	1			1			2
OTHER ANIMAL							0
NOT APPREHENDED							
K-9		1					1
FELINE							0
WILD ANIMAL	1						1
OTHER ANIMAL							0
CHEMICAL CAPTURE							
K-9							0
FELINE							0
WILD ANIMAL							0

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
JULY							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
ANIMAL BITE REPORTS							
K-9	1			1			2
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
DEAD ANIMAL PICK-UP							
K-9							0
FELINE				1			1
WILD ANIMAL	1	2		2	2	1	8
OTHER ANIMAL							0
GPR REPORTS							
K-9		3					
FELINE		1					
WILD ANIMAL				2			
NOISE COMPLAINT							
K-9		2		2			4
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
LOST ANIMALS							
K-9							0
FELINE		2		1			3
OTHER ANIMAL							0
WRITTEN WARNINGS		1		1			2
VERBAL WARNINGS		5		2			7
NTA'S ISSUED	1	1					2
PUBLIC SERVICES	9	28		10	1		48
ADMINISTRATION	2	37		3	25		67
PARK CHECKS/ PATROLS	28	141	41	94	7	41	352
INSPECTIONS							0
FOLLOW UP	7	11		9			
UNFOUNDED CALLS	2	12		13	1		28
OUT OF DISTRICT CALLS							0
WILD ANIMAL CALLS	6	7		9			22
TRAPS LOANED OUT							0
PATROL TIME			6:50			6:50	13:40
COURT APPEARANCES							0

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
AUGUST							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
DISPATCHED CALLS	7	37		17	6		67
ON VIEW ACTIVITY	38	213	38	102	29	38	458
NOTIFIED BY CITIZEN	2	17		13			32
ANIMALS APPREHENDED							
K-9	2	5		1	1		9
FELINE		1		2			3
WILD ANIMAL		1		1			2
OTHER ANIMAL							0
ANIMALS IMPOUNDED							
K-9		2		1	1		4
FELINE		1		2			3
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS RETURNED							
K-9	2	2					4
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
VET. RETURNED							
K-9							0
FELINE							0
OTHER ANIMAL							0
INJURED ANIMALS							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS HOSPITALIZED							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS DESTROYED							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
NOT APPREHENDED							
K-9		2					2
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
CHEMICAL CAPTURE							
K-9							0
FELINE							0
WILD ANIMAL							0

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
AUGUST							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
ANIMAL BITE REPORTS							
K-9		2		1			3
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
DEAD ANIMAL PICK-UP							
K-9		1					1
FELINE							0
WILD ANIMAL	3			5	1		9
OTHER ANIMAL							0
GPR REPORTS							
K-9		1					
FELINE							
WILD ANIMAL							
NOISE COMPLAINT							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
LOST ANIMALS							
K-9		2					2
FELINE					1		1
OTHER ANIMAL							0
WRITTEN WARNINGS	1	1		1	1		4
VERBAL WARNINGS		3			2		5
NTA'S ISSUED							0
PUBLIC SERVICES	1	29		10	8		48
ADMINISTRATION	1	39		2	21		63
PARK CHECKS/ PATROLS	34	156	38	95	16	38	377
INSPECTIONS							0
FOLLOW UP		14		11			
UNFOUNDED CALLS	5	13		4	2		24
OUT OF DISTRICT CALLS							2
WILD ANIMAL CALLS	2	9		9	1		21
TRAPS LOANED OUT							0
PATROL TIME			6:20			6:20	12:40
COURT APPEARANCES							0

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
SEPTEMBER							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
DISPATCHED CALLS	6	42		24	4	5	81
ON VIEW ACTIVITY	35	175	35	97	34	35	411
NOTIFIED BY CITIZEN	1	16		7			24
ANIMALS APPREHENDED							
K-9		5		3			8
FELINE		4		6			10
WILD ANIMAL		1		1			2
OTHER ANIMAL							0
ANIMALS IMPOUNDED							
K-9		4		3			7
FELINE		4		6			10
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS RETURNED							
K-9		1					1
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
VET. RETURNED							
K-9							0
FELINE							0
OTHER ANIMAL							0
INJURED ANIMALS							
K-9							0
FELINE							0
WILD ANIMAL		1					1
OTHER ANIMAL							0
ANIMALS HOSPITALIZED							
K-9							0
FELINE		1					1
WILD ANIMAL							0
OTHER ANIMAL							0
ANIMALS DESTROYED							
K-9							0
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
NOT APPREHENDED							
K-9		1					1
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
CHEMICAL CAPTURE							
K-9							0
FELINE							0
WILD ANIMAL							0

NORTHEAST ANIMAL CONTROL MONTHLY REPORT							
SEPTEMBER							
YEAR: 2018	Fairway	Mission	M-Woods	R-Park	Westwood	WW-Hills	Total
ANIMAL BITE REPORTS							
K-9		1					1
FELINE							0
WILD ANIMAL	1						1
OTHER ANIMAL							0
DEAD ANIMAL PICK-UP							
K-9							0
FELINE							0
WILD ANIMAL	3	7		1			11
OTHER ANIMAL							0
GPR REPORTS							
K-9		2					
FELINE							
WILD ANIMAL							
NOISE COMPLAINT							
K-9				2			2
FELINE							0
WILD ANIMAL							0
OTHER ANIMAL							0
LOST ANIMALS							
K-9		3		1			4
FELINE	1						1
OTHER ANIMAL							0
WRITTEN WARNINGS		5		2			7
VERBAL WARNINGS		6		5			11
NTA'S ISSUED							0
PUBLIC SERVICES	1	26		12	1	3	43
ADMINISTRATION	1	26			19		46
PARK CHECKS/ PATROLS	33	130	35	90	15	35	338
INSPECTIONS							0
FOLLOW UP	1	13		13			
UNFOUNDED CALLS	1	11		7		1	20
OUT OF DISTRICT CALLS							2
WILD ANIMAL CALLS	4	12		9	2	1	28
TRAPS LOANED OUT							0
PATROL TIME			5:40			5:40	11:20
COURT APPEARANCES							0

Northeast Animal Control Commission

BALANCE SHEET

As of December 13, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking	53,370.82
Money Market	122,499.32
Total Bank Accounts	\$175,870.14
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Uncategorized Asset	356.74
Total Other Current Assets	\$356.74
Total Current Assets	\$176,226.88
TOTAL ASSETS	\$176,226.88
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	12,000.61
Total Accounts Payable	\$12,000.61
Total Current Liabilities	\$12,000.61
Total Liabilities	\$12,000.61
Equity	
Opening Balance Equity	188,992.09
Retained Earnings	-73,925.76
Net Income	49,159.94
Total Equity	\$164,226.27
TOTAL LIABILITIES AND EQUITY	\$176,226.88

Northeast Animal Control Commission

BUDGET VS. ACTUALS: NEACC 2018 - FY18 P&L

January - December 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Billable Expense Income		183,408.00	-183,408.00	
Unapplied Cash Payment Income	106.59	5,495.94	-5,389.35	1.94 %
Uncategorized Income	183,450.12	165.00	183,285.12	111,181.89 %
Total Income	\$183,556.71	\$189,068.94	\$ -5,512.23	97.08 %
GROSS PROFIT	\$183,556.71	\$189,068.94	\$ -5,512.23	97.08 %
Expenses				
Administrative Fees		9,734.00	-9,734.00	
Animal Sheltering Services	7,175.00	7,000.00	175.00	102.50 %
Bank Charges & Fees	8.90		8.90	
Cellular Phone Service	915.71	1,440.00	-524.29	63.59 %
Dead Animal Incineration	607.50	300.00	307.50	202.50 %
Employee Appreciation		325.00	-325.00	
Equipment	627.90	1,020.00	-392.10	61.56 %
Gasoline	3,138.48	3,480.00	-341.52	90.19 %
General Liability Insurance	980.50	980.50	0.00	100.00 %
Health/Dental/Life/Disability		33,907.44	-33,907.44	
KPERs Match	14,499.35	15,300.00	-800.65	94.77 %
Legal & Professional Services	484.00	900.00	-416.00	53.78 %
Meals & Entertainment	29.88		29.88	
Office Supplies		180.00	-180.00	
Payroll	69,808.13	74,640.00	-4,831.87	93.53 %
Payroll Service Charges	1,981.73	1,950.00	31.73	101.63 %
Payroll Taxes	26,792.60	30,900.00	-4,107.40	86.71 %
Taxes & Licenses	113.50	420.00	-306.50	27.02 %
Training/Education		600.00	-600.00	
Uncategorized Expense	975.00		975.00	
Vehicle Insurance	1,752.00	1,672.00	80.00	104.78 %
Vehicle Maintenance & Repair	2,637.59	1,800.00	837.59	146.53 %
Worker's Compensation Insurance	1,439.00	2,520.00	-1,081.00	57.10 %
Total Expenses	\$133,966.77	\$189,068.94	\$ -55,102.17	70.86 %
NET OPERATING INCOME	\$49,589.94	\$0.00	\$49,589.94	0.00%
NET INCOME	\$49,589.94	\$0.00	\$49,589.94	0.00%

Northeast Animal Control Commission

EXPENSES BY VENDOR SUMMARY

January 1 - December 13, 2018

	TOTAL
ADP Payroll	1,981.73
ADP Payroll Taxes	26,792.60
ADP Wage Pay	69,808.13
advance auto parts	6.55
Berkley Assigned Risk	1,439.00
Blue Pearl Veterinary Partners	328.03
Brill Eye Center	374.00
ChuxTrux	39.98
Commenco	52.50
Directdebit Kansas Public	14,499.35
Directdebit Wex Fleet	3,138.48
Galls	409.93
Haas & Wilkerson Insurance	980.50
Johnson County Department of Health and Environment	90.00
Johnson County Motor Vehicle	52.25
Mission Animal Clinic	99.47
Pet Cremation Services	90.00
Progressive Auto Insurance	1,752.00
Quick Books-Intuit	540.00
Sailors Auto Care	129.16
Shawnee Mission Ford	2,461.90
Unleashed Pet Rescue	8,150.00
Verizon Wireless	915.71
Wayne Brinkley - Trash Bags	66.00
Not Specified	199.50
TOTAL	\$134,396.77

Item Number: Reports of City Liaisons and
Committees- VI.-B.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Keith Moody
Committee/Department: Pool Advisory Committee
Title: **Pool Advisory Committee**
Item Type: Report

Recommendation:

No action anticipated.

Details:

Attached are the DRAFT minutes from the 12/11/18 Pool Advisory Committee meeting. As you can see per the minutes, numerous improvement/repair projects are progressing during the off season. Progress also continues on the pool management agreement. Replacement of the kids slide and a couple of shade structures is being considered by JCPRD, time is short to complete this and direction concerning year round vs summer only operation influences where these replacements might best be located.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Pool Advisory Minutes December 11, 2018	Cover Memo



Roeland Park Aquatic Center

Pool Advisory Committee

Minutes

December 11, 2018
6:00PM
Community Center

Johnson County Park & Recreation

Leslee Rivarola, Board Member
Rhonda Pollard, Superintendent of Recreation
Jim Wilson, Project Manager III
Marshall McKinney, Aquatics Manager

City of Roeland Park

Jim Kelly, Council Member
Tom Madigan, Council Member
Claudia McCormack, Council Member

Called to Order at 6:00 pm

Advisory Committee Members Present: Jim Wilson, Jim Kelly, Tom Madigan, Rhonda Pollard, Marshall McKinney

Members Absent: Leslee Rivarola, Claudia McCormack

Others Present: Jeremy Hight JCPRD Maintenance, Shannon Plueger Aquatics Leader

AGENDA ITEMS

- A. Water's Edge Report-** Water's Edge report was presented to the City of Roeland Park at the November 19th council meeting. The Committee discussed their opinions on summer only vs year-round operation. The committee is unanimous in recommending the pool operate as summer following the standard Memorial Day to Labor Day season.
- B. 2019 Operational Plan**
1. 2019 Rules review- Rules were sent out to Advisory Committee members for review. The committee discussed opinions on a variety of existing and proposed new rules. The Committee asked staff to distribute the proposed rules for the 2019 season to the governing body for their feedback, the rules related to snorkel/fins/face masks, bringing in food, toys, flotation devices and pool entry will be highlighted to focus feedback on those elements.
 2. Masters Swimming- Marshall reviewed survey results from the masters group and explained the difficulties of operating a program to achieve cost recovery in a punch card structure. Committee expressed support of employing an enrollment method vs punch cards for the Master's program.
 3. Water Polo Program- Marshall reviewed scheduling information concerning the water polo program as well as benefits of an enrollment method for this group. Committee expressed support of using an enrollment method for water polo.
- C. Discuss items planned to be replaced prior to May 31, 2019-** With the current agreement ending May 31, 2019, discuss a list of planned projects. JCPRD will get back with the City concerning if they will share in the cost of replacing two shade structures that have previously been removed as well as the kids slide that was removed in 2018, even if this extends beyond the 5/31/19 date. The City will need to decide on specific replacement items to complete installation prior to the pool opening. The Committee expressed concern for having projects occurring during the season.
- D. Zero Depth Fountain Leak-** Lexington Plumbing has ran a camera and pressure test to find leak. Working with Lexington to identify the leak and possible solutions. A valve located in the deck between the two main pools is believed to have failed, the valve is roughly 7' deep and will require excavation to replace, similar pipe and rock backfill challenges as encountered to replace the main drain valve are anticipated.
- E. Stairs in Pump Room-** Meeting with engineer to provide direction to fix on Tuesday, December 11th. (Marshall, I don't remember what the outcome of the meeting was?)
- F. Vortex Strainer Basket-** The strainer basket in the Vortex pool the weld has come apart and caused damage to the basket. Working with Commercial Aquatics to find solution.
- G. Review Status of Repairs**
1. Caulking Concrete Deck- Will schedule with Jim Sloan Concrete Construction for Winter/Spring 2019.
 2. Bulkhead Reconditioning Update- no additional information available.
 3. Ventilation for Chemical Room Update- no additional information available.
 4. Replace Light Poles Update- Scheduled to be completed by Heritage Electric by end of December 2018.
 5. Replace dome lights in lobby- Scheduled to be completed by Heritage Electric by end of January 2019.

6. Diving Board Height Adjustment Update
 - a. Commercial Aquatics is working with the manufacturer to look at options.
 - b. Waiting on recommendation from Water's Edge report for 3m board.
7. Auxiliary Pool Pit Fiberglass Grates Update- These have been ordered.
8. Pump Room Improvements Update
 - a. 2 Lint baskets replaced- These have been delivered and tested. Done.
 - b. All the below items we are working with Commercial Aquatics to complete.
 - (1) 8" Valve to isolate lint basket
 - (2) Remove Old Check Valves & Flex Connectors and provide New Pipe and Fittings on both Pump 1 & 2 *
 - (3) Install 2 Signet Magmeters
 - (4) Remove and Replace Auto-fill
 - (5) Pump Rebuild & Replacement Coated impeller (if needed)
 - c. Replace Slide Pool Strainer Update- Waiting on Water's Edge's Report
9. Paint Exterior Stucco and Interior Areas of Buildings Update- There is not sufficient time to complete this work before the season starts.
10. Improve Ventilation in Changing Rooms Update- Schueler is scheduled to begin work on December 19th. They will install ductwork to family and women's restrooms. It will be ready to install to men's restroom as soon as direction on placement is given.

H. Review Financial Report YTD 12-10-18

I. Update on Pool Management Agreement Process-

1. Agreement has been drafted with feedback from JCPRD staff. The Management fee is to reflect costs that are not solely related to the pool. The agreement includes a line item budget which reflects the costs solely related to the operation of the pool (including all hourly staff costs at the pool). The draft is under review by legal staff.
2. Direction on Season Dates for 2019- per direction from the Committee the agreement reflects a Memorial Day through Labor Day season. The length of the season will influence the management fee that is charged by JCPRD as well as the line item budget that is part of the agreement.

Adjourned at 8:11 pm

NEXT REGULAR MEETING:

Date: January 08 Time: 6:00 PM Location: Roeland Park Community Center- Room 6

Item Number: Reports of City Liaisons and
Committees- VI.-C.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Keith Moody
Committee/Department: Ad Hoc Development Committee
Title: **Ad-Hoc Development**
Item Type: Report

Recommendation:

Informational, no action anticipated.

Details:

Council person Kelly will provide a report. Attached are the draft minutes from the 12/13/18 meeting.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 Ad-Hoc Development Minutes December 13, 2018	Cover Memo

Roeland Park
Ad-Hoc Development Committee
Meeting Minutes

December 13, 2018

Called to order at 8:00 AM

Committee Members Present: Jim Kelly, Tim Janssen, Michael Hickey, Tyler Curry, Tom Madigan

Others Present: Keith Moody, Jason Glasrud, Joel Marquardt, Mike Kelly

Committee Members Absent:

- I. Minutes of 11/29/18 meeting approved
- II. NE Johnson & Roe Update
 - a. Multi-Family Prospect #1- Jason reported that no additional information has been provided by the developer.
 - b. Multi-family Prospect #3- Jason is waiting on site concept submittals.
 - c. Future marketing strategy- Committee expressed support of signage and listing the property with a broker. Preference for using the same broker that would be selected for the Rocks. Jason and Keith will arrange for 2 or 3 brokers with expertise in retail, office and multifamily to interview with the committee at the next meeting on 1/10/19, giving each 20 minutes to make a presentation.
 - d. Streamline to Development Approvals Update- The Mayor and Keith presented the benefits of de-annexation of the .7 acre portion of NE RJ from Mission and annexation of that same area into Roeland Park to the Mission governing body during a committee meeting on 12/12/18. They are open to considering the option, they asked their staff to prepare a cost/benefit analysis and layout the steps, this will likely be discussed further by them at their next committee meeting in January.
- III. The Rocks Update
 - a. New Broker Update- Keith will brief representatives from CBRE and The Land Source on this site and the NE RJ site this week and let them know that they will be working with the Development Committee on these projects to ensure they are interested in serving as broker. Keith will also inform them that a clause will be included providing CBC compensation if a prospect that was generated previously by CBC is brought back as a prospect.
 - b. Prospect #1- based upon the response provided by the committee to the terms this prospect required in order to be interested in putting together a proposal, the developer is passing.
 - c. Other Leads- A new self-storage prospect has made inquiry.
- IV. New Business- each of the committee members has expressed interest in being reappointed to this committee for 2019.
- V. Adjournment- 8:30 am

Item Number: New Business- VIII.-A.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/14/2018
Submitted By: Mayor Mike Kelly
Committee/Department: Admin.
Title: **Board of Zoning Appeals Committee Appointment**
Item Type:

Recommendation:

To appoint Erik Hage to the Board of Zoning Appeals for ward 3.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Erik Hage	Cover Memo

Online Form Submittal: Committee Volunteer Form

noreply@civicplus.com

Mon 11/5/2018 10:03 AM

To: Bohon, Kelley <kbohon@roelandpark.org>; Jennifer Jones-Lacy <jjoneslacy@roelandpark.org>;

Committee Volunteer Form

Date	11/5/2018
First Name	Erik
Last Name	Hage
Address	5401 Nall Avenue
City	Roeland Park
State	KS
Zip	66202
Email	
Phone	
Place of Employment	CBIZ Insurance Services
How long have you been a resident of Roeland Park?	6 years
How much time do you have to devote per month?	5
Board & Committee Interest	With changes to the surrounding Northeast Johnson County areas, my interest in this board is specific to having a voice in how our community will evolve in the coming years.
Select a Board or Committee	Board of Zoning Appeals
Additional Comments	5401 Nall Avenue
Resume	<u>EDUCATION.pdf</u>

Email not displaying correctly? [View it in your browser.](#)

Item Number: New Business- VIII.-B.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 11/27/2018
Submitted By: Chief Morris
Committee/Department: Safety/ Police Department
Title: **Police Motorcycle Purchase**
Item Type: Other

Recommendation:

To approve the purchase of a new Harley Davidson motorcycle for the police department in order to have it delivered in a timely manner by approximately April 1, 2019. The purchase of the motorcycle, equipment, & training, not to exceed \$30,000 from Gail's Harley Davidson.

Details:

Purchase of a motorcycle for use in the police department is a 2019 Objective. This unit will be used for a variety of activities including traffic safety and enforcement, school presentations, special events, community policing programs, and directed patrol assignments. The marked police motorcycle will enhance the overall public safety for the community and bring officers in more direct contact with citizens.

Financial Impact

Amount of Request: Not to exceed \$30,000 for the motorcycle, equipment, & training.	
Budgeted Item?	Budgeted Amount: \$30,000
Line Item Code/Description: C.I.P. BUDGET FOR 2019 / 360 EQUIPMENT	

Additional Information

2019 FLHTP Harley Davidson Electra Glide (Black & White)
Three Bids were received:
1- Gail's Harley Davidson \$22,500

- 2- Worth Harley Davidson \$23,175
- 3- Rawhide Harley Davidson \$24,630

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description		Type
	Police Motorcycle	Cover Memo

Roeland Park Police Department



Motorcycle Unit 2019

Presentation by: Chief John Morris

Agenda

- Motorcycles & DDACTS
- Purpose
- Benefits & Goals
- Safety & Statistics
- Closing
- Q & A



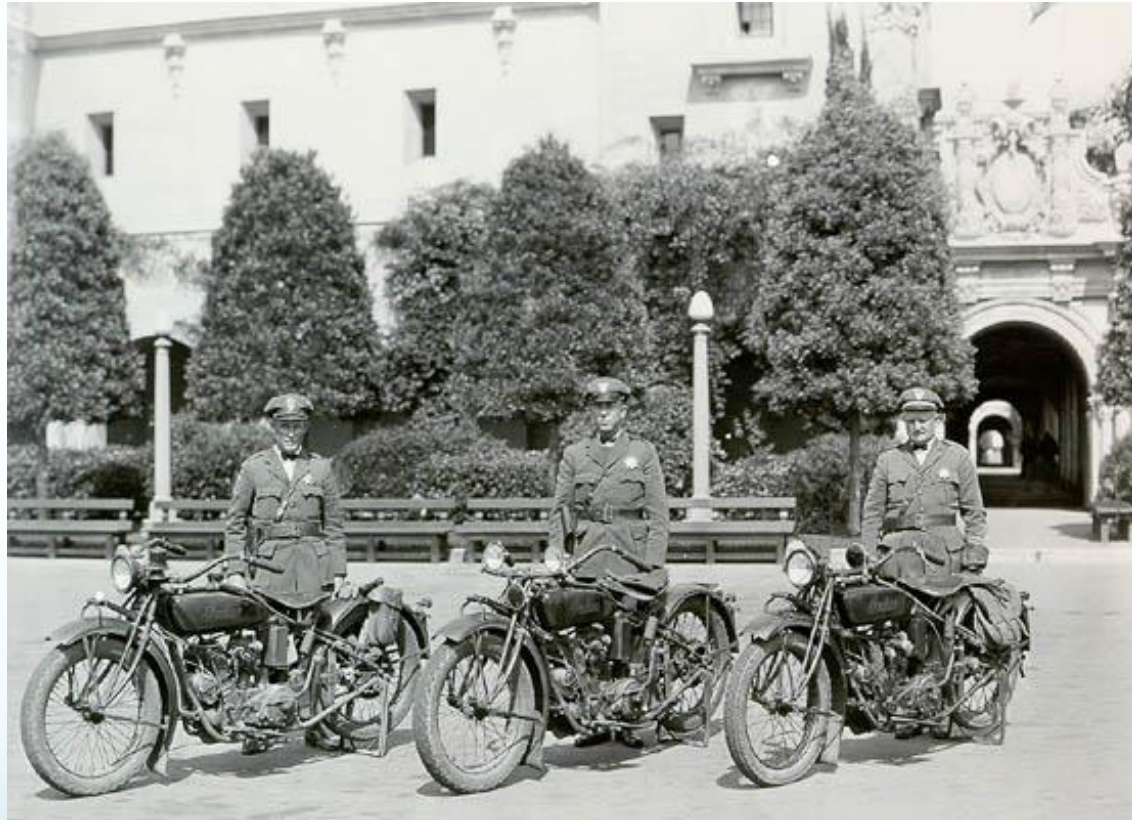
Data-Driven Approaches to Crime *and* Traffic Safety

Motorcycle & DDACTS



DDACTS is an operational model that uses the integration of location-based crime and traffic data to establish effective and efficient methods for deploying law enforcement and other resources.

Why a motorcycle?



Police motorcycles have been utilized in America since 1915

Why DDACTS Motorcycle?

- Increasing demands and limited resources
- Conflicting/competing demands for service
- Crime and crashes in close proximity
- Crimes often involve a motor vehicle
- Vehicle stops can yield valuable intelligence



We Can't Forget...

- Traffic enforcement
- Parades
- Funeral details
- Public relations campaigns
- Emergency response efficiency



Motorcycle vs. Cruisers

- Agility
 - Parking
 - Observation
 - Enforcement
 - Ability to weave through traffic



- Versatility
 - Speed
 - More effective version of patrol

Significant Savings



- Maintenance
 - Typically one-third the cost
 - Better gas mileage = 50 to 60 mpg

Benefits

- Enhancement of traffic safety enforcement
 - Reduction of
 - Accidents
 - Property damage
 - Personal injury
- Specialized unit = career path = officer engagement
- Public relations
- Special events
- Operational use in limited space



Motorcycle & DDACTS Goals

- Reduce the incidents of crime and crashes in a neighborhood
- Reduction in crash-related injuries
- Reduce Social Harm
- Reduction in Criminal Activity



Citizen Impact

- Connection to the community
- Better visibility
- Approachability
- Flexible deployment strategies
- Community policing meets proactive policing
- Bringing generations together



Motorcycle = Safety

- Annual Traffic Accident Statistics
 - 41,000+ casualties
 - 3 million+ injuries
- Roeland Park is known for proactive in traffic safety with recognitions from:
 - The State of Kansas
 - AAA Automobile Club



Accidents in Roeland Park

- Aggressive driving
- Inattentive driving



Inattentive Driving



Driving too fast for road conditions



Roeland Park Statistics



- 685 traffic accidents from 2012 to 2016
- Roe Lane between Roe & N. City limits – 19 accidents
- Roe Blvd between Johnson & N. City Limits – 195 accidents
- Nall between 51st & 58th – 12 accidents

Costs to Roeland Park



- Traffic Accidents in Roeland Park 2013-2017 = 663
 - 663 accidents x 2 hours each to work @ \$25.00 per hour = \$33,150
- 10 citations each day @ \$100 each = \$1,000 per day.
- \$1000 per day x 5 days = \$5,000 each week.

The Importance of Traffic Safety & Enforcement...

Relevance



Increased population =
Crowded Road = Heavier Traffic
= Increase in Accidents

What now ?

If crimes and crashes are not as low as you would want them to be, a *fresh approach* may be needed

“Insanity is doing the same thing over and over again and expecting different results.”

Size Does Not Matter!

- DDACTS has been successfully implemented in a wide variety of agencies nationwide
 - Small, Medium and Large
 - Urban, Suburban, Rural Jurisdictions
 - Municipal Police, Sheriff's Departments, College Police Departments



What will RPPD do next?

- Think outside of the box
- Service with Integrity
- Continue to build positive relationships with our citizens and business community



**Final
Thoughts**



Item Number: New Business- VIII.-D.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/11/2018
Submitted By: Parks Committee
Committee/Department: Parks Committee
Title: **Appointment of Laura Yankoviz to the Parks Committee**
Item Type: Other

Recommendation:

To appoint Laura Yankoviz to the parks committee.

Details:

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
□ Laura Yankoviz	Cover Memo

Committee Volunteer Application

wordpress@roelandpark.net on behalf of City of Roeland Park-Volunteer Form

Sat 1/13/2018 1:25 PM

To: Bohon, Kelley <kbohon@roelandpark.org>;

Committee Volunteer Application Form

Email:	
Date:	01/13/2018
Name:	Laura Yankoviz
Daytime Phone Number:	
Evening Phone Number:	
Address:	5540 Juniper Dr. Roeland Park, KS 66205 United States of America
Place of Employment:	American Airlines
How long have you been a resident of Roeland Park?:	3yrs
How much time do you have to devote per month?:	Very flexible
Briefly describe why you are interested in serving on a Board/Committee for the City of Roeland Park:	I'd like to serve on Parks Committee. I'm very interested in exploring every avenue to preserve and improve the community green spaces we have. I'm confident in my abilities to do research and to collaborate. I hope you will consider me.
Select which Board or Committees you are interested in serving on: (only one per application):	Parks
Additional, comments: (If any):	
File Upload:	
HTML:	

This email was built and sent using [Visual Form Builder](#).

Item Number: New Business- VIII.-E.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Donnie Scharff, Interim Director of Public Works
Committee/Department: Public Works
Title: **2019 CARS Agreement with Johnson County for Improvements to 50th Terrace from Roe Blvd to Cedar Street**
Item Type:

Recommendation:

Staff recommends for Council to approve the agreement between Johnson County, Kansas and the City of Roeland Park, Kansas, for the Public Improvements of 50th Terrace from Roe Boulevard to Cedar Street.

Details:

This is a mandatory process to approve the agreement which provides the City up to \$104,00.00 in reimbursable funds for our 2019 CARS project on 50th Terrace. Council has already approved the contract for engineering of the project with Larkin.

Financial Impact

Amount of Request: 0	
Budgeted Item?	Budgeted Amount: 0
Line Item Code/Description: 0	

Additional Information

Staff is working with Larkin, Lamp, Ryneerson on design for this project. The project will be let for bid in February with a contractor recommendation to the Council in March. Construction is anticipated to begin in the Spring of 2019.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
 2019 CARS Funding Agreement	Cover Memo

**Agreement between Johnson County, Kansas,
and the City of Roeland Park, Kansas, for the Public Improvement of
50th Terr: Roe Blvd to Cedar St and Cedar St: 50th Terr to 51st St
(320001312)**

THIS AGREEMENT, made and entered into this _____ day of _____, 2019
by and between the Board of County Commissioners of Johnson County, Kansas ("Board") and the
City of Roeland Park, Kansas ("City").

WITNESSETH:

WHEREAS, the parties have determined that it is in the best interests of the general public in
making certain public improvements to 50th Terr: Roe Blvd to Cedar St and Cedar St: 50th Terr to
51st St (the "Project"); and

WHEREAS, the laws of the State of Kansas authorize the parties to this Agreement to
cooperate in undertaking the Project; and

WHEREAS, the governing bodies of each of the parties have determined to enter into this
Agreement for the purpose of undertaking the Project, pursuant to K.S.A. 12-2908 and K.S.A. 68-169,
and amendments thereto; and

WHEREAS, the Project has been approved, authorized, and budgeted by the Board as an
eligible project under the County Assistance Road System ("CARS") Program; and

WHEREAS, the Board has, by County Resolution No. 106-90, authorized its Chairman to
execute any and all Agreements for County participation in any CARS Program project which has
been approved and authorized pursuant to the Policies and Guidelines adopted by the Board and for
which funding has been authorized and budgeted therefore; and

WHEREAS, the governing body of the City did approve and authorize its Mayor to execute
this Agreement by official vote on the _____ day of _____, 2019.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, and for other good and valuable consideration, the parties agree as follows:

1. **Purpose of Agreement.** The parties enter into this Agreement for the purpose of undertaking the Project to assure a more adequate, safe and integrated roadway network in the developing and incorporated areas of Johnson County, Kansas.
2. **Estimated Cost and Funding of Project**
 - a. The estimated cost of the Project (“Project Costs”), a portion of which is reimbursable under this Agreement, is Two Hundred Thirty Thousand Fifty Five Dollars (\$230,055).
 - b. Project Costs include necessary costs and expenses of labor and material used in the construction of the Project and construction inspection and staking for the Project.
 - c. The Project Costs shall be allocated between the parties as follows:
 - i. The Board shall provide financial assistance for the Project in an amount up to but not exceeding Fifty Percent (50%) of the Project Costs. However, the Board's financial obligation under this Agreement shall be limited to an amount not to exceed One Hundred Four Thousand Dollars (\$104,000). For purposes of this Agreement, Project Costs shall not include any portion of costs which are to be paid by or on behalf of any state or federal governmental entity or for which the City may be reimbursed through any source other than the general residents or taxpayers of the City. Further, it is understood and agreed by the parties hereto that the Board shall not participate in, nor pay any portion of, the Costs incurred for or related to the following:
 1. Land acquisition, right-of-way acquisition, or utility relocation;
 2. Legal fees and expenses, design engineering services, Project administration, or financing costs;

3. Taxes, licensing or permit fees, title reports, insurance premiums, exactions, recording fees, or similar charges;
4. Project overruns;
5. Project scope modifications or major change orders which are not separately and specifically approved and authorized by the Board; and;
6. Minor change orders which are not separately and specifically approved and authorized by the Director of Public Works & Infrastructure of Johnson County, Kansas ("Public Works Director"). Minor change orders are those which do not significantly alter the scope of the Project and which are consistent with the CARS Program Policies and Guidelines and administrative procedures thereto adopted by the Board.

It is further understood and agreed that notwithstanding the designated amount of any expenditure authorization or fund appropriation, the Board shall only be obligated to pay for the authorized percentage of actual construction costs incurred or expended for the Project under appropriate, publicly bid, construction contracts. The Board will not be assessed for any improvement district created pursuant to K.S.A. 12-6a01 et seq., and amendments thereto, or any other improvement district created under the laws of the State of Kansas.

- ii. The City shall pay One Hundred Percent (100%) of all Project Costs not expressly the Board's obligation to pay as provided in this Agreement.

3. **Financing**

- a. The Board shall provide financial assistance, as provided in Paragraph 2.c. above, towards the cost of the Project with funds budgeted, authorized, and appropriated by the Board and which are unencumbered revenues that are on-hand in deposits of Johnson County, Kansas. This paragraph shall not be construed as limiting the ability of the Board to finance its portion of the costs and expenses of the Project through the issuance of bonds or any other legally authorized method.
- b. The City shall pay its portion of the Project Costs with funds budgeted, authorized, and appropriated by the governing body of the City.

4. **Administration of Project.** The Project shall be administered by the City, acting by and through its designated representative who shall be the City public official designated as Project Administrator. The Project Administrator shall assume and perform the following duties:

- a. Cause the making of all contracts, duly authorized and approved, for retaining consulting engineers to design and estimate the Project Costs.
- b. Submit a copy of the plans and specifications for the Project to the Johnson County Public Works Director for review, prior to any advertisement for construction bidding, together with a statement of estimated Project Costs which reflects the Board's financial obligation under the terms of this Agreement. The Public Works Director or his designee shall review the copy of the plans and specifications for the Project and may, but shall not be obligated to, suggest changes or revisions to the plans and specifications.
- c. If required by applicable state or federal statutes, solicit bids for the construction of the Project by publication in the official newspaper of the City. In the solicitation of bids, the appropriate combination of best bids shall be determined by the City.
- d. Cause the making of all contracts and appropriate change orders, duly authorized and approved, for the construction of the Project.
- e. Submit to the Public Works Director a statement of actual costs and expenses in the form of a payment request, with attached copies of all invoices and supporting materials, on or before the tenth day of each month following the

month in which costs and expenses have been paid. The Public Works Director shall review the statement or payment request to determine whether the statement or payment request is properly submitted and documented and, upon concurrence with the Finance Director of Johnson County, Kansas, ("Finance Director") cause payment to be made to the City of the Board's portion of the Project Costs within thirty (30) days after receipt of such payment request. In the event federal or state agencies require, as a condition to state or federal participation in the Project, that the Board make payment prior to construction or at times other than set forth in this subsection, the Public Works Director and the Finance Director may authorize such payment.

- f. Except when doing so would violate a state or federal rule or regulation, cause a sign to be erected in the immediate vicinity of the Project upon commencement of construction identifying the Project as part of the CARS Program. The form and location of the sign shall be subject to the review and approval of the Public Works Director.

Upon completion of the construction of the Project, the Project Administrator shall submit to each of the parties a final accounting of all Project Costs incurred in the Project for the purpose of apportioning the same among the parties as provided in this Agreement. It is expressly understood and agreed that in no event shall the final accounting obligate the parties for a greater proportion of financial participation than that set out in Paragraph 2.c. of this Agreement. The final accounting of Project Costs shall be submitted by the Project Administrator no later than sixty (60) days following the completion of the Project construction.

It is further understood and agreed by the City that to the extent permitted by law and subject to the provisions of the Kansas Tort Claims Act including but not limited to maximum liability and immunity provisions, the City agrees to indemnify and hold the County, its officials, and agents harmless from any cost, expense, or liability not expressly agreed to by the County which result from the negligent acts or omissions of the City or its employees or which result from the City's compliance with the Policy and Procedures.

This agreement to indemnify shall not run in favor of or benefit any liability insurer or third party.

In addition, the City of Roeland Park shall, and hereby agree to, insert as a special provision of its contract with the general contractor ("Project Contractor") chosen to undertake the Project construction as contemplated by this Agreement the following paragraphs:

The Project Contractor shall defend, indemnify and save the Board of County Commissioners of Johnson County, Kansas and the City of Roeland Park harmless from and against all liability for damages, costs, and expenses arising out of any claim, suit, action or otherwise for injuries and/or damages sustained to persons or property by reason of the negligence or other actionable fault of the Project Contractor, his or her sub-contractors, agents or employees in the performance of this contract.

The Board of County Commissioners of Johnson County, Kansas shall be named as an additional insured on all policies of insurance issued to the Project Contractor and required by the terms of his/her agreement with the City.

5. Acquisition of Real Property for the Project

- a. The Board shall not pay any costs for acquisition of real property in connection with the Project.
- b. The City shall be responsible for the acquisition of any real property, together with improvements thereon, located within the City's corporate boundaries, which is required in connection with the Project; such real property acquisition may occur by gift, purchase, or by condemnation as authorized and provided by the Eminent Domain Procedure Act, K.S.A. 26-201 et seq. and K.S.A. 26-501 et seq., and any such acquisition shall comply with all federal and state law requirements.

6. **Duration and Termination of Agreement**

- a. The parties agree that this Agreement shall remain in full force and effect until the completion of the Project, unless otherwise terminated as provided for in Paragraph 6.b. herein below. The Project shall be deemed completed and this Agreement shall be deemed terminated upon written certification to each of the parties by the Project Administrator that the Project has been accepted as constructed. The City shall provide a copy of the Project Administrator's certification to both the Public Works Director and the Finance Director within thirty (30) days of the Project Administrator's determination that the Project is complete.
- b. It is understood and agreed that the Public Works Director shall review the status of the Project annually on the first day of March following the execution of this Agreement to determine whether satisfactory progress is being made on the Project by the City. In the event that the Public Works Director determines that satisfactory progress is not being made on the Project due to the City's breach of this Agreement by not meeting the agreed upon project deadlines or otherwise not complying with the terms of this Agreement, the Public Works Director is authorized to notify the City that it shall have thirty (30) days from receipt of such notification to take steps to cure the breach (the "Cure Period"). It is further understood and agreed that the Board shall have the option and right to revoke funding approval for the Project and terminate this Agreement should the Board find, based upon the determination of the Public Works Director, that satisfactory progress is not being made on the Project and that the City has not taken sufficient steps to cure the breach during the Cure Period. Should the Board exercise its option as provided herein, it shall send written notice of the same to the City and the Board shall have no further liability or obligation under this Agreement.

7. **Placing Agreement in Force.** The attorney for the City shall cause sufficient copies of this Agreement to be executed to provide each party with a duly executed copy of this Agreement for its official records.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed by each of the parties hereto and made effective on the day and year first above written.

**Board of County Commissioners of
Johnson County, Kansas**

City of Roeland Park, Kansas

Ed Eilert, Chairman

Mike Kelly, Mayor

Attest:

Attest:

Lynda Sader
Deputy County Clerk

City Clerk

Approved as to form:

Approved as to form:

Robert A. Ford
Assistant County Counselor

City Attorney

Item Number: Reports of City Officials:- XI.-A.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/14/2018
Submitted By: Keith Moody
Committee/Department: Admin.
Title: **Updates and Reminders**
Item Type: Report

Recommendation:

Informational, no action anticipated.

Details:

Public Works Director Recruiting- A panel consisting of the Mayor, the Public Works Committee members (Poppa and Hill), City Engineer, and City Administrator will interview 5 candidates on 12/21. A second round of interviews may be held, that decision will be made following the initial interviews. We have a strong group of candidates to choose from.

Court Software Proposal Reviews: interviews of court software providers were conducted on 12/11 and 12/14. This effort is related to the 2018 Objective to get all of the software programs at City Hall to interface. Staff plans to present an overview of what has been learned during work on this Objective as well as a recommendation at the 1/7/19 workshop.

Planning Sustainable Places Proposals: Interviews of firms who submitted proposals for the Planning Sustainable Places project are scheduled for the week of 12/31. The Mayor, Council Person McCormack, Planning Commission Chair Neilsen, a MARC representative and the City Administrator will serve on the interview panel. 5 proposals were submitted, 3 firms are being interviewed.

Update on Leaf Collection Program: Donnie Scharff will provide an update at the meeting. Donnie has been posting a map on social media reflecting areas completed as well as areas we will be working the next day. Staff is completing the 2nd pick up for the area west of Roe (which is consistent with the pick up schedule map) but we are planning to work on Sunday to ensure we remain on schedule.

52nd Street Signal Removal Public Meeting- this is a 2019 Objective and has been scheduled for 12/19/18 at 5:30 pm at City Hall. GBA will be in attendance to review the traffic data and planning information from the Visioning process conducted in 2017 which supports the elimination of this signal.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

Item Number: Reports of City Officials:- XI.-B.
Committee 12/17/2018
Meeting Date:



City of Roeland Park
Action Item Summary

Date: 12/11/2018
Submitted By: Staff
Committee/Department: Admin.
Title: **Special Election Procedures to Fill Council Seat**
Item Type: Other

Recommendation:

Staff recommends setting the date for the special election as Tuesday 2/26/19.

Details:

Link to Roeland Park's City Code specifying the process to fill a vacated council seat.

https://library.municode.com/ks/roeland_park/codes/code_of_ordinances?nodeId=CHVIEL

Municode Library

library.municode.com

MunicodeNEXT, the industry's leading search application with over 3,300 codes and growing!

Chapter VI, Article 1, Section 6-101.e addresses the process for filling council seat vacancy's. The vacancy will occur on 12/17/18 which is more than 180 days from the next regular election, therefore the City shall fill the seat through a special election.

The City Clerk will publish notice of the vacancy in the Legal Record on 12/18/18. This will establish January 7, 2019 as the deadline for filing the statement of candidacy and paying the filing

fee or submitting the proper petition for those interested in being candidates. In keeping with current procedure candidates will file the appropriate documents at the Johnson County Election Office (2101 E. Kansas City Road, Olathe, KS 66061, phone #913-715-6800)

Attached is the letter from the JOCO Election Office confirming receipt of the City's notice for a special election and establishing the date for that election.

Financial Impact

Amount of Request:	
Budgeted Item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Also attached is a review provided by the City Attorney, confirming the procedure and schedule to be followed.

How does item relate to Strategic Plan?

How does item benefit Community for all Ages?

ATTACHMENTS:

Description	Type
☐ Letter from Election Office	Cover Memo
☐ Letter from City Attorney	Cover Memo

December 12, 2018

SENT ELECTRONICALLY

Keith Moody, City Administrator
Mayor Mike Kelly
Roeland Park City Council Members
4600 W. 51st Street
Roeland Park, KS 66205

Mr. Moody, Mayor, and Council:

The Johnson County Election Office is in receipt of a copy of the formal resignation of Becky Fast, Council Member, Ward 1, Roeland Park, and of the city's request to fill the vacancy by holding a special election according to Chapter VI, Article 1, Section 6-101.e of the Roeland Park Municipal code.

We cannot provide legal advice, nor interpret the charter ordinance for you. We believe your city attorney should review this matter and advise you. However, based upon your letter, which cites the Roeland Park Municipal Code, we have identified these dates for your review with and confirmation by the Roeland Park city attorney:

1. The resignation of Ms. Fast is effective December 17, 2018.
2. The city will publish the vacancy in the Legal Record on December 18, 2018.
3. According to the municipal code, the election is to be held no less than 60 and no more than 70 days from the resignation, or upon such other date as determined by the County Election Officer
4. 60 days from the effective date of resignation would be February 15, 2019.
5. 70 days from the effective date of resignation would be February 25, 2019.
6. The Election Office prefers a special election be held on a Tuesday, the day on which voters are accustomed to voting. Tuesday within the 60 – 70 day window is February 19, 2019. However, the deadline for sending Uniformed and Overseas Citizens Absentee Voting Act voter ballots (a federal mandate) for a Feb. 19 election would be January 5, 2019. The candidate filing deadline (20 days following publication) would be 5:00 p.m., January 7, 2019, two days after the federal deadline for sending those ballots.
7. The Election Office, therefore, proposes Election Day be held on Tuesday, February 26, 2019, the 71st day following the effective date of the resignation.
8. The deadline for Uniformed and Overseas Citizens Absentee Voting Act voter ballots would January 12, 2019, 5 days following the candidate filing deadline.

Please send this date and supporting information to Roeland Park's city attorney to review for compliance with all requirements of city code and Kansas statutes. The Election Office must receive confirmation from the city and its legal counsel as soon as possible in order to proceed and conduct the special election within the city's abbreviated timeline.

Sincerely,



Ronnie Metsker
Johnson County Election Commissioner

Cc: Kelley Bohon, City Clerk
Debbie Tyrrel, Deputy Election Commissioner
Mary Buhl, Assistant County Counselor

Special Election

semauer@zergermayer.com

Mon 12/17/2018 11:27 AM

To: Moody, Keith <kmoody@roelandpark.org>;

Cc: Bohon, Kelley <kbohon@roelandpark.org>;

Keith,

We reviewed the letter from the Jo Co Election office. We agree the procedures outlined are acceptable and as consistent with the Code as possible. The proposed dates appear to be in compliance with Roeland Park's Code and with the Uniformed and Overseas Citizens Absentee Voting Act. Ms. Fast will resign Monday, December 17, 2018. The City must publish notice of the vacancy in its newspaper and website within five days of December 17, 2018. The City has arranged to have notice published on December 18, 2018.

The deadline for a candidate to file a statement of candidacy and filing fee is 20 days from the publication date of the vacancy (December 18, 2018). Therefore, the deadline for candidates to file will be Monday, January 7, 2019.

Section 6-101e states that the special election date must be 60-70 days from the resignation date. This date falls between February 15, 2019 and February 25, 2019. According to the code, the Johnson County Election Commissioner can also select a date for the special election. The Election Commissioner prefers the special election to be held on a Tuesday. The Tuesday between February 15th and February 25 is February 19, 2019. However, the Election Commissioner has proposed the date of February 26, 2019 to allow time for absentee voters to register and vote absentee under the Uniformed and Overseas Absentee Voting Act. Feb. 26th is 71 days after the resignation date.

The Act requires that states and territories allow certain groups of citizens to register and vote absentee in Federal, state and local elections. Those citizens must have 45 days before the election date to register and send in their absentee ballot.

The Johnson County Election Commissioner explained that without extending the election date to February 26, 2019, the special election would fall on February 19, 2019. 45 days before February 19, 2019 is January 5, 2019, which is two days before the candidates filing deadline.

By allowing the special election to be held on February 26, 2019, the absentee ballot deadline will fall on January 12, 2019 — five days after the candidacy deadline filing date of January 7, 2019. As stated earlier, under Roeland Park's city code, the Johnson County Election Commissioner has discretion to pick the special election date. Thus these proposed dates will work and are in accordance with the City code.

Please let me know if you have any questions.

Thanks, Steve Mauer

Steven E. Mauer, Esq.

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