



AGENDA
City of Roeland Park, Kansas
City Council Meeting
City Hall, 4600 W 51st Street
May 4, 2026 6:00 PM

- | | | |
|--|---|---|
| • Michael Poppa, Mayor | • Emily Hage, Council Member, Ward 3 | • Keith Moody, City Administrator |
| • Jan Faidley, Council Member, Ward 1 | • Harold Morales, Council Member, Ward 3 | • Jennifer Jones-Lacy, Asst. Admin. |
| • Tom Madigan, Council Member, Ward 1 | • Matthew Lero, Council Member, Ward 4 | • Kelley Nielsen, City Clerk |
| • Benjamin Dickens, Council Member, Ward 2 | • Debbi Schraeder, Council Member, Ward 4 | • Cory Honas, Police Chief |
| • Jennifer Hill, Council Member, Ward 2 | | • Nick Ward-Bopp, Public Works Director |

Council Standing Committees

Admin
Schraeder
Madigan

Finance
Hage
Faidley

Safety
Morales
Dickens

Public Works
Lero
Hill

I. Pledge of Allegiance

A. Instructions on Logging into Meeting Remotely

II. Roll Call

III. Public Hearing

IV. Modification of Agenda

V. Public Comments

Members of the public are welcome to use this time to make comments about City matters that do not appear on the agenda, or about items that will be considered as part of the consent agenda. Comments about items that appear on the agenda will be taken as each item is considered. Citizens Are Requested To Keep Their Comments Under 5 Minutes. If a large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

VI. Consent Agenda

Consent agenda items have been studied by the Governing Body and will be acted on in a single motion. If a Council member requests a separate discussion on an item, it can be removed from the consent agenda and placed on new business for further consideration.

A. Appropriations Ordinance #1089

- B. City Council Meeting Minutes April 20, 2026

VII. Business From the Floor

- A. 1st Quarter Social Media Report - Katie Garcia (5 min)

VIII. Mayor's Report

- A. Representative Robert Tomlinson Day Proclamation
- B. Jewish American Heritage Month Proclamation
- C. Asian American, Native Hawaiian and Pacific Islander Heritage Month Proclamation
- D. Mental Health Awareness Month Proclamation
- E. National Police Week Proclamation - May 10-16
- F. Bike Month Proclamation
- G. Municipal Clerks' Week Proclamation - May 3-9

IX. Reports of City Liaisons

- A. Aquatic Center Advisory Committee Update (5 min)
- B. Diversity, Equity and Inclusion Committee Update (5 min)
- C. Sustainability Committee Update (5 min)

X. Unfinished Business

XI. New Business

- A. Approve Enhanced Traffic Sign and Marking Policy (5 min)
- B. Approve Task Order for 2027 Residential Street Reconstruction Project (5 min)

XII. Ordinances and Resolutions

XIII. Reports of City Officials

ROELAND PARK LAND ACKNOWLEDGMENT

With respect and gratitude, we acknowledge Roeland Park as the ancestral homelands of the Kanza (Kaw), Wahzhazhe (Osage), and Jíwere-Nút'achi (Otoe-Missouria) Nations.

Our city is within the 18 million acres ceded by the Kaw in the Treaty of 1825. The Indian Removal Act of

1830 designated this area as the Shawnee Reservation, neighboring the Wandát (Wyandotte), Lenape (Delaware), and other displaced nations. Between 1839-1862, the Shawnee Indian Manual Labor School, a tool in the forced acculturation of Indigenous people, operated on this land. Its students represented over 20 Tribes.

As stewards of this place, we honor and celebrate these continuous relationships and commit to informing the unaware of the enduring connections between this land and Indigenous peoples: past, present, and future.

Welcome to this meeting of the City Council of Roeland Park. Below are the Procedural Rules of Council (Para last reglas en español, haga [clíc aquí](#).)

The City Council encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. Audience Decorum. Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the Mayor (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from that meeting. Please turn all cellular telephones and other noise-making devices off or to "silent mode" before the meeting begins.

B. Public Comment Request to Speak Form. The request form's purpose is to have a record for the City Clerk. Members of the public may address the City Council during Public Comments and/or before consideration of any agenda item; however, no person shall address the Council without first being recognized by the Mayor (Chair). Any person wishing to speak, whether during Public Comments or on an agenda item, shall first complete a Public Comment or Request to Speak form and submit this form to the City Clerk before the Mayor (Chair) calls for Public Comments or calls the particular agenda item

1. Public Comment on Non-Agenda Items. The Agenda shall provide for public comment about matters that are within the jurisdiction of the City but are not specifically listed on the Agenda. A member of the public who wishes to speak under Public Comments must fill out a Public Comment Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls for Public Comments.

2. Public Comment on Agenda Items. Public comment will be accepted on Agenda items. A member of the public, who wishes to speak on an Agenda item, including items on the Consent Agenda, must fill out a Request to Speak form and submit it to the City Clerk before the Mayor (Chair) calls the Agenda item.

C. Purpose. The purpose of addressing the City Council is to communicate formally with the Council regarding matters that relate to Council business or citizen concerns within the subject matter jurisdiction of the City Council. Persons addressing the City Council on an agenda item shall confine their remarks to the matter under consideration by the Council.

D. Speaker Decorum. Each person addressing the City Council, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person, who so disrupts the meeting shall, at the discretion of the Mayor (Chair) or a majority of the Council Members present, be subject to removal from that meeting.

E. Time Limit. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the City Council, each speaker shall limit comments to five minutes. If a

large number of people wish to speak, this time may be shortened by the Mayor (Chair) so that the number of persons wishing to speak may be accommodated within the time available.

F. Speak Only Once. Second opportunities for the public to speak on the same issue will not be permitted unless mandated by state or local law. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. Addressing the Council. Comment and testimony are to be directed to the Mayor (Chair). Dialogue between and inquiries from citizens at the lectern and individual Council Members, members of staff, or the seated audience is not permitted. Council Members seeking to clarify testimony or gain additional information should direct their questions through the Mayor (Chair). Always speak from the microphone to ensure that all remarks are accurately and properly recorded. Only one speaker should be at the microphone at a time. Speakers are requested to state their full name, address and group affiliation, if any, before delivering any remarks.

H. Agendas and minutes can be accessed at www.roelandpark.org or by contacting the City Clerk
Bienvenidos a esta reunión pública del Cuerpo de Gobierno de Roeland Park.

El Alcalde y el Concejo Municipal fomentan la participación pública en los procesos de gobernanza local. Con ese fin, y en cumplimiento con la Ley de Reuniones Abiertas de Kansas (KSA 45-215), se le invita a participar en esta reunión. Se han establecido las siguientes Reglas de Procedimiento para facilitar la realización de negocios durante esta reunión pública. Por favor, tome un momento para revisar estas reglas antes de que comience la reunión.

A. Decoro de los asistentes. Los miembros del público no deberán participar en conductas desordenadas o ruidosas que interrumpan, obstaculicen o de alguna manera hagan inviable el desarrollo ordenado de esta reunión pública. Cualquier miembro del público que participe en dicha conducta será, a discreción del Presidente, declarado fuera de orden y estará sujeto a reprimenda y/o expulsión de la reunión. Por favor, silencie todos los dispositivos móviles y otros dispositivos que emitan ruido antes de que comience la reunión.

B. Comentarios públicos y formulario de solicitud para hablar. Los miembros del público pueden dirigirse al Cuerpo de Gobierno durante los comentarios públicos sobre asuntos que estén dentro de la jurisdicción de la Ciudad, pero que pueden no estar específicamente en la agenda. También se podrán aceptar comentarios públicos sobre puntos específicos de la agenda, a discreción del Presidente. Cualquier miembro del público que desee hablar durante los comentarios públicos y/o sobre cualquier punto de la agenda deberá presentar un formulario de solicitud para hablar completado al Secretario Municipal antes de que el Presidente anuncie esa sección de la agenda. El propósito del formulario de solicitud es mantener un registro público para el Secretario Municipal.

C. Propósito. El propósito de dirigirse al Cuerpo de Gobierno es comunicarse formalmente sobre asuntos relacionados con los negocios de la ciudad o preocupaciones públicas. Las personas que se dirijan al Cuerpo de Gobierno sobre un punto de la agenda deberán limitar sus comentarios al asunto en discusión.

D. Decoro del orador. Ninguna persona podrá dirigirse al Cuerpo de Gobierno sin haber sido reconocida previamente por el Presidente. Cada persona que hable deberá hacerlo de manera ordenada, respetuosa y digna, y no deberá participar en conductas o lenguaje que perturben o de alguna manera obstaculicen el desarrollo ordenado de esta reunión pública. Cualquier persona que interrumpa la reunión será, a discreción del Presidente, sujeta a expulsión de dicha reunión.

E. Límite de tiempo. En interés de la equidad hacia otras personas que deseen hablar y hacia otros individuos o grupos que tengan asuntos pendientes ante el Cuerpo de Gobierno, cada orador tendrá hasta cinco minutos en el podio. Este tiempo puede ser reducido a discreción del Presidente.

F. Hablar solo una vez. No se permitirán segundas oportunidades para que el público hable sobre el

mismo tema, a menos que lo exija la ley estatal o local. No se permitirá a ningún orador ceder parte o la totalidad de su tiempo a otra persona, y no se acreditará a ningún orador el tiempo solicitado pero no utilizado por otra persona.

G. Dirigirse al Cuerpo de Gobierno. Para garantizar una participación pública ordenada, respetuosa y debidamente registrada, todos los comentarios desde el podio deben dirigirse al Presidente. Los oradores no deben entablar conversaciones directas con miembros individuales del Cuerpo de Gobierno, personal o asistentes mientras están hablando. El personal podrá dar seguimiento con respuestas a las preguntas de los oradores en una fecha y hora futura. Si los miembros del Cuerpo de Gobierno desean hacer preguntas o buscar aclaraciones, deben hacerlo a través del Presidente. Solo un orador debe estar hablando en el micrófono en cualquier momento. Los oradores deben usar el micrófono para garantizar que sus comentarios sean grabados claramente para el registro público. Antes de hablar, los oradores deben declarar su nombre completo, ciudad de residencia y afiliación de grupo (si corresponde).

H. Las agendas y actas están disponibles en www.roelandpark.org o contactando al Secretario Municipal.

El Alcalde y el Concejo Municipal agradecen su participación y aprecian su cooperación. Si desea información adicional sobre estos procedimientos, comuníquese con el Secretario Municipal al (913) 722-2600.

The City Council welcomes your participation and appreciates your cooperation. If you would like additional information about the City Council or its proceedings, please contact the City Clerk at (913) 722.2600.

Item Number: I. Pledge of Allegiance



City of Roeland Park
Action Item Summary

Submitted By:

Kelley Nielsen, City Clerk

Committee/Department: Administration

Title: Instructions on Logging into Meeting Remotely

Item Type: Presentation

Recommendation:

See instructions to log in below.

Details:

The City Council Meeting will be held remotely. Below are instructions for joining the meeting by phone, online or both.

Kelley Nielsen is inviting you to a scheduled Zoom meeting.

Topic: City Council and Governing Body Workshop Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97767592270?pwd=VWNXbjNkejIVb0JBaStWMDF5WXpoZz09>

Meeting ID: 977 6759 2270

Passcode: council

One tap mobile

+16699006833,,97767592270# US (San Jose)

+12532158782,,97767592270# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 977 6759 2270

Find your local number: <https://zoom.us/u/adPknyVL7e>

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: VI. Consent
Agenda



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Appropriations Ordinance #1089

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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ATTACHMENTS:

1. Appropriations Ordinance #1089

Appropriations Ordinance - 5/4/2026 - #1089

4600 West Fifty-First Street
Roeland Park, Kansas 66205
City Hall (913) 722-2600 – Fax (913) 722-3713

4/30/2026

An Ordinance making Appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Roeland Park, Kansas:

Section 1: That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Section 2: This Ordinance shall take effect and be in force from and after its passage. Passed and approved this May 4, 2026

Attest:

City Clerk

Mayor

\$ 145,711.00

Appropriations Ordinance - 5/4/2026 - #1089

Vendor	Dept	Acct #	Description	Invoice Description	Check /EFT Date	Amount	Chk #	Check Amount
Advance Auto Parts	102	5260.102	Vehicle Maintenance	5128610926418	04/21/26	29.96	79863	29.96
Airgas USA, LLC	106	5318.106	Tools	5523892567	04/21/26	42.90	79864	42.90
American Fidelity Assurance	101	2052.101	Supplemental Insurance Payable	D964499	04/28/26	509.74	79884	509.74
Shawnee Mission Tree Service, Inc.	106	5263.106	Tree Maintenance	252438	04/28/26	950.00	79885	950.00
Augustine Exterminators, Inc.	101	5210.101	Maintenance & Repair Building	2545756	04/28/26	85.00	79886	334.98
Augustine Exterminators, Inc.	106	5210.106	Maintenance & Repair Building	2545772	04/28/26	165.00		
Augustine Exterminators, Inc.	290	5210.290	Maintenance & Repair Building	2545773	04/28/26	84.98		
Balls Food Stores	108	5251.108	Mayor Expenses	130130	04/21/26	20.13	79865	40.13
Balls Food Stores	101	5267.101	Employee Related Expenses	130130	04/21/26	20.00		
Black & McDonald	270	5422.270	Street Light Replacement	761925765	04/21/26	1,278.09	79866	1,278.09
Bledsoe's Rental Inc.	220	5442.220	Building Improvement	206692	04/28/26	135.60	79887	135.60
Redact	101	5282.101	Property Tax Rebate Program	2/4/26 Prop Tax	04/28/26	772.64	79888	772.64
The Bullet Hole	102	5206.102	Travel Expense & Training	280778	04/28/26	41.75	79889	41.75
Redact	101	5282.101	Property Tax Rebate Program	4/11/26 Prop Tax	04/28/26	1,151.43	79890	1,151.43
Casey's Auto Repair	102	5260.102	Vehicle Maintenance	61667	04/21/26	49.05	79867	49.05
Casey's Business Mastercard	106	5302.106	Motor Fuels & Lubricants	3D5L 4/20/26	04/20/26	196.86	33155	196.86
City of Mission Kansas	102	5238.102	Animal Control	1 4/16/26	04/28/26	415.40	79891	415.40
City Roots Nursery & Landscape	101	5283.101	RP Community Foundation Grant Expense	4/28/26 Ck Req2	04/28/26	1,440.00	79892	3,110.00
City Roots Nursery & Landscape	300	5472.300	Park Improvements	4/28/26 Ck Req1	04/28/26	1,670.00		
Occupational Health Centers of the	106	5207.106	Medical Expense & Drug Testing	1017265733	04/21/26	184.00	79868	184.00
Corporate Health - KU Midwest	104	5207.104	Medical Expense & Drug Testing	78602980	04/21/26	58.00	79869	116.00
Corporate Health - KU Midwest	106	5207.106	Medical Expense & Drug Testing	78602980	04/21/26	58.00		
Dog Waste Depot	110	5262.110	Grounds Maintenance	811723	04/21/26	289.77	79870	289.77
ETC Institute	101	5214.101	Other Contracted Services	34381	04/21/26	748.55	79871	748.55
Janice Faidley	108	5206.108	Travel Expense & Training	4/16/26 Hotel	04/28/26	130.91	79893	130.91
Foley Industries Inc.	106	5306.106	Materials	PS460137173	04/28/26	30.32	79894	30.32
Redact	101	5282.101	Property Tax Rebate Program	3/26/26 Property	04/28/26	893.19	79895	893.19
Galls, LLC	102	5308.102	Clothing & Uniforms	34721056	04/21/26	242.25	79872	249.05
Galls, LLC	102	5308.102	Clothing & Uniforms	34735092	04/21/26	6.80		
Galls, LLC	102	5308.102	Clothing & Uniforms	34796702	04/28/26	178.50	79896	178.50
Geiger Ready-Mix, Inc.	220	5442.220	Building Improvement	INV45751	04/28/26	1,478.60	79897	1,478.60
GFL Environmental	115	5235.115	Disposal Fees	AS0001495447	04/21/26	1,283.42	79873	51,385.92
GFL Environmental	115	5272.115	Solid Waste Contract	AS0001497129	04/21/26	50,102.50		
Gordon CPA, LLC	101	5213.101	Audit Fees	495253	04/28/26	9,300.00	79898	9,300.00
Redact	101	5282.101	Property Tax Rebate Program	4/21/26 Pro Tax	04/28/26	983.04	79899	983.04
Institute for Building Technology and	104	5214.104	Other Contracted Services	R730RLP0226	04/21/26	6,118.00	79874	6,118.00
Johnson County Wastewater	101	5288.101	Storm & Waste Water	1176 4/16/26	04/28/26	23.21	79900	23.21
Johnson County Government	102	5266.102	Computer Software	258925	04/28/26	6,391.50	79901	6,391.50
Johnson County Mental Health	102	5225.102	Mental Health Co-responder	1Q26	04/28/26	8,451.47	79902	8,451.47
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 4/23/26	04/28/26	378.98	79903	900.56
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 4/23/26	04/28/26	0.17		
Kansas City Board of Public Utilities	106	5201.106	Electric	6657 4/23/26	04/28/26	73.87		
Kansas City Board of Public Utilities	106	5287.106	Water	6657 4/23/26	04/28/26	241.83		
Kansas City Board of Public Utilities	106	5288.106	Storm & Waste Water	6657 4/23/26	04/28/26	67.23		
Kansas City Board of Public Utilities	106	5288.106	Storm & Waste Water	6657 4/23/26	04/28/26	138.48		
Kansas Gas Service	101	5289.101	Natural Gas	1745 4/11/26	04/21/26	404.01	79875	1,066.29
Kansas Gas Service	220	5289.220	Natural Gas	2518 4/11/26	04/21/26	102.90		
Kansas Gas Service	290	5289.290	Natural Gas	7527 4/11/26	04/21/26	559.38		
Kansas Dept. of Health & Environment	510	5428.510	Roe Parkway Extension & Maintenance	4/22/26 Permit	04/28/26	60.00	79904	60.00
The League of Kansas Municipalities	104	5206.104	Travel Expense & Training	200017203	04/28/26	25.80	79905	25.80
Lewis & Ellis, Inc.	101	5213.101	Audit Fees	43330	04/28/26	2,500.00	79906	2,500.00
Lifetime Products	290	5306.290	Materials	705Q 4/20/26	04/28/26	3,179.99	79907	3,179.99
MARC	101	5305.101	Dues, Subscriptions, & Books	DI0005944	04/28/26	2,012.00	79908	2,012.00
Venessa Maxwell-Lopez	103	5209.103	Professional Services	4/10/26 Public D	04/21/26	375.00	79876	375.00
Moss Printing	101	5237.101	Community Events	19832	04/21/26	89.00	79877	89.00
NEJC Chamber of Commerce	101	5209.101	Professional Services	Recurring Check	04/28/26	5,000.00	79880	5,000.00

Nicholas Luke Estate Sales	101	4215.101	Building Permit	4/27/26 Duplicat	04/28/26	20.00	79909	20.00
Adam Peer	103	5209.103	Professional Services	4/27/26 Court Do	04/28/26	375.00	79910	375.00
Principal Life Insurance Co.	107	5130.107	City Paid Life/ST Disability	1 4/16/26	04/28/26	833.69	79911	833.69
Pur-O-Zone, Inc.	290	5304.290	Janitorial Supplies	931874	04/28/26	696.69	79912	696.69
Wex Bank	106	5302.106	Motor Fuels & Lubricants	111900073	04/16/26	1,352.45	33154	1,515.42
Wex Bank	110	5302.110	Motor Fuels & Lubricants	111900073	04/16/26	162.97		
Redact	101	5282.101	Property Tax Rebate Program	4/21/26 Prop Tax	04/28/26	803.35	79913	803.35
Sewah Studios, Inc.	360	5214.360	Other Contractual Services	48350	04/28/26	3,290.00	79914	3,290.00
Smart Traffic Company, LLC	106	5259.106	Traffic Control Signs	5198	04/21/26	138.84	79878	138.84
Smith Brothers Lawn & Landscape	300	5472.300	Park Improvements	127603	04/28/26	17,250.00	79915	17,250.00
Supreme Green Landworks, LLC	106	5214.106	Other Contracted Services	12971	04/28/26	2,930.00	79916	4,395.00
Supreme Green Landworks, LLC	106	5214.106	Other Contracted Services	12990	04/28/26	1,465.00		
Tnemec Company, Inc.	220	5210.220	Maintenance & Repair Building	1197668	04/28/26	853.81	79917	853.81
Tyler Technologies, Inc.	103	5266.103	Computer Software	CI10000275114	04/21/26	1,080.00	79879	1,080.00
Miller Management Systems, LLC	101	5214.101	Other Contracted Services	Recurring EFT	04/20/26	3,240.00	EFT	3,240.00
						145,711.00		145,711.00

Item Number: VI. Consent
Agenda



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: City Council Meeting Minutes April 20, 2026

Item Type: Action Item

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. City Council Meeting Minutes April 20, 2026

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
ROELAND PARK CITY HALL
4600 WEST 51ST STREET, ROELAND PARK, KS 66205
April 20, 2026, 6:00 P.M.**

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Harold Morales, Council Member
- Debbi Schraeder, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- Cory Honas, Police Chief
- Nick Ward-Bopp, Public Works Director

Admin
Schraeder
Madigan

Finance
Hage
Faidley

Safety
Morales
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Public Works
Lero
Hill

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

I. Pledge of Allegiance

Mayor Poppa called the meeting to order and led everyone in the Pledge of Allegiance.

II. Roll Call

City Clerk Nielsen called the roll. CMBR Hill was absent. CMBR Faidley attended the meeting virtually and the remaining Governing Body was present in person. Staff members present were City Administrator Moody, Asst. City Administrator/Finance Director Jones-Lacy, Public Works Director Ward-Bopp, Police Chief Honas, Public Works Superintendent Scharff, Parks and Rec Superintendent Brungardt, and City Clerk Nielsen.

III. Modification of the Agenda

There were no modifications to the agenda.

IV. Public Comments

There were no public comments made.

V. Consent Agenda

- A. Appropriations Ordinance #1088**
- B. City Council Meeting Minutes April 6, 2026**
- C. Authorize Repairs to the Leaf Truck**

MOTION: CMBR DICKENS MOVED AND CMBR HAGE SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (THE MOTION CARRIED 7-0.)

VI. Business from the Floor - Proclamations/Applications/Presentations

A. Introduce New Public Works Director

City Manager Moody introduced Nick Ward-Bopp as the new City of Roeland Park Public Works Director.

Public Works Director Ward-Bopp said he is excited to serve on staff to the City Council and the citizens of Roeland Park. He stated his family moved to Roeland Park a few years ago and are enjoying what the city has to offer. He is also excited to help improve the great infrastructure in Roeland Park.

Mayor Poppa welcomed Mr. Ward-Bopp and said they are glad to have him on board.

VII. Mayor's Report

A. National Teachers Appreciation Week Proclamation

Mayor Poppa read the proclamation into the record declaring May 4-8, 2026, as National Teachers Week in the City of Roeland Park.

Mayor Poppa introduced representatives from the Roeland Park schools in attendance and thanked the teachers for their contributions to the community.

(Photos were taken)

VIII. Reports of City Liaisons and Committees

A. Aquatics Center Advisory Committee Update

Parks and Recreation Superintendent Brungardt said they have a lot of fun events planned for the Aquatics Center to honor Roeland Park's 75th anniversary. Some of the events include:

- 7/3/26 - 75th Anniversary Pool Party
- 7/6/26 - Shark Week - 7/6/26
- 7/24/26 - Adult Night with Chick-fil-A. Mr. Brungardt is working with an alcohol vendor. This will be a ticketed event with resident and non-resident pricing.
- 9/9/26 - Dog Swim

To date they have sold 32 pool memberships and 20 Super Passes.

Their 2026 budget objective was to provide additional seating, and they are doing prep work for that, and the seating is being ordered. A shade structure will be added after the close of the 2026 season due to the extra construction involved.

Mr. Brungardt provided a staffing update noting that they have 21 lifeguards, 18 of whom need to be certified. He is also interviewing with 12 applicants this week. They will be going to Harmon and Bishop Miege to recruit more staff for the Aquatics Center. It was also noted that more needs to be certified than they can handle and are looking to partner with Prairie Village and areas in the community so they can get everyone certified. If they are unable to get all staff certified, then they

may need to delay the opening of the pool to Memorial Day. Mr. Brungardt added that he is comfortable they will be open seven days a week.

They have reviewed their training plan for certifying the Aquatics staff and have reached out to the Super Pass cities in the hopes they can coordinate training opportunities for next year.

B. Ad-Hoc Historical Committee Update

CMBR Madigan said the committee held a special call meeting where they decided they still had enough money to do more location signs but also wanted to contribute \$7,000 towards hiring Anna Jacobson to do Chapter 6 of the City's history. In this chapter, they want to talk about things that Roeland Park has done, including firsts like passing their NDL ordinance. To date, they do not have an exact timeline or budget for this.

Mayor Poppa asked about the monies coming from the sign fund and whether when the time comes, they will have the funds to get two other signs. CMBR Madigan said they have funds for four more to put up at Carpenter Park. They also want to look at locational signs and prioritize what information is important to the City.

CMBR Hage asked if they had a formal proposal from Ms. Jacobson for the sixth essay. CMBR Madigan said he believes one was written up. Mayor Poppa added that he did not believe it was a formal proposal but an estimate. CMBR Madigan said the committee proposed this plan and wanted to bring it before the Council.

Mayor Poppa said he looks forward to seeing it in an upcoming Council meeting. City Manager Moody did state that the \$7,000 ask is within his budget authority, and the intent is to complete it within 12 months but did want to get feedback from the Governing Body.

There was unanimous agreement to use the Ad Hoc Historical Committee funds for Chapter 6.

IX. Unfinished Business

There was no Unfinished Business discussed.

X. New Business

A. Award Contracts for 51st Street and 55th Street Projects

Public Works Superintendent Scharff stated they received three bids for this project. JM Fahey Construction was the low bidder. Mr. Scharff reviewed the scope of the projects including the need for easement acquisitions noting that a public hearing is set for May 7th for the 55th Street project and May 13th for the 51st Street project.

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO APPROVE AWARDING THE CONTRACT FOR THE 51st STREET AND 55th STREET CARS PROJECTS TO JM FAHEY CONSTRUCTION AT AN AMOUNT NOT TO EXCEED \$1,538,433.25. (THE MOTION CARRIED 7-0.)

B. Approve Mighty Bike Change Order

Dan Miller, City Engineer, presented the request for a change order of \$45,000 to address safety items on the Mighty Bike play structure. Mr. Miller reviewed the history of the project and the many changes and iterations it has gone through. Unfortunately, they cannot get the structure completed within the original contract. Three areas in which they have had issues all relate to safety concerns. Mr. Miller said what is being presented is the most cost effective solution. He said that everyone working on the project is committed to doing everything they can to create a play structure that the citizens of Roeland Park will enjoy and feel confident in using. The goal is to have the project completed by the end of May.

City Manager Moody thanked Mr. Miller for giving them the information and noted more detailed information is outlined in the agenda packet. Most of the cost of the project is still being covered by grants and private donations. The City's contribution to the project is \$161,000 compared to other sources at \$175,000.

Mayor Poppa said this change order delivers the product they promised the community it would get.

MOTION: CMBR LERO MOVED AND CMBR HAGE SECONDED TO APPROVE THE CHANGE ORDER IN THE AMOUNT OF \$45,000 TO PERFORM ADDITIONAL WORK ON THE MIGHTY BIKE TO ADDRESS SAFETY ITEMS. (THE MOTION CARRIED 7-0.)

C. Approve 75th Anniversary Commemorative Art/Picture

Ms. Jones-Lacy said they had one proposal in response to their request for artists and even extended the deadline. The committee is satisfied with the proposal they received and noted they have worked with the artist, Isaac Tapia, before who also worked on the Roeland Park mural. They are a local Hispanic artist and Ms. Jones-Lacy showed examples of some artwork. Tapia will work with the committee and present a sketch to the City Council that will recognize the City's 75 years. It will hang in the hallway at City Hall.

MOTION: CMBR LERO MOVED AND CMBR SCHRAEDER SECONDED TO APPROVE THE COMMISSION OF A 75th ANNIVERSARY COMMEMORATIVE ART/PICTURE WITH ISAAC TAPIA AT A COST NOT TO EXCEED \$3,000. (THE MOTION CARRIED 7-0.)

D. Approve Bus Shelter Art

Ms. Jones-Lacy said they had a call for artists and received ten proposals for the bus shelter project. Committee members scored and ranked the proposals with the criteria outlined in the staff report. The two artists that ranked the best were Shawn Sanem and Stella Grove. They each provided interesting artwork that the committee liked and noted the value in all the proposals. Each artist will be compensated \$5,000 and have three shelters where their art will be displayed. Ms. Jones-Lacy also showed the Governing Body other work the artists have done.

CMBR Lero commented that it is fantastic to see all the concepts of the artists over the metro and that this was a fun process. From this request, they now have a lot of leads on artists for murals in the future. He noted that nature-oriented themes were chosen from the submittals.

CMBR Faidley asked if each artist would do three separate designs and how they would be placed. CMBR Lero said each artist would have one side of Roe and their bus stops would be looked at as a grouping.

MOTION: CMBR LERO MOVED AND CMBR DICKENS SECONDED TO APPROVE THE RECOMMENDATION FROM THE ARTS ADVISORY COMMITTEE FOR ART INSTALLATION ON THE BUS SHELTERS AND TO ENTER INTO AN AGREEMENT WITH SAM SANEM AND STELLA GROVE AT A COST NOT TO EXCEED \$10,000. (THE MOTION CARRIED 7-0.)

E. Approve 2027 Storm Water Utility Fees

City Manager Moody said this item was reviewed at the Workshop and no changes have been made since their last discussion.

MOTION: CMBR MADIGAN MOVED AND CMBR HAGE SECONDED TO APPROVE THE STORM WATER UTILITY FEE OF \$.027/SF OF IMPERVIOUS AREA FOR THE 2027 BUDGET. (THE MOTION CARRIED 7-0.)

F. Approve 2027 Solid Waste Assessment

MOTION: CMBR DICKENS MOVED AND CMBR MORALES SECONDED TO APPROVE SETTING THE SOLID WASTE ASSESSMENT AT \$259.70 PER HOME FOR THE 2027 BUDGET. (THE MOTION CARRIED 6-1 WITH CMBR MADIGAN VOTING NO.)

XI. Ordinances and Resolutions

A. Ordinance Approving 2024 International Building Codes

Ms. Jones-Lacy said this ordinance was reviewed with Joe Kmetz from GBA. They have intentionally left out the 2024 International Residential Code in response to the By-Right Housing Act that was signed into law by the Senate. It states that any new house 2,500 square feet or less must be built using the 2018 residential code. Staff would like to do further research on what this means to them and how to proceed.

MOTION: CMBR DICKENS MOVED AND CMBR LERO SECONDED TO ACCEPT AN ORDINANCE APPROVING THE 2024 INTERNATIONAL BUILDING CODES. (THE MOTION CARRIED 7-0.)

XII. Reports of City Officials

A. 1ST Quarter Police Report

Police Chief Honas reported in the first quarter they filed 200 UCR and 171 non-UCR type reports. He reviewed the new reporting schematics that break down arrest data, demographics, age, and type. He also showed the Governing Body a map of where his department responds to calls within the City and responses to outside agencies. He provided comparisons with previous quarters noting that thefts are up due to one individual doing numerous thefts. Crime is trending down and the same is happening

county-wide. His report included vehicle accidents and co-responder data. The detailed report is included in the agenda packet.

He did stated that their 2026 objective of light bars on their vehicles is complete. The department is happy with the visibility the lights provide to assist them while they're doing their jobs.

B. Parks and Recreation Report

Mr. Brungardt said the irrigation in R Park is almost done. They are now waiting for a breaker to be replaced.

CMBR Hage asked if the restrooms were open. Mr. Brungardt said that Nall Park and R Park are both open.

XIII. Adjournment

MOTION: CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (THE MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 6:55 p.m.)

Kelley Nielsen, City Clerk

Michael Poppa, Mayor

Item Number: VII. Business
From the Floor



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: 1st Quarter Social Media Report - Katie Garcia (5 min)

Item Type: Presentation

Recommendation:

[1st Quarter Social Media Report](#)

Details:

<https://reports.gathermedia.co/app/view/dashboard-W3rgFtEsY0utyjJ6sAUVaQ?period=0>

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Representative Robert Tomlinson Day Proclamation

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
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- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Representative Robert Tomlinson Day Proclamation



– Proclamation –

Representative Robert Tomlinson Day

May 6, 2026

WHEREAS, We recognize and honor the life and service of our late colleague Representative Robert Tomlinson, familiarly known as Bob Tomlinson, a dedicated educator, community leader and public servant whose long, distinguished and diverse career reflected a lifelong commitment to the people of Kansas; and,

WHEREAS, Bob was born on May 6, 1957, in Lincoln, Nebraska, to George and Charlotte Tomlinson; and,

WHEREAS, Following his undergraduate studies in education at the University of Kansas, Bob earned master's degrees in education from Baker University, along with professional certifications in special education and school administration; and,

WHEREAS, Bob devoted nearly two decades to education as a social studies teacher and counselor in the Shawnee Mission School District's Alternative Education Program at Horizons High School from 1985 through 2003, serving and mentoring some of Kansas' most at-risk students and helping guide them toward productive futures; and,

WHEREAS, On August 9, 1986, Bob married Carole Blattman, and together they raised two sons, Phillip and Christopher; and,

WHEREAS, Bob began his public service career as an intern for United States Senator Bob Dole and Kansas State Senator Anthony Hensley, gaining early experience in legislative process and public policy; and,

WHEREAS, Guided by a belief that effective leadership must be rooted in local accountability and care for one's community, Bob served on the Roeland Park City Council from 1989 through 1993, where he developed the people-centered philosophy that defined his career; and,

WHEREAS, Bob was then elected to represent the people of the 24th District in the Kansas House of Representatives from 1993 through 2003, where he was known for civility, integrity and strong advocacy for his constituents, including support for infrastructure and special education services for Kansas families; and,

*In testimony whereof, I have hereunto set my hand
and caused to be affixed the Seal of the City of
Roeland Park, this 4th day of May 2026.*

Michael Poppa
MAYOR

WHEREAS, Bob believed in putting people first and politics second and worked across party lines whenever necessary to help Kansans, embracing bipartisanship and collaboration; and,

WHEREAS, After leaving the Legislature, Bob continued serving Kansas as Assistant Commissioner of Insurance from 2003 through 2012 and then transitioned to leadership roles within the Department of Administration until his retirement in 2018; and,

WHEREAS, Across four decades of continuous service in municipal, legislative and executive roles, Bob exemplified civil discourse, steady leadership and a genuine respect for those he served; and,

WHEREAS, Beyond his public accomplishments, Bob cherished his family and instilled in his loved ones the values of curiosity, civic engagement and perseverance. Of all his titles, Bob cherished most those bestowed by his family: Husband to Carole; father to Phillip and Christopher; father-in-law to Megan; and grandfather to Audrey; and,

WHEREAS, Robert Tomlinson passed away on February 11, 2025, in Leavenworth, Kansas, leaving a legacy of service, mentorship and devotion to family.

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 6, 2026, as REPRESENTATIVE ROBERT TOMLINSON DAY in the City of Roeland Park, Kansas, and encourage all community members to recognize, honor and commemorate the life and service of Representative Robert Tomlinson and to celebrate his lasting contributions to the City of Roeland Park and the State of Kansas.

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Jewish American Heritage Month Proclamation

Item Type: Presentation

Recommendation:

- Jewish Community Relations Bureau: provides education and training to support Kansas City youth, educators, and community members in preventing anti-semitism and creating inclusive spaces for Jewish individuals.
<https://jcrbajc.org/what-we-do/education/schools-and-students/education-initiatives.html>
- Jewish Community Center: provides Jewish celebrations, leadership and educational programming, and many community services for members of all faiths. <https://www.thejkc.org/jewishevents/>
- Jewish Family Services: Founded on the Jewish value of Tikkun Olam, repairing the world, one person, one family at a time, provides essential services for people of all faiths, ages, and cultures who are facing challenges.
<https://jfskc.org/about-us/>

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?

- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Jewish American Heritage Month Proclamation
2. Jewish American Heritage Month -JCRB/AJCKC



– *Proclamation* –

Jewish American Heritage Month
May 2026

WHEREAS, for over 370 years, Jewish Americans have shaped the history of our nation, contributing to the development of the American West and the growth of the Greater Kansas City region through industry, commerce, and civic leadership; and

WHEREAS, Jewish Americans are racially, ethnically, socially, politically and economically diverse, and connect to their Jewish identity in varied ways; and

WHEREAS, we celebrate the profound impact of Jewish Americans in the fields of medicine, technology, and the sciences—innovations that continue to strengthen our regional economy and improve the lives of residents in Roeland Park; and

WHEREAS, the Jewish American experience is marked by a longstanding commitment to the arts, literature, education, and the preservation of history—contributions that enrich our local cultural landscape and help cultivate a more vibrant and inclusive community; and

WHEREAS, the story of Jewish Americans is one of exceptional resilience and a steadfast dedication to the American ideals of justice, civil rights, and equality for all people; and

WHEREAS, in recent years, Jewish Americans have increasingly experienced antisemitism, including but not limited to physical attacks, vandalism, verbal and physical harassment, and hateful comments posted on social media; and

WHEREAS, by designating May as Jewish American Heritage Month, the City of Roeland Park commits to combatting anti-semitism, recognizes the important contributions of Jewish Americans to our community, and honors their role in shaping both our shared history and our collective future.

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 2026 as Jewish American Heritage Month in the City of Roeland Park, Kansas.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 4th day of May 2026.

Michael Poppa
MAYOR

Jewish American Heritage Month

JCRB | AJC Kansas City



Connect. Educate. Advocate. Community

For more than 80 years, JCRB|AJC (Jewish Community Relations Bureau | American Jewish Committee) has served as the Jewish community's advocate in Kansas and Western Missouri. We **advocate** for community security, **educate** across differences, and **connect** partners throughout interfaith and civic spaces.



Jewish American Heritage Month

Each May, Jewish American Heritage Month offers an **opportunity to recognize and celebrate the contributions of Jewish Americans to our nation's history, culture, and civic life**. From advancements in science and medicine to achievements in arts, culture, public service, and the fight for civil rights, these contributions are part of the broader American story.

This month is not only about celebrating history; it is also about **deepening understanding**. Jewish identity is both a **religion and a peoplehood**, rooted in shared traditions, values, and a long history of resilience. Core values such as education, responsibility to community, and working to improve the world (*tikkun olam*) continue to guide Jewish life today.



Contact JCRB|AJC Kansas City

- Seeking a training for your workplace or community group? We can help!
 - Office phone: 913-327-8127
 - Website: www.jcrbajc.org
 - Email: jcrbajc@jewishkc.org

Read AJC's Jewish American
Heritage Month Elected Officials
Toolkit



Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Asian American, Native Hawaiian and Pacific Islander Heritage Month Proclamation

Item Type: Presentation

Recommendation:

Actions

- Learn more about organizations that support AANHPI communities:
 - Hella Good Deeds: 501c3 nonprofit committed to building the infrastructure necessary to take care of Asian communities in Kansas City <https://hellagooddeeds.org/>
 - Kansas City Chinese Association: a non-profit, non-political, non-religious organization whose purpose is socialization, improve benefits, develop common interests through events, martial arts, traditional festivals <https://www.kccaks.org/about>
- Attend a AANHPI Celebration:
 - Hella Good Deeds AANHPI Heritage Festival <https://hellagooddeeds.app.neoncrm.com/nx/portal/neonevents/events?path=%2Fportal%2Fevents>
 - Taste of AAPI <https://www.tasteofaapi.com/>
- Support AANHPI-owned local businesses:
 - China Star
 - Cafe Ca Phe
 - Made Mobb
 - Tips & Toes
 - Longboard's

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Asian American, Native Hawaiian and Pacific Islander Heritage Month 2026



– Proclamation –

ASIAN AMERICAN, NATIVE HAWAIIAN AND PACIFIC ISLANDER

May 2026

WHEREAS, Asian American, Native Hawaiian and Pacific Islander (AANHPI) communities are an integral part of the community that makes Roeland Park a great place to live through their diversity of cultures, languages, and religions; and

WHEREAS, this month is a time to learn about the history and rich diversity of AANHPI communities, which encompasses individuals of East Asian, South Asian, Southeast Asian, Melanesian, Micronesian, and Polynesian Pacific Islander descent; and

WHEREAS, this month serves as an opportunity to build a brighter future while acknowledging how these communities have historically faced discrimination, xenophobia, anti-Asian Hate and a model minority myth which have contributed to the increase of violence against AANHPI communities; and

WHEREAS, the American story as we know it would be impossible without the contributions of AANHPIs who have helped build and unite this country in each successive generation. From laying railroad tracks, tilling fields, and starting businesses, to caring for our loved ones and honorably serving the country in uniform, AANHPI communities are deeply rooted in the history of the United States; and

WHEREAS, AANHPI from all walks of life continue to contribute greatly to our society, as small business owners, community leaders, non-profit organizations and elected officials, including Representative Rui Xu, who represents Roeland Park and the 25th District in the Kansas House of Representatives; and

*In testimony whereof, I have hereunto set my hand
and caused to be affixed the Seal of the City of
Roeland Park, this 4th day of MAY 2026.*

Michael Poppa
MAYOR

WHEREAS, AANHPI from all walks of life continue to contribute greatly to our society, as small business owners, community leaders, non-profit organizations and elected officials, including Representative Rui Xu, who represents Roeland Park and the 25th District in the Kansas House of Representatives; and

WHEREAS, Roeland Park and the Kansas City community greatly benefit from organizations like Hella Good Deeds and the Kansas City Chinese Association, and businesses like China Star, Tips & Toes, Cafe Ca Phe, Longboard's, and Made Mobb, which celebrate and share the joys of AANHPI culture

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 2026 as ASIAN AMERICAN, NATIVE HAWIIAN AND PACIFIC ISLANDER HERITAGE MONTH in the City of Roeland Park, Kansas.

And urge all community members to honor this month and commit to learning more about the contributions of the AANHPI community to our nation and community and create an inclusive world we can be proud to celebrate.

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Mental Health Awareness Month Proclamation

Item Type: Presentation

Recommendation:

Actions

- Educate yourself and others about mental health conditions, treatment options and resources
- Challenge stigma by speaking respectfully and inclusively about mental health
- Seek help when struggling with mental health and encourage others to do the same
- Create safe and supportive environments for open conversations about mental health

Community Resources

- **988 Crisis Line:** text or call 988 for crisis support 24/7 <https://988lifeline.org/>
- **Johnson County Mental Health-** offers a wide range of mental health services, including preventative programs, crisis services, and services for adults, children, and families
 - <https://www.jocogov.org/departments/mental-health>
 - Main Line: 913-826-4200
 - Crisis Line: 913-268-0156 (available 24/7)

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Mental Health Awareness Month Proclamation



– *Proclamation* –

Mental Health Awareness Month

May 2026

WHEREAS, May is Mental Health Awareness Month, established nationally in 1949 to highlight the importance of mental well-being; and

WHEREAS, according to the Substance Abuse and Mental Health Administration, 1 in 5 adults in the United States experience mental illness each year, and despite its prevalence, mental health concerns remain shrouded in stigma, preventing many from seeking help; and

WHEREAS, the 2026 national theme, “Stigma grows in silence. Healing begins in community” reminds us that through community we can reduce the fear of seeking help by uniting around a topic that touches us all; and

WHEREAS, mental health is an essential part of everyone’s overall well-being, impacting individuals, families, and communities throughout Roeland Park; and

WHEREAS, early intervention and access to quality care are crucial for managing mental health conditions and improving quality of life; and

WHEREAS, Roeland Park is committed to supporting the mental health and wellbeing of its residents by partnering with the Johnson County Mental Health Center to provide Mental Health Co-Responders to crisis calls, and by investing in parks and green spaces, offering opportunities to be engaged in community and to gather with neighbors.

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 2026 as Mental Health Awareness Month in the City of Roeland Park, Kansas, and urge all community members to honor this month as an opportunity to raise awareness, combat stigma, and promote mental health resources

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 4th day of May 2026.

Michael Poppa
MAYOR

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Public Safety

Title: National Police Week Proclamation - May 10-16

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
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- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. National Police Week 2025



Proclamation

NATIONAL POLICE WEEK

May 11-17, 2025

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week; and

WHEREAS, the members of the law enforcement agency of The City of Roeland Park play an important role in safeguarding the rights and freedoms of the residents of our community; and

WHEREAS, it is important that all community members know and understand the problems, duties and responsibilities of their police department, and that members of our department recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, our police department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

THEREFORE, I, Mayor Michael Poppa and the Governing Body of The City of Roeland Park urge our community members to join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their communities, have established for themselves the rights and security of all individuals.

NOW, THEREFORE, I, Mayor Michael Poppa for The City of Roeland Park do hereby proclaim the week of May 11 through May 17, 2025 as National Police Week in the City of Roeland Park.

Michael Poppa, Mayor

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Parks & Recreation

Title: Bike Month Proclamation

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

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- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Bike Month Proclamation



– Proclamation –

Bike Month

May 2026

WHEREAS, National Bike Month was established by the League of American Bicyclists in 1956, and has since been celebrated in communities across the country and the state of Kansas to celebrate cycling and the many reasons we ride; and

WHEREAS, bicycling is shown to build community, link places and create lasting bonds; and

WHEREAS, National Bike Month provides an opportunity every year to showcase the many benefits of bicycling and encourage more community members to give biking a try; and

WHEREAS, communities across Kansas and the region are celebrating the many ways bikes build community, link places, and create lasting bonds, including National Ride a Bike Day on May 3, National Bike & Roll to School Day on May 6, and National Bike to Work day on May 15; and

WHEREAS, bicycling is a form of active transportation that provides health benefits including increased cardiovascular fitness, coordination and general mobility, and improved mental health by lowering stress levels; and

WHEREAS, bicycling for transportation, such as commuting to work, provides associated health benefits by incorporating exercise into everyday life, and provides additional benefits of reducing costs associated with driving a car or taking public transportation, and lessening road congestion and air/noise pollution; and

WHEREAS, investing in connected infrastructure plays a critical role in enhancing mobility and accessibility while promoting sustainable modes of transportation to address the climate crisis

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 2026 as Bike Month in the City of Roeland Park, Kansas.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 4th day of May 2026.

Michael Poppa
MAYOR

Item Number: VIII. Mayor's Report



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Municipal Clerks' Week Proclamation - May 3-9

Item Type: Presentation

Recommendation:

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Municipal Clerks Week May 3-9 2026



– *Proclamation* –

MUNICIPAL CLERKS WEEK

May 3-9, 2026

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and;

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and;

WHEREAS, The Office of the Municipal Clerk provides the professional link between the residents, the local governing bodies and agencies of government at other levels, and;

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Mayor Michael Poppa, do hereby proclaim May 3-9, 2026, as

MUNICIPAL CLERKS WEEK

in the City of Roeland Park, Kansas and further extend appreciation to our Municipal Clerk, Kelley Nielsen and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

In testimony whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Roeland Park, this 4TH day of May 2026.

Michael Poppa
MAYOR

Item Number: IX. Reports of
City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Parks & Recreation

Title: Aquatic Center Advisory Committee Update (5 min)

Item Type: Presentation

Recommendation:

Informational only. *Power Point will be uploaded when available.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Pool Staffing - 5.4.26 - Final

AQUATICS UPDATE

Monday May 4, 2026 ➤



STAFFING & OPENING DATE



- **In April Hiring Stalled**
- **Action - Advertisements**
 - Meta – Facebook & Instagram
 - 700 clicks → 18 leads → 10 interviews
 - Johnson County Post
 - 10 leads → 8 interviews
- **Action - School Recruiting**
 - J.C. Harmon
 - Bishop Miege
 - Shawnee Mission East and North (*flyers only*)
- **Action - Peer Recruitment**

STAFFING LEVELS

a. **Lifeguards (38)** – 20 need training

- i. Trained – 6
- ii. In training – 8
- iii. Conditional – 8
- iv. Interviewing – 16

b. **Admissions (3)**

- i. Hired – 3

c. **Deck Attendants (12)**

- i. Hired – 8
- ii. Offered – 4

d. **Concessions (4)**

- i. Hired – 1
- ii. Offered – 3



Lifeguard Training Prereq (ARC)

1. Swim - Tread - Swim

- a. Swim 250 yds, tread water for 2 min (no hands), swim 50 yards.

2. Timed Brick Dive (1 m 40s)

- a. Swim 20 yds
- b. Retrieve 10lbs brick from 7-10 ft
- c. Return to starting point on back w/ brick (no arms)
- d. Exit pool without ladder

DAILY OPERATIONS (MINIMUM)

This is the minimum staffing required to safely operate. All of our opening scenarios are built around consistently meeting this threshold.



a. Lifeguards – 10

i. Can operate with 8 if
low attendance.

b. Admissions – 1

c. Deck Attendants – 3

d. Concessions – 1

OPENING DATE SCENERIOS



This is the Goal

- **Full Operations (Memorial Day Opening)**
 - 20 of 38 lifeguards trained
 - Remaining trained during week 1
- **Delayed Opening (Opening by 6/1/26)**
 - >20 lifeguards trained
 - Need extra time to train remaining staff
- **Limited Operations (Not Likely)**
 - Reducing Hours or features
 - Used only if minimum staffing cannot be met

QUESTIONS?



Item Number: IX. Reports of
City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Administration

Title: Diversity, Equity and Inclusion Committee Update (5 min)

Item Type: Presentation

Recommendation:

Informational only.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

None

Item Number: IX. Reports of
City Liaisons



City of Roeland Park
Action Item Summary

Submitted By:

Committee/Department: Parks & Recreation

Title: Sustainability Committee Update (5 min)

Item Type: Presentation

Recommendation:

Informational only. Grace Suh and council member Faidley to provide an update.

Details:

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Monarch Migration Station March 2026.cleaned

Roeland Park Monarch Migration Station

**At Roesland Elementary School
Roeland Park, KS**

A Project of the City of Roeland Park
and the Roeland Park Sustainability
and DEI Committees



Roeland Park Monarch Migration Station

1. Mission
2. Location
3. Site Plan & Plantings
4. Proposed Timeline
5. Community Engagement
& Education
6. Ongoing Care



Roeland Park Monarch Migration Station

1. Mission

- The primary mission of the Roeland Park Monarch Migration Station is to provide sustenance and breeding habitat for Monarch Butterflies
- The Roeland Park Monarch Migration Station will also raise awareness, engage and educate the public about:
 - the life cycle, threatened status, habitat needs and migratory patterns of Monarch butterflies
 - The importance of sustainable native plant habitats for all wildlife
 - The critical role of pollinators

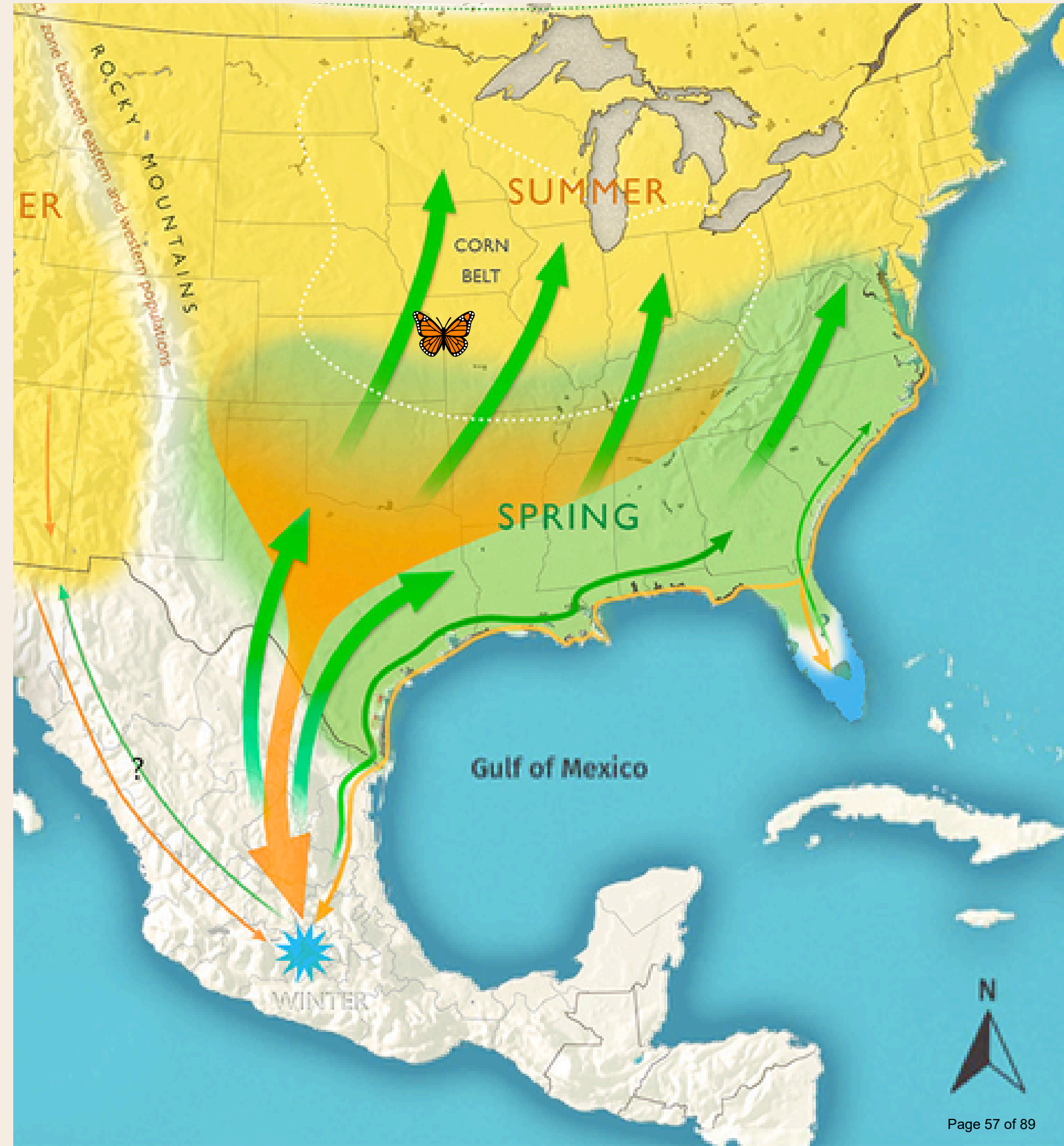


Roeland Park Monarch Migration Station

2. Location - Roeland Park

- Roeland Park lies squarely in the north-south Monarch migratory pathway
- Roeland Park is also located within the Corn Belt, where the largest summer populations of Monarch live and breed

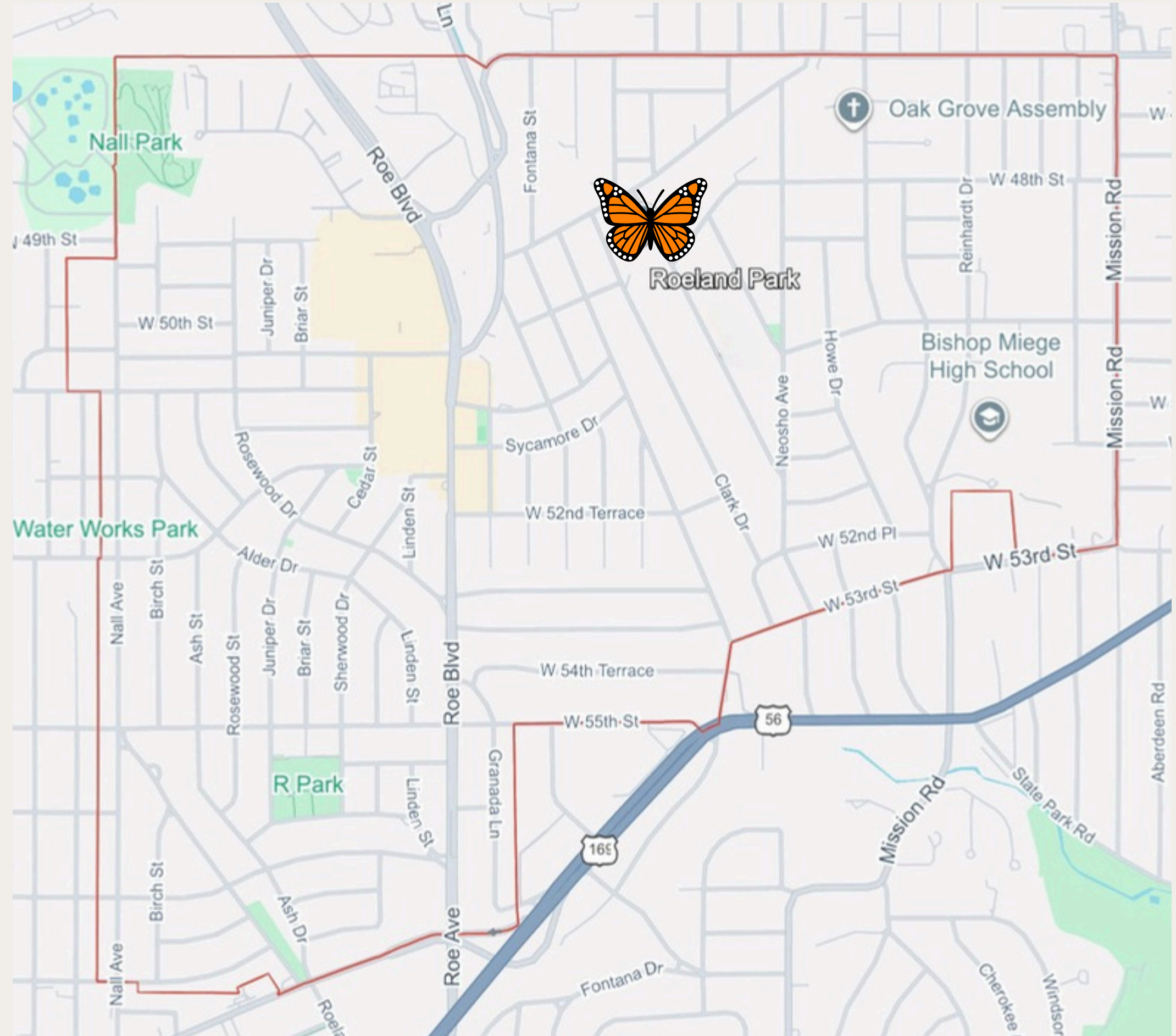
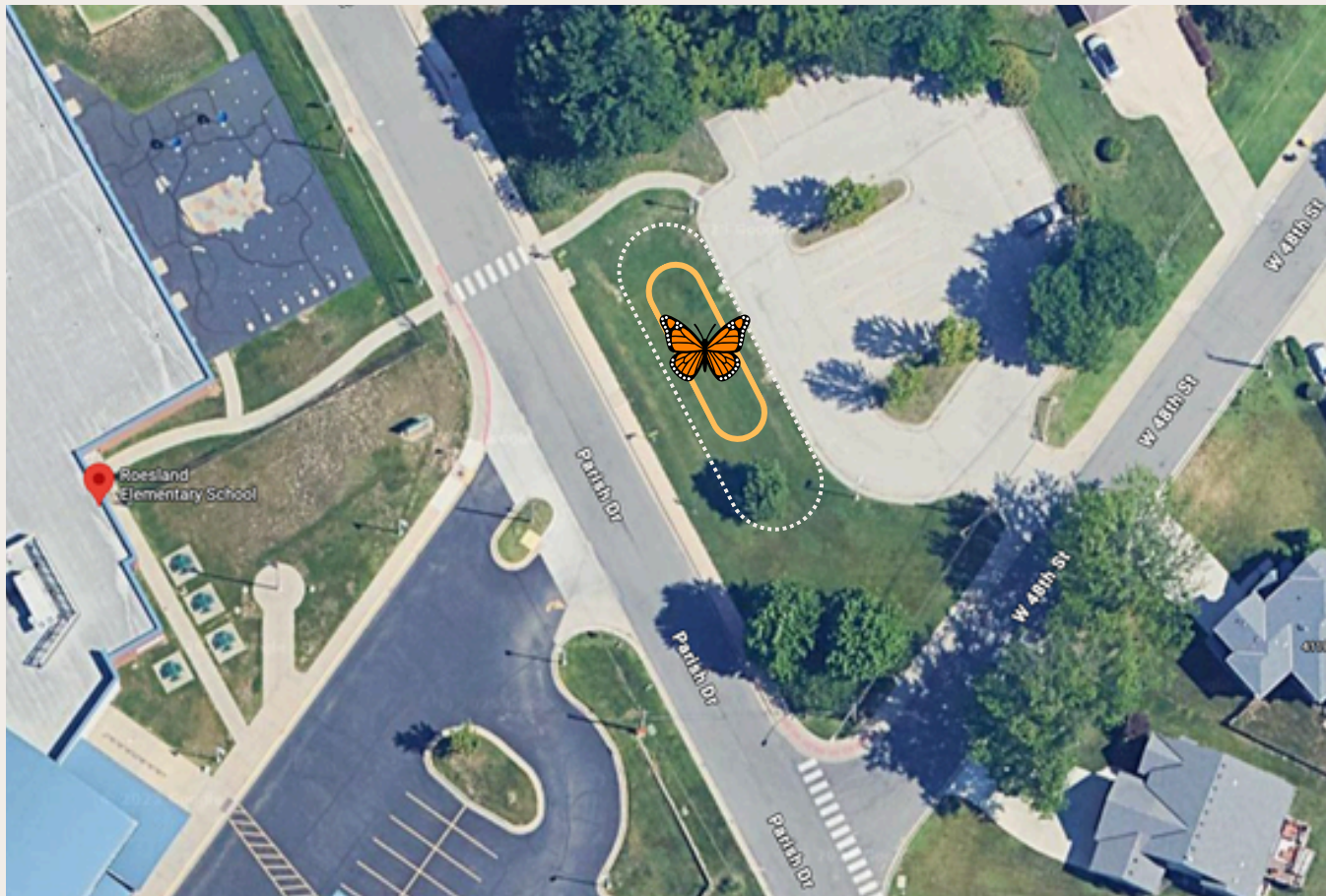
Monarch Butterfly *Spring & Fall Migrations*



Roeland Park Monarch Migration Station

2. Location - Roesland Elementary

- Roesland Elementary School / SMSD
- NE corner of Parish Dr & W 48th St
- Drainage swale between Parish Drive and Roesland overflow parking lot



Roeland Park Monarch Migration Station

2. Location – Roesland Elementary

Roesland Elementary is Roeland Park's oldest school and only public school.

- Students: ~350
 - 55% White
 - 27% Hispanic
 - 9% African American
 - 7% Multiracial
 - 2% Asian
- 48% free or reduced lunch
- 2023 National Blue Ribbon School
- Shawnee Mission School District
- Principal Kelly Swift

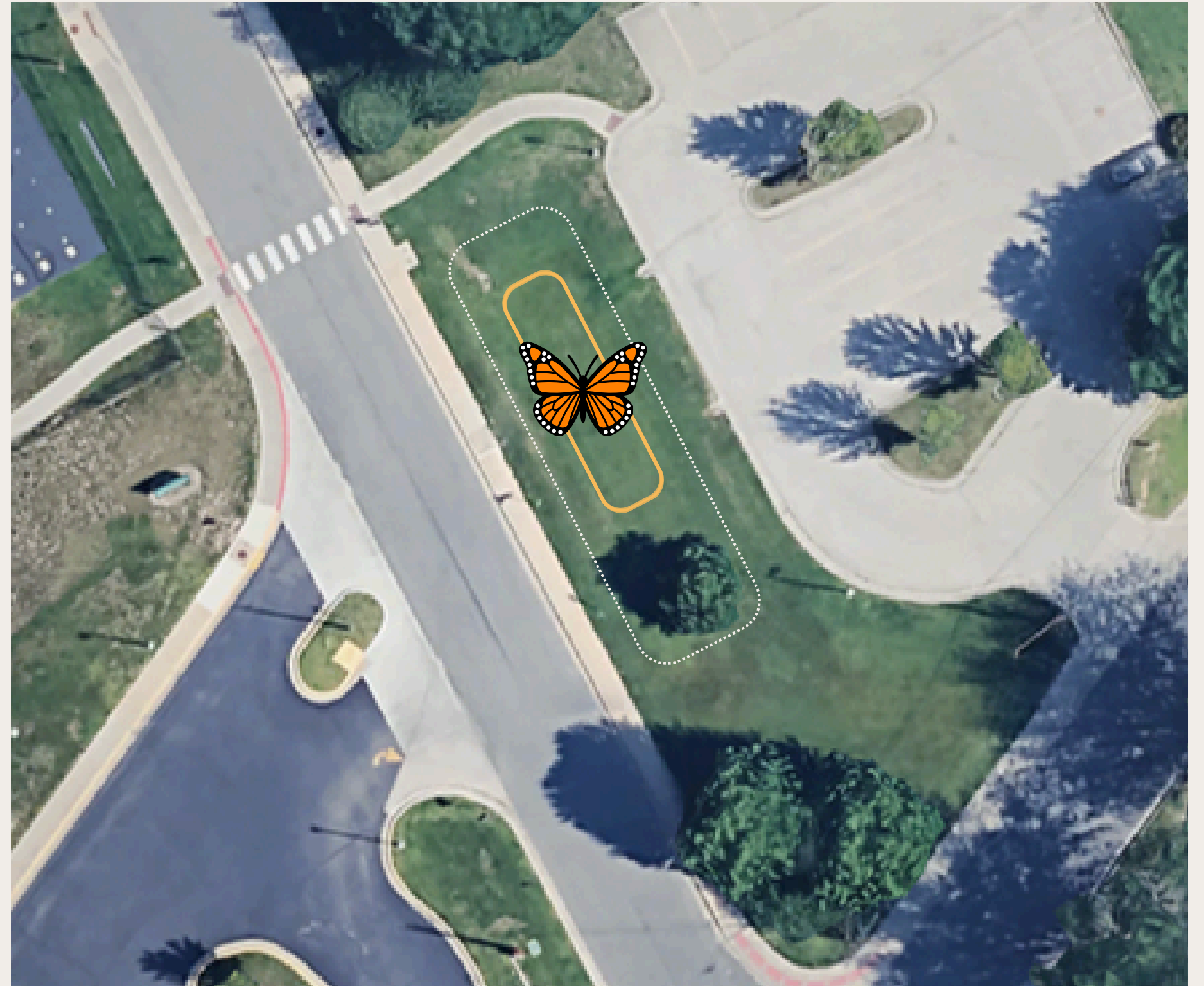


Roeland Park Monarch Migration Station

3. Site Plan

Phase I Area (2026)

- Planted area (orange) dimensions: 50 ft long x 20 ft wide = 1000 sq ft
 - Length - culvert (north) to Oak tree (south)
 - Width - across swale (not counting slope)
- White dotted line indicates future phase area



Roeland Park Monarch Migration Station

3. Site Plantings

Phase I Area (1,000 sq feet)

- 500 Milkweed plants
 - Common, Swamp, Butterfly, Spider
- 500 Nectar plants, including:
 - Golden Alexander
 - Purple Coneflower
 - Foxglove beardtongue
 - Lance-leaf Coreopsis
 - Susans (Black-Eyed, Missouri, Brown-Eyed)
 - Goldenrods (Showy, Stiff, Gray)
 - Asters (New England, Aromatic)
 - Blazing Star (Rough, Eastern)



Swamp Milkweed



Brown-Eyed Susan



Coneflower



Butterfly Weed



Blazing Star



Aromatic Aster

Roeland Park Monarch Migration Station

4. Proposed Installation Timeline - 2026

APRIL - Site preparation

- Sod removal (RP Public Works)
- Temporary “Garden in Progress” signs
- Temporary periphery (rope fence or other)
- Mulch pathways

APRIL & MAY - Spring planting

- 12-18 people per date (students, teachers, volunteers)
- April summer bloomers planting; May milkweed planting

SUMMER - watering (RP Public Works)

SEPTEMBER - peak Monarch migration

- Fall planting ~300 plants
- Location sign and interpretive signs installations
- Dedication event (National Hispanic Heritage Month)



Temporary Signs



Location Sign)



Monarch Sculpture



Interpretive Signs

(All art and signage depicted for illustration purpose only)

Roeland Park Monarch Migration Station

4. Multi-Year Plantings Timeline

A native perennial garden rewards patience. In early years, plants will appear small, sparse, even struggling as they concentrate growth on their root systems.

A general rule of thumb is: First year, sleep; second year, creep; third year, leap. Thus:

- First Year: Summer 2026 - Summer 2027
- Second Year: Summer 2027 - Summer 2028
- Third Year: Summer 2028 - Summer 2029



Roeland Park Monarch Migration Station

5. Community Engagement & Education

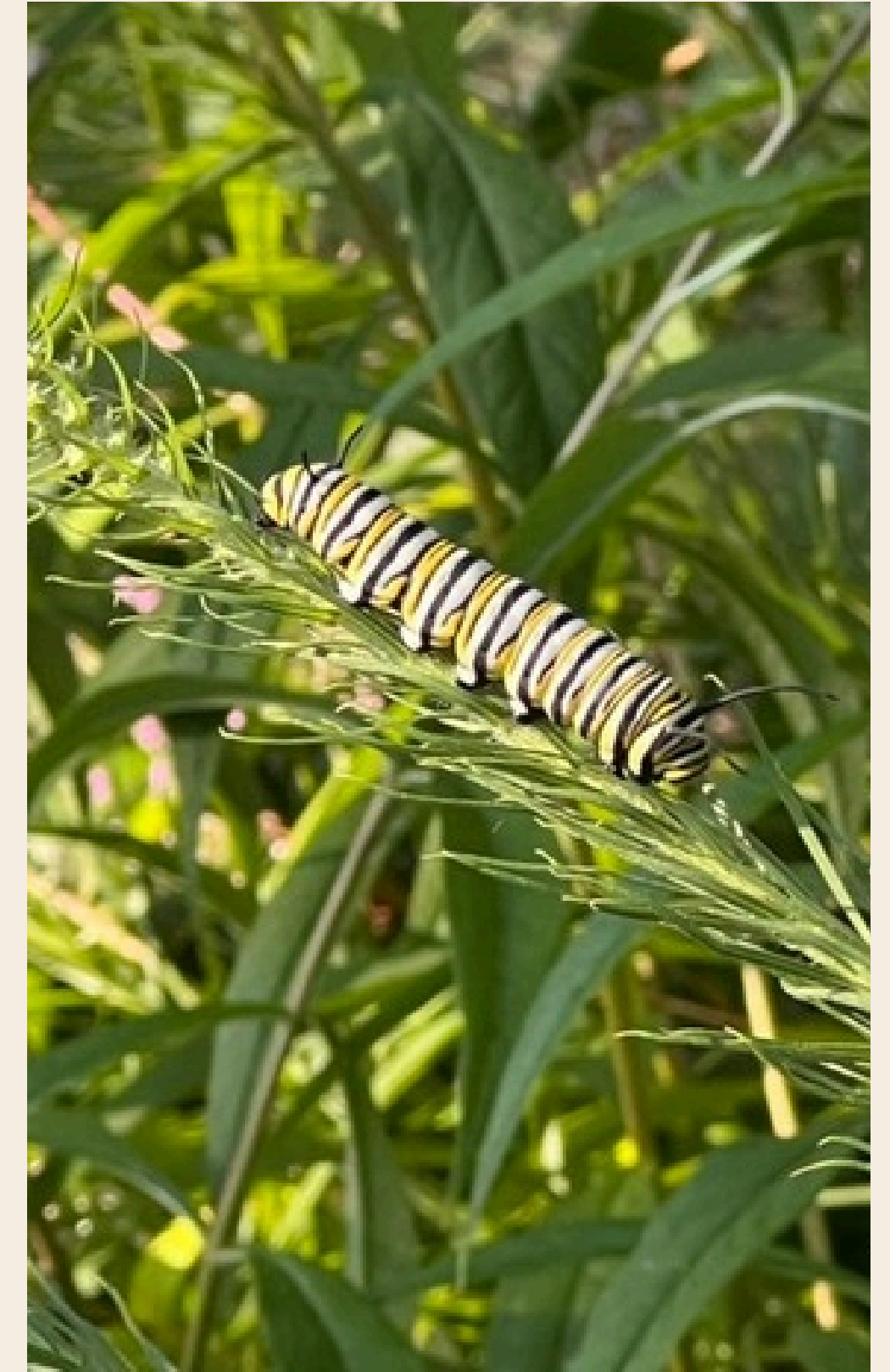
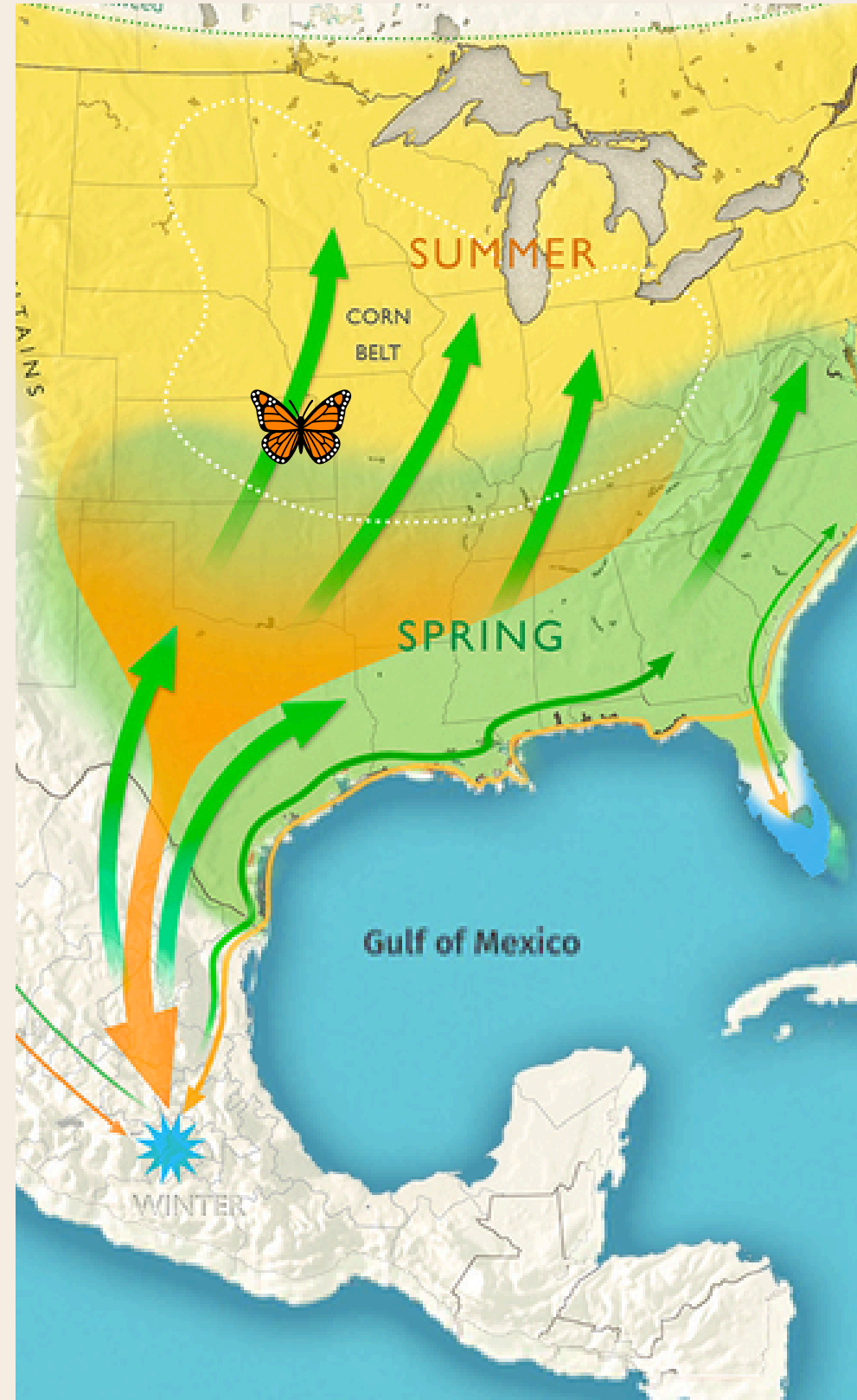
- Public visibility and awareness (*artist rendering at right for illustration only*)
 - Location sign
 - Monarch butterfly sculpture (visually communicates garden's mission)
- Onsite education - smaller interpretive signs will provide information on the threatened status of Monarch butterflies, Monarch migratory pathways, Monarch breeding and habitat needs, and more.
- To reflect the multinational range and life cycle of Monarch butterflies, interpretive signs will be in both English and Spanish



Roeland Park Monarch Migration Station

4. Monarch Education

- Monarch migration: Routes, flights, timing, overwintering
- Monarch life cycles: Generations, breeding, instars, etc.
- Monarch habitat requirements: milkweed, nectar and more
- *Recommended educational materials:*
Monarch Watch



Roeland Park Monarch Migration Station

4. Educational Activities

- Observe:
 - Which plants bloom which months
 - Which plants are favored or frequented by particular butterflies, birds or insects
 - The changing appearance and role of native plants from season to season
- Identify: Plants and pollinators by name
- Imagine: Root growth, insect egg and larvae hosts, seed germination, the vast prairies that once grew in Johnson County
- Recommended educational materials:
K-State Extension



Monarch Butterfly on Common Milkweed
Monarchs lay their eggs only on Milkweed plants. No Milkweeds, no Monarchs.



Pearl Crescent Butterfly on Frost Aster
Pearl Crescents lay their eggs only on Aster plants. No Asters, no Pearl Crescents.



Goldfinch on Purple Coneflower
Goldfinches rely on native flower seedheads to feed themselves and their nestlings



Roeland Park Monarch Migration Station

4. Educational Activities (Cont'd)

- Measure and record:
 - Plant establishment, growth and health
 - Rain, snow, drought
 - Changes in butterfly, pollinator and bird populations
- Map:
 - Garden orientation, topography, layout
 - Culvert, curb cuts and other water sources
 - Patterns of sunlight, shade, heat
 - Differences in plant growth, distribution and health due to above factors
- Recommended educational materials:
National Wildlife Federation



Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Donnie Scharff, Public Works Superintendent

Committee/Department: Public Works

Title: Approve Enhanced Traffic Sign and Marking Policy (5 min)

Item Type: Action Item

Recommendation:

Council has reviewed the attached policy at a prior workshop and has referred it to a council meeting for adoption. This is a 2026 Objective.

Details:

Staff Report for 5/4/26 Council Meeting:

No changes since the 4/20/26 workshop. Upon adoption staff will apply the policy to the intersections identified in the objective and present the results of that assessment at a future workshop for discussion.

Staff Report for 4/20/26 Workshop:

During a review of the initial policy (at the 3/16/26 workshop), Council asked staff to develop a two-step process that had a first step involving assessment of elements within staff's capability and then moving to a second assessment step if warranted, which would require assessment by the Traffic Engineer. The revised attached draft policy incorporates this two-step process. Janelle Clayton will be in attendance to review the policy changes and answer questions.

Staff Report for 3/16/26 Workshop:

This is a 2026 Objective. The complete Objective is included in the Additional Information section below.

Janelle Clayton has developed a draft policy for addressing requests for enhanced visibility stop signs/markings. Staff provided input to the draft policy. There are no MUTCD standards for employing enhanced stop signs/markings. Janelle and staff felt including guidelines/warrant measures related to stop sign installation would provide objective tools when considering if enhanced visibility elements were appropriate. The technical nature of the analysis lends itself to having a traffic engineer complete the analysis. We estimate the traffic engineer cost to complete each analysis to be in the \$5k to \$7k range.

When the policy nears final form, staff recommends proceeding with applying the policy

to the intersections of 51st/Nall, 51st/Rosewood and 55th/Juniper. The traffic engineer's analysis applying the draft policy will provide examples of how the policy would function in practice prior to final adoption.

Fiscal Impact	
Amount of Request:	
Budgeted item?	Budgeted Amount:
Line Item Code/Description:	

Additional Information

The 2026 Objective is below:

1. Study Options and Develop a Policy for Use of High Visibility Stop Signs and Markers

Justification: Currently the City does not have a policy or deployment standard for high visibility stop signs or markers. A review of options available in concert with development of a policy on when such methods would be deployed would be an appropriate first step.

Residents have expressed concern over motorists not seeing stop signs facing east and west at the intersections of 51st and Nall, 51st and Rosewood and 55th and Juniper (all 4 way stop intersections). The impression is that these signs have a higher-than-normal frequency of being disobeyed, contributing to an unsafe condition for drivers and pedestrians going north or south. A frequent reason given to Police by the offender is that the driver did not see the stop sign. Installing solar powered stop signs with motion activated flashing lights is an example of a high visibility stop sign that has been proposed to make the intersections more visible and safer. Other options exist and should be considered along with study data concerning the impact of each option on safety and sign/marker obedience.

The cost of installation as well as ongoing maintenance and operating costs should also be considered while developing a deployment policy. For solar LED stop signs for example batteries are estimated to last 3 to 5 years with an estimated replacement cost of \$1,700 total for 3 sign locations. Solar panels require semi-annual cleaning. The cost to replace one flashing stop sign unit is \$4,800.

Cost Estimate: \$40,000 (\$11,000 for study/policy + \$29,000 for 6 LED stop signs for 3 intersections) Account 5421-300

Completion Date: 4/30/2026

Responsible Party: Public Works Director and Traffic Engineer

Submitted By: Council Person Madigan

What are the racial equity implications of this objective? None, this will benefit the entire community.

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?
- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Enhanced Signs & Markings Policy- 3-25-26
2. Enhanced Signs & Markings Policy- DRAFT 2-23-26

Policy for the use of Enhanced-Visibility Signs and Pavement Markings City of Roeland Park, Kansas

The Federal Highway Administration's ([FHWA](#)) *Manual on Uniform Traffic Control Devices for Streets and Highways* (MUTCD), 11th Edition, defines the standards used by road managers nationwide to install and maintain traffic control devices on all streets, highways, pedestrian and bicycle facilities, and site roadways open to public travel. The MUTCD states “*The basic requirements of a sign are that it be legible to those for whom it is intended and that it be understandable in time to allow for a proper response. Desirable attributes include:*

- A. High visibility by day and night; and*
- B. High legibility (adequately-sized letters, symbols, or arrows, and a short legend for quick comprehension by a road user approaching a sign).”*

The MUTCD does not provide guidance on when enhancements to signs, such as flashing beacons or lights, or additional pavement markings over the standard applications are warranted. In some instances, engineering judgement may indicate that enhanced visibility may be necessary for signs and/or pavement markings.

This Policy was developed to aid City Staff [and Elected Officials](#) in objectively reviewing requests for enhanced signing and/or pavement markings.

First-Step Evaluation

The following should be considered [as and evaluated a first-step evaluation](#) when determining if enhanced signing or pavement markings should be considered:

- [1. Conditions at the intersection should be reviewed to analyze:](#)
 - [a. Sight Distance obstructions including objects and vegetation:](#)
 - [i. Is vegetation blocking the sight line of the sign?](#)
 - [ii. Is a building or structure blocking the sight line of the sign?](#)
 - [iii. Is the sign mounted at least 7' from ground level?](#)
 - [iv. Is the edge of the sign located at least 2' from the face of curb?](#)
 - [v. Intersection sight triangles should be reviewed at the intersection according to the current Edition of the American Association of State Highway and Transportation Officials *A Policy on Geometric Design of Highways and Streets* in **Section 9.5 Intersection Sight Triangles**. Any obstructions within the sight triangles should be removed.](#)
 - [b. Existing sign and pavement marking conditions, including retro reflectivity of the signs and conditions of pavement markings- Is the sign retroreflective?](#)

[FHWA provides guidance on maintaining traffic sign retro reflectivity that is included in the Appendix. Tables 2A-3 and 2A-4, and 2A-5 in the MUTCD provide guidance on acceptable sign materials and Minimum Maintained Retro reflectivity Levels.](#)

[c. Presence of sun glare that inhibits a driver's ability to see- Is the sign facing directly east or west that may make it difficult for a driver to see during sunrise or sunset conditions if the sun is in the driver's eye?](#)

[d. Approach speeds- Are posted speed limits approaching the sign appropriate for the condition?](#)

[e. Presence or absence of street lighting- Is there street lighting in the area of the intersection?](#)

[2. Crash data and records for the previous 5-year period at the intersection should be analyzed to determine if recurring patterns are present. If the crash records show a repeated pattern of drivers not noticing the signs at the intersection, then visibility of the sign could be an issue. Examples of statements from drivers that visibility could be an issue include key words such as "glare, didn't see sign, lighting, or weather conditions".](#)

1. _____

[3. Police violations for the previous 5-year period at the intersection should be reviewed to determine the number of violations related to the existing traffic control devices at the intersection. If repeated violations are present at the intersection, the visibility of the sign could be an issue. Examples of statements from drivers that visibility could be an issue include key words such as "glare, didn't see sign, lighting, or weather conditions".](#)

2. —

3. — Site Conditions at the intersection should be reviewed to analyze:

Sight Distance obstructions including objects and vegetation:

Is vegetation blocking the sight line of the sign?

Is a building or structure blocking the sight line of the sign?

Is the sign mounted at least 7' from ground level?

Is the edge of the sign located at least 2' from the face of curb?

Intersection sight triangles should be reviewed at the intersection according to the current Edition of the American Association of State Highway and Transportation Officials *A Policy on Geometric Design of Highways and Streets* in **Section 9.5 Intersection Sight Triangles**. Any obstructions within the sight triangles should be removed.

a. —

Existing sign and pavement marking conditions, including retro-reflectivity of the signs and conditions of pavement markings:

b. — Is the sign retroreflective? FHWA provides guidance on maintaining traffic sign retroreflectivity that is included in the Appendix, Tables 2A-3 and 2A-4, and 2A-5 in the MUTCD provide guidance on acceptable sign materials and Minimum Maintained Retroreflectivity Levels.

Presence of sun glare that inhibits a driver's ability to see:

Is the sign facing directly east or west that may make it difficult for a driver to see during sunrise or sunset conditions if the sun is in the driver's eye?

c. —

Approach speeds:

Are posted speed limits approaching the sign appropriate for the condition?

d. —

Presence or absence of street lighting:

Is there street lighting in the area of the intersection?

e.

4. Driver yielding behavior with regard to all modes of conflicting traffic, including bicyclists and pedestrians. Behavior can be noted during an in-field~~ed~~ observation and/or by reviewing police citation records.

Enhanced signing or pavement markings may be considered when the review and analysis of the items above determines that the driver's failure to recognize the intended intersection control could be due to the following relating factors:

Commented [KM1]: What data or condition do we look at for this item?

Commented [JC2R1]: This would entail someone at the site to watch traffic. Are vehicles stopping for pedestrians. Are they sharing the road with bicycles, etc.

1. Restricted sight distance.
2. Existing signing or pavement markings are not conspicuous in the existing surroundings.
3. Inadequate lighting or low visibility due to sun glare.
4. Crash patterns that indicate existing traffic control devices are not conspicuous.
5. Incidences of STOP sign violations that are recurring.
6. Documented incidences of vehicle conflicts with vulnerable road users such as pedestrians and bicyclists.

Costs for any identified improvements shall be estimated and considered as part of the analysis and decision-making process.

Further Evaluation

4. Once the results from the First-Step Evaluation are complete and presented to the City Council, it may be determined that further evaluation by a traffic engineer may be appropriate. The following considerations can be evaluated using traffic volume and speed data to determine if additional or enhanced signing and pavement markings should be implemented:

5-1. Motor vehicle, bicycle, and pedestrian traffic volumes on all approaches; where the term units/day or units/hour is indicated, it should be the total of motor vehicle, bicycle, and pedestrian volume. MUTCD ALL-WAY STOP warrants can be analyzed to determine if ALL-WAY STOP control is appropriate. These warrants include:

- a. **Warrant A – Crash Experience** (For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control. For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.)
- b. **Warrant B – Sight Distance** (All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.)

Commented [KM3]: What are the thresholds we are looking to exceed for this?

Commented [JC4R3]: Added warrant text from MUTCD

c. **Warrant C – Transition to Signal Control or Transition to Yield Control at a Circular Intersection** (All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal (see Chapter 4C) at the intersection or for the installation of yield control at a circular intersection.)

d. **Warrant D – 8-Hour Volume** (The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major street approaches is at least 300 units per hour for each of any 8 hours of a typical day; and the combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor street approaches is at least 200 units per hour for each of any of the same 8 hours. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given above.)

e. **Warrant E – Other Factors** (The need to control left-turn conflicts, an intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where all-way stop control would improve traffic operational characteristics of the intersection, or where pedestrian and/or bicyclist movements support the installation of all-way stop control.)

6-2. Where an intersection does not have any traffic control or is only YIELD controlled, the MUTCD states that stop-control for the minor-road approach can be considered when engineering judgement indicates that one or more of the following conditions exist:

- a. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
- b. Crash records indicate that:
 - i. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - ii. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.

- iii. The intersection is of a lower functional classification road with a higher functional classification road.
- iv. Conditions that previously supported the installation of all-way stop control no longer exist.

~~Enhanced~~ Additional or enhanced signing or pavement markings may be considered ~~when the review and analysis after review and analysis of the First Step Evaluation, and if of the items above determines that the driver's failure to recognize the intended intersection control could be due to the following relating factors:~~ warrants detailed above are satisfied, or the

~~1. Restricted sight distance.~~

~~2. Existing signing or pavement markings are not conspicuous in the existing surroundings.~~

~~3. Inadequate lighting or low visibility due to sun glare.~~

~~4. Crash patterns that indicate existing traffic control devices are not conspicuous.~~

~~5. Incidences of STOP sign violations that are recurring.~~

~~6. Documented incidences of vehicle conflicts with vulnerable road users such as pedestrians and bicyclists.~~

85th Percentile Speeds ~~that exceed~~ exceeds the posted speed limit by 6 mph or more.

Costs for any identified improvements shall be estimated and considered as part of the analysis and decision-making process.

City Review and Approval Process

1. A written request to the City ~~is~~ has been received from a resident to assess the need for enhanced visibility treatments.
2. ~~City Traffic Engineer will review the intersection against the criteria listed above. A~~ First Step Evaluation of the intersection will be performed by City Staff as noted above and presented to City Council.
3. ~~Findings and recommendations will be presented at City Council Workshop session. City Council will determine if enhanced signing or pavement marking should be implemented or if further evaluation by the City Traffic Engineer is required.~~

4. If required, City Traffic Engineer will obtain traffic volume and speed data and review the First Step Evaluation and additional considerations and present findings to City Council.

4.5. Approval or Denial by City Council.

Policy for the use of Enhanced-Visibility Signs and Pavement Markings
City of Roeland Park, Kansas

The Federal Highway Administration's *Manual on Uniform Traffic Control Devices for Streets and Highways* (MUTCD), 11th Edition, defines the standards used by road managers nationwide to install and maintain traffic control devices on all streets, highways, pedestrian and bicycle facilities, and site roadways open to public travel. The MUTCD states "*The basic requirements of a sign are that it be legible to those for whom it is intended and that it be understandable in time to allow for a proper response. Desirable attributes include:*

- A. High visibility by day and night; and*
- B. High legibility (adequately-sized letters, symbols, or arrows, and a short legend for quick comprehension by a road user approaching a sign)."*

The MUTCD does not provide guidance on when enhancements to signs, such as flashing beacons or lights, or additional pavement markings over the standard applications are warranted. In some instances, engineering judgement may indicate that enhanced visibility may be necessary for signs and/or pavement markings.

This Policy was developed to aid City Staff in objectively reviewing requests for enhanced signing and/or pavement markings.

Evaluation

The following should be considered and evaluated when determining if enhanced signing or pavement markings should be considered:

1. Crash data and records for the previous 5-year period at the intersection should be analyzed to determine if recurring patterns are present.
2. Police violations for the previous 5-year period at the intersection should be reviewed to determine the number of violations related to the existing traffic control devices at the intersection.
3. Site conditions at the intersection should be reviewed to analyze:
 - a. Sight Distance obstructions including objects and vegetation.
 - b. Existing sign and pavement marking conditions, including retro reflectivity of the signs and conditions of pavement markings.
 - c. Presence of sun glare that inhibits a driver's ability to see.
 - d. Approach speeds.
 - e. Presence or absence of street lighting.

4. Driver yielding behavior with regard to all modes of conflicting traffic, including bicyclists and pedestrians. Behavior can be noted during an in-filed observation and/or by reviewing police citation records.
5. Motor vehicle, bicycle, and pedestrian traffic volumes on all approaches; where the term units/day or units/hour is indicated, it should be the total of motor vehicle, bicycle, and pedestrian volume. MUTCD ALL-WAY STOP warrants can be analyzed to determine if ALL-WAY STOP control is appropriate. These warrants include:
 - a. **Warrant A – Crash Experience** (For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control. For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.)
 - b. **Warrant B – Sight Distance** (All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.)
 - c. **Warrant C – Transition to Signal Control or Transition to Yield Control at a Circular Intersection** (All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal (see Chapter 4C) at the intersection or for the installation of yield control at a circular intersection.)
 - d. **Warrant D – 8-Hour Volume** (The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major street approaches is at least 300 units per hour for each of any 8 hours of a typical day; and the combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor street approaches is at least 200 units per hour for each of any of the same 8 hours. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given above.)
 - e. **Warrant E – Other Factors** (The need to control left-turn conflicts, an intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where all-way stop control

would improve traffic operational characteristics of the intersection, or where pedestrian and/or bicyclist movements support the installation of all-way stop control.)

6. Where an intersection does not have any traffic control or is only YIELD controlled, the MUTCD states that stop-control for the minor-road approach can be considered when engineering judgement indicates that one or more of the following conditions exist:
 - a. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
 - b. Crash records indicate that:
 - i. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - ii. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - iii. The intersection is of a lower functional classification road with a higher functional classification road.
 - iv. Conditions that previously supported the installation of all-way stop control no longer exist.

Enhanced signing or pavement markings may be considered when the review and analysis of the items above determines that the driver's failure to recognize the intended intersection control could be due to the following relating factors:

1. Restricted sight distance.
2. Existing signing or pavement markings are not conspicuous in the existing surroundings.
3. Inadequate lighting or low visibility due to sun glare.
4. Crash patterns that indicate existing traffic control devices are not conspicuous.
5. Incidences of STOP sign violations that are recurring.
6. Documented incidences of vehicle conflicts with vulnerable road users such as pedestrians and bicyclists.
7. 85th Percentile Speeds that exceed the posted speed limit by 6 mph or more.

8. Costs for any identified improvements shall be estimated and considered as part of the analysis and decision making process.

City Review and Approval Process

1. A written request to the City is received from a resident to assess the need for enhanced visibility treatments.
2. City Traffic Engineer will review the intersection against the criteria listed above.
3. Findings and recommendations will be presented at City Council Workshop session.
4. Approval or Denial by City Council.

Item Number: XI. New
Business



City of Roeland Park
Action Item Summary

Submitted By:

Nick Ward-Bopp, Public Works Director

Committee/Department: Public Works

Title: Approve Supplemental Task Order for Pawnee Street Project (10 min)

Item Type: Action Item

Recommendation:

Approve Task Order with Lamp Rynearson for 2027 Residential Street Reconstruction Project Pawnee from Reinhardt to 50th St (5 min)

Details:

Attached is a task order for engineering and inspection services for the 2027 RSR Project. The corridor anticipates the addition of a Medium Priority Sidewalk per the Bike and Pedestrian Infrastructure Plan, and replacement of storm sewer. Survey and design will commence immediately to identify easements needed to add the sidewalk. The Complete Street Policy will be applied to the corridor with those results being reviewed with Council to provide additional guidance on the design. When we have preliminary plans available, we will hold a neighborhood meeting to share the design and gain feedback before proceeding to final design.

We are starting the design process early to ensure enough time to complete condemnations prior to the planned spring of 2027 construction start date.

Fiscal Impact	
Amount of Request: \$172,200.00	
Budgeted item? Yes	Budgeted Amount: \$1,250,000.00
Line Item Code/Description: Special Street & Highway Fund - RSR Pawnee Project	

Additional Information

Diversity Equity & Inclusion Lens

What are the implications to intersectionality?

- Does this item benefit all racial groups?
- Does this item benefit Community for All Ages?

- Does this item exclude or disproportionately impact any social identities? If yes, what populations and why?
- What (if any) social determinants of health are impacted by this item?
- What (if any) are the unintended economic and environmental impacts of this item?
- How has the impacted community been involved?
- How will the program be communicated to all stakeholders?

ATTACHMENTS:

1. Supplemental Task Agreement1 2025 CARS - 55th Street

City of Roeland Park – 2027 NSRP – Pawnee Drive

Contract: 2027 NSRP – Pawnee Drive (Reinhardt Drive to 50th Street)

Ordinance or Resolution:

Task Agreement No: 26-02

Funding Amount: \$ 172,200.00

Purchase Order No:

Project Title: 2027 NSRP – Pawnee Drive (Reinhardt Drive to 50th Street)

Contractor/Consultant:
Lamp Rynearson
9001 State Line Road, Suite 200
Kansas City, MO 64114

Division Manager:
Civil Design Group
Daniel G. Miller, P.E. – Civil Design Group Leader

Project Management Manual reviewed:

Attachments (Gantt Chart, etc.): Fee estimate

PROJECT Scope: Reconstruct Pawnee Drive from Reinhardt Drive to W 50th Street. Add an ADA sidewalk on one side of the street. Perform Roeland Park's complete streets study. Replace the storm sewer noted in fair condition on Johnson County AIMS. Provide easement acquisition services.

1. Temporary easement documents including description and exhibit for an estimated 13 easements at driveway aprons.
2. Preliminary and Final Design:
 - Topographic survey from ROW to ROW. Topo for sidewalk ramps out of ADA compliance. Additional survey at driveways on east side of Pawnee Drive. Full survey for proposed storm pipe replacement at the south end of Pawnee Drive.
 - Lighting study/analysis on Pawnee Drive.
 - Perform Roeland Park Complete Streets Analysis and checklist and present to council.
 - Provide field investigation for preliminary and final design. Collect quantities and review existing conditions for utility coordination and design implications.
 - Provide a full design plan set including the following sheets: Cover, general notes, general layout, hydraulic and hydrologic calculations, storm plan and profiles, pavement plan sheets including sidewalk install and curb repairs, sidewalk ramp details, driveway apron grading details, traffic control plan, erosion control, and standard details and typical sections. **Not including:** street grading plan, cross sections, street profiles, and utility sheets
 - Provide utility coordination, including 2 utility meetings.
 - Track quantities throughout design and prepare an engineer's estimate of probable cost.
 - Provide project manual with technical specifications.
 - Provide an estimated 6 progress meetings with the city staff from Roeland Park
 - Provide 2 council meeting presentations
 - A neighborhood meeting presentation

Not included: Stormwater pollution prevention plan (SWPPP), substantial storm design beyond the one segment noted as fair condition on Pawnee Drive, staking for easements, and easement and right-of-way acquisition services.

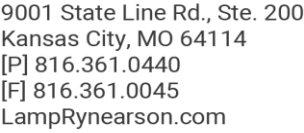
Schedule: Complete design to bid project in January 2027.

3. Bidding: Conduct a pre-bid meeting, answer questions during bidding, provide addendum if warranted, attend bid opening, tabulate and review bid proposals and qualifications, and provide a bid recommendation to City.
4. Construction Administration: Conduct a pre-construction meeting, develop a material testing contract based on estimated tests required from quantities, review shop drawings, attend construction progress meetings (Estimated 6), review pay requests (estimated 3), answer questions during construction, perform final walkthrough and prepare punch list, and prepare record drawings.
5. Construction Observation: Provide observation services for the construction of: curbs, sidewalks, driveway aprons, storm pipe and structures, and paving. Coordinate with utilities for relocations. For an estimated 10-week construction in 2027.

The attached services will be provided at an hourly rate. The total not to exceed project fee is **\$172,200.00**, including direct expenses.

Staff Signatures		Partner Signatures	
Mayor: Michael Poppa	City Administrator: Keith Moody	Office Leader: Regan Pence	Company Principal (if different): Terry Atkins
Signature: _____ Date: _____	Signature: _____ Date: _____	Signature:  Date: 4/28/2026	Signature: _____ Date: _____
Project Type: Design ☒ Construction ☒ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying ☒			
Project Discipline(s): Transportation ☒ Planning _____ Water _____ Wastewater _____ Stormwater ☒			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement, Public Works Department, Engineering Division by and between the City and <u>Lamp Rynearson</u> (Professional), dated 11/2/2020.			

Attach scope of work, budget, and other supporting material



PROJECT TITLE	2027 NSRP - Pawnee Drive
LOCATION	Pawnee Drive (Reinhardt Drive to W 50th Street)
DATE	4/27/2026

PROJECT #
BY Greg Van Patten

Engineering\0326001 Roeland Park KS 2026 On Call Services\PROJECT MANAGEMENT\2027 NSRP - Pawnee Drive\2027 NSRP Fee Est.xlsx



9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
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LampRynearson.com

CIVIL DESIGN GROUP FEE ESTIMATE

PROJECT TITLE 2027 NSRP - Pawnee Drive
LOCATION Pawnee Drive (Reinhardt Drive to W 50th Street)
DATE 4/27/2026

PROJECT #
BY Greg Van Patten

	Classification:	Civil Design	Project	Project	Senior	Construction	Admin. Assit.	Hourly NTE		
		Group Leader	Manager	Engineer	Project Designer	Observer	Sr.	Survey Fee		
	Associate:	Miller	Van Patten	Rose	Archer	Bruemmer	Nichols		Subtotal of	Subtotal of Fee
	Hourly Rate:	\$307.00	\$187.00	\$115.00	\$154.00	\$126.00	\$119.00		Hrs per Item	per Item
Final Design										
Site Visit - Field Check			4	4					8	\$1,208.00
Final Design Plan Sheets Edits										
Cover Sheet			1	2					3	\$417.00
General Notes/Quantities			1	2					3	\$417.00
General Layout				1					1	\$115.00
Drainage Area Calcs and Maps				2					2	\$230.00
Storm Plan and Profiles			1	4					5	\$647.00
Sidewalk Layout/Curb Repairs/Street Layout			1	8					9	\$1,107.00
Sidewalk Ramps (3)			1	3					4	\$532.00
Driveway Aprons (13)			2	10					12	\$1,524.00
Traffic Control Plan			1	8					9	\$1,107.00
Erosion Control/Sod limits			1	6					7	\$877.00
Details and Typ Section			6	8					14	\$2,042.00
Estimate Quantities/ Construction Cost			2	4					6	\$834.00
Easement Acquisition - Coordinate with Orrick		1	4						5	\$1,055.00
Project Management		1	8						9	\$1,803.00
Utility Coordination, Meetings (1)			2	4					6	\$834.00
Progress Meetings (2)		2	2	2					6	\$1,218.00
City Council Meeting (Presentation)		1	6	6					13	\$2,119.00
Project Manual and Technical Specifications		2	10				10		22	\$3,674.00
Neighborhood Meeting		1	6				2		9	\$1,667.00
Subtotal of Hours per Associate		8	59	74			12		153	
Subtotal of Fee per Associate		\$2,456.00	\$11,033.00	\$8,510.00			\$1,428.00			
								Labor Fee		\$23,427.00
								Reimbursables	2%	\$468.54
								Contingency	10%	\$2,342.70
								Subtotal of Final Design		\$26,238.24
Bidding										
Issue Project for Bid							1		1	\$119.00
Answer Questions During Bidding			4						4	\$748.00
Prebid Meeting and Prep			2	4					6	\$834.00
Issue Addendum (If warrented)			4	4			2		10	\$1,446.00
Bid Opening			1	1					2	\$302.00
Review Bids and Send Bid Rec Letter			4				2		6	\$986.00
Execute Contract Documents			2				2		4	\$612.00
Subtotal of Hours per Associate			17	9			7		33	
Subtotal of Fee per Associate			\$3,179.00	\$1,035.00			\$833.00			
								Labor Fee		\$5,047.00
								Reimbursables	2%	\$100.94
								Contingency	5%	\$252.35
								Subtotal of Bidding		\$5,400.29



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Classification:		Civil Design	Project	Project	Senior	Construction	Admin. Assit.	Hourly NTE	Subtotal of	Subtotal of Fee
		Group Leader	Manager	Engineer	Project	Observer	Sr.	Survey Fee		
Associate:		Miller	Van Patten	Rose	Archer	Bruemmer	Nichols			
Hourly Rate:		\$307.00	\$187.00	\$115.00	\$154.00	\$126.00	\$119.00		Hrs per Item	per Item
Construction Administration										
Pre-Construction Meeting, Prep, Minutes			4	4		2			10	\$1,460.00
Shop Drawing Review/ Submittals			4	10					14	\$1,898.00
Material Testing Contract Coordination				2					2	\$230.00
Construction Issues and Question Resolution			10	8					18	\$2,790.00
Progress Meetings, Agenda and Minutes (6 Meetings)			12	12					24	\$3,624.00
Review Pay Requests (3)			6			3			9	\$1,500.00
Perform Final Walkthrough, Punch List, Follow-up			3	6		3			12	\$1,629.00
As-Constructed Record Drawings					4				4	\$616.00
Subtotal of Hours per Associate			39	42	4	8			93	
Subtotal of Fee per Associate			\$7,293.00	\$4,830.00	\$616.00	\$1,008.00				
Labor Fee										\$13,747.00
Reimbursables 2%										\$274.94
Contingency 10%										\$1,374.70
Subtotal of Construction Services										\$15,396.64
Construction Observation										
Construction Observation										
50 Day Construction						400			400	\$50,400.00
Subtotal of Hours per Associate						400			400	
Subtotal of Fee per Associate						\$50,400.00				
Labor Fee										\$50,400.00
Reimbursables 0.70/mi										\$525.00
Contingency 10%										\$5,040.00
Subtotal of Construction Observation										\$55,965.00
Project Fee Summary										
Survey, Design, Bidding										\$78,086.82
Complete Streets and Lighting Analysis										\$6,942.00
Easement Acquisition										\$15,750.00
Construction Administration and Observation										\$71,361.64
PROJECT TOTAL										\$172,140.46